

## OPERATIONS COMMITTEE

DATE: Tuesday, February 1, 2022  
TIME: 9:00 AM  
LOCATION: River Block – Auditorium Room 206  
111 W Jackson St.  
Wisconsin Rapids, WI

1. Call meeting to order
2. Public Comments
3. **CONSENT AGENDA**
  - (a) Review/approve minutes from previous committee meetings
  - (b) Review monthly letters of comment from department heads.
  - (c) Approval of departments vouchers – County Board, County Clerk, Finance, Human Resources, Risk Management, Treasurer, and Wellness.
4. Review items, if any, pulled from consent agenda
5. Discuss American Rescue Plan Act
6. Update on the Wood County broadband Request for Information (RFI) process that was conducted on January 17, 2022.
7. Update on the County commitment to bond \$1,010,923 to Bug Tussel Wireless for broadband infrastructure improvements.
8. **Wellness Coordinator Update**
9. **Treasurer**
  - (a) Budget Resolution
  - (b) Resolution to sell tax deed property
10. **Finance**
  - (a) Finance Department update
  - (b) Resolution – Workers Compensation
  - (c) Resolution – Property & Liability Insurance
  - (d) Resolution – Coroner
  - (e) Resolution – Emergency Management - Administration
  - (f) Resolution – Emergency Management – Building Numbering
  - (g) Resolution – Information Technology – Capital Projects
  - (h) Resolution – Information Technology – Repair & Maintenance
  - (i) Resolution – Maintenance CIP
  - (j) Resolution – CEED – Professional Service -Bicycle & Pedestrian Plan
  - (k) Nurse Call (ARPA or Contingency)?
11. **HR**
  - (a) Health Insurance Presentation by Tim Deaton, The Horton Group
12. Consider any agenda items for next meeting
13. Comments from the Chair
14. Set next regular committee meeting date
15. Adjourn

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### **Join by phone**

+1-408-418-9388 United States Toll  
Meeting number (access code): 2497 486 0830

### **Join by WebEx App or Web**

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m1d7020a50d4b3b400ac3dcca502bd544>  
Meeting number (access code): 2497 486 0830  
Meeting password: 020122

## **OPERATIONS COMMITTEE MEETING MINUTES**

**DATE:** Friday, January 7, 2022  
**TIME:** 1:00 p.m.  
**PLACE:** Wood County Courthouse – Room 114

**PRESENT:** Ed Wagner, Donna Rozar, Lance Pliml, Mike Feirer (via Webex), Adam Fischer (via Webex)

**OTHERS PRESENT** (for part or all of the meeting, in person or via Webex): Bill Clendenning, Brad Hamilton, Kim McGrath, Kelli Francis, Ed Newton, PaNya Yang, Kathy Alft, Kyle Theiler, Shane Wucherpennig, Marissa Kornack, Nick Flugaur, Chad Schooley, Mary Schlagenhaft, Adam Fandre

The meeting was called to order by Chair Wagner at 1:00 p.m.

There were no public comments.

**Motion (Pliml/Rozar) to approve the consent agenda. Motion carried unanimously.**

Pliml introduced a discussion regarding the guidance that was released in regards to spending ARPA funds. Finance Director Newton provided a summary of the guidance issued, particularly the change to the lost revenue calculation. Newton explained that there is a standard allowance of \$10 million for lost revenue rather than utilizing the previously released calculation. Discussion ensued at length. There will be a meeting on Monday, January 10<sup>th</sup> with all standing committee chairs, the county board chair, and county board vice chair to discuss the usage and process of disbursement of county ARPA funding.

Human Resources Director McGrath provided financial information to the Committee on the Public Safety Committee's recommendation to move both Humane Officers onto County IT equipment. McGrath explained that the Humane Officers currently utilize their personal laptop/computers and it causes issues with accessing the County network. Brief discussion regarding the funding of the change ensued.

**Motion (Rozar/Pliml) to approve the purchase of County IT equipment for the Humane Officers. Motion carried unanimously.**

Wellness Coordinator Fandre gave brief update on Wellness Program activities.

Finance Director Newton and Deputy Finance Director Yang provided a brief update on Finance Department activities.

Newton introduced resolutions for Committed Funds, Jail/CIP Expenditures, County Aid to Libraries, Human Services – Expenditures Appropriation, and Health – Healthy Smiles. Brief discussion ensued about the resolution for County Aid to Libraries.

**Motion (Rozar/Feirer) to approve all of the presented resolutions. Motion carried unanimously.**

Agenda items for next meeting: ARPA Funds & Broadband

Pliml asked HR Director McGrath for an update on the status of the vaccine mandates. McGrath stated that everything is dependent upon the outcome of the Supreme Court hearing occurring today. McGrath stated that the current exposure that the County faces if the vaccine mandates stand is the cost of testing. The cost of testing is \$70 per test, per employee (minimum one test per week).

There were no comments from the Chair.

The next regular meeting is February 1, 2022 at 9:00 a.m.

Wagner declared the meeting adjourned at 1:36 p.m.

Minutes recorded and prepared by Kelli Francis. Minutes in draft form until approved at the next meeting.



# Wood County

## WISCONSIN

OFFICE OF THE  
COUNTY CLERK

*Trent Miner*

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### Letter of Comments – February 2022

- 2021, in the County Clerk's Office, by the numbers:

Outgoing Mail Pieces Processed	136,594
DMV Titles & Renewals Processed	1,308
Marriage License Applications	385
Passport Applications Accepted	343
Timber Cutting Notices Processed	121
Elections Administered	2

#### Discussion on the numbers:

- Marriage Licenses – An increase from 2020 but still down from a couple of years ago. Marriage licenses have been trending down for a number of years now.
- Passports – Up from 2020, but still **WAY**, **WAY** down from its peak. And I mean **WAY** down. No question, this is COVID related. The highest number we have ever done was in 2019, the year before COVID. That number was 752.
- DMV Services – This is up 23% from last year. I had thought that once the DMV opened back up, our number would go down. Not yet. We do get A LOT of compliments for offering this service and while not a huge money maker for us, every little bit helps!

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- We are all set for the Spring Primary. There were no statewide or county primaries. We ended up with mayoral primaries in Marshfield and Nekoosa, as well as 4 school district primaries. I ordered **WAY** heavy for ballots on this one. Where we usually have a 8-20% turnout, I ordered over 50%, not knowing how “hot” these races might be. Stay tuned.
  - I conducted two municipal clerk baseline trainings in January. This is a statutorily mandated training for all new clerks before they can conduct an election in their municipality and I am state certified to conduct those now.
  - I am really pleased with the way the new voting system worked at county board in January, and appreciate your patience as we continue to learn new features it contains. It is a basic system, which is **PERFECT**, especially given the monstrous price difference there was with staying with our old system.
  - Along with Marathon County Clerk Kim Trueblood, we conducted two sessions of Chief Election Inspector baseline trainings in Waupaca County on January 26<sup>th</sup>. We trained a total of 60-70 new chief inspectors. Between the two trainings our little group of county clerks went to lunch with the outgoing Waupaca County Clerk, Jill Lodewegen, who is resigning the end of February, and to meet the newly appointed County Clerk, Kristy Opperman.



# Wood County WISCONSIN

## HUMAN RESOURCES DEPARTMENT

January 31, 2022

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – January 2022

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### Human Resources Activity

	January 2022	2022 Year-to-Date
Applications Received	102	102
Positions Filled	20	20
Promotions/Transfers	5	5
New Hire Orientations	17	17
Terminations, Voluntary	10	10
Terminations, Involuntary	3	3
Retirements	2	2
Exit Interviews	4	4

### Human Resources Narrative

#### General Highlights

1. After the United States Supreme Court determined the Centers for Medicare and Medicaid (CMS) acted within its scope of authority to issue the Interim Final Rule (IFR) which mandates the COVID-19 vaccination for all staff in applicable health care facilities, we amended the Wood County Vaccination Policy and exemption request forms to comply with the IFR. Presented the policy and forms at the Wood County Health and Human Services Committee meeting on January 20, 2022. Worked collaboratively with facility administration and external counsel to review exemption request forms and issue decisions. Phase I of the vaccine mandate is January 27, 2022.
2. Completed the Civil Rights Compliance Plan (for years 2022- 2025) and submitted timely to the State of WI Department of Children & Families (DCF) and Department of Health Services (DHS). To successfully complete this process, we worked with a number of internal departments to gather and compile the required information. As required by the plan, more information will be coming in the next few months regarding Civil Rights Compliance Training.
3. Facilitated and attended the presentation of an award plaque and monetary award to the Wood County Sheriff's Department and Sergeant Adam Berry for his 2<sup>nd</sup> place win at the 2021 Wisconsin County Mutual Insurance Corp Law Enforcement Challenge. Risk Management Consultant, Jessica Schroeder, presented and provided the honors on January 11<sup>th</sup>.

### **Meetings & Trainings**

1. Attended the Operations Committee Meeting on January 7<sup>th</sup>.
2. Held individual staff and team meetings to discuss and provide updates on the department's progress towards our 2022 goals.
3. Held the monthly conference call with The Horton Group on January 4<sup>th</sup> and 25<sup>th</sup> to discuss various benefit topics.
4. Attended the Wisconsin Public Employers Labor Relations Association (WPELRA) Annual Training Conference in Madison, WI on January 26-28<sup>th</sup>. Applicable topics included the NPELRA Labor Academy: The Negotiation Process, Creating Psychologically Safe Work Spaces, Compensation Challenges, Collective Bargaining Negotiations and Interest Arbitration, Off-Duty Conduct, Authentic Leadership, and the State Legislative Update.
5. Staff attended various meetings including:
  - a. SPAHRA Board Meeting on January 4<sup>th</sup>
  - b. Held bi-weekly call with EBC to discuss transition of services for Flexible Spending Account on January 10<sup>th</sup> and 24<sup>th</sup>
  - c. Attended and recorded notes at special meeting called by County Board Chair to discuss ARPA funds on January 10<sup>th</sup>
  - d. Attended The Horton Group's SCOTUS Ruling on Vaccine Mandate: Reaction and Guidelines webinar on January 10<sup>th</sup>
  - e. Attended the Wellness Committee meeting on January 11<sup>th</sup>
  - f. Attended The Horton Group's COVID-19 Vaccine Mandates, Testing Requirements and Exemptions: An Overview for Employers webinar on January 13<sup>th</sup>
  - g. Attended the CyberRecruiter Q1 2022 Virtual Users Group Webinar on January 20<sup>th</sup>
  - h. Attended The Horton Group's Section 125 Election Changes & HIPAA Special Enrollments Webinar on January 27<sup>th</sup>

### **Benefits**

1. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
2. Processed and prepared monthly COBRA remittance, EBC admin fees, quarterly EAP fees, stop loss admin fees, and turnover reports.
3. Reconciled monthly invoices for health, dental, vision, life, and disability insurances.
4. Updated the Health Reserve Spreadsheet and Health Fund Balance document for December.
5. Assisted multiple employees with questions related to FMLA, leaves of absence, retirement, and claims concerns.
6. Processed COBRA notifications for dependents on the health plan reaching age 26.
7. Entered FSA and HSA Enrollments for 2022 plan year.
8. Updated wage information with Mutual of Omaha for all staff enrolled in STD/LTD with the new 2022 rates of pay.
9. Completed the transition from TASC to EBC for the flexible spending benefit. Obtained the balance report from TASC and created a report of remaining funds for EBC. Sent notifications to employees regarding new processes related to the vendor change.
10. Communicated to employees regarding Anthem's new Virtual Visits offering and the federal program for free COVID-19 at-home test kits.
11. Worked with BlueWaters to create the 1094/1095 Forms.

### **Recruitment**

1. Updated the Status of Open Positions and Headcount Sheet (FTE Control) spreadsheets daily.
2. Reported new hires with the Wisconsin New Hire Reporting Center.
3. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.

4. Communicated with multiple applicants, employees, and supervisors regarding varying positions.
5. Research completed on International Nursing options, presented to Norwood Administrator.
6. Conference call with Indeed to streamline our recruiting needs on January 21<sup>st</sup>.
7. Scheduled multiple post-offer, pre-employment drug tests with multiple testing locations for applicants offered employment.

**The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.**

<b>Refilled Position</b>	<b>Department</b>	<b>Position</b>	<b>Status</b>
Replacement – Eligibility List	Dispatch	Dispatchers	Assessment at MSTC completed on 1/20/2022, interviews scheduled 2/1, 2/2 and 2/3/2022.
Replacements	Edgewater	CNA, RN, LPN and Dietary Assistant – (Multiple) & Therapy Activity Aide	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 2/28/2022.
Replacement	Clerk of Court	Bailiff	Position filled 1/24/2022.
Replacement	Criminal Justice	Criminal Justice Coordinator	Position filled internally 12/20/2021.
Replacement	Emergency Management	Work Relief Shop Coordinator	Position posted, deadline 1/31/2022.
New position	Health	Public Health Nurse (Emergency Preparedness)	Position approved on 10/19/2021 per resolution. Position posted, deadline 1/31/2022.
Replacement	Health	Community Health Planner	Position posted, deadline 1/31/2022.
New position	Health	Community Health Worker-Farmers Market	Position approved on 12/21/2021. Position posted, deadline 1/16/2022.
Replacement	Highway	Equipment Operator – End Loader	Position posted, deadline 1/23/2022.
Replacement	Human Services	Admin Asst II-OPC Scheduling/Reception (fka: Medical Transcriptionist)	Position posted, filled internally 1/7/2022.
Replacement	Human Services	Admin Asst II-General	Position posted, interviews conducted, final candidate selected. Filled 1/17/2022.
Replacements	Human Services	Crisis Interventionists (Casual)	Position posted, deadline 1/24/2022.
Replacement	Human Services	Economic Support Specialist	Position posted, interviews conducted, final candidate selected. Filled 1/17/2022.
Replacement	Human Services	Emergency Mental Health Services Program Manager	*Closed and cancelled. Restructured and reposted. See APS Program Manager.
Replacement	Human Services	Accounting Clerk	Position posted, interviews conducted, final candidate selected. Filled 1/10/2022.
Replacement	Human Services	Admin Asst II-OPC Scheduling/Reception	Position posted, interviews conducted, final candidate selected. Filled 1/17/2022.
Replacement	Human Services	Case Manager/SW – Initial Assessment	Position posted, interviews conducted, final candidate selected. Filled 1/10/2022.
Replacement	Human Services	Case Manager/SW – Youth Justice Mental Health (2)	Positions posted, interviews conducted, final candidates selected. Both positions filled, 1/3/2022 and 1/17/2022.
New position	Human Services	Family Interaction Worker	Position posted, interviews conducted, final candidate selected. Filled 1/17/2022.

Replacement	Human Services	Case Manager/SW – Ongoing	Position posted, deadline 01/31/2022.
Replacement	Human Services	CCS/CSP Service Facilitator	Position posted, deadline 1/30/2022.
Replacement	Human Services	Mental Health/Substance Abuse Counselor	Position posted, deadline 2/7/2022.
Replacement	Human Services	FSET Case Manager	Position posted, deadline 1/31/2022.
Replacement	Human Services	Adult Protective Services (APS) Program Manager	Position posted, deadline 1/31/2022.
Replacement	Human Services	Family Resource Coordinator	Position posted, deadline 2/7/2022.
Replacement	Human Services	Accounting Clerk	Position posted, deadline 2/7/2022.
New position	IT/Systems	Network Analyst	New position approved with 2022 budget. Position posted, interviews conducted, filled internally 1/3/2022.
Replacement	IT/Systems	PC Technician	Position posted, deadline 01/30/2022.
Replacement	Norwood	Mental Health Technicians, Dietary Aides, RN, LPN, and Therapy Assistant	Ongoing recruitment by Norwood.
Replacement	Norwood	Psychiatrist	Position posted, deadline 3/27/2022.
Replacement	Norwood	Casual Receptionist	Position posted, deadline 1/27/2022.
Replacement	Parks	Medical First Responders	Position posted, deadline 1/31/2022.
Replacement	Parks	LTE II (Powers Bluff)	Position posted, filled 12/26/2021.
Replacements	Sheriff	Part-time Deputies (Reserves)-Eligibility List	Position posted, interviews conducted, backgrounds in process as of 1/21/2022.
Establish Eligibility List	Sheriff	Corrections Officer – Eligibility List	Position posted, deadline 1/31/2022.
Replacements	Sheriff	Corrections Officer – Female Only (Due to staffing requirements)	Position posted, deadline 1/31/2022.

### **Safety/Risk Management**

1. Continuing the process of updating the Written Programs and Safety/Risk Manual appendices/forms.
2. Managed open claims with Aegis throughout the month.
3. Attended Edgewater, Highway and Norwood Safety Committee meetings.
4. Participated in OSHA Recordkeeping webinar on 1/19/22.

### **NEW Workers' Compensation Claims (3)**

1. 1/4/22 – Norwood – Employee strained lower back lifting dairy cooler off cart at loading dock
2. 12/9/21 – Human Services – Employee was exposed to fentanyl while responding to child safety incident at private residence (late report)
3. 12/9/21 – Human Services – Employee was exposed to fentanyl while responding to child safety incident at private residence (late report)

### **OPEN Workers' Compensation Claims (2)**

1. 8/30/21 – IT – Employee injured L wrist, both knees, and R elbow slipping on water in hallway
2. 10/26/21 – Norwood – Employee injured R knee going down stairs responding to Stat call (surgery required)



#### First Aid Injuries (4)

1. 12/28/21 – Norwood – Employee was accidentally struck in face by resident; caused bloody nose
2. 1/5/22 – Highway – Employee suffered minor cuts to face, neck and hands from broken side window after plowing accident
3. 1/5/22 – Highway – Employee struck L thumb with hammer while using chisel in Highway Shop
4. 1/5/22 – EM – Employee was struck in the forehead by desk leg while moving furniture; caused laceration

#### Property/Vehicle Damage Claims (1)

1. 1/7/22 – Sheriff's (Jail) – Cracked windshield from unknown date on Transport Van 3 (actual cost \$389.98)

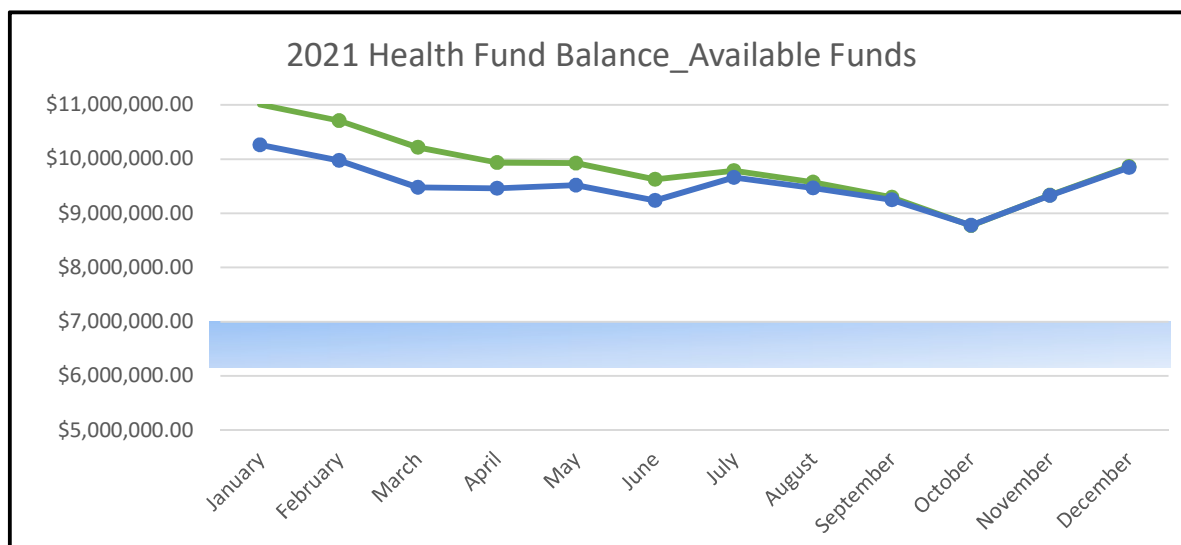
#### OPEN EEOC/ERD Claims (1)

1. 6/1/20 - Former Human Services employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received an Initial Determination of Probable Cause on July 1, 2021. On January 6, 2022 we responded to the Complainant's first set of interrogatories and requests for production of documents. We are currently waiting on opposing counsel to confirm dates for virtual depositions.

#### Other

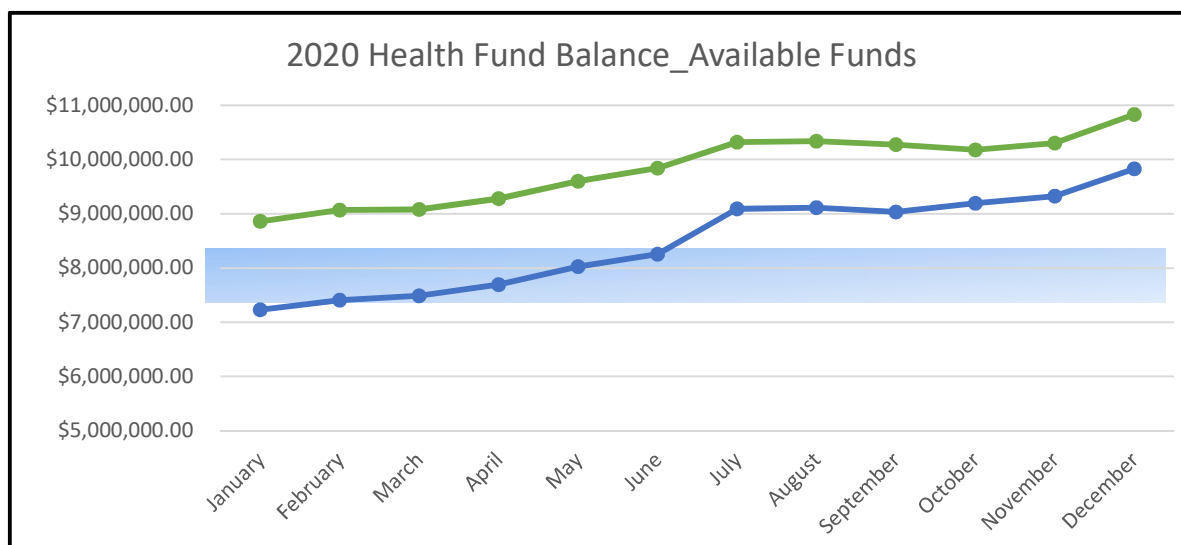
1. Continuing to work on updating all job descriptions based off of completed JDQs.
2. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
3. Reconciled and processed the December Unemployment Insurance payment.
4. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
5. Provided a journal entry to Finance for prepaid 2022 workers compensation and property and liability insurance premiums.
6. Assisted a representative from Clark County with review of a personnel file.
7. Prepared and submitted the Affirmative Action Plan.
8. Distributed DOT Random drug/alcohol testing requirements for 1<sup>st</sup> quarter.
9. Facilitated New Hire Orientation on January 3<sup>rd</sup>, 10<sup>th</sup>, and 17<sup>th</sup>
10. Conducted exit interviews on December 31<sup>st</sup>, January 6<sup>th</sup>, 12<sup>th</sup>, and 19<sup>th</sup>.
11. Responded to multiple verifications of employment.
12. Replied to multiple requests from surrounding counties with varied information.
13. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.

Months	2021		2020	
	Total	Available	Total	Available
January	\$ 11,005,587.80	\$ 10,261,473.82	\$ 8,859,244.13	\$ 7,228,926.49
February	\$ 10,710,181.62	\$ 9,972,678.38	\$ 9,064,996.83	\$ 7,409,523.04
March	\$ 10,216,683.96	\$ 9,478,341.34	\$ 9,079,691.15	\$ 7,488,748.95
April	\$ 9,935,399.73	\$ 9,457,063.69	\$ 9,279,880.64	\$ 7,691,704.49
May	\$ 9,923,879.65	\$ 9,518,856.96	\$ 9,599,909.66	\$ 8,026,137.54
June	\$ 9,623,261.99	\$ 9,238,695.09	\$ 9,840,229.19	\$ 8,254,329.92
July	\$ 9,786,923.19	\$ 9,658,473.47	\$ 10,321,385.10	\$ 9,087,944.61
August	\$ 9,575,356.85	\$ 9,462,636.66	\$ 10,335,598.89	\$ 9,112,572.26
September	\$ 9,293,544.53	\$ 9,250,358.73	\$ 10,276,396.74	\$ 9,033,305.33
October	\$ 8,772,668.55	\$ 8,777,240.31	\$ 10,175,941.90	\$ 9,194,424.53
November	\$ 9,336,398.97	\$ 9,327,803.05	\$ 10,306,696.67	\$ 9,326,076.42
December	\$ 9,862,291.34	\$ 9,844,864.57	\$ 10,830,812.12	\$ 9,826,870.72



2021 Total Balance - Green Line

2021 Available Funds - Blue Line



2020 Total Balance - Green Line

2020 Available Funds - Blue Line

For further information on HR activities, please contact the HR department.



# Wood County

## WISCONSIN

OFFICE OF THE  
TREASURER

*Heather L. Gehrt*

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### LETTER OF COMMENTS—FEBRUARY 2022

1. Participation in Monday morning WCA phone calls for the month.
2. Met with Heartland Business Systems to begin the tax roll scanning project and move rolls from the vault to their trucks on January 6.
3. Participated in the Heart of Wisconsin Leadership Group as a speaker sharing what our government office does and duties of the position on January 13.
4. Attended County Board meeting at City Hall on January 18.
5. Participated in a zoom meeting with PMA/WISC regarding all the year-end statements for all the different types of investment account we have with ARPA funds/Jail funds/debt service and what to report on January 19.
6. The resolution that I am presenting for using contingency funds is because the City of Marshfield submitted to the Department of Revenue a request for charge back of rescinded or refunded taxes. The Marshfield Clinic had an agreement on its personal property for a one-time payment from the City of Marshfield on 2019 & 2020 taxes. (\$215,000) The curling club also had personal property that was assessed incorrectly. (\$621.54).  
The Department of Revenue accepted those chargebacks and the taxing jurisdictions all had to pay back to the City of Marshfield a portion of the (\$215,621.54). Wood County's share was \$43,390.43.  
Because the Treasurer's budget has a line item for refunded/rescinded taxes, it was charged to that account, making the expenses in the budget go over.  
  
This is something to be aware of for future years we may have more of these bigger, unexpected chargebacks. Currently the Village of Biron has one and the City of Wisconsin Rapids has one for 2022.
7. I will be out of the office February 14-25, if you have any questions or concerns, please contact me before then.



# Wood County WISCONSIN

## Employee Wellness

*Adam Fandre*

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### Letter of Comments – February 2022

- Much of my time continues to be focused around helping employees begin the process of completing the three qualifying steps to enroll in the Wellness Program and earn the reduced health insurance rates in 2023. As of writing this, 206 participants have signed up for an on-site biometric screening. I anticipate approximately 150 more will be signing up in the coming weeks.
- With 2021 coming to an end, I was able to finalize the payouts for cash incentives earned. 40 participants qualified for the Gold Package worth \$150, 44 participants qualified for the Silver Package worth \$100, and 71 participants qualified for the Bronze Package worth \$50. Additionally, a total of \$1,000 from the cash-prize drawing was also awarded to 14 participants.
- Registration for the quarter 1 Wellness Challenge is set to begin this month and will center around physical activity via the Walking Challenge. As always, this challenge is well-received, and the Wellness Committee and I thought this would be a nice way to jump start the 2022 wellness year and help participants earn points early on.
- I am continuing to work with new hires and/or employees who have previously not enrolled in the Wellness Program to get accounts setup on [www.managewell.com](http://www.managewell.com) so they may begin the process of completing the qualifying activities and become more involved in the Wellness Program.
- With the start of the New Year many employees have inquired about employer-related discounts for local fitness centers. In previous years we did have these but with COVID-19 many of these centers discontinued such discounts due to the financial struggles they faced. I am in the process of reaching out once more and getting an updated list to share with employees.
- As mentioned last month, the national healthcare worker shortage has made staffing the biometric screenings unusually challenging which has resulted in fewer dates than normal being available to employees. However, due to the increased demand an additional biometric screening date is tentatively set to be added at both River Block and the courthouse in late March. I will continue to monitor the schedules and adjust as needed so these are available for employees to take advantage of.

# **COUNTY BOARD CLAIMS**

December-21

**Dec-21**

Paid January 2022

CLAIMANT	MONTH	PER DIEM \$	MILEAGE \$	MEALS/PK0	TOTAL \$
				HOTEL \$	
Robert Ashbeck	December-21	250.00	47.04		<b>\$297.04</b>
Allen Breu	December-21	315.00	100.80		<b>\$415.80</b>
William Clendenning	Dec & Misc 21	765.00	224.00		<b>\$989.00</b>
Ken Curry	December-21	365.00	11.76		<b>\$376.76</b>
Michael Feirer	December-21	365.00	71.68		<b>\$436.68</b>
Adam Fischer	December-21	380.00	117.60		<b>\$497.60</b>
Jake Hahn	December-21	315.00	60.48		<b>\$375.48</b>
Brad Hamilton	December-21	350.00	15.68		<b>\$365.68</b>
John Hokamp	December-21	300.00	8.40		<b>\$308.40</b>
David La Fontaine	December-21	300.00	78.96		<b>\$378.96</b>
Bill Leichnam	December-21	400.00	67.20		<b>\$467.20</b>
Lance Pliml	December-21	200.00	5.60		<b>\$205.60</b>
Dennis Polach	December-21	300.00			<b>\$300.00</b>
Donna Rozar	December-21	445.00	120.96		<b>\$565.96</b>
Lee Thao	December-21	350.00	3.36		<b>\$353.36</b>
Laura Valenstein	December-21	150.00			<b>\$150.00</b>
Ed Wagner	December-21	315.00	110.88		<b>\$425.88</b>
William Winch	December-21	350.00	49.28		<b>\$399.28</b>
Joe Zurfluh	December-21	350.00	18.48		<b>\$368.48</b>
Tom Buttke	Oct-Dec 21	250.00	173.60		<b>\$423.60</b>
Bev Ghiloni	January-22	50.00	5.85		<b>\$55.85</b>
Thomas Heiser	January-22	50.00	5.85		<b>\$55.85</b>
Mitch Waite	January-22	50.00			<b>\$50.00</b>
		<b>\$6,965.00</b>	<b>\$1,297.46</b>	<b>\$0.00</b>	<b>\$8,262.46</b>

Chairman

Operations Committee

## Committee Report

County of Wood

Report of claims for: COUNTY CLERK

For the period of: JANUARY 2022

For the range of vouchers: 06210158 - 06210159 06220001 - 06220012

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
06210158	WI DEPT OF ADMINISTRATION	2021 ANNUAL DOG/MAR LIC FEES	01/11/2022	\$10,841.75	P
06210159	UNITED MAILING SERVICE		01/17/2022	\$1,261.63	P
06220001	WISCONSIN COUNTIES ASSOCIATION	2022 Dues	01/03/2022	\$11,312.00	P
06220002	QUADIENT LEASING USA INC	Mail Machine - Lease Payment	01/02/2022	\$1,552.86	P
06220003	NORTH CENTRAL ITBEC	2022 ITBEC Dues	01/04/2022	\$1,955.00	P
06220004	STAPLES ADVANTAGE	Office Supplies	01/05/2022	\$122.52	P
06220005	AMAZON CAPITAL SERVICES	Office Supplies	01/06/2022	\$17.98	P
06220006	OFFICE ENTERPRISES INC	Ink Tank - Mail Machine	01/06/2022	\$225.56	P
06220007	AMAZON CAPITAL SERVICES	Ballot Paper - Hand Count	01/10/2022	\$158.26	P
06220008	WCCA (COUNTY CLERK'S ASSOC)	2022 Dues	01/17/2022	\$125.00	P
06220009	US BANK	VISA - WCA Leg Exchange Regis.	01/19/2022	\$450.00	
06220010	ELECTION SYSTEMS & SOFTWARE	Coding Ballots - Spring Prim'y	01/24/2022	\$61.10	
06220011	AMAZON CAPITAL SERVICES	Mail Room Tag - Humane Officer	01/21/2022	\$25.59	
06220012	ELECTION SYSTEMS & SOFTWARE	Layout Chgs - Spring Primary	01/25/2022	\$1,650.32	
<b>Grand Total:</b>				<b>\$29,759.57</b>	

### Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

## Committee Report

County of Wood

Report of claims for: FINANCE

For the period of: JANUARY 2022

For the range of vouchers: 14210268 - 14210269 14220001 - 14220035

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
14210268	CLIFTON LARSON ALLEN LLP	2021 PLANNING/REPORTING ASSIST	01/06/2022	\$10,000.00	P
14210269	UW - STEVENS POINT AT MARSHFIELD	REIMBURSEMENT OF CIP EXPENSES	01/04/2022	\$4,968.00	P
14220001	QUESTICA LTD	2022 ANNUAL MAINTENANCE	08/27/2021	\$10,465.78	P
14220002	AMT	GARNISHMENT PAYMENT	01/13/2022	\$276.00	P
14220003	DOBBERSTEIN LAW FIRM LLC	GARNISHMENT PAYMENT	01/13/2022	\$64.98	P
14220004	DOBBERSTEIN LAW FIRM LLC	GARNISHMENT PAYMENT	01/13/2022	\$121.95	P
14220005	MESSERLI & KRAMER PA	GARNISHMENT PAYMENT	01/13/2022	\$382.27	P
14220006	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INSUR	01/13/2022	\$4,531.32	P
14220007	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	01/13/2022	\$2,252.96	P
14220008	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP(VOL) LIFE INS	01/13/2022	\$3,800.97	P
14220009	SCHUELKE SUSAN A	VOLUNTEER DEBT AMORTIZATION	01/13/2022	\$73.64	P
14220010	SUPPORT PAYMENT CLEARINGHOUSE	AZ CHILD SUPPORT PAYMENT	01/13/2022	\$355.85	P
14220011	ARPIN PUBLIC LIBRARY	2022 1ST INSTALLMENT TAX AID	01/01/2022	\$19,402.00	P
14220012	CHARLES AND JOANNE LESTER LIBRARY	2022 1ST INSTALLMENT TAX AID	01/01/2022	\$43,799.50	P
14220013	CITY OF MARSHFIELD TREASURER	2022 TAX AID	01/01/2022	\$25,000.00	P
14220014	GRANTON COMMUNITY LIBRARY	2022 LIBRARY REIMBURSEMENT	01/01/2022	\$336.34	P
14220015	LESTER PUBLIC LIBRARY OF ROME	2022 LIBRARY REIMBURSEMENT	01/01/2022	\$1,953.65	P
14220016	MARSHFIELD PUBLIC LIBRARY	2022 1ST INSTALLMENT TAX AID	01/01/2022	\$134,343.00	P
14220017	MCMILLAN MEMORIAL LIBRARY	2022 1ST INSTALLMENT TAX AID	01/01/2022	\$320,425.00	P
14220018	PITTSVILLE COMMUNITY LIBRARY	2022 1ST INSTALLMENT TAX AID	01/01/2022	\$18,991.50	P
14220019	SOUTH CENTRAL LIBRARY SYSTEM	DELIVERY SERVICES	01/12/2022	\$15,679.00	P
14220020	UW - STEVENS POINT AT MARSHFIELD	2022 1ST INSTALLMENT TAX AID	01/01/2022	\$27,010.50	P
14220021	VESPER PUBLIC LIBRARY	2022 1ST INSTALLMENT TAX AID	01/01/2022	\$9,004.50	P
14220022	AGING RESOURCE CENTER OF CENTRAL WISCONSIN	1ST QTR 2022 TAX LEVY	01/10/2022	\$49,569.50	P
14220023	ZACHAR CHRISTOPHER	REFUND EXCESS SALES TAX CHGD	01/14/2022	\$0.74	P
14220024	UW - GREEN BAY	WGFOA DUES - NEWTON	01/18/2022	\$25.00	P
14220025	UW - GREEN BAY	WGFOA DUES - YANG	01/18/2022	\$25.00	P
14220026	STAPLES ADVANTAGE	OFFICE SUPPLIES	01/20/2022	\$26.36	
14220027	AMT	GARNISHMENT PAYMENT	01/27/2022	\$276.00	
14220028	DOBBERSTEIN LAW FIRM LLC	GARNISHMENT PAYMENT	01/27/2022	\$158.45	
14220029	DOBBERSTEIN LAW FIRM LLC	GARNISHMENT PAYMENT	01/27/2022	\$89.93	
14220030	MESSERLI & KRAMER PA	GARNISHMENT PAYMENT	01/27/2022	\$358.18	
14220031	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE INS	01/27/2022	\$3,890.79	

## Committee Report - County of Wood

FINANCE - JANUARY 2022

14220001 - 14220035 14210268 - 14210269

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
14220032	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSUR	01/27/2022	\$2,241.33	
14220033	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INSUR	01/27/2022	\$4,456.58	
14220034	SCHUELKE SUSAN A	VOLUNTEER DEBT AMORTIZATION	01/27/2022	\$73.64	
14220035	SUPPORT PAYMENT CLEARINGHOUSE	AZ CHILD SUPPORT PAYMENT	01/27/2022	\$355.85	
<b>Grand Total:</b>				<b>\$714,786.06</b>	

Signatures

Committee Chair:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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## Committee Report

County of Wood

Report of claims for: HUMAN RESOURCES

For the period of: JANUARY 2022

For the range of vouchers: 17210120 - 17210126 17220001 - 17220005

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
17210120	NORTHWOODS LASER & EMBROIDERY	Years of Service Recognition	08/20/2021	\$88.70	P
17210121	KEY BENEFIT CONCEPTS LLC	OPEB/GASB 75 Table Update	12/31/2021	\$480.00	P
17210122	BLUE WATER BENEFITS CONSULTING LLC	2021 Qtr 4 Reporting	12/27/2021	\$947.40	P
17210123	WELD RILEY SC	Legal Fees	12/31/2021	\$960.00	P
17210124	WI DEPT OF WORKFORCE DEVELOPMENT	Dec 2021 Unemployment Charges	12/31/2021	\$4,370.37	P
17210125	CONCENTRA HEALTH SERVICES INC	Drug & Alcohol Testing	12/31/2021	\$850.00	P
17210126	CONCENTRA HEALTH SERVICES INC	Drug & Alcohol Testing	12/01/2021	\$750.00	P
17220001	WACPD	2022 Membership Dues	01/05/2022	\$25.00	P
17220002	NATIONWIDE TRUST CO FSB	PEHP	01/10/2022	\$26,906.29	P
17220003	HORTON GROUP INC THE	Consulting Fees - Jan 2022	01/06/2022	\$2,083.33	P
17220004	STAPLES ADVANTAGE	Office Supplies	01/20/2022	\$16.20	P
17220005	US BANK	P Card Charges	01/17/2022	\$1,020.44	P
Grand Total:				\$38,497.73	

### Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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Committee Member: \_\_\_\_\_

## Committee Report

County of Wood

Report of claims for: RISK MANAGEMENT

For the period of: JANUARY 2022

For the range of vouchers: 23220001 - 23220003

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
23220001	TJ'S AUTO & COLLISION REPAIR	Vehicle Damage - Squad 55	01/18/2022	\$1,830.03	P
23220002	TJ'S AUTO & COLLISION REPAIR	Vehicle Damage - Squad 17	01/18/2022	\$2,786.85	P
23220003	SAFELITE FULFILLMENT INC	Vehicle Damage - Sheriff Dept	01/14/2022	\$389.98	P
Grand Total:				\$5,006.86	

### Signatures

Committee Chair:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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## Committee Report

County of Wood

Report of claims for: TREASURER

For the period of: JANUARY 2022

For the range of vouchers: 28210320 - 28210322 28220001 - 28220023

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
28210320	HEARTLAND BUSINESS SYSTEMS LLC	TAX ROLL SCANNING	12/31/2021	\$33,000.00	P
28210321	STATE OF WISCONSIN TREASURER	DEC CLERK OF COURTS REVENUE	12/31/2021	\$108,506.54	P
28210322	WOODTRUST BANK	DECEMBER MONTHLY SERVICE FEES	12/31/2021	\$252.60	P
28220001	CITY OF MARSHFIELD	DECEMBER SPECIAL CHARGES	01/05/2022	\$115.32	P
28220002	CITY OF NEKOOSA TREASURER	DECEMBER SPECIAL CHARGES	01/05/2022	\$1,285.27	P
28220003	CITY OF WISCONSIN RAPIDS	DECEMBER SPECIAL CHARGES	01/05/2022	\$1,108.12	P
28220004	STATE OF WISCONSIN TREASURER	4TH QTR PROBATE & BIRTH FEES	01/05/2022	\$29,661.83	P
28220005	TOWN OF PORT EDWARDS	DECEMBER SPECIAL CHARGES	01/05/2022	\$378.28	P
28220006	TOWN OF SARATOGA	DECEMBER SPECIAL CHARGES	01/05/2022	\$2,813.46	P
28220007	TOWN OF GRAND RAPIDS	DECEMBER SPECIAL CHARGES	01/05/2022	\$415.45	P
28220008	TOWN OF HANSEN	DECEMBER SPECIAL CHARGES	01/05/2022	\$155.40	P
28220009	TOWN OF LINCOLN	DECEMBER SPECIAL CHARGES	01/05/2022	\$287.85	P
28220010	TOWN OF RICHFIELD	DECEMBER SPECIAL CHARGES	01/05/2022	\$293.71	P
28220011	VILLAGE OF PORT EDWARDS TREAS	DECEMBER SPECIAL CHARGES	01/05/2022	\$167.61	P
28220012	WI DEPT OF ADMINISTRATION	DECEMBER WI LAND INFO	01/05/2022	\$6,944.00	P
28220013	STAPLES ADVANTAGE	OFFICE SUPPLIES	01/12/2022	\$60.37	P
28220014	WI REAL PROPERTY LISTERS ASSN	2022 WRPLA MEMBERSHIP DUES	01/12/2022	\$80.00	P
28220015	WISCONSIN CO TREAS ASSN SEC TR	2022 WI COUNTY TREASURER DUES	01/12/2022	\$100.00	P
28220016	GCS SOFTWARE INC	GCS SOFTWARE FEES	01/12/2022	\$16,600.50	P
28220017	WI COUNTY CONSTITUTIONAL OFFICERS	WCCO CONFERENCE REGISTRATION	01/12/2022	\$75.00	P
28220018	GOETZ ABSTRACT & TITLE INC	TITLE REPORTS	01/26/2022	\$2,868.00	
28220019	STAPLES ADVANTAGE	OFFICE SUPPLIES	01/26/2022	\$200.50	
28220020	STAPLES ADVANTAGE	OFFICE SUPPLIES	01/26/2022	\$65.52	
28220021	STAPLES ADVANTAGE	OFFICE SUPPLIES	01/26/2022	\$57.46	
28220022	STAPLES ADVANTAGE	OFFICE SUPPLIES	01/26/2022	(\$180.45)	
28220023	STAPLES ADVANTAGE	OFFICE SUPPLIES	01/26/2022	(\$65.52)	
<b>Grand Total:</b>				<b>\$205,246.82</b>	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

**Committee Report**

County of Wood

Report of claims for: WELLNESS

For the period of: JANUARY 2022

For the range of vouchers: 34210012 - 34210012

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
34210012	ASPIRUS OCCUPATIONAL HEALTH	Advisor/Mileage/HRA/Bios/Labs	12/01/2021	\$6,752.50	P
Grand Total:				\$6,752.50	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

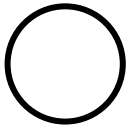
Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_



RESOLUTION#

Introduced by  
Page 1 of 1

Operations Committee

ITEM#  
DATE  
Effective Date

February 15, 2022

Upon Passage & Publication

HLG

Motion:

Adopted:

1<sup>st</sup>

Lost:

2<sup>nd</sup>

Tabled:

No:

Yes:

Absent:

Majority

X

Two-thirds

Reviewed by:

, Corp Counsel

Reviewed by:

, Finance Dir.

INTENT & SYNOPSIS: To amend the 2021 budget for Treasurer (51520) for the purpose of funding higher than anticipated expenditures.

FISCAL NOTE: To transfer \$36,710 from available balance in contingency (51590) to Treasurer (51520). At the time of this request the funds available in contingency are \$539,365. The adjustment to the budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
51520	Treasurer		\$36,710
51590	Contingency	\$36,710	

WHEREAS, the Wood County Treasurer incurred a higher number of chargebacks that were not anticipated during the 2021 budget; and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

WHEREAS, the budget for the contingency account was adopted for the purpose of funding unanticipated expenditures, and

THEREFORE BE IT RESOLVED, to amend the Wood County budget for 2021 to transfer \$36,710 from the Contingency Account (51590) to the Treasurer (51520) function, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90(5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

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ED WAGNER (Chair)

MICHAEL FEIRER

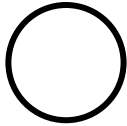
ADAM FISCHER

LANCE PLIML

DONNA ROZAR

Adopted by the County Board of Wood County, this day of 20 .

County ClerkCounty Board Chairman



RESOLUTION#

Introduced by Operations Committee  
Page 1 of 1

ITEM#  
DATE February 15, 2022  
Effective Date February 15, 2022

Committee

CAK

**Motion:**  
1<sup>st</sup>  
2<sup>nd</sup>  
No: Yes: Absent:

Adopted:  
Lost:  
Tabled:  
Absent:

☐ Majority ☒ Two-thirds

Reviewed by: , Corp Counsel

Reviewed by: , Finance Dir.

INTENT & SYNOPSIS: To accept offer of sale of tax deed property.

FISCAL NOTE:	Offered Amount	\$2,000.00
	R.E. Taxes	(1,750.28)
	Tax Deed Expense	(390.00)
	LOSS	(\$140.28)

WHEREAS, during the sealed bid process no offer was received on the below mentioned property, and,

WHEREAS, an open bid process was held and this was the best offer received on the below mentioned property, and,

WHEREAS, it is beneficial for Wood County to sell tax deed property so as to obtain deficient tax revenues and to place the property back on the tax roll:

THEREFORE BE IT RESOLVED, that the following offer be accepted

City of Wisconsin Rapids

34-04578 Lot 1 in Block 4 of Wickhams Subdivision, City of Wisconsin Rapids, Wood County, Wisconsin.

<u>OFFERED AMOUNT</u>	<u>APPRAISED AMOUNT</u>
\$1,000.00	\$2,500.00

Property is a vacant lot located on the corner of Spencer Street and 18th Ave S, City of Wisconsin Rapids.

34-04579 Lot 2 in Block 4 of Wickhams Subdivision, City of Wisconsin Rapids, Wood County, Wisconsin.

<u>OFFERED AMOUNT</u>	<u>APPRAISED AMOUNT</u>
\$1000.00	\$2,500.00

Property is a vacant lot on the corner of Spencer Street and 18<sup>th</sup> Ave S, City of Wisconsin Rapids.

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ED WAGNER, CHAIRMAN

MICHAEL FEIRER

ADAM FISCHER

LANCE PLIML

DONNA ROZAR

Adopted by the County Board of Wood County, this                      day of                      20                      .

County Clerk County Board Chairman



# Wood County

## WISCONSIN

Office of  
Finance Director

**Edward Newton**  
Finance Director

**Date:** February 1, 2022  
**To:** Operations Committee

**Subject:** Finance Department Update  
**From:** Ed Newton

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### **Departmental Activities**

- Preparation and assisting departments with various questions.
- Ongoing Year end/audit/single audit discussions with WIPFLI.
- Ongoing consulting with CLA.
- ARPA reporting-January 2022.
- Review departments budget to actuals expenditures.
- Review and/or prepare various resolutions.
- Review and prepare for year-end closing (Dynamics).
- Review and prepare for year-end (Payroll).

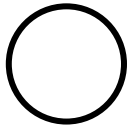
### **Ongoing/Upcoming Projects**

- 2021 Annual Audit planning and preparation.
- 2021 Annual Report planning and preparation.
- 2021 Cost Plan planning and preparation.
- 2021 Form A planning and preparation before preliminary filing.
- 2021 Fixed Asset planning and preparation.
- Continue to refine Questica – improve current reports, create new reports, and training.
- Capital Improvement Plan - determine borrowing/funding needs.
- Staff development - succession planning.
- American Rescue Plan Act discussion.

### **Meetings, Webinars and Conferences**

- Weekly WCA County Leadership meetings.
- Weekly NACo Central Regional meetings.
- Various discussions with CLA regarding ARPA and year end reporting.
- Attend County Board meeting.
- Attend Jail Ad Hoc meeting.
- Attend other various committee meetings.
- Discussion with Coroner/IT/Maintenance/Emergency Management/Plan & Zoning regarding budgets.
- Meeting/discussions various topics – HR, property/liability and workers comp.
- Various discussions – Treasurer.
- Various discussion with WIPFLI – year-end, single audit and annual report.
- Meeting with Drug Court/Justice Coordinator regarding budget.
- Meeting regarding Broadband bonding.
- Presented at Heart of Wisconsin Leadership meeting.





RESOLUTION#

Introduced by Operations Committee  
Page 1 of 1

ITEM#  
DATE February 15, 2022  
Effective Date Upon passage and publication

Motion:

Adopted:

1<sup>st</sup>

Lost:

2<sup>nd</sup>

Tabled:

No: Yes: Absent:

Number of votes required:

Majority

☒ Two-thirds

Reviewed by: , Corp Counsel

Reviewed by: , Finance Dir.

INTENT & SYNOPSIS: To amend the 2021 budget for Workers’ Compensation (51933) for expenditures not included in the 2021 budget process:

FISCAL NOTE: Transfer of \$80,000 from available Workers’ Compensation reserve fund balance. As of December 31, 2020 the fund balance reserved for Workers’ Compensation was \$1,882,143. The adjustment to the budget is as follows:

Source of Money:			
Account	Account Name	Debit	Credit
51933	Workers’ Compensation		\$80,000
34210	Reserved Fund Balance (Work Comp)	\$80,000	

WHEREAS, the Wood County Executive Committee approved the establishment of a Workers’ Compensation Reserve Fund to assist in funding unexpected expenditures through Workers’ Compensation own funds rather than funding those from the general county contingency or the General Fund balance, and

WHEREAS, the County of Wood had an unanticipated workers’ compensation claim settlement that was higher than budgeted for in 2021, and

WHEREAS, the aforementioned settlement expenditures of approximately \$80,000 were not anticipated during the 2021 budget, and

WHEREAS, rule 26 of the Wood County Board of Supervisors

states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

THEREFORE BE IT RESOLVED, to amend the Workers’ Compensation (51933) 2021 budget with a transfer from Fund Balance Reserved (34210) for Workers’ Compensation for \$80,000 to fund the above expenditures and any unspent appropriations will remain in the Workers’ Compensation reserve balance, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

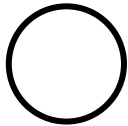
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ED WAGNER (Chairman)  
DONNA ROZAR  
LANCE PLIML  
ADAM FISCHER  
MICHAEL FEIRER

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by Operations Committee  
Page 1 of 1

ITEM#  
DATE February 15, 2022  
Effective Date Upon passage and publication

Motion:

Adopted:

☐

1<sup>st</sup>

Lost:

☐

2<sup>nd</sup>

Tabled:

☐

No:

Yes:

Absent:

☐

☐

☐

Number of votes required:

☐ Majority

☒ Two-thirds

Reviewed by:

, Corp Counsel

Reviewed by:

, Finance Dir.

EN

INTENT & SYNOPSIS: To amend the 2021 budget for Property and Liability Insurance (51931) for higher than anticipated premium expenditures.

FISCAL NOTE: To transfer \$17,500 from available balance in contingency (51590) to the Property and Liability Insurance budget (51931). At the time of this request the funds available in contingency are \$539,365. The adjustment to the budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
51931	Property & Liability Insurance		\$17,500
51590	Contingency	\$17,500	

WHEREAS, the cost of insurance premiums were more than anticipated due to an increase in the 2021 Wood County ratable operating expenditures, and

WHEREAS, the County of Wood had an increase in assessed property values along with higher than anticipated claims over the past three years due to various jail, sheriff and highway claims, and offset by lower than anticipated deductibles, and

WHEREAS, the aforementioned premium expenditures of approximately \$17,500 were not anticipated during the 2021 budget process, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual

costs will exceed the budget at the function level, and

WHEREAS, the budget for the contingency account was adopted for the purpose of funding unanticipated expenditures, and

THEREFORE BE IT RESOLVED, to amend the Wood County budget for 2021 to transfer \$17,500 from the Contingency Account (51590) to the Property and Liability Insurance (51931) function, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

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ED WAGNER (Chairman)

DONNA ROZAR

LANCE PLIML

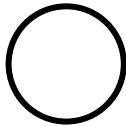
ADAM FISCHER

MICHAEL FEIRER

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by  
Page 1 of 1

Operations Committee

ITEM#  
DATE February 15, 2022  
Effective Date Upon Passage & Publication

Motion:

Adopted:

1<sup>st</sup>

Lost:

2<sup>nd</sup>

Tabled:

No:

Yes:

Absent:

Number of votes required:

Majority

X

 Two-thirds

Reviewed by:

, Corp Counsel

Reviewed by:

, Finance Dir.

INTENT & SYNOPSIS: To amend the 2021 budget for Coroner for additional revenues and expenditures unanticipated during the original budget process.

FISCAL NOTE: No cost to Wood County. The adjustment to the budget is as follows:

Function	Account Name	Debit	Credit
51231	Coroner		37,500
46221	Public Charges-Cremation	17,500	
46230	Death Certificates	20,000	

Source of Money: An increase in cremation and death certificates payments.

WHEREAS, revenue collected by the department will be higher than anticipated by 37,500 due to cremation and death certificates, and

WHEREAS, expenditures of the above function are anticipated to exceed the originally adopted budget by \$37,500, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

THEREFORE BE IT RESOLVED, to amend the Wood County Coroner budget for 2021 by appropriating unanticipated revenue of \$37,500 to the above named function, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

{ }

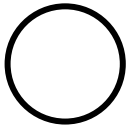
ED WAGNER (Chair)  
DONNA ROZAR  
LANCE PLIML

MICHAEL FEIRER  
ADAM FISCHER

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by Public Safety and Operations Committee  
Page 1 of 1

ITEM#  
DATE February 15, 2022  
Effective Date Upon Passage & Publication

EN

Motion:

Adopted:

1<sup>st</sup>

Lost:

2<sup>nd</sup>

Tabled:

No:

Yes:

Absent:

Number of votes required:

Majority

X

Two-thirds

Reviewed by:

, Corp Counsel

Reviewed by:

, Finance Dir.

INTENT & SYNOPSIS: To amend the 2021 budget for the Emergency Management Admin function (52520) for additional expenditures that was not anticipated during the original budget process:

FISCAL NOTE: No additional cost to Wood County. The source of the funding is unanticipated revenues from State Aid. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
52520	Emergency Management Admin		\$92,000
43528	State Aid-Emergency Mgmt.	\$92,000	

WHEREAS the Emergency Management Admin budget has incurred additional expenditures that were not anticipated during the original budget process due to State Mitigation requirement and related COVID-19 expenditures, and

WHEREAS, the payment for unexpected expenditures received from the State Grants will have no impact on the county tax levy, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

THEREFORE BE IT RESOLVED, to amend the Emergency Management Admin (52520) budget for 2021 by appropriating \$92,000 of unanticipated revenues from State Aid Emergency Government (43528), and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

{ }

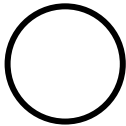
ED WAGNER (Chair)  
DONNA ROZAR  
LANCE PLIML  
MICHAEL FEIRER  
ADAM FISCHER

WILLIAM WINCH  
DENNIS POLACH  
BRAD HAMILTON  
JOSEPH H. ZURFLUH

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by  
Page 1 of 1

Public Safety and Operations Committees

ITEM#  
DATE February 15, 2022  
Effective Date Upon Passage & Publication

Motion:

Adopted:

1<sup>st</sup>

Lost:

2<sup>nd</sup>

Tabled:

No:

Yes:

Absent:

Majority

☒

Two-thirds

Reviewed by:

, Corp Counsel

Reviewed by:

, Finance Dir.

EN

INTENT & SYNOPSIS: To amend the 2021 budget for the Emergency Management - Building Numbering Identification (BNI) function (52530) for additional expenditures that was not anticipated during the original budget process:

FISCAL NOTE: To transfer \$7,525 from available balance in Fund Balance (34210) to Emergency Management - BNI (52530). The adjustment to the budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
52530	Emergency Management-BNI		\$7,525
34210	Fund Balance	\$7,525	

WHEREAS, BNI for Wood County expenditures and projects were greater than anticipated during the 2021 budget process, and

WHEREAS, there is sufficient funds in the BNI carryover account to cover unanticipated expenditures, and

WHEREAS, the carryover funds received were from a donation for expenses and projects and will have no impact on the county tax levy, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

THEREFORE BE IT RESOLVED, to amend the Wood County budget for 2021 to transfer \$7,525 from Fund Balance (34210) to the

Emergency Management-BNI (52530) functions, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

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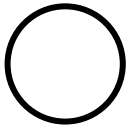
ED WAGNER (Chair)  
DONNA ROZAR  
LANCE PLIML  
MICHAEL FEIRER  
ADAM FISCHER

WILLIAM WINCH  
DENNIS POLACH  
BRAD HAMILTON  
JOSEPH H. ZURFLUH

Adopted by the County Board of Wood County, this                      day of                      20                      .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by  
Page 1 of 1

ITEM#

DATEFebruary 15, 2022

Effective DateUpon Passage & Publication

Property & Info. Technology and Operations Committee

Motion:

Adopted:

1<sup>st</sup>

Lost:

2<sup>nd</sup>

Tabled:

No: Yes: Absent:

Number of votes required:

Majority

☒Two-thirds

Reviewed by: , Corp Counsel

Reviewed by: , Finance Dir.

INTENT & SYNOPSIS: To amend the 2022 Information Technologies Capital Projects budget to include expenditures for projects that were in process but not completed at December 31, 2021:

FISCAL NOTE: No cost to Wood County. The source of the funding is available unspent previously approved capital project funds. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
57127	Capital Projects IT		\$328,482
34112	Fund Balance Capital Project	\$328,482	

WHEREAS, the Property and Information Technology Committee authorized several capital projects at a cost of \$429,000 for 2021, and

WHEREAS, the County Board authorized the borrowing of \$429,000 from the Debt Funding to fund the Information Technology projects at their meeting of August 18, 2020, and

WHEREAS, Resolution 21-2-4 was passed at the February 16, 2021 County Board meeting to amend the 2021 IT capital projects budget by appropriating \$224,170 of unexpended debt proceeds from projects that were in process but not completed at December 31, 2020, and

WHEREAS, a total of \$653,170 of the project expenditures were estimated to be incurred in 2021, and

WHEREAS, only \$324,688 was actually expended in 2021 leaving an additional unappropriated funds of \$328,482 in the capital projects fund balance, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level, and

THEREFORE BE IT RESOLVED to amend the IT Capital Projects budget (57127) for 2022 by appropriating \$328,482 of unexpended debt proceeds revenues in the Capital Projects Fund (34112) for the remaining information technology projects expenditures, and

BE IT FURTHER RESOLVED that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

( )

ED WAGNER (Chair)

DONNA ROZAR

LANCE PLIML

ADAM FISCHER

MICHAEL FEIRER

ALLEN BREU

DENNIS POLACH

BRAD HAMILTON

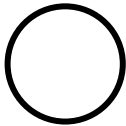
LAURA VALENSTEIN

WILLIAM WINCH

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by  
Page 1 of 1

ITEM#

DATEFebruary 15, 2022

Effective DateUpon Passage & Publication

Property & Info. Technology and Operations Committee

Motion:

Adopted:

1<sup>st</sup>

Lost:

2<sup>nd</sup>

Tabled:

No: Yes: Absent:

Number of votes required:

Majority

XTwo-thirds

Reviewed by: , Corp Counsel

Reviewed by: , Finance Dir.

INTENT & SYNOPSIS: To amend the 2022 Information Technology budget to include 2021 unspent funds for projects and hardware that were not able to be completed or obtained during the original budget process.

FISCAL NOTE: No cost to Wood County. The source of the funding is unspent funds from the 2021 Information Technology budget. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
51450	Information Technology		\$98,500
34300	Fund Balance	\$98,500	

WHEREAS, the Information Technology budget will have unexpended funds from the 2021 budget year, and

WHEREAS, funds budgeted for projects and hardware were not expended in 2021 due to COVID-related delays and time spent on helping other departments with needs related to COVID, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level, and

THEREFORE BE IT RESOLVED to amend the Information Technology budget (51450) for 2022 by appropriating \$98,500 from Fund Balance (34300) with unspent monies from the 2021 budget year, and

BE IT FURTHER RESOLVED that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

{ }

ED WAGNER (Chair)

DONNA ROZAR

LANCE PLIML

ADAM FISCHER

MICHAEL FEIRER

ALLEN BREU

DENNIS POLACH

BRAD HAMILTON

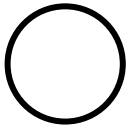
LAURA VALENSTEIN

WILLIAM WINCH

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by  
Page 1 of 1

ITEM#  
DATE February 15, 2022  
Effective Date Upon Passage & Publication  
Property & Info. Technology and Operations Committee

Motion:

Adopted:

1<sup>st</sup>

Lost:

2<sup>nd</sup>

Tabled:

No:

Yes:

Absent:

Number of votes required:

Majority

X

 Two-thirds

Reviewed by:

, Corp Counsel

Reviewed by:

, Finance Dir.

INTENT & SYNOPSIS: To amend the 2022 Maintenance Capital Projects budget to include expenditures for projects that were in process but not completed at December 31, 2021:

FISCAL NOTE: No cost to Wood County. The source of the funding is available unspent previously approved capital project funds. The adjustment to the budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
57119	Capital Projects Maintenance		\$115,244
34112	Fund Balance Capital Project	\$115,244	

WHEREAS, the Property and Information Technology Committee authorized the courthouse elevator capital project at a cost of \$275,000 for 2021, and

WHEREAS, the County Board authorized the borrowing of \$275,000 from the Debt Funding to fund the Maintenance elevator project at their meeting of August 18, 2020, and

WHEREAS, only \$159,756 was actually expended in 2021 leaving an additional unappropriated funds of \$115,244 in the capital projects fund balance, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level, and

THEREFORE BE IT RESOLVED to amend the Maintenance Capital Projects budget (57119) for 2022 by appropriating \$115,244 of unexpended debt proceeds revenues in the Capital Projects Fund (34112) for the remaining maintenance projects expenditures, and

BE IT FURTHER RESOLVED that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

{ }

ED WAGNER (Chair)  
DONNA ROZAR  
LANCE PLIML  
ADAM FISCHER  
MICHAEL FEIRER

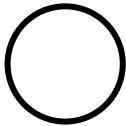
ALLEN BREU  
DENNIS POLACH  
BRAD HAMILTON  
LAURA VALENSTEIN  
WILLIAM WINCH

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman





RESOLUTION#

Introduced by  
Page 1 of 1

CEED Committee & Operations Committee

ITEM#  
DATE February 15, 2022  
Effective Date Upon Passage & Publication

JRG

<b>Motion:</b>	Adopted:	
1 <sup>st</sup>	Lost:	
2 <sup>nd</sup>	Tabled:	
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>EN</u> , Finance Dir.		

INTENT & SYNOPSIS: To amend the 2021 Planning budget for the Wood County Bicycle & Pedestrian Plan function (56310) for additional revenues and expenditures not anticipated during the original budget process.

FISCAL NOTE: No additional cost to Wood County. The source of the funding is unanticipated revenues from a pass through grant from the State of Wisconsin. The adjustment to the budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
56310	Planning Professional Services		\$30,800
43581	Planning State Aide	\$30,800	

WHEREAS, a budget was not created for the unanticipated revenues and expenses associated with the Wood County Bicycle & Pedestrian Plan, and

WHEREAS, \$30,800 of unanticipated revenues occurred during 2021, and

WHEREAS, Rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES, to amend the Planning (56310)

budget for 2021 by appropriating \$30,800 of unanticipated revenues from Planning State Aide (43581), and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

{ }

KENNETH CURRY (CHAIR)  
BILL LEITCHNAM  
ROBERT ASHBECK  
JAKE HAHNE LAFONTAINE  
DAVE LAFONTAINE

ED WAGNER (CHAIR)  
DONNA ROZAR  
MIKE FEIRER  
ADAM FISCHER  
LANCE PLIML

Adopted by the County Board of Wood County, this \_\_\_\_\_ day of \_\_\_\_\_ 20 2022 .

# Wood County



Prepared for:



February 1, 2022

# Wood County Agenda

February 1, 2022



- **Health Plan Spend History**
- **2021 Reserve Calculations**
- **2019 vs. 2020 vs. 2021 Claim Comparison**
- **Historical Benefit Plan Changes**
- **2023 Initiatives**

## Wood County

Health Plan Total Spend and High Cost Claimants, Paid 1/1/2014 - 12/31/2021

Health Plan Total Spend								
	2014	2015	2016	2017	2018	2019	2020	2021
Average Annual Enrollment	493	504	497	498	502	500	498	491
Administrative Fees	\$197,594	\$205,534	\$206,653	\$220,690	\$225,257	\$228,253	\$126,020	\$180,461
Stop Loss Premiums	\$1,574,116	\$1,827,262	\$1,891,390	\$1,904,448	\$1,975,668	\$2,153,669	\$1,964,339	\$1,855,037
Total Net Claims	\$8,623,687	\$8,780,524	\$8,414,432	\$8,764,697	\$8,246,880	\$8,268,588	\$6,694,126	\$8,185,662
2014-2021 Total Spend	\$10,395,397	\$10,813,320	\$10,512,475	\$10,889,836	\$10,447,806	\$10,650,510	\$8,784,484	\$10,221,161
High Cost Claimants								
	2014	2015	2016	2017	2018	2019	2020	2021
Number of High Cost Claimants (Over \$100,000 Paid Claims)	8	8	14	16	15	10	10	11
Stop Loss Premiums	\$1,574,116	\$1,827,262	\$1,891,390	\$1,904,448	\$1,975,668	\$2,153,669	\$1,964,339	\$1,855,037
Reimbursements	\$578,581	\$291,266	\$882,066	\$1,511,347	\$2,064,386	\$1,487,023	\$770,749	\$712,521
Stop-Loss Loss Ratio	36.76%	15.94%	46.64%	79.36%	104.49%	69.05%	39.24%	38.41%

# Wood County

Self-Funded Loss Ratio, Paid 1/1/2021 - 12/31/2021

Participation by Month	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21
<b>Traditional PPO</b>												
Single	145	143	141	141	143	140	138	136	132	136	136	138
Family	332	332	329	326	325	325	328	324	323	324	323	318
	<b>477</b>	<b>475</b>	<b>470</b>	<b>467</b>	<b>468</b>	<b>465</b>	<b>466</b>	<b>460</b>	<b>455</b>	<b>460</b>	<b>459</b>	<b>456</b>
<b>Participation by Month</b>	<b>Jan-21</b>	<b>Feb-21</b>	<b>Mar-21</b>	<b>Apr-21</b>	<b>May-21</b>	<b>Jun-21</b>	<b>Jul-21</b>	<b>Aug-21</b>	<b>Sep-21</b>	<b>Oct-21</b>	<b>Nov-21</b>	<b>Dec-21</b>
<b>HDHP</b>												
Single	13	13	12	13	15	15	15	15	15	16	18	19
Family	11	11	11	11	11	11	11	11	11	11	12	13
	<b>24</b>	<b>24</b>	<b>23</b>	<b>24</b>	<b>26</b>	<b>26</b>	<b>26</b>	<b>26</b>	<b>26</b>	<b>27</b>	<b>30</b>	<b>32</b>
<b>Premium Equivalents</b>	<b>Jan-21</b>	<b>Feb-21</b>	<b>Mar-21</b>	<b>Apr-21</b>	<b>May-21</b>	<b>Jun-21</b>	<b>Jul-21</b>	<b>Aug-21</b>	<b>Sep-21</b>	<b>Oct-21</b>	<b>Nov-21</b>	<b>Dec-21</b>
<b>Traditional PPO</b>												
\$940.31	\$136,345	\$134,464	\$132,584	\$132,584	\$134,464	\$131,643	\$129,763	\$127,882	\$124,121	\$127,882	\$127,882	\$129,763
\$2,157.15	\$716,174	\$716,174	\$709,702	\$703,231	\$701,074	\$701,074	\$707,545	\$698,917	\$696,759	\$698,917	\$696,759	\$685,974
<b>TOTALS per MO</b>	<b>\$852,519</b>	<b>\$850,638</b>	<b>\$842,286</b>	<b>\$835,815</b>	<b>\$835,538</b>	<b>\$832,717</b>	<b>\$837,308</b>	<b>\$826,799</b>	<b>\$820,880</b>	<b>\$826,799</b>	<b>\$824,642</b>	<b>\$815,736</b>
<b>HDHP</b>												
\$720.90	\$9,372	\$9,372	\$8,651	\$9,372	\$10,814	\$10,814	\$10,814	\$10,814	\$10,814	\$11,534	\$12,976	\$13,697
\$1,653.81	\$18,192	\$18,192	\$18,192	\$18,192	\$18,192	\$18,192	\$18,192	\$18,192	\$18,192	\$18,192	\$19,846	\$21,500
<b>TOTALS per MO</b>	<b>\$27,564</b>	<b>\$27,564</b>	<b>\$26,843</b>	<b>\$27,564</b>	<b>\$29,005</b>	<b>\$29,005</b>	<b>\$29,005</b>	<b>\$29,005</b>	<b>\$29,005</b>	<b>\$29,726</b>	<b>\$32,822</b>	<b>\$35,197</b>
<i>Accumulated</i>	<i>\$880,082</i>	<i>\$1,758,284</i>	<i>\$2,627,413</i>	<i>\$3,490,791</i>	<i>\$4,355,335</i>	<i>\$5,217,057</i>	<i>\$6,083,371</i>	<i>\$6,939,175</i>	<i>\$7,789,060</i>	<i>\$8,645,586</i>	<i>\$9,503,049</i>	<i>\$10,353,982</i>
<b>Fixed Costs</b>	<b>Jan-21</b>	<b>Feb-21</b>	<b>Mar-21</b>	<b>Apr-21</b>	<b>May-21</b>	<b>Jun-21</b>	<b>Jul-21</b>	<b>Aug-21</b>	<b>Sep-21</b>	<b>Oct-21</b>	<b>Nov-21</b>	<b>Dec-21</b>
<b>Extended PPO</b>												
Medical Admin	\$26,931	\$26,931	\$26,578	\$26,416	\$26,578	\$26,470	\$26,524	\$26,200	\$25,931	\$26,254	\$26,308	\$26,308
Stop Loss	\$157,735	\$157,105	\$155,216	\$154,586	\$155,531	\$154,586	\$154,901	\$153,012	\$151,438	\$153,327	\$153,957	\$153,642
Network Access	\$2,272	\$11,399	\$13,674	\$7,769	\$12,278	\$7,949	\$11,143	\$9,410	\$12,496	\$16,112	\$7,047	\$7,521
Rx Rebate Offset	-\$20,225	-\$40,450	-\$19,962	-\$19,840	-\$17,368	-\$19,881	-\$19,921	-\$19,678	-\$19,476	-\$19,719	-\$19,759	-\$19,759
Ret. Premium Offset	-\$23,485	\$0	-\$31,173	-\$10,897	-\$13,548	-\$15,309	-\$14,211	-\$14,211	-\$12,331	-\$11,391	-\$10,952	-\$10,952
<b>TOTALS per MO.</b>	<b>\$143,229</b>	<b>\$154,986</b>	<b>\$144,333</b>	<b>\$158,034</b>	<b>\$163,471</b>	<b>\$153,816</b>	<b>\$158,436</b>	<b>\$154,733</b>	<b>\$158,058</b>	<b>\$164,584</b>	<b>\$156,162</b>	<b>\$156,760</b>
<i>Accumulated</i>	<i>\$143,229</i>	<i>\$298,214</i>	<i>\$442,548</i>	<i>\$600,581</i>	<i>\$764,052</i>	<i>\$917,868</i>	<i>\$1,076,304</i>	<i>\$1,231,036</i>	<i>\$1,389,094</i>	<i>\$1,553,678</i>	<i>\$1,709,840</i>	<i>\$1,866,601</i>
<b>Claim Costs</b>	<b>Jan-21</b>	<b>Feb-21</b>	<b>Mar-21</b>	<b>Apr-21</b>	<b>May-21</b>	<b>Jun-21</b>	<b>Jul-21</b>	<b>Aug-21</b>	<b>Sep-21</b>	<b>Oct-21</b>	<b>Nov-21</b>	<b>Dec-21</b>
Anthem Medical Claims	\$367,978	\$487,070	\$763,906	\$522,262	\$592,024	\$623,827	\$541,302	\$706,208	\$733,580	\$1,071,317	\$469,348	\$595,299
Anthem Rx Claims	\$91,614	\$109,042	\$113,033	\$109,542	\$123,145	\$119,441	\$131,620	\$123,024	\$111,417	\$129,360	\$106,332	\$156,491
Less Reimbursements	-\$28,621	\$0	\$0	\$0	-\$94,891	-\$3,784	\$0	-\$82,493	-\$8,306	-\$36,025	-\$431,156	-\$27,245
<b>TOTALS per MO.</b>	<b>\$430,971</b>	<b>\$596,112</b>	<b>\$876,939</b>	<b>\$631,805</b>	<b>\$620,277</b>	<b>\$739,484</b>	<b>\$672,921</b>	<b>\$746,738</b>	<b>\$836,691</b>	<b>\$1,164,652</b>	<b>\$144,525</b>	<b>\$724,545</b>
<i>Accumulated</i>	<i>\$430,971</i>	<i>\$1,027,084</i>	<i>\$1,904,023</i>	<i>\$2,535,828</i>	<i>\$3,156,105</i>	<i>\$3,895,589</i>	<i>\$4,568,511</i>	<i>\$5,315,249</i>	<i>\$6,151,941</i>	<i>\$7,316,592</i>	<i>\$7,461,117</i>	<i>\$8,185,662</i>
<b>Reserves</b>	<b>Jan-21</b>	<b>Feb-21</b>	<b>Mar-21</b>	<b>Apr-21</b>	<b>May-21</b>	<b>Jun-21</b>	<b>Jul-21</b>	<b>Aug-21</b>	<b>Sep-21</b>	<b>Oct-21</b>	<b>Nov-21</b>	<b>Dec-21</b>
Equivalents	\$880,082	\$878,202	\$869,129	\$863,378	\$864,543	\$861,723	\$866,313	\$855,804	\$849,886	\$856,525	\$857,464	\$850,933
Less Fixed Costs	\$143,229	\$154,986	\$144,333	\$158,034	\$163,471	\$153,816	\$158,436	\$154,733	\$158,058	\$164,584	\$156,162	\$156,760
Less Claims	\$430,971	\$596,112	\$876,939	\$631,805	\$620,277	\$739,484	\$672,921	\$746,738	\$836,691	\$1,164,652	\$144,525	\$724,545
<b>Monthly Total</b>	<b>\$305,882</b>	<b>\$127,104</b>	<b>(\$152,144)</b>	<b>\$73,540</b>	<b>\$80,795</b>	<b>(\$31,577)</b>	<b>\$34,957</b>	<b>(\$45,667)</b>	<b>(\$144,864)</b>	<b>(\$472,710)</b>	<b>\$556,776</b>	<b>(\$30,372)</b>
<i>Accumulated Reserves</i>	<i>\$305,882</i>	<i>\$432,986</i>	<i>\$280,842</i>	<i>\$354,382</i>	<i>\$435,177</i>	<i>\$403,600</i>	<i>\$438,556</i>	<i>\$392,889</i>	<i>\$248,026</i>	<i>(\$224,685)</i>	<i>\$332,092</i>	<i>\$301,719</i>
<b>Monthly Loss Ratio</b>	<b>68.50%</b>	<b>85.53%</b>	<b>117.51%</b>	<b>91.48%</b>	<b>101.63%</b>	<b>104.10%</b>	<b>95.96%</b>	<b>114.98%</b>	<b>118.02%</b>	<b>159.40%</b>	<b>85.35%</b>	<b>106.77%</b>
<b>Overall Loss Ratio</b>	<b>97.09%</b>											

Pending reimbursement total as of 12/31/2021:

\$40,454.61

Note: Overall Annual Loss Ratio Factors in Stop Loss Reimbursements; Monthly Loss Ratio Does Not Factor in Stop Loss Reimbursements.

# Wood County

Paid Claim Comparison, 2020 and 2021

Claims by Month	2020	2021	Difference 2020-2021	2020 YTD	2021 YTD	Difference 2020-2021 YTD
January	\$661,901	\$459,592	-\$202,308	\$661,901	\$459,592	-\$202,308
February	\$526,976	\$596,112	\$69,136	\$1,188,877	\$1,055,705	-\$133,172
March	\$553,860	\$876,939	\$323,080	\$1,742,737	\$1,932,644	\$189,907
April	\$514,729	\$631,805	\$117,076	\$2,257,466	\$2,564,449	\$306,983
May	\$488,624	\$715,169	\$226,545	\$2,746,090	\$3,279,618	\$533,528
June	\$326,116	\$743,268	\$417,152	\$3,072,206	\$4,022,886	\$950,680
July	\$674,076	\$672,921	-\$1,155	\$3,746,282	\$4,695,807	\$949,525
August	\$883,580	\$829,232	-\$54,348	\$4,629,862	\$5,525,039	\$895,177
September	\$730,515	\$844,997	\$114,482	\$5,360,377	\$6,370,036	\$1,009,659
October	\$701,365	\$1,200,677	\$499,312	\$6,061,742	\$7,570,713	\$1,508,970
November	\$756,512	\$575,681	-\$180,831	\$6,818,254	\$8,146,393	\$1,328,139
December	\$646,621	\$751,790	\$105,169	\$7,464,875	\$8,898,183	\$1,433,308

Values based on medical and prescription drug plan paid claims incurred 1/1/2015 - 12/31/2021 and paid 1/1/2020 - 12/31/2021.

# Wood County

Paid Claim Comparison, 2019 and 2021

Claims by Month	2019	2021	Difference 2019 & 2021	2019 YTD	2021 YTD	Difference 2019 & 2021 YTD
January	\$468,713	\$459,592	-\$9,120	\$468,713	\$459,592	-\$9,120
February	\$1,080,569	\$596,112	-\$484,457	\$1,549,282	\$1,055,705	-\$493,577
March	\$951,446	\$876,939	-\$74,507	\$2,500,728	\$1,932,644	-\$568,084
April	\$1,138,085	\$631,805	-\$506,280	\$3,638,813	\$2,564,449	-\$1,074,364
May	\$741,616	\$715,169	-\$26,447	\$4,380,429	\$3,279,618	-\$1,100,811
June	\$641,952	\$743,268	\$101,316	\$5,022,381	\$4,022,886	-\$999,495
July	\$746,750	\$672,921	-\$73,829	\$5,769,131	\$4,695,807	-\$1,073,324
August	\$893,150	\$829,232	-\$63,918	\$6,662,281	\$5,525,039	-\$1,137,242
September	\$683,882	\$844,997	\$161,115	\$7,346,163	\$6,370,036	-\$976,127
October	\$843,378	\$1,200,677	\$357,299	\$8,189,541	\$7,570,713	-\$618,828
November	\$818,921	\$575,681	-\$243,241	\$9,008,462	\$8,146,393	-\$862,069
December	\$747,149	\$751,790	\$4,641	\$9,755,611	\$8,898,183	-\$857,428

Values based on medical and prescription drug plan paid claims incurred 1/1/2015 - 12/31/2021 and paid 1/1/2019 - 12/31/2021.

# Wood County

Medical Plan Design Change History, 1/1/2016 - 1/1/2022

Plan Change History	Prior Value	New Value
<b>January 1, 2016:</b>	<b>Prior Value (2015)</b>	<b>New Value (2016)</b>
Eliminated Extended Plus PPO	---	---
Extended PPO and Standard PPO Deductible	\$100 Single / \$300 Family	\$250 Single / \$750 Family
Extended PPO and Standard PPO Out of Pocket (Ded/Coins)	\$500 Single / \$1,500 Family	\$900 Single / \$2,700 Family
Extended PPO and Standard PPO Maximum Out of Pocket (Ded/Coins/Copay)	\$6,600 Single / \$13,200 Family	\$6,850 Single / \$13,700 Family
Extended PPO and Standard PPO Urgent Care Copay	\$25 copay	\$75 copay
Extended PPO and Standard PPO Prescription Drug Copays	\$5/\$20/\$35	\$10/\$30/\$50
<b>January 1, 2017:</b>	<b>Prior Value (2016)</b>	<b>New Value (2017)</b>
Extended PPO and Standard PPO Deductible	\$250 Single / \$750 Family	\$500 Single / \$1,500 Family
Extended PPO and Standard PPO Out of Pocket (Ded/Coins)	\$900 Single / \$2,700 Family	\$1,150 Single / \$3,450 Family
Extended PPO and Standard PPO Maximum Out of Pocket (Ded/Coins/Copay)	\$6,850 Single / \$13,700 Family	\$7,150 Single / \$14,300 Family
Extended PPO and Standard PPO Primary Care Copay	\$20 copay	\$25 copay
Extended PPO and Standard PPO Specialist Copay	\$20 copay	\$35 copay
Extended PPO and Standard PPO Prescription Drug Deductible	None	\$100 Single \$200 Family Tiers 2 & 3
<b>January 1, 2018:</b>	<b>Prior Value (2017)</b>	<b>New Value (2018)</b>
Extended PPO and Standard PPO Maximum Out of Pocket (Ded/Coins/Copay)	\$7,150 Single / \$14,300 Family	\$7,350 Single / \$14,700 Family
Extended PPO and Standard PPO Emergency Room Copay	\$150 copay	\$250 copay
Extended PPO and Standard PPO Specialist Copay	\$35 copay	\$50 copay
<b>January 1, 2019</b>	<b>Prior Value (2018)</b>	<b>New Value (2019)</b>
Extended PPO and Standard PPO Maximum Out of Pocket (Ded/Coins/Copay)	\$7,350 Single / \$14,700 Family	\$7,900 Single / \$15,800 Family
<b>January 1, 2020</b>	<b>Prior Value (2019)</b>	<b>New Value (2020)</b>
Change from WPS to Anthem/IngenioRx	---	---
Extended PPO and Standard PPO Merged to Anthem Traditional PPO on Broad Network	---	---
Introduction of Anthem HDHP Plan	---	---
<b>January 1, 2021</b>	<b>Prior Value (2020)</b>	<b>New Value (2021)</b>
No Medical Plan Design Changes	---	---
<b>January 1, 2022</b>	<b>Prior Value (2021)</b>	<b>New Value (2022)</b>
Expanded Preventive Services - Preventive Diabetes, Asthma, etc.	Member Cost Share	Covered at 100%
Medical/Virtual Visits or Text Visits through Sydney App	---	PPO 100%, HDHP 100% after ded



## 2023 Initiatives

- Pharmacy Benefit Manager Options
- Stop Loss Level Options
- Alternative Carrier / Network Options

## Notes Page

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