

AGENDA
PUBLIC SAFETY COMMITTEE

DATE: March 9, 2020
TIME: 9:00 a.m.
LOCATION: Wood County Health and Annex
1600 N Chestnut Ave
Marshfield, WI

1. Call meeting to order
2. Review minutes of February 10, 2020 Public Safety Committee Meeting
3. Public comments, now or at the time the item is taken up
4. **Set date, time and location of next meeting (April 13, 2020 9:00 a.m. Wis. Rapids)**
5. **Communications Department**
 - (a) Communications February 2020 Claims
 - (b) Communications Report
 - (c) Amended Resolution
6. **Emergency Management Department**
 - (a) Emergency Management February 2020 Claims
 - (b) Emergency Management Activity Report
7. **Dispatch Department**
 - (a) February 2020 Claims
 - (b) Dispatch Report
 - (c) Phones
8. **Coroner**
 - (a) Coroner Report
 - (b) February 2019 Claims
9. **Humane Officer**
 - (a) Humane Officer Report
10. **Sheriff's Department**
 - (a) Correspondence
 - (b) Recognize Deputy Alesha Brundidge
 - (c) Wood County Rescue
 - (d) Crime Stoppers
 - (e) K-9 Project
 - (f) February 2019 Claims
 - (g) Hiring Process
 - (h) Resolution for Carryover from 2019 Budget
 - (i) Resolution for Out of State Travel for Sheriff to Attend Training
 - (j) Snowmobile/ATV Patrol
 - (k) Overtime
 - (l) Courthouse Security
 - (m) Jail Items:
 - (i) Inmate Daily Population
 - (ii) EMP
 - (iii) Safekeeper Housing Numbers
 - (iv) Kitchen Report
 - (v) Maintenance
 - (vi) Inmate Programs
 - (vii) New Jail Study
 - (viii) Jail Inspection
11. February 2020 Claims: Communications, Emergency Management, Dispatch, Sheriff, Coroner and Humane Officer
12. Agenda items for next meeting
13. Pursuant to Wisconsin State Statute 19.85(1)(g), the Committee may go into closed session to confer with counsel regarding the Reichert litigation.
14. Return to Open Session
15. Adjourn

Minutes of the Wood County Public Safety Committee

DATE: February 10, 2020

PRESENT: Dennis Polach, Joe Zurfluh, Mike Feirer, Bill Winch, Dawn Urban

EXCUSED:

NOT

PRESENT:

OTHERS Steve Kreuser, Scott Brehm, Randy Dorshorst, Shawn Becker, Lori Heideman,

PRESENT: Kelli Trzinski, Erik Engel, Nanci Olsen, Ted Ashbeck, Bill Clendenning, Reuben VanTassel, Quentin Ellis

LOCATION: Wood County Courthouse Room 114

1. Call to Order:

Dennis Polach called the meeting to order at 9:02 a.m.

2. Review minutes of January 13, 2020 meeting:

Motion by Zurfluh, second by Feirer to approve the minutes of the January 13, 2020 meeting as presented. Motion carried unanimously.

3. Public Comments:

No Public Comments.

4. Set date, time and location of next meeting:

March 9, 2020

9:00 a.m.

Wood County Annex

5. Communications Department:

a. Communications January 2019 Claims:

The Committee reviewed the Communications January 2019 claims. Erik answered questions about the credit card compromise.

b. Communications Report:

Erik talked to the committee about the microwave update.

c. Resolution for Carryover

Motion by Feirer, second by Urban to amend 2020 budget to include monies that were budgeted in 2019 for microwave replacement, but were not used during that budget cycle. Motion carried unanimously.

6. Emergency Management Department

a. Emergency Management January 2019 Claims:

The Committee reviewed the Emergency Management January 2019 claims.

b. Emergency Management Activity Report:

The committee reviewed the Emergency Management report. Steve stated money is coming in from FEMA for the municipalities effected by the storm this summer. He stated his department will be responsible for giving the money to the municipalities.

7. Dispatch Department:

a. January 2019 Claims:

The Committee reviewed the Dispatch January 2019 Claims.

b. Dispatch Report:

The Committee reviewed the Dispatch report. Lori stated last Thursday, February 6, 2020, 27 applicants took the dispatcher test. She stated she will be hiring three dispatchers. She stated they will train two of them right away and after a month they will train the last one. She stated she hopes to be at full staff by the end of summer.

c. Phones

Lori stated everything is going good with her phones at this time.

d. End of Year Reports

Lori reviewed her end for the year reports with the committee.

8. Coroner:

a. Coroner Report:

The Committee reviewed the Coroner report.

b. January 2019 Claims:

The Committee reviewed the Coroner January 2019 claims.

9. Humane Officer:

a. Humane Officer Report:

The Committee reviewed the Human Officer Report.

10. Public Safety Committee Members Paid Per Diems for Jail Tours:

Motion by Polach, second by Feirer to allow Public Safety Committee Members to get paid per diems for jails tours they have attended or will attend in the future. Motion carried unanimously.

11. Sheriff's Department:

a. Correspondences:

Sheriff Becker stated eight members of the Sheriff's Department participated in the Polar Plunge at the Ridges. He stated they raised over \$5000 for Special Olympics.

Sheriff Becker wanted to thank the Riverkings Hockey Association for raising over \$2000 for Sgt. Nate Dean's family to help with his wife's battle with cancer.

Sheriff Becker stated Men in the Kitchen will be held on February 29, 2020. He stated he and members of the department will be cooking in this year's event that benefits the Family Center.

b. Recognizing CO April Krejcarek:

Sheriff Becker stated on February 4, 2020 CO April Krejcarek and corrections staff prevented a suicide in the jail. Sheriff Becker wanted her and the staff recognized by the committee.

c. Offer to Help Oversee the Criminal Coordinator:

Sheriff Becker volunteered the Sheriff's Department to help with the new Criminal Justice Coordinator position. He stated the Department could help oversee the position for six months and see that expectations are being met and the Position is receiving the help it needs.

d. COPS Grant Opportunity:

Sheriff Becker stated there is an opportunity to apply for a COPS Grant. He said this grant pays out up to \$125,000 over a three-year period. He stated there are two opportunities he would like to look at if approved to apply for the grant; another drug investigator or a Crisis Intervention Officer.

Sheriff Becker shared some drug statistics with the Committee, which included drug arrests and overdose deaths, as well as welfare checks and suicides. He pointed out the large increase in drug arrests and overdose deaths from years 2015 to 2019. He mentioned from the years 2015 to 2016 drug arrests nearly doubled. Furthermore, Sheriff Becker pointed out from the

years 2018 to 2020 deputies responded to over 1600 welfare checks. Either position would be an asset to Wood County.

Motion by Feirer, second by Urban to allow the Sheriff's Department to apply for the COPS Grant. Motion carried unanimously.

- e. Approval of Out of State Training for Lt. Scott Saeger Dept. of Homeland Security Leadership Academy in Glynco Georgia-Free Training, no cost to the County:**

Motion by Feirer, second by Winch to allow Lt. Scott Saeger to attend the Homeland Security Leadership Academy on March 3 to March 13, 2020 with no cost to the County or the Department.

- f. Medical and Mental Health Provider for Jail:**

Sheriff Becker discussed with the committee the need for new Medical and Mental Health Providers as the current provider abruptly ended contractual services. The County is obligated by statute to provide these services for inmates. He stated the Department has decided to go with Aspirus Behavioral Health and Southern Health Partners for services. Sheriff Becker stated both companies are willing to hire the existing medical and mental health staff.

Chief Deputy Dorshorst stated there will be a budget shortfall due to the new medical and mental health contracts. He asked the committee to consider rolling over approximately \$80,000 of excess money from the 2019 budget to the 2020 budget to cover the unexpected costs of the new contracts.

Motion by Feirer, second by Winch to prepare a resolution for March's meeting to bring the excess money from the 2019 budget to the 2020 budget.

- g. Wood County Rescue:**

The Committee reviewed the Wood County Rescue report.

- h. Crime Stoppers:**

The Committee reviewed the Crime Stoppers report.

- i. K-9 Project:**

The Committee reviewed the K9 report. Sheriff Becker stated Whitetails Unlimited was giving the Department a \$10,000 donation towards the K-9 program. Eye Clinic of Wisconsin donated \$750. Sheriff Becker said the Department is looking to add another K9 this fall. He further stated that adding another K9 would be a good way to help address the current drug issues in Wood County. He praised LT Hoogesteger's fund raising efforts.

- j. January 2019 Claims:**

The Committee reviewed the January 2019 claims.

k. Hiring Process:

Sheriff Becker stated 10 names will be going to the Civil Service Commission.

l. STH 54 Town of Grand Rapids Speed Limit Reduction Resolution

Motion by Feirer, second by Urban to recommend DOT lower the speed limit on STH 54 in the area of the intersection 80th Street, Town of Grand Rapids, Wood County. Motion carried unanimously.

m. Snowmobile/ATV Patrol:

The Committee reviewed the Snowmobile/ATV Patrol report. Sheriff Becker stated the snowmobile trails are not open at this time, but should be open soon.

n. Overtime:

The Committee reviewed the overtime reports.

o. Courthouse Security:

The Committee reviewed the Courthouse Security report.

p. Jail Items:

- i. Inmate Daily Population-Reviewed
- ii. EMP-Reviewed
- iii. Safekeeper Housing Numbers-Reviewed
- iv. Kitchen Report-Reviewed-Captain Ashbeck and Sheriff Becker shared with the Committee that a new food service contract has been signed with Trinity Foods. They started service on February 1, 2020.
- v. Maintenance – Sheriff Becker stated the plumbing is the biggest issue in the jail at this time.
- vi. Inmate Programs-Sheriff Becker stated Smart Recovery will be graduating six inmates from the program. He stated Three Bridges will continue to monitor the inmates once they are released from the facility.
- vii. New Jail Study-Sheriff Becker stated they toured Green Lake County Jail on January 10, 2020. He said Supervisors Winch, Leichtnam and Polach also attended. He said they toured Eau Claire County Jail on January 17, 2020 and Supervisors Winch, Leichtnam, Clendenning, Polach and Fischer attended along with Ashley Normington from the Health Department. He said they toured Waupaca County Jail on January 30, 2020 and Supervisors Winch and Polach attended this tour along with Amelia Harju who is doing a fellowship with the Health Department. He stated all of the facilities are pod style. He stated a big difference between the facilities is the programming accommodations at the facilities.

Sheriff Becker stated they had a conference call with Venture Architects on February 5, 2020. He stated the planning step/space needs will be done in May with the cost step being completed in June. He stated there will be four options. He said Supervisors Winch and Polach as well as Reuben VanTassel participated in the conference call.

12. January 2019 Claims: Communications, Emergency Management, Dispatch, Sheriff, Coroner, and Humane Officer:

Motion by Zurfluh, second by Feirer to approve the January 2019 claims of all Public Safety Committee Departments. Motion carried unanimously.

13. Agenda Items for Next Meeting:

Nothing at this time.

14. Adjourn

Meeting adjourned at 11:05 a.m. by Vice Chair Dennis Polach

Minutes taken by the Wood County Sheriff's Department

Committee Report
County of Wood

Report of claims for: Communications

For the period of: Feb 2020 Posted to 2019

For the range of vouchers: 10190084 - 10190084 10190086 - 10190087

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
10190084	CITY OF NEKOOSA TREASURER	Shared tower rent 4th Qtr	12/31/2019	\$5,282.93	P
10190086	AVIAT US INC	Norwood Microwave Upgrade Proj	12/28/2019	\$119,670.00	P
10190087	AVIAT US INC	Norwood Microwave Upgrade Proj	12/27/2019	\$5,963.00	P
Grand Total:				\$130,915.93	

Signatures

Committee Chair: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____

Committee Member: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____

Committee Report
County of Wood

Report of claims for: Communications

For the period of: Feb 2020

For the range of vouchers: 10200005 - 10200011

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
10200005	MARSHFIELD UTILITIES	Power for Marshfield Tower	01/31/2020	\$249.24	P
10200006	OAKDALE ELECTRIC CO	Power for Dexter Tower	01/30/2020	\$168.06	P
10200007	WATER WORKS & LIGHTING COMM	Power for Rapids Tower	01/28/2020	\$202.85	P
10200008	ALLIANT ENERGY/ WP&L	Power for Nekoosa Tower	01/31/2020	\$249.76	P
10200009	ALLIANT ENERGY/ WP&L	power for Bluff Tower	02/03/2020	\$319.73	P
10200010	US BANK	Credit Card Charges	02/18/2020	\$182.22	P
10200011	ALLIANT ENERGY/ WP&L	Power Sherry Tower	02/21/2020	\$135.45	P
Grand Total:				\$1,507.31	

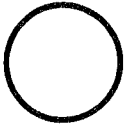
Signatures

Committee Chair: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____

Committee Member: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____

Wood County Communications Department
Activity Report
February 2020

1. Worked with the Network Engineer and Network Administrator from IT on a new IP address scheme for the new microwave links.
2. Updated dispatch console programming for several MABAS card changes.
3. Corresponded with Wisconsin Rapids PD on some radio loop lines that run between the Courthouse and City Hall, as Solarus is making changes to some of their equipment.
4. Worked with Corporation Counsel to provide more information to Savion in response to received proposed changes on proposed solar Farm contract.
5. Obtained a radio quote for the Sheriff's Department, and then later ordered the radio.
6. Provided paging information to Marshfield Fire Department's vendor for some new equipment that they are purchasing.
7. Discussed a planned power outage at the River Block building with the Maintenance and IT Departments.
8. Worked on the configuration of the radio PC in the Emergency Operations Center.
9. Completed job description questionnaire (JDQ) for Human Resources.
10. Ongoing communication with vendor regarding upgrades to point-to-point links from Wisconsin Rapids to Norwood.
11. Received 16 Prior Coordination notice requests for new microwave licenses.
12. Completed Knowbe4 security training.
13. Attended NEWCOM, Department Head, Executive Committee, and County Board meetings



RESOLUTION#

Introduced by
Page 1 of 1

Public Safety Committee and Executive Committee

Motion: Adopted: ☐
1st _____ Lost: ☐
2nd _____ Tabled: ☐
No: _____ Yes: _____ Absent: _____

Number of votes required:

☐ Majority ☒ Two-thirds

Reviewed by: PAK, Corp Counsel

Reviewed by: EN, Finance Dir.

INTENT & SYNOPSIS: To amend the 2020 budget to include monies that were amended in Resolution 20-2-4 to the wrong function for microwave replacements.

FISCAL NOTE: No additional cost to Wood County. The monies were amended to the wrong function.

	<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Urban, D			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

57213	Capital Projects		
			\$120,105
52130	Radio Engineer Equip	\$120,105	

WHEREAS, the budget resolution 20-2-4 named the incorrect function of 52130,

THEREFORE BE IT RESOLVED, to amend the Radio Engineer budget in 2020 (57213) by adding the unspent monies from the 2020 budget which have been placed in the Radio Engineer Equip account (52130)

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats 65.90(5) the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

60a

Committee Report

County of Wood

Report of claims for: Emergency Mgmt

For the period of: Feb 2020

For the range of vouchers: 13200006 - 13200012

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
13200006	AMAZON CAPITAL SERVICES	Shelf	02/02/2020	\$48.68	P
13200007	CHARTER COMMUNICATIONS	Cable Services	02/20/2020	\$135.49	P
13200008	OFFICE DEPOT	Office supplies	02/06/2020	\$19.91	P
13200009	WRIGHTS CAP LLC	Trailer hitch	02/06/2020	\$545.00	P
13200010	AMAZON CAPITAL SERVICES	CIP-Projector screen	02/13/2020	\$231.93	P
13200011	US BANK	Credit Card Charges	02/18/2020	\$295.96	P
13200012	RAPIDS RENTAL & SUPPLY	Work Relief Supplies	02/21/2020	\$90.18	P
Grand Total:				\$1,367.15	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

COUNTY EMERGENCY MANAGEMENT

February 2020 Activity Report

REPORTED TO COMMITTEE: 3/9/2020

1. WARNING & COMMUNICATIONS

- a. Sent out packets of information to City/Village/Town leaders on damage documentation for the upcoming spring thaw.
- b. Worked with Arpin and Babcock on siren issues

2. FEDERAL/STATE FUNDING

- a. Received some reimbursement money from FEMA for a few of the Townships affected by the July 2019 storms.

3. TRAINING

- a. Director gave a presentation to the Port Edwards board regarding ICS structure, and how to document damage for reimbursement.
- b. Working with both the Marshfield and Wisconsin Rapids United Way on updating and conducting Volunteer Reception Center training.
- c. Northeast Area training on strategic planning.
- d. Worked with the State regarding VIP visits when there is damage in our jurisdiction.
- e. Director worked with State officials in planning for the potential spring floods.

4. EMERGENCY MANAGEMENT PLANNING

- a. Emergency Preparedness Coordinator and Director attended a meeting with the IT Department to discuss Mondopad replacement options on February 10, 2020.
- b. Staff attended a virtual conference regarding the high water levels in the Great Lakes region.
- c. Emergency Preparedness Coordinator worked on the continuation of the ESF updates.

5. MISCELLANEOUS

- a. Meetings attended:

Northeast Area Meeting

Director

Feb. 11, 2020

Public Safety Committee
County Board

Director/EPC
Director

Feb. 10, 2020
Feb. 18, 2020

- b. Director and Administrative Assistant attended the Traffic Safety Commission meeting on February 26, 2020.

6. BUILDING NUMBER IDENTIFICATION

a. Determined and Installed

Eleven new addresses were determined in the month of February, one each in Marshfield, Auburndale, Rudolph and 8 in Saratoga.

February 2020 Determined-To-Date	13
February 2020 Receipts	\$ 0
February 2020 Year-To-Date	\$ 0
February 2019 Determined-To-Date	7
February 2019 Receipts	\$ 0
February 2019 Year-To-Date	\$ 0

- a. Turned over preliminary addresses to Ruesch Company for an 8 occupant duplex in the Town of Saratoga.
- b. Met with GIS Coordinator regarding addressing.
- c. Attended WLIA Conference
- Next Generation 911 Workshop
 - Hands on ARC GIS computer lab

7. WORK RELIEF

- a. 12 participants signed up for the work program
- b. 9 participants completed the program.
- c. Assisted with ceiling demolition project at Alexander Field.
- d. Assisted Parks on various projects.
- e. Cut and split firewood at 17th Ave EM shop
- f. Completed weekly courthouse and riverblock recycling

- g. Assisted Maintenance with shoveling
- h. Assisted with projects at the South Wood County Rec. Center
- i. Completed mass mailing for UW Extension
- j. Moved furniture for Human Services
- k. Assisted Maintenance with demolition on the 3rd floor of the courthouse for future District Attorney office
- l. Shoveled tax dedeed properties throughout the county
- m. Delivered file cabinets to the Rudolph Town Hall
- n. Transferred furniture from Cornerstone to Riverblock

2020 YEAR-TO-DATE TOTALS

Total Hours Worked	2261.5
Dollar Amount	\$18, 092.00

2019 YEAR-TO-DATE TOTALS

Total Hours Worked	2813.20
Dollar Amount	\$ 22,505.60



Wood County

WISCONSIN

Emergency
Management
Department

Feb 2020

Activity Summary

Work Referrals - Hours

Gender	Gender Count	Hours	Billed Amount
M	10	457.50	\$1,484.25
F	8	240.00	\$921.75
		697.50	\$2,406.00

Current Work Projects

Job Name	Location Name	Agency Name	Hours	Billed Amount
Assist With Projects	Alexander Field	Airport	52.500	\$262.50
Assist With Projects	Courthouse	Maintenance	49.500	\$247.50
Assist With Projects	North Park	Parks Dept.	15.000	\$22.50
Assist With Projects	Powers Bluff	Parks Dept.	52.500	\$78.75
Assist With Projects	South Park	Parks Dept.	60.000	\$90.00
Clean/Repair	Em Shop	Emerg. Manage.	201.500	\$1,007.50
Clean/Repair	Powers Bluff	Parks Dept.	46.500	\$69.75
Cleaning	Em Shop	Emerg. Management	9.000	\$45.00
Cut Wood	South Park	Parks Dept.	135.000	\$202.50
Move Furniture	Riverblock	Human Services	10.000	\$50.00
Recycling	Courthouse	Maintenance	29.000	\$145.00
Shovel Snow	Courthouse	Maintenance	7.000	\$35.00
Shovel Snow	Tax Deed Property	Treasurer's Office	30.000	\$150.00
				\$2,406.00

7a

Committee Report

County of Wood

Report of claims for: Dispatch

For the period of: Feb 2020

For the range of vouchers: 08201003 - 08201006

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
08201003	LEXISNEXIS RISK SOLUTIONS	Monthly Charges	01/31/2020	\$101.50	P
08201004	LANGUAGE LINE SERVICES	Over the Phone Interpretations	01/31/2020	\$61.18	P
08201005	OUTFITTER SATELLITE	Satellite phone charges	02/15/2020	\$67.85	P
08201006	US BANK	Credit Card Charges-Equipment	02/18/2020	\$543.33	P
Grand Total:				\$773.86	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

7a

Committee Report

County of Wood

Report of claims for: Dispatch

For the period of: Feb 2020 Posted to 2019

For the range of vouchers: 08191091 - 08191091

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
08191091	WOOD TRUST BANK	Credit card- Equipt	12/31/2019	\$3,586.82	P
Grand Total:				\$3,586.82	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



Wood County WISCONSIN

DISPATCH
CENTER

76

Dispatch Activity Report

February 2020

Submitted by: Lori Heideman

1. Open records
2. Child support grant number. (created the productive rate as well as computed the numbers from January)
3. Finished up with employee discipline
4. Gave a tour of dispatch to fire fighters
5. Wood County Law enforcement executives meeting
6. Work on strategic planning
7. Wisconsin Land and information Association meeting
8. Public safety meeting
9. Crimestoppers meeting
10. County Board meeting
11. Strategic planning meeting with County Board
12. Met with Wis. Rapids Fire department to address some issues
13. Assisted Wis Rapids fire department with some accreditation issues that were address (provided paperwork)
14. Interviewed 24 candidates for three positions
15. Department head meeting
16. Worked with HR to set up the sit ins of the 11 candidates we selected to proceed with the hiring process
17. I team meeting with human services
18. Worked on my JDQ
19. Assisted with the leads and dispatchers JDQ's
20. Had a leads meeting-discussed our training program and what we will need for the 3 people we will be hiring
21. Researched information on grain bin rescues for a directive that I am currently working on.
22. Assisted in the dispatch center when we were short staffed
23. Consulted with fire departments and health department on protocol/line of questioning for the coronavirus

24. We are set to host training at the end of this month-we have been getting the information out to surrounding counties/agencies that may be interested. This also had to be set up with the instructors coming in.



Wood County

WISCONSIN

OFFICE OF CORONER

SCOTT D. BREHM

DATE: March 1, 2020
TO: Wood County Public Safety Committee
FROM: Scott D. Brehm, Wood County Coroner
SUBJECT: Monthly Activity Report

The following is a list of services rendered by the Wood County Coroner's Office for January 2019:

Deaths in Wood County.....	102
Calls for Service.....	92
Sudden/Suspicious Deaths and Falls.....	23
Traffic Fatalities.....	1
Suicides.....	0
Drownings.....	0
Fire Fatalities.....	0
Homicides.....	0
Suspected Overdoses.....	1
Death Certificates Signed.....	23
Cremation Permits Signed.....	78
Autopsies Performed.....	2
Disinterments.....	0

Remarks: 1 Suspected OD Autopsy, 1 Medical Autopsy.

Respectfully Submitted,

Scott D. Brehm
Wood County Coroner

Committee Report

County of Wood

Report of claims for: CORONER

For the period of: FEBRUARY 2020

For the range of vouchers: 36200002 - 36200006

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
36200002	AMERICAN MESSAGING	PAGERS	02/01/2020	\$15.00	P
36200003	AXIS FORENSIC TOXICOLOGY INC	DRUG PANEL - D ANDERSON	01/26/2020	\$232.00	P
36200004	NMS LABS	TOXICOLOGY - LANGE, WYPYCH	01/31/2020	\$420.00	P
36200005	RITCHAY FUNERAL HOME	CREMATION - BRAUN	02/05/2020	\$750.00	P
36200006	AXIS FORENSIC TOXICOLOGY INC	DRUG PANEL - ROBERTS	02/09/2020	\$239.00	P
Grand Total:				\$1,656.00	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

EMPLOYEE NAME: Nanci Olson

Monthly Time Report

DEPARTMENT: Wood County Humane Officer

1/26/2020 THROUGH 2/8/2020

APPROVED BY: Public Safety Committee

Date	Incident #	Per Diem	Mileage	Start Time	End Time	Total Hours	Description
01/26/20		\$50.00	0	3p	7p	4.00	Reports
01/26/20	GR301	\$50.00	12	9a	11a	3.00	Follow Up
01/27/20	WR1910	\$50.00	18	8a	11a	3.00	Dog Bite
01/28/20	WR1910	\$50.00	18	8a	11a	3.00	Dog Bite
01/28/20	WC1518	\$50.00	88	12p	3p	3.00	Cat Bite
01/28/20	WC1518	\$50.00	88	9a	1p	4.00	Cat Bite
01/29/20	WR2016	\$50.00	16	5p	8p	3.00	Dog Bite
01/29/20	WR2016	\$50.00	16	2p	4p	2.00	Dog Bite
01/29/20	WC1035	\$50.00	60	9a	12p	3.00	Welfare
02/03/20	WC1035	\$50.00	60	2p	5p	3.00	Welfare
01/30/20	WR468	\$50.00	0	8a	11a	3.00	Reports
01/31/20	WC1653	\$50.00	50	1p	5p	4.00	carcass
02/02/20	WC1653	\$50.00	50	8a	11a	3.00	carcass
02/08/20	WC1653	\$50.00	50	1p	4p	3.00	carcass
01/31/20	WC1708	\$50.00	18	9a	12p	3.00	Dog Bite
02/02/20	WR2350	\$50.00	14	12p	2p	2.00	Dog Bite.
02/02/20	GR407	\$50.00	8	3p	6p	3.00	Dog Bite
02/04/20	WC1954	\$50.00	86	5p	8p	3.00	Dog Bite
02/05/20	WC1954	\$50.00	86	8a	11a	3.00	Dog Bite
02/07/20	WR2878	\$50.00	18	6p	9p	3.00	neglect
02/08/20	WR2878	\$50.00	18	9a	12p	3.00	neglect
TOTAL		\$1,050.00	774			64.00	\$445.05

Per Diem: 101-3901-54129-000-101
 Mileage: 101-3901-54129-000-331

(Mileage Check)

Dept. Head Humane Officer Nanci Olson
January 26th – February 8th 2020

1-26; Reports

1-26; GR301 Follow up on proper Quarantine for a Dog bite. 12

1-27,28; WR1910 A pitbull type dog was loose near Gaynor and 21st Ave. and attacked a German Shepherd that was being walked by it's owner. A person driving past stopped and attempted to pull the two dogs apart, getting bit on the thumb by the Pitbull. The Pitbull was taken to the Humane Society for quarantine. The following day I was able to obtain information on a possible owner of the dog. Case Open. 18,18

1-28,29; WC1518 An owner of a cat was bit as she believed the cat got sick of being pet. 88,88

1-28,29; WR2016 A Groomer @ 400 block of Grove Ave. was bit by one of her customers dogs. She believe the small dog was scared and recommended that the dog be sedated prior to any grooming in the future. 16,16

1-29,2-3; WC1035 Welfare concerns regarding 3 dozen plus dogs/puppies, frozen water, improper dog houses. Open case until plastic dog houses are replaced with wood. 60,60

1-30; WR468 Typed Report regarding: The Pit Bull got loose, went under the neighbors fence and attacked a Great Dane causing serious injuries. 0

1-31,2-2,8; WC1653 Complainants found a dozen dead cattle across the street from their home in a neighbors poll-shed @ 7000 block of Apple Road. In my opinion the carcasses of the cows, steers and calves were not in well enough condition to be sure on how they had died. The owner was advised to moved them out of the shed and to bury or compost them asap. I looked on the County interactive map and advised the owner that some of his nearby land was near wetlands and to not bury them there. He did remove them from that shed and hauled them down the road to his other property to them. Recently this owner has had all of his other cattle shipped prior to the complaint on the carcasses. 50,50,50

1-31; WC1708 Owner was bit by his dog while at the veterinarians office during an exam. 18

2-2; WR2350 A Child was bit @ 200 12th St. S., by the family dog on her left cheek. Mom states the child was playing aggressively with the dog. 14

2-2; GR407 A Child was bit @ 7000 Whitrock Ave. by the family dog when the child was too close to the dog when the dog was eating a bone. 8

2-4,5; WC1954 A dog owner was bit in the hand by his dog. 86,86

2-7,8; WR2878 Animal neglect @ 100 block of Round Oak Ct. Sanitation concerns, it was hard to breath in the home due to high concentrated levels of urine. The three dogs, a Beagle, a German Shepherd and a black Lab were thin and missing a lot of hair, with one have bloody sores on his back and tail area. The 2 adult cats and three kittens were thin. There was no cat food in the house. I learned that there was no veterinarian history on any of the animals. The adult in the home surrendered all 8 animals. I requested the Humane Society to come and pick up the animals and provide medical treatment as needed. 18,18

TIME CARD

COUNTY OF WOOD

EMPLOYEE NAME: Nanci Olson

Monthly Time Report

DEPARTMENT: Wood County Humane Officer

2/9/2020 THROUGH 2/22/2020

APPROVED BY: Public Safety Committee

Date	Incident #	Per Diem	Mileage	Start Time	End Time	Total Hours	Description
02/09/20		\$50.00	0	1p	5p	4.00	Reports
02/09/20	GR407	\$50.00	8	8a	10	2.00	Dog Bite
02/10/20		\$50.00	14	9a	11a	2.00	Public Safety Meeting
02/10/20	WC1035	\$50.00	60	1p	4p	3.00	Welfare
02/19/20	WC1035	\$50.00	60	8a	12p	4.00	Welfare
02/11/20	WR3178	\$50.00	0	9a	11a	3.00	Mistreatment
02/12/20	WR3178	\$50.00	14	12p	4p	4.00	Mistreatment
02/19/20	WR3178	\$50.00	0	12p	2p	2.00	Mistreatment
02/12/20	WR2878	\$50.00	18	8a	11a	3.00	Welfare
02/16/20	WR2878	\$50.00	18	9a	11a	2.00	Welfare
02/13/20	WC2445	\$50.00	8	9a	12p	3.00	Neglect
02/14/20	WC2445	\$50.00	8	2p	4p	2.00	Neglect
02/16/20	WR3247	\$50.00	10	5p	7p	2.00	Neglect
02/15/20	WC1653	\$50.00	50	8a	11a	3.00	unburied cattle
02/17/20	WC1653	\$50.00	50	1p	4p	3.00	unburied cattle
02/18/20	GR603	\$50.00	22	4p	6p	2.00	Dog Bite
02/19/20	GR603	\$50.00	0	5p	7p	2.00	Dog Bite
02/20/20	WC3046	\$50.00	88	9a	12p	3.00	Mistreatment
02/20/20	N3429	\$50.00	20	4p	6p	2.00	Welfare
02/22/20	N3429	\$50.00	20	8a	11a	3.00	Welfare
02/21/20	WC2949	\$50.00	8	3p	6p	3.00	Mistreatment
02/22/20	WC2949	\$50.00	22	1p	3p	2.00	Mistreatment
TOTAL		\$1,100.00	498			59.00	\$286.35 (Mileage Check)

Per Diem: 101-3901-54129-000-101
Mileage: 101-3901-54129-000-331

Dept. Head Humane Officer Nanci Olson
February 9th – February 22nd 2020

2-9; Reports

2-9; GR407 A Child was bit @ 7000 Whitrock Ave. Follow up on following proper quarantine. 8

2-10; Public Safety Meeting @ Wisconsin Rapids 14

2-10,19; WC1035 Welfare and shelter concerns with numerous dogs/puppies, on-going. 60,60

2-11,12,19; WR3178 Hoarder situation @ 200 block of 5th St. North, WR. We removed 16 cats on our first visit. We returned a week later and removed 7 more cats. Serious health hazards in the home due to sanitation issues, the ammonia level was extremely high due to cat urine. In spite of taking precautions with masks, my eyes rapidly became irritated. There was what appeared to be feces covering all areas of the floor. The health dept, aging & disability, WR police dept, ordinance officer, humane society, rescue; were all involved in this case. All animals were surrendered. Open case. 0,14,0

2-12,16; WR2878 Follow up with health of animals removed due to neglect @ 100 block of Round Oak Ct. 18,18

2-13,14; WC2445 Two dogs have been living alone at a residence outside since the owners mobile home burned down 2 months ago @ 13200 block of 59th Street South, Saratoga; the owner moved and left her dogs there and periodically provided food and water, due to the cold conditions the water was frozen more times than not. I had the owner pick up the dogs after she found relatives to care for them until she is able to rebuild or move to a place where she can have animals. 8,8

2-15,17; WC1653 Complainants regarding dead and unburied cattle @ 7000 block of Apple Road. Follow up attempts to contact owner to confirm burial. 50,50

2-16; WR3247 Dog left tied up outside without shelter. 10

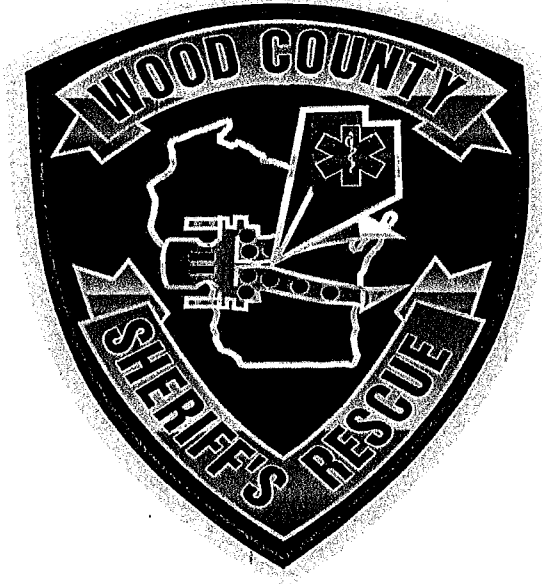
2-18,19; GR603 An employee at the South Wood County Humane Society was bit on the forearm by one of the shelter dogs when he went to grab the dog's collar to bring him inside. 22,0

2-20; WC3046 Animal Health Inspector for the WI Dept. of Ag would like an investigation into thin heifers, open case. 88

2-20,22; N3429 Re-opened case from December of 2019 where animals were removed from an apartment with sanitation concerns. The prior issues have been now resolved. 20,20

2-21,22; WC2949 Hoarding situation with sanitation concerns with a strong order of ammonia causing my eyes to hurt due to irritation. Each room in the home was filled with trash, animal feces/urine and there was a cockroach infestation. Removed were 2 dogs and 3 cats. The cats were surrendered, the owners of the dogs did not agree to surrender so I impounded both dogs. I left them with impoundment forms outlining the court process. Several County agencies involved as well. 8,22

2020



February Monthly Report

Wood County Sheriff's Rescue

2020

February Training Descriptions

Date	Type	Description
4-Feb	Water Rescue	Repacking cold water suits.
11-Feb	Extrication	Basic extrication including dash roll.
18-Feb	Work Night	Longboarding patient in the snow. ATV and trailer usage for hauling members and patient.
25-Feb	Project Lifesaver	Practiced using receivers with short range find of transmitter.

Call #	4	5	6	7	8
Date	2/2/2020	2/20/2020	2/20/2020	2/27/2020	2/29/2020
Time	11:22	7:25	21:19	8:09	21:41
Day of Week	Saturday	Thursday	Thursday	Thursday	Saturday
Township	Grand Rapids	Rudolph	Rudolph	Sigel	Port Edwards
Location	2311 GRIFFITH AVE	COUNTY LINE ROAD & CTH O	STH 66 & CTH O	5800 BLOCK CTH F	1751 CTH G
Call Type	Other	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries
10-22ed	No	Yes	Yes	Yes	No
Medical/Extrication	No			No	No
Ambulance	WRFD			UEMR	Nekoosa
EMR				Vesper	
Fire	Grand Rapids			Vesper	
Tools/Equipment Used	Cold Water Suits				
Notes	Polar Plunge	10-22ed prior to arrival	10-22ed prior to arrival	10-22ed upon arrival	

Special Event Summary

Date	2/1/2020	2/2/2020			
Day of Week	Saturay	Sunday			
Event	Polar Plunge	Escort for Malcolm			
Host	Special Olympics WI				
Location	The Ridges (2311 Griffith Ave)	Grand Rapids			
Vehicle Used	n/a	R4, R5			
Tools/ Equipment Used	Cold Water Suits				
Event Description	Assisted with water safety at Polar Plunge	Escorted Malcolm home after long stay at Madison Children's Hospital			



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

March 2, 2020

Sheriff Becker:

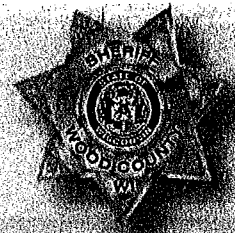
During the Month of February the Crime Stoppers program received 15 tips that were forwarded to the appropriate agencies for follow-up.

Our monthly meeting was held on 2/11/20. Our next meeting is scheduled for 3/10/20 at the Pittsville Fire Department.

Lt. Joseph Zurfluh



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

FEBRUARY K9 Report

	TRAINING HOURS	USEAGE/ DEPLOYMENTS	DEMO/ COMMUNITY
K9 Toro	8	6	1
K9 Ace	10	8	1

TRAINING (MONTHLY) – K9 Ace and K9 Toro completed 8 hours of training during month of February. Nekoosa PD and Wisconsin Rapids PD were also present during this training date. Areas covered were narcotic detection, handler protection, high risk stops, tracking, and muzzle work. Also during training date a school sniff was completed at Auburndale High School. No issues observed during training.

TRAINING (INDIVIDUAL) – K9 Ace completed training on narcotics and apprehension/muzzle work while on duty and during SRT training date. No issues were observed.

USEAGE – K9 Ace was deployed 8 times during month of February. School sniffs were done at Auburndale and Lincoln High Schools. During school sniffs change of behavior and indications were observed with tobacco and paraphernalia located. K9 Ace completed three vehicle sniffs. Change of behavior and indication was observed on all three with no illegal contraband located, but information received that drug activity had been present prior in vehicles. Ace was also used during barricaded suspect/suicidal suspect call in Wisconsin Rapids. Suspect was taken into custody and charged with multiple felonies. Lastly Ace was used to sniff basement of residence being sold that had prior drug activity. No change of behavior or indication observed inside residence.

K9 Toro was deployed 5 times during February. School sniffs were done at Auburndale H.S. and Lincoln H.S. No indications observed. K9 Toro completed 2 vehicles with methamphetamine located. He was also used for jail searches with no indication.

DEMO/COMMUNITY – K9 Ace completed one demo for the Girl Scouts at the Girl Scout Camp in Grand Rapids. This presentation was in front of approximately 10 children and their parents. Deputy Christianson spoke to them about Ace and their job. He also answered any questions they had.

K9 Toro and Deputy Pidgeon completed a demonstration at Woodside Elementary and discussed what is involved as a handler.



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

ADDITIONAL INFORMATION – No additional Information

Respectfully,

Charles Hoogesteger
Patrol Lieutenant

Committee Report

County of Wood

Report of claims for: SHERIFF'S DEPARTMENT

For the period of: FEBRUARY 2020

For the range of vouchers: 25191107 - 25191107 25200078 - 25200154

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
25191107	UNIFORM SHOPPE	UNIFORM PARTS	12/23/2019	\$319.65	P
25200078	WOOD COUNTY CRIMESTOPPERS	CRIMESTOPPERS	02/06/2020	\$1,500.00	P
25200079	ACACIA FOUNDATION	K9 FUND	02/06/2020	\$531.00	P
25200080	ADAMS COUNTY SHERIFF WISCONSIN	SAFEKEEPER HOUSING-FEB 2020	02/04/2020	\$26,614.50	P
25200081	ASPIRUS BUSINESS HEALTH RIVERVIEW	DRUG TESTING	02/03/2020	\$92.00	P
25200082	US PRISONER TRANSPORT	PRISONER EXTRADITION	02/09/2020	\$500.00	P
25200083	DE LAGE LANDEN PUBLIC FINANCE	DEPARTMENT PRINTING SERVICES	02/08/2020	\$321.68	P
25200084	DIAMOND BUSINESS GRAPHICS	ENVELOPES	02/06/2020	\$184.79	P
25200085	KWIK TRIP INC	FUEL PURCHASES JANUARY 2020	02/02/2020	\$1,743.41	P
25200086	MIDWEST MONITORING & SURVEILLANCE	EMP PAYMENT JANUARY 2020	01/31/2020	\$10,569.00	P
25200087	PSYCHOLOGY CENTER SC THE	PREEMPLOYMENT PSYCHOLOGICAL	02/04/2020	\$437.00	P
25200088	ASPIRUS RIVERVIEW CLINIC	INMATE MEDICAL	01/20/2020	\$75.53	P
25200089	SHELL - WEX BANK	FUEL CHARGES-JANUARY 2020	02/06/2020	\$454.63	P
25200090	TJ'S AUTO & COLLISION REPAIR	#28 SWAY BAR LINK KIT	02/06/2020	\$73.87	P
25200091	TRANS UNION LLC	PREEMPLOYMENT FINANCIAL	01/28/2020	\$135.00	P
25200092	TRINITY SERVICES GROUP INC	JAIL FOOD SERVICES	02/07/2020	\$4,372.70	P
25200093	UPS STORE THE	SHIPPING	02/06/2020	\$20.74	P
25200094	AWARDS 'N MORE	PLAQUE	02/11/2020	\$65.00	P
25200095	US BANK	PCARD FEBRUARY 2020 STATEMENT	02/17/2020	\$3,282.33	P
25200096	ACE HARDWARE	SPRAY PAINT	02/19/2020	\$16.00	P
25200097	ADAMS COUNTY SHERIFF WISCONSIN	INMATE MEDICATIONS JANUARY 20	02/06/2020	\$426.71	P
25200098	ADVANCED CORRECTIONAL HEALTHCARE INC	PRISONER HEALTHCARE	02/18/2020	\$84.13	P
25200099	AMAZON CAPITAL SERVICES	INMATE HAIR CLIPERS	02/13/2020	\$73.56	P
25200100	AUTOZONE(Sheriff)	#51 WIPER BLADES	02/17/2020	\$23.39	P
25200101	AWARDS 'N MORE	NAME PLATE	02/20/2020	\$6.95	P
25200102	BELLIN HEALTH	DRUG TESTING	02/10/2020	\$145.00	P
25200103	DAVE'S SERVICE CENTER	#9 OIL CHANGE	02/07/2020	\$39.95	P
25200104	DAVE'S SERVICE CENTER	#11 OIL CHANGE TIRES BRAKES	02/06/2020	\$716.95	P
25200105	DAVE'S SERVICE CENTER	#26 OIL CHANGE	02/04/2020	\$45.95	P
25200106	DAVE'S SERVICE CENTER	#23 OIL CHANGE ROTATE LUGNUTS	02/03/2020	\$87.95	P
25200107	DAVE'S SERVICE CENTER	#26 HEADLIGHT BULB	02/03/2020	\$49.95	P
25200108	DAVE'S SERVICE CENTER	#8 HEADLLIGHT BULB	02/03/2020	\$49.95	P
25200109	DAVE'S SERVICE CENTER	#19 REAR GATE SWITCH	01/28/2020	\$81.09	P
25200110	DAVE'S SERVICE CENTER	#30 TRANSMISSION LINE & TOWING	01/28/2020	\$217.25	P

SHERIFF'S DEPARTMENT - FEBRUARY
2020

25200078 - 25200154 25191107 - 25191107

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
25200111	DAVE'S SERVICE CENTER	#22 STOP LIGHT SWITCH	01/15/2020	\$73.95	P
25200112	ASPIRUS DOCTOR'S CLINIC INC	INMATE MEDICAL	01/30/2020	\$31.52	P
25200113	FREEBERG'S SERVICE & REPAIR	#19 HEADLIGHT BULB	02/17/2020	\$35.99	P
25200114	FREEBERG'S SERVICE & REPAIR	#47 OIL CHANGE & RESEAL 4 TIRE	02/17/2020	\$59.92	P
25200115	FREEDOM PEST CONTROL LLC	JAIL PEST CONTROL	02/20/2020	\$40.00	P
25200116	GARCIA CLINICAL LABORATORY	INMATE LAB FEES	02/06/2020	\$108.00	P
25200117	INTERNATIONAL CONFERENCE OF POLICE CHAPLAINS	2020 MEMBERSHIP FEES	02/07/2020	\$125.00	P
25200118	JACKSON-HIRSCH INC	LAMINATOR SHEETS	02/12/2020	\$107.94	P
25200119	POMP'S TIRE SERVICE INC - GREEN BAY	#5 OIL CHANGE & ROTATE	02/11/2020	\$32.94	P
25200120	TRINITY SERVICES GROUP INC	JAIL KITCHEN SUPPLIES	02/14/2020	\$44.54	P
25200121	TRINITY SERVICES GROUP INC	JAIL FOOD SERVICES	02/14/2020	\$5,201.50	P
25200122	UNIFORM SHOPPE	UNIFORM PARTS	02/13/2020	\$215.90	P
25200123	WI DEPT OF NATURAL RESOURCES	TRAINING	02/13/2020	\$20.00	P
25200124	AMAZON CAPITAL SERVICES	STAINLESS STEEL SQUEEGEE	02/13/2020	\$14.99	P
25200125	BOB BARKER CO	JAIL SUPPLIES	02/11/2020	\$72.14	P
25200126	COUNTY OF WAUPACA TREASURER	SAFEKEEPER HOUSING JAN 2020	02/20/2020	\$82,125.00	P
25200127	ENT & ALLERGY ASSOCIATES	INMATE MEDICAL	02/04/2020	\$63.42	P
25200128	ENT & ALLERGY ASSOCIATES	INMATE MEDICAL	02/13/2020	\$153.72	P
25200129	FREEBERG'S SERVICE & REPAIR	#47 EXHAUST FLEX JOINTS	02/24/2020	\$216.33	P
25200130	NORTHLAND BUSINESS SYSTEMS	INTERVIEW ROOM MAINTENANCE	02/18/2020	\$3,277.62	P
25200131	ONEIDA COUNTY SHERIFF'S DEPARTMENT	TRAINING MACHOTKA	02/26/2020	\$85.00	P
25200132	RIVERHILL DENTAL ASSOCIATES	INMATE DENTAL	02/10/2020	\$260.00	P
25200133	RIVERHILL DENTAL ASSOCIATES	INMATE DENTAL	02/12/2020	\$144.00	P
25200134	SOLARUS	IMPOUND INTERNET SERVICE	03/01/2020	\$79.99	P
25200135	STAPLES ADVANTAGE	OFFICE SUPPLIES	02/22/2020	\$151.69	P
25200136	TRINITY SERVICES GROUP INC	JAIL FOOD SERVICES	02/21/2020	\$5,553.76	P
25200137	UNIFORM SHOPPE	UNIFORM PARTS	02/23/2020	\$110.90	P
25200138	UNIFORM SHOPPE	UNIFORM PARTS	02/20/2020	\$8.95	P
25200139	WISCONSIN RIVER ORTHOPAEDICS	INMATE MEDICAL	01/02/2020	\$299.88	P
25200140	ACACIA FOUNDATION	K9 FUND	03/03/2020	\$195.00	
25200141	ADVANCED CORRECTIONAL HEALTHCARE INC	PRISONER HEALTH CARE	03/03/2020	\$739.44	
25200142	AMAZON CAPITAL SERVICES	AUDIO ADAPTER CONNECTORS	03/03/2020	\$7.99	
25200143	AWARDS 'N MORE	ENGRAVING	02/20/2020	\$15.00	
25200144	BAUERNFEIND BUSINESS TECHNOLOGIES INC	DEPARTMENT PRINTING SERVICES	03/02/2020	\$567.94	
25200145	CARRIAGE TRADE CLEANER	UNIFORM CLEANING	02/11/2020	\$40.00	
25200146	COMPLETE OFFICE OF WISCONSIN	CHAIR MATS	02/28/2020	\$188.28	
25200147	FUNDRAISING TEAM LLC	MAGIC SHOW K9 FUND	03/03/2020	\$780.00	
25200148	POMP'S TIRE SERVICE INC - GREEN BAY	#33 OIL CHANGE & ROTATE	03/02/2020	\$71.99	
25200149	ASPIRUS RIVERVIEW HOSPITAL & CLINICS	BLOOD DRAWS	02/29/2020	\$112.00	
25200150	SATELLITE TRACKING OF PEOPLE LLC	EMP PAYMENT FEBRUARY 2020	02/29/2020	\$4,755.75	
25200151	TRINITY SERVICES GROUP INC	JAIL FOOD SERVICES	02/28/2020	\$5,217.98	
25200152	UNIFORM SHOPPE	UNIFORM PARTS	02/25/2020	\$76.85	
25200153	WHEELERS OF WISCONSIN RAPIDS	#7 BODY CONTROL MODULE & KEY	02/25/2020	\$1,060.89	

Committee Report - County of Wood

SHERIFF'S DEPARTMENT - FEBRUARY
2020

25200078 - 25200154 25191107 - 25191107

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
25200154	WOOD COUNTY FIRE INVESTIGATION TASK FORCE	2020 ANNUAL DUES	02/15/2020	\$50.00	

Grand Total:

\$165,951.31

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

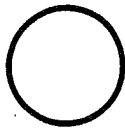
Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



RESOLUTION#

Introduced by

Public Safety Committee and Executive Committee

Page 1 of 1

RSD

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds
Reviewed by: <u>PAK</u>	, Corp Counsel
Reviewed by: <u>EN</u>	, Deputy Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Urban, D			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: To amend the 2020 Sheriff budget (52710) for additional expenditures for the Sheriff's Department that were unanticipated during the original budget process.

FISCAL NOTE: The adjustment to the budget as follows:

Function	Account Name	Debit	Credit
52710	Sheriff		\$85,000
34300	General Fund	\$85,000	

Source of Money: \$85,000 of money returned by the Sheriff's Department to the general fund from both unexpended funds and unanticipated revenues in the 2019 budget year.

WHEREAS, these carry over excess revenues and unexpended funds would be used to provide professional services for inmates (medical and mental health), and

WHEREAS, these expenditures were unanticipated during the original 2020 budget process, and

WHEREAS, the Jail's former inmate professional services provider abruptly discontinued contractual services to Wood County, and

WHEREAS, Wood County is statutorily mandated to provide medical and mental health services to inmates, and

WHEREAS, Wood County sought competitive proposals for professional services for inmates, and

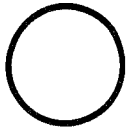
WHEREAS, Wood County entered into contractual agreements for medical and mental health services, and

WHEREAS, the costs of said contractual agreements exceeds funds allocated in the 2020 budget for professional services for inmates, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level", and

THEREFORE BE IT RESOLVED, to amend the Wood County Sheriff's Department budget for 2020 by transferring \$85,000 from the General Fund (34300) to the Sheriff Budget (52710) function, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90(5), the County Clerk is directed to publish a Class 1 notice of the budget change within 10 days.



RESOLUTION#

Introduced by

Public Safety

Page 1 of 1

Committee

SMB

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u>	, Corp Counsel	
Reviewed by: <u>EW</u>	, Deputy Finance Dir.	

INTENT & SYNOPSIS: To approve the Sheriff to travel to Tampa, Florida from June 21–26, 2020 for the National Sheriffs' Association Education & Technology Expo Annual Conference.

FISCAL NOTE:

Airfare	\$500
Vehicle Rental	\$300
Hotel (\$172/night)	\$860
Meals	\$172
Registration	\$350
Total (Sheriff Budget)	\$2182

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Urban, D			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, the National Sheriff's Association is hosting its annual conference in Tampa, Florida from June 22–25, 2020, and

WHEREAS, the Wood County Sheriff's Department benefits greatly from learning about new technologies, training, and law enforcement practices throughout the United States, and

WHEREAS, the National Sheriffs' Association Education & Technology Expo Annual Conference will provide opportunities to network with colleagues from across the country, share knowledge and learn from others, and

WHEREAS, Rule 16 of the Wood County Board states that out-of-state travel that is funded by tax levy dollars requires approval from the County Board, and

WHEREAS, scholarships will be available through the Badger State Sheriff's Association to fund a portion of Wood County's costs for the Sheriff to attend the National Sheriff's Association Conference, although the scholarship amount is presently unknown but will be applied to Wood County's costs for the Sheriff to attend the Conference when the scholarship is received.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to approve the Sheriff to attend the 2020 National Sheriffs' Association Education & Technology Expo Annual Conference on June 22–25, 2020, with all expenses paid by the Sheriff's Departments Budget and funds from a scholarship through the Badger State Sheriff's Association.



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Department of Natural Resources Patrols

February 2020

ATV

- 4 hours of Patrol – 6 Citations
- 3 hours for ATV Injury Crash – TWN Saratoga

BOAT

- Three members of Boat Patrol attended training for Seated Field Sobriety testing in Clark County.
- No other activity.

SNOWMOBILE

- 1 hour for administrative paperwork.
- No other activity.

*Patrol hours worked include hours for each deputy even if they are working at the same times. For example, two deputies who work a 4 hours shift are tracked as eight total hours worked.

Respectfully

Charlie Hoogesteger



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Operations Overtime/Comp Time Totals

February 2020

Patrol

Overtime hours: 57.75

Comp time hours: 215.75

Investigations

Overtime hours: 0

Comp time hours: 36

Security Services

Overtime hours: 0

Comp time hours: 17

OVERTIME BREAKDOWN 2020 (HRS.)						
MONTH	FUNERAL LEAVE	FILL IN OT	FMLA	SICK LEAVE	TRAINING	TOTAL
January	0.00	41.00	0.00	121.00	320.00	482.00
February	28.00	33.50	0.00	24.00	40.00	125.50
March	0.00	0.00	0.00	0.00	0.00	0.00
April	0.00	0.00	0.00	0.00	0.00	0.00
May	0.00	0.00	0.00	0.00	0.00	0.00
June	0.00	0.00	0.00	0.00	0.00	0.00
July	0.00	0.00	0.00	0.00	0.00	0.00
August	0.00	0.00	0.00	0.00	0.00	0.00
September	0.00	0.00	0.00	0.00	0.00	0.00
October	0.00	0.00	0.00	0.00	0.00	0.00
November	0.00	0.00	0.00	0.00	0.00	0.00
December	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS	28.00	74.50	0.00	145.00	360.00	607.50



Wood County

WISCONSIN

SHERIFF'S
DEPARTMENT

Shawn Becker
SHERIFF

Public Safety Committee Meeting

Security Services February 2020 Report

For the month of February 2020, the total number of prohibited items stopped from entering the Courthouse are:

Guns -	2
Knives -	155
O.C. -	4
Misc. Items -	6

Some of the miscellaneous items were brass knuckles, ammunition, two empty holsters and a chainsaw chain. The instances with the guns and the brass knuckles the individuals did have their concealed carry permit. They were instructed on the rules of Concealed Carry and were told to take their items back out to their vehicle.

Security Services had 51 security requests from different departments within the Courthouse. We also satisfied eight active warrants this month from people who had court dates.

Security Services screened 8,876 people entering the courthouse for the month of February.

On February 8th, Wood County hosted the Regional Mock Trials for High School Students. This event was held on a Saturday and the screening station had to be operational. On that day we screened 188 people and prevented three knives and a canister of OC from entering. We also had to stay open late on February 18th for the elections. Polls were open till 8 pm and the screening station stayed open until 10:30 pm for the township Clerks to bring in the results.

On February 25th we had a female with a diabetic medical problem by the entrance of the courthouse where the ambulance needed to be called. Also, later that evening, Deputy McCormick held an active shooter training at Sacred Heart Church, in Nekoosa, for the ushers of the parish. I received positive feedback from the members of the church for her presentation.

Part time employees have been utilized to assist with open shifts for the month. The part time employees filled 17.5 hours of open shifts for the month of February.

WOOD COUNTY JAIL

January - June 2020

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	236	103	39	237	95	41	247	96	36	0	0	0	0	0	0	0	0	0
2	240	103	38	235	95	39	248	96	35									
3	237	100	38	243	95	39	247	99	37									
4	230	97	41	242	93	40												
5	233	97	40	238	92	41												
6	237	97	40	243	94	42												
7	236	96	41	246	94	43												
8	232	93	42	251	98	40												
9	231	98	45	254	98	40												
10	234	100	46	252	97	37												
11	235	102	47	251	96	38												
12	233	102	45	253	97	37												
13	232	102	45	249	95	37												
14	234	101	46	254	96	36												
15	230	98	49	252	99	35												
16	235	97	48	258	99	35												
17	230	102	45	261	99	35												
18	222	96	43	253	98	36												
19	227	96	43	255	97	35												
20	231	96	43	255	99	36												
21	232	96	44	257	96	37												
22	234	95	45	254	102	39												
23	236	99	45	253	102	38												
24	236	97	45	255	102	37												
25	244	101	45	247	102	38												
26	247	101	42	245	102	37												
27	248	101	42	247	99	36												
28	245	101	41	250	95	36												
29	242	97	42	247	96	36												
30	239	96	43															
31	238	94	43															
WCJail	235.35			249.55			247.33			0.00			0.00			0.00		
Shipped	98.52			97.31			97.00			0.00			0.00			0.00		
EMP	43.26			37.79			36.00			0.00			0.00			0.00		
Avg Length of Stay (Days)	37.00			0.00			0.00			0.00			0.00			0.00		

WOOD COUNTY JAIL

July - December 2020

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	July			August			September			October			November			December		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2																		
3																		
4																		
5																		
6																		
7																		
8																		
9																		
10																		
11																		
12																		
13																		
14																		
15																		
16																		
17																		
18																		
19																		
20																		
21																		
22																		
23																		
24																		
25																		
26																		
27																		
28																		
29																		
30																		
31																		
WCJail	0.00			0.00			0.00			0.00			0.00			0.00		
Shipped	0.00			0.00			0.00			0.00			0.00			0.00		
EMP	0.00			0.00			0.00			0.00			0.00			0.00		
Avg Length of Stay (Days)	0.00			0.00			0.00			0.00			0.00			0.00		

2020 Yearly Averages

Total	244.08
Safekeeper	97.61
EMP	39.02
LENGTH of STAY	37.00

SK Total	
WP	75
AD	25
SK	100

Color indicates low population	222	01/18/20
--------------------------------	-----	----------

Color indicates high population	261	02/17/20
---------------------------------	-----	----------

WOOD COUNTY JAIL & SAFE KEEPER
January - June 2020
DAILY POPULATION BREAK DOWN BY LOCATION

Day	January			February			March			April			May			June		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	94	78	25	100	70	25	115	71	25	0	0	0	0	0	0	0	0	0
2	99	78	25	100	70	25	117	71	25									
3	99	76	24	109	70	25	110	74	25									
4	92	72	25	109	68	25												
5	96	72	25	104	67	25												
6	100	72	25	106	69	25												
7	99	71	25	108	69	25												
8	97	68	25	111	73	25												
9	88	73	25	114	73	25												
10	88	78	22	116	72	25												
11	85	77	25	116	71	25												
12	85	77	25	118	72	25												
13	85	77	25	116	70	25												
14	87	76	25	121	72	24												
15	83	73	25	117	74	25												
16	90	73	24	123	74	25												
17	83	78	24	126	74	25												
18	83	72	24	118	73	25												
19	88	72	24	122	72	25												
20	92	72	24	120	74	25												
21	92	71	25	124	72	24												
22	94	70	25	113	77	25												
23	92	74	25	113	77	25												
24	94	72	25	116	77	25												
25	98	76	25	107	77	25												
26	104	76	25	106	77	25												
27	105	76	25	112	75	24												
28	103	76	25	119	71	24												
29	103	72	25	115	71	25												
30	100	71	25															
31	101	70	24															
WOOD	93.52			113.76			114.00			0.00			0.00			0.00		
WPSO	73.84			72.45			72.00			0.00			0.00			0.00		
ADSO	24.68			24.86			25.00			0.00			0.00			0.00		
TOTAL	235.35			249.55			247.33			0.00			0.00			0.00		

MONTH	High	Low
January	0	0
February	0	0
March	0	0
April	0	0
May	0	0
June	0	0

WOOD COUNTY JAIL & SAFE KEEPER
July - December 2020
DAILY POPULATION BREAK DOWN BY LOCATION

Day	July			August			September			October			November			December		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2																		
3																		
4																		
5																		
6																		
7																		
8																		
9																		
10																		
11																		
12																		
13																		
14																		
15																		
16																		
17																		
18																		
19																		
20																		
21																		
22																		
23																		
24																		
25																		
26																		
27																		
28																		
29																		
30																		
31																		
WOOD	0.00			0.00			0.00			0.00			0.00			0.00		
WPSO	0.00			0.00			0.00			0.00			0.00			0.00		
ADSO	0.00			0.00			0.00			0.00			0.00			0.00		
TOTAL	0.00			0.00			0.00			0.00			0.00			0.00		

2020 Safe Keeper Averages		
WOOD Co Jail	107.09	108
WAUPACA Co	72.76	75
ADAMS Co	24.85	25
Total Population	244.08	232

MONTH High Low

SAFE KEEPER DIFFERENCE 2020

MONTH	BED DAYS	WOOD CTY COSTS \$31.13/DAY	OUT OF COUNTY COSTS Including Wages/mileage \$44.08/DAY	DIFFERENCE	YTD TOTAL AMOUNT	2019 TOTAL AMOUNT
January	3054	\$95,071.02	\$134,620.32	\$39,549.30	\$39,549.30	\$36,059.24
February	2822	\$87,848.86	\$124,393.76	\$36,544.90	\$76,094.20	\$33,942.04
March	291	\$9,058.83	\$12,827.28	\$3,768.45	\$79,862.65	\$38,613.54
April	0	\$0.00	\$0.00	\$0.00	\$79,862.65	\$36,669.78
May	0	\$0.00	\$0.00	\$0.00	\$79,862.65	\$36,906.52
June	0	\$0.00	\$0.00	\$0.00	\$79,862.65	\$35,847.42
July	0	\$0.00	\$0.00	\$0.00	\$79,862.65	\$39,049.64
August	0	\$0.00	\$0.00	\$0.00	\$79,862.65	\$39,759.86
September	0	\$0.00	\$0.00	\$0.00	\$79,862.65	\$37,380.00
October	0	\$0.00	\$0.00	\$0.00	\$79,862.65	\$38,588.62
November	0	\$0.00	\$0.00	\$0.00	\$79,862.65	\$37,392.46
December	0	\$0.00	\$0.00	\$0.00	\$79,862.65	\$39,685.10
TOTAL	6167	\$191,978.71	\$271,841.36	\$79,862.65		\$449,894.22

\$31.13
\$44.08

Electronic Monitoring 2020 Monthly Savings vs. Out of County Housing

Month	Monthly Average	Monthly Savings	YTD 2020 Total Amount	2019 Total Amount
January	43.26	\$39,293.06	\$39,293.06	\$37,676.28
February	37.79	\$31,002.92	\$70,295.97	\$74,036.41
March	0	\$0.00	\$70,295.97	\$117,580.31
April	0	\$0.00	\$70,295.97	\$158,954.84
May	0	\$0.00	\$70,295.97	\$203,697.70
June	0	\$0.00	\$70,295.97	\$245,916.07
July	0	\$0.00	\$70,295.97	\$289,042.16
August	0	\$0.00	\$70,295.97	\$322,503.93
September	0	\$0.00	\$70,295.97	\$352,152.60
October	0	\$0.00	\$70,295.97	\$390,946.09
November	0	\$0.00	\$70,295.97	\$430,826.32
December	0	\$0.00	\$70,295.97	\$468,157.45
TOTAL	6.75	\$70,295.97	\$70,295.97	\$468,157.45

EMP Monthly Average x number of days in month = bed days
 Bed Days x \$29.30 = Monthly Savings

[REDACTED]

2020

MONTH	Other Facility	Other Facility	ADAMS	WAUPACA	MONTH TOTAL	2020 YTD TOTAL	2018 YTD TOTAL
JANUARY	\$0.00	\$0.00	\$27,125.00	\$82,125.00	\$109,250.00	\$109,250.00	\$109,250.00
FEBRUARY	\$0.00	\$0.00	\$27,125.00	\$82,125.00	\$109,250.00	\$218,500.00	\$109,250.00
MARCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$218,500.00	\$109,250.00
APRIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$218,500.00	\$109,250.00
MAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$218,500.00	\$109,250.00
JUNE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$218,500.00	\$109,250.00
JULY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$218,500.00	\$109,250.00
AUGUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$218,500.00	\$109,250.00
SEPTEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$218,500.00	\$109,250.00
OCTOBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$218,500.00	\$109,250.00
NOVEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$218,500.00	\$109,250.00
DECEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$218,500.00	\$109,250.00
TOTALS	\$0.00	\$0.00	\$54,250.00	\$164,250.00	\$218,500.00		\$1,311,000.00

2019 is a 100 average

Waupaca \$36.00 per bed day (75)

Adams \$35.00 per bed day (25)

Wood County Sheriff's Department Kitchen Report 2019						
MONTH	Breakfast	Lunch	Dinner	Special	Total meals	Food Cost plus Labor
January	3583	3773	3518	0	10874	\$25,643.54
February	4680	2497	2593	0	9770	\$20,345.94
March	0	0	0	0	0	\$0.00
April	0	0	0	0	0	\$0.00
May	0	0	0	0	0	\$0.00
June	0	0	0	0	0	\$0.00
July	0	0	0	0	0	\$0.00
August	0	0	0	0	0	\$0.00
September	0	0	0	0	0	\$0.00
October	0	0	0	0	0	\$0.00
November	0	0	0	0	0	\$0.00
December	0	0	0	0	0	\$0.00
TOTAL	8263	6270	6111	0	20644	\$45,989.48

Summit end

Trinity starts

Cost per meal **\$2.23**

Cost per day **\$6.68**

Wood County Jail Kitchen Expenses					
	2013	2014	2015	2016	2017
Food & Labor	\$335,733.47	\$312,317.25	\$285,692.96	\$275,088.44	\$289,481.66
Number of Meals	103,993	86,637	77,044	88,993	118,016
Cost per Meal	\$3.23	\$3.60	\$3.71	\$3.09	\$2.45
Cost per Day	\$9.69	\$10.81	\$11.12	\$9.27	\$7.36
	2018	2019	2020	2021	2022
Food & Labor	\$262,016.71	\$262,906.02	\$45,989.48	\$0.00	\$0.00
Number of Meals	122,668	111,439	20,644	0	0
Cost per Meal	\$2.14	\$2.36	\$2.23	#DIV/0!	#DIV/0!
Cost per Day	\$6.41	\$7.08	\$6.68	#DIV/0!	#DIV/0!
	2023	2024	2025	2026	2027
Food & Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Number of Meals	0	0	0	0	0
Cost per Meal	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!



Wisconsin Department of Corrections

Governor Tony Evers | Secretary Kevin A. Carr

Office of Detention Facilities

February 6, 2020

Sheriff Shawn Becker
Wood County Sheriff's Office
400 Market Street
Wisconsin Rapids, WI 54495

RE: 2020 County Jail Inspection

Dear Sheriff Becker,

On December 3, 2019 the annual inspection of the Wood County Jail was conducted pursuant to WI Statute 301.37(3). The inspection compared the facility and its operation to the Department of Corrections Administrative Rule Chapter DOC 350, applicable state statutes, and best correctional practices. The inspection included a dialogue with staff and inmates, a review of records, and a walkthrough of the building to assess the safety, sanitation, adequacy, and fitness of the facility.

Facility Summary

The facility was built in 1950, was modified in 1992, and has a maximum rated capacity of 132 adult inmates. **On the date of the inspection the total adult inmate population was 238.** There were 98 inmates housed at the facility, 102 Safe Keepers being held in Waupaca and Adams Counties, and 38 inmates were assigned to the Electronic Monitoring Program (EMP).

The facility has a linear design with the following housing units:

A Block: 5 single cells	L Block: 4 bed dormitory
B Block: 5 single cells	N Block: 4 bed dormitory
C Block: 5 single cells	P Block: 12 bed dormitory
D Block: 5 single cells	R Block: 12 bed dormitory
E Block: 5 single cells	S Block: 12 bed dormitory
F Block: 5 single cells	T Block: 4 bed dormitory
G Block: 8 bed dormitory	X Block: 2 single cells
H Block: 8 bed dormitory	Y Block: 3 single cells
J Block: 9 bed dormitory	Z Block: 2 single cells
K Block: 2 single cells	Huber M: 12 beds

Operational Changes/Improvements

- ✓ Partnership with Three Bridges to Recovery for inmates with heroin dependency issues
- ✓ Added a full-time qualified mental health professional (QMHP) to help address the mental health needs of the inmate population
- ✓ Upgraded video equipment storage and replaced DVR fans to improve performance
- ✓ Added new cameras
- ✓ Added emergency lighting in hallways, Huber, and booking area
- ✓ Cross training with the Patrol Division reference to DOC 350 requirements
- ✓ Kitchen plumbing replaced due to pipe failure

2320 Alpine Road, Office 202C | Eau Claire, WI 54703 | Phone Number: (715) 874-4674

- ✓ New tile installed
- ✓ Upgraded all showerheads and related equipment to reduce possible tie off points
- ✓ Added wellness check pads to all the holding cells
- ✓ Received quotes for removing bars from individual cells on north end
- ✓ Update policies and procedures in Lexipol
- ✓ Mental health staff coordinated with a local agency to provide victim services/advocacy for domestic violence and sexual assault victims. Two group sessions will be held in the jail for females who are victims of sexual assault. Classes will be an hour long and limited to eight individuals in each group
- ✓ Phone cards purchased in the lobby kiosk are no longer given to inmates. The pin is given instead to reduce contraband coming in on the cards
- ✓ Representative assigned to Wood County Drug Court to assist Wood County in the identification and processing of inmates in need of additional services
- ✓ Contracted with the Adams County Jail to hold 25 inmates (Safe Keepers)
- ✓ Added electrical for all holding cells to accommodate medical equipment
- ✓ Removed obsolete dryer in the main side laundry
- ✓ Upgrade all lighting to LED starting with hallways

Jail administration is commended for both short and long-term goal setting and facility needs planning.

Current Goals/Initiatives

- Complete a jail study for Wood County
- Continue photocopying all inmate mail and delivering them the photocopy (to reduce contraband)
- Continue upgrading all lighting to LED in cell blocks
- Video Court in Safe Keeper facilities to link inmates to the Wood County court system
- Tablets to facilitate communication and inmate accounts linked through Wi-Fi
- Video visitation and e-mail for inmate population
- Add a 3rd floor secure elevator to the courthouse and jail to transport inmates to court
- Partner with Mid-State Technical College to provide GED/HSED and technical course prep for continued education
- Continue to work towards finalizing Veteran's Court

Inmate Resources

- **Programming:** The following programs are provided at the jail: GED/HSED instruction through Mid-State Technical College, Drug Court, Windows to Work, Sexual Assault Support Group, Smart Recovery, Three Bridges Recovery, AA, and NA.
- **Religious Services:** Multidenominational church service and Bible study are available weekly to male and female inmates.
- **Medical:** Healthcare services are contracted through Advanced Correctional Healthcare (ACH) for 52 hours a week. A physician is onsite weekly and available on-call.
- **Mental Health:** Mental health services are contracted through ACH 40 hours a week.
- **Food Service:** On the date of inspection, inmate meals were contracted through Summit Foods. Trinity Services Group is now contracted for inmate meals.
- **Commissary:** Wood County offers canteen twice a week to eligible inmates.
- **Visitation:** Inmates are allowed one 45-minute visitation/week, unless deemed otherwise by a mental health professional. Visitation is available on Tuesday, Wednesday, Thursday, and Saturday for general population and Sunday for Huber inmates.
- **Recreation:** Recreation is limited to dayroom activities and the outdoor recreation area (weather and staff permitting).
- **Reading Materials:** Book carts are wheeled into the housing units each night.

Inspection Summary

The overall appearance of the jail was in satisfactory condition. It was noted during the walkthrough there were some areas of peeling paint, missing tile, writing on walls, and toothpaste and/or paper on the walls and ceiling which should continue to be monitored and noted on a monthly basis with inmates being held accountable for the damage they incur, whenever possible. During the walkthrough of the facility all radios, doors, and locks appeared to be in working order; however, it is noted in one internal safety inspection (03/19) there was a cell door in D block which could not be closed by central control. Officers had to physically enter the cell to pull the door closed, creating a potential safety issue had an emergency situation arisen. There were several routine maintenance requests made each month regarding water pressure and/or temperature, housing unit temperatures, and plumbing and/or light fixtures, which given the age of the facility is not surprising. Some notable concerns were a broken light bulb and exposed wiring in J block, as well as a toilet that came completely off the wall. It is noted the jail is currently updating the facility with LED lights.

Your jail and maintenance staff are commended for their thoroughness in the internal monthly safety and sanitation inspections and in making maintenance requests in a timely manner to help in the upkeep of the aged facility.

A review of the documentation provided indicated that annual staff training was completed on required topics, annual fire inspections were completed by the Wisconsin Rapids Fire Department on 4/2/19 and 10/4/19, the annual kitchen inspection was completed by the Wood County Health Department on 6/26/19, an annual menu review by a registered dietician was completed, housing unit search/shakedowns are done on a regular basis, pest control is done on a monthly basis, inmate counts are completed each shift and at least three times a day, and internal kitchen inspections are completed. One thing of note on the internal kitchen inspection forms is that on each kitchen inspection form reviewed, the sections for refrigerator and freezer temperature records were all checked as "acceptable"; however, daily documentation for those logs were missing on the log sheets reviewed on the day of inspection. Continue to work with kitchen staff to stress the importance of maintaining and reviewing these logs.

Overall, inmates had very positive things to say about the day to day operations of the jail and the conditions of their confinement. They reported seeing staff several times a day in the housing units and were pleased with the food service. Staff is commended for the overall facility climate.

Violations

The following violation was noted during this year's inspection process:

- ☒ **Administrative Code 350.18(1) (b)** requires that all inmates on a suicide watch are personally observed by security staff at staggered intervals not to exceed 15 minutes in length. A spot check of records revealed noncompliance with some wellness checks noted outside of the required 15 minutes. It is noted that the majority of observations were completed within a timely manner, some within minutes of each other. Continue to work with and educate staff on the importance of these checks and documentation.

Recommendations:

- **Kitchen** - Add the sharps log to the internal monthly kitchen inspection, as well as a section for review of dishwasher temperatures. A sharps log was missing the day of the inspection, as well as freezer and dishwasher logs missing documentation. Continue to work on maintaining daily sharps and temperature logs. It is noted that on the day of the inspection Summit Foods was the contracted kitchen provider. Since that time a new company has been contracted and a new kitchen manager is in place.
- **Discipline** – Overall, your major rule violation documentation is well written and easy to follow. There are two additions I would recommend for your consideration on the Major Rule Violation Notice and Hearing/Waiver form which encompass the procedural requirements of DOC 350.24(2) & (3). They include adding a box for staff to check if a hearing is necessary-whether or not the inmate signs the acknowledgment form. As you know, it is not uncommon for an inmate to refuse to sign the acknowledgment of violation. This way staff can make it clear on the form if a hearing is needed to avoid a hearing being delayed (as noted on one major rule violation reviewed) or missed. In addition, add a spot to document the inmate was given a copy of the disposition and was informed of their right to appeal.
- **Use of Force** – It is recommended a review of your Use of Force policy be completed. Best correctional practice includes a review of use of force incidents by someone who has the background and training in use of force such as a DOJ certified POSC Instructor.
- **Overall Maintenance** - The age of the building, coupled with the fact that the facility is near or over capacity on a routine basis, makes it difficult to address maintenance issues at the facility. A jail facility study in conjunction with a population review would be beneficial in identifying options to address the facility's space and building needs (it is noted a jail study was recently initiated and is in progress).
- **Population Levels** - As you are aware, the inmate population continues to increase beyond the level of your approved facility capacity. Jail management has been doing their best to manage that population through contract housing with other facilities and increased monitoring programs. The process of creating a Jail Study Committee to formulate any potential solutions, along with continued efforts in finding the right solution for Wood County is supported by this office and I am available to assist in this process to the extent that I am able (as noted above, a jail study was recently initiated).
- **Housing/Space Needs** - It was noted on the date of the inspection that there is no dedicated search and change-out area in Booking/Intake. These duties are completed in an open receiving or holding cell as they become available. Additionally, the facility has only one dedicated suicide watch cell; however, there may be upwards of 6-11 inmates on suicide watch at one time. Compounding the space need is the fact that none of the cells used for suicide watch are in direct line of sight by staff. The medical office/exam room, as well as the property storage room and laundry area are also operating in small spaces and would benefit from a space needs evaluation. The efforts placed into an overall operational study for population levels (as noted above) as well as facility needs would benefit these issues as well and help to identify potential solutions to the growing population of inmates that have increased medical and mental health needs.

Approval:

The Wood County Jail is approved by the Department of Corrections for the secure detention of adult inmates with a maximum capacity of 132. This approval is contingent on remedy of any code violations and continuing compliance with all applicable Wisconsin state statutes and administrative code.

I wish to thank Captain Ashbeck and the rest of the staff on duty the day of the inspection for their assistance, cooperation, and professionalism during the inspection process. All of the documentation I requested was well prepared and organized, and I make special note of your discipline and suicide watch documentation, which is thorough and easy to follow.

Should you have any questions or concerns regarding this inspection report please do not hesitate to contact me.

Respectfully,

Jodi Hollister

Jodi Hollister
Detention Facilities Specialist
Department of Corrections

cc: Theodore Ashbeck, Jail Administrator
Melissa Roberts, Director ODF
File