

***MINUTES OF THE
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE***

DAY & DATE: May 07, 2015
PLACE: Wood County Courthouse, 400 Market St., Wisconsin Rapids, WI 54494, Room 115
MEETING TIME: 8:00 A.M.
ADJOURNMENT TIME: 12:05 P.M.
MEMBERS PRESENT: Chairman, Al Breu; Secretary, Dennis Polach; Member, Marion Hokamp, and Member, William Winch
MEMBERS EXCUSED: Vice-Chairman, Trent Miner; William Winch (at Noon)
OTHERS PRESENT: Highway Commissioner, Doug Passineau; Office Supervisor, Heather Gehrt; Park and Forestry Director, Chad Schooley; Brad & Pat Pavloski, Forest Administrator, Fritz Schubert; and DNR Liaison, Steve Grant.

1. Chairman A. Breu called the meeting to order at 8:00 A.M.
2. Public comments: None
3. The minutes of the April 01, 2015 Highway Infrastructure & Recreation Committee meeting were reviewed.

A motion was made by M. Hokamp and seconded by D. Polach to approve the above-mentioned minutes. Motion carried.

4. When the DOT reconstructed new Highway 10 and Veterans' Expressway, traffic was diverted to CTH A. Since the completion, traffic has remained on CTH A and has not returned to HWY 80 causing a higher volume of truck traffic than was originally anticipated. The DOT is currently reviewing this traffic and is in talks with the Highway Department to possibly accept a jurisdictional transfer.
5. The salt shed payment of \$15,609.62 has not been paid to the DOT for the salt shed that had 10 years of useful life remaining. The HIRC instructed the Highway Department to pay the State the book value of the salt shed.
6. Move to Item #17b—Resolution to dredge Four Mile Creek.

A motion was made by W. Winch and seconded by M. Hokamp to approve and sign the resolution and forwarded to County Board for their approval.

7. Move to Item #6—Summer Road School on June 8—10, 2015

If anyone is interested in attending the Summer Road School being held at Chula Vista in Wisconsin Dells, let Doug know and he will do the registration.

8. Move to Item #7—Quotes for Wisconsin Rapids Fuel Tank System.

Quotes were taken to use existing tanks and brand new tanks, moving the fuel system to the front of the building or the back. Two companies submitted quotes and more information was needed, so this will be brought back at a special meeting before County Board to be approved.

9. Move to Item #8—Summer Staff.

Doug would like to hire 6 Summer Help positions and 3 LTE positions.

A motion was made by D. Polach and seconded by M. Hokamp to approve the hiring of 6 Summer Help positions and 3 LTE positions. Motion carried.

10. Move to Item #9—CTH E Discontinuance.

1.3 acres at the corner of CTH E and HWY 10 need to go back to the owner. A resolution will be drafted and brought back at a future meeting.

11. Move to Item #10—Frac Sand Update.

Payments are being made from all companies.

12. Move to Item #11—Current Projects Update. (see attached sheet)

13. Move to Item #12—Monthly bill listing.

A motion was made by D. Polach and seconded by M. Hokamp to approve the monthly bill listing. Motion carried.

14. Move to Item #13—Accounting Supervisor's Report.

A motion was made by W. Winch and seconded by D. Polach to approve the Accounting Supervisor's report. Motion carried.

15. Move to Item #14—Correspondence.

-Debt service for 2016.

The Committee took a break at 9:50 AM and resumed at 10:05 AM.

16. Move to Item #15—Construction Supervisor's report. (see attached sheet)

A motion was made by D. Polach and seconded by W. Winch to approve the Construction Supervisor's report. Motion carried.

17. Move to Item #18—Office Supervisor's report. (see attached sheet)

A motion was made by W. Winch and seconded by M. Hokamp to award the Hay Creek Bridge bid to Earth, Inc. Motion carried.

A motion was made by D. Polach and seconded by M. Hokamp to accept the Office Supervisor's report. Motion carried.

18. Move to Item #17—Park and Forestry Director's report. (see attached sheet)

- 5 year Capital Improvement Plan

A motion was made by D. Polach and seconded by M. Hokamp to forward the 5-year capital improvement plan to Finance. Motion carried 3-1 with 1 no vote from W. Winch who wanted to see the Powers Bluff projects pulled out and a long range plan of costs.

- Resolution for Highway Department to provide construction services to the Park and Forestry Department.

A motion was made by M. Hokamp and seconded by D. Polach to approve and sign the resolution and forward to County Board for their approval. Motion carried.

- Core Competencies and Key Behaviors sheet from HR for Department Heads. Chad has reviewed, but not completed this form and will bring back to a future meeting.
- Review and select consultant for PB shelter building design. 3 proposals were sent out, but only 2 firms responded, Lampert-Lee Associates and Design Unlimited.

A motion was made by W. Winch and seconded by D. Polach to move forward with Design Unlimited as the consultant for the Powers Bluff conceptual drawings and allow Chad to negotiate the price. Motion carried.

- Special Use Permits.
 - May 31 at North Wood County Park-Disc Golf Tournament.
 - July 15-19 Wood County Rescue Area across from Red Sand Beach.
 - June 19 & 20 at Dexter County Park, WI Trappers Association.

A motion was made by D. Polach and seconded by W. Winch to approve the above-mentioned special use permits. Motion carried.

A motion was made by W. Winch and seconded by D. Polach to approve the Park and Forestry Director's report. Motion carried.

19. Move to Item #18—Forest Administrator's Report. (see attached sheet)

- Timber Sale update was distributed. It was a good winter for logging and projected revenue for the year has been met. Fritz expects the summer to be a little slower with the possibility of some sales to be started if it stays dryer.
- Enbridge Energies temporary access agreement to do pipeline maintenance in the Richfield 360 Area.
- Resolution to keep the County Forest Administrator's Grant in the Governor's Budget.

A motion was made by M. Hokamp and seconded by D. Polach to approve and sign the resolution and forward to County Board for their approval. Motion carried.

- Resolution to raise the County Forest Acreage Share Payment.

A motion was made by W. Winch and seconded by D. Polach to approve and sign the resolution and forward to County Board for their approval. Motion carried.

A motion was made by M. Hokamp and seconded by D. Polach to approve the Forest Administrator's report. Motion carried.

20. Move to Item #19—Correspondence.

- Town of Grand Rapids letter regarding permitting.
- Domtar Ice Access Meeting.
- Health Department/DNR Life Jacket Program at Lake Wazeecha.

21. Move to Item #20—Monthly bill listing.

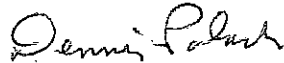
A motion was made by W. Winch and seconded by D. Polach to approve the monthly bill listing. Motion carried.

22. Move to Item #21—Revenue report.

A motion was made by D. Polach and seconded by M. Hokamp to approve the revenue report. Motion carried.

23. Move to Item #22—Next meeting date: Special Meeting to award the Fuel Station Quotes on Tuesday, May 19, 2015 at 9:00 AM in Room 315A of the Wood County Courthouse.
Next regularly scheduled meeting: Thursday, June 04, 2015 at Wood County Highway Shop.

A motion was made by M. Hokamp and seconded by D. Polach to adjourn at 12:05 P.M. Motion carried.



Dennis Polach, Secretary
Minutes taken by Heather Gehrt, Park & Forestry Office Supervisor