

***MINUTES OF THE  
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE***

**DAY & DATE:** March 05, 2015  
**PLACE:** Wood County Courthouse, 400 Market St., Wisconsin Rapids, WI 54494, Room 115  
**MEETING TIME:** 8:00 A.M.  
**ADJOURNMENT TIME:** 10:03 A.M.  
**MEMBERS PRESENT:** Chairman, Al Breu; Vice-Chairman, Trent Miner; Secretary, Dennis Polach; Member, Marion Hokamp, and Member, William Winch  
**OTHERS PRESENT:** Highway Commissioner, Doug Passineau; Highway Engineer, Roland Hawk; Office Supervisor, Heather Gehrt; Park and Forestry Director, Chad Schooley; Forest Administrator, Fritz Schubert; Mark Arndt, Truck Country Wausau-Freightliner; Justin Conner, GI Specialist; Connie Janowski, Human Resources Director; Dawn Henderson, Recruitment Coordinator, Wayne Hall, DNR Wildlife Biologist

1. Chairman A. Breu called the meeting to order at 8:00 A.M.
2. Public comments: None
3. The minutes of the February 05, 2015 Highway Infrastructure & Recreation Committee meeting were reviewed.

**A motion was made by T. Miner and seconded by M. Hokamp to approve the above-mentioned minutes. Motion carried.**

4. Move to Item #6—Update on Project Engineering.

Roland Hawk, Highway Engineer, attended this portion of the meeting to discuss the CTH H project and by going with GeoGrid and not DOT specifications; the County could realize a substantial savings on this project. GeoGrid was used on CTH D and the company is currently using this project as an example throughout the County when discussing their product.

CTH Z is still in the works with talks between Domtar and Hwy. The DNR is aware and if there is no resolution by the time expiration, Hwy will ask for an extension.

5. Move to Item #19b—Presentation regarding Leadership Academy Project.

Justin Conner, GIS Specialist, attended this portion of the meeting to discuss a recreational trail connector project his team is working on for a Leadership Academy Class given by the Heart of Wisconsin. At this time there is no

commitment needed from the Parks Department, he just wanted to the Committee to be aware of the project. The trail would use former railroad right of way property, currently owned by the City of Wisconsin Rapids.

6. Move to Item #4—Employee Vacancy.

There is currently 1 Common Laborer position open and Doug is working with Human Resources. Applications will be reviewed shortly and interviews will begin.

7. Move to Item #5—Update on Equipment.

The Highway Department ordered the paver and it should be arriving in early May.

8. Move to Item # 9, #10 & #11—various Department quotes.

**A motion was made by T. Miner and seconded by D. Polach to approve the various Department quotes for one truck, bituminous products, and milling/pulverizing and authorize the Highway Commissioner to accept the quote most advantageous to Wood County. Motion carried.**

9. Move to Item #7—Wisconsin Rapids Shop Fuel System.

Wood County is eligible for PECFA funds for the Wisconsin Rapids shop site. Doug was notified that PECFA funding would be taken out of the Governor's budget in 2017. The fuel system would have to be moved now in order to utilize the existing funds. After the tanks are removed, the ground must be monitored for one year. If there is contamination during that time there will still be funding to clean it up. Doug will get estimates on costs to move the tanks and report back to the Committee.

10. Move to Item #8—ET2000 Terminal Ends

Due to the integrity of the strength of the terminal ends, all counties are currently inspecting their terminal ends.

11. Move to Item #12—Frac Sand Update.

Some company haulers are using non designated haul routes, but a call to the Company usually solves the problem. All Companies have paid or are currently making payments.

12. Move to Item #13—Current Projects Update. (see attached sheet)

13. Move to Item #14—Monthly bill listing.

**A motion was made by T. Miner and seconded by M. Hokamp to approve the monthly bill listing. Motion carried.**

14. Move to Item #15—Accounting Supervisor's Report.

**A motion was made by T. Miner and seconded by D. Polach to approve the Accounting Supervisor's report. Motion carried.**

15. Move to Item #16—Correspondence.

- International Truck Company would like Wood County to be a test County for a new patrol truck by leasing the truck for \$1.00 for 1 year. If the County is happy, then they can purchase it. The Committee was ok with this as long as the full cost of the truck was known ahead of time.
- Auburndale Shop's tanks will be removed by the Highway Department when the payment is received for the property by the purchasers, the Town of Auburndale and the Village of Auburndale, in a joint venture.
- Currently trying to do a jurisdictional transfer for CTH A with the DOT.

**The Committee took a break at 9:20 AM and resumed at 9:25 AM.**

16. Move to Item #17—Construction Supervisor's report. (see attached sheet)

**A motion was made by T. Miner and seconded by M. Hokamp to approve the Construction Supervisor's report. Motion carried.**

17. Move to Item #18—Office Supervisor's report. (see attached sheet)

**A motion was made by T. Miner and seconded by D. Polach to accept the Office Supervisor's report. Motion carried.**

18. Move to Item #19—Park and Forestry Director's report. (see attached sheet)

- Volunteers desire to plant butterfly habitat in cleared area of Lake Wazeecha Dam.

**A motion was made by T. Miner and seconded by M. Hokamp to allow volunteers to plant butterfly habitat with the exception of blue lupine and with the understanding that the County may need to go into that area to do maintenance duties associated with the dam. Motion carried.**

- Quotes for 1-ton plow truck.

**A motion was made by T. Miner and seconded by M. Hokamp to approve the 1-ton plow truck quote and authorize the Park and Forestry Director to accept the quote most advantageous to Wood County. Motion carried.**

- Special Use Permit for Jigsaw Run for Autism Awareness at South Wood County Park on May 2, 2015.

**A motion was made by W. Winch and seconded by D. Polach to approve the special use permit for the Jigsaw Run on 5-2-15. Motion carried.**

**A motion was made by T. Miner and seconded by D. Polach to approve the Park and Forestry Director's report. Motion carried.**

19. Move to Item #20—Forest Administrator's Report. (see attached sheet)

- Update on the meeting pertaining to State Wildlife Area lease. Designated representatives from WDNR, Wood County, and Wildlife Area Committee met as a result of earlier HIRC Committee issue with current lease agreement. Main outcomes from the meeting were: 1) A Memorandum of Understanding will be developed pertaining to dam management/maintenance responsibilities on the Wood County Wildlife Area. Fritz Schubert will work with Corporation Counsel and Neal Paisley to provide a draft for HIRC Committee review. 2) Rental fee to be raised from \$.45 per acre to \$.90 per acre. HIRC Committee agreed with the rate increase, DNR agreement is needed. When the county receives notice of DNR approval of new rate, a resolution and an amendment to the lease agreement, similar to the previous rate change will be necessary. Fritz Schubert will work on this issue and bring back to the HIRC Committee when DNR responds.

**A motion was made by T. Miner and seconded by D. Polach to approve the Forest Administrator's report. Motion carried.**

20. Move to Item #21—Correspondence.

- Monthly equipment and workers comp claims reports for Park & Forestry Department—none for the month of February.
- Correspondence from Domtar regarding an ice fishery held for employees and friends had over 280 people using their ice access by the dam on CTH Z.
- Fritz has mentioned that in the Governor's 2017 budget he is trying to eliminate certain grants, which would include the Forest Administrator Grant.

21. Move to Item #22—Monthly bill listing.

**A motion was made by T. Miner and seconded by M. Hokamp to approve the monthly bill listing. Motion carried.**

22. Move to Item #23—Revenue report.

**A motion was made by D. Polach and seconded by T. Miner to approve the revenue report. Motion carried.**

23. Move to Item #24—Next meeting date: Special Meeting to award Lake Wazeecha Dam Improvement Project Bids on Tuesday, March 17, 2015 at 9:00 AM in Room 115 of the Wood County Courthouse.  
Next regularly scheduled meeting: Thursday, April 2, 2015 at Wood County Highway Shop.

**A motion was made by T. Miner and seconded by W. Winch to adjourn at 10:03 A.M. Motion carried.**



Dennis Polach, Secretary

Minutes taken by Heather Gehrt, Park & Forestry Office Supervisor