

## HEALTH AND HUMAN SERVICES COMMITTEE

**DATE:** December 9, 2013

**PLACE:** Human Services, 12<sup>th</sup> Street S. – Wisconsin Rapids

**PRESENT:** Donna Rozar, Marion Hokamp, Tom Buttke, Jeffrey Koszczuk, D.O., Doug Machon, Lori Slattery-Smith, R.N (joined at #4).,

**EXCUSED:** Peter Hendler, Mike Feirer, Bonnie Jaecks

**ALSO PRESENT:** Kathy Roetter, Craig Rasmussen, Tanya Callahan (Human Services); Sue Kunferman, Nancy Eggleston (Health Department); Amy Slattery (Edgewater Haven); Rock Larson (Veterans Service); Lance Pliml (Co Board Chair); Jessica Linzmeier (student)

**1) Call to Order**

Meeting called to order at 5:00 p.m. by Chair Rozar.

**2) Quorum**

A quorum was declared.

**3) Public Comments**

n/a

**4) Correspondence**

- Copies of the Veteran Service Office 2012 Annual Report were provided to committee members.
- A Wisconsin Rapids Clubhouse Flyer was shared by Rock Larson.
- The Wood County Health Department was referenced as a case study in the *Local Health Department Workforce Recruitment and Retention* report. Rozar showed The Health Officer will email the link to Committee members so they can read the full report.
- Committee members addressed concerns regarding a packet of information received by Lance Pliml, Donna Rozar, and Kathy Roetter from Char Smith. The packet contained an anonymous complaint sent to the Department of Safety and Professional Services as well as Char Smith's response to the complaint. Lance Pliml stated he has responded to Char Smith and noted Peter Kastenholtz is aware of the letter who has provided advice regarding the investigation of the complaint. Rozar explained the chain of command regarding complaints. If Committee members have any concern about any other Committee members, they are to contact the chair; and if Committee members have concerns about the Chair, they are to contract the County Board Chair. She also stated that individuals who express concerns about specific departments should be referred to the Department Heads.

**5) Consent Agenda**

The Health Department monthly letter of comments was pulled for discussion. Motion (Machon/Buttke) to approve the consent agenda as presented. All ayes. Motion carried.

**6) Discussion and consideration of items removed from consent agenda**

HEALTH DEPARTMENT: Dr. Koszczuk expressed concerns that health care providers don't recommend Tdap appropriately or consistently. Sue Kunferman asked who at Aspirus could be contacted regarding a policy around Tdap vaccinations in the 3rd trimester of pregnancy.

**7) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center**

Financial statements were reviewed with specific questions answered by appropriate department heads.

**8) Report on Alternative School**

Craig Rasmussen discussed the changes in service delivery at the Alternative School in Rapids. Originally the school was intended for junior high students who would stay at the Alternative School until they were ready to return to the traditional school setting. Currently older students attend the Alternative School, resulting in school outcomes that do not match the desired outcomes of the Human Services Department. The Human Services Department was directed to explore ways to better serve these students and to provide the Health & Human Services Committee with recommendations. A meeting with the partners is scheduled for Dec 10.

**9) Performance Management activities**

Tanya Callahan described how quality improvement projects are being used to improve performance in the Human Services Department. There are 21 unit quality improvement projects in the agency which have been worked on for the past 18 months. One goal is improving customer satisfaction.

**10) Psychiatric Residency program for new Medical School in Wausau**

Kathy Roetter was contacted by Dr. Carl Chan of UW-Milwaukee Medical College to inquire about mental health services in Wood County. He is interested in establishing a psychiatric residency program in the Wausau area and asked if we would support placement of residents. He is also discussing this with other healthcare settings in Central Wisconsin, including Marshfield Clinic physicians. This could potentially help with the recruitment and retention of psychiatrists in Central Wisconsin. Dr. Chan would like the program accredited in 2015 and functioning in 2016. This is a three-year residency with additional time to specialize in child psychiatry.

**11) Update on Edgewater Haven renovation project**

Amy Slattery described how they have begun to group bills by vendor to provide a better idea of costs for the renovation project. At this time the PT portion of the project is \$22,000 under budget. Edgewater continues to consider options for the "Wood County Home for the Aged 1928" cornerstone that was discovered during the demolition of the 1928 front portion of the building.

**12) Resolution to amend Edgewater Haven 2013 budget**

Amy Slattery provided an explanation of how additional funding within the Therapy department resulted in additional expenditures. Motion (Buttke/Koszczuk) to approve the resolution as presented and forward to the Executive Committee for approval. All Ayes. Motion carried

**13) Edgewater Haven natural gas savings**

Amy Slattery provided information on how they can save money on gas costs by utilizing Integrys Energy Services. They can switch their gas service provider in the middle of the heating season. There was Committee consensus to allow Amy to make the decision based on the best interest of Edgewater Haven.

**14) Environmental Health program update**

Nancy Eggleston provided an update of Environmental Health activities in the past license year (July 1, 2012 through June 30, 2013). She provided information on total number of licensed establishments, total number of food establishment inspections, complaint follow-up on licensed establishments and Public Health Ordinance violations, and examples of educational sessions for licensed operators and the public. The September 28<sup>th</sup> Clean Sweep event was also discussed.

**15) Set 2014 committee meetings**

The meeting schedule was reviewed. Because the May meeting falls on Memorial Day, the Committee meeting will be one week later on June 2<sup>nd</sup>, and the June meeting is moved to the 5<sup>th</sup> Monday, June 30<sup>th</sup>. August extra dates will be determined later.

**16) Legislative Issue Updates**

Department heads provided legislative updates regarding issues pertaining to their departments.

**17) Items for Future Agenda**

Chair Rozar noted items for future agendas.

**18) Date/Time of Next Meeting**

January 27, 2014, 5pm, Norwood Health Center, Classroom - Marshfield

**19) Adjourn**

Chair Rozar declared the meeting adjourned at 7:50 p.m.

Minutes taken by Nancy Eggleston and reviewed by Donna Rozar, Chairperson.

Minutes subject to committee approval.

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Donna Rozar, Chairperson  
~~Mike Feirer, Secretary (excused)~~  
Health and Human Services Committee