

EXECUTIVE COMMITTEE MEETING MINUTES

DATE: Tuesday, June 2, 2015

TIME: 8:00 a.m.

PLACE: Room 115, Wood County Courthouse

PRESENT: Hilde Henkel, Trent Miner, Lance Pliml, Donna Rozar, Peter Hendler

OTHERS PRESENT (for part or all of meeting): Michael Martin, Dennis Polach, William Clendenning, Amy Kaup, Samantha Joanis, Kathy Roetter, Doug Passineau, Paula Tracy, Bonnie Nuber, Terry Rickaby, Terry Stelzer, Jo Timmerman, Brent Vruwink, Shane Wucherpennig, Marla Cummings, Analyn Hilgard, Troy Gildenzopf, Wendy Markworth, Karen Kubisiak, Lori Heideman, Peter Kastenholtz

The meeting was called to order at 8:00 a.m. by Chairman Miner.

Public Comment – No public comments

Consent Agenda – No additions or corrections to the consent agenda

Motion (Rozar/Hendler) to approve the consent agenda as presented. Motion carried unanimously.

Maintenance Coordinator Rickaby reviewed his letter of comments.

Risk Management Director Stelzer noted highlights in his letter of comments. Pliml complemented Stelzer on lower costs in the area of Risk Management.

Information Technology Director Kaup reviewed her letter of comments. She introduced new employees Analyn Hilgard and Troy Gildenzopf. She noted Jason Scott has been chosen to be part of a state sponsored regional group to deal with cyber security.

Wellness Coordinator Joanis gave an update on the Wellness Program. Deb Foth has resigned from the Wellness Board and there is a recommendation to appoint Lindsey O'Neil in her place.

Motion (Rozar/Henkel) to accept the resignation of Deb Foth and recommend to the County Board Chair the appointment of Lindsey O'Neil to the Wellness Board. Motion carried unanimously.

Interim County Conservationist Wucherpennig presented a resolution to amend the DATCP budget of Land Conservation due to unanticipated state aid funds.

Motion (Pliml/Henkel) to approve the resolution to amend the 2015 DATCP budget for unanticipated state aid monies and appropriate those monies to the DATCP grant budget expenditures. The resolution will be forwarded to the County Board for consideration. Motion carried unanimously.

Human Services Director Roetter and Fiscal Manager Timmerman presented the action plan for fiscal services in their department.

Treasurer Kubisiak provided information on controls over delinquent property taxes in light of the recent fraud in Eau Claire County. She presented two resolutions, one to cancel stale dated checks and the other to tax deed property.

Motion (Hendler/Pliml) to approve the resolutions to cancel stale dated checks and to tax deed property. The resolutions will be forwarded to the County Board for consideration. Motion carried unanimously.

Finance Director Martin presented information on the 2016 – 2020 Capital Improvement Plan.

Break at 9:05 a.m.

Meeting reconvened at 9:17 a.m.

Human Resources

Paula Tracy reported that current wage data, as much as possible, is being collected for the region. A state-wide salary survey will be done by late summer. The current recommendation is that wages are increasing from 1-2% with the norm at 1.5% which has a \$480,000 impact to Wood County's budget. The consensus of the Committee is to insert a 1.5% wage increase in the working budget document for future consideration as the budget process moves along.

Paula Tracy assumed the position of Interim Director of the HR Department May 6th. **Motion (Pliml/Rozar) to increase Ms. Tracy's salary in accordance with that interim status retroactive to May 6th. Motion carried unanimously.**

Motion (Hendler/Pliml) to go into closed session at 09:28 a.m. pursuant to 19.85(1)(f), Wis. Stats., to 1) discuss an employee's complaint, and 2) consider a leave of absence request. Roll call vote: Henkel, aye; Miner, aye; Pliml, aye; Hendler, aye; Rozar, aye

Motion (Rozar/Henkel) to return to open session at 10:02 a.m. Motion carried unanimously.

Motion (Henkel/Hendler) to accept the resignation of the HR Director effective end of day, June 2, 2015. Motion carried unanimously.

Motion (Rozar/Pliml) to deny the appeal of Robert Panzer under the complaint resolution process. Motion carried unanimously.

Motion (Rozar/Pliml) to adjourn the EC meeting at 10:05 a.m. Motion carried unanimously.

Donna Rozar

Respectfully submitted and signed electronically by Donna Rozar, secretary

Human Resources agenda items minutes taken and prepared by Donna Rozar. Other minutes taken and prepared by Bonnie Nuber. All minutes reviewed by the Executive Committee secretary.