

## Minutes of the Wood County Public Safety Committee

**DATE:** August 8, 2022

**PRESENT:** Joe Zurfluh, William Voight, Bill Winch, Dennis Polach, Brad Hamilton

**EXCUSED:**

**NOT**

**PRESENT:**

**OTHERS**

**PRESENT:**

Sarah Christensen, Jeff Penzkover, Dave Patton, Erik Engel, Shawn Becker, Quentin Ellis, Kelli Trzinski, Charlie Hoogesteger, Lori Heideman, Ted Ashbeck, Lance Pliml, Alexa Acker, Brooke Baierl, Ed Newton, Jacob Wagner, Ashley Normington, Craig Broeren, Reuben Van Tassel, Peter Kastenholz, Wayne Sorenson

**LOCATION:** Wood County Courthouse

### 1. Call to Order:

Joseph Zurfluh called the meeting to order at 9:00 a.m.

### 2. Review minutes of July 11, 2022:

**Motion by Hamilton, second by Voight to approve the minutes of the July 11, 2022 meeting as presented. Motion carried unanimously.**

### 3. Public Comments:

No public comments.

### 4. Set date, time and location of next meeting

**September 12, 2022**

**9:00 a.m.**

**Wood County Courthouse Room 114**

### 5. Communications Department:

#### a. **Communications July 2022 Claims:**

The Committee reviewed the Communications July 2022 claims. Clarified that the vehicle repair charges were for the brakes for all four wheels.

#### b. **Communications Report:**

The Committee reviewed the Communications report. States the finishing touches are being completed for moving. Has a storage container that is almost filled and this is where most departmental items will be kept.

**6. Emergency Management Department:**

**a. Emergency Management July 2022 Claims:**

The Committee reviewed the Emergency Management July 2022 claims.

**b. Emergency Management Activity Report:**

The Committee reviewed the Emergency Management report. Stated work has been taking place with townships to submit for reimbursement from the July 2022 rainstorm damages. Also, spoke on how state grants will be moving to follow the calendar year instead of the fiscal year. Will be attending a seminar to gather more information. Checks for grant money may not be received in February 2023 as usual, instead hoping for some time within the first half of 2023.

**7. Dispatch Department:**

**a. Dispatch July 2022 Claims:**

The Committee reviewed the Dispatch July 2022 claims. Clarification was given on the CIP purchase for NextGen911 for addressing, have been working with Planning & Zoning on this.

**b. Dispatch Activity Report:**

The Committee reviewed the Dispatch report. Director stated her retirement date is set for February 3, 2023 and should start thinking about a replacement for that position. No recommendations were given as a replacement. Still one position short on staffing, will be hiring but waiting for current new hires (hired in July 2022) to finish training.

**8. Coroner:**

**a. Coroner Report:**

The Committee reviewed the Coroner reports.

**b. July 2022 Claims:**

The Committee reviewed the Coroner July 2022 claims.

**c. Discuss Need for Office and Storage Space:**

The Coroner discussed the need for an office and storage space for files and supplies. Supervisor Polach suggested the 12<sup>th</sup> Street location. Reuben Van Tassel stated the 12<sup>th</sup> Street location is a possibility. Lance Pliml stated he has some ideas for space in the courthouse. Further discussion will be held regarding this issue.

**d. IT Proposals:**

The Coroner discussed two options given to him by the IT Department for secure, County-issued work stations.

**Motion by Hamilton, second by Voight to allow the Coroner to pursue option number two at the cost of \$2611.20 with a \$700.00 annual fee for iPads and equipment from the IT Department. Motion carried unanimously.**

**9. Humane Officer**

**a. Humane Officer Report:**

The Committee reviewed the Humane Officer reports.

**10. Sheriff's Department:**

**a. Correspondences:**

Sheriff Becker thanked Joseph Zurfluh and Bill Voight for attending the Lavonne Zenner bridge dedication on August 3, 2022.

Sheriff Becker stated skeletal remains were found in the Wisconsin River in the Village of Port Edwards.

Sheriff Becker stated the department is meeting with Marshfield Police Department today, August 8, 2022, to discuss the MOU for a combined tactical team.

**b. Wood County Rescue:**

The Committee reviewed the Wood County Rescue report.

**c. Crime Stoppers:**

The Committee reviewed the Crime Stoppers report.

**d. K-9 Project:**

The Committee reviewed the K-9 report.

**e. July 2022 Claims:**

The Committee reviewed the Sheriff's Department July 2022 claims.

**f. Hiring Process:**

Sheriff Becker stated a new eligibility list is being established for Deputy Sheriff and the jail is still in the process of hiring more corrections officers.

**g. Boat/ATV/UTV/Snowmobile Patrol:**

The Committee reviewed the Boat/ATV/UTV/Snowmobile Patrol report.

**h. Overtime:**

The Committee reviewed the overtime reports.

**i. Courthouse Security:**

The Committee reviewed the Courthouse Security report.

**j. Part-time Wages:**

Sheriff Becker discussed the need for the part-time wages to be increased. The Committee agreed the Department should move forward with the increased wages.

**k. Jail Items**

- i. Inmate Daily Population: Reviewed.
- ii. EMP: Reviewed
- iii. Safekeeper Housing Numbers: Reviewed
- iv. Kitchen Report: Reviewed
- v. Body Scanner: Reviewed
- vi. Jail Inspection-Reviewed
- vii. Maintenance: Nothing to Report
- viii. Inmate Programs: Nothing to Report
- ix. Jail Study: Should be breaking ground in October

**11. July 2022 Claims: Communications, Emergency Management, Dispatch, Sheriff, Coroner, and Humane Officer:**

**Motion by Hamilton, second by Polach to approve the July 2022 claims of all Public Safety Committee Departments. Motion carried unanimously.**

**12. Agenda Items for Next Meeting:**

Budgets  
Coroner's need for office and storage space

**13. Adjourn**

**Meeting adjourned at 9:55 a.m. by Chairman Zurfluh.**

Minutes taken by the Wood County Sheriff's Department and Emergency Management.