

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: January 28, 2013

PLACE: Centralia Center, Brehm Conference Room – Wisconsin Rapids

PRESENT: Donna Rozar, Mike Feirer, Marion Hokamp, Bonnie Jaecks, Doug Machon, Lori Slattery-Smith R.N., Jeffrey Koszczuk, D.O., Tom Buttke

EXCUSED: Peter Hendler

ALSO PRESENT: Kathy Roetter (Human Services), Sue Kunferman and Kathy Alft (Health Department), Amy Slattery (Edgewater Haven), Rock Larson (Veteran Services), Lance Pliml (County Board Chair), Karen Madden (Gannett News)

1) Call to Order

Meeting called to order at 5:00 p.m. by Chair Rozar.

2) Quorum

A quorum was declared.

3) Public Comments

No members of the public were present to make comments. Brandon Vruwink walked committee members through a brief tour of the new Economic Support Services offices.

4) Correspondence

- NALBOH 4th Quarter 2012 News Brief
- Written report from Terry Stelzer with injury/property loss and liability claims

5) Consent Agenda

Veteran Services report was pulled for discussion. Motion (Buttke/Feirer) to approve the consent agenda as presented. All ayes. Motion carried.

6) Discussion and consideration of items removed from consent agenda

VETERAN SERVICES – Tom Buttke asked for clarification of the Veteran Services' report regarding the Executive Committee discussion of a Veteran's Preference Hiring Policy. Rock Larson responded to questions and concerns of committee members. Chair Rozar explained how the Executive Committee asked Rock Larson and Ed Reed to further consider a policy and return to the Executive Committee with additional information.

**7) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center
Quarterly Reports – Veterans Services, Health Department**

Financial statements and quarterly reports were reviewed and specific questions answered by appropriate department heads.

8) Update on Edgewater Haven budget resolution presented to Executive Committee

Chair Rozar explained the timing issue of why this resolution was presented to the Executive Committee instead of the Health & Human Services Committee.

9) Resolution to amend 2012 Norwood budget and 2012 Public Health budget

Sue Kunferman and Kathy Roetter explained reasons for over-expenditure of budgets. Motion (Buttke/Hokamp) to support the resolutions as presented and forward them to Executive Committee and County Board for approval. All ayes. Motion carried. Kathy Roetter expressed concern with presenting resolutions before all budget information is received. There was committee consensus to support Kathy's request to attend the Executive Committee meeting to discuss her concerns.

10) Influenza update

Sue Kunferman provided statistics on influenza associated hospitalizations and shared outreach media messaging efforts.

11) Health Department out-of-state travel request to attend the Accreditation Coordinators Learning Community meeting in Ft Lauderdale FL, February 14-15, 2013 with all expenses paid by grant funds

Sue Kunferman explained Kathy Alft is a member of the Accreditation Coordinators Learning Community and described the benefits of her attending this in-person meeting. Sue noted all expenses will be paid from grant funds. Motion (Koszczuk /Jaecks) to authorize out-of-state travel as presented. All ayes. Motion carried.

12) Health Department Accreditation Site Visit update

Sue Kunferman described how the Wood County Health Department is among a few nationwide to pursue accreditation and noted last week's site visit was the first in Wisconsin for a county health department. The City of West Allis had their site visit in December and Polk County has their site visit scheduled for March. Sue shared strengths and areas for improvement which were identified during the exit conference by the site visit team.

13) Update on Edgewater Haven renovation project

Amy Slattery shared pictures of the building and provided an update of the construction phase to-date. Amy noted the project is on time and under budget.

14) Comparisons of tax levy between county homes and Wood County functions

Amy Slattery presented information pertaining to "current and previous year" tax levies (actual vs. budget) for Edgewater Haven. An additional report listing all county departments and their tax levy support was shared.

15) Edgewater Haven bad debts collected in 2012

Amy Slattery reported that Edgewater Haven collected over \$63,000 in bad debts in 2012.

16) Edgewater Haven Conflict of Interest Assertion policy and procedure

Amy Slattery requested that this agenda item be tabled until the next meeting. Committee consensus was to approve that request.

17) Discussion of Draft Umbrella Statute Language from WCHSA

Kathy Roetter explained the Umbrella Statute is presented in draft format and informational only at this time. A tentative timeline for statutory revisions pertaining to the Human Services Redesign Committee was shared.

18) Update on impact of wage study on Human Services Department

Kathy Roetter will be meeting again with Carlson-Dettmann and Human Resources to address some of the concerns she has regarding the impact of the wage study on the Human Services Department.

19) Request to Carry Over 2012 Capital Outlay for video-conferencing

Kathy Roetter explained why 2012 budgeted capital outlay funds were not spent and requested to carryover \$20,000 designated for the purchase of video conferencing equipment. Kathy has been working with Systems Director Amy Kaup who noted this equipment will be purchased and installed in 2013 according to their recommendations. Motion (Buttke/ Koszczuk) to recommend to the Executive Committee the carryover of 2012 capital outlay funding as presented for final approval by the full county board. All ayes. Motion carried.

20) Space Needs Committee recommendations

Kathy Roetter gave an update. Mike Feirer provided additional information pertaining to the infrastructure needs in Marshfield.

21) Legislative Issue Updates

Department heads provided legislative updates regarding issues pertaining to their departments.

22) Items for Future Agenda

Rozar noted items for future agendas.

23) Date/Time of Next Meeting(s)

February 25, 2013; 5:00 p.m., Norwood Health Center, Classroom - Marshfield

24) Closed Session

Motion (Buttke/Feirer) to convene into closed session pursuant to 19.85(1)(c) Wis. Stats. to discuss annual evaluations of Health Director, Edgewater Haven Administrator, Human Services Director, and Veterans Services Officer. Rozar: Aye, Feirer: Aye, Machon: Aye, Jaecks: Aye; Hokamp: Aye; Slattey-Smith: Aye; Koszczuk: Aye; Buttke: Aye. Motion carried. The committee went into closed session at 7:15 p.m.

25) Open Session

Motion (Buttke/Hokamp) to return to open session at 8:12 p.m. All ayes. Motion carried.

26) Adjourn

Motion (Feirer/Koszczuk) to adjourn at 8:13 p.m. All ayes. Motion carried.

Minutes taken by Kathy Alft and reviewed by Mike Feirer, Secretary.

Minutes subject to committee approval.

Mike Feirer, Secretary
Health and Human Services Committee