

# HIGHWAY INFRASTRUCTURE & RECREATION COMMITTEE MEETING MINUTES

**DAY & DATE:** January 3, 2019  
**TIME:** 8:00 a.m.  
**PLACE:** Wood County River Block Auditorium  
111 W. Jackson St., WI Rapids, WI 54495  
**ADJOURNMENT TIME:** 8:38 A.M.  
**MEMBERS PRESENT:** Chairman Adam Fischer, Supervisor Marion Hokamp, Supervisor Lance Pliml, Supervisor Dennis Polach  
**EXCUSED:** Supervisor Bill Winch  
**OTHERS PRESENT:** Supervisor Bill Clendenning, County Board; Director Chad Schooley, Parks and Forestry; Sandra Green, Parks and Forestry Office Supervisor; Forest Administrator Fritz Schubert, Parks and Forestry; Adam Dekleyn, Planning and Zoning; Commissioner Roland Hawk, Highway; Gavin Hutchinson, WIDNR, County Board Chairman, Doug Machon

1. Call meeting to order. Meeting called to order by Chairman A. Fischer at 8:00 am.
2. Fischer declared a quorum.
3. Public comments. Supervisor B. Clendenning from District #15. He had a constituent let him know that he is upset about the Disc Golf Permitting that is beginning in 2019. He would like to talk with someone about this. Fischer commented regarding B. Winch.
4. Correspondence. C. Schooley received a phone call from the Aqua Skiers regarding the Biron Project and the reroute of County Trunk U. They will be displaced from their site on the river with this project for possibly two years. The Aqua Skiers let C. Schooley know as they may come back to the committee and P&F department for a request for additional use of the Red Sands Beach this summer.
5. **CONSENT AGENDA**
  - a. Approve minutes from previous committee meetings
  - b. Department Staff Reports
  - c. Department Vouchers
  - d. Highway Revenue Reports
6. Review items, if any, pulled from consent agenda. **Motion made by L. Pliml and second by M. Hokamp to approve the consent agenda. Motion carried.**
7. ATV Update. No update at this time.
8. **HIGHWAY**
  - a. CTH U Village of Biron jurisdictional transfer. R. Hawk spoke with the village president. Their project was bid last summer. There will be a system of jurisdictional transfers of right-a-ways. It will be an ongoing process. We can't dedicate or put traffic on this right-of-way until highway owns it. By the end of 2019, they anticipate all the transactions to be complete. A meeting is being held on January 10<sup>th</sup> in the Village of Biron to acquire a right-of-way and easements from property owners on the project.
  - b. Invoice Payment Due Terms. Current time period to pay an invoice is 30 days. They would like to change it to 60 days with the committee's approval. **Motion by M. Hokamp and second by L. Pliml to approve the invoice payment terms to 60 days. Motion carried.**
  - c. Traffic Maintenance Agreements/TMS. This is for traffic incidents that we manage for the DOT on State Highways. R. Hawk sent the information around to be signed.

- d. WCHA Winter Road School. An update was given. In the past Supervisors M. Hokamp and J. Zurfluh attended this school. R. Hawk is passing the information along if any of the committee members are interested. Funding and politics of funding and maintenance are discussed. The school is January 14, 15, 16, and 2019 at the Chula Vista in the Wisconsin Dells. **A motion to approve having someone to go to the training. Motion by A. Fischer, second by L. Pliml. Motion carried.**
9. **PARKS AND FORESTRY**
  - a. Resolutions for Snowmobile and ATV Maintenance State Grants. **Motion by L. Pliml and second by D. Polach to approve the resolutions. Motion carried.**
  - b. Resolution to adopt the 2018 Parks, Recreation, and Open Spaces Plan. C. Schooley and A. Dekleyn gave an introduction and overview of the plan. C. Schooley gave an overview of why this Open Spaces Plan is needed, and what projects were grant funded as a result of the 2011 plan. C. Schooley stated that the county would receive additional points in the grant application process if the townships, where the parks are located, would approve the plan as well. C. Schooley will be pursuing this once the County Board approves the plan. C. Schooley asked the committee how they would like him to distribute this plan to County Board members. Preference is to keep it as a link to the P&F website, and to send a follow-up e-mail to all members the Wednesday or Thursday prior to the County Board meeting. Chairman Fischer encourages all members to voice their support of the plan at the meeting. **Motion by L. Pliml to approve the resolution to adopt the Wood County Parks and Forestry Open Spaces Plan. Second by M. Hokamp. Motion carried.**
  - c. Resolution to approve the 2019 Wood County Forest Annual Work Plan. This is a requirement to receive County Forest Administrator Grant which pays for half of the pay and benefits for our administrator. **Motion by L. Pliml and second by Supervisor D. Polach. Motion carried.**
  - d. Parks and Forestry 2019 Annual Work Plan. **Motion to approve the Parks and Forestry 2019 Annual Work Plan by L. Pliml and second by M. Hokamp. Motion carried.**
  - e. Parks Revenue Report. C. Schooley went through the report with the committee. Powers Bluff and self-registration was down a bit from last year. Parks did exceed their budgeted revenues.
  - f. Forestry Revenue Report. F. Schubert went through the revenue report with the committee. 2018 was a great year as we exceeded the budgeted revenue. **Motion by A. Fischer and second by L. Pliml to approve the Forestry and Parks revenue reports. Motion carried.**
10. Future Agenda Items.
11. Set next regular meeting date, February 7, 2019 at the Wood County Highway Department, 555 17<sup>th</sup> Ave North, Wisconsin Rapids, WI 54495
12. Supervisor called the meeting at 8:38 am.

Signed electronically by, Secretary Marion Hokamp

*Marion Hokamp*

Minutes taken by Sandra Green, Parks & Forestry Office Supervisor