

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: October 22, 2015

PLACE: Edgewater Haven, Conference Room 110/Admin Building – Port Edwards

PRESENT: Donna Rozar, Mike Feirer, Marion Hokamp, Jessica Vicente, Tom Buttke, Doug Machon, Lori Slattery-Smith, R.N.,

EXCUSED: Jeffrey Koszczuk, D.O., Peter Hendler

ALSO PRESENT: Kathy Roetter, Jo Timmerman, Jordan Bruce, Brandon Vruwink, Stephanie Gudmunsen, Chris Hanten (Human Services); Sue Kunferman, Kathy Alft (Health Department); Amy Slattery (Edgewater Haven); Rock Larson (Veteran Services); Joe Zurfluh, Bill Clendenning (County Board Supervisors); Lance Pliml (County Board Chair) arrived during agenda item 11; Jonathon Anderson (Daily Tribune)

1) Call to Order

Meeting called to order at 5:00 p.m. by Chair Rozar.

2) Quorum

The Chair declared a quorum present.

3) Public Comments

- n/a

4) Correspondence

- WCHSA Fall Conference December 3-4, 2015 in Stevens Point, if interested in attending contact Kathy Roetter by November 10
- NALBOH Newsbrief
- Human Services 2014 Annual Report

5) Consent Agenda

Motion (Buttke/Vicente) to approve the consent agenda as amended. All ayes. Motion carried.

6) Discussion and consideration of items removed from consent agenda

n/a

**7) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center
Quarterly Reports – Veteran Services, Health Department**

Financial statements and quarterly reports were reviewed with specific questions answered by appropriate Department Heads.

8) Human Services - update on Fiscal Services Work Plan

Committee members received documented progress notes and barriers associated with cash receipts process recommendations, monthly close process recommendations, billing process recommendations, and communication recommendations. Jo Timmerman highlighted big project updates and described the status of policy development.

9) Human Services report and recommendations for the TBI unit

Jordan Bruce distributed a progress report of the Pathway's Unit to Committee members, including up-to-date admissions data. Committee members commended Jordan for his proactive approach towards utilization of the Pathway's Unit.

10) Human Services "Professional Ladder" for Professional and Social Workers

Kathy Roetter shared how implementation of a "professional ladder" for career advancement has been a major focus of the Wood County Human Services Department and described the concept of the model. She and Chris Hanten responded to questions regarding how this model will integrate within criteria established by the Carlson-Dettman study. Motion (Buttke/Vicente) to support the "Professional Ladder" as presented, and forward the document to the Executive Committee for their review and approval. All ayes. Motion carried.

11) Human Services six month report on the Administration of the North Central Regionalization of the Food Share and Employment Training Program (FSET)

Brandon Vruwink presented enrollment rates of FSET and actual vs projected caseload numbers. The North Central Region leads FSET enrollment statewide. Brandon shared progress to-date with the program, described partnerships, and engagement strategies. Visit www.myfset.net for additional information.

12) Edgewater Haven update on state survey results

Amy Slattery shared recent survey results. There were citations but none with fines, and all with plans of correction. A complaint, which was later withdrawn, had been received by the state prior to the scheduled survey. The State; however, needed to follow-up with that complaint which was not substantiated. The complaint was filed by a family member who was removed from the facility because of behavior.

13) Health Department out-of-state travel request to attend the Focused Community Strategies Open House in Atlanta GA October 22-23, 2015 with all expenses paid with grant funds

Sue Kunferman shared conference details and learning objectives. Motion (Buttke/Hokamp) to authorize DaNita Carlson's attendance to the Focused Community Strategies Open House in Atlanta, GA with all expenses paid with grant funds. All ayes. Motion carried.

14) Legislative Issue Updates

Department Heads provided updates regarding issues pertaining to their Departments.

15) Items for Future Agenda

The Chair noted items for future agendas.

16) Next Meeting(s)

- November 19, 2015, 5:00 pm, Wood County Annex & Health Center – Classroom; Marshfield

17) Adjourn

Chair Rozar declared the meeting adjourned at 7:03 p.m.

Minutes taken by Kathy Alft and reviewed by Marion Hokamp, secretary.

Minutes subject to Committee approval

Marion Hokamp, secretary
Health and Human Services Committee