

**AGENDA
PUBLIC SAFETY COMMITTEE**

DATE: February 12, 2018
TIME: 12:00 p.m.
LOCATION: Vesper Community Center 5032 Benson Avenue

1. Call meeting to order
2. Review minutes of January 8, 2018 Public Safety Committee Meetings
3. Public comments
4. Courthouse security issues and updates
5. Discuss railroad crossing time limits in City of Wisconsin Rapids
6. Discuss Animal Drawn Vehicles
7. **Emergency Management Department**
 - (a) Communications January 2018 Claims
 - (b) Communications Report
 - (c) Emergency Management January 2018 Claims
 - (d) Emergency Management Activity Report
8. **Dispatch Department**
 - (a) January 2018 Claims
 - (b) Dispatch Report
 - (c) Staff update
9. **Set date, time and location of next meeting**
10. **Humane Officer**
 - (a) Humane Officer Report
 - (b) January 2018 Claims
 - (c) Resolution to Amend 2017 Human Officer Budget
11. **Coroner**
 - (a) Coroner Report
 - (b) January 2018 Claims
 - (c) Discuss Moving Coroner's Position from Part-time to Fulltime
12. **Sheriff's Department**
 - (a) Correspondence
 - (b) January 2018 Claims
 - (c) Resolution to amend 2017 Electronic Monitoring budget
 - (d) Bond Electronic Monitoring
 - (e) Discuss PEHP regarding elected officials
 - (f) Updates:
 - (i) Crime Stoppers
 - (ii) Safe Ride Initiative
 - (iii) Criminal Justice Task Force
 - (iv) K9 Project
 - (v) Courthouse Security
 - (g) Jail Items:
 - (i) Inmate Daily Population
 - (ii) Overtime
 - (iii) EMP
 - (iv) Safekeeper Housing
13. January 2018 Claims: Communications, Emergency Management, Dispatch, Sheriff, Coroner and Humane Officer
14. Agenda items for next meeting
15. Adjourn

Minutes of the Wood County Public Safety Committee

DATE: January 8, 2018

PRESENT: Mike Feirer, Dennis Polach, Joe Zurfluh, Bill Winch

EXCUSED: Brad Hamilton

OTHERS: Bill Clendenning, Lori Heideman, Kelli Trzinski, Nanci Kinney, Steve Kreuser,

PRESENT: Sarah Christensen, Dara Hamm, Randy Dorshorst

LOCATION: Wood County Annex and Health Center - Marshfield

1. Call to Order:

Mike Feirer called the meeting to order at 1:00 p.m.

2. Review minutes of December 11, 2017:

Motion by Zurfluh, second by Winch to approve the minutes of the December 11, 2017 meetings as presented. Motion carried unanimously.

3. Public Comments:

No public comments

4. Courthouse Security Issues and Updates:

Bill Clendenning gave updates on security. He stated there will be a presentation by Judge Brazeau at an upcoming county board meeting.

Education Reimbursement Policy:

Discussed the policy.

Motion by Polach that the Public Safety Committee does not support using County funds to pay for employees to obtain an advanced degree. Job related continuing education as approved by department head will be considered. Second by Zurfluh. Motion passed 3 yes to 1 no vote.

5. Discuss railroad crossing time limits in the City of Wisconsin Rapids:

Chief Deputy Randy Dorshorst explained the laws and talked about past issues with enforcement. Amy Sue Vruwink from Senator Kind's office will be invited to the March meeting to discuss these issues.

Discussion was had on whether to move forward with Amish buggy concerns. Shawn Becker and Steve should go to the February Public Safety meeting and give a history on the talks they had with the Bishops. Steve will bring the Amish Bishops to that meeting.

6. Emergency Management Department:

a. Communications December 2017 Claims:

The Committee reviewed the Communications December 2017 claims.

b. Communications Report:

Steve discussed another bullet hole was found in a cable at the Nekoosa tower. It was an Alliant Energy cable.

c. Emergency Management December 2017 Claims:

The Committee reviewed the Emergency Management December 2017 claims.

d. Emergency Management Activity Report:

The Committee reviewed the Emergency Management activity report. Talked about the trailer for Farm Tech days.

7. Dispatch Department:

a. Dispatch December 2017 Claims:

The Committee reviewed the Dispatch December 2017 claims.

b. Dispatch Report:

The Committee reviewed the Dispatch Report as presented. Lori talked about the new staff and that they are doing well. Lori is hoping to have an offer out for the last position open this week. Lori answered questions on a training bill.

8. Set date, time and location of next meeting:

February 12, 2018

1:00 pm

???

9. Humane Officer:

a. Humane Officer Report:

The Committee reviewed the Humane Officer report.

b. December 2017 Claims:

The Committee reviewed the Humane Officer December 2017 claims.

10. Coroner:

a. Coroner Report:

The Committee reviewed the Coroner report.

b. December 2017 Claims:

The Committee reviewed the Coroner December 2017 claims.

11. Sheriff's Department:

a. Correspondence:

Dennis Polach asked if the Sheriff's Department still operated their own kitchen. Chief Deputy Randy Dorshorst explained the Department started contracting food services through CBM Services due to difficulties finding and retaining staff. The new company is currently working well.

b. December 2017 Claims:

The Committee reviewed the Sheriff's Department December 2017 claims.

c. Bond Electronic Monitoring:

None

d. Updates:

Crimestoppers: See Report.

Safe Ride Initiative: None.

Criminal Justice Task Force: None.

K9: See Report.

Courthouse Security: None.

e. Jail Items:

All jail reports were reviewed.

12. December 2017 Claims: Dispatch, Communications, Emergency Management, and Sheriff:

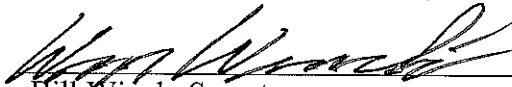
Motion by Zurfluh, second by Winch to approve the December 2017 claims of all Public Safety Committee Departments. Motion carried unanimously.

13. Agenda Items:

14. Adjourn:

Motion by Zurfluh, second by Winch to adjourn at 2:48 p.m. Motion carried unanimously.

Minutes taken by Wood County Sheriff's Department.



Bill Winch, Secretary
Public Safety Committee

7a

Committee Report

County of Wood

Report of claims for: Communications

For the period of: January 2018

For the range of vouchers: 13181001 - 13181004

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
13181001	NEWCOM	Annual Admin Fee	01/15/2018	\$750.00	P
13181002	RAPIDS SHEET METAL WORKS	AC Work on Bluff Tower	01/26/2018	\$778.25	P
13181003	ALLIANT ENERGY/ WP&L	Power for Sherry Tower	01/25/2018	\$212.43	P
Grand Total:				\$1,740.68	

Signatures

Committee Chair:

Committee Member:

Committee Member:

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Committee Report

County of Wood

Report of claims for: Communications

For the period of: January 2018

For the range of vouchers: 13171004 - 13171004

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
13171004	WATER WORKS & LIGHTING COMM	Power for Rapids Tower	01/24/2018	\$158.61	P
Grand Total:				\$158.61	

Signatures

Committee Chair:

Committee Member:

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Committee Report

County of Wood

Report of claims for: Communications

For the period of: Jan 2018 Posted in 2017

For the range of vouchers: 13171109 - 13171119

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
13171109	MARSHFIELD UTILITIES	Power for Marshfield Tower	12/29/2017	\$283.85	P
13171110	WATER WORKS & LIGHTING COMM	Power for Rapids Tower	12/27/2017	\$160.11	P
13171111	OAKDALE ELECTRIC CO	Power for Dexter Tower	12/28/2017	\$161.09	P
13171112	ALLIANT ENERGY/ WP&L	Power for Sherry Tower	12/22/2017	\$116.43	P
13171113	CITY OF MARSHFIELD	Antenna rental	12/18/2017	\$153.35	P
13171114	ENGEL ERIK	Meal Reimbursements	12/17/2017	\$242.00	P
13171115	ALLIANT ENERGY/ WP&L	Power for Nekoosa Tower	12/29/2017	\$240.07	P
13171116	WOODTRUST BANK NA	Credit card charges- training	12/20/2017	\$234.96	P
13171117	TECHNOW	Training Course	11/29/2017	\$3,340.00	P
13171118	ALLIANT ENERGY/ WP&L	Power for Bluff Tower	01/02/2018	\$329.98	P
13171119	CITY OF NEKOOSA TREASURER	4th Qtr Nekkosa tower rent	12/31/2017	\$5,000.93	P
Grand Total:				\$10,262.77	

Signatures

Committee Chair:

Committee Member:

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Wood County Communications Department

Activity Report January 2018

1. Worked with vendor to do testing and level setting on new Dispatch phone system. Also removed a computer from service so it could be sent in for warranty repair.
2. Made several trips to Powers Bluff site to again deal with high temperature issues. Found one air conditioner to have broken a fan. Replacement part was ordered and installed.
3. Attended Farm Technologies planning meeting in The Town of Lincoln.
4. Reprogrammed dispatch console to incorporate changes to MABAS cards for several fire departments.
5. Answered questions regarding weather siren activation and monitoring software upgrade quote.
6. Received 8 Prior Coordination notice requests for new microwave licenses.
7. Worked with IT Department on problems with some Sheriff's Department squad computer and docks. Also looked into some radar issues, the cause of water leaking into a squad, and ordered some replacement parts for some given out to Deputies.
8. Answered question related to weather sirens in Auburndale and the controllers being used.
9. Worked on fixed Assets inventory.
10. Answered some questions from a vendor related to Marshfield Police Department's radio needs and the County's future system plans.
11. Worked with several other counties and Dispatch to prepare for and perform some regional MABAS system radios tests.

7c

Committee Report

County of Wood

Report of claims for: Emergency Mgmt

For the period of: January 2018

For the range of vouchers: 13180001 - 13180005

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
13180001	BUEHRING ADAM	Work boots	01/12/2018	\$100.00	P
13180003	MATTHEW'S TIRE CENTER-WR	Tires for EM truck	01/19/2018	\$626.84	P
13180004	PETTY CASH	Replenish	01/23/2018	\$50.51	P
13180005	CHARTER COMMUNICATIONS	Cable Services	01/24/2018	\$121.85	P
Grand Total:				\$899.20	

Signatures

Committee Chair:

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Committee Report

County of Wood

Report of claims for: Emergency Mgmt

For the period of: January 2018 posted in 2017

For the range of vouchers: 13170084 - 13170087

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
13170084	CHARTER COMMUNICATIONS	Cable Services	12/24/2017	\$121.82	P
13170087	MARSHFIELD FIRE & RESCUE	Grant Funds	12/31/2017	\$4,096.89	P
Grand Total:				\$4,218.71	

Signatures

Committee Chair:

Committee Member:

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Committee Report

County of Wood

Report of claims for: Emergency Mgmt

For the period of: January 2018 posted in 2017

For the range of vouchers: 1317008 - 1317008

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
1317008	WISCONSIN RAPIDS FIRE DEPARTMENT	Grant funds	12/31/2017	\$4,096.89	P
Grand Total:				\$4,096.89	

Signatures

Committee Chair:

Committee Member:

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Committee Report

County of Wood

Report of claims for: Emergency Mgmt

For the period of: January 2018 posted in 2017

For the range of vouchers: 131700085 -
131700085

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
131700085	WOODTRUST BANK NA	Credit card	12/20/2017	\$38.26	P
Grand Total:				\$38.26	

Signatures

Committee Chair: _____

Committee Member: _____

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WOOD COUNTY EMERGENCY MANAGEMENT

January 2018 Activity Report

REPORTED TO COMMITTEE: 02/12/2018

1. WARNING & COMMUNICATIONS

- a. A spill in the amount of 206 gallons of diesel fuel was reported on January 3, 2018 at the Kwik Trip store on West Grand Ave in the City of Wisconsin Rapids.
- b. A spill of an unknown amount of liquid manure occurred on January 24, 2018 in the Village of Auburndale.
- c. A spill of an unknown amount of liquid fertilizer occurred on January 24, 2018 in the Village of Auburndale.
- d. Met with the Village of Auburndale regarding their siren.
- e. Met with a vendor at the Bluff tower regarding heating issues.
- f. Worked with a vendor regarding the siren control module in Dispatch.

2. FEDERAL/STATE FUNDING

- a. Received the award amount of \$8,193.78 for the Computer and Hazmat Equipment Grant. This was then distributed to the Cities of Wisconsin Rapids and Marshfield Fire Departments.

3. TRAINING

- a. Staff participated in training with the Mondopad. Steve visited the State EOC to look at the equipment that they are using.
- b. Met with I.T. regarding new internet policies.

4. EMERGENCY MANAGEMENT PLANNING

- a. Continued updating and inputting information into the MARPLOT mapping program.
- b. Director and Preparedness Coordinator met with the Fire Chief from the Grand Rapids Fire Department about the development of a new Municipal Emergency Plan.
- c. Director and Program Assistant attended the Health Department Preparedness meeting on January 31, 2018 at the Health Dept. in Wisconsin Rapids.

- d. Met with the Amish regarding them attending the Public Safety meeting in February to discuss the buggy lights.
- e. Met with several assisted living facilities regarding their disaster plans.
- f. Discussed emergency action plan for the Eau Pleine dam.
- g. Met with Marshfield Fire Chief regarding plans.
- h. Coordinated some ongoing planning for Farm Technology Days.

5. MISCELLANEOUS

a. Meetings attended:

Public Safety Committee	Director	Jan 8, 2018
County Board	Director	Dec 19, 2017
Northeast Area Meeting	Director	Jan 9, 2018

- b. Director attended the FEMA public assistance meeting in Pittsville on January 10, 2018.
- c. Director attended the WEMA meeting via teleconference on January 11, 2018.
- i. Program Assistant attended the Farm Tech days meeting on January 17, 2018.
- j. Director attended the Fire Chiefs Association meeting on January 18, 2018.
- k. Program Assistant attended the Employee Feedback meeting on January 24, 2018.
- l. Attended the Marshfield EOC meeting.

6. HIGHWAY SAFETY

- a. Met with Juneau County regarding the water study that they are going to be doing with the Corp of Engineers.

7. BUILDING NUMBER IDENTIFICATION

- a. Determined and Installed
3 new numbers – 1 each in the Town of Rock, Town of Arpin and Seneca.

January 2018 Determined-To-Date	
January 2018 Receipts	\$ 1,490.02
January 2018 Year-To-Date	\$ 1,490.02

January 2017 Determined-To-Date	7
January 2017 Receipts	\$ 0.00
January 2017 Year-To-Date	\$ 0.00

- b. Worked with building inspector Lorelei Fuehrer and Interim Village Administrator Scott Harrington regarding an addressing issue in the Village of Port Edwards.
- c. Ordered 19 new BNI signs for various townships throughout the County.
- d. Follow up with the Highway Department regarding a dead end sign to be installed in the Town of Cranmoor.
- e. Met with Town of Sigel officials regarding addressing and setting up a meeting.

8. WORK RELIEF

- a. 12 New participants
- b. 1 Participants obtained employment
- c. 7 Participants completed the program

9. Projects

- a. Completed Airport Ave. CBRF cleaning and painting project.
- b. Snow removal for tax deeded properties for the Treasurer's Office multiple times.
- c. Assisted Parks and Forestry on numerous projects.
- d. Met with Unified Services regarding removing property from the 12th Street Unified Services building.
- e. Cleaned and removed property from 12th Street.
- f. Met with several departments to discuss and streamline the work program sign up process.

2018 YEAR-TO-DATE TOTALS

Total Hours Worked	1155.00
Dollar Amount	\$ 9240.00

2017 YEAR-TO-DATE TOTALS

Total Hours Worked	1028.00
Dollar Amount	\$ 8,224.00

Jan 2017

WORK TRAINING PROGRAM

A. WORK REFERRALS - HOURS

PROGRAM	MALE	FEMALE	HRS ASSIGNED	DOLLAR AMT	HRS WORKED	DOLLAR AMT
COMM SRVC	12	7	.00	.00	1155.00	9240.00
CWEP	0	0	.00	.00	.00	.00

B. CURRENT WORK PROJECTS

			--CWEP--		--COMM SERV--	
TYPE	LOCATION	AGENCY	HOURS	AMOUNT	HOURS	AMOUNT
ASSIST MAINTENANCE	RIVER BLOCK	COUNTY	.00	.00	16.00	128.00
ASSIST MTNCE	COURTHOUSE	COUNTY	.00	.00	47.00	376.00
ASSIST PARKS	NORTH PARK	COUNTY	.00	.00	330.50	2644.00
ASSIST PARKS	SOUTH PARK	PARKS	.00	.00	405.00	3240.00
DELIVER SUPPLIES	COUNTY OFFICES	COUNTY	.00	.00	6.00	48.00
LAWN WORK	AIRPORT	AIRPORT	.00	.00	90.00	720.00
MOVE FURNITURE	HEALTH DEPT.	COUNTY	.00	.00	6.00	48.00
MOVE OFFICE	UNIFIED SERVICES	COUNTY	.00	.00	57.00	456.00
RECYCLING	COURTHOUSE/12TH ST	COUNTY	.00	.00	43.50	348.00
SHOVEL SNOW	TOWER SITE	COUNTY	.00	.00	1.00	8.00
SHOVEL TAX DEEDED LT	VARIOUS LOCATIONS	TREASURER	.00	.00	13.00	104.00
VEH/SHOP MAINTENANCE	SHOP 1	COUNTY	.00	.00	140.00	1120.00
TOTAL			.00	.00	1155.00	9240.00

8a

Committee Report

County of Wood

Report of claims for: Dispatch

For the period of: January 2018 posted in 2017

For the range of vouchers: 08171083 - 08171087

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
08171083	LANGUAGE LINE SERVICES	Over the phone interpretations	12/31/2017	\$91.92	P
08171084	LEXISNEXIS RISK SOLUTIONS	Monthly charge	12/31/2017	\$95.67	P
08171085	RACOM CORPORATION	Mounting pole labor	11/03/2017	\$20.00	P
08171086	WOODTRUST BANK NA	Credit card charges- chairs	12/20/2017	\$349.98	P
08171087	REPLAY SYSTEMS INC	2018 Service agreement	12/05/2017	\$2,797.00	P
Grand Total:				\$3,354.57	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

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Committee Member:

Committee Report

County of Wood

Report of claims for: Dispatch

For the period of: January 2018

For the range of vouchers: 08181001 - 08181003

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
08181001	OUTFITTER SATELLITE	Satellite phone charges	01/15/2018	\$55.89	P
08181002	WISCONSIN DELLS POLICE DEPARTMENT	Training	01/12/2018	\$45.00	P
08181003	WI DEPT OF JUSTICE TIME	TIME access	01/10/2018	\$600.00	P
Grand Total:				\$700.89	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

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Committee Member:

Committee Member:

Committee Member:



Wood County

WISCONSIN

COMMUNICATIONS
CENTER

86

Activity Report for Dispatch

January 2018

Submitted by: Lori Heideman

1. Wood county Drug Taskforce
2. CART meeting in Adams
3. Farm Technology meeting at Lincoln fire
4. Northeast Regional Meeting for interoperability in Marathon County
5. CPR day at the Capital in Madison-met with Red Cross and State Representatives on getting requirements for dispatchers to do CPR/pre arrival instructions in all 72 counties
6. MSTC students tour of dispatch
7. Assumption Middle school tour of dispatch
8. County Board
9. Open records request
10. Numbers for Child support grant for December
11. Worked with Solarus on outgoing calls numbers blocked
12. Coalition for the health department meeting
13. PSAP verification with Intrado (our 911 data base)
14. Correspondence with a new hire that will be starting February 19th, 2018 (will put us at full staff)
15. 6 staff members need 4 hour training in Pro QA to be able to use EMD application.
Training set up for Early March
16. End of the year reports
17. Worked with Dan from IT with some issues pertaining to MACH (AVL for state patrol) to be put in our dispatch center
18. Met with New hires reference their training and their first day on their own
19. Coalition Surge test-Preparedness partner Meeting at Health Department
20. Worked with Steve on some emergency siren items
21. Worked with RACOM on some minor phone issues(touch screens and screens jumping from one screen to the other)
22. Department head meeting
23. Worked with HR to get reference done on a new hire
24. Public safety meeting
25. Assisted in dispatch for a snow event

10a

Monthly Time Report

Olson

APPROVED BY: Public Safety Committee

Date	Incident #	Per Diem	Mileage	Start Time	End Time	Total Hours	Description
12/31/17		\$50.00	0	8a	10a	2.00	CEC
12/31/17	WC20454	\$50.00	60	2p	5p	3.00	Mistreatment
01/03/18	WC20454	\$50.00	60	8a	11a	2.00	Mistreatment
12/31/17		\$50.00	0	11a	1p	2.00	CEC
12/31/17	WC20572	\$50.00	0	6p	7p	1.00	Mistreatment
01/02/18	WC20572	\$50.00	68	8a	11a	3.00	Mistreatment
01/01/18		\$50.00	0	8p	10p	2.00	CEC
01/01/18		\$50.00	0	8a	10a	2.00	CEC
01/01/18		\$50.00	0	11a	1p	2.00	CEC
01/02/18		\$50.00	0	8a	1p	5.00	CEC
01/02/18		\$50.00	0	2p	8p	6.00	CEC
01/04/18	WC181	\$50.00	32	8a	10a	2.00	Cat Bite
01/05/18	WC181	\$50.00	32	5p	7p	2.00	Cat Bite
01/06/18	WC243	\$50.00	44	8a	11a	3.00	Open Case
01/06/18	WC269	\$50.00	0	12p	2p	2.00	Mistreatment
01/07/18	WC269	\$50.00	0	8a	11a	3.00	Mistreatment
01/13/18	WC269	\$50.00	60	11a	2p	3.00	Mistreatment
01/08/18		\$0.00	84	12p	3p	3.00	Public Safety Meeting
01/08/18	WR510	\$50.00	18	4p	5p	1.00	Dog Bite
01/12/18	WR483	\$50.00	14	5p	7p	2.00	Sanitation concerns
01/12/18	GR17-4735	\$50.00	6	2p	4p	2.00	Sanitation and neglect
12/31/18				8p	10p	2.00	Report Writing
TOTAL		\$1,000.00	478			55.00	\$260.51

Per Diem: 101-3901-54129-000-101
Mileage: 101-3901-54129-000-331

(Mileage Check)

Humane Officer Olson
December 31 2017 – January 13, 2018

12-31; Continuing Education Credits, County Animal Response Team; certificate of achievement; FEMA

12-31, 1-3; WC20454 Mistreatment of cows-Open Case 60, 60

12-31; Continuing Education Credits, Rabies Epidemiology and Control; certificate of achievement; FEMA

12-31, 1-2 WC20572 Dog neglect. 0, 68

1-1; Continuing Education Credits, Hazard Mitigation; certificate of achievement; FEMA

1-1; Continuing Education Credits, Emergency Animal Sheltering; certificate of achievement; FEMA

1-1; Continuing Education Credits, Incident Command System for Law Enforcement; certificate of achievement; FEMA

1-2; Continuing Education Credits, Intro to Exercise; certificate of achievement; FEMA

1-2; Continuing Education Credits, Exercise Evaluation/Improve Planning; certificate of achievement; FEMA

1-4, 5; WC181 Cat Bite @ 4200 block of State Highway 73, Sigel 32, 32

1-6; WC243 Open Case 44

1-6, 7, 13 WC269 Dead Cows, no water, no food-Open Case 0, 0, 60

**1-8; Public Safety Meeting, Marshfield. 84

1-8; WR510 Dog Bite @ 600 block of 9th Avenue South WR 18

1-12; WR483 Sanitation concerns-Open Case 14

1-12; GR17-4735 Sanitation, neglect-Follow up 6



Certification Number: 244
Statutes: Ch. 173, Ch. ATCP 15

Certified Eff: January 1, 2018
Expires: December 31, 2019

Humane Officer Certification

Humane Officer:
Nanci K Olson

Certification Status:
Certified, Appointed

Address:

Appointing Jurisdiction(s):
Wood County

TIME CARD

COUNTY OF WOOD

10a

EMPLOYEE NAME: Nanci Olson

Monthly Time Report

DEPARTMENT: Wood County Humane Officer

Olson

1/14/2018

THROUGH

1/27/2018

APPROVED BY: Public Safety Committee

Date	Incident #	Per Diem	Mileage	Start Time	End Time	Total Hours	Description
01/14/18	WC181	\$50.00	32	4p	6p	2.00	Quarantine check
01/14/18	WR483	\$50.00	12	8a	10a	2.00	Welfare check
01/16/18	WR483	\$50.00	12	10a	12p	2.00	Welfare check
01/25/18	WR483	\$50.00	12	1p	3p	2.00	Welfare check
01/15/18	WC20486	\$50.00	6	8a	9a	1.00	Confinement check
01/17/18	WC20486	\$50.00	6	4p	5p	1.00	Confinement check
01/15/18	GR17-4735	\$50.00	12	11a	1p	2.00	Welfare check
01/16/18	WC269	\$50.00	60	1p	4p	3.00	Welfare check
01/19/18	WC269	\$50.00	60	8a	11a	3.00	Welfare check
01/17/18	NK17-2969	\$50.00	16	8a	10a	2.00	Follow up
01/18/18	WC17-19603	\$50.00	56	8a	11a	3.00	Under Investigation
01/21/18	WC17-19603	\$50.00	56	3p	6p	3.00	Under Investigation
01/20/18	WC243	\$50.00	50	8a	11a	3.00	Welfare check
01/26/18	WC243	\$50.00	50	3p	6p	3.00	Welfare check
01/20/18	WR17-26915	\$50.00	22	12p	1p	1.00	Follow up
01/22/18	WR17-26915	\$50.00	22	1p	2p	1.00	Follow up
01/21/18	GR251	\$50.00	14	8a	10a	2.00	Dog Bite
01/24/18	WR1776	\$50.00	12	8a	10a	2.00	Rabies Control
01/26/18	WR1776	\$50.00	12	10a	11a	1.00	Rabies Control
01/27/18	WC1343	\$50.00	68	5p	8p	3.00	Welfare check
01/14/18				7p	9p	2.00	Report Writing
TOTAL		\$1,000.00	590			44.00	\$321.55 (Mileage Check)

Per Diem: 101-3901-54129-000-101

Mileage: 101-3901-54129-000-331

Humane Officer Olson
January 14th – January 27th 2018

1-14; WC181 quarantine check re: cat bite @ 4200 block of Highway 73, Sigel 32

1-14, 16, 25; WR483 mistreatment of 15 cats and two dogs-sanitation and fleas @ 200 block of 5th Street North WR-removed several cats and both dogs and working on containing the rest of the cats to be remove-order of abatement issued-Open Case 12, 12, 12

1-15, 17; WC20486 dog off property improper confinement follow-up 6, 6

1-15; GR17-4735 follow-up on sanitation concerns with animals 12

1-16, 19; WC269 dead cows, no water, no food-Open Case 60, 60

1-17, NK17-2969 follow-up on compliance of order of abatement @ 100 block of Wood Avenue Nekoosa 16

1-18, 21; WC17-19603-Open Case 56, 56

1-20, 26; WC243 welfare of calves-Open Case 50, 50

1-20, 22; WR17-26915; cats held @ Humane Society released due to abandonment released 22, 22

1-21; GR251 dog bite-victim was breaking up a fight between her own dogs when she was bitten @ 3400 block of Shady Forest Lane, GR. 14

1-24, 26; WR1776 reason to believe a domestic animal (cat) has been exposed to rabid animal (bat). The cat is under a 60 day quarantine period due to being current with Rabies Vaccinations. 12, 12

1-27; WC1343 welfare, sanitation concerns with several cats-Open Case. 68

Committee Report

County of Wood

Report of claims for: HUMANE OFFICER

For the period of: JANUARY 2018

For the range of vouchers: 39180004 - 39180005

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
39180004	OLSON Nanci K	MILEAGE	01/16/2018	\$260.51	P
39180005	OLSON Nanci K	MILEAGE	01/30/2018	\$321.55	P
Grand Total:				\$582.06	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

RESOLUTION#

BLN

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>MAC</u> , Finance Dir.		

INTENT & SYNOPSIS: To amend the 2017 budget for the Humane Officer (54129) for the purpose of moving the budget year from a fiscal year to a calendar year budget.

FISCAL NOTE: To transfer \$4,000 from available balance in contingency (51590) to the Humane Officer (54129). At the time of this request, the funds available in contingency are \$291,217. The adjustment to the budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Kremer, B			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
54129	Humane Officer		\$4,000
51590	Contingency	\$4,000	

WHEREAS, for better accounting and budgeting purposes it will be beneficial to have the budget for the Humane Officer run from January 1 to December 31 going forward, and

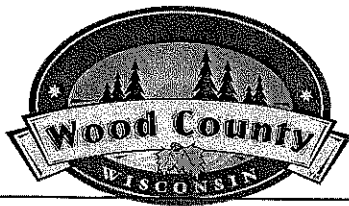
WHEREAS, moving to a calendar year budget puts extra month of unanticipated expenses in the 2017 budget, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level", and

WHEREAS, the budget for the contingency account was adopted for the purpose of funding unanticipated expenditures, and

THEREFORE BE IT RESOLVED, to amend the Wood County budget for 2017 to transfer \$4,000 from the Contingency Account (51590) to the Humane Officer (54129) function, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.



Wood County

WISCONSIN

11a
OFFICE OF CORONER

DARA HAMM

DATE: 2/2/18
TO: Wood County Public Safety Committee
FROM: Dara Hamm, Wood County Coroner
SUBJECT: Monthly Activity Report

The following is a list of services rendered by the Wood County Coroner and her Deputies for December 2017:

Calls for Service/Death Investigations	108
Investigations Involving Sudden or Suspicious Deaths and Falls	26
Death Certificates Signed	34
Cremation Permits Signed	66
Traffic Fatalities Investigated	1
Suicides Investigated	0
Drownings	0
Fire Fatalities	0
Homicides	0
Autopsies Performed	1
Suspected Overdoses	0
Disinterments	0

Remarks:

None

Respectfully submitted,

Dara Hamm

Dara Hamm
Wood County Coroner

Committee Report

County of Wood

Report of claims for: CORONER

For the period of: JANUARY 2018

For the range of vouchers: 36180001 - 36180009

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
36180001	AMERICAN MESSAGING	PAGERS	01/01/2018	\$307.63	P
36180002	EVANS CHARLES H	MILEAGE, PHONE	01/13/2018	\$52.16	P
36180003	HAMM DARA	MILEAGE, PHONE, SUPPLIES	01/12/2018	\$376.69	P
36180004	JOLING JASON	MILEAGE, PHONE	01/13/2018	\$95.76	P
36180005	CITY OF WISCONSIN RAPIDS	BODY BAGS	01/11/2018	\$204.90	P
36180006	KAUDY SUSAN M	MILEAGE, PHONE	01/31/2018	\$37.44	P
36180007	EVANS CHARLES H	MILEAGE	01/31/2018	\$30.52	P
36180008	HAMM DARA	MILEAGE, MEAL	01/31/2018	\$329.74	P
36180009	JOLING JASON	MILEAGE	01/31/2018	\$40.55	P
Grand Total:				\$1,475.39	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



Wood County

WISCONSIN

11c
OFFICE OF CORONER

DARA HAMM

DATE: February 01, 2018
TO: Public Safety Committee
FROM: Dara Hamm, Coroner
SUBJECT: Transition to a Full Time Position

The Office of Coroner is an elected position and a constitutional officer of the State of Wisconsin. The Coroner functions under the same state statutes as a Medicolegal Death Investigator.

The training and experience required to be a qualified Medicolegal Death Investigator has increased over the years. Citizens of Wood County should expect the person investigating deaths be well trained and qualified to do so.

At present, this position is classified as part time. Actual hours worked support changing the status to a full time equivalent position. Case numbers have increased substantially with over 800 case contacts per year. The expectations of the office along with the administrative duties required of a one-person department demand the need to work on a full time basis. Thus, I am requesting that this office become full time equivalent.

If passed these changes will take effect on the first Monday of January 2019. If there are any questions, please do not hesitate to contact me.

WOOD COUNTY POSITION DESCRIPTION

Name:

Class Title: Coroner

Position No.

Department: Coroner

Grade Number:

Regular Hours: 40 hours per week

Date Duties Began:

Position Summary:

The Coroner directs and administers the operations and personnel of the Coroner's Office in determining the cause and manner of death. This includes providing death investigations, through gathering physical evidence, examinations, and performing interviews. The office also provides cremation authorizations and disinterment permits for Wood County. The Coroner shall perform the duties required under the law including those outlined in Wis. Stats. Chapter 19, 69, 979, 30.67(6), 48.981, 59.34 and others as applicable, and as may be amended by law.

The position is an elected position per Wisconsin State Statutes 59.17 (2)(br). Performs as a collaborative member of Wood County's management team, participating in department and County leadership and management functions.

SUPERVISION RECEIVED: Works under the general oversight of the Wood County Safety Committee.

Essential Functions:

1. Investigates deaths in accordance with Wisconsin State Statutes, including evaluating death scenes, examining and preserving evidence, investigating the circumstances of death by obtaining personal data and medical history through records and interviews; and establishes initial assessment of cause and manner of death, as natural, suicidal, accidental, homicidal or undetermined.
2. Determines need for autopsy, toxicology, radiology, etc.; involvement from other agencies/departments such as law enforcement/detective, crime lab, District Attorney, pathologist, etc.; obtains appropriate records from law enforcement, health care establishments, etc. to coordinate a comprehensive, multidisciplinary investigation.
3. Prepares and maintains reports documenting the facts and findings of all death investigations and other activities pertinent to the investigation.
4. Determines positive identification of the decedent.
5. Collects, maintains and disposes of evidence; obtains bodily specimens; maintains and sorts records and documents; maintains, sorts and reviews photographs; prepares presentations and slides.
6. Arranges for performance of pathological or mediological examinations and other tests, including autopsies, as individual situations warrant, and may accompany body to and observe the autopsies.
7. Answers family questions and concerns over deceased individuals.

8. Provides court testimony as needed. Testifies as an expert witness when requested concerning the facts and conclusions disclosed by autopsies, physical examinations and any other tests performed.
9. Prepares and provides cremation authorizations, disinterment permits and death certificates. Prepares and submits reports, documentation and correspondence including medical examiners reports, traffic fatality reports, statistics, firearm death reports, etc.
10. Provides the direct supervision of Chief Deputy Coroner and Deputy Coroners and overall supervision for all department staff. Appoints and trains, supervises, and evaluates staff.
11. Prepares staff schedules to provide 24-hour coverage of duties including on-call schedules.
12. Prepares and administers department annual budget; monitors, oversees and authorizes expenditures; processes and pays invoices. Purchases and maintains supplies and equipment.
13. Attends training meetings and seminars; participates in task forces and review teams; maintains current training, in-service seminars and public speaking as needed.

NON-ESSENTIAL (PERIPHERAL) FUNCTIONS:

General Duties

1. Attends non-mandatory staff development activities.
2. Provides public speaking as requested.
3. In case of a disaster may be required to assist in disaster relief efforts.

Knowledge, Skills, Licensure and Experience Recommended

- Knowledge of the signs and symptoms of various causes of death.
- Knowledge of the principles, practices and procedures of pathological medicine.
- Knowledge of medical terminology, human anatomy and physiology especially pertaining to death and varying forms of trauma.
- Knowledge of investigative methods and techniques.
- Knowledge of the statutory duties affecting the Medical Examiner's Office, methods of conducting death investigations and supervisory techniques.
- Knowledge of occupational safety requirements and procedures, especially regarding hazardous materials and blood borne pathogens.
- Ability to determine whether conditions of death are suspicious and warrant further investigations.
- Ability to gather facts, clues and draw logical conclusions from such data.
- Ability to prepare accurate records and reports in accordance with State and County regulations.
- Ability to communicate effectively and deal compassionately with grieving family members.
- Ability to establish and maintain effective relations and working relations with local, State and Federal law enforcement agencies.
- Ability to establish and maintain effective relations and working relations with our local medical community and funeral homes.

- Ability to exercise judgment, decisiveness and creativity required in situations involving directions, control and planning of an entire program or multiple programs.
- Ability to oversee the work of staff, communicate effectively orally and in writing and interact effectively with co-workers and the general public.
- Ability to communicate investigative results in a court of law.
- Ability to take proper photographs of scene, body and evidence for documentation.
- Ability to move and transfer human bodies of various weights and insuring preservation of any trace evidence. Tasks involve the ability to exert regular and sustained very heavy physical efforts typically involving some combination of climbing, balancing, stooping, kneeling, crouching, crawling and lifting, carrying, pushing and pulling heavy objects and materials 100 pound's and occasionally heavy items over 100 pounds.
- Ability to deal with issues of death and dying on a daily basis, often in unpleasant circumstances.
- Ability to work under unsafe and uncomfortable conditions in various types of terrain and weather conditions where exposure to environmental factors such as temperature and noise extremes, traffic hazards, toxic agents/chemical, or disease that can cause discomfort and where there is a risk of injury.
- Ability to be bondable.
- Ability to supervise staff members of varying professional backgrounds.
- Ability to maintain regular, consistent and reliable attendance.
- Ability to use county office equipment and programs including but not limited to: email, telephone, computer, photocopier, printer, fax and Microsoft Office programs.

Physical Requirements

- Frequent bending, lifting, twisting, stretching, squatting, sitting, standing and walking.
- Visual acuity
- Able to hear normal conversation
- Able to communicate orally in a clear manner
- Good manual dexterity of hands and fingers
- Able to lift/carry/push/pull up to 100 pounds with a moving cart or device.

TOOLS AND EQUIPMENT USED

Telephone, computer, dictation system, photocopier, automobile, printer, fax, scanner.

This position is in the Primary Exposure category for blood-borne pathogens and will follow all recommended training and procedures for this category.

This position description should not be interpreted as all inclusive. It is intended to identify the major responsibilities and requirements of the job. The incumbents may be requested to perform job-related responsibilities and tasks other than those stated on this description.

Committee Report

County of Wood

Report of claims for: SHERIFF'S DEPARTMENT

For the period of: JANUARY 2018

For the range of vouchers: 25170980 - 25171033 25180001 - 25180067

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
25170980	CBM MANAGED SERVICES	JAIL FOOD SERVICES	12/20/2017	\$4,009.39	P
25170981	CBM MANAGED SERVICES	JAIL FOOD SERVICE	12/27/2017	\$4,471.45	P
25170982	CREATIVE DESIGNS	UNIFORM PARTS	11/10/2017	\$10.00	P
25170983	MARSHFIELD CLINIC	INMATE MEDICAL	12/31/2017	\$46.52	P
25170984	MARSHFIELD CLINIC	INMATE MEDICAL	12/31/2017	\$9.02	P
25170985	MARSHFIELD CLINIC	INMATE MEDICAL	12/31/2017	\$95.36	P
25170986	MARSHFIELD CLINIC	INMATE MEDICAL	12/31/2017	\$1,034.39	P
25170987	MARSHFIELD CLINIC	INMATE MEDICAL	12/31/2017	\$10.96	P
25170988	MARSHFIELD CLINIC	INMATE MEDICAL	12/31/2017	\$7.75	P
25170989	MARSHFIELD CLINIC	INMATE MEDICAL	12/31/2017	\$20.68	P
25170990	MARSHFIELD CLINIC	INMATE MEDICAL	12/31/2017	\$37.06	P
25170991	MARSHFIELD CLINIC	INMATE MEDICAL	12/31/2017	\$8.03	P
25170992	SATELLITE TRACKING OF PEOPLE LLC	EMP PAYMENT-DECEMBER 2017	12/31/2017	\$5,822.50	P
25170993	CARDMEMBER SERVICE	VARIOUS PURCHASES-DEC 2017	12/27/2017	\$6,325.84	P
25170994	CARRIAGE TRADE CLEANER	UNIFORM CLEANING	12/13/2017	\$156.00	P
25170995	CARRIAGE TRADE CLEANER	UNIFORM CLEANING	12/13/2017	\$24.00	P
25170996	CBM MANAGED SERVICES	JAIL FOOD SERVICES	12/31/2017	\$2,427.35	P
25170997	KWIK TRIP INC	FUEL PURCHASES DEC 2017	12/31/2017	\$1,110.50	P
25170998	MIDWEST MONITORING & SURVEILLANCE	EMP PAYMENT DECEMBER 2017	12/31/2017	\$10,571.50	P
25170999	OFFICE DEPOT	OFFICE SUPPLIES	12/21/2017	\$368.36	P
25171000	TRANS UNION LLC	PRE-EMPLOYMENT FINANCIAL	12/25/2017	\$120.00	P
25171001	UNIFORM SHOPPE	UNIFORM PARTS	12/31/2017	\$46.35	P
25171002	WEST BEND MUTUAL INSURANCE CO	NOTARY BOND	12/12/2017	\$20.00	P
25171003	WHEELERS OF WISCONSIN RAPIDS	#28 REPAIR RF DOOR WIRING	12/11/2017	\$103.80	P
25171004	WHEELERS OF WISCONSIN RAPIDS	#7 OIL CHANGE-CABIN AIR FILTER	11/28/2017	\$107.68	P
25171005	OFFICE DEPOT	OFFICE SUPPLIES	11/01/2017	\$49.62	P
25171006	ASPIRUS RIVERVIEW HOSPITAL & CLINICS	BLOOD DRAWS-DECEMBER	12/31/2017	\$112.00	P
25171007	BERNARD FOOD INDUSTRIES INC	PRISONER MEALS-DECEMBER 2017	12/04/2017	\$229.04	P
25171008	DAVE'S SERVICE CENTER	#16 OIL CHANGE	12/31/2017	\$39.95	P
25171009	DAVE'S SERVICE CENTER	#2 OIL CHANGE ROTATE AIR FILT.	12/31/2017	\$66.70	P
25171010	DAVE'S SERVICE CENTER	#22 TIRE MOUNTING WIPER BLAD.	12/31/2017	\$85.00	P
25171011	DAVE'S SERVICE CENTER	#7 TIRE MOUNTING	12/31/2017	\$60.00	P
25171012	DAVE'S SERVICE CENTER	#22 TIRE REPAIR	12/20/2017	\$18.00	P
25171013	QUALITY FOODS IGA BAKER DR	PRISONER MEALS-DECEMBER 2017	12/31/2017	\$86.50	P

SHERIFF'S DEPARTMENT - JANUARY
2018

25180001 - 25180067 25170980 - 25171033

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
25171014	THEDACARE	INMATE MEDICAL	12/31/2017	\$548.00	P
25171015	THEDACARE	INMATE MEDICAL	12/31/2017	\$105.74	P
25171016	THEDACARE	INMATE MEDICAL	12/31/2017	\$212.94	P
25171017	POMP'S TIRE SERVICE INC - GREEN BAY	#5 TIRES	12/06/2017	\$476.60	P
25171018	POMP'S TIRE SERVICE INC - GREEN BAY	#00-TIRES	12/07/2017	\$654.12	P
25171019	SHELL	FUEL CHARGES DECEMBER 2017	12/31/2017	\$209.21	P
25171020	POMP'S TIRE SERVICE INC - GREEN BAY	#47 TIRES	11/07/2017	\$741.88	P
25171021	POMP'S TIRE SERVICE INC - GREEN BAY	#30 TIRES	11/07/2017	\$562.36	P
25171022	CARRIAGE TRADE CLEANER	UNIFORM CLEANING	12/31/2017	\$51.00	P
25171023	DE LAGE LANDEN PUBLIC FINANCE	DEPARTMENT PRINTING SERVICES	12/31/2017	\$80.50	P
25171024	STAPLES ADVANTAGE	OFFICE SUPPLIES	12/31/2017	\$50.60	P
25171025	ANDERSON & ASSOCIATES LLC	PRE EMPLOYMENT PSYCHOLOGICAL	12/31/2017	\$600.00	P
25171026	MIDWEST DENTAL	INMATE DENTAL	11/30/2017	\$342.00	P
25171027	ADVANCED CORRECTIONAL HEALTHCARE INC	PRISONER MEDICAL	12/31/2017	\$86.11	P
25171028	ASPIRUS RIVERVIEW HOSPITAL & CLINICS	INMATE MEDICAL	12/31/2017	\$35.24	P
25171029	SYSCO BARABOO	PRISONER MEALS-DEC 2017	12/31/2017	\$2,815.81	P
25171030	ULTRACOM WIRELESS COMMUNICATI	CELLPHONE PARTS	12/26/2017	\$59.99	P
25171031	UNIFORM SHOPPE	UNIFORM PARTS	12/29/2017	\$60.95	P
25171032	CITY OF WIS RAPIDS TREASURER	INMATE MEDICAL	12/26/2017	\$75.92	P
25171033	CARDMEMBER SERVICE	PURCHASES-DECEMBER 2017	01/25/2018	\$25.00	P
25180001	SOLARUS	IMPOUND INTERNET SERVICE	01/02/2018	\$69.99	P
25180002	FOX VALLEY TECHNICAL COLLEGE	TRAINING	01/04/2018	\$490.00	P
25180003	YOUNG GREGORY A	TRAINING	01/04/2018	\$60.00	P
25180004	ACACIA FOUNDATION	K9 FUND	01/04/2018	\$62.00	P
25180005	ADVANCED CORRECTIONAL HEALTHCARE INC	PRISONER MEDICAL	01/04/2018	\$9,625.82	P
25180006	FUNDRAISING TEAM LLC	MAGIC SHOW K9 FUND	01/04/2018	\$248.00	P
25180007	DARNELL JEFFERY J	TRAINING-MEALS	01/09/2018	\$204.00	P
25180008	SCHENK REBECCA S	TRAINING-MEALS	01/09/2018	\$204.00	P
25180009	CBM MANAGED SERVICES	JAIL FOOD SERVICES	01/09/2018	\$1,972.25	P
25180010	GROSS MOTORS	#36 BATTERY	01/09/2018	\$225.14	P
25180011	GROSS MOTORS	#55 ELECTRICAL SYSTEM CHECK	01/09/2018	\$41.95	P
25180012	KUSTOM SIGNALS INC	#10 RADAR ANTENNA	01/09/2018	\$365.00	P
25180013	POMP'S TIRE SERVICE INC - GREEN BAY	#51 BATTERY	01/09/2018	\$191.35	P
25180014	ADVANCED CORRECTIONAL HEALTHCARE INC	PRISONER MEDICAL	01/09/2018	\$54.77	P
25180015	WI DEPT OF NATURAL RESOURCES	TRAINING	01/11/2018	\$20.00	P
25180016	POMP'S TIRE SERVICE INC - GREEN BAY	#18 OIL CHANGE & ROTATE	01/11/2018	\$54.44	P
25180017	MARATHON CO SHERIFFS DEPT	TRAINING	01/11/2018	\$550.00	P
25180018	ACACIA FOUNDATION	K9 FUND	01/16/2018	\$1,500.00	P
25180019	ASHBECK THEODORE	COURT-MEALS	01/16/2018	\$66.05	P
25180020	CHRISTIANSON DOUGLAS W	TRAININS-MEALS	01/16/2018	\$12.00	P
25180021	WOOD COUNTY CRIMESTOPPERS	CRIMESTOPPERS	01/16/2018	\$1,500.00	P
25180022	BADGER STATE SHERIFF'S ASSOCIATION	2018 BSSA DUES	01/16/2018	\$300.00	P
25180023	POMP'S TIRE SERVICE INC - GREEN BAY	#00-OIL CHANGE	01/16/2018	\$32.07	P
25180024	JOHNSON & SONS CO INC	#47 KEY FOBK& PROGRAMMING	01/16/2018	\$232.01	P

Committee Report - County of Wood

SHERIFF'S DEPARTMENT - JANUARY
2018

25180001 - 25180067 25170980 - 25171033

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
25180025	CBM MANAGED SERVICES	JAIL FOOD SERVICES	11/30/2017	\$4,596.58	P
25180026	FREEDOM PEST CONTROL LLC	JAIL PEST CONTROL	01/16/2018	\$40.00	P
25180027	BELSON COMPANY	JAIL WASHER REPAIRS	01/16/2018	\$427.50	P
25180028	PETERS GABRIEL	CIVIL PROCESS REFUND	01/18/2018	\$65.00	P
25180029	SYSCO BARABOO	PRISONER MEALS	01/18/2018	\$486.23	P
25180030	SYSCO BARABOO	PRISONER MEALS	01/18/2018	\$21.97	P
25180031	AUTOZONE(Sheriff)	ICE SCRAPPERS	01/23/2018	\$22.25	P
25180032	AUTOZONE(Sheriff)	ICE SCRAPPERS	01/23/2018	\$13.36	P
25180033	DE LAGE LANDEN PUBLIC FINANCE	DEPARTMENT PRINTING SERVICES	01/23/2018	\$669.74	P
25180034	SIRCHIE FINGER PRINT LABS	JAIL MUG BOARD	01/23/2018	\$119.47	P
25180035	STAPLES ADVANTAGE	OFFICE SUPPLIES	01/23/2018	\$38.30	P
25180036	ACACIA FOUNDATION	K9 FUND	01/23/2018	\$94.00	P
25180037	ACACIA FOUNDATION	MAGIC SHOW K9 FUND	01/23/2018	(Voided)	P
25180037R	FUNDRAISING TEAM LLC	MAGIC SHOW K9 FUND	01/25/2018	\$376.00	P
25180038	AUTOZONE(Sheriff)	#18 WIPER BLADES	01/25/2018	\$25.99	P
25180039	CBM MANAGED SERVICES	JAIL FOOD SERVICES	01/25/2018	\$4,905.35	P
25180040	COMPLETE OFFICE OF WISCONSIN	CHAIR MATS	01/25/2018	\$219.96	P
25180041	SOLARUS	IMPOUND INTERNET SERVICE	01/25/2018	\$69.99	P
25180042	BOB BARKER CO	INMATE FOOD TRAYS	01/30/2018	\$122.52	P
25180043	CBM MANAGED SERVICES	JAIL FOOD SERVICES	01/30/2018	\$4,741.44	P
25180044	KUSTOM SIGNALS INC	#18 RADAR REPAIRS	01/30/2018	\$526.50	P
25180045	POMP'S TIRE SERVICE INC - GREEN BAY	OIL CHANGE & WIPER BLADES	01/30/2018	\$103.94	P
25180046	POMP'S TIRE SERVICE INC - GREEN BAY	RESCUE 3 TPMS HOSES	01/30/2018	\$41.36	P
25180047	SYSCO BARABOO	PRISONER MEALS/SUPPLIES	01/30/2018	\$523.09	P
25180048	ULTRACOM WIRELESS COMMUNICATI	CELLPHONE PARTS	01/30/2018	\$429.99	P
25180049	ESQUIRE MUFFLERS	#50-EXHAUST	01/30/2018	\$425.00	P
25180050	ANDERSON & ASSOCIATES LLC	PRE EMPLOYMENT PSYCHOLOGICAL	02/01/2018	\$600.00	P
25180051	SYSCO BARABOO	PRISONER MEALS	02/01/2018	\$546.03	P
25180052	WI DEPT OF JUSTICE TIME	FIRST QUARTER	02/01/2018	\$1,742.00	P
25180053	ACACIA FOUNDATION	K9 FUND	02/01/2018	\$143.00	P
25180054	FUNDRAISING TEAM LLC	MAGIC SHOW K9 FUND	02/01/2018	\$572.00	P
25180055	ACE HARDWARE	TAPE	01/25/2018	\$4.99	P
25180056	ADVANCED CORRECTIONAL HEALTHCARE INC	PRISONER MEDICAL	01/25/2018	\$9,625.82	P
25180057	ASPIRUS BUSINESS HEALTH RIVERVIEW	DRUG TESTING & EXAM	01/25/2018	\$126.00	P
25180058	CARDMEMBER SERVICE	VARIOUS PURCHASES-JAN 2018	01/25/2018	\$1,249.97	P
25180059	DIAMOND BUSINESS GRAPHICS	INMATE CONTRACT FORMS	01/25/2018	\$197.29	P
25180060	INDIANHEAD SPECIALTY CO	JAIL INK PADS	01/25/2018	\$25.55	P
25180061	INTERNATIONAL CONFERENCE OF POLICE CHAPLAINS	2018 MEMBERSHIP FEES	01/25/2018	\$125.00	P
25180062	NASSCO INC	JAIL CHEMICALS	01/25/2018	\$490.77	P
25180063	STAPLES ADVANTAGE	OFFICE SUPPLIES	01/25/2018	\$138.41	P
25180064	TRANS UNION LLC	PRE EMPLOYMENT FINANCIAL	01/25/2018	\$462.84	P
25180065	WHEELERS OF WISCONSIN RAPIDS	#5 STEERING POSITION SENSOR	01/25/2018	\$300.44	P
25180066	WHEELERS OF WISCONSIN RAPIDS	#8 RADIATOR	01/25/2018	\$1,350.86	P

Committee Report - County of Wood

SHERIFF'S DEPARTMENT - JANUARY
2018

25180001 - 25180067 25170980 - 25171033

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
25180067	CBM MANAGED SERVICES	JAIL FOOD SERVICES	02/06/2018	\$4,809.89	P
Grand Total:				\$105,202.50	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

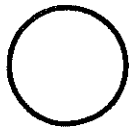
Committee Member: _____

Committee Member: _____

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Committee Member: _____



ITEM#

DATE February 20, 2018

RESOLUTION#

Effective Date Upon passage and publication

Introduced by Executive Committee & Public Safety Committee
Page 1 of 1

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____ Yes: _____	Absent:	<input type="checkbox"/>
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>MAC</u> , Finance Dir.		

RSD

INTENT & SYNOPSIS: To amend the 2017 budget of Sheriff Electronic Monitoring (52712) for additional expenditures that were not anticipated during the original budget process:

FISCAL NOTE: No additional cost to Wood County. The source of the funding is the Transfer to General Fund balance (59210). The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
52712	Sheriff Electronic Monitoring		\$7,000
59210	Transfer to General Fund	\$7,000	

WHEREAS, the aforementioned expenditures of approximately \$7,000 were not anticipated during the 2017 budget process; and

WHEREAS, an increase in the Wood County Jail population caused an increase in the utilization of electronic monitoring of prisoners; and

WHEREAS, the increased utilization of electronic monitoring of prisoners was a more cost effective method of combating Wood County Jail overcrowding than housing prisoners in other facilities; and

WHEREAS, the Transfer to General Fund account has sufficient funds; and

WHEREAS, it is now necessary to amend the 2017 budget transferring funds from the Transfer to General Fund account to debt account 52712; and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level;" and

THEREFORE BE IT RESOLVED to amend the Wood County budget for 2017 by appropriating \$7,000 of unused funds in Transfer to General Fund balance (59210) to Sheriff Electronic Monitoring (52712); and

BE IT FURTHER RESOLVED that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.



Wood County

WISCONSIN

12f
SHERIFF'S
DEPARTMENT

Thomas Reichert
SHERIFF

February 2nd, 2018

Sheriff Reichert:

During the month of January the Crime Stoppers program received 19 tips that were forwarded to the appropriate agencies for follow-up.

Our monthly was held on 1/16/17 and our next meeting is scheduled for 2/20/18.

Scott Drew

12g

WOOD COUNTY JAIL

January - June 2018

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	202	80	46	222	74	48	0	0	0	0	0	0	0	0	0	0	0	0
2	207	80	46	213	76	49												
3	208	79	46	208	76	47												
4	207	78	47	208	76	46												
5	210	78	48	210	76	46												
6	204	78	49	210	76	46												
7	211	83	49	212	76	45												
8	215	78	49	207	74	45												
9	207	77	48															
10	217	75	49															
11	219	76	49															
12	219	75	49															
13	218	70	50															
14	217	69	50															
15	222	69	50															
16	221	68	50															
17	218	73	50															
18	218	76	48															
19	207	75	47															
20	207	73	46															
21	206	73	45															
22	209	73	45															
23	209	73	45															
24	209	73	45															
25	208	78	45															
26	214	77	45															
27	215	76	47															
28	212	76	46															
29	213	76	45															
30	213	72	46															
31	215	71	48															
WCJail	212.16			211.25			0.00			0.00			0.00			0.00		
Shipped	75.10			75.50			0.00			0.00			0.00			0.00		
EMP	47.35			46.50			0.00			0.00			0.00			0.00		
Avg Length of Stay (Days)	45.10			0.00			0.00			0.00			0.00			0.00		

WOOD COUNTY JAIL

July - December 2018

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	July			August			September			October			November			December		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2																		
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28																		
29																		
30																		
31																		
WCJail	0.00			0.00			0.00			0.00			0.00			0.00		
Shipped	0.00			0.00			0.00			0.00			0.00			0.00		
EMP	0.00			0.00			0.00			0.00			0.00			0.00		
Avg Length of Stay (Days)	0.00			0.00			0.00			0.00			0.00			0.00		

2018 Yearly Averages

Total	211.71
Safekeeper	75.30
EMP	46.93
LENGTH of STAY	45.1
Color indicates low population	
Color indicates high population	

Overtime Breakdown 2018 (hrs.)

12g

Month	Funeral Leave	Fill In OT	FMLA	Sick Leave	Training	TOTAL
<i>January</i>	0	0	0	0	0	0
<i>February</i>	0	0	0	0	0	0
<i>March</i>	0	0	0	0	0	0
<i>April</i>	0	0	0	0	0	0
<i>May</i>	0	0	0	0	0	0
<i>June</i>	0	0	0	0	0	0
<i>July</i>	0	0	0	0	0	0
<i>August</i>	0	0	0	0	0	0
<i>September</i>	0	0	0	0	0	0
<i>October</i>	0	0	0	0	0	0
<i>November</i>	0	0	0	0	0	0
<i>December</i>	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0

Overtime Breakdown 2017 (hrs.)

Month	Funeral Leave	Fill In OT	FMLA	Sick Leave	Training	TOTAL
<i>January</i>	0	0	0	0	0	0
<i>February</i>	0	0	0	0	0	0
<i>March</i>	0	0	0	0	0	0
<i>April</i>	0	0	0	0	0	0
<i>May</i>	0	0	0	0	0	0
<i>June</i>	0	0	0	0	0	0
<i>July</i>	0	0	0	0	0	0
<i>August</i>	0	0	0	0	0	0
<i>September</i>	0	0	0	0	0	0
<i>October</i>	0	0	0	0	0	0
<i>November</i>	0	0	0	0	0	0
<i>December</i>	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0

Electronic Monitoring 2018

Monthly Savings vs. Out of County Housing

Month	Monthly Savings	YTD 2018 Total Amount	2017 Total Amount
January	\$76,372.23	\$76,372.23	\$26,290.75
February	\$0.00	\$76,372.23	\$52,368.18
March	\$0.00	\$76,372.23	\$90,433.32
April	\$0.00	\$76,372.23	\$129,455.82
May	\$0.00	\$76,372.23	\$175,424.33
June	\$0.00	\$76,372.23	\$220,534.34
July	\$0.00	\$76,372.23	\$264,244.74
August	\$0.00	\$76,372.23	\$317,794.01
September	\$0.00	\$76,372.23	\$370,396.34
October	\$0.00	\$76,372.23	\$428,461.82
November	\$0.00	\$76,372.23	\$502,292.39
December	\$0.00	\$76,372.23	\$572,293.55
TOTAL	\$76,372.23	\$76,372.23	\$572,293.55

EMP Average for month x number of days in month = bed days

Bed Days x \$52.03 = Monthly Savings

SAFEKEEPER HOUSING

2018

MONTH	Facility	Facility	Facility	WAUPACA	MONTH TOTAL	2018 YTD TOTAL	2017 YTD TOTAL
JANUARY	\$0.00	\$0.00	\$0.00	\$82,125.00	\$82,125.00	\$82,125.00	\$82,125.00
FEBRUARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82,125.00	\$82,125.00
MARCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82,125.00	\$82,125.00
APRIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82,125.00	\$82,125.00
MAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82,125.00	\$82,125.00
JUNE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82,125.00	\$82,125.00
JULY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82,125.00	\$82,125.00
AUGUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82,125.00	\$82,125.00
SEPTEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82,125.00	\$82,125.00
OCTOBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82,125.00	\$82,125.00
NOVEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82,125.00	\$82,125.00
DECEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82,125.00	\$82,125.00
TOTALS	\$0.00	\$0.00	\$0.00	\$82,125.00	\$82,125.00		\$985,500.00

2017 is a 75 average

Wood County Sheriff's Department Kitchen Report 2018						
MONTH	Breakfast	Dinner	Lunch	Sack	Total meals	Food Cost plus Labor
January	2611	2717	2581	255	8164	\$19,053.26
February	0	0	0	0	0	\$0.00
March	0	0	0	0	0	\$0.00
April	0	0	0	0	0	\$0.00
May	0	0	0	0	0	\$0.00
June	0	0	0	0	0	\$0.00
July	0	0	0	0	0	\$0.00
August	0	0	0	0	0	\$0.00
September	0	0	0	0	0	\$0.00
October	0	0	0	0	0	\$0.00
November	0	0	0	0	0	\$0.00
December	0	0	0	0	0	\$0.00
TOTAL	2611	2717	2581	255	8164	\$19,053.26

Wood County Jail Kitchen Expenses					
	2013	2014	2015	2016	2017
Food & Labor	\$335,733.47	\$312,317.25	\$285,692.96	\$275,088.44	\$289,481.66
Number of Meals	103,993	86,637	77,044	88,993	118,016
Cost per Meal	3.23	3.60	3.71	3.09	2.45
Cost per Day	9.69	10.81	11.12	9.27	7.36