AGENDA FOR MARCH 17, 2020 – 9:30 A.M.
WOOD COUNTY BOARD OF SUPERVISORS
WOOD COUNTY BOARD ROOM

CALL TO ORDER

ROLL CALL

INVOCATION: Supervisor Hamilton

READING OF THE MINUTES OF THE PREVIOUS MEETING

EXCUSALS:

RESIGNATIONS:

APPOINTMENTS/Re-APPOINTMENTS:

Land Information Council – 2 year term – Paul Bernard, Nancy Marti, Brian Spranger, Lori Heideman, Kevin Boyer, Al Breu
Health & Human Services Committee – 3 year term – Tom Buttke
Wood County Library Board – unexpired term ending May, 2021 – Susan Feith

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

ACKNOWLEDGEMENTS AND RECOGNITIONS:

Deputy Alesha Brundidge – Wood County Sheriff's Dept.

READING OF MINUTES OF COMMITTEE MEETINGS, RESOLUTIONS. RESOLUTIONS INTRODUCED BY COMMITTEES SHALL BE PRESENTED IMMEDIATELY FOLLOWING THE READING OF THAT COMMITTEE'S MINUTES.

SPECIAL ORDER OF BUSINESS

Doug Reinemann, Associate Dean for Extension & Outreach, UW-Madison & John Exo, Water Quality Program Coordinator, College of Ag & Life Science, UW-Madison – Update of recommendations made by Wood County Board

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND OTHER DOCUMENTS.

SET DATE FOR NEXT COUNTY BOARD MEETING – April 21, 2020

ADJOURN

PROCEEDINGS OF WOOD COUNTY BOARD OF SUPERVISORS
February 18, 2020 – 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened at the Wood County Boardroom in Wisconsin Rapids, Wisconsin on February 18, 2020.

Chairman Machon called the meeting to order at 9:30 a.m.

Supervisors present were: Ashbeck, Breu, Clendenning, Curry, Feirer, Fischer, Hahn, Hamilton, Hokamp, Holbrook, LaFontaine, Leichtnam, Machon, Pliml, Polach, Rozar, Urban, Winch, and Zurfluh.

Supervisor Leichtnam gave the invocation and led the Pledge of Allegiance.

Motion by Hamilton/Zurfluh to approve the minutes of the previous meeting. Motion carried by voice vote.

Motion by Hamilton/Feirer to approve the appointments of Laura Clark to the Ethics Committee, with a term ending 1/1/2022 and Supervisors Curry (chair), Feirer, LaFontaine, Hahn, & Zurfluh to the Census Review and Redistricting Committee. Motion carried by voice vote.

There was no public comment.

Referrals were noted.

Committee minutes presented: Executive

RESOLUTION 20-2-1

Introduced by: Executive Committee

FISCAL NOTE: The 2021 base rate for these officials shall be set at $41.23/hour, for a total of 2,015 hours annually, equating to an annual salary of approximately $83,078.45 per year. In each subsequent year, these officials would be granted the same cost of living increase or decrease (COLA) that is awarded to the Wood County Wage Plan then in effect for non-elected department heads.

Motion by Breu/Fischer to adopt Resolution 20-2-1. Motion by Pliml/Holbrook to refer resolution back to Executive Committee. Extensive discussion ensued concerning process and amount. Motion to refer Resolution 20-2-1 failed. Voting no were Rozar, Feirer, Fischer, Breu, Hahn, Hokamp, Polach, Zurfluh, Hamilton, and Leichtnam. Motion by Pliml/Rozar to amend Resolution 20-2-1 to indicate the annual salary to remain at the 2020 rate, but remaining eligible for cost-of-living adjustments to any pay plan in place. Further extensive discussion ensued. Motion to amend Resolution 20-2-1 failed. Voting no were Feirer, Fischer, Breu, Hahn, Winch, Polach, Clendenning, Zurfluh, Hamilton, and Leichtnam. The original motion to adopt Resolution 20-2-1 failed. Voting no were LaFontaine, Rozar, Urban, Ashbeck, Winch, Holbrook, Curry, Machon, Pliml, & Leichtnam.

RESOLUTION 20-2-2

Introduced by: Health & Human Services and Executive Committees

INTENT & SYNOPSIS: To create (.97 FTE) Children's Support and Service Coordinator Position.

FISCAL NOTE: Anticipated wages and benefits based upon Grade 8 Step 1 is:

Wages: $ 46,909.20
Fringe: $ 25,051.38
Total: $ 71,960.58

Motion by Hamilton/Breu to adopt Resolution 20-2-2. Motion carried unanimously.

Without objection, the next three resolutions were taken in one vote.

RESOLUTION 20-2-3

Introduced by: Health & Human Services and Executive Committees

INTENT & SYNOPSIS: To amend the 2020 Veterans Department WDVA Grants Budget for additional revenue and expenditures unanticipated during the original budget process.

FISCAL NOTE: No cost to Wood County. The Adjustment to the budget is as follows:

Function	Account Name	Debit	Credit
54750	WDVA Grants Veterans		1,500
43567	WDVA Grants Veterans	1,500	

Motion by Hamilton/Breu to adopt Resolution 20-2-3. Motion carried unanimously.

RESOLUTION 20-2-4

Introduced by: Public Safety & Executive Committees

INTENT & SYNOPSIS: To amend the 2020 budget to include monies that were budgeted in 2019 for microwave replacements but were not used during that budget cycle.

FISCAL NOTE: No additional cost to Wood County. The monies were budgeted and were moved to the Fund Balance at the end of 2019. The monies will be expended in 2020. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
52130	Radio Engineer Police Radio Equip		$120,105
34300	Fund Balance	$120,105	

Motion by Hamilton/Breu to adopt Resolution 20-2-4. Motion carried unanimously.

RESOLUTION 20-2-5

Introduced by: Conservation, Education, & Economic Development and Executive Committees

INTENT & SYNOPSIS: To amend the Land and Water Conservation Department (LWCD) 2020 Budget - function (56121) for the purpose of carrying over funds for the County-wide Nitrate sampling effort of private wells.

FISCAL NOTE: To transfer $4,111 from the 2019 Land & Water Conservation Department budget to the 2020 Land & Water Conservation Department budget function (56121).

Motion by Hamilton/Breu to adopt Resolution 20-2-5. Motion carried unanimously.

Committee minutes presented: Health & Human Services, Veterans Service Commission, Public Safety, Central Records.

RESOLUTION 20-2-6

Introduced by: Public Safety Committee

INTENT & SYNOPSIS: To recommend the Department of Transportation lower the speed limit on STH 54 in the area of the intersection of 80th Street, Town of Grand Rapids, Wood County.

FISCAL NOTE: None

Motion by Zurfluh/Fischer to adopt Resolution 20-2-6. Discussion ensued. Motion carried unanimously.

Committee minutes presented: Conservation, Education, & Economic Development, North Central ITBEC.

RESOLUTION 20-2-7

Introduced by: Conservation, Education, & Economic Development Committee

INTENT & SYNOPSIS: To authorize Wood County Director of Planning & Zoning, Jason Grueneberg to apply for a Wisconsin Department of Transportation (WisDOT) 2020-2024 Transportation Alternatives Program (TAP) grant to update the Wood County Bicycle and Pedestrian Plan.

FISCAL NOTE: Total project cost is $80,000. This is an 80%/20% local match grant program where WisDOT TAP funds will total $64,000 and the 20% match of $16,000 will be covered by the North Central Regional Planning Commission local planning funds reserve account. Wood County will incur approximately $500 of WisDOT charges in processing this application if grant funding is awarded.

Motion by Hamilton/Breu to adopt Resolution 20-2-7. Motion carried unanimously.

Committee minutes presented: Judicial & Legislative, Criminal Justice Coordinator Adhoc.

RESOLUTION 20-2-8

Introduced by: Judicial & Legislative Committee

INTENT & SYNOPSIS: To set the compensation package for the Register of Deeds for the next term of office beginning January 4, 2021.

FISCAL NOTE: The 2021 base rate shall be set at $41.23/hour, for a total of 2,015 hours annually, equating to an annual salary of approximately $83,078.45 per year. In each subsequent year, this official would be granted the same cost of living increase or decrease (COLA) that is awarded to the Wood County Wage Plan then in effect for non-elected department heads.

Motion by Hamilton/Clendenning to adopt Resolution 20-2-8. Motion by Pliml/Rozar to indefinitely postpone Resolution 20-2-8. Motion to postpone carried. Voting no were Fischer, Hokamp, Polach, Clendenning, and Hamilton.

RESOLUTION 20-2-9

Introduced by: Judicial & Legislative Committee

INTENT & SYNOPSIS: To establish the position of Second Vice-Chairperson of the Wood County Board of Supervisors.

FISCAL NOTE: None

Motion by Hamilton/Breu to adopt Resolution 20-2-9. Discussion ensued. Motion by Pliml/Hamilton to amend the resolution by removing the second "WHEREAS". Motion to amend carried via voice vote. Motion to adopt amended Resolution 20-2-9 carried. Voting no were Breu, Winch, and Polach.

RESOLUTION 20-2-10

Introduced by: Judicial & Legislative Committee

INTENT & SYNOPSIS: To realign the committee structure to better serve the county's interests.

FISCAL NOTE: Minimal increase in per diems.

Motion by Hamilton/LaFontaine to adopt Resolution 20-2-10. Motion by Pliml/Rozar to indefinitely postpone Resolution 20-2-10. Discussion ensued. Motion to indefinitely postpone carried. Voting no were Fischer, Hahn, Holbrook, Curry, Clendenning, Zurfluh, Hamilton, and Leichtnam.

Committee minutes presented: Highway Infrastructure & Recreation Committee

RESOLUTION 20-2-11

Introduced by: Highway Infrastructure & Recreation Committee

INTENT & SYNOPSIS: To become eligible for maintenance monies on the existing

a) Wood County ATV Intensive Use Area (All-Terrain Vehicle) trail, in the designated area of T.22N.-R.35E., Section 31 & 32 and;

b) the Kimball & Hazelnut Connector Trail of 5.1 miles at T22N, R5E, S32 and T21N, R4E, S18, 19, 30, 13, 24, 25

FISCAL NOTE: No cost to Wood County. Total reimbursement from the State Aid Registration Fund, account #55442, and for the ATV Intensive Use Area, donated services by the Central Wisconsin ATV Riders Club, account #48503.

Motion by Hamilton/Breu to adopt Resolution 20-2-11. Motion carried unanimously.

RESOLUTION 20-2-12

Introduced by: Highway Infrastructure & Recreation Committee

INTENT & SYNOPSIS: To become eligible for snowmobile trail maintenance monies on the existing trails on County and private lands for the 2020-2021 snowmobile season.

FISCAL NOTE: No cost to Wood County--Total reimbursement from State Snowmobile Aid account #55441.

Motion by Hamilton/Feirer to adopt Resolution 20-2-12. Motion carried unanimously.

Committee minutes presented: Central Wisconsin State Fair Board, Fairgrounds Commission, South Central Library Board.

Motion by Breu/Hamilton to adjourn. Motion carried by voice vote at 10:56 a.m. Next scheduled county board meeting is March 17, 2020.

Trent Miner
County Clerk

REFERRALS FOR MARCH 17, 2020 – COUNTY BOARD

- Resolution from Outagamie County supporting federal legislation, known as "Commitment to Veteran Support and Outreach Act". Referred to Judicial & Legislative Committee and County Veterans Service Officer Larson.

EXECUTIVE COMMITTEE
MEETING MINUTES

1

DATE: Tuesday, February 18, 2020
TIME: 9:00 a.m.
PLACE: Courthouse – Room 317A

PRESENT: Doug Machon, Bill Clendenning, Ken Curry, Dennis Polach, Donna Rozar, Adam Fischer, Bill Winch

OTHERS PRESENT (for part or all of the meeting): See attached list.

1. The meeting was called to order by Chair Machon.

2. Public Comments: None.

3. Amy Kaup, IT Director, spoke on behalf of purchasing Albert sensor as a service to monitor the network to provide heightened security. County Clerk, Trent Miner, also spoke in favor of the purchase.

Motion (Rozar/Fischer) to approve the purchase of Albert sensor. Motion carried unanimously.

4. Shane Wucherpfennig from Land and Water Conservation presented a resolution to amend the Land and Water Conservation Department (LWCD) 2020 budget – function (56121) for the purpose of carrying over funds for the County-wide nitrate sampling effort of private wells.

Motion (Fischer/Rozar) to approve the resolution to amend the Land and Water Conservation Department (LWCD) 2020 budget – function (56121) for the purpose of carrying over funds for the County-wide nitrate sampling effort of private wells. Motion carried unanimously.

5. Eric Engel, Communications Coordinator, presented a resolution to amend the 2020 budget to include monies that were budgeted in 2019 for microwave replacements but were not used during the budget cycle. Discussion ensued.

Motion (Rozar/Fischer) to accept the resolution to amend the 2020 budget to include monies that were budgeted in 2019 for microwave replacements but were not used during the budget cycle. Motion carried unanimously.

The Chair declared the meeting adjourned at 9:10 a.m.

Minutes recorded and prepared by Nicole Gessert. Minutes in draft form until approved at the next EC meeting.

Executive Committee Meeting

February 18, 2020

NAME (PLEASE PRINT)	REPRESENTING
Jason DeMarco	IT
AMY KAVA	IT
Erik Engel	WC Com dept.
REUBEN VANTASSEL	MAINT.
ED NEWTON	FINANCE
Trent Miner	County Clerk
Sue Kunferman	Health
CHAD SCHOOLEY	P&F

EXECUTIVE COMMITTEE
MEETING MINUTES

DATE: Tuesday, March 3, 2020
TIME: 8:45 a.m.
PLACE: Room 114, Wood County Courthouse

PRESENT: Doug Machon, Bill Clendenning, Ken Curry, Dennis Polach, Donna Rozar, Adam Fischer, Bill Winch

OTHERS PRESENT (for part or all of the meeting): Kimberly McGrath, Angel Butler-Meddaugh

Chair Machon called the meeting to order at 8:45 a.m.

Public Comments: A Committee member had a question regarding the procedure for the interviews.

Motion (Fischer/Curry) to go into closed session at 8:46 a.m. pursuant to §19.85(1)(c) and (e), Wis. Stats., to conduct interview(s) of the candidate(s) for the Finance Director position and to discuss the qualifications of the candidate(s).

Roll call vote: Clendenning: yes; Curry: yes; Fischer: yes; Machon: yes; Polach: yes; Rozar: yes; Winch: yes. Motion carried.

Motion (Clendenning/Curry) to return to open session at 1:17 p.m. Motion carried unanimously.

The Chair declared the meeting adjourned at 1:20 p.m.

Minutes taken and prepared by Kimberly McGrath.

EXECUTIVE COMMITTEE
MEETING MINUTES

DATE: Tuesday, March 10, 2020
TIME: 8:00 a.m.
PLACE: Wood County Courthouse – Room 114

PRESENT: Doug Machon, Bill Clendenning, Ken Curry, Dennis Polach, Donna Rozar, Adam Fischer, Bill Winch

OTHERS PRESENT (for part or all of the meeting): See attached list.

1. The meeting was called to order by Chair Machon.

2. Public Comments: Supervisor Polach thanked Peter Kastenholz for the baked goods her provided at the meeting due to his birthday.

3. Pages 3, 18, 19, 22, 23, 25, 35, 36, 37, and 38 were pulled from the consent agenda for discussion.

Motion (Rozar/Fischer) to approve the Consent Agenda, excluding the items requested pulled for discussion. Motion carried unanimously.

4. Supervisors Clendenning, Winch and Polach asked for clarification on items within the packet. Discussion ensued. Department Heads answered general questions pertaining to their departments.

Motion (Rozar/Curry) to approve the pulled items from the Consent Agenda. Motion carried unanimously.

5. Peter Kastenholz gave a status update on the developer's agreement with Savion. He is waiting to hear back from Savion and indicated he should hear back from them possibly by the end of the week. He will continue to report back to Committee.

6. Chair Mahon indicated the resolution for the constitutional officer wages was defeated at County Board and he believes they should be part of the wage plan. Kastenholz indicated the 2012 resolution does set the pay rate as part of the wage plan. Lengthy discussion ensued.

Motion (Fischer/Winch) to set the wage for the constitutional officers at $39.00 per hour for 2,015 hours with an annual wage of $78,585.00 with COLA increases if approved annually. Motion carried. Voting no: Machon, Rozar.

7. Supervisor Rozar and Nancy Turyk from Extension, shared the recent draft version of the County Strategic Plan and indicated they will present this for approval at the next County board meeting. No suggestions for change were received.

Motion (Curry/Rozar) to send the Wood County Strategic Plan draft to the full County Board as presented. Motion carried unanimously.

8. Marissa Laher from Edgewater Haven, shared information and issues regarding the current contractor for the laundry and housekeeping services at Edgewater Haven and Norwood. Discussion ensued.

10a.

Motion (Clendenning/Fischer) to send to County Board a change to the housekeeping contracts for Norwood & Edgewater to withhold $70,034.00 from the expected Human Services 2019 return of funds to cover the midyear switch in housekeeping contractors. Motion carried unanimously.

9. Rozar presented information regarding issues with the cameras at UWSP at Marshfield campus and the need to split the cost with the City of Marshfield to cover the annual operating budget. Discussion ensued. This will be discussed at budget time.

10. Edward Newton, Deputy Finance Director shared the County has acquired a rebate of $1,244.00 from the credit card company. He anticipates additional quarterly rebates and is requesting from the Committee direction as to where to apply the rebates. Treasurer Gehrt indicated no funds have actually been received yet.

Motion (Fischer/Clendenning) to add an agenda item for the next meeting to discuss the credit card rebates. Motion withdrawn.

11. (a) Wellness Coordinator Fandre updated the Committee on the status of Wellness Program activities for 2020. A question was raised regarding information to provide to constituents on COVID-19. Supervisor Rozar stated that the memo sent from the Health Officer and Administrative Coordinator is a good resource for information.

(b) Fandre asked the Committee to authorize the purchase of flu vaccines for the 2020-2021 season. Discussion ensued.

Motion (Fischer/Curry) to go forward with the purchase of flu vaccines for the 2020-2021 season. Motion carried unanimously.

11. (a) Human Resources Director McGrath provided an update to the Committee on the recruitment for the Finance Director position.

12. (b) McGrath explained that Wood County offers employees the option to participate in a voluntary deferred compensation benefit (457b plan) through Nationwide. An employee brought forward a concern regarding high administration fees from Nationwide. Following discussion with The Horton Group, Cerity Partners provided a high-level analysis of the current plan and addressed some areas of concern. McGrath would like to invite Cerity Partners to present to the Operations Committee later this spring to give a presentation of their services.

13. There was no discussion regarding the Administrative Coordinator's report.

Without objection, item 16 was moved forward in the agenda.

Motion (Fischer/Rozar) to go into closed session pursuant to Wis. Stats. 19.85(1)(e) at 9:15 a.m. to discuss the purchase of land south of the Avon Street parking lot.
Roll call vote: Clendenning: yes; Curry: yes; Fischer: yes; Machon: yes; Polach: yes; Rozar: yes; Winch: yes. Motion carried.

Closed session minutes on file in County Clerk's office.

17. Motion (Fischer/Curry) to return to open session at 9:36 a.m. All ayes. Motion carried.

14. Next agenda items: Credit card rebates, possible Bob Moore presentation to Committee in May

15. Next meeting: Tuesday, April 7, 2020 at 8:00 a.m. at River Block

18. The Chair adjourned the meeting at 9:38 a.m.

Human Resources minutes recorded and prepared by Kelli Quinnell. All other minutes recorded and prepared by Nicole Gessert. Minutes in draft form until approved at the next EC meeting.

RENEWABLE & SUSTAINABLE COMMITTEE MEETING

DATE: Friday, February 7, 2020
TIME: 9:30 AM
LOCATION: Wood County Courthouse – Room 115, Wisconsin Rapids, WI

Present: Jake Hahn, Al Breu, Dave LaFontaine, Bill Leichtnam, Reuben Van Tassel, Nancy Turyk

Others Present: Nicole Gessert, Bill Clendenning, Ben Nikolai, Doug Mahon

1. Call Meeting to Order: Supervisor Hahn called the meeting to order at 9:00 a.m.

2. Public Comments:
   None

3. Review/approve previous meeting minutes:
   Minutes from the December 20, 2019 R&S Committee meeting.
   Hahn indicated he would like to amend the minutes to indicate he arrived at the meeting at 9:25 a.m.

   Motion: (LaFontaine/Breu) to approve the prior meeting minutes. Motion carried unanimously.

4. Energy Study:
   Hahn indicated the energy study came in too late to be added to the packet so he emailed it to everyone. Turyk gave a summary of the results of the energy study. Turyk indicated she made connections with UW Platteville and Faith Technologies regarding evaluating the energy study results for no charge. Discussion ensued.

   Motion: (LaFontaine/Breu) to invite UW Platteville and Faith Technologies to evaluate the energy study regarding the counties top four energy consumers with the best return on investment. Motion carried unanimously.

5. Energy Plan Timelines:
   Hahn indicated the Committee should wait for feedback from UW Platteville and Faith Technologies before setting timelines for the energy plan. Discussion ensued. Hahn suggested everyone review the energy study before the next meeting to be prepared to go over the plan at the next meeting.

6. Activities Update:
   Turyk shared she attended the Renew conference in Madison and became aware of potential grant money for an electric vehicle. Discussion ensued.

7. R&S Lean Process Grants:
   Van Tassel indicated the 2020 updated grant applications are available on the intranet for Department Heads with a due date of: 5/22/2020. He indicated he will remind everyone at the next Department Head meeting on: 2/26/2020.

8. EV Charging Station:
   Status of the EV Charging station at the Courthouse was questioned. Van Tassel indicated he believes we are waiting for more details from the Executive Committee. Discussion ensued.

   Motion: (LaFontaine/Leichtnam) to construct an EV charging station as part of County Government that is foremost in having a County electric vehicle. Motion carried unanimously.

9. Discuss Developers Agreement with Savion:
   Machon reported the developers agreement with Savion is moving along and the County is waiting to hear back soon. Kastenholz is working on finalizing to bring to the March County Board meeting. Leichtnam questioned the size of the solar project and voiced his concerns with the developers agreement indicates double the acreage then originally documented. Discussion ensued.

Motion: (Breu/LaFontaine) to recommend Supervisor Leichtnam to be involved in developers agreement discussions. Motion carried unanimously.

10. Future agenda items:
    - Energy Plan – review suggestions
    - EV charging station
    - R&S and Lean Process Grants
    - Invite a representative from Savion to the next meeting

11. Next meeting:

Thursday, March 5th. 9:00 a.m. @ Wood County Courthouse, room 115.

12. **Adjourn Renewable & Sustainable Committee Meeting:** Jake Hahn declared the meeting adjourned @ 11:09 a.m.

Notes by Nicole Gessert, Maintenance Department

Renewable & Sustainable Committee Meeting

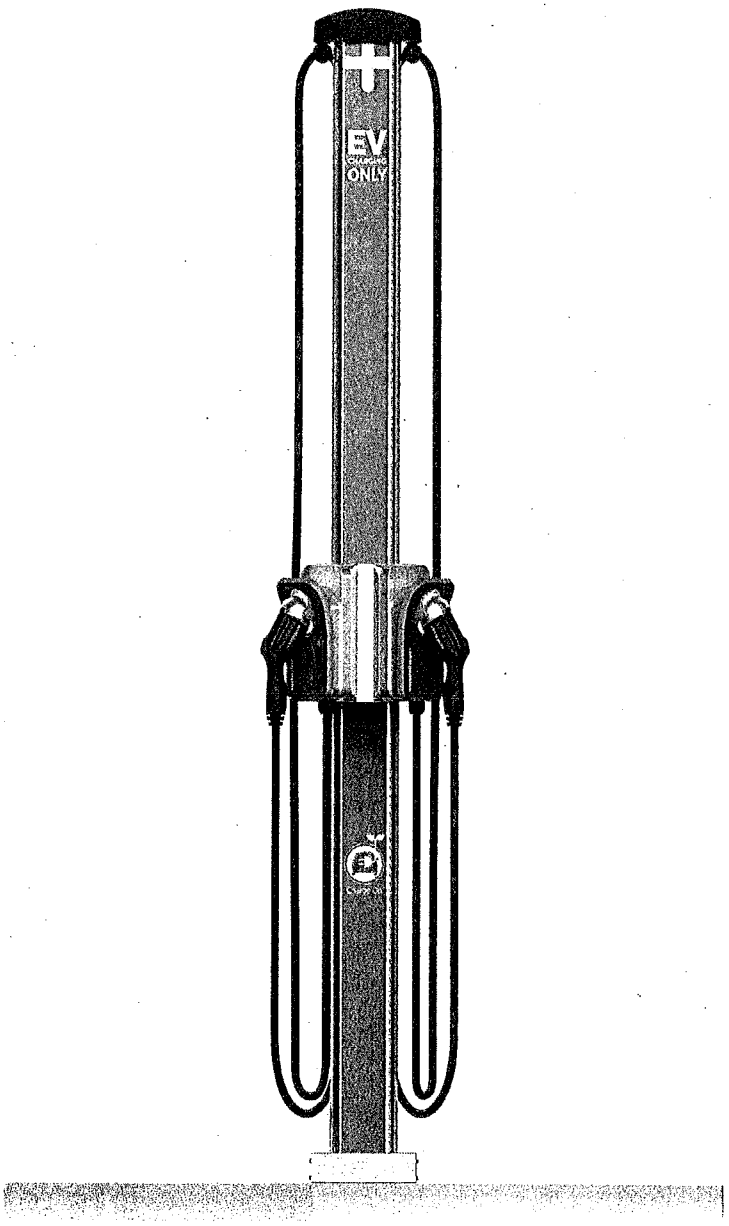
February 7, 2020

NAME (PLEASE PRINT)	REPRESENTING
REUBEN VAN TASSEL	MAINT.
DOUG MACHON	WCB
Nancy Turyk	UWEX
AL BREU	WCB
Ben Nikolai	
Bill Clendenny	WCB

chargepoint

ChargePoint® CPF50 Level 2 Charging Stations for Fleet

Specifications and Ordering Information



Ordering Information

The order codes below represent specific product configurations. Other product options are available. Please contact ChargePoint Sales for information and order codes.

Hardware

Description		Order Code
Model	Single Port, Wall Mount, 5.4m (18') Cable	CPF50-L18
	Single Port, Pedestal Mount, 5.4m (18') Cable	CPF50-L18-PEDMNT
	Dual Port, Pedestal Mount, 5.4m (18') Cable	CPF50-L18-PEDMNT-Dual
	Single Port, Pedestal 5.4m (18') Cable with 6' Cable Management Kit	CPF50-L18-PEDMNT-CMK6
	Dual Port, Pedestal, 5.4m (18') Cable with 6' Cable Management Kit	CPF50-L18-PEDMNT-CMK-Dual
	Single Port, Wall, 5.4m (18') Cable with 6' Cable Management Kit	CPF50-L17-WALLMNT-CMK6
	Single Port, Wall Mount, 7.0m (23') Cable	CPF50-L23
	Single Port, Pedestal, 7.0m (23') Cable with 8' Cable Management Kit	CPF50-L23-PEDMNT
	Dual Port, Pedestal Mount, 7.0m (23') Cable	CPF50-L23-PEDMNT-Dual
	Single Port, Pedestal, 7.0m (23') Cable with 8' Cable Management Kit	CPF50-L23-PEDMNT-CMK8
	Dual Port, Pedestal, 7.0m (23') Cable with 8' Cable Management Kit	CPF50-L23-PEDMNT-CMK8-Dual
	Single Port, Wall, 7.0m (23') Cable with 8' Cable Management Kit	CPF50-L23-WALLMNT-CMK8
Replacement Cable	5.4m (18'), 50A, Charging Cable	CPFCABLE-T1-50A-L18-F
	5.4m (18'). 50A, Charging Cable, CMK version	CPFCABLE-T1-50A-L18-CMK-F
	7.0m (23'), 50A, Charging Cable	CPxCABLE-T1-50A-L18-F
	7.0m (23'), 50A, Charging Cable, CMK version	CPFCABLE-T1-50A-L23-CMK-F

Required Companion Products

Description	Order Code
ChargePoint Cloud Plan	Please contact ChargePoint sales
ChargePoint Gateway* (1 required for every 9 stations)	CPGW1-LTE

* The ChargePoint Gateway is required for all CPF50 installations. ChargePoint certified installers will do a site validation and order the ChargePoint Gateway as needed. In addition, the site host is responsible for providing power to the gateway. The ChargePoint Gateway is owned and maintained by ChargePoint.

The Gateway should be located where cellular signal levels are optimal for LTE. Each Gateway must be located within 150 feet line-of-sight to as many as nine (9) CPF50 charging stations. Each CPF50 charging station has built-in WiFi capability to communicate via the Gateway for ChargePoint network services.

The Gateway is a UL Class 2 device and requires less than four watts power (33 mA@120 V or 19 mA@208 V). ChargePoint recommends hardwire electrical termination to the power source for the Gateway. The Gateway dimensions are 280 mm (11 in) wide by 340 mm (13 3/8 in) long by 137 mm (5 3/8 in) deep.

Recommended Companion Products for Fleet Applications

Description	Order Code
Station Initial Activation	CPSUPPORT-ACTIVE
ChargePoint Assure	CPF-ASSURE-*n**

*Substitute *n* for desired years of service (1, 2, 3, 4 or 5)

CS WITH ACCESS CONTROL

No hassle usage cost recovery optional

A REAL PRODUCT, FOR THE REAL WORLD. The CS Series from ClipperCreek is designed to take the wear and tear of everyday use in all environments. Its tough NEMA 4 outdoor rated enclosure ensures you can install this unit anywhere with confidence. Enabled with Liberty PlugIns™ , this station provides synchronous access code management. This unique system can be used as simple access control or as a billing system for usage cost recovery, with no network connection required.

- **MANY POWER LEVELS -** 16 Amp to 80 Amp charging
- **CONVENIENT -** 25 feet of charging cable for installation and operation flexibility
- **DURABLE -** Rugged, fully sealed NEMA 4 enclosure for installation anywhere
- **ACCESS CONTROL -** Perfect for fleet and hospitality applications, access codes are assigned to individual users, or as needed, which can be updated based on a predetermined interval (monthly, quarterly or annually).
- **PAY BY PHONE POINT OF SALE SOLUTION -** Allows drivers to register an account online, bill their credit card for use of the charging station and access their codes via text message, online, or mobile application. This gives the EV driver the flexibility of using the station anytime.

CLIPPERCREEK®

RELIABLE. POWERFUL. MADE IN AMERICA.

ClipperCreek.com

20180809

Liberty Plug-in enabled CS Charging Station

Call ClipperCreek Today!
(877) 694-4194
www.clippercreek.com

PRODUCT OVERVIEW

ELECTRICAL SPECIFICATIONS

- **Service** - 208V to 240V, 20 to 100 Amp, single phase, 2 wire w/ground
- **Charge current output power** - 208V to 240V, 16 to 80 Amp continuous (3.8kW to 19.2kW)
- **Service ground monitor** - Constantly checks for presence of proper safety ground
- **Automatic circuit reclosure after minor power faults**
- **Charge Circuit Interruption Device** - Ground fault protection with fully automated self-test, eliminates manual user testing
- **Cold Load Pickup** - Time-delayed and randomized to allow seamless re-energizing of unit following power outages
- **External Control Input** - Allows eternal control from smart meter (AMI), or load management device

MATERIAL SPECIFICATIONS

- Indoor/outdoor rated (NEMA 4) enclosure
- Operating Temperatues: -40°F to 122°F (-40°C to 50°C)
- Dimensions for CS-20, CS-30, CS-40 and CS-50: 18" L x 17" W x 8"D (457mm L x 431mm W x 205mm D)
- Dimensions for CS-60 and CS-100: 17" L x 22"W x 12"D (432mm L x 559mm W x 305mm D)
- Installation: Hardwired
- Weight 33 lbs. (15 kg) to 45 lbs. (20.4 kg)
- UL, cUL Listed

MULTIPLE CONFIGURATIONS

MODEL:	CS-100	CS-60	CS-50	CS-40	CS-30	CS-20
CIRCUIT BREAKER RATING:	100 AMP	60 AMP	50 AMP	40 AMP	30 AMP	20 AMP
CONTINUOUS CURRENT:	80 AMP	48 AMP	40 AMP	32 AMP	24 AMP	16 AMP

CODES, STANDARDS and RECOMMENDED PRACTICES

- **UL 2594** Electric Vehicle Supply Equipment
- **UL 2231** Personal Protection Device (i.e., CCID Hardware)
- **UL 1998** Standard for Safety-Related Software
- **UL 991** Standard for Tests for Safety-Related Controls Employing Solid State Devices
- **NEC 625** Electric Vehicle Charge System
- **SAE-J1772™** Electric Conductive Charge Coupler

c UL us LISTED 20180809

HEALTH INSURANCE ADHOC COMMITTEE
MEETING MINUTES

DATE: Tuesday, February 18, 2020
TIME: 1:00 PM
LOCATION: Courthouse – Room 114

PRESENT: Bill Clendenning, Ken Curry, Adam Fischer, Lance Pliml, Donna Rozar

OTHERS PRESENT (for all or part of the meeting): Kim McGrath, Kelli Quinnell, Jordon Bruce, Brandon Vruwink, Ed Newton, Heather Gehrt

The meeting was called to order by Supervisor Rozar.

Public Comments: None.

Supervisor Rozar opened nominations for chairperson of the Health Insurance Adhoc Committee. Supervisor Pliml nominated Supervisor Rozar.

Moved by Clendenning to close nominations. The Committee unanimously elected Rozar chairperson.

The Committee discussed the vision, goals, and objectives of the committee. Discussion ensued at length. The Committee decided on the following:

Vision
Provide quality, cost-effective, and sustainable health insurance for our employees.

Goals
Be sensitive to the needs of employees.
Reimburse the general fund $1.5 million from the health fund.

Objectives
Examine the current plan, evaluate the effectiveness of the current plan, and provide recommendations to the Operations Committee.

The timeline for the project was also discussed. The general consensus is that the timeline will coincide with the budget timeline as this directly impacts department budgets, however, there would be room to ask for an extension if needed.

Chair Rozar will reach out to additional Department Heads throughout the County to invite them to participate in the meetings to provide their feedback both from a budgeting standpoint as well as the view of a participant in the health insurance plan.

Agenda items for next meeting: Health Insurance Presentation from Human Resources
Discuss timeline for recommendations

The next meeting is on Thursday, March 12, 2020 at 10:30 a.m. in Conference Room 114 of the Courthouse. The following meeting is scheduled for Wednesday, March 25, 2020 at 10:00 a.m. in Conference Room 114 of the Courthouse.

Chair Rozar declared the meeting adjourned at 2:06 p.m.

Minutes recorded and prepared by Kelli Quinnell. Minutes in draft form until approved at the next meeting.

1

Administrative Coordinator Report

1. Attended WCA Legislative Exchange in Madison.

2. Took part in meeting with State Department of Health Services concerning 140 Review of County Health Department.

3. WDLB Radio interview.

4. REDI Steering Committee meeting.

5. County Strategic Plan meeting following February County Board.

6. Took part in REDI conference call with UW Extension staff.

7. WFHR Radio interview.

Wood County
WISCONSIN

OFFICE OF THE COUNTY CLERK

Trent Miner

Letter of Comments – March 2020

- The Spring Primary came and went without any big issues. Because this was also the Special Primary for the 7th Congressional District vacancy, the turnout was higher than what I had thought it would be in the 3rd Congressional District municipalities. Countywide turnout was 26.67%. Just about every municipality in the 3rd Congressional District reported to us that their voters were questioning or upset that they couldn't vote for the 7th Congressional candidates, not realizing they were actually in the 3rd Congressional District. This is what drove the higher turnout in those municipalities. Indeed, we took a quite a few calls from folks upset that they didn't have that on their ballot, but once informed that they did not live in the 7th Congressional District, the conversation came to an end rather quickly. Highest and lowest percentage municipalities are listed below:

Highest -	Town of Hiles ☺ - 43.69%	Town of Cary – 40.08%
Lowest –	Village of Port Edwards – 19.34%	Town of Saratoga – 20.49%

- We prepared and distributed federal only paper ballots to all municipalities by the February 19th statutory deadline for the Presidential Preference Primary and finished ballot design and ordering for the April election. The notices and publications are being prepared and sent out. In addition to the April election, we have finalized the ballots and election items for the May special election for the 7th Congressional District.

- At the canvass, we once again conducted the voluntary audit of ballots, where we hand count ballots in a contest in two randomly chosen municipalities. In both of those counts, the totals that the tabulator reported were 100% accurate. My thanks to Register of Deeds Tiffany Ringer for helping us out in conducting this during the canvass.

- I would be remiss if I did not take a moment and publicly compliment my staff and their performance and dedication during elections. From making sure all the forms and documentation are current and correct, to proofing ballots and notices leading up to the election, to taking the numerous calls on Election Day, they do so without complaint and in a cheerful manner. After working 16-18 hours on Election Day, election "hangover" usually sets into the office the Wednesday afternoon following the election, and through it all they remain cheerful and a whole lot of fun to work with.

- I have trainings for our municipal clerks and chief election inspectors scheduled for Wednesday, March 25th and Saturday, March 28th at the Pittsville Community Hall. This is a good opportunity to do a review of the February Primary, and go through a few things before the April and May elections. I am always grateful that the City of Pittsville lets us use their community center for these trainings.

- We had a really good January when it comes to passport applications, very near a record month with over 100 applications processed from our office. That does not include the numerous renewals we help out with, but do not process. Even with the outbreak and uncertainty of the coronavirus, the pace has been very steady in applications. We will see if that holds out.

400 Market Street • P.O. Box 8095 • Wisconsin Rapids, Wisconsin 54495-8095 • Telephone (715) 421-8460 • Facsimile (715) 421-8808
E-mail: tminer@co.wood.wi.us

Wood County
WISCONSIN

Office of
Deputy Finance Director

Edward Newton
Deputy Finance Director

March 10, 2020

Subject: Finance Department Letter of Comments

To: Executive Committee

From: Edward Newton, Deputy Finance Director

Departmental Activities

Project completion for the following:

1. General Fund – Fund Balance Policy target date November 12, 2019.
2. Strategic Planning for the Finance Department target date of December 17, 2019.
3. 2020 Budget.
4. Questica support hand over.
5. Annual Electronic Municipal Market Access (EMMA) Financial Filing.
6. System for Award Management (SAM) annual renewal.

Ongoing 2020 projects:

1. Year End Procedures.
2. Preparing for the 2019 Audit.
3. Questica Budget Software update to latest version March 2020.
4. Questica Budget Software Reports April 2020.
5. Questica Salary Sync April 2020.
6. Indirect Cost Allocation Plan July 2020.
7. Fixed Asset Module set up September 2020.
8. Dynamics Workflow September 2020.
9. Questica Budget Software Training June 2020.
10. Internal Audit Policy target date December 2020.
11. Internal Audit implementation January 2021.

Meetings, Webinars and Conferences

1. Attend monthly Accountant's meeting.
2. Biweekly/daily meeting with Finance department staff.
3. Discussion with DNS Worldwide - Cost Allocation Plan.
4. Meeting with Clifton, Larson, Anderson year end consulting.
5. Worked with Sheriff and Health department regarding E-BIZ grant registration.
6. Meeting with Highway department.
7. Meeting with Clerk of Courts.
8. Meeting with HR Director.
9. Meeting with Treasurer.
10. Meeting with Parks.
11. Attended J&L Committee meeting.
12. Attend Health and Human Services Committee meeting.
13. Attended Health Insurance Ad Hoc meeting.
14. Participate in Strategic Planning meeting.

Budget to Actual Income Statement for the 1 month ending February 29, 2020.

111 West Jackson Street • P.O. Box 8095 • Wisconsin Rapids, Wisconsin 54495-8095 • Telephone (715) 421-8576 • Facsimile (715) 421-8698

2/28/2020

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Saturday, February 29, 2020

		Actual	2020 Budget	Variance	Variance %
	REVENUES				
	Taxes				
41110	General Property Taxes	$4,599,243.24	$27,595,459.50	($22,996,216.26)	(83.33%)
41150	Forest Cropland/Managed Forest Land	58,025.34	25,000.00	33,025.34	132.10%
41220	General Sales and Retailers' Discount	31.80	220.00	(188.20)	(85.55%)
41221	County Sales Tax	604,545.04	6,138,000.00	(5,533,454.96)	(90.15%)
41230	Real Estate Transfer Fees	9,817.86	142,000.00	(132,182.14)	(93.09%)
41800	Interest and Penalties on Taxes	50,470.09	394,000.00	(343,529.91)	(87.19%)
41910	Payments in Lieu of Taxes		18,500.00	(18,500.00)	(100.00%)
	Total Taxes	5,322,133.37	34,313,179.50	(28,991,046.13)	(84.49%)
	Intergovernmental Revenues				
43410	State Aid-Shared Revenue		3,064,207.00	(3,064,207.00)	(100.00%)
43420	Personal Property Aid		272,398.42	(272,398.42)	(100.00%)
43430	State Aid-Other State Shared Revenues		291,141.00	(291,141.00)	(100.00%)
43511	State Aid-Victim Witness		74,000.00	(74,000.00)	(100.00%)
43512	State Aid-Courts	118,771.00	377,280.00	(258,509.00)	(68.52%)
43514	State Aid-Court Support Services		75,775.00	(75,775.00)	(100.00%)
43516	State Aid-Modernization Grants	1,000.00	58,120.00	(57,120.00)	(98.28%)
43521	State Aid - Law Enforcement	31,434.20	146,000.00	(114,565.80)	(78.47%)
43523	State Aid-Other Law Enforcement	17,037.00	18,000.00	(963.00)	(5.35%)
43528	State Aid-Emergency Government		93,250.00	(93,250.00)	(100.00%)
43531	State Aid-Transportation	630,897.20	2,194,425.00	(1,563,527.80)	(71.25%)
43534	State Aid-LRIP		218,258.00	(218,258.00)	(100.00%)
43549	State Aid-Private Sewage		7,000.00	(7,000.00)	(100.00%)
43551	State Aid-Health Grants		83,252.00	(83,252.00)	(100.00%)
43554	State Aid-Health WIC Program		395,065.00	(395,065.00)	(100.00%)
43557	State Aid-Health Consolidated Contract		70,944.62	(70,944.62)	(100.00%)
43560	State Aid-Grants		68,167.00	(68,167.00)	(100.00%)
43561	State Aids	201,305.68	13,290,580.00	(13,089,274.32)	(98.49%)
43567	State Aid-Transportation	229,594.00	242,594.00	(13,000.00)	(5.36%)
43568	State Aid-Child Support		1,109,455.78	(1,109,455.78)	(100.00%)
43571	State Aid-UW Extension		11,500.00	(11,500.00)	(100.00%)
43572	State Aid-ATV Maintenance		6,826.00	(6,826.00)	(100.00%)
43574	State Aid-Snowmobile Trail Maint	32,767.31	79,777.00	(47,009.69)	(58.93%)
43576	State Aid-Parks		76,610.00	(76,610.00)	(100.00%)
43581	State Aid-Forestry		74,898.00	(74,898.00)	(100.00%)
43586	State Aid-Land Conservation	3,363.76	1,036,484.86	(1,033,121.10)	(99.68%)
43640	State Aid-Co Share Managed Forest Lands		20,000.00	(20,000.00)	(100.00%)
43690	State Aid-Forestry Roads		3,300.00	(3,300.00)	(100.00%)
	Total Intergovernmental	1,266,170.15	23,459,308.68	(22,193,138.53)	(94.60%)
	Licenses and Permits				
44100	Business and Occupational Licenses	9,294.59	377,750.00	(368,455.41)	(97.54%)
44101	Utility Permits	225.00	1,050.00	(825.00)	(78.57%)
44102	Driveway Permits	40.00	860.00	(820.00)	(95.35%)
44200	DNR & ML Fees	6,126.00	54,511.00	(48,385.00)	(88.76%)
44201	Dog License Fund		1,000.00	(1,000.00)	(100.00%)
44260	Moving Permits	150.00	1,025.00	(875.00)	(85.37%)
44300	Sanitary Permit Fees	5,800.00	71,300.00	(65,500.00)	(91.87%)
44411	County Planner Plat Review Fees	1,550.00	7,500.00	(5,950.00)	(79.33%)
44412	Wisconsin Fund Application Fees		150.00	(150.00)	(100.00%)
44413	Shoreland zoning Fees & Permits		33,825.00	(33,825.00)	(100.00%)
44415	HT Database Annual Fee	4,280.00	118,750.00	(114,470.00)	(96.40%)
	Total Licenses and Permits	27,465.59	667,721.00	(640,255.41)	(95.89%)
	Fines, Forfeits and Penalties				
45110	Ordinances Violations	116.25	1,700.00	(1,583.75)	(93.16%)
45115	County Share of Occupational Driver		200.00	(200.00)	(100.00%)
45120	County Share of State Fines and Forfeitures	11,322.05	152,000.00	(140,677.95)	(92.55%)
45123	County Parks Violation Fee		750.00	(750.00)	(100.00%)
45130	County Forfeitures Revenue	8,185.06	94,000.00	(85,814.94)	(91.29%)
45191	Private Sewage Fines	2,039.00	15,000.00	(12,961.00)	(86.41%)
	Total Fines, Forfeits and Penalties	21,662.36	263,650.00	(241,987.64)	(91.78%)
	Public Charges for Services				
46110	County Clerk-Passport Fees	6,880.00	22,000.00	(15,120.00)	(68.73%)

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Saturday, February 29, 2020

		Actual	2020 Budget	Variance	Variance %
46121	Treasurer Fees-Redemption Notices	593.00	4,000.00	(3,407.00)	(85.18%)
46122	Property Conversion Charges	2,018.92	1,000.00	1,018.92	101.89%
46130	Register of Deeds-Fees	26,869.25	262,000.00	(235,130.75)	(89.74%)
46131	Register of Deeds-Laredo Tapestry		47,000.00	(47,000.00)	(100.00%)
46135	Land Record-Fees	6,864.00	92,880.00	(86,016.00)	(92.61%)
46140	Court Fees	27,988.51	155,000.00	(127,011.49)	(81.94%)
46141	Court Fees and Costs-Marriage Counseling	620.00	12,295.00	(11,675.00)	(94.96%)
46142	Court/Juvenile	3,012.79	22,000.00	(18,987.21)	(86.31%)
46143	Other Professional Reimbursements	6,206.46	17,736.00	(11,529.54)	(65.01%)
46144	Circuit Court Branch I	3,296.23	28,600.00	(25,303.77)	(88.47%)
46146	Circuit Court Branch III	1,184.00	12,000.00	(10,816.00)	(90.13%)
46191	Public Charges-Clerk	600.00	6,800.00	(6,200.00)	(91.18%)
46192	Public Chgs-Temp Licenses	742.70	7,000.00	(6,257.30)	(89.39%)
46194	County Clerk Copy Fees	7.50	275.00	(267.50)	(97.27%)
46195	Public Chgs-Map & Data Sales	10.00	100.00	(90.00)	(90.00%)
46196	Public Chgs-Human Resources	235,516.91	1,557,476.00	(1,321,959.09)	(84.88%)
46210	Sheriff-Public Charges	510.87	325.00	185.87	57.19%
46211	Sheriff Revenue-Civil Process Fees	12,414.65	62,000.00	(49,585.35)	(79.98%)
46212	Sheriff Cost Reimbursement/Witness Fees	5,308.21	53,000.00	(47,691.79)	(89.98%)
46214	Reserve Deputy Revenue	300.00	14,000.00	(13,700.00)	(97.86%)
46215	Sheriff Escort Service	4,147.50	31,000.00	(26,852.50)	(86.62%)
46216	Restitution	44.85	200.00	(155.15)	(77.58%)
46217	OWI Restitution	168.90	1,750.00	(1,581.10)	(90.35%)
46221	Public Chgs-Coroner Cremation	8,500.00	60,000.00	(51,500.00)	(85.83%)
46230	Death Certificates	2,700.00	15,000.00	(12,300.00)	(82.00%)
46241	Jail Surcharge	2,666.90	31,000.00	(28,333.10)	(91.40%)
46242	Huber/Electronic Monitoring	28,505.67	357,678.00	(329,172.33)	(92.03%)
46243	Inmate Booking/Processing Fee	1,665.40	17,000.00	(15,334.60)	(90.20%)
46244	Other County Transports	2,753.17	18,000.00	(15,246.83)	(84.70%)
46245	Jail Stay Fee	7,000.22	37,000.00	(29,999.78)	(81.08%)
46291	Public Chgs-ID Cards		100.00	(100.00)	(100.00%)
46330	Public Chgs-Ho Chunk/AODA		27,500.00	(27,500.00)	(100.00%)
46510	Public Chgs-Crisis Stabalization	41,967.06	477,695.00	(435,727.94)	(91.21%)
46520	Institutional Care-Private Pay	62,588.63	952,868.00	(890,279.37)	(93.43%)
46521	Institutional Care-Other Pay	100.00	4,146.00	(4,046.00)	(97.59%)
46525	Public Chgs- Medicare	102,185.23	3,210,503.00	(3,108,317.77)	(96.82%)
46526	Public Chgs- Medicaid	190,664.39	5,717,200.00	(5,526,535.61)	(96.67%)
46527	Public Chgs-Veterans EW	3,341.91		3,341.91	0.00%
46530	Public Charges	478,776.69	6,207,995.00	(5,729,218.31)	(92.29%)
46531	Public Chgs- Private Insurance	596.50	1,470,262.00	(1,469,665.50)	(99.96%)
46532	Public Chgs-County Responsible	255.43	154,607.00	(154,351.57)	(99.83%)
46533	Public Chgs-NW Mental Health Inpatient		200,182.00	(200,182.00)	(100.00%)
46534	Public Chgs-NW Mental Health Inpatient		1,745,238.00	(1,745,238.00)	(100.00%)
46536	Third Party Awards & Settlements		410,828.00	(410,828.00)	(100.00%)
46537	Contractual Adjustment	(41,524.58)	(4,428,250.00)	4,386,725.42	(99.06%)
46590	Provision for Bad Debts-Edgewater	(7,666.66)	(92,000.00)	84,333.34	(91.67%)
46621	Child Support-Genetic Tests	86.54	3,750.00	(3,663.46)	(97.69%)
46623	Child Support-Filing Fees		80.00	(80.00)	(100.00%)
46624	Child Support-Service Fees	578.85	12,000.00	(11,421.15)	(95.18%)
46721	Public Chgs-Parks	74,295.97	550,000.00	(475,704.03)	(86.49%)
46772	UW-Extension Project Revenue	1,500.00	3,050.00	(1,550.00)	(50.82%)
46813	County Forest Revenue	44,363.25	385,000.00	(340,636.75)	(88.48%)
46825	Land Conservation Fees & Sales	53,304.37	70,860.00	(17,555.63)	(24.78%)
46826	Private Sewage Charges	1,120.00	15,250.00	(14,130.00)	(92.66%)
	Total Public Charges for Services	1,405,630.19	20,044,979.00	(18,639,348.81)	(92.99%)
	Intergovernmental Charges for Services				
47210	Intergovernmental Charges	50,889.80	558,200.00	(507,310.20)	(90.88%)
47230	State Charges		1,702,757.00	(1,702,757.00)	(100.00%)
47231	State Charges-Highway	56,684.27	232,838.00	(176,153.73)	(75.66%)
47250	Intergovernmental Transfer Program Rev		627,900.00	(627,900.00)	(100.00%)
47300	Local Gov Chgs	43,329.74	594,327.00	(550,997.26)	(92.71%)
47320	Local Gov Chgs-Public Safety	5,776.31	30,000.00	(24,223.69)	(80.75%)
47330	Local Gov Chgs-Transp	79,239.12	1,329,550.00	(1,250,310.88)	(94.04%)
47332	Local Gov Chgs-Roads		420,187.00	(420,187.00)	(100.00%)

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Saturday, February 29, 2020

		Actual	2020 Budget	Variance	Variance %
47333	Local Gov Chgs-Bridges	(11,773.74)	78,103.00	(89,876.74)	(115.07%)
47350	Local Gov Chgs-Hlth & Human Svcs		69,000.00	(69,000.00)	(100.00%)
47351	Local Gov Chgs-Other Governments	3,420.00	70,640.00	(67,220.00)	(95.16%)
47391	Local Gov Chgs-BNI (Materials)		2,500.00	(2,500.00)	(100.00%)
47392	Local Gov Chgs-BNI (Staff)		850.00	(850.00)	(100.00%)
47393	Local Gov Chgs-Work Relief	481.00	10,000.00	(9,519.00)	(95.19%)
47395	Local Gov Chgs-EM Vehicles	400.78	5,000.00	(4,599.22)	(91.98%)
47396	Local Gov Chgs-EM Equipment		800.00	(800.00)	(100.00%)
	Total Charges to Other Governments	228,447.28	5,732,652.00	(5,504,204.72)	(96.01%)
	Interdepartmental Charges for Services				
47410	Dept Charges-Hlth Benefits & Other	1,942,518.49	10,282,100.00	(8,339,581.51)	(81.11%)
47411	Dept Charges-Purchasing	4,956.07	40,200.00	(35,243.93)	(87.67%)
47412	Dept Charges-Insurance	84,185.30	500,000.00	(415,814.70)	(83.16%)
47413	Dept Charges-Gen Govt	208,004.38	1,127,105.00	(919,100.62)	(81.55%)
47415	Dept Charges-Systems	43,136.24	322,905.00	(279,768.76)	(86.64%)
47421	Dept Charges-Public Safety	980.80	22,100.00	(21,119.20)	(95.56%)
47430	Dept Charges-Bldg Rent	151,968.50	908,643.00	(756,674.50)	(83.28%)
47435	Dept Charges-Sheriff Lockup Rent	2,666.66	16,000.00	(13,333.34)	(83.33%)
47438	Dept Charges-Riverblock Rent	99,411.92	600,708.00	(501,296.08)	(83.45%)
47440	Dept Charges		3,200.00	(3,200.00)	(100.00%)
47460	Dept Charges-Drug Court		73,000.00	(73,000.00)	(100.00%)
47470	Dept Charges-Highway	6,058.28	2,169,804.00	(2,163,745.72)	(99.72%)
	Total Interdepartmental Charges	2,543,886.64	16,065,765.00	(13,521,878.36)	(84.17%)
	Total Intergovernmental Charges for Services	2,772,333.92	21,798,417.00	(19,026,083.08)	(87.28%)
	Miscellaneous				
48000	Miscellaneous	573.87		573.87	0.00%
48100	Interest	1.90	20.00	(18.10)	(90.50%)
48110	Interest-Capital Projects		10.00	(10.00)	(100.00%)
48113	Unrealized Gain/Loss on Investment	4,435.97	25,500.00	(21,064.03)	(82.60%)
48114	Interest-Investment	43,733.79	145,000.00	(101,266.21)	(69.84%)
48115	Interest-General Investment	14,320.92	100,000.00	(85,679.08)	(85.68%)
48116	Interest-Section 125 & Health	154.19	475.00	(320.81)	(67.54%)
48117	Interest-Clerk of Courts	26.22	250.00	(223.78)	(89.51%)
48200	Rental Income	16,972.36	94,503.00	(77,530.64)	(82.04%)
48300	Gain/Loss-Sale of Property	181,329.00	42,000.00	139,329.00	331.74%
48320	Gain/Loss-Sale of Surplus Property		500.00	(500.00)	(100.00%)
48340	Gain/Loss-Sale of Salvage and Waste	2,195.65	6,700.00	(4,504.35)	(67.23%)
48440	Insurance Recoveries-Other	22,997.67	912,000.00	(889,002.33)	(97.48%)
48500	Donations	226,235.58	132,885.00	93,350.58	70.25%
48503	Donations-Services ATV Club		6,000.00	(6,000.00)	(100.00%)
48540	Donations & Contributions	3,316.30	21,500.00	(18,183.70)	(84.58%)
48830	Recovery of PYBD & Contractual Adj		35,000.00	(35,000.00)	(100.00%)
48860	Revenue from Meals		18,000.00	(18,000.00)	(100.00%)
48880	Food Vending Machine Income		3,500.00	(3,500.00)	(100.00%)
48900	Other Miscellaneous Revenue	827.79	68,200.00	(67,372.21)	(98.79%)
48901	Other/Miscellaneous Revenue	414.20	2,000.00	(1,585.80)	(79.29%)
48910	Vending/Cafeteria Revenue	1,061.17	8,850.00	(7,788.83)	(88.01%)
48920	Vending Machine Revenue	543.19	4,000.00	(3,456.81)	(86.42%)
48940	Canteen Income		30.00	(30.00)	(100.00%)
48970	Rental Income- NHC, Health Annex	3,880.02	24,459.70	(20,579.68)	(84.14%)
48980	Misc/Other Workshop Revenue		100.00	(100.00)	(100.00%)
48990	Other Operating Income	240.00	1,700.00	(1,460.00)	(85.88%)
48991	Copier Revenue		1,800.00	(1,800.00)	(100.00%)
	Total Miscellaneous	523,259.79	1,654,982.70	(1,131,722.91)	(68.38%)
	Other Financing Sources				
49110	Proceeds from Long-Term Debt		4,904,600.00	(4,904,600.00)	(100.00%)
49210	Transfer from General Fund		341,000.00	(341,000.00)	(100.00%)
49220	Transfer from Special Revenue		6,138,000.00	(6,138,000.00)	(100.00%)
49270	Transfer from Internal Service		190,126.00	(190,126.00)	(100.00%)
	Total Other Financing Sources		11,573,726.00	(11,573,726.00)	(100.00%)
	TOTAL REVENUES	**11,338,655.37**	**113,775,963.88**	**(102,437,308.51)**	**(90.03%)**

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Saturday, February 29, 2020

		Actual	2020 Budget	Variance	Variance %
	EXPENDITURES				
	General Government				
51120	Committees & Commissions	39,094.10	201,711.11	162,617.01	80.62%
51212	Circuit Court Branch I	57,848.51	422,010.23	364,161.72	86.29%
51213	Circuit Court Branch II	18,154.13	125,769.36	107,615.23	85.57%
51214	Circuit Court Branch III	18,684.83	127,042.60	108,357.77	85.29%
51215	Drug Court	21,317.66	222,928.00	201,610.34	90.44%
51217	Clerk of Courts-Divorce Mediation	2,175.00	25,000.00	22,825.00	91.30%
51220	Family Court Commissioner	9,583.32	65,600.00	56,016.68	85.39%
51221	Clerk of Courts	191,419.19	1,513,161.98	1,321,742.79	87.35%
51231	Coroner	23,373.86	160,208.09	136,834.23	85.41%
51240	Justice Coordinator	1,582.50	44,585.57	43,003.07	96.45%
51310	District Attorney	59,925.39	498,235.63	438,310.24	87.97%
51315	Victim Witness Program	28,073.96	154,636.29	126,562.33	81.85%
51320	Corporation Counsel	43,442.24	316,881.64	273,439.40	86.29%
51330	Child Support	149,080.29	1,053,042.75	903,962.46	85.84%
51333	Child Support - 5 County	20,348.34	177,475.34	157,127.00	88.53%
51420	County Clerk	42,563.75	358,199.57	315,635.82	88.12%
51424	County Clerk-Postage Meter	1,850.36	14,000.00	12,149.64	86.78%
51430	Health Benefit Payments	761,231.70	12,563,707.00	11,802,475.30	93.94%
51431	Health-Wellness	68,826.70	189,588.00	120,761.30	63.70%
51433	Human Resources-Labor Relations	465.00	30,000.00	29,535.00	98.45%
51435	Human Resources-Personnel	77,048.46	525,606.74	448,558.28	85.34%
51436	Human Resources-Programs		12,000.00	12,000.00	100.00%
51440	County Clerk-Elections	8,308.18	107,591.16	99,282.98	92.28%
51450	Data Processing	367,918.55	1,818,374.16	1,450,455.61	79.77%
51451	Voice over IP	45,988.13	141,500.00	95,511.87	67.50%
51452	PC Replacement	25,098.30	169,640.00	144,541.70	85.20%
51453	Co Clerk-Inform & Commun	1,688.84	18,500.00	16,811.16	90.87%
51510	Finance	54,623.29	502,458.01	447,834.72	89.13%
51520	Treasurer	72,722.27	460,901.93	388,179.66	84.22%
51550	Purchasing	1,409.58	5,144.00	3,734.42	72.60%
51590	Contingency		450,000.00	450,000.00	100.00%
51591	Efficiency		25,000.00	25,000.00	100.00%
51592	Initiatives		25,000.00	25,000.00	100.00%
51611	Bldg Maint-Courthouse and Jail	125,644.20	1,007,017.33	881,373.13	87.52%
51630	Bldg Maint-Unified Svcs Building	851.76	10,188.00	9,336.24	91.64%
51640	Bldg Maint-Joint Use Building	848.00	12,188.00	11,340.00	93.04%
51650	Bldg Maint-Sheriff Lockup	369.89	5,388.00	5,018.11	93.13%
51670	Bldg Maint-River Block	68,985.59	661,932.66	592,947.07	89.58%
51710	Register of Deeds	106,157.20	479,034.83	372,877.63	77.84%
51711	Register of Deeds-Redaction	7,990.58	15,800.00	7,809.42	49.43%
51931	Property and Liability Insurance	357,824.66	606,505.50	248,680.84	41.00%
51933	Workers Comp Insurance	109,294.13	467,466.49	358,172.36	76.62%
51934	Sick Leave Conversion	16,895.00	500,000.00	483,105.00	96.62%
	Total General Government	3,008,707.44	26,291,019.97	23,282,312.53	88.56%
	Public Safety				
52110	Sheriff-Administration	350,945.10	2,710,818.04	2,359,872.94	87.05%
52130	Radio Engineer	25,243.15	245,943.76	220,700.61	89.74%
52131	Sheriff-Indian Law Enforce	2,283.73	35,008.00	32,724.27	93.48%
52140	Sheriff-Traffic Police	459,621.79	3,384,848.35	2,925,226.56	86.42%
52150	Sheriff-Civil Svc Comm		1,000.00	1,000.00	100.00%
52220	Sheriff- Courthouse Security	50,227.12	355,282.20	305,055.08	85.86%
52510	Emer Mgmt-SARA Title III	5,798.59	53,406.66	47,608.07	89.14%
52520	Emergency Management	43,069.39	279,329.16	236,259.77	84.58%
52601	Dispatch	258,730.58	1,818,934.65	1,560,204.07	85.78%
52530	Emer Mgmt-Bldg Numbering		3,000.00	3,000.00	100.00%
52540	Emer Mgmt-Work Relief	27,225.07	182,418.37	155,193.30	85.08%
52710	Sheriff-Jail	397,165.63	2,833,595.09	2,436,429.46	85.98%
52712	Sheriff-Electronic Monitoring	16,417.00	221,737.00	205,320.00	92.60%
52713	Sheriff-PT Transp/Safekeeper	145,609.76	1,395,617.49	1,250,007.73	89.57%
52721	Sheriff-Jail Surcharge		100,000.00	100,000.00	100.00%
	Total Public Safety	1,782,336.91	13,620,938.77	11,838,601.86	86.91%
	Public Works-Highway				

2/28/2020

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Saturday, February 29, 2020

		Actual	2020 Budget	Variance	Variance %
53110	Hwy-Administration	55,729.34	351,879.80	296,150.46	84.16%
53120	Hwy-Engineer	34,593.67	254,866.05	220,272.38	86.43%
53191	Hwy-Other Administration	56,634.63	335,532.33	278,897.70	83.12%
53210	Hwy-Employee Taxes & Benefits	(716,991.96)	1,753,982.36	2,470,974.32	140.88%
53220	Hwy-Field Tools	2,313.63	(1,839.92)	(4,153.55)	225.75%
53230	Hwy-Shop Operations	49,174.05	247,343.16	198,169.11	80.12%
53232	Hwy-Fuel Handling	(1,980.50)	(23,105.00)	(21,124.50)	91.43%
53240	Hwy-Machinery Operations	(238,176.98)	92,274.18	330,451.16	358.12%
53260	Hwy-Bituminous Ops	4,719.07	230,793.04	226,073.97	97.96%
53266	Hwy-Bituminous Ops	343.64	1,856,661.62	1,856,317.98	99.98%
53270	Hwy-Buildings & Grounds	32,173.96	181,404.12	149,230.16	82.26%
53290	Hwy-Salt Brine Operations	390.10		(390.10)	0.00%
53291	Hwy-Salt Brine Operations	(25,538.15)	150.00	25,688.15	17,125.43%
53281	Hwy-Acquistion of Capital Assets	46,659.64		(46,659.64)	0.00%
53310	Hwy-Maintenance CTHS		21,950.55	21,950.55	100.00%
53311	Hwy-Maint CTHS Patrol Sectn	200,013.53	1,907,786.45	1,707,772.92	89.52%
53312	Hwy-Snow Remov	404,694.00	829,981.54	425,287.54	51.24%
53313	Hwy-Maintenance Gang	5,890.04	103,111.16	97,221.12	94.29%
53314	Hwy-Maint Gang-Materials	1,495.00	2,900.00	1,405.00	48.45%
53320	Hwy-Maint STHS	312,891.30	1,442,910.19	1,130,018.89	78.32%
53330	Hwy-Local Roads	92,467.45	1,195,139.14	1,102,671.69	92.26%
53340	Hwy-County-Aid Road Construction		456,930.91	456,930.91	100.00%
53341	Hwy-County-Aid Bridge Construction		131,193.61	131,193.61	100.00%
53490	Hwy-State & Local Other Services	45,197.71	555,188.46	509,990.75	91.86%
	Total Public Works-Highway	362,693.17	11,927,033.75	11,564,340.58	96.96%
	Health and Human Services				
54121	Health-Public Health	288,381.26	1,815,457.59	1,527,076.33	84.12%
54122	Health-WIC Program	58,706.02	395,065.34	336,359.32	85.14%
54128	Health-Public Health Grants	8,913.35	70,945.11	62,031.76	87.44%
54129	Humane Officer	6,126.06	37,046.01	30,919.95	83.46%
54130	Health-Dental Sealants	15,676.67	96,706.13	81,029.46	83.79%
54132	Adams-Juneau Sanitation	51,767.45	361,362.23	309,594.78	85.67%
54210	Edgewater-Nursing	575,715.92	4,419,757.32	3,844,041.40	86.97%
54211	Edgewater-Housekeeping	20,468.21	130,363.00	109,894.79	84.30%
54212	Edgewater-Dietary	101,758.16	729,116.85	627,358.69	86.04%
54213	Edgewater-Laundry	8,936.53	54,222.00	45,285.47	83.52%
54214	Edgewater-Maintenance	45,896.73	392,493.45	346,596.72	88.31%
54217	Edgewater-Activities	27,712.58	182,474.54	154,761.96	84.81%
54218	Edgewater-Social Services	26,089.52	168,537.90	142,448.38	84.52%
54219	Edgewater-Administration	92,452.20	747,104.60	654,652.40	87.63%
54220	Wood Haven TBI		865,793.39	865,793.39	100.00%
54315	Mental Health/AODA Ho Chunk		27,500.00	27,500.00	100.00%
54317	Human Services Crisis Stabilization	39,779.68	368,723.73	328,944.05	89.21%
54324	Norwood-SNF-CMI	180,643.73	1,057,662.21	877,018.48	82.92%
54325	Norwood SNF TBI	149,598.59	937,316.58	787,717.99	84.04%
54326	Norwood-Inpatient	471,395.59	3,519,245.86	3,047,850.27	86.61%
54350	Norwood-Dietary	146,263.64	1,159,410.65	1,013,147.01	87.38%
54351	Norwood-Plant Ops & Maint	83,419.62	717,015.72	633,596.10	88.37%
54363	Norwood-Medical Records	35,668.64	226,162.81	190,494.17	84.23%
54365	Norwood-Administration	194,335.51	1,234,224.03	1,039,888.52	84.25%
54401	Human Services-Child Welfare	443,564.82	4,349,551.57	3,905,986.75	89.80%
54405	Human Services-Youth Aids	321,519.58	3,359,534.37	3,038,014.79	90.43%
54410	Human Services-Child Care	21,582.00	169,244.90	147,662.90	87.25%
54413	Human Services-Transportation	53,346.32	475,599.23	422,252.91	88.78%
54420	Human Services-ESS	241,134.25	1,529,765.90	1,288,631.65	84.24%
54425	Human Services-FSET	389,094.06	3,365,867.16	2,976,773.10	88.44%
54435	Human Services-LIEAP	17,901.62	108,806.93	90,905.31	83.55%
54440	Human Services-Birth to Three	69,634.61	548,250.16	478,615.55	87.30%
54445	Human Services-Childrens COP	6,625.48	72,995.09	66,369.61	90.92%
54450	Human Services-Childrens Waivers	53,930.27	363,058.61	309,128.34	85.15%
54455	Human Services-CSP	76,732.80	524,732.64	447,999.84	85.38%
54460	Human Services-OPC MH	212,366.70	1,716,242.99	1,503,876.29	87.63%

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Saturday, February 29, 2020

		Actual	2020 Budget	Variance	Variance %
54465	Human Services-CCS	304,690.84	2,539,278.90	2,234,588.06	88.00%
54470	Human Services-Crisis Legal Svc	167,838.28	1,108,473.36	940,635.08	84.86%
54475	Human Services-MH Contr COP	65,947.84	1,344,677.00	1,278,729.16	95.10%
54480	Human Services-OPC AODA	64,846.88	448,401.72	383,554.84	85.54%
54485	Human Services-OPC Day Treatment	11,751.58	77,283.03	65,531.45	84.79%
54495	Human Services-AODA Contract	4,740.30	126,100.00	121,359.70	96.24%
54500	Human Services-Administration	515,607.10	3,360,917.96	2,845,310.86	84.66%
54611	Aging-Committee on Aging		198,278.00	198,278.00	100.00%
54710	Veterans-Veterans Relief	1,141.77	7,697.75	6,555.98	85.17%
54720	Veterans-Veterans Service Officer	52,478.87	343,488.63	291,009.76	84.72%
54730	Veterans Relief Donations		300.00	300.00	100.00%
54740	Veterans-Care of Veterans Graves		2,865.00	2,865.00	100.00%
54750	Veterans-WDVA Grant	1,220.27	13,000.00	11,779.73	90.61%
	Total Health and Human Services	5,727,401.90	45,868,117.95	40,140,716.05	87.51%
	Culture, Recreation and Education				
55112	County Aid to Libraries	535,268.32	1,047,953.00	512,684.68	48.92%
55210	County Parks	211,311.78	1,753,237.98	1,541,926.20	87.95%
55441	Maintenance Snowmobile Trails	23,351.92	79,777.00	56,425.08	70.73%
55442	ATV Maintenance	181.26	11,481.00	11,299.74	98.42%
55443	Powers Bluff		100.00	100.00	100.00%
55460	Marshfield Fairgrounds	25,000.00	25,000.00		0.00%
55620	UW-Extension	29,989.94	519,625.08	489,635.14	94.23%
55630	UW-Extension Center-Marshfield	25,453.50	50,907.00	25,453.50	50.00%
55650	UW-Extension Junior Fair		32,000.00	32,000.00	100.00%
55660	UW-Extension Projects	92.94	17,700.00	17,607.06	99.47%
	Total Culture, Recreation and Education:	850,649.66	3,537,781.06	2,687,131.40	75.96%
	Conservation and Development				
56111	State Forestry Roads		7,000.00	7,000.00	100.00%
56121	Land Conservation	29,125.45	277,575.74	248,450.29	89.51%
56122	DATCP Grant	29,519.20	277,701.93	248,182.73	89.37%
56123	Wildlife Damage Abatement	6,711.99	139,382.85	132,670.86	95.18%
56125	Non-Metalic Mining Reclamation	8,819.94	40,563.50	31,743.56	78.26%
56126	MDV	326.30	25,925.91	25,599.61	98.74%
56128	Mill Creek	7,267.24	604,421.06	597,153.82	98.80%
56310	County Planner	60,827.28	397,469.20	336,641.92	84.70%
56320	Land Record	13,995.66	408,482.15	394,486.49	96.57%
56340	Surveyor	2,056.18	44,262.00	42,205.82	95.35%
56730	Transp & ED-Airport Aid		20,000.00	20,000.00	100.00%
56740	Payment in Lieu of Tax	(18,535.66)	77,344.10	95,879.76	123.97%
56750	Transp & Economic Develop	12,825.00	140,825.00	128,000.00	90.89%
56780	CDBG-ED	1,687.00	60,000.00	58,313.00	97.19%
56911	State Wildlife Habitat		2,500.00	2,500.00	100.00%
56913	Park & Forestry Capital Proj	25,884.72	44,330.00	18,445.28	41.61%
56943	Private Sewage System	23,303.72	271,313.94	248,010.22	91.41%
	Total Conservation and Development	203,814.02	2,839,097.38	2,635,283.36	92.82%
	Capital Outlay				
57114	Cap Projects-Finance		10,000.00	10,000.00	100.00%
57119	Cap Projects-Maintenance	9,284.21	375,000.00	365,715.79	97.52%
57120	Cap Projects-Gen Government	87.96	375,000.00	374,912.04	99.98%
57127	Cap Projects-Computers		898,555.00	898,555.00	100.00%
57210	Cap Projects-Communications		18,000.00	18,000.00	100.00%
57213	Cap Projects-Emergency Management	231.93	5,000.00	4,768.07	95.36%
57310	Highway Capital Projects	25,543.95	2,132,862.32	2,107,318.37	98.80%
57412	Cap Projects-Edgewater	134,305.58	320,080.00	185,774.42	58.04%
57420	Cap Projects-Norwood	985.65	344,250.00	343,264.35	99.71%
57521	Cap Projects-Parks		477,505.00	477,505.00	100.00%
57622	Cap Projects-Planning and Zoning		40,000.00	40,000.00	100.00%
57640	UW Remodeling/Construction		12,000.00	12,000.00	100.00%
	Total Capital Outlay	170,439.28	5,008,252.32	4,837,813.04	96.60%
	Debt Service				

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Saturday, February 29, 2020

		Actual	2020 Budget	Variance	Variance %
58140	Debt Service Principal-Highway		3,785,000.00	3,785,000.00	100.00%
58240	Debt Service Interest-Highway		600,548.50	600,548.50	100.00%
58295	Paying Agent & Fiscal Charges		42,835.00	42,835.00	100.00%
	Total Debt Service		4,428,383.50	4,428,383.50	100.00%
	Other Financing Uses				
59210	Transfers to General Fund		6,669,126.00	6,669,126.00	100.00%
59270	Transfer to Internal Service		(187,012.00)	(187,012.00)	100.00%
	Total Other Financing Uses		6,482,114.00	6,482,114.00	100.00%
	TOTAL EXPENDITURES	**12,106,042.38**	**120,002,738.70**	**107,896,696.32**	**89.91%**
	NET INCOME (LOSS) *	**(767,387.01)**	**(6,226,774.82)**	**5,459,387.81**	**(87.68%)**

Wood County
WISCONSIN

HUMAN RESOURCES DEPARTMENT

February 28, 2020

To: Wood County Executive Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – February 2020

Human Resources Activity

	February 2020	2020 Year-to-Date
Applications Received	189	544
Positions Filled	17	34
Promotions/Transfers	4	6
New Hire Orientations	11	22
Terminations, Voluntary	9	20
Terminations, Involuntary/Layoff	2	2
Retirements	1	1
Exit Interviews	4	5

Human Resources Narrative

General Highlights

1. Phase I of the Classification & Compensation Study has come to a close. All JDQ's have been received from departments. 232 JDQ's were included in the scope of the project and 283 were received from departments. We are engaged in discussions with departments that had a high number of extra JDQ's and Carlson Dettmann to determine ways to reduce the number of extra JDQ's. There will be a cost associated with the additional JDQ's.
2. Had several conversations with candidates regarding the Finance Director position. Scheduled four interviews to be held on March 3rd with the Executive Committee.
3. Prepared and distributed a memo to the County Board related to the comparable salary information for the County Clerk, Register of Deeds, and Treasurer.
4. Researched Deferred Compensation plan options. Met with Tim Deaton from The Horton Group and Patrick Labriola from Cerity Partners on February 12th to discuss Wood County's current Deferred Compensation Plan and an alternate option for consideration.

Meetings & Trainings

1. Attended the Executive Committee meeting on February 3rd.
2. Attended Judicial & Legislative Committee on February 6th.
3. Attended the Stevens Point Area Human Resources Association "Legal Update" on February 12th.
4. Attended the Health Insurance Ad Hoc Committee meeting on February 18th.
5. Attended County Board on February 18th.

400 Market Street • P.O. Box 8095 • Wisconsin Rapids, Wisconsin 54495-8095 • Telephone (715) 421-8457 • Facsimile (715) 421-8692

6. Attended the Strategic Planning Question & Answer session following the County Board on February 18th.
7. Held the monthly conference call with The Horton Group on February 4th and February 25th to discuss benefit topics and concerns with Anthem implementation issues.
8. Attended the depositions of Thomas Reichert and Ed Reed on February 21st at Duncan Law Office in the matter of Thomas Reichert v. County of Wood. The trial is scheduled for June.
9. Attended the Department Head Meeting on February 26th.
10. Staff attended various meetings including:
    a. Attended the Wellness Committee Meeting on February 18th.
    b. Attended CWSHRM meeting on "2019: The Good, the Bad, the Ugly Labor Law Update" on February 13th.
    c. Shadowed in the Dispatch Department on February 20th.
    d. Assisted the Wellness Coordinator with Biometric Screening coordination on February 25th.
    e. Attended a WRS Webinar on Overview of the Wisconsin Retirement System on February 12th and Additional Contributions on February 27th.
    f. The HR Coordinator was sponsored by SPAHRA to attend the annual Wisconsin Society for Human Resources Management (WISHRM) Day on the Hill in Madison on February 13th to advocate for AB33/SB 39 Pathways to Employment Act: Expungement Reform. As a follow up to the HR Coordinator's legislative visits, Senator Testin has scheduled a meeting March with the HR Coordinator to further discuss this bill.

Benefits

1. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
2. Processed and prepared monthly COBRA remittance, TASC admin fees, quarterly EAP fees, and turnover reports.
3. Reconciled monthly invoices for health, dental, vision, life, and disability insurances.
4. Continue to work directly with Anthem related to issues with pharmacy.
5. Distributed Life Insurance Certificates for recently active coverages.
6. Created handout for candidates including benefit guide and benefit information from the employee policy handbook.
7. Submitted the Quarter 1 employee count to Ascension for EAP.
8. Completed a survey from Anthem regarding the implementation of health benefits.
9. Provided cost report information to Edgewater.
10. Created document with In-Network Counseling providers and peer support group contacts for the Crisis staff.
11. Researched historical data on health insurance premiums, changes, coverages and health fund data for Health Insurance Adhoc Committee.

Recruitment

1. Updated the Status of Open Positions and Headcount Sheet (FTE Control) spreadsheets daily.
2. Worked with multiple departments to develop new job descriptions or to revise existing descriptions.
3. Reported new hires with the Wisconsin New Hire Reporting Center.
4. Multiple post-offer, pre-employment drug tests scheduled, results forwarded.
5. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of the position being filled.
6. Met with Human Services Executive Assistant to discuss recruitment procedures.
7. Completed report for Child Support Agency to assist in State billing for the department.

8. Conducted testing for potential candidates in the Dispatch Department on February 6th at MSTC.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

Refilled Position	Department	Position	Status
Replacements	Dispatch	Dispatcher-Vacancy-3 & Establish List	Position posted, applications reviewed, Interviewed 2/25, 2/27 & 2/28/20. There are currently three vacancies.
New	District Attorney	Legal Administrative Assistant	References & background completed. Offer accepted, filled 2/17/20.
New	District Attorney	Legal Administrative Assistant	Position posted, applications reviewed, interviews held, final candidate selected, references, background, offer accepted, filled 3/2/20.
Replacement	DA/Victim Witness	Victim/Witness Secretary	Interviews held, final candidate selected, references, background, offer accepted, Filled 2/17/20.
Replacements	Edgewater	CNA, RN, LPN and Dietary Assistant – (Multiple)	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding Deadline 5/17/2020.
Replacement	Finance	Finance Director	Position reposted – deadline 4/1/20. Interviews scheduled for 3/6/2020.
Replacement	Health	Public Health Policy and Communication Coordinator	Second interviews scheduled for 2/17 & 2/24/2020.
Replacement	Highway	Truck Operator	Applications reviewed, interviews scheduled for 2/26 & 2/27/2020.
Replacement	Highway	LTE Truck Operators (3)	Position posted, deadline 3/1/2020.
New	Human Services	Family Interaction Worker (2)	2nd offer accepted- both positions now filled, 1/6 & 2/17/2020.
Replacement	Human Services	Social Worker-Initial Assessment/Ongoing	Position posted, reviewing applications, deadline 2/23/2020.
New/Replacement	Human Services	Economic Support Specialist (2)	Background, references, offer extended- both positions filled 2/24 & 3/16/2020.
New	Human Services	Social Worker (Initial Assessment) -2	Interviews held, background, references, offers extended, both positions filled 2/24 & 3/30/2020.
New	Human Services	Social Worker (Ongoing)	Position posted, applications reviewed, deadline 2/23/2020.
New	Human Services	Mental Health Clinician (Licensed)	Reposted the position and continuing to interview.
Replacement	Human Services	Supervisor – HOME Team	Position posted, deadline 2/23/2020.
Replacement	Human Services	Community Resource Receptionist	Position posted, applications reviewed, interviews scheduled, final candidate selected, references, background, offer pending.
Replacement	Human Services	Family Resource Coordinator	Position posted, deadline 3/8/2020.

Replacement	IT	IT Intern	Position posted, applications reviewed, deadline 3/1/2020.
Replacement	Land Conservation	Land Conservation Specialist	Position posted, applications reviewed, interviews conducted, references completed, offer accepted, filled 2/17/20.
New/Replacement	Norwood	COTA, Occupational Therapist, Dietary Aide, Cook, RN, LPN and CNA's Multiple	Ongoing recruitment by Norwood
Replacement	Park & Forestry	Camp Ranger – Dexter Park	Position posted, applications reviewed, Interviews scheduled for 3/5/2020.
Replacement	Sheriff	Deputy Sheriff-Eligibility List	Position posted, applications reviewed, interviews conducted, background & references in process
Replacement	Sheriff	Part-Time Deputies (Reserves)	Ongoing recruitment- Position posted, applications reviewed, interviews conducted, references, backgrounds, offer accepted for seven vacancies, filled 2/24/2020.
Replacement	Sheriff	Corrections Officers – one vacancy, establish eligibility list	Position posted, applications reviewed, deadline 2/9/2020 (one vacancy filled)

Safety, Risk, and Liability

1. Working on 2020 insurance renewal with ProAssurance for Human Services (renews 4/1/2020).
2. Archiving and filing property/liability and workers' compensation claims files from 2008-present.
3. Participated in Edgewater's Safety Committee meeting on February 5th and Norwood's Safety Committee meeting on February 11th.
4. Starting the process of updating the Safety and Risk Manual and associated appendices/forms (expected completion is June 2020).

NEW Workers' Compensation Claims (4)

1. 2/2/20 – Parks – Employee slipped on ice in front of Power's Bluff Shop
2. 2/7/20 – Human Services – Employee slipped on ice at a private apartment complex
3. 2/22/20 – Corrections – Employee dislocated R 2nd toe restraining inmate
4. 2/24/20 – Maintenance – Employee injured R shoulder doing repetitive overhead work

OPEN Workers' Compensation Claims (4)

1. 3/28/19 – Edgewater – Employee slipped and fractured wrist during patient care (surgery required)
2. 11/11/19 – Highway – Employee strained lower back while installing snow fence (surgery required)
3. 11/16/19 – Sheriff's – Employee was assisting with uncooperative inmate, fractured ankle (surgery required)
4. 1/26/20 – Edgewater – Employee slipped on ice on sidewalk leaving building

CLOSED Workers' Compensation Claims (1)

1. 12/11/19 – Edgewater – Employee sustained lower back injury while moving resident

First Aid Injuries (3)

1. 2/4/20 – Sheriff's – Employee slipped on ice at private residence driveway
2. 2/10/20 – Sheriff's – Employee was bitten on left thigh by dog at private residence
3. 2/12/20 – Edgewater – Employee injured left ankle leaving resident's room

Property/Vehicle Damage Claims (2+)

1. 1/14/20 – Damage to private vehicle from backing of Highway truck ($1,433.91, paid 2/19/20)
2. 1/27/20 – Damage to Sheriff's Squad #27 from road debris thrown from oncoming semi ($396.00, paid 2/11/20)
3. Various dates – mailbox claims from Highway Department snowplow damages (range $21.00 to maximum allowed amount of $50.00)

Liability Claims (1)

1. Date of Loss 11/13/19 – Claim received for medical expenses from resident who slipped and fell in front of Courthouse. Total claim received is for $5,662.90. Denial letter to be issued to claimant.

Open EEOC/ERD Claims (2)

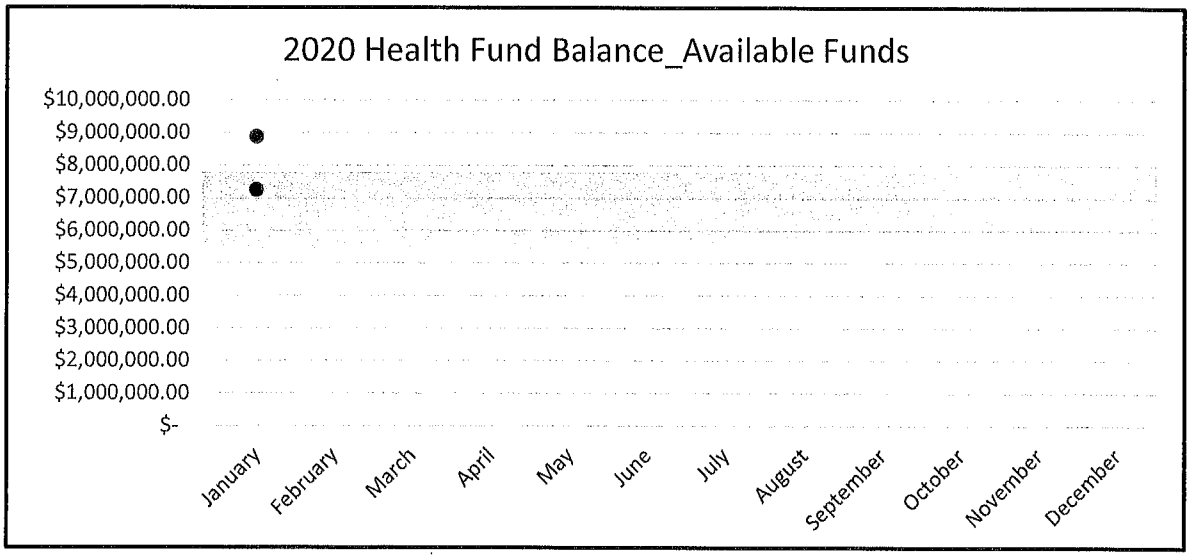
1. 9/16/19 - Claim alleging violation of the Wisconsin Fair Employment Act- submitted our position statement to the ERD on October 11th
2. 6/21/19 - Related to a 2016 claim alleging violation of the Wisconsin Fair Employment Act- Wood County successfully defended the claim at the Initial Determination stage and again after a four-day Hearing to Determine Probable Cause. The Complainant has appealed to the Labor and Industry Review Commission (LIRC). On October 4th Counsel submitted the County's Reply Brief in Opposition to the Petition for Review.

Other

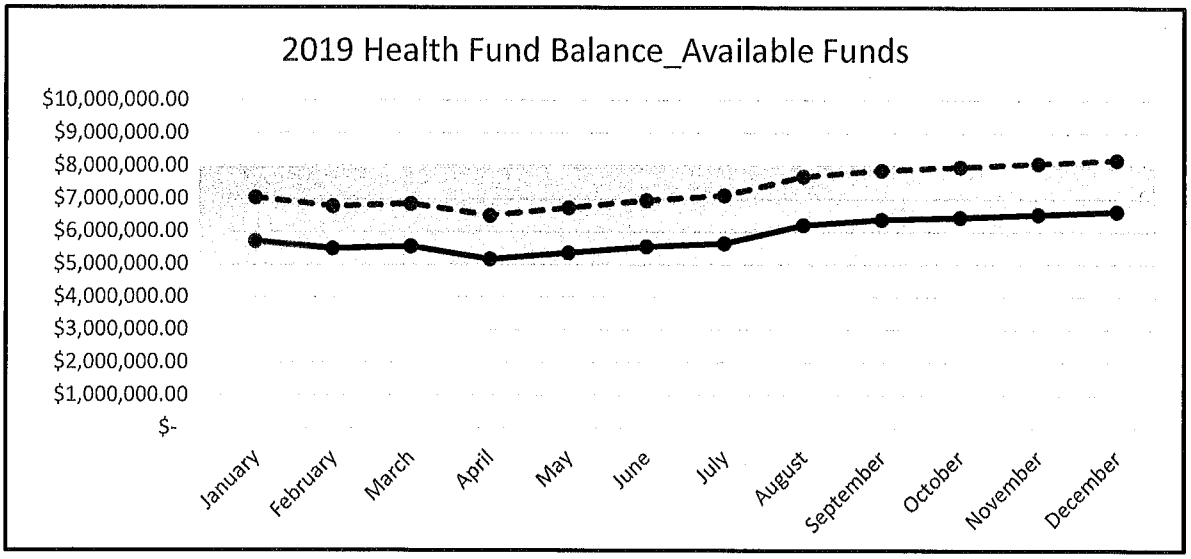
1. Distributed multiple job descriptions and JDQ's based on requests from employees.
2. Collected JDQ's from departments and reviewed them to ensure all sections were completed. Worked with Department Heads to correct JDQ's with incomplete information. Cataloged all received JDQ's and will be transmitting them to Carlson Dettmann in early March.
3. Completed and distributed County Connection, the Wood County Employee Newsletter.
4. Worked on revising the Non-Supervisory Performance Evaluation Form to be more consistent with the Supervisory Performance Evaluation Form. The draft form was presented to the Department Heads. Feedback was received and will be incorporated.
5. Facilitated New Hire Orientation on February 3rd, 17th, and 24th.
6. Conducted exit interviews on February 4th, 12th, and 20th including benefit and payout information.
7. Received invoices and processed multiple HR, Safety, and Wellness vouchers for payment.
8. Completed multiple questionnaires for Unemployment Insurance and reconciled and processed the January Unemployment Insurance payment.
9. Recorded and prepared minutes for the Executive Committee on February 3rd and Ad Hoc Health Insurance Committee on February 18th.
10. Held weekly team meetings and bi-weekly individual staff meetings to discuss and provide updates on the department's progress towards our 2020 goals.
11. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.

Health Fund Reserve Fund Balance

Months	2020 Total	2020 Available	2019 Total	2019 Available
January	$ 8,859,244.13	$ 7,228,926.49	$ 7,021,371.56	$ 5,685,137.45
February			$ 6,755,901.70	$ 5,469,001.54
March			$ 6,834,145.97	$ 5,529,400.66
April			$ 6,472,162.23	$ 5,141,045.93
May			$ 6,701,880.37	$ 5,329,290.53
June			$ 6,935,298.36	$ 5,526,859.63
July			$ 7,088,744.49	$ 5,617,057.79
August			$ 7,670,878.32	$ 6,182,575.07
September			$ 7,858,325.78	$ 6,358,024.31
October			$ 7,964,236.62	$ 6,416,974.66
November			$ 8,073,695.68	$ 6,514,699.74
December			$ 8,173,200.57	$ 6,603,418.96



2020 Total Balance - Dashed Line **2020 Available Funds - Solid Line**



2019 Total Balance - Dashed Line **2019 Available Funds - Solid Line**

For further information on HR activities, please contact the HR department.

Wood County WISCONSIN

INFORMATION TECHNOLOGY

February 2020

1. The IT Security Team continues to expand the Security Awareness Program. To continue to remain in compliance with the KnowBe4 guarantee simulated Phishing tests need to be completed regularly, at minimum once a month. All employees were assigned the 2020 Your Role: Internet Security and You training.

2. Continued work on building an integration between the door control system, Avigilon, and the Active Directory user system to keep both in sync with one another. This integration will help the employees that work with these systems and allow IT to automate transferring of data. Avigilon stores employee proxy card information. These cards are used for authentication on several systems, including door access, two factor, and copy machines. Avigilon is also the system that captures and stores employee photos. Several Departments have requested employee photos be uploaded to Active Directory in order to include an employee photo on County Email. This is scheduled to be completed by the end of March.

3. Completed work on developing an employee portal that will allow County staff to review their requested IT projects and details. A demo of this product was shown at the Department Head meeting this month and test departments have been identified. This portal will allow County staff to set their own project priority levels and monitor the status of those projects. As demand for IT resources increases steadily, IT is working to improve project and ticket management. Department assistance with prioritizing project work will be especially beneficial.

4. Support for Norwood Healthcare Center and Edgewater Haven Matrix software is ongoing. The Edgewater Haven Matrix upgrade to CareAssist training is progressing and phase 2 of the system go-live is scheduled for early March. Training sessions continue as additional functionality is implemented. The Norwood Health upgrade to CareAssist implementation scheduling has begun. The new pharmacy interface for automated medication/eprescribing preparation and training for Edgewater is complete and go-live is scheduled for March. Escribing training and preparation for Norwood will be scheduled in March as well.

5. Discovery continues for the Treasurer's Office for a project that will scan and electronically archive the large collection of hard copy tax rolls that are stored in the Treasurer's vault. Hard copy tax rolls date back to 1942.

14. Continue transitioning systems to the new Citrix Environment. Citrix provides numerous centrally hosted applications and resources to mobile and desktop clients. This month additional programs were installed and configured on the new servers.

15. Assisted the Land Records Coordinator with data extraction and analysis of tax parcel data for State submission.

16. For the month of January, 514 helpdesk requests were created, with staff completing 505 tickets and leaving 155 open requests. These numbers represent service requests from departments throughout the County.

17. IT continues to implement new ServiceDesk Desktop Central software.

18. Worked with departments to purchase new equipment for new positions in the county. IT is seeing significant delays in ordering new computer equipment.

19. Met with departments to go over new video conferencing solutions. Worked with departments to order equipment and answer questions.

20. Progress has been made on the Law Enforcement record conversion, IBR, project. This is a state mandated conversion within the current law records system that is used by the county.

21. Worked with an external engineer to develop a plan for Human Services phone call queueing. Will be meeting with HS to discuss how they would like call routing to be handled for their reception desks.

22. Data migration planning continues as we prepare to eliminate the SharePoint software.

23. Worked with Solarus to successfully migrate phone services at Edgewater. This work was completed per the request of Solarus as Solarus is updating their services. The County will continue to utilize Solarus phone and fax lines in various areas throughout County facilities.

24. Worked with Courthouse Maintenance to move network drops from DA offices to their temporary location. Completed walkthroughs of Courthouse 3rd floor in preparation for the remodeling scheduled to take place in 2020.

25. Continue in house development of the new Norwood Systems Supply program.

26. Met with CCAP representatives in preparation for the Digital Audio Recording upgrade. CCAP performed a site walk-through of all courtrooms and provided requirements documentation specific to each courtroom. Met several times with Courthouse Maintenance and Clerk of Courts to start developing a project plan for the Digital Audio Recording system installation.

27. IT, Corporation Counsel, and Human Services have been working diligently on negotiating contracts for the new Electronic Health Records (EHR) system. This system will replace TCM, the Clinical Manager that Human Services currently uses for billing. The new contract was signed, Friday February 28th. Implementation of the new solution, Streamline, will take place over the next several months. Due to the size and importance of this project, IT will be investing considerable resources into the implementation of this solution. This project is expected to begin in April 2020 with Go Live tentatively expected in early 2021.

28. Network staff performed extensive troubleshooting and resolved issues that resulted from the phone system conversion that occurred in January.

29. Work on replacing the telephone console, VistaPoint, continues. VistaPoint is currently used by Human Services, Sheriff's Department, Norwood, Child Support, and the Health Department. Licensing for the new phone console has been secured and initial use departments have been identified.

30. Completed setup of a new Two Factor Authentication (2FA) solution. 2FA increases account security by requiring two types of information from a user before the user can log in. A 2FA demo was provided at the Department Head meeting. 2FA is a common way to secure systems and resources. IT plans to implement this solution Countywide in order to better protect all County applications and data.

31. All staff completed JDQ's and submitted them to HR.

TREASURER'S REPORT
03-10-2020

By: H. Gehrt

1. Attended Executive Committee meeting on February 3.

2. Met with taxpayer to discuss payment options/solutions on Feb 4.

3. Attended Land Council meeting on February 6.

4. Attended Judicial & Legislative meeting on February 6.

5. Attended County Board meeting on February 18.

6. Attended Health Insurance Sub Committee on February 18.

7. Attended Accounts meeting on February 20.

8. Met with Health and Finance Department employees to review Farmers Market Account on February 20.

9. All Department JDQ's were turned in to Human Resources Department by February 21.

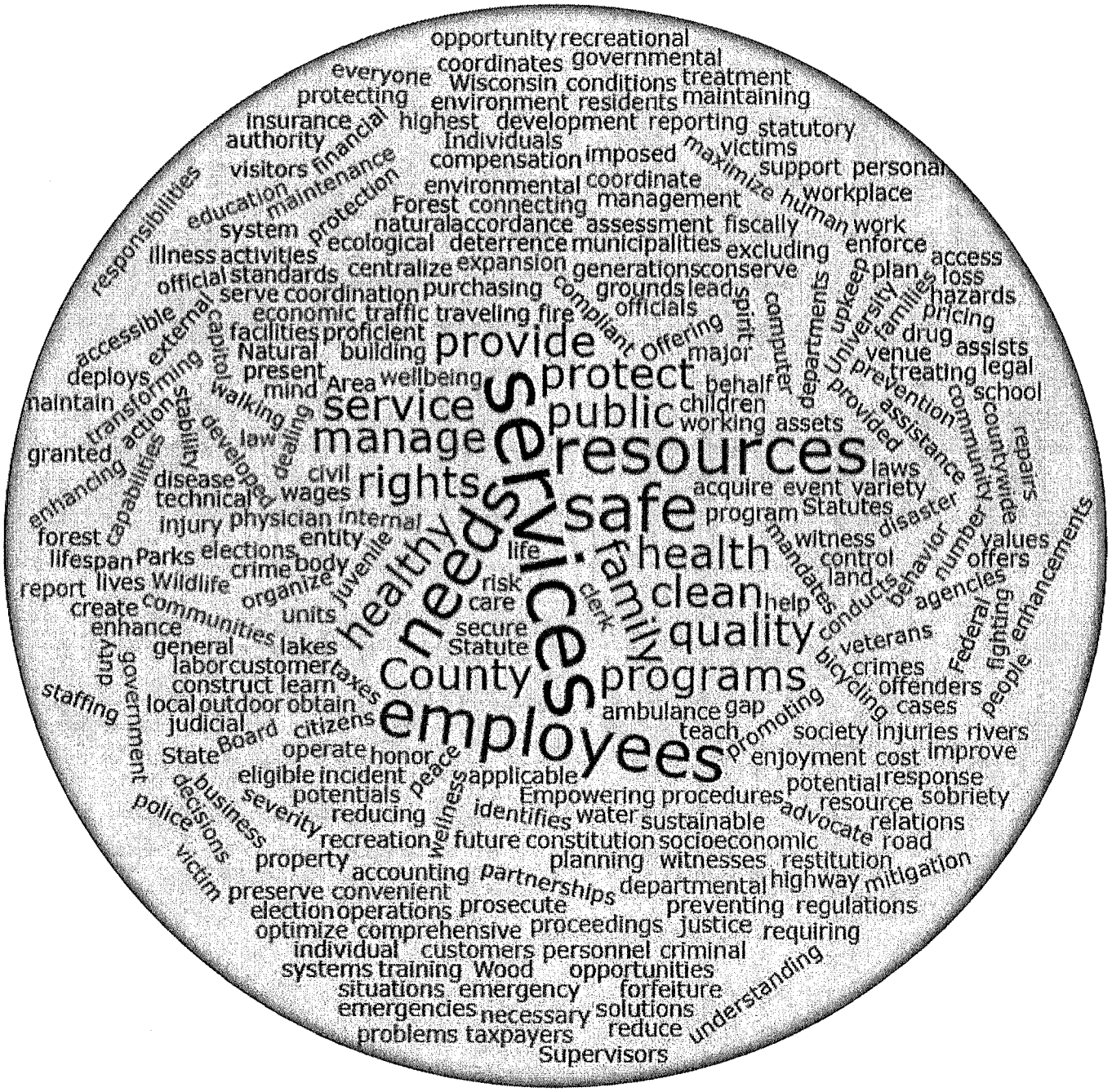
10. I attended the Wisconsin County Constitutional Officers Meeting in Madison March 1-4.

11. On Wednesday, March 4, I was at the State Capital for the press conference with the State Treasurer, Sarah Godlewski. Sarah has put together a task force, ("Homeowners Task Force") team to help more Wisconsinites capture a piece of the American Dream. The goal of the group is to help families buy their first home-and stay in it- by creating partnerships with county treasurers and community leaders to share ideas and prevent foreclosures.
    The Task Force will also look at creating a warning system that could spark early intervention when a homeowner might be at risk of foreclosure.

12. The office processed and mailed out 1300 delinquent notices for all year's taxes on 1756 parcels for a total outstanding balance owed of $4,815,382.56.

13. I have attached an e-mail from the Wisconsin Counties Association regarding overpayment of the 2019 personal property aid payments that the Department of Revenue incorrectly calculated. Wood County's payback if bill AB 753 doesn't go through would be $35,742.49.

Wood County Wisconsin Strategic Plan



EXECUTIVE COMMITTEE
MEETING MINUTES

DATE: Tuesday, November 6, 2018
TIME: 8:00 a.m.
PLACE: Health Dept. EOC
River Block Building
Wisconsin Rapids, WI

PRESENT: Doug Machon, Bill Clendenning, Ken Curry, Dennis Polach, Bill Winch, Donna Rozar, Adam Fischer

Motion (Fischer/Machon) to approve creating a process to start planning a County Strategic Plan with the County Board Vice Chair as a liaison to work with Nancy Turyk and to provide monthly reports to the EC. Motion carried unanimously.

Wood County Mission: *A brief description of the County's purpose.*

To provide quality, innovative, and cost-effective services that enhance quality of life, health, and safety, by a team committed to excellence, integrity, accountability, and respect.

Vision: *What will Wood County look like in the future?*

Our local government provides outstanding service, making Wood County a community of choice with safe and vibrant neighborhoods; business, educational, and cultural opportunities; connectedness; and vitality.

Guiding Principles and Operational Foundations

Respect and Collaboration

Wood County officials and employees treat residents, visitors, businesses, government representatives, and one another impartially and with dignity and civility.

Professional Service

Wood County conducts its business in an ethical, reliable, honest, accountable, and transparent manner by qualified and knowledgeable people.

Fiscally Responsible

Wood County operates efficiently and with integrity.

Leadership

Wood County anticipates change. It responds to current circumstances, while preparing for the future.

Environmental Stewardship

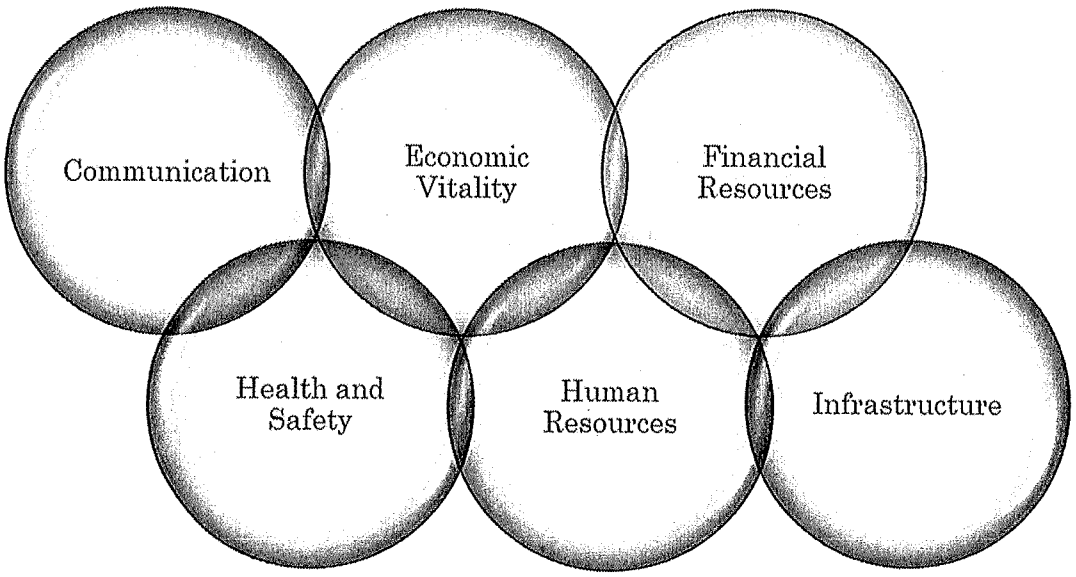
Wood County is fortunate to have a variety of natural resources that benefit residents, visitors, and businesses, through community resiliency and improved quality of life. Through stewardship, these natural resources will provide recreation, sustainable assets, and healthy living conditions for current and future generations.

Purpose

The development of this plan and its process was initiated by a unanimous vote of the Executive Committee of the Wood County Board of Supervisors on November 6, 2019. Its content was developed from input from County department heads, elected officials, and relevant plans approved by County committees. This plan was prepared by Donna Rozar, Vice Chair, Wood County Board of Supervisors and Nancy Turyk, Wood County Community Development Extension Educator. The following department heads also contributed to writing: Jason Grueneberg, Planning and Zoning; Sue Kunferman, Health Department; Kim McGrath, Human Resources and Brandon Vruwink, Human Services. This plan is intended to complement, not supersede, department plans.

The Wood County strategic plan has been developed to provide strategic guidance to Wood County operations to enhance efficiency while carrying out the County's mission and providing pathways to the achievement of its vision. Six overarching categories were used in the strategic plan which cross-cut departmental boundaries. Within each category, overarching strategies were identified. In many cases, the actions by multiple departments, along with partnering organizations, will be needed to fully attain the strategy. It is recommended each department review the strategies, and, if relevant, identify actionable items that contribute to the achievement of the strategy.

The success of this plan is dependent on departments, stakeholders, and elected officials to identify and implement their respective actionable items needed to achieve these strategies. To remain relevant, this five-year plan should be reviewed annually and updated as needed, with a comprehensive review by the Executive Committee (Operations Committee) in 2024.



Goals and Strategies

Communication

Effective communication is essential to the successful implementation of the County's mission and all the strategies identified in this plan. How communication occurs within the County is part of its culture. Frequently, internal efficiencies can be enhanced through interdepartmental communication and collaborations. Developing and cultivating external partnerships is also critical to County operations and services.

Collaboration

1. Expect a culture of collaboration by all within county government.
2. Intentionally and respectfully engage members of the populations we intend to serve.
3. Enrich partnerships with local, state, federal, and tribal governing bodies and organizations with common service goals.

Messaging and Marketing

1. Maintain a welcoming environment in County facilities.
2. Develop implementation strategies to communicate the County's mission, vision, guiding principles, and strategic goals to attract and retain employees, residents, businesses, and tourists.
3. Recognize the value of Wood County and express it to others. Frame messages to attract and retain residents, businesses, and tourists.
    a. Conduct a rebranding initiative to develop a unified county message to attract new residents and tourists. Identified in REDI plan – lead organizations to be determined.

Economic Vitality

From economic and social perspectives, economic vitality is essential to the stability of Wood County. Many of the services provided by the County enhance aspects of quality of life, which makes living, visiting, and doing business in the County more desirable. Career opportunities, strong schools, housing, diverse transportation options, parks, forestry, and recreation all contribute to economic vitality.

Countywide Strategies for Economic Development

1. Coordinate the development of the USDA Rural Economic Development Initiative (REDI) plan, including strategies and timelines for implementation.
    a. Continue to develop plan content with Wood County economic development partners. Planning & Zoning Dept. and Extension

b. Following public comments, submit plan to USDA for their review and approval by September 2020. Planning & Zoning Dept. and Extension

2. Identify the role of Wood County in economic development and implement strategies to support it.
    a. The CEED Committee will make recommendations to County Board in Fall 2020.
3. Develop and nurture ongoing collaborations by establishing strategies for efficient communication and cooperation with local and regional economic development partners.
    a. Continue coordinating quarterly economic development round table meetings. Planning & Zoning Dept.
    b. Consider other recommendations resulting from the REDI planning process. Planning & Zoning Dept. and Extension
4. Improve housing options in the County for diversity, quality, and efficiency.
    a. As part of the REDI plan, summarize studies and develop strategies throughout the County. Planning & Zoning Dept.
5. Maintain, develop, and manage parks, forestry, and recreation areas to meet the needs of the County, and to attract visitors and events to Wood County.

Financial Resources

It is essential for the County to manage financial resources in a fiscally responsible manner. Decision-making related to expenditures and investments, developing long-term plans and budgets, proper tracking and management of funds, and seeking additional funding are all part of being fiscally responsible.

Financial Sustainability and Planning

1. Develop long-term budget plans and strategies.
2. Develop new revenue streams through the expansion of partnerships and collaborations, participation in grant and rebate programs, and other sustainable financial opportunities.
    a. Maximize grant funding. Explore the possibility of a County grant writer.
3. Increase tax revenues through investments that will attract people to live, play, and work in Wood County.
4. Maximize eligible reimbursements to the County.
    a. Lobby state and federal legislators on importance of sustainable reimbursement models.
    b. Examine internal funding structures and adjust to maximize reimbursements. Example: IT Dept. fees

Health and Safety

Preservation of life and property in Wood County is paramount. Promoting a safe and secure environment minimizing all threats, hazards and incidents requires preparation to respond to emergencies as well as forethought to identify ways to minimize the extent of damage to people

and properties. Continually providing critical services to the community involves having trained personnel, up-to-date technology, and coordinating with partners from all levels of government across every community. Wood County seeks to be a forerunner in the industry of emergency management and drive the field of emergency management forward and strives to provide the most technologically advanced and innovative methods of response to emergencies.

The Health and Safety of our residents is the foundation to creating a prosperous and engaged county. The goals outlined in this strategic plan emphasize the need for prevention and treatment options to ensure residents are well informed and have access to necessary health services. Wood County is a beautiful place to live; taking steps to protect the air, water, and other natural resources is essential to improving our quality of life.

Public Safety

1. Maintain an acceptable level of service for the community, regardless of challenges. Ensure emergency personnel and stakeholders are properly trained and equipped to accomplish their expanded duties during major emergency or disaster situations. All public safety departments
2. Provide the highest quality services by proactively seeking new and better ways to improve upon the services offered to Wood County. All public safety departments
3. Work with businesses and industry in prevention planning. Emergency Management
4. Abate vulnerable community assets to assure the continued provision of communication and services. Emergency Management
    a. Incorporate strategies into the County resiliency plan (see Infrastructure).
5. Develop a "Safe Room" program for vulnerable communities. Emergency Management

Emergency Management Communication

1. Expand public education and awareness capabilities. Increase community education on personal mitigation measures for all hazards. Emergency Management
2. Strengthen EOC and emergency public information and warning capabilities.
3. Enhance the Mitigation System through developing and leveraging technology, partnerships, funding opportunities, and policy.

Well Being

1. Promote conditions that foster the healthy growth and development of Wood County children.
    a. Seek external funding and implement the Parents as Teachers Program. Health Dept.
    b. b. Improve health outcomes for youth aged 11-18 by ensuring all school districts complete the Youth Risk Behavior Survey and developing Providers and Teens Collaborating for Health (PATCH) in at least one school. Health Dept.
2. Expand prevention and treatment strategies to address substance abuse in Wood County.
    a. Reduce underage drinking and unhealthy adult alcohol consumption in Wood County. Health Dept.

b. Reduce prescription drug abuse, heroin use, and methamphetamine use among youth aged 12-17 and reduce the harm associated with injection drug use among youths and adults. Health Dept.
c. Reduce marijuana use among youth ages 12-17. Health Dept.
d. Reduce tobacco and electronic nicotine delivery system use among youth ages 12-17. Health Dept.

3. Continue to build capacity to meet the County's mental health needs.
a. Promote mental health clubhouses and Peer Specialist Trainings. Health Dept.
b. Collaborate with Peer Recovery Coaches. Health Dept.
c. Integrate services into community hubs and gathering places. Health Dept.
d. Establish a network of providers to discuss referral pathways, better coordination of care, and methods to reduce barriers to services. Health Dept.

Environmental Health

1. Protect and enhance the quality of surface and groundwater in Wood County.
a. Support the initiatives identified in the Central Sands Groundwater County Coalition resolution.
b. Continue developing and helping property owners implement the best management practices for water quality. Land & Water Conservation Dept.

2. Increase residents' awareness of the quality of their drinking water.
a. Continue to evaluate the health of private well water by providing support for water quality monitoring. Health Dept. and Land & Water Conservation Dept.
b. Develop and deliver educational information to County residents. Health Dept. and Land & Water Conservation Dept.

3. Reduce the incidence of childhood lead poisoning.
a. a. Implement a lead abatement program funded by the Wisconsin Department of Health Services. Health Dept.

4. Protect, enhance, and monitor air quality in Wood County.

5. Protect and enhance natural resources within County's parks and forestry properties.

Human Resources

In Wood County, our human capital is our most important asset. Attracting and retaining exceptional talent is integral in supporting the County's programs and services. This involves providing competitive salary, benefits, and professional opportunities, as well as a welcoming and collaborative culture.

Recruitment and Retention

1. Sustain an equitable and competitive compensation program and structure.
a. Conduct a wage study in 2020 and establish a compensation philosophy. Human Resources

2. Maintain benefit programs that enhance the well-being of our employees and their families.
    a. Regularly educate employees about the Wellness Program and wellness policies. Health Dept.
3. Support an environment of flexibility to promote a healthy work-life balance for our employees.

Training and Development

1. Empower innovative leadership and provide opportunities for enhancing managerial effectiveness.
2. Encourage employee growth and development and champion opportunities to enhance employee skills and qualifications.
3. Encourage and support internships and other opportunities to develop future professionals.

Inclusive and Collaborative Workplace Culture

1. Build a culture of employee engagement, empowerment, and involvement.
2. Cultivate a collaborative environment where employees are encouraged to reach across organizational lines to enhance programs and services.
3. Foster a diverse environment where everyone is valued and supported to reach their highest potential.

Infrastructure

Wood County's infrastructure is critically linked to the County's economic vitality, quality of life, and resiliency. Infrastructure includes transportation systems, water resources, and County-owned facilities, land, and equipment. Due to the scale of investment and availability of funding assistance, strategic long-term planning is essential to ensure this infrastructure is maintained, efficient, meets future needs, and employs modern technologies.

Resiliency

1. Develop resiliency strategies to mitigate the extent of impacts from severe weather and other unpredictable events.
    a. Provide opportunities for County staff to gain an understanding about their role in increasing resiliency in Wood County.
    b. Identify potential challenges to County operations in the case of extreme events and maintain plans for continued operations.

Efficiency

1. Plan for a variety of transportation system enhancements to attract and serve residents, businesses, and visitors. Ensure connections are made to other areas in this region.

a. Update the County's bicycle and pedestrian plan by 2022. Planning & Zoning and Health Depts.
b. Research current and future transportation needs, including gathering input from community members, and research best practices for improving transportation in rural communities. Health Dept.

2. Explore the implementation of fleet vehicles in the County.
3. Continue to develop and implement the County's energy plan to reduce short- and long-term energy expenses.
    a. Using the 2020 baseline electricity study, prioritize County properties for additional evaluation and identify benchmarks for investment and return on investment.
    b. Establish a monitoring strategy to quantify energy reductions. Renewable & Sustainable Committee
    c. Establish a baseline for non-electrical fuel use in the County. Renewable & Sustainable Committee
4. Continue to support Lean Process Improvement funding.

Recreational Infrastructure

1. Support existing Wood County recreational opportunities.
2. Explore future Wood County recreational opportunities.
    a. Encourage community design and development that supports physical activity. Health Dept.
    b. Explore multi-municipality trail connectivity and signage, and overall outdoor/indoor recreation infrastructure improvements. Health Dept.
    c. Enhance accessible playground features for all age ranges at County parks. Health Dept.
3. Initiate strategies that improve and maintain water quality related to recreational spaces in Wood County.
    a. Evaluate the health of water quality at County beaches. Health Dept.
    b. Review shoreland and upland management strategies to reduce erosion and pollutant inputs. Land & Water Conservation Dept.

WOOD COUNTY

ITEM# 1-1

DATE February 18, 2020

RESOLUTION# _____ Effective Date January 4, 2021

Introduced by Executive Committee

Motion:	Adopted:	
1st _____	Lost:	
2nd _____	Tabled:	
No: ____ Yes: ____	Absent:	0

Number of votes required:

☐ Majority ☐ Two-thirds

Reviewed by: _____, Corp Counsel

Reviewed by: _____, Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Urban, D			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

LAD

INTENT & SYNOPSIS: To set the compensation package for the County Clerk, Register of Deeds, and Treasurer for their next term of office beginning January 4, 2021.

FISCAL NOTE: The 2021 base rate for these officials shall be set at $39.00/hour, for a total of 2,015 hours annually, equating to an annual salary of approximately $78,585.00 per year. In each subsequent year, these officials would be granted the same cost of living increase or decrease (COLA) that is awarded to the Wood County Wage Plan then in effect for non-elected department heads.

2021 Gross Wages	$78,585.00
Benefits*	$29,196.00
Total	$107,781.00

*Benefits include the employer-provided portion of FICA/Social Security, Retirement/WRS, Workers Compensation, and Health, Vision, and Life Insurance premiums. All benefits are calculated using the 2020 rates and may be subject to change annually. The PEHP is not an included benefit.

WHEREAS, the compensation package for the County Clerk, Register of Deeds, and Treasurer needs to be set by the county board prior to the date nomination papers can first be circulated for these offices on April 15, 2020, and

WHEREAS, these elected positions are presently a part of the current Wood County Pay Plan but it is likely that this pay plan will be revised within the next year and so using a fixed dollar amount for setting the starting pay is appropriate and then granting the office holders the same COLA granted other employees is fair, and

WHEREAS, a per hour pay rate of $39.00/hour for 2015 hours/year would result in a similar rate of pay as that paid to the Clerk of Courts, which position is on a different election cycle,

WHEREAS, this is a modest increase, but shows our elected officials that they are valued, appreciated, and that the county wants to compensate them appropriately,

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to set the compensation package for the County Clerk, Register of Deeds, and Treasurer as set forth in the fiscal note, above, commencing January 4, 2021.

WOOD COUNTY

ITEM# 1-2

DATE March 17, 2020

Effective Date Upon Passage and Publication

RESOLUTION# _____

Introduced by Executive Committee

Motion:	Adopted:	
1st _____	Lost:	
2nd _____	Tabled:	
No: ____ Yes: ____	Absent:	

Number of votes required:

[ ] Majority [X] Two-thirds

Reviewed by: _____, Corp Counsel

Reviewed by: _____, Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Urban, D			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

BKV

INTENT & SYNOPSIS: To amend the 2020 Edgewater Haven budget (54211) and Norwood Health Center budget (54351) for additional expenditures for Housekeeping and Laundry Services that were unanticipated during the original budget process.

FISCAL NOTE: No additional cost to Wood County. The adjustment to the budget is as follows:

Function	Account Name	Debit	Credit
54211	Housekeeping contracted Prof Services – Edgewater		$39,990
54351	Norwood – Housekeeping contracted Services		$30,044
34300	Fund Balance	$70,034	

Source of Money: $70,034 of monies carried over by the Human Services Department from unanticipated 2019 revenues and placed in the Human Services undesignated fund balance.

WHEREAS, the current contracted Laundry and Housekeeping services provider at Edgewater Haven and Norwood Health Center have not been meeting the terms of the contract, and

WHEREAS, multiple conversations with the current provider has not resulted in consistent and satisfactory improvements in the services provided, and

WHEREAS, unsatisfactory housekeeping services increases the county's risk of survey citations, and

WHEREAS, the health and safety of our residents is of the utmost concern, and

WHEREAS, switching providers is in the best interests of the citizens we serve, and

WHEREAS, the new provider has a good reputation and is an industry leader in providing services to long-term care facilities and,

WHEREAS, carryover excess revenues from the 2019 Human Services budget will be used to fund the increased costs of switching providers, and

50a.

WOOD COUNTY

ITEM# _____

DATE _____

RESOLUTION# _____ Effective Date: _____

Introduced by _____

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level".

THEREFORE, BE IT RESOLVED, to amend the Edgewater Haven and Norwood Health Center budgets for 2020 by transferring $70,034 from the Human Services undesignated fund balance (34300) to the Edgewater Haven Budget (54211) function, and Norwood Health Center Budget (54351) function.

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90(5), the County Clerk is directed to publish a Class I notice of the budget change within 10 days.

2

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: February 27, 2020

PLACE: Edgewater Haven, Administration Building, Conference Room 110 - Port Edwards

PRESENT: Donna Rozar, Al Breu, Adam Fischer, Tom Buttke, Marion Hokamp, Steven Kulick MD, Mark Holbrook (via phone), Jessica Vicente, Heather Wellach RN

EXCUSED: - - -

ALSO PRESENT (for all or part of the meeting): Brandon Vruwink, Jordon Bruce, Marissa Laher, Mary Solheim, Jo Timmerman, Mary Schlagenhaft, Stephanie Gudmunsen, Pamela Ashbeck, Dr. Suzy Grimm (Human Services); Rock Larson (Veterans Service); Sue Kunferman, Kathy Alft, Julie Cutright, Kristie Egge (Health Department); Reuben Van Tassel (Maintenance); Bill Clendenning (County Board Supervisor); Ed Newton (Finance); Kara Adam (nurse practitioner student)

1) **Call to Order**
Meeting called to order at 5:00 p.m. by the Chair.

2) **Quorum**
Rozar declared a quorum.

3) **Public Comments**
- Dr. Suzy Grimm, the recently hired psychiatrist at Human Services, was introduced.
- Tom Buttke's 3-year term will be on next County Board agenda for reappointment.

4) **Health Department *Parents as Teachers* presentation**
Kristie Egge described work that led to the *Parents as Teachers* program and the plan moving forward using evidence-based models. Julie Cutright shared additional background information of the program and further described how family home visiting can reduce child abuse or neglect and other adverse childhood events (ACEs). Julie further explained the program implementation process and staffing plan. Kristie explained the Health Department's intent to seek grant funding to implement the program and at this time, no funding is being requested from the County. Sustainable funding may, in the future, come from the County budget; however, it is expected the program will show a return on investment by then to justify budgetary support by the County. Sue Kunferman added that the Health Department is working closely with Human Services on this program.

5) **Consent Agenda**
Pages 24-25 and 90 pulled. Motion (Buttke/Kulick) to approve the consent agenda. All ayes. Motion carried.

6) **Discussion and consideration of items removed from consent agenda**
- Sue Kunferman addressed concerns with pandemic planning, shared how the Health Department is participating in conference calls and having pre-conversations with schools with recommendations should a school closure occur. Parents are encouraged to preplan for childcare if schools were to close. Sue responded to additional questions and concerns regarding COVID-19.
- Jordon Bruce provided a visual of a main boiler that failed to start recently which showed the impact of that failure of the system at Norwood. A main gas valve needed replacement at significant cost which impacted the maintenance budget. Because this unforeseen failure was not budgeted for, Jordon wanted to inform the Committee at this time about the budgetary impact.

Motion (Breu/Buttke) to approve items pulled from the consent agenda. All ayes. Motion carried.

7) **Financial Statements – Edgewater Haven, Human Services, Norwood Health Center**
Department staff answered questions regarding information in the financial statements.

8) **Discussion of Edgewater & Wood County Annex contracted cleaning services**
Jordon Bruce and Marissa Laher shared serious concerns with current contracted cleaning services. A proposal from Healthcare Services Group was shared, and although they may cost more, the services provided are significantly different and would be much improved over what is currently being provided. Motion (Buttke/Breu) to approve the change in housekeeping/laundry contracted services. Supervisor Fisher stated

he is in favor of the request but cannot approve a change without knowing how to pay for it. Supervisor Holbrook echoed the same concern and made a motion to table the discussion. Motion failed for lack of second. Motion (Fischer/Kulick) to amend the motion to approve the change contingent on approval of use of carry over dollars from 2019 surplus. Vote on amendment. All ayes. Amendment carries. Vote on amended motion. All ayes. Motion carried.

9) TBI Unit update
Marissa Laher provided an update regarding staffing challenges that has caused a delay in opening the unit.

10) Edgewater Haven 300 South project update
Marissa Laher provided an update with the 300 South project.

11) Human Services Pet Therapy proposal
Stephanie Gudmunsen presented a policy and described the benefits of animal assisted therapy. This therapy provides pets, trained and certified to interact with clients facing behavioral issues. The pets are provided by staff. This policy was developed to provide guidelines with how pets can and will be used. Motion (Fischer/Buttke) to amend the policy that no more than one therapy dog per day per location would be allowed. Supervisor Holbrook will vote "no" to the amendment because policy provides clear guidance without a need to limit. 4 ayes, 5 opposed. Amendment fails. Motion (Wellach/Kulick) to approve the policy. Motion (Rozar/Holbrook) to amend the policy limiting one handler per dog per location. 4 ayes, 5 opposed. Amendment fails. Vote on motion to approve the policy as presented. 6 ayes, 3 opposed. Motion carried.

12) Health Department 2020-2025 Strategic Plan
Sue Kunferman and Kathy Alft presented the Health Department 2020-2025 Strategic Plan.

13) Legislative Issue Updates
Department heads provided updates regarding issues pertaining to their departments.

14) Items for Future Agenda
The Chair noted items for future agendas.

15) Next Meeting(s)
- March 26, 2020, 5:00 pm, Wood County Annex & Health Center, Classroom – Marshfield

16) Closed Session
Motion (Buttke/Kulick) to convene into closed session pursuant to Wis. Stat. 19.85(1)(f) Wis. Stats. to consider addressing an application for a leave of absence. Rozar: Aye, Fischer: Aye, Breu: Aye, Hokamp: Aye, Holbrook: Aye, Buttke: Aye, Kulick: Aye, Vicente: Aye, Wellach: Aye. Motion carried. The Committee went into closed session at 6:54 p.m.

17) Return to Open Session
Motion (Buttke/Breu) to return to open session at 6:56 p.m. All ayes. Motion carried.
Motion (Hokamp/Vincente) to approve the leave of absence applications. All ayes. Motion carried.

18) Adjourn
Rozar declared the meeting adjourned at 6:57 p.m.

Minutes taken by Kathy Alft and subject to Committee approval.

Wood County Health Department

Health Department Report
February 27, 2020

If you have any questions about this report, please contact Sue Kunferman at 715-421-8928 (W) or 715-213-8493 (Cell) or skunferman@co.wood.wi.us

ADMINISTRATIVE REPORT – SUE KUNFERMAN, RN, MSN

- I look forward to the final development of the county strategic plan. We have been working to make clear connections in our department's plan based on the draft priorities in the county-wide plan. I anticipate that our plans will be complimentary and I appreciate the guidance resulting from the strategic planning process.
- We had our DHS Chapter 140 Review on February 11. Chairman Machon was present, along with our management team, WIC Director, and a Public Health Nurse, as well as five individuals form the state health department. It went extremely well and I anticipate our successful continued designation as a high functioning level III health department.
- While we have had no one in Wood County who has been designated as a "Person Under Investigation" for 2019 Novel Coronavirus, it is keeping us busy nonetheless. Between the CDC and the state, there have been conference calls with updates and guidance at least twice weekly. We have been keeping our infection control practitioners and our health systems updated as well as our EMS providers, Emergency Management, and Dispatch.
- Our UWEC students (seven of them) are digging into their two projects for this semester. One is around improving our immunization rates and doing some work on Hepatitis A. The other is an inclusive risk planning project for our emergency preparedness program.
- We have all been busy working on our JDQs for Carlson Dettmann. It is a very tedious and time-consuming project.
- Our management team has completely revamped our onboarding process. We believe our new strategies will help get employees off to the best start possible.

COMMUNITY HEALTH IMPROVEMENT PLANNER REPORT – KRISTIE RAUTER EGGE, MPH

Healthy People Wood County

The Community Health Improvement Plan (CHIP) is in draft form and is currently being edited. It combines Healthy People Wood County (HPWC) and health system partners' (Marshfield Clinic Health Systems and Aspirus Hospitals and Clinics) strategies to address the top health priorities identified in the Community Health Assessment (CHA). To learn more about the top health priorities identified in the Community Health Assessment please visit www.healthypeoplewoodcounty.org.

AOD Prevention Partnership

Letters were mailed to Wood County tobacco retailers, as well as emailed to law enforcement, with updates regarding Tobacco 21 and e-cigarette flavor restrictions. Handouts were provided for retailers to help educate employees with visuals and frequently asked questions/answers. Tobacco 21 went into effect immediately, meaning tobacco retailers in Wisconsin and other states cannot sell tobacco products (including e-cigarettes) to individuals under the age of 21. Although this law is effective immediately, local law enforcement is not able to enforce Tobacco 21 in Wood County until state law has been updated. Beginning February 6, 2020, any cartridge or pod-based electronic nicotine delivery systems that are candy, fruit, or mint flavored cannot be sold. This does not include tobacco or menthol flavored products, as well as e-liquids (or e-juice). That means e-liquids can still be sold in any flavor.

On Thursday, January 16, the Lincoln High School FACT group, in collaboration with Central Wisconsin Tobacco Free Coalition, held a community event on Vaping at McMillan Memorial Library in Wisconsin Rapids. A representative from Lincoln FACT shared efforts in place to provide resources to students with a nicotine addiction. The Central Wisconsin Tobacco Free Coalition Coordinator also presented on current youth vaping trends in Wood County and surrounding communities.

Efforts are in place through a planning grant held by Family Health Center (FHC) of Marshfield to research community needs to address substance use-related issues in Wood and Clark Counties. This group is known as the Central Wisconsin Partnership for Recovery. Priority areas that have been identified include:

1. Increase access to safe and sober housing
2. Reduce the prevalence of substance use disorder among formerly incarcerated individuals
3. Increase targeted youth programming in schools
4. Increase access to recovery coaches/peer specialists

Following the planning grant, FHC will apply for an implementation grant.

Wood County Drug Task Force has been undergoing strategic planning.

Family Home Visiting

For the past year, work has been done towards the implementation of an evidence-based family home visiting model in Wood County. This work included identifying community partners to create a sub-committee, researching a variety of evidence-based programs, literature review, and community assessment to create a proposal for funding. *Parents as Teachers* was the chosen program to best fit the needs of residents of Wood County. The proposed budget for three years of full implementation is $966,287. Program implementation will allow for greater reach of services to a variety of families and creation of new jobs. The proposal for funding is complete and ready to disseminate among potential funders.

Wood County Health Department staff met with Mary Solheim from Wood County Human Services on January 29, 2020 to discuss how Human Services and the Health Department can work together on child/family issues. Further discussions will take place.

Mental Health Matters

The month of January marked the beginning of the new Community Health Improvement Plan (CHIP) cycle. With a new cycle, there will be a continuation of some prior work, the start of new initiatives, and the ending of completed work.

In regards to continued work, there was a storyteller meeting at the beginning of January to finalize components of the 2020 action plan for the workgroup. The workgroup decided for the February meeting it would be important to start laying out potential speaking opportunities and the logistics for the speaking opportunities. The storytellers were also asked to be prepared to share their stories during the next meeting.

Along the lines of continued work, another meeting between River Cities Clubhouse and Crossview Church was held for the continued discussion of a 12-passenger van and logo design that Crossview could offer to River Cities Clubhouse. The goal of this small group meeting is to facilitate the usage of Crossview's underutilized van for clubhouse members who lack transportation; the van may help them access resources within the community that are within reason. From the meeting, it was proposed that a calendar would be created to help line up volunteer drivers from Crossview who would take requests from members at the clubhouse for group-related activities and trips. No individual appointments or personal travel would be approved. Aside from the van, Crossview had identified a graphic designer who would help create a logo. However, the price of the design was still being negotiated.

Lastly, for continued work, Mental Health Matters had its quarterly meeting in January. During the meeting, David shared updates from each of the workgroups and presented an overview presentation on the Adverse Childhood Experiences (ACE) Interface training. David offered to each organization present at the meeting that he is able to deliver the full training free to any requesting organization. David also made this offer to his full coalition via his coalition listserv along with the other trainings he can deliver. Partner organizations also gave their updates during the meeting.

As for upcoming initiatives, David met with the Suicide Prevention Team from Wisconsin Rapids Public Schools. David was specifically invited due to his prior work in suicide prevention. The group is looking to address concerning data trends from the 2019 Youth Risk Behavior Survey (YRBS) as they relate to student mental wellbeing. Nekoosa also approach David and the other Healthy People Wood County coordinators to discuss building out a peer-to-peer support group. The goal of the group is to build the capacity among older students to provide support and education on health topics to younger students. Currently, Nekoosa is looking for a model to base their group on and the first health topic that is to be addressed is vaping.

Another new opportunity that Healthy People Wood County as a whole is looking into is collaborating with Healthy Aging Wood County. The Aging and Disability Resource Center of Central Wisconsin leads Healthy Aging Wood County, and were a strong partner throughout the most recent Community Health Assessment (CHA) and CHIP cycle. Currently, Healthy People Wood County is looking for who would be the best fit for Healthy Aging and how the two entities can collaborate on CHIP initiatives.

Wood County Jail Workgroup & Report Update

The Wood County Jail Workgroup has been meeting since May 2019 and provides a platform for collaboration and shared decision-making between local agencies and community organizations, such as the Jail, Sheriff's Department, Municipal Police Departments, District Attorney's Office, Drug Court, State Public Defender's Office, Health Department, Human Services, Clerk of Courts, Department of Corrections, Three Bridges Recovery, Love INC, Aspirus, Family Health Center of Marshfield Inc., and Wisconsin Rapids Family Center Inc.

The current goals of the workgroup are to reduce incarceration, recidivism, and revocation rates; improve access to mental health and substance use disorder treatment services for justice-involved populations; eliminate disproportionate burdens incarceration imposes on marginalized groups; and improve inter-agency communication and collaboration.

A member of the workgroup is developing the Wood County Criminal Justice System Report to describe several challenges the Wood County criminal justice system is currently facing and the root causes of those challenges. The report also summarizes initiatives Wood County is already undergoing to help address the challenges, success stories from neighboring counties that have faced similar challenges, and potential evidence-based solutions that Wood County could implement. The report utilizes existing research, analysis of local and statewide data, and information gathered from those who work within the justice system as well as those directly impacted by the justice system. It is expected to be published in March 2020 and will serve as a guide for the Wood County Jail Workgroup to assist with priority setting.

Several members of the workgroup toured neighboring counties' jails in January to see how the jails operate and are laid out.

The Wood County Jail Workgroup has met a total of four times and will meet next on February 20 from 1:00 PM - 3:00 PM in the Riverblock Building in Wisconsin Rapids. During this meeting, there will be a presentation on the findings of the Wood County Criminal Justice System Report. The group will also summarize the challenges discussed during December's meeting and will start brainstorming potential solutions to those challenges.

Youth Risk Behavior Survey (YRBS)
The YRBS results yielded important information for schools in Wood County. Lincoln High School wants to create programing to improve their YRBS results around dating violence. A meeting with Ron Rasmussen and other Lincoln High staff took place to determine how the health department can help. A plan was set to find programs that focus on reducing dating violence and a follow-up meeting will be scheduled later to go over the programs found.

Recreate Health
- *Built Environment:* Through the catalyst grant from the Wisconsin Partnership Program, the health department was able to work with the City of Wisconsin Rapids to improve public bike parking and add bike lane painting in the city. In addition, the grant was able to support part of a wayfinding signage project to design a signage suite for the bicycle and pedestrian trails, downtown (with parking), and city parks. The purpose of the project is to facilitate a better experience for residents and visitors who are using the regional trail network (in the city and beyond).
- *Farmers Market:* The Wisconsin Rapids Downtown Farmers Market will be here before we know it! A meeting is being set up for those interested in helping plan the 2020 season. The group would like to build out support in three main areas including volunteer recruitment and management, market activities and event planning, and marketing and promotion.
- *Community Food Center:* The pre-feasibility study done with New Venture Architects was completed and sent out to those who participated in the study. A community meeting will be planned in the future to share the results. A future meeting will be held with partners to discuss the assessment and next steps.

ENVIRONMENTAL HEALTH REPORT – NANCY EGGLESTON, R.S.

Wisconsin Lead Safe Homes Program
The Wood County Health Department is a grantee for the Wisconsin Lead Safe Homes Project. Program information from DHS is still in draft form, but we are beginning to seek homes for potential lead safe work. Those interested in this program may call Kate or Nancy for further information. We are also working on a list of contractors certified to do lead abatement work, and/or lead safe renovation work. Contractors interested in training to become certified lead supervisors, lead workers, or lead renovators will be eligible for reimbursement for training fees upon successful completion of the course. If there is interest in training in our area, a course may be offered locally.

Staff Changes
Dave Joosten joined the Environmental Health staff as our newest Environmental Health Assistant. He is working on orientation materials and his field training. Ellen Hetzer is no longer with our department.

Port Edwards/Armenia Groundwater Issues-MOU progress
There was no health department activity on the MOU in January.

Radon Information Center
The Environmental Protection Agency (EPA) recommends that radon abatement measures be undertaken if indoor radon levels exceed 4.0 picocuries per liter (pCi/L). Even if the radon test level is below the action level of 4.0 pCi/L, homeowners should consider testing again sometime in the future as radon levels can fluctuate. The level of 4.0

pCi/L is not a safe level. There is no safe level of radiation. Radon kits are available at the Adams, Juneau, and Wood County Health Departments.

In 2019, 82 short-term radon test kits were sold and 50 were used with results as follows:

	Test results 0-3.9 pCi/L	Test results 4-8 pCi/L	Test results > 8 pCi/L
Adams County - 24 kits sold, 13 used	12 tests	1 test	
Juneau County – 9 kits sold, 3 used	3 tests		
Wood County -49 kits sold, 34 used	20 tests	8 tests	6 tests

New Businesses
The Hotel Mead had a change of ownership for their hotel, pool, whirlpool, and The Grand Avenue Pub and Grill. Riverside Roadhouse in Marshfield had a pre-licensing inspection and was given a conditional license. Some equipment was still being installed at the time of the inspection. La Queretana was licensed as a retail food store in Marshfield. A pre-licensing inspection was done at the Nekoosa Café. The Pittsville Community Hall was licensed to operate as a restaurant under a new owner.

Complaints
Fifteen complaint investigations were completed in the month of January.

- We received a report of a cockroach infestation in the home of a hospitalized individual. A pest control company was hired to inspect and treat the apartment.
- A tenant reported plumbing problems in her home. The leaks were not yet a health hazard. She was advised to contact the landlord and the landlord tenant hotline if the landlord did not respond to her complaints.
- A caller complained of bed bug bites on a child in the home. A physician identified it as an allergic reaction, and not bug bites.
- An abatement order was written for a cockroach infestation of a home.
- A school reported that a child came in with bed bugs. The parent was contacted and their apartment is being treated by a professional pest control company. The parent was given information on bed bug control and prevention.
- A tenant complained of mold in the home. A porch was being used as a bedroom and the lack of insulation caused condensation on the walls and mold to grow. Bathroom mold can be controlled by the tenant. The tenant is being evicted and is not paying rent.
- A caller complained of smoking in the apartment building. Per the manager, the building allows smoking.
- A tenant made a structural complaint but gave no contact information for the landlord.
- A caller complained of no heat in his apartment. The landlord was called and said he would take care of it right away. Tenant's phone is out of service.
- A caller complained of cold food at a restaurant. They use time as a public health control for some items. Food is discarded after 4 hours.
- A foodborne illness complaint was filed. The investigation indicated that a family member was sick in the days prior to the caller's illness. No further action taken.
- A water leak was reported by a tenant. The landlord will make repairs.
- Bed bugs were reported in an apartment. Pest control is involved and only one unit had adult bugs. An individual may be bringing them in. They will treat again.
- A caller complained of bad food at a restaurant due to rancid oil.
- A tenant reported mold growth in their bathroom. The landlord hired a plumber to check for leaks, and none were found. The tenants are not using the bathroom fan and are using a humidifier, thus encouraging mold growth.

COMMUNICABLE DISEASE TEAM REPORTS

Tuberculosis Update – Jean Rosekrans & Alecia Pluess
Three patients with latent tuberculosis infection (LTBI) continue on medications through the health department and one patient with TB disease continues to be monitored.

Communicable Disease Update – Jean Rosekrans & Alecia Pluess

- During the month of January, Wood County had 18 cases of chlamydia, 6 cases of gonorrhea, and 2 cases of Hepatitis C. A presentation was done for participants in the Human Services Day Treatment Program on the topics of Hepatitis C and sexually transmitted infections.
- One long-term care facility reported a respiratory outbreak during January. The facility received current guidelines for prevention and control of an acute respiratory illness outbreak. A line list for ill staff and residents was started. Specimens were sent to the Wisconsin State Lab of Hygiene.
- Also during January, 10 cases of hospitalized influenza were reported. An increased number of phone calls have been received regarding student and staff illnesses in local schools. In addition, communicable disease

nurses have been fielding calls from health care providers and facilities regarding the outbreak of 2019 Novel Coronavirus (2019-nCoV). Communicable disease nurses have been participating in multiple webinars and teleconferences sponsored by the Department of Health Services (DHS) and Centers for Disease Control (CDC) to stay abreast of the issues and recommendations. A health alert was sent to the Infection Control email group in late January regarding the 2019-nCoV. A copy of this is included in the packet. Communications from the CDC and DHS regarding 2019 n-CoV are forwarded to the appropriate medical personnel.

- There was 1 probable and 2 suspect cases of Lyme disease during January. One case of salmonella and 2 cases of campylobacter were also investigated.

Lead Update – Jean Rosekrans & Alecia Pluess

A home visit was done for follow-up with a child with elevated blood lead levels.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HAESSIG, RD, CLC

- Sarah Krubsack attended the ICS 300 training at the Wisconsin Rapids Fire Department in January.
- Our lead Fit Families coach Sarah Jo planned a sledding event in Pittsville for February 22 to promote physical activity during the winter. The event focuses on WIC and Fit Families participants, but all are invited and welcome.

Caseload for 2020 (Contracted caseload 1485)

	Dec 2019	Jan 2020	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active (initial)	1397	1413											
Active (final)	**1409**												
Participating	1402	1422											

WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT
February 18, 2020

Director's Report by Brandon Vruwink

Renovation of the 300-wing at Edgewater Haven is currently two weeks ahead of schedule. If we continue to stay on track we will finish a month earlier than planned. Ron Landwehr who is the Lead Maintenance worker at Edgewater Haven has done an excellent job of coordinating with the contractors to keep the project moving forward.

The Judicial and Legislative Committee created a Criminal Justice Coordinator Ad Hoc Committee to develop the Criminal Justice Coordinator position. This committee has been meeting regularly and has asked for my input on a couple of occasions. Most recently, I participated in a discussion about the oversight of the position. I shared with the committee the Human Services Department could not provide direct oversight of the position but would be happy to provide training and support. We have a great deal of experience in providing case management services and are excited to assist in helping to onboard the new Coordinator.

The Health and Human Services Steering committee will be meeting on March 6. I am hopeful the committee will consider options to provide additional support to our Long-Term Care Facilities. In the past, the committee has been split on supporting the CNA Training bill that was ultimately vetoed by the Governor. While this was disappointing, we need to continue discussing how we can address the shortage of CNAs and Long-Term Care support staff.

The popularity of Pet Therapy has continued to increase as evidence has supported its effectiveness. We have been using pet therapy sporadically at Edgewater Haven and the Wood County Annex and Health Center over the past several years. You will find in the packet a proposal to begin implementing Pet Therapy in our Outpatient Clinic. We are continually seeking out new methods and practices to provide additional support to our clients and believe this will enhance our services.

Human Services has developed an 8-part training program for all new managers. One piece of the curriculum is titled "The County Process". As part of this training series, each participant is required to attend one Health and Human Services Committee meeting and one County Board of Supervisors meeting. Managers need to understand the role of the committee and the full county board. Further, it provides managers an opportunity to meet committee members. Jo Timmerman and Mary Schlagenahaft will lead the county budget process training, Human Resources Director Kim McGrath will lead three sessions and I will facilitate the remaining sessions.

Community Resources Update by Steve Budnik

Personnel Updates: Amber Layton, Community Resources Receptionist, will transition into her new role as an Economic Support Specialist effective February 24. The community resources receptionist position was posted with a deadline of February 16. Interviews for this position are occurring the week of February 17.

Transportation: In January the Transportation unit provided program information the American Hero's Café group in Wisconsin Rapids. As a result of this presentation, we now offer weekly transportation to-and-from the American Hero's Café every Wednesday. Ridership on the bus continues to increase. In January 2020, we provided 1471 rides. Of these rides, 655 were for employment. Comparatively, in January 2019, there were 998 total rides with 442 for employment.

Energy Assistance: For the 2020 heating season, we have received 1,946 applications. Of these applications, 1,775 heating units received benefits and 13 furnaces were replaced as well as 12 repaired

through Wood County's Energy Assistance program. Later this month, Energy Assistance Specialists will be on-site at low-income apartments to process applications and provide additional program information.

Edgewater Haven Update by Marissa Laher

In the month of January, we had 15 admissions and 4 readmissions. Current Memory Care census is 15 residents.

Census comparison to last year:
January 2019 – 53.94 average census with 6.06 rehab
January 2020 – 48.06 average census with 4.22 rehab

Admissions/Discharges Comparison:
January 2019 – Admissions 12/Discharges 4/Readmissions 3
January 2020 – Admissions 15/Discharges 6/Readmission 4

In the month of January, we completed more admissions than we did in any other month all year. The hospitals most certainly seem like they have filled back up and our referral activity is up, as we are currently full at 53 residents. We are looking forward to the 300 South wing opening back up following the completion of the renovation project so we are able to accommodate more residents in the beautiful and accessible rooms. As always, staffing remains a main concern. With the 300 South wing being in the midst of remodel, we were able to staff one less CNA on both AM and PM shift. With the wing opening back up the end of March/early April, we will need to fill another two positions with where we expect census to be to maintain our staffing ratios and quality of care.

As of February 3rd, we are officially using our electronic health record, Matrix. Gone are the days of paper charting progress notes, assessments, and vitals. Floor staff are loving the efficiencies and safe guards built in to the system. The next step in this process is to go live with the electronic medication administration. We are in the process of training the management staff, importing orders, testing, and then training floor staff. The go live date is scheduled for March 9th.

We are still waiting to hear back from the state regarding the approval of our in-house CNA training program. They have until March 10th to let us know of their decision. Once we receive approval, we are ready to start our first class.

Attached to this update is the 2020 Long-Term Care Workforce Crisis Report for your informational purposes.

Employment & Training Update by Lacey Piekarski

FSET Program: As of early February, we are waiting for final approval from the state for the in-house Certified Nursing Assistant (C.N.A.) training program. Until approved, FSET and Edgewater Haven training staff are beginning to review curriculum and supports necessary for the students to successfully complete the course. The in-house course will allow for 8 FSET students per course to complete their C.N.A. training.

The nine-county NorthCentral FSET region concluded January 2020 with a total of *205 newly enrolled customers*, increasing the overall caseload by *+50 customers* since December 31. Six of the nine counties increased their overall caseload number with an overall regional enrollment rate of *49.28%* (Monthly goal: 40%).

An internal QA review was completed in January, reviewing 10% of enrolled FSET customers (181 cases) to ensure barriers assessments are tracked accurately. Staff attended a training on barriers in January to review additional actions to assist customers to answer "what is known? What does it mean?

What can we assist with?" Individual results and suggestions for incorporating additional support to customers will continue to be reviewed in February.

IL Program: The regional IL team completed 2019 data collection (July 2019 – December 2019) with the following highlights:

- Of 70 youth engaged youth enrolled during this reporting period:
  - 63 identified an educational need or goal
    - 33 youth enrolled in school (GED, high school, post-secondary education)
  - 66 identified an employment need or goal
    - 46 were working (part or full-time)
    - 9 youth co-enrolled in FSET
    - Average wage for youth employed is $11.34/hour, averaging 32.79 hours/week
  - 100% of engaged, eligible youth had successfully obtained health insurance
    - 60 of 70 engaged youth were connected to a healthcare provider

We are excited a Wood County IL youth was selected to represent Wisconsin IL programs at a National Chafee Meeting in Washington D.C. this March. Wisconsin is represented by two youth this year. The state is assisting with 100% of travel fees for our youth to attend and advocate for our state's IL programs.

Norwood Health Center Update by Jordon Bruce

We have been fortunate to fill a couple of our nursing positions since January. We did advertise our 2020 pay rates and the shift differential rates that were approved and went into effect on 1/1/2020. We are hopeful that with these recent hires, we should eliminate the utilization of contracted staff by the end of March 2020.

We received four bids on our Roof Project and this did come back within our budgeted range so we have selected our contractor and will be getting this scheduled on their work calendar. Our wheelchair minivan has been ordered and should be delivered by the end of February. Our bids for the Crossroads renovations will be due on February 18, 2020 and we will be able to move forward once that window closes.

Our contracted Laundry and Housekeeping services continue to be well below our expectations and high standards. Staffing recruitment and retention is an ongoing struggle due to a number of reasons. We continue to work with this contracted provider but we continue to see the same issues month after month. Edgewater's Administrator and I will be discussing these issues at our oversight committee meeting.

Norwood Nursing Department by Liz Masanz

The Admissions unit January average patient days were 8.52.
Pathways unit- Our census was 9.81 in January.
The Crossroads unit was 13.26 in January.

Liz is working on a QAPI project looking at deferred admissions from last year and looking at opportunities for improvement on the admission and discharge process from the unit. Last year's average daily census was nine and our average length of stay was 8.52

We have had a very positive results from the Pittsville and Marshfield youth apprentice programs and internships. We have four new nurse aides who came from those programs, gain experience at our facility, had their nurse's aide license and then applied here. Presently we have two additional students considering positions here after their internship.

Long-Term Care Units (Crossroads and Pathways)		
	Admissions	Discharges
2017 (started overflow on PW)	9	11
2018 (Closed TBI Dec. 2018)	28	27
2019	30	26

Norwood Health Information Department by Jerin Turner

The transition from dictation to Dragon has been pretty smooth, minus a few technical snags. We have been using it now for one month, and can confidently say that we are saving our providers time in their day with this new method and that there have been less queries from the transcriptionist to the provider on unclear documentation. The content and quality of the notes have improved, and being able to see the documentation on the screen as providers speak might be contributing to that.

Our locum providers have all used Dragon at their previous or current jobs. They came to use with familiarity and knowledge of the program, which has been a big help. Drs. Melnyk and Winemiller had training sessions from the company and picked up quickly on the new system. All the providers have given excellent feedback that have helped us be able to make this change more effective for everyone involved.

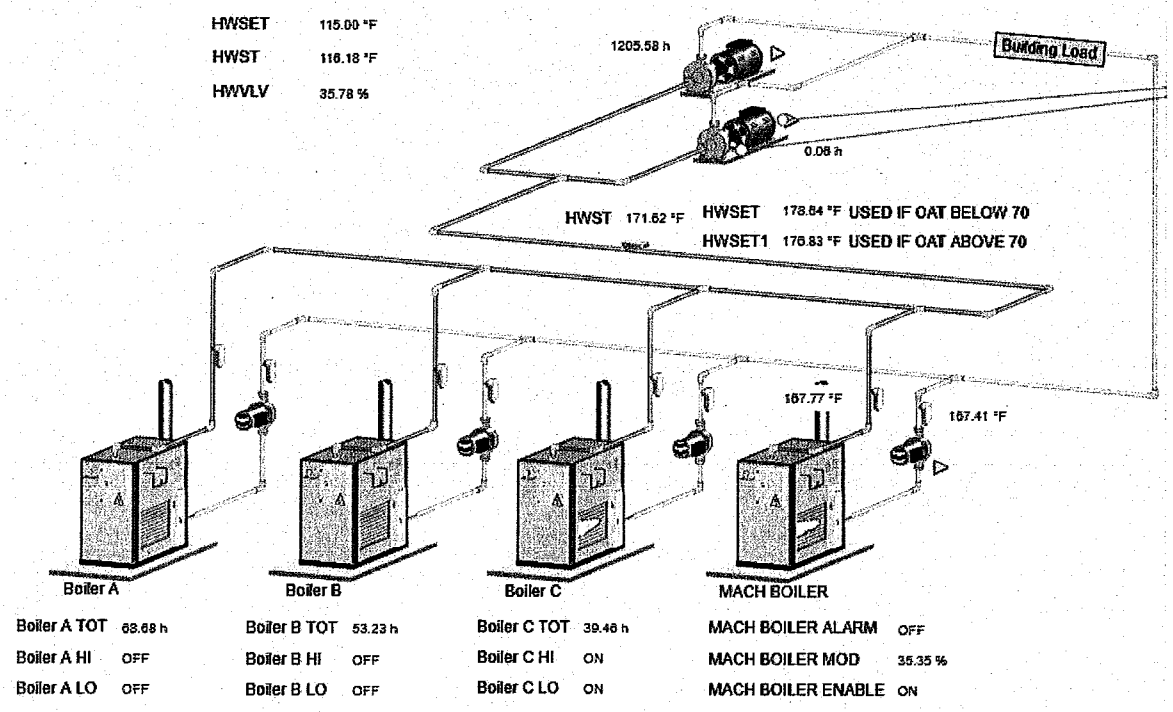
Norwood Dietary Department by Larry Burt

Congregate meals for the month of January totaled 11,063. Revenues for January totaled $50,900. 2019 YTD meals were 122,751 and 2019 YTD revenue was $561,045.

Norwood Maintenance Department by Lee Ackerman

We "hit the ground running" at the start of the new year in regards to Capital projects for Norwood. Requests for Bids were published for the Crossroads Renovation Phase 2 and Roof Replacement Phase 4 and quotes were gathered for a replacement wheelchair minivan. Also, quotes were sought and bid was awarded for a replacement Heating Water Circulating Pump; this item is on order. I have been working with the Dietary Manager on replacing the Pas-Thru Cooler in the kitchen. Lastly, work continues on the HVAC controls upgrade project. This ongoing process is currently focusing on the AC-9 fan which services the Maintenance Wing. At the same time, I have been meeting with Complete Control to discuss how we will approach converting individual room thermostats and their corresponding heating valves to fully digital models; this will allow us to monitor and adjust client room temperatures and allow for heat turn-down in unoccupied areas.

January's weather has been relatively mild, allowing for slightly lower heating and snow removal costs for the start of 2020. I am excited to report that the first two full months' utility bills reflected a significant decrease in sewer costs thanks to the effects of the grease trap installed at the end of 2019. I will continue to gather data to report this improvement, but initial costs were down by an average of 40%. At this rate, the savings will pay back the cost of installation in less than a year.



(The above graphic from our HVAC monitoring program, "Desigo", represents Norwood's heating plant.)

Norwood is heated by 4 boilers; A, B, and C, operate in on (low/high) or off modes, while the "Mach" boiler is designed to vary its output for milder heating days, which saves a great deal in energy costs. The Mach is the only boiler that can run on both Natural Gas and LP, which meets Life Safety Code requirements for our hospital and is the newest boiler in our plant (2014). It cost $39,881 at that time plus installation costs and is expected to last 15-20 yrs. or possibly longer.

The Mach boiler failed to start last Thursday and a technician (Complete Control) was called to evaluate. He found the main gas valve had failed and needed to be replaced. The total cost for parts, installation and recalibration is $4,154.15. This part is unique to this unit, availability is limited, and installation requires a certified technician. I believe repairing this equipment to be the proper decision since it still has many years of service to offer, it helps Norwood to save on heating costs, and it meets Life Safety Code requirements. Also, the repair cost does not approach the cost of replacing this equipment.

Because this was an unforeseen failure, we did not budget for such an expensive repair and would respectfully request that these repairs be paid for out of the county's contingency fund.

CVSO Report to the Wood County Health and Human Services Committee

Meeting Date: February 27, 2020

Caseload activity for January 2020 - 19 new veterans served. During the month of January, we completed/submitted 335 federal forms to include:

- 33 intent to file a claim (this marks the effective date while we assist the veteran in gathering all the required supporting documentation)
- 7 Appeal – Higher level review, Notice of Disagreement (appeal)
- 25 new claims for disability compensation
- 2 new claim for pension
- 3 new claim for surviving spouse benefits (DIC or surviving spouse pension)
- 6 new applications for VA Healthcare
- 28 appointment of Claimants Representative (POA for American Legion, VFW, DAV etc.)
- 9 burial and marker applications

Activities:

1. Completed as of February 19th:
   a. January 29- Representative Kind's new Veteran's caseworker will be at the Heroes Café.
   b. February 6 – Wisconsin Department of Veterans Affairs Board meeting at King WI.
   c. February 7 – CVSO Association Executive Committee meeting.

2. Near Future:
   a. February 26 – Housing and Homeless Coalition meeting.
   b. February 27 – Presentation to Wisconsin Counties Association's Personnel, Finance, and County Organization Steering Committee – CVSOs and legislative agenda.
   c. March 4 – Wood Co CCS/CST Coordination Committee meeting.
   d. March 18 – Crisis Intervention training presentation/panel discussion
   e. April 6 – CVSO leadership meeting with Federal VA Milwaukee Regional Office Leadership.

Office updates:

1. Wood County veteran hiring initiative: No update this month.
2. Update on department head's goal to get legislative action to reform the hiring requirements for the WDVA grant. Both the Senate and Assembly bill had an executive hearing but a change of the Grant amounts and formulary is in the works with hope to have a vote yet this session.
3. Office continues to review and reach out to Blue Water Vietnam Navy and Marine personnel. Several veterans have responded and we have submitted claims for compensation.

3

Minutes of the Wood County Public Safety Committee

DATE: February 10, 2020

PRESENT: Dennis Polach, Joe Zurfluh, Mike Feirer, Bill Winch, Dawn Urban
EXCUSED:
NOT PRESENT:
OTHERS PRESENT: Steve Kreuser, Scott Brehm, Randy Dorshorst, Shawn Becker, Lori Heideman, Kelli Trzinski, Erik Engel, Nanci Olsen, Ted Ashbeck, Bill Clendenning, Reuben VanTassel, Quentin Ellis

LOCATION: Wood County Courthouse Room 114

1. **Call to Order:**

Dennis Polach called the meeting to order at 9:02 a.m.

2. **Review minutes of January 13, 2020 meeting:**

Motion by Zurfluh, second by Feirer to approve the minutes of the January 13, 2020 meeting as presented. Motion carried unanimously.

3. **Public Comments:**

No Public Comments.

4. **Set date, time and location of next meeting:**

March 9, 2020
9:00 a.m.
Wood County Annex

5. **Communications Department:**

a. Communications January 2019 Claims:

The Committee reviewed the Communications January 2019 claims. Erik answered questions about the credit card compromise.

b. Communications Report:

Erik talked to the committee about the microwave update.

c. Resolution for Carryover

Motion by Feirer, second by Urban to amend 2020 budget to include monies that were budgeted in 2019 for microwave replacement, but were not used during that budget cycle. Motion carried unanimously.

6. **Emergency Management Department**

a. Emergency Management January 2019 Claims:

The Committee reviewed the Emergency Management January 2019 claims.

b. Emergency Management Activity Report:

The committee reviewed the Emergency Management report. Steve stated money is coming in from FEMA for the municipalities effected by the storm this summer. He stated his department will be responsible for giving the money to the municipalities.

7. **Dispatch Department:**

a. January 2019 Claims:

The Committee reviewed the Dispatch January 2019 Claims.

b. Dispatch Report:

The Committee reviewed the Dispatch report. Lori stated last Thursday, February 6, 2020, 27 applicants took the dispatcher test. She stated she will be hiring three dispatchers. She stated they will train two of them right away and after a month they will train the last one. She stated she hopes to be at full staff by the end of summer.

c. Phones

Lori stated everything is going good with her phones at this time.

d. End of Year Reports

Lori reviewed her end for the year reports with the committee.

8. **Coroner:**

a. Coroner Report:

The Committee reviewed the Coroner report.

b. January 2019 Claims:

The Committee reviewed the Coroner January 2019 claims.

9. **Humane Officer:**

a. **Humane Officer Report:**

The Committee reviewed the Human Officer Report.

10. **Public Safety Committee Members Paid Per Diems for Jail Tours:**

Motion by Polach, second by Feirer to allow Public Safety Committee Members to get paid per diems for jails tours they have attended or will attend in the future. Motion carried unanimously.

11. **Sheriff's Department:**

a. **Correspondences:**

Sheriff Becker stated eight members of the Sheriff's Department participated in the Polar Plunge at the Ridges. He stated they raised over $5000 for Special Olympics.

Sheriff Becker wanted to thank the Riverkings Hockey Association for raising over $2000 for Sgt. Nate Dean's family to help with his wife's battle with cancer.

Sheriff Becker stated Men in the Kitchen will be held on February 29, 2020. He stated he and members of the department will be cooking in this year's event that benefits the Family Center.

b. **Recognizing CO April Krejcarek:**

Sheriff Becker stated on February 4, 2020 CO April Krejcarek and corrections staff prevented a suicide in the jail. Sheriff Becker wanted her and the staff recognized by the committee.

c. **Offer to Help Oversee the Criminal Coordinator:**

Sheriff Becker volunteered the Sheriff's Department to help with the new Criminal Justice Coordinator position. He stated the Department could help oversee the position for six months and see that expectations are being met and the Position is receiving the help it needs.

d. **COPS Grant Opportunity:**

Sheriff Becker stated there is an opportunity to apply for a COPS Grant. He said this grant pays out up to $125,000 over a three-year period. He stated there are two opportunities he would like to look at if approved to apply for the grant; another drug investigator or a Crisis Intervention Officer.

Sheriff Becker shared some drug statistics with the Committee, which included drug arrests and overdose deaths, as well as welfare checks and suicides. He pointed out the large increase in drug arrests and overdose deaths from years 2015 to 2019. He mentioned from the years 2015 to 2016 drug arrests nearly doubled. Furthermore, Sheriff Becker pointed out from the

years 2018 to 2020 deputies responded to over 1600 welfare checks. Either position would be an asset to Wood County.

Motion by Feirer, second by Urban to allow the Sheriff's Department to apply for the COPS Grant. Motion carried unanimously.

e. Approval of Out of State Training for Lt. Scott Saeger Dept. of Homeland Security Leadership Academy in Glynco Georgia-Free Training, no cost to the County:

Motion by Feirer, second by Winch to allow Lt. Scott Saeger to attend the Homeland Security Leadership Academy on March 3 to March 13, 2020 with no cost to the County or the Department.

f. Medical and Mental Health Provider for Jail:

Sheriff Becker discussed with the committee the need for new Medical and Mental Health Providers as the current provider abruptly ended contractual services. The County is obligated by statute to provide these services for inmates. He stated the Department has decided to go with Aspirus Behavioral Health and Southern Health Partners for services. Sheriff Becker stated both companies are willing to hire the existing medical and mental health staff.

Chief Deputy Dorshorst stated there will be a budget shortfall due to the new medical and mental health contracts. He asked the committee to consider rolling over approximately $80,000 of excess money from the 2019 budget to the 2020 budget to cover the unexpected costs of the new contracts.

Motion by Feirer, second by Winch to prepare a resolution for March's meeting to bring the excess money from the 2019 budget to the 2020 budget.

g. Wood County Rescue:

The Committee reviewed the Wood County Rescue report.

h. Crime Stoppers:

The Committee reviewed the Crime Stoppers report.

i. K-9 Project:

The Committee reviewed the K9 report. Sheriff Becker stated Whitetails Unlimited was giving the Department a $10,000 donation towards the K-9 program. Eye Clinic of Wisconsin donated $750. Sheriff Becker said the Department is looking to add another K9 this fall. He further stated that adding another K9 would be a good way to help address the current drug issues in Wood County. He praised LT Hoogesteger's fund raising efforts.

j. January 2019 Claims:

The Committee reviewed the January 2019 claims.

k. Hiring Process:

Sheriff Becker stated 10 names will be going to the Civil Service Commission.

l. STH 54 Town of Grand Rapids Speed Limit Reduction Resolution

Motion by Feirer, second by Urban to recommend DOT lower the speed limit on STH 54 in the area of the intersection 80th Street, Town of Grand Rapids, Wood County. Motion carried unanimously.

m. Snowmobile/ATV Patrol:

The Committee reviewed the Snowmobile/ATV Patrol report. Sheriff Becker stated the snowmobile trails are not open at this time, but should be open soon.

n. Overtime:

The Committee reviewed the overtime reports.

o. Courthouse Security:

The Committee reviewed the Courthouse Security report.

p. Jail Items:

i. Inmate Daily Population-Reviewed
ii. EMP-Reviewed
iii. Safekeeper Housing Numbers–Reviewed
iv. Kitchen Report–Reviewed-Captain Ashbeck and Sheriff Becker shared with the Committee that a new food service contract has been signed with Trinity Foods. They started service on February 1, 2020.
v. Maintenance – Sheriff Becker stated the plumbing is the biggest issue in the jail at this time.
vi. Inmate Programs-Sheriff Becker stated Smart Recovery will be graduating six inmates from the program. He stated Three Bridges will continue to monitor the inmates once they are released from the facility.
vii. New Jail Study-Sheriff Becker stated they toured Green Lake County Jail on January 10, 2020. He said Supervisors Winch, Leichtnam and Polach also attended. He said they toured Eau Claire County Jail on January 17, 2020 and Supervisors Winch, Leichtnam, Clendenning, Polach and Fischer attended along with Ashley Normington from the Health Department. He said they toured Waupaca County Jail on January 30, 2020 and Supervisors Winch and Polach attended this tour along with Amelia Harju who is doing a fellowship with the Health Department. He stated all of the facilities are pod style. He stated a big difference between the facilities is the programming accommodations at the facilities.

Sheriff Becker stated they had a conference call with Venture Architects on February 5, 2020. He stated the planning step/space needs will be done in May with the cost step being completed in June. He stated there will be four options. He said Supervisors Winch and Polach as well as Reuben VanTassel participated in the conference call.

12. January 2019 Claims: Communications, Emergency Management, Dispatch, Sheriff, Coroner, and Humane Officer:

Motion by Zurfluh, second by Feirer to approve the January 2019 claims of all Public Safety Committee Departments. Motion carried unanimously.

13. Agenda Items for Next Meeting:

Nothing at this time.

14. Adjourn

Meeting adjourned at 11:05 a.m. by Vice Chair Dennis Polach

Minutes taken by the Wood County Sheriff's Department

Wood County Public Safety Committee

Meeting Date: FEBRUARY 10, 2020

NAME	REPRESENTING
Steve Kreuser ✓	WCEM
MIKE FERRA ✓	WC.B. 3.
DENNIS POLACH ✓	WCB - 14
[illegible] ✓	[illegible]
Bill Clendenning ✓	WCB 15
Erik Engel ✓	WC Com
Lori Heideman ✓	WC dispatch
SHAWN BEDEER ✓	WOSO
RANDY DORSHORST ✓	WOSO
SCOTT BRETHM ✓	CORONER
REUBEN VANTASSEL ✓	MAINT.
Kelli Trzinski ✓	WOSO
Dawn Uthay ✓	Wood County
Joseph Zurbuch ✓	WCB-17
Nancy Olson ✓	Humane Officer
QUENTIN ELLIS	WOSO
Tod Asbrock ✓	WOSO

MINUTES
WOOD COUNTY TRAFFIC SAFETY COMMISSION

The Wood County Traffic Safety Commission met at the Wood County Highway Department, 555 17th Avenue North, Wisconsin Rapids, WI on **November 20th** at 10:30 a.m.

PRESENT	REPRESENTING
Dennis Polach	Wood County Board
Joel Ortman	Wood County Highway Department
Sarah Roach	Wood County Emergency Management
Quentin Ellis	Wood County Sheriff Dept
Trace Frost	Wisconsin DOT- BOTS
Bill Clendening	Wood County Board
Melvin Pedersen	Grand Rapids PD
Rhae Stertz	WI State Patrol
Dan Brugman	Wisconsin DOT
Bill Winch	Wood County Board
Bobby Donahue	Donahue Super Sports
Chris Zawiscan	Wisconsin State Patrol
Shawn Becker	Wood County Sheriff Dept
Kenneth Curry	Wood County Board

Steve Krueser called the meeting to order at 10:32 a.m.

1. Introductions were made.

2. **Minutes of the August 28, 2019 Traffic Safety Commission Meeting.**

Motion to accept and place on file minutes from the August 28th, 2019 Traffic Safety Commission meeting made by Bill Winch. Seconded by Shawn Becker. Motion approved unanimously.

3. **Review Four (4) fatal crashes**

Melvin Pedersen reviewed fatal crash involving motorcycle vs vehicle. Motorcycle pulled out of Donahue Super Sport parking lot on to HWY 54. Motorcycle was rear-ended and driver was killed. Driver admitted she was distracted and didn't notice the motorcycle pull out in from of her.

Sheriff Becker, WCSD, discussed double fatal accident that occurred on HWY A. Driver of Fedex did not stop at the stop sign and hit a pickup truck. Both died.

3rd crash was a single driver/ single vehicle accident on Elm Rd. Driver did not stop at the stop sign and hit a tree.

State Patrol is still investigating double fatal that occurred on STH 173. Will discuss further at next TSC meeting in February.

4. **ATV Discussion**

Quentin Ellis, WCSD, discussed ATV death. Discussion was made by the committee on crossing to get to the gas station at Portage CTY line and Town of Grand Rapids. Will add to next meeting agenda

5. **HWY 54 Speed Limit- Grand Rapids**

Commission had extensive discussion about reducing the speed to 50 MPH from the County line until the speed reduces down to 40 MPH. Melvin Pedersen and Bobby Donahue, Donahue Super Sports, talked in depth about the dangers on that stretch of the highway. It is a high traffic area with business, residents and now new developments in Biron.

Bobby Donahue, gave a history of the business and where they are currently. They have always rallied to keep that section of the road at a lower speed. They are only asking to extend the 50 MPH 1 mile due to the operation and traffic demands of their business.

More discussion ensues with several committee members. Sheriff Becker echoes and supports the points brought forth to the committee and will advocate to lower the speed. Recommendation to reach out to Biron to see if they will support as well.

Motion to lowering the speed limit to 50MPH from CTH U to 64th St. Requested by Town of Grand Rapids and supported by Wood County Sheriff Department. Approval by Traffic Safety commission to send to WI DOT. Motion made by Shawn Becker. Seconded by Melvin Pedersen. Motion approved unanimously.

Dan Brugman discussed the process with the TSC. DOT will need statistical data to make changes and they will look at the data.

6. **Report from the Department of Transportation Engineer**

Dan Brugman went over 2020 construction projects projections and stated all 2019 projects are done. Going forward, Tony Kemnitz will be taking over the meetings.

7. **Local Program Specialist Report and Highway Safety Plan Solicitation**

Trace Frost, WI DOT BOTS, gave state wide fatal statistics for this year at 499. Which is below where we were at this time last year. Wood County was at 10 last year, 2018, 5 year average fatal accidents for Wood County is at 7. . Went over Community map updates. Discussed some new legislative updates and emailed to the group.

8. **Other Business brought properly before the Commission:**

Bill Clendenning asked about Wood County's attendance for TSC. Trace Frost, WI DOT, stated we have one of the higher attendance for the meetings.

9. **Public Comments.**

None.

9. **Adjournment.**

Shawn Becker made a motion to adjourn at 11:33 a.m. Seconded by Joel Ortman. Motion approved unanimously.

The next Traffic Safety Commission meeting is scheduled for Wednesday, February 26. 2020 at 10:30 a.m. at the Wood County Highway Department

Wood County
WISCONSIN

OFFICE OF CORONER

SCOTT D. BREHM

DATE: March 1, 2020
TO: Wood County Public Safety Committee
FROM: Scott D. Brehm, Wood County Coroner
SUBJECT: Monthly Activity Report

The following is a list of services rendered by the Wood County Coroner's Office for January 2019:

Deaths in Wood County	102
Calls for Service	92
Sudden/Suspicious Deaths and Falls	23
Traffic Fatalities	1
Suicides	0
Drownings	0
Fire Fatalities	0
Homicides	0
Suspected Overdoses	1
Death Certificates Signed	23
Cremation Permits Signed	78
Autopsies Performed	2
Disinterments	0

Remarks: 1 Suspected OD Autopsy, 1 Medical Autopsy.

Respectfully Submitted,

Scott D. Brehm
Wood County Coroner

400 Market St • PO Box 8095 • Wisconsin Rapids, Wisconsin 54494 • Telephone (715) 459.3398
• E-mail: sbrehm@co.wood.wi.us • Fax (715) 569-4333

TIME CARD

COUNTY OF WOOD

Monthly Time Report

EMPLOYEE NAME: Nanci Olson

DEPARTMENT: Wood County Humane Officer

Olson

12/29/2019 THROUGH 1/11/2020

APPROVED BY: Public Safety Committee

Date	Incident #	Per Diem	Mileage	Start Time	End Time	Total Hours	Description
12/29/19		$50.00	0	7a	12p	5.00	Training
12/29/19	GR5459	$50.00	14	12p	3p	3.00	Dog Bite
12/31/19	GR5459	$50.00	0	12p	3p	3.00	Dog Bite
12/29/19		$50.00	0	3p	7p	4.00	Reports
12/29/19	NPD3429	$50.00	18	8p	10p	2.00	Mistreatment
12/30/19	NPD3429	$50.00	18	8a	11a	3.00	Mistreatment
01/01/20	NPD3429	$50.00	22	1p	3p	2.00	Mistreatment
12/30/19	GR5472	$50.00	14	11a	2p	3.00	Dog Bite
12/30/19	WR27401	$50.00	14	10a	11a	1.00	Cat Bite
12/30/09		$50.00	0	2p	7p	5.00	Training
12/31/19		$50.00	0	7a	1p	6.00	Training
12/31/19	GR5078	$50.00	18	3p	5p	2.00	Welfare
12/31/19		$50.00	0	5p	p	4.00	Training
01/01/20		$50.00	0	7a	12p	5.00	Training
01/02/20	WR53	$50.00	18	1p	3p	2.00	Cat Bite
01/03/20	WR53	$50.00	0	9a	12p	3.00	Cat Bite
01/05/20	WR53	$50.00	22	6p	8p	2.00	Cat Bite
01/02/20		$50.00	0	3p	8p	5.00	Training
01/05/20	WC272	$50.00	32	3p	6p	3.00	Attack by dog
01/05/20	WR304	$50.00	18	8p	10p	2.00	Dog Bite
01/06/20	WR304	$50.00	18	12p	3p	3.00	Dog Bite
01/08/20	WR468	$50.00	14	8a	11a	3.00	Attack by dog
01/09/20	WR468	$50.00	14	8a	11a	3.00	Attack by dog
01/10/20	WR468	$50.00	0	12p	3p	3.00	Attack by dog
	TOTAL	$1,200.00	254			77.00	$147.32 (Mileage Check)

Per Diem: 101-3901-54129-000-101
Mileage: 101-3901-54129-000-331

Dept. Head Humane Officer Nanci Olson
December 29th – January 11th 2020

12-29; Training for Continuing Educational Credits:
a. Rescuing Animals from Cruelty & Disasters – ASPCA
b. Joining the ASPCA Field Investigations/Response Team - ASPCA
c. ASPCA Disaster Response Program - ASPCA

12-29,31; GR5459 Dog Bite to a child from their family dog @ 110 block of 48th Street South WR. Victim was bit in the finger when he was trying to break up a fight between the Pit Bull and a Boston Terrier, the Pit ended up killing the smaller dog. I needed to find a place to quarantine this dog due to our Humane Society being temporally closed; and also due to the 2 veterinarian's offices in Wood Co. that had also quarantined for us in the past are no longer doing so. The dog ended up being sent outside Wood County for quarantine. 14,0

12-29: Reports

12-29 ,30,1-1; NPD3429 Two dog were removed from the 911 West 3rd Street, Nekoosa. Two small dogs were locked in a small travel kennel with no food nor water and a strong smell of urine existed with the apartment was filthy. One dog was eventually turned over to a relative in Adams County after care of custody was paid. Open Case. 18,18.22

12-30 GR5472 FedEx delivery person was bit @ the 3200 block of Reber Drive Grand Rapids. He got out of the truck and pet the lab dog, re-entered his truck and upon getting out the 2nd time with the package the dog bit him on his left arm. 14

12-30; WR27401 Follow up regarding a child that was bit by the family cat @ 2000 block of Cherry Court on December 27th. 14

12-30; Training:
a. Large Scale Animal Cruetly & National Disasters - ASPCA
b. Investigating & Prosecuting Bloodsports – ASPCA
c. Animal Crime Scenes & Evidence Collection – ASPCA

12-31 Training:
a. Combating Dog Fighting - ASPCA
b. Livestock in Disasters - FEMA

12-31 GR5078 Welfare check @ Airport Ave. Open case. 18

12-31 Training:
a. Basic Incident Command System for Initial Response – FEMA

1-1; Training:
a. Exercise Evaluation & Improvement Planning – FEMA

1-2,3,5 WR53 Stray Cat Bite @ 2500 block of 2nd Ave South WR. Victims family had put out a live-trap trying in an attempt to trap their missing small blind dog. A stray cat got in to the cage which was then brought into the house. The stray cat got lose in the house and ended up biting a friend of the

family. It took a couple days to confine the hiding cat for transportation to the SWCHS. 18,0,22

1-2 Training

a. Veterinary Forensics - ASPCA
b. Field Sheltering & Temporary Shelters – ASPCA
c. Emergency Shelter Medicine

1-5 WC272 A neighbors dog attacked victim dog @ 400 block of East River Rd, Rudolph. This attack was not reported by the owner until ten days after it happening. 32

1-5,6; WR304 Family dog bit the one year old child on her cheek @ 1030 block of 18th Ave. S. WR. The dog is quarantined and the owner will be putting this 13 year old dog down after quarantine. 18,18

1-8,9,10 WR468 A Pit Bull got loose, went under the neighbors fence and attacked a Great Dane causing serious injuries. I wrote up an Order of Abatement for the dog which has had a history according to records. Meanwhile the City of Wis Rapids acted on their own ordinances and found the dog in violation and was deemed dangerous. The dog was removed from the property and the owner may request a trial. I also worked with the City Attorney regarding coming up with an Impoundment form for use by their local municipality when they remove animals. I gave her a copy of the form I use and she can adjust it as needed. 14,14.0

TIME CARD

COUNTY OF WOOD

Monthly Time Report

EMPLOYEE NAME: Nanci Olson

DEPARTMENT: Wood County Humane Officer

1/12/2020 THROUGH 1/25/2020

APPROVED BY: Public Safety Committee

Date	Incident #	Per Diem	Mileage	Start Time	End Time	Total Hours	Description
01/12/20	WR797	$50.00	18	9a	12p	3.00	Dog Bite
01/13/20	WR797	$50.00	18	6p	8p	2.00	Dog Bite
01/12/20		$50.00	0	3p	6p	3.00	Reports
01/13/20		$50.00	82	9a	12p	3.00	Public Safety Meeting
01/13/20	WR304	$50.00	18	2p	5p	3.00	Quarantine
01/14/20	WC692	$50.00	0	8p	9p	1.00	Shelter concerns
01/16/20	WC692	$50.00	60	7a	1a	3.00	Shelter concerns
01/14/20	GR5078	$50.00	18	7a	10a	3.00	Welfare
01/15/20	WC18201	$50.00	30	8a	11a	3.00	Hoarding
01/15/20	WR26313	$50.00	14	2p	4p	2.00	Welfare
01/16/20	NPD3429	$50.00	20	1p	4p	3.00	Sanitation concerns
01/17/20	WC19942	$50.00	76	1p	4p	3.00	Abatement Order
01/20/20	WC1035	$50.00	60	5p	8p	3.00	Welfare
01/22/20	WC1035	$50.00	60	8a	11a	3.00	Welfare
01/25/20	WC1035	$50.00	60	12p	3p	3.00	Welfare
01/24/20	NK2622	$50.00	0	9a	11a	2.00	Reports
01/23/20		$50.00	0	5p	8p	3.00	Rabies Forms
01/24/20		$50.00	18	1p	3p	2.00	Rabies Forms
01/24/20	GR301	$50.00	12	6p	8p	2.00	Dog Bite
01/25/20	GR301	$50.00	12	9a	11a	2.00	Dog Bite
01/24/20	WC9926	$50.00	22	4p	5p	1.00	Reports
	TOTAL	$1,050.00	598			53.00	$343.85 (Mileage Check)

Per Diem: 101-3901-54129-000-101
Mileage: 101-3901-54129-000-331

Dept. Head, Humane Officer Nanci Olson
January 12th – January 25th 2020

1-12,13; WR797 Child was bit by her friends family dog @ 1500 23rd Ave S. WR 18,18

1-12; Report Writing

1-13; Public Safety Meeting @ Marshfield 82

1-13 WR304 Follow up enforcing quarantine order. 18

1-14,16; WC692 Complain regarding improper shelter. Open Case. 0,60

1-14; GR5078 Welfare check on animals @ Airport Ave. Open case. 18

1-15; WC18201 Cat Hoarding @ 4300 block of County Road Q in Senica, working with Health Dept. 30

1-15; WR26313 Welfare check and improper confinement, checking fence structure @ 300 block of 11th St. S. 14

1-16; NPD3429 Follow up on the dogs removed on Dec 29th 2019 to see if the owners new apartment passes sanitation concerns to get one of her dogs back. 20

1-17; WC19942 Order of Abatement compliance regarding improper confinement of a dog with a history of biting. 76

1-20,22,25; WC1035 Welfare concerns regarding 3 dozen plus dogs/puppies, frozen water, improper dog houses. Open case. 60,60,60

1-24; NK2622 Report for City Attorney for Nekoosa about a dog that is under an Abatement Order. 0

1-23, 24; Organized & recorded all Vet signed Rabies Compliance Forms for 2019 and dropped them off at the Health Department. 0,18

1-24,25; GR301 Dog bite victim was bit by her daughters dog when she was trying to take a piece of chicken away from the dog @ 5000 block of Auburn Ave. 12,12

1-24; WC9926 Report and Invoice for a dog owner that did not pay quarantine costs at the Humane Society. 22

Wisconsin Department of Agriculture, Trade and Consumer Protection

2811 Agriculture Drive, PO Box 8911, Madison, WI 53708-8911

Certification Number: 244
Statutes: Ch. 173, Ch. ATCP 15

Certified Eff: January 1, 2020
Expires: December 31, 2021

Humane Officer Certification

Humane Officer:
Nanci K Olson

Certification Status:
Certified,
Appointed

Appointing Jurisdiction(s):
Wood County

This is your license/permit/certification/registration document. Post or carry as required by law. Non-transferrable - subject to revocation or suspension as provided by law.

DMS-BIT-06S (03/18/10)

bits-16.qxd (rev. 11/17)

Remove this card and carry as identification:

Wisconsin Department of Agriculture, Trade and Consumer Protection

Humane Officer Certification
Expires: December 31, 2021

Nanci K Olson #244

Humane Officer Signature:

Nanci K Olson

DATCP Contact Phone #: (608) 224-4889

U.S. Department of Justice
Office of Community Oriented Policing Services
145 N Street, NE, Washington, D.C. 20530

COPS

The COPS Office is pleased to announce that the following two grant funding opportunities are now open and accepting applications:

COPS Hiring Program (CHP)

The 2020 COPS Hiring Program is a competitive grant program designed to advance public safety through community policing by addressing the full-time sworn officer needs of state, local, and tribal law enforcement agencies nationwide. CHP provides funds directly to law enforcement agencies to hire new or rehire existing career law enforcement officers and to increase their community policing capacity and crime prevention efforts. All local, state, and tribal law enforcement agencies that have primary law enforcement authority are eligible to apply.

Applications are due by March 11, 2020 at 7:59 PM EDT.

Please click here for more information on the 2020 COPS Hiring Program.

Community Policing Development (CPD) Microgrants Program

The 2020 Community Policing Development Microgrants Program is a competitive grant program designed to advance the practice of community policing by providing funding to local, state, and tribal law enforcement agencies. Applicants are invited to propose demonstration or pilot projects to be implemented in their agency that offer creative ideas to advance crime fighting, community engagement, problem solving, or organizational changes to support community policing in one of the following ten areas:

1. Hate Crimes
2. Human Trafficking
3. Meeting Rural Law Enforcement Challenges
4. Officer Safety and Wellness
5. Recruitment, Hiring, and Retention
6. School Safety
7. Staffing and Allocation Studies
8. Victim-Centered Approaches
9. Violent Crime

10. Youth Engagement

Applications are due by March 11, 2020 at 7:59 PM EDT.

Please click here for more information on the 2020 Community Policing Development Microgrants Program.

Wood County, Wisconsin

12/5/19

Annual price valid for 60 days	$268,805.73	145,550.61 **$414,356.34**
ADPs	$22,400.48 County: 80 Non-county: 0	**$34,529.70** County: 80 Non-county: 0
Per Diem rates	County per diem rate: $0.78 Non-county per diem rate: $0.27	**County per diem rate: $0.54** **Non-county per diem rate: $0.54**
Practitioner Nursing	One visit every week, 24/7 on-call, LPN on-site 52 hours per week	No change **LPN on-site 92 hours per week**
Mental Health	Qualified Mental Health Professional (Masters Level or above) on-site 40 hours every week to provide screenings, assessments, evaluations, treatment planning, and referrals to crisis intervention services. Mental Health First Aid training included.	**Qualified Mental Health Professional (Masters Level or above) on-site 50 hours every week** to provide screenings, assessments, evaluations, treatment planning, and referrals to crisis intervention services. Mental Health First Aid training included.
Pharmaceuticals	ACH will provide all medically-indicated pharmaceuticals. The county pays for court-ordered and/or fit for trial medications and specified medications. **Specified medications** – Medications related to the treatment of AIDS, cancer, cystic fibrosis, hepatitis, HIV, HIV/AIDS related diseases, multiple sclerosis, injectable, cardiovascular agents and medications listed as anti-rejection and/or biological drugs.	ACH will provide all medically-indicated pharmaceuticals. **The county pays for all medications.**
Medical Supplies (disposable)	ACH pays for medical supplies.	No change
Mobile & Off-Site Services	The county pays for mobile and off-site services.	No change
Office Supplies (disposable)	The county pays for office supplies.	No change
Tuberculosis (TB) Skin Tests	For incarcerated patients, ACH pays for TB serum and related supplies.	No change
Biomedical Waste Disposal	ACH pays for waste disposal for the medical unit.	No change

*Pricing is good for 60 days

For additional information, please contact:

John Masella, Program Consultant
312-802-0604 / john.masella@advancedch.com

Aspirus Behavioral Health

We are dedicated to working with our partners in the communities we mutually serve to support solutions for access, care coordination, cost reduction and to assist in controlling healthcare costs while improving health.

Aspirus Riverview Behavioral Health is part of the Aspirus Behavioral Health programs providing services and behavioral health specialist staffing at Aspirus locations throughout Central Wisconsin and the Upper Peninsula of Michigan. Our providers are experienced in helping patients with a wide variety of needs, including addiction, family counseling, depression and much more. Our team includes a variety of behavioral health professionals including psychiatrists, therapists, nurse practitioners, nurses and support personnel.

A licensed therapist has extensive training and experience in understanding mental functions and behaviors.

- They assess patients and their situations to help them understand the reasons for certain behaviors and how to improve or correct behaviors.
- They apply research and reasoning in clinical and therapeutic settings where they act as counselors.
- They work within the Aspirus Behavioral Health team to collaborate as needed.

Program contact:

Aspirus Behavioral Health

Nicki Williams, Aspirus System Director of Behavioral Health
Aspirus Riverview Hospital
715-421-7470
Nicki.williams@aspirus.org

ASPIRUS™
Passion for excellence.
Compassion for people.

Aspirus General Information

Aspirus, Inc. is a non-profit, community-directed health system based in Wausau, Wisconsin. Its 7,700 employees are focused on improving the health and well-being of people throughout Wisconsin and Upper Michigan.

Aspirus serves communities through four hospitals in Wisconsin and four hospitals in Upper Michigan, more than 50 clinics, home health and hospice care, pharmacies, critical care and air-medical transport, medical goods, nursing homes and a broad network of physicians.

Coordination of care when additional medical care is needed is an important portion of the solution and our hospital and clinics in Wisconsin Rapids support the Wood County jail population.

The Aspirus Corporate Mission and Vision Statements

Mission: We heal people, promote health and strengthen communities.

Vision: Aspirus is a catalyst for creating healthy, thriving communities, trusted and engaged above all others.

Aspirus was recognized by IBM Watson Health as a Top 15 Health System in its 2018 and 2019 annual study identifying the top-performing health systems in the country.

Aspirus Inc. is the parent corporation that oversees operations of all sub-corporations. Sub-corporations include: Aspirus Clinics Inc., Aspirus Wausau Hospital Inc., Aspirus Langlade Hospital Inc., Aspirus Medford Hospital Inc., Aspirus Riverview Hospital Inc., Aspirus Ironwood Hospital Inc., Aspirus Iron River Hospital Inc., Aspirus Ontonagon Hospital Inc., Aspirus Keweenaw Hospital Inc., and Aspirus Arise Health Plan.

ASPIRUS™

Passion for excellence.
Compassion for people.

Proposal for Wood County Jail:

Aspirus Behavioral Health will provide onsite staffing support at the Wood County jail including the following:

- 60 hours/week of licensed mental health professional counseling staff
- Coordination with medical staff as needed to ensure appropriate care
- Provide screenings, assessments and evaluations
- Development of treatment plans
- Referrals to crisis intervention services as needed
- Retain and insure the privacy of behavioral health medical records

Hourly rate includes fully loaded staff compensation including salary, benefits, taxes, insurance and staff oversight and management.

Staff	Hourly Rate*	Annual rate
Counselor 40 hours	$50.00	$104,000
Counselor 20 hours	$50.00	$ 52,000
		$ 156,000

Pricing does not include office supplies, any access to an electronic medical record or access to a 24/7 helpline system.

- Based on current salary and compensation package assumptions.

We agree to terms of proposal. Please send Contract

Sheriff Shawn Becker

Shawn Becker

January 3, 2020

Sheriff Shawn Becker
Wood County Sheriff's Department
400 Market Street
Wisconsin Rapids, WI 54495

Sheriff Becker,

Thank you for speaking with me about your needs and concerns related to inmate medical coverage at your facility. I truly appreciate you taking the time to speak with me again about your goals for your facility and advising me on how SHP can enhance and improve the care for your patients. Our recommendations and offer will reflect establishing a program to meet your immediate needs, and we will work closely with your leadership team to evaluate and create options based on changing patient needs.

SHP has been partnering with jails and prison systems since 1994 – **specifically in Wisconsin since 2011**. Our principal owners gained experience as senior managers at a similar correctional medical provider for several years before starting SHP. Our business is jail health care services, and we're devoted to it. We understand managing medical care for inmates is never easy. That's why we believe our experience with running medical facilities in more than 250 county detention and correctional facilities in fourteen (14) different states will bring a peace of mind to the County that few competitors can offer. Our fixed budget puts certain costs on SHP, not the county, such as salary, benefits, legal costs, etc.

Should you choose to partner with us, client services will be a daily responsibility from the beginning of our partnership. SHP believes that having easily accessible client service representatives with extensive experience in law enforcement and corrections brings a truly valuable and unique quality to our customer relationships. I will be your designated Regional Sales Manager with SHP, and I will bring with me my more than 25 years of law enforcement and jail administration experience. Ms. Tammy Hernley, our Vice President of Operations, who is also a Certified Correctional Health Professional (CCHP) through the National Commission on Correctional Health Care (NCCHC), will be designated as the Operations Leader for our medical program. Tammy and her team will ensure all components of our program are being met and will set the standard for a quality health care program.

Based on our conversations, we've designed a staffing plan that we believe will best serve the patients of Wood County. This staffing plan is based on our many years of experience working in similar sized facilities in partnership with the US Marshals, the Department of Justice, and the U.S. Immigrations and Customs Enforcement. The model we are offering will provide comprehensive services for Wood County, such as Clinical and Specialty Provider(s), In-Service Training, Infection Control, and Utilization Management. We value building a true partnership with Wood County and therefore are flexible with future needs based on patient acuity and the county's inmate population growth. Our company hopes to continue to grow in your area of the state and I feel like your facility could be a great example of our professional partnership.

SHP stands ready to meet with you to clarify our program, along with the cost of our services, as indicated in our proposal materials. We understand the County may want more flexibility in its program components to help solidify its goal of building a quality program for all involved. SHP has prided itself in being a true partner to our clients, and we understand changes may be warranted as you move through this process.

I appreciate your consideration of this proposal. We can discuss these offerings or any other suggestions. I will be available for questions and follow up discussions as needed, so please do not hesitate to reach out. You can reach me by phone at (864) 872–0659 or by email at chris.hudson@shpjails.com. You may also reach

our Senior Vice President of Client Services, Wes Williamson, by phone (256) 490-4517 at or by email at wes.williamson@southernhealthpartners.com to discuss this proposal in more detail.

Sincerely,

Chris Hudson
Regional Sales Manager

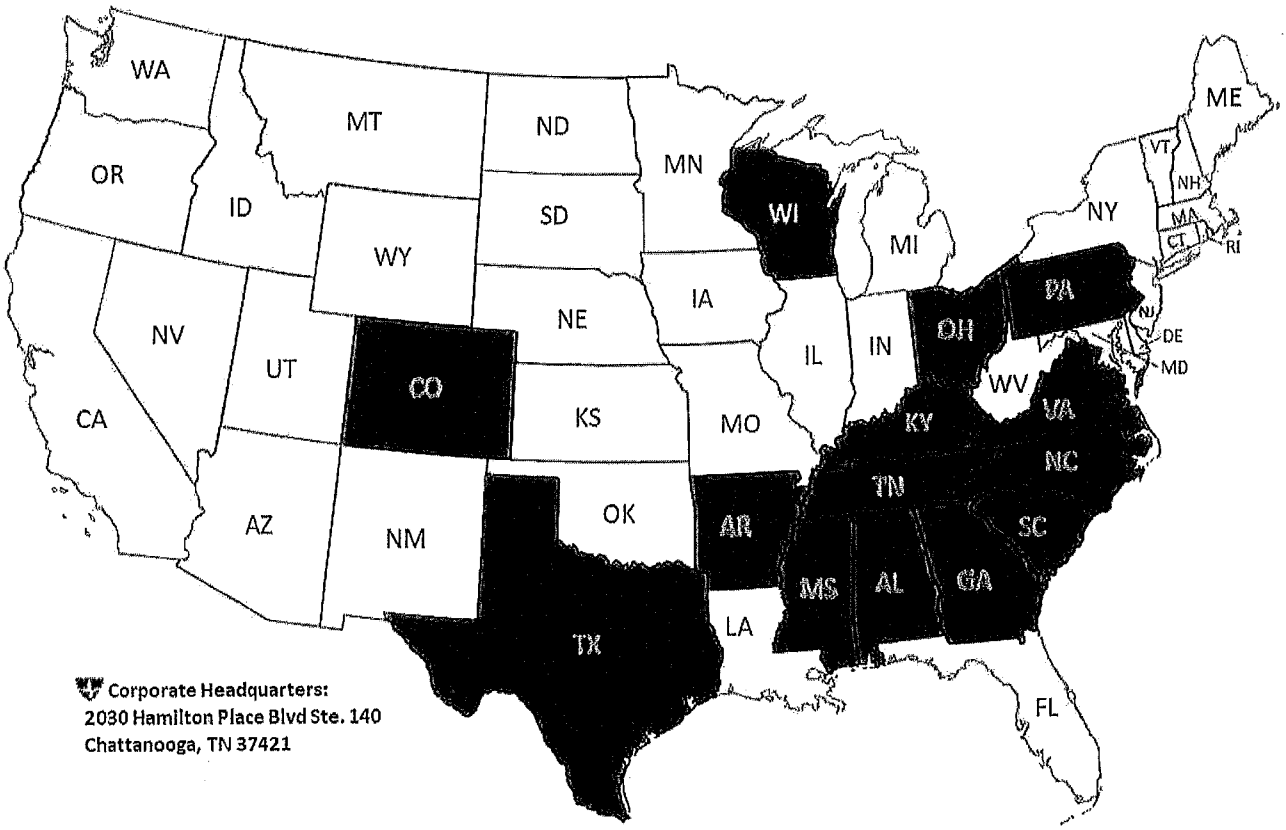
Cc: Jennifer Hairsine, President & CEO
Lacey LaFuze, Vice President & COO
Wes Williamson, Senior VP of Client Services

Introduction to Southern Health Partners, Inc.

Southern Health Partners, Inc. (SHP) is a Tennessee-based business with over 25 years of experience in providing health care services to inmates in jails. Our management team has extensive experience in law enforcement, jail operations, and county governments. The combination of these key leaders allows us to be a better resource to our clients in all parts of jail management.

SHP proudly employees 1,000+ personnel across our more than 250 locations. With over 25 years of experience as a company working with correctional institutions, we have a proven commitment to flexibility in working with our Sheriff partners and his/her administration. Our leadership team, many of whom are based out of our corporate office in Chattanooga, TN, has more than 100+ years of combined experience working in corrections. We continue to focus our efforts on providing the best health care services to our clients by continually evolving to meet the ever-changing needs of the healthcare community. SHP will be proud to partner with the Wood County in providing a quality health care program tailored to the needs of the inmate population.

SHP'S NATIONAL PRESENCE



Corporate Headquarters:
2030 Hamilton Place Blvd Ste. 140
Chattanooga, TN 37421

Services Offered

This proposal is based on our experience in like-sized jail facilities and based upon discussions you've had with our Regional Sales Manager, Chris Hudson, and his understanding of your healthcare needs. We want to build a program which best meets the requirements of Wood County and the inmates, and therefore we are open to further discussion as to service options and coverage schedules.

Nursing Staff:	A nurse (LPN – MTA) will work in the Jail for **8 hours per day, 5 days per week**. A second, part-time nurse (LPN) will work on site for **20 hours weekly.**
Medical Team Administrator:	The Medical Team Administrator (LPN) will be our on-site manager and we will utilize his/her background in medical administration and experience to serve as the primary liaison between SHP and the Jail's administrative staff. This position will work on-site excluding SHP-designated holidays, weekends, and reasonable time off for illness and vacation.
Medical Director:	A provider (MD, NP, PA) would visit the Jail for two (2) hours every week to see any inmate as referred by the nurse. This Medical Director will be on-call to the nurses at all times.
Pharmaceuticals:	We have partnered with several pharmaceutical providers to ensure that all pharmaceutical needs are met at the best value possible. Additionally, SHP staff will prepare all medications and perform one medication pass. County officers will be responsible for the second medication pass.
Physical Appraisal, TB Testing, Sick Call:	Medical staff would perform inmate physical appraisals and TB testing, manage chronic care and hold regular sick-call sessions.
Behavioral Health:	Our program and pricing allow us to manage most non-emergent mental health complaints, such as initial health screenings, referrals to outside psychiatric services, and continuation of current prescription medications, inside the Jail.
Bill Scrub/Claims Adjudication:	It can be a momentous task to seek and apply discounts to the vast number of claims received by the County for outside health care services. Not only can it be time-consuming administratively and confusing, but it can also result in lost discounts if appropriate procedures are not applied. SHP has an accounting team well experienced in the complicated practice of processing inmate medical claims and thoroughly reviews codes for proper billing and will work with the existing system to ensure the application of any mandated state and/or facility negotiated discounts. As part of our administrative services to the County, SHP will review all bills for outside services, and then prepare a statement for the County of all approved payments based on the inmate's actual status within the facility, avoiding the potential over-payment or payment for unnecessary services.
Medical Records:	SHP will act as the records custodian from the start of a contract with Wood County.
Liability Risk:	SHP provides medical professional liability insurance coverage of at least $1 million per claim, $5 million annual aggregate covering all our services performed under the resulting contract arrangement, including the physician's services if he/she requests coverage through SHP. Also, we name Wood County as additionally insured, and will indemnify and hold harmless Wood County for liabilities concerning our medical care responsibilities.
No-Fault Termination:	SHP will set a 60 day "no-fault" contract termination clause that can be exercised by either party at any time.
Inmate Average Daily Population (ADP)	This proposal is based on an ADP of 80 inmates. If for any month the ADP exceeds the population limit of 80, the County will pay a per diem (per inmate per day) amount as noted in the pricing section. This additional charge addresses fluctuation above the anticipated maximum for which our supply budgets are based. Longer term population changed beyond the 80 should lead to renegotiation of contract terms.
Payment Terms	Payment by the County will be made in twelve (12) equal monthly installments as indicated above. SHP will send an invoice to The County approximately thirty (30) days prior to the month in which services are to be provided. The County agrees to pay SHP by the tenth (10th) day of the month in which services are rendered.

Optional Value-Added Services

In addition to the above-mentioned services, SHP has provided the following list of Optional Value-Added Services. These services are used to bolster our on-site program and often times help to reduce the out of pocket cost to the County. All Optional Value-Added Service price are in addition to the Annualized Base Price and any other selected Optional Value-Added Services.

Cost Pool Accounting:	SHP has included an optional **$30,000** Cost Pool to cover the cost of renal dialysis, on-site labs, on/off site dental services, on/off-site x-ray services, all prescription medications, Faspsych service fee (if selected), and all medical/mental health services that cannot be performed on-site. Should the County not deplete the total budgeted cost pool amount of **$30,000**, SHP agrees to refund the County 100% of any unused monies (up to **$30,000**). If the total budgeted amount of **$30,000** is reached in any year (12 months), the County will be responsible for covering 100% of the excess costs through a reimbursement procedure to SHP. Should the County elect to include this with the program, the price would be **$30,000 per year ($2,500 per month)** in addition to any other selected optional value-added services.
Qualified Mental Health Professional (QMHP):	While our program does allow us to handle very basic behavioral health issues that arise, to further augment our program, we are proposing the addition of a QMHP to visit the facility for **40 hours each week.** This provider will work with our onsite jail staff to ensure that continuity of care is continued and will provide services onsite such as crisis intervention, suicide watch, observation/ monitoring, mental evaluations, etc. Should the County elect to include this with the program, the price would be **$99,510 per year ($8,292.50 per month)** in addition to any other selected optional value-added services.
TelePsych:	SHP understands the importance of timeliness when it comes to certain medical conditions found within the facility. To utilize the latest technology and provide the County with the most efficient healthcare services possible, SHP has provided a Telepsych service option. We will utilize the program provided by FasPsych to connect inmates with a Mental Health Provider on an as needed basis. This time will be used for crisis psychiatric evaluation, medication management, and psychiatric consultations. Should the County elect to include this with their program, the cost would be billed at a rate of $150 per incident/call in addition to any other selected optional value-added services. This charge can be taken from the County's Cost Pool (if selected).

Proposed Staffing

Wood County, WI
Staffing: 8 hours, 7 days per week
ADP = 80

POSITION	*S*	*M*	*T*	*W*	*T*	*F*	*S*	*HRS/WK*
Professional Staff								
Medical Director / Physician Extender (NP/PA)		2						2
Administrative Staff								
Medical Team Administrator		8	8	8	8	8		40
Qualified Mental Health Provider **(OPTIONAL)**		8	8	8	8	8		40
Support Staff								
LPN	8			4			8	20
TOTAL HOURS								**102**

Professional Provider and medical staff on-site time and dates will be coordinated with Jail Management. Some of the time by the Provider may be used for consults and administrative items such as phone calls with medical staff. Medical staff may need flexibility based on day to day duties.

Proposed Pricing

PRICE RESPONSBILITY TABLE

In order to analyze the pricing of the program, we have clearly displayed below the financial responsibility of each of the two parties to the contract.

SHP	Wood County
Nurse wages and benefits	The County pays for any medical equipment over $250
Physician / Medical Director	The County pays for any equipment repair on County-owned equipment.
Policies and Procedures development	Phone, Fax, Internet - lines, calls, and connections
Minor equipment (under $250 per single item or unit) if SHP requests the equipment	Any necessary licenses/permits for inmate medical services in the jail facility
Repairs on existing SHP equipment	Emergency kits and restocking supplies for kits
Office supplies	Repairs to SHP equipment, SHP pays. Otherwise, the County pays.
Folders and forms	Telephone and Long-Distance Calls
Travel expenses	Publications and subscriptions
All other basic on-site services	* Renal Dialysis and other major chronic care is the County's responsibility
All required insurance as offered	* All Prescription Medications
Administrative services (cell phone)	* Off-Site Medical Services
Training for officers in the jail on various topics	* Off-Site Mental Health Services
Medical supplies	* X-Ray services on-site / off-site
Over-the-counter medications	* Dental Services on-site / off-site
Medical waste disposal	* Telepsych Service Fee (if selected)
	* Clinical Lab Procedures
***If selected, these services are included in the Cost Pool:**	
Renal Dialysis and other chronic care procedures All Prescription Medications Off-site medical services Off-site mental health services X-ray services on-site / off-site Dental services on-site / off-site Telepsych Service Fee (if selected) Clinical lab procedures	
Optional Cost Pool Accounting Feature:	**$30,000**

PRICING SUMMARY

Price Summary - Wood County, WI	
Pricing Conditions	
Per Diem Charge	$1.25
ADP	80
Staffing: 8 hours, 7 days per week	
Base Compensation	$173,880
Monthly Installment	~~$14,490~~
Value Added Services	
Cost Pool Limitation	$30,000 annually
Qualified Mental Health Provider (40 hrs/week)	$99,510 ($8,292.50 per month)
Faspsych 24/7 access call	$150 per call

After careful review of Wood County's request, we have proposed the following annualized base prices for your consideration. Our annualized base price to furnish nurses on-site 8 hours a day, 7 days per week for an ADP of 80 is $173,880 annually ($14,490 per month) for the first year.

Other Working Terms

- A formal sick call request form is required from each inmate unless it is an emergency.
- We allow a 24-hour window to see inmates with non-urgent complaints, 72 hours if over a weekend or SHP-designated Holiday where there is no SHP medical staff on-site. Officers should utilize local EMS for emergent needs in absence of the nurse.
- SHP will act as the records custodian from the start of a contract with Wood County.
- Officers must be present when an inmate is with the nurse, and close security is required for any nurse in the housing areas. We must allow the nurse to determine if an area is secure.
- We will administer special diets for a valid medical need, or if ordered by our physician. We require authorization and cooperation from staff to order these when necessary.
- A co-pay system for nurse visits must be in place, or there must be a willingness to implement an inmate co-pay system within 30 days of start-up. SHP is involved in this for record-keeping purposes only.
- We take no responsibility for the routine healthcare of officers. We only treat officers in emergency situations until an ambulance arrives.
- We will offer to administer TB screening and other vaccines to officers of the Jail if the serum is supplied by Wood County. We do not keep records but will complete any forms as required for Wood County.
- For certain inmate medical situations which arise, and under the agreement by the Sheriff and SHP, the cost of additional nurse staffing hours on shifts not normally covered by SHP can be billed as an extra expense to Wood County.
- Decisions involving the exercise of medical and/or dental judgment will be the responsibility of SHP. However, we encourage all of the Sheriff's staff to act on the side of caution in an emergency. SHP staff does not have to be consulted before calling for an ambulance or sending an inmate to the hospital for emergency services.
- We offer training for officers on various medical-based topics. All training must be requested by Wood County with 30 days' advance notice to SHP. CPR training may be conducted when trainers are available and at an additional cost to Wood County.
- Any training provided will not be considered a substitution for any required training the Facility or its agents are obligated under any law, statute, or standard to provide for its own staff. Any training provided may be, but shall not be required to be, approved for annual officer in-service hours. SHP training is to be for supplemental purposes only.
- There will be no coverage on SHP-designated holidays.
- We will need a high-speed internet connection and phone line to be provided by Wood County.

2020

January Monthly Report

Wood County Sheriff's Rescue

January Training Descriptions

Date	Type	Description
7-Jan	Business Meeting	Business Meeting
14-Jan	Work Night	Rearranged equipment in garage to make room for new UTV and trailer.
21-Jan	Work Night	Reviewed setting and disarming garage alarms.
28-Jan	Business Meeting	Held February Business Meeting early due to availability of members.

Call #	1	2	3		
Date	1/7/2020	1/29/2020	1/29/2020		
Time	10:40	8:20	14:48		
Day of Week	Tuesday	Wednesday	Wednesday		
Township	Hansen	Saratoga	Saratoga		
Location	6861 STH 186	1102 STH 73 S	10520 STH 13 S		
Call Type	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries	Traffic/Scene Containment		
10-22ed	No	No	No		
Medical/ Extrication	No	Extrication	No		
Ambulance		WRFD			
EMR	Vesper				
Fire	Vesper	Nekoosa			
Tools/ Equipment Used		Spreaders, cutters	Stop signs		
Notes					

WOOD COUNTY SHERIFF'S DEPARTMENT

SHAWN BECKER, SHERIFF

February 4, 2020

Sheriff Becker:

During the Month of January the Crime Stoppers program received 21 tips that were forwarded to the appropriate agencies for follow-up.

Our monthly meeting was held on 1/14/20. Our next meeting is scheduled for 2/11/20 at the Pittsville Fire Department.

Lt. Joseph Zurfluh

400 Market Street • P.O. Box 8095 • Wisconsin Rapids, Wisconsin 54495-8095• Telephone (715) 421-8715 • Facsimile (715) 421-8754
1600 N Chestnut Avenue • Marshfield, Wisconsin 54449-4196 • Telephone (715) 384-5345 • Facsimile (715) 384-4602

WOOD COUNTY
SHERIFF'S DEPARTMENT
SHAWN BECKER, SHERIFF

JANUARY K9 Report

	TRAINING HOURS	USEAGE/ DEPLOYMENTS	DEMO/ COMMUNITY
K9 Toro	8	1	0
K9 Ace	9	4	0

TRAINING (MONTHLY) – Both K9 Toro and K9 Ace (J Pidgeon and B Christianson) had 8 hours of training on 1/14/2020 in Wood County. Also present were K9 teams from WRPD and NKPD. Areas covered were narcotics detection, apprehensions, handler protection, and simulated traffic stops. No areas of concern were observed.

TRAINING (INDIVIDUAL) – Deputy B Christianson and K9 Ace worked on high risk traffic stops and narcotics detection on several days through out the month while on duty. There were no issues observed.

USEAGE – K9 Toro was deployed one time in January for a school search at River Cities High School (inside and parking lot). No idications were observed.

K9 Ace was deployed 4 times in January. Once for a school search at River Cities High School (inside and parking lot). No indications observed. K9 Ace was also used on 2 vehicle searches. both vehicles had indications and paraphernalia was located in one while prior drug use was confirmed in the other. K9 Ace was used for a residence search after a tenant moved out and a small amount of marijuana was located.

DEMO/COMMUNITY – None

ADDITIONAL INFORMATION – We continue to move closer to K9 Toro's retirement. Several members of the K9 Program went to Jessiffany Canine Services LLC and did pick out the next K9 partner for Deputy Pidgeon. Training will start in March.

Respectfully,

Charles Hoogesteger
Patrol Lieutenant

400 Market Street • P.O. Box 8095 • Wisconsin Rapids, Wisconsin 54495-8095• Telephone (715) 421-8715 • Facsimile (715) 421-8754
1600 N Chestnut Avenue • Marshfield, Wisconsin 54449-4196 • Telephone (715) 384-5345 • Facsimile (715) 384-4602

WOOD COUNTY SHERIFF'S DEPARTMENT

SHAWN BECKER, SHERIFF

02/05/2020

Tony Kemnitz
Traffic Safety Engineer
WI Department of Transportation
North Central Region
510 Hanson Lake Road
Rhinelander, WI. 54501

Dear Mr. Kemnitz,

This letter is being submitted to you requesting the speed limit on State Highway 54 near the intersection of 80th Street, Town of Grand Rapids, Wood County, be reduced to 50 MPH. I strongly feel this a safety issue for motorists traveling in the area.

The Department of Transportation should strongly consider this request for many safety reasons. There are residential and business driveways in this area. One particular business, Donahue Super Sports brings traffic in and out of the business seven days a week. Not only customers frequent the business, but many delivers of products and parts come in and out as well. Recently there was a traffic fatality in front of Donahue Super Sports when a customer left the business and was struck from an approaching west bound vehicle.

It is also important to note the growth in the area will continue to bring more traffic to the area. There is a business park just to the east of Donahue Super Sports, and the Bridgewater Residential Development nearby. More than a hundred residential lots are currently being developed.

In addition, the snowmobile trail crosses STH 54 in the speed zone as well.

Please consider reducing the speed limit from 65 MPH to 50 MPH in this area. I strongly recommend it, and feel it will make the area much safer for motorists traveling in the area.

The Sheriff's Department will continue to work with the Grand Rapids Police Department to provide speed enforcement especially during high traffic volume hours of the day.

Sincerely,

Shawn Becker
Wood County Sheriff

400 Market Street • P.O. Box 8095 • Wisconsin Rapids, Wisconsin 54495-8095• Telephone (715) 421-8715 • Facsimile (715) 421-8754
1600 N Chestnut Avenue • Marshfield, Wisconsin 54449-4196 • Telephone (715) 384-5345 • Facsimile (715) 384-4602

WOOD COUNTY SHERIFF'S DEPARTMENT

SHAWN BECKER, SHERIFF

Department of Natural Resources Patrols

January 2020

ATV

- 1 hours for administrative paperwork
- No other activity

BOAT

- 1 hours for administrative paperwork
- No other activity

SNOWMOBILE

- 1 hour for administrative paperwork
- 56.5 hours for patrol
  - 3 citations issues for Speed/carless operation and not carrying required documentation.
  - 4 written warnings for speed violations and not carrying required documentation.

*Patrol hours worked include hours for each deputy even if they are working at the same times. For example, two deputies who work a 4 hours shift are tracked as eight total hours worked.

Respectfully

Charlie Hoogesteger

400 Market Street • P.O. Box 8095 • Wisconsin Rapids, Wisconsin 54495-8095• Telephone (715) 421-8715 • Facsimile (715) 421-8754
1600 N Chestnut Avenue • Marshfield, Wisconsin 54449-4194 • Telephone (715) 384-5345 • Facsimile (715) 384-4602

Operations Overtime/Comp Time Totals

January 2020

Patrol
Overtime hours: 39.5
Comp time hours: 215

Investigations
Overtime hours: 53.25
Comp time hours: 51.25
Call out hours for Pay: 3

Security Services
Overtime hours: 3
Comp time hours: 14

Holiday pay (New Year's Eve and New Year's Day):
Hours taken for pay: 188 (15 deputies, 12 hour shifts, 1 deputy 8 hour shift)
Hours taken for comp: 48 (4 deputies, 12 hour shifts)

OVERTIME BREAKDOWN 2020 (HRS.)						
MONTH	FUNERAL LEAVE	FILL IN OT	FMLA	SICK LEAVE	TRAINING	TOTAL
January	0.00	41.00	0.00	121.00	320.00	**482.00**
February	0.00	0.00	0.00	0.00	0.00	**0.00**
March	0.00	0.00	0.00	0.00	0.00	**0.00**
April	0.00	0.00	0.00	0.00	0.00	**0.00**
May	0.00	0.00	0.00	0.00	0.00	**0.00**
June	0.00	0.00	0.00	0.00	0.00	**0.00**
July	0.00	0.00	0.00	0.00	0.00	**0.00**
August	0.00	0.00	0.00	0.00	0.00	**0.00**
September	0.00	0.00	0.00	0.00	0.00	**0.00**
October	0.00	0.00	0.00	0.00	0.00	**0.00**
November	0.00	0.00	0.00	0.00	0.00	**0.00**
December	0.00	0.00	0.00	0.00	0.00	**0.00**
TOTALS	**0.00**	**41.00**	**0.00**	**121.00**	**320.00**	**482.00**

Wood County
WISCONSIN

SHERIFF'S DEPARTMENT

Shawn Becker
SHERIFF

Public Safety Committee Meeting

Security Services January 2020 Report

For the month of January, 2020, the total number of prohibited items stopped form entering the Courthouse are:

Guns -	2
Knives -	189
O.C. -	6
Misc. Items -	11

Some of the miscellaneous items were ammunition, a flask with alcohol, misc. tools and scissors. Both instances with the guns were individuals that had handguns and both of them did have their concealed carry permit. Both were instructed on the rules of Concealed Carry and were told to take their guns back out to their vehicle.

Security Services had 68 security requests from different departments within the Courthouse. This number is right in line with December's requests.

Security Services screened 10,095 people entering the courthouse for the month of January. This is about 2,500 more than in December. Attached to this report is a break down, by week, of items Security Services have located for the month.

Security Services had to go hands on with an individual that was trying to flee the courtroom after being court ordered to be taken into custody. Deputy McCormick had to restrain the individual for several minutes by herself until back up could arrive to assist. When this incident occurred I was the only other Security Services Personnel working at the time. I was stationed at the front entrance and could not leave so Deputies from the road had to be called upstairs to assist Deputy McCormick.

In January, Deputy Bannerman located a wallet in the hallway of the building and was able to locate and return the wallet to the owner with nothing missing out of the wallet.

Part time employees have been utilized to assist with open shifts for the month. We again had ten shifts available for part time sign ups. All ten shifts were filled.

400 Market Street • P.O. Box 8095 • Wisconsin Rapids, Wisconsin 54495-8095 • Telephone (715) 421-8715 • Facsimile (715) 421-8754
1600 N Chestnut Avenue • Marshfield, Wisconsin 54449-4196 • Telephone (715) 384-5345 • Facsimile (715) 384-4602

WOOD COUNTY JAIL
January - June 2020
DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	236	103	39	237	95	41	0	0	0	0	0	0	0	0	0	0	0	0
2	240	103	38	235	95	39												
3	237	100	38	243	95	39												
4	230	97	41	242	93	40												
5	233	97	40	238	92	41												
6	237	97	40															
7	236	96	41															
8	232	93	42															
9	231	98	45															
10	234	100	46															
11	235	102	47															
12	233	102	45															
13	232	102	45															
14	234	101	46															
15	230	98	49															
16	235	97	48															
17	230	102	45															
18	222	96	43															
19	227	96	43															
20	231	96	43															
21	232	96	44															
22	234	95	45															
23	236	99	45															
24	236	97	45															
25	244	101	45															
26	247	101	42															
27	248	101	42															
28	245	101	41															
29	242	97	42															
30	239	96	43															
31	238	94	43															
WCJail	235.35			239.00			0.00			0.00			0.00			0.00		
Shipped	98.52			94.00			0.00			0.00			0.00			0.00		
EMP	43.26			40.00			0.00			0.00			0.00			0.00		
Avg Length of Stay (Days)	37.00			0.00			0.00			0.00			0.00			0.00		

Color indicates high population	**244**	01/25/20

WOOD COUNTY JAIL & SAFE KEEPER
January - June 2020
DAILY POPULATION BREAK DOWN BY LOCATION

Day	January			February			March			April			May			June		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	94	78	25	100	70	25	0	0	0	0	0	0	0	0	0	0	0	0
2	99	78	25	100	70	25												
3	99	76	24	109	70	25												
4	92	72	25	109	68	25												
5	96	72	25	104	67	25												
6	100	72	25															
7	99	71	25															
8	97	68	25															
9	88	73	25															
10	88	78	22															
11	85	77	25															
12	85	77	25															
13	85	77	25															
14	87	76	25															
15	83	73	25															
16	90	73	24															
17	83	78	24															
18	83	72	24															
19	88	72	24															
20	92	72	24															
21	92	71	25															
22	94	70	25															
23	92	74	25															
24	94	72	25															
25	98	76	25															
26	104	76	25															
27	105	76	25															
28	103	76	25															
29	103	72	25															
30	100	71	25															
31	101	70	24															
WOOD	93.52			104.40			0.00			0.00			0.00			0.00		
WPSO	73.84			69.00			0.00			0.00			0.00			0.00		
ADSO	24.68			25.00			0.00			0.00			0.00			0.00		
TOTAL	**235.35**			**239.00**			**0.00**			**0.00**			**0.00**			**0.00**		

MONTH	High	Low
January	0	0
February	0	0
March	0	0
April	0	0
May	0	0
June	0	0

SAFE KEEPER DIFFERENCE
2020

MONTH	BED DAYS	WOOD CTY COSTS $28.84/DAY	OUT OF COUNTY COSTS Including Wages/mileage $41.30/DAY	DIFFERENCE	YTD TOTAL AMOUNT	2019 TOTAL AMOUNT
January	3054	$88,077.36	$126,130.20	$38,052.84	$38,052.84	$36,059.24
February	470	$13,554.80	$19,411.00	$5,856.20	$43,909.04	$33,942.04
March	0	$0.00	$0.00	$0.00	$43,909.04	$38,613.54
April	0	$0.00	$0.00	$0.00	$43,909.04	$36,669.78
May	0	$0.00	$0.00	$0.00	$43,909.04	$36,906.52
June	0	$0.00	$0.00	$0.00	$43,909.04	$35,847.42
July	0	$0.00	$0.00	$0.00	$43,909.04	$39,049.64
August	0	$0.00	$0.00	$0.00	$43,909.04	$39,759.86
September	0	$0.00	$0.00	$0.00	$43,909.04	$37,380.00
October	0	$0.00	$0.00	$0.00	$43,909.04	$38,588.62
November	0	$0.00	$0.00	$0.00	$43,909.04	$37,392.46
December	0	$0.00	$0.00	$0.00	$43,909.04	$39,685.10
TOTAL	3524	$101,632.16	$145,541.20	**$43,909.04**		**$449,894.22**

$28.84
$41.30

Electronic Monitoring
2020
Monthly Savings vs. Out of County Housing

Month	Monthly Average	Monthly Savings	YTD 2020 Total Amount	2019 Total Amount
January	43.26	$39,293.06	$39,293.06	$37,676.28
February	0	$0.00	$39,293.06	$74,036.41
March	0	$0.00	$39,293.06	$117,580.31
April	0	$0.00	$39,293.06	$158,954.84
May	0	$0.00	$39,293.06	$203,697.70
June	0	$0.00	$39,293.06	$245,916.07
July	0	$0.00	$39,293.06	$289,042.16
August	0	$0.00	$39,293.06	$322,503.93
September	0	$0.00	$39,293.06	$352,152.60
October	0	$0.00	$39,293.06	$390,946.09
November	0	$0.00	$39,293.06	$430,826.32
December	0	$0.00	$39,293.06	$468,157.45
TOTAL	**3.61**	$39,293.06	**$39,293.06**	**$468,157.45**

EMP Monthly Average x number of days in month = bed days
Bed Days x $29.30 = Monthly Savings

2020

MONTH	Other Facilitiy	Other Facility	ADAMS	WAUPACA	MONTH TOTAL	2020 YTD TOTAL	2018 YTD TOTAL
JANUARY	$0.00	$0.00	$27,125.00	$82,125.00	$109,250.00	$109,250.00	$109,250.00
FEBRUARY	$0.00	$0.00	$0.00	$0.00	$0.00	$109,250.00	$109,250.00
MARCH	$0.00	$0.00	$0.00	$0.00	$0.00	$109,250.00	$109,250.00
APRIL	$0.00	$0.00	$0.00	$0.00	$0.00	$109,250.00	$109,250.00
MAY	$0.00	$0.00	$0.00	$0.00	$0.00	$109,250.00	$109,250.00
JUNE	$0.00	$0.00	$0.00	$0.00	$0.00	$109,250.00	$109,250.00
JULY	$0.00	$0.00	$0.00	$0.00	$0.00	$109,250.00	$109,250.00
AUGUST	$0.00	$0.00	$0.00	$0.00	$0.00	$109,250.00	$109,250.00
SEPTEMBER	$0.00	$0.00	$0.00	$0.00	$0.00	$109,250.00	$109,250.00
OCTOBER	$0.00	$0.00	$0.00	$0.00	$0.00	$109,250.00	$109,250.00
NOVEMBER	$0.00	$0.00	$0.00	$0.00	$0.00	$109,250.00	$109,250.00
DECEMBER	$0.00	$0.00	$0.00	$0.00	$0.00	$109,250.00	$109,250.00
TOTALS	**$0.00**	**$0.00**	**$27,125.00**	**$82,125.00**	**$109,250.00**		**$1,311,000.00**

2019 ia a 100 averge
Waupaca $36.00 per bed day (75)
Adams $35.00 per bed day (25)

Wood County Sheriff's Department Kitchen Report 2019						
MONTH	Breakfast	Lunch	Dinner	Sack	Total meals	Food Cost plus Labor
January	3583	3773	3518	0	10874	$25,643.54
February	0	0	0	0	0	$0.00
March	0	0	0	0	0	$0.00
April	0	0	0	0	0	$0.00
May	0	0	0	0	0	$0.00
June	0	0	0	0	0	$0.00
July	0	0	0	0	0	$0.00
August	0	0	0	0	0	$0.00
September	0	0	0	0	0	$0.00
October	0	0	0	0	0	$0.00
November	0	0	0	0	0	$0.00
December	0	0	0	0	0	$0.00
TOTAL	3583	3773	3518	0	10874	$25,643.54

Cost per meal **$2.36**
Cost per day **$7.07**

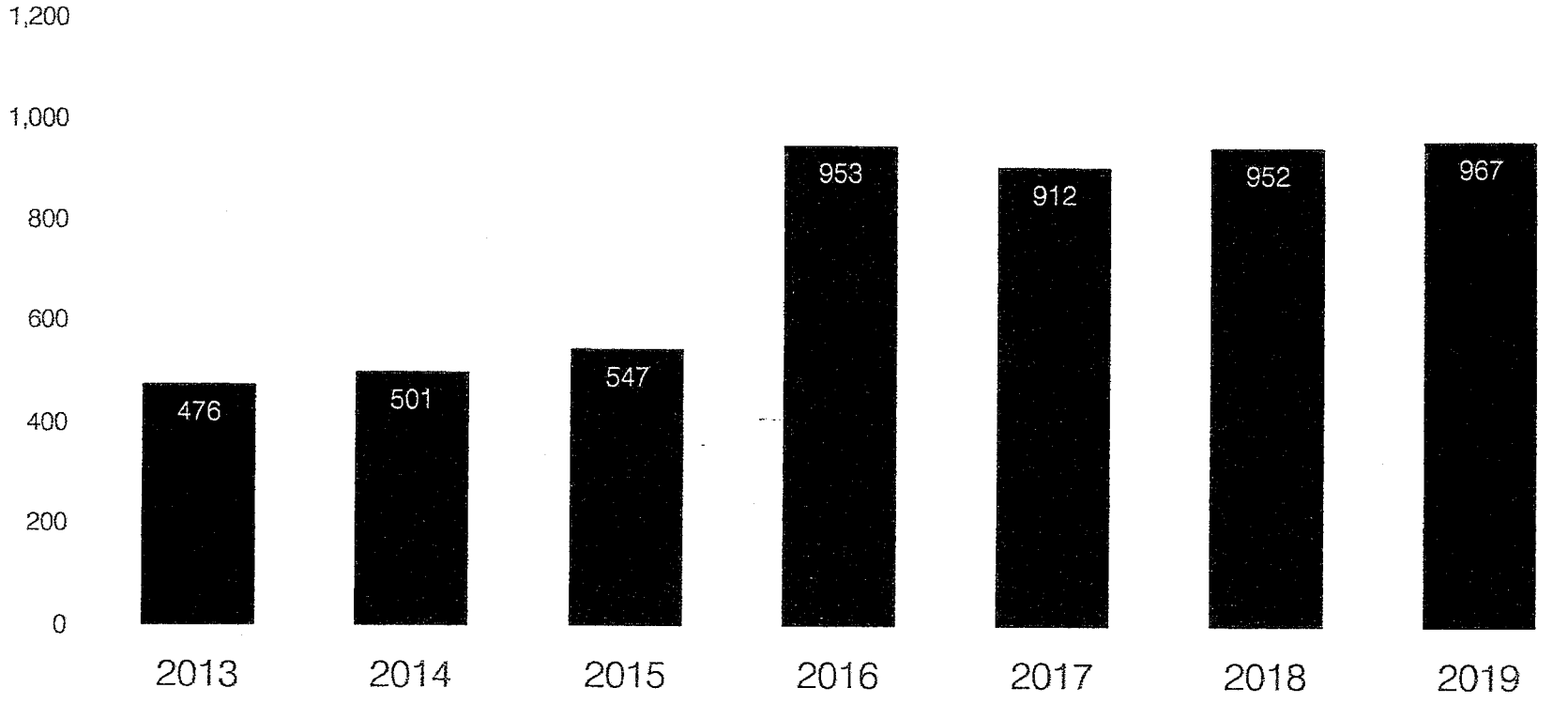
Wood County Jail Kitchen Expenses					
	2013	2014	2015	2016	2017
Food & Labor	$335,733.47	$312,317.25	$285,692.96	$275,088.44	$289,481.66
Number of Meals	103,993	86,637	77,044	88,993	118,016
Cost per Meal	$3.23	$3.60	$3.71	$3.09	$2.45
Cost per Day	$9.69	$10.81	$11.12	$9.27	$7.36

	2018	2019	2020	2021	2022
Food & Labor	$262,016.71	$262,906.02	$25,643.54	$0.00	$0.00
Number of Meals	122,668	111439	10874	0	0
Cost per Meal	$2.14	$2.36	$2.36	#DIV/0!	#DIV/0!
Cost per Day	$6.41	$7.08	$7.07	#DIV/0!	#DIV/0!

	2023	2024	2025	2026	2027
Food & Labor	$0.00	$0.00	$0.00	$0.00	$0.00
Number of Meals	0	0	0	0	0
Cost per Meal	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

Wood County Jail
2013-2019

Drug Arrests



WOOD COUNTY

ITEM# 3-1

DATE 3/17/2020

RESOLUTION# _____ Effective Date Upon Passage and publication

Introduced by Public Safety Committee

Page 1 of 1

Motion:	Adopted:	
1st _____	Lost:	
2nd _____	Tabled:	
No: ____ Yes: ____	Absent:	

Number of votes required:

[ ] Majority [X] Two-thirds

Reviewed by: PAK, Corp Counsel

Reviewed by: EN, Deputy Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Urban, D			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: To amend the 2020 budget to include monies that were amended in Resolution 20-2-4 to the wrong function for microwave replacements.

FISCAL NOTE: No additional cost to Wood County. The monies were amended to the wrong function.

Account	Account Name	Debit	Credit
57213	Capital Projects		$120,105
52130	Radio Engineer Equip	$120,105	

WHEREAS, the budget resolution 20-2-4 named the incorrect function of 52130,

THEREFORE BE IT RESOLVED, to amend the Radio Engineer budget in 2020 (57213) by adding the unspent monies from the 2020 budget which have been placed in the Radio Engineer Equip account (52130)

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats 65.90(5) the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

WOOD COUNTY

ITEM# 3-2

DATE March 17, 2020

RESOLUTION# _____ Effective Date March 17, 2020

Introduced by Public Safety

Page 1 of 1 Committee

SMB

Motion:	Adopted:	
1st	Lost:	
2nd	Tabled:	
No: ____ Yes: ____	Absent:	

Number of votes required:

[X] Majority [ ] Two-thirds

Reviewed by: PAK, Corp Counsel

Reviewed by: EW, Deputy Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Urban, D			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: To approve the Sheriff to travel to Tampa, Florida from June 21–26, 2020 for the National Sheriffs' Association Education & Technology Expo Annual Conference.

FISCAL NOTE:

Airfare	$500
Vehicle Rental	$300
Hotel ($172/night)	$860
Meals	$172
Registration	$350
Total (Sheriff Budget)	$2182

WHEREAS, the National Sheriff's Association is hosting its annual conference in Tampa, Florida from June 22–25, 2020, and

WHEREAS, the Wood County Sheriff's Department benefits greatly from learning about new technologies, training, and law enforcement practices throughout the United States, and

WHEREAS, the National Sheriffs' Association Education & Technology Expo Annual Conference will provide opportunities to network with colleagues from across the country, share knowledge and learn from others, and

WHEREAS, Rule 16 of the Wood County Board states that out-of-state travel that is funded by tax levy dollars requires approval from the County Board, and

WHEREAS, scholarships will be available through the Badger State Sheriff's Association to fund a portion of Wood County's costs for the Sheriff to attend the National Sheriff's Association Conference, although the scholarship amount is presently unknown but will be applied to Wood County's costs for the Sheriff to attend the Conference when the scholarship is received.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to approve the Sheriff to attend the 2020 National Sheriffs' Association Education & Technology Expo Annual Conference on June 22–25, 2020, with all expenses paid by the Sheriff's Departments Budget and funds from a scholarship through the Badger State Sheriff's Association.

#4

MINUTES
CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
WEDNESDAY, MARCH 4, 2020
WOOD COUNTY COURTHOUSE, ROOM #115, WISCONSIN RAPIDS WI

Members Present: Kenneth Curry, Bill Leichtnam, Robert Ashbeck, Mark Holbrook (via telephone), Dave LaFontaine and Carmen Good.

Members Excused: None

Staff Present:
Planning & Zoning Staff: Jason Grueneberg and Kim Keech.
Land & Water Conservation Staff: Rodney Mayer, Caleb Armstrong and Lori Ruess
UW-Madison Division of Extension Staff: Jason Hausler, Matt Lippert and Karli Tomysck.

Others Present: Dist. #14 Supervisor Dennis Polach, Dist. #15 Supervisor Bill Clendenning and Nancy Eggleston (Wood County Health Department).

1. **Call to Order.** Chairperson Curry called the CEED Meeting to order at 9:00 a.m.

2. **Declaration of Quorum.** Chairperson Curry declared a quorum.

3. **Public Comment.** None

4. **Review Correspondence.**
Jason Grueneberg mentioned that the Central Housing Region has $2.5 million dollars available in grants among the nine county region. The program provides no-interest, deferred payment home repair loans low-to-moderate income owner occupants. Jason Gruenberg shared that Wood County needs to pass a resolution to adopt an excessive forest ordinance. This will be an agenda for the April CEED Committee meeting.

5. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the February 5, 2020 CEED meeting, 2) bills from Planning & Zoning, Land & Water Conservation and UW Extension and 3) staff activity reports from Jason Grueneberg, Adam DeKleyn, Paul Bernard, Jeff Brewbaker, Stevana Hamus, Kim Keech, Victoria Wilson, Shane Wucherpfennig, Caleb Armstrong, Adam Groshek, Emily Salvinski, Rod Mayer, Lori Ruess, Matt Lippert, Nancy Turyk, Jackie Carattini, Hannah Wendels, Kelly Hammond, Laura Huber and Rachael Whitehair.

   A. Minutes of February 5, 2020. No additions or corrections needed.
   B. Department Bills. No additions or corrections needed.
   C. Staff Activity Reports. No additions or corrections needed

Motion by Dave LaFontaine to approve and accept the February 5, 2020 CEED minutes, bills from Planning & Zoning, Land & Water Conservation and UW-Madison Division of Extension-Wood County, and staff activity reports as presented. Second by Bill Leichtnam. Motion carried unanimously.

6. **Risk and Injury Report.** None.

7. **Land & Water Conservation Department.**
   A. Welcome new Conservation Specialist – Caleb Armstrong Caleb Armstrong, Conservation Specialist, introduced himself and shared he graduated from UWSP with a major in Soil and Land Management. His first day with Wood County Land and Water Department was February 17, 2020.

B. Update on Farmer Led Conference & Cover Crop Conference held on February 19th and 20th in Stevens Point Rod Mayer read and handed out copies of the February 2020 CEED report by Shane Wucherpfennig. Shane is attending the Wisconsin Land & Water Conference in Green Bay today through Friday.

The Farmer Led Conference & Cover Crop Conference was held February 19 and 20 in Stevens Point. This was the fourth annual conference and they offered a separate evening speaker on Ice, Water & Wind Exploring Soil Diversity in Wisconsin followed by discussion and dinner.

C. Update on Joint Farm Bureau meeting held on February 25th Wood County hosted the February Joint Farm Bureau meeting at the Marshfield Ag Research on February 25. Matt Lippert moderated the evening titled "Farmer Talk". Speakers included Jason Cavidini, Shane Wucherpfennig and John Eron. Topics covered included cover crops, no-till and farmer led initiatives. Carmen Good commented her husband attended the farmers talk and said it was a very good event.

D. Committee Reports

i. Citizens Groundwater Group meeting Wisconsin Assembly approved a $10 million package on February 18, 2020 of 13 Water Quality Bills designed to combat groundwater contamination in the state. The Senate was not scheduled to vote on the measures until the third week of March. All committee meetings are the third Monday of the month at 2:00 p.m. at the Wood County Riverblock Building, Room #206.

Motion by Bill Leichtnam that the CEED totally opposes all provisions in companion legislation ABB894/SB808 (Livestock Siting) and is particularly concerned that this legislation preempts local control. Second by Mark Holbrook. Motion carried with Supervisor Bob Ashbeck opposed – concerned how it will affect farmers.

Citizen's Groundwater Group project ideas include:
a. Groundwater protection presentation in area schools.
b. "How to do Water Testing in a Wood County Town" seminar.
c. Field day on land practices and economic profitability for farmers.

ii. Health Committee report
Nancy Eggleston reported nothing new to update on the MOU with the Armenia Growers Coalition (AGC). A conference call with AGC is scheduled for Friday.

The Health Department received an open records request from Habush & Rottier for the AGC and is working on compiling the information. Juneau County received the same request. There was no discussion as to what the information will be used for. The Health Department will be billing for staff time.

Nancy Eggleston commented that she was asked to be on the NR151 technical advisory committee. NR151 directs the DNR to promulgate rule performance standards to meet water quality standards and address specific issues either geographically or by activity. The NR151 rule modification is to develop a targeted performance standard to address land spreading of manure on soils in sensitive areas of the state. The committee will meet monthly now through the end of summer with different speakers at every meeting. Eggleston presented at the February meeting. Chairperson Curry asked that the CEED receive a list of all the people who are on the NR151 technical advisory committee.

Supervisor Dave LaFontaine expressed the County well testing program should have a uniform number of wells tested in each township. Chairperson Curry clarified well testing

with the AGC and well testing through the Land & Water Conservation Department are funded differently.

Chairperson Curry referenced Peter Kastenholz' monthly report in the March 6, Judicial & Legislative Committee packet where he gave an update on the AGC MOU.

Nancy Eggleston reported the Health Department received a lead renovation project grant, to prevent child lead poisoning. She explained the grant currently will cover two homes up to $27.000/each, Homeowners who meet grant specific criteria could qualify for 100% payment for lead abatement and landlords who meet grant specific criteria could qualify for 85% payment. The program will also pay 100% for contractor training. Supervisor Dave LaFontaine asked how information on the available funding will be publicized. Eggleston replied, the Health Department will target homes that already have evidence of child lead poisoning. Supervisor Dave LaFontaine suggested that information be sent to Town Chairs in order to reach rural areas.

Supervisor Bill Leichtnam asked if the Health Department was prepared in the event of a Coronavirus Virus outbreak in Wood County. Eggleston reported that the Health Department is heavily involved in COVID-19 preparedness. The Health Department is working with schools on prevention and developing school closure guidelines. The Health Department is also working with healthcare partners and EMS to be ready for coronavirus if we begin seeing cases in our area. DHS is providing regular updates on testing criteria and the role that Local Health Departments will play in disease tracking and contact investigations.

iii. Central Sands Groundwater County Collaborative (CSGCC) Committee report
Supervisor Bill Leichtnam explained the Central Sands Groundwater County Collaborative is made up of six counties surrounding Wood County. The committee consists of three working groups: communication, technical and supervisors. Meetings are on the 4th Friday each month in the Town of Rome and are open to the public.

8. **Private Sewage.** Staff report in committee packet. Carmen Good mentioned that the Amish have been leaving the Arpin and Vesper area in the Town of Richfield. When these homes are sold and people non-Amish buy the property does the property have to be brought up to code? Jason Grueneberg shared that the property has to be brought up to code. A property can have an outhouse without interior plumbing. The home has to have a private onsite wastewater treatment system if the home has interior plumbing and running water.

9. **Land Records.** Staff report in committee packet.

10. **County Surveyor.** Staff report in committee packet.

11. **Planning.**
    A. Discuss creating a Broadband Forward Community Ordinance. Public Service Commission administers broadband development by certifying local communities as being Broadband Forward. A Broadband Forward Community Certification signals that a local unit of government has taken steps to reduce obstacles to broadband infrastructure investment. Jason Grueneberg discussed creating a Wood County Broadband Forward Community Ordinance. The purpose of the ordinance is to expedite the review process for Broadband and by having a point of contact in the county. Broadband improvements take place in the county without the department knowledge because these improvements take place in public right-a-way and utility corridors. The only time the office would be notified of a Broadband project is if the location is in a Shoreland or Floodplain area with permits pulled for that project. A Wood County ordinance would create an additional review process step for the contractor to go through and for the department to review something it is in not familiar with. Centergy may be creating a regional resolution for Broadband Forward

Community. Wood County will wait see how Centergy will proceed. State of Wisconsin has additional funding for Broadband improvements.

12. Economic Development
    A. Update on the Rural Economic Development Innovation Initiative Jason Grueneberg shared that the steering committee met for two days in December 2019. Steering committee met to discuss goals and strategies on February 13th at MSTC in Wisconsin Rapids. Goals and strategies are being developed that promote economic development and improve quality of life. Draft is targeted for completion in June with the completed document in September. Steering Committee next meeting is Friday, March 20th from 9:30 a.m. - 11:30 am at MSTC in Marshfield.

    B. Consider funding request for a City of Marshfield Sports Tourism Strategic Plan. There is a need in Marshfield for an assessment of recreation and sporting resources. The occupancy rates at hotels drops by 40-50% in the winter months. This affects local businesses because they do not see the foot traffic like they would want to see. The county would like to see outside money come into the county to increase the tax base. The current ice arena is a 40 year old structure and not year round because it is not insulated. The groups using the ice arena are the Hockey Clubs, Silver Laces Figure Skating Club and Curling Club. The groups are having to buy ice time in other cities which is a need for the study to take place. Strategic Plan cost is estimated at $28,000. A shared funding model to pay for the study. They anticipate the clubs to cover $3,000-$5,000, Visit Marshfield $15,000 and Marshfield Economic Board $5,000. Visit Marshfield hopes that Wood County will fund $5,000 of the Strategic Plan. A request for Matt McLean of Visit Marshfield to give a presentation at the April CEED Committee meeting.

Motion by Dave LaFontaine to create a resolution to fund City of Marshfield Sports Tourism Strategic Plan in the amount of $5,000 to be reviewed at the April CEED Committee meeting. Second by Robert Ashbeck. Motion carried unanimously.

    C. North Central Wisconsin Regional Planning Commission update Jason Grueneberg shared that the Wood County appointments have been submitted to the Governor with a decision expected in 6 months. The appointments are not a high priority.

    Projects:
    - The resolution for the Wisconsin Department of Transportation (WisDOT) 2020-2024 Transportation Alternatives Program (TAP) grant was been forwarded to the WisDOT.
    - Marshfield Sewer Service Area Plan Update
    - Nekoosa Safe Routes to School

    Wood County is now eligible for federal economic development funds as part of the membership.

    NCWRPC will be contacting the townships in Wood County notifying them that they are a member.

    D. Consider sponsorship request for Wisconsin Rural Partner Summit in Marshfield on April 22-23. Jason Grueneberg commented that the Wisconsin Rural Partners 2020 Rural Summit will be April 22-23 at Hotel Marshfield. Wood County has been asked to be a gold sponsor for the event. Gold sponsorship is $1,000. Funds are not budgeted for 2020. A Planning & Zoning staff person will attend the summit.

Motion by Kenneth Curry to deny Wisconsin Rural Partner Summit gold sponsorship request in the amount of $1,000 which is not budgeted for in 2020 budget year. Second by Dave LaFontaine. Motion carried 4-1. Mark Holbrook voted against.

13. UW-Madison Division of Extension.

A. General Office Update

Jason Hausler shared the following updates:

- John Exo will be presenting at the March 17th County Board Meeting. This will be a good opportunity for supervisors to hear about coordinated effort around the state regarding water quality. Jason will be in attendance and handle introductions at the meeting.
- Jackie Carattini, Human Development & Relationships Educator, is one of two delegates from Wisconsin attending the Public Issues Leadership Development conference in Washington D.C. this April. The intention of the conference is to raise awareness and promote Extension to legislatures. This is a great opportunity for Jackie to represent Extension and Wood County.
- Jason is looking for one or two volunteers from CEED to serve on the Horticulture Coordinator interview committee. The final in-person interviews are scheduled for Tuesday, March 31st. Please let Jason know if you are interested in participating.
- Extension is one of the only remaining departments not integrated into the County's print management program. Jason and support staff will be meeting with IT on 3/11 to discuss and streamline printing operations.
- A meeting between Extension and the fair board was recently held regarding the upcoming transition of responsibilities. The fair board has almost all new members who were unaware of the extent of Extension's time investment and involvement with administrative fair functions. The purpose of the meeting and plan of action is to realign Extension's role as an educational organization within the fair.

B. Delegation of Budget Authority Form

Jason explained with the transition to UW-Madison, the financial office raised questions about Area Directors (state employees) managing County budgets. Wood County does not currently have a Delegation of Authority Form in place. Jason discussed this with Corporate Counsel, Peter Kastenholz and reviewed a copy of the form (as presented in the packet) for the committee. Discussion followed.

Motion by Bill Leichtnam to approve authorizing and requesting acting Finance Director to sign the agreement on behalf of Wood County. Second by Dave LaFontaine. Motion carried unanimously.

C. Cranberry Position Update

An offer has been made for the Cranberry Specialist position. Jason is currently waiting on a signed contract to release the name. Extension is tentatively planning for an April 1st start date.

D. Educational Presentation-Matt Lippert

Matt Lippert updated the committee that as of November 1, he is now split half time between Wood and Clark Counties.

Matt shared brochures for an upcoming program, 2020 North Central Heart of the Farm. This is a Women in Agriculture conference being held on March 17th at UW-Stevens Point Marshfield. Session topics include Farm Stress: Breaking the Cycle, Dairy Industry Trends and Milk Prices, European Agriculture Innovation and local family farm diversity. Presenters include Jackie Carattini (Extension Wood County), Mark Stephenson (Director of Dairy Policy – UW-Madison), Matt Lippert (Extension Wood & Clark Counties) and Darci Daniels (Garden Valley Farmstead).

Matt shared the Dairy program area recently sponsored programs on robotic milking in Sheboygan and Abbotsford. The program included a speaker from Finland, a specialist from University of Minnesota who has worked with many robotic installations and a panel of local

producers who are currently milking cows with robots. 40 people attended the Abbotsford session. Discussion on robotic milking practices followed.

14. **Schedule Next Regular Committee Meeting.** The next regular CEED meeting is scheduled for Wednesday, April 1, 2020 at 9:00 a.m. at Wood County Courthouse in Conference Room #115.

15. **Agenda items for next meeting.**
    A. Excessive Forest Ordinance
    B. Broadband Forward Community Ordinance
    C. City of Marshfield Sports Tourism Strategic Plan

16. **Schedule any additional meetings if necessary.** None.

17. **Adjourn.** Chairperson Curry declared the meeting adjourned at 12:15 p.m.

Minutes by Kim Keech (Planning & Zoning Department section), Lori Ruess (Land & Water Conservation Department section) and Karli Tomysck (UW-Madison Division of Extension section).

4

Golden Sands Resource, Conservation & Development Council, Inc.
Personnel/Finance Committee Meeting Minutes
January 16, 2020
Golden Sands RC&D Office, Stevens Point, WI

Attendees: Al Barden (Member-at-Large); Gary Beastrom (Marathon); Joshua Benes (Golden Sands RC&D Staff); Reesa Evans (Member-at-Large); Ed Hernandez (Waushara); Denise Hilgart (Golden Sands RC&D Staff); Hugh O'Donnell (Member-at-Large); Amy Thorstenson (Golden Sands RC&D Staff). Bill Clendenning was also present.

CALL TO ORDER: Hernandez called the meeting to order at 9:05 a.m.

INTRODUCTIONS: No introductions were made. All familiar.

APPROVAL OF MINUTES: Motion made by Barden, seconded by Hernandez, to pass the minutes for the November 2019 meeting. Motion carried unanimously.

TREASURER'S REPORT: Hilgart passed out the most recent treasurer's report. Most of the expenditures have been payroll and working season related. No use of the contingency fund. Some donations were deposited in the endowment fund. The storage unit rent was due. There is one large and several small reimbursements outstanding. Motion by Barden, seconded by Evans, to forward to the full council. Motion carried unanimously.

FINANCIAL PROCEDURES: None.

STAFF AND MEMBERSHIP:

Wisconsin Farmers Union (WFU) Delegate: Deb Jacubek has resigned as the Wisconsin Farmers Union representative, but has indicated she may want to be a Member-at-Large. Benes has spoken by telephone with the WFU about assigning a new delegate. It is unclear whether the new delegate would want to be involved in the P/F Committee. Hopefully, the new WFU delegate can attend the March meeting.

Personnel/Finance Committee Vacancy: Ed Miller resigned from Golden Sands and the PF Committee as of January 13, 2020. This leaves at least two vacancies on the P/F Committee. After some discussion, it was decided by consensus to wait to fill any vacancies until after the April elections.

New Soil Conservation Technician: Klayton Kree recently started as the Soil Conservation Technician that will be working out of the Medford NRCS office.

Personnel Reviews: Thorstenson's review is completed, but not reviewed with her yet. Next reviews will be the Soil Conservationists.

COUNCIL PURCHASES: None

INSURANCE & BENEFITS:

Liability: Benes is still looking into liability insurance for the state RC&D vs the coverage Golden Sands has. He will take his information to the state RC&D meeting in January.

PERSONNEL POLICY & PROCEDURE HANDBOOK:

Handbook Revisions: Benes passed out a two sided sheet about some additional changes needed in the personnel manual. These had to do with limiting sick time accumulation for part-time seasonal employees and recommending two weeks of parental leave after the birth or adoption of a child. Motion made by Hernandez, seconded by Evans, to approve the recommended changes. Motion carried unanimously. Members of the Executive Committee all signed the new personnel/policy handbook.

OTHER BUSINESS: Hilgart noted that a change in the IRA provider had raised some questions about personnel policy for IRA applying to seasonal workers. Thorstenson reminded there are funds in the budget for professional services, so professional advice on the issue should be explored.

Benes passed around an updated list of council members from each county and corporation within the Golden Sands area. He has managed to get in touch with all of the members who haven't attended several meetings or the County Conservationist for member counties, and is recommending that the following be removed as members: Don Peterson (Member-at-Large); Julie Morrow (Portage); and Mark Piechowski (Waushara).

County Board elections will be held in early April this year. That means the Executive Committee elections will occur at the May 2020 meeting.

ADJOURNMENT: The meeting was adjourned at 9:41 a.m. upon a motion made by Barden, seconded by Evans.

Respectfully submitted,

Reesa Evans
Recording secretary

4

Golden Sands Resource, Conservation & Development Council, Inc.
Waters Committee Meeting Minutes
January 16, 2020
Golden Sands RC&D Office, Stevens Points, WI

Attendees: Pat Kilbey (Marquette); Bill Leichtnam (Wood); Paul Pisellini (Adams); Reesa Evans (Member-at-Large); Joe Tomandl (Taylor); Al Rosenthal (Marquette); Ed Hernandez (Waushara); Shane Wucherpfennig (Wood); Amanda Burzynski (Golden Sands RC&D Staff); Chris Hamerla (Golden Sands RC&D Staff); Anna Cisar (Golden Sands RC&D Staff); Asa Plonsky (Golden Sands RC&D Staff); Gary Beastrom (Marathon); Brian Haase (Waupaca). Raymond Hansen (Porter's Lake) and Sam Peterson (Adams) were also present.

CALL TO ORDER: Kilbey called the meeting to order at 10:00 a.m.

INTRODUCTIONS: Roundtable introductions were given.

APPROVAL OF MINUTES: The minutes were presented. Marquette County motioned to approve the November 2019 Minutes, seconded by Wood County. Motion Carried unanimously.

NEW PROJECTS:
Six gold sheets were presented at this meeting. Clean Boats, Clean Waters (CBCW) Co-employment agreements for Lake Helen, Green Lake, Pearl, Silver, and Waupaca Chain were discussed. Evans motioned to approve the five gold sheets and forward them to the full council, seconded by Hernandez. Motion carried. Porter's Lake (Lake in Waushara) had representatives present to discuss the Wisconsin Department of Natural Resources (WDNR) property acquisition grant. Porter's is contracting with Golden Sands to write a grant on their behalf. Early Detection/Response Grant for Japanese Knotweed was presented by Plonsky for Tomorrow River/Waupaca County in the amount of $9,960 for three years. Marquette County motioned to approve Plonsky pursuing this grant, seconded by Evans. Motion carried.

UPDATE ON GROUNDWATER PROTECTION:
Leichtnam reviewed the January 6th panel discussion on groundwater in Nekoosa. Speakers Task Force on water quality report was discussed. Plenty of positives for surface and groundwater in the region. Bills being passed to supply funding is the next step. Discussion followed on the Wisconsin Land and Water Conservation's stance on the issue. Update was given on the Seven County Groundwater Consortium and the Conservation Lobby Day.

COUNCIL & STAFF UPDATES:

Marquette County: Completed 2020-2029 Land & Water Resource Management Plan.

Adams County: Nine Key Element Plan in final stages with WDNR.

Waushara County: Manure Run-off/NR151 complaint issue in court.

Waupaca County: Haase opted out.

Taylor County: Tree Sale Program started. New employee started. Elk are showing up in the county.

Wood County: New position updated. Will be gaining a part-time position.

Marathon County: Manure spill happened.

Evans: Reminded all of the Wisconsin Lakes Convention on April 1st-3rd.

Cisar/Hamerla: The 2018 grant is finalized and money for the reimbursement is on its way. The first reimbursement for the 2019 grant is about final and going to be sent off to the WDNR. It was mentioned that the counties should attend a session at the Lakes Convention regarding the new aquatic invasive species (AIS) and Lakes grants. Discussion followed.

Burzynski: The Tomberg Family Philanthropies Grant for groundwater education in Portage, Wood, Adams, Juneau, and Marquette Counties was not awarded. The grant from the Natural Resources Foundation of Wisconsin was awarded and work is underway to expand groundwater education in Waupaca and Waushara Counties.

ADJOURN: The meeting was adjourned.

Respectfully submitted,

Pat Kilbey
Recording secretary

4

Golden Sands Resource, Conservation & Development Council, Inc.
Forestry / Agriculture / Wildlife Committee Meeting Minutes
January 16th, 2020
Golden Sands RC&D Office, Stevens Point, WI

Attendees: Al Barden (Member-at-Large); Joshua Benes (Golden Sands RC&D Staff); Bill Clendenning (Wood); Brent Tessmer (Taylor); Amy Thorstenson (Golden Sands RC&D Staff); Hugh O'Donnell (Member-at-Large); Shannon Rohde (CWWP); Klayton Kree (Golden Sands RC&D Staff); Dick Hanson (Citizen Volunteer); Doug Machon (Wood); Gerry Zastrow (Portage).

CALL TO ORDER: Barden called the meeting to order at 10:02 a.m.

INTRODUCTIONS: Everyone attending verbally identified themselves and named the organization and/or county being represented.

APPROVAL OF MINUTES: A motion from O'Donnell, which was seconded by Clendenning, to approve the minutes from the November meeting was passed unanimously.

PROJECT UPDATES:

Demo Forests: Benes explained that he will be working on updating the brochures for Demo Forests in March. A member made the point to have Benes look at permits that may be required for signs in certain townships.

NRCS Cooperative Agreements: Klayton Kree introduced himself as the new Soil Conservation Technician that will be working out of the Natural Resources Conservation Service (NRCS) Medford Office. Benes explained that the 4 other Soil Conservationists that are part of a separate agreement have been doing well, and that he will be completing performance reviews for all of them by the next council meeting.

Bluebird And Bat Houses: There is a good supply of the bird houses. Wood was donated for new bat houses. Chris Hamerla (Golden Sands RC&D Staff) will be bringing the wood to the Tomorrow River School today. Benes is hoping that the new bat houses will be available before the next meeting.

Tree Shelters: One last large order for 2019 left the project $889 in the black. Benes will be using some funds for paint/screws/sealant for new bat houses.

Stevens Point Area Neighborhood Gardens (SPANG): Amanda Burzynski (Golden Sands RC&D Staff) will be organizing spring orders for the garden.

Woods & Wildlife For Today & Tomorrow (WWFTT): Benes said that Golden Sands RC&D ranked 7 out of 39 applicants for a new project through the Landscape Scale Restoration (LSR) project. We will find out if we received funding later this spring, but it should be likely given the ranking. Benes gave information about the upcoming workshop series "Cooperating for Woods and Wildlife". The first workshop will take place on April 18th "Cooperating for Wildlife Habitat", the second on May 2nd "Cooperating for Invasive Species Control", and the last on

May 30th "Cooperating for Forest Management". All workshops will be held at the Mead Wildlife Center.

Central Wisconsin Invasives Partnership (CWIP): CWIP submitted a GLRI USFS grant application earlier this month.

Northeast Wisconsin Invasive Species Coalition (NEWISC): Golden Sands RC&D successfully completed a visioning meeting that was held on December 12th at the Mosquito Hill Nature Center for a new Cooperative Invasive Species Management Area (CISMA). 27 attendees came in-person, and 10 were online. The group developed a name "Northeast Wisconsin Invasive Species Coalition" (NEWISC), goals, and potential partners. NEWISC submitted a GLRI USFS grant application earlier this month.

NACD Technical Assistance Project: Bouressa, Grazing Specialist, wrote 3 grazing plans and has 3 that she is currently working on. She is also working on outreach through display booths and attended the Green Lands Blue Waters Conference in Minneapolis.

Managed Grazing Program: Bouressa is working on a project through Grassworks and writing grazing plans mostly through the NACD grant.

Waupaca County Conservation Field Day: Planning will start in March.

Marquette & Waupaca County Habitat Restoration: Benes explained that he is working with WDNR (Wisconsin Department of Natural Resources) Foresters on developing a USFS (United States Forest Service) grant application that will help to do habitat restoration on private lands in Marquette and Waupaca Counties; mostly on properties impacted by tornado damage.

WI Tree Farm Website: Golden Sands RC&D will be doing updates on WI Tree Farm's website as a contracted service.

NEW PROJECTS:

New projects were reviewed.

- Catalyzing regional forest & wildlife habitat management through cooperative management & landowner engagement in Central Wisconsin (#757)
- Wisconsin Tree Farm Website Design (#758)
- Motion by Clendenning, second by O'Donnell, both projects approved.

MEMBER REPORTS:

Shannon Rhode with the Central Wisconsin Windshield Partnership (CWWP) gave updates to the work his organization has been doing. The CWWP is now a self-sustaining organization that is working on windbreaks and 'living snow fences', plantings for farmers, and around highway areas to prevent wind erosion and snow drifting.

ADJOURN: Motion by Clendenning, second by O'Donnell to adjourn. Meeting adjourned.

Respectfully submitted,
Joshua Benes
Temporary recording secretary

4

Golden Sands Resource, Conservation & Development Council, Inc.
Regular Business/Executive Committee Meeting Minutes
January 16, 2020
Golden Sands RC&D Office, Stevens Points, WI

Attendees: Al Barden (Member-at-Large); Gary Beastrom (Marathon); Joshua Benes (Golden Sands RC&D Staff); Bill Clendenning (Wood); Reesa Evans (Member-at-Large); Brian Haase (Waupaca); Dick Hansen (Porter's Lake); Raymond Hansen (Porter's Lake); Ed Hernandez (Waushara); Denise Hilgart (Golden Sands RC&D Staff); Mike Kapp (Waupaca); Derek Kavanaugh (Green Lake, by phone); Pat Kilbey (Marquette); Klayton Kree (Golden Sands RC&D Staff); Bill Leichtnam (Wood); Doug Machon (Wood); Hugh O'Connell (Member-at-Large); Sam Peterson (Adams); Paul Pisellini (Adams); Al Rosenthal (Marquette); Brent Tessmer (Taylor); Amy Thorstenson (Golden Sands RC&D Staff); Joe Tomandl (Taylor); Scott Wilhorn (Juneau); Shane Wucherpfennig (Wood); Jerry Zastrow (Portage). Alex Dallman (Congressman Glenn Grothman's office, Attending on the phone: Derek Kavanaugh (Green Lake).

CALL TO ORDER: The meeting was called to order by President O'Donnell at 11:14 a.m.

INTRODUCTIONS: At the request of O'Donnell, everyone attending verbally identified themselves and named the organization, person, and/or county being represented.

APPROVAL OF MINUTES: Motion made by Barden, seconded by Clendenning, to accept the minutes of the November 2019 meeting as corrected. Motion carried unanimously.

TREASURER'S REPORT: The treasurer's report for November and December 2019 was passed around. Hilgart indicated that dispersals and receipts were fairly routine for the working season. No use of the contingency fund. Information on the credit card use was also made available. Motion made by Wucherpennig, seconded by Evans, to accept and file the treasurer's report.

OLD BUSINESS:

Wisconsin RC&D Update: Barden reported that the next state meeting is January 31, 2020.

Groundwater Legislation: Leitchnam discussed a public meeting with a panel held on January 6, 2020, in Nekoosa. About 200 members of the public attended. The panel included several water researchers, two farmers, and several politicians. A report from the Speakers Task Force on Water was released to the public last Wednesday. There are currently at least 13 bills related to groundwater issues pending. All but one of the delegates on the Task Force have signed on to represent the bills. It is not clear whether there is time to get the bills through both the assembly and senate by the time the Wisconsin legislature recesses for the campaign season.

There are about 200 landowners now in a lawsuit against Wysocki for nitrate contamination in wells in Juneau County. There is a Lobby Day set for January 30 with the legislature.

Council Membership Update: Benes passed around an updated list of council members from each county and corporation within the Golden Sands area. He has managed to get in touch with all of the members who haven't attended several meetings and is recommending that the following be removed as members: Don Peterson (Member-at-Large); Julie Morrow (Portage); and Mark Piechowski (Waushara). Motion made by Barden, seconded by Evans, to accept Benes' recommendation of removal. Motion carried unanimously.

Benes reported on delegates from several counties. Since the last meeting, several people have been appointed as alternates for various counties: Brian Haase (Waupaca); Gary Zastrow (Portage); Pat Kilbey (Marquette). Also, Ed Miller has resigned from both the Personnel/Finance Committee and as the Outagamie County representative. This means that there are no current delegates from Monroe or Outagamie Counties. Since Deb Jacubek resigned, there is also no current delegate for the Wisconsin Farmers Union. Sauk County is interested in joining Golden Sands. Benes will be meeting next month with Columbia County to gauge its interest in joining Golden Sands.

NEW BUSINESS: None.

COMMITTEE REPORTS:

Personnel/Finance Committee Report: Evans reported on the meeting this morning. In discussing the most recent treasurer's report, Hilgart noted that several donations were deposited in the endowment fund. The storage unit rent was paid. There are some reimbursements still pending. Benes reported that he had contacted the Wisconsin Farmers Union about a replacement delegate for Deb Jacubek. It is not clear whether the new representative would be interested in taking Deb's position on the P/F Committee. Jacubek has indicated she may be interested in being a Member-at-Large. With Ed Miller resigning, there are at least two vacancies on the P/F Committee. After discussion, it was decided it would be best to wait until after the April elections, since there may be new delegates to Golden Sands. Klayton Klee started as the new soil conservation technician last Monday in Medford. Personnel reviews are ongoing. Benes is still looking into liability insurance for the state RC&D vs the coverage Golden Sands has. The new Personnel/Policy manual was signed by the Executive Committee members. There was a change in IRA laws that may require seeking professional services to sort out.

Forestry/Agriculture/Wildlife Committee Report: Benes reported on today's Forestry/Agriculture/Wildlife meeting. There are two gold sheets pending for consideration by the Council. The Natural Resources Conservation Service (NRCS) contracts seem to be going well. The Amherst School is building new bat houses for Golden Sands. New brochures on tree shelters are available for people to take back to their counties. Grants that can be used for the neighborhood gardens project are being pursued. A Cooperating for Woods & Wildlife Workshop Series is being planned, with workshops set for April 18, May 2, and May 30, in Mead Wildlife Center. There are currently over 10,000 acres and 80 owners involved in this project. There are plans to expand the demo forest project to all 12 counties. A grant application to NACD is pending for forestry owner meetings and more grazing plans. Another pending

project involves working with forest owners in two counties damaged by recent tornadoes. Finally, there is a contract to update a website for the Wisconsin Tree Farmers group and train members on how to use it.

Water Committee Report: Kilbey reported on today's meeting. There are six new projects from the Waters Committee. Hamerla and Cisar are still working on aquatic invasive species (AIS) reimbursements. The new AIS grant application was sent for the December 2019 deadline. An answer is expected sometime in February. This would take the AIS Regional program through to December 31, 2021. The one for 2018 is submitted, but not the one for 2019 yet. By that time, it is expected that the Wisconsin Department of Natural Resources (WDNR) will be giving counties block grants for AIS activities. There will be a session on this plan at the 2020 Wisconsin Lakes Conference. Burzynski reported that Golden Sands did not get the grant that would have provided for expanding groundwater education into other counties within the Golden Sands region, but did get the one to increase the lessons in Waupaca and Waushara counties. Skip Hansen, from Porter's Lake, discussed that they hired Golden Sands to write a grant to acquire three acres of shoreland on their lake to keep it undeveloped. Plonsky described the project to control Japanese Knotweed with an Early Detection & Response Grant. Leichtnam discussed a recent panel discussion at Nekoosa about water issues and the release of the Speakers Task Force on Water report last week. All of the members of the Task Force, except for one, have signed on as sponsors for 13 bills dealing with groundwater issues. Hernandez described the litigation involving a manure spill in Waushara County. Beastrom indicated that a manure spill into the Eau Plaine last spring is being cleaned up. It was reported that more funding is being sought for the ordered Central Sands Study. Motion by Rosenthal, seconded by Beastrom, to accept the committee reports. Motion carried unanimously.

NEW PROJECTS:

There are two new projects from the Forestry/Ag/Wildlife Committee:

(1) A contract for services with the Wisconsin Tree Farmers to update its website and train members how to use it. This started on January 20, 2020 and will be completed by June 30, 2020.

(2) The second project involves working with forestry owners to set up group cooperatives in the entire Golden Sands area, as well as setting up new demo forests, including some on public land. Costs anticipated are $248,000 from federal funds, with a total project budget including match and in-kind is $496,000.

There are six projects that came from the Waters Committee:

(1) Applying for an Early Detection & Response grant from the WDNR for treating Japanese Knotweed on the Tomorrow River. Expected start date is May 1, 2020. Total cost is $9960, with $7459 from the grant and $2501.40 from Great Lakes Restoration Initiative (GLRI) funds.

(2) Provide hiring, training, and supervision services for Pearl Lake Clean Boats Clean Waters (CBCW) from February to October 2020, for a total of $6063, $3985 from grant funds and $2078 from local shares.

(3) Provide hiring, training, and supervision services for Green Lake CBCW from February to October 2020, for a total of $6063, $3985 from grant funds and $2078 from local shares.
(4) Provide hiring, training, and supervision services for Silver Lake CBCW from February to October 2020, for a total of $6063, $3985 from grant funds and $2078 from local shares.
(5) Provide hiring, training, and supervision services for Lake Helen CBCW from February to October 2020, for a total of $6063, $3985 from grant funds and $2078 from local shares.
(6) Provide training and supervision services for Chain O' Lakes CBCW from February to October 2020, for a total of $4482, $3360 from grant funds and $1122 from local shares.

Motion by Barden, seconded by Wucherpfennig, to approve the new projects and the resolution required for the early detection and response (EDR) grant application. Motion carried unanimously.

STAFF/PROJECT UPDATES: Written staff reports were sent out electronically before the meeting.

AGENCY/PARTNER REPORTS: Rhode, from Central Wisconsin Windshed Partnership (CWWP), described the current CWWP activities. He explained that, although it started with agricultural windbreaks, lately there has been a substantial increase in installing living snow fences along state highways working with the Wisconsin Department of Transportation. He expects to be attending the Vegetable and Potato Growers conference in February. Leichtnam informed Rhode of an expected solar farm to be built in the Town of Saratoga that may need windbreakers.

OTHER REPORTS: Benes announced the birth of his son, Luke William. This resulted in applause.

NEXT MEETING: The next meeting will be March 19, 2020.

ADJOURNMENT: The meeting was adjourned at 11:56 a.m. on motion by Rosenthal, seconded by Tomandl.

Respectfully submitted,

Reesa Evans
Recording Secretary

WOOD COUNTY LAND INFORMATION COUNCIL

MINUTES

Date: Thursday February 6, 2020 at 9:00 a.m.
Location: Conference Room 115, Wood County Courthouse
Attendees: Kevin Boyer, Surveyor; Paul Bernard, Land Information Officer; Al Breu, Wood County Board District 6 Supervisor; Nancy Marti, Real Property Lister; Heather Gehrt, Treasurer; Tiffany Ringer, Register of Deeds; Lori Heideman, Dispatch Manager; Chris Markworth, Information Technology; Ken Curry,Wood County Board District 11 Supervisor; ; Victoria Wilson, Planning & Zoning; Jason Grueneberg, Director-Planning & Zoning; Adam DeKleyn, Planning & Zoning; Brian Spranger, First Weber

1. Chairperson Curry called the meeting to order at 9:00 a.m.

2. Chairperson Curry declared a quorum.

3. Introductions.

4. Public Comment moved from agenda item #7 to agenda item #4. No public comment.

5. Chairperson Curry asked for any additions or corrections to the previous meeting minutes. Having no additions or corrections, motion by Heather Gehrt to approve. Second by Kevin Boyer. Motion carried to approve previous meeting minutes.

6. Kevin Boyer gave an overview of the projects for 2020.

   - Surveyor
     - Perpetual Maintenance 2020
       In 2010 the PLSS remonumentation maintenance program was started. The county surveyor statute recommends that we revisit every single PLSS corner every twenty years. As of the end of 2016 Wood County is 100% monumented. The public land survey system is the cornerstone of every single property ownership, deed, survey, property listing, tax listing etc. Our program is the benchmark for other counties.
     - Highway Maintenance 2020
       Working with the County Highway Department, letters are sent to townships in the spring and late summer regarding their paving projects in the hope that the townships, County Highway Department or asphalt contractors will contact the County Surveyor to let him know when they are doing paving projects. Before any paving projects begin, a contractor goes out and re-ties the corner. Once the County Surveyor has been notified of the completion of the paving project, the contractor goes out a second time and sets a monument at the surface, countersunk slightly, so the surveyors do not go out and dig holes in the fresh pavement/new roads.

   - Land Information Officer
     - NG911/Address & Road data enhancements
       Helping dispatch keep up with ever changing technology is a very important part of the job.

Paul has been in contact with a consultant in Colorado that is helping all of Wisconsin with NG911. She is collecting data to analyze what are strengths and weaknesses are. An address map provided by Paul shows what attributes can be made available to give more in depth detail on our current GIS model. This information can be crucial for dispatch in directing emergency personnel.

- PLSS data enhancements
  It's time for our GIS to catch up with the PLSS data enhancements. We're not doing poorly, however, we could be doing better.
- Parcel data enhancements
  Paul will need to do some large scale re-mapping to do to get the parcel data enhanced.
- Survey Record tracking
  All survey records have been scanned in. These include tie sheets, field notes, section summaries, plats of survey and etc. Now we are working on indexing these documents.
- Tract Index Application
  We have good survey records. Paul is looking at a project to have documents associated with tracts available in a web application in the future.

7. Parcel number and parcel history discussion
   - Register of Deeds
     - Ordinance to include parcel number on recorded documents
       Drafted an ordinance that passed County Board to include parcel numbers on our recorded documents. This will allow for much easier access to documents.
   - Land Information Officer
     - Current tax parcel numbering system
       Lengthy discussion took place regarding the current tax parcel numbering as opposed to migrating to the State standard of tax parcel numbering. Further discussion will need to take place and possibly the creation of a sub-group including the Register of Deeds, Treasurer, Land Information Officer and Surveyor to address this topic.
     - WLIA Parcel GeoLocator Standard (1995)
       Paul provided examples of the State standard for tax parcel numbering.

8. No agenda items were identified for next meeting.

9. Next meeting TBD.

10. Chairperson Curry declared the meeting adjourned at 10:37 a.m.

Minutes taken by Victoria Wilson, Planning and Zoning Department.

Activities Report for Shane Wucherpfennig - February, 2020

- **February 3 –** Attended Executive committee meeting.
- **February 4 –** Worked on proposal 2020 MDV Funds.
- **February 6 –** Attended Adaptive Management meeting in Stevens Point. Attended Mill Creek 9 key plan update meeting with Portage County LWCD.
- **February 7 –** Attended meeting in Marshfield with MARS.
- **February 10 –** Worked on GIS Projects.
- **February 11–** Attended Mill Creek Farmers Lunch & Learn.
- **February 12 & 13** – Worked on proposal 2020 MDV Funds
- **February 17**– Worked with Caleb Armstrong new Conservation Specialist for LWCD. Attended the Citizens Groundwater Group Meeting.
- **February 18 –** Attended Executive Committee Meeting &Wood County Board Meeting.
- **February 19** – Attended Producer Led Conference in Stevens Point.
- **February 20** – Attended Cover Crop Conference in Stevens Point.
- **February 21** – Worked on MDV plans for HUC 8 Watersheds.
- **February 24** – Attended the MSHA training in Tomah.
- **February 25** – Held a meeting with Verso on their Non-Metalic Mining permit. Presented at Joint Farm Bureau meeting at Ag. Research Station.
- **February 26 –** Attended Department Heads Meeting.
- **February 27–** Worked with County Lidar and produced maps.
- **February 28 –** Worked on MDV plans for HUC 8 Watersheds.

111 W Jackson Street • Wisconsin Rapids, Wisconsin 54495 • Telephone (715) 421-8475 • Fax (715) 421-8579

Activities Report for Adam Groshek – February 2020

Land and Water Resource Management Program/Animal Waste Storage Ordinance/CREP Activities:

~Tree sale/misc item orders and assistance to landowners with tree sale/wildflower questions.

~Continuation of Nitrate water test kit distribution and delivery to Health Department for testing.

~Working through name change to Pep Acres, LLC and cancelation of some contracts that were not eligible to start into CREP for Glen Peplinski, etc.

~Manure storage abandonment discussion and sizing calculations with Don Mrozek to convert to fresh water pond.

~Assembling JDQ for the Engineering Technician position of the LWCD for the job study.

~New desktop computer and engineering laptop software, hardware, and various program installs setup with IT.

~Assistance with 2nd interview to fill the Conservation Specialist position in the LWCD department.

~Discussion on rolling over some 2018 BOND money to attempt to construct the Coenen waterways in 2020.

~Jagodzinski manure storage pit test hole questions for possible 2020 NRCS construction.

~Aaron Gorst planning for 2020/2021 manure storage/transfer system.

~Behrend culvert crossing site visit, project planning, mapping, and investigation for 2020 project.

~Culvert/Crossing design technical training in Appleton.

~Filling in for Shane at the February CEED meeting and emailing senators in support of water quality bills.

~CREP annual update of GIS records.

~Required February KnowB4 IT security training.

~Assisting with Annual Report write-up for state tracking of conservation throughout the state.

~Multi-discharge variance discussions and receiving of 2020 cost assistance for phosphorus reduction projects in 2020 and 2021.

~Discussion of Cashen streambank severe erosion on Tenmile Creek and setup of site visit/project planning in March.

~Discussion with private engineering firm and NRCS the plans for a 2020/2021 manure storage addition for Marti Farms.

~2020 Prairie Chicken Festival planning meeting for preparation of April 18, 2020 festival.

~Kueffer creek crossing asbuilt documentation, discussion with landowner and contractors on final project completion and cost-share payments.

~Assisting with training and orientation for new Conservation Specialist employee – Caleb Armstrong.

Activities Report for Rod Mayer
February 2020

- Reviewed and competed all paperwork for 2019 claims – met with landowners and obtained signatures – updated DNR database – mailed all forms into DNR.
- Completed all WM-40 (wildlife 2020 enrollment for landowners with 2019 claims of $1000 or more) – met with landowners to discuss fields to enroll – completed all paperwork and updated database – submitted all to DNR.
- Updated financial assurance info for non-metallic mines – issued one refund for funds held in escrow that is covered under new letter of credit.
- Placed final tree sale order to nurseries.
- Spoke to 4th and 5th grade students at Grant Elementary and K-2nd grade students at Our Lady Queen of Heaven School about the future of Conservation and pollinators.
- Presented poster contest awards to winners at three schools.
- Contacted and obtained paperwork from all venison donation processors and pantries for 2019 season.
- Reviewed and processed all deer donation paperwork – total of 8 deer donated to 3 processors – with 284# of ground venison going to 4 pantries.
- Working with engineering company for going forward with reclamation of Reber mine.
- Met with landowner to discuss options to move forward on mine site that was in bankruptcy.
- Completed updated map binder for active mine site inspections.
- Visited Twin Lakes Cranberry to take inventory on materials dropped off for fence build.
- Completed wildlife fence inspection map binder – 29 fences currently under contract.
- Released one fence from contract due to expiration of contract period.
- Multiple site visits to farm with stored crop damage – initially enrolled in Act 82 with shooting permits issued – placed barricade of feeders around portion of high moisture corn – placed deer fencing over bailage – issued additional permits – continuing to work with landowner and closely monitoring. Contacted APHIS and DNR for further advice.
- Reviewed and re-organized pond exemption paperwork – competed organized file system and spreadsheet to track expiration dates.
- Completed bear abatement contract.
- Attended Mine Safety and Health Association training in Tomah.
- Met with mine operator to discuss needing name transfer on permit and new reclamation plan submitted due to the 3 year policy and current plan done in 2003.
- Completed DNR 4th quarter reimbursement report – including 2019 deer donation report.

Staff Activities Report

February 2020

For Caleb Armstrong

- 02/17/2020 – New Employee Orientation and Trainings, moved into my new office, attending Citizens Groundwater Meeting.
- 02/18/2020 – Started and completed the necessary training exercises assigned for new employees. Started reading and learning about the Mill Creek 9-key watershed program.
- 02/19/2020 - Continued on with the Mill Creek 9-key program, also familiarized myself with the other ongoing programs and learning about them and how the contribute to this department.
- 02/20/2020 – Attended Cover Crop Conference located in Stevens Point, conference was about new and advanced ways to farm crops while also being better off finically, and economically.
- 02/21/2020 – Reviewed and did some further research on highlights from the Cover Crop Conference, explored and familiarized myself with Snap and GIS, also started to review the Nutrient Management Plans being sent in.
- 02/24/2020 – Reviewed the Mill Creek mailing list and checked throughout GIS to see if they are in and urban or rural living and if they have ties into agriculture and farming.
- 02/25/2020 – Finished the Mill Creek mailing list for Wood County, registered for new employee training in Madison for WI Land & Water, studied the Nutrient Management Plan Code 590, studied the Conservation Reserve Enhancement Program.
- 02/26/2020 – Reviewed the Mill Creek mailing list with Wood County and Portage County. Prepared it for preparation before we send out brochures.

Activities Report for Emily Salvinski
February 2020

- **Wednesday, February 5.** Prepped mailing for senators/reps. Processed checklists.
- **Thursday, February 6.** Gathered Mill Creek NMP stats from 2015-2019 for DATCP. Processed checklists.
- **Monday, February 10.** Worked on mapping all of extensions contracts from the watershed group.
- **Tuesday, February 11.** Attended farmer group meeting. Learned about STRIPs program.
- **Wednesday, February 12.** Appointment with farmer to download new snapplus, update their soil tests, update their field names. Made logo options for farmer group.
- **Thursday, February 20.** Attended cover crop conference in Stevens Point.
- **Friday, February 21.** Processed checklists. Made phone calls/emails for NMFE class. Updated new workstation with GIS download, connection to server. Sent website update to IT. Assisted new position. Worked on mailing for Mill Creek.

Activities Report for Lori Ruess – February 2020

- Answered telephone and front desk questions.
- Mail pickup/delivery - Courthouse.
- Deposit of incoming checks on Fridays.
- Reviewed general ledger and reconciliation of 2019 Budgets and submitted necessary year-end information to Finance.
- Reviewed payroll reports and payroll registers.
- Completed January sales tax report and forwarded to Finance.
- Completed LWCD payroll percentages and forwarded to Finance prior to the February 13 and February 27 payroll.
- Processed tree, shrub and wildflower orders as they came in – 203 orders received in 2020.
- Assisted Rod with Nonmetallic Mining report due to DNR.
- Completed cost-share contracts, change orders and reimbursement request for Soil and Water Resource management grants.
- Completed JDQ for Administrative Services 5 position.
- Logged and deposited MDV checks received.
- Completed February KnowB4 IT security training.
- Continue to work with Adam on completing name change to Pep Acres LLC and cancellation of some of Glen Peplinski's CREP acres.
- Assistance with 2nd interview to fill the Conservation Specialist position.
- Organized CEED packet and County Board packet and took to County Clerk's office.
- Vacation – February 11th – 19th.

CITIZENS (WOOD COUNTY) GROUNDWATER GROUP MEETING

DATE: Monday, February 17, 2020
TIME: 2:00 p.m.
LOCATION: Wood County Riverblock Building, Conference Room 206

Present: Caleb Armstrong, Bill Clendenning, Bruce Dimick, Nancy Eggleston, Keith Iverson, Kim Keech, Bill Leichtnam, Logan Manthe, Rick Potter, Cecile Stelzer Johnson, Ken Winters and Shane Wucherpfennig.

1. **Call Meeting to Order:** Chairman Bill Leichtnam called the meeting to order at 2:00 p.m.

2. **Public Comment:** None

3. **Correspondence/Updates:**
Bill Leichtnam shared that he heard from a retired conservationist at the Golden Sands Resource Conservation & Development Council Inc. meeting on January 16th that residents from Town of Armenia, Juneau County and Town of Port Edwards, Wood County lawsuit may be 5 years before scheduled with Circuit Court. Bill Leichtnam shared that he received a telephone call indicating that the lawsuit may proceed significantly faster.

Bill Leichtnam shared news articles as handouts at the meeting:
A. "GOP Bill Would Give Farm Groups More Control Over Wisconsin Livestock Siting Standards"
B. "A thinly veiled attempt by polluters to influence unbiased groundwater standards process"

9 out of the 13 proposed bills from Speaker Voss's Task Force on Groundwater Quality are expected to be voted in the Wisconsin Assembly on February 18th.

4. **Status of 13 proposed "water bills" in public hearing/committee before Wisconsin Assembly & Senate**
Bill Leichtnam shared that he follows the Wisconsin Politics website of www.wispolitics.com for Wisconsin political updates. Rick Potter commented that Wisconsin Conservation Voices website of www.conservationvoices.org has updates. Bill Clendenning shared that WisconsinEye website www.wiseye.org is a cable network stream live programming from the Wisconsin State Capitol.

9 out of the 13 proposed bills from Speaker Vos's Task Force on Groundwater Quality are expected to be voted in the Wisconsin Assembly on February 18th. Bill Leichtnam commented that he participated in a hearing in Madison on AB800/SB722 bills supporting the Center for Watershed Science and Education, creating a statewide hydrogeologist position, funding research on phosphorus recovery and reuse, creating grant programs for counties to test wells and provide public education, granting rule-making authority, and making an appropriation. There was no opposition for that bill at the hearing.

The Wisconsin Senate will be meeting into the month of March.

UPDATE 2/18/2020: Wisconsin Assembly approved a $10 million package on February 18, 2020 of 13 Water Quality Bills designed to combat groundwater contamination in the state. The Senate was not scheduled to vote on the measures until March.

5. **CGG ACTION ITEMS:**
A. Recommendations to CEED Committee – Please don't forget that the Citizens (Wood County) Groundwater Group can make recommendations to the Wood County CEED Committee.

i. Coordinate with "6 County Water Collaborative" against WCA/WTA effort to advocate legislation that would take local control away with regard to "livestock siting"

AB894/SB808 – Introduced by Senators Marklein, Bernier, Feyen, LeMahieu and Olsen, cosponsored by Representatives Tranel, Tauchen, Kurtz, Novak, Ballweg, Summerfield

and Tusler. This bill makes changes concerning the siting and expansion of livestock facilities giving state government more control over the process and granting agriculture groups considerably more power over changing the standards in the future. Future changes would have to be approved or rejected by a panel of nine stakeholders, five of whom would be chosen from farm groups. The Livestock Facility Technical Review Board created under the bill would be composed of nine people. Five of them would be submitted by the Wisconsin Farm Bureau Federation, the Wisconsin Farmer's Union, the Dairy Business Association, the Wisconsin Dairy Alliance, the Wisconsin Pork Producers, the Wisconsin Cattlemen's Association. The Wisconsin Towns Association, the Wisconsin Counties Association and the Land and Water Conservation Association would each choose a member. Environmental groups would also get one member on the board.

Discussion followed: Bill is in the process and does not allow for public input. Eliminates opposition. Wisconsin Towns Association, Wisconsin Counties Association and Wisconsin Land and Water Conservation Association are the minority. County or Town would not have any say on any changes. Some counties have livestock siting ordinances that their counties have adopted and physically have staff that administer those ordinances which then would strip those authorities away. This bill does not have many co-sponsors and is not bipartisan. This is a stand-alone bill and can be vetoed by Governor Evers.

Motion by Bruce Dimick that the Citizens (Wood County) Groundwater Group totally opposes all provisions in companion legislation AB894/SB808 ("Livestock Siting) and is particularly concerned that this legislation pre-empts local control. Citizens (Wood County) Groundwater Group requests the Wood County CEED Committee and the Wood County Judicial and Legislative go on record opposing this legislation also. We also request that one or both committees put this motion to the full County Board, and if it passes, forward it to all State Legislatures that represent Wood County. Second by Bill Clendenning. Motion carried unanimously.

Resolution will be drafted by the Citizens (Wood County) Groundwater Group and send the resolution to the Wood County CEED Committee for support.

CAFO animal threshold is based on weight and production volume. A 1,400 pound dairy cow is 1.4 animal units. So, it is 1,000 animal units which is equivalent to 750-800 milk cows. Chicken CAFO could be based on 10,000 chickens based on weight and production volume. A CAFO is an animal feeding operation with more than 1,000 animal units. Animal units considered 0-999 is unregulated.

ii. Wood County Board will be reorganized in April. Discuss the future of the Citizens (Wood County) Groundwater Group at the March meeting. Agenda item for March.

B. Report of lobbying efforts at Wisconsin Conservation Voters Lobby Day on January 30th – Attendance was fantastic and very informative. Representative Krug was supportive of the 13 "water bills" in the Wisconsin Assembly. Senator Testin was non-committal. Wisconsin Conservation Voters had evaluation forms for those in attendance.

   Other highlights:
   - Wisconsin Conservationists fully funded.
   - Lead and Water funding – Test lead in water in daycare centers, schools and camps. Set health standards for PFA's and funding.

C. Future Lobbying? – Possible lobbying for AB894/SB808 livestock bill. Lobby Senator Testin heavily. Members are encouraged to follow the 13 "water bills" through the legislator particularly the senate.

D. Report on February 4th & 5th WCA "Legislative Exchange" (Madison) – The "Legislative Exchange" is held in Madison every year for county supervisors to have access to state legislators. Governor Tony Evers was a speaker. Bill Leichtnam shared that state legislators Senator Scott Fitzgerald (Senate Republican Majority Leader), Senator Jennifer Shilling (Senate Democrat Minority Leader), Rep

Robin Vos (Assembly Republican Majority Leader) and Rep Gordon Hintz (Assembly Democrat Minority Leader) addressed county supervisors together. A person could clearly see the partisan divide that exists on the state legislator. Bill Clendenning shared that this is his 14th year in attendance, feels this was the best one yet and better than most conferences that they have. Wood County Board representatives were Dist. #12 Supervisor Doug Machon, Dist. #15 Supervisor Bill Clendenning, Dist. #16 Supervisor Lance Pliml and Dist. #19 Supervisor Bill Leichtnam. Bill Leichtnam commented that county legislators work better together than state legislators.

6. **Next Projects:**
   A. Groundwater Protection presentation in area schools (2-3 presenters) – Bill Leichtnam shared that a few years ago Bruce Dimick and himself gave a charter school in Nekoosa a Groundwater Protection presentation. Does anyone have a similar interest to go to any area schools? Bruce Dimick added that this a good idea. Bruce Dimick will draft a letter to area schools districts if they are interested in a Groundwater Protection presentation.
   B. "How to do Water Testing in a Wood County Town" seminar – Town of Saratoga has experience doing water testing in the town. Bruce Dimick shared that attending a town board meeting giving a 15 minute presentation on water testing would be effective.
   C. Coordinate with/assist UW-Extension Natural Resources Educator on outreach event – Shane Wucherpfennig shared that a remake of the Healthy Water/Healthy Soils Workshop field day is planned in early December 2020. The focus and goal of the field day will be on land practices and economic profitability for farmers. Rachel Whitehair will be invited to a future meeting when more planning has been completed.

      Bill Leichtnam commented that the 72nd Alice in Dairyland Abigail Martin was on Channel 7 at noon on February 17th giving a cover crop demonstration. The cover crop demonstration showed the difference of heavy rain water on bare soil versus a cover crop demonstrating the advantage of cover crops. Video presentation found at https://www.wsaw.com/video?vid=567944542.
   D. Other "outreach" event planning – Shane Wucherpfennig added that there is a resolution to extend county-wide nitrate water sampling from Land & Water Conservation Department 2019 budget into 2020. The county approved nitrate well water testing in 2019 for $8,500 which came from contingency. The Land & Water Conservation Department is at 40% of their goal and have approximately $4,100 remaining. The resolution passed the CEED Committee on February 5, 2020. The resolution is expected to be approved by the Executive Committee and Wood County Board on February 18th.

UPDATE 2/18/2020: Wood County Board resolution to amend the Land & Water Conservation Department 2020 budget – function for the purpose of carrying over funds for the County-wide nitrate sampling effort of private wells. Motion carried unanimously.

7. **Future Speakers:**
   A. March – Lance Pliml (Wood County Board)
   B. April – Open

Wood County Supervisor Lance Pliml has agreed to be a speaker at the March 16th Citizens (Wood County) Groundwater Group meeting. Wisconsin Senator Jerry Petrowski has been contacted but has not responded.

C. Roundtable
   A. Brue Dimick – Vote tomorrow - Wisconsin Primary is February 18th.
   B. Cecile Stelzer Johnson –
      - February 20th – Portage County Groundwater Citizen Advisory Committee meeting
      - February 22nd – Raging Grannies singing at the Wisconsin State Capital
      - February 29th – Our Wisconsin Revolution at Labor Temple in Madison from 1:00-4:00 p.m.

C. Shane Wucherpfennig – Feel free to promote the free county-wide nitrate water sampling. Land & Water Conservation Department has been following the 13 proposed "water bills" before the Wisconsin Assembly & Senate. Introduced new employee, Caleb Armstrong. Educational efforts this summer: 9-Key Element Watershed Plan, No Till & Cover Crops, Water Quality Practices, School Groundwater Program and Prairies & Pollinators.
D. Caleb Armstrong – Excited to share skillsets with Wood County.
E. Nancy Eggleston – Town of Armenia meeting is on February 19th at 6:00 p.m. at the Armenia Township Hall.
F. Rick Potter – Welcome Caleb Armstrong. Senate bill SB808 will be voted on February 17th.
G. Ken Winters – Will free water testing be available in Juneau County? Nancy Eggelston shared that kits will be available this summer.
H. Keith Iverson – A person can't beat the taste of well water. Built a house near Wilderness Park installing a point well. There wasn't a nitrate test taken at the time the house was built. A bacteria test was completed. Installed a new well a couple of years ago. Nitrate test for his house revealed 35 ppm nitrates. Health Department and Armenia Coalition nitrate test revealed 27 ppm. A shallow well located in his pump house on his property revealed .0017 ppm.

Shane Wucherpfennig commented that the science is unknown about groundwater. Shallower wells could be better as water runs through soil quicker. High nitrates didn't happen overnight. Nitrate reduction will take decades to fix. Water runs slowly through the ground. It is unknown where water flows through the soil but they suspect water runs towards the river.

D. Announcements of members / visitors (upcoming parallel events / meetings) Upcoming events announced throughout the meeting.

E. **Agenda Items for next meeting**
The next regular Citizens (Wood County) Groundwater Group meeting is scheduled for Monday, March 16, 2020 at 2:00-4:00 p.m. at Wood Co Riverblock Building, Room 206.

Agenda Items:
A. Speaker: Lance Pliml (Wood County Board)
B. Discussion/Action to retain Citizens (Wood County) Groundwater Group as advisory to CEED Committee.

F. **Adjourn Groundwater Group Meeting** Bill Leichtnam adjourned @ 3:58 p.m.

Notes by Kim Keech, Planning & Zoning Office

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Adam DeKleyn, County Planner
Paul Bernard, Land Records Coordinator
Jeff Brewbaker, Code Administrator
Stevana Hamus, Code Technician
Kim Keech, Admin Services 5
Victoria Wilson, Admin Services 4

RE: Staff Report for March 4, 2020

1. Economic Development (Jason Grueneberg)

a. Rural Economic Development Innovation (REDI) Initiative

I. REDI Conference Call - On February 3rd, I attended a REDI Conference call with Purdue staff to check in on progress of Wood County's economic development strategy.

II. REDI Steering Committee – On February 13th, the REDI Steering Committee met at the Mid-State Technical College campus to continue work on Quality of Place and Economic Development strategies and prioritization.

III. REDI Conference Call – On February 26th, I participated in a REDI conference call with University of Wisconsin staff that have been subcontracted to assist Purdue with the Wood County economic development strategy. The purpose of the call was to discuss and define the role that UW would play in the strategy development process.

b. Heart of Wisconsin Chamber Municipal Roundtable – On February 4th, I attended a municipal roundtable meeting at the Heart of Wisconsin Chamber of Commerce. This meeting was an attempt to provide an opportunity for Wisconsin Rapids area communities to provide updates on what is happening in their municipality. Due to low attendance at this meeting, outreach efforts will be made to encourage more participation at a future roundtable meeting.

c. Land Information Council Meeting – On February 6th, I participated in the Wood County Land Information Council meeting. Agenda items included project updates from the Land Records Coordinator/GIS Specialist and lengthy discussion on the County parcel number format.

d. Strategic Plan Presentation – On February 18th, I participated in the presentation of the Wood County Strategic Plan draft to the County Board and staff, and participated in the follow-up discussion on the Economic Vitality section.

e. Wisconsin Land Information Association Annual (WLIA) Conference – On February 20th and 21st, I attended the WLIA Annual Conference in Middleton. Some of the sessions I attended included effective broadband mapping, aerial photography planning and acquisition, local redistricting

mapping, creating mobile mapping applications, and the past presidents breakfast.

f. US Census Complete Count – On February 24th, I attended a webinar hosted by the Wisconsin Counties Association on the topic of Census Complete Count. The session talked about the importance of accurate Census count on the future allocation of funding for the area. Part of the session focused on the many Census employment opportunities available, and how to go about applying for positions.

g. Department Head Meeting – On February 26th, I participated in the Wood County Department Head meeting. Some of the items discussed included Renewable and Sustainable Committee grants, IT updates, roundtable department updates, employee recognition, non-supervisory performance evaluation forms, and Job Description Questionnaires (JDQs).

h. Wood County Economic Development Roundtable – On February 28th, I facilitated a quarterly Wood County economic development roundtable hosted by Ho-Chunk Gaming Nekoosa. Meeting notes will be shared with the CEED Committee and County Board once they are finalized.

i. Job Description Questionnaires – The 7 Planning and Zoning staff each completed their JDQs as part of the Classification and Compensation study.

2. Planning (Adam DeKleyn)

a. Land Subdivision - Plat Review – (3) CSMs were submitted for review/approval. (2) CSMs were approved/recorded. (5) CSMs are pending approval.

Preliminary plat for Hidden Chapel Subdivision (Town of Saratoga) submitted for review/approval. Sent out to all review authorities. Waiting on town approval. Review/Action by CEED in March.

Currently drafting amendments/updates to the Wood County Land Subdivision Ordinance #701. Review/Action by CEED in near future.

b. Farmland Preservation Zoning – Working with the Town of Lincoln along with DATCP to draft a farmland preservation zoning ordinance. Ordinance seeks to promote agricultural growth, restrict non-agricultural uses, and limit potential land use conflicts. Attended town zoning committee meeting to present on farmland preservation zoning.

c. Town of Grand Rapids Comprehensive Plan – Attended Plan Commission (PC) meeting. Presented the Issues and Opportunities Element for review/discussion. PC and TB approved the community survey. Survey will be tentatively mailed out March 9th with a return deadline of March 25th.

d. Town Planning and Zoning Assistance – Provided planning and zoning assistance for several town officials.

e. US 2020 Census – Help shape your future and your community's future. Participate in the 2020 Census. Visit **2020CENSUS.GOV** to learn more.

3. **Land Records (Paul Bernard)**

   a. Addressing – Continuing development of layers that will support dispatching as well as keeping up with State standards.

   b. Parcel Mapping – Updating the parcel mapping with new splits and combines, preparing to do the yearly data submission to the state which requires more attributes.

   c. Custom Maps – Preparing custom maps for citizens and departments.

   d. Conference – attended the Wisconsin Land Information conference to network and stay in tune with the rapidly changing technology that we rely on.

4. **Code Administrator's (Jeff Brewbaker and Stevana Hamus)**

Stevana Hamus is out on approved FMLA.

01-30-20 Applied replacement orders to a septic system that discharges to South Squaw Creek TN 02, evaluated proposal for (2) WI-DNR parking lots in floodplain areas TN 14

01-31-20 verified tank abandonment TN 21, Reviewed soil test, screened for shoreland zoning, driveway location < 75' to navigable stream TN 10

02-03-20 Sick Day

02-04-20 Reviewed soil test A+0 mound site TN 11, reviewed holding tank plan, and permit TN 12

02-05-20 Answered complex land use questions for land buyer TN 07, numerous phone calls, inspection report for a mound site TN 09, insp. report for mound site TN 22, insp. report for conventional site TN 07

02-06-20 Inspection report conventional site TN 07, insp. report mound site TN 19, insp. report mound site TN 17

02-10-20 Inspection report mound site TN 19, (2) plumbing easement review, pressurized plan review and mound permit TN 11

2-11-20 Correspondence with attorney representing owner of illegal placement within dam failure analysis of Lake Wazeecha TN 07, reviewed mound permit TN 15

2-12-20 Reviewed Stevana' s JDQ, inspection report holding tank site TN 17, insp. report mound site TN 07, insp. report conventional site TN 18

2-14-20 Inspection report mound site TN 15, insp. report fill system site TN 19, inspection report mound site TN 13

2-17-20 Floodplain zoning permit issued for hunter parking area TN 14

2-18-20 Worked on Board of Adjustment materials

2-19-20 Continued preparation work for Board of Adjustment

2-20-20 Several program fee violations discussed amongst staff, office meeting with accused violator regarding property TN 14

2-21-20 Worked on program fee and septic maintenance court cases, permit renewal system in fill permit TN 07, soils review holding tank site TN 01, reviewed soils, hydrograph, plan, and permit new conventional TN 07

2-24-20 Reviewed soils, hydrograph, plan, permit new conventional site TN 07, IT training, reviewed holding tank replacement permit TN 01, reviewed replacement mound site permit TN 17

2-25-20 Meeting in office with Wood County Health Dept. Rep regarding campgrounds in floodplain areas, reviewed tanks replacement permit & plan TN 11

2-26-20 Issued permit for mound site renewal TN 15, reviewed soils, plan, permit for new mound site TN 15, floodplain call with American Transmission Co project TN 07-18

5. **Office Activity (Kim Keech and Victoria Wilson)**

   a. Monthly Sanitary Permit Activity – There were 6 sanitary permits issued in January 2020 (3 New, 3 Replacements, 0 Reconnects and 0 Non-Plumbing) with revenues totaling $2,875. There were 5 sanitary permits issued in January 2019 (3 New, 1 Replacements, 1 Reconnects and 0 Non-Plumbing) with revenues totaling $1,250.

      There were 6 sanitary permits issued through January 2020. For comparison purposes, the following are through the same period for the previous five years: 2019 – 5, 2018 – 4, 2017 – 3, 2016 – 3 and 2015 – 4.

   b. 2020 Tax Refund Intercept Program (TRIP) – As of February 28th, Wood County received an additional $54.00 for a total of $54.00 on one outstanding case for 2020.

   c. Enforcement Activities Update (Small Claims)

      i. Small Claims Court Cases Scheduled

Date Small Claims	# Cases & Court Case Type
3/03/2020	(6) Failure to provide Servicing or Maintenance Report (2019)

Date Small Claims	# Cases & Court Case Type
3/10/2020	(3) Failure to provide Servicing or Maintenance Report & failure to pay $20 program fee (2019)

Date Small Claims	# Cases & Court Case Type
3/17/2020	(10) Failure to pay $20 program fee (2019)

ii. Small Claims Court Cases Not Scheduled forwarded to Wood Co Corp Counsel – Planning & Zoning Department pending payment to Wood County Clerk to Courts. Check is expected to be cut on February 27th.

Date Forwarded	# Cases & Court Case Type
2/18/2020	(10) Failure to pay $20 program fee (2019)

iii. PENDING Small Claims Court Cases – Court Cases are being scheduled in groups of a maximum of ten (10)

Cases & Court Case Type
(6) Failure to pay $20 program fee (2019)

d. Wisconsin Fund Grant Program – 2017 Wisconsin Act 59, the 2017 biennial budget act, repealed, effective June 30, 2021 the Wisconsin Fund Grant Program for failing septic tanks. If approved, 2019 Assembly Bill 791 delays the elimination of the Wisconsin Fund Grant Program to June 30, 2023.

i. (4) Wisconsin Fund Applications FY2021 – Wisconsin Fund Grant Applications was emailed to the State of Wisconsin on January 30th meeting the deadline date of January 31st. Disbursement of Wisconsin Fund Grant is expected late fall 2020.

e. Sanitary Permit Database System Project – The next phase for the sanitary permit system database will consist of creating a service provider and comments interface. Information Technology Department continues work on the design phase of the project.

f. Survey Document Indexing Project – There are over 4,000 survey documents that are being indexed with a tentative completion by the end of 2020.

g. Kim attended the following meetings/trainings:

i. CEED Committee meeting on February 5th
ii. Citizens Groundwater Group meeting on February 17th

h. Victoria attended the following meetings/trainings:

i. Land Information Council meeting on February 6th
ii. Economic Development Roundtable on February 28th

Broadband Forward! Community Model Ordinance

Public Service Commission of Wisconsin
610 North Whitney Way
Madison, WI 53705

RESOLUTION # _____

RESOLUTION TO CREATE BROADBAND FORWARD! COMMUNITY ORDINANCE

WHEREAS, broadband access is increasingly important to our economy, education and daily life, and

WHEREAS, the state as a whole—citizens, governments, providers, schools and businesses—have an interest in expanding broadband access and usage in underserved areas of the state, and

WHEREAS, the Public Service Commission of Wisconsin (Commission) has been authorized to certify communities as being "broadband ready" by issuing a Broadband Forward! Certification that signals a local unit of government has taken steps to reduce obstacles to broadband infrastructure investment, and

WHEREAS, under Wis. Stat. § 196.504(4) a city, village town or county may apply to the Commission for certification as a Broadband Forward! Community, and

WHEREAS, by adopting the Broadband Forward! Community Model Ordinance, which meets the meets the statutory criteria in Wis. Stat. § 196.504(5), Washburn County will be eligible for Broadband Forward! Certification, and

WHEREAS, by obtaining the Broadband Forward! Certification it ensures that Washburn County has streamlined its administrative procedures by appointing a single point of contact for all matters relating to a broadband network project, will adhere to a timely approval process, will charge only reasonable fees for reviewing applications and issuing permits, will impose only reasonable conditions on a permit and will not discriminate between telecommunications service providers.

THEREFORE, BE IT RESOLVED that the Washburn County Board of Supervisors hereby adopts the Broadband Forward! Community Model Ordinance as attached.

FISCAL IMPACT: Unknown

Approved by the Washburn County Board of Supervisors on the 21st day of August, 2018

_____

Thomas Mackie, County Board Chair

BROADBAND FORWARD! COMMUNITY ORDINANCE

An ordinance to create Chapter 68 - Technology; relating to approval of broadband network projects.

The County of Washburn does enact as follows:

Chapter 1. Broadband Network Project Applications

SECTION 1. GENERAL PROVISIONS.

1.1 Purpose and policy. The purpose of this chapter is to encourage the development of broadband access in the County of Washburn by reducing administrative obstacles to broadband service providers and coordinating the review of applications to ensure such applications are timely processed. This chapter shall at all times be construed consistent with the aforestated purpose.

1.2 Definitions. In this chapter:

(1) "Applicant" means a person applying for a permit for a broadband network project.

(2) "Broadband network project" means the construction or deployment of wireline or wireless communications facilities to provide broadband communications services in the County of Washburn.

(3) "Permit" means any local permit, license, certificate, approval, registration, or similar form of approval required by policy, administrative rule, regulation, ordinance, or resolution with respect to a broadband network project.

(4) "Written" or "in writing" means information that is inscribed on a tangible medium or that is stored in an electronic or other intangible medium and is retrievable in perceivable form.

1.3 Point of contact. The County of Washburn shall appoint a single point of contact for all matters related to a broadband network project. The County of Washburn shall provide on its public website the contact information, including the e-mail address, for the point of contact authorized to receive a broadband network project application.

SECTION 2. ELECTRONIC SUBMISSION OF APPLICATIONS. An applicant may sign and file all forms, applications and documentation related to a broadband network project electronically.

SECTION 3. REVIEW OF APPLICATIONS. Notwithstanding any other provision in the County of Washburn's ordinances, resolutions, regulations, policies or practices to the contrary, the following process shall apply exclusively upon receiving a broadband network project application:

3.1 Completeness review. Upon receiving a broadband network project application the County of Washburn shall:

(1) Determine whether an application is complete and notify the applicant of the determination by the County of Washburn in writing within 10 calendar days of receiving an application. If the County of Washburn does not notify the applicant in writing of its completeness determination within 10 calendar days of receiving the application, the application shall be considered complete.

(2) If the County of Washburn determines that an application is not complete, the written notification to the applicant shall specify in detail the required information that is not complete. The applicant may resubmit an application as often as necessary until the application is complete.

3.2 Approval or denial of complete applications.

(1) Within 60 calendar days of receiving an application that is complete, or considered

complete under sub. (1), the County of Washburn shall approve or deny the application and provide the applicant written notification of the approval or denial. If the County of Washburn does not notify the applicant of its approval or denial within 60 calendar days of receiving a complete application, the application shall be considered approved and any required permit shall be considered issued.

(2) If the County of Washburn denies an application, the written notification of the denial under sub. (1) shall include evidence that the denial is not arbitrary and capricious.

SECTION 4. FEES. Any fee imposed by the County of Washburn to review an application, issue a permit, or perform any other activity related to a broadband network project shall be reasonable. An application fee that exceeds $100 is unreasonable.

SECTION 5. INITIAL APPLICABILITY. The treatment of this ordinance first applies to applications received by the County of Washburn on or after the effective date of this ordinance.

SECTION 6. EFFECTIVE DATE. This ordinance takes effect on the day after publication.

WISCONSIN RURAL PARTNERS SUMMIT

April 22 - 23, 2020

HOTEL MARSHFIELD

BRONZE SPONSORSHIP - $350

VALUE:

- ONE (1) - 2-Day Summit Registration - $100
- Logo/link on the Summit web site page - 1 year
- Exhibitor Booth
- Logo /Mention on site at the Summit
- Sponsor Logo - Summit program

EXHIBITOR REGISTRATION - $250

VALUE:

- ONE (1) - 2-Day Summit Registration - $100
- Logo/link on the Summit Exhibitor web site page - 1 year
- Exhibitor Logo - Summit program

SUMMARY

- **Register your Sponsorship level by clicking on the specific Sponsorship/Exhibitor Button on the Summit web site page.**
- You can pay for your Sponsorship/Exhibitor by check or credit card when registering on line. Just follow the instructions during the registration process. Payment must be made before you have secured your Summit Sponsor Option.
- Exclusivity means that you would not have a business competitor sponsoring the same Sponsor Option as you are. This does not pertain to being an Exhibitor with a booth.
- The 2-Day Registrations have to be used by <u>one</u> person. You cannot send 1 person from your company on Wednesday and then another person on Thursday. Only <u>one</u> registration packet per registrant. If a special circumstance comes up, please contact Steve Peterson immediately to clear up the issues so there is no delays at the registration table area.
- If you are having a 2nd person working your Booth on Thursday, they must be registered as an Attendee, unless you are a Gold or Silver Sponsor.
- You'll receive 1 - 6 ft. table. Please bring table cloth if needed. Electricity - bring extension cord and power strip
- **SET UP TIMES: Wed., April 22 - 1:00pm - 5:00pm. Thurs., April 23 - 7:00am - 8:00am TEAR DOWN: 4:00pm**
- Each Sponsor/Exhibitor is responsible to send a high resolution logo in either a jpeg, png, tif or pdf version by e-mail to Steve Peterson at steve@wiruralpartners.org as soon as the Sponsorship is registered. If you think the Summit already has a high res logo for your business/organization, please contact Steve to confirm.
- **REGISTER:** https://www.wiruralpartners.org/sponsorship-plans

WISCONSIN RURAL PARTNERS SUMMIT

April 22 - 23, 2020

HOTEL MARSHFIELD

GOLD SPONSORSHIP - $1,000

VALUE:

- THREE (3) - 2-Day Summit Registrations - $100 each
- Choice of one Summit Sponsor Option listed (see right)
- Mention in WRP Social Media Campaign
- Logo/link on Summit web site page - 1 year
- Logo /Mention on site at the Summit
- Sponsor Logo - Summit program
- Sponsor mention - news releases & announcements at the Summit

SUMMIT SPONSOR OPTIONS:

(choose <u>one</u> listed below - first come, first serve)

- Booth - 8 ft. x 10 ft. - *listed on the Exhibitor web site page - preferred booth placement at Marketplace*
- Wednesday Evening Reception Sponsor - (3 available)
- Thursday Breakfast Sponsor - (2 available)
- Thursday Morning Break Sponsor - (1 available)
- Thursday Luncheon Sponsor - (3 available)
- Thursday Afternoon Break Sponsor - (1 available)

SILVER SPONSORSHIP - $600

VALUE:

- TWO (2) - 2-Day Summit Registrations - $100 each
- Choice of one Summit Sponsor Option listed (see right)
- Mention in WRP Social Media Campaign
- Logo/link on Summit web site page - 1 year
- Logo /Mention on site at the Summit
- Sponsor Logo - Summit program

SUMMIT SPONSOR OPTIONS:

(choose <u>one</u> listed below - first come, first serve)

- Booth - 8 ft. x 10 ft. - *listed on the Exhibitor web site page - preferred booth placement at Marketplace*
- Wednesday Evening Reception Sponsor - (3 available)
- Thursday Breakfast Sponsor - (2 available)
- Thursday Morning Break Sponsor - (1 available)
- Thursday Luncheon Sponsor - (3 available)
- Thursday Afternoon Break Sponsor - (1 available)

VISIT MARSHFIELD

SPORTS TOURISM STRATEGIC PLANNING PROPOSAL

MARSHFIELD
MADE NEW

HUG
Huddle Up Group

FEBRUARY 18, 2020

POWERED BY THE HUDDLEUP GROUP

Matt McLean
Director
Visit Marshfield
700 S. Central Ave
Marshfield, WI 54449

February 18, 2020

Dear Matt,

Thank you for taking the time to talk with us about this critical project for Visit Marshfield. It is great to see that sports tourism is an important factor in shaping the future of Marshfield. As someone who has personally led award winning non-profit sports organizations and also helped our clients build and grow their community impact, I'm excited for the opportunity you have ahead of you. From our past efforts on similar projects, we are confident we can deliver a strategic game plan for Marshfield that can help increase sports tourism in the area, particularly in the shoulder and off-peak tourism seasons. Our proven 6-step process will help grow the region's tourism impact through sports, while at the same time enhancing the level of community engagement in the process.

Enclosed is a proposal to forge a partnership between Visit Marshfield ("CVB"), and the Huddle Up Group, LLC ("Consultant"). The scope of work includes a comprehensive effort in both planning and execution. While the enclosed timeline is flexible, we have used an April 2020 start date and a January 2020 completion date to illustrate a potential project schedule. Our proven 6-step process focuses on three key elements for success:

1. Community Engagement – We interview key stakeholder groups via phone and in person, to garner their input throughout the process. We believe collaboration and transparency are keys for long-term success. These interviews will include local leaders, event rights holders, and potential partners that may not be engaged in your sports tourism efforts today.

2. Sustainability – In every project, our goal is to build a plan that can leverage existing assets (funding, partnerships, and community-wide leadership) and to identify new resources to sustain your long-range sports tourism vision. We want to work with the CVB to put in place a game plan that can, and will, work over time.

3. Execution – Our end deliverable will not only include a playbook for success but will also outline action items to move forward. The plan will offer next steps for the CVB team to execute tomorrow, and also those that will be needed over time.

As the sole-proprietor of the Sports Tourism Index™, a first-of-its kind tool developed to help destinations evaluate their position in the sports tourism market, the Consultant will use the trademarked tool to determine the destination's strengths, competitive set, and areas of opportunity. In addition, the CVB will have access to the Consultant's industry resource library.

Very few people have our level of experience in building and growing sustainable sports tourism programs. We would love to work with you on this important project for Visit Marshfield. Thank you for your consideration of our proposal.

Yours in Sport,

Jon Schmieder, Founder + CEO
Huddle Up Group, LLC

About the Huddle Up Group, LLC

Founded in 2012 as a sports tourism industry consulting company, we continually strive for strategic growth and increased community collaboration for our partners.

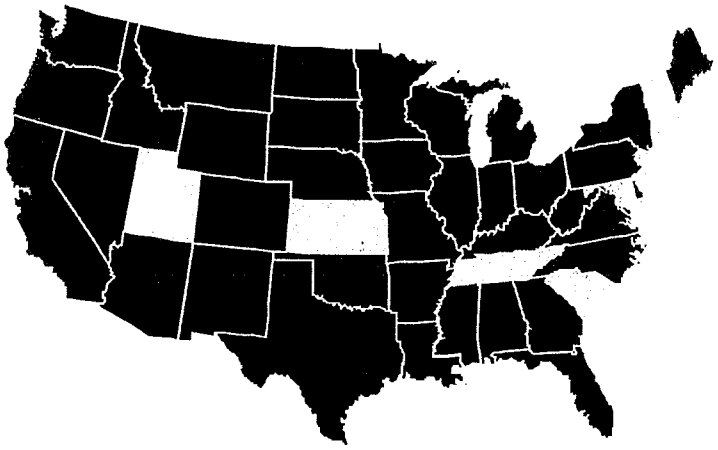
Our team has a successful track record of leading non-profit sports organizations through strategic growth and increased community collaboration. We have extensive experience in building cohesive organizations and external relationships while working with volunteer boards, donors, elected officials, hospitality community leaders, and various corporate partners.

From starting as athletes and coaches to becoming industry professionals, a major differentiator for the Huddle Up Group is our team's experience in the sports tourism trenches.

We have personally led or worked on:

- Award winning sports commissions
- Multiple Olympic games
- Youth tournaments
- Final Fours
- Capital campaigns
- College Bowl Games

These well-rounded experiences lend themselves to a diverse view of sports organization development projects. This front-line experience is the primary reason we feel the Huddle Up Group is the best team to partner with you and your stakeholders on this strategic planning effort.



140 PROJECTS

60 DESTINATIONS + PARTNERS

50+ SPEAKING ENGAGEMENTS

2017 NASC SUPERIOR SERVICE AWARD WINNER
The highest honor a consulting firm can earn from the National Association of Sports Commissions (now Sports Events & Tourism Association)

The Huddle Up Group employs three full-time staff members and multiple contract employees. Below is a brief bio of each team member that will contribute to the project:

JON SCHMIEDER, FOUNDER + CEO
Huddle Up Group, LLC | Phoenix, Arizona

Jon has over 20 years of direct experience in the sports tourism industry having held the top role with three different sports commissions; Phoenix, Tulsa, and Denver. Schmieder brings a wealth of experience in sports tourism and economic development having also served in lead staff positions for the Senior Olympic Games and Pop Warner Football and Cheerleading. Schmieder twice served as Chairman of the National Association of Sports Commissions (NASC) and was on the organization's Executive Committee for six years. While Schmieder served as the President of the Phoenix Regional Sports Commission, the NASC chose the organization as the 2012 Large Market Sports Commission of the Year.

Schmieder was named the 2012 CEO of the Year by the Phoenix Chapter of the Organization of Non-Profit Executives. In 2016, Connect Sports honored Schmieder as an industry "Game Changer".

He holds a bachelor's degree in marketing from the University of Arizona. He also holds a master's degree in higher education leadership from Northern Arizona University.

Unique Fact: Schmieder is one of only three, 2-time Chairmen of the NASC.

CAROLINE ALLMAN, DIRECTOR
Huddle Up Group, LLC | Phoenix, Arizona

Caroline's career experience includes sports management roles across collegiate, professional, and the sports tourism industry. Caroline started her career working for the University of Tennessee in event management and athletic administration enabling events across 14 sports and exploring strategic initiatives. While at Tennessee, Caroline assisted in the development and execution of the Pilot Flying J Battle at Bristol, the world's largest football game in history.

Caroline also worked for the Seattle Sports Commission focused on acquiring and hosting major events. She most recently worked in marketing for the Seattle Seahawks focused on market research, data analytics, and the NFL Voice of the Fan.

Caroline holds a Bachelor of Education from the University of Tennessee and a Master of Business Administration from Seattle University.

Unique Facts: Caroline earned two-time Academic All-American honors as a Lady Volunteer soccer player at the University of Tennessee prior to playing professionally in the French Division 1 Feminine.

ERIC OLSON, DIRECTOR
Huddle Up Group, LLC | Overland Park, KS

Eric has 20 + years of experience in sports marketing, including leadership positions with Eat Sleep Breathe Lacrosse, National Association of Intercollegiate Athletics (NAIA) and Golf Course Superintendent Assoc. of America (GCSAA). Eric brings with him a deep knowledge of the nonprofit and sports tourism industries through the lens of Rights Holders, National Governing bodies, Sports Commissions, Convention & Visitors Bureaus, and Local Organizing Committees.

Eric has served on various boards nationally and locally including the National Association of Collegiate Directors of Athletics Executive Committee, USOC (United States Olympic Committee) Multi-sport Organization Committee and was instrumental in the formation of the Lacrosse Association of Kansas City. He has been a featured speaker and panel guest at various conferences and institutions regarding sports and event management.

He is a graduate of Missouri State University where he earned a bachelor's degree in Marketing.

Unique Fact: Olson was elected to the US Lacrosse – Great Plains Hall of Fame in 2013.

Partner Portfolio

The Huddle Up Group has worked with numerous communities and sports organizations across the United States. Our clients and partners include, but are not limited to, the following:

DMOs

Arlington CVB
Bermuda Run (NC)
Birmingham CVB
Boulder CVB
Branson CVB
Bryan-College Station CVB
Butler County (OH)
Campbell County CVB (WY)
City of Auburn (ME)
City of Longview (TX)
City of Lynchburg (VA)
Columbia County (FL)
Columbus CVB (IN)
Delaware Sports Commission
Des Moines CVB
Discover Kalamazoo (MI)
DuPage County CVB
Durham Sports Commission
Eau Claire CVB
Elizabethtown Tourism and Convention Bureau
Evansville Sports Corp
Fort Worth CVB
Fox Cities CVB
Greater Grand Junction Sports Commission
Hamilton County Sports Authority
Harris County-Houston Sports Authority
Jacksonville-Onslow Sports Commission
Las Cruces CVB
Las Vegas Convention and Visitors Authority
London (KY) Tourism Commission
Louisville Sports Commission
Monroe-West Monroe CVB
Morgantown CVB
North Platte CVB (NE)
Oklahoma City CVB
Peoria CVB (AZ)
Richmond Region Tourism (VA)
Marshfield Sports Commission (MO)
Travel Lane County (OR)
Travel Medford
Treasure Coast Sports Commission
Virginia Beach Sports Marketing
Visit Brookings
Visit Detroit/Detroit Sports Commission
Visit Duluth
Visit Hershey Harrisburg
Visit Mesa
Visit Mississippi Gulf Coast
Visit Norman
Visit Sacramento
Visit Tucson
Visit Tulsa/Tulsa Sports Commission
Visit Tuscaloosa
Visit Watertown

NGBs/Rights Holders

Arizona Football Coaches Association
Association of Chief Executives of Sport (ACES)
Ohio Basketball
USA BMX

Additional Partnerships

Collinson Media & Events
DMO Proz (formerly Zeitgeist Consulting)
EventConnect
Phoenix Sports Women's Association
Resonance Consulting
Safe Football
Skyhawks Sports
Sports Facilities Advisory
Sports Facilities Management
STEM Sports
Strider Sports International
Track Girlz
Twin Cities Youth Soccer Association (Bermuda Run, NC)
Veteran Tickets Foundation

Conferences/Media Outlets

ACES
Cal Travel
Connect Sports
Destinations International
DMA West
Florida Sports Foundation
Georgia Conference on Tourism
Louisiana Lieutenant Governors Conference on Tourism
Minnesota Tourism Conference
NASC Symposium
North Carolina Tourism 365
Oklahoma Travel Industry Association Conference
Southeast Tourism Society
South Dakota Tourism Conference
Sports Events Magazine
Sports Events & Tourism Exchange (South Africa)
Sports Illinois
Sports Planners Guide
S.P.O.R.T.S. Relationship Conference
Texas Association of CVBs
Treasure Coast (FL) Sports Tourism Summit
Upper Midwest CVB Association
US Sports Congress
Virginia Conference on Tourism
Western Association of CVBs
Wisconsin Tourism Conference

Related Project Experience and References

The Huddle Up Group has worked with numerous DMOs and sports commissions on strategic planning projects. Below are several references that relate specifically to long-range visioning projects our team at the Huddle Up Group has led.

Fox Cities CVB and Sports Commission (Appleton, WI) Total Number of Projects – 2

Key Outcomes:

- Conducted a full facility audit as part of the development of a long-range strategic plan for the Sports Commission.
- Made recommendations for the development of a new indoor venue as well as the expansion of an existing outdoor complex, including the identification of a funding source (a bed tax increase) for all projects.
- Helped identify venue development partners as well as potential third-party management companies to facilitate the building and management of these new/enhanced facilities.
- The new facility suggested in this study opened in Fall of 2019.

Reference: Matt Ten Haken, Director of Sports
mtenhaken@foxcities.org (920) 734-3358, ext. 132

Eau Claire CVB (Eau Claire, Wisconsin) Total Number of Projects – 2

Key Outcomes:

- Concluded a full facility audit for Visit Eau Claire. The audit included a facility inventory/evaluation and recommendations for new facility development as well as the expansion of numerous existing venues.
- Included venue funding options, an economic impact evaluation of events that could be secured with the venue improvements, as well as a competitive analysis of similar venues in Wisconsin and across the United States.
- Made recommendations for organizational enhancements for the Eau Claire Sports Commission, inclusive of a game plan for CVB created/owned events.

Reference: Linda John, Executive Director
Linda@visiteauclaire.com (715) 831-2345

Visit Lane County (Eugene, OR) Total Number of Projects – 1

Key Outcomes:

- SWOT analysis for Visit Lane County and newly formed Cascade & Coast Sports Commission.
- Deliverables included tactics to enhance both internal and external communications.
- The project focused on the current state of tourism driving venues as well as a vision for future enrichment of the destination's event and venue offering.

Reference: Janis Ross, Executive Director
janis@eugenecascadescoast.org (541) 743-8753

Visit Marshfield ("CVB")
Sports Tourism Strategic Planning Project
Approach, Methodology, and Project Schedule

Approach

In all cases, our proven 5-step process is used to engage the community in a proactive and inclusive manner. The process outlined below has been especially successful with Destination Marketing Organizations (DMOs), sports commissions, cities, counties, and places where multiple stakeholder groups exist. Community alignment with the Parks and Recreation Department, area sports clubs, and other sports related factions throughout the area will be crucial to sustain the historically positive work of the CVB. The more entities we can engage, the more support the project will generate through the process and any barriers/silos will be minimized or eliminated entirely.

Preliminary Scope of Work, Methodology, and Project Schedule

Our proposed scope of work and timeline is outlined below. The ultimate goal of the project is for our team to lead in the creation of a sustainable strategic plan for an enhanced vision that would help identify, grow, develop and service the community's sports tourism efforts in the Marshfield region to ensure continued significant economic impact. Using our proven 6-step methodology, the project includes six (6) scheduled deliverables, due at the assigned date noted below each stage of the project:

1. Consultant will assist the CVB in completing the Sports Tourism Index™, a first-of-its kind tool developed to help destinations benchmark and evaluate their position in the sports tourism market. As the sole-proprietor and developer of the Sports Tourism Index™, the Consultant will use the trademarked tool to determine the destination's strengths and areas of opportunity. The Sports Tourism Index™ is the only tool in the industry designed to benchmark an organization's sports tourism presence against regional and national standards. Multiple reports will be produced by the Consultant to analyze and discuss with the CVB.

   (2 hours, delivered by April 30, 2020)

2. Consultant will conduct a complete audit on the current sports tourism efforts of the CVB with the goal of determining organizational and community-wide gaps that may hinder growth. The audit will include a review of all previously conducted and relevant research/surveys and related projects including the current and potentially new development of the parks and recreation strategic plan. In addition, the audit will include phone interviews with the top 10 key stakeholders and online surveys with the remaining stakeholders including but not limited to, the Staff and key board members of the CVB, city/county/community leaders, parks and recreation, area high schools, privately run facilities, program coordinators and venue managers, hospitality community leaders, event owners, local clubs, elected officials, corporate executives, and additional targets as defined by the CVB. As a point of reference, these interviews and surveys normally involve between 20-30 stakeholders in total.

   (18 hours, delivered by April 30, 2020)

3. Consultant will conduct an in-person sports programming and venue evaluation in the Marshfield area. This two-plus day evaluation will include venue tours in order to determine the quality and enhancement/development opportunities at all venues that could be used for sports programming and special events including vacant indoor spaces at the local shopping mall. This evaluation will include a gap analysis of what facilities are needed to make an impact on sports tourism and community user groups. This initial site visit will also include a review of the events currently held in the area, an evaluation of the CVB's existing programs and activities, meetings with key stakeholders, and two (2) two-hour community public meetings/workshops with the CVB supporters in the market (note: the workshops will play off the themes from the phone interviews to give them a solid framework for a community dialog). These in-person meetings will help create community support for the enhanced sports tourism effort by giving local stakeholders a voice and will foster a teamwork mentality for the CVB's stakeholders.

   (30 hours, delivered by May 30, 2020)

4. Consultant will utilize the audit, the in-person evaluation, and national best practices to develop a comprehensive sports tourism development strategic plan for the CVB. This plan will include, but may not be limited to:

   (1) A SWOT analysis of Marshfield's existing sports tourism and marketing efforts.

   (2) An outline of facility needs (enhancements or new development) in the Marshfield area including a gap analysis to determine what facilities are needed to make an impact on sports tourism and community user groups.

   (3) Recommendations for enhancing the sports tourism work of the CVB, including an assessment of the current sports staff and other human resources, funding and management models that are viable and sustainable for CVB and its partners long-term.

   (4) Identification of potential public/private partnerships, and corporate engagement opportunities for all proposed structures and/or new programs suggested within the strategic plan.

   (5) An economic impact analysis of one (1) potential new venue development.

   (30 hours, delivered June 30, 2020)

5. Over the course of two days, the Consultant will make multiple two-hour presentations on the strategic plan and its recommendations to the members of the CVB and its stakeholders, including various city/county/area leadership groups, elected officials, the hospitality industry, as well as the CVB Staff and board. The goal of these presentations is to formally solicit support and garner feedback on the proposed strategic plan for the CVB. This presentation phase includes pre- and post-con meetings with key CVB leadership as well as delivery of up to five (5) bound copies of the final written report.

   (30 hours, delivered by July 30, 2020)

6. Consultant will be available to the CVB staff via phone, and/or at industry related events to act as a sounding board and to offer execution advice for all related questions pertaining to this scope of work for 30 days following the delivery of the strategic plan.

   (2 hours, delivered by August 30, 2020)

Optional Add-on:

7. Consultant will utilize the audit and national best practices to provide a professional opinion on the feasibility of one (1) proposed new facility in Marshfield. The goal of this portion of the report is to provide a construction and operational analysis Our team's report will include:

   (1) A professional opinion on the financial/economic impact model for the proposed venue,

   (2) An analysis and recommendations of the revenue model and opportunities for the facility, and,

   (3) A commentary on the proposed management model for the facility.

   (30 hours - $7,500, delivered by July 30, 2020)

Project Budget/Fees

Direct Costs

Consultant estimates that the project will require **up to** $4,000 in direct reimbursable costs for Team members needed for site visits to the Marshfield area, including:

- Round trip airline travel to and from the Marshfield area.
- Rental car and mileage.
- Incidental travel expenses outside of the Marshfield area such as meals, airport parking, and airport transfers for the scope of work outlined in this proposal.

These direct costs will only be billed for the reimbursement of actual expenses incurred by the Consultant Team (no daily per diem). Consultant fees are inclusive of the physical printing and binding of up to five (5) copies of the final report. Additional copies can be produced upon request at the cost of the CVB.

Labor (hours) by Major Tasks

Sports Tourism Index™ (2 hours)

Stakeholder Interviews/Sports Tourism Marketing Audit (18 hours)

Market Visit/Venue Evaluations (30 hours)

Strategic Plan Creation (30 hours)

Final Report and Presentations (30 hours)

30-Day Follow-Up (2 hours)

Total Project Hours: 112 hours

Billable Rate: $250/hour

Total Cost for Labor: $28,000 (112 hours x $250 per hour)

Potential Total Project Cost: $32,000 (inclusive of the "up to" direct costs and absorbed material costs as outlined above).

Champions Circle (Optional): Beyond the 30-day execution window provided for in Stage 6, the Consultant Team also offers an ongoing Champions Circle consulting program in 12-month increments. Pricing and scope of service for this program can be presented to the CVB upon request.

Additional Terms

- This agreement is for the term April 1, 2020 – August 30, 2020.
- The CVB agrees to pay the Consultant's fees as outlined in the enclosed budget. The fees are to be billed in two equal installments, the first upon the signing of this agreement, the second upon delivery of the final presentation and report. Invoices are to be paid within ten (10) business days of receipt by the CVB.
- Additional work beyond what is outlined above would require a separate agreement between the CVB and the Consultant.
- This is a NON-EXCLUSIVE consulting agreement.
- As communication is critical to success, the parties agree to a bi-weekly update either via phone or e-mail as requested by the CVB.
- This partnership can be extended by mutual agreement of the parties at any time.

Conclusion

This is a watershed moment for Visit Marshfield and the sports tourism stakeholders across the region. The arms race in the sports tourism industry is at an all-time high. In order to take advantage of the growth of assets in the area and be relevant in this highly competitive space, destinations need to be highly focused, skilled, and creatively funded.

Smart destinations sustain their efforts year over year through focused and aligned community-wide efforts. By working with the Huddle Up Group, the CVB will be able to leverage our hands-on expertise in building strong and sustainable sports organizations. We will provide the Marshfield team with a specific game plan to improve the area's sports tourism tool kit, which will positively impact the community in multiple ways for years to come.

Our team has the experience and knowledge you need to forge the future sports tourism vision for Marshfield. We have a great passion for what lies ahead of you and we would love to help along the journey. Thank you for your consideration of our proposal.

Yours in Sport,

Jon Schmieder
Founder + CEO
Huddle Up Group, LLC
Jon@HuddleUpGroup.com
602-369-6955

CEED Committee Report
February 2020

LAURA HUBER
Extension Wood County, 4-H Program Coordinator

- Attended and taught at Fire & Ice Teen Leadership Winter Camp (31 Jan - 2 Feb) - 6 Wood County Youth were among the 23 campers
- Attended Wood County Extension staff meeting (5 Feb)
- Project Discovery Day set up (7 Feb)
- Project Discovery Day (8 Feb) - 80 youth participated in this hands-on learning day
- Visited the McMillan Mavericks 4-H Club meeting (10 Feb)
- Met with members of the CWSF Fair Board, Junior Fair Board, and fair staff to discuss the roles of Extension in the fair (11 Feb)
- Met with other members of the WI 4-H Volunteer Development - Club Leader Support Subgroup via Zoom (13 Feb)
- Attended the Upham Woods Summer Camp Zoom re: camp counselors meeting via Zoom (14 Feb)
- Met with other members of the WI 4-H Policy Advisory Standing Committee (17 Feb)
- Met with colleagues from Clark County and Marathon County 4-H programs (18 Feb)
- Appeared on WDLB (18 Feb)
- Met with colleauges to review Fire & Ice Winter Camp via Zoom (19 Feb)
- Attended the Junior Fair Board meeting (19 Feb)
- Met with colleagues via Zoom to plan "All Things Summer" meetings (20 Feb)
- Attended a Zoom Webinar to learn about facilitating the Real Solutions program (20 Feb)
- Attended Volunteer Development Team Zoom re: Project Leader Training (20 Feb)
- Worked with Teen Leadership Group - curling and business meeting (23 Feb)
- Met with WI 4-H Policy Advisory Standing Committee via Zoom (24 Feb)
- Attended WI 4-H Volunteer Team Zoom meeting (25 Feb)
- Participated in my annual Performance Review/Evaluation with Jason Hausler (26 Feb)
- Attended "All Things Summer" meeting in Merrill (27 Feb)
- Met with Jason Hausler and Jay Dampier to screen applicants for the Horticulture Coordinator position (28 Feb)

Special Projects:
- Planning for new 4-H Tech Changemakers program
- Planning for Creative Arts Day
- Preparing for Performance Evaluation
- Planning for summer camp
- Developing Club Treasurer Training

Ongoing Responsibilities:
- Working cooperatively with state programs and club leaders and volunteers to address insurance and other logistical questions
- Updated and maintained the Wood County 4-H, WI Facebook page which currently has 868 followers
- Assisted with maintenance of the Central WI 4-H Shooting Sports Facebook page which has 337 followers

- Updated and maintained the Wood County 4-H Instagram page with currently has 17 followers
- Responded to communications to the office including general questions, 4-H enrollment, planning meetings, etc.
    - Ongoing assistance for new leaders and the volunteer background checks

---

MATT LIPPERT

Extension Wood & Clark Counties, Agriculture Agent

- I met with the Wood County Farm Bureau as they planned a Farm Talk program on cover crops and no-till practices.
- I moderated a panel for the area Farm Bureau on cover crops and no-till practices.
- I interviewed on the Extension hour on WDLB radio.
- I attended a DNR and Extension sponsored program for farmers and consultants and CAFO compliance. This was an interesting follow up to my attendance in the presentation "Right to Harm" which is a documentary/editorial style program held free for the public at Roger's Cinema in Wisconsin Rapids.
- I conducted Pesticide Applicator Training and Certification at the Marshfield Agriculture Research Station.
- I participated in an area colleague's annual performance review.
- I presented for the Portage County Forage Council on fiber digestibility and forage particle size.
- I attended the Wisconsin Animal Well-Being Conference held in conjunction with the Wisconsin Cattleman's Association Conference by Extension.
- I toured several dairy facilities with the Wisconsin Holstein Association.
- I assisted the MACCI- AgriBusiness Committee and participated in the Marshfield Mall Farm Show.
- I helped organize a Farm Succession series to be held in Marshfield
- I organized and promoted the upcoming Heart of the Farm Program to be held March 17 at UW-Stevens Point Marshfield Campus.
- I participated in a group working to promote more successful recycling of agriculture plastic barrier films.
- I participated in an evening program on dairy cattle conformation in Marathon County.
- I participated in a post conference review of the Wisconsin Cranberry School which relocated to Wisconsin Dells this past January.
- I met with the local Holstein club which will be having a calf auction to assist 4-H and FFA youth early in March.

NANCY TURYK

Extension Wood County, Community Resource Development Educator

Economic Development

- Continued coordinating with USDA REDI facilitating team and Wood County team.
- Continued discussions with UW Madison Extension about their involvement with the USDA REDI project.
- Attended the Governor's Economic Development conference in Madison.

Strategic Planning

- Met several times with Vice Chair Rozar regarding the draft strategic plan. Held a meeting for department heads and County Board supervisors to discuss plan content. Updated the plan based on suggestions given during the meeting.
- Discussed strategy for strategic planning session with Wisconsin Forest History group in March.

Energy

- Continued to work with the graduate student intern from the UW Madison Resource Energy Demand Analysis (REDA) on his baseline analysis of Wood County energy use. Provided his report to the Renewable and Sustainable Committee and some property managers. Responded to questions by a couple property managers.
- Initiated conversations with UW Platteville faculty on support for internal building energy analyses, as requested by the Renewable and Sustainable Committee.
- Contribute to the Renewable and Sustainable Committee, as requested by committee members.

UW-Madison Division of Extension

- Submitted 18 month Plan of Work for Extension.
- Participated in Wood County Extension Team meeting.
- Listened to webinar on the UW performance review management system.
- Assisted the UW-Madison Extension Climate Change Leadership Team with the preparation of a pre-proposal to the National Fish and Wildlife Foundation's Resilient Communities program.
- Interviewing UW-Madison Extension staff who are working on climate change initiatives.
- Presentation for the New Hope Family Forest Alliance focusing on forest and water management in a changing climate.

CSGCC

- Developed a survey for the CSGCC team with Portage County Extension colleague. Sent and summarized survey. Sent agenda to CSGCC and public posting in Wood County. Discussed organizational options for CSGCC with Extension colleagues.

JACKIE CARATTINI

Extension Wood County, Human Development and Family Relationships Educator

- Attended a Faculty Senate meeting
- Attended a programming meeting with the Job Center
- Attended a Central WI partnership for Recovery meeting in Neillsville.
- Attended a Behavioral Health team zoom
- Facilitated two WEAFCS by-law revision zoom meetings
- Attended a meeting with a men-tee
- Facilitated 3 individual financial coaching sessions
- Presented on Credit on WFHR radio
- Taught a financial program for Scouts at the Samoset Council in Marshfield
- Attended a Department of Extension Faculty zoom meeting
- Attended the National PILD planning meeting zoom

- Taught "Check Your Credit" at SWEPS food pantry
- Attended a Peer Mentor training zoom
- Attended the Dept of Extension Faculty Administrative Committee meeting
- Taught "Understanding Your Credit Report" at Bulls Eye Country Club
- Attended the Financial Stability Coalition meeting
- Taught "Using Herbs" for the Bradford Circle
- Taught "Taking Care of You" for Farm Appreciation Dinner.
- Attended a training on "Culturally Reponsive Practices in Extension Programming".
- Attended the "Rent Smart" Objective Reduction zoom meeting
- Attended the "Peer Mentor Onboarding" zoom training
- Attended the Youth Mental Health work group meeting
- Taught "Real Colors" at a Farm Couples Weekend.
- Met with men-tee in person
- Attended the Human Development and Relationships program planning day
- Attended a PILD National conference planning meeting zoom
- Presented on "The new Food Label- 2020" on WFHR
- Presented on a Area 3 Civil Rights Coaching zoom
- Met with the Job Center about future youth programming
- Taught "Taking Care of You- Week 2" at SWEPS food pantry
- Taught "Planning for Picky Eaters" at the Born Learning Academy in Nekoosa

---

HANNAH WENDELS & KELLY HAMMOND

Extension Wood County, FoodWIse Nutrition Educator and Coordinator

- New Colleague training: Continue training and shadowing Nutrition Educators throughout the region (Wendels)
- 2/11 Started series of five third grade nutrition lessons at Mead Elementary school
- Cohort Training, February 12-13 in Madison (Wendels)
- 2/18 SWEPS Food Pantry Lesson
- FoodWIse Coordinator Meeting, February 26-27 in Madison (Hammond)
- Met with the Wood County Health Department to plan for 2020 Farmers Market year which includes event promotions
- Completed Zoom Yuck to Yum series

RACHAEL WHITEHAIR

Extension Wood County, Natural Resources Educator

- Drafted needs assessment survey instrument to aid field day planning effort (February 3)
- Presented needs assessment draft and update on field day planning effort to the CEED committee (February 5)
- Visited with state and regional DNR staff to build relationships and gather resources (February 6)
- Presented interactive programming using the groundwater model kit to high school students at the UWP-Wausau Career Expo (February 7)

- Presented to the 14-mile watershed committee at their monthly meeting to introduce my position and review group's mission, accomplishments, and future goals (February 10)
- Gave a presentation on the conservation practice, prairie strips, at a Lunch and Learn event put on by and for the Farmers of Mill Creek Watershed Group (February 11)
- Participated in UW employee cohort training in Madison (February 12-13)
- Attended the Precision Ag workshop to engage with conservation staff around the Midwest and learn about innovative techniques for precision agriculture (February 14)
- Assisted with break-out session facilitation at the producer-led conference in Point (February 19)
- Attended the WI Cover Crop Conference to network with regional colleagues, meet area farmers, and learn more about innovative farming practices that can be utilized by WI farmers (February 19)
- Attended the EPPIC strategic planning meeting and spoke to the group about the field day planning effort (February 24)
- Attended the Farm Bureau's cover crop farmers talk event at the MARS station to support presenting colleagues and hear farmer accounts using no-till and cover crop practices (February 25
- Hosted two educational webinars in collaboration with WI DNR on Targeted Runoff Management grant application and administration (February 26)

MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: February 18, 2020
TIME: 9:15 a.m.
PLACE: Room 317A, Wood County Courthouse
TIME ADJOURNED: 9:18 a.m.
MEMBERS PRESENT: Chairman William Clendenning, Bill Leichtnam, Kenneth Curry, Brad Hamilton, Jake Hahn
OTHERS PRESENT: See attached list.

1. At 9:15 a.m., Chairman Clendenning called the meeting to order.

2. Public comments. None.

3. Resolution to realign committee structure was reviewed. **Moved by Hamilton, seconded by Curry, to approve the resolution to realign committee structure with attachment Option 1. 4 ayes, Supervisor Hahn voted no.**

4. Meeting adjourned without objection by the Chairperson at 9:18 a.m.

Minutes taken by Peter Kastenholz.

2-18-20 Judicial & Legislative Comm. Mtg.

Peter Kartenholz	Corp. Counsel
Jason DeMarco	IT
AMY KAUP	IT
CHAD SCHOOLEY	P&F
DENNIS POLACH	WCB-14
Eric Kuester	Health
Ed Newton	Finance
REUBEN VAN TASSEL	MAINT.

MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE:	March 6, 2020
TIME:	9:30 a.m.
PLACE:	Room 115, Wood County Courthouse
TIME ADJOURNED:	12:03 p.m.
MEMBERS PRESENT:	Chairman William Clendenning, Bill Leichtnam, Kenneth Curry, Brad Hamilton, Jake Hahn
OTHERS PRESENT:	Peter Kastenholz. See attached list.

1. At 9:30 a.m., Chairman Clendenning called the meeting to order.

2. Public comments. None.

3. The minutes for the February 6, 12, and 18, 2020, meetings were reviewed. There being no objections, the minutes were deemed approved by the Chair.

4. The Committee reviewed the claims of Estate of Logan Johnsrud, Roman Mezyk, David Obermeier, Theresa Pankratz, Geri Pierson, and Edward Singstock. These claims will be provided to the county board.

5. There were no new animal claims against the County.

6. Committee reviewed monthly voucher and department reports of the departments it oversees. **Moved by Hamilton, seconded by Hahn, to approve the reports and payment of department vouchers. All ayes.**

   Moved by Hamilton, seconded by Curry, to not pursue the Public Defender's Office for unpaid bills. All ayes.

7. Budget amendment resolution for Clerk of Courts. Clerk of Court Joosten explained that her department went over budget in 2019, primarily in the area of legal fees. Extra revenues were received by the department that will cover the overage. **Moved by Curry, seconded by Hamilton, to approve the resolution to move money within the department to cover the budget shortfall. All ayes.**

   The Committee was warned that a high number of cases pertaining to juveniles will result in the problem continuing in 2020. Actions are being taken to increase revenues to the extent possible. 2020 budget overage may be in the range of $200,000.

8. Wages for constitutional officers. Recognition had that the Executive Committee will be dealing with the compensation of the "Constitutional officers" next week. Discussion was had

on whether this committee should present a resolution to county board; no action taken.

9. The Committee reviewed correspondence and legislative issues. Amy Sue Vruwink gave a report on behalf of Representative Ron Kind.

   a. Report of Citizens Groundwater Group. Supervisor Leichtnam shared a written copy of the group's February 17 meeting. **Moved by Leichtnam, seconded by Hamilton, to have the county board approve a resolution in opposition to the proposal contained in AB 894/SB 808 (Livestock Siting) that eliminate local controls of CAFO siting. All ayes.** The Committee will meet with CEED on county board day to review the resolution.

   b. Outagamie County resolution on Ch 48 and Ch 938 time computation discrepancy. Outagamie County resolution on Commitment to Veteran Support and Outreach Act (CVSO Act). **Moved by Curry, seconded by Leichtnam, to refer these resolutions on to Health & Human Services Committee. All ayes.**

   c. Committee Chair Clendenning reported on his attendance at the Central Wisconsin Days meeting.

10. County Board rules.

   a. Department alignment in committee structure. Discussion had on need for restructuring. **Moved by Hamilton, seconded by Leichtnam, to present a resolution to the county board recommending the implementation of Wood County Board Restructure Option 1. All ayes.**

   b. County Board organizational meeting. **Moved by Clendenning, seconded by Leichtnam, to direct the Corporation Counsel to prepare procedures for the county board organizational meeting based upon WCA guidelines and set it forth in a resolution that would be presented to the board at its March meeting. All ayes.** The Committee will take this up at its meeting on county board day.

11. Criminal Justice Coordinator Committee update. **Moved by Leichtnam, seconded by Hamilton, to increase the size of this subcommittee from 3 to 5 county board supervisors. 4 ayes, Supervisor Curry voted no.** The chair appointed supervisors Hahn and Hamilton to the subcommittee. **Moved by Hahn, seconded by Clendenning to confirm the appointments. All ayes.**

12. Courthouse security committee update. Comments had on the good job being done by the courthouse security staff.

13. Attendance at meetings.

    Moved by Clendenning, seconded by Hamilton, to approve attendance of any committee members willing to attend the Legislative breakfast. All ayes.

    Moved by Curry, seconded by Leichtnam, to have Supervisor Hahn attend the League of Women Voters nonpartisan redistricting meeting. All ayes.

14. Agenda items for the April 2020, meeting:
    - Contact Chairman Clendenning with requests.

15. The next committee meeting will be April 3, 2020, at 9:30 a.m.

16. **Moved by Hamilton, seconded by Leichtnam, to go into closed session pursuant to Wis. Stat. s. 19.85(1)(c), to discuss Reichert litigation. Roll call taken: Clendenning - yes; Hahn - yes; Curry - yes; Leichtnam - yes; Hamilton - yes.**

17. **Moved by Hamilton, seconded by Leichtnam, to return to open session. All ayes.**

18. Meeting adjourned without objection by the Chairperson at 12:03 p.m.

Minutes taken by Peter Kastenholz.

5

Judicial & Legislative Committee Meeting

Date: 3/6/2020

NAME (PLEASE PRINT)	REPRESENTING
Cindy Joosten	COC
Ed Newton	Finance
Reuben Van Tassel	MAINT.
Joe Zuglke	WCB-D17
[illegible]	Rep-Don Kind
Peter Rastenholz	Corp. Counsel
Heather Gehrt	Treasurer
Tiffany Ringer	ROD
Mary Anderson	R/P
Mary Solheim	Human Services
Dennis Polzich	WCB-D14
Jamie Clark	COC

5

RESIDENTRIAL OPTIONS COMMITTEE

DATE: Friday, February 14, 2020
TIME: 9 – 10 a.m.
LOCATION: Room 115, Wood County Courthouse
ATTENDEES: Dan Schroeder (WDOC), Joe Zurfluh (WCSD), Scott Timm (WDHS), Stephanie Gudmunsen (WCHS), Paul Bernard (WC P&Z), Erin Trantow (WCCC) and Peter Kastenholz (WCCC).

1. There were no members of the public present to make any comments.

2. The committee members did not identify any need to change prior minutes.

3. The committee reviewed the draft report to the court prepared by Trantow and determined it should be submitted to the court via cover letter, which Kastenholz will prepare. The committee supported the concept of sending updates to the court every thirty days if something isn't found soon.

4. An update was given that the Vendor, Lisa Griesbach, had determined that the properties she had reviewed were not suitable.

5. Kastenholz advised that Vendor Joan Schell had called within the last month to state that there is a property for sale at 8581 Otter Road in the Town of Arpin that her firm would be interested in following up on to purchase for lease to the state for placement of a supervised release subject. Kastenholz advised her that the committee was familiar with the property and decided against pursuing it in light of its apparent condition and were only currently working with one Vendor, Griesbach from Telemarie Artistry. The committee reviewed the property again and decided that if the state was willing to pay the rent for it and there are no children living near it, we would contact Schell and ask her to pursue the property.

6. The committee then reviewed the following properties identified by Trantow:

   a. 3433 George Road – the property is just outside of Wisconsin Rapids and Lt. Zurfluh will ascertain if there are children in any of the few homes that are nearby.
   b. 7311 North Road, Arpin – The listing says the home has no septic system, which is problematic. Pictures suggest there is no power in the home either so the committee decided not to pursue it.
   c. 7197 Yellowstone Drive outside of Marshfield. The property looked good but Gudmunsen advised there may be a park just a short ways from the property where lots of kids gather to play ball all summer. She will look into the proximity of the park to the property and report back if it is a problem or not.
   d. 7810 Plover Road just outside of Wisconsin Rapids – the property is a stick built home going for $39,500 "as is" so there are some concerns if it is habitable or going to require significant and timely repairs. Schroeder will check it out and report back.
   e. Several other homes were looked at but one included in the listing it was not livable and the others were in densely populated areas but just outside of the prohibited proximity to schools and parks. The committee did not feel it was worthwhile spending any time pursuing these options.

7. The committee concluded that we would contact Vendor Schell on the Otter Road property right away and then receive reports on the other three properties that are possibilities by the end of the day Monday so that we can share them with the Vendors next Tuesday. The committee determined to expand the list of vendors from just Telemarie Artistry (Griesbach), to include R-N-G Property Management (Schell) and Dennis Zwirchitz.

8. The committee did not set a future meeting date as it is unknown if and when one will be needed and adjourned at about 10 a.m.

5

IN THE UNITED STATES DISTRICT COURT

FOR THE WESTERN DISTRICT OF WISCONSIN

GABRIEL JOHNSRUD, a minor

ESTATE OF LOGAN JOHNSRUD ,

ERIK JOHNSRUD

Plaintiffs,

v.

Civil Action No.: 20-cv-108

[Trial by Jury Demanded]

NORTH CENTRAL STATES REGIONAL
COUNCIL OF CARPENTERS HEALTH FUND

Involuntary Plaintiff,

v.

WOOD COUNTY,

DEPUTY NATHAN DEAN,

Defendants.

COMPLAINT

NOW COME THE PLAINTIFFS, Gabriel Johnsrud, and The Estate of Logan Johnsrud, and Erik Johnsrud, through their attorneys, Gingras, Thomsen, and Wachs LLP, by Mark L. Thomsen and Scott B. Thompson, and Robin Shellow of THE SHELLOW GROUP, and offer the following as their complaint in this matter:

NATURE OF PROCEEDINGS

1. Plaintiffs bring this case via 42 U.S.C. § 1983, under the Fourth and Fourteenth Amendments of the United States Constitution, which Plaintiffs allege were violated by Defendant Deputy Nathan Dean when he shot both Logan Johnsrud and Erik Johnsrud, killing the former.

JURISDICTION AND VENUE

2. The Court has jurisdiction over this matter pursuant to 28 U.S.C. sec. 1331 and 28 U.S.C. § 1343(a)(3). because all claims arise under federal law.

3. Venue is proper under 28 U.S.C. sec. 1391 in that all of the acts alleged to have been committed by the Defendants occurred within the Western District of Wisconsin.

PARTIES

4. Plaintiff Gabriel Johnsrud is the minor child of Logan Johnsrud.

5. Plaintiff Estate of Logan Johnsrud is a legal entity with the capacity to sue and be sued in this Court.

6. Plaintiff Erik Johnsrud is an adult resident of the State Wisconsin.

7. Involuntary Plaintiff North Central Sates Regional Council of Carpenters Health Fund ("NCSRCCHF") is a health and welfare entity made party to this suit by way of benefits allegedly made by it on behalf of Erik Johnsrud as a result of the incident which forms the subject matter of this complaint. Involuntary Plaintiff NCSRCCHF's allegedly had in full force and effect a potential subrogation interest for having paid bills Erik Johnsrud incurred due to Defendants' conduct which is the subject of this complaint.

8. Defendant Wood County, with offices of its executive at 400 Market Street, Wisconsin Rapids, WI 54494, is and was at all times material hereto, a Municipal Corporation organized under the laws of the State of Wisconsin. Pursuant to Wis. Stat. § 895.46, Wood County is obligated to indemnify all Defendants in this action.

9. Defendant Deputy Nathan Dean ("Defendant Deputy Dean") is an adult resident of the State of Wisconsin. At all times relevant to this action, Defendant Deputy Dean was employed as a deputy officer by the Defendant Wood County Sheriff's department.

FACTS

10. Defendant Deputy Dean shot and killed Logan Johnsrud ("Logan") on June 11, 2019 while Logan was suffering from a mental health episode.

11. Defendant Deputy Dean also shot and severely wounded Plaintiff Erik Johnsrud (Erik), Logan's brother, while Erik was trying to help his brother negotiate a mental health episode.

12. Before he was killed, Logan was a father, brother, and son, from Wood County Wisconsin.

13. Logan's son, Plaintiff Gabriel Johnsrud, was only nine months old on the day Logan was shot and killed.

14. Early in the day, on June 11,2019, Logan was seen by Wood County authorities walking, shoeless, along the highway.

15. Logan was stopped, but never detained. He told authorities he was simply going on a walk.

16. Later that day, Logan arrived at his brother Erik's house.

17. Erik's interaction with Logan left Erik highly concerned about Logan's mental well-being.

18. During a conversation, Logan asked Erik for rope and asked Erik to give him a goodbye hug.

19. Logan had a known history with substance abuse and mental health challenges.

20. Combined with Logan's history, Logan's comments about a rope and a hug led Erik to believe that Logan was having a mental health crisis, and could be suicidal.

21. Helping his brother, Erik called 911.

22. Shortly after his call, Defendant Deputy Nathan Dean, of the Wood County Sheriff's department, arrived at Erik's house.

23. After parking his cruiser, Defendant Deputy Dean exited the vehicle and walked towards Logan and Erik, who were situated in Erik's backyard.

24. Defendant Deputy Dean's body camera was activated as he arrived.

25. Logan and Erik were calm, and situated around a table in Erik's back yard.

26. Logan and Erik were standing and sitting, respectively, as Defendant Deputy Nathan Dean first approached them:

27. After introducing himself, and asking how the Johnsrud brothers were doing, Defendant Deputy Dean indicated that he was responding because Logan made concerning, potentially suicidal, statements to Erik.

28. Less than two minutes after Defendant Deputy Dean first arrived, Wood County Deputy Cory Leigh arrived at the Johnsrud residence.

29. Both Deputies, Dean and Leigh, were familiar with Logan, having interacted with him in instances over the previous years.

30. On information and belief, both Deputies, Dean and Leigh, were wearing bullet proof vests at the time.

31. Deputy Leigh's body camera was activated when he arrived.

32. For around ten minutes, the four individuals–Defendant Deputy Dean, Deputy Leigh, Erik and Logan–spoke about Logan, and how he was doing.

33. Throughout the conversation, it was clear that Logan was in the middle of a mental health crisis.

34. Defendant Deputy Dean walked to his squad car and called the Wood County Human Services' Crisis Intervention line in Wisconsin Rapids.

35. Defendant Deputy Dean relayed to Crisis Intervention that Logan Johnsrud "showed up...at his brother's house... I think it was due to an incident we had with Logan earlier today. He was found walking along ... state highway 186 with just shorts on no shoes no socks no shirt, covered in mud, with a cut to his stomach. He wanted no help, and so that's where they left him, and then we got called here tonight by his brother...[who] stated that Logan is feeling suicidal."

36. During the call with Crisis Intervention, Defendant Deputy Dean indicated that he believed Erik was truthful when Erik told the Defendant Deputies that Logan had made suicidal comments.

37. During the call with Crisis Intervention, Defendant Deputy Dean stated that he agreed with Erik's conclusion that Logan "definitely needs some help."

38. While Defendant Deputy Dean was on the phone with Crisis Intervention, Deputy Leigh spoke one-on-one with Logan, without aggravating Logan.

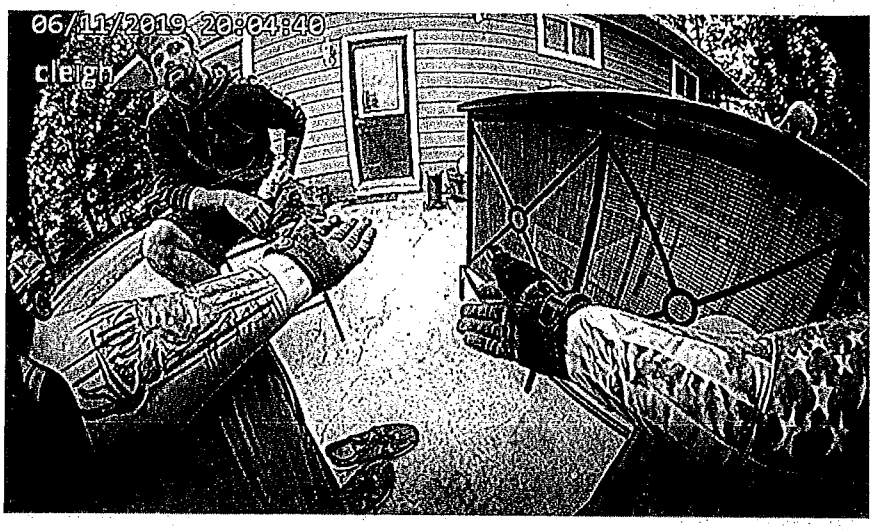
39. During their conversation, Deputy Leigh discussed various things, seemingly at random, including work, moving to Alaska, and the hourly rate of pay for workers at a cranberry company.

40. At no point did Logan ever even appear to be a threat to anyone's well-being, save for his own.

41. Eventually Deputy Leigh told Logan, "If there is anything we can do to help you, that's what we are here for."

42. Deputy Leigh continued, and said to Logan while gesturing towards him, "You're not in any trouble. For real."

5



43. Logan calmly offered Deputy Leigh a handshake and attempted to simply go on his way.

44. Deputy Leigh took Logan's hand, and shook it amicably.

5

45. Moments later Deputy Leigh told Logan, "You cant just walk off."

46. Logan responded, "Why can't I?"

47. Deputy Leigh responded, "We've gotta figure out what's going on, okay? I don't want to be a dick or anything about it, but you can't leave. Alright?"

48. Logan listened to Deputy Leigh and stayed at the house.

49. Defendant Deputy Dean finished his conversation with Crisis Intervention and returned to the backyard by Deputy Leigh and Logan.

50. At this point, there was no indication from anyone that Erik was committing a crime or that he was a threat to others.

51. At this point, there was no indication from anyone that Logan was committing a crime or that he was a threat to others.

52. Up until that moment, the only issue was Logan's threat to himself.

53. Up until that moment Logan made no threatening movements, and was not angry, or aggressive.

5

54. As Defendant Deputy Dean walked toward Logan and Deputy Leigh, Logan went into his brother Erik's house through the backdoor.

55. Deputy Leigh attempted to follow Logan into Erik's house, but was unable to open the rear door.

56. Immediately, Defendant Deputy Dean began to go around the house toward the front door.

57. While Defendant Deputy Dean left the backyard, Deputy Leigh broke down the backdoor to gain entry into the house, ripping off part of the door frame as he did so.

58. As Deputy Leigh went inside, he came upon Erik attempting to prevent Logan from engaging in self-harm.

59. Specifically, Erik was trying to take a knife out of Logan's hand.

60. Deputy Leigh grabbed onto both Logan and Erik.

61. Logan never made any verbal threats or pointed the knife at anyone.

5

62. Defendant Deputy Dean returned through the broken rear door, and then entered the house.

63. As Defendant Deputy Dean walked in, Erik was still attempting to wrestle the knife away from Logan, who was trying to harm himself.

64. When Defendant Deputy Dean's first saw Logan and Erik inside of the house, Logan was using his torso and left arm to prevent Erik from grabbing the knife out of his (Logan's) right arm.

65. Logan continued to use his body and arm to prevent Erik from commandeering the knife.

66. At no time did Logan attempt or appear to attempt, to use or attempt to use the knife against either Erik or any of the deputies.

67. Logan never pointed the knife at anyone, and never indicated any sort of intention to cause bodily harm to anyone other than himself.

68. Logan never created a threat of imminent harm to anyone other than himself.

5

69. Logan held the knife far to the right side of his body, far away from his brother and the officers.

70. While the knife was far from the Johnsrud brothers and from the deputies, Defendant Deputy Dean unholstered his firearm, pointed it at both Erik and Logan, and shouted "drop it dude, drop it!"

71. As he made this command, Defendant Deputy Dean was over ten feet away from Logan, who was being held by Erik, and well beyond Logan's reach.

72. Similarly, Deputy Leigh who was inside the house and out of arms reach from Logan, was separated from Logan by Erik's body.

73. At the moment when Defendant Deputy Dean shouted "drop it dude, drop it," Deputy Leigh was not even looking at Erik or Logan or Deputy Dean.

74. At the moment when Defendant Deputy Dean shouted "drop it dude, drop it," Logan had made no indication whatsoever that he would ever harm anyone besides himself, and was physically immobilized from causing harm to anyone because Erik was holding his arm securely.

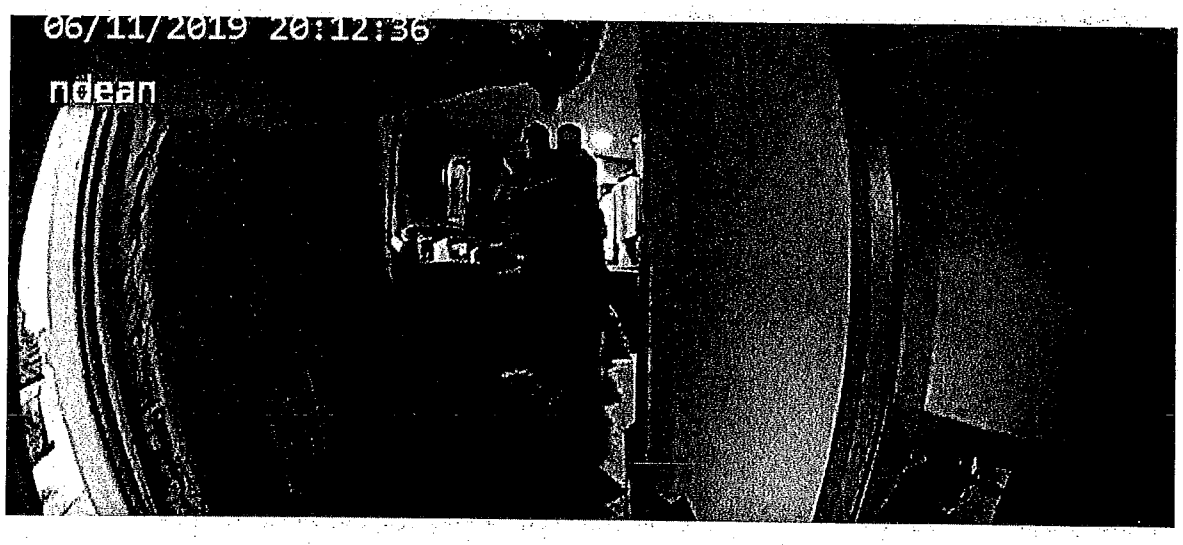
5

75. At the moment when Defendant Deputy Dean shouted "drop it dude, drop it," Logan was not a threat to the physical well being of anyone other than himself.

76. After Defendant Deputy Dean made the command to "drop it," Logan's knife-wielding arm began to slack, and Erik managed to place both of his arms around his brother, in a bear hug.

77. Defendant Deputy Dean gave Logan no opportunity to *actually* drop the weapon while he was wrapped in his brother's arms.

78. At the moment Erik managed to secure both of his arms around his brother Logan, Defendant Deputy Dean unlawfully and indiscriminately discharged his firearm into the house.



79. Only approximately five seconds elapsed between the moment Defendant Deputy Dean entered the house and the moment he pulled the trigger.

80. Yet, in that moment, Defendant Deputy Dean shot Logan, Erik, *and* Deputy Leigh.

81. The shots killed Logan Johnsrud.

82. The shot struck Erik Johnsrud in his arm, severely wounding him, and causing substantial personal injuries.

FIRST CLAIM FOR RELIEF AGAINST DEFENDANT DEPUTY DEAN ON BEHALF OF THE PLAINTIFF ESTATE OF LOGAN JOHNSRUD - EXCESSIVE FORCE

83. Plaintiffs reallege and incorporate by reference, all preceding allegations.

84. At all relevant times, Defendant Deputy Dean was a "person" for purposes of 42 U.S.C. § 1983 and acted under color of state law to deprive Logan Johnsrud of his constitutional rights.

85. At all times material hereto, Defendant Deputy Dean used unnecessary, excessive and deadly force, including but not limited to, shooting Logan Johnsrud, who was only in need of psychological or medical care.

86. The described conduct of Defendant Deputy Dean, as set forth above, was a cause of the plaintiffs' severe injuries, death, losses and damages as set forth herein.

87. The Defendant, Wood County, is liable pursuant to Wis. Stat. § 895.46, for payment of any judgment entered against the individual employee defendant in this action because said defendant was acting within the scope of his employment when he committed the acts described above.

SECOND CLAIM FOR RELIEF AGAINST DEFENDANT DEPUTY DEAN ON BEHALF OF PLAINTIFF ERIK JOHNSRUD - EXCESSIVE FORCE

88. Plaintiffs reallege and incorporate by reference, all preceding allegations.

5

89. At all relevant times, Defendant Deputy Dean was a "person" for purposes of 42 U.S.C. § 1983 and acted under color of state law to deprive Erik Johnsrud of his constitutional rights.

90. At all times material hereto, Defendant Deputy Dean used unnecessary, excessive, including but not limited to, shooting Erik Johnsrud, who was only trying to help his brother.

91. The described conduct of Defendant Deputy Dean, as set forth above, was a cause of the plaintiffs' severe injuries, death, losses and damages as set forth herein.

92. The Defendant, Wood County, is liable pursuant to Wis. Stat. § 895.46, for payment of any judgment entered against the individual employee defendant in this action because said defendant was acting within the scope of his employment when the committed the acts described above.

THIRD CLAIM FOR RELIEF AGAINST DEFENDANT DEPUTY DEAN ON BEHALF OF PLAINTIFF GABRIEL JOHNSRUD - LOSS OF SOCIETY

93. Plaintiffs reallege and incorporate by reference, all preceding allegations.

94. At all relevant times, Defendant Deputy Dean was a "person" for purposes of 42 U.S.C. § 1983 and acted under color of state law to kill Logan Johnsrud, the father of Gabriel Johnsrud.

95. At all times material hereto, Defendant Deputy Dean used unnecessary, excessive and deadly force, including but not limited to, shooting Logan Johnsrud, who was only in need of psychological or medical care.

96. That such conduct was a cause of the complete loss of society that Gabriel had with his father, Logan.

97. The Defendant, Wood County, is liable pursuant to Wis. Stat. § 895.46, for payment of any judgment entered against the individual employee defendant in this action because said defendant was acting within the scope of his employment when he committed the acts described above.

FOURTH CLAIM FOR RELIEF AGAINST DEFENDANT DEPUTY DEAN ON BEHALF OF ALL PLAINTIFFS

98. Plaintiffs reallege and incorporate by reference, all preceding allegations.

99. The above-described conduct of all Defendant Deputy Dean was, malicious, and/or undertaken with reckless disregard for the rights of the Plaintiffs.

100. That such conduct was a cause of the severe personal injuries and death suffered by Plaintiffs.

101. At all times material hereto, Defendant Deputy Dean acted maliciously and/or with reckless disregard and/or with deliberate indifference towards Logan and/or Erik Johnsrud, or in an intentional disregard for their rights, so as to subject the individual Defendant to punitive damages.

102. The Defendant, Wood County, is liable pursuant to Wis. Stat. § 895.46, for payment of any judgment entered against the individual employee defendant in this action because said defendant was acting within the scope of his employment when he committed the acts described above.

WHEREFORE, the Plaintiffs demand judgment against the Defendants, jointly and severally, as follows:

a. Against Defendant Deputy Dean, in his individual capacity, for compensatory damages, for the severe injuries and wrongful death of Logan Johnsrud, as set forth above, and for the violation of Erik Johnsrud's rights, and for Gabriel Johnsrud's loss of society to his father, as set for above, in an amount to be determined at trial of this matter;

b. Against Defendant Deputy Dean for punitive damages for the severe injuries and wrongful death of Logan Johnsrud, as set forth above, and for the violation of Erik Johnsrud's rights, and for Gabriel Johnsrud's loss of society as set for above in an amount to be determined at trial of this matter.

c. Against Defendant Wood County for its liability pursuant to Wis. Stat. § 895.46 to indemnify the Defendant Deputy Dean in an amount to be determined at a trial of this matter;

d. Against Involuntary Plaintiff NCSRCCHF, finding it has no rights to the proceeds of any award or judgment in this matter.

e. For all costs, disbursements and actual attorneys' fees pursuant to 42 U.S.C. § 1988, and for such other relief as the Court deems just and equitable.

5

PLAINTIFFS HEREBY DEMAND A JURY TRIAL OF THIS MATTER ON ALL ISSUES SO TRIABLE.

Respectfully Submitted:

February 6 , 2020

GINGRAS, THOMSEN & WACHS, LLP

s/ Scott B. Thompson
Mark L. Thomsen
State Bar No.: 1018839
Scott B. Thompson
State Bar No.: 1098161
219 North Milwaukee Street
Milwaukee, WI 53202
Telephone: (414) 928-7756
Email: mthomsen@gcwlawyers.com

THE SHELLOW GROUP

/s/Robin Shellow
Robin Shellow
State Bar No.: 1006052
324 West Vine Street
Milwaukee, WI 53212
Telephone: (414) 263-4488
Email: Robin@theshellowgroup.com

5

NOTICE OF INJURY AND CLAIM

RECEIVED
FEB 24 2020 TM
cc: Corp Counsel
HR
Hwy

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

RECEIVED
FEB 24 2020
WOOD CO. CORP. COUNSEL

THE INCIDENT

Date: February ~~[illegible]~~ 13-14, 2020

Time: Night or early morning

Place: 1092 Cty Rd DD Rudolph

The circumstances giving rise to my claim are as follows:

County snow plow damaged mailbox, broke off app. 1/4-1/3 of the box

The names of county personnel involved are: Don't Know, Brandon followed up with inspection 2-17-20 & approved repair

The names of other witnesses are: ?

THE CLAIM

I request the following monetary or other relief: Reimburse for cost of replacement mailbox
Receipt is enclosed! $33.74

2-21-2020
Date

Roman Mezyk
Signature

Print Name: Roman Mezyk
Address: 1092 County Road DD
Rudolph 54475

Phone: 715 3409412

5

RECEIVED
FEB 13 2020
cc: Corp Counsel
HR
Hwy

NOTICE OF INJURY AND CLAIM

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

RECEIVED
FEB 14 2020
WOOD CO. CORP. COUNSEL

Date: Feb 9 2020

Time: Early afternoon / late evening

Place: At Home

The circumstances giving rise to my claim are as follows:
Snow Plow Truck ~~[illegible]~~ went by our house thru out the day and Took our Mailbox

The names of county personnel involved are:

The names of other witnesses are:

THE CLAIM

I request the following monetary or other relief:

2/16/20
Date

Signature David Obermeier
Print Name: David Obermeier
Address: 3214 Hwy 73 North
Wisconsin Rapids WI
54495
Phone: 715-421-0412

(Rev. Jan. 18) L:\CLERK\WP\FORMS\Claim and Injury Form.doc

5

RECEIVED
FEB 20 2020 M
cc: Corp Counsel
HR
Hwy

NOTICE OF INJURY AND CLAIM

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

RECEIVED
FEB 20 2020
WOOD CO. CORP. COUNSEL

THE INCIDENT

Date: 2-13-2020

Time: between 8 + 9 Am

Place: 10719 US Hwy 10 West
Marshfield WI 54449

The circumstances giving rise to my claim are as follows:

Snow plow hit the mailbox and knocked it off the post

The names of county personnel involved are: Snow plow driver
Called + let Nancy know

The names of other witnesses are:

THE CLAIM

I request the following monetary or other relief: new mailbox + letters $32.17 + installation $25.00
$57.17

2-17-2020
Date

Theresa Pankratz
Signature

Print Name: Theresa Pankratz

Address: 10719 US Hwy 10 West
Marshfield, WI 54449

Phone: 715-676-3327 x2

(Rev. Jan. 18) L:\CLERK\WP\FORMS\Claim and Injury Form.doc

5

RECEIVED
FEB 10 2020 TM
cc: Corp Counsel
HR
Hwy

NOTICE OF INJURY AND CLAIM

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

Date: 1-14-2020

Time: 8:57 Am

Place: STH 34/ County Line Rd Rudolph

The circumstances giving rise to my claim are as follows:
Driving South on STH 34 snow plow pulled out in front of oncoming traffic and proceeded to stop in lane on STH 34. my vehicle stopped as did the vehicle behind. Snow plow driver then put in reverse to backup. Blew my car ~~[illegible]~~ horn, snow plow stopped. Then proceeded to backup hitting my car.

The names of county personnel involved are: Dakota Lee Blakeslee - snow Plow driver

The names of other witnesses are: other vehicle left the scene

THE CLAIM

I request the following monetary or other relief: Costs of repair of my vehicle. Estimate $1433.91 (copy enclosed)

2-5-2020
Date

Signature

Print Name: Geri Pierson
Address: 4316 West ST
Milladore WI 54454

Phone: 715-383-2274

(Rev. Jan. 18) L:\CLERK\WP\FORMS\Claim and Injury Form.doc

NOTICE OF INJURY

TO: County of Wood, Wisconsin
c/o Trent Miner
County Clerk
Wood County Courthouse
400 Market Street
Wisconsin Rapids, Wisconsin 54494

Wood County Highway Department
c/o Roland Hawk
Highway Commissioner
555 17th Avenue North
Wisconsin Rapids, Wisconsin 54495

State of Wisconsin Department of Transportation
c/o Craig Thompson
Secretary-Designee
4822 Madison Yards Way
Madison, Wisconsin 53705

Matthew P. Bishop
1021 Two Mile Avenue,
Wisconsin Rapids, 54494

John Doe
Address Unknown

RE: Edward Singstock
7850 Pine Haven Court
Wisconsin Rapids, Wisconsin 54494

Date of Accident: October 9, 2019
Location: State Highway 173, at or near Kimball Avenue
Port Edwards, Wisconsin 54469

PLEASE TAKE NOTICE, pursuant to Wis. Stat. § 893.80, that on October 9, 2019, at or about 10:25 A.M., Edward Singstock, who resided at the above address, was the operator of a motor vehicle traveling westbound on State Highway 173, at or near the intersection with Kimball Avenue, in the Village of Port Edwards, County of Wood, Wisconsin; that at the same time and place, Matthew P. Bishop, a Wood County Highway Department employee, and/or John Doe,

while in the course and scope of their employment with the Wood County Highway Department, the County of Wood, Wisconsin, and/or the State of Wisconsin Transportation Department, were the operators of a street sweeping vehicle and/or shoulder repair operation, traveling eastbound on State Highway 173, when they negligently operated their street sweeping vehicle and/or negligently conducted shoulder repair operation, and caused a collision between Edward Singstock and Jason P. Dahms, causing Edward Singstock to sustain injuries and damages resulting in his death.

As a result of this accident, Edward Singstock sustained injuries, damages and death. A claim for damages under Wis. Stat. § 893.80(1d)(b) will be made at a later date.

Liability for Edward Singstock's injuries and damages is attributed to the County of Wood, Wisconsin, and the Wood County Highway Department, and/or the State of Wisconsin Department of Transportation, pursuant to the theory of *Respondeat Superior*, in that they are liable for the acts of their aforementioned employees, servants, agents, and/or volunteers acting within the course and scope of their duties, in this case, Matthew P. Bishop and/or John Doe, who operated the street sweeping vehicle and/or conducted shoulder repair operation, while in the course and scope of employment.

DATED at Wausau, Wisconsin, this 29 day of January, 2020.

HUPY AND ABRAHAM, S.C.
Attorneys for the Plaintiff,

By: _____
Douglas R. Ross
State Bar Number: 1041072

Post Office Address:
505 South 24th Avenue
Suite 300
Wausau, Wisconsin 54401
(715) 298-4400

Wood County
WISCONSIN

CORPORATION
COUNSEL OFFICE

Peter A. Kastenholz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE
February 2020

Residential Options Committee. Our attempts at finding a property a vendor can purchase, so as to lease to the state, for housing a sex offender to be released from state custody, to be placed on supervised living in the community, has been problematic, at best. It's kind of like a game of Whack a Mole. Every time some property is identified that might be appropriate, we find out there is some child living next door, the property is taken off the market, there is an accepted offer, or the place is too big of a dump for the vendor to be interested in. Because the committee only had until February 25 to arrange for a placement, the committee has sent a letter to the court explaining our problems and identifying our efforts to accomplish our mission. The court has the ability to fine the county for the delay but I am not expecting that outcome in light of our diligent efforts to date. If you have questions about this process or have a property for sale in your neighborhood that you want to share information on, please let me know.

Reichert v. Wood County. This case is headed for a two-day trial in late May. Depositions of Tom Reichert and Edward Reed were recently taken. I will be preparing a case summary that will be handed out and then collected up at the committee meeting. I will also be communicating with a number of current and former county board supervisors separately about the case. Any county board supervisor who is expecting at any time to get involved in the case by testifying on Reichert's behalf, if I haven't contacted you, please contact me. It would be most discomforting to see you sitting on the witness stand without my foreknowledge.

Suing the Public Defender's Office. Beginning over a year ago the circuit court judges found themselves in the position of having the State Public Defender's Office (SPD) unable to locate counsel to represent a few of the indigent defendants in criminal matters. My understanding is that the SPD was conflicted out of some cases (due to representing co-defendants or the like) and the SPD needed to appoint outside counsel. Said outside counsel would get paid $40/hr. for court related activities and $25/hr. for travel time. It was taking long periods of time (many, many weeks) to locate such outside counsel to represent some defendants and on a few occasions the courts decided they couldn't rightly wait any longer, the defendants were presumed innocent, were sitting in jail, and requesting representation to deal with procedural matters attendant to their cases. When the courts appointed counsel, they necessarily did so at the county rate of $70/hr. The courts and Clerk of Court's (COC) office copied me in on bills that were sent to the SPD to seek recoupment. The amount we asked the SPD to reimburse the county for was not the full $70/hr. the county paid out to the attorneys appointed by the court but rather the $40/hr. rate the SPD would have paid if these attorneys had agreed to take the cases as outside counsel for the SPD. Since January 1, 2020, the situation has been rectified as the legislature increased the SPD rate for outside counsel to $70/hr. (at the same time the county's rate, which is set by the state supreme court, went up to $100/hr.) and there appear to be enough attorneys around to meet the demand for outside counsel by the SPD. The COC has continued to bill the SPD for the part of the county's costs the SPD should have been paying from the outset and I have written them as well. The SPD has replied that they don't have statutory authority to reimburse the county what we paid out to the private attorneys. That is one way to look at it. From my perspective, the SPD wasn't complying with their statutory mandate to provide counsel to indigent clients and so the courts were forced to step in and do so at the county's expense. The amount at issue at this time is about $2,800. Recently the SPD has confirmed they will not reimburse Wood County these costs. Normally I don't seek the committee's direction on whether to bring suit or not but I see this as being in the political arena and a matter that my committee, if not the full board, should be weighing in on.

400 Market Street • P.O. Box 8095 • Wisconsin Rapids, Wisconsin 54495-8095 • Telephone (715)421-8465 • Facsimile (715)421-8555

County Board Resolutions. The question has come up as to who can submit a resolution to the county board and under what circumstances. The answer is relatively simple, that being: any county board supervisor can submit any resolution they want to the county board unless it involves a monetary appropriation (which I interpret to mean the transfer of money within an approved budget). For a resolution that entails a monetary appropriation, it must be presented to the board by a committee. Any of the board's six main committees will do, even if the committee does not have normal jurisdiction over the topic covered by the resolution.

This opinion on resolutions is based upon your county board rules and, therefore, is subject to change of those rules or even a different interpretation of the current rules by you, the county board.

Saratoga Solar Farm. I met with representatives of Savion, the developer of the proposed solar farm to be sited in the Town of Saratoga, to review the county's draft proposal of a developer/operations agreement. They were receptive to most of the terms but needed to run the document past other staff and then legal counsel. My understanding was that Savion would like the agreement, which would bind both the developer and then eventually the owner/operator of the facility, to be wrapped up prior to Savion's submission of certain state and federal applications in April 2020. Consequently, it seemed likely that a final draft of the agreement would be submitted to the county board at its March 2020 meeting. The Town of Saratoga is working on its own agreement with Savion.

Update: Savion's response was to gut everything of substance in the county's proposal. I didn't take that well and advised that I couldn't recommend entering into an agreement if it provided nothing but feel good statements and adverse language to my client. Savion has advised they would like to return to the negotiating table and a meeting has been set up for March 3. This time I will have a few of the environmental leaning supervisors with me, in part to show that the county's requests to date have been quite modest. Meanwhile, the likelihood of wrapping up an agreement within the next month looks unlikely at the time of this writing.

Aremenia Growers Coalition (AGC) Memorandum of Understanding (MOU). The AGC's counsel, Cameron Fields, has finally responded to requests for a meeting, albeit a meeting has yet to be actually set up even though it has been promised. A written status report was presented by Attorney Fields, which focused primarily on the provision of water and water filtration systems to owners of homes in the affected area who have expressed interest in them. My focus going forward will be the two areas of study identified in the MOU, that being the groundwater flow study that is currently underway and the farming best practices study the AGC members are supposed to be spearheading but are currently waffling on supposedly in wait of additional data.

Goals. First the bad news: I haven't done any work this past month on the updating of contract forms on the intranet site goal. Now the good news, I am asking the committee to change my goal from updating the intranet contract forms to handling the Reichert litigation. More good news: I have done a lot of work on my new goal and will be sharing more with the committee at the meeting, per the above entry.

Wood County
WISCONSIN

REGISTER OF
DEEDS OFFICE

Tiffany R. Ringer
Register of Deeds

MARCH 2020

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

1. On February 3rd, I attended the Executive committee meeting.

2. Along with Supervisor Clendenning and Supervisor Leichtnam, I attended the WCA Legislative Exchange in Madison on February 4th and 5th.

3. On February 6th, I attended the Wood County Land Information Council meeting.

4. I attended the Judicial and Legislative committee meeting on February 6th.

5. On February 10th, Wood County IT worked with Fidlar to install hardware on our stations in the Register of Deeds office. This was in preparation for the AVID software upgrade training that began on February 11th.

6. All Register of Deeds staff, including myself, worked with Fidlar project manager, Chelsea Roehm, to complete on-site training for the new AVID software from February 11th – 13th.

7. Our office went live with AVID on February 18th. Chelsea remained on-site for the week to assist all staff. The upgrade went well without any major issues. We continue to work closely with Fidlar as questions and new processes come up.

8. I attended the Wood County Board meeting on February 18th.

9. On February 20th, I assisted the County Clerk's office with a voluntary audit of ballots during the canvas.

10. I attended the wood county child abuse prevention task force meeting on February 21st.

11. On February 26th, I attended the department head meeting.

12. I attended the WCA Personnel, Finance and County Organization Steering Committee meeting in Stevens Point on February 27th.

13. I will be attending the Wisconsin County Constitutional Officers (WCCO) conference from March 2-4 in Madison.

400 Market Street • P.O. Box 8095 • Wisconsin Rapids, Wisconsin 54495-8095 • Telephone (715) 421-8450 • Facsimile (715) 421-8446

WOOD COUNTY

ITEM# 5-1

DATE March 17, 2020

RESOLUTION# _____ Effective Date Upon passage & publication

Introduced by Judicial & Legislative _____ Committee

CLJ

Motion:	Adopted:	
1st _____	Lost:	
2nd _____	Tabled:	
No: ____ Yes: ____	Absent:	

Number of votes required:

[ ] Majority [X] Two-thirds

Reviewed by: PAK, Corp Counsel

Reviewed by: EW, Deputy Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Urban, D			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: To amend the 2019 Clerk of Circuit Courts budget for additional revenue and expenditures unanticipated during the original budget process.

FISCAL NOTE: No cost to Wood County. The adjustment to the budget is as follows:

Function	Account Name	Debit	Credit
51221	Clerk of Circuit Court		30,000
43512	Circuit Court Support	1,299	
43514	Circuit Court Support	25,942	
45130	County Forfeitures Revenue	2,759	

Source of Money: An increase in annual Circuit Court Support funds and unanticipated collection of County Forfeiture Revenues.

WHEREAS, Revenue was higher than anticipated due to increased Circuit Court Support payments; and revenue was higher than anticipated for County Forefeiture Revenue, and

WHEREAS, expenditures of the above function for Indigent Legal Fees was higher than anticipated, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual cost will exceed the budget at the function level",

THEREFORE, BE IT RESOLVED, to amend the Clerk of Circuit Courts (51221) Budget for 2019 by appropriating $30,000 of unanticipated revenue from the State of Wisconsin Clerk of Circuit Court Support Payments (43512 & 43514) and County Forfeitures Revenue (45130) accounts.

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 59.90(5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

WOOD COUNTY

ITEM# 5 - 2

DATE March 17, 2020

RESOLUTION# _____ Effective Date March 17, 2020

Introduced by Judicial & Legislative Committee and Conservation, Education & Economic Development Committee

Motion:	Adopted:	
1st _____	Lost:	
2nd _____	Tabled:	
No: ____ Yes: ____	Absent:	____

Number of votes required:

[X] Majority [ ] Two-thirds

Reviewed by: PAK , Corp Counsel

Reviewed by: _____ , Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Urban, D			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

LAD

INTENT & SYNOPSIS: To oppose pending legislation that curtails the ability of the state and local units of government from effectively addressing the siting of concentrated animal feed operations (CAFOs) within their borders.

FISCAL NOTE: Nothing direct or immediate, but like many environmental matters, there are potential significant long-term costs to the county if legislators don't maintain and enhance laws that protect the health and safety of the citizens.

WHEREAS, current AB894/SB808 constitutes legislation that would diminish state and local control of the licensing and regulation of CAFOs by:

- The legislation reduces from 90 to 60 days the time period a local unit of government has to respond to a CAFO application.
- The legislation significantly limits the ability of a local unit of government's basis for disapproving a CAFO application to the violation of certain existing codes.
- The legislation generally prohibits a local unit of government from imposing CAFO siting and expansion requirements that are more stringent than those of the state irrespective of unique situations present in the localities, from soil types to the size of the CAFO and the use of the area in proximity to the CAFO.
- The legislation stacks the entity responsible for oversight of the CAFO regulations with appointees of agricultural-related organizations that have CAFOs as their members.
- The legislation exempts waste storage structures and manure digesters from setback requirements as well as odor and air emission standards when these are exactly the types of facilities one would and should expect the regulations to apply to.
- The legislation eliminates the current obligation of the Department of Agriculture, Trade and Consumer Protection (DATCP) from reviewing its rules every four years when in fact such reviews are necessary to address problems experienced with CAFO sitings and the need to integrate new technologies into the rules.

WHEREAS, one of the roles of government is to protect the citizens from the degradation of the natural resources that all members of society have a right to, including clean air and water, and this legislation diminishes the ability of government to fulfill that obligation, and

WHEREAS, this legislation is designed to support agribusinesses and not small and medium size farmers.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to go on record in opposing AB894/SB808 and the special interests it supports which are contrary to the interests of the state and its citizens.

BE IT FURTHER RESOLVED that the County Clerk forward a copy of this resolution to all state legislators who represent constituents in Wood County as well as the Wisconsin Counties Association

WOOD COUNTY

ITEM# 5- 3

DATE March 17, 2020

RESOLUTION# _____ Effective Date April 21, 2020

Introduced by Judicial & Legislative Committee

Motion:	Adopted:	
1st _____	Lost:	
2nd _____	Tabled:	
No: ____ Yes: ____	Absent:	

Number of votes required:

[X] Majority [ ] Two-thirds

Reviewed by: PAK, Corp Counsel

Reviewed by: _____, Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Urban, D			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

LAD

INTENT & SYNOPSIS: To adopt procedures for the county board organizational meeting as recommended by the Wisconsin Counties Association.

FISCAL NOTE: None.

WHEREAS, the county board has an organizational meeting every two years in April following the election of county board supervisors and it is important for the procedures utilized at this meeting to be impartial and fair insofar as conducting elections of officers for the next two years, and

WHEREAS, the Judicial and Legislative Committee (Committee) is responsible for studying the rules of the board and to make recommendations for improvements thereto, and

WHEREAS, the Wisconsin Counties Association (WCA) has recently published an article that recommends certain procedures for use at the organizational meeting, and

WHEREAS, the Committee has reviewed the WCA's recommendations on how best to conduct an organizational meeting and has determined it would behoove the county board to adopt those procedures to enhance the board's current procedures.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to:

1. Delete current County Board Rule #35, which states as follows: Use of Ballots. The election of county board chairperson and vice-chairperson shall be by secret ballot.

2. Create new County Board Rule #35

Organizational Meeting Procedures

A. The County Clerk shall chair the organizational meeting of the board in April of even-numbered years until all of the elections being conducted by secret ballot are concluded at which time the county board chair will assume the responsibility of running the meeting. No substantive matters will be brought before the board during the organizational meeting until the elections are concluded.

B. The County Clerk shall handle the elections by identifying in turn each office that is open for election. For each office, the Clerk will declare the floor open for nominations (including self-nominations). A nomination need not (but can) be seconded. The supervisor making a nomination or one supporting a nomination may speak for or against a nominee. After a reasonable time the Clerk will declare the time for making nominations for an office closed.

C. If there is only one nominee, the Clerk will declare the sole nominee as the winning candidate for the office (no motion or vote is necessary).

D. If there are multiple nominees for an office, the Clerk shall conduct votes by secret ballot until one candidate receives a majority of the votes being cast. During the voting process, a candidate may withdraw their name from consideration for election to the office. If a majority cannot be reached, the Clerk may allow speeches for and against candidates as well as breaks to allow the supervisors to speak privately amongst themselves. Votes may be made for any person eligible for an office; they need not have been nominated. The Clerk may appoint tellers for assisting in the election process as the Clerk deems fit.

WOOD COUNTY

ITEM# 5- 4

DATE March 17, 2020

RESOLUTION# _____ Effective Date April 21, 2020

Introduced by Judicial & Legislative Committee

Motion:	Adopted:	
1st _____	Lost:	
2nd _____	Tabled:	
No: ____ Yes: ____	Absent:	

Number of votes required:

[X] Majority [ ] Two-thirds

Reviewed by: PAK, Corp Counsel

Reviewed by: _____, Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Urban, D			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

LAD

INTENT & SYNOPSIS: To realign the committee structure to better serve the county's interests.

FISCAL NOTE: Minimal increase in per diems.

WHEREAS, it is the responsibility of the Judicial and Legislative Committee to study the organizational needs of the county board and the Committee has spent significant time considering the responsibilities of the various oversight committees, and

WHEREAS, the Committee has determined that it is appropriate to establish a separate committee overseeing the Maintenance Department/Facilities Manager and Information Technology Department as well as to handle the responsibilities previously dealt with by the Renewable and Sustainable Ad Hoc Committee.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to amend the Rules and Committees of the Wood County Board of Supervisors as set forth in the attached Wood County Board Restructure Option 1 and the Wood County Committee Structure Organizational Chart, and

BE IT FURTHER RESOLVED that the "Rules and Committees of the Wood County Board of Supervisors" shall be amended to reflect the changes to the committee structures set forth herein and to specifically provide as follows:

Property and Information Technology Committee

Membership shall consist of five (5) Wood County Supervisors appointed by the County Board Chairperson. The Property and Information Technology Committee shall elect a Chairperson and Vice-Chairperson.

The Property and Information Technology Committee shall have oversight of the Maintenance and Information Technology departments and handle the responsibilities previously assigned to the Renewable and Sustainable Ad Hoc Committee. The Committee shall perform the following functions with respect to the departments it oversees: draft proposed budgets; audit the revenues and expenditures pursuant to the approved budgets; study and develop recommendations to the county board pertaining to changes in the budgets, functions, and personnel; and oversee the management of the departments and the services they provide.

Wood County Board Restructure Option 1

1. Operations- The committee will oversee the County Treasurer, Finance Department, County Clerk, and Human Resources Department.

2. Health and Human Services- The committee will oversee the Health Department, Human Services Department, and Veterans Department.

3. Highway Infrastructure and Recreation Committee- The committee will oversee the Highway Department and the Parks/Forestry Department.

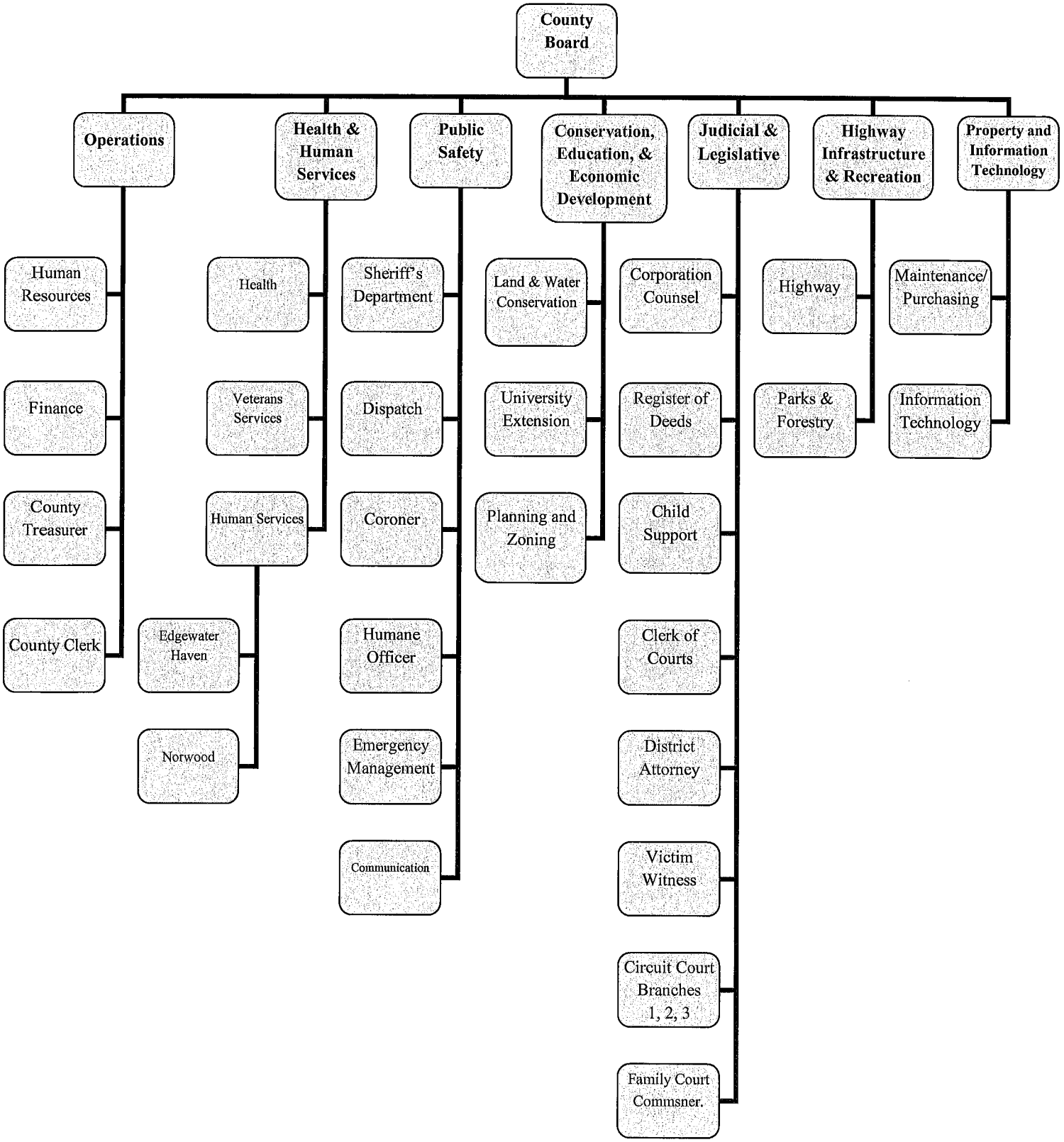
4. Conservation, Education, and Economic Development- The committee will oversee the Land and Water Conservation Department, UW Extension, Surveyor, and Planning/Zoning Department.

5. Judicial and Legislative- The committee will oversee Corporation Counsel, Child Support, Clerk of Courts, Register of Deeds, Victim Witness, District Attorney, Circuit Court Branches 1, 2 and 3, the Family Court Commissioner, the Register in Probate, and Criminal Justice Coordinator.

6. Public Safety- The committee will oversee Sheriff's Department, Dispatch, Coroner, Humane Officer, Emergency Management, and Communications.

7. Property and Information Technology-This committee will oversee the Maintenance and Information Technology departments and will assume the responsibilities of the Renewable and Sustainable Ad hoc Committee.

WOOD COUNTY COMMITTEE STRUCTURE ORGANIZATIONAL CHART



7

Central Wisconsin State Fair

Board of Directors Meting Minutes
Monday, January 20th, 2020 at 7:00 PM

ROLL CALL: Dale Christiansen, Peggy Sue Meyer, Vicki Selz, Scott Karl, Ken Bargender, Bob Ashbeck, Eric Voight, Kara McManus, Brain Varsho, Julie Schooley, and Nick Wayerski, & Jeff Viergutz.

Members of the Public: Ashlee Sayre

The meeting of the Central Wisconsin State Fair Board was called to order at 7:02 PM in the Fair office building at the Central Wisconsin State Fair Grounds in Marshfield, WI.

Public Comment: None.

Approval of Minutes: Minutes from the December meeting were presented. Ken Bargender made a motion to accept the minutes from the 12/16/19 board meeting and Nick Wayerski seconded, all approved.

Financial Report: Financial report was handed out to board. Board reviewed with no changes to be made. Brian Varsho made a motion to approve the report and Nick Wayerski seconded. All approved. Jerry is working on taxes from 2019. 2017 taxes were never filed.

Executive Director's Report: Dale Christiansen updated the Fair Board the Future of our Youth Wall. Construction to take place in the spring with Marawood being the contractor. We are working on this project with Ken Heiman. City Park Management was discussed, winter storage money is helping and the agreement seems to be working well. Ken explained about Dale's job description; about taking on the role of maintaining the property and how it could extend to a new director someday down the road.

Jr. Fair Report: Megan Kudinger was absent.

Commission Report: Dale attended the county meeting and gave his report to the commission. They will meet again in February. The Board questioned current loan and funding for repairs, Dale and Bob will look into at next County meeting.

City Report: Ken mentioned that the historical preservation committee is working on a brochure on the historical round barn.

Committee Reports:

1. Executive Committee: Nothing new to report.
2. Sponsorship Committee: Discussed the steak feed. To be held either March 18-19, 2020 at the Junior Fair Building. All members bring a basket for a raffle, Jeff will provide music. 50/50 raffle. Will advertise as 100 ticket quantity only. $30 ticket includes food and 2 drink tickets.

3. Fairest of the Fair: Nothing new to report.
4. Buildings & Grounds: Dale had the quotes for windows and roof repair for the Fair Commission. We had a gun show and a consignment auction held within the past 2 weeks. During the Consignment auction weekend the roof was leaking. Steve went on the roof to bust off the ice from roof. Roof of Jr. Building is in very bad shape.

Old Business:

1. Other ideas for the Fair: Cornhole tournaments, inflatables, etc… All Board members are encouraged to bring one idea/suggestion of an event we could add to the fair. (fair events and non fair-time events)
   - Nick's idea was having an off season Tech Expo
   - Movie at the fairgrounds (during the fair or not)

New Business: None at this time.

Agenda items for next meeting:

1. Term Limits – Having a one year break?

Adjournment: Bob Ashbeck made a motion to adjourn the meeting and Kara McManus seconded the motion, all approved. The meeting was adjourned at 8:11 PM.

Respectfully submitted by,

CWSF Board Secretary
Julie Schooley

7

DRAFT

Subject to Approval

MINUTES

McMillan Memorial Library
Board of Trustees
January 15, 2020

President Galvan called the regular monthly meeting of the McMillan Memorial Library Board of Trustees to order at 5:00 p.m.

ROLL CALL ATTENDANCE:
Present: Andrea Galvan, David Farmbrough, Kevin Finbraaten, Craig Broeren, Susan Bovee, William Clendenning, and William Hascall.
Absent: Anne Zacher, Scott Kellogg, and Heather Gygi.
Administration: Andrew Barnett, Vicki Steiner, and Brian Kopetsky.

CORRESPONDENCE: There were no items of correspondence.

MINUTES: **A motion to approve the Minutes of the December 18, 2019 Library Board meeting was made by Mr. Broeren, second by Mr. Hascall. Motion carried.**

TREASURER'S REPORT: Mr. Barnett presented the financial reports for the year-end 2019 and January 2020. Brian talked about the new magazine subscription service coming soon from South Central. This will allow patrons to access 3,500+ magazines. **A motion to approve the financial reports and payment of the Operating and Endowment Fund bills was made by Mr. Clendenning, second by Ms. Bovee. Motion carried.**

Director's Report:
Library Use and Events – We are starting "Play and Learn" sessions to teach parents the importance of play in child development. The Oxleys will be in concert on January 30th and Frank Vignola on February 13th. In February we will be presenting an antiques appraisal, board games bonanza and a lunar New Year celebration. We will be displaying a Smithsonian poster exhibition in January and February- I Want the Wide American Earth: An Asian Pacific American Story.

Building & Grounds – Work continues on the expanded WiFi and security camera system. New ceiling and lighting for the Lower Lobby are installed, making this 1,200 ft^2 area more usable. We will be displaying art on a regular basis and converting part of it to collection and seating space. City Hall staff is doing monthly checks on our emergency generator. Work on expanding the coverage of the emergency generator is completed. All outlets in the Commons with red plugs are on the generator, as is our network rack, WiFi and the Lower Level restrooms. Projects under consideration for 2020 include re-waterproofing the balcony, addressing sewer problems and updating the landscaping.

Budget – A budget for the Endowment Fund will be presented.

Miscellaneous – Progress is being made on ARTiGras 2020, with a number of community organizations cooperating. We are exploring the Local Voices Network (https://lvn.org/), which has been implemented in Madison and Appleton. McMillan staff received an award for per capita donations to United Way and the Library was also recognized for providing meeting space for them.

Capital Campaign: Mr. Barnett updated the Board on his conversations with several foundations and possible meetings with their Boards. A document on Funding the Project was presented and discussed.

OLD BUSINESS: Mr. Farmbrough asked for additional information on library salaries and wants to be sure that we are keeping up with industry standards.

NEW BUSINESS: Mr. Barnett presented the 2020 Endowment Budget. **A motion to approve the 2020 Endowment Fund Budget as presented was made by Mr. Clendenning, second by Mr. Hascall. Motion carried.**
Mr. Clendenning asked about Board representation at the annual Chamber dinner. Information will be sent out when available.
Mr. Clendenning noted that Legislative Day in Madison is on February 11th. Mr. Barnett noted that he will be attending.

A motion to adjourn was made by Ms. Bovee, second by Mr. Finbraaten. Motion carried and the meeting adjourned at 6:05 p.m.

The next regular monthly meeting of the McMillan Memorial Library Board of Trustees will be held in the McCourt Conference Room on February 19, 2020 at 5:00 p.m.

Respectfully submitted,
Vicki Steiner, Secretary

7

DRAFT
Subject to Approval

MINUTES

McMillan Memorial Library
Board of Trustees
February 19, 2020

President Galvan called the regular monthly meeting of the McMillan Memorial Library Board of Trustees to order at 5:00 p.m.

ROLL CALL ATTENDANCE:
Present: Andrea Galvan, David Farmbrough, Craig Broeren, William Clendenning, Scott Kellogg, and William Hascall.
Absent: Anne Zacher, Kevin Finbraaten, Susan Bovee, and Heather Gygi.
Administration: Andrew Barnett, Vicki Steiner, and Brian Kopetsky.

CORRESPONDENCE: An invitation to the 72nd Annual Chamber Meeting and Banquet was received. Board members are to let Vicki know prior to February 26th if they would like to attend.

MINUTES: **A motion to approve the Minutes of the January 15, 2020 Library Board meeting was made by Mr. Hascall, second by Mr. Broeren. Motion carried.**

TREASURER'S REPORT: Mr. Barnett presented the financial reports for February 2020. **A motion to approve the financial reports and payment of the Operating and Endowment Fund bills was made by Mr. Broeren, second by Mr. Kellogg. Motion carried.**

Director's Report:
Library Use and Events –We did not display a Smithsonian poster exhibition in January and February due to printing issues. We displayed items from our photographic collection instead. Later this year we will display the Arts for All traveling exhibit and a Wisconsin Historical Society exhibit on WWI. The local Arts for All chorus will perform then. An anime viewing / discussion club has been started. The Lunar New Year program drew 83 and the Mario Kart Tournament 20. The Oxleys brought in 145 and 43 people used our Escape Room. Fifty people saw "What's it Worth" and 59 attended our Local Authors Micro-Con. In the next month, we are co-hosting a Literacy Night with Assumption, while continuing the Anime Club, Cook's Book Club and Family Fun Night.

Building & Grounds – We have completed the expanded WiFi. There are now ten access points (up from four), each of which handle twice as many connections. A window was damaged in the Business Office and we are taking this to opportunity to repair a number of windows with minor damage and broken seals. Three of these windows are in the Adult Room, so they would have been repaired as part of that project. We are seeking proposals for waterproofing the balcony. Staff will be moving some furniture, with a goal of modeling how the Adult Room would look at the end of the project and making the best use of the space in the meantime. After getting a

second opinion, we think that sewer issues can be addressed without expensive repairs.

Miscellaneous – McMillan is a major part of ARTiGras 2020, with three Oscar nominated films and a concert featuring the Welsh band Calan. The KidZArt WRPS exhibit will be on display throughout ARTiGras with an opening reception on March 11th. We are also overseeing the publicity and coordination for all events. The Makerspace has added a poster printer, which will be a valuable asset for us and the community. The Director visited with our legislators during Library Legislative Day on February 11.

Committee Reports: There were no meetings held during the month.

OLD BUSINESS: Mr. Barnett gave an update on the Adult Room and Fine Arts Center project and fundraising. A letter was received from the Bell Family Charitable Foundation notifying the Library of their donation of $100,000 for the Adult Renovation Project. The Foundation has selected naming rights for the Skylight Lounge.
Mr. Barnett also reported on the meeting this morning with the Legacy Foundation attended by Mr. Barnett and Ms. Galvan. We were notified this afternoon that Legacy is pledging $1,000,000 to be matched by other donations. A Capital Campaign meeting will be set up in the next few weeks.

NEW BUSINESS: Mr. Barnett presented the 2019 Wisconsin Department of Public Instruction Public Library Annual Report. **A motion to approve the 2019 Annual Report was made by Mr. Broeren, second by Mr. Kellogg. Motion carried.**

Mr. Barnett presented the Statement Concerning Public Library System Effectiveness. **A motion to approve the statement was made by Mr. Broeren, second by Mr. Hascall. Motion carried.**

Mr. Clendenning noted former Arpin Library Director Beth Martin, and Wood County Library Board member Jane Macejewski have passed away.

Marshfield Library Director Lori Belongia is retiring.

A motion to adjourn was made by Mr. Hascall, second by Mr. Kellogg. Motion carried and the meeting adjourned at 5:44 p.m.

The next regular monthly meeting of the McMillan Memorial Library Board of Trustees will be held in the McCourt Conference Room on March 18, 2020 at 5:00 p.m.

Respectfully submitted,
Vicki Steiner, Secretary