

Draft
South Central Library System Board of Trustees Minutes
3/25/2021, 12:15 p.m.
4610 S. Biltmore Lane, Suite 101, Madison, WI 53718
Meeting held remotely via BlueJeans

Action Items:

Approved the Participate in SCLS Technology Services agreement with Everett Roehl Marshfield Public Library

Present: F. Cherney, B. Clendenning, N. Foth, M. Furgal, J. Healy-Plotkin, J. Honl, N. Long, M. Nelson, R. Nelson, T. Peterson, G. Poulson, T. Walske, K. Williams

Absent: N. Brien, P. Cox

Excused: S. Elwell

Recorder: H. Moe

SCLS Staff Present: M. Van Pelt, K. Goeden

Call to Order Time: 12: 15 p.m. J. Healy-Plotkin, President

- a. Introduction of guests/visitors: None
- b. Changes/additions to the agenda: None
- c. Requests to address the Board:

Approval of previous meeting minutes: 2/25/2021

- a. Motion: G. Poulson moved approval. M. Furgal seconded.
- b. Changes or corrections: None
- c. Vote: Motion carried.

Bills for Payments: The payment amount is \$103,060.17

- a. Motion. K. Williams moved approval of the bills for payment. N. Long seconded.
- b. Discussion: None
- c. Vote: Motion carried.

Financial Statements: K. Goeden provided an overview of the financial statements.

Presentation: Pandemic and Libraries Review – M. Van Pelt provided a review of the impact on COVID-19 on the system, member libraries, funding, and circulation of physical and digital items. Two reports are available in the documents online with detailed information.

Committee Reports:

- a. Advocacy – No report
- b. Bylaws – Need to set the first meeting date. G. Poulson will email the committee members to determine the first meeting date for either June or July.

Action Items:

- a. Approve Participate in SCLS Technology Services agreement with Everett Roehl Marshfield Public Library
 - i. Motion: N. Foth moved approval of the agreement. J. Honl seconded.
 - ii. Discussion: None
 - iii. Vote: Motion Carried

SCLS Foundation Report: M. Van Pelt noted the foundation received funds from four sponsors for the Cornerstone in the amount of \$2,000. They include Envisionware, OverDrive, PTFS, and St. John's Property. The event will take place October 7th at the Buck and Honey's restaurant in Monona. Several funeral homes in Wisconsin have received the foundation estate planning brochures.

System Director's Report: You may view the System Director report online. M. Van Pelt noted the American Rescue Plan of 2021 (COVID relief bill) has been approved and over \$3 million will be coming to WI in the next 60 days to be disbursed by DPI. Expanded E-rate is receiving more funding with the focus of helping internet connectivity to folks at home. Millions will be added to the plan with reimbursement at 100%. This is to be used mainly for hot spots and connective devices. This will require CIPA compliance and libraries will have to apply directly for the e-rate funding. The Marathon County Library Board was provided with a FAQ from DPI. The Waunakee Public Library director, Erick Plumb, set up a vaccination clinic for all Dane County libraries including SCLS staff, which will be held at the Waunakee High School Friday, March 26th. The new Belleville Public Library building is open.

Discussion:

a. 2020 Management Discussion & Analysis review – D. Odahl provided details about the numbers reported on the audit and that no adjustments or corrections were needed to the audit.

b. System Effectiveness Statements – All SCLS libraries need to indicate on their annual report whether they felt the system was effective in 2020. The Middleton Public Library was the only library that indicated no. Eleven libraries included notes with their statements and they were provided to the board in the documents online.

c. Do we want to resume the examination of bills by trustees? The board determined that this will be discussed again in April. There is a bill examiner list created that indicates which trustee is responsible for reviewing the bills for payment monthly. It was suggested that the person responsible each month could come to the office on the day of the board meeting to review the bills and then stay at the office to participate in the board meeting. The board agreed it is good to continue a review. If a trustee is not able to review the bills for payment on the month they are scheduled, please contact Heidi Moe to make other arrangements.

d. SCLS 2019 – 2021 Strategic Plan: M. Van Pelt requested a small group of board members review the strategic plan. N. Foth, N. Long, and J. Healy-Plotkin volunteered to review it. S. Elwell also expressed interest and M. Van Pelt will contact her to confirm.

Administrative Council (AC) Report: All Directors Meeting 3/18/2021. You may view the minutes online.

Other Business: None

Information Sharing:

Adjournment: 1:47 p.m.

For more information about the Board of Trustees, contact Martha Van Pelt

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