

MINUTES OF THE HIGHWAY INFRASTRUCTURE & RECREATION COMMITTEE

DAY & DATE: October 3, 2013
PLACE: Wood County Highway Department Marshfield Shop, 2300
Galvin Avenue, Marshfield 54449 (Conference Room)
MEETING TIME: 8:00 AM
ADJOURNMENT TIME: 10:43 AM
MEMBERS PRESENT: Chairman Allen Breu, Vice-Chairman Trent Miner,
Secretary Dennis Polach, Member Marion Hokamp, and
Member Gerald Nelson
OTHERS PRESENT: Park and Forestry Director Chad Schooley, Forest
Administrator Fritz Schubert, Highway Commissioner
Douglas Passineau, Highway Accounting Technician
PaNya Yang, and Highway Engineer Roland Hawk

1. Item #1 – Call meeting to order. Chairman Allen Breu called the meeting to order at 8:00 AM. The meeting has been properly posted.
2. Item #2 - Public comments. There were no public comments.
3. Item #3 – Approve minutes of the September 05, 2013 Highway Infrastructure & Recreation Committee meeting.

Moved by Nelson, seconded by Hokamp to approve the minutes of the Highway Infrastructure & Recreation Committee as presented. Motion carried unanimously.

PARKS

4. The Parks Construction Supervisor Report was reviewed (see attached report).

Harold Trickle will be retiring on November 1st. He was the Lead Maintenance Worker at the South Wood County Park location. There will be a posting for the position on Job Net soon.

Moved by Miner, seconded by Polach to approve the Parks Construction Supervisor Report. Motion carried unanimously.

5. The Office Supervisor Report was reviewed (see attached report).

Chad Schooley mentioned that Sue Potocki is full-time as of September 30, 2013.

Moved by Miner, seconded by Hokamp to approve the Office Supervisor Report. Motion carried unanimously.

6. The Park and Forestry Director Report was reviewed (see attached report).

Chad had talked with a Solarus representative about offering Wi-Fi connection at South Wood County Park. One option was to have South Wood County Park offer Wi-Fi to campers with an additional overnight fee or to have Solarus be the outside vendor and let them take care of any issues that should arise. So far the committee has decided to let Solarus be an outside vendor. However, Chad Schooley will meet with them again to discuss further details.

The Highway Department has completed paving the Red Sands Beach Pavillion Parking lot, and there are just a few finishing touches to do.

The committee has given the okay for Parks to put an 18"x 24" sign on the registration board at Nepco in memory of Joe Schillinger, who was a member of the Consolidated Musky Club.

A water-ski pyramid of 60 people was attempted at Lake Wazeecha, and it seems as though it will be a world record.

Moved by Nelson, seconded by Hokamp to approve the Municipal Dam Grant Resolution and the Recreational Boating Funds Grant Resolution and forward to County Board for their approval. Motion carried unanimously.

Moved by Miner, seconded by Polach to approve the Park and Forestry Director Report. Motion carried unanimously.

FORESTRY

7. The Forest Administrator Report was reviewed (see attached report).

Timer Sale Bid Awards (see attached).

There have been more bids this time around compared to prior ones in the past. The Timber sales have started and numbers will be generated next month.

8. Correspondence: Terry Steltzer received a claim from the Incourage Community Picnic held at South Wood County Park this past August. A woman tripped and fell from a tent rope and had wrist damage.

9. Approve payment of bills.

**Moved by Nelson, seconded by Hokamp to approve payment of the bills.
Motion carried unanimously.**

10. Revenue Report. The Revenue Report was distributed and reviewed.

**Moved by Nelson, seconded by Miner to approve the Revenue Report.
Motion carried unanimously.**

HIGHWAY

11. Jurisdictional Transfer Resolution on CTH A.

Moved by Polach, seconded by Hokamp to approve the Jurisdictional Transfer Resolution on CTH A and forward to County Board for their approval. . Motion carried unanimously.

12. Frac Sand Update – The final contract has been sent over to the completions attorney. It is a 5-year contract.

13. Equipment Update – The backhoe is back in service. The new grader is working very well.

14. Personnel Update – Barry Hamm has taken the Signage Coordinator position. A position for the Asphalt Plant Lead is open and interviews will be conducted in a couple of weeks. Doug also mentioned he has been very pleased with the Highway crew.

15. Current Project Updates – (see attached sheet)

16. Approve payment of bills.

**Moved by Miner, seconded by Hokamp to approve the monthly bill listing.
Motion carried unanimously.**

17. Accounting Supervisor's Report was reviewed.

Moved by Miner, seconded by Polach to approve the Accounting Supervisor's report. Motion carried unanimously.

18. Correspondence:

There is a pipe that needs to be changed on CTH B.

Extending the wetlands on CTH C was discussed. Only about \$30,000 will be spent on the whole project.

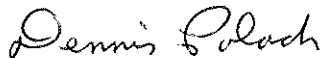
Equipment training for 16 people will be \$14,390.00 for a week's worth of training at the Marshfield shop. There will be more negotiations.

Highway Engineer Roland Hawk showed a slideshow of the before, during, and after photos on the Amundson Road Bridge project. It was constructed and opened to the public within three days. It was a success.

19. The next meeting date is November 07, 2013 at the Wood County Courthouse, Room 114, at 8:00 AM.

20. Motion to adjourn.

Moved by Nelson, seconded by Miner to adjourn at 10:43 AM. Motion carried unanimously.



Dennis Polach, Secretary

Minutes taken by PaNyia Yang, Highway Department Accounting Technician
(Reports attached below)