

**AGENDA FOR JUNE 15, 2021 – 9:30 A.M.
WOOD COUNTY BOARD OF SUPERVISORS
WOOD COUNTY BOARD ROOM**

CALL TO ORDER

ROLL CALL

INVOCATION: Supervisor Zurfluh

READING OF THE MINUTES OF THE PREVIOUS MEETING

EXCUSALS:

RESIGNATIONS:

APPOINTMENTS/Re-APPOINTMENTS:

Civil Service Commission – term expires January 1, 2024 – Randal Dorshorst

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

Those wishing to make public comment virtually can do so only through the WebEx App or Web functions, and not the phone function. Those wishing to comment virtually must call the County Clerk's office no later than 4:00 PM the day prior to the meeting to register.

ACKNOWLEDGEMENTS AND RECOGNITIONS

Retirement Plaque Presentation – Steve Kreuser, Emergency Management Director
Child Support Agency – Federal Fiscal Year 2020 Certificate of Excellence Award

READING OF MINUTES OF COMMITTEE MEETINGS, RESOLUTIONS. RESOLUTIONS INTRODUCED BY COMMITTEES SHALL BE PRESENTED IMMEDIATELY FOLLOWING THE READING OF THAT COMMITTEE'S MINUTES, INCLUDING AN INTIAL RESOLUTION FOR BORROWING AN AMOUNT NOT TO EXCEED \$58 MILLION FOR THE CONSTRUCTION OF A NEW JAIL & SHERIFF'S DEPT.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND OTHER DOCUMENTS.

SET DATE FOR NEXT COUNTY BOARD MEETING – July 20, 2021

ADJOURN

Join by phone

+1-408-418-9388 United States Toll
Meeting number (access code): 1870 78 4775

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m32bd1d57d660d70b43d95c31d1921bcb>
Meeting number (access code): 1870 78 4775
Meeting password: CB0615

PROCEEDINGS OF WOOD COUNTY BOARD OF SUPERVISORS

May 18, 2021 – 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened at the Wood County Boardroom in Wisconsin Rapids, Wisconsin on May 18, 2021.

Chairman Pliml called the meeting to order at 9:30 a.m.

Supervisors present were: Ashbeck, Breu, Clendenning, Curry, Feirer, Fischer, Hahn, Hokamp, Hamilton, LaFontaine, Leichtnam, Pliml, Polach, Rozar, Thao, Valenstein, Wagner, Winch, and Zurfluh.

Supervisor Hokamp gave the invocation and led the Pledge of Allegiance.

Motion by Hamilton/LaFontaine to approve the minutes of the previous meeting. Motion carried by voice vote.

Motion by Hamilton/Wagner to approve the appointment of Dawn Schmutzer, Jim Winkler, & Nathan Voit to the Wood County Wildlife Advisory Committee and Dr. Kathy Meyer & Tony Omernik to the ADRC-CW Board as citizen members. Motion carried by voice vote.

SPECIAL ORDER OF BUSINESS – JAIL STUDY ADHOC PRESENTATION

Supervisor Valenstein, chair of the Jail Study Adhoc, along with representatives of Venture Architects, The Samuelson Group, Human Services, Wood County Jail, Baird Finance, & Wood County Facilities together presented a lengthy and detailed PowerPoint presentation on the findings of the Jail Study Adhoc Committee. They reviewed the deficiencies of the current jail and options for a new jail including pricing, borrowing structures, in-house inmate programming possibilities in a new jail, current and future staffing needs, and the cost of keeping the old jail. The Adhoc committee recommends building a new jail. A copy of the PowerPoint is posted online at: <https://www.co.wood.wi.us/CountyBoard/MeetingDetail.aspx?MeetingID=2522>. Questions and answers of the board followed.

There were no public comments.

Chair Pliml called for a recess at 10:57 AM and reconvened the meeting at 11:10 AM.

Supervisor Rozar was excused.

Referrals were noted.

Committee minutes presented: Operations.

RESOLUTION 21-5-1

Introduced by: Operations Committees

INTENT & SYNOPSIS: To accept offer of sale of tax deed property.

FISCAL NOTE:	Offered Amount	\$1,800.00
	R.E. Taxes	(1,273.49)
	Tax Deed Expense	(204.81)
	<u>Special Charges</u>	<u>(321.70)</u>
	GAIN/LOSS	\$0

Motion by Hamilton/Wagner to adopt Resolution 21-5-1. Motion carried unanimously. Excused was Rozar.

Committee minutes presented: Health & Human Services, Public Safety, Conservation, Education, & Economic Development, Golden Sands Resource Conservation & Development Council, Land Information Council.

RESOLUTION 21-5-2

Introduced by: Conservation, Education, & Economic Development and Judicial & Legislative Committees

INTENT & SYNOPSIS: To oppose changes in the Wildlife Damage Abatement and Claims program through Senate Bill 63 and Assembly Bill 49, which eliminates any local County control of the program and instead gives all authority to the State government officials.

FISCAL NOTE: None

Motion by Hamilton/Feirer to adopt Resolution 21-5-2. Motion carried. Voting no was Ashbeck. Excused was Rozar.

Committee minutes presented: Judicial & Legislative. Supervisor Clendenning was recognized and highlighted the minutes on page 115 as it relates to the mask mandate. Motion by Clendenning/Hamilton to reinstate the mask mandate. Clarification requested by County Clerk. Corp Counsel opined on legality of motion. Discussion ensued. Motion by Wagner/Feirer to indefinitely postpone. Motion carried. Voting no were Breu, Clendenning, Zurfluh, Hamilton, and Leichtnam. Excused was Rozar.

RESOLUTION 21-5-3

Introduced by: Judicial & Legislative Committee

INTENT & SYNOPSIS: To go on record in requesting the State of Wisconsin to strengthen its hate crime statute, Wis. Stat. s. 939.645, so as to provide enhanced security to members of Wisconsin's marginalized communities.

FISCAL NOTE: None.

Motion by LaFontaine/Hamilton to adopt Resolution 21-5-3. Motion carried unanimously. Excused was Rozar.

Committee minutes presented: Highway Infrastructure & Recreation.

Without objection, the next two resolutions were acted on with one vote.

RESOLUTION 21-5-4

Introduced by: Highway Infrastructure & Recreation Committee

INTENT & SYNOPSIS: To become eligible for 2022 snowmobile trail aid development monies for the proposed bridge to be replaced on the trails of the Auburndale Nite Owls Snowmobile Club.

FISCAL NOTE: No cost to Wood County--Total reimbursement from State Snowmobile Aid account #55441.

Motion by LaFontaine/Hamilton to adopt Resolution 21-5-4. Motion carried unanimously. Excused was Rozar.

RESOLUTION 21-5-5

Introduced by: Highway Infrastructure & Recreation Committee

INTENT & SYNOPSIS: To become eligible for 2022 snowmobile trail maintenance monies for the proposed additional 2.5 miles of snowmobile trail for the Bakerville Sno Rovers Snowmobile Club.

FISCAL NOTE: No cost to Wood County--Total reimbursement from State Snowmobile Aid account #55441.

Motion by LaFontaine/Hamilton to adopt Resolution 21-5-5. Motion carried unanimously. Excused was Rozar.

Committee minutes presented: Property & Information Technology, Central Wisconsin State Fair Board of Directors, McMillan Library Board of Trustees, South Central Library System Board of Trustees, University Commission, Jail Study Adhoc.

Without objection, Chairman Pliml adjourned the meeting at 11:36 a.m. Next scheduled county board meeting is June 15, 2021.

Trent Miner
County Clerk

REFERRALS FOR JUNE 15, 2021 – COUNTY BOARD

- Resolution from Polk County requesting creation of community based inpatient and outpatient substance abuse treatment facilities. Referred to Judicial & Legislative Committee.
- Resolution from Polk County requesting increase in funding to the Attorney General for drug crime prosecutions. Referred to Judicial & Legislative Committee
- Resolution from Polk County requesting creation of a state substance abuse database. Referred to Judicial & Legislative Committee.
- Email from the office of Governor Evers confirming receipt of Resolution 21-5-3 (Hate Crime Law Changes) and support thereof. Referred to County Board of Supervisors.
- Resolution from Barron County requesting elimination of Badger Care Eligibility Cliff. Referred to Judicial & Legislative Committee and Human Services Director Vruwink.

OPERATIONS COMMITTEE MEETING MINUTES

DATE: Tuesday, June 1, 2021
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Conference Room 114

PRESENT: Ed Wagner, Lance Pliml, Adam Fischer, Mike Feirer, Donna Rozar (via Webex)

OTHERS PRESENT (for part or all of the meeting, in person or via Webex): Dennis Polach, Bill Clendenning, Adam Fandre, Kim McGrath, Kelli Quinnell, Reuben Van Tassel, Heather Gehrt, Ed Newton, Shawn Becker, Quentin Ellis, Jason DeMarco, Trent Miner, Sue Kunferman, Sandra Green, Amy Kaup, PaNyia Yang, Marissa Laher, Mary Solheim, Nick Flugaur, Fritz Schubert, Kyle Theiler, Jason Grueneberg, Chad Schooley, Brandon Vruwink, Mary Schlagenhaft, Jodi Pingel, Lori Heideman, WAOW, Thomas Heiser, Tim Deaton (The Horton Group), Steve Schneider (Bug Tussel Wireless)

The meeting was called to order by Chair Wagner at 9:00 a.m.

Public Comments: Thomas Heiser, retired Police Chief from the Town of Grand Rapids, spoke in favor of, and asked the Committee to support, the building of a new jail.

Motion (Feirer/Pliml) to approve the consent agenda. Motion carried unanimously.

Finance Director Newton stated that the County has received half of the American Rescue Plan Act (ARPA) funds in the amount of \$7.4 million. Treasurer Gehrt stated that the funds have been deposited in a separate, interest-bearing account with unique general ledger accounts associated with them. There is also a separate account established for the other half of the funds that will be received in 2022. Discussion on how the funds can be utilized ensued.

Wellness Coordinator Fandre provided a brief update on Wellness Program activities.

Finance Director Newton gave an update on Finance Department activities. Newton stated that the year-end audit will be finalized this week and the cost allocation audit will begin next week. Newton announced that the Deputy Finance Director position has been filled internally by PaNyia Yang, formerly the Payroll Administrator.

Newton requested permission from the Committee to fill the Payroll Administrator vacancy. Brief discussion ensued.

Motion (Rozar/Pliml) to approve the request to fill the Payroll Administrator vacancy. Motion carried unanimously.

Newton introduced two resolutions to the Committee. One resolution is to authorize the building of a new Wood County Jail and Sheriff's Department and the other resolution is to authorize the issuance of bond or promissory note for a new Wood County Jail and Sheriff's Department. The resolution to authorize the building of a new Wood County Jail and Sheriff's Department is co-introduced by this Committee as well as the Public Safety and the Property and Information Technology Committees. Newton explained that this was because all three Committees have direct interest in the project. The official recommendation of the Jail Study Ad Hoc Committee was to bond for \$58 million to build a new jail to reduce recidivism, increase community safety, and reduce long-term cost while improving the health and well-being of the community. Discussion ensued at length.

Motion (Feirer/Rozar) to approve the resolution to authorize the issuance of bond or promissory note for a new Wood County Jail and Sheriff's Department. Motion carried unanimously.

Motion (Feirer/Pliml) to authorize the building of a new jail. Motion carried unanimously.

Newton provided information to the Committee members regarding the initial CIP requests. Newton stated that a separate meeting will be needed to go through the requests. Newton stated that the CIP requests total close to \$9 million and the debt level of the request is \$5 million. Newton reminded the Committee that there is still \$455,000 left over from 2020 that Parks & Forestry did not utilize due to receiving grant funds for their project that was allocated in the 2020 CIP. Discussion ensued.

HR Director McGrath introduced Tim Deaton of The Horton Group. Mr. Deaton presented information regarding claims experience over 2020 and year-to-date in 2021. Additionally, Mr. Deaton presented preliminary information on premium projection for 2022. Brief discussion ensued. He will return to the July Committee meeting with additional claims experience data.

Bug Tussel Wireless CEO, Steve Schneider, gave a presentation to the Committee regarding rural broadband funding opportunities. Mr. Schneider explained a three-tiered approach that his company would like to take for addressing rural broadband in Wood County. He explained that work is already under way for the first tier by getting all residents access to internet at 25 Mbps. The second tier that he proposed is a "Middle Mile Network" that would create a network connecting all of the towers and critical community institutions throughout the County. The third tier would be to partner with organizations that will do fiber to home installation. Mr. Schneider stated that his company would like to partner with Wood County on a grant that is part of the Public Service Commission's \$100 million allocated for rural broadband to complete tier two, the Middle Mile Network. Mr. Schneider explained that Bug Tussel Wireless would offer 40 basis points on a conduit bond that the County would issue and offer to Bug Tussel. Discussion ensued.

HR Director McGrath presented information to the Committee regarding an overhaul to the Employee Service and Retirement Program. McGrath explained the program to the Committee and that it was designed to fit into the current budget. She further explained that she solicited feedback from the Department Head group and obtained a lot of favorable feedback. She stated that she included it in the packet and on the agenda as an informational piece only and that no action is needed by the Committee.

McGrath stated that the current Employee Coronavirus Pandemic Plan was approved by the Operations Committee in July of 2020. She stated that it is currently outdated and she is requesting that the Committee end the Plan.

Motion (Fischer/Feirer) to end the Employee Coronavirus Pandemic Plan. Motion carried unanimously.

Pliml stated that the Health and Human Services (HHS) Committee requested that he bring the telework policy to the Committee for consideration. The current directive is that all employees should be back working on site as of today, June 1st. The current policy allows for telework on a limited or short term basis with Department Head approval, but does not allow for any position to be 100% telework. Health Director Kunferman stated that the current policy is restrictive to the point that she would not be comfortable telling someone that they can have a hybrid telework arrangement where they work from home two days per week. Discussion ensued at length. The Committee directed McGrath to work with Department Heads to develop a revised policy that works best for all departments and bring the policy back to the Committee.

Items for next agenda: CIP

Bug Tussel Wireless

Telework Policy

ARPA Funds

The next regular Committee meeting is scheduled for July 13, 2021 at 9:00 a.m.

Wagner declared the meeting adjourned at 10:33 a.m.

Minutes recorded and prepared by Kelli Quinnell. Minutes in draft form until approved at the next meeting.



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – June 2021

- We have another blood drive scheduled for Friday, June 4th here at the Courthouse. Since former County Clerk Cindy Cephress started this program, over 840 pints of blood have been donated by Wood County Employees. There are two milestone donations this time that deserve recognition:
 - Laura Clark – Clerk of Courts – 2 gallons
 - Rita Eichsteadt – Register of Deeds – 1 gallonAs always, we are more than happy to welcome County Board Supervisors to the event. Just give me a call to schedule a time.
- Also, on June 4th, before the blood drive starts, I will be helping out at the Dairyfest Breakfast in Marshfield for a couple of hours. This year is a little bit different set up than in the past with drive up and pre-ordering being encouraged, but I look forward to seeing a lot of folks come through.
- As we move into our off year of elections, I took a look at the current WisVote provider agreement that we have in place with the municipalities and decided I wanted to make a couple of minor changes. In short, there are a couple of things that were once their responsibility that my office is going to take over. These items are not terribly time consuming, but easily forgotten about, and make our voter registration rolls more accurate. The amount we charge them did not change, but the new agreement accurately outlines each of our responsibilities.
- The Wisconsin County Clerk's Association will be having their summer conference in Black River Falls at the end of this month, which I will be attending. I will not have to stay overnight, fortunately, since the distance from the western frontier of Wood County to Black River Falls is about the same as it is to Rapids.
- As you are aware, Wood County Coroner Scott Brehm resigned, effective May 15th. I worked with the governor's office in getting the information to them in order to start their appointment process. Vacancies in this office, as it is with Sheriff and Register of Deeds, is done by gubernatorial appointment, and not county board appointment.
- I am finalizing curriculum for an election training for chief inspectors and municipal clerks on Wednesday, July 7th and Saturday, July 10th. Because the county does not have any adequate facilities for bringing together 50-60 people per session, I am extremely grateful that the Pittsville Community Center is willing to host us. Each chief inspector and municipal clerk needs 6 hours of training every two year term and, because I am a certified trainer, I am able to help them get their hours in with trainings such as these, and I have gotten excellent feedback on holding a session on Saturday mornings for those that work during the week. I will also do an election security table top exercise again, probably late summer or early fall.



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

May 31, 2021

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – May 2021

Human Resources Activity

	May 2021	2021 Year-to-Date
Applications Received	122	619
Positions Filled	18	68
Promotions/Transfers	9	35
New Hire Orientations	7	42
Terminations, Voluntary	12	42
Terminations, Involuntary	1	6
Retirements	2	10
Exit Interviews	4	23

Human Resources Narrative

General Highlights

1. Presented an offer to the final Finance Director candidate on behalf of the Operations Committee, effective May 4th.
2. Interviews for the Emergency Management Director position were held on May 18th and 21st. Presented an offer to the final candidate on behalf of the Public Safety Committee, effective June 7th.
3. Created a proposal for a new employee service and retirement recognition program. This new program will recognize employees beginning at 15 years of service, as compared to the current program beginning to recognize service at year 25. Additionally, the new program provides the opportunity for employees to choose from a selection of gifts. The new program remains within the budget of the existing program and was presented to Department Heads at their meeting on May 26th.
4. Met with the County Humane Officer and Administrative Coordinator on May 13th to discuss various options for a change in status of the Humane Officer position. Options for consideration will be presented to the Public Safety Committee at their June meeting.
5. With regards to a former Wood County employee appealing their termination, the grievance has been dismissed by the Impartial Hearing Officer. The grievant failed to respond to the IHO by the provided deadline.

Meetings & Trainings

1. Attended the Operations Committee Meeting on May 4th.
2. Attended the Judicial & Legislative Committee Meeting on May 7th.

3. Attended the Public Safety Committee Meeting on May 10th.
4. Attended the WCA/von Briesen Breakfast Briefing Webinar titled "Wage and Hour Flash Points and Compliance Assessment Opportunities" on May 13th.
5. Attended County Board on May 18th.
6. Held the monthly conference call with The Horton Group on May 25th to discuss various benefit topics.
7. Attended and presented several topics at the Department Head Meeting on May 26th.
8. Held individual staff and team meetings to discuss and provide updates on the department's progress towards our 2021 goals.
9. Staff attended various meetings including:
 - a. SPAHRA "Marijuana Law" webinar on May 12th
 - b. CWSHRM Roundtable webinar on May 25th

Benefits

1. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
2. Processed and prepared monthly COBRA remittance, TASC admin fees, quarterly EAP fees, stop loss admin fees, and turnover reports.
3. Reconciled monthly invoices for health, dental, vision, life, and disability insurances.
4. Updated the Health Fund Balance document for April.
5. Tracked vacation accruals lost during bi-weekly accruals for essential departments due to reaching the maximum hours. This is due to the COVID-19 pandemic and many departments having to restrict staff vacation and/or time off.
6. Assisted multiple employees with questions related to FMLA, leave of absences, and retirement.
7. Processed COBRA notifications for children on the health plan reaching age 26.
8. Continued contact with Employee Benefits Corporation for the COBRA subsidy as required under the American Rescue Plan Act (ARPA).

Recruitment

1. Updated the Status of Open Positions and Headcount Sheet (FTE Control) spreadsheets daily.
2. Reported new hires with the Wisconsin New Hire Reporting Center.
3. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
4. Communicated with multiple applicants, employees, and supervisors regarding varying positions.
5. Worked with Visibility Software to develop an E-Offer with electronic response to employment offers. Provided training to Norwood Admin Assistant on this process.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacement	Clerk of Courts	Bailiff	Position filled 6/1/2021.
Replacement – Eligibility List	Dispatch	Dispatchers	Position posted, deadline 5/2/2021. Dispatch testing conducted at MSTC on 5/20/2021. Tentative interviews scheduled for 6/2 & 6/4/21.
Replacements	Edgewater	CNA, RN, LPN and Dietary Assistant – (Multiple)	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 7/18/2021.
Replacement	Emergency Management	Director	Position posted, interviews conducted. Filled with internal candidate 6/7/2021.

Replacement	Emergency Management	Work Relief Shop Coordinator	Position posted, deadline 5/6/2021, interviewing.
Replacement	Emergency Management	Program Assistant	Position posted, deadline 5/28/2021.
Replacement	Finance	Finance Director	Position posted, interviews conducted. Filled with internal candidate 5/4/2021.
Replacement	Finance	Deputy Finance Director	Position posted, interview conducted. Filled with internal candidate 5/11/2021.
Replacement	Finance	Payroll Administrator	Position posted, deadline 5/28/2021.
Replacement	Health	Environmental Health Asst/ Specialist	Position posted, applications reviewed, final candidate selected. Backgrounds/references completed. Filled 6/28/2021.
Replacements	Highway	Truck Operators (3)	Positions posted, interviews conducted, final candidates selected. References being conducted as of 5/24/2021.
Replacement	Highway	Truck Operator-LTE (3)	Position posted, two positions filled, conducting references on third candidate.
Replacement	Highway	Engineering Intern	Position posted, interviews conducted, filled internally 6/1/2021.
Replacement	Highway	Summer Help	Position posted, interviews conducted, references completed, offer pending 5/25/2021.
Replacement	Highway	Summer Help – Shop	Position posted, interviews conducted, references completed, filled 5/18/2021.
Replacement	Human Services	Social Worker – Initial Assessment (2)	Position posted, interviews conducted, final candidates selected, conducting references and backgrounds.
Replacements	Human Services	Bus Driver (Part-time)	Position posted, interviews to be scheduled.
Replacements	Human Services	Crisis Interventionists (Casual) – 2	Position posted, deadline 6/27/2021. One position filled.
Replacement	Human Services	CCS/CSP RN	Position posted, applications reviewed, interviews conducted. Final candidate selected, filled internally 5/3/2021.
Replacement	Human Services	Social Worker – Ongoing	Position posted, interviews conducted, background and references completed, filled 5/17/2021.
Replacement	Human Services	Youth Justice Mental Health – Social Worker	Position posted, interviews conducted, background and references completed, filled 6/14/2021.
Replacement	Human Services	FSET Case Manager (WR)	Position posted, interviews conducted, background and references completed, filled 6/14/2021.
Replacement	Human Services	Emergency Mental Health/ Adult Protective Serv Coord	Position posted, interviews conducted, filled internally 6/28/2021.
Replacement	Human Services	Administrative Services Division Administrator	Position posted, interviews conducted, filled internally 6/14/2021.
Replacement	Human Services	FSET Case Manager (St Pt)	Position posted, interviews conducted, background and references completed, filled 6/7/2021.
Replacement	Human Services	CCS/CSP Service Facilitator (Mfld)	Position posted, interviews conducted, filled internally 6/7/2021.

Replacement	Human Services	Family Resource Coordinator	Position posted, deadline 5/23/2021.
Replacement	Human Services	Economic Support Specialist (WR)	Position posted, filled internally 5/10/2021.
Replacement	Human Services	Economic Support Specialist (Mfld)	Position posted, deadline 5/23/2021.
Replacement	Human Services	Crisis Interventionist	Position posted, deadline 6/6/2021.
Replacement	Human Services	Administrative Services Division Assistant Mgr	Position posted, deadline 5/27/2021.
Replacement	IT Dept	IT Intern	Position posted, interviews conducted, final candidate selected, filled 5/24/2021.
New/Replacement	Norwood	COTA, Occupational Therapist, Therapy Asst., Dietary Aide, RN, LPN and CNA's Multiple	Ongoing recruitment by Norwood.
Replacement	Norwood	Cook – Full-Time	Position posted, applications being reviewed, deadline 6/2/2021.
Replacement	Parks	LTE Summer (4)	Positions posted, interviews conducted, references completed, positions filled.
Replacements	Sheriff	Part-time Deputies (Reserves)	Position continually posted, deadline 6/14/2021. Eligibility list being established. Offers extended and accepted.
Replacements	Sheriff	Corrections Officer – Establishing Eligibility List	Position posted, deadline 8/1/2021.
Replacement	Sheriff	Deputy Sheriff (2)	Positions filled.
Replacement	Sheriff	Patrol Lieutenant	Position filled internally.

IMPACTED POSITIONS DUE TO HIRING FREEZE (Positions currently on hold)	
Department	Position
Clerk of Courts	Administrative Services 4
Human Services	Bus Driver-Casual
Human Services	RB Receptionist
Human Services	Transcriptionist/Admin Asst/FS
Human Services	Mental Health Therapist

Safety/Risk Management

1. Continuing the process of updating the Written Programs and Safety/Risk Manual appendices/forms.
2. Managed open claims with Aegis throughout the month.
3. Provided certificates of insurance (COIs) for various requesting entities.
4. Participated in multiple planning meetings with the Health Department in preparation for COVID-19 vaccination clinics. Also performed traffic control and logistical support for clinics.
5. Attended Edgewater, Norwood, and Highway Safety Committee meetings.
6. Provided various requested documents for Finance as part of external audit.

NEW Workers' Compensation Claims (0)

OPEN Workers' Compensation Claims (4)

1. 8/4/20 – Highway – Employee fractured L elbow in fall at asphalt plant (surgery required)
2. 12/7/20 – Edgewater – Employee injured L shoulder lifting resident from floor

3. 1/11/21 – Human Services – Employee tripped and injured R arm leaving building after work
4. 4/20/21 – Highway – Employee strained R elbow shoveling asphalt on roadway

CLOSED Workers' Compensation Claims (4)

1. 12/7/20 – Edgewater – Employee injured lower back/R wrist lifting resident from floor
2. 3/17/21 – Human Services – Employee slipped on ice at Marshfield Highway Shop and bruised hip (originally reported as First Aid only)
3. 4/15/21 – Human Services – Employee suffered needlestick injury to L index finger giving IM injection
4. 4/22/21 – Health (Student) – Employee suffered needlestick injury to L thumb at COVID-19 vaccination clinic

First Aid Injuries (4)

1. 4/27/21 – Highway – Employee twisted L ankle while working in ditch
2. 4/28/21 – Highway – Employee was cut when struck on forehead by broken bolt head
3. 4/30/21 – Edgewater – Employee was struck in the face while attempting to redirect resident
4. 5/6/21 – Edgewater – Employee injured R knee while catching tipping file cabinet

Property/Vehicle Damage Claims (1)

1. 4/9/21 – Sheriff's – Squad #31 was backed into by County resident while parked on road (actual damage \$2,332.62) – Subrogation letter sent 5/5/21
2. 5/14/21 – Sheriff's – Squad #25 had windshield chip that was repaired (actual repair cost \$92.98)

NEW EEOC/ERD Claims (1)

1. 5/3/2021 – Former Norwood contracted employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. Our position statement is due on June 10, 2021. External counsel is currently drafting the statement.

OPEN EEOC/ERD Claims (2)

1. 6/21/19 - Related to a 2016 claim alleging violation of the Wisconsin Fair Employment Act- Wood County successfully defended the claim at the Initial Determination stage and again after a four-day Hearing to Determine Probable Cause. The Complainant has appealed to the Labor and Industry Review Commission (LIRC). On October 4, 2019 counsel submitted the County's Reply Brief in Opposition to the Petition for Review.
2. 6/1/20 - Former Human Services employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. Our position statement was submitted to the Equal Rights Division by counsel on July 1, 2020.

OPEN Notice of Circumstances of Claim (1)

1. 9/8/20 - Received notice of a former Wood County employee seeking damages related to the denial of Post-Employment Health Plan benefits.

Other

1. Continue to update the wage plan implementation spreadsheets that will be provided to payroll prior to the July 1st effective date of the new wage structures.
2. Conducted three Basic Life Support (BLS) Initial Certification Course for Parks and Norwood employees on May 13th, 20th, and 27th.
3. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
4. Worked with multiple departments to develop new job descriptions or to revise existing descriptions.

5. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
6. Facilitated New Hire Orientation on May 3rd, 10th, 17th, and 24th.
7. Conducted exit interviews on May 4th, 6th, and 27th.
8. Reconciled and processed the April Unemployment Insurance payment.
9. Responded to various verifications of employment.
10. Replied to multiple requests from surrounding counties with varied information.
11. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.
12. Created a brochure for Norwood to spotlight the services they provide to customers and surrounding counties.



Wood County

WISCONSIN

OFFICE OF THE
TREASURER

Heather L. Gehrt

LETTER OF COMMENTS—JUNE 2021

1. Attended Wisconsin Counties Association zoom meetings on May 3, 10, and 17.
2. Attended Operations Committee meeting on May 4.
3. Applied for the Coronavirus State and Local Fiscal Recovery Funds (ARPA) with the US Treasury on May 11.
4. Attended County Board on May 18.
5. Attended GFOA zoom meeting on May 19 regarding ARPA funds.
6. Received the first payment from the US Treasury for the ARPA funds on May 20 in the amount of \$7,089,600.
7. On May 21 I sent the ARPA funds to one of our investment companies where it was put into its own account separate from any other county funds. I then worked with Finance to create its own general ledger accounts for tracking purposes. We can have the option where we can have the investment company pay the vendors directly if we so choose depending on what the money is decided to be spent on.
8. Participated in a conference call regarding the Foundation for Rural Housing Board of Directors that I am on to learn the history and get a training before the meeting in June.
9. Participated in the Department Head meeting at RiverBlock on May 26.
10. I have been trying to think of ways that the ARPA funds could be used and it is my understanding that most of the help in the County is for renters and not homeowners. There are two areas of need I have heard about. One is mortgage assistance and the other one is utility assistance. Again, without more guidance from WCA, NACCO, other organizations, I am not sure this is an option.
11. There were 736 delinquent notices mailed out on 1,006 delinquent parcels for a total unpaid amount of \$2,965,829.23. This amount is less than previous years.



Wood County WISCONSIN

Employee Wellness

Adam Fandre

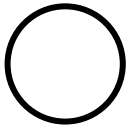
Letter of Comments – June 2021

- As was the case for the past two months, much of my time is currently spent meeting one-on-one with employees telephonically to complete their health coaching appointment – the third and final step to qualify for the reduced health insurance rates in 2022 and enroll in the Wellness Program. Currently, I have met with 237 participants and an additional 182 participants have an appointment scheduled with me. Below you may find a snapshot of participation in the three qualifying activities this year compared to the last two.

Annual Completion of Qualifying Activities			
	<u>2019</u>	<u>2020</u>	<u>2021</u>
<i>Biometric Screening</i>	462	462	464
<i>Health Assessment</i>	465	462	459
<i>Health Coaching</i>	448	450	237*

*Health Coaching is currently in progress and numbers will be finalized after June 30, 2021.

- May 31, 2021 marked the start of the fourth week of the Wellness Challenge, *Keeping Connected*. This activity is a 6-week individual challenge where participants will work on mental well-being and the social dimension of Wellness through learning new and different ways to connect with others in these challenging times. Although this is a different type of wellness challenge than is normally offered, feedback received so far has been very positive.
- I continue to connect with various departments, community members, and the alike to find presenters for the bi-monthly lunch & learns made available to all Wood County employees. Historically, these have taken place in-person but since the switch to virtual recordings due to Covid-19, employee feedback has made it clear these are the preferred and as such, this is how I am planning on proceeding with these moving forward.
- I am continuing to work with new hires and/or employees who have previously not enrolled in the Wellness Program to get accounts setup on www.managewell.com so they may begin the process of completing the qualifying activities and become more involved in the Wellness Program.
- Planning for the quarter 3 Wellness Challenge is underway and will most likely focus on nutrition since this routinely comes up during health coaching sessions and is highly requested for lunch & learn topics. Likewise, this is one of the higher risk areas per the 2020 aggregate report which makes it a perfect area of focus. More details will be shared in the months ahead.



RESOLUTION#

Introduced by Operations, Public Safety and Property & Information Technology Committee
Page 1 of 1

ITEM# 1-1
DATE June 15, 2021
Effective Date Upon passage and publication

EPN

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Three-Fourths	
Reviewed by: PAK, Corp Counsel		
Reviewed by: EPN, Finance Dir.		

INTENT & SYNOPSIS: Authorize the building of a new Wood County Jail and Sheriff’s Department.

FISCAL NOTE: Proceeds from general obligation promissory notes not to exceed \$58,000,000 for the design and construction of the new Jail and Sheriff’s Department, acquisition of land and equipment, and including demolition of existing jail upon occupancy of the new facility.

WHEREAS, Wood County has been studying jail needs dating back to 1996, has completed a new and updated jail study, established a Jail Study Ad Hoc Committee, and

WHEREAS, after extensive research the Jail Study Ad Hoc Committee finds the current jail facility to have an outdated/unsafe configuration, lack of inmate housing capacity resulting in significant expense housing inmates in other counties, the lack of programming space, is a source of raised insurance costs, and

WHEREAS, the Jail Study Ad Hoc Committee presented its findings at the May 18, 2021 County Board of Supervisors meeting and recommended to bond for, and build a new Jail and Sheriff’s Department,

WHEREAS, interest rates are at a historical low for the issuance of bonds making a bond issue very favorable at this time, and

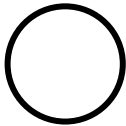
WHEREAS, Public Safety Committee, Operations Committee, and Property and Technology Committee feel it is in the best interest of Wood County to build a new Jail and Sheriff’s Department, and

NOW THEREFORE BE IT RESOLVED by the Wood County Board of Supervisors to authorize the building of a new Wood County Jail and Sheriff’s Department project, not to exceed \$58 million, subject to approval for bonding.

Operations	Public Safety	Property and Information Technology

Adopted by the County Board of Wood County, this _____ day of _____ 20 ____ .

County Clerk	County Board Chairman
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RESOLUTION#

Introduced by Operations Committee
Page 1 of 1

ITEM# 1-2
DATE June 15, 2021
Effective Date Upon passage and publication

EPN

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Three-Fourths	
Reviewed by: PAK, Corp Counsel		
Reviewed by: EPN, Finance Dir.		

INTENT & SYNOPSIS: Initial resolution authorizing the issuance of general obligation bonds or promissory notes in an amount not to exceed \$58,000,000.

FISCAL NOTE: Proceeds from general obligation bonds or promissory notes not to exceed \$58,000,000 for the design and construction of the new Jail and Sheriff’s Department, acquisition of land and equipment, and including demolition of existing jail upon occupancy of the new facility.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

BE IT RESOLVED, by the County Board of Supervisors of Wood County, Wisconsin that there shall be issued, pursuant to Section 67.04, Wisconsin Statutes, and Section 67.12(12), Wisconsin Statutes, general obligation bonds or promissory notes in an amount not to exceed \$58,000,000 for the public purpose of financing a new Jail and Sheriff’s Department project to include the design, construction, acquisition of land and equipment including demolition of the existing jail upon occupancy of the new facility. There be and there hereby is levied on all the taxable property in the County a direct, annual tax in such years and in such amounts as are sufficient to pay when due the principal and interest on such bonds or notes.

{ }

ED WAGNER (Chairman)
DONNA ROZAR
LANCE PLIML

ADAM FISCHER
MICHAEL FEIRER

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____.

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: May 27, 2021

PLACE: River Block Building, Room 206 – Wisconsin Rapids (meeting also accessible via WebEx)

PRESENT: (in-person) Donna Rozar, Adam Fischer, Tom Buttke, Lee Thao, John Hokamp, Laura Valenstein;
(via WebEx) Kristen Iniguez, DO; Heather Wellach, RN

EXCUSED / ABSENT: - - -

ALSO PRESENT (for all or part of the meeting): Brandon Vruwink, Marissa Laher, Mary Solheim, Kyle Theiler, Jo Timmerman, Mary Schlagenhaft, Jodi Liegl, Casey Hubing, Sarah Salewski (Human Services); Rock Larson (Veterans Service); Sue Kunferman, Kathy Alft (Health Department); Shawn Becker (Sheriff); Amy Kaup (IT); Bill Clendenning (County Board Supervisor), Lance Pliml (County Board Chair) *(Some attendees were in the room and others joined by WebEx)*

1) Call to Order

Meeting called to order at 5:00 p.m. by the Chair.

2) Quorum

Rozar declared a quorum.

3) Public Comments

- n/a

4) Acceptance of Jessica Vicente verbal resignation

Motion (Buttke/Hokamp) to accept verbal resignation of Jessica Vicente. All ayes. Motion carried. The Committee will move forward regarding recruitment for vacancy.

5) Human Services Jail Discharge Case Manager update/presentation

Sarah Salewski, Discharge Planner, provided a program update for the purpose of her position, and described the process to categorize, assess, plan and refer to other programs and services. Sarah shared some success stories.

6) Consent Agenda

Motion (Fischer/Valenstein) to approve the consent agenda. All ayes. Motion carried.

7) Discussion and consideration of items removed from consent agenda

- n/a

8) Financial Statements – Edgewater Haven, Human Services Community, Norwood Health Center

Department staff answered questions regarding information in the financial statements.

9) Norwood and Edgewater update on Provider Relief Funds

Marissa Laher provided an update of expenses to-date and remaining dollars to spend.

10) Health Department COVID update

Sue Kunferman referred the Committee to her narrative for activity details. She shared vaccine rates and described the Health Department's current focus.

11) Conversion of Contracted Dollars to FTE for CNA at Norwood

Marissa Laher presented a resolution to create one (1.0 FTE) Mental Health Tech position within the Human Services Department-Norwood Health Center budget, the position is currently filled by a contracted staff person. Chair Rozar read the resolution. Motion (Buttke/Hokamp) to support the Resolution as presented and forward to the County Board for approval. All ayes. Motion carried.

12) Human Services Request for Approval for Youth Mentor Program Activities

Mary Solheim handed out an overview of the youth mentoring program, highlighting history of the program, goals, youth served, and program successes. Three program activity requests were presented with project details and costs considerations for each. There was Committee consensus to approve the Youth Mentor Program activities as presented.

13) Discussion and possible action regarding Telework Policy and Procedure

Sue Kunferman introduced a draft policy and detailed reasons to support teleworking. The policy has been reviewed by Human Resources and IT. Brandon Vruwink shared results of a telework survey summary from 62 of 72 counties responding with their plans for moving forward after COVID. 35 counties responded that they plan to have some or all staff continue telework beyond COVID; 13 counties are researching or in discussion/development stages with local leadership to continue beyond COVID. Amy Kaup added an explanation of procedures for tracking employee productivity, and further described the value of maintaining some type of telework opportunities for staff. Lance Pliml shared reasons that led to a June 1st return to office directive, and is willing to consider a hybrid approach with strong supervisory rules to monitor productivity. Committee members shared comments and concerns. Motion (Buttke/Thao) to refer the policy to the Operations Committee for county-wide consideration. All ayes. Motion carried.

14) Request(s) to fill Positions

Brandon Vruwink, Marissa Laher, Kyle Theiler, and Sue Kunferman provided rationale for positions that are essential to recruit. They include:

- Human Services (1.0 FTE Crisis Interventionist, 1.0 FTE Administrative Services Assistant Manager, .97 FTE Initial Assessment Social Worker, .97 FTE Economic Support Specialist, .97 FTE Coordinated Services Team Coordinator, .97 FTE Accounting Clerk)
- Edgewater Haven (.97 FTE LPN, .7 FTE LPN, .97 FTE CNA, casual RN, casual CNA, .6 FTE CNA, .5 FTE Dietary Aide)
- Norwood Health (casual Mental Health Technician, casual Receptionist)
- Health Department (.8 FTE WIC Nutritionist)

Motion (Fischer/Thao) to support recruitment of all positions. All ayes. Motion carried.

15) Legislative Issue Updates

Department heads provided updates regarding issues pertaining to their departments.

16) Future Agenda Items

The Chair noted items for future agendas.

17) Next Meeting(s)

- June 24, 2021, 5:00 pm, River Block Building, Room 206 – Wisconsin Rapids with WebEx option

18) Adjourn

Rozar declared the meeting adjourned at 7:28 p.m.

Minutes taken by Kathy Alft and subject to Committee approval.

The regular meeting of the Board of Directors of North Central Community Action Program, Inc. was held on Monday, April 12, 2021 via Zoom as individual Board members and staff logged in from their remote locations. The meeting was called to order at 6:02 pm by Vice President Holly Kieper.

Pam took roll:

Present	Absent	Staff
Kieper	Lemmer (ex)	Diane
Breit	McGivern (ex)	Pam
Robinson	Yang	Tony
Panfil		
Rotter		
Nyen		
Ashbeck		
Fischer		
Sippel		
Lorge		
West		
Blaser		
Valenstein		
Hebert		

Guests: Diane introduced Kassidy Farrey, Communications and Outreach Manager, from WISCAP. Kassidy will be providing the ROMA training for the Board of Directors.

Minutes: Holly Kieper asked if there were any changes or questions. Motion was made by Norbert Ashbeck to approve the minutes as presented. Second was made by Tim Panfil. Motion carried.

Finance Committee: Wendy Fischer, Secretary/Treasurer, made the recommendation from the Committee to approve the year to date financial statements. Pam reviewed the financial statements. Pam reported Wipfli should have our audit ready to be presented at our June meeting.

ROMA Training: Kassidy Farrey provided ROMA training for the Board of Directors. Kassidy explained she is a certified Roma trainer and has taken the 8 hour training and condensed it into a 15 minute overview for Board of Directors. Kassidy discussed the national goals and the ROMA cycle including Assessment, Planning, Implementation, Achievement of results, and Evaluation. Kassidy discussed the use of the outcome matrix.

CSBG Monitoring Results: Diane reported Anna Sainsbury could not attend tonight but may attend our June meeting. Diane discussed the CSBG monitoring process and the use of ROMA reporting in our program. Diane listed examples of some of the submittals and requests we had to submit such as Civil Rights/Affirmative Action compliance, Financial statements and audit reports, By-laws, Personnel policy, Financial procedures manual, Strategic plan, risk management, agency 990 report, cost allocation plan, CSBG staff timesheets, and our Board orientation manual. Diane reported this comprehensive monitoring is normally conducted every 3 years.

CSBG Annual Report: Diane reviewed Attachment 1. Diane discussed the program categories as well as how we establish the annual goals and calculate the total number of individuals served. Motion was

made by Steve Robinson to approve the CSBG Annual report as presented. Second was made by Peter Rotter. Motion carried.

Weatherization Report: Tony reported 44 units were completed in March, 271 total since the beginning of this contract in September. Tony reported our current deferral rate is 42%, which is higher than it was but not anything to be concerned about.

Next Meeting Date: Our next meeting will be June 14, 2021 via Zoom Meeting.

Adjourn: Holly Kieper declared the meeting adjourned at 6:45 pm.

If you have any questions about this report, please contact Sue Kunferman at 715-421-8928 (W) or 715-213-8493 (Cell) or skunferman@co.wood.wi.us

ADMINISTRATIVE REPORT – SUE KUNFERMAN, RN, MSN

For a current case count, please see:

<http://woodwi.maps.arcgis.com/apps/opsdashboard/index.html#/da7f0d6815494e4b85e614e042671b14>

Here is an update on our larger scale efforts:

- Communication – Our primary communication efforts continue to focus on promoting vaccination, especially for those 12 and over. We are also encouraging folks to continue to follow preventive guidelines, such as wearing face coverings, physical distancing, and frequent handwashing. As of the writing of this narrative (May 17), Wood County remains in the “Very High” mitigation level.
- Disease Reporting and Contact Tracing – We are able to conduct disease investigations and contact tracing within 24 hours of being notified of a case. We continue to do the tracing as part of our efforts to reduce spread and not overwhelm the healthcare system. *The majority of cases are now occurring in those under 18. This is the first time during this pandemic that this age group has the highest infection rate.*
- Testing – We are still seeing lower demand for testing and our health systems have the capacity to meet that demand. Turnaround times for results continue to be short, typically a day or so.
- Vaccination – Demand for vaccination has declined dramatically. We seem to have saturated uptake much more quickly than anticipated. With the newest approval of the Pfizer vaccine for those 12+, we hope to see new demand in this population. We have not yet received any Pfizer vaccine at the health department.
- Face Coverings in Schools – Given the recent concerning trends in COVID-19 in children, the following organizations support continued use of face coverings in schools: UW Health, the Department of Pediatrics at the University of Wisconsin School of Medicine and Public Health, Children’s Wisconsin, Wisconsin Chapter of the American Academy of Pediatrics, and the Wisconsin Medical Society. Also of note, schools were listed as an exception in the new CDC guidance suggesting vaccinated individuals do not need to mask indoors. Those in schools and healthcare facilities should continue to mask.
 - New and more infectious variants, such as the UK strain (B.1.1.7), which we have had cases of in Wood County, combined with loosening of mitigation strategies have turned states like Michigan into hotspots.
 - In the past few weeks, Wisconsin is seeing more cases in individuals under 18 years old than any other age group.
 - Over the course of the last year, Wisconsin schools developed robust and effective mitigation protocols that have helped prevent in-school spread of COVID-19.
 - As more children in the community become infected, most often through increasing social interactions outside of school, school-based exposures become more common.
 - Most children are not yet vaccinated, so higher-risk interactions occurring more regularly is raising concern within the medical community.
 - The risk of severe illness in children should not be taken lightly. Research released by the Journal of the American Medical Association this month indicates 11.7 percent of pediatric patients studied were hospitalized. Of those hospitalized, 31.1 percent were ill enough to require some form of intensive care. In addition, pediatric specialists across the country are working to understand and care for a growing number of children with long-COVID-19, also known as “long haulers, as well as children with Multisystem Inflammatory Syndrome in Children (MIS-C) following exposure to COVID-19.
 - In-person instruction is essential to the mental and physical health of children. Not only that, in-person education is imperative for those children living in abusive and neglectful homes. The nutrition received at school is essential for those suffering from hunger. It is also important to clearly highlight that the more the entire community — which includes all adults — continues to consistently adhere to preventive measures in all public settings, the lower the spread to children will be.
 - It is becoming clear that pandemic fatigue, inconsistent masking and distancing, and exposure to new COVID-19 variants threatens the delicate balance that has protected students and staff throughout this year.
- Legislative Update – Please see the Legislative Grid included in your packet for a public health-focused legislative update.

COMMUNITY HEALTH IMPROVEMENT PLANNER REPORT – KRISTIE RAUTER EGGE, MPH

COVID-19 Response:

- COVID-19 Testing and Vaccination – Testing continues to be available for community members. A second dose vaccine clinic for the Hispanic /Hmong population took place April 24 at Mead Elementary. More than 100 doses were administered at this clinic. Staff continue to help prepare for and work at vaccine clinics and answer phones and questions as needed.
- Community Needs Task Force –
 - As less pandemic-related needs requests have been submitted to the Community Needs Task Force, the group is transitioning its focus more on COVID-19 communication. The group is working on multiple communication pieces for Mental Health Awareness Month that discusses how COVID-19 has affected mental health and resources for people to use healthy coping mechanisms. Communication includes two infographics, social media posts, a newsletter article, a press release and a letter to the editor.
 - Additional community needs will continue to be addressed and resources shared as needed. The group continues to send out a weekly newsletter and provide information to the community on safety guidelines, recommendations, testing, and vaccine distribution.
- COVID-19 Communication – Staff continue to support public communication efforts regarding COVID-19 vaccines to educate the public on vaccine options and reduce vaccine hesitancy. Efforts include infographics and a weekly newsletter. Staff spoke on WFHR radio during World Immunization Week to encourage the public to get vaccinated and to discuss vaccine FAQs, and combat misinformation. The educational material is available on the health department Facebook page, Wood County Website, and shared with those on the newsletter list serve.
- Grant Opportunity – WI Department of Health Services has selected Wood County as one of five communities to be included in a grant to the CDC. The grant will run from August 2021-August 2023 and will provide support to sustain Community Health Workers in Wood County and outreach for COVID-19. If awarded, the grant could be up to \$200,000 each year for Wood County.

Healthy People Wood County:

- Website – Updates to the Healthy People Wood County website were completed. This includes the addition of team members and general updates to information on the website.
- Health Equity – Evaluation has wrapped up for the training for the health equity team and the grant report to Incourage has been completed. Staff joined the City of Wisconsin Rapids Cultural Coalition to see how internal health equity work at the health department can expand to external partners and community members.
- AOD Prevention Partnership –
 - The full partnership held a virtual meeting Monday, April 12 for the first time in over a year. The main purpose of the meeting was to reconvene community partners and discuss implementation of the Drug Free Communities (DFC) grant. The team welcomed several new faces and took this opportunity to learn more about one another.
 - The team welcomed new Public Health Strategist, Jacob Wagner. Jacob is joining us from Dubuque, Iowa, and will serve as Program Coordinator for the DFC grant. Jacob is participating in several coalition trainings, including the Capacity Building Boot Camp through Northwoods Coalition. This Boot Camp has been taking place since February and will be wrapping up in the month of May, offering coalitions tools and resources they need to successfully sustain community efforts. Jacob has been assisting with setting up future coalition meeting times and working to meet with key stake holders and members of the community.
 - All Wood County law enforcement agencies participated in the national Prescription Drug Take Back on April 24. AOD Prevention Partnership continues to collaborate with Grand Rapids Police Department, Wisconsin Rapids Police Department, and Wood County Sheriff's Department to organize an event in Wisconsin Rapids. Altogether, seven Wood County agencies disposed of **1,334 pounds** of medications from these 1-day take back events and from the permanent disposal boxes located within each law enforcement agency.
 - Healthy People Wood County is represented on the Central Wisconsin Partnership for Recovery to start a Rent Ready program that will encourage more property owners to consider renting to individuals who have been involved in the justice system or have a documented history that prevents property owners from renting to them. The program will provide more opportunities for those seeking quality recovery supportive housing. Healthy People Wood County is also participating on the Youth Programming workgroup. This connection will support the work of the CHIP and help build connection with community partners.
- Data –
 - Discussions are taking place with the school districts for administering the Youth Risk Behavior Survey (YRBS) in the fall of 2021. Historically, the Wisconsin Department of Public Instruction organizes the administration of the YRBS in the spring of odd years, but will be pushing this year's survey back to the fall. The survey can only be administered to students who are virtually or in-person with a school district; students who are homeschooled are not able to participate. The first round of outreach to the schools has been completed; more follow-up will be done through the

registration period. A summary of the 2019 data is now available and will be put on the Healthy People Wood County (HPWC) website for viewing.

- The Drug-Free Communities (DFC) Support Program requires funded communities to provide data on the National Outcome Measures on four substances: alcohol, marijuana, prescription drugs, and tobacco. The National Outcome Measures ask students about the students' perception of risk of use, perception of parental attitudes of use, perception of peer attitudes of use, and past 30 day use. These questions are asked in an optional module of the YRBS survey, so this is the tool used to evaluate our DFC work plan efforts.
- Drug Free Communities Grant – Staff completed PATCH (Providers and Teens Communicating about Health) Site Coordinator training. Up to eight teens will be hired as Teen Educators in Wood County in July. Job descriptions and postings to hire on teen educators for the PATCH program were drafted. Collaboration meetings with area school districts to establish meetings to implement the PATCH program have been set and will be held in the coming weeks. At these meetings, schools will be encouraged to do the DFC module with the YRBS in area schools. A draft press release related to DFC grant award will be shared in the coming weeks.
- Incarceration – The Wood County Jail Workgroup is having Tianna Glenna, Criminal Justice Manager-Eau Claire County, attend the next meeting on June 23, 2021 from 1-3pm to present the Evidence Based Decision Making (EBDM) framework. Staff and workgroup members have been preparing for the presentation by reviewing EBDM toolkits, research, and data. Additional conversations and work has been taking place with key stakeholders to continue addressing barriers that incarcerated people are experiencing and to strengthen the capacity of the workgroup.
- Housing – Staff are attending monthly homeless roundtable sessions hosted by North Central Community Action Program to discuss the affordable housing shortage in south Wood County, in addition to lack of housing resources for the homeless. The group is also exploring available resources and potential solutions.
- Mental Health Matters –
 - The month of April remained quite slow in regards to the Community Health Improvement Plan (CHIP) Initiatives around behavioral health. However, staff have been overseeing both a group of Eau Claire students and a UWSP student working on projects that align with the CHIP.
 - The Eau Claire student group researched ways to promote self-care and reduce burn out within the workplace. The documentation and messaging around this project can be incorporated into the existing Trauma Informed Culture Toolkit that the Mental Health Matters team created a few years back. Additionally, the group held an informational session for the Health Department to share their findings and hold discussion around key tenets of their project.
 - The UWSP student has been diligently working on Booking Data for the Wood County Jail. The goal of doing the data analysis is to help build situational awareness among leadership of the jail in addition to help inform the rate of recidivism within the Wood County Criminal Justice System. The student is preparing a report to present to the Wood County Jail Data Workgroup for May.
- Active Communities/Built Environment – The Bike Share season is upon us! The bicycle racks and bicycles are being placed at 6 locations throughout Wisconsin Rapids and 4 locations throughout Marshfield. The locations for Wisconsin Rapids include White Sands Beach at Lake Wazeecha, Quality Foods on West Grand Avenue, the Wisconsin Rapids Municipal Zoo, Veterans' Memorial Park, Henry Demitz Park, and the McMillan Memorial Library. The Marshfield locations include Wildwood Park, the Marshfield Fairgrounds, the Marshfield YMCA, and the Marshfield Public Library. The team is looking forward to a successful summer season for the bike share program and hopes to better reach the needs of all community members and continue to explore our beautiful Wood County. A formal press release will be coming yet this month to announce the program's return to the community!
- Food System/Farmers Market – The Wisconsin Rapids Downtown Farmers Market planning is in place for the 2021 summer season. The market will again be located along the beautiful Wisconsin River on Thursday and Saturdays from 8am-2pm starting in June.

ENVIRONMENTAL HEALTH REPORT – BEN JEFFREY, R.S.

Port Edwards/Armenia Groundwater Issues-MOU progress

There is no new reportable activity on the MOU.

COVID Response

Environmental Health Staff continued to assist with vaccine clinics at both Wisconsin Rapids and Marshfield sites in the first half of April. Staff are continuing work with businesses to handle concerns from the public as well as providing information on appropriate recommendations related to COVID-19.

Lead Safe Homes Program

Staff are continuing to work with DHS in reviewing applications and following procedures required within the Lead Safe Homes Program. Two homes have been successfully cleared of lead hazards through the program. Wood County currently has two other homes enrolled, with one set to finish soon.

New Businesses and Consultations

A pre-licensing inspection was done for a new short-term rental in the Vesper area. A pre-licensing inspection was completed for "Fusco's Chow Bella," a new food truck in the area. A pre-licensing inspection was completed for Tri-City Golf Course due to new ownership. A pre-licensing inspection was completed for Dairy Treat due to new ownership. A consultation for an updated HACCP plan was completed for a local retail business. Consultations were also completed for a mobile food unit in the area, as well as a campground. A pre-licensing inspection was completed for Lakeside Fire Campground, previously known as Deer Trail campground, due to new ownership. Pre-licensing inspections were also completed in Marshfield for a new hotel as well as a new business serving food.

Training

Environmental Health staff completed a training on our pool chemistry testing equipment. This included frequently asked questions and trouble shooting from the experts behind our testing kit. Staff also completed a virtual training on some of the improvements being made to our inspection software.

Seasonal Inspections and Water

During start-up of our seasonal establishments, staff have been focused on completing inspections and water testing to get businesses and parks up and running safely. Water testing and start up procedures have been a large part of this month's work. Our seasonal start up program has included a new online pilot program implemented by the DNR to make the start-up procedure more efficient for seasonal parks and businesses.

Complaints

Ten complaint investigations were received in the month of April.

- A complaint was received on living conditions inside a residence. Cleaning was in progress and will be followed up on.
- A complaint regarding bed bugs was received. Professional treatment has been ongoing and the complaint will be followed up on after professional treatment has been completed as planned.
- Possible cockroaches and clutter were reported in an apartment complex. Environmental Health Staff were onsite. No health hazards were observed at the time of the visit. The complex has had issues in the past, but are treating for cockroaches with a professional service.
- A complaint was received about a home and the living conditions present. Environmental Health Staff were onsite and orders were issued due to the health hazards present inside the home.
- A caller stated the building they were staying in smelled of mold and wet dog. This complaint is still being investigated.
- A complaint was made regarding a smell coming from a nearby apartment. Staff contacted the landlord and the issue is known and being worked on.
- A complaint regarding birds and rodents entering a neighboring house was received. This complaint is ongoing.
- A caller stated that repairs were not being made to their rental. EH will investigate repairs to determine if they pose a health hazard.
- A complaint was received for metal found in a meal item at a restaurant. The facility was contacted and an inspection was completed.
- A caller stated chicken from a business was served that was cooked improperly and partially raw. An onsite visit was conducted. No raw chicken was found to be for service and temperature logs were complete and in order with proper temperatures recorded.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HAESSIG, RD, CD, CLC

- WIC continues to complete all appointments over the phone during this time. The physical presence waiver to allow appointments over the phone currently goes through mid-August. The waiver is tied to the public health emergency declaration and will allow phone appointments to continue 30 days past the expiration of the public health emergency declaration.

Caseload for 2021 (Contracted caseload 1477)

	Dec 2020	Jan 2021	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active (initial)	1450	1446	1419	1403	1324								
Active (final)	1458	1447	1449	1431									
Participating	1457	1447	1445	1430	1355								

WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT

May 18, 2021

Last year, Wood County Human Services, in collaboration with the Wood County Child Support Agency and CW Solutions, developed a Parent Engagement Center in Marshfield. The Marshfield Center has provided an environment for children and families to interact and learn together. We are pleased to announce the opening of another Parent Engagement in Wisconsin Rapids. The site will open in June and is just a block away from the River Block building. The funding for the center is provided through a grant from the state to the Child Support Agency. CW Solutions is the leaseholder and is responsible for the day-to-day operation of the center. Thank you to both Director Vruwink of the Wood County Child Support Agency and Tom Prete of CW Solutions for their interest and commitment to providing additional opportunities to children and families in Wood County. An opportunity to tour the space will be made available in the future.

The State Budget process continues to move forward, with the Joint Committee on Finance beginning their work. On April 30, I had the pleasure of speaking at a Budget Listening session hosted by Representative Rozar. Representative Rozar, Rep. Spiros, and Joint Committee on Finance Co-Chair Born were present for this session. I discussed several human services issues and shared my perspective on the state budget.

Kyle Theiler started as the Administrator at Edgewater Haven on May 17. Kyle previously served as the Administrator at Edenbrook of Wisconsin Rapids. Prior to serving as Administrator at Edenbrook, he served as the Assistant Administrator at Rocky Knoll Health Care Center, located in Plymouth, WI. Kyle has a passion for long-term care that was apparent through the interview process. He is excited to work with the dedicated team at Edgewater Haven. Kyle is a graduate of the UW-Eau Claire Health Care Administration Program. Please join me in welcoming Kyle to Wood County.

With Kyle on board, I want to thank Marissa Laher for serving as the Administrator of both facilities for the past six weeks. Marissa has done an excellent job of managing both facilities during this time of transition. Marissa will continue working closely with Kyle and the team at Edgewater over the next several weeks to ensure a successful transition.

In last month's update, I shared that Jo Timmerman had announced her retirement after 24 years of service. With the committee's approval, we moved forward with the recruitment process. Deputy Director Solheim and I completed interviews and selected Jo's Successor. I am pleased to announce that Mary Schlagenhaft has accepted the Administrative Services Division Administrator position. Mary has worked for Wood County Human Services since 2006. She started as an Accountant and was promoted to the Assistant Administrative Services Manager position in 2013. Since her promotion, Mary has continued to expand her knowledge and has done an excellent job supporting the management team. Mary is supportive of our mission and is excited to help support continued growth within the department. I look forward to working with Mary as she transitions to her new role effective June 14.

Deputy Director Update by Mary Solheim

Community Connections: As we recognize the importance and value of our community partnerships, we continue to place focus on our relationship with each school district within Wood County. Director Vruwink and I continue to meet quarterly with our schools to discuss various agenda items. As part of our Youth Justice Advisory Council, we have also placed focus on our relationship with our schools with a specific focus on a more defined process for information sharing as allowed by statute. Within that defined process, we have a desired outcome of ensuring the children and families we serve will receive more informed support as they work through the challenges they face. Our goal is to work through a Memorandum of Understanding by the conclusion of the school year.

Staff Support and Training: As we continue to find ways to support our teams in ensuring they have the proper training and tools to perform their job duties, we have two specific goals we are working through within various divisions. The first is looking at our training process and placing focus on what it is we are doing to both welcome staff and have an organized framework for expectations within their introductory period with our Human Services team and beyond. We have developed some specific training plans for our teams and continue to work on others. The second goal focuses on the child welfare portion of the Family Services Handbook. We are in the process of doing a complete rework of the Handbook to include processes guided by Initial Assessment and Ongoing Standards. We are also working through a step-by-step guide for our Child Welfare team connected to all commonly encountered scenarios connected to a legal process. Our goal includes incorporating legal processes and forms with corresponding samples which will reduce time and simplify our team's overall work. Once this last portion is complete, we will provide the step-by-step guides to the District Attorney's office for their input.

The foregoing goals come, in part, from our Rounding and employee engagement sessions which were discussed in a prior update. As a refresher, Rounding is a powerful workplace engagement tool used to form and maintain relationships between leaders and staff and is prompted by recognizing it is of value to know what is going well and where some challenges may be. In order to best understand how to support our teams, we should be asking them what they need. With Director Vruwink's support, I have introduced and taken the lead on working through a proposed process within Human Services and I am currently working through various teams within Human Services.

Youth Mentor Program: With the addition of a Youth Mentor Case Manager into our Youth Mentor Program in early April, we will soon accept an additional four youth into our program. We have scheduled orientations for these youth in the coming weeks. We then plan to have two additional youth added into the month of June. This will bring the total number of youth working within our Youth Mentor Program to 18, with the potential to add two more youth by early July. As we look at the continued decline in our out-of-home care costs, we find the investment in our Youth Mentors as well as programs such as our Adolescent Diversion Program and the work of our Intensive Youth Justice Worker (made possible by the award of our Youth Innovation Grant) to have both a benefit to our youth along with a corresponding fiscal impact.

Administrative Services Update by Jo Timmerman

Fiscal staff are currently engaged in the county-wide financial audit. Wipfli auditors began their review and testing of Human Services Accounts Receivable client/patient accounts the last week of April. Audit and testing of all areas is ongoing.

Personnel Updates: Our division's staffing status remains at two vacancies: an Administrative Assistant II position at DC Steinle Plaza, vacant since 02/01/21, and the River Block Building Main Lobby Receptionist position, vacant since 12//01/20. We have been working to maximize our division's resources available to provide internal support to Human Services divisions. Two staffing changes have been implemented: 1) our two Outpatient Clinic Receptionists have been moved out of the Support Services Unit to the Fiscal Services Unit to better facilitate the flow of work in our new SmartCare system, and 2) our eWISACWIS State Reporter has been moved out of the Fiscal Unit into the Support Services Unit, creating additional efficiencies in our support to the Family Services and Child Welfare units. We also have two Support Services staff members currently on intermittent FLMA, with an additional two Fiscal staff members scheduled to go out on FMLA in May and early July.

Staff are working on the final fiscal pieces of system setup in SmartCare.

Additional projects worked on by staff:

- Attended monthly CLTS teleconference call meeting

- Conducted bi-weekly budget meetings with program managers
 - Norwood
 - Edgewater
 - Family Services
 - Behavioral Health
 - Community Resources
 - FSET and Child Care
- Attended ongoing divisional succession planning trainings
- Attended weekly SmartCare program conversion meetings for billing and clinical functions
- Prepared and submitted NIMC monthly expense reports
- Allocated and disbursed NIMC reimbursements to partner counties
- Attended weekly staff meetings
- Attended monthly NIMC Directors' meeting
- Attended CARES Relief funding meetings with Wipfli
- Conducted interviews of candidates for division vacancies
- Conducted multiple staff performance evaluations
- Coordinated support needs across the agency
- Developed back-up coverage plans across supported programs
- Worked with Family Services Supervisors, Deputy Director and Support staff on the *Background Checks DOJ Policy* on creation of secure folders and additional interim coverage
- Work w/ Support staff on *Family Services Go Paperless* to develop training tools for WISACWIS scanning
- Conducted an investigation and follow-up on one confidentiality breach and one HIPAA incident
- Confirmed Outpatient Clinic notes and dictation entered through 02/15/21
- Attended Wisconsin Statewide HIPAA-HIM-Confidentiality meeting with DCF and DHS
- Shifted staffing meetings to include sub-unit meetings with staff for more collaborative planning and scheduling of work flow
- Completed staff performance evaluations
- Processed Medicare, Medicaid, HMO, Commercial Insurance, other county, and patient responsible claims for hospital services, long-term care services, doctors' services, Outpatient clinic services, and community program billable services
- Processed vouchers for vendor services and products
- Held weekly Banking Day with Norwood residents
- Prepared monthly data reports for occupancy, doctors' service units, meals prepared, laundry poundage data for cost reports
- General Ledger account maintenance
- Data reports for Bridgeway Unit
- Attended weekly payer source meetings for patient/resident updates
- Attended daily stand-up meetings for patient/resident care and payer source updates
- Tracked COVID-19 expenditures
- Reviewed and approved Journal Entries entered by Accounting Clerk
- Attended Health & Human Services Committee Meeting via WebEx
- Attended Operations Committee Meeting
- Attended bi-weekly Administrative Team meetings
- Attended weekly Norwood Department Head meetings
- Reviewed Financial Reports and voucher reports
- Reviewed and approved time off and time cards for employees
- Reviewed and approved account reconciliations

- Supported Administrative Support Management Team

This report will be my final report to this committee and therefore, I would like to take just a few moments of your time to reflect back over the past 24 years.

It would take volumes of text to fully describe all I have learned and experienced in my time working for Wood County. I have been afforded the great privilege to have met, served, and worked with so very many wonderful, talented, kind, and interesting individuals in all these years. I will be taking with me many, many treasured snapshots in my mind of all whom I have encountered during this unique journey that became my life's work.

Behavioral Health Division Update by Stephanie Gudmunsen

Personnel Updates: Tracy Vale resigned her position as CCS/CSP Service Facilitator. Georgette Teschner will be transferring from her current role as CST Coordinator to the open CCS/CSP Service Facilitator position, leaving the CST Coordinator position vacant. Brooke Westover transferred from her position as APS/ Emergency Mental Health Coordinator to the open CLTS Service Facilitator position. Kari Olson will transfer from her current position as Crisis Interventionist to the APS/Emergency Mental Health Coordinator position. Leaving a full time Crisis Interventionist position vacant. Donna Brandl accepted the CCS/CSP nurse position. Donna was previously working at Norwood. Makena Detlor was hired for the vacant CCS/CSP Service Facilitator position. Makena has worked in Crisis Intervention for several years, most recently in a casual position. Part-time Crisis Interventionist Sheena Bohl has resigned her regular position but will remain on as a casual Crisis Interventionist. Deb Ivacic was hired for the part-time Crisis Interventionist position. Deb worked for Crisis Intervention previously and stayed on as casual. Trisha Hebert resigned from her casual Crisis Interventionist position. Crisis Intervention has one full-time night Crisis Interventionist position open and several open casual Crisis Interventionist positions.

Our contracted child psychiatrist unexpectedly resigned and gave us 30 day notice. We were able to sign on a new child psychiatrist that is able to start right away. We will be able to quickly transition the existing clients to Dr. Lorenzo and will be able to accept new clients within a few months.

The Wisconsin Department of Quality Assurance desk review was completed for CCS, Crisis Intervention and the Outpatient Clinic and sent in at the end of April. The desk audit occurs every year that a site visit is not required.

Community Resources Update by Steve Budnik

Transportation: In April, we provided 855 rides on our buses. We continue to provide many rides to Employment (316) and Medical (196) destinations. Starting in April, we had several regular passengers return to our routes that have not been on the bus since pre-COVID. We hope to receive our new and used bus by the end of May.

WHEAP: Since October 1, 2020, we have processed 2,228 applications for the current heating. Now that the utility moratorium is in effect, we are receiving an abundance of crisis requests so that homes can get their heat and power turned on. In addition, we have been making substantial referrals to WERA (Wisconsin Emergency Rental Assistance) for eligible homes to receive additional utility benefits. The only caveat for this program is that a customer must be eligible for local WHEAP services and must "rent" and not "own" their dwelling unit.

On April 21, the Department of Administration (DOA) issued approximately \$21.5 million in arrearage assistance to approximately 36,000 households that have received WHEAP benefits. The Division

worked with various vendors throughout the state, and in Wood County, it was Alliant and WE Energies customers that got assistance with their past due balances.

Income Maintenance: In April, the food share case count for Wood County was 5,492, an increase of 110 cases from March. The total number of food share recipients for the county was 10,559. The Badger Care case count was 6,974, the EBD (elderly blind & disabled) was 2,054, and the long-term care medical service caseload was 1,152. The rise in income maintenance program customers equates to continued pandemic hardships.

Edgewater Haven Update by Marissa Laher

In the month of April we had 12 admissions and 4 readmission with a memory care census is 18 residents.

Census comparison to last year:

April 2020 – 47.37 average census with 7.97 rehab

April 2021 – 47.37 average census with 7.32 rehab

Admissions/Discharges Comparison:

April 2020 – Admissions 11/Discharges 9/Readmissions 7

April 2021– Admissions 12/Discharges 6/Readmission 4

As of writing this, we have no active cases of COVID-19 in our staff or residents. For the past month we have been able to test staff every other week due to the county positivity rate staying below 5%. We anticipate needing to increase the routine testing frequency to once a week as the positivity rate is climbing again and is very near 5%. As of 5/13 the positivity rate is 4.9%.

In the past month nursing homes have received a lot of new guidance from CMS in regards to liberties fully vaccinated individuals are entitled to. Here are some high level points:

- Fully vaccinated staff members do not need to participate in **routine** testing. We will continue to test all unvaccinated staff based on the frequency determined by the county positivity rate. The requirement remains that all staff (regardless of vaccination status) will need to be tested if symptomatic and if the facility is in outbreak status.
- Fully vaccinated residents are able to dine together at the same table and participate in group activities without social distancing or mask wearing. In regards to group activities, if there are any unvaccinated residents present, all residents must wear masks and unvaccinated residents must social distance. It is important to note that residents still must wear masks when going to and from the dining room/activity areas.
- While alone in the resident room or visiting room, fully vaccinated residents and fully vaccinated visitors are able to visit with the door closed without masks and social distancing. Again, we will have documentation of who is and is not vaccinated when conducting visits.
- Fully vaccinated staff members are able to take break/dine together without social distancing. Likewise, if fully vaccinated staff are meeting in an office or meeting room, they do not need to wear a mask. However, if at any point an unvaccinated person is present, all individuals must wear a mask. We also have documentation of which staff members are fully vaccinated and will be auditing to ensure appropriate practices are being followed.

In regards to capital projects, Phase 2 of the 300 South remodel is almost complete minus the bathroom doors which are delayed due to supply shortages. We do not expect to receive the doors until the beginning of June. We have accepted a bid for the replacement of the call light and wander management system and are expecting for work to begin in July or August.

Family Services Update by Jodi Liegl

Personnel Updates: We are excited to welcome our new Kinship and Foster Care Coordinator, Megan Kessler, to our team. Her first day was May 10, 2021. Social Worker Rhiannon Bloczynski will be joining the Ongoing Social Work team in Marshfield on May 17, 2021. Social Worker Kaylee Worzella will be joining us as the Youth Justice Mental Health Social Worker. We continue active recruitment efforts for an Initial Assessment Social Work position and a Family Resource Coordinator position.

National Foster Care Month: Across the country, there are over 423,000 children and youth in foster care. Closer to home, in Wisconsin, there are over 7,000 children and youth in foster care. In our own community, there are over 120 children in foster care in Wood County. Additionally, Wood County has approximately 80 licensed foster homes. We recognize our foster parents for opening their homes and hearts to children and youth with so many unknowns. The trauma histories and complexities these children have survived can manifest into negative behaviors and actions. The needs of the children entering into the child welfare and youth justice systems are increasing. Currently, Wood County is experiencing a critical shortage of foster parents. This has resulted in children being placed outside of Wood County. Supporting reunification efforts is easier when children and birth families are closer in proximity to allow frequent interaction. This becomes particularly challenging when emergent situations result in the need for placements. As we celebrate the dedication foster parents have for our children and youth this month and every month, we must also be diligent about spreading awareness as to the need for foster parents. Because of the growing needs for foster homes, the Wood County foster care program is working to provide extensive support and appreciation to our existing foster homes along with reaching out to the community about the need for additional foster homes. One effort is Foster Care Connection. This is a group designed for agency staff and foster parents to come together to talk about the up and downs of fostering, to have the opportunity to learn from each other, and to make connections that will carry on the supportive approach outside of the group. Wood County is spreading the word to the community through communication with community partners, social media, and creating a testimonial video with current foster parents who are willing to speak to their own experience as foster parents. In addition, the foster care program is working to create gift baskets to hand out to foster families to show our appreciation for the endless work and support they provide to children, youth, and families in our community. Any citizen of Wood County who is interested in fostering is encouraged to call the Department.

Kids at Hope: We continue to partner with the Founder of Kids at Hope, Rick Miller, as we look to cultivate a culture of hope within the Wood County community. In partnering with Kids at Hope, our intention is to develop a common foundation and language so that all of Wood County can convey the same united message to our community's children - a message that clearly states, **we believe all kids are capable of success, no exceptions!** As a community, we need to collectively voice that we have hope for all of our children, that we will believe in them-even when they do not yet believe in themselves, and that we will help them take action in developing future goals and achieving them. In addition to having our initial Kids at Hope launch in November 2020, we have held two Train the Trainer sessions with two more scheduled. We are excited about the strong partnership with the Nekoosa School District as they are planning a district-wide rollout of Kids at Hope for the 2021-2022 academic school year. The Train the Trainer session in June has been scheduled to allow Nekoosa school staff to attend. We have also begun the planning for a two-day conference in August where Rick Miller will join us in person.

Family First: The Family First Prevention Services Act (FFPSA or Family First) provides Wisconsin with an opportunity to transform the approach to child welfare services by keeping more families together. Family First is based on research that proves children do better when they are connected to their families. Wisconsin Department of Children and Families (DCF) has started to disseminate information regarding Family First to the counties in preparation for October 1, 2021 including a recorded presentation, a town hall meeting, and information indicating Wood County has been allocated three

spots to participate in the Roots Compass Experience. The experience puts the Child Welfare Transformation Phase 1 results into actionable change and prepares leaders at the county level. The Child Welfare Transformation goals include: successfully reduce the out-of-home care population, serve more families and children in-home and prevent removal, keep children in family life settings, and reduce the placement of youth in group care. Representing Wood County will be Deputy Director Mary Solheim, Initial Assessment Supervisor Trisha Tetzlaff, Ongoing Supervisor Jennifer Plisch, and myself.

NorthCentral Updates by Lacey Piekarski

FSET: The NorthCentral FSET Program is excited to share a new logo, redesigning print and electronic materials for sharing FSET information with potential customers, partners and local communities. In an effort to continually increase FSET enrolled individuals by 10% through 9/30/21, this initiative supports updates to branding consistency in relation to identified recruitment effort outcomes.



NorthCentral FSET has two position vacancies, located in Wood – Wisconsin Rapids and Portage County. We wished farewell to Lauren Gilbertson – Wood - WI Rapids and Kelly Berkholtz – Portage County FSET Case Managers, as they transitioned to other employment. Currently, the NorthCentral regional FSET team is able to provide case management support by phone, virtual, or in-office. The Wood and Portage County caseload size is 70+ customers per Case Manager with potential for caseload increase in correlation with increased FoodShare cases. Thank you to the H&HS Committee for the support to fill these vacancies.

FSET saw a large increase in enrollments from October – December 2020, expecting a slight downturn in early 2021 as per historical trends. January 2021 was the best enrollment month, enrolling 131 individuals in the program, then declining enrollments in February (90 individuals enrolled) and March (107 individuals enrolled).

FSET Quarterly Enrollment Totals:

January – March 2021

Goal Number to Enroll: 380

Actual Number of Individuals Enrolled: 328

Total FSET Caseload as of 04/30/21: 863 Individuals Enrolled

As compared to 922 Individuals Enrolled as of 04/30/20

We anticipate an increase in enrolled individuals in May forward as we begin opening county offices for in-person meetings, resume off-site appointments (i.e. Mid-State Technical College, alternative high schools, transitional shelters), and connect with community partners now open and receptive to program collaboration.

Youth Division Update: WCHSD and NorthCentral Programs have expanded our internship program with UW-Stevens Point (UWSP) to include internship opportunities in every youth division program (Independent Living, LEO, 4-Sight, PATHS Programs). We would like to thank our six UWSP social work interns for their program support and wish them all the best after graduation in May. Internship opportunities provide program support, as well as exposure to a variety of programs for new graduates seeking positions in the human services field. Additional internship opportunities have been established with UW-Green Bay – Social Work Master’s Program, NorthCentral Technical College – Human Service Program and UW-Stevens Point Sociology Department students.

On April 2 –29, 2021, the Department of Children & Families hosted the Bureau of Youth Services virtual conference. NorthCentral Youth Programs staff attended with session presenters from the Adolescent Diversion Program and LEO Program teams. With over 100+ individuals attending each training session, we were honored to share more about DCF program implementation and impact in Wood County. For more information on DCF Youth Programming, the March 2021 newsletter includes conference and program updates: <https://dcf.wisconsin.gov/files/cwportal/ys/newsletter/ys-newsletter.pdf>

Norwood Health Center Update by Marissa Laher

We have ended our community vaccination clinics. The total number of individuals fully vaccinated at our site is 1,245. We are proud we were able to help out our community when vaccine access was limited. We are now able to obtain COVID-19 vaccine through our pharmacy to vaccinate residents and staff as needed.

Like Edgewater, we have adapted our policies and procedures to reflect the new guidance that was released by CMS in the past month which gives liberties to fully vaccinated staff and residents.

Norwood Nursing Department by Liz Masanz

Admissions Unit: We have seen an increase in the hospital census over the last month. We have been networking with contracted counties on the services we provide and working on improving our referral process so we are happy to see our efforts are having an impact.

Long Term Care Unit: We continue to work with residents on COVID-19 precautions, in person visits, activities, and vaccinations. Our overall census has dropped due to placements in the community finally occurring that have been on hold due to COVID and assisted living facilities not taking patients. We had two patients discharge this last month, but have actively been working to increase census on the long term care units. We drafted an addendum for long term care services and offered for it to be adopted by the counties we already contract with on the hospital unit.

Norwood Dietary Department by Larry Burt

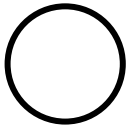
Congregate meals for the month of April were 9,042 with revenue of \$41,593.20. Congregate meals for the year are 35,711 with revenue year to date of \$164,542.00.

Norwood Maintenance Department by Lee Ackerman

Update on 2021 Capital Improvement Projects: Level 4, Pathways Renovation – Work began on renovating the first three bathrooms on the Pathways unit. This will continue in sections to allow our residents and staff adequate access to restrooms during the renovations. All of the walls in the common area have been painted and the floors stripped of wax in preparation for the upcoming vinyl flooring installation. We plan to focus on completing the bathrooms before moving on to the flooring to avoid too much disruption at one time. Also, the staff work station has been removed from the center of the dayroom, smaller tables and storage cabinets have replaced this aging fixture and the nurse call system panels have been relocated to a central location. The suspended ceilings in the Tub Room, staff office, and Handicap Bathroom were replaced and concealed sprinkler heads installed to match the updated finishes.

Covid-19: The visitation room in the Lobby has been completed, except for the new sink top. This item was ordered the wrong size by the installer and needed to be replaced, which will happen early next month. The space is already being put to use for various small gatherings.

All of the beds in the Crossroads, Pathways, and Bridgeway units have been replaced with hospital-type beds and new mattresses. These new models will allow residents to use their private space more comfortably when observing distancing requirements.



RESOLUTION#

Introduced by
Page 1 of 1

Health and Human Services Committee

ITEM# 2-1
DATE JUNE 15, 2021
Effective Date Upon Passage

MAL

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent: 0

Number of votes required:

☒ Majority

☐ Two-thirds

Reviewed by:

, Corp Counsel

Reviewed by:

, Finance Dir.

INTENT & SYNOPSIS: To create one (1.0 FTE) Mental Health Tech position within the Human Services Department-Norwood Health Center budget. The position is currently filled by a contracted staff person.

FISCAL NOTE: Moving from a contracted position to a Wood County position will save the County \$22,815.50 over the remainder of 2021.

2021 (1040 hours remaining)	
Wages:	\$21,037.60
Fringe:	\$12,546.90
Total:	\$33,584.50

WHEREAS, the mission of Norwood Health Center is to provide effective, efficient, and safe inpatient mental health services through adequate staff to patient ratios in a cost effective way, and

WHEREAS, Norwood Health Center experienced difficulties in recruiting mental health technicians and needed to utilize contracted mental health technicians to meet required staff to patient ratios, and

WHEREAS, Norwood converted five vacant mental health technician FTEs into contracted dollars in 2021 to contract with five mental health technicians to fill hours needed in unit staffing patterns at a rate of \$47/hour, and

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, a Wood County applicant has applied for a 1.0 FTE mental health technician position, and

WHEREAS, Norwood does not have a vacant mental health technician FTE in the budget, and

WHEREAS, Norwood has identified an opportunity to save \$22,815.50 over the remainder of the 2021 budget year by utilizing a Wood County employee instead of a contracted position, and

WHEREAS, the task of identifying savings and efficiencies is a key task of Norwood Health Center, and

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to create one (1.0 FTE) Mental Health Technician position at Grade F, 2080 hours per year, FLSA status Non-Exempt, in the Human Services Department-Norwood Health Center. No tax levy increase is required to fund this position.

HEALTH & HUMAN SERVICES COMMITTEE ()

DONNA ROZAR (CHAIR)

ADAM FISCHER

JOHN HOKAMP

LEE THAO

LAURA VALENSTEIN

HEATHER WELLACH, RN

DR. KRISTEN INIGUEZ

JESSICA VICENTE

TOM BUTTKE

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman

Minutes of the Wood County Public Safety Committee

DATE: May 10, 2021

PRESENT: Dennis Polach, Joe Zurfluh, Mike Feirer, Bill Winch, Brad Hamilton

EXCUSED:

NOT

PRESENT:

OTHERS Steve Kreuser, Sarah Christensen, Bill Clendenning, Scott Brehm, Lori

PRESENT: Heideman, Erik Engel, Lance Pliml, Kim McGrath, Lance Pliml, Quentin Ellis, Shawn Becker, Charles Hoogesteger, Ted Ashbeck, Dave Patton, Nanci Olson, Reuben VanTassel, Peter Kastenholz

LOCATION: Wood County Courthouse

1. Call to Order:

Mike Feirer called the meeting to order at 9:00 a.m.

2. Review minutes of April 12, 2021:

Joe discussed the EM vacation item. Talked about how it went to the Operations Committee, and questions why it was sent there when it was passed unanimously. Lance talked about how it went to the operations committee because it was in conflict with county policy and that is why it went there. Joe thinks that the county policy should possibly be changed to be left up to the individual committee to make decisions within the departments that they oversee.

Motion by Hamilton, second by Winch to approve the minutes of the April 12, 2021 meeting as presented. Motion carried with a majority. Winch, Polach, Hamilton, Feirer aye, Zurfluh opposes for reasons stated.

3. Public Comments:

No Public Comments.

4. Set date, time and location of next meeting:

June 14, 2021

9:00 a.m.

Wood County Courthouse Room 114

5. Communications Department:

a. Communications April 2021 Claims:

The Committee reviewed the Communications April 2021 claims. Answered questions on Claims. Erik answered questions on Nekoosa's share of the tower rent.

b. Communications Report:

The Committee reviewed the report. Erik talked about working with the fire department, Sheriff's Department and their SRT team. Answered questions on the controller's for the Port Edwards siren. Talked about the microwave license prior coordination information. Erik explains that he reviews notices so that there is no interference with the microwave frequencies that the County uses.

6. Emergency Management Department

a. Emergency Management April 2021 Claims:

The Committee reviewed the Emergency Management April 2021 claims.

b. Emergency Management Activity Report:

The Committee reviewed the Emergency Management report. PPE requests are ongoing, but have declined from the onset of the pandemic. Talked about how the tent is no longer going to be set up in Grand Rapids as they are no longer doing mass vaccination clinics. Will be putting up 400 signs for the Town of Seneca that just came in.

c. Hiring of resigned position:

Steve requests that we have a position that needs to be hired. Mark Stickney will be moving on, and his last day is on Friday May 14th. Steve asks that he stay on as a casual position to assist with training the new position when they are on board.

Motion by Hamilton to hire this position. Second by Polach. Motion carried unanimously.

Kim discusses the Vacancy for the Director position. Kim would like to know who they would like to review and interview for the position. Candidates will be selected by the Committee and HR at 1 PM on May 18 after County Board.

7. Dispatch Department:

a. April 2021 Claims:

The Committee reviewed the Dispatch April 2021 claims. Answered questions on the claims. Talked about how the staff needs to have 24 hours of training per year and the cost of those.

b. Dispatch Report:

The Committee reviewed the Dispatch report. They are doing testing on the 20th of May for the open dispatch position with interviews the following week.

8. Coroner:

a. Coroner Report:

The Committee reviewed the Coroner report. Talked about how the numbers are going back to normal, and decreasing. Discussed his resignation. He will be on as a volunteer basis if anybody needs anything from him or has any questions. Talked about the accomplishments that he has made during his tenure. Talked about leaving the fax line and computer at his home for Dave to use until the Governor appoints a replacement.

b. April 2021 Claims:

The Committee reviewed the Coroner April 2021 claims.

9. Humane Officer

a. Humane Officer Report:

The Committee reviewed the Humane Officer Report. Nanci answered questions on the report.

b. Humane Officer Per Diems:

Discussed the per diems. Presented the committee a report. They committee will review and ask any questions.

10. Sheriff's Department:

a. Correspondences:

Sheriff Becker thanked Coroner Brehm for his service and the working relationship he had with the Sheriff's Department.

b. Project Lifesaver:

Request was made to allow Sara McCormick to attend the Project Lifesaver conference out of state as the County won't incur cost.

Motion by Hamilton, second by Winch to allow Deputy McCormick to attend with no cost to the County. Motion carried unanimously.

c. Wood County Rescue:

The Committee reviewed the Wood County Rescue report.

d. Crime Stoppers:

The Committee reviewed the Crime Stoppers report.

e. K-9 Project:

The Committee reviewed the K-9 report.

f. April 2021 Claims:

The Committee reviewed the Sheriff's Department April 2021 claims. Chief Deputy Ellis answered questions on the claims.

g. Hiring Process:

Sheriff Becker stated that conditional offers have been made for open positions.

h.. Boat/ATV/UTV/Snowmobile Patrol:

The Committee reviewed the Boat/ATV/UTV/Snowmobile Patrol report.

i. Overtime:

The Committee reviewed the overtime reports.

j. Courthouse Security:

The Committee reviewed the Courthouse Security monthly report.

k. Jail Items

- i. Inmate Daily Population: Reviewed.
- ii. EMP: Reviewed
- iii. Safekeeper Housing Numbers: Reviewed
- iv. Kitchen Report: Reviewed
- v. Body Scanner: Reviewed
- vi. Jail programming report: Reviewed
- vii. Maintenance: Nothing to Report
- viii. Inmate Programs: Reviewed
- ix. Jail Study: Ad Hoc committee meets this Thursday the 13th.

11. April 2021 Claims: Communications, Emergency Management, Dispatch, Sheriff, Coroner, and Humane Officer:

Motion by Hamilton, second by Zurfluh to approve the April 2021 claims of all Public Safety Committee Departments. Motion carried unanimously.

12. Adjourn

Meeting adjourned at 10:02 a.m. by Chairman Feirer.

Minutes taken by Wood County Emergency Management

**PUBLIC SAFETY COMMITTEE
MEETING MINUTES**

DATE: Tuesday, May 18, 2021
TIME: 12:45 p.m.
LOCATION: Wood County Courthouse – Room 114
400 Market St.
Wisconsin Rapids, WI

PRESENT: Mike Feirer, Dennis Polach, Brad Hamilton, Bill Winch, Joe Zurfluh

OTHERS PRESENT: Lance Pliml, Bill Clendenning, Kim McGrath

The meeting was called to order by Chair Feirer at 12:45 p.m.

There were no public comments.

Motion by Hamilton, Second by Zurfluh to go into closed session at 12:46 p.m. pursuant to 19.85 (1)(c) and (e) Wis. Stats., to conduct interview(s) of candidate(s) for the Emergency Management Director position and to discuss qualifications of the candidate(s).

Roll call vote: Feirer: yes; Polach: yes; Hamilton: yes; Winch: yes; Zurfluh: yes. Motion carried.

Motion (Zurfluh/Hamilton) to return to open session at 3:55 p.m. Motion carried unanimously.

The chair declared the meeting adjourned at 3:56 p.m.

Minutes recorded and prepared by Kim McGrath. Minutes in draft form until approved at the next meeting.

**PUBLIC SAFETY COMMITTEE
MEETING MINUTES**

DATE: Friday, May 21, 2021
TIME: 10:00 a.m.
LOCATION: Wood County Courthouse – Room 115
400 Market St.
Wisconsin Rapids, WI

PRESENT: Mike Feirer, Dennis Polach, Bill Winch, Joe Zurfluh

EXCUSED: Brad Hamilton

OTHERS PRESENT: Lance Pliml, Kim McGrath

The meeting was called to order by Chair Feirer at 10:00 a.m.

There were no public comments.

Motion by Zurfluh, Second by Winch, to go into closed session at 10:01 a.m. pursuant to 19.85 (1)(c) and (e) Wis. Stats., to conduct interview(s) of candidate(s) for the Emergency Management Director position and to discuss qualifications of the candidate(s).

Roll call vote: Feirer: yes; Polach: yes; Winch: yes; Zurfluh: yes. Motion carried.

Motion (Polach/Winch) to return to open session at 11:06 a.m. Motion carried unanimously.

The chair declared the meeting adjourned at 11:07 a.m.

Minutes recorded and prepared by Kim McGrath. Minutes in draft form until approved at the next meeting.



Wood County

WISCONSIN

OFFICE OF CORONER

SCOTT D. BREHM

DATE: May 1, 2021
TO: Wood County Public Safety Committee
FROM: Scott D. Brehm, Wood County Coroner
SUBJECT: Monthly Activity Report

The following is a list of services rendered by the Wood County Coroner's Office for April 2021:

Deaths in Wood County.....	85
Calls for Service.....	67
Sudden/Suspicious Deaths and Falls.....	52
Traffic Fatalities.....	0
Suicides.....	1
Drownings.....	0
Fire Fatalities.....	1
Homicides.....	0
Suspected Overdoses.....	0
Death Certificates Signed.....	22
Cremation Permits Signed.....	52
Autopsies Performed.....	0
Disinterments.....	0

Remarks:

Respectfully Submitted,

Scott D. Brehm
Wood County Coroner

Department Head Humane Officer
Nanci Olson
April 18th – May 1st 2021

4-18; Reports

4-18; GR1092 Follow up regarding proper quarantining of a dog. 18

4-19; WR6499 The owner of a Boxer type dog asked a neighbor's child to help her get her loose dog back in her yard @ the Thousand Oaks Mobile Home Park. As the child approached the dog, the dog bit him on his backside. 20

4-19,20; WR6552 A Yorkie that recently had puppies bit the owner's mother @ 100 block of 18th Street North, WR. The victim went to visit the puppies and may have got closer to the dogs than the Yorkie mom felt comfortable with as she bit both of the victim's legs. 18,18

4-20,30; WR6514 I was asked by a Wisconsin Rapids PD to do a welfare check on an alligator at the local Pet Store. Concerns that I found include the alligator not having enough room in the current aquarium to move around. Also there was no land area for the alligator to emerge from the water. I requested the owner correct the areas of concern and I will be doing 'follow-ups' until this is rectified. 14,14

4-20; GR1135 The family cat bit a child's face @ 3000 block of Eagle Road. 0

4-21; GR1144 The owner was walking his two dogs on his property @ 4000 block of Plover Road when his dogs noticed a worker spraying weeds. The dogs ran up to the person and one of the dogs, an Aussie Doodle, ripped the victims pants and bit his leg. 18

4-22; WC4233 Crime Stoppers Complaint regarding the welfare of a pitbull @ 3717 State Highway 54 West Port Edwards. Periodic rechecks are needed in this case so I will follow up and see if they have improved the living conditions. 12

4-23,26; WC5688 Open case with welfare of a horse. 10,10

4-24; WC5732 A child was bit on his hand by an American Bulldog @ 10800 block of Trophy Lane, Marshfield. The dog was chained up, the child ran past the dog and the dog bit at him. 78

4-26,30; WR6860 Suspected mistreatment with a puppy being kicked by his owner @ 3000 block of Franklin Street WR. Open Case. 16,16

4-27; WR7033 A dog bite that happened a day earlier was reported today by Aspius Clinic when the victim went in for treatment of a bite to her left leg from American Terrier, the bite happened @ 1200 Huntington Ave. 16

4-28,29; NPD778 The victim of a dog bite was bit when she pet her neighbor's Rottweiler which was being walked on a leash. The victim has pet the dog in the past with no issue. The victim was bit on her right hand @ 911 West 3rd Street, Nekoosa. The bite happened two days prior to her seeking medical care, which is when the bite was first reported by Aspirus. The victim did not know the name of the dog's owner, nor which apartment they live in. I was able to establish the location of the dog. 16,16

4-29; WR7144 The owner of a Siberian Husky was bit when she tried taking a plate away from her dog @ 3000 block of Gaynor Ave. WR. 20

5-1; WR7307 A victim was scratched and bit on her right hand by a 2 year old cat that lives in the same household that she lives @ 1000 block of 11th Street South, WR. Initially she would not state the location or owner of the dog. 16

Due to the nature of many of the complaints I do have to go into homes including mobile homes, outbuildings such as garages, sheds and barns with the suspects; so I am not always able to social distance. As required I purchase safety masks such as disposable paper masks to wear in an attempt to try and protect myself from airborne pathogens.

Department Head Humane Officer
Nanci Olson
April 4th - 17th 2021

4-4; Reports

4-5,15; WR5307 Follow up with a local Pet Shop regarding sanitation concerns. Open Case. 12,12

4-5; WR5659 The owner if a pug mix was bit on April 4th and was reported to Dispatch today by Aspirus Clinic. She was bit on her fingers on both hands @ 1300 block of Apricot Street by her 12 year old dog that she feels has dementia as he has been biting for no reason. The owners may put the dog down after the quarantine process. 16

4-5,7; PPD426 Victim was treated for a dog bite, she refused to discuss where the dog lives. The victim who lives in Marshfield states the dog lives in Pittsville & is current with rabies shots, she would not state anymore information, nor listen to how the quarantine process works in case she had misconceptions or concerns. 78,78

4-6; WC4720 A child was bit on the left arm by a dog. The father took the child to the ER and felt that the medical caregivers were not going to do anything for the child so the father took the child and left the ER. I tried making contact with the family to learn the whereabouts of the dog that bit the child. The father refused to discuss this with me. 86

4-7; WC3946 Follow up on Order of Abatement. 16

4-8; WR5884 A mother stated her daughter was bit by the neighbor's dog @ 500 block of Chase Street. 'GIA' a pitbull adopted out of Wausau was a rescue from Texas. The dog's leash broke off the tie-out and the loose dog nipped the child's ankles as she and her mother were walking to school. The owner will be buying a chain for the dog and will tie the dog in the backyard from now on. No mileage recorded as I proceeded on to another case immediately after leaving this one. 0

4-8,9; WC4818 Victim was bit by a mixed breed dog on the back of her left thigh @ 11000 block of Stadt Road. 76,76

4-10; WC4847 Under investigation, Open Case. 88

4-10,14; WC4233 Crime Stoppers Complaint regarding the welfare of a pitbull @ 3717 State Highway 54 West Port Edwards. This is a follow up on this home's sanitation and hoarding concerns. The owners are to be following the sheet I drew up regarding 'Standards of Care' for the dog. Periodic rechecks are needed in this case so I will follow up and see if they have improved the living conditions. 12,12

4-12; Public Safety Meeting 16

4-13; WC19342 Order of Abatement follow up. 60

4-16; GR1092 Victim of a dog bite @ 2600 block of Baltic Drive had reached over the neighbor's dog fence to pet their dog when she was bit on her right hand by a Boarder Collie Shepherd mix 9 month old puppy. 18

Due to the nature of many of the complaints I do have to go into homes including mobile homes, outbuildings such as garages, sheds and barns with the suspects; so I am not always able to social distance. As required I purchase safety masks such as disposable paper masks to wear in an attempt to try and protect myself from airborne pathogens.

EMPLOYEE NAME: Nanci Olson

Monthly Time Report

DEPARTMENT: Wood County Humane Officer

4/4/2021 THROUGH 4/17/2021

APPROVED BY: Public Safety Committee

Date	Incident #	Per Diem	Mileage	Start Time	End Time	Total Hours	Description
04/04/21		\$50.00	0	4p	8p	4.00	Reports
04/05/21	WR5307	\$50.00	12	9a	11a	2.00	Abatement Order
04/15/21	WR5307	\$50.00	12	2p	4p	2.00	Abatement Order
04/05/21	WR5659	\$50.00	16	12:30p	2p	1.50	Dog Bite
04/05/21	PPD426	\$50.00	78	2:30p	6p	2.50	Dog Bite
04/07/21	PPD426	\$50.00	78	8a	11a	3.00	Dog Bite
04/06/21	WC4720	\$50.00	86	9a	12p	3.00	Dog Bite
04/07/21	WC3946	\$50.00	16	2p	4p	2.00	Abatement Order
04/08/21	WR5884	\$50.00	0	9a	11a	2.00	Dog Bite
04/08/21	WC4818	\$50.00	76	11a	1p	2.00	Dog Bite
04/09/21	WC4818	\$50.00	76	9a	11a	3.00	Dog Bite
04/10/21	WC4847	\$50.00	88	9a	12p	3.00	Open Case
04/10/21	WC4233	\$50.00	12	3p	5p	2.00	Welfare Sanitation
04/14/21	WC4233	\$50.00	12	1p	3p	2.00	Welfare Sanitation
04/12/21		\$50.00	16	8:30a	10a	1.50	Public Safety Meeting
04/13/21	WC19342	\$50.00	60	10a	1p	3.00	Abatement Order
04/16/21	GR1092	\$50.00	18	1p	3p	2.00	Dog Bite
TOTAL		\$850.00	656			40.50	\$367.36

(Mileage Check)

Per Diem: 101-3901-54129-000-101

Mileage: 101-3901-54129-000-331

TIME CARD

COUNTY OF WOOD

EMPLOYEE NAME: Nanci Olson

Monthly Time Report

DEPARTMENT: Wood County Humane Officer

4/18/2021 THROUGH 5/1/2021

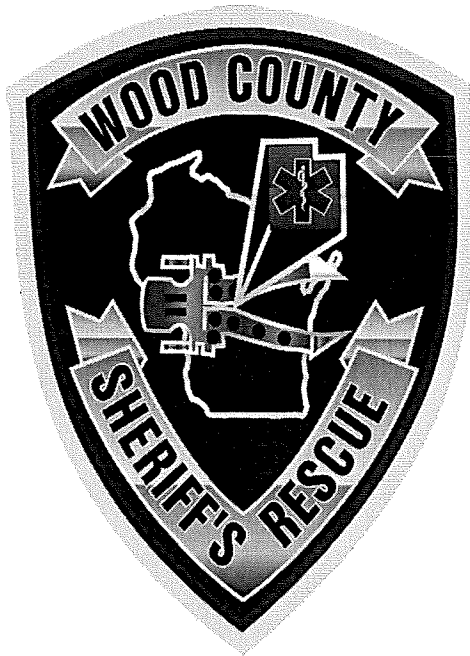
APPROVED BY: Public Safety Committee

Date	Incident #	Per Diem	Mileage	Start Time	End Time	Total Hours	Description
04/18/21		\$50.00	0	5p	9p	4.00	Reports
04/18/21	GR1092	\$50.00	18	9a	11a	2.00	Quarantine
04/19/21	WR6499	\$50.00	20	9a	12p	3.00	Dog Bite
04/19/21	WR6552	\$50.00	18	2p	4p	2.00	Dog Bite
04/20/21	WR6552	\$50.00	18	4p	7p	3.00	Dog Bite
04/20/21	WR6514	\$50.00	14	9a	12p	3.00	Alligator check
04/30/21	WR6514	\$50.00	14	1p	4p	3.00	Alligator check
04/20/21	GR1135	\$50.00	0	1p	4p	3.00	Cat Bite
04/21/21	GR1144	\$50.00	18	12p	3p	3.00	Dog Bite
04/22/21	WC4233	\$50.00	12	1p	4p	3.00	Mistreatment
04/23/21	WC5688	\$50.00	10	9a	11a	3.00	Mistreatment
04/26/21	WC5688	\$50.00	10	8a	9a	1.00	Mistreatment
04/24/21	WC5732	\$50.00	78	9a	12p	3.00	Dog Bite
04/26/21	WR6860	\$50.00	16	1p	3p	2.00	Mistreatment
04/30/21	WR6860	\$50.00	16	8a	10a	2.00	Mistreatment
04/27/21	WR7033	\$50.00	16	12p	3p	3.00	Dog Bite
04/28/21	NPD778	\$50.00	16	2p	5p	3.00	Dog Bite
04/29/21	NPD778	\$50.00	16	1p	3p	2.00	Dog Bite
04/29/21	WR7144	\$50.00	20	8a	11a	3.00	Dog Bite
05/01/21	WR7307	\$50.00	16	3p	56p	3.00	Cat Bite
TOTAL		\$1,000.00	346			54.00	\$193.76

(Mileage Check)

Per Diem: 101-3901-54129-000-101

Mileage: 101-3901-54129-000-331



April Monthly Report

Wood County Sheriff's Rescue

Submitted by: Ann Burger, WCSR Secretary

April Training Descriptions

Date	Type	Description
6-Apr	Business Meeting	April Business Meeting
13-Apr	Work Night	Reviewed 3 point rope system for easy door opening with all members.
20-Apr	Work Night	Installed new lock box on R3. Some members had CPR class.
27-Apr	Other	LZ training with LifeLink III. Unable to land helicopter due to weather (will reschedule).

Call #	23	24	25		
Date	4/3/2021	4/23/2021	4/24/2021		
Time	9:13	17:15	0:33		
Day of Week	Saturday	Friday	Saturday		
Township	Grand Rapids	Saratoga	Seneca		
Location	GRAND RAPIDS LIONS CLUB	1117 STH 73 S	BRONSON RD & GEORGE RD		
Call Type	Other	10-50 w/ Injuries	10-50 w/ Unknown Injuries		
Medical/ Extrication	No	No	No		
Ambulance		WRFD	UEMR		
EMR		Saratoga	Port Edwards		
Fire		Nekoosa	Port Edwards		
Tools/ Equipment Used		Traffic cones			
Notes					

Date	4/3/2021				
Day of Week	Saturday				
Event	Grand Rapids Easter Egg Hunt				
Host	GRVFD				
Location	GRAND RAPIDS LIONS CLUB				
Vehicle Used	R3, R5				
Tools/ Equipment Used	None				
Event Description	Stand by at drive through Easter egg event				



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

May 4, 2021

MEMORANDUM FOR Sheriff Becker; Public Safety Committee

SUBJECT: Monthly Crime Stoppers Report – April 2021

For the month of April, the Crime Stoppers program received 33 tips that were forwarded to the appropriate agencies for follow-up, as reported by P3.

The monthly board meeting was held on April 13, 2021. The next regularly scheduled meeting will be on May 18, 2021 at 6:30 P.M.

Respectfully Submitted

Joseph M. Zurfluh
Investigative Lieutenant
Wood County Sheriff's Department



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

April K9 Report

	TRAINING HOURS	USEAGE/ DEPLOYMENTS	DEMO/ COMMUNITY
K9 Sig	8	2	0
K9 Ace	4	5	0
K9 Timo	10	4	
K9 Rosco	9	3	

TRAINING (MONTHLY) –

TRAINING (INDIVIDUAL) – Deputy B. Christianson and Ace trained 4 hours this month while on-duty. Areas they trained during these exercises were narcotics, apprehension and high risk traffic stops. K9 Timo and Dep. Arendt trained a total of 2 hours while on duty and K9 Rosco and Dep. Beathard trained for one hour while on duty. No issues were reported.

USEAGE – K9 Sig was deployed twice and also took part in WRPD's interdiction. K9 Ace was deployed 5 times during the month of April. Three of these deployments resulted in marijuana being located in the vehicle. K9 Ace also assisted with a interior sniff of Lincoln High School in Wisconsin Rapids. K9 Timo was deployed 4 times and k9 Rosco was deployed 3 times resulting in numerous drug related arrests.

DEMO/COMMUNITY – None

ADDITIONAL INFORMATION – K9 Rosco and Deputy Beathard returned from training and the K9 Program has 4 working dogs - One on each patrol shift.

Respectfully,

Charles Hoogesteger
Operations Captain



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Department of Natural Resources Patrols

APRIL 2021

ATV

- No activity

BOAT

- No activity

SNOWMOBILE

- No activity

Submitted by

Charlie Hoogesteger

OVERTIME BREAKDOWN 2021 (HRS.)							2021
MONTH	FUNERAL LEAVE	FILL IN OT	FMLA	SICK LEAVE	TRAINING	TOTAL	COVID Sick Replacement
January	0.00	0.00	0.00	124.00	120.00	244.00	
February	0.00	12.00	0.00	82.00	168.00	262.00	
March	24.00	8.00	0.00	154.00	360.00	546.00	
April	72.00	20.00	24.00	150.00	0.00	266.00	
May	0.00	0.00	0.00	0.00	0.00	0.00	
June	0.00	0.00	0.00	0.00	0.00	0.00	
July	0.00	0.00	0.00	0.00	0.00	0.00	
August	0.00	0.00	0.00	0.00	0.00	0.00	
September	0.00	0.00	0.00	0.00	0.00	0.00	
October	0.00	0.00	0.00	0.00	0.00	0.00	
November	0.00	0.00	0.00	0.00	0.00	0.00	
December	0.00	0.00	0.00	0.00	0.00	0.00	
TOTALS	96.00	40.00	24.00	510.00	648.00	1318.00	0



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Operations Overtime/Comp Time Totals

APRIL 2021

Patrol

Overtime hours: 47.5

Comp time hours: 310.01

Holiday Pay hours: 72

Holiday Comp hours: 48

Investigations

Overtime hours: 0

Comp time hours: 71.25

Security Services

Overtime hours: 11.25

Comp time hours: 18.5

Submitted By: Charles Hoogesteger – Operations Captain



Wood County

WISCONSIN

SHERIFF'S
DEPARTMENT

Shawn Becker
SHERIFF

Public Safety Committee Meeting

Security Services April 2021 Report

For the month of April 2021, the total number of prohibited items prevented from entering the Courthouse are:

Guns -	0
Knives -	96
O.C. -	4
Misc. Items -	6

The miscellaneous items that were located for the month were an empty holsters, a handgun magazine, a window punch, two skateboards and a 40 ounce beer.

Security Services helped a male subject that was in crisis. He came into the building and was visibly upset. He continually said that he needed help and wanted to talk to us. Security Services stayed with him and contacted people for him to talk with. Road deputies eventually transported him to the hospital to talk with a doctor.

Security Services screened 6,840 people entering the courthouse for the month. We handed out 153 masks to individuals coming into the courthouse for court. Security Services also had 45 security requests from different departments within the Courthouse.

Throughout the day, Security Services patrols the exterior grounds of the building as well as the interior. For the month of April, Security Services located several knives and razor blades outside the courthouse along with a wallet that was successfully returned to the owner.

During the Month of March, I did utilize part-time employees for 96 hours to fill employee shortage hours.

Report submitted by: Lieutenant Bryan D. Peterson

WOOD COUNTY JAIL

January - June 2021

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	191	94	37	181	87	38	195	92	36	203	92	42	200	89	52	0	0	0
2	190	93	36	179	87	39	198	92	37	206	90	44	199	89	52			
3	192	93	36	179	86	38	196	92	37	206	90	44	198	89	52			
4	187	93	36	176	90	38	198	89	38	203	89	42	196	89	53			
5	186	93	34	173	90	37	193	86	37	205	89	43						
6	186	92	38	174	88	37	194	88	39	206	89	44						
7	189	95	40	176	88	38	194	88	37	204	86	45						
8	189	95	40	178	88	37	193	88	36	206	89	47						
9	188	94	42	176	87	34	192	88	36	204	88	46						
10	187	94	41	180	86	33	192	86	36	207	88	51						
11	189	94	41	180	90	33	197	85	37	207	88	51						
12	189	93	44	182	88	37	199	90	40	209	88	51						
13	194	92	45	184	87	37	202	89	39	209	87	52						
14	192	91	45	182	87	37	201	89	38	207	85	52						
15	194	91	45	182	87	37	200	89	38	204	84	49						
16	192	99	45	186	86	36	194	83	39	208	84	49						
17	190	99	45	189	88	35	193	82	40	212	89	53						
18	189	98	45	180	86	34	193	82	41	214	89	52						
19	189	92	45	182	85	34	197	89	42	216	89	52						
20	192	91	45	182	89	34	198	87	42	204	88	53						
21	190	91	42	183	89	34	202	87	42	202	88	52						
22	188	89	41	182	89	34	204	87	41	207	88	52						
23	189	89	41	184	88	34	201	86	42	209	92	53						
24	188	89	40	188	88	34	203	86	45	210	91	53						
25	188	89	39	189	93	34	201	90	45	209	91	52						
26	184	85	38	190	93	32	205	93	45	211	91	52						
27	184	85	40	194	92	36	206	93	45	208	90	54						
28	184	90	39	194	92	36	204	93	45	211	88	55						
29	183	87	40				204	93	44	210	93	56						
30	182	87	40				203	93	42	202	85	56						
31	181	87	39				208	93	42									
WCIJail	188.26			182.32			198.71			207.30			198.25			0.00		
Shipped	91.74			88.36			88.65			88.60			89.00			0.00		
EMP	40.77			35.61			40.10			49.90			52.25			0.00		
Avg Length of Stay (Days)	29.00			0.00			0.00			58.00			0.00			0.00		

WOOD COUNTY JAIL

July - December 2021

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	July			August			September			October			November			December		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2																		
3																		
4																		
5																		
6																		
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26																		
27																		
28																		
29																		
30																		
31																		
WCIJail	0.00			0.00			0.00			0.00			0.00			0.00		
Shipped	0.00			0.00			0.00			0.00			0.00			0.00		
EMP	0.00			0.00			0.00			0.00			0.00			0.00		
Avg Length of Stay (Days)	0.00			0.00			0.00			0.00			0.00			0.00		

2021 Yearly Averages

Total	194.97
Safekeeper	89.27
EMP	43.73
LENGTH of STAY	43.50

SK Total

WP 75
AD 15
SK 90

Color indicates low population	173	02/05/21
Color indicates high population	216	04/19/21

WOOD COUNTY JAIL & SAFE KEEPER
January - June 2021

DAILY POPULATION BREAK DOWN BY LOCATION

Day	January			February			March			April			May			June		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	60	79	15	56	72	15	67	77	15	69	77	15	59	74	15	0	0	0
2	61	78	15	53	72	15	69	77	15	72	75	15	58	74	15			
3	63	78	15	55	71	15	67	77	15	72	75	15	57	74	15			
4	58	78	15	48	75	15	70	74	15	72	75	14	54	74	15			
5	59	78	15	46	75	15	70	71	15	73	75	14						
6	56	77	15	49	73	15	67	73	15	73	74	15						
7	54	80	15	50	73	15	69	73	15	73	71	15						
8	54	80	15	53	73	15	69	73	15	70	74	15						
9	52	79	15	55	72	15	68	73	15	70	73	15						
10	52	79	15	61	71	15	70	71	15	68	73	15						
11	54	79	15	57	75	15	75	70	15	68	73	15						
12	52	78	15	57	73	15	69	75	15	70	73	15						
13	57	77	15	60	72	15	74	74	15	70	72	15						
14	56	76	15	58	72	15	74	74	15	70	70	15						
15	58	76	15	58	72	15	73	74	15	71	69	15						
16	48	84	15	64	71	15	72	68	15	75	69	15						
17	46	84	15	66	73	15	71	68	14	70	74	15						
18	46	83	15	60	71	15	70	68	14	73	74	15						
19	52	77	15	63	70	15	66	74	15	75	74	15						
20	56	76	15	60	74	15	69	72	15	67	74	14						
21	57	76	15	60	74	15	73	72	15	62	73	15						
22	58	74	15	59	74	15	76	72	15	67	73	15						
23	59	74	15	62	73	15	73	71	15	64	77	15						
24	59	74	15	66	73	15	72	71	15	66	76	15						
25	60	74	15	62	78	15	66	75	15	66	76	15						
26	61	70	15	65	78	15	67	78	15	68	76	15						
27	59	70	15	66	77	15	68	78	15	64	75	15						
28	55	75	15	66	77	15	66	78	15	68	73	15						
29	56	72	15				67	78	15	61	78	15						
30	55	72	15				68	78	15	61	70	15						
31	55	72	15				73	78	15									
WOOD	55.74			58.39			69.94			68.93			57.00			0.00		
WPSO	76.74			73.36			73.71			73.70			74.00			0.00		
ADSO	15.00			15.00			14.94			14.90			15.00			0.00		
TOTAL	188.26			182.32			198.71			207.30			198.25			0.00		

MONTH	High	Low
January	63	46
February	66	46
March	76	66
April	75	61
May	0	0
June	0	0

WOOD COUNTY JAIL & SAFE KEEPER
July - December 2021

DAILY POPULATION BREAK DOWN BY LOCATION

Day	July			August			September			October			November			December		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2																		
3																		
4																		
5																		
6																		
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27																		
28																		
29																		
30																		
31																		
WOOD	0.00			0.00			0.00			0.00			0.00			0.00		
WPSO	0.00			0.00			0.00			0.00			0.00			0.00		
ADSO	0.00			0.00			0.00			0.00			0.00			0.00		
TOTAL	0.00			0.00			0.00			0.00			0.00			0.00		

2021 Safe Keeper Averages		
WOOD Co Jail	62.00	108
WAUPACA Co	74.30	75
ADAMS Co	14.97	15
Total Population	194.97	198

MONTH	High	Low
July	0	0
August	0	0
September	0	0
October	0	0
November	0	0
December	0	0

SAFE KEEPER DIFFERENCE 2021

MONTH	BED DAYS	WOOD CTY COSTS \$31.13/DAY	OUT OF COUNTY Including Wages/mileage \$44.08/DAY	DIFFERENCE	YTD TOTAL AMOUNT	2020 TOTAL AMOUNT
January	2844	\$88,533.72	\$125,363.52	\$36,829.80	\$36,829.80	\$39,549.30
February	2474	\$77,015.62	\$109,053.92	\$32,038.30	\$68,868.10	\$36,544.90
March	2748	\$85,545.24	\$121,131.84	\$35,586.60	\$104,454.70	\$37,270.10
April	2658	\$82,743.54	\$117,164.64	\$34,421.10	\$138,875.80	\$28,269.85
May	356	\$11,082.28	\$15,692.48	\$4,610.20	\$143,486.00	\$26,340.30
June	0	\$0.00	\$0.00	\$0.00	\$143,486.00	\$26,340.30
July	0	\$0.00	\$0.00	\$0.00	\$143,486.00	\$29,526.00
August	0	\$0.00	\$0.00	\$0.00	\$143,486.00	\$27,790.70
September	0	\$0.00	\$0.00	\$0.00	\$143,486.00	\$33,216.75
October	0	\$0.00	\$0.00	\$0.00	\$143,486.00	\$0.00
November	0	\$0.00	\$0.00	\$0.00	\$143,486.00	\$0.00
December	0	\$0.00	\$0.00	\$0.00	\$143,486.00	\$0.00
TOTAL	11080	\$344,920.40	\$488,406.40	\$143,486.00		\$284,848.20

\$31.13
\$44.08

Electronic Monitoring 2021 Monthly Savings vs. Out of County Housing

Month	Monthly Average	Monthly Savings	YTD 2021 Total Amount	2020 Total Amount
January	40.77	\$37,031.39	\$37,031.39	\$39,293.06
February	35.61	\$29,214.44	\$66,245.84	\$70,295.97
March	40.10	\$36,422.83	\$102,668.67	\$115,447.57
April	49.90	\$43,862.10	\$146,530.77	\$175,773.34
May	0	\$0.00	\$146,530.77	\$237,328.83
June	0	\$0.00	\$146,530.77	\$287,256.03
July	0	\$0.00	\$146,530.77	\$335,014.44
August	0	\$0.00	\$146,530.77	\$384,970.94
September	0	\$0.00	\$146,530.77	\$384,970.94
October	0	\$0.00	\$146,530.77	\$384,970.94
November	0	\$0.00	\$146,530.77	\$384,970.94
December	0	\$0.00	\$146,530.77	\$384,970.94
TOTAL	13.87	\$146,530.77	\$146,530.77	\$384,970.94

EMP Monthly Average x number of days in month = bed days

Bed Days x \$29.30 = Monthly Savings



SAFE KEEPER HOUSING

2021

MONTH	Other Facility	Other Facility	ADAMS	WAUPACA	MONTH TOTAL	2021 YTD TOTAL	2020 YTD TOTAL
JANUARY	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$98,400.00	\$109,250.00
FEBRUARY	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$196,800.00	\$218,500.00
MARCH	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$295,200.00	\$327,750.00
APRIL	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$393,600.00	\$437,000.00
MAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$393,600.00	\$546,250.00
JUNE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$393,600.00	\$655,500.00
JULY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$393,600.00	\$753,900.00
AUGUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$393,600.00	\$852,300.00
SEPTEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$393,600.00	\$950,700.00
OCTOBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$393,600.00	\$1,049,100.00
NOVEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$393,600.00	\$1,147,500.00
DECEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$393,600.00	\$1,245,900.00
TOTALS	\$0.00	\$0.00	\$65,100.00	\$328,500.00	\$393,600.00		\$1,245,900.00

2021 is a 90 average

Waupaca \$36.00 per bed day (75)

Adams \$35.00 per bed day (15)

Wood County Sheriff's Department Kitchen Report 2021						
MONTH	Breakfast	Lunch	Dinner	Special	Total meals	Food Cost plus Labor
January	2336	2178	2191	0	6705	\$22,180.15
February	1868	1781	1770	0	5419	\$17,883.04
March	2244	2133	2164	0	6541	\$19,084.32
April	2763	2620	2667	0	8050	\$24,182.19
May	0	0	0	0	0	\$0.00
June	0	0	0	0	0	\$0.00
July	0	0	0	0	0	\$0.00
August	0	0	0	0	0	\$0.00
September	0	0	0	0	0	\$0.00
October	0	0	0	0	0	\$0.00
November	0	0	0	0	0	\$0.00
December	0	0	0	0	0	\$0.00
TOTAL	9211	8712	8792	0	26715	\$83,329.70

Cost per meal **\$3.12**

Cost per day **\$9.36**

Wood County Jail Kitchen Expenses					
	2013	2014	2015	2016	2017
Food & Labor	\$335,733.47	\$312,317.25	\$285,692.96	\$275,088.44	\$289,481.66
Number of Meals	103,993	86,637	77,044	88,993	118,016
Cost per Meal	\$3.23	\$3.60	\$3.71	\$3.09	\$2.45
Cost per Day	\$9.69	\$10.81	\$11.12	\$9.27	\$7.36
	2018	2019	2020	2021	2022
Food & Labor	\$262,016.71	\$262,906.02	\$233,270.65	\$83,329.70	\$0.00
Number of Meals	122,668	111,439	81,970	26,715	0
Cost per Meal	\$2.14	\$2.36	\$2.85	\$3.12	#DIV/0!
Cost per Day	\$6.41	\$7.08	\$8.54	\$9.36	#DIV/0!
	2023	2024	2025	2026	2027
Food & Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Number of Meals	0	0	0	0	0
Cost per Meal	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

WOOD COUNTY SHERIFF'S DEPARTMENT
JAIL DIVISION
TEK84 INTERCEPT BODY SCANNER 2021

MONTH	FOUND ITEMS Male or Female		CONTRABAND FOUND INTERNAL EXTERNAL		DRUGS MALE or FEMALE		TOTAL SCANNED MALE FEMALE		Monthly Total
JANUARY	0	0	0	0	0	0	46	21	67
FEBRUARY	0	0	0	0	0	0	74	21	95
MARCH	0	0	0	0	0	0	100	24	124
APRIL	0	1	1	0	0	0	55	22	77
MAY	0	0	0	0	0	0	0	0	0
JUNE	0	0	0	0	0	0	0	0	0
JULY	0	0	0	0	0	0	0	0	0
AUGUST	0	0	0	0	0	0	0	0	0
SEPTEMBER	0	0	0	0	0	0	0	0	0
OCTOBER	0	0	0	0	0	0	0	0	0
NOVEMBER	0	0	0	0	0	0	0	0	0
DECEMBER	0	0	0	0	0	0	0	0	0
TOTALS	0	1	1	0	0	0	275	88	

TOTAL SCANNED

363

Evidence for the Importance of Jail Programming

Compiled by Sarah Salewski; Discharge Planner & Case Manager, Wood County

What is recidivism?

Recidivism is often defined as the rearrest, reconviction, and/or incarceration of a person who was previously incarcerated within a given time frame. While recidivism definitions vary across studies, they all indicate some further interaction with the criminal justice system following release from incarceration at one of a variety of touch-points^{1,2}. With respect to recidivism, research indicates that

- Punishment by itself will not change criminal behavior.
- The longer the period of incarceration, the higher the risk of recidivism.
- Punishment alone produces at best short-term compliance and without additional services can actually negatively, impact criminogenic needs and increase risk of recidivism.
- Appropriately targeted jail programming can reduce risk of recidivism^{3,4}.

Who should we target? Studies show that the benefits of jail-based programming are greatest for those with higher risk of recidivism and higher levels of need. As such, limited resources are best utilized to implement programming for those with the highest level of need. Risk and needs should be determined using a validated screening and/or assessment tool such as the proxy risk score and/or COMPAS. These tools help to identify specific criminogenic needs of each individual and risk of recidivism following release³.

What needs should we focus on? Criminogenic needs are significantly associated with recidivism risk and often contribute to initial incarceration. Reports suggest that addressing criminogenic needs through jail programming can reduce recidivism by as much as 30%⁴. Individuals who participate in programming designed to address identified criminogenic needs factors will have a reduced risk of recidivism. Dynamic criminogenic needs, or those that can be changed, and the type of programming that can address those needs in the jail setting are described in the table below.

Interventions Based on Identified Criminogenic Needs	
Criminogenic Needs	Appropriate Programmatic Interventions
Anti-social cognition	Cognitive behavioral therapy programs impacting mental health and resiliency
Anti-social companions/peers	Cognitive behavioral therapy programs and referrals to mentoring services such as peer supports, AA, and NA
Anti-social personality / temperament (poor problem solving, impulsivity, emotional regulation)	Cognitive behavioral therapy programs, skill building workshops, and exercises to improve self-understanding and coping skills
Family and/or marital stressors – poor family and/or marital relationships	Domestic violence programming, parenting models, healthy relationships, and referrals to counseling
Substance use	Peer mentorship (recovery coaches, peer specialists), cognitive behavioral therapy
Low engagement with employment	Vocational services / training
Low engagement with school / education	Education services / training
Lack of prosocial leisure and/or recreational activities	Rewarding pro-social behaviors, recreational time

Federal Reform for Programming. Federal reforms, including the most recent, “Roadmap to Reentry: Recidivism through Reentry Reforms at the Federal Bureau of Prisons,” call for five basic principles to be met. One such principle states, “While incarcerated, each [person who is incarcerated] should be provided education, employment training, life skills, substance [use and/or] mental health [treatment and recovery support services], and other programs that target their criminogenic needs and maximize their likelihood of success upon release”⁵. This recommendation is based on a body of evidence indicating that such programming can significantly reduce recidivism risk, as summarized below.

MENTAL HEALTH / COGNITIVE BEHAVIORAL TREATMENT RESEARCH

Cognitive behavioral therapy (CBT) programs generally address the link between dysfunctional thought processes and harmful behaviors through timely reinforcement, role-playing, and skill-building exercises. These programs seek to improve decision-making and problem-solving skills, and to teach individuals how to manage various forms of outside stimuli.

The results of several meta-analyses suggest that CBT-based programs represent one of the most effective tools for reducing recidivism. Reductions in recidivism risk of 20 – 30% have been reported with the greatest reductions found for programs that targeted higher risk offenders, had high quality treatment implementation, and included psycho-education and interpersonal problem solving. CBT-based programming is also cost-effective with an estimated return on investment of \$24.72 for every dollar spent on CBT-based programs. Examples of CBT programs used successfully in correctional settings include Thinking for a Change (TFAC), Moral Reconation Therapy (MRT), and Reasoning & Rehabilitation (R&R)^{6,7,10}.

*Local Jail Data: Mental Health**

- 37% of individuals surveyed in the last four months stated they have wanted treatment for mental health concerns, but have been unable to get or find treatment
- 39% of individuals surveyed in the last four months stated they have never received treatment for mental health concerns

SUBSTANCE USE TREATMENT RESEARCH

For many people leaving jail and returning to their communities, substance use is closely related to difficulties with housing, employment, and mental health. In a meta-analysis of 66 studies examining recidivism following participation in an incarceration-based substance use treatment program, Mitchell *et al.* found a 63% decrease in the odds of re-offending among those who participated in treatment independent of program basis.ⁱ More recent research found CBT-based, therapeutic centers (TCs, e.g., pod-like programs), and drug court programs to be especially effective. Incarceration-based substance use treatment programs are also cost-effective, with an estimated return on investment of \$31.34 for outpatient/non-intensive treatment⁷.

Three Bridges Recovery, a local non-profit recovery coaching service, supported implementation of substance use recovery pods in the Wood County Jail. For those who have graduated from the SMART Recovery program delivered in the substance use recovery pod, all have remained in contact with Three Bridges Recovery and have remained sober and in recovery since release. None have returned to the Wood County Jail.

*Local Jail Data: Substance Use**

- 64% of individuals stated substance use (drugs/alcohol) influenced their current incarceration.
- 48% have never received treatment for drugs or alcohol use (inpatient or outpatient). 43% have wanted treatment for drug or alcohol use, but have been unable to get or find treatment.

EDUCATION / VOCATIONAL EDUCATION RESEARCH

Studies show that educational programming, including GED and vocational skills training, reduces recidivism. A meta-analysis of existing research suggests that participation in any kind of educational programming during incarceration reduced the odds of recidivism by 43% and that participating in GED/high school education programs while incarcerated yielded a 30% decrease in recidivism. Further, participating in educational programming during incarceration increased the odds of post-release employment by 13%⁹.

The estimated return on investment for every dollar spent on incarceration-based general education is \$19.62 and \$13.21 for vocational education⁷.

*Local Jail Data: Education**

- 20% of the respondents to a random jail survey state they do not have their GED or high school diploma.
- 50% of the respondents said their highest levels of education is a high school diploma or GED.
- 24% report some college courses but no completion.
- 0% reported completed a two year program.
- 6% reported completing a four year program.

*Local Jail Data: Employment**

- 36% report having employment to go back to
- 45% report no source of income

CURRENT JAIL PROGRAMMING

Current jail programming is limited due to:

- Lack of available space – only one library room.
- Inconsistent availability of space due to competing demands (Probation & Parole, Attorneys, Public Defenders).
- Limited duration and dosage of programming due to ability to only run one class at a time; programming cannot currently run concurrently with multiple groups and/or programs at one time.
- Current space is labor intensive for corrections staff responsible for moving individuals from cell blocks to programming and back – a new facility would allow individuals to self-transport to adjoining programming space.

Programming interventions meant to target individuals at high risk for recidivism with multiple criminogenic needs are not currently taking place and will be difficult to provide due to the reasons listed above.

Programming will be an essential component of efforts to reduce recidivism, increase community safety, and reduce costs to the community over the long-term.

**Local jail data are from surveys completed by randomly selected individuals in the Wood County Jail on an ongoing basis since December 2020. Data for this document were pulled on 4-23-2021 and represent 89 completed surveys.*

Sources

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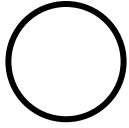
AVERAGE LENGTH OF STAY FOR PRISONERS RELEASED AT WOOD COUNTY FOR APRIL 2017 - 2021

APRIL 2021 COVID-19			APRIL 2020 COVID-19			APRIL 2019			APRIL 2018			APRIL 2017		
DAYS IN JAIL	NUMBER OF INDIVIDUALS	% OF POPULATION	DAYS IN JAIL	NUMBER OF INDIVIDUALS	% OF POPULATION	DAYS IN JAIL	NUMBER OF INDIVIDUALS	% OF POPULATION	DAYS IN JAIL	NUMBER OF INDIVIDUALS	% OF POPULATION	DAYS IN JAIL	NUMBER OF INDIVIDUALS	% OF POPULATION
0	9	7%	0	13	15%	0	45	18%	0	47	20%	0	41	19%
1	20	16%	1	12	14%	1	50	20%	1	48	20%	1	46	22%
2	9	7%	2	8	9%	2	21	8%	2	25	11%	2	14	7%
3	9	7%	3	4	5%	3	22	9%	3	16	7%	3	17	8%
4	3	2%	4	4	5%	4	15	6%	4	6	3%	4	12	6%
5	7	6%	5	1	1%	5	5	2%	5	10	4%	5	8	4%
6-10	5	4%	6-10	8	9%	6-10	21	8%	6-10	19	8%	6-10	16	8%
11-20	8	7%	11-20	3	3%	11-20	15	6%	11-20	11	5%	11-20	10	5%
21-30	9	7%	21-30	4	5%	21-30	8	3%	21-30	1	0%	21-30	10	5%
31-60	12	10%	31-60	12	14%	31-60	22	9%	31-60	18	8%	31-60	8	4%
61-90	8	7%	61-90	10	11%	61-90	6	2%	61-90	18	8%	61-90	10	5%
91-120	2	2%	91-120	4	5%	91-120	9	4%	91-120	3	1%	91-120	7	3%
121-150	4	3%	121-150	1	1%	121-150	3	1%	121-150	3	1%	121-150	4	2%
151-180	3	2%	151-180	1	1%	151-180	4	2%	151-180	5	2%	151-180	0	0%
181-210	2	2%	181-210	2	2%	181-210	1	0%	181-210	4	2%	181-210	2	1%
211-240	6	5%	211-240	0	0%	211-240	2	1%	211-240	1	0%	211-240	4	2%
241-310	3	2%	241-310	0	0%	241-310	3	1%	241-310	1	0%	241-310	1	0%
311-360	2	2%	311-360	0	0%	311-360	1	0%	311-360	1	0%	311-360	1	0%
over 360	2	2%	over 360	0	0%	over 360	1	0%	over 360	1	0%	over 360	2	1%
AVERAGE 58.0 DAYS	123	100%	AVERAGE 30.7 DAYS	87	100%	AVERAGE 26.0 DAYS	254	100%	AVERAGE 26.1 DAYS	238	100%	AVERAGE 27.6 DAYS	213	100%

5 YEAR AVERAGE WITH COVID-19		
DAYS IN JAIL	NUMBER OF INDIVIDUALS	% OF POPULATION
0	31	17%
1	35	19%
2	15	8%
3	14	7%
4	8	4%
5	6	3%
6-10	14	8%
11-20	9	5%
21-30	6	3%
31-60	14	8%
61-90	10	6%
91-120	5	3%
121-150	3	2%
151-180	3	1%
181-210	2	1%
211-240	3	1%
241-310	2	1%
311-360	1	1%
over 360	1	1%
	183	100%

2017 -2019 AVG. (w/o covid-19)		
DAYS IN JAIL	NUMBER OF INDIVIDUALS	% OF POPULATION
0	44	19%
1	48	20%
2	20	9%
3	18	8%
4	11	5%
5	8	3%
6-10	19	8%
11-20	12	5%
21-30	6	3%
31-60	16	7%
61-90	11	5%
91-120	6	3%
121-150	3	1%
151-180	3	1%
181-210	2	1%
211-240	2	1%
241-310	2	1%
311-360	1	0%
over 360	1	1%
	235	100%

APRIL COVID - APRIL PRE COVID				
DAYS IN JAIL	COVID - 19 2020-2021	PRE-COVID 2017-2019	DIFFERENCE	% OF CHANGE
0	22	44	-22	-50%
1	32	48	-16	-33%
2	17	20	-3	-15%
3	13	18	-5	-29%
4	7	11	-4	-36%
5	8	8	0	0%
6-10	13	19	-6	-30%
11-20	11	12	-1	-8%
21-30	13	6	7	116%
31-60	24	16	8	50%
61-90	18	11	7	63%
91-120	6	6	0	0%
121-150	5	3	2	66%
151-180	4	3	1	33%
181-210	4	2	2	100%
211-240	6	2	4	200%
241-310	3	2	1	50%
311-360	2	1	1	100%
over 360	2	1	1	100%
	210	235	-25	



RESOLUTION#

Introduced by Public Safety Committee
Page 1 of 2

ITEM#

DATE June 15, 2021Effective Date Upon Passage & Publication

Committee

CAH

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: <input type="checkbox"/> Yes: <input type="checkbox"/>	Absent:	<input type="checkbox"/>
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>EPN</u> , Finance Dir.		

INTENT & SYNOPSIS: To provide for unanticipated revenue from the Bureau of Traffic Safety, housed with the Wisconsin Department of Transportation's Division of State Patrol, to finance additional patrol for speed, seat belt and reckless driving enforcement through August 2021.

FISCAL NOTE: The costs to be funded in the 2021 budget are in lines 101-2504-52140-000-115 (Traffic Police Overtime). The adjustment to the budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
52140	Sheriff Traffic		\$26,611.20
43521	State Traffic Aids	\$26,611.20	

SOURCE OF MONEY: Bureau of Traffic Safety, housed with the Wisconsin Department of Transportation's Division of State Patrol.

WHEREAS, it is a benefit to the citizens of Wood County to provide additional traffic patrol within the boundaries of Wood County over the 2021 operational year, and

WHEREAS, the Wood County Sheriff's Department overtime budget is restricted in nature and would be compensated \$26,611.20 for additional patrol for speed, seat belt and reckless driving enforcement through August 2021, and

WHEREAS, Wood County will be the fiduciary of the Bureau of Traffic Safety (BOTS) Grant and the Sheriff's Department will be responsible for all programmatic reporting requirements outlined in the grant award and seeing that grant funds are administered according to the approved application materials and certifications, and

WHEREAS, Wood County Sheriff's Department will allocate a portion of the \$26,611.20 awarded grant funds to Wisconsin Rapids Police Department, Marshfield Police Department, Grand Rapids Police Department, Nekoosa Police Department, Port

{ }

MICHAEL FEIRER (Chairman)

DENNIS POLACH

WILLIAM WINCH

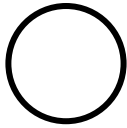
JOSEPH ZURFLUH

BRAD HAMILTON

Adopted by the County Board of Wood County, this 18th day of August 20 20.

County Clerk

County Board Chairman



Edwards Police Department and Pittsville Police Department to assist with the additional traffic patrol within the boundaries of Wood County, and

NOW THEREFORE BE IT RESOLVED to amend the Wood County Sheriff Traffic (52140) Budget for 2021 to add \$26,611.20 of unanticipated revenue from the Bureau of Traffic Safety into the traffic revenue account (43521) known as State Traffic Aids.

BE IT FURTHER RESOLVED that pursuant to Wis Stats 65.90(5) the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

_____ () _____

Adopted by the County Board of Wood County, this _____ day of _____ 19 ____ .

County Clerk County Board Chairman

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
 TUESDAY, MAY 18, 2021
 WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS WI

Members Present: Kenneth Curry, Robert Ashbeck, Jake Hahn, Dave LaFontaine, Bill Leichtnam, Carmen Good

Staff Present:

Land & Water Conservation Staff: Shane Wucherpennig, Lori Ruess.

Others Present: District #14 Supervisor Dennis Polach, District #15 Supervisor Bill Clendenning, Ray Bossert, (via WebEx).

1. **Call to Order.** Chairperson Curry called the CEED meeting to order at 9:00 am.
2. **Declaration of Quorum.** Chairperson Curry declared a quorum.
3. **Public Comment.** None.
4. **Review Correspondence.** None.
5. **Review and approve support letter for conservation funding & water quality funding proposals to Joint Finance Committee.** Chairperson Curry asked if everyone reviewed the letter included in the CEED packet and the edited letter that Shane Wucherpennig emailed to the CEED. Bob Ashbeck mentioned he did not see the letter; Wucherpennig gave him a paper copy. Wucherpennig explained the letter requests support for restored annual base funding for county conservation staffing and items related to water quality and conservation in Wisconsin. The annual base funding obligation as defined in Wis. Stats Chapter 92 has not been met for 20 years.

Bill Leichtnam suggested a copy of the letter be forwarded to County Conservationists throughout the State. Wucherpennig will forward the letter to Matt Krueger, Wisconsin Land + Water Executive Director, to send to County Conservationists. He will also forward the letter to Bill Clendenning for the June 28th Wisconsin Counties Association meeting.

Motion by Dave LaFontaine to sign and send the letter supporting the proposed conservation funding and water quality funding to the Joint Finance Committee. Second by Bill Leichtnam. Motion carried.

Voting Nay – Robert Ashbeck - Asking too much money from the State at one time. It's too much to expect from the State.

6. **Schedule any additional meetings if necessary.** No additional meetings to schedule. The next regular CEED meeting is scheduled for Wednesday, June 2nd at 9:00 a.m., Room 114.

7. **Adjourn.**

Chairperson Curry declared the meeting adjourned at 9:10 am.

Minutes by Lori Ruess, Land & Water Conservation Department

MINUTES
CONSERVATION, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE
WEDNESDAY, JUNE 2, 2021
WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS, WI

Members Present: Ken Curry, Robert Ashbeck, Jake Hahn, Dave LaFontaine, Bill Leichtnam, Carmen Good

Staff Present:

Land & Water Conservation Staff: Shane Wucherpennig, Julianna Kollross

Planning & Zoning Staff: Jason Grueneberg, Adam DeKleyn

Extension Staff: Jason Hausler, Laura Huber, Karli Tomsyck (via WebEx), Nancy Turyk

Others Present: Dist. #14 Supervisor Dennis Polach, Dist. #15 Supervisor Bill Clendenning, Dist. # 16 Supervisor Lance Pliml (via WebEx), Sue Kunferman (Wood County Health Department - via WebEx), Amber France

1. **Call meeting to order.** Chairperson Curry called the CEED meeting to order at 9:00am.
2. **Declaration of Quorum.** Chairperson Curry declared a quorum.
3. **Public Comments (*brief comments/statement regarding committee business*)** Supervisor Bill Clendenning requested item 13b be moved up on the agenda.
4. **Review Correspondence.** Chair Curry passed out an article from Fond du Lac County to committee members regarding no till drilling. It reinforces that the Land & Water Conservation office isn't alone on this as one of the first working to change farming practices.
5. **Consent Agenda.** The Consent Agenda included the following items: 1) minutes of the May 5th, 2021 and May 18, 2021 CEED meetings, 2) bills from Land & Water Conservation, Planning & Zoning and Extension and 3) staff activity reports from Laura Huber, Matt Lippert, Nancy Turyk, Allison Jonjak, Hannah Wendels, Janell Wehr, Jackie Carattini, Rachael Whitehair, Caleb Armstrong, Julianna Kollross, Klayton Kree, Lori Ruess, Rod Mayer, Shane Wucherpennig, Jason Grueneberg, Adam DeKleyn, Paul Bernard, Jeff Brewbaker, Scott Custer, Kim Keech and Victoria Wilson.
 - a. **Approve minutes of previous meeting.** No additions or corrections needed.
 - b. **Approve bills.** No additions or corrections needed.
 - c. **Receive staff activity reports.** No additions or corrections needed.

Motion by Dave LaFontaine to approve and accept the May 5th and May 18th, 2021 CEED minutes, bills from Planning & Zoning, Land & Water Conservation and Extension, and staff activity reports as presented. Second by Bill Leichtnam. Motion carried unanimously.

6. **Review items, if any, pulled from Consent Agenda.** None.
7. **Risk and Injury Report.** None.
8. **Land & Water Conservation Department**
 - a. Introduce Julianna Kollross, LWCD Summer Intern.
Shane Wucherpennig introduced Julianna Kollross to the committee. Julianna attends UW-Madison and is majoring in Civil Engineering with an environmental emphasis and an Environmental Studies minor. Discussion followed. Chair Curry welcomed Julianna and wished her a good summer.
 - b. Discuss Dale and Jason Behrend's stream crossing access road project, set price and select contractor.
Shane Wucherpennig explained Adam worked with Dale and Jason on this last year. LWC bid it out four different times and only received one bid. At the last meeting, the final recommendation was for Shane to reach out to contractors and figure out why they weren't bidding. Shane reached out to several contractors. A lot of them didn't get back to him. Shane was able to get ahold of Kolo Trucking, who bid it last summer. The committee rejected the bid because it was too high; about \$4000 more than the estimate. Kolo Trucking is still willing to do the project and for the price they bid a year ago. Shane noted

the project required DNR permits that last 2 years. They are still valid and it would cost the farmer another \$1200 in permitting fees if they expire. Discussion followed.

Motion by Dave LaFontaine to accept 2020 bid from Kolo Trucking for Dale and Jason Behrend's stream crossing access road project to base the state cost sharing on. Second by Carmen Good. Motion carried unanimously.

c. Committee Reports

• **Citizen's Groundwater Committee meeting.**

Supervisor Bill Leichtnam shared the speaker for the May meeting was Dr. Russ Groves, Entomologist from UW-Madison. He spoke on neonicotinoids.

Tomorrow evening (June 3rd) in Portage County, John Exo (Extension) and Chris Clayton (DNR) are speaking. People can attend in person or virtually. The meeting is at 6:30pm.

The next Citizen's Groundwater Committee meeting is virtual on Monday, June 21st at 2:00pm.

• **Health Committee report.**

Sue Kunferman shared there is an AGC call coming up next week. Sue isn't able to attend but Ben Jeffrey will be on the call. Ben hasn't had a chance to set up additional testing opportunities for Port Edwards/Armenia as they are catching up on inspections and are short staffed. There is a new sanitarian starting in a few weeks, which will help.

• **Central Sands Groundwater County Collaborative (CSGCC) committee report.**

Supervisor Bill Leichtnam noted the group is meeting quarterly.

Nancy Turyk shared the Research Associate position was posted last week. There are two options for the position – post-doc or master's degree with qualifying experience. Nancy noted they are looking at the end of the month to review applications.

• **Golden Sands RC&D report.**

Supervisor Bill Leichtnam gave a brief update on the May 20th meeting.

- As of May 20th, a budget amendment was introduced where some or all of the 13 water bills might survive.
- Under new leadership of Golden Sands RC&D, there will be a document retention policy. Bill noted there will be more to come on that.

The next meeting location is to be determined. Supervisor Bill Clendenning noted a copy of the meeting minutes will be in the County Board packet as they just came in yesterday.

9. **Private Sewage.** None.

10. **Land Records.** None.

11. **County Surveyor.** None.

12. **Planning**

a. Request to approve the Town of Lincoln Zoning Ordinance and Official Zoning Map

Adam DeKleyn presented the request from the Town of Lincoln to approve zoning ordinance and official zoning map. He included a memo on page 29 of the packet. The Town of Lincoln did adopt their zoning ordinance this past May 2021. They followed up with submitting that zoning ordinance to Planning & Zoning for final review and approval.

Adam explained the Town of Lincoln in 2019 worked with Planning & Zoning to update their comprehensive plan. The Town wanted to revisit the zoning ordinance to see if it needed to be updated or amended. Plan commission reviewed the zoning ordinance and determined no specific revisions, thought it was working well for them. They recommended the Town Board readopt the zoning

ordinance to reaffirm their dedication to local planning & zoning. The Town went through the process for formal adoption; final step is recommendation by CEED committee and final County Board approval.

Adam included a resolution in the packet based on the information the Town of Lincoln submitted to Planning & Zoning. The Town of Lincoln did follow the appropriate process for adopting the zoning ordinance and there is no conflict with any county Planning & Zoning programs administered. Adam recommended CEED committee approve the resolution.

Motion by Dave LaFontaine to approve the resolution for Town of Lincoln Zoning Ordinance. Second by Bill Leichtnam. Motion carried unanimously.

13. Economic Development

a. North Central Wisconsin Regional Planning Commission update.

Jason Grueneberg gave a monthly update and covered some of the projects. First, the ATV/UTV return on investment study. Hopefully the study will be done by fall. The hope is to use this summer to get surveys out to riders to get feedback from them on their spending habits in the county. Next, Jason shared they are on the front end of updating the county bicycle/pedestrian plan. A survey has been developed and will be going out.

Jason mentioned Verso has been in the news lately. EDA funding was secured for Verso mitigation plan that looks at redevelopment of the Verso site and diversification and mitigation of the community as well. A request for proposal was prepared and will be sent out to consultants to guide this process.

b. Update on the town of Grand Rapids Bicycle and Pedestrian trail/signage project, and consider release of 2021 Economic Development Grant Funds.

Gary Johnson, Owner of United Ambulance, spoke to the committee. Gary shared United Ambulance, Sully's Sports and Dwayne's Automotive oppose this walking trail. One of the main reasons is it is only 100 yards from current trail. Gary noted he has no problem spending money on community activities like this, personally. He explained the reason for locating his station at this location 12 years ago was for security. If the walking trail goes behind, one of the closest spots to the existing walking trail is their business. He noted people will cut through the property to get between trails. Gary shared there are many reasons for opposing this walking trail. He doesn't see the reason why it has to parallel the existing walking path and it causes security concerns. Gary also noted landowners are not happy; 14 out of 19 were at a meeting opposing it. Gary thanked the committee for letting him speak. Discussion followed.

Jason Grueneberg explained the grant application process. In 2020, as part of the budget cycle, grant applications were solicited. Grand Rapids submitted an application for this project, among 15 other projects. The CEED Committee decided to fund this project at the time. \$15,000 was earmarked in the 2021 budget. The committee does request an applicant come back at a later date to give the committee an update on where the project is at. It was determined the committee could release funds, deny funds, modify amount given or postpone if more information or time is needed.

Amber France, Town of Grand Rapids, shared what they would like to do is connect the existing walking trail to Lake Wazeecha. Currently, the trail ends at WoodTrust Bank. The Town of Grand Rapids has moved to find a safer route for residents to get from the trail to the lake. Amber noted this came out of a Chamber Leadership project in 2015.

A listening and Q&A session was held a few weeks ago. Amber explained they are looking into what the options are and if it's even possible to do this. It has taken a while because they've been working with

the city on the trail agreement. The Town of Grand Rapids wants to consult with someone who is familiar with developing trails and get their input on feasibility. Residents requested someone do a feasibility study or opportunity analysis to see if they are putting the appropriate materials into this project. The proposal is to put hardpack down and make it look as natural as possible. Amber stated they value resident input and integrate their input throughout the process. They just got to the point where they can start planning since they recently got the trail agreement. Funding will help with those pieces and moving forward. Discussion followed.

Chair Curry asked Amber how much money the Town of Grand Rapids has committed to fund the trail right now. Amber said there isn't an answer right now, they are just starting to look for different funding sources. Following lengthy discussion, Jason Gruenberg offered to make the Town of Grand Rapids grant application available to the committee after the meeting and give members time to ask more questions, think and talk about it at a later time.

Motion by Ken Curry to table discussion of 2021 Economic Development Grant Funds for the town of Grand Rapids until the July 7th CEED meeting. Second by Jake Hahn. Motion carried unanimously.

c. Discuss implementation of Wood County Rural Economic Development Plan.

Jason Grueneberg shared they are moving to a point where we'll need to start considering meeting separately for Economic Development. They are trying to establish different teams to lead efforts forward; there is more to do in the plan than County or Extension staff can handle. The goal right now is to loosely assemble teams, identify a lead person and have them facilitate and solidify team membership. Jason noted they found a lead for the broadband team – Scott Larson. Nancy Turyk added that she is planning to lead the branding team.

Jason explained the approach is to move teams forward. The other piece is considering how to handle funds dedicated toward REDI implementation. Jason is working to format a budget to bring to the committee.

Nancy shared that she, Jason and possibly Victoria, will be working to help get these groups off of the ground. Jason added they want to get them operating somewhat independently but also report back to CEED and County Board, as to not lose track of efforts.

Chair Curry asked if they want to go back to a standalone Economic Development meeting and what date? Jason suggested starting in July, as they would have grant applications back by that meeting. Following discussion, it was determined the special Economic Development meeting will be held on July 20th, immediately following County Board meeting.

d. Discuss 2022 Economic Development budget.

Jason handed out copies of the Grand Rapids grant application to committee members to review leading up to reconsideration of releasing funds. Jason will contact Amber and remind her of the grant funding parameters. Discussion followed.

Supervisor Dave LaFontaine asked about state funds for economic development. County Board Chair Lance Pliml shared we received a little over 7 million dollars from the state and it is in a separate account. The guidance on it is still fairly vague; economic development is one of the things they're looking at but the county is waiting for further clarification. Lengthy discussion followed.

e. Broadband grant update and discussion.

Bug Tussel was awarded \$1 million by the Public Service Commission to help implement broadband projects.

The next steps were guided yesterday by Bug Tussel when they talked to the Operations Committee. They explained their next steps by providing broadband in Wood County. Bug Tussel has a vision of what rollout in Wood County would look like and asked the Operations Committee for a conduit bond.

Lengthy discussion followed. County Board Chair Lance Pliml noted we do have an initial commitment to come up with roughly \$400k, which won't be borrowed, and an additional \$1 million moving forward. Bug Tussel has already started the process of getting some towers up.

Jason will keep this as a standing agenda item to keep the committee in the loop.

14. Extension

a. General Office Update

Jason Hausler provided the following updates:

- Numbers for programming have drastically changed – effective today (June 2nd), there are no limits on programming size, indoor or outdoor. For indoor programming, educators will use their judgement for adequate space for social distancing. Things are back to a “pre-Covid” level. The office is open Monday through Friday.
- Educators started doing a lot of programs virtually to engage new audiences that weren't being reached prior to Covid. Extension is now engaging in a lot of new audiences and will continue to maintain that.
- Clean Sweep funding request for 2022 has been submitted.
- Operations asked for a telecommuting office plan review. This is happening at the state level as well, as an organization (UW-Madison). The telecommuting policy likely won't drastically change.
- An updated Situational Analysis is in process. This will help all colleagues when their plans of work are submitted in July (18 month plan to talk about future, upcoming programs, etc.) and will help them plan accordingly.
- Laura and Wendy are actively involved with Central Wisconsin State Fair and helping transition some of the things our office has traditionally done, such as Fair Entry. Fair Entry is the fair's program so Extension transitioning it to their ownership, since they pay for it.

b. Monthly Report Feedback

Wood County is the first in Area 7 (Central Wisconsin) to pilot this new reporting layout. There are 15 counties around the state doing it and Portage County is now in the onboarding process. The goal is to create consistency across counties of what is being reported to oversight committees. Jason Hausler noted this is the first run of it and there will be tweaks as we go; there will be things committee members haven't seen before in the normal report. Jason brought it to the CEED Committee for feedback and asked if they liked it, didn't like it or would like to see more or less of anything in it?

Jason explained this report is generated from a database that all colleagues are putting information into on a monthly basis. It creates one reporting mechanism instead of multiple.

Supervisor Dave LaFontaine shared that he likes the format.

Jason noted that in the past, staff have included meetings they attended. The new format has taken that out. This highlights the outcomes and educational impact of the meetings.

This new report format is still a pilot so things will continue to change, morph and adapt. Portage County Extension is the next coming on board. If any committee members have suggestions, please let Jason know. He will continue to seek feedback as this rolls out.

c. County Board Presentation

Jason is planning to get on all Area 7 County Board floors before the end of summer/early fall. He is considering feedback to do an annual update and is looking at either July 20th or September 21st for Wood County. Jason asked if he has the committee's support to do that this year. The CEED Committee

expressed their support with no preference on the meeting date. Jason will work toward the September 21st date and will get in touch with Chair Pliml to schedule.

d. Educator Presentation – Laura Huber, 4-H Program Educator

Laura Huber presented on a review of the last year, where 4-H is at right now and where things are going. Laura mentioned there has been a lot of programming on how to get back to connection and how to get into a room with people and regardless of what people feel about various topics, realize we have more in common with one and other than a me/them division.

Laura had the committee members and meeting attendees participate in an activity. Everyone was asked to write on a notecard what they think is the most beautiful sound in the world. The goal was to find commonality and build trust in one another despite differences.

Laura shared that in the last year, 4-H went through some huge challenges, when suddenly they couldn't meet in person anymore. Activities like this one have been done to help Club Leaders build connection within their clubs while meeting over Zoom, WebEx and Google Meet. Overall, the program has taken a hit in the last year. Laura hopes to see numbers go back up as they can now meet in person again.

In 2020, 4-H camps were cancelled. A team from Clark, Wood, Marathon, Shawano, Lincoln, Langlade and Oneida counties offered "Camp in a Box". Young people were able to enroll in camp and get kits with materials including things like a camp schedule, camp cookbook, even campfire times over Zoom. Camp in a Box has been recognized at the state level and is also up for a national Excellence in Camping award for the North Central region. Laura shared that as they were faced with this unexpected and impactful change, educators sat down and got creative on how to do the things they've always done but in a brand new way.

The Virtual Learning Community also earned a national award for the North Central region. Laura mentioned the most popular has been poultry – over 300 young people across Wisconsin attended a series of 5 different poultry workshops. The Virtual Learning Community provides real education programs for young people all across the state who wouldn't have anyone to guide them locally.

Laura shared information about this summer's programming. Aerodynamics and model air planes, a 3 day minicamp will be held at MARS at the end of June. Youth do not have to be members of 4-H to participate, but must be in at least 6th grade.

Day camp will be held at North Wood County Park. Clark and Marathon counties will bus kids to participate. There will be one day for each age group (6-8th grade, 3rd-5th and Cloverbud K-2nd). They've partnered with Northward Paddle and Paddle for canoes, kayaks, etc. Laura is excited that active youth leadership development will be in action again. Youth don't have to be 4-H members to participate in day camp. Discussion followed.

e. **Schedule next regular committee meeting.** The next regular CEED meeting is scheduled for Wednesday, July 7, 2021 at 9:00am at Wood County Courthouse in Conference Room #114.

f. **Requests for per diem for meeting attendants.**

Motion by Ken Curry to approve per diem and mileage for Supervisor Bill Leichtnam to attend on June 3rd in Portage County. Second by Jake Hahn. Motion carried unanimously.

g. **Agenda items for next meeting.** Agenda items are due by Wednesday, June 30th.

h. **Schedule any additional meetings if necessary.** None.

i. **Adjourn.** Chair Curry declared the meeting adjourned at 12:10pm.



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**NORTH CENTRAL ITBEC BOARD
AND
TOURISM & ECONOMIC DEVELOPMENT ADVISORY COMMITTEE
JOINT MEETING**

Thursday, March 25, 2021

Shawano Country Chamber of Commerce & Visitor Center
Shawano, WI 54166

MINUTES

CALL TO ORDER: North Central ITBEC Board Chair Mike Klimoski called the meeting to order at 10:00 a.m.

ROLL CALL: Board Members: Cindy Gretzinger, Forest County. **Board & Tourism & Economic Development Advisory Committee Members:** Mike Klimoski, Langlade County; Cindy Burzinski, Vilas County; Samantha Boucher, Oconto County; William Chaney, Forest County; Phil Idsvoog, Portage County; Arlyn Tober and Theresa Serrano, Shawano County. **REMOTE PARTICIPATION: Board Members:** Jenny Short, Marinette County. **Tourism & Economic Development Advisory Committee Members:** Cheri Collins, Forest County. **Board & Tourism & Economic Development Advisory Committee Members:** Keri Beck, Langlade County; Lance Pliml, Wood County; Lance Krolczyk and Jim Winkler, Oneida County. **EXCUSED: Board Members:** Al Haga, Portage County; Cary L Clancy Whiting, Marinette County; Marvin Anderson, Vilas County; Brad Hamilton, Wood County. **Tourism & Economic Development Advisory Committee Members:** Sara Brish, Portage County; Autumn Rockhill & Allyson Bickel, Marinette County; Carolyn Ritter, Vilas County; Matt McLean, Wood County. **Board & Tourism & Economic Development Advisory Committee Members:** Debbe Kinsey & Bill Bialecki, Lincoln County; Stephanie Holman, Oconto County; Donna Kalata, Waushara County. **ABSENT: Board & Tourism & Economic Development Advisory Committee Member:** Fran Modschielder, Florence County. **STAFF:** Bill Korrer, Wisconsin Counties Association (WCA) Field Services Representative. **OTHERS:** Jeff Anderson, Wisconsin Department of Tourism; Patti Petersen, Shawano Country Chamber. **OTHERS - REMOTELY:** Wood County Supervisor Bill Clendenning; Jim Rosenberg, WEDC. Those participating remotely identified themselves to the group.

APPROVAL OF JANUARY 28, 2021 JOINT MEETING MINUTES: Motion by Idsvoog, second by Chaney, to approve the January 28, 2021, joint meeting minutes as printed. Motion carried.

CHAIR'S REMARKS: North Central ITBEC Board Chair Klimoski said it has been a pretty good winter.

PROJECT DIRECTOR'S REPORT:

- a. WCA Opioid Litigation: Bill Korrer provided an update on the WCA Opioid Litigation. Discussion followed.
- b. Northwoods Rail Transit Commission: There hasn't been any publicly released information since Canadian National (CN) made it known that they are exploring divesting themselves of 850 miles of low-density trackage in Wisconsin, Michigan, and Ontario. Discussion followed.

FINANCIAL REPORT: Bill Korrer told the members that there is currently an undesignated fund balance of \$30,909.74. With the exception of Menominee County, all the 2021 dues payments have been received.

COUNTY ISSUES ROUNDTABLE DISCUSSION: Arlyn Tober said that Shawano County resoundingly voted to be a Second Amendment county at their latest meeting. The vote was 24 - 3 in favor of the resolution.

MARKETING REPORT:

- a. Sports Shows Update: Samantha Boucher said that the marketing team is not looking at any sports shows for the remainder of the year. The booth space fee that was paid for the 2021 Green Bay RV & Camping Show will rollover to the 2022 show.
- b. 2021 Promotions Plan Status: Samantha Boucher and Cindy Burzinski said that the 2021 promotional schedule is set and that roughly \$4,000 of the \$8,170 promotions budget current balance is earmarked for those ads.
- c. Consideration of Adding \$7,500 to the 2021 Marketing Plan line item for Media Fams Co-op Participation: Samantha Boucher explained the Department of Tourism's Media Fams (Familiarization) Program. The investment is \$4,375 per partner, with \$4,375 in matching funds by Wisconsin Department of Tourism. Investment includes time for coordination and transportation but does not include on-the-ground expenses. The marketing team feels that this is a great tool to showcase the area. They are asking for \$7,500 to be set aside for this project, which would cover the required initial investment and estimated expenses for lodging, meals, etc. Motion by Idsvoog, second by Tober, to allocate \$7,500 to be designated for a Media Farms Tour co-op through the Department of Tourism. Funds to come from the North Central ITBEC Project Funds line account. Motion carried.

STATE DEPARTMENT UPDATES:

- a. Tourism: Jeff Anderson said that the first session of the virtual 2021 WIGCOT was held last week and went well. Mr. Anderson reminded the group that nominations for the Governor's Tourism Awards are due April 2nd. Longwoods International said in their latest poll that 38% responded that they planned on traveling within six months. The Department is looking at 2021 as a rebound year for the industry.
- b. WEDC: Jim Rosenberg said that WEDC is waiting to see what the \$1.9 trillion rescue plan guidelines will be for spending those locally pledged dollars. WEDC is reminding everybody that of the June 30 deadline for submitting grant applications.

CONSIDERATION OF ITEMS FOR FUTURE AGENDA: No new agenda items were requested at today's meeting.

SET NEXT MEETING DATE: The next meeting will be on May 27, 2021, starting at 10:00 a.m. Vilas County will be the host. The exact location is to be determined.

ADJOURNMENT: Motion by Boucher, second by Idsvoog, to adjourn at 11:05 a.m.
Motion carried.



We teach, learn, lead and serve, connecting people with the University of Wisconsin, and engaging with them in transforming lives and communities.

4-H – Positive Youth Development

Laura Huber, 4-H Program Educator

- A virtual meeting for Cloverbud-aged youth (grades K-2) where we learned about ground water and the water cycle. This effort was designed to provide youth with social connection and hands-on learning opportunities.
- A four-part 4-H club leader training for adults and youth who want to lead a 4-H club, assist a 4-H club leader, serve as a 4-H youth club officer, or learn more about 4-H clubs. The goal of this effort is to prepare youth and adults to provide positive youth development opportunities for young people to experience belonging, mastery, independence, and generosity, and to foster educational opportunities tied to the UW-Madison knowledge base.
- A virtual training for youth leaders from Clark, Marathon, and Wood Counties who will serve as camp counselors this summer during which youth learned more about camp counselor roles and responsibilities. The goal of this effort was to engage them in planning three upcoming day camps, and to prepare them for their roles.
- Design and implementation of the process to review and support submissions to the Positive Youth Development (PYD) virtual learning calendar, including development and curation of website resources and presenter mentorship, in order to build presenter capacity in virtual instruction and provide opportunities on a wide variety of content to meet youth needs to build relationships, connect, and learn.

Agriculture

Matt Lippert, Agriculture Agent

- Sample collection and survey information is being carried out for a Sustainable Agriculture Grant to evaluate the ability to utilize cover crops as high quality feed for lactating dairy cattle.
- On farm interviews are being conducted to assess needs and educational interests of dairy producers in Clark and Wood County.



Community Development

Nancy Turyk, Community Development Educator

- Develop an economic development plan for Wood County with contributions from its partners to guide initiatives needed to strengthen the local economy and collaborative environment.
- A collection of information and resources for County board and staff where they receive up to date information and available resources about energy efficiency and renewable energy to ensure they are aware of programs and funding opportunities.
- A collection of information and resources for economic development partners where they receive up to date information and available resources to ensure local business learn about economic development programs and funding opportunities.
- A proposal for the Central Sands Groundwater County Collaborative was funded by DATCP to compile and evaluate existing groundwater information to guide management and policy decisions.
- A series of meetings for local, regional, and state partners to learn about economic development activities that encourage coordinated and efficient economic development strategies and collaborations
- An exploratory process for underserved community members to develop a collaborative initiative with Wisconsin Rapids, underrepresented communities and UniverCity Alliance to enhance culturally-relevant knowledge within the whole community.
- Developing a climate resilience menu for communities and Extension Educators to identify and guide strategies to enhance community resilience and mitigation.
- Developing a professional development series to provide Extension staff with an opportunity to learn about climate change in Wisconsin to enhance their confidence and programming capabilities.



Facilitation of the economic development planning process.

Cranberry Outreach

Allison Jonjak, Cranberry Outreach Specialist

- A pre-emergent herbicide trial in which registered and unregistered chemistries are evaluated for their efficacy against identified weeds, and their crop-safeness.
- A workshop in which cranberry growers learned to propagate native nematodes to control insect populations on their farms.



Herbicide trial close-up



FoodWise

Hannah Wendels, FoodWise Nutrition Educator

- A virtual strength building and healthy eating class (StrongBodies) for older adults, where participants improve strength, balance, and flexibility to stay healthy and socially connected during a time of isolation.
- A monthly series of virtual nutrition classes for young children in 4K, where they made healthy snacks and learned about the five food groups to be healthier in the classroom and at home.
- A 4-week series of virtual nutrition classes to kindergartners, where the students learn about the five food groups, the importance of eating breakfast, and participate in physical activity to learn how to be healthier in the classroom and at home.

Horticulture

Janell Wehr, Horticulture Coordinator

- An interactive web based class for the general public, where participants were introduced to sowing seeds, planting transplants, and differentiating which crops are best suited for each method. This effort was designed to increase food security.
- Planning for a webinar for home gardeners in collaboration with the Marshfield Cultural Fair and Badger Talks. The goal of this effort is introduce participants to the importance of genetic diversity so that they may become better environmental stewards in their backyard gardens.



Human Development and Relationships

Jackie Carattini, Human Development and Relationships Educator

- A 10 session virtual series (Aging Mastery Program) for seniors in Wood, Sheboygan and Central WI counties, where participants develop sustainable behaviors across many dimensions that lead to improved health, stronger economic security, enhanced well-being, and increased societal participation. The program, developed by the National Council of Aging is designed to help older adults learn to age well by focusing on key aspects of health, finances, relationships, personal growth, and community involvement.
- An in-service training for HeadStart staff and teachers, where they gained hands-on skills to be able to cope with stress while leaning about the importance of self-care. The goal of this effort was to support them in putting their self-care needs first in order to be able to care for others.

Natural Resources

Rachael Whitehair, Natural Resource Educator



*Farmers of Mill Creek Field Trip:
Students watch the digging of the soil pit.*

- Two field trips to the Eron Farm hosted by the Farmers of Mill Creek Watershed Council. Students ages K2 through 4th grade came to the farm for a morning of programming on pollinator habitat, soil health, cover crops, and water resources. Educators from UW-Madison Extension Wood County and Portage County, and Portage County Land & Water provided hands-on learning experiences. Wood County Land & Water provided their new roller crimper for a demonstration on a field of rye.
- Planning for a restoration site for the Marshfield community in collaboration with North Ridge Church, Land & Water, Auburndale High School, The Friends of Mill Creek Community Group, and The Farmers of Mill Creek Watershed Group. The goal of this effort is to assist the development of this site regarding prairie establishment and management as well as develop educational opportunities through signage, so the community has a natural space for worship, reflection, recreation, and education.



Activities Report for Shane Wucherpennig – May, 2021

- **May 4** – North Central Land & Water Conservation Association meeting. Met with Cory & Erica Leigh for a well closure.
- **May 5** – CEED Meeting, emails, Phone correspondence.
- **May 6** – virtual meetings, Emails, Phone correspondence.
- **May 7** – J&L resolution opposing DNR bill to have state take over the Wildlife Damage program.
- **May 10** – Julianna Kollross (summer intern) first day orientation and Landowner visits.
- **May 11** – CAD training – Worked on well closure plan.
- **May 12** – Met with Rachel Whitehair to discuss a prairie project by Marshfield. Delivered compost to Wood County schools for prairie planting/educational days. Randy Seidl Storage facility design.
- **May 13** – Picked up and delivered Roller crimper from Arlington Ag. Res. Station to use in a field day on the Eron farm for the 14th.
- **May 14** – Help set up at a FMCWC Field Day Mfld & WI Rapids Schools.
- **May 17** – Delivered roller crimper back to Arlington. Citizens (Wood County) Groundwater Group meeting in the afternoon.
- **May 18** – Special CEED Meeting, County Board..
- **May 19** – PHS Rusty Crayfish project in Pittsville. Time reporting, agenda items, staff reports, reports and BITS Program.
- **May 20** – Pickup and drop off compost at Kennedy school in Jct. City.
- **May 21** – Zoom meeting. Tracking. PACRS Meeting.
- **May 24** – Staff meeting – Worked on well closure plan.
- **May 25** – Met with Mike Duckett and Russ Biebl from NRCS to discuss issues he is having with his waste storage facility. – Worked on well closure plan.
- **May 26** – Department Head meeting – Worked on well closure plan, field visits.
- **May 27** – CSGCC Communications Team Meeting with Becky Roberts and Lynn Markham.
- **May 28** – off
- **May 31** – Holiday Memorial Day.

Staff Report for May 2021

Caleb Armstrong

- Worked with Barry Richardson on a cost-share contract to help cover his no-till planting he did earlier this year on his hayfields.
 - Worked on future plans as well with him to do some more no-tilling as well as introducing some cover crops onto his fields this upcoming fall. Have to still plan out what fields and what cover crop will be introduced into this all.
- Attended a managed grazing webinar that was more specific to linking food, people, animals, and the environment and how they all work together as one.
- Listened in to UW-Extension Corn update for the surrounding areas with the growing season getting under way. This gave us updates with prices, common pests that are already around in the area, as well as soil updates relating to temperature.
- Picked up the no-till drill from Jared Katzenberger as where it was fixed due to an arm piece on the drill get damaged during planting.
- Dropped off and picked up no-till drill to Erick Johnson located in southern part of Pittsville.
 - He planted with the drill about 70 acres of interseeding grasses into pastures for his horses to have.
- Dropped off and picked-up no-till drill from Paul Ruesch located just north of Milladore.
 - He was using the no-till drill to plant about 3 acres of land for a pollinator mix that he got through the NRCS.
 - Paul mixed shelled cocoa beans with his mix to even out the seed mix.
- Attended an invasive species webinar, more relating to phragmites. This was on how to control the invasive and the mapping research that has been done that has showed the spread overtime of it.
- Started up our 6 month long water sampling for Mill Creek and Bear Creek.
 - Had to work with Scott Provost on collecting materials needed so we could proceed with collecting the water samples.
- Proceeded with our monthly streamflow monitoring on the 6 creeks located in the south east part of Wood County.
- Did some no-till drill checks on upcoming cash crops starting to emerge from the ground.
- Worked on fixing up the drill with Shane to repair some parts that were malfunctioning.
 - More not so urgent work is needed to be done to repair the drill up to speed.
- Went with Shane to Arlington to retrieve roller crimper for youth education uses on Eron's event barn, for a prairie planting.

Activities Report for Julianna Kollross

MAY 2021

- Started my summer internship on May 10th, 2021
- Attended orientation and met my coworkers
- Went on a site visit with Shane to speak with a landowner regarding the waterway in their backyard
- Learned about no-till farming, AEA's, and Farmland Preservation
- Assisted Rod with fence inspection
- Did safety trainings
- Weeded and watered the Pollinator Garden
- Assisted with a conservation education event for children at the Eron Event Barn
- Researched standards of conservation practices
- Assisted Shane with returning the crimper to Arlington
- Listened in on the Citizens (Wood County) Groundwater Group meeting
- Assisted Caleb and Klayton to replace posts to mark a CREP boundary at a farm
- Assisted Caleb and Klayton with collecting water samples of the Mill Creek Watershed to send them in for nutrient testing.
- Assisted Shane in picking up the Rusty Crayfish from Pittsville High School
- Printed & laminated maps in preparation for the Transect Survey
- Assisted Caleb and Klayton in dropping off the no-till drill at a farm
- Attended the Staff Meeting on May 24th

Staff Report for Klayton Kree

May 2021

- Attended/listened in on the NorthCentral Area Land and Water Association meeting
- No till drill pickup, then drop off at Johnson with Caleb A
- Health Coaching Phone call 7th with Adam Fandre
- No till drill pickup, then drop off at Ruesch, and then pickup 4 days later with Caleb A
- Grazing webinars with Holly Giombi NRCS
- Monthly Streamflow monitoring with Caleb A. measuring streams around southeastern WI Rapids. Use an instrument to gather stream information for monitoring multiple creeks.
- Monthly water quality sampling with Caleb A. and Julianna K. in the mill creek watershed area. Take samples from the surface water in containers and put them on ice to mail to a lab.
- No till drill pickup and drop off at Kueffer with Caleb A
- Finished construction plan design for Schreiner stream crossing and created cost estimate and sent over to landowner/user Scheuer for his use to look at.
- Have continued working on gathering data and information for Cashen streambank protection and figuring out what needs to be done and how to do it to help fix the erosion problems. Will send that information, once fully gathered, to Drew Z.
- Began working on preliminary data and information collection for Dietel
 - Survey for a TBM elevation point at Cashen w/Julianna K and then a site survey at Dietel to put into AutoCAD to begin design work for stations and computations.
 - Will use preliminary data for aid in design work.

Activities Report for Lori Ruess
MAY 2021

- Answered phones and replied to emails
- Reviewed general ledger.
- Reviewed payroll reports and payroll registers.
- Completed April sales tax report and forwarded to Finance.
- Updated tree shelter forms (price increase) and sent a request to IT to post them on the Land Conservation webpage.
- Assisted Julianna Kollross, summer intern, with office procedures.
- Completed LWCD payroll percentages and forwarded to Finance prior to the May 6th and May 20th payrolls.
- Attended May 5th and May 18th CEED meetings and completed minutes.
- Updated various forms using Adobe and making them fillable.
- Assisted Rod with mailing of NMM notification letters.
- Meeting with Klayton to review carryover and 2021 SWRM projects.
- Teleconference with Dan Brandl to review and discuss progress of the new non-metallic mining program.
- Attended May 24th CEED meeting and completed minutes.
- Pollinator garden maintenance with Julianna.
- Completed a cost-share contract for well decommissioning for a landowner in the Town of Seneca.
- Organized County Board packet and electronically submitted to the County Clerk's office.
- Electronically submitted staff reports and packet materials to the County Clerk's office for CEED packet.

Activities Report for Rod Mayer

MAY 2021

- Completed 1st quarter Wildlife Damage Program reimbursement and submitted to DNR and updated DNR database.
- Completed 6M fence contract (recorded), sent copy to landowner, updated DNR database and files.
- Dupee mine site review correspondence – highway commissioner for access approval, DNR for mine discharge, looked over storm water plan, – etc. Contacted engineering company for minor edits and received for final review.
- Completed public notice for new Dupee mine site – published in Wisconsin Rapids Tribune and sent letters to all landowners within 300’ of the site. Put file together for the new mine site.
- Review, edits, and approval on Kobza pond site exemption received from a complaint. Sent letter to pond owner and an update to complainant.
- Inspected four ponds – GPSed and made maps where needed for checks in size and wetlands, organized inspection pictures, completed letters with one for an extension to stabilize site and three completed.
- Attended North Central Land & Water association meeting virtually.
- Sent letter to landowner for new pond complaint – confirmed area on GIS.
- Completed inspections on 16 wildlife program fences - including: contacted all landowners, inspected all borders of fences, created maps showing all issues, organized pics showing all issues, sent letters with inspection forms to all landowners, updated DNR database.
- Delivered fencer batteries to Apiary owner.
- Received order of tree shelters – unloaded in shop.
- Met with landowner for goose issues in new seeded corn – advised on use of bird banger scare tactics. Sent info to additional landowner for how to deal with geese issues on cranberry marsh.
- Put together maps and contact info for Forest/Parks Dept. detailing mine site locations for summer trail improvements.
- Reviewed and updated financial assurance renewal for a Non-metallic mine site.
- Prepared maps for upcoming alfalfa appraisal for one of the enrollees looked into disk height method.
- Correspondence with Apiary producer – placed order for 6v solar chargers for bear abatement.

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Adam DeKleyn, County Planner
Paul Bernard, Land Records Coordinator
Jeff Brewbaker, Code Administrator
Scott Custer, Code Technician
Kim Keech, Admin Services 5
Victoria Wilson, Admin Services 4

RE: Staff Report for June 2, 2021

1. **Economic Development** (Jason Grueneberg)

- a. Wisconsin Counties Association Weekly Leadership Meeting – On May 3rd, 10th, 17th, and 24th, I attended the WCA weekly leadership meetings. The meetings provide updates on the state budget, facilitated discussion on the redistricting process, as well as a variety of other updates and discussion.
- b. Wood County Economic Development Roundtable – On May 6th, I facilitated a Wood County Economic Development Roundtable meeting. The notes from the meeting are attached to this report. The Roundtable members will start shifting focus from COVID-19 response to implementation of the Wood County Rural Economic Development Plan.
- c. Forestry Industry Listening Session – On May 11th, I participated in a Forest Industry listening session to better address the changing industry and prepare for the future. The session was coordinated by the North Central Wisconsin Regional Plan Commission in cooperation with the Council on Forestry, the Wisconsin Economic Development Corporation, and the Department of Natural Resources.
- d. Marshfield Economic Development Board – On May 13th, I attended the city of Marshfield Economic Development Board meeting. Some of the agenda items included a presentation on West 2nd Street development concept, 2021 budget overview, 2 façade grant requests, and a discussion regarding a proposed city subdivision.
- e. Central Wisconsin Economic Development Fund – On May 19th, I participated in the Central Wisconsin Economic Development Fund meeting. Agenda items included approval of the administrative services contract, review of financials, the monthly funds status and activity report, and the administrator's update.
- f. Rural Economic Development Innovation (REDI) Webinar – On May 20th, I attended a webinar on maintaining a highly functioning REDI team.
- g. Heart of Wisconsin Economic Development Task Force – On May 25th, I participated in the Heart of Wisconsin Economic Development Task Force

meeting. The meeting primarily focused on the creation of the group and as well as discussion on possibly restarting a Business and Education Alliance.

2. Planning (Adam DeKleyn)

- a. Land Subdivision - Plat Review – CSM: (7) CSMs were submitted for review/approval. (7) CSMs were approved/recorded. (4) CSMs are pending approval.
- b. Town of Grand Rapids Comprehensive Plan – Met with Town Plan Commission met twice this month. Facilitated SWOT analysis and vision development with PC. Draft of plan is completed and available online [HERE](#).
- c. Wood County Well – Water Systems Program – Continuing to navigate program implementation process. Tentative implementation date: 1/1/22. Staff are in the process of developing DPZ administrative/program functions and well driller outreach efforts. Staff attended DNR training as a prerequisite to certification. Program information is available [HERE](#).
- d. Water Quality Management (WQM)/Sewer Service Area (SSA) Review –
City of Wisconsin Rapids SSA: Review Compliance Letter issued for Sanitary Sewer Extension – Dollar General. Village of Biron (S9, T22N, R6E). To service a retail store and adjacent site for future commercial development.

City of Marshfield SSA: Review Compliance Letter issued for: Sanitary Sewer Extension – City Subdivision - Daniel's Addition. City of Marshfield (S12, T25N, R2E). Extending service along Cypress Ave, Andrea St, and Birch Ave
- e. Wood County Bike and Pedestrian Plan Update – Initiating plan update with assistance of RPC. Community survey and mapping application have been developed with input from core planning group. Survey and mapping application will be rolled out in the near future.
- f. Town of Lincoln Zoning Ordinance – Town of Lincoln readopted its zoning ordinance in May. The Town submitted a request for approval to DPZ. Included in this packet is a staff memo detailing the request. CEED and CB action is required.
- g. Town of Cameron Zoning Update – Updated official town zoning map. An interactive official town zoning map is available online: [HERE](#)
- h. Wood County ATV/UTV Survey and Economic Impact Project – Survey has been developed. The purpose of the project is to gather information from ATV/UTV users related to trail and route preferences, and to determine some basic economic impact from users.
- i. Other Town Zoning Updates – Completing updates to the following official town zoning maps: Cameron and Grand Rapids. Presenting at upcoming town meetings.

- j. Town/County Planning and Zoning Assistance – Provided planning and zoning assistance to the general public and town officials.

3. Land Records (Paul Bernard)

- a. Parcel Mapping
- b. Addressing Updates
- c. Working with DATAMARK deliverable, reviewing candidate addresses missing from the GIS data.
- d. Working on server migration.

4. Code Administrator (Jeff Brewbaker)

04-28-2021 – Plan review, soils evaluation & hydrograph replacement mound >24" TN: 18; soils evaluation & hydrograph replacement conventional TN: 07

04-29-2021 – Soils onsite TN: 03; (4) unpermitted failing systems TN: 03

04-30-2021 – Vacation

05-03-2021 – Vacation

05-04-2021 – Soils evaluation replacement mound >24" TN: 14; plan review replacement mound A+0 TN: 10; issued shoreland permit-pipeline repair TN: 10

05-05-2021 – Inspection replacement plow mound >24" TN: 14; mobile home site visit without a sanitary permit TN: 15; HT maintenance discussion with home owner TN: 15

05-06-2021 – Code Technician 6 month review; soils evaluation, plan review & issued replacement mound >24" TN 13; soils evaluation, hydrograph & plan review new conventional TN: 07; shoreland Biron flowage TN: 17

05-07-2021 – Soils evaluation & hydrograph new conventional TN: 18; resent shoreland request-campground TN: 18; soils evaluation, hydrograph & plan review new conventional TN: 18; plan review new conventional-10 campsites TN: 18

05-10-2021 – Soils evaluation, plan review & issued replacement mound <24" TN:07; soils evaluation, hydrograph & plan review new conventional TN: 18

05-11-2021 – (7) Unpermitted system verification notices TN: various

05-12-2021 – Shoreland permit (34 private campsites) TN: 18

05-13-2021 – Violation onsite TN: 11; inspection mound A+0 (geo mat) plow TN: 10; soils onsite replacement mound <24" TN: 22; inspection replacement mound A+0 (geo mat) plow TN: 10

05-14-2021 – Inspection replacement mound <24" plow TN: 22; soils evaluation HT TN:

03

05-17-2021 – Soils evaluation, plan review & issued new mound A+0 (revised HT) TN: 10; proposed campground expansion TN: 18; failing system verification TN: 07

05-18-2021 – Inspection mound <24” tank & absorption cell TN: 22; soils evaluation & hydrograph new conventional TN: 19; soils evaluation TN: 02

05-19-2021 – Soils evaluation, plan review & issued replacement mound <24” TN: 13; soils evaluation& issued replacement mound A+0 TN: 20

05-20-2021 – Inspection new mound A+0 abs cell & seeded/mulch TN: 11; Wisconsin DNR Well Delegation Training

05-21-2021 – Septic system verification TN: 09

05-24-2021 – Soils evaluation TN: 14; septic system verification TN: 15; plan review & issued reconnect mound <24” TN: 19; septic system investigation TN: 15

05-25-2021 – Soils evaluation & hydrograph Camper sites with sewer TN: 18; Castle Rock Watershed Floodplain Discovery meeting; camper investigation @ request of Town of Grand Rapids; 5-mile creek shoreland & floodplain onsite TN: 18

5. Code Technician (Scott Custer)

4-28-2021 – Conventional application review TN-07. Shoreland permit review TN-18.

4-29-2021 – Holding tank onsite meeting TN-03*. New conventional system inspection TN-18.

4-30-2021 – Inspection report mound TN-18. HT inspection/maintenance phone meeting with land owner X 2.

5-3-2021 – HT Inspection Report TN-01. Shoreland Meeting with land owner TN-07. Mound plan review TN-14.

5-4-2021 – Mound plan review TN-21. HT plan review TN-01. Holding tank notices meeting.

5-5-2021 – Mound plow inspection TN-14. Shoreland application meeting with land owner TN-07. Created goals for 6 month review.

5-6-2021 – Issued (X3) shoreland zoning permits TN-07. 6 month probation review. Mound inspection TN-14.

5-7-2021 – Mound inspection TN-14. Conventional system application review TN-18. Holding tank renewal TN-15 (X2).Conventional plan review TN-18.

5-10-2021 – Conventional inspection TN-07. Mound plan review TN-12.

5-11-2021 – Mound inspection TN-17. Permit renewal for replacement geo-mat TN-01.

5-12-2021 – Shoreland meeting with landowner building a new house. Issued shoreland permit TN-18. 2 Inspection reports for conventional systems TN-13 and TN-18.

5-13-2021 – Conventional inspection TN-18 (X2). Conventional inspection TN-13.

5-14-2021 – Floodplain utility structure discussion with utility company. Issued Mound system permit. Reviewed shoreland permit application.

5-17-2021 – Issued shoreland permit TN-20. Mound core inspection TN-12. Unpermitted inspection TN-07. Mound inspection TN-10. Reconnect inspection TN-16.

5-18-2021 – Conventional plan review TN-19. Conventional plan review TN-13. Mound plan review TN-02.

5-19-2021 – Mound core two inspections TN-02. Conventional inspection TN-18. Mound inspection report TN-14. Reviewed HT reconnect permit TN-15.

5-20-2021 – Conventional inspection TN-07. Well Delegation training online.

5-21-2021 – System verification TN-09. Conventional plan approval TN-14. Reviewed reconnect permit TN-22.

5-24-2021 – Reviewed reconnect permit application TN-15. Reviewed new conventional permit application TN-18. Failing system verification TN-15.*

5-25-2021 – Castle Rock Watershed meeting. Floodplain/Shoreland onsite meeting.

*Training purposes for Code Technician with Code Administrator.

6. Office Activity (Kim Keech and Victoria Wilson)

- a. Monthly Sanitary Permit Activity – There were 17 sanitary permits issued in April 2021 (6 New, 8 Replacements, 3 Reconnects and 0 Non-Plumbing) with revenues totaling \$9,250. There were 20 sanitary permits issued in April 2020 (11 New, 7 Replacements, 2 Reconnects and 0 Non-Plumbing) with revenues totaling \$11,675.

There were 36 sanitary permits issued through April 2021. For comparison purposes, the following are through the same period for the previous five years: 2020 – 42, 2019 – 24, 2018 – 27, 2017 – 46 and 2016 – 32.

- b. 2021 Tax Refund Intercept Program (TRIP) – As of May 25th, Wood County received \$0 payment for a total of \$2,661.00 on five (5) outstanding cases for 2021.
- c. 2021 Maintenance Notices – Septic Maintenance Notices, ATU (Aerobic) Maintenance Notices, White Knight (Aerobic) Maintenance Notices, Holding Tank (Farmer Exempt) and Holding Tank Maintenance Notices were mailed Friday, April 23rd with a due date of Friday, August 13th. There are approximately 3,207 to be mailed between the five notices.

- d. Enforcement Activities Update (Small Claims) – None
- e. Sanitary Permit Database System Project – The next phase for the sanitary permit system database will consist of creating a service provider and comments interface. Information Technology Department continues work on the design phase of the project.
- f. Survey Document Indexing Project – There are over 4,000 survey documents that are being indexed with a tentative completion by the end of 2021.
- g. ArcGIS Software Project – Editing addresses in 22 townships.
- h. Wisconsin Fund Grant Program - 2017 Wisconsin Act 59, the 2017 biennial budget act, repealed, effective June 30, 2021 the Wisconsin Fund Grant Program for failing septic systems. Governor Evers has included the Wisconsin Fund Grant program in his 2021-2023 budget draft. It is anticipated the fate of the program will not be known until it is signed into law which is due to happen by July 1, 2021.

Office Staff continues to promote and take applications for the grant program. Wisconsin Fund Grant program brochure and application form can be found on the Wood County Planning & Zoning website.

- i. Kim attended the following meetings/trainings:
 - i. Citizens (Wood County) Groundwater Group on May 17th.
 - ii. DNR Training – Private Well Water Systems on May 20th.
- j. Victoria attended the following meetings/trainings:
 - i. Economic Development Meeting (COVID-19 Recovery) on May 6th.
 - ii. DNR Training – Private Well Water Systems on May 20th.

CITIZENS (WOOD COUNTY) GROUNDWATER GROUP MEETING

DATE: Monday, May 17, 2021
TIME: 2:00 p.m.
LOCATION: Teleconference via WebEx

Present: Caleb Armstrong, Ray Bossert, Rhonda Carrell, Bill Clendenning, Bruce Dimick, John Endrizzi, Gordon Gottbeheut, Russ Groves, Tamas Houlihan, Ben Jeffrey, Kim Keech, Julianna Kollross, Klayton Kree, Dustin Ladd, Bill Leichtnam, Matt Lippert, Jen McNelly, Michael Tiboris, Gregg Wavrunek, Rachael Whitehair, Shane Wucherpennig, Tim Wuebben and Don Ystad.

1. **Call Meeting to Order:** Chair Bill Leichtnam called the meeting to order at 2:00 p.m.
2. **Public Comment:** Shane Wucherpennig mentioned that they were encouraged by the Wisconsin Land & Water Conservation Director to reach out to the Joint Finance Committee for the Governor to encourage that committee to vote in favor of the additional funding for the County Conservation offices. A letter was drafted to support conservation funding and water quality funding proposals to the Joint Finance Committee. The Governor has included parts of what used to be the "13 water bills" in the proposed budget. The Conservation, Education and Economic Development Committee will review the letter on Tuesday, May 18th @ 9:00 a.m.

UPDATE: *Conservation, Education and Economic Development Committee approved 5-1 the support letter to encourage conservation and water quality funding proposals to the Joint Finance Committee.*

3. **Speaker – Dr. Russ Groves, Entomologist, UW-Madison; “Neonicotinoids”**
Dr. Russ Groves is a Professor, Extension Specialist and Department Chair with UW Madison Entomology Department.

Highlights of “Neonicotinoids” presentation:

- What are neonicotinoid insecticides? Developed in early 90's as a safer alternative to older, toxic insecticides. Applied as a seed coat, soil drench or foliar application. Water soluble. Makes up 25% of the global pesticide market.
- Neonicotinoid detection is widespread.
- Groundwater contamination susceptibility published in 1987 by DNR, USGS, Wisconsin Geological & Natural History Survey and UW Madison. Contamination susceptibility + neonicotinoids applications = groundwater detections
- Summary of well detections: 69% above limit quantification. Mean: 0.221-0.375 ppb. Maximum: 1.69 ppb. Most samples very low (6 samples above 1.0 ppb). Seasonal fluctuations in thiamethoxam detections. Region and Farm: Significant differences in means.
- What might help explain the high variation observed within and between wells? Characteristics of the individual wells (depth, age). Neonicotinoid inputs and agricultural intensity (crops). Leaching rate and groundwater flow paths.
- Are associated streams susceptible to contamination? Sandy, fast-draining soils. Unconfined aquifers close to surface. These aquifers also feed surface water systems.
- Pilot Study (2017-2020): Sample sites along Wisconsin River Watershed. Includes Ten Mile Creek, Fourteen Mile Creek, Four Mile Creek, Big Roche-a-Cri and Little Roche-a-Cri. Found Thiamethoxam and Imidacloprid detections.
- Leola Ditch (2020-2021): Neonicotinoid sampling at a spatial scale within Fourteen Mile Creek. 10-15 sampling sites around 3.5 miles. Sampling surface and groundwater monthly. Identify small scale fluctuations. Analyze stream chemistry and identify neonicotinoids entering streams.
- Proposed NR140 – Cycle 10: Focus is on preventative action limit measures versus enforcement standards.
- Where do we go from here?
Bio rational Insecticides: <https://www.openpr.com/news/2170008/global-biorational-insecticides-market-2020-forecast-to-2028>

Precision Farming: <https://www.ingenia.org.uk/Ingenia/Articles/83bfc7e2-3a34-4a97-ad26-5986cedd39a0>

- Options in Agriculture – Next Steps: Advance and potential new type of biotechnology products. Risk analysis system for biotechnology products. Risk relative to existing products and organisms. Scientific capabilities, tools, and expertise critical for regulatory agencies to support oversight of potential future products of biotechnology. Future Biotechnology Products and Opportunities to Enhance Capabilities of the Biotechnology Regulatory System: <https://www.nationalacademies.org/our-work/future-biotechnology-products-and-opportunities-to-enhance-capabilities-of-the-biotechnology-regulatory-system>

Discussion followed.

4. **Correspondence/Updates/Handouts/Reports:**

Bill Clendenning shared that any resolutions for the Wisconsin Counties Association State Conference are due to the Judicial & Legislative Committee by June 27th.

5. **Action Items proposed by Citizens (Wood County) Groundwater Group** None.

6. **Roundtable**

- A. Don Ystad – Shared that the 14 Mile Watershed rewrote their goals to be better aligned with the Nine Key Element Watershed Plan. The group was primarily a lakes group but wanted to be inclusive by reaching out to all stakeholders upstream along the watershed which is mainly agriculture producers. Group name is now known as 14 Mile Watershed Alliance. IRS approval as a 501c3 for non-profit status. New status allows for more funding opportunities. Nine Key Element Watershed Plan is a 10 year plan. Name change assures the groups existence during the Nine Key Element Watershed Plan.
- B. Bill Clendenning – Don Ystad is the contact person for the 14 Mile Watershed Alliance. The 501c3 status of the organization is a benefit.
- C. Tamas Houlihan – Don Ystad gave a presentation and update of the 14 Mile Watershed Alliance at the Water Task Force meeting of the Wisconsin Potato and Vegetable Growers Association. 14 Mile Watershed Alliance is inclusive and building relationships with neighbors.
- D. Don Ystad – John Endrizzi was one of the original founders of the 14 Mile Watershed and instrumental in water testing. The group is not a one man show but a group of 6-8 people who have put the effort into the program.

7. **Announcements of members / visitors (upcoming parallel events / meetings)**

Joint meeting of the Portage County Land & Water Conservation Committee and Groundwater Citizens Advisory Committee Thursday, June 3rd @ 6:00 p.m. Conference Rooms 1 & 2 @ 1462 Strongs Avenue, Courthouse Annex, Stevens Point. Speakers: John Exo and Chris Clayton to discuss NR151 changes.

Wisconsin Gannett article “Farmers Pioneer Innovative Practices” published on May 12, 2021. Highlighted Fond du Lac County and Outagamie County.

Wisconsin Gannett article “Study finds state lakes data on algae blooms” published on May 10, 2021. Discussed algae blooms on Wisconsin 15,000 lakes.

8. **Future Speakers:** June - Scott Provost, “Neonicotinoids”

9. **Agenda Items for next meeting** Agenda items should be submitted to Bill Leichtnam or Kim Keech by the second Monday of the month.

10. **Next Meeting** Monday, June 21st, 2:00 p.m. (VIRTUAL)

11. **Adjourn Groundwater Group Meeting** Chair Bill Leichtnam adjourned @ 3:22 p.m.

Notes by Kim Keech, Planning & Zoning Office

Via: Teleconference

Nancy Turyk, Community Development Educator-UW Extension, as facilitator

In Attendance: Scott Larson-Executive Director-MACCI; Kristie Rauter-Egge-Community Health Planner-Wood County; Matt McLean-Director-Visit Marshfield; Josh Miller-Development Services Director-City of Marshfield; Victoria Wilson-Administrative Services-Wood County Planning & Zoning

Nancy Turyk-UWEX:

- It is anticipated that the federal government will roll out the programs and rules regarding the large funding package on May 11th. From there the state will decide how to distribute the funds. This will result in many funding opportunities we will need to look into.
- The Economic Development Administration has funded a grant that Wisconsin Rapids had applied for earlier this year. The grant funds will be put towards the downtown Wisconsin Rapids area.

Scott Larson-MACCI:

- We continue to roll out our normal programming for 2021.
- The Small Business Administration held a program regarding restaurant funding opportunities that are available. "The American Rescue Plan Act established the Restaurant Revitalization Fund (RRF) to provide funding to help restaurants and other eligible businesses keep their doors open. This program will provide restaurants with funding equal to their pandemic-related revenue loss up to \$10 million per business and no more than \$5 million per physical location. Recipients are not required to repay the funding as long as funds are used for eligible uses no later than March 11, 2023."

Matt McLean-Visit Marshfield:

- Angel sent out an RFP a couple of weeks ago. We have received some RFPs back and have narrowed them down to three potential candidates. We will work with the potential candidates to make a decision on which one to go with to produce promotional videos for recreation in Wood County.
- We toured the new Hampton Inn last week, which opened about a week ago. We are using social media to help get the word out that they are now open.
- The last week or two we have seen a slight increase in hotel occupancy.
- We plan to send out 14,000 inserts in the Hub City Times during the second week of May, which will display how we support our local economy by promoting tourism. The second week of May is National Travel and Tourism week.
- We are still on track to hold Maple Fall Fest in September.
- We are gearing up for our grant program for our partners in attractions, sports and events.
- We are working on Best of Marshfield, which will take place in June & July.

Josh Miller-City of Marshfield:

- We had a meeting regarding the Bike Share program last week. We are looking at deploying the bike share kiosks in four locations in Marshfield. The kiosks will have five bikes each. The locations are yet to be determined.
- The city is working on some housing projects, which include a city subdivision and a mixed use TIFF. We are lacking lots to provide single-family housing.
- We are hoping to get approval from the council on Tuesday for our TIFF districts.
- Permits for culverts, sidewalks and driveways can now be taken out online using Evolve software.
- The plan commission reviewed an apartment complex on the northwest side of Marshfield, which will provide seventy-two apartments.
- The aquatic center is on track. The tentative timeline for opening is July.
- The Marshfield Utility building construction on the south side will begin in June.

Kristie Rauter-Egge-WC Health Department:

- We continue to hold vaccination clinics in Marshfield and Wisconsin Rapids. We will move from the airport hangar to the Grand Rapids Lions Park in the next week.
 - We are exploring ways to help vaccinate individuals that cannot come to a clinic.
 - We are hoping to launch the Bike Share program in May.
 - Farmer's Market season is approaching. We were able to get some legislation into the governor's budget around securing dollars for Farmer's Market and EBT to be used at the farmer's market.
- ❖ Next EDR meeting: To be determined
Adjourned at 9:33 am

Via: Teleconference

Jason Grueneberg, Wood County Planning & Zoning Director, as facilitator

In Attendance: Scott Larson-Executive Director-MACCI; Kristie Rauter-Egge-Community Health Planner-Wood County; Josh Miller-Development Services Director-City of Marshfield; Nancy Turyk-Community Development Educator-UWEX; Kyle Kearns-Director of Community Development-City of Wisconsin Rapids; Michelle Boernke-Campus Executive-UWSP@Marshfield; Dennis Lawrence-Executive Director-North Central Wisconsin Regional Planning Commission; Angel Whitehead-President-Heart of Wisconsin Chamber of Commerce; Victoria Wilson-Administrative Services-Wood County Planning & Zoning

Jason Grueneberg-Wood County Planning & Zoning:

- We will be moving to a monthly meeting starting in June. We will likely change the time as well to try to accommodate people's schedules. More information to come.
- We are shifting topics away from Economic Recovery and COVID and moving towards REDI implementation.
- Active cases of COVID in Wood County are at 72. Schools are back in session full time. Vaccines are being pushed out adequately and demand is lessening.
- We continue to work on what the American Rescue Plan Act funds can be used for. Each municipality will get an allocation of funds but there is much uncertainty as to what the funds can be used for.
- The American Families Plan will assist family with childcare, community college, 4k and many other items for families. This is a \$1.8 trillion program.
- Jobless claims are down to 498,000; however, this is double the amount we should be seeing. There is a workforce issue again, so this will be a repeated topic going forward.
- We are seeing a housing shortage. Lumber costs are very high which is compounding the issue.

Scott Larson-MACCI:

- We continue to push out information as it relates to various business incentive programs that are out there such as Restaurant Recovery funding and PPP programs.
- We are starting to do training and other programs again.
- Workforce is at the forefront of conversations with businesses. This is a continued issue for many.
- As it relates to housing, in conversation with a builder who did a year-to-year comparison on the cost of building, the cost has increased by \$14,000 per house.

Josh Miller-City of Marshfield:

- At Tuesday's meeting, we will be proposing a city subdivision that will open up about 20 lots for new development in Marshfield.

Nancy Turyk-UWEX:

- In conversations with Purdue regarding next steps and federal funding, they are strongly encouraging us to identify the items we want funding for, such as housing or makerspaces, etc. They will then work with federal agencies to determine who has programs to potentially fund what we need.

Michelle Boernke-UWSP:

- We are opening to the public June 1st with programming. We are starting to plan for the fall with the arts, which include theater, music, and the civic band will start practicing at the end of the month. Face coverings are still required on campus until July 1st.
- We are moving our testing from Tuesday to Monday from 8:00am-12:00pm starting May 24th and will continue throughout the summer.
- We are working with Lori Peterson from the Health Department to see if we can get a vaccination site for our neighborhood.

- The summer programs with kids is looking to be complicated due to lack of staffing.
- We are back to full face-to-face education this fall.
- There will be short-term housing available at The Villas this summer.
- We have a new chancellor and new strategic plan that is rolling out. It will be more focused on workforce and meeting the needs of the Marshfield campus.
- The C2 makerspace will likely move forward.
- Our goal is to make the Marshfield campus a “destination location” for our community.
- The School of Nursing from Marshfield Clinic has moved to our campus. This will bring eighty students and twelve faculty members.

Angel Whitehead-HOW:

- We had forty-six vendors at our job fair. About seventy people attended and four or five candidates were hired at the event. We have videos and other information on our website so employers can use that tool to continue to gain exposure for available jobs.
- We are doing our BINGO campaign right now to help support local businesses. Fifty business are participating and the campaign goes through Mother’s day.
- We continue to push out information for any business opportunities, to our local businesses.
- In the last two weeks, I have met with two entrepreneurs and have three I am meeting with next week.

Dennis Lawrence-NCWRPC:

- We were recently awarded the Create your Community grant for being the best economic development initiative in Wisconsin by the Economic Development Administration.
- The EDA is anticipating receiving \$3 billion dollars in funding from the American Rescue plan for their programs. More information to come.

Kristie Rauter-Egge-WC Health Department:

- Things continue to move forward in a positive direction in regard to COVID cases and staff being able to keep on that, as well as vaccination clinics. After May we will no longer hold vaccination clinics. Interest has decreased and supply has increased. We will encourage people to contact their primary care providers or pharmacies for being vaccinated.
- Over the last couple of weeks, we have been reaching out to businesses and working with our community health workers to accommodate our more vulnerable populations to be vaccinated.
- We are working on our mitigation plan regarding gatherings.
- We met with folks in Marshfield to select sites for our bike share program. One will be at the library, one near Wildwood Zoo and one near the fairgrounds along with a fourth location. We are also working on the Wisconsin Rapids locations.
- Our farmer’s markets will be starting very soon. There will be vouchers available to individuals on WIC as well as some for seniors. Debit, credit and Foodshare can be used at the south end market. We also work with Aspirus on their “Prescription fruit and vegetable program”.

Kyle Kearns-City of Wisconsin Rapids:

- Workforce is a very large problem for businesses. I had the opportunity to tour Mariani, a cranberry packaging company in Wisconsin Rapids. They have about twenty jobs they cannot fill. Another business that is in the product cleaning business is struggling to fill ten positions.
- The city did receive the Economic Development Administration grant. We had the EDA kick off meeting last week and will be releasing a Request for Proposal soon to hire a consultant to start pursuing the redevelopment plan.
- Concerning Verso, we hosted a meeting a few weeks ago at City Hall with the Co-op group. They are working to solidify their business plan, their industries and product, and package things together to garner funding to make an offer on the mill.

- There is a listening session this afternoon regarding the State's effort to strengthen and diversify Wisconsin's forest products industry. May 6th and May 11th: Public listening sessions. For more information, contact Kyle Kearns.
- ❖ Next EDR meeting: To be determined
- ❖ Adjourned at 10:10 am



DEPARTMENT OF PLANNING AND ZONING

DATE: June 2, 2021 Meeting
TO: Conservation, Education & Economic Development Committee (CEED)
County Board of Supervisors
FROM: Adam DeKleyn, County Planner
RE: Request to Approve the Town of Lincoln Zoning Ordinance and Official Zoning Map

STAFF MEMORANDUM

Introduction:

The Town of Lincoln readopted their town zoning ordinance and zoning map on May 11, 2021. The town submitted the zoning ordinance to the Wood County Department of Planning and Zoning (DPZ) for review and approval. Request is further discussed herein.

Background:

Wood County adopted the Wood County Zoning Ordinance #700. This ordinance is in effect in all 22 towns within its jurisdiction. In counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors *Wis. Stat. §60.62(3)(a)*.

Analysis:

Back in 2019, the Town of Lincoln completed an update of its comprehensive plan. As part of that process, the Town Plan Commission recently completed a review of its existing town zoning ordinance. The plan commission determined no amendments were necessary, however, they recommended that the Town Board readopt the zoning ordinance to reaffirm the town's dedication to their local planning and zoning program.

The Town Plan Commission held a public hearing and recommended to readopt the zoning ordinance on April 27, 2021. Subsequently, the Town Board readopted the zoning ordinance on May 11, 2021. The final step in the process is approval or disapproval by County Board.

The Town of Lincoln Zoning Ordinance and Official Zoning Map can be reviewed at the DPZ Office at 400 Market St. Wisconsin Rapids, WI 54494 between 8:00 AM and 4:30 PM Monday-Friday; or online at the links below:

[Town of Lincoln Zoning Ordinance](#)

[Official Zoning Map](#)

Conclusions & Recommendations:

County review and decision concerning approval or disapproval of a town zoning ordinance is limited to cases of abuse of discretion, excess of power, or error of law. Based on the information submitted to the DPZ, the Town of Lincoln adhered to the process re-adopting its town zoning ordinance as outlined in the Wis. Stats. Additionally, I find no conflict with any county planning and zoning programs or ordinances.

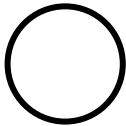
DPZ has reviewed the request and recommends forwarding the attached resolution (*Attachment 1*) to the County Board of Supervisors, approving the Town of Lincoln Zoning Ordinance, with a favorable recommendation.

Attachments:

1. Resolution

(ZA-2021-002)





RESOLUTION#

Introduced by CEED Committee
Page 1 of 1

ITEM# 4-1
DATE June 15, 2021
Effective Date June 15, 2021

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

X

 Majority

Two-thirds

Reviewed by:

PAK

, Corp Counsel

Reviewed by:

, Finance Dir.

ARD

INTENT & SYNOPSIS: Approve the Town of Lincoln Zoning Ordinance and Official Zoning Map.

FISCAL NOTE: No cost to Wood County. The Town of Lincoln is responsible for any costs associated with administering their town zoning ordinance.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, on May 11, 2021 the Town of Lincoln readopted a zoning ordinance to promote the health, safety, aesthetics, comfort, prosperity, and general welfare of the town; and

WHEREAS, pursuant to § 60.62(3)(a) Wis. Stats., in counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors; and

WHEREAS, on May 12, 2021 the Town of Lincoln submitted the zoning ordinance to the Wood County Department of Planning and Zoning for review and approval pursuant to the Wis. Stats.; and

WHEREAS, county review and decision concerning approval or disapproval of a town zoning ordinance is limited to cases of abuse of discretion, excess of power, or error of law; and

WHEREAS, the Wood County Department of Planning and Zoning reviewed the information submitted by the Town of Lincoln and finds the town adhered to the process for readopting a town zoning ordinance as outlined in the Wis. Stats.; and

WHEREAS, the Wood County Department of Planning and Zoning finds no conflict with any county planning and zoning programs and ordinances; and

WHEREAS, on June 2, 2021 the Conservation, Education and Economic Development Committee (CEED) reviewed the request and recommended approval; and

THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors, pursuant to § 60.62(3)(a) Wis. Stats., hereby approves the Town of Lincoln Zoning Ordinance and Official Zoning Map by reference.

The zoning ordinance and zoning map can be reviewed at the Department of Planning and Zoning Office at 400 Market St. Wisconsin Rapids, WI 54494 between 8:00 AM and 4:30 PM Monday-Friday; or online at the links below:

[Town of Lincoln Zoning Ordinance](#)[Official Zoning Map](#)

BE IT FURTHER RESOLVED, that the Wood County Department of Planning and Zoning forward a certified copy of this resolution to the Clerk of the Town of Lincoln for inclusion in their records.

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KENNETH CURRY, (Chair)

BILL LEICHTNAM

JAKE HAHN

ROBERT ASHBECK

DAVE LAFONTAINE

Adopted by the County Board of Wood County, this 15th day of June 20 21 .

County Clerk

County Board Chairman

MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: June 4, 2021
 TIME: 9:00 a.m.
 PLACE: Room 105A, Wood County Courthouse
 TIME ADJOURNED: 10:03 a.m.
 MEMBERS PRESENT: Chairman Bill Clendenning, Bill Leichtnam,
 Kenneth Curry, Ed Wagner
 MEMBERS EXCUSED: Joseph Zurfluh
 OTHERS PRESENT: Peter Kastenholz. See attached list.

1. At 9:00 a.m., the meeting was called to order.
2. Public comments. None at this time.
3. The minutes for the May 7, 2021, meeting were reviewed. There being no objections, the minutes were deemed approved by the Chair.
4. There were no new claims.
5. There were no new animal claims against the County.
6. The Committee reviewed monthly voucher and department reports of the departments it oversees. **Moved by Curry, seconded by Wagner, to approve the reports and payment of department vouchers. All ayes.**
7. WCA resolutions deadline is June 28, 2021.
8. The Committee reviewed correspondence and legislative issues.
 - a. Report of Citizens Groundwater Group. Minutes of group will be included with CEED minutes. Scott Provost of the DNR will present at the next meeting on June 21, 2021, to discuss neonicotinoids (neuro-active insecticides).
 - b. Polk County resolution on creation of community based inpatient and outpatient substance abuse treatment facilities. No action taken.
 - c. Polk County resolution on increasing funding for drug crime prosecution. No action taken.
 - d. Polk County resolution to create a state substance abuse database. District Attorney Lambert gave an update, from the perspective of his office, regarding the drug problems in the county. It wasn't clear to the Committee what use would be made of the proposed database and the need for it. Supervisor Leichtnam will discuss with the Drug Court

Coordinator to see if she wants the Committee and Board to take action on a similar resolution by Wood County.

9. County Board rules.

- a. Resolution to amend Rule 12 on speaking at meetings by non-supervisors.

Moved by Leichtnam, seconded by Clendenning, to present the resolution as written to the County Board.

Discussion had.

Moved by Wagner, seconded by Curry, to table so that the resolution can be presented to the other supervisors to take time to consider. All ayes.

The draft resolution will be included in the County Board packet. The Committee will take the matter up again in July.

- b. Special orders of business at County Board meetings. The Chair advised he would place this on next month's agenda when Supervisor Zurfluh will be present.

10. Administrative Coordinator position description.

Moved by Leichtnam, seconded by Wagner, to present to the County Board a draft position description for the County Administrative Coordinator, to be prepared by Human Resources Director McGrath, and to bring the matter back to the Committee next month. All ayes.

11. Attendance at meetings. No meetings identified.

12. Agenda items for the July 2, 2021, meeting:

- Resolution modifying County Board Rule 12.
- Special orders of business at County Board meetings.
- Administrative Coordinator position description,

13. The next committee meeting will be July 2, 2021, at 9 a.m.

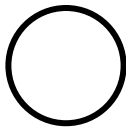
14. Meeting adjourned without objection by the Chairperson at 10:03 a.m.

Minutes taken by Peter Kastenholz.

Judicial & Legislative Committee Meeting

Date: June 4, 2021 R 105A

[illegible]



RESOLUTION#

Introduced by Judicial and Legislative Committee
Page 1 of 3

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

X

 Majority

Two-thirds

Reviewed by:

, Corp Counsel

Reviewed by:

, Finance Dir.

LAD

INTENT & SYNOPSIS: To update County Board Rule #12 entitled: "Speaking at Meetings by Non-Supervisors," to address video participation at meetings and to clarify current practice for the benefit of members of the public.

FISCAL NOTE: None.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, Rule 12 of the “Rules and Committees of the Wood County Board of Supervisors” was reviewed by the Judicial and Legislative Committee in light of current practices and the desire to address meetings conducted in full or part by video and how citizens need to comport themselves at all County meetings, and

WHEREAS, the Committee feels it is important that citizens be allowed to voice their concerns on the policies, both existing and proposed, of the County, in an effective way, and

WHEREAS, oversight committees and the County Board have been conducting meetings that allow for participation via video and telephonic means, and

WHEREAS, it isn’t plausible for the chairpersons who run meetings to allow non-supervisor video and telephonic participants to be recognized and speak at such meetings due to the difficulty in ascertaining who wants to speak and controlling the meetings during such presentations, and

WHEREAS, the Judicial and Legislative Committee has studied the matter and recommends the following changes to Rule 12 so as to better enable chairpersons to run meetings and non-supervisors to know how to effectively participate in those meetings:

RULE 12 – Speaking at Meetings by Non-Supervisors

A. Individuals or groups wishing to inform the County Board on matters are encouraged to express their views. No report or communication shall be received for consideration from any person or persons unless it is signed by such person or persons. A statement offering an explanation or justification for or against an issue should accompany any correspondence directed to the Board.

B. Consent for a non-Board member to speak up to three minutes on an agenda item at a Board meeting shall be authorized by the Chairperson. and scheduled by the County Clerk if the request is received in advance of the meeting.

If the request is not so timely made, then consent for a non-Board member to speak up to three minutes on an agenda item at a Board meeting may be requested of the Chairperson by any Board member. If there is an objection, an affirmative majority vote by the supervisors present will grant the permission to speak.

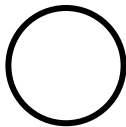
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BILL CLENNENNING (Chair)
BILL LEICHTNAM
KENNETH CURRY
ED WAGNER
JOSEPH ZURFLUH

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by Judicial and Legislative Committee
Page 2 of 3

C. Committees shall open part of their meetings for the public to speak to issues. Committees may also hold public hearings on issues of importance. Committees may also be required by statute or direction of the full Board of Supervisors to hold public hearings.

D. When the public participates in a meeting or hearing conducted by the Board or a committee, the following rules will apply.

1. Public comments are restricted to residents of the county unless the Board/committee approves in advance waiving this restriction.

2. The Chairperson by consensus or the Board/committee by vote may set time limits for public comments per individual. The Chairperson or the committee may also set a time limit on the public comments portion of the agenda. The Chairperson may appoint a timekeeper. Time limits may be extended by consensus or vote of the Board/committee. The Chairperson, subject to consent of the Board/committee, may set forth guidelines for speakers to comply with.

3. Board/committee members are not required to participate in discussion or answer questions from individuals during public comments. In general, they are to use public comments to gather information or gauge public opinion. However, Board/committee members may answer, comment, or ask questions if they choose.

4. Comments or questions by Board/committee members will not count against allotted time given for public comment.

5. The Chairperson or committee will not tolerate abusive language or disruptive behavior. The Chairperson, for abusiveness or disruptive behavior, may terminate an individual's public comments. The Chairperson has the authority to call a short recess in disorderly situations.

6. "Public comments" as an agenda item may be closed at any time by a motion and majority vote of the Board/committee.

7. An individual speaking under public comments or at a hearing shall provide his or her name and address. The individual is permitted to speak to the agenda once per meeting unless the Board/committee grants permission.

8. Unless arranged with the Chairperson in advance, public comments require personal attendance by the speaker. If a person desiring to make a public comment is unable to attend a meeting in person, they may submit a written statement to the Chairperson or a Board/committee member in advance of the meeting and the written statement can then be read at the meeting, subject to the same rules applicable to those speaking in person. Such written comments to the Board/committee do not become a part of a record nor are they to be included in the committee's minutes unless specifically directed by the committee via motion made and passed.

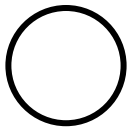
9. Health and safety concerns may result in the inability to apply this rule in part or full measure.

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Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by Judicial and Legislative Committee
Page 3 of 3

10. When the Board or a committee is presented with a controversial issue or in any instance where there are a large number of residents who are likely to want to provide public comment, the Chairperson is encouraged to prepare in advance for the public comment session. This may include arranging with law enforcement to be present and reviewing in advance with law enforcement what is and is not acceptable behavior and what the Chairperson’s expectations are. The Chairperson should be prepared to give a short presentation on how public comments work in advance of opening the floor for public comments. This presentation may include the following: “We thank the citizens of Wood County for their participation in the democratic process. If you have not already done so, please sign in and when it is your turn to speak, identify yourself and follow the rules of civil discourse, which include:

- Listening quietly and not interrupting others’ remarks.
- Refraining from derogatory comments, inappropriate gesturing, or applause.
- Staying within the time limits provided.
- Making use of a group spokesperson and not repeating what has already been said.
- You are encouraged to read from a signed, prepared text, which can be shared with the Board or committee.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to go on record as accepting and implementing the updated Rule 12 of the “Rules and Committees of the Wood County Board of Supervisors” as set forth above.

DRAFT

()

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____.

County Clerk County Board Chairman



Position Description DRAFT

Name:		Department:	County Board
Position Title:	Administrative Coordinator	Pay Grade:	FSLA: E N/A
Reports To:	Operations Committee	Job Classification:	Administrative Coordinator
Last Revision Date:	December 2018	Job Code:	

GENERAL FUNCTION

The County Administrative Coordinator is responsible for supervising and coordinating the “day-to-day” administrative and management operations of Wood County, and performing other duties included, but not limited to those listed below, which are not otherwise vested by law in boards or commissions or in other elected officers pursuant to Wis. Stat 59.03 and 59.19 and the rules and committees of the Wood County Board of Supervisors. This individual shall at all times be fully accountable to the Operations Committee, in the fulfillment of these duties.

SUPERVISES

Indirectly supervises all County functions. Does not have direct reports.

RESPONSIBILITIES

Administrative Duties

Coordinates administrative and management functions for all County departments:

- Evaluates all programs and assists oversight committees in determining if these programs are efficient and cost effective, and their current and long-range impact on the County. Makes recommendations to committees on operational and administrative issues.
- Monitors compliance with all applicable policies, procedures, resolutions, and programs set forth by any government agency to ensure they are implemented across all departments.
- Consults and collaborates with Department Heads. May conduct regular staff meetings with all Department Heads.
- Acts as mediator between County departments on issues, problems, and disputes. Facilitates communication among departments, committees, and County Board Supervisors.
- Attends all County Board meetings. Is available for other Wood County committee meetings and attends as needed.
- In the event of an emergency, has authority to close all nonessential County buildings and facilities, and notify the appropriate departments and news agencies.

Finance Duties

- Prepares, or assigns to a designee, the annual budget parameters letter, subject to the review and approval by the Operations Committee, and provides the Finance Director with budget priorities to ensure consistency with the County's overall policies, goals, and objectives.
- Works with the Operations Committee in monitoring the approved budget versus expenses and revenues on an ongoing basis and recommends adjustments as necessary.
- Works with the Operations Committee in reviewing the quarterly and annual reports provided by the Finance Director and may be asked to comment on the state of the County's fiscal condition.

Human Resources Duties

- Assists oversight committees and Human Resources in the interview process and selection of Department Heads.
- Makes recommendations to committees on the adoption of new or revised policies as may be deemed necessary for the welfare of the community or the improvement of administrative services.
- Recommends developmental or corrective actions for Department Heads, as appropriate.
- Participates with applicable oversight committees in Department Head evaluations and goal setting.

Strategic Planning Duties

- Works with the Operations Committee to develop a long-range vision and objectives for the County.
- Analyzes and recommends a County organizational structure to facilitate efficient and effective delivery of services to the public. Revises as necessary (includes program development).
- Works with the Operations Committee to conduct strategic planning.
- Coordinates the development of the County's major projects, capital improvement plans, and initiatives. Oversees the implementation of such plans.
- Provides direction for all County departments' long-range planning.

Intergovernmental and Public Relations Duties

- As much as practical, remains informed of all pending and existing legislation that affects or may affect county government.
- Reviews and makes any necessary recommendations on any proposed resolutions or ordinances prior to presentation to the County Board.
- Solicits and represents the County Board's position on state and federal issues and other legislative matters.
- Along with Corporation Counsel, serves as an advisor during negotiations for intergovernmental contracts on behalf of the County.
- Serves as the spokesperson for the County, or assigns an appropriate designee to serve in this capacity, and represents the County's interest at legislative meetings, hearings, and other events. Promotes Wood County and portrays it to the public in as positive of a light as possible.
- Develops and maintains effective community relations, ensuring timely responses to citizen inquiries.
- Works with the Vice Chair in Committee and Board appointments.

EXPERIENCE, TRAINING, QUALIFICATIONS

Current term Elected Board Supervisor who is the successful candidate by majority vote of the County Board of Supervisors to hold this 2-year term. Must be and remain a Wood County resident and a Wood County Board Supervisor.

Common business office machines used: computer equipment, telephone, calculator, copy machine and FAX machine. Preferred skills and abilities include the knowledge of applicable federal, state and local law; knowledge of funding resources, including governmental and other grant availability and procedures; demonstrated ability to develop, recommend, and implement effective plans and programs, and objectively evaluate progress towards goals and timetables.

PHYSICAL DEMANDS OF THE ESSENTIAL FUNCTIONS

This position requires the ability to regularly spend long hours sitting and using office equipment and computers. The position requires regularly moving from sitting to standing positions effortlessly. There is a low frequency of lifting heavy objects as well as bending, carrying, and/or reaching to maintain files. This position has a high frequency of working on repetitive tasks, such as typing, which requires the use of hands and fingers to control computer equipment. This position requires excellent communication skills including the ability to speak clearly and understand the speech of another person. Public speaking and/or presentations may be required occasionally. Strong written skills are required. Use of near and far vision is required. This position requires meeting with clients in various settings and may involve regular car travel to attend meetings, meet with clients, or attend conferences.

This position description has been prepared to assist in defining job responsibilities, physical demands, and skills needed. It is not intended as a complete list of job duties, responsibilities, and/or essential functions. This description is not intended to limit or modify the right of any supervisor to assign, direct, and control the work of employees under supervision. The County retains and reserves any or all rights to change, modify, amend, add to or delete, from any section of this document as it deems, in its judgment, to be proper.

Wood County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Employee's Signature

Supervisor's Signature

Date

Date



Wood County

WISCONSIN

CHILD SUPPORT
AGENCY

JUNE 2021

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- I continue to advocate for increased Child Support funding in the next State Budget. I met virtually with Senator Felzkowski's staff on May 10th, I met virtually with Sarah Diedrick-Kasdorf from WCA on May 13th and with Senator Testin on May 26th. I will continue to push forward until we get a signed budget.
- I have attached a letter I received from the Wisconsin Department of Children and Families congratulating the agency for receiving the Federal Fiscal Year 2020 Certificate of Excellence Award.
- I attended the WCSEA meeting on May 5th.
- I attended the DFES Intergenerational Poverty Initiative Work Group Meeting on May 17th.
- I attended the Department Head Meeting on May 26th.
- I will be presenting at the WCA Annual Conference on September 28th. The presentation is titled "Child Support: Services, Funding and Impacts on Counties".
- We are on target to meet all four performance measures at this time.
- The current IV-D case count is 3,653.



May 7, 2021

Brent Vruwink, Director
Wood County Child Support Agency
811 Hardin Street
Waupaca, WI 54981-2081

Dear Mr. Vruwink:

Congratulations to the Wood County Child Support Agency for receiving the Federal Fiscal Year 2020 Certificate of Excellence Award.

The Wood County Child Support Agency demonstrated excellence in all four-performance measures: Paternity Establishment, Court Order Establishment, Current Support Collections and Arrears Case Reductions. The benchmarks used were:

- Paternity Establishment Rate: 90% or greater
- Court Order Establishment Rate: 80% or greater
- Collection Rate on Current Support: 80% or greater
- Arrears Case Collections Rate: 80% or greater

Your agency was one of 18 child support agencies honored this year with this award.

Congratulations on this exceptional accomplishment. On behalf of Wisconsin's children, thank you for a job well done!

Sincerely,

A handwritten signature in cursive script, reading "Debra L. Barnes".

Debra L. Barnes
Director

cc: Lance Pliml, County Board Chairperson
Amy Vannieuwenhoven, BRO Regional CS Coordinator



Wood County WISCONSIN

CORPORATION
COUNSEL OFFICE

Peter A. Kastenholtz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE June 2021

Budget Work Group. The group met once and will be meeting again in early June. The focus of this subcommittee of the department heads is to identify options and their consequences in addressing fiscal shortfalls (and windfalls), both current and future. The thought being to better utilize the brain power employed by the county in giving input on matters of fiscal concern since these financial matters end up impacting all of the departments. The group will be helping to identify viable options to fiscal problems and the consequences, both positive and negative, to exercising the options. The group, like the department head group it is a subunit of, is not a policy-making entity.

American Rescue Plan Act (ARPA). If you have not already familiarized yourself with the ARPA acronym, you should. The county has already received the first of two 7 million dollar tranches of ARPA funds from the federal government. The question is what we can use the funds for. The U.S. Treasury Department has issued a lengthy report as well as a summary of the report that gives preliminary guidance on how the funds can be used. So far, the limitations on spending the money have been very strict (as is the underlying law itself) and the uses allowed don't lend themselves well to the type of work done by county governments. To that end, many of us department heads will be working diligently with NACO, the WCA, and our respective associations to ascertain legitimate ways for the county to spend the funds such that the committees and the board are fully aware of its options.

VICTIM WITNESS SERVICES REPORT

Michele Newman, Coordinator
January 1, 2021 to April 30, 2021

Victims/Witnesses Served:

816 Victims or Witnesses made contact with via phone

79 Victims or Witnesses met with in person

5 Victims assisted with preparation of Crime Victim Compensation Application

420 Initial contact packet information sent

6 No contact order information

67 No prosecutions notification

284 Victims or Witnesses were notified of all hearings

35 Victims or Witnesses were notified of plea agreement/sentencing

76 Victims or Witnesses notified of disposition on closed cases

20 Victims or Witnesses notified of sentencing after revocation

47 Victims with restitution requested

49 Victim Impact Statements

- Victims registered with NOTIS/Vine service – Victims now register for NOTIS services with the State Office of Crime Victim at the state level. This detail will now be for Vine Link only.

5 Victims notified of appeals court proceedings

Total services/events // Total unique parties = **1905 // 841**

Trainings/Meetings/Other:

January 15th meeting with Clerk of Courts staff regarding restitution collection

January 25th Zoom meeting with state Victim Witness members

March 9th Zoom Meeting with Nela Kalic, Outreach Director, Marsy's Law Wisconsin

April 12th Zoom Meeting VW Quarterly Meeting

VICTIM WITNESS SERVICES REPORT

Michele Newman, Coordinator

May 1, 2021 to May 25, 2021

Victims/Witnesses Served:

124 Victims or Witnesses made contact with via phone

11 Victims or Witnesses met with in person

1 Victims assisted with preparation of Crime Victim Compensation Application

89 Initial contact packet information sent

2 No contact order information

8 No prosecutions notification

41 Victims or Witnesses were notified of all hearings

11 Victims or Witnesses were notified of plea agreement/sentencing

20 Victims or Witnesses notified of disposition on closed cases

1 Victims or Witnesses notified of sentencing after revocation

10 Victims with restitution requested

12 Victim Impact Statements

20 - Victims registered with NOTIS/Vine service – Victims now register for NOTIS services with the State Office of Crime Victim at the state level. This detail will now be for Vine Link only.

0 Victims notified of appeals court proceedings

Total services/events // Total unique parties = **315 // 228**

Trainings/Meetings/Other: none

MINUTES OF THE HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE

DAY AND DATE: Thursday, June 3, 2021
PLACE: Wood County Highway Department
555 17th Ave. North, Wisconsin Rapids, WI 54495
MEETING TIME: 9:00 a.m.
ADJOURNMENT TIME: 10:19 a.m.
MEMBERS PRESENT: Chairman Jacob Hahn, Supervisor Lee Thao, Supervisor John Hokamp,
Supervisor Dave LaFontaine

HIRC MEMBERS PRESENT VIA WEBEX: Supervisor Al Breu

OTHERS PRESENT: Chad Schooley, Parks & Forestry Director; Fritz Schubert, Forest Administrator; Rachel Krause, Highway Administrative Assistant, Roland Hawk, Highway Commissioner, Supervisor Dennis Polach, Supervisor Bill Clendenning

OTHERS PRESENT VIA WEBEX: County Board Chairman Lance Pliml.

1. Call meeting to order. Meeting called to order at 9:00 a.m.
2. Declaration of quorum. Quorum declared
3. Public comments. None.
4. Correspondence: R. Hawke has been notified by the DOT that either they will purchase an attenuator for departments or reimburse departments who have already purchased one. If the Highway department were to be reimbursed for the entire amount spent on the attenuator, R. Hawke would like to purchase automated flaggers. An informational flier about one version of automated flagger was shared. These can be set up to change automatically at a specified interval or can be manually controlled by an individual. The one presented would be a preference because it has a camera that would provide video of work zone violations which is where the Highway Department and other counties are headed when automated enforcement was authorized. R. Hawk is not looking to purchase at this time.
C. Schooley informed the committee that the grant application for the storm shelter at South Park, which Emergency Management applied for, was not selected for this year's grant and will be removed from the 2022 CIP request. C. Schooley and E.M. will apply for this grant again when funds are made available.
5. Approve minutes from previous committee meetings.

Motion to approve by D. LaFontaine, second by L. Thao. Motion carried

6. ATV Trail/Route system update:
 - a. R. Hawk states that parks was recently invoiced from Hwy for about \$1500 for ATV signing and marking. This is because of the lag time between the time work is done and invoices are sent. The \$10,000 allocated for ATV signage in the 2021 P&F budget is already gone. R. Hawk is willing to put up signs in places where we are doing work anyway without billing the ATV account. Finance will not allow invoices to be held until next year for reimbursement. R. Hawk is looking for guidance from the committee as more costs will be incurred as more and more requests are made for opening up roads. L. Thao thought that \$20,000 was allocated for this year. C. Schooley states that \$10,000 was a CEED grant from last year and \$10,000 was allocated in the budget for 2021. L. Thao inquired why we aren't requesting that the requesting parties pay for the marking of requested roads. R. Hawk states that he knows of only one active club in the County and they have offered to help with some signing. The signs they use are much smaller and R. Hawke feels that on County highways that the larger signs should be used. The committee recommends holding off on signing any more roads until funds become available.

- b. R. Hawk is requesting that the committee approve opening up CTH V from Cary-Hiles Road to STH 73. Signs would be moved and added at no cost to the ATV fund because the sign crew is already out there signing for chip sealing. **Motion to approve by J. Hahn, second by D. LaFontaine. Motion carried.**
- c. L. Thao states that if everyone requests that their roads be open how will this get paid for. R. Hawk is working on a list of roads he would not recommend be opened to ATV use. He then would like to meet with the Sheriff's Department for any input they may have regarding roads that should not be opened. County highways in towns and villages that do not want ATV traffic also will not be opened. After this list is completed it would then be brought to the committee for approval to open county highways not on this list. J. Hahn would like the list and the cost associated with signing these routes be brought to the committee soon for consideration in the next budget.
- d. D. LaFontaine states that economic development grants may be available from the CEED committee for help in paying for the signing of these routes and suggests both Parks and Highway apply for money. C Schooley states that Parks wouldn't need to apply for CEED money for this purpose as they receive money for the trails from the State. R. Hawk states that a standalone account should be created for costs associated with the ATV routes. This would not be a general use fund but a fund for specific uses. C. Schooley suggests that this fund be housed with the Highway Department because of the lag time in billing to the Parks Department. L.Pluml states that there may be options for funding the route signing with one time Covid relief funds, and then some ongoing funds.
- e. B. Clendenning states that Grand Rapids is working on revising its ATV ordinance. Wants to ensure R. Hawk knows of the meeting and that he is invited to attend. He also inquired about future plans for South Park. C Schooley indicates there has been discussion about development of an additional campground that would include ATV sites.

7. HIGHWAY

- a. Highway staff reports. Truck operators have been interviewed and candidates for the three open positions have been selected. Filling these spots will bring the department back to full staff. It is becoming increasingly more difficult to fill all of our summer help and LTE positions. R. Hawk has been in communication with the DOT about the intersection of CTH BB and USH 10. This location is near a crest of a hill on USH 10 and has been identified as a dangerous intersection. DOT has given preliminary permission to proceed with the relocation of this intersection. The new desired location will be staked and DOT personnel will review for final approval. Design work will begin this year. Grant money will be sought to fund this project. D. LaFontaine inquired about the purchase of right-of-way for this project. R. Hawk states he has a verbal agreement with Nasonville Dairy who have offered to donate the land to the Highway Department in turn Highway will donate the old road to Nasonville Dairy. All of the right of way transmission is now complete for the Bridgewater project. J. Hahn inquired if being short LTEs hinders operations in the summer. R. Hawk states it depends on the how many others are off for the day.
- b. Highway revenue report. The asphalt plant has been started. Revenues are increasing.
- c. Highway vouchers. **Motion to approve by D. LaFontaine, second by L. Thao. Motion carried.**
- d. Shared Campus with the City of Marshfield. R. Hawk has been meeting with the city of Marshfield about a shared campus. The city is interested in purchasing a portion of Highway department property in Marshfield to build their new city facility. Highway currently uses approximately 6 acres of the 18 acre site. The City has plans developed and is looking for about 10 acres. A study is being conducted to look into three options, completely separate facilities, sharing some portions, or completed shared use facility. A consultant is looking into the feasibility of the options and when those options are finalized the consultant will be invited to present to the committee. J. Hokamp inquired if Highway would maintain a maintenance facility (garage/repair shop) if a shared facility was the option selected. R. Hawk states that maintenance

would still be out of the Wisconsin Rapids shop. D. LaFontaine would hope the city would move quickly. A. Breu inquired if the City would be getting the entire north end of our lot. R. Hawk states that it is at our discretion on how much would be used by them and that would be decided by which option was selected from the study.

- e. Update on Solar Array. J Hahn states this will be going to the operations committee and there is a possibility of more grants being available or the possibility the whole project could be paid for.

8. PARKS AND FORESTRY

- a. Parks & Forestry staff reports. C. Schooley gave update on the reservation system demos. Three vendors were interviewed and demoed and have been narrowed down to a top pick. At the next committee meeting C. Schooley will be bringing a recommendation and asking for approval to move forward with this. The 1st year development costs will be approximately \$ 25,000, and would not be required to be bid. After the initial development cost, a yearly maintenance fee would be required. The current system was built in house and has served its purpose. Parks is looking to provide something that is more interactive for users and would reduce the number of calls fielded by their office.
- b. Special Use permits. C. Schooley recommends approval of a special use permit for an annual event held at South Park. The event is the Jigsaw Run fundraiser for Camp Autism to be held May 7, 2022. **Motion to approve by J. Hokamp, second by L. Thao. Motion carried.**
- c. Timber Bid Results and Award Contracts. F. Schubert states it was a good bid opening. One sale that didn't sell was not a surprise as it was a rebid of a winter harvest sale and generally low quality. **Motion to approve bids as presented by A. Brue, second by D. LaFontaine.**
Discussion: J. Hokamp inquired if we received the bids we wanted. F. Schubert states that a minimum bid was set for each tract. D. LaFontaine is surprised that the oak is low. F. Schubert states that oak pulpwood has always been lower than aspen or mixed hardwood. Currently the only local market for large volumes of oak and mixed hardwood pulpwood is Domtar in Nekoosa. Also, while saw logs have a higher value, price depends a lot on quality. Our oak sawlogs up for bid this time were fairly low quality. **Motion carried**
- d. Parks and Forestry revenue reports. **Motion to approve by J. Hokamp, second by A. Breu. Motion carried.**
- e. Parks & Forestry vouchers: **Motion to approve by D. LaFontaine, second by L. Thao. Motion carried.**

9. Future Agenda Items. Notify Chairman Hahn, Roland, or Chad of any future agenda items.

10. Set next regular meeting date: July 6, 2021 at 9:00am at NEPCO shelter, 1410 Griffith Ave, Wisconsin Rapids, WI 54494

11. Adjournment. Motion to adjourn by Chairman J. Hahn at 10:19 a.m.



Wood County

WISCONSIN

OFFICE OF
HIGHWAY COMMISSIONER

Roland Hawk
COMMISSIONER

May 6, 2021

To: Highway, Infrastructure & Recreation Committee

From: Roland Hawk, Highway Commissioner

Subject: Commissioner Report for May 6, 2021 HIRC meeting

Department Activities

Personnel

Interviews for the vacant truck operator positions were conducted May 17. HR is reviewing references and offers will be presented by first week of June. Three vacant truck operators' positions are being filled.

Commissioner attended the North Central Regional Commissioner/WisDOT meeting on May 19 in Lincoln County. During this meeting commissioners and DOT staff from the region attended a virtual Local Road Symposium for the upcoming 2022 – 2027 LRIP program.

Commissioner attended a joint meeting with WCA May 24. Topics included WCA support and service options for WCHA, spending options for Recovery Act funds.

Highway Staff participated in 2021 Local Road Forum with Wood County municipalities May 25 at the Town of Richfield Town Hall. This event was well attended by local government officials and supervisors.

Commissioner participated in the Wood County Department Head meeting in the morning of May 26.

In the afternoon of May 26 commissioner met with City of Marshfield staff to discuss possible shared campus at the WCH Marshfield property. Commissioner and City Staff met with an architect who specializes in public works facilities. The architect will investigate options ranging from completely separate facilities just sharing a common location to sharing common spaces and utilizing joint services such as salt, brine, fuel, and various materials that can be scaled and tracked. The architect will provide a proposal for the feasibility study within a week from the meeting and the study should take approximately three months to complete.

Highway Projects

The R/W from old CTH U where the Bridgewater project was constructed has been discontinued and/or transferred to the Village of Biron. This is the final step involving WCH in the process.

Commissioner initiated communications with WisDOT officials regarding realignment of CTH BB at the intersection with US 10 near Nasonville Dairy.

All culvert pipes on CTH BB from US 10 to CTH B have been replaced in preparation for reconstruction of the roadway scheduled to begin June 14.

The bridge contractor who was awarded the contract to replace two bridges on CTH N between CTH F and CTH S in the town of Sherry is scheduled to begin work the week of June 14. This work will take approximately 65 – 70 days to complete.

Crews have completed two smaller paving projects in May. They paved one block on 10th Street in the City of Nekoosa, and seven blocks on 1st Street in the Village of Port Edwards.

An Engineering contract has been approved for design, plan development, and specifications for both the State and County salt sheds that are scheduled to be built this year on the WCH Marshfield facility.

Highway Maintenance

Crews will be performing chip seal projects on both county highways and various town roads and municipal streets beginning June 1 and are scheduled to be complete by June 10. County roads to be chip sealed in 2021 include CTH V (STH 73 – CTH E Town of Hiles), CTH E (STH 73 – CTH N), CTH C (STH 80 – Village of Vesper), and CTH AA (CTH G - City of Nekoosa).

Crews have been utilizing the recently acquired crusher to produce recycled asphalt chips that will be used on another test segment of chip seal roads. The crusher is working very well with only a few minor repairs.

Crews are mowing State & County R/W.

The City of Wisconsin Rapids has contracted with WCH to patch and place mastic on several city streets including 8th Street. The City of Marshfield has also inquired about contracting with WCH to do the same on various city streets.

ATV Plan/Development

Numerous requests were received in May for the Highway Department to open CTH V from Cary-Hiles Road to STH 73 which will provide access to Progress Road in the Town of Carry. CTH V is already open from Hay Creek Road to Cary-Hiles Road.

Commissioner will attend Town of Grand Rapids Legislative Committee meeting June 9 to answer questions regarding ATV/UTV use on local roads.

WCHA Development

WCHA Summer Road School is scheduled for June 7-9 in Wisconsin Dells. The conference is open to county supervisors.

Commissioner Hawk is Secretary for the WCHA and will move to the President position for a two year term starting in January 2022.

Accounting Supervisor Report

By John Peckham, Wood County Highway Department Accounting Supervisor
HIRC Meeting

Revenues

Revenues are as anticipated.

Expenses

Expenses are as anticipated.

Other

The audit went very smoothly for the Highway Department. There were no issues.

I am now finalizing work on the State of Wisconsin Annual Financial Report of Operations.

We have now started up the Asphalt Plant so bituminous revenues and expenses will begin to increase.

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Monday, May 31, 2021

	Actual	2021 Budget	Variance	Variance %
REVENUES				
Intergovernmental Revenues				
43531 State Aid-Transportation	\$627,020.56	\$2,194,425.00	(\$1,567,404.44)	(71.43%)
43534 State Aid-LRIP	198,952.75	975,000.00	(776,047.25)	(79.59%)
Total Intergovernmental	825,973.31	3,169,425.00	(2,343,451.69)	(73.94%)
Licenses and Permits				
44101 Utility Permits	20,595.00	16,000.00	4,595.00	28.72%
Total Licenses and Permits	20,595.00	16,000.00	4,595.00	28.72%
Intergovernmental Charges for Services				
47230 State Charges	502,535.19	1,114,354.00	(611,818.81)	(54.90%)
47231 State Charges-Highway	115,124.55	579,812.00	(464,687.45)	(80.14%)
47232 State Charges-Machinery	9,236.21		9,236.21	0.00%
47300 Local Gov Chgs	89,889.10	520,712.00	(430,822.90)	(82.74%)
47330 Local Gov Chgs-Transp	157,559.20	1,151,102.00	(993,542.80)	(86.31%)
47332 Local Gov Chgs-Roads		417,440.00	(417,440.00)	(100.00%)
47333 Local Gov Chgs-Bridges	(0.01)	74,917.00	(74,917.01)	(100.00%)
Total Charges to Other Governments	874,344.24	3,858,337.00	(2,983,992.76)	(77.34%)
Interdepartmental Charges for Services				
47470 Dept Charges-Highway	24,767.28	2,092,213.00	(2,067,445.72)	(98.82%)
Total Interdepartmental Charges	24,767.28	2,092,213.00	(2,067,445.72)	(98.82%)
Total Intergovernmental Charges for Services	899,111.52	5,950,550.00	(5,051,438.48)	(84.89%)
Miscellaneous				
48340 Gain/Loss-Sale of Salvage and Waste	3,150.60	6,700.00	(3,549.40)	(52.98%)
Total Miscellaneous	3,150.60	6,700.00	(3,549.40)	(52.98%)
Other Financing Sources				
49110 Proceeds from Long-Term Debt	2,350,000.00	2,350,000.00		0.00%
Total Other Financing Sources	2,350,000.00	2,350,000.00		0.00%
TOTAL REVENUES	4,098,830.43	11,492,675.00	(7,393,844.57)	(64.34%)
EXPENDITURES				
Public Works-Highway				
53110 Hwy-Administration	125,060.96	338,277.73	213,216.77	63.03%
53120 Hwy-Engineer	62,480.47	252,201.85	189,721.38	75.23%
53191 Hwy-Other Administration	136,811.69	333,809.28	196,997.59	59.02%
53210 Hwy-Employee Taxes & Benefits	(795,977.39)	1,612,034.11	2,408,011.50	149.38%
53220 Hwy-Field Tools	35,254.06	(832.98)	(36,087.04)	4,332.28%
53230 Hwy-Shop Operations	105,694.56	256,841.04	151,146.48	58.85%
53232 Hwy-Fuel Handling	(7,402.44)	(23,105.00)	(15,702.56)	67.96%
53240 Hwy-Machinery Operations	(387,895.85)	343,319.63	731,215.48	212.98%
53260 Hwy-Bituminous Ops	43,141.01	229,437.92	186,296.91	81.20%
53262 Hwy-Bituminous Ops	(5,424.98)		5,424.98	0.00%
53266 Hwy-Bituminous Ops	20,569.49	1,874,692.32	1,854,122.83	98.90%
53270 Hwy-Buildings & Grounds	79,868.67	183,568.29	103,699.62	56.49%
53290 Hwy-Salt Brine Operations	(36,778.33)		36,778.33	0.00%
53291 Hwy-Salt Brine Operations	9,091.32	150.00	(8,941.32)	(5,960.88%)
53281 Hwy-Acquisition of Capital Assets	64,202.49		(64,202.49)	0.00%
53310 Hwy-Maintenance CTHS		21,351.82	21,351.82	100.00%
53311 Hwy-Maint CTHS Patrol Sectn	590,165.90	1,887,686.10	1,297,520.20	68.74%
53312 Hwy-Snow Remov	484,196.20	890,438.04	406,241.84	45.62%
53313 Hwy-Maintenance Gang	48,518.89	103,303.39	54,784.50	53.03%
53314 Hwy-Maint Gang-Materials	2,244.91	2,900.00	655.09	22.59%
53320 Hwy-Maint STHS	587,875.38	1,109,246.76	521,371.38	47.00%
53323 Hwy-Maint STHS PBM	34,829.29		(34,829.29)	0.00%
53330 Hwy-Local Roads	207,246.99	1,126,479.33	919,232.34	81.60%
53340 Hwy-County-Aid Road Construction		475,418.61	475,418.61	100.00%
53341 Hwy-County-Aid Bridge Construction	531.56	129,393.16	128,861.60	99.59%
53490 Hwy-State & Local Other Services	136,111.97	517,068.91	380,956.94	73.68%
Total Public Works-Highway	1,540,416.82	11,663,680.31	10,123,263.49	86.79%
Capital Outlay				
57310 Highway Capital Projects	53,313.89	2,294,738.29	2,241,424.40	97.68%
Total Capital Outlay	53,313.89	2,294,738.29	2,241,424.40	97.68%

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
Highway Departmentwide
Monday, May 31, 2021

	Actual	2021 Budget	Variance	Variance %
TOTAL EXPENDITURES	1,593,730.71	13,958,418.60	12,364,687.89	88.58%
NET INCOME (LOSS) *	2,505,099.72	(2,465,743.60)	4,970,843.32	(201.60%)



Parks & Forestry Department Reports

Thursday, June 3, 2021

Director Report, by Chad Schooley

- Working with field staff on 2021 trail improvement plans at Powers Bluff. Weather permitting, we will be improving a section of multi-use trail which currently has a grass surface. Finished surface of the trail will be 1/2" granite. This is the project that we will be spending our \$27,500 annual Ho-Chunk Nation allotment on in 2021.
- Assisted in planning the final site improvements at the ATV Intensive Use Area, to include: Striping the new parking lot, landscaping/seeding in front of the shelter, relocating the trail head map under the wash station canopy, and installing a pressure tank for the washdown station.
- Met with the Willow Run Disc Golf club to discuss and allow improvements to their alternate tee box locations. The club will be paying for, and installing, concrete pads to replace the old dirt pad locations.
- Continued researching different campground reservation software systems.
- Attended CPR/AED training, provided by HR Dpt.
- F. Schubert, and I, attended a site visit with representatives from Bug Tussel, at a location near South Bluff, in the Town of Remington. This is one of the locations that was identified as a possible tower location using grant dollars they received from the State of Wisconsin. More information will be brought forward as they fine tune their site location preferences.
- **Special Use Permits**
Saturday, May 7th, 2022- Jigsaw Run for Camp Autism. South Park- Red Sands Beach area, and walktrail around Lake Wazeecha. All 3 shelters are rented for this event.

Construction Supervisor Report, by Dennis Quinnell

Construction Projects

- We are having an epoxy coating installed on the North Park shelter kitchen floor.
- Willow Run Vault is completed and we will next install a pressure tank and tower at the ATV Intensive Use Area trailhead for washing ATVs. We are also remodeling the trailhead sign for future mapping signage.

Maintenance Operations

- All park facilities are plumbed and ready for the camping season. Crews are busy cleaning brush and landscaping for the season.

Employee Matters

- I had all positions filled for LTE's, however one of them already left for a different job. I am now looking for one more LTE for Dexter.
- I will be setting up our Annual Safety Training for the LTE's returning, and for full time employees.

OTHER

- We placed multiple items on the Wisconsin Surplus Auction site, which ends on May 28th.

Office Supervisor Report, by Sandra Green

Snowmobile / ATV

- Completed 2nd half for the Bakerville Sno Rovers. The six other clubs worksheets are due in early June and then payment will come from the DNR for the 20-21 season.
- Continue to work on updating the ATV Trail/Route System map.

Office

- Attended the monthly HIRC meeting on May 6th at the Hwy. Dept. and took minutes.
- Updated website, Travel Wisconsin, Facebook and Instagram with pertinent news.
- Completed the phone tree for voice mail and sent to IT to implement.
- Participated in a WebEx meeting with a reservations software vendor on 5/19.
- It is starting to get extremely busy in the office with camping and shelter reservations.
- Sent out news releases: Opening of Campgrounds, Beaches Opening
- Submitted PAF and New Hire Forms to HR for seasonal employees.

Forest Administrator, by Fritz Schubert

- Routine timber sale administration of active timber contract: #771. Followed up on billings and other paperwork for end of several completed contracts. #719, #724, #764, #765, #766, #770, #773, #776, 777, #782 .
- Timber Bid opening on 5-19-2021. 5 sales (303 acres) sold, one (66 acres) did not sell. Total value of high bids was \$389,734.20.
- Completed contract extensions approved during May HIRC meeting.
- Continued drafting 15-year plan, chapter 2000.
- Completed forest certification survey for upcoming County Forest certification audits.
- Attended Wood County Wildlife Area Advisory Committee meeting.
- Attended CPR training.
- Forestry Tech. has been continuing and completing recon projects in several areas of the County Forest.
- Forestry Tech. graded shooting range parking lot.
- Mowed and cleaned up public shooting range.

**WOOD COUNTY PARKS & FORESTRY DEPARTMENT
REVENUE SUMMARY 2021**

MAY REVENUE - JUNE HIRC							
BUDGETED REVENUES	46721 SOURCE	FEES	YTD REVENUE 2021	YTD REVENUE 2020	MAY REV 2021	MAY REV 2020	ACTUAL REV 2020
\$ 420,000.00	Camping Reservations (PAYPAL & In Office Cash/Check) All site types.	\$10 Resv. Fee+/\$18/\$21/\$23/\$26/\$33	\$171,612.70	\$ 99,020.28	\$44,375.91	\$ 42,869.68	\$ 379,606.13
\$ 100,000.00	Camping Self-Registration, All site types	\$18/\$21/\$23/\$26/\$33	\$14,597.16	\$ 31,632.23	\$14,597.16	\$ 31,632.23	\$ 125,846.17
\$ 45,000.00	Campground Firewood Sales	\$6 per rack	\$7,398.10	\$ 6,602.84	\$7,398.10	\$ 6,602.84	\$ 43,746.76
\$ 8,000.00	Ice	\$3 (7 lbs.) /\$6 (20 lbs.)	\$824.64	\$ 963.98	\$824.64	\$ 963.98	\$ 8,287.14
\$ 1,600.00	Non-Camper Dump Fee	\$12 (2021 Increase)	\$250.24	\$ 240.76	\$250.24	\$ 240.76	\$ 2,341.21
\$ 800.00	Camper Storage Fee	\$15/wk - \$60/mo	\$14.22	\$ -	\$14.22	\$ -	\$ 800.52
\$ 800.00	Washer/Dryer	\$2 wash / \$2 dry/\$1 Laundry Pods	\$36.02	\$ -	\$36.02	\$ -	\$ 568.94
\$ 50,000.00	Shelters Enclosed (SP, NP, DX, PB, Nepco, ATV)	\$100/\$150/\$175/\$200/\$225	\$21,720.39	\$ 17,561.97	\$5,047.40	\$ 2,876.78	\$ 47,670.04
\$ 10,000.00	Shelters - Open (DX, SP, RSBP, White Sands)	\$75/\$125	\$7,298.59	\$ 4,189.57	\$1,279.62	\$ 189.57	\$ 9,047.31
\$ 800.00	General Park User Fees (outside of normal shelter fee areas)	\$50 / \$10 per picnic table	\$50.00	\$ 616.11	\$0.00	\$ -	\$ 663.50
\$ 25,000.00	Powers Bluff Winter Recreation Tickets, Parties, Rentals & Concessions	\$10/\$15/\$250/\$450/\$500	\$12,884.84	\$ 31,810.06	\$0.00	\$ -	\$ 31,810.06
\$ 2,000.00	Trail Passes (Ski/Snowshoe/Multi-Use)	\$5/daily; \$15/annual; \$40/family	\$1,854.50	\$ 1,493.84	\$0.00	\$ 18.96	\$ 1,503.32
\$ 6,500.00	Disc Golf	\$2 / \$4 / \$20 / \$40 (2019 Inc.)	\$2,727.66	\$ 2,431.29	\$1,217.71	\$ 2,362.09	\$ 6,449.96
\$ 2,000.00	Parks Pulpwood	Market Price	\$0.00	\$ -	\$0.00	\$ -	\$ -
\$ 25,000.00	Boat Launch	\$20/annual; \$5/daily	\$9,332.37	\$ 8,619.72	\$5,402.51	\$ 4,960.95	\$ 24,336.31
\$ 1,000.00	45123 - Violations (non-tax)	\$50.00	\$0.00	\$ -	\$0.00	\$ -	\$ 700.00
\$ 20,000.00	Miscellaneous*	Grass Ridge Farm Pay, Nepco Trl & SP DG Donations	\$8,425.61	\$ 4,575.83	\$4,786.00	\$ 131.37	\$ 61,876.50
\$ 1,500.00	Gift Certificates	Gift Certificates	\$46.00	\$ -	\$0.00	\$ -	\$ 2,144.67
\$ 720,000.00			\$259,073.04	\$209,758.48	\$85,229.53	\$92,849.21	\$747,398.54
Misc. *PB Land Rental, General Donations, Hay Cutting, Scrap Metal, Cost of replacement of damaged materials in campgrounds (firepits), etc.							
\$ 5,000.00	Powers Bluff Project Donations Non-Lapsing	Informational purposes only. CASH/CHECK/PAYPAL	\$0.00	\$ -	\$0.00	\$ -	\$ -
\$ 350,000.00	46813 - Timber Sales & Wood Cutting (90%/County & 10%/Townships) Monthly totals = NET Revenue	CONTRACTED	\$235,408.33	\$ 162,283.57	\$22,413.03	\$ 13,469.56	\$ 369,031.14
\$ 3,000.00	Auctions - Non-Lapsing	WI Surplus	\$805.00	\$ 3,932.00	\$0.00	\$ 3,932.00	\$ 6,572.00
TOTAL REVENUE:			\$495,286.37	\$375,974.05	\$107,642.56	\$110,250.77	\$1,123,001.68

WOOD COUNTY, PARKS & FORESTRY - FOREST ADMINISTRATOR
REVENUE REPORT & TIMBER SALE BALANCES

MAY 2021

CONTRACT	TRACT	CONTRACTOR	CONTRACT AWARD AMOUNT	CONTRACT AWARD DATE	CONTRACT EXPIRATION DATE	\$ RECEIVED CURRENT MONTH	AMOUNT BILLED TO DATE CURRENT YR	AMOUNT RCVD TO DATE CURRENT YR	ENDING MONTH BALANCE
719	9-13	SCHREINER	47,060.00	10/03/13	03/31/21	\$221.34	\$45,741.51	\$45,741.51	\$0.00
741	8-15	THURS LOGGING	23,936.00	04/07/16	03/31/22		\$0.00	\$0.00	\$0.00
744	2-16	DELANEY FP	26,079.50	04/07/16	03/31/22		\$0.00	\$0.00	\$0.00
748	5-16	FUTUREWOOD	18,522.10	10/06/16	12/31/21		\$0.00	\$0.00	\$0.00
749	6-16	FUTUREWOOD	33,638.00	10/06/16	12/31/21		\$0.00	\$0.00	\$0.00
758	13-16	FUTUREWOOD	37,074.50	11/14/17	12/31/21		\$0.00	\$0.00	\$0.00
762	4-17	FUTUREWOOD	14,431.60	11/14/17	12/31/21		\$0.00	\$0.00	\$0.00
764	6-17	FUTUREWOOD	14,091.00	11/17/17	12/31/21	\$8,013.61	\$10,262.46	\$10,262.46	\$0.00
770	6-18	LAMBERT FP	64,706.00	07/07/18	06/01/21	\$656.55	\$67,173.64	\$67,173.64	\$0.00
771	3-18	YODER LOGGING	64,671.00	07/07/18	07/01/21	\$2,770.72	\$89,159.24	\$89,159.24	\$0.00
773	7-18	KOERNER	22,990.00	03/29/19	04/01/21	\$2,324.16	\$32,585.28	\$32,585.28	\$0.00
775	9-18	COUNTRY F.P.	37,260.00	03/29/19	04/01/22		\$0.00	\$0.00	\$0.00
776	10-18	FUTUREWOOD	15,998.50	03/29/19	04/01/21	\$6,417.89	\$20,283.54	\$20,283.54	\$0.00
777	1-19	KOERNER	38,680.50	03/29/19	04/01/22	\$4,469.10	\$25,329.60	\$25,329.60	\$0.00
779	8-19	LAMBERT FP	15,255.00	06/10/20	06/01/22		\$0.00	\$0.00	\$0.00
780	2-16	YODER LOGGING	42,886.00	07/10/20	06/01/23		\$0.00	\$0.00	\$0.00
781	5-19	YODER LOGGING	9,720.00	07/10/20	06/01/22		\$0.00	\$0.00	\$0.00
755		FIREWOOD				\$30.00			

Payments Received This Month: \$24,903.37

0.00

2021 Budgeted Total Revenues			\$350,000	Jobs Finished
2021 Total County Forestry Revenues this month (90%) \$			22,413.03	Jobs Started
2021 Total Township Revenues this month (10%):			\$2,490.34	Jobs Continuing/Reactivated
				Jobs Gone Inactive

2021 TOTAL NET FORESTRY REVENUE TO DATE: \$ 235,408.33

**PROPERTY AND INFORMATION TECHNOLOGY COMMITTEE
MEETING MINUTES**

DATE: Monday, June 7, 2021
TIME: 9:30 a.m.
PLACE: Wood County Courthouse – Room 114

PRESENT: Al Breu, Bill Winch, Dennis Polach,
Via WebEx: Laura Valenstein, Brad Hamilton

OTHERS PRESENT (for part or all of the meeting): Nicole Gessert, **See attached list.**

1. The meeting was called to order at 9:30 a.m. by Chair Breu.
2. Public Comments: None.
3. Approve minutes from the previous meeting.

Motion (Polach/Valenstein) to approve the minutes from the previous meeting. Motion carried unanimously.

4. (a) Supervisors Winch, and Polach asked for clarification on items within the Information Technology vouchers. Amy Kaup answered general questions pertaining to her department's vouchers.

Motion (Hamilton/Polach) to approve the vouchers for the Information Technology Department. Motion carried unanimously.

(b) Supervisor Pliml commended the I.T. Department for a great job helping departments with their needs for transitioning back to an in-person work environment. Kaup provided information pertaining to projects in her department.

5. (a) Supervisor Winch asked for clarification on items within the Maintenance vouchers. Reuben Van Tassel answered general questions pertaining to his department's vouchers.

Motion (Hamilton/Winch) to approve the vouchers for the Maintenance Department. Motion carried unanimously.

(b) Van Tassel provided information pertaining to projects listed in his Letter of Comments.

6. Sheriff Becker shared that the Jail AdHoc Committee has done an outstanding job of providing information regarding the new jail. Becker shared there will be another Town Hall meeting Wednesday, June 9th in Marshfield at the Legion Hall. Discussion ensued.

Motion (Valenstein/Hamilton) in support of the Resolution to authorize the building of a new Wood County Jail and Sheriff's Department. Motion carried. Voting No: Winch, because he believes the financial reports are not being fully reported.

7. Jason Grueneberg from Planning and Zoning, shared information from Darrin LeBrun of Streetland LLC, as a consultant for the City of Wisconsin Rapids, regarding property potentially affected by the Jackson Street/Expressway project. Peter Kastenholz shared information regarding Eminent Domain Laws. Discussion ensued. Grueneberg will reach out to the City to request a representative attend the next PIT Committee meeting.

Motion (Valenstein/Winch) to table the discussion until the next PIT Committee meeting. Motion carried unanimously.

8. Jason Grueneberg gave a brief update on the status of some County owned properties. Grueneberg will reach out to the City regarding the 17th Avenue property. Grueneberg will also check with Chad Schooley-Parks, and Rowland Hawk-Highway regarding some properties.
9. Agenda items for the next meeting:
 - Request from City of Wisconsin Rapids to purchase portions of County-owned property- Jackson St.
 - County owned properties
10. The next Committee meeting will be Thursday, July 1, 2021 at 9:30 a.m.
11. Chair Breu declared the meeting adjourned at 10:32 a.m.

Minutes recorded and prepared by Nicole Gessert. Minutes in draft form until approved at the next PIT meeting.

Property & Information Technology Committee Meeting
June 7, 2021

[illegible]



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments May 2021

1. Ongoing Projects and Planning

- a) Jail – Participated in presenting information to the County Board that has been collected over the last several months and will help County Supervisors determine if a new jail facility will be constructed.
- b) Parking Lots – Some of the planned updates to our parking lots have begun. We are doing our best to accommodate the busy schedules of our Highway Department and other contractors while still providing employees with information to keep them aware of disruptive work and parking area closures.
- c) River Block – We have issued a request for bids to replace additional windows at River Block. This year is the second phase of this project, which should conclude with the final phase of window replacements in 2022.
- d) Courthouse – Continuing to work on developing plans for the remodeling on third floor that will be needed in order to accommodate a fourth judge. We are preparing to remove an obsolete piece of equipment from our roof, which will make room for us to install a secondary generator that will provide backup power to our dispatch center and the shared data center; this is a continuation of some planned resiliency upgrades that began a few years ago.

2. Miscellaneous

- a) Attended PIT, Operations, County Board, Jail Study AdHoc, J&L, and Public Safety meetings
- b) Attended Focus on Energy webinar
- c) Vacation 5/19-5/28



ENGINEERING DEPARTMENT

444 West Grand Avenue
Wisconsin Rapids, WI 54495-2780
PHONE -715.421.8205

May 25, 2021

COUNTY OF WOOD
PO BOX 8095
WISCONSIN RAPIDS, WI 54495

Re: West Jackson Street, West Riverview Expressway to Jackson Street Bridge
Parcel 5, Project No. 6999-11-08

Dear Property Owner,

The City of Wisconsin Rapids Engineering Department is beginning the process of acquiring right-of-way for an improvement project on West Jackson Street. A Highway Easement (HE) and a Temporary Limited Easement (TLE) are needed from your property for the construction of this project. Surveyors have already been to your property and established the boundaries of this area with project staking.

The brochure "Rights of Landowners Under Wisconsin Eminent Domain Law" is enclosed to provide you with information about the acquisition process for public projects. I have also enclosed the right-of-way plat. The right-of-way plat shows the acquisition areas required for this project and lists the names of other property owners who are affected.

Wisconsin Law provides property owners impacted by public projects with the right to a written appraisal. However, for certain non-complicated parcels, the acquiring agency may make an offer through an expedited process that does not involve an appraisal. Should you choose to have a written appraisal, I will make the necessary arrangements to prepare one and provide it to you.

Please call me at (715) 573-1986 or email dlebrun@streetlandllc.com with a phone number where you can be reached. I will need to discuss the project with you and the effect the project will have on your property. If you prefer that I meet with your representative, please provide me their name and telephone number. I look forward to working with you on the improvement of West Jackson Street.

Respectfully,

Darrin LeBrun | Streetland LLC
Consultant for the City of Wisconsin Rapids

Encl.: West Jackson Street Right-of-Way Plat
Rights of Landowners Under Wisconsin Eminent Domain Law

210525_itr_introduction



TRANSPORTATION PROJECT PLAT TITLE SHEET

PROJECT 6999-11-08

C WISCONSIN RAPIDS, W JACKSON STREET

WEST RIVERVIEW EXPRESSWAY TO JACKSON STREET BRIDGE

LOCAL STREET
WOOD COUNTY

CONVENTIONAL ABBREVIATIONS

ACCESS RIGHTS	AR	POINT OF COMPOUND CURVE	PCC
ACRES	AC	POINT OF INTERSECTION	PI
AHEAD	AH	PROPERTY LINE	PL
ALUMINUM	AL	REBAR	RBR
AND OTHERS	ET AL	RECORDED AS	(100')
BACK	BK	REFERENCE LINE	R/L
BLOCK	BLK	REMAINING	REM
BUILDING	BLOC	RIGHT	RT
CENTERLINE	C/L	RIGHT OF WAY	R/W
CERTIFIED SURVEY MAP	CSM	SECTION	SEC
CONCRETE	CONC	SEPTIC VENT	SEPV
COUNTY	CO	SQUARE FEET	SF
COUNTY TRUNK HIGHWAY	CTH	STATE TRUNK HIGHWAY	STH
DISTANCE	DIST	STATION	STA
CORNER	COR	SUBDIVISION	SUBD
DOCUMENT NUMBER	DOC	TANGENT	TAN
EASEMENT	EASE	TELEPHONE PEDESTAL	TLE
EXISTING	EX	TEMPORARY LIMITED EASEMENT	TPLE
GAS VALVE	GV	TRANSPORTATION PROJECT PLAT	TPP
GRID NORTH	GN	UNITED STATES HIGHWAY	USH
HIGHWAY EASEMENT	HE	VOLUME	V
HOUSE	H		
IDENTIFICATION	ID		
LAND CONTRACT	LC		
LEFT	LT		
MONUMENT	MON		
NATIONAL GEODETIC SURVEY	NOS		
NUMBER	NO		
OUTLOT	OL		
PAGE	P		
POINT OF TANGENCY	PT		
PERMANENT LIMITED EASEMENT	PLE		
POINT OF BEGINNING	POB		
POINT OF CURVATURE	PC		

CURVE DATA

LONG CHORD	LC
LONG CHORD BEARING	LCB
RADIUS	R
DEGREE OF CURVE	D
CENTRAL ANGLE OR DELTA	Δ
LENGTH OF CURVE	L
TANGENT	T
DIRECTION AHEAD	DA
DIRECTION BACK	DB

CONVENTIONAL SYMBOLS

SECTION LINE	SECTION CORNER	R/W MONUMENT
QUARTER LINE	NOTATION FOR COMBUSTIBLE FLUIDS	NON-MONUMENTED
SIXTEENTH LINE	NOTATION FOR HIGH VOLTAGE TRANSMISSION LINES	R/W POINT
NEW REFERENCE LINE	LOT, TIE & OTHER MINOR LINES	FOUND IRON PIN 3/4" REBAR UNLESS NOTED
NEW R/W LINE	CORPORATE LIMITS	VALVE (GAS, WATER, ETC.)
EXISTING R/W LINE	UNDERGROUND FACILITY (COMMUNICATIONS, ELECTRIC, ETC.)	SIGN
PROPERTY LINE	FEE ACQUISITION AREA (WATCHING VARIES BY OWNER)	OFF-PREMISE SIGN
TEMPORARY LIMITED EASEMENT	TEMPORARY LIMITED EASEMENT	R/W BOUNDARY POINT
EASEMENT AREA HIGHWAY, PERMANENT LIMITED, OR RESTRICTED DEVELOPMENT	EASEMENT AREA HIGHWAY, PERMANENT LIMITED, OR RESTRICTED DEVELOPMENT	TLE POINT
TRANSMISSION STRUCTURES	ACCESS CONTROLLED BY ACQUISITION	NO ACCESS (BY STATUTORY AUTHORITY)
BUILDING	NO ACCESS (BY STATUTORY AUTHORITY)	ACCESS RESTRICTED (BY PREVIOUS PROJECT OR CONTROL)
NATIONAL GEODETIC SURVEY MONUMENT	NO ACCESS (NEW HIGHWAY)	
SIXTEENTH CORNER MONUMENT		

CONVENTIONAL UTILITY SYMBOLS

WATER	W	SANITARY SEWER	SS
GAS	G	STORM SEWER	SS
TELEPHONE	T		
OVERHEAD	OH		
TRANSMISSION LINES	TL		
ELECTRIC	E		
CABLE TELEVISION	TV		
FIBER OPTIC	FO		
		NON COMPENSABLE	
		POWER POLE	
		TELEPHONE POLE	
		TELEPHONE PEDESTAL	
		ELECTRIC TOWER	

BRIDGE	PARCEL NUMBER
	UTILITY NUMBER

TPP NUMBER 6999-11-08-4.01
SHEET 2 OF 2

NOTES

THE NOTES, CONVENTIONAL SIGNS, AND ABBREVIATIONS ARE ASSOCIATED WITH EACH TRANSPORTATION PROJECT PLAT FOR PROJECT 6999-11-08.

DISTANCES SHOWN FROM BUILDINGS TO RIGHT OF WAY LINES ARE APPROXIMATE.

POSITIONS SHOWN ON THIS PLAT ARE WISCONSIN COORDINATE REFERENCE SYSTEM COORDINATES (NAD83), WOOD COUNTY, WISCONSIN. US SURVEY FEET, VALUES SHOWN ARE GRID COORDINATES, GRID BEARINGS, AND GRID DISTANCES. GRID DISTANCES MAY BE USED AS GROUND DISTANCES.

ALL RIGHT-OF-WAY LINES DEPICTED IN NON ACQUISITION AREAS ARE INTENDED TO RE-ESTABLISH EXISTING RIGHT-OF-WAY LINES AS DETERMINED FROM PREVIOUS PROJECTS, OTHER RECORDED DOCUMENTS, OR FROM CENTERLINE OF EXISTING PAVEMENTS.

ONEINGORING FOR THE NEW RIGHT-OF-WAY IS MEASURED ALONG AND PERPENDICULAR TO NEW REFERENCE LINES.

EXISTING R/W ON W JACKSON STREET BASED ON CSM 1030, CSM 1031, CSM 1032, CSM 1033, CSM 1034, CSM 1035, CSM 1036, CSM 1037, CSM 1038, CSM 1039, WEST SIDE ASSESSORS'S PLAT NO. 1, WEST SIDE ASSESSORS'S PLAT NO. 25, SARGENT AND PHILLIPS PLAT OF CENTRALIA.

EXISTING R/W ON W RIVERVIEW EXPY BASED ON CSM 236, CSM 237, CSM 238, WEST SIDE ASSESSORS'S PLAT NO. 1.

EXISTING R/W ON W GRAND AVE BASED ON CSM 238, CSM 239, CSM 240, CSM 241, WEST SIDE ASSESSORS'S PLAT NO. 1.

EXISTING R/W ON 6TH AVE N BASED ON CSM 1031, CSM 1032.

EXISTING R/W ON 4TH AVE N BASED ON CSM 1033, CSM 1034, WEST SIDE ASSESSORS'S PLAT NO. 1, CENTRALIA PLAT.

EXISTING R/W ON 3RD AVE N BASED ON CSM 1034, WEST SIDE ASSESSORS'S PLAT NO. 25, SARGENT AND PHILLIPS PLAT OF CENTRALIA.

EXISTING R/W ON 2ND AVE N BASED ON WEST SIDE ASSESSORS'S PLAT NO. 25.

FOR THE LATEST ACCESS/DRIVEWAY INFORMATION, CONTACT THE CITY OF WISCONSIN RAPIDS ENGINEERING DEPARTMENT LOCATED AT 444 WEST GRAND AVENUE.

RIGHT-OF-WAY MONUMENTS ARE TYPE 2 MONUMENTS (TYPICALLY 3/4" X 24" REBAR) AND WILL BE PLACED PRIOR TO THE COMPLETION OF THE PROJECT.

RIGHT-OF-WAY BOUNDARIES ARE DEFINED WITH COURSES OF THE PERIMETER OF THE HIGHWAY LANDS REFERENCED TO THE U.S. PUBLIC LAND SURVEY SYSTEM OR OTHER "SURVEYS OF PUBLIC RECORD".

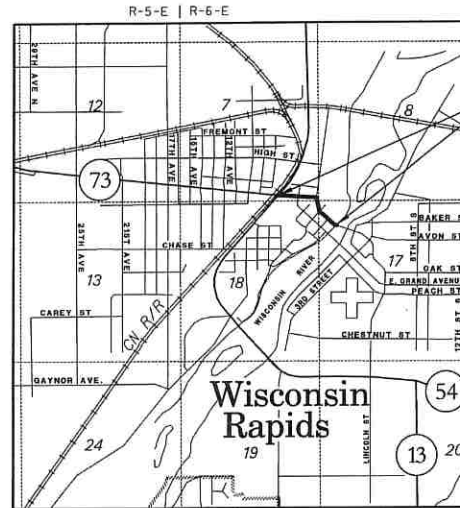
PROPERTY LINES SHOWN ON THIS PLAT ARE DRAWN FROM DATA DERIVED FROM MAPS AND DOCUMENTS OF PUBLIC RECORD AND/OR EXISTING OCCUPATIONAL LINES. THIS PLAT MAY NOT BE A TRUE REPRESENTATION OF EXISTING PROPERTY LINES, EXCLUDING RIGHT-OF-WAY LINES AND AREAS OF FEE ACQUISITION, AND SHOULD NOT BE USED AS A SUBSTITUTE FOR AN ACCURATE LAND SURVEY.

A TEMPORARY LIMITED EASEMENT (TLE) IS A RIGHT FOR CONSTRUCTION PURPOSES, AS DEFINED HEREIN, INCLUDING THE RIGHT TO OPERATE NECESSARY EQUIPMENT THEREON, THE RIGHT OF INGRESS AND EGRESS, AS LONG AS REQUIRED FOR SUCH PUBLIC PURPOSE, INCLUDING THE RIGHT TO PRESERVE, PROTECT, REMOVE, OR PLANT THEREON ANY VEGETATION THAT THE HIGHWAY AUTHORITIES MAY DEEM DESIRABLE. ALL TLE(S) ON THIS PLAT EXPIRE AT THE COMPLETION OF THE CONSTRUCTION PROJECT FOR WHICH THIS INSTRUMENT IS GIVEN.

A PERMANENT LIMITED EASEMENT (PLE) IS A RIGHT FOR CONSTRUCTION AND MAINTENANCE PURPOSES, AS DEFINED HEREIN, INCLUDING THE RIGHT TO OPERATE NECESSARY EQUIPMENT THEREON AND THE RIGHT OF INGRESS AND EGRESS, AS LONG AS REQUIRED FOR SUCH PUBLIC PURPOSE, INCLUDING THE RIGHT TO PRESERVE, PROTECT, REMOVE, OR PLANT THEREON ANY VEGETATION THAT THE HIGHWAY AUTHORITIES AND PUBLIC UTILITIES MAY DEEM DESIRABLE, BUT WITHOUT PREJUDICE TO THE OWNERS RIGHT TO MAKE OR CONSTRUCT IMPROVEMENTS ON GARD LANDS OR TO FLATTEN THE SLOPES, PROVIDING SAID ACTIVITIES WILL NOT IMPAIR OR OTHERWISE ADVERSELY AFFECT THE HIGHWAY FACILITIES.

AN EASEMENT FOR HIGHWAY PURPOSES (HED), AS LONG AS SO USED, INCLUDING THE RIGHT TO PRESERVE, PROTECT, REMOVE, OR PLANT THEREON ANY VEGETATION THAT THE HIGHWAY AUTHORITIES MAY DEEM DESIRABLE.

PARCEL AND UTILITY IDENTIFICATION NUMBERS MAY NOT POINT TO ALL AREAS OF ACQUISITION, AS NOTED ON THE TPP DETAIL PAGES.



LAYOUT
SCALE 0 0.25 MI.

FILE NAME : S:\MAD\3800--3899\3860\014\Drawings\CAD\W\Local\PLAN\040101.ctb

PLOT DATE :

PLOT BY : _user_name_

PLOT NAME :

PLOT SCALE : \$\$.plotscale.\$\$.

6999-11-08-4.01

THAT PART OF LOTS 1 & 2 OF CSM 238, AND PART OF LOT 2 OF CSM 1336, AND PART OF LOT 1 OF CSM 1339, AND PART OF LOT 1 OF CSM 1340, AND PART OF LOT 1 OF CSM 6144, AND PART OF LOT 1 OF CSM 8000, AND PART OF LOT 1 OF CSM 8416, AND PART OF LOT 1 OF WEST SIDE ASSESSOR'S PLAT NO. 1 AND PART OF LOTS 5, 6, & 7 OF BLOCK 21 OF THE PLAT OF CENTRALIA, AND PART OF FORMER ROOSEVELT STREET, ALL IN THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 7, T22N, R6E, CITY OF WISCONSIN RAPIDS, WOOD COUNTY, WISCONSIN.

RELOCATION ORDER LOCAL STREET WOOD COUNTY C WISCONSIN RAPIDS, W JACKSON STREET (WEST RIVERVIEW EXPRESSWAY TO JACKSON STREET BRIDGE) TO PROPERLY ESTABLISH LAD OUT, WEDGELAND, EXTEND, CONSTRUCT, RECONSTRUCT, IMPROVE OR MAINTAIN A PORTION OF THE HIGHWAY DESIGNATED ABOVE, THE CITY OF WISCONSIN RAPIDS DECID IT NECESSARY TO RELOCATE OR CHANGE LAD HIGHWAY AND ACQUIRE CERTAIN LANDS AND INTERESTS IN LANDS FOR THE ABOVE PROJECT.

THE CITY OF WISCONSIN RAPIDS, PURSUANT TO AUTHORITY GRANTED UNDER SECTION 62.12, WISCONSIN STATUTES, THE CITY OF WISCONSIN RAPIDS HEREBY ORDERS AS FOLLOWS:

1. THAT PORTION OF SAID HIGHWAY AS SHOWN ON THIS PLAN IS LAD OUT AND ESTABLISHED TO THE LANDS AND INTERESTS AS SHOWN FOR THE ABOVE PROJECT.

2. THE LANDS OR INTERESTS IN LANDS IN THIS PLAN AS SHOWN ON THIS PLAN FOR THE ABOVE PROJECT AND SHOWN TO BE ACQUIRED IN THE CITY OF WISCONSIN RAPIDS, PURSUANT TO THE PROVISIONS OF SECTION 62.12, WISCONSIN STATUTES.

P.A. STA. = 10+00.00	P.L. = 64+55.22	P.L. = 60+00.07	P.L. = 53+37.51	P.L. = 20+07.55
Y = 40536.304	Y = 45350.625	Y = 45350.625	Y = 45354.96234	Y = 45348.65236
X = 72723.689	X = 72623.497	X = 72624.234	X = 72655.935	X = 72689.67197
DELTA = 9° 04' 50" (L,T)	DELTA = 22° 28' (RT)	DELTA = 22° 28' (RT)	DELTA = 22° 24' 42" (RT)	DELTA = 34° 34' 42" (L,T)
T = 53.47'	T = 53.46'	T = 53.47'	D = 9° 43' 33"	D = 60° 41' 33"
L = 96.73'	L = 96.73'	L = 96.73'	T = 23.60'	T = 23.60'
R = 1000.00'	R = 1000.00'	R = 1000.00'	L = 6.22'	L = 52.56'
P.C. = 62+40.00	P.C. = 62+40.00	P.C. = 62+40.00	P.C. = 61+43.18	P.C. = 61+43.18
P.T. = 64+55.22	P.T. = 65+17.75	P.T. = 65+17.75	P.T. = 61+34.18	P.T. = 61+34.18

PA = 22+17.70 PA = 24+97.26 PA = 19+42.13 WC LOT 1
 Y = 45335.089 Y = 45334.089 Y = 45330.777 LOT 1
 X = 72880.1405 X = 72876.663 X = 72834.341 LOT 1
 DELTA = 25° 45' 24" (RT) DELTA = 32° 34' 14" (RT) DELTA = 25° 48' 48" (RT) LOT 1
 L = 80.92 L = 81.17 L = 82.41 LOT 1
 L = 45.73 L = 45.73 L = 42.13 LOT 1
 R = 200.00 R = 300.00 R = 254.00 LOT 1
 P.T. = 22+148.8 P.T. = 24+109.9 P.T. = 19+00.00 WC LOT 1
 P.T. = 22+148.8 P.T. = 25+79.76 P.C. = 19+82.41 WC LOT 1
 P.C. = 19+82.41 WC P.C. = 19+82.41 WC S 84°33'52" E LOT 1
 DOC. #74543 DOC. #74543 DOC. #74543 LOT 1

10
 6
 Y = 45310.083
 X = 726553.518
 DOC. 2014R0951
 INGRESSO/EGRESSO EASE.
 DOC. 2014R0951
 DETACHED LOT 2 CSM 83000
 AND CSM 851
 DOC. 2014R0951
 CSM 8
 V. 29, P. 206
 DOC. 2006051
 N 89°48'26" E 1756.82'

100	CHARTER COMMUNICATIONS NO RECORDED EASEMENT PARCELS 4 & 7	101	SOLARUS NO RECORDED EASEMENT PARCELS 4 & 7	102	WE ENERGIES™ - GAS NO RECORDED EASEMENT PARCEL 7	103	WE ENERGIES™ - LIGHTING CABLE NO RECORDED EA PARCEL 5
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PARCEL NUMBER	OWNER/S	IMPROVEMENTS REQUIRED	NEW	EXISTING	TOTAL	S.F.	S.F.	GRID DISTANCES MAY
1	FAE HOLDINGS 45362681 LLC	TLE	---	---	---	---	1030	FOUND CORNER MARKS
2	JOHN E ALEXANDER SOUTH WOOD COUNTY YOUNG MEN'S CHRISTIAN ASSOCIATION COMMUNITY CENTER INC	TLE	---	---	---	---	1805	
3	RAIPDS NICHOL LLC	HE, TLE	---	---	---	3129	2185	
4	CITY OF WISCONSIN RAIPDS	TLE	---	---	---	---	1342	
								HWY
								W JACKSON ST.

5	WOOD COUNTY	REG. FILE	-----	-----	721	EXPRESSWAY
7	NEWPAGE WISCONSIN SYSTEM INC.	FILE	-----	-----	1285	

UTILITY INTERESTS REQUIRED		INTEREST REQUIRED
UTILITY NUMBER	OWNER(S)	RELEASE OF RIGHTS
100	CHARTER COMMUNICATIONS	
		W. GRAND AVE
		6TH AVE N.

102	WE EXCHANGES - GAS	RELEASE OF RIGHTS	4TH AVE N.
103	WISCONSIN RAPIDS WATER WORKS & LIGHTING COMMISSION	RELEASE OF RIGHTS	

FILE NAME : S:\MAD\3809--3899\3860\014\Drawings\CAD\MLeros\PLAN\040101_.p.dgn
 APPRAISAL PLAT DATE: 4/15/21

CITY OF WISCONSIN RAPIDS

6TH AVE N

LOT 1 204' x 101'

LOT 2 204' x 101'

LOCATION SKETCH NOT TO SCALE

This plan view shows the proposed interchange and approach roads. Key features include:

- Approach Roads:**
 - From the north: PT 15+31.75, PC 17+92.06, PT 20+34.48, and PT 19+57.17.
 - From the south: PT 27+77.28 and PT 28+34.48.
- Interchange:** A partial interchange with a central island labeled 'ISLAND' and 'ISLAND 109'.
- Curves:** 'CURVE 102' and 'CURVE 103' are indicated.
- Right-of-Way (R.O.W.):** Shown as a dashed line with a width of 20'.
- Other Labels:** 'FO' (Footway), 'E' (East), 'N 87°15'25" W', 'N 89°15'25" W', and 'N 87°15'25" W'.

WATER WORKS
SION
MENT

VARIES

112

GOV'T LOT 1
SEC. 18

S. 89°48'26" W. 323.65'

35.35'

39°48'26" N

THIS PLAT ARE WISCONSIN COORDINATE REFERENCE
NAD83, WOOD COUNTY, NAD83(2011) IN US SURVEY FEET.
COORDINATES, CORNER BEARINGS, AND DISTANCES.
USED AS CORNER BEARINGS AND DISTANCES NOTED.

POINT #	STATION	OFFSET
100	23+00.51	-52.55'
102	22+75.91	37.07'
104	22+54.73	37.45'
104	22+01.32	37.07'

POINT #	STATION	OFF
122	10+59.18	84.00'
124	12+62.81	84.00'
126	14+58.61	84.00'
126	13+81.92	72.00'

CSM 1010, CSM 1011, CSM 1020,	106	18+94.9	168.0*	128	16+12.36	-56
CSM 1339, CSM 6144,	107	21+24.25		129	15+32.17	-78
WEST SIDE ASSESSORS'S PLAT NO.1	108	20+26.85	45.98	130	16+34.42	-56
	109	17+13.36	66.50	131	16+09.37	-56
CSM 8000, CSM 238	110	16+83.89	71.62	132	17+29.25	-56
WEST SIDE ASSESSORS'S PLAT NO.1	111	10+83.89	71.62	133	20+81.95	-56
	112	10+43.55	36.25	134	20+91.06	-56
	113	10+45.07	36.25	135	20+90.83	-56

WEST SIDE ASSESSOR'S PLAT NO. 4, CSM 6000, CSM 236	104	10493.06	WG	-36.20	136	20+66.61	-18
	105	10+99.35	WG	-36.11	137	20+84.64	-21
	106	15+42.64		59.37	138	20+93.24	-21
CSM 101L CSM 1366	107	13+62.41		51.26	139	21+14.40	-10
	108	13+56.77		58.09	140	21+71.98	-10
WEST SIDE ASSESSOR'S PLAT NO. 4, CENTRALIA PLAT, CSM 1339, CSM 6144,	109	13+02.61		57.82	141	22+20.41	-56
	110	13+02.07		49.82			
	121	14+39.91		46.65			

PLOT DATE : PLOT BY : _username_

SA STRAND ASSOCIATES, INC.
500 WEST WINGRA DRIVE
MADISON, WISCONSIN
ASSOCIATES (608) 259-4843

WE, HEATHER S. BARTELT, PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT IN FULL COMPLIANCE WITH THE PROVISIONS OF SECTION 84.09 OF THE WISCONSIN STATUTES AND UNDER THE DIRECTION OF THE CITY OF WISCONSIN RAPIDS, I HAVE RE-SURVEYED AND MAAPPED THE TRANSPORTATION OF LAND PLAT AND SUCH PLAT CORRECTLY REPRESENTS ALL EXTERIOR BOUNDARIES OF THE SURVEYED LAND.

(SIGNATURE) Heather S. Bartelt DATE 4/15/21
(PRINTED NAME) HEATHER S. BARTELT
(REGISTRATION NUMBER) S - 2137

THIS PLAT AND RELOCATION ORDER ARE APPROVED FOR THE CITY OF WISCONSIN RAPIDS.

(SIGNATURE) W. J. Lindgren DATE 4/20/21
(PRINTED NAME) W. J. Lindgren - City Engineer

2021040505
TIFPARD, B. J. RINGER
MAD COU414
REGISTER OF DEEDS
RECORDED ON
04/21/2021 01:10 PM
PLAT FEE \$0.00
EXEMPT #: 1
FMS#2: 2

RESERVED FOR REGISTER OF DEEDS
PROJECT NUMBER 6999-D-00-040
SHEET 1 OF 2
ENCLOSURE: NONE

FOR ADDITIONAL INFORMATION REFER TO THE TITLE SHEET, RECORDED AS SHEET 2 OF 2 OF THIS DOCUMENT.

PLAT OF CENTRALIA

LOT 1

LOT 6

4TH AVE

SCALE, FEET

0 50 100

CURVE 100
R = 140.00
C = 100.00
T = 100.00

CURVE 105
R = 55.57
C = 105.00
T = 105.00

65°

55.57°

BLOCK 21, PLAT OF CENTRALIA

LOT 1
 TLE-SLOPES
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 TLE-25
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S 89°48'26" W
 BS.05'
 LOT 1
 CSM 6144
 V. 2L P.144
 DOC. 802959
 S 89°48'26" W
 76.07'
 4
 TLE-SLOPES
 178 S.F.
 S 89°48'26" W
 39.13'
 S 89°48'26" W
 54.47'
 SEE SHEET 6999-II-08-4.02
 FOUND HARRISON MON.
 Y 453138.908
 22
 7 8
 18 17

POINT *	STATION	OFFSET
TLEJ00	22+34.00	37.20'
TLEJ01	22+06.01	49.33'
TLEJ02	17+86.70	46.50'
TLEJ03	07+85.70	57.50'

TLE009	16+83.50	13.72 ^a	TLE226	20+80.10	-12.20 ^b
TLE006	15+73.33	51.9 ^c	TLE227	20+87.71	-137.35 ^d
TLE027	13+42.54	75.90 ^e	TLE230	20+94.12	-218.11 ^f
TLE108	13+42.89	94.09 ^g	TLE310	21+80.99	-88.14 ^h
TLE009	12+98.50	96.38 ⁱ	TLE313	22+33.45	-55.32 ^j
TLE010	12+97.64	78.02 ^k	TLE351	20+85.63	-65.80 ^l
TLE011	12+91.46	41.89 ^m	TLE352	20+88.50	-154.54 ⁿ
TLE032	10+00.00	56.72 ^o			

	TLEW4	D+67.00	-79.63
7'	TLEW5	D+73.52	-96.98
17'	TLEW6	D+61.38	-62.41
6'	TLEW7	D+78.97	-121.70
6'	TLEW8	D+96.38	-83.99
	TLEW9	D+82.34	-77.78
	TLEW20	D+44.48	-70.50

PLOT NAME : Vol. 13 of Plats, Page 176 PLOT SCALE : #6.....plotscale.....#6 6999-11-08-4.0

141

TRANSPORTATION PROJECT PLAT NO: 6999-11-08-4.02

THAT PART OF LOTS 1 & 2 OF CSM 6144 AND LOTS 5 & 6 OF THE WEST SIDE ASSESSOR'S PLAT NO. 25 IN GOVERNMENT LOT 1 OF SECTION 18, AND PART OF LOT 6 OF THE WEST SIDE ASSESSOR'S PLAT NO. 25, AND PART OF LOT 8 OF CSM 10327, AND PART OF LOT 2 OF CSM 3685, AND OTHER LANDS IN GOVERNMENT LOT 3, OF SECTION 17, ALL IN T22N, R5E, CITY OF WISCONSIN RAPIDS, WOOD COUNTY, WISCONSIN.

RELOCATION ORDER LOCAL STREET WOOD COUNTY C WISCONSIN RAPIDS, W JACKSON STREET (WEST RIVERVIEW EXPRESSWAY TO JACKSON STREET BRIDGE) TO PROPERLY ESTABLISH LAY OUT, WIDEN, ENLARGE, EXTEND, CONSTRUCT, RECONSTRUCT, IMPROVE, OR MAINTAIN A PORTION OF THE HIGHWAY DESIGNATED ABOVE, THE CITY OF WISCONSIN RAPIDS DEEMS IT NECESSARY TO RELOCATE OR CHANGE SAID HIGHWAY AND ACQUIRE CERTAIN LANDS AND INTERESTS OR RIGHTS IN LANDS FOR THE ABOVE PROJECT.

TO EFFECT THIS CHANGE, PURSUANT TO AUTHORITY GRANTED UNDER SECTION 62.22, WISCONSIN STATUTES, THE CITY OF WISCONSIN RAPIDS HEREBY ORDERS THAT:

1. THAT PORTION OF SAID HIGHWAY AS SHOWN ON THIS PLAT IS LAY OUT AND ESTABLISHED TO THE LINES AND WIDTHS AS SHOWN FOR THE ABOVE PROJECT.

2. THE LANDS OR INTERESTS OR RIGHTS IN LANDS AS SHOWN ON THIS PLAT ARE REQUIRED BY THE CITY FOR THE ABOVE PROJECT AND SHALL BE ACQUIRED IN THE NAME OF THE CITY OF WISCONSIN RAPIDS, PURSUANT TO THE PROVISIONS OF SECTION 62.22, WISCONSIN STATUTES.

3. THE CITY OF WISCONSIN RAPIDS, WOOD COUNTY, WISCONSIN, HEREBY CERTIFIES THAT IT HAS COMPLIED WITH THE PROVISIONS OF SECTION 62.09 OF THE WISCONSIN STATUTES AND UNDER THE DIRECTION OF THE CITY OF WISCONSIN RAPIDS, I HAVE SURVEYED AND MAPPED THIS TRANSPORTATION PROJECT PLAT AND SUCH PLAT CORRECTLY REPRESENTS ALL EXTERIOR BOUNDARIES OF THE SURVEYED LAND.

(SIGNATURE) *Heather S. Bartlett* DATE *4/15/21*

PRINTED NAME: *HEATHER S. BARTLETT*

REGISTRATION NUMBER: *S-27871*

THIS PLAT AND RELOCATION ORDER ARE APPROVED FOR THE CITY OF WISCONSIN RAPIDS.

(SIGNATURE) *Heather S. Bartlett* DATE *4/15/21*

PRINTED NAME: *Heather S. Bartlett*

RESERVED FOR REGISTER OF DEEDS PROJECT NUMBER 6999-11-08-4.02 AMENDMENT NO.

FOR ADDITIONAL INFORMATION REFER TO THE TITLE SHEET, RECORDED AS SHEET 2 OF 2 OF DOCUMENT 2021R04395

SCALE, FEET 0 50 100

LOCATION SKETCH NOT TO SCALE

FOUND SURVEY SPIKE
T = 45330.083
X = 72655.538

FOUND HARRISON MON.
T = 45330.908
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SE-SE SEC. 7

LOT 1 WEST SIDE ASSESSOR'S PLAT NO. 1

GOV'T LOT 1 SEC. 18

LOT 1 CSM 6144 V. 21, P. 144 DOC. 802999

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AGING AND DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN
ADRC-CW

Finance Committee Minutes
Location: 2600 Stewart Ave, Suite 25, Wausau WI
Video and Teleconference
March 11th, 2021

Finance Committee Members Present: Norbert Ashbeck, Sandi Cihlar, Mike Feirer, Jim Hampton

Excused:

Others Present: Steve Prell, Bill Clendenning, Jonette Arms

1. Call to Order:

- a. Meeting was called to order at 8:47 AM by Norbert Ashbeck

2. Public Comments:

- a. None

3. Approval of Minutes 1/14/2021:

- a. Motion to approve the minutes from 1/14/2021 by Mike Feirer; second by Jim Hampton. Motion approved

4. Discussion/Possible Action – Review Financial Report January 2021:

- a. The committee reviewed the reports. Motion to approve by Norb Ashbeck; second by Jim Hampton. Motion approved

5. Discussion/Possible Action – Review Monthly Disbursements:

- a. Committee reviewed reports. Steve explained that Doug Curler has been a volunteer nutrition driver and will also be on the Board. The committee also discussed the rental agreements for various offices. Committee also discussed the contracts for meals in the Nutrition program. Motion to approve by Sandi Cihlar; second by Norb Ashbeck. Motion approved

6. Discussion/Possible Action – Year End Update

- a. Steve explained that he is working on closing the books for 2020. ADRC CW will have a significant amount unspent tax levy in 2020 due to the CARES and FFCRA funding received during the COVID health emergency. Unspent grant funds will also be allowed to be carried over to 2021 that typically is not allowed. All of these changes will be reflected in the amended 2021 budget when 2020 is closed and complete.

7. Future Agenda Items -

- a. The committee asked for regular updates on how these carryover funds are being spent.

8. Adjournment-

- a. Motion to adjourn by Norb Ashbeck; second by Jim Hampton. Motion approved. Meeting adjourned at 9:22 AM.

AGING AND DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN
ADRC-CW

Finance Committee Minutes
Location: 2600 Stewart Ave, Suite 25, Wausau WI
Video and Teleconference
April 8th, 2021

Finance Committee Members Present: Norbert Ashbeck, Sandi Cihlar, Mike Feirer, Jim Hampton

Excused:

Others Present: Steve Prell, Bill Clendenning, Jonette Arms, Tim Buttke, Judy Waller

1. Call to Order:

- a. Meeting was called to order at 8:45 AM by Norbert Ashbeck

2. Public Comments:

- a. Judy Waller, new Lincoln County board member is in attendance.

3. Approval of Minutes 3/11/2021:

- a. Motion to approve the minutes from 1/14/2021 by Jim Hampton; second by Mike Feirer. Motion approved

4. Discussion/Possible Action – Review Financial Report February 2021:

- a. The committee reviewed the reports. Motion to approve by Mike Feirer; second by Norb Ashbeck. Motion approved

5. Discussion/Possible Action – Review Monthly Disbursements:

- a. Committee reviewed reports. This will be discussed at the full board meeting. Steve explained that the final payments for our old phone system with Charter have been paid. Motion to approve by Norb Ashbeck; second by Sandi Cihlar. Motion approved

6. Discussion/Possible Action – Year End Update

- a. This discussion was tabled to May as Steve had not completed the final adjustments.

7. Discussion/Possible Action - Major Contracts and Facility Lease Tent Agreements

- a. The committee discussed the possibility of a new process for reviewing contracts and the revised contract policy. Steve said this will be on the board agenda.

8. Future Agenda Items -

- a. The contracts policy will be discussed and a list of contracts will be updated and provided to the committee.

9. Adjournment-

- a. Motion to adjourn by Sandi Cihlar; second by Mike Feirer. Motion approved.
Meeting adjourned at 9:21 AM.

AGING & DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN BOARD MEETING

**Thursday, March 11, 2021
9:30 A.M.**

MINUTES

1. Call to Order- Meeting called to order at 9:30am by Chairman, Tim Buttke
2. Roll Call Attendance - Board attendance taken by Angela Hansen
 - a. Board attendance: Tim Buttke, Sandi Cihlar, Norbert Ashbeck, Dora Gorski, Danielle Yuska, Mike Feirer, Bill Clendening, Will Hascall, Doug Machon, Jim Hampton, Doug Curler, Carol Feller-Gottard, Danielle Yuska, Dona Schwichtenberg
 - b. Staff in attendance: Jonette Arms, Megan Fandrey, Steve Prell, Jen Clark, Mike Rhea, Jennifer Cummings, Erin Wells, Felicia Gardner, Kim Isakson, Angela Hansen, Scott Seeger, Amy Vetter, Barb Hartwig, Kacie Niemuth, Kit Ruesch, Steve Prell, Peggy Kurth, Jenae Belmas, David, Cha
 - c. Other attendees: Yee Xiong, Dr. Kathy Meyer, Carol Krochalk, Dennis Rittenberg, Arlene Meyer
 - d. Board members excused: Sharon Rybacki
3. Public Comments -
 - a. Bill Clendening requested that someone from the Finance Committee attend the Wood County Board Legislative Committee meeting with him in April.
 - b. Bill Clendenning disagreed with having a closed session on February 11, 2021 about the director's report as there were unanswered questions about it.
4. Approval of Minutes – 02/11/2021
 - a. Motion to approve 2/11/2021 minutes by Bill Clendening, seconded by Mike Feirer.
 - b. Motion carried, minutes approved.
5. Discussion/possible action – Finance Committee Report
 - a. Steve Prell states once 2020 books are closed an adjustment column will be added to the original report and will be available for the April meeting.
 - b. There was a significant amount of Grant money carried over to 2021 because of COVID-19 rules we are allowed to do this.
 - c. Tax levy monies from all four counties were unspent because of the extra grant dollars that were required to be spent first.
 - d. Motion to approve the Finance Committee Report was made by Mike Feirer, seconded by Sandi Cihlar.
 - e. Motion carried, report approved.
6. Discussion/possible action – Establishment of Hmong Senior Dining Site in Wausau

- a. Jonette Arms met with the Hmong American Center about establishing a Southeast Asian senior dining site as they are the second largest population in central Wisconsin and Marathon County.
- b. Resource Specialists and Benefits Specialist services plus health promotion programs would be provided at this center.
- c. Yee Leng Xiong states this site would be beneficial for the Southeast Asian Community as it will provide a diet their senior population is accustomed to and in a comfortable environment.
- d. Dona Schwichtenberg moves to accept the proposal and move forward, seconded by Bill Clendenning.
- e. Motion carried for the establishment of the Hmong Senior Dining Site in Wausau

Ronda James states there are ethnic dining sites throughout Wisconsin similar to what is being proposed.

7. Discussion/possible action - Request for leave of absence from ADRC-CW Citizen Board Member, Sharon Rybacki

- a. Jonette Arms informed the board that Sharon Rybacki had emailed her letter of resignation considering Dr. Kathy Meyer is an extremely qualified candidate to fill her seat as a strong advocate for developmental disabilities.
- b. Motion to give Sharon Rybacki a sixty-day leave of absence at which time she will inform the Board in writing of her resignation or say she is willing to stay was made by Norbert Ashbeck, seconded by Danielle Yuska.
- c. Motion carried.
- d. Sandi Cihlar recommended that the Policy Review Committee take a look at creating language regarding leaves of absence.

8. Discussion/possible action – Wausau Meals on Wheels Kitchen Three Year Contract Renewal

- a. Jonette Arms spoke with Ghidorzi Construction to have our Meals on Wheels kitchen contract that originally aligned the caters contracts to align with the current rental contract for the 2600 building.
- b. Jim Hampton moves to have the Wausau kitchen contract tabled for future discussion until corporation counsel reviews and provides legal advice on contract language, second by Sandi Cihlar.

9. Discussion/possible action – Board Policy on Review of Major Contracts and Facility Lease/Rent Agreements - Request to have reviews vetted through Finance Committee

Jim Hampton moves to have the Policy Review Committee Review board policies related to this request and develop language to allow the Finance Committee the authority to review contracts/leases prior to full board approval, second by Dona Schwichtenberg.

10. Discussion/possible action – Updates from Dementia Care Specialist Program 2020 Work Plan and 2021 Work Plan

Scott Seeger discussed the three pillars of service under the dementia care specialist program and how they were accomplished in 2020 and the plans for 2021.

11. Discussion/possible action – Three Year Aging Plan Survey

- a. Jonette Arms states the Older Americans act requires that every three years a new plan needs to be devised. Surveys will be given to the older adults in the community in various ways to attain the necessary information for this plan.
- b. A draft of the plan is due by August 2021 and surveys should be turned in before then.

12. Director's Report

- a. Jonette Arms states two temporary positions will be hired to take calls for vaccine registrations and two temporary part-time community health workers will be hired as a liaison between the community and the ADRC to register people at senior apartments and other places where older adults and adults living with disabilities may congregate..
- b. Jonette Arms highlights the virtual presentation about preventing falls.
- c. Sandi Cihlar asks if the identity theft virtual presentation could be recorded and shared with our consumers. Jonette Arms states it will be available in the fall and it will be looked into being recorded and shared.
- d. Jonette Arms states as establishment of the Hmong Senior dining site progresses the board will be kept up to date. The next step is for the Hmong American Center board to approve it.
- e. Bill Clendening asks about what considerations are being made for opening the ADRC sites. Jonette Arms answers saying public health and state recommendations are being followed as well as what other sites are doing.
- f. Carol Feller-Gottard is introduced as a new board member.
- g. Tracey Baken is recognized for 20 years of service.

13. Future Agenda Items

- a. Review of the contract to go to corporation counsel.
- b. Request to have Policy Review Committee review and develop language for major contract and lease agreements to be vetted through Finance Committee.
- c. Request to have Policy Review Committee review and develop language regarding *leaves of absence* in Board Attendance Policy.

14. Adjournment: Meeting adjourned at 11:50 by Norbert Ashbeck. Second by Will Hascall

AGING & DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN

BOARD MEETING

**2600 Stewart Ave, Suite 25, Wausau WI
Video and Teleconference
Thursday, April 8, 2021**

Minutes

1. Call to Order- Meeting called to order at 9:30 am by Chairman, Tim Buttke
2. Roll Call Attendance - Board attendance taken by Angela Hansen
 - a. Board attendance: Tim Buttke, Sandi Cihlar, Norbert Ashbeck, Dora Gorski, Danielle Yuska, Mike Feirer, Bill Clendening, Will Hascall, Doug Machon, Jim Hampton, Doug Curler, Dona Schwichtenberg
 - b. Staff in attendance: Jonette Arms, Erin Wells, Jenae Belmas, Jennifer Cummings, Brittany Boyer, Kit Ruesch, Kim Isaksonk, Mike Rhea, Peggy Kurth, Steve Prell, Brenda Kochanowski, Angela Hansen
 - c. Other attendees: Jennifer Meyer, Judy Waller, Tara Schneider, Tony Omernik, Cathy Ley, Kathy Meyer, Carol Jones
 - d. Board members excused: Sharon Rybacki
 - e. Board members absent: Carol Feller-Gottard
3. Public Comments - Judy Woller introduced herself as the new member to the Lincoln County Board.
4. Approval of Minutes – 03/11/2021
 - a. Motion to approve the 3/11/2021 minutes by Mike Feirer, seconded by Doug Curler.
 - b. Dona Schwichtenberg to be added to the attendance of the 3/11/2021 minutes.
 - c. Motion carried, minutes approved with the change.
5. Discussion/possible action – Finance Committee Report
 - a. Steve Prell states there will be large budget amendments due to the carry over of Grand dollars.
 - b. The carryover is allowed because of COVID-19 rules.
 - c. Motion to approve the Finance Committee Report was made by Mike Feirer, seconded by Danielle Yuska.
 - d. Motion carried, report approved.

6. Discussion/possible action – 2020 Unaudited Financial Review
 - a. Tabled for May board meeting.
 - b. Motion to table 2020 Unaudited Financial Review was made by Tim Buttke, second by Will Hascall.
 - c. Motion carried.
7. Discussion/possible action – Revisit the option to combine ADRC-CW Board and Advisory Committee per the board's six-month timeline – Cathy Ley, Director, ADRC of the Lakeshore and Advisory Committee members
 - a. Cathy Ley shared her experience with working on a combined ADRC-CW board and Commission on Aging.
 - b. The Corporate Council advised on how to create the new Board.
 - c. Consists of 6 County Board members and 6 citizens as per the Elders Act..
 - d. Combination of the groups allows for more time to talk in depth.
 - e. Length of meetings range from 1 - 1 ½ hours.
 - f. The makeup of the Board was changed to allow it to do more, have more time and be more streamlined.
 - g. Membership is for a three year term.
 - h. Motion to revisit the option of combining the ADRC-CW of Central Wisconsin Board with the Advisory Council and referring it to the Executive committee made by Tim Buttke, second by Will Hascall.
8. Discussion/possible action – Sharon Rybacki ADRC-CW Board Resignation
 - a. Motion to accept the resignation of Sharon Rybacki made by Doug Machon, seconded by Danielle Yuska.
9. Discussion/possible action – Policy Review Committee
 - a. Finance Committee policy and Major Contracts and Facility Lease/Rent Agreements policy to create language allowing the Finance Committee to review and initially approve individual lease agreements every five years and refer to the Board for final approval as appropriate.
 - i. Motion to accept the change in language of individual lease agreement approval made by Bill Clendenning, second by Danielle Yuska.
 - ii. Motion to approve the review of major contracts and facilities lease and rent agreement changes by Mike Feirer, second by Bill Clendenning.
 - b. Board of Directors Attendance Policy re: allowing (or not) leaves of absence. No action taken.
 - c. Recommendation re: Board of Directors Attendance Policy and allowable options for attending meetings.
 - i. Jonette Arms recommends to change the wording to allow virtual attendance to Board meetings.
 - ii. Motion to approve the policy change of acceptable attendance options by

Bill Clendenning, second by Sandy Cihlar.

10. Discussion/possible action – Wausau Meals on Wheels Kitchen Three Year Contract Renewal

- a. Jonette Arms states she took the Wausau Meals on Wheels Kitchen Three year contract Corporate Counsel to review the language.
- b. The Board recommended changing the wording to say either party upon 60 days and the Corporate Council was alright with this.
- c. Motion to approve the language of the contract by Doug Curler, seconded by Mike Feirer.

11. Director's Report

- a. Jonette Arms states we're moving forward with the COVID-19 vaccine registration initiative.
- b. Funding from the Department of Health Services that was received will be used to reach people who normally do not reach out to the ADRC-CW and to accommodate them with transportation for the vaccination clinic.
- c. Hmong American Center Board agreed to have a Hmong dining site and work with ADRC-CW to improve community outreach.
- d. Jonette Arms suggested that a letter be sent out to older adults explaining why ADRC-CW dining sites are not open.
- e. The Department of Health Services will answer our concerns about wearing mask guidelines for when the ADRC-CW opens in early June.
- f. Policies and guidelines will be in place when opening the ADRC-CW offices for clients who have appointments.
- g. Kit Ruesch presents the ADRC-CW statistics for the fourth quarter of 2020.

12. Future Agenda Items - Approve Kathy Meyer's application for a position on the Board.

13. Adjournment

- a. Motion to adjourn by Norbert Ashbeck; second by Doug curler. Motion approved.
- b. Meeting adjourned at 11:28 AM.

**Central Wisconsin State Fair
Board of Directors Meeting Minutes
Monday, April 19, 2021 at 6:30 PM
Junior Fair Building – 513 E. 17th St. Marshfield, WI**

ROLL CALL: Dale Christiansen, Peggy Sue Meyer, Kara McManus, Scott Karl, Gary Bymers, Bob Ashbeck, and Vick Selz. Sandy Leonhard, Heather Wellach, Nick Wayerski

Not Present: Eric Voight, Jeff Viergutz

The meeting of the Central Wisconsin State Fair Board was called to order at 6:30 PM in the Junior Fair building at the Central Wisconsin State Fair Grounds in Marshfield, WI.

Public Comment: None

Approval of Minutes: Minutes from the March 2021 meeting were presented and reviewed. Sandy Leonhard made a motion to approve the minutes. Gary Bymers seconded. All approved.

Financial Report: The financial report was handed out for board to review. Sandy Leonard made a motion to approve the financial report. Scott Karl seconded. All Approved.

County Report- None given

City Report- None Given

Commission Report-None Given

Executive Report-Office Staff remains the same, Sam has been interviewing with some potential offers, there is a sense of urgency in finding office help.

The fair has received it's 2nd PPP loan to assist with payroll

The electronic sign needs repair, the sign is 14 years old, Stratford Sign was called, and they will get Dale a quote both on repairs and a potential new sign.

Cinats Cleaning will be cleaning the bathrooms in the office and the Junior Fair building monthly. Floors and walls will be cleaned. They require a 6-month contract. Motion was made by Sandy Leonhard and seconded by Vicki Selz

Jerry Lang memorial from the Fair Board was discussed.

Junior Fair Report-Heather Wellach talked about the T-shirt sales with proceeds going to Junior Fair.

Sub committee was formed to discuss junior fair entries, those involved were Dale, Sandy, Laura, Sam, Romelle.

Committee Reports:

Executive-Met and discussed attendance of board members at board meetings, committee involvement and overall service. Each situation will be handled, and a letter will be sent to address the situation on a case by case basis and if it continues it will be addressed verbally by the Executive Director.

Sponsorship- Kathy Banks, Gary Bymers, Carol Kerper, and Dale have split duties to gain additional sponsors.

Marketing- Billboard locations were discussed and WAXX Radio program were discussed.

Fairest of the Fair- New Royalty was announced.

Volunteer-Meeting was held, currently 4 churches and 4 banks have agreed to volunteer at the gates and additional volunteer opportunities have been added.

Draft Horse-Met and discussed a variety of options for sponsorship. Each member was asked to bring at least 1 sponsorship.

Livestock- Met and discussed having goats by the horse arena.

Building and Grounds-AC units are mounted on ends of buildings. Electrical issues campgrounds were addressed. Winter storage is done and went well. Expo 1 will be used for drive-through vaccination.

Park Management-Have not met.

Old Business- None

New Business-A request has been made that the board be given a walking tour of the grounds so that we can see specifically, what needs to be addressed, what has been done and what goals are for improvements to the grounds.

The Board took a moment of silence in the memory of Jerald Lang and discussed possibilities for a memorial in his honor and will be placed by the show palace.

Water Wagon was purchased by the fair.

Adjournment-Bob Ashbeck made a motion to adjourn at 7:00pm, and Vicki Selz seconded. All approved.

Respectfully,

Kara McManus

MINUTES
McMillan Memorial Library
Board of Trustees Special Meeting
April 30, 2021

DRAFT

Subject to
Approval

President Farmbrough called the special meeting of the McMillan Memorial Library Board of Trustees to order at 5:04 p.m.

ROLL CALL ATTENDANCE:

Present: David Farmbrough, Andrea Galvan, Craig Broeren, Eric Montag, Doug Machon, Susan Feith, William Clendenning, and Kim Heniadis.

Absent: William Hascall and Anne Zacher

Administration: Andrew Barnett and Vicki Steiner

Mr. Barnett established that this was an open meeting conducted via Zoom and appropriate public notice was given.

CORRESPONDENCE: A letter has been received from David Voss III of Miron Construction offering Owner's Representative Services for the Learning Futures Project.

NEW BUSINESS: President Farmbrough opened discussion on a recommendation from the Building and Grounds Committee to accept the proposal from Miron Construction. Discussion followed.

A motion to accept the recommendation from the Building and Grounds committee to enter into an agreement with Miron Construction for Owner's Representative Services was made by Mr. Clendenning, second by Ms. Feith and to be signed by the Board President with the Board Treasurer signing off on any distributions from the Endowment Fund. Motion carried.

A motion to seek legal counsel from City Attorney, Sue Schill to review the contract along with Mr. Flanagan representing the Board, was made by Mr. Clendenning, second by Ms. Feith. Motion carried.

A motion to adjourn was made by Mr. Clendenning, second by Ms. Galvan. Motion carried and the meeting adjourned at 5:15 p.m.

Respectfully submitted,
Vicki Steiner, Secretary

MINUTES
McMillan Memorial Library
Building and Grounds Committee
April 26, 2021

DRAFT

Subject to
Approval

Chairperson Farmbrough called the meeting of the McMillan Memorial Library Building and Grounds Committee to order at 5:00 p.m.

ROLL CALL ATTENDANCE:

Present: David Farmbrough, Eric Montag, Susan Feith, Douglas Machon, and William Clendenning

Administration: Andrew Barnett and Vicki Steiner

Mr. Barnett established that this was an open meeting conducted via Zoom and appropriate public notice was given.

President Farmbrough opened discussion on the need for an owner's representative or project manager. Discussion followed.

Mr. Barnett shared information on his conversation with Findorff Construction as to the need for a project manager. The contractor has a project manager on site and does not like working with another project manager.

A motion was made by Ms. Feith, second by Mr. Machon that the Library Board agree to seek an Owner's Representative. Motion carried.

Discussion followed on responsibilities of an Owner's Representative.

Mr. Machon spoke with David Voss III from Miron Construction over the weekend. Miron offered to undertake preliminary activities as an Owner's Representative for the Library at no cost. Representation beyond that is available as needed at \$125.00/hour. Miron would work with Mr. Barnett as the project proceeds.

Discussion of the timing of a Special Board meeting was discussed.

A motion was made by Ms. Feith, second by Mr. Montag to have Mr. Machon reach out to Mr. Voss from Miron Construction and have him prepare a proposal for Owners Representation by Friday. Motion carried.

Discussion on committee assignments was discussed. **Ms. Feith moved to have President Farmbrough continue to serve as acting chair for the B & G Committee, second by Mr. Montag. Motion carried.**

A motion to adjourn was made by Mr. Machon, second by Ms. Feith. Motion carried and the meeting adjourned at 5:51 p.m.

Respectfully submitted,
Vicki Steiner, Secretary

MINUTES
McMillan Memorial Library
Building and Grounds Committee
April 30, 2021

Revised

Subject to
Approval

Ms. Feith called the meeting of the McMillan Memorial Library Building and Grounds Committee to order at 4:54 p.m. **Ms. Feith chaired the meeting until Mr. Farmbrough was able to attend.**

ROLL CALL ATTENDANCE:

Present: William Clendenning, Eric Montag, Susan Feith, Doug Machon, David Farmbrough, and Kim Heniadis.

Administration: Andrew Barnett and Vicki Steiner

Mr. Barnett established that this was an open meeting conducted via Zoom and appropriate public notice was given.

Ms. Feith opened discussion to consider a proposal from Miron Construction for an Owners Representative as outlined in a letter from David Voss III. Discussion followed. A proposal from Concord Group was also received and considered.

A motion to accept the proposal from Miron Construction was made by Mr.

Clendenning, second by Mr. Machon. Discussion followed. Copies of the agreement to be sent to the Building and Grounds Committee members. Board members would like to consult with City Attorney Sue Schill regarding the contract with Miron.

Motion carried.

A motion to adjourn was made by Mr. Machon, second by Mr. Clendenning. Motion carried and the meeting adjourned at 5:03 p.m.

Respectfully submitted,
Vicki Steiner, Secretary

Draft
South Central Library System Board of Trustees Minutes
4/22/2021, 12:15 p.m.
4610 S. Biltmore Lane, Suite 101, Madison, WI 53718
Meeting held remotely via BlueJeans

Action Items:

Approved the 2020 Management Discussion & Analysis (audit)

Approved the board meeting dates for November and December 2021

Approved an increase to new building project budget

Approved the Rio Community Library Technology Services Agreement

Present: B. Clendenning, S. Elwell, N. Foth, M. Furgal, J. Healy-Plotkin, J. Honl, N. Long, M. Nelson, R. Nelson, T. Peterson, G. Poulson, T. Walske

Absent: N. Brien, P. Cox

Excused: F. Cherney, K. Williams

Recorder: H. Moe

SCLS Staff Present: M. Van Pelt, K. Goeden

Call to Order: 12: 15 p.m. J. Healy-Plotkin, President

- a. Introduction of guests/visitors: Devin Flanigan, Keller, Inc., David Odahl, Wegner CPAs
- b. Changes/additions to the agenda: None
- c. Requests to address the Board: J. Healy- Plotkin noted Rob Nelson has been elected Mayor of Baraboo. B. Clendenning inquired about the purpose of “changes/additions to the agenda” and if any changes would be “legal”. M. Van Pelt noted changes to the agenda could include an action item that needed to be removed and added at another meeting. An action item cannot be added, but it can be removed. M. Nelson noted it can also be used to rearrange the order of the agenda to accommodate guests/speakers.

Approval of previous meeting minutes: 3/25/2021

- a. Motion: B. Clendenning moved approval. T. Walske seconded.
- b. Changes or corrections: None
- c. Vote: Motion carried.

Bills for Payments: The payment amount is \$125,211.20

- a. Motion. G. Poulson moved approval of the bills for payment. N. Long seconded.
- b. Discussion: A question was raised regarding the Skill Path and Darcy Louma invoice. Skill Path is a subscription for all SCLS staff who would like to participate in unlimited virtual seminars and webinars on many different topics. Darcy Louma is a company that was hired to present training to SCLS staff on helpfulness, which is one of the SCLS quality standards.
- c. Vote: Motion carried.

Financial Statements: K. Goeden provided an overview of the financial statements.

Presentation: Audit Report – David Odahl of Wegner CPAs provided an overview of the 2020 Management Discussion & Analysis. A question was raised whether he felt SCLS needed to continue the process of having a trustee examine the bills for payment monthly. D. Odahl noted that if the board feels they are receiving all the information needed, they do not need to review them. SCLS has three people internally reviewing the bills for payment prior to the financials being presented to the board so there are checks and balances in place.

Committee Reports:

- a. Advocacy – The joint finance committee has been traveling throughout the state and moving forward on the budget process. DPI and WLA are looking out for libraries. B. Clendenning attended the joint finance committee in Rhinelander and noted there was a speaker representing WLA. M. Van Pelt noted LD&L sent out a call to attend these meetings and all of the slots were filled.
- b. Strategic Plan: S. Elwell, N. Long, N. Foth, J. Healy-Plotkin, M. Van Pelt. The first strategic plan meeting will be held May 19 at 10:00 am. J. Healy-Plotkin requested G. Poulson schedule a Bylaws Committee meeting since Marathon County has delayed its decision to join SCLS.

Action Items:

- a. Approve 2020 Management Discussion & Analysis (audit)
 - i. Motion: M. Furgal moved approval of the 2020 Management Discussion & Analysis. N. Foth seconded.
 - ii. Discussion: None
 - iii. Vote: Motion Carried
- b. Approve board meeting dates for November and December 2021
 - Friday, November 19
 - Friday, December 17
 - i. Motion: M. Furgal moved approval to hold the SCLS board meetings on November 19th and December 17th. B. Clendenning seconded.
 - ii. Discussion: None
 - iii. Vote: Motion Carried
- c. Approve increase to new building project budget – Devin Flanigan, Keller Inc. noted the demand for building materials is not meeting supply, which is increasing the cost of materials. Manufacturers were quarantined for a large amount of time and inventories depleted but demand is ramping up and supply costs are 5 to 10% higher comparable to last year. The BNAW discussed the issue of increased costs of supply and with the advice from Keller Inc., determined they needed to request additional funds of \$500,000 to accommodate the increases. The work group also looked into whether the size of the building could be decreased, but in doing so, the conference rooms, huddle rooms, and up to 20 offices would need to be removed, which defeats the purpose of a building that can accommodate all staff. In two years' time, it has been determined that SCLS will be paying approximately \$33,000 in rent (due to increases by the landlords), which would be the equivalent of a monthly mortgage payment with the additional \$500,000 added to the building budget.
 - i. Motion: M. Furgal moved to increase the new building project budget by \$500,000.
 - ii. Clendenning seconded.
 - iii. Discussion: G. Poulson inquired about contingency fund use. The goal is not to dip into contingency and in two years' time, the amount in contingency may be higher. SCLS is borrowing \$5.5 million from the Board of Commissioners of Public Land at a 4% fixed interest rate for 20 years with no down payment. This lending program is only available to public entities. M. Nelson inquired if there was any consideration given to simply pausing further development for a year to see if prices reduce and if so, what would be the ramification. K. Goeden noted the BNAW did not consider that option since our lease ends in May of 2023 and that is the target date to

complete the project.
iv. Vote: Motion Carried

- d. Approve Rio Community Library Technology Services Agreement
 - i. Motion: N. Long moved approval of the Rio Community Library Technology Services Agreement. M. Furgal seconded.
 - ii. Discussion: None
 - iii. Vote: Motion Carried

SCLS Foundation Report: M. Van Pelt noted \$6,000 has been received for the Cornerstone event this year.

System Director's Report:

You may view the System Director report online. M. Van Pelt noted Rio will be joining LINKcat in June. Marathon County has postponed making a decision to join SCLS. M. Nelson inquired how this decision will affect the northern delivery hub. PLSR is moving forward on their statewide delivery plan with the southern hub to be completed first and the northern hub later. SCLS is interested in having the northern delivery hub at Marathon County and we can pursue it independently of PLSR.

Discussion:

a. Do we want to resume the examination of bills by trustees?

The following ideas were shared:

Continue to have a trustee review the bills in person. Should this start now or when in person meetings can take place?

Is there a difference between reviewing the bills in person versus the information that is provided monthly to the board? Yes.

Could the board treasurer be the person responsible to review the bills for payment monthly instead of rotating through the board members? This is a possibility but if it were to occur, it would happen in 2022 so the elected treasurer would be aware of the additional duties required of the position.

Would it be possible to scan the documents and send an electronic version for the trustees to review? It would be very time consuming and additional work.

It was decided to table the conversation until September.

Administrative Council (AC) Report: 4/15/2021. You may view the minutes online.

Other Business: None

Information Sharing: F. Cherney is not feeling well. SCLS will send a card on behalf of the board.

Adjournment: 1:47 p.m.

For more information about the Board of Trustees, contact Martha Van Pelt

BOT/Minutes/4-22-2021

MINUTES
JAIL STUDY ADHOC COMMITTEE

DATE: Thursday May 13, 2021
TIME: 9:00 AM
LOCATION: Courthouse – Room 114

Members Present: Laura Valenstein, Jake Hahn, John Hokamp, Lee Thao, Al Breu, Adam Fischer, and Dave LaFontaine

Others Present: Reuben VanTassel, Ed Newton, William Winch, Shawn Becker, Quentin Ellis, Ted Ashbeck, Dennis Polach, Amy Kaup, Jason DeMarco, Justin Fisher, John Cain, Trent Miner, and Janelle Hafermann.

1. Chair Valenstein called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes from the previous meeting were reviewed. Motion by Fischer and seconded by LaFontaine to approve the minutes as presented. Motion carries by voice vote.
4. Chair Valenstein and Reuben VanTassel provide an overview of the meeting that was had with city planning to discuss the process necessary should the board decide to move forward. Overall there is much to be done and the process will be lengthy; however, it is not prohibitive. There is also discussion about the costs coming in lower than anticipated and additional city approval that would be needed for rezoning. Discussion ensues about the messaging and community engagement lending to the groups decision to hold a town hall style information session to be followed by the next meeting of this Adhoc committee. The date will be Wednesday May 26, 2021 with a time and a date yet to be determined.
5. The Adhoc committee walks through the PowerPoint presentation that was created by Chair Valenstein. The group discusses each slide with information provided by each member who will provide the facilitation for said slide. There are pieces of information that are further clarified and the committee discusses possible questions that either the County Board or members of the public may have and how some questions can be answered during the presentation. The committee then discusses the recommendation that they will be providing to the County Board including additional conversation on messaging and holding a town hall event. A motion is made by LaFontaine that our recommendation to the board is to build a new jail with a cost of seventy million dollars, this motion is seconded by Breu. Discussion

ensues and focuses around the dollar amount of the motion. An amendment to the original motion is made by Valenstein and seconded by Hahn to change the dollar amount to fifty eight million dollars. The new amended motion is to recommend that the County Board build a new jail with costs of fifty eight million dollars. Motion carries by a voice vote. Additional conversation is held regarding the need or lack of need for additional tours of facilities including Waupaca County jail. There is discussion on differences between Waupaca and Eau Claire's facilities and John Cain agrees to provide more detail for those who are interested.

6. The next meeting is scheduled for May 26, 2021 immediately following the conclusion of the Town Hall. A location has yet to be determined.
7. Chair Valenstein adjourned the meeting at 10:31 AM.

Minutes taken by Janelle Krueger, Criminal Justice Coordinator, and are in draft form pending approval of the committee.

I would be more than happy to share some of my story, I also wanted to mention that I ~~was~~ ~~was~~ would be very interested in maybe continuing my education to be some sort of a counselor or something like that.

I feel like I have to tell a little backstory before jumping right into me sitting 18 months in county. So, eventually every addict hits rock bottom, everyone's rock bottom looks different. Mine looked like, 2 felonies ~~all~~ related to meth (I've never committed a crime outside of doing drugs as an adult), me living under a bridge, on probation in 3 different different counties, and open cases in 4 other counties I had yet to be sentenced for (all meth related as well.) I would get signature bonds or low cash bonds, sit a few months and get out on paper and repeat the cycle until I caught another felony. This was my life for 5+ years, and never once did a pro or anyone offer to help teach me how to be sober. I lived the first 5 years of my adult life learning how to live as an addict instead of as an adult.

Eventually, a good friend of mine heard I was living under a bridge so she had me come stay with her. It was a new town, new area, a new start. I was sober for about 3 weeks into living in my new home when eventually I got comfortable, and the honeymoon phase of being sober was wearing off because then came the intrusive thoughts, the ~~cravings~~ ~~cravings~~, the urges, and in turn

came the switch in my brain (I call it addict mode) and eventually I "found" people at my job who did meth.

Then, started my cycle again but this time I was getting better/worse at being an addict. Now, I just adapted to being a functional addict. I was holding down a full-time job, paying my bills, my roommates had no clue I was back to using and in my mind I thought I was doing fine because I was maintaining my image. Fast forward about 8 months, my life is still going good. I was still maintaining, still had my job, still nobody had a clue I was using. In that 8 month period I didn't see my p.o because I knew I would get drug tested and I would get locked up for a 60 or 90 day sanction and be in the exact same spot but, I'd have to find a new job and it seemed pointless when I was doing so "well". But, along with absconding I also had felony warrants from missing court dates but outside of all that I thought I was practically living like a normal person.

Eventually, a guy I was using with ended up wearing a wire on me, and I walked into work one day and was met on the floor by about 5 cops. On that day I weirdly had a meth in my pocket along with a pipe and I think it was at that point I realized I wasn't maintaining very well.

I got taken into custody, sat my first 9 months wrapping up my open

cases and sitting revocations and stuff. Then when I went in front of the judge for my new charges, she broke my heart by giving me 2 6 month consecutive sentences and my first 9 months I'd already sat was considered "dead time" which means ~~my~~ ~~my~~ my time I'd already sat only counted towards probation credit in the event I get revoked.

So, I sat my time. Got a job while in jail, got an apartment all set up and paid for while I was in jail (I did all this on my own, getting my own documents and applications, because I got told by my p.o. that it didn't pay to get these things while I was incarcerated). I eventually got out (didn't have to see my p.o. for 2 weeks after getting out) and was just overwhelmed to the brim with being in the real world after being in country for almost 2 years. So, I ~~tried~~ ~~tried~~ tried controlling myself, then the weekend hit, ~~I~~ I didn't have to work and I had no idea what to do with my idle time, because so much of my every waking moment (not in jail) revolved around drugs. ~~Nobody~~ Nobody had really prepared me for the intense emotions I'd have getting out, I mean I was so overwhelmed with anxiety before getting out that a part of me wanted to stay, I expressed my feelings to my probation officer and she chalked it up to just being nerves. So, 3 days after getting out of an almost 2 year sentence that's how after just 3 days I found myself sitting in the same circle, doing drugs, because I didn't know what else to do.

About a year after getting out I was doing the maintaining thing again until every a drug test called me out and I was let out of my probation officers office with a slap on the wrist and a "Do better next time, champ". Eventually I got tired of all these dead ends, I researched and found my own rehab, I paid for it, and since I did that im almost 3 years clean.

During my whole journey I never once got offered outpatient, programs in jail were almost unheard of (unless you count once a month AA meetings with a 75 year old man telling "war stories") and I felt like all these people, who were so worried about every aspect of my life and were always so quick to just punish me, werent there for actual support because it showed that they really didnt care. Im thankful I had the willpower and the means to get myself clean because if I wouldve depended on the people I was supposed to, I would most definitely (no doubt in my mind) still be in active addiction. I genuinely feel horrible for every addict in jail, because after escaping the worst of my addiction I can see why only 7% of people actually stay clean, not necessarily because of the drug but because of just the lack of support.

I hope this is kind of what you were looking for, my apologies for it being a little long. Let me know if there's anything else I can do

GRAND RAPIDS POLICE DEPARTMENT

2410 48th Street South
Wisconsin Rapids, WI 54494-7799
Phone: (715) 424-1821
Fax: (715) 424-0688
Email: m.pedersen@grandrapidswi.org

Melvin K. Pedersen
Chief of Police



May 13, 2021

To: Wood County Board Chairman
Lance Pliml

Wood County Board Supervisor
Laura Valenstein

Ref: Grand Rapids Police Department Letter of Support for New Wood County Jail Facility

The Grand Rapids Police Department recognizes the need and fully supports a new, state of the art, Wood County Jail facility. The new jail facility would serve the criminal justice needs for all Wood County law enforcement agencies for many years to come. The current jail facility does not meet the demand for capacity and is no longer efficient, thus not meeting the needs of Wood County residents. Safety concerns for staff, clients and law enforcement agencies across the county makes it a liability and adversely affects the county as a whole.

Delaying construction of a new jail facility is no longer an option. Construction costs continue to rise and costs associated with housing inmates at other jail facilities are also rising. By building a new facility now, Wood County will be saving money over the long term. The Grand Rapids Police Department respectfully requests that the Wood County Board approve the construction of a new Wood County Jail.

Sincerely,

A handwritten signature in blue ink, appearing to read "M. Pedersen", with a long, sweeping horizontal line extending to the right.

Melvin K. Pedersen
Chief of Police
Grand Rapids Police Department



MARSHFIELD POLICE DEPARTMENT

110 W. First Street | Marshfield, WI 54449 | 715.384.0800 | Fax 715.384.0823

Wood County Board Chair Lance Pliml
Wood County Board Supervisor Laura Valenstein

On behalf of the Marshfield Police Department I would like to offer support for the construction of a new Wood County Jail Facility. The current facility is dated and does not meet the needs of the County either in size or financial viability as costs are incurred to house inmates in facilities located out of the county. This is a short-term solution to a long-term problem. Now is the time to address this problem as the costs to do so in the future will undoubtedly go up. The Marshfield Police Department is in full support of addressing this problem now with the construction of a facility designed to meet our current needs and our needs for years to come.

Respectfully Submitted,



Patrick Zepp
Acting Chief of Police.





NEKOOSA POLICE DEPARTMENT

Shawn K. Woods, Chief of Police

May 14, 2021

Lance Pliml, Wood County Board Chairman

Laura Valenstein, Wood County Board Supervisor

Brad Hamilton, Wood County Board Supervisor

Dear Wood County Board members,

This letter is in support of the vision for a new Wood County jail facility. The need is clearly evident and the merits have been thoroughly researched and established. As you know, the inefficient design and outdated safety systems for inmates and corrections staff present potential risks that can be mitigated with the proposed plan. The financial responsibility of a new jail with updated systems and effective programming is an acceptable commitment compared to the liability of the current facility and cost of remote incarceration.

It is encouraging to see the momentum build. Current and future needs of all Wood County agencies will be better served with an updated and expanded jail facility. The Nekoosa Police Department fully supports an affirmative decision by the County Board for the proposed Wood County Jail project.

Sincerely,

A handwritten signature in black ink that reads "Shawn K. Woods". The signature is fluid and cursive.

Shawn K. Woods, Chief of Police



Phone 715-884-2100
Fax 715-884-6100
Email PittsvillePD@tds.net

P.O. Box 261
Pittsville, WI 54466

Lance Pliml
Wood County Board Chairman

Laura Valenstein
Wood County Supervisor

Jake Hahn
Wood County Supervisor

The Pittsville Police Department recognizes the need for a new Wood County Jail and fully supports the project. A new jail is desperately needed for all law enforcement agencies that utilize it and for our county wide community. The current jail facility does not meet demand for capacity and its layout is not safe for staff and clients. A new jail will also provide more space for programs to be instituted to provide services to clients and help reduce recidivism and repeat visitors. A study on the cost of a new jail was done in the years 2000 and 2020. In those twenty years the price has doubled, like everything else in our economy price always goes up and waiting to build will only end up costing the county and taxpayers more. The Pittsville Police Department respectfully requests you to approve the building of a new Wood County Jail.

Respectfully,

A handwritten signature in cursive script that reads "Jeremy Duerr".

Jeremy Duerr
Pittsville Police Chief



Port Edwards Police Department

Scott Drew, Chief of Police



Lance Pliml
Wood County Board Chairman

Joseph H. Zurfluh
Wood County Board Supervisor

Gentlemen:

The Port Edwards Police Department recognizes the need for a new expanded Wood County Jail facility and is in full support of this project. The current jail is not equipped to properly handle the needs of the county's justice system. The current jail does not provide for adequate space to facilitate all of the inmates, nor does it provide adequate safety measures to ensure the safety and well-being of all who enter its doors.

The citizens of this county, this state and this great nation have demanded fairness, transparency, and equal justice for all. I believe that the citizens of Wood County deserve a new jail facility with today's technology and standards to humanely house those who are incarcerated.

Although the costs are high, they will only continue to rise. In 2000, when the last jail project was approved, but not funded, there was already a need for expanded area and services. I consider the money that has been spent over the last 21 years that Wood County has nothing to show for.

Sheriff Becker and his team are making great strides in Mental Health awareness/treatment as well as providing firm, no nonsense, fair treatment throughout Wood County. I believe that this administration is well equipped to take on a project of this magnitude and will do so with the taxpayer's best interests in mind.

Respectfully,

A handwritten signature in black ink, appearing to read "Scott L. Drew", with a long, sweeping horizontal line extending to the right.

Scott L. Drew
Chief of Police



Wisconsin Department of Corrections

Governor Tony Evers | Secretary Kevin A. Carr

Division of Community Corrections | Region 8

05/21/2021

Wood County Board Chairmen
Lance Pliml

Wood County Board Supervisor
Laura Valenstein

Greetings,

The Wisconsin Department of Corrections is focused on the safety of the community as well as the reduction of recidivism in the clients we supervise. We accomplish this through an evidence based approach, tailored to individual's criminogenic needs. The vision and goals of this proposed jail are well in line with the Departments standards. This proposed jail is following the best evidence available and has the potential of substantially reducing the future costs for Wood County. The proposed space and programing that can be safely implemented in this new setting, along with the ability to house our own citizens in our community (versus the current safe keeper program), has the potential of a dramatic ripple effect. This ripple effect will undoubtable result in future cost savings not solely measured in reduced incarcerations costs, but in safety and quality of life for the residents of our community as well. It is for these reasons, I fully support the new proposed jail project.

Thank you for your time and consideration on this vitally important project for the citizens of Wood County.

Sincerely,

Adam Stublaski
Corrections Field Supervisor Unit 804
Wisconsin Rapids/Stevens Point
adam.stublaski@wisconsin.gov



Police Department City of Wisconsin Rapids

444 West Grand Avenue • Wisconsin Rapids, Wisconsin 54495

ERMAN BLEVINS, CHIEF
(715) 423-4444

Wood County Board Chair
Lance Pliml
Wood County Board Supervisor
Laura Valenstein

Greetings,

The Wisconsin Rapids Police Department recognizes the need for a new expanded Wood County jail facility, and is fully in support of the project. The future needs of the criminal justice system here in Wood County, not just the Sheriff's Department, will be reliant on a facility that can serve all agencies. The current jail facility is not able to meet the demands placed upon it, and it adversely affects the community as a whole when there is not enough capacity to meet demand. The Wisconsin Rapids Police Department respectfully requests that you grant the go ahead for a new Wood County Jail.

Respectfully

Erman Blevins
Chief of Police