

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE MEETING
 WEDNESDAY, December 3, 2014
 WOOD COUNTY COURTHOUSE, CONFERENCE ROOM 115, WISCONSIN RAPIDS WI

Members Present: Hilde Henkel, Chair; Robert Ashbeck, Kenneth Curry, Gerald Nelson, Bill Leichtnam

Member Excused: Harvey Petersen

Staff Present:

Planning & Zoning Staff – Jason Grueneberg, Justin Conner

UW Extension Staff – Peter Manley, Mary Spencer

Land Conservation Dept. Staff – Jerry Storke, Tracy Arnold

Others Present: Dennis Polach, District 14 Supervisor; Bill Clendenning, District 15 Supervisor; Lance Pliml, District 18 Supervisor

1. Call to Order. Chair Hilde Henkel called the CEED meeting to order at 9:00 a.m.

Public Comment. (brief comments/statements regarding committee business)

No public comment this month.

2. Review Correspondence.

Peter Manley reported that the topic regarding the Fair Association is requested to be added to the agenda for the January 2015 meeting. The Junior Fair Board Executive Committee will meet with Adam Fischer, General Manager, Central Wisconsin State Fair, in the near future and Fischer will be invited to the January meeting.

Jason Grueneberg reported he spoke with Julie Olson of the Juneau County Housing Authority regarding the zero-interest home improvement loan program called the Central Housing Region Repair Loan. Grueneberg said they had increased the announcements through the newspapers and made several contacts which resulted in a very good response in applications in the last month; he said that the Wood County allocation for the current grant cycle will be used; however he encourages people to apply in the event of under spending in other counties. In addition, applications can be held for the next grant cycle.

Grueneberg also reported he had received correspondence from Rapids Ford Lincoln Mercury regarding purchasing a basic truck to replace the truck currently used by Planning & Zoning. Other dealers had been contacted regarding specifications and features. Some dealers did not respond. Rapids Ford has a good fleet vehicle program so Grueneberg is comfortable with recommending them. The expenditure of \$25,000 had been approved by the CEED Committee for the purchase. After a great deal of research and discussion, which began in June, exploring rebates and discounts, Grueneberg concluded that the purchase will require \$30,000. He has budget savings to cover the difference and will discuss what the process is to cover the cost with the Finance Director. The Committee gave a general consensus to move ahead.

3. Consent Agenda.

The Consent Agenda included the following Items: 1) minutes of the November 5 & November 12, 2014 CEED meetings, 2) bills from Planning & Zoning, UW Extension and Land Conservation and 3) staff activity reports from Jason Grueneberg, Julie Akey, Justin Conner, Jerry Storke, Tracy Arnold, Peter Manley, Matt Lippert, Teri Lessig, Sarah Siegel, Jodi Friday, Chris Viau, and Kyli Brown.

a. Minutes of the November 5 and November 12, 2014 meetings. No additions or corrections.

b. Department Bills. Department Claim sheets were distributed for approval and signature.

c. Staff Activity Reports. Robert Ashbeck asked for clarification on the location of the non-metallic mine site addressed on p. 17 of the committee packet.

Motion by Gerald Nelson to approve and accept the November 5, 2014 & November 12, 2014 CEED meeting minutes and staff activity reports from Planning & Zoning, Land Conservation, and UW Extension as presented and to accept the bills as presented from Planning & Zoning, Land Conservation and UW Extension. Second by Bill Leichtnam. Motion carried unanimously.

4. Risk and Injury Report. Nothing to report this month.

5. Economic Development

A. Central Wisconsin Economic Development (CWED) Fund Update

Grueneberg reported the group met within the last few weeks. Only two agencies submitted proposals for a second RFP that was sent out for administrative services. The CWED Executive Committee met to consider the proposals. The board met to consider the proposals; however, an agreement could not be reached. The Village of Weston submitted a letter questioning the legality of the meeting and the selection process. CWED agreed to retain an attorney on retainer to advise the group. In addition, there have been several resignations of board members. Grueneberg stated the size of the region seems to impact the group's ability to conduct business efficiently. Chair Henkel thanked Grueneberg for continuing to be involved and asked him to keep the CEED Committee advised of the situation.

B. Consider Resolution to Amend the 2014 Community Development Block Grant Budget to account for unanticipated revenues.

Grueneberg presented a resolution (p. 25 in committee packet) which requested an amendment to the 2014 budget for the Community Development Block Grant (CDBG) function (56780) for additional revenues and expenditures not anticipated during the original budget process. The unanticipated revenue is from loan repayments in the amount of \$8,000.

Motion by Kenneth Curry to recommend approval and forward to the County Board the resolution to amend the 2014 budget in the amount of \$8,000 for the Community Development Block Grant (CDBG) function (56780) due to unanticipated revenues from loan repayments. Second by Gerald Nelson. Motion carried unanimously.

C. Announcement

Supervisor Bill Clendenning reminded the Committee that the Central Wisconsin Days in Madison is March 11 and 12, 2015. The registrations are closing this week.

6. Planning & Zoning.

A. Status of 2014 pumping notices and triennial Private Onsite Waste Treatment System (POWTS) \$20.00 Fee

Jason Grueneberg reported that 4,471 notices were mailed and about 50% have been returned. Grueneberg showed a sample card to the Committee. The property identification is on the front of the card. Supervisor Clendenning asked if a copy of the card could be submitted and included in the County Board packet. Supervisor Curry asked if payment for the \$20 fee could be sent electronically rather than USPS mail. Grueneberg said he is exploring other methods as other county offices might also be receiving payments in a similar process.

Grueneberg also reported that earlier this year 2,250 Septic Maintenance Notice cards were sent out and recently, a reminder notice was sent to 294 who had not yet complied. A 120-day compliance notice was given for the repair and maintenance of any problems.

7. County Surveyor

A. Review proposals and select a contractor to maintain Public Land Survey System (PLSS) corners disturbed by road construction projects for 2015.

Justin Conner distributed a spreadsheet with the list of bids received from companies for the PLSS Corner Maintenance. He received five bids:

Central Staking Inc.	\$165.00 per corner
Badger-Land Surveying Inc.	\$180.00 per corner
CWE, Inc.	\$ 451.60 per corner
Fox Valley Land Surveying	\$ 500.00 per corner
Riverside Land Surveying	\$ 570.00 per corner

The current price is \$130.00 per corner with Central Staking Inc. The company needed to increase the cost due to time and materials. Despite the increase, the bid was still the lowest presented. Both Conner and Grueneberg said Central Staking has been providing good quality work, outstanding communication, and know what is expected. Both recommended awarding the contract to Central Staking Inc.

Motion by Gerald Nelson to recommend to the County Board approval to award the contract for maintenance of Public Land Survey System corners disturbed by road construction projects for 2015 to Central Staking Inc. at a cost of \$165 per corner. Second by Kenneth Curry. Motion carried unanimously.

Chair Henkel asked if there were any more contracts which needed to have any action taken. Grueneberg said there would be a maintenance project contract which is awarded in the spring. Grueneberg indicated that they use a model of continuous, on-going inspection, maintenance and improvement to avoid higher costs in the long run to maintain the PLSS corners.

8. Land Records

There was no report on Land Records. Chair Henkel asked about the LIDAR project. Connor reported that flight time for the aerial mapping had been scheduled but due to weather limitations and snow cover, they were unable to complete the project now. It has been deferred until spring.

9. UW Extension

A. Expense (Checking) Account Approval

Peter Manley reported that the approval is needed for two checking accounts which are maintained by Matt Lippert for fees and expenses related to the Pesticide Applicator Training Workshops and the Wisconsin Cranberry School trainings. These accounts have been established for approximately ten years. Chair Henkel expects that the accounts are audited every year. Manley presented the form which needs to be signed and returned to UW-Extension office in Madison.

Motion by Gerald Nelson to recommend approval to continue using the two checking accounts for the Pesticide Applicator Training Workshops and the Wisconsin Cranberry School trainings. Second by Robert Ashbeck. Motion carried unanimously.

B. Clean Sweep Grant Update - Manley

Peter Manley reported that the grant request for Clean Sweep funds has been approved. A Clean Sweep grant will be used as follows:

Agricultural	Granted \$5,200
Household	Granted \$6,115
Prescription Drugs	Granted \$6,100

The Wood County allocation is \$20,000.

The Clean Sweep will be held in Fall 2015 and located in south Wood County. Potential sites are Advanced Disposal, the Highway Department, or the Town of Saratoga. More information will be available at a later date. Manley said that we are charged by the poundage collected and it is monitored throughout the day. This ensures that we do not go over the budget limit.

Chair Henkel asked about volunteers being needed to help. Manley reported there is a need for only a few people for traffic control and assistance. Chemicals, drugs, etc. are handled by paid personnel. Bob Ashbeck reported that he has a group of three or four experienced volunteers and will be assisting at the collection site.

10. Land Conservation

A. Bid Opening

No bids were received for the Robert & Vicki Wiskerchen's grassed waterways & rock crossing project. Hilde Henkel reported that the rock quarries are closed for the winter which may be why no bids were received. Tracy Arnold observed some quarries have rock available, yet, if they want to submit a bid. The deadline to submit a bid was extended. Bid opening will take place at a special meeting on Tuesday, December 9, 2014. Committee members may join the meeting by telephone.

B. Approve 2014 Crop Prices

Tracy Arnold provided a spreadsheet, *2014 Statewide and Local Crop Prices*, showing prices paid for crops by 16 different exchanges and co-ops that are used by state farmers and growers. Prices are checked every month. An average is taken to determine the cost to be used for crop damage abatement estimates. Crop damage caused by bear, deer, geese, and turkey are included in this program. The average price for corn is \$3.97/bushel; soybeans \$11.84/ bushel; other hay \$113.17/ton; and alfalfa \$169.58/ton.

Motion by Bill Leichnam to recommend approval of the crop prices as presented. Second by Robert Ashbeck. Motion carried unanimously.

C. Nonmetallic Mining Reclamation Program Update – Arnold

Tracy Arnold reported that she completed 83 active and inactive nonmetallic mine inspections this year. All mines are permitted and have provided evidence of financial assurance for reclamation of the property. The early snow cover created a few issues for inspection. The GPS site has been documented with photos and the database has been updated. She created the 2014 active acre maps for each mine, calculating financial assurance and total active acres for each mine site. Annual permit fees and financial assurance for each mine are due by January 31, 2015. Arnold documented solid waste dumping issues (lots of building materials, tires, etc.) and observed wetland violations during her inspections.

Arnold notified the Committee that she would be submitting a request to consider increasing permit fees. In 2014, there was a surplus in the program of \$20,758 and she projects the surplus for 2015 will drop to \$8,721. She advised that in order to continue with the program an increase in fees will need to occur or there won't be funds to run the program. Fees have not been increased since 2008. Currently, \$3,000 an acre is the financial assurance requirement. She anticipates a change for this value as well.

D. Golden Sands RC & D Council Meeting Update

Jerry Storke and Supervisor Bill Leichnam were unable to attend the meeting in October. Supervisor Bill Clendenning reported the Council went into closed session so he was not allowed to attend most of the meeting. He reported that there have been several personnel changes which may be the reason for poor communication. The Council is anticipating a dues increase for counties from \$250 to \$350. Supervisor Bill Leichnam serves on the Water Committee and he had been informed Taylor County has applied for a \$150,000 grant anticipating that \$75,000 will be received for the invasive species program.

Supervisor Clendenning expressed concern that Wood County was excluded from the Prairie Chicken Festival this year. A large donation was received from another source so the event was held in Amherst. None of the Wood County businesses were contacted for donations or advertising. Wood County had been included in the past and this event contributes to the local business economy. In another situation, a local cranberry grower provided funds which were not used and they were charged an administrative fee when the funds were returned. Some of the actions of the Council have not created goodwill within the county.

Supervisor Clendenning asked the Committee to consider what the benefits are of having representatives to the Council if Wood County cannot participate in the meetings, events or programs. Chair Henkel said that even as Chair of the CEED Committee she is not receiving any information regarding the activities of the

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Council. She asked Jerry Storke and Supervisor Leichtnam and Supervisor Clendenning to request a yearly report on past and present projects.

E. Review and Approve Animal Waste Storage Ordinance Amendment Resolution

Jerry Storke presented a resolution requesting an amendment to the Wood County Animal Waste Storage Ordinance 801 to allow the Land Conservation Department 30 working days for review of an animal waste storage facility permit application if additional information is required for non CAFO facilities and 60 working days for CAFO facilities. The request is based on the complexity of the application and the increased workload to complete the review.

Supervisor Leichtnam asked if the Committee would be revisiting the ordinance after the Spray Irrigation of Waste ad hoc Committee finishes its work. Several changes had been made to the ordinance already and Leichtnam wanted to be assured that the Committee could come back to the ordinance once the ad hoc committee had finished its review. Discussion indicated that it could be amended as needed; however, it was important to put into place the review time period so applications could be adequately addressed.

Motion by Kenneth Curry to recommend to the County Board the amendment to the Animal Waste Storage Ordinance which would allow the Land Conservation Department 30 working days for review of an animal waste storage facility permit application if additional information is required for non CAFO facilities and 60 working days for CAFO facilities. Second by Robert Ashbeck. Motion carried unanimously.

13. Schedule the next regular CEED meeting.

A special meeting will be held on Tuesday, December 9, 2015 at 9 a.m. for the purpose of opening bids for the materials for reclamation projects which need to be completed this winter. Committee members may call in to participate.

The next regular meeting is scheduled for Wednesday, January 7, 2014 at 9:00 a.m.

14. Adjourn.

Motion by Gerald Nelson to adjourn at 10:59 a.m. Second by Kenneth Curry. Motion carried unanimously.

Respectfully submitted,



Kenneth Curry, Secretary

Minutes by Mary Spencer, Wood County UW Extension Department

Review for submittal to County Board by: Kenneth Curry, Secretary, 12-8-2014