

**CRIMINAL JUSTICE COORDINATOR ADHOC COMMITTEE
MEETING MINUTES**

DATE: Wednesday, September 23, 2020
TIME: 9:00 a.m.
PLACE: Wood County Courthouse-Room 114
Wisconsin Rapids, WI

PRESENT: Adam Fischer, Bill Clendenning, Bill Leichtnam, Brad Hamilton, Brent Vruwink, Shawn Becker, and Mary Solheim

OTHERS PRESENT: (for part or all of the meeting, in-person or video conference) Kim McGrath, Shannon Lobner and Lisa Keller

1. The meeting was called to order at 9:00 a.m. by Chairman Fischer.
2. A quorum was declared.
3. There were no public comments.
4. **A motion was made by Hamilton and seconded by Leichtnam to approve the minutes from the September 15, 2020 meeting. All voted aye, motion carried.**
5. Oversight of the Criminal Justice Coordinator position was discussed by the committee. The consensus of the committee was to have the Criminal Justice Coordinator set up as a stand-alone department with direct reporting to the Judicial and Legislative Committee, with mentoring and guidance from the Sheriff's Department. **A motion was made by Leichtnam and seconded by Clendenning, to have the Criminal Justice Coordinator, per agenda item #5 from the September 23, 2020 meeting and previous Resolution #19-8-9, as a stand-alone department. Motion passed 6-1 with Vruwink, voting no.**
6. **A motion was made by Hamilton and seconded by Leichtnam, to go into closed session pursuant to Wisconsin State Stat. 19.85(1)(c) and (e) to review references and select a final candidate for the Criminal Justice Coordinator position. Roll call was taken with Fischer voting yes; Clendenning voting yes; Leichtnam voting yes; Hamilton voting yes; Vruwink voting yes; Becker voting yes; and Solheim voting yes.**

The committee went into closed session at 9:09 a.m.

7. **A motion was made by Clendenning and seconded by Hamilton to return to open session. All voted aye, motion carried.**

The committee returned to open session at 10:18 a.m.

8. The next meeting date will be determined at a later time.
9. Chairman Fischer adjourned the meeting at 10:19 a.m.

Minutes taken by Shannon Lobner and are in draft format until approved by the committee at the next meeting.