

EXECUTIVE COMMITTEE

DATE: Tuesday, October 03, 2017
TIME: 8:30 a.m.
LOCATION: Wood County Courthouse, Room 114

1. Call meeting to order
2. Public comments
3. CONSENT AGENDA
 - (a) Review/approve minutes from previous committee meetings
 - (b) Approval of departments vouchers – County Board, Human Resources, Risk Management, Finance, Treasurer, Clerk, Information Technology, Maintenance and Purchasing.
4. Review items, if any, pulled from consent agenda
5. Business After Hours - Discussion of and proposal for funding
6. **County Clerk**
 - (a) Review letter of comments
7. **Maintenance**
 - (a) Review letter of comments
 - (b) Update on River Block Construction and Courthouse Remodeling
8. **Safety & Risk Management**
 - (a) Review letter of comments
 - (b) Review 2018 Safety/Risk Management budget
9. **Information Technology**
 - (a) Review letter of comments
 - (b) Review 2018 IT budget
 - (c) Discuss HRMS/Dynamics Software and Payroll Processing
10. **Wellness**
 - (a) Wellness Updates
11. **Treasurer**
 - (a) Review letter of comments
12. **Finance**
 - (a) Review letter of comments
 - (b) Update on 2018 budget
 - (c) Discussion and decisions on payroll function
 - 1) Decision on moving payroll function from Human Resources to Finance
 - 2) Review and possible acceptance of Wipfli proposal
 - 3) Staffing of payroll function
 - (d) Initial Resolution for borrowing not to exceed \$1 million for highway construction
 - (e) Discussion and actions on \$5.44 million debt issue (Highway, Refunding STFL, 2018 Capital Projects)
 - 1) Ratings conference call with Moody's Thursday October 5th
 - 2) Bid opening on Monday, October 16th
 - 3) Executive Committee meeting to introduce resolution of accept bid Tuesday, October 17th
 - 4) County Board acceptance of bid on Tuesday, October 17th
 - (f) Correspondence
 - Budget and actual reports for 9 months ended September 30, 2017
13. **Human Resources (HR)**
 - (a) Monthly Letter of Comments
 - (b) Review Educational Reimbursement Policy
14. Consider any agenda items for next meeting.
15. Set next regular committee meeting date.
16. Adjourn

EXECUTIVE COMMITTEE MEETING MINUTES

DATE Wednesday, August 30, 2017
PLACE: Room 114, Wood County Courthouse
PRESENT: Ed Wagner, Bill Clendenning, Al Breu, Lance Pliml, Michael Feirer, Donna Rozar, Hilde Henkel (by Phone).

OTHERS PRESENT (for part or all of meeting): Michael Martin, Marla Cummings, Dennis Polach, Cynthia Robinson, Sue Kunferman, Randy Dorshorst, Chad Schooley, Shane Wucherpfenning, Steve Kreuser, Reuben Van Tassel, Lori Heideman, Doug Passineau, John Peckham, Brandon Vruwink, Jordan Bruce, and Amy Kaup.

The meeting was called to order at 8:30 a.m. by Chairman Wagner.

Public Comment - No comments from the public

Ad Hoc Property Committee – Appointment of an Ad Hoc Property Committee under the Executive Committee with the County Board Supervisors of Al Breu as Chairperson, Brad Kremer, Ken Curry and Reuben Van Tassel as staff member of committee.

Motion (Pliml/Rozar) to approve the creation of the Ad Hoc Property Committee. Motion carried unanimously.

There was a general discussion and questions about the confusion on whether departments should or should not have included Capital Project items in their 2018 budget. Some departments did and some did not. Also questioned was whether some of the items are needed at all that were included in the budget. The Finance Director Mike Martin gave an update explaining the uncertainty of the Capital Projects being included or excluded from the budget.

Items that were not included in the budget were then discussed and added to the Capital Projects budget for 2018.

Department	Amount
Edgewater	\$ 296,600
Norwood	196,500
Parks	140,000
Highway (Construction)	1,000,000
Highway (Software)	29,000
Total	\$1,662,100

Finance Director Martin will bring a resolution for borrowing to the Executive Meeting on September 5, 2017 with the amount to be determined at that meeting and to be presented to the County Board on September 19, 2017.

Other discussion included the impact of the debt service will have on the tax levy and the General Transportation Aids (GTA) on the debt service tax levy. Chairman Wagner is to meet with the Human

Resources Director and the Information Technology Director about the cost of and moving payroll to the Finance Department.

Motion (Clendenning /Rozar) to adjourn the Executive Committee meeting at 10:44 a.m. Motion carried unanimously.

Respectfully submitted and signed electronically,

Donna Rozar

Donna Rozar, secretary

Minutes taken and prepared by Marla Cummings. Minutes reviewed by Committee secretary.

EXECUTIVE COMMITTEE MEETING MINUTES

DATE: Tuesday, September 5, 2017

TIME: 8:30 a.m.

PLACE: Room 114, Wood County Courthouse

PRESENT: Al Breu, Bill Clendenning, Michael Feirer, Hilde Henkel, Lance Pliml,
Donna Rozar, Ed Wagner

OTHERS PRESENT (for part or all of the meeting): Reuben Van Tassel, Brenda Nelson, Marla Cummings, Mike Martin, Adam Fandre, Amy Kaup, Heather Gehrt, Terry Stelzer, Sue Kunferman, Brandon Vruwink, Jordan Bruce, Shane Wucherpfennig, Chad Schooley, Jason Grueneberg, Jo Timmerman, John Peckham, Doug Passineau, Cindy Cepress, Trent Miner, Lori Heideman, Brent Vruwink, Cindy Robinson, Dennis Polach, Adam Fischer, Brad Kremer, Joe Zurfluh, Sara Schnoor (PMA), Warren Kraft, Sheriff Tom Reichert, Paula Tracy, Kelli Quinnell

The meeting was called to order by Chairman Wagner.

Public Comment – Supervisor Zurfluh stated he wished to speak during agenda items 12d-2 and 13e. The Chair stated the supervisor would be given that opportunity.

Consent Agenda

Motion (Pliml/Henkel) to approve the consent agenda as presented. Motion carried unanimously.

Discussion was held regarding hosting Business-after-Hours at the River Block building. Cepress and Grueneberg have discussed this hosting since Grueneberg has been approached by both the Marshfield and Wisconsin Rapids Chambers of Commerce. All departments currently housed in the River Block building are on board with the idea. It would give local businesses and the public a chance to see the new facility. Grueneberg stated the event could occur sometime in October or November and that there are a number of locations within the River Block building that could be utilized for set-up of refreshments. Furthermore, Grueneberg requested guidance from the Committee regarding budget, refreshments, and other event details.

Motion (Pliml/Rozar) to allow Business-after-Hours to be held at the River Block building and requested Jason Grueneberg to move forward with planning and putting together a budget for the event. Motion carried unanimously.

County Clerk Cindy Cepress discussed her Letter of Comments.

The 2018 County Clerk budget was reviewed. Discussion was held regarding how the Clerk's office audits supervisor's per diem requests to make certain appropriate requests are made.

Motion (Rozar/Breu) to approve the 2018 County Clerk budget as presented. Motion carried unanimously.

Maintenance Manager Van Tassel reviewed his Letter of Comments.

Van Tassel gave an update on the Courthouse and River Block construction projects. All departments are now moved into the River Block building and projects such as new exterior doors and glass for the third floor breakroom are being completed. The project is under budget so Van Tassel would like to go ahead with replacing the sidewalks on the north side of River Block this fall.

Motion (Feirer/Henkel) to approve replacing the sidewalks on the north side of the River Block building. Motion carried unanimously.

Van Tassel reported that the Dispatch and IT Departments are moved into their new areas in the Courthouse. He is requesting permission to use monies not spent on those projects to proceed with the transformer replacement project this fall, with a completion date December 2018.

Peter Kastenholz has been working with Consolidated Water Power Company on an easement agreement for the power supply line to the River Block building. CWPCo does not take ownership of the line beyond the meter which is located inside the power plant, leaving the line which runs from the power plant, along the paper mill property and into the building. Wood County's responsibility. Either Wood County takes ownership of the high voltage line or finds a new utility company, which would be very costly.

Discussion was had regarding increased collaboration of the Courthouse, Norwood, and Edgewater maintenance departments for increased efficiency and cost-effectiveness. The heads of these departments will work together in a cooperative effort when it comes to managing large projects and creating capital improvement plans.

The 2018 Maintenance budget was reviewed.

Motion (Clendenning/Breu) to approve the 2018 Maintenance budget as presented. Motion carried unanimously.

Risk Management Director Stelzer reviewed his Safety and Risk Management Letter of Comments. Stelzer indicated he has received a Notice of Claim regarding the May 2017 suicide in the jail.

The 2018 Safety/Risk Management budget was reviewed.

Motion (Rozar/Henkel) to approve the 2018 Safety/Risk Management budget as presented. Motion carried unanimously.

The IT Letter of Comments was reviewed. IT Director Kaup reported that the department has moved into their new space. They are working on getting the old data center equipment out of the Veterans office. Kaup stated that TimeStar is going well.

The 2018 IT budget was reviewed.

Motion (Rozar/Breu) to approve the 2018 IT budget. Motion carried, with Clendenning voting no.

Wellness Coordinator Fandre presented his update. Approximately 150 new participants have joined the Wellness Program. Clendenning questioned the mandatory flu shots. Fandre indicated the issue was tabled at the last Wellness Board meeting. Sue Kunferman, Wellness Board Chair, indicated a discussion will be had at the next department head meeting regarding incentivizing influenza vaccine administration.

Treasurer Gehrt reviewed her Department's Letter of Comments.

Gehrt presented a resolution to sell a tax deeded property in the City of Wisconsin Rapids..

Motion (Pliml/Breu) to approve the resolution to sell a tax deeded property in the City of Wisconsin Rapids. The resolution will be forwarded to the County Board for consideration. Motion carried unanimously.

Gehrt presented a resolution to update designated public depositories and authorizing withdrawal of County monies.

Motion (Clendenning/Feirer) to approve the resolution to update designated public depositories and authorizing withdrawal of County monies. The resolution will be forwarded to the County Board for consideration. Motion carried unanimously.

Sara Schnoor from PMA Financial was introduced to the Committee. Gehrt is requesting permission to sign a resolution with WISC/PMA Financial to authorize investing with them. The resolution must be presented to the County Board for passage and put in to the standard resolution format.

Motion (Breu/Clendenning) to put the resolution authorizing investing with WISC/PMA into the standard resolution format and present same to the County Board. Motion carried unanimously.

The 2018 Treasurer's budget was reviewed.

Motion (Clendenning/Rozar) to approve the 2018 Treasurer's budget as presented. Motion carried unanimously.

Treasurer Gehrt did a presentation of 6 County owned properties for potential sale. Gehrt believes she should not be in charge of the sale of these properties since the majority of them are under the Maintenance Department's oversight.

Motion (Feirer/Rozar) to put the Adhoc Property Committee in charge of making recommendations to the Executive Committee regarding the six County owned properties. Motion carried unanimously.

The Finance Department Letter of Comments was reviewed.

Finance Director Martin gave an update on the 2018 budget. The current budget shortfall amount is \$448,663, mostly due to debt service changes. The operating tax rate is \$4.485 compared to \$4.545 in 2017 and the debt service tax rate is \$0.639 compared to \$0.546 in 2017.

The 2018 Finance budget was reviewed.

Motion (Clendenning/Feirer) to approve the 2018 Finance budget as presented. Motion carried unanimously.

An initial resolution for borrowing not to exceed \$1 million for highway construction was presented and discussion was held.

Motion (Clendenning/Pliml) to postpone action on the resolution for borrowing for highway construction until time certain. Motion carried unanimously.

A resolution for borrowing not to exceed \$1.8 million for 2018 budgeted capital projects was presented and discussed. Removing three projects from the capital projects would cover the current budget shortfall. Those projects include the squad cars and transport van from the Sheriff's Department (\$245,086) and the

Citrix upgrade (\$160,000) and Business Continuity Phase 1 (\$150,000). None of these items would last as long as the 10-year borrowing.

Motion (Pliml/Rozar) to remove squad cars and transport van from the Sheriff's Department (\$245,086), and Citrix upgrade (\$160,000) and Business Continuity Phase 1 (\$150,000) from the IT capital improvement plan and fund with operations. Motion carried unanimously.

Motion (Rozar/Henkel) to revise the initial resolution for borrowing for capital projects to \$1.2 million and bring same to the County Board for consideration. Motion carried unanimously.

Martin indicated that he will forward information regarding the projected debt service tax rate to the Committee.

Martin presented the reimbursement resolution the County has on file for the Committee's affirmation.

Motion (Pliml/Feirer) to affirm the reimbursement resolution presented. Motion carried unanimously.

Discussion was held regarding the transfer of payroll to Finance from HR. Martin and Cummings believe the optimal time to transfer the duties would be in January 2018. They also believe it would make sense to implement and use the Dynamics GP payroll module. Finance has reached out to Wipfli and received a preliminary quote for the Dynamics GP payroll module. Martin and Cummings will be meeting again with Wipfli on September 14 and will request that Wipfli turnkey the entire project to relieve the burden on the County IT department. Martin indicated he met with IT Director Kaup who is on board with Wipfli assuming these duties and will have her staff work with them to ensure a smooth transition. Furthermore; the Finance Department is requesting a full-time employee to perform the payroll duties instead of the "casual" employee as previously suggested. Cummings reached out to both the City of Marshfield and Portage County, and both indicated they employ at least one full-time person to handle their payroll needs. Wagner stated that Finance should proceed with firming up the \$27,000 quote from Wipfli and to include both IT and HR in further discussions.

Motion (Clendenning/Breu) to allow the Finance to proceed with Wipfli in moving the payroll functions from HR to Finance. Motion carried unanimously.

A resolution to amend the 2017 Norwood Dietary budget to allow for a dish machine purchase was presented. The original quote for the machine was not accurate and is not being honored by the company; therefore, Norwood requests transferring \$18,279 from contingency to cover the purchase. The resolution is being co-sponsored by the Health and Human Services Committee and has already been passed by that Committee.

Motion (Henkel/Feirer) to approve a resolution to amend the 2017 Norwood Dietary budget to fund the purchase of a new dish machine. Motion carried unanimously.

Finance Department correspondence was discussed as outlined on the agenda.

Break at 11:08 a.m. Meeting reconvened at 11:20 a.m.

Discussion took place regarding a previous agenda item pertaining to the Capital Improvement Plan (CIP).

Motion (Pliml/Feirer) to use approximately \$75,000 of unused money borrowed for Courthouse remodel (projects done under-budget) by the Maintenance Department to cover transformer work needed in the Courthouse. Motion carried unanimously.

Human Resources (HR)

Warren Kraft responded to a question regarding a public records request noted in the HR Monthly Letter of Comments.

Brandon Vruwink brought forward a resolution to create two full-time (0.97 FTE each) Food Share Employment and Training (FSET) Case Manager positions, with no increase in budgeted tax levy.

Motion (Clendenning/Henkel) to approve creation of two full-time (0.97 FTE each) FSET Case Manager positions with no increase in budgeted tax levy, and to forward the resolution to the County Board. Motion carried unanimously.

Mr. Kraft reviewed a memo regarding a pay advancement for the Chief Deputy position. Sheriff Thomas Reichert spoke as to why he was requesting this pay advancement. Further discussion took place.

Motion (Clendenning/Feirer) to approve an increase of two Steps for the Chief Deputy effective the first full pay period in January, 2018. Motion carried unanimously.

The Committee reviewed suggested changes to the Educational Reimbursement Policy as requested by the Committee Chair. Mr. Kraft presented a policy centered on Rock County's Educational Reimbursement policy. Further discussion was held regarding the matter. The Committee requested Mr. Kraft share the policy with Department Heads for their comment.

Mr. Kraft presented a proposal from Carlson Dettmann Consulting, LLC for a Market Review of Wood County's pay plan, at a cost of \$10,000. He stated the review could be completed in 6 months. A discussion was held regarding consideration of the proposal. Mr. Kraft stated HR has a non-lapsing Labor Relations budget that can cover the cost of the Market Review rather than from contingency. Bill Clendenning stated that this should be a 2/3 vote on the County Board floor.

Motion (Breu/Feirer) to give Warren Kraft authority to negotiate with Carlson Dettmann Consulting, LLC and to use funds from the HR Labor Relations budget to cover the cost. Motion carried, with Clendenning voting no (reason stated above).

Mr. Kraft presented a Resolution amending the HR budget for merit increases.

Motion (Pliml/Henkel) to approve a resolution amending the HR budget for merit increases, and to forward that resolution to the County Board. Motion carried, with Clendenning voting no because he believes the merit increase should not be paid as a bonus.

The Committee reviewed a memo regarding a new voluntary short-term disability benefit. An ensuing discussion took place regarding the benefits short-term disability insurance would offer County employees. Mr. Kraft explained that the premium is paid by the employee and has no fiscal impact to the County.

Motion (Rozar/Breu) to offer voluntary short-term disability insurance to Wood County employees effective January 1, 2018. Motion carried unanimously.

Mr. Kraft presented the 2018 HR Department budget. Mr. Kraft requested that \$55,000 be removed from the budget due to the previous decision regarding using the funds for the Market Review from the Labor Relations budget.

Motion (Clendenning/Pliml) to approve the 2018 HR budget as amended. Motion carried unanimously.

This being her last meeting before retirement as the Human Resources Administrator, the Committee expressed its appreciation to Paula Tracy for her 28 years of service to Wood County.

Agenda items for next meeting: Discussion of bill from Design Unlimited, LLC and the transfer of payroll function from HR to Finance.

A special budget meeting will be held on Thursday, September 21, 2017 at 10:00 a.m.
Next month's Executive Committee meeting is scheduled for Tuesday, October 3, 2017 at 8:30 a.m.

Motion (Henkel/Rozar) to adjourn the Executive Committee meeting at 12:15 p.m. Motion carried unanimously.

Respectfully submitted and signed electronically,

Donna M. Rozar

Donna Rozar
Secretary

Human Resources agenda items minutes taken and prepared by Kelli Quinnell. Other minutes taken and prepared by Brenda Nelson. All minutes reviewed by the Executive Committee secretary.

EXECUTIVE COMMITTEE BUDGET MEETING

DATE: Thursday, September 21, 2017
TIME: 10:00 a.m.
PLACE: Room 114, Wood County Courthouse
PRESENT: Al Breu, Bill Clendenning, Michael Feirer, Hilde Henkel, Lance Pliml,
Donna Rozar, Ed Wagner

OTHERS PRESENT (for part or all of the meeting): Mike Martin, Marla Cummings, Brenda Nelson, Dennis Polach, Sue Kunferman, Brandon Vruwink, Jordan Bruce, Cindy Robinson, Jo Timmerman, Amy Kaup, Lori Heideman, Steve Kreuser, Randy Dorshorst, Peter Manley, Jason Hausler, Shane Wucherpennig, Jason Grueneberg, Jason Angel, Beth Martin, Fran Cherney, Andy Barnett, Sue Ginter, Cindy Joosten, Brent Vruwink, Peter Kastenholz, Doug Passineau, John Peckham, Reuben Van Tassel, Heather Gehrt, Chad Schooley, Craig Lambert, Trent Miner, Warren Kraft

The meeting was called to order by Chairman Wagner.

Finance Director Mike Martin gave a general overview of the 2018 budget.

Motion (Rozar/Pliml) to formally thank Finance Director Mike Martin for his years of service to Wood County. Motion carried unanimously.

Health and Human Services Committee: Supervisor Rozar, Chair

Health Department – The submitted Health Department budget was presented by Sue Kunferman. Questions and general discussion followed.

Motion (Clendenning/Breu) to approve the Health Department budget as submitted. Motion carried unanimously.

Veterans – The submitted Veterans budget was presented by Supervisor Rozar.

Motion (Rozar/Feirer) to approve the Veterans budget as submitted. Motion carried unanimously.

Human Services--Edgewater Haven – The submitted Edgewater Haven budget was presented by Brandon Vruwink, Jordan Bruce, and Cindy Robinson. Questions and general discussion followed.

Motion (Feirer/Pliml) to approve the Edgewater Haven budget as submitted. Motion carried unanimously.

Human Services--Community – The submitted Human Services – Community budget was presented by Brandon Vruwink. Questions and general discussion followed.

Motion (Henkel/Pliml) to approve the Human Services – Community budget as submitted. Motion carried unanimously.

Human Services--Norwood – The submitted Norwood budget was presented by Jordan Bruce. Questions and general discussion followed.

Motion (Pliml/Clendenning) to approve the Norwood budget as submitted. Motion carried unanimously.

Public Safety Committee: Supervisor Feirer, Chair

Emergency Management/Communications – The submitted Emergency Management/Communications budget was presented by Steve Kreuser. Questions and general discussion followed.

Motion (Rozar/Breu) to approve the Emergency Management/Communications budget as submitted. Motion carried unanimously.

Dispatch – The submitted Dispatch budget was presented by Lori Heideman. Questions and general discussion followed.

Motion (Pliml/Feirer) to approve the Dispatch budget as submitted. Motion carried unanimously.

Sheriff & Corrections – The Sheriff & Corrections budget was presented by Randy Dorshorst. Questions and general discussion followed.

Motion (Pliml/Breu) to approve the Sheriff & Corrections budget as submitted. Motion carried unanimously.

Coroner – The submitted Coroner budget was presented by Supervisor Feirer.

Motion (Rozar/Clendenning) to approve the Coroner budget as submitted. Motion carried unanimously.

Humane Officer – The submitted Humane Officer budget was presented by Supervisor Feirer. Questions and general discussion followed.

Motion (Henkel/Rozar) to approve the Humane Officer budget as submitted. Motion carried unanimously.

Conservation, Education & Economic Development Committee: Supervisor Henkel, Chair

UW Extension – The submitted UW Extension budget was presented by Peter Manley and Jason Hausler. Questions and general discussion followed.

Motion (Clendenning/Feirer) to approve the UW Extension budget as submitted. Motion carried unanimously.

Planning & Zoning – The submitted Planning & Zoning budget was presented by Jason Grueneberg. Questions and general discussion followed.

Motion (Feirer/Pliml) to approve the Planning & Zoning budget as submitted. Motion carried unanimously.

Transportation & Economic Development – The submitted Transportation & Economic Development budget was presented by Jason Grueneberg. Questions and general discussion followed.

Motion (Pliml/Breu) to approve the Transportation & Economic Development budget as submitted. Motion carried unanimously.

Land & Water Conservation – The submitted Land & Water Conservation budget was presented by Shane Wucherpennig. Questions and general discussion followed.

Motion (Rozar/Henkel) to approve the Land & Water Conservation budget as submitted. Motion carried unanimously.

Break at 12:05 p.m. Meeting reconvened at 12:33 p.m.

Non-department Budgets:

Wood County Libraries – The submitted Wood County Libraries budget was presented by Mike Martin. Questions and general discussion followed.

Motion (Pliml/Rozar) to approve the Wood County Libraries budget as submitted. Motion carried unanimously.

Marshfield Fairgrounds – The submitted Marshfield Fairgrounds budget was presented by Supervisor Feirer.

Motion (Rozar/Pliml) to approve the Marshfield Fairgrounds budget as submitted. Motion carried unanimously.

Contingency & Non-program Revenues, PILOTS, County Sales Tax, UW Marshfield-Wood County, Ho Chunk Donations, ADRC – The submitted Contingency & Non-program Revenues, PILOTS, County Sales Tax, UW Marshfield-Wood County, Ho Chunk Donations, ADRC budgets were presented by Mike Martin.

Motion (Pliml/Clendenning) to approve the Contingency & Non-program Revenues, PILOTS, County Sales Tax, UW Marshfield-Wood County, Ho Chunk Donations, and ADRC budgets as submitted. Motion carried unanimously.

Judicial & Legislative Committee: Supervisor Clendenning, Chair

Corporation Counsel – The submitted Corporation Counsel budget was presented by Peter Kastenholz. Questions and general discussion followed.

Motion (Clendenning/Rozar) to approve the Corporation Counsel budget as submitted. Motion carried unanimously.

Clerk of Courts – The submitted Clerk of Courts budget was presented by Cindy Joosten. Questions and general discussion followed.

Motion (Rozar/Breu) to approve the Clerk of Courts budget as submitted. Motion carried unanimously.

Courts (Branches 1, 2 & 3) and Drug Court – The submitted Courts and Drug Court budget was submitted by Supervisor Clendenning. Questions and general discussion followed. Wagner commented that the City of Marshfield may be cutting \$22,000 out of their budget for drug court.

Motion (Clendenning/Feirer) to approve the Courts and Drug Court budget as submitted. Motion carried unanimously.

Register of Deeds – The submitted Register of Deeds budget was presented by Susan Ginter. Questions and general discussion followed.

Motion (Breu/Feirer) to approve the Register of Deeds budget as submitted. Motion carried unanimously.

Child Support – The submitted Child Support budget was presented by Brent Vruwink. Questions and general discussion followed.

Motion (Clendenning/Breu) to approve the Child Support budget as submitted. Motion carried unanimously.

District Attorney & Victim Witness – The submitted District Attorney & Victim Witness budget was presented by Craig Lambert. Questions and general discussion followed.

Motion (Clendenning/Breu) to approve the District Attorney & Victim Witness budget as submitted. Motion carried unanimously.

Highway Infrastructure and Recreation Committee: Supervisor Breu, Chair

Parks – The submitted Parks budget was presented by Chad Schooley. Questions and general discussion followed.

Motion (Clendenning/Pliml) to approve the Parks budget as submitted. Motion carried unanimously.

Highway – The submitted Highway budget was presented by Doug Passineau and John Peckham. Questions and general discussion followed. Highway will bring a resolution for their \$1 million shortfall before the County Board in October.

Motion (Clendenning/Rozar) to approve the Highway budget as submitted. Motion carried unanimously.

Executive Committee: Supervisor Wagner, Chair

Information Technology – The submitted Information Technology budget was presented by Amy Kaup. Questions and general discussion followed.

Motion (Rozar/Henkel) to approve the Information Technology budget as submitted. Motion carried unanimously.

County Clerk – The submitted County Clerk budget was presented by Trent Miner. Discussion was held regarding the shortfall in the Committees and Commissions function of the budget due to the appointing of Ad hoc Committees with an increase in the number of meetings which then sees an increase in mileage reimbursement.

Motion (Breu/Pliml) to increase the Committees and Commissions function of the County Clerk budget by \$10,000. Motion carried unanimously.

Motion (Feirer/Rozar) to approve the County Clerk budget as amended. Motion carried unanimously.

Human Resources – The submitted Human Resources budget was presented by Warren Kraft. Supervisor Clendenning questioned why the number of FTEs in the Department has not been decreased due to the passing of Act 10 and the plans to move the Payroll function to the Finance Department.

Motion (Rozar/Feirer) to approve the Human Resources budget as submitted. Motion carried, with Supervisor Clendenning voting no (reason stated above).

Maintenance and Purchasing – The submitted Maintenance and Purchasing budget was presented by Reuben Van Tassel. Questions and general discussion followed.

Motion (Clendenning/Breu) to approve the Maintenance and Purchasing budget as submitted. Motion carried unanimously.

Risk Management – The submitted Risk Management budget was presented.

Motion (Feirer/Henkel) to approve the Risk Management budget as submitted. Motion carried unanimously.

Finance – The submitted Finance budget was presented by Mike Martin. Questions and general discussion followed.

Motion (Pliml/Feirer) to approve the Finance budget as submitted. Motion carried unanimously.

Debt Service – The submitted Debt Service budget was presented.

Motion (Feirer/Pliml) to approve the Debt Service budget as submitted. Motion carried unanimously.

Capital Projects – The submitted Capital Projects budget was presented.

Motion (Pliml/Feirer) to approve the Capital Projects budget as submitted. Motion carried unanimously.

Treasurer – The submitted Treasurer budget was presented by Heather Gehrt. Questions and general discussion followed.

Motion (Pliml/Feirer) to approve the Treasurer budget as submitted. Motion carried unanimously.

Overall County Budget Issues:

- 1) Addition of Drug Court expenses due to the possibility of the City of Marshfield cutting \$22,000 from their budget
- 2) Modification to Debt Service budget for premiums

Items for consideration on future agendas:

- 1) Discussion of bill from Design Unlimited for architectural and design work on possible Human Services building in Marshfield.

Motion (Wagner/Pliml) to adjourn at 2:15 p.m. Motion carried unanimously.

Submitted and signed electronically,

Donna M. Rozar

Donna Rozar
Secretary

All minutes taken and prepared by Brenda Nelson. Minutes reviewed by the Executive Committee secretary.

COUNTY BOARD
August 2017 vouchers

REPORT ON CLAIMS
Paid September 2017

#1

DEPT CODE	CLAIMANT	NATURE OF CLAIM	AMOUNT
PD-PP	Wisconsin Employee Trust Funds	Retirement	\$299,124.24
CB	Robert Ashbeck	August Per Diem	\$ 300.00
CB	Allen Breu	August Per Diem	\$ 565.00
CB	William Clendenning	August Per Diem	\$ 795.00
CB	Ken Curry	August Per Diem	\$ 360.00
CB	Michael Feirer	August & Sept Per Diem	\$ 930.00
CB	Brad Hamilton	August Per Diem	\$ 300.00
CB	Hilde Henkel	August Per Diem	\$ 465.00
CB	Marion Hokamp	August Per Diem	\$ 520.00
CB	Brad Kremer	August Per Diem	\$ 500.00
CB	David La Fontaine	August Per Diem	\$ 400.00
CB	Bill Leichtnam	August Per Diem	\$ 350.00
CB	Doug Machon	August Per Diem	\$ 365.00
CB	Lance Pliml	August Per Diem	\$ 800.00
CB	Dennis Polach	August & Sept Per Diem	\$ 800.00
CB	Donna Rozar	August Per Diem	\$ 980.00
CB	William Winch	August Per Diem	\$ 400.00
CB	Joe Zurfluh	August Per Diem	\$ 350.00
CB	Tom Buttk	Jan - August Per Diem	\$ 600.00
CB	Linda Schmidt	July Per Diem	\$ 60.00
CB	Northwoods Laser & Embroidery	Dotter	\$ 70.25
CB	Northwoods Laser & Embroidery	Zschernitz	\$ 70.25
CB	Woodtrust Bank	Fischer-Reg-Tree Farm Field Day	\$ 22.09
TOTAL			\$309,126.83

Chairman

Executive Committee

Committee Report

County of Wood

Report of claims for: County Clerk

For the period of: September 2017

For the range of vouchers: 06170262 - 06170291

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
06170262	LANGTON DENNIS	August Deliveries - 23 days	08/31/2017	\$218.50	P
06170263	WISCONSIN RAPIDS COMMUNITY MEDIA	DVD of County Board Mtg 8/15	09/05/2017	\$20.00	P
06170264	MAILFINANCE	Lease Payment 7/1-9/30	09/05/2017	\$1,669.50	P
06170265	CASTLEROCK VETERINARY CLINIC	Animal Claim: 8/7,8/11,8/17/17	09/06/2017	\$83.00	P
06170266	CENTURYLINK	Various Dept Long Dstnce 8/17	09/12/2017	\$96.21	P
06170267	WISCONSIN MEDIA	VAR ADS 8/1 - 8/31/17	09/12/2017	\$641.20	P
06170268	SOUTH WOOD COUNTY HUMANE SOCIETY	2017 CONTRACT PYMT HS	09/15/2017	\$2,500.00	P
06170269	UNITED MAILING SERVICE	MAIL FEES 8/1 - 8/31/17 UMS	09/18/2017	\$1,012.67	P
06170270	WOODTRUST BANK NA	Sept 2017 VISA Charges	09/25/2017	\$461.00	P
06170271	NATIONAL BAND AND TAG CO	2018 DOG TAGS	09/26/2017	\$500.77	P
06170272	ASHBECK ROBERT	R ASHBECK AUG 17 MILEAGE	09/26/2017	\$66.34	P
06170273	BREU ALLEN	A BREU AUG 17 MILEAGE	09/26/2017	\$197.95	P
06170274	BUTTKE THOMAS	T BUTTKE JAN - AUG 17 MILEAGE	09/26/2017	\$298.53	P
06170275	CLENDENNING WILLIAM	B CLENDENNING AUG 17 MILEAGE	09/26/2017	\$86.14	P
06170276	CURRY KENNETH	K CURRY AUG 17 MILEAGE	09/26/2017	\$14.98	P
06170277	FEIRER MICHAEL	M FEIRER AUG & SEPT 17 MILEAGE	09/26/2017	\$418.37	P
06170278	FISCHER ADAM	A FISCHER AUG 17 MILEAGE	09/26/2017	\$119.31	P
06170279	HAMILTON BRAD R	B HAMILTON AUG 17 MILEAGE	09/26/2017	\$7.49	P
06170280	HENKEL HILDE	H HENKEL AUG 17 MILEAGE	09/26/2017	\$57.78	P
06170281	HOKAMP MARION	M HOKAMP AUG 17 MILEAGE	09/26/2017	\$74.90	P
06170282	KREMER BRAD	B KREMER AUG 17 MILEAGE	09/26/2017	\$66.34	P
06170283	LAFONTAINE DAVID	D LA FONTAINE AUG 17 MILEAGE	09/26/2017	\$185.65	P
06170284	LEICHTNAM BILL	B LEICHTNAM AUG 17 MILEAGE	09/26/2017	\$86.14	P
06170285	MACHON DOUG	D MACHON AUG 17 MILEAGE	09/26/2017	\$37.45	P
06170286	PLIML LANCE	L PLIML AUG 17 MILEAGE	09/26/2017	\$115.56	P
06170287	POLACH DENNIS	D POLACH AUG & SEPT 17 MILEAG	09/26/2017	\$142.42	P
06170288	ROZAR DONNA	D ROZAR AUG 17 MILEAGE	09/26/2017	\$123.68	P
06170289	SCHMIDT LINDA	L SCHMIDT JULY 2017 MILEAGE	09/26/2017	\$26.75	P
06170290	WINCH WILLIAM	W WINCH AUG 17 MILEAGE	09/26/2017	\$52.43	P
06170291	ZURFLUH JOSEPH SR	J ZURFLUH AUG 17 MILEAGE	09/26/2017	\$23.54	P

Grand Total:

\$9,404.60

Committee Report - County of Wood

County Clerk - September 2017

06170262 - 06170291

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: MAINTENANCE / PURCHASING

For the period of: SEPTEMBER 2017

For the range of vouchers: 19170886 - 19171001 50120281 - 50120283

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19170886	ACE HARDWARE	SHOP SUPPLIES	08/28/2017	\$29.17	P
19170887	ACE HARDWARE	LAWN MOWER PARTS	08/29/2017	\$33.96	P
19170888	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING RIVER BLOCK	08/25/2017	\$3,679.79	P
19170889	COMPLETE CONTROL	IT THERMOSTAT	08/24/2017	\$309.85	P
19170890	MENARDS - PLOVER	BR 1 LIGHT FIXTURE	08/23/2017	\$199.97	P
19170891	RAPID QUALITY LAWN & LANDSCAPING	FERTILIZING AND WEED CONTROL	08/20/2017	\$511.60	P
19170892	SUPERIOR CHEMICAL CORPORATION	ICE MELT	08/25/2017	\$1,378.76	P
19170893	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC HUMAN SVCS	08/24/2017	\$591.76	P
19170894	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE COURTHOUSE	08/24/2017	\$16,201.69	P
19170895	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC SVC JOINT USE	08/24/2017	\$250.32	P
19170896	WATER WORKS & LIGHTING COMM	ELECTRIC SVC SHERIFF LOCKUP	08/24/2017	\$106.67	P
19170897	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC AIRPORT CBRF	08/24/2017	\$43.60	P
19170898	WATER WORKS & LIGHTING COMM	SHERIFF LOCKUP OUTDOOR LIGHTS	08/24/2017	\$10.30	P
19170899	WATER WORKS & LIGHTING COMM	RIVER BLOCK WATER/SEWER	08/24/2017	\$457.26	P
19170900	WATER WORKS & LIGHTING COMM	RIVER BLOCK OUTSIDE LIGHTING	08/24/2017	\$96.72	P
19170901	WOOD TRUST BANK	IT, SHOP, CONFERENCE	08/20/2017	\$468.64	P
19170902	ACE HARDWARE	SUPPLIES	08/31/2017	\$12.99	P
19170903	ACE HARDWARE	SUPPLIES	09/06/2017	\$9.27	P
19170904	ADVANCE JANITORIAL SERVICE & SUPPLY	JANITORIAL SUPPLIES	08/31/2017	\$81.25	P
19170905	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC	09/01/2017	\$5,359.79	P
19170906	CRESCENT ELECTRIC SUPPLY CO	SUPPLIES	08/28/2017	\$11.24	P
19170907	CRESCENT ELECTRIC SUPPLY CO	SUPPLIES	08/28/2017	\$138.23	P
19170908	CRESCENT ELECTRIC SUPPLY CO	SUPPLIES	08/29/2017	\$69.12	P
19170909	CURRENT TECHNOLOGIES INC	IT REMODEL - ELECTRICAL	08/30/2017	\$10,749.48	P
19170910	G & K SERVICES	MAT CLEANING RIVER BLOCK	08/30/2017	\$81.83	P
19170911	GAPPA SECURITY SOLUTIONS	IT/DISPATCH DOOR ACCESS	08/30/2017	\$8,955.95	P
19170912	NAPA CENT WI AUTO PARTS Wis.Rapids	TRACTOR MAINTENANCE	08/30/2017	\$67.87	P
19170913	NAPA CENT WI AUTO PARTS Wis.Rapids	TRACTOR MAINTENANCE	08/30/2017	\$46.39	P
19170914	NAPA CENT WI AUTO PARTS Wis.Rapids	TRACTOR MAINTENANCE	08/30/2017	\$178.25	P
19170915	NAPA CENT WI AUTO PARTS Wis.Rapids	CREDIT MEMO	08/30/2017	(\$12.65)	P
19170916	NAPA CENT WI AUTO PARTS Wis.Rapids	TRACTOR MAINTENANCE	08/30/2017	\$10.53	P
19170917	NAPA CENT WI AUTO PARTS Wis.Rapids	CREDIT MEMO	08/30/2017	(\$47.97)	P
19170918	NAPA CENT WI AUTO PARTS Wis.Rapids	TRACTOR MAINTENANCE	08/31/2017	\$14.76	P
19170919	POMP'S TIRE SERVICE INC - GREEN BAY	TRAILER TIRE	09/06/2017	\$93.00	P

Committee Report - County of Wood

MAINTENANCE / PURCHASING -
SEPTEMBER 2017

50120281 - 50120283 19170886 - 19171001

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19170920	QUALITY DOOR & HARDWARE	IT REMODEL - DOORS	08/23/2017	\$179.00	P
19170921	QUALITY DOOR & HARDWARE	RB BULLETIN BOARD	08/30/2017	\$281.00	P
19170922	RAPP'S MOVING & STORAGE INC	MOVE CENTRALIE TO RB	08/25/2017	\$1,665.00	P
19170923	POWER PAC INC	OIL FILTER FOR JD	08/31/2017	\$33.88	P
19170924	SHERWIN-WILLIAMS CO THE	PAINT	09/01/2017	\$37.97	P
19170925	SHERWIN-WILLIAMS CO THE	PAINT	09/06/2017	\$27.18	P
19170926	SPARKS SEPTIC TANK CLEANING	CLEAN GREASE TRAP IN JAIL	08/08/2017	\$125.00	P
19170927	TEAM MATTHEWS	LAWNMOWER TIRES	08/31/2017	\$122.50	P
19170928	WASTE MANAGEMENT	WASTE DISPOSAL COURTHOUSE	08/25/2017	\$1,097.24	P
19170929	WASTE MANAGEMENT	WASTE DISPOSAL JOINT USE	08/25/2017	\$75.77	P
19170930	WE ENERGIES	GAS SERVICE JAIL	08/28/2017	\$377.73	P
19170931	WE ENERGIES	GAS SERVICE COMMUNICATIONS	08/28/2017	\$10.23	P
19170932	WE ENERGIES	GAS SERVICE COURTHOUSE	08/28/2017	\$242.28	P
19170933	WE ENERGIES	GAS SERVICE JOINT USE BUILDING	08/28/2017	\$9.24	P
19170934	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP	08/28/2017	\$9.24	P
19170935	WE ENERGIES	GAS SERVICE HUMAN SERVICES	08/25/2017	\$17.96	P
19170936	WE ENERGIES	GAS SERVICE AIRPORT CBRF	08/24/2017	\$23.33	P
19170937	WE ENERGIES	GAS SERVICE RIVER BLOCK	08/28/2017	\$701.29	P
19170938	ACE HARDWARE	SALT	09/07/2017	\$89.85	P
19170939	ACE HARDWARE	SUPPLIES	09/12/2017	\$37.97	P
19170940	ACE HARDWARE	SUPPLIES	09/12/2017	\$9.48	P
19170941	ADVANCE JANITORIAL SERVICE & SUPPLY	JANITORIAL SUPPLIES	09/11/2017	\$415.62	P
19170942	ADVANCED DISPOSAL	GARBAGE DISPOSAL FEES	08/31/2017	\$401.49	P
19170943	CRESCENT ELECTRIC SUPPLY CO	LIGHT CONTROL	09/05/2017	\$10.27	P
19170944	CRESCENT ELECTRIC SUPPLY CO	LIGHT BULBS - JOINT USE	09/07/2017	\$69.30	P
19170945	CRESCENT ELECTRIC SUPPLY CO	BALLASTS	09/07/2017	\$118.13	P
19170946	CRESCENT ELECTRIC SUPPLY CO	CIRCUIT BREAKER - JAIL	09/08/2017	\$12.00	P
19170947	G & K SERVICES	MAT CLEANING COURTHOUSE	09/06/2017	\$198.26	P
19170948	GRAINGER (Maintenance)	CART	09/07/2017	\$402.64	P
19170949	GRAYBAR ELECTRIC COMPANY INC	LIGHT BULBS	09/07/2017	\$122.60	P
19170950	GRAYBAR ELECTRIC COMPANY INC	BULBS AND BALLASTS	09/08/2017	\$267.62	P
19170951	GROUNDS DETAIL SERVICE LLC	TRANSFORMER PROJ LANDSCAPING	09/01/2017	\$4,260.52	P
19170952	GROUNDS DETAIL SERVICE LLC	GROUNDS CARE CBRF	09/01/2017	\$117.00	P
19170953	GROUNDS DETAIL SERVICE LLC	GROUNDS CARE HUMAN SERVICES	09/01/2017	\$156.00	P
19170954	GROUNDS DETAIL SERVICE LLC	GROUNDS CARE RIVER BLOCK	09/01/2017	\$234.00	P
19170955	HOME DEPOT CREDIT SERV (Maintenance)	IT, RB, SHOP, CH, JAIL	09/05/2017	\$768.17	P
19170956	LIBERTY CLEANERS INC	CLEANING COURTHOUSE, JAIL	08/25/2017	\$7,606.61	P
19170957	MENARDS-MARSHFIELD	FILTERS - PEACH AVE	09/11/2017	\$45.98	P
19170958	MENARDS - PLOVER	TOOLS, SUPPLIES	09/07/2017	\$27.71	P
19170959	QUALITY DOOR & HARDWARE	DOOR SWEEPS - JOINT USE	09/07/2017	\$17.00	P
19170960	WINSUPPLY OF WISCONSIN RAPIDS	BELT	09/05/2017	\$32.92	P
19170961	WINSUPPLY OF WISCONSIN RAPIDS	TOOLS	09/05/2017	\$34.33	P
19170962	WINSUPPLY OF WISCONSIN RAPIDS	DRAIN CLEANER	09/07/2017	\$66.21	P
19170963	ACE HARDWARE	SHOP SUPPLIES	09/15/2017	\$22.98	P

Committee Report - County of Wood

MAINTENANCE / PURCHASING -
SEPTEMBER 2017

50120281 - 50120283 19170886 - 19171001

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19170964	ACE HARDWARE	SUPPLIES	09/18/2017	\$57.25	P
19170965	ACE HARDWARE	PUMP	09/19/2017	\$59.99	P
19170966	ACE HARDWARE	SHOP SUPPLIES	09/20/2017	\$11.27	P
19170967	ACE HARDWARE	WATER SOFTENER SALT	09/20/2017	\$377.37	P
19170968	APPLIED INDUSTRIAL TECHNOLOGY	AIR HANDLER PARTS	09/12/2017	\$77.36	P
19170969	APPLIED INDUSTRIAL TECHNOLOGY	FAN MOTOR BEARINGS	09/12/2017	\$20.55	P
19170970	COMPLETE CONTROL	DISPATCH REMODEL-FINAL BILLING	09/13/2017	\$207.50	P
19170971	COMPLETE CONTROL	HVAC SOFTWARE	09/14/2017	\$1,464.90	P
19170972	FREEDOM PEST CONTROL LLC	RIVER BLOCK PEST CONTROL	09/18/2017	\$40.00	P
19170973	FREEDOM PEST CONTROL LLC	COURTHOUSE PEST CONTROL	09/18/2017	\$40.00	P
19170974	G & K SERVICES	MAT CLEANING COURTHOUSE	09/20/2017	\$129.46	P
19170975	GRAINGER (Maintenance)	DISPATCH LOCKS	09/11/2017	\$16.87	P
19170976	POMP'S TIRE SERVICE INC - GREEN BAY	INSPECT BRAKES - RANGER	09/15/2017	\$19.95	P
19170977	QUALITY DOOR & HARDWARE	IT REMODEL-DOORS	09/14/2017	\$1,470.00	P
19170978	RON'S REFRIGERATION & AC INC	IT REMODEL-HEATERS & DUCTING	09/12/2017	\$19,647.00	P
19170979	RON'S REFRIGERATION & AC INC	JAIL BOILER REPAIRS	09/19/2017	\$245.50	P
19170980	SHRED SAFE LLC	CONFIDENTIAL SHREDDING	09/19/2017	\$120.00	P
19170981	SUPERIOR CHEMICAL CORPORATION	JANITORIAL SUPPLIES	09/18/2017	\$386.83	P
19170982	WATER WORKS & LIGHTING COMM	ELEC SVC COURTHOUSE SECURITY	09/12/2017	\$53.26	P
19170983	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE BAKER LOT	09/12/2017	\$35.85	P
19170984	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC COMMUNICATION	09/12/2017	\$384.65	P
19170985	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE JAIL	09/12/2017	\$2,541.87	P
19170986	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE COURTHOUSE	09/12/2017	\$1,113.27	P
19170987	WATER WORKS & LIGHTING COMM	SARATOGA ST STORM SEWER	09/12/2017	\$6.81	P
19170988	WATER WORKS & LIGHTING COMM	COURTHOUSE STORM SEWER	09/12/2017	\$70.25	P
19170989	WATER WORKS & LIGHTING COMM	RIVER BLOCK STORM SEWER	09/12/2017	\$32.25	P
19170990	WISCONSIN VALLEY BUILDING PRODUCTS	EQUIP RENTAL - CH SIDEWALK	09/13/2017	\$75.00	P
19170991	WISCONSIN VALLEY BUILDING PRODUCTS	COURTHOUSE SIDEWALK	09/13/2017	\$242.37	P
19170992	WISCONSIN VALLEY BUILDING PRODUCTS	TOOLS	09/14/2017	\$88.20	P
19170993	WISCONSIN VALLEY BUILDING PRODUCTS	CREDIT MEMO - CH SIDEWALK	09/18/2017	(\$90.30)	P
19170994	INDIANHEAD SPECIALTY CO	STAMPS	09/26/2017	\$35.55	
19170995	OFFICEMAX INCORPORATED	OFFICE SUPPLIES	09/26/2017	\$145.39	
19170996	QUALITY PLUS PRINTING INC	PRINTING	09/26/2017	\$212.50	
19170997	SCHILLING SUPPLY COMPANY	PAPER SUPPLIES	09/26/2017	\$399.86	
19170998	STAPLES ADVANTAGE	OFFICE SUPPLIES	09/26/2017	\$1,282.19	
19170999	STAPLES ADVANTAGE	OFFICE SUPPLIES	09/26/2017	\$3,580.91	
19171000	STAPLES ADVANTAGE	OFFICE SUPPLIES	09/26/2017	\$1,345.16	
19171001	STAPLES ADVANTAGE	OFFICE SUPPLIES	09/26/2017	(\$94.04)	
50120281	MIDLAND PAPER		09/07/2017	\$482.48	P
50120282	MIDLAND PAPER		09/20/2017	\$415.80	
50120283	MIDLAND PAPER		09/26/2017	\$415.80	

Grand Total:**\$107,936.77**

Committee Report - County of Wood

MAINTENANCE / PURCHASING -
SEPTEMBER 2017

50120281 - 50120283 19170886 - 19171001

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

COMMITTEE REPORT
SAFETY, WORK COMP
AND INSURANCE
SEPTEMBER 2017

#1

VOUCHER#	VENDOR	DESCRIPTION	AMOUNT
ALL THE BELOW WERE PAID BY AEGIS (TPA)			
PREPAID	WELLNESS WITHIN CHIROPRACTIC	WC MED REIMBURSE	\$47.41
PREPAID	WELLNESS WITHIN CHIROPRACTIC	WC MED REIMBURSE	\$78.46
PREPAID	WELLNESS WITHIN CHIROPRACTIC	WC MED REIMBURSE	\$78.46
PREPAID	WELLNESS WITHIN CHIROPRACTIC	WC MED REIMBURSE	\$109.51
PREPAID	WELLNESS WITHIN CHIROPRACTIC	WC MED REIMBURSE	\$47.41
PREPAID	WELLNESS WITHIN CHIROPRACTIC	WC MED REIMBURSE	\$198.53
PREPAID	ASPIRUS RIVERVIEW HOSPITAL	WC MED REIMBURSE	\$305.00
PREPAID	ASPIRUS RIVERVIEW HOSPITAL	WC MED REIMBURSE	\$704.86
PREPAID	KLASINSKI CLINIC SC	WC MED REIMBURSE	\$339.72
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$152.68
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$351.83
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$152.68
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$289.55
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$266.07
PREPAID	CENTRAL WISCONSIN RADIOLOGISTS	WC MED REIMBURSE	\$597.00
PREPAID	KLASINSKI CLINIC SC	WC MED REIMBURSE	\$178.61
PREPAID	KLASINSKI CLINIC SC	WC MED REIMBURSE	\$810.31
PREPAID	KLASINSKI CLINIC SC	WC MED REIMBURSE	\$178.61
PREPAID	KLASINSKI CLINIC SC	WC MED REIMBURSE	\$679.44
PREPAID	KLASINSKI CLINIC SC	WC MED REIMBURSE	\$200.00
PREPAID	WORK COMP CLAIM	TPD	\$154.13
PREPAID	ADVANCED CHIRO & LASER CENTER	WC MED REIMBURSE	\$408.24
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$407.64
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$185.56
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$69.84
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$620.94
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$245.80
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$505.72
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$152.68
PREPAID	WORK COMP CLAIM	TTD	\$1,291.18
PREPAID	THE ALARIS GROUP INC	WC MED REIMBURSE	\$68.00
PREPAID	THE ALARIS GROUP INC	WC MED REIMBURSE	\$136.00
PREPAID	THE ALARIS GROUP INC	WC MED REIMBURSE	\$264.63
PREPAID	ERX PLUS LLC	WC MED REIMBURSE	\$760.53
PREPAID	KLASINSKI CLINIC SC	WC MED REIMBURSE	\$2,936.00
PREPAID	RISING MEDICAL SOLUTIONS	BILL REVIEW SERVICES	\$10.75
PREPAID	ISO SERVICES INC	WC MED REIMBURSE	\$13.50
PREPAID	ISO SERVICES INC	WC MED REIMBURSE	\$13.50
PREPAID	ISO SERVICES INC	WC MED REIMBURSE	\$13.50
PREPAID	ISO SERVICES INC	WC MED REIMBURSE	\$13.50
PREPAID	DRAGT CHIROPRACTIC	WC MED REIMBURSE	\$71.37
PREPAID	ST. JOSEPHS HOSPITAL	WC MED REIMBURSE	\$7,884.70
PREPAID	ALEXANDRIA SCHRAEDER	TTD	\$461.99
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$89.93
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$3,650.86
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$603.66
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$1,693.62
PREPAID	CITY OF WISCONSIN RAPIDS	WC MED REIMBURSE	\$511.10
PREPAID	RISING MEDICAL SOLUTIONS	BILL REVIEW SERVICES	\$92.25
DEPOSIT	MARSHFIELD CLINIC	WC MED REIMBURSE	-\$19.01
TOTAL			\$29,078.25

COMMITTEE REPORT
SAFETY, WORK COMP
AND INSURANCE
SEPTEMBER 2017

#1

TTD - TEMPORARY TOTAL DISABILITY
TPD - TEMPORARY PARTIAL DISABILITY

PPD - PARTIAL PERMANENT DISABILITY
DB - DEATH BENEFIT

CHAIRMAN

Committee Report

County of Wood

Report of claims for: RISK MANAGEMENT

For the period of: SEPTEMBER

For the range of vouchers: 23170032 - 23170032

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
23170032	PROASSURANCE CASUALTY COMPANY	PROF LIABILITY INSURANCE	09/07/2017	\$5,059.00	P
Grand Total:				\$5,059.00	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: Systems

For the period of: September 2017

For the range of vouchers: 27170309 - 27170334

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27170309	ULTRACOM WIRELESS COMMUNICATI	Upgrade Fee- Hwy	08/14/2017	\$43.82	P
27170310	ULTRACOM WIRELESS COMMUNICATI	Samsung S8 phone- HWY	08/14/2017	\$327.40	P
27170311	VAN ERT ELECTRIC COMPANY INC	dispatch/it/cths/dc wiring	08/16/2017	\$50,215.00	P
27170312	CHARTER COMMUNICATIONS	Internet pro80	08/14/2017	\$130.00	P
27170313	ISI TELEMAGEMENT SOLUTIONS INC	ISI Maintenance	08/09/2017	\$2,502.00	P
27170314	ISI TELEMAGEMENT SOLUTIONS INC	ISI rate table subs	08/10/2017	\$1,148.00	P
27170315	DELL MARKETING L P	Land Conservation Monitor	08/24/2017	\$839.99	P
27170316	INSIGHT PUBLIC SECTOR INC	Security Server	08/18/2017	\$5,405.49	P
27170317	FRONTIER COMMUNICATIONS	phone charges	08/22/2017	\$1,130.96	P
27170318	FRONTIER COMMUNICATIONS	phone charges	08/22/2017	\$542.00	P
27170319	EO JOHNSON COMPANY INC	papercut billing 2nd qtr 2017	06/28/2017	\$14,572.04	P
27170320	INSIGHT PUBLIC SECTOR INC	Security Server	08/24/2017	\$2,093.82	P
27170321	INSIGHT PUBLIC SECTOR INC	Storage Solutions	08/23/2017	\$30,083.47	P
27170322	US CELLULAR	Cell phone chrg acct 277407322	08/16/2017	\$1,991.62	P
27170323	US CELLULAR	cell phone chrg acct 851710598	08/16/2017	\$534.81	P
27170324	US CELLULAR	Cell Phone chgs acct 203538532	08/16/2017	\$912.49	P
27170325	US CELLULAR	cell phone chrgs acct 20339192	08/16/2017	\$174.32	P
27170326	US CELLULAR	cell phone chrgs acct 21729318	08/16/2017	\$682.00	P
27170327	SOLARUS	phone chgs acct 0063942-1	09/01/2017	\$12,011.76	P
27170328	SOLARUS	Phone CHGS ACCT 00061009-7	09/01/2017	\$76.99	P
27170329	SOLARUS	Phone Chgs acct 00002442-8	09/01/2017	\$8.99	P
27170330	SOLARUS	Phone Chgs acct 001111601-9	09/01/2017	\$20.00	P
27170331	SOLARUS	Phone chgs acct 00077856-5	09/01/2017	\$295.24	P
27170332	INTER-QUEST CORP	SmartNet	09/11/2017	\$69,448.11	P
27170333	INSIGHT PUBLIC SECTOR INC	Storage SFPs	08/30/2017	\$1,200.00	P
27170334	WIPFLI LLP	Dynamics Support	08/24/2017	\$234.00	P

Grand Total:

\$196,624.32

Signatures

Committee Chair: _____
Committee Member: _____
Committee Member: _____
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36.2

Committee Report

County of Wood

Report of claims for: Wellness

For the period of: September 2017

For the range of vouchers: 34170012 - 34170099

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
34170012	ASPIRUS OCCUPATIONAL HEALTH	Employee Wellness Prog	09/01/2017	\$18,832.16	P
34170013	FANDRE ADAM	Conference Exp	09/18/2017	\$139.00	P
Grand Total:				\$18,971.16	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

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Committee Member:

Committee Report

County of Wood

Report of claims for: TREASURER

For the period of: SEPT 2017

For the range of vouchers: 28170193 - 28170213

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
28170193	ARNOLD JUBEL	TAX OVERPAYMENT REFUND	09/07/2017	\$462.77	P
28170194	CITY OF MARSHFIELD	AUGUST SPECIALS	09/07/2017	\$110.20	P
28170195	CITY OF NEKOOSA TREASURER	AUGUST SPECIALS	09/07/2017	\$2,435.04	P
28170196	CITY OF WISCONSIN RAPIDS	AUGUST SPECIALS	09/07/2017	\$315.24	P
28170197	HEARTWOOD CONFERENCE CENTER & RETREAT	WRPLA MEETING-HOTEL EXP	09/07/2017	\$246.00	P
28170198	JANKOWSKI TADEUSZ	TAX OVERPAYMENT REFUND	09/07/2017	\$57.10	P
28170199	TOWN OF PORT EDWARDS	AUGUST SPECIALS	09/07/2017	\$461.83	P
28170200	TOWN OF SARATOGA	AUGUST SPECIALS	09/07/2017	\$1,152.05	P
28170201	TOWN OF CAMERON	AUGUST SPECIALS	09/07/2017	\$223.16	P
28170202	TOWN OF GRAND RAPIDS	AUGUST SPECIALS	09/07/2017	\$3,091.78	P
28170203	TOWN OF ROCK TREAS LISA M WALLIS	AUGUST SPECIALS	09/07/2017	\$520.28	P
28170204	VILLAGE OF ARPIN TREASURER	AUGUST SPECIALS	09/07/2017	\$1,193.31	P
28170205	VILLAGE OF PORT EDWARDS TREAS	AGUST SPECIALS	09/07/2017	\$212.19	P
28170206	WI DEPT OF ADMINISTRATION	AUGUST WI LAND INFO	09/07/2017	\$7,630.00	P
28170207	WOOD COUNTY REGISTER OF DEEDS	TAX DEED RECORDING FEES	09/07/2017	\$300.00	P
28170208	GEHRT HEATHER	District Meeting Expenses	09/19/2017	\$121.14	P
28170209	LADWIG RYAN OR ERICA OTT	TAX OVERPAYMENT REFUND	09/19/2017	\$27.91	P
28170210	STATE OF WISCONSIN TREASURER	AUGUST COC REVENUES	09/19/2017	\$180,993.22	P
28170211	WOODTRUST BANK	AUGUST MONTHLY SERVICE FEES	09/19/2017	\$881.80	P
28170212	MARTI NANCY J	WRPLA MEETING EXPENSES	09/26/2017	\$254.70	P
28170213	WAUSAU	CHECK SCANNER	09/26/2017	\$1,548.90	P

Grand Total:

\$202,238.62

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: Finance

For the period of: September 2017

For the range of vouchers: 14170032 - 14170099

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
14170032	GFOA	2017 CPE with the GFOA	09/06/2017	\$1,230.00	P
14170033	CUMMINGS MARLA	Hotel for GFOA Conference	09/06/2017	\$1,061.30	P
14170034	UW - MARSHFIELD WOOD COUNTY	2nd Payment	09/07/2017	\$23,863.50	P
14170035	WISCONSIN RAPIDS SCHOOL DISTRICT	2017 PILOT Payment	09/12/2017	\$3,438.89	P
14170036	CITY OF MARSHFIELD	2017 PILOT Payment	09/12/2017	\$34,483.96	P
14170037	CITY OF MARSHFIELD	2017 PILOT Payment	09/12/2017	\$29,115.30	P
14170038	TOWN OF GRAND RAPIDS	2017 PILOT Payment	09/12/2017	\$899.91	P
14170039	VILLAGE OF PORT EDWARDS TREAS	2017 PILOT Payment	09/12/2017	\$4,442.21	P
14170040	PORT EDWARDS SCHOOL DISTRICT	2017 PILOT Payment	09/12/2017	\$4,964.33	P
Grand Total:				\$103,499.40	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: HUMAN RESOURCES

For the period of: SEPTEMBER 2017

For the range of vouchers: 17170240 - 17170268

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
17170240	US HEALTH WORKS MEDICAL GROUP PC	MRO SERVICES	07/26/2017	\$55.00	P
17170241	BOSTON MUTUAL	WHOLE LIFE 083117	09/05/2017	\$1,797.85	P
17170242	US DEPARTMENT OF EDUCATION	GARNISHMENT 083117	09/05/2017	\$217.27	P
17170243	GREAT LAKES HIGHER EDUCATION CORP	GREAT LAKES GMT 083117	09/05/2017	\$233.86	P
17170244	ALLIANCE COLLECTION AGENCIES	ALLIANCE GMT 083117	09/05/2017	\$353.34	P
17170245	BLACKHAWK COMMUNITY CREDIT UNION	BLACKHAWK CU GMT 083117	09/05/2017	\$89.05	P
17170246	AMT	AMT GMT 083117	09/05/2017	\$203.00	P
17170247	HARRING MARK STANDING CHAPTER 13 TRUSTEE	MARK HARRING GMT 083117	09/05/2017	\$150.12	P
17170248	UNITED STATES LIFE INS CO THE	TERM & SUPP LIFE 083117	09/05/2017	\$3,547.36	P
17170249	UNITED STATES LIFE INS CO THE	LTD 083117	09/05/2017	\$1,527.15	P
17170250	WOODTRUST BANK NA	VISA CHARGES - AUGUST 2017	08/20/2017	\$170.00	P
17170251	PALMER KRISTI	MILEAGE	09/08/2017	\$38.52	P
17170252	BOSTON MUTUAL	WHOLE LIFE PR 091417	09/15/2017	\$1,805.15	P
17170253	ALLIANCE COLLECTION AGENCIES	ALLIANCE GMT 091417	09/15/2017	\$384.08	P
17170254	AMT	AMT GMT 091417	09/15/2017	\$203.00	P
17170255	BLACKHAWK COMMUNITY CREDIT UNION	BLACKHAWK CU GMT 091417	09/15/2017	\$194.71	P
17170256	GREAT LAKES HIGHER EDUCATION CORP	GREAT LAKES GMT 091417	09/15/2017	\$233.87	P
17170257	HARRING MARK STANDING CHAPTER 13 TRUSTEE	MARK HARRING GMT 091417	09/15/2017	\$150.12	P
17170258	US DEPARTMENT OF EDUCATION	US DEPT OF ED GMT 091417	09/15/2017	\$217.27	P
17170259	UNITED STATES LIFE INS CO THE	LTD 091417	09/15/2017	\$1,585.81	P
17170260	UNITED STATES LIFE INS CO THE	TERM/SUPP LIFE 091417	09/15/2017	\$3,593.38	P
17170261	BUTLER-MEDDAUGH ANGELA	MILEAGE	09/21/2017	\$26.75	
17170262	ASPIRUS BUSINESS HEALTH RIVERVIEW	DRUG & ALCOHOL TESTING	09/01/2017	\$288.00	
17170263	ASPIRUS OCCUP HEALTH	DRUG & ALCOHOL TESTING	09/01/2017	\$46.00	
17170264	CARLSON DETTMANN CONSULTING LLC	PROFESSIONAL SRVS - MKT REVIEW	09/19/2017	\$5,000.00	
17170265	HORTON GROUP INC THE	HEALTH INS CONSULT - SEPT 17	09/05/2017	\$2,083.33	
17170266	MARSHFIELD LABORATORIES	DRUG & ALCOHOL TESTING	08/31/2017	\$310.00	
17170267	TRACY PAULA J	MEETING & TRAVEL - MAY-SEP 17	09/21/2017	\$231.24	
17170268	US HEALTH WORKS MEDICAL GROUP PC	MRO SERVICES	08/23/2017	\$165.00	
Grand Total:				\$24,900.23	

Signatures

Committee Chair:

Committee Member:

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Comments from the County Clerk
October 2017 Executive Committee Meeting

A reminder for county board supervisors regarding claiming per diem. Resolution 07-10-9 allows for a secretary of a committee to claim \$10, when they are the primary minute taker for the meeting. This hasn't been policed in recent years. Talking with the County Board Chairman, we will start disallowing the \$10 to committee secretaries when county staff has prepared the committee minutes. In addition, when attending a meeting where you are not a member, please note on your voucher whether your attendance at the meeting is at the direction/approval of a committee of which you are a member. Making this notation will alleviate any question as to your entitlement to a per diem.

As the Chairperson for District IV of the Wisconsin County Clerks Association, I will be hosting a district meeting on October 20th where we will discuss timely issues related to our jobs. We will be gearing up for a big election year next year. As district chair, I organize meetings, vote on our executive committee and mentor new clerks in my district.

I attended the WCA conference last week. The County Clerk's association had meetings and education separate from the workshops offered by the WCA, however, I did get time to attend several WCA workshops. The presentation regarding Open Meetings Law changes was informative, but our corporation counsel and I had previous discussions about recent changes and what our course of action will be, so no surprises there. The upcoming decennial census and preparations, were presented in a workshop. Good info regarding timelines in the upcoming years and handouts that will be useful in the months to come.

As a certified trainer for the Wisconsin Elections Commission, I will be conducting Municipal Clerk Core training here on November 8th. This class is open to any municipal clerk in the state. This training is required before a municipal clerk can administer an election. There are very few of us trainers around the state and these classes fill up fast. Initially, I became a trainer so that the election officials in my county wouldn't have to travel across the state to obtain training. This is really a benefit for them, and also for me. I get to meet people face to face and truly, I learn something from them each time we interact. Their points of view help me do a better job on my end.

October 18th, 5 p.m. to 7 p.m. Mark it on your calendar. Business after hours will be held at the River Block building. See the attached flyer. This 'open house' type set up will allow interested parties to take guided tours of the building and see what departments we have located there and see what we've accomplished as far as renovations. Jason and I have been working with the Heart of Wisconsin to coordinate notices, food, etc. I will put this flyer on all supervisors desks for the October county board. It will also be emailed to all employees for their information.

Business After Hours

**Wednesday, October 18
5:00 p.m. - 7:00 p.m.
River Block Building
111 West Jackson St.
Wisconsin Rapids, WI**



**Join us for an evening of
networking with Wood County
Department Heads, County Board
Supervisors, guests, friends, and
Heart of Wisconsin Chamber
Members.**

**Ribbon Cutting at 5:00 p.m.
Tours**



~ Raffle ~ Hors d'oeuvres ~ Refreshments ~ Heart of Wisconsin
Chamber of Commerce



Wood County

WISCONSIN

MAINTENANCE
DEPARTMENT

Maintenance Monthly Comments From the Desk of Reuben Van Tassel

October 3, 2017

Working with Gappa Security on new security cameras for the Courthouse.

A section of sidewalk in front of the Courthouse was replaced by the Maintenance employees. Working with contractors on replacement of sidewalk on the north end of the River Block building.

Demolition of the space on second floor being taken over by the Sheriff's Department has begun.

Acquired a free backup generator from Fort McCoy.

Participated in web meetings with representatives from Dude Solutions.

Attended WCA conference in the Wisconsin Dells September 24 – 26 and participated in WIFMA meeting on September 26.

Attended Executive Committee, County Board, Department Head and Executive Committee budget meetings.



Wood County WISCONSIN

SAFETY & RISK MANAGEMENT

Safety & Risk Management Letter of Comments – September 2017

Safety/Risk/Insurance/Work Comp - News & Activities:

- Sharps containers for Sheriff's Departments. This is working well to avoid needle stick exposures.
- Updating property lists for insurance renewals.

Lost Time/ Restricted Duty/Medical Injuries: 1

- 09/20/2017 – Human Services – Employee sustained a needle stick to the left thumb. Medical only.

First Aid Injuries: 5

- 08/30/2017 – Highway – Employee sustained a right knee strain climbing out of culvert.
- 09/02/2017 – Edgewater – Employee sustained a left wrist strain rolling a resident.
- 09/05/2017 – Edgewater – Employee sustained a left leg and elbow contusion from a trip and fall.
- 09/11/2017 – Highway – Employee sustained a low back strain lifting up a trailer ramp.
- 09/14/2017 – Highway – Employee sustained contusions to various body parts from a fall off a truck tailgate.

Property/Vehicle Damage Claims: 0

- 00/01/2017 – Department – Property Loss.
- 00/12/2017 – Department – Property Loss.

Liability – Wood County - Notice of Injury and Claim: 1

- 10/12/2017 – Judicial Branch I – Resident filed a settlement demand claim against Wood County.

Liability – Active Lawyer Notice of Injury and Claim / Lawsuits/ Court Cases/ EEOC claims/ etc.:

- Engen vs. Wood County Highway. 9/27/2011. Trial scheduled in May has been delayed until 2018.
- Waite retaliation claim. 10/04/2014. No updates.
- Suicide claim 3/4/2016 – Casperson. Claim was settled.
- Rodeghier wrongful termination and discrimination claim filed with EEOC on 4/11/2017. EPL policy with Chubb is covering this claim.
- Suicide claim 5/6/2017 – Glodowski.

2017 Goals: Wood County Pro Active Injury and Loss Prevention initiatives.

Distributed sharps containers for Deputies to prevent BBP exposures.

Evacuation plan updates for Wood County River Block building.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

September, 2017

- ◆ GCS property tax system, vendor for replacement property tax software, is being used for tracking deed and parcel data, receipting tax payments, and generating reports. Electronic assessment data is uploaded on a regular basis by Treasurer Department staff. Open records requests are being fulfilled using the GCS data.
- ◆ Support for Norwood Healthcare Center and Edgewater Haven is ongoing. Human Service staff were setup in the Edgewater Matrix software to help facilitate the accounting procedures. Matrix software for both Edgewater and Norwood is scheduled for a large upgrade in October 2017. After upgrade completion access to the Matrix software will be available on the county intranet page. The server address for MatrixCare and Point of Care will change, this means current shortcuts will be rendered obsolete and post upgrade access can be obtained from the county intranet links.
- ◆ RtVision, Highway Department time and materials tracking software, payroll export file will be updated with new earnings codes in October. These codes will map to new payroll software, HRMS, new codes that will alleviate a rounding issue. These new codes are now implemented in the TimeStar system and will alleviate a rounding issue as well. The first payroll processing using new earnings codes is for pay period 9/10 thru 9/24/2017.
- ◆ The TimeStar, electronic time card and time tracking, system configuration is nearly complete. System configuration, which requires coordination between IT, HR and the Finance Department has been continually updated to address the needs of each department. System configuration includes multiple functions like importing employee data, assigning pay groups, assigning time tracking types, setting access permissions, etc. Application access restriction configuration testing is complete and IT continues to apply login restrictions to employees according to department head preferences.

The implementation that spanned from April to September 19, 2017 is now complete. All departments are live using the TimeStar software. As planned and on schedule, Wood County has transitioned from TimeStar's implementation team to the support team.

Custom electronic time card training documentation and instructions have been posted to the Wood County employee intranet page. IT encourages all employees to review the training documents.

<https://www.co.wood.wi.us/Employee/IT/Timestar.aspx> One additional training session for the Sheriff's Department will be conducted September 27, 2017. The Sheriff's Department was the last go-live department.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

- ◆ Time Simplicity, the add on module that will provide scheduling software to select department, training continues. The addition of the TimeStar & Time Simplicity software eliminated the need for manual paper time card tracking and entry and will provide a staff scheduling solution for select departments.
- ◆ Work on the Planning and Zoning Sanitary Permit system will continue in October 2017. Zoning permit data entry into the SCO Unix system needs to be replaced with added functionality in the sanitary permit web application. Sanitary permit entry into the web based system is complete.
- ◆ Register of Deeds software and server upgrade specification, cost analysis, and resource allocation is researched and determined. The upgrades are scheduled for October 2017.
- ◆ Discovery phase of conversion for the remaining 5 systems on the SCO Unix server is complete. However, additional systems that require archive data were discovered and will require analysis and solution development. Replacement system creation and implementation of these system continues as we plan to decommission the SCO Unix server in 2017.
- ◆ Data from the archived Human Services server, Pathlinks, was recovered and presented to Human Services financial staff for approval. Approval has not yet been received.
- ◆ Resolved a technical issue holding up payables checks in Dynamics GP on September 20.
- ◆ Set up new employee classification, billing codes, and rates in TCM for the new Advanced Practice Nurse – Prescriber (APNP) in the Human Services outpatient clinic.
- ◆ Resolved some long-standing issues with a series of reports necessary for cash receipting reconciliation in Human Services. Combined the functions of all the reports into a single report for added convenience.
- ◆ Continued with upgrade planning for TCM to keep us on the newest version, and to eventually transition to the web enabled variant of the program.
- ◆ Went live with version 1 of the new Emergency Management Website. This site has improvements and features to help the EM department with their day to day and monthly tasks for worker tracking.
- ◆ Identified out of service equipment in IT storage area. Worked with EG to properly dispose of material.
- ◆ Applied Department of Defense methods to erase data on old hard drives in preparation for recycling.
- ◆ Physically destroyed hard drives and memory devices that were non-operational and still contained Wood County information. Recycled remaining materials.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

-
- ◆ The IT Department has completely moved out of the 3rd Floor Human Services, 2nd Floor Fiscal, and 1st Floor Technician areas.
 - ◆ Emptied the IT storage area of all electronics that needed to be recycled, and added new shelving to help get us more organized.
 - ◆ Assisted Maintenance to get the Courthouse cameras onto the new Avigilon security server, as the old DVR was on its last leg.
 - ◆ Worked with Complete Control and Maintenance on moving the HVAC system controls for the Courthouse to Desigo software from Insight.
 - ◆ The process of evacuating the old Data Center is in full swing. Equipment is starting to be removed. All decommissioned servers have been removed and all non-essential items have been cleared out. IT has engaged Solarus and the State to coordinate the moving of their hardware. The goal is to be completely moved into the new data center by the end of October. During the month of September, the primary AC unit in the old data center experienced failure and water continues to be an issue.
 - ◆ 656 helpdesk requests were created in August, with staff completing 672 tickets leaving 348 open requests. These numbers represent service requests from departments throughout the County.
 - ◆ Working with Child Support to determine the most cost effective solution for printer needs.
 - ◆ Working to replace county board iPad due to battery failure.
 - ◆ Assisted HR in processing September payrolls due to staff shortages in their department.
 - ◆ Initial ShareFile setup for file downloads for County Board. Eventually this will replace the current process of downloading documents to iPads.
 - ◆ Staff attended the Fall GIPAW (Governmental Information Processing Association of Wisconsin) Conference. This was a 2- day event held in Marshfield, WI.

Wood County Employee Wellness Update
October 3rd, 2017 Submitted: Adam Fandre

2016-2017 Employee Wellness Program

New Hire Orientation- Continue to promote and encourage new hires to participate in the upcoming Wellness year. New hires starting after quarter 1 must complete biometric screenings, health assessment, and health coaching within by October 31st to be eligible for 2018 premium incentive.

Portal Updates-

160 employees registered for Quarter 4 Workout Watch activity

163 employees registered for Quarter 4 Wellness Challenge

130 employees completed Quarter 4 Follow-up Health Coaching activity

170 second-chance employees have successfully completed biometric screening requirement for 2018 premium incentive

Wellness Committee Updates-

- 2016-2017 Wellness Program Planning and Promotion.
- Extensive discussion on Wellness program updates regarding premium incentive and aligning Wellness year with the calendar year.
- Discussion/constructive feedback of upcoming Quarter 4 wellness challenge, activities, and deadlines.
- Created and distributed monthly fliers/handouts on health insurance including terminology, frequently asked questions, free public options, etc. in addition to summer time safety in place of health fair.
- Distributed/posted communication for Employee Wellness Program enrollment on bulletin boards at each location.
- Discussed Lunch & Learn topics for 2018.

Wellness Board Updates-

- U.W Extension Financial Health Survey—Sarah Siegel presented a survey on financial health that UW Extension has been using for financial planning sessions. The Wellness Board supports including this survey as a financial piece to the Wellness Program.
- Motion to incentivize open enrollment meeting attendance with 100 points. These points can also be acquired by watching the on-line video and taking a post-test at the end of the viewing. All ayes. Motion passed.
- Discussion of making influenza vaccine mandatory, with allowable exemptions, for Wood County Employees—Discussion of educational efforts, the use of masks in multi-use buildings (esp. Wood County Annex and Health Center), and the possible use of incentives to encourage vaccine administration took place. Feed-back will be obtained with a possible future policy about hand hygiene and use of masks during the flu season.
- Discussion regarding potential reasonable alternatives for obtaining blood for required lab work (for example, individuals with needle phobias)—after a lengthy discussion, it was decided that there is no reasonable alternative to a blood draw to obtain required labs. An individual can go to their primary care provider and submit the results obtained in that setting.
- Discussion regarding acceptable timeframe for Biometric results collected previously—general discussion of a timeframe took place. It was decided that if biometrics were completed within 6 months of quarter 1, they would be counted equally for both new and current participants.

Coordinator Monthly Updates-

- Working extensively with ManageWell's support team to ready portal for employees joining middle of the Wellness year.
- Coordinated and managed Quarter 4 wellness challenge.
- Ordered incentives for Quarter 4 wellness challenge.
- Coordinating on-site biometric screening for employees located in Marshfield.
- Coordinating on-site biometric screenings for Highway Department employees.

- Health coaching at various Wood County locations for premium discount and follow-up health coaching for quarter 4.
- Crafting monthly Lunch & Learn quizzes for portal and hard-copies for Parks and Forestry.
- Coordinated presenter for September Lunch & Learn.
- Distributed communication for upcoming September Lunch & Learn.
- Working with Aspirus and department heads to coordinate ergonomic assessments for employees after move to River Block.
- Meeting with department heads to discuss ergonomic assessment results and recommendations.
- Coordinating with Wood County vending machine vendors to include healthy options/alternatives.
- Updated Wellness bulletin boards.
- Planning/crafting/designing Wellness Program activities for 2018.
- Worked in conjunction with Norwood and Edgewater staff to coordinate flu clinics for various Wood County locations.
- Helping with portal support.

Wellness Activities-Going on Now

Work out Watch - Quarter 4: Employees have the opportunity to earn 500 wellness points just by sticking to their physical fitness goal for the quarter. In order to claim these points they must complete and submit a "Workout Watch Form" to the Wellness coordinator by each quarter deadline. Must have goal created and approved by the Wellness Coordinator by: Quarter 2-January 15th, Quarter 3-April 15th, Quarter 4-July 15th. Employees complete a self- review form of their goal and submit to the Coordinator at the end of each quarter to determine employee wellness points awarded.

Follow-up Health Coaching Session – Quarter 4: This includes a scheduled appointment with an Aspirus Health Coach to review health goals set in January after the screenings. This activity is worth 250 points for quarter three and/or four. The Aspirus Health Coach will mark this activity as complete and you will automatically receive your points.

Fitness Assessments- Quarter 4: Employees will have an opportunity to complete a MET fitness assessment. This assessment is calculated based on a formula that incorporates the employees' current activity level, height, weight, and resting pulse. The fitness assessments will be offered every six months to allow employees to measure progress over time.

Enclosures:

August 7th 2017 Wellness Board Meeting Minutes

August 18th 2017 Wellness Committee Meeting Minutes

Wood County Employee Wellness Board Meeting Minutes

Tuesday, August 7, 2017

Wood County River Block, Health EOC Room

Board members present: Amy Kaup, Donna Rozar, Dawn Schmutzer, Warren Kraft (HR Director—ex-officio), Jordan Bruce, Sue Kunferman

Also present: (for part of all of the meeting) Amanda Handrahan (Aspirus Business Health), Adam Fandre (Wellness Coordinator), Angela Zausch (by phone); see attached sign-in sheet for additional individuals present

1. Chair Kunferman called the meeting to order at 10 a.m.
2. **Introductions** were made around the table and the room.
3. **Public comments:** Wood County employees present unanimously spoke against making the influenza vaccine mandatory for county employees and stated their reasons for those objections.
4. Motion (Kaup/Bruce) to receive and place on file the minutes from the June 6, 2017 meeting as presented. All ayes. Motion carried.
5. **UW Extension Financial Health Survey**—Sarah Siegel presented a survey on financial health that UW Extension has been using for financial planning sessions. The Wellness Board supports including this survey as a financial piece to the Wellness Program. The Wellness Coordinator would be the only recipient of the survey results. If financial concerns are identified, UW Extension will partner with Wellness to provide a 1 hour class to individuals.
6. Motion (Rozar/Schmutzer) to incentivize open enrollment meeting attendance with 100 points. This points can also be acquired by watching the on-line video and taking a post-test at the end of the viewing. All ayes. Motion passed.
7. **Discussion of making influenza vaccine mandatory, with allowable exemptions, for Wood County Employees**—Warren reported that there is no state law prohibiting a mandate. It was noted that the vaccine is currently mandatory at both Norwood Health Center and Edgewater Haven. Discussion of educational efforts, the use of masks in multi-use buildings (esp. Wood County Annex and Health Center), and the possible use of incentives to encourage vaccine administration took place. Feed-back will be obtained with a possible future policy about hand hygiene and use of masks during the flu season. An update from Jordon on the feed-back he receives from the Wood County Annex in Marshfield will be on the agenda of the next meeting.

8. **Discussion regarding potential reasonable alternatives for obtaining blood for required lab work (for example, individuals with needle phobias)**—after a lengthy discussion, it was decided that there is no reasonable alternative to a blood draw to obtain required labs. An individual can go to their primary care provider and submit the results obtained in that setting.
9. **Discussion regarding acceptable timeframe for Biometric results collected previously**—General discussion of a timeframe took place. It was decided that if biometrics were completed within 6 months of quarter 1, they would be counted equally for both new and current participants. Adam will communicate this timeframe decided to employees. Adam reported that the informational sessions he is having on the change in the Wellness Program are going well. They are not well-attended but employee's questions are being answered appropriately.
10. **Update regarding wellness program activities and points structure**—Discussion took place regarding a possible tiered system so the program doesn't lose employees over the year. The decision was to follow trend for one year before implementing a tiered system. Adam will make the changes necessary as discussed with aligning payouts and points obtained with participation in the Wellness Program.
11. **2018 Wellness Budget**—Adam and Sue will meeting with Mike in the near future regarding the 2018 Wellness Budget. A discussion took place regarding the possibility of another funding source for the Wellness Program other than the health insurance reserve fund. This is a discussion that needs to take place at the Executive Committee level.
12. **Update from the Wellness Committee**—Updates received and documents on file.
13. **General employee wellness updates**—Concerns were expressed about smoking outside the River Block building. Follow-up with department heads will take place.
14. **Future meeting agenda items**—noted
15. Next meeting date: November 7, 2017, 1 p.m., Health EOC Room
16. The Chair declared the meeting adjourned at 12:23 p.m.

Respectfully submitted,

Donna M. Rozar

Donna M.P Rozar, secretary (electronically signed)

Minutes in draft form until approved at the next Wood County Wellness Board meeting

Name of Meeting: Wellness Committee Meeting Minutes Date: 08/15/2017		Location: River Block – Large Conference Rm 130	
Time Called to Order: 1:30PM		Time Adjourned:	Call in Number: *8408
Members Present/Call in Adam, Lacey, Danielle, Dawn, Lisa, Kristie, Maria, Laura, Brad		Members Absent: Ryan S., Amber, Caitlin, Tara, Jodi, Janet, Sandra Recording Professional: Adam	Next Meeting: <ul style="list-style-type: none"> • Date: 3rd Tuesday of each month, September 18, 2017 • Time: 1:30pm • Location: River Block – Large Conference Rm 130 • Call in #: *8408
AGENDA ITEM	DISCUSSION/ RECOMMENDATIONS	CONCLUSIONS /ACTIONS	RESPONSIBLE PARTY
Premium Incentive Communication	<ul style="list-style-type: none"> • Suggestions/Feedback • Updates from Wellness Board 	-Overall things continue to go well and the process is working. Adam created new, detailed instructions for of how to sign up on ManageWell, complete health risk assessment, and complete health coaching. - Employees will only be able to sign up on the portal after Adam has received biometrics. -Biometric timeframe extended to include any results taken on or after 1/1/17. Biometrics complete on or after 7/1/17 will count towards 2019 premium incentive.	Adam/All
Onsite Biometric Screenings	<ul style="list-style-type: none"> • August 30th – Norwood • September 21st – Highway/River Block 	-Communication for Norwood screening went out morning of 8/15. Screenings will also be held at the Highway Department and River Block the morning of 9/21. -Adam will look into scheduling onsite biometric screening for Edgewater. -On-site biometrics screenings are only for employees wishing to get the premium incentive for 2018, no for currently participating employees.	Adam
Vending Machines	<ul style="list-style-type: none"> • Healthier options for vending machines coming soon • Next steps 	-Food list has been sent to vendors. Healthier options should be available soon. Will revisit once healthier options have been available for several weeks/months.	Adam/All
Lunch & Learn Topics	<ul style="list-style-type: none"> • Topics of interest? 	-Send Adam any topics of interest for 2018 Lunch & Learns	Adam/All
Monthly fliers/handouts	<ul style="list-style-type: none"> • Wellness bulletin boards • Themes/focus? • Next focus 	-Next theme will be preventative care along with similar handouts which Adam will create.	Adam/All
Wellness Activities	Quarter 4 activities, deadlines, and upcoming walking challenge <ul style="list-style-type: none"> • Walking Challenge registration begins 8/21 	-Walking challenge registration begins 8/21. -Discussion of how many pedometers to buy took place. Most employees should have some means of tracking steps (phone, fitbit, pedometer, etc.).	Adam/All

Quarter 5 (October-Dec)	<ul style="list-style-type: none"> • Financial Wellness Challenge • Another Challenge? • \$100 Incentive? 	-Financial Wellness Challenge from Welcoa will be main challenge – possibly build off previously created financial wellness information. -\$100 incentive will be given in 5 th quarter. -It was determined enough points are available that 1,000 points should be obtainable.	Adam/All
How to Get Wellness Word Out & Increase Participation	<ul style="list-style-type: none"> • Identified locations whose participation rates are lowest, will try to reach out to these areas. • Update on department interactions (who talked to who) 	-Still working off of premium incentive communication	All
Other	<ul style="list-style-type: none"> • CSA's • Exercise Classes 	-Onsite yoga will be held by Aspirus Respiratory Therapist on 1 st and 3 rd Thursdays of each month at River Block on 3 rd floor. Exact start date is unknown. -Adam will discuss possibility of more routine meetings with massage therapist when attending for Welcome Week created by STS committee. -Toilet talks were discussed with the possibility of putting them in the bathrooms. -There have been some odd situations with nails being put into the walls of tires who park around River Block. This is something the police are aware of and so is Reuben.	Adam/All

TREASURER'S REPORT

10-03-2017

By: H. Gehrt

- I participated in the Executive Committee Meeting on September 5.
- I participated in United Way meetings on September 6, 14, 18, 27.
- I participated in the Employee Blood Drive on September 8.
- I participated in the Department Head Meeting on September 12.
- I attending the Treasurer's District Meeting in Eau Claire on September 13.
- I met with our representatives from American Deposit Management (ADM) to discuss our accounts and new services that are available.
- I participated in the County Board Meeting on September 19.
- I met with representatives from Wells Fargo and learned about the services that they provide on September 20.
- I met with our representative from WoodTrust Bank to discuss our accounts and have questions answered. Our current check scanner used for electronically depositing checks to the bank is old and an upgrade was suggested as it is no longer covered under any warranty. I looked into a new scanner with a warranty and a jogger (piece that shakes the checks to prevent duplication) it is about \$1500. There is money in the budget so I have ordered a replacement.
- I am working with the Sheriff's Department and a local locksmith on a date and time to go around securing buildings/homes that were taken back by tax deed at the August County Board Meeting.
- I am working with Emergency Management regarding a tree on county owned tax foreclosed land that is posing a threat to property on the neighboring lot. It is my understanding that to safely take this tree down the road would need to be closed, as the tree would need to be dropped across it. I am not sure of the traffic volume on this street, time it would take, if even possible. I will have more information regarding this at the meeting.

12a-1

Executive Committee
Monthly Comments on Agenda Items
Finance Department – Mike Martin
Tuesday, October 3, 2017

Comments on Agenda Items

12b. Update on 2018 Budget

There have been a few revisions to the departmental budgets since I last shared the information with the Committee:

- I updated the changes related to the County Board budget
- I received the projections on the debt issuance cost, the debt service on the new debt and the premium on the new debt
- Total budget is \$109,672,569 (\$110,779,496 in 2017 decrease of \$1,106,927)
- Operating tax rate is \$4.485 (\$4.545 in 2017 decrease of \$0.06)
- Debt service tax rate is \$0.648 (\$0.546 in 2017 increase of \$0.102)
- Library tax rate is \$0.384 (\$0.394 in 2017 decrease of 1 cent)

12c. Discussion and decisions on payroll functions

The Finance Department is seeking a decision and plan on the proposal to transfer the Wood County payroll function from Human Resources to Finance and to implement Dynamics Payroll software to support the process.

We will have an updated proposal from Wipfli on the cost of implementing Dynamics payroll.

We will need to have a discussion on the projected staffing. Finance is confident that having a full-time employee for payroll processing is supported by the tasks necessary.

We also seek a resolution of current issues in the current payroll situation involving the payroll data base, errors in the withholding accounts and outstanding penalties.

12d. Initial Resolution for borrowing not to exceed \$1 million of highway construction

The Highway department and the Highway Infrastructure & Recreation Committee will be introducing a resolution to borrow an additional \$1 million for highway construction to be done in 2018.

12e. Discussion and actions on \$5.44 million debt issue

The process is continuing for the issuance of \$5,440,000 in October. This debt issue includes:

- \$2.5 million for highway construction
- \$1.75 million for the refunding of State Trust Fund Loans

12a-2

- \$1.19 million to fund 2018 capital projects

We received projections from Springsted on the expected costs of issuance, the premium on the issue and the projected principal and interest payments.

We have a conference call on October 5th with Moody's prior to their issuance of a rating for this debt issue. Bids will be received on Monday October 16th. The County Board will act on the resolution to accept the low bid at their meeting on October 17th.

12f. Correspondence

- 1) Budget and actual reports for 9 months ended September 30, 2017

Departmental Activities

The Finance Department has been generally occupied with the 2018 budget and the upcoming debt issue.

The Finance Department has had a couple of meetings related to the proposed implementation of Dynamics payroll.

We represented Wood County at the City of Nekoosa TID Review Board on September 27th.

We presented an overview of the 2018 budget, it's process and challenges to the Human Services management group on September 28th.

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Notice is hereby given that the Executive Committee of the Wood County Board of Supervisors will hold a public hearing on the proposed 2018 budget as approved by the Executive Committee of said Board, a summary of which is printed below, at the Wood County Courthouse in the City of Wisconsin Rapids, on November 14, 2017 commencing at 8:30 AM as required by Wisconsin Statutes.

2018 BUDGET SUMMARY - WOOD COUNTY															
Expenditures for Operation & Maintenance	GOVERNMENTAL FUND TYPES					INTERNAL SERVICE					ENTERPRISE FUNDS		TRUST & AGENCY	GRAND TOTAL	BUDGET (2018/2017) % CHANGE
	General Fund	Special Revenue	Debt Service	Capital Projects	Total Governmental	Building Maintenance	Health Benefits	Workers Compensation	OPEB Funding	PC Replacement	Highways	Edgewater Nursing Home	Land Conservation		
General Government	8,285,358	1,022,205	-	-	9,307,563	1,253,494	11,962,896	431,569	500,000	89,000	-	-	-	23,604,522	5.48%
Public Safety	11,888,748	-	-	-	11,888,748	-	-	-	-	-	-	-	-	11,888,748	2.52%
Public Works/Highways	5,645,357	27,500	-	-	5,672,857	-	-	-	-	-	4,877,598	-	-	10,560,455	-8.95%
Health & Human Services	2,967,953	31,948,251	-	-	34,916,204	-	-	-	-	-	-	6,469,334	-	41,385,538	2.17%
Education & Recreation	3,181,785	89,440	-	-	3,271,225	-	-	-	-	-	-	-	-	3,271,225	1.19%
Conservation & Development	793,100	937,693	-	-	1,730,793	-	-	-	-	-	-	-	22,000	1,752,793	2.84%
Indebtedness	-	-	5,152,249	-	5,152,249	-	-	-	-	-	-	-	-	5,152,249	85.02%
Transfers and Other Financing Uses	261,858	6,072,745	-	-	6,334,603	-	283,903	-	-	-	-	-	12,162	6,630,668	14.09%
Subtotal	33,024,159	40,097,834	5,152,249	-	78,274,242	1,253,494	12,246,799	491,569	500,000	89,000	4,877,598	6,469,334	34,162	104,236,198	4.85%
Capital Outlay	555,086	157,500	-	3,630,000	4,342,586	295,000	-	-	-	111,600	687,185	-	-	5,436,371	-51.37%
Total Expenditures and Other Financing Uses	33,579,245	40,255,334	5,152,249	3,630,000	82,616,828	1,548,494	12,246,799	491,569	500,000	200,600	5,564,783	6,469,334	34,162	109,672,569	-1.00%
Less: All Revenues (Other than Property Tax)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Taxes-Other than Property	528,680	6,046,482	-	-	6,575,162	-	-	-	-	-	-	-	-	6,575,162	12.83%
Intergovernmental	6,573,298	12,874,926	-	-	19,448,224	-	-	-	-	-	-	-	-	19,448,224	2.77%
Licenses and Permits	428,109	101,750	-	-	529,859	-	-	-	-	-	-	-	-	529,859	11.18%
Fines, Forfeits and Penalties	272,650	20,000	-	-	292,650	-	-	-	-	-	-	-	-	292,650	-2.98%
Public Charges for Services	2,154,526	10,563,742	-	-	12,718,268	-	1,441,317	-	-	-	-	4,938,375	26,200	19,124,160	-2.18%
Intergovernmental Charges for Services	3,222,763	653,000	-	-	3,875,763	1,484,603	10,125,160	491,569	500,000	153,135	5,587,659	511,615	-	22,729,504	-2.31%
Miscellaneous	334,259	1,802,698	-	-	2,136,897	51,800	519,605	-	-	-	3,200	16,660	-	2,728,162	88.02%
Proceeds From Long-term Borrowing	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-100.00%
Transfers and Other Financing Sources	6,332,745	14,020	-	-	6,346,765	-	283,903	-	-	-	-	-	-	6,630,668	14.09%
Total Revenues & Other Financing Sources	19,847,030	32,076,558	-	-	51,923,588	1,536,403	12,369,985	491,569	500,000	153,135	5,590,859	5,466,850	26,200	78,058,389	0.78%
Less: Unencumbered Funds Applied (Surplus)	1,678,020	(1,285,808)	2,028,166	3,630,000	6,050,378	12,091	(123,166)	-	-	47,465	(26,076)	-	7,962	5,968,634	-29.25%
Proposed County Tax Levy	12,054,195	9,464,584	3,124,083	-	24,642,862	-	-	-	-	-	-	1,002,684	-	25,645,546	3.05%

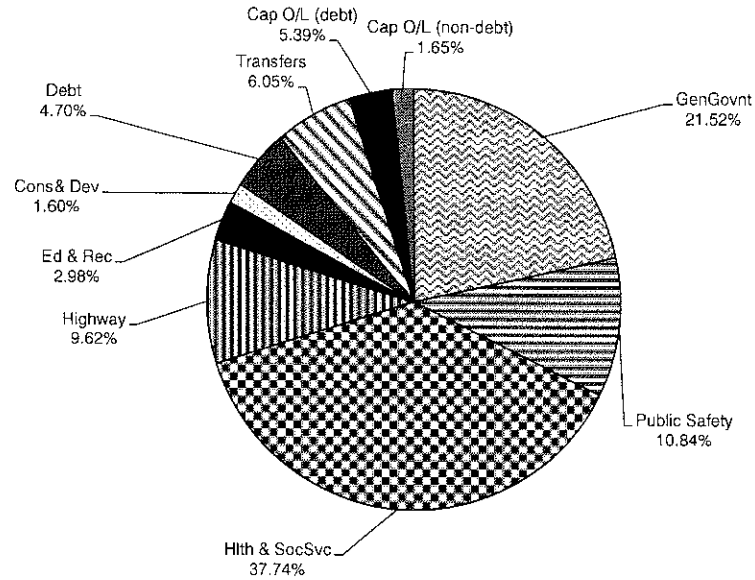
Available Fund Balances Dec. 31	2016 Actual	Estimated 2017 Increase (Decrease)	2017 Projected	Proposed 2018 Increase (Decrease)	2018 Projected
General Fund - Undesignated	\$ 9,821,880	\$ 1,549,165	\$ 11,371,045	\$ (1,044,274)	\$ 10,326,771
- Designated	2,967,224	(318,818)	2,648,406	(580,610)	2,067,596
- Gov Highway	1,998,189	1,153,945	3,152,134	(52,936)	3,099,198
Special Revenue Funds	1,497,705	(30,304)	1,467,401	1,285,808	2,753,209
Debt Service Fund	207,232	1,820,934	2,028,166	(2,028,166)	-
Capital Projects Fund	7,744,985	(4,114,985)	3,630,000	(3,630,000)	-
Enterprise Fund (Highway)	1,097,895	580,768	1,678,663	26,076	1,704,739
Internal Service Fund (Workers Comp)	1,569,125	163,848	1,732,973	-	1,732,973
Internal Service Fund (Health)	4,276,309	31,976	4,308,285	123,186	4,431,471
Internal Service Fund (Building Maint)	611,714	319,508	931,222	(12,091)	919,131
Internal Service Fund (OPEB)	593,742	100,000	693,742	-	693,742
Internal Service Fund (PC Replacement)	145,114	(65,920)	79,194	(47,465)	31,729
Trust and Agency (Land Conservation Trust)	20,330	(6,787)	13,543	(7,962)	5,581
	\$ 32,551,444	\$ 1,183,330	\$ 33,734,774	\$ (5,968,634)	\$ 27,766,140

Outstanding Indebtedness	Balance 12/31/2017
General Obligation Corp Purpose Bonds Series 2012A	\$ 1,670,000
General Obligation Corp Purpose Bonds Series 2014A	3,330,000
General Obligation Corp Purpose Bonds Series 2015A	5,575,000
General Obligation Corp Purpose Bonds Series 2016A	8,915,000
State Trust Fund Loan 2017	1,750,000
General Obligation Corp Purpose Bonds Series 2017A	5,440,000
	\$ 26,680,000

	Operating Levy	Debt Levy	Library Levy	Total Levy	Operating Tax Rate	Debt Tax Rate	Operating & Debt Tax Rate	Library Levy Rate
Actual 2009 Tax Levy (for 2010 Budget)	20,716,005	801,500	741,169	22,258,674	4.5238	0.1750	4.6988	0.3358
Actual 2010 Tax Levy (for 2011 Budget)	20,829,067	770,000	740,513	22,339,580	4.5313	0.1675	4.6988	0.3357
Actual 2011 Tax Levy (for 2012 Budget)	-	-	-	-	-	-	-	-
Actual 2012 Tax Levy (for 2013 Budget)	20,833,807	466,267	772,880	22,072,934	4.5887	0.1027	4.6914	0.3612
Actual 2013 Tax Levy (for 2014 Budget)	20,887,947	454,800	746,261	22,089,008	4.5914	0.1000	4.6914	0.3446
Actual 2014 Tax Levy (for 2015 Budget)	21,019,826	970,700	805,042	22,795,568	4.5814	0.2120	4.8034	0.3717
Actual 2015 Tax Levy (for 2016 Budget)	21,219,514	1,309,712	852,801	23,382,027	4.5286	0.2795	4.8081	0.3833
Actual 2016 Tax Levy (for 2017 Budget)	21,423,221	2,575,612	887,103	24,885,936	4.5456	0.5465	5.0921	0.3942
Actual 2017 Tax Levy (for 2018 Budget)	21,630,319	3,124,083	891,144	25,645,546	4.4852	0.6478	5.1329	0.3844

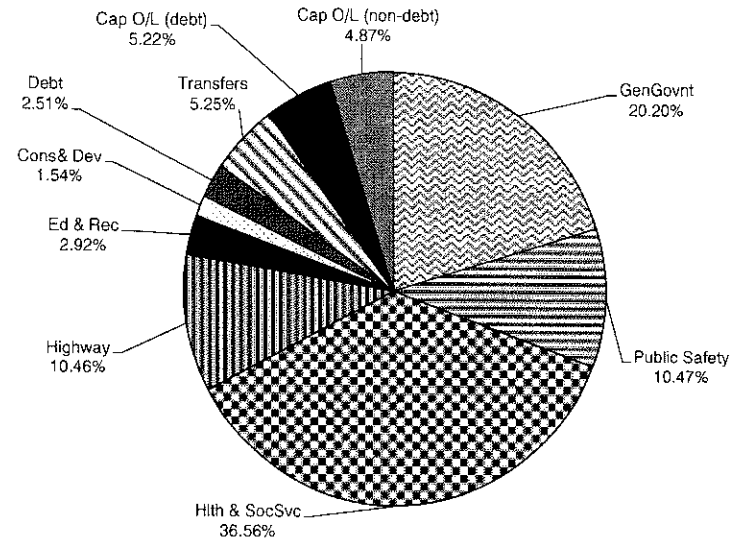
Notice is further given that a detailed copy of this budget is on file in the County Clerk's Office, and is open for public inspection
Given under my hand and official seal at the Courthouse in the City of Wisconsin Rapids, Wisconsin, this 28th day of October, A.D. 2017

**WOOD COUNTY 2018 REQUESTED BUDGET
EXPENDITURES BY FUNCTION**



Uses			
GenGovnt	\$	23,604,522	21.52%
Public Safety		11,888,748	10.84%
Hlth & SocSvc		41,385,538	37.74%
Highway		10,550,455	9.62%
Ed & Rec		3,271,225	2.98%
Cons & Dev		1,752,793	1.60%
Debt		5,152,249	4.70%
Transfers		6,630,668	6.05%
Cap O/L (debt)		3,630,000	3.30%
Cap O/L (non-debt)		1,806,371	1.65%
		<u>\$ 109,672,569</u>	<u>100.00%</u>

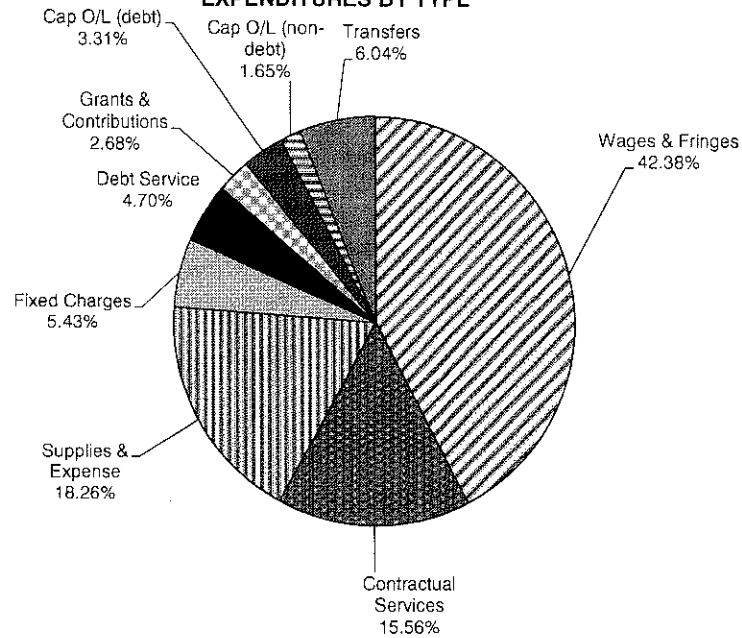
**WOOD COUNTY 2017 REVISED BUDGET
EXPENDITURES BY FUNCTION**



Uses			
GenGovnt	\$	22,377,800	20.20%
Public Safety		11,596,531	10.47%
Hlth & SocSvc		40,505,272	36.56%
Highway		11,587,763	10.46%
Ed & Rec		3,232,796	2.92%
Cons & Dev		1,704,323	1.54%
Debt		2,784,629	2.51%
Transfers		5,811,760	5.25%
Cap O/L (debt)		5,785,000	5.22%
Cap O/L (non-debt)		5,393,622	4.87%
		<u>\$ 110,779,496</u>	<u>100.00%</u>

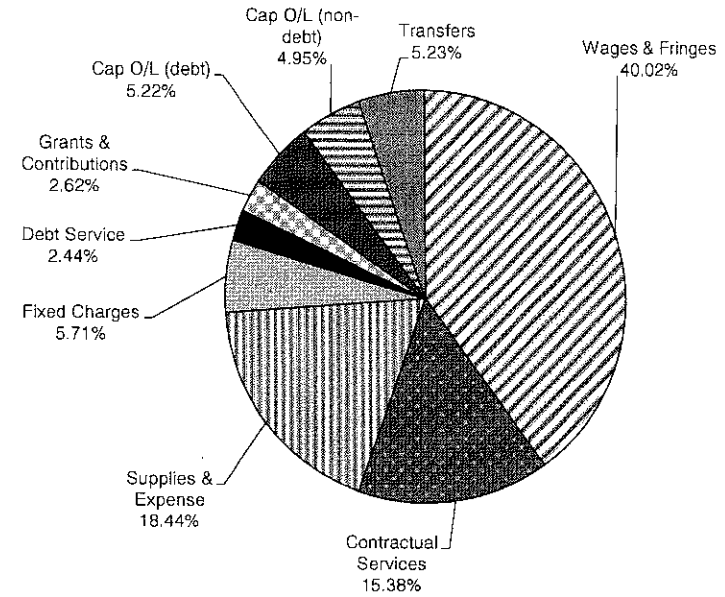
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**WOOD COUNTY 2018 REQUESTED BUDGET
EXPENDITURES BY TYPE**



Uses			
Wages & Fringes	\$	46,482,411	42.38%
Contractual Services		17,068,093	15.56%
Supplies & Expense		20,021,782	18.26%
Fixed Charges		5,952,099	5.43%
Debt Service		5,152,462	4.69%
Grants & Contribution:		2,934,603	2.68%
Cap O/L (debt)		3,630,000	3.31%
Cap O/L (non-debt)		1,806,371	1.65%
Transfers		6,624,748	6.04%
	\$	109,672,569	100.00%

**WOOD COUNTY 2017 REVISED BUDGET
EXPENDITURES BY TYPE**



Uses			
Wages & Fringes	\$	44,332,728	40.02%
Contractual Services		17,040,078	15.38%
Supplies & Expense		20,427,682	18.44%
Fixed Charges		6,323,546	5.71%
Debt Service		2,701,014	2.44%
Grants & Contributor		2,899,572	2.62%
Cap O/L (debt)		5,785,000	5.22%
Cap O/L (non-debt)		5,478,752	4.95%
Transfers		5,791,124	5.23%
	\$	110,779,496	100.00%

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WOOD CO 2017 AND 2018 BUDGETS
REVENUES, EXPENDITURES AND TAX LEVIES/FUNDS APPLIED

09/27/17

DEPARTMENT	REVENUES			EXPENDITURES			EXPENDITURES			PERCENT CHANGE TOTAL	FUNDS APPLIED		TAX LEVY & OTHER GEN REVENUE				LEVY PERCENT OF	
	2017 BUDGET	2018 BUDGET	PERCENT CHANGE	2017			2018				2017	2018	2017	2018	PERCENT CHANGE	TOTAL		
				OPERATING BUDGET	OUTLAY BUDGET	TOTAL	OPERATING BUDGET	OUTLAY BUDGET	TOTAL							2016	2017	
LARGE LEVY DEPARTMENTS																		
HUMAN SERVICES	22,638,338	22,695,164	0.25	30,737,502	69,500	30,807,002	31,713,253	-	31,713,253	2.94	(22,346)	(27,510)	8,191,010	9,045,599	10.43	24.37%	24.97%	
SHERIFF	944,808	1,002,014	6.05	9,398,278	162,835	9,561,113	9,639,306	245,086	9,884,392	3.38	317,340	366,648	8,298,965	8,515,730	2.61	24.69%	23.50%	
SYSTEMS	143,000	142,920	(0.06)	1,471,214	-	1,471,214	1,622,291	310,000	1,932,291	31.34	(3,000)	(7,000)	1,331,214	1,796,371	34.94	3.96%	4.96%	
DISPATCH	5,000	3,000	(40.00)	1,701,515	147,580	1,849,095	1,784,049	-	1,784,049	(3.52)	147,580	-	1,696,515	1,781,049	4.98	5.05%	4.92%	
HIGHWAY DEPARTMENT	11,054,688	9,836,904	(11.02)	11,560,263	610,000	12,370,263	10,522,955	687,185	11,210,140	(9.38)	(30,801)	26,859	1,346,376	1,346,377	0.00	4.01%	3.72%	
DEBT SERVICE FUND	-	-	N/A	2,784,629	-	2,784,629	5,152,249	-	5,152,249	85.02	209,017	2,028,166	2,575,612	3,124,083	21.29	7.66%	8.62%	
HEALTH DEPARTMENT	1,079,344	1,073,488	(0.54)	2,495,162	-	2,495,162	2,582,207	-	2,582,207	3.49	24,996	38,779	1,390,622	1,469,940	5.69	4.14%	4.06%	
EDGEWATER NURSING HOME	5,704,781	5,466,650	(4.17)	6,673,348	-	6,673,348	6,469,334	-	6,469,334	(3.05)	-	-	968,567	1,002,684	3.52	2.88%	2.77%	
PARKS & FORESTRY	1,340,499	2,631,563	96.31	1,665,598	305,000	1,970,596	1,719,700	130,000	1,849,700	(6.13)	(19,058)	(1,431,018)	649,155	649,155	0.00	1.93%	1.79%	
LIBRARY AID	-	-	N/A	887,103	-	887,103	891,144	-	891,144	0.46	-	-	887,103	891,144	0.46	2.64%	2.46%	
CLERK OF COURTS	589,500	577,803	(1.98)	1,431,643	-	1,431,643	1,475,567	-	1,475,567	3.07	-	-	842,143	897,764	6.60	2.51%	2.48%	
SUBTOTAL-LARGE DEPARTMENTS	43,499,958	43,429,506	(0.16)	70,806,253	1,494,915	72,301,168	73,572,055	1,372,271	74,944,326	3.66	623,728	994,924	28,177,482	30,519,896	8.31	83.84%	84.23%	
ALL OTHER LEVY DEPARTMENTS																		
COUNTY CLERK	54,900	54,100	(1.46)	576,956	-	576,956	653,364	-	653,364	13.24	(38,151)	5,386	560,207	593,878	6.01	1.67%	1.64%	
UW EXTENSION	10,100	15,550	53.96	613,370	-	613,370	619,362	-	619,362	0.98	41,600	38,650	561,670	565,162	0.62	1.67%	1.58%	
CONTINGENCY	-	-	N/A	419,870	-	419,870	450,000	-	450,000	7.18	-	-	419,870	450,000	7.18	1.25%	1.24%	
HUMAN RESOURCES	403	403	0.00	534,954	-	534,954	552,681	-	552,681	3.31	-	-	534,551	552,278	3.32	1.59%	1.52%	
EMERGENCY MANAGEMENT	191,060	191,050	(0.01)	685,707	4,220	689,927	725,393	-	725,393	5.14	2,189	9,852	496,678	524,491	5.60	1.48%	1.45%	
PLANNING & ZONING	323,500	306,250	(5.33)	858,448	9,000	867,448	866,679	-	866,679	(0.09)	140,634	153,568	403,314	406,861	0.88	1.20%	1.12%	
AGING	-	-	N/A	198,278	-	198,278	198,278	-	198,278	0.00	-	-	198,278	198,278	0.00	0.59%	0.55%	
VETERANS SERVICE OFFICER	11,750	11,750	0.00	333,074	-	333,074	350,227	-	350,227	5.15	550	50	320,774	338,427	5.50	0.95%	0.93%	
DISTRICT ATTORNEY	16,700	24,500	46.71	281,899	-	281,899	304,049	-	304,049	7.86	-	-	281,899	279,549	-	0.79%	0.77%	
FINANCE	-	-	N/A	285,095	-	285,095	287,407	-	287,407	0.81	-	-	285,095	287,407	0.81	0.85%	0.79%	
CIR CRT BR I	90,496	90,606	0.12	382,751	-	382,751	395,614	-	395,614	3.36	-	-	292,255	305,008	4.36	0.87%	0.84%	
UW MFLDWOOD COUNTY	-	-	N/A	47,727	-	47,727	48,082	-	48,082	0.74	-	-	47,727	48,082	0.74	0.14%	0.13%	
CORPORATION COUNSEL	15,500	16,500	6.45	226,995	-	226,995	238,146	-	238,146	4.91	-	-	211,495	221,646	4.80	0.63%	0.61%	
LAND CONSERVATION	406,452	375,503	(7.61)	624,349	4,500	628,849	628,414	-	628,414	(0.07)	23,027	13,052	199,370	239,859	20.31	0.59%	0.66%	
PAYMENT IN LIEU OF TAX	13,350	18,500	38.58	77,345	-	77,345	77,345	-	77,345	0.00	-	-	63,995	58,845	(8.05)	0.19%	0.16%	
CIR CRT BR II	60,306	60,126	(0.30)	117,844	-	117,844	119,902	-	119,902	1.75	-	-	57,538	59,776	3.89	0.17%	0.16%	
VICTIM WITNESS	86,622	92,350	6.61	148,719	-	148,719	156,944	-	156,944	5.53	(350)	(300)	62,447	64,894	3.92	0.19%	0.18%	
TREASURER	440,910	470,000	6.60	429,486	-	429,486	429,490	-	429,490	0.00	-	-	(11,424)	(40,510)	-	-0.03%	-0.11%	
CIR CRT BR III	227,387	228,369	0.43	331,886	-	331,886	340,578	-	340,578	2.62	-	-	104,499	112,209	7.38	0.31%	0.31%	
PURCHASING	-	-	N/A	54,454	-	54,454	51,970	-	51,970	(4.56)	-	-	54,454	51,970	(4.56)	0.16%	0.14%	
TRANSPORTATION & ECON DEV	40,010	30,010	(25)	164,110	-	164,110	188,575	-	188,575	14.91	(10)	14,420	124,110	144,145	16.14	0.37%	0.40%	
CORONER	81,000	75,000	(7.41)	132,769	-	132,769	139,842	-	139,842	5.33	-	-	51,769	64,842	25.25	0.15%	0.18%	
MARSHFIELD FAIRGROUNDS	-	-	N/A	25,000	-	25,000	25,000	-	25,000	0.00	-	-	25,000	25,000	0.00	0.07%	0.07%	
INSURANCE	498,200	487,000	(2.25)	612,622	-	612,622	612,071	-	612,071	(0.09)	86,800	96,000	27,622	29,071	5.25	0.08%	0.08%	
HUMANE OFFICER	10,000	10,000	0.00	30,764	-	30,764	35,519	-	35,519	15.46	-	-	20,764	25,519	22.90	0.06%	0.07%	
CAPITAL PROJECT FUNDS	1,750,000	-	(100.00)	4,715,000	4,808,487	9,523,487	2,500,000	1,130,000	3,630,000	(61.88)	7,788,487	3,630,000	(15,000)	-	(100.00)	-0.04%	0.00%	
CHILD SUPPORT	931,887	945,643	1.48	990,221	-	990,221	1,022,205	-	1,022,205	3.23	-	-	58,334	76,562	31.25	0.17%	0.21%	
HO CHUNG DONATIONS	91,720	91,720	0.00	64,220	27,500	91,720	64,220	27,500	91,720	0.00	-	-	-	-	N/A	0.00%	0.00%	
REGISTER OF DEEDS	394,020	394,020	0.00	435,703	-	435,703	455,442	-	455,442	4.53	30,987	32,387	10,686	29,035	(171.46)	0.03%	0.06%	
SUBTOTAL-ALL OTHERS	5,746,273	3,988,950	(30.58)	14,399,616	4,853,707	19,253,323	12,536,799	1,157,500	13,694,299	(28.87)	8,075,763	3,993,065	5,431,287	5,712,284	5.17	16.16%	15.77%	
TOTAL DEPARTMENTS	49,246,231	47,418,456	(3.71)	85,205,869	6,348,622	91,554,491	86,108,854	2,529,771	88,638,625	(3.18)	8,699,491	4,987,989	33,608,769	36,232,180	7.81	100.00%	100.00%	
GENERAL REVENUES																		
GENERAL PROPERTY TAXES	24,870,936	25,645,546	3.11	-	-	-	-	-	-	N/A	-	-	(24,870,936)	(25,645,546)	(3.11)	-	-	
SALES TAX	5,330,606	6,046,482	13.43	-	-	-	-	-	-	N/A	-	-	(5,330,606)	(6,046,482)	(13.43)	-	-	
TREASURER-Investment Income	145,000	145,000	0.00	-	-	-	-	-	-	N/A	-	-	(145,000)	(145,000)	0.00	-	-	
SHARED REVENUE	3,350,697	3,350,697	0.00	-	-	-	-	-	-	N/A	-	-	(3,350,697)	(3,350,697)	0.00	-	-	
MISC REVENUE	604	180	(70.20)	424	-	424	-	-	-	(100.00)	-	-	(180)	(180)	0.00	-	-	
UNENCUMBERED FUNDS APPLIED	-	-	N/A	-	-	-	-	-	-	N/A	(88,650)	1,044,275	88,650	(1,044,275)	1,277.98	-	-	
	33,697,843	35,187,905	4.42	424	-	424	-	-	-	(100.00)	(88,650)	1,044,275	(33,608,769)	(36,232,180)	7.81	-	-	
TRANSFERS-Sales Tax	5,330,606	6,046,482	13.43	5,330,606	-	5,330,606	6,046,482	-	6,046,482	13.43	-	-	-	-	N/A	-	-	
INTERNAL SERVICE FUNDS																		
BUILDING MAINTENANCE	1,577,887	1,536,403	(2.63)	1,248,816	70,000	1,318,816	1,253,494	295,000	1,548,494	17.42	(259,071)	12,091	-	-	N/A	-	-	
WORKERS COMPENSATION	485,000	491,569	1.35	485,578	-	485,578	491,569	-	491,569	1.23	578	-	-	-	N/A	-	-	
HEALTH BENEFITS	11,348,173	12,369,985	9.00	11,432,581	-	11,432,581	12,246,799	-	12,246,799	7.12	84,408	(123,186)	-	-	N/A	-	-	
OPEB FUNDING	500,000	500,000	0.00	500,000	-	500,000	500,000	-	500,000	0.00	-	-	-	-	N/A	-	-	
PC REPLACEMENT FUND	142,170	153,135	7.71	112,000	30,000	142,000	89,000	111,600	200,									

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**PROPOSED 2018
SUMMARY OF SOURCES & USES, LEVY COM. ACTION AND FUNDS AVAILABLE**

2018 BUDGET-SUMMARY OF SOURCES AND USES OF FUNDS			
SOURCES		USES	
	Proposed		Proposed
General Property Tax	\$ 25,645,546	Operating Costs (excl debt svc)	\$ 98,633,736
Funds Applied	5,968,634	Debt Service (Principal and Int)	5,152,462
Revenues (excluding debt proceeds)	78,058,389	Outlay (debt funded)	3,630,000
		Outlay (non-debt)	1,806,371
Proceeds from long-term borrowing and capital leases		Contingency Fund	450,000
	\$ 109,672,569		\$ 109,672,569

2018 BUDGET-CALCULATION OF LEVIES AND RATES					
	Equal Value With Library	Equal Value Without Library	Equalized Value		Tax Rate
2018 Levy-Operating Expenses	2,504,468,400	2,318,179,800	4,822,648,200	X	5.355205
Adjustment for shared dispatch expenditures	2,504,468,400	2,318,179,800	4,822,648,200	X	0.155145
Allowable Operating Levy and adjustments					5.510350
Applied from Sales Tax	\$ 6,046,482	2,504,468,400	4,822,648,200	X	-0.626884
Base 2018 Operating Tax Levy					4.883466
Additional reductions by Executive Committee	2,504,468,400	2,318,179,800	4,822,648,200	X	-0.398312
Adjusted 2018 base					4.485154
Levy-Debt Service	2,504,468,400	2,318,179,800	4,822,648,200	X	0.647794
Total Operating & Debt Service Levy					5.132948
2018 Library Levy		2,318,179,800	2,318,179,800		0.384415
Total Tax Levy				With Library Levy	5.517363
				Without Library Levy	5.132948

2018 BUDGET-FUNDS AVAILABLE TO APPLY TO REDUCE TAX LEVY			
CALCULATION OF MARGIN AFTER APPLICATION OF FUNDS		DETAIL OF ESTIMATED AVAILABLE FUNDS AS OF 12/31/16	
Total Estimated Funds Available @ 12/31/17	\$ 16,377,149	General Fund-Unreserved/Undesignated	\$ 11,371,045
		Carryover Applied to 2017 Budget	
		51316 Task Force	(300)
		51440 Elections	5,386
		51451 Voice-Over IP	(7,000)
		51711 Reg of Deeds-Redaction	32,387
		51931 Property & Liability Ins	96,000
		52131 Indian Law Enforcement	15,933
		52712 Electronic Monitoring	201,144
		52721 Jail Surcharge	149,571
		52130 Police Radio	10,852
		52530 Building Numbering	(1,000)
		54130 Dental Sealants	38,779
		54730 Veteran's Relief Donation	50
		56121 Land Conservation	(500)
		55660 UW Ext Project Account	(4,350)
		55661 Farm Technology Days	43,000
		59210 Permits & Fines	858
		56315 Census Redistricting	-
			580,810
		Other Governmental Fund Balances Applied to 2017 Budget	
		HIGHWAY GOVERNMENTAL	52,936
		HUMAN SERVICES-Community	(27,510)
		STATE FORESTRY ROAD ACCOUNT	20
		STATE WILDLIFE HABITAT FUND	729
		COUNTY FORESTS STATE AID	
		PARKS STATE AID	
		PARKS CAPITAL PROJECTS	68,233
		LAND RECORD	104,629
		PRIVATE SEWAGE	49,939
		POWERS BLUFF CAPITAL PROJECTS	(1,500,000)
		DATCP GRANT	
		NONMETALLIC MINING	4,732
		TRANSPORTATION & ECON DEV	14,420
		TOTAL DEBT SERVICE	2,028,166
		TOTAL CAPITAL PROJECTS	3,630,000
		Total Estimated Funds Available 12/31/16	\$ 16,377,149
			54

Computation of Operating Levy under 0% Levy Freeze Limitation	
2017 Actual Levy	\$ 24,885,936
Less Library	(887,103)
2017 Debt Service	(2,575,612)
Net Levy	21,423,221
Net New Constr	0.967% 207,098
	21,630,319
2018 Debt Service	3,124,083
Allowable Levy	21,300,074
Rate allowed	1.50%
Allowable levy limit 2018	24,754,402
Add increase in Debt Service	
Add Library	891,144
Allowable Levy	25,645,546
Actual Levy 2018	25,645,546
Amount under limitation	\$ 0
Total Debt Service	\$ 5,152,462
Less use of GTA for Debt Svc	
Highway	-
Less Debt Issuance Costs	-
Less premium applied	-
Less Debt Service Fund Balance	(2,028,166)
Net Tax levy for Debt Service	\$ 3,124,296
Operating Levy Rate Calculation	
Equalized Value	4,822,648,200
Allowable Operating Rate	0.00551035
Allowable Operating Levy	26,574,480
Actual Operating Levy	21,630,319
Debt Levy Rate Calculation	
Equalized Value	4,822,648,200
Allowable Debt Levy Rate	0.00043573
Allowable Debt Levy	2,101,373
Add Debt Svc Unfunded	
Pension	
Total Allowable Debt Levy	2,101,373
Actual Debt Levy	3,124,083
Amount under (over) limitation	\$ (1,022,710)

WOOD CO - 2017 AND 2018
DEPARTMENTAL BUDGET SUMMARIES
REVENUES, EXPENDITURES AND TAX LEVY/FUNDS APPLIED

09/27/17

DEPARTMENT	REVENUES			EXPENDITURES 2017			EXPENDITURES 2018			PERCENT CHANGE TOTAL	RESERVE FUNDS APPLIED		TAX LEVY		
	2017 BUDGET	2018 BUDGET	PERCENT CHANGE	OPERATING BUDGET	OUTLAY BUDGET	TOTAL	OPERATING BUDGET	OUTLAY BUDGET	TOTAL		2017	2018	2017	2018	PERCENT CHANGE
GENERAL GOVERNMENT															
GENERAL COUNTY															
Contingency	-	-	N/A	419,870	-	419,870	450,000	-	450,000	7.18	-	-	419,870	450,000	7.18
Shared Revenues	3,350,697	3,350,697	0.00	-	-	-	-	-	-	N/A	-	-	(3,350,697)	(3,350,697)	0.00
Transfer from Sales Tax	5,330,606	6,046,482	13.43	-	-	-	-	-	-	N/A	-	-	(5,330,606)	(6,046,482)	(13.43)
Interest on Investments	145,000	145,000	0.00	-	-	-	-	-	-	N/A	-	-	(145,000)	(145,000)	0.00
Other/State Special Charges	604	180	(70.20)	424	-	424	-	-	-	(100.00)	-	-	(180)	(180)	0.00
	8,826,907	9,542,359	8.11	420,294	-	420,294	450,000	-	450,000	7.07	-	-	(8,406,613)	(9,092,359)	8.16
CIR CRT BR I	90,496	90,606	0.12	382,751	-	382,751	395,614	-	395,614	3.36	-	-	292,255	305,008	4.36
CIR CRT BR II	60,306	60,126	(0.30)	117,844	-	117,844	119,902	-	119,902	1.75	-	-	57,538	59,776	3.89
CIR CRT BR III	227,387	228,369	0.43	331,886	-	331,886	340,578	-	340,578	2.62	-	-	104,499	112,209	7.38
COUNTY CLERK	54,900	54,100	(1.46)	576,956	-	576,956	653,364	-	653,364	13.24	(38,151)	5,386	560,207	593,878	6.01
HUMAN RESOURCES	403	403	0.00	534,954	-	534,954	552,681	-	552,681	3.31	-	-	534,551	552,278	3.32
CLERK OF COURTS	589,500	577,803	(1.98)	1,431,643	-	1,431,643	1,475,567	-	1,475,567	3.07	-	-	842,143	897,764	6.60
CORPORATION COUNSEL	15,500	16,500	6.45	226,995	-	226,995	238,146	-	238,146	4.91	-	-	211,495	221,646	4.80
DISTRICT ATTORNEY	16,700	24,500	46.71	281,899	-	281,899	304,049	-	304,049	7.86	-	-	265,199	279,549	5.41
PURCHASING	-	-	N/A	54,454	-	54,454	51,970	-	51,970	(4.56)	-	-	54,454	51,970	(4.56)
RISK MANAGEMENT	498,200	487,000	(2.25)	612,622	-	612,622	612,071	-	612,071	(0.09)	86,800	96,000	27,622	29,071	5.25
REGISTER OF DEEDS	394,020	394,020	0.00	435,703	-	435,703	455,442	-	455,442	4.53	30,987	32,387	10,698	29,035	(171.46)
SYSTEMS/VOICE OVER IP	143,000	142,920	(0.06)	1,471,214	-	1,471,214	1,622,291	310,000	1,932,291	31.34	(3,000)	(7,000)	1,331,214	1,796,371	34.94
FINANCE	-	-	N/A	285,095	-	285,095	287,407	-	287,407	0.81	-	-	285,095	287,407	0.81
TREASURER	440,910	470,000	6.60	429,486	-	429,486	429,490	-	429,490	0.00	-	-	(11,424)	(40,510)	254.60
VICTIM WITNESS	86,622	92,350	6.61	148,719	-	148,719	156,944	-	156,944	5.53	(350)	(300)	62,447	64,894	3.92
CORONER	81,000	75,000	(7.41)	132,769	-	132,769	139,842	-	139,842	5.33	-	-	51,769	64,842	25.25
TOTAL GENERAL GOVERNMENT	11,525,851	12,256,056	6.34	7,875,284	-	7,875,284	8,285,358	310,000	8,595,358	9.14	76,286	126,473	(3,726,853)	(3,787,171)	1.62
PUBLIC SAFETY															
SHERIFF	944,808	1,002,014	6.05	9,398,278	162,835	9,561,113	9,639,306	245,086	9,884,392	3.38	317,340	366,648	8,298,965	8,515,730	2.61
SHARED DISPATCH	5,000	3,000	(40.00)	1,701,515	147,580	1,849,095	1,784,049	-	1,784,049	(3.52)	147,580	-	1,696,515	1,781,049	4.98
EMERGENCY MGMT/RADIO	191,060	191,050	(0.01)	685,707	4,220	689,927	725,393	-	725,393	5.14	2,189	9,852	496,678	524,491	5.60
TOTAL PUBLIC SAFETY	1,140,868	1,196,064	4.84	11,785,500	314,635	12,100,135	12,148,748	245,086	12,393,834	2.43	467,109	376,500	10,492,158	10,821,270	3.14
PUBLIC WORKS															
HIGHWAY	5,648,977	4,246,045	(24.84)	6,995,353	-	6,995,353	5,645,357	-	5,645,357	(19.30)	-	52,935	1,346,376	1,346,377	0.00
HEALTH & SOCIAL SERVICES															
HEALTH DEPARTMENT	1,079,344	1,073,488	(0.54)	2,495,162	-	2,495,162	2,582,207	-	2,582,207	3.49	24,996	38,779	1,390,822	1,469,940	5.69
HUMANE OFFICER	10,000	10,000	0.00	30,764	-	30,764	35,519	-	35,519	15.46	-	-	20,764	25,519	22.90

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**WOOD CO - 2017 AND 2018
DEPARTMENTAL BUDGET SUMMARIES
REVENUES, EXPENDITURES AND TAX LEVY/FUNDS APPLIED**

09/27/17

DEPARTMENT	REVENUES			EXPENDITURES			EXPENDITURES			PERCENT CHANGE TOTAL	RESERVE FUNDS APPLIED		TAX LEVY		
	2017 BUDGET	2018 BUDGET	PERCENT CHANGE	2017			2018				2017	2018	2017	2018	PERCENT CHANGE
				OPERATING BUDGET	OUTLAY BUDGET	TOTAL	OPERATING BUDGET	OUTLAY BUDGET	TOTAL						
VETERANS SERVICE OFFICER	11,750	11,750	0.00	333,074	-	333,074	350,227	-	350,227	5.15	550	50	320,774	338,427	5.50
TOTAL HEALTH & SOCIAL SVCS	1,101,094	1,095,238	(0.53)	2,859,000	-	2,859,000	2,967,953	-	2,967,953	3.81	25,546	38,829	1,732,360	1,833,886	5.86
LEISURE ACTIVITIES & EDUCATION PARKS & FORESTRY	921,141	949,042	3.03	1,570,296		1,570,296	1,598,197	-	1,598,197	1.78	-	-	649,155	649,155	0.00
LIBRARY AID	-	-	N/A	887,103	-	887,103	891,144	-	891,144	0.46	-	-	887,103	891,144	0.46
UW EXTENSION	10,100	15,550	53.96	613,370	-	613,370	619,362	-	619,362	0.98	41,600	38,650	561,670	565,162	0.62
FAIRGROUNDS	-	-	N/A	25,000	-	25,000	25,000	-	25,000	0.00	-	-	25,000	25,000	0.00
UW MFLD/WOOD CO	-	-	N/A	47,727		47,727	48,082	-	48,082	0.74	-	-	47,727	48,082	0.74
TOTAL LEISURE & EDUCATION	931,241	964,592	3.58	3,143,496	-	3,143,496	3,181,785	-	3,181,785	1.22	41,600	38,650	2,170,655	2,178,543	0.36
CONSERVATION & DEVELOPMENT LAND CONSERVATION	84,645	63,385	(25.12)	289,163	4,500	293,663	303,602	-	303,602	3.38	9,648	358	199,370	239,859	20.31
PLANNING & ZONING	3,900	7,150	83.33	407,214	-	407,214	414,011	-	414,011	1.67	-	-	403,314	406,861	0.88
PAYMENT IN LIEU OF TAX	13,350	18,500	38.58	77,345	-	77,345	77,345	-	77,345	0.00	-	-	63,995	58,845	(8.05)
TOTAL COSERV & DEVELOPMENT	101,895	89,035	(12.62)	773,722	4,500	778,222	794,958	-	794,958	2.15	9,648	358	666,679	705,565	5.83
TOTAL GENERAL FUND	20,449,926	19,847,030	(2.95)	33,432,355	319,135	33,751,490	33,024,159	555,086	33,579,245	(0.51)	620,189	633,745	12,681,375	13,098,470	3.29
SPECIAL REVENUE FUNDS															
HUMAN SERVICES															
Norwood	7,588,966	7,551,839	(0.49)	8,959,294	1,500	8,960,794	9,094,239	-	9,094,239	1.49	-	-	1,371,828	1,542,400	12.43
Community	15,049,372	15,143,325	0.62	21,778,208	68,000	21,846,208	22,619,014	-	22,619,014	3.54	(22,346)	(27,510)	6,819,182	7,503,199	10.03
AGING	-	-	N/A	198,278	-	198,278	198,278	-	198,278	0.00	-	-	198,278	198,278	0.00
CHILD SUPPORT	931,887	945,643	1.48	990,221	-	990,221	1,022,205	-	1,022,205	3.23	-	-	58,334	76,562	31.25
STATE FORESTRY ROAD ACCN	3,280	3,280	0.00	4,000	-	4,000	3,300	-	3,300	(17.50)	720	20	-	-	N/A
STATE WILDLIFE HABITAT FUN	1,778	1,771	(0.39)	2,000	-	2,000	2,500	-	2,500	25.00	222	729	-	-	N/A
COUNTY FORESTS STATE AID	-	-	N/A	-	-	-	-	-	-	N/A	-	-	-	-	N/A
PARKS STATE AID	80,640	80,640	0.00	80,640	-	80,640	80,640	-	80,640	0.00	-	-	-	-	N/A
PARKS CAPITAL PROJECTS	83,660	96,830	15.74	8,660	305,000	313,660	35,063	130,000	165,063	(47.38)	230,000	68,233	-	-	N/A
POWERS BLUFF CAP PROJ	250,000	1,500,000	500.00	-	-	-	-	-	-	N/A	(250,000)	(1,500,000)			
LAND RECORD	151,100	151,100	0.00	217,664	7,500	225,164	255,729	-	255,729	13.57	74,064	104,629	-		N/A
PRIVATE SEWAGE	168,500	148,000	(12.17)	233,570	1,500	235,070	196,939	-	196,939	(16.22)	66,570	48,939	-		N/A
DATCP GRANT	257,862	250,593	(2.82)	258,134	-	258,134	250,593	-	250,593	(2.92)	272	-	-		N/A
NONMETALLIC MINING	36,045	35,325	(2.00)	36,771	-	36,771	40,057	-	40,057	8.94	726	4,732	-		N/A

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**WOOD CO - 2017 AND 2018
DEPARTMENTAL BUDGET SUMMARIES
REVENUES, EXPENDITURES AND TAX LEVY/FUNDS APPLIED**

09/27/17

DEPARTMENT	REVENUES			EXPENDITURES			EXPENDITURES			PERCENT CHANGE TOTAL	RESERVE FUNDS APPLIED		TAX LEVY		
	2017 BUDGET	2018 BUDGET	PERCENT CHANGE	2017			2018				2017	2018	2017	2018	PERCENT CHANGE
				OPERATING BUDGET	OUTLAY BUDGET	TOTAL	OPERATING BUDGET	OUTLAY BUDGET	TOTAL						
TRANSPORTATION & ECON DE	40,010	30,010	(24.99)	164,110	-	164,110	188,575	-	188,575	14.91	(10)	14,420	124,110	144,145	16.14
HO CHUNK DONATIONS	91,720	91,720	0.00	64,220	27,500	91,720	64,220	27,500	91,720	0.00	-	-	-	-	N/A
SALES TAX	5,330,606	6,046,482	13.43	5,330,606	-	5,330,606	6,046,482	-	6,046,482	13.43	-	-	-	-	N/A
TOTAL SPECIAL REVENUE	30,065,426	32,076,558	6.69	38,326,376	411,000	38,737,376	40,097,834	157,500	40,255,334	3.92	100,218	(1,285,808)	8,571,732	9,464,584	10.42
DEBT SERVICE FUND	-	-	N/A	2,784,629	-	2,784,629	5,152,249	-	5,152,249	85.02	209,017	2,028,166	2,575,612	3,124,083	21.29
CAPITAL PROJECT FUNDS	1,750,000	-	(100.00)	4,715,000	4,808,487	9,523,487	2,500,000	1,130,000	3,630,000	(61.88)	7,788,487	3,630,000	(15,000)	-	(100.00)
TOTAL GOVERNMENTAL	52,265,352	51,923,588	(0.65)	79,258,360	5,538,622	84,796,982	80,774,242	1,842,586	82,616,828	(2.57)	8,717,911	5,006,103	23,813,719	25,687,137	7.87
PROPRIETARY FUND TYPES															
EDGEWATER NURSING HOME	5,704,781	5,466,650	(4.17)	6,673,348	-	6,673,348	6,469,334	-	6,469,334	(3.06)	-	-	968,567	1,002,684	3.52
HIGHWAY DEPARTMENT	5,405,711	5,590,859	3.43	4,564,910	810,000	5,374,910	4,877,598	687,185	5,564,783	3.53	(30,801)	(26,076)	-	-	N/A
WORKERS COMPENSATION	485,000	491,569	1.35	485,578	-	485,578	491,569	-	491,569	1.23	578	-	-	-	N/A
HEALTH BENEFITS	11,348,173	12,369,985	9.00	11,432,581	-	11,432,581	12,246,799	-	12,246,799	7.12	84,408	(123,186)	-	-	N/A
BUILDING MAINTENANCE	1,577,887	1,536,403	(2.63)	1,248,816	70,000	1,318,816	1,253,494	295,000	1,548,494	17.42	(259,071)	12,091	-	-	N/A
OPEB FUNDING	500,000	500,000	0.00	500,000	-	500,000	500,000	-	500,000	0.00	-	-	-	-	N/A
PC REPLACEMENT FUND	142,170	153,135	7.71	112,000	30,000	142,000	89,000	111,600	200,600	41.27	(170)	47,465	-	-	N/A
TOTAL PROPRIETARY	25,163,722	26,108,601	3.75	25,017,233	910,000	25,927,233	25,927,794	1,093,785	27,021,579	4.22	(205,056)	(89,706)	968,567	1,002,684	3.52
TRUST AND AGENCY FUNDS															
LAND CONSERVATION TRUST	27,900	26,200	(6.09)	40,281	-	40,281	34,162	-	34,162	(15.19)	12,381	7,962	-	-	N/A
TOTAL TRUST & AGENCY	27,900	26,200	(6.09)	40,281	-	40,281	34,162	-	34,162	(15.19)	12,381	7,962	-	-	N/A
TOTAL DEPARTMENTS	77,456,974	78,058,389	0.78	104,315,874	6,448,622	110,764,496	106,736,198	2,936,371	109,672,569	(0.99)	8,525,236	4,924,359	24,782,286	26,689,821	7.70
UNENCUMBERED FUNDS APPLIED	-	-	N/A	-	-	-	-	-	-	N/A	(88,650)	1,044,275	88,650	(1,044,275)	(1,277.98)
NET	77,456,974	78,058,389	0.78	104,315,874	6,448,622	110,764,496	106,736,198	2,936,371	109,672,569	(0.99)	8,436,586	5,968,634	24,870,936	25,645,546	3.11
	77,456,974	78,058,389	0.78	104,315,874	6,448,622	110,764,496	106,736,198	2,936,371	109,672,569	(0.99)	8,436,586	5,968,634	24,870,936	25,645,546	3.11

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WOOD COUNTY EQUALIZED VALUATIONS AND BUDGETS HISTORY

EQUALIZED VALUES & COMPUTATION OF LEVIES

9/27/2017 14:47

Budget Year	Equalized Valuation	Change	Percentage Change	Total Levy	Mlt Rate	Levy Increase (Decrease)
1998	2,644,117,600	167,951,700	6.78%	15,166,228	5.7358	705,260
1999	2,810,608,300	166,490,700	6.30%	16,073,759	5.7190	907,531
2000	2,968,558,750	157,950,450	5.62%	17,408,501	5.8643	1,334,742
2001	3,166,622,100	198,063,350	6.67%	18,526,656	5.8506	1,118,155
2002	3,308,997,500	142,375,400	4.50%	19,404,704	5.8642	878,048
2003	3,517,998,750	209,001,250	6.32%	20,681,180	5.8815	1,286,476
2004	3,633,278,650	115,279,900	3.28%	18,156,212	4.9972	(2,534,968)
2005	3,921,408,950	288,130,300	7.93%	19,563,489	4.9889	1,407,277
2006	4,039,296,950	117,888,000	3.01%	20,632,701	5.1080	1,069,212
2007	4,301,671,950	262,375,000	6.50%	21,341,443	4.9612	708,742
2008	4,486,873,550	185,201,600	4.31%	22,120,785	4.9301	779,342
2009	4,608,889,150	122,015,600	2.72%	22,384,341	4.8568	263,556
2010	4,579,362,650	(29,526,500)	-0.64%	22,258,674	4.8806	(125,667)
2011	4,596,721,050	17,358,400	0.38%	22,339,580	4.8599	80,906
2012	4,591,555,250	(5,165,800)	-0.11%	22,313,366	4.8597	(26,215)
2013	4,540,273,250	(51,282,000)	-1.12%	22,072,934	4.8616	(240,432)
2014	4,549,369,350	9,096,100	0.20%	22,089,008	4.8554	16,074
2015	4,578,092,050	28,722,700	0.63%	22,795,568	4.9793	706,560
2016	4,685,642,400	107,550,350	2.36%	23,362,027	4.9901	566,459
2017	4,712,966,200	27,323,800	0.58%	24,885,936	5.2803	1,503,909
2018	4,822,648,200	109,682,000	2.33%	25,545,546	5.3177	759,610

Year	Equalized Valuation	5.3552051 Operating Tax Rate	Operating Levy	Reductions through Sales Tax and Levy Limits	Reduction in Op Tax Rate	Net Operating Levy	Net Operating Tax Rate	Debt Service Requirement	0.435731 Debt Service Levy Rate	Net Operating & Debt Svc Levy	Net Operating & Debt Levy Rate	Library Levy	Total Levy	Library Levy Rate	Equalized Value Without Library	Mlt Rate
1999 Budget	2,810,608,300	5.3552051	15,051,384	-	-	15,051,384	5.3552051	1,022,375	0.3638	16,073,759	5.7190051	-	16,073,759	-	-	5.7190051
2000 Budget	2,968,558,750	5.3552051	15,897,241	-	-	15,897,241	5.3552051	1,006,260	0.3390	16,903,501	5.6942051	505,000	17,408,501	0.36034	1,401,442,600	6.0545481
2001 Budget	3,166,622,100	5.3552052	16,957,911	-	-	16,957,911	5.3552052	1,015,110	0.3206	17,973,021	5.6758052	553,635	18,526,656	0.36663	1,510,084,700	6.0424303
2002 Budget	3,308,997,500	5.3552051	17,720,360	-	-	17,720,360	5.3552051	1,128,820	0.3411	18,849,180	5.6963051	555,524	19,404,704	0.35572	1,561,692,300	6.0520243
2003 Budget	3,517,998,750	5.3552051	18,839,605	-	-	18,839,605	5.3552051	1,242,645	0.353225	20,082,250	5.7084301	608,930	20,691,180	0.37047	1,643,653,300	6.0789036
2004 Budget	3,633,278,650	5.3552051	19,456,952	(3,340,268)	(0.9193537)	16,116,684	4.4358514	1,423,890	0.391902	17,540,574	4.8277534	615,638	18,156,212	0.35645	1,727,114,800	5.1842080
2005 Budget	3,921,408,950	5.3552051	20,999,949	(3,626,710)	(0.9248487)	17,373,239	4.4303564	1,558,365	0.397397	18,931,594	4.8277534	631,895	19,563,489	0.34847	1,813,335,500	5.1762245
2006 Budget	4,039,296,950	5.5103503	22,267,941	(3,897,852)	(0.9649828)	18,360,089	4.5453675	1,629,139	0.403320	19,989,219	4.8486875	643,482	20,632,701	0.33845	1,901,241,300	5.2871411
2007 Budget	4,301,671,950	5.5418001	23,839,006	(4,959,615)	(1.1529505)	18,879,391	4.3688496	1,818,330	0.422705	20,697,730	4.8115546	643,713	21,341,443	0.31309	2,056,024,300	5.1246408
2008 Budget	4,486,873,550	5.5103503	24,724,244	(5,102,335)	(1.1371893)	19,621,909	4.3731807	1,842,431	0.410627	21,464,340	4.7838077	656,445	22,120,785	0.30345	2,163,273,600	5.0872575
2009 Budget	4,608,889,150	5.5103503	25,396,592	(5,337,061)	(1.1579929)	20,059,531	4.3523571	1,588,755	0.344715	21,648,286	4.6970721	736,055	22,384,341	0.33339	2,207,765,900	5.0304657
2010 Budget	4,579,362,650	5.5103503	25,233,891	(4,517,886)	(0.9865753)	20,716,005	4.5237747	801,500	0.175024	21,517,505	4.6967987	741,169	22,258,674	0.33578	2,207,280,200	5.0345825
2011 Budget	4,596,721,050	5.5103503	25,329,542	(4,500,475)	(0.9790620)	20,829,067	4.5312880	770,000	0.167511	21,599,067	4.6967980	740,513	22,339,580	0.33574	2,205,615,400	5.0345388
2012 Budget	4,591,555,250	5.5103503	25,301,076	(4,495,418)	(0.9790621)	20,805,659	4.5312879	735,000	0.160076	21,540,659	4.6913639	772,707	22,313,366	0.35351	2,185,843,800	5.0448691
2013 Budget	4,540,273,250	5.5103503	25,018,495	(4,184,688)	(0.9216820)	20,833,807	4.5886680	466,267	0.102696	21,300,074	4.6913640	772,880	22,072,934	0.36124	2,139,485,600	5.0526004
2014 Budget	4,549,369,350	5.5103503	25,068,617	(4,180,670)	(0.9189558)	20,887,947	4.5913942	454,800	0.099970	21,342,747	4.6913640	746,261	22,089,008	0.34456	2,165,807,900	5.0359240
2015 Budget	4,578,092,050	5.5103503	25,226,890	(4,207,064)	(0.9189557)	21,019,826	4.5913943	970,700	0.212032	21,990,526	4.8034263	805,042	22,795,568	0.37173	2,165,662,200	5.1751564
2016 Budget	4,685,642,400	5.5103503	25,819,530	(4,600,016)	(0.9817258)	21,219,514	4.5286242	1,309,712	0.279516	22,529,228	4.8081402	852,601	23,382,027	0.38329	2,224,942,500	5.1914315
2017 Budget	4,712,966,200	5.5103503	25,970,093	(4,546,872)	(0.9647580)	21,423,221	4.5455920	2,575,612	0.546485	23,998,833	5.0920870	887,103	24,885,936	0.38423	2,250,215,100	5.4863173
2018 Budget	4,822,648,200	5.5103503	26,574,480	(4,944,161)	(1.0251963)	21,630,319	4.4851537	3,124,083	0.647794	24,754,402	5.1329477	891,144	25,545,546	0.38442	2,318,179,800	5.5173631

BUDGET SUMMARIES 2018 - 2000																
	2018 Proposed	2017 Adopted	2016 Adopted	2015 Adopted	2014 Adopted	2013 Adopted	2012 Adopted	2011 Adopted	2010 Adopted	2009 Adopted	2008 Adopted	2007 Adopted	2006 Adopted	2005 Adopted	2004 Adopted	2003 Adopted
Uses																
Operating & Debt Svc	103,786,198	99,109,074	91,650,568	87,280,982	86,785,790	87,767,410	89,351,187	91,481,300	91,710,039	100,726,471	96,244,583	88,714,074	88,629,304	85,795,947	81,651,241	75,207,718
Outlay (debt funded)	3,630,000	9,730,000	8,586,917	4,622,720	6,021,886	3,113,804	2,103,322	1,763,972	1,829,619	2,249,291	2,778,076	4,512,778	2,633,780	3,273,272	3,531,569	7,044,403
Outlay (non-debt)	1,806,371	1,635,635	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contingency	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	1,330,849	450,000	500,000
Total	109,672,569	110,924,709	100,687,485	92,353,702	93,257,676	91,331,214	91,904,509	93,715,272	93,989,658	103,425,762	99,472,659	93,676,852	91,913,084	90,400,068	85,632,810	82,752,121
Sources																
Revenues (incl debt)	78,058,389	77,410,674	71,390,762	66,364,339	66,174,858	66,466,887	68,447,154	70,253,235	71,092,854	78,442,416	76,121,033	72,448,504	69,498,288	70,213,054	60,299,444	60,555,299
Funds Applied	5,968,634	8,628,099	6,501,155	3,900,354	5,009,884	2,550,961	1,117,775	1,203,363	512,462	2,862,562	2,010,183	595,647	2,851,307	2,030,802	4,642,187	2,792,118
Tax Levy	25,645,546	24,866,936	22,795,568	22,989,009	22,072,934	22,313,366	22,339,580	22,258,674	22,384,342	22,120,784	21,341,443	20,632,701	19,563,489	18,156,212	20,691,179	19,404,704
Total	109,672,569	110,924,709	100,687,485	92,353,702	93,257,676	91,331,214	91,904,509	93,715,272	93,989,658	103,425,762	99,472,659	93,676,852	91,913,084	90,400,068	85,632,810	82,752,121

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**WOOD COUNTY
2018 BUDGET MEETINGS
SCHEDULE OF ADJUSTMENTS**

12/6-7/1

Function	Date	Expenditures	Revenues	Tax Levy	Funds Applied	Funds Available	Surplus (Shortfall)
Departmental Requests	8/15/17	(106,794,664)	78,058,390	25,276,846	(3,459,428)	3,103,283	(356,145)
Department & Oversight Changes							
Finance Increased training	51510 8/21/17	(1,100)			(1,100)	(165)	(1,265)
Finance Increase in estimated Exp	51510 8/21/17				-	(10,000)	(10,000)
Treasurer Correction-Wages	51520 8/22/17	(4)			(4)	(1)	(5)
Debt Service Adjustments	58XXX 8/23/17	(2,259,771)		327,646	(1,932,125)	(338,966)	(2,271,091)
Debt Proceeds-Refunding	8/23/17				-	1,750,000	1,750,000
Reduce base expend for refunding						262,500	262,500
Transfer from Capital Projects	8/23/17				-	183,909	183,909
Correct Wages UW Ext	55620 8/28/17	(1,354)			(1,354)	(203)	(1,557)
Increase Tvl Finance	51510 8/29/17	(2,400)			(2,400)	(360)	(2,760)
Increase Finance 2017 est	51510 8/29/17				-	(2,250)	(2,250)
Remove wage study costs	51435 9/5/17	55,000			55,000	8,250	63,250
Reduce rent 12th St	51435 9/7/17	704			704	106	810
					-	-	-
					-	-	-
					-	-	-
Prior to Budget Meeting #1		(109,003,589)	78,058,390	25,604,492	(5,340,707)	4,956,103	(384,604)
Prior to Budget Meeting #1							
Executive Committee Changes							
New Highway Capital					-	-	-
New Borrowing-Current Capital					-	-	-
Tfr funding Parks Capital						(140,000)	(140,000)
New CIP Projects-Edgewater		(296,000)			(296,000)		(296,000)
New CIP Projects-Norwood		(196,500)			(196,500)		(196,500)
New CIP Projects		(29,000)			(29,000)		(29,000)
New CIP Projects		469,000			469,000	70,350	539,350
New CIP Projects		(469,000)			(469,000)		(469,000)
Move Parks Cap Proj to Cap Proj		140,000			140,000	21,000	161,000
Capital Projects Fund Parks		(140,000)			(140,000)		(140,000)
Debt Service on New Borrowing		(128,150)		128,150	-	(19,223)	(19,223)
Tfrs from Highway GTA to Debt Svc		-			-	-	-
Debt Issuance Costs Cap Proj		(69,500)			(69,500)	-	(69,500)
Co Board fees	51120 9/19/17	(1,900)			(1,900)	(285)	(2,185)
Human Offcr per diem & WRS	54129 9/19/17	1,015			1,015	152	1,167
Human Svcs revenue correction	9/20/17		(1)		(1)		(1)
Debt proceeds received in 2017					-	1,200,000	1,200,000
to Budget Meeting #1		(109,723,624)	78,058,389	25,732,642	(5,932,593)	6,088,098	155,505
Executive Committee							
Added to county board	511520 9/21/17	(10,000)			(10,000)	(1,500)	(11,500)
Transfer Cap Proj to Debt svc	9/27/17				-	96,041	96,041
Revised Debt Service	58140 9/27/17	(8,945)			(8,945)	(1,342)	(10,287)
Transfer Cap Proj to Debt svc	9/27/17				-	-	-
Tax Levy on new debt	9/27/17			(87,096)	(87,096)		(87,096)
Debt issuance cost pd in 2017		69,500			69,500	(85,830)	(16,330)
Capital projects decreased		500			500		500
Premium projected on debt					-	121,871	121,871
Transfer Cap Proj to Debt svc					-	(96,041)	(96,041)
Decrease in 2017A issue					-	(10,000)	(10,000)
					-	-	-
ADJUSTED BUDGET		9/27/17 (109,672,569)	78,058,389	25,645,546	(5,968,634)	6,111,297	142,663
PER SUMMARIES		9/27/17 (109,672,569)	78,058,389	25,645,546	(5,968,634)	6,111,298	142,663
VARIANCE		9/27/17 -	-	-	-	(0)	0

**WOOD COUNTY
2018 BUDGET MEETINGS
SCHEDULE OF ADJUSTMENTS**

126-7/2

SURPLUS (DEFICIT) AS OF 08/15/16

(356,145)

Increase(Decrease) in Available Funds 12/31/17

2017 overlap of wages	51510	8/21/17	(10,000)	
Debt Proceeds-refunding	48100	8/23/17	1,750,000	
Decrease in base for refunding exp		8/23/17	262,500	
Transfer from Capital Projects		8/23/17	183,909	
Increase Finance 2017 est exp	51510	8/29/2017	(2,250)	
Debt Proceeds rec'd in 2017		9/20/2017	1,190,000	
Parks capital not used		9/19/2017	(140,000)	
Premium on 2017A debt			121,871	
Transfer from(to) Cap Proj to DS			-	
Debt issuance paid in 2017			(85,830)	3,270,200
				<hr/>
Total Adjustment to Beginning Available Balance				3,270,200
				<hr/>

Adjustment to 2018 Gen Fund & SRF expenditures Decreases (Increases)

Departmental & Oversight Changes

Finance	51510	8/21/17	(1,100)	
Treasurer Correction-wages	51520	8/22/17	(4)	
Debt Service adjustments	58XXX	8/23/17	(2,259,771)	
Correct UW Ext Wages		8/28/17	(1,354)	
Increase Finance Travel	51510	8/29/17	(2,400)	
				<hr/>
Move outlay to capital projects		9/19/17	469,000	
Parks capital moved to cap projects		9/19/2017	140,000	
Increase in Debt Service		9/19/2017	(128,150)	
Remove wage study costs	51435	9/5/17	55,000	
Reduce rent 12th St	51435	9/7/17	704	
Co Board fees	51120	9/19/2017	(1,900)	
Humane Officer per diem & WRS	54129	9/19/2017	1,015	
Added to County Board	51120	9/22/17	(10,000)	
Revised debt service 2017A		9/27/17	(8,945)	
				<hr/>
Expenditure Reductions (Increases)			(1,747,905)	
Working Capital Reductions (Increases)	15.0000%		(262,186)	(2,010,091)

Capital Project Changes

New Highway Capital	(1,000,000)		
Parks CIP	(140,000)		
Capital outlay to capital Projects	(469,000)		
CIP Projects-Edgewater	(296,000)		
CIP Projects-Norwood	(196,500)		
New CIP Projects	(29,000)	(2,130,500)	
<hr/>			
New Highway Capital Debt	1,000,000		
New CIP debt	661,500		
New debt for capital outlay	469,000	2,130,500	
Debt issuance paid in 2017	69,500		
Lower debt issuance	(10,000)		
Lower capital projects	500	60,000	
<hr/>			
			60,000

Adjustment to 2018 Revenues Increases (Decreases)

Tax Levy for Debt Service	41110	8/23/2017	327,646	
Tax Levy for Debt Service			128,150	
Debt Svc Transfer from Hwy			-	
Debt Proceeds rec'd in 2017			(1,200,000)	
Correction in Human Svcs Comm			(1)	
				<hr/>
				(87,096)
				<hr/>

Enterprise Fund Changes

Revenue Reductions (Increases)				-
Working Capital Reductions (Increases)		15.0000%		-
	Percent	Base	Working Capital	
Change in Working Capital Perce	15.0000%	67,894,049	10,184,107.35	
Revised	15.0000%	67,894,049	10,184,107.35	-
Balance as of	9/27/17			142,663
Adjusted Balance as of	9/27/17			142,663
Per Comp Summary	9/27/17			142,663
Variance	9/27/17			0

Payroll and Human Resources
Earnings / Fringe Benefits / Deduction Codes

PR PAYROLL

EARNINGS CODE

PR	Wages
PR	Paid Leave
PR	Overtime
PR	Per Diem
PR	Overtime "S" Rate
PR	Call Out
PR	On Call
PR	Lead Pay
PR	Holiday
PR	Floating Holiday
PR	Holiday Worked 1.0 Times
PR	Holiday Worked 1.5 Times
PR	Holiday Worked 2.0 Times
PR	SH Annual Holiday PY
PR	Funeral Leave
PR	Jury Duty
PR	Catastrophic Sick
PR	Sick Time
PR	Comp Time Taken
PR	Vacation
PR	Kelly Hours
PR	On Call Flat
PR	Comp Time for Pay
PR	Vacation for Pay
PR	Retroactive Pay (Hourly) & (Flat)
PR	Tuition Reimbursement
PR	Severance Payout
PR	Longevity SH
PR	Dual Cert
PR	Premium Pay and (Flat)
PR	Sheriff Clothing Allowance
PR	Wellness Incentive and (Flat)
PR	Shift Differential Codes
BH	Military Leave

HR HUMAN RESOURCES

FRINGE BENEFIT/DEDUCTION CODES

Employee and Employer	
BH	Vision Insurance (Pre tax)
BH	Vision Insurance (Post tax)
BH	Basic Life Insurance
BH	Life Insurance
Employee	
BH	Standard Medical (Pre tax)
BH	Standard Medical (Post tax)
BH	Medical Extended Plus PPO (Pre tax)
BH	Medical Extended Plus PPO (Post Tax)
BH	Extended (Pre tax)
BH	Extended (Post tax)
BH	Dental (Pre tax)
BH	Dental (Post tax)
BH	Long-Term Disability
BH	Voluntary Life Insurance
BH	Voluntary Life Insurance - Spouse
BH	Voluntary Life Insurance - Child
BH	Voluntary Life Insurance - Child 5K
BH	Whole Life Insurance
BH	457B Plan (Pre tax)
BH	Roth 457B Plan
BH	FSA - Medical
BH	FSA - Child Care

OTHER ITEMS

BH	Employee Number
BH	Social Security Number
BH	Department
BH	Job Title
BH	Employment Status
BH	Grade/Step
BH	Address
BH	Hired Date
BH	Termination Date

BH BOTH DEPARTMENTS

FRINGE BENEFIT/DEDUCTION CODES

PR	Meal Reimbursement
PR	Uniforms
PR	Uniforms - Admin
PR	Uniforms - Transport
PR	OPEB
PR	Personal Mileage
PR	Child Support R&D Fees
PR	Child Support Flat
PR	Child Support Percentage
PR	Child Support Flat Semi-Monthly
PR	Creditor Garnishment 01
PR	Creditor Garnishment 02 %
PR	Garnishment Administrative Fee
PR	United Way - SWC
PR	United Way - NWC
PR	Sheriff Union Dues
PR	Credit Union - SM
PR	Credit Union - BW
PR	YMCA - Port
PR	YMCA - Marshfield
PR	Fitness

OTHER ITEMS

PR	Pay Code(s)
PR	Other Fringes/Deductions not listed above
PR	W-4 Information
PR	State Withholding Information
PR	WRS Category Employer and Employee
PR	Workers Comp Code
PR	Direct Deposit all banking information
PR	Pay Rate
HR	Date of Birth
HR	Exempt/Nonexempt
HR	Supervisor/Non-Supervisor/Union

12C-1

Checklist for BI-Weekly Payroll Process

12C-2

DAILY

Payroll Clerk

___ Check and respond to emails, phone calls, etc

PAYROLL WEEK

Run Payroll

Payroll Clerk

- ___ Do Accrual Balance Buyout
- ___ Calculate and enter garnishments
- ___ Run excel sheet of gross pay
- ___ Check for zero pay
- ___ Check for deductions that are zero or deductions not taken
- ___ Verify and correct zero or negative amounts as necessary
- ___ Check for errors
- ___ Processes/Import Calculations
- ___ Run Open Payroll
- ___ Processes /Import Calculations
- ___ Email Payroll Clerks - Time Card Entry Begin (Email Remaining Time Off)
- ___ Run Open Payroll Again
- ___ Time Card Updates (Vacation Payout, Premium refunds, WRS, etc.)
- ___ Time Card Detail/Summary Repot (# of timecards:_____)
- ___ Distribute Earnings
- ___ Time Card Comp Time Validation Report - No Earned Comp Time in HRMS
- ___ Change Reusable Timecards to Active
- ___ Calculate Payroll
- ___ Pre-Check Register
 - ___ Verify Hours for departments
 - ___ Verify pay rates
 - ___ Reasonable Check
 - ___ Fix Errors if any repeat steps until error free

Supervisor

___ Verify and sign off on Reconciled Pre-Check Register

Payroll Clerk

- ___ Print/Post Checks
- ___ Create EFT Files
 - ___ Upload for Wood Trust Bank (by 4 p.m. Wednesday)
 - ___ Make sure to check box/continue/transmit
- ___ Print Payroll Register (First page of accounts)
- ___ Print Employee Deduction Report
 - ___ Verify and reconcile deductions to Payroll Register Report
 - ___ Fix Errors if any repeat steps until error free

Supervisor

___ Verify and sign off on Reconciled Deductions Report

Payroll Clerk

- ___ Send Deduction Amounts
- ___ Add Cobra amounts from EBC monthly

Checklist for BI-Weekly Payroll Process

12c -3

- ☐ Dental Insurance (5100 and 5110) Upload file
- ☐ Port YMCA (5675) - Email to Lynn Mlodzik
- ☐ Mfld YMCA (5680) - Email to Amy Nienast
- ☐ Credit Union (5665 and 5670) - Email Terri
- ☐ NWC United Way (5655) - Email Jeanne Denk
- ☐ SWC United Way (5650) - Email Stefanie
- ☐ SH Union Dues (5660) - Email Sara McCormick
- ☐ Boston Mutual - Whole Life, (5230) - Sign in and email document
- ☐ Vision (5300) Email
- ☐ Print Tax Withholdings Report
- ☐ Verify and reconcile Tax Withholdings to Payroll Register Report
- ☐ Fix Errors if any repeat steps until error free

Supervisor

- ☐ Verify and sign off on Reconciled Tax Withholdings Report

Payroll Clerk

- ☐ Make Federal Deposit
- ☐ Make State Deposit/Wage Attachment (5600/5605)
- ☐ Child Support/Expert Pay (5590-5595)
- ☐ Email Treasurer Confirmations
 - ☐ Federal Tax Withholdings
 - ☐ State Deposit/Wage Attachment
 - ☐ Child Support/Expert Pay
 - ☐ Health Fund Amounts
- ☐ Online/Vendor Reporting
 - ☐ Nationwide (5560,5565) Term/Add/Change EE's
 - ☐ TASC (5570)
- ☐ Vouchers
 - ☐ Boston Mutual (5230)
 - ☐ Garnishments (5600, 5605 - non-tax levy) Do not include the Admin Fee-5610
 - ☐ Complete garnishment payment attachments
 - ☐ AIG-Life Insurance (5201, 5210, 5215, 5225, 5230)
 - ☐ AIG-Disability Insurance (5200)
- ☐ AIG Billing Statement

Supervisor

- ☐ Verify and sign off on Vouchers

Payroll Clerk

- ☐ WRS Report
- ☐ Verify and reconcile WRS Report to Payroll Register Report
- ☐ Fix Errors if any repeat steps until error free

Supervisor

- ☐ Verify and sign off on Reconciled WRS Report

Payroll Clerk

- ☐ Run Reports
 - ☐ Run Fringe Benefit Report by Budgets (and Excel Dept. 15 & Dept. 40)
 - ☐ Run Payroll Distribution List Acct/Alpha
 - ☐ Run Payroll Distribution List Dept./Alpha (And Excel Dept. 40)
 - ☐ Run Year to date Register

Checklist for BI-Weekly Payroll Process

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- ☐ Run Norwood HW2 (only if a Holiday during pay period)
- ☐ Run Payroll Register Job Code 3117 & 3118 (Monthly after last payroll of the month)
- ☐ Run OPEB Report (Dept. 02)
- ☐ Run Payroll Register by Department (Dept. 18)
- ☐ Run Payroll Distribution Acct/SummaryByWorkCode (Dept. 7)
- ☐ Run Payroll Based Journaling Audit (Dept. 123 & 20)
- ☐ Run Deductions Not Taken
- ☐ Run Accrual Activity Reports
 - ☐ Reconcile Vacation Accruals
 - ☐ Reconcile Sick Accruals
 - ☐ Reconcile CompTime Accruals
 - ☐ Print employee accrual reports for departments
 - ☐ Email reports to departments
- ☐ Run GL Distribution Journal
- ☐ Payroll Integration/Email file to Finance
- ☐ Create New Hire Report

NON-PAYROLL WEEK

Database Maintenance

Payroll Clerk

- ☐ New Hires (See New Hire Checklist)
- ☐ Job Class/Salary Changes
- ☐ Check for approved changes and enter
 - ☐ W-4 Withholding changes
 - ☐ State Withholding changes
 - ☐ New/changed benefit enrollments
 - ☐ New/changed Deduction
- ☐ Run report on all changes made
- ☐ Vacation Award - Only through end of 2017 or for new hires
- ☐ Check for errors

Supervisor

- ☐ Verify and sign off on changes

Payroll Clerk

- ☐ Benefit Enrollment/Deduction Reconciliation not previously reconciled
- ☐ Reconcile all Withholding accounts after everything has been posted
- ☐ Fix Errors if any repeat steps until error free

Supervisor

- ☐ Verify and sign off on Reconciled Withholding Report

Payroll Clerk

- ☐ Terminations
- ☐ Vouchers
 - ☐ PEHP-Processed after term when payout occurs for Nationwide with Payout Sheet
- ☐ Remaining Time Off (Check employees reaching Vacation, Sick or Comp Limits and Negatives)
- ☐ Run active employee list

Checklist for BI-Weekly Payroll Process

12c-5

MONTHLY

Payroll Clerk

- ☐ File or scan all paperwork
- ☐ Finish any miscellaneous outstanding items
- ☐ Check each month for employees on leave without pay who should not accrue sick leave
- ☐ Run various reports as requested from departments
- ☐ TimeStar maintenance as needed

QUARTERLY

Payroll Clerk

- ☐ Quarterly Reports
- ☐ Verify and reconcile 941's Report to Payroll Reports
- ☐ Fix Errors if any repeat steps until error free

Supervisor

- ☐ Verify and sign off on Reconciled 941's Report

Payroll Clerk

- ☐ Submit Quarterly Reports

ANNUALLY

Payroll Clerk

- ☐ Run Year to date payroll reports
- ☐ Reconcile year to date reports to 941's
- ☐ W-2
- ☐ Run pre W-2 report
- ☐ Reconcile W-2 report to year to date reports
- ☐ Reconcile W-2 report to 941's reports
- ☐ Make sure all necessary fields and boxes are checked for W-2's

Supervisor

- ☐ Verify and sign off on Reconciled W-2's

Payroll Clerk

- ☐ Run W-2's
- ☐ Mail W-2's
- ☐ Inactivate Terminated Employees
- ☐ Close Payroll Year
- ☐ Mass Salary Update
- ☐ Mass Insurance Update
- ☐ Mass Benefits Changes
- ☐ Mass Deduction Changes
- ☐ Run and reconcile reports for mass entries

Supervisor

- ☐ Verify and sign off on Reconciled Mass Entries

New Hire Checklist for Payroll

EARNINGS CODE

☐ Wages
☐ Paid Leave
☐ Overtime
☐ Per Diem
☐ Overtime "S" Rate
☐ Call Out
☐ On Call
☐ Lead Pay
☐ Holiday
☐ Floating Holiday
☐ Holiday Worked 1.0 Times
☐ Holiday Worked 1.5 Times
☐ Holiday Worked 2.0 Times
☐ SH Annual Holiday PY
☐ Funeral Leave
☐ Jury Duty
☐ Catastrophic Sick
☐ Sick Time
☐ Comp Time Taken
☐ Vacation
☐ Kelly Hours
☐ On Call Flat
☐ Comp Time for Pay
☐ Vacation for Pay
☐ Retroactive Pay (Hourly) & (Flat)
☐ Tuition Reimbursement
☐ Severance Payout
☐ Longevity SH
☐ Dual Cert
☐ Premium Pay and (Flat)
☐ Sheriff Clothing Allowance
☐ Wellness Incentive and (Flat)
☐ Shift Differential Codes
☐ Military Leave

FRINGE BENEFIT/DEDUCTION CODES

Employee and Employer

☐ Vision Insurance (Pre tax)
☐ Vision Insurance (Post tax)
☐ Basic Life Insurance
☐ Life Insurance

Employee

☐ Standard Medical (Pre tax)
☐ Standard Medical (Post tax)
☐ Medical Extended Plus PPO (Pre tax)
☐ Medical Extended Plus PPO (Post Tax)
☐ Extended (Pre tax)
☐ Extended (Post tax)
☐ Dental (Pre tax)
☐ Dental (Post tax)
☐ Long-Term Disability
☐ Voluntary Life Insurance
☐ Voluntary Life Insurance - Spouse
☐ Voluntary Life Insurance - Child
☐ Voluntary Life Insurance - Child 5K
☐ Whole Life Insurance
☐ 457B Plan (Pre tax)
☐ Roth 457B Plan
☐ FSA - Medical
☐ FSA - Child Care

OTHER ITEMS

☐ Employee Number
☐ Social Security Number
☐ Department
☐ Job Title
☐ Employment Status
☐ Grade/Step
☐ Address
☐ Hired Date

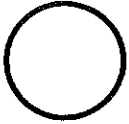
FRINGE BENEFIT/DEDUCTION CODES

☐ Meal Reimbursement
☐ Uniforms
☐ Uniforms - Admin
☐ Uniforms - Transport
☐ OPEB
☐ Personal Mileage
☐ Child Support R&D Fees
☐ Child Support Flat
☐ Child Support Percentage
☐ Child Support Flat Semi-Monthly
☐ Creditor Garnishment 01
☐ Creditor Garnishment 02 %
☐ Garnishment Administrative Fee
☐ United Way - SWC
☐ United Way - NWC
☐ Sheriff Union Dues
☐ Credit Union - SM
☐ Credit Union - BW
☐ YMCA - Port
☐ YMCA - Marshfield
☐ Fitness

OTHER ITEMS

☐ Pay Code(s)
☐ Other Fringes/Deductions not listed above
☐ W-4 Information
☐ State Withholding Information
☐ WRS Category Employer and Employee
☐ Workers Comp Code
☐ Direct Deposit all banking information
☐ Pay Rate

12c-6



RESOLUTION#

Introduced by Executive Committee and Highway Infrastructure and Recreation Committee
Page 1 of 1

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Three-Fourths
Reviewed by: <u>PAK</u> , Corp Counsel	
Reviewed by: <u>mfr</u> , Finance Dir.	

INTENT & SYNOPSIS: Initial resolution authorizing the issuance of general obligation promissory notes

FISCAL NOTE: Not to exceed \$1,000,000

BE IT RESOLVED by the County Board of Supervisors of Wood County, Wisconsin that there shall be issued, pursuant to Section 67.12(12), Wisconsin Statutes, general obligation promissory notes in an amount not to exceed \$1,000,000 for the public purpose of financing highway improvement projects. There be and there hereby is levied on all the taxable property in the County a direct, annual tax in such years and in such amounts as are sufficient to pay when due the principal and interest on such notes.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Kremer, B			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

12e-1

Mike Martin

From: Christine Hogan <chogan@springsted.com>
Sent: Thursday, September 21, 2017 3:24 PM
To: Mike Martin; Marla Cummings; rebecca.speckhard@quarles.com; sue.weber@quarles.com; Joe Murray; Grethe Bornhoft; Andrew Vold
Subject: Wood County - Revised 2017A GO Prom Notes
Attachments: 2017A GO Promissory Notes 9.21.17.xls

Good afternoon –

Attached please find revised schedules for the County's GO Promissory Notes, Series 2017A. The Notes have been revised adding CIP project financing of \$1,130,000. Additionally, in order to maximize the authorized CIP borrowing amount of \$1.2M and to eliminate the County's cash contribution previously required to pay the costs of issuance associated with the STFLs refunding, all of the costs of issuance of the Notes has been assigned to the CIP portion. Additionally, this also maximizing the amount of project funds available for the Highway Projects to be \$2.5M.

Please let me know if you have any comment or questions.

Chris

Christine M. Hogan, CIPMA
Vice President

SPRINGSTED INCORPORATED
380 Jackson Street, Suite 300
Saint Paul, Minnesota 55101-2887
651.223.3034 Direct

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12e-2

\$5,440,000
Wood County, Wisconsin
General Obligation Promissory Notes, Series 2017A
Issue Summary

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---	---

CIP PROJECTS

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REF 142.01

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REF142.02

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\$5,440,000
Wood County, Wisconsin
General Obligation Promissory Notes, Series 2017A
Issue Summary

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\$5,440,000

Wood County, Wisconsin
General Obligation Promissory Notes, Series 2017A
Issue Summary

New Money and Refunding Summary

Dated 11/15/2017 | Delivered 11/15/2017

	Highway Projects	CIP Projects	Refunding Portion				Issue Summary
			Ref 142.01	Ref142.02	Ref 143.01	Ref 143.02	
Sources Of Funds							
Par Amount of Bonds.....	\$2,500,000.00	\$1,190,000.00	\$500,000.00	\$500,000.00	\$500,000.00	\$250,000.00	\$5,440,000.00
Reoffering Premium.....	82,650.80	39,220.30	16,525.95	16,525.95	16,525.95	8,461.50	179,910.45
Total Sources.....	\$2,582,650.80	\$1,229,220.30	\$516,525.95	\$516,525.95	\$516,525.95	\$258,461.50	\$5,619,910.45
Uses Of Funds							
Deposit to Project Construction Fund.....	2,500,000.00	1,130,000.00	-	-	-	-	3,630,000.00
Deposit to Current Refunding Fund.....	-	-	510,972.60	507,767.12	510,972.60	254,705.48	1,784,417.80
Deposit to Debt Service Fund (Premium).....	65,150.80	30,890.30	2,053.35	5,258.83	2,053.35	2,006.02	107,412.65
Costs of Issuance.....	-	58,250.00	-	-	-	-	58,250.00
Total Underwriter's Discount (0.700%).....	17,500.00	8,330.00	3,500.00	3,500.00	3,500.00	1,750.00	38,080.00
Rounding Amount.....	-	1,750.00	-	-	-	-	1,750.00
Total Uses.....	\$2,582,650.80	\$1,229,220.30	\$516,525.95	\$516,525.95	\$516,525.95	\$258,461.50	\$5,619,910.45
Flow of Funds Detail							
State and Local Government Series (SLGS) rates for.....							
Date of OMP Candidates.....							
Primary Purpose Fund Solution Method.....	Net Funded	Net Funded	Net Funded	Net Funded	Net Funded	Gross Funded	Gross Funded
Total Cost of Investments.....	\$2,500,000.00	\$1,130,000.00	\$510,972.60	\$507,767.12	\$510,972.60	\$254,705.48	\$5,414,417.80
Total Draws.....	\$2,500,000.00	\$1,130,000.00	\$510,972.60	\$507,767.12	\$510,972.60	\$254,705.48	\$5,414,417.80

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\$5,440,000

Wood County, Wisconsin
General Obligation Promissory Notes, Series 2017A
Issue Summary

New Money and Refunding Summary

Dated 11/15/2017 | Delivered 11/15/2017

	Highway Projects	CIP Projects	Refunding Portion				Issue Summary
			Ref 142.01	Ref142.02	Ref 143.01	Ref 143.02	
Issues Refunded And Call Dates							
2017 STFLs.....			1/02/2018	1/02/2018	1/02/2018	1/02/2018	
PV Analysis Summary (Net to Net)							
Net PV Cashflow Savings.....	-	-	8,216.77	4,943.58	8,216.77	3,346.44	-
Net Present Value Benefit.....	-	-	\$8,216.77	\$4,943.58	\$8,216.77	\$3,346.44	-
Net PV Benefit / - Refunded Principal.....	-	-	1.643%	0.989%	1.643%	1.339%	-
Net PV Benefit / - Refunding Principal.....	-	-	1.643%	0.989%	1.643%	1.339%	-
Bond Statistics							
Average Life.....	5.564 Years	5.558 Years	5.588 Years	5.588 Years	5.588 Years	5.378 Years	5.561 Years
Average Coupon.....	2.2447971%	2.2433241%	2.2432470%	2.2432470%	2.2432470%	2.2642356%	2.2449095%
Net Interest Cost (NIC).....	1.7764046%	1.7763192%	1.7770170%	1.7770170%	1.7770170%	1.7650331%	1.7760502%
Bond Yield for Arbitrage Purposes.....	1.6198950%	1.6198950%	1.6198950%	1.6198950%	1.6198950%	1.6198950%	1.6198950%
True Interest Cost (TIC).....	1.7520442%	1.7520493%	1.7528053%	1.7528053%	1.7528053%	1.7395379%	1.7516993%
All Inclusive Cost (AIC).....	1.7520442%	2.7109687%	1.7528053%	1.7528053%	1.7528053%	1.7395379%	1.9557796%

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\$5,440,000

Wood County, Wisconsin
General Obligation Promissory Notes, Series 2017A
Issue Summary

Pricing Summary

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	Dollar Price
10/01/2018	Serial Coupon	2.000%	0.900%	500,000.00	100.959%	504,795.00
10/01/2019	Serial Coupon	2.000%	1.050%	500,000.00	101.761%	508,805.00
10/01/2020	Serial Coupon	3.000%	1.150%	500,000.00	105.221%	526,105.00
10/01/2021	Serial Coupon	3.000%	1.200%	530,000.00	106.799%	566,034.70
10/01/2022	Serial Coupon	3.000%	1.340%	535,000.00	107.811%	576,788.85
10/01/2023	Serial Coupon	3.000%	1.450%	550,000.00	108.701%	597,855.50
10/01/2024	Serial Coupon	2.000%	1.600%	560,000.00	102.594%	574,526.40
10/01/2025	Serial Coupon	1.750%	1.750%	125,000.00	100.000%	125,000.00
10/01/2025	Serial Coupon	1.750%	1.750%	455,000.00	100.000%	455,000.00
10/01/2026	Serial Coupon	1.850%	1.850%	130,000.00	100.000%	130,000.00
10/01/2026	Serial Coupon	1.850%	1.850%	460,000.00	100.000%	460,000.00
10/01/2027	Serial Coupon	2.000%	2.000%	130,000.00	100.000%	130,000.00
10/01/2027	Serial Coupon	2.000%	2.000%	465,000.00	100.000%	465,000.00
Total	-	-	-	\$5,440,000.00	-	\$5,619,910.45

Bid Information

Par Amount of Bonds.....	\$5,440,000.00
Reoffering Premium or (Discount).....	179,910.45
Gross Production.....	\$5,619,910.45
Total Underwriter's Discount (0.700%).....	\$(38,080.00)
Bid (102.607%).....	5,581,830.45
Total Purchase Price.....	\$5,581,830.45
Bond Year Dollars.....	\$30,250.11
Average Life.....	5.561 Years
Average Coupon.....	2.2449095%
Net Interest Cost (NIC).....	1.7760502%
True Interest Cost (TIC).....	1.7516993%

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Funds
 Saturday, September 30, 2017

	Actual	2017 Budget	Variance	Variance %
REVENUES				
Taxes				
41110 General Property Taxes	\$18,664,452.00	\$24,886,360.00	(\$6,221,908.00)	(25.00%)
41150 Forest Cropland/Managed Forest Land	20,496.56	20,000.00	496.56	2.48%
41220 General Sales and Retailers' Discount	164.21	180.00	(15.79)	(8.77%)
41221 County Sales Tax	3,380,814.65	5,330,606.00	(1,949,791.35)	(36.58%)
41230 Real Estate Transfer Fees	176,347.14	85,000.00	91,347.14	107.47%
41800 Interest and Penalties on Taxes	306,030.08	378,000.00	(71,969.92)	(19.04%)
41910 Payments in Lieu of Taxes	18,370.24	13,350.00	5,020.24	37.60%
Total Taxes	22,566,674.88	30,713,496.00	(8,146,821.12)	(26.53%)
Intergovernmental Revenues				
43211 Federal Grants-Emergency Government		800.00	(800.00)	(100.00%)
43210 Federal Grants-General Government		1,250.00	(1,250.00)	(100.00%)
43410 State Aid-Shared Revenue	458,933.43	3,059,556.00	(2,600,622.57)	(85.00%)
43430 State Aid-Other State Shared Revenues	212,236.00	291,141.00	(78,905.00)	(27.10%)
43511 State Aid-Victim Witness	38,626.41	75,372.00	(36,745.59)	(48.75%)
43512 State Aid-Courts	236,824.91	378,464.00	(141,639.09)	(37.42%)
43514 State Aid-Court Support Services		57,000.00	(57,000.00)	(100.00%)
43516 State Aid-Modernization Grants	60,352.00	59,752.00	600.00	1.00%
43521 State Aid - Law Enforcement	60,310.74	131,500.00	(71,189.26)	(54.14%)
43523 State Aid-Other Law Enforcement	18,027.00	18,000.00	27.00	0.15%
43528 State Aid-Emergency Government	59,125.73	89,250.00	(30,124.27)	(33.75%)
43531 State Aid-Transportation	1,367,342.55	1,674,335.00	(306,992.45)	(18.34%)
43549 State Aid-Private Sewage		25,000.00	(25,000.00)	(100.00%)
43551 State Aid-Health Immunization	48,526.70	67,843.00	(19,316.30)	(28.47%)
43554 State Aid-Health WIC Program	141,565.00	345,858.00	(204,293.00)	(59.07%)
43557 State Aid-Health Consolidated Grant	44,149.00	69,879.00	(25,730.00)	(36.82%)
43560 State Aid-Grants	47,708.00	62,477.00	(14,769.00)	(23.64%)
43561 State Aids	6,077,588.10	10,875,471.00	(4,797,882.90)	(44.12%)
43567 State Aid-Transportation	199,367.15	203,436.00	(4,068.85)	(2.00%)
43568 State Aid-Child Support	460,609.75	912,617.00	(452,007.25)	(49.53%)
43571 State Aid-UW Extension	2,688.00	6,000.00	(3,312.00)	(55.20%)
43572 State Aid-ATV Maintenance	6,715.00	6,715.00	0.00	0.00%
43574 State Aid-Snowmobile Trail Maint	67,925.00	67,925.00	0.00	0.00%
43576 State Aid-Parks		69,330.00	(69,330.00)	(100.00%)
43581 State Aid-Forestry	45,596.88	45,858.00	(261.12)	(0.57%)
43586 State Aid-Land Conservation	30,338.72	374,692.00	(344,353.28)	(91.90%)
43640 State Aid-Co Share Managed Forest Lands		20,000.00	(20,000.00)	(100.00%)
43690 State Aid-Forestry Roads	3,277.19	3,280.00	(2.81)	(0.09%)
Total Intergovernmental	9,687,833.26	18,992,801.00	(9,304,967.74)	(48.99%)
Licenses and Permits				
44100 Business and Occupational Licenses	175,017.79	170,000.00	5,017.79	2.95%
44101 Utility Permits	825.00	1,050.00	(225.00)	(21.43%)
44102 Driveway Permits	760.00	860.00	(100.00)	(11.63%)
44200 DNR & ML Fees	19,425.01	22,500.00	(3,074.99)	(13.67%)
44201 Dog License Fund		1,000.00	(1,000.00)	(100.00%)
44260 Moving Permits	925.00	1,025.00	(100.00)	(9.76%)
44300 Sanitary Permit Fees	38,100.00	45,000.00	(6,900.00)	(15.33%)
44410 County Planner Document Sales	186,879.00	154,658.00	32,221.00	20.83%
44411 County Planner Plat Review Fees	1,455.00	1,650.00	(195.00)	(11.82%)
44413 Shoreland zoning Fees & Permits	4,600.00	3,850.00	750.00	19.48%
44415 HT Database Annual Fee	4,960.00	75,000.00	(70,040.00)	(93.39%)
Total Licenses and Permits	432,946.80	476,593.00	(43,646.20)	(9.16%)
Fines, Forfeits and Penalties				
45110 Ordinances Violations	2,416.36	1,700.00	716.36	42.14%
45115 County Share of Occupational Driver	280.00	200.00	80.00	40.00%
45120 County Share of State Fines and Forfeitures	102,552.98	159,000.00	(56,447.02)	(35.50%)
45123 County Parks Violation Fee	450.40	750.00	(299.60)	(39.95%)
45130 County Forfeitures Revenue	70,738.32	120,000.00	(49,261.68)	(41.05%)
45191 Private Sewage Fines	15,668.19	20,000.00	(4,331.81)	(21.66%)
Total Fines, Forfeits and Penalties	192,106.25	301,650.00	(109,543.75)	(36.31%)
Public Charges for Services				
46110 County Clerk-Passport Fees	16,830.00	20,000.00	(3,170.00)	(15.85%)

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Funds
Saturday, September 30, 2017

	Actual	2017 Budget	Variance	Variance %
46121 Treasurer Fees-Redemption Notices	4,171.64	2,500.00	1,671.64	66.87%
46122 Property Conversion Charges	1,417.60	100.00	1,317.60	1,317.60%
46130 Register of Deeds-Fees	235,749.43	309,000.00	(73,250.57)	(23.71%)
46135 Land Record-Fees	68,760.00	91,248.00	(22,488.00)	(24.64%)
46140 Court Fees	127,005.61	175,000.00	(47,994.39)	(27.43%)
46141 Court Fees and Costs-Marriage Counseling	13,702.67	15,000.00	(1,297.33)	(8.65%)
46142 Court/Juvenile	11,729.48	25,000.00	(13,270.52)	(53.08%)
46143 Other Professional Reimbursements	11,550.03	12,890.00	(1,339.97)	(10.40%)
46144 Circuit Court Branch I	18,812.80	28,600.00	(9,787.20)	(34.22%)
46146 Circuit Court Branch III	7,195.00	4,835.00	2,360.00	48.81%
46191 Public Charges-Clerk	6,100.00	8,000.00	(1,900.00)	(23.75%)
46192 Public Chgs-Temp Licenses	5,769.80	7,000.00	(1,230.20)	(17.57%)
46194 County Clerk Copy Fees	99.50	410.00	(310.50)	(75.73%)
46195 Public Chgs-Map & Data Sales		100.00	(100.00)	(100.00%)
46196 Public Chgs-Human Resources	916,436.82	1,372,400.00	(455,963.18)	(33.22%)
46210 Sheriff-Public Charges	325.00	500.00	(175.00)	(35.00%)
46211 Sheriff Revenue-Civil Process Fees	49,770.25	60,000.00	(10,229.75)	(17.05%)
46212 Sheriff Cost Reimbursement/Witness Fees	38,579.89	53,000.00	(14,420.11)	(27.21%)
46214 Reserve Deputy Revenue	12,194.30	12,000.00	194.30	1.62%
46215 Sheriff Escort Service	18,896.66	30,000.00	(11,103.34)	(37.01%)
46216 Restitution	253.00	600.00	(347.00)	(57.83%)
46217 OWI Restitution	1,200.92	1,500.00	(299.08)	(19.94%)
46221 Public Chgs-Coroner Cremation	36,100.00	66,000.00	(29,900.00)	(45.30%)
46230 Death Certificates	11,300.00	15,000.00	(3,700.00)	(24.67%)
46241 Jail Surcharge	24,234.74	42,000.00	(17,765.26)	(42.30%)
46242 Huber/Electronic Monitoring	145,113.48	262,044.00	(116,930.52)	(44.62%)
46243 Inmate Booking/Processing Fee	13,365.84	23,000.00	(9,634.16)	(41.89%)
46244 Other County Transports	14,345.73	22,000.00	(7,654.27)	(34.79%)
46245 Jail Stay Fee	30,537.15	44,895.00	(14,357.85)	(31.98%)
46330 Public Chgs-Ho Chunk/AODA		27,500.00	(27,500.00)	(100.00%)
46510 Public Chgs-Crisis Stabilization	191,475.59	755,350.00	(563,874.41)	(74.65%)
46520 Institutional Care-Private Pay	615,294.49	1,470,975.00	(855,680.51)	(58.17%)
46521 Institutional Care-Other Pay	3,380.00	6,800.00	(3,420.00)	(50.29%)
46525 Public Chgs- Medicare	1,671,367.94	3,394,973.00	(1,723,605.06)	(50.77%)
46526 Public Chgs- Medicaid	3,220,315.06	5,236,812.00	(2,016,496.94)	(38.51%)
46527 Public Chgs-Veterans EW	1,957.34	64,747.00	(62,789.66)	(96.98%)
46530 Public Charges	3,215,924.97	5,873,370.00	(2,657,445.03)	(45.25%)
46531 Public Chgs- Private Insurance	985,119.91	1,239,799.00	(254,679.09)	(20.54%)
46532 Public Chgs-County Responsible	130,307.00	230,716.00	(100,409.00)	(43.52%)
46533 Public Chgs-NW Mental Health Inpatient	170,346.61	262,581.00	(92,234.39)	(35.13%)
46534 Public Chgs-NW Mental Health Inpatient	888,602.86	1,698,900.00	(810,297.14)	(47.70%)
46536 Third Party Awards & Settlements	108,000.00	224,087.00	(116,087.00)	(51.80%)
46537 Contractual Adjustment	(2,702,582.41)	(4,583,724.00)	1,881,141.59	(41.04%)
46590 Provision for Bad Debts-Edgewater	(7,000.00)	(12,000.00)	5,000.00	(41.67%)
46621 Child Support-Genetic Tests	2,136.86	4,500.00	(2,363.14)	(52.51%)
46622 Child Support-Application Fees		70.00	(70.00)	(100.00%)
46623 Child Support-Filing Fees	70.00	200.00	(130.00)	(65.00%)
46624 Child Support-Service Fees	9,740.76	14,000.00	(4,259.24)	(30.42%)
46625 Child Support-Extradition Charges	742.30	500.00	242.30	48.46%
46721 Public Chgs-Parks	453,214.68	475,000.00	(21,785.32)	(4.59%)
46771 UW-Extension Publication Revenue	1,314.00		1,314.00	0.00%
46772 UW-Extension Project Revenue	9,177.52	4,100.00	5,077.52	123.84%
46813 County Forest Revenue	161,229.79	385,000.00	(223,770.21)	(58.12%)
46825 Land Conservation Fees & Sales	63,039.60	68,745.00	(5,705.40)	(8.30%)
46826 Private Sewage Charges	1,320.00	3,000.00	(1,680.00)	(56.00%)
46901 Contractual Adjustment-Other	264.00		264.00	0.00%
Total Public Charges for Services	11,036,306.21	19,550,623.00	(8,514,316.79)	(43.55%)
Intergovernmental Charges for Services				
47210 Intergovernmental Charges	340,358.11	564,877.00	(224,518.89)	(39.75%)
47230 State Charges	1,031,774.87	1,343,223.00	(311,448.13)	(23.19%)
47231 State Charges-Highway	183,282.30	250,030.00	(66,747.70)	(26.70%)
47232 State Charges-Machinery	1,751,376.19	2,186,893.00	(435,516.81)	(19.91%)
47250 Intergovernmental Transfer Program Rev	294,500.00	589,760.00	(295,260.00)	(50.06%)
47300 Local Gov Chgs	348,892.51	494,154.00	(145,261.49)	(29.40%)

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Funds
Saturday, September 30, 2017

		2017		
		Budget	Variance	Variance %
	Actual			
47310	Local Gov Debt Service Charges	22,000.00	(22,000.00)	(100.00%)
47320	Local Gov Chgs-Public Safety	32,000.00	(11,359.00)	(35.50%)
47330	Local Gov Chgs-Transp	1,075,471.00	(200,428.24)	(18.64%)
47332	Local Gov Chgs-Roads	377,467.00	(377,467.00)	(100.00%)
47333	Local Gov Chgs-Bridges	9,183.22	9,183.22	0.00%
47350	Local Gov Chgs-Hlth & Human Svcs	21,050.00	18,193.50	86.43%
47360	Local Gov Chgs-Other Governments	6,996.00	(6,996.00)	(100.00%)
47391	Local Gov Chgs-BNI (Materials)	3,500.00	(2,556.49)	(73.04%)
47392	Local Gov Chgs-BNI (Staff)	1,250.00	(1,043.00)	(83.44%)
47393	Local Gov Chgs-Work Relief	3,500.00	239.80	6.85%
47395	Local Gov Chgs-EM Vehicles	4,500.00	(522.61)	(11.61%)
47396	Local Gov Chgs-EM Equipment	800.00	890.00	111.25%
	Total Charges to Other Governments	6,977,471.00	(2,072,618.84)	(29.70%)
Interdepartmental Charges for Services				
47410	Dept Charges-Hlth Benefits & Other	9,351,977.00	(2,620,534.70)	(28.02%)
47411	Dept Charges-Purchasing	2,000.00	18,627.25	931.36%
47412	Dept Charges-Insurance	486,200.00	(66,016.37)	(13.58%)
47413	Dept Charges-Gen Govt	997,500.00	(166,885.57)	(16.73%)
47415	Dept Charges-Systems	285,170.00	(46,815.07)	(16.42%)
47421	Dept Charges-Public Safety	27,000.00	(11,868.97)	(43.96%)
47430	Dept Charges-Bldg Rent	872,364.00	(223,261.60)	(25.59%)
47432	Dept Charges-Rent Unified	704.00	(173.00)	(24.57%)
47435	Dept Charges-Sheriff Lockup Rent	16,000.00	(4,003.00)	(25.02%)
47436	Dept Charges-CBRF Rent	30,000.00	(30,000.00)	(100.00%)
47438	Dept Charges-Riverblock Rent	562,320.00	(272,787.59)	(48.51%)
47440	Dept Charges	3,298.00	100.00	3.03%
47460	Dept Charges-Drug Court	40,000.00	14,750.00	36.88%
47470	Dept Charges-Highway	3,615,000.00	(1,535,929.97)	(42.49%)
	Total Interdepartmental Charges	16,289,533.00	(4,944,798.59)	(30.36%)
	Total Intergovernmental Charges for Services	23,267,004.00	(7,017,417.43)	(30.16%)
Miscellaneous				
48000	Miscellaneous	165,459.67	165,459.67	0.00%
48100	Interest	220.00	(191.93)	(87.24%)
48110	Interest-Capital Projects	1,395.00	(1,377.01)	(98.71%)
48113	Unrealized Gain/Loss on Investment	40,000.00	(24,274.35)	(60.69%)
48114	Interest-Investment	86,000.00	(4,113.57)	(4.78%)
48115	Interest-General Investment	25,000.00	31,248.11	124.99%
48116	Interest-Section 125 & Health	1,003.00	(806.18)	(80.38%)
48117	Interest-Clerk of Courts	300.00	(115.16)	(38.39%)
48200	Rental Income	140,124.00	(36,709.80)	(26.20%)
48201	Rental Income- CSP/CCS	50,400.00	(8,400.00)	(16.67%)
48300	Gain/Loss-Sale of Property	55,500.00	(46,924.13)	(84.55%)
48301	Occupational Therapy Misc Rev	100.00	(100.00)	(100.00%)
48320	Gain/Loss-Sale of Surplus Property	500.00	(316.80)	(63.36%)
48340	Gain/Loss-Sale of Salvage and Waste	6,700.00	22,101.48	329.87%
48440	Insurance Recoveries-Other	412,000.00	227,882.55	55.31%
48500	Donations	397,050.00	3,041,339.32	765.98%
48501	Donations-Designated Projects	1,060.20	1,060.20	0.00%
48502	Donations-Veterans Loan Repayment	1,250.00	1,250.00	0.00%
48503	Donations-Services ATV Club	6,000.00	(2,015.48)	(33.59%)
48540	Donations & Contributions	85,402.00	37,081.17	43.42%
48830	Recovery of PYBD & Contractual Adj	32,000.00	5,351.03	16.72%
48860	Revenue from Meals	16,900.00	(4,197.52)	(24.84%)
48880	Food Vending Machine Income	4,500.00	(1,884.00)	(41.87%)
48900	Other Miscellaneous Revenue	46,895.00	(28,194.61)	(60.12%)
48901	Other/Miscellaneous Revenue		2,885.23	0.00%
48910	Vending/Cafeteria Revenue	7,400.00	642.42	8.68%
48920	Vending Machine Revenue	9,000.00	(5,625.72)	(62.51%)
48940	Canteen Income	500.00	(500.00)	(100.00%)
48960	FSP Parental Fees	1,200.00	(378.00)	(31.50%)
48970	Rental Income- NHC, Health Annex	17,309.00	(4,327.22)	(25.00%)
48980	Misc/Other Workshop Revenue	2,500.00	(2,463.48)	(98.54%)
48990	Other Operating Income	3,100.00	(1,729.15)	(55.78%)
48991	Copier Revenue	2,000.00	(824.25)	(41.21%)

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Funds
 Saturday, September 30, 2017

	Actual	2017 Budget	Variance	Variance %
Total Miscellaneous	4,811,830.82	1,450,998.00	3,360,832.82	231.62%
Other Financing Sources				
49110 Proceeds from Long-Term Debt	1,750,000.00	1,846,999.00	(96,999.00)	(5.25%)
49210 Transfer from General Fund		188,969.00	(188,969.00)	(100.00%)
49220 Transfer from Special Revenue		5,356,535.00	(5,356,535.00)	(100.00%)
49270 Transfer from Internal Service		266,256.00	(266,256.00)	(100.00%)
Total Other Financing Sources	1,750,000.00	7,658,759.00	(5,908,759.00)	(77.15%)
TOTAL REVENUES	66,727,284.79	102,411,924.00	(35,684,639.21)	(34.84%)

EXPENDITURES

General Government				
51120 Committees & Commissions	123,546.19	170,246.00	46,699.81	27.43%
51212 Circuit Court Branch I	259,427.26	382,751.00	123,323.74	32.22%
51213 Circuit Court Branch II	76,581.15	117,844.00	41,262.85	35.01%
51214 Circuit Court Branch III	86,122.23	120,051.00	33,928.77	28.26%
51215 Drug Court	150,438.27	211,835.00	61,396.73	28.98%
51217 Clerk of Courts-Divorce Mediation	5,900.00	20,000.00	14,100.00	70.50%
51220 Family Court Commissioner	64,982.10	103,480.00	38,497.90	37.20%
51221 Clerk of Courts	903,569.30	1,308,163.00	404,593.70	30.93%
51231 Coroner	86,166.76	132,769.00	46,602.24	35.10%
51310 District Attorney	185,045.62	281,899.00	96,853.38	34.36%
51315 Victim Witness Program	102,620.13	147,819.00	45,198.87	30.58%
51316 Task Force	449.80	900.00	450.20	50.02%
51320 Corporation Counsel	156,739.46	226,995.00	70,255.54	30.95%
51330 Child Support	666,461.06	990,221.00	323,759.94	32.70%
51420 County Clerk	232,302.67	322,026.00	89,723.33	27.86%
51424 County Clerk-Postage Meter	9,510.02	14,300.00	4,789.98	33.50%
51430 Health Benefit Payments	8,051,422.49	10,900,069.00	2,848,646.51	26.13%
51431 Health-Wellness	145,957.91	266,256.00	120,298.09	45.18%
51433 Human Resources-Labor Relations		28,200.00	28,200.00	100.00%
51435 Human Resources-Personnel	352,601.72	501,754.00	149,152.28	29.73%
51436 Human Resources-Programs	198.72	5,000.00	4,801.28	96.03%
51440 County Clerk-Elections	38,566.42	51,884.00	13,317.58	25.67%
51450 Data Processing	1,005,227.52	1,344,214.00	338,986.48	25.22%
51451 Voice over IP	96,797.27	127,000.00	30,202.73	23.78%
51452 PC Replacement	171,914.37	142,000.00	(29,914.37)	(21.07%)
51453 Co Clerk-Inform & Commun	9,363.90	18,500.00	9,136.10	49.38%
51510 Finance	203,115.78	285,095.00	81,979.22	28.76%
51520 Treasurer	242,672.76	429,486.00	186,813.24	43.50%
51550 Purchasing	34,103.32	54,454.00	20,350.68	37.37%
51590 Contingency		419,870.00	419,870.00	100.00%
51611 Bldg Maint-Courthouse and Jail	553,798.38	747,101.00	193,302.62	25.87%
51620 Bldg Maint-Courthouse Annex	1,047.18	2,306.00	1,258.82	54.59%
51630 Bldg Maint-Unifed Svcs Building	35,614.85	51,946.00	16,331.15	31.44%
51640 Bldg Maint-Joint Use Building	16,721.99	63,049.00	46,327.01	73.48%
51650 Bldg Maint-Sheriff Lockup	2,960.64	9,111.00	6,150.36	67.50%
51660 Bldg Maint-CBRF's	9,334.60	41,826.00	32,491.40	77.68%
51670 Bldg Maint-River Block	127,998.00	562,320.00	434,322.00	77.24%
51710 Register of Deeds	285,139.76	404,716.00	119,576.24	29.55%
51711 Register of Deeds-Redaction	27,058.79	30,987.00	3,928.21	12.68%
51931 Property and Liability Insurance	515,424.38	612,622.00	97,197.62	15.87%
51933 Workers Comp Insurance	174,327.09	485,578.00	311,250.91	64.10%
51934 Sick Leave Conversion	207,114.59	500,000.00	292,885.41	58.58%
Total General Government	15,418,344.45	22,636,643.00	7,218,298.55	31.89%
Public Safety				
52110 Sheriff-Administration	1,642,217.81	2,481,864.00	839,646.19	33.83%
52130 Radio Engineer	113,897.82	223,835.00	109,937.18	49.12%
52131 Sheriff-Indian Law Enforce	15,183.78	33,137.00	17,953.22	54.18%
52140 Sheriff-Traffic Police	1,933,840.30	3,019,764.00	1,085,923.70	35.96%
52150 Sheriff-Civil Svc Comm		1,000.00	1,000.00	100.00%
52510 Emer Mgmt-SARA Title III	23,327.80	50,132.00	26,804.20	53.47%
52520 Emergency Management	195,432.21	239,799.00	44,366.79	18.50%
52601 Dispatch	1,268,584.25	1,849,095.00	580,510.75	31.39%

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Funds
 Saturday, September 30, 2017

	Actual	2017 Budget	Variance	Variance %
52530 Emer Mgmt-Bldg Numbering	1,600.27	1,500.00	(100.27)	X (6.68%)
52540 Emer Mgmt-Work Relief	128,549.79	174,661.00	46,111.21	26.40%
52710 Sheriff-Jail	1,595,062.37	2,432,886.00	837,823.63	34.44%
52712 Sheriff-Electronic Monitoring	74,302.50	123,188.00	48,885.50	39.68%
52713 Sheriff-PT Transp/Safekeeper	683,361.79	1,066,215.00	382,853.21	35.91%
52721 Sheriff-Jail Surcharge	76,126.81	214,090.00	137,963.19	64.44%
Total Public Safety	7,751,487.50	11,911,166.00	4,159,678.50	34.92%
Public Works-Highway				
53110 Hwy-Administration	209,948.68	284,066.00	74,117.32	26.09%
53120 Hwy-Engineer	162,438.14	208,238.00	45,799.86	21.99%
53191 Hwy-Other Administration	259,194.07	331,515.00	72,320.93	21.82%
53210 Hwy-Employee Taxes & Benefits	(771,588.83)		771,588.83	0.00%
53220 Hwy-Field Tools	7,727.77	12,778.00	5,050.23	39.52%
53230 Hwy-Shop Operations	221,962.13	254,382.00	32,419.87	12.74%
53232 Hwy-Fuel Handling	3,869.12	9,600.00	5,730.88	59.70%
53240 Hwy-Machinery Operations	735,166.44	1,880,470.00	1,145,303.56	60.91%
53260 Hwy-Bituminous Ops	149,655.53	172,903.00	23,247.47	13.45%
53262 Hwy-Bituminous Ops	3,394.59	49,123.00	45,728.41	93.09%
53266 Hwy-Bituminous Ops	1,696,292.29	3,322,094.00	1,625,801.71	48.94%
53270 Hwy-Buildings & Grounds	146,706.59	161,535.00	14,828.41	9.18%
53281 Hwy-Acquisition of Capital Assets	463,318.84		(463,318.84)	0.00%
53310 Hwy-Maintenance CTHS	2,514.98	7,325.00	4,810.02	65.67%
53311 Hwy-Maint CTHS Patrol Sectn	1,186,106.94	1,103,784.00	(82,322.94)	(7.46%)
53312 Hwy-Snow Remov	707,550.80	934,885.00	227,334.20	24.32%
53313 Hwy-Maintenance Gang	98,649.90	135,691.00	37,041.10	27.30%
53314 Hwy-Maint Gang-Materials	1,235.00	865.00	(370.00)	(42.77%)
53315 Hwy-Maint Gang		765.00	765.00	100.00%
53320 Hwy-Maint STHS	955,942.40	1,327,258.00	371,315.60	27.98%
53323 Hwy-Maint STHS PBM	64,308.80	15,965.00	(48,343.80)	(302.81%)
53330 Hwy-Local Roads	909,436.99	1,054,383.00	144,946.01	13.75%
53340 Hwy-County-Aid Road Construction	56,199.68	444,502.00	388,302.32	87.36%
53341 Hwy-County-Aid Bridge Construction	18,477.19	200,000.00	181,522.81	90.76%
53490 Hwy-State & Local Other Services	336,152.36	485,636.00	149,483.64	30.78%
Total Public Works-Highway	7,624,660.40	12,397,763.00	4,773,102.60	38.50%
Health and Human Services				
54121 Health-Public Health	1,352,880.70	1,965,149.00	612,268.30	31.16%
54122 Health-WIC Program	229,977.00	345,858.00	115,881.00	33.51%
54128 Health-Public Health Grants	61,875.86	78,890.00	17,014.14	21.57%
54129 Humane Officer	22,233.11	30,764.00	8,530.89	27.73%
54130 Health-Dental Sealants	85,033.03	114,485.00	29,451.97	25.73%
54210 Edgewater-Nursing	2,788,048.29	4,199,014.00	1,410,965.71	33.60%
54211 Edgewater-Housekeeping	98,472.08	155,400.00	56,927.92	36.63%
54212 Edgewater-Dietary	471,089.03	796,159.00	325,069.97	40.83%
54213 Edgewater-Laundry	99,923.10	146,073.00	46,149.90	31.59%
54214 Edgewater-Maintenance	243,918.45	401,929.00	158,010.55	39.31%
54217 Edgewater-Activities	113,546.89	181,959.00	68,412.11	37.60%
54218 Edgewater-Social Services	97,247.56	140,152.00	42,904.44	30.61%
54219 Edgewater-Administration	494,098.98	652,662.00	158,563.02	24.29%
54315 Mental Health/AODA Ho Chunk		27,500.00	27,500.00	100.00%
54316 Mental Institutions State Charge		424.00	424.00	100.00%
54317 Human Services Crisis Stabilization	261,377.49	388,863.00	127,485.51	32.78%
54324 Norwood-SNF-CMI	637,577.56	928,828.00	291,250.44	31.36%
54325 Norwood SNF TBI	599,082.27	864,870.00	265,787.73	30.73%
54326 Norwood-Inpatient	2,352,871.47	3,512,791.00	1,159,919.53	33.02%
54330 Norwood Nursing Administration	160,860.86	218,758.00	57,897.14	26.47%
54350 Norwood-Dietary	709,473.56	975,655.00	266,181.44	27.28%
54351 Norwood-Plant Ops & Maint	433,782.95	680,489.00	246,706.05	36.25%
54363 Norwood-Medical Records	130,217.12	190,765.00	60,547.88	31.74%
54365 Norwood-Administration	800,118.88	1,199,775.00	399,656.12	33.31%
54401 Human Services-Child Welfare	2,337,291.71	3,745,101.00	1,407,809.29	37.59%
54405 Human Services-Youth Aids	2,153,828.07	3,031,172.00	877,343.93	28.94%

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Funds
Saturday, September 30, 2017

	Actual	2017 Budget	Variance	Variance %
54410 Human Services-Child Care	93,770.05	140,564.00	46,793.95	33.29%
54413 Human Services-Transportation	258,591.89	429,270.00	170,678.11	39.76%
54420 Human Services-ESS	873,004.45	1,223,127.00	350,122.55	28.63%
54425 Human Services-FSET	1,562,224.31	2,061,246.00	499,021.69	24.21%
54430 Human Services-FSET 50/50	38,517.80	590,180.00	551,662.20	93.47%
54435 Human Services-LIEAP	76,494.89	123,351.00	46,856.11	37.99%
54440 Human Services-Birth to Three	322,081.61	445,739.00	123,657.39	27.74%
54445 Human Services-Family Support	207,139.29	371,669.00	164,529.71	44.27%
54450 Human Services-Childrens Waivers	127,500.22	204,866.00	77,365.78	37.76%
54455 Human Services-CSP	370,654.55	542,324.00	171,669.45	31.65%
54460 Human Services-OPC MH	787,102.38	1,307,679.00	520,576.62	39.81%
54465 Human Services-CCS	1,187,688.71	1,629,561.00	441,872.29	27.12%
54470 Human Services-Crisis Legal Svc	492,638.16	692,722.00	200,083.84	28.88%
54475 Human Services-MH Contr COP	644,356.08	1,555,300.00	910,943.92	58.57%
54480 Human Services-OPC AODA	352,682.00	483,066.00	130,384.00	26.99%
54485 Human Services-OPC Day Treatment	53,065.72	76,128.00	23,062.28	30.29%
54495 Human Services-AODA Contract	51,613.23	104,900.00	53,286.77	50.80%
54500 Human Services-Administration	2,184,011.11	3,088,243.00	904,231.89	29.28%
54611 Aging-Committee on Aging	86,935.15	198,278.00	111,342.85	56.15%
54674 Aging-Trust Fund Schmidt	170.23		(170.23)	0.00%
54710 Veterans-Veterans Relief	7,189.65	8,161.00	971.35	11.90%
54720 Veterans-Veterans Service Officer	205,842.63	314,448.00	108,605.37	34.54%
54730 Veterans Relief Donations		300.00	300.00	100.00%
54740 Veterans-Care of Veterans Graves	1,393.87	2,865.00	1,471.13	51.35%
54750 Veterans-WDVA Grant	3,212.58	11,300.00	8,087.42	71.57%
Total Health and Human Services	26,722,706.58	40,578,772.00	13,856,065.42	34.15%
Culture, Recreation and Education				
55112 County Aid to Libraries	889,668.00	887,103.00	(2,565.00) X	(0.29%)
55210 County Parks	1,126,693.12	1,597,796.00	471,102.88	29.48%
55441 Maintenance Snowmobile Trails	67,770.59	67,925.00	154.41	0.23%
55442 ATV Maintenance	9,901.04	12,715.00	2,813.96	22.13%
55460 Marshfield Fairgrounds	25,000.00	25,000.00		0.00%
55620 UW-Extension	408,398.37	510,670.00	102,271.63	20.03%
55630 UW-Extension Center-Marshfield	47,727.00	47,727.00		0.00%
55650 UW-Extension Junior Fair	32,000.00	32,000.00		0.00%
55660 UW-Extension Projects	7,131.02	27,700.00	20,568.98	74.26%
55661 UW-Ext Farm Technology Days		43,000.00	43,000.00	100.00%
Total Culture, Recreation and Education:	2,614,289.14	3,251,636.00	637,346.86	19.60%
Conservation and Development				
56111 State Forestry Roads	4,007.22	4,000.00	(7.22)	(0.18%)
56121 Land Conservation	155,330.74	224,183.00	68,852.26	30.71%
56122 DATCP Grant	116,988.89	327,148.00	210,159.11	64.24%
56123 Wildlife Damage Abatement	32,791.65	58,832.00	26,040.35	44.26%
56124 Yellow River Watershed	66.66		(66.66)	0.00%
56125 Non-Metallic Mining Reclamation	21,046.54	36,771.00	15,724.46	42.76%
56127 Don Aron Memorial Fund	20,709.34	25,000.00	4,290.66	17.16%
56310 County Planner	223,025.97	362,464.00	139,438.03	38.47%
56320 Land Record	103,012.05	225,164.00	122,151.95	54.25%
56340 Surveyor	24,969.46	44,750.00	19,780.54	44.20%
56730 Transp & ED-Airport Aid	15,000.00	15,000.00		0.00%
56740 Payment in Lieu of Tax	77,344.60	77,345.00	0.40	0.00%
56750 Transp & Economic Develop	109,132.98	109,110.00	(22.98) X	(0.02%)
56780 CDBG-ED	53,571.92	40,000.00	(13,571.92) X	(33.93%)
56911 State Wildlife Habitat	2,296.00	2,000.00	(296.00) X	(14.80%)
56913 Park & Forestry Capital Proj	61,414.08	313,660.00	252,245.92	80.42%
56943 Private Sewage System	118,564.46	235,070.00	116,505.54	49.56%
Total Conservation and Development	1,139,272.56	2,100,497.00	961,224.44	45.76%
Capital Outlay				
57120 Cap Projects-Gen Government	774,740.75	925,000.00	150,259.25	16.24%
57140 Cap Projects-Gen Gov Land	2,854,349.53	3,058,487.00	204,137.47	6.67%
57210 Cap Projects-Communications	325,074.76	542,850.00	217,775.24	40.12%

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Funds
 Saturday, September 30, 2017

	Actual	2017 Budget	Variance	Variance %
57310 Highway Capital Projects	2,953,223.18	4,730,000.00	1,776,776.82	37.56%
57410 Cap Projects-Human Services	148,452.84	237,150.00	88,697.16	37.40%
57510 Cap Projects-Rec & Ed Bldg Impr		15,000.00	15,000.00	100.00%
57610 Cap Projects-Cons & Dev-Vehicles	30,000.00	30,000.00		0.00%
57640 UW Remodeling/Construction	4,211,653.69		(4,211,653.69)	0.00%
57940 Depreciation & Amortization	155,525.51		(155,525.51)	0.00%
Total Capital Outlay	11,453,020.26	9,538,487.00	(1,914,533.26)	(20.07%)
Debt Service				
58110 Debt Service Principal-Gen Gov		460,000.00	460,000.00	100.00%
58140 Debt Service Principal-Highway	9,450.00	1,908,900.00	1,899,450.00	99.50%
58210 Debt Service Interest-General Gov	34,067.15	72,155.00	38,087.85	52.79%
58240 Debt Service Interest-Highway	169,844.31	343,574.00	173,729.69	50.57%
Total Debt Service	213,361.46	2,784,629.00	2,571,267.54	92.34%
Other Financing Uses				
59210 Transfers to General Fund		5,796,479.00	5,796,479.00	100.00%
59220 Transfer to Special Revenue		15,281.00	15,281.00	100.00%
59270 Transfer to Internal Service		(158,843.00)	(158,843.00)	100.00%
Total Other Financing Uses		5,652,917.00	5,652,917.00	100.00%
TOTAL EXPENDITURES	72,937,142.35	110,852,510.00	37,915,367.65	34.20%
NET INCOME (LOSS) *	(6,209,857.56)	(8,440,586.00)	2,230,728.44	(26.43%)



Wood County

WISCONSIN

HUMAN RESOURCES DEPARTMENT

Interdepartmental Memo

September 26, 2017

To: Ed Wagner, Donna Rozar, Hilde Henkel, Al Breu, Mike Feirer, Bill Clendenning
and Lance Pliml

From: Warren Kraft, Director of Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – September 2017

General Highlights:

- As of this writing, preparing to bid grateful farewell on October 2 to Paula Tracy, Human Resources Administrator, in deepest appreciation for her 28 years of dedicated, professional and collegial service to Wood County. She noted that she has contributed to 17 years of MLOC, a total of 204 monthly issues since its inception.
- Continued recruitment efforts for Human Resources Administrator position; reviewed at least 35 applications and seek to schedule interviews during the week of October 2nd.
- With one staff member on medical leave and Paula's anticipated departure, adjusted and distributed work responsibilities on a temporary basis.
- Counseled Sheriff's Department administration regarding grievance filed by Wood County Deputy Sheriffs' Association (WPPA/LEER) regarding court call-in time.
- Presented 2018 budget proposals, removing allocations for 2018 employee compensation plan review and for cold storage rental at 12th Street.
- With HR team's assistance, extensively researched and reviewed compensation and WRS-eligibility matters for the Public Safety Committee regarding the Humane Officer.
- Completed statewide survey regarding educational benefits; summary of results will be presented at the Committee meeting.
- Market Review underway for Wood County Compensation Plan; began review of potential implementation ideas with Committee chairperson.
- Presented segment on performance reviews at "All Managers" training for the Human Services Department.
- Continued working with the Executive Committee chairperson, the Finance Director and the IT Director regarding the proper home for payroll functions and appropriate software, including several meetings and teleconferences with staff and Wipfli representatives concerning options for implementation strategies and work assignments.
- The work continues with IT and HR staff prioritizing implementation of the Employee Self-Service Module of the current HRMS system, implementation of the paperless office strategy, and implementation of TimeStar, the electronic time-keeping module.
- Began strategizing implementation process for paperless records; will vacate cold storage area at 12th Street by year's end.
- Provided additional input to Corporation Counsel regarding records retention schedules.

- Participated in September Department Head meeting. Amongst the topics discussed: 2018 budget update, influenza vaccination incentive, wellness update, progress report on River Block and Courthouse remodeling, legal explanation regarding opening meetings law and “subunits”, discussion of performance review states for supervisors and managers, discussion of career advancement and tuition reimbursement considerations, an update on various personnel issues, and a department-by-department roundtable of news and information.
- Distributed to department heads a six-part series from the Wisconsin State Journal (of Madison) regarding the “Looming” Hiring Crisis. Participated in a survey “Preparing for an Aging Workforce”, sponsored by the Society of Human Resource Management Foundation, as part of its “Aging Workforce Initiative.”
- Participated in the bi-monthly meeting of the Fox Valley Negotiators. Amongst the topics discussed: recruitment for specialty positions (social services, CNAs and LPNs), contract negotiations for law enforcement personnel, current revision efforts for employee complaint resolution procedures, review of recent EEOC/ERD complaints.
- Reviewed follow-up employee request regarding 2018 premium incentive.
- Consulted with several department heads and supervisors concerning employee performance issues and developed strategies for resolution. Consulted with department heads regarding FLSA hours-worked provisions. Provided additional guidance to department head regarding work performance issues arising in unemployment matter of former employee.
- Participated in Wellness Board meeting. Topics discussed: mandatory flu vaccine (no action proposed), request for wavier from biometrics screening for incentivized premium (and met with requestor directly once before and once after Board meeting), and funding of 2018 Wellness Budget.
- Met with Health and Human Services Committee on September 28 regarding personnel matter. Reported dismissal of ERD/EEOC complaint from former employee at Norwood Health Center.
- With Committee chairperson, responded to department inquiry concerning Executive Committee’s step increase approval from prior meeting.
- With Jodi and now Kelli, continued work with representatives of The Horton Group regarding 2018 health insurance budget documents, premiums, and other employer-sponsored benefits for 2018. With Jodi and now Kelli, and the Horton Group, preparations for October “Open Enrollment Meetings” scheduled for the week of October 16. Monthly teleconference to review performance of health fund, stop loss and claims processing.
- Participated in 2017 Walking-4-Wellness activity.

Administrative – Paula Tracy

- As I wind down my employment with Wood County, have been cleaning out file cabinets and purging unneeded and way outdated documents. I must have been a hoarder all these years!
- Reviewed Peter Kastenholtz’s proposed Records Retention recodification as it pertains to Human Resources records. Discussed concerns with Warren Kraft and provided additional input to Mr. Kastenholtz.
- Reviewed and discussed Kelli’s timeline regarding implementation of the IMS-21 paperless filing system.
- Kelli and I went to the 12th Street secured storage area. Using the proposed Records Retention Ordinance will be able to purge all records in that storage area. Kelli is working

with Maintenance to schedule the shredding of those records. Our plan is to vacate that area by year's end, thus eliminating rent for 2018.

- With Warren Kraft, finalized the Human Resources' 2018 budgets. Removed \$55,000 budgeted for the original market review and \$700 rent for the 12th Street storage. Revised budget for Finance Department and Executive Committee reviews.
- Spent a considerable amount of time researching timecards and County Board per diems (thanks to County Clerk) for the Humane Officer. Contacted State of Wisconsin regarding Humane Officer certification. Provided information to Warren to aid in his discussions with Public Safety Committee Chair.
- Revised several job descriptions in anticipation of recruitment.
- Responded to several supervisors relating to personnel issues and made recommendations for an appropriate course of action.
- Researched and responded to email surveys from fellow colleagues relating to various positions, policies and procedures.
- Conducted four exit interviews this month.
- Participated in the County Clerk's Blood Drive.

Payroll and Benefits – Jodi Pingel

WPK note: Limited staff time and the impact of redistributed duties do not permit going through Jodi's activity logs to itemize her tasks prior to medical leave. Though these are from her August report to the Committee, essentially these are the same tasks that she performed until medical leave and are provided for the Committee's information. (Dates notwithstanding.) Thank you for your understanding.

- Continuing to work with the vendor directly, along with the assistance of IT on system updates/concerns.
 - WRS employer contributions are not accurately being distributed for employees working in multiple departments. The system is equally distributing between the numbers of allocations.
 - Created new pay codes in HRMS to eliminate the issue with wage calculations for partial hours are converting the rate of pay when finalizing the payout. System is not rounding the payout and cuts off at two (2) decimal points. Will go into effect for the September 14, 2017 payroll.
- Processing Family Medical Leave requests.
- Processed payroll for the 07/16/17-07/29/17, 07/30/17-08/12/17 and 08/13/17-08/26/17 pay periods.
 - August 17, 2017 payroll data was imported from TimeStar.
 - Approximately 500 manual adjustments to timecards due to accrual code calculations on the August 17 and August 31, 2017 payroll. New pay codes will eliminate this issue.
 - Manual checks created due to error with On Call code and accrual code.
- New Hire Orientations on July 24, July 31, August 7, August 14 and August 21, 2017
 - Add New Hire information to HRMS.
 - Enroll new employees in elected insurance plans.
 - Create users and add assignments for new hires in TimeStar (Security Group, Pay Group, Badge Number, Payroll Based Journaling (PBJ) Identifier, Supervisor, Accrual Plan).
- Vacation awards.

- Terminations – Cancel insurance benefits, COBRA notification, report final earnings and hours to WRS, PEHP.
- July WRS remittance.
- Quarter 1 Tax Penalty forgiveness and reimbursement received.
- Appeal letter sent for late penalties according to Quarter 2 tax reporting.
- Testing HRMS – Employee Self Service for benefit elections and pay stub retrieval.
- August COBRA remittance and vendor payments.
- Attended Employee Feedback meeting.
 - TimeStar transition and deadlines for approvals.
 - Wellness premium reductions – handed out rate sheet.
- Unemployment charges for July 2017.
- Update Reusable timecards in HRMS with Basic Life enrollments.
- Update Benefit Guide with insurance changes for 2018.
- Meeting with United Way representative and Wood County United Way campaign members.
- TimeStar
 - Assisting with employee and supervisor questions related to the usage of TimeStar
 - Review and adjust time off balances/accruals for Group 1
 - Working with IT on configuration updates and verifying data export

Recruitment – Angel Butler-Meddaugh

- Attended the Fall Job Fair located at Mid-State Technical College (MSTC).
- Met with Warren and reviewed approximately 35 applications regarding the Human Resources Administrator position. Six candidates were selected to interview, which will be held on Thursday, October 5, 2017.
- Will be attending MSTC Administrative Professional Program Advisory Committee Meeting on Thursday, September 28, 2017 which I am a member.
- Filled the Veteran's Representative 5 position after two final candidates withdrew from the process for various reasons.
- With a staff member out for medical reasons, I have been assisting wherever I can with Payroll/Benefit Administration and the Administrative Assistant duties.
- One of the duties that I will be handling until a replacement can be found for Paula is conducting exit interviews. I've conducted one last week and another scheduled this week.
- Attended the SPAHRA all day conference on September 13, 2017. The subject matter was interesting and the speaker was very knowledgeable. Her name was Sarah Brennan and she is a consultant with Cornerstone OnDemand. There were two parts to the training; Recruiting to Onboarding and Engagement and Retention.
- Attended a webinar for Cyber Recruiter Virtual User Group Meeting. Learning something about Cyber Recruiter every time I attend one of these meetings.
- Two new FSET Case Managers were approved by Resolution # 17-9-7. Both positions will be at the River Block building in Wisconsin Rapids. Deadline is October 8, 2017.
- We had seven new hire orientations this week! I think that was a record!
- The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

Refilled Position	Department	Position	Status
Refilled	Dispatch	Dispatcher (2 FT & Eligibility List)	Filled – Eligibility list Est.
Refilled	Edgewater	CNA (1 FT, 1 PT, Multiple Casual)	Recruitment by Edgewater
Refilled	Edgewater	Dietary Aide (3 Casuals)	Recruitment by Edgewater
Elig List	Edgewater	RN's (1 PT, 1 Casual)	Recruitment by Edgewater
Refilled	Health	WIC Nutritionist/Educator-LTE (PT)	Reviewing applications
Refilled	Health	Environmental Hlth Spec/Asst (2)	Filled

Refilled	Health	WIC Nutritionist/Educator (PT)	Filled
Refilled	Highway	Mechanic	Interviewing
Refilled	Human Resources	HR Administrator	Interviewing 10/5/17
Refilled	Human Services	Residential Aide (IFT & Casual)	Refs/background
Refilled	Human Services	Crisis Interventionist (Casual)	Refs/background
Refilled	Human Services	Birth to Three Program Coordinator	Deadline 10/1/17
Refilled	Human Services	Family Resource Coordinator	Offer pending
New	Human Services	FSET Case Managers (2)	Deadline 10/8/17
Refilled	IT-Systems	PC Technician	Deadline 10/1/17
Refilled	IT-Systems	Programmer/Analyst	Filled
Refilled	Norwood	Discharge Case Manager	Filled
Refilled	Norwood	Dietary Aide (1 PT, 2 Casual)	Recruitment by Norwood
Refilled	Norwood	RN (2 FT – Establishing Elig List)	Recruitment by Norwood
Refilled	Norwood	CNA (2 FT, 2 PT, 5 Casual)	Recruitment by Norwood
Refilled	Norwood	Cook	Filled
Refilled	Register of Deeds	Administrative Services 5	Deadline 10/4/17
Refilled	Sheriff	Corrections Officers (Male/Female)	Eligibility List Established
Refilled	Sheriff	Office Supervisor	Filled
Refilled	Sheriff	Secretary (FT)	Filled
Refilled	Sheriff	Secretary (Casual)	Reviewing applications
Refilled	Veteran's	Veteran's Rep 5	Filled

Administrative Services – Kelli Quinnell

WPK addition: As her time permits, Kelli is also providing her usual administrative services to the Department.

- With a staff member now on medical leave, am devoting all my time to payroll and benefits, including FMLA administration.

For specific information on HR activities, please contact the HR Department.