

EXECUTIVE COMMITTEE MEETING MINUTES

DATE Tuesday, July 02, 2013

TIME: 8:00 a.m.

PLACE: Room 115, Wood County Courthouse

PRESENT: Trent Miner, Donna Rozar, Hilde Henkel, Lance Pliml

EXCUSED: Peter Hendler

OTHERS PRESENT: William Clendenning, Dennis Polach, Terry Stelzer, Michael Martin, Ed Reed, Paula Tracy, Amy Kaup, Bonnie Nuber, Samantha Joanis, John Bergin – REGI (CF), Jason Angell – City of Marshfield, Terry Rickaby, Jason Grueneberg, Doug Passineau, Brandon Dammann, Eugene Brueggen, John Spiegelhoff, Rae Anne Beaudry via telephone, Tim Pachowitz, Peter Manley, Peter Kastenholz

Business:

The meeting was called to order at 8:00 a.m. by Chairman Miner.

Public Comment - No comments from the public

Consent Agenda – No questions or comments

Motion (Rozar/Henkel) to approve the consent agenda. Motion carried.

Planner/Land Records Coordinator Grueneberg presented information on a resolution to support the Regional Economic Growth Initiative (REGI).

Motion (Pliml/Henkel) to approve the resolution to support the efforts of the Regional Economic Growth Initiative (REGI) whose purpose is to grow the economy and create job opportunities by combining and leveraging resources and focusing on manufacturing. The resolution will be forwarded to the County Board for consideration. Motion carried.

The Committee considered the resolution to authorize the City of Marshfield to enter into contracts on behalf of the city and county for asbestos abatement and razing the Affordable Apartment student housing complex on 5th Street and then convey site-ready property to the UW Marshfield/Wood County Foundation for the construction of student housing by Bluffstone Developers.

Motion (Rozar/Pliml) to approve the resolution to authorize the City of Marshfield to enter into contracts on behalf of the city and county for asbestos abatement and to raze the Affordable Apartment student housing complex and then convey the property to the UW Marshfield/Wood County Foundation. The resolution will be forwarded to the County Board for consideration. Motion carried.

Maintenance Coordinator Rickaby presented information on the cost of changing from pneumatic to digital control for the heating and cooling system. The total cost of the project was more than was budgeted, but breaking the project up would increase the cost. It was the consensus of the Committee to complete the project as presented. Cost in excess of budgeted amount will be funded by transfer from Maintenance Fund balance if needed.

Safety and Risk Manager Stelzer answered questions on his monthly letter of comments.

Information Systems Director Kaup noted highlights of her monthly letter of comments.

Wellness Coordinator Joanis gave an update of programs and presented a document detailing the Wood County Employee Wellness Board purpose and structure.

Motion (Henkel/Pliml) to approve the document as presented regarding the Wood County Employee Wellness Board. Motion carried.

Finance Director Martin presented the 2012 audited financial statement (CAFR) and two resolutions. The first resolution was to transfer funds for asbestos abatement and razing of the Affordable Apartments in Marshfield. These expenses will be shared with the City of Marshfield. The second resolution was to appropriate monies from a grant to the DATCP budget expenditures.

Motion (Rozar/Pliml) to approve the resolution to amend the 2013 budget for the county to fund higher than anticipated expenditures for asbestos abatement and razing of the Affordable Apartment complex and forward it to the County Board for consideration. Motion carried.

Motion (Pliml/Henkel) to approve the resolution to amend the 2013 DATCP budget to include unanticipated state aid monies and to appropriate those monies to the expenditures and forward the resolution to the County Board for consideration. Motion carried.

Martin presented a draft RFP for audit services for the next three years. There were no changes to the RFP and the consensus of the committee was to direct Martin to assemble a group of Department Heads and accountants to score and recommend the award of the contract.

The committee discussed the preparations for the 2014 budget process. September 3 & 5 were set for budget hearings. The parameters letter will include as part of the directions a 0% increase in budgets after the amendment for the wage study.

A ten minute break was taken at 9:30 a.m.

Human Resources

Motion (Pliml/Henkel) to go into closed session at 9:43 a.m., pursuant to §19.85 (1)(f), Wis. Stats., to discuss an employee's complaint. Rozar: Aye; Pliml: Aye; Henkel: Aye; Miner: Aye. Motion carried.

Motion (Pliml/Henkel) to return to open session at 10:40 a.m. Motion carried unanimously.

Motion (Hendler/Henkel) to uphold the Highway Commissioner's decision. Motion carried unanimously.

Ed Reed presented a proposal to broaden the language in the Wood County health insurance policy regarding durable medical equipment to include back orthotics effective July 1, 2013.

Motion (Pliml/Henkel) to approve broadening the language in the Wood County health insurance policy regarding durable medical equipment to include back orthotics effective July 1, 2013. Motion carried unanimously.

Rae Anne Beaudry, consultant from The Horton Group, joined the discussion via telephone. Ed Reed provided the Committee with trends that have negatively impacted the 2013 health reserve levels. The Committee discussed how it wanted to manage the reserves and recommended by consensus an eight percent (8%) increase in the 2014 health insurance premiums.

Ed Reed provided a listing of three insurance companies that provide voluntary life insurance and compared their products. The Committee requested that representatives from the three companies be present at next month's meeting for questions.

The Committee reviewed the pay plan step increase and annual review guidelines. The Committee approved the guidelines by consensus.

Ed Reed provided an update regarding an unpaid overtime issue in the Parks Department.

Peter Manley presented policy recommendations from the Pay for Performance Committee to implement the Pay for Performance Compensation System. Several training sessions will be included and the trial period will be 2014. Thanks to this Committee for a job well done!

Motion (Rozar/Henkel) to approve the form for 2014 performance evaluations as recommended by the Pay for Performance Committee. Motion carried unanimously.

Ed Reed provided the Committee with a resolution outlining the tentative agreements of the negotiated and mediated settlement with the Wood County Deputy Sheriffs' Association (WPPA/LEER).

Motion (Rozar/Henkel) to adopt the resolution for approval consideration by the Wood County Board outlining the Executive Committee's negotiated and mediated settlement with the Wood County Deputy Sheriffs Association (WPPA/LEER). Motion carried unanimously.

Motion (Pliml/Henkel) to adjourn the meeting at 12:40 p.m. Motion carried unanimously.

Respectfully submitted and signed electronically,

Donna Rozar

Donna Rozar, Secretary

Human Resources agenda items minutes taken and prepared by Paula Tracy. Other minutes taken and prepared by Bonnie Nuber. All minutes reviewed by the Executive Committee secretary.