

CONSERVATION, EDUCATION AND ECONOMIC  
DEVELOPMENT COMMITTEE  
AGENDA

DATE: November 6, 2019  
TIME: 9:00 a.m.  
LOCATION: Wood County Courthouse, Room 115

1. Call meeting to order.
2. Declaration of Quorum.
3. Public Comments (*brief comments/statement regarding committee business*)
4. Review Correspondence.
5. Hand out performance evaluations to committee for department heads.
6. Consent Agenda.
  - a. Approve minutes of previous meeting
  - b. Approve bills
  - c. Receive staff activity reports
7. Risk and Injury Report
8. Land & Water Conservation Department
  - a. Set crop prices for the Wildlife Damage Claims Program.
  - b. Open bids/approve low bid for Twin Lake Cranberry's woven wire fence.
  - c. Open bids/approve low bid for Martin Wolf's waste storage facility closure.
  - d. Discuss UW Extension Madison letter to Wood County on Nitrogen application rate guidance request.
  - e. Discuss resolution on NR 151 rule revisions to the state.
  - f. Committee reports
    - i. Citizens Groundwater Group meeting.
    - ii. Health Committee report.
    - iii. Central Sands Groundwater County Collaborative (CSGWCC) committee report.
9. Private Sewage
10. Land Records
11. County Surveyor
12. Planning
13. UW Extension
  - a. General Office Update
  - b. 2020 Extension Contract
  - c. FoodWise Educator Update
  - d. Natural Resources Educator – Rachael Whitehair
  - e. Agriculture Educator/Cranberry Specialist Update
14. Schedule next regular committee meeting.
15. Agenda items for next meeting
16. Schedule any additional meetings if necessary
17. Adjourn

MINUTES  
CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE  
WEDNESDAY, OCTOBER 2, 2019  
WOOD COUNTY COURTHOUSE, ROOM #115, WISCONSIN RAPIDS WI

Members Present: Kenneth Curry, Robert Ashbeck, Dave LaFontaine, Bill Leichtnam and Harvey Petersen.

Members Excused: Mark Holbrook.

Staff Present:

Planning & Zoning Staff: Jason Grueneberg, Adam DeKleyn, Paul Bernard and Kim Keech.  
Land & Water Conservation Staff: Shane Wucherpfennig and Adam Groshek.  
UW Extension Staff: Jackie Carattini and Nancy Turyk.

Others Present: Dist. #12 Supervisor Doug Machon, Dist. #14 Supervisor Dennis Polach (arrived at 10:48 am), Kevin Masarik (UWSP Groundwater Education Specialist) and Angel Whitehead (Heart of Wisconsin).

1. **Call to Order.** Chairperson Curry called the CEED Meeting to order at 9:00 a.m.
2. **Declaration of Quorum.** Chairperson Curry declared a quorum.
3. **Public Comment.** None
4. **Review Correspondence.**
  - A. Jason Grueneberg reminded everyone that the CEED Tour is Friday, October 4th. Closed toe shoes are required. Chairman Curry shared that per diem and mileage will be paid to committee members.
  - B. Chairman Curry shared that he attended the Wisconsin Counties Association Conference along with Bill Leichtnam and Dave LaFontaine. Highlighted workshops: Task Force on Water Quality Update, Challenges to Groundwater Quality & Quantity, Wisconsin Extension Committees Update and County Fair: Developing Young Talent.
5. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the September 17, 2019 CEED meeting, 2) bills from Planning & Zoning, Land & Water Conservation and UW Extension and 3) staff activity reports from Jason Grueneberg, Adam DeKleyn, Jeff Brewbaker, Stevana Hamus, Kim Keech, Victoria Wilson, Shane Wucherpfennig, Adam Groshek, Rod Mayer, Emily Salvinski, Lori Ruess, Matt Lippert, Nancy Turyk, Jackie Carattini, Janell Wehr, Kelly Hammond and Laura Huber.
  - A. Minutes of September 17, 2019. No additions or corrections needed.
  - B. Department Bills. No additions or corrections needed.
  - C. Staff Activity Reports. No additions or corrections needed.

*Motion by Dave LaFontaine to approve and accept the September 17, 2019 CEED minutes, bills from Planning & Zoning, Land & Water Conservation and UW Extension, and staff activity reports as presented. Second by Bill Leichtnam. Motion carried unanimously.*

6. **Risk and Injury Report.** None.
7. **Land & Water Conservation Department.**
  - A. Open bids and approve low bid for Pankratz Farms LLC Waste Storage Facility Adam Groshek shared that two bids were received for the Pankratz Farms LLC Waste Storage Facility. Bids

were mailed to eight contractors. Estimated cost of the manure waste storage facility to be \$40,000-\$50,000. Paul Bugar Trucking of Loyal sealed bid was the low bid for \$34,534.99.

*Motion by Dave LaFontaine to accept the low bid in the amount of \$34,534.99 from Paul Bugar Trucking of Loyal to base the cost sharing on. Second by Harvey Petersen. Motion carried unanimously.*

- B. Update on countywide well testing Shane Wucherpfennig shared that the Health Department has been processing the water tests through the nitrate lab for a much reduced cost of \$10 per sample. There has been two rounds of sampling meeting 40% of the countywide well testing target of 822 water samples. Water sample testing for nitrates have been collected and tested throughout the county. Well testing will continue until the end of the year. Nitrate problem is throughout the county not just Port Edwards, Armenia or the Central Sands. \$8,500 has been budgeted for 2019. The more data that you have the more accurate the results.
- C. Discuss Portage County Siting resolution Bill Leichtnam explained the Portage County Siting Resolution that was passed by Portage County Board on September 25, 2019. There are unique geographic features throughout Wisconsin. ATCP 51 was created in 2004. DATCP convened the first Technical Committees in 2010, 2014 and 2018 making no changes to ATCP 51. Portage County has suggested local governments be allowed to pass more stringent standards to protect surface water, groundwater and protect public health or safety. Technical Committee must make a recommendation to DATCP in writing and the Board of DATCP present a scope statement to the Wisconsin Secretary of Agriculture and schedule for a public hearing.

The Wisconsin Natural Resources Board held a public hearing in Wausau on September 25<sup>th</sup>. Public hearings are to be expanded to three cities including Fond du Lac, Hancock Research Center and Blackhawk Technical College in Janesville after November 1<sup>st</sup>.

Discussion followed regarding the Portage County Siting resolution.

*Motion by Bill Leichtnam to direct the Land Conservationist with Corporation Counsel to write a resolution to support the development of NR151 rules specific to sensitive soils and geology. Second by Dave LaFontaine. Motion carried unanimously.*

D. Committee Reports

- i. Citizen's Groundwater Group meeting Bill Leichtnam commented that the Citizen's Groundwater Committee meeting was held on September 16<sup>th</sup>. The speaker was Seth Hofmeister of League of Conservation Voters. Bill Leichtnam shared that six counties including Wood County have passed a resolution to support the Central Sands Groundwater County Collaborative. Kewaunee County recently had a manure spill which will be a first test of their new ordinance. Report on progress of DATCP/DNR Hearings on Livestock Siting. The possibility of the first project for the Natural Resources Educator might be an outreach into rural parts of Wood County. All meetings are the third Monday of the month at 2:00 p.m. at the Wood County Riverblock Building, Room #206. Senator Patrick Testin will be the speaker at the October 21<sup>st</sup> meeting.
- ii. Health Committee Report None

Nancy Turyk gave an update on the County Regional Groundwater Committee. The official name is the Central Sands Groundwater County Collaborative committee. County resolutions to support the regional committee passed unanimously in all six counties. Counties have been requested to submit a list of which legislators they sent letters to in case anyone wanted that information. Nancy Turyk shared that she has scheduled a meeting for the Communications Group to meet the week of October 7<sup>th</sup>.

Bill Leichtnam expressed if anyone should be represented from the CEED Committee to attend the NR151 Public Hearing after November 1<sup>st</sup>. Shane Wucherpfennig plans to attend.

*Motion by Kenneth Curry to approve to pay per diem and mileage for one person from the CEED Committee to attend the public hearing on NR151 to be held after November 1<sup>st</sup>. Second by Dave LaFontaine. Motion carried unanimously.*

**8. Private Sewage.** None

**9. Land Records.**

- A. Introduction of Paul Bernard, Land Records Coordinator/GIS Specialist Jason Grueneberg introduced Paul Bernard as the new Land Records Coordinator/GIS Specialist. He was the Wood County Real Property Tax Lister for less than a year in 2015. Paul graduated from UW-La Crosse in 2015. He worked for Lincoln County as the GIS Specialist for the last four years. Paul Bernard shared that Wood County is a better fit for him.

**10. County Surveyor.** None

**11. Economic Development.**

- A. Regional Economic Development Initiative update Jason Grueneberg gave an update on the REDI grant. The core group met a few weeks ago and looked at developing a team to work on the REDI project. The team will be made up of approximately 12-15 people. The team has not been selected but the core group has an idea of who should serve. There is a training session scheduled for December 18th and 19th. Meetings are open to the public which will also be videotaped for viewing at a later time.
- B. Review 2020 economic development grant requests in budgets Chairman Curry commented that the Executive Committee had questions regarding the North Central Regional Plan Commission funding. The 2020 Economic Development is \$10,000 over the 2019 budget. Jason Grueneberg shared that he wants to use the \$30,000 not used in the 2019 budget to pay North Central Regional Plan Commission this year with the remaining amount paid in 2020. Jason Grueneberg will contact the North Central Regional Plan Commission to confirm.

**12. Planning.**

- A. Discussion/Action on Request for Zoning Map Amendment Approval – Town of Grand Rapids Adam DeKleyn explained the request to approve a Zoning Map Amendment to rezone a parcel of land located in the Town of Grand Rapids (S19, T22N, R6E). The Planning & Zoning Department received the request on August 20th. The Town of Grand Rapids adopted and administers their own town zoning ordinance. Wood County adopted the Wood County Zoning Ordinance #700 many years ago. In counties having a county zoning ordinance, no town zoning ordinance or amendment or a zoning ordinance may be adopted unless approved by the County Board of Supervisors which also include town zoning map amendments. Planning & Zoning staff has reviewed the request and recommends forwarding the resolution to the County Board of Supervisors approving the zoning amendment to the Town of Grand Rapids zoning map.

*Motion by Dave LaFontaine to approve the resolution approving a zoning amendment to the Town of Grand Rapids Zoning Map. Second by Kenneth Curry. Motion carried unanimously.*

**13. UW Extension.**

- A. Presentation by Kevin Masarik Kevin Masarik, UWSP Groundwater Education Specialist gave a presentation on nitrate loss to groundwater. The challenges are keeping nutrients in top foot of the soil, current agriculture systems allow for significant nitrate losses to groundwater and seasonal losses. Future priorities and challenges are to encourage but also need to better quantify nitrate reduction and climate change. Groundwater is not an underground lake or river it just occupies empty space in the soil of the rock and is always moving to low spots. Water quality is a function of the soils or the rock it moves through. Wisconsin geology is diverse. Groundwater issues in eastern Wisconsin may be different than Central Wisconsin. Nitrates in the soils are the

best indicator of land use impacts. Nitrates less than 1 mg/L is expected. Nitrates greater than 1 mg/L are land use impacts. Nitrates over 10 mg/L is considered unsuitable and unsafe to drink. Land use plus soils/geology equals nitrate groundwater quality. Nitrates is an inexpensive water test. All new wells are required to test for nitrates. UWSP Interactive Well Water Quality viewer: [https://gissrv3.uwsp.edu/webapps/gwc/pri\\_wells/](https://gissrv3.uwsp.edu/webapps/gwc/pri_wells/). Best long-term nitrogen reduction strategy for agriculture is to extend crop rotations at least two years of alfalfa or other perennial crop in a 4-5 year rotation. Short-term strategy to reduce nitrates for municipal wells is water treatment, new well or blending and private wells is bottled water, water treatment or a new well. Discussion followed.

- B. Educational Presentation by Jackie Carattini Jackie Carattini shared that she met with the Aging and Disability Resource Center of Central WI recently to discuss aging and changing demographics in the community. The ADRC of CW is now partnering with community partners to provide evidenced based programs to better serve the needs of the aging population. UW-Extension will be partnering with ADRC of CW in 2020 to provide research and evidence based programming such as "Living Well with Chronic Pain" and "Taking Care of You". Starting as early as this November Carrattini will be partnering with the Marshfield Public Library and McMillan Public Library to offer a 4 week series of "Taking Care of You" to outreach to the older population.

Jackie Carattini of UW-Extension partnered with the Financial Stability Coalition of South Wood and Adams County to provide financial education. This is one of the core focus areas through United Way. In 2019, the coalition decided to focus on more opportunities for youth financial education.

**Youth Financial Education:**

- i. Boys & Girls Club – Provided 6 interactive lessons for 80 students on youth financial education. Youth were split into three age groups (1<sup>st</sup>-2<sup>nd</sup> graders, 3<sup>rd</sup>-4<sup>th</sup> graders, 5<sup>th</sup> graders and older). Partnered with area financial institutions. Topics discussed: needs vs wants, chores to save money, deposits in a bank account and budgeting. Positive feedback from parents received. There will be a Parents Night in November 2019 to provide financial education to the parent and child.
- ii. Assets Builders – A non-profit organization teaching financial education to low and moderate income youth and families. Finance and Investment Challenge Bowl is an interactive education day designed to help promote financial literacy and awareness using a quiz show format among high school students. The Wisconsin Rapids tournament will be at MSTC on February 27, 2020 from 8:30 a.m.-1:30 p.m. Volunteers are needed.

**14. Schedule Next Regular Committee Meeting.**

The next regular CEED meeting is scheduled for Wednesday, November 6, 2019 at 9:00 a.m. at the Wood County Courthouse in Conference Room #115.

**15. Agenda items for next meeting.**

- A. Kevin Masarik presentation to County Board.
- B. Regional County Committee should be included under committee reports.

**16. Schedule any additional meetings if necessary. None**

**17. Adjourn.** Chairman Curry declared the meeting adjourned at 11:55 a.m.

Minutes by Kim Keech, Planning & Zoning Office

603

## Committee Report

County of Wood

Report of claims for: Land & Water Conservation Dept.

For the period of: October

For the range of vouchers: 18190143 - 18190148

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
18190143	OTTER CREEK FARMS	SWRM - CS WASTE STORAGE FACILI	09/30/2019	\$38,049.66	P
18190144	WOOD TRUST BANK	LWC - NO TILL DRILL PARTS/REPA	08/29/2019	\$390.56	P
18190145	BOERBOOM CLARENCE	SWRM - COST SHARE COVER CROPS	10/08/2019	\$866.75	P
18190146	SEILER INSTRUMENT & MFG CO INC	LWC - HAND HELD GPS UNIT	09/30/2019	\$7,182.01	P
18190147	TRACTOR SUPPLY CREDIT PLAN	WLD - 2 SOLAR FENCE ENERGIZERS	09/27/2019	\$109.99	P
18190148	UW - STEVENS POINT	LWC - SUMMER INTERNSHIP #3	10/03/2019	\$656.46	P
<b>Grand Total:</b>				<b>\$47,255.43</b>	

### Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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## Committee Report

County of Wood

Report of claims for: Planning & Zoning Department

For the period of: October 2019

For the range of vouchers: 22190086 - 22190096

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
22190086	WISCONSIN COUNTIES ASSOCIATION	PL-2019 WCA Annual Conf(Jason)	09/25/2019	\$220.00	P
22190087	BOYER KEVIN	SU-Services Per Contract (Oct)	10/01/2019	\$833.00	P
22190088	WOOD TRUST BANK	Credit Card Charges	09/20/2019	\$23.29	P
22190089	INDUSTRY SERVICES DIVISION	PS-State Sanitary Permit(Sept)	09/30/2019	\$1,700.00	P
22190090	CARMODY SOFTWARE INC	PS-Upgrades/Services (Oct)	10/02/2019	\$299.00	P
22190091	OPPORTUNITY DEVELOPMENT CENTER	PS-Septic Mtce Processing 2nd	09/30/2019	\$179.62	P
22190092	WISCONSIN MEDIA	PL-Public Hearing Notice	09/30/2019	\$83.54	P
22190093	POSTMASTER - WISCONSIN RAPIDS	PS-Prog Fee 1st Mail Postage	10/15/2019	\$1,175.87	P
22190094	WLIA	LR-Regional Meeting Reg	10/04/2019	\$135.00	P
22190095	[REDACTED]	PS-Wis Fund Grant Award	10/30/2019	\$7,000.00	P
22190096	[REDACTED]	PS-WIS FUND GRANT	10/30/2019	\$3,000.00	P
Grand Total:				\$14,649.32	

### Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

## Committee Report

County of Wood

Report of claims for: Extension

For the period of: October

For the range of vouchers: 30190157 - 30190185

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
30190157	AMAZON CAPITAL SERVICES	Office Supplies	10/02/2019	\$14.99	P
30190158	AMAZON CAPITAL SERVICES	Office Supplies	10/02/2019	\$47.51	P
30190159	QUALITY PLUS PRINTING INC	4-H Color Flyer Printing	10/02/2019	\$20.00	P
30190160	UW EXTENSION - WASHINGTON COUNTY	Family Living Workbooks	10/02/2019	\$200.00	P
30190161	UW SOIL TESTING LAB	Soil Testing Charges	10/02/2019	\$130.00	P
30190162	WAL-MART COMMUNITY/SYNCB	Garden event materials	10/02/2019	\$47.31	P
30190163	WOODTRUST BANK	Extension Conference	10/02/2019	\$100.00	P
30190164	YOUNG WENDY	Interview Lunch Reimbursement	10/02/2019	\$46.28	P
30190165	AMAZON CAPITAL SERVICES	Office & Kitchen Supplies	10/09/2019	\$30.92	P
30190166	EO JOHNSON COMPANY INC	Color Copies 6/25/19-9/24/19	10/09/2019	\$290.65	P
30190167	POSTMASTER - WISCONSIN RAPIDS	CW Ag Extension Report Mailing	10/09/2019	\$93.06	P
30190168	QUALITY PLUS PRINTING INC	Family Living Parenting Manual	10/09/2019	\$300.00	P
30190169	EMMONS BUSINESS INTERIORS	Office Furniture	10/16/2019	\$4,701.91	P
30190170	EO JOHNSON CO INC	Copier Lease	10/16/2019	\$229.49	P
30190171	UW SOIL TESTING LAB	UW Soil Testing Charges	10/16/2019	\$83.00	P
30190172	TOMSYCK KARLI	Interview Lunch Reimbursement	10/16/2019	\$85.69	P
30190173	AMAZON CAPITAL SERVICES	Computer Headsets	10/22/2019	\$68.97	P
30190174	TOWN OF SARATOGA	Clean Sweep Site Fees	10/22/2019	\$447.31	P
30190175	WEAFCS	2020 Membership - Carattini	10/22/2019	\$150.00	P
30190176	AMAZON CAPITAL SERVICES	Office Supplies	10/30/2019	\$17.98	
30190177	QUALITY PLUS PRINTING INC	4-H Newsletter	10/30/2019	\$186.00	
30190178	VEOLIA ES TECHNICAL SOLUTIONS	Clean Sweep - Agriculture	10/30/2019	\$3,458.00	
30190179	VEOLIA ES TECHNICAL SOLUTIONS	Clean Sweep - HHW	10/30/2019	\$20,796.70	
30190180	CARATTINI JACKIE	October Expenses	10/30/2019	\$285.36	
30190181	HUBER LAURA	October Expenses	10/30/2019	\$127.92	
30190182	LIPPERT MATTHEW	October Expenses	10/30/2019	\$546.48	
30190183	TURYK NANCY	October Expenses	10/30/2019	\$408.40	
30190184	WEHR JANELL	October Expenses	10/30/2019	\$299.28	
30190185	WHITEHAIR RACHAEL	October Expenses	10/30/2019	\$76.56	

**Grand Total:**

**\$33,289.77**



Signatures

Committee Chair: \_\_\_\_\_  
Committee Member: \_\_\_\_\_  
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*Activities Report for Shane Wucherpennig - October, 2019*

- **October 1** – Worked on Luke Keuffer fencing design.
- **October 2** – Worked on 2019 projects. Attended CEED Meeting.
- **October 3** – Worked on 2019 projects.
- **October 5** – Attended CEED tour.
- **October 7** – Entered wells in GIS. Updated maps.
- **October 8** – Off
- **October 9 & 10** – Worked on Cover crops acres & lining up drill. GPS training with Sieler Inst.
- **October 11** – Off
- **October 14** – Met with DNR, Verso and the City Engineer's office to discuss Wisconsin River discharges.
- **October 15** – Worked on Luke Keuffer fencing design.
- **October 16** – Worked on Bill Thiel Waste Transfer design.
- **October 17** – Delivered No-Till drill to Ron Schueller farm.
- **October 18** – Worked on Luke Keuffer fencing design.
- **October 21** – Worked on John Dorshorst for no-till and cover crops proposal. Attended Citizen's Groundwater meeting.
- **October 21** – Worked with County Lidar and produced maps..
- **October 22** – Worked on GIS Projects. Worked with Rodney on Non-metallic and wildlife damage projects.
- **October 23** – GPS training with Sieler Inst.
- **October 24-26** – Projects for 2019.
- **October 25** – Landowner appointments with landowners in the office.
- **October 28 & 29** – GIS and Database updates.
- **October 30** – Luke Keuffer Stream crossing plan.
- **October 31** – Update GIS maps.

6c

## Activities Report for Adam Groshek – October 2019

### Land and Water Resource Management Program/Animal Waste Storage Ordinance/CREP Activities:

- ~Thiel site investigation and survey for emergency manure transfer system installation.
- ~No-till drill landowner discussions and scheduling.
- ~Pankratz Farms, LLC manure storage bid prep, and Bid/site showing meetings set up with contractors and stake out of construction locations.
- ~Assisting Duckett's with a stormwater permit application for the Wood County Highway Department.
- ~BOND \$ office meeting to discuss difficulty in spending this year's money with farm economy.
- ~Wilson streambank restoration plan design, paperwork, site visit showing with contractor and discussions with landowner.
- ~CREP landowner GIS data entry, environmental benefit reports, and FSA/NRCS discussions over paperwork over the phone. New contracts include Hilgart, Zager, Warnecke, and Weiler. Discussions with new NRCS technician on Wood County CREP involvement.
- ~Continuing to try to find the source of sediment discharges into the WI River at Jackson St. with Verso Paper, the City of WI Rapids, and the DNR. Meeting with all to determine protocol for who is responsible for what and to be ready to try to find the source during the next active event.
- ~Attendance of the Tech Tour to learn about conservation technician projects and practices.
- ~Presenting Glen Peplinski's CREP and attending the Wood County CEED tour.
- ~County P card setup and registration.
- ~Wood County Wildlife Committee meeting presentation on how to provide better wildlife habitat for the Wood County Wildlife Area.
- ~Continuation of Nitrate water test kit distribution and delivery to Health Department for testing.
- ~Reber manure storage pit abandonment plan, landowner cost estimate, and how it will line up with pit pump-out.
- ~Writing article and editing the LWCD November newsletter.
- ~Wellness items including open enrollment lunch n learn.
- ~Passing the 8 hour Environmental Engineering Professional Engineer (PE) Exam in Madison qualifying me to now become an official Professional Engineer.
- ~Martin Wolf manure structure abandonment plan, bid preparation, and contractor discussions to bid out before November CEED meeting.

## ***Activities Report for Rod Mayer***

***September 2019***

- Completed alfalfa appraisal for Marti Farms – 337 acres.
- Repaired No-Till drill – new hitch, seed gaskets, and clutch.
- Delivered No-Till to Eron Equipment – corresponded with renters.
- Correspondence for Vitort Pond Exemption – sent letter setting final deadline for inspection.
- Worked through issues with Twin Lakes Cranberry with the owner and DNR (additional gate & break away section). Received fence proposal approval from DNR. Updated maps for changes – put Pre-Bid Agreement together and obtained notarized signatures. Put bidding packet together and mailed to ten contractors. Sent media advertisement out. Final construction date set for April 1<sup>st</sup> 2020.
- Set up Wood County 2019 Deer Donation Program. Met with and signed up three processors (Strictly Wild in Wisconsin Rapids, Pittsville Meats in Pittsville, and J&S Processing in Marshfield). Signed up six pantries throughout the county and assigned two to each processor. Completed and submitted all paperwork to DNR. Submitted a 2019 Deer Donation news release to local paper.
- Created updated maps and sent an “Info Needed” packet to Pankratz Trucking for revisions needed for the Brand Reclamation Plan.
- Assisted with picking up well testing samples from the Marshfield location – delivered to Health Dept.
- Inspected storm related fence repairs (Nekoosa-West gate replacement and Highlander fencing replacement). Sent out inspection letters.
- Sent out fence contract expiration letters for Lynn Hill and Tony Jaromin Cranberry abatement fences.
- Attended tree sale database meeting.
- Completed Act 82 shooting permits for Wayerski, Kremer, Dupree, and Hannum. Including field inspections of all fields, database update, paperwork signatures, and submitting to DNR. Worked with DNR to create archery only tags on a field that appeared unsafe for firearm discharge.
- Attended Basic Ag for Conservationists Field Training in Arlington, WI. Including: components and resource concerns of livestock systems, livestock safety, tillage equipment and impact on soil health, and shooting slopes.

6c

## Activities Report for Emily Salvinski October 2019

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- **Wednesday, October 2.** Updated cost-share tracking shapefile.
- **Thursday, October 3.** Sent website updates to IT.
- **Friday, October 4.** Attended CEED tour.
- **Thursday, October 10.** Sent more website updates to IT. Sent out cost-share options by field to farmer (used cost-share tracking shapefile).
- **Friday, October 11.** Looked up e-mails of teachers from school websites to get a list to send poster contest information to.
- **Monday, October 14.** Put together e-mail with all the information for our poster contest this year. Tracked down Mill Creek surface sample results from the DNRs online information.
- **Wednesday, October 16.** Put together word doc with table of phosphorus water test results, chart, and links of where to get the info.
- **Thursday, October 17.** Added Mill Creek point sources to our database. Attempted to straighten out some P results with the state lab.
- **Monday, October 21.** Collected final surface water samples from the Mill Creek for the year.
- **Wednesday, October 23.** Helped with well water testing mailing. Put together pollinator garden article for fall newsletter. Attended custom heifer, grass raised beef, no-till farm tour.
- **Thursday, October 24.** Field checked cover crop fields. Completed change order form.
- **Monday, October 28.** Took root gel inventory, took down plant labels and collected seed from garden.

6C

### ***Activities Report for Lori Ruess – October 2019***

- Answered telephone and front desk questions.
- Mail pickup/delivery - Courthouse.
- Deposit of incoming checks on Fridays.
- Reviewed general ledger.
- Meeting with Dan Brandl IT and Rod Mayer to discuss/review progress of new tree & shrub database.
- Attended October 2<sup>nd</sup> Employee Feedback meeting.
- Attended open enrollment meeting.
- Attended Bond \$ office meeting.
- Completed sales tax report and submitted to Finance.
- Attended October 4<sup>th</sup> staff meeting.
- Attended October 4<sup>th</sup> CEED tour.
- County procurement card setup and registration.
- Mailed letters and packets regarding CSGCC to Senators and Representatives.
- Completed CREP Practice Reimbursement Requests for four landowners.
- Submitted four new CREP contracts along with required documentation to DATCP.
- Assisted in verification of third quarter wildlife damage expenses for completion of the Wildlife Damage reimbursement request.
- Complete a SWRM cost-share contract for 12.8 acres of cover crops.
- Completed SWRM reimbursement requests for Charlie Dorshorst (cover crops and residue management) and Clarence Boerboom (cover crops).
- Assisted the Health Department with stuffing 500 envelopes for the next water-testing event.
- Reviewed payroll reports and payroll registers.
- Organized CEED packet and County Board packet and took to County Clerk's office.
- Worked on 2019 Fall edition of the Conservation Connection and sent to printers for printing.

69

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director  
Adam DeKleyn, County Planner  
Paul Bernard, Land Records Coordinator  
Jeff Brewbaker, Code Administrator  
Stevana Hamus, Code Technician  
Kim Keech, Admin Services 5  
Victoria Wilson, Admin Services 4

RE: Staff Report for November 6, 2019

**1. Planning (Adam DeKleyn)**

- a. Land Subdivision - Plat Review – (5) CSMs were submitted for review/approval. (3) CSMs were approved/recorded. (4) CSMs are pending approval. (1) CSM was denied. (1) County Subdivision Plat submitted for review/approval.
- b. Water Quality Management (WQM)/Sewer Service Area (SSA) Review –
  - 1. Sanitary Sewer Extension Project  
6th Street, Village of Port Edwards (208 Letter not required)
- c. Town of Lincoln Comprehensive Plan – Plan Commission approved resolution recommending adoption of Comprehensive Plan by the Town Board at next meeting. Prepared ordinance adopting Comprehensive Plan for Town Board action. Public hearing/presentation will be conducted at November meeting.
- d. Wisconsin Rapids Downtown Steering Committee – Committee met to discuss a downtown market analysis and future direction and progress.
- e. Request for Zoning Amendment Approval – Town of Grand Rapids – Request approved by CB. Follow-up approval letter sent to town. Zoning map updated.
- f. Town Planning and Zoning Assistance – Provided planning and zoning assistance for several town officials.
- g. Floodplain – Developed GIS maps for Flooded Agriculture District – Cranberry Farm (FAD-C) permits.
- h. Housing Planning – Met with the HOW Chamber, local/regional developers and contractors, and the City of Wisconsin Rapids to discuss local housing challenges/issues and how to address them.
- i. HOW Legislative Breakfast – Attended local legislative breakfast.

- j. Wood County Unit – Wisconsin Towns Association – Presented information on DPZ programs and functions at the Wood County Unit - WTA meeting in the Town of Marshfield.
- k. DPZ Website Updates – Town Zoning Amendment Form published on website.
- l. Training – Attended Fall WCCA Conference.
- m. CEED Tour – Participated in CEED tour.

## 2. Land Records (Paul Bernard)

- a. Addressing – Adding new address and readdress points to the address point layer from a variety of different sources including City of Wisconsin Rapids, City of Marshfield and Emergency Management.
- b. Parcel Mapping – Updating the parcel mapping with new splits and combines.
- c. Learning/Data discovery – Acquainting myself with Wood County's data structures and models. Once the parcel mapping and addressing data is all caught up I will have to start the process of deciphering the publication routines and repairing data links that have been broken in the previous months. Patience is key – I have made a ton of progress in my first few weeks but there is still a lot learn.
- d. Custom Maps – preparing several custom maps including ATV trails, Zoning and municipal maps.

## 3. Code Administrator's (Jeff Brewbaker and Stevana Hamus)

9/26-1 mound re-inspection TN 10, 1 POWTS abandonment inspection TN 04, 6 maintenance 2<sup>nd</sup> notice calls, 1 call regarding location of septic system, mound plow and cell inspection TN 17

9/27-Holding tank plan review and approval TN 17, 2<sup>nd</sup> notice maintenance due phone calls, soil review, pressurized mound review, and sanitary permit TN 08, shoreland permit for fence and driveway TN 07

9/30-1 state approved A+0 mound review and approval, 4 inspection reports completed, soils review, pressurized plan review, and sanitary permit TN 11

10/1-Prepared for CEED tour presentation, made handouts, soils review, pressurized mound review, and sanitary permit TN 16, worked on cranberry farm certification TN 14

10/2- worked on cranberry farm certification TN 14, inspected conventional system TN13

10/3-Prep for CEED tour, Mound system tank inspection TN 10



10/4-CEED Tour, WIDNR complaint investigation HT pumping onto ground surface TN 15

10/7-Mound plow/Soils onsite (too wet to plow mound) TN 20, Mound system tank inspection TN 20, 2 conventional systems reviewed and approved, 2 soil reports reviewed, 2 hydrographs reviewed and approved. Calls regarding maintenance 2<sup>nd</sup> notices

10/8- 2 conventional systems reviewed and approved, 2 soil reports reviewed, 2 hydrographs reviewed and approved. 11- Inspection reports completed

10/9-Mound Plow TN 27, Mound re-inspect TN 27, Conventional inspection TN 18, conventional inspection TN 07, soils review, pressurized sewer review and sanitary permit TN 19, conventional inspection TN 07, soils review, pressurized mound plan review, and sanitary permit TN 19

10/10-Conventional installation inspection TN 07, 1 conventional permit review and approval, 2 soil report reviews, 1 hydrograph review, soils review TN 08, pressure plan review TN 08, denied plan after working on corrections, plan to be resubmitted TN 08

10/11-Picked up Ford truck from servicing, 1 conventional permit review and approval, 1 soil report review, 1 hydrograph review, 1 enforcement easement drafted and mailed TN 07

10/14-Inspection reports

10/15-mound tank inspection TN 11, complaint investigation letter TN12, soils on-site TN 21, mound plow inspection, and re-inspect TN 19

10/16-mound tank inspection TN 16, JB at WCCA Conf 10/16, 10/17, 10/18

10/17-Mound plow TN 11, soils onsite TN 17, Mound re inspect TN 11, Mound plow TN 17, open enrollment meeting

10/18- Mound re inspect TN 17

10/21- Inspection reports, pressurized plan review, and sanitary permit TN 08, holding tank insp. TN 17, mound pressurized plan review, soils review, and sanitary permit TN 08

10/22- SH out sick, inspection report for mound TN 17, reviewed and issued floodplain permit for rip rap TN 07, checked Tri-County Hydrograph well, held short meeting with PK regarding violation in the flood shadow of Lake Wazeecha

10/23-SH out sick, on-site and consulted AD regarding floodplain, wetland, soils, shoreland for a proposed plat TN 18, checked Tri-County Hydrograph well, held short meeting with PK regarding violation in the flood shadow of Lake Wazeecha

10/24- conventional inspection TN 07, conventional inspection TN 13, 2 conventional permits reviewed and issued, 2 soil reports reviewed, 1 hydrograph

reviewed. Abandonment orders issued TN 04, soils review, pressurized plan review, and sanitary permit TN 07, System in fill plan review, soils, and sanitary permit TN 19

10/25- 1 state reviewed mound plan (A+0) approved and issued, 1 shoreland permit issued TN 07, soils review, pressurized mound preview, and sanitary permit TN 19, reviewed LOMR-FW Cera Park TN 17

10/28- Mound Re inspection TN 11, Holding tank plan review and approval, 1 soil test reviewed, phone calls explaining the triennial fee, pressurized mound review and sanitary permit TN 15, Mound plow insp. TN 08

10/29-Mound Plow TN 17, re inspect TN 17, conventional permit review and approval, 1 soil report review, 1 hydrograph review, worked on response to attorney regarding violation in the flood shadow of Lake Wazeecha, mound cell inspection TN 08, complaint investigation on site TN 12

#### **4. Office Activity (Kim Keech and Victoria Wilson)**

- a. Monthly Sanitary Permit Activity – There were 21 sanitary permits issued in September 2019 (7 New, 10 Replacements, 1 Reconnects and 3 Non-Plumbing) with revenues totaling \$7,600. There were 30 sanitary permits issued in September 2018 (12 New, 16 Replacements, 2 Reconnects and 0 Non-Plumbing) with revenues totaling \$12,350.

There were 138 sanitary permits issued through September 2019. For comparison purposes, the following are through the same period for the previous five years: 2018 – 135, 2017 – 142, 2016 – 127, 2015 – 140 and 2014 – 136.

- b. 2019 Tax Refund Intercept Program (TRIP) – As of October 28<sup>th</sup>, Wood County received an additional \$104.50 for a total of \$6,362.40 on nine outstanding cases for 2019.
- c. 2019 Maintenance Notices – Septic Maintenance Notices, ATU (Aerobic) Maintenance Notices, White Knight (Aerobic) Maintenance Notices, and Farmer Exempt Holding Tank Maintenance Notices are scheduled to be mailed approximately Monday, April 22<sup>nd</sup> with a due date of Friday, August 9<sup>th</sup>. There were 2,858 mailed between the four notices. Septic maintenance 2<sup>nd</sup> reminders were mailed on Monday, September 23<sup>rd</sup>. There was 551 2<sup>nd</sup> reminder postcards mailed. As of October 29<sup>th</sup>, there are 172 systems remaining that have not been serviced.
- d. 2019 Program Fee Notices – The approximately 4,604 program fee notices were mailed on Thursday, October 24<sup>th</sup> with a due date of Monday, November 25<sup>th</sup>. The \$20 program fee can be paid online with an e-check, debit card or credit card. There will be a convenience fee if making payment by e-check, debit card or credit card. The \$20 program fee can also be paid by cash or check.
- e. Enforcement Activities Update (Small Claims) – None Scheduled
- f. Wisconsin Fund Grant Program – The Joint Finance Committee on Thursday, May 11, 2017 on a 12-4 vote adopted ongoing funding for the Wisconsin Fund

Grant Program through June 30, 2021. The new budget did not extend the Wisconsin Fund Grant program past its original sunset date, so the next application deadline of January 31, 2020 will be the last year to apply.

- i. (5) Wisconsin Fund Applications FY2020 – Wisconsin Fund Grant Applications was emailed to the State of Wisconsin on January 30th meeting the deadline date of January 31st. Disbursement of Wisconsin Fund Grant for 3 applicants occurred in September. The remaining 2 applicants have been requested for grant funds from the State of Wisconsin on October 24<sup>th</sup>.
  - ii. (2) Wisconsin Fund Applications FY2021 – The deadline to apply is January 31, 2020.
- g. Sanitary Permit Database System Project – The next phase for the sanitary permit system database will consist of creating a service provider and comments interface. This phase will consist of service providers reporting pumping, inspections and maintenance service events on the Wood County Sanitary Permit system. Information Technology Department continues work on the design phase of the project.
- h. Kim attended the following meetings/trainings:
  - i. CEED Meeting on October 2<sup>nd</sup>
  - ii. Citizens Groundwater Group meeting on October 21<sup>st</sup>
- i. Victoria attended the following meetings/trainings:
  - i. CEED Tour on October 4<sup>th</sup>



## CEED Committee Report *October 2019*

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### LAURA HUBER

*Extension Wood County, 4-H Program Coordinator*

- Became a certified Real Colors Facilitator at a training in St Paul (30 Sept - 2 Oct)
- Appeared on WFHR radio and talked about National 4-H Week (3 Oct)
- Planned 4-H Fire & Ice Teen Leadership Camp with colleagues (3 Oct) via Zoom
- Attended the Wood County CEED tour and spoke at Hewitt's Meat Processing (4 Oct)
- Appeared on WDLB radio and talked about National 4-H Week (8 Oct)
- Facilitated the 1st Meat Processing Contest meeting (8 Oct)
- Attended the Youth Success Coalition meeting (14 October)
- Facilitated the 2nd Meat Processing Contest meeting (15 Oct)
- Met with Wood County 4-H Teen Leaders (18 Oct)
- Attended WI 4-H Hall of Fame planning meeting (Oct 21) via Zoom
- Facilitated the Wood County 4-H All Committee meeting (Oct 21)
- Participated in WI 4-H Volunteer Development Team meeting (Oct 22) via Zoom
- Planned 4-H Officer Training with Marathon County colleague Kaitlyn Bernarde (Oct 23) via Zoom
- Attended Extension's Area 7 meeting in Portage County (Oct 29)
- Promoted 4-H re-enrollment program throughout the month
- Scheduled trainings for volunteers
- Began work on Creative Arts Day and Project Discovery Day
- Collected and reviewed 4-H Charter Renewal collection
- Assisted with re-enrollment

#### Ongoing Responsibilities:

- Updated and maintained the Wood County 4-H, WI Facebook page which currently has 823 followers.
  - Assisted with maintenance of the Central WI 4-H Shooting Sports Facebook page which has 305 followers
- Responded to communications to the office including general questions, 4-H enrollment, planning meetings, etc.
- Ongoing assistance for new leaders and the volunteer background checks

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### MATT LIPPERT

*Extension Wood County, Agriculture Agent*

- I assisted with the dairy show and the Dairy Extension booth at World Dairy Expo, an event with 60,000 visitors held in Madison. We highlighted key dairy Extension programs in the booth and made many contacts
- I conducted Pesticide Applicator Training and Certification at Mid-State Technical College for students enrolled in their agriculture program.
- I provided cranberry tours to a group of dairy science researchers from across the country that were at the Marshfield Ag Research Station for a meeting.



- I attended a statewide organic pasture walk held in the Rudolph area that I assisted with the organization of the event. About 30 people attended.
- I conducted radio interview on WFHR.
- The Central Wisconsin Ag Specialization (CWAS) newsletter was distributed to about 400 area farm families.
- I traveled across the county with Rachael Whitehair the new member of our staff working with water quality, introducing her to the geography and communities in the county and giving her background about Extension.
- I assisted with the sausage-making program held by the youth development Extension at Hewitt's meats.
- I attended a cover crop into silage corn demonstration held in Greenwood, WI.
- I assisted with a Farm Technology Days grant distribution meeting.
- I attended a daylong Area 7 colleague meeting in Stevens Point.

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## NANCY TURYK

*Extension Wood County, Community Resource Development Educator*

### **Economic Development**

- Attended the Legislative and Community Leaders presentations hosted by the Ho-Chunk Nation.
- Met to discuss logistics for REDI project with J. Grueneberg, Supervisor Curry, Chair Machon. Identified potential team members and 2-day workshop Dec. 18 and 19.
- Attended Marshfield Economic Development Board meeting to discuss strategic planning process.
- Attended and contributed to CEED ED meeting.

### **Strategic Planning**

- Met with Sue Kunferman about assistance with Health Dept. strategic plan updates.

### **Energy**

- Participated in two Wood County Renewable and Sustainable Committee meetings. Reviewed the Lean Process and Renewable Energy grants. Contributed to the draft Wood County Energy Plan. Attended County Board Executive Committee meeting and County Board meeting to respond to questions about the County Energy Plan.
- Co-hosted a solar inspection and permitting training workshop for inspectors with J. Grueneberg.
- Coordinated with SolSmart staff and reviewers to complete the documentation needed for Wood County's SolSmart designation. Awaiting approval of SolSmart Gold designation for Wood County.
- Coordinating the hiring of an graduate student intern from the UW Madison Resource Energy Demand Analysis (REDA) to conduct a baseline analysis of Wood County energy use. The baseline analysis will be used to identify and prioritize where the greatest savings can be obtained for county properties. The intern will be paid through Lean Process grant funding and will be employed by the Extension office in Wood County.
- Contacted Alliant, Wisconsin Rapids Water Works and Lighting, Verso, Marshfield Utilities, and Oakdale Electric Coop to obtain energy data needed for the baseline analysis.
- Worked with IT to update the County's Energy webpage.

- Attended the public meeting for the Wood County Solar Project, LLC in the Town of Saratoga.
- Listened to webinar by SolSmart on large scale solar planning and zoning.
- Gave a keynote presentation on energy at the Marquette/Juneau County Extension HEC annual meeting.
- Presentation on community resiliency at the local Climate Change Forum II in Wisconsin Rapids. Assisted with facilitation of discussions by community members.

#### **UW-Madison Division of Extension**

- Participated in Wood County Extension staff meetings. Assisted with Friday office coverage.
- Attended a Community Development Institute facilitation workshop.
- Participated in webinar on Ripple Effects modeling.

#### **Other**

- Prepared and submitted a proposal to obtain funding assistance from DATCP for the 2020 Clean Sweep in Wood County.
- Attended Day 2 of Wisconsin Counties Association meeting in Wisconsin Dells.
- Discussed Diversity and Inclusion program for the Heart of Wisconsin Leadership Program. Initiated scheduling and inviting guest speakers for the program.
- Attended state SAG meeting with Nancy Eggleston.
- Attended CEED meeting.
- Facilitated meeting of the Central Sands Groundwater County Collaboration Communications work group to discuss press release about the group and potential communication and outreach collaborations between the counties with or without state funding.

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### **JACKIE CARATTINI**

*Extension Wood County, Family Living Educator*

- Taught a Colors Training for Regional Social Services Consortium
- Taught HCE program "Keep or Toss"
- Attended the Wood/Portage FoodWise preliminary interviews
- Attended a national PILD planning meeting on zoom
- Attended UW-Madison Faculty Senate meeting
- Taught two Wood Co. Social Services Real Colors Training's both in WI Rapids and in Marshfield
- Attended a Department of Extension Faculty Administrative Committee all day meeting.
- Attended the Health Dept's CHIP process in Nekoosa
- Attended the Wood/Portage FoodWise Educator final interviews
- Attended the "Parent to Parent" of WI training.
- Attended a Civil Rights zoom meeting
- Presented on WFHR and WDLB radio
- Presented at the Central WI. Healthy Aging Consortium meeting
- Attended the Regional Housing and Homelessness Coalition meeting in Wausau
- Attended a National PILD planning meeting via zoom
- Attended a statewide Youth Mental Health Team meeting via zoom
- Taught a nutrition segment for the United Ways Born Learning Academy

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## **JANELL WEHR**

*Extension Wood County, Horticulture Coordinator*

- Attend Master Gardener Member Meeting
- Presented "Fall Lawn Care" program at WCMG Fall seminar
- Appeared on WDLB and WFHR
- Participated in Cohort 5 training program
- Entered hours for late Master Gardeners in ORS (online system)
- Developed agenda with Sue Wilford for project leaders meeting
- Facilitated WCMG Board meeting
- Meet with Marathon County Master Gardeners to address their concerns regarding changes in Master Gardener program
- Meeting with Dale Davis and Kelly Hammond regarding proposed Wellness Series at SWEPS
- Meeting in Madison developing personal plan of work as well as the Horticulture program plan of work
- Wrote annual report for state for WCMG program
- Facilitated project leaders meeting
- Answered horticulture inquiries

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## **RACHAEL WHITEHAIR**

*Extension Wood County, Natural Resources Educator*

- Met with Jason Hausler, Area Director for initial on-boarding (October 21)
- Attended the monthly Wood County Citizens Groundwater Group (CGG) meeting (October 21)
- Participated in the monthly Natural Resource Institute Zoom meeting (October 23)
- Met with John Exo, Natural Resources Education Program Co-Director to discuss the Natural Resource Educator Role and the state of WI water quality (October 23)
- Met with Matt Lippert, Wood County Agriculture Agent to tour the county (October 24)
- Met with Kris Tiles and other Marathon County Extension Staff to discuss the Natural Resource Educator Role and the state of WI water quality (October 25)

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## **KELLY HAMMOND**

*Extension Wood & Portage Counties, FoodWise Nutrition Coordinator*

- FoodWise Portage County has extended an offer to a new Nutrition Educator, potential start date of November 11 at 80% FTE.
- SWEPS Food Pantry lesson on fall produce and preparing squash (10/15)
- Developing new calendar for SWEPS lessons in 2020
- Represent FoodWise at Community Health Improvement Plan led by the Wood County Health Department. (10/15)
- Attended Tribal Educators Network (9/30) meeting to network and learn more about programming within tribal communities.
- Working with partners to develop programming for Fiscal Year 2020, including new cooking classes at the YMCA, Grocery Store Tours at Wisconsin Rapids Wal-Mart and elementary schools lessons.
- Finalize FoodWise office move to a new location within the Extension office (ETN room)

## 2019 STATEWIDE and LOCAL CROP PRICES

MONTH	FIELD CORN	SOYBEANS	OTHER HAY	ALFALFA	
Jan.	\$ 3.58	\$ 8.59	\$ 155.67	\$ 184.33	* Wisconsin Farm Reporter
Feb.	\$ 3.58	\$ 8.48	\$ 160.00	\$ 192.33	* USDA-National Ag Statistics Services
Mar.	\$ 3.55	\$ 8.61	\$ 161.33	\$ 196.33	* USDA-APHIS
Apr.	\$ 3.55	\$ 8.23	\$ 154.00	\$ 188.33	* Ace Ethanol - Stanley
May.	\$ 3.57	\$ 7.92	\$ 175.33	\$ 213.00	* Agweb
Jun.	\$ 3.80	\$ 8.22	\$ 151.67	\$ 189.00	*ADM - Stevens Point
Jul.	\$ 3.84	\$ 8.31	\$ 126.67	\$ 175.33	* Wood County FSA
Aug.	\$ 3.77	\$ 8.25	\$ 121.00	\$ 171.33	* UW Team Forage - Hay Report
Sep.	\$ 3.64	\$ -	\$ 128.00	\$ 168.50	*UW Extension Clark County
Oct.	\$ 3.69	\$ 8.46	\$ 153.43	\$ 187.14	*Wisconsin Corn Growers Association
Nov.	\$ 3.68	\$ 8.55	\$ -	\$ -	* Provision Partners - Auburndale
Dec.	\$ 3.67	\$ -	\$ -	\$ -	*Marquis Grain - Necedah Ethanol
					*Marathon Feed and Grain LLC -
Total	\$ 43.91	\$83.62	\$ 1,487.10	\$ 1,865.64	
	total/12	total/10	total/10	total/10	
Price	<b>\$3.66</b>	<b>\$8.36</b>	<b>\$ 148.71</b>	<b>\$ 186.56</b>	
	per bushel	per bushel	per ton	per ton	

**Cranberry (fresh fruit) \$50.10/barrel**

\*WI Cranberry Growers Association

\*USDA-NASS



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College of  
**Agricultural & Life Sciences**  
UNIVERSITY OF WISCONSIN-MADISON

October 10, 2019

Wood County Board of Supervisors  
c/o Trent Miner, Portage County Clerk  
P.O. Box 8095  
Wisconsin Rapids, WI 54495

Dear Clerk Miner and Wood County Board Members,

Both the College of Agricultural and Life Sciences and the Division of Extension at UW-Madison received your request (attached) to develop nitrogen application rate guidelines for groundwater protection.

Groundwater and drinking water quality are important issues for our citizens and communities. We recognize that there are growing needs and challenges in the area of water quality in Wisconsin and beyond.

The specific issue of developing nitrogen application rate guidelines for groundwater protection is large and complex. In September, we assembled a substantial group of nutrient management and water quality experts from the College of Agricultural and Life Sciences, the Division of Extension, and our partners at UW-Stevens Point to plan a coordinated response to your request.

Because of the complexity of the issue and the large number of university experts working in this area, we are appointing a special water quality project coordinator to help 1) organize existing resources, 2) communicate with you and stakeholders in your county, and 3) identify needed research and Extension program support. We are also engaging our state agency partners at the DNR, DATCP, and NRCS to coordinate our response to the specific issues you have raised, as well as other efforts relating to water quality.

We hope to extend an invitation for an in-person conversation in the near future.

Sincerely,

Douglas J. Reinemann  
Associate Dean for Extension and Outreach

cc: Kathryn VandenBosch, College of Agricultural and Life Sciences  
Karl Martin, Division of Extension  
Patrick Robinson, Division of Extension  
Julie Scharm, College of Agricultural and Life Sciences

**Office of the Dean and Director**

140 Agricultural Hall 1450 Linden Drive Madison, WI 53706  
608-262-1251 Fax: 608-262-4556 [www.cals.wisc.edu](http://www.cals.wisc.edu)

## WOOD COUNTY

ITEM# 4 - 1

DATE April 16, 2019

Effective Date April 16, 2019

RESOLUTION# 19-4-8

Introduced by CEED  
Page 1 of 2

Motion: Adopted: ☒ LAR

1<sup>st</sup> Zurfluh Lost: ☐

2<sup>nd</sup> LaFontaine Tabled: ☐

No: 1 Yes: 18 Absent: 0

Number of votes required:

☒ Majority ☐ Two-thirds

Reviewed by: PAK, Corp Counsel

Reviewed by: , Finance Dir.

INTENT & SYNOPSIS: To request the College of Agricultural and Life Sciences at UW-Madison and UW-Extension to develop nitrogen application rate guidelines for groundwater protection.

FISCAL NOTE: There are no fiscal obligations to Wood County.

WHEREAS, in areas of Wood County where intensive agriculture on sand exists, many residents obtain drinking water from groundwater and many have concentrations of nitrate-nitrogen that exceed the Environmental Protection Agency health and enforcement limit of 10 parts per million; and

WHEREAS, the highest documented area in Wood and Juneau Counties has 42% of wells exceeding the state standard; and

WHEREAS, Local, State and Federal programs require use of the USDA Natural Resource Conservation Service 590 Nutrient Management Standard, which dictates use of the UW-Extension Publication A2809 'Nutrient Application Guidelines for Field, Vegetable, and Fruit Crops in Wisconsin'; and

WHEREAS, the UW-Madison nitrogen recommendations contained in A2809 were developed to maximize economic profitability, not to protect groundwater and drinking water quality; and

WHEREAS, the most recent revision of A2809 contains increased nitrogen application rate recommendations by UW-Madison on corn; and

WHEREAS, farmers striving to voluntarily reduce nitrogen applications to rates that will allow for drinking water nitrate levels below the 10 parts per million enforcement limit have no guidance to do so; and

WHEREAS, fertilized public and private lawns; golf courses, and fertilized public and private green spaces contribute to nitrates in groundwater; and

WHEREAS, the Conservation, Education, and Economic Development Committee passed a motion at their April 2, 2019 meeting to request this resolution be developed.

THEREFORE BE IT RESOLVED, that the Board of Supervisors for the County of Wood hereby requests the College of Agricultural and Life Sciences at UW-Madison and UW-Extension develop nitrogen application rate guidelines for groundwater protection, including, agricultural uses, fertilized lawns, golf courses, and green spaces.

BE IT FURTHER RESOLVED, that the State of Wisconsin provide funding and other necessary resources to aid in this effort:

Adopted by the County Board of Wood County, this 16<sup>th</sup> day of April 2019.

County Clerk

County Board Chairman

8d

WOOD COUNTY



RESOLUTION#

ITEM# 4  
DATE April 16, 2019  
Effective Date: April 16, 2019

Introduced by CEED  
Page 2 of 2

Committee

**BE IT FURTHER RESOLVED**, that a copy of this resolution be directed to the attention of the State Legislators representing constituents in Wood County, the Governor and the President of the University of Wisconsin System.

( )

<u>Kenneth Curry</u>	<u>Kenneth Curry</u>	
<u>Mark Holbrook</u>	<u>Mark Holbrook</u>	
<u>Robert Ashbeck</u>	<u>Robert Ashbeck</u>	
<u>Dave LaFontaine</u>	<u>Dave LaFontaine</u>	
<u>Bill Leichtnam</u>	<u>Bill Leichtnam</u>	
<u>Harvey Petersen - Citizen Member</u>		

Adopted by the County Board of Wood County, this \_\_\_\_\_ day of \_\_\_\_\_ 20 19 .

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
County Board Chairman

Contract Account #WOOD2020A

**Contract Between Wood County  
and  
Board of Regents of the University of Wisconsin System**

This contract is by and between **Wood County**, State of Wisconsin (**County**), and Board of Regents of the University of Wisconsin System, on behalf of the University of Wisconsin - Madison, Division of Extension (**Extension**) and is entered into pursuant to the authority vested in the County Committee on Agriculture and Extension Education by sections 59.22(2)(d) and 59.56(3) of the Wisconsin Statutes.

**Whereas**, Extension is organized both around geography, as faculty and staff deliver programs in communities throughout the state, and around academic disciplines. The broad disciplines currently include the Department of Agriculture & Natural Resources and the Department of Youth, Family & Community Development that oversee programmatic and academic functions;

**Whereas**, Extension is committed to maintaining an office in every county willing to commit to continued funding and space for Extension staff. Extension recognizes the value in keeping a local presence in every county and keeping the shortest distance possible between the people of Wisconsin and the Extension staff delivering programming to them;

**Whereas**, Extension provides opportunities to additional resources such as statewide specialists and UW-System campus resources to address specific local issues in core areas of expertise;

**Whereas**, the County is a critical partner in developing and implementing key educational priorities for county residents. In collaboration with Extension leadership, counties will identify local services of priority to their communities. County will agree to co-fund Extension faculty and staff based upon annually established flat fees for positions as defined below; and

**Whereas**, the parties need to define their respective rights and responsibilities;

**Now therefore**, the parties agree as follows:

1. **Term, Amendment & Termination.**
  - a. The term of this contract is one (1) year. The term shall run from January 1, 2020 through December 31, 2020, unless amended or terminated as set forth below.
  - b. Any additions, changes, modifications or renewals of this contract are subject to the mutual agreement and written consent of authorized representatives of both parties.
  - c. Either the County or Extension may cancel this entire Agreement with or without cause upon sixty (60) days' written notice delivered by mail or in person; provided, however, the County shall be responsible for paying a prorated amount of fees under Section 3.a. through the notice period. In addition, if the contract is cancelled before the end of the term, the discount identified in Section 3.a. shall be prorated (i.e. the discount amounts to roughly \$834 per month).

2. **Extension Responsibilities.** Extension agrees to:
  - a. Hire local Extension staff who will deliver educational services aligned to County priorities. As vacancies occur, and if the County and Extension agree to continue to support the desired program and position, Extension will seek County input when filling vacant positions.
  - b. Invoice the County semi-annually, by March 31<sup>st</sup> and September 30<sup>th</sup> for amounts due under this agreement.
  
3. **County Responsibilities.** In consideration of the programs that Extension provides to County under this contract, the County agrees to:
  - a. Pay to Extension the County share of up to **\$301,193.80** for the period of January 1, 2020 through December 31, 2020 as allocated below.

Positions	Fee	FTE	Total
Agriculture Extension Educator - Dairy	\$41,500.00	.5	\$20,750.00
Agriculture Extension Educator – Cranberry	\$41,500.00	.5	\$20,750.00
Human Development and Relationships Extension Educator	\$41,500.00	1.0	\$41,500.00
Discount			(\$10,000)
<b>Subtotal</b>			<b>\$73,000.00</b>
Professional Development	\$500.00	5	\$2,500.00
4-H Program Coordinator	\$71,285.00	1.0	\$71,285.00
Communities Extension Educator	\$81,681.60	1.0	\$81,681.60
Horticulture Program Coordinator	\$66,830.40	.5	\$33,415.20
Natural Resources Extension Educator	\$78,624.00	.5	\$39,312.00
<b>Final Total</b>			<b>\$ 301,193.80</b>

- b. Provide travel and appropriate job expenses to the staff, office facilities and equipment, office supplies and demonstration materials, salary and fringe benefits for the clerical support staff, and other supporting budgetary items through regular County budgetary procedures in which funds are appropriated for such purposes under applicable Wisconsin law.
  
4. **General Conditions** This contract is established under the following conditions:

- a. **Notices.** Any notice or demand which must be given or made by a party to this Agreement or any statute or ordinance shall be in writing, and shall be sent via e-mail and certified mail. Notices to the County shall be sent to County Representative(s). Notice to the Extension shall be sent to Area Extension Director.
- b. **Employer, Personnel Rules, Volunteers and Liability.** Any employees hired by Extension under Section 2.a. of this contract are employees of Extension, and are subject to the personnel rules, policies, and procedures for faculty or academic staff, as appropriate to the respective appointment in Extension as established by Wisconsin statute, and, or administrative rules; and, or, by policies or procedures adopted by the Board of Regents of the University of Wisconsin System, and, or Extension. Any volunteer engaged by Extension to further the purposes of this contract will be considered a volunteer of Extension. Extension will be responsible for ensuring that its employees and volunteers take affirmative steps to make clear, in interactions with third parties, that they are employees or volunteers of Extension. Extension shall be liable for the acts and omissions of its employees while acting within the scope of such employment. To the extent they are acting as agents of Extension, Extension shall be liable for the acts and omissions of its volunteers while acting within the scope of such agency.

Any individuals that are employed by the County in order to satisfy obligations under Section 3.b. of this contract are County employees and are subject to applicable County personnel rules, policies and procedures. Any volunteer engaged by County to further the purposes of this contract will be considered a volunteer of County. County will be responsible for ensuring that its employees and volunteers take affirmative steps to make clear, in interactions with third parties, that they are employees or volunteers of County. County shall be liable for the acts and omissions of its employees while acting within the scope of such employment. To the extent they are acting as agents of County, County shall be liable for the acts and omissions of its volunteers while acting within the scope of such agency.

- c. **Billing.** For the period January 1, 2020 through December 31, 2020, Extension shall bill the County for the total amount under Section 3.a. of this contract. The County will be billed for the first half of the total contract by March 31<sup>st</sup> and the second half of the total contract by September 30<sup>th</sup>. If services are not rendered or excess services are provided to the County by Extension during the contract period, the parties will use good faith efforts to adjust the total contract amount and update future bills to coincide with the new agreed upon amount. The County shall pay the amount billed within 30 days of the billing.
- d. **Insurance.** The Board of Regents of the University of Wisconsin System as an agency of the State, and consequently, Extension, is self-funded for liability (both public and property) under ss. 893.82 and 895.46(1), Wis. Stats. As a result, such protection as is afforded under respective Wisconsin Statutes is applicable to officers, employees, and agents while acting within the scope of their employment or agency. Since this is statutory insurance, there is no liability policy as such that can extend protection to any others.

County agrees to maintain appropriate insurance to cover the potential liability of its officers, employees and agents while acting within the scope of their employment or agency. Such insurance may be provided through a self-insurance

program.

- e. **Nondiscrimination/Affirmative Action.** The County and Extension will comply with all applicable state and federal laws and rules prohibiting unlawful discrimination. During the performance of work under this contract, Extension agrees not to discriminate against any employee or applicant for employment because of race, creed, ancestry, religion, color, sex, national origin, age, disability, arrest or conviction record, marital status, political affiliation, sexual orientation, or membership in the National Guard. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and, selection for training, including apprenticeship. Extension further agrees to take affirmative action to ensure equal employment opportunities.

By: \_\_\_\_\_  
**County Representative**

Date:

By: \_\_\_\_\_  
**County Representative**

Date:

By: \_\_\_\_\_  
**County Representative**

Date:

By: \_\_\_\_\_  
**County Representative**

Date:

By: \_\_\_\_\_  
**Area Extension Director**  
**UW-Madison, Division of Extension**

Date:

By: \_\_\_\_\_  
**County Representative**

Date:

By: \_\_\_\_\_  
**Director of Financial Services**  
**UW-Madison, Division of Extension**

Date:

By: \_\_\_\_\_  
**On Behalf of Board of Regents of**  
**The University of Wisconsin System**

Date: