AGENDA FOR OCTOBER 19, 2021 – 9:30 A.M.
WOOD COUNTY BOARD OF SUPERVISORS
WOOD COUNTY BOARD ROOM

CALL TO ORDER

ROLL CALL

INVOCATION: Supervisor Hahn

READING OF THE MINUTES OF THE PREVIOUS MEETING

EXCUSALS:

RESIGNATIONS:

APPOINTMENTS/Re-APPOINTMENTS:

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

ACKNOWLEDGEMENTS AND RECOGNITIONS

READING OF MINUTES OF COMMITTEE MEETINGS, RESOLUTIONS. RESOLUTIONS INTRODUCED BY COMMITTEES SHALL BE PRESENTED IMMEDIATELY FOLLOWING THE READING OF THAT COMMITTEE'S MINUTES, TO INCLUDE A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF $61,500,000 GENERAL OBLIGATION REFUNDING BONDS.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND OTHER DOCUMENTS.

SPECIAL ORDERS OF BUSINESS

Tari Jahns – United Way Campaign
Sheriff Becker, et al – Jail Construction Update

SET DATE FOR NEXT COUNTY BOARD MEETING – November 9, 2021

ADJOURN

Join by phone
+1-408-418-9388 United States Toll
Meeting number (access code): 2494 202 6454

Join by WebEx App or Web
https://woodcountywi.webex.com/woodcountywi/j.php?MTID=mbaad733ea506cd9ee67e5b5754134185
Meeting number (access code): 2494 202 6454
Meeting password: CB1019

PROCEEDINGS OF WOOD COUNTY BOARD OF SUPERVISORS
September 21, 2021 – 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened at the Wood County Boardroom in Wisconsin Rapids, Wisconsin on September 21, 2021.

Chairman Pliml called the meeting to order at 9:30 a.m.

Supervisors present were: Ashbeck, Breu, Clendenning, Curry, Feirer, Fischer, Hahn, Hokamp, Hamilton, LaFontaine, Leichtnam, Pliml, Polach, Rozar, Thao, Valenstein, Wagner, Winch, and Zurfluh.

Supervisor Rozar gave the invocation and led the Pledge of Allegiance.

Motion by Hamilton/Breu to approve the minutes of the previous meeting. Motion carried by voice vote.

Motion by Hamilton/LaFontaine to accept the resignation of Supervisor Zurfluh on the Census Review & Redistricting Committee. Motion carried by voice vote.

Motion by Hamilton/Hokamp to approve the appointment of Lori Nordman to the Health & Human Services Committee and Supervisor Wagner to the Census Review & Redistricting Committee. Motion carried by voice vote.

There were 3 members of the public that offered comment in opposition to COVID-19 vaccine mandates and vaccine passports and their reasons why. All three were upset by an email response of a county board supervisor. All comments were presented to County Clerk Miner in written form, at their request. They will be kept on file in the County Clerk's office.

Referrals were noted.

Committee minutes presented: Operations.

Chair Pliml declared his intention of taking the first seven resolutions as one vote. No objection was heard.

RESOLUTION 21-9-1

Introduced by: Operations Committee

INTENT & SYNOPSIS: Authorize the sale of tax deed property back to former owner.

FISCAL NOTE: Paid Amount - $306.77

Motion by Valenstein/Hamilton to adopt Resolution 21-9-1. Motion carried unanimously.

RESOLUTION 21-9-2

Introduced by: Operations Committee

INTENT & SYNOPSIS: Authorize the sale of tax deed property back to former owner.

FISCAL NOTE: Paid Amount - $1,896.62

Motion by Valenstein/Hamilton to adopt Resolution 21-9-2. Motion carried unanimously.

RESOLUTION 21-9-3

Introduced by: Operations Committee

INTENT & SYNOPSIS: Authorize the sale of tax deed property back to former owner.

FISCAL NOTE: Paid Amount - $5,393.87

Motion by Valenstein/Hamilton to adopt Resolution 21-9-3. Motion carried unanimously.

RESOLUTION 21-9-4

Introduced by: Operations Committee

INTENT & SYNOPSIS: Authorize the sale of tax deed property back to former owner.

FISCAL NOTE: Paid Amount - $3,333.10

Motion by Valenstein/Hamilton to adopt Resolution 21-9-4. Motion carried unanimously.

RESOLUTION 21-9-5

Introduced by: Operations Committee

INTENT & SYNOPSIS: Authorize the sale of tax deed property back to former owner.

FISCAL NOTE: Paid Amount - $1,625.67

Motion by Valenstein/Hamilton to adopt Resolution 21-9-5. Motion carried unanimously.

RESOLUTION 21-9-6

Introduced by: Operations Committee

INTENT & SYNOPSIS: Authorize the sale of tax deed property back to former owner.

FISCAL NOTE: Paid Amount - $7,254.06

Motion by Valenstein/Hamilton to adopt Resolution 21-9-6. Motion carried unanimously.

RESOLUTION 21-9-7

Introduced by: Operations Committee

INTENT & SYNOPSIS: Authorize the sale of tax deed property back to former owner.

FISCAL NOTE: Paid Amount - $33,430.83

Motion by Valenstein/Hamilton to adopt Resolution 21-9-7. Motion carried unanimously.

RESOLUTION 21-9-8

Introduced by: Operations Committee

INTENT & SYNOPSIS: To amend the Wood County Investment Policy to include clarifications and update statutory references.

FISCAL NOTE: None

Motion by Breu/Hamilton to adopt Resolution 21-9-8. Motion carried unanimously.

Committee minutes presented: Health & Human Services

RESOLUTION 21-9-9

Introduced by: Health & Human Services Committee

INTENT & SYNOPSIS: To create one (1.0 FTE) Mental Health Tech position within the Human Services Department-Norwood Health Center budget. The position is currently filled by a contracted staff person.

FISCAL NOTE: Moving from a contracted position to a Wood County position will save the County $17,963.73 over the remainder of 2021.

Motion by Hamilton/Valenstein to adopt Resolution 21-9-9. Motion carried unanimously.

Committee minutes presented: Public Safety, Traffic Safety Subcommittee.

RESOLUTION 21-9-10

Introduced by: Public Safety Committee

INTENT & SYNOPSIS: To cancel stale dated checks as recommended by the auditors. Said checks from Wood County Jail inmate account as per office of the Wood County Sheriff.

FISCAL NOTE: As per resolution – Total to be cancelled $139.94

Motion by Hamilton/Breu to adopt Resolution 21-9-10. Motion carried unanimously.

Committee minutes presented: Conservation, Education, & Economic Development, Golden Sands Conservation & Resource Development Council, Census Review & Redistricting.

RESOLUTION 21-9-11

Introduced by: Census Review & Redistricting Committee

INTENT & SYNOPSIS: To approve a tentative County Board Supervisory District Boundary Plan

FISCAL NOTE: None

Motion by Hamilton/Breu to adopt Resolution 21-9-11. Motion carried unanimously.

Committee minutes presented: Judicial & Legislative.

RESOLUTION 21-9-12

Introduced by: Judicial & Legislative Committee

INTENT & SYNOPSIS: To change County Board Rule 28 so as to allow oversight committees to approve new positions of employment when the new position is due to converting a fully funded outside contractor position and there will be a cost savings to the county.

FISCAL NOTE: There will be an unknown amount of savings to departments by bringing contract positions in-house when the opportunity arises and the result is a savings in costs.

Motion by Clendenning/Hamilton to adopt Resolution 21-9-12. Motion carried unanimously.

Committee minutes presented: Highway Infrastructure & Recreation, Property & Information Technology, McMillan Memorial Library Board of Trustees, South Central Library Board of Trustees, Jail Construction Adhoc.

SPECIAL ORDER OF BUSINESS
EXTENSION UPDATE

Area Director Jason Hausler presented the 2020 Annual Extension Report and highlighted the tasks completed in the various functions of Extension. He recognized the new position of Cranberry Outreach Specialist and the work they do. He discussed the financial implications of Extension and the contractual agreements they have with the county. Questions & answers followed.

Without objection, Chairman Pliml adjourned the meeting at 10:44 a.m. Next scheduled county board meeting is October 19, 2021.

Trent Miner
County Clerk

REFERRALS FOR SEPTEMBER 21, 2021 – COUNTY BOARD

- Memo from North Central Regional Planning Commission announcing a public hearing for the Town of McMillan, Marathon County Comprehensive Plan Public Hearing, to be held on October 20, 2021. Referred to CEED Committee, Planning & Zoning Director Grueneberg, and County Planner Dekleyn.

- Resolution from Door County requesting the legislature and governor to work cooperatively to end the Badger Care benefit cliff. Referred to Judicial & Legislative Committee and Human Services Director Vruwink.

OPERATIONS COMMITTEE
MEETING MINUTES

DATE: Friday, September 24, 2021
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Conference Room 114

PRESENT: Ed Wagner, Donna Rozar, Lance Pliml, Adam Fischer, Mike Feirer

OTHERS PRESENT (for part or all of the meeting, in person or via Webex): Bill Clendenning, Jake Hahn, Dennis Polach, Ken Curry, Ed Newton, PaNyia Yang, Kelli Francis, Marissa Kornack, Brandon Vruwink, Kyle Theiler, Jason DeMarco, John Peckham, Mary Schlagenhaft, Amy Kaup, Trent Miner, Mary Solheim, Quentin Ellis, Rock Larson, Kathy Alft, Erik Engel, Sue Kunferman, Chad Schooley, Sarah Christensen, David Patton, Reuben Van Tassel, Nanci Olson, Mary Anderson, Peter Kastenholz, Brent Vruwink, Tiffany Ringer, Craig Lambert, Shane Wucherpfennig, Jason Grueneberg, Michele Newman, Kim McGrath, Heather Gehrt

The meeting was called to order by Chair Wagner at 9:00 a.m.

There were no public comments.

Finance Director Newton shared a brief overview of the 2022 budget as a whole as of the current date. Newton thanked departments for their work on preparing the budget as well as Deputy Finance Director Yang.

Budget Meetings

Health: Health Director Kunferman and Public Health Manager Kathy Alft presented the Health budget. General discussion followed.

Veterans: Veterans Service Officer Larson presented the Veterans budget. General discussion followed.

Edgewater Haven: Human Services Director Vruwink presented the Edgewater Haven budget. No questions or discussion followed.

Norwood: Human Services Director Vruwink presented the Norwood budget. Questions and general discussion followed.

Human Services: Human Services Director Vruwink presented the Human Services budget. No questions or discussion followed.

Highway: Highway Accounting Supervisor John Peckham presented the Highway budget. Peckham explained that the levy increase was due to a decrease made last year in the road aid and bridge aid funds with the understanding that the money would be allocated back this year. Questions and general discussion followed.

Parks & Forestry: Parks & Forestry Director Schooley presented the Parks & Forestry budget. Discussion regarding the compensation for seasonal LTE's ensued.

Sheriff: Chief Deputy Ellis presented the Sheriff budget. No questions or discussion followed.

Dispatch: Emergency Management Director Christensen presented the Dispatch budget on behalf of Dispatch Manager Heideman. No questions or discussion followed.

Communications: Communications Director Engel presented the Communications budget. General discussion followed.

Coroner: Coroner Patton presented the Coroner budget. Brief discussion of cremation permit cost followed.

Humane Officer: Finance Director Newton presented the Humane Officer budget. No questions or discussion followed.

Emergency Management: Emergency Management Director Christensen presented the Emergency Management budget. No questions or discussion followed. The Committee congratulated Christensen on passing her exam to become a Certified Emergency Manager.

Break at 10:05 a.m. Reconvene at 10:10 a.m.

Circuit Courts: Register in Probate Mary Anderson presented the Circuit Court budgets. No questions or discussion followed.

Corporate Counsel: Corporation Counsel Kastenholz presented the Corporate Counsel budget. No questions or discussion followed.

Register of Deeds: Register of Deeds Ringer presented the Register of Deeds budget. General discussion followed.

Child Support: Child Support Director Vruwink presented the Child Support budget. No questions or discussion followed.

Clerk of Courts: The committee reviewed the Clerk of Courts budget. No questions or discussion followed.

Criminal Justice Coordinator: Finance Director Newton presented the Criminal Justice Coordinator budget. No questions or discussion followed.

District Attorney: District Attorney Lambert presented the District Attorney budget. No questions or discussion followed.

Victim Witness: Finance Director Newton presented the Victim Witness budget. No questions or discussion followed.

Land & Water Conservation: County Conservationist Wucherpfennig presented the Land & Water Conservation budget. No questions or discussion followed.

UW Extension: The committee reviewed the UW Extension budget. No questions or discussion followed.

Information Technology: IT Director Kaup presented the IT budget. No questions or discussion followed.

Transportation & Economic Development: Planning & Zoning Director Grueneberg presented the Transportation & Economic Development budget. Grueneberg explained that the increase in the budget is due to an increased number of economic development grant requests. Questions and general discussion followed.

Planning & Zoning: Planning & Zoning Director Grueneberg presented the Planning & Zoning budget. Questions and general discussion followed.

Maintenance: Facilities Manager Van Tassel presented the Maintenance budget. No questions or discussion followed.

Library: Finance Director Newton presented the Library budget. Questions and general discussion followed.

UW Marshfield: Supervisor Rozar presented the UW Marshfield budget. Rozar stated that the increase in the budget is primarily due to the Marshfield fire protection charge. Questions and general discussion followed.

Marshfield Fairgrounds: The Committee reviewed the Marshfield Fairgrounds budget. Supervisor Fischer asked about the timeline of the loan being paid off. Supervisor Feirer stated that it is up in 2022, but more funds will likely be requested.

Ho-Chunk: Finance Director Newton presented the Ho-Chunk budget. No questions or discussion followed.

Contingency: Finance Director Newton presented the Contingency budget. No questions or discussion followed.

PILOT: Finance Director Newton presented the PILOT budget. No questions or discussion followed.

County Clerk: County Clerk Miner presented the County Clerk budget. No questions or discussion followed.

Treasurer: Treasurer Gehrt presented the Treasurer budget. No questions or discussion followed.

Human Resources: Human Resources Director McGrath presented the Human Resources budget. No questions or discussion followed.

Finance: Finance Director Newton presented the Finance budget. No questions or discussion followed.

The Committee discussed the need for a future meeting to discuss CIP. The consensus of the Committee was to cancel the meeting set for Wednesday, September 29, 2021 and have the CIP discussion as an agenda item for the next regular Committee meeting in October. Brief discussion regarding ARPA funds ensued.

Fischer expressed that he was very impressed with all of the budgets presented. Pliml stated that he felt all of the oversight committees did a great job and that the cooperation with Finance has been extraordinary.

Chair Wagner adjourned the meeting at 11:30 a.m.

OPERATIONS COMMITTEE
MEETING MINUTES

DATE: Tuesday, October 5, 2021
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Room 114

PRESENT: Ed Wagner, Donna Rozar, Adam Fischer, Mike Feirer, Lance Pliml

OTHERS PRESENT (for part or all of the meeting, in person or via Webex): Dennis Polach, Bill Clendenning, Kim McGrath, Kelli Francis, PaNyia Yang, Ed Newton, Lisa Keller, Marissa Kornack, Chad Schooley, Kyle Theiler, Mary Solheim, Amy Kaup, Sue Kunferman, Reuben Van Tassel, Jason DeMarco, Brandon Vruwink, Mary Schlagenhaft, Nick Flugaur, Fritz Schubert, Josh Barbian (PMA), Justin Fischer (Baird)

The meeting was called to order by Chair Wagner at 9:00 a.m.

There were no public comments.

Fischer pulled the Operations Committee Budget Meeting minutes from the agenda due to Maintenance being omitted from the minutes. The minutes will be edited and presented at the next regular Committee meeting.

Motion (Rozar/Feirer) to approve the consent agenda, with the exception of the budget meeting minutes. Motion carried unanimously.

Pliml provided updated information to the Committee regarding the guidance on ARPA fund spending. Pliml shared that more clarification is being given regarding what will qualify for ARPA fund usage. Brief discussion ensued.

Rozar stated that the Health & Human Services Committee has been concerned for several months about the length of time it is taking for departments to be able to recruit for a position that is budgeted and needs to be refilled due to the existing approval procedure in place. Rozar explained that the current procedure requires Department Heads to contact Committee Chairs to request to fill a position and then bring the information to the full Committee during their monthly meeting which causes delays. The Committee discussed encouraging Department Heads to be innovative and creative when addressing vacancies. Discussion ensued at length.

Motion (Fischer/Pliml) to end the process of having departments go to their Committee Chair and oversight committees for approving vacancies. Motion carried unanimously.

Treasurer Gehrt provided an update on year-to-date sales tax.

Gehrt presented a resolution to sell tax deeded properties.

Motion (Fischer/Feirer) to approve the resolution to sell tax deeded properties. Motion carried unanimously.

Gehrt introduced Josh Barbian of PMA to discuss investing jail/CIP funds. Mr. Barbian presented information to the Committee about PMA and the services they offer. Discussion ensued.

Motion (Rozar/Pliml) to approve working with PMA for the investing of jail/CIP funds. Motion carried unanimously.

Finance Director Newton provided a brief update on Finance Department activities.

Newton presented a draft of the refunding bond resolution to the Committee. Justin Fischer of Baird presented information to the Committee regarding the County's bond rating call that occurred recently.

Newton presented information regarding the CIP and stated the current amount is $4.174 million. Newton discussed the projects that would likely be allowable for ARPA funding including HVAC systems, boilers, and chillers. Newton further discussed the fourth courtroom project and the possibility of splitting it up between 2022 and 2023. Discussion ensued at length.

Motion (Pliml/Fischer) to approve all of the projects under the CIP. Motion carried unanimously.

Newton reminded the Committee that there will be a meeting before County Board in October.

Supervisor Clendenning asked if broadband could be put on a future agenda in regards to an update on progress. Pliml stated that he will ask Kyle Christianson to come to a County Board meeting to present on the topic.

There were no comments from the Chair.

Motion (Rozar/Feirer) to go into closed session at 10:07 a.m. pursuant to Wis. Stats. 19.85(1)(f) to consider an employee appeal regarding a County-offered insurance benefit.

Roll call vote: Feirer: yes; Fischr: yes; Pliml: yes; Rozar: yes; Wagner: yes. Motion carried.

Motion (Rozar/Fischer) to return to open session at 10:40 a.m.

Wagner stated that, in closed session, the Committee discussed an appeal and will be pursuing the matter further.

Wagner declared the meeting adjourned at 10:41 a.m.

Minutes recorded and prepared by Kelli Francis. Minutes in draft form until approved at the next meeting.

Wood County
WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – October 2021

- I will be out of the office, but working from home starting Tuesday, October 5th for what I hope is about a week due to medical leave. I will be working from home during that time and will be available via email, and cell phone/home phone.

- I attended the WCA Conference in LaCrosse as this corresponds to the fall meeting of the County Clerks Association. We had our usual education session with UW-Green Bay and an update from the Wisconsin Election Commission. As it is with the WCA Conference for county board supervisors, this fall meeting of the clerks is a great way to network and hear different ideas from other counties in the state.

- Here is one of the photos from the WCA Conference, taken by Child Support Director Vruwink. I'll let you caption it in any manner you wish. I can think of a couple…. ☺

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Wood County
WISCONSIN

HUMAN RESOURCES DEPARTMENT

September 30, 2021

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – September 2021

Human Resources Activity

	September 2021	2021 Year-to-Date
Applications Received	60	1,035
Positions Filled	25	150
Promotions/Transfers	1	59
New Hire Orientations	14	82
Terminations, Voluntary	19	108
Terminations, Involuntary	0	10
Retirements	0	15
Exit Interviews	1	37

Human Resources Narrative

General Highlights

1. In light of President Biden's recently announced series of proposals to combat the COVID-19 pandemic more aggressively (including plans for a new Emergency Temporary Standard (ETS) from OSHA requiring private employers with 100 or more employees to mandate that their workers be vaccinated or undergo weekly testing, new vaccination mandates for healthcare employees, federal employees, and federal contractors), we have been keeping a very close eye on the topic and the implications for our workforce. The HR department attended many webinars/virtual roundtables on this topic that were offered by our external partners including Cottingham & Butler, The Horton Group, SHRM, MRA, SPAHRA, and Dietrich VanderWaal. An informational email was sent to Department Heads and the Operations Committee on September 16th. An employee email was sent on September 17th. As of current, we are still waiting on the final ETS to be released as well as firm guidance from DSPS on if or how municipalities will be impacted.
2. Began the initial preparation for the 2021 Department Head Retreat to be held at the Nepco Shelter Building on November 10th. Mark O'Connell, Andy Phillips, and Kyle Christianson, all of WCA, will be presenting a variety of leadership and county government topics. We are extremely grateful to all of internal and external partners for the ability to work together to bring this event back for our Department Heads this year.
3. Finalized the Human Resources/Risk Management budget for 2022 and presented to the Operations Committee on September 7th and 24th. We are happy to share that our final and approved 2022 budget was an overall decrease compared to the 2021 annual budget.

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Meetings & Trainings

1. Attended the Operations Committee Meeting on September 7th and 24th.
2. Attended County Board on September 21st.
3. Attended preliminary DocuSign Discovery virtual calls/demos on September 2nd and 22nd.
4. Attended SPAHRA Half Day Conference on September 8th. Topics presented were "No Thanks, I Took Another Offer" by Jeff Kortes and "Central to Success: Recruiting & Retention Initiative" by Gordon Crow of Centergy.
5. Met with IT and Finance on September 9th to discuss the DocuSign process for internal forms.
6. Held individual staff and team meetings to discuss and provide updates on the department's progress towards our 2021 goals.
7. Staff attended various meetings including:
    a. SPAHRA Board Meeting on September 7th
    b. Cottingham & Butler Total Rewards 2021 Seminar on September 8th
    c. CWSHRM Leading through Uncertainty Webinar on September 9th
    d. SHRM External Affairs Webcast on September 30th

Benefits

1. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
2. Processed and prepared monthly COBRA remittance, TASC admin fees, quarterly EAP fees, stop loss admin fees, and turnover reports.
3. Reconciled monthly invoices for health, dental, vision, life, and disability insurances.
4. Updated the Health Reserve Spreadsheet and Health Fund Balance document for August.
5. Assisted multiple employees with questions related to FMLA, leaves of absence, retirement, and claims concerns.
6. Processed COBRA notifications for dependents on the health plan reaching age 26.
7. Continued communication with Employee Benefits Corporation (EBC) to meet requirements of the COBRA subsidy under the American Rescue Plan Act (ARPA).
8. Organized the annual presentations for Boston Mutual voluntary insurance options and implemented the addition of Accident and Critical Illness options. Developed a new procedure to connect new hires with the information at hire, eliminating the need for annual presentations.
9. Began preparations for annual open enrollment including creation and finalization of the 2022 Benefit Guide, development of the PowerPoint presentation with assistance from The Horton Group, and updated dates, premiums, and pay periods in our electronic systems.
10. Completed the Leading Age Survey submitting data for the healthcare facilities.

Recruitment

1. Updated the Status of Open Positions and Headcount Sheet (FTE Control) spreadsheets daily.
2. Reported new hires with the Wisconsin New Hire Reporting Center.
3. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
4. Communicated with multiple applicants, employees, and supervisors regarding varying positions.
5. Began preparations to attend the local Business Expo/Job Fair on November 3, 2021 at Outpost Ranch.
6. Worked with IT Department to ensure our vacancies are linked to Indeed.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

Refilled Position	Department	Position	Status
Replacement	Child Support	Case Worker	Position posted, deadline 10/10/2021.
Replacement – Eligibility List	Dispatch	Dispatchers (3)	One position filled, checking references on the 2nd and 3rd vacancies. Eligibility list established.
Replacements	Edgewater	CNA, RN, LPN and Dietary Assistant – (Multiple)	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 12/5/2021.
COVID Relief	Health	COVID Vaccine Coordinator	Position posted, deadline 10/4/2021.
Replacement	Highway	Mechanic (2)	Positions posted, interviews conducted, both positions filled on 9/27/2021.
New position	Humane Officer	Humane Officer	Position posted, deadline 10/25/2021.
Replacements	Human Services	Bus Driver (Part-time)	Position posted, deadline 10/24/2021.
Replacements	Human Services	Crisis Interventionists (Casual)	Position posted, deadline 10/25/2021. Two positions filled. Will continue recruitment in order to establish eligibility list for future vacancies.
Replacement	Human Services	Crisis Interventionist – Full-time (Days)	Interviews conducted. Final candidate selected, references/background completed. Offer accepted, filled 10/4/2021.
Replacement	Human Services	Youth Mentor Case Manager	Interviews conducted. Final candidate selected, references/background completed. Offer accepted, filled 9/20/2021.
Replacement	Human Services	Economic Support Specialist (2)	Positions posted, interviews conducted, one position filled. Checking references/background on 2nd position as of 9/22/2021.
Replacement	Human Services	Administrative Assistant II – Admin/FS Transcriptionist	Interviews conducted. Final candidate selected, references/background completed. Offer accepted, filled 9/20/2021.
Replacement	Human Services	Family Interaction Workers	Position posted, deadline 10/24/2021.
*Replacement	Human Services	Crisis/Mental Health Therapist	*Position posted, deadline 10/17/2021. May be filled as licensed or unlicensed.
*Replacement	Human Services	Crisis/Mental Health Therapist-Unlicensed	*Position posted, deadline 10/17/2021. May be filled as licensed or unlicensed.
Replacement	Human Services	Admin Asst II – General	Interviews conducted. Final candidate selected, references/background completed. Offer accepted, filled 9/13/2021.
Replacement	Human Services	EMH/MH Adult Protective Services Coordinator	Position posted, interviews conducted, filled internally 9/27/2021.
Replacements	Human Services	Social Workers-Ongoing (2)	One position filled 9/20/2021, other vacancy posted until 10/25/2021.
Replacement	Human Services	Social Worker – IA (WR)	Interviews conducted. Final candidate selected, references/background completed. Offer accepted, filled 8/30/2021.

Replacement	Human Services	Discharge Case Manager/ Planner	Position posted, deadline 9/27/2021.
New/Replacement	Norwood	COTA, Occupational Therapist, Therapy Asst., Dietary Aide, RN, LPN and CNA's Multiple	Ongoing recruitment by Norwood.
Replacement	Norwood	Psychiatrist	Position posted, deadline 12/12/2021.
Replacement	Norwood	Social Worker-Inpatient	Interviews conducted. Final candidate selected, references/background completed. Offer accepted, filled 10/18/2021.
Replacement	Norwood	Inpatient Social Services Coordinator	Position posted, deadline 9/16/2021.
Replacement	Parks	LTE Summer (1)	Position posted, filled 9/20/2021.
Replacements	Sheriff	Part-time Deputies (Reserves)-Eligibility List	Position posted, deadline 10/31/2021.

IMPACTED POSITIONS DUE TO HIRING FREEZE (Positions currently on hold)	
Department	**Position**
Clerk of Courts	Administrative Services 4
Human Services	Bus Driver-Casual
Human Services	Mental Health Therapist

Safety/Risk Management

1. Continuing the process of updating the Written Programs and Safety/Risk Manual appendices/ forms.
2. Managed open claims with Aegis throughout the month.
3. Attended Edgewater and Norwood Safety Committee meetings.
4. Completed scripts for updated Training Presentations to be recorded in Captivate system.

NEW Workers' Compensation Claims (2)

1. 7/29/21 – Sheriff's (Corrections) – Employee had bloodborne pathogen exposure when performing intake on inmate (late report)
2. 8/24/21 – Sheriff's – Employee strained R leg while at Honor Guard training (initially reported as First Aid only)

OPEN Workers' Compensation Claims (2)

1. 4/20/21 – Highway – Employee strained R elbow shoveling asphalt on roadway
2. 8/30/21 – IT – Employee injured L wrist, both knees and R elbow slipping on water in hallway

CLOSED Workers' Compensation Claims (3)

1. 8/4/20 – Highway – Employee fractured L elbow in fall at asphalt plant (surgery required)
2. 8/18/21 – Edgewater – Employee struck R hand/wrist while door was being opened
3. 7/14/21 – Maintenance – Employee cut R hand lifting manhole cover

First Aid Injuries (5)

1. 8/30/21 – Sheriff's – Employee was bitten on L ankle by K9 during training
2. 9/1/21 – Norwood – Employee was struck on the R side of the jaw by an uncooperative resident

3. 9/1/21 – Norwood – Employee was struck in the neck/collarbone area by an uncooperative resident
4. 9/10/21 – Edgewater – Employee suffered L side back pain while assisting resident in bathroom
5. 9/20/21 – Human Services – Employee had medication sprayed into eyes/face following syringe malfunction (no BBP exposure)

Property/Vehicle Damage Claims (3)

1. 9/7/21 – Sheriff's Rescue – Windshield replacement for Rescue 3 (actual cost $399.98)
2. 9/19/21 – Sheriff's – Squad #33 was damaged while clearing deer from roadway (est. cost $1,150.00) – will be recovered through restitution
3. 9/19/21 – EM – Van slid into tree at Powers Bluff (est. damage unknown)

OPEN EEOC/ERD Claims (1)

1. 6/1/20 - Former Human Services employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received an Initial Determination of Probable Cause on July 1, 2021.

CLOSED EEOC/ERD Claims (2)

1. 6/21/19 - Related to a 2016 claim alleging violation of the Wisconsin Fair Employment Act- Wood County successfully defended the claim at the Initial Determination stage and again after a four-day Hearing to Determine Probable Cause. The Complainant then appealed to the Labor and Industry Review Commission (LIRC). On September 1, 2021 we received affirmation of the original decision from LIRC; the compliant has been dismissed.
2. 5/3/21 – Former Norwood contracted employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. On September 1, 2021 we received an Initial Determination of No Probable Cause; the complaint has been dismissed.

Other

1. Years of Service Recognition items were ordered and received from various vendors. Items were distributed to Department Heads to be meaningfully presented to employees.
2. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
3. Reconciled and processed the August Unemployment Insurance payment.
4. Worked with multiple departments to develop new job descriptions or to revise existing descriptions.
5. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
6. Responded to various requests for employees/employee representatives to obtain a copy of their personnel files.
7. Facilitated New Hire Orientation on September 7th, 13th, 20th, and 27th.
8. Conducted an exit interview on September 16th.
9. Responded to various verifications of employment.
10. Replied to multiple requests from surrounding counties with varied information.
11. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.

Wood County
WISCONSIN

OFFICE OF THE TREASURER

Heather L. Gehrt

LETTER OF COMMENTS—OCTOBER 2021

1. Attended Wisconsin Counties Association zoom meetings on Mondays in September.

2. Attended Operation Committee meeting on September 7 and September 24.

3. Met with Representatives from WoodTrust Bank on September 8 and September 15 to set up new software for Remote Capture function for daily deposits.

4. Met with Representatives from WoodTrust Bank on September 9 to set up a new account for the Jail/CIP monies that were deposited into the general account.

5. Attended Census Review & Redistricting Committee Meeting on September 13.

6. Attended WebEx meeting with Finance and Sheriff's Departments to discuss how the funding procedures would go for the building of the jail on September 15.

7. Met with Jason from Planning & Zoning to discuss upcoming United Way fundraiser ideas for the month of October on September 16.

8. Attended Rural Housing Board of Directors meeting in Wisconsin Dells on September 20.

9. Attended County Board meeting on September 21.

10. Participated in the bonding call with Finance and others on September 27.

11. Participated in a conference call with Finance and Baird to discuss the bonding and repayment of NAN for the Jail/CIP project on September 28. Also coordinated with PMA on presenting information to the Committee at the next meeting.

12. Participated in the Land Council Meeting on September 29.

13. Held sealed bid opening in the office for 5 properties that were taken by tax deed on September 29. 4 of the properties received bids on them and the resolution will be in your packet.

14. Participated in United Way Loaned Executives Zoom meeting on September 30.

400 Market Street ● P.O. Box 8095 ● Wisconsin Rapids, Wisconsin 54495-8095 ● Telephone (715) 421-8484 ● Facsimile (715) 421-8481

Letter of Comments – October 2021

- InBody appointments wrapped up with appointments being completed at River Block, the courthouse, Edgewater Haven Nursing Home, and Steinle Plaza. As mentioned previously, turnout was excellent, and this service will be returning in March 2022.

- The quarter 3 wellness challenge, *Nutritious and Delicious*, kicked off September 20, 2021, and participants are now starting their third week of six. Feedback received so far has been very positive regarding the more in-depth content focusing on the intricacies of nutrition and how these effect health and well-being.

- Follow-up health coaching appointments will be starting this month. During these meetings I touch-base with participants on the goals they set earlier in the year, assess progress, discuss ways to overcome challenges they are facing, and set new goals if needed.

- Planning and preparation for the 2021 flu shot clinics is underway with four clinics tentatively scheduled to be held at the River Block and one at Steinle Plaza throughout the month of October. Although not ideal for those not located at either one of these locations, the nursing shortage has made scheduling challenging and to utilize all of the vaccine ordered, this was the decision that was made. Flu shots are available to all Wood County employees and any dependents (12 years and older) on health insurance. Just like last year, appropriate COVID-19 protocols and safety measures will be taken. I will report the finalized numbers once completed.

- I am continuing to monitor the various activities offered through the Wellness Program and send appropriate communication and reminders when needed. Similarly, I continue to assist employees in navigating the wellness portal and answering any questions that arise. Engagement from the new hires that I meet with on a regular basis continues to be very positive.

- I met with leadership at several departments to review ergonomic assessment results of five employees who had ergonomic assessments completed in late August and early September. This process involves reviewing appropriate measures to be taken to lessen the symptoms employees are experiencing in addition to what equipment would benefit them.

WOOD COUNTY

RESOLUTION# _____

ITEM# 1-1

DATE October 19, 2021

Effective Date October 19, 2021

Introduced by Operations Commitee

Committee

CAK

Motion:	Adopted:	
1st _____	Lost:	
2nd _____	Tabled:	
No: ____ Yes: ____	Absent:	

Number of votes required:

[X] Majority [ ] Two-thirds

Reviewed by: _____, Corp Counsel

Reviewed by: _____, Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: To accept offer of sale of tax deeded property.

FISCAL NOTE:

Offered Amount	**$118,201.00**
R.E. Taxes	**(21,413.46)**
Special Charges	**(6,582.06)**
Delinquent Utilities	**(145.60)**
Special Assessments	**(1,299.97)**
Publication Fees	**(271.12)**
Tax Deed Expense	**(544.00)**
GAIN	**$87,944.79**

WHEREAS, a sealed bid process was held and these were the best offers received on the below mentioned properties, and,

WHEREAS, it is beneficial for Wood County to sell tax deeded property so as to obtain deficient tax revenues and to place the property back on the tax roll:

THEREFORE BE IT RESOLVED, that the following offers be accepted

City of Marshfield

33-01063 Lot 16 of Block 92 of the City of Marshfield, Wood County, Wisconsin.

MINIMUM BID	OFFER
$6,000.00	$7,611.00

Property is vacant land located at 315 W 5th St, City of Marshfield.

City of Marshfield

33-01088 Lot 10, except the South 21 feet 8 inches, Block 94 of the First Addition to the City of Marshfield, Wood County, Wisconsin.

MINIMUM BID	OFFER
$40,000.00	$50,200.00

Property is located at 440-442 S Central Ave, City of Marshfield.

City of Marshfield

33-02062B Lot 11 of Assessor's Plat No. 2-A, except the Westerly 1.75 feet for street purposes, City of Marshfield, Wood County, Wisconsin.

( )

ED WAGNER, CHAIRMAN

MICHAEL FEIRER

ADAM FISCHER

LANCE PLIML

DONNA ROZAR

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman

MINIMUM BID	OFFER
$15,000.00	$30,290.00

Property is located at 719 W Adler Rd, City of Marshfield.

City of Wisconsin Rapids

34-02776 Lot 25 of West Side Assessor's Plat No. 3, City of Wisconsin Rapids, Wood County, Wisconsin.

MINIMUM BID	OFFER
$20,000.00	$30,100.00

Property is located at 351 13th Ave S, City of Wisconsin Rapids.

( )

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk

County Board Chairman

WOOD COUNTY

RESOLUTION# _____

ITEM# 1-2

DATE October 19, 2021

Effective Date Upon passage and publication

Introduced by Operations Committee

Committee

Motion:	Adopted:	
1st _____	Lost:	
2nd _____	Tabled:	
No: ____ Yes: ____	Absent:	

Number of votes required:

[X] Majority [ ] Three-Fourths

Reviewed by: _____ , Corp Counsel

Reviewed by: EN , Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

EN

INTENT & SYNOPSIS: RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF $61,500,000 GENERAL OBLIGATION REFUNDING BONDS

WHEREAS, the County Board of Supervisors hereby finds and determines that it is necessary, desirable and in the best interest of Wood County, Wisconsin (the "County") to raise funds to pay the cost of refinancing certain outstanding obligations of the County, specifically its Note Anticipation Notes, dated September 7, 2021 (the "Refunded Obligations") (hereinafter the refinancing of the Refunded Obligations shall be referred to as the "Refunding");

WHEREAS, the County Board of Supervisors deems it to be necessary, desirable and in the best interest of the County to refund the Refunded Obligations for the purpose of providing permanent financing for the projects financed by the Refunded Obligations;

WHEREAS, the County is authorized by the provisions of Section 67.04, Wisconsin Statutes, to borrow money and issue general obligation refunding bonds to refinance its outstanding obligations;

WHEREAS, none of the proceeds of the Bonds shall be used to fund the operating expenses of the general fund of the County or to fund the operating expenses of any special revenue fund of the County that is supported by the property taxes; and

WHEREAS, it is the finding of the County Board of Supervisors that it is necessary, desirable and in the best interest of the County to sell such general obligation refunding bonds to Robert W. Baird & Co. Incorporated (the "Purchaser"), pursuant to the terms and conditions of its bond purchase agreement attached hereto as Exhibit A and incorporated herein by this reference (the "Proposal").

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of the County that:

Section 1. Authorization and Sale of the Bonds. For the purpose of paying the cost of the Refunding, there shall be borrowed pursuant to Section 67.04, Wisconsin Statutes, the principal sum of SIXTY-ONE MILLION FIVE HUNDRED THOUSAND DOLLARS ($61,500,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal is hereby accepted and the Chairperson and County Clerk or other appropriate officers of the County are authorized and directed to execute an acceptance of the Proposal on behalf of the County. To evidence the obligation of the County, the Chairperson and County

( )

ED WAGNER (Chairman) ADAM FISCHER

DONNA ROZAR MICHAEL FEIRER

LANCE PLIML

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk County Board Chairman

DRAFT

Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the County, the general obligation refunding bonds aggregating the principal amount of SIXTY-ONE MILLION FIVE HUNDRED THOUSAND DOLLARS ($61,500,000) (the "Bonds") for the sum set forth on the Proposal, plus accrued interest to the date of delivery.

Section 2. Terms of the Bonds. The Bonds shall be designated "General Obligation Refunding Bonds"; shall be issued in the aggregate principal amount of $61,500,000; shall be dated November 9, 2021; shall be in the denomination of $5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on October 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit B-1 and incorporated herein by this reference. Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on April 1, 2022. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Bonds is set forth on the Debt Service Schedule attached hereto as Exhibit B-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Bonds maturing on October 1, 2030 and thereafter are subject to redemption prior to maturity, at the option of the County, on October 1, 2029 or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the County, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

If the Proposal specifies that any of the Bonds are subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Bonds subject to mandatory redemption, the principal amount of such Bonds so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Bonds in such manner as the County shall direct.

Section 4. Form of the Bonds. The Bonds shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit C and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Bonds as the same becomes due, the full faith, credit and resources of the County are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the County a direct annual irrepealable tax in the years 2021 through 2040 for the payments due in the years 2022 through 2041 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Bonds remains unpaid, the County shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Bonds, said tax shall be, from year to year, carried onto the tax roll of the County and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the County for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

( )

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk County Board Chairm

DRAFT

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Bonds when due, the requisite amounts shall be paid from other funds of the County then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the County, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the County may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Refunding Bonds, dated November 9, 2021" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Bonds is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the County at the time of delivery of and payment for the Bonds; (ii) any premium not used for the Refunding which may be received by the County above the par value of the Bonds and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Bonds when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Bonds when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Bonds until all such principal and interest has been paid in full and the Bonds canceled; provided (i) the funds to provide for each payment of principal of and interest on the Bonds prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Bonds may be used to reduce the next succeeding tax levy, or may, at the option of the County, be invested by purchasing the Bonds as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Bonds have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the County, unless the County Board of Supervisors directs otherwise.

Section 7. Proceeds of the Bonds; Segregated Borrowed Money Fund. The proceeds of the Bonds (the "Bond Proceeds") (other than any premium not used for the Refunding and accrued interest which must

DRAFT

be paid at the time of the delivery of the Bonds into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the County and disbursed solely for the purpose or purposes for which borrowed. In no event shall monies in the Borrowed Money Fund be used to fund operating expenses of the general fund of the County or of any special revenue fund of the County that is supported by property taxes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Bonds have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the County, charged with the responsibility for issuing the Bonds, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Bonds to the Purchaser which will permit the conclusion that the Bonds are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The County represents and covenants that the projects financed by the Bonds and by the Refunded Obligations and the ownership, management and use of the projects will not cause the Bonds or the Refunded Obligations to be "private activity bonds" within the meaning of Section 141 of the Code. The County further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax exempt status of the interest on the Bonds including, if applicable, the rebate requirements of Section 148(f) of the Code. The County further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The County Clerk or other officer of the County charged with the responsibility of issuing the Bonds shall provide an appropriate certificate of the County certifying that the County can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The County also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Bonds provided that in meeting such requirements the County will do so only to the extent consistent with the proceedings authorizing the Bonds and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Execution of the Bonds; Closing; Professional Services. The Bonds shall be issued in printed form, executed on behalf of the County by the manual or facsimile signatures of the Chairperson and County Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the County of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of

( )

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk County Board Chairm

DRAFT

the officer but, unless the County has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bonds shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bonds and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The County hereby authorizes the officers and agents of the County to enter into, on its behalf, agreements and contracts in conjunction with the Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.

Section 11. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by the County Clerk or the County Treasurer (the "Fiscal Agent").

Section 12. Persons Treated as Owners; Transfer of Bonds. The County shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and County Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The County shall cooperate in any such transfer, and the Chairperson and County Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 13. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the County at the close of business on the Record Date.

Section 14. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Bonds eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the County agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the County Clerk or other authorized representative of the County is authorized and directed to execute and deliver to DTC on behalf of the County to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the County Clerk's office.

( )

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk

County Board Chairm

DRAFT

Section 15. Official Statement. The County Board of Supervisors hereby approves the Preliminary Official Statement with respect to the Bonds and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the County in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate County official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The County Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 16. Undertaking to Provide Continuing Disclosure. The County hereby covenants and agrees, for the benefit of the owners of the Bonds, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Bonds or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the County to comply with the provisions of the Undertaking shall not be an event of default with respect to the Bonds).

To the extent required under the Rule, the Chairperson and County Clerk, or other officer of the County charged with the responsibility for issuing the Bonds, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the County's Undertaking.

Section 17. Redemption of the Refunded Obligations. The Refunded Obligations are hereby called for prior payment and redemption on December 7, 2021 at a price of par plus accrued interest to the date of redemption.

The County hereby directs the County Clerk to work with the Purchaser to cause timely notice of redemption, in substantially the form attached hereto as Exhibit D and incorporated herein by this reference (the "Notice"), to be provided at the times, to the parties and in the manner set forth on the Notice. Any and all actions heretofore taken by the officers and agents of the County to effectuate the redemption of the Refunded Obligations are hereby ratified and approved.

Section 18. Record Book. The County Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Bonds, the officers of the County are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and County Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and County Clerk including provisions regarding restrictions on investment of Bond proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Bonds by the bond insurer and notices to be given to the bond insurer. In addition, any

( )

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk

County Board Chairm

DRAFT

reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Bond provided herein.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the County Board of Supervisors or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded October 19, 2021.

_____
Lance A. Pliml
Chairperson

ATTEST:

_____
Trent Miner
County Clerk

(SEAL)

DRAFT

( )

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

_____ _____

County Clerk County Board Chairm

EXHIBIT A

Bond Purchase Proposal

To be provided by the Purchaser and incorporated into the Resolution.

(See Attached)

DRAFT

( )

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk

County Board Chairm

EXHIBIT B-1

Pricing Summary

To be provided by the Purchaser and incorporated into the Resolution.

(See Attached)

DRAFT

( )

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk

County Board Chairm

EXHIBIT B-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by the Purchaser and incorporated into the Resolution.
(See Attached)

DRAFT

( )

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk

County Board Chairm

EXHIBIT MRP

Mandatory Redemption Provision

The Bonds due on October 1, ____, ____ and ____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on October 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on October 1,

Redemption Date	Amount
____	$_____
____	_____
____	_____ (maturity)

For the Term Bonds Maturing on October 1,

Redemption Date	Redemption Amount
____	$_____
____	_____
____	_____ (maturity)

For the Term Bonds Maturing on October 1,

Redemption Date	Redemption Amount
____	$_____
____	_____
____	_____ (maturity)

For the Term Bonds Maturing on October 1,

Redemption Date	Redemption Amount
____	$_____
____	_____
____	_____ (maturity)

( )

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk

County Board Chairm

DRAFT

EXHIBIT C

(Form of Bond)

UNITED STATES OF AMERICA

REGISTERED STATE OF WISCONSIN DOLLARS

NO. R ___ WOOD COUNTY $_____

GENERAL OBLIGATION REFUNDING BOND

MATURITY DATE:	ORIGINAL DATE OF ISSUE:	INTEREST RATE:	CUSIP:
October 1, _____	November 9, 2021	____%	_____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS ($_____)

FOR VALUE RECEIVED, Wood County, Wisconsin (the "County"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi annually on April 1 and October 1 of each year commencing on April 1, 2022 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Bond are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Bond is registered on the Bond Register maintained by the County Clerk or County Treasurer (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Bond is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Bond together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the County are hereby irrevocably pledged.

This Bond is one of an issue of Bonds aggregating the principal amount of $61,500,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the County pursuant to the provisions of Section 67.04, Wisconsin Statutes, for the public purpose of paying the cost of refunding certain obligations of the County, as authorized by a resolution adopted on October 19, 2021. Said resolution is recorded in the official minutes of the County Board of Supervisors for said date.

The Bonds maturing on October 1, 2030 and thereafter are subject to redemption prior to maturity, at the option of the County, on October 1, 2029 or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the County, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

( )

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk County Board Chairm

DRAFT

[The Bonds maturing in the years _____ are subject to mandatory redemption by lot as provided in the resolution referred to above, at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Bonds are redeemed prior to maturity, as long as the Bonds are in book entry only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Bonds of a maturity are to be called for redemption, the Bonds of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Bonds called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Bonds shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Bonds shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Bond have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the County, including this Bond and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Bond, together with the interest thereon, when and as payable.

This Bond is transferable only upon the books of the County kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Bonds, and the County appoints another depository, upon surrender of the Bond to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Bond in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the County for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Bonds (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Bonds, or (iii) with respect to any particular Bond, after such Bond has been called for redemption. The Fiscal Agent and County may treat and consider the Depository in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons in the denomination of $5,000 or any integral multiple thereof.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

( )

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

_____ _____

County Clerk County Board Chairm

DRAFT

IN WITNESS WHEREOF, Wood County, Wisconsin, by its governing body, has caused this Bond to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and County Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

WOOD COUNTY, WISCONSIN

By: _____
Lance A. Pliml
Chairperson

(SEAL)

By: _____
Trent Miner
County Clerk

DRAFT

( )

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk

County Board Chairm

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

_____

(Name and Address of Assignee)

_____

(Social Security or other Identifying Number of Assignee)

the within Bond and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

_____
(e.g. Bank, Trust Company
or Securities Firm)

_____
(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

_____
(Authorized Officer)

DRAFT

( )

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk

County Board Chairm

EXHIBIT D

NOTICE OF FULL CALL*

Regarding

WOOD COUNTY, WISCONSIN
NOTE ANTICIPATION NOTES, DATED SEPTEMBER 7, 2021

NOTICE IS HEREBY GIVEN that the Notes of the above-referenced issue which mature on the date and in the amount; bear interest at the rate; and have a CUSIP No. as set forth below have been called by the County for prior payment on December 7, 2021 at a redemption price equal to 100% of the principal amount thereof plus accrued interest to the date of prepayment:

Maturity Date	Principal Amount	Interest Rate	CUSIP No.
03/07/2022	$61,500,000	0.75%	978369GR1

The County shall deposit federal or other immediately available funds sufficient for such redemption at the office of The Depository Trust Company on or before December 7, 2021.

Said Notes will cease to bear interest on December 7, 2021.

By Order of the
County Board of Supervisors
Wood County
County Clerk

Dated _____

DRAFT

( )

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk County Board Chairm

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: September 23, 2021

PLACE: River Block Building, Room 206 – Wisconsin Rapids (meeting also accessible via WebEx)

PRESENT: (in-person) Donna Rozar, Adam Fischer, Tom Buttke, Lee Thao, John Hokamp, Laura Valenstein (joined by phone, in-person during agenda 10), Kristen Iniguez, DO, Lori Nordman, **(via WebEx)** Heather Wellach, RN

ALSO PRESENT (for all or part of the meeting): Brandon Vruwink, Mary Solheim, Marissa Kornack, Kyle Theiler, Mary Schlagenhaft, Jodi Liegl, Steve Budnik (Human Services); Rock Larson (Veterans Service); Sue Kunferman, Kathy Alft (Health Department); Reuben Van Tassel (Maintenance); Kim McGrath (Human Resources); Lance Pliml (County Board Chair); Bill Clendenning (County Board Supervisor)

1) Call to Order
Meeting called to order at 5:00 p.m. by the Chair.

2) Quorum
Rozar declared a quorum.

3) Public Comments
- n/a

4) Vacant citizen member status update
Lori Nordman's appointment was approved by County Board and will fill the vacant citizen member position.

5) Consent Agenda
Page 8 pulled for discussion.

6) Discussion and consideration of items removed from consent agenda
- Brandon Vruwink was asked to expound on recruitment methods referenced in his narrative. Brandon also provided additional clarification with possible eligibility of $8.5 billion funding to be released to rural providers.
- Sue Kunferman will follow-up on a concern with Farmers Market ending a month earlier than previous years.

Motion (Thao/Hokamp) to approve the consent agenda. All ayes. Motion carried.

7) Financial Statements – Edgewater Haven, Human Services Community, Norwood Health Center
Department staff answered questions regarding information in the financial statements.

8) Compensation for mandated employee testing
Marissa Kornack explained requirements for routine and outbreak testing. Kim McGrath described options for compensation in terms of testing. Marissa responded to questions regarding fiscal impact for compensation. Motion (Thao/Buttke) to calculate compensation for mandated employee testing as a unit. All ayes. Motion carried.

9) Wood County Transportation Program driver recruitment
Steve Budnik presented information regarding series of events that transpired over the course of a year to fill the vacancy of a part time bus driver position. Steve provided data with number of riders impacted by suspension of the rural route. There were discussions regarding driver compensation and alternative transportation options. Motion (Fischer/Buttke) to suspend rural services at the current time due to recruitment challenges and barriers. All ayes. Motion carried.

10) Request(s) to fill Positions
Brandon Vruwink, Marissa Laher, and Kyle Theiler provided rationale for positions that are essential to recruit. They include:
- Human Services …Crisis Interventionist (1.0 FTE), Jail Discharge Case Manager (.97 FTE)
- Edgewater Haven … Dietary Aide (1.0 FTE), two (2) Certified Nursing Assistant (.97 FTE), two (2) Registered Nurse (.97 FTE)

- Norwood Health … Casual Receptionist, Client Services Manager (1.0 FTE), Mental Health Tech (.5 FTE), two (2) Registered Nurse (1.0 FTE)

Motion (Fischer/Iniguez) to support recruitment of all positions. There was Committee consensus to once again request that the Operations Committee put this on their agenda to discontinue requirement for requests to fill vacant positions. All ayes. Motion carried.

11) Legislative Issue Updates
Department heads provided updates regarding issues pertaining to their departments.

12) Future Agenda Items
The Chair noted items for future agendas.

13) Closed Session
Motion (Buttke/Hokamp) to convene into closed session pursuant to Wis. Stat. 19.85(1)(f) Wis. Stats. to consider two leaves of absence requests. Rozar: Aye, Fischer: Aye, Valenstein: Aye, Hokamp: Aye, Thao: Aye, Buttke: Aye, Valenstein: Aye, Iniguez: Aye, Nordman: Aye. Motion carried. The Committee went into closed session at 6:10 p.m.

14) Return to Open Session
Motion (Buttke/Nordman) to return to open session at 6:31 p.m. All ayes. Motion carried.

15) Next Meeting(s)
- October 28, 2021, 5:00 pm, River Block Building, Room 206 – Wisconsin Rapids with WebEx option

16) Adjourn
Rozar declared the meeting adjourned at 6:32 p.m.

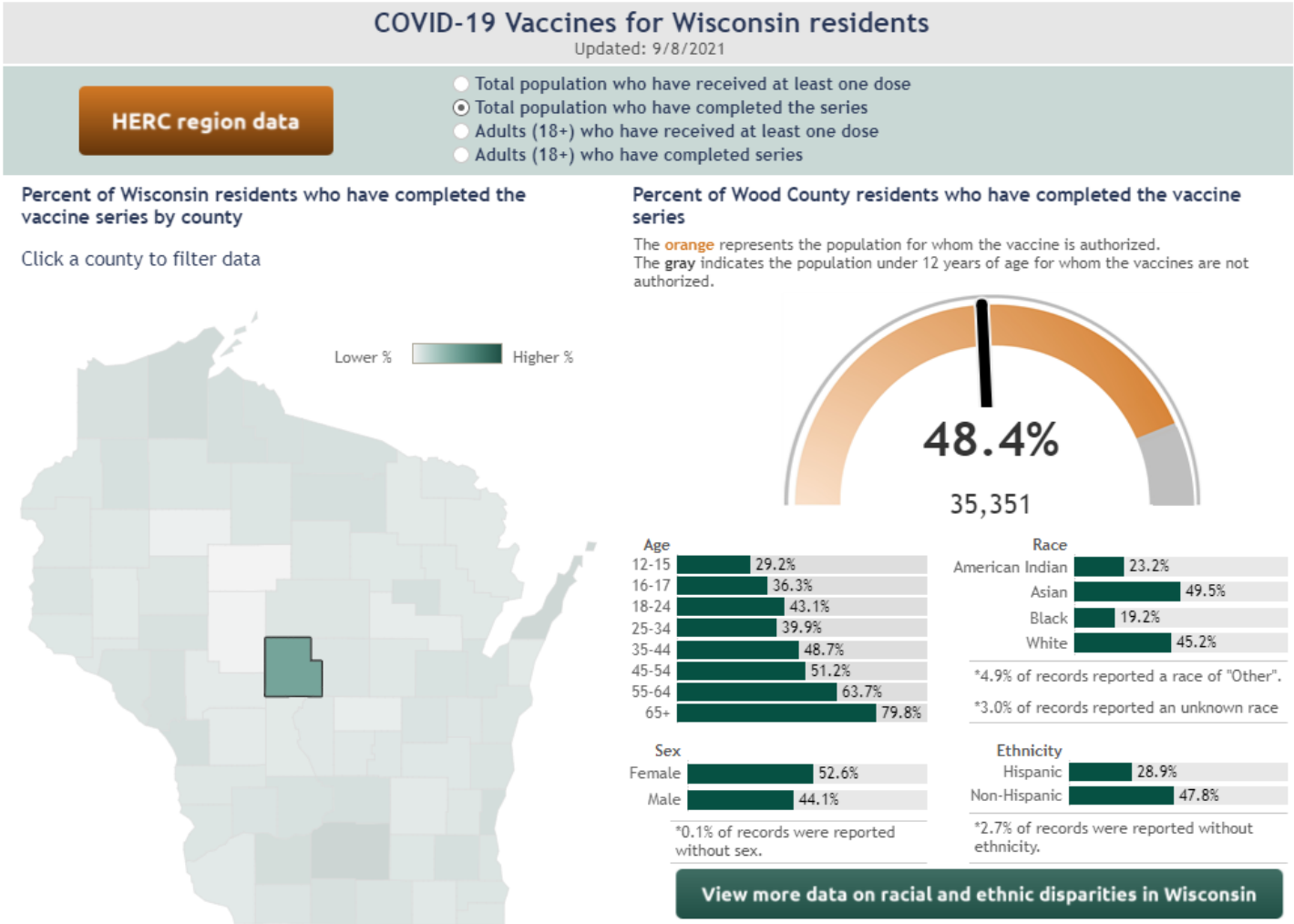
Minutes taken by Kathy Alft and subject to Committee approval.

Wood County Health Department

Health Department Report
September 23, 2021

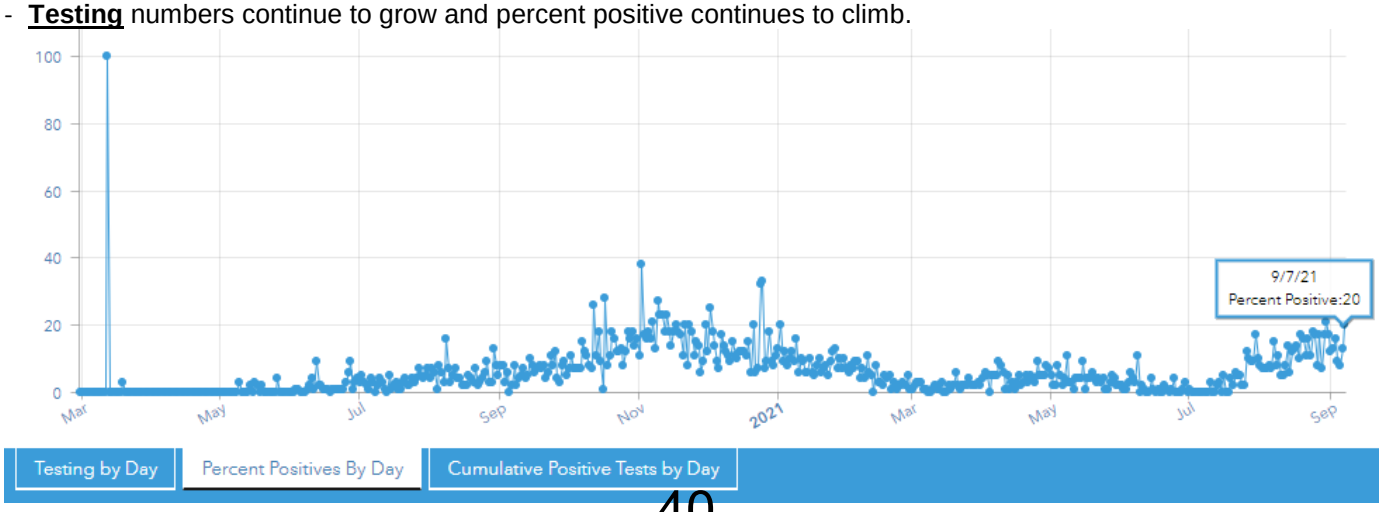
If you have any questions about this report, please contact Sue Kunferman at 715-421-8928 (W) or 715-213-8493 (Cell) or skunferman@co.wood.wi.us

ADMINISTRATIVE REPORT – SUE KUNFERMAN, RN, MSN



We have 241 active cases as of the writing of this report (Sept 9). For a current case count, please see: http://woodwi.maps.arcgis.com/apps/opsdashboard/index.html#/da7f0d6815494e4b85e614e042671b14

- **Testing** numbers continue to grow and percent positive continues to climb.



ENVIRONMENTAL HEALTH REPORT – BEN JEFFREY, R.S.

Covid-19 Response
Staff have started to become more involved with the COVID-19 response once again. Staff have been working to answer questions from concerned members of the public and working with businesses to operate within a safe manner.

Staff Training
Staff attended training with the DNR in water sampling as well as conducting sanitary surveys. Staff members were also trained internally in temporary event inspections. Inspections at the Marshfield Fair were completed last month. The Wood County Water Lab passed the annual proficiency testing requirements and is now licensed for another year.

Lead Safe Homes Program
Wood County will be working with DHS under the Lead Safe Homes Program once again through June of 2022. The program will allow Wood County to continue facilitation of lead abatement in qualifying homes in the area.

New Businesses and Consultations
A pre-licensing inspection was completed for a new restaurant in Wisconsin Rapids called Avocado's Mexican Restaurant. A pre-licensing inspection was completed for Great Expectations for a new location. A pre-licensing inspection was completed for Baka Chicken in Marshfield. Staff completed a consultation for a brick oven pizza business. An inspection was completed for a business that will be expanding in Wisconsin Rapids.

Complaints
Twenty-two complaint investigations were received in the month of August.

- A complaint was received concerning pests in a rental unit. Staff were onsite and professional pest control has been hired.
- A complaint was received involving living conditions in a rental unit. The room is being cleaned up before renting again.
- A caller explained that a resident was not receiving the level of care necessary for a healthy lifestyle. Staff provided information to contact other agencies and possible resources for the caller.
- A complaint was received regarding mold in a rental unit. Staff conducted an onsite inspection, but no health hazards were observed at the time.
- A complaint was received in regards to a mobile home in poor shape. No health hazards were noted. Resources for possible assistance were given to the home owner.
- A caller reported plumbing issues in a residence. Professional services have been hired to fix the issues.
- A complainant was concerned about bed bugs in a facility. Professional treatment has been completed.
- A complaint was received on a rental unit that is in poor condition with possible health hazards. This investigation is ongoing.
- A caller reported poor living conditions in a residence. An onsite inspection was conducted. No health hazards were observed at the time of inspection.
- A complaint was received regarding mold in an apartment complex due to a water leak. Staff were onsite and determined the mold levels to be of a health concern. Mold remediation has been started by building management.
- A caller reported possible sewage and plumbing issues in an apartment complex. This investigation is ongoing.
- A complaint was received regarding bedbugs in an apartment building. Professional pest control has been hired.
- A caller reported a home in poor condition. Staff were onsite and noticed a few structural issues that needed to be addressed. Information on clean up options were provided to the home owner.
- Illegal burning was brought to the attention of the health department. The DNR was notified for possible enforcement measures.
- A caller reported a possible bug infestation at their residence. Information for pest control was provided and a follow up by staff will occur.
- A caller reported a licensed facility dumping grease in a dumpster. Staff followed up and the facility has containers for grease disposal that get discarded by approved methods.
- A caller reported poor cleanliness at a business. No health hazards were noted.
- A complainant stated that a licensed facility had filthy restrooms. An inspection was completed. The bathrooms were clean at the time of inspection.
- A caller stated that a licensed facility had cockroaches in the building. Staff performed an onsite inspection and observed some evidence of cockroaches. A professional pest control company has performed treatment.
- A complaint was received in regards to possible recalled meat being served at a facility. Staff were onsite and no recalled meat was observed at the time of inspection. The facility and staff worked together to stay informed on current recalls of deli meats, but no meat was found to coincide with the complaint.
- A complaint was received regarding spoiled food being served at an event. Staff were onsite and conducted an inspection. No hazards were found at the time of inspection.
- A complaint was received for bedbugs in a rental unit. Staff spoke with the owner and treatment will be applied.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HAESSIG, RD, CD, CLC

- WIC continues to complete all appointments over the phone during this time. The physical presence waiver to allow appointments over the phone currently goes through mid-November. The waiver is tied to the public health emergency declaration and will allow phone appointments to continue 30 days past the expiration of the public health emergency declaration.

Caseload for 2021 (Contracted caseload 1477)

	Dec 2020	Jan 2021	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active (initial)	1450	1446	1419	1403	1324	1400	1377	1377	1367				
Active (final)	**1458**	**1447**	**1449**	**1431**	**1367**	**1422**	**1393**	**1385**					
Participating	1457	1447	1445	1430	1355	1400	1378	1378	1368				

WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT
September 2021

Director's Report by Brandon Vruwink

We are closing in on the first anniversary of the launch of the Jail Discharge Case Manager position. Over the past ten months, Sarah has done an excellent job building the program and making connections within the county. Now that the foundation has been built, we are working to streamline services and build additional supports. As we move into the second phase of program development, we will do so with a new Discharge Case Manager. Sarah has submitted her resignation; her last day with Wood County will be Monday, September 20. We have begun the recruitment process and have developed a temporary coverage plan for the interim. The hiring process will once again be collaborative with Sherriff Becker and Captain Ashbeck representing the Sherriff's Department on the interview panel.

We continue to experience recruitment challenges, in particular within our health care facilities. We have been working internally and with Human Resources on other recruitment methods. We have generated ideas to promote job openings, i.e., Facebook, LinkedIn and other websites that have proven helpful. However, we have struggled for nearly a year to fill a part-time bus driver position, which serves North Wood County. We have used a variety of internet postings, newspaper ads but still have not received a qualified applicant. I have included this as an agenda item for discussion at our September Health and Human Services Committee. With research suggesting there are more job openings than people looking for work, this may be a long-term challenge.

We received an update from the Health Resources & Services Administration that they will be releasing additional Provider Relief Funding. They will be releasing American Rescue Package Rural funding. Approximately $8.5 billion will be released to rural providers based on the amount of services providers furnish to Medicaid/CHIP and Medicare beneficiaries living in the Federal Office of Rural Health Policy (FORHP)-defined rural areas. Fortunately, based upon the metrics, all of Wood County meets the definition of a rural area. We are expecting additional information to be released over the next several weeks. We will review this information and ensure we apply for funding if we meet all of the program requirements.

We have worked with the Finance Department to update the Norwood Health Center budget based upon the changes made by the Health and Human Services Committee at the September 2 meeting. The changes have been made and are incorporated in the budget presented to the Operations Committee on September 24.

Deputy Director Update by Mary Solheim

Community Partnerships: In partnership with the Wood County Sheriff's Department, we were able to hold three separate de-escalation trainings in the month of August in both our Marshfield and Wisconsin Rapids locations. The identified goals of the trainings included safety of our staff and others, coming to an effective and peaceful resolution of conflict, and enhancing professionalism in the workplace. The training was well received by staff. A special thank you to the Sheriff's Department for assisting us as we continue to look for ways to support our teams.

Youth Mentor Program: We held our first ever Brat Fry on August 5, 2021 at the Farmer's Market located by the River Block building in Wisconsin Rapids. The event provided a great opportunity for our Youth Mentors and other staff members to engage our youth with the community. One of our youth in particular was able to learn more about food preparation, sanitation, sales, and taking steps to provider overall quality customer service. We are looking to hold a minimum of one additional Brat Fry this Farmer's Market season and look forward to planning for even more into 2022.

Our Youth Mentor Program is further excited to welcome our newest team member, Zach Fermanich! Zach comes to us with Bachelor's Degree in Psychology and Sociology. He has worked with students and has a deep interest in social fields. We look forward to Zach's September 20 start.

Parenting Perspectives (Parenting Education) Sessions: We have had a number of small groups hard at work over the course of the past few months with a goal to revise and launch Parenting Perspectives Groups in in the following core areas: Toddler, Infant, Pre-School (TIPS), School-Aged, and Teens. The curriculums designed by these groups were put together as a result of extensive research and a review of a number of materials to provide great value to our teams, community partners, and the families we serve. The workgroups will start their fall session the week of September 20 and will continue year-round with breaks between each session with an overall goal of helping to give our parents tools to assist them in their parenting.

Administrative Services Update by Mary Schlagenhaft

Claims and A/R team:

- Edgewater: 72 insurance claims processed $356,899
- Norwood: 294 insurance claims processed $1,061.236
- Community: 1,831 insurance claims processed $462,820, prior period payments received & processed: $310,331
    - Prior Authorizations requested: 72

Accounting and A/P Team:

- 2022 budget process completed and submitted to finance for all three locations by the 08/25 due date
- Members of team attended/viewed the de-escalation training provided by the Sheriff's department
- Researched large outstanding check list from Treasurers office
- One team member still on FMLA – staff continues to maintain duties
- Continued training of new hire from July
- PRF reporting preparations continue for Sept 2021 submission deadline
- Monthly State Aid cost report, public revenue charges and adjustments prepared/submitted/recorded timely

Support Services Team:

- Identified and hired two vacant staff positions, eliminated one vacancy
- Three vacant Support staff positions,
    - Modified Administrative Assistant II (vacant since February 1, 2020-resignation)
    - Administrative Assistant II (RB Court/Transcription- vacant on August 26, 2021-retirement)
    - Eliminated position; Administrative Assistant I (RB lobby; vacant since December 1, 2020-retirement) duties to be absorbed by Administrative Services Division
- One staff on intermittent FMLA
- Coordinating support caused by vacancies- in Family Service, River Block lobby reception (including the Human Services main phone line); transcription of Outpatient Clinic case notes (after hours/comp time has been periodically been approved for five Administrative Services staff and one Norwood Health Information staff to work on the backlog); recruitment for temp transcriptionist began 7/6 continues to remain unfilled as no suitable candidates available through two staffing agencies.
- Implement rotation of RB Lobby coverage/staffing needs.
- Investigate and follow up on one confidentiality breaches (BH) -No HIPAA/phi found; BAA involved, all information deleted
- Monitor Administrative budget; develop projections for 2021 and 2022 proposals
- SmartCare software testing

- Verified OPC Notes/Dictation entered through 6/08/2021 (12 week backlog for progress notes)
    - Prioritizing of transcribing by need/time constraints continues.
- Nine team members attended De-escalation training as presented by the Wood County Sheriff Department
- Cross training of support staff reviewed and updated.

Behavioral Health Division Update by Stephanie Gudmunsen

Personnel Updates: There have been a number of staff changes within the Emergency Mental Health Services Unit over the last couple months. We posted the newly created Emergency Mental Health Services Co-Manager position to begin recruitment. During this same time, the current Emergency Mental Health Services Manager left that position. Adam Gould was hired as the new manager and started his new role in August. Adam was previously in one of the APS/EMH Coordinator positions, so this created another vacancy for that area. Since June, we have new staff in three out of four of the APS/EMH Coordinator positions. We continue to recruit for an open full time Crisis Interventionist position and the vacant Crisis/Mental Health Therapist position. The Behavioral Health team has worked together to cover these position vacancies and changes and ensure that are no disruption in services.

The Children's Waiver program had another successful program audit completed by MetaStar with an overall score of 96.6%. The Waiver program has successfully accomplished the transition to no waiting list, and meeting the timelines for all referrals that are sent monthly from the state. The Birth to Three program is currently preparing documentation for their MetaStar program audit.

The SmartCare go live date has been changed to February 1, 2022. This change was necessary to ensure the customizations for Wood County as well as the PPS State Reporting system are complete and functional prior to training the staff on the new system.

Community Resources Update by Steve Budnik

Child Care Certification: Wood County Human Services Department currently has 19 certified in-home daycare providers. We are currently actively recruiting new providers. To assist with this, our child care certifier is creating an in-house training curriculum to provide training and support for new providers, which is a requirement of Statute 202. A benefit of a daycare provider being certified is that they can take families through the Wisconsin State Shares system, and receive supplemental support through the state Food Program.

Transportation: In August, we provided 860 rides. Out of these rides, 297 were for employment. We successfully submitted the 53.10 grant to purchase a new bus in 2022. The results of this grant will be announced in November or December.

WHEAP: Since October 1, 2020, we have processed 2386 applications. The FFY 2021 heating season ends September 30. As of now, staff are processing crisis requests for disconnected homes and new applications for the 2022 FFY.

Edgewater Haven Update by Kyle Theiler

In the month of August, we had 7 admissions and 2 readmission with a memory care census is 18 residents.

Census comparison to last year:
August 2020 – 46.32 average census with 10.10 rehab
August 2021 – 49.26 average census with 5.9 rehab

Admissions/Discharges Comparison:
August 2020 – Admissions 11/Discharges 11/Readmissions 3/Deaths 4
August 2021 – Admissions 7/Discharges 6/Readmission 2/Deaths 0

Personnel Updates: Dietary – 2 Dietary aides 1.0 FTE. Nursing – 2 .97 FTE RN, .97 FTE LPN, .97 FTE CNA, .7 FTE LPN, .6 FTE CNA, & .5 FTE CNA

As of typing this, we hired a casual CNA who recently obtained her CNA license. She is a full-time high school student. We are excited to be able to hire someone that is interested in this type of work setting at such a young age. We also hired a casual dietary aide who is also in high school. This employee is the family member of a full-time certified nursing assistant. It is encouraging to see current employees recommending our employment to peers. I also reached out to the teacher responsible for the youth apprenticeship program at Lincoln High School in an effort to try and recruit more talented workers.

A current dietary aide has accepted the full-time cook opening. We are excited to have someone with several years' experience be promoted to this role. Therefore, we now have an additional dietary aide opening. A candidate had accepted the role, but later rescinded his acceptance. We are still interviewing applicants for this role.

The nursing department has several openings. We are working diligently with human resources to recruit for these positions. Additionally, open positions have been posted on the Edgewater Facebook page in an attempt to attract potential candidates. Since the start of September, we have had three full time CNA interviews for our PM shift. Of the three interviews, two have been offered and accepted a full time job offer. Lastly, there is an applicant for a full time LPN position that will be interviewed the week of September 13th

Capital Projects: Edgewater Haven had one employee test positive for COVID-19. This employee reported symptoms before coming to work on 9/7/21. Therefore, both a rapid and PCR test were conducted. Both tests were positive. This employee last worked on 9/2/2021. However, based on their symptom onset date it meant the employee technically worked in the building during their infectious period. This meant the building was in outbreak status.

Due to outbreak status there were multiple steps taken by the facility to ensure safety of the resident population. First, communal dinning and activities were postponed. There was also a suspension of all admissions and visitation. Compassionate care visits were allowed to continue during outbreak. Lastly, all staff and residents are required to test twice weekly regardless of vaccination status due to outbreak status. The first round of testing was done on 9/8/21. All rapid tests conducted during this period had a negative result. Edgewater Haven continues to adjust visitation, activities, admissions, and dining depending on the status of the outbreak. It is our goal to put all necessary safety precautions in place to limit the potential for a facility wide outbreak of COVID-19.

As of 9/8/2021, the Wood County COVID-19 positivity rate increased to 14.5%. The rate continues to climb weekly. Therefore, this positivity rates requires routine testing of all unvaccinated staff members twice weekly. However, again at this time we are in outbreak status which requires all staff and residents to be tested regardless of vaccine status. This is the second highest COVID-19 positivity rate among all counties in Wisconsin.

COVID-19 vaccination education continues to be a main priority for the Edgewater team. Currently, over 82% of staff have received at least one vaccine. 100% of the residents have received at least one vaccine.

Wood County CNA Training Site: The onsite visit for the Certified Nursing Assistant Training Site took place on 8/18/21. The division of quality assurance employee was onsite for about 3 hours in total. The DQA employee was very complimentary of our application and classroom. She had no concerns and gave

us preliminary approval for our certified nursing assistant training program. The next steps will include setting up a date to conduct an actual course with students. A date for the first course has not been determined yet.

Provider Relief Fund: On August 31st, we participated in a call with Wipfli to go over the Provider Relief Fund. At this time, I have no concerns on our end from a reporting or use of funds standpoint. Our accountant onsite and the Administrative Services Division have been working very hard on all aspects of the provider relief fund.

Capital Projects: Complete Control continues to work on our nurse call light system daily. This project is moving forward nicely. I will continue to provide updates on this project in each of my monthly narratives until it is completed. I have no concerns with the project at this time.

The emergency generator quick connect continues to be an ongoing issue. Essentially, there has been miscommunication on the part of Total Energy Systems. This miscommunication has been due to multiple changes in the person working with our building on the project. Our lead maintenance had a phone call with the team at Total Energy Systems on 8/25/2021. This call went well and a solution was discussed to get the project finished.

Aegis Therapy: We have taken a positive step forward with our contracted Therapy Company. Aegis has put an incredibly competitive offer together for candidates interested in the full-time physical therapist role. Currently, they are offering a $10,000 sign on bonus for a full-time physical therapist. Additionally, they are offering a $3,000 referral bonus to anyone that assists in recruiting someone to fill this position. We appreciate the effort Aegis is making to fill this opening at our building.

There was also a physical therapist candidate interested in coming to our building on a part-time basis. This candidate was interviewed on 9/1/2021. She expressed more interest in the position after seeing our building. This candidate is in the process of coming on board as of writing this.

Our rehab census was lower for the month of August. However, our director of rehab made an effort to increase our Medicare B caseload. It was great to see the healthy increase in Medicare B caseload over the month of August.

Family Services Update by Jodi Liegl

Personnel Update: We welcomed our new Initial Assessment Social Worker, Michala King, to the team on August 30, 2021. Michala completed her internship this summer with our department. Caitlin Saylor, started on August 2, 2021, as a Family Resource Coordinator. Caitlin comes to us after working with the Department of Corrections for several years. She is currently pursuing her Master of Social Work.

Foster Care Appreciation Picnic: The Wood County Foster Care program held their annual appreciation event for foster families on August 12th at North Wood County Park. We had 66 foster parents and children, three County Board Supervisors, and approximately 26 staff members attend the event. There was an abundance of pizza and breadsticks from Rocky Rococo Pizza as well as cookies made by Norwood kitchen staff for everyone to enjoy. The children enjoyed running around the park and playground. The teams within Family Services created themed baskets to serve as door prizes for the families that attended. Foster parents also received recognition for their years of service and dedication to Wood County.

Summer Youth Group: Our Youth Justice team wrapped up the 12-week summer groups. Some of the activities included tie-dying, rock painting, an introductory Martial Arts presentation by Reis Martial Arts, pizza lunch with police officers, tours of higher education facilities, completed an Escape room, yoga, baking, cupcake decorating, dream catchers and the Native American culture, a presentation about LEO (Learn and Empower Oneself), basketball, geo-caching, and participated in feeding animals at the

Wildwood Zoo. One youth was able to connect with the officers during the pizza lunch and has now expressed some interest in the law enforcement field. Another youth took on a leadership role in facilitating a group regarding her Native American culture and dream catchers. Kids at Hope was incorporated into the Youth Groups as the youth recited the Kids at Hope Pledge that states, "I am a kid at hope. I am talented, smart, and capable of success. I have dreams for my future, and I will climb to reach those goals and dreams every day." The facilitators also recited the Treasure Hunters Pledge which states, "As an adult and a treasure hunter, I am committed to search for all the talents, skills and intelligence that exists in all children and youth. I believe all children are capable of success, no exceptions."

Kids at Hope: Wood County continues to move forward in building a stronger and more hopeful community. Our first in-person Kids at Hope community event will be on October 6, 2021 at 5:30 PM. The event will be held at Nepco Lake Shelter. Together Rick Miller, founder of Kids at Hope, and Danny and David Diaz, from the Disney movie McFarland USA, will share their inspiring stories about how all children, youth, families, and communities can be successful, no exceptions.

Norwood Administration Update by Marissa Kornack

Near the end of August, we were notified of a mandate coming down from CMS through their emergency rule making process which will require all nursing home staff to be fully vaccinated for COVID-19 or providers will face penalties, such as having Medicare and Medicaid funding withdrawn, due to not meeting the condition of participation of having fully vaccinated staff. We are expecting the official memorandum detailing the emergency rule to be released on September 20. We are anxiously awaiting the details of the mandate, such as:

- Will any medical or religious exemptions be allowed?
- Will the rule require 100% of staff to be fully vaccinated? By what deadline?
- What will enforcement actions look like?
    - Receiving citations?
    - Receiving fines?
    - A percentage reduction in Medicaid funding?
    - Total Medicaid funding withdrawal?

As of 9/8/2021, we have 63% of our staff fully vaccinated. Of the 37% of staff not vaccinated, 24 of those individuals are nursing department staff.

The county positivity rate has continued to climb, which requires us to test all staff that are not fully vaccinated (43 individuals) twice a week. We are seeing lab turnaround times for PCR tests between three to four days. For this reason, we are also swabbing these staff with a rapid antigen test at the same time to catch any infection right away. We have caught positive cases with the rapid prior to allowing them to work with the confirmatory PCR test not returning for three more days. In other words, this has been very effective for us in preventing a large scale outbreak in the facility.

We are certainly seeing more staff needing to be off work due to close contacts/exposures and expect that to continue through the fall.

Norwood Nursing Department by Liz Masanz

Admissions Unit: We have seen a continued increase in the Hospital census over the last month. We have had an increase in out of county residents and residents needing longer term stabilization. So, we have in turn seen an increase in referrals to the LTC unit.

Dr. George Melnyk resigned from his role as the treatment director in August. Dr. Karen Reimers, who has been providing weekend locum coverage for the past couple of years, has agreed to be our acting treatment director and provide weekday psychiatry coverage. We are utilizing some locum staffing agencies to provide weekend psychiatry coverage on the hospital unit. We have started recruiting for a permanent psychiatrist, but expect this to be a long search/process.

Long Term Care Unit: We continue to work with residents on covid precautions, in person visits, activities, and vaccinations. All but four residents on LTC are fully vaccinated. The census on the units is the highest it has been for months of both a mix of out of county and Wood County patients. Jess K has been providing counseling services weekly to residents that are in need of it. We are coordinating continued care and discharge planning with the out of county staffing teams.

Norwood Dietary Department by Larry Burt

Congregate meals for the month of August were 9,823 with revenue of $45,185.80. Congregate meals for the year are 72,093 with revenue year to date of $331,623.20.

Norwood Maintenance Department by Lee Ackerman

Update on 2021 Capital Improvement Projects: The Level 4, Pathways Renovation has been completed! The changes went a long way to improve the aesthetics of the space, creating a more inviting and homelike environment.

A second minivan has been purchased. This vehicle is in many ways similar to the first one purchased earlier this year; 2016 Dodge Grand Caravan with 85,000 miles and in very good condition. The only regret is that both vans are virtually the same color, making them hard to distinguish at a glance. This was easily resolved by assigning a small fleet number decal to each, this will help staff find the correct one and for us to track mileage and maintenance.

Other News: The Maintenance Dept. was able to collaborate with the Emergency Management Work Relief team to get some much needed help with assembling both inside and outside furniture. These tasks were not complex, but took a great deal of time that was better spent on more pressing and/or technical tasks. Their team was fast and did a great job!

Not to repeat what every other dept. may have already reported, but we too have been working on budget numbers for the remainder of this year and for 2022, as well as CIP plans.

WOOD COUNTY

ITEM# 2-1

DATE October 19, 2021

RESOLUTION# _____

Effective Date Upon Passage

Introduced by Health & Human Services Committee

Motion:	Adopted:	
1st _____	Lost:	
2nd _____	Tabled:	
No: ____ Yes: ____	Absent:	

Number of votes required:

[X] Majority [ ] Two-thirds

Reviewed by: PAK , Corp Counsel

Reviewed by: EN , Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

SK

INTENT & SYNOPSIS: To increase budgeted FTEs for the Health Department by creating a (.97 FTE) Public Health Nurse position.

FISCAL NOTE: No cost to Wood County.

Source of Funding: CARES Act Funding Profile 155812
ARPA COVID Relief Fund Profile 155811

WHEREAS, sexually transmitted infections have increased substantially over the past two years, and

WHEREAS, new and emerging communicable diseases are of increasing concern, and

WHEREAS, more than 2,800 hours have been earned in excess of budgeted FTEs as a result of COVID response work, and

WHEREAS, current Public Health Nurses have difficulty taking vacation days and often max out comp time off banks due to having inadequate staffing, and

WHEREAS, recovery from the COVID-19 pandemic is expected to last for many years, and

WHEREAS, after the COVID pandemic response this position will take a lead role in Public Health Emergency Preparedness, and

WHEREAS, childhood immunization rates in Wood County fall short of Wisconsin goals, and

WHEREAS, Wood County's teen birth rate is higher than that of surrounding counties and the state of Wisconsin as a whole, and

WHEREAS, infant mortality in Wisconsin is higher than national infant mortality rates, and

WHEREAS, the percent of low birth weight infants born to Wood County residents is higher than surrounding counties, and

WHEREAS, surrounding county health departments implement evidence-based home visiting models to address these issues, and

WHEREAS, Evidence-based programs decrease unplanned pregnancies, increase the likelihood of children attaining higher education, and reduce criminal behavior (Center on the Developing Child Harvard University, n.d.b), and

WHEREAS, all local health departments in Wisconsin have been awarded funding (CARES Act Funding Profile 155812) to conduct activities necessary to expand, train, and sustain a response-ready public health workforce and develop solutions that allow for a more sustained workforce, and

WHEREAS, all local health departments in Wisconsin have received funding (ARPA COVID Relief Fund Profile 155811) for COVID-19 Mitigation and Prevention, Public Health and Safety Staff, Improving the Design and Execution of Public Health Programs, Addressing Disparities in Public Health Outcomes, and Investments in Infrastructure, and

WHEREAS, it is evident that adding a Public Health Nurse is critical to our operations, and

WHEREAS, this position is fully funded through June 2023 by the CARES Act Funding Profile 155812 and further funded through December 2024 by the ARPA COVID Relief Fund Profile 155811, and

WHEREAS, when grant funding is gone FTEs will be reduced to remain within budget parameters,

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to approve the FTE increase by creating one (.97 FTE) Public Health Nurse position, and

BE IT FURTHER RESOLVED when grant funds are no longer able to support the position in full, the Health Department will review all department FTEs during the budget process with the oversight committee to make sure continuance is justified and budget parameters are met.

( )

Donna Rozar-Chair	Tom Buttke
Adam Fischer	Heather Wellach, RN
John Hokamp	Dr. Kristen Iniguez M.D.
Laura Valenstein	Lori Nordmann
Lee Thao	

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman

Minutes of the Wood County Public Safety Committee

DATE:	September 13, 2021
PRESENT:	Bill Winch, Mike Feirer, Dennis Polach, Brad Hamilton
EXCUSED:	Joe Zurfluh
NOT PRESENT:	
OTHERS PRESENT:	David Patton, Lance Pliml, Bill Clendenning, Dave LaFontaine, Erik Engel, Kelli Trzinski, Quentin Ellis, Shawn Becker, Ted Ashbeck, Lori Heideman, Sarah Christensen, Nanci Olson, Ed Newton, Alexa Acker
LOCATION:	Wood County Courthouse

1. **Call to Order:**

   Mike Feirer called the meeting to order at 11:00 a.m.

2. **Review minutes of August 9, 2021:**

   Move Bill Clendenning and Lance Pliml from "Present" section to "Others Present" section.

   Motion by Hamilton, second by Polach to approve the minutes of the August 9, 2021 meeting as presented. Motion carried unanimously.

3. **Public Comments:**

   No Public Comments.

4. **Set date, time and location of next meeting:**

   October 11, 2021
   9:00 a.m.
   Wood County Courthouse Room 114

5. **Communications Department:**

   a. **Communications August 2021 Claims:**

      The Committee reviewed the Communications August 2021 claims.

   b. **Communications Report:**

      The Committee reviewed the report.

c. **2022 Budget:**

The Committee reviewed the 2022 budget. Erik stated the budget should cover anything that should come up in 2022.

Motion by Hamilton, second by Polach to move the 2022 budget for the Communications' Department to the Operations Committee. Motion carried unanimously.

6. <u>Emergency Management Department:</u>

a. **Emergency Management August 2021 Claims:**

The Committee reviewed the Emergency Management August 2022 claims. Clarified what trailer budget is used for and that it is reimbursed through grant money.

b. **Emergency Management Activity Report:**

The Committee reviewed the Emergency Management report. Talked about increase in PPE requests due to some Covid outbreaks at some nursing homes and assisted living facilities.

c. **2022 Budget:**

The Committee reviewed the 2022 budget. Came in at .36% over last year. Decreased some revenues due to a lack of participation on the work program at this time.

Motion by Hamilton, second by Polach to move the 2022 budget for the Emergency Management Department to the Operations Committee. Motion carried unanimously.

7. <u>Dispatch Department:</u>

a. **Dispatch August 2021 Claims:**

The Committee reviewed the Dispatch August 2021 claims.

b. **Dispatch Activity Report:**

The Committee reviewed the Dispatch report.

c. **2022 Budget:**

The Committee reviewed the 2022 budget. Lori stated the main source of increase is from the wage and benefits being reclassified. Stated the main dispatchers will now be in class G and the leads will be in class H.

Motion by Hamilton, second by Polach to move the 2022 budget for the Dispatch Department to the Operations Committee. Motion carried unanimously.

8. **Coroner:**

a. Coroner Report:

The Committee reviewed the Coroner report.

b. August 2021 Claims:

The Committee reviewed the Coroner August 2021 claims.

c. 2022 Budget:

The Committee reviewed the Coroner's 2022 Budget.

Motion by Hamilton, second by Polach to move the 2022 budget for the Coroner's Department to the Operations Committee. Motion carried unanimously.

9. **Humane Officer**

a. Humane Officer Report:

The Committee reviewed the Humane Officer Report.

b. 2022 Budget:

The Committee reviewed the Humane Officer's 2022 budget.

Motion by Hamilton, second by Polach to move the 2022 budget for the Humane Officers to the Operations Committee. Motion carried unanimously.

10. **Sheriff's Department:**

a. Correspondences:

Sheriff Becker told the Committee Lt. Joseph Zurfluh has decided to go back to a patrol deputy position. He thanked Deputy Zurfluh for his work as the Investigations Lieutenant.

Sheriff Becker stated he and Deputy Sara McCormick testified in front of the Wisconsin State Senate in Madison regarding the LaVonne Zenner Memorial Bridge.

b. 2022 Budget:

The Committee reviewed the Sheriff's Department's 2022 budget.

Motion by Hamilton, second by Polach to move the 2022 budget for the Sheriff's Department to the Operations Committee. Motion carried unanimously.

c. Stale Dated Check Resolution:

Motion by Hamilton, second by Polach to cancel stale dated checks as recommended by the auditors. Said checks from the Wood County Jail inmate account as per office of the Wood County Sheriff. Motion carried unanimously.

d. Wood County Rescue:

The Committee reviewed the Wood County Rescue report.

e. Crime Stoppers:

The Committee reviewed the Crime Stoppers report.

f. K-9 Project:

The Committee reviewed the K-9 report.

g. August 2021 Claims:

The Committee reviewed the Sheriff's Department August 2021 claims.

h. Hiring Process:

Nothing to report.

i. Boat/ATV/UTV/Snowmobile Patrol:

The Committee reviewed the Boat/ATV/UTV/Snowmobile Patrol report.

j. Overtime:

The Committee reviewed the overtime reports.

k. Courthouse Security:

The Committee reviewed the Courthouse Security report.

l. Jail Items

i. Inmate Daily Population: Reviewed.
ii. EMP: Reviewed
iii. Safekeeper Housing Numbers: Reviewed
iv. Kitchen Report: Reviewed
v. Body Scanner: Reviewed
vi. Jail Annual Inspection: Reviewed
vii. Letter of Intent for New Jail: Reviewed

viii. Neighborhood Notification Letter: Sheriff Becker said he has not had any complaints addressed to him from the notification letters regarding the new jail.
ix. Maintenance: Nothing to Report
x. Inmate Programs: Nothing to Report
xi. Jail Study: Sheriff Becker stated the Wisconsin Rapids City Council will be discussing the rezoning of the Avon St. parking lot tonight, September 13, 2021.

11. <u>August 2021 Claims: Communications, Emergency Management, Dispatch, Sheriff, Coroner, and Humane Officer:</u>

Motion by Hamilton, second by Polach to approve the August 2021 claims of all Public Safety Committee Departments. Motion carried unanimously.

12. <u>Agenda Items for Next Meeting:</u>

None

13. <u>Adjourn</u>

Meeting adjourned at 12:03 p.m. by Chairman Feirer.

Minutes taken by the Wood County Sheriff's Department and Wood County Emergency Management

Department Head / Humane Officer
Nanci Olson
August 8th – August 21st 2021

8-8; Reports

8-8; NPD1715 The owner of a Blue Healer was bit on his left hand @ 200 block of Wood Ave. Nekoosa, while playing Tug-a-war with his dog. 14

8-8; WC11689 Case referred to me by a Deputy concerning the health and welfare of a dog tied up under a porch @ the 3300 block of St. Johns Road, Sigel. The dog's water was dirty the dog's ears had fly strikes/open sores that needed treatment, preventative measures to keep the fly's off was discussed including using 'Swat Fly Repellent' and discuss with his Veterinarian regarding the infection. While there I also noticed a small white dog with fur matting and scratching due to fleas. I requested that the smaller dog be taken to a groomer and to obtain Flea prevention for all the dogs on the property. So far the white dog was groomed. 32

8-9; Public Safety Meeting 0

8-9,20; WC11440 A person bit while riding his bike near Lindsey Park was later able to identify where the dog came from. Dog owner's are not very cooperative. 80,80

8-10; WC11041 Open case, order of Abatement issued for two dangerous dogs. 72

8-10; WC12100 Owner was bit by her own dog @ 10900 block of County Road H, Lincoln. A local veterinarian had put the dog down before I was notified of the bite. The owner was clearly upset and said the dog was not put down due to biting her. I was able to make contact with the Veterinarian Technician to discuss why the dog was put down when it had bit the owner. 0

8-11,15; WC11775 Open case of mistreatment of a horse and cat @ Evergreen Ave. 10,10

8-12; WR13632 The owner of a Lab/Shepherd mix was bit on her right lower leg @ 2900 Block of 3rd Street South, WR. Her two dogs were upset during the storm and the older dog when after her younger dog, when she was breaking them up she was bit. 14

8-12; WC12208 The granddaughter of the owner of a Beagle/Chocolate Labrador was bit on her right hip area when she was helping the older ill dog up the stairs and into the house @ 5700 block of Church Street Auburndale. 68

8-13,16; WC12292 A mail carrier was bit on August 8th on her left shoulder by a Yellow Lab when she bent down to set down a package. The owner of the dog was out of town and his parents were watching the dog @ 3400 block of County Road C, Sigel where the bite happened at. After the mail carrier went home that night to Adams County were she resides, she called Adams County Dispatch to report the bite. The deputy responding did not have jurisdiction being the bite happened in Wood County and that the dog also resides in Wood County. Unfortunately, Adams County did not refer the bite to Wood County Dispatch until August 13th, five days after the bite was first reported. 40,40

8-14,16,17; PE996 Sanitation concerns and mistreatment @ 251 Island Ave. Port Edwards. Found was a Pit Bull type dog that was aggressive towards me in a kennel in the living room, the owner states this Pit Bull type dog is also animal aggressive. Found were 5 additional Pit Bull type dogs in one bedroom which was covered with urine and feces and my lungs and eyes burned being in that room. Though out the house was 6 or 7 cats; the owner was upset that they weren't using the one litter box. I asked to see the litter box, it was the type of litter box that has a top attached, I asked the owner to take the cover off. The litter box was heaping with feces along with what appeared to be a white fuzzy mold growing on top of the feces. In the very small bathroom, on the floor was a rabbit hutch with a dozen young chickens in it they did not appear to have much room to move around freely, also concerning in this bathroom was the toilet backed up. This is an Open Case as we try to find placement for most of the dogs, all of the cats and all of the chickens, along with periodic checks on the sanitation concerns being addressed. I expect further follow-ups in this case. 22,0,22

8-17; GR2651 Owner was bit by her older dog when she attempted to lift the Australian Shepherd back into the wagon that is pulled by her bike after she took the dog to the lake to swim. She was bit on her face and mouth area. 0

8-18; WR13984 Victim was bit by her roommates Yellow Lab on the left forearm when she was trying to put dog food dishes down while keeping her and her roommates dogs separated @ 140 block of Canal Street WR. 20

8-18,21; WR14030 A dog attacked a Beagle being walked @ Sandlot Park, WR. The attacking dog grabbed the Beagle by the neck. 14,14

8-19; WC12615 A utility worker reported concerns regarding cats, including thin cats and some with infected eyes @ 3000 block of Lynn Hill Road, town of Port Edwards. Open Case. 20

8-19; WC12619 Owner was bit by her own cat while handling her at the Veterinarian's Office. 10

8-19; WR14059 Family dog bit the owner on his right wrist when he had two dogs outside together. 10

Due to the nature of many of the complaints I do have to go into homes including mobile homes, outbuildings such as garages, sheds and barns with the suspects; so I am not always able to social distance. I am required to purchase my own disposable paper masks to wear in an attempt to try and protect myself from airborne pathogens. The County does not provided me with personal protective equipment (PPE) such as personal respiratory protection equipment nor safety training due to my

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TIME CARD

COUNTY OF WOOD

EMPLOYEE NAME: Nanci Olson

Monthly Time Report

DEPARTMENT: Wood County Humane Officer

8/8/2021 THROUGH 8/21/2021

APPROVED BY: Public Safety Committee

Date	Incident #	Per Diem	Mileage	Start Time	End Time	Total Hours	Description
08/08/21		$50.00	0	7p	11p	4.00	Reports
08/08/21	NPD1715	$50.00	14	12p	3p	3.00	Dog Bite
08/08/21	WC11689	$50.00	32	4p	7p	3.00	Mistreatment
08/09/21		$50.00	0	8:30a	10a	1.50	Public Safety Meeting
08/09/21	WC11440	$50.00	80	10a	1p	3.00	Dog Bite
08/20/21	WC11440	$50.00	80	3p	6p	3.00	Dog Bite
08/10/21	WC11041	$50.00	72	9a	1p	4.00	Abatement
08/10/21	WC12100	$50.00	0	8p	10p	2.00	Dog Bite
08/11/21	WC11775	$50.00	10	8a	10a	2.00	Mistreatment
08/15/21	WC11775	$50.00	10	2p	4p	2.00	Mistreatment
08/12/21	WR13632	$50.00	14	10a	1p	3.00	Dog Bite
08/12/21	WC12208	$50.00	68	2p	5p	3.00	Dog Bite
08/13/21	WC12292	$50.00	40	3p	6p	3.00	Dog Bite
08/16/21	WC12292	$50.00	40	2p	4p	2.00	Dog Bite
08/14/21	PE996	$50.00	22	10a	11a	1.00	Mistreatment
08/16/21	PE996	$50.00	0	4p	7p	3.00	Mistreatment
08/17/21	PE996	$50.00	22	3p	5p	3.00	Mistreatment
08/17/21	GR2651	$50.00	0	2p	5p	3.00	Dog Bite
08/18/21	WR13984	$50.00	20	8a	11a	3.00	Dog Bite
08/18/21	WR14030	$50.00	14	8p	10p	2.00	Attacking Dog
08/21/21	WR14030	$50.00	14	9a	11a	2.00	Attacking Dog
08/19/21	WC12615	$50.00	20	12p	3p	3.00	Mistreatment
08/19/21	WC12619	$50.00	10	3p	6p	3.00	Cat Bite
08/19/21	WR14059	$50.00	10	6p	9p	3.00	Dog Bite
	TOTAL	**$1,200.00**	**592**			**64.50**	**$331.52**
							(Mileage Check)

Per Diem: 101-3901-54129-000-101
Mileage: 101-3901-54129-000-331

Department Head / Humane Officer
Nanci Olson
August 22nd – September 4th 2021

8-22; Reports

8-22; WR14059 Follow up on quarantine procedures of family dog that bit. 10

8-23,9-1; WC12807 The owner of a ten year old Australian Cattle dog was bit when she was trying to get her back in the house @ 10200 block of Eisenhower Drive Marshfield. The victim/owner believes the dog has been acting confused lately. After the ten day quarantine the dog was put down. 72,72

8-24,30; PE996 Follow up regarding sanitation concerns with 6 cats and 6 dogs, five of which lived in one bedroom and baby chicks living in a bathroom. @ 251 Island Ave. Port Edwards. The chick and cats are now gone, and will follow up with the dogs. 12,22

8-25; WC12970 Dog bite @ 1100 block of Hwy 73 South, WR. Caregiver was bit by a Jack Russel mix dog she was caring for. The dog was surrendered after the quarantine period. 6

8-25,29; NPD1849 A child was bit on the right side of her face and also in the mouth pulling the child's front tooth forward. The basement of the home is covered with feces. The dog is a mix of Black Lab, Great Dane and St. Bernard and will be put down after the quarantine period. A dentist was seen and a failed attempt was made to pull the tooth back into position. While there, @ the 600 block of North Street, I also noticed that the cats had ear mites and the rabbit outside didn't have water and needed the cage cleaned. Follow-ups needed. 15,15

8-26,9-2; WC11689 Concerns regarding the health and welfare of a dog tied up under outdoor steps @ the 3300 block of St. Johns Road, Sigel. 32,32

8-27; WR14544 The owner of a cat was bit when he accidentally stepped on one of her kittens foot @ 400 block of Grove Ave, WR. 12

8-28; PE1059 A child was bit by his friends dog when he was at a sleep over @ 200 block of Island Ave. The Lab/Shepherd mix bit the child on both of his lower legs and also his right arm. 22

8-30,31; WC13303 A child was bit by the family dog when he was breaking up a fight between two of their dogs. The child was bit on the hand by the Goldendoodle @ 6000 block of Richfield Drive. 60,60

8-30,9-1; WR14722 A child was bit by the family dog, a Red Nosed Pitbull when he was breaking up a fight between that dog and a Husky @ 1300 block of Franklin Street. 16,16

9-1,2; WR14839 A child was outside with his mom when a stray dog came up and bit him in the face and then took off @ 3200 block of 2nd Street South. 16,0

9-3; NPD1959 A family dog, a dachshund, bit the victim on her right hand when she pet him when he was near his food bowl, the dog has become food-aggressive once the family obtained a 2nd dog. 0

9-4; GR2907 A women was out walking in her neighborhood and when she reached down to pet the neighbor's Lab/Coon mix dog, the dog nipped her right hand @ the 3500 block of Valley Court. 10

Due to the nature of many of the complaints I do have to go into homes including mobile homes, outbuildings such as garages, sheds and barns with the suspects; so I am not always able to social distance. I am required to purchase my own disposable paper masks to wear in an attempt to try and protect myself from airborne pathogens. The County does not provided me with personal protective equipment (PPE) such as personal respiratory protection equipment nor safety training due to my

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TIME CARD

COUNTY OF WOOD

EMPLOYEE NAME: Nanci Olson

Monthly Time Report

DEPARTMENT: Wood County Humane Officer

8/22/2021 THROUGH 9/4/2021

APPROVED BY: Public Safety Committee

Date	Incident #	Per Diem	Mileage	Start Time	End Time	Total Hours	Description
08/22/21		$50.00	0	2p	6p	4.00	Reports
08/22/21	WR14059	$50.00	10	8a	11a	3.00	Quarantine Order
08/23/21	WC12807	$50.00	72	8a	11a	3.00	Dog Bite
09/01/21	WC12807	$50.00	72	1p	5p	4.00	Dog Bite
08/24/21	PE996	$50.00	12	4:30p	6:30p	2.00	Mistreatment
08/30/21	PE996	$50.00	22	1p	4p	3.00	Mistreatment
08/25/21	WC12970	$50.00	6	11a	2p	3.00	Dog Bite
08/25/21	NPD1849	$50.00	15	2p	4:30p	2.50	Dog Bite
08/29/21	NPD1849	$50.00	15	1p	4p	3.00	Dog Bite
08/26/21	WC11689	$50.00	32	3p	6p	3.00	Mistreatment
09/02/21	WC11689	$50.00	32	9a	12p	3.00	Mistreatment
08/27/21	WR14544	$50.00	12	4p	7p	3.00	Cat Bite
08/28/21	PE1059	$50.00	22	1p	4p	3.00	Dog Bite
08/30/21	WC13303	$50.00	60	9a	1p	3.00	Dog Bite
08/31/21	WC13303	$50.00	60	3p	6p	3.00	Dog Bite
08/30/21	WR14722	$50.00	16	10p	12a	2.00	Dog Bite
09/01/21	WR14722	$50.00	16	9a	12p	3.00	Dog Bite
09/01/21	WR14839	$50.00	16	6p	9p	3.00	Dog Bite
09/02/21	WR14839	$50.00	0	12p	3p	3.00	Dog Bite
09/03/21	NPD1959	$50.00	0	4:30p	8p	3.50	Dog Bite
09/04/21	GR2907	$50.00	10	8p	10p	2.00	Dog Bite
	TOTAL	**$1,050.00**	**500**			**62.00**	**$280.00**
							(Mileage Check)

Per Diem: 101-3901-54129-000-101
Mileage: 101-3901-54129-000-331

Department Head / Humane Officer
Nanci Olson
July 25th – August 7th 2021

7-25; Reports

7-26; WR12451 Checking status of Rabies Vaccinations for a Pit Bull – Beagle mix dog that bit a child. 18

7-27,28; PEPD925 Dog bite @ 1800 block of Fly Rod Trail. A service worker opened the door of a home he was working at to leave paper work at that time the dog, a Mt. Cur, approached him from inside the home. The worker said he pet the dog, then was bit on the left middle finger scraping the skin. 14,0

7-28,29; WR12229 Pour living conditions was anonymously reported for two chocolate labs and one yellow lab that were to be locked in cages in the basement @ 2700 block of 1st street south. The basement did have feces on the floor. Follow up needed to see if the basement is cleaned. Sanitation concerns are now resolved. 14,14

7-29, 8-3; WR12293 Health concerns of over a dozen cats @ 1140 block of McKinley Street WR. Follow up was needed to be sure they did obtain proper veterinarian treatment, this is in progress and will need further monitoring, the Humane Society is full and not taking any cats that I request they take in. Also I've had several conversations with Bree with the 'Fix is In" regarding getting the cats fixed and the kittens removed by other Humane Societies. Also offering reduced fees to get them fixed, along with working on a location and dated for this service. Cat hording and people feeding stray cats is a major on-going issue that needs to be addressed in Wood County. 18,18

7-30; WC11440 A person riding his bike near Lindsey Park was bit by a dog, a yellow lab, on his ankle and thigh. 80

7-31,8-1; WR12872 A loose Pit Bull attacked a Shar Pei that was on a leash being walked by his owner near the 600 block of 10th Street N. WR. The victim dog/Shar Pei was injured with a gash to his side. 16,16

8-2; WC11041 Open case, order of Abatement to be issued for dangerous dogs. 72

8-4; WC11689 Requested by a Deputy to check on the welfare of a lab with fly strikes, painful open wounds caused by flies laying eggs and the maggots eating at the flesh of this dog's ears @ the 3300 block of St. John's Road, town of Sigel. I also found a small white dog with fleas, dirty and in need of grooming for the knots in his hair. Open case as owner is to take the lab in to the vet and groom the smaller white dog and treating all dogs and cats for fleas and worms. 32

8-5; WC11762 Dog bite/ happened near Port Road and Ver Bunker Ave when a friend of the dog's owner was playing with the dog. The victim, who lives outside of Wood County, refused to cooperate by not giving information about the dog or it's owner. 16

8-3,7; WR7896 As requested by the City Attorney, I followed up on an Order of Abatement requiring a secure fenced in area for a Pit Bull along with Beware of Dog's signs on each side of the house, found was the owner @ the 300 block of Drake Street has not complied. Follow up for compliance needed prior to her court date of August 11th 14,14

8-5,7; WR13250 Owner was bit by her own dog @ 500 block of 13th Ave. N. Her German Shepherd/Lab mix bit her finger. 18,18

8-7; PE975 A women was bit by her own cat @ 100 block of Letendre Ave. 20

8-7; WC11775 Open case of mistreatment of a horse and cat @ Evergreen Ave. *No mileage charged due to already out on another case.* 0

Due to the nature of many of the complaints I do have to go into homes including mobile homes, outbuildings such as garages, sheds and barns with the suspects; so I am not always able to social distance. I am required to purchase my own disposable paper masks to wear in an attempt to try and protect myself from airborne pathogens. The County does not provided me with personal protective equipment (PPE) such as personal respiratory protection equipment nor safety training due to my

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TIME CARD

COUNTY OF WOOD

EMPLOYEE NAME: Nanci Olson

Monthly Time Report

DEPARTMENT: Wood County Humane Officer

7/25/2021 THROUGH 8/7/2021

APPROVED BY: Public Safety Committee

Date	Incident #	Per Diem	Mileage	Start Time	End Time	Total Hours	Description
07/25/21		$50.00	0	4p	8p	4.00	Reports
07/26/21	WR12451	$50.00	18	9a	11a	2.00	Dog Bite
07/27/21	PEPD925	$50.00	14	4p	8p	4.00	Dog Bite
07/28/21	PEPD925	$50.00	0	1p	4p	3.00	Dog Bite
07/28/21	WR12229	$50.00	14	8a	11a	3.00	Mistreatment
07/29/21	WR12229	$50.00	14	1p	4p	3.00	Mistreatment
07/29/21	WR12293	$50.00	18	5p	8p	3.00	Mistreatment
08/03/21	WR12293	$50.00	18	10a	1p	3.00	Mistreatment
07/30/21	WC11440	$50.00	80	6p	9p	3.00	Dog Bite
07/31/21	WR12872	$50.00	16	1p	4p	3.00	Attacking Dog
08/01/21	WR12872	$50.00	16	4p	7p	3.00	Attacking Dog
08/02/21	WC11041	$50.00	72	11a	2p	4.00	Dangerous Dogs
08/04/21	WC11689	$50.00	32	4p	7p	3.00	Welfare Check
08/05/21	WC11762	$50.00	16	5p	8p	3.00	Dog Bite
08/03/21	WR7896	$50.00	14	7p	9p	2.00	Abatement Order
08/07/21	WR7896	$50.00	14	6p	8p	2.00	Abatement Order
08/05/21	WR13250	$50.00	18	9p	11p	2.00	Dog Bite
08/07/21	WR13250	$50.00	18	11a	1p	2.00	Dog Bite
08/07/21	PE975	$50.00	20	8a	10a	2.00	Cat Bite
08/07/21	WC11775	$50.00	0	1p	4p	3.00	Mistreatment
	TOTAL	**$1,000.00**	**412**			**57.00**	**$230.72**
							(Mileage Check)

Per Diem: 101-3901-54129-000-101
Mileage: 101-3901-54129-000-331

August Monthly Report

Wood County Sheriff's Rescue

Submitted by: Ann Burger, WCSR Secretary

August Training Descriptions

Date	Type	Description
3-Aug	Business Meeting	August Business Meeting
10-Aug	Extrication	Removal of doors and dash roll on both front doors.
17-Aug	Work Night	Briefed members on new computers and work on transferring files from old to new computers.
24-Aug	Work Night	Covered equipment on R3 with new member (review for older members).
31-Aug	Extrication	New member extrication teaching as well as review of basics for older members. Door removal, windshield cutting, dash roll.

Call #	60	61	62	63	64
Date	8/4/2021	8/4/2021	8/4/2021	8/6/2021	8/7/2021
Time	14:41	21:10	21:10	12:59	14:31
Day of Week	Wednesday	Wednesday	Wednesday	Friday	Saturday
Township	Saratoga	Saratoga	Saratoga	Saratoga	Wisconsin Rapids
Location	CTH Z N & STH 73 S	6510 STH 13 S	6510 STH 13 S	STH 13 & STH 73	1801 16TH ST S
Call Type	10-50 w/ Injuries	10-50 w/ Injuries		10-50 w/ Injuries	Other
Medical/ Extrication	No	No		Extrication	No
Ambulance	WRFD	WRFD		WRFD	
EMR	Saratoga	Saratoga		Saratoga	
Fire	Nekoosa	Grand Rapids		Nekoosa	
Tools/ Equipment Used				ram, traffic cones, longboard	stop signs
Notes	Nekoosa Ambulance also on scene.		Duplicate complaint number. See WCSR 2021-61 for report.	GRVFD also on scene.	

Call #	65	66	67	68	69
Date	8/11/2021	8/15/2021	8/17/2021	8/19/2021	8/21/2021
Time	15:48	8:21	11:03	21:15	18:03
Day of Week	Wednesday	Sunday	Tuesday	Thursday	Saturday
Township	Saratoga	Arpin	Saratoga	Seneca	Saratoga
Location	13 NORTH OF RANGER RD	6990 BLUFF DR	715 STH 73 S	3598 SENECA RD	5821 STH 73 S
Call Type	10-50 w/ Unknown Injuries	Other	10-50 w/ Injuries	10-50 w/ Unknown Injuries	10-50 w/ Injuries
Medical/ Extrication	No	No	No	No	No
Ambulance			WRFD	UEMR	WRFD
EMR			Saratoga	Port Edwards	Saratoga
Fire			Nekoosa	Port Edwards	Grand Rapids
Tools/ Equipment Used			oil dry, traffic cones		
Notes					

Call #	70	71	72	73	74
Date	8/22/2021	8/26/2021	8/26/2021	8/28/2021	8/31/2021
Time	12:02	6:34	23:34	10:13	21:41
Day of Week	Sunday	Thursday	Thursday	Saturday	Tuesday
Township	Seneca	Saratoga	Cranmoor	Saratoga	Grand Rapids
Location	3800 SENECA RD	STH 13 S & TOWNLINE RD	CRANBERRY LN & STH 173	STH 13 & STH 73	1 AIRPORT AVE
Call Type	10-50 w/ Injuries	10-50 w/ Unknown Injuries	Other	10-50 w/ Injuries	10-50 w/ Injuries
Medical/ Extrication	No		No	Extrication	Medical
Ambulance	UEMR		Nekoosa	UEMR	UEMR
EMR	Port Edwards			Saratoga	Saratoga
Fire	Port Edwards		Port Edwards	Nekoosa	Grand Rapids
Tools/ Equipment Used				spreaders, cutters	
Notes				WRFD, Nekoosa Ambulance, Spirit Air & LifeLink III also on scene.	LifeLink III also on scene.

Date	8/7/2021	8/15/2021			
Day of Week	Saturday	Sunday			
Event	Central Wisconsin Car Cruise	Bluff to Bluff Road Race			
Host		Badger State Games			
Location	Multiple locations	6990 BLUFF DR, ARPIN			
Vehicle Used	R3, R4, R5	R3 & R4			
Tools/ Equipment Used					
Event Description	Show and tell at LHS followed by traffic control at STH 54 and CTH U.	Directed traffic for road race.			

WOOD COUNTY
SHERIFF'S DEPARTMENT
SHAWN BECKER, SHERIFF

September 3, 2021

MEMORANDUM FOR Sheriff Becker; Public Safety Committee

SUBJECT: Monthly Crime Stoppers Report – September 2021

For the month of August, the Crime Stoppers program received 25 tips that were forwarded to the appropriate agencies for follow-up, as reported by P3.

The last monthly board meeting was held on August 17, 2021. The next regularly scheduled meeting will be on September 21, 2021 at 6:30 P.M.

Respectfully Submitted

Joseph M. Zurfluh
Investigative Lieutenant
Wood County Sheriff's Department

400 Market Street • P.O. Box 8095 • Wisconsin Rapids, Wisconsin 54495-8095• Telephone (715) 421-8715 • Facsimile (715) 421-8754
1600 N Chestnut Avenue • Marshfield, Wisconsin 54449-4196 • Telephone (715) 384-5345 • Facsimile (715) 384-4602

August K9 Report

	TRAINING HOURS	USEAGE/ DEPLOYMENTS	DEMO/ COMMUNITY
K9 Sig	0	0	0
K9 Ace	2.5	2	1
K9 Timo	14.5	8	2
K9 Rosco	10	1	0

TRAINING (MONTHLY) –
Deputy Arendt/ K9 Timo and Deputy Beathard/ K9 Rosco took part in a multi-agency training day which focused on tracking, narcotic detection, building search w/ apprehension, article search, and obedience.

TRAINING (INDIVIDUAL) –
Deputy Arendt and K9 Timo completed 2.5 hours of training while on duty. During these hours they trained in the area of narcotic detection, and obedience.

Sgt. Christianson and Ace completed 2.5 hours of training while on duty. During these hours they trained in narcotics, high risk traffic stops, and tracking.

Deputy Beathard and Rosco completed 2 hours of training while on duty. During these hours they trained in narcotics and tracking.

USEAGE –
Deputy Arendt and K9 Timo were deployed 8 times in the month of August. All 8 of these deployments were for narcotic detection on traffic stops. Located on these deployments was methamphetamine, fentanyl, cocaine, THC, and drug paraphernalia.

Sgt. Christianson and Ace were deployed 2 times during August. One deployment was for narcotic detection on a traffic stop. Located on that deployment was marijuana and methamphetamine. The other deployment was for a track of passengers that fled a traffic crash. A track was completed and the area was searched confirming that the occupants had fled the area.

Deputy Beathard and Rosco were deployed for a search warrant at a residence for narcotic detection.

DEMO/COMMUNITY –
Deputy Arendt and K9 Timo participated in the National Night Out Event along with Sgt. Christianson and K9 Ace WOSO/WRPD K9 Fundraiser at Papa Bears Mini Golf.

ADDITIONAL INFORMATION –

Respectfully,

Nathan Dean

Nathan Dean
Patrol Lieutenant

Department of Natural Resources Patrols

AUGUST 2021

ATV

- 6 hours were dedicated to the ATV patrol in August.

BOAT

- 5 hours were dedicated to patrol on the water in August.

SNOWMOBILE

- No activity.

Submitted by

Lt. Nathan Dean

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Operations Overtime/Comp Time Totals

August 2021 (July 25 - September 4)

Patrol
Overtime hours: 166.38
Comp time hours: 328.625
Holiday Pay hours: 0
Holiday Comp hours: 0

Investigations
Overtime hours: 54.75
Comp time hours: 61.75
Call Out: 6

Security Services
Overtime hours: 3.5
Comp time hours: 19.75

TOTAL CALL OUT: 9

Submitted By: Charles Hoogesteger – Operations Captain

OVERTIME BREAKDOWN 2021 (HRS.)							2021
MONTH	FUNERAL LEAVE	FILL IN OT	FMLA	SICK LEAVE	TRAINING	TOTAL	COVID Sick Replacement
January	0.00	0.00	0.00	124.00	120.00	244.00	
February	0.00	12.00	0.00	82.00	168.00	262.00	
March	24.00	8.00	0.00	154.00	360.00	546.00	
April	72.00	20.00	24.00	150.00	0.00	266.00	
May	36.00	96.00	156.00	84.00	0.00	372.00	
June	0.00	8.00	267.00	87.00	201.00	563.00	
July	36.00	60.00	0.00	122.00	0.00	218.00	
August	0.00	0.00	0.00	0.00	0.00	0.00	
September	0.00	0.00	0.00	0.00	0.00	0.00	
October	0.00	0.00	0.00	0.00	0.00	0.00	
November	0.00	0.00	0.00	0.00	0.00	0.00	
December	0.00	0.00	0.00	0.00	0.00	0.00	
TOTALS	168.00	204.00	447.00	803.00	849.00	2471.00	0

Wood County
WISCONSIN

SHERIFF'S DEPARTMENT

Shawn Becker
SHERIFF

Public Safety Committee Meeting

Security Services August 2021 Report

For the month of August 2021, the total number of prohibited items prevented from entering the Courthouse are:

Guns -	2
Knives -	73
O.C. -	7
Misc. Items -	8

Both individuals that tried to bring handguns into the building were Law Enforcement related. One individual is a local retired officer and the other was an out of state Officer. Both were here on non-work related matters. Both individuals were told to return the firearms to their vehicles. The miscellaneous items that were located for the month were .22 ammo, (3) pairs of scissors, an empty holster and numerous tools.

Security Services screened 7,768 people entering the courthouse for the month. Security Services had 31 security requests from different departments within the Courthouse for the month of August.

There were two jury trials; one of them was a three-day trial. Security Services handed out 7 masks to individuals that requested them.

On August 11th, an elderly female was walking by the screening station, on her way out of the building, when she tripped on the floor and fell to the ground. She was unable to support herself, which caused her head to hit the floor. Security Services, along with an employee from Veteran Services, gave the female medical attention until Rapids Ambulance arrived and transported her to the hospital.

On August 26th, a female subject came in for court and showed Security a doctor's note showing that she had symptoms of Covid-19 and was waiting for her test results to come back. Security was able to make some phone calls and get her case rescheduled.

During the Month of August, I did utilize part-time employees for 70 hours to fill employee shortage hours.

Report submitted by: Lieutenant Bryan D. Peterson

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WOOD COUNTY JAIL
January - June 2021
DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	191	94	37	181	87	38	195	92	36	203	92	42	200	89	52	218	93	61
2	190	93	36	179	87	39	198	92	37	206	90	44	199	89	52	221	93	61
3	192	93	36	179	86	38	196	92	37	206	90	44	198	89	52	218	93	61
4	187	93	36	176	90	38	198	89	38	203	89	42	196	89	53	210	88	60
5	186	93	34	173	90	37	193	86	37	205	89	43	200	88	50	218	90	60
6	186	92	38	174	88	37	194	88	39	206	89	44	197	88	51	217	90	59
7	189	95	40	176	88	38	194	88	37	204	86	45	197	85	49	220	90	59
8	189	95	40	178	88	37	193	88	36	206	89	47	197	89	51	215	88	58
9	188	94	42	176	87	34	192	88	36	204	88	46	199	89	51	223	87	60
10	187	94	41	180	86	33	192	86	36	207	88	51	198	88	51	221	86	62
11	189	94	41	180	90	33	197	85	37	207	88	51	198	88	51	221	90	61
12	189	93	44	182	88	37	199	90	40	209	88	51	197	88	52	221	90	62
13	194	92	45	184	87	37	202	89	39	209	87	52	189	84	51	226	90	61
14	192	91	45	182	87	37	201	89	38	207	85	52	191	89	53	232	90	60
15	194	91	45	182	87	37	200	89	38	204	84	49	197	89	54	225	90	61
16	192	99	45	186	86	36	194	83	39	208	84	49	201	89	54	223	89	61
17	190	99	45	189	88	35	193	82	40	212	89	53	200	89	53	225	88	62
18	189	98	45	180	86	34	193	82	41	214	89	52	198	88	53	223	87	61
19	189	92	45	182	85	34	197	89	42	216	89	52	202	87	55	224	84	62
20	192	91	45	182	89	34	198	87	42	204	88	53	204	90	59	222	84	62
21	190	91	42	183	89	34	202	87	42	202	88	52	206	89	59	220	84	60
22	188	89	41	182	89	34	204	87	41	207	88	52	205	87	60	221	84	60
23	189	89	41	184	88	34	201	86	42	209	92	53	207	87	60	228	82	64
24	188	89	40	188	88	34	203	86	45	210	91	53	208	87	59	224	79	62
25	188	89	39	189	93	34	201	90	45	209	91	52	214	87	61	220	80	62
26	184	85	38	190	93	32	205	93	45	211	91	52	212	87	61	224	80	61
27	184	85	40	194	92	36	206	93	45	208	90	54	207	89	62	221	80	60
28	184	90	39	194	92	36	204	93	45	211	88	55	204	93	62	222	77	60
29	183	87	40				204	93	44	210	93	56	210	93	63	217	70	60
30	182	87	40				203	93	42	202	85	56	212	93	61	217	70	59
31	181	87	39				208	93	42				215	93	61			
WCJail	188.26			182.32			198.71			207.30			201.87			221.23		
Shipped	91.74			88.36			88.65			88.60			88.68			85.53		
EMP	40.77			35.61			40.10			49.90			55.35			60.73		
Avg Length of Stay (Days)	29.00			0.00			0.00			58.00			34.30			0.00		

WOOD COUNTY JAIL
July - December 2021
DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	July			August			September			October			November			December		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP

1	219	70	61	222	87	62	210	86	57	0	0	0	0	0	0	0	0	0
2	219	69	63	221	87	62	214	88	58									
3	219	69	63	216	87	62	208	90	57									
4	224	69	62	216	83	65	216	90	58									
5	228	69	62	215	86	66	218	90	57									
6	230	69	62	213	90	65	219	90	55									
7	227	77	60	216	87	65	226	88	55									
8	219	79	62	215	87	64	215	86	55									
9	224	79	65	216	87	64												
10	223	85	63	211	86	63												
11	222	85	62	206	84	62												
12	225	85	61	206	81	62												
13	218	84	60	205	84	61												
14	214	81	62	206	90	61												
15	208	83	62	205	90	59												
16	209	87	63	205	90	59												
17	215	87	66	201	89	58												
18	216	87	66	205	89	56												
19	225	87	65	206	89	58												
20	222	87	65	205	88	57												
21	220	85	65	208	87	57												
22	222	85	65	211	87	57												
23	219	89	64	215	87	57												
24	216	92	64	208	87	58												
25	217	92	63	212	87	60												
26	217	91	62	208	87	60												
27	213	88	62	213	87	60												
28	215	88	62	207	89	60												
29	215	85	63	212	89	58												
30	221	83	65	212	88	58												
31	222	87	64	209	86	59												
WCJail	219.45			210.52			215.75			0.00			0.00			0.00		
Shipped	82.35			87.16			88.50			0.00			0.00			0.00		
EMP	63.03			60.48			56.50			0.00			0.00			0.00		
Avg Length of Stay (Days)	32.00			33.30			0.00			0.00			0.00			0.00		

2021 Yearly Averages

Total	**205.05**
Safekeeper	**87.73**
EMP	**51.39**
LENGTH of STAY	**37.32**

SK Total
WP 75
AD 15
SK 90

Color indicates low population	**173**	02/05/21
Color indicates high population	**232**	06/14/21

WOOD COUNTY JAIL & SAFE KEEPER
January - June 2021
DAILY POPULATION BREAK DOWN BY LOCATION

Day	January			February			March			April			May			June		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	60	79	15	56	72	15	67	77	15	69	77	15	59	74	15	63	78	15
2	61	78	15	53	72	15	69	77	15	72	75	15	58	74	15	66	78	15
3	63	78	15	55	71	15	67	77	15	72	75	15	57	74	15	63	78	15
4	58	78	15	48	75	15	70	74	15	72	75	14	54	74	15	62	73	15
5	59	78	15	46	75	15	70	71	15	73	75	14	62	73	15	67	75	15
6	56	77	15	49	73	15	67	73	15	73	74	15	58	73	15	67	75	15
7	54	80	15	50	73	15	69	73	15	73	71	15	62	70	15	70	75	15
8	54	80	15	53	73	15	69	73	15	70	74	15	56	74	15	68	73	15
9	52	79	15	55	72	15	68	73	15	70	73	15	58	74	15	75	72	15
10	52	79	15	61	71	15	70	71	15	68	73	15	58	73	15	72	71	15
11	54	79	15	57	75	15	75	70	15	68	73	15	58	73	15	69	75	15
12	52	78	15	57	73	15	69	75	15	70	73	15	56	71	17	68	75	15
13	57	77	15	60	72	15	74	74	15	70	72	15	53	69	15	74	75	15
14	56	76	15	58	72	15	74	74	15	70	70	15	48	74	15	81	75	15
15	58	76	15	58	72	15	73	74	15	71	69	15	53	74	15	73	75	15
16	48	84	15	64	71	15	72	68	15	75	69	15	57	74	15	72	74	15
17	46	84	15	66	73	15	71	68	14	70	74	15	57	74	15	75	73	15
18	46	83	15	60	71	15	70	68	14	73	74	15	56	73	15	75	72	15
19	52	77	15	63	70	15	66	74	15	75	74	15	59	72	15	78	69	15
20	56	76	15	60	74	15	69	72	15	67	74	14	54	75	15	76	69	15
21	57	76	15	60	74	15	73	72	15	62	73	15	57	74	15	76	69	15
22	58	74	15	59	74	15	76	72	15	67	73	15	57	72	15	77	69	15
23	59	74	15	62	73	15	73	71	15	64	77	15	59	72	15	82	67	15
24	59	74	15	66	73	15	72	71	15	66	76	15	61	72	15	83	67	12
25	60	74	15	62	78	15	66	75	15	66	76	15	65	72	15	78	65	15
26	61	70	15	65	78	15	67	78	15	68	76	15	63	72	15	83	65	15
27	59	70	15	66	77	15	68	78	15	64	75	15	55	74	15	81	65	15
28	55	75	15	66	77	15	66	78	15	68	73	15	48	78	15	85	62	15
29	56	72	15				67	78	15	61	78	15	53	78	15	87	56	14
30	55	72	15				68	78	15	61	70	15	57	78	15	88	55	15
31	55	72	15				73	78	15				60	78	15			
WOOD	55.74			58.39			69.94			68.93			57.03			74.47		
WPSO	76.74			73.36			73.71			73.70			73.61			70.67		
ADSO	15.00			15.00			14.94			14.90			15.06			14.87		
TOTAL	**188.26**			**182.32**			**198.71**			**207.30**			**201.87**			**221.23**		

MONTH	High	Low
January	63	46
February	66	46
March	76	66
April	75	61
May	65	48
June	88	62

WOOD COUNTY JAIL & SAFE KEEPER
July - December 2021
DAILY POPULATION BREAK DOWN BY LOCATION

Day	July			August			September			October			November			December		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	88	55	15	72	72	15	66	71	15	0	0	0	0	0	0	0	0	0
2	87	54	15	71	72	15	67	73	15									
3	87	54	15	66	72	15	60	75	15									
4	93	54	15	67	68	15	67	75	15									
5	97	54	15	62	71	15	70	75	15									
6	99	54	15	57	75	15	73	75	15									
7	90	62	15	61	72	15	82	73	15									
8	78	62	15	63	72	15	73	71	15									
9	80	64	15	64	72	15												
10	75	70	15	61	71	15												
11	75	70	15	58	69	15												
12	79	70	15	61	66	15												
13	74	69	15	58	69	15												
14	71	66	15	53	75	15												
15	63	68	15	55	75	15												
16	59	72	15	55	75	15												
17	61	72	15	53	74	15												
18	62	72	15	59	74	15												
19	72	72	15	58	74	15												
20	69	72	15	59	73	15												
21	69	70	15	63	72	15												
22	71	70	15	66	72	15												
23	65	75	14	70	72	15												
24	59	77	15	62	72	15												
25	61	77	15	64	72	15												
26	63	76	15	60	72	15												
27	62	73	15	65	72	15												
28	64	73	15	57	74	15												
29	66	70	15	64	74	15												
30	72	68	15	65	73	15												
31	70	72	15	63	71	15												
WOOD	73.58			61.68			69.75			0.00			0.00			0.00		
WPSO	67.32			72.16			73.50			0.00			0.00			0.00		
ADSO	14.97			15.00			15.00			0.00			0.00			0.00		
TOTAL	**219.45**			**210.52**			**215.75**			**0.00**			**0.00**			**0.00**		

2021 Safe Keeper Averages		
WOOD Co Jail	**65.50**	108
WAUPACA Co	**72.75**	75
ADAMS Co	**14.97**	15
Total Population	**205.05**	198

MONTH	High	Low
July	99	59
August	72	53
September	0	0
October	0	0
November	0	0
December	0	0

SAFE KEEPER DIFFERENCE
2021

MONTH	BED DAYS	WOOD CTY COSTS $31.13/DAY	OUT OF COUNTY Including Wages/mileage $44.08/DAY	DIFFERENCE	YTD TOTAL AMOUNT	2020 TOTAL AMOUNT
January	2844	$88,533.72	$125,363.52	$36,829.80	$36,829.80	$39,549.30
February	2474	$77,015.62	$109,053.92	$32,038.30	$68,868.10	$36,544.90
March	2748	$85,545.24	$121,131.84	$35,586.60	$104,454.70	$37,270.10
April	2658	$82,743.54	$117,164.64	$34,421.10	$138,875.80	$28,269.85
May	2749	$85,576.37	$121,175.92	$35,599.55	$174,475.35	$26,340.30
June	2566	$79,879.58	$113,109.28	$33,229.70	$207,705.05	$26,340.30
July	2553	$79,474.89	$112,536.24	$33,061.35	$240,766.40	$29,526.00
August	2702	$84,113.26	$119,104.16	$34,990.90	$275,757.30	$27,790.70
September	708	$22,040.04	$31,208.64	$9,168.60	$284,925.90	$33,216.75
October	0	$0.00	$0.00	$0.00	$284,925.90	$0.00
November	0	$0.00	$0.00	$0.00	$284,925.90	$0.00
December	0	$0.00	$0.00	$0.00	$284,925.90	$0.00
TOTAL	22002	$684,922.26	$969,848.16	**$284,925.90**		**$284,848.20**

$31.13
$44.08

Electronic Monitoring
2021
Monthly Savings vs. Out of County Housing

Month	Monthly Average	Monthly Savings	**YTD 2021** Total Amount	**2020** Total Amount
January	40.77	$37,031.39	$37,031.39	$39,293.06
February	35.61	$29,214.44	$66,245.84	$70,295.97
March	40.10	$36,422.83	$102,668.67	$115,447.57
April	49.90	$43,862.10	$146,530.77	$175,773.34
May	55.35	$50,274.41	$196,805.17	$237,328.83
June	60.73	$53,381.67	$250,186.84	$287,256.03
July	63.03	$57,250.15	$307,436.99	$335,014.44
August	60.48	$54,933.98	$362,370.97	$384,970.94
September	0	$0.00	$362,370.97	$384,970.94
October	0	$0.00	$362,370.97	$384,970.94
November	0	$0.00	$362,370.97	$384,970.94
December	0	$0.00	$362,370.97	$384,970.94
TOTAL	**33.83**	$362,370.97	**$362,370.97**	**$384,970.94**

EMP Monthly Average x number of days in month = bed days

Bed Days x $29.30 = Monthly Savings

[redacted]

SAFE KEEPER HOUSING

2021

MONTH	Other Facilitiy	Other Facility	ADAMS	WAUPACA	MONTH TOTAL	2021 YTD TOTAL	2020 YTD TOTAL
JANUARY	$0.00	$0.00	$16,275.00	$82,125.00	$98,400.00	$98,400.00	$109,250.00
FEBRUARY	$0.00	$0.00	$16,275.00	$82,125.00	$98,400.00	$196,800.00	$218,500.00
MARCH	$0.00	$0.00	$16,275.00	$82,125.00	$98,400.00	$295,200.00	$327,750.00
APRIL	$0.00	$0.00	$16,275.00	$82,125.00	$98,400.00	$393,600.00	$437,000.00
MAY	$0.00	$0.00	$16,275.00	$82,125.00	$98,400.00	$492,000.00	$546,250.00
JUNE	$0.00	$0.00	$16,275.00	$82,125.00	$98,400.00	$590,400.00	$655,500.00
JULY	$0.00	$0.00	$16,275.00	$82,125.00	$98,400.00	$688,800.00	$753,900.00
AUGUST	$0.00	$0.00	$16,275.00	$82,125.00	$98,400.00	$787,200.00	$852,300.00
SEPTEMBER	$0.00	$0.00	$0.00	$0.00	$0.00	$787,200.00	$950,700.00
OCTOBER	$0.00	$0.00	$0.00	$0.00	$0.00	$787,200.00	$1,049,100.00
NOVEMBER	$0.00	$0.00	$0.00	$0.00	$0.00	$787,200.00	$1,147,500.00
DECEMBER	$0.00	$0.00	$0.00	$0.00	$0.00	$787,200.00	$1,245,900.00
TOTALS	**$0.00**	**$0.00**	**$130,200.00**	**$657,000.00**	**$787,200.00**		**$1,245,900.00**

2021 ia a 90 averge
Waupaca $36.00 per bed day (75)
Adams $35.00 per bed day (15)

Wood County Sheriff's Department Kitchen Report 2021						
MONTH	Breakfast	Lunch	Dinner	Special	Total meals	Food Cost plus Labor
January	2336	2178	2191	0	6705	$22,180.15
February	1868	1781	1770	0	5419	$17,883.04
March	2244	2133	2164	0	6541	$19,084.32
April	2763	2620	2667	0	8050	$24,182.19
May	1888	1780	1802	0	5470	$18,455.79
June	2200	2133	2146	0	6479	$18,996.06
July	3013	2901	2878	0	8792	$23,947.73
August	2031	1944	1927	0	5902	$18,223.93
September	500	477	492	0	1469	$4,956.41
October	0	0	0	0	0	$0.00
November	0	0	0	0	0	$0.00
December	0	0	0	0	0	$0.00
TOTAL	18843	17947	18037	0	54827	$167,909.62

Cost per meal **$3.06**

Cost per day **$9.19**

Wood County Jail Kitchen Expenses					
	2013	**2014**	**2015**	**2016**	**2017**
Food & Labor	$335,733.47	$312,317.25	$285,692.96	$275,088.44	$289,481.66
Number of Meals	103,993	86,637	77,044	88,993	118,016
Cost per Meal	$3.23	$3.60	$3.71	$3.09	$2.45
Cost per Day	$9.69	$10.81	$11.12	$9.27	$7.36
	2018	**2019**	**2020**	**2021**	**2022**
Food & Labor	$262,016.71	$262,906.02	$233,270.65	$167,909.62	$0.00
Number of Meals	122,668	111439	81970	54827	0
Cost per Meal	$2.14	$2.36	$2.85	$3.06	#DIV/0!
Cost per Day	$6.41	$7.08	$8.54	$9.19	#DIV/0!

	2023	**2024**	**2025**	**2026**	**2027**
Food & Labor	$0.00	$0.00	$0.00	$0.00	$0.00
Number of Meals	0	0	0	0	0
Cost per Meal	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

WOOD COUNTY SHERIFF'S DEPARTMENT

JAIL DIVISION

TEK84 INTERCEPT BODY SCANNER

AUGUST

DATE	Male Female	DESCRIPTION of CONTRABAND DISCOVERED	LOCATION FOUND

TOTALS	**Found item**	MALES	0	**LOCATION**	Internal	0	**DRUGS**	0	M
		FEMALES	0		External	0		0	F
HOW MANY	**SCANNED**	MALES	140						
		FEMALES	38						

Date 8/31/2021

Wisconsin Department of Corrections
Governor Tony Evers | Secretary Kevin A. Carr

Office of Detention Facilities

August 18, 2021

Sheriff Shawn Becker
Wood County Sheriff's Office
400 Market St
Wisconsin Rapids, WI 54494

RE: 2021 Annual Jail Inspection

Dear Sheriff Becker,

On June 8, 2021 the annual inspection of the Wood County Jail was conducted pursuant to WI Statute 301.37(3). The inspection compared the facility and its operation to the Department of Corrections Administrative Code Chapter DOC 350, applicable state statutes, and best correctional practices. The inspection included a dialogue with staff and inmates, a review of records, and a walkthrough of the building to assess the safety, sanitation, adequacy, and fitness of the facility.

The facility has a maximum rated capacity of 132 adult inmates. On the day of the inspection the total adult inmate population was 215. Of that number, 68 were being housed at the facility, 88 were being housed as Safekeepers in Waupaca (73) and Adams (15) Counties, 1 was on medical leave, and 58 had been released and placed on the electronic monitoring program (EMP).

Operational Changes/Improvements

- ✓ Partnered with Three Bridges to Recovery for inmates with heroin dependency issues
- ✓ Implemented a Medically Assisted Treatment (MAT) program
- ✓ Partnered with Mid-State Technical College (MSTC) for GED, HSED, and course prep
- ✓ Video court at Safekeeper facilities completed
- ✓ Bonds for Failure to Pay are being converted to civil judgments
- ✓ Huber Coordinator position created to assist with EMP programming
- ✓ Jail Discharge Planner hired
- ✓ Crisis Intervention Trainer (CIT) hired
- ✓ Tablets provided by Turnkey to allow inmates email communication and video visitation
- ✓ UV lights obtained for both the housing units and the air handler system
- ✓ A new jail was approved and the design process has begun

Current Goals/Initiatives

- Continue with the Veterans Court initiative
- Add a secure elevator to the courthouse to allow for secure transport of inmates
- Remove all tile from the shower area and housing units
- Add another video court option in the library
- Add 3 laptops for inmate virtual meetings
- Implement a remote video system to allow programming in the recovery blocks

Programming

Programming is still affected by the pandemic and somewhat limited; however, the facility has slowly been introducing programming back to the inmates. At this time, the programming available to inmates is NA, AA, and church services. Additionally, jail administration has contacted Three Bridges with the hope they can restart the Smart Recovery program. When jail operations return to normal, the Wood County Jail provides the following programs:

- Drug Court
- Three Bridges Recovery
- Smart Recovery
- Windows to Work
- Sexual assault support group
- Male inmate church service
- Female inmate church service
- GED, HSED, and technical course preparation through MSTC
- AA
- NA

Inspection Summary

I met with the administrative, healthcare, and food service staff to conduct the annual inspection. The site visit included a review of the facility records, as well as a walkthrough of the detention areas. The physical condition of the facility is well maintained with minimal amounts of writing or objects on the walls and ceilings, which is especially noteworthy given the age of the facility.

It is approximately one year post pandemic and operations are slowly returning to normal. The inmate population has slowly started to increase and courts are back up and running. At the time of the inspection, the facility was still utilizing a 7-day quarantine with COVID tests given to anyone admitting or showing symptoms. The facility has offered vaccinations to inmates, with a few taking advantage of the opportunity to get vaccinated.

The facility has 60 hours of medical coverage provided by Southern Health Partners and 60 hours of mental health coverage provided by Aspirus Behavior Health. Your administration is commended on recognizing the importance of these services and for increasing the amount of coverage for both medical and mental health hours.

A review of the documentation provided indicated the annual staff training was completed, the annual fire inspection was completed by the Wisconsin Rapids Fire Department (6/30/20 & 5/11/21), the annual kitchen inspection was completed by the Wood County Health Department (3/1/21), kitchen temperatures were being recorded, all internal monthly fire safety, safety and sanitation, kitchen, all door and lock inspections were completed, and housing unit searches are completed weekly.

One item worth noting is that a new jail was approved by the County Board, both an architect and a construction company have been chosen, and the design process is underway. It is hoped this will help alleviate the overpopulation, housing, and space needs noted in the last several inspections. Both your administration and county staff are commended on recognizing the need for a new facility and for all the hard work and dedication put in to date.

Maintenance Items:

- Replace missing floor tile in L block
- Repair the floor crack in J block

Inspection Findings and Administrative Code Violations:

☑ **Administrative Code DOC 350.13(5)** requires a health appraisal to be completed within 14 days after arrival at the jail. A spot check of records revealed noncompliance, as not all appraisals had been completed within 14 days.

Based on the tour of the facility and the review of the documentation, the following recommendations are being made:

Security: Pursuant to 350.18, please ensure correctional staff conducting wellness checks press the button inside the dayroom (in addition to the button at the window prior to entering) to ensure all wellness checks completed are being properly documented and ensure they are in fact verifying the well-being of each inmate when looking through the window. Additionally, pursuant to 350.17 as it relates to suicide watch, please ensure staff are correctly documenting the in and out times of inmates on suicide watch so the 15-minute observations are clearly and correctly documented.

Discipline: Administrative Code 350.24(3)(d) requires that inmates be given a copy of the hearing officer's written decision and be told the jail's procedure for making an appeal. There is no documentation of these two items in the materials reviewed. It is recommended the Major Rule Violation Notice and Hearing/Waiver form be modified to include these two items (repeat from last year's inspection).

Medical: Ensure nursing and correctional staff are completing the Health Transfer Summary completely, specifically #8 & #9 on the bottom of the old form (#10 & #11 on the 06/21 revision) acknowledging completion and/or receipt of the form. Additionally, in regards to MAR documentation, ensure correctional staff are consistently initialing the MAR when medications are dispensed or refused and that the prescriber's name for medications prescribed is always listed.

Approval:

The Wood County Jail is approved by the Department of Corrections for the secure detention of adult inmates with a maximum capacity of 132. This approval is contingent on remedy of any code violations and continuing compliance with all applicable Wisconsin state statutes and administrative code.

I would like to recognize and offer appreciation to your correctional staff and administration for the hard, work, dedication, and professionalism exhibited each time I visit the facility and in the comments I hear from those incarcerated in your facility.

I wish to thank Jail Administrator Ashbeck, Kitchen Manager Michael Susnik, and the rest of the staff on duty the day of the inspection for their assistance, cooperation, and professionalism during the inspection process.

Respectfully,

Jodi Hollister

Jodi Hollister
Detention Facilities Specialist
Department of Corrections

cc: Theodore Ashbeck, Jail Administrator
Gregory Bucholtz, Director ODF
File

WOOD COUNTY SHERIFF'S DEPARTMENT

SHAWN BECKER, SHERIFF

Date: August 19, 2021

To: Detention Facilities Specialist Jodi Hollister

From: Sheriff Shawn Becker

RE: Notification of Wood County's intent to build a new Jail facility

Detention Facilities Specialist Jodi Hollister,

Wood County Sheriff Shawn Becker is submitting this letter of intent to build a new Jail facility pursuant to DOC 350.04(1) and prior to design development. Wood County intends to build a new facility consisting of a stacked four level building design with a bed capacity of 225 single cells and dorms with the ability to double up to 85% of the cells for a total of 300 beds. Level one is Jail Support, the Sheriff's Offices and Sheriff Garage. Level two is the main level cell pods, level three is the mezzanine cell pods and level four would consist of dorm pods. The Wood County Board voted and passed a resolution for 58 Million dollars to build the facility. On August 17, 2021, Wood County signed a contract with Venture Architects and the Samuals Group to develop the design of the new Wood County Jail / Sheriff Facility. This letter shall serve as the letter of intent described under DOC 350.04(1) and sent by e-mail in accordance with Detention Facilities Specialist Jodi Hollister's instruction.

Respectfully,

Wood County Sheriff
Shawn Becker

400 Market Street • P.O. Box 8095 • Wisconsin Rapids, Wisconsin 54495-8095• Telephone (715) 421-8715 • Facsimile (715) 421-8754
1600 N Chestnut Avenue • Marshfield, Wisconsin 54449-4196 • Telephone (715) 384-5345 • Facsimile (715) 384-4602

August 20, 2021

Dear Neighbors of the Future Wood County Jail,

Wood County is in the early planning stages of building a new 225-bed jail and sheriff's office, which is anticipated to begin construction in 2022.

A jail study was completed in August 2020 by Venture Architects, and it was determined a new jail will not only save the county money in operational, maintenance, and overflow costs, but will also provide a safer environment for the public, staff, and inmates. You can learn more about the jail study findings on the county's website: https://www.co.wood.wi.us/

The new jail and sheriff's office will be built on the south side of the current Wood County Courthouse. The construction activities may include the closure of Avon Street, between Market Street and Fifth Street.

We understand, as neighbors, you may have questions or concerns pertaining to the upcoming construction and the impact it may have on you and your neighborhood. Our construction manager is willing to sit down with you to answer any questions and explain the anticipated timetable of construction activities over the next two years. Please reach out to Kurt Berner with The Samuels Group at (715) 218-3762 or kberner@samuelsgroup.net.

If you have other questions related to this project specific to the county, feel free to reach out to Sheriff Becker or Laura Valenstein.

- Sheriff Shawn Becker, Wood County Sheriff's Department
  (715) 421-8705
  sbecker@co.wood.wi.us
- Laura Valenstein, District 12 County Board Member
  (715) 340-3720
  wcdistrict12@co.wood.wi.us

Warm regards,

Wood County Sheriff's Department

State of Wisconsin
2021 - 2022 LEGISLATURE

LRB-4353/1
EVM:cdc

2021 SENATE BILL 507

August 11, 2021 - Introduced by Senators PETROWSKI, BERNIER and TESTIN, cosponsored by Representatives SPIROS, KRUG, ROZAR and VANDERMEER. Referred to Committee on Transportation and Local Government.

AN ACT ***to create*** 84.10475 of the statutes; **relating to:** designating the Deputy LaVonne Zenner Memorial Bridge.

Analysis by the Legislative Reference Bureau

This bill directs the Department of Transportation to designate and, upon receipt of sufficient contributions from interested parties, mark the overpass on STH 13 and CTH "A" over USH 10 in Wood County as the "Deputy LaVonne Zenner Memorial Bridge." No state funds, other than from contributions from interested parties, may be used for the erection or maintenance of any markers to identify the highway as the "Deputy LaVonne Zenner Memorial Bridge."

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

SECTION 1. 84.10475 of the statutes is created to read:

84.10475 Deputy LaVonne Zenner Memorial Bridge. (1) The department shall designate and, subject to sub. (2), mark the overpass on STH 13 and CTH "A" over USH 10 in the towns of Cameron and Marshfield in Wood County as the "Deputy LaVonne Zenner Memorial Bridge" in recognition and appreciation of her service to her community and her dedication to service in law enforcement.

(2) Upon receipt of sufficient contributions from interested parties, including any county, city, village, or town, to cover the costs of erecting and maintaining markers at the overpass specified in sub. (1) to clearly identify to motorists the designation of the overpass as the "Deputy LaVonne Zenner Memorial Bridge," the department shall erect and maintain the markers. No state funds, other than from the receipt of contributions under this subsection, may be expended for the erection or maintenance of the markers.

(END)

WOOD COUNTY

ITEM# 3-1

DATE

RESOLUTION# _____ Effective Date

Introduced by Public Safety Committee

QAE

Motion:	Adopted:	
1st	Lost:	
2nd	Tabled:	
No: ____ Yes: ____	Absent:	

Number of votes required:

[X] Majority [ ] Two-thirds

Reviewed by: PAK , Corp Counsel

Reviewed by: _____ , Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: To confirm Wood County's support of SB 507, proposed legislation that will designate and mark the overpass on STH 13 and CTH A over USH 10 in Wood County as the "Deputy LaVonne Zenner Memorial Bridge".

FISCAL NOTE: None. The funds required as part of SB 507 for signage will be donated.

WHEREAS: LaVonne Zenner was a Deputy with the Wood County Sheriff's Department. She was hired in the late 1980's. While in route to Marshfield to meet her training deputy for her patrol shift, she was tragically killed in an automobile crash in the area on US HWY 10 and Stadt Road. She was in uniform when this happened; and

WHEREAS: SB 507 has been presented as legislation that will designate and mark the overpass on STH 13 and CTH A over USH 10 in Wood County as the "Deputy LaVonne Zenner Memorial Bridge"; and

WHEREAS: Sheriff Becker and Deputy McCormick have already provided testimony in support of the legislation; and

WHEREAS: Wood County acknowledges the importance of showing recognition and appreciation for Deputy Zenner's service to her community and dedication to service in law enforcement; and

WHEREAS: A private donor has already agreed to fund the costs associated with the memorial signs, their erection and maintenance.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to, formally support SB 507 and agree to designate and mark the overpass on STH 13 and CTH A over USH 10 in Wood County as the "Deputy LaVonne Zenner Memorial Bridge" upon the bill's passage. The location will be designated with memorial signs that are to be furnished and maintained at no cost to the state.

( )

MICHAEL FEIRER, Chairmen

DENNIS POLACH

BILL WINCH

BRAD HAMILTON

JOSEPH ZURFLUH

Adopted by the County Board of Wood County, this 19th day of October 20 21 .

County Clerk

County Board Chairman

WOOD COUNTY

ITEM# 3-2

DATE October 19, 2021

RESOLUTION# _____

Effective Date Upon passage & publication

Introduced by Public Safety

Committee

QAE

Motion:	Adopted:	
1st _____	Lost:	
2nd _____	Tabled:	
No: ____ Yes: ____	Absent:	

Number of votes required:

[X] Majority [ ] Two-thirds

Reviewed by: PK , Corp Counsel

Reviewed by: EN , Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: To authorize Wood County to enter into an agreement and seek funding under §165.90 for Law Enforcement Services on Restricted Tribal Lands.

FISCAL NOTE: $32,730.00

Source of Money: 2022 Budget

WHEREAS, Wood County has restricted Tribal lands within its borders, and

WHEREAS, the State of Wisconsin has set aside 1/20th of the penalty assessment funds for Tribal Law Enforcement Grants, and

WHEREAS, the State of Wisconsin and the County of Wood have joint responsibility for providing law enforcement on Tribal lands in Wood County under Section 165.90 of the Wisconsin Statutes, and

NOW THEREFORE BE IT RESOLVED, by the Wood County Board of Supervisors that application be made by the Wood County Sheriff's Department to the State of Wisconsin/Department of Justice under the provisions of Section 165.90 of the Wisconsin Statutes for aid up to $32,730.00, but not to exceed the total revenue available, to assist in providing law enforcement services on restricted Tribal lands in the County of Wood.

( )

MICHAEL FEIRER (Chairman) _____

DENNIS POLACH _____

WILLIAM WINCH _____

JOSEPH ZURFLUH _____

BRAD HAMILTON _____

Adopted by the County Board of Wood County, this 19th day of October 20 21 .

County Clerk

County Board Chairman

MINUTES
CONSERVATION, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE
WEDNESDAY, OCTOBER 6, 2021
WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS, WI

Members Present: Ken Curry, Robert Ashbeck, Jake Hahn (arrived at 8:36am), Dave LaFontaine, Bill Leichtnam

Members Excused: Carmen Good

Staff Present:
Land & Water Conservation Staff: Shane Wucherpfennig, Rod Mayer
Planning & Zoning Staff: Jason Grueneberg, Adam DeKleyn, Kim Keech (via WebEx)
Extension Staff: Jason Hausler, Karli Tomsyck (via WebEx) Nancy Turyk

Others Present: Dist. #14 Supervisor Dennis Polach, Dist. #15 Supervisor Bill Clendenning, Dist. # 16 Supervisor Lance Pliml (via WebEx), Trent Miner (Wood County Clerk - WebEx) Ben Jeffrey (Wood County Health Department – WebEx) Ray Bossert (Village of Port Edwards - WebEx), Amber France (Town of Grand Rapids), Tami Hahn (City of Pittsville), Matt McLean (Visit Marshfield), Scott Larson (Marshfield Chamber Foundation)

1. **Call to order.** Chairperson Curry called the CEED Public Hearing to order at 8:30am.
2. **Declaration of Quorum.** Chairperson Curry declared a quorum.
3. **Open Public Hearing – Ordinate #708 Private Well – Water Systems**
   Kenneth Curry read, "The purpose of the Public Hearing is to accept public testimony and comments on Wood County Ordinance #708 Private Well – Water systems. This ordinance will establish the Wood County Well – Water Systems Program and allow for local administration pertaining to Wisconsin Administrative Code – Chapters NR 812 and NR 845 – Well Location, and Well/Drillhole Filling and Sealing."

   The ordinance provides the opportunity to protect public health and the environment as well as provide for the protection and safety of county citizens by inspecting new well installations, discovering old wells that should be filled and sealed, and learning more about groundwater and soil conditions within the county

   Link to ordinance and more info: *https://www.co.wood.wi.us/Departments/PZ/WellWaterSystemsProgram.aspx*

   Adam DeKleyn presented a brief summary:

   a. Wood County Ordinance #708 Private Well – Water systems Ordinance is in draft form until approved by the CEED Committee and Wood County Board of Supervisors.
   b. The ordinance was developed with input and assistance from local well drillers, pump installers, public, Wisconsin DNR and CEED Committee.
   c. Ordinance has been available for review and comment since July 2021.
   d. No comment or testimony has been requested to be entered into the record.
   e. Wisconsin DNR's goal is to inspect 10% of new wells in a 9 county region with 1 staff person.
   f. A local program will allow 100% of new wells in Wood County will be inspected by Planning and Zoning with 3 certified staff.

   Kenneth Curry shared an email from the Wisconsin Well Drillers Association:
   a. Discussion ensued

   Discussion Comments:
   a. Sandpoint Wells currently require a well notification from the Wisconsin DNR.
   b. A person can construct their own well but are subject to the same NR 812 construction requirements and must obtain a Well Location Permit.

c. An individual has to be licensed to fill & seal a well.
d. Permit Fees:
- $50 – Well notification to DNR. DNR does not review or issue a permit.
- $125 – County Well Location Permit. Planning and Zoning will review, permit and inspect all new wells that require well permit.
- $175 – Total fees

e. Wisconsin DNR created NR845 specific for counties to create and adopt a Well Delegation Program.
f. Well data prior to 1980 is sporadic.
g. Well Delegation Program is to provide county and local resources and services related to wells for residents and well drillers.
h. Land & Water Conservation Department provides a cost share program for well closures. Well closures have only been GPS the last 10 years but not for constructed wells until recently.
i. Wells should be properly abandoned according to NR812.
j. Enforcement forfeiture updated $25 - $500 per day.

4. **Close Public Hearing.** Chairperson Curry declared the Public Hearing closed at 9:10am.

Minutes for agenda items #1 through #4 by Kim Keech, Planning & Zoning Office.

5. **Call meeting to order.** Chairperson Curry called the CEED meeting to order at 9:11am.
6. **Declaration of Quorum.** Chairperson Curry declared a quorum.
7. **Public Comments *(brief comments/statement regarding committee business)*** None.
8. **Review Correspondence.**
   Shane Wucherpfennig shared an article with the committee about a company that is working on finding environmentally friendly alternatives to synthetic nitrogen fertilizer. The product is called proben which supplies nutrition of nitrogen from microbes in the soil. The product doesn't leach or runoff into waterways like traditional synthetic nitrogen fertilizers. Some states have worked with it and outcomes look extremely positive. It seems to be a more stable nitrogen source and more consistent. Shane wanted to bring this to the committee's attention after Supervisor Ashbeck brought it to him. Discussion followed.

   Chair Curry commented on the recent online rural economic development session. He noted one of the problems with economic development is looking for revenue sources; maybe we should be looking at different plans that would benefit rural areas, for the county in general, to try to fund rural economic development. Chair Curry has talked with Jason and Nancy about this. Moving forward, it might make sense for USDA to have a closer relationship locally. There is a need to expand revenue source.

9. **Consent Agenda.** The Consent Agenda included the following items: 1) minutes of the September 1, 2021 CEED meeting, 2) bills from Land & Water Conservation, Planning & Zoning and Extension and 3) staff activity reports from Laura Huber, Matt Lippert, Nancy Turyk, Allison Jonjak, Hannah Wendels, Janell Wehr, Jackie Carattini, Rachael Whitehair, Caleb Armstrong, Emily Salvinski, Klayton Kree, Lori Ruess, Rod Mayer, Shane Wucherpfennig, Jason Grueneberg, Adam DeKleyn, Paul Bernard, Jeff Brewbaker, Scott Custer, Kim Keech and Victoria Wilson.
   a. **Approve minutes of previous meeting.** No additions or corrections needed.
   b. **Approve bills.** No additions or corrections needed.
   c. **Receive staff activity reports.** No additions or corrections needed.

Motion by Dave LaFontaine to approve and accept the September 1, 2021 CEED minutes, bills from Planning & Zoning, Land & Water Conservation and Extension, and staff activity reports as presented. Second by Jake Hahn. Motion carried unanimously.

10. **Review items, if any, pulled from Consent Agenda.** None.

11. **Risk and Injury Report.** None.
12. **Land & Water Conservation Department**
    a. Open/approve low bid for BudzNBudz wildlife damage fence project.
    Chair Curry opened the following two bids:
    - Straight Line Fence (Wittenberg) for $39,5000.00
    - Real Fence, LLC for $35,000.00

Motion by Dave LaFontaine to accept bid from Real Fence, LLC bid for wildlife damage fence project in the amount of $35,000.00. Second by Ken Curry. Motion carried unanimously.

b. Update/discussion on hearing on Senate Bill SB346 held at the State Capital on September 29, 2021.
Shane Wucherpfennig shared a Wild Parsnip brochure with the committee. He noted that in March 2017, wild parsnip was designated a noxious weed within county boundaries. Shane was made aware of the bill a couple weeks ago. Katrina Shankland asked Shane if he would be willing to go to Madison to testify at a public hearing for the committee on Natural Resources and Energy on September 29th. The bill goes to the Natural Resource and Energy committee for review and if it's approved, it leaves the floor and goes to the Senate for a vote. Shane asked Supervisor Leichtnam to accompany him to Madison to help navigate the Capitol.

Shane shared the criteria to be eligible for the bill mimics the exact same steps Wood County has taken since March 2017 including declaring wild parsnip a noxious week and appointing a weed commissioner. Shane feels they are in a perfect position to apply for funds. He testified after the DNR and was able to rebuttle opposition by showing everything done in Wood and Portage Counties since 2017. Shane gave hope that this is a plant that can be treated and eradicated if done properly. Shane noted having funds would give them a better arsenal to go after wild parsnip.

Shane drafted a resolution in support of the bill and shared it with the committee in hopes to take it to the next County Board meeting.

c. Review/action on resolution to support Senate Bill SB346 – Wild Parsnip State Grant Program.

Motion by Jake Hahn to approve resolution in support of Senate Bill SB346. Second by Dave LaFontaine. Motion carried unanimously.

d. Committee Reports

- **Citizen's Groundwater Committee meeting.**
Supervisor Bill Leichtnam shared an update. Randy Romanski (DATCP) was the speaker for the September meeting.

Dr. Carla Romano is working out of Madison and has an office in Stevens Point. Dr. Romano is working on compiling data on nitrates in groundwater over the last decades.

Portage County group is meeting on October 21st at the Annex in Stevens Point.

The next Wood County Citizen's Groundwater Committee meeting is scheduled for October 18th (3rd Monday) in Room 114 and via WebEx.

- **Health Committee report.**
Ben Jeffrey shared there was an AGC meeting on September 15th. Some of the farmer led initiative data was presented and reviewed and they came up with more presentable data points.

Ben noted the Health Department has been focusing on Covid but he contacted an AGC representative for bottled water. The AGC representative recommended parties interested in getting the bottled water

should call the AGC helpline, which is included in packets that are being sent out to residents within probably the next week. Discussion followed.

Supervisor Bill Leichtnam shared he received a call from a resident who was perturbed they weren't getting bottled water, didn't have RO system installed and had to make calls every week to get water. Following discussion, Ben offered that Supervisor Leichtnam should give them his contact number.

- **Central Sands Groundwater County Collaborative (CSGCC) committee report.**
  The next meeting will be held on October 25th.

- **Golden Sands RC&D report.**
  Shane Wucherpfennig shared an update on the meeting discussion on the AIS program. Counties are eligible for grants to do lake planning, AIS work, education, etc.

  RC&D is having a 50th anniversary celebration. Shane is on the planning committee so he'll have details on the event.

13. **Private Sewage.** None.
14. **Land Records.** None.
15. **County Surveyor.** None.
16. **Planning**
    a. Consideration and recommendation on adoption of Wood County Ord #708 Private Well – Water Systems
    Adam DeKleyn updated committee on questions from public hearing. The ordinance states a county well location permit would be required for any private potable wells being utilized for consumption. A private sand point irrigation well that is constructed would not require a county well location permit; however, it still needs to meet all state NRE12 construction code requirements. Discussion followed.

Motion by Dave LaFontaine to approve resolution Wood County Ord #708 Private Well – Water Systems and forward to County Board. Second by Bill Leichtnam. Motion carried unanimously.

    b. Request to approve a zoning map amendment/rezone – Town of Grand Rapids
    Adam DeKleyn shared that a request was received for County Board approval for a rezone in the Town of Grand Rapids. Staff memo, maps and resolution are included in the meeting packet. The site of the proposed rezone location is off of Eagle Road/County Highway U. The parcel is a little over 53 acres and is split-zoned residential and a sliver of agricultural. The proposed rezone request is to rezone all of the approximately 53 acres to agricultural to allow for construction of a 4 acre pond. Town ordinance reads larger ponds are only allowed in agriculturally zoned parcels.

    Town of Grand Rapids Plan Commission recommended approval of the rezone in September. Town Board held a public hearing and approved the zoning amendment in September. The final step is County Board approval. Planning & Zoning reviewed the proposed rezone and information submitted and concluded the town followed zoning amendment process outlined by state statute. Adam noted no concern or issue with county ordinances, plans or programs. Adam would recommend CEED approve the zoning amendment.

Motion by Dave LaFontaine to approve Town of Grand Rapids zoning map amendment/rezone. Second by Bob Ashbeck. Motion carried unanimously.

    c. Discuss 2022 budgets (Planning, County Surveyor, Land Records & Private Sewage)
    Jason Grueneberg noted they haven't heard anything back from the Operations Committee at this point so there is not much needed for action on this item.

    County Chair Lance Pliml gave an update and noted things are moving along pretty well in the budget process. From the general county budget perspective, we are in pretty good shape moving forward with

everything presented. Discussion followed.

Jason requested action on the proposed Land Records budget.

Motion by Dave LaFontaine to approve 2022 Land Records budget. Second by Ken Curry. Motion carried unanimously.

17. Economic Development

a. Discuss 2022 Economic Development Budget
Chair Curry noted Jason Grueneberg presented to Operations Committee and answered their questions on the Economic Development budget and return on investment.

b. North Central Wisconsin Regional Planning Commission update.
Jason Grueneberg gave an update and noted it's the time of year where they're trying to develop a work program for the next year. If Supervisors have any projects in mind, please let Jason know. He shared county wide projects being considered include a county-wide housing study and what broadband looks like in the county.

Supervisor Jake Hahn asked about the ATV survey. Jason confirmed it was done through North Central Wisconsin Regional Planning Commission and there is a draft in hand right now. Supervisor Hahn also asked about the bicycle pedestrian survey. Jason shared the survey is currently out; the Regional Planning Commission has been doing background work and the next step is to get the planning team together to look at survey results.

Supervisor Dave LaFontaine shared information about groundwater and broadband from the WCA meeting. Discussion on broadband followed.

c. Update from the Town of Grand Rapids on the bicycle and pedestrian connecting trail and signage and consider release of 2021 Economic Development Grant Funds.
Amber France, Town of Grand Rapids, provided an update on the bicycle and pedestrian trail project. They have completed the planning phase and collected information from 2020 Grand Rapids residents survey. Through this planning process, they've held Question & Answer sessions with residents along the area and taken into consideration their questions and concerns.

The Town of Grand Rapids is looking to use the grant funding to put up a fence that is part of the agreement with the City of Wisconsin Rapids to use the property since it is owned by the city. The Town of Grand Rapids would take on the cost of clearing the pathway, getting it ready and maintaining it to put hardpack down. The Town of Grand Rapids attorney has been part of the process to get the agreement with the City of Wisconsin Rapids and continues to work with the town as well. The timeline for the project will depend on grant funding and budget request for next year. For the purpose of this funding, the first phase is to get started with implementation. Planning is done and now they are on to the next phase of implementation.

Supervisor Bill Leichtnam noted as supervisors well know, they typically don't get a lot of calls; Bill received calls of opposition on this. Lengthy discussion followed.

Motion by Jake Hahn to decline release of 2021 Economic Development Grant Funds to Town of Grand Rapids at this time. Second by Bill Leichtnam.

Ayes – Ken Curry, Bob Ashbeck, Jake Hahn, Bill Leichtnam
Nay – Dave LaFontaine

Supervisor LaFontaine noted further explanation is needed; they need money to start their project and he is in favor of that.

Motion carried.

d. Update from Visit Marshfield and consider release of 2021 Economic Development Grant Funds.
Matt McLean, Visit Marshfield Executive Director, shared an update that the sports tourism strategic plan and facility recommendations study was completed near the end of June and has been paid for. They are asking for $5,000.00 from CEED toward the $30,000.00 total spent.

Matt noted Marshfield's ice rinks are failing. Clubs are trying to look toward future of how they can be sustainable and have facilities that function properly.

The study has recommended 1) a flexible indoor ice venue 2) curling venue 3) indoor multi-sport venue. Building something with 2 sheets of ice for hockey could take a 1.4 million dollar economic impact, from 4 tournaments that are run, to 3.5 million dollar economic impact by adding 9 new events. By adding 9 new events, an additional 10,400 attendees would bring in $50,500 in additional hotel occupancy taxes, $31,565 in city sales tax collections and over $3,000 in county taxes.

Matt explained the study says there is a demand and they're now determining how to pay for the facility and land to be used for the next steps. They are in early phases; the study is completed and they needed something with analytical data. Matt appreciates the opportunity to have help with funding for the study. Discussion followed.

Motion by Dave LaFontaine to approve release of 2021 Economic Development Grant Funds to Visit Marshfield in the amount of $5,000.00. Second by Jake Hahn. Motion carried unanimously.

e. Update from the City of Pittsville on their Building Incentive Program, and consider release of 2021 Economic Development Grant Funds.
Tammy Hahn, City of Pittsville, shared another new home will be started at the end of the month. With that new home, paid out incentives for 2021 will be $26,000.00. In 2020, 2 duplexes, a spec home and 2 brand new homes were built.

Motion by Jake Hahn to approve release of 2021 Economic Development Grant Funds to City of Pittsville for the Building Incentive Program in the amount of $25,000.00. Second by Dave LaFontaine. Motion carried unanimously.

f. Update from the City of Pittsville on their Outdoor Recreation Plan, and consider release of 2021 Economic Development Grant Funds.
Tammy Hahn explained the City of Pittsville was awarded $6,000 to complete an outdoor recreation plan contracted with North Central Regional Planning Commission. The plan is almost complete; a final draft will be brought to the October meeting. $4,000.00 has been paid and remaining $2,000.00 will be disbursed after October meeting when draft is delivered.

Tammy shared the survey went really well. It is the first step in applying for stewardship grants from the DNR, as an outdoor recreation plan is required to apply. They want to put flushable toilets in the park and need a stewardship grant from the DNR to bring water and sewer to the park.

Motion by Dave LaFontaine to approve release of 2021 Economic Development Grant Funds to City of Pittsville for the Outdoor Recreation Plan in the amount of $6,000.00. Second by Bill Leichtnam. Motion carried unanimously.

18. Extension

a. General Office Update

Jason Hausler provided the following updates:

- Extension utilized Zoom prior to 2020 and the pandemic. Wood County IT had security concerns with Zoom so 80% of the Extension office was taken off of the network. Jason met with IT last month and has resolved all concerns with Zoom so the state staff are now moving back to the network. This resolves issues with printing, network capabilities, etc.
- The contract for 2022 is ready and will be in the November CEED meeting packet. Jason has to have all contracts approved and routed by December 15th.
- Master Gardener Volunteer Update – Jason received a message yesterday regarding changes with the Master Gardener Volunteer program systematically statewide. An email will be coming out to explain changes to be more flexible and adaptable to the needs of the local associations.
- It is cranberry harvest season so Allison Jonjak, Cranberry Outreach Specialist, has been out in the field. The feedback from cranberry growers, integrated specialists in Madison, pest management, etc. has been that Allison is hitting it out of the park. Wood County is the first to jump in on a regional specialist like this. This is now the model that will be focused on for hiring moving forward; having specialists in the community/markets vs. in Madison. Discussion followed.

b. 4-H Associate Extension Educator

Per the contract, the state 4-H program office has decided and agreed to contribute more funding toward Laura Huber's position. Laura was 100% county funded and will now be co-funded. This creates additional funding to hire a new 4-H staff member. The new position should be posted by end of this week or early part of next week. It will be just under half time to assist Laura in community club development pieces, special interest groups and free up some of Laura's time to work on cross-collaborations with other counties. There will be no additional cost to the county but the state is adding additional funding to their investment here in Wood County. Jason will be looking for a volunteer, if anyone from CEED is interested, for the interview committee. Let Jason know if interested.

c. County Board Presentation Recap

Jason requested committee feedback on the September County Board presentation. Supervisor LaFontaine thought it was good. If there is any other feedback, please let Jason know.

d. Educator Presentation – Nancy Turyk, Community Development Educator

Nancy Turyk shared she has been working on a variety of specialized projects; one being the groundwater study, which is moving along well. The other project is with a team of Extension staff around the state on a Community Resiliency Menu. They recognize that a number of departments and elected officials don't know where to begin with climate change. There is a lot of information out there but unless you have a staffer, it's hard to know where to go to find that information. Rather than develop more information, the group decided to develop the Community Resilience Menu webpage based on different topics that communities can use to get started or continue in this kind of work. Nancy noted the webpage is still in beta testing mode. It will be presented to the local government Extension group on November 4th.

Nancy shared a preview of the webpage with the committee and explained topics include: Ag and local food systems, Built & Natural Environment and Energy Efficiency & Renewables.

The group submitted and successfully received a proposal from the Dean's innovation fund to hire 6 UWSP students on sub teams for a semester to help pull the information together. The next step after

this is published on the web, will be to provide training opportunities for Extension educators across the state. Currently, Extension doesn't have a climate change educator for the other educators to lean on.

Nancy noted there is a workshop "Planning for Community Climate Resilience Tools for Local Governments" on November 4th from 2-3:30pm via Zoom.

19. **Requests for per diem for meeting attendants.** None.
20. **Schedule next regular committee meeting.** The next regular CEED meeting is scheduled for Wednesday, November 3rd, 2021 at 9:00am at Wood County Courthouse in Conference Room #114.
21. **Agenda items for next meeting.** *Agenda items are due by Wednesday, October 27th.*
22. **Schedule any additional meetings if necessary.** None.
23. **Adjourn.** Chair Curry declared the meeting adjourned at 12:00pm.

Minutes for agenda items 5 through 23 by Karli Tomsyck, UW-Madison Division of Extension - Wood County

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NORTH CENTRAL ITBEC BOARD
AND
TOURISM & ECONOMIC DEVELOPMENT ADVISORY COMMITTEE
JOINT MEETING

Thursday, July 29, 2021

Waushara County Courthouse
Wautoma, WI 54982

MINUTES

CALL TO ORDER: North Central ITBEC Board Chair Mike Klimoski called the meeting to order at 10:02 a.m.

ROLL CALL: Board Member: Cindy Gretzinger, Forest County**. Tourism & Economic Development Advisory Committee Member:** Sara Brish, Portage County. **Board & Tourism & Economic Development Advisory Committee Members:** Lance Pliml, Wood County; William Chaney, Forest County; Phil Idsvoog, Portage County; Arlyn Tober, Shawano County; Donna Kalata, Waushara County. **REMOTE PARTICIPATION: Board Members:** Joseph Wildcat, Sr., Vilas County; Jenny Short & Clancy Whiting, Marinette County; Brad Hamilton, Wood County. **Board & Tourism & Economic Development Advisory Committee Members:** Mike Klimoski, Langlade County; Theresa Serrano, Shawano County. **EXCUSED: Board Members:** Al Haga, Portage County. **Tourism & Economic Development Advisory Committee Members:** Carolyn Ritter, Vilas County; Allyson Bickel, Marinette County, Cheri Collins, Forest County; Autumn Rockhill, Marinette County; Matt McLean, Wood County. **Board & Tourism & Economic Development Advisory Committee Members:** Keri Beck, Langlade County; Cindy Burzinski, Vilas County; Samantha Boucher, Oconto County; Jim Winkler & Lance Krolczyk, Oneida County; Debbe Kinsey & Bill Bialecki, Lincoln County; Stephanie Holman, Oconto County. **ABSENT: Board & Tourism & Economic Development Advisory Committee Member:** Fran Modschielder, Florence County. **STAFF:** Bill Korrer, Wisconsin Counties Association (WCA) Field Services Representative. **OTHERS:** Everett Eckstein, Waushara County Supervisor; Denise Baumann, Waushara Area Chamber of Commerce; Kevin Boehm, Waushara County Parks Department Director; Jeff Anderson, Wisconsin Department of Tourism; Jim Rosenberg, WEDC; Angie Close, Langlade County ECD; Bill Clendenning, Wood County Supervisor.

MARK D. O'CONNELL, EXECUTIVE DIRECTOR

APPROVAL OF MAY 27, 2021 JOINT MEETING MINUTES: Motion by Hamilton, second by Idsvoog, to approve the May 27, 2021 joint meeting minutes as printed. Motion carried.

CHAIR'S REMARKS: North Central ITBEC Board Chair Klimoski welcomed everyone to the meeting.

PROJECT DIRECTOR'S REPORT:

a. WCA Opioid Litigation: Bill Korrer provided an update on the WCA Opioid Litigation. Discussion followed.
b. American Rescue Plan Act: Bill Korrer provided an update on the American Recue Plan Act payments. Discussion followed.
c. Northwoods Rail Transit Commission: Nothing new to report at this time.
d. WCA Annual Conference and Marketplace – September 26 – 28, 2021: Bill Korrer notified the Board and Committee that registration is now open. For more information visit www.wicounties.org.

FINANCIAL REPORT: Bill Korrer walked the group through the financial report. There is still $13,522.00 in the promotions budget but $7,500 of that is earmarked for the FAM Tour project. There is currently an undesignated fund balance of $23,334.54. Motion by Pliml, second by Chaney, to accept the July financial report. Motion carried.

MARKETING REPORT:

a. 2021 Promotions Plan Status: Sara Brish updated the Board and Committee on the FAM Tour project. Sara and Jeff Anderson provided background on the FAM Tour and the Department of Tourism's part in organizing and partially funding the endeavor. Discussion followed.

COUNTY ISSUES ROUNDTABLE DISCUSSION: Brad Hamilton shared that there is hope for the Verso Mill in Wisconsin Rapids. Atlas Holdings LLC also submitted an unsolicited proposal to purchase Verso Corporation. Angie Close said that the USDA announced an up to $200 million initiative as part of its Pandemic Assistance for Producers. Bill Chaney said that Forest County has faced challenges with getting storm water permits for a county park and campground. Cindy Gretzinger said that Forest County is renovating the courthouse for $5 million.

STATE DEPARTMENT UPDATES:

a. Tourism: Jeff Anderson shared that tourism is doing well in Wisconsin. Discussion followed.
b. WEDC: Jim Rosenberg recapped the various COVID recovery acts and how they are accessible. Discussion followed.

CONSIDERATION OF ITEMS FOR FUTURE AGENDA: No new agenda items were requested at today's meeting.

SET NEXT MEETING DATE: The next meeting will be on September 30, 2021. Wood County is next in the hosting rotation.

ADJOURNMENT: Motion by Hamilton, second by Idsvoog, to adjourn at 11:25 a.m. Motion carried.

WOOD COUNTY LAND INFORMATION COUNCIL
MINUTES

Date: Wednesday September 29, 2021 at 9:00 a.m.
Location: Via Webex Teleconference and in person room 105
Attendees: Ken Curry, Wood County Board District 11 Supervisor; Paul Bernard, Land Information Officer; Al Breu, Wood County Board District 6 Supervisor (via webex); Nancy Marti, Real Property Lister; Heather Gehrt, Treasurer; Victoria Wilson, Planning & Zoning; Jason Grueneberg, Director-Planning & Zoning; Brian Spranger, First Weber; Kevin Boyer-Wood County Surveyor;

1. Chairperson Curry called the meeting to order at 9:02 a.m.

2. Introductions.

3. Chairperson Curry declared a quorum.

4. Public Comment. None

5. Approval of previous meeting minutes (4/29/2021).

Chairperson Curry asked for any additions or corrections to the previous meeting minutes. Hearing none, Al Breu made a motion to approve the minutes. Second by Heather Gehrt. Motion carried unanimously.

6. Addressing Sub-Committee Findings and Progress
    - Paul Bernard, Lori Heideman, Nancy Marti, and Jeff Mrozek-Address Coordinator-Emergency Management, met to discuss addressing. Our first big step will be having every municipality that does do their own addressing to go through Jeff for addressing notifications. We believe having the address coordinator as a single point of contact to notify all the different departments of new addresses will be clearer for everyone. Further discussion followed.

7. Round Table Discussion on Land Information
    - Paul wanted to add this bullet point to the agenda in order to give people the opportunity to talk about a project they are working on or a project they would like to pursue or to share information they may have regarding land information.
    - Paul is heavily involved with addressing. In moving forward with the potential missing addresses project, we had 150 addresses that were outright missing with another 700 that will need further review.
    - Jason Grueneberg, Trent Miner and Paul have been very busy with redistricting. This year has been difficult as the census block information came about six months late.
    - The new GIS website will go live Friday. It will be a learning curve but is a strong improvement over what we had.
    - Two projects Paul would like to complete by the end of this year are digitizing the hydro layer and indexing town road right-of-way survey records.
    - Kevin Boyer likes the idea of this roundtable discussion. He also mentioned that Wood County's GIS is excellent here as compared to other counties. Kevin further mentioned how beneficial it is to have the survey records available online.

- 2021 Senate Bill 590 will make changes to recording documents for condominium plats. This bill makes various changes to condominium law and clarifies requirements related to various types of condominium documents.
- Other legislation is out there now related to private roads and shared driveways. If there is no maintenance agreement financial institutions will require one to be instituted before financing the property.
- Brian Spranger added that he also likes how well the Wood County GIS is compared to other counties. He further stated that he likes that assessment information is available on the Wisconsin Rapids GIS website and would like to see that on the Wood County GIS. Paul informed him this information will be available when the new GIS website goes live on Friday.
- Heather Gehrt discussed that they are currently unhappy with their software provider, GCS, as they have recently been bought out by a nationwide company and are no longer upholding the service they promised to provide. They went from being on a server to being on a cloud. They are also increasing fees substantially. The only other company that provides this software is TTEC and she is unsure if they wish to move to that company. This will affect land records as the GCS software information is tied into the GIS system.

8. Overview of 2022 – 2024 Land Information Plan
    - The Department of Administration asked for a renewed plan that includes, Land Information Systems Architecture, Projects and Status of Foundational Elements such as PLSS and Tax Parcels. This plan is renewed every three years. What is in the plan is what becomes available for funding through the Wisconsin Land Information Program. The funding we get is $100,000 for the base budget. Training and Education receives $1,000 per year and the Strategic Initiative grant will provide $60,000 in funding in 2022. This grant fluctuates each year. The draft of the plan was due at the end of September and is included in the packet. The final plan is due by December 31, 2021.
    - Paul read each of the projects that are included in the draft plan and gave an overview of each project along with the estimated cost per project.
      #1. 2022 LiDAR Flight and Additional Deliverables: Cost $140,000 with the possibility of cost sharing from some other county partners.
      #2. Historic Air Photo Scanning and Georeferencing: Cost – Ongoing Costs Not Associated With a Specific Project [1]
      #3. Next Generation 911: Cost $100,000
      Lori Heideman has made a CIP request for validation tools and expects to hear back about that funding in November.

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[1] Ongoing Costs Not Associated With a Specific Project:
Funding for the Land Records Coordinator Position
Since it began in 1990, the Land Information Program has been funded entirely through retained fees, contribution-based grants, strategic initiative grants, and education and training grants. The biggest recurring investment on an annual basis is funding the cost of employing a Land Records Coordinator to work towards the goals of land records modernization in the county.

The cost for Salary, Taxes, Benefits as well as office costs for the Land Records Coordinator is approximately $85,000 a year.

#4. GCS Parcel to PLSS Location: Cost - Ongoing Costs Not Associated With a Specific Project[1]
#5. Research and Mapping of Right-Of-Ways: $150,000 (Estimate)
#6. Recreation GIS Layers and Maps Development: Cost - Ongoing Costs Not Associated With a Specific Project[1]
#7. Parcel Fabric, Maintenance and Accuracy Improvements: Cost - Ongoing Costs Not Associated With a Specific Project[1]
#8. Website, Data Hosting Services, Software and Hardware Maintenance: Cost - $45,000 (Estimate)
#9. Maps and Applications to Support Fieldwork: Cost - Ongoing Costs Not Associated With a Specific Project[1]
Discussion about budgeting for these projects followed.

9. Suggestions for 2022 – 2024 Land Information Plan
   - Should anyone have any suggestions for the plan please let Paul know.

10. Budget Update
    - Paul gave an overview of the budget. For 2021 revenues, there are a few items of note. $25,000 of strategic initiative grant funding for 2019 was received in 2021. This is due to the interim between the previous LIO and Paul, there was no one to receive the paperwork and close out the grant to receive the funds. The other big item in revenues was the air photo cost share refund of $21,503. Also worth mention is the 2020 carryover of $163,993. Further discussion followed.

Heather Gehrt made a motion to accept the presented budget and forward it to the CEED Committee for approval. Second by Kevin Boyer. Motion carried unanimously.

11. Adjourn. Chairman Curry declared the meeting adjourned at 11:12 a.m.

Minutes taken by Victoria Wilson of Planning and Zoning and in draft form until next meeting.

We teach, learn, lead and serve, connecting people with the University of Wisconsin, and engaging with them in transforming lives and communities.

4-H – Positive Youth Development

Laura Huber, 4-H Program Educator

- Planning and development of part one of the Annual Leaders Training for youth and adult leaders where they will learn the importance of involving youth voice in decision making, gain strategies for building trust and respect between youth and adults, and increase their ability to create an inclusive environment where youth and adults can express their ideas and concerns. The goal of this effort is to increase the quality of youth-adult partnerships within the 4-H program.

Agriculture

Matt Lippert, Agriculture Educator

- An ongoing series of group training and one-on-one consultation with dairy producers where they learn about how to improve and modernize dairy facilities. The purpose of this effort is to improve participants' business and facilities which is critical for the long term sustainability of dairy farms.
- Development/revisions of the bilingual Dairy Workers Training Skills modules for dairy employees where they will learn principles of and how to do each task on the farm. This effort is designed to support them in doing their daily tasks more confidently and efficiently while maintaining employee safety and animal welfare.
- Live radio interviews on local radio stations where the listeners learned about current agriculture programs and issues. The purpose of this effort is to increase understanding of food production systems.
- Planning for and development of bi-annual animal well-being conference for dairy-farmers, -managers, and -workers; agribusiness professionals; and service providers in collaboration with UW Madison Department of Animal and Dairy Sciences. The goal of this effort is to teach individuals the latest, unbiased, university-based research regarding animal husbandry so that individuals can increase animal well-being on the farm.
- Planning for the next issue of the Extension Central News for Farmers in collaboration with CWAS colleagues. The goal of this effort is to give the readers timely research based information that they will be able to implement in the coming fall/winter season so that they will be able to improve the profitability of their farm business.
- Preparation for a pasture walk for farmers that graze livestock will encourage more producers to utilize grazing, a highly beneficial conservation practice and to be more successful with their efforts.
- An article was written for farmers and consultants on the seeding of winter cereals as an innovative feeding strategy for dairy producers, the article assists producers to understand the benefits of this innovative practice and gives them detailed guidance on how to be successful with this new production practice.
- An article was written for farmers reading the local Extension newsletter and a state wide agricultural newspaper about the value for dairy producers of participating in the Dairy Margin

Coverage Program from USDA-Farm Service Agency. The goal is to encourage producers to participate in this risk management program by helping them see the value for them in participation.

- An online training was held for Division of Vocational Rehabilitation (DVR) workers. The training was to help workers understand the terminology and life experience of dairy farmers so that they may better develop assistance for disabled dairy farmers.

Community Development

Nancy Turyk, Community Development Educator

- A coalition of community members and organizations with the goal to expand leadership, awareness, and understanding of local cultural communities in order to create a more inclusive and harmonious community.
- An annual event for Wood County residents where they can safely dispose of hazardous waste. The purpose of this effort is to keep these items out of local water sources in order to ensure a healthier community.
- A collection of information and resources for County board and staff where they receive up to date information and available resources about energy efficiency and renewable energy to ensure they are aware of programs and funding opportunities.
- A collection of information and resources for economic development partners where they receive up to date information and available resources to ensure local business learn about economic development programs and funding opportunities.
- A proposal for the Central Sands Groundwater County Collaborative was funded by DATCP to compile and evaluate existing groundwater information to guide management and policy decisions.
- Developing a climate resilience menu for communities and Extension Educators to identify and guide strategies to enhance community resilience and mitigation.

Cranberry Outreach

Allison Jonjak, Cranberry Outreach Specialist

- A radio program (WDLB Insight) was delivered, informing community members about Extension research as well as upcoming cranberry festivals they may wish to participate in during the harvest season. The purpose of this effort is increased community connection with the cranberry industry.
- A study to better understand fungicide and insecticide effectiveness in protecting crops from blunt nosed leaf hopper, flea beetle, early rot, and fruit rot. Results will help growers make decisions about appropriate treatments for their crops.
- An every-three-weeks crop management journal was published, where Extension provided information on soil and tissue testing, sun scald and disease pressure, the discontinuation of Lorsban, and grower updates. The aim of this journal is to support industry professionals in safely and economically producing cranberries.

Every berry within a 1 square foot section of each treatment is collected, to count rotted berries and sound berries.

- Development of a new protocol for cranberry growers who want to take water quality samples consistent and comparable with those used in USDA research. The purpose of this effort is to facilitate more efficient and effective testing of cranberry marsh water quality for on-farm management and sustainability.

FoodWIse

Hannah Wendels, FoodWIse Nutrition Educator

- A farmers market tour for families or adults, where participants learn tips on selecting, using, and storing produce, learn about seasonality at the farmers market, and how to process FoodShare, Senior Farmers Market vouchers, and fruit and vegetable prescription transactions to help participants feel more comfortable shopping at the farmers market and help create more access to low-cost fruits and vegetables.
- A monthly meeting of a coalition of local agencies where they learned/discussed how we can establish meaningful and authentic relationships with the community's varied cultural groups, commit resources (human, financial, organizational) to support and encourage community engagements, and work toward and support each other's programs to fulfill our purpose of the coalition. The purpose of this effort is to collaborate with the Wood County Area community to better support, honor and celebrate its unique cultural assets.
- A ten-week series of strength training sessions (StrongBodies) in Wood County, for where older adults learn best practices and learn nutrition and health education. Participants engage in regular strength training exercises to improve strength, balance, and flexibility so they can stay healthy and socially connected.

Horticulture

Janell Wehr, Horticulture Educator

- Planning and redeveloping an online course about Wisconsin horticulture for consumer audiences (home gardeners) and those interested in becoming a Master Gardener Volunteer. This effort is designed to increase learners' decision-making and problem-solving skills to improve the productivity and health of gardens and landscapes, while also expanding access to new underserved audience members.
- Planning for a fall lawn care presentation for the general public attending the Central Wisconsin State Fair. The goal of this effort is to educate the public on the proper application of turf fertilizers and herbicides to reduce horticulture product misuse.
- A fall lawn care presentation for the general public attending the Central Wisconsin State Fair where attendees learned proper application of turf fertilizers and herbicides to reduce horticulture product misuse.

Human Development and Relationships

Jackie Carattini, Human Development and Relationships Educator

- A live, on-line webinar series ("Heart of the Farm Coffee Chat") for Women in Agriculture (producers) where they learned the importance of family meals and the impact that family meals have on the health and well-being of individuals.

- A training for social workers, home visitors and other community agency partners where they learn about financial competency skills. The goal of this effort is to build their knowledge and confidence when engaging clients in financial conversations.
- A series of meetings with local partners to learn about current community needs that will lead to the development of future programs.
- A 10 session virtual series (Aging Mastery Program) for seniors in Wood, Sheboygan and Central WI counties, where participants develop sustainable behaviors across many dimensions that lead to improved health, stronger economic security, enhanced well-being, and increased societal participation. The program, developed by the National Council of Aging is designed to help older adults learn to age well by focusing on key aspects of health, finances, relationships, personal growth, and community involvement.
- A series of virtual sessions for adults where they learn about end-of-life decision making tasks including health care wishes, financial responsibilities, legal requirements and documentation, distribution of personal property, end-of-life care options, and dealing with grief. The goal of this effort is to help participants proactively learn how to manage the tasks and decisions associated with end-of-life, so they don't feel so overwhelming and so that burdens on loved ones are reduced.
- A virtual day long training ("Adult Mental Health First Aid") for Wood and Shawano county residents where they learned techniques for effective communication with individuals that might be experiencing a mental health crisis. The goal of this effort is to decrease the stigma of mental health challenges and to increase awareness of resources.
- Planning with the Central Wisconsin Partnership for Recovery Safe and Sober Housing initiative to determine which Extension curriculum to use to meet local housing needs and the pre-rental educational component for their program.

Natural Resources

Rachael Whitehair, Natural Resource Educator

- A Producer-Led watershed protection project for Mill Creek Watershed farmers, students, and local residents where they learn about and adopt soil and water conservation practices to reduce the environmental impact of agriculture.
- A radio interview for South Wood Co. and surrounding area residents, where they learned about the future of production agriculture in Central Wisconsin. The purpose of this program is to bring awareness to the shifting agricultural landscape due to both climate change, resource scarcity, market swings, and the regenerative movement.

Upcoming Programs

- **Aging Mastery Program** | Tuesdays & Thursdays, September 7 – October 7, 10-11am
- **Foundations in Horticulture – Growing and Caring for Plants in Wisconsin** | Sept. 12 – Dec. 11
- **Mental Health First Aid Trainings** | October 6 or November 8 – 9am-3pm
- **Rent Smart** | Fall 2021 Sessions (October & November)

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Staff Report for September

Caleb Armstrong

- Worked with Paul Ruesch with him using our no-till drill for planting fall cover crops.
- Attended an EPICC field day tour in Colby.
    - Demonstration of how to do 60" row corn with a cover crop in between for the whole growing season. Instead of just fall cover.
        - The cover crop is then going to be grazed by bison during the winter months.
    - Rainfall simulator demonstration with runoff.
        - 5 different materials where used for this demonstration to show the difference different farming techniques can do for infiltration/runoff.
- Working with Roth Golden Acres on establishing fall cover crops this season once all beans and corn is removed.
    - Planning on putting covers on 30 or more fields.
        - This is just over 500 acres of cover crops that will be planted along the Mill Creek Watershed.
- Working with Glen Pleplinski (Pep Acres) on establishing cover crops this fall into his fields.
    - Planning on putting cover crops on around 15 fields.
        - This is over 200 acres of land along the start of the Mill Creek Watershed.
- Helping Rod with deer damage appraisals for farmers that are in the program.
    - Almost all corn silage fields have been appraised as farmers have been cutting since middle of September.
    - All of the soybean fields have been appraised as some farmers are starting to cut or will within the coming week.
- Helped Rod do vegetative assessments on non-metallic mines as for the mines to close they have to have cover along the disturbed areas of the mines.
    - Rebers
    - Laidlaw
- Proceeded with the monthly water testing for the 9-key mill creek water testing for phosphorous.
- Learned about a new invasive (Phragmites) that is establishing itself into Wood County.
    - Shane and I received coordinates from Golden Sands RC&D of three locations where they are present.
        - We then found two more locations on the way to those locations already mapped.
        - We plan on mapping and gps these locations as well as taking control of this invasive in the county.
- Proceeded with the monthly stream flow testing in southern Wood County.

Activities Report for Emily Salvinski

-September 2021-

- **Wednesday, September 1.** Attended part of CEED meeting. Verified no-till fields. Started fall cover contracts.
- **Thursday, September 2.** Attended Eau Pleine Partnership for Integrated Conservation field day.
- **Friday, September 3.** Worked on getting a Grand Rapids mailing list using GIS.
- **Wednesday, September 8.** Attended staff meeting.
- **Thursday, September 9.** Finished mailing list.
- **Monday, September 13.** Finished updating NMP database with all current NMPs.
- **Tuesday, September 14.** Worked on MDV contracts for the Black River and Castle Rock watersheds.
- **Wednesday, September 15.** Mapping of contracts.
- **Tuesday, September 21.** Collected samples for phosphorus monitoring at the 8 locations.
- **Friday, September 24.** Worked on contracts.
- **Monday, September 27.** Printed mailing to promote free nitrate testing.
- **Tuesday, September 28.** Took streamflow measurements at 6 locations in southeast Wood Co. Worked on alphabetizing list of people who got nitrate mailing.
- **Wednesday, September 29.** Processed streamflow data.

Staff Report for Klayton Kree

September 2021

- Presented the Cashen Bid from Kolo trucking to the CEED Committee and it was approved. Emailed the landowners notifying them of the progress of the project.
- Picked up the No-till Drill form Halverson and delivered it to Ruesch.
- Met with Cashen and Lang to discuss with them more of the project details, new cost estimate and where we go from now having an approved bid. Updated them on the permit application process through the DNR.
- Attended a staff meeting with the office staff regarding updates on the upcoming month, projects, etc…
- Caleb and I delivered the no-till drill to Behrend.
- Assisted Rod M. and Caleb A. with deer damage on corn. Learned how to look for the damage and how to assess the damage by measuring the weights of the cobs.
- Called landowners that were interested in cost-share projects to see if they were still interested in a cost-share project still. Lot of people are not financially able to do it or they already did the project on their own right away.
- Got word back for the DNR permit. We are going to have to send it out on public notice. Which I did, into the Wisconsin Rapids Daily Tribune. Also, had to send letters to direct landowners downstream of site notifying them of public comment/notice.
- Shane and I met Russ Haffenbredl out on his farm for an after the fact permit for a waste transfer system in his new barn. Collected the fee as well.
- Assisted Rod M. and Caleb A. with deer damage on soybeans. Learned how to look for the damage and do the proper procedure in measuring the damage.
- Talked with Barry R. about doing a HUAP for next year. Will be setting up a meeting with him to talk about it all for next week.

Activities Report for Lori Ruess
September 2021

- Answered phones and replied to emails
- Reviewed general ledger.
- Reviewed payroll reports and payroll registers.
- Completed August sales tax report and forwarded to Finance.
- Budget carryover review with Finance.
- Completed the final reimbursement request for the Watershed Based Plan Implementation Technical Assistance Grant.
- Completed LWCD payroll percentages and forwarded to Finance prior to the September 9th & September 23rd payrolls.
- Attended Best Management Implementation Tracking System (BITS) webinar (1st in a series of 3)
- Assisted Rod Mayer with mailing of bid packets for BudzNBudz Wildlife Damage fence.
- Assisted Klayton Kree with mailing of Public Notice for Cashen's streambank restoration project.
- Assisted landowners with reserving the no-till drill.
- Log and deposit no-till drill payments.
- Updated the "I Want a Pond" brochure to reflect the current GIS changes.
- Completed non-metallic mining spreadsheet with information IT needs for nonmetallic mining software development.
- Organized County Board packet and electronically submitted to the County Clerk's office.
- Electronically submitted staff reports and packet materials to the County Clerk's office for CEED packet.

Activities Report for Rod Mayer – September 2021

- Received DNR wetland letter from P&Z Dept. Reviewed – determined wetland scrape to be handled by DNR – nothing needed for Non-metallic permitting nor exemption.
- Urban Act 82 deer damage shooting permits – field visit to check field damage – completed enrollment maps, enrollment form, permit form, landowner signatures, submitted to DNR and updated database.
- Virtual meeting with IT dept. for Nonmetallic mining software development.
- Received Bymers Act 82 shooting permit paperwork back – processed enrollment form, permit form, submitted to DNR and updated database.
- Correspondence to DNR to solve road exemption issues on mine sites.
- Review exemption paperwork for Dammann pond – email to DNR, approval signatures, approval letter sent to landowner, update tracking spreadsheet.
- BudzNBudz Fence approval received from DNR – review.
- Complete Pre-bid agreement contract with landowner for BudzNBudz fence project.
- Complete bidding packet including design maps, needed info from contractors, specifications, etc. for BudzNBudz fence project – sent to ten contractors – published in local newspaper. Bidding deadline set for October 5th.
- Attended WiDNR deer donation program skype meeting.
- Review exemption paperwork for Elsen pond – email to DNR, approval signatures, approval letter sent to landowner, update tracking spreadsheet.
- Reber mine site field visit – completed vegetative transect with 40 documented samples, documented all sample photos in document, completed averaging spreadsheet for vegetative cover, approved completion of mine site, sent completion letter with release of financial assurance to owner and bank, email to DNR storm water, created certificate of completed reclamation & sent to landowner, updated spreadsheets and files.
- Vogel Act 82 deer damage shooting permits – field visit to check field damage – completed enrollment maps, enrollment form, permit form, landowner signatures, submitted to DNR and updated database.
- Received updated documents from DNR for the deer donation program. Updated binders for Pittsville Meats and J&S Processing. Contacted pantries to receive donated venison – sent information packet to pantries and filled out contacts/pick up information. Visited Pittsville Meats and J&S Processing – explained changes for this year, delivered binders, obtained signatures. Sent county enrollment and Processor enrollment forms to DNR. Created advertisement poster for program.
- Field appraisal for Knuth 3rd crop alfalfa (3 fields) – processed acreage maps, forms, updated database.
- Pond interest discussion with landowner – sent information packet.
- Arendt Cranberry Act 82 deer damage shooting permits – field visit to check field damage – completed enrollment maps, enrollment form, permit form, landowner signatures, submitted to DNR and updated database. Discussions for future fence builds (3) to protect cranberry and hops crops – created maps for landowner for planning.
- NMM recorded webinar – permit determinations, approval/denial, plan modification process, expedited permitting, and permit duration. Made screenshot document for reference.
- Completed Marty Corn silage appraisals (6 fields - 280 acres) – completed damage acreage maps, damage calculations, completed appraisal forms, updated DNR database.
- Correspondence with Wolosek Landscape non-metallic mine site – sent information packet for non-metallic mining reclamation permitting process and explained program.
- Budz fence site visit with contractor – redesigned gate issue – sent info to contractors and landowner.

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Activities Report for Shane Wucherpfennig – September, 2021

- **September 1 –** CEED meeting, DNR P reduction discussion on zoom.
- **September 2 –** Attended EPPIC field day Cherokee Park-Marathon County
- **September 3 –** Moved no-till drill around.
- **September 6 –** Holiday
- **September 7 –** Project. TMDL Tracking, worked on data bases.
- **September 8** - Landowner visits. Cashton and Lang streambank project discussion.
- **September 9 –** Met with Roth Farms to discuss no-till and cover cropping.
- **September 10 –** Database updates.
- **September 13 –** Rusty Crayfish presentation with PHS students in Pittsville.
- **September 14–** Meissner & Heeg contracts for cover crops in Black River, No-Till drill repair.
- **September 15–** Deploy traps with PHS students at Pittsville.
- **September 16 –** Attended RC&D meetings at Jordan park.
- **September 17 –** CSGCC Communications Team meeting.
- **September 20–** CSGCC meeting, Citizens (Wood County) Groundwater Group meeting.
- **September 21 –** Database updates, field visits.
- **September 22 –** Attended meeting for discussing the Boundary Agreement sunset date in 2023 between Saratoga and Port.
- **September 23 –** Met with Cashen & Lang to discuss Streambank Restoration Project on 10 mile creek.
- **September 24 –** Operation Committee meeting Hearing.
- **September 27 –** Met with Russ Haffenbredl for an After the Fact Waste Transfer permit. Rusty Crayfish traps with PHS.
- **September 28 –** Field visits.
- **September 29 –** Testify at the Committee on Natural Resource & Energy public hearing for SB 346 at the capital in Madison on (Wild Parsnip Grant Program).
- **September 30 –** MDV bits program discussion with DNR zoom.

Alumnus and founder of Pivot Bio revolutionizing agriculture by offering farmers a new crop nutrition tool for corn

Friday, January 4, 2019
Lynn Anderson Davy

Karsten Temme, who received bachelor's and master's degrees from the UI College of Engineering, is the co-founder of Pivot Bio, a startup that is on the verge of revolutionizing agriculture by offering farmers a new crop nutrition tool for corn.

When Karsten Temme thinks back to his time at the University of Iowa, he vividly recalls the abundance of opportunities the campus offered and the excitement he felt having so many academic, cultural, and social activities to choose from.

"The number of areas where I could get involved was immense," says Temme, co-founder and CEO of Pivot Bio, a synthetic biology firm that makes an environmentally friendly alternative to synthetic nitrogen fertilizer that could upend the way nutrition is delivered to cereal crops. "There were many opportunities to participate in research and work with professors. My education at the UI is definitely the foundation that underpins my career today."

Temme's company recently announced $70 million in Series B financing, led by Breakthrough Energy Ventures (BEV), an investment fund that includes Bill Gates. BEV focuses its investments on innovation aimed at reducing greenhouse gas emissions. Pivot Bio's broad range of investors are confident that the company will drive adoption of its product with farmers to help them farm more efficiently and productively while helping improve our environment. Pivot Bio PROVEN does not leach or run off into our waterways or volatilize into the air like traditional synthetic nitrogen fertilizers do. Therefore, it does not contribute to global warming and ocean dead zones.

In October, following on-farm beta testing in Iowa and other states across the Corn Belt, Pivot Bio announced the commercial launch of the first and only nitrogen-producing microbial product for U.S. corn farmers, Pivot Bio PROVEN. The microbial product works by reactivating the long-dormant nitrogen-producing capabilities that already exist in soil microbes' DNA. These genes, when they are working, allow the microbes to convert nitrogen gas from the atmosphere into nutrition the corn needs to survive and thrive throughout the growing season.

"What we're trying to do is actually reawaken this function that the microbe has had all along," says Temme. "Applying this type of crop nutrient is better for the farm's productivity because each plant gets the optimal amount of nitrogen. Because the microbes adhere to the roots, nothing is wasted. The microbes stay put and don't wash away or evaporate eliminating the negative side-effects of synthetic fertilizer."

Temme credits his time at the UI and in the Midwest, where he had opportunities to meet and talk with farmers, with helping him launch his first startup. While still an undergraduate, he created Xwires Communications, which provided internet service to farmers whose land was too remote to access cable. At the time, he was pursuing a bachelor's degree in biomedical engineering, but he never limited his interests to his field, something that intrigued professors and administrators at the College of Engineering.

"Karsten took a thermodynamics course with me in his sophomore year and then went on to do an honors project with me on using artificial intelligence for predicting fluid flow behavior," says H.S. Udaykumar, a professor of mechanical and industrial engineering. "This is in vogue today, but 10 years ago it was entirely pie-in-the-sky. A lot of my recent research comes out of that fledgling project that Karsten worked on with me.

"He was always a special, out-of-the-box, quirky student who was engaged in a lot of things outside of regular coursework. That is what made him special; he always had an entrepreneur in him."

Besides his engineering studies, Temme, who is originally from Casper, Wyoming, also played the trumpet in the Hawkeye Marching Band and took advantage of liberal arts courses on campus to continue his study of French. He did a research practicum at University of Iowa Hospitals & Clinics, working in the neurology department for five to 10 hours week, and helped design new parts for the Mars rover.

"At Iowa I was able to create a degree path that really worked for me and that allowed me to explore what it meant to translate new technology into products and services with commercial relevance," says Temme. "This experience helped me decide that I wanted to spend my career building new businesses and building products that have never existed before and could have an impact on our daily lives."

David Hensley, executive director of the John Pappajohn Entrepreneurial Center at the UI's Tippie College of Business, says he remembers working with Temme when he was getting his Xwire business started. Even then he says he was impressed with the young man's work ethic and leadership abilities.

"As I got to know him, I was so impressed with his technical skills and his ability to really be an innovator and see opportunities where others maybe didn't see opportunities," says Hensley, who recently visited with Temme at Pivot Bio's Berkeley, California, headquarters. "He is a very driven individual but also a team player and natural leader. He has high ethical and moral standards. He always came across to me as someone who was going to be very successful no matter what he pursued."

Temme, along with Lauren, his wife and fellow UI alumna, and their two young children recently visited Iowa City and the UI campus for Homecoming. Temme says they spent time at the College of Engineering's Seamans Center for the Engineering Arts and Sciences, where he visited with classmates, professors, and administrators. Temme says he is proud of his UI degrees and that he cherishes the personal connections he still has with people on campus. Temme was a presidential scholar, a member of the former UI scholarship program for students with intellectual and leadership promise. As a result, he says he was able to work on research and meet with important mentors.

"The University of Iowa made it possible for me to take some confident steps forward in my post-graduate education and in my career as an entrepreneur," says Temme, who went on to get a doctorate in bioengineering from the University of California, Berkeley. "I never felt underprepared or less than ready for the challenges that I have tackled. And for that, I am so grateful to my alma mater."

One of the reasons Temme chose the UI was because of its unique engineering education, one that stresses technical and analytical skills as well as creative and artistic ones. In the late 1990s, when Temme arrived, the UI College of Engineering was one of the few schools in the nation with a well-established biomedical engineering degree program, says Jane Dorman, director of admissions and the first-year experience at the college. Dorman still remembers meeting Temme when he came with his parents and siblings to visit campus as a high school senior.

"He took advantage of every opportunity that came his way and he found people who nourished and encouraged his curiosity and his interest in all sorts of different things," says Dorman. "The College of Engineering has a motto that says 'Where students become engineers and something more,' and that really sums up Karsten."

After he left the UI, Temme worked for a while in biomedical engineering but quickly realized that his calling was elsewhere. "When I heard about the potential of synthetic biology, of the promise of programming microbes and DNA like computers, I knew I wanted to build new products with living microbes as their building blocks," says Temme.

The first seven years of the startup process were intense, Temme says, with all of his energy going into perfecting Pivot Bio's first commercial product for the U.S. corn market. Today, with nearly 70 employees that includes the team in Pivot Bio's Berkeley, California, headquarters and remote employees who work from Iowa, Missouri, Nebraska, Colorado and Ohio. Temme can finally take a more long-term look, one that includes a much larger market presence.

"We're focused on corn now, and we're looking to move into other crops soon while also looking at new markets around the globe," says Temme. "We have a lot of exciting work in our pipeline."

CITIZENS (WOOD COUNTY) GROUNDWATER GROUP MEETING

DATE: Monday, September 20, 2021
TIME: 2:00 p.m.
LOCATION: In-Person (Wood County Courthouse, Room #114) & Teleconference via WebEx

Present: Caleb Armstrong, Ray Bossert, Sandy Cain, Rhonda Carrell, Bill Clendenning, Scott Custer, Bruce Dimick, Russ Groves, Tamas Houlihan, Ben Jeffrey, Kim Keech, Bill Leichtnam, Jen McNelly, Carla Romano, Randy Romanski, Cecile Stelzer Johnson, Gregg Wavrunek, Rachael Whitehair, Ken Winters, Shane Wucherpfennig and Tim Wuebben.

1. **Call Meeting to Order:** Chair Bill Leichtnam called the meeting to order at 2:02 p.m.

2. **Public Comment:** None.

3. **Speaker – Randy Romanski, Wisconsin DATCP Secretary Designee on "DATCP's Role in Reducing Nitrate Pollution of Rural Private Wells"**
Randy Romanski is the Secretary Designee for the Wisconsin Department of Agriculture, Trade and Consumer Protection.

Highlights of "DATCP's Role-in Reducing Nitrate Pollution of Rural Private Wells":

- Mission – Partner with all the citizens of Wisconsin to grow the economy by promoting quality food, healthy plants and animals, sound use of land and water resources, and a fair marketplace.
- Vision – Deliver efficient and effective programs and services to Wisconsin agriculture, consumers, and businesses, to provide market confidence and to enhance competiveness and profitability.
- Core Values – Diversity, Accountability, Teamwork, Customer Service, Professionalism
- DATCP Board – Appointed by the Governor and confirmed by the Senate. Serve six-year terms. Review major policy issues related to DATCP. Approve all DATCP rules.
- DATCP Divisions (six divisions)
  a. Division of Food and Recreational Safety – Protects the state's food supply chain from the agricultural producer to the consumer.
  b. Division of Trade and Consumer Protection – Consumer Protection Agency.
  c. Division of Management Services – Supports the department's personnel, finance, budget, technology and laboratory needs.
  d. Division of Agricultural Development – Promotes Wisconsin products at home and abroad. Assists farmers.
  e. Division of Animal Health – Protects the health of the state's farm animals.
  f. Division of Agricultural Resource Management – Protects the state's environmental resources and human health.
- Division of Agricultural Resource Management (three bureaus)
  a. Bureau of Land and Water Resources – Assists landowners and local governments to conserve land and water resources. Producer-Led Watershed Grants. Establishes standards for local regulations. Helps prevent pollution of surface and groundwater resources.
  b. Bureau of Agrichemical Management – Regulates pesticides and agrichemicals. Groundwater monitoring and standards. Works to prevent and clean up agrichemical spills.
  c. Bureau of Plant Industry – Control serious pests that threaten Wisconsin crops and forests. Issues plant health certificates. Licenses and inspects nursery and Christmas tree growers. Certifies firewood dealers.
- Governor Evers 2021-2023 Biennial Budget
  County Conservation Staff – Additional $2,065,900 in FY22 and $2,315,900 in FY23.
  Producer-Led Watershed Grants – Increased from $750,000 to $1,000,000 annually.
  Soil and Water Resource Management Bonding – $7 million annually.

Discussion comments:

- 1 in 9 people are employed in agriculture related fields.
- Regulating and resources for agriculture.
- Wisconsin Fertilizer Research Fund Grant – Research proposals to address soil management, soil fertility, plant nutrition, surface or groundwater problems related to fertilizer. Due: October 22, 2021.
- Governor's Task Force Climate Change Report https://climatechange.wi.gov/Documents/Final%20Report/GovernorsTaskForceonClimateChangeReport-HighRes.pdf
- Conservation efforts help soil and water health.
- Goal – Safe water for all Wisconsin residents.

4. **Correspondence/Updates/Handouts/Reports:**
Bill Leichtnam shared the following:

- Wood County Health Department held residential nitrate testing on August 4th and August 5th in the Town of Armenia and Town of Port Edwards. There were 23 water samples with seven of those water samples testing over 10 ppm and three of those water samples testing over 25 ppm. The Armenia Growers coalition has been contacted for residences requiring an RO System. Please contact Ben Jeffrey from the Wood County Health Department for more information.
- Armenia Growers Coalition teleconference call was on Wednesday, September 15th @ 2:00 p.m. Two hydrologists have been hired and employed. Farmer-led initiatives remain a concern.
- Central Sands Groundwater County Collaborative met on Monday, September 20th. Carla Romano was hired as the researcher who will be employed for 13 months to research the impacts of nitrogen and neonicotinoids. The county collaborative group is made up of representatives from Adams County, Juneau County, Marquette County, Waushara County, Portage County and Wood County. The six counties are in the Central Sands aquifer. A Public Hearing will be held in early October at various locations throughout the six counties.

5. **Action Items proposed by Citizens (Wood County) Groundwater Group** None.
Actions proposed by citizens that would go to the Conservation, Education and Economic Development Committee of the Wood County Board. Citizens have access to their board.

6. **Roundtable**
Ken Winters – Requested the location of 16 test wells in the Town of Armenia and Town of Port Edwards. Exact location may be difficult due to privacy issues.

Shane Wucherpfennig – UWSP Private Wells Groundwater Quality Web Viewer
https://gissrv3.uwsp.edu/webapps/gwc/pri_wells/

Cecile Stelzer Johnson – There are privacy concerns of the test wells. Platbooks offer knowledge of owner name and parcel location of a given area.

7. **Announcements of members / visitors (upcoming parallel events / meetings)**
Portage County Groundwater Citizen Advisory Committee – The next meeting is scheduled for Thursday, October 21st, 7:00-9:00 p.m. at Portage County Courthouse Annex in Conference Rooms 1 and 2. The committee is comprised of one primary representative and/or one alternate from each of the municipalities in Portage County.

8. **Future Speakers:** Please contact Bill Leichtnam or Bruce Dimick with any suggestions for speakers.

9. **Agenda Items for next meeting**
Agenda items should be submitted to Bill Leichtnam or Kim Keech by the second Monday of the month.

10. **Next Meeting** Meetings will be the third Monday of each month @ 2:00 p.m.

The next regular Citizens (Wood County) Groundwater Group meeting is scheduled for Monday, October 18th at 2:00 p.m. at Wood County Courthouse in Conference Room #114. A virtual WebEx option will also be available for this meeting.

11. **Adjourn Groundwater Group Meeting** Chair Bill Leichtnam adjourned @ 3:19 p.m.

Notes by Kim Keech, Planning & Zoning Office

Wood County
WISCONSIN

OFFICE OF PLANNING AND ZONING

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Adam DeKleyn, County Planner
Paul Bernard, Land Records Coordinator
Jeff Brewbaker, Code Administrator
Scott Custer, Code Technician
Kim Keech, Program Assistant
Victoria Wilson, Program Assistant

RE: Staff Report for October 6, 2021

1. Economic Development (Jason Grueneberg)

a. Rural Economic Development Initiative (REDI) Panel Discussions – On September 10th, I participated in a panel on building a diverse and vibrant economy. On September 13th, I participated in a conversation with a panel on broadband and digital inclusion. Both panels consisted of state and federal representatives from agencies that specialize in their respective areas.

b. Census and Redistricting – On September 8th and 13th, I attended Census and Redistricting meeting to initiate the County redistricting process and initiate the development of a tentative supervisory district plan. I am currently working with municipalities to develop ward maps.

c. Jail Site Preparation - On September 13th, I attended a Wisconsin Rapids City Council meeting for the rezoning of the Avon St. parking lot from B-2 to Institutional zoning. On September 21st, I attended a Wisconsin Rapids City council meeting for the vacation and discontinuance of Avon St.

d. Central Wisconsin Economic Development Board (CWED) – On September 15th, I participated in a CWED Board of Directors' meeting. Agenda items included approval of the 2021-2022 budget, updates from the Finance and Loan Committees, and the Administrator/Service Provider update.

e. Land Information Council – On September 29th, I attended the Land Information Council meeting. Agenda items included review of annual budget, roundtable updates, and discussion on the draft Land Information Plan.

2. Planning (Adam DeKleyn)

a. Land Subdivision - Plat Review – CSM: (8) CSMs were reviewed/approved/recorded. (1) CSM denied. (10) CSMs are pending approval. (1) Preliminary Subdivision Plat submitted for review. Plat Review is substantially up this year. 60 CSMs have been submitted so far this year. 2020 had a total of 57 CSMs submitted for the year.

b. Wood County Private Well – Water Systems Program – Ordinance #708 Private Wood County Well/Water Systems has been finalized based on input and assistance from local well drillers, pump installers, general public, DNR and CEED. Ordinance has been available for public review and comment since July 2021. Public Hearing scheduled for October CEED to accept public testimony and comment. Planned adoption by CEED and CB in October. This ordinance will establish the Wood County Private Well – Water Systems Program and provides the opportunity to protect public health and the environment as well as provide for the protection and safety of county citizens by inspecting new well installations, discovering old wells that should be filled and sealed, and learning more about groundwater and soil conditions within the county. Ordinance and program information is available HERE.

c. Zoning Amendment - Town of Grand Rapids – Town submitted a request for a map amendment/rezone approval to DPZ. Included in this packet is a staff memo detailing the request. CEED and CB action is required.

d. Wood County ATV/UTV Survey and Economic Impact Project – RPC and DPZ has completed a Draft Wood County ATV/UTV Survey and Economic Impact Report. A final report will be available in October.

e. Wood County Bike and Pedestrian Plan Update – Survey and interactive mapping exercise closes October 1st. The survey is tailored to gather community perspectives, opinions and concerns related to bicycle and pedestrian transportation; resident values and attitudes towards future improvements; bicycle and pedestrian preferences and experiences; and much more. Use the interactive map to identify important routes, propose new routes, locate areas of concern, and show us destinations, which you like to walk or bike to.

   Survey and interactive map link here:
   https://www.ncwrpc.org/wood/bike-ped/

   Your input will be used to update the Wood County Bicycle and Pedestrian Plan. This plan is intended to guide the development of bicycle and pedestrian infrastructure, recommendations, and policy that will create a safe and accessible network across Wood County's various communities. The County is collaborating with the North Central Wisconsin Regional Planning Commission (NCWRPC) on this planning effort.

f. Town of Sigel Zoning Update – Updated the town's zoning map. An interactive official town zoning map is available: HERE

g. Town/County Planning and Zoning Assistance – Provided planning and zoning assistance to the general public and several town officials.

3. Land Records (Paul Bernard)

a. Working with Emergency Management, Dispatch and Treasurer's Office on solidifying a new address workflow that has our address coordinator as our sole point of contact for new incoming addresses.

b. Working closely with Jason Grueneberg and Trent Miner to meet the tight timeline of redistricting.

c. Indexing DOT plats that are scanned in, this is the second to last big collection that needs to be indexed to have completely indexed non-recorded survey records. The last one will be the town road right of way records.

d. Preparing a handful of requested maps.

4. <u>Code Administrator</u> (Jeff Brewbaker)

08-25-2021 – Soil Evaluation Replacement Mound <24" TN: 18; Reviewed numerous Open Files for Compliance

08-26-2021 – Issued Replacement HT TN: 14: Issued Shoreland Permit (change of use) TN: 11; Inspection Replacement Mound <24" Tank TN: 22

08-27-2021 – Soils Evaluation, Plan Review & Issued New Mound A+0 (revision from HT) TN: 21

08-30-2021 – Soils Evaluation Replacement Conventional TN: 18; Well Hydrograph Readings, Tri-County Well TN: 18 & Eichorn Well TN: 07; Complaint Violation Investigation (plumbing without license) TN: 07

08-31-2021 –Inspection Replacement Mound <24" Plow TN: 22; Soils Onsite & Soils Evaluation Replacement Mound <24" TN: 04

09-01-2021 – Soils Onsite & Soils Evaluation New Mound A+0 TN: 21; Soils Onsite & Soils Evaluation Replacement Mound A+0 TN: 17; Inspection Replacement Mound <24" ABS Cell TN: 22; Soils Evaluation Replacement Mound <24" TN: 11

09-02-2021 – Plan Review & Issued Replacement HT TN: 11; Responded to Groundwater & Flooding, checked drainpipe & hydrograph wells TN: 18 & TN 07; Attended Groundwater Meeting TN: 07

09-03-2021 – Soils Evaluation Replacement Mound <24" TN: 21

9-6-2021 – Labor Day

09-07-2021 – Inspection Report New Mound <24" TN: 06; Inspection Report Replacement Mound <24" TN: 13

09-08-2021 – Inspection Report Replacement Conventional TN: 18

09-09-2021 – Soils Onsite & Soils Evaluation Replacement Mound <24" (re-locate mound project) TN: 09; Inspection Replacement HT TN: 14

09-10-2021 – Soils Evaluation, Plan Review & Issued Replacement HT TN: 01; Soils Evaluation

Replacement Mound A+0 TN: 17

09-13-2021 – Plan Review & Issued Replacement Mound <24” (comb tank replacement) TN: 18

09-14-2021 – Soils Evaluation & Plan Review Replacement Mound <24”; HT Maintenance Violation System Orders TN: 21; Soils Evaluation, Hydrograph & Issued Replacement Conventional TN: 18; Soils Evaluation, Hydrograph, Plan Review & Issued New Conventional TN: 18; Soils Evaluation Replacement Mound <24” TN: 12

09-15-2021 – Meeting @ 64th & Wazeecha Avenue RE: Groundwater Flooding TN: 07

09-16-2021 – Inspection Replacement Mound +0 Plow TN: 16; Inspection Replacement Mound <24” Plow, Tank & ABS Cell TN: 21; Inspection Replacement Mound >24” Seed & Mulch TN: 22; Inspection New Mound >24” Seed & Mulch TN: 20; Inspection New Mound 24” Seed & Mulch TN: 06; Inspection Replacement Mound <24” Seed & Mulch TN: 13

09-17-2021 – Inspection Replacement Mound A+0 Tank & ABS Cell TN: 16; Plan Review & Issued Replacement HT TN: 15; Issued Shoreland (Driveway) TN: 17

09-20-2021 – Meeting with violation in regards to plumbing without a license.

09-21-2021 – Inspection Replacement Mound >24” Plow, Tank & ABS Cell TN: 17; Gave short seminar to UWSP students regarding installation TN: 17

09-22-2021 – Plan Review Replacement Mound <24” TN: 01; Soils evaluation, Plan Review & Issued New HT TN: 19; Inspection Report New Mound <24” TN: 06; Inspection Report Replacement Mound <24” TN: 13; Soils evaluation Replacement Mound A+0 (Nasonville School) TN: 10; Soils evaluation New Mound >24” TN: 19

09-23-2021 – Issued Floodplain (replacement bridge) TN: 08; Inspection Replacement Mound <24” Plow & ABS Cell TN: 10

09-24-2021 – New Shoreland Permit with Creek Mitigation Affidavit TN: 18

09-27-2021 – Inspection Replacement Mound >24” Plow TN: 01, Soils Evaluation New Conventional TN: 18 (Revision); Soils Evaluation Replacement HT R (Revisions) TN: 15; Soils Evaluation & Hydrograph Replacement Conventional TN: 07; Plan Review & Issued New Sanitary Permit (revision) TN: 16; Soils Evaluation, Plan Review & Issued Replacement Mound <24” TN: 07

09-28-2021 – Inspection New Mound A+0 Plow, ABS Cell TN: 21; Soils Onsite New Mound A+0 TN: 12; Soils Evaluation Replacement Mound <24” TN: 07; Soils Evaluation Replacement Mound <24” TN: 21; Soils Evaluation Conventional TN: 18

5. <u>Code Technician</u> (Scott Custer)

8-25-2021 – Holding tank approval TN-14. Shoreland/Floodplain meeting with landowner TN-18.

8-26-2021– Replacement tank permit approval TN-22. Studied for soil tester exam.

8-27-2021 – Well ordinance meeting with corp. council. Studied for soil tester exam. Approved conventional system application TN-18.

8-30-2021 – Shoreland site visit TN-17.* Tri-County and Eichorn well readings.* Unpermitted septic meeting TN-18.*

8-31-2021 – Mound plow inspection TN-13. Mound re-inspection TN-13. Approved two renewal sanitary permits TN-08 and TN-01. Parcel assessment research TN-15.

9-1-2021 – Mound Plow inspection TN-02. Seed and Mulch inspection TN-20. Mound re-inspection TN-02.

9-2-2021 – Conventional inspection TN-19. Inspection reports X 3. Mound plan review TN-21. Flood damage inspection TN-07. Monitoring well readings Eichorn and Tri-County.

9-3-2021 – Holding tank application review X 3, TN-01, TN-02, and TN-10.

9-6-2021 – Labor Day

9-7-2021 – Conventional system inspection TN-19. Inspection report X 1. Shoreland site plan review TN-18.

9-8-2021 – Mound plan approval TN-01.

9-9-2021 – Mound plow inspection TN-01. Conventional inspection TN-18. Inspection report X 1
9-10-2021 – Mound re-inspection TN-01. Conventional inspection TN-19. Shoreland permit TN-01.

9-13-2021 – Mound Plow inspection TN-18. Mound Plow re-inspection TN-18. Inspection reports X 3. Holding tank inspection TN-01.

9-14-2021 – Inspection report X 1. Holding tank replacement application review TN-10. Privy application HS letter TN-18. Mound plan review TN-12.

9-15-2021 – Conventional application approval X 3, TN-07 and TN-18. Holding tank inspection TN-01.

9-16-2021 – Inspection report X 1. Floodplain LOMA research TN-02.

9-17-2021 – Mound inspection X 2 TN-02. Inspection report X 1.

9-20-2021 – Mound Plow inspection X 2 TN-21 and TN-02. Inspection report X 1. Mound re-inspection TN-21. HT permit application approval. Groundwater meeting.

9-21-2021 – Mound plow Inspection TN-09. Mound re-inspection TN-02. Conventional inspection TN-07. Mound re-inspection TN-07. Inspection reports X 2.

9-22-2021 – Inspection report X 2. Shoreland letter TN-10. Mound plan review TN-19.

Conventional application approval TN-18.

9-23-2021 – Mound plow inspection TN-15. Seed and mulch inspections TN-15, TN-04, TN-01, and TN-13. Conventional system inspection TN-18. Mound re-inspection TN-15. Mound re-inspection TN-02. Inspection report X1.

9-24-2021 – Inspection reports X 3. Conventional system tank replacement inspection TN-18. Holding tank research and meeting with plumber.

9-27-2021 – Replacement mound plan reviews X 2, TN-21 and TN-07. Replacement and new conventional application review X 4, TN-18 and TN-07. Privy permit application review and approval TN-18. HT reconnect approval TN-22. New HT review approval TN-15. Mound plan application revision review TN-15. Mound permit revision TN-12.

9-28-2021 – Mound inspection TN-10. Inspection Report X 1. Pumping notice parcel research and meeting with landowner.

9-29-2021 – Mound inspection TN-10. Conventional inspection TN-07. Pumping notice parcel research and meeting with landowner.

*Training purposes with Code Administrator.

6. <u>Office Activity</u> (Kim Keech and Victoria Wilson)

a. <u>Monthly Sanitary Permit Activity</u> – There were 22 sanitary permits issued in August 2021 (4 New, 17 Replacements, 1 Reconnects and 0 Non-Plumbing) with revenues totaling $13,750. There were 30 sanitary permits issued in August 2020 (10 New, 17 Replacements, 2 Reconnects and 1 Non-Plumbing) with revenues totaling $13,150.

   There were 122 sanitary permits issued through August 2021. For comparison purposes, the following are through the same period for the previous five years: 2020 – 130, 2019 – 117, 2018 – 106, 2017 – 126 and 2016 – 109.

b. <u>2021 Tax Refund Intercept Program (TRIP)</u> – As of September 28th, Wood County received an additional $0 for zero (0) payment for a total of $5,539.29 on nine (9) outstanding cases for 2021.

c. <u>2021 Maintenance Notices</u> – Septic Maintenance Notices, ATU (Aerobic) Maintenance Notices, White Knight (Aerobic) Maintenance Notices, Holding Tank (Farmer Exempt) and Holding Tank Maintenance Notices mailed Friday, April 23 with a due date of Friday, August 13th. There are approximately 3,207 to be mailed between the five notices. As of September 10th, 690 septic systems and 50 holding tanks have not had maintenance completed for 2021. Second reminders were mailed Friday, September 24th.

   As of September 28th, 514 septic systems and 41 holding tanks have not had maintenance completed for 2021.

d. <u>Enforcement Activities Update (Small Claims)</u> – None

e. Sanitary Permit Database System Project – The next phase for the sanitary permit system database will consist of creating a service provider and comments interface. Information Technology Department continues work on the design phase of the project.

f. ArcGIS Pro Software Project – Continue to work on various addressing projects to provide the most accurate addresses for Land Records.

g. Wisconsin Fund Grant Program - 2017 Wisconsin Act 59, the 2017 biennial budget act, repealed, effective June 30, 2021 the Wisconsin Fund Grant Program for failing septic systems. 2021 Senate Bill 84 delays the elimination of the Wisconsin Fund Grant program to sunset on June 30, 2023. The 2021 Senate Bill 84 has been passed by the Senate and Assembly. The governor signed the bill on July 8, 2021 as 2021 Wisconsin Act 67. The bill did not provide appropriation authorization for the grant. DSPS will need to request funding for the POWTS grant program from the Joint Finance Committee that has to approve or deny the funding request.

   Office Staff continues to promote and take applications for the grant program. Wisconsin Fund Grant program brochure and application form can be found on the Wood County Planning & Zoning website. As of June 27th, Wood County has 8 applicants that have applied for Wisconsin Fund Grant.

h. Kim attended the following meetings/trainings:

   i. CEED Committee on September 1st.
   ii. Wellness Committee on September 14th.
   iii. Citizens (Wood County) Groundwater Group on September 20th.

i. Victoria attended the following meetings/trainings:

   i. Census & Redistricting on September 8th and September 13th.
   ii. Land Information Council on September 29th.

WOOD COUNTY

ITEM# 4 - 1

DATE October 19, 2021

RESOLUTION# _____ Effective Date October 19, 2021

Introduced by CEED

LR

Motion:	Adopted:	
1st _____	Lost:	
2nd _____	Tabled:	
No: ____ Yes: ____	Absent:	

Number of votes required:

[X] Majority [ ] Two-thirds

Reviewed by: PAK , Corp Counsel

Reviewed by: EN , Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: To support SB 346 which is AN ACT to create 20.370 (1) (fq), 20.370 (6) (dd) and 23.22 (2) (g) of the statutes; relating to: grants to map, control, eradicate, monitor, and minimize the spread of wild parsnip; funding for the Bureau of Natural Heritage Conservation; granting rule-making authority; and making an appropriation.

FISCAL NOTE: None

WHEREAS, this bill requires the Department of Natural Resources, under its statewide program to control invasive species, to award up to $100,000 in each fiscal year in the 2021-23 fiscal biennium in grants to local governments or American Indian tribes or bands that have declared wild parsnip to be a noxious weed for projects on public or private land to map, control, eradicate, monitor, and minimize the spread of wild parsnip. The bill allows a grant recipient to collaborate with a regional conservation organization on a project funded by the grant, and

WHEREAS, the bill appropriates $50,000 in each fiscal year in the 2021-23 fiscal biennium to the Bureau of Natural Heritage Conservation.

WHEREAS, under the program established under par. (a) and from the appropriation under s. 20.370 (6) (dd), the department shall award up to $100,000 in grants to counties, cities, villages, towns, or federally recognized American Indians tribes or bands in each fiscal year for projects to map, control, eradicate, monitor, and minimize the spread of wild parsnip on public or private land. ***To be eligible for a grant under this paragraph, an applicant must have, by ordinance or resolution, declared wild parsnip to be a noxious weed. A weed commissioner may apply for a grant under this paragraph on behalf of a county, city, village, or town. The recipient of a grant may collaborate with a regional conservation organization on a project funded by the grant. The department may promulgate rules to administer this grant program.***

WHEREAS, the Wood County Board of Supervisors declared Wild Parsnip a noxious weed on March 21, 2017 and appointed a weed commissioner on June 21, 2017 by resolutions. By taking these actions, the County would be eligible for these Grants.

THEREFORE BE IT RESOLVED, the Wood County Board of Supervisors supports Senate Bill 346, which creates a grant program to control invasive species in each fiscal year in the 2021-2023 fiscal biennium to local governments who qualify.

BE IT FURTHER RESOLVED that a copy of this resolution in support of Senate Bill 346, be forwarded to Governor Evers, those state legislators that represent Wood & Portage Counties, Towns Association and to the Wisconsin Counties Association, the Committee on Natural Resources and Energy, Joint Finance Committee.

( )

Kenneth Curry _____

Robert Ashbeck _____

Jake Hahn _____

Dave LaFontaine _____

Bill Leichtnam _____

Carmen Good – Citizen Member _____

Adopted by the County Board of Wood County, this _____ day of _____ 20 21 .

County Clerk _____ County Board Chairman _____

WOOD COUNTY

ITEM# 4-2

DATE October 19, 2021

ORDINANCE # _____

Effective Date January 1, 2022

Introduced by CEED Committee

ARD

Motion:	Adopted:	
1st _____	Lost:	
2nd _____	Tabled:	
No: ____ Yes: ____	Absent:	

Number of votes required:

[X] Majority [ ] Two-thirds

Reviewed by: _____ , Corp Counsel

Reviewed by: _____ , Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: Adoption of Wood County Ordinance #708 Private Well – Water Systems. This ordinance will establish the Wood County Private Well – Water Systems Program and allow for local administration pertaining to Wisconsin Administrative Code - Chapters NR 812 and NR 845 – Well Location, and Well/Drillhole Filling and Sealing.

FISCAL NOTE: Cost of program administration to be covered under current Planning and Zoning budget along with anticipated permit revenues.

WHEREAS, Ordinance #708 Private Well – Water Systems provides the opportunity to protect public health and the environment as well as provide for the protection and safety of county citizens by inspecting new well installations, discovering old wells that should be filled and sealed, and learning more about groundwater and soil conditions within the county; and

WHEREAS, the overall goal of the Wood County Private Well – Water Systems Program is to protect Wood County's drinking water and groundwater resources; and

WHEREAS, Ordinance #708 Private Well – Water Systems was developed with input and assistance from local well drillers, pump installers, general public and the Wisconsin Department of Natural Resources; and

WHEREAS, the Department of Planning and Zoning has been conducting community education and outreach activities in regards to the implementation of the Private Well – Water Systems Program since April 2021; and

WHEREAS, Ordinance #708 Private Well – Water Systems has been available for public review and comment since July 2021; and

WHEREAS, on October 6, 2021 the Conservation, Education and Economic Development Committee (CEED) conducted a Public Hearing to accept public testimony and comment on the proposed ordinance, upon close of the Public Hearing CEED recommended adoption by the Wood County Board of Supervisors; and

WHEREAS, Ordinance #708 Private Well – Water Systems is adopted under the authority granted to Wood County by § 59.70(6) and 280.21, Wis. Stats., and chs. NR 845 and NR 812, Wis. Adm. Code; and

THEREFORE BE IT ORDAINED, that the Wood County Board of Supervisors adopt Wood County Ordinance #708 Private Well – Water Systems as presented at the October 6, 2021 Public Hearing and available for viewing at the Department of Planning and Zoning Office; or online at: https://www.co.wood.wi.us/Departments/PZ/WellWaterSystemsProgram.aspx; and

BE IT FURTHER ORDAINED, that the Wood County Ordinance #708 Private Well – Water Systems as adopted by this action become effective upon passage and publication as required by statute, with an effective date of January 1, 2022.

( )

KENNETH CURRY, (Chair) _____

BILL LEICHTNAM _____

JAKE HAHN _____

ROBERT ASHBECK _____

DAVE LAFONTAINE _____

Adopted by the County Board of Wood County, this 19th day of October 20 21 .

County Clerk

County Board Chairman

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that a Public Hearing will be conducted by the Conservation, Education and Economic Development Committee (CEED) of the Wood County Board of Supervisors on Wednesday, October 6, 2021, beginning at 8:30 a.m. in Room 114 of the Wood County Courthouse (400 Market Street, Wisconsin Rapids, WI 54495).

The purpose of the Public Hearing is to accept public testimony and comments on Wood County Ordinance #708 Private Well – Water Systems. This ordinance will establish the Wood County Private Well – Water Systems Program and allow for local administration pertaining to Wisconsin Administrative Code - Chapters NR 812 and NR 845 – Well Location, and Well/Drillhole Filling and Sealing.

The overall goal of the program is to protect Wood County's drinking water and groundwater resources. The program provides the opportunity to protect public health and the environment as well as provide for the protection and safety of county citizens by inspecting new and existing well installations, discovering old wells that should be filled and sealed, and learning more about groundwater and soil conditions within the county.

The public can review the proposed ordinance at the Department of Planning and Zoning, located in the Wood County Courthouse, on the 2nd floor, during regular office hours; or online at:
https://www.co.wood.wi.us/Departments/PZ/WellWaterSystemsProgram.aspx

Interested parties with any questions, testimony or comments may contact Adam DeKleyn, County Planner, Wood County Department of Planning and Zoning, at (715) 421-8568 or adekleyn@co.wood.wi.us.

Upon the close of the Public Hearing, a meeting of the Conservation, Education and Economic Development Committee (CEED) will convene to take action on the ordinance.

Kenneth Curry, Chairperson
Conservation, Education and Economic Development Committee (CEED)

Dated this 14th day of September, 2021

400 Market Street • P.O. Box 8095 • Wisconsin Rapids, Wisconsin 54495-8095 • Telephone (715)421-8466 • Facsimile (715)421-8599

WOOD COUNTY ORDINANCE #708
PRIVATE WELL - WATER SYSTEMS ORDINANCE

708.1	Title
708.2	Authority and Adoption
708.3	Jurisdiction
708.4	Purpose
708.5	Intent
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708.16	Administrator Directives and Orders
708.17	Enforcement Actions
708.18	Fee Schedule for Permits and Inspections

708.1 Title

This chapter shall be referred to as the Wood County Private Well - Water Systems Ordinance.

708.2 Authority and Adoption

(1) This ordinance is adopted under the authority granted to the County by ss. 59.70(6) and 280.21, Wis. Stats., and chs. NR 845 and NR 812, Wis. Adm. Code.

(2) This ordinance is subject to the provisions of ss. 59.70(6) and 280.21, Wis. Stats., and all rules promulgated thereunder regulating private water systems.

(3) This ordinance may not be more lenient nor more stringent than the rules promulgated pursuant to ch. 280, Wis. Stats.

(4) Failure to comply with any of the provisions of such regulations shall constitute a violation of this ordinance, actionable according to the penalties provided herein.

(5) This ordinance applies to the entire county and includes cities, towns, villages and sanitary districts in the county.

708.3 Jurisdiction

The provisions of this ordinance shall apply to all private water systems within Wood County pertinent to well location and well and drillhole filling and sealing.

708.4 Purpose

The purpose of this ordinance is to protect the drinking water and groundwater resources of the county through regulating new private well location and well and drillhole filling and sealing.

708.5 Intent

The intent of this ordinance is to regulate the location of newly constructed private wells, the filling and sealing of wells and drillholes, and the administration and enforcement of this ordinance.

708.6 Effective Date

This ordinance shall be effective upon its adoption by the Wood County Board of Supervisors with an effective date on January 1, 2022.

708.7 Severability and Nonliability

If any section, provision or portion of this ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected. The county asserts that there is no liability on the part of the County Board of Supervisors, its agencies, or employees for any health hazards or damages that may occur as a result of reliance upon, and compliance with, this ordinance.

708.8 Repeal

All other county ordinances or parts of ordinances inconsistent or conflicting with this ordinance, to the extent of the inconsistency only, are repealed.

708.9 Definitions

In this ordinance:

(1) **Administrator** The person who is authorized by the Wood County Board of Supervisors to administer this ordinance, or that person's duly authorized representative(s).

(2) **Central Office** means the Bureau of Drinking Water and Groundwater of the Department of Natural Resources, located in Madison, Wisconsin, which functions as the coordinating authority for the statewide water supply program.

(3) **Community water system** has the meaning designated in s. NR 812.07(24), Wis. Adm. Code.

(4) **County office staff** means county office personnel trained to answer general private well location and well and drillhole filling and sealing questions.

(5) **Delegation level** means the program level, as set forth in s. NR 845.05, Wis. Adm. Code, at which a county is authorized to administer and enforce ch. NR 812, Wis. Adm. Code.

(6) **Department** means the Wisconsin Department of Natural Resources.

(7) **Existing Installations** has the meaning designated in ch. NR 812.07(38), Wis. Adm. Code.

(8) **Health hazard** means a condition, which constitutes:

(a) A violation of ch. NR 812, Wis. Adm. Code, regarding the installation, construction, operation or maintenance of a private well.

(b) Confirmed bacteriologically unsafe well water quality.

(9) **Noncommunity water system** means a public water supply system that is not a community water system ch. NR 812.07(64). It serves at least 25 persons per day at least 60 days each year. A noncommunity water system commonly serves a transient population rather than permanent year round residents. (Note: Examples of a noncommunity water system include those serving schools, motels, restaurants, churches, camp-grounds and parks.)

(10) **Noncomplying well** means a private water system not in compliance with all provisions of ch. NR 812, Wis. Adm. Code.

(11) **Person** means an individual, corporation, company, association, cooperative, trust, institution, partnership, state, public utility, sanitary district, municipality or federal agency.

(12) **Personal interest** means having a financial interest in a property or being related by marriage or birth to a person having a financial interest in a property.

(13) **Primary drinking water standards** means those maximum contaminant levels, which represent minimum public health standards, set forth in ch. NR 809, Wis. Adm. Code.

(14) **Private water system** means the water collection, storage and treatment facilities and all structures, piping and appurtenances by which water is provided for human consumption by other than community water systems. For the purpose of this ordinance, it includes noncommunity water systems.

(15) **Private water system ordinance** means a county ordinance, approved by the Department, regulating private water systems at the county's authorized delegation level.

(16) **Private well** means any drilled, driven point, dug, bored or jetted well, constructed for the purpose of obtaining groundwater for potable use, including wells constructed in special well casing depth areas and noncommunity wells. It does not include springs, or private or public wells that require written plan approval from the Department.

(17) **Public Water System** has the meaning designated in ch. NR 812.07(80), Wis. Adm. Code.

(18) **Reconstruction** means modifying the original construction of a private well. It includes but is not limited to deepening, lining, installing or replacing a screen, undermining, hydrofracturing and blasting.

(19) **Region Office** means the Department office located in Wisconsin Rapids, Wisconsin.

(20) **Variance** means an approval issued by the Department under ch. NR 812.43, Wis. Adm. Code, allowing a private water system to vary from ch. NR 812, Wis. Adm. Code, requirements if Department approved conditions are met.

(21) **Water system** means the water collection, storage, treatment facilities and all structure, piping and appurtenances by which water is provided.

(22) **Well** means any drillhole or other excavation or opening deeper than it is wide that extends more than 10 feet below the ground surface and is constructed for the purpose of obtaining groundwater.

(23) **Well and Drillhole Filling and Sealing Inspector** means any county inspector qualified to conduct inspections under Level 5 County responsibilities.

(24) **Well Construction** means the procedures, methods, materials and equipment used during the construction or reconstruction of a private well.

(25) **Well Location Inspector** means any county inspector qualified to conduct inspections under Level 1 County responsibilities.

(26) **Well Location Permit** means the county/state well location permit issued by the county which allows for the construction or reconstruction of a private well.

708.10 County Responsibilities

(1) Level 1 – Private Well Location Permit. It is the county's responsibility to:

(a) Issue permits authorizing the location of new and replacement private wells, including drilled, driven point, dug, bored or jetted wells, or the reconstruction or rehabilitation of existing private wells.

(b) Conduct inspections of new, replaced, reconstructed or rehabilitated private well installations for which well location permits were required as soon as possible after the well is constructed.

(c) Determine whether the casing height of a permitted well complies with ch. NR 812, Wis. Adm. Code, and that there is a cap or seal on the upper terminus of the well.

(d) Require upgrading of all inspected private wells that are not in compliance with the minimum private well location distances in ch. NR 812, Wis. Adm. Code.

(2) Level 5 – Well and Drillhole Filling and Sealing. The county shall require the filling and sealing of wells and drillholes in accordance with standards established in s. NR 812.26, Wis. Adm. Code. The County may also require the filling and sealing of a well with water exceeding a primary drinking water standard listed in ch. NR 809, Wis. Adm. Code, or a state health advisory limit issued by the department, after consultation with and approval by the department.

708.11 Inspectors

(1) Training. All well location inspectors and well and drillhole filling and sealing inspectors shall be trained to adequately conduct inspections commensurate with their authorized delegation level. Well location inspectors and well and drillhole filling and sealing inspectors shall attend initial training sessions and pass an examination related to the delegation level at which the County is authorized. Well location inspectors and well and drillhole filling and sealing inspectors shall attend continuing education classes conducted by or approved by the Department.

(2) Well location inspectors and well and drillhole filling and sealing inspectors may not grant variances.

(3) Well location inspectors and well and drillhole filling and sealing inspectors may not issue permits that result in noncompliance with Wis. Stat. ch. 280, ch. NR 812, Wis. Adm. Code, or this ordinance.

708.12 Private Water Systems Administrator

Pursuant to NR 845.06, the Wood County Board of Supervisors created the position of Private Water Systems Administrator for Wood County. The Administrator shall have the power and duty to enforce the provisions of this ordinance and all other ordinances, laws and orders of the county and of the State of Wisconsin which relate to the location of all private water wells and the filling and sealing of all wells and drillholes within the county at the county's authorized delegation level.

(1) Qualifications of Administrator. The Administrator shall be knowledgeable about the principles and practices of private well construction and filling and sealing and pump installation. If the Administrator has a personal interest in the construction or modification of any private well or pump installation subject to the provisions of Wis. Stat. ch. 280, ch. NR 812, Wis. Adm. Code, or the county ordinance, the county board shall, after consultation with the department, designate another knowledgeable person to examine the application, to issue the required permits and to make any or all of the necessary inspections.

(2) Powers. The Administrator shall have all the powers necessary to enforce the provisions of this ordinance commensurate with the level or levels of the County's delegated authority including the following:

(a) In the performance of his or her duties, the Administrator or an authorized assistant may enter any building or property upon presentation of the proper credentials, during reasonable hours for the purpose of inspecting the private water system and may request the owner or operator to produce the private well location permit required under this ordinance. No person may interfere with the Administrator or authorized assistants in the performance of their duties. Any person interfering shall be in violation of this ordinance and is subject to penalty as provided by this ordinance. If consent to enter a property for inspection purposes is denied, the Administrator may obtain a special inspection warrant under s. 66.0119(2), Wis. Stats.

(b) The Administrator shall order any person owning, operating or installing a private water system to fill and seal, modify, repair or replace it in a complying, safe and sanitary condition if the system is not in compliance with the standards established in ch. NR 812, Wis. Adm. Code, or the county ordinance.

(c) The Administrator shall prohibit the use of any new or existing private water system that is found to be installed, constructed, operated or maintained to be a health hazard to the user, neighbors or community.

(d) Appoint assistants to aid in processing activities associated with private well location and well and drillhole filling and sealing.

(e) Enforce any or all ordinances applicable to private water systems in accordance with Department rules.

(f) If the Administrator determines that the location or construction of a private well does not comply with this ordinance or ch. NR 812, Wis. Adm. Code, the Administrator shall post, in a conspicuous place upon the site, a suspension of work order demanding cessation of work. The Administrator shall notify the well constructor and property owner in writing of the noncompliance and the nature of the work to be discontinued and corrected, identifying the location and the name of the person issuing the order. It shall be a violation of this ordinance to engage in work at conflict with the terms of an order or to make an unauthorized removal of a posted order. Work may resume on the site only under the direction of the Administrator.

(3) Duties of Administrator. It shall be the duty of the Administrator to enforce the provisions of this ordinance and perform the following duties commensurate with the level or levels of the county's delegated authority.

(a) Record all permits, fees, inspections and other official actions, and make an annual report to the County Board of Supervisors.

(b) Submit to the Department copies of the processed permits, forms or correspondence. Well location permit applications and corrective, enforcement letters and orders for well location and filling and sealing shall be submitted to the Department within 7 day. Field inspection forms shall be submitted to the Department within 30 days.

(c) Upon this ordinance entering into force, submit to the Department all routine county information correspondence not covered in 708.12(3)(b). Thereafter, submit new or significantly updated routine county information correspondence or letters to the department.

(d) Submit a summary report to the Department, upon request, by the 60th day following the end of the calendar year. The summary report shall include:

(1) Number of permits issued
(2) Number of permits denied
(3) Number of inspections completed
(4) Number of compliance orders issued
(5) Number of compliance orders complied with
(6) Number of complaints investigated; and
(7) Any other information requested by the Department.

(e) Inspect the location of new private water systems upon completion or during installation using procedures set forth in the uniform private water systems guidance manual and record the inspections on forms provided by the department.

(f) Require the filling and sealing of wells or drillholes in accordance with standards established in ch. NR 812, Wis. Adm. Code.

(g) Investigate cases of noncompliance with this ordinance, ch. NR 812, Wis. Adm. Code, and ch. 280, Wis. Stats., issue orders to abate the noncompliance and submit complaints to the District Attorney or County Corporation Counsel for enforcement.

(h) Investigate and record all private water system complaints related to Wood County responsibilities in Section 708.10 of this ordinance.

(i) Refer complaints and cases of noncompliance that are believed to be or known to be beyond the scope of the county's delegation level to the Department.

(j) Cooperate with all other government units and agencies in the enforcement of all state and local laws and regulations of matters related to this ordinance.

(k) Assist the Department as specified in ch. NR 845, Wis. Adm. Code.

(l) Refer variance requests and actions, which require Department approval to the Department.

(m) May advise owners not to drink or use water from private water systems under the following conditions:

(1) Private wells producing bacteriologically-unsafe water as described in the uniform private water systems guidance manual from samples submitted to the state laboratory of hygiene or a laboratory certified by the department of agriculture, trade and consumer protection under ch. ATCP 77.

(2) Private wells, except noncommunity, having a level of contamination exceeding a primary drinking water standard specified in ch. NR 809 or a state health advisory limit issued by the department in 2 separate samples submitted to a laboratory certified or registered under s. 299.11, Stats., and ch. NR 149, or the state laboratory of hygiene.

(3) Other cases of private well contamination after consultation with and approval by the Department.

(n) The Administrator, a trained county inspector or county office staff shall be available at the Administrator's office for answering questions regarding permit applications and for accepting applications for well location permits and well and drillhole filling and sealing for a minimum of four regularly scheduled hours each working day.

708.13 Permits

(1) No person may install a private water system by a well constructor or pump installer unless the owner of the property on which the private water system is to be installed holds a valid permit issued by the county or has received authorization from the county to proceed with the construction of the well.

(2) No private water system may be constructed within the jurisdictional limits of the county without the appropriate permit and without being in full compliance with the provisions of this ordinance and all other applicable state and local laws and regulations, ch. NR 812, Wis. Adm. Code. Permit applications for the location of a well shall be made by the property owner or the property owner's designated agent. Permits shall be issued from the office of the Administrator.

(3) The well location permit application shall be on forms provided by the Administrator.

(4) Well location permit applications shall be signed by the property owner or the property owner's designated agent. Well location permit applications shall be submitted to the Administrator at least 2 working days prior to construction or installation if the owner or well constructor is interested in receiving information about potential contamination sources such as landfills; underground storage tanks; primary and replacement on-site sewage disposal system areas on the development site and on adjacent properties; and special casing areas. Where a well location permit application is submitted less than 2 working days prior to construction, the well constructor shall be responsible for maintaining full compliance with all provisions of ch. NR 812, Wis. Adm. Code.

(5) The Administrator shall assist applicants in preparing applications and approve, disapprove or notify an applicant of the need to seek a variance or special approval from the Department or return the permit application due to incompleteness for all private water systems to be constructed or modified in the county within 2 working days following submission of the permit application. The county may reserve final approval or disapproval action of a permit, which requires Department action, until the variance or special approval request has been acted on by the Department.

(6) The Administrator shall issue written notice to each applicant whose permit application is disapproved. An application shall be disapproved if the well's construction would result in noncompliance with ch. NR 812, Wis. Adm. Code, or if a construction variance or special approval request was denied by the Department. Each notice shall:

(a) State the specific reason(s) for denial.

(b) Inform the applicant of the right to request a special approval or a variance from the Department and the procedures for making such a request.

(7) A permit transfer application shall be submitted to the county when there is a change of well constructor, or property owner after the application is submitted,

but before well construction is completed. Failure to submit a transfer application to the county shall invalidate a previously-issued permit. The application shall be on a form made available by the Administrator.

(8) As soon as the well location permit is received it shall be displayed conspicuously at the well site during construction for a minimum of 7 days following completion of construction or until the well has been inspected by county staff, whichever occurs first.

(9) A well location permit shall be valid for a period of one year or until construction is completed, whichever occurs first. If the permit expires, a new application shall be submitted to the Administrator. Reapplications shall be evaluated so that construction will comply with the provisions of ch. NR 812, Wis. Adm. Code, in effect at the time of the reapplication. The Administrator may require additional inspection and fees for reapplications.

(10) A well location permit is not required nor shall be issued by the county for private water systems requiring written plan approval from the Department.

(11) Any permit issued under this section shall be void if any false or inaccurate statement is made or if any inaccuracy is shown on any application for a permit.

(12) No permit may be issued to any property owner or well constructor who is in violation of this ordinance, until the violation has been corrected, unless the permit is to allow correction of the violation.

708.14 Appeals

Persons seeking to appeal decisions of the Administrator under this ordinance shall file written letters of appeal with the Administrator. The Administrator shall place the appeal on the agenda of the Wood County Board of Adjustment (BOA) and the appeal shall be given a due process proceeding. The BOA shall decide whether to uphold, uphold with modifications or reverse the Administrator's decision based upon the terms and intent of this ordinance and of relevant state laws and administrative rules. No appellate decision of the BOA shall have the effect of approving an existing or proposed condition that would violate this ordinance or state law or administrative rule. Appeals that may only be approved by the granting of a variance to ch. NR 812, Wis. Adm. Code, shall be referred to the Department pursuant to s. NR 845.09(11)(b), Wis. Adm. Code. The BOA appellate decisions shall be made in writing and shall be filed in the Administrator's office. Appeals of decisions made by authorized agents on the behalf of the Administrator, shall be made first to the Administrator and then be appealable as provided herein.

708.15 Violations.

The Administrator shall investigate violations of the Private Water System Ordinance and ch. NR 812, Wis. Adm. Code, relating to the county's authorized delegation level(s), issue orders to abate the violations and submit orders to the County Corporation Counsel for enforcement.

708.16 Administrator Directives and Orders

(1) Field Directive. The Administrator, after investigation and a determination that a violation exists, may issue a written field directive. This field directive may consist of a hand written note on an inspection report, or similar paper, identifying the violation that has occurred and assigning a date by which the violation must be corrected, and shall include the inspector's telephone number and office address.

(2) Formal Directive. A formal letter may be issued, which states the violation, the ordinance (administrative rule or statutory) section violated, the date the violation was noted, the inspector who noted the violation and assigns a date by which the correction must be made.

(3) Correction Order. Upon discovery, and after documentation of a violation, the Administrator may issue a corrective order. The Administrator may use a stepped enforcement procedure by issuing a directive before an order or may proceed directly to issuing a correction order. An order shall include the following:

(a) The location of the violation (site).

(b) The names of the parties involved such as the, owner, permittee, well constructor, or pump installer.

(c) The section(s) of the ordinance and Wisconsin Administrative Code section(s) violated.

(d) The date of inspection of the site where the violation occurred.

(e) The name of the person who conducted the inspection which revealed the violation.

(f) The date by which the correction(s) must be completed.

(g) The name of the person who must be contacted regarding subsequent inspection of the site.

(h) A statement that, if the order is not complied with, the Administrator will refer the violation to the District Attorney or County Corporation Counsel with a recommendation to seek injunctive relief and/or forfeitures from the Circuit Court of Wood County. (Orders must be signed by the Administrator of the private water system ordinance.)

(i) Orders shall be served on the property owner by mail. Where appropriate the Administrator may request the Wood County Sheriff to serve any particular order.

(j) The Administrator shall report all orders that have not been complied with to the County Corporation Counsel for enforcement.

708.17 Enforcement Actions

(1) An enforcement action may be brought by the County Corporation Counsel against a person or persons for any of the following violations:

(a) Failure to comply with any provision of this ordinance.

(b) Failure to comply with any permit specification or requirement.

(c) Failure to comply with any directive or order issued by the county Administrator.

(d) Resisting, obstructing or interfering with the county Administrator's, or an authorized assistant's, actions undertaken pursuant to this ordinance.

(2) The County Corporation Counsel may, for any violation, seek:

(a) Injunctive relief.

(b) Forfeitures of not less than $25.00 nor more than $500.00, or both for each violation. (Each day a violation exists is a separate offense.)

(3) Any person who has the ability to pay any forfeiture entered against him or her under this ordinance but refuses to do so may be confined in the County Jail until such forfeiture is paid, but in no event to exceed thirty (30) days. In determining whether an individual has the ability to pay a forfeiture imposed under this section, all items of income and all assets may be considered regardless of whether or not the income or assets are subject to garnishment, lien or attachment by judgment creditors under the laws of this state.

708.18 Fee Schedule for Permits and Inspections.

The private water systems inspection and permit fees will be established by the Wood County Conservation and Economic Development Committee and may be modified by motion of that committee.

WOOD COUNTY

ITEM# 4-3

DATE October 19, 2021

RESOLUTION# _____ Effective Date October 19, 2021

Introduced by CEED Committee

Page 1 of 1

ARD

Motion:	Adopted:	
1st _____	Lost:	
2nd _____	Tabled:	
No: ____ Yes: ____	Absent:	

Number of votes required:

[X] Majority [ ] Two-thirds

Reviewed by: PAK, Corp Counsel

Reviewed by: _____, Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: Approve a zoning amendment to the Town of Grand Rapids Official Zoning Map.

FISCAL NOTE: No cost to Wood County. The Town of Grand Rapids is responsible for any costs associated with administering their town zoning ordinance.

WHEREAS, the Town of Grand Rapids adopted and administers a zoning ordinance to promote the health, safety, aesthetics, comfort, prosperity, and general welfare of the town; and

WHEREAS, pursuant to § 60.62(3)(a) Wis. Stats., in counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors; and

WHEREAS, on September 22, 2021 the Town of Grand Rapids submitted a zoning map amendment/rezone to the Wood County Department of Planning and Zoning for review and approval pursuant to the Wis. Stats.; and

WHEREAS, county review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law; and

WHEREAS, the Wood County Department of Planning and Zoning reviewed the information submitted by the Town of Grand Rapids and finds the town adhered to the process for zoning amendments as outlined in the Wis. Stats.; and

WHEREAS, the Wood County Department of Planning and Zoning finds no conflict with any county planning and zoning programs and ordinances; and

WHEREAS, on October 6, 2021 the Conservation, Education and Economic Development Committee (CEED) reviewed the request and recommended approval; and

THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors, pursuant to § 60.62(3)(a) Wis. Stats., hereby approves the following Town of Grand Rapids zoning map amendment/rezone:

(1) Lot 1 of CSM: 10973, (S3 T22N R6E) Parcel #: 0700043
Rezone from Residential (R-2) to Agricultural (AG)

BE IT FURTHER RESOLVED, that the Wood County Department of Planning and Zoning forward a certified copy of this resolution to the Clerk of the Town of Grand Rapids for inclusion in their records.

( )

KENNETH CURRY, (Chair) _____

BILL LEICHTNAM _____

JAKE HAHN _____

ROBERT ASHBECK _____

DAVE LAFONTAINE _____

Adopted by the County Board of Wood County, this 19th day of October 20 21 .

County Clerk _____ County Board Chairman _____

DEPARTMENT OF PLANNING AND ZONING

DATE: October 6, 2021 Meeting

TO: Conservation, Education & Economic Development Committee (CEED)
County Board of Supervisors

FROM: Adam DeKleyn, County Planner

RE: Request to Approve a Zoning Map Amendment/Rezone - Town of Grand Rapids

STAFF MEMORANDUM

Introduction:
The Town of Grand Rapids adopted and administers their own town zoning ordinance. On September 22, 2021 the town submitted a zoning map amendment/rezone to the Wood County Department of Planning and Zoning (DPZ) for review and approval. Request is further discussed herein.

Background:
Wood County adopted the Wood County Zoning Ordinance #700. This ordinance is in effect in all 22 towns within its jurisdiction. In counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors Wis. Stat. §60.62(3)(a). This rule also applies to town zoning map amendments, also known as rezones.

Analysis:
Zoning Map Amendment/Rezone: Lot 1 of CSM 10973, (S3, T22N, R6E) Parcel #: 0700043
Existing zoning on Lot 1 of newly created CSM: 10973, is Residential (R-2) and Agricultural (AG) *(Attachment 1).* The request is to rezone all of Lot 1, a total of 53.38 acres, to Agricultural (AG) *(Attachment 2).* The purpose of the amendment is to allow for the construction of a 4 acre pond. Ponds or quarries are only allowed in non-residential zoning districts. In addition, the rezone resolves the issue of a double/split zoned parcel.

The Town Plan Commission recommended approval of the zoning amendment on September 13, 2021. Subsequently, the Town Board held a public hearing and approved the zoning amendment on September 14, 2021. The final step in the process is approval or disapproval by County Board.

Conclusions & Recommendations:
County review and decision concerning approval or disapproval of a town rezone is limited to cases of abuse of discretion, excess of power, or error of law. Based on the information submitted to the DPZ, the Town of Grand Rapids adhered to the process for zoning amendments as outlined in the Wis. Stats. Additionally, I find no conflict with any county planning and zoning programs or ordinances.

DPZ has reviewed the request and recommends forwarding the attached resolution *(Attachment 3)* to the County Board of Supervisors, approving the zoning amendment to the Town of Grand Rapids Official Zoning Map, with a favorable recommendation.

Attachments:
1. Existing Zoning Map
2. Proposed Zoning Map
3. Resolution

(ZA-2021-004)

Attachment 1: Existing Zoning

Town of Grand Rapids, Wood County, WI

(ZA-2021-004)

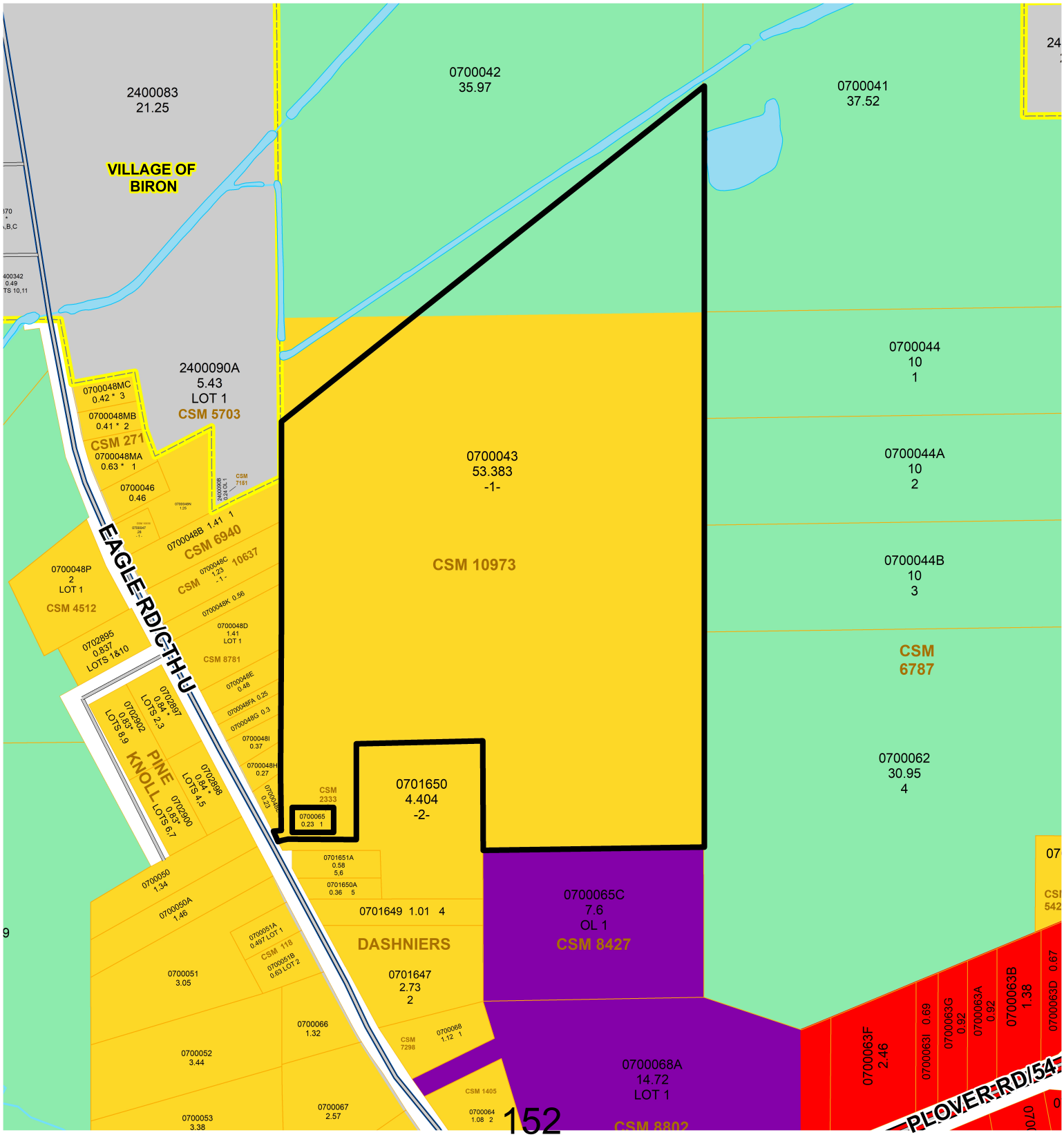
Legend

- Agriculture (A)
- Residential (R-2)
- Commercial (B-1)
- Manufacturing (M-1)
- Rezone Area

N W E S

0 250 500 1,000 Feet

Map produced by the Wood County Department of Planning and Zoning for reference purposes only (AD-2021)



Attachment 2: Proposed Zoning

Town of Grand Rapids, Wood County, WI

(ZA-2021-004)

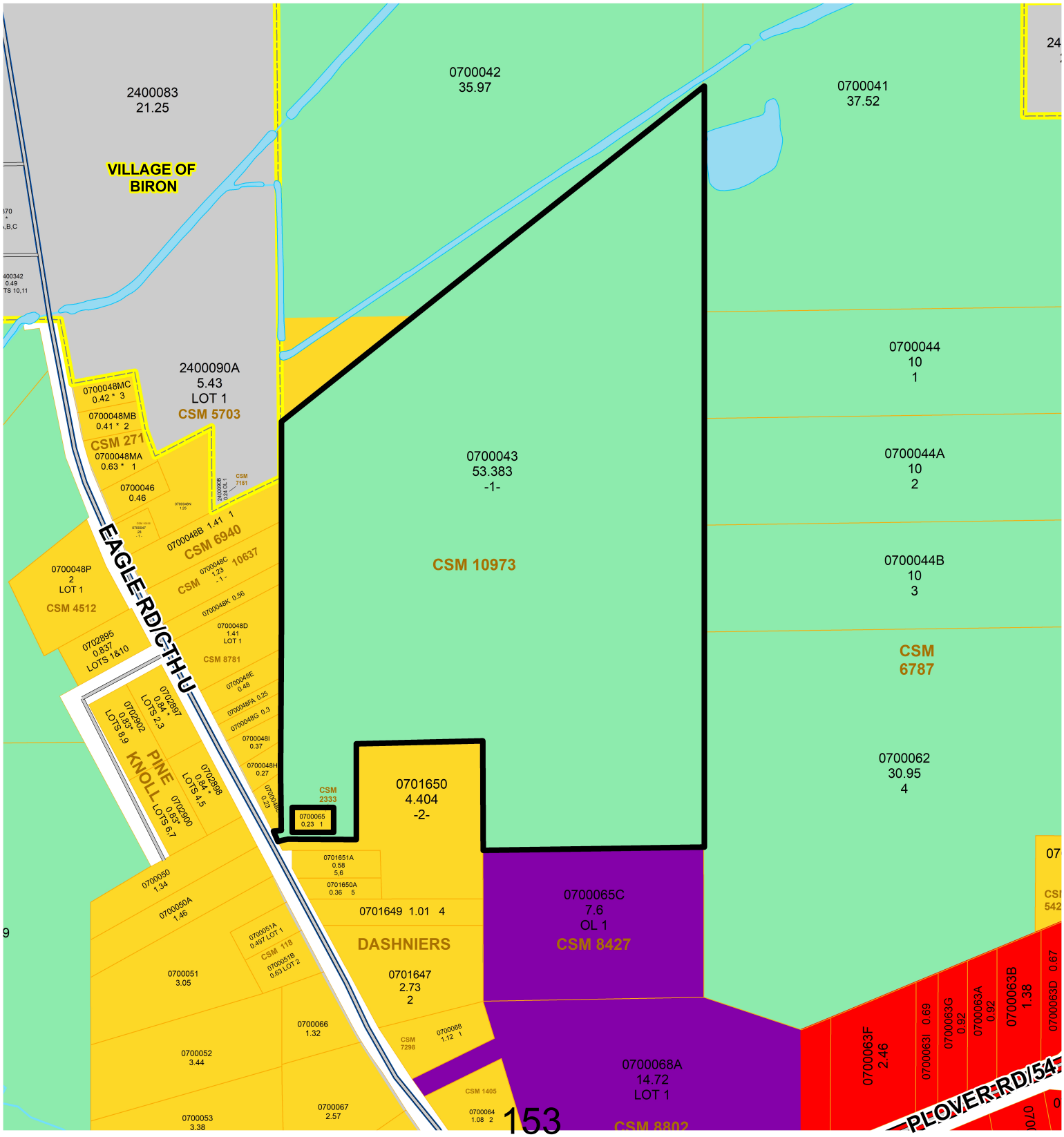
Legend

- Agriculture (A)
- Residential (R-2)
- Commercial (B-1)
- Manufacturing (M-1)
- Rezone Area

N W E S

0 250 500 1,000 Feet

Map produced by the Wood County Department of Planning and Zoning for reference purposes only (AD-2021)



MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: October 1, 2021
TIME: 9:00 a.m.
PLACE: Room 114, Wood County Courthouse
TIME ADJOURNED: 10:15 a.m.
MEMBERS PRESENT: Chairman Bill Clendenning, Bill Leichtnam, Kenneth Curry, Ed Wagner, Joseph Zurfluh
OTHERS PRESENT: Peter Kastenholz. See attached list.

1. At 9:00 a.m., the meeting was called to order.

2. Public comments. None.

3. The minutes for the September 7, 2021, meeting were reviewed. **Moved by Wagner, seconded by Leichtnam, to approve the minutes. All ayes.**

4. The Committee reviewed the claims of Mary Drexler and Pamela Novak. These claims will be provided to the county board.

5. There was one new animal claim against the County. **Moved by Curry, seconded by Leichtnam, to approve payment of $96 to Castlerock Veterinary Hospital, Inc., for rabies testing of a stray animal. All ayes.**

6. The Committee reviewed monthly voucher and department reports of the departments it oversees. **Moved by Curry, seconded by Clendenning, to approve the reports and payment of department vouchers. All ayes.**

   Moved by Curry, seconded by Wagner, to authorize the Child Support Agency to fill a vacant position. All ayes.

7. The Committee reviewed correspondence and legislative issues.

   Chairman Clendenning commented that the WCA Conference was very beneficial and well attended.

   a. Report of Citizens Groundwater Group. A report on the Group's September 20, 2021, meeting will accompany the CEED Committee's minutes.

   b. Door County Resolution, regarding BadgerCare eligibility cliff. Discussion had on the need to address the BadgerCare eligibility cliff. **Moved by Wagner, seconded by Leichtnam, to draft a resolution in favor of a legislative change to eliminate the BadgerCare Plus "benefits cliff." The resolution is to be shared with**

Health and Human Services Committee to see if they will co-sponsor it. 4 ayes, 1 nay. Supervisor Zurfluh voted no as he feels the Health and Human Services Committee should be initiating the resolution if it is wanted.

The resolution will be presented to the County Board in October.

8. Corporation Counsel memorandums entitled "Contracts: Insurance" and "County Liability for Employee's Property Damage" were reviewed by the Committee. The memos will be forwarded on to the County Board.

9. County Board rules. No action taken.

10. Compensation increase for County Board Supervisors. The Committee briefly discussed the matter and took no action.

11. Reposting of Criminal Justice Coordinator position. **Moved by Zurfluh, seconded by Leichtnam, to post the Criminal Justice Coordinator position. All ayes.**

    Lengthy discussion on who will lead the department on an interim basis, pending the hiring of a new Coordinator. **Moved by Wagner, seconded by Zurfluh, to appoint Ryan McMillen as interim department head. 4 ayes, 1 nay.** Chairman Clendenning voted no.

    Moved by Wagner, seconded by Leichtnam, to increase Mr. McMillen's pay 5% during the pendency of the interim status. All ayes.

12. Discussion on upcoming department head performance reviews. Department heads will do a self-evaluation and share that with the Committee in confidence in advance of the meeting at which they will be discussed.

13. Attendance at meetings. Committee members are authorized to attend the Legislative Breakfast.

14. Agenda items for the November 2021 meeting: No specific items as this time.

15. The next committee meeting will be November 5, 2021, at 9 a.m.

16. The complaint against the Corporation Counsel was withdrawn so there was no need for the Committee to convene in closed session.

17. Meeting adjourned without objection by the Chairperson at 10:15 a.m.

Minutes taken by Peter Kastenholz.

Judicial & Legislative Committee Meeting

Date: October 1, 2021

NAME (PLEASE PRINT)	REPRESENTING
Chris marceau	myself
Kim McGrath	HR
C. Lambert	D.A.
Nick Flugaur	HR - Safety & Risk
Brent Vrunwin	CSA
DENNIS POLACH	WCB. #14
AV appearances	
Ed Newton	Finance Director
Trent Miner	County Clerk
Mary Anderson	Register in Probate

INVOICE

Castlerock Veterinary Hospital, Inc.
1214 S Oak Ave.
Marshfield, WI 54449
715-389-1011

RECEIVED
SEP 30 2021
Office of
Wood County Clerk

Printed: 09-27-21 at 8:55a cc: Corp Counsel
Date: 09-27-21
Account: 780

FOR: Ordinance Control Ordinance Control-WOOD CO
Courthouse Annex
184 2nd St North
Wis. Rapids, WI 54494
(715) 421-8911

Invoice: 221733

Date	For	Qty	Description	Price	Discount	Price
Services by Kristy Langhoff, DVM						
09-23-21	Stray 9/16/21	1	Rabies 2nd Exam			28.00
Services by Makayla Schultz, DVM						
09-16-21		1	Rabies 1st Exam			40.00
09-27-21		1	Rabies 3rd Exam			28.00

Old balance	Charges	Payments	New balance
0.00	96.00	0.00	96.00

Attn: Nancy Eggleston

RECEIVED
SEP 10 2021
Office of
Wood County Clerk

NOTICE OF INJURY AND CLAIM

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

CC: Corp Counsel
HR
Hwy

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

Date: 9/2/21

Time: _____

Place: Hwy 73

The circumstances giving rise to my claim are as follows:
Truck # 3130 I was driving west on 73, and ↑ truck was driving East, as they passed, I saw a rock fly thru the air and into my windshield, making a large crack. There were no other vehicles close by that could have done that. I turned around and followed the truck. Even though I was 2-3 car lengths away, Sand/Gravel was spraying my car. They obviously had it too full, and/or had no tarp on it.

The names of county personnel involved are: truck #3130

The names of other witnesses are: N/A

THE CLAIM

I request the following monetary or other relief: money for Chip repair, of $168.58

Date

Signature
Print Name: (Mary) Lizz Drexler
Address: 8791 Cty Rd V
Chili, WI 54420

Phone: 715-743-7007

(Rev. Jan. 18) L:\CLERK\WP\FORMS\Claim and Injury Form.doc

Marshfield Glass, LLC
2300 S HUME AVE
MARSHFIELD, WI 54449
715-384-4022
marshfieldglass@gmail.com

Invoice

BILL TO
Liz Drexler

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
30517	09/07/2021	$0.00	09/07/2021	Due on receipt	

P.O. NUMBER
715 223 5547

ACTIVITY	QTY	RATE	AMOUNT
Labor 2014 Subaru Outback Windshield Chip Repair Eye Level	1	65.00	65.00T

PAID

Thank you for your business!

Please note, all credit card transactions will incur a 5% processing charge.

SUBTOTAL	65.00
TAX (5.5%)	3.58
TOTAL	68.58
PAYMENT	68.58
BALANCE DUE	**$0.00**

Visa
2155

RECEIVED
SEP 30 2021
Office of
Wood County Clerk

NOTICE OF INJURY AND CLAIM

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

cc: Corp Counsel
HR
Hwy

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

RECEIVED
SEP 30 2021
WOOD CO. CORP. COUNSEL

THE INCIDENT

Date: July 21st 2021

Time: 3:40 pm

Place: Wisconsin Rapids Hwy 13 / Wi 34 S. (Near Paper Mill) (Wood Cty)

The circumstances giving rise to my claim are as follows:
following a Wi Rapids Hwy Dept truck # ~~303~~ 3130
distance between was a good amount
a stone ~~bounced~~ fell off the truck bounced up off
the Road and hit my windsheild & cracked
was advised to follow truck because no licence
plate followed to Rudolph turned (R) on Hwy C
told the driver
he really didn't Care what
happened

The names of county personnel involved are:
Driver of Truck 3130

The names of other witnesses are:
None

Called Hwy Dept that Day @ 3:59pm was told to
fill this form out & Send it in with the Repairs

THE CLAIM

I request the following monetary or other relief: 500.00 Deductable

8/12/2021
Date

Pamela Novak
Signature

Print Name: Pamela Novak
Address: 2050 Aspen Lane
Plover Wisconsin 54467

Phone: 715 340 3597

(Rev. Jan. 18) L:\CLERK\WP\FORMS\Claim and Injury Form.doc

Wood County
WISCONSIN

CHILD SUPPORT AGENCY

OCTOBER 2021

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE
Prepared by Child Support Director Brent Vruwink

- The last six weeks have been a struggle for the agency. We have been trying to maintain quality service with limited staff. At one point half of our Case Managers were out on leave. We have a vacant Case Manager Position I would like to fill due to the passing of an employee. Chairman Pliml and Judicial and Legislative Committee Chair Clendenning gave me permission to post the job and I am now looking for the committee to allow me to fill the position.

- I will be attending the WCA Judicial and Public Safety Steering Committee meeting on October 14th.

- I will be attending the WCSEA Board meeting on October 19th in La Crosse.

- Five staff members and I will be attending the WCSEA Fall Conference in La Crosse on October 21st and 22nd.

- We are cautiously optimistic we will meet all four Federal Performance measures but we have been stretched very thin as we have worked with a limited number of staff. Everyone has been great at pitching in and helping out but the amount of work that needs to be done compared to the number of staff we have available makes this a daunting task.

- The current IV-D case count is 3,530.

Wood County
WISCONSIN

CORPORATION
COUNSEL OFFICE

Peter A. Kastenholz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE
September 21, 2021

Opioid Litigation. As usual, if you follow the news you will stay a step or two ahead of the information coming to the counties from our counsel. Suffice it to say that the approval processes for the bankruptcy cases that are allocating funds to the settlement account as well as the acceptance of the settlement proposals are very complex with so many plaintiffs involved. It does appear clear that eventually money will be coming to Wood County that will need to be used for opioid abatement and treatment purposes.

New Jail. My role in this project is now primarily to get the one block section of Avon Street abandoned by the City of Wisconsin Rapids and to assist as needed in the rezoning process. Due to statutory time frames, it will take at least several months to wrap up this process.

APS Matters. There have been a number of staff transitions in the Adult Protective Service (APS) division of Human Services. These are social worker types that my staff and I work closely with in providing legal services for mental commitments, guardianships, protective placements and the like. We are collectively working on revising some of the procedures and forms attendant to them utilized by APS and others in transitioning persons under commitment to make all of our jobs more efficient.

The Tail Wagging the Dog. There have been a number of instances recently where it has been apropos for me to use this phrase to explain this department's relationship with other county departments. The gist of the saying in these applications is that this department (the tail) is an internal service department; it gives legal advice to other departments (the client, or the dog) when requested. We don't tell others what they have to do (we don't wag the dog), rather we advise as to the implications of specific actions and inaction. If there is a disagreement on the appropriate course of action and there is a significant risk of liability to the county, then matters may be brought to the attention of the respective oversight committees. Having started my career in the private sector, the nature of the relationship here comes naturally but at times others seem to want this department to exercise greater control than I feel is appropriate and I try to resist that happening.

400 Market Street • P.O. Box 8095 • Wisconsin Rapids, Wisconsin 54495-8095 • Telephone (715)421-8465 • Facsimile (715)421-8555

WOOD COUNTY

ITEM# 5- 1

DATE October 19, 2021

RESOLUTION# _____ Effective Date October 19, 2021

Introduced by Judicial & Legislative and Health & Human Services Committees

Motion:	Adopted:	
1st _____	Lost:	
2nd _____	Tabled:	
No: ____ Yes: ____	Absent:	

Number of votes required:

[X] Majority [ ] Two-thirds

Reviewed by: _____, Corp Counsel

Reviewed by: _____, Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

LAD

INTENT & SYNOPSIS: To encourage the state legislature to fix the BadgerCare Plus benefits cliff.

FISCAL NOTE: There is no direct fiscal impact on the county by means of adoption of this resolution. The intent of the resolution is to save all state taxpayers money by better designing the benefits eligibility component of the BadgerCare Plus program.

WHEREAS, in addition to Medicaid, Wisconsin also administers the BadgerCare Plus (a/k/a BadgerCare) program that provides health care coverage for people who either don't qualify for Medicaid or need different kinds of services but don't have such benefits available through their employers and have insufficient income to purchase them on their own, and

WHEREAS, those individuals who do qualify for BadgerCare Plus face a "benefits cliff," that being a small increase in earnings results in a significant loss in benefits eligibility, and

WHEREAS, the BadgerCare Plus benefits cliff, in some instances, causes individuals to not seek employment or to not seek better employment as they can't afford to lose their BadgerCare Plus eligibility, and

WHEREAS, the BadgerCare Plus benefits cliff is not only a problem for the individuals in the program, but is also contrary to the American value of having government programs help citizens when needed but having these programs encourage people to better themselves financially and, in doing so, get off the programs. The program eligibility, as designed, does not reward financial improvement but rather may promote program dependence.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to bring the BadgerCare Plus benefits cliff to the attention of the Wisconsin legislators and to Governor Evers such that they can work cooperatively to eliminate it.

BE IT FURTHER RESOLVED that the Wood County Clerk share a copy of this resolution with all of the state legislators who represent citizens of Wood County and to Governor Evers.

( )

BILL CLENDENNING (Chair) | DONNA ROZAR (Chair)

BILL LEICHTNAM | ADAM FISCHER

KENNETH CURRY | JOHN HOKAMP

ED WAGNER | LEE THAO

JOSEPH ZURFLUH | LAURA VALENSTEIN

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk | County Board Chairman

MINUTES OF THE
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE

DAY AND DATE: Thursday, October 7, 2021
PLACE: Dexter Enclosed Shelter, *3715 STH 80, Pittsville, WI 54466*
MEETING TIME: 12:00 p.m.
ADJOURNMENT TIME: 1:28 p.m.
MEMBERS PRESENT: Chairperson Jake Hahn, Supervisor John Hokamp, Supervisor Dave LaFontaine,

OTHERS PRESENT: Roland Hawk, Highway Commissioner; Chad Schooley Parks & Forestry Director; Fritz Schubert, Forest Administrator, Sandra Green, Parks & Forestry Office Supervisor; Rachel Krause, Highway Program Assistant; Mike Jones, USDA Wildlife services.

1. The Committee traveled to several locations to tour various Parks & Forestry and Highway projects prior to, and following the meeting at the Dexter Shelter Building.
2. Call meeting to order. Meeting called to order at 12:09 p.m.
3. Declaration of quorum. Quorum declared.
4. Public comments.
5. Correspondence C. Schooley received notification of the Construction Supervisor, Dennis Quinnell's, retirement. His last day will be November 5, 2021. Dennis was with the County for 22 years. F. Schubert included correspondence on the fence at Sandhill Wildlife Refuge. He attended the information meeting and it was well attended. Many are against taking down the fence. The plan would be to kill all the deer before the fence would be removed. J. Hahn inquired when final decisions would be made about the fence. F. Schubert indicated no firm timeline is in place but wouldn't be for a year. J. Hahn requested that future correspondence about this be included in the packet.
6. Approve minutes from previous committee meetings. **Motion to approve by D. LaFontaine, second by J. Hokamp. Motion carried.**
7. Presentation by Mike Jones, USDA Wildlife Biologist, on goose abatement options. This public presentation would now allow the HIRC to be eligible to apply for future goose roundups if they choose. Mike gave general information about the goose population in Wisconsin and the contamination their feces cause and the damage they cause by grazing along shorelines. Geese also are hosts for the parasite that causes swimmers itch. Mike gave information about options and requirements for those options. With larger populations of resident geese he recommends a round up and removal. He discussed the permits that are required and how the geese are handled after they are rounded up. A grant may be available to offset the cost of the roundup and removal.
8. ATV Trail/Route system update
    a. Route. R. Hawk has his sign department working on estimates for ordering the signs. He is also in contact with some clubs to see what they can offer. Signing on CTH N will be done in conjunction with the work that is being done there now.
9. **HIGHWAY**
    a. Highway staff reports. R. Hawk would like to invite and Committee member to attend the fall safety training on October 28th. This year we are hosting a Rodeo so that truck operators can practice skills driving a patrol truck through and obstacle course. R. Hawk also inquired if any committee members were interested in attending the Legislative Breakfast on October 29th. D. LaFontaine and J. Hokamp indicated they would like to attend. R. Hawk discussed the crusher that was purchased is running well and that some of the neighboring counties have expressed interest in having the Highway Department crush for them. Preliminary rates have been established and can be adjusted if necessary and will generate revenue. Marquette County has expressed interest already. The Highway Department is now fully staffed with the hiring of two mechanics. J. Hokamp inquired if COVID protocols that were used last winter will be used again this winter. R. Hawk responded that some are in place and others will be implemented as we get closer to winter and that agreements with other counties for mutual aid are in place.
    b. Highway revenue report

c. Highway vouchers **Motion to approve by D. LaFontaine, second by J. Hokamp. Motion carried**
d. WCHA Utility Accommodations Policy. R. Hawk explained that we currently have our own policy. R. Hawk is part of the WCHA utility committee and the committee is currently revising their own policy. Many counties choose to adopt the WCHA policy because it is similar to State policy and creates continuity for utilities working in any part of the State. The policy will go back to WCHA in December for final approval and then R. Hawk will bring the policy to the committee in January or February for approval for use in Wood County.
e. Marshfield Shared Campus. R. Hawk reports there have been three meetings with an architect and the city of Marshfield about the possibility of a shared campus that would include Wood County Highway, City of Marshfield Public Works and the Wood County Sheriff's Department. A meeting will be scheduled for the committee to attend as early as November to present the options. R. Hawk indicates that the current building only has one bathroom facility and only one entry and exit door for the large trucks to enter and exit. R. Hawk has been considering building an additional building on the site in the next 3-5 years, but the shared facility may be a better option.
f. Accident Recovery. Since January of 2021 the Highway Department Program Assistant has been able to recover $20,000 from accidents that required repair or traffic control. About $9,000 had been turned over to the Department of Revenue. The highway department would receive funds from tax returns due to individuals who have not met their obligation to the County.

10. **PARKS AND FORESTRY**
    a. Parks & Forestry staff reports. F. Shubert indicates there will be a timber bid opening on November 10, 2021 for seven sales.
    b. Special Use permits. None
    c. Construction Supervisor position replacement. C. Schooley presented the current and proposed organization chart. The ATV/snowmobile responsibilities would be moved from the Office Supervisor to the proposed Maintenance Program Supervisor. The Office Supervisor would now oversee the Camp Rangers, First Responders, and Camp Host volunteers. D. LaFontaine wondered if the distribution of duties would move the positions on the pay scale. S. Schooley indicated it would be a Carlson Detman item and would be determined if the positions were reviewed. He would propose that at this time, the Maintenance Program Supervisor would be the same as the current Construction Supervisor wage, and the Office Supervisor position remain at its current wage. **Motion to approve filling the position of Maintenance Program Supervisor and the new organization chart by D. LaFontaine, Second by J. Hokamp. Motion Carried**
    d. Parks & Forestry revenue reports.
    e. Parks & Forestry vouchers. **Motion to approve by D. LaFontaine, Second by J. Hokamp. Motion carried.**
11. Future Agenda Items. Get any future agenda items to Jake.
12. Set next regular meeting date: November 4, 2021 at 9:00 am at Wood County Highway Department, 555 17th Ave North, Wisconsin Rapids, WI 54495
13. Adjournment. **J. Hahn adjourned the meeting at 1:28 p.m.**

Wood County
WISCONSIN

OFFICE OF
HIGHWAY COMMISSION

Roland Hawk
COMMISSIONER

October 7, 2021

To: Highway, Infrastructure & Recreation Committee

From: Roland Hawk, Highway Commissioner

Subject: Commissioner Report for October 7, 2021 HIRC meeting

Department Activities

Personnel

Two mechanics started on September 27. Highway currently has no vacant positions.

There has been a significant number of highway staff during the month of September who have been impacted by COVID. The Department has had to make adjustments to its work schedule to accommodate for a reduced work force.

Highway/Facility Projects

Work on CTH N bridges (2) (CTH F – CTH S) was completed in mid-September. Paving of CTH N should be completed by mid-October and open to traffic.

Work at the Marshfield site to construct a State & a County salt shed has progressed extremely well. The State salt shed walls, trusses, and roof sheeting have been installed. The roof shingles are expected to be completed by October 8. Doors, electrical power, asphalt floor, and doors are scheduled to be installed by October 22. Completion for the State shed is scheduled for October 29.

Work on the County salt shed is approximately 2 weeks behind the State shed. The County salt shed is anticipated to be completed by November 5.

A third coordination meeting between WC Highway, WC Sheriff & City of Marshfield Public Works staff to review study materials for a shared campus at the Marshfield Highway facility was conducted on September 29 at Marshfield City Hall. This study has developed numerous options for combining the three departments on one site. The study demonstrates the benefits of sharing a facility, materials, and amenities. A final assessment will be shared with HIRC & Public Safety Committees, as well as Marshfield Public Works & Common Council.

Engineering staff continue to work on the design phase for the CTH U corridor from South Biron Drive to Huffman Road, in the Village of Biron. Meetings and several correspondence occurred from early August through September to identify options for reconstruction of CTH U (Eagle Road). Alternatives will be available for Public review later in 2021 or early 2022.

Engineering staff have been coordinating with WisDOT on realigning CTH BB and US 10 intersection near the Nasonville Dairy. WisDOT is in agreement with moving the intersection to a safer location

555 17th Avenue North • Wisconsin Rapids, Wisconsin 54495-1966 • Telephone (715) 421-8875 • Facsimile (715) 421-8874

further west. Details will be available in early 2022 for a project to be scheduled in late 2022 or early 2023. This is a change to the five (5) year construction plan.

Plans for CTH X between STH 54 and STH 73 will be advertised in late 2021 for bids. WC Highway will work with Ho-Chunk BIA Roads to cost share on paving, however the reconstruction of the subgrade will be mostly funded through the WisDOT Supplemental (CHiP) program. This work will be performed in 2022.

Highway Maintenance

Due to a severe reduction in staff during September and the need to complete the construction of the State Salt shed in Marshfield, very minimal highway maintenance has been completed in September. Crews have performed some crack filling on State Highway 54 as directed by WisDOT and crews have performed some bridge deck polymer overlays.

ATV Plan/Development

No work has been conducted on ATV signing project in September. Work will resume in 2022 when funds are available.

Policy

WCHA has conducted a review and revised the WCHA Utility Accommodation Policy in 2021. Commissioner Hawk was involved with the revisions and is recommending Wood County to adopt the WCHA Utility Accommodation Policy. This policy closely resembles the WisDOT Utility Accommodation Policy.

Having a uniform policy will provide the county with clear and consistent standards for utilities to follow and provides County Crews uniform practices for enforcing a utility policy. Wood County will have flexibility in fee assessment, schedule & time enforcements, and can modify certain sections that do not have relevance to Wood County.

Accounting Supervisor Report

By John Peckham, Wood County Highway Department Accounting Supervisor

HIRC Meeting

Revenues

Revenues are as anticipated in most areas.

LRIP revenues are down because we were unable to construct CTH X. Bituminous revenues appear to be a bit low, as well, likely for the same reason. In October, we will receive the final GTA 2020 payment in the amount of $627,020.56. With county construction projects winding down, State and Local charges are picking up.

Expenses

Expenses are as anticipated.

Expenses to local governments are picking up as we are completing our County projects and moving on to municipals.

Other

I met with the Operations Committee regarding our budget. We are requesting an increase of levy compared to the 2021 budget because we had cut our requests to help the overall 2021 budget. Roland had said at the time that he would be asking for those monies to be put back in our levy.

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
Highway Departmentwide
Thursday, September 30, 2021

		Actual	2021 Budget	Variance	Variance %
	REVENUES				
	Intergovernmental Revenues				
43531	State Aid-Transportation	$1,881,061.68	$2,194,425.00	($313,363.32)	(14.28%)
43534	State Aid-LRIP	198,952.75	975,000.00	(776,047.25)	(79.59%)
	Total Intergovernmental	2,080,014.43	3,169,425.00	(1,089,410.57)	(34.37%)
	Licenses and Permits				
44101	Utility Permits	29,800.00	16,000.00	13,800.00	86.25%
	Total Licenses and Permits	29,800.00	16,000.00	13,800.00	86.25%
	Intergovernmental Charges for Services				
47230	State Charges	708,450.54	1,114,354.00	(405,903.46)	(36.43%)
47231	State Charges-Highway	166,374.02	579,812.00	(413,437.98)	(71.31%)
47232	State Charges-Machinery	9,236.21		9,236.21	0.00%
47233	State Charges-Performance Based Maintenance	80,038.28		80,038.28	0.00%
47300	Local Gov Chgs	259,082.21	520,712.00	(261,629.79)	(50.24%)
47330	Local Gov Chgs-Transp	611,407.50	1,151,102.00	(539,694.50)	(46.89%)
47332	Local Gov Chgs-Roads	45,416.41	417,440.00	(372,023.59)	(89.12%)
47333	Local Gov Chgs-Bridges	(0.01)	74,917.00	(74,917.01)	(100.00%)
	Total Charges to Other Governments	1,880,005.16	3,858,337.00	(1,978,331.84)	(51.27%)
	Interdepartmental Charges for Services				
47470	Dept Charges-Highway	1,409,625.68	2,092,213.00	(682,587.32)	(32.63%)
	Total Interdepartmental Charges	1,409,625.68	2,092,213.00	(682,587.32)	(32.63%)
	Total Intergovernmental Charges for Services	3,289,630.84	5,950,550.00	(2,660,919.16)	(44.72%)
	Miscellaneous				
48100	Interest	2,510.00		2,510.00	0.00%
48340	Gain/Loss-Sale of Salvage and Waste	9,065.36	6,700.00	2,365.36	35.30%
	Total Miscellaneous	11,575.36	6,700.00	4,875.36	72.77%
	Other Financing Sources				
49110	Proceeds from Long-Term Debt	2,350,000.00	2,350,000.00		0.00%
	Total Other Financing Sources	2,350,000.00	2,350,000.00		0.00%
	TOTAL REVENUES	7,761,020.63	11,492,675.00	(3,731,654.37)	(32.47%)
	EXPENDITURES				
	Public Works-Highway				
53110	Hwy-Administration	230,310.89	338,277.73	107,966.84	31.92%
53120	Hwy-Engineer	121,297.97	252,201.85	130,903.88	51.90%
53191	Hwy-Other Administration	249,326.21	333,809.28	84,483.07	25.31%
53210	Hwy-Employee Taxes & Benefits	(694,780.19)	1,612,034.11	2,306,814.30	143.10%
53220	Hwy-Field Tools	32,933.66	(832.98)	(33,766.64)	4,053.72%
53230	Hwy-Shop Operations	190,480.71	256,841.04	66,360.33	25.84%
53232	Hwy-Fuel Handling	(16,155.64)	(23,105.00)	(6,949.36)	30.08%
53240	Hwy-Machinery Operations	(762,744.83)	343,319.63	1,106,064.46	322.17%
53260	Hwy-Bituminous Ops	116,877.84	229,437.92	112,560.08	49.06%
53262	Hwy-Bituminous Ops	124,510.08		(124,510.08)	0.00%
53266	Hwy-Bituminous Ops	1,059,115.26	1,874,692.32	815,577.06	43.50%
53270	Hwy-Buildings & Grounds	126,138.33	183,568.29	57,429.96	31.29%
53290	Hwy-Salt Brine Operations	(35,341.09)		35,341.09	0.00%
53291	Hwy-Salt Brine Operations	9,091.32	150.00	(8,941.32)	(5,960.88%)
53281	Hwy-Acquistion of Capital Assets	64,202.49		(64,202.49)	0.00%
53310	Hwy-Maintenance CTHS		21,351.82	21,351.82	100.00%
53311	Hwy-Maint CTHS Patrol Sectn	1,850,814.82	1,887,686.10	36,871.28	1.95%
53312	Hwy-Snow Remov	484,556.18	890,438.04	405,881.86	45.58%
53313	Hwy-Maintenance Gang	114,450.93	103,303.39	(11,147.54)	(10.79%)
53314	Hwy-Maint Gang-Materials	3,327.81	2,900.00	(427.81)	(14.75%)
53320	Hwy-Maint STHS	1,053,407.41	1,109,246.76	55,839.35	5.03%
53323	Hwy-Maint STHS PBM	56,417.45		(56,417.45)	0.00%
53330	Hwy-Local Roads	990,293.05	1,126,479.33	136,186.28	12.09%
53340	Hwy-County-Aid Road Construction	198,911.72	475,418.61	276,506.89	58.16%
53341	Hwy-County-Aid Bridge Construction	63,953.85	129,393.16	65,439.31	50.57%
53490	Hwy-State & Local Other Services	280,910.11	517,068.91	236,158.80	45.67%
	Total Public Works-Highway	5,912,306.34	11,663,680.31	5,751,373.97	49.31%
	Capital Outlay				
57310	Highway Capital Projects	2,043,030.88	2,294,738.29	251,707.41	10.97%
	Total Capital Outlay	2,043,030.88	2,294,738.29	251,707.41	10.97%

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
Highway Departmentwide
Thursday, September 30, 2021

	Actual	2021 Budget	Variance	Variance %
TOTAL EXPENDITURES	7,955,337.22	13,958,418.60	6,003,081.38	43.01%
NET INCOME (LOSS) *	(194,316.59)	(2,465,743.60)	2,271,427.01	(92.12%)

Parks & Forestry Department Reports

Thursday, October 7, 2021

Director Report, by Chad Schooley

- Continue assisting with new P&F reservation system development process. We have decided to proceed with "reservation only" beginning next season. An informational campaign will occur this off season, and signage will be created to inform campers of the changes.
- Mike Jones, USDA Wildlife Biologist, will be giving a presentation on goose abatement options.
- Participated in the budget meeting held by the Operations Committee.
- I have taken an extensive look at the upcoming vacancy of the Construction Supervisor position. I have decided to make a few changes to the departmental flow chart, and to job descriptions; specifically for the Office Supervisor and the Construction Supervisor positions. I will discuss these changes at the meeting.
- Continue to look into cost estimates for upgrades to the Dexter Dam water level monitoring system. The IT server that hosts this system is end of life. With the server upgrade needed, I am also looking at improving the system to eliminate long term problems that we have had with the program. Depending on costs, we may move forward with these improvements in 2021, or may wait until the 2022 budget season.
- The Consolidated Musky Club had their annual Musky stocking this past month in the Wisconsin River- Biron section. This project was funded with 50% coming from the County Conservation Grant, and a 50% donation from the club.

- **Special Use Permits**

  None at this time

Construction Supervisor Report, by Dennis Quinnell

Construction Projects

- The concrete portion of the Dexter wood fence is completed.
- The lower level remodel of the PB shelter is moving along very well. We expect completion in late October.
- Wood processing will begin shortly in all parks.
- Trail work at the Powers Bluff north property is beginning again.

Maintenance Operations

- Summer maintenance operations are closing and winter operations will begin soon.

Employee Matters

- The LTE's will be dismissed by the end of October.
- The Rangers will work through Octber.
- The position of Construction Supervisor will be open as I am retiring November 5, 2021.

Office Supervisor Report, by Sandra Green

Snowmobile / ATV

- Prepared for the AWSC Snowmobile meeting, first one of the year which was held on September 13th. This took about 8 hours to do as I had to update contracts, easement information, insurance, club listing, etc.
- Rudolph River Rovers was able to have 1.47 miles added to the trail system, that was deemed non-funded in the last review. We worked with the state to have it added back in. We are reimbursed at $300/mile.
- As time permits, continue to work on updating the ATV Trail/Route System map.
- Working with a Town Supervisor for a snowmobile trail re-route. A lot of work on the County GIS system this month.

Office

- Received an email from the manager at Sandhill Wildlife Area nothing significant changes to the property coming in the future. This will adversely affect the standing of the Wood County Wildlife area Committee. There is an informational listening session scheduled for October 6th at the Outdoor Skills Center so the public can provide their input.
- Sent out a news release, posted on Facebook and our website information regarding the closing of the beaches that we manage.
- Updated website, Travel Wisconsin, Facebook and Instagram with pertinent news.
- We are finally able to have some room to breathe with the camping seasonal winding down a bit. It's now time for hot chocolate and heating blankets and then will be moving onto winter activites that the Parks have to offer.
- Issued and processed violations within our parks.
- Attended a WebEx meeting for the Wellness Committee.
- Posted Wellness information on the bulletin board.
- Began working on fee and informational camping and shelter updates for 2022 and/or when our new reservation system goes live. A lot of things need to be done, updating each picture of each site at each campground, shelter flyers and handouts, policies, etc.
- Assisted Fritz with the completed draft of the 15-year Forestry Plan.
- Preparing for Denny's retirement, wrapping loose ends up.

Forest Administrator Report, by Fritz Schubert

- Timber Sales: Currently 3 active timber sales: scaled wood, job site inspections, routine timber sale administration. Met with logger to discuss temporary closure of ATV intensive use area for two days (October 6 & 7) to facilitate safe logging operations, sale #786.
- Timber sale establishment: Located survey markers, ran property lines and painted blue-line on two timber sales, total distance = 1 mile.
- Planning timber bid for second week of November. Sale should consist of seven tracts for bid.
- Wood County Forest 15-year plan: sent draft chapters to WDNR County Forest Specialist for review.
- Forestry Tech. has been working on project to construct/improve Powers Bluff multi-use trail.
- Forestry Tech. mowed selected forest roads and trails as equipment availability and weather permitted. Also graded portions of forest road/ATV trail with parks and forestry dozer.
- Mowed and cleaned up public shooting range.
- Meetings: WCFA Fall meeting (via zoom), Annual County Forest/DNR Partnership meeting.

WOOD COUNTY PARKS & FORESTRY DEPARTMENT
REVENUE SUMMARY 2021

SEPTEMBER REVENUE - OCTOBER HIRC

BUDGETED REVENUES	46721 SOURCE	FEES	YTD REVENUE 2021	YTD REVENUE 2020	SEPT REV 2021	SEPT REV 2020	ACTUAL REV 2020
$ 420,000.00	Camping Reservations (PAYPAL & In Office Cash/Check) All site types.	$10 Resv. Fee+/$18/$21/$23/$26/$33	$382,035.50	$ 357,005.97	$37,861.30	$ 41,865.40	$ 379,606.13
$ 100,000.00	Camping Self-Registration, All site types	$18/$21/$23/$26/$33	$74,904.66	$ 109,645.50	$17,436.97	$ 21,515.64	$ 125,846.17
$ 45,000.00	Campground Firewood Sales	$6 per rack	$34,954.50	$ 38,980.09	$5,971.56	$ 7,404.74	$ 43,746.76
$ 8,000.00	Ice	$3 (7 lbs.) /$6 (20 lbs.)	$9,598.11	$ 8,264.39	$944.07	$ 776.30	$ 8,287.14
$ 1,600.00	Non-Camper Dump Fee	**$12 (2021 Increase)**	$3,060.68	$ 1,810.67	$765.88	$ 338.39	$ 2,341.21
$ 800.00	Camper Storage Fee	$15/wk - $60/mo	$241.71	$ 533.65	$0.00	$ 278.67	$ 800.52
$ 800.00	Washer/Dryer	$2 wash / $2 dry/$1 Laundry Pods	$700.47	$ 383.64	$163.98	$ 101.18	$ 568.94
$ 50,000.00	Shelters Enclosed (SP, NP, DX, PB, Nepco, ATV)	$100/$150/$175/$200/$225	$42,525.73	$ 38,902.27	$5,686.85	$ 5,165.88	$ 47,670.04
$ 10,000.00	Shelters - Open (DX, SP, RSBP, White Sands)	$75/$125	$12,180.10	$ 8,857.73	$805.69	$ 639.81	$ 9,047.31
$ 800.00	General Park User Fees (outside of normal shelter fee areas)	$50 / $10 per picnic table	$50.00	$ 616.11	$0.00	$ -	$ 663.50
$ 25,000.00	Powers Bluff Winter Recreation Tickets, Parties, Rentals & Concessions	$10/$15/$250/$450/$500	$12,884.84	$ 31,810.06	$0.00	$ -	$ 31,810.06
$ 2,000.00	Trail Passes (Ski/Snowshoe/Multi-Use)	$5/daily; $15/annual; $40/family	$1,854.50	$ 1,493.84	$0.00	$ -	$ 1,503.32
$ 6,500.00	Disc Golf	$2 / $4 / $20 / $40 (2019 Inc.)	$5,193.39	$ 6,192.14	$323.93	$ 697.63	$ 6,449.96
$ 2,000.00	Parks Pulpwood	Market Price	$0.00	$ -	$0.00	$ -	$ -
$ 25,000.00	Boat Launch	$20/annual; $5/daily	$21,050.27	$ 24,047.21	$1,124.64	$ 983.89	$ 24,336.31
$ 1,000.00	45123 - Violations (non-tax)	$50.00	$300.00	$ 600.00	$100.00	$ 50.00	$ 700.00
$ 20,000.00	Miscellaneous*	***Restitution 4 FOR, WCWA Lease, HAY Cut***	$25,745.34	$ 61,794.87	$16,964.92	$ 35,503.37	$ 61,876.50
$ 1,500.00	Gift Certificates		$183.45	$ 966.00	$0.00	$ 966.00	$ 2,144.67
$ 720,000.00			**$627,463.25**	**$691,904.14**	**$88,149.79**	**$116,286.90**	**$747,398.54**
Misc. *PB Land Rental, General Donations, Hay Cutting, Scrap Metal, Cost of replacement of damaged materials in campgrounds (firepits), etc.							
$ 5,000.00	Powers Bluff Project Donations Non-Lapsing	Informational purposes only. CASH/CHECK/PAYPAL	$305.00	$ 26.00	$165.00	$ -	$ -
$ 350,000.00	46813 - Timber Sales & Wood Cutting (90%/County & 10%/Townships) **Monthly totals = NET Revenue**	CONTRACTED	$325,165.96	$ 173,774.61	$82,483.56	$ 27.00	$ 369,031.14
$ 3,000.00	Auctions - Non-Lapsing	WI Surplus	$5,730.50	$ 3,932.00	$0.00	$ -	$ 6,572.00
		TOTAL REVENUE:	**$958,664.71**	**$869,636.75**	**$170,798.35**	**$116,313.90**	**$1,123,001.68**

WOOD COUNTY, PARKS & FORESTRY - FOREST ADMINISTRATOR
REVENUE REPORT & TIMBER SALE BALANCES

OCTOBER (September Revenue)

CONTRACT	TRACT	CONTRACTOR	CONTRACT AWARD AMOUNT	CONTRACT AWARD DATE	CONTRACT EXPIRATION DATE	$ RECEIVED CURRENT MONTH	AMOUNT BILLED TO DATE CURRENT YR	AMOUNT RCVD TO DATE CURRENT YR	ENDING MONTH BALANCE
741	8-15	THURS LOGGING	26,388.62	04/07/16	03/31/22		$0.00	$0.00	$0.00
744	2-16	DELANEY FP	*27,384.5	04/07/16	03/31/22		$0.00	$0.00	$0.00
748	5-16	FUTUREWOOD	*18,522.1	10/06/16	12/31/21		$0.00	$0.00	$0.00
749	6-16	FUTUREWOOD	33,638.00	10/06/16	12/31/21		$0.00	$0.00	$0.00
758	13-16	FUTUREWOOD	37,074.50	11/14/17	12/31/21		$0.00	$0.00	$0.00
762	4-17	FUTUREWOOD	14,431.60	11/14/17	12/31/21		$0.00	$0.00	$0.00
764	6-17	FUTUREWOOD	14,091.00	11/17/17	12/31/21		$10,262.46	$10,262.46	$0.00
775	9-18	COUNTRY F.P.	37,260.00	03/29/19	04/01/22		$0.00	$0.00	$0.00
777	1-19	KOERNER	38,680.50	03/29/19	04/01/22		$25,329.60	$25,329.60	$0.00
779	8-19	LAMBERT FP	15,255.00	06/10/20	06/01/22		$0.00	$0.00	$0.00
780	2-16	YODER LOGGING	42,886.00	07/10/20	06/01/23		$0.00	$0.00	$0.00
781	5-19	YODER LOGGING	9,720.00	07/10/20	06/01/22		$0.00	$0.00	$0.00
783	1-20	KOERNER	116,380.00	06/01/21	12/01/23	$23,414.85	$23,414.85	$23,414.85	$0.00
784	2-20	LAMBERT FP	12,900.00	06/01/21	12/01/23		$0.00	$0.00	$0.00
785	4-20	KOERNER	136,058.00	06/01/21	12/01/23	$64,644.46	$72,696.76	$72,696.76	$0.00
786	5-20	FLINK F.P.	13,126.60	06/01/21	12/01/23	$3,559.09	$5,466.07	$3,559.09	-$1,906.98
787	1-21	KOERNER	111,269.60	06/01/21	12/01/23		$0.00	$0.00	$0.00
755		FIREWOOD				$30.00	$0.00	$0.00	
					Payments Received This Month:	$91,648.40			(1,906.98)

2021 Budgeted Total Revenues	$350,000
2021 Total County Forestry Revenues this month (90%)	$ 82,483.56
2021 Total Township Revenues this month (10%):	$9,164.84

Jobs Finished
Jobs Started
Jobs Continuing/Reactivated
Jobs Gone Inactive

*Contract extension w/increase.

2021 TOTAL NET FORESTRY REVENUE TO DATE: $ 325,165.96

PROPERTY AND INFORMATION TECHNOLOGY COMMITTEE
MEETING MINUTES

DATE: Monday, October 4, 2021
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Room 114

PRESENT: Al Breu, Bill Winch, Dennis Polach, Laura Valenstein, Brad Hamilton (via WebEx)

OTHERS PRESENT (for part or all of the meeting): **See attached list.**

1. The meeting was called to order at 9:00 a.m. by Chair Breu.

2. Public Comments: None.

3. Approve minutes from the previous meeting.

Motion (Polach/Hamilton) to approve the minutes from the previous meeting. Motion carried unanimously.

4. (a) Supervisors Winch and Polach asked for clarification on items within the Information Technology vouchers. Jason DeMarco answered general questions pertaining to Information Technology's vouchers.

Motion (Valenstein/Hamilton) to approve the vouchers for the Information Technology Department. Motion carried unanimously.

(b) No questions regarding Information Technology's monthly comments.

5. (a) Supervisor Winch asked for clarification on items within the Maintenance vouchers. Reuben Van Tassel answered general questions pertaining to his department's vouchers.

Motion (Hamilton/Valenstein) to approve the vouchers for the Maintenance Department. Motion carried unanimously.

(b) Van Tassel provided information pertaining to projects in his department.

6. Van Tassel shared information regarding the upcoming Courthouse elevator upgrade. The start date is tentatively set for November 15th, 2021.

7. Van Tassel gave a status update on the Jail project. Van Tassel along with several others from the Jail AdHoc Committee will be attending the City Public Works meeting on October 5th, 2021.

8. Agenda items for the next meeting:
   - Chair Lift
   - Jail Project Update

   The next regular Committee meeting will be Monday, November 1, 2021 at 9:00 a.m.

9. Chair Breu declared the meeting adjourned at 9:44 a.m.

Minutes recorded and prepared by Nicole Gessert. Minutes in draft form until approved at the next PIT meeting.

Property & Information Technology Committee Meeting
October 4, 2021

NAME (PLEASE PRINT)	REPRESENTING
REUBEN VANTASSEL	WC MAINT.
AL BREU	WC #6
Jason DeMarco	IT
[illegible]	WCB #9
Bill Clendenning	WCB 15
Laura Valensteid	WCB 12
NICOLE GIESSERT	WC MAINT
LANCE PLIML (VIA WEBEX)	WC # 16

Wood County
WISCONSIN

INFORMATION TECHNOLOGY

September 2021

1. Wood County internet and intranet website updates, especially those concerning COVID-19, are being posted continually as we work to keep employees and citizens informed.

2. Completed the process to upgrade the Sheriff's Department Citation System (TraCS) to the latest version. This upgrade will expand the features of the system and make operations easier for the administration and patrol crew within the department.

3. Set up email alerts/notifications for our recruitment system (Cyber Recruiter). This will notify the recruiters of their job postings and interested candidates and will improve the recruitment process for open positions at the county.

4. Continued working with Konect Parks to implement a new Park Reservations system starting in fall 2021. Transition activities will continue through the 2022 camping season.

5. Began work with the Parks and Forestry department to update the remote gate control and monitoring systems for Dexter and Wazeecha dams. Updates are needed to the management software and server. New gate level hardware will be added at the Dexter site.

6. Continued setup and testing of Laserfiche document management in the Human Services department. Non-clinical documents for Human Services, Norwood, and Edgewater will be migrated into the Laserfiche system over the coming months. All related business units will begin using a paperless process as much as possible utilizing the Laserfiche software.

7. Server certificate renewal with migration to the new domain for RtVision is complete. RtVision OneGov permit system for additional permit types for the Highway Department continues. This permit system is available for public applications and payment processing on the Wood County website

8. Support for GCS property tax systems is ongoing. Migration and upgrade to the new property tax application server which is in preparation of decommission of end-of-life Citrix application server, will be totally complete in early October.

9. Network staff continue to work on multiple projects that include updating all PCs to the latest version of virus scan software, automating security patching of desktops and servers, moving network drives onto new servers with improved security features, and installing better network infrastructure monitoring.

10. The IT Security Team continues the Security Awareness Program. To remain in compliance with the KnowBe4 guarantee simulated Phishing tests need to be completed regularly, at minimum once a month.

11. Applied numerous security patches to servers. These updates include fixes for functionality and security patches that keep servers as secure as possible. Multifactor authentication and improved virus scanning is also being added to servers to help limit potential exposure and protect County infrastructure and data.

12. Development for adding new well water permits into the Planning & Zoning Department system is pending.

13. Discovery phase is scheduled for a system to provide an online property tax lottery credit search for property owners. The search utility will help reduce tax payer expense and increase county revenues.

14. The TimeStar, electronic time card and time tracking, system configuration changes is ongoing. IT works to adjust settings as change requests occur. Additions this month include adding COVID testing units and discovery for contracted staff clock punch time tracking only, PBJ job code updates, PBJ CMS export file adjustments, and one hardware punching clock repair. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities.

15. Legacy data migration from TCM to SmartCare continues.

16. Providing continual support of Webex Meetings Webex Room Kit. The County has been using Cisco Webex Meetings, Teams, and Room kits for video conferencing and Cisco Jabber for phone access.

17. For the month of August, 566 helpdesk requests were created, with staff completing 565 tickets and leaving 141 open requests. These numbers represent service requests from departments throughout the County. There are currently 320 project requests from departments.

18. Continued migration of countywide antivirus to a new platform that will provide better insight into possible compromises and safeguards on devices. This month included migrating all workstations and servers to the new platform.

19. Continue to migrate to the new Mobile Device Management (MDM) platform. This has been implemented for all new cellular devices, Health Contact Tracers, and devices like iPads. All users have been moved off Airwatch and onto Desktop Central.

20. Staff continued to roll out more security to the IT infrastructure. This includes installing our advanced threat detections software, dual factor authentication, and Desktop Central agent on Wood County server infrastructure.

21. Due to substantial delays in receiving hardware, final PC replacement surveys for 2021 have now been sent to departments so the hardware order can be placed. In effort to receive equipment when needed, IT staff has also reached out to departments about the replacement needs for 2022.

22. In preparation for an increase in COVID cases, staff have worked with the Health Department to setup 5 new contract tracers. This includes setting up cell phones with mobile management, configuring and updating computers and performing orientation for the additional staff. Additional PC's are being prepped and configured in anticipation of additional contract tracers being hired.

23. Configured the River Block Auditorium video conferencing unit to use the speak system that is available in the room instead of the small speaker that is in the projector. This will improve audio during meetings.

24. Staff continue to work to add the UW-Extension back onto the Wood County domain. Their access was originally removed at the beginning of the pandemic when they needed access to a video conferencing software that was not very secure. The video software has since improved the security posture and it will now be easier to take care of the department's technical needs. Staff have been moved back as they return to the office.

25. Currently planning to record a series of trainings for Video Conferencing. This will provide all staff with a quick reference on how to use video conferencing units or WebEx.

26. At the end of August, experienced a hardware failure at River Block that resulted in unavailable servers at the location. Wood County IT staff worked over the weekend to get the critical servers up before employees return on Monday morning. Some systems which were recently configured as a failover worked as expected, allowing computers and telephones to remain on the network without connectivity problems. A replacement server was installed the first week of September brining all systems back online.

27. Substantial time has been spent preparing and moving to the latest support version of Citrix. This will provide enhancements and stability for the applications used through Citrix as well as extend support. This transition also allows Server Operating Systems to be updated to current version.

28. Work to encrypt storage on Workstation has begun. This will help ensure that data will not be exposed in the event of a lost or stolen hard drives.

29. In preparation for moves that will occur in the Courtroom on the 3rd floor, IT has begun moving network hardware from its current location. Hardware will be relocated to the Radio Room used by Communications as it is climate controlled and has space available. During this move, IT is also working with State CCAP IT staff to relocate their network equipment as well.

30. Began work on setting up the County's Password Management solution. This will allow IT staff to virtually escort vendors while they are working on Wood County assets. It will also allow us to quickly change Service Account passwords if an IT staff member has left employment with Wood County.

Wood County
WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments
September 2021

Ongoing Projects and Planning

Jail – Continuing to participate in regular meetings with County staff, our Construction Manager, Architect and others related to the jail project. The project team is working through the many details involved in design and permitting for the new facility.

There will be ongoing meetings with the city of Wisconsin Rapids in the coming weeks and months as we continue to make progress on the rezoning and Avon Street discontinuance that we have requested.

Courthouse – Preliminary layouts for Clerk of Courts relocation and a new Branch 4 Circuit Court have been approved by our District Chief Judge. I will continue working on additional details as we develop bidding documents for these projects.

The Courthouse elevator project remains tentatively scheduled to begin on November 15th. I have received limited feedback and/or concern from departments; we have identified some ways to mitigate the disruption that will result from the elevator being unavailable during the modernization.

River Block – Window replacement has begun. The first floor windows have been completed and additional materials have arrived; the second floor windows should begin getting replaced in the next couple weeks.

Miscellaneous

Attended PIT, Operations, County Board, Jail Construction AdHoc and HHS meetings.

400 Market Street • P.O. Box 8095 • Wisconsin Rapids, Wisconsin 54495-8095 • Telephone (715) 421-8404 • Facsimile (715) 421-8808

DRAFT

Subject to Approval

MINUTES

McMillan Memorial Library
Building and Grounds Committee
September 9, 2021

Chairperson Machon called the meeting of the McMillan Memorial Library Building and Grounds Committee to order at 5:02p.m.

ROLL CALL ATTENDANCE:
Present in person: Douglas Machon, William Clendenning, Eric Montag, and Scott Kellogg. Susan Feith, Kim Heniadis
Present via Zoom: Andrea Galvan, Ryan Austin
Administration: Andrew Barnett and Vicki Steiner
Others in attendance via Zoom: Eric Blowers or Engberg Anderson and Grant Diagel, Owners Rep.

Mr. Machon established that this was an open meeting conducted in person and via Zoom and appropriate public notice was given.

A motion to approve the Minutes from the August 18, 2021 Building and Grounds meeting was made by Mr. Clendenning, second by Mr. Kellogg. Motion Carried.

Owners Rep report. Mr. Diagel reported construction is going well, finishes going in. Changes below $5,000 have been approved by Mr. Diagel and given to Findorff. Ceilings on lower level will be reported on by Mr. Barnett.
Grant will email the updated contingency log.

Ms. Feith asked about the skylight repairs. The roofing portion will be handled outside the construction budget. Quality Roofing will be here Friday along with a glass company. Flashing needs repair or replacement. Prior water damage was discussed.

Mr. Barnett talked about change items 21 & 22, lower level hallways ceiling and lights. Easiest and most efficient way to deal with this is to go through Findorff as they are already on site. These repairs would be paid for through the Operations fund.

A motion to recommend approval of change orders 21 & 22 to be presented to the Board was made by Mr. Clendenning, second by Mr. Montag. Discussion followed. Motion carried.

Mr. Barnett presented a document, Capital Plan (2021-2025), reviewing building projects that need to be addressed and will be done as funds are available. Discussion followed. Discussion on funding and what is considered capital followed. 2021 Carryover was discussed.

Further discussion will take place at the joint meeting.

Mr. Machon declared the meeting adjourned at 5:39 p.m.

Respectfully submitted,
Vicki Steiner, Secretary

DRAFT

Subject to Approval

MINUTES

McMillan Memorial Library
Joint Building and Grounds/Finance Committee
September 9, 2021

Chairperson Machon called the meeting of the McMillan Memorial Library Joint Building and Grounds/Finance Committees to order at 5:40 p.m.

ROLL CALL ATTENDANCE:
Present: Andrea Galvan, Kim Heniadis, Susan Feith, Eric Montag, Douglas Machon, William Clendenning, Ryan Austin, and Scott Kellogg.
Administration: Andrew Barnett and Vicki Steiner

Mr. Machon established that this was an open meeting conducted via Zoom and appropriate public notice was given.

Mr. Barnett presented the 2021 Revised and 2022 Operating Fund Budgets. Discussion followed. Unspent funds in a budget line item can be moved to another account only after reviewed by the appropriate governing committee, followed by presentation to the Finance Committee and approved by the Library Board.

Mr. Barnett presented the 2021 Revised and 2022 Endowment Fund Budget. Discussion followed.

The need for elevator repairs was discussed.

A motion to present to the Board, the 2021 Budget Revisions and 2022 Budgets for the Operating and Endowment Funds and recommend approval was made by Mr. Montag, second by Mr. Kellogg. Motion carried.

Mr. Machon declared the meeting adjourned at 6:33 p.m.

Respectfully submitted,
Vicki Steiner, Secretary

DRAFT

Subject to Approval

MINUTES

McMillan Memorial Library
Services Committee
September 14, 2021

Chairperson Montag called the meeting of the McMillan Memorial Library Services Committee to order at 5:00 p.m.

ROLL CALL ATTENDANCE:
Present in person: Mr. Montag, Mr. Machon, Karen Schill, and Kim Heniadis
Present via Zoom: Mr. Clendenning
Absent: Ms. Zacher and Ms. Galvan
Administration: Andrew Barnett, Vicki Steiner and JoAnn Ogreenc

Mr. Montag established that this is a public meeting with in person and Zoom access and appropriate public notice was given.

Item III: Approve Minutes from August 10, 2021 Services Committee meeting.
A motion to approve the Minutes from the August 10, 2021 Services Committee meeting was made by Mr. Machon, second by Ms. Heniadis. Motion carried.

Item IV: Discussion on How Makerspace Will Function as a Service
Ms. Ogreenc shared a presentation on the Makerspace, referencing rules, expectations, and safety. Ms. Ogreenc shared samples of what can be done with various pieces of equipment. Discussion followed.

Item V: Discuss Successes in Previous Service Plan and Determine Future Opportunities
Discussion tabled and will be discussed at the next meeting

Item VI: Determine Future Meeting Schedule for Services Committee
Future meetings will be held on the second Tuesday of each month at 5:00 p.m.

A brief discussion on the budget followed.

Mr. Montag declared the meeting adjourned at 5:55p.m.

Respectfully submitted,
Vicki Steiner, Secretary

South Central Library System Board of Trustees Minutes
8/26/2021, 12:15 p.m.
4610 S. Biltmore Lane, Suite 101, Madison, WI 53718
Meeting held remotely via BlueJeans & in person

Action Items:
Approved the BCPL Borrowing Resolution
Approved and signed the BCPL loan application
Approved the SCLS 2022-2024 Strategic Plan

Present: N. Brien, J. Chrisler, B. Clendenning, P. Cox, S. Elwell, S. Feith, N. Foth, M. Furgal, J. Healy-Plotkin, J. Honl, N. Long, M. Nelson, R. Nelson, T. Walske, K. Williams
Absent:
Excused: G. Poulson
Recorder: H. Moe
SCLS Staff Present: M. Van Pelt, K. Goeden

Call to Order: 12: 15 p.m. J. Healy-Plotkin, President

a. Introduction of guests/visitors: None
b. Changes/additions to the agenda: None
c. Requests to address the Board: None

Approval of previous meeting minutes: 7/22/2021

a. Motion: K. Williams moved approval of the 7/22/2021 minutes. N. Long seconded.
b. Changes or corrections: None
c. Vote: Motion carried.

Bills for Payments: The payment amount is $108,943.71

a. Motion: M. Nelson moved approval of the bills for payment. M. Furgal seconded.
b. Discussion: None
c. Vote: Motion carried.

Financial Statements: K. Goeden provided an overview of the financial statements.

Committee Reports:

a. Advocacy – K. Williams noted the committee met. All board members are encouraged to financially support the SCLS Foundation and attend the Cornerstone Event.
b. Personnel and Budget & Finance – recommendation to approve 2022 budget and budget notes in September. The board will take action on the budget recommendation in September.
c. Recommendation to adjust System Director 2022 salary within 2022 budget. This will be an action item at the September board meeting.
d. SCLS 2022-2024 Strategic Plan (see action item)

Action Items

a. Approve the Board of Commissioners of Public Lands of Wisconsin (BCPL) Borrowing Resolution. Board President, Jaime Healy-Plotkin read the BCPL preamble and resolution to the SCLS Board as follows:

Form of Record

The following preamble and resolutions were presented by Board Member Jaime Healy-Plotkin and were read to the meeting.

By the provisions of Chapter 24 and Sec. 43.17 (9) (b) of the Wisconsin Statutes, all Federated public library systems may borrow money to accomplish any of its purpose, and,

By the provisions of Sec. 43.17 (9) (b) of the Wisconsin Statutes, the Board of Commissioners of Public Lands of Wisconsin is authorized to make loans from the State Trust Funds to Federated public library systems for such purposes.

THEREFORE, BE IT RESOLVED, that the ***South Central Library System****, in the Counties of* ***Adams, Columbia, Dane, Green, Portage, Sauk and Wood****, Wisconsin, borrow from the Trust Funds of the State of Wisconsin the sum of* ***Five Million Five Hundred Thousand and 00/100*** *Dollars* ***($5,500,000.00)*** *for the purpose of* ***financing construction of new SCLS Headquarters/Delivery facility*** *and for no other purpose.*

The loan is to be payable within ***20*** *years from the 15th day of March preceding the date the loan is made. The loan will be repaid in annual installments with interest at the rate of* ***4.00*** *percent per annum from the date of making the loan to the 15th day of March next and thereafter annually as provided by law.*

RESOLVED FURTHER, that the outstanding amount of the Federated public library system's state trust fund loan, together with all indebtedness of the system, may not exceed an amount equal to the system's receipts for the prior fiscal year.

RESOLVED FURTHER, that no money obtained by the ***South Central Library System*** *by such loan from the state be applied or paid out for any purpose except* ***financing construction of new SCLS headquarters/Delivery facility*** *without the consent of the Board of Commissioners of Public Lands.*

RESOLVED FURTHER, that in the case the Board of Commissioners of Public Lands of Wisconsin agrees to make the loan, that the President and Board Designee of the ***South Central Library System****, in the Counties of* ***Adams, Columbia, Dane, Green, Portage, Sauk and Wood****, Wisconsin, are authorized and empowered, in the name of the library system to execute and deliver to the Commission, certificates of indebtedness, in such form as required by the Commission, for any sum of money that may be loaned to the library system pursuant to this resolution. The President and Board Designee of the library system will perform all necessary actions to fully carry out the provisions of Chapter 24 and Sec. 43.17 (9) (b), Wisconsin Statutes, and these resolutions.*

RESOLVED FURTHER, that this preamble and these resolutions and the aye and no vote by which they were adopted, be recorded, and that the Board Designee of the library system forward this certified record, along with the application for the loan, to the Board of Commissioners of Public Lands of Wisconsin.

i. Motion: M. Furgal moved approval of the Board of Commissioners of Public Lands of Wisconsin Borrowing Resolution. P. Cox seconded.

ii. Discussion:
What is the advantage to using the BCPL versus a commercial lender? BCPL has a lower interest rate, no down payment or balloon payment and offers one loan payment per year, which aligns with our funding schedule.
Is there a penalty to pay off the loan early? No.
When is the first payment due? March 2023.
The loan application states the number of counties in SCLS. What if the number of counties

changes? It is a legal description of what SCLS is at the time of the loan application.
Is there any financial liability to member counties for this loan? No.

iii. Roll Call vote:
Nan Brien - aye
Bill Clendenning - aye
Philip Cox - aye
Suma Menon Elwell - aye
Susan Feith - aye
Nancy Foth - aye
Mike Furgal - aye
Jaime Healy-Plotkin - aye
Joan Honl - aye
Nancy Long - aye
Mary Nelson –aye
Rob Nelson - aye
Gary Poulson - absent
Theresa Walske - aye
Kristi Williams – aye
Motion carried.

b. Approve and sign Board of Commissioners of Public Lands of Wisconsin (BCPL) loan application with Jaime Healy-Plotkin as Board President and Mary Nelson as Board Designee.
   i. Motion. B. Clendenning moved approval and signing of the Board of Commissioners of Public Lands of Wisconsin loan application with Jaime Healy-Plotkin as Board President and Mary Nelson as Board Designee. P. Cox seconded.
   ii. Discussion: None
   iii. Vote: Motion carried.

c. Approve SCLS 2022-2024 Strategic Plan: S. Elwell noted the committee met 5/19 and 7/23 and discussed a survey that was sent to the member libraries to compare same items ranked in 2018. They also reviewed the activities that were completed and the goals that were set. The survey results indicated very little difference between the years. The current strategic plan received little change from SCLS staff except for a few minor "tweaks" and service priorities will remain the same for the next 3 years.

   i. Motion: N. Long moved approval of the SCLS 2022-2024 Strategic Plan. M. Nelson seconded.
   ii. Discussion: None
   iii. Vote: Motion carried

Presentations: K. Goeden – SCLS Financial Statements. You may view the Power Point presentation in the documents online.

SCLS Foundation Report: M. Van Pelt noted the board met July 22. The Cedar Grove Public Library joined the foundation. The 3rd quarter electronic newsletter was sent. Brochures are being distributed to financial institutions and funeral homes. The Cornerstone events will take place 9/20 at the Bullseye Golf Course in Wisconsin Rapids and 10/7 at Buck and Honey's in Monona to celebrate and honor the libraries'

staff from all 7 counties. Both events run 5:30 -7:30.

System Director's Report: You may view the System Director report online. Susan Feith was introduced as the newly appointed Wood County representative. She also serves on the Wood County Library Board and the McMillan Memorial Library Board.
Mark Ibach is retiring at the end of 2021. SCLS has hired Tracie Miller to take on specific responsibilities of M. Ibach's position, effective 9/7/21, which covers Chapter 43, annual reports, adjacent county billing, and she will also be the SCLS representative to Columbia County. SCLS will advertise the Consulting Services Coordinator position internally. The new Rock Springs Public Library is open.
T. Walske encouraged the board to read the recent foundation newsletter and the article written by Peter Kaland regarding the Columbus Public Library.

Discussion: None

Administrative Council (AC) Report: All Directors Met 7-17-2021. You may view the minutes online.

Other Business: None

Information Sharing: R. Nelson noted the Baraboo Public Library is waiting for FDA loan approval for their building expansion project.

Adjournment: 1:53 p.m.

For more information about the Board of Trustees, contact Martha Van Pelt

BOT/Minutes/8-26-2021

DRAFT (subject to approval on October 21, 2021)

COUNTY OF WOOD LIBRARY BOARD
Meeting Minutes for July 15, 2021

Members Present:

Francis Cherney
Dave Barth
Joe Zurfluh
Brad Hamilton
Linda Schmidt
Bill Voight
Susan Feith

Library Directors Present:

Jill Porter, Everett Roehl Marshfield Public Library
Andrea Halbersma, Lester Public Library, Vesper
Stacy Kundinger, Lester Library of Arpin
Andy Barnett, McMillan Memorial Library, WR

Jean Anderson, SCLC Representative

Also present: Bill Clendenning, Wood County Supervisor, and Jo Ann Ogreenc, Assistant Director, McMillan Memorial Library
Absent: Tammy Hardinger, Pittsville Public Library, and Darla Allen, Lester Library of Nekoosa

Chairman Cherney called the meeting to order at 7:00 p.m. hosted in the McCourt Room at McMillan Memorial Library in Wisconsin Rapids. A number of members and library directors attended virtually on Zoom.

Minutes of the April 15, 2021, meeting were read by Ms. Schmidt. Mr. Barth moved to approve as presented, seconded by Mr. Hamilton. Motion passed.

Chairman Cherney called attention to the proposed "Wood County Library Board 2022 Reimbursement Request," which had been distributed to members with the meeting agenda for discussion and action. It proposed $1,107,305 in Total Library Support, which equates to 93% of Full Funding, based on 2020 individual library data. Mr. Barnett proposed an alternate request for $1,111,339, which was the funding dollar amount received in the previous year's request. Applied to this year's data, last year's level of funding would equate to approximately 93.35% of full funding. Following discussion and a request by Mr. Clendenning, a motion was made by Mr. Hamilton, seconded by Mr. Barth, to present a formal resolution for funding to the Wood County Board of Supervisors for action. The resolution will be in the amount of $1,111,339, a zero-dollar increase from last year, with the additional approximate $4,000 above a 93% funding level distributed proportionally among the libraries to be funded. The resolution will be signed by three appointees of the WC Library Board: Brad Hamilton, Joe Zurfluth, and Susan Feith. The motion passed unanimously.

A copy of the resolution, which was signed by three Committee members and conveyed to the Wood County Board of Supervisors for action, is hereby attached.

There was no correspondence.
There were no comments on agenda items or requests for future items

Date of the next meeting was set for 7 p.m., Thursday, October 21, 2021, at the Vesper Library to be hosted by Ms. Halbersma.

Library Reports:

Ms. Porter reported that Marshfield's circulation is up 30% in the last month, that the summer reading program began on June 21, and that virtual story time has been conducted very successfully at city parks and the zoo.

Ms. Halbersma reported that though circulation was low at the beginning of summer, it has improved in the past two weeks to almost pre-COVID levels. The Vesper library has undergone reorganizing, cleaning, and as a result is more user friendly.

Mr. Barnett introduced McMillan's new assistant director, Jo Ann Ogreenc, a native of Wisconsin Rapids who has served as librarian in Vesper and worked in library service in Germany and Alaska before returning to Wisconsin Rapids. Mr. Barnett offered a tour of the Learning Futures construction site following the meeting.

Ms. Kundinger reported that there is a new employee at Arpin. The summer program started June 22, and it is going "wonderfully," with new families and many young children attending. There have been two zoo programs with live animals. The summer program is divided into five age groups. There are book bins with themes, which have proved popular. There has also been renovation to the library involving shelving, wall repair, and delivery of new siding.

Ms. Anderson reported that there will be two SCLC Cornerstone celebrations this year: one in Wisconsin Rapids at Bullseye Golf Club on September 20, and one in Madison in October. Trustee Training week will be held by Webinar from August 23-27, with a different topic presented each day. She also announced that the SCLC is anticipating owning its own building in Madison. Two locations are under consideration. The project would commence in May 2022. The recently passed State budget will add approximately $500,000 to library support over the two years, "good news for libraries," she said.

There being no further business, the meeting was adjourned at 7:41 p.m.

Respectfully submitted,
Susan Feith, Secretary