

AGENDA
PUBLIC SAFETY COMMITTEE

DATE: August 10, 2020
TIME: 9:00 a.m.
LOCATION: Wood County Courthouse
Room 114

1. Call meeting to order
2. Review minutes of previous meetings
3. Public comments, now or at the time the item is taken up
4. **Set date, time and location of next meeting (July 13, 2020)**
5. **Communications Department**
 - (a) Communications July 2020 Claims
 - (b) Communications Report
6. **Emergency Management Department**
 - (a) Emergency Management July 2020 Claims
 - (b) Emergency Management Activity Report
7. **Dispatch Department**
 - (a) July 2020 Claims
 - (b) Dispatch Report
8. **Coroner**
 - (a) Coroner Report
 - (b) July 2020 Claims
9. **Humane Officer**
 - (a) Humane Officer Report
10. **Sheriff's Department**
 - (a) Correspondence
 - (b) Wood County Rescue
 - (c) Crime Stoppers
 - (d) K-9 Project
 - (e) July 2020 Claims
 - (f) Hiring Process
 - (g) Traffic Grant – Resolution
 - (h) Adams County Jail Updated Contract
 - (i) Boat/ATV Patrol
 - (j) Overtime
 - (k) Courthouse Security
 - (l) Jail Items:
 - (i) Inmate Daily Population
 - (ii) EMP
 - (iii) Safekeeper Housing Numbers
 - (iv) Kitchen Report
 - (v) Maintenance
 - (vi) Inmate Programs
 - (vii) Jail Study
 - (viii) 2020 Jail Inspection
11. July 2020 Claims: Communications, Emergency Management, Dispatch, Sheriff, Coroner and Humane Officer
12. Agenda items for next meeting
13. Adjourn

Join by phone
+1-408-418-9388, United States Toll
Meeting number (access code): 146 899 9455

Join by WebEx App or Web
<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=mb8bda0957774b6533d94ee13d93b2847>
Meeting number (access code): 146 899 9455
Meeting password: PS0810

Minutes of the Wood County Public Safety Committee

DATE: July 13, 2020

PRESENT: Dennis Polach, Joe Zurfluh, Mike Feirer, Bill Winch

EXCUSED: Brad Hamilton

NOT

PRESENT:

OTHERS

PRESENT: Steve Kreuser, Scott Brehm, Randy Dorshorst, Lori Heideman, Kelli Trzinski, Erik Engel, Bill Clendenning, Quentin Ellis, Reuben VanTassel, Ted Ashbeck

LOCATION: Wood County Courthouse

1. Call to Order:

Mike Feirer called the meeting to order at 9:00 a.m.

2. Review minutes of June 8, 2020:

Motion by Polach, second by Winch to approve the minutes of the June 8, 2020 meeting as presented. Motion carried unanimously.

3. Public Comments:

No Public Comments.

4. Set date, time and location of next meeting:

August 10, 2020

9:00 a.m.

Wood County Courthouse

5. Communications Department:

a. Communications June 2020 Claims:

The Committee reviewed the Communications June 2020 claims.

b. Communications Report:

Erik answered questions on working with the microwave replacement vendor. Erik stated Lori Heideman was contacted due to the microwave upgrade. Erik stated they are trying to keep the downtime on the microwave project upgrade to a minimum.

6. Emergency Management Department

a. Emergency Management June 2020 Claims:

The Committee reviewed the Emergency Management June 2020 claims.

b. Emergency Management Activity Report:

The Committee reviewed the Emergency Management report. Steve Kreuser talked about the CARES Grant. Steve stated the County was awarded 1.2 million payable at three different times during the year. Steve stated the County could apply for FEMA Grant monies at the end of the year and during the first part of next year.

Steve stated PPE is still ongoing with approximately 170 facilities being supplied.

7. Dispatch Department:

a. June 2020 Claims:

The Committee reviewed the Dispatch June 2020 claims.

b. Dispatch Report:

The Committee reviewed the Dispatch report.

Lori Heideman stated four dispatchers have been hired. She stated she will be at full staff once the new dispatchers are done with training.

Lori stated she went ahead and ordered the backup phones. She stated she went with iPhones because they have easier transfer features. She said Solarus helped her set the phones up.

8. Coroner:

a. Coroner Report:

The Committee reviewed the Coroner report.

b. June 2020 Claims:

The Committee reviewed the Coroner June 2020 claims.

9. Humane Officer

a. Humane Officer Report:

The Committee reviewed the Human Officer Report.

b. June 2020 Claims:

The Committee reviewed the Humane Officer June 2020 claims.

10. Sheriff's Department:

a. Correspondences:

Chief Deputy Dorshorst stated Sheriff Becker is currently talking with Adams County Sheriff Brent York regarding lowering our safekeeper numbers.

Chief Deputy Dorshorst stated Waupaca County currently has an outbreak of COVID-19. He stated inmates are not being accepted at the facility at this time.

b. Wood County Rescue:

The Committee reviewed the Wood County Rescue report.

c. Crime Stoppers:

The Committee reviewed the Crime Stoppers report.

d. K-9 Project:

The Committee reviewed the K-9 report.

e. June 2020 Claims:

The Committee reviewed the Sheriff's Department June 2020 claims.

f. Hiring Process:

Chief Deputy Dorshorst stated the Department currently has four openings. He further stated the Department has hired two deputies. He stated one deputy would be starting at the end of July with the other deputy starting two weeks after. He also stated they hoped to have a third deputy hired by next month with the fourth deputy being hired by the end of the year.

g. COPS Grant Award-Resolution

Motion by Zurfluh, second by Polach to accept the COPS Hiring Program grant funding and create a position dedicated to drug investigation with the resolution bypassing the Operations Committee and going directly to the County Board. Motion carried unanimously.

h. Boat/ATV/UTV Patrol:

The Committee reviewed the Boat/ATV/UTV Patrol report.

i. Overtime:

The Committee reviewed the overtime report.

j. Courthouse Security:

The Committee reviewed the Courthouse Security report.

k. Jail Items

- i. Inmate Daily Population: Reviewed
- ii. EMP: Reviewed
- iii. Safekeeper Housing Numbers: Reviewed
- iv. Kitchen Report: Reviewed
- v. Maintenance: Nothing to Report
- vi. Inmate Programs: Nothing to Report
- vii. Jail Study-Meeting coming up July 31, 2020.

11. June 2020 Claims: Communications, Emergency Management, Dispatch, Sheriff, Coroner, and Humane Officer:

Motion by Zurfluh, second by Polach to approve the June 2020 claims of all Public Safety Committee Departments. Motion carried unanimously.

12. Agenda Items for Next Meeting:

Memo to department heads on how to proceed with future resolutions
Memo requesting names of authors on Committee reports

13. Adjourn

Meeting adjourned at 9:54 a.m. by Chairman Feirer.

Minutes taken by Wood County Sheriff's Department Department

Committee Report

County of Wood

Report of claims for: Communications

For the period of: July 2020

For the range of vouchers: 10200045 - 10200051

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
10200045	ALLIANT ENERGY/ WP&L	Sherry Tower Power	06/24/2020	\$80.27	P
10200046	WATER WORKS & LIGHTING COMM	Rapids Tower	06/25/2020	\$246.28	P
10200047	MARSHFIELD UTILITIES	Marshfield Utilities	06/30/2020	\$260.28	P
10200048	ALLIANT ENERGY/ WP&L	Power for Nekoosa Tower	06/30/2020	\$281.32	P
10200049	ALLIANT ENERGY/ WP&L	Power for Bluff Tower	07/01/2020	\$408.60	P
10200050	BELCO VEHICLE SOLUTIONS LLC	Squad Repair Parts	06/05/2020	\$6,000.00	P
10200051	BELCO VEHICLE SOLUTIONS LLC	Squad Repair Parts	07/06/2020	\$8,940.00	P
Grand Total:				\$16,216.75	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

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Committee Member:

Committee Member:

Wood County Communications Department
Activity Report
July 2020

1. Corresponded with Corporation Council on an email regarding the potential Saratoga Solar Farm
2. Participated in a conference call with the Emergency Management Director and a vendor regarding weather sirens.
3. Spoke with Marshfield Utilities regarding a fiber cable at the Marshfield Highway tower site.
4. Corresponded with the project manager, salesman, and contractor regarding the microwave link update project.
5. Made repairs to several squad cars for the Sherriff's Department on things such as lights, computer docks.
6. Ordered some radio Parts for the Highway and Parks Departments.
7. Made programming changes to some portable and mobile radios for the Sherriff's Department.
8. Made some programming changes to the console in Dispatch.
9. Worked with IT on some network changes to the microwave link network.
10. Completed KnowBe4 IT security training.
11. Received 20 Prior Coordination notice requests for new microwave licenses.
12. Attended the Wood County Fire Chief's meeting.

Committee Report

County of Wood

Report of claims for: Emergency Management

For the period of: July 2020

For the range of vouchers: 13200057 - 13200063

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
13200057	RAPIDS RENTAL & SUPPLY	Shop Supplies	06/30/2020	\$44.20	P
13200058	CHARTER COMMUNICATIONS	Cable Charges	07/02/2020	\$137.60	P
13200059	RAPIDS RENTAL & SUPPLY	Lawnmower for Shop	07/10/2020	\$3,099.00	P
13200060	BUEHRING ADAM	Safety Shoes	06/12/2020	\$100.00	P
13200061	TEAM MATTHEWS	Tire	07/17/2020	\$203.44	P
13200062	ACE HARDWARE	Tiedowns	07/10/2020	\$22.99	P
13200063	US BANK	P Card Charges July	07/17/2020	\$488.87	P
Grand Total:				\$4,096.10	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

July 2020 Activity Report

REPORTED TO COMMITTEE: 8/10/2020

1. WARNING & COMMUNICATIONS

- a. A spill of 20-40 gallons of resin was reported by Masonite Corporation on July 10, 2020.
- b. A spill of an unknown amount of cooling wastewater was reported on July 22, 2020 at Nine Dragons Mill in Biron.
- c. Conducted Covid-19 update meetings every Thursday at 12:00 PM.
- d. Submitted PPE survey biweekly to the State for Hospital, Long Term Care, Fire and Law Enforcement.
- e. Worked closely with local ARES/RACES members on weather and special events.

2. FEDERAL/STATE FUNDING

- a. Tracked cost information for COVID spending for reimbursement.
- b. Submitted first round receipts for Routes to Recovery Funding Reimbursement.

3. TRAINING

- a. Worked with consultant on the previously planned Cyber exercise to get that rescheduled for next year.
- b. Worked with Marshfield EOC group on their upcoming exercise.
- c. Completed After Action Report for the State on the Covid response thus far.

4. EMERGENCY MANAGEMENT PLANNING

- a. Continued weekly meetings updating partners on COVID numbers and standing.
- b. Worked with Gardner Trucking on new chemical plans for their 2 new warehouses and 2 existing warehouses.
- c. Worked with State on Computer/Hazmat Equipment Grant.
- d. Worked with Sunoco on their Chemical plan.
- e. Submitted annual EPCRA notification to local newspapers for publication.

5. MISCELLANEOUS

a. Meetings attended:

Public Safety	Director/Emergency Prep Coord.	7.13.2020
Northeast Area	Director	Every Tues
Covid Update	Director/Emergency Prep Coord.	Every Thurs

b. Continuously met with multitudes of agencies and businesses regarding PPE needs of municipalities, private agencies, and medical facilities.

6. BUILDING NUMBER IDENTIFICATION

a. Determined and Installed

Nine new addresses were determined in the month of April, one each in Arpin, Sigel, Lincoln, Saratoga, Vesper, Rock, Remington and 2 in Richfield.

July 2020 Determined-To-Date	43
July 2020 Receipts	\$ 167.12
July 2020 Year-To-Date	\$ 1036.18

July 2019 Determined-To-Date	36
July 2019 Receipts	\$ 241.11
July 2019 Year-To-Date	\$ 385.53

- Installed several BNI signs throughout the County.
- Ordered several replacement signs for various townships.
- Worked with building inspector in the Village of Biron regarding addresses in the Bridgewater project.

7. WORK RELIEF

Due to the Covid 19 pandemic we are currently not taking inmates out of jail to work. The below work was done by our crew supervisors.

- Assisted Maintenance with courthouse projects.
- Mowed several tax deeded properties throughout the County.
- Conducted routine maintenance on shop equipment.
- Completed weekly recycling.
- Delivered firewood to County residents.
- Distributed PPE throughout Wood, Marathon and Shawano Counties.

2020 YEAR-TO-DATE TOTALS

Total Hours Worked	2261.5
Dollar Amount	\$18,092.00

2019 YEAR-TO-DATE TOTALS

Total Hours Worked	2813.20
Dollar Amount	\$ 22,505.60

Committee Report

County of Wood

Report of claims for: Dispatch

For the period of: July 2020

For the range of vouchers: 08201026 - 08201029

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
08201026	OUTFITTER SATELLITE	Satellite Phone Charges	05/31/2020	\$67.99	P
08201027	LANGUAGE LINE SERVICES	Over the Phone Interpretations	06/30/2020	\$184.87	P
08201028	LEXISNEXIS RISK SOLUTIONS	Monthly Charges	06/30/2020	\$101.50	P
08201029	OUTFITTER SATELLITE	Satellite Phone Charges	07/15/2020	\$66.77	P
Grand Total:				\$421.13	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

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Committee Member:

Committee Member:

Activity Report Dispatch

July 2020

Submitted by: Lori Heideman

- 1.** Child Support numbers for grant
- 2.** Open records requests
- 3.** Worked with Solarus and ATT on some MSAG errors
- 4.** EOC meetings
- 5.** Worked with Intrado on some address corrections in Jackson County
- 6.** CART meeting
- 7.** Public safety meeting
- 8.** Carlson Dettman informational meeting
- 9.** Security awareness training online
- 10.** Crime stoppers meeting
- 11.** Fire chiefs meeting-presented a grain bin and rehab directive to the chiefs
And discussed project lifesaver directive
- 12.** Gave the new evaluation forms to the leads to distribute to staff
- 13.** County Board meeting-online
- 14.** Sat dispatch to cover shortage
- 15.** Reviewed some DOR's on new hires
- 16.** Met with Andrew to discuss training and where he is in that process
- 17.** Met with Jordan and discussed training and where they are in the process
- 18.** Webinar with finance on the budget and budget process
- 19.** Worked with Mark from EG and the village of Rudolph on an address that
had never been forwarded to us. Needed to be submitted thru Intrado to
the phone provider and other entities to get into the 911 data base
- 20.** Working on setting up a demo for nixle with Marshfield PD, Wis Rapids PD,
Emergency management and the health department
- 21.** Webinar for NextGen 911 and GIS mapping and what needs to be done to
move on to the next step in the NextGen 911 process.
- 22.** Listened in on the jail study with the county board

- 23.**Worked with Angel from HR to get the next person reference checked and thru the hiring process
- 24.**Lucas from Life Link III stopped in to discuss issues and numbers during the pandemic
- 25.**Working with Jerry from Pittsville fire to get some MABAS training set up for the dispatchers later in September



Wood County

WISCONSIN

OFFICE OF CORONER

SCOTT D. BREHM

DATE: August 1, 2020
TO: Wood County Public Safety Committee
FROM: Scott D. Brehm, Wood County Coroner
SUBJECT: Monthly Activity Report

The following is a list of services rendered by the Wood County Coroner's Office for July 2020:

Deaths in Wood County.....	98
Calls for Service.....	94
Sudden/Suspicious Deaths and Falls.....	30
Traffic Fatalities.....	1
Suicides.....	1
Drownings.....	1
Fire Fatalities.....	0
Homicides.....	0
Suspected Overdoses.....	1
Death Certificates Signed.....	29
Cremation Permits Signed.....	69
Autopsies Performed.....	3
Disinterments.....	1

Remarks: (1) ATV Crash. (1) Accidental Self Inflicted GSW.
Disinterment from Restlawn to Guardian Angel. Drowning
in Wisconsin River.

Respectfully Submitted,

Scott D. Brehm
Wood County Coroner

Committee Report

County of Wood

Report of claims for: CORONER

For the period of: JULY 2020

For the range of vouchers: 36200034 - 36200039

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
36200034	UW MEDICAL FOUNDATION	AUTOPSY - LUNA-PAULSON	06/15/2020	\$1,500.00	P
36200035	AMERICAN MESSAGING	PAGERS	07/01/2020	\$293.77	P
36200036	AXIS FORENSIC TOXICOLOGY INC	DRUG PANEL - BRENNAN	07/05/2020	\$232.00	P
36200037	MARSHFIELD LABORATORIES	COVID TEST - BRENNAN, REED	06/30/2020	\$194.00	P
36200038	NMS LABS	TOXICOLOGY - JOHNSON	06/30/2020	\$595.00	P
36200039	KAUDY SUSAN M	POSTAGE	07/25/2020	\$4.60	P
Grand Total:				\$2,819.37	

Signatures

Committee Chair: _____

Committee Member: _____

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Dept. Head & Humane Officer
Nanci Olson Report
June 28th – July 11th 2020

6-28 Reports

6-28 WR10727 A lab/pit mix attacked a Mail Carrier in Wisconsin Rapids, follow up with original owner. The dog was given to a person that lives in Nekoosa, I did let a Nekoosa Police Officer know about the dog, gave name and address of new owner of this dog. 0

6-28 WC9804 Dog attacked a dog @ Lindsey Community Park. A black Lab mix attacked a smaller dog, clamped onto the smaller dogs neck for several minutes leaving puncture wounds. Safety restrictions are put on this black Lab mix. 84

6-29 WR11576 During an outside Church Service a women was walking her Rottweiler in the parking lot, she couldn't control her dog when he saw another dog, so she let go of the leash. A Lab mix was the victim of this dog attack and had to have emergency surgery. 14

6-29; WC9817 Welfare check on farm animals @ 7400 block of North Road, Arpin; follow up needed. 44

6-29 WR11587 Family dog bit a child in the upper arm @ 520 block of Garfield St. WR 0

6-29,30 NPD1224 A Pit bull broke his chain, jumped over the fenced in yard attacked a small dog that was being walked, then bit the women who was walking her dog @ 820 block of Point Bass. he women needed surgery on her wrist and the small dog needed emergency surgery for internal injuries. Dog was surrendered after quarantine. 14,0

6-29 WR11597 Family dog bit adult son @ 1100 block of 17th St. S. WR .0

6-30, 7-4 WR11083 Welfare check on a pit bulls; follow up @ the 480 block of Thalacker Ave, WR Owner of the puppies surrendered the remaining pups. Owner of the adult Pit's did take them to the veterinarian as directed. 14,14

7-1,2 WC10013 Loose dog went after another dog in the mobile home park @ 899 Highway 73 South WR. 0,10

7-2 WR8862 Second complaint of a local Pet Store, unfounded at this time. 12

7-2,4 WR11867 Women was bit in her ear and on her arm by her own dog @ 800 block of 10th St.

7-3 WC9761 Anonymous complaint regarding welfare of dogs. Open Case. 20

7-5,6,7 WC10295 A pit bull type dog attacked his owner's friend from behind, unprovoked @ 9120 block of County Road E, Arpin. The hospital in Marshfield did not get an address of the victim, nor record info of dog owner, the hospital should be using the bite form I gave them in the past that Riverview Hospital and Aspirus Clinics use regarding dog bite or cat bites. 0,66,66

7-5; WR12360 A women was walking her her dog when a Pit Bull at large attacked her dog @ 720 block of 3rd St. S. WR. 0

7-7,11 WC9222 Follow up regarding anonymous complaint of two bully type dogs needing veterinarian care in a mobile home @ 3717 highway 54 W, town of Port Edwards. 20,20

7-8,9 PE787 A loose cat in the neighborhood has been acting aggressive towards other cats @ the 300 block of Madison Ave. Port Edwards; when a women let her own cat in the house, this aggressive cat followed her cat into her house. While she held the door open to try and get this other cat out of her house, this cat walked near her and attacked her legs, requiring her to seek medical attention. The owner of this aggressive cat was located, the cat is current with Rabies Vaccinations and the following day the cat was being neutered in hope to curb his aggressive behavior. I also told the owner to keep this aggressive cat indoors. 14,0

7-9 WC8490 Report typed and sent to victim of a dog bite. 0

7-9 WR12614 The owner of a cat was giving his cat a bath when it bit his finger the day before, it has since become infected and he sought medical attention. 0

7-9 WC10570 A Wood County man abandoned his dog at an emergency veterinarian clinic in Marathon County. I tried contacting the dog's owner. Jurisdiction turned over to Marathon Co. 0

TIME CARD

COUNTY OF WOOD

EMPLOYEE NAME: Nanci Olson

Monthly Time Report

DEPARTMENT: Wood County Humane Officer

6/28/2020 THROUGH 7/11/2020

APPROVED BY: Public Safety Committee

Date	Incident #	Per Diem	Mileage	Start Time	End Time	Total Hours	Description
06/28/20		\$50.00	0	4p	8p	4.00	Reports
06/28/20	WR10727	\$50.00	0	8a	10a	2.00	Dog Bite
06/28/20	WC9804	\$50.00	84	11a	3p	4.00	Attack by dog
06/29/20	WR11576	\$50.00	14	11a	1p	3.00	Dog Bite
06/29/20	WC9817	\$50.00	44	2p	5p	3.00	Welfare
06/29/20	WR11587	\$50.00	0	6p	7p	1.00	Dog Bite
06/29/20	NPD1224	\$50.00	14	8p	10p	2.00	Dog Bite
06/30/20	NPD1224	\$50.00	0	9a	12p	3.00	Dog Bite
06/29/20	WR11597	\$50.00	0	7p	8p	1.00	Dog Bite
06/30/20	WR11083	\$50.00	14	2p	4p	2.00	Welfare
07/04/20	WR11083	\$50.00	14	9a	11a	2.00	Welfare
07/01/20	WC10013	\$50.00	0	10p	11p	1.00	Attack by dog
07/02/20	WC10013	\$50.00	10	8a	10a	2.00	Attack by dog
07/02/20	WR8862	\$50.00	12	1p	3p	2.00	Welfare
07/02/20	WR11867	\$50.00	0	10p	11p	1.00	Dog Bite
07/04/20	WR11867	\$50.00	14	1p	4p	3.00	Dog Bite
07/03/20	WC9761	\$50.00	20	8a	11a	3.00	Welfare
07/05/20	WC10295	\$50.00	0	9p	10p	1.00	Dog Bite
07/06/20	WC10295	\$50.00	66	9a	12p	3.00	Dog Bite
07/07/20	WC10295	\$50.00	66	4p	7p	3.00	Dog Bite
07/05/20	WR12360	\$50.00	0	1p	4p	3.00	Attack by dog
07/07/20	WC9222	\$50.00	20	8a	12p	4.00	Welfare
07/11/20	WC9222	\$50.00	20	3p	6p	3.00	Welfare
07/08/20	PE787	\$50.00	14	5p	8p	3.00	Cat Bite
07/09/20	PE787	\$50.00	0	1p	3p	2.00	Cat Bite
07/09/20	WC8490	\$50.00	0	9p	12p	3.00	Reports
07/09/20	WR12614	\$50.00	0	4p	6p	2.00	Cat Bite
07/09/20	WC10570	\$50.00	0	11p	12a	1.00	Jurisdiction
TOTAL		\$1,400.00	426			67.00	\$244.95 (Mileage Check)

Per Diem: 101-3901-54129-000-101

Mileage: 101-3901-54129-000-331

Dept. Head, Humane Officer
Nanci Olson's Report
July 12th - 25th 2020

7-12; Reports

7-12,13; WR12810 A dog bite that happened two days earlier was reported today @ 2800 block of Washington Ave Wis Rapids, when the owner of the dog was treated for an infection. She was giving her small dogs a taste of ice cream when they got into a fight, she broke it up and was bit on the thumb. 0,12

7-13; Public Safety Meeting,0

7-14,16; WC9222 Follow up regarding anonymous complaint of dogs left alone in a closed up/non air conditioned mobile home @ 3717 highway 54 W, town of Port Edwards. Complainant also states that one dog in a kennel inside which is too small for the lab type dog and also sanitation concerns. Open Case. 20,20

7-15; NPD1224 Investigating proper & safe confinement of a dog that last month broke his chain, jumped over the fenced in yard attacked a small dog that was being walked, then bit the women who was walking her dog @ 820 block of Point Bass. 14

7-16; WC9804 Safety restrictions put on a dog that had attacked another dog @ Lindsey Community Park. 84

7-17,18; NK1409 A dog bite happened on Gertrude Ave, Nekoosa when the victim was walking and a dog came out and bit him on the knee. 16,16

7-18,19; WR13447 Dog bite happened @ 800 block of 15th St. S., WR. The owner of two young dogs, a Pit Bull and a German Shepherd, was bitten when she tried to break up a fight between the dogs. She was outside with her dogs when this happened, the owner was bit on the arm by the Pit Bull. During my investigation I learned that both her dogs were injured and that the Pit Bull needed medical attention for what appeared to be an infection on his neck. 16,16

7-20; WC11181 Cat bite victim from Wood Co. was seen at the ER. After investigation the case was turned over to Adams County as the bite did not happen in Wood Co., nor does the cat reside in Wood Co. 0

7-21,25; WC7172 Welfare check on cattle Follow ups needed for now. 34,34

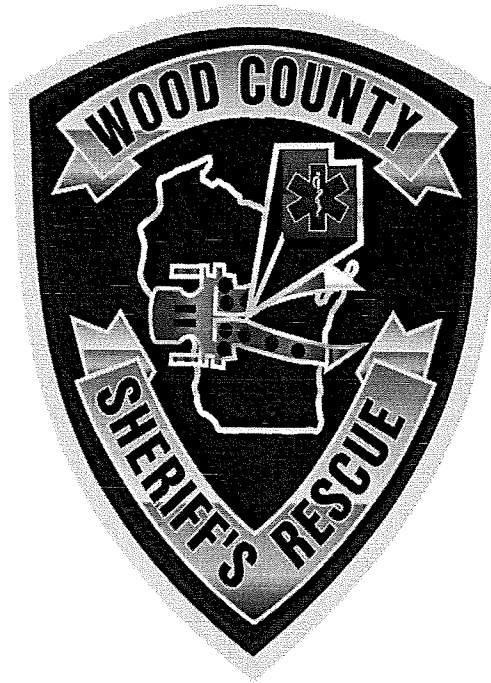
7-22,23; NK1460 Nekoosa Post Office reported a dog bite to one of it's mail carriers. Two small dogs at the residence @ 300 block of Peckham Road, Nekoosa both bit the victim. During my investigation I learned that this incident had happened 2 weeks ago in which the 10 day quarantine period has passed. I spoke with an official at the Post Office and asked why this wasn't reported on July 8th when it happened. She replied that the owner of the dogs said the dogs were up to date with vaccinations and she didn't know her employee should seek medical attention; and she was reporting it now as her office has tons of paper work to fill out regarding the bite. 16,0

7-22,23; WC11355 A Postal Worker from Pittsville was bit by one of two small dogs that were loose on the property @ 5700 block of Polish Road. The victim stated that the dogs are always loose, and she's had no prior issues with the dogs, but in the past there was always someone outside with them, this time they were alone. One of the dogs bit her in the calf. 58,58

7-23; WC11277 Complainant stated that ill looking cats followed her sister's children home from the park in Babcock. The complainant believed she knew where the cats lived and had concerns that they weren't being taken care of, which was unfounded. The complainant took the cats to Marshfield and was not being truthful with local authorities, which resulted in citations for the complainant. 0

7-23,24; WC11413 Dog bite happened @ 9700 block of S. Young St. Saratoga. The owner and her dog were visiting her Uncle, as they were leaving the dogs toes got stuck between deck boards on the porch. The owner was trying to lift and turn her Alaskan Malamute/Shepherd dog to free his toes when she was bitten on the left hand. The dog had been recovering from a hip surgery, and due to the weight of the dog – 113 pounds, it took both the owner/victim and her Uncle to carefully turn and free the dogs toes. 12,12

7-24,25; WR13850 A Mail Carrier was attacked by a Shepherd/Healer mix that got away from it's owner and ran at and bit both the leg and elbow of the victim before the Mail Carrier was able to Pepper Spray the dog. The owner had been walking out his door with the dog to put the dog in the car when it broke free @ 600 block of 17th Street South, WR. 16,16



July Monthly Report

Wood County Sheriff's Rescue

July Training Descriptions

Date	Type	Description
7-Jul	Business Meeting/ Water Rescue	July Business Meeting & Water training with GRVFD
14-Jul	Project Lifesaver/ Other	CPR Refresher & Project Lifesaver training for all others at the garage.
21-Jul	Extrication	Extrication training with all members.
28-Jul	Project Lifesaver	Project Lifesaver training with runner. Use dispatch for real time tracking of training. Subject found in approximately 1 hour.

Call #	39	40	41	42	43
Date	7/3/2020	7/4/2020	7/5/2020	7/6/2020	7/11/2020
Time	3:11	10:54	23:49	15:03	14:56
Day of Week	Friday	Saturday	Sunday	Monday	Saturday
Township	Rudolph	Biron	Sigel	Biron	Cranmoor
Location	549 RIVER ROAD W	3460 N BIRON DRIVE	6499 CTH F	3030 PLOVER RD	7150 STH 173
Call Type	10-50 w/ Unknown Injuries	Other	Snowmobile/ ATV	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries
Medical/ Extrication	No		Medical	No	No
Ambulance			UEMR	WRFD	Nekoosa
EMR		Port Edwards	Vesper	Biron	Port Edwards
Fire		Port Edwards	Vesper	Biron	Port Edwards
Tools/ Equipment Used		Rescue 4 & Waverunners	WRFD Ambulance & MedEvac Air also on scene.		
Notes		Boat Parade			

Call #	44	45	46	47	48
Date	7/15/2020	7/17/2020	7/18/2020	7/20/2020	7/27/2020
Time	13:29	10:06	23:37	17:54	9:26
Day of Week	Wednesday	Friday	Saturday	Monday	Monday
Township	Rock	Rock	Saratoga	Grand Rapids	Wisconsin Rapids
Location	10970 CTH N	10971 CTH N	CTH Z & SCENIC TRAIL	4611 KELLNER RD	0 RIVERVIEW EXPRESSWAY
Call Type	Other	Missing Person	10-50 w/ Injuries	10-50 w/ Unknown Injuries	Water Rescue
Medical/ Extrication	No	No	No	No	No
Ambulance					
EMR				Grand Rapids	
Fire				Grand Rapids	
Tools/ Equipment Used				Oil dry	Body bag
Notes	Search in town of Rock	Search in town of Rock			

Call #	49			
Date	7/28/2020			
Time	18:33			
Day of Week	Tuesday			
Township	Sigel			
Location	5145 NORTH ROAD			
Call Type	Other			
Medical/ Extrication	No			
Ambulance				
EMR				
Fire				
Tools/ Equipment Used				
Notes	PLS Training			

Date	7/4/2020	7/16/2020			
Day of Week	Saturday	Thursday			
Event	Boat Parade	WI State Water Ski Show Individuals			
Host	Anchor Bay	Wisconsin Rapids Aqua Skiers			
Location	Anchor Bay	Lake Wazeecha			
Vehicle Used	Rescue 4, Waverunners	Rescue 4, Waverunners			
Tools/ Equipment Used					
Event Description	Water safety at boat parade	Water safety at WI State Water Ski Show individuals			



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

August 4, 2020

Sheriff Becker:

During the Month of June the Crime Stoppers program received 36 tips that were forwarded to the appropriate agencies for follow-up.

Our most recent monthly meeting was held on July 14, 2020 at the Pittsville Fire Department. The next regular monthly meeting is planned for August 11, 2020 at 6:30 P.M.

Respectfully,

Lt. Joseph Zurfluh



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

July K9 Report

	TRAINING HOURS	USEAGE/ DEPLOYMENTS	DEMO/ COMMUNITY
K9 Sig	8	1	0
K9 Ace	10	9	0

TRAINING (MONTHLY) – In the month of July Deputy Pidgeon/Sig and Deputy Christianson/Ace trained for eight hours with Wisconsin Rapids K9. This training consisted of narcotics, tracking, open area search for narcotics, building search for person, and apprehensions.

TRAINING (INDIVIDUAL) – Deputy Christianson and Ace training for a total of two hours while on duty in the area of narcotics.

USEAGE – Deputy Christianson and Ace had nine deployments in the month of July. Of those deployments items located were marijuana, heroin, drug paraphernalia, pills, illegal possession of firearm, and unknown powdery substance. K9 Sig was deployed on a track from a domestic abuse incident. K9 Sig located the suspect and he was arrested.

DEMO/COMMUNITY –

ADDITIONAL INFORMATION – Members of the K9 program went to Jessiffany Canine Services and Deputy Arendt selected his partner K9 Timo. He will be starting training in September.

Respectfully,

Charles Hoogesteger
Patrol Lieutenant

Committee Report

County of Wood

Report of claims for: SHERIFF'S DEPARTMENT

For the period of: JULY 2020

For the range of vouchers: 25200450 - 25200556

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
25200450	ADAMS COUNTY SHERIFF WISCONSIN	SAFEKEEPER HOUSING	07/06/2020	\$26,614.50	P
25200451	AMAZON CAPITAL SERVICES	JAIL CANTEEN	07/03/2020	\$173.70	P
25200452	AMAZON CAPITAL SERVICES	JAIL CLIPPERS AND DISINFECTANT	07/02/2020	\$305.92	P
25200453	AMAZON CAPITAL SERVICES	TWO OTTERBOX CASES	07/08/2020	\$55.90	P
25200454	AMAZON CAPITAL SERVICES	CREDIT MEMO	07/02/2020	(\$15.99)	P
25200455	ASPIRUS BUSINESS HEALTH RIVERVIEW	INMATE MENTAL HEALTH JUNE 2020	07/01/2020	\$9,600.00	P
25200456	ASPIRUS BUSINESS HEALTH RIVERVIEW	DRUG SCREENING	05/01/2020	\$46.00	P
25200457	ASPIRUS BUSINESS HEALTH RIVERVIEW	DRUG SCREENING	07/01/2020	\$23.00	P
25200458	AUTOZONE(Sheriff)	#7 TWO QUARTS OIL	07/03/2020	\$12.68	P
25200459	AUTOZONE(Sheriff)	#20 WIPER BLADES	07/06/2020	\$41.98	P
25200460	BELCO VEHICLE SOLUTIONS LLC	#6 NEW SQUAD EQUIPMENT	07/06/2020	\$5,314.72	P
25200461	BELCO VEHICLE SOLUTIONS LLC	#6,18, & 26 NEW LIGHTBARS	07/06/2020	\$5,550.00	P
25200462	BELCO VEHICLE SOLUTIONS LLC	#26 NEW SQUAD EQUIPMENT	07/06/2020	\$5,370.99	P
25200463	BELCO VEHICLE SOLUTIONS LLC	#18 NEW SQUAD EQUIPMENT	07/06/2020	\$5,092.93	P
25200464	COMPLETE OFFICE OF WISCONSIN	PAPER	07/06/2020	\$119.80	P
25200465	GALLES MARINE	BOAT PROP	07/03/2020	\$190.99	P
25200466	HAZARD SKATES AND SPORTS LLC	UNIFORM PARTS	06/30/2020	\$33.20	P
25200467	MIDWEST MONITORING & SURVEILLANCE	EMP PAYMENT JUNE 2020	06/30/2020	\$13,243.50	P
25200468	NIELSON COMMUNICATIONS INC	FACE RECOGNITION/TEMP CAMERA	06/30/2020	\$1,999.00	P
25200469	POMP'S TIRE SERVICE INC - GREEN BAY	#33 TIRES	06/27/2020	\$651.96	P
25200470	PROVISION PARTNERS	FUEL CHARGES JUNE 2020	06/30/2020	\$219.47	P
25200471	ASPIRUS RIVERVIEW HOSPITAL & CLINICS	INMATE MEDICAL	06/30/2020	\$41.46	P
25200472	ASPIRUS RIVERVIEW HOSPITAL & CLINICS	INMATE MEDICAL	06/30/2020	\$4.29	P
25200473	ASPIRUS RIVERVIEW HOSPITAL & CLINICS	BLOOD DRAWS	06/30/2020	\$308.00	P
25200474	ASPIRUS RIVERVIEW HOSPITAL & CLINICS	BLOOD DRAWS	06/30/2020	\$28.00	P
25200475	SATELLITE TRACKING OF PEOPLE LLC	EMP PAYMENT JUNE 2020	06/30/2020	\$7,250.50	P
25200476	SOUTHERN HEALTH PARTNERS INC	INMATE MEDICAL AUGUST 2020	07/02/2020	\$14,490.00	P
25200477	STAPLES ADVANTAGE	OFFICE SUPPLIES	07/03/2020	\$49.23	P
25200478	THREE BRIDGES RECOVERY WI INC	CCAR TRAINING BURR	07/07/2020	\$350.00	P
25200479	TRANS UNION LLC	PREEMPLOYMENT FINANCIAL	06/27/2020	\$135.10	P
25200480	TRINITY SERVICES GROUP INC	JAIL FOOD SERVICES	07/03/2020	\$4,479.03	P
25200481	ULTRACOM WIRELESS COMMUNICATI	CELLPHONE PARTS	07/01/2020	\$74.94	P
25200482	UMF MEDICAL	THERMAL SCANNER STAND	07/01/2020	\$231.75	P
25200483	UNIFORM SHOPPE	BALLISTIC VESTS	06/08/2020	\$5,200.00	P

SHERIFF'S DEPARTMENT - JULY 2020

25200450 - 25200556

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
25200484	WHEELERS OF WISCONSIN RAPIDS	#28 OIL CHANGE & ALIGNMENT	06/09/2020	\$151.06	P
25200485	WHEELERS OF WISCONSIN RAPIDS	#33 A/C CONDENSER	06/04/2020	\$1,014.86	P
25200486	WHEELERS OF WISCONSIN RAPIDS	#29 A/C CONDENSER & CA FILTER	06/23/2020	\$416.39	P
25200487	ACE HARDWARE	VINYL HOSE	07/12/2020	\$2.98	P
25200488	AUTOZONE(Sheriff)	#7 WIPER BLADE	07/09/2020	\$16.23	P
25200489	AWARDS 'N MORE	NAME PLATES	07/13/2020	\$12.00	P
25200490	BELLIN HEALTH	DRUG TESTING	07/10/2020	\$25.00	P
25200491	CARRIAGE TRADE CLEANER	UNIFORM CLEANING	07/08/2020	\$48.75	P
25200492	DAVE'S SERVICE CENTER	#36 A/C CONDENSER	07/06/2020	\$679.99	P
25200493	DAVE'S SERVICE CENTER	#49 OIL CHANGE	07/06/2020	\$35.00	P
25200494	DAVE'S SERVICE CENTER	#11 OIL CHANGE & PCM BRACKET	06/25/2020	\$154.38	P
25200495	DAVE'S SERVICE CENTER	#23 OIL CHANGE & ROTATE	07/09/2020	\$64.95	P
25200496	DAVE'S SERVICE CENTER	#22 OIL CHANGE	07/09/2020	\$49.95	P
25200497	DE LAGE LANDEN PUBLIC FINANCE	DEPARTMENT PRINTING SERVICES	07/11/2020	\$321.68	P
25200498	FIRST CHOICE FIRE PROTECTION LLC	FIRE EXTINGUISHER RECHARGES	05/14/2020	\$150.00	P
25200499	J & D AUTO BODY	REFINISH RADAR SPPED TRAILER 1	06/24/2020	\$1,000.00	P
25200500	KWIK TRIP INC	FUEL PURCHASES JUNE 2020	07/02/2020	\$945.51	P
25200501	OFFICE DEPOT	OFFICE SUPPLIES	07/06/2020	\$14.60	P
25200502	OFFICE DEPOT	OFFICE SUPPLIES	07/06/2020	\$1,159.60	P
25200503	POMP'S TIRE SERVICE INC - GREEN BAY	#22 TIRES & ALIGNMENT	07/09/2020	\$652.71	P
25200504	REDI TRANSPORTS	PRISONER EXTRADITION	07/13/2020	\$1,700.00	P
25200505	SUMMIT FOOD SERVICE LLC	JAIL FOOD SERVICES	02/03/2020	\$5,258.32	P
25200506	THEDACARE MEDICAL CTR - WAUPACA	INMATE MEDICAL	03/31/2020	\$585.00	P
25200507	TRINITY SERVICES GROUP INC	JAIL FOOD SERVICES	07/10/2020	\$4,469.11	P
25200508	WI DEPT OF JUSTICE TIME	THIRD QUARTER	07/10/2020	\$1,766.00	P
25200509	US BANK	P CARD JULY 2020 STATEMENT	07/17/2020	\$791.04	P
25200510	ADAMS COUNTY SHERIFF WISCONSIN	BALLISTIC VESTS PRORATED	07/20/2020	\$1,205.83	P
25200511	AXON ENTERPRISE INC	TASER BATTERIES	07/13/2020	\$970.00	P
25200512	BATTERIES PLUS BULBS	BATTERIES	07/21/2020	\$16.80	P
25200513	DIAMOND BUSINESS GRAPHICS	#11 ENVELOPES	07/20/2020	\$184.21	P
25200514	DIAMOND BUSINESS GRAPHICS	#10 ENVELOPES	07/20/2020	\$121.26	P
25200515	GALLES MARINE	BOAT TRANSDUCER BRACKET	07/20/2020	\$19.99	P
25200516	GALLES MARINE	BOAT PROP REPAIR	07/16/2020	\$82.00	P
25200517	MID-STATE TRUCK SERVICE INC	#41 DOOR HANDLE	07/13/2020	\$46.04	P
25200518	RAPIDS SIGN INC	#26 SQUAD GRAPHICS	07/09/2020	\$270.00	P
25200519	RAPIDS SIGN INC	#6 & #18 SQUAD GRAPHICS	07/09/2020	\$540.00	P
25200520	SOUTHERN HEALTH PARTNERS INC	INMATE MEDICAL-MEDICATIONS	06/30/2020	\$1,950.74	P
25200521	STAPLES ADVANTAGE	OFFICE SUPPLIES	07/22/2020	\$42.49	P
25200522	TRINITY SERVICES GROUP INC	JAIL SUPPLIES	07/17/2020	\$303.61	P
25200523	TRINITY SERVICES GROUP INC	JAIL FOOD SERVICES	07/17/2020	\$4,326.86	P
25200524	ADAMS COUNTY SHERIFF WISCONSIN	SAFEKEEPER MEDICATIONS JUNE 20	07/16/2020	\$287.38	P
25200525	ACACIA FOUNDATION	K9 FUND	07/29/2020	\$25.00	P
25200526	ADVANCE AUTO PARTS	#2 HEADLIGHT BULB	07/24/2020	\$11.89	P
25200527	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	07/27/2020	\$29.98	P

SHERIFF'S DEPARTMENT - JULY 2020

25200450 - 25200556

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
25200528	AMAZON CAPITAL SERVICES	CAMERA CHARGER	07/28/2020	\$17.99	P
25200529	AMAZON CAPITAL SERVICES	FACE MASKS	07/27/2020	\$558.74	P
25200530	BAUERNFEIND BUSINESS TECHNOLOGIES INC	DEPARTMENT PRINTING SERVICES	07/28/2020	\$495.23	P
25200531	FREEDOM PEST CONTROL LLC	JAIL PEST CONTROL	07/21/2020	\$40.00	P
25200532	POMP'S TIRE SERVICE INC - GREEN BAY	#32 OIL CHANGE & ROTATE	07/23/2020	\$34.94	P
25200533	STAPLES ADVANTAGE	OFFICE SUPPLIES	07/23/2020	\$44.05	P
25200534	STAPLES ADVANTAGE	OFFICE SUPPLIES	07/23/2020	\$29.75	P
25200535	SOLARUS	IMPOUND INTERNET SERVICE	08/01/2020	\$79.99	P
25200536	TEK84 INC	INTERCEPT WHOLE BODY SCANNER	07/14/2020	\$169,000.00	P
25200537	TRINITY SERVICES GROUP INC	JAIL FOOD SERVICES	07/24/2020	\$4,234.24	P
25200538	UNIFORM SHOPPE	UNIFORM PARTS	07/23/2020	\$97.90	P
25200539	UNIFORM SHOPPE	UNIFORM PARTS	07/23/2020	\$15.90	P
25200540	ASPIRUS BUSINESS HEALTH RIVERVIEW	INMATE MENTAL HEALTH JULY 2020	08/03/2020	\$7,900.00	
25200541	ADVANCE AUTO PARTS	#30 AUX BATTERY RELAY	08/04/2020	\$44.27	
25200542	BATTERIES PLUS BULBS	#14 TWO BATTERIES	07/29/2020	\$285.80	
25200543	FIRST CHOICE FIRE PROTECTION LLC	FIRE EXTINGUISHER RECHARGES	07/30/2020	\$160.00	
25200544	ASPIRUS RIVERVIEW HOSPITAL & CLINICS	BLOOD DRAWS	07/31/2020	\$196.00	
25200545	SATELLITE TRACKING OF PEOPLE LLC	EMP PAYMENT JULY 2020	07/31/2020	\$6,931.75	
25200546	SOUTHERN HEALTH PARTNERS INC	INMATE MEDICAL SEPT 2020	08/02/2020	\$14,490.00	
25200547	TRADITION CLEANERS	UNIFORM SEWING	07/24/2020	\$40.00	
25200548	TRINITY SERVICES GROUP INC	JAIL LAUNDRY DETERGENT	07/31/2020	\$228.28	
25200549	TRINITY SERVICES GROUP INC	JAIL FOOD SERVICES	07/31/2020	\$3,982.83	
25200550	UNIFORM SHOPPE	UNIFORM PARTS	07/24/2020	\$2,509.00	
25200551	WHEELERS OF WISCONSIN RAPIDS	#13 OIL CHANGE & ROTATE	06/29/2020	\$66.95	
25200552	WHEELERS OF WISCONSIN RAPIDS	#21 OIL CHANGE & ROTATE	07/06/2020	\$66.95	
25200553	WHEELERS OF WISCONSIN RAPIDS	#4 A/C LINE SEAL	07/14/2020	\$233.31	
25200554	WHEELERS OF WISCONSIN RAPIDS	#35 REPLACE ECM	06/30/2020	\$870.34	
25200555	WHEELERS OF WISCONSIN RAPIDS	#24 REAR A/C EVAP COIL	06/29/2020	\$1,157.62	
25200556	AUTOZONE(Sheriff)	#24 HEADLIGHT BULB	08/05/2020	\$15.72	

Grand Total:**\$353,033.29**Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

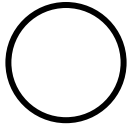
Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



RESOLUTION#

Introduced by Public Safety Committee
Page 1 of 1

ITEM#
DATE August 18, 2020
Effective Date Upon Passage & Publication

Committee

CAH

Motion:

Adopted:

1st

2nd

No:

Yes:

Absent:

Lost:

Tabled:

Number of votes required:

Majority

☒ Two-thirds

Reviewed by: , Corp Counsel

Reviewed by: , Finance Dir.

INTENT & SYNOPSIS: To provide for unanticipated revenue from the Bureau of Traffic Safety, housed with the Wisconsin Department of Transportation’s Division of State Patrol, to finance additional patrol for speed, seat belt and reckless driving enforcement through September 2020.

FISCAL NOTE: The costs to be funded in the 2020 budget are in lines 101-2504-52140-000-115 (Traffic Police Overtime). The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
52140	Sheriff Traffic		\$17,191
43521	State Traffic Aids	\$17,191	

SOURCE OF MONEY: Bureau of Traffic Safety, housed with the Wisconsin Department of Transportation’s Division of State Patrol.

WHEREAS, it is a benefit to the citizens of Wood County to provide additional traffic patrol within the boundaries of Wood County over the 2020 operational year, and

WHEREAS, the Wood County Sheriff’s Department overtime budget is restricted in nature and would be compensated \$17,191 for additional patrol for speed, seat belt and reckless driving enforcement through September 2020, and

WHEREAS, Wood County will be the fiduciary of the Bureau of Traffic Safety (BOTS) Grant and the Sheriff’s Department will be responsible for all programmatic reporting requirements outlined in the grant award and seeing that grant funds are administered according to the approved application materials and certifications, and

WHEREAS, Wood County Sheriff’s Department will allocate a portion of the \$17,191 awarded grant funds to Wisconsin Rapids Police Department, Marshfield Police Department, Grand Rapids Police Department, Nekoosa Police Department, Port Edwards Police Department and Pittsville Police Department to assist with the additional traffic patrol within the boundaries of Wood County, and

NOW THEREFORE BE IT RESOLVED to amend the Wood County Sheriff Traffic (52140) Budget for 2020 to add \$17,191 of unanticipated revenue from the Bureau of Traffic Safety into the traffic revenue account (43521) known as State Traffic Aids.

BE IT FURTHER RESOLVED that pursuant to Wis Stats 65.90(5) the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

{ }

MICHAEL FEIRER (Chairman)

DENNIS POLACH

WILLIAM WINCH

JOSEPH ZURFLUH

BRAD HAMILTON

Adopted by the County Board of Wood County, this 18th day of August 20 20 .

County ClerkCounty Board Chairman

AGREEMENT FOR HOUSING OF INMATES

WHEREAS, Adams County has beds available in their secure detention facility for the detention of inmates other than those required to be housed by Adams County; and,

WHEREAS, Wood County is desirous of contracting with Adams County for the use of jail beds.

NOW THEREFORE, this agreement is entered into this 21st day of July 2020, by and between the Sheriff of Wood County (hereinafter "Purchaser") and Adams County (hereinafter "Provider").

Section 1 – Contracted Housing:

- A. The Provider agrees to provide 15 beds for the detention of Purchaser's inmates on a daily basis from August 1, 2020 through December 31, 2023.

The Purchaser may change but not reduce below the levels set forth above the number of reserved beds contracted for the following year by notifying the Provider in writing by June 1 of the preceding year.

- B. The Purchaser agrees to pay for said beds at a rate of \$35.00 each day for each bed whether or not the beds are occupied. If additional beds are desired by the Purchaser and are available, at the sole discretion of the Provider, the same shall be paid at the rate of \$35.00 per bed per day. However, Purchaser will only have to pay for additionally leased beds to the extent that the number of beds occupied by Purchaser's inmates for the year exceeds the number of beds provided for in the base lease of beds for the year. Provider will bill Purchaser for the day the inmate is delivered to Provider's Facility and all days thereafter, except, Provider will not bill Purchaser for the day of the inmate's release.
- C. This agreement shall be effective from the 1st day of August 2020 and ending on the 31st day of December 2023. Upon mutual consent between the Provider and Purchaser, this agreement shall be renewed for periods of one year upon all of the same terms and conditions as set forth herein except that the number of guaranteed beds and the daily rate for such beds shall be subject to negotiation if either party notifies the other of a desire to negotiate the issues 45 days prior to the expiration of the initial term or any renewal thereof.
- D. During the period of this Agreement and any extensions thereof, Purchaser agrees it will not increase its jail space and/or enter into any contracts with any party other than Provider to house Purchaser's inmates without first providing Provider at least sixty (60) days written notice of its intent to increase its jail space and/or to enter into a contract with another party for the housing of Purchaser's inmates. During the sixty (60) day notice period, Provider may propose to Purchaser a new Agreement or an amendment to this Agreement to provide housing for Purchaser's inmates such that Purchaser will not increase its own jail space and/or enter into any contracts with any other party to house Purchaser's inmates. This paragraph does not apply during emergency situations.

Section 2 - General Provisions:

- A. The Provider will accept persons into its detention facility who have committed violations of standard, local, state or federal law and who are placed there by the Purchaser's officers or their authorized agents.
- B. The Provider agrees to house the inmates and provide the necessary food, shelter and supervision services. All of Purchaser's inmates lodged in the Provider's facility shall be subject to the same rules and regulations as any other person lodged within the facility.
- C. At the direction of the Purchaser, the Provider may release a Purchaser's inmate from the Provider's facility, the Purchaser does not have to pick up the inmate and return to the Purchaser's facility for release. The Provider will forward all release correspondence and documentation to the Purchaser upon the inmate's release.
- D. The Provider will not accept any person under the age of seventeen (17) years of age.
- E. The Provider, at its sole discretion, may request the Purchaser to exchange any inmate who continually demonstrates behavior requiring segregation or presents a unique circumstance that may consistently impact the Provider's resources.
- F. The Provider will not administer the work release facility/work release privilege for the Purchaser's inmate population. The Provider will, however, discuss work release facility/work release transfers on a case by case basis.

Section 3 – Medical and other Treatment Needs of Inmates

- A. The Provider shall be responsible for arranging all medical and dental care for any of the Purchaser's inmates who need medical attention. The Provider shall notify the Purchaser when Purchaser's inmate needs medical attention. However, in the event of an emergency, the Provider shall have the authority to arrange for medical attention for the inmate and notification shall be as soon as practical. All medical expenses shall be at the Purchaser's expense.
- B. In the event that Purchaser's inmate demonstrates behavior such that there may be a need for mental health, drug or alcohol treatment detention, the Purchaser shall be notified of such developing situation and, if possible, shall transfer the inmate to its own facility so that detention and treatment proceedings may be accomplished in the courts of Purchaser's jurisdiction. In the event of an emergency, such that transfer is not possible before the need for emergency detention under the provisions of Chapter 51, it is agreed that the Purchaser shall assume all costs for hospitalization, examinations and other court proceedings which may be necessitated by the detention, including notwithstanding other statutory provisions, reimbursement to the Provider's Community Programs.

Board for all costs of the 72 hour initial detention period. Purchaser also agrees, if Court proceedings and hospitalization are to continue beyond the probable cause hearing that venue of and responsibility for the case shall be transferred to the inmate's county of residence. Further, the cost accrued by Adams County Jail and by Adams County Health and Human Services for

in-house mental health and crisis intervention issues for the Purchaser's inmates shall be reimbursed by the Purchaser.

- E. The Purchaser will give the Provider a medical screening and Health Transfer Form for each inmate upon delivery of the inmate. All inmates being delivered to Provider by Purchaser shall have been medically screened by Purchaser before delivery to Provider's facility. If medical, mental health or AODA (including prescriptions) problems exist with an inmate, the medical care requirements of the inmate shall accompany the respective inmate's arrival to Provider's facility.
- F. The Purchaser, community health representatives and Purchaser's other health personnel shall be permitted to visit Purchaser's inmates as frequently as necessary, and at reasonable times, to ensure that medical care including medications, is being provided to the inmates and that all available health services for which the inmates are eligible are being utilized.
- G. The Provider shall make every reasonable effort to utilize only those medical service providers which provide appropriate health care services at a reasonable cost. All medical invoices that are the sole responsibility of the Purchaser shall be delivered to the Chief Deputy at the Wood County Sheriff's Department, 400 Market Street, Wisconsin Rapids, WI 54494, in a timely fashion and/or as soon as possible.
- H. The Purchaser shall provide all ongoing psychiatric services, performed by a licensed psychiatrist, including but not limited to, the prescriptions and follow-up on psychotropic medications.

Section 4 – Payment:

- A. In consideration of the foregoing, the Purchaser agrees to pay to the Provider in accordance with Section 1B of this agreement. Total cost will be \$191,625.00 per calendar year for the duration of the contract unless additional beds are requested as defined in accordance with Sections 1B of this agreement. The Purchaser agrees to pay twelve (12) monthly payments of \$15,968.75. Payments shall be made by the Purchaser within thirty (30) days of receipt of monthly invoices from the Provider.

Section 5 – Crowding

- A. Notwithstanding any of the above provisions of this Agreement, should a reduced limit caused by statute, judicial or administrative decision, or otherwise the number of inmates which the Provider may lawfully lodge in its facility at any one time, or if the number of Adams County inmates in the Provider's Jail at any time has reached eighty percent (80%) of the maximum capacity of entire facility allowable by law, then the Provider may refuse to lodge any of Purchaser's inmates.
- B. Should the Provider be required to close or otherwise limit the availability of its Facility, either temporarily or permanently because of court order, legislation or any other cause, the Provider may at its option, during the time of closure, refuse to lodge Purchaser's inmates.

- C. Should the Provider decrease the number of agreed upon beds during the life of this contract due to a cause set forth in this section, the Purchaser shall only be liable for payment for the actual number of beds available to the Purchaser per day up to the limit established under section 1B.

Section 6 – Delivery of Inmates

- A. Purchaser shall give the Provider a minimum two (2) hour advance notice of any inmate exchanges.
- B. Inmates delivered to the Provider's facility may bring with them all personal items. These personal items will be inventoried and stored in the inmate property room in the Adams County Jail. Upon release, all personal items will be returned to the inmate.

Section 7 – Right of Inspection

- A. The Purchaser shall have the right to inspect the Provider's facility, at reasonable times, in order to determine that appropriate standards of care and discipline are being met, including confinement files.

Section 8 – Escapes

- A. In case any of Purchaser's inmates escape from custody of the Provider's facility, the Provider, or designee, will use all reasonable means to recapture the inmate. The escape shall be reported immediately to the Purchaser. The Provider shall have the responsibility for and authority to direct the pursuit, retaking and prosecution of inmates within its area of supervision and authority.

Section 9 – Death of an Inmate

- A. In the event of the death of an inmate from the Purchaser, the coroner, or other official having the duties of such an office in the Provider's County shall be notified. The Purchaser shall receive copies of any records made for or in connection with such notification.
- B. The Provider, or designee, shall immediately notify the Purchaser of the death of the inmate, furnish information as requested and follow the instructions of the Purchaser with regards to the disposition of the body. The body shall not be released except on order of the proper authorities of the Purchaser and Provider.
- C. The Provider shall send a certified copy of the death certificate for any of the Purchaser's inmates who have died while in the Provider's facility to the Purchaser. A copy of the autopsy report, if any, shall be sent to the Purchaser.

Section 10 – Photography and Publicity

- A. Requests for interviews and information regarding Purchaser's inmates shall be referred to the Purchaser. However, information of public record, such as data or information concerning the escape of an inmate, may be given directly to the press by the Provider, or designee. The Provider may photograph Purchaser's inmates as a means of identification.

Section 11 – Hold Harmless

- A. The Purchaser agrees to hold harmless the Provider from any liability on a suit or claim of false arrest, false imprisonment, medical problems encountered by an inmate brought to the Provider by the Purchaser or violation of constitutional rights arising from the detention of persons in the jail pursuant to this Agreement unless such liability is proximately caused by the Provider's negligence or willful misconduct.
- B. In the event of any action, suit or other proceeding brought against either party, the said party shall, within five (5) working days, give notice thereof to the other party and shall cooperate with respective attorneys in the defense of the action, suit or other proceeding.

Section 12 – Discrimination

- A. In connection with the performance of work under this Contract, Provider agrees not to discriminate against any person on the basis of age, race, religion, color, sex, national origin or ancestry, disability or association with a person with a disability, sexual orientation, marital status, political affiliation, military participation, or use or non use of lawful products off the employer's premises during non-working hours.

Section 13 – Termination of Agreement

- A. Either party may terminate this Agreement for good cause mutually agreed upon by both Purchaser and Provider. Good cause is defined as substantial or sufficient reason. This would include, but not be limited to, the Purchaser constructing a new jail facility sufficient to house all of their inmates, or breach of this Agreement upon thirty (30) days written notice to the other. It does not include the availability of less expensive beds in other counties or Adams County obtaining an increased or decreased price per bed from other counties. Such notice shall advise the other party of the desired correction and shall permit thirty (30) days for the correction of that condition. If it is not corrected by the end of said thirty (30) days, the Agreement shall be deemed terminated.
- B. In the event of a breach of this Agreement which constitutes a serious violation of state or federal law such that it could subject either party to significant sanctions, this Agreement may be terminated upon 48 hours written notice to the other party.
- C. Upon termination of the Agreement, the Provider shall return any inmates housed in its facility to the control of the Purchaser. The Provider shall submit a final statement to the Purchaser within ninety (90) days for all remaining debts arising under the Agreement and the Purchaser shall pay said final statement within thirty (30) days of the receipt thereof.

Section 14 – Amendments

- A. This Agreement shall not be amended except by an instrument in writing executed by the authorized representatives of each party.

Section 15 – Saving Clause

- A. This Agreement shall not confer any power on a county or state court or other state or county authority which the court or authority would not otherwise have.
- B. Nothing in this Agreement shall be construed to cede any jurisdiction of either of the parties, waive any immunities, to modify the legal requirements for arrest or search and seizure or to otherwise modify the legal rights of any person, to accomplish any act in violation of state or federal law, or to subject the parties to any liability to which they would not otherwise be subject to by law.

Section 16 – Severability

- A. The provisions of this Agreement are severable and should any provision be held invalid or unenforceable, the remainder of the Agreement remains in effect unless terminated as provided in the Agreement.

Section 17 – Notice

- A. Any notice required or permitted to be given under this Agreement shall be deemed sufficient, if given in writing, and sent by registered or certified mail. In the case of the Provider, notice shall be sent to: Sheriff, Adams County Sheriff's Office, 301 Adams Street, Friendship, Wisconsin 53934.

In the case of the Purchaser, notices shall be sent to: Sheriff, Wood County Sheriff's Department, 400 Market Street, P.O. Box 8095 Wisconsin Rapids, WI 54495-8095.

Section 18 – Entire Agreement

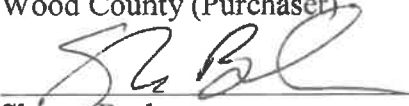
- A. This Agreement constitutes the entire Agreement between the parties. Any oral agreements and all written agreements previously entered into between the parties regarding the housing of inmates are mutually rescinded effective August 1, 2020.

Signed this 21st day of July, 2020.

Adams County (Provider)


Casey Bradley
Adams County Manager/Administrative Coordinator

Wood County (Purchaser)


Shawn Becker
Wood County Sheriff



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Department of Natural Resources Patrols

July 2020

ATV

- 12 Hours spent investigating 2 separate ATV/UTV Crashes.
- No other Patrol Hours

BOAT

- 30 Hours on patrol with multiple citations issued for PFD violations.
- 1.5 Hours on patrol with one Written Warning.

SNOWMOBILE

- No activity

*One hour was used for completing monthly paperwork that was submitted to the state.

Respectfully

Charlie Hoogesteger



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Operations Overtime/Comp Time Totals

July 2020

Patrol

Overtime hours: 106.5 (Includes 24 hours for Speed Grant, and 12 hours COVID related sick replacement)
Comp time hours: 168

Investigations

Overtime hours: 15
Comp time hours: 17.25

Security Services

Overtime hours: 0
Comp time hours: 10

Holiday Pay: (4th of July)

Hours for pay: 96 hours, 8 deputies @ 12 hour shifts
Hours for comp: 12 hours, 1 deputy @ 12 hours

Submitted By: Quentin Ellis, Operations Captain



Public Safety Committee Meeting

Security Services July 2020 Report

For the month of July 2020, the total number of prohibited items stopped from entering the Courthouse are:

Guns -	0
Knives -	178
O.C. -	11
Misc. Items -	12

Security Services screened 7,144 people entering the courthouse for the month of July. We handed out 387 masks to individuals going to court for the month. Security Services also had 48 security requests from different departments within the Courthouse this month.

Some of the miscellaneous items that were located for the month of June were: firecrackers; homemade Meth pipe, which resulted in a citation; an empty holster; an expandable baton; .22 ammo; two throwing knives; pruning shears and misc. hand tools.

In the first week of the month Security Services located \$170 in cash lying on the floor of the Courthouse. We were able to use the camera system to identify the owner of the cash and return it to them.

Earlier this year, Security Services was notified, by Marathon County Security Services, that they started locating razor blades inside of cell phone cases trying to enter the Courthouse. On July 17th we had our first encounter of this type of activity happen here. Our deputies were diligent enough to locate these items and stop them before entering the building.

On July 17th Security Services was tasked with the responsibility of taking everyone's temperature as they entered the Courthouse. We now have a non-touch infrared thermometer set up at the entrance of the Courthouse so we can take the temperatures of everyone before they enter the Courthouse. We have yet to have an individual enter the Courthouse with an elevated temperature.

Clark County Sheriff's Department is starting a Security Services Division in their county. I was contacted by the deputy in charge of their division and was asked if he

could come and shadow our operations. On July 20th he shadowed all day and took notes on how we operated. He informed me that his administration wanted him to see how Marathon County and we operate because they want to mirror us. He had nothing but positive feedback on how smooth he felt Wood County was operating.

During the Month of July I did utilize part-time employees for 14 hours to fill vacation time and after hour meetings. I have tried to limit part-timers exposure here due to the pandemic.

WOOD COUNTY JAIL

January - June 2020

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	236	103	39	237	95	41	247	96	36	201	78	69	214	71	73	194	64	59
2	240	103	38	235	95	39	248	96	35	200	78	69	217	70	74	192	68	57
3	237	100	38	243	95	39	247	99	37	199	77	68	217	70	74	189	68	57
4	230	97	41	242	93	40	256	98	39	196	76	67	217	69	71	192	67	59
5	233	97	40	238	92	41	258	98	39	196	76	66	215	69	72	192	67	59
6	237	97	40	243	94	42	255	102	40	197	76	66	209	69	71	193	66	58
7	236	96	41	246	94	43	254	98	41	200	77	68	207	69	72	190	66	56
8	232	93	42	251	98	40	258	98	41	199	76	69	208	68	72	190	66	56
9	231	98	45	254	98	40	262	98	41	198	76	68	208	67	72	191	66	57
10	234	100	46	252	97	37	270	97	42	197	73	70	208	67	71	191	68	58
11	235	102	47	251	96	38	271	100	42	197	73	68	205	66	69	189	69	58
12	233	102	45	253	97	37	265	98	40	197	73	67	205	66	70	195	69	62
13	232	102	45	249	95	37	262	98	40	195	73	66	202	66	69	195	69	61
14	234	101	46	254	96	36	258	98	39	193	72	69	200	66	69	193	69	61
15	230	98	49	252	99	35	261	97	39	197	71	71	204	65	70	190	69	57
16	235	97	48	258	99	35	262	97	39	202	71	68	203	65	68	190	68	56
17	230	102	45	261	99	35	249	93	43	199	71	68	204	65	67	187	64	57
18	222	96	43	253	98	36	248	93	47	198	71	68	204	65	66	186	64	56
19	227	96	43	255	97	35	242	93	47	200	71	68	202	65	66	183	63	57
20	231	96	43	255	99	36	230	82	57	201	71	68	202	65	65	183	67	58
21	232	96	44	257	96	37	228	92	64	203	71	70	200	65	65	185	67	58
22	234	95	45	254	102	39	227	92	63	200	70	69	198	65	65	184	67	56
23	236	99	45	253	102	38	228	92	62	205	69	69	196	64	66	184	67	58
24	236	97	45	255	102	37	218	89	64	205	70	70	195	64	65	181	69	56
25	244	101	45	247	102	38	214	88	65	208	70	70	196	64	64	181	69	54
26	247	101	42	245	102	37	208	85	65	209	70	70	197	64	64	182	72	53
27	248	101	42	247	99	36	207	83	67	211	70	70	196	63	64	181	72	53
28	245	101	41	250	95	36	208	82	67	212	71	70	196	67	63	182	72	53
29	242	97	42	247	96	36	210	82	67	211	71	70	195	66	62	180	72	51
30	239	96	43				210	82	67	214	71	70	195	64	61	179	70	53
31	238	94	43				205	82	66				196	64	61			
WCJail	235.35			249.55			240.84			201.33			203.58			187.47		
Shipped	98.52			97.31			92.84			72.77			66.23			67.80		
EMP	43.26			37.79			49.71			68.63			67.77			56.80		
Avg Length of Stay (Days)	37.00			31.70			36.60			31.40			45.50			58.10		

WOOD COUNTY JAIL

July - December 2020

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	July			August			September			October			November			December		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	180	69	54	176	76	55	0	0	0	0	0	0	0	0	0	0	0	0
2	180	71	53	176	76	55												
3	180	73	53	174	76	53												
4	179	73	52	173	76	52												
5	181	73	51															
6	179	73	49															
7	182	72	51															
8	181	72	50															
9	181	72	49															
10	183	76	52															
11	185	74	52															
12	183	74	51															
13	182	74	48															
14	183	74	53															
15	185	74	54															
16	179	74	54															
17	181	74	53															
18	178	74	54															
19	176	73	52															
20	177	72	52															
21	180	72	52															
22	183	72	52															
23	178	72	52															
24	180	72	52															
25	179	76	53															
26	180	76	53															
27	180	76	52															
28	178	73	54															
29	183	78	58															
30	180	76	59															
31	175	76	56															
WCJail	180.35			174.75			0.00			0.00			0.00			0.00		
Shipped	73.55			76.00			0.00			0.00			0.00			0.00		
EMP	52.58			53.75			0.00			0.00			0.00			0.00		
Avg Length of Stay (Days)	59.20			0.00			0.00			0.00			0.00			0.00		

2020 Yearly Averages

Total	209.15
Safekeeper	80.63
EMP	53.79
LENGTH of STAY	42.79

SK Total
WP 75
AD 25/15
SK 100 / 90

Adams reduced to 15

Color indicates low population	174	08/03/20
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Color indicates high population	271	03/11/20
COVID - 19 Jail population reduction		3/17/2020

Electronic Monitoring 2020 Monthly Savings vs. Out of County Housing

Month	Monthly Average	Monthly Savings	YTD 2020 Total Amount	2019 Total Amount
January	43.26	\$39,293.06	\$39,293.06	\$37,676.28
February	37.79	\$31,002.92	\$70,295.97	\$74,036.41
March	49.71	\$45,151.59	\$115,447.57	\$117,580.31
April	68.63	\$60,325.77	\$175,773.34	\$158,954.84
May	67.77	\$61,555.49	\$237,328.83	\$203,697.70
June	56.80	\$49,927.20	\$287,256.03	\$245,916.07
July	52.58	\$47,758.41	\$335,014.44	\$289,042.16
August	0	\$0.00	\$335,014.44	\$322,503.93
September	0	\$0.00	\$335,014.44	\$352,152.60
October	0	\$0.00	\$335,014.44	\$390,946.09
November	0	\$0.00	\$335,014.44	\$430,826.32
December	0	\$0.00	\$335,014.44	\$468,157.45
TOTAL	75.31	\$335,014.44	\$335,014.44	\$468,157.45

EMP Monthly Average x number of days in month = bed days

Bed Days x \$29.30 = Monthly Savings



SAFE KEEPER HOUSING

2020

MONTH	Other Facility	Other Facility	ADAMS	WAUPACA	MONTH TOTAL	2020 YTD TOTAL	2019 YTD TOTAL
JANUARY	\$0.00	\$0.00	\$27,125.00	\$82,125.00	\$109,250.00	\$109,250.00	\$109,250.00
FEBRUARY	\$0.00	\$0.00	\$27,125.00	\$82,125.00	\$109,250.00	\$218,500.00	\$218,500.00
MARCH	\$0.00	\$0.00	\$27,125.00	\$82,125.00	\$109,250.00	\$327,750.00	\$327,750.00
APRIL	\$0.00	\$0.00	\$27,125.00	\$82,125.00	\$109,250.00	\$437,000.00	\$437,000.00
MAY	\$0.00	\$0.00	\$27,125.00	\$82,125.00	\$109,250.00	\$546,250.00	\$546,250.00
JUNE	\$0.00	\$0.00	\$27,125.00	\$82,125.00	\$109,250.00	\$655,500.00	\$655,500.00
JULY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$655,500.00	\$764,750.00
AUGUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$655,500.00	\$874,000.00
SEPTEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$655,500.00	\$983,250.00
OCTOBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$655,500.00	\$1,092,500.00
NOVEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$655,500.00	\$1,201,750.00
DECEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$655,500.00	\$1,311,000.00
TOTALS	\$0.00	\$0.00	\$162,750.00	\$492,750.00	\$655,500.00		\$1,311,000.00

2020 is a 100 average /July 1st 90 avg.

Waupaca \$36.00 per bed day (75)

Adams \$35.00 per bed day (25)

ADAMS \$35.00 per bed day (15) starting on JULY 1st, 2020

Wood County Sheriff's Department Kitchen Report 2019						
MONTH	Breakfast	Lunch	Dinner	Special	Total meals	Food Cost plus Labor
January	3583	3773	3518	0	10874	\$25,643.54
February	4680	2497	2593	0	9770	\$20,345.94
March	3328	3086	3118	0	9532	\$21,065.20
April	2388	2319	2318	0	7025	\$22,126.49
May	2215	2095	2093	0	6403	\$18,856.86
June	2094	1957	1957	0	6008	\$18,192.35
July	2279	2101	2117	0	6497	\$21,492.07
August	0	0	0	0	0	\$0.00
September	0	0	0	0	0	\$0.00
October	0	0	0	0	0	\$0.00
November	0	0	0	0	0	\$0.00
December	0	0	0	0	0	\$0.00
TOTAL	20567	17828	17714	0	56109	\$147,722.45

Summit end

Trinity starts

Cost per meal **\$2.63**

Cost per day **\$7.90**

Wood County Jail Kitchen Expenses					
	2013	2014	2015	2016	2017
Food & Labor	\$335,733.47	\$312,317.25	\$285,692.96	\$275,088.44	\$289,481.66
Number of Meals	103,993	86,637	77,044	88,993	118,016
Cost per Meal	\$3.23	\$3.60	\$3.71	\$3.09	\$2.45
Cost per Day	\$9.69	\$10.81	\$11.12	\$9.27	\$7.36
	2018	2019	2020	2021	2022
Food & Labor	\$262,016.71	\$262,906.02	\$147,722.45	\$0.00	\$0.00
Number of Meals	122,668	111,439	56,109	0	0
Cost per Meal	\$2.14	\$2.36	\$2.63	#DIV/0!	#DIV/0!
Cost per Day	\$6.41	\$7.08	\$7.90	#DIV/0!	#DIV/0!
	2023	2024	2025	2026	2027
Food & Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Number of Meals	0	0	0	0	0
Cost per Meal	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!



Wood County Jail and Sheriff's Study

County Board Meeting

July 31, 2020-UPDATED August 3, 2020

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/Venture/Architects

— In association with —

The Samuels Group

Introductions

1. Executive Summary
2. Existing Sheriff's Department and Jail Description
3. Comparison to Wisconsin DOC 350 Jails
4. Existing Sheriff's Department and Jail Evaluation
5. Average Daily Population to Jail Bed Projections
6. Space Program for New Facility
7. New Facility
8. Project Budget Information
9. Existing Facility – “Stay as is”

Questions and Answers

1.

Executive Summary



1. Executive Summary

4

Background

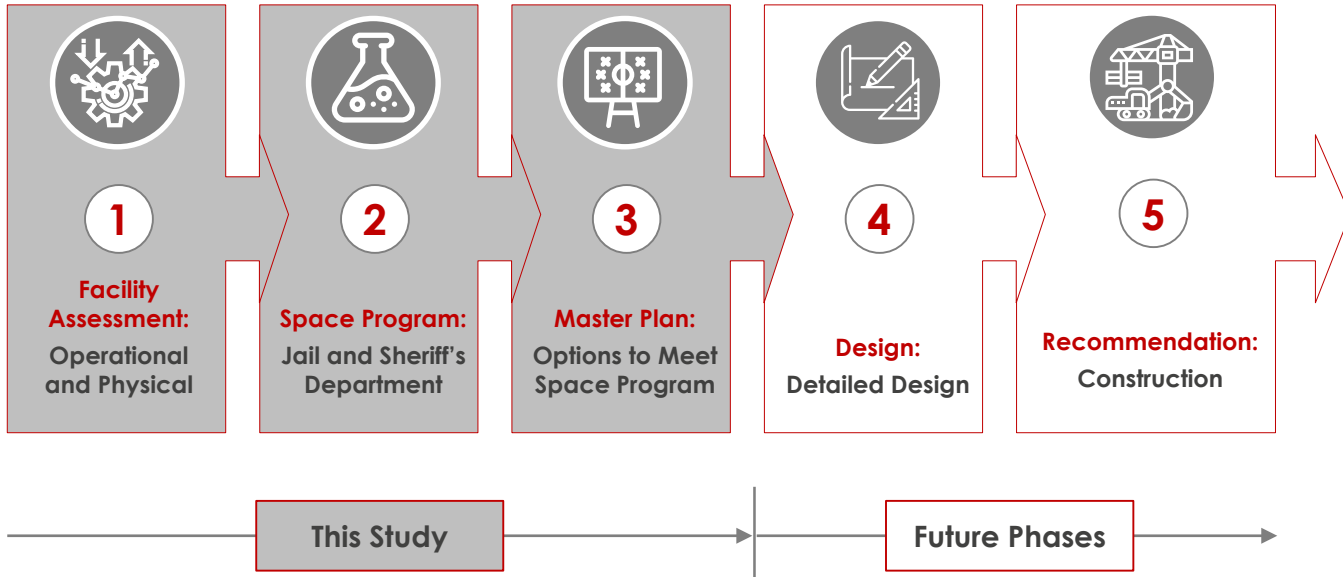
- 2013 Downtown Campus Master Plan Study
- Assessment of Jail and Sheriff's Facility
- Space Program for New Jail and Sheriff's Facility
- Options to meet those Space Requirements



1. Executive Summary

5

Five Step Approach



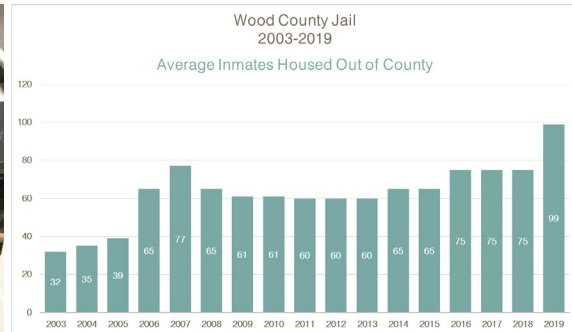
1. Executive Summary

6

Recommendation

Venture Architects recommends Wood County continue the process of replacing the existing Jail and Sheriff's Facility with a new modern facility. Reasons are:

- Operational
- Physical
- Economical



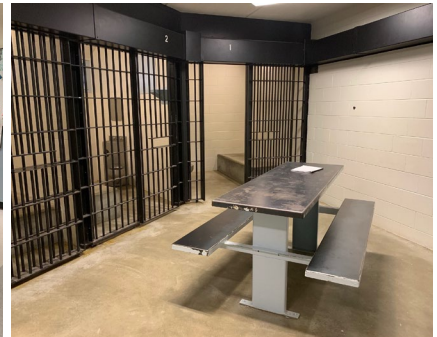
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1. Executive Summary

7

Facility Assessment: Operational

- Jail Overcrowding: The County has and continues to rent beds out of County, limiting proper inmate programming and rehabilitation
- Safety and Security: inadequate viewing of inmate areas
- Jail Functions: inadequate space for booking, programs, exercise, and staff areas
- Inmate Classification: housing inadequate for proper Classification
- Special Needs Beds: lack of medical, mental health, and disciplinary beds
- COVID-19: inadequate to address need for separation and isolation



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1. Executive Summary

8

Facility Assessment: Physical

- Majority of all building systems (MEP) are original to the 1988 Jail and need to be replaced.
- Cast iron sewer lines have failed and may continue to fail in the future.
- Security system is out of date.



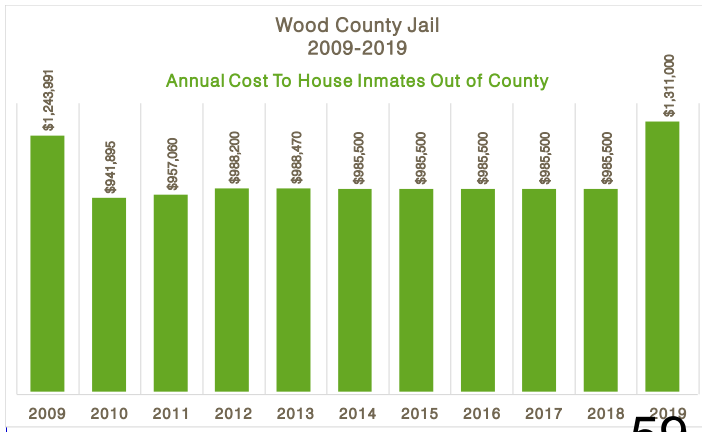
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1. Executive Summary

9

Facility Assessment: Economical

- Bed rental expenses
 - County has in the last ten years expensed over \$11.0 Million renting beds in Waupaca and Adams Counties
 - For 2019, that expense was \$1,311,000 (without travel expenses)
- Future years will require ongoing expenses to maintain and replace existing aging building systems.



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2.

Existing Sheriff's Department and Jail Description



2. Existing Sheriff's Department and Jail Description

11

Overview: Current Sheriff's Department and County Jail

- Built in two stages Original 1956 Jail (10,000 GSF) and the 1988 Jail Addition (16,000 GSF); Total Jail is 26,000 GSF
- Jail is all on one level with most of the Sheriff's Department on the same level
- Jail's has rated capacity of 132 beds; design operating capacity of 112 beds (85% of rated capacity)
- Jail includes cell and dormitory beds
 - 39 cell beds (30% of the total rated capacity)
 - 93 dormitory beds (70% of the total rated capacity)

2. Existing Sheriff's Department and Jail Description

12

Aerial of the Existing Sheriff's Department and Jail





-  Parking
-  Courthouse
-  Sheriff's Department
-  Jail
-  Storage Annex

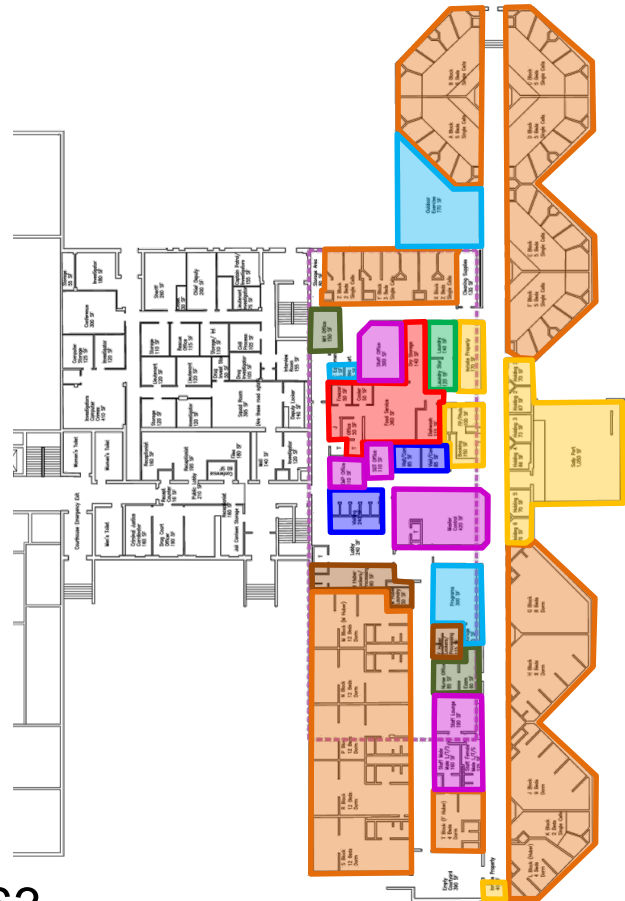


2. Existing Sheriff's Department and Jail Description

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Existing Jail Areas

-  Housing
-  Master Control / Staff
-  Sally Port / Booking / Holding
-  Programs / Exercise
-  Visiting
-  Foodservice
-  Laundry
-  Huber Processing
-  Medical



2. Existing Sheriff's Department and Jail Description

14

Existing Jail Beds: Cells and Dormitory

Total Beds: 132 Beds

Cells - 39 Beds (30%)

Block A: 5 cells / 5 beds

Block B: 5 cells / 5 beds

Block C: 5 cells / 5 beds

Block D: 5 cells / 5 beds

Block E: 5 cells / 5 beds

Block F: 5 cells / 5 beds

Block K: 2 cells / 2 beds

Block X: 2 cells / 2 beds

Block Y: 3 cells / 3 beds

Block Z: 2 cells / 2 beds

Dormitory - 93 Beds (70%)

Block G: 8 beds

Block H: 8 beds

Block J: 9 beds

Block L: 4 beds

(Male Huber)

Block M: 12 beds

(Male Huber)

Block N: 12 beds

Block P: 12 beds

Block R: 12 beds

Block S: 12 beds

Block T: 4 beds

(Female Huber)



3.

Comparison to Wisconsin DOC 350 Jails



3. Comparison to Wisconsin DOC 350 Jails

16

Overview

Three sections to Wisconsin DOC Chapter 350 Jails:

- 350.05 / since 2014
- 350.06 / 1990-2014
- 350.07 / before 1990 (Wood County – 1988)

Revised by Register January 2012 No. 673. For current adm. code see: http://docs.legis.wisconsin.gov/code/admin_code/.

189 DEPARTMENT OF CORRECTIONS DOC 350.04

Chapter DOC 350
JAILS

DOC 350.01 Purpose and authority	DOC 350.11 Discipline
DOC 350.02 Applicability	DOC 350.16 Escapes
DOC 350.03 Definitions	DOC 350.17 Policy and procedure manual
DOC 350.04 Construction plans	DOC 350.18 Inmate health screening and care
DOC 350.05 Review of environment for new or substantially remodelled jails	DOC 350.19 Inmate grievance
DOC 350.06 Review of environment of existing jails	DOC 350.20 Control of inmate mail
DOC 350.07 Health screening	DOC 350.21 Communicable disease control
DOC 350.08 Sanitation and hygiene	DOC 350.22 Mail
DOC 350.09 Inmate care	DOC 350.23 Visitation
DOC 350.10 Fire safety	DOC 350.24 Religious programming
DOC 350.11 Security and reporting	DOC 350.25 Recreation
DOC 350.12 Security	DOC 350.26 Feeding inmates
DOC 350.13 Administrative coordination	DOC 350.27 Canteen
DOC 350.14 Use of force	

Note: Chapter 350 was established Chapter DOC 350 and revised under s. 13.17 (1) (b) 1, 2, 3, and 4, Stats., Register January 1990, No. 452; Chapter DOC 350 was then amended by Register January 1990, No. 453, No. 454, No. 455, No. 456, No. 457, No. 458, No. 459, No. 460, No. 461, No. 462, No. 463, No. 464, No. 465, No. 466, No. 467, No. 468, No. 469, No. 470, No. 471, No. 472, No. 473, No. 474, No. 475, No. 476, No. 477, No. 478, No. 479, No. 480, No. 481, No. 482, No. 483, No. 484, No. 485, No. 486, No. 487, No. 488, No. 489, No. 490, No. 491, No. 492, No. 493, No. 494, No. 495, No. 496, No. 497, No. 498, No. 499, No. 500, No. 501, No. 502, No. 503, No. 504, No. 505, No. 506, No. 507, No. 508, No. 509, No. 510, No. 511, No. 512, No. 513, No. 514, No. 515, No. 516, No. 517, No. 518, No. 519, No. 520, No. 521, No. 522, No. 523, No. 524, No. 525, No. 526, No. 527, No. 528, No. 529, No. 530, No. 531, No. 532, No. 533, No. 534, No. 535, No. 536, No. 537, No. 538, No. 539, No. 540, No. 541, 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No. 986, No. 987, No. 988, No. 989, No. 990, No. 991, No. 992, No. 993, No. 994, No. 995, No. 996, No. 997, No. 998, No. 999, No. 1000.

Chapter DOC 350.01 Purpose and authority. The purpose of this chapter is to establish minimum standards for the design and construction of jails, for maintaining sanitary and safe conditions in jails and the security of jails, and for process protections for inmates alleged to have violated jail conduct rules and subject to disciplinary proceedings and for the development of written inmate program standards for jails. The rules are promulgated under the authority of ss. 227.11 (2) (a), 301.03 (5), 303.36, 303.37, and 303.38, Stats.

Chapter DOC 350.02 Applicability. This chapter applies to all jails established by counties under s. 302.30, Stats., all state-level correctional facilities established under s. 302.45, Stats., and all county houses of correction established under s. 303.16, Stats.

Chapter DOC 350.03 Definitions. In this chapter:

(1) "Administrator" has the meaning given in s. 450.01 (1), Stats.

(2) "Cell" means a secure room designed and used as a sleeping room for one person confined in a jail, except that when the jail meets the conditions for double celling under s. DOC 350.07, "cell" means a secure room designed as a sleeping room and used for sleeping one or two persons confined in a jail.

(3) "Confinement" means placement in a cell of a person who has been arrested and classified for a bond position, commitment on another legal proceeding listed under ss. 938.208 and 938.209, Stats., for juveniles, or s. 302.31, Stats., for adults.

(4) "Confinement" means any item not allowed in a jail by the sheriff or by this chapter.

(5) "Deputies" means an area in a jail which is designed and used as a leisure time area and which is readily accessible to a group of cells or a dormitory or is located within a dormitory.

(6) "Delivery" or "delivery" has the meaning given in s. 450.01 (5), Stats.

(7) "Department" means the Wisconsin department of corrections.

(8) "Detection strength" means strong enough to resist damage, as means could inflict with tools or equipment that would normally be in his or her possession.

(9) "Detention" means the division of probation and parole.

(10) "Dormitory" means a room used for sleeping purposes and designed for occupancy by 2 or more persons.

(11) "Health screening form" means the form or forms developed by a jail to obtain admission information relating to each inmate's medical and dental condition, medical illnesses or disabilities, mental illnesses, developmental disabilities, alcohol or other drug abuse problems and suicide risk.

(12) "Holding room" means a secure room in the jail designed for holding more than one inmate of the same sex and security classification as determined by the segregation requirements specified in s. 303.36, Stats., for the purpose of processing admissions and releases.

(13) "Huber law inmate" means an inmate granted the privilege of living in a jail under s. 303.08, Stats., or s. 973.09, Stats.

(14) "Jail" means a place of confinement operated by a sheriff as defined under s. 302.30, Stats., a state-level shared correctional facility as defined under s. 302.45, Stats., and a county house of correction as defined under s. 303.16 and 303.17, Stats.

(15) "Multi-purpose room" means a room or an area in a jail that is designated for recreational activities, physical exercise or congregating assembly other than visiting.

(16) "Unintended staff" means any written materials between an inmate and an attorney, court, government or jail official.

(17) "Receiving cell" means a secure room designed and used as a sleeping room for one person confined in a jail to segregate the person for admission, release or disciplinary purposes.

(18) "Secretary" means the secretary of the department.

(19) "Secure perimeter of the jail" means the secure outer boundaries of a jail.

(20) "Security classification" means a grouping of inmates based on the level of supervision required, the nature of the problem or the nature of the inmate was arrested, the inmate was convicted, or other criteria set by the sheriff.

(21) "Sheriff" means the person in charge of jail operations or a deputy.

(22) "Special needs inmate" means any inmate who is identified or suspected of having a medical illness or disability, mental illness, a developmental disability or alcohol or other drug abuse problem or who is a suicide risk.

(23) "Special needs inmate" means any inmate who is identified or suspected of having a medical illness or disability, mental illness, a developmental disability or alcohol or other drug abuse problem or who is a suicide risk.

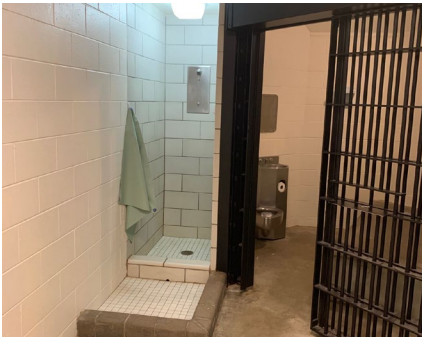
DOC 350.04 Construction plans. (1) Before design construction begins, a county which intends to build or remodel a jail shall file a letter of intent with the division's regional detention facilities specialist.

Register June 2011 No. 666

3. Comparison to Wisconsin DOC 350 Jails

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Does the Jail meet the Wisconsin DOC 350.07 Code? Yes



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3. Comparison to Wisconsin DOC 350 Jails

18

Does the Jail meet the Wisconsin DOC 350.05 Jail Code? **No**



Single Cells

Does not meet the 35 SF unencumbered space



Dayrooms

Slightly under the 35 SF space per inmate



Recreation/Programming Space

Programming space in the Jail is inadequate considering all the other functions that must also happen in that room.

3. Comparison to Wisconsin DOC 350 Jails

19

Does the Jail meet the Wisconsin DOC 350.05 Code? **No**



Suicide Prevention

There is very limited ability to view directly into cells. This is a potential liability to the County should there be a suicide/suicide attempt.



Inmate Classification

Inadequate number of beds and type of beds to correctly classify inmates by minimum, medium, maximum, and special needs.

4.

Existing Sheriff's Department and Jail Evaluation



4. Existing Sheriff's Department and Jail Evaluation

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Operational Condition Report

Overview

- Security: Security in the Jail is very limited due to the inability to view directly into the inmate housing areas.
- Operations: Jail operations are inadequate due to the size and design of the existing Jail.
- Classification: The Jail does not provide adequate housing for proper classification.
- Programming: Space for inmate programming is limited to one room.
- Special Needs Beds: Special needs beds are not available in the existing Jail.

4. Existing Sheriff's Department and Jail Evaluation

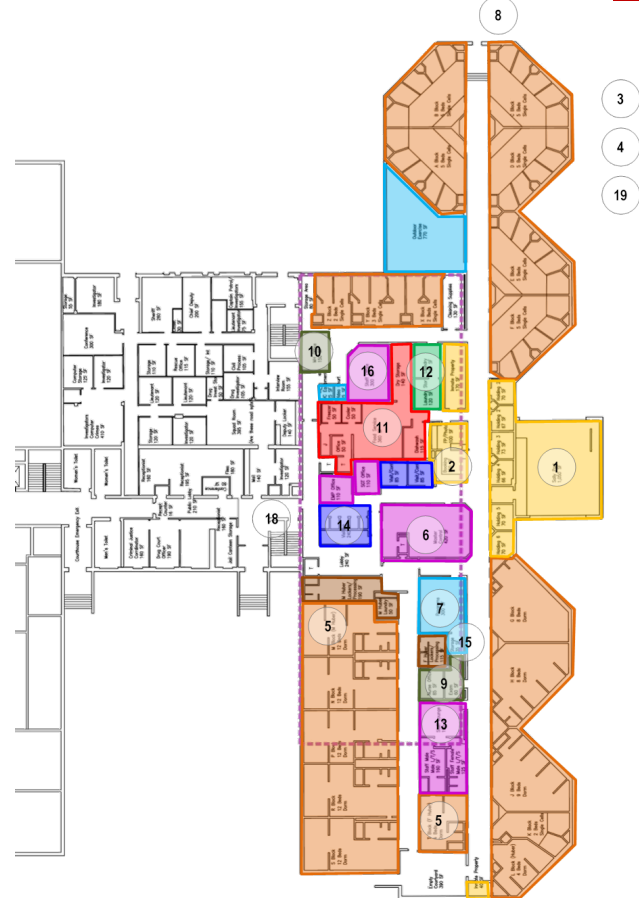
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Operational Condition Report

- Diagram of Specific Issues.

- | | |
|--------------------------|----------------------|
| 1. Vehicle Sally Port | 11. Foodservice |
| 2. Booking Area | 12. Laundry |
| 3. Classification | 13. Staff Area |
| 4. Linear Jail Design | 14. Visiting |
| 5. Huber Housing | 15. Law Library* |
| 6. Master Control | 16. Canteen* |
| 7. Programming | 17. Outside* |
| 8. Emergency Evacuation* | 18. Emergency Exits* |
| 9. Medical | 19. Ligature |
| 10. Mental Health Staff | |

* Note: Not all described are included in the following pages



4. Existing Sheriff's Department and Jail Evaluation

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Operational Condition Report

Specific Issues

1) Vehicle Sally Port:

- Garage door height is too short
- Accessible ramp is too narrow
- Size limitation in Sally Port
- Mechanical equipment is accessible to arrestees
- No emergency showers



4. Existing Sheriff's Department and Jail Evaluation

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Operational Condition Report

Specific Issues

2) Booking Area:

- No pre-booking area
- Booking area is in the middle of the Jail and in the busiest area of the Jail
- There is only one booking station
- Fingerprinting and ID photograph requires arrestees to go behind the booking counter.
- Not enough holding cells.



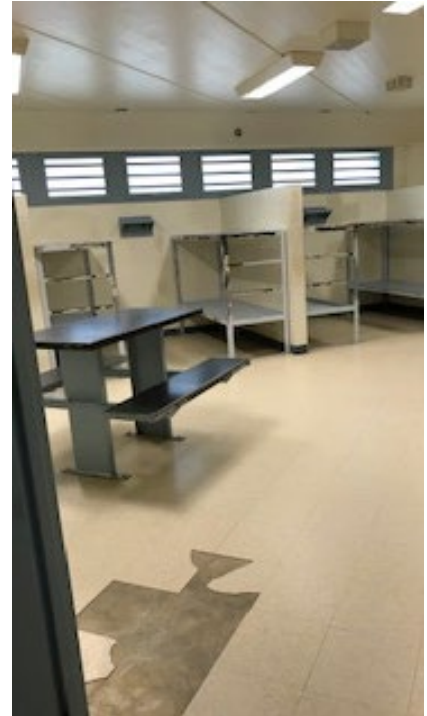
4. Existing Sheriff's Department and Jail Evaluation

Operational Condition Report

Specific Issues

3) Classification:

- Because of the Jail being primarily of dormitory design (70%), there is very limited ability to properly classifying inmates by Minimum, Medium, Maximum, and Special Needs.
- Similarly, providing classification for female inmates is also limited. Multiple classifications are housed in the same housing unit.



4. Existing Sheriff's Department and Jail Evaluation

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Operational Condition Report

Specific Issues

4) Linear Jail Design:

- Staff cannot see into the housing pods and there are too many places to hide.
- No electronic communication between housing areas and Master Control.



4. Existing Sheriff's Department and Jail Evaluation

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Operational Condition Report

Specific Issues

5) Huber (Work Release) Housing:

- No separation in the locker area which creates a contraband issue.
- Male and Female inmates are mixed together in the same area.
- Because of poor wall construction, inmates can communicate between the walls.



4. Existing Sheriff's Department and Jail Evaluation

28

Operational Condition Report

Specific Issues

6) Master Control:

- Major problem with the layout. Cannot control the doors and also address the Lobby view.
- Inadequate storage.
- Inadequate power.
- Second door off of hallway in front of Booking Counter is often left open.



4. Existing Sheriff's Department and Jail Evaluation

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Operational Condition Report

Specific Issues

7) Programming:

- Only one dedicated programming room for programming activities, and many other necessary functions and activities.



4. Existing Sheriff's Department and Jail Evaluation

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Operational Condition Report

Specific Issues

9) Medical:

- This area is too small for the required activities, including exam, medical supply storage, and office functions.



4. Existing Sheriff's Department and Jail Evaluation

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Operational Condition Report

Specific Issues

10) Mental Health Staff:

- The office for the Mental Health Coordinator is remote from the Medical Room.



4. Existing Sheriff's Department and Jail Evaluation

32

Operational Condition Report

Specific Issues

11) Foodservice:

- Cannot use inmate workers in the kitchen because of the non-secure exit door to the public corridor.
- There is no receiving area.
- Coolers and freezers are too small.
- No air ventilation in the dry storage area which is causing a mold problem.
- Not enough power in kitchen. Using extension cords.



4. Existing Sheriff's Department and Jail Evaluation

33

Operational Condition Report

Specific Issues

12) Laundry:

- The Laundry area is inadequate in size for washing / drying and laundry storage.



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4. Existing Sheriff's Department and Jail Evaluation

34

Operational Condition Report

Specific Issues

13) Staff Area:

- Office space is at a premium
- Five divisions in one room
- Staff break room is limited.



4. Existing Sheriff's Department and Jail Evaluation

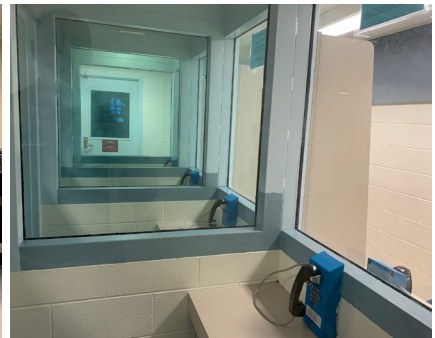
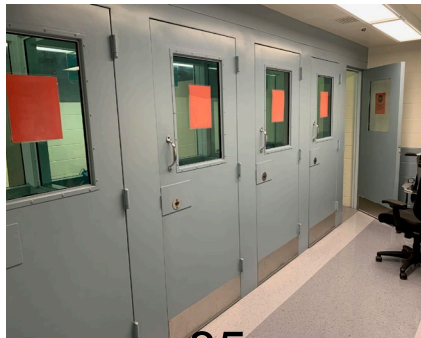
35

Operational Condition Report

Specific Issues

14) Visiting:

- Professional visiting has only two contact visiting rooms that are used for many other functions as previously noted.
- Six non-contact visiting booths. Not enough.



4. Existing Sheriff's Department and Jail Evaluation

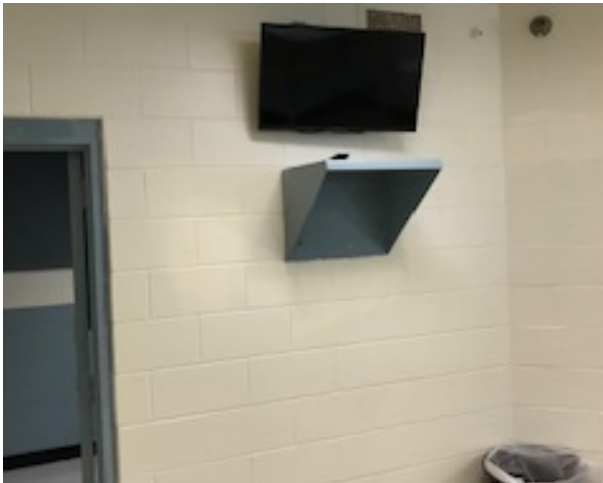
36

Operational Condition Report

Specific Issues

19) Ligature:

- There are ligature problems in many of the inmate areas.
- Ability to Tie Off in a Suicide Attempt



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4. Existing Sheriff's Department and Jail Evaluation

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Physical Condition Report

Overview:

- Age of Existing Building MEP Systems: All mechanical, electrical, plumbing / fire protection systems are original to the 1988 Jail. Systems are reaching their useful life and/or have passed their useful life.
- Cast Iron Sewer Lines: Failing of existing cast iron sewer line. In 2019, a portion of the existing line was replaced in the kitchen. Main sewer line that runs the length of the building will also have to be replaced.
- Out of Date Security Systems: The security systems are out of date and cannot be upgraded.



4. Existing Sheriff's Department and Jail Evaluation

38

Physical Condition Report

Specific Issues:

Mechanical

- Mechanical system is a hot deck/cold deck dual duct system, constructed in 1988 and still original.
- The boiler is due to be replaced; \$75,000.
- Need a complete overhaul of hot deck/cold deck system.
- Pneumatic controls need to be replaced with digital controls.
- Existing compressor needs to be replaced.
- Need new automatic transfer switches.

4. Existing Sheriff's Department and Jail Evaluation

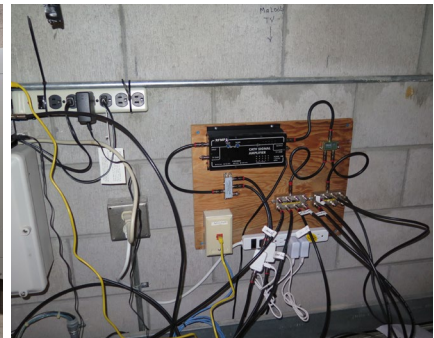
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Physical Condition Report

Specific Issues:

Electrical

- Generator switchgear needs updates.
- Cell block power control needs updates. Cannot shut off plumbing in the cells.



4. Existing Sheriff's Department and Jail Evaluation

40

Physical Condition Report

Specific Issues:

Plumbing / Fire Protection

- Overall condition is related to the equipment age.
- Underfloor cast iron sewer lines have become a problem.
- Plumbing fixtures are all 1980's Bradley fixtures that are discontinued.
- Alarm system needs to be replaced.
- The tiny cell plumbing chases are difficult to access.
- Inmate showers, the 2x2 ceramic tile is coming loose.



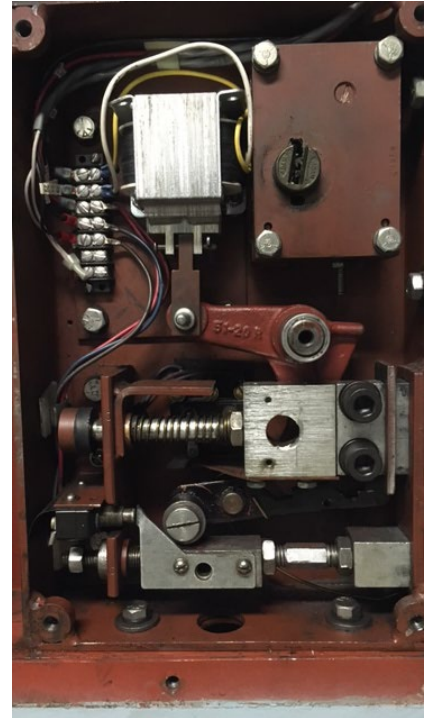
4. Existing Sheriff's Department and Jail Evaluation

Physical Condition Report

Specific Issues:

Security

- The door hardware is original with limited availability for parts replacement.
- The communication system in the housing area has limited life. No communication back to Master Control.



5.

Average Daily Population to Jail Bed Projections



5. Average Daily Population to Jail Bed Projections

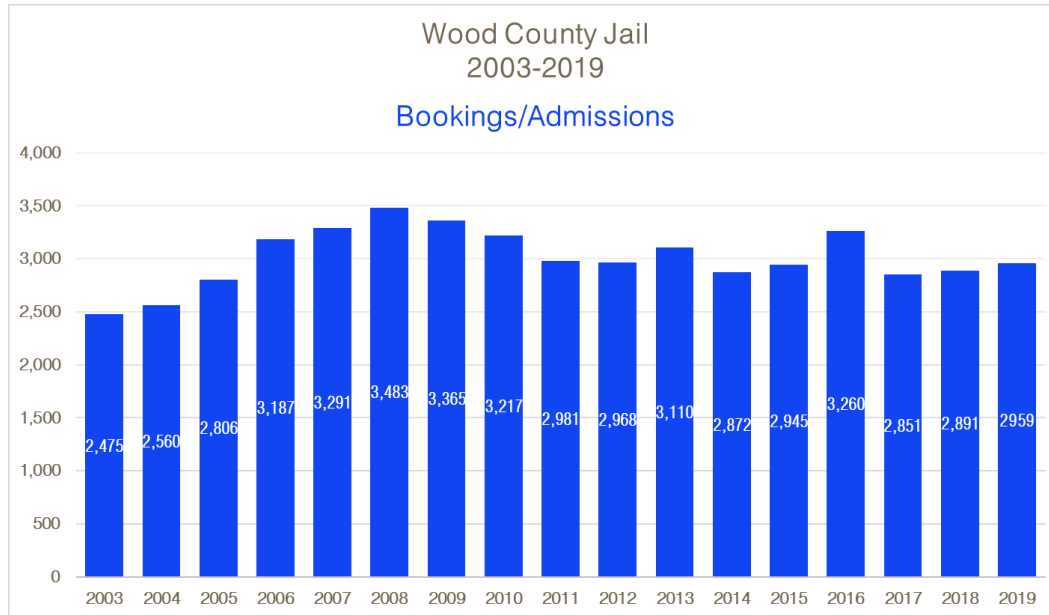
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Charts Include:

- Bookings / Admissions
- Average Length of Stay (ALS)
- Average Daily Population (ADP)
- ADP / Housed Out of County / Electronic Monitoring Program (EMP)
- Average Electronic Monitoring Program
- Average Housed Out of County
- Average Daily Population / Housed Out of County
- Annual Cost to House Inmates Out of County

5. Average Daily Population to Jail Bed Projections

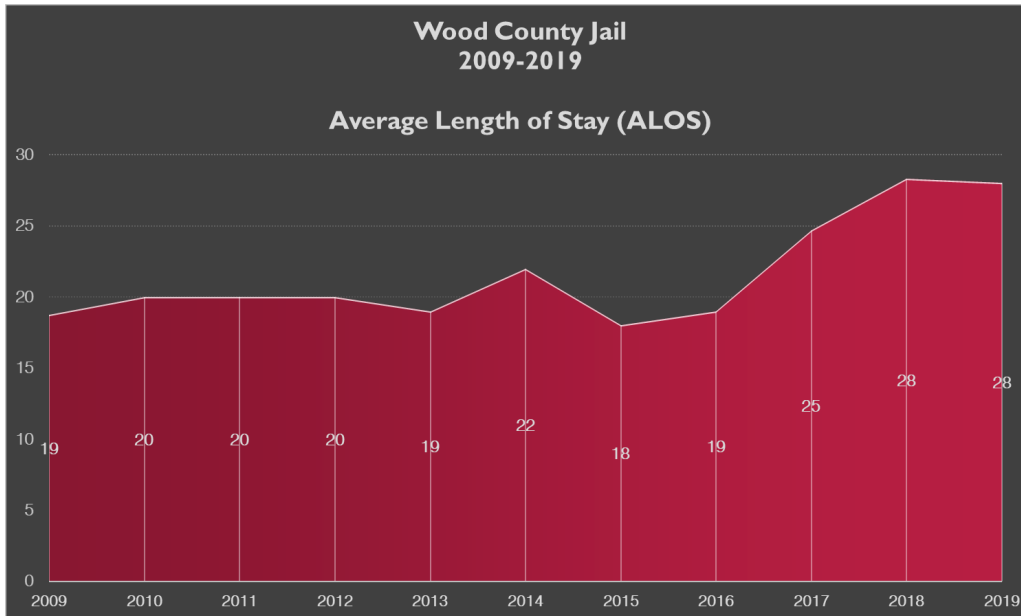
44



- Bookings / Admissions and Average Length of Stay are predictors of future jail bed needs.
- Over the last ten years, bookings have remained relatively flat.

5. Average Daily Population to Jail Bed Projections

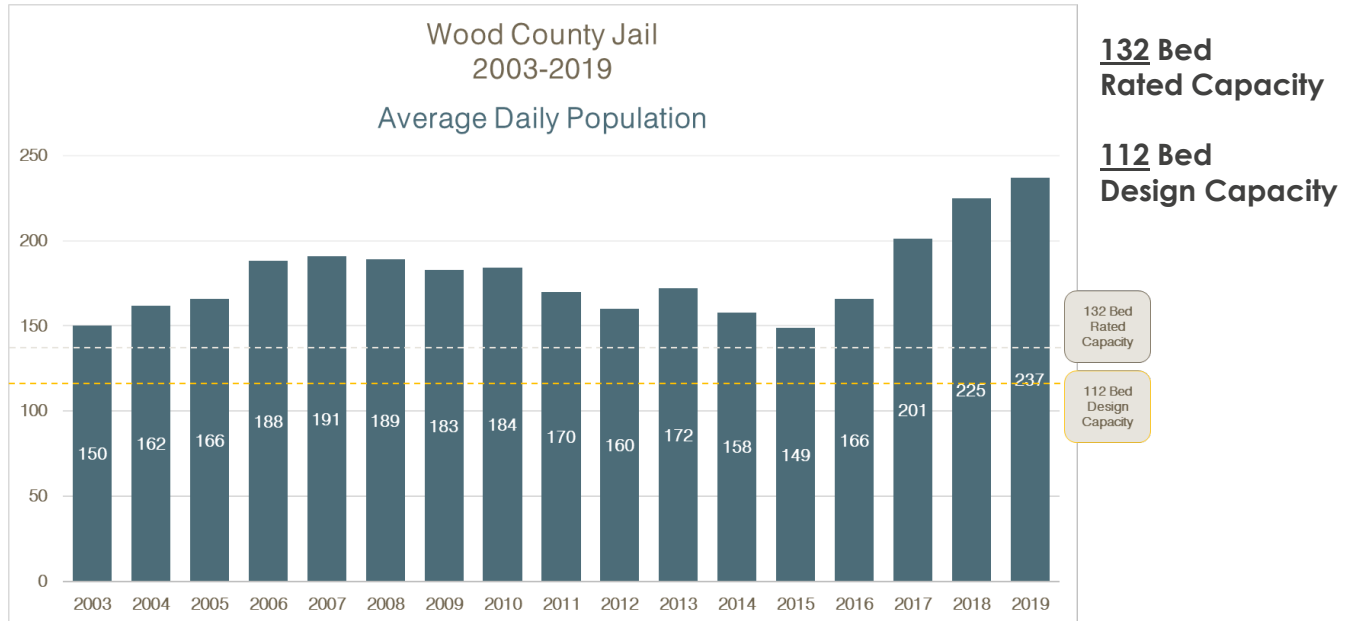
45



- The ALOS remained relatively constant at 20 days up to 2016.
- Since 2016, the ALOS has increased 50%.

5. Average Daily Population to Jail Bed Projections

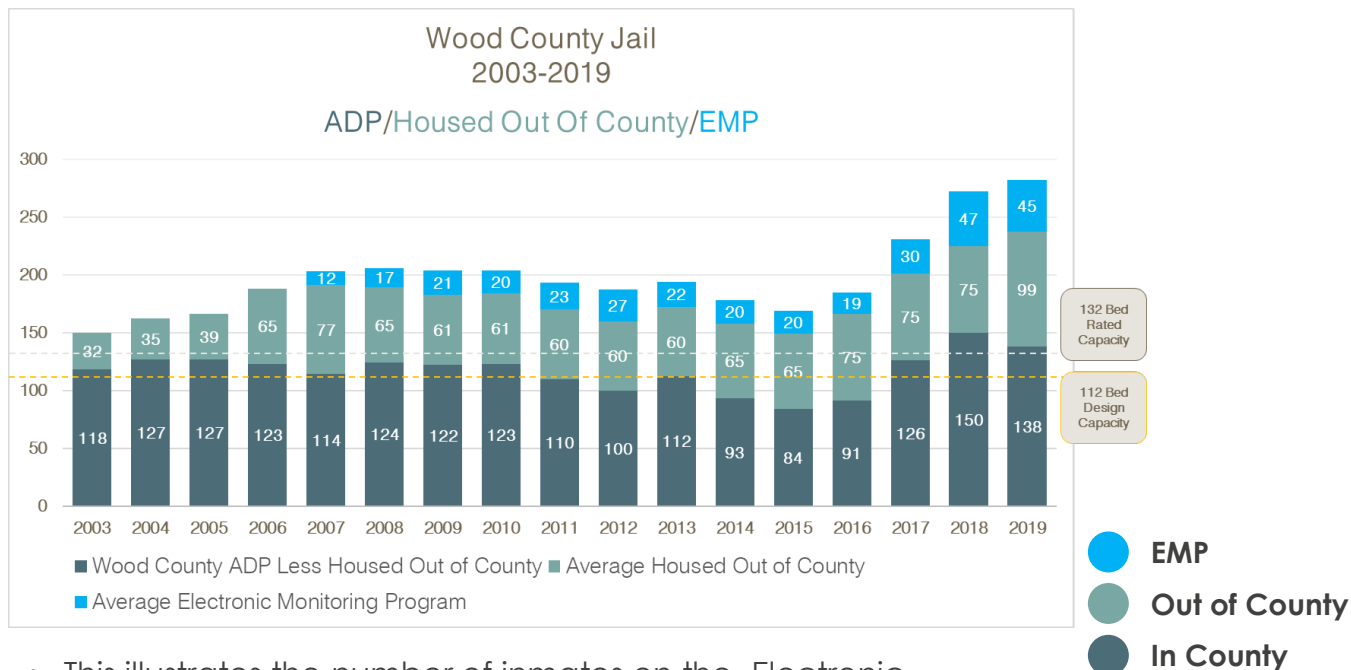
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- The ADP (total inmates booked into the Jail) remained relatively constant up to 2016.
- Since 2016, the ADP has increased 59%.
- For nearly 20 years the ADP has exceeded the 132 Bed Rated Capacity.

5. Average Daily Population to Jail Bed Projections

47



- This illustrates the number of inmates on the Electronic Monitoring Program (EMP).

2019

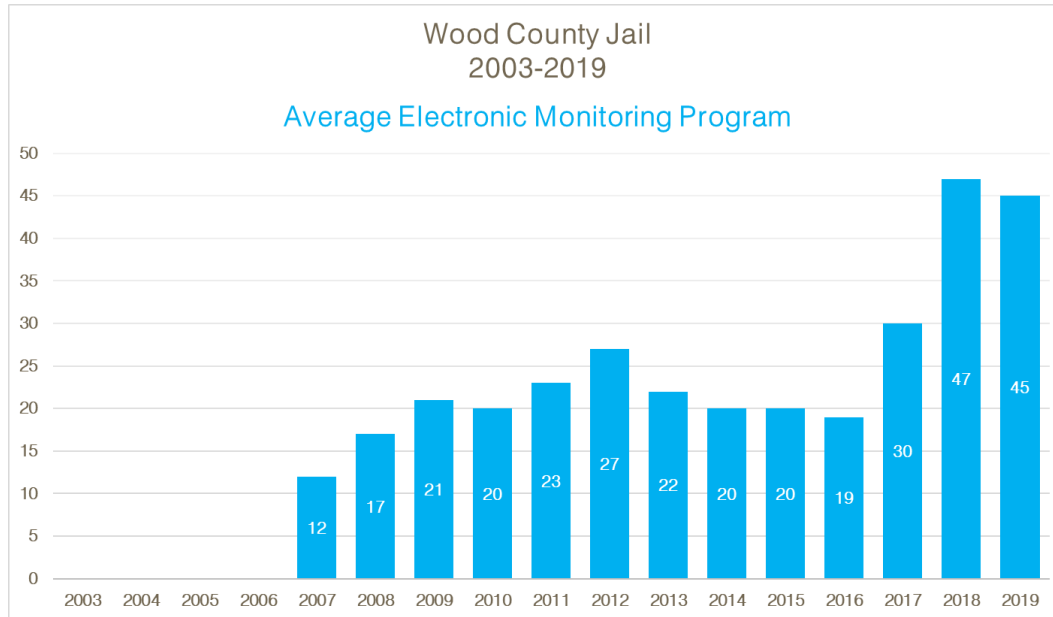
138 In County

99 Out of County

237 Total

5. Average Daily Population to Jail Bed Projections

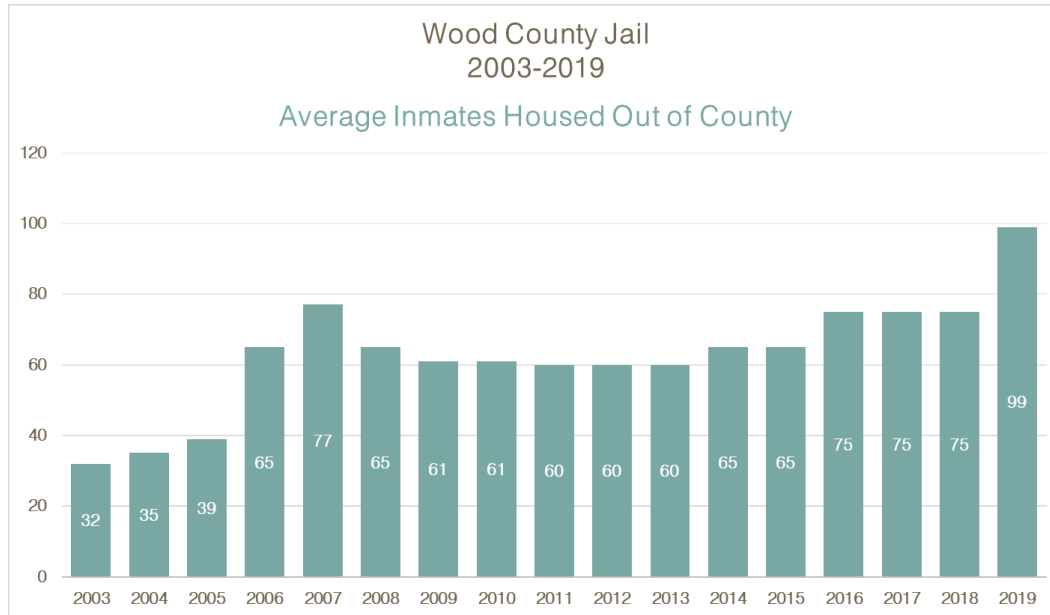
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- This illustrates the increased use of EMP to reduce Jail overcrowding.

5. Average Daily Population to Jail Bed Projections

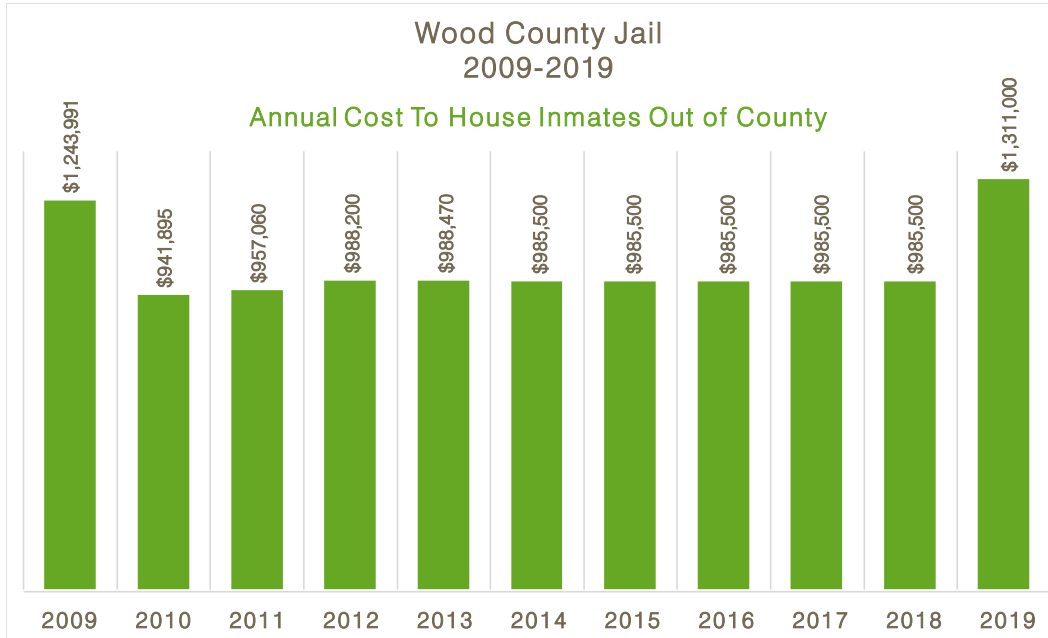
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- To address Jail overcrowding, the County has had to rent County beds for other Counties for nearly 20 years.

5. Average Daily Population to Jail Bed Projections

50



- Over the last ten years, Wood County has spent on average, roughly \$1,004,711.60 annually housing inmates primarily in Waupaca County and more recently, also Adams County.

5. Average Daily Population to Jail Bed Projections

51

Future Bed Recommendations

- To project future Jail bed needs, four options were studied:
 1. Actual last five years percentage increase.
 2. Constant low percentage increase.
 3. Constant high percentage increase.
 4. Low then starts increasing percentage increase.
- From these four options, a decision has been made to build a **new 300 bed Jail**

6.

Space Program for New Facility



6. Space Program for New Facility

53

Jail – 119, 628 sq. ft.

- Housing Pod - Alpha
- Housing Pod - Bravo
- Housing Pod - Charlie
- Housing Core
- Arrestee Receiving Vehicle Sally Port
- Arrestee Receiving Arresting Officer Entry / Work Area
- Jail Intake Booking / Holding
- Medical / Mental Health
- Jail Intake Admissions / Release
- Jail Intake / Release Transport
- Master Control
- Central Visiting
- Administration
- Shift Sergeants
- Foodservice
- Laundry
- Mechanical Maintenance / Misc. Support
- Work Release Reception / Release
- Information Technology

Sheriff's Department – 35,246 sq. ft.

- Public Areas
- Administrative / Records
- Detectives
- Road Patrol
- Training
- Staff Lockers
- Evidence
- Fleet

Sheriff's Department: 35,246 sq. ft.

Jail: 119, 628 sq. ft.

Total: 154,874 sq. ft.

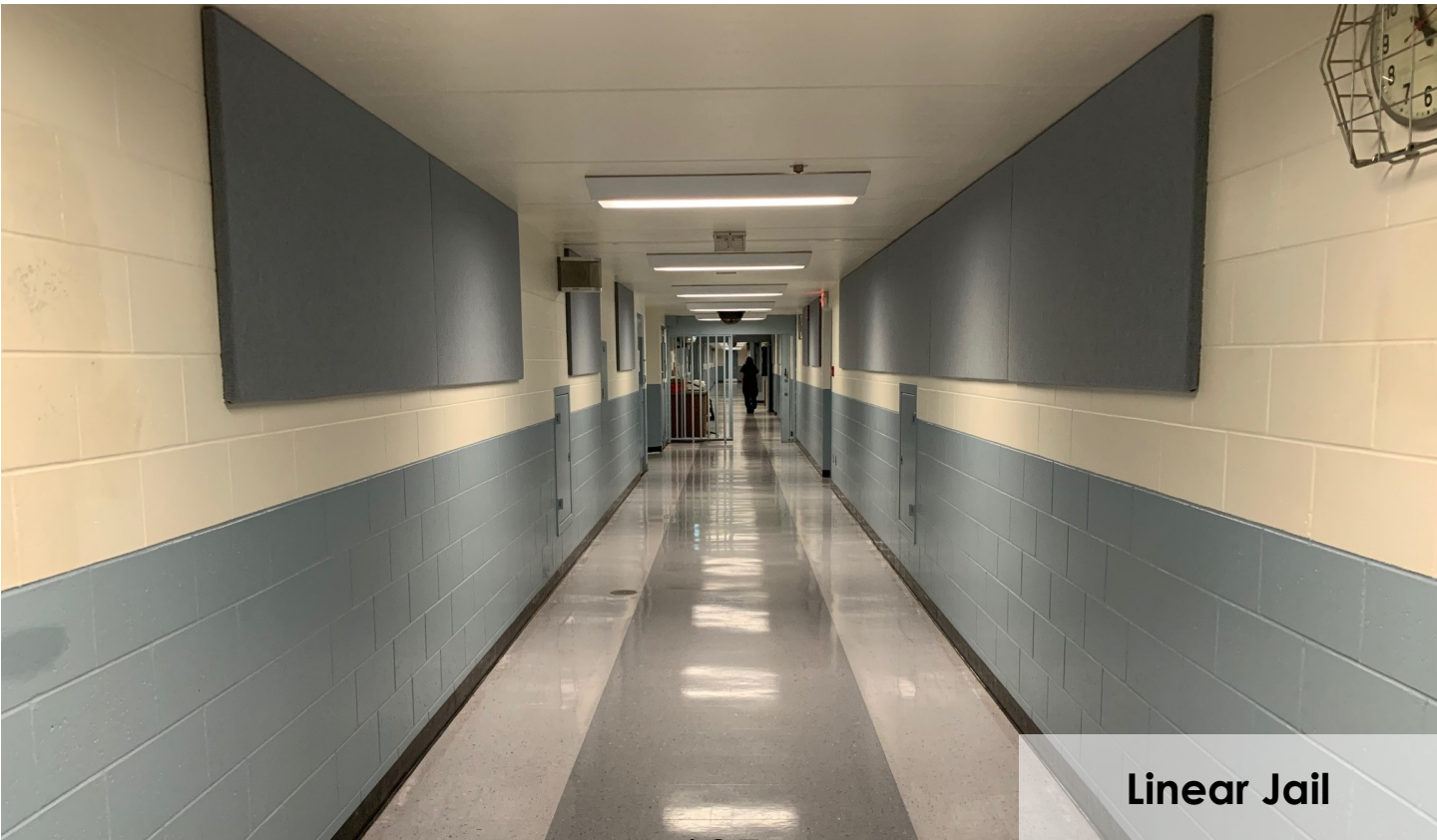
7.

New Facility



7. New Facility

55

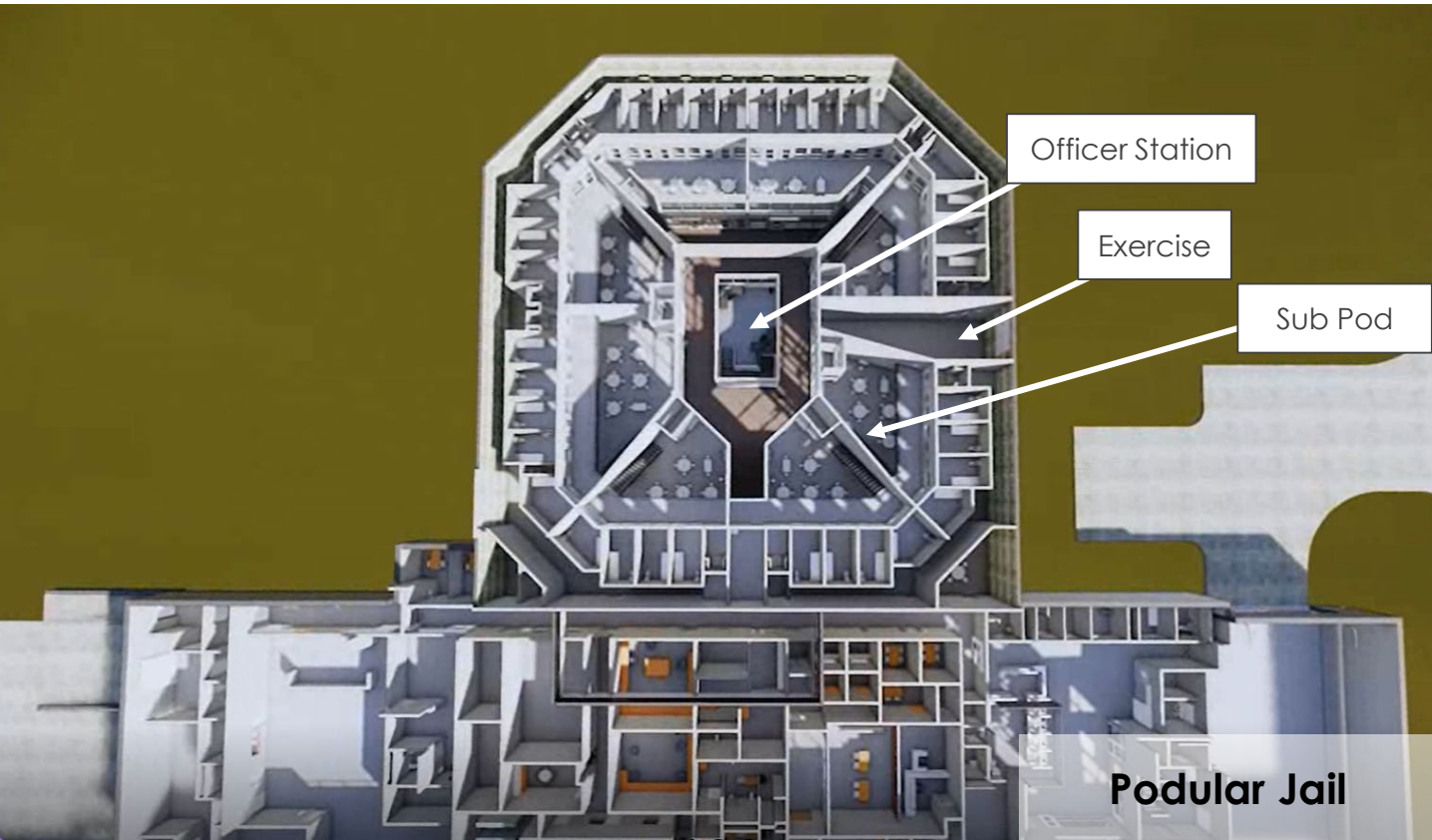


Linear Jail

105

7. New Facility

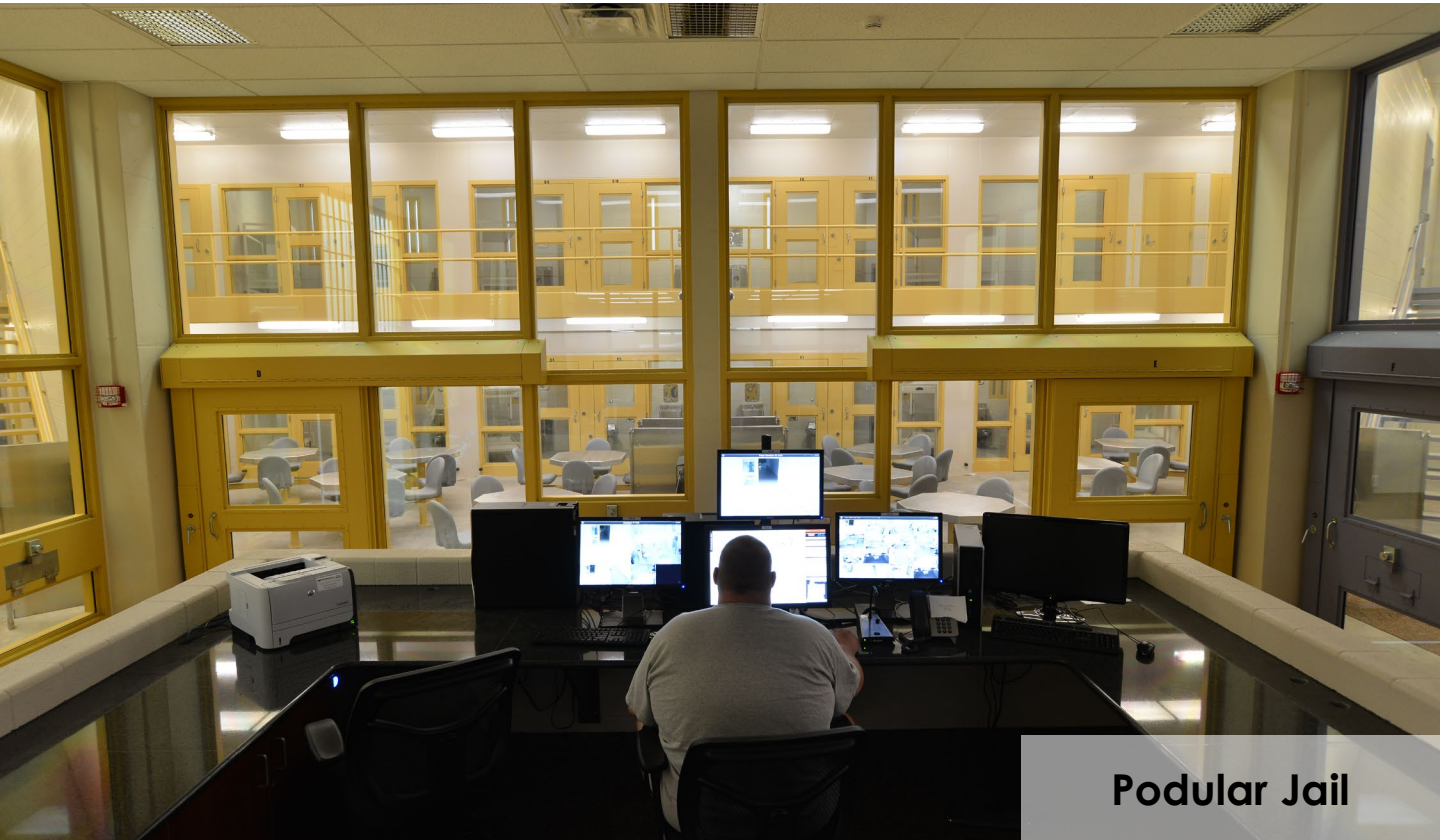
56



106

7. New Facility

57



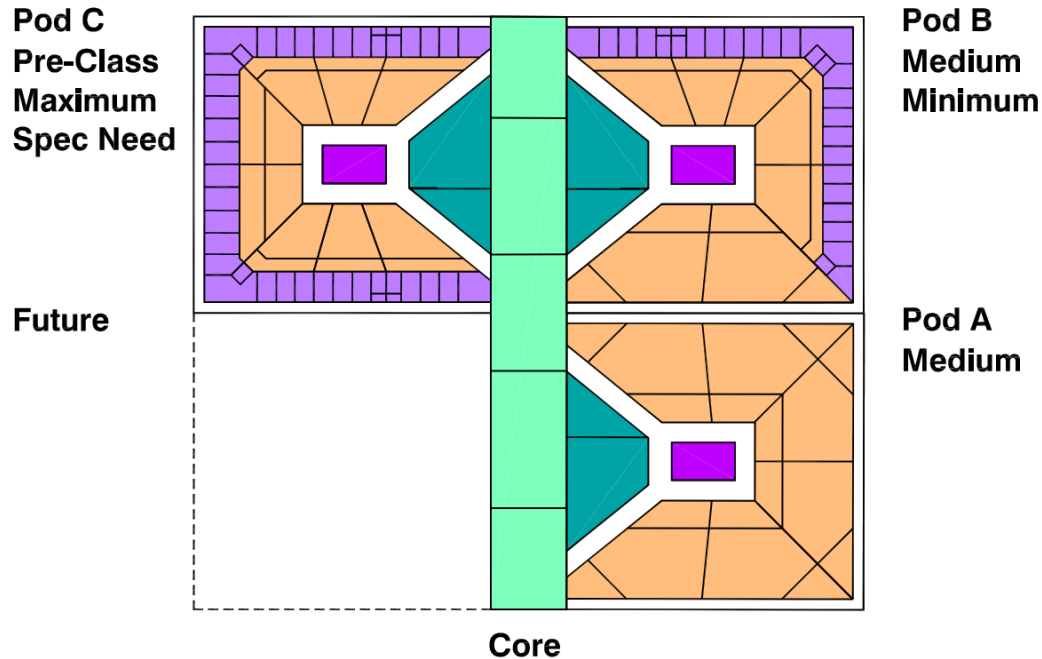
Podular Jail

107

7. New Facility Options

58

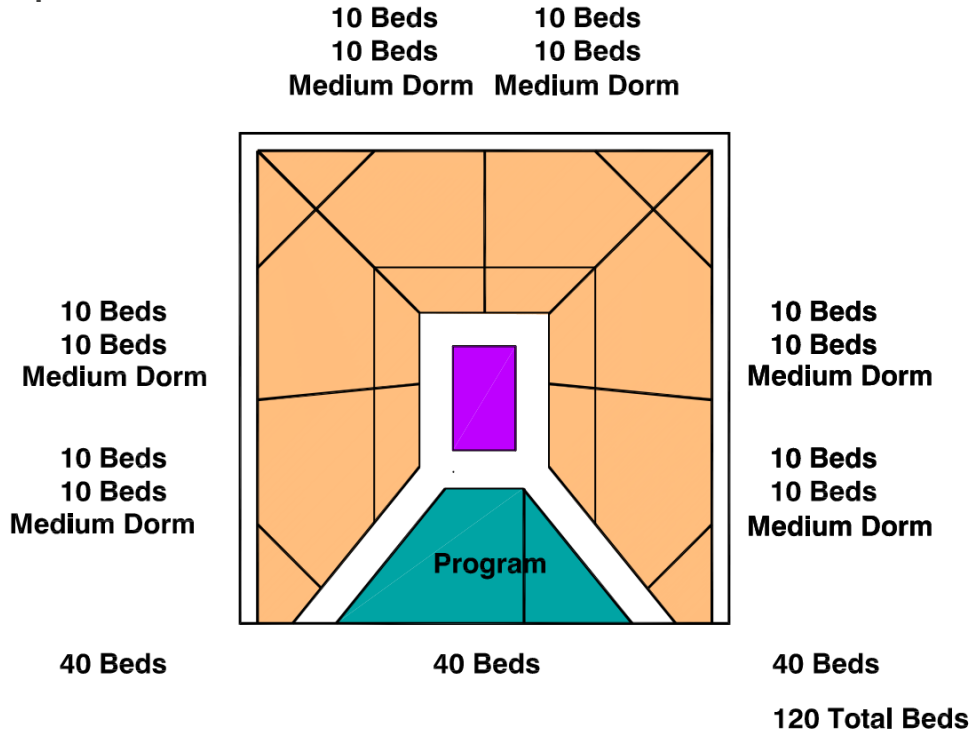
Housing Floor Plan Diagram



7. New Facility Options

59

Pod Alpha



7. New Facility Options

60

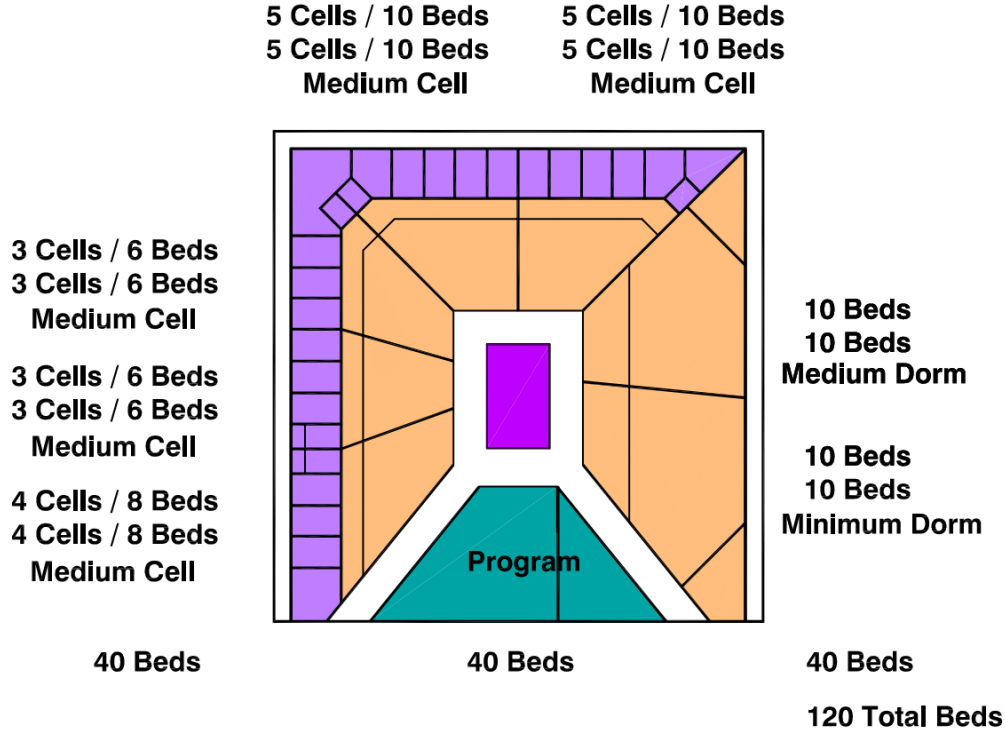
Bed Type Overview

Pod	Cell Beds	Dormitory Beds	Total Beds
Pod Alpha	0	120	120
Pod Bravo	80	40	120
Pod Charlie	60	0	60
	140	160	300
	47%	53%	

7. New Facility Options

61

Pod Bravo



7. New Facility Options

62

Pod Charlie

5 Cells / 5 Beds
5 Cells / 5 Beds
Special Need Cell

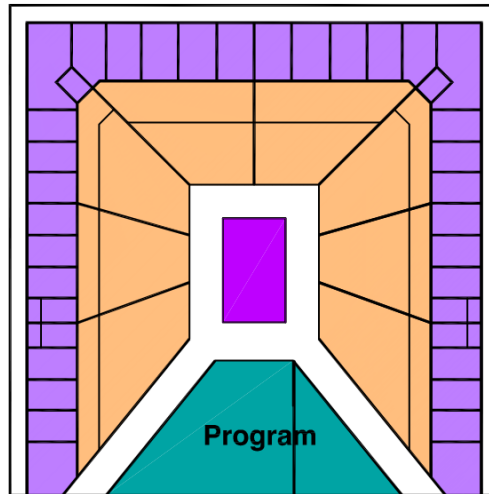
5 Cells / 5 Beds
5 Cells / 5 Beds
Special Need Cell

3 Cells / 3 Beds
3 Cells / 3 Beds
Pre-Class Cell

3 Cells / 3 Beds
3 Cells / 3 Beds
Pre-Class Cell

4 Cells / 4 Beds
4 Cells / 4 Beds
Maximum Cell

20 Beds



20 Beds

3 Cells / 3 Beds
3 Cells / 3 Beds
Maximum Cell

3 Cells / 3 Beds
3 Cells / 3 Beds
Maximum Cell

4 Cells / 4 Beds
4 Cells / 4 Beds
Maximum Cell

20 Beds

60 Total Beds

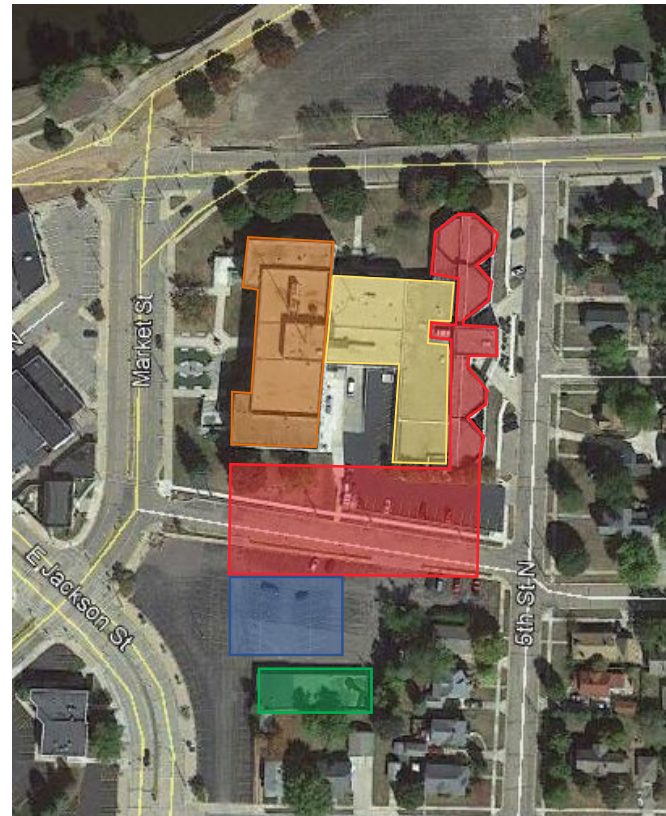
7. New Facility Options

63

Summary of Options

Option 1 – LEC Addition and Remodeling

- New 200 bed Jail and Jail Support
- Remodel existing Jail into 100 Dorm (Huber) beds (80 actual).
- Remodel existing Jail into expanded Sheriff's Department
- Master Plan for future courts addition
- Replace parking (location TBD)



113

7. New Facility Options

64

Option 1 – LEC Addition and Remodeling



7. New Facility Options

65

Option 1 – LEC Addition and Remodeling



115

7. New Facility Options

66

Summary of Options

Option 2A – LEC Addition and Remodeling

- New 300 bed Jail and Jail Support
- Remodel existing Jail into expanded Sheriff's Department
- Remodel existing Sheriff's Department into future General Government Department Expansion
- Replace parking (location TBD)



Fleet



Jail



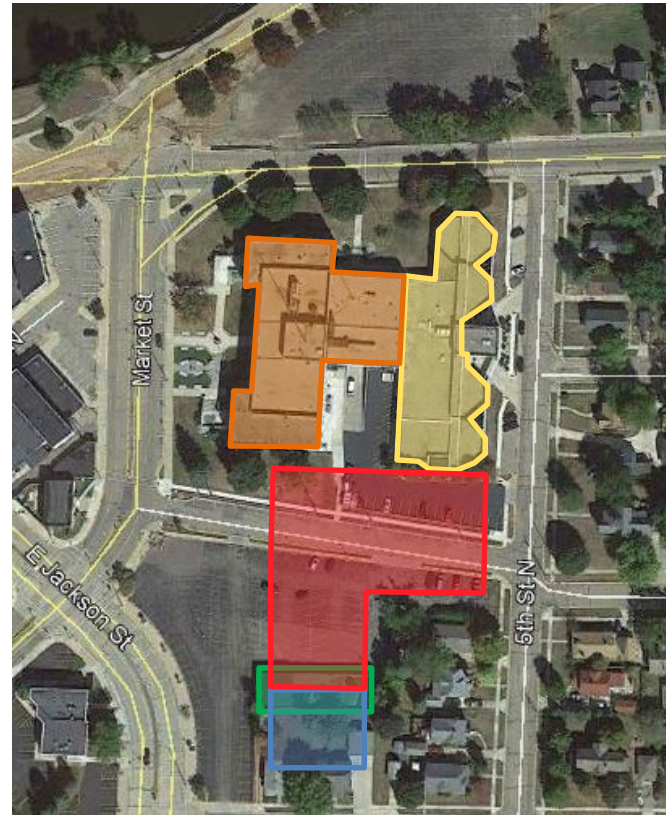
Courthouse



Storage Annex



Sheriff's Department



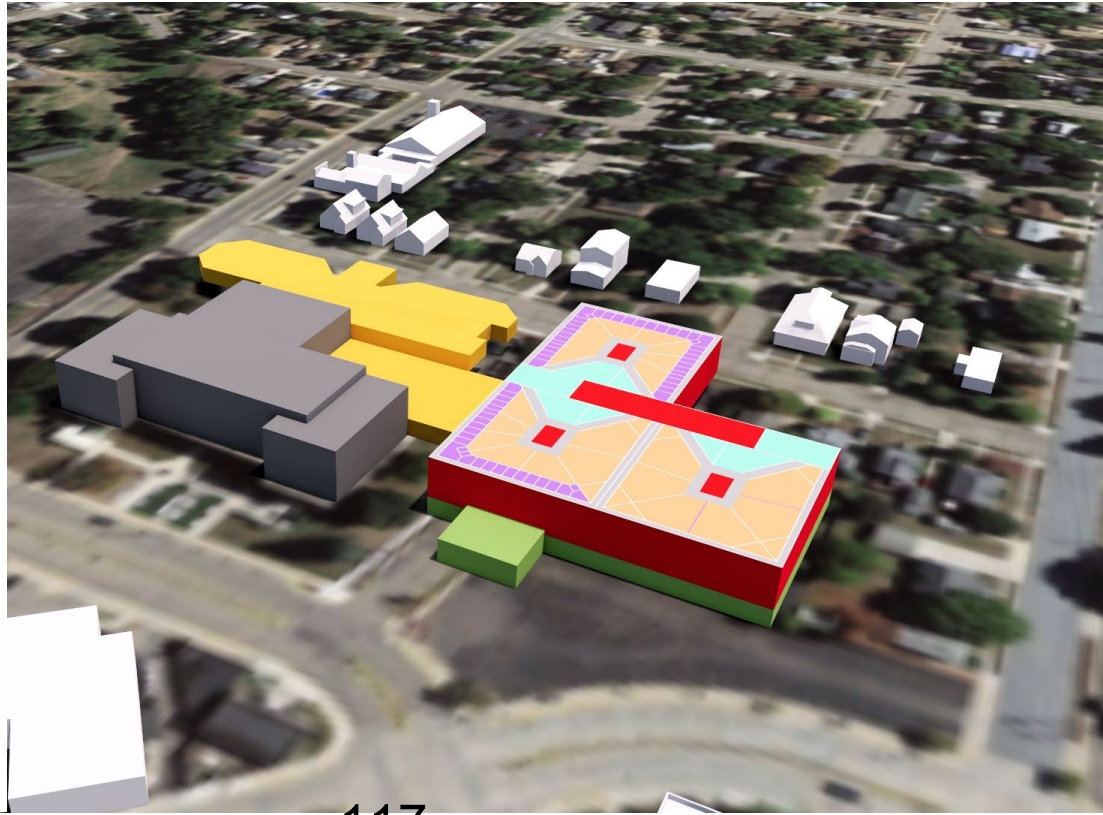
116

7. New Facility Options

67

Option 2A – LEC Addition and Remodeling

-  Jail
-  Jail Support
-  Sheriff's Department



7. New Facility Options

68

Option 2A – LEC Addition and Remodeling



- Jail
- Jail Support
- Sheriff's Department

7. New Facility Options

69

Summary of Options

Option 2B – New Construction

- New 300 bed Jail and Jail Support
- Demo existing Jail and construct new Sheriff's Department
- Remodel existing Sheriff's Department into future General Government Department Expansion
- Master Plan for future courts addition
- Replace parking (location TBD)



Fleet



Jail



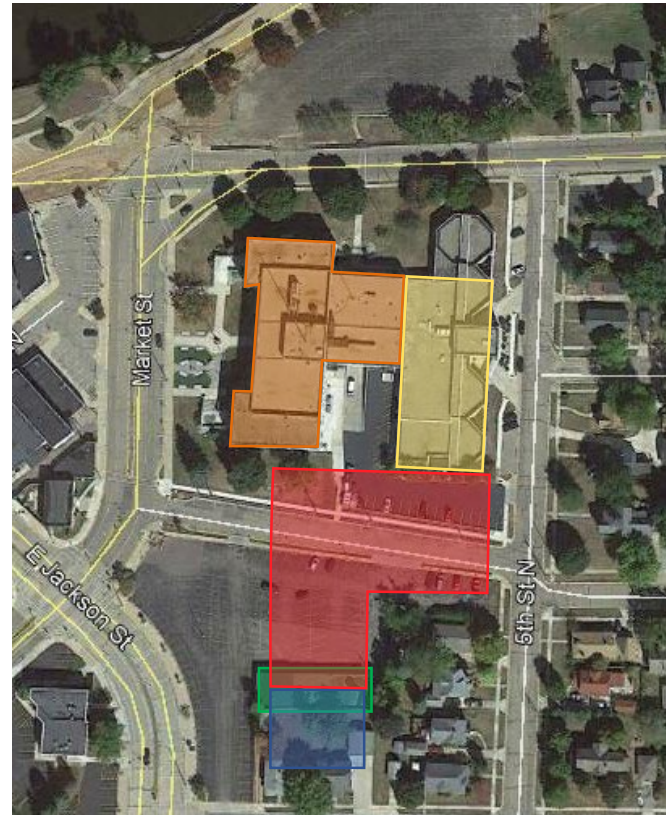
Courthouse



Storage Annex



Sheriff's Department



119

7. New Facility Options

70

Option 2B – New Construction

- Jail
- Jail Support
- Sheriff's Department



120

7. New Facility Options

Option 2B – New Construction

71



- Jail
- Jail Support
- Sheriff's Department

7. New Facility Options

72

Summary of Options

Option 3A – New Construction

- New 300 bed Jail and Jail Support
- New Sheriff's Department
- Remodel existing Jail into expanded General Government Departments
- Master Plan for future courts addition
- Replace parking (location TBD)



Fleet



Jail



Courthouse



Storage Annex



Sheriff's Department



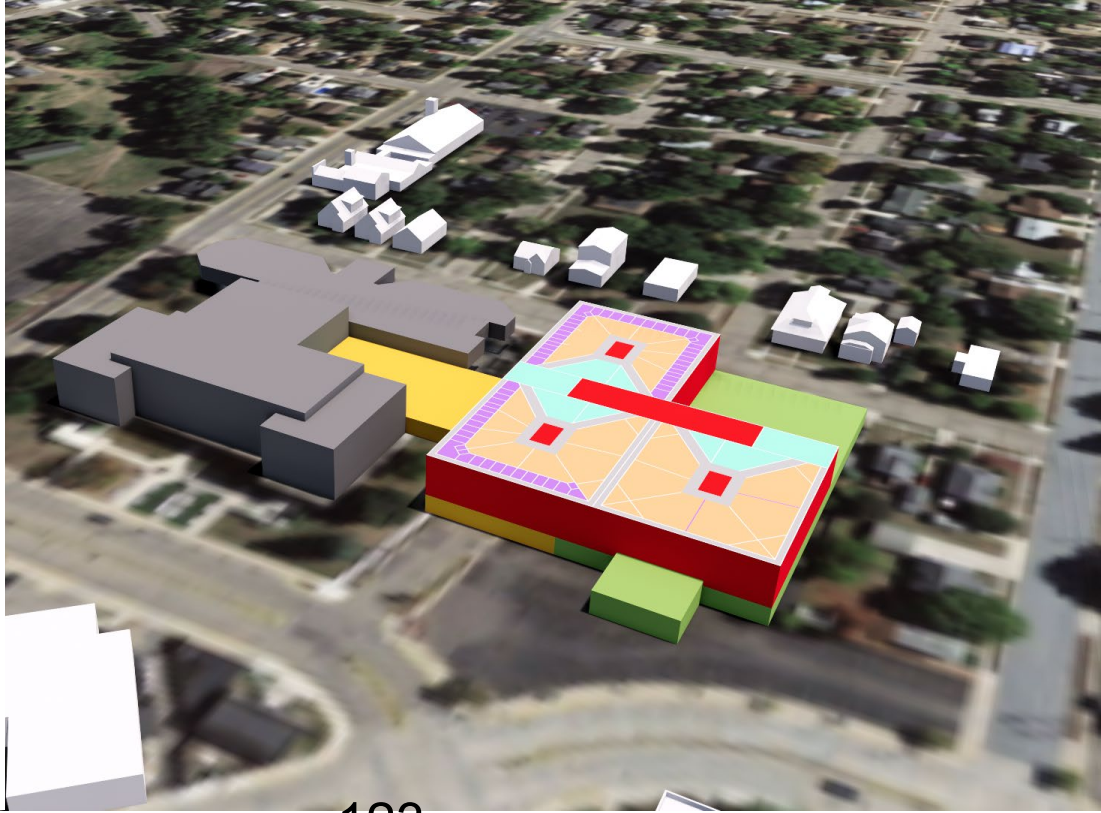
122

7. New Facility Options

73

Option 3A – New Construction

- Jail
- Jail Support
- Sheriff's Department



123

7. New Facility Options

74

Option 3A – New Construction



- Jail
- Jail Support
- Sheriff's Department

7. New Facility Options

75

Summary of Options

Option 3B – New Construction

- New 300 bed Jail and Jail Support
- New Sheriff's Department
- Demo existing Jail and build new General Government Building
- Master Plan for future courts addition
- Replace parking (location TBD)



Fleet



Jail



Courthouse



Storage Annex



Sheriff's Department



125

7. New Facility Options

76

Option 3B – New Construction

-  Jail
-  Jail Support
-  Sheriff's Department



126

7. New Facility Options

Option 3B – New Construction

77



- Jail
- Jail Support
- Sheriff's Department

127

8.

Project Budget Information



8. Project Budget Information

79

Current 2021 Budget vs. Adjusted 2021 Budget

2021 Budget

Jail Wage	<u>\$1,667,500</u>
Jail Overtime	<u>\$27,000</u>
Meals	<u>\$273,000</u>
Medical / Mental Health	<u>\$322,000</u>
Transport Safekeeper	<u>\$1,395,617</u>
Total Operating Cost	<u>\$3,685,117</u>

2021 Adjusted Budget

Jail Wage	<u>\$2,465,000</u>
Jail Overtime	<u>\$39,914</u>
Meals	<u>\$273,000</u>
Medical / Mental Health	<u>\$483,000</u>
Transport Safekeeper	<u>\$1,610,017</u>
Total Operating Cost	<u>\$4,870,931</u>

8. Project Budget Information

80

Option 1

Project Cost

Construction Cost *	<u>\$43,060,000</u>	
Non-Construction Cost	<u>\$8,612,000</u>	20%

Total Project Cost **\$51,672,000** (BID 2021)

Anticipated Operating Cost

Jail Wage	<u>\$3,770,000</u>
Jail Overtime	<u>\$61,046</u>
Meals	<u>\$510,000</u>
Medical / Mental Health	<u>\$644,000</u>
Transport Safekeeper	<u>\$0</u>

Total Operating Cost **\$4,985,046**

Current Operating Cost (adjusted)

Jail Wage	<u>\$2,465,000</u>
Jail Overtime	<u>\$39,914</u>
Meals	<u>\$273,000</u>
Medical / Mental Health	<u>\$483,000</u>
Transport Safekeeper	<u>\$1,610,017</u>

Total Operating Cost **\$4,870,931**

* Does not include land acquisition, utility relocation, or parking relocation.

8. Project Budget Information

81

Option 2A (phase one)

Project Cost

Construction Cost *	<u>\$40,765,000</u>	
Non-Construction Cost	<u>\$8,153,000</u>	20%
Total Project Cost	<u>\$48,918,000</u>	(BID 2021)

Anticipated Operating Cost

Jail Wage	<u>\$2,900,000</u>
Jail Overtime	<u>\$46,958</u>
Meals	<u>\$510,000</u>
Medical / Mental Health	<u>\$644,000</u>
Transport Safekeeper	<u>\$0</u>
Total Operating Cost	<u>\$4,100,958</u>

Current Operating Cost (adjusted)

Jail Wage	<u>\$2,465,000</u>
Jail Overtime	<u>\$39,914</u>
Meals	<u>\$273,000</u>
Medical / Mental Health	<u>\$483,000</u>
Transport Safekeeper	<u>\$1,610,017</u>
Total Operating Cost	<u>\$4,870,931</u>

* Does not include land acquisition, utility relocation, or parking relocation.

8. Project Budget Information

Option 2A (phase two)

Project Cost		
Construction Cost *	<u>\$5,501,000</u>	
Non-Construction Cost	<u>\$1,100,200</u>	20%
Total Project Cost	<u>\$6,601,200</u>	(BID 2021)

* Does not include land acquisition, utility relocation, or parking relocation.

8. Project Budget Information

Option 2B (phase one)

Project Cost

Construction Cost *	<u>\$40,485,000</u>	
Non-Construction Cost	<u>\$8,097,000</u>	20%

Total Project Cost **\$48,582,000** (BID 2021)

Anticipated Operating Cost

Jail Wage	<u>\$2,900,000</u>
Jail Overtime	<u>\$46,958</u>
Meals	<u>\$510,000</u>
Medical / Mental Health	<u>\$644,000</u>
Transport Safekeeper	<u>\$0</u>

Total Operating Cost **\$4,100,958**

Current Operating Cost (adjusted)

Jail Wage	<u>\$2,465,000</u>
Jail Overtime	<u>\$39,914</u>
Meals	<u>\$273,000</u>
Medical / Mental Health	<u>\$483,000</u>
Transport Safekeeper	<u>\$1,610,017</u>

Total Operating Cost **\$4,870,931**

* Does not include land acquisition, utility relocation, or parking relocation.

8. Project Budget Information

Option 2B (phase two)

Project Cost

Construction Cost *	<u>\$8,035,000</u>	
Non-Construction Cost	<u>\$1,607,000</u>	20%
Total Project Cost	<u>\$9,642,000</u>	(BID 2021)

* Does not include land acquisition, utility relocation, or parking relocation.

8. Project Budget Information

85

Option 3A

Project Cost

Construction Cost *	<u>\$52,132,000</u>	
Non-Construction Cost	<u>\$10,426,400</u>	20%

Total Project Cost **\$62,558,400** (BID 2021)

Anticipated Operating Cost

Jail Wage	<u>\$3,770,000</u>
Jail Overtime	<u>\$46,958</u>
Meals	<u>\$510,000</u>
Medical / Mental Health	<u>\$644,000</u>
Transport Safekeeper	<u>\$0</u>

Total Operating Cost **\$4,970,958**

Current Operating Cost (adjusted)

Jail Wage	<u>\$2,465,000</u>
Jail Overtime	<u>\$39,914</u>
Meals	<u>\$273,000</u>
Medical / Mental Health	<u>\$483,000</u>
Transport Safekeeper	<u>\$1,610,017</u>

Total Operating Cost **\$4,870,931**

* Does not include land acquisition, utility relocation, or parking relocation.

8. Project Budget Information

86

Option 3B

Project Cost

Construction Cost *	<u>\$52,132,000</u>	
Non-Construction Cost	<u>\$10,426,400</u>	20%

Total Project Cost **\$62,558,400** (BID 2021)

Anticipated Operating Cost

Jail Wage	<u>\$3,770,000</u>
Jail Overtime	<u>\$46,958</u>
Meals	<u>\$510,000</u>
Medical / Mental Health	<u>\$644,000</u>
Transport Safekeeper	<u>\$0</u>

Total Operating Cost **\$4,970,958**

Current Operating Cost (adjusted)

Jail Wage	<u>\$2,465,000</u>
Jail Overtime	<u>\$39,914</u>
Meals	<u>\$273,000</u>
Medical / Mental Health	<u>\$483,000</u>
Transport Safekeeper	<u>\$1,610,017</u>

Total Operating Cost **\$4,870,931**

* Does not include land acquisition, utility relocation, or parking relocation.

8. Project Budget Information

Project Cost Comparison

	Phase One	Phase Two	Totals
Option 1	\$51,672,000	-	\$51,672,000
Option 2A	\$48,918,000	\$6,601,200	\$55,519,200
Option 2B	\$48,582,000	\$9,642,000	\$58,224,000
Option 3A	\$62,558,400	-	\$62,558,400
Option 3B	\$62,558,400	-	\$62,558,400

8. Project Budget Information

Operating Cost Comparison

2021 Budget	<u>\$3,698,031</u>	
2021 Budget (adjusted)	<u>\$4,870,931</u>	<u>11 Staff Increase</u>
Option 1	<u>\$4,985,046</u>	<u>29 Staff Increase</u>
Option 2A (phase one only)	<u>\$4,100,958</u>	<u>17 Staff Increase</u>
Option 2B (phase one only)	<u>same as 2A</u>	<u>Same as 2A</u>
Option 3A	<u>same as 2A</u>	<u>Same as 2A</u>
Option 3B	<u>same as 2A</u>	<u>Same as 2A</u>

8. Project Budget Information

89

Renting Beds to the State of Wisconsin

- Discussion with Greg Bucholtz with the Department of Corrections Office of Detention Facilities
- The State will contract with Counties to rent beds when needed
- Currently, 13 Wisconsin Counties have contracts
- State will not guarantee bed rentals



9.

Existing Facility:
“Stay as is”



9. Existing Facility – “Stay as is”

91

A decision to not build a new Law Enforcement Center will impact:

1. Economic Factor
 - Bed Rental Cost
 - Capital Cost
2. Operational Factor
3. Physical Factor

9. Existing Facility – “Stay as is”

92

Economic Factor: Bed Rental Cost

- Continued bed rental
- Transportation and Staffing (time) Costs
- Out of Pocket Expenses
- Other County Staff (time) Costs
- Other Factors

9. Existing Facility – “Stay as is”

93

Economic Factor: Capital Cost

- Systems Upgrade Cost
 - MEP
 - Security System
- Ongoing Maintenance Cost

9. Existing Facility – “Stay as is”

94

Operational Factor

- Impact on Inmate Programming
- Impact on Family Visitation
- Impact on County Staff
- Other Factors

9. Existing Facility – “Stay as is”

95

Physical Factor

- Dual Duct HVAC System Replaced with Hot Water Reheat System

Construction Cost Range: \$950,000 - \$1,200,000

Project Cost Range (add 20%): \$1,140,000 - \$1,440,00



145

9. Existing Facility – “Stay as is”

96

Physical Factor

- Remaining pneumatic controls need to be removed and replaced with Direct Digital Controls (DDC)

Construction Cost Range: \$100,000 - \$125,000

Project Cost Range (add 20%): \$120,000 - \$150,000



146

9. Existing Facility – “Stay as is”

97

Physical Factor

- Boiler Replacement

Construction Cost Range: \$75,000 - \$100,000

Project Cost Range (add 20%): \$90,000 - \$120,000



147

9. Existing Facility – “Stay as is”

98

Physical Factor

- Electrical distribution system needs to be updated: Automatic Transfer Switch (ATS), equipment, disconnects / contactors, backup generator, etc.

Construction Cost Range: \$225,000 - \$300,000

Project Cost Range (add 20%): \$270,000 - \$360,000



148

9. Existing Facility – “Stay as is”

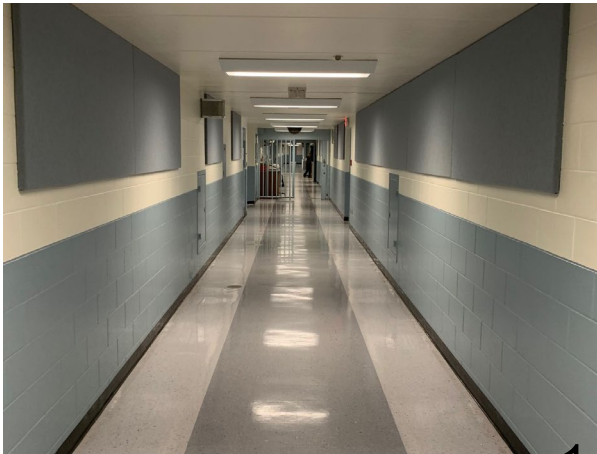
99

Physical Factor

- Light fixtures need to be updated to corrections grade Light Emitting Diode (LED).

Construction Cost Range: \$150,000 - \$225,000

Project Cost Range (add 20%): \$180,000 - \$270,000



9. Existing Facility – “Stay as is”

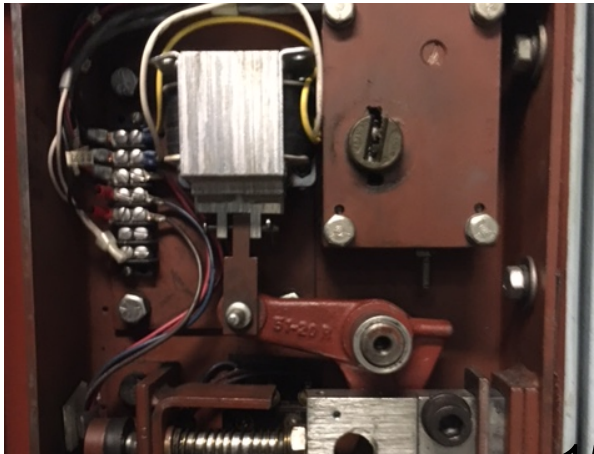
100

Physical Factor

- Electronic lock and control system (doors, gates, water supply valves, lighting) needs to be replace. Includes hardware and computer control system.

Construction Cost Range: \$500,000 - \$750,000

Project Cost Range (add 20%): \$600,000 - \$900,000



150

9. Existing Facility – “Stay as is”

101

Physical Factor

- Fire alarm system needs to be replaced, control panel and associated devices.

Construction Cost Range: \$50,000 - \$100,000

Project Cost Range (add 20%): \$60,000 - \$120,000



151

9. Existing Facility – “Stay as is”

102

Physical Factor

- Security cameras need to be updated from analog to new network devices.

Construction Cost Range: \$125,000 - \$200,000

Project Cost Range (add 20%): \$150,000 - \$240,000



152

9. Existing Facility – “Stay as is”

103

Physical Factor

- Plumbing fixtures (lavatories, stools, combination units) need to be replaced / updated.

Construction Cost Range: \$500,000 - \$650,000

Project Cost Range (add 20%): \$600,000 - \$780,000



153

9. Existing Facility – “Stay as is”

104

Physical Factor

- In floor waste lines (old cast iron) need to be replaced.

Construction Cost Range: \$500,000 - \$1,000,000

Project Cost Range (add 20%): \$600,000 - \$1,200,000



154

9. Existing Facility – “Stay as is”

105

Summary of Systems Upgrades/Replacements Only

Description	Construction Cost Range		Project Cost Range (add 20%)	
	Low	High	Low	High
Dual Duct HVAC System Replaced with Hot Water Reheat System	\$950,000	\$1,200,000	\$1,140,000	\$1,440,000
Pneumatic to DDC Controls	\$100,000	\$125,000	\$120,000	\$150,000
Boiler Replacement	\$75,000	\$100,000	\$90,000	\$120,000
Generator and ATS Replacement	\$225,000	\$300,000	\$270,000	\$360,000
LED Lighting Upgrade	\$150,000	\$225,000	\$180,000	\$270,000
Security Control System Replacement	\$500,000	\$750,000	\$600,000	\$900,000
Fire Alarm Replacement	\$50,000	\$100,000	\$60,000	\$120,000
Security Camera Upgrade	\$125,000	\$200,000	\$150,000	\$240,000
Plumbing Fixture Replacement	\$500,000	\$650,000	\$600,000	\$780,000
In-Floor Cast Iron Replacement	\$500,000	\$1,000,000	\$600,000	\$1,200,000
			\$3,810,000	\$5,580,000



From: Hollister, Jodi A - DOC <jodi.hollister@wisconsin.gov>
Sent: Tuesday, July 21, 2020 7:18 PM
To: Shawn Becker <sbecker@co.wood.wi.us>; Theodore C. Ashbeck <tashbeck@co.wood.wi.us>
Cc: Tysk, Cathy L - DOC <Cathy.Tysk@wisconsin.gov>; Bucholtz, Gregory A - DOC <Gregory.Bucholtz@wisconsin.gov>
Subject: 2020 Wood Co Inspection Report.docx

Sheriff Becker and Administrator Ashbeck,

Please find attached your 2020 Inspection Report. You and your staff do a great job working within the physical limitations of the facility and it is a pleasure to see the pride you take in your work. Additionally, it is always a pleasure working with you.

Let me know if you have any questions and have a great rest of the week.

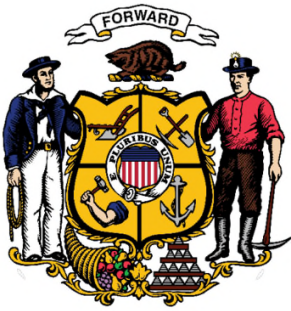
Regards,

Jodi Hollister

Detention Facilities Specialist-Northern Region
Office of Detention Facilities
2322 Alpine Rd, Office 202C
Eau Claire, WI 54703
(715)874-4674 Office (715) 441-0157 Cell



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Wisconsin Department of Corrections

Governor Tony Evers | Secretary Kevin A. Carr

Office of Detention Facilities

July 21, 2020

Sheriff Shawn Becker
Wood County Sheriff's Office
400 Market St
Wisconsin Rapids, WI 54495

RE: 2020 Annual Jail Inspection

Dear Sheriff Becker,

On July 9, 2020 the annual inspection of the Wood County Jail was conducted pursuant to WI Statute 301.37(3). The inspection compared the facility and its operation to the Department of Corrections Administrative Code Chapter DOC 350, applicable state statutes, and best correctional practices. The inspection included a dialogue with staff and inmates, a review of records, and a walkthrough of the building to assess the safety, sanitation, adequacy, and fitness of the facility.

Facility Summary

The facility was built in 1950 and modified in 1992. **It has a maximum rated capacity of 132 adult inmates. On the date of the inspection the total adult inmate population was 180.** There were 57 inmates housed at the facility, 75 inmates being held as Safekeepers in both Waupaca County (60) and Adams County (15), and 48 inmates had been released and placed on the electronic monitoring program (EMP).

Operational Changes/Improvements

- ✓ Smart Recovery Program started
- ✓ Video equipment updated
- ✓ Upgraded all showerheads and related equipment to reduce possible tie off points
- ✓ Added wellness check pads to all the holding cells
- ✓ Obsolete dryer removed and drains repaired in the main laundry room
- ✓ All lighting in the hallways and cell blocks upgraded to LED
- ✓ The inmate property room was reorganized to a numbering system
- ✓ Contracted with Southern Health Partners to increase medical hours
- ✓ Contracted with Aspirus Behavioral Health to increase mental health hours
- ✓ Contracted with Trinity Food Services to provide inmate meals
- ✓ A window treatment was added to outside cell block windows

Current Goals/Initiatives

- Continue with the Veterans Court initiative
- Partnership with Three Bridges Recovery for inmates with heroin dependence issues
- Cross Training with the Patrol Division on the policies of DOC 350
- Failure to Pay bonds converted to civil judgments
- Create a Huber Coordinator position to assist in EMP - on hold due to COVID-19
- Create a Discharge Planner position for inmates returning to the community
- Implement a Medically Assisted Treatment (MAT) program
- Obtain tablets for inmate communication and visitation
- Add video court to both Safekeeper facilities and the library
- Remove all tile from the shower area and housing blocks
- Add a remote two-way video system allowing programming to occur in recovery blocks during COVID-19
- Update policies and procedures in Lexipol
- Jail study in progress

Inmate Resources

Due to COVID-19, programming is currently limited but is generally as follows:

- **Education:** GED, HSED, and Technical Course prep are provided by Mid State Technical College.
- **Life Skills:** Windows to Work and a sexual assault support group are available.
- **Alcohol and Drug Programming:** Wood County Drug Court, Smart Recovery, Three Bridges Recovery, AA, and NA are available to inmates.
- **Religious Services:** Multidenominational church service and Bible study are available weekly to male and female inmates.
- **Commissary:** Wood County offers canteen twice a week to eligible inmates.
- **Visitation:** Visitation is available every day at 10:15am, 1:15pm, 2:15pm, 3:15pm, 4:15pm, and 7:15pm, except Monday and Friday. In addition, inmates are currently allowed two free ten minute phone calls a day.
- **Recreation:** Recreation is limited to dayroom activities and the outdoor recreation area as staff and weather allows.
- **Legal Access:** Inmates have access to both an online law library and legal books in the library.
- **Reading Materials:** Book carts are taken into the housing units a minimum of once a week.

Inspection Summary

During a walkthrough of the facility, the overall appearance of the jail was in satisfactory condition. On the day of the inspection, all radios, doors, and locks appeared to be in working order; however, an area of concern is the age of the doors and locks. They require regular maintenance by both Maintenance and the Jail Administrator, who has taken it upon himself to remove, repair, and replace locks as needed. Your staff and administration are commended on working above and beyond their job duties to maintain the safety of the facility and save money

on outsourced contracted services. Also of concern is the fact that most doors in the facility cannot be electronically controlled by Master Control, rather they must be manually keyed. In the event of an emergency, this creates a significant risk to both staff and inmates.

The overall climate of the jail was positive, which is especially notable due to health concerns associated with the COVID-19 pandemic, as well as the related lack of programming and reduced visitation. Inmates reported seeing staff several times an hour in the housing units and had positive things to say about staff, the food, and the overall conditions of their confinement.

A review of the documentation provided indicated the annual staff training has been completed for the FY 2020, the annual fire inspection was completed by the Wisconsin Rapids Fire Department on 6/30/20, the kitchen inspection was completed by the Wood County Health Department on 2/4/20, kitchen temperatures and a sharps log are being recorded, and all internal monthly fire safety, safety and sanitation, kitchen, and door/lock inspections were completed.

A spot check of documentation indicated wellness checks are completed through the windows of the housing units every thirty minutes and staff enter the housing units generally every hour, with a few exceptions. Formal inmate head counts are conducted three times a day and monthly cell searches are assigned to shifts and rotated to ensure each shift is covered. All issued keys are inventoried and accounted for at each shift change and stored in a secure area.

Trinity Food Service is now the contracted food service provider (formerly Summit Foods). They provide inmate meals on a four-week menu cycle with an average daily caloric intake of 2800. A review of the documentation provided showed menus have also been developed for inmates who are diabetic, glucose intolerant, kosher, lactose intolerant, pregnant, or vegan. The menus were reviewed and approved by a registered dietician of Summit Foods on 1/30/20. Inmate workers are utilized in the dishwashing area and training and orientation is provided and documented.

Medical services are contracted through Southern Health Partners (formerly Advanced Correctional Healthcare). The number of medical hours has increased from 52 hours/week to 60. There is full-time nurse coverage Monday-Friday and a part-time position available on the weekends. An Advanced Practice Nurse Prescriber is onsite once a week on Thursdays and on-call as needed. The morning medication pass is completed by correctional staff while the night pass is completed by the nurse, who then reviews all documentation.

Mental health services are provided by Aspirus and have increased from 40 hours/week to 60. There are 40 hours of coverage Monday-Friday and 20 hours of coverage on the weekends. Your administration is commended for recognizing both the need and importance of both medical and mental health needs and the increase in hours. The facility's administration recognizes the importance of programming and any efforts to increase programming are supported by this office.

Following the inspection and a review of the documentation provided, the following violations were noted during this year's inspection process:

- ☑ **Administrative Code 350.11(17) & 350.11(20)** require that food storage and dishwashing equipment temperatures are routinely monitored and documented, and that a security procedure is in place to control and account for sharps, tools, and utensils at all times. A spot check of documentation revealed noncompliance as several temperatures were missing, as well as documentation of the return of sharps on numerous occasions. It is noted that progress was made from last year's inspection as a sharps log is now maintained (a recommendation from last year's inspection). Additionally, most missing documentation was during the term of the previous food service provider but continued communication on the necessity of documentation is recommended.
- ☑ **Administrative Codes DOC 350.16(7) and DOC 350.16(8)** require medications administered to or refused by an inmate shall be documented. A spot check of the medication administration records (MAR) revealed noncompliance as there were several dates missing documentation.

Based on the tour of the facility and the review of the documentation, the following recommendations are being made:

- **Discipline For A Major Violation** Administrative Code 350.24(3)(d) requires that inmates be given a copy of the written decision and told of their right to appeal. There is no documentation of these two items in the materials reviewed. It is recommended this be added to the major discipline standard report.
- **Suicide Watch:** Administrative Code 350.18(1)(b) requires that all inmates on a suicide watch are personally observed by security staff at staggered intervals not to exceed 15 minutes in length. A spot check of records revealed compliance, with two exceptions. Continuing to stress the importance of timely observations and documentation for those inmates on suicide watch is recommended.
- **Population Levels:** The inmate population continues to be beyond the level of your approved facility capacity, creating an issue for classification, programming, and housing. Jail administration has been doing their best to manage that population through contract housing with other facilities and increased monitoring programs but a jail facility study in conjunction with a population review would be beneficial for identifying options to address the facility's space and building needs (repeat from last year's inspection. It is noted a jail study is currently in progress).
- **Housing and Space Needs:** There is no dedicated search and change-out area in the booking area and programming space is limited. Additionally, the facility has only one dedicated suicide watch cell, which is inadequate as compared to the number of inmates on suicide watch, and none of the cells are in a direct line of sight by staff. The medical office/exam room, as well as the property storage room and laundry area are also operating in small spaces and would benefit from a space needs evaluation (repeat from last year's inspection).

The following maintenance items are in need of attention to ensure a sanitary and healthful condition as outlined in WI Statute 302.37:

- Replace missing floor tiles as needed
- Remove writing from tables as able
- Continue to work with inmates to eliminate toothpaste from the walls and ceilings

Approval:

The Wood County Jail is approved by the Department of Corrections for the secure detention of adult inmates with a maximum capacity of 132. This approval is contingent on remedy of any code violations and continuing compliance with all applicable Wisconsin state statutes and administrative code.

I wish to thank Jail Administrator Theodore Ashbeck, Nurse Allison Nelson, Kitchen Manager Michael Susnik, and the rest of the staff on duty the day of the inspection for their assistance, cooperation, and professionalism during the inspection process. All of the documentation I requested was well prepared and organized and it is evident your staff and administration take ownership in the day to day operations of the facility and pride in their work.

Should you have any questions or concerns regarding this inspection report please do not hesitate to contact me.

Respectfully,

Jodi Hollister

Jodi Hollister
Detention Facilities Specialist
Department of Corrections

cc: Theodore Ashbeck, Jail Administrator
Gregory Bucholtz, Director ODF
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