

CONSERVATION EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE

DATE: Wednesday, December 7, 2016

TIME: 9:00 a.m.

LOCATION: Courthouse, Room 115

1. Call meeting to order
2. Public Comments (*brief comments/statements regarding committee business*)
3. Review Correspondence
4. Consent Agenda
 - A. Approve minutes of previous meeting
 - B. Approve bills
 - C. Receive staff activity reports
5. Risk and Injury Report
6. Water Issues
 - A. Discuss future topics on water issues with full committee.
 - B. Report on well closures Groshek
7. Land & Water Conservation Department
 - A. Update on recent manure & runoff violations.
 - B. Update Committee on timeline of filling new position.
 - C. Department Head goals.
 - D. Request to carryover unused vacation hours. Wucherpfennig
8. CLOSED SESSION. Motion to go into closed session pursuant to the exemption contained in S.19.85(1)(c) Wisconsin Statutes for the purpose of discussing the Land and Water Conservation Department Head's performance and Planning & Zoning Department Head's performance.
9. Return to open session
10. Planning & Zoning
 - A. Consider resolution to repeal and recreate the Wood County Shoreland Ordinance #704
 - B. Review proposed fee schedule changes.
11. Economic Development
 - A. Affirm 2017 Economic Development Grant request funding, and consider reallocating some unexpended 2016 Economic Development funds.
12. Surveyor
 - A. County Surveyor annual update.
 - B. Consider renewing appointed County Surveyor 2-year contract.
13. UW Extension
 - A. UW Extension Reorganization Update Manley
 - B. Resolution to Use Unbudgeted Funds Manley
 - C. Soils Account Discrepancies Manley
 - D. Update: SE Wood County Groundwater Committee Manley
 - E. Junior Fair Financial Report Gilbertson
 - F. Department Head Goals Manley
14. Schedule next regular committee meeting – 9:00 am Wednesday, January 4, 2017.
15. Schedule any additional meetings if necessary.
16. Adjourn

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE MEETING
 WEDNESDAY, NOVEMBER 2, 2016
 WOOD COUNTY COURTHOUSE, ROOM 115, WISCONSIN RAPIDS

Members Present: Hilde Henkel, Robert Ashbeck, Kenneth Curry, Adam Fischer, Bill Leichtnam and Harvey Petersen (excused at 10:45 a.m.)

Member Excused:

Staff Present: Land & Water Conservation Staff – Shane Wucherpfennig, Lori Ruess
 Planning & Zoning Staff – Jason, Grueneberg, Justin Conner, Adam Dekleyn
 UW Extension Staff – Peter Manley, Chris Viau

Others Present: District #14 Supervisor Dennis Polach, District #15 Supervisor Bill Clendenning, District #16 Supervisor Lance Pliml, Dan Mahoney, Village of Plover Administrator, Julie Kreutzer, Leroy Donahue, Eric Petersen, Duane Hofmeister, Pat Hofmeister, David Gorski, Doreen Dimick, Bruce Dimick, Cindy Weiler

1. Call CEED Committee Meeting to Order. Chairperson Hilde Henkel called the CEED meeting to order at 9:00 a.m.

2. Public Comment. David Gorski a resident of Grand Rapids stated he was at the meeting to express his concerns about water protection and the drinking water crisis and to plead with the CEED Committee to take a proactive approach to groundwater protection. He suggested that an ordinance for testing of home well water by the Wood County Health Department be enacted, along with installation of test wells.

Dennis Polach stated he enjoyed the September 30th CEED tour and would like to thank the staff who set up the tour.

3. Review Correspondence. Chairperson Henkel read a report submitted by Gerald Nelson from the North Central Wisconsin Regional Planning Commission (NCWRPC).

Jason Grueneberg stated he had some sad news; Steve Anderson President of REGI passed away this past weekend. REGI Board called an emergency meeting and will be looking at re-staffing the position.

Peter Manley stated he is looking for direction from the CEED on correspondence and bills for the Clean Sweep Program. The program was covered is money from a DATCP grant, county money and a \$5,000 donation. The total clean sweep expenses came in under what was budgeted with the grant, county money, and the donation, so he is looking for direction from the CEED on how to divide the expenses. Chairperson Henkel stated that no action could be taken on this as it is not an agenda item. She asked that this be added to the December CEED Committee agenda for further discussion and possible action.

4. Consent Agenda. The Consent Agenda included the following Items: 1) minutes of the September 30, 2016 and October 5, 2016 CEED meetings 2) bills from, Planning & Zoning/Surveyor/Economic Development, Land & Water Conservation and UW Extension and 3) staff activity reports from Jason Grueneberg, Justin Conner, Jeff Brewbaker, Heather Marquardt, Julie Akey, Kim Keech, Shane Wucherpfennig, Tracy Arnold, Adam Groshek, Lori Ruess, Peter Manley, Matt Lippert, Sarah Siegel, Jodi Friday, Chris Viau, Kyli Brown, and Jeremy Erickson.

Per Bill Leichtnam's request, the October 5, 2016 CEED minutes were pulled from the consent agenda for discussion.

- a. Minutes of September 30, 2016 CEED Meeting. No additions or corrections needed.
- b. Department Bills. No additions or corrections needed.
- c. Staff Activity Reports. No questions or comments.

Motion by Kenneth Curry to approve and accept the September 30, 2016 CEED minutes as presented, the bills from Planning & Zoning, Land & Water Conservation and UW Extension as presented and staff activity reports from Planning & Zoning, Land & Water Conservation, and UW Extension as presented. Second by Robert Ashbeck. Motion carried unanimously.

Bill Leichtnam stated he would like to discuss 6A in the October 5, 2016 minutes – Discussion/action for water protection policies for Wood County including possible action regarding the Ordinance referred to this committee. Bill expressed his concern that there was not an agenda item on the November CEED agenda to review Ordinance 801, as discussed at the October CEED meeting and stated in the minutes. He also would like an item “B” added under Water Issues on future agendas to allow for in-depth discussion. Chairperson Henkel stated there was no intent of delaying the review of Ordinance 801; everything that needs to be reviewed and discussed cannot be on one meeting agenda. She also stated that is not necessary to add an item “B” to allow for in-depth discussion as adequate time is allowed for discussion.

Adam Fischer stated that Bill Clendenning was omitted in error from “Others Present” in the October minutes.

Motion by Kenneth Curry to amend the October 5, 2016 minutes by adding Bill Clendenning under “Others Present” and to approve and accept the amended minutes. Second by Harvey Petersen. Motion carried unanimously.

5. Risk and Injury Report. Nothing new to report this month.

6. Water Issues.

A. Village of Plover Groundwater Efforts, Dan Mahoney, Village Administrator.

Chairperson Henkel introduced Dan Mahoney, Plover Village Administrator. Dan explained his presentation is on water quantity issues affecting the Little Plover River; specifically high capacity wells. He explained that in 2006 the Little Plover River Work Group was formed; comprised of municipal officials, farmers, Ag industry, UWSP Groundwater Center, Wisconsin River Alliance, Trout Unlimited, Portage County Planning & Zoning Department representative, and the Wisconsin DNR. The group’s purpose was to work toward voluntary solutions that improve the Little Plover River stream flow.

Dan reviewed the objectives of the Groundwater Flow Model Project for the Little Plover River.

- A groundwater flow and optimization model that will be a science-based system for decision support of water management in the Little Plover River Basin as a pilot location to evaluate techniques that might be expanded to the entire central sands region.
- A platform to demonstrate fundamental scientific constraints inherent to the hydrologic system and contest for the costs and benefits for differing scenarios.
- An educational tool for fostering science based discussion for both the public and the technical community.

Maps included in the model indicating targeted areas for removal from irrigated Ag (300 acres), wetland restoration (300 acres) and a Little Plover River (LPR) Conservancy Acquisition Area (140) were included in the presentation. The Wisconsin Potato & Vegetable Growers Association created a 501(C) (3) organization to assist in funding the LRP conservancy area project improvements and have raised approximately \$70,000.

Most members of the group agree with the model; the farmer/Ag industry may have some concerns, however, they are definitely working towards finding ways to help with good clean water.

Lengthy discussion followed the presentation. Chairperson Henkel, Robert Ashbeck, Bill Leichtnam and Lance Pliml all thanked Dan for the excellent presentation. Chairperson Henkel stated that it's encouraging to see the collaboration between the various groups that are part of the Little Plover River. She encouraged the Committee to review the information and think about ways to reach out to Wood County farmers and vegetable growers to see if there is interest in a scientific study.

Bill Leichtnam suggested that Shane Wucherpfennig or a representative from the Wood County Land & Water Conservation Department attend the November 2nd Town of Saratoga meeting. Shane stated that he had a conflict with the meeting and would not be able to attend.

Motion by Kenneth Curry to allow Supervisor Leichtnam to attend the November 2, 2016 Town of Saratoga meeting. Second by Adam Fischer. Motion carried unanimously.

Bill Leichtnam suggested that the UWEX Department send a letter to the towns of Port Edwards and Saratoga to see if they would be interested in attending a groundwater meeting.

7. Land & Water Conservation Department

A. Open Bids for a Waste Storage Facility on Craig Brandl's Farm and Approve Low Bid.

Chairperson Henkel opened the bids received for the Waste Storage Facility project on Craig Brandl's farm. Two bids were received. A bid from Rich Weiler Construction in the amount of \$99,128.00 and a bid from Jeff Ertl Construction in the amount of \$142,392.44.

Motion by Bill Leichtnam to accept the low bid from Rich Weiler Construction in the amount of \$99,128.00 for the purpose of basing cost-share for the waste storage facility project on Craig Brandl's farm. Second by Harvey Petersen. Motion carried unanimously.

B. Update on Badger Sandstone.

Shane Wucherpfennig and Tracy Arnold met with Tom Halquest, owner of the former Badger Sandstone nonmetallic mine site. Paul Bugar, Jr., has been hired as the contractor to complete the reclamation at the mine site. Shane and Tracy had a pre-reclamation meeting with Mr. Bugar and have been out to the site several times since the reclamation started. Shane stated he is extremely happy with the progress at the site; however, the LWCD will not sign off on the reclamation until 70 percent of the vegetation is established. The financial assurance will be carried into 2017.

C. Update on Scott Grossman NOD.

Shane Wucherpfennig and Drew Zelle, DATCP Engineer, met with Mr. Grossman regarding his Notice of Discharge (NOD) and gave Mr. Grossman some suggestions on the action needed for correction of the NOD. Shane has revisited the site and stated significant progress has been made. A concern is that Mr. Grossman rents the property where the NOD took place. If cost-share assistance is offered for manure storage, how long will Mr. Grossman be renting the property and will there be a need for storage in the future. Chairperson Henkel asked if there is an internal policy as to awarding cost-sharing for temporary situations. Shane stated there is no policy; the immediate concern is not cost-share, but that Mr. Grossman gets the manure at the site cleaned up.

D. Approve/Action on Crop Prices.

Tracy Arnold provided a spreadsheet with 2016 statewide and local crop prices for the Committee to review. She collects crop prices throughout the year and calculates a yearly average to arrive at a price per bushel/ton to use for crop damage payments. The calculated averages are: field corn - \$ 3.36/bushel, soybeans - \$9.35/bushel, oats - \$1.69/bushel, other hay - \$58.00/ton and alfalfa - 90.54/ton.

Motion by Kenneth Curry to approve the 2016 Wildlife Damage Abatement and Claims Program crop prices as presented. Second by Harvey Petersen. Motion carried unanimously.

8. Planning & Zoning

A. Review and Discuss Fee Schedule and how it Compares to Adjacent Counties.

At a recent CEED meeting, the Committee asked Jason Grueneberg to review the fees within his department and do a fee comparison with other counties throughout the state. Jason reviewed the fee comparison with the Committee. He added that Julie Akey did a great job pulling the information together. Lengthy discussion followed. A proposal for fee changes will be presented at the December CEED meeting.

9. Surveyor

A. Select Proposal to Complete Maintenance on 141 Public Land Survey System (PLSS) corners.

Justin Conner reported the following:

PLSS Perpetuation and Maintenance – 2016 Contract 3 – Seven bids were submitted, with costs ranging from \$147.16/corner to \$707.91/corner.

Two of the bidders were tied at 147.16/corner; one was a company from Wisconsin Rapids and the other was a company from Appleton. Justin noted that the Planning and Zoning Department worked with both of these companies and has had no problems or issues with either one. Discussion followed.

Motion by Robert Ashbeck to accept the low bid of \$147.16/corner from Quest Civil Engineers, LLC. Second by Bill Leichtnam. Motion carried unanimously.

B. County Surveyor Annual Update.

The Surveyor will present his annual report at the December CEED meeting.

10. UW Extension

A. UW Extension Reorganization Update.

Peter Manley gave a brief update on the UW Extension Reorganization. A couple of surveys have been mailed out. In February, options will be presented for the county committees to consider.

B. Budget Update (as needed).

No update needed.

C. Skills Students Desperately Need and How 4-H Develops Them – Viau.

Chris Viau stated his presentation topic changed to Steps needed to be a UW-Extension Volunteer. Chris handed out a folder that included information on the new materials required to become a UW Extension volunteer. The required steps to become a volunteer include:

- Signed volunteer behavior expectation form and the assumption of risk statement.
- Completion of the online UW-Extension Mandated Reporter Training for Extension Volunteers.
- Successful background check.
- Completion of the UW Extension Volunteer in Preparation Training.

Chris and Kyli Brown presented the new materials to the Wood County 4-H leaders last week.

Schedule Next Regular Committee Meeting. The next regular meeting is scheduled for Wednesday, December 7, 2016 at 9:00 a.m. Agenda items to include:

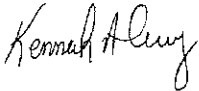
- LWCD meeting format and frequency.
- Approve/action on LWCD resolution to amend DATCP budget.
- Discuss clean sweep donation.
- Planning & Zoning Department fee proposal.
- Junior Fair Finance Report – Larry Gilbertson
- Department Head evaluations – Hilde will forward the electronic evaluation forms to all CEED members. Please print out the basic form and bring your impression of what the evaluation should be. All evaluations are due to Human Resources by December 9th.

11. Schedule any additional meetings if necessary. No additional meetings were scheduled.

12. Adjourn.

Motion by Adam Fischer to adjourn at 11:55 a.m. Second by Robert Ashbeck. Motion carried unanimously.

Respectfully submitted,



Minutes by Lori Ruess, Land and Water Conservation Department
Review for submittal to County Board by Kenneth Curry (11-9-2016)

Committee Report

County of Wood

Report of claims for: Land & Water Conservation Department

For the period of: November 2016

For the range of vouchers: 18160107 - 18160113

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
18160107	PANKRATZ BARBARA OR STEPHEN	EM - RETURN OF EARNEST MONEY	10/26/2016	1000.00	* P
18160108	WOODTRUST BANK NA	LWCD/WD - TOUR EXP & OFFICE SU	09/23/2016	452.99	P
18160109	WI LAND + WATER CONSERVATION	LWCD - MEETING REGISTRATION	11/15/2016	82.00	P
18160110	TRACTOR SUPPLY CREDIT PLAN	WD - FENCE SUPPLIES	09/29/2016	36.99	* P
18160111	DEBOER LEE	NOD - WASTE STORAGE COST SHARE	10/31/2016	105000.00	* P
18160112	POSTMASTER - WISCONSIN RAPIDS	LWCD/WD - NEWSLETTER POSTAGE	11/15/2016	388.37	P
18160113	SLATTERY PATRICK & CAROL	SWRM - CS COVER CROPS & NM	11/21/2016	10839.50	* P

Grand Total: \$117,799.85

P = Prepaid

* = 100% reimbursed

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

EM - Earnest Money

LWCD - Land & Water Conservation

NOD - Notice of Discharge Grant

SWRM - Soil & Water Resource Management Grant

WD - Wildlife Damage Abatement & Claims

#4

Committee Report

County of Wood

Report of claims for: UWEX

For the period of: November

For the range of vouchers: 30160152 - 30160171

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
30160152	UW EXTENSION - MADISON	WOOD CNTY SUPPORT OF EDUCATORS	11/01/2016	123047.00	P
30160153	CENTRAL WI STATE JUNIOR FAIR BOARD	REIMB FOR 4H TRANSPORT TO STAT	11/01/2016	675.00	P
30160154	WISCONSIN RAPIDS POLICE DEPT	MEDICAL COLLECTION SUPPLIES CL	11/01/2016	64.25	P
30160155	WOODTRUST BANK	OFFICE SUPPLIES, MTG REGISTRAT	11/01/2016	66.52	P
30160156	ERICKSON JEREMY	ERICKSON OCT EXPENSES	11/01/2016	339.12	P
30160157	MANLEY PETER	MANLEY OCT EXP	11/01/2016	227.40	P
30160158	TOMSYCK KATIE	TOMSYCK OCT EXPENSES	11/01/2016	18.36	P
30160159	MULTI MEDIA CHANNELS	Clean Sweep Advertisement	11/08/2016	500.00	P
30160160	OPPORTUNITY DEVELOPMENT CNTR	4H Newsletter charges-Nov 16	11/08/2016	170.90	P
30160161	WAL-MART COMMUNITY/RFCSLLC	FL & KITCHEN	11/22/2016	114.66	P
30160162	EO JOHNSON CO INC	Copier Lease	11/22/2016	229.49	P
30160163	UW SOIL TESTING LAB	UW SOIL TESTING CHARGES	11/22/2016	61.00	P
30160164	MARSHFIELD UTILITIES	PARTIAL GRANT REIMBURSEMENT	11/22/2016	2500.00	P
30160165	MANLEY PETER	MANLEY NOV EXP	11/22/2016	43.74	P
30160166R	SIEGEL SARAH	siegel expenses oct 16 correct	11/29/2016	321.44	
30160167	VIAU CHRISTOPHER	VIAU OCT EXP	11/22/2016	222.48	P
30160168	HUBER LAURA	HUBER OCT EXP	11/22/2016	113.40	P
30160169	LIPPERT MATTHEW	LIPPERT OCT EXP	11/22/2016	201.18	P
30160170	PETTY CASH	petty cash for front drawer	11/29/2016	80.00	
30160171	WOODTRUST BANK	postage, 4h, edc material	11/29/2016	205.14	
Grand Total:				\$129,201.08	

Committee Report

County of Wood

Report of claims for: UWEX

For the period of: November

For the range of vouchers: 30160152 - 30160171

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



Activities Report for Shane Wucherpennig November 2016

- **November 2** – Attended CEED Meeting.
- **November 3** – Worked on No Till and cover crop acres for farmers in the Mill Creek Farmer Led Council.
- **November 4** – LWRM contracts for cost-sharing
- **November 7** – Worked on Conservation Specialist position Description.
- **November 7** – Worked with Angel from HR and we drafted the Conservation Specialist position Job Posting.
- **November 8** – Met with Angel to discuss posting Conservation Specialist position & timelines.
- **November 9**– Wellness Biometric Screening.
- **November 9**– Worked on No Till and cover crop acres in Snap-Plus Nutrient Management plans.
- **November 10** – Worked on designs for Sternweis and Brandl.
- **November 11** – Met John Eron & Farmers from the Mill Creek Farmer Led Council to tour cover crop plantings and discuss cost-sharing.
- **November 14** – Met with Drew Zelle and John Eron to stake out Rock Lined Waterways & a Toe Wall Structure.
- **November 14** – Met with Joan Arnold and walked the Badger Sandstone Reclamation site to discuss concerns she had.
- **November 15** – Held a Staff meeting.
- **November 15** – Started coordinating a meeting for a Health Soil/Water work shop in 2017.
- **November 16** – Worked on NM plan reviews.
- **November 17** – Attended RC& D meeting in Stevens Point.
- **November 18** – Met with Deb Dix(DNR), Terrence Kafka (DNR) Corey Trowbridge (DNR) Adam Schuenemann (DNR), Adam Groshek (LWCD), Alan & Aaron Schiferl (Schiferl Dairy) for a Notice of Dishcharge (NOD) conference to discuss manure and runoff violation on their farm.
- **November 21-25** – Vacation.
- **November 28** – Reviewed Applications and resumes of 22 applicants for the Conservation Specialist position and weeded out unqualified applicants. There will be 6 potential applicants to interview in December.
- **November 29** – Active Shooter Training with Shawn Becker of Wood County Sheriff's office.
- **November 29** – Entered all applicants for the Conservation Specialist position into a spreadsheet to rank them for the purpose of narrowing down the candidates.
- **November 29** – Notarized well closure contract with landowners.
- **November 30** – Held a staff meeting.
- **November 30** – Worked AIS regional Grant reports for In-Kind service time Wood County LWCD provided in 2015-2016.
- **November 30** – Converted some Snap-plus Nutrient Managements plan to a newer snap-plus version.
- **November 30** – Made Spreading maps for landowners.
- **November 30** – Contacted truck dealership to order new truck for 2017.
- **November 30** – Took Silver truck in for repairs.
- **November 30** – Farm visits.

Activities Report for Tracy Arnold 11-2016

Wildlife Damage Abatement and Claims Program

- Maintaining DNR database with current Wood County information
- Fielding numerous questions about shooting permits and site access
- Working with the 4 failed fences to get them back into compliance
- Inspection on 1 failed fence, that now passes, sent out letter
- Appraised 268 acres of corn
- Appraised 134 acres of soybeans
- Coordinate the 2016 Venison Donation program
- Managing the work on the woven wire fence project at Brockman's. Check in multiple times, touch based with contractor and landowner throughout the process. Conducted the final walk around of entire fence, just waiting on the gates before I sign off. Will also be working on the cost-share payments between landowner and WDACP after I receive the bills. Working on the 15 year fence contract, that will be signed; I will notarize and get recorded.
- Starting the second wildlife damage fence Nov 22 and I will be on site throughout the process again.
- Submitted the 2017 WD budget to DNR
- Discussed reimbursement issues with Mike in order to be able to submit them in a more timely matter.

Non-metallic mining reclamation program

- No forfeiture payment from B & R Excavating to date (since June 12, 2013)
- Updating NMM databases
- Numerous site visits to Badger Sandstone to view reclamation progress
- Site visits to violations
- Conducted inspections on every permitted mine in Wood County.
- Got out maps to those mines with financial assurance expiring in Dec.
- Following up on the status of financial assurance on those expiring soon
- Downloading data from the GPS of all the inspections, uploading them into ArcMap, generating maps for every permitted site, generating the active acres and financial assurance requirements for each permitted site and sending those in the map as completed.
- Tracking permit fees and checking financial assurance as they are submitted.

Land and Water Conservation

- Entering stream flow data into the SWIMS database for 16 sites (authorized by state to enter data)
- Conducted stream flow survey's on Five Mile, Two Mile and Bloody Run
- Continue to be Chair of the Youth Education Committee for the WI Land+Water
- Coordinating local Poster and Speaking contest and promoting it
- Secretary of the North Central Land and Water Conservation Area Association
- Helped Lori get newsletters over the post office.
- Entering the tree, shrub, and wildlife orders as they come in
- Taught the groundwater model to the Lincoln High School Ag students
- Turned in 765 hours of in-kind match for the RC&D 2015-2016 Regional Grant. Hours from myself, Andrea Taylor (2015 intern), Wednesday Jordan (2016 intern), the 2015 Pittsville HS class and teacher (22 students, 1 teacher), the 2016 Pittsville HS class and teacher (20 students, 1 teacher)

Activities Report for Adam Groshek – November 2016

Land and Water Resource Management Program/Animal Waste Storage Ordinance/CREP Activities:

- ~Construction inspection, as-builts, and punch list walkthrough of approximately a 500,000 gallon above-ground SlurryStore manure storage structure and modified Vegetated Treatment Area (VTA) for leachate, minor alterations, and continuation of monitoring of Lee DeBoer's farm for prevention of manure overflow until permanent facility construction is finished.
- ~Working with contractor on abandoning Jackie Schueller's idle manure storage facility, performing checkups, and planning for vegetative seeding.
- ~Investigation, plan set completion, cost-share contract signing, and discussion of Erma Ponshock's well abandonment.
- ~Investigation, plan set completion, cost-share contract signing, and discussion of Tyler Pankratz's well abandonment.
- ~Application for notary public stamp 4-year commission to avoid notarizing schedule conflicts of future cost-share contracts.
- ~Completion of environmental benefit report for the Greiner 2016 CREP renewal.
- ~CREP state incentive check delivery to some of renewing contract landowners and assistance with staking out new CREP area boundaries.
- ~Wetland determination/investigation report for the area planned to have a feed leachate vegetated treatment area for the leachate contaminated runoff from a new feed storage pad at Gerald Sternweis's farm.
- ~Wetland determination/investigation report for future additional earthen manure storage lagoon for Tom Hamus near Auburndale.
- ~Scholarship essay report & follow-up in order to obtain \$350 toward paying for past wetland training class.
- ~Manure and leachate complaint follow-up with Warden Korey Trowbridge and Terry Kafka from the DNR pertaining to the Schiferl farms manure spill and leachate flowing into road ditch. DNR Notice of Violation walk-through of farm with Terry Kafka to identify all problems with the farm. Assisting Korey Trowbridge with contaminated water sampling and Shane Wucherpfennig in writing up approximately \$2000 of fines for a one-day violation of various manure management and surface water discharges. Landowner was very responsive in fixing immediate problems therefore fine was kept to only a one-day occurrence. Attendance of NOV meeting with the Schiferl's, DNR, and Shane Wucherpfennig. Discussion with City of Marshfield's WWTP operator Sam Warp on potential phosphorus trading and cost-share opportunities on the farm in the future. Farm walk-through on 11-28-16 to go over how each the leachate storage, manure storage, nutrient management, and clean rain water diversion issues will be fixed and paid for by the Schiferl's, by state DNR NOD cost-sharing, by county cost-sharing, and by the Marshfield WWTP phosphorus trading cost-sharing.
- ~Active shooter training and discussion with Sheriff's department and neighboring Parks department.
- ~CREP GIS mapping updates to record/update CREP renewals including new boundaries of CREP fields

Activities Report for Lori Ruess – November 2016

- Attended Wood County Health Fair.
- Attended November 2nd CEED meeting and completed minutes.
- Attended November 8th Employee Feedback meeting.
- Attended November 9th Lunch & Learn.
- Budget review and reconciliation.
- Answered phone and front desk questions.
- Reviewed general ledger and payroll registers and completed journal entries to correct payroll.
- Vouchered incoming invoices and requested checks.
- Completed October sales tax report and submitted report to Finance.
- Completed journal entry request for monthly fuel charges and vehicle maintenance/repair from Highway Dept. and forwarded to Finance.
- Completed Land & Water Resource Management (LWRM) cost-share contracts for:
 - Tyler & Amanda Pankratz – well Decommissioning
 - Brian & Jodi Otto – no till
 - Fred Brown/Brian & Jodi Otto – no till
 - Jacob & Kendra Kluck/Brian & Jodi Otto – no till
 - Scott & Janet Hygnstrom/Brian & Jodi Otto – no till
- Attended November 15th LWCD staff meeting.
- Completed newsletter, submitted to printer and with the assistance of Emergency Management Crew & Tracy Arnold labeled and mailed over 2,000. Also emailed newsletter to those who requested to be on our email list.
- Received and prepared for distribution CREP incentive payments for:
 - Buck Run Campground
 - Marty Cepress
 - Ben Gruber
 - William & Debra Gebert
 - Saul Weiler
- Submitted five CREP Contracts for Alan Weiler to DATCP.
- Organized County Board and CEED packet information for County Clerk's office.
- Entering tree/shrub order forms as they come in and daily deposits.
- Logging 2017 Nonmetallic Mining permit fees and depositing as they come in.
- Active shooter training and discussion with Sheriff's department and neighboring Parks department.

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Justin Conner, GIS Specialist
Jeff Brewbaker, Code Administrator
Heather Marquardt, Code Technician
Julie Akey, Admin Services 6
Kim Keech, Admin Services 3

RE: Staff Report for December 7th, 2016

1. Administrative (Jason Grueneberg)

- a. Staffing – On December 2 Julie Akey, Administrative Services 6 retired after 41 years with Wood County. The job description is being updated to better reflect the responsibilities of the Administrative Services 6 position. The vacant position will be posted to be refilled before the end of December.

2. Economic Development (Jason Grueneberg)

- a. Central Wisconsin Economic Development Fund (CWED) – The CWED Board of Directors met on October 19 and the Executive Committee on November 4. Minutes from the October 19 meeting are attached. The Finance Committee met on November 15 to review the 2017 budget and recommend approval to the full Board.
- b. Central Wisconsin Housing Region (CHR) - The CHR met on November 4 to review past home repair grant activity for the region. The attached report shows the loan activity for the region and Wood County. The report shows use of the funds released in the 2012-2013 grant cycle as well as the 2014-2015 grant cycle. In the next grant cycle \$1,904,345 will be released for the 9 County Region. I also attached a flyer that describes the home repair program. Please share this information with property owners you feel are eligible and could benefit from this program.
- c. Regional Economic Growth Initiative- The REGI Board met a few times in the past month due to the passing of the REGI President, Steven Anderson. Please see attached news release that was prepared to address Steve's passing, and the transition of leadership to the new REGI President, Rick Bakovka.

3. Planning (Adam DeKleyn)

- a. City of Nekoosa Comprehensive Outdoor Recreation Plan (CORP)
Planning committee was formed and met for the first time. Beginning stages of the planning process have started. Existing conditions inventory is nearing completion.

- b. Highway & Recreation Committee Tour – View current road projects, bridges, and recent park and forestry projects to assist in future planning projects.
- c. Farmland Preservation Program – Initial research started for updating/certifying FPP ordinances and plans for local towns.
- d. County Plat Review Officer – Multiple CSM's were reviewed/approved/recorded. Two preliminary subdivision plats are pending approval.
- e. Marshfield Sewer Service Area Administration – Request for WQM was received and approved. 208 Review Compliance letter was issued.

4. Land Records (Justin Conner)

- f. Parcel Mapping – Received access to GCS tax database to update the website and public data downloads.
- g. PLSS Remonumentation Project #3 – Quest Civil Engineers was selected at the November CEED meeting. All other bidders were notified of the result.
- h. ESRI Wisconsin User Group (EWUG) Meeting – Attended meeting in Green Bay, WI. This was a great opportunity to talk with others editing in the parcel fabric.
- i. NG 911 Strategic Planning – Participated in NextGen 911 Strategic Planning conference calls.
- j. Map and printing requests
 - a. Town of Arpin parcel map book for Hart Appraisals
 - b. Maps for Town of Sherry clerk

5. Code Administrator's (Jeff Brewbaker and Heather Marquardt)

- k. Private Sewage Program, Permitting, Maintenance and Violations
 - i. (51) on-site investigations/inspections/compliances
 - ii. (0) septic system verification letters & failing system investigations
 - iii. (0) failing septic system orders, (0) holding tank maintenance violations & settlements
 - iv. (9) soil tests reviewed, (0) hydrograph reports reviewed, (2) interpretive soils report reviewed
 - v. (4) holding tank plan reviews, (1) conventional plan reviews, (4) mound plan review
 - vi. (9) sanitary permits reviewed

- vii. (0) court cases for malfunctioning septic system and overfull holding tanks (0) referrals servicing, (0) referrals invoices
- viii. (0) sanitary system easements
- ix. Answered phone calls, emails and met in office regarding permitting and inspection questions.
- x. Heather and I answer phone calls and take counter visits at a rate of approximately 1 call or visit every 15 minutes on busy day. There have been a greater number of calls regarding the \$20.00 program fee.
- xi. Heather has been helping with hundreds of fee cards that come in the mail daily. Out of the 4,532 Program Payment postcards that were mailed 11/7 there are 1,586 remaining unpaid as of 11/29/16.

I. Floodplain Ordinance Investigations and Permitting

- i. (3) site inspections, meetings or enforcement
- ii. (1) permit issued, screening sites or Letter of Map Amendment (LOMA), CAV reports
- iii. (0) DNR Approved flood studies reviewed
- iv. (0) Cranberry farm certification
- v. Answered questions from citizens regarding building in floodplain and shoreland areas.
- vi. Numerous site visits and phone calls took place regarding a property located at 8790 State Hwy. 80. The owners excavated a pond without permit and placed the spoils in the mapped floodplain. The restoration has been permitted and will require follow up.
- vii. Recently there was a property in the Town of Dexter that was for sale with a good building site on upland. The only way to get to the site was across a narrow floodplain approximately 50 yards long. The existing culvert and elevation cannot be changed without detailed analysis. The buyers were disappointed by this determination.
- viii. On 11/7/16, at the request of the owner Mid Wisconsin Con Ex in the Town of Rock we performed an evaluation of the restoration work in the mapped floodplain. Large portions of the property were brought back into compliance but some areas were not entirely leveled. We will make further contact with the owners.

m. Shoreland Ordinance Investigations and Permitting

- i. (1) general shoreland permits reviewed & issued
- ii. (0) mitigation plans reviewed, (0) exempt structure affidavit
- iii. (5) onsite pre-construction inspections, meetings & enforcement, compliances
- iv. (1) navigability determinations
- v. Answered questions from citizens regarding building in floodplain and shoreland areas.

- vi. On-sited proposed construction site in the Town of Arpin on 11/28/16. Owner was concerned and wanted to make sure all planning and proposed excavating would be significantly compliant.

6. POWTS Activity (Julie Akey/Kim Keech)

- a. Monthly Sanitary Permit Activity. There were 13 sanitary permits issued in November 2016 (3 new, 8 replacements and 2 reconnects) with revenues totaling \$4,145. There were also 4 sanitary permits submitted but not issued yet with revenues totaling \$1,050. There were 15 sanitary permits issued in November 2015 (4 new, 9 replacements, 1 replacement tank only and 1 reconnect) with revenues totaling \$4,125.

There were 150 sanitary permits issued in November. For comparison purposes, following are totals through the same period for the previous five years: 2015 – 175, 2014 – 180, 2013 – 195, 2012 – 174 and 2011 – 195.

- b. 2016 Tax Refund Intercept Program (TRIP) To date, Wood County has received \$3,571.32 on seven outstanding cases. *No change from previous month.*

- c. Maintenance Notices

- i. 2016

- 1. On April 26th, 2,711 notices were mailed by ODC to those owners who need to have their system serviced this year, with a due date of August 12th. Eighteen notices were also mailed to owners who have an Aerobic Treatment Unit (ATU), which requires annual servicing.
 - 2. On September 16th, 401 second notices were mailed to those owners who did not meet the August 12th deadline.

- d. Program Fee Notices

- i. 2016 – On November 7th, 4,532 program fee notices were mailed to those owners who need to pay their \$20 program fee this year, with a due date of December 2nd.

- e. Sanitary Permit Document Imaging Project Status. Sanitary permits for the years 1982 – 2015 are available for viewing on the County's website www.co.wood.wi.us/Departments/PZ.

- f. Enforcement Activities Update. There is nothing new scheduled to date.

- g. Wisconsin Fund Program Update.

- i. FY17 –On November 3rd, we received a partial grant award of \$17,568.59 for the eight systems that were installed. Category 1 applicants were prorated 49.18% and Category 2 applicants did not receive any funding. A second Payment Request for \$1,550.02 was submitted to the State on November 16th and this money was received a week later. One applicant has not had his replacement mound system installed to date; however, his grant award of \$2,415.49 will be held at the State and released upon installation and the applicant provides proof of payment (copies of paid invoices as well as cancelled checks).
- h. FY18 – The Dept. of Safety and Professional Services (DSPS) is proposing to eliminate the Wisconsin Fund Grant Program in their 5% reduction budget proposal. Currently there are 3 applications that have been submitted for funding consideration for FY18.

Conservation, Education & Economic Development Committee Report December 2016

PETER MANLEY

Wood County UW-Extension, Community Resource Agent

- I attended and processed paperwork related to the November 2nd CEED meeting.
- I followed up the meeting by putting together a SE Wood County Groundwater Group to discuss collaborative ways to protect groundwater quality. This was done at the direction of the CEED Committee.
- I organized a workshop for the Extension and County Clerk on active shooters. Three personnel from the Sheriff's Department discussed options for our offices and we conducted several scenarios.
- I attended a "check-in" meeting regarding the Blueways project, part of the Encourage Blueprints workshop, November 8. I presented the Blueways project to a teen leadership group, November 9.
- I conducted an evaluation of a staff member.
- I made input into a research project looking at communities that are successful at attracting young adults, November 15.
- Radio programs in Marshfield and Wisconsin Rapids were about radon.
- I attended a Leadership Steering Committee, November 17, and made plans for a session on conflict and diversity.
- I spent substantial time this month preparing the Clean Sweep final reports and organizing the SE Wood County Groundwater Group
- For state duties I attended a tenure advisory meeting and reviewed the candidate's portfolio. I attended a state Department Head meeting, by teleconference, November 30.

MATT LIPPERT

Wood County UW-Extension, Agriculture Agent

- Farm Technology Day efforts progressed as we have had our second committee- chairs meeting. I was unable to attend the last quarter's meeting in the summer, so it was my first opportunity to meet some of the committee chairs. We are recruiting some key positions at this point and are beginning fundraising solicitations. A website is being developed where volunteers may register their interest in helping with Farm Technology Days.
- At month end, I completed two radio interviews at WFHR and WDLB.
- I participated in the Dairy Youth committee meeting that supervises activities with fair and 4-H dairy youth activities. In addition to the fair, we manage dairy judging practices, dairy quiz bowl activities, scholarships and youth recognition.

- I attended a meeting of the Wisconsin Cranberry Marketing Board. They considered their potential budget and their research priorities for the upcoming year. New officers were selected as well.
- I attended the Market Animal Sale Committee meeting. The committee in developing some major changes in the program to make it more modern and lead youth to experience some new activities of the modern meat animal industry. There will no longer be fall and spring weigh-ins of animals. Instead hair samples will be collected from all animals for DNA sampling to verify at fair time the animal's identity. It is advantageous for people's busy schedules and for animal biosecurity to discontinue the weigh-in process.
- I received training at the Pest Management Update held at the Marshfield Agriculture Research Station. Faculty from the Entomology, Horticulture and Plant Pathology departments updated certified crop consultants and Ag educators on plant disease, insects and weeds in corn, wheat, and soybean, forage and pasture systems.
- I received training in Tomah on soil fertility and nutrient management. I was unable to attend a meeting in Marshfield of the same material because of a state-wide Farm Technology Days planning meeting.
- I participated in a cranberry research roundtable on the UW-Madison campus. I was able to join several growers on the trip there and back and networked with these growers and researchers as the discussion is intended to help researchers learn more about grower's crop production concerns and research priorities.
- The North Central Agriculture agents met and reviewed each other's program plans for the upcoming season and helped new un-tenured agents develop and evaluate their program efforts. We also met as a subgroup to work on final tenure documents for one agent that is applying for tenure this winter.
- Peter and I conducted a review of new-staff member, Katie Tomsyck; we also had active shooter training in the Extension office.

SARAH SEIGEL

Wood County UW-Extension, Family Living Educator

- Taught the Shop & Chop class with Jodi Friday on November 1, 8 and 15. Shop & Chop is a basic cooking, nutrition and food resource management class.
- Put up a "Let's Talk Turkey" Bulletin board at the courthouse. The bulletin board promotes proper food safety practices for Thanksgiving. November 1.
- Participated in an Active Shooter Training with my office colleagues on November 3. Training was taught by the Wood County Sheriff's Department.
- Listened to a Dean's Wisline with my office colleagues. The Wisline provided at update on what is taking place within UW-Extension. November 7
- Provided Financial Grab & Go resources/education materials at St. Vincent de Paul on November 7. On the first Monday of each month I provide financial resources to residents who are being screened for the Food pantry.
- Talked on the radio (WDLB & WFHR) on November 8 and 10. My topic was Let's Talk Turkey. I discussed the importance of practicing proper food safety while preparing your Thanksgiving meals.

- Had a meeting with Heather from the Boys & Girls Club in Wisconsin Rapids. Heather and I discussed possible educational opportunities for the 2017 school year. November 9.
- Taught a Healthy Lifestyles: Food Labels Class at River Cities High School on November 10. Food Labels is the first class of a series of classes which will be monthly with the River Cities students. The class is co-taught with Jodi Friday.
- Attended the Standard Rank and Promotion meeting on November 11 in Wausau regarding my rank change with in UW-Extension/Family Development Department.
- Listened to a Ignite Book Club Wisline on November 14. The Wisline is in partnership with the Creating Healthy Communities work group and Ignite book club that I am part of.
- Attended the Wood County Home and Community Education (HCE) Craft Day at McMillan Library. November 15
- Provided Financial Grab & Go resources/education materials at the Neighborhood Table on November 17 and at St. Vincent de Paul on November 28. Once a month I provide financial resources to residents who are attending the free community meal.
- Taught Becoming Money Smart at the Wisconsin Rapids Job Center on November 21.
- Taught Family Meal and Family Traditions lesson at Nekoosa/Head Start on November 23 as part of their Fall Festival. The Fall Festival has both parent and children activities and is a partnership between Head Start and UW-Extension.
- Delivered Parenting the Preschooler Fact Sheets to the Wood County Libraries. November 30.
- Throughout the month I worked with Kathy Metzenbauer (Family Living Educator in Juneau County) and Peter Manley on my portfolio to submit for promotion/rank change.
- I attended coalition meetings throughout the month for financial stability, Recreate health and south Wood County hunger coalition.

JODI FRIDAY

Wood County UW-Extension, FoodWise Nutrition Educator

- Taught 5th grade lessons in 25 classrooms to approximately 550 students. Topics included Food safety, Portion Awareness, Label Reading and Fast Food Choices.
- Taught three sessions of the Shop and Chop Course with Sarah Siegel.
- Participated in an Active Shooter Training with the UWEX office staff.
- Met with WIC Director Amber France regarding potential lessons with WIC clientele.
- Visited the South Wood County Emerging Pantry (SWEPS) to help pantry clients utilize fresh produce.
- Participated in one Wood/Portage County FoodWise team meeting.
- Participated in two UWEX Safe and Healthy Food Pantry Project team wislines.
- Participated in one FoodWise North Central Region call to plan our December meeting.
- Taught one lesson at River Cities High School on label reading with Sarah Siegel.
- Taught one lesson at Ho-Chunk Head Start on grocery list strategies with Sarah Siegel.
- Participated in one Wood County Recreate Health (formerly Chronic Disease) Coalition meeting.
- Participated in one United Way "United WE Can 2017" planning meeting

- Teleconference with the Wood County Health Department and the Farm to School Americorp which will work with WRPS schools.
- The Wisconsin Nutrition Education Program (WNEP) has been rebranded as FoodWise... Same great program, new name!



KYLI BROWN

Wood County UW-Extension, 4-H Program Advisor

- Worked with 4-H leaders to plan the annual foods, cake and fashion revue for 2017. We also plan new ideas and ways to increase participation in the home and family area of 4-H.
- Helped to facilitate the 2016 4-H leader and youth awards program on November 11 in Pittsville. We also celebrated the night with a movie and cake.
- Facilitated and reported to the Nov. 24th PALS and Leaders Association meeting in Auburndale.
- Respond to phone calls and emails regarding 4-H enrollments, questions, feedback and planning meetings for 4-H.
- Continue to update and maintain the Wood County 4-H Facebook site. We are up to 627 fans!!!
- Facilitated a Creative Arts Day meeting and Dairy meeting on November 22.
- Had our second Farm Technology Days Youth Tent meeting on November 30th in Pittsville.
- Attended the Junior Fair Board meeting on Nov. 16th.

CHRIS VIAU

Wood County UW-Extension, 4-H Youth Development Educator

The following is an overview of Youth Development activities:

- 4-H Club and Program Management
 - 4-H Awards Program- support committee and PALS youth
 - Prep and co-teach Annual Volunteer Leader Training with K. Brown
 - 4-H Trip and Awards Interviews- 16 youth interviewed by 3 adult and 1 youth volunteer.
 - 4-H Leaders Association Meetings
 - Leadership Washington Focus Trip Planning and Logistics
 - Begin planning for 2017 trip
 - 4-H Club and Volunteer Management concerns-Ongoing
- Central WI State Fair
 - Fair Entry- online system.

- Review program, gather input for system changes, evaluate how Market Sale committee can utilize the software
 - Attend Market Sale committee meeting
- Jr. Fair Board Meeting
- Other
 - Active Shooter Training- in office
 - Department of Youth Development- Standards Rank and Promotion Committee Members- Read and evaluate 3 candidates' promotion materials
 - Radio- WDLB and WFHR- Skills youth desperately need
- Administrative
 - State and Regional Phone Conferences
 - 4-H Youth Development Liaison Responsibilities- 25% FTE

JEREMY ERICKSON

Wood County UW-Extension, Horticulture Educator

- Participated in Active Shooter Training at Wood County Courthouse
- Attend Healthy Lifestyles Marshfield Garden Committee Meeting
- Attend UWEX Ripple Effect Mapping Training in Green Lake, WI
- Schedule Horticulture classes and workshops with UW-Marshfield, Project Discovery Day
- Attend the South Wood County Hunger Coalition Meeting
- Attend the Marshfield Health Lifestyles School Wellness Committee Meeting
- Continue working on compiling data for 2016 Wood County Master Gardener Association Year End Accomplishment Report
- Met with staff at Midstate-Wisconsin Rapids to tour facilities and schedule and reserve auditorium for Spring Master Gardener Seminar

Wood County

Proposed 2017 Economic Development Grant Requests

<i>Marshfield Area Chamber of Commerce & Industry</i>	<i>\$19,500</i>
<i>Marshfield Economic Development Board</i>	<i>\$30,500</i>
<i>Heart of Wisconsin Chamber</i>	<i>\$19,500</i>
<i>Regional Economic Growth Initiative</i>	<i>\$30,500</i>
<i>State Fair Booth</i>	<i>\$2,500</i>
<i>Prairie Chicken Festival Sponsorship</i>	<i>\$5,000</i>
<i>Alexander Field</i>	<i>\$7,500</i>
<i>Roy Shwery Field</i>	<i>\$7,500</i>
Total Requested	\$122,500

jrg 8-3-16

Central Wisconsin Economic Development Fund

BOARD OF DIRECTORS' MEETING

October 19, 2016, 2:00 pm

Central Wisconsin Airport, 200 CWA Drive, Conf. Rm. B, Mosinee, WI 54455

Present:

Board Members present: —Adams County – Daric Smith (phone), City of Marshfield – Jason Angell, City of Merrill – Adam Rekau, Forest County – Paul Millan, Lincoln County – Ken Maule, Portage County – Paula Cummings, Vilas County- Bob Egan (phone), Village of Plover – Richard Holden (phone), and Wood County – Jason Grueneberg,

Not represented: City of Mosinee, City of Stevens Point, City of Wisconsin Rapids, City of Schofield – vacant; Town of Rib Mountain, Marathon County – vacant, Village of Athens, Village of Weston.

Quorum: Yes (9/15 filled positions)

Others Present: CAP Services: Susan Henry, Laura West, Andy Soucek, Dawn Thrun; CWED legal counsel – Laura Callan (phone), Jessica Bartolotti-Johnstone representing Jessica's Cucina, Brad Kowieski representing State Bank of Florence, Kate Zdroik representing Irish Eyes & McZ's, Butch Pomeroy representing The International Bank of Amherst, Mark Thuot and unnamed gentleman observing for the City of Schofield.

AGENDA

- 1) Call to Order at 1:43 pm, and Roll Call – Jason Angell as acting president for Michael Ostrowski.

Roll Call: Adams County – Daric Smith (phone), City of Marshfield – Jason Angell, City of Merrill – Adam Rekau, Forest County – Paul Millan, Lincoln County – Ken Maule, Portage County – Paula Cummings, Village of Plover – Richard Holden (phone), Vilas County- Bob Egan (phone), and Wood County – Jason Grueneberg,

Vice President Angell called the meeting to order.

Discussion and possible action on the following:

- 2) Board Minutes – Minutes of September 21, 2016 (emailed 10/15/2016) – Michael Ostrowski

Motion by Director Millan to approve the minutes; seconded by Director Maule. Motion carried.

- 3) Loans for Approval – Andrew Soucek
 - a) Jessica's Cucina & Key 23 Investments – Mr. Soucek presented a loan to Jessica's Cucina and Key 23 Investments for \$86,500, 7 years, 4.50%, interest only for the first six months. Loan proceeds will be used to purchase restaurant equipment for use by Jessica's Cucina sole tenant in the building acquisition being financed by the State Bank of Florence. Jessica's Cucina and Key 23 Investments are related through common ownership.

- b) Irish Eyes, LLC and McZ's Brew Pub – Mr. Soucek presented a loan to Irish Eyes and McZ's Brew Pub for \$84,915 to be split into two notes: A) \$69,915, 15 years, 5.0% interest only for the first 6 months for the purchase of the commercial property at 178 N. Main St., Rosholt to be for rent to McZ's Brew Pub and The Nest art studio, and B) \$15,000, 7 years, 4.50% interest only for the first six months for the purchase of brewing and restaurant equipment from Koziak Brewing. Irish Eyes, McZ's Brew Pub and The Nest are all related through common ownership. Zdroik pointed out the commitment letter from Central Wisconsin Electric Cooperative would give CWED a first lien on the business assets. CWED has assumed that it would be subordinated to the co-op.
 - c) FreMarq Innovations – FreMarq Innovations is located in Wausau. It was not known at the time that Wausau is in a federal entitlement district and has its own revolving loan funds from HUD. Businesses in Wausau are not eligible for CWED financings. This request is withdrawn.
- 4) Vice President Angell – read, "Adjourn into closed session pursuant to Wisconsin Statutes 19.85(1)(e) (deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) on the following loan approval(s): Jessica's Cucina, and Irish Eyes."

**Motion to adjourn to closed session by Director Maule; seconded by Director Millan.
Motion approved.**

- a) Jessica's Cucina – The board questioned the collateral structure, the value of Jessica's home, and Jessica's low credit score. Mr. Soucek explained that we have always subordinated CWED's lien to the banks regardless of loan structure. Jessica was not aware of her low credit score due to medical bills and student loans. Payments on the home and the small credit card balance have always been timely. Jessica has pledged to clean up her credit. The board brought in, lender Brad Kowieski to ask if the bank would agree to give CWED a first position on the business assets. Mr. Kowieski said that the bank took a favorable view of the loan based upon having a senior lien position on the business assets in addition to the first mortgage on the real estate. CWED is taking a mortgage on the home; the bank is not. Ms. Cummings asked if the borrower bought used equipment would our loan be reduced accordingly.
- b) Irish Eyes– Ms. Cummings said that Portage County supports the project, given the risks, provided that the business maintains a membership in the Portage County Craft Collective and Create Portage County which is promoted beyond Rosholt. Members of the Craft Collective include Central Waters Brewing, O'so Brewing and Great Northern Distillery. They find that over half their visits are from people 30 miles outside Portage County. Vice President Angell questioned the significant increase in sales from those reported by the current owner. Ms. Cummings pointed out the strong art community in the Rosholt area and their following who would value and support this type of business in the area. Secretary Holden mentioned that he is on the Portage County Convention and Visitors Bureau and echoed what Ms. Cummings said about the effectiveness of the bureau in attracting visitors to businesses like this. Mr. Soucek suggested that he would be more comfortable if we had some strong outside guarantors as Zdroik does not have the financial wherewithal to support the project if sales don't meet projections right

away. There was discussion about ways to strengthen the request to reduce the risk to CWED.

Motion by Alternate Director Cummings to return to open session; seconded by Director Millan. Motion carried.

- 5) Reconvene into open session for possible action on loan approval(s) for the following:
- a) Jessica's Cucina – Director Millan motioned to approve a loan of \$86,500 at 4.50%, 7 year amortization, 6 months interest only. Director Holden clarified that the purchase used equipment for a lesser amount would reduce the loan accordingly.

Director Maule motioned to require that CWED receive a real estate broker opinion of value for the home indicating a minimum value of \$100,000; Alternate Director Cummings seconded the motion. Motion for amendment to the original motion was approved.

Vice President Angell restated the original motion as:

Director Millan motioned to approve a loan of \$86,500 at 4.50%, 7 year amortization, 6 months interest only; that the purchase used equipment for a lesser amount would reduce the loan accordingly; and that CWED receive a real estate broker opinion of value for the home indicating a minimum value of \$100,000. Motions passed.

- b) Irish Eyes – Alternate Director Cummings motioned to approve a loan of \$84,915; seconded by Director Grueneberg. Discussion: Vice President Angell expressed his concern that although CWED is a gap lender we are under-secured given the level of risk. He would like to see additional guaranties or investment to reduce CWED's risk. Treasurer Grueneberg expressed concern that the projections appear to be high. Applicant Zdroik responded that the current brewery is operating out of the living room of a home with a capacity of 20, a bar that seats six and kitchen that is 5' x 5' to hold the pizza oven and little more. McZ's will have seating for 50 and a kitchen that will be 15' x 10', the menu will be expanded greatly and it will adjoin the art gallery for large events. Koziak Brewing was open 17 hours/week and McZ's will be open 25 hours/week. Other breweries cannot sell wine because they do not sell food. McZ's will be able to get a class C license to sell beer and wine because they serve food. Sales do not include wine. She believes the projections are low.

Alternative Director Cummings asked Zdroik about her expectations for hiring a brew master. Zdroik responded that she has been contacted by two interested individuals even though she hasn't started looking for anyone yet. The food will be primarily pizza, and sandwiches very similar to what she has at the Farm Market. The Farm Market has a lunch menu. McZ's will be more of a dinner menu. It will not be bar food; no fried food. It will be pizza and fresh Panini sandwiches which she sells now at the Farm Stand.

Vice President Angell restated the motion with clarification: **Alternate Director Cummings motioned to approve two loans totaling \$84,915 package. Loan "A" to Irish Eye's for \$69,915, 5.0%, 15 year term, first six months interest payments only to purchase the real estate; Loan "B" to McZ's Brew Pub for \$15,000, 4.50%, 7 year term,**

first six months interest payments only, for the purchase of equipment, seconded by Director Grueneberg.

Roll Call:

Aye: Cummings, Holden

Nay: Smith, Angell, Rekau, Millan, Maule, Grueneberg

Motion not approved, 2-6

Vice President Angell stated that he would be willing to reconsider if Zdroik could provide additional collateral or guarantors. Director Maule supported this suggestion. Director Cummings asked if Zdroik had any investors. She said she has several interested investors. Applicant Zdroik asked if the board would consider approving the loan McZ's loan (\$15,000) guarantor Tim Blohm would guarantee the combined amount (84,915). Director Millan supported this idea.

Treasurer Grueneberg motioned to approve the loans contingent upon Tim Blohm guarantying the entire loan amount, and with the possibility of additional investors reducing the CWED loan commitment; seconded by Alternate Director Cummings.

Roll Call:

Aye: Smith, Angell, Rekau, Millan, Maule, Cummings, Holden, Grueneberg

Nay: none

Motion approved 8-0

6) Loan Modification(s):

Merrill Tool & Water – Mr. Soucek - Subordination of two existing CWED mortgages for \$60,000 and \$160,000 to River Valley Bank loan for \$100,000 to put a new roof on the building that serves as our collateral.

Director Millan motioned to approve the subordination of CWED mortgages on 202 Thomas Rd. to River Valley Bank loan for \$100,000 for a new roof; seconded by Alternate Director Cummings. Motion approved.

7) Loan Update(s):

a) **Loan Status – Mr. Soucek reported there were no loans closed since the last meeting. CWED had two loans pay off earlier this month. There are three past due loans: C Wolf Holdings which will be presented for write-off later in this meeting, and two notes to Great Lakes Alfalfa.**

b) **Pipeline – The two loans in the pipeline were presented today.**

Mr. Soucek reported that the balance of the loan portfolio in October last year was \$8,703,594. We booked loans totaling \$738,000 in the year. The current balance of the portfolio is \$7,257,515. We had runoff, loan payments and loans that prepaid, of

\$2,184,079 in the year ending September 30, 2016. CWED had to book \$2.2 million in loans just to stay even. He said, we need more loans to preserve the fund.

c) Watch List Report

- i. Great Lakes Alfalfa – One loan is behind two payments and the other is behind three payments. Mr. Soucek met with Mike Bronsteatter of Great Lakes last week. Bronsteatter will pay the balance of the third payment to clear that up and provide 2015 tax returns so we may extend the payment deferrals on both notes. The company has a large order pending with Tractor Supply which should generate cash flow. They have cleared customs in South Korea and have begun shipping product, and expect sales to grow. They are in conversation with investors who may wish to pay CWED off.
- ii. ECC Corrosion – The company has been on interest only for 1 ½ years, all payments are current. Mr. Soucek received updated company statements last month. He recently received an updated personal statement and 2015 personal tax return. Business this year is like last year. The company continues to operate at below break even. The company continues to lose money. They are continuing to look for investors.

8) Loan Write-Off(s)

C Wolf Holdings – Ridgestone Bank received the keys to the business in August and sold the inventory. Badger Auction auctioned off the furniture, fixtures and equipment September. The company owed Ridgestone approximately \$300,000. The equipment appraised for \$167,000 but they received only \$23,000 at auction. Mr. Soucek has requested documentation from Ridgestone several times. The bank said they will provide it once they get the final paperwork from Badger Auction. Craig Wolf has declared bankruptcy. He reports \$117,760 in assets and \$693,477 in debt. There is nothing left for CWED to collect on. Mr. Soucek recommended the write off of the C Wolf Holdings loan balance of \$33,689.67.

Director Maule moved to write off the \$33,689.67 balance of the C Wolf Holdings loan; seconded by Director Millan. Motion approved.

9) Reports/Updates

- a) President / Executive Committee Report – Vice President Angell. No report.
- b) Finance Committee – Treasurer Grueneberg reported that the committee hasn't met since the last board meeting but will need to meet to review the year end numbers and prepare a budget for the coming year. He expects income to be higher next year as we grow the loan portfolio and won't have the high legal fees we have had to address the issues of the last two years.

CWED Financials, September 30, 2016 – Ms. Henry pointed out that the board received the August and September financials in the board package. She mentioned that the September figures are preliminary year end numbers. They are subject to adjustment. The big adjustment will be the allowance for doubtful accounts.

Director Millan motioned to accept the August and September financial statements presented and put on file pending final adjustments; seconded by Alternative Director Cummings.

Motion approved

- i. Return of Funds to DOA for Wood County Loan – Prestige Milk Proteins, LLC. Mr. Grueneberg reported that this was a loan in Wood County that originated before CWED was created. A portion of the authorized loan was drawn by the business, then repaid to CWED after the loan was assigned to CWED by Wood County. CWED already returned the required 30% of payments to the state; the state is now requiring full repayment because the business closure kept them from fulfilling the national objective for the funds. We need to return the remaining balance of \$30,839.50.

Secretary Holden moved to transfer the remaining Prestige Milk loan proceeds of \$30,839.50 back to the state; seconded by Director Millan.

Motion Approved

c) Advisory Committee –

- i. Relocation Penalty - Alternative Director Cummings read the following recommendations to amend or revise the CWED Policy and Procedures Manual from the Advisory Committee minutes of the August 10, 2016 meeting.

Director Maule motioned to amend the CWED Policy and Procedures Manual to “call the loan if the borrower relocates outside the CWED region; seconded by Director Millan.

Motion approved

- ii. Application Fee Added, Not Deducted From 1 pt. Closing Fee - Alternative Director Cummings read the following recommendations to amend or revise the CWED Policy and Procedures Manual from the Advisory Committee minutes of the August 10, 2016 meeting.

Director Maule motioned to amend the CWED Policy and Procedures Manual to clarify the application fee was in addition to closing costs, not deducted from them; seconded by Director Millan.

Motion approved

- iii. Loans for Mixed-Use Property – Alternative Director Cummings read the following recommendations to amend or revise the CWED Policy and Procedures Manual from the Advisory Committee minutes of the August 10, 2016 meeting. Director Holden asked if the loan application would only be for the part that was not residential. Directors Maule and Cummings replied that it would be for 51% of the “leasable space”.

Director Maule moved to amend the CWED Policy and Procedures Manual to require the borrower to occupy at least 51% of the leasable space of mixed use (residential/commercial) property to qualify for a CWED loan, in the event that the property is all commercial the board would consider the loan on a case by case basis; seconded by Director Millan.

Motion approved

- iv. Loan Modification Approval Authority – Alternative Director Cummings read the following recommendations to amend or revise the CWED Policy and Procedures Manual from the Advisory Committee minutes of the August 10, 2016 meeting. Mr. Soucek pointed out that collateral releases were not included. He recommended that collateral releases be included in “a. Executive committee approves subordinations”.

Secretary Holden motioned to amend the CWED Policy and Procedures Manual to designate approval authority as follows:

- A. The Executive committee approves loan subordination and collateral release requests,
 - B. The Board approves changes in the loan payment and terms,
 - C. The President approves the substitution of collateral.
- Furthermore, all requests should have at least two weeks lead time for prep and presentation to the appropriate level of authority.

The motion was seconded by Treasurer Grueneberg

Motion approved

- v. Authority to Sign Documents - Alternative Director Cummings read the following recommendations to amend or revise the CWED Policy and Procedures Manual from the Advisory Committee minutes of the August 10, 2016 meeting.

Secretary Holden motioned to amend the CWED Policy and Procedures Manual to allow the President to designate the Program Administrator to sign all documents presented on the agenda that include: commitment letters, collateral releases, mortgages, titles, UCC filing and loan modifications; seconded by Vice President Angell.

Motion approved

- vi. Triggers to Review Previously Approved Loans - Alternative Director Cummings read the following recommendations to amend or revise the CWED Policy and Procedures Manual from the Advisory Committee minutes of the August 10, 2016 meeting.

Treasurer Grueneberg motioned to amend the CWED Policy and Procedures Manual to require the full board to review and re-vote on a previous loan approval, if the following triggers occur up to the time of the scheduled closing:

- A. Change in cash flow (+/-),
- B. Change in lender or lender terms,
- C. Change in location for borrowers purchasing real estate for the project,

D. A material event (including circumstances that cause the Program Administrator to be uncomfortable).

The motion was seconded by Alternative Director Cummings

Motion approved

d) Administrator/Service Provider – CAP Services

- i. CWED Portfolio Classification of Federalized and Defederalized Funds Update – Ms. West pointed out that the board has a copy of Laura Callan's letter sent October 11th in their board package. We have not received a response.
- ii. Defederalized Policy Review Topics – Ms. West pointed out that we are no longer required to follow HUD lending requirements and may want to consider making changes. She requested that a committee review of the CWED Bylaws and CWED Policy and Procedures Manual. Vice President Angell recommended having the Advisory Committee conduct the review, and suggested that Ms. West send out the documents as quickly as possible with some questions as she highlighted. Ms. West pointed out that there was an outline of possible topics for review prepared by Mr. Soucek, and that committee may wish to prioritize.

Vice President Angell suggested that this will take a large effort to go through all the changes and we try to get as much of this done in one meeting as possible. He suggested that we find a day when we can get a large number of participants and take a half day to go through it so we aren't making people drive long distances multiple times.

- iii. Loan Risk Rating Model Preview – Mr. Soucek presented the Risk Rating model he prepared and included in the board package. He would like to begin using it in test mode for a year before adopting it as part of CWED policy. The board agreed and would like to see this information in all future loan presentations.

10) Adjourn

Alternate Director Cummings motioned to adjourn; seconded by Director Maule.

Motion approved – meeting adjourned at 4:25 PM

Minutes prepared by Andrew Soucek, and were reviewed and submitted by Jason Angell.

CHR CDBG Statistics for 2012-2013 Grant Year

County: Wood

Totals as of 11/01/2016

Grant Statistical Information for the County	
Number of Applications Received	39
Number Ineligible/Inactive	22
Number on Current Waiting List	0
Number of Projects in Progress	3
Number of Loans Completed	14

Grant Financial Information for the County

<u>ID</u>	<u>Amount</u>	
1Wo	555.00	Title fees & initial inspection - backed out
3Wo	555.00	Asbestos & lab samples
3Wo	555.00	Title fee & initial inspection-backed out
4Wo	555.00	Asbestos sampling
4Wo	8,262.00	Mortgage
5Wo	4,445.00	Mortgage
6Wo(1st)	8,616.95	Mortgage
6Wo(2nd)	76,407.00	Mortgage
6Wo(3rd)	4,007.00	Mortgage
6Wo	975.00	Asbestos sampling & Lead Risk Assessment
6Wo	220.00	Lead clearance testing
7Wo	7,667.00	Mortgage
7Wo	525.00	Asbestos sampling
11Wo	10,967.00	Mortgage
12Wo	595.00	Lead risk assmt
12Wo	28,349.00	Mortgage
12Wo	220.00	Lead clearance testing
15Wo	555.00	Title fees & initial inspection - did not compl.
16Wo	595.00	Lead risk assmt
16Wo	26,720.00	Mortgage
16Wo	220.00	Lead clearance testing
17Wo	555.00	Title fee & initial inspection-backed out
17Wo	975.00	Asbestos sampling & Lead Risk Assessment
19Wo	55.00	Title fees
21Wo	8,432.00	Mortgage
23Wo	555.00	Title fee & initial inspection-backed out
23Wo	595.00	Lead risk assmt
24Wo	975.00	Asbestos sampling & Lead Risk Assessment
24Wo	52,410.00	Mortgage
24Wo	220.00	Lead clearance testing
25Wo	595.00	Lead risk assmt
25Wo	9,232.00	Mortgage

25Wo	220.00	Lead clearance testing
26Wo	975.00	Asbestos sampling & Lead Risk Assessment
26Wo(1st)	77,037.00	Mortgage
26Wo (2nd)	9,032.00	Mortgage
26Wo (3rd)	3,152.00	Mortgage
26Wo(4th)	2,282.00	Mortgage
26Wo	220.00	Lead clearance testing
29Wo	55.00	Title fee - backed out
30Wo	975.00	Asbestos sampling & Lead Risk Assessment
30Wo	20,210.00	Mortgage
30Wo	220.00	Lead clearance testing
WO15	575.00	Title fee & initial inspection-backed out
WO30	525.00	Asbestos sampling
WO30	18,121.00	Mortgage
WO45	595.00	Lead Sampling
WO45	29,404.00	Mortgage
WO45	220.00	Lead clearance testing

Totals

\$ 419,982.95

CHR CDBG Statistics for 2012-2013 Grant Year

Totals as of 11/01/2016 County: Totals
for region

Total Grant Statistical Information

Number of Applications Received	314
Number Ineligible/Inactive	158
Number on Current Waiting List	0
Number of Projects in Progress	29
Number of Loans Completed	127

Total Grant Financial Information

Loan Totals \$ 3,270,009.38

CHR CDBG Statistics for 2014-2015 Grant Year

Totals as of 11/01/2016 County: Totals
for region

Total Grant Statistical Information

Number of Applications Received	12
Number Ineligible/Inactive	3
Number on Current Waiting List	0
Number of Projects in Progress	23
Number of Loans Completed	14

Total Grant Financial Information

Loan Totals \$ 283,611.12

CHR CDBG Statistics for 2014-2015 Grant Year

County: Wood

Totals as of 11/01/2016

Grant Statistical Information for the County

Number of Applications Received	1
Number Ineligible/Inactive	0
Number on Current Waiting List	0
Number of Projects in Progress	1
Number of Loans Completed	3

Grant Financial Information for the County

<u>ID</u>	<u>Amount</u>	
WO92	525.00	Testing
WO92	16,220.00	Mortgage
WO106	16,680.00	Mortgage
WO125	10,342.00	Mortgage

Totals

\$ 43,767.00

OWNER-OCCUPIED AND RENTAL UNIT REHABILITATION LOANS

Provide no-interest, deferred payment home repair loans for LMI owner occupants.

Provide 1.5% interest loans for repairing units rented to LMI tenants and/or creating new low or moderate income rental units by:

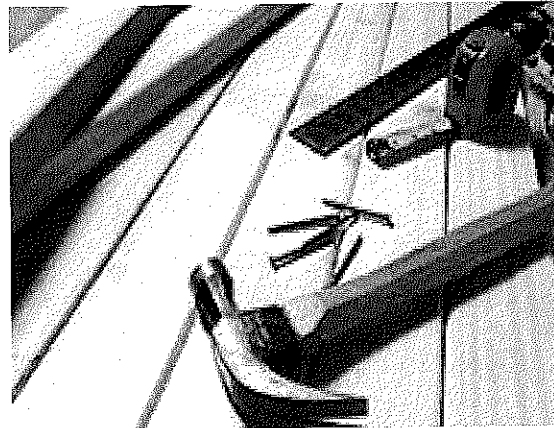
- (1) converting vacant properties into rental units, and/or
- (2) converting large single-family homes into duplexes.

CDGB loans shall be subject to a \$50,000 maximum.

AFTER REHAB INFORMATION:

If there is a request to subordinate loans, each request will be subject to the following criteria as agreed upon by the Central Housing Region Committee.

- No additional debt can be incurred to the property.
- There would be a savings due to a lower interest rate being offered to the borrower.
- There would be better terms offered by the bank refinancing the debt.



FOR AN APPLICATION OR ADDITIONAL INFORMATION CONTACT:

CENTRAL HOUSING REGION CDBG
PROGRAM ADMINISTRATORS
JUNEAU COUNTY HOUSING
AUTHORITY

717 E. State Street, Mauston, WI 53948
(608) 847-7309

Email: juncoha@frontier.com

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM



Central Housing Region Counties
Adams, Green Lake, Juneau, Marathon,
Marquette, Portage, Waupaca, Waushara,
and Wood

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

ELIGIBILITY REQUIREMENTS:

→Owner-occupied or land contract buyer three months prior to applying. Contract must be written, legally binding, and properly recorded. Contract seller will be required to sign mortgage.

→Owner of low-to-moderate income renter-occupied unit(s).

→All occupants directly benefiting from the CDGB housing rehabilitation program must be at or below the appropriate Section 8 income limit for their county.

→Include all sources of gross income and income from assets for all household members who are at least 18 years of age.

→Property taxes paid to date.

→Mortgage must be current.

→All mortgages, judgments, and liens in addition to the rehab cost cannot exceed 120% of the Fair Market Value of the property.

→Property must be insured.

This is a program for ensuring the community's ability to conserve, rehabilitate and improve residential properties occupied by low-to-moderate (LMI) residents.

CENTRAL HOUSING REGION OBJECTIVES:

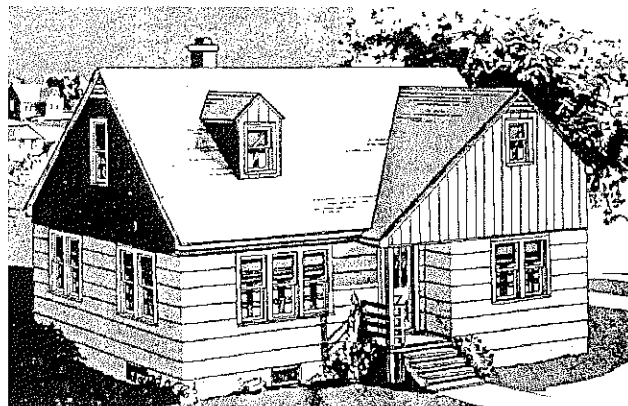
Expansion of affordable housing stock for low and moderate income persons.

Elimination of neighborhood blight and structural deterioration.

Elimination of housing conditions that are detrimental to public health, safety, and welfare.

Elimination of unnecessary energy waste through modern rehabilitation energy saving improvements.

Conservation of existing housing stock.



ELIGIBLE REHAB ACTIVITIES INCLUDE:

Repairs that bring the unit to decent, safe, and sanitary condition using HQS Inspection/Evaluation of property.

Examples include but are not limited to: Roofs, siding, windows, plumbing, electric, septic, well, etc.

INELIGIBLE REHAB ACTIVITIES INCLUDE:

- Properties scheduled for sale, acquisition, or condemned properties.
- Mobile homes in a mobile home park, must own land to be eligible.
- Reimbursement for work which has been contracted for or completed prior to signing agreement with the CDBG Program.
- Accessory buildings, garages, or sheds.
- New construction or expansion of the size of the structure.

News Release

Regional Economic Growth Initiative

Rick Bakovka
715-570-5633
bakovka@romewi.com
www.cwregi.com

For Immediate Release

November 11, 2016

President of the Regional Economic Growth Initiative (REGI) Unexpectedly Passed Away

REGI Responds to Loss and Arranges Seamless Leadership Transition

Wisconsin Rapids, WI – Steven J. Anderson, President of the Regional Economic Growth Initiative (REGI), passed away in his home after suffering a heart attack. His body was discovered on October 30, 2016.

"The event was unexpected and is saddening. Steve had just presented on behalf of REGI at a Town of Rome board meeting the Thursday before his death. He will be missed by everyone and his efforts will not be forgotten," said John Bergin, Chairman of the Board of Directors at REGI.

According to Melissa Reichert, President of the Heart of Wisconsin Chamber of Commerce and REGI board member, the organization is working diligently to ensure that all parties are properly notified of the unfortunate event. "We've been in touch with Steve's key contacts and are in the process of communicating with both prospective and existing stakeholders," she said. "We are committed to ensuring that Steve's progress is seamlessly transitioned to new leadership."

Anderson began working with REGI in July 2015. He brought over fifteen years of experience in economic development, and thirteen years as a practicing attorney, to REGI's efforts. He worked with regions, local governments and nonprofits in the field, as well as interacted with various State and Federal Agencies. His total volume of successful projects exceeded \$5 billion.

During Anderson's presidency, REGI has assisted with plans that will double the size of a major food processor. He worked directly with the Governor's office, facilitated greater cooperation between a local government and a substantial business, established a physical presence for REGI, and through Municipal Forum efforts, engaged developers to view sites in the area. The REGI website launched and will generate a great deal of engagement. Anderson continually reached out to existing companies, pursued targeted business attraction opportunities, and worked toward developing a marketing plan to guide efforts. He was committed to making the region known well beyond its borders.

-more-

Anderson, born June 29, 1960, intended on staying in the area with his family. He is survived by his father, Cleo G. Anderson of Overland, MO, his wife, Denise C. Anderson, and two children, Amanda and Connor Anderson of Virginia. According to his family, "He was a loving son, husband, father, uncle, great uncle and friend. He was passionate about his family, books, movies, writing, and oil painting. We are deeply saddened and miss him dearly."

REGI appointed Rick Bakovka as president on November 8, 2016. Bakovka will guide the organization during his three year term and will assume all responsibilities of president. Sally Kissiner was also hired to serve as an executive assistant.

"We are extremely fortunate to have Rick on board, especially on such short notice. He has many years of experience in business development and regional planning. We are more than confident in Rick's ability to bring our important initiatives to fruition," said Bergin.

Bakovka is a Central Wisconsin native with over 30 years of experience in the paper industry. He has served as Chairperson for the Town of Rome, WI since 1980 where he served as mediator and conflict manager for zoning and land use issues. He was an appointed representative to REGI on behalf of the Town of Rome.

"I've witnessed the positive impact that REGI has had. I am honored to have the opportunity to continue the progress that Steve has made with the group," said Bakovka.

In 2016, Bakovka was appointed by Governor Scott Walker to serve a second term with the North Central Wisconsin Regional Planning Commission. He recently served in various new business development roles, has been an active participant in area Chambers of Commerce, and is the Town of Rome liaison to the Sand Valley Golf Resort Development Project.

According to Bakovka, "The key to economic development is collaboration between key stakeholders to bring new business to Central Wisconsin and help existing businesses flourish. We have exceptional people in our communities which is what makes our region so special. Our workforce is second to none. I look forward to sharing our story well beyond our region to attain, expand and attract business."

REGI is located at 1120 Lincoln Street, LL1, Wisconsin Rapids, WI 54494. Please direct questions, comments or concerns to Rick Bakovka at bakovka@romewi.com or 715-570-5633.

-30-

mv/regi_nov2016

Photos, customer comments, and interviews available on request.

RESOLUTION#

KTW

Motion: Adopted: ☐
1st _____ Lost: ☐
2nd _____ Tabled: ☐
No: _____ Yes: _____ Absent: _____
Number of votes required:
☐ Majority ☒ Two-thirds
Reviewed by: _____, Corp Counsel
Reviewed by: _____, Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Miner, T			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: To amend the 2016 budget for the UW Extension function (55660) for additional expenditures and revenues (43571) that were not anticipated during the original budget process:

FISCAL NOTE: No additional cost to Wood County. The source of the funding is unanticipated revenues from WI Department of Agriculture Trade and Consumer Protection. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
55660	UWEX Project Expenditure		\$24,948
43571	State Aid UWEX Project Revenue	\$24,948	

WHEREAS Wood County received the grant of \$24,948 from the WI Department of Agriculture Trade and Consumer Protection to provide funding for Clean Sweep Services, and

WHEREAS this grant and the related expenses were not budgeted when the 2016 budget was adopted and resulted in no additional cost to the County, and

WHEREAS rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level, and

THEREFORE BE IT RESOLVED to amend the UW Extension Project Expenditures (55660) budget for 2016 by appropriating \$24,948 of unanticipated revenues from State Aid UWEX Project Revenue (43571), and

BE IT FURTHER RESOLVED that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

HILDE HENKEL (CHAIR)	TRENT MINER (CHAIR)
ROBERT ASHBECK	ALLEN W. BREU
KEN CURRY	MICHAEL J. FEIRER
ADAM FISCHER	HILDE HENKEL
BILL LEICHTNAM	LANCE PLIML
	DONNA ROZAR
	ED WAGNER