

Health and Human Services Committee Agenda

Thursday, November 29, 2018, 5:00 pm

Wood County Annex & Health Center - Classroom

1600 North Chestnut Ave, Marshfield

- 1) Call to order
- 2) Declaration of Quorum
- 3) Public Comments
- 4) **Consent Agenda:**
 - a) Meeting minutes:
Health and Human Services Committee, November 1, 2018 (this is October meeting)
 - b) Narratives:
Department Head/Supervisor Monthly Reports/Narratives: Edgewater Haven, Veterans Service Officer (CVSO), Health Department, and Human Services
Other Narratives/Reports/Informational Material/Resolutions: Health Department, Edgewater Haven, Veterans Service, and Human Services credit cards detail, Edgewater Haven marketing report, Edgewater Haven caseload statistics, Edgewater Haven Physical/Occupational Therapy (PT/OT) report, CVSO supporting documents/educational material
 - c) Vouchers: Vouchers from Edgewater Haven, Health Department, Human Services, Norwood Health Center, and Veterans Service

Consent agenda items will be acted upon by the Health and Human Services Committee in one motion without discussion unless a Committee member requests an item(s) be removed for discussion and separate consideration.
- 5) Discussion and consideration of item(s) removed from consent agenda
- 6) Financial Statements: Edgewater Haven, Human Services, and Norwood Health Center
- 7) Resolution to negotiate and enter into a lease with the City of Marshfield for Human Services space needs
- 8) Human Services proposal to bring after hours/weekend mobile crisis services in house
- 9) Human Services discussion of professionals carrying and administering Narcan
- 10) Human Services grant updates
- 11) Resolution to amend 2018 Human Services, Norwood, and Edgewater Haven budgets
- 12) Resolution to amend 2018 Norwood budget for the purpose of funding the capital purchase necessary to replace a failed compressor
- 13) Edgewater Haven's administration policy
- 14) Naming the TBI unit at Edgewater Haven
- 15) Discuss and consider resolution to approve agreement addressing nitrate concerns in the Town of Port Edwards
- 16) Recommendation to County Board Chair for appointment of physician member to Health & Human Services Committee
- 17) Legislative issue updates
- 18) Future agenda items
- 19) Next meeting(s):
 - December 20, 2018, 5:00 pm, Edgewater Haven, Conf Room 110/Admin Bldg – Port Edwards

NOTE: this is 3rd Thursday in December due to holidays
- 20) Committee may go into closed session pursuant to 19.85(1)(c) Wis. Stats. to discuss annual evaluation of Human Services Director
- 21) Return to open session
- 22) Adjourn

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: November 1, 2018

PLACE: Edgewater Haven, Administration Building, Conference Room 110 - Port Edwards

PRESENT: Donna Rozar, Adam Fischer, Marion Hokamp, Jessica Vicente, Tom Buttke, Mark Holbrook, Lori Slattery-Smith R.N.

EXCUSED: Al Breu

ALSO PRESENT (for all or part of the meeting): Brandon Vruwink, Jordon Bruce, Cindy Robinson, Jo Timmerman (Human Services); Sue Kunferman, Kathy Alft, Erica Sherman, Julie Cutright (Health Department); Rock Larson (Veterans Service); Reuben Van Tassel (Maintenance); Bill Clendenning (County Board Supervisor); Doug Machon (County Board Chair)

1) Call to Order

Meeting called to order at 5:00 p.m. by Chair Rozar

2) Quorum

Rozar declared a quorum.

3) Public Comments

n/a

4) Tour of Edgewater renovated area

Committee members took a brief tour of the renovated rooms.

5) Health Department presentation on Wood County Youth Risk Behavior Survey (YRBS)

Erica Sherman and Julie Cutright described the YRBS and explained differences between high school and middle school surveys as well as the importance of the data collected. Highlights of some results were shared.

6) Human Services CPS caseload study presentation

Brandon Vruwink shared a Power Point presentation of County perspectives and recommendations to address Wisconsin's child welfare crisis. Brandon described some of the child protective service's issues, and how a workgroup was formed to address those issues. Statistics, along with out-of-home care growth and costs, were presented. Furthermore, Brandon explained the Wisconsin County Human Service Association adopted caseload standards and a process to advocate for increased funding.

7) Consent Agenda

Motion (Fischer/Buttke) to approve the consent agenda. All ayes. Motion carried.

8) Discussion and consideration of items removed from consent agenda

- n/a

**9) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center
Quarterly Reports – Veterans Service, Health Department**

Department staff answered specific questions regarding information in the financial statements and quarterly reports.

10) Edgewater Haven Write Offs

Cindy Robinson shared a list of 2018 write-off requests. Jo Timmerman responded to Committee member questions regarding attempts to collect. Motion (Slattery-Smith/Fischer) to approve \$18,444 write-offs. All ayes. Motion carried.

11) Update on the Congregate Meal Program and possible additional sites

Jordon Bruce described projected revenues with possible expansion of the congregate meal program and associated construction costs. There is no recommendation to pursue at this time.

12) Invitation to Committee members to attend Wisconsin County Human Services Association (WCHSA) Fall Conference November 29-30, 2018 in Stevens Point

Conference agenda was shared in the packet. Motion (Buttke/Fischer) to approve attendance by Committee members to the WCHSA Conference. All ayes. Motion carried. Anyone interested in attending should let Dawn Schmutzer know as soon as possible.

13) Update on Aging and Disability Resource Center of Central Wisconsin Adult Protective Services feasibility study

Brandon Vruwink was invited by the County Board Chair to attend a meeting with the Aging and Disability Resource Center (ADRC) of Central Wisconsin and gave an update regarding the ADRC providing adult protective services. The ADRC is currently conducting a feasibility study to determine next steps.

14) Update on Marshfield Human Services (Cornerstone) space needs

Reuben Van Tassel shared a proposed floor plan for consideration utilizing available space on second floor in City Hall Plaza. The plan was designed with input from Cornerstone employees. Motion (Fischer/Holbrook) to direct Human Services leadership to engage in conversations with the City regarding possible renovation cost-sharing and lease options. All ayes. Motion carried.

15) Discuss challenges in Nursing recruitment for Edgewater Haven and Norwood Health Center

Brandon Vruwink described the challenges, which have increased over the past year. Cindy Robinson shared additional challenges with wage structure, even with the County's total benefit package. Jordon Bruce explained the difference in recruitment between Edgewater Haven (nursing home RN) and Norwood Health Center (hospital RN). Cindy and Jordon shared concerns with overtime costs because of vacancies, and questioned how we might use those dollars to help with recruitment and retention. Human Services will continue to research options and bring recommendations back to the Committee for consideration.

16) Discuss amending 2019 Human Services budget on the floor at the November County Board meeting

Chair Rozar explained need for amendment of 2019 Human Services budget on the County Board floor.

17) Resolutions to amend 2018 WIC, Grants, and Adams/Juneau budgets

Sue Kunferman explained reasons for the variance of budgeted expenditures. Motion (Holbrook/Hokamp) to support the resolutions as presented and forward to the Executive Committee for co-sponsorship and County Board for approval. All ayes. Motion carried.

18) Activation date of 9 FTEs for Edgewater Haven

Cindy Robinson provided an explanation of 2019 budgeted FTEs for TBI unit at Edgewater Haven and request to recruit in 2018 vs 2019. Motion (Holbrook/Buttke) to approve recruitment of 9 FTEs in 2018. Motion (Holbrook/Buttke) to amend the motion to include December 1st as hire date. Vote called for the amendment. All ayes. Motion passes. Vote called for amended motion. All ayes. Amended motion passes.

19) Legislative Issue Updates

Department heads provided updates regarding issues pertaining to their departments.

20) Items for Future Agenda

The Chair noted items for future agendas.

21) Next Meeting(s)

- November 29, 2018 (this is November meeting rescheduled to 5th Thursday) 5:00 pm, Wood County Annex & Health Center, Classroom - Marshfield

22) Recommendation to County Board Chair for appointment of physician member to Health & Human Services Committee

Dr. Steven Kulik was not present at the meeting and agenda item tabled.

23) With permission of the Committee, the closed sessions were reversed from agenda order.

Motion (Buttke/Fischer) to convene into closed session pursuant to Wis. Stat. 19.85(1)(c) and 19.85(1)(f) to discuss performance evaluation data of an employee for whom the Committee exercises responsibility, as well as disciplinary data that could have a substantial adverse effect upon the reputation of the subject of the discipline if discussed in public. Rozar: Aye, Fischer: Aye, Breu: Aye, Hokamp: Aye, Holbrook: Aye, Slattey-Smith: Aye, Buttke: Aye, Vicente: Aye. Motion carried. The Committee went into closed session at 7:40 p.m.

Motion (Buttke/Fisher) to return to open session at 8:13 p.m. All ayes. Motion carried.

24) Closed Session

Motion (Buttke/Fisher) to convene into closed session pursuant to 19.85(1)(c) Wis. Stats. to discuss annual evaluations of Health Department Director and Veterans Service Officer. Rozar: Aye, Fischer: Aye, Breu: Aye, Hokamp: Aye, Holbrook: Aye, Slattery-Smith: Aye, Buttke: Aye, Vicente: Aye. Motion carried. The Committee went into closed session at 8:14 p.m.

25) Return to Open Session

Motion (Vicente/Fischer) to return to open session at 8:27 p.m. All ayes. Motion carried.

26) Adjourn

The Chair declared the meeting adjourned at 8:28 p.m.

Minutes taken by Kathy Alft and reviewed by Adam Fischer, secretary.

Minutes subject to Committee approval

Adam Fischer, secretary
Health and Human Services Committee

Health Department Report

November 29, 2018

If you have any questions about this report, please contact Sue Kunferman at 715-421-8928 (W) or 715-213-8493 (Cell) or skunferman@co.wood.wi.us

ADMINISTRATIVE REPORT – SUE KUNFERMAN, RN, MSN

- Our virtual site visit for reaccreditation is tentatively scheduled for March 28, 2019.
- I submitted the paperwork to join the WCA Ambassador Program.
- We are in the process of wrapping up all employee annual performance evaluations.
- We are also in the process of updating our health department 5-year strategic plan.
- Donna has excused me from this meeting, so if you have any questions please feel free to give me a call or shoot me an email.

COMMUNITY HEALTH IMPROVEMENT PLANNER REPORT – KRISTIE RAUTER EGGE, MPH

Healthy People Wood County

We are currently working with our health systems partners on a mini Community Health Assessment. Our goal is to publish this assessment in June of 2019. Key stakeholder interviews and community conversations will be happening in December 2018 and January 2019. A community engagement guide is being developed for Healthy People Wood County. A health impact assessment (HIA) on the senior housing development downtown is being worked on and a community input meeting was held on November 15th. Work continues on health equity both internally for our department, but also with our external community work. The Healthy People Wood County team has begun researching additional housing issues throughout the county. Our UW-Population Health Fellow has begun conversations on creating a policy brief for local health departments on the relationship between incarceration and health.

AOD Prevention Partnership:

The Wood County *Hidden in Plain Sight* presentation was given for the first time to the Wisconsin Rapids Public School staff as a section at a teacher professional development day. *Hidden in Plain Sight* is a display of a teenager's bedroom and backpack with items that can be associated with substance use. Staff was surprised to see many of the everyday items that were turned into stash compartments, as many of these items can be found at school. The display was also presented to the community of the Pittsville School District.

The Drug Task Force met October 10th and watched the documentary *Written Off*, which is based on an individual from northern Wisconsin who became addicted to pain pills after a botched surgery, so this individual journaled his experience through his addiction. The task force feels this is a powerful documentary to share, as it is based in rural Wisconsin and it shows that not all addictions are the same.

Wisconsin Rapids Police Department received opioid overdose training to administer Naloxone/Narcan. Policy is now in place for officers to carry the lifesaving drug.

All Wood County law enforcement agencies participated in the October 27th prescription drug take-back event and collected 280 pounds from the 1-day event and a total of 1,072.4 pounds from the permanent disposal sites. Since 2016, Wood County has disposed of 8,543.3 pounds of prescription drugs (that weight does not including the packaging).

Brighter Futures

The 2017 Youth Risk Behavior Survey (YRBS) results presentation was given to Health and Human Services Committee and the Unified School District of Marshfield. The 2019 YRBS survey has had many changes, which will influence how the school conducts the survey. Healthy People Wood County is providing support to help with the process.

Brighter Futures has put together 500 oral health packets, which include a child's toothbrush, toothpaste, educational materials, and a book. They were delivered to Aspirus Doctors Clinic to give to pediatric patients at their nine-month well child visits. By working with Aspirus partners, we were able to have Aspirus maintenance help with delivery.

Parents as Teachers, the evidence-based home visitation model is making progress. We are in the funding stage. Brighter Futures met with the CHEF (community health fund) committee and received feedback. With this feedback, more research regarding return on investment and cost-benefit analysis is being done. An infographic will be completed for easy understanding.

Mental Health Matters

The Mental Health Matters coalition started the month of October with a meeting to review the Bike Path document. The Bike Path is a resource that highlights local mental health and AOD resources. The hope is that the Bike Path will be user friendly so anyone who picks it up can look at it and decide which local resource to pursue for their own or a loved one's needs.

During October, David attended the monthly Clubhouse Advisory Board meeting. The Advisory Board meeting rotates between the River Cities Clubhouse in Wisconsin Rapids and the A Better Way Clubhouse in Marshfield. The purpose of these meetings is to discuss the logistical needs of the clubhouses and their progress towards international accreditation. David is looking to have more clubhouse members attend his workgroup and coalition meetings to give them the opportunity to provide their valuable and unique insights based off their lived experience. Currently, David is trying to help establish a relationship between local law enforcement and the clubhouses to further reduce stigma and build partnerships. A partnership between the clubhouses and law enforcement will work nicely with law enforcement efforts to make all officers Crisis Intervention Planning and Crisis Intervention Team certified.

One of the goals of the coalition is to increase access and reduce barriers to vulnerable Wood County residents. The vulnerable populations that some of the current work is focusing on are students and youth. Two of the ways that the coalition is looking to address this goal is through both peer-to-peer groups within schools and a consortium of behavioral health providers and schools. David met with the Nekoosa High School to discuss implementing a peer-to-peer group within their school. Nekoosa was very receptive to the idea and are interested in further exploring the opportunity. There has been another meeting scheduled to discuss the group on December 5th. The school consortium project was first proposed by the Marshfield School District. The goal of the consortium is to bring in local providers into schools to provide behavioral health services to students. Currently, a grant to bring in a facilitator is being written to help develop an action plan to carry out the consortium in the following years.

The Stigma Reduction Series Workgroup met for the first time in October as well. This group is looking to provide educational events and community discussions in hopes to reduce stigma around mental health. This series will address the coalition's goal to reduce stigma. The workgroup has been working closely with Wisconsin Initiative for Stigma Elimination (WISE). WISE has provided ideas and feedback on mental health topics, target audiences, logistical supports for events, and the overall project implementation. The workgroup will meet again to establish a timeline and solidify presentation topics.

Lastly, Mental Health Matters coalition had its quarterly full coalition meeting at the end of October. The meeting was a time for coalition members to reconnect, share updates from their organizations, and hear updates from workgroups. David also invited Hannah Schommer from Marathon County to present to the coalition on the School Consortium project being implemented in Marathon County.

Recreate Health

The 2019 Wisconsin Rapids Downtown Farmers Market interim location was approved by the City of Wisconsin Rapids Property and Finance Council. The market will take place Thursdays and Saturdays from 8:00 AM – 2:00 PM, mid-June through October. The market will be located on 1st Ave South between West Grand Avenue and Chase Street.

The River Riders Bike Share Program is ending its first season. The team is compiling data and will share a report at the end of the year. The bikes will be stored over the winter at Storage Unlimited on Hwy 73 – storage was covered in the grant funding contract with Zagster. We are looking forward to the 2019 season!

ENVIRONMENTAL HEALTH REPORT – NANCY EGGLESTON, R.S.

Training

Environmental Health Staff attended the Department of Agriculture, Trade and Consumer Protection (DATCP) Road Show training on food related topics in October. Topics of the road show included Standardization, meat licensing and wholesaling, edible decorations on cakes, and hazards of dry ice used in foods. We requested Department of Safety and Professional Services (DSPS) training on Manufactured Home Community (MHC) inspections following the addition of the DSPS MHC contract for Adams and Juneau Counties. Prior to the contract, MHCs were only inspected at the time they began operation, or if a complaint was filed with DSPS. Jack Wotruba of DSPS accompanied Wood County staff and Leah Eckstein on visits to a few Manufactured Home Communities in Adams County to discuss code requirements and enforcement. We did a walk through at 2 parks and drove through additional parks that required a license but were not licensed by DSPS or Wood County. During our visit, we noted that a number of homes failed to have a second exit with stairs meeting code requirements, in violation of SPS 326. The training was very helpful. Tim and Mariah attended new Public Health Employee Orientation presented by the Wisconsin Department of Health Services.

Wood County Water Laboratory

The nitrate lab is slowly coming together. Nearly all equipment and supplies have been received, but the spectrophotometer is on backorder. The existing countertop will be extended to allow space for the nitrate testing in the lab area. Our Quality Assurance/Quality Control and Standard Operating Procedure documents were drafted and will be finalized when we actually have all equipment in place, and procedures established. We will work on proficiency testing after we are able to run through calibrations of equipment and make our standards. We will request a rapid return on the proficiency testing, but the return time is uncertain. After these details are complete, we can forward an application to the Wisconsin Department of Natural Resources (DNR) for lab certification. The wait time for a certification appointment with DNR personnel is also uncertain. We are hoping to have the lab up and running by the first of the year.

School Inspections

The fall school inspections began. A regular inspection is done at each school, focusing on their procedures, temperature control, food service and preparation. The Bad Stomach book was sent to all food service managers in Wood County schools. It is a book about norovirus and roles of school food service workers.

New Business and Consultations

Ida's in Wisconsin Rapids had a change of operator and was licensed under the new owner in October. A pre-licensing inspection was done at Subway in Pittsville. A pre-licensing inspection was done at the Hwy Family Restaurant in Wisconsin Rapids. A tourist rooming house opened at 930 S Biron Drive in Wisconsin Rapids. Tim did a consultation at the Sacred Heart Church in Nekoosa. They had some questions about their kitchen and potential changes or updates.

Complaints

Twenty-two complaints were received in the month of October.

- A landlord complained of a rental unit with a hoarding issue. There are no children in the home. Options were discussed with the caller. Case Closed.
- A complaint about a child coming to school with cockroaches. The 12-year-old has clothing washed at school. Human Services does not feel it is bad enough for them to intervene. A pest control company is coming in to do a treatment. Family has avoided arranging a visit by our staff, but we are in contact with pest control personnel. Investigation is ongoing.
- A tenant called to complain of rats in her rental unit. The landlord was contacted and said he will check out the home. The tenant states the landlord did not inspect. Investigation is ongoing.
- A complaint came in regarding garbage and strong urine and feces odors coming from an abandoned home. Kate conducted a site visit and issued an order to clean up the home to eliminate the odor problem for neighbors.
- A tenant complained of a mouse infestation. The landlord hired a pest control company. Case Closed.
- Two complaints were made about bed bugs in a rental unit. The landlord received bed bug information. The tenant did not respond to several attempts to contact her. Case closed.
- A tenant complained about mold and a leaky toilet. The landlord will take care of it. Case closed.
- A tenant complained of a moldy odor and chemical odor coming into her apartment. The landlord was contacted and will put in a work order for the unit to be checked. Tenant satisfied, case closed.
- A tenant complained of a water leak and cockroaches. The landlord was contacted and tried to access the home to check out the complaint, but the tenant changed the locks and refuses to allow the landlord to enter, and is not answering our calls. The tenant is being evicted. Case closed.
- A tenant complained of mold in her apartment. Mold was found during a site visit. Structural issues are contributing to the mold and moisture problems. The landlord is involved. The tenant will call if the problem continues. Case closed.
- Adult Protective Services (APS) complained about a rent to own home. The residents are disabled, pet waste is present in the home, and they get headaches when the furnace is running. The APS worker was advised to contact the fire department for a CO check of the home. Investigation is ongoing.
- An APS worker referred a home to us due to 30 cats, cat urine and feces, and water damage and mold. A site visit was done along with the Humane Officer. A recommendation letter will be written.
- An APS worker called to refer a home with many cats and a flea infestation. Case is ongoing.
- A resident complained of illness after eating grapes purchased at a local grocery store. Three people in the home became ill with norovirus like symptoms. The store was contacted. A food borne illness investigation will be started if another non-related person becomes ill. Grapes are not likely the source of the illnesses. Case closed.
- Three complaints came in regarding bed bugs in an apartment complex. We are dealing with pest control and the landlord in this case. The tenant did not report the bed bugs to the apartment manager, so that unit was not treated until we informed pest control of the unit with the continuing infestation. We are dealing with social workers and are asking that they educate their client on the tenant's role in bed bug elimination. Kate went to the apartment complex and provided handouts to tenants about how to prevent the spread of bed bugs to other locations. Investigation is ongoing.

- A caller complained of bare hand contact of an employee making a pizza. The ingredients will be cooked at a high heat and this is allowable. Tim informed the caller that bare hand contact is not allowed for ready to eat foods so the baked pizza cannot be handled with bare hands. The caller appreciated the information. Case Closed.
- A caller complained of illness after eating pizza at a local restaurant. Symptoms were consistent with norovirus. No other complaints were received by us or the establishment. Case closed at this time.
- Complaint received regarding toilet overflowing at a hotel. Plumbers were on site. Case closed.
- A complaint was received about mold and old food being served at a retail food store. The manager stated that a person was just fired and may have made the call. The food prep and storage areas are in good condition. Case closed.
- A caller complained of getting a moldy sandwich at a coffee shop. The place that wholesales food to the point of purchase is discontinuing this service. Case closed.
- A patron reported finding a cockroach in food at a restaurant. The owner was contacted and claimed they had no cockroaches in the establishment. A site visit was done, a cockroach was found, and pest control was ordered in to the restaurant. Case closed, but a re-inspection will be conducted.
- A caller complained of an unpleasant odor coming from the basement of his apartment complex. Tim went on site and there was no odor detected, other than a slight musty basement smell. Case closed.

HEALTH PROMOTION AND CHRONIC DISEASE TEAM REPORTS

Oral Health Program - Wendy Ruesch, RDH, CDHC

Initial screening and fluoride varnish for all Head Start Centers has been accomplished. Two more visits to all of the centers will be provided during the 2018/2019 school year. The sealant program is in progress. Erin Fandre, Dental Hygienist, recently started with the Healthy Smiles program. She plans to take on the sealant program as I cut down to casual hours.

COMMUNICABLE DISEASE TEAM REPORTS

Tuberculosis Update – Jean Rosekrans & Alecia Pluess

One new case was started on medication for latent tuberculosis infection.

Communicable Disease Update – Jean Rosekrans & Alecia Pluess

- During the month of October, Wood County had 15 cases of chlamydia and 2 cases of Hepatitis C. A presentation was done for participants in the Human Services Day Treatment Program on the topics of Hepatitis C and sexually transmitted infections.
- Tick activity decreased during October. Wood County had 1 confirmed case, 3 probable cases, and 12 suspect cases of Lyme disease.
- The number of enteric illnesses also decreased during October, with 1 case of cryptosporidiosis, 1 case of campylobacter, 5 cases of giardia, 2 cases of E. coli, and 1 case of Hepatitis A reported.
- Flu vaccine has been offered internally to health department staff. Public health nurses assisted with a flu shot clinic for Wood County employees. Children who meet the Vaccine for Children requirements can be immunized with flu vaccine during health department immunization and WIC clinics. Statewide, flu activity was below baseline during October.
- Public and private schools were assisted with completion of their *School Report to Local Health Department* immunization report, an annual requirement by the Wisconsin Department of Health Services.
- The Immunization Improvement Team met in October and is focusing on outreach to dental providers regarding the HPV vaccine.
- During Childhood Lead Poisoning Prevention Week, Jean and Environmental Health staff did a radio interview and several Facebook posts to promote awareness on the topic.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HAESSIG, RD

- In October, Betsy Mancl and Jessica Hutchinson attended the NWBN Conference in Eau Claire for continuing education on breastfeeding.
- Sarah Krubsack, Camen Haessig, and Sarah Sugden attended La Leche League Conference for continuing education on breastfeeding at the beginning of November.
- At the beginning of November, Sarah Sugden started as a new WIC Nutritionist/Health Educator and is at a 0.6 FTE.
- The ROSIE charting system used by WIC staff updated their income determination tab. In-person training was completed by Jessi Haug, Sarah Krubsack, Betsy Mancl, Micaela Rucker, and Camen Haessig at the end of October.
- We met our Performance Management goal for WIC Farmers' Market vouchers issued and redeemed for 2018.

Caseload for 2018 (Contracted caseload 1453)

	Dec 2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
Active (initial)	1347	1328	1355	1341	1362	1382	1369	1391	1437	1427	1421	
Active (final)	1422	1412	1402	1409	1444	1433	1468	1474	1443	1442		
Participating	1489	1488	1449	1458	1474	1470	1467	1472	1443	1441	1430	

HEALTH DEPARTMENT CREDIT CARD SUMMARY

9/21/2018-10/20/2018

Due Date 11/19/2018

Date Paid 11/7/2018

Amount Due \$ 4,778.87

15180407

PUBLIC HEALTH - VISA CHARGES

Vendor	Description	PH	GRANT	Amount
Walmart	Car Seats		DOT	\$ 110.69
Walmart	Prog Supps		MCH	\$ 1.88
Subway	Prog Supps		MCH	\$ 500.00
NALBOH	Membership Dues	v		\$ 300.00
Lactation Educ Res	Webinar		MCH	\$ 45.00
Hyatt Regency	Conf Exp		WPP-FSR	\$ 164.00
Hyatt Regency	Conf Exp	v		\$ 208.00
Healthiest State Summ	Conf Exp		Catalyst	\$ 200.00
UPS Store	Office Supp	v		\$ 14.36
Walmart	Meeting Exp	v		\$ 6.98
State of Wisconsin	DSPS Renewal		MCH	\$ 76.50
Dollar Tree	Meeting Exp	v		\$ 30.60
Kwik Trip	Meeting Exp	v		\$ 2.97
Amazon	Prog Supps		Delta Dent	\$ 53.53
Hyatt Regency	Conf Exp	v		\$ 164.00
Wolters Kluwer	Subscription	v		\$ 173.00
WPHA	Membership Dues	v		\$ 550.00
Stoney Creek Hotel	Conf Exp	v		\$ 328.00
UPS Store	Office Supp		Radon	\$ 10.92
Cent Wis Child Maltrea	Conf Reg	v		\$ 100.00
Zoom	Montly Fee	v		\$ 14.99
				\$ 3,055.42

Grants:

PHEP Public Health Emergency Preparedness
IMM Immunization
FAD Childhood Lead
MCH Maternal Child Health
FHS Prevention Funds
FHS Marathon County Tobacco Coalition
WIC Accreditation Infrastructure
WIC-CP Community Partners

Programs:

ADMIN WIC Program Administration
RS WIC Breastfeeding
RS WIC Client Services
EL WIC Child Families
MNP WIC Farmers Market Nutrition Program
PC Nutrition Education
PC Peer Counseling
EV Healthy Smiles Fluoride Varnish
SEAL Healthy Smiles Sealants

Coalition Names:

SWCBF South Wood County Breastfeeding Coalition
RWBC Healthy Prenatal Postnatal Care Coalition
RWBC Healthy Prenatal Postnatal Care Coalition
RWBC - Chronic Disease Prevention Team
RWBC - Healthy Growth & Development Team
RWBC - Mental Health/AODA Team

ADAMS JUNEAU - VISA CHARGES

Vendor	Description	PROGRAM	Amount
The Store	Training Exp		28.57
Kwik Trip	Prog Supp		3.98
			\$ 32.55

WIC - VISA CHARGES

Vendor	Description	PROGRAM	Amount
Hotel Rest. Supply	Prog Supps	FF	\$ 160.28
Walmart	Prog Supps	FF	\$ 205.04
Regan's Closet	Prog Supps	BF	\$ 200.00
CLC Lat Exam	Cert Lac Couns Exam	BF	\$ 100.00
NWBN Breastfeeding	Conf Reg	BF	\$ 109.00
Buttons & Mirrors	Prog Supps	BF	\$ 44.80
Facebook	Advertising	Admin	\$ 4.82
			\$ 823.94

HEALTHY SMILES - VISA CHARGES

Vendor	Description	PROGRAM	Amount
			\$ -

COALITION ACCOUNTS - VISA CHARGES

Vendor	Description	Coalition Name	Amount
Walmart	Car Seats	Safe Kids	\$ 78.28
Cribs for Kids	Car Seats	Safe Kids	\$ 372.80
Amazon	Prog Supp Refund	AOD	\$ (14.00)
Amazon	Prog Supp Refund	AOD	\$ (26.99)
Facebook	Advertising	AOD	\$ 23.78
Politos	Meeting Exp	AOD	\$ 76.00
			\$ 509.87

HO-CHUNK VISA CHARGES

280-9904-54121-000-345

Vendor	Description	Amount
VFC Data Loggers	Data Loggers/Dosing Stations	\$ 357.09
		\$ 357.09

WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT November 20, 2018

Director's Report by Brandon Vruwink

On November 8, I along with Tom Prete, attended a meeting with the Wisconsin Rapids Public Schools leadership team. I provided an update on the new youth mentor position that was included in the 2019 budget. Tom provided information about the Brighter Futures grant that we received. He shared that we would be launching the program in 2019 and CW Solutions will be hiring a case manager to coordinate the program. The announcement of these two new programs generated many questions that we were able to answer. The team was supportive and appreciative of our efforts to enhance our services to youth. We shared our appreciation for the invitation to meet with them and asked that they invite us back at any time to discuss how we can further collaborate.

The Human Services Department will be holding a training for the management team on Friday, November 30. The training will address conflict resolution practices and stress management. Laura Page from the University of Wisconsin-Madison will facilitate the training, "Resilience Skills for Today; A Neuroscience Approach". We look forward to welcoming Laura to Wood County to assist us in developing our management skills.

I will be representing Wood County as a member of the Wisconsin County Ambassador Program (CAP). The CAP program begins in January and provides a great opportunity for county officials to connect with our local legislators. This process is important as we work to share the important budget initiatives from a county perspective with our representatives in Madison. I look forward to working with the other CAP team members from Wood County as we continue to discuss many important issues with our legislators.

I would like to congratulate the entire team at Edgewater Haven on being recognized as a Five Star facility! This is the highest rating that a Nursing Home can receive. This is a direct reflection of our team's commitment to providing excellent care and support to our residents. Edgewater Haven is the only Five Star rated Nursing Home in South Wood County.

We continue to work through the recruitment process for the Deputy Director position. We continue to receive applications and hope to identify a candidate prior to the first of the year. We will be patient and thorough in our search as it is important to identify the right person for this position. I will continue to provide updates as we work through the recruitment process.

Administrative Services Update by Jo Timmerman

Norwood: Census on the Admissions Unit for October averaged 9.94. The average census for January 1st through October 31st was 9.02

Census on the TBI Unit for October was 3.84, with the January through October average at 2.93.

We are still waiting for Foreword Health to resolve the underpayment of the 2016 TBI settlement payment.

We have completed reviewing the 2017 TBI desk audit and have worked with the state auditor to clarify questions related to health insurance expense. The outcome of this desk audit resulted in a \$46.97 per patient day rate decrease for the TBI unit retroactive to 1-1-2017. This rate decrease

does not apply to those days that were covered under Medicaid HMOs, but rather only the days covered by straight Title 19 (Forward Health). The impact to Norwood for 2018 related to this recoupment of payments will be \$46,218.

We received notification of rate changes for our Crossroads unit as well. Effective 7-1-18 the rate increased \$5.48 per resident day however, effective 10-1-18 it decreased \$5.88 per resident day. The net effect of these two rate changes for Crossroads Unit will provide Norwood with approximately \$10,000 additional revenue for 2018.

Community: We continue to research the functionality problems within TCM that are suspected of causing our problems with our Client Balances Aging Report. On December 3rd several of us will be attending the TCM Directors' meeting in Appleton; we will take this and other issues to the group for discussion.

Edgewater: The average daily census for October was 58.23. The average daily census for January 1st through October 31st was 56.27.

Behavioral Health/Long Term Support Services Update by Stephanie Gudmunsen

Personnel: Julie Powell has announced her plan to retire in January 2019. Julie has been a Birth to Three Program Service Coordinator for 21.5 years. We thank Julie for her years of service to Wood County and wish her all the best in her retirement!

2018 Emergency Protective Placements (EPP):

Date of EPP	Accepting Facility
1/4/18	Marshfield Medical Center
3/29/18	Clark County Health Care Center
5/1/18	Edgewater
5/1/18	Edgewater
6/14/18	Strawberry Lane
6/14/18	Strawberry Lane
7/10/18	Edgewater
7/20/18	Clark County Health Care Center
8/24/18	Edgewater
10/18/18	Crossroads
10/24/18	Clark County Health Care Center
11/18/18	Clark County Health Care Center

In early November we started having a Peer Support Specialist come to Bridgeway twice a week. The Peer Support Specialist can meet with clients individually or in groups, offers support and assistance with developing coping skills and encourages use of the peer run clubhouses: A Better Way Clubhouse (ABW) in Marshfield and River Cities Clubhouse (RCC) in Wisconsin Rapids. Both of the clubhouses are doing very well and attendance has been steadily increasing. In the month of October, ABW had 35 participants and RCC had 30 participants.

This month we will bring forward a proposal to change the way we provide mobile crisis coverage in our crisis program. Crisis assessments can be completed over the phone by a Crisis Interventionist or in person via a mobile crisis responder. Currently, mobile crisis response is done by the Legal Services/APS Coordinators Monday through Friday from 8:00 am to 4:00 pm and by a contracted provider Monday through Friday from 4:00 pm to 8:00 pm and on weekends and

holidays from 11:00 am to 7:00 pm. Our proposal discontinues using a contracted agency for the evening, weekend and holiday coverage and instead utilizes our Casual Crisis Interventionists to provide that coverage. This change would not cost more than what we currently pay the contracted agency for this service and would have multiple other benefits including:

- Increasing the mobile crisis coverage hours to 8:00 am to 10:00 pm on weekdays and 10:00 am to 10:00 pm on weekends and holidays
- Increasing available work hours for casual staff in order to improve staff retention and keep casual staff more connected to the program
- More consistency in services
- More efficient use of trained staff (instead of paying to train the contract agency staff and our own staff)

In addition, this change would strengthen our core services and allow us to be more prepared to implement potential future programming if needed. Staff would receive a set amount of on call pay for their shift and will be paid their Crisis Interventionist hourly rate if they are called to complete an assessment. The on call pay we propose is \$25 for a 6 hour weekday shift, \$50 for a 12 hour weekend shift and \$75 for a holiday. There is an average of 50 calls for evening/weekend/holiday mobile crisis assessment per year. The average amount of time worked per call is 3 hours.

- \$28,500 = current contract amount for after-hours/weekend mobile coverage
- \$17,385 = anticipated expense for on call pay + call out pay for 1 year using Casual Crisis Interventionists
- \$11,115 = remainder will be used to train 3-4 additional Casual Crisis Interventionists to ensure coverage for both mobile crisis and crisis phone lines

Employment & Training Update by Lacey Piekarski

FoodShare Employment & Training: The FSET Program has partnered with Forward Service Corporation's WIOA and Wisconsin Works (W-2) Programs to offer a short-term job skills training with Mid-State Technical College. The Customer Care Relations Training course is scheduled over nine full days, providing an overview of the Customer Care Professionals Certificate curriculum, beneficial for customers seeking employment in the customer service and related professions. Of the total eight course students, five are FSET customers with another co-enrolled in both FSET and W-2. We are excited for our students to complete the course, offering on-site interviews through preparation and planning with our Career Services Specialist team. The final day of the course is Friday 11/16/18 and direct interviews with Figi's Gifts and ABR Employment are planned for the same day as graduation. We are excited to support our FSET students in their next steps to obtain employment!

Independent Living (IL) Program: The North Central Independent Living Program will conclude our second program year December 31, 2018. As of November 13, our current regional caseload includes 63 active youth in the program with an overall 70% active caseload. Over the next three months, a total of eight program participants will turn 21 years old and are not currently pursuing post-secondary education, preparing to transition out of the IL Program and services available. Our IL Coordinators will be in regular contact for transition preparation, which includes review of housing, education, employment, healthcare, and community support systems available.

On December 12-14, our IL team will be attending the National Association of Workforce Development Professionals Youth Development Symposium in Chicago. We are excited to network with other youth development professionals and will share new information in December. The November IL Newsletter is in the attached document.

New Program Information –

Brighter Futures Initiative (BFI) Substance Use Prevention Program

Wood County Human Services Department, in partnership with subcontractor CW Solutions, LLC, has submitted a request for proposal to the Department of Children and Families to administer a substance use prevention program in Wood County. The Brighter Futures Initiative Substance Use Prevention Program serves youth and emerging adults ages 16–20 (through 21st birthday) with the goal of reducing the risk of substance use by these individuals.

We are excited to announce our program proposal was accepted and Wood County Human Services Department, in partnership with CW Solutions, will begin administration of the BFI Substance Use Prevention Program in January 2019!

We are partnering with the Life Ecology Organization, based out of Madison, to provide an evidenced-based program for participants. The course portion of the program consists of six, two-hour sessions, held on a weekly basis with a primary goal of teaching participants how to harness their ability to produce dopamine and various other neurochemicals and hormones that make us “high” but do so in a way that is internally dependent and more sustainable than external sources including validation, pleasure and harmful substances. Staff from our current FSET and IL Programs will also receive train the trainer instruction on this curriculum. *Additional program information is included in the attached document.*

Employed by partner CW Solutions, a BFI Substance Use Prevention Case Manager position is currently being recruited. The BFI Case Manager will be hired in November/December 2018 with the program in full operation by January 1, 2019. The BFI Substance Use Prevention Case Manager will provide ongoing support to participants through mentorship, technique-building and ongoing case management, continuing services for participants who have completed the course portion for no less than 12 months. This is a one-year position with potential for renewal. Additional information will be provided as we continue to plan the details for program facilitation through early 2019.

Family Services Update by Beth Ferdon

Family Services has a number of new staff who started over the past few months and we are continuing get to know them and bring them up to speed on working in our Division. We are enjoying the enthusiasm and new perspectives that they bring. We have new staff in the Intensive Services, Ongoing and Initial Assessment units during August through October.

We are also preparing for our Foster Care Winter Event which is scheduled for December 10, 2018 from 5:30-7:30pm at the Wildwood Center in Marshfield. The theme for this year is “Rudolph the Red Nosed Reindeer”. We have a buffet dinner planned and several activities for the children including cookie decorating.

We are looking forward to a new year full of positive collaboration with peers, foster parents and community partners.

Norwood Health Center Update by Jordon Bruce

We have made good progress on preparing for the opening of our unlocked unit. Our biggest challenge remains to be with recruiting nursing staff, an Occupational Therapist, and a Psychiatric Nurse Practitioner that can cover weekend rounds for the Psychiatrist. We did have success in

finding a replacement for our receptionist, Paul Schaefer, who is retiring on December 3 after 40+ years with Wood County!

Pathways Update: The month of October we averaged 4.03 overflow mental health patients and 3.84 TBI patients. We had three TBI referrals in October, all of which were not appropriate for our unit. One referral was a Medicare patient.

Our Crossroads census 15.80 for the month. We had two admissions and two discharges during the month. We have zero open beds currently.

The painting of the TBI Rehab unit is completed. The flooring has been installed. The call light system and Wanderguard system installation has begun and should be completed in a couple of weeks.

Norwood Nursing Department by Liz Masanz

The Admissions unit average daily census in October was 10. We have been experiencing serious difficulties with Nurse Recruitment and met with Brandon and Edgewater to discuss group recruitment initiatives. We are presently trying to recruit three full time nursing RN position on PM and NOC shift.

We have had both Rasmussen and Mid-State nursing students in October and they will be continuing clinicals at the facility on the various units as part of their Mental Health rotation.

I attended the quarterly Public Hospital meeting this month at North Central, which is a group of the administrative and nursing administration leaders from the county psychiatric hospitals in the state. We use the time to keep up to date on regulatory changes, problem solving, QAPI issues and standards of care. Both Jordon and Krissy joined me; North Central gave us a tour of their facility and discussed their multi-million dollar upcoming renovations. In addition, they will be purchasing a therapy dog for their hospital and crisis CBRF patients. We also toured their 23-hour Adolescent crisis stabilization area.

Norwood Maintenance Department by Lee Ackerman

Work continues on renovating the therapy wing for occupancy. Painting has been completed except for one room, which was used for medical supplies. The supplies have been relocated to the former staff breakroom on level 4. The Activities coordinator office was moved into room 436 on this wing from the Crossroads unit to make room for more patient living space. To do this three new data lines were needed to be added. Maintenance staff pulled the cable for these and IT contacted to terminate. We have been working with Greenfield Therapy contractor to condense their operation down to just two rooms, with plans to move the program out completely once the Pathways transition is complete.

The 2018 Edition of Norwood's Fire and Disaster Plan was completed and distributed throughout the building and updated on SharePoint. The annual staff Emergency Preparedness training was also completed this month.

Work began on the last section of HVAC control updates for this year. This section will replace the Gym controls, which have been operating very poorly for some time now; unbalance airflow has

held fire doors from closing, temps have been erratic, and there is no means of turning down the system after hours to improve efficiency. All these issues should be addressed with this upgrade.

The new waste removal contract was signed; the new terms show an increase in recycling bin capacity (from 8 yds/week to 12 yds/week) and a small decrease in monthly cost.

The walk-in cooler for meat products failed recently, requiring us to rebuild or replace the main unit. The cost was \$3,190 to repair or \$5,195 to replace with a new unit using an updated refrigerant. The current unit was slated for replacement in 2019. The new compressor was located outside the building to allow for more efficient heat dispersion. All of the dietary compressors were originally housed within the garage area, which trapped the heat, causing low efficiency and occasional breakdowns on hot summer days. This is the second compressor of five to be relocated outside. As others are replaced, they will also be relocated outdoors.

Norwood Dietary Department by Larry Burt

Congregate meals for the month of October totaled 11,812 and y-t-d meals are 105,421. Revenues for September totaled \$53,426 and y-t-d is \$477,369.

Norwood Health Information Department by Jerin Turner

We have recruited for the full time receptionist position and interviewed seven individuals before we selected our final candidate who has accepted the position. We also worked with the different departments to update quality indicators for our QAPI program to better focus on what we can improve on. Our providers have received re-education and oversight to ensure they continue to provide accurate, timely documentation on our patients.

October 2018 Referrals for TBI Unit

Date	From	Patient	Status	Additional Info (Insurance/appropriate)
10/8/2018	Select Specialty Hospital	85 female	declined	Medicare, brain injury not primary
10/9/2018	UW Health & Rehab	68 male		Called for additional info; pt was dc
10/11/2018	Sacred Heart	unknown	declined	TBI 3 years ago; looking for SNF rehab for a new not TBI diagnosis

Edgewater Haven Update by Cindy Robinson

In the month of October we had 12 admissions and 8 readmissions.
Current census on the Behavior Wing is 8 residents.

Census comparison to last year:
October 2017 – 55.23 average census with 10.96 rehab
October 2018 – 58.23 average census with 7.67 rehab

Admissions/Discharges Comparison:
October 2017 – Admissions 16 Discharges 9 Readmissions 5
October 2018 – Admissions 12 Discharges 9 Readmissions 8

The renovation of the Memory Care Unit to become the Traumatic Brain Injury Unit is progressing on schedule with the approximate completion date of construction by January 1. The residents and staff has transitioned smoothly to the new location of the Memory Care Unit and have enjoyed having a much larger space to live in, especially the sunroom area.

Our Halloween Party was a tremendous success with over 75 children in attendance! Residents, along with their friends and families were complimentary of the occasion, our staff and of our facility.

Recruitment and retaining of staff challenges were addressed in joint meetings with Edgewater, Norwood, HR Director and HSD Director. Edgewater NHA, together with Human Resources, re-designed a more aggressive brochure and on-line recruitment posting for open positions. Edgewater held the CNA's from Mid-State, clinical training at the facility in October. This is an effective tool in recruitment.

The Administrator and the Director of Nursing attended the Leading Age Conference from October 3-5. The Administrator and the MDS Coordinator attended the WHCA Conference from October 17-18. The MDS Coordinator also attended a one-day training by Leading Age on the new payment systems being introduced in 2019.

Edgewater received an extra marketing boost in October for their display of pumpkins, squashes ghosts and gourds surrounding our outdoor sign. Our residents were very pleased with our efforts to make their home extra special.

Brighter Futures Initiative Substance Use Prevention Program

The Department of Children and Families Brighter Futures Initiative provides opportunities for targeted youth programming. Wood County and CW Solutions were awarded funding to for a program in Wood County that serves youth age 16 – 20. The program provides alternatives to substance use and risk behaviors. The program does not address substance use treatment, only prevention. There are two key components of the program:

1. Life Ecology Organization's 12-hour course.

LEO was founded by Dr. Niraj Nijhawan, who is a practicing physician. Dr Nijhawan has spent nearly 30 years cataloging, practicing, teaching, and helping people integrate the latest knowledge from the realms of medical, social, and neuroscience into their lives.

The course's primary goal is to teach participants how utilize higher-brain thought processes and minimize lower-brain responses that lead to negative behaviors. Participants learn to harness their ability to produce dopamine and various other neurochemicals and hormones that make us "high" but do so in a way that is internally dependent and more sustainable than external sources such as validation, pleasure and harmful substances.

The course is generally taught in two-hour sessions, once a week for a six-week period. The course has been so successful that UW-Madison, Continuing Studies has contracted with LEO to present a version targeted to managers and leaders.

2. Ongoing mentorship and case management support.

During and after the course completion, the case manager will meet individually and in group settings with participants to provide support and guidance on the LEO techniques. Participants are provided support for as long as they choose to stay connected in the program or until they age out of the program (21st birthday).

One full-time case manager will operate the program and travel throughout Wood County to conduct sessions and provide case management support to program participants. We are currently recruiting for the position through Wisconsin Job Center, Indeed and at <https://changewithin.net/employment-opportunities>

Eligibility for the program:

- Reside in Wood County (or attend a Wood County school)
- Be age 16 – 20
- Not diagnosed with a substance use issue

Program Start Date: January 1, 2019

Contacts: Thomas Prete prete@changewithin.net (608) 732 – 3888
Lacey Piekarski lpiekarski@co.wood.wi.us (715) 421 – 8927

WOOD COUNTY
HUMAN SERVICES
& CW SOLUTIONS

NORTH CENTRAL INDEPENDENT LIVING PROGRAM

NOVEMBER 2018

HELPING FOSTER YOUTH THROUGH THE HOLIDAY SEASON

THANK YOU TO VERONICA!

Thank you to Veronica Calderon, our program's social work intern for the summer and fall months. Veronica graduates from the UW-Stevens Point Department of Sociology and Social Work this December. We wish her the best of luck in the future!

With the holiday season approaching, it is essential to support young people in foster care during this time.

Foster Club provides a few ideas on how to do this:

1. Ensure youth are connected to family and friends
2. Facilitate visits with a youth's family when appropriate
3. Encourage youth's holiday traditions and beliefs
4. Have a present or two for youth, these can be addressed "from Santa"

5. Understand if youth "pull away" or withdraw during this time of the year

Information from Foster Club's *Helping Young People in Foster Care Through the Holidays*



UPCOMING YAC EVENTS

IL COORDINATORS

Bethany Reque

715-540-0283

breque@co.wood.wi.us

Adams, Portage, Wood

Katie Kirmse-Fuhrer

715-409-3894

kirmse-fuhrer@changewithin.net

Forest, Langlade, Lincoln,

Marathon, Oneida, Vilas

Our local Youth Advisory Council (YAC) has scheduled monthly meetings for youth who have aged out of care and are still in care.

If you know of a youth who may be interested, please connect with Beth or Katie.

*All YAC meetings in November-March will be held at the Wausau FSET

Office (US Bank Building
401 N 5th Street Suite
406 Wausau, WI 54403).

NOVEMBER:

Tuesday, November 6th
4PM-6PM

DECEMBER:

Tuesday, December 4th
4PM-6PM

JANUARY

Tuesday, January 8th
4PM-6PM

FEBRUARY

Tuesday, February 5th
4PM-6PM

MARCH

Tuesday, March 5th
4PM-6PM

Edgewater Credit Card Statement - October 2018

Date	Description	Nursing 54201	Laundry 54212	Dietary 54213	Maint. 54215	Therapy 54216	Activities 54218	Soc Serv 54219	Admin 54219	Donation Acct
9/25/2018	Legacy Magnets								170	
9/24/2018	WHCA/EICAL Fall Convention								\$ 698.99	
9/28/2018	Adaptive cups			84.22						
10/4/2018	Marketing and activity Supplies						29.97		24.98	
10/5/2018	Conference, Cindy-Green Bay								226.28	
10/3/2018	Conference-Lisa-Green Bay	246.38								
10/3/2018	Meal-Lisa-Green Bay	14.54								
10/4/2018	Meal-Cindy-Green Bay								15.16	
10/8/2018	Candy-Flu vaccinations and Halloween								10.88	
10/9/2018	Toilet Clean-Iron out		38.91							
10/10/2018	Conference-Pewaukee	120.00								
10/19/2018	Room Charge-Cindy-Green Bay								198.00	
10/19/2018	Room Charge-Susan-Green Bay								99.00	
9/24/2018	Pump Seal Kit				107.48					
10/1/2018	Conference-APIC-Tara	220.00								
10/19/2018	Bearings from Applied Industrial				24.26					
Total		\$ 600.92	\$ 38.91	\$ 84.22	\$ 131.74	\$ -	\$ 29.97	\$ -	\$ 1,273.29	\$ -

Total Usage October 2018 \$ 2,159.05

CREDIT CARD SUMMARY- HUMAN SERVICES DEPARTMENT

Statement Date
Amount Due
Due Date
Date Received
Date Paid
VOUCHER #

WALMART
\$0.00
11/16/2018
10/26/2018
10/31/2018
40185454

US BANK
9/20/18-10/18/18
\$5,408.73

TOTAL \$5,408.73

Object	Description	Program Amount	EDGEWATER ADMIN 1210	NHC SNF-CMI 2024	NHC SNF TBI 2025	NHC INPATIENT 2025	NHC MEDICAL RECORDS 2063	NHC ADMIN 2065	CHILD WELFARE 4001	YOUTH AIDS 4005	TRANSPORT 4013	ESS 4020	FSET 4025	CHILD. WAIVER 4050	CSP 4055	OPC MH 4060	CCS 4065	CRISIS LEGAL 4070	ADMIN 4099
243	EQUIP/MAINTENANCE	249.89												65.89					249.89
250	OTHER PURCHASES-WAIVERS	65.89						6.00				26.00							
251	ESS OTHER PROFESSIONAL SERV	25.00						200.00											
270	OTHER PURCHASES	6.00																	
331	MEETINGS / TRAVEL	1,559.50		100.00	100.00														
332	MEALS/LODGING	82.00				82.00													
333	MEALS/LODGING	2,672.60				184.00													
334	TRANSP ADMIN ESCORT VOLUNTEER	43.81																	
341	PROGRAM SUPPLIES	623.30																	
389	MISC EXPENSE	20.99	20.99																
700	FSET SUPPORTIVE SERVICES	59.75																	
TOTAL		\$5,408.73	20.99	100.00	100.00	756.72	19.99	226.99	927.00	475.60	43.81	25.00	59.75	65.89	761.31	623.00	423.30	105.00	674.38

CVSO Report to the Wood County Health and Human Services Committee

Meeting Date: November 29, 2018

Caseload activity for October - 12 new veterans served. During the month of October, we completed/submitted 323 federal forms to include:

- 36 intent to file a claim (this marks the effective date while we assist the veteran in gathering all the required supporting documentation)
- 2 Notice of Disagreement (appeal)
- 24 new claims for disability compensation
- 7 new claim for pension
- 1 new claim for surviving spouse benefits (DIC or surviving spouse pension)
- 19 new applications for VA Healthcare
- 34 appointment of Claimants Representative (POA for American Legion, VFW, DAV etc.)
- 8 burial and marker applications

Activities:

1. Completed as of November 20th:
 - a. November 3 – CVSO will again be a member of Senator Tammy Baldwin’s Service Academy Selection Committee.
 - b. November 8 - Veterans Day Kickoff Reception at the Governor’s Mansion (invited as part of the CVSOA Leadership).
 - c. November 11- Memorial Day Wood County Veterans Memorial ceremony/legacy stone dedication at 1 p.m.
2. Near Future:
 - a. November 28- Tomah VA Medical Center Director’s strategic partnership meeting.
 - b. November 29- National Veterans Legal Services Program webinar on 38 United States Code 1151 claims (similar to medical malpractice claims).
 - c. November 30- CVSO Association of WI Executive committee meeting in Kenosha WI.
 - d. December 7- Wisconsin Rapids Veterans of Foreign Wars Pearl Harbor Day ceremony.
 - e. December 12- Veterans Law Group webinar on Solutions to common VA errors when rendering disability compensation decisions.
 - f. December 12- Tomah VA Medical Center quarterly CVSO and Congressional Liaison meeting.

Office updates:

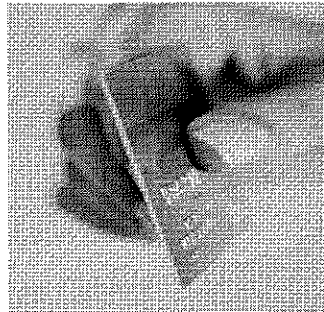
1. Wood County veteran hiring initiative: Veterans preference and Disabled Veterans preference given to applicant for Assistant CVSO. No progress in this reporting period for county wide positions.
2. The two newest staff members have completed the National County Veteran Service Officer VA Accreditation training. They have received accreditation certificates from the Wisconsin Department of Veterans Affairs and the American Legion. They are awaiting certificates for National Association of County Veteran Service Officers, Disabled American Veterans and the Veterans of Foreign Wars.
3. We have begun to plan with the Tomah VA Medical center for two outreach events (Veterans Benefit Expos) one in Marshfield and one in Wisconsin Rapids for 2019. We will look to neighboring counties in the Marshfield area for assistance and advertising this new event.

4. The Wisconsin County Veteran Service Commissioners Association (see Chapter 45.81 of state statutes) annually meet to share practices and discuss issues pertaining to assisting needy veterans. This meeting in the past has always been held at the Wisconsin Veterans Home at King. Due to construction at the veterans home there will not be a large enough facility to accommodate this meeting. Being centrally located in the state Wood County was approached to see if we had a facility large enough. We recommended the Marshfield American Legion Post 54 for this event. The Legion Post has accepted the meeting scheduled for September 13. Commissioners from across Wisconsin will attend with lunch served from the American Legion Post kitchen.

VETERANS SERVICE OFFICE

WoodTrust Bank

Visa charges for



10/21/2018

Vendor	Description	Program	Funding	Total
Wal-Mart	Flag-Marshfield Sr Fair Door Prise	Vets Donations for Office Advertising/Outreach	101-3103-54730-000-324	\$15.79
VA-HRC	VSC Loan to pay VHA Copays	Veterans Relief-Grants & Loans	101-3101-54710-000-710	\$213.12
TOTAL				\$228.91

Committee Report

County of Wood

Report of claims for: Edgegewater Haven

For the period of: October 2018

For the range of vouchers: 12180615 - 12180709

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
12180615	ADVANCED DISPOSAL	WASTE DISPOSAL	09/30/2018	\$1,080.67	P
12180616	ARAMARK COMPANY	JOHNS UNIFORM	10/04/2018	\$130.89	P
12180617	BALTUS OIL COMPANY	GAS	09/30/2018	\$47.81	P
12180618	EZ WAY INC	BATTERIES, SAFETY HOOKS	10/02/2018	\$620.95	P
12180619	GRAINGER (Edgegewater)	SUPPLIES	10/03/2018	\$44.32	P
12180620	GRAINGER (Edgegewater)	SUPPLIES	10/01/2018	\$68.38	P
12180621	HEALTH DIRECT PHARMACY SERVICES INC	OTC DRUGS/MA	09/30/2018	\$7,466.45	P
12180622	HIBU INC	YELLOW BOOK	10/03/2018	\$44.00	P
12180623	HOME DEPOT CREDIT SERV (Edgegewater)	MISC SUPPLIES	09/18/2018	\$198.32	P
12180624	IGA	RESIDENT FOOD	10/11/2018	\$38.61	P
12180625	MARSHFIELD CLINIC	LAB AND XRAYS	09/30/2018	\$110.62	P
12180626	MATRIXCARE SDS-12-2905	PATHLINKS QTR MAINTENANCE	10/01/2018	\$4,548.54	P
12180627	KONE INC	ELEVATOR INSPECTION	10/01/2018	\$339.46	P
12180628	MCKESSON MEDICAL	NURSING SUPPLIES	10/02/2018	\$1,740.42	P
12180629	MCMaster-CARR SUPPLY CO	MISC SUPPLIES	10/05/2018	\$139.29	P
12180630	MEDLINE INDUSTRIES	NURSING SUPPLIES	09/29/2018	\$4,260.22	P
12180631	MSM DISTRIBUTION	HOUSEKEEPING SUPPLIES	09/30/2018	\$3,085.43	P
12180632	NORTHWEST RESPIRATORY SERVICES	OXYGEN AND SUPPLIES	09/30/2018	\$827.81	P
12180633	NORTHWEST RESPIRATORY SERVICES	OXYGEN AND SUPPLIES	09/30/2018	\$45.00	P
12180634	OPTUM360	ICD 10 CODE BOOK	09/28/2018	\$136.92	P
12180635	PIGGY WIGGLY SUPERMARKET	RESIDENT FOOD	10/01/2018	\$82.65	P
12180636	RIVER CITY CAB	LAB RUNS	09/30/2018	\$15.00	P
12180637	SOLARUS	MOVE RESIDENTS LINE-REMODEL	10/16/2018	\$91.20	P
12180638	UPS STORE THE	POSTAGE	09/30/2018	\$70.27	P
12180639	US FOODS	RESIDENT FOOD	09/30/2018	\$1,823.53	P
12180640	WHEELS OF INDEPENDENCE INC	CAB RIDES FOR RESIDENTS	09/30/2018	\$210.00	P
12180641	WI STATE LABORATORY OF HYGIENE	LEGIONELLA WATER TEST 300N	09/30/2018	\$111.00	P
12180642		REFUND OVERPAYMENT	10/08/2018	\$550.00	P
12180643	ORTHOPAEDIC CENTERS OF WISCONSIN	MEDICAL PROCEDURE	10/03/2018	\$21.44	P
12180644	ASPIRUS RIVERVIEW HOSPITAL & CLINICS	EEG	09/28/2018	\$8.05	P
12180645	ARC CENTRAL INC	CONSTRUCTION MANAGEMENT	09/09/2018	\$4,936.00	P
12180646	BSG MAINTENANCE INC	CONTRACT HOUSEKEEPING/LAUNDRY	10/20/2018	\$13,957.02	P
12180647	FIRST CHOICE FIRE PROTECTION LLC	6 MONTH INSPECTION	10/10/2018	\$80.00	P
12180648	GREENFIELD REHABILITATION AGENCY INC	MONTHLY THERAPY FOR RESIDENTS	09/30/2018	\$26,653.74	P

Committee Report - County of Wood

Edgegewater Haven - October 2018

12180615 - 12180709

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
12180649	MCKESSON MEDICAL	NURSING SUPPLIES	10/10/2018	\$1,049.69	P
12180650	SCHMITT ACOUSTICS LLC	300 NORTH CEILING	10/01/2018	\$4,025.00	P
12180651	SCHULIST'S CUSTOM CABINETS	300 N CABINETS AND VANITIES	09/06/2018	\$17,112.00	P
12180652	JOHNSON CONTROLS FIRE PROTECTION LP	TROUBLE ALARM FIRE PANEL	10/10/2018	\$812.00	P
12180653	WAL-MART COMMUNITY/SYNCB	ACTIVITY SUPPLIES	10/12/2018	\$120.91	P
12180654	PEETERS LISA	MEALS AND MILEAGE	10/19/2018	\$1,491.75	P
12180655	WISCONSIN RIVER ORTHOPAEDICS	IMAGING	10/22/2018	\$21.83	P
12180656	WISCONSIN RIVER ORTHOPAEDICS	IMAGING	10/22/2018	\$21.83	P
12180657	WISCONSIN RIVER ORTHOPAEDICS	IMAGING	10/22/2018	\$22.52	P
12180658	WISCONSIN RIVER ORTHOPAEDICS	IMAGING	10/22/2018	\$21.83	P
12180659	ALLIANT ENERGY/ WP&L	ELECTRIC BILL	10/25/2018	\$5,829.31	P
12180660	DIRECT SUPPLY INC	TUMBLERS	10/24/2018	\$144.21	P
12180661	DIRECT SUPPLY INC	DISH TUBS	10/23/2018	\$72.08	P
12180662	DIRECT SUPPLY INC	EQUAGEL CUSHIONS	10/22/2018	\$510.95	P
12180663	MCKESSON MEDICAL	NURSING SUPPLIES	10/24/2018	\$829.98	P
12180664	MCKESSON MEDICAL	FLU VACCINES	10/23/2018	\$356.14	P
12180665	MED-PASS INC	PHYSICIANS TELEPHONEORDER	10/22/2018	\$318.49	P
12180666	PITNEY BOWES	POSTAGE METER LEASE	10/17/2018	\$251.00	P
12180667	WOOD TRUST BANK	MULTIPLE DEPT EXPENSE	10/30/2018	\$2,636.89	P
12180668	ARENDT JANET	MILEAGE	10/29/2018	\$70.31	P
12180669	CHAMBER OF COMMERCE	GIFT CERTIFICATES	10/24/2018	\$100.00	P
12180670	WISCONSIN RIVER ORTHOPAEDICS	IMAGING	10/29/2018	\$21.83	P
12180671	CLASEN DR RICHARD MD	MEDICAL DIRECTORS FEE	10/31/2018	\$1,000.00	P
12180672	ROBINSON CYNTHIA	MEALS/MILEAGE 6/26/18-9/27/18	10/31/2018	\$624.02	P
12180673	US POSTAL SERVICE	POSTAGE STAMPS	01/12/2018	\$100.00	P
12180674	ACE HARDWARE	ICE MELT	10/30/2018	\$465.48	
12180675	ADVANCED ASBESTOS REMOVAL INC	2ND PAHES 500 N REMODEL	10/17/2018	\$7,650.00	
12180676	ADVANCED DISPOSAL	WASTE DISPOSAL	10/31/2018	\$1,087.72	
12180677	APOLLO CORPORATION	SLIDE VALVE	10/18/2018	\$56.94	
12180678	BALTUS OIL COMPANY	GAS	11/02/2018	\$50.61	
12180679	CHARTER COMMUNICATIONS- MILWAUKEE	MONTHLY CABLE FOR RESIDENTS	10/23/2018	\$1,520.29	
12180680	CLASEN DR RICHARD MD	MEDICAL DIRECTORS FEE	11/30/2018	\$1,000.00	
12180681	COMPLETE CONTROL	TROUBLE SHOOTING FIRE PANEL	10/24/2018	\$207.50	
12180682	EARTHGRAINS COMPANY THE	RESIDENT BAKERY	10/31/2018	\$421.87	
12180683	EDWARD DON & CO	MUGS BOWLS LIDS	10/30/2018	\$324.54	
12180684	FARMER BROTHERS COFFEE	RESIDENT BEVERAGES AND SUPPLIE	10/19/2018	\$249.30	
12180685	FREEDOM PEST CONTROL LLC	MONTHLY SERVICE	11/02/2018	\$55.00	
12180686	GRAINGER (Edgegewater)	REDUCER BUSHING	10/29/2018	\$21.10	
12180687	HALLMAN/LINDSAY PAINTS INC	PAINT FOR 500 NORTH	10/31/2018	\$138.36	
12180688	IGA	RESIDENT FOOD	10/31/2018	\$104.29	
12180689	MARSHFIELD CLINIC	LAB AND XRAYS	10/31/2018	\$224.04	
12180690	MEDICAL FORMS INTERNATIONAL	24 HOUR REPORT BOOKS	10/22/2018	\$201.06	
12180691	NORTHWEST RESPIRATORY SERVICES	OXYGEN AND SUPPLIES	10/31/2018	\$24.00	
12180692	NORTHSTAR ENVIRONMENTAL TESTING LLC	AIR MONITORING	10/30/2018	\$375.00	

Committee Report - County of Wood

Edgegewater Haven - October 2018

12180615 - 12180709

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
12180693	PHOENIX TEXTILE CORP	SHEETS/TOWELS	10/31/2018	\$169.60	
12180694	PIGGY WIGGLY SUPERMARKET	RESIDENT FOOD	10/31/2018	\$27.90	
12180695	REINHART FOOD SERVICE	RESIDENT FOOD AND DIETARY SUP	10/31/2018	\$15,523.27	
12180696	RIVER CITY CAB	LAB RUNS	10/31/2018	\$55.00	
12180697	RON'S REFRIGERATION & AC INC	BLOWER MOTOR	10/16/2018	\$384.37	
12180698	ROWE FLORAL INC	FUNERAL FLOWERS	10/31/2018	\$108.99	
12180699	SERENITY AQUARIUM & AVIARY SERVICES	BIRD AVIARY MAINTENANCE	01/11/2018	\$89.00	
12180700	TOTAL COMPUTER SYSTEMS LTD	DATA PROCESSING FEE	01/11/2018	\$90.00	
12180701	TWEET/GAROT MECHANICAL INC	ANNUAL BOILER CLEANING	10/19/2018	\$2,218.61	
12180702	US FOODS	RESIDENT FOOD	10/31/2018	\$1,849.67	
12180703	WE ENERGIES	GAS BILL	10/31/2018	\$2,992.37	
12180704	WE ENERGIES	GAS BILL	10/30/2018	\$842.88	
12180705	WIPFLI LLP	TELEPHONE/EMAIL CONSULTATION	10/24/2018	\$250.00	
12180706	WI DEPT OF HEALTH & SOC SERV	MONTHLY BED ASSESMENT	10/30/2018	\$14,620.00	
12180707	WI DEPT OF JUSTICE	CRIMINAL BACKGROUND CHECKS	10/31/2018	\$50.00	
12180708	SMITH HAL	MUSIC FOR RESIDENTS	11/29/2018	\$45.00	
12180709	UNITED HEALTH CARE INSURANCE	REFUND OF OVERPAYMENT	11/08/2018	\$1,728.90	
Grand Total:				\$166,371.24	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: HEALTH (15)

For the period of: NOVEMBER 2018

For the range of vouchers: 15180393 - 15180459

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
15180393	ABR EMPLOYMENT SERVICES	Temp Employee	10/18/2018	\$126.96	P
15180394	EMMONS BUSINESS INTERIORS	Lab Room Setup	10/18/2018	\$1,633.87	P
15180395	ENTERPRISE RENT-A-CAR	Meeting Expense	10/02/2018	\$101.52	P
15180396	FISHER SCIENTIFIC COMPANY LLC	Lab Equipment	10/15/2018	\$2,774.34	P
15180397	HACH COMPANY	Lab Equipment	10/18/2018	\$8,936.99	P
15180398	KNOWLEDGE CAPITAL ALLIANCE INC	Annual License	10/26/2018	\$1,400.00	P
15180399	PLAK SMACKER	Clinic Supplies	10/12/2018	\$1,100.00	P
15180400	SCHEIN HENRY	Clinic Supplies	10/05/2018	\$199.35	P
15180401	FISHER SCIENTIFIC COMPANY LLC	Lab Equipment	10/22/2018	\$568.31	P
15180402	IVISIONMOBILE	Texting Service	11/01/2018	\$141.29	P
15180403	LAMAR COMPANIES	Advertising	10/15/2018	\$2,100.00	P
15180404	MARSHFIELD CLINIC	Ameri Corps Member	10/31/2018	\$4,150.00	P
15180405	NACCHO	Agency Membership Dues	10/02/2018	\$450.00	P
15180406	NRG MEDIA LLC	Radio Ads	10/28/2018	\$390.00	P
15180407	WOOD TRUST BANK	ALL PROG Credit Card	10/20/2018	\$4,898.63	P
15180408	CISEWSKI JAMES	FM Reimbursement	10/18/2018	\$34.00	P
15180409	HAGEN JANICE J	FM Reimbursement	10/18/2018	\$13.00	P
15180410	LOR PA YIA	FM Reimbursement	10/18/2018	\$6.00	P
15180411	YODER AMOS	FM Reimbursement	10/18/2018	\$10.00	P
15180412	VUE SOUA X	FM Reimbursement	10/18/2018	\$5.00	P
15180413	YANG KHUE	FM Reimbursement	10/18/2018	\$3.00	P
15180414	CARLSON KATHRYN	Mileage	10/31/2018	\$431.65	P
15180415	CUTRIGHT JULIE	Mileage	10/31/2018	\$39.89	P
15180416	EGGLESTON NANCY	Mileage/Meals/Meeting	10/31/2018	\$502.53	P
15180417	ELLIOTT VALERIE	Meals	10/31/2018	\$12.00	P
15180418	EUHARDY NIKI	Mileage/Meals/Parking	10/31/2018	\$167.97	P
15180419	HAESSIG CAMEN	Mileage	10/31/2018	\$190.75	P
15180420	HAUG JESSI	Mileage/Meals	10/31/2018	\$166.79	P
15180421	HEIMAN MARIAH	Mileage/Meals	10/31/2018	\$485.07	P
15180422	HUTCHINSON JESSICA	Mileage	10/31/2018	\$190.75	P
15180423	JOHNSON MELONY	Mileage	10/31/2018	\$78.59	P
15180424	KOLODZIEJ GREG	Mileage	10/31/2018	\$457.81	P
15180425	KRUBSACK SARAH	Mileage/Meals	10/31/2018	\$343.36	P
15180426	KUNFERMAN SUSAN	Mileage	10/31/2018	\$504.67	P

Committee Report - County of Wood

HEALTH (15) - NOVEMBER 2018

15180393 - 15180459

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
15180427	MANCL BETSY	Mileage	10/31/2018	\$276.32	P
15180428	MANTHE LOGAN	Mileage	10/31/2018	\$286.68	P
15180429	NORMINGTON ASHLEY	Mileage/Meals/Meeting	10/31/2018	\$619.28	P
15180430	PEARSON DAWN	Meals	10/31/2018	\$24.00	P
15180431	RAUTER EGGE KRISTIE	Mileage/Meeting Exp	10/31/2018	\$343.66	P
15180432	REFFNER REYNE	Mileage	10/31/2018	\$116.63	P
15180433	ROSEKRANS JEAN	Mileage	10/31/2018	\$38.70	P
15180434	RUCKER MICAELA	Mileage	10/31/2018	\$101.70	P
15180435	RUESCH WENDY	Mileage	10/31/2018	\$244.71	P
15180436	SALEWSKI SARAH	Mileage	10/31/2018	\$82.30	P
15180437	SHERMAN ERICA	Mileage/Meals	10/31/2018	\$389.50	P
15180438	STRONG DAVID	Mileage	10/31/2018	\$43.06	P
15180439	THAO MAI	Mileage	10/31/2018	\$121.54	P
15180440	ARENDT ASHLEY	Mileage	10/31/2018	\$309.45	P
15180441	WUEBBEN TIMOTHY	Mileage	10/31/2018	\$344.00	P
15180442	BARNES & NOBLE INC	Program Supplies	10/23/2018	\$1,995.00	P
15180443	GLAXOSMITHKLINE	Clinic Supp/HepB Vaccine	10/30/2018	\$871.00	P
15180444	LOR KOU	FM Reimbursement	11/07/2018	\$4.00	P
15180445	MRV ARCHITECTS INC	EH License Refund	11/07/2018	\$673.00	P
15180446	NRG MEDIA LLC	Radio Ads	11/12/2018	\$3,960.00	P
15180447	OFFICE ENTERPRISES INC	Office Supplies	11/05/2018	\$2,160.74	P
15180448	SUBWAY - PITTSVILLE	Meeting Exp	10/27/2018	\$78.98	P
15180449	UW - OSHKOSH	EH Lab Charges/Services	11/08/2018	\$2,072.50	P
15180450	BIBBERO SYSTEMS INC	Office Supplies	11/05/2018	\$43.67	P
15180451	FISHER SCIENTIFIC COMPANY LLC	EH Lab Equipment	10/12/2018	\$1,135.02	P
15180452	MARSHFIELD CLINIC	TB Workup	10/31/2018	\$94.77	P
15180453	PLAK SMACKER	Clinic Supplies	11/05/2018	\$1,114.99	P
15180454	UNITED WAY OF INNER WISCONSIN	Membership Dues	11/09/2018	\$25.00	P
15180455	ABR EMPLOYMENT SERVICES	Temp Employee	11/15/2018	\$71.42	
15180456	COLD SNAP AQUAPONICS LLC	Greens/HIA Workshop	11/15/2018	\$48.00	
15180457	MCKESSON MEDICAL	Clinic Supplies	11/09/2018	\$304.26	
15180458	VALLEY SCALE SERVICE INC	Scale Calibrations	11/12/2018	\$125.50	
15180459	WI COUNTY MUTUAL INS CORP	Liability Insurance	11/14/2018	\$25.00	

Grand Total:**\$50,758.47**

Signatures_____
Donna Rozar, Chair_____
Al Breu, Vice-Chair_____
Adam Fischer, Secretary_____
Marion Hokamp_____
Mark Holbrook_____
Tom Buttke_____
Jessica Vicente_____
Lori Slattery-Smith, RN_____
Eric Quivers, MD

BF Breastfeeding
 EH Environmental Health
 EP Emergency Preparedness
 HPWC Healthy People Wood County
 HS Healthy Smiles
 IMM Immunization
 LEAD Childhood Lead

MCH Maternal/Child Health
 PH Public Health
 PHHS Preventive Health/Health Services
 PNCC Prenatal Care Coordination
 WCBFC Wood County Breastfeeding Coalition
 WIC Women, Infant, Children
 WIQI Accreditation Infrastructure Grant

Committee Report

County of Wood

Report of claims for: HUMAN SERVICES

For the period of: NOVEMBER 2018

For the range of vouchers: 40185392 - 40185982

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40185392	DRAKE COMMUNITY SERVICE 2 LLC	RESIDENTIAL SERVICES SEP	09/30/2018	\$1,811.40	P
40185393	DRAKE 1 HOUSE OF MARSHFIELD	RESIDENTIAL SERVICES SEP	09/30/2018	\$13,028.48	P
40185394	LOCUMTENENS HOLDINGS, LLC	DR RAO PSYCH SERVICES	08/31/2018	\$10,201.88	P
40185395	OPPORTUNITY DEVELOPMENT CENTER	VOCATIONAL SERVICES SEP	09/30/2018	\$6,644.03	P
40185396	POSITIVE ALTERNATIVES	GROUP HOME SEP	09/30/2018	\$12,848.68	P
40185397	SCHLAEFER WENDY	RECEIVING HOME JUN-SEP	09/30/2018	\$288.00	P
40185398	SCHNEIDER TERRA OR DARRIN	CW CLIENT REIMB	08/31/2018	\$388.00	P
40185399	TREMPEALEAU CO HEALTH CARE	RESIDENTIAL/IMD SERVICES	09/30/2018	\$6,810.00	P
40185400	ADVANCED DISPOSAL	REFUSE SERVICES OCT	10/24/2018	\$292.98	P
40185401	CHARTER COMMUNICATIONS- MILWAUKEE	CHARTER CABLE CORNERSTONE	10/24/2018	\$47.57	P
40185402	SHRED SAFE LLC	DESTRUCTION OF BINS WR	10/24/2018	\$180.00	P
40185403	SCHMUTZER LINDSEY	SEP/OCT18 MILEAGE/MEALS	10/24/2018	\$160.80	P
40185404	KWIK TRIP	CW GAS CARDS	10/24/2018	\$100.00	P
40185405	NOVITZKE SARA	CW- CAR CLEAN REIMB	10/24/2018	\$184.62	P
40185406	REGISTRATION FEE TRUST	FSET DRIVER LICENSE	10/24/2018	\$58.00	P
40185407	REGISTRATION FEE TRUST	FSET DRIVER LICENSE	10/24/2018	\$84.00	P
40185408		STATE PASS THRU FUNDS	09/30/2018	\$80.00	P
40185409		STATE PASS THRU FUNDS	09/30/2018	\$70.00	P
40185410		STATE PASS THRU FUNDS	09/30/2018	\$100.00	P
40185411	GARDNER SHAWNDELL	SEP FOSTER CARE	09/30/2018	\$7.06	P
40185412	HAGAMON VICKIE	AUG/SEP FOSTER CARE	09/30/2018	\$386.00	P
40185413	HAGAMON VICKIE	AUG/SEP FOSTER CARE	09/30/2018	\$386.00	P
40185414	HAGAMON VICKIE	AUG/SEP FOSTER CARE	09/30/2018	\$386.00	P
40185415	HAGAMON VICKIE	AUG/SEP FOSTER CARE	09/30/2018	\$504.00	P
40185416	MOEN JANICE	SEP FOSTER CARE	09/30/2018	\$433.33	P
40185417		JUN-OCT KINSHIP	09/30/2018	\$967.87	P
40185418	VANHOY MARK OR STACEY	SEP FOSTER CARE	09/30/2018	\$67.20	P
40185419	PORTAGE COUNTY TREASURER	YOUTH DETENTION FEES	09/30/2018	\$1,050.00	P
40185420	KWIK TRIP	CW GAS CARDS	10/26/2018	\$600.00	P
40185421	BAUERNFEIND BUSINESS TECHNOLOGIES INC	PRINTER SERVICE	10/26/2018	\$33.75	P
40185422	POMP'S TIRE SERVICE INC - GREEN BAY	TRANSPORTATION - BUS REPAIRS	10/26/2018	\$69.95	P
40185423	WOOD COUNTY REGISTER OF DEEDS	CW BIRTH CERT	10/26/2018	\$20.00	P
40185424	WOOD COUNTY REGISTER OF DEEDS	CW BIRTH CERT	10/26/2018	\$20.00	P
40185425	WOOD COUNTY REGISTER OF DEEDS	CW BIRTH CERT	10/26/2018	\$20.00	P

Committee Report - County of Wood

HUMAN SERVICES - NOVEMBER 2018

40185392 - 40185982

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40185426	CITY OF MARSHFIELD	MARSHFIELD CITH HALL RENT	11/01/2018	\$4,990.00	P
40185427	FRONTIER COMMUNICATIONS	TELEPHONE EXP CORNERSTONE	11/01/2018	\$186.78	P
40185428	SOMMER PROPERTY MANAGEMENT LLC	CCS/CSP MARSHFIELD RENT NOV	11/01/2018	\$7,156.43	P
40185429	SHOPKO STORES OPERATING CO LLC	FSET SEPTEMBER INVOICE	09/30/2018	\$1,113.11	P
40185430	RUNNING INC	FSET TAXI PUNCH CARDS	10/26/2018	\$1,145.00	P
40185431	REGISTRATION FEE TRUST	FSET DRIVER LICENSE	10/26/2018	\$34.00	P
40185432	WISCONSIN VITAL RECORDS STATE OF	FSET BIRTH CERTIFICATE	10/26/2018	\$20.00	P
40185433	DAHL PROPERTIES	IL RENT ASSIST	10/31/2018	\$215.00	P
40185434	POSTMASTER - WISCONSIN RAPIDS	POSTAGE-WHEAP	10/31/2018	\$500.00	P
40185435	KWIK TRIP	CW GAS CARD	10/31/2018	\$100.00	P
40185436	REGISTRATION FEE TRUST	IL TEMP LICENSE FEE	10/31/2018	\$35.00	P
40185437	REGISTRATION FEE TRUST	FSET SKILLS EXAM FEE	10/31/2018	\$15.00	P
40185438	REGISTRATION FEE TRUST	FSET DRIVER LICENSE	10/31/2018	\$34.00	P
40185439	REGISTRATION FEE TRUST	FSET ID FEE	10/31/2018	\$28.00	P
40185440	REGISTRATION FEE TRUST	FSET DRIVER LICENSE	10/31/2018	\$35.00	P
40185441	REGISTRATION FEE TRUST	FSET DRIVER LICENSE	10/31/2018	\$35.00	P
40185442	REGISTRATION FEE TRUST	FSET DRIVER LICENSE	10/31/2018	\$35.00	P
40185443	REQUE BETHANY	IL REIMB YOUTH PURCHASE	10/31/2018	\$6.27	P
40185444	RHINEHART KARI	CW MEAL FOR CLIENT	10/31/2018	\$15.13	P
40185445	SOCIAL SERVICES FUND MARSHFIELD	CW GAS CARD REIMB	10/31/2018	\$20.00	P
40185446	STATE OF MINNESOTA	CW BACKGROUND CHECK	10/31/2018	\$40.00	P
40185447	STEVENS POINT TRANSIT	FSET BUS PASSES	10/31/2018	\$1,100.00	P
40185448	WAL-MART STORES INC	CW GIFT CARD	10/31/2018	\$100.00	P
40185449	AEGIS CORPORATION	NOTARY BOND	10/31/2018	\$50.00	P
40185450	DRIVER EDUCATION ACADEMY	FSET DRIVER ED	10/31/2018	\$210.00	P
40185451	ENTERPRISE RENT-A-CAR	ESS RENTAL CAR	10/31/2018	\$145.34	P
40185452	ENTERPRISE RENT-A-CAR	CW RENTAL CAR	10/31/2018	\$83.61	P
40185453	RUNNING INC	TRANS TAXI PUNCH CARDS	09/30/2018	(Voided)	P
40185454	US BANK	US BANK STATEMENT RECON	10/31/2018	\$5,408.73	P
40185455	WISCONSIN LOCK AND LOAD LLC	MIH TRANSPORT TO BRIDGEWAY	10/31/2018	\$599.50	P
40185456		IL AUTO REPAIR	10/31/2018	\$176.19	P
40185457	OHP Care Provider	Out of Home Placement	10/29/2018	\$40.00	P
40185467	MARATHON GAS - GAS DEPOT	FSET GAS CARDS	10/31/2018	\$3,000.00	P
40185468	REGISTRATION FEE TRUST	FSET CDL MED FEE	10/31/2018	\$74.00	P
40185469	RIVER CITY CAB	FSET TAXI VOUCHERS	10/31/2018	\$1,600.00	P
40185470	RIVER CITY CAB	IL TAXI VOUCHERS	10/31/2018	\$400.00	P
40185471		STATE PASS THRU FUNDS	10/31/2018	\$120.00	P
40185472		FSET UA REIMBURSE	10/31/2018	\$62.00	P
40185473	DIESEL TRUCK DRIVER TRAINING SCHOOL	FSET CDL FEES	10/31/2018	\$4,205.00	P
40185474	ED'S AUTO	FSET AUTO REPAIR	10/31/2018	\$385.64	P
40185475	FOX VALLEY TECHNICAL COLLEGE	FSET CDL TUITION	10/31/2018	\$2,651.99	P
40185476	JOHNSTON JAMES	AODA DAY TX LECTURE	10/31/2018	\$40.00	P
40185477	LUTHERAN SOCIAL SERVICES	AODA SERVICE	10/31/2018	\$2,755.00	P
40185478	LUTHERAN SOCIAL SERVICES	AODA SERVICE	09/30/2018	\$290.00	P

Committee Report - County of Wood

HUMAN SERVICES - NOVEMBER 2018

40185392 - 40185982

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40185479	MENOMINEE DEPT OF TRANSIT SERVICES	FSET BUS PASSES	10/31/2018	\$150.00	P
40185480	PIERCE COUNTY WI SHERIFF'S DEPARTMENT	CW SERVICE TPR	10/31/2018	\$75.00	P
40185481		OP AODA-CLIENT REFUND	09/30/2018	\$90.00	P
40185482	REDWOOD TOXICOLOGY LABORATORY INC	OP AODA LAB TESTING SUPPLIES	09/30/2018	\$53.75	P
40185483	UW - STEVENS POINT	IL ROOM RESERVATION	10/31/2018	\$50.00	P
40185484	DIEDRICK KATHY OR BOB	RECEIVING HOME NOV18	11/02/2018	\$788.00	P
40185485	WIRTH MANDA	RECEIVING HOME NOV18	11/02/2018	\$720.00	P
40185486		STATE PASS THRU FUNDS	10/31/2018	\$283.00	P
40185487		STATE PASS THRU FUNDS	10/31/2018	\$194.69	P
40185488		MAY-OCT KINSHIP	10/31/2018	\$1,328.19	P
40185489	BROWNE MARY	VOLUNTEER DRIVER REIMB OCT	10/31/2018	\$764.09	P
40185490	KARNATZ RONALD	VOLUNTEER DRIVER REIMB OCT	10/31/2018	\$93.74	P
40185491	TESSEN ROGER	VOLUNTEER DRIVER REIMB OCT	10/31/2018	\$474.15	P
40185492	TYLER PATRICIA	VOLUNTEER DRIVER REIMB OCT	10/31/2018	\$554.81	P
40185493	WEIS GRACE	VOLUNTEER DRIVER REIMB OCT	10/31/2018	\$97.56	P
40185494	CITY OF WAUSAU	FSET BUS PASSES	10/31/2018	\$1,150.00	P
40185495	CLARITY CARE INC	RESIDENTIAL SERVICES SEP	09/30/2018	\$6,660.00	P
40185496	CW SOLUTIONS LLC	FSET SUBCONTRACT	10/31/2018	\$102,510.07	P
40185497	CW SOLUTIONS LLC	FSET CHILDREN FIRST SUBCONTRAC	10/31/2018	\$1,457.24	P
40185498	CW SOLUTIONS LLC	FSET SUPPORT SERVICES OCT	10/31/2018	\$1,407.66	P
40185499	CW SOLUTIONS LLC	IL PARTICIPANT REIMB	10/31/2018	\$805.22	P
40185500	CW SOLUTIONS LLC	IL SUBCONTRACT OCT	10/31/2018	\$5,711.84	P
40185501	ENTERPRISE RENT-A-CAR	CW RENTAL CAR	10/31/2018	\$104.33	P
40185502	FLEXSTAFF	TEMP SERVICES OCT	10/31/2018	\$4,246.29	P
40185503	SOLARUS	PHONE EXP-BRIDGWAY CRISIS	10/31/2018	\$201.00	P
40185504	RP SERVICES OF WI INC	CAB TICKETS OCT	10/31/2018	\$85.50	P
40185505	VWR FUNDING INC	OP PROGRAM SUPPLIES	10/31/2018	\$464.28	P
40185506	WI DEPT OF JUSTICE	FINGERPRINTING CHECKS	10/31/2018	\$120.00	P
40185507	WI DEPT OF JUSTICE	CRIMINAL RECORD CHECKS	10/31/2018	\$40.00	P
40185508		STATE PASS THRU FUNDS	10/31/2018	\$293.75	P
40185509		NOV KINSHIP	11/07/2018	\$39.67	P
40185510		NOV KINSHIP	11/07/2018	\$111.07	P
40185511		NOV KINSHIP	11/07/2018	\$111.07	P
40185512	JACKSON PHYSICIAN SEARCH LLC	PSYCHIATRIST RECRUITMENT	11/07/2018	\$2,500.00	P
40185513	MAPLES MOTEL	CW RENT ASSIST	11/07/2018	\$900.00	P
40185514	STEVENS AUTOMOTIVE	FSET AUTO REPAIR	11/07/2018	\$775.50	P
40185515	WOOD COUNTY REGISTER OF DEEDS	CW BIRTH CERT	11/07/2018	\$20.00	P
40185516	WOOD COUNTY REGISTER OF DEEDS	CW BIRTH CERT	11/07/2018	\$20.00	P
40185517	WOOD COUNTY REGISTER OF DEEDS	CW BIRTH CERT	11/07/2018	\$20.00	P
40185518	JINSKY CHRISTINA	CW RENTAL GAS	11/07/2018	\$48.60	P
40185519	MARSHFIELD PUBLIC TRANSIT	CLIENT TRANSPORTATION	11/07/2018	\$85.50	P
40185520	MARSHFIELD UTILITIES	CW ELECTRIC BILL	11/07/2018	\$245.16	P
40185521	REGISTRATION FEE TRUST	FSET DRIVER LICENSE	11/07/2018	\$60.00	P
40185522	REGISTRATION FEE TRUST	FSET DRIVER LICENSE	11/07/2018	\$60.00	P

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HUMAN SERVICES - NOVEMBER 2018

40185392 - 40185982

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40185523	REGISTRATION FEE TRUST	FSET DRIVER LICENS	11/07/2018	\$35.00	P
40185524		CW IHSS	11/07/2018	\$200.00	P
40185525	VILLAS AT BARABOO LLC THE	IL ROOM & BOARD	11/07/2018	\$2,497.50	P
40185526	OHP Care Provider	Out of Home Placement	11/05/2018	\$20.93	P
40185527	OHP Care Provider	Out of Home Placement	11/05/2018	\$9.96	P
40185528	OHP Care Provider	Out of Home Placement	11/05/2018	\$132.27	P
40185529	OHP Care Provider	Out of Home Placement	11/05/2018	\$113.74	P
40185530	OHP Care Provider	Out of Home Placement	11/05/2018	\$69.47	P
40185531	OHP Care Provider	Out of Home Placement	11/05/2018	\$12.60	P
40185532	OHP Care Provider	Out of Home Placement	11/05/2018	\$109.92	P
40185533	OHP Care Provider	Out of Home Placement	11/05/2018	\$636.00	P
40185534	OHP Care Provider	Out of Home Placement	11/05/2018	\$1,908.00	P
40185535	OHP Care Provider	Out of Home Placement	11/05/2018	\$127.10	P
40185536	OHP Care Provider	Out of Home Placement	11/05/2018	\$142.26	P
40185537	OHP Care Provider	Out of Home Placement	11/05/2018	\$152.52	P
40185538	OHP Care Provider	Out of Home Placement	11/05/2018	\$100.00	P
40185539	OHP Care Provider	Out of Home Placement	11/05/2018	\$128.00	P
40185540	OHP Care Provider	Out of Home Placement	11/05/2018	\$100.00	P
40185541	OHP Care Provider	Out of Home Placement	11/05/2018	\$128.00	P
40185542	OHP Care Provider	Out of Home Placement	11/05/2018	\$100.00	P
40185543	OHP Care Provider	Out of Home Placement	11/05/2018	\$490.00	P
40185544	OHP Care Provider	Out of Home Placement	11/05/2018	\$128.00	P
40185545	OHP Care Provider	Out of Home Placement	11/05/2018	\$88.00	P
40185546	OHP Care Provider	Out of Home Placement	11/05/2018	\$100.00	P
40185547	OHP Care Provider	Out of Home Placement	11/05/2018	\$100.00	P
40185548	OHP Care Provider	Out of Home Placement	11/05/2018	\$88.00	P
40185549	OHP Care Provider	Out of Home Placement	11/05/2018	\$100.00	P
40185550	OHP Care Provider	Out of Home Placement	11/05/2018	\$431.00	P
40185551	OHP Care Provider	Out of Home Placement	11/05/2018	\$88.00	P
40185552	OHP Care Provider	Out of Home Placement	11/05/2018	\$100.00	P
40185553	OHP Care Provider	Out of Home Placement	11/05/2018	\$72.00	P
40185554	OHP Care Provider	Out of Home Placement	11/05/2018	\$100.00	P
40185555	OHP Care Provider	Out of Home Placement	11/05/2018	\$72.00	P
40185556	OHP Care Provider	Out of Home Placement	11/05/2018	\$431.00	P
40185557	OHP Care Provider	Out of Home Placement	11/05/2018	\$72.00	P
40185558	OHP Care Provider	Out of Home Placement	11/05/2018	\$100.00	P
40185559	OHP Care Provider	Out of Home Placement	11/05/2018	\$56.00	P
40185560	OHP Care Provider	Out of Home Placement	11/05/2018	\$100.00	P
40185561	OHP Care Provider	Out of Home Placement	11/05/2018	\$100.00	P
40185562	OHP Care Provider	Out of Home Placement	11/05/2018	\$56.00	P
40185563	OHP Care Provider	Out of Home Placement	11/05/2018	\$56.00	P
40185564	OHP Care Provider	Out of Home Placement	11/05/2018	\$100.00	P
40185565	OHP Care Provider	Out of Home Placement	11/05/2018	\$431.00	P
40185566	OHP Care Provider	Out of Home Placement	11/05/2018	\$3,400.00	P

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40185392 - 40185982

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40185567	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185568	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185569	OHP Care Provider	Out of Home Placement	11/05/2018	\$316.13	P
40185570	OHP Care Provider	Out of Home Placement	11/05/2018	\$254.19	P
40185571	OHP Care Provider	Out of Home Placement	11/05/2018	\$72.26	P
40185572	OHP Care Provider	Out of Home Placement	11/05/2018	\$254.19	P
40185573	OHP Care Provider	Out of Home Placement	11/05/2018	\$343.16	P
40185574	OHP Care Provider	Out of Home Placement	11/05/2018	\$12,022.42	P
40185575	OHP Care Provider	Out of Home Placement	11/05/2018	\$486.19	P
40185576	OHP Care Provider	Out of Home Placement	11/05/2018	\$120.00	P
40185577	OHP Care Provider	Out of Home Placement	11/05/2018	\$511.00	P
40185578	OHP Care Provider	Out of Home Placement	11/05/2018	\$26.32	P
40185579	OHP Care Provider	Out of Home Placement	11/05/2018	\$12.90	P
40185580	OHP Care Provider	Out of Home Placement	11/05/2018	\$204.00	P
40185581	OHP Care Provider	Out of Home Placement	11/05/2018	\$100.00	P
40185582	OHP Care Provider	Out of Home Placement	11/05/2018	\$100.00	P
40185583	OHP Care Provider	Out of Home Placement	11/05/2018	\$394.00	P
40185584	OHP Care Provider	Out of Home Placement	11/05/2018	\$204.00	P
40185585	OHP Care Provider	Out of Home Placement	11/05/2018	\$27.35	P
40185586	OHP Care Provider	Out of Home Placement	11/05/2018	\$12.90	P
40185587	OHP Care Provider	Out of Home Placement	11/05/2018	\$212.00	P
40185588	OHP Care Provider	Out of Home Placement	11/05/2018	\$100.00	P
40185589	OHP Care Provider	Out of Home Placement	11/05/2018	\$431.00	P
40185590	OHP Care Provider	Out of Home Placement	11/05/2018	\$212.00	P
40185591	OHP Care Provider	Out of Home Placement	11/05/2018	\$100.00	P
40185592	OHP Care Provider	Out of Home Placement	11/05/2018	\$21.16	P
40185593	OHP Care Provider	Out of Home Placement	11/05/2018	\$12.90	P
40185594	OHP Care Provider	Out of Home Placement	11/05/2018	\$100.00	P
40185595	OHP Care Provider	Out of Home Placement	11/05/2018	\$164.00	P
40185596	OHP Care Provider	Out of Home Placement	11/05/2018	\$100.00	P
40185597	OHP Care Provider	Out of Home Placement	11/05/2018	\$164.00	P
40185598	OHP Care Provider	Out of Home Placement	11/05/2018	\$431.00	P
40185599	OHP Care Provider	Out of Home Placement	11/05/2018	\$39.74	P
40185600	OHP Care Provider	Out of Home Placement	11/05/2018	\$139.81	P
40185601	OHP Care Provider	Out of Home Placement	11/05/2018	\$511.00	P
40185602	OHP Care Provider	Out of Home Placement	11/05/2018	\$64.00	P
40185603	OHP Care Provider	Out of Home Placement	11/05/2018	\$431.00	P
40185604	OHP Care Provider	Out of Home Placement	11/05/2018	\$100.00	P
40185605	OHP Care Provider	Out of Home Placement	11/05/2018	\$24.00	P
40185606	OHP Care Provider	Out of Home Placement	11/05/2018	\$431.00	P
40185607	OHP Care Provider	Out of Home Placement	11/05/2018	\$100.00	P
40185608	OHP Care Provider	Out of Home Placement	11/05/2018	\$100.00	P
40185609	OHP Care Provider	Out of Home Placement	11/05/2018	\$80.00	P
40185610	OHP Care Provider	Out of Home Placement	11/05/2018	\$431.00	P

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40185392 - 40185982

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40185611	OHP Care Provider	Out of Home Placement	11/05/2018	\$431.00	P
40185612	OHP Care Provider	Out of Home Placement	11/05/2018	\$296.00	P
40185613	OHP Care Provider	Out of Home Placement	11/05/2018	\$394.00	P
40185614	OHP Care Provider	Out of Home Placement	11/05/2018	\$40.00	P
40185615	OHP Care Provider	Out of Home Placement	11/05/2018	\$100.00	P
40185616	OHP Care Provider	Out of Home Placement	11/05/2018	\$63.74	P
40185617	OHP Care Provider	Out of Home Placement	11/05/2018	\$241.48	P
40185618	OHP Care Provider	Out of Home Placement	11/05/2018	\$6,200.00	P
40185619	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185620	OHP Care Provider	Out of Home Placement	11/05/2018	\$16.00	P
40185621	OHP Care Provider	Out of Home Placement	11/05/2018	\$394.00	P
40185622	OHP Care Provider	Out of Home Placement	11/05/2018	\$645.00	P
40185623	OHP Care Provider	Out of Home Placement	11/05/2018	\$424.00	P
40185624	OHP Care Provider	Out of Home Placement	11/05/2018	\$431.00	P
40185625	OHP Care Provider	Out of Home Placement	11/05/2018	\$511.00	P
40185626	OHP Care Provider	Out of Home Placement	11/05/2018	\$1,061.00	P
40185627	OHP Care Provider	Out of Home Placement	11/05/2018	\$128.00	P
40185628	OHP Care Provider	Out of Home Placement	11/05/2018	\$88.00	P
40185629	OHP Care Provider	Out of Home Placement	11/05/2018	\$431.00	P
40185630	OHP Care Provider	Out of Home Placement	11/05/2018	\$6,572.00	P
40185631	OHP Care Provider	Out of Home Placement	11/05/2018	\$13,841.50	P
40185632	OHP Care Provider	Out of Home Placement	11/05/2018	\$698.00	P
40185633	OHP Care Provider	Out of Home Placement	11/05/2018	\$408.00	P
40185634	OHP Care Provider	Out of Home Placement	11/05/2018	\$394.00	P
40185635	OHP Care Provider	Out of Home Placement	11/05/2018	\$12,022.42	P
40185636	OHP Care Provider	Out of Home Placement	11/05/2018	\$464.00	P
40185637	OHP Care Provider	Out of Home Placement	11/05/2018	\$431.00	P
40185638	OHP Care Provider	Out of Home Placement	11/05/2018	\$605.00	P
40185639	OHP Care Provider	Out of Home Placement	11/05/2018	\$12,022.42	P
40185640	OHP Care Provider	Out of Home Placement	11/05/2018	\$511.00	P
40185641	OHP Care Provider	Out of Home Placement	11/05/2018	\$100.00	P
40185642	OHP Care Provider	Out of Home Placement	11/05/2018	\$152.00	P
40185643	OHP Care Provider	Out of Home Placement	11/05/2018	\$100.00	P
40185644	OHP Care Provider	Out of Home Placement	11/05/2018	\$394.00	P
40185645	OHP Care Provider	Out of Home Placement	11/05/2018	\$96.00	P
40185646	OHP Care Provider	Out of Home Placement	11/05/2018	\$125.00	P
40185647	OHP Care Provider	Out of Home Placement	11/05/2018	\$394.00	P
40185648	OHP Care Provider	Out of Home Placement	11/05/2018	\$394.00	P
40185649	OHP Care Provider	Out of Home Placement	11/05/2018	\$125.00	P
40185650	OHP Care Provider	Out of Home Placement	11/05/2018	\$490.00	P
40185651	OHP Care Provider	Out of Home Placement	11/05/2018	\$344.00	P
40185652	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185653	OHP Care Provider	Out of Home Placement	11/05/2018	\$6,200.00	P
40185654	OHP Care Provider	Out of Home Placement	11/05/2018	\$200.00	P

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40185392 - 40185982

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40185655	OHP Care Provider	Out of Home Placement	11/05/2018	\$511.00	P
40185656	OHP Care Provider	Out of Home Placement	11/05/2018	\$1,089.00	P
40185657	OHP Care Provider	Out of Home Placement	11/05/2018	\$100.00	P
40185658	OHP Care Provider	Out of Home Placement	11/05/2018	\$490.00	P
40185659	OHP Care Provider	Out of Home Placement	11/05/2018	\$16.00	P
40185660	OHP Care Provider	Out of Home Placement	11/05/2018	\$32.00	P
40185661	OHP Care Provider	Out of Home Placement	11/05/2018	\$394.00	P
40185662	OHP Care Provider	Out of Home Placement	11/05/2018	\$100.00	P
40185663	OHP Care Provider	Out of Home Placement	11/05/2018	\$6,572.00	P
40185664	OHP Care Provider	Out of Home Placement	11/05/2018	\$394.00	P
40185665	OHP Care Provider	Out of Home Placement	11/05/2018	\$4,876.00	P
40185666	OHP Care Provider	Out of Home Placement	11/05/2018	\$400.00	P
40185667	OHP Care Provider	Out of Home Placement	11/05/2018	\$511.00	P
40185668	OHP Care Provider	Out of Home Placement	11/05/2018	\$888.00	P
40185669	OHP Care Provider	Out of Home Placement	11/05/2018	\$601.00	P
40185670	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185671	OHP Care Provider	Out of Home Placement	11/05/2018	\$12,022.42	P
40185672	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185673	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185674	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185675	OHP Care Provider	Out of Home Placement	11/05/2018	\$80.00	P
40185676	OHP Care Provider	Out of Home Placement	11/05/2018	\$61.00	P
40185677	OHP Care Provider	Out of Home Placement	11/05/2018	\$431.00	P
40185678	OHP Care Provider	Out of Home Placement	11/05/2018	\$7,750.00	P
40185679	OHP Care Provider	Out of Home Placement	11/05/2018	\$388.00	P
40185680	OHP Care Provider	Out of Home Placement	11/05/2018	\$112.00	P
40185681	OHP Care Provider	Out of Home Placement	11/05/2018	\$511.00	P
40185682	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185683	OHP Care Provider	Out of Home Placement	11/05/2018	\$32.52	P
40185684	OHP Care Provider	Out of Home Placement	11/05/2018	\$394.00	P
40185685	OHP Care Provider	Out of Home Placement	11/05/2018	\$100.00	P
40185686	OHP Care Provider	Out of Home Placement	11/05/2018	\$394.00	P
40185687	OHP Care Provider	Out of Home Placement	11/05/2018	\$193.55	P
40185688	OHP Care Provider	Out of Home Placement	11/05/2018	\$34.58	P
40185689	OHP Care Provider	Out of Home Placement	11/05/2018	\$394.00	P
40185690	OHP Care Provider	Out of Home Placement	11/05/2018	\$193.55	P
40185691	OHP Care Provider	Out of Home Placement	11/05/2018	\$32.52	P
40185692	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185693	OHP Care Provider	Out of Home Placement	11/05/2018	\$100.00	P
40185694	OHP Care Provider	Out of Home Placement	11/05/2018	\$394.00	P
40185695	OHP Care Provider	Out of Home Placement	11/05/2018	\$547.00	P
40185696	OHP Care Provider	Out of Home Placement	11/05/2018	\$1,001.00	P
40185697	OHP Care Provider	Out of Home Placement	11/05/2018	\$511.00	P
40185698	OHP Care Provider	Out of Home Placement	11/05/2018	\$288.00	P

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40185392 - 40185982

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40185699	OHP Care Provider	Out of Home Placement	11/05/2018	\$11,996.69	P
40185700	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185701	OHP Care Provider	Out of Home Placement	11/05/2018	\$394.00	P
40185702	OHP Care Provider	Out of Home Placement	11/05/2018	\$100.00	P
40185703	OHP Care Provider	Out of Home Placement	11/05/2018	\$88.00	P
40185704	OHP Care Provider	Out of Home Placement	11/05/2018	\$88.00	P
40185705	OHP Care Provider	Out of Home Placement	11/05/2018	\$394.00	P
40185706	OHP Care Provider	Out of Home Placement	11/05/2018	\$100.00	P
40185707	OHP Care Provider	Out of Home Placement	11/05/2018	\$100.00	P
40185708	OHP Care Provider	Out of Home Placement	11/05/2018	\$152.00	P
40185709	OHP Care Provider	Out of Home Placement	11/05/2018	\$394.00	P
40185710	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185711	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185712	OHP Care Provider	Out of Home Placement	11/05/2018	\$1,247.00	P
40185713	OHP Care Provider	Out of Home Placement	11/05/2018	\$511.00	P
40185714	OHP Care Provider	Out of Home Placement	11/05/2018	\$192.00	P
40185715	OHP Care Provider	Out of Home Placement	11/05/2018	\$104.00	P
40185716	OHP Care Provider	Out of Home Placement	11/05/2018	\$200.00	P
40185717	OHP Care Provider	Out of Home Placement	11/05/2018	\$431.00	P
40185718	OHP Care Provider	Out of Home Placement	11/05/2018	\$872.00	P
40185719	OHP Care Provider	Out of Home Placement	11/05/2018	\$431.00	P
40185720	OHP Care Provider	Out of Home Placement	11/05/2018	\$208.00	P
40185721	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185722	OHP Care Provider	Out of Home Placement	11/05/2018	\$394.00	P
40185723	OHP Care Provider	Out of Home Placement	11/05/2018	\$112.00	P
40185724	OHP Care Provider	Out of Home Placement	11/05/2018	\$100.00	P
40185725	OHP Care Provider	Out of Home Placement	11/05/2018	\$100.00	P
40185726	OHP Care Provider	Out of Home Placement	11/05/2018	\$64.00	P
40185727	OHP Care Provider	Out of Home Placement	11/05/2018	\$394.00	P
40185728	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185729	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185730	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185731	OHP Care Provider	Out of Home Placement	11/05/2018	\$384.00	P
40185732	OHP Care Provider	Out of Home Placement	11/05/2018	\$384.00	P
40185733	OHP Care Provider	Out of Home Placement	11/05/2018	\$6,200.00	P
40185734	OHP Care Provider	Out of Home Placement	11/05/2018	\$478.00	P
40185735	OHP Care Provider	Out of Home Placement	11/05/2018	\$510.00	P
40185736	OHP Care Provider	Out of Home Placement	11/05/2018	\$431.00	P
40185737	OHP Care Provider	Out of Home Placement	11/05/2018	\$192.00	P
40185738	OHP Care Provider	Out of Home Placement	11/05/2018	\$50.00	P
40185739	OHP Care Provider	Out of Home Placement	11/05/2018	\$420.00	P
40185740	OHP Care Provider	Out of Home Placement	11/05/2018	\$500.00	P
40185741	OHP Care Provider	Out of Home Placement	11/05/2018	\$520.00	P
40185742	OHP Care Provider	Out of Home Placement	11/05/2018	\$594.00	P

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HUMAN SERVICES - NOVEMBER 2018

40185392 - 40185982

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40185743	OHP Care Provider	Out of Home Placement	11/05/2018	\$520.00	P
40185744	OHP Care Provider	Out of Home Placement	11/05/2018	\$568.00	P
40185745	OHP Care Provider	Out of Home Placement	11/05/2018	\$568.00	P
40185746	OHP Care Provider	Out of Home Placement	11/05/2018	\$544.00	P
40185747	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185748	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185749	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185750	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185751	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185752	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185753	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185754	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185755	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185756	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185757	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185758	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185759	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185760	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185761	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185762	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185763	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185764	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185765	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185766	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185767	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185768	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185769	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185770	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185771	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185772	OHP Care Provider	Out of Home Placement	11/05/2018	\$226.00	P
40185773	OHP Care Provider	Out of Home Placement	11/05/2018	\$226.00	P
40185774	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185775	OHP Care Provider	Out of Home Placement	11/05/2018	\$226.00	P
40185776	OHP Care Provider	Out of Home Placement	11/05/2018	\$375.00	P
40185777	OHP Care Provider	Out of Home Placement	11/05/2018	\$407.00	P
40185778	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185779	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185780	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185781	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185782	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185783	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185784	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185785	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185786	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P

Committee Report - County of Wood

HUMAN SERVICES - NOVEMBER 2018

40185392 - 40185982

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40185787	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185788	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185789	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185790	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185791	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185792	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185793	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185794	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185795	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185796	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185797	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185798	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185799	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185800	OHP Care Provider	Out of Home Placement	11/05/2018	\$238.00	P
40185801	NORWOOD HEALTH CENTER	NORWOOD CREDIT CARD PMTS	10/31/2018	\$670.00	P
40185802	DALCO	CSP/CTT CLEANING SUPPLIES	10/31/2018	\$84.79	P
40185803	MOORING PROGRAMS INC THE	AODA SERVICES	09/30/2018	\$920.00	P
40185804	INNOVATIVE SERVICES	VOCATIONAL SERVICES SEP	09/30/2018	\$7,952.50	P
40185805	NORTHWEST COUNSEL & GUIDE CLIN	MOBILE CRISIS OCT	10/31/2018	\$1,496.46	P
40185806	OPTIONS COUNSELING SERVICES LLC	AODA SERVICES OCT	10/31/2018	\$2,250.00	P
40185807	RIVER CITY CAB	VOLUNTEER TRANSPORTATION	10/31/2018	\$12.00	P
40185808	VOIANCE LANGUAGE SERVICES LLC	ESS NORTHERN INC MAIN CON	10/31/2018	\$399.56	P
40185809	CINTAS CORPORATION	CSP/CTT CLEANING SUPPLIES	10/31/2018	\$330.57	P
40185810		IL CLIENT REIMBURSE	11/09/2018	\$19.99	P
40185811	ALBERT JILL	OCT MILES/MEALS	10/31/2018	\$101.55	P
40185812	ANDERSON ADAM	OCT MILEAGE	10/31/2018	\$175.11	P
40185813	ARENDT SARAH	OCT MILEAGE	10/31/2018	\$195.33	P
40185814	ARNDT ERIN N	OCT MILEAGE/MEALS	10/31/2018	\$284.68	P
40185815	ATWOOD JENNIFER	OCT MILEAGE	10/31/2018	\$145.02	P
40185816	BAUER GRACE A	OCT MILEAGE/MEALS	10/31/2018	\$155.93	P
40185817	BAUER MORGAN	OCT MILEAGE	10/31/2018	\$296.43	P
40185818	BEATHARD AMY	OCT MILEAGE	10/31/2018	\$385.48	P
40185819	BEHSELICH WENDY	OCT MILEAGE	10/31/2018	\$29.98	P
40185820	BRAGG KELLY	OCT MILEAGE	10/31/2018	\$163.39	P
40185821	BRAUN-NORDMAN MARY KAY	OCT MILEAGE	10/31/2018	\$34.57	P
40185822	BREEN JEAN M	SEP-OCT MILEAGE	10/31/2018	\$8.94	P
40185823	BUDNIK STEVE	OCT MILEAGE	10/31/2018	\$74.12	P
40185824	CHRISTENSEN MARY	OCT MILEAGE/MEALS	10/31/2018	\$349.93	P
40185825	CROSS MARC	AUG MILEAGE	08/31/2018	\$35.04	P
40185826	CROSS MARC	SEP MILEAGE	09/30/2018	\$50.36	P
40185827	CUMMINGS BISSEN CAITLIN	OCT MILEAGE	10/31/2018	\$350.54	P
40185828	DEWITT BRENDA	OCT MILEAGE	10/31/2018	\$35.97	P
40185829	DOVER LOIS	SEP-OCT MILEAGE	10/31/2018	\$171.08	P
40185830	FARRIS JACK	OCT MILEAGE	10/31/2018	\$111.23	P

Committee Report - County of Wood

HUMAN SERVICES - NOVEMBER 2018

40185392 - 40185982

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40185831	FLEISNER KELLY	OCT MILEAGE	10/31/2018	\$433.82	P
40185832	GOULD ADAM	OCT MILEAGE	10/31/2018	\$81.48	P
40185833	GUDMUNSEN STEPHANIE	OCT MILEAGE	10/31/2018	\$319.64	P
40185834	GUTSCH LISA	OCT MILEAGE/MEALS	10/31/2018	\$271.07	P
40185835	HAFFA BARBARA	OCT MILEAGE/MEALS	10/31/2018	\$523.44	P
40185836	HAMM HOLLY	OCT MILEAGE	10/31/2018	\$2.40	P
40185837	HAYES KAREN A	OCT MILEAGE	10/31/2018	\$327.93	P
40185838	HEART LINDSEY	OCT MILEAGE/MEALS	10/31/2018	\$521.86	P
40185839	HEINZEN TERESA	OCT MILEAGE	10/31/2018	\$268.36	P
40185840	HOFFSTATTER TRENT	OCT MILEAGE	10/31/2018	\$177.78	P
40185841	JAEGER EMILY	OCT MILEAGE	10/31/2018	\$39.59	P
40185842	JEFFERS DENISE	OCT MILEAGE	10/31/2018	\$123.17	P
40185843	JERABEK JILL	OCT MILEAGE	10/31/2018	\$268.79	P
40185844	JINSKY CHRISTINA	OCT MILEAGE	10/31/2018	\$32.56	P
40185845	JUDNIC SHAWNE	OCT MILEAGE	10/31/2018	\$218.11	P
40185846	KLOSINSKI DENISE M	OCT MILEAGE	10/31/2018	\$151.18	P
40185847	LACHAPPELLE ANNE	OCT MILEAGE/MEALS	10/31/2018	\$145.63	P
40185848	LEHMAN STACY	OCT MILEAGE/MEALS	10/31/2018	\$129.34	P
40185849	LEMANSKI JEAN	OCT MILEAGE	10/31/2018	\$40.88	P
40185850	LIEGL JODI	OCT MILEAGE	10/31/2018	\$320.90	P
40185851	LIVERNASH TANNA M	OCT MILEAGE	10/31/2018	\$344.22	P
40185852	LLOYD OLIVIA	OCT MILEAGE/MEALS	10/31/2018	\$226.53	P
40185853	LOWE CINDY	OCT MILEAGE	10/31/2018	\$197.40	P
40185854	MAURER HANNAH	OCT MILEAGE/MEALS	10/31/2018	\$329.59	P
40185855	MILOCH KATRINA L	OCT MILEAGE/MEALS	10/31/2018	\$577.40	P
40185856	NENNIG MARY	SEP-OCT MILEAGE/MEALS	10/31/2018	\$151.43	P
40185857	NEST JENNA	OCT MILEAGE	10/31/2018	\$22.29	P
40185858	NEHMER JESSICA LYNN	OCT MILEAGE/MEALS	10/31/2018	\$466.00	P
40185859	NOVITZKE SARA	OCT MILEAGE	10/31/2018	\$69.38	P
40185860	ORTH BRENDA J	OCT MILEAGE	10/31/2018	\$35.53	P
40185861	PARKS CASEY L	OCT MILEAGE	10/31/2018	\$74.83	P
40185862	PASSINEAU MATTHEW	OCT MILEAGE	10/31/2018	\$244.60	P
40185863	PELOT CHRISTINA	OCT MILEAGE	10/31/2018	\$166.66	P
40185864	PELOT JAN	OCT MILEAGE	10/31/2018	\$240.62	P
40185865	PETERS SHELLI	OCT MILEAGE	10/31/2018	\$70.20	P
40185866	PIEKARSKI LACEY	OCT MILEAGE	10/31/2018	\$186.39	P
40185867	PLESHEK KAYLA P	OCT MILEAGE	10/31/2018	\$269.56	P
40185868	PORTER REBECCA	OCT MILEAGE	10/31/2018	\$199.85	P
40185869	POWELL JULIE	OCT MILEAGE	10/31/2018	\$163.94	P
40185870	REIMER JAMIE	OCT MILEAGE	10/31/2018	\$126.44	P
40185871	REQUE BETHANY	OCT MILEAGE	10/31/2018	\$268.79	P
40185872	RHINEHART KARI	OCT MILEAGE	10/31/2018	\$585.22	P
40185873	ROBINSON AMY J	OCT MILEAGE	10/31/2018	\$160.23	P
40185874	SCHECKEL KASSIE	OCT MILEAGE	10/31/2018	\$156.09	P

Committee Report - County of Wood

HUMAN SERVICES - NOVEMBER 2018

40185392 - 40185982

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40185875	SCHEIDEGGER JILL	OCT MILEAGE	10/31/2018	\$123.39	P
40185876	SCHIER TRUDY M	OCT MILEAGE	10/31/2018	\$39.89	P
40185877	SCHLAGENHAFT ANGELA	SEP-OCT MILEAGE	10/31/2018	\$203.84	P
40185878	SCHLAGENHAFT MARY	OCT MILEAGE	10/31/2018	\$51.78	P
40185879	SCHMUTZER DAWN M	OCT MILEAGE/MEALS	10/31/2018	\$102.77	P
40185880	SCHULTZ RYAN	OCT MILEAGE/MEALS	10/31/2018	\$117.68	P
40185881	SKERHUTT JULIE	OCT MILEAGE	10/31/2018	\$180.07	P
40185882	SOYK RYAN	OCT MILEAGE/MEALS	10/31/2018	\$231.14	P
40185883	SULLIVAN BETH	OCT MILEAGE	10/31/2018	\$34.44	P
40185884	SZYMANSKI RAQUEL	OCT MILEAGE/MEALS	10/31/2018	\$66.94	P
40185885	TIMMERMAN JO	OCT MILEAGE	10/31/2018	\$424.34	P
40185886	UTECHT HEATHER	OCT MILEAGE	10/31/2018	\$503.05	P
40185887	VALE-IVCHENKO TRACY	OCT MILEAGE	10/31/2018	\$318.44	P
40185888	VRUWINK BRANDON	OCT MILEAGE	10/31/2018	\$188.62	P
40185889	VRUWINK JILL	OCT MILEAGE	10/31/2018	\$294.03	P
40185890	WANCA NETZOW CELENA	OCT MILEAGE	10/31/2018	\$247.81	P
40185891	WANSERSKI STEPHANIE S	OCT MILEAGE/MEALS	10/31/2018	\$332.46	P
40185892	WEIGEL KARYN	OCT MILEAGE	10/31/2018	\$169.66	P
40185893	WEILER STEVE P	OCT MILEAGE	10/31/2018	\$50.96	P
40185894	WENTZEL KIRSTEN	OCT MILEAGE	10/31/2018	\$30.36	P
40185895	WIESE ANGELA R	OCT MILEAGE	10/31/2018	\$207.59	P
40185896	WIGAND LINDSEY	OCT MILEAGE	10/31/2018	\$169.00	P
40185897	WOLF JAN	OCT MILEAGE	10/31/2018	\$349.84	P
40185898	YOUNG TAYLOR	OCT MILEAGE/MEALS	10/31/2018	\$407.64	P
40185899	ZIEHER ASHLEY	OCT MILEAGE	10/31/2018	\$282.64	P
40185900	LANG DOREEN	OCT MILEAGE/MEALS	10/31/2018	\$536.77	P
40185901	ADVOCATE PSYCHOLOGICAL SERVICES	CCS CONTRACTED SERVICES OCT	10/31/2018	\$514.24	P
40185902	BALTUS OIL COMPANY	CSP/CTT VEHICLE EXP	10/31/2018	\$129.94	P
40185903	CHILDREN'S SERVICE SOCIETY OF WI MILWAUKEE	CW VISITATION CONTRACT OCT	10/31/2018	\$4,946.75	P
40185904	CHILDREN'S HOSPITAL OF WI COMMUNITY SERV	CCS CONTRACTED SERVICES OCT	10/31/2018	\$371.04	P
40185905	HILLTOP AFFILIATES INC	RESIDENTIAL SERVICES OCT	10/31/2018	\$3,788.05	P
40185906		CHILD CARE CERTIFICATION	10/31/2018	\$180.00	P
40185907	LANG DOREEN	ESS HOTEL AND MEALS	10/31/2018	\$163.93	P
40185908	INNOVATIVE SERVICES	CSP CLEANING SUPPLIES-CORNER	10/31/2018	\$575.00	P
40185909		CHILD CARE CERTIFICATION	10/31/2018	\$180.00	P
40185910	THERAPY WITHOUT WALLS	CCS CONTRACTED SERVICES	10/31/2018	\$33,219.95	P
40185911	COOK JODI	OCT MILEAGE/MEALS	10/31/2018	\$165.04	P
40185912	WG&R FURNITURE	CW POST REUNIFICATION	11/14/2018	\$712.11	P
40185913	REGISTRATION FEE TRUST	FSET DRIVER LICENSE	11/14/2018	\$15.00	P
40185914	REGISTRATION FEE TRUST	FSET DRIVER LICENSE	11/14/2018	\$60.00	P
40185915	REGISTRATION FEE TRUST	FSET DRIVER LICENSE	11/14/2018	\$39.00	P
40185916	REGISTRATION FEE TRUST	FSET DRIVER LICENSE	11/14/2018	\$60.00	P
40185917	WOOD COUNTY REGISTER OF DEEDS	FSET BIRTH CERTIFICATE	11/14/2018	\$20.00	P

Committee Report - County of Wood

HUMAN SERVICES - NOVEMBER 2018

40185392 - 40185982

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40185918	WANSERSKI STEPHANIE S	CW REIMB CLIENT MEAL	11/14/2018	\$47.75	P
40185919		FSET CDL PERMIT	11/14/2018	\$60.00	P
40185920	FOSTER CARE SUPPORT NETWORK	FOSTER PARENT TRAINING	11/14/2018	\$150.00	P
40185921	GANNETT WISCONSIN NEWSPAPERS	TRANSP - NEWSPAPER ARTICLE	11/14/2018	\$62.62	P
40185922	NORRIS MANOR APARTMENTS	RENT ASSIST	11/14/2018	\$25.00	P
40185923	PREMIER REAL ESTATE MANAGEMENT LLC	CW IHSS RENT ASSIST	11/14/2018	\$590.00	P
40185924	PROMPT ACTION PEST CONTROL LLC	TRANSP-BUS CLEAN	11/14/2018	\$200.00	P
40185925		CW CLIENT SUPPORT FUNDS	11/14/2018	\$1,097.63	P
40185926		CW SSI REFUND	11/14/2018	\$833.78	P
40185927	WOOD COUNTY REGISTER OF DEEDS	CW BIRTH CERTIFICATE	11/14/2018	\$20.00	P
40185928	DRISCOLL PROPERTY MANAGEMENT,LLC	IL RENT ASSIST	11/14/2018	\$535.00	P
40185929	OHP Care Provider	Out of Home Placement	11/12/2018	\$1,913.75	P
40185930	OHP Care Provider	Out of Home Placement	11/12/2018	\$424.00	P
40185931	OHP Care Provider	Out of Home Placement	11/12/2018	\$1,493.92	P
40185932	OHP Care Provider	Out of Home Placement	11/12/2018	\$10,830.92	P
40185933	OHP Care Provider	Out of Home Placement	11/12/2018	\$13.90	P
40185934	OHP Care Provider	Out of Home Placement	11/12/2018	\$12.71	P
40185935	OHP Care Provider	Out of Home Placement	11/12/2018	\$25.42	P
40185936	OHP Care Provider	Out of Home Placement	11/12/2018	\$41.81	P
40185938	DIEDRICK KATHY OR BOB	OCT FC TRANSPORTATION	10/31/2018	\$26.16	P
40185939	DIEDRICK KATHY OR BOB	OCT FC TRANSPORTATION	10/31/2018	\$86.11	P
40185940	DIEDRICK KATHY OR BOB	AUG FC TRANSPORTATION	08/31/2018	\$28.34	P
40185941	DIEDRICK KATHY OR BOB	OCT RESPITE KINSHIP	10/31/2018	\$69.00	P
40185942	DIEDRICK KATHY OR BOB	OCT RESPITE FC	10/31/2018	\$46.00	P
40185943	ERLANDSON TABITHA	OCT RESPITE FC	10/31/2018	\$207.00	P
40185944	ERLANDSON TABITHA	OCT RESPITE FC	10/31/2018	\$69.00	P
40185945	ERLANDSON TABITHA	OCT RESPITE FC	10/31/2018	\$69.00	P
40185946	HOLBROOK SARAH & JAY	OCT RESPITE FC	10/31/2018	\$46.00	P
40185947	KNUDSON JULIA OR KEVIN	OCT RESPITE FC	10/31/2018	\$251.61	P
40185948	LAWS CHARLES	OCT FC RESPITE	10/31/2018	\$145.16	P
40185949	LENZ TRACY	SEP FC TRANSPORTATION	09/30/2018	\$53.96	P
40185950	LENZ TRACY	SEP FC TRANSPORTATION	09/30/2018	\$53.96	P
40185951	OTTUM COLLENE OR MICHAEL	OCT RESPITE FC	10/31/2018	\$174.19	P
40185952	OTTUM COLLENE OR MICHAEL	OCT RESPITE FC	10/31/2018	\$174.19	P
40185953	OTTUM COLLENE OR MICHAEL	OCT RESPITE FC	10/31/2018	\$58.06	P
40185954	OTTUM COLLENE OR MICHAEL	OCT RESPITE FC	10/31/2018	\$58.06	P
40185955	OTTUM COLLENE OR MICHAEL	OCT RESPITE FC	10/31/2018	\$54.84	P
40185956	PILLAR & VINE INC	OCT FC PLACEMENT	10/31/2018	\$1,953.00	P
40185957	PILLAR & VINE INC	OCT FC PLACEMENT	10/31/2018	\$1,953.00	P
40185958	PILLAR & VINE INC	OCT FC PLACEMENT	10/31/2018	\$1,953.00	P
40185959	SCHLAEFER WENDY	OCT RESPITE FC	10/31/2018	\$23.00	P
40185960	TRANEL APRIL OR MATT	OCT RESPITE FC	10/31/2018	\$92.00	P
40185961	VAVER COLLEEN ANN	OCT RESPITE FC	10/31/2018	\$69.00	P
40185962	VAVER COLLEEN ANN	OCT RESPITE FC	10/31/2018	\$115.00	P

Committee Report - County of Wood

HUMAN SERVICES - NOVEMBER 2018

40185392 - 40185982

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40185963	WIRTZ ZOE	AUG FC TRANSPORTATION	08/31/2018	\$52.32	P
40185964	WRIEDT ANGELA	SEP FC TRANSPORTATION	09/30/2018	\$46.00	P
40185965	HEART LINDSEY	CW RENTAL CAR GAS	09/30/2018	\$116.13	P
40185966	MARSHFIELD UTILITIES	CW ELECTRIC BILL	10/31/2018	\$345.58	P
40185967	OTERO IRMA	OCT MILEAGE	10/31/2018	\$40.22	P
40185968	CENTRAL WI COUNSELING ASSOC LLC	CCS CONTRACTED SERVICES	10/31/2018	\$20,369.36	P
40185969	[REDACTED]	RESTITUTION PAYMENT	10/31/2018	\$1,017.00	P
40185970	GREENFIELD REHABILITATION AGENCY INC	OT AND B23 SERVICES	10/31/2018	\$20,820.40	P
40185971	MENJIVAR FRANCISCA	B-3 INTERPRETER	09/30/2018	\$135.00	P
40185972	SHOPKO STORES OPERATING CO LLC	FSET OCTOBER INVOICE	10/31/2018	\$1,187.88	P
40185973	TREMPEALEAU CO HEALTH CARE	RESIDENTIAL SERVICES	10/31/2018	\$7,037.00	P
40185974	WI DEPT OF JUSTICE	EMPLOYEE BACKGROUND CHECKS	10/31/2018	\$90.00	P
40185975	[REDACTED]	RESTITUTION PAYMENT	10/31/2018	\$52.00	P
40185976	[REDACTED]	STATE PASS THRU FUNDS	11/16/2018	\$84.00	P
40185977	[REDACTED]	STATE PASS THRU FUNDS	11/16/2018	\$90.43	P
40185978	[REDACTED]	STATE PASS THRU FUNDS	11/16/2018	\$351.20	P
40185979	BELOHLAVEK JIM	IL RENT ASSIST	11/16/2018	\$550.00	P
40185980	KWIK TRIP INC	FSET REGIONAL GAS CARDS	11/16/2018	\$38,009.60	P
40185981	FINK DANNY R	DEC RENT ASSIST	12/01/2018	\$125.00	P
40185982	SHOPKO STORES OPERATING CO LLC	IL OCTOBER INVOICE	10/31/2018	\$21.99	P
Grand Total:				\$622,789.16	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: NORWOOD HEALTH CENTER

For the period of: NOVEMBER 2018

For the range of vouchers: 20180484 - 20180535

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
20180484	ADVANCED DISPOSAL	DISPOSABLE OF OVERSIZE REFUSE	09/30/2018	\$30.27	P
20180485	CITY OF MARSHFIELD	LAB ANALYSIS-SEPTEMBER 2018	10/10/2018	\$47.00	P
20180486	COMPLETE CONTROL	OPERATING SUPPLIES	09/30/2018	\$345.18	P
20180487	HOLIDAY INN	HOTEL STAY-DR. REIMERS-SEPT	10/17/2018	\$164.00	P
20180488	MEDPARTNERS LOCUM TENENS, INC	DR. WHITE-PSYCH-SEPT.2018	09/30/2018	\$3,520.00	P
20180489	WE ENERGIES	NATURAL GAS SERVICE-SEPT.2018	10/04/2018	\$3,227.48	P
20180490	FRONTIER COMMUNICATIONS	PHONE/FAX FOR OCTOBER 2018	10/16/2018	\$250.99	P
20180491	MEDPARTNERS LOCUM TENENS, INC	DR. WHITE-PSYCH-OCT.2018	10/07/2018	\$5,765.00	P
20180492	REIMERS DR KAREN	DR. REIMERS-PSYCH-OCT.2018	10/29/2018	\$8,128.00	P
20180493	SHRED-IT	CONFIDENTIAL SHREDDING-OCT	10/22/2018	\$62.00	P
20180494	STATE OF WISCONSIN	TRANSPORTATION CHRGS-OCT	10/08/2018	\$590.00	P
20180495	BSG MAINTENANCE INC	HSKPG/LAUNDRY SRVCS-NOV2018	10/20/2018	\$12,442.32	P
20180496	GRAINGER (Norwood)	MAINTENANCE SUPPLIES	10/03/2018	\$313.69	P
20180497	NORTHSTAR ENVIRONMENTAL TESTING LLC	ASBESTOS TESTING	08/22/2018	\$1,650.00	P
20180498	APOLLO CORPORATION	NURSING SUPPLIES	10/24/2018	\$470.00	P
20180499	BOE BAILEY	EE MILEAGE REIMBURSEMENT-BB	11/02/2018	\$279.59	P
20180500	BUSHMAN DAIRY DISTRIBUTORS INC	DIETARY & CONGREGATE FOOD	10/31/2018	\$4,780.10	P
20180501	CENTRAL STATE SUPPLY COMPANY	EQUIPMENT REPAIR	10/29/2018	\$91.95	P
20180502	ETCO	MAINT. SUPPLIES-LIGHT BULBS	10/22/2018	\$66.53	P
20180503	GRAYKOWSKI'S DISTRIBUTING	CONGREGATE FOOD	10/31/2018	\$2,062.56	P
20180504	GREENFIELD REHABILITATION AGENCY INC	OT/PT/SPEECH THERAPY-OCT.2018	10/31/2018	\$22,945.65	P
20180505	LB MEDWASTE INC	MEDICAL WASTE PICK-UP	10/26/2018	\$189.65	P
20180506	LOGISTICS MANAGEMENT SOLUTIONS LLC	MATTRESS/CHAIR RENTAL-CR.RES	11/01/2018	\$224.00	P
20180507	LUEPKE KRISTINE	EE MILEAGE REIMBURSEMENT-KL	10/24/2018	\$39.24	P
20180508	MARSHFIELD LABORATORIES	LAB TESTS ORDERED	10/31/2018	\$270.25	P
20180509	MARTIN BROS DISTRIBUTING CO INC	DIETARY/CONGREGATE FOOD/SUP	10/31/2018	\$42,512.76	P
20180510	MENARDS-MARSHFIELD	MAINTAINCE SUP/NURSING SUP	10/31/2018	\$604.73	P
20180511	NASSCO	HOUSEKEEPING SUPPLIES	10/31/2018	\$2,000.70	P
20180512	NORWOOD PETTY CASH ACCOUNT	REPLENISH PETTY CASH	10/31/2018	\$109.76	P
20180513	OMNICARE INC	PATIENT MEDICATIONS	10/31/2018	\$14,403.42	P
20180514	WISCONSIN VALLEY BUILDING PRODUCTS	EQUIPMENT REPAIR	10/30/2018	\$40.00	P
20180515	WI DEPT OF JUSTICE	EE BACKGROUND CHECKS	10/31/2018	\$150.00	P
20180516	DIVISION OF QUALITY ASSURANCE	AODA LICENSE FEE	10/25/2018	\$800.00	P
20180517	WI DEPT OF HEALTH & SOC SERV	MONTHLY ASSESSMENT FEES	11/05/2018	\$4,760.00	P

Committee Report - County of Wood

NORWOOD HEALTH CENTER -
NOVEMBER 2018

20180484 - 20180535

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
20180518	ADVANCED DISPOSAL	REFUSE SERVICE FOR OCTOBER'18	10/31/2018	\$597.85	P
20180519	BALTUS OIL COMPANY	VEHICLE FUEL-OCTOBER '18	10/31/2018	\$726.54	P
20180520	BRUCE JORDON	EE MILEAGE REIMBURSEMENT-JB	10/31/2018	\$167.97	P
20180521	EDGEWATER HAVEN	REIMBURSE FOR MED. WITHHOLD	11/07/2018	\$281.65	P
20180522	FESTIVAL FOODS	FOOD	10/31/2018	\$448.61	P
20180523	MARSHFIELD CLINIC	PROFESSIONAL SERVICES-OCT18	10/31/2018	\$15,464.58	P
20180524	MARSHFIELD UTILITIES	WATER/SEWER/ELECT-OCT2018	10/31/2018	\$12,566.82	P
20180525	MCKESSON MEDICAL	NURSING SUPPLIES	10/31/2018	\$7,299.02	P
20180526	MEDPARTNERS LOCUM TENENS, INC	DR WHITE-PSYCH-10/13-10/14	10/14/2018	\$5,765.00	P
20180527	MEDPARTNERS LOCUM TENENS, INC	DR WHITE-PSYCH-10/27 & 10/28	10/28/2018	\$5,765.00	P
20180528	WE ENERGIES	NATURAL GAS SERVICE-OCT'18	10/28/2018	\$7,475.94	P
20180529	ACCUTECH SECURITY LLC	WANDERGUARD SYSTEM-LTC UNIT	11/02/2018	\$4,078.63	P
20180530	DISH NETWORK	SATELITE TV SERVICE-NOV2018	11/04/2018	\$136.99	P
20180531	MATRIXCARE SDS-12-2905	MATRIXCARE MONTHLY CHRGS-NOV	11/01/2018	\$1,112.44	P
20180532	PER MAR SECURITY SERVICES	FIRE ALARM MONITORYING SERVICE	11/08/2018	\$1,720.08	P
20180533	R & R REMNANTS FLOORING	NEW FLOORING-LTC UNIT	11/08/2018	\$7,633.00	P
20180534	WISCONSIN VALLEY BUILDING PRODUCTS	MAINTENANCE SUPPLIES	11/07/2018	\$149.00	P
20180535	MENARDS-MARSHFIELD	MAINTENANCE SUPPLIES	10/29/2018	\$29.99	P

Grand Total:**\$204,755.93**Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: VETERANS SERVICES

For the period of: NOVEMBER 2018

For the range of vouchers: 31180049 - 31180050

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
31180049	WOOD TRUST BANK	CC BILL - VSC AND FLAG	10/21/2018	\$228.91	P
31180050	DATASPEC INC	ANNUAL SOFTWARE SUBSCRIPTION	10/10/2018	\$1,396.00	
Grand Total:				\$1,624.91	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

11/1/2018

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 Edgewater Haven Nursing Home
 Sunday, September 30, 2018

	Actual	Budget	Variance	Variance %
REVENUES				
Taxes				
General Property Taxes	\$752,013.00	\$1,002,684.00	(\$250,671.00)	(25.00%)
Total Taxes	752,013.00	1,002,684.00	(250,671.00)	(25.00%)
Public Charges for Services				
Institutional Care-Private Pay	1,096,488.90	1,049,475.00	47,013.90	4.48%
Institutional Care-Other Pay	2,721.00	6,800.00	(4,079.00)	(59.99%)
Public Chgs- Medicare	1,007,350.72	1,590,200.00	(582,849.28)	(36.65%)
Public Chgs- Medicaid	1,578,002.36	2,303,900.00	(725,897.64)	(31.51%)
Public Chgs-Veterans EW	51,110.60		51,110.60	0.00%
Provision for Bad Debts-Edgewater	(9,000.00)	(12,000.00)	3,000.00	(25.00%)
Total Public Charges for Services	3,726,673.58	4,938,375.00	(1,211,701.42)	(24.54%)
Intergovernmental Charges for Services				
Intergovernmental Transfer Program Rev	553,419.00	511,615.00	41,804.00	8.17%
Total Charges to Other Governments	553,419.00	511,615.00	41,804.00	8.17%
Total Intergovernmental Charges for Services	553,419.00	511,615.00	41,804.00	8.17%
Miscellaneous				
Interest	52.64	60.00	(7.36)	(12.27%)
Donations	232,516.31		232,516.31	0.00%
Vending/Cafeteria Revenue	5,101.75	9,600.00	(4,498.25)	(46.86%)
Vending Machine Revenue	2,860.85	4,600.00	(1,739.15)	(37.81%)
Other Operating Income	1,350.00	2,400.00	(1,050.00)	(43.75%)
Total Miscellaneous	241,881.55	16,660.00	225,221.55	1,351.87%
TOTAL REVENUES	5,273,987.13	6,469,334.00	(1,195,346.87)	(18.48%)
EXPENDITURES				
Health and Human Services				
Edgewater-Nursing	2,973,613.80	4,134,094.00	1,160,480.20	28.07%
Edgewater-Housekeeping	107,442.45	131,548.00	24,105.55	18.32%
Edgewater-Dietary	507,198.48	723,423.00	216,224.52	29.89%
Edgewater-Laundry	49,280.15	150,061.00	100,780.85	67.16%
Edgewater-Maintenance	283,016.14	382,204.00	99,187.86	25.95%
Edgewater-Activities	122,754.09	169,940.00	47,185.91	27.77%
Edgewater-Social Services	109,217.18	156,283.00	47,065.82	30.12%
Edgewater-Administration	481,457.94	621,781.00	140,323.06	22.57%
Total Health and Human Services	4,633,980.23	6,469,334.00	1,835,353.77	28.37%
Capital Outlay				
Depreciation & Amortization	180,584.55		(180,584.55)	0.00%
Total Capital Outlay	180,584.55		(180,584.55)	0.00%
TOTAL EXPENDITURES	4,814,564.78	6,469,334.00	1,654,769.22	25.58%
NET INCOME (LOSS) *	459,422.35		459,422.35	0.00%

11/1/2018

County of Wood
BALANCE SHEET SUMMARY
 Edgewater Haven Nursing Home
 Sunday, September 30, 2018

		<u>2018</u>	<u>2017</u>
	ASSETS		
11100:11999	Cash and investments	6,825.54	10,655.50
13000:13999	Receivables:		
14000:14999	Miscellaneous	257,333.40	89,026.14
15000:15999	Due from other governments	502,709.63	491,100.17
16100:16199	Due from other funds	31,267.66	(541,875.16)
18200:18299	Inventory of supplies, at cost	68,517.21	77,557.33
18300:18399	Land	245,459.92	245,459.92
18500:18599	Buildings	7,365,504.10	7,117,895.53
18291:18292 + 18390:18392 + 18590:18595 + 18890:18891 + 18596	Machinery and equipment	1,822,493.76	1,835,237.22
19100:19899	Accumulated Depreciation	(5,887,476.31)	(5,689,749.59)
	Unamortized debt discounts	1,502,084.93	2,214,421.37
	TOTAL ASSETS	<u>5,914,719.84</u>	<u>5,849,728.43</u>
	LIABILITIES AND FUND EQUITY		
	Liabilities:		
21700:21799	Accrued compensation	70,461.19	0.00
23000:23999	Special deposits	5,556.14	9,645.70
21800:21899	Accrued vacation and sick pay	542,651.57	650,336.04
26110:26199	Deferred property tax	250,671.00	234,609.28
29000:29299	General obligation debt	635,396.25	838,849.26
28200 + 29600:29699	Retirement prior service obligation	1,212,706.34	1,326,350.12
	Total Liabilities	<u>2,717,442.49</u>	<u>3,059,790.40</u>
	Fund Equity:		
33900:33999	Retained earnings:		
	Unreserved	3,270,421.22	3,270,421.22
34300:34399	Fund Balance:		
40000:59999	Undesignated	(532,666.22)	0.00
	Income summary	459,422.35	(480,483.19)
	Total Fund Equity	<u>3,197,277.35</u>	<u>2,789,938.03</u>
	TOTAL LIABILITIES & FUND EQUITY	<u>5,914,719.84</u>	<u>5,849,728.43</u>

County of Wood
Detailed Income Statement
For the Nine Months Ending September 30, 2018
Human Services Department-Combined

2
Item #6

	Actual	2018 Budget	Variance	Variance %
REVENUES				
Taxes				
General Property Taxes	\$6,784,199.19	\$9,045,599.00	(\$2,261,399.81)	(25.00%)
Total Taxes	6,784,199.19	9,045,599.00	(2,261,399.81)	(25.00%)
Intergovernmental Revenues				
State Aid & Grants	9,845,140.07	11,550,908.00	(1,705,767.93)	(14.77%)
Total Intergovernmental	9,845,140.07	11,550,908.00	(1,705,767.93)	(14.77%)
Public Charges for Services				
Public Chgs-Other -Local Grant		27,500.00	(27,500.00)	(100.00%)
Public Charges-Unified & Norwood	10,239,542.56	14,798,951.00	(4,559,408.44)	(30.81%)
Third Party Awards & Settlements	301,832.00	232,688.00	69,144.00	29.72%
Contractual Adjustment-Unified & Norwood	(3,375,647.77)	(4,643,902.00)	1,268,254.23	(27.31%)
Total Public Charges for Services	7,165,726.79	10,415,237.00	(3,249,510.21)	(31.20%)
Intergovernmental Charges for Services				
Intergovernmental Charges -Congregate Meals	423,537.89	580,000.00	(156,462.11)	(26.98%)
Total Charges to Other Governments	423,537.89	580,000.00	(156,462.11)	(26.98%)
Interdepartmental Charges for Services				
Dept Revenue-Unified & Norwood	54,750.00	73,000.00	(18,250.00)	(25.00%)
Total Interdepartmental Charges	54,750.00	73,000.00	(18,250.00)	(25.00%)
Total Intergovernmental Charges for Services	478,287.89	653,000.00	(174,712.11)	(26.76%)
Miscellaneous				
Rental Income	25,554.27	40,620.00	(15,065.73)	(37.09%)
Gain/Loss-Sale of Property	2,450.00		2,450.00	0.00%
Recovery of PYBD & Contractual Adj	49,196.63	46,500.00	2,696.63	5.80%
Meal/Vending/Misc Income	25,955.94	30,500.00	(4,544.06)	(14.90%)
Other Miscellaneous	15,025.97	19,708.00	(4,682.03)	(23.76%)
Total Miscellaneous	118,182.81	137,328.00	(19,145.19)	(13.94%)
TOTAL REVENUES	24,391,536.75	31,802,072.00	(7,410,535.25)	(23.30%)

EXPENDITURES

Health and Human Services				
Human Services-Child Welfare	2,533,289.62	3,607,277.00	1,073,987.38	29.77%
Human Services- Youth Aids	2,450,443.80	3,310,128.00	859,684.20	25.97%
Human Services- Child Care	94,751.24	140,048.00	45,296.76	32.34%
Human Services- Transportation	246,007.42	369,556.00	123,548.58	33.43%
Human Services-ESS	1,024,970.47	1,383,902.00	358,931.53	25.94%
Human Services-FSET	2,070,219.07	2,789,886.00	719,666.93	25.80%
Human Services-LIHEAP	87,755.63	125,628.00	37,872.37	30.15%
Human Services-Birth to Three	352,960.23	486,247.00	133,286.77	27.41%
Human Services- FSP	187,570.26	291,898.00	104,327.74	35.74%
Human Services-Child Waivers	168,781.34	249,481.00	80,699.66	32.35%
Human Services-CTT/CSP	392,094.12	569,147.00	177,052.88	31.11%
Human Services-OPC, MH	1,015,689.90	1,394,982.00	379,292.10	27.19%
Human Services-CCS	1,434,878.74	1,760,681.00	325,802.26	18.50%
Human Services-Crisis, Legal Services	536,780.62	724,832.00	188,051.38	25.94%
Human Services-MH Contracts	782,285.42	1,538,677.00	756,391.58	49.16%
Human Services-OPC, AODA	347,169.21	484,555.00	137,385.79	28.35%
Human Services- OPC, Day Treatment	60,569.00	80,368.00	19,799.00	24.64%
Human Services-AODA Contracts	43,573.58	136,100.00	92,526.42	67.98%
Human Services- Administration	2,419,641.89	3,236,780.00	817,138.11	25.25%
Norwood- Crisis Stabilization	360,111.59	466,116.00	106,004.41	22.74%
Norwood-SNF-CMI (Crossroads)	795,973.07	1,047,175.00	251,201.93	23.99%
Norwood SNF-TBI (Pathways)	705,886.51	910,060.00	204,173.49	22.44%
Norwood-Inpatient (Admissions)	2,512,768.74	3,567,009.00	1,054,240.26	29.56%
Norwood-Dietary	828,712.50	1,010,031.00	181,318.50	17.95%
Norwood-Plant Ops & Maintenance	617,743.61	840,365.00	222,621.39	26.49%
Norwood-Medical Records	123,346.93	168,904.00	45,557.07	26.97%
Norwood-Administration	939,399.66	1,244,555.00	305,155.34	24.52%

County of Wood
Detailed Income Statement
For the Nine Months Ending September 30, 2018
Human Services Department-Combined

2
Item #6

	Actual	2018 Budget	Variance	Variance %
Total Health and Human Services	23,133,374.17	31,934,388.00	8,801,013.83	27.56%
TOTAL EXPENDITURES	23,133,374.17	31,934,388.00	8,801,013.83	27.56%
NET INCOME (LOSS) *	1,258,162.58	(132,316.00)	1,390,478.58	

Budget Variance:

Community-Transportation \$27,660.00

Norwood-Plant Ops & Maintenance (\$159,976.00)

County of Wood
Detailed Income Statement
For the Nine Months Ending September 30, 2018
Human Services Department-Community

2
Item #6

	Actual	2018 Budget	Variance	Variance %
REVENUES				
Taxes				
General Property Taxes	\$5,627,399.22	\$7,503,199.00	(\$1,875,799.78)	(25.00%)
Total Taxes	5,627,399.22	7,503,199.00	(1,875,799.78)	(25.00%)
Intergovernmental Revenues				
State Aid & Grants	9,845,140.07	11,490,908.00	(1,645,767.93)	(14.32%)
Total Intergovernmental	9,845,140.07	11,490,908.00	(1,645,767.93)	(14.32%)
Public Charges for Services				
Public Chgs-Other -Local Grant		27,500.00	(27,500.00)	(100.00%)
Public Charges-Unified & Norwood	4,535,609.89	5,352,681.00	(817,071.11)	(15.26%)
Contractual Adjustment-Unified & Norwood	(1,558,607.52)	(1,785,575.00)	226,967.48	(12.71%)
Total Public Charges for Services	2,977,002.37	3,594,606.00	(617,603.63)	(17.18%)
Interdepartmental Charges for Services				
Dept Revenue-Unified & Norwood	54,750.00	73,000.00	(18,250.00)	(25.00%)
Total Interdepartmental Charges	54,750.00	73,000.00	(18,250.00)	(25.00%)
Total Intergovernmental Charges for Services	54,750.00	73,000.00	(18,250.00)	(25.00%)
Miscellaneous				
Rental Income	25,554.27	40,620.00	(15,065.73)	(37.09%)
Gain/Loss-Sale of Property	2,450.00		2,450.00	0.00%
Meal/Vending/Misc Income	7,295.31	5,500.00	1,795.31	32.64%
Total Miscellaneous	35,299.58	46,120.00	(10,820.42)	(23.46%)
TOTAL REVENUES	18,539,591.24	22,707,833.00	(4,168,241.76)	(18.36%)
EXPENDITURES				
Health and Human Services				
Human Services-Child Welfare	2,533,289.62	3,607,277.00	1,073,987.38	29.77%
Human Services- Youth Aids	2,450,443.80	3,310,128.00	859,684.20	25.97%
Human Services- Child Care	94,751.24	140,048.00	45,296.76	32.34%
Human Services- Transportation	246,007.42	369,556.00	123,548.58	33.43%
Human Services-ESS	1,024,970.47	1,383,902.00	358,931.53	25.94%
Human Services-FSET	2,070,219.07	2,789,886.00	719,666.93	25.80%
Human Services-LIHEAP	87,755.63	125,628.00	37,872.37	30.15%
Human Services-Birth to Three	352,960.23	486,247.00	133,286.77	27.41%
Human Services- FSP	187,570.26	291,898.00	104,327.74	35.74%
Human Services-Child Waivers	168,781.34	249,481.00	80,699.66	32.35%
Human Services-CTT/CSP	392,094.12	569,147.00	177,052.88	31.11%
Human Services-OPC, MH	1,015,689.90	1,394,982.00	379,292.10	27.19%
Human Services-CCS	1,434,878.74	1,760,681.00	325,802.26	18.50%
Human Services-Crisis, Legal Services	536,780.62	724,832.00	188,051.38	25.94%
Human Services-MH Contracts	782,285.42	1,538,677.00	756,391.58	49.16%
Human Services-OPC, AODA	347,169.21	484,555.00	137,385.79	28.35%
Human Services- OPC, Day Treatment	60,569.00	80,368.00	19,799.00	24.64%
Human Services-AODA Contracts	43,573.58	136,100.00	92,526.42	67.98%
Human Services- Administration	2,419,641.89	3,236,780.00	817,138.11	25.25%
Total Health and Human Services	16,249,431.56	22,680,173.00	6,430,741.44	28.35%
TOTAL EXPENDITURES	16,249,431.56	22,680,173.00	6,430,741.44	28.35%
NET INCOME (LOSS) *	2,290,159.68	27,660.00	2,262,499.68	

Budget Variance:
Community-Transportation \$27,660.00

County of Wood
Detailed Income Statement
For the Nine Months Ending September 30, 2018
Human Services Department-Norwood Health Center

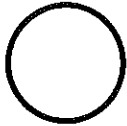
2
Item #6

	Actual	2018 Budget	Variance	Variance %
REVENUES				
Taxes				
General Property Taxes	\$1,156,799.97	\$1,542,400.00	(\$385,600.03)	(25.00%)
Total Taxes	1,156,799.97	1,542,400.00	(385,600.03)	(25.00%)
Intergovernmental Revenues				
State Aid & Grants		60,000.00	(60,000.00)	(100.00%)
Total Intergovernmental		60,000.00	(60,000.00)	(100.00%)
Public Charges for Services				
Public Charges-Unified & Norwood	5,703,932.67	9,446,270.00	(3,742,337.33)	(39.62%)
Third Party Awards & Settlements	301,832.00	232,688.00	69,144.00	29.72%
Contractual Adjustment-Unified & Norwood	(1,817,040.25)	(2,858,327.00)	1,041,286.75	(36.43%)
Total Public Charges for Services	4,188,724.42	6,820,631.00	(2,631,906.58)	(38.59%)
Intergovernmental Charges for Services				
Intergovernmental Charges -Congregate Meals	423,537.89	580,000.00	(156,462.11)	(26.98%)
Total Charges to Other Governments	423,537.89	580,000.00	(156,462.11)	(26.98%)
Total Intergovernmental Charges for Services	423,537.89	580,000.00	(156,462.11)	(26.98%)
Miscellaneous				
Recovery of PYBD & Contractual Adj	49,196.63	46,500.00	2,696.63	5.80%
Meal/Vending/Misc Income	18,660.63	25,000.00	(6,339.37)	(25.36%)
Other Miscellaneous	15,025.97	19,708.00	(4,682.03)	(23.76%)
Total Miscellaneous	82,883.23	91,208.00	(8,324.77)	(9.13%)
TOTAL REVENUES	5,851,945.51	9,094,239.00	(3,242,293.49)	(35.65%)
EXPENDITURES				
Health and Human Services				
Norwood- Crisis Stabilization	360,111.59	466,116.00	106,004.41	22.74%
Norwood-SNF-CMI (Crossroads)	795,973.07	1,047,175.00	251,201.93	23.99%
Norwood SNF-TBI (Pathways)	705,886.51	910,060.00	204,173.49	22.44%
Norwood-Inpatient (Admissions)	2,512,768.74	3,567,009.00	1,054,240.26	29.56%
Norwood-Dietary	828,712.50	1,010,031.00	181,318.50	17.95%
Norwood-Plant Ops & Maintenance	617,743.61	840,365.00	222,621.39	26.49%
Norwood-Medical Records	123,346.93	168,904.00	45,557.07	26.97%
Norwood-Administration	939,399.66	1,244,555.00	305,155.34	24.52%
Total Health and Human Services	6,883,942.61	9,254,215.00	2,370,272.39	25.61%
TOTAL EXPENDITURES	6,883,942.61	9,254,215.00	2,370,272.39	25.61%
NET INCOME (LOSS) *	(1,031,997.10)	(159,976.00)	(872,021.10)	

Budget Variance:
Norwood-Plant Ops & Maintenance (\$159,976.00)

County of Wood
BALANCE SHEET SUMMARY
 Human Services Department
 Sunday, September 30, 2018

	<u>2018</u>	<u>2017</u>
ASSETS		
Cash and investments	125,479.87	525,025.96
Receivables:		
Miscellaneous	621,764.54	3,140,050.23
Due from other governments	1,819,235.37	1,233,403.51
Due from other funds	4,905,113.35	408,542.42
Inventory of supplies, at cost	0.00	38,767.50
Prepaid expenses/expenditures	28,098.00	28,965.00
TOTAL ASSETS	<u><u>7,499,691.13</u></u>	<u><u>5,374,754.62</u></u>
LIABILITIES AND FUND EQUITY		
Liabilities:		
Vouchers payable	605,837.25	618,424.25
Accrued compensation	169,631.26	237,908.62
Special deposits	20,707.24	39,383.99
Due to other governments	1,639,474.13	1,070,786.66
Deferred revenue	741,748.79	2,581,271.94
Deferred property tax	1,875,799.78	2,047,752.47
Total Liabilities	<u><u>5,053,198.45</u></u>	<u><u>6,595,527.93</u></u>
Fund Equity:		
Retained earnings:		
Fund Balance:		
Reserved for contingencies	230,401.41	220,825.69
Reserved for prepaid expenditures	69,154.03	225,000.00
Undesignated	(143,222.44)	(2,567,965.94)
Income summary	2,290,159.68	901,366.94
Total Fund Equity	<u><u>2,446,492.68</u></u>	<u><u>(1,220,773.31)</u></u>
TOTAL LIABILITIES & FUND EQUITY	<u><u>7,499,691.13</u></u>	<u><u>5,374,754.62</u></u>



RESOLUTION#

Effective Date December 18, 2018

Introduced by
Page 1 of 2

Health & Human Services Committee & Executive Committee

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: <input type="checkbox"/> Yes: <input type="checkbox"/>	Absent:	<input type="checkbox"/>
Number of votes required:		
<input checked="" type="checkbox"/> Majority <input type="checkbox"/> Two-thirds		
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

BKV

INTENT & SYNOPSIS: To authorize the Health and Human Services Committee or its designee(s) to negotiate and enter into a lease to relocate the Human Services Department's Cornerstone location to the former Marshfield City Hall Building located at 630 S. Central Avenue, Marshfield WI.

FISCAL NOTE: Use of budgeted funds only.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, the existing space that the Human Services Department occupies on 4th Street in Marshfield was designated as temporary and no longer meets the department's needs, and

WHEREAS, the Health and Human Services Committee has been exploring options to relocate Cornerstone services for several years and this space was not previously available, and

WHEREAS, it is in the best interest of Wood County to negotiate a lease in the former Marshfield City Hall building as it would meet the needs of consumers and staff over the long-term, and

WHEREAS, the Health and Human Services Committee desires the County Board to authorize the Committee or its designee(s) pursuant to Wood County Board Rule #42 to negotiate and enter into a lease so long as the payments are within budget.

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Donna Rozar, Chair

Mark Holbrook

Adam Fischer

Al Breu

Marion Hokamp

Lori Slattery-Smith

Eric Quivers MD

Jessica Vicente

Tom Buttke

Doug Machon, Chair

Bill Clendenning

Kenneth Curry

Adam Fischer

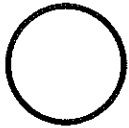
Dennis Polach

William Winch

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____.

County Clerk

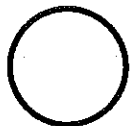
County Board Chairman



NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to authorize the Health and Human Services Committee or its designee(s) to negotiate with the City of Marshfield and to enter into a lease to relocate the Human Services Department's Cornerstone location within the limits of the funds budgeted therefor to the former Marshfield City Hall located at 630 S. Central Avenue, Marshfield, WI.

[]

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

**RESOLUTION#**
 Introduced by
Page 1 of 2

Health & Human Services and Executive Committee

JT

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: <input type="checkbox"/>	Yes: <input type="checkbox"/>	Absent: <input type="checkbox"/>
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: To amend the 2018 budget for Human Services, Norwood Health Center and Edgewater Haven programs for transfer of available appropriations to functions where actual expenditures are recorded.

FISCAL NOTE: No additional cost to Wood County. The additional appropriations needed for transfers in are available and are not anticipated to be spent in the appropriations to be transferred out. The adjustments to the budgets are as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
54350	Norwood Dietary		\$89,000
54317	Norwood Bridgeway/Crisis		\$17,000
54324	Norwood SNF-CMI		\$10,000
54325	Norwood SNF/BI		\$103,000
54326	Norwood Inpatient	\$219,000	
54212	Edgewater Dietary		\$ 8,000
54219	Edgewater Administration		\$ 7,000
54210	Edgewater Nursing	\$ 15,000	
54420	Human Services ESS		\$27,000
54401	Human Services CW	\$27,000	
54500	Human Services Administration		\$17,000
54460	Human Services OPC	\$17,000	

WHEREAS, the functions requiring transfers in Norwood Dietary (54350), Norwood Bridgeway/Crisis (54317), Norwood SNF-CMI (54324), Norwood SNF/BI (54325), Edgewater Dietary (54212), Edgewater Administration (54219), Human Services ESS (54420), and Human Services Administration (54500) are in fact where expenditures appropriated during the adoption of the 2018 budget will be recorded , and

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Douglas Machon, Chair

Donna Rozar

Bill Clendenning

William Winch

Kenneth A. Curry

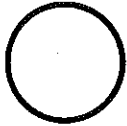
Adam G. Fischer

Dennis Polach

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____.

County Clerk

County Board Chairman



ITEM# 2
 DATE December 18, 2018
 Effective Date: Upon passage and publication
 Item #11
 Committee

RESOLUTION#

Introduced by Health & Human Services and Executive Committee
 Page 2 of 2

WHEREAS, the functions making the transfers out Norwood Inpatient (54326), Edgewater Nursing (54210), Human Services CW (54401) and Human Services OPC (54460) are not expected to expend all amounts appropriated during the adoption of the 2018 budget, and

WHEREAS, Rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required anytime the actual costs will exceed the budget at the function level", and

THEREFORE BE IT RESOLVED, to amend the Human Services, Norwood Health Center, and Edgewater Haven programs 2018 budgets to reflect the transfers out of appropriations from Norwood Inpatient (54326) of \$219,000, Edgewater Nursing (54210) of \$15,000, Human Services CW of \$27,000, and Human Services OPC (54460) of \$17,000 and the transfers in of appropriations of \$89,000 to Norwood Dietary (54350), \$17,000 to Norwood Bridgeway/Crisis, \$10,000 to Norwood SNF-CMI, \$103,000 to Norwood/BI (54325), \$8,000 to Edgewater Dietary, \$7,000 to Edgewater Administration(54219), \$27,000 to Human Services ESS(54420) and \$17,000 to Human Services Administration, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90(5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

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Donna Rozar, Chair

Mark Holbrook

Al Breu

Marion Hokamp

Lori Slattery-Smith

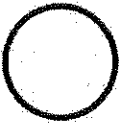
Jessica Vicente

Tom Buttke

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by
Page 1 of 1

Health and Human Services Committee & Executive Committee

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds
Reviewed by: _____, Corp Counsel	
Reviewed by: _____, Fin. Dir.	

INTENT & SYNOPSIS: To amend the 2018 budget for Norwood Dietary function (54350) for the purpose of funding the capital purchase necessary to replace a failed compressor on one of our two walk-in coolers.

FISCAL NOTE: To transfer \$5,359 from available balance in contingency (51590) to the Norwood Dietary function (54350). At the time of this request, the funds available in contingency are \$267,372. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
54350	Norwood Dietary		\$5,359
51590	Contingency	\$5,359	

WHEREAS, Norwood anticipated replacing the compressor on the walk-in cooler in 2019 as it was past its useful life, and

WHEREAS, Norwood included this replacement in their 2019 capital improvement plan, and

WHEREAS, the compressor failed in late October 2018 and needed to be replaced as this cooler will not work without replacing the compressor, and

WHEREAS, the facility had to replace this compressor in 2018 to ensure our meal programs were uninterrupted, and

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Donna Rozar, Chair

Tom Buttke

Allen Breu

Adam Fischer

Marion Hokamp

Jessica Vicente

Lori Slattery-Smith

Mark Holbrook

Douglas Machon, Chair

Kenneth Curry

William Winch

Dennis Polach

Bill Clendenning

Adopted by the County Board of Wood County, this _____ day of _____ 20

County Clerk

County Board Chairman

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level", and

WHEREAS, the budget for the contingency account was adopted for the purpose of funding unanticipated expenditures, and

THEREFORE BE IT RESOLVED, to amend the Wood County budget for 2018 to transfer \$5,359 from the Contingency Account (51590) to the Norwood Dietary (54350) function, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

ADMINISTRATION DEPARTMENT POLICIES

- I. Ownership
 - A. County
 - 1. Wood County
- II. Governing Board
 - A. The Governing Board of Directors are elected as set forth in Wisconsin Statutes 46.18.
 - B. The following are the directors on the Governing Board.
 - 1. Donna Rozar, Chairperson
 - 2. Al Breu, Vice-Chair
 - 3. Adam Fischer, Secretary
 - 4. Marion Hokamp
 - 5. Mark Holbrook
 - 6. Lori Slattery-Smith, RN
 - 7. Jessica Vicente
 - 8. Thomas Buttke
 - C. The Governing Board meets monthly, on the fourth Thursday of each month.
 - D. Committees meet as called by the Chairman of the committee.
 - E. The Administrator is not required to be a member of the Board.
 - F. The Administrator is responsible to the full Governing Board and reports to the Board at each meeting.

ADMINISTRATIVE MANAGEMENT

- I. Governing Body
 - A. Edgewater Haven is governed by the Health and Human Services Committee, electors of the Wood County Board of Supervisors in compliance with Wisconsin Statutes 46.17, 46.18 and 46.19.
 - B. Ownership of Edgewater Haven is the County of Wood.
 - C. The Health and Human Services Committee shall notify the Department of Health and Social Services 30 days in advance before any change of administrator.
 - D. The Health and Human Services Committee shall approve a full time administrator who shall be licensed by the State of Wisconsin under Chapter 456 and clearly define his role and qualifications.
- II. Administrator
 - A. Edgewater Haven administrator is a full time employee who must be currently licensed by the State of Wisconsin and be qualified by education and experience for successful operation of the nursing home. The administrator is responsible for

ensuring that the nursing home complies with all state and federal rules and regulations.

- B. In the absence of the administrator the responsibility for all administrative functions will be assumed in the following order:
 - 1. The Director of Nursing
 - 2. The MDS Coordinator
 - 3. Nursing Functions: 300-Wing Nursing Supervisor
- C. The Director of Nursing shall be designated as the Resident Care Director.

EDGEWATER HAVEN POLICIES AND PROCEDURES: ADMINISTRATION POLICIES

DATE: November 29, 2018

RESCINDS: September 19, 2016

REGULATORY GUIDELINES: F620, F621, F622, F623, F624, F625, F626

1. Admissions and Transfers
 - A. Eligibility and requirements for admission
 - 1) That the person requires the services and facilities of Edgewater Haven.
 - 2) The resident comes voluntarily or by court order.
 - 3) Edgewater Haven will admit and treat all residents without regard to race, color, sex, national origin, handicap, age, creed, or source of payment. The same eligibility requirements for admission room assignments and provisions of resident services will be applied to all residents. All facilities and services of Edgewater Haven are available without distinction to all residents and visitors without regard to race, color, sex, national origin, handicap, age, creed or source of payment. All persons in organizations that refer residents for admission to Edgewater Haven are advised to do so without regard to the resident's race, color, sex, national origin, handicap, age, creed, or source of payment.
 - 4) Any person who has been denied admission to or treatment at Edgewater Haven and believes that they have been denied admission to or treatment at Edgewater Haven due to their race, color, sex, national origin, handicap, race, creed, or source of payment may file a complaint with one or all of the following:
 - (1) Department of Health & Human Services
Office for Civil Rights
233 N. Michigan Ave., Suite 240
Chicago, IL 60601
 - (2) Department of Health & Human Services
Office for Civil Rights
200 Independence Ave. SW
Room 509F HHH Bldg.
Washington, D.C. 20201
 - B. The person designated to coordinate compliance with Section 504 of the Rehabilitation Act of 193 and with suspected violation of Title VI Civil Rights is the Social Services Director or Social Services Assistant of Edgewater Haven, who can be reached at Edgewater Haven or by calling: (715) 885-8329 or (715) 885-8328.
 - C. Those not eligible for admission, re-admission, and those required to find alternate placement:
 - 1) Persons suffering from contagious or infectious diseases that cannot be managed by the facility with appropriate infection control procedures.
 - 2) Those persons already admitted and found to be suffering from communicable disease that cannot be managed by appropriate infection control procedures within the facility.
 - 3) Person's clinical or behavioral status endangers the safety or health of individuals or self as set forth in Wisconsin Statutes 483.15
 - 4) No person under the age of 18 years of age will be admitted to Edgewater Haven without the permission of the State Department of Health and Social Services and the Health and Human Services Committee (HHSC).
 - 5) No maternity patients will be admitted to Edgewater Haven.

- 6) No transients or boarders will be admitted to Edgewater Haven.
- 7) Those residents found to require alternate facilities by the Quality Assurance Committee or through the Independent Medical Review Committee will be placed in the proper facility at the earliest possible date.
- 8) Those residents who will not follow the rules and policies set forth by the medical advice of their own physician will be requested to leave the facility.

D. Admission Arrangements

- 1) The admission arrangements will be made by the individual, relatives, or legal guardian, transferring facility or through the assistance of the Wood County Human Services.
- 2) All cases for admission to Edgewater Haven will be reviewed by the Administrator. Any such person who is refused admission to Edgewater Haven may request a hearing before the HHSC at the next regular meeting regarding their admission.
- 3) All admissions shall be subject to the approval by the Medical Director or the private physician of the resident. The Medical Director or physician will involve all necessary personnel including nursing, social services, physical therapy, occupational therapy, etc. in assisting the nursing service and rehabilitative needs of the resident.
- 4) Prior to admission the residents, a relative or guardian shall complete the admission packet or insure its completion. The Social Worker or Social Services Assistant of Edgewater Haven will assist in filling out portions of the packet.

E. Admission Orientation

- 1) The Social Worker or Social Services Assistant or, in their absence, the charge nurse will orient the resident and family in the following:
 - a) Fully acquaint the resident with the staff, other residents, facilities of this institution, rights, privileges and obligations assumed by residents.
 - b) Assist with the adjustment problem which may be at an acute stage.
 - c) Make a written inventory of money or valuables in possession of the resident and arrange for any safeguarding of such property that may be necessary.
 - d) In so far as possible each resident should have his or her wishes respected with regard to who a room is to be shared.
 - e) It is the policy of Edgewater Haven to admit residents Monday through Sunday (7 days per week)

2. Resident activity records will be reviewed annually.

3. Accidents and/or Incidents

A. In the case of an accident or incident to a resident or employee the following actions will be taken:

- 1) An incident report shall be promptly completed on any incident occurring on Edgewater Haven property involving harm/injury or the potential for harm/injury involving employees, residents and visitors. An incident report should also be completed if the incident involves an employee on duty while off the premises or a resident out of the facility while participating in an Edgewater Haven activity.
- 2) The employee can fill out the incident report or verbally report the incident to a supervisor or nurse who will assist in the filling out of the incident report.
- 3) If injury occurs it should be reported immediately to a nurse on duty. The nurse shall assess the injury, render first aid and whatever assistance necessary at the time.
- 4) Injuries of resident shall be promptly evaluated by the nurse and care given. An assessment shall be made as to the cause of the injury and what may be required to prevent future injury. The responsible person or guardian shall be notified of an injury to a resident. The attending physician will be contacted with the injury or potential for harm is such that it requires the physician to know and determine follow-up or action to be taken.
- 5) The Director of Nursing will review all incident reports and refer the reports to other department heads or supervisory personnel where appropriate.
- 6) All employee incident reports shall then go to the payroll clerk who will make a copy and fax copy to the Safety & Risk Manager (SRM). If the employee misses work due to the injury or goes to a physician or chiropractor, forms from the doctor must be faxed to the SRM. The payroll clerk shall complete a workers compensation form (as mandated by

the Department of Industry, Labor and Human Relations). These completed forms shall be sent to the Wood County SRM for further action by the personnel responsible for workers compensation claims.

- 7) The Quality Assurance Committee shall review data from incident reports. Employee training, disciplinary action, revision of procedures and equipment are all possible actions to be taken to prevent future undesirable incidents.

4. Beautician Policies

- A. The beauty shop at Edgewater Haven is run by private beauticians. The beauty shop will be open weekly unless a conflict in the beautician's schedule arises. The beauty shop at Edgewater Haven is located in the Administration Building. The beauty shop is run under the following policies:
 - 1) The resident pays for the beautician herself/himself. The payroll clerk will approve and pay out of resident's account.
 - 2) The beauticians will purchase their own supplies
 - 3) The Edgewater Haven staff will not be available to provide supervision or assistance with transferring residents from wheelchair to chair. If the resident is known to need help, it is suggested that a family member be present.

5. Capital Expenditure Plan

- A. A three-year capital expenditure plan will be on hand at all times and will be reviewed annually and updated by the staff and HHSC.

6. Consultant Services

- A. Consultant services are retained to advise the facility or to provide services to the resident where retained by written agreement.
- B. This agreement will be reviewed as necessary.
- C. Appendix A to this set of policies will contain all agreements for consultant services.

7. Emergency Water Source

- A. An emergency water source will be available by the nursing home administration. A copy of the letter from the provider of emergency water source will be in the Emergency Preparedness Plan section of this policy book.

8. Financial Budget

- A. A financial budget will be prepared annually for the calendar year in accordance with the directions from the governing board.
- B. The Administrator/Accountant shall be responsible for the over all preparation of the financial budget which shall include expenses and revenues, and all department heads will participate in the preparation.

9. Fire Drills

- A. Fire drills will be held monthly at Edgewater Haven.
- B. A dated written report of each drill will be kept in the Administrator's office.
- C. In the fire drills, the type of fire simulated should be mentioned as well as the exact time of the drill.
- D. "Disaster drill" other than fire will be held annually, and a dated written report of each drill will be kept in the Administrator's office.

10. Mail

- A. The mail shall be delivered to residents and to the departments on each working day.
- B. Incoming mail is to be delivered to the Administrative offices where it is sorted. Departmental mail is distributed and resident mail is delivered to the Activity Department for distribution to the residents.
- C. Outgoing mail is stamped in the Administrative Office and prepared for mailing and pick up by postal employees.

- D. Outgoing packages are prepared by the Administrative Office personnel, or the department from which the package is being sent.
 - E. All incoming mail will be delivered uncensored directly to the resident it is addressed to. All residents unable to open and read their own mail will have it opened and/or read at their request. Confused residents receiving mail containing cash or checks will have it opened and the money deposited in the Business Office.
11. Parking
- A. All employees and visitors are to park in the parking lot south of the building.
12. Personal Clothing and Items of the Residents
- A. All personal clothing and items of the residents should be checked at the nurse's station upon admission and thereafter for proper labeling.
 - B. Six changes of clothing which can be laundered are suggested for all residents.
13. The Rates
- A. The rates for Edgewater Haven are read and approved by HHSC.
 - B. The level of care is determined by an evaluation of the MDS Coordinator or designee according to Wisconsin Administrative Code for Nursing Homes.
 - C. The levels of care are:
 - 1) Skilled Care
 - 2) Memory Care
 - 3) Respite Care
 - D. Notice of all rate increases to over-all rate or change in resident status will be forwarded to the resident and/or his/her legal guardian or representative immediately.
 - E. The per diem rate for Private Pay residents include:
 - 1) Room.
 - 2) Meals and nourishments as prescribed by the physician.
 - 3) Nursing care.
 - 4) Treatments as prescribed, exclusive of those listed below.
 - 5) Limited nursing supplies and use of equipment.
 - 6) Activities and supplies.
 - 7) Use of wheelchair, walker, cane, anti-pressure mattress as deemed necessary by staff.
 - 8) Laundry services as provided by Edgewater Haven.
 - 9) Stocked toiletries (shampoo, toothpaste, deodorant, etc.).
 - 10) Cable television.
 - F. The per diem rate does not include:
 - 1) Private duty nursing.
 - 2) Ambulance.
 - 3) Dental work, dentures, repairs of dental appliances, dental exams.
 - 4) Any laboratory work or x-rays processed outside of Edgewater Haven.
 - 5) Beautician services.
 - 6) Professional services other than the staff of Edgewater Haven.
 - 7) Hearing aids, eyeglasses, prostheses, razors.
 - 8) Cosmetics and toiletries not stocked.
 - 9) Purchase of personal clothing and dry cleaning.
 - 10) Replacement of lost or damaged clothing.
 - 11) Replacement or repair of valuable and personal belongings.
 - 12) Meals fee and purchases for activities outside of Edgewater Haven.
 - 13) Alcoholic beverages.
 - 14) Telephone in room.
 - 15) Physician services.
 - 16) Speech Therapy, Physical Therapy, Occupational Therapy
 - 17) T.E.N.S. unit rental.
 - 18) Chemotherapy.

- 19) I.V. Therapy supplies and medication.
 - 20) Oxygen and oxygen supplies.
 - 21) Peritoneal dialysis supplies.
 - 22) Hemlich catheter.
 - 23) Extraordinary supplies and equipment.
 - 24) Transportation to appointments outside the facility.
- G. Bedhold Policy
- 1) Definition Of A Bedhold: Bedhold refers to the length of time that the bed will be reserved when a resident is out of the facility due to hospitalization or on a therapeutic visit. All therapeutic visits shall be approved by the resident's physician prior to the visit.
 - 2) Notice Of Bedhold Policy and Re-Admission: Prior to the facility transferring a resident to a hospital or allowing a resident to go on therapeutic leave, our facility will provide written information to the resident and a family member or legal representative that specifies the duration of the bed-hold policy and the facility's policies regarding re-admitting residents whose hospitalization or therapeutic leave exceeds the bedhold period.
 - 3) Duration of A Bedhold:
 - a) Medical Assistance Residents: If the resident expressed an intention to return, Edgewater Haven shall hold a bed for a period of fifteen (15) days, unless,
 - (1) otherwise negotiated, or
 - (2) during that time, the resident informs Edgewater Haven to discontinue the bedhold, or
 - (3) a condition of involuntary removal has been met.
 - (4) After fifteen (15) days, the resident may elect to pay privately for the bedhold charge to hold his/her bed in the case of hospitalization. In the case of a therapeutic bedhold, no private bedhold charges may be charged.
 - b) Private Pay Residents: If the resident expresses an intention to return, Edgewater Haven shall hold a bed for a period of fifteen (15) days, unless,
 - (1) otherwise negotiated, or
 - (2) during that time, the resident informs Edgewater Haven to discontinue the bedhold, or
 - (3) a condition of involuntary removal has been met.
 - c) V.A. Contract Residents: If the resident expresses an intention to return, Edgewater Haven shall hold a bed for a period of fifteen (15) days, unless
 - (1) otherwise negotiated, or
 - (2) during that time, the resident informs Edgewater Haven to discontinue the bedhold, or
 - (3) a condition of involuntary removal has been met.
 - d) Medicare Residents: The Medicare program does not make bedhold payments. There is no guarantee of the return of Medicare eligible resident to the first bed in the facility. The Medicare eligible resident will be admitted if a bed is available. If the Medicare eligible resident expresses an intention to return to his/her bed and arrangements are made with Edgewater Haven within 24 hours for private payment of the bedhold charges, Edgewater Haven shall hold his/her bed for a period of fifteen (15) days unless,
 - (1) otherwise negotiated, or
 - (2) during that time, the resident informs Edgewater Haven to discontinue the bedhold, or
 - (3) a condition of involuntary removal has been met.
 - 4) Amount Charged for Bedholds: Pre-admission bedhold charges are prohibited for all prospective residents.
 - a) Medical Assistance Residents
 - (1) Reimbursement for bedhold will be obtained from the Medical Assistance program according to M.A. regulations.

- (2) There is no charge to the resident for the first fifteen (15) days' hospitalization.
 - (3) After fifteen (15) days, private arrangements can be made to hold his/her bed during a hospitalization. The bedhold fee will be 85% of the standard per diem room and board charges at the specific level of care for the individual resident, per day.
 - (4) There is no charge to the resident for a therapeutic leave of any length.
 - b) Private Pay Residents
 - (1) The bedhold charge will be 85% of the standard per diem room and board charges at the specific level of care for the individual resident, per day.
 - (2) When a bedhold charge is billed to a resident, it shall guarantee that the same bed and room shall be held for the resident.
 - c) V.A. Contract Residents
 - (1) V.A. will pay for the first two days of a bedhold leave.
 - (2) There will be no further bedhold charge to the resident while under V.A. contract.
 - d) Medicare Residents
 - (1) If the Medicare resident chooses the option to hold his/her bed, the charge will be 85% of the standard per diem room and board charges at the specific level of care for the individual resident, per day.
- 5) Re-Admission for Residents Whose Hospitalization or Therapeutic Leave Exceeds the Bedhold Period:
- a) Medical Assistance Residents
 Medical Assistance eligible residents who are hospitalized beyond the State's bedhold policy and who have elected to pay privately for a bedhold extension will be re-admitted to his/her bed in which they resided prior to the absence. Medical Assistance eligible residents who are hospitalized beyond the State's bedhold policy, and who have not elected to pay privately for a bedhold extension beyond the fifteen (15) days will be re-admitted to the first available bed if the residents have outstanding Medicaid balances. Once re-admitted, however, these residents may be transferred if the facility can demonstrate that non-payment of charges exists and documentation and notice requirements are followed.
 - b) Private Pay Residents
 Private pay residents who are on therapeutic leave or are hospitalized beyond the State's bedhold policy and who have elected to pay privately for a bedhold extension will be re-admitted to his/her bed in which they resided prior to the absence. Private pay residents who are on therapeutic leave or are hospitalized beyond the extension will be re-admitted to the first suitable bed even if the resident has an outstanding private pay balance. Once re-admitted, however, these residents may be transferred if the facility can demonstrate that non-payment of charges exists and documentation and notice requirements are followed.
 - c) V.A. Contract Residents
 V.A. contract residents who are on therapeutic leave or are hospitalized beyond the State's bedhold policy will be re-admitted to the first suitable bed.
 - d) Medicare Residents
 Medicare residents who are on therapeutic leave or are hospitalized beyond the State's bedhold policy and who have elected to pay privately for a bedhold extension will be re-admitted to his/her bed in which they resided prior to their absence.
 Medicare residents who are on therapeutic leave or are hospitalized beyond the State's bedhold policy and who have not elected to pay privately for a bedhold extension will be returned to the facility if a bed is available. If the resident is

not eligible for Medicare, Part A coverage upon returning, they will return to a bed in the facility if a bed is available.

H. Policy on Refunds

- 1) Refunds to all residents in this facility are made through a voucher request. Upon approval of this voucher by the HHSC, payment is then made to the resident or his/her legal representative. This policy shall be made available to the resident or next of kin, prior to admission.

I. Charges

- 1) Charges made to residents are either through Private Pay, Medical Assistance or Medicare or VA.
- 2) Statements are prepared monthly following the month the care has been provided and mailed to resident or legal appointee.
- 3) Payment for the private pay balances are expected 30 days from the billing date.
- 4) Medical Assistance and Medicare are billed and payments are accepted when received.

14. **COLLECTION EFFORTS AND UNCOLLECTIBLE DEBTS.**

DEFINITION: "Bad debts" are the outstanding payments (including deductible and/or co-insurance amounts) for which the resident is responsible that remain uncollectible after a bona-fide effort has been made to collect the charges.

POLICY: Edgewater Haven requires a minimum of 90 days elapse from the date the debt may be deemed uncollectible (i.e., three month's worth of invoices must be sent). (For Medicare, an exception to the 90 day rule exists for those residents deemed indigent. The indigency determination will be documented as part of the facility's pre-admission process, if possible. Once indigence is determined, and there is no likelihood of any recovery, the bad debt may be written off before the 90 days have elapsed. Medicaid eligibility is proof of indigence.)

PROCEDURE: The following "guidelines" will be considered when attempting to collect an outstanding debt, but flexibility will be permitted to accommodate individual circumstances;

- 1) Approximately fifteen (15) days following the first written invoice, a reminder telephone contact to the responsible party will be made by the Business Office Manager.
- 2) After about 30 days from the date of billing, a written "reminder notice" will be mailed to the responsible party by the Business Office Manager (potentially with another monthly billing detailing all days of activity).
- 3) Following 60 days of initial invoice, a second written request for payment with a copy of the invoice(s) in question will be mailed to the responsible party in a similar fashion as #2 (above).
- 4) Likewise, a third order for payment with invoice(s), including a letter from the Business Office Manager or Administrator, will be sent to the responsible party after 75 days.
- 5) Finally, a fourth demand for payment (with invoice(s), and letter from the Administrator) will be sent to the responsible party after 90 days. In this letter, collection efforts by an outside agency and/or the office of Wood County Corporation Counsel may be outlined if payment for the debt in question is not received by a specific date. In addition, this letter may state that services could be discontinued and/or discharge proceedings initiated if outstanding debt(s) are not brought current.

At Edgewater Haven, all:

Uncollectible accounts will be written-off on an annual basis (once per year) after all reasonable efforts to collect any outstanding balances have been exhausted.

Uncollectible write-offs can occur with approval of the HHSC if the dollar amount is at or below the annual budget appropriation.

If the total uncollectible accounts balance exceeds the annual budget appropriation by between \$1.00 and \$50,000.00, approval of the HHSC and Executive Committee (EC) will be required to release the accounts receivable obligations, in-whole or in-part.

If the total uncollectible accounts balance exceeds the annual budget appropriation by \$50,001.00 or more, account write-off approval, in-whole or in-part, shall require authorization of the HHSC, EC and Wood County Board.

15. Accounts Receivable (Reduction)

POLICY: It shall be the practice of Edgewater Haven that Clinical documentation to obtain the state decision of resident level of care for Medical Assistance billing purposes (the Physicians Plan of Care) and Medicare Demand Bills be completed the month received, unless the admission occurs after the 10th of the month in question. In the case of an admission that occurs between the 15th and the end of any month, three full weeks will be allowed to complete required paperwork.

Following the receipt of a Medicaid or Medicare decision as to level of care or Title 18 eligibility (respectively), the Business Office shall process/submit claims for Medical Assistance and Medicare Demand Bills during the subsequent monthly cycle to process invoices.

16. Release of Resident Records and/or Information

- A. Release of resident records and/or information from Edgewater Haven may be made only after written permission has been granted by the resident or his/her legal guardian or representative, or by court order.
- B. All medical records and information within the facility are to be kept confidential and only those who have a need to know will be given access.

17. Solicitation

- A. No solicitation of employees or residents by outside representatives is allowed at any time.
- B. Only administrative approved community group solicitations may be made.
- C. In regard to spiritual matters and visitation by clergymen, the wishes and privacy of residents will be respected at all times.
- D. Notice by outside organizations may be posted only by the approval of the Administrator.

18. Smoking

Policy: Due to acknowledged hazards arising from exposure to second hand tobacco smoke, it shall be the policy of Edgewater Haven to provide a smoke-free environment pertaining to all employees and non-employee visitors of Edgewater Haven facility. Edgewater Haven is dedicated to providing a healthful, comfortable and productive work environment for its employees/residents/visitors.

The United States Surgeon General, in the 1986 report; "The Health Effects of Involuntary Smoking", concluded that:

- Involuntary smoking is a cause of disease, including lung cancer, in healthy non-smokers.
- The simple separation of smokers and non-smokers within the same air space may reduce, but does not eliminate, the exposure of non-smokers to the effects of environmental tobacco smoke.

Definition:

- There will be no smoking of tobacco (or use of tobacco products), including electronic cigarettes, smokeless tobacco products, snuff and non-snuff, within the facility at any time.
- Designated smoking shelters outside of the building are available for staff/visitors use.
- The designated smoking area will be located at least (20) feet from the entrance.
- All materials used for smoking, including cigarette butts, matches and lighters, and electronic cigarettes, smokeless tobacco products, snuff and non-snuff, will be extinguished and disposed of in appropriate containers located next to the smoking shelter. Maintenance will ensure periodic cleanup of the designated smoking area. If the designated smoking area is not properly maintained (for example: cigarette butts are found on the ground), it can be eliminated at the discretion of management.
- Employees may not smoke in vehicles parked on County property at any time.
- There will be no smoking in company vehicles at any time. There will be no tobacco or electronic cigarette use in personal vehicles when transporting persons on Edgewater-authorized business.

Procedure:

- Employees will be informed of this policy through signs posted in the facility and vehicles, the policy manual, and orientation and training provided by their supervisor(s).
- Visitors will be informed of this policy through signs, and staff members will explain it.

- Wood County, via Edgewater, will assist employees who wish to quit smoking by facilitating access to recommended smoking cessation programs and materials.
- Any violation of this policy will be handled through Edgewater's standard disciplinary procedure.

The success of this policy will depend upon the thoughtfulness, consideration and cooperation of smokers and non-smokers. All employees share in the responsibility for adhering to and enforcing the policy. Any problems should be brought to the attention of management and handled through the normal process. Employees who violate this policy will be subject to the same disciplinary actions that accompany infractions of other company rules.

Resident Smoking:

Starting July 5, 2010, smoking is not permitted in "enclosed places" that are "places of employment" or "public places" Wis. Stat. 101.123(2)(a)(9). Residents will agree not to smoke or use electronic cigarettes, smokeless tobacco products snuff and non-snuff at Edgewater Haven upon admission, in the facility, or on the grounds. Efforts will be made to keep residents comfortable who choose to quit i.e. nicotine patch, etc. Residents who continue to smoke must do so off the grounds with help of family or friends. Residents admitted before October 1, 2009 will be grandfathered.

19. Meeting Standards\Cooperation with State Survey Team.
 - A. It is a policy of the HHSC that the Administrator should ensure that all personnel cooperate with the State of Wisconsin Nursing Home Surveyors during the annual survey. This should include, but not be limited to allowing them access to our facility, medical records, policies and procedures so that the Nursing Home Surveyors can carry out the annual survey and annual Independent Medical Review. The Administrator will bring all deficiencies up to standard at the earliest possible date.
20. Visiting
 - A. Visiting at Edgewater Haven:
 - 1) Visiting privileges are designed to meet the resident needs and at the same time conforming to facility standards for protection and care of residents and employees.
 - 2) The resident must be protected from intruders so far as possible.
 - 3) The facility should also recognize its responsibility to cooperate with legitimate law enforcement agencies as far as possible.
21. Quiet Hour

At the request of the Residents' Council, the residents set 9:00 p.m. as the start of quiet hour at Edgewater Haven. This policy means that all residents, relatives, visitors, and staff will be required to keep noise to a minimum after 9:00 p.m. so that the residents may sleep peacefully. Televisions, radios and tape players must be turned down or doors closed so that other residents trying to sleep are not disturbed. In double rooms, visitors should go to the lounges and talk softly so that roommates who wish to sleep may do so. We recommend that residents trying to sleep are not disturbed. We recommend that residents who wish to watch television or listen to the radio after 9:00 p.m., but have trouble hearing with the sound turned down low, purchase headphones for use at night.
22. Protection of Residents Personal and Property Rights
 - A. It is the policy of the HHSC that all efforts shall be made to protect the personal and property rights of all residents. If an employee, relative or other resident is found to be violating the personal or property right of a resident, the staff shall take appropriate measures which shall include:
 - 1) Contacting local police authorities.
 - 2) Disciplinary action.
 - 3) Removal from facility.

Administrator signature

Date

Director of Nursing Signature

Date

Updated by (signature)

Date

The Health and Human Services Committee adopts these patient care policies, administrative policies, and bylaws governing the operation of Edgewater Haven. The only true and original copies of these policies are to be held by the members of the committee, unless delegated to the Administrator to store and maintain them at the facility.

The Health and Human Services Committee agrees to review all existing policies annually and others (new or modified) as determined necessary by the Administrator

Donna Rozar, Chairman

Date

Al Breu, Vice-Chair

Date

Adam Fischer, Secretary

Date

Marion Hokamp

Date

Mark Holbrook

Date

Lori Slattery-Smith

Date

Tom Buttke

Date

Jessica Vicente

Date

Revised 2/8/05 to change the names of the BOT to the current board. Also, changed the meeting to the 2nd Monday (was the second Tuesday of the month).

Revised 9/10/08 to change the names of the BOT and their new title: Health and Human Services Committee; also changed the meeting date to the fourth Monday of each month; revised beautician section, revised visiting hours to 10:00 till 8:00.

Revised 2/9/11 to change the names of the Health and Humans Services Committee; also added signature page to document.

Revised 11/29/18 to change the names of the Health and Humans Services Committee; Changed all Edgewater Haven Nursing Home's to Edgewater Haven; also changed the meeting date to the fourth Thursday of each month; All regulatory guidelines updated to the new F-tags; Revised Section 1C to adapt to Wisconsin Statue 483.15; Revised level of care from five to three.

MEMORANDUM OF UNDERSTANDING

Revised Draft – 11/~~2013~~/2018 (MBF Edits
#~~32~~)

This Memorandum of Understanding (MOU) is voluntarily entered ~~on~~this day of November, 2018, by and among the Wisconsin Department of Natural Resources (WDNR), Juneau County, Wood County and the Armenia Growers Coalition, LLC.

A. Background

WHEREAS Juneau County and Wood County (the “Counties”) have tested more than 100 private residential wells in the Counties and found many of the wells produced water in exceedance of the state drinking water standard of 10 mg/L for nitrate;

WHEREAS the United States Environmental Protection Agency (EPA) conducted testing at 5 private residential wells west of Petenwell Lake in northeast Juneau County and found elevated levels of nitrates in samples taken from those wells;

WHEREAS a 1995 groundwater resource and agricultural practice evaluation that was published by the Central Wisconsin Groundwater Center and titled “Port Edwards Groundwater Priority Watershed” documented the presence of nitrate in groundwater exceeding the state enforcement standard in the agricultural corridor in southern Wood County west of the Wisconsin River;

WHEREAS, the WDNR and Department of Health Services (DHS) have each issued fact sheets on nitrate in drinking water: <https://dnr.wi.gov/files/PDF/pubs/DG/DG0001.pdf>; and, <https://www.dhs.wisconsin.gov/publications/p02128.pdf>;

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WHEREAS the Armenia Growers Coalition, LLC (AGC) represents three of the many farmers in the agricultural corridor that is west of the Wisconsin River, south of Port Edwards, north of Necedah, and east of several state natural and wildlife areas;

WHEREAS AGC, in receipt of the aforementioned testing results, has voluntarily coordinated and collaborated with the Counties on a response effort to offer residents bottled water and an in-home point-of-use water treatment system if wells in the agricultural corridor study area defined in this MOU test above 10 mg/L for nitrate (the Clean Drinking Water Plan); and,

WHEREAS the Counties and WDNR have agreed to collaborate with AGC on further investigation in the agricultural corridor and implementation of the Clean Drinking Water Plan;

Now, therefore, the process the Parties agree to follow and to implement the Clean Drinking Water Plan and the Groundwater Hydrogeology, Agricultural Practices and Monitoring Plans is as follows:

B. Definitions

Agricultural corridor study area is the area with the boundaries depicted on the attached map, marked as Exhibit A. The Parties may agree to adjust the boundaries of the area to reflect further investigation and sampling results.

Clean Drinking Water Plan is the plan to provide bottled drinking water and an in-home point-of-use water treatment system, as further detailed in this MOU.

Counties means Juneau and Wood Counties.

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Groundwater Hydrogeology, Agricultural Practices and Monitoring Plans are the plans to (1) further investigate the hydrogeology of the agricultural corridor study area to determine the depth at which potable water can potentially be obtained for well owners, (2) evaluate the impact of current and potential changes to agricultural practices conducted in the agricultural corridor study area, and (3) monitor the concentrations of nitrate in groundwater in the agricultural corridor study area.

Nitrate-impaired means well water used for human consumption having nitrate concentrations above

10.0 mg/L at any time during the duration of this MOU that is properly verified by test results from a Wisconsin-certified laboratory from samples collected by a third-party testing service retained by AGC or by the Counties, WDNR or EPA.

Parties means AGC, the Counties and WDNR.

Simple access agreement means the agreement attached as Exhibit B.

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Water Treatment System means a reverse osmosis or a similar treatment system certified by the Wisconsin Department of Safety and Professional Services (DSPS) for the reduction of nitrate at the highest level found in a water test from a nitrate-impaired well to 10 mg/L or below.

C. Clean Drinking Water Plan

1. The Parties agree to make reasonable attempts to test all private residential wells in the agricultural corridor study area. There are 1209 known addresses located in the agricultural corridor study area (823 in Juneau County and 386 in Wood County). Not all addresses have private wells. For the purpose of this MOU, it is assumed there are approximately 700 private residential wells in the agricultural corridor study area, 576 of which have not yet had a County-verified water test completed.

The Counties will coordinate with AGC to conduct outreach to private residential well owners whose wells have not yet been tested by the Counties, WDNR or EPA with an offer for a third-party retained by AGC to test their well for nitrate and to send the sample to a WDNR-certified laboratory for analysis. This outreach will include, at a minimum:

- a. A letter, which shall include the following content or attachments:
 - (1) Notification of the groundwater nitrate concerns identified in the agricultural corridor study area;
 - (2) public health information relating to nitrate in drinking water;

- (3) survey and consent form authorizing a third-party contractor retained by AGC to take a sample of water from the well;
 - (4) data release form specifying that the sample results and locations of the wells are to be provided to the Counties and therefore shall be a public record; and
 - (5) a request for confirmation of receipt.
- b. A follow up phone call for homeowners/residents not responding to the letter within two weeks.
 - c. A personal visit to the residence for those homeowners/residents that are unable to be reached via letter or phone call to ensure all homeowners/residents whose wells have not yet been tested are informed and are provided the opportunity to have their well tested as soon as practicable.

Once a homeowner/resident returns a completed survey and consent form and release form, AGC will arrange for testing of the well water by a third-party testing service. The testing will occur as soon as practicable after the forms are received by AGC.

If a well sample test result is above 10 mg/L, the Counties will advise the homeowner/resident not to drink the water and will inform the homeowner of the Clean Drinking Water Plan. If a well sample test result is between 8 to 10 mg/L, the homeowner/resident will be offered two additional samples collected over the course of a year to verify that the well water is not nitrate impacted beyond the drinking water standard. AGC will retain a third party to conduct the sampling and will pay for the certified lab testing costs under this paragraph.

- 2. For private residential wells located in the agricultural corridor study area that are nitrate-impaired, all the following apply:
 - a. The Counties and AGC will develop and maintain a list of addresses for each of the wells that have been tested and each of the nitrate-impaired wells- identified pursuant to this MOU.
 - b. AGC will send a letter to each identified nitrate-impacted well owner, offering to provide bottled water and a Water Treatment System, as outlined in this MOU.
 - c. If AGC does not hear from a homeowner letter recipient within one week, it will send a follow up correspondence.
 - d. If AGC does not hear from the homeowner within a week of sending the second communication, it will notify the Counties. The Counties will then assume primary responsibility for contacting the homeowner to inform them of the Clean Drinking Water Plan. The Counties will keep AGC reasonably apprised of the status of these follow up contacts such that accurate records of the Clean Drinking Water Plan can be maintained.
 - e. A homeowner will have up to six (6) months following the letter sent pursuant to subsection (b), above, to accept AGC's offer to provide bottled water and the installation and maintenance of a Water Treatment System pursuant to this MOU.

3. Once AGC receives notice of a nitrate-impaired well within the agricultural corridor study area, all the following will apply:
- a. AGC will offer to immediately provide the homeowner/resident a two-week supply of drinking water and will offer to arrange, at no cost to the homeowner/resident, to install a Water Treatment System.
 - b. If the homeowner/resident accepts AGC's offer of a Water Treatment System within two weeks of the offer, AGC will continue to supply the homeowner/resident with bottled drinking water until the Water Treatment System is installed and verified to produce drinking water equal to or less than the 10 mg/L standard for nitrate. AGC will be invoiced directly for the Water Treatment System and bottled drinking water deliveries.
 - c. If the homeowner/resident does not accept AGC's offer to install a Water Treatment System within two weeks after the offer, AGC will notify the Counties of the homeowner's/resident's decision to decline the offer. In this case, AGC would discontinue providing any further bottled water to the homeowner/resident. A short extension of the two-week deadline may be granted, if there is good cause shown.
 - d. For homeowners/residents with nitrate-impaired wells who accept the offer of a Water Treatment System pursuant to this MOU, AGC will arrange for a licensed installer to be dispatched to the home as soon as practicable to conduct an inspection of the plumbing system to determine reasonable compatibility (e.g. piping, water pressure, under sink cabinet space) with the Water Treatment System. The licensed installer will enter the home only after the homeowner/resident has signed a simple access agreement. Upon completion of the inspection, the licensed installer will send a report of the inspection to the homeowner/resident, the WDNR, the Counties, and AGC. The licensed installer's report will indicate if the plumbing is reasonably compatible with the Water Treatment System and if not, the report will identify any necessary plumbing repairs or adjustments necessary to install the Water Treatment System.
 - e. If the licensed installer hired by AGC determines that the plumbing is not reasonably compatible with the Water Treatment System selected, the licensed installer may recommend other options for alternative water, such as another point-of-use or point-of-entry treatment system approved by DSPS. AGC will continue to provide bottled water to the homeowner/resident for a period of up to three (3) months, or such longer time as is reasonably necessary to make needed repairs, as agreed upon by the parties, after an inspection to allow the homeowner/resident time to make any needed repairs or for AGC and the homeowner/resident to select another treatment option from devices approved by DSPS. It will be expected the homeowner/resident will contact AGC when the repairs are completed or when they reach agreement on an alternative treatment option. As soon as practicable upon completion of the repairs as the case may be, AGC will install the recommended option in accordance with paragraph 4.f.
 - f. If the licensed installer hired by AGC determines that a homeowner's/resident's plumbing is reasonably compatible with the requirements for a Water Treatment System, the Water Treatment System will be installed by a professional installer as soon as practicable. The Water Treatment System will be installed to provide drinking water to a spigot located at the kitchen sink or at

the refrigerator, depending on water pressure requirements, appliance compatibility, and the treatment manufacturer specifications and stipulations of the DSPS approval.

- g. No later than 48 hours after the installation of the Water Treatment System, the professional installer and the homeowner/resident will together take a sample of the drinking water and provide their initials on the sample. The sample will then be tested for nitrate concentration by a WDNR-certified laboratory that will directly bill AGC. The results of the test will be shared with the homeowner/resident, professional installer, the Counties, and WDNR. If the test indicates a nitrate concentration at or below 10 mg/L, AGC will no longer continue to provide bottled drinking water to the homeowner/resident. If the test indicates a nitrate concentration above 10 mg/L, AGC will continue to provide bottled drinking water and will work with the homeowner/resident to ensure a Water Treatment System is installed and the resulting treated water tests at or below 10 mg/L for nitrates.

- h. AGC will provide homeowners/residents with a pre-paid 2-year maintenance agreement from the date of installation of the Water Treatment System, including treated water testing and replacement of filters in accordance with the manufacturer's recommendations and DSPS approval.

~~h. --~~

- i. AGC will reimburse the Counties for their actual costs and expenses in fulfilling their duties under this MOU, within the limits of the following:

-- AGC shall pay the Counties the aggregate sum of \$25,000 within thirty (30) days of the last party to execute the MOU, as an advance against the first \$25,000 of actual costs and expenses, which shall be supported by detailed documentation supplied to AGC by the Counties on a semi-annual basis.

-- If the advance of \$25,000 has been fully depleted in the manner indicated, then in that event AGC will continue to reimburse the Counties for additional actual costs and expenses supported by documentation on a semi-annual basis, up to a cap of an additional \$25,000 for a total expenditure by AGC of up to \$50,000 in all.

-- If the initial advance of \$25,000 is not depleted by reimbursable expenditures, the balance remaining shall be repaid to AGC by the Counties.

- In the event that unexpected and extraordinary expenses greater than the \$50,000 cap arise for the Counties in fulfilling this agreement, then in that event the parties shall engage in good faith negotiations to determine reasonably how those expenses will be covered and paid for by the parties.

- ~~i. j. The Counties will each keep a record of the labor and expenses utilized to perform their respective obligations hereunder and may present annually during the term of this MOU an invoice to AGC seeking reimbursement for same; provided however, in no event shall any amounts be due once AGC has reimbursed the Counties an aggregate total of \$25,000 pursuant to this provision.~~

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D. Groundwater Hydrogeology, Agricultural Practices, and Monitoring Plans

1. The Parties will support a two-year groundwater study organized and approved by WDNR starting on [insert date] to be conducted in the agricultural corridor study area. The goals of the study will include: a) Identifying the 3-dimensional distribution of water containing less than 10 mg/L nitrate accessible in sufficient quantity to supply private well owners in the agricultural corridor study area; b) Identifying the 3-dimensional distribution of water in the agricultural corridor study area that could be expected to supply water for at least 25 years under present land use; and c) Confirmation or recommendations to revise/refine the existing WDNR potable well casing recommendations for the agricultural corridor study area; d)

Identifying modeled scenarios that would define land use changes that may be helpful to achieve groundwater quality goals. The WDNR and AGC agree to work together to secure funds to cover the cost of the study estimated at \$225,000, and, if necessary, the Counties may be asked to contribute toward those costs. The groundwater study results will be made available to the public.

The Parties will support a farmer-led, two-year program starting on [insert date] to evaluate agricultural impacts on groundwater in the agricultural corridor study area. AGC and any other interested growers or associations will work with the WDNR and Counties to evaluate the impacts, if any, of current agricultural practices in the agricultural corridor study area on concentrations of nitrate in groundwater. This may involve groundwater monitoring networks installed upgradient and downgradient of row-crop fields to determine the impact of changes that may reduce the nitrogen loading to groundwater. Practice changes may include but are not limited to changes in crop rotations, reductions of total nitrogen applied (accounting for all sources of nitrate), changes in the timing of applications, changes in irrigation scheduling, and the use of cover crops. Data from the program will be shared with the Counties and WDNR. Educational programs will be developed by the Counties and WDNR for residents in the agricultural corridor study area to describe the changes that are being made and the goal of the program. The producer-led groundwater program results will be made available to the public.

2. The Parties agree to develop and implement a long-term groundwater monitoring plan to investigate the status of groundwater beneath the agricultural corridor study area. The study design will be led by WDNR in consultation with the Counties and other state and federal agencies. The Parties agree to work together to secure funds to cover the cost of the long-term groundwater monitoring plan.

E. General Conditions

1. The Parties will each designate a representative to lead and coordinate implementation of this MOU, including communication, representation and participation.
2. WDNR will serve as a communication liaison to update the EPA as to the status of the Clean Drinking Water Plan. Monthly reports will be generated by AGC and sent to WDNR and the Counties for the first six (6) months of the program. The Parties will meet at least every month and will evaluate further reporting at the end of the first six (6) months. Such meetings may occur telephonically.
3. No Admission of Liability.
 - a. The Parties acknowledge that this executed MOU presents a reasonable and voluntary approach to providing clean drinking water for residents of the agricultural corridor study area.
 - b. All Parties understand, acknowledge and agree that this MOU is voluntarily entered and is not to be construed as an admission of any liability, responsibility or wrongdoing whatsoever on the part of any party or its owners, members, participants or employees, collectively or individually, and any and all such alleged liability is expressly denied and defenses expressly reserved.
4. Notice under this MOU shall be as follows:

- a. AGC: David A. Crass, Esq. ~~Insert Contact~~
[Michael Best & Friedrich LLP](#)
[P.O. Box 1806](#)
[Madison, WI 53701-1806](#)
[Phone: \(608\) 283-2267](#)
[Email: dacrass@michaelbest.com](#)
- ~~a.~~
b. Juneau County: ~~Insert Contact~~ David E. Lasker
[Juneau County Corporation Counsel](#)
[Courthouse Annex – Suite 16](#)
[220 East La Crosse Street](#)
[Mauston, WI 53948](#)
[Phone: \(608\) 847-9321](#)
[Email: dlasker@co.juneau.wi.us](#)
- ~~b.~~
c. Wood County: ~~Insert Contact~~ Sue Kunferman, Director
[Wood County Health Department](#)
[Wood County River Block Building, 3rd Floor](#)
[111 W. Jackson Street](#)

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Wisconsin Rapids, WI 54495
Phone: (715) 421-8911
Email: skunferman@co.wood.wi.us

- e.
d. WDNR: ~~{Insert Contact}~~ Bruce Rheineck
Natural Resources Program Director
Wisconsin Department of Natural Resources
P.O. Box 7921
Madison, WI 53707-7921
Phone: (608) 266-2104
Email: bruced.rheineck@wisconsin.gov

e.
d.

5. This MOU is voluntary in nature and any party may withdraw from participation herein in the party's sole discretion and such withdrawal shall not affect the remaining parties' agreement to continue to perform hereunder or to terminate this MOU. All Parties understand, acknowledge and agree, that by entering into this MOU, WDNR does not waive its right to take any action authorized by law if WDNR determines such action is warranted with respect to groundwater or wells in the agricultural corridor. The Parties further agree that this MOU may be amended in the future as necessary to implement the Clean Water Plan, but such amendment shall only be effective in a writing signed by all parties then participating and agreeing to be so bound. WDNR will notify EPA of any amendment.

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6. This MOU is effective as of the date listed above, [Insert Date]. The MOU will terminate on December 31, 2022.
7. The Parties agree to meet monthly for the first six months following the effective date of this MOU to assess the implementation actions that have been completed and the actions that remain to be performed. The Parties will continue to meet on a routine basis after the first six-month period, but no less frequently than once every three months while this MOU is in effect. Such meetings can occur telephonically. Approximately six months prior to the expiration of the MOU, the Parties agree to reconsider whether the MOU should be continued or whether a revised MOU is advisable.
8. By signing below, each signatory represents and warrants that he or she has the authority to enter into this MOU and to so bind the respective party. This may be executed in counterparts and as so executed shall constitute one agreement binding on the Parties. Delivery of an executed counterpart of this MOU by email or other electronic means will be equally as effective as delivery of a manually executed counterpart of this MOU.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS THEREOF and intending to be legally bound, the Parties have caused this MOU to be executed by signature of their duly authorized respective representatives as of the Effective Date.

JUNEAU COUNTY, WISCONSIN

By: _____ Date: _____
Alan K. Peterson
Juneau County Board Chairman

WOOD COUNTY, WISCONSIN

BY: _____ Date: _____
Sue Kunferman
Director of Wood County Health Department

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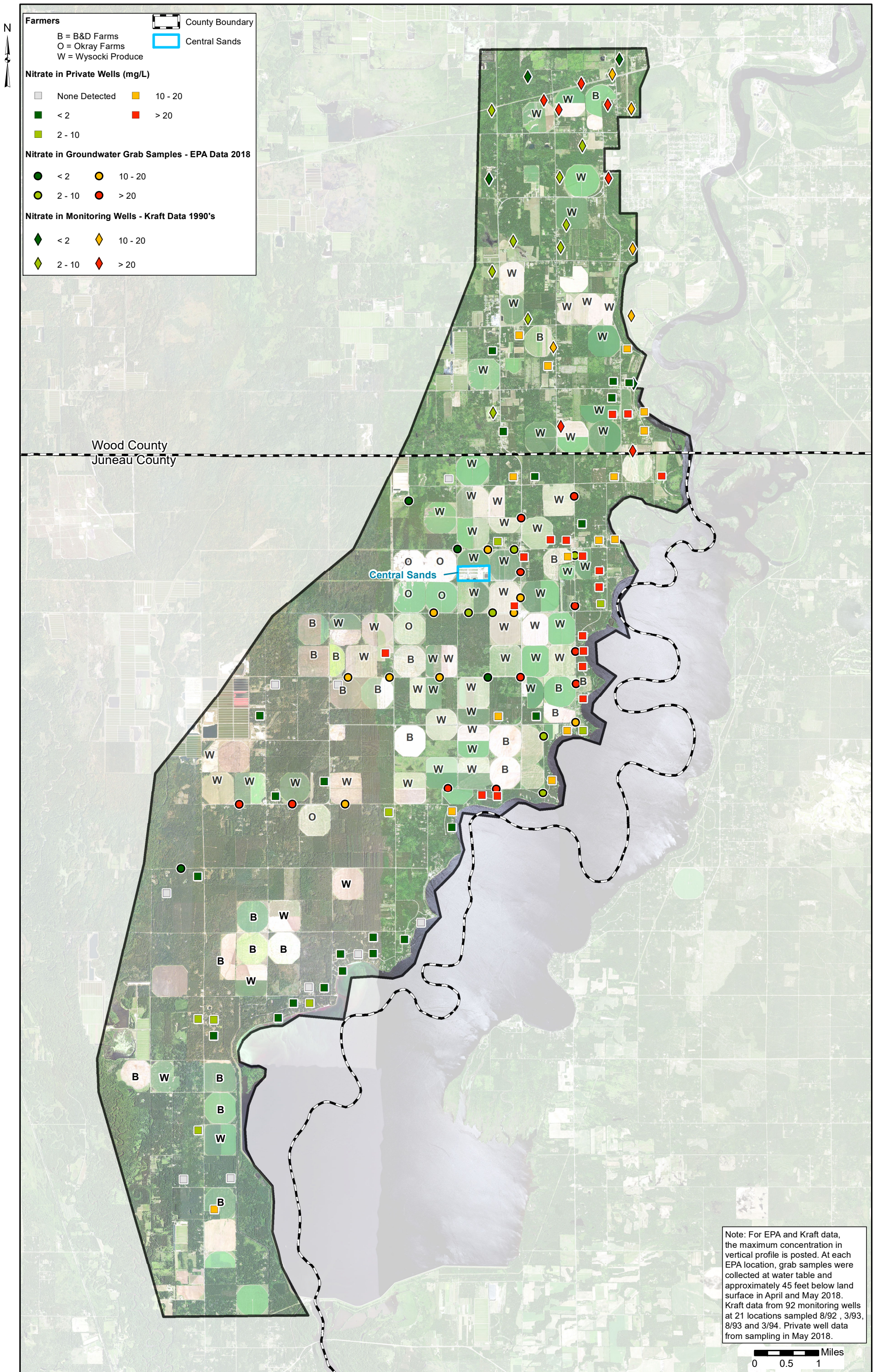
WISCONSIN DEPARTMENT OF NATURAL RESOURCES

By: _____ Date: _____
Dan Meyer, Secretary
Department of Natural Resources

ARMENIA GROWERS COALITION, LLC

By: ~~its participating farmers~~ _____ Date: _____
David W. Kumm, CPA
Manager
• ~~Wysocki Produce Farms~~ _____
• ~~Okray Family Farms~~ _____
• ~~B&D Farms~~ _____

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August 22, 2018. Aerial imagery, NAIP 2015

Nitrate Concentrations (mg/L)

ARMENIA GROWERS COALITION

GRANT OF ACCESS/ LICENSE AGREEMENT

[PROPERTY OWNER] his/hers/their heirs, successors, and assigns (the "Owner(s)"), hereby grants to ARMENIA GROWERS COALITION, LLC, its agents, contractors and plumbers, a right of reasonable access to enter upon the property located at _____, Wisconsin (the "Property"), for the purpose of inspecting the homeowner's well and associated plumbing to determine whether the infrastructure is sufficient for installation of a reverse osmosis or similar water treatment system, and, if so, for the installation of a water treatment system. The Owner(s) also consents to the performance of all activities reasonably related to the above-listed activities.

This Grant of Access and License Agreement and its conditions shall run with the property and bind current and subsequent owners and lessees of the Property until expiration. This Grant of Access and License Agreement, its terms and conditions, shall be effective from the date of signature, and shall continue for twelve months after the installation of the water treatment system. Armenia Growers Coalition shall provide Owner with at least 24 hours' advance notice prior to access. This notice can be via telephone.

In return for this license, Armenia Growers Coalition, LLC agrees to promptly provide Owner with the results of all testing completed, conduct itself in a professional and skillful manner, and to repair any damage to the residence and otherwise reasonably restore the Property to its condition prior to access by the Coalition or its agents, contractors and plumbers.

Dated this _____ day of _____, 2018.

PROPERTY OWNER

Printed Name: _____

Signature: _____

Address where
access is granted: _____

ARMENIA GROWERS COALITION, LLC

By: _____

Name: _____

Title: _____