

## EXECUTIVE COMMITTEE

DATE: Tuesday, March 7, 2017  
TIME: 8:00 a.m.  
LOCATION: Wood County Courthouse, Room 114

1. Call meeting to order
2. Public comments
3. CONSENT AGENDA
  - (a) Review/approve minutes from previous committee meetings
  - (b) Monthly letter of comments from department heads
  - (c) Approval of departments vouchers – County Board, Human Resources, Risk Management, Finance, Treasurer, Clerk, Information Technology, Maintenance and Purchasing.
4. Review items, if any, pulled from consent agenda
5. **Maintenance**
  - (a) Review letter of comments
  - (b) Update on River Block Construction and Courthouse Remodeling
6. **Safety & Risk Management**
  - (a) Review letter of comments
7. **Information Technology**
  - (a) Review letter of comments
8. **Wellness**
  - (a) Wellness Updates
9. **Treasurer**
  - (a) Review letter of comments
  - (b) Resolution to sell tax deed property
10. **Finance**
  - (a) Resolutions to amend 2016 budget
    - 1) Clerk of Courts
    - 2) Veterans
  - (b) Motions to transfer available appropriations from a function within a department to fund other functions within that department that exceeded their 2016 budget
  - (c) Resolution to amend 2017 budget
    - 1) Land Conservation-appropriation of proceeds from sale of vehicle
  - (d) Request from H&HS Committee to change format of printouts on vouchers
  - (e) Discussion of succession plan for Finance Director
  - (f) Preliminary discussion of challenges in balancing the 2018 budget
  - (g) Correspondence
    - Budget and actual reports for 12 months ended December 31, 2016
11. **Human Resources (HR)**
  - (a) Discussion with the Horton Group to begin review of health insurance plan and other employer-sponsored benefits for 2018.
12. Consider any agenda items for next meeting.
13. Set next regular committee meeting date.
14. Adjourn

## **EXECUTIVE COMMITTEE MEETING MINUTES**

**DATE:** Tuesday, February 7, 2017

**TIME:** 8:00 a.m.

**PLACE:** Room 114, Wood County Courthouse

**PRESENT:** Trent Miner, Donna Rozar, Al Breu, Michael Feirer (last 3 members via video conference)

**VIA TELEPHONE:** Hilde Henkel ( for part of the meeting)

**EXCUSED:** Lance Pliml, Ed Wagner

**OTHERS PRESENT** (for part or all of meeting): City of WR Attorney Sue Schill, Reuben Van Tassel, Michael Martin, Brenda Nelson, Amy Kaup, Heather Gehrt, Adam Fandre, Sue Kunferman, Shane Wucherpennig, Terry Stelzer, Lori Heideman, Chad Schooley, Dennis Polach, Bill Winch, Bill Leichtnam, Warren Kraft, Jordan Bruce (via video conference)

The meeting was called to order by Chairman Miner.

**Public Comment** – No public comments

### **Consent Agenda**

**Motion (Rozar/Feirer) to approve the consent agenda as presented. Motion carried unanimously.**

Maintenance Manager Van Tassel reviewed his Maintenance Letter of Comments. He informed the Committee that the sanitary lift station at the Joint Use building on 17<sup>th</sup> Avenue has been rebuilt.

Van Tassel gave an update on River Block and Courthouse construction. Work at River Block is moving along and the Health Department is on schedule to move into the building the last week of April. Progress continues to be made on the Data Center in the Courthouse.

Discussion was held on the disposition of the Airport Avenue CBRF building. The building has now been vacated. Rozar indicated the Health and Human Services Committee does not foresee a need for that building in the future as Crisis Intervention is operating out of the Norwood Health Center.

**Motion (Breu/Feirer) to have Maintenance Manager Van Tassel obtain an appraisal on the building and move forward with selling the Airport Avenue CBRF. Motion carried unanimously.**

Attorney Sue Schill presented a request by the City of Wisconsin Rapids to close the River Block building on July 4, 2017. The fireworks display needs to be moved farther north of the usual launch site, putting the River Block building within the safety perimeter. The City is requesting the building be vacated from 9:15 p.m. until 15 minutes after the finish of the display at approximately 10:30 p.m., and that access to the roof of the building be given to clean debris off the roof if necessary. Kastenholz requested a copy of the insurance policy from the pyrotechnic company, and indicated that the County's insurance company would also need to be alerted. Concerns were raised regarding the safety of allowing roof access and liability if something should happen to the County's data link which is located on the roof.

**Motion (Rozar/Feirer) pending insurance verification as discussed, to grant the City of Wisconsin Rapids' request to close the River Block building on July 4, 2017 from 9:15 to 10:30 p.m. Motion carried unanimously.**

Van Tassel discussed a need for a third Maintenance Department employee. He would like to see the Department more proactive on maintaining equipment at the Courthouse and eventually River Block, and believes that would best be accomplished by hiring a third employee. The new position would be responsible for doing daily, monthly, and quarterly checklists of all equipment, and would also be utilized for tasks such as snow removal,

lawn care, and day-to-day work order requests. The new employee would not need the qualifications of the two current Maintenance Specialists, and therefore; could be a Grade 4 on the pay scale. Van Tassel hopes to add the new employee in April or May of this year. The addition of a new position would require two resolutions; one to approve adding the position and one to amend the budget.

**Motion (Rozar/Breu) requesting that the Maintenance Manager draft a resolution requesting creation of a third full-time Maintenance employee to be presented at a special meeting held before the February 21<sup>st</sup> County Board meeting. Motion carried unanimously.**

Van Tassel updated the Committee on the Courthouse transformer project. The foundation is in and the project will continue with piping and cabling. Moving forward, he would like a second generator that would be powerful enough to run the Data Center and Dispatch. That generator will be located on the roof of the Courthouse. Kaup commended Van Tassel on all his hard work on the Data Center project.

Risk Management Director Stelzer reviewed his Safety and Risk Management Letter of Comments.

IT Director Kaup informed the Committee that an accepted offer has been made to fill the vacant Network Analyst position. IT assisted Human Services in moving the Crisis Intervention center from the Airport Avenue CBRF to the Norwood Health Center. Work continues on the TimeStar timekeeping project.

Kaup presented a resolution to the Committee to formally change the name of the Department to Information Technology.

**Motion (Feirer/Breu) to approve the resolution to formally change the name of the Systems Department to Information Technology. The resolution will be forwarded to the County Board for consideration. Motion carried unanimously.**

Kaup reported that the City of Marshfield has approached the County regarding running fiber between the new City building and Wood County Annex/Norwood Health Center. Wood County currently provides a data connection to the City because there are Wood County offices within City Hall. Wood County also pays for a data connection with Wisconsin Rapids which stems back to pre-shared dispatch days. The cost to supply Marshfield with data would be \$31,520 and an annual lease of \$2,000. Kaup suggested the County pay for the hardware the cities use to ensure uniform equipment but not the connection costs. The municipalities do utilize the County's CIS program. After much discussion, it was the consensus of the Committee that the County should not pay for connection costs for municipalities. Kaup is to develop a policy and present it to the Executive Committee for review.

Kaup requested education reimbursement for her fall 2016 coursework (tuition and books).

**Motion (Rozar/Feirer) to approve an educational reimbursement for Amy Kaup of \$3,475.29. Motion carried unanimously.**

Wellness Coordinator Fandre gave an update on the 2<sup>nd</sup> quarter health coaching and health assessments. A quarter 2 wellness challenge has been developed and information has been sent out to employees, as well as a wellness snapshot survey. The Wellness Committee continues to recruit wellness champs from each county department.

Treasurer Gehrt reviewed her Letter of Comments.

Discussion was held regarding a policy for the sale of tax deed property. The process currently in place does not follow State statute on open bids. Gehrt will finalize a draft policy on the sale of tax deed property and present it to the Committee for review and approval.

Finance Director Martin presented a request to carryover excess Park & Forestry revenues for capital projects due to timber sale revenue and unused levy.

**Motion (Rozar/Breu) to approve the request of the Park & Forestry Department to carryover \$94,000 of excess timber sales and parks revenue. Motion carried unanimously.**

Martin also presented a request from Land & Water Conservation to carryover monies due to a surplus of funds left over from a conference the department hosted as well as 2016 donations that had not been spent.

**Motion (Breu/Feirer) to approve the request of the Land & Water Conservation Department to carryover \$2,944 surplus from a 2016 conference and \$1,000 in unspent 2016 donations. Motion carried unanimously.**

Martin presented a resolution to amend the committed and assigned fund balances to include the two non-lapsing amounts from Land & Water Conservation.

**Motion (Breu/Rozar) to approve the resolution to amend the committed and assigned fund balances to include two non-lapsing amounts for Land & Water Conservation. The resolution will be forwarded to the County Board for consideration. Motion carried unanimously.**

Discussion was held regarding a new OMB circular that sets forth the requirements for complying with Federal and State funded programs. Written policies relating to the administration of these programs, particularly in the area of procuring goods and services are required. Martin is requesting permission from the Committee to allow the Finance Department to hire Wipfli to undertake this project for Wood County. Estimated costs would be \$8,000.

**Motion (Miner/Feirer) to grant the Finance Department permission to hire Wipfli to develop the necessary written policies for Wood County to comply with these new requirements. Motion carried unanimously.**

Wucherpennig presented a resolution to amend the 2017 Wood County Department of Agriculture, Trade and Consumer Protection (DATCP) budget for unanticipated state aid monies.

**Motion (Rozar/Breu) to approve the resolution to amend the 2017 Wood County Department of Agriculture, Trade and Consumer Protection (DATCP) budget for unanticipated state aid monies and forward it to the County Board for consideration. Motion carried unanimously.**

There was discussion regarding the use of the \$750,000 debt proceeds which were projected at \$225,000 for Maintenance and \$150,000 for IT. The Maintenance allocation was to partially replenish their reserves for the River Block debt payment made by the Department of approximately \$252,000. Data Center equipment is estimated at \$276,000. Martin indicated there was a missed opportunity to fund some of that equipment with unspent 2016 capital appropriations as the actual outlay expense for 2016 totaled \$300,164 and not the \$565,000 budgeted.

There was preliminary discussion of the challenges in balancing the 2018 budget. Miner stated he will send a letter to department heads asking for input on additional revenue sources or program cuts that could be considered by each department.

Finance Department correspondence was discussed as outlined on the agenda.

Rozar discussed the concept of a Human Services building on land owned by the County in Marshfield to house Cornerstone and the Human Services' offices that need to vacate the Marshfield City Hall building by September

2018. Rozar would like to do a presentation regarding the building at County Board to get feedback on the new building.

Feirer was excused at 10:40 a.m. Henkel joined the meeting via telephone.

**Human Resources (HR)**

Warren Kraft indicated there was no need for the Committee to go into closed session as indicated on the agenda at this time.

Agenda items for next meeting: presentation by Horton Group

**Motion (Henkel/Breu) to adjourn the Executive Committee meeting at 10:42 a.m. Motion carried unanimously.**

Respectfully submitted and signed electronically,

***Donna M. Rozar***

Secretary

All minutes taken and prepared by Brenda Nelson and reviewed by the Executive Committee secretary.

## EXECUTIVE COMMITTEE MEETING MINUTES

**DATE:** Tuesday, February 21, 2017

**TIME:** 8:45 a.m.

**PLACE:** Room 115, Wood County Courthouse

**PRESENT:** Hilde Henkel, Donna Rozar, Al Breu, Michael Feirer, Lance Pliml, Ed Wagner

**OTHERS PRESENT** (for part or all of meeting): Peter Kastenholtz, Reuben Van Tassel, Brenda Nelson, Sue Kunferman, Heather Gehrt, Adam Fischer, Bill Clendenning, Dave LaFontaine, Dennis Polach

The meeting was called to order by Vice Chairman Wagner.

**Verification of Quorum** – A quorum was present

**Public Comment** – No public comments

**Motion (Rozar/Feirer) to approve the minutes of the February 7, 2017 Executive Committee meeting.**

**Motion carried unanimously.**

Kastenholtz reviewed a resolution presented to the Committee to authorize entry into an agreement with the City of Wisconsin Rapids regarding River Block Parking and the County Annex building. Discussion was held regarding said agreement.

**Motion (Rozar/Pliml) to approve the resolution to authorize entry into the Agreement Regarding River Block Parking and the County Annex Building with the City of Wisconsin Rapids for the exchange of property and provision of parking for the River Block Building. The resolution will be forwarded to the County Board for consideration. Motion carried unanimously.**

Van Tassel presented a resolution to create a full-time maintenance technician position.

**Motion (Breu/Feirer) to approve the resolution to create one full-time maintenance technician position. The resolution will be forwarded to the County Board for consideration. Motion carried unanimously.**

**Motion (Henkel/Pliml) to adjourn the Executive Committee meeting at 8:52 a.m. Motion carried unanimously.**

Respectfully submitted and signed electronically,

*Donna M. Rozar*

Secretary

Minutes taken and prepared by Brenda Nelson and reviewed by the Executive Committee secretary.

Comments from the County Clerk's Office  
February 2017 Executive Committee Meeting

The February Primary Election has come and gone with no major issues. Spring Primaries are usually low turnout elections, and this was no exception. The lowest turnout percentage came from the Town of Arpin with 3.55% and the highest percentage came from the Village of Milladore with 13.79%. Total county turnout percentage was 9.75%. We are now awaiting certification of that election so we can have the ballots for the April 4, 2017 election printed. The certification will happen no later than March 7<sup>th</sup> and the municipal clerks have to have their ballots by March 10<sup>th</sup>. One election runs right into another.

A new employee was hired as Deputy County Clerk, to replace the current, soon-to-be-retired incumbent. Training has commenced and will continue during the overlap.

Applications are being accepted for the vacant District #8 county board supervisory seat. Applicants have until March 6<sup>th</sup> to submit a letter of interest.

With the change in federal law, the requirements for passport application have been changed to require a second copy of their original birth record to be sent in with their application, the original certified copy and a second copy that does not need to be certified. Unfortunately, Wisconsin Statutes state it is illegal to make a photo copy of a certified birth record. The Wisconsin County Clerk's Association is currently working to draft legislation that would allow for that copying just for this purpose.

The office stays very busy at times being "Information Central" for the courthouse, due to our proximity to the main entrance. We continue to try and get these customers taken care of as expeditiously as possible, but sometimes they end up having to wait for us to take care of the customers ahead of them first, which can create a wait-time.



# Wood County

## WISCONSIN

MAINTENANCE  
DEPARTMENT

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### **Maintenance Monthly Comments** **March 7, 2017**

Work continues on the new Data Center.

Met with IT staff regarding the Data Center project.

Met with representative from Gappa to discuss keying of the River Block building.

Met with Mead Witter Foundation and Corporation Counsel regarding WE Energies easement agreement.

Attended meeting with Mayor Vruwink to discuss agreement with City of Wisconsin Rapids for demolition of Annex building and parking for River Block.

Met with two cleaning service vendors interested in contracting for service at River Block.

Brian Young attended boiler training in the Wisconsin Dells February 22-23.

Attended Executive Committee meeting, Subcommittee on Wisconsin Rapids Annex River Block Building and Relocation of Courthouse Departments meetings, and weekly River Block progress meetings.

Continuing to coordinate details for the River Block project.





# Wood County WISCONSIN

## SAFETY & RISK MANAGEMENT

### Safety & Risk Management Letter of Comments – February 2017

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#### **Safety/Risk/Insurance/Work Comp - News & Activities:**

- Working on new software called MSDS Online to enter all Wood County Safety Data Sheets into the system.
- Working on 2017 Professional Liability Insurance policy renewal.
- 2016 was a record year for low injury rates and costs. Great job by all employees!

#### **Lost Time/ Restricted Duty/Medical Injuries: 3**

- 02/03/2017 – Human Services – Employee sustained a laceration to the back of the head from a slip and fall in office area. Medical only.
- 02/03/2017 – Sheriff's – Employee sustained a lower back strain during a training exercise. Medical only.
- 02/07/2017 – Parks – Employee sustained a contusion to the lower right leg. Medical only.

#### **First Aid Injuries: 1**

- 02/07/2017 – Land Conservation – Employee sustained a strain to the right knee from a slip and fall on public sidewalk.

#### **Property/Vehicle Damage Claims: 1**

- 02/26/2017 – Sheriff's – Incident pending.

#### **Liability – Wood County - Notice of Injury and Claim: 3**

- 01/10/2017 – Highway – 3 Resident mailbox damage claims. Less than \$150.00 for all 3.

#### **Liability – Active Lawyer Notice of Injury and Claim / Lawsuits/ Court Cases:**

- Engen vs. Wood County Highway.
- Nelson vs. Wood County Human Services. Branch I Judge and one other judge recused from the case. Summary Judgment awarded to Wood County. Case may be appealed.
- Waite retaliation claim.

#### **2017 Goals: Wood County Pro Active Injury and Loss Prevention initiatives.**

MSDS Online - Initiation of this program is ongoing. With over 2,200 chemicals it will take most of the year to complete this project.



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

**February, 2017**

- ◆ Facilitated the latest CIS, law enforcement software, upgrade. This was an upgrade that affected all agencies that utilize CIS. IT staff worked with the vendor, CIS, and affected agencies to ensure a successful upgrade.
- ◆ Network traffic between the County and Marshfield PD increased as a result of the CIS upgrade. This resulted in connectivity issues between locations. To better accommodate the increase in traffic it was necessary to move the microwave connection to a different physical router that is better equipped to handle the encrypted traffic between facilities. This equipment will be used until a router upgrade is completed at the Courthouse later this year.
- ◆ Preparation for upgrading the HRMS, payroll software, is underway. The upgrade was applied to the Test HRMS environment to allow staff to check the upgrade prior to scheduling the upgrade on the Production HRMS system.
- ◆ Developed and deployed enhancements for the Human Services Transportation system which improve controls over payment handling and other fiscal aspects of the program.
- ◆ Created a web page for the Park and Forestry Department featuring their improvement plans for the Powers Bluff area. The page enables visitors to make donations with their credit card.
- ◆ Added custom reports directly to Sage HRMS. This makes it easier to run the reports and allows others in HR to have the necessary access to run the reports.
- ◆ Fixes and changes with TCM, HS Clinical Manager, software continues.
- ◆ Assisted Human Services Department on year end fiscal reports.
- ◆ Network and Programming staff worked together to publish a desktop icon linked to Marshfield Clinic Labs on all Norwood Computers. IT staff continue to focus on automating processes in an effort to create efficiencies.
- ◆ Automated deployment of IMS21. Last month the IMS21, Sheriff & Human Services Document Management System, server software was updated. An automated script was written to help speed up the deployment of the upgrade to clients, which will be scheduled to occur in the near future.
- ◆ Met with HR to discuss document management software needs. Will setup demos with multiple vendors to look for most cost effective solution, specifically IMS21 & Laserfiche since the County already utilizes these software programs.



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

- ◆ GCS property tax system, vendor for replacement property tax software, is being used for tracking deed and parcel data, receipting tax payments, and generating reports. Electronic field roll data is being generated and delivered to assessors. Open records requests are being fulfilled using the GCS data.
- ◆ The TimeStar, electronic time card and time tracking, discovery documentation phase is complete. Multiple meetings were held with the TimeStar technician & programmer and several county departments in order to detail system time keeping and scheduling configurations. The remaining 12-16 week process of implementation has been tentatively scheduled to begin in late to mid-March 2017. The addition of this software will eliminate the need for manual paper time card tracking and entry and provide a staff scheduling solution for select departments. Documentation for TimeStar was finalized.
- ◆ Work on the Planning and Zoning Sanitary Permit system continues. Permit data entry into the SCO Unix system needs to be replaced with added functionality in the sanitary permit web application. The real property data import to use the new GCS real property database will be completed this week.
- ◆ Discovery phase of conversion for the remaining 5 systems on the SCO Unix server is nearly complete. Replacement system creation and implementation of these system begins as we plan to decommission the SCO Unix server early in 2017.
- ◆ Issues with TCM printing continues. Developed a game plan for analyzing problems and working towards resolution.
- ◆ Register of Deeds software and server upgrade specification, cost analysis, and resource allocation is being researched and determined so that we can schedule this upgrade as soon as possible.
- ◆ Worked with Dispatch on issues regarding Solarus and the 911 System.
- ◆ Procured equipment for the Riverblock network and Voice Gateway Projects. Riverblock is scheduled to be connected to the County Network by the end of March.
- ◆ Staff continue to monitor the Riverblock projects and the Shared Data Center project.
- ◆ The new electronic time and material tracking software for the Highway Department, RtVision, is live and data is being entered daily. Enhancement requests to the RtVision and ChemsPro vendor are determined and being scheduled.
- ◆ Configuration and testing for import of Wellness incentive awards into the HR payroll system is complete. The first live import is scheduled for early March. This import would replace manual entry of wellness awards.
- ◆ Worked with HR to train on how to update the New Hire/Term forms.



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

- ◆ Updated and tested RollCall System for County Board voting. Had excellent results during February's County Board meeting.
- ◆ As a results of several issues with the current desktop and laptop vendor, staff reviewed options for replacement equipment. IT staff has identified a new product line that will be replacing Dell models. Three orders for the PC Replacement have also been identified and a priority order for HS & Health was placed. Two additional orders are being created. For the two next orders equipment needs surveys have been sent to staff. IT is working with the new vendor to is receiving new units with the County image already installed. This will save IT staff several hours of prep time per unit and will assist IT in placing replacement units quicker. Due to IT staff turnover and issues with Dell desktop and laptops IT is behind on the PC Replacement cycle. A plan to get caught up has been developed and is a high priority for staff.
- ◆ Compiled Wellness survey results and provided them to the Wellness Committee.
- ◆ Helped the Health Department setup the iPad Kiosk check-in Systems. Documented process for future reference.
- ◆ IT staff located in the 2<sup>nd</sup> floor of the Courthouse prepare to move so that Maintenance can begin remodeling of new Dispatch area. The move is scheduled to happen during the week of March 6th.
- ◆ Assisted the District Attorney's office in connecting with LaCrosse County to view Veteran's Court.
- ◆ Recruitment for the Network Analyst position continued in February.
- ◆ 625 helpdesk requests were created in January, with staff completing 605 tickets leaving 232 open requests. These numbers represent service requests from departments throughout the County.
- ◆ Worked with HR to create an IT Supervised Field Experience (SFE) program for IT department. The Health Department helped tremendously by sharing documents and procedures used for a similar program in the Health Department. Received an application for the SFE program. Interviewed and selected a student to begin this program IT. The student will be with the IT department until Mid-May.
- ◆ Attended the TCM Multi-County Project Managers meeting in Outagamie County.
- ◆ Participated in the Employee Feedback meeting to engage all departments and satisfy any IT related questions or concerns that other people attending may have.
- ◆ Attended the Wisconsin Emergency Management Northeast Regional Workshop.
- ◆ Attended Law Enforcement Conference for CIS.

## **TREASURER'S REPORT**

03-07-2017

By: H. Gehrt

- Attended Executive Committee meeting on February 7.
- Listed Seneca Rd. property for open bid. There were 4 bids that came in by the 4:00 deadline on February 28. The highest bid was for \$47,500. The bidder does not have any previous taxes owed, so I would go ahead and recommend proceeding with this to County Board. (see resolution)
- I was busy with February settlements for each municipality. The majority of the settlements were completed by February 13; however, there were a few issues with some bigger municipalities that took longer to settle with. Everyone except 1 municipality paid on time by the February 21 deadline. To my knowledge, no municipality has ever paid late before; however, the municipality can be charged 12% annual interest.
- The Department sent out around 1,100 delinquent notices to those taxpayers that did not pay their first installment or who were late paying on their 2016 taxes.
- The Department sent out around 300 last notice before publication notices to those taxpayers who still owe on 2013 taxes. If payment is not received by March 15, then the name will be published in the paper. We don't have to send out this letter, however, we do it to try to collect on those unpaid delinquent taxes and to cause less embarrassment to the property owner.
- I will be at the Wisconsin County Constitutional Officers Meeting in Madison March 6-8.

36-1

Executive Committee  
Monthly Comments on Agenda Items  
Finance Department – Mike Martin  
Tuesday, March 7, 2017

**Comments on Agenda Items**

**10a. Resolutions to amend 2016 budget**

- 1) Clerk of Courts (51211) – While the general ledger expenditures have not yet exceeded the budget, the department is aware of outstanding invoices that, once added to the general ledger, will cause the budget to be exceeded by about \$2,775. The department will finalize the amount of the requested transfer from contingency prior to the County Board packet.
- 2) WDVA Grants to Counties (54750) – The Wood County Veterans department was able to claim State Aid reimbursements that exceeded their budgeted amount of \$11,500 by \$1,387 bringing the total grant to \$12,887. This resolution is increasing the budgeted expenditures and revenues by the \$1,387. There are no levy or contingency funds requested.

**10b. Motions to transfer available 2016 appropriations between functions**

Wisconsin Statutes and the Wood County budget policy statement allow of the Executive Committee to transfer available appropriations within functions with a motion rather than a County Board resolution. The limit is the lesser of \$5,000 or 10% of the function receiving the transfer. While there were no budget overages meeting this criteria, I will run reports just prior to our meeting to confirm that the situation hasn't changed.

**10c. Resolution to amend the 2017 budget for Land Conservation (56121)**

I received the request for this agenda item just before the deadline for the agenda preparation. The request relates to the use of unbudgeted capital asset sale proceeds to fund unbudgeted capital outlay expenditures in 2017.

**10d. Request from HHS Committee to change format of "Committee Reports"**

The Human Services department has voucher information that cannot appear on the "Committee Report" of claims for privacy/confidentiality reasons. This recommendation will provide for transparency on departmental claims while not compromising the clients' privacy rights.

**10e. Discussion of succession plan for Finance Director position**

It is my plan to retire from Wood County at the end of this year. I want the Committee to have an opportunity to discuss and plan for a smooth transition for my replacement.

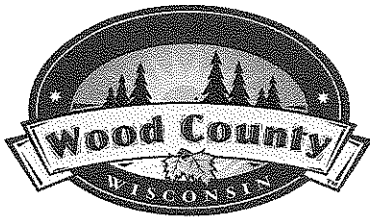
36-2

10f. Preliminary discussion of challenges in balancing the 2018 budget

This will be a continuation of the discussion that started at the February meeting. The recent financial activity within the Employee Health Benefits Fund will likely have a significant impact on departmental budgets in 2018.

10g. Correspondence

- 1) Budget and actual reports for 12 months ended December 31, 2016



# Wood County

## WISCONSIN

### HUMAN RESOURCES DEPARTMENT

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#### Interdepartmental Memo

February 28, 2017

To: Ed Wagner, Donna Rozar, Hilde Henkel, Al Breu, and Mike Feirer and Lance Pliml

From: Warren Kraft, Director of Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – March 2017

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#### **General Highlights:**

- Met with the Judicial and Legislative Committee to discuss department head reviews.
- Met by teleconference with representatives of The Horton Group to continue review of 2018 Health Insurance and other employer-sponsored benefits for 2018.
- Continued solicitation of information from other public sector IT Departments for internal staff compensation review. Also worked with IT Director regarding internships.
- Presented the appeal to the County Board of a former employee whose termination was upheld by an Impartial Hearing Officer. Continued to process multiple public records requests, as guided by Corporation Counsel. (See below.)
- Prehearing activities remain in process before an Impartial Hearing Officer the appeal of a former employee regarding his termination, set for March 29, 2017.
- Met with the Health and Human Services Committee chair regarding the transition of Edgewater Haven administration. Worked with Corporation Counsel, processing a public records request related to same.
- Met with Health Director and supervisor regarding employee concern.
- Began review with department head of complaint from former employee.
- Worked with team regarding public statement addressing prosecution of former employee.
- Worked with AspirusArise (the former WPS as third-party administrator) regarding employee medical coverage issue.
- Participated in teleconference regarding payroll module and in two separate interdepartmental conversations regarding current payroll issues.
- Continued working toward OPEB Valuation report due to Finance by end of April.
- Worked with Corporation Counsel regarding per-diem issue for Humane Officer.
- Participated in the Employee Feedback Group Meeting. Among the topics discussed: (a) soliciting feedback for the review and revision of the Employee Policy handbook, emphasizing that any recommendations must be reviewed and approved by the Executive Committee and forwarded to the County Board for final consideration; (b) provided payroll updates regarding W-2s and vacation real-time accrual scheduling; (c) discussed cell phone reimbursement policy with Corporation Counsel and public record implications of all



electronic communications; (d) discussed River Block and Courthouse remodeling projects; and, (e) shared department information, best practices and announcements.

#### **Administrative – Paula Tracy**

- Warren Kraft and I attended the Stevens Point Area Human Resources Association (SPAHR) meeting on February 8th. The topic on “Reputation Management: Building Your Professional Brand”, was presented by Deborah Thomas-Nininger, DTN Productions International.
- Kelli Quinnell and I continued working on compiling the information requested via four open records requests from a former employee. Have received additional requests to include more data to the original requested records, however, the projects have been placed on hold pending on receiving a search fee from the requester.
- Kelli Quinnell and I reviewed employment posters the County is required to maintain. We will be making a personal visit in the near future to County sites to ensure they are up-to-date and replace them as needed.
- Met with Peggy Sullivan from IT and Kelli Quinnell to begin discussion of the Human Resources electronic filing system implementation. Kelli will be the lead in this project.
- Conducted six exit interviews this month.
- Revised several job descriptions in anticipation of recruitment.
- Provided assistance to Reuben Van Tassel, Maintenance Manager, in revising a job description and drafting a resolution for an additional maintenance position.
- Responded to email surveys from fellow colleagues relating to various positions, policies and procedures.
- Completed collaboration with Peter Kastenholz in reviewing the County Board step found in the Complaint Resolution Process.
- Attended the February County Board meeting relating to an employee complaint.

#### **Payroll and Benefits – Jodi Pingel**

- Continuing to work with Sage directly along with the assistance of IT on system updates/concerns.
  - WRS employer contributions are not accurately being distributed for employees who work in multiple departments. The system is equally distributing between the numbers of allocations.
  - Wage calculations for partial hours are converting the rate of pay when finalizing the payout. This is occurring for employees with distributed earnings.
- HRMS data entry, enrollment updates and audits as well as system clean-up continues:
  - Updated G/L account numbers
  - Updated reports/reporting access
  - Updated earnings codes
- IT request completed for Employee Self Service installation and upgrade to HRMS 2016.
- Working with Finance to reconcile general ledger accounts related to payroll.
- Processing Family Medical Leave requests.
- End of Year processes; including WRS annual reconciliation.
- Researching training on Multi-Generational work environments.
- Quarterly sick time conversion to CSLA.

- Begin tracking Kelly Hours for Sheriff's Department and added to employee paystub.
- Begin stages of database creation for tracking medical information for 1095C forms.

### **Recruitment – Angel Butler-Meddaugh**

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<b><u>Refilled Position</u></b>	<b><u>Department</u></b>	<b><u>Position</u></b>	<b><u>Status</u></b>
Refilled	Branch I	Register in Probate	Filled
Refilled	Dispatch	Dispatcher	Filled
Refilled	District Attorney	Legal Administrative Assistant	Filled
Refilled	Edgewater	CNA (1 FT, 3 PT, 1 Casual)	Recruitment by Edgewater
Refilled	Edgewater	Ward Clerk	Recruitment by Edgewater
Refilled	Edgewater	Recreational Therapist Aide (Casual)	Recruitment by Edgewater
Refilled	Edgewater	Administrator	Deadline to apply 2/27/17
New	Health	Environmental Health Assistant	Refs/Background
Refilled	Health	Health Educator/Nutritionist	Interviewing
Refilled	Highway	Truck Operator	Filled
Refilled	Highway	Mechanic	References
Refilled	Human Services	Support & Service Coordinator	Deadline 2/27/17
Refilled	Human Services	Family Resource Coordinators	Interviewing
Refilled	Human Services	Economic Support Specialist	Offer Pending
Refilled	Human Services	Social Worker – Family Services Ongoing	Interviewing
New	Human Services	Intake Coordinator	Filled
Refilled	Human Services	AODA Counselor	Deadline 2/27/17
Refilled	Human Services	Receptionist/Appointment Secretary	Interviewing
Refilled	Human Services	Social Worker – Family Services Access	Filled
Refilled	Information Tech	Network Administrator	Filled
Refilled	Information Tech	Network Analyst	Offer Pending
Refilled	Norwood	Licensed Clinical Psychologist	Recruitment by Norwood
Refilled	Norwood	RN (1 FT, 1 PT)	Recruitment by Norwood
Refilled	Norwood	CNA (4 FT, 4 PT)	Recruitment by Norwood
Refilled	Planning & Zoning	Administrative Services 5	Interviewing
Refilled	Sheriff	Reserve Deputies	Eligibility list being estab.

- Attended the UW-Stout job fair on February 22, 2017. Met with quite a few students and passed out magnets and pens with our website address. They seemed genuinely interested in learning more about Wood County and our employment opportunities.

### **Administrative Services – Kelli Quinnell**

- Attended Leading Multi-Generational Teams – a workshop that is part of the WCA Leadership Wisconsin Workshop Series on February 20, 2017.
- Had preliminary discussion with Warren Kraft, Paula Tracy, and an IT representative regarding electronic filing system on February 21, 2017. IT is working with us to schedule demos of two different electronic filing systems.

**For specific information on HR activities, please contact the HR Department.**

COUNTY BOARD  
January 2017 vouchers

REPORT ON CLAIMS  
Paid February 2017

#1

DEPT CODE	CLAIMANT	NATURE OF CLAIM	AMOUNT
PD-PP	Wisconsin Employee Trust Funds	Retirement	\$417,955.99
CB	Robert Ashbeck	January Per Diem	\$ 250.00
CB	Allen Breu	January Per Diem	\$ 465.00
CB	William Clendenning	January Per Diem	\$ 830.00
CB	Ken Curry	January Per Diem	\$ 300.00
CB	Michael Feirer	January Per Diem	\$ 365.00
CB	Adam Fischer	January Per Diem	\$ 350.00
CB	Brad Hamilton	January Per Diem	\$ 350.00
CB	Hilde Henkel	January Per Diem	\$ 365.00
CB	Marion Hokamp	January Per Diem	\$ 370.00
CB	David La Fontaine	January Per Diem	\$ 300.00
CB	Bill Leichtnam	January Per Diem	\$ 350.00
CB	Doug Machon	January Per Diem	\$ 480.00
CB	Trent Miner	January Per Diem	\$ 345.00
CB	Lance Pliml	January Per Diem	\$ 550.00
CB	Dennis Polach	January Per Diem	\$ 350.00
CB	Donna Rozar	January Per Diem	\$ 650.00
CB	Ed Wagner	January Per Diem	\$ 650.00
CB	William Winch	January Per Diem	\$ 300.00
CB	Joe Zurfluh	January Per Diem	\$ 350.00
CB	Northwoods Laser & Embroidery	Plaques (Marti)	\$ 68.25
CB	Northwoods Laser & Embroidery	Plaques (Van Dahm)	\$ 68.25
CB	Northwoods Laser & Embroidery	Plaques (Hiller, Marcceau, Gazeley)	\$ 203.00
<b>TOTAL</b>			<b>\$425,925.99</b>

Chairman

**Committee Report**

County of Wood

Report of claims for: County Clerk

For the period of: February 2017

For the range of vouchers: 06170042 - 06170076

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
06170042	ELECTION SYSTEMS & SOFTWARE	Coding for 2/21/17 Primary	02/03/2017	\$2,892.31	P
06170043	SOLARUS	VAR DEPT PH BILLS SOL FEB 17	02/07/2017	\$13,002.89	P
06170044	WISCONSIN RAPIDS COMMUNITY MEDIA	DVD for 1/24/2017 Cty Bd	02/10/2017	\$20.00	P
06170045	ASHBECK ROBERT	R ASHBECK JAN 17 MILEAGE	02/13/2017	\$44.94	P
06170046	BREU ALLEN	A BREU JAN 17 MILEAGE	02/13/2017	\$139.10	P
06170047	CLENDENNING WILLIAM	W CLENDENNING JAN 17 MILEAGE	02/13/2017	\$244.08	P
06170048	CURRY KENNETH	K CURRY JAN 17 MILEAGE	02/13/2017	\$11.24	P
06170049	FEIRER MICHAEL	M FEIRER JAN 17 MILEAGE	02/13/2017	\$44.94	P
06170050	FISCHER ADAM	A FISCHER JAN 17 MILEAGE	02/13/2017	\$116.36	P
06170051	HAMILTON BRAD R	B HAMILTON JAN 17 MILEAGE	02/13/2017	\$63.36	P
06170052	HENKEL HILDE	H HENKEL JAN 17 MILEAGE	02/13/2017	\$38.52	P
06170053	HOKAMP MARION	M HOKAMP JAN 17 MILEAGE	02/13/2017	\$52.92	P
06170054	LAFONTAINE DAVID	D LAFONTAINE JAN 17 MILEAGE	02/13/2017	\$110.16	P
06170055	LEICHTNAM BILL	B LEICHTNAM JAN 17 MILEAGE	02/13/2017	\$69.55	P
06170056	MACHON DOUG	D MACHON JAN 17 MILEAGE LUNCH	02/13/2017	\$233.78	P
06170057	MINER TRENT	T MINER JAN 17 MILEAGE	02/13/2017	\$51.36	P
06170058	PLIML LANCE	L PLIML JAN 17 MILEAGE	02/13/2017	\$124.12	P
06170059	POLACH DENNIS	D POLACH JAN 17 MILEAGE	02/13/2017	\$4.70	P
06170060	ROZAR DONNA	D ROZAR JAN 17 MILEAGE	02/13/2017	\$201.16	P
06170061	WAGNER ED	E WAGNER JAN 17 MILEAGE	02/13/2017	\$211.86	P
06170062	WINCH WILLIAM	W WINCH JAN 17 MILEAGE	02/13/2017	\$44.94	P
06170063	ZURFLUH JOSEPH SR	J ZURFLUH JAN 17 MILEAGE	02/13/2017	\$54.04	P
06170064	BEAR GRAPHICS INC	GAB-120,EL-122PNF City WR	02/13/2017	\$183.51	P
06170065	CENTURYLINK	Various Dept long distance pho	02/13/2017	\$93.14	P

**Committee Report**

County of Wood

Report of claims for: County Clerk

For the period of: February 2017

For the range of vouchers: 06170042 - 06170076

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
06170066	UNITED MAILING SERVICE	MAIL FEES 1/1 - 1/31/17	02/13/2017	\$1,034.12	P
06170067	WISCONSIN MEDIA	VAR ADS 1/1 - 1/31/17	02/13/2017	\$98.56	P
06170068	BEAR GRAPHICS INC	FEB 17 ABSENTEE AFFID ENV	02/21/2017	\$47.90	
06170069	HOKS DAVID E	Board of Canvass 2 21 2017	02/24/2017	\$40.00	
06170070	WISTAX	Focus & WI Taxpayr Exp 2/28/18	02/24/2017	\$48.00	
06170071	WISTAX	25- Wis 17/19 Leg & Cong direc	02/24/2017	\$32.50	
06170072	MINER TRENT	Bd of canvass 2/21/17 election	02/24/2017	\$40.00	
06170073	WOODTRUST BANK NA	2017 VISA Charges for February	02/28/2017	\$557.10	
06170074	LANGTON DENNIS	February Deliveries 20 days	02/28/2017	\$190.00	
06170075	FRONTIER COMMUNICATIONS	Various Mfld Dept Phone Chg	02/28/2017	\$128.40	
06170076	TDS TELECOM	VAR DEPT TDS PH BILLS FEB 2017	02/28/2017	\$311.77	

**Grand Total:****\$20,581.33**Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

## County of Wood

Report of claims for: MAINTENANCE / PURCHASING

For the period of: FEBRUARY 2017

For the range of vouchers: 19170063 - 19170174 50120247 - 50120248

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19170063	ABR EMPLOYMENT SERVICES	TEMP EMPLOYEE	01/26/2017	\$919.25	F
19170064	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC	02/02/2017	\$5,551.49	F
19170065	CRESCENT ELECTRIC SUPPLY CO	SENSORS FOR 12TH ST	01/26/2017	\$27.56	F
19170066	ERON & GEE/HERMAN'S PLUMBING & HEATING	JOINT USE SEWER REPAIRS	01/23/2017	\$845.00	F
19170067	G & K SERVICES	MAT CLEANING HUMAN SERVICES	02/01/2017	\$131.55	F
19170068	GRAINGER (Maintenance)	WATER PUMP FOR JAIL	01/23/2017	\$457.20	F
19170069	GRAYBAR ELECTRIC COMPANY INC	JAIL LIGHTING	01/25/2017	\$116.03	F
19170070	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING COURTHOUSE	01/29/2017	\$3,122.50	F
19170071	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING RIVER BLOCK	01/29/2017	\$1,412.50	F
19170072	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING HUMAN SERVICES	01/29/2017	\$682.50	F
19170073	ORKIN PEST CONTROL	PEST CONTROL HUMAN SERVICES	01/25/2017	\$277.54	F
19170074	REIGEL PLUMBING & HEATING	FURNACE REPAIR PEACH AVE CBRF	01/16/2017	\$615.66	P
19170075	RON'S REFRIGERATION & AC INC	DATA CENTER-MOVE CHILLER LINES	01/30/2017	\$3,771.00	P
19170076	SUPERIOR CHEMICAL CORPORATION	PUMPS - MFLD CBRFS	01/25/2017	\$461.83	P
19170077	VENTURE ARCHITECTS	RB CONST DOCUMENTS-5TH PAYMENT	01/25/2017	\$5,975.36	P
19170078	WASTE MANAGEMENT	WASTE DISPOSAL HUMAN SERVICES	01/27/2017	\$217.44	P
19170079	WASTE MANAGEMENT	WASTE DISPOSAL COURTHOUSE	01/27/2017	\$862.56	P
19170080	WASTE MANAGEMENT	WASTE DISPOSAL JOINT USE	01/27/2017	\$70.48	P
19170081	WATER WORKS & LIGHTING COMM	RIVER BLOCK OUTSIDE LIGHTING	01/26/2017	\$138.76	P
19170082	WATER WORKS & LIGHTING COMM	RIVER BLOCK WATER/SEWER	01/26/2017	\$227.16	P
19170083	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC HUMAN SVCS	01/26/2017	\$1,229.09	P
19170084	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE COURTHOUSE	01/26/2017	\$11,409.22	P
19170085	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC AIRPORT CBRF	01/26/2017	\$156.10	P
19170086	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC JOINT USE	01/26/2017	\$316.29	P

## County of Wood

Report of claims for: MAINTENANCE / PURCHASING

For the period of: FEBRUARY 2017

For the range of vouchers: 19170063 - 19170174 50120247 - 50120248

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19170087	WATER WORKS & LIGHTING COMM	ELEC SERVICE SHERIFF LOCKUP	01/26/2017	\$106.82	F
19170088	WATER WORKS & LIGHTING COMM	SHERIFF LOCKUP OUTDOOR LIGHTS	01/26/2017	\$10.30	F
19170089	WE ENERGIES	GAS SERVICE JAIL	01/30/2017	\$2,026.23	F
19170090	WE ENERGIES	GAS SERVICE COMMUNICATIONS	01/30/2017	\$506.23	F
19170091	WE ENERGIES	GAS SERVICE COURTHOUSE	01/30/2017	\$5,296.60	F
19170092	WE ENERGIES	GAS SERVICE HUMAN SERVICES	01/30/2017	\$354.95	F
19170093	WE ENERGIES	GAS SERVICE AIRPORT CBRF	01/30/2017	\$148.93	F
19170094	WISCONSIN VALLEY BUILDING PRODUCTS	TOOLS	01/31/2017	\$45.17	F
19170095	WOOD TRUST BANK	OFFICE SUPPLIES	01/20/2017	\$16.95	F
19170096	VAN TASSEL REUBEN	MILEAGE REIMBURSEMENT	01/31/2017	\$72.76	F
19170097	ABR EMPLOYMENT SERVICES	TEMP EMPLOYEE	02/02/2017	\$924.00	F
19170098	ACE HARDWARE	SHOP SUPPLIES	02/07/2017	\$27.44	P
19170099	ADVANCED DISPOSAL	RB DISPOSAL FEES	01/31/2017	\$43.45	P
19170100	CRESCENT ELECTRIC SUPPLY CO	SUPPLIES	01/31/2017	\$12.95	P
19170101	INTEGRITY FIRE PROTECTION INC	JAIL SPRINKLER SYS INSPECTION	02/01/2017	\$360.00	P
19170102	LIBERTY CLEANERS INC	CLEANING CH, JAIL & HUMAN SVCS	01/21/2017	\$9,403.49	P
19170103	QUALITY DOOR & HARDWARE	COMM & SHOP DOORS	01/30/2017	\$4,741.00	P
19170104	QUALITY DOOR & HARDWARE	DATA CENTER INNER DOOR	02/03/2017	\$1,214.00	P
19170105	QUALITY DOOR & HARDWARE	DATA CENTER HALLWAY DOOR	02/03/2017	\$2,864.00	P
19170106	RAPIDS FORD LINCOLN MERCURY	OIL CHANGE/DETAIL 2013 FORD	02/03/2017	\$242.40	P
19170107	RENOVATIONS INC	DATA CENTER FLOOR REPAIR	02/08/2017	\$1,730.00	P
19170108	SCHILLING SUPPLY COMPANY	ICE MELT	02/07/2017	\$14.36	P
19170109	SHERWIN-WILLIAMS CO THE	RIVER BLOCK PAINT	02/06/2017	\$293.06	P
19170110	SHERWIN-WILLIAMS CO THE	DATA CENTER REMODEL-PAINT	02/07/2017	\$43.14	P

## County of Wood

Report of claims for: MAINTENANCE / PURCHASING

For the period of: FEBRUARY 2017

For the range of vouchers: 19170063 - 19170174 50120247 - 50120248

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19170111	SUPERIOR CHEMICAL CORPORATION	CLEANING SUPPLIES	02/02/2017	\$125.99	F
19170112	WE ENERGIES	GAS SERVICE JOINT USE BUILDING	01/31/2017	\$613.27	F
19170113	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP	01/31/2017	\$276.48	F
19170114	WISCONSIN VALLEY BUILDING PRODUCTS	DATA CENTER REMODEL-SUPPLIES	01/31/2017	\$217.99	F
19170115	WE ENERGIES	GAS HOOKUP RIVER BLOCK	02/08/2017	\$323.25	F
19170116	AIRGAS NORTH CENTRAL	SAFETY SUPPLIES	02/15/2017	\$86.27	F
19170117	DIAMOND BUSINESS GRAPHICS	PRINTING	02/15/2017	\$4,978.98	F
19170118	INDIANHEAD SPECIALTY CO	STAMPS	02/15/2017	\$33.90	F
19170119	OFFICEMAX INCORPORATED	OFFICE SUPPLIES	02/15/2017	\$210.46	F
19170120	SCHILLING SUPPLY COMPANY	PAPER SUPPLIES	02/15/2017	\$231.39	F
19170121	STAPLES ADVANTAGE	OFFICE SUPPLIES	02/15/2017	\$831.55	F
19170122	ABR EMPLOYMENT SERVICES	TEMP EMPLOYEE	02/09/2017	\$924.00	F
19170123	ACE HARDWARE	SHOP SUPPLIES	02/16/2017	\$44.28	F
19170124	CRESCENT ELECTRIC SUPPLY CO	DATA CENTER - SUPPLIES	02/07/2017	\$9.34	F
19170125	FIRST SUPPLY	3RD FLOOR FAUCET	02/09/2017	\$207.17	F
19170126	G & K SERVICES	MAT CLEANING COURTHOUSE	02/08/2017	\$389.29	F
19170127	G & K SERVICES	MAT CLEANING HUMAN SERVICES	02/15/2017	\$131.55	P
19170128	GAPPA SECURITY SOLUTIONS	RB DOOR HARDWARE DOWNPAYMENT	02/13/2017	\$6,696.00	P
19170129	GRAYBAR ELECTRIC COMPANY INC	DATA CENTER - SUPPLIES	02/10/2017	\$436.46	P
19170130	HOME DEPOT CREDIT SERV (Maintenance)	CH, JAIL, RB, 12TH, DATA CTR	02/08/2017	\$528.33	P
19170131	MARCEAU CONSTRUCTION	DATA CENTER WALLS,FLOOR REPAIR	02/15/2017	\$14,750.00	P
19170132	MIRON CONSTRUCTION CO INC	RB CONSTRUCTION - 1ST PAYMENT	02/06/2017	\$414,701.78	P
19170133	SHERWIN-WILLIAMS CO THE	DATA CENTER - PAINT	02/10/2017	\$177.96	P
19170134	SHRED SAFE LLC	CONFIDENTIAL SHREDDING	02/15/2017	\$120.00	P



## County of Wood

Report of claims for: MAINTENANCE / PURCHASING

For the period of: FEBRUARY 2017

For the range of vouchers: 19170063 - 19170174 50120247 - 50120248

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19170135	VIKING ELECTRIC SUPPLY	DATA CENTER ELEC SUPPLIES	02/13/2017	\$1,633.22	I
19170136	VIKING ELECTRIC SUPPLY	DATA CENTER ELEC SUPPLIES	02/13/2017	\$1,052.57	I
19170137	VIKING ELECTRIC SUPPLY	DATA CENTER ELEC SUPPLIES	02/13/2017	\$1,262.65	I
19170138	VIKING ELECTRIC SUPPLY	DATA CENTER ELEC SUPPLIES	02/13/2017	\$221.67	F
19170139	VIKING ELECTRIC SUPPLY	DATA CENTER ELEC SUPPLIES	02/14/2017	\$322.17	F
19170140	VIKING ELECTRIC SUPPLY	CH REMODEL ELEC SUPPLIES	02/14/2017	\$902.58	F
19170141	VIKING ELECTRIC SUPPLY	CH REMODEL ELEC SUPPLIES	02/15/2017	\$413.75	F
19170142	VIKING ELECTRIC SUPPLY	CH REMODEL ELEC SUPPLIES	02/15/2017	\$258.33	F
19170143	VIKING ELECTRIC SUPPLY	CH REMODEL ELEC SUPPLIES	02/15/2017	\$156.70	F
19170144	VIKING ELECTRIC SUPPLY	DATA CENTER ELEC SUPPLIES	02/15/2017	\$272.38	F
19170145	VIKING ELECTRIC SUPPLY	DATA CENTER ELEC SUPPLIES	02/15/2017	\$28.51	F
19170146	VIKING ELECTRIC SUPPLY	CREDIT-DATA CTR ELEC SUPPLIES	02/15/2017	(\$215.00)	F
19170147	WATER WORKS & LIGHTING COMM	ELEC SVC COURTHOUSE SECURITY	02/09/2017	\$63.38	F
19170148	WATER WORKS & LIGHTING COMM	ELEC SERVICE BAKER LOT	02/09/2017	\$46.90	P
19170149	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC COMMUNICATION	02/09/2017	\$373.86	P
19170150	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE JAIL	02/09/2017	\$2,116.57	P
19170151	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE ANNEX	02/09/2017	\$47.97	P
19170152	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE COURTHOUSE	02/09/2017	\$1,066.65	P
19170153	WATER WORKS & LIGHTING COMM	SARATOGA ST STORM SEWER	02/09/2017	\$6.81	P
19170154	WATER WORKS & LIGHTING COMM	COURTHOUSE STORM SEWER	02/09/2017	\$70.25	P
19170155	WATER WORKS & LIGHTING COMM	RIVER BLOCK STORM SEWER	02/09/2017	\$32.25	P
19170156	WISCONSIN VALLEY BUILDING PRODUCTS	DATA CENTER - SUPPLIES	02/14/2017	\$172.89	P
19170157	ACE HARDWARE	SHOP SUPPLIES	02/21/2017	\$16.99	P
19170158	CENTRAL CONCRETE CUTTING INC	DATA CENTER FLOOR GRINDING	02/18/2017	\$1,450.00	P

## County of Wood

Report of claims for: MAINTENANCE / PURCHASING

For the period of: FEBRUARY 2017

For the range of vouchers: 19170063 - 19170174 50120247 - 50120248

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19170159	FLAGS USA	COURTHOUSE FLAGS	02/20/2017	\$200.00	F
19170160	G & K SERVICES	MAT CLEANING COURTHOUSE	02/22/2017	\$534.29	F
19170161	GAPPA SECURITY SOLUTIONS	RB CARD ACCESS SYS DOWNPAYMENT	02/17/2017	\$3,862.67	F
19170162	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING COURTHOUSE	02/18/2017	\$920.00	F
19170163	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING RIVER BLOCK	02/18/2017	\$530.00	F
19170164	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING HUMAN SERVICES	02/18/2017	\$175.00	F
19170165	POWER PAC INC	JOHN DEERE PARTS	02/20/2017	\$23.40	F
19170166	SHERWIN-WILLIAMS CO THE	SUPPLIES	02/20/2017	\$22.21	F
19170167	VIKING ELECTRIC SUPPLY	CH REMODEL ELECTRICAL SUPPLIES	02/16/2017	\$309.13	F
19170168	VIKING ELECTRIC SUPPLY	CH REMODEL ELECTRICAL SUPPLIES	02/16/2017	\$390.06	F
19170169	VIKING ELECTRIC SUPPLY	DATA CENTER LIGHTS	02/17/2017	\$1,217.63	F
19170170	VIKING ELECTRIC SUPPLY	CH REMODEL ELECTRICAL SUPPLIES	02/20/2017	\$1,379.04	F
19170171	VIKING ELECTRIC SUPPLY	CH REMODEL ELECTRICAL SUPPLIES	02/22/2017	\$642.22	F
19170172	VIKING ELECTRIC SUPPLY	DATA CENTER ELECTRICAL SUPPLIE	02/22/2017	\$544.76	F
19170173	WISCONSIN VALLEY BUILDING PRODUCTS	DATA CENTER SUPPLIES	02/17/2017	\$53.98	F
19170174	YOUNG BRIAN	MILEAGE - BOILER TRAINING	02/24/2017	\$147.66	P
50120247	STAPLES ADVANTAGE		02/14/2017	\$27.00	P
50120248	MIDLAND PAPER		02/14/2017	\$415.80	P

**Grand Total:****\$539,706.89**

**Committee Report**

County of Wood

Report of claims for: MAINTENANCE / PURCHASING

For the period of: FEBRUARY 2017

For the range of vouchers: 19170063 - 19170174 50120247 - 50120248

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

COMMITTEE REPORT  
SAFETY, WORK COMP  
AND INSURANCE  
FEBRUARY 2017

#1

VOUCHER#	VENDOR	DESCRIPTION	AMOUNT
	<b>ALL THE BELOW WERE PAID BY AEGIS (TPA)</b>		
PREPAID	WORK COMP CLAIM	TTD	\$351.54
PREPAID	ERIC C. PEASE	ATTORNEY FEES	\$87.82
PREPAID	WORK COMP CLAIM	WC SETTLEMENT	\$7,000.00
PREPAID	PLUMBERS & STEAMFITTERS LOCAL	PER SETTLEMENT ORDER	\$5,000.00
PREPAID	RADIOLOGY ASSOCIATES OF WAUSAU	WC MED REIMBURSE	\$458.48
PREPAID	ASPIRUS WAUSAU HOSPITAL	WC MED REIMBURSE	\$151.00
PREPAID	ASPIRUS OUTPATIENT THERAPIES	WC MED REIMBURSE	\$173.57
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$68.76
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$48.24
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$21.44
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$1,388.47
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$350.66
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$19.01
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$147.51
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$231.83
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$289.55
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$231.83
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$152.68
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$649.91
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$158.99
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$152.68
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$245.80
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$138.55
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$152.68
PREPAID	WORK COMP CLAIM	TTD	\$351.54
PREPAID	ERIC C. PEASE	ATTORNEY FEES	\$87.82
PREPAID	WORK COMP CLAIM	TTD	\$351.54
PREPAID	ERIC C. PEASE	ATTORNEY FEES	\$87.82
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$202.92
PREPAID	RIVER CITY PROCESS SERVERS	PROCESS SERVING	\$108.00
PREPAID	ASPIRUS WAUSAU HOSPITAL	WC MED REIMBURSE	\$7.99
PREPAID	ASPIRUS WAUSAU HOSPITAL	WC MED REIMBURSE	\$8.21
PREPAID	RISING MEDICAL SOLUTIONS INC	BILL REVIEW SERVICES	\$30.47
	<b>TOTAL</b>		<b>\$18,907.31</b>

TTD - TEMPORARY TOTAL DISABILITY  
TPD - TEMPORARY PARTIAL DISABILITY

PPD - PARTIAL PERMANENT DISABILITY  
DB - DEATH BENEFIT

**Committee Report**

County of Wood

Report of claims for: SAFETY AND RISK MANAGEMENT

For the period of: FEBRUARY

For the range of vouchers: 23170003 - 23170005

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
23170003	BLUE STONE PRODUCTS INC	SAFETY - VESTS	02/06/2017	\$530.00	P
23170004	WESTSIDE AUTO BODY	VEHICLE DAMAGE REPAIR BILL	02/09/2017	\$770.60	P
23170005	WI COUNTY MUTUAL INS CORP	ADDITIONAL INSURED ENDORSEMENT	02/14/2017	\$225.00	P
<b>Grand Total:</b>				<b>\$1,525.60</b>	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

## County of Wood

Report of claims for: INFORMATION TECHNOLOGY

For the period of: FEBRUARY 2017

For the range of vouchers: 27160824 - 27160824 27170024 - 27170047

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27160824	CDW GOVERNMENT INC	SERVICE PLANS DISPATCH TVS	12/29/2016	\$220.68	F
27170024	CDW GOVERNMENT INC	HEALTH DEPT IPADS	01/23/2017	\$780.00	F
27170025	EMMONS BUSINESS INTERIORS	CHAIR - S MUNNIK	01/23/2017	\$396.00	F
27170026	FRONTIER COMMUNICATIONS	PHONE CHARGES	01/22/2017	\$542.00	F
27170027	FRONTIER COMMUNICATIONS	PHONE CHARGES	01/22/2017	\$1,115.14	F
27170028	US CELLULAR	CELL PHONE CHGS ACCT 277407322	01/16/2017	\$1,638.83	F
27170029	US CELLULAR	CELL PHONE CHGS ACCT 851710598	01/16/2017	\$421.99	F
27170030	US CELLULAR	CELL PHONE CHGS ACCT 203538532	01/20/2017	\$868.19	F
27170031	US CELLULAR	CELL PHONE CHGS ACCT 203391922	01/20/2017	\$121.34	F
27170032	US CELLULAR	CELL PHONE CHGS ACCT 217293182	01/20/2017	\$690.30	F
27170033	CDW GOVERNMENT INC	CELL PHONE CASE - CHAD	01/24/2017	\$44.72	F
27170034	CDW GOVERNMENT INC	NUANCE - J PECKHAM	01/24/2017	\$66.16	F
27170035	CDW GOVERNMENT INC	IPAD CASES - A FRANCE	01/31/2017	\$133.92	P
27170036	CDW GOVERNMENT INC	UPS FOR FORENSICS SYSTEM	02/02/2017	\$1,255.93	P
27170037	CDW GOVERNMENT INC	CREDIT - NIM FOR WRPD ROUTER	02/02/2017	(\$84.82)	P
27170038	CITRIX SYSTEMS INC	MAINTENANCE RENEWAL	01/31/2017	\$33,750.00	P
27170039	ULTRACOM WIRELESS COMMUNICATI	CELL PHONES - CHAD & CLYDE	01/23/2017	\$271.06	P
27170040	US BANK	CREDIT CARD CHARGES	01/25/2017	\$310.50	P
27170041	CDW GOVERNMENT INC	HS WIRED HEADSET	02/03/2017	\$86.22	P
27170042	ULTRACOM WIRELESS COMMUNICATI	APPLE IPHONE - HEALTH DEPT	01/23/2017	\$187.75	P
27170043	WIPFLI LLP	DYNAMICS SUPPORT	01/20/2017	\$360.80	P
27170044	CDW GOVERNMENT INC	RFID READERS	02/15/2017	\$375.00	P
27170045	CDW GOVERNMENT INC	NOTEBOOK BAG - HEALTH DEPT	02/20/2017	\$33.46	P
27170046	CHARTER COMMUNICATIONS	INTERNET PRO80	02/14/2017	\$130.00	P

**Committee Report**

County of Wood

Report of claims for: INFORMATION TECHNOLOGY

For the period of: FEBRUARY 2017

For the range of vouchers: 27160824 - 27160824 27170024 - 27170047

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27170047	NEWEGG INC	CABLE FOR HEALTH DEPT	02/10/2017	\$3.99	1

**Grand Total:****\$43,719.16**Signatures

Committee Chair:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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**Committee Report**

County of Wood

3C-2

Report of claims for: Wellness

For the period of: February 2017

For the range of vouchers: 34160029 - 34160099 34170001 - 34170099

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
34170001	YMCA	Membership Drawing	01/31/2017	\$513.00	P
34170002	ASPIRUS OCCUPATIONAL HEALTH	Wellness Service	02/01/2017	\$11,741.72	P
34170003	HEART OF WISCONSIN	Gift Cards-incentives	02/21/2017	\$75.00	P
<b>Grand Total:</b>				<b>\$12,329.72</b>	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



## County of Wood

Report of claims for: TREASURER

For the period of: FEBRUARY 2017

For the range of vouchers: 28140038 - 28140038 28170023 - 28170040

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
28140038	MATTNER MATTHEW	2013 TAX OVERPAYMENT REFUND	02/21/2014	\$62.39	P
28170023	CITY OF NEKOOSA TREASURER	JANUARY SPECIAL CHARGES	02/07/2017	\$601.78	P
28170024	CITY OF WISCONSIN RAPIDS	JANUARY SPECIAL ASSESSMENTS	02/07/2017	\$77.20	P
28170025	TOWN OF PORT EDWARDS	JANUARY SPECIAL CHARGES	02/07/2017	\$545.37	P
28170026	TOWN OF SARATOGA	JANUARY SPECIAL CHARGES	02/07/2017	\$1,011.39	P
28170027	TOWN OF GRAND RAPIDS	JANUARY SPECIAL CHARGES	02/07/2017	\$859.64	P
28170028	TOWN OF RICHFIELD	JANUARY SPECIAL CHARGES	02/07/2017	\$495.40	P
28170029	VILLAGE OF VESPER	JANUARY SPECIAL CHARGES	02/07/2017	\$174.72	P
28170030	VILLAGE OF PORT EDWARDS TREAS	JANUARY SPECIAL CHARGES	02/07/2017	\$435.06	P
28170031	WI DEPT OF ADMINISTRATION	JANUARY WI LAND INFO	02/07/2017	\$6,048.00	P
28170032	WI REAL PROPERTY LISTERS ASSN	2017 WRPLA MEMBERSHIP DUES	02/07/2017	\$60.00	P
28170033	STATE OF WISCONSIN TREASURER	JAN CLERK OF COURTS REVENUE	02/16/2017	\$141,488.22	P
28170034	BADGER TITLE LLC	TAX OVERPAYMENT REFUND	02/21/2017	\$12.28	P
28170035	BRENIZER REALTORS INC	TAX OVERPAYMENT REFUND	02/21/2017	\$54.08	P
28170036	GRIMM JEFF	TAX OVERPAYMENT REFUND	02/21/2017	\$167.27	P
28170037	JKL PROPERTIES LLC	TAX OVERPAYMENT REFUND	02/21/2017	\$15.62	P
28170038	MIDWEST TITLE	TAX OVERPAYMENT REFUND	02/21/2017	\$39.87	P
28170039	WELLS FARGO HOME MORTGAGE	TAX OVERPAYMENT REFUND	02/21/2017	\$152.27	P
28170040	WOODTRUST BANK	JANUARY SERVICE FEES	02/21/2017	\$853.32	P

**Grand Total:****\$153,153.88**

**Committee Report**

County of Wood

Report of claims for: TREASURER

For the period of: FEBRUARY 2017

For the range of vouchers: 28140038 - 28140038 28170023 - 28170040

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

**Committee Report**

County of Wood

3c-1

Report of claims for: Finance

For the period of: February 2017

For the range of vouchers: 14160068 - 14160099 14170014 - 14170099

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
14170014	DEPOSITORY TRUST & CLEARING CO	Debt Confirmations	01/18/2017	\$47.00	P
<b>Grand Total:</b>				<b>\$47.00</b>	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

County of Wood

Report of claims for: HUMAN RESOURCES

For the period of: FEBRUARY 2017

For the range of vouchers: 17170027 - 17170059

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
17170027	BOSTON MUTUAL	Boston Mutual Whole Life	02/02/2017	\$1,867.20	P
17170028	UNITED STATES LIFE INS CO THE	AIG LTD	02/02/2017	\$1,347.05	P
17170029	UNITED STATES LIFE INS CO THE	AIG TERM LIFE	02/02/2017	\$3,377.20	P
17170030	AMT	GARNISHMENT [REDACTED]	02/02/2017	\$203.00	P
17170031	GREAT LAKES HIGHER EDUCATION CORP	GARNISHMENT [REDACTED]	02/02/2017	\$190.99	P
17170032	HARRING MARK STANDING CHAPTER 13 TRUSTEE	GARNISHMENT [REDACTED]	02/02/2017	\$114.47	P
17170033	US DEPARTMENT OF EDUCATION	GARNISHMENT [REDACTED]	02/02/2017	\$209.58	P
17170034	NATIONWIDE TRUST CO FSB	PEHP [REDACTED]	02/06/2017	\$16,131.85	P
17170035	[REDACTED]	[REDACTED] REFUNDS [REDACTED]	02/06/2017	\$127.42	P
17170036	ASPIRUS BUSINESS HEALTH RIVERVIEW	DRUG & ALCOHOL TESTING	02/01/2017	\$184.00	P
17170037	ASPIRUS	DRUG & ALCOHOL TESTING	01/22/2017	\$25.00	P
17170038	ASPIRUS OCCUP HEALTH	DRUG & ALCOHOL TESTING	02/01/2017	\$46.00	P
17170039	BLUE WATER BENEFITS CONSULTING LLC	6056 REPORTING - 4TH QTR.	02/07/2017	\$947.40	P
17170040	EAGLE FLIGHT BUSINESS FORMS	W-2s & ENVELOPES	02/02/2017	\$248.50	P
17170041	LEADINGAGE WISCONSIN	EMPLOYMENT AD	02/06/2017	\$50.00	P
17170042	MARSHFIELD LABORATORIES	DRUG & ALCOHOL TESTING	01/31/2017	\$584.00	P
17170043	NORTHWOODS LASER & EMBROIDERY	SERVICE PLAQUES	02/01/2017	\$203.00	P
17170044	WOODTRUST BANK NA	VISA CHARGES - JAN 2017	01/20/2017	\$1,254.25	P
17170045	NATIONWIDE TRUST CO FSB	PEHP [REDACTED]	02/16/2017	\$7,871.35	P
17170046	BOSTON MUTUAL	WHOLE LIFE	02/16/2017	\$1,975.57	P
17170047	UNITED STATES LIFE INS CO THE	LTD	02/16/2017	\$1,352.44	P
17170048	UNITED STATES LIFE INS CO THE	TERM/SUPP LIFE	02/16/2017	\$3,374.87	P
17170049R	AMT	GARNISHMENT [REDACTED]	02/17/2017	\$203.00	P
17170050R	HARRING MARK STANDING CHAPTER 13 TRUSTEE	GARNISHMENT [REDACTED]	02/17/2017	\$114.47	P

County of Wood

Report of claims for: HUMAN RESOURCES

For the period of: FEBRUARY 2017

For the range of vouchers: 17170027 - 17170059

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
17170051R	GREAT LAKES HIGHER EDUCATION CORP	GARNISHMENTS [REDACTED]	02/17/2017	\$442.19	P
17170052	US DEPARTMENT OF EDUCATION	GARNISHMENT [REDACTED]	02/16/2017	\$232.36	P
17170053	WI DEPT OF WORKFORCE DEVELOPMENT	UNEMPLOYMENT JAN 17	02/16/2017	\$5,270.78	P
17170054	TASC	TASC 2016 FSA FINALIZATION	12/31/2016	\$6,460.12	P
17170055	BUTLER-MEDDAUGH ANGELA	MILEAGE	02/28/2017	\$178.17	
17170056	HORTON GROUP INC THE	HEALTH INS CONSULT - FEB 2017	02/06/2017	\$2,083.33	
17170057	QUINNELL KELLI	MILEAGE	02/24/2017	\$35.86	
17170058	US HEALTH WORKS MEDICAL GROUP PC	MRO SERVICES	02/21/2017	\$110.00	
17170059	WOODTRUST BANK NA	VISA CHARGES - FEB 2017	02/20/2017	\$1,374.65	
Grand Total:				\$58,190.07	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

# Wood County Employee Wellness Update

March 7<sup>th</sup>, 2017

Submitted: Adam Fandre

## 2016-2017 Employee Wellness Program

**New Hire Orientation-** Continue to promote and encourage new hires to participate in the upcoming Wellness year. New hires starting after quarter 1 must complete biometric screenings within 30 days of orientation, health assessment within 60 days of orientation, and health coaching within 90 days of orientation to be eligible for the cash incentive.

### **Portal Updates-**

263 employees have completed health coaching (59 spouses)

235 employees have completed MET Assessments

125 employees have registered for the Workout Watch activity

146 employees have registered for the quarter 2 Wellness Challenge – Eat. Drink. Play

### **Wellness Committee Updates-**

- 2016-2017 Wellness Program Planning and Promotion.
- Email to recruit Wellness Champs resulted in 6 new Champs.
- No smoking/tobacco signs have been given to Reuben Van Tassel checks to post on River Block building.
- Discussion of quarter 2 wellness challenges, activities and deadlines.
- Discussion of Wellness Snapshot Survey results.
- Discussion and clarification of incentive payout dates for each quarter.

### **Wellness Board Updates-**

- Discussion of increasing the incentive for quarter 1 in future as well as a one-time “participation bonus”.
- Budgeting for these incentives can be done for 2018 since the first quarter of the new wellness program begins in October.

### **Coordinator Monthly Updates**

- Began quarter 2 Wellness Challenge – Eat. Drink. Play.
- Ordered and received incentives for quarter 2 Wellness Challenge.
- Planning quarter 3 Wellness Challenge.
- Completed health coaching activity for quarter 2.
- Crafted monthly Lunch & Learn quiz for portal and parks department.
- Working with STS committee to develop targeted stress reduction and management programs.
- Met with Tom Loucks from WR Community Access and UW Extension to be trained on video recording equipment used to tape Lunch n’ Learns.
- Working with Aspirus and department heads to coordinate ergonomic assessments for employees not moving to River Block.
- Meeting with department heads to discuss ergonomic assessment results and recommendations.
- Helping with portal support.

## Wellness Activities-Going on Now

**Wellness Challenge- Quarter 2-** Eat, Drink, Play is 5-week individual challenge to improve health by adding more activity into each day and eating and drinking more healthfully. By eating regular portion sizes and avoiding unnecessary extras like sugar, fats and alcohol, employees will be on their way to developing healthy habits for life. Each week new health guidelines will be sent out by the Wellness Coordinator. Employees will track their progress towards the physical activity, nutrition and hydration goals using a scorecard. For every goal met that week, the employee’s name will be entered into a weekly raffle drawing for prizes. The more points earned, the better the odds of winning.

**Work out Watch- Quarter 2-** Employees have the opportunity to earn 500 wellness points just by sticking to their physical fitness goal for the quarter. In order to claim these points they must complete and submit a

“Work Out Watch Form” to the Wellness coordinator by each quarter deadline. Must have goal created and approved by the Wellness Coordinator by: Quarter 2-January 15<sup>th</sup>, Quarter 3-April 15<sup>th</sup>, Quarter 4-July 15<sup>th</sup>. Employees complete a self- review form of their goal and submit to the Coordinator at the end of each quarter to determine employee wellness points awarded.

**Fitness Assessments- Quarter 2-** During the health coaching sessions, employees will have an opportunity to complete a MET fitness assessment. This assessment is calculated based on a formula that incorporates the employees’ current activity level, height, weight, and resting pulse. The fitness assessments will be offered every six months to allow employees to measure progress over time.

Enclosures:

December 8<sup>th</sup> 2016 Wellness Board Meeting Minutes

February 21<sup>st</sup> 2017 Wellness Committee Meeting Minutes

## **Wood County Employee Wellness Board Meeting Minutes**

Thursday, December 8, 2016

Wood County Health Department, EOC Room

**Board members present:** Amy Kaup, Donna Rozar, Dawn Schmutzer, Warren Kraft (HR Director—ex-officio), Jordan Bruce (arrived at 1:37 p.m.)

**Excused:** Sue Kunferman

**Also present:** Amanda Handrahan (Aspirus Business Health), Adam Fandre (Wellness Coordinator), Tim Deaton (Horton)

Amy Kaup called the meeting to order at 1:08 p.m.

Introductions took place around the table as we welcomed Adam Fandre, the new Wellness Coordinator.

Public comments: none

Motion (Schmutzer/Rozar) to receive and place on file the minutes from the September 8<sup>th</sup> and October 14<sup>th</sup>, 2016 meetings as presented. All ayes. Motion carried.

A discussion was held regarding insurance premium discounts for wellness program participation. Amanda shared research data regarding this issue. Continued discussion was had regarding the “carrot and stick” approach to participation. By law, you cannot force anyone to participate in wellness programming, you can only “incentivize”. The necessity of a good plan and effective communication as critical components were noted. The suggestion of increasing the incentive for quarter one was given as well as a one-time “participation bonus”. Amounts for these 2 incentives were discussed in regards to “how much does it take to get folks to participate”. Budgeting for these incentives can be done for 2018 since we are already in the first quarter of the new wellness program year which runs from October-to-October.

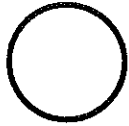
The Wood County Employee Wellness Board Governing document was reviewed. No changes were recommended for this document as this time (document on file).

Tim Deaton lead the discussion on major diagnostic categories regarding “factors influencing health status” with the Board from Horton aggregate data. Recommendations were reviewed as they related to Wellness Program offerings to employees and their spouses. Recommendations will be incorporated into Program as appropriate intervals.



Name of Meeting: Wellness Committee Meeting		Location: Courthouse RM 115		Date: 02/21/2017	
Time Called to Order: 2:00pm		Time Adjourned:		Call in Number: *8408	
Members Present/Call in		Members Absent Ryan Schultz, Dawn S., Brad M.,  Recording Professional Ryan Soyk		Next Meeting: • Date: 3rd Tuesday of each Month, March 21, 2017 • Time: 2:00pm • Location: TBA • Call in #: TBA	
Lisa K., Lynn B., Tara F., Lacey P., Adam F., Ryan Soyk, Stephanie O'Keefe, Janet Karberg, Jodi Pingel, Amber F. (Phone),					
AGENDA ITEM	DISCUSSION/ RECOMMENDATIONS	CONCLUSIONS /ACTIONS	RESPONSIBLE PARTY		
New Wellness Champs – Welcome!	<ul style="list-style-type: none"><li>Stephanie O'keef - Centralia</li><li>Tara Feltz – Edgewater</li><li>Jodi Pingel – Courthouse</li><li>Janet Karberg – Centralia</li><li>Caitlin Carmody – Highway</li><li>Laura Clark - Courthouse</li></ul>	Introductions and welcome	All		
Availability	<ul style="list-style-type: none"><li>Lynn Bore – work schedule changed and is talking w/ Jordon to work this out</li></ul>	Completed, no issues	Adam		
Smoking Hut at River Block	<ul style="list-style-type: none"><li>Discuss updates from subcommittee meeting</li></ul>	This was turned down at this time, will enforce no smoking policy until further notice.	Dawn		
No Smoking/Tobacco Signs	<ul style="list-style-type: none"><li>Signs have been made</li><li>Rueben checking purchase agreement guidelines</li></ul>	Working on getting these put up at Riverblock building, continuing to verify and get permission to put these up at Riverblock	Adam/Brad		
Wellness Snapshot Survey Update	<ul style="list-style-type: none"><li>Email sent out</li><li>Review results/feedback</li></ul>	Reviewed and discussed survey results. Identified growth areas based on survey results. Discussed barriers for survey questions, such as the ability for all employees to combine breaks for wellness. Survey results do provide a good baseline for further assessment of progress.	Lisa/Adam		
Q2 Wellness Challenge	<ul style="list-style-type: none"><li>Eat, Drink, Play! –Q2 Challenge</li><li>Feedback</li></ul>	Currently on week 2, some people are having difficulty with emails and have not received the emails. Adam will resend email regarding the challenge. Lisa will follow up regarding the issues with the emails. Wellness portal is still in development stage at this time.	Adam/All		
Incentive Payouts	<ul style="list-style-type: none"><li>Dates</li></ul>	Planning for March 16 paycheck for the quarter 1 payout. This was due to having to wait until all health coaching was completed. Following quarters should be paid out roughly 2 weeks after the end of the quarters.	Adam/Jodi		

Wellness FAQ	<ul style="list-style-type: none"> <li>• Review</li> </ul>	Reviewed and discussed.	Adam
How to Get Wellness Word Out & Increase Participation	<ul style="list-style-type: none"> <li>• Identified locations whose participation rates are lowest, will try to reach out to these areas.</li> <li>• Update on department interactions (who talked to who)</li> </ul>	Continue with emails and communication, discussed areas of possible increased participation	All
Wellness Activities	<b>Quarter 2 (January 1<sup>st</sup> –March 31<sup>st</sup>)</b>	Adam will get confirmation on Ergonomic policy and procedure.	Adam
Q3 Wellness Challenge	<ul style="list-style-type: none"> <li>• Ideas</li> </ul>	<p>Work on including new more physical activity events that take place in Wood County. Look into including more than just community physical events (focus on other dimensions of wellness).</p> <p>Adam will reach out to UW-Extension to discuss possibility of Lunch &amp; Learn Colors Training</p>	All



## RESOLUTION#

Introduced by

Executive Committee

Page 1 of 1

Committee

Motion:	Adopted:	<input type="checkbox"/>
1 <sup>st</sup>	Lost:	<input type="checkbox"/>
2 <sup>nd</sup>	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority <input type="checkbox"/> Two-thirds		
Reviewed by: <u>PAR</u> , Corp Counsel		
Reviewed by: <u>MFA</u> , Finance Dir.		

CAK

**INTENT & SYNOPSIS:** To accept offer of sale of tax deeded property.

<b>FISCAL NOTE:</b>	<b>Offered Amount</b>	<b>\$47,500.00</b>
	<b>R.E. Taxes</b>	<b>(16,845.02)</b>
	<b>Publication fees</b>	<b>(68.93)</b>
	<b>Abstracting fees</b>	<b>(111.00)</b>
	<b>Maintenance fees</b>	<b>(40.45)</b>
	<b>Special Charges</b>	<b>(1,540.25)</b>

**GAIN** **\$28,894.35**

**WHEREAS**, during the sealed bid process no offers were received on the below mentioned property, and,

**WHEREAS**, an open bid process was held and this was the best offer received on the below mentioned property, and,

**WHEREAS**, it is beneficial for Wood County to sell tax deed property so as to obtain deficient tax revenues and to place the property back on the tax roll:

**THEREFORE BE IT RESOLVED**, that the following offer be accepted

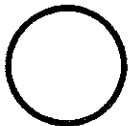
**Village of Port Edwards**

**27-00017C The North 208 feet of the West 208 feet of East 832 feet of Northeast Northwest and Outlot 1 of Wood County Certified Survey Map #5111, Village of Port Edwards, Wood County, Wisconsin.**

**APPRAISED**  
**\$40,000.00**

**OFFER**  
**\$47,500.00**

Property is located at 961 Seneca Rd, Village of Port Edwards.



## RESOLUTION#

Introduced by  
Page 1 of 1

Judicial & Legislative and Executive Committees

ITEM#

DATE

March 21, 2017

10a-1/4  
Upon passage and  
publication

Effective Date

<b>Motion:</b>	Adopted:	<input type="checkbox"/>
1 <sup>st</sup>	Lost:	<input type="checkbox"/>
2 <sup>nd</sup>	Tabled:	<input type="checkbox"/>
No:	Yes:	Absent:
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

**INTENT & SYNOPSIS:** To amend the 2016 budget for the Clerk of Circuit Court function (51211) for higher than anticipated expenditures during the original budget process:

**FISCAL NOTE:** The excess expenditures of \$ \_\_\_\_\_ will be funded with a transfer from Contingency (51590). The balance of the contingency account prior to this transfer is \$187,084. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
51211	Clerk of Court		\$
51590	Contingency	\$	

**WHEREAS**, the Expenditures budgeted for 2016 were \$1,335,873 and as of 3/13/17 the expenses total \$ \_\_\_\_\_, and

**WHEREAS**, rule 26 of the Wood County Board of Supervisors states "an amendment to the budget is required any time the actual costs will exceed the budget at the function level", and

**THEREFORE BE IT RESOLVED** to amend the Clerk of Court budget for 2016 with an increase of \$ \_\_\_\_\_ by transferring \$ \_\_\_\_\_ from the available balance in the contingency function (51590), and

**BE IT FURTHER RESOLVED** that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	vacant			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

109-1/2

3/1/2017

**County of Wood**  
**DETAILED INCOME STATEMENT W/SUBTOTALS**  
 Clerk of Courts  
 Saturday, December 31, 2016

	Actual	2016 Budget	Variance	Variance %
<b>REVENUES</b>				
<b>Intergovernmental Revenues</b>				
43512 State Aid-Courts	\$59,806.00	\$59,824.00	(\$18.00)	(0.03%)
43514 State Aid-Court Support Services	57,972.00	58,803.00	(831.00)	(1.41%)
Total Intergovernmental	117,778.00	118,627.00	(849.00)	(0.72%)
<b>Fines, Forfeits and Penalties</b>				
45115 County Share of Occupational Driver	180.00	200.00	(20.00)	(10.00%)
45120 County Share of State Fines and Forfeitures	135,504.81	150,000.00	(14,495.19)	(9.66%)
45130 County Forfeitures Revenue	110,945.97	130,000.00	(19,054.03)	(14.66%)
Total Fines, Forfeits and Penalties	246,630.78	280,200.00	(33,569.22)	(11.98%)
<b>Public Charges for Services</b>				
46140 Court Fees	154,711.35	190,000.00	(35,288.65)	(18.57%)
46142 Court/Juvenile	21,143.75	32,000.00	(10,856.25)	(33.93%)
Total Public Charges for Services	175,855.10	222,000.00	(46,144.90)	(20.79%)
<b>Interdepartmental Charges for Services</b>				
47411 Dept Charges-Purchasing	10,034.48	6,000.00	4,034.48	67.24%
Total Interdepartmental Charges	10,034.48	6,000.00	4,034.48	67.24%
Total Intergovernmental Charges for Services	10,034.48	6,000.00	4,034.48	67.24%
<b>Miscellaneous</b>				
48117 Interest-Clerk of Courts	333.09	300.00	33.09	11.03%
Total Miscellaneous	333.09	300.00	33.09	11.03%
<b>TOTAL REVENUES</b>	<b>550,631.45</b>	<b>627,127.00</b>	<b>(76,495.55)</b>	<b>(12.20%)</b>
<b>EXPENDITURES</b>				
<b>General Government</b>				
51221 Clerk of Courts	1,334,493.63	1,335,873.00	1,379.37	0.10%
Total General Government	1,334,493.63	1,335,873.00	1,379.37	0.10%
<b>TOTAL EXPENDITURES</b>	<b>1,334,493.63</b>	<b>1,335,873.00</b>	<b>1,379.37</b>	<b>0.10%</b>
<b>NET INCOME (LOSS) *</b>	<b>(783,862.18)</b>	<b>(708,746.00)</b>	<b>(75,116.18)</b>	<b>10.60%</b>

3/1/2017

10a-1/3

**County of Wood**  
**DETAILED INCOME STATEMENT W/SUBTOTALS**  
**Clerk of Courts**  
**Saturday, December 31, 2016**

		Actual	2016 Budget	Variance	Variance %
<b>REVENUES</b>					
<b>Intergovernmental Revenues</b>					
State Aid-Courts:					
101-0703-43512-000-000	State Grants-Courts	59,806.00	59,824.00	(18.00)	(0.03%)
	<b>Total State Aid-Courts</b>	<b>59,806.00</b>	<b>59,824.00</b>	<b>(18.00)</b>	<b>(0.03%)</b>
State Aid-Court Support Services:					
101-0703-43514-000-000	Clerk of Courts State Aid Court Support Services	57,972.00	58,803.00	(831.00)	(1.41%)
	<b>Total State Aid-Court Support Services</b>	<b>57,972.00</b>	<b>58,803.00</b>	<b>(831.00)</b>	<b>(1.41%)</b>
	<b>Total Intergovernmental</b>	<b>117,778.00</b>	<b>118,627.00</b>	<b>(849.00)</b>	<b>(0.72%)</b>
<b>Fines, Forfeits and Penalties</b>					
County Share of Occupational Driver:					
101-0703-45115-000-000	Fines/Forfeitures - Share of Occupational Driver	180.00	200.00	(20.00)	(10.00%)
	<b>Total County Share of Occupational Driver</b>	<b>180.00</b>	<b>200.00</b>	<b>(20.00)</b>	<b>(10.00%)</b>
County Share of State Fines and Forfeitures:					
101-0703-45120-000-000	Fines/Forfeitures - Share of State County	135,504.81	150,000.00	(14,495.19)	(9.66%)
	<b>Total County Share of State Fines and Forfeitures</b>	<b>135,504.81</b>	<b>150,000.00</b>	<b>(14,495.19)</b>	<b>(9.66%)</b>
County Forfeitures Revenue:					
101-0703-45130-000-000	Fines/Forfeitures - County Revenue	110,945.97	130,000.00	(19,054.03)	(14.66%)
	<b>Total County Forfeitures Revenue</b>	<b>110,945.97</b>	<b>130,000.00</b>	<b>(19,054.03)</b>	<b>(14.66%)</b>
	<b>Total Fines, Forfeits and Penalties</b>	<b>246,630.78</b>	<b>280,200.00</b>	<b>(33,569.22)</b>	<b>(11.98%)</b>
<b>Public Charges for Services</b>					
Court Fees:					
101-0703-46140-000-000	Public Charges-Court Fees	154,711.35	190,000.00	(35,288.65)	(18.57%)
	<b>Total Court Fees</b>	<b>154,711.35</b>	<b>190,000.00</b>	<b>(35,288.65)</b>	<b>(18.57%)</b>
Court/Juvenile:					
101-0703-46142-000-000	Clerk of Courts Attorney Fee Reimbursement	21,143.75	32,000.00	(10,856.25)	(33.93%)
	<b>Total Court/Juvenile</b>	<b>21,143.75</b>	<b>32,000.00</b>	<b>(10,856.25)</b>	<b>(33.93%)</b>
	<b>Total Public Charges for Services</b>	<b>175,855.10</b>	<b>222,000.00</b>	<b>(46,144.90)</b>	<b>(20.79%)</b>
<b>Interdepartmental Charges for Services</b>					
Dept Charges-Purchasing:					
101-0703-47411-000-000	Local Dept Charges-Clerk of Courts	10,034.48	6,000.00	4,034.48	67.24%
	<b>Total Dept Charges-Purchasing</b>	<b>10,034.48</b>	<b>6,000.00</b>	<b>4,034.48</b>	<b>67.24%</b>
	<b>Total Interdepartmental Charges</b>	<b>10,034.48</b>	<b>6,000.00</b>	<b>4,034.48</b>	<b>67.24%</b>
	<b>Total Intergovernmental Charges for Services</b>	<b>10,034.48</b>	<b>6,000.00</b>	<b>4,034.48</b>	<b>67.24%</b>
<b>Miscellaneous</b>					
Interest-Clerk of Courts:					
101-0703-48117-000-000	Interest-Clerk of Courts	333.09	300.00	33.09	11.03%
	<b>Total Interest-Clerk of Courts</b>	<b>333.09</b>	<b>300.00</b>	<b>33.09</b>	<b>11.03%</b>
	<b>Total Miscellaneous</b>	<b>333.09</b>	<b>300.00</b>	<b>33.09</b>	<b>11.03%</b>
	<b>TOTAL REVENUES</b>	<b>550,631.45</b>	<b>627,127.00</b>	<b>(76,495.55)</b>	<b>(12.20%)</b>

**EXPENDITURES**  
**General Government**

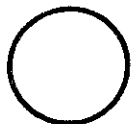
Clerk of Courts :					
101-0703-51221-000-101	Wages-Permanent-Clerk of Courts	526,031.13	529,872.00	3,840.87	0.72%
101-0703-51221-000-115	Overtime-Clerk of Courts	190.52	2,500.00	2,309.48	92.38%
101-0703-51221-000-120	FICA-Clerk of Courts	37,712.62	41,491.00	3,778.38	9.11%
101-0703-51221-000-130	Health Ins-Clerk of Courts	178,311.90	178,312.00	0.10	0.00%
101-0703-51221-000-132	Clerk of Courts Post Employment Benefits	10,056.51	10,597.00	540.49	5.10%

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3/1/2017

**County of Wood**  
**DETAILED INCOME STATEMENT W/SUBTOTALS**  
**Clerk of Courts**  
**Saturday, December 31, 2016**

		2016		
	Actual	Budget	Variance	Variance %
101-0703-51221-000-140	Clerk of Courts Life Insurance	187.68	179.00	(8.68) (4.85%)
101-0703-51221-000-151	Clerk of Courts Retirement	34,714.04	35,137.00	422.96 1.20%
101-0703-51221-000-160	Clerk of Courts Workers Compensation	1,424.31	1,248.00	(176.31) (14.13%)
101-0703-51221-000-214	Clerk of Courts Professional Services-Printing	3,412.83	2,500.00	(912.83) (36.51%)
101-0703-51221-000-217	Clerk of Courts Medical Exams	161,484.17	192,000.00	30,515.83 15.89%
101-0703-51221-000-218	Clerk of Courts Witness Fees	2,643.68	2,000.00	(643.68) (32.18%)
101-0703-51221-000-219	Clerk of Courts Other Professional Services	813.90	700.00	(113.90) (16.27%)
101-0703-51221-000-221	Clerk of Courts Telephone	5,551.62	5,700.00	148.38 2.60%
101-0703-51221-000-230	Clerk of Courts - PC Replacement	310.00	310.00	0.00 0.00%
101-0703-51221-000-291	Clerk of Courts Contractual Employees	46,730.94	54,000.00	7,269.06 13.46%
101-0703-51221-000-311	Clerk of Courts Office Supplies	16,748.10	7,000.00	(9,748.10) (139.26%)
101-0703-51221-000-312	Clerk of Courts Copy Expense	3,916.52	4,000.00	83.48 2.09%
101-0703-51221-000-313	Clerk of Courts Postage	8,354.97	10,000.00	1,645.03 16.45%
101-0703-51221-000-321	Clerk of Courts Law Library Publications	11,602.84	11,700.00	97.16 0.83%
101-0703-51221-000-325	Clerk of Courts Dues & Subscriptions	125.00	125.00	0.00 0.00%
101-0703-51221-000-331	Clerk of Courts Meetings & Travel	2,101.03	1,500.00	(601.03) (40.07%)
101-0703-51221-000-333	Clerk of Courts Travel-Board	188.34	700.00	511.66 73.09%
101-0703-51221-000-511	Clerk of Courts Insurance-Liability	4,777.00	4,770.00	(7.00) (0.15%)
101-0703-51221-000-531	Clerk of Courts Interdepartment Rent	61,332.00	61,332.00	0.00 0.00%
101-0703-51221-000-535	Clerk of Courts Leases-Equipment	1,639.92	2,000.00	360.08 18.00%
101-0703-51221-000-812	Clerk of Courts Office Equipment		13,000.00	13,000.00 100.00%
101-0703-51221-001-214	Clerk of Courts Jury Prof Services-Printing	242.50	250.00	7.50 3.00%
101-0703-51221-001-219	Clerk of Courts Jury Mileage	18,060.44	12,000.00	(6,060.44) (50.50%)
101-0703-51221-001-311	Clerk of Courts Jury Supplies	136.69		(136.69) 0.00%
101-0703-51221-001-313	Clerk of Courts Jury Postage	1,863.18	2,700.00	836.82 30.99%
101-0703-51221-002-219	Clerk of Courts Jury Meals	470.34	600.00	129.66 21.61%
101-0703-51221-004-211	Clerk of Courts Legal Fees Juvenile	49,556.32	30,000.00	(19,556.32) (65.19%)
101-0703-51221-004-219	Clerk of Courts Jury Per Diems	38,490.00	26,000.00	(12,490.00) (48.04%)
101-0703-51221-005-219	Clerk of Courts Jury Misc	109.99		(109.99) 0.00%
101-0703-51221-006-211	Clerk of Courts Legal Fees Indigent	25,635.55	23,000.00	(2,635.55) (11.48%)
101-0703-51221-007-211	Clerk of Courts Legal Fees Guardianship	66,453.78	58,000.00	(8,453.78) (14.58%)
101-0703-51221-013-101	Wages-Permanent-Clerk of Courts-Bailiffs-Time-Jury	6,913.18	5,000.00	(1,913.18) (38.26%)
101-0703-51221-013-120	FICA-Clerk of Courts-Bailiff's Jury	528.87		(528.87) 0.00%
101-0703-51221-013-160	Workers Comp-Clerk of Courts-Bailiff Jury	24.54		(24.54) 0.00%
101-0703-51221-014-101	Wages-Permanent-Clerk of Courts-Bailiffs-Time-Othr	5,209.92	5,000.00	(209.92) (4.20%)
101-0703-51221-014-120	FICA-Clerk of Courts Bailiff Other	396.33		(396.33) 0.00%
101-0703-51221-014-160	Workers Comp-Clerk of Courts Bailiff Other	40.43		(40.43) 0.00%
101-0703-51221-000-233	Clerk of Courts Repair & Maint Service-Equipment		150.00	150.00 100.00%
101-0703-51221-005-211	Clerk of Courts Legal Fees Family PA		500.00	500.00 100.00%
Total Clerk of Courts		1,334,493.63	1,335,873.00	1,379.37 0.10%
Total General Government		1,334,493.63	1,335,873.00	1,379.37 0.10%
<b>TOTAL EXPENDITURES</b>		<b>1,334,493.63</b>	<b>1,335,873.00</b>	<b>1,379.37 0.10%</b>
<b>NET INCOME (LOSS) *</b>		<b>(783,862.18)</b>	<b>(708,746.00)</b>	<b>(75,116.18) 10.60%</b>



## RESOLUTION#

AD

Motion: Adopted: ☐

1<sup>st</sup> \_\_\_\_\_ Lost: ☐

2<sup>nd</sup> \_\_\_\_\_ Tabled: ☐

No: \_\_\_\_\_ Yes: \_\_\_\_\_ Absent: \_\_\_\_\_

Number of votes required:

☐ Majority ☒ Two-thirds
Reviewed by: PAK, Corp CounselReviewed by: mm, Fin. Dir.

INTENT & SYNOPSIS: To amend the 2016 Veterans Services budget for changes in revenue and expenditures not anticipated during the original budget process.

FISCAL NOTE: No cost to Wood County. The adjustment to the budget is as follows:

Function	Account Name	Debit	Credit
54750	WDVA Grant to Counties		\$1,387.00
43567	WDVA Grants Veterans	\$1,387.00	

Source of Money: Wisconsin Department of Veterans Affairs (WDVA) grant to counties for improvement of services, budgeted expenditures are being increased by the same amount as the unanticipated revenues.

**WHEREAS** revenues generated by grant funding will be higher than anticipated by \$1,387.00 due to changes in the state program.

**WHEREAS** expenditures of the above function is anticipated to exceed the originally adopted budget by \$1,387.00, and

**WHEREAS** there is a signed contract agreement with the WDVA and Wood County, and

**WHEREAS** the reasons for function changes have been adequately justified to the Health and Human Services Committee, and

**WHEREAS** rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level",

**NOW THEREFORE BE IT RESOLVED**, to amend the Wood County Veterans Service Office budget for 2016 by appropriating \$1,387.00 of unanticipated revenue to the above named function, and

**BE IT FURTHER RESOLVED**, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class I notice of this budget change within 10 days.

ED WAGNER (CHAIR)

AL BREAU

DONNA ROZAR

HILDE HENKEL

MICHAEL FEIRER

LANCE PLIML



100-2/2

3/1/2017

County of Wood  
DETAILED INCOME STATEMENT W/SUBTOTALS  
WDVA Grants to Counties  
Saturday, December 31, 2016  
2016

	Actual	Budget	Variance	Variance %
<b>REVENUES</b>				
<b>Intergovernmental Revenues</b>				
43567 State Aid-Transportation	\$12,886.22	\$11,500.00	\$1,386.22	12.05%
Total Intergovernmental	12,886.22	11,500.00	1,386.22	12.05%
<b>TOTAL REVENUES</b>	<b>12,886.22</b>	<b>11,500.00</b>	<b>1,386.22</b>	<b>12.05%</b>
<b>EXPENDITURES</b>				
<b>Health and Human Services</b>				
54750 Veterans-WDVA Grant	11,048.22	11,500.00	451.78	3.93%
Total Health and Human Services	11,048.22	11,500.00	451.78	3.93%
<b>TOTAL EXPENDITURES</b>	<b>11,048.22</b>	<b>11,500.00</b>	<b>451.78</b>	<b>3.93%</b>
<b>NET INCOME (LOSS) *</b>	<b>1,838.00</b>		<b>1,838.00</b>	<b>0.00%</b>

3/1/2017

100-2/3

**County of Wood**  
**DETAILED INCOME STATEMENT W/SUBTOTALS**  
**WDVA Grants to Counties**  
**Saturday, December 31, 2016**

		Actual	2016 Budget	Variance	Variance %
<b>REVENUES</b>					
<b>Intergovernmental Revenues</b>					
State Aid-Transportation:					
101-3105-43567-000-000	WDVA Grants Veterans	12,886.22	11,500.00	1,386.22	12.05%
	Total State Aid-Transportation	12,886.22	11,500.00	1,386.22	12.05%
	Total Intergovernmental	12,886.22	11,500.00	1,386.22	12.05%
<b>TOTAL REVENUES</b>		<b>12,886.22</b>	<b>11,500.00</b>	<b>1,386.22</b>	<b>12.05%</b>
<b>EXPENDITURES</b>					
<b>Health and Human Services</b>					
Veterans-WDVA Grant:					
101-3105-54750-000-101	Wages-WDVA Grants Veterans	3,827.00	3,827.00		0.00%
101-3105-54750-000-120	FICA-WDVA Grants Veterans	293.00	293.00		0.00%
101-3105-54750-000-130	Health Insurance-VA	1,264.90	1,265.00	0.10	0.01%
101-3105-54750-000-132	OPEB-WDVA Grants Veterans	77.00	77.00		0.00%
101-3105-54750-000-140	Life Insurance-WDVA Grants Veterans	2.00	2.00		0.00%
101-3105-54750-000-151	Retirement-WDVA Grants Veterans	253.00	253.00		0.00%
101-3105-54750-000-160	Workers Comp-WDVA Grants Veterans	9.00	9.00		0.00%
101-3105-54750-000-230	PC Replacement-WDVA Grants Veterans	910.00	920.00	10.00	1.09%
101-3105-54750-000-331	Meetings/Travel-WDVA Grants Veterans	1,599.77	3,428.00	1,828.23	53.33%
101-3105-54750-002-219	WVDA Grants to Counties-Prof Svcs Software	1,351.89		(1,351.89)	0.00%
101-3105-54750-002-312	WVDA Grants to Counties-Copy Expense	877.58		(877.58)	0.00%
101-3105-54750-003-324	WVDA Grants to Counties-Ads Outreach	583.08		(583.08)	0.00%
101-3105-54750-000-219	Professional Services-WDVA Grants Veterans		1,426.00	1,426.00	100.00%
	Total Veterans-WDVA Grant	11,048.22	11,500.00	451.78	3.93%
	Total Health and Human Services	11,048.22	11,500.00	451.78	3.93%
<b>TOTAL EXPENDITURES</b>		<b>11,048.22</b>	<b>11,500.00</b>	<b>451.78</b>	<b>3.93%</b>
<b>NET INCOME (LOSS) *</b>		<b>1,838.00</b>		<b>1,838.00</b>	<b>0.00%</b>

10c-1

## Mike Martin

---

**From:** Shane Wucherpennig  
**Sent:** Wednesday, March 01, 2017 2:39 PM  
**To:** Mike Martin  
**Subject:** 2017 expenditures resolution

Hi Mike,

I talked with my oversight committee chair regarding the resolution we will need to take to the Exe. Committee for approval for our amended budget expenses. We have scheduled a special CEED meeting the morning of County Board to approve the resolution. I am wondering if you are able to add this on the Exe. Agenda for next Tuesday the 7<sup>th</sup>. It would be prior to the CEED meeting, but I can explain that and we have done that before. Let me know if we can do so. Thank You!

*Shane*

### **Shane Wucherpennig**

County Conservationist/Director  
Wood County Land & Water Conservation Dept.  
400 Market Street, P.O. Box 8095  
Wisconsin Rapids WI, 54495-8095

Phone: 715-421-8475 Fax: 715-421-8579  
Cell: 715-459-2255  
[swucherpennig@co.wood.wi.us](mailto:swucherpennig@co.wood.wi.us)



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10c-1/4

3/1/2017

**County of Wood**  
**DETAILED INCOME STATEMENT W/SUBTOTALS**  
**Land Conservation Administration**  
**Friday, March 31, 2017**

	Actual	2017 Budget	Variance	Variance %
<b>REVENUES</b>				
<b>Licenses and Permits</b>				
44413 Shoreland zoning Fees & Permits		\$600.00	(\$600.00)	(100.00%)
Total Licenses and Permits		600.00	(600.00)	(100.00%)
<b>Public Charges for Services</b>				
46825 Land Conservation Fees & Sales	2,025.75	4,800.00	(2,774.25)	(57.80%)
Total Public Charges for Services	2,025.75	4,800.00	(2,774.25)	(57.80%)
<b>Other Financing Sources</b>				
49220 Transfer from Special Revenue		14,913.00	(14,913.00)	(100.00%)
Total Other Financing Sources		14,913.00	(14,913.00)	(100.00%)
<b>TOTAL REVENUES</b>	<b>2,025.75</b>	<b>20,313.00</b>	<b>(18,287.25)</b>	<b>(90.03%)</b>
<b>EXPENDITURES</b>				
<b>Conservation and Development</b>				
56121 Land Conservation	29,750.41	219,683.00	189,932.59	86.46%
Total Conservation and Development	29,750.41	219,683.00	189,932.59	86.46%
<b>TOTAL EXPENDITURES</b>	<b>29,750.41</b>	<b>219,683.00</b>	<b>189,932.59</b>	<b>86.46%</b>
<b>NET INCOME (LOSS) *</b>	<b>(27,724.66)</b>	<b>(199,370.00)</b>	<b>171,645.34</b>	<b>(86.09%)</b>

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**County of Wood**  
**DETAILED INCOME STATEMENT W/SUBTOTALS**  
 Land Conservation Administration  
 Friday, March 31, 2017

	Actual	2017 Budget	Variance	Variance %
<b>REVENUES</b>				
<b>Licenses and Permits</b>				
Shoreland zoning Fees & Permits:				
101-1801-44413-000-000 Licenses/Permits - Animal Waste Ordinance Permit		600.00	(600.00)	(100.00%)
Total Shoreland zoning Fees & Permits		600.00	(600.00)	(100.00%)
Total Licenses and Permits		600.00	(600.00)	(100.00%)
<b>Public Charges for Services</b>				
Land Conservation Fees & Sales:				
101-1801-46825-001-000 Public Charges-Land Cons HSWS	2,025.75	4,800.00	(2,774.25)	(57.80%)
Total Land Conservation Fees & Sales	2,025.75	4,800.00	(2,774.25)	(57.80%)
Total Public Charges for Services	2,025.75	4,800.00	(2,774.25)	(57.80%)
<b>Other Financing Sources</b>				
Transfer from Special Revenue:				
101-1801-49220-000-000 Transfer from Special Revenue		14,913.00	(14,913.00)	(100.00%)
Total Transfer from Special Revenue		14,913.00	(14,913.00)	(100.00%)
Total Other Financing Sources		14,913.00	(14,913.00)	(100.00%)
<b>TOTAL REVENUES</b>	<b>2,025.75</b>	<b>20,313.00</b>	<b>(18,287.25)</b>	<b>(90.03%)</b>
<b>EXPENDITURES</b>				
<b>Conservation and Development</b>				
Land Conservation:				
101-1801-56121-000-101 Wages-Permanent-Land Conservation	7,877.89	108,238.00	100,360.11	92.72%
101-1801-56121-000-120 FICA-Land Conservation	568.97	8,304.00	7,735.03	93.15%
101-1801-56121-000-130 Health Ins-Land Conservation	5,645.84	36,698.00	31,052.16	84.62%
101-1801-56121-000-132 OPEB-Land Conservation	210.89	2,164.00	1,953.11	90.25%
101-1801-56121-000-140 Land Conservation Life Insurance	0.69	25.00	24.31	97.24%
101-1801-56121-000-151 Land Conservation Retirement	717.01	7,380.00	6,662.99	90.28%
101-1801-56121-000-160 Land Conservation Workers Compensation	177.97	1,022.00	844.03	82.59%
101-1801-56121-000-219 Land Conservation Other Professional Services	1,592.74	1,697.00	104.26	6.14%
101-1801-56121-000-221 Land Conservation Telephone	270.25	1,900.00	1,629.75	85.78%
101-1801-56121-000-230 Land Conservation PC Replacement	1,115.00	1,115.00		0.00%
101-1801-56121-000-242 Land Conservation Repair & Maint Serv-Vehicles	1,384.01	2,950.00	1,565.99	53.08%
101-1801-56121-000-311 Land Conservation Office Supplies	76.29	1,375.00	1,298.71	94.45%
101-1801-56121-000-313 Land Conservation Postage	23.16	1,200.00	1,176.84	98.07%
101-1801-56121-000-322 Land Conservation Educational Materials	486.80	2,000.00	1,513.20	75.66%
101-1801-56121-000-325 Land Conservation Dues & Subscriptions	1,821.00	3,721.00	1,900.00	51.06%
101-1801-56121-000-331 Land Conservation Meetings & Travel	594.15	5,000.00	4,405.85	88.12%
101-1801-56121-000-345 Land Conservation Supplies	310.88	400.00	89.12	22.28%
101-1801-56121-000-511 Land Conservation Insurance-Liability	2,973.70	2,974.00	0.30	0.01%
101-1801-56121-000-531 Land Conservation Interdepartment Rent	3,266.00	19,600.00	16,334.00	83.34%
101-1801-56121-002-341 Land Cons FEDS-Operating Supplies & Expense	637.17		(637.17)	0.00%
101-1801-56121-000-111 Clothing Allowance-Land/Water Conservation		300.00	300.00	100.00%
101-1801-56121-000-214 Land Conservation Professional Services-Printing		1,400.00	1,400.00	100.00%
101-1801-56121-000-216 Land Conservation Professional Services-Interns		4,500.00	4,500.00	100.00%
101-1801-56121-000-329 Land Conservation Other Publications, Subs & Dues		70.00	70.00	100.00%
101-1801-56121-000-535 Land Conservation Rent		850.00	850.00	100.00%
101-1801-56121-001-331 Land Conservation-Meetings HSHW		4,800.00	4,800.00	100.00%
Total Land Conservation	29,750.41	219,683.00	189,932.59	86.46%
Total Conservation and Development	29,750.41	219,683.00	189,932.59	86.46%
<b>TOTAL EXPENDITURES</b>	<b>29,750.41</b>	<b>219,683.00</b>	<b>189,932.59</b>	<b>86.46%</b>
<b>NET INCOME (LOSS) *</b>	<b>(27,724.66)</b>	<b>(199,370.00)</b>	<b>171,645.34</b>	<b>(86.09%)</b>

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**County of Wood**  
**DETAILED INCOME STATEMENT W/SUBTOTALS**  
 All Funds  
 Saturday, December 31, 2016

	Actual	2016 Budget	Variance	Variance %
<b>REVENUES</b>				
<b>Taxes</b>				
41110 General Property Taxes	\$23,384,012.37	\$23,384,014.00	(\$1.63)	0.00%
41150 Forest Cropland/Managed Forest Land	42,234.70	20,000.00	22,234.70	111.17%
41220 General Sales and Retailers' Discount	168.26	180.00	(11.74)	(6.52%)
41221 County Sales Tax	4,705,221.50	5,837,422.00	(1,132,200.50)	(19.40%)
41230 Real Estate Transfer Fees	142,801.16	85,000.00	57,801.16	68.00%
41800 Interest and Penalties on Taxes	444,043.43	360,000.00	84,043.43	23.35%
41910 Payments in Lieu of Taxes	16,093.15	13,350.00	2,743.15	20.55%
Total Taxes	28,734,574.57	29,699,966.00	(965,391.43)	(3.25%)
<b>Intergovernmental Revenues</b>				
43211 Federal Grants-Emergency Government	1,197.00	1,000.00	197.00	19.70%
43410 State Aid-Shared Revenue	3,063,806.11	3,025,633.00	38,173.11	1.26%
43430 State Aid-Other State Shared Revenues	294,141.00	280,000.00	14,141.00	5.05%
43511 State Aid-Victim Witness	37,604.92	76,687.00	(39,082.08)	(50.96%)
43512 State Aid-Courts	403,503.91	423,389.00	(19,885.09)	(4.70%)
43514 State Aid-Court Support Services	57,972.00	58,803.00	(831.00)	(1.41%)
43516 State Aid-Modernization Grants	39,880.00	63,000.00	(23,120.00)	(36.70%)
43521 State Aid - Law Enforcement	190,122.98	199,972.00	(9,849.02)	(4.93%)
43523 State Aid-Other Law Enforcement	18,027.00	18,000.00	27.00	0.15%
43528 State Aid-Emergency Government	113,251.19	112,250.00	1,001.19	0.89%
43531 State Aid-Transportation	1,674,334.67	1,700,000.00	(25,665.33)	(1.51%)
43549 State Aid-Private Sewage	19,118.61	50,000.00	(30,881.39)	(61.76%)
43551 State Aid-Health Immunization	63,425.34	84,986.00	(21,560.66)	(25.37%)
43554 State Aid-Health WIC Program	328,782.00	348,951.00	(20,169.00)	(5.78%)
43557 State Aid-Health Consolidated Grant	58,904.00	71,916.00	(13,012.00)	(18.09%)
43560 State Aid-Grants	66,267.00	60,267.00	6,000.00	9.96%
43561 State Aids	10,361,603.64	11,101,610.00	(740,006.36)	(6.67%)
43567 State Aid-Transportation	196,043.22	198,184.00	(2,140.78)	(1.08%)
43568 State Aid-Child Support	844,891.26	904,803.00	(59,911.74)	(6.62%)
43571 State Aid-UW Extension	29,638.50	27,636.00	2,002.50	7.25%
43572 State Aid-ATV Maintenance	6,544.82	6,715.00	(170.18)	(2.53%)
43574 State Aid-Snowmobile Trail Maint	67,925.00	67,925.00	0.00	0.00%
43576 State Aid-Parks	150,038.11	178,165.00	(28,126.89)	(15.79%)
43581 State Aid-Forestry	150,193.57	95,858.00	54,335.57	56.68%
43586 State Aid-Land Conservation	329,745.60	412,296.00	(82,550.40)	(20.02%)
43640 State Aid-Co Share Managed Forest Lands	21,092.34	20,000.00	1,092.34	5.46%
43690 State Aid-Forestry Roads	3,273.97	3,267.00	6.97	0.21%
43700 Grants from Local Governments	80,989.37		80,989.37	0.00%
Total Intergovernmental	18,672,317.13	19,591,313.00	(918,995.87)	(4.69%)
<b>Licenses and Permits</b>				
44100 Business and Occupational Licenses	176,014.97	170,000.00	6,014.97	3.54%
44101 Utility Permits	1,900.00	300.00	1,600.00	533.33%
44102 Driveway Permits	1,200.00	1,200.00	0.00	0.00%
44200 DNR & ML Fees	23,105.10	22,500.00	605.10	2.69%
44201 Dog License Fund	1,000.00	1,000.00	0.00	0.00%
44260 Moving Permits	225.00	1,100.00	(875.00)	(79.55%)
44300 Sanitary Permit Fees	41,300.00	40,000.00	1,300.00	3.25%
44411 County Planner Plat Review Fees	1,855.00	1,500.00	355.00	23.67%
44412 Wisconsin Fund Application Fees	1,478.00	1,650.00	(172.00)	(10.42%)
44413 Shoreland zoning Fees & Permits	4,949.00	3,850.00	1,099.00	28.55%
44415 HT Database Annual Fee	89,760.00	80,000.00	9,760.00	12.20%
Total Licenses and Permits	342,787.07	323,100.00	19,687.07	6.09%
<b>Fines, Forfeits and Penalties</b>				
45110 Ordinances Violations	770.18	2,500.00	(1,729.82)	(69.19%)
45115 County Share of Occupational Driver	180.00	200.00	(20.00)	(10.00%)
45120 County Share of State Fines and Forfeitures	153,875.19	164,500.00	(10,624.81)	(6.46%)
45123 County Parks Violation Fee	625.45	750.00	(124.55)	(16.61%)
45130 County Forfeitures Revenue	110,945.97	130,000.00	(19,054.03)	(14.66%)
45191 Private Sewage Fines	25,345.23	10,000.00	15,345.23	153.45%
Total Fines, Forfeits and Penalties	291,742.02	307,950.00	(16,207.98)	(5.26%)
<b>Public Charges for Services</b>				
46110 County Clerk-Passport Fees	24,915.00	12,800.00	12,115.00	94.65%

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**County of Wood**  
**DETAILED INCOME STATEMENT W/SUBTOTALS**  
 All Funds  
 Saturday, December 31, 2016

	Actual	2016 Budget	Variance	Variance %
46121 Treasurer Fees-Redemption Notices	3,956.23	2,500.00	1,456.23	58.25%
46122 Property Conversion Charges	2,409.30	100.00	2,309.30	2,309.30%
46130 Register of Deeds-Fees	304,599.15	309,000.00	(4,400.85)	(1.42%)
46135 Land Record-Fees	89,192.00	88,000.00	1,192.00	1.35%
46140 Court Fees	160,311.35	192,000.00	(31,688.65)	(16.50%)
46141 Court Fees and Costs-Marriage Counseling	19,645.01	19,500.00	145.01	0.74%
46142 Court/Juvenile	21,143.75	32,000.00	(10,856.25)	(33.93%)
46143 District Attorney-Fees	15,412.03	8,675.00	6,737.03	77.66%
46144 Circuit Court Branch I	20,973.88	28,600.00	(7,626.12)	(26.66%)
46146 Circuit Court Branch III	5,113.00	5,842.00	(729.00)	(12.48%)
46191 Public Chgs-Clerk	8,520.00	8,000.00	520.00	6.50%
46192 Public Chgs-Temp Licenses	7,881.60	5,000.00	2,881.60	57.63%
46194 County Clerk Copy Fees	411.25	510.00	(98.75)	(19.36%)
46195 Public Chgs-Map & Data Sales		100.00	(100.00)	(100.00%)
46196 Public Chgs-Human Resources	1,187,365.35	1,323,135.00	(135,769.65)	(10.26%)
46210 Sheriff-Public Charges	351.00	1,500.00	(1,149.00)	(76.60%)
46211 Sheriff Revenue-Civil Process Fees	56,900.01	65,000.00	(8,099.99)	(12.46%)
46212 Sheriff Cost Reimbursement/Witness Fees	45,709.91	55,000.00	(9,290.09)	(16.89%)
46214 Reserve Deputy Revenue	12,872.74	12,000.00	872.74	7.27%
46215 Sheriff Escort Service	28,057.80	35,000.00	(6,942.20)	(19.83%)
46216 Restitution	15.00	2,500.00	(2,485.00)	(99.40%)
46217 OWI Restitution	2,240.35	1,000.00	1,240.35	124.04%
46221 Public Chgs-Coroner Cremation	40,475.00	66,000.00	(25,525.00)	(38.67%)
46230 Death Certificates	12,400.00	14,400.00	(2,000.00)	(13.89%)
46241 Jail Surcharge	39,054.74	45,000.00	(5,945.26)	(13.21%)
46242 Huber/Electronic Monitoring	211,191.89	282,044.00	(70,852.11)	(25.12%)
46243 Inmate Booking/Processing Fee	18,678.52	25,000.00	(6,321.48)	(25.29%)
46244 Other County Transports	19,668.20	27,000.00	(7,331.80)	(27.15%)
46245 Jail Stay Fee	33,601.59	85,410.00	(51,808.41)	(60.66%)
46330 Public Chgs-Ho Chunk/AODA	27,500.00	27,500.00		0.00%
46510 Public Chgs-Crisis Stabilization	391,519.80	848,600.00	(457,080.20)	(53.86%)
46520 Institutional Care-Private Pay	1,477,535.49	1,295,125.00	182,410.49	14.08%
46521 Institutional Care-Other Pay	5,755.00	6,800.00	(1,045.00)	(15.37%)
46525 Public Chgs- Medicare	3,059,920.88	4,229,067.00	(1,169,146.12)	(27.65%)
46526 Public Chgs- Medicaid	4,942,977.54	5,757,624.00	(814,646.46)	(14.15%)
46527 Public Chgs-Veterans EW	69,676.70	64,678.00	4,998.70	7.73%
46530 Public Chgs-Private Pay	4,636,752.77	6,225,204.00	(1,588,451.23)	(25.52%)
46531 Public Chgs- Private Insurance	1,327,061.32	1,210,697.00	116,364.32	9.61%
46532 Public Chgs-County Responsible	110,674.77	176,900.00	(66,225.23)	(37.44%)
46533 Public Chgs-NW Mental Health Inpatient	174,581.51	243,862.00	(69,280.49)	(28.41%)
46534 Public Chgs-NW Mental Health Inpatient	1,596,128.55	1,624,375.00	(28,246.45)	(1.74%)
46536 Third Party Awards & Settlements	217,700.00	218,857.00	(1,157.00)	(0.53%)
46537 Contractual Adjustment	(4,202,686.22)	(4,395,041.00)	192,354.78	(4.38%)
46590 Provision for Bad Debts-Edgewater	18,000.00	(12,000.00)	30,000.00	(250.00%)
46621 Child Support-Genetic Tests	4,038.79	4,500.00	(461.21)	(10.25%)
46622 Child Support-Application Fees		70.00	(70.00)	(100.00%)
46623 Child Support-Filing Fees	90.00	200.00	(110.00)	(55.00%)
46624 Child Support-Service Fees	11,800.61	14,000.00	(2,199.39)	(15.71%)
46625 Child Support-Extradition Charges	1,469.28	500.00	969.28	193.86%
46721 Public Chgs-Parks	462,676.26	425,000.00	37,676.26	8.87%
46771 UW-Extension Publication Revenue	9.56	150.00	(140.44)	(93.63%)
46772 UW-Extension Project Revenue	5,176.47	8,700.00	(3,523.53)	(40.50%)
46813 County Forest Revenue	522,428.06	365,000.00	157,428.06	43.13%
46825 Land Conservation Fees & Sales	71,479.54	67,950.00	3,529.54	5.19%
46826 Private Sewage Charges	2,010.00	3,000.00	(990.00)	(33.00%)
Total Public Charges for Services	17,327,342.33	21,163,934.00	(3,836,591.67)	(18.13%)
<b>Intergovernmental Charges for Services</b>				
47210 Intergovernmental Charges	278,896.39		278,896.39	0.00%
47230 State Charges	1,552,108.29	1,232,221.00	319,887.29	25.96%
47231 State Charges-Highway	252,725.86	269,100.00	(16,374.14)	(6.08%)
47232 State Charges-Machinery	2,242,219.74	2,290,535.00	(48,315.26)	(2.11%)
47250 Intergovernmental Transfer Program Rev	605,765.53	620,370.00	(14,604.47)	(2.35%)
47300 Local Gov Chgs	623,723.92	628,237.00	(4,513.08)	(0.72%)
47320 Local Gov Chgs-Public Safety	28,544.74	32,000.00	(3,455.26)	(10.80%)

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**County of Wood**  
**DETAILED INCOME STATEMENT W/SUBTOTALS**  
 All Funds  
 Saturday, December 31, 2016

		2016			
		Actual	Budget	Variance	Variance %
47330	Local Gov Chgs-Transp	1,211,114.16	1,170,769.00	40,345.16	3.45%
47332	Local Gov Chgs-Roads	424,126.39	356,787.00	67,339.39	18.87%
47333	Local Gov Chgs-Bridges	27,440.63		27,440.63	0.00%
47350	Local Gov Chgs-Hlth & Human Svcs	20,322.50	18,200.00	2,122.50	11.66%
47351	Local Gov Chgs-Other Governments		4,000.00	(4,000.00)	(100.00%)
47391	Local Gov Chgs-BNI (Materials)	23,022.49	25,225.00	(2,202.51)	(8.73%)
47392	Local Gov Chgs-BNI (Staff)	376.00	1,250.00	(874.00)	(69.92%)
47393	Local Gov Chgs-Work Relief	4,831.50	2,000.00	2,831.50	141.58%
47395	Local Gov Chgs-EM Vehicles	6,290.15	4,500.00	1,790.15	39.78%
47396	Local Gov Chgs-EM Equipment	4,461.51	500.00	3,961.51	792.30%
	Total Charges to Other Governments	7,305,969.80	6,655,694.00	650,275.80	9.77%
Interdepartmental Charges for Services					
47410	Dept Charges-Hlth Benefits & Other	8,575,464.58	8,550,486.00	24,978.58	0.29%
47411	Dept Charges-Purchasing	10,034.48	6,000.00	4,034.48	67.24%
47412	Dept Charges-Insurance	486,095.09	486,174.00	(78.91)	(0.02%)
47413	Dept Charges-Gen Govt	1,147,009.42	1,012,500.00	134,509.42	13.28%
47415	Dept Charges-Systems	289,631.61	272,100.00	17,531.61	6.44%
47421	Dept Charges-Public Safety	20,389.68	33,000.00	(12,610.32)	(38.21%)
47430	Dept Charges-Bldg Rent	965,319.28	956,761.00	8,558.28	0.89%
47432	Dept Charges-Rent Unified	137,124.00	137,124.00		0.00%
47435	Dept Charges-Sheriff Lockup Rent	15,999.96	16,000.00	(0.04)	0.00%
47436	Dept Charges-CBRF Rent	30,000.00	30,000.00		0.00%
47440	Dept Charges	3,298.00	282,800.00	(279,502.00)	(98.83%)
47460	Dept Charges-Drug Court	44,466.00	40,000.00	4,466.00	11.17%
47470	Dept Charges-Highway	3,953,648.39	3,975,642.00	(21,993.61)	(0.55%)
	Total Interdepartmental Charges	15,678,480.49	15,798,587.00	(120,106.51)	(0.76%)
	Total Intergovernmental Charges for Services	22,984,450.29	22,454,281.00	530,169.29	2.36%
Miscellaneous					
48000	Miscellaneous	601.12	500.00	101.12	20.22%
48100	Interest	136.22	300.00	(163.78)	(54.59%)
48110	Interest-Capital Projects	2,735.28	2,725.00	10.28	0.38%
48113	Unrealized Gain/Loss on Investment	(9,921.48)	40,000.00	(49,921.48)	(124.80%)
48114	Interest-Investment	157,450.91	150,000.00	7,450.91	4.97%
48115	Interest-General Investment	20,665.78	25,000.00	(4,334.22)	(17.34%)
48116	Interest-Section 125 & Health	320.45	1,303.00	(982.55)	(75.41%)
48117	Interest-Clerk of Courts	333.09	300.00	33.09	11.03%
48200	Rental Income	145,424.99	129,281.00	16,143.99	12.49%
48201	Rental Income- CSP/CCS	50,400.00	50,400.00		0.00%
48300	Gain/Loss-Sale of Property	(56,351.31)	21,000.00	(77,351.31)	(368.34%)
48301	Occupational Therapy Misc Rev		100.00	(100.00)	(100.00%)
48310	Gain/Loss-Sale of Fixed Assets	344.00		344.00	0.00%
48320	Gain/Loss-Sale of Surplus Property	1,121.94	500.00	621.94	124.39%
48340	Gain/Loss-Sale of Salvage and Waste	5,911.95	7,500.00	(1,588.05)	(21.17%)
48440	Insurance Recoveries-Other	922,571.84	412,000.00	510,571.84	123.93%
48500	Donations	2,195,726.07	5,817,773.00	(3,622,046.93)	(62.26%)
48501	Donations-Designated Projects	1,270.00	1,600.00	(330.00)	(20.63%)
48502	Donations-Veterans Loan Repayment	700.00		700.00	0.00%
48503	Donations-Services ATV Club	4,165.85	6,000.00	(1,834.15)	(30.57%)
48540	Donations & Contributions	128,494.64	121,607.00	6,887.64	5.66%
48830	Recovery of PYBD & Contractual Adj	56,765.79	32,000.00	24,765.79	77.39%
48860	Revenue from Meals	17,146.93	16,900.00	246.93	1.46%
48880	Food Vending Machine Income	4,816.00	4,500.00	316.00	7.02%
48900	Other Miscellaneous Revenue	73,499.04	45,800.00	27,699.04	60.48%
48901	Other/Miscellaneous Revenue	4,229.51		4,229.51	0.00%
48910	Vending/Cafeteria Revenue	5,983.50	4,600.00	1,383.50	30.08%
48920	Vending Machine Revenue	8,419.86	6,800.00	1,619.86	23.82%
48940	Canteen Income	39.00	250.00	(211.00)	(84.40%)
48960	FSP Parental Fees	3,948.93	1,200.00	2,748.93	229.08%
48970	Rental Income- NHC, Health Annex	16,896.36	16,896.00	0.36	0.00%
48980	Misc/Other Workshop Revenue	(167.00)	2,500.00	(2,667.00)	(106.68%)
48990	Other Operating Income	2,820.01	2,500.00	320.01	12.80%
48991	Copier Revenue	2,643.83	1,100.00	1,543.83	140.35%
	Total Miscellaneous	3,769,143.10	6,922,935.00	(3,153,791.90)	(45.56%)



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**County of Wood**  
**DETAILED INCOME STATEMENT W/SUBTOTALS**  
 All Funds  
 Saturday, December 31, 2016

	Actual	2016 Budget	Variance	Variance %
<b>Other Financing Sources</b>				
49110 Proceeds from Long-Term Debt		2,302,308.00	(2,302,308.00)	(100.00%)
49210 Transfer from General Fund	94,983.00	155,893.00	(60,910.00)	(39.07%)
49220 Transfer from Special Revenue	4,725,451.56	5,848,766.00	(1,123,314.44)	(19.21%)
49240 Transfer from Capital Projects	8,086.45		8,086.45	0.00%
49260 Transfer from Other Funds-Debt Service	132,290.36		132,290.36	0.00%
49270 Transfer from Internal Service	260,156.71	479,965.00	(219,808.29)	(45.80%)
Total Other Financing Sources	5,220,968.08	8,786,932.00	(3,565,963.92)	(40.58%)
<b>TOTAL REVENUES</b>	<b>97,343,324.59</b>	<b>109,250,411.00</b>	<b>(11,907,086.41)</b>	<b>(10.90%)</b>

**EXPENDITURES****General Government**

51000 General Government Outlay	(\$99,695.25)		\$99,695.25	0.00%
51120 Committees & Commissions	170,337.14	171,264.00	926.86	0.54%
51212 Circuit Court Branch I	327,207.21	370,828.00	43,620.79	11.76%
51213 Circuit Court Branch II	117,323.37	124,685.00	7,361.63	5.90%
51214 Circuit Court Branch III	116,832.82	117,679.00	846.18	0.72%
51215 Drug Court	224,037.92	229,848.00	5,810.08	2.53%
51217 Clerk of Courts-Divorce Mediation	14,037.50	15,000.00	962.50	6.42%
51220 Family Court Commissioner	101,043.43	102,455.00	1,411.57	1.38%
51221 Clerk of Courts	1,334,493.63	1,335,873.00	1,379.37	0.10%
51231 Coroner	131,043.31	134,821.00	3,777.69	2.80%
51310 District Attorney	269,927.08	273,435.00	3,507.92	1.28%
51315 Victim Witness Program	141,523.80	142,013.00	489.20	0.34%
51316 Task Force	702.79	900.00	197.21	21.91%
51320 Corporation Counsel	216,193.11	219,129.00	2,935.89	1.34%
51330 Child Support	903,733.88	973,742.00	70,008.12	7.19%
51420 County Clerk	300,423.15	313,844.00	13,420.85	4.28%
51424 County Clerk-Postage Meter	12,928.01	14,300.00	1,371.99	9.59%
51430 Health Benefit Payments	11,479,086.88	10,397,196.00	(1,081,890.88)	(10.41%)
51431 Health-Wellness	225,270.32	219,761.00	(5,509.32)	(2.51%)
51433 Human Resources-Labor Relations	34,377.53	41,200.00	6,822.47	16.56%
51435 Human Resources-Personnel	469,232.98	485,591.00	16,358.02	3.37%
51436 Human Resources-Programs	242.88	7,875.00	7,632.12	96.92%
51440 County Clerk-Elections	90,167.62	144,026.00	53,858.38	37.39%
51450 Data Processing	1,746,644.58	1,884,861.00	138,216.42	7.33%
51451 Voice over IP	159,293.01	161,000.00	1,706.99	1.06%
51452 PC Replacement	151,863.41	160,000.00	8,136.59	5.09%
51453 Co Clerk-Infom & Commun	12,662.23	18,600.00	5,937.77	31.92%
51510 Finance	276,051.16	276,289.00	237.84	0.09%
51520 Treasurer	424,155.26	437,755.00	13,599.74	3.11%
51550 Purchasing	49,952.47	55,774.00	5,821.53	10.44%
51590 Contingency		187,084.00	187,084.00	100.00%
51611 Bldg Maint-Courthouse and Jail	801,425.59	1,270,745.00	469,319.41	36.93%
51620 Bldg Maint-Courthouse Annex	3,861.49	10,377.00	6,515.51	62.79%
51630 Bldg Maint-Unified Svcs Building	59,313.58	85,448.00	26,134.42	30.59%
51640 Bldg Maint-Joint Use Building	7,477.32	16,991.00	9,513.68	55.99%
51650 Bldg Maint-Sheriff Lockup	2,834.79	11,480.00	8,645.21	75.31%
51660 Bldg Maint-CBRF's	13,674.34	44,096.00	30,421.66	68.99%
51670 Bldg Maint-River Block	117,483.57	500,000.00	382,516.43	76.50%
51710 Register of Deeds	388,695.10	393,980.00	5,284.90	1.34%
51711 Register of Deeds-Redaction	28,308.79	29,913.00	1,604.21	5.36%
51931 Property and Liability Insurance	451,694.54	619,461.00	167,766.46	27.08%
51933 Workers Comp Insurance	268,989.95	481,488.00	212,498.05	44.13%
51934 Sick Leave Conversion	330,511.30	500,000.00	169,488.70	33.90%
Total General Government	21,875,363.59	22,980,807.00	1,105,443.41	4.81%

**Public Safety**

52000 Public Safety Outlay	(40,810.43)		40,810.43	0.00%
52110 Sheriff-Administration	2,395,185.47	2,567,595.00	172,409.53	6.71%
52130 Radio Engineer	191,565.30	207,246.00	15,680.70	7.57%
52131 Sheriff-Indian Law Enforce	17,721.99	31,701.00	13,979.01	44.10%
52140 Sheriff-Traffic Police	2,782,055.54	2,943,462.00	161,406.46	5.48%
52150 Sheriff-Civil Svc Comm		1,000.00	1,000.00	100.00%

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**County of Wood**  
**DETAILED INCOME STATEMENT W/SUBTOTALS**  
 All Funds  
 Saturday, December 31, 2016

		2016 Actual	2016 Budget	Variance	Variance %
52510	Emer Mgmt-SARA Title III	44,814.72	47,317.00	2,502.28	5.29%
52520	Emergency Management	280,392.57	291,905.00	11,512.43	3.94%
52601	Dispatch	1,509,694.47	1,881,317.00	371,622.53	19.75%
52530	Emer Mgmt-Bldg Numbering	22,640.13	23,225.00	584.87	2.52%
52540	Emer Mgmt-Work Relief	149,106.25	149,132.00	25.75	0.02%
52710	Sheriff-Jail	2,293,660.71	2,432,568.00	138,907.29	5.71%
52712	Sheriff-Electronic Monitoring	81,342.00	123,188.00	41,846.00	33.97%
52713	Sheriff-PT Transp/Safekeeper	1,059,988.97	1,066,215.00	6,226.03	0.58%
52721	Sheriff-Jail Surcharge	3,792.18	165,000.00	161,207.82	97.70%
	<b>Total Public Safety</b>	<b>10,791,149.87</b>	<b>11,930,871.00</b>	<b>1,139,721.13</b>	<b>9.55%</b>
	<b>Public Works-Highway</b>				
53110	Hwy-Administration	251,674.74	278,315.00	26,640.26	9.57%
53120	Hwy-Engineer	222,214.18	222,318.00	103.82	0.05%
53191	Hwy-Other Administration	241,246.30	243,905.00	2,658.70	1.09%
53192	Hwy-Other Administration-Radio	950.00	1,074.00	124.00	11.55%
53193	Hwy-Other Administration	77,155.00	77,155.00		0.00%
53210	Hwy-Employee Taxes & Benefits	179,429.44	1.00	(179,428.44)	(17,942,844.00%)
53220	Hwy-Field Tools	(33,344.28)	3,506.00	36,850.28	1,051.06%
53230	Hwy-Shop Operations	303,039.78	308,114.00	5,074.22	1.65%
53232	Hwy-Fuel Handling	12,005.58	20,397.00	8,391.42	41.14%
53240	Hwy-Machinery Operations	991,161.78	1,836,491.00	845,329.22	46.03%
53260	Hwy-Bituminous Ops	305,381.55	281,442.00	(23,939.55)	(8.51%)
53262	Hwy-Bituminous Ops		121,718.00	121,718.00	100.00%
53266	Hwy-Bituminous Ops	2,640,968.22	3,366,717.00	725,748.78	21.56%
53270	Hwy-Buildings & Grounds	20,000.00	45,842.00	25,842.00	56.37%
53271	Hwy-Bldgs & Grounds-Wis Rapids	113,451.62	114,383.00	931.38	0.81%
53273	Hwy-Bldgs & Grounds-Marshfield	24,730.34	25,036.00	305.66	1.22%
53274	Hwy-Bldgs & Grounds-Pittsville	7,075.41	9,680.00	2,604.59	26.91%
53275	Hwy-Bldgs & Grounds-Salt Shed	2,872.08	2,871.00	(1.08)	(0.04%)
53310	Hwy-Maintenance CTHS	3,264.92	11,175.00	7,910.08	70.78%
53311	Hwy-Maint CTHS Patrol Sectn	1,211,222.34	1,320,811.00	109,588.66	8.30%
53312	Hwy-Snow Remov	923,769.66	931,274.00	7,504.34	0.81%
53313	Hwy-Maintenance Gang	97,809.00	97,809.00		0.00%
53314	Hwy-Maint Gang-Materials	1,253.12	1,432.00	178.88	12.49%
53315	Hwy-Maint Gang	8,351.49	9,545.00	1,193.51	12.50%
53320	Hwy-Maint STHS	1,316,918.35	1,171,372.00	(145,546.35)	(12.43%)
53323	Hwy-Maint STHS PBM	97,743.41	60,850.00	(36,893.41)	(60.63%)
53330	Hwy-Local Roads	1,183,440.10	1,171,690.00	(11,750.10)	(1.00%)
53340	Hwy-County-Aid Road Construction	465,766.82	476,788.00	11,021.18	2.31%
53341	Hwy-County-Aid Bridge Construction	53,933.70	205,824.00	151,890.30	73.80%
53490	Hwy-State & Local Other Services	618,579.12	615,918.00	(2,661.12)	(0.43%)
	<b>Total Public Works-Highway</b>	<b>11,342,063.77</b>	<b>13,033,453.00</b>	<b>1,691,389.23</b>	<b>12.98%</b>
	<b>Health and Human Services</b>				
54000	Hlth & Hum Svc Outlay	(151,869.83)		151,869.83	0.00%
54121	Health-Public Health	1,701,104.75	1,760,807.00	59,702.25	3.39%
54122	Health-WIC Program	343,228.36	348,951.00	5,722.64	1.64%
54128	Health-Public Health Grants	73,081.47	82,345.00	9,263.53	11.25%
54129	Humane Officer	30,446.32	30,499.00	52.68	0.17%
54130	Health-Dental Sealants	89,395.99	89,406.00	10.01	0.01%
54210	Edgewater-Nursing	4,605,601.67	5,046,810.00	441,208.33	8.74%
54211	Edgewater-Housekeeping	152,204.73	155,400.00	3,195.27	2.06%
54212	Edgewater-Dietary	736,969.96	790,613.00	53,643.04	6.78%
54213	Edgewater-Laundry	130,531.74	143,485.00	12,953.26	9.03%
54214	Edgewater-Maintenance	353,164.77	565,616.00	212,451.23	37.56%
54217	Edgewater-Activities	205,040.11	203,590.00	(1,450.11)	(0.71%)
54218	Edgewater-Social Services	136,421.31	133,745.00	(2,676.31)	(2.00%)
54219	Edgewater-Administration	677,468.26	695,233.00	17,764.74	2.56%
54315	Mental Health/AODA Ho Chunk	27,500.00	27,500.00		0.00%
54316	Mental Institutions State Charge	1,956.80	1,957.00	0.20	0.01%
54317	Human Services Crisis Stabilization	425,547.00	425,547.00		0.00%
54324	Norwood-SNF-CMI	906,526.13	889,946.00	(16,580.13)	(1.86%)

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**County of Wood**  
**DETAILED INCOME STATEMENT W/SUBTOTALS**  
 All Funds  
 Saturday, December 31, 2016

	2016			
	Actual	Budget	Variance	Variance %
54325 Norwood SNF TBI	835,624.60	816,553.00	(19,071.60)	(2.34%)
54326 Norwood-Inpatient	3,467,043.95	3,532,618.00	65,574.05	1.86%
54330 Norwood Nursing Administration	217,851.78	221,406.00	3,554.22	1.61%
54350 Norwood-Dietary	886,986.51	915,672.00	28,685.49	3.13%
54351 Norwood-Plant Ops & Maint	923,799.13	933,535.00	9,735.87	1.04%
54363 Norwood-Medical Records	186,914.84	191,738.00	4,823.16	2.52%
54365 Norwood-Administration	1,174,228.14	1,185,006.00	10,777.86	0.91%
54401 Human Services-Child Welfare	3,513,399.02	3,678,708.00	165,308.98	4.49%
54405 Human Services-Youth Aids	3,139,358.33	3,092,461.00	(46,897.33)	(1.52%)
54410 Human Services-Child Care	114,798.71	118,402.00	3,603.29	3.04%
54413 Human Services-Transportation	376,609.36	424,125.00	47,515.64	11.20%
54420 Human Services-ESS	1,192,162.65	1,205,386.00	13,223.35	1.10%
54425 Human Services-FSET	1,580,664.11	2,556,037.00	975,372.89	38.16%
54430 Human Services-FSET 50/50	186,655.22	641,186.00	454,530.78	70.89%
54435 Human Services-LIEAP	124,957.47	121,250.00	(3,707.47)	(3.06%)
54440 Human Services-Birth to Three	450,790.32	489,854.00	39,063.68	7.97%
54445 Human Services-Family Support	350,613.55	343,607.00	(7,006.55)	(2.04%)
54450 Human Services-Childrens Waivers	193,246.74	197,048.00	3,801.26	1.93%
54455 Human Services-CSP	521,342.62	538,082.00	16,739.38	3.11%
54460 Human Services-OPC MH	1,074,598.43	1,437,306.00	362,707.57	25.24%
54465 Human Services-CCS	1,518,627.09	1,524,665.00	6,037.91	0.40%
54470 Human Services-Crisis Legal Svc	626,670.24	618,960.00	(7,710.24)	(1.25%)
54475 Human Services-MH Contr COP	1,216,193.45	1,606,665.00	390,471.55	24.30%
54480 Human Services-OPC AODA	396,721.69	423,325.00	26,603.31	6.28%
54485 Human Services-OPC Day Treatment	73,315.30	69,783.00	(3,532.30)	(5.06%)
54490 Human Services-AODA CBRF	260,372.82	240,441.00	(19,931.82)	(8.29%)
54495 Human Services-AODA Contract	43,423.00	119,900.00	76,477.00	63.78%
54500 Human Services-Administration	3,045,650.68	3,095,873.00	50,222.32	1.62%
54611 Aging-Committee on Aging	198,369.83	198,278.00	(91.83)	(0.05%)
54674 Aging-Trust Fund Schmidt	299.76		(299.76)	0.00%
54710 Veterans-Veterans Relief	3,861.31	4,161.00	299.69	7.20%
54720 Veterans-Veterans Service Officer	307,111.45	314,100.00	6,988.55	2.22%
54730 Veterans Relief Donations	24.00	300.00	276.00	92.00%
54740 Veterans-Care of Veterans Graves	2,865.00	2,865.00		0.00%
54750 Veterans-WDVA Grant	11,048.22	11,500.00	451.78	3.93%
<b>Total Health and Human Services</b>	<b>38,660,518.86</b>	<b>42,262,246.00</b>	<b>3,601,727.14</b>	<b>8.52%</b>
<b>Culture, Recreation and Education</b>				
55000 Cul, Recre & Ed Outlay	23,183.44		(23,183.44)	0.00%
55112 County Aid to Libraries	852,801.20	852,801.00	(0.20)	0.00%
55210 County Parks	1,790,060.44	1,790,153.00	92.56	0.01%
55441 Maintenance Snowmobile Trails	67,230.75	67,925.00	694.25	1.02%
55442 ATV Maintenance	10,515.70	12,715.00	2,199.30	17.30%
55460 Marshfield Fairgrounds	25,000.00	25,000.00		0.00%
55620 UW-Extension	469,336.26	506,011.00	36,674.74	7.25%
55630 UW-Extension Center-Marshfield	160,077.38	163,452.00	3,374.62	2.06%
55650 UW-Extension Junior Fair	32,000.00	32,000.00		0.00%
55660 UW-Extension Projects	30,932.44	52,648.00	21,715.56	41.25%
55661 UW-Ext Farm Technology Days	20,000.00	20,000.00		0.00%
<b>Total Culture, Recreation and Education:</b>	<b>3,481,137.61</b>	<b>3,522,705.00</b>	<b>41,567.39</b>	<b>1.18%</b>
<b>Conservation and Development</b>				
56000 Cons & Dev Outlay	(18,553.22)		18,553.22	0.00%
56111 State Forestry Roads	2,000.00	3,000.00	1,000.00	33.33%
56121 Land Conservation	134,354.47	137,973.00	3,618.53	2.62%
56122 DATCP Grant	307,905.50	356,880.00	48,974.50	13.72%
56123 Wildlife Damage Abatement	89,285.86	115,476.00	26,190.14	22.68%
56125 Non-Metalic Mining Reclamation	34,555.76	36,522.00	1,966.24	5.38%
56127 Don Aron Memorial Fund	21,007.64	25,150.00	4,142.36	16.47%
56310 County Planner	328,856.21	347,036.00	18,179.79	5.24%
56320 Land Record	128,416.70	265,344.00	136,927.30	51.60%
56340 Surveyor	34,269.35	44,750.00	10,480.65	23.42%
56730 Transp & ED-Airport Aid	15,000.00	15,000.00		0.00%
56740 Payment in Lieu of Tax	77,344.60	77,345.00	0.40	0.00%

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**County of Wood**  
**DETAILED INCOME STATEMENT W/SUBTOTALS**  
 All Funds  
 Saturday, December 31, 2016

	Actual	2016 Budget	Variance	Variance %
56750 Transp & Economic Develop	107,500.00	154,110.00	46,610.00	30.24%
56780 CDBG-ED	30,889.16	45,000.00	14,110.84	31.36%
56911 State Wildlife Habitat	977.00	2,100.00	1,123.00	53.48%
56912 County Forests State Aid		50,000.00	50,000.00	100.00%
56913 Park & Forestry Capital Proj	487,255.83	541,330.00	54,074.17	9.99%
56943 Private Sewage System	189,488.01	257,673.00	68,184.99	26.46%
Total Conservation and Development	1,970,552.87	2,474,689.00	504,136.13	20.37%
<b>Capital Outlay</b>				
57140 Cap Projects-Gen Gov Land	191,513.44	200,000.00	8,486.56	4.24%
57230 Cap Projects-Public Safety	64,793.61	72,875.00	8,081.39	11.09%
57310 Highway Capital Projects	4,690,086.34	4,950,000.00	259,913.66	5.25%
57640 UW Remodeling/Construction	2,311,588.41	6,675,638.00	4,364,049.59	65.37%
57930 Depreciation & Amortization	478,020.67		(478,020.67) (X)	0.00%
57940 Depreciation & Amortization	305,597.04		(305,597.04) (X)	0.00%
Total Capital Outlay	8,041,599.51	11,898,513.00	3,856,913.49	32.42%
<b>Debt Service</b>				
58110 Debt Service Principal-Gen Gov		2,000,000.00	2,000,000.00	100.00%
58140 Debt Service Principal-Highway	21,466.66	1,192,983.00	1,171,516.34	98.20%
58210 Debt Service Interest-General Gov	27,190.29	10,204.00	(16,986.29) (X)	(166.47%)
58240 Debt Service Interest-Highway	314,773.05	310,149.00	(4,624.05) (X)	(1.49%)
58250 Debt Ser Interest-Recreation & Ed	861.06		(861.06) (X)	0.00%
58295 Paying Agent & Fiscal Charges	53,049.46	146,050.00	93,000.54	63.68%
Total Debt Service	417,340.52	3,659,386.00	3,242,045.48	88.60%
<b>Other Financing Uses</b>				
59210 Transfers to General Fund	4,820,434.56	6,199,420.00	1,378,985.44	22.24%
59230 Transfers to Debt Service	268,243.16		(268,243.16)	0.00%
59260 Transfer to Enterprise	132,290.36		(132,290.36)	0.00%
Total Other Financing Uses	5,220,968.08	6,199,420.00	978,451.92	15.78%
<b>TOTAL EXPENDITURES</b>	<b>101,800,694.68</b>	<b>117,962,090.00</b>	<b>16,161,395.32</b>	<b>13.70%</b>
<b>NET INCOME (LOSS) *</b>	<b>(4,457,370.09)</b>	<b>(8,711,679.00)</b>	<b>4,254,308.91</b>	<b>(48.83%)</b>

✓ - exceeds budget - potential audit finding

(X) - not required to present as budget & actual on audited financials - no audit finding

x - NS community groupings within budget