

**AGING & DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN BOARD MEETING**  
**ADRC-CW, 2600 Stewart Avenue, Suite 25, Wausau, WI.**

**Thursday, July 8, 2021**  
**9:30 A.M.**

Mission: The Aging and Disability Resource of Central Wisconsin promotes choice and independence through personalized education, advocacy, and access to services that prevent, delay, and lessen the impacts of aging and disabilities in the lives of adults.

Due to the COVID-19 pandemic and associated public health directives, this meeting was held with limited in-person presence along with video and teleconference options.

1. Call to Order: Meeting was called at 9:33 am by Chairman, Tim Buttke.
2. Roll Call Attendance: Board attendance taken by Kim Isakson
  - a. Board attendance: Jim Hampton, Sandi Cihlar, Norbert Ashbeck, Dora Gorski, Mike Feirer, Bill Clendenning, Will Hascall, Doug Curler, Dona Schwichtenberg, Carol Feller-Gottard, Tim Buttke, Kathy Meyer, Tony Omernik, Danielle Yuska,
  - b. Excused absence: Doug Machon
  - c. Staff in attendance: Jonette Arms, Ronda James, Steve Prell, Jennifer Cummings, Angela Hansen, Erin Wells, Kim Isakson
  - d. Guests: Judy Nagel, Langlade County Clerk; Emily Gilbertson, Regional Quality Specialist, Office for Resource Center Development, Wisconsin Department of Health Services; and Katherine Cullinan, Health Equity Consultant, Bureau of Aging and Disability Resources, Division of Public Health, Wisconsin Department of Health Service
3. Public Comments
  - a. Jonette Arms welcomed Tony Omernik and Kathy Meyer as new board members.
4. Approval of Minutes – 06/10/2021
  - a. Jim Hampton states a correction to be made for the motion of Vice Chair Commission to say first by Norbert Ashbeck, second by Sandy Cihlar.
  - b. Motion to approve the 6/10/2021 minutes by \_\_\_\_\_, second by \_\_\_\_\_
  - c. Motion carried, minutes approved.
5. Discussion/possible action – Finance Committee Report
  - a. Steve Prell gives review of leases and contracts moving forward in the next couple of months.
  - b. Norbert Ashbeck asks that the policies vs. contracts wording match and if not to have them updated.

- c. Motion to approve Finance Committee report by Mike Feirer, seconded by Sandi Cihlar.
  - d. Motion carried, report approved.
- 6. Discussion/possible action – 2021 Budget Adjustments: Nutrition Program Capital Items
  - a. Steve Prell states capitol items to be approved by the board.
  - b. Monies not used at congregate nutrition will be requested to be used for a hot water heater and dishwashing machine for the Wisconsin Rapids site.
  - c. Motion to approve the request for transferring of congregate grant dollars to the nutrition MOW grant by Bill Clendenning, seconded by Norbert Ashbeck.
- 7. Discussion/possible action – Acknowledgment of Sharon Rybacki–Retirement from ADRC-CW Board
  - a. Sharon Rybacki is not in attendance. Dora Gorski suggests removing the item from future agendas and announcing Sharon Rybacki’s retirement in the public comments once she is in attendance at a meeting.
- 8. Discussion/possible action – Aging and Disability Resource Centers 101 Presentation
  - a. Jonette Arms gives an overview on what the ADRC-CW does and how people are helped and federal and state funding streams that support aging and ADRC programs/services.
  - b. Spouses of 60+ year old people are eligible for caregiver options.
  - c. Healthy Living class fees can be adjusted or waived if people cannot afford the fee.
  - d. Veterans that come to the ADRC-CW are referred to ADRC-CW and Veteran services.
  - e. ADRC-CW does not solicit funds but does make requests to foundations and requests contributions from the general public through the monthly Choices newsletter.
- 9. Discussion/possible action – Health Equity: A Board’s Role in Building a Future We’re Proud of Presented by Katherine Cullinan, Health Equity Consultant, Bureau of Aging and Disability Resources, Division of Public Health, Wisconsin Department of Health Service
  - a. Katherine Cullinan shared information on how to build a foundation to start a relationship group to group, board to board with strategic planning.
  - b. Katherine Cullinan states that health equity allows everyone to have the right to have their needs met. Having information in plain language is a huge part of health equity.
- 10. Director’s Report by Jonette Arms

- a. Discussion was held about the farmers market and having the incorrect phone number and how it was handled to get the correct information out to the public.
- b. Limelight award nomination and procedure was discussed.
- c. The agenda for the annual All Staff meeting on September 14, 2021 was shared.
- d. Discussion was held on the leaking issues in the ADRC-CW Wausau office and what the next steps should be. Board requested that the conversation go through the Executive Committee and that a meeting be requested with Ghidorzi.
- e. Highlights for the Senior Center of Langlade County opening were given.
- f. Discussion about Langlade County and their Senior Center Board's desire to relocate from the Health Services Center to the empty space next door to the new senior center. The board gave approval to have more conversations and do research.
- g. Discussion was held on updates and repairs needed at the Wisconsin Rapids offices.

11. Future Agenda Items: Review on existing leases.

12. Adjournment: Meeting adjourned at 11:34 by Norbert Ashbeck. Second by Mike Feirer.