

PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Tuesday, August 23, 2022

TIME: 8:30 a.m.

LOCATION: Room 114, Wood County Courthouse

1. Call meeting to order
2. Public Comments
3. Review Printer/Copier needs for District Attorney's Office
4. Adjourn

Join by phone

+1-408-418-9388 United States Toll

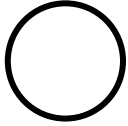
Meeting number (access code): 2497 484 5435

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m18b7d720bc2755cf1f09ffd3cc094ab6>

Meeting number (access code): 2497 484 5435

Meeting password: 082322

**RESOLUTION#** _____

Introduced by Executive Committee
 Page 1 of 2

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds
Reviewed by: _____, Corp Counsel	
Reviewed by: _____, Finance Dir.	

INTENT & SYNOPSIS: To centralize the Administration of Wood County's printer and copier fleet.

FISCAL NOTE: To Transfer \$39,629 from Department budgets and available funds in contingency (51590) to IT (51450). At the time of this request the funds available in contingency are \$450,000. The adjustment to the budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fisher, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
51212	Branch I	\$251.00	
51221	Clerk of Courts	\$1,473.00	
51320	Corp Counsel	\$310.00	
51420/51440/51120	County Clerk	\$1,006.00	
51310	District Attorney	\$1,308.00	
52601	Dispatch	\$637.00	
54219	Edgewater	\$3,475.00	
52520/52130/52510/52540	Emergency Management	\$359.00	
51510	Finance	\$524.00	
54121/54130/54122	Health	\$1,984.00	
53110	Highway	\$652.00	
51435	Human Resources	\$575.00	
56121/56123/56125	Land Conservation	\$319.00	
51611	Maintenance	\$323.00	
54365	Norwood	\$3,939.00	
55210	Parks & Forestry	\$846.00	
56320	Planning & Zoning	\$408.00	
51710	Register of Deeds	\$972.00	
51550	Safety/Purchasing	\$136.00	
54710	Veterans	\$322.00	
51590	Contingency	\$19,811.00	
51450	IT		39,629.00

DOUGLAS MACHON(Chair)

DENNIS POLACH

DONNA ROZAR

ADAM FISCHER

BILL CLENDENNING

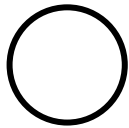
WILLIAM WINCH

KENNETH CURRY

Adopted by the County Board of Wood County, this 19TH day of February 20 19

County Clerk

County Board Chairman



WHEREAS, the main County Printer Management contract is up for renewal, and

WHEREAS, the overall County financial expenditures for printer and copier services is significant, and

WHEREAS, having a single Department administer and manage a County wide contract is advantageous to the County, and

WHEREAS, centralized administration of one County contract will improve the management of security compliance in order to provide protection of the County network infrastructure, and

WHEREAS, centralized administration will reduce/eliminate departmental expenditure fluctuation by allowing IT to manage hardware costs so that individual departments will not be sporadically required to, and

WHEREAS, the purpose of the County's Printer Management Program is to provide the best software and network security, quality hardware, and cost effective solution that meets the printer and copier needs of all County Departments, and

THEREFORE BE IT RESOLVED, to amend the Wood County budget for 2019 to transfer up to \$19,811 from the Contingency Account (51590) and transfer the departmental savings projects from the Department Printer/Copier Accounts to the IT function account (51450), and

BE IT FURTHER RESOLVED, the Administration of Wood County's printer and copier fleet be centralized and Administered in the IT Department, and

BE IT FURTHER RESOLVED, all costs associated with cost per page printing and copying will remain in each Department Budget, and

BE IT FURTHER RESOLVED, that the County Clerk shall publish a class one notice of this resolution within ten days.

{ }

DOUGLAS MACHON (CHAIR)

DONNA ROZAR

BILL CLENDENNING

WILLIAM WINCH

KENNETH CURRY

DENNIS POLACH

ADAM FISCHER

Adopted by the County Board of Wood County, this 19TH day of February 20 19.

County Clerk

County Board Chairman

District Attorney Printer Recommendations and Wants

<i>Current Device Names</i>	<i>Device Type</i>	<i>Device Model</i>	<i>Recommended Action</i>	<i>Rhyme Cost BW - 4 months</i>
District Attorney (Multifunction)	BW MFP	Sharp MXM4070 – 40ppm	Keep	\$ 143.61
District Attorney - Desk 1	BW Printer	HP P2055	Remove	\$ -
District Attorney - Desk 2	BW Printer	HP P2055	Remove	\$ -
District Attorney - Desk 3	BW Printer	HP P2055	Remove	\$ -
District Attorney - Desk 4	BW Printer	HP P2055	Remove	\$ -
District Attorney - Desk 5	BW Printer	Kyocera P3155DN	Move - locate centrally	\$ 32.19
District Attorney - Desk 6	BW Printer	Kyocera P3155DN	Keep	\$ 52.83
	BW or Color MFP	Sharp – 60ppm	Add – Purchased by IT	\$ 143.62

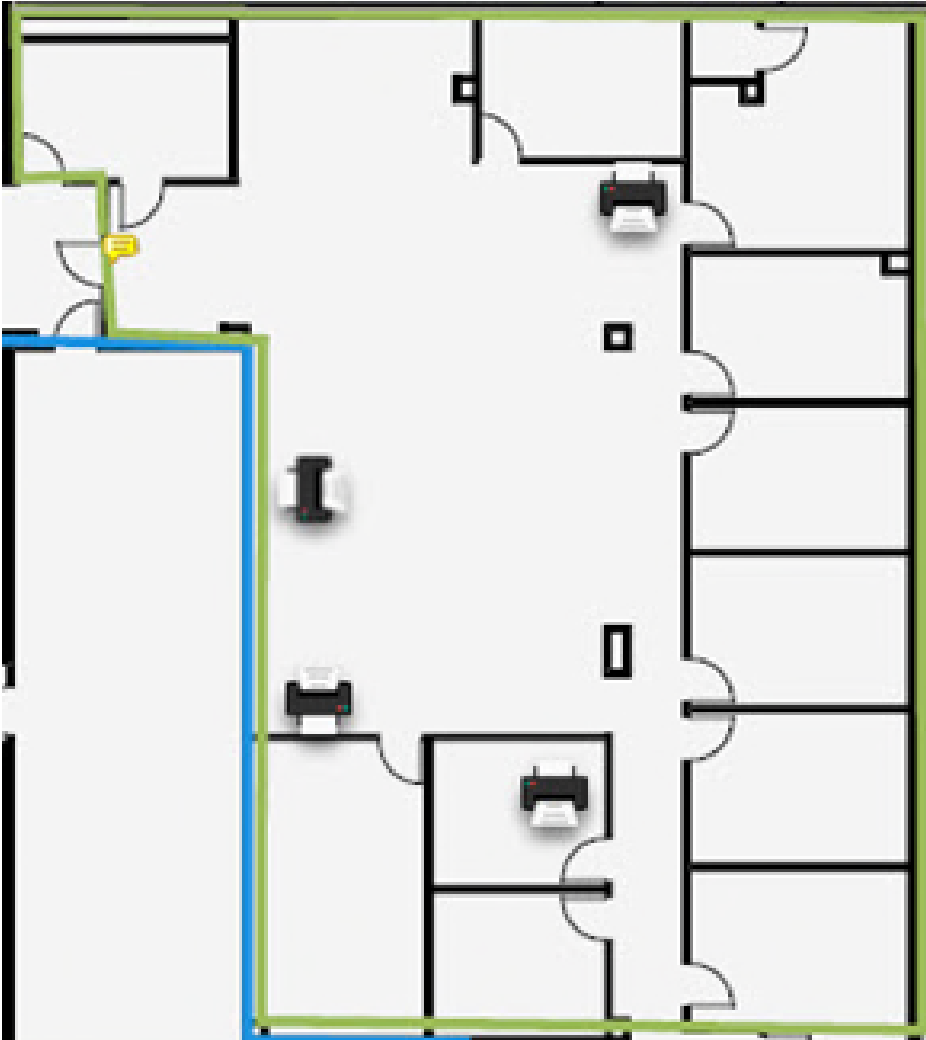
2023 DA Yearly Cost \$ 1,116.76 ~ Yearly Print Cost

<i>Room Number/ Location</i>	<i>New Machine Type</i>	<i>New Model</i>	<i>Features</i>	<i>New Hardware Value</i>	<i>60 Month New Lease - Monthly</i>	<i>BW Prints - 4 months</i>
Multifunction	BW MFP	As Is		\$ -	\$ -	\$ 194.09
Desk 1	BW Printer	Kyocera P3155dn	1 Tray - Desktop	\$ 912.00	\$ 17.88	\$ 46.62
Desk 2	BW Printer	Kyocera P3155dn	1 Tray - Desktop	\$ 912.00	\$ 17.88	\$ 43.49
Desk 3	BW Printer	Kyocera P3155dn	1 Tray - Desktop	\$ 912.00	\$ 17.88	\$ 63.06
Desk 4	BW Printer	Kyocera P3155dn	1 Tray - Desktop	\$ 912.00	\$ 17.88	\$ 39.61
Desk 5	BW Printer	As Is	1 Tray - Desktop	\$ -	\$ -	\$ 32.19
Desk 6	BW Printer	As Is	1 Tray - Desktop	\$ -	\$ -	\$ 52.83

\$ 1,415.68 ~ Yearly Print Cost

4 Kyoceras	\$	3,648.00	\$	71.50	monthly lease
Current Lease			\$	49.92	monthly lease
2023 DA Yearly Cost			\$	2,872.73	Lease + ~ Print Cost

Recommended



Wants

