

**\*\*AMENDED\*\***  
**EXECUTIVE COMMITTEE**

**DATE:** Tuesday, September 5, 2017  
**TIME:** 8:30 a.m.  
**LOCATION:** Wood County Courthouse, Room 114

1. Call meeting to order
2. Public comments
3. **CONSENT AGENDA**
  - (a) Review/approve minutes from previous committee meetings
  - (b) Approval of departments vouchers – County Board, Human Resources, Risk Management, Finance, Treasurer, Clerk, Information Technology, Maintenance and Purchasing.
4. Review items, if any, pulled from consent agenda
5. Business After Hours - Discussion of and proposal for funding
6. **County Clerk**
  - (a) Review letter of comments
  - (b) Review 2018 County Clerk budget
7. **Maintenance**
  - (a) Review letter of comments
  - (b) Update on River Block Construction and Courthouse Remodeling
  - (c) Discuss county ownership of River Block power supply line
  - (d) Discuss remaining borrowed funds for courthouse needs
  - (e) Discuss Wood County Maintenance department structure
  - (f) Review 2018 Maintenance budget
8. **Safety & Risk Management**
  - (a) Review letter of comments
  - (b) Review 2018 Safety/Risk Management budget
9. **Information Technology**
  - (a) Review letter of comments
  - (b) Review 2018 IT budget
  - (c) Discuss HRMS/Dynamics Software and Payroll Processing
10. **Wellness**
  - (a) Wellness Updates
11. **Treasurer**
  - (a) Review letter of comments
  - (b) Resolution for sale of tax deed property.
  - (c) Resolution to update Public Depositories.
  - (d) Authorize Treasurer to sign resolution with WISC/PMA Financial.
  - (e) Review 2018 Treasurer's budget
  - (f) Presentation of County owned properties for potential sale.
12. **Finance**
  - (a) Review letter of comments
  - (b) Update on 2018 budget
  - (c) Review 2018 Finance budget
  - (d) Discussion and decisions on 2018 Capital Projects
    - 1) Initial Resolution for borrowing not to exceed \$1.8 million for 2018 budgeted capitol projects
    - 2) Initial Resolution for borrowing not to exceed \$1 million for highway construction.
    - 3) Projected debt service tax rate
    - 4) Reimbursement resolution
  - (e) Discussion and decisions on the transfer of payroll to Finance from HR

- 1) Time frame
- 2) Software
- 3) Staffing
- (f) Norwood resolution for amending dish machine purchase
- (g) Correspondence
  - Budget and actual reports for 8 months ended August 31, 2017

13. **Human Resources (HR)**

\*X\*

- (a) Monthly Letter of Comments
- (b) Resolution to create 2.97 FTE FSET Case Manager Positions – Human Services
- (c) Review Educational Reimbursement Policy
- (d) Update of Proposals for Market Review of County's pay plan
- (e) Resolution amending budget for merit increases
- (f) Recommendation regarding Chief Deputy pay advancement
- (g) Review voluntary short-term disability benefit
- (h) Review of Human Resources Department 2018 budget

- 14. Consider any agenda items for next meeting.
- 15. Set next regular committee meeting date.
- 16. Adjourn