

***MINUTES OF THE
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE***

DAY & DATE: January 03, 2013
PLACE: Wood County Courthouse, 400 Market St., Wisconsin Rapids, WI 54494, Room 115
MEETING TIME: 8:00 A.M.
ADJOURNMENT TIME: 12:21 P.M.
MEMBERS PRESENT: Chairman, Al Breu; Vice-Chairman, Trent Miner; Secretary, Dennis Polach; Member Marion Hokamp, and Member Gerald Nelson
MEMBERS EXCUSED: Vice-Chairman, Trent Miner at 11:00 A.M.
OTHERS PRESENT: Highway Commissioner Doug Passineau; Office Manager, Heather Gehrt; Park Administrator, Chad Schooley; Forest Administrator, Fritz Schubert; DNR Forestry Liaison, Steve Grant; Lance Pliml, County Board Chairman; David Katzner, MSA Professional Services; and Jeff Masephol, City of Pittsville Resident.

1. Chairman A. Breu called the meeting to order at 8:00 A.M.
2. Public comments: None
3. The minutes of the December 06, 2012 Highway Infrastructure & Recreation Committee meeting were reviewed.

A motion was made by D. Polach and seconded by G. Nelson to approve the above-mentioned minutes. Motion carried.
4. The date for the July meeting was reviewed due to the first Thursday being on a Holiday. The Committee decided that the meeting would be moved to July 11, 2013 at the Courthouse.
5. D. Passineau handed out the Traffic Maintenance Agreement with the WisDot for signatures.
6. David Katzner of MSA Professional Services attended this portion on the meeting to introduce himself and discuss the opportunity to work with the County on future jobs.
7. The corner of Hwy F and Trestik Rd will have the road removed due to a decrease in traffic and restored to its original position. When this is completed, the landowner would like the land back. Nothing will be done until the project is completed and the landowner would be responsible for all jurisdictional transfer costs.

8. Hwy 10 winter maintenance was originally supposed to be maintained for 24 hours, however the DOT has changed it to 18 hour maintenance. This means that, typically, no work will be done from 10:00 P.M. until 4:00 A.M.
9. Frac Sand Update—Not all contracts have been signed yet.
10. Current Projects Update. (see attached sheet)
11. The monthly bill listing was reviewed.

A motion was made by T. Miner and seconded by M. Hokamp to approve the monthly bill listing. Motion carried.

12. Accounting Supervisor's report was reviewed.

A motion was made by T. Miner and seconded by D. Polach to approve the Accounting Supervisor's report. Motion carried.

13. Correspondence-None

The Committee took a break at 9:11 AM and resumed at 9:26 AM

14. Building & Grounds Supervisor's report was reviewed. (see attached sheet)

A motion was made by T. Miner and seconded by M. Hokamp to approve the Building & Grounds Supervisor's report. Motion carried.

15. Office Manager's report was reviewed. (see attached sheet)

A motion was made by T. Miner and seconded by G. Nelson to accept the Office Manager's report. Motion carried.

16. Park Administrator's report was reviewed. (see attached sheet)

- 2013 Department Workplan was presented with Department goals and objectives.

A motion was made by T. Miner and seconded by G. Nelson to approve the 2013 Department Workplan. Motion carried.

- Request to carryover \$200,000.00 excess revenues into a non-lapsing account used for capital projects and to support department during revenue shortfall years.

A motion was made by T. Miner and seconded by G. Nelson to recommend to the Executive Committee to allow carryover request. Motion carried.

- A copy of the Lake Wazeecha dam inspection report was discussed. One of the required repairs and one the biggest expenses will be to overlay approximately 1300 linear feet of riprap on the dike structure adjacent to the dam. This expense would be eligible for a State Dam grant when/if monies are available.
- Wage study implementation study discussion.
- Special Use Permit for Boy Scouts Campout at Nepco County Park on 02/08/2013-02/10/2013

A motion was made by T. Miner and seconded by D. Polach to approve the special use permit. Motion carried.

A motion was made by T. Miner and seconded by M. Hokamp to approve the Park Administrator's report. Motion carried.

17. Forest Administrator's Report was reviewed. (see attached sheet)

- Award timber sale bids.

A motion was made by G. Nelson and seconded by T. Miner to approve the award of the timber sale bids to the highest bidders. Motion carried.

- A copy of the 2013 Forestry Workplan and a resolution were handed out to the Committee. There will be a special meeting on January 15 at 9:00 AM in Room 115 before County Board to sign this resolution.

A motion was made by G. Nelson and seconded by D. Polach to approve the Forest Administrator's report. Motion carried.

18. Correspondence.

- E-mail from the Town of Dexter about proposed ATV Ordinances.

19. The monthly bill listing was reviewed.

A motion was made by G. Nelson and seconded by D. Polach to approve the monthly bill listing. Motion carried.

20. The revenue report was reviewed.

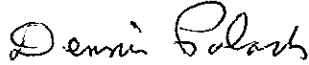
A motion was made by G. Nelson and seconded by M. Hokamp to approve the revenue report. Motion carried.

A motion was made by G. Nelson and seconded by M. Hokamp to go into closed session at 11:10 A.M. pursuant to §19.85 (1) (c) Wisconsin Statutes to

**discuss evaluations of Park Administrator and Highway Commissioner.
Motion carried.**

**A motion was made by D. Polach and seconded by M. Hokamp to return to
open session at 12:20 P.M. Motion carried.**

**A motion was made by G. Nelson and seconded by M. Hokamp to adjourn at
12:21 P.M. Motion carried.**

A handwritten signature in cursive script that reads "Dennis Polach".

Dennis Polach, Secretary

Minutes taken by Heather Gehrt, Park & Forestry Office Manager