

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: February 23, 2015

PLACE: Edgewater Haven, Port Edwards – Conference Room 110, Administration Building

PRESENT: Donna Rozar, Tom Buttke, Marion Hokamp, Lori Slattery-Smith, R.N. (via phone), Doug Machon, Peter Hendler, Mike Feirer, Jeffrey Koszczuk, D.O.

EXCUSED: Bonnie Jaecks

ALSO PRESENT: Kathy Roetter, Rhonda Kozik, and Jo Timmerman (Human Services); Sue Kunferman, Kathy Alft, Nancy Eggleston, Ty Zastava, and Dani Zolnik (Health Department); Rock Larson (Veterans Services); Amy Slattery (Edgewater Haven); Lance Pliml (County Board Chair); Renee Schulz-Stangl (Executive Director, Personal Development Center); Bill Clendenning, Joe Zurfluh, Bill Leichtnam (County Board members); Bruce Dimick and Rhonda Carrell (public members); Karen Madden (Daily Tribune); Connie Janowski (Wood County Human Resources Director)

1) Call to Order

Meeting called to order at 5:00 p.m. by Chair Rozar.

2) Quorum

The Chair declared a quorum present.

3) Public Comments

- Bill Leichtnam shared his objections to DNR Emergency Rule 1417 and asked the Committee to oppose this Rule and express that objection to the County Board.
- Rhonda Carrell expanded on objections shared by Bill Leichtnam.

4) Correspondence

- Save the Date for Human Services Day at the Capital (April 8th) was announced. Contact Kathy Roetter before March 20th if interested in attending. Approval for Committee attendance will be a March agenda item.
- Foster Care News – February issue
- Norwood Health Center Admissions Unit occupancy levels in 2014 were shared.
- Safety and Risk Management report for the departments the Health and Human Services Committee oversees was received. Chair Rozar commended the Department Heads for helping to create “A Culture of Safety” within their respective departments and asks that employees also be commended for their commitment to safety.
- Rock Larson announced that Veterans Services has been selected again to host a homeless stand-down event.

5) Consent Agenda

Motion (Hendler/Koszczuk) to approve the consent agenda as presented. All ayes. Motion carried.

6) Discussion and consideration of items removed from consent agenda

n/a

7) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center

Financial statements were reviewed, with specific questions answered by appropriate department heads.

8) Health Department Performance Management update

Ty Zastava presented an overview of the Health Department’s performance management dashboard and highlighted specific measures within each program team. Ty shared quality improvement projects and explained how those projects are led. Ty also described the client satisfaction surveys completed in 2014.

9) Health Department presentation on Natural Resources Emergency Rule 1417

Nancy Eggleston provided a background of the DNR Emergency Rule 1417 and a brief analysis of what the emergency rule does. Bill Clendenning informed Committee members that a resolution will be presented at the March 9th Judicial & Legislative Committee meeting. Motion (Machon/Feirer) to schedule a special meeting prior to county board for co-sponsorship of that resolution, and to direct the Health Officer and Environmental Health Supervisor to send a letter of strong opposition to the DNR, DNR Board, and area legislators. All ayes. Motion carried.

10) Health Department out-of-state travel request to attend the Community of Practice for Public Health Improvement in San Antonio, TX March 19-20, 2015 with all expenses paid with grant funds

Sue Kunferman shared conference details and learning objectives. Motion (Buttke/ Koszczuk) to authorize attendance to the Community of Practice for Public Health Improvement in San Antonio TX for Health Department personnel with all expenses paid with grant funds. All ayes. Motion carried.

11) Health Department reclassification of WIC nutritionist position

Sue Kunferman explained the purpose for this reclassification request. The position is entirely grant funded. Human Resources has reviewed the request and supports the reclassification. Motion (Buttke/Hokamp) to approve reclassification of the WIC nutritionist position. All ayes. Motion carried.

12) Edgewater Haven approval of plaque for the building entrance

Amy Slattery shared options for a building entrance plaque. Names of the Health and Human Services Committee members include those who were on the Committee at the time the renovation project was approved. Motion (Hendler/Koszczuk) to proceed with the plaque at the building entrance. All ayes. Motion carried.

13) Human Services discussion regarding potential office locations

Kathy Roetter explained the concerns with current space at Cornerstone and her focus for potential new locations. Kathy shared the geographic location associated with current client caseload. Kathy will continue to gather information and bring options back to the Committee.

14) Human Services wage and step increases

Kathy Roetter shared concerns with results of decisions by Executive Committee as it pertains to leadership in her department who are not eligible for step increases. Kathy also shared concerns with starting wages and inability to recruit. Connie Janowski commented greater flexibility has been extended to department heads for offering a starting wage. A thorough discussion of the issues commenced with the decision that Kathy will meet with Connie with the county board Chair participating in that discussion.

15) Human Services Psychiatric update

Rhonda Kozik provided an update with current psychiatric and psychology staffing shortages at the Marshfield Clinic. Rhonda explained how increased utilization of qualified social workers will assist with psychology counseling needs.

16) Human Services year-end closing update

Jo Timmerman shared anticipated revenues waiting to be recorded and provided an explanation of year-end revenue deferrals. Jo described reporting systems the Human Services Department works with and difference of fiscal year periods. Work with Wipfli continues in evaluating finance processes in the Department. Phase 2 should be completed in 3-4 weeks. It was suggested that a presentation be made to a joint Executive Committee and Human Services Committee meeting following that evaluation.

17) Community Critical Response Team referred by Judicial and Legislative Committee

After clarification of the correct response team name (Coordinated Community Response Team-CCST), Renee Schulz-Stangl was given the opportunity to describe what a CCST does, how teams are chaired, and key players involved. Renee stated contributions from partners assists with strategic county-wide awareness. The work focuses on domestic violence. The referral to Health & Human Services was intended to create an awareness of the team and to solicit ideas of what work this Committee can do. Kathy will designate representation from Human Services to the CCST.

18) Legislative Issue Updates

Department heads provided legislative updates regarding issues pertaining to their departments.

19) Items for Future Agenda

The Chair noted items for future agendas.

20) Date/Time of Future Meeting

- March 17, 2015, 9:00 am, Wood County Courthouse, Room 317A – Wisconsin Rapids
- March 23, 2015, 5:00 pm, Wood County Annex & Health Center, Classroom – Marshfield

21) Adjourn

Motion (Hendler/Hokamp) to adjourn. All ayes. Motion carried. Meeting adjourned at 7:38 p.m.

Minutes taken by Kathy Alft and reviewed by Marion Hokamp, Secretary.

Minutes subject to committee approval

Marion Hokamp, Secretary
Health and Human Services Committee