

## HEALTH AND HUMAN SERVICES COMMITTEE

**DATE:** November 26, 2012

**PLACE:** Human Services 12<sup>th</sup> Street, Oak Room – Wisconsin Rapids

**PRESENT:** Donna Rozar, Peter Hendler, Tom Buttke, Mike Feirer, Marion Hokamp, Doug Machon, Jeffrey Koszczuk D.O., Lori Slattery-Smith R.N., Bonnie Jaecks

**ABSENT:** - - -

**ALSO PRESENT:** Kathy Roetter (Human Services), Sue Kunferman, Kathy Alft (Health Department), Amy Slattery (Edgewater Haven), Rock Larson (Veteran Services)

**1) Call to Order**

Meeting called to order at 5:00 p.m. by Chair Rozar.

**2) Quorum**

A quorum was declared.

**3) Public Comments**

No members of the public were present to make comments.

**4) Correspondence**

- It was noted a reception was held prior to the Health & Human Services Committee meeting hosted by the Tobacco Free Coalition to recognize former Health Department employee DaNita Carlson's work with Smoke Free issues.
- NALBOH NewsBrief
- Angela Roltgen was introduced to committee members. Angela is a WIC Nutrition Assistant and joined the Health Department in August.
- 2013 Health & Human Services Committee meetings were scheduled. An updated copy of the meeting dates and locations will be distributed at next month's meeting.

**5) Consent Agenda**

Human Services report pulled for discussion. Motion (Koszczuk/Feirer) to approve the consent agenda as presented. All ayes. Motion carried.

**6) Discussion and consideration of items removed from consent agenda**

HUMAN SERVICES – Kathy Roetter responded to a question regarding an anonymous complaint investigated by surveyor from the hospital unit.

**7) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center**

Financial statements were reviewed and specific questions answered by appropriate department heads.

**8) Update on Edgewater Haven renovation project**

Amy Slattery reported all bid numbers are in and construction costs are \$37,500 under budget at this time.

**9) Edgewater Case Mix and Consultant education**

Amy Slattery described how case mix index is determined and noted incorrect coding has cost Edgewater lost revenues. Meetings are currently being held daily to ensure billing is accurate and all potential sources of revenue are included in reimbursement codes.

**10) Resolution – Veterans Service Commission request for additional \$1,000 appropriation for Veterans Relief – Grants and Loans**

Rock Larson explained reasons for variance of budgeted expenditures. Motion (Feirer/Machon) to amend the 2012 budget for Veterans Relief with a transfer of available appropriations from non-lapsing fund balance, and forward to Executive Committee and County Board for approval. All ayes. Motion carried.

**11) WCHSA Fall Conference December 6-7, 2012 in Wisconsin Rapids**

Kathy Roetter described the focus of the fall conference and copied the agenda for committee members. There are budgeted funds to pay for those wishing to attend this conference. Motion (Buttke/Hendler) to authorize any committee member attendance at the WCHSA Fall Conference as presented. All ayes. Motion carried. Interest in attending needs to be communicated to Kathy Roetter or Lois Hewuse before November 28<sup>th</sup>.

**12) Public Hearing related to 85.21 specialized transportation grant**

Kathy Roetter announced a Public Hearing related to 85.21 specialized transportation grant will be held December 5, 2012 at 9:30 a.m. in the Centralia Center Brehm Room. Motion (Hendler/Slattery-Smith) to authorize any committee member attendance at the public hearing.

**13) Impact of Wage Compensation Study on Human Services Department**

Kathy Roetter shared concerns regarding 60 employees red-circled as a result of the wage compensation study (51 of those are employed in Human Services; 40 of who are at Norwood). She also shared concerns with proposed starting wage rates of newly classified social worker positions. Employees feel they have no understanding of how the data was obtained because comparable information is not being shared at this time. Concerns were expressed on the perceived lack of process transparency.

**14) Resolution to amend 2012 Human Services/Norwood Health Center budgets**

Kathy Roetter explained reasons for variance of budgeted expenditures. Motion (Buttke/ Koszczuk) to support the resolution as presented and forward to Executive Committee and County Board for approval. All ayes. Motion carried.

**15) Resolution to amend 2012 Public Health, WIC, and Healthy Smiles budgets**

Sue Kunferman explained reasons for variance of budgeted expenditures. Motion (Hokamp/Koszczuk) to support the three resolutions as presented and forward to the Executive Committee and County Board for approval. All ayes. Motion carried.

**16) Request to change WIC budget function 54122 to non-lapsing account**

Kathy Alft explained reason for request. Motion (Hendler/Machon) to approve the change in the WIC Grant budget function #54122 to a non-lapsing account. All ayes. Motion carried.

**17) Health Department out-of-state travel request to attend the Mid-America Public Health Leadership Institute Alumni Program in Glen Ellyn IL on December 5, 2012 with all expenses paid by grant funds**

Nancy Eggleston completed the fellowship program with the Mid-America Public Health Leadership Institute and requests to attend their 20 year Alumni program. Sue Kunferman shared program agenda and noted all expenses will be paid from grant funds. Motion (Buttke/Feirer) to authorize out-of-state travel as presented. All ayes. Motion carried.

**18) Legislative Issue Updates**

Department heads provided legislative updates regarding issues pertaining to their departments.

**19) Items for Future Agenda**

Rozar noted items for future agendas.

**20) Date/Time of Next Meeting(s)**

December 17, 2012; 4:30 p.m. Norwood Health Center, Classroom – Marshfield (**NOTE: this is a 3<sup>rd</sup> Monday due to the holiday. Meeting will be called to order at 4:30 p.m.)**)

**21) Adjourn**

Motion (Hendler/Slattery-Smith) to adjourn at 6:24 p.m.

Minutes taken by Kathy Alft and reviewed by Mike Feirer, Secretary.

Minutes subject to committee approval.

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Mike Feirer, Secretary  
Health and Human Services Committee