

**WOOD COUNTY
HIGHWAY INFRASTRUCTURE & RECREATION COMMITTEE
AGENDA**

DATE: Thursday, January 2, 2020
TIME: 8:00 a.m.
PLACE: Wood County River Block Building,
2nd Floor Auditorium
111 W. Jackson St
Wisconsin Rapids, WI 54495

1. Call meeting to order.
2. Declaration of Quorum.
3. Public comments.
4. Correspondence
5. **CONSENT AGENDA**
 - a. Approve minutes from previous committee meetings.
 - b. Department Staff Reports
 - c. Department Vouchers
 - d. Department Revenue Reports
6. Review items, if any, pulled from consent agenda
7. ATV Update
8. **HIGHWAY**
 - a. Highway Revenue Report
 - b. Equipment Purchases
 - c. Sale of Out-lot Parcel in Town of Cary
9. **PARKS AND FORESTRY**
 - a. 2020 Aqua Skier Red Sands Beach closure request calendar
 - b. First Responder LTE hourly wage increase request
 - c. Wood County Parks and Forestry Annual Work Plan and Resolution
 - d. Wood County 15-Year Comprehensive Land Use Plan: Proposed Timeline and Discussion
 - e. Parks Revenue Report
 - f. Forestry Revenue Report
10. The committee may go into closed session, pursuant to Wis. Stats. 19.85(1)(c), to discuss performance evaluation of Parks & Forestry Director.
11. Return to open session
12. Future Agenda Items
13. Set next regular meeting date: February 6, 2020 at 8:00 am at the Wood County Highway Shop, 555 17th Ave North, Wisconsin Rapids, WI 54495
14. Adjournment.

***MINUTES OF THE
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE***

DAY & DATE: Thursday, December 5, 2019
PLACE: Wood County Highway Department, 555 17th Ave N,
Wisconsin Rapids, WI 54495
MEETING TIME: 8:00 A.M.
ADJOURNMENT TIME: 11:24 A.M.
MEMBERS PRESENT: Chairman Adam Fischer, Supervisor William Winch,
Supervisor Marion Hokamp, Supervisor Lance Pliml (via
phone), Supervisor Dennis Polach
EXCUSED: None.
OTHERS PRESENT: Supervisor Bill Clendenning; Peter Kastenholz,
Corporation Counsel; Commissioner Roland Hawk,
Highway; Director Chad Schooley, Parks and Forestry;
Forest Administrator Fritz Schubert, Parks and Forestry;
Sarah Salewski, Health; Kristie Egge, Health; Caitlin
Carmody, Highway; James Patrick, Town of Cary; Russ
Copeland, Town of Dexter; Dennis Palmer, Town of
Dexter; Randy Moody, Town of Port Edwards; Kathleen
Plucinski, Town of Remington; Jim Good, Town of
Richfield; Pete Winistorfer, Town of Rock; Gary Krause,
Town of Seneca; Gavin Hutchinson, Wisconsin
Department of Natural Resources; Shaun Johnson,
Stainless & Repair; Derrick Backaus, Stainless & Repair;
Wade Neville, Monroe Truck Equipment; Joe Sebben,
Scaffidi Trucks; John Kunding, Futurewood

1. Call meeting to order. Meeting called to order by Supervisor Fischer at 8:00 am.
2. Fischer declared a quorum.
3. Public comments. None. *Supervisor Fischer indicated that he would allow public comments during agenda item discussion.*
4. Correspondence.

Fischer shared an email he received from Supervisor Jake Hahn regarding a Clark County ordinance that now allows ATV travel on all county roads. Hahn requested that the HIRC address it at their January meeting. Fischer stated they would discuss whether to add it to the January agenda at the end of the meeting.

5. Health Department Presentation on River Riders Bike Share Program and Potential Sponsorships

Sara Salewski and Kristie Egge from the Health Department were present to address the committee. They shared the 2019 River Riders Bike Share Program Report, which discusses the results of the 2019 bike share season. The new White Sands Beach location at South Wood County Park proved the most popular location with 58% of the utilization happening there. Individuals from 25 counties in Wisconsin and 22 different states used the service. Residents of Wood County took Eighty-three percent of trips. The highest use was found among individuals age 18-24.

The Health Department is looking to continue this program, but to do so, they need to acquire sponsors for the six locations. They have secured three sponsors so far: City of Wisconsin Rapids, Ho Chunk Nation, and the Health and Human Services Committee. The Health and Human Services Committee recommend they ask the Highway Infrastructure and Recreation Committee for support as South Wood County Park had the highest utilization. It would cost \$9,000 each year for a full sponsorship and logos would be added to the bikes in return. The cost covers the bikes, the maintenance of the bikes; data received from the program, and offers a low or no cost membership to riders. Every three years, Zagster replaces the bikes and donates the old ones to the community.

Fischer stated they would discuss sponsorship later in the agenda and thanked the presenters.

6. CONSENT AGENDA

- a. Approve minutes from previous committee meetings
- b. Department Staff Reports
- c. Department Vouchers
- d. Department Revenue Reports

Motion to approve the consent agenda less pages 3, 10, 14, 17, and 18 by M. Hokamp and seconded by D. Polach. All in favor. Motion carried.

7. Review items, if any, pulled from consent agenda

Page 3: Supervisor Winch asked if the committee had approved the sale of the low use properties (8c in the minutes) or not at the previous meeting. It was confirmed that this is an agenda item.

Page 10: Winch questioned the reference to MSA Professionals. Chad Schooley explained that this is the company hired to do the Powers Bluff Development Project phase 1 plan, and that was an agenda item. Winch stated he thought the bike trail was put in at no cost. It was clarified that the single-track bike trail was going to be done by in part by volunteers, but no progress has really been made yet.

Page 14: Winch questioned why there were multiple payments to Dean Altmann Trucking for hauling the backhoe. Hawk explained that the Highway Department needed the backhoe to be moved multiple times and those were each individual payments.

Page 17: Winch questioned why the Highway Department was renting a backhoe. Hawk explained that they sold the track backhoe because it was not used as much and purchased a second rubber-tired backhoe, which could be used much more frequently and was in fact running pretty much every day. Then they just rented a track backhoe whenever it was needed for a project and charged the rental back to the project, which was often recouped from municipalities.

Page 18: Winch questioned what the soil testing done by REI was for. Hawk explained that was to test Parcel 2, which the Highway Department was attempting to sell but had previously been a town dump.

Winch questioned other duplicate payments and it was explained that each invoice is paid separately, so if a part were ordered multiple times, you would see multiple entries.

Motion to approve the removed items from the consent agenda by M. Hokamp and seconded by D. Polach. All in favor. Motion carried.

Schooley asked to address the Special Use Permits in his Director's report. Schooley stated he received the new annual request from Aqua Skiers for the use of the White Sands Beach for their ski shows and practices. He has been in touch with the project manager for the Biron river site and he indicated it should be ready by June of 2020. The director of the Aqua Skiers stated if that site was ready, they would be doing their Tuesday through Thursday practices there for the summer, but was still requesting the rest of the dates. Schooley stated there were a few dates that were in addition to previous years' request – May 26-28. Schooley stated that the Aqua Skier president confirmed the August 22nd and Labor Day Weekend events would not be at the Lake Wazeecha site.

Schooley stated the Aqua Skiers requested the committee discuss it now but that they would like to be present for the actual approval at the next meeting. Fischer stated it would be added to the January agenda.

At this time, the committee moved to agenda item #9 and followed it with item #8.

8. ATV Update

Hawk stated they finally got approval from the DNR for the Town of Remington ordinance. It is currently sitting with the Wisconsin Department of Transportation for approval. It will open State Highway 80 from Necedah Road to County Highway X and then CTH X from STH 80 to Ball Road. He is hoping this will be done by the end of the year. Sandra Green from the Parks and Forestry Department will also be creating a report showing the County funds used in 2019. He said it was also brought to his attention that in the Town of Port Edwards ATV riders are crossing STH 54 at Swiggum Ln. He stated that unless there is an enforcement action done there, the County Highway Department could not do anything because the Township opened up all their roads and people are riding illegally in the right of way.

Schooley stated the ATV planning group met again. P&F has a large grant award project starting in 2020. They may be applying for some funding for additional kiosks and signing (including an entrance one at Dexter park) and to add a north/south mainline trail. Route signing is not eligible for the DNR's grant funding, however. The townships and county have already signed all the routes, but the problem is with consistent signing. If they wanted to re-sign anything, they would have a funding issue to do that as the ATV clubs have not been financially involved in developing the routes and the departments have not discussed setting aside continued funding in their budgets for it. Hawk stated that last year, Planning and Zoning and HWY put in \$5000 for route signage but he thinks they would need to budget \$10,000-\$20,000 each year for replacements from damage, theft, or wear and tear. He would like to see the HIRC establish an account to fund signs, and any other costs not eligible for grant funding, in the future until the clubs get more involved. Green will be setting up a meeting with all the ATV clubs.

Following item #8, the committee moved to item #11.c and then returned to #10.

9. Discussion on concerns from Wood County Townships on the Wood County Parks, Forestry, and Highway Departments

Fischer opened the floor for public comments. James Patrick from the Town of Cary stated that State Statute requires municipalities to clear up any trees that fall in the roads or ditches in order to keep the roads passable. However, that tree is actually owned by the property owner. In the case of private property owners, the Township gives those 30 days to clean up the tree. If they do not clean it up in 30 days, the Township does and then sends them a bill for the service. Patrick stated that five townships have 75% of the County owned property and those are the five poorest townships. He shared a document that was drafted to show the cost to the township for county property being off the tax roll. He stated that townships provide the road coverage and maintenance to access these properties, but they do not get any funding from property taxes or the county for it. Patrick stated those townships do get 10% of the logging revenue, but it does not amount to much. He stated if they are required to clean the County's ditches out, they should be allowed to bill the County for it just as they do private property owners.

Jim Good from the Town of Richfield spoke next. He stated that it is disgusting when spring comes and everyone leaves their garbage in the township ditches. He stated that after the July storm they had 10 people spend three days in the township just trying to get the roads passable. He also stated that loggers have dropped trees on the road and the township has had to address it with them, although this was on private property.

Dennis Palmer from the Town of Dexter spoke next. He stated that if the land is there for the public use, the public should be paying for it. He asked how the 10% logging revenue actually works. Schooley explained that it is a prorated amount based off how many acres of county forest a township has. Townships who do not have any county forest do not get any of that money.

Fischer stated that he was hearing two main issues – one was maintaining ROW and road access for County owned lands and the other is that the townships feel like they are not getting enough funding from the County for the road maintenance.

Patrick stated he would like lands owned by the County to be treated the same as private landowners and for townships to be able to bill the County for cleanup of the roads.

Fischer asked if anyone has ever contacted the County when trees are down to get them cleaned up. Patrick stated he had not because there was no mechanism for that.

Hawk stated that he agrees it is disgusting when things are dumped on the side of the ditch. He stated he does not believe it is the responsibility of the County to clean that up though as it is an enforcement issue. He said that the Highway Department's practice for downed trees is to clear back to the property line and leave the wood for the landowner to handle. He stated if the townships wanted assistance with getting trees cleaned up, they need only call Parks and Forestry or the Highway Department and have them clean it up.

Fischer stated he understood the townships' frustrations and that if there is not a mechanism for communication, then one should be created. He stated he is sure that Parks and Forestry are not intentionally leaving trees lay in the roadway and that it is more likely that they just do not know about it. He stated the County is a service organization and if there is a service issue, then it needs to be fixed. He stated that if the issue is that the townships want more money for having county land in their township,

this would be a tougher issue to address because then they are discussing the County budget. He stated if townships are looking for greater compensation, he would like to see something in writing and sent to Schooley and then it can be discussed further.

Pliml stated he is not willing to make wide sweeping change in policy but that the service response can certainly be discussed especially in storm or disaster response.

Schooley agreed on the communication issue. He stated he did have one township contact them for cleanup for downed trees and the Forestry staff were out there working on it. He stated he hoped no one had the experience where they contacted Parks and Forestry Dept. and did not see a response.

Kathy Plucinski from the Town of Remington stated that Adams County has a program called Fire Wise where Townships and landowners do the cleanup and the County hires a contractor to come do the cleanup of the material they place on the side of the road. The County could look into State funding for a process like this.

Pete Winistorfer from the Town of Rock stated that their township has a policy where the supervisors cut the trees back to the right of way and give the landowner 30 days to clean it all up. If the landowner doesn't, the township cleans it up and bills them an hourly rate to clean it back to the property line. He encourages townships to keep hourly record of their work if it does get to that point.

Fischer stated he would like the County to be treated the same as landowners and that he would be appalled if the departments did not respond. He stated he would like to direct the Highway Commissioner and Parks and Forestry Director to work with the townships to come up with a system so that the towns are heard and the County has time to respond. There was consensus on the committee. Fischer stated he would give Hawk and Schooley 60 days to work with the townships and then present a plan for communication at the February HIRC meeting. The townships named James Patrick of the Town of Cary as their representative.

10. HIGHWAY

a. Discuss Highway Commissioner's 2020 Goals

Hawk identified his two goals for 2020 as:

- To build a GIS database to manage the department's assets. He would like to inventory at least 20 miles of road a year.
- To have the online permitting process completed for all Highway Department permits by the end of next year.

Motion to approve the Highway Commissioner's 2020 goals made by D. Polach and seconded by W. Winch. All in favor. Motion carried.

At this time, the committee chose to skip forward to 10.c. to accommodate L. Pliml who would need to be excused thereafter.

b. Review recent Patrol Truck Quotes

Hawk explained that after they received approval last month for the quotes for the two tandem axle trucks and their equipment, a number of things came to light. One was that they could not accommodate the m-drive transmission on the Mack truck per manufacturer recommendations and they would therefore need to use the Allison transmission. This would be an additional \$8,000 per truck. The seller offered to waive the subscription fees for the maintenance manuals for three years in exchange. Hawk stated that it would be his preference to see the committee approve sticking with the Mack truck even though it was going to be more expensive than originally anticipated because the cost is still cheaper over the life of the truck which is 15-20 years due to less maintenance needs. He had Brad Martinson, Shop Superintendent, put together a cost analysis to help compare the trucks based on examples of each that are currently in the Highway Department's fleet.

Motion to approve the continuation of the Mack truck purchase made by D. Polach and seconded by M. Hokamp. All in favor, Motion carried.

At this time, L. Pliml was excused to leave by the chairman.

Hawk stated he still had some concerns about the way the Monroe equipment that was approved last month would fit on the Mack truck – specifically in regards to the underbody and tailgate. He stated he would like to have the truck built to incorporate a wedge for the brine tank and salt on top and put a specialized spreader on the tailgate. In addition, the Monroe equipment would add additional weight to the trucks when they are already having a hard time keeping the crew under weight on the roads. Wade Neville from Monroe Truck stated that he was operating under the understanding that if they could make the scraper fit and the price wouldn't change, they were awarded the bid. He stated their engineers did do new drawings and submitted them to Martinson and that he told Martinson that Monroe would build whatever needed to be built. Shaun Johnson from Stainless and Repair stated that they had maintained the specifications entirely. Hawk stated that the Monroe equipment has a very high cost for use and the weight is much higher than what they want for their drivers. The Stainless and Repair equipment would allow drivers to stay under weight and still haul a significant amount. Hawk stated it is a very unique truck that they have not bid before which is why there is so much conflict here.

Motion to go with the recommendation of the Highway Commissioner to purchase the truck meeting the specifications set forth by M. Hokamp and seconded by D. Polach. All in favor. Motion carried.

- c. **Motion to enter into closed session pursuant to Wis. Stats 19.85(1)(e) at 9:34 AM to discuss sale of parcel in Town of Cary by W. Winch and seconded by M. Hokamp. Roll call vote was held. Aye: A. Fischer, W. Winch, M. Hokamp, L. Pliml, D. Polach. Nay: none. Motion carried.**
- d. The Committee returned to open session at 9:47 AM.
- e. Resolution for Sale of Low-Use Highway Properties

Hawk explained that the parcel 2 sale was just closed on Monday and the final bid amount was listed in the resolution. The other two parcels were already approved for sale at the previous meeting.

Motion to accept the bid and approve the resolution for sale of three parcels made by M. Hokamp and seconded by A. Fischer. All in favor. Motion carried.

f. Ordinance 402 - Highway Administration addition

Fischer stated that he would like it to be the practice of the Highway Commissioner to discuss the negotiation of any sale or purchase of property with the Committee prior to negotiation. He believes there should be a check and balance of power.

Motion to approve the addition of section 2 to Ordinance 402 made by A Fischer and seconded by M. Hokamp. All in favor. Motion carried.

g. Resolution for NACE Conference Commissioner Travel

Hawk stated the resolution shows the maximum that would be spent for the out of state travel to Alabama for the National Association of County Engineer's annual conference. He is still working with other county commissioners to reduce the costs.

Motion to approve the resolution for NACE Conference travel for the Highway Commissioner made by D. Polach and seconded by M. Hokamp. (No vote: W. Winch – does not approve of out-of-state travel in general.) Motion carried.

At this time, the committee addressed the Parks and Forestry agenda in the following order: 11.f, 11.e, 11.g&h, 11.a, 11.b, and finally 11.d.

11. PARKS AND FORESTRY

a. Director's 2020 Goals and Evaluation Feedback

Schooley presented 11 possible 2020 goals and the Committee settled on the following:

- 1.) Make recommendations, and begin implementing funding plan for phase 1 of Powers Bluff Development Project. Continue applying for grants for project.
- 2.) Assist in administering ATV development grant.
- 3.) Review P&F personnel work duties/assignments for current and future operations, and make staffing recommendations to HIRC.

Schooley then wanted to discuss the evaluation he received at the last meeting. Fischer had shared with him the results of his evaluation and he wanted clarification on a number of things that were discussed with him and written on the evaluation form. Schooley stated that in the future, he would like to be notified prior to the year end evaluation of any areas that he is not performing up to expectations. He also stated that the comments on the evaluation were very vague and did not refer to anything specific. He stated that it is hard to improve

on things when he doesn't know what is wrong. He asked what the followup monitoring will entail due to his 2 rating in Customer Service. Fischer stated that since he is the Chairman, he would follow up with this. It was discussed that in the future, department heads should be invited into the closed session after the committee has discussed their evaluation to discuss it further with all parties present.

b. Powers Bluff Development Project discussion

Schooley stated he would like to continue using MSA Professionals for future planning. He received a letter indicating what next steps they would take in the project (this was shared with the committee). He would like more time to review their recommendations and bring it back to the committee at a future meeting.

c. River Riders Bike Share Program Sponsorship

Fischer reiterated that Health and Human Services Committee had approved the Health Department to provide a full sponsorship to the River Riders Bike Share Program. Supervisor Rozar felt strongly that the HIRC consider it as well. Pliml stated he couldn't see the HIRC sponsoring with that kind of money because there is no return revenue to the departments from it. Fischer asked Schooley if there was even any money in the budget to use for this. Schooley explained that it was a tough year for revenues with the weather being what it was and that everyone's budget was getting tighter. If the HIRC wants to sponsor, he would like to see the committee increase the budget to make room for it. Clendenning suggested that it get added to the County Board agenda and that the money come out of contingency. Fischer stated it would be hard for the committee to approve it given that they will already be going further into levy and it would be irresponsible budgeting. Schooley stated the program in South Wood County Park was very popular. People really wanted to see more rental opportunities and it did fit that niche. The committee consensus was to not approve the sponsorship funding.

d. Karner Blue Butterfly SHCA Agreement

F. Schubert stated that this was an agreement that was entered into in the past to assist in the protection of vital habitat for the endangered Karner Blue Butterfly. It is considered an "incidental take" permit and allows forestry operations to continue working on lands while still supporting habitat conservation efforts. The agreement does not require committee member signatures and therefore would not require a resolution, but Schubert wanted to bring it to the committee's attention nonetheless.

Motion to approve the Karner Blue Butterfly SHCA Agreement made by D. Polach and seconded by M. Hokamp. (No vote: W. Winch, no reason stated.) Motion carried.

e. 2020 HIRC Meeting Dates & locations

The committee decided to move the March meeting to the second Thursday in March (March 12th, 2020) to accommodate those committee members wishing to attend the National Association of Counties conference.

- f. Timber Sale Contract Extensions: #748, #749, #762, #764

Motion to approve the presented Timber Sale Contract Extensions made by A. Fischer and seconded by D. Polach. All in favor. Motion carried.

- g. Parks Revenue Report

Motion to approve both the Parks and Forestry revenue reports made by M. Hokamp and seconded by A. Fischer. All in favor. Motion carried.

- h. Forestry Revenue Report

12. Future Agenda Items.

- Powers Bluff Development Project
- (February) Communication policy with townships for management of right-of-way bordering county lands
- In a future meeting, the committee will discuss revising the ATV ordinance to allow operation of ATVs and UTVs on all county roads.

13. Set next regular meeting date: January 2, 2020 at the Wood County River Block Building, Auditorium at 111 W. Jackson St., WI Rapids, WI 54494

14. Fischer declared the meeting adjourned at 11:24 AM.

Minutes taken by Caitlin Carmody, Accounting Technician



Wood County

WISCONSIN

OFFICE OF
HIGHWAY COMMISSION

Roland Hawk
COMMISSIONER

January 2, 2020

To: Highway, Infrastructure & Recreation Committee

From: Roland Hawk, Highway Commissioner

Subject: Commissioner Report for January 2, 2020 HIRC meeting

Department Activities

Personnel

Commissioner has been selected by Secretary of Transportation, Craig Thompson to serve on the 2020-2021 Statewide County Multimodal Local Supplement (MLS) Committee. This committee will review and rate MLS project applications from counties throughout Wisconsin and recommend projects for funding to the Wisconsin DOT.

Commissioner forwarded letter to WCHA President seeking nomination for secretary position. This is an elected position and has a six year commitment. The Association will vote on January 15 for secretary.

Commissioner and managers attended the Department Head Retreat on December 10.

Commissioner will begin hiring process for open position January 6.

Highway Projects

Engineering staff are working on development of 2020 construction projects. List of projects will be posted on Department website and Facebook page in January

Highway Maintenance

Several patrol trucks and winter maintenance equipment have been serviced for snow removal. High Capacity Brine Maker has been working well. The Department has produced and applied approximately 108,500 gallons of brine since October 2019.

Crews have finished installing all snow fence and have been performing ditch cleaning and maintenance on several county highways. Soon crews will begin cutting brush and trees in county right of ways.

Patrol Superintendents are working on 2020-2021 maintenance schedule and project list.

ATV Plan

Signs will be installed soon on STH 80 from Necedah Road to CTH X. Commissioner will then open CTH X from STH 80 to Ball Road in Town of Remington.

Accounting Supervisor Report

By John Peckham, Wood County Highway Department Accounting Supervisor

HIRC Meeting

Revenues

Revenues are as anticipated in most areas.

State revenues have been right on target for the year. Charges to other departments and miscellaneous receivable accounts are down a bit. On the other hand, the Department enjoyed higher than anticipated revenues from municipalities and the road and bridge-aid programs.

Expenses

Expenses are as anticipated.

Bituminous Operations Production Expense was higher than anticipated but was offset by corresponding revenues. As previously reported, Snow Removal expenses have greatly exceeded budget. Some of the excess will be offset by the sale of vacant land. County-Aid Road Construction expenses exceeded budget but were offset by increased revenues.



Parks & Forestry Committee Reports

Thursday, January 2, 2020

Director Report, by Chad Schooley

- Along with three supervisors in our department, I attended the Department Head/ Supervisor Retreat at the Nepco Lake shelter building on December 10th.
- Attended meeting with Ho-Chunk representatives to discuss partnerships on ATV trail signage, regional promotions, and the Powers Bluff Development project. They would be interested in attending a future HIRC meeting to discuss the Ho-Chunk's desire to work together.
- Participated in an interview with the City of Marshfield's public access TV program, discussing winter outdoor recreational opportunities in Wood County, and the Powers Bluff Development Project.
- Held employee meeting/appreciation luncheon at Nepco shelter on December 19th.
- We currently have 3 first responders on payroll for our Powers Bluff season. Unfortunately, 2 of the 3 individuals can only work a minimal number of shifts. For this reason, we posted the position, but only had 1 application. In evaluating the lack of applicants, we noticed the hourly wage of \$13 is quite low for the position and has not been adjusted in 13 years. After consulting with HR, I would recommend increasing this rate to \$15/hour. I would also like the committee to consider a \$.50/hour bonus for those first responders who work a minimum number of shifts during the winter season. This would hopefully result in all employees signing up for more shifts.
- **December:** 8 shelter reservations
- **Special Use Permits**
 - Aqua Skiers 2020 Red Sands Beach usage request. I have included this as an agenda item as requested at the December HIRC meeting.

Construction Supervisor Report, by Dennis Quinnell

Current Projects

- White Beach Remodel; work continues on kitchen area, picnic table construction.
- Met with FEMA to get repair adjustments on the South Park Cabin and the Red Beach Vault Toilet.

Maintenance Operations

- Crews are cutting dead trees, doing trail work, repairing tables and plowing snow as needed.
- Powers Bluff Winter Recreation Area is now open for the season.

Employee Matters

- We have found one new First Responder and she will start soon.
- Winter training and quarterly meeting was a success. All full time employees are trained for the Bluff and for the Civil Rights Training.

Other

- I will be sending my truck to North Park to replace their fuel truck and receiving Roland's truck into our fleet for myself.

Office Supervisor Report, by Sandra Green

Snowmobile / ATV

- Attended the 4th Snowmobile meeting in Milladore on December 2nd.
- Continue working on the bridge replacement for Kellner Knights. Also working with the Bakerville Sno Rovers on a possible bridge replacement. They have fixed it to get through this season, but will apply for full replacement in April, 2020.
- Continued to work with the clubs on how to report storm damage.
- Ordered several GPS units for snowmobile clubs through the State DNR.
- Received the second-half supplemental information for snowmobile 2018/2019. Will get those payments out next week to the AWSC.
- Received several contracts and easement information from the clubs.
- A few of the clubs are still cleaning up storm damage from July and a few others already have their trails first-time packed and rolled.
- Resolution for Snowmobile Trail Aids adjustment.

Office

- Attended a planning meeting with Chad at the Ho-Chunk Gaming Nekoosa in the Executive Conference Room with Jim Webster & Tara Chapman regarding future ATV/Snowmobile Trail and Powers Bluff trail wayfinding signage.
- Received notification for last minute changes to Supplemental payment from the State DNR and the audit they performed. In going through and doing my own audit (of their audit), I found a mistake which was \$2,551 to our benefit. I found an issue with the SNARS program that they will be investigating.
- Assembled the 2020 Parks & Forestry Budget book.
- Organized and scheduled employees for Powers Bluff Winter Recreation Area Tubing & Skiing.
- News Release regarding the opening of Parks & Forestry Winter Recreation Opportunities.
- Working on the Forest Administrator Grant for 2020. Resolution, wage, etc.
- Attended Parks & Forestry Winter Meeting/Holiday Party on December 20th. Handed out Wellness Information as well as the Powers Bluff Schedule for the winter.
- Put together a list of 2020 Parks & Forestry specials (call or walk-in only).
- December 2019 Parks Specials.
 - Friday, December 6th, BOGO to add onto an existing reservation.
 - Friday, December 13, to waive the \$10 reservation fee.
 - Friday, December 20, a last minute gift certificate sale.
 - Friday, December 27, which was \$15 off any new shelter reservation.
- Worked with National Business Graphics in ordering Timber Sale Scale Tickets and Ski Passes.
- Sent in change of pay rate increases for several LTE positions.
- Sent in PAF's for all casual positions for Powers Bluff, which is officially opening on 12/26/19.
- Updated the Division of Tourism's site for conditions of snowmobile trails, Powers Bluff and Cross Country Ski Trails.
- Began working on the Fixed Assets information for Finance for 2019.
- Submitted ideas and information regarding Wellness and the Parks Department.
- Attended the Wellness Committee Meeting on December 17, 2019.
- Began entering bills and time reports for the White Beach Shelter Remodel project (CO-27).
- Completed reimbursement paperwork for FEMA for the July 2019 Storm Damage.
- Completed the 2019 Fiscal Responsibilities paperwork from Finance.

Forest Administrator, by Fritz Schubert

- Investigated illegal firewood cutting complaint and cleaned up associated mess on Batterman Road.
- Checked ground conditions on several winter access timber sales. Several contractors have inquired about status and are hoping to start freezing winter access soon.
- Storm damage cleanup on snowmobile trail/compartments 68. Salvaged sawlogs from down trees.
- Routine Timber sale administration (2 active sales).
- Continued work to address beaver problems on Wood County Forest: solicited volunteer trappers, located dams, coordinated efforts. Also brushed out trail to allow trapper ATV access to one site.
- Completed timber sale contract extensions (granted at last meeting).
- Completed 2020 County Forest Annual Work Plan.
- Began planning, research, writing Wood County Forest 15-Year Plan.
- Attended Dept. Head/Supervisory Staff Retreat held by HR Dept. at Nepco Park Shelter.

Committee Report

County of Wood

Report of claims for: Highway Department

For the period of: November, 2019

For the range of vouchers: 16192746 - 16192946

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16192746	SWEET RETREAT CAKE BOUTIQUE	Employee Safety Day Snacks	11/12/2019	\$135.50	P
16192747	CROCKETT SEPTIC LLC	Pumping Fee at Asphalt Plant	11/19/2019	\$209.46	P
16192748	JFTCO INC	Loader Rental	11/20/2019	\$2,500.00	P
16192749	MILESTONE MATERIALS	Base	11/15/2019	\$982.29	P
16192750	MILESTONE MATERIALS	Base	11/15/2019	\$159.00	P
16192751	SOLARUS	Telephone - WI Rapids/Hot Mix	11/30/2019	\$253.32	P
16192752	ADVANCE JANITORIAL SERVICE & SUPPLY	Carpet/Floor/Cleaning Service	11/25/2019	\$569.05	P
16192753	AT&T-ATLANTA	Telephone - Marshfield	11/21/2019	\$44.74	P
16192754	AT&T MOBILITY II LLC	Wireless - Engineer	11/16/2019	\$48.50	P
16192755	EARTH INC	Crush Concrete	11/20/2019	\$23,890.00	P
16192756	FRONTIER	Telephone - Marshfield	11/28/2019	\$59.28	P
16192757	MARSHFIELD UTILITIES	Electric/Water/Sewer	11/27/2019	\$123.10	P
16192758	MARSHFIELD UTILITIES	Electric/Water/Sewer	11/27/2019	\$122.07	P
16192759	MARSHFIELD UTILITIES	Electric/Water/Sewer	11/27/2019	\$58.22	P
16192760	STAPLES ADVANTAGE	Office Supplies	11/20/2019	\$29.24	P
16192761	WATER WORKS & LIGHTING COMM	Utilities - WI Rapids Shop	11/26/2019	\$16.26	P
16192762	WATER WORKS & LIGHTING COMM	Utilities - WI Rapids Shop	11/26/2019	\$2,617.83	P
16192763	WATER WORKS & LIGHTING COMM	Utilities - WI Rapids Shop	11/26/2019	\$11.78	P
16192764	WATER WORKS & LIGHTING COMM	Utilities - Asphalt Plant	11/26/2019	\$4,242.14	P
16192765	WATER WORKS & LIGHTING COMM	Utilities - Brine Plant	11/26/2019	\$688.38	P
16192766	WE ENERGIES	Natural Gas - Brine Plant	11/26/2019	\$63.54	P
16192767	WE ENERGIES	Natural Gas - WI Rapids Shop	11/26/2019	\$81.70	P
16192768	WE ENERGIES	Natural Gas - WI Rapids Shop	11/26/2019	\$1,745.69	P
16192769	WI COUNTY HIGHWAY ASSOCIATION	WCHA Winter Road School	11/26/2019	\$350.00	P
16192770	WOOD COUNTY REGISTER OF DEEDS	Copy Fees	09/11/2019	\$6.00	P
16192771	WOOD TRUST BANK	Credit Card Invoice	09/11/2019	\$40.22	P
16192772	ACE HARDWARE	Raised Plug 3" Brass	11/22/2019	\$7.99	P
16192773	AMERICAN FENCE COMPANY	Service - Radio Receiver	11/20/2019	\$150.00	P
16192774	APPLIED INDUSTRIAL TECHNOLOGY	Hydraulic Fitting	11/04/2019	\$31.20	P
16192775	APPLIED INDUSTRIAL TECHNOLOGY	Hydraulic Fitting	11/06/2019	\$12.84	P
16192776	APPLIED INDUSTRIAL TECHNOLOGY	Valves/Couplers	11/11/2019	\$36.01	P
16192777	APPLIED INDUSTRIAL TECHNOLOGY	Valve/Coupler	11/12/2019	\$11.52	P
16192778	APPLIED INDUSTRIAL TECHNOLOGY	Hydraulic Fitting	11/13/2019	(\$31.20)	P
16192779	APPLIED INDUSTRIAL TECHNOLOGY	Adapters	11/19/2019	\$8.30	P

Committee Report - County of Wood

Highway Department - November, 2019

16192746 - 16192946

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16192780	APPLIED INDUSTRIAL TECHNOLOGY	Wire Braid Hose	11/26/2019	\$98.11	P
16192781	APPLIED MAINTENANCE SUPPLIES & SOLUTIONS	Bits/Nuts/Connectors/Bushings	11/06/2019	\$1,164.61	P
16192782	APPLIED MAINTENANCE SUPPLIES & SOLUTIONS	Tools/Nuts/Washers	11/11/2019	\$133.36	P
16192783	APPLIED MAINTENANCE SUPPLIES & SOLUTIONS	Cotter Pin	11/21/2019	\$132.65	P
16192784	BADGER SCALE	Install and Calibrate	11/15/2019	\$2,015.00	P
16192785	NORTH CENTRAL UTILITY OF WI	Plug/Valve Stem/Bandclamp	11/01/2019	\$58.06	P
16192786	NORTH CENTRAL UTILITY OF WI	LED Model	11/08/2019	\$336.30	P
16192787	NORTH CENTRAL UTILITY OF WI	Compound	11/13/2019	\$7.65	P
16192788	NORTH CENTRAL UTILITY OF WI	Balanced Brake Drum	11/18/2019	\$335.52	P
16192789	NORTH CENTRAL UTILITY OF WI	Hubcaps	11/22/2019	\$23.98	P
16192790	NORTH CENTRAL UTILITY OF WI	Flashers	11/22/2019	\$45.68	P
16192791	BAUER BUILT INC	Tires	11/06/2019	\$884.26	P
16192792	BAUER BUILT INC	Tires	11/18/2019	\$884.26	P
16192793	BAUER BUILT INC	Tire Mount/Dismount	11/19/2019	\$450.00	P
16192794	BAUER BUILT INC	Tires	11/25/2019	\$604.88	P
16192795	BAUER BUILT INC	Tires	11/25/2019	\$1,069.50	P
16192796	BROOKS TRACTOR COMPANY	Fuel Filters, Elements	11/22/2019	\$404.79	P
16192797	BROOKS TRACTOR COMPANY	Filter Kit	11/26/2019	\$34.28	P
16192798	BURKE TRUCK & EQUIPMENT	Plow Blades	11/20/2019	\$10,021.44	P
16192799	BURNS INDUSTRIAL SUPPLY CO INC	Fittings	11/21/2019	\$205.63	P
16192800	ADVANCE AUTO PARTS	Belts	11/01/2019	\$28.36	P
16192801	ADVANCE AUTO PARTS	50 PVC Split Loom	11/04/2019	\$2.80	P
16192802	ADVANCE AUTO PARTS	Wire Terminal	11/05/2019	\$12.46	P
16192803	ADVANCE AUTO PARTS	Refund Sales Tax	11/13/2019	(\$0.21)	P
16192804	ADVANCE AUTO PARTS	Threaded Rod	11/13/2019	\$4.05	P
16192805	ADVANCE AUTO PARTS	Qt Universal Oil	11/13/2019	\$11.65	P
16192806	ADVANCE AUTO PARTS	Fuses	11/15/2019	\$6.98	P
16192807	ADVANCE AUTO PARTS	Refund Sales Tax	11/19/2019	(\$0.61)	P
16192808	ADVANCE AUTO PARTS	Radiator Cap	11/19/2019	\$6.71	P
16192809	ADVANCE AUTO PARTS	Neoform	11/20/2019	\$33.48	P
16192810	ADVANCE AUTO PARTS	Refund Sales Tax	11/21/2019	(\$0.35)	P
16192811	ADVANCE AUTO PARTS	Refund Sales Tax	11/21/2019	(\$2.62)	P
16192812	ADVANCE AUTO PARTS	Micro-V Belt	11/21/2019	\$50.18	P
16192813	ADVANCE AUTO PARTS	Air Filter	11/21/2019	\$32.67	P
16192814	ADVANCE AUTO PARTS	Refund Sales Tax	11/22/2019	(\$1.70)	P
16192815	ADVANCE AUTO PARTS	Fuel Filters	11/22/2019	\$23.80	P
16192816	ADVANCE AUTO PARTS	Air Filters	11/22/2019	\$61.94	P
16192817	ADVANCE AUTO PARTS	Protectant	11/25/2019	\$6.43	P
16192818	ADVANCE AUTO PARTS	O-Rings	11/26/2019	\$53.70	P
16192819	ADVANCE AUTO PARTS	Fuel Filter	11/26/2019	\$1.58	P
16192820	ADVANCE AUTO PARTS	Oil/Fuel/Air Filters	11/26/2019	\$48.36	P
16192821	ADVANCED DISPOSAL	Garbage Disposal	11/30/2019	\$118.30	P
16192822	ADVANCED DISPOSAL	Garbage Disposal	11/30/2019	\$1,379.01	P
16192823	CHILI IMPLEMENT CO	Reman Alternator	11/06/2019	\$325.00	P

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Highway Department - November, 2019

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Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16192824	CITY OF WIS RAPIDS TREASURER	Pipe	11/18/2019	\$362.60	P
16192825	CONTREE SPRAYER & EQUIPMENT CO LLC	Shipping on Return	11/14/2019	\$10.00	P
16192826	CUMMINS NPOWER LLC	Seal, O-Ring, Gaskets	11/25/2019	\$24.03	P
16192827	DICKE TOOL COMPANY	Signs	11/14/2019	\$877.32	P
16192828	DOORWORKS INC	Service Call	11/26/2019	\$213.00	P
16192829	FARRELL EQUIPMENT & SUPPLY CO	Backer Rods	11/25/2019	\$349.99	P
16192830	FASTENAL COMPANY	Nuts/Bolts	11/07/2019	\$32.68	P
16192831	FASTENAL COMPANY	Flat Washers	11/18/2019	\$6.34	P
16192832	FERGUSON ENTERPRISES LLC	Parts for Brine	11/19/2019	\$59.67	P
16192833	CINTAS CORPORATION	Clean Mats - Asphalt Plant	11/06/2019	\$26.78	P
16192834	CINTAS CORPORATION	Clean Mats - Asphalt Plant	11/20/2019	\$26.78	P
16192835	CINTAS CORPORATION	Clean Rugs/Uniforms - Mfld	11/04/2019	\$281.14	P
16192836	CINTAS CORPORATION	Clean Rugs/Uniforms - Mfld	11/11/2019	\$234.05	P
16192837	CINTAS CORPORATION	Clean Rugs/Uniforms - Mfld	11/18/2019	\$222.45	P
16192838	CINTAS CORPORATION	Clean Rugs/Uniforms - Mfld	11/25/2019	\$238.45	P
16192839	CINTAS CORPORATION	Clean Rugs/Uniforms-WI Rapids	11/06/2019	\$641.60	P
16192840	CINTAS CORPORATION	Clean Rugs/Uniforms-WI Rapids	11/13/2019	\$644.72	P
16192841	CINTAS CORPORATION	Clean Rugs/Uniforms-WI Rapids	11/20/2019	\$641.60	P
16192842	CINTAS CORPORATION	Clean Rugs/Uniforms-WI Rapids	11/27/2019	\$707.81	P
16192843	HALRON LUBRICANTS INC	Lubricating Oil	11/11/2019	\$848.00	P
16192844	HALRON LUBRICANTS INC	Blue Def	11/21/2019	\$245.78	P
16192845	INSIGHT FS	LP Gas	11/20/2019	\$176.61	P
16192846	JFTCO INC	Maintenance on PM 2	11/13/2019	\$1,399.00	P
16192847	JFTCO INC	Maintenance on PM 3	11/26/2019	\$1,956.00	P
16192848	JX ENTERPRISES INC	Flex Pipe	11/11/2019	\$321.10	P
16192849	KONECRANES INC	Repair Shop Hoist/Sling	11/18/2019	\$3,202.46	P
16192850	LANGE ENTERPRISES	White "T" Post/Decal	11/06/2019	\$1,563.14	P
16192851	LIBERTY TIRE RECYCLING LLC	Disposal of Used Tires	11/30/2019	\$3,344.50	P
16192852	MAXIMUM COATINGS & SANDBLASTING LLC	Blast/Prime/Topcoat JD Parts	11/11/2019	\$875.00	P
16192853	MID-STATE TRUCK SERVICE INC	Valve Kit	11/05/2019	\$2,151.60	P
16192854	MID-STATE TRUCK SERVICE INC	Brake Shoes	11/06/2019	\$195.54	P
16192855	MID-STATE TRUCK SERVICE INC	Brake Shoes	11/20/2019	\$137.40	P
16192856	MID-STATE TRUCK SERVICE INC	Oil Seal	11/20/2019	\$152.46	P
16192857	MID-STATE TRUCK SERVICE INC	Return	11/21/2019	(\$101.64)	P
16192858	MILESTONE MATERIALS	Base	11/22/2019	\$92.43	P
16192859	MILLER-BRADFORD & RISBERG INC	Set of Parts	11/18/2019	\$519.42	P
16192860	MILLER-BRADFORD & RISBERG INC	Core Credit	11/04/2019	(\$50.00)	P
16192861	MISSISSIPPI WELDERS SUPPLY CO INC	Miller M25 MIG Gun	11/01/2019	\$375.06	P
16192862	MISSISSIPPI WELDERS SUPPLY CO INC	Cylinder Rental	11/20/2019	\$156.00	P
16192863	MISSISSIPPI WELDERS SUPPLY CO INC	Flap Wheels	11/21/2019	\$71.24	P
16192864	MISSISSIPPI WELDERS SUPPLY CO INC	Hose Repair Kit	11/21/2019	\$70.03	P
16192865	MISSISSIPPI WELDERS SUPPLY CO INC	Compressed Oxygen	11/22/2019	\$78.28	P
16192866	MONROE TRUCK EQUIPMENT	Poly Spinner	11/01/2019	\$389.85	P
16192867	MONROE TRUCK EQUIPMENT	RW-Can	11/26/2019	\$625.12	P

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Highway Department - November, 2019

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Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16192868	MONROE TRUCK EQUIPMENT	RW-Display	11/25/2019	\$583.03	P
16192869	MONROE TRUCK EQUIPMENT	Roll Rite Gearbox/Motor Assy	11/14/2019	\$848.46	P
16192870	MONROE TRUCK EQUIPMENT	Motor Kit	11/18/2019	\$250.74	P
16192871	MONROE TRUCK EQUIPMENT	Motor, Hyd, White	11/22/2019	\$738.47	P
16192872	MONROE TRUCK EQUIPMENT	Roll Rite Tarp Motor	11/26/2019	\$461.23	P
16192873	MONROE TRUCK EQUIPMENT	Return Gearbox/Motor Assy	11/27/2019	(\$823.26)	P
16192874	NAPA CENTRAL WI AUTO PARTS	Hydraulic Hose Fittings	11/05/2019	\$64.17	P
16192875	NORTHWAY COMMUNICATIONS	Rapid Charger Base	11/14/2019	\$49.00	P
16192876	NORTHWAY COMMUNICATIONS	VHF Heliflex Antenna	11/26/2019	\$23.50	P
16192877	PRECISE MRM LLC	Flat PlanUSA&GPRS NAF&Software	11/29/2019	\$648.00	P
16192878	PROVISION PARTNERS	Diesel Fuel & Gasoline	11/30/2019	\$49,459.46	P
16192879	RAPIDS FORD LINCOLN MERCURY	Door Hinge Assy	11/26/2019	\$31.68	P
16192880	RAPIDS RENTAL & SUPPLY	File Kit/Flat File/Oil	11/21/2019	\$117.28	P
16192881	RENT-A-FLASH INC	Signs	11/06/2019	\$849.50	P
16192882	RON'S REFRIGERATION & AC INC	Service Call	11/21/2019	\$97.00	P
16192883	STAINLESS & REPAIR INC	Hydraulic Motors	11/07/2019	\$969.96	P
16192884	STAINLESS & REPAIR INC	Temp Control Precise	11/14/2019	\$206.25	P
16192885	STAINLESS & REPAIR INC	Plow Cylinder Seal Kit	11/20/2019	\$1,159.72	P
16192886	STERLING WATER INC	Water for Hot Mix Plant	11/30/2019	\$9.55	P
16192887	SWIDERSKI EQUIPMENT INC	Bobcat 86" Bucket	11/30/2019	\$1,779.00	P
16192888	TIRE TECHNOLOGIES INC	Rim Powder Coating	11/08/2019	\$60.00	P
16192889	TRACTOR SUPPLY CREDIT PLAN	Small Tools	11/20/2019	\$103.95	P
16192890	TRUCK EQUIPMENT INC	Lift Cylinder	11/05/2019	\$553.18	P
16192891	TRUCK EQUIPMENT INC	Plow Light	11/05/2019	\$145.79	P
16192892	VARITECH INDUSTRIES INC	Teejet R6 Motor	11/14/2019	\$201.13	P
16192893	ISTATE TRUCK CENTER	Hood Cable/Catch	11/01/2019	\$22.35	P
16192894	ISTATE TRUCK CENTER	Tube Assy	11/09/2019	\$110.19	P
16192895	ISTATE TRUCK CENTER	Gasket/Valve Arm	11/01/2019	\$35.15	P
16192896	ISTATE TRUCK CENTER	Screen-Bug, Grille	11/01/2019	(\$815.46)	P
16192897	ISTATE TRUCK CENTER	Gasket	11/04/2019	\$14.65	P
16192898	ISTATE TRUCK CENTER	Cart Kit	11/05/2019	\$56.50	P
16192899	ISTATE TRUCK CENTER	4 In OD ID Aluminum	11/05/2019	\$59.70	P
16192900	ISTATE TRUCK CENTER	Cart Kit Core Return	11/06/2019	(\$34.50)	P
16192901	ISTATE TRUCK CENTER	Tube/Seal/Screws	11/13/2019	\$166.20	P
16192902	ISTATE TRUCK CENTER	Regulator - Window	11/11/2019	\$144.33	P
16192903	ISTATE TRUCK CENTER	King Pin Kit	11/12/2019	\$335.87	P
16192904	ISTATE TRUCK CENTER	Channel - Glass - Upper	11/15/2019	\$98.29	P
16192905	ISTATE TRUCK CENTER	Washers/Tubes/Screws	11/15/2019	\$1,879.57	P
16192906	ISTATE TRUCK CENTER	Long Strok Pgybck	11/18/2019	\$244.28	P
16192907	ISTATE TRUCK CENTER	Motor	11/19/2019	\$105.96	P
16192908	ISTATE TRUCK CENTER	Seal, Door Glass	11/19/2019	\$76.30	P
16192909	ISTATE TRUCK CENTER	Boot/Screws	11/21/2019	\$29.74	P
16192910	ISTATE TRUCK CENTER	Link Assy - Steering	11/19/2019	\$187.98	P
16192911	ISTATE TRUCK CENTER	Temperature Sensor	11/20/2019	\$10.52	P

Committee Report - County of Wood

Highway Department - November, 2019

16192746 - 16192946

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16192912	ISTATE TRUCK CENTER	Credit Channel-Glass, Upper	11/20/2019	(\$98.29)	P
16192913	ISTATE TRUCK CENTER	Switch-Multi Function	11/22/2019	\$119.52	P
16192914	ISTATE TRUCK CENTER	Element - Fuel Filter	11/22/2019	\$55.53	P
16192915	ISTATE TRUCK CENTER	Valve	11/25/2019	\$178.88	P
16192916	ISTATE TRUCK CENTER	Couplers	11/25/2019	\$564.10	P
16192917	ISTATE TRUCK CENTER	Module-CHM	11/27/2019	\$389.76	P
16192918	ISTATE TRUCK CENTER	Credit - Screws	11/25/2019	(\$8.86)	P
16192919	ISTATE TRUCK CENTER	Service on #3132	11/20/2019	\$662.69	P
16192920	WHEELERS OF WISCONSIN RAPIDS	Latch	11/15/2019	\$112.50	P
16192921	WIEDENBECK INC	10" 14 Gauge Wire Ties	11/13/2019	\$526.37	P
16192922	WISCONSIN VALLEY BUILDING PRODUCTS	Caulk	11/20/2019	\$57.53	P
16192923	WISCONSIN VALLEY BUILDING PRODUCTS	Wedge-Bolt Anchor	11/21/2019	\$16.49	P
16192924	WISCONSIN LIFTING SPECIALISTS	Carbon Latch Kit	11/19/2019	\$39.63	P
16192925	WISCONSIN LIFTING SPECIALISTS	Sling Hook/Grab Hook	11/26/2019	\$136.18	P
16192926	CNE GAS	Natural Gas - Hot Mix Plant	12/10/2019	\$443.39	
16192927	COMPASS MINERALS	Salt for Snow and Ice Control	12/02/2019	\$27,384.41	
16192928	COMPASS MINERALS	Salt for Snow and Ice Control	12/03/2019	\$54,049.16	
16192929	COMPASS MINERALS	Salt for Snow and Ice Control	12/04/2019	\$17,436.32	
16192930	HENRY G MEIGS LLC	PG 58-28 Oil for Hot Mix Ops	12/09/2019	\$17,435.93	
16192931	HOME DEPOT CREDIT SERV (Highway)	Small Tools	12/05/2019	\$42.39	
16192932	KOLO TRUCKING AND EXCAVATING INC	Screened Sand	12/08/2019	\$6,338.88	
16192933	MID-STATES EQUIPMENT & SUPPLY	Maxwell Gap Mastic	12/13/2019	\$13,508.25	
16192934	PECKHAM JOHN	Petty Cash Reimbursement	12/13/2019	\$62.73	
16192935	SICALCO LTD	Liquid Calcium Chloride	12/11/2019	\$3,237.08	
16192936	STEVE SCHNEIDER TRUCKING LLC	Sand	12/09/2019	\$565.50	
16192937	US BANK	Procurement Card Purchases	12/16/2019	\$553.74	
16192938	WATER WORKS & LIGHTING COMM	Utilities - Hot Mix Plant	12/12/2019	\$100.77	
16192939	WE ENERGIES	Natural Gas - Hot Mix Plant	12/06/2019	\$608.10	
16192940	WE ENERGIES	Natural Gas - Marshfield	12/06/2019	\$651.86	
16192941	WI DEPT OF TRANSPORTATION - BFS	Project Costs	12/02/2019	\$31.61	
16192942	WI DEPT OF TRANSPORTATION - BFS	Project Costs	12/02/2019	\$200.62	
16192943	WI DEPT OF TRANSPORTATION - BFS	Project Costs	12/02/2019	\$556.77	
16192944	WI DEPT OF TRANSPORTATION - BFS	Project Costs	12/02/2019	\$229.71	
16192945	WI DEPT OF TRANSPORTATION - BFS	Project Costs	12/02/2019	\$3,341.37	
16192946	WISCONSIN MEDIA	Legal Notices	11/30/2019	\$80.10	

Grand Total:**\$295,706.42**

Signatures

Committee Chair: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____

Committee Member: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____

Committee Report

County of Wood

Report of claims for: PARKS & FORESTRY DEPT.

For the period of: DECEMBER FOR (JAN. HIRC)

For the range of vouchers: 21191332 - 21191427 21191367R -

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
21191332	ACE HARDWARE	Items for Ford Ranger-Forestry	12/04/2019	\$48.97	P
21191333	ACE HARDWARE	Utility Heater	12/04/2019	\$35.99	P
21191334	ACE HARDWARE	Assorted Supplies for SP	12/04/2019	\$48.86	P
21191335	ACE HARDWARE	Supplies for SP	12/04/2019	\$16.96	P
21191336	AFTER ALL INC	Septic Pumping-SP for Nov. '19	12/04/2019	\$150.00	P
21191337	DIAMOND BUSINESS GRAPHICS	Disc Golf Permits-1000	12/04/2019	\$900.62	P
21191338	LADICK TRUCKING & EXCAVATING	Road Base-New ATV Trails	12/04/2019	\$7,677.03	P
21191339	NORTHERN SAFETY CO INC	Insulated Gloves for Workers	12/04/2019	\$281.00	P
21191340	OAKDALE ELECTRIC CO	Electric Service-DP Bath House	12/04/2019	\$30.90	P
21191341	OAKDALE ELECTRIC CO	Electric Service for DP	12/04/2019	\$33.26	P
21191342	OAKDALE ELECTRIC CO	Electric Service-DP Dam	12/04/2019	\$157.25	P
21191343	OAKDALE ELECTRIC CO	Electric Service-DP Bath House	12/04/2019	\$44.07	P
21191344	OAKDALE ELECTRIC CO	Electric Service-DP Shelter	12/04/2019	\$51.26	P
21191345	OAKDALE ELECTRIC CO	Electric Service for DP Loop 2	12/04/2019	\$489.00	P
21191346	OAKDALE ELECTRIC CO	Electric Service-DP Lake Road	12/04/2019	\$38.90	P
21191347	OAKDALE ELECTRIC CO	Electric Service-DP Overflow	12/04/2019	\$39.25	P
21191348	OAKDALE ELECTRIC CO	Electric Service-DP Site 7 Area	12/04/2019	\$221.10	P
21191349	OAKDALE ELECTRIC CO	Electric Service for DP	12/04/2019	\$56.36	P
21191350	OAKDALE ELECTRIC CO	Electric Service-DP Loop 1	12/04/2019	\$134.26	P
21191351	OAKDALE ELECTRIC CO	Electric Service for DP-Loop 3	12/04/2019	\$122.92	P
21191352	OAKDALE ELECTRIC CO	Electric Service-DP New Shop	12/04/2019	\$268.73	P
21191353	SHERWIN-WILLIAMS CO THE	Paint & Supplies-White Beach	12/04/2019	\$99.22	P
21191354	WATER WORKS & LIGHTING COMM	Electric Service for SP	12/04/2019	\$124.24	P
21191355	WATER WORKS & LIGHTING COMM	Electric Service for SP	12/04/2019	\$100.38	P
21191356	WATER WORKS & LIGHTING COMM	Electric Service for SP	12/04/2019	\$51.48	P
21191357	WATER WORKS & LIGHTING COMM	Electric Service for SP	12/04/2019	\$206.27	P
21191358	WATER WORKS & LIGHTING COMM	Electric Service for SP	12/04/2019	\$10.30	P
21191359	WATER WORKS & LIGHTING COMM	Electric Service for SP	12/04/2019	\$74.14	P
21191360	WATER WORKS & LIGHTING COMM	Electric Service for SP	12/04/2019	\$109.60	P
21191361	WATER WORKS & LIGHTING COMM	Electric Service for SP	12/04/2019	\$44.34	P
21191362	WATER WORKS & LIGHTING COMM	Electric Service for RSBP-SP	12/04/2019	\$38.49	P
21191363	WATER WORKS & LIGHTING COMM	Electric Service for SP	12/04/2019	\$69.60	P
21191364	WATER WORKS & LIGHTING COMM	Electric Service for SP	12/04/2019	\$77.86	P
21191365	WE ENERGIES	Gas Service for SP	12/04/2019	\$9.24	P
21191366	WOOD TRUST BANK	Pressure Washer for NP	12/04/2019	\$366.61	P
21191367	ADVANCE JANITORIAL SERVICE & SUPPLY	Garbage Service for Parks	12/11/2019	(Voided)	P
21191367R	ADVANCED DISPOSAL	Garbage Service for Parks	12/18/2019	\$958.00	P
21191368	ALLIANT ENERGY/ WP&L	Electric Service for ATV Park	12/11/2019	\$36.23	P
21191369	ALLIANT ENERGY/ WP&L	Electric Service for PB	12/11/2019	\$307.84	P

PARKS & FORESTRY DEPT. - DECEMBER
FOR (JAN. HIRC)

21191367R -

21191332 - 21191427

21191370	ALLIANT ENERGY/ WP&L	Electric Service for NP Cabin	12/11/2019	\$94.62	P
21191371	ALLIANT ENERGY/ WP&L	Electric Service for NP	12/11/2019	\$16.70	P
21191372	ALLIANT ENERGY/ WP&L	Electric Service - NP Shelter	12/11/2019	\$17.27	P
21191373	ALLIANT ENERGY/ WP&L	Electric Service for NP	12/11/2019	\$16.70	P
21191374	ALLIANT ENERGY/ WP&L	Electric Service - NP Showers	12/11/2019	\$16.70	P
21191375	ALLIANT ENERGY/ WP&L	Electric Service for NP Shop	12/11/2019	\$103.73	P
21191376	ALLIANT ENERGY/ WP&L	Electric Service for NP	12/11/2019	\$16.70	P
21191377	ALLIANT ENERGY/ WP&L	Electric Service-NP Showers	12/11/2019	\$16.70	P
21191378	BUDS CORNER MART	Gas for #533-SP	12/11/2019	\$38.76	P
21191379	BUDS CORNER MART	Gas for #561-SP	12/11/2019	\$76.13	P
21191380	BUDS CORNER MART	Gas for #440-SP	12/11/2019	\$6.66	P
21191381	BUDS CORNER MART	Gas for #534-SP	12/11/2019	\$11.56	P
21191382	BUDS CORNER MART	Gas for #592-SP	12/11/2019	\$47.99	P
21191383	BUDS CORNER MART	Gas for #598-SP	12/11/2019	\$40.49	P
21191384	DALCO	Floor Scrubber Battery, Etc.	12/11/2019	\$464.89	P
21191385	DUVALL HEATING AND HYDRONICS LLC	Firewood Processing for SP	12/11/2019	\$2,013.20	P
21191386	HILLER'S TRUE VALUE HARDWARE	Supplies for NP & PB	12/11/2019	\$34.97	P
21191387	INSIGHT FS	LP for PB Shop	12/11/2019	\$286.26	P
21191388	INSIGHT FS	Diesel for SP	12/11/2019	\$289.78	P
21191389	INSIGHT FS	LP for NP Shop	12/11/2019	\$431.65	P
21191390	INSIGHT FS	LP for Nepco Shelter	12/11/2019	\$256.82	P
21191391	KASSBOHRER ALL TERRAIN VEHICLES INC	Mirror, Shock, Etc.-Pisten Bully	12/11/2019	\$157.37	P
21191392	LAKESIDE OASIS LLC	Gas for #545-DP	12/11/2019	\$70.87	P
21191393	LAKESIDE OASIS LLC	Gas for #757-Forestry	12/11/2019	\$37.40	P
21191394	LAKESIDE OASIS LLC	Gas for #759-DP	12/11/2019	\$26.34	P
21191395	LAKESIDE OASIS LLC	Gas for #560-Forestry	12/11/2019	\$166.75	P
21191396	LAKESIDE OASIS LLC	Gas for #757-Forestry	12/11/2019	\$38.44	P
21191397	LAKESIDE OASIS LLC	Gas for #545-DP	12/11/2019	\$66.05	P
21191398	LAKESIDE OASIS LLC	Gas for #757-Forestry	12/11/2019	\$34.14	P
21191399	LAKESIDE OASIS LLC	Gas for #545-DP	12/11/2019	\$66.19	P
21191400	MILESTONE MATERIALS	Graded Base-SP Shop Removal	12/11/2019	\$342.65	P
21191401	NELSON CONSTRUCTION OF ARPIN INC	Assorted Supplies for NP & PB	12/11/2019	\$263.87	P
21191402	PITTSVILLE FARM & HOME CENTER	Building Maintenance Supplies-DP	12/11/2019	\$37.18	P
21191403	PITTSVILLE FARM & HOME CENTER	Tools-Forestry Shop	12/11/2019	\$32.99	P
21191404	PITTSVILLE FARM & HOME CENTER	Chainsaw File-DP	12/11/2019	\$6.99	P
21191405	PITTSVILLE FARM & HOME CENTER	Chainsaw Gloves, Etc.-Forestry	12/11/2019	\$23.48	P
21191406	PITTSVILLE FARM & HOME CENTER	Assorted Supplies-NP	12/11/2019	\$32.95	P
21191407	PROVISION PARTNERS	Gas & Diesel-569/248-Forestry	12/11/2019	\$280.32	P
21191408	PROVISION PARTNERS	Gas for Can-Forestry	12/11/2019	\$6.48	P
21191409	PROVISION PARTNERS	Gas, Diesel & Supplies-Forestry	12/11/2019	\$230.96	P
21191410	POWER PAC INC	Tractor Light-SP	12/11/2019	\$26.10	P
21191411	POWER PAC INC	Tractor Oils & Filters-NP	12/11/2019	\$44.56	P
21191412	POWER PAC INC	Stihl Chainsaw Items-DP	12/11/2019	\$15.30	P
21191413	POWER PAC INC	Assorted Oils, Etc.-NP Vehicles	12/11/2019	\$129.60	P
21191414	SHERWIN WILLIAMS	Picnic Table Paint-NP	12/11/2019	\$153.96	P
21191415	LAKESIDE OASIS LLC	Gas for #759-DP	12/11/2019	\$26.00	P
21191416	ALLIANT ENERGY/ WP&L	Electric Service-Nepco Shelter	12/18/2019	\$282.36	P
21191417	AMAZON CAPITAL SERVICES	Green Metal Benches (2) for DP	12/18/2019	\$800.00	P

PARKS & FORESTRY DEPT. - DECEMBER
FOR (JAN. HIRC)

21191367R -

21191332 - 21191427

21191418	ADVANCE AUTO PARTS	Equipment Maintenance Supplies-NP	12/18/2019	\$158.76	P
21191419	ADVANCE AUTO PARTS	Oil Filter for #759-DP	12/18/2019	\$4.99	P
21191420	DREW URBAN CONSTRUCTION INC	Snow Guard-Nepco & DP Shop	12/18/2019	\$1,260.00	P
21191421	FAIRCHILD EQUIPMENT	Maintenance Supplies-JCB Skidsteer	12/18/2019	\$337.27	P
21191422	HILLER'S TRUE VALUE HARDWARE	Assorted Supplies for NP & PB	12/18/2019	\$56.34	P
21191423	HOME DEPOT CREDIT SERV (Parks)	White Beach Items, Tools, Supplies	12/18/2019	\$1,018.59	P
21191424	MENARDS - PLOVER	Heater for Dam House-SP	12/18/2019	\$199.99	P
21191425	SHERWIN-WILLIAMS CO THE	Paint for White Beach Shelter	12/18/2019	\$44.58	P
21191426	TRAVELHOST OF CENTRAL WISCONSIN	Ad for 1st Quarter of 2020	12/18/2019	\$525.00	P
21191427	US BANK	Binding Machine, WATVA Membership, Etc.	12/18/2019	\$281.25	

Grand Total:

\$25,114.88

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

[Chat With Us](#)[Log Out](#)System Administration
Account Administration

Transaction

Management

- Transaction List
- Account Information
- Reporting
- Dashboard
- Data Exchange
- My Personal Information

Transaction Management

Card Account Summary with Transaction List

Card Account Number: ***** CHAD SCHOOLEY
Card Account ID: [REDACTED]

[Switch Accounts](#)[Home](#)[Email Center](#)[Contact Us](#)[Training](#)[\(cpsApp1/AxolComServlet2/DisplayTrainingFromMenu\)](#)**[-] Card Account Summary**

Account Number: [REDACTED]

Account Name:

CHAD SCHOOLEY

Billing Cycle Close Date: 12/16/2019 ▾

[Search](#)[Print Account Activity](#)

0

[Open Account](#)**[+] Search Criteria**[Return to top](#)**[-] Transaction List**[Return to top](#)

Records 1 - 1 of 1

[Check All Shown](#) | [Uncheck All Shown](#)

Select	Status	Trans	Posting	Merchant	City/State	Amount	Detail	#	Trans Unique ID	Purchase ID	Accountin
	Ⓢ	Date	Date								
<input checked="" type="checkbox"/>	1. -	11/20	11/21	WAL-MART #1202	WISCONSIN RAP, WI	\$22.04	Ⓢ		03757246190040902019-11-2100001	1120191202	Add Allocation

[Ⓢ Disputed](#) [Ⓜ Reallocated](#) [Ⓢ, Ⓜ Trans Detail Level](#)

1. - Beverages + supplies for Ribbon Cutting event for Nepco solar panels.

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System Administration
Account Administration
Transaction Management
• Transaction List
Account Information
Reporting
Dashboard
Data Exchange
My Personal Information

Transaction Management

Card Account Summary with Transaction List

Card Account Number: ***** PARKSFORESTRY DEPT
Card Account ID: [REDACTED]

[Switch Accounts](#)
[Home](#)
[Email Center](#)
[Contact Us](#)

Training
(cpsApp1/AxofComServlet2/DisplayTrainingFromMenu)

[-] Card Account Summary

Account Number: [REDACTED]

Account Name:

PARKSFORESTRY DEPT (Sandra)

Billing Cycle Close Date: [12/16/2019 ▼]

[Search](#)
[Print Account Activity](#)

0

☒ Open Account

[-] Search Criteria

[Return to top](#)

[-] Transaction List

[Return to top](#)

Records 1 - 3 of 3

[Check All Shown](#) | [Uncheck All Shown](#)

Select	Status	Trans Date	Posting Date	Merchant	City/State	Amount	Detail	Trans Unique ID	Purchase ID
<input checked="" type="checkbox"/>	-	12/12	12/13	MY BINDING COM	503-2070394, OR	\$165.21	Ⓢ	03757246190043482019-12-1300001	1018620
<input checked="" type="checkbox"/>	-	12/09	12/10	FACEBK *BBNTVN2X72	FB.ME/ADS, CA	\$44.00	Ⓢ	03757246190043482019-12-1000001	2434233663354789
<input checked="" type="checkbox"/>	-	11/21	11/22	IN *WISCONSIN ATV - UTV A	920-6940583, WI	\$50.00	Ⓢ	03757246190043482019-11-2200001	6565

1. - Comb binding machine for office
2. - Facebook post boost / PB fundraising
3. - WATVA annual membership for Sandra



DENNIS QUINNELL
WOOD CO PARK & FORESTRY
Account Number: #####
Page 1 of 2

VISA

RECEIVED

NOV 26 2019

Account Summary

Credit Limit		\$5,000.00
Billing Cycle		11/20/2019
Days In Billing Cycle		31
Purchases and Other Charges	+	\$366.61
Cash	+	\$0.00
Balance Transfer	+	\$0.00
Credits	-	\$0.00
Payments	-	\$0.00

TOTAL ACTIVITY \$366.61

Account Inquiries



Call us at: (800) 221-5920
Lost or Stolen Card: (866) 839-3485



Go to www.woodtrust.com



Write us at PO BOX 31535, TAMPA, FL 33631-3535

Cardholder Account Summary

Trans Date	Post Date	Reference Number	Description	Amount
10/25	10/27	24137469300001422421063	TRACTOR SUPPLY #194 WISC RAPIDS WI	366.61

1. - Pressure Washer

Additional Information About Your Account

IF IMPOSED, THE MINIMUM FINANCE CHARGE WILL BE \$2.00.

THE ANNUAL PERCENTAGE RATE MAY VARY MONTHLY AND IS CALCULATED BY ADDING 4.9% TO THE INDEX WHICH IS THE PRIME RATE PUBLISHED IN THE MONEY RATES TABLE OF THE WALL STREET JOURNAL.

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT 6420

VX - *

WOODTRUST BANK
PO BOX 30175
TAMPA FL 33630-3175



Account Number

#####

Check box to indicate
name/address change
on back of this coupon ☐

AMOUNT OF PAYMENT ENCLOSED

Closing Date

11/20/19

Total Activity

\$0.00

**Memo Statement ** No Payment Required

\$

DENNIS QUINNELL
CHAD SCHOOLEY
WOOD COUNTY RIVER BLOCK
111 W JACKSON STREET
WISCONSIN RAPIDS WI 54495



MAKE CHECK PAYABLE TO:



WOODTRUST BANK
PO BOX 6818
CAROL STREAM IL 60197-6818

18 4470 1138 0001 0583 00000000 00000000 3

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Monday, December 30, 2019

	Actual	2019 Budget	Variance	Variance %
REVENUES				
Intergovernmental Revenues				
43531 State Aid-Transportation	\$2,194,425.05	\$2,096,592.00	\$97,833.05	4.67%
Total Intergovernmental	2,194,425.05	2,096,592.00	97,833.05	4.67%
Licenses and Permits				
44101 Utility Permits	3,500.02	1,050.00	2,450.02	233.34%
44102 Driveway Permits	1,740.00	860.00	880.00	102.33%
44260 Moving Permits	1,650.00	1,025.00	625.00	60.98%
Total Licenses and Permits	6,890.02	2,935.00	3,955.02	134.75%
Public Charges for Services				
46310 Public Chgs-Frac Sand	248,912.16		248,912.16	0.00%
Total Public Charges for Services	248,912.16		248,912.16	0.00%
Intergovernmental Charges for Services				
47230 State Charges	1,194,535.46	1,433,100.00	(238,564.54)	(16.65%)
47231 State Charges-Highway	230,355.18	232,838.00	(2,482.82)	(1.07%)
47232 State Charges-Machinery		2,090,226.00	(2,090,226.00)	(100.00%)
47233 State Charges-Performance Based Maintenance	121,512.86		121,512.86	0.00%
47300 Local Gov Chgs	418,433.14	561,660.00	(143,226.86)	(25.50%)
47330 Local Gov Chgs-Transp	1,058,037.14	1,207,485.00	(149,447.86)	(12.38%)
47332 Local Gov Chgs-Roads	801,466.75	403,360.00	398,106.75	98.70%
47333 Local Gov Chgs-Bridges	76,328.64	27,440.00	48,888.64	178.17%
Total Charges to Other Governments	3,900,669.17	5,956,109.00	(2,055,439.83)	(34.51%)
Interdepartmental Charges for Services				
47430 Dept Charges-Bldg Rent		34,745.00	(34,745.00)	(100.00%)
47470 Dept Charges-Highway	2,383,098.04	1,783,420.00	599,678.04	33.63%
Total Interdepartmental Charges	2,383,098.04	1,818,165.00	564,933.04	31.07%
Total Intergovernmental Charges for Services	6,283,767.21	7,774,274.00	(1,490,506.79)	(19.17%)
Miscellaneous				
48310 Gain/Loss-Sale of Fixed Assets	23,664.87		23,664.87	0.00%
48340 Gain/Loss-Sale of Salvage and Waste	5,546.02	6,700.00	(1,153.98)	(17.22%)
48510 Donations	525,000.00		525,000.00	0.00%
Total Miscellaneous	554,210.89	6,700.00	547,510.89	8,171.80%
TOTAL REVENUES	9,288,205.33	9,880,501.00	(592,295.67)	(5.99%)

EXPENDITURES				
Public Works-Highway				
53110 Hwy-Administration	310,480.67	334,628.00	24,147.33	7.22%
53120 Hwy-Engineer	182,580.12	232,838.00	50,257.88	21.58%
53191 Hwy-Other Administration	317,754.52	323,806.00	6,051.48	1.87%
53210 Hwy-Employee Taxes & Benefits	(579,453.75)		579,453.75	0.00%
53220 Hwy-Field Tools	(12,169.59)	13,400.00	25,569.59	190.82%
53230 Hwy-Shop Operations	319,199.14	331,129.00	11,929.86	3.60%
53232 Hwy-Fuel Handling	(27,887.24)	12,100.00	39,987.24	330.47%
53240 Hwy-Machinery Operations	(1,167,552.47)	2,173,434.00	3,340,986.47	153.72%
53260 Hwy-Bituminous Ops	153,676.86	230,902.00	77,225.14	33.44%
53262 Hwy-Bituminous Ops	30,576.99	119,372.00	88,795.01	74.39%
53266 Hwy-Bituminous Ops	2,013,048.78	1,762,924.00	(250,124.78)	(14.19%)
53270 Hwy-Buildings & Grounds	222,306.17	181,436.00	(40,870.17)	(22.53%)
53310 Hwy-Maintenance CTHS		3,300.00	3,300.00	100.00%
53311 Hwy-Maint CTHS Patrol Sectn	1,534,048.90	1,701,201.00	167,152.10	9.83%
53312 Hwy-Snow Remov	1,269,844.09	919,588.00	(350,256.09)	(38.09%)
53313 Hwy-Maintenance Gang	134,383.26	107,015.00	(27,368.26)	(25.57%)
53314 Hwy-Maint Gang-Materials	4,608.09		(4,608.09)	0.00%
53320 Hwy-Maint STHS	1,402,422.83	1,386,445.00	(15,977.83)	(1.15%)
53323 Hwy-Maint STHS PBM	59,684.25		(59,684.25)	0.00%
53330 Hwy-Local Roads	1,099,930.98	1,190,217.00	90,286.02	7.59%
53340 Hwy-County-Aid Road Construction	909,406.59	440,617.00	(468,789.59)	(106.39%)
53341 Hwy-County-Aid Bridge Construction	169,810.61	200,422.00	30,611.39	15.27%

12/18/2019

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Monday, December 30, 2019

	Actual	2019 Budget	Variance	Variance %
53490 Hwy-State & Local Other Services	422,990.10	555,842.00	132,851.90	23.90%
Total Public Works-Highway	8,769,689.90	12,220,616.00	3,450,926.10	28.24%
Capital Outlay				
57310 Highway Capital Projects	3,387,672.63	2,313,082.00	(1,074,590.63)	(46.46%)
57930 Depreciation & Amortization	5,857.18		(5,857.18)	0.00%
Total Capital Outlay	3,393,529.81	2,313,082.00	(1,080,447.81)	(46.71%)
TOTAL EXPENDITURES	12,163,219.71	14,533,698.00	2,370,478.29	16.31%
NET INCOME (LOSS) *	(2,875,014.38)	(4,653,197.00)	1,778,182.62	(38.21%)

RESOLUTION#

Introduced by Highway Infrastructure & Recreation & Executive Committees

Page 1 of 1

Committee

SMG

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: _____, Corp Counsel		
Reviewed by: <u>EPN</u> , ^{Deputy} Finance Dir.		

INTENT & SYNOPSIS: Approval of the 2020 Wood County Forest Annual Work Plan.

FISCAL NOTE: Potential loss of State Aid Revenues of \$48,935.

WHEREAS, Wood County has lands enrolled in the Wisconsin County Forest Land Program commonly referred to as the Wood County Forest, and

WHEREAS, §28.11 and the Wood County Forest Comprehensive Land Use Plan requires an annual County Forest Work Plan to be approved by the Wood County Board of Supervisors, in order to be eligible for certain grant funding per §28.11 (5m) Wis. Stats., and

WHEREAS, the Highway Infrastructure and Recreation Committee approved the 2020 Wood County Annual Work Plan (see attached documents) at their monthly meeting held January 2, 2020, and

WHEREAS, the Wood County Board of Supervisors adopted the 2020 Wood County Parks & Forestry Budget at its November 12, 2019 County Board Meeting, and

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to, approve and adopt the 2020 Wood County Forest Annual Work Plan.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Urban, D			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WOOD COUNTY
PARKS AND FORESTRY DEPARTMENT



2020
WORK PLAN

WOOD COUNTY PARKS AND FORESTRY DEPARTMENT

2020 PERSONNEL

Parks and Forestry Director Chad Schooley
Forest Administrator Fritz Schubert
Parks Construction Supervisor Dennis Quinnell
Office Supervisor 7 Sandra Green
Administrative Services 4 Sue Potocki

Park Lead Workers..... Scott Fox
Brad O' Donnell
Matt Huber

Park Workers..... Ron Gilson
Dan Vollert
Jesse Kostolny
Seth Dupee

Forest Technician..... Clyde Dammann

2020 SEASONAL EMPLOYEES

LTE II7
Camp Rangers3
Powers Bluff First Responders4

WOOD COUNTY PARKS

“MISSION STATEMENT”

To develop, maintain, and operate facilities, resources and programs that meet the outdoor recreation, environmental, and economic needs of the public; and provide clean, safe, quality family enjoyment at a reasonable cost.

PARK IMPROVEMENT PROJECTS

SOUTH PARK

1. Complete White Beach Remodel project
2. Red Sands vault toilet remodel
3. Tuck pointing White Beach stone entrance sign
4. Willow Run vault toilet remodel
5. Solicit estimates for paving walk trail on north side of lake
6. Plant trees throughout park

NEPCO PARK

1. Walk trail improvements near beach
2. Exotic species control (honeysuckle)
3. Install aluminum signage at the single track trail head

POWERS BLUFF

1. Continue with fundraising plan for park development
2. Trail signage improvements
3. Continue single track trail development
4. Begin multi-use trail improvement with road base
5. Silo observation deck planning

DEXTER PARK

1. Upgrade electric in overflow and group camping areas
2. Improve wet areas along walk trail
3. Plant trees throughout park
4. Replace failing septic at ATV camping area
5. Shelter AC unit

NORTH PARK

1. Plant trees throughout park
2. Lower campground road improvements
3. Tuck pointing of stone bridges and abutments
4. Planning for wooded area across from beach area
5. Install exhaust fan in lower shower building
6. Construct additional firewood storage building
7. Shelter Kitchen remodel

RICHFIELD 360 AREA

1. Rebuild the cross country ski bridge decking
2. Paint the vault toilet
3. Update signage to reflect County Forest designation.

OTHER

1. ATV Intensive Use Area parking lot renovation
2. ATV grant award trail construction
3. ATV Trail Development planning

WOOD COUNTY FOREST 2020 ANNUAL WORK PLAN

The mission of the Wood County Forest is to provide current and future generations with outdoor recreational opportunities while managing timber resources for raw materials for wood using industries on a sustainable basis.

Management of the Forest balances local needs with broader concerns through integration of forestry, wildlife, fisheries, endangered resources, water and air quality, soil, and recreational recommendations and practices. Multiple-use management will provide this variety of products and recreational amenities for the future with sound forestry management practices. The Forest will also be managed for such environmental needs as watershed protection, the protection of rare plant and animal communities, and biological diversity.

The Wood County Forest will be protected from natural catastrophes such as fire, insect and disease outbreaks, and from possible detrimental effects of human encroachment, over-utilization, environmental degradation and excessive development.

ANNUAL DNR TIME STANDARDS

Each year the county forest administrator and the Department of Natural Resources (DNR) liaison forester meet for an annual meeting. During this meeting one of the discussion topics is the DNR's availability to work on the county forest, also known as "Time Standards". For the 2020 fiscal year (the DNR fiscal year is July 1 through June 30), the agreed upon minimum hours to be provided by the Department of Natural Resources to Wood County Forest for technical assistance is **838** hours. This reflects an increase in hours due to the recent time standards revision process.

Previously the DNR Time Standard commitment was 893 hours in the years 2004–2007, **781** hours in years 2008–2013, **740** hours in years 2014–2018, and most recently in 2019 the time standard commitment has been **755** hours.

The recent upward trend in time standard hours dedicated to Wood County Forest is encouraging and appreciated. Historically the DNR has always exceeded their time standard commitment in Wood County. This past year the DNR contributed **817** hours, thus meeting the **755**-hour Time Standard minimum for 2019. Wood County is experiencing an increased interest, pressure, and opportunity for land trades and acquisitions that could benefit the county forest. It is possible an adjustment to the Time Standards will be needed to address increased workloads associated with land trades/acquisitions.

TIMBER SALE NEEDS IN 2020

The timber sale program on the forest continues to generate substantial revenues for the county. Gross timber revenues for 2019 were \$----- (or \$-----net). Each year we examine the timber harvest schedule from the Wood County Forest / DNR forest inventory data, and GIS representation of the Wood County Forest to identify areas in need of a harvest or thinning. To maintain a sustainable flow of income to the county, timber sales are established throughout the year and then sold at bid openings, usually targeted for

spring and fall. Once contracts have been signed, loggers usually have two years to harvest the timber on each sale. This past year, we established six timber sales on 253 acres. One of these timber sales was a salvage harvest (27 acres) due to a severe July storm.

Potential Timber Sales for 2020:

REGENERATION & FINAL HARVESTS:

COMPARTMENT	STANDS	ACRES	FOREST TYPE	TOWNSHIP
6	6	14	OAK	REMINGTON
19	5,9	30	ASPEN,OAK	PORT ED.
22	2	36	ASPEN	CRANMOOR.
25	3,4	55	OAK, BOT HWD	PORT ED.
29	2,3	83	ASPEN,OAK	PORT ED.
41	5	74	OAK	HILES
54	19	20	OAK	DEXTER
62	1	26	R.PINE	DEXTER
63	5,6	54	R.PINE, OAK	DEXTER
69	2	56	ASPEN	CRANMOOR
71	2,7,15	57	R.PINE,ASPEN	SENECA
72	1,17	44	ASPEN,W.PINE	SENECA
74	3	73	CENTRAL HWD	SENECA
76	2	47	ASPEN	SENECA
77	6	58	W.PINE	SENECA

Total Regeneration Acres = 727

THINNINGS

COMPARTMENT	STANDS	ACRES	FOREST TYPE	TOWNSHIP
11	11	20	OAK	REMINGTON
19	14	7	R.PINE	PORT ED.
32	1	62	R.PINE	PORT ED.
37	8	40	OAK	HILES
54	15,22	16	R.PINE	DEXTER
62	10	15	W.PINE	DEXTER
63	12,17,20	34	W.PINE, R.PINE	DEXTER
71	1	14	R.PINE	SENECA
72	9	28	W.PINE	SENECA

Total Thinning Acres = 236

TOTAL FOR ALL POTENTIAL TIMBER SALES = 963 ACRES

WILDLIFE HABITAT PROJECTS:

Wildlife Habitat Grant funding was cut by 50% in 2009 due to DNR budgetary concerns. What was once known as "Dime-an-Acre" has now become "Nickel-an-Acre".

Wildlife projects, utilizing Nickel-an-Acre monies, identified for the year 2020 include:

Red-Shouldered Hawk: Survey suitable habitat within new timber harvest areas as needed. Survey sites will be determined after 2020 harvest schedule is completed. Alternate projects agreed upon include: 1) Tag alder & non-merchantable aspen shearing to improve grouse and woodcock habitat. 2) Construct deer enclosures to monitor deer impact on forest regeneration and understory composition.

Reserve remaining funds (if any) as allowed by program rules for future projects. A maximum total of up to three years of grant monies may be accumulated without penalty.

2019 REFORESTATION/CULTURAL PROJECTS:

a) Reforestation:

- No major tree planting projects are planned for spring 2020.
- Jack pine seeding: The following table is a list of sites that have been identified as suitable for seeding to jack pine. These sites, and possibly others, will be/have been scarified with assistance from DNR dozer(s) followed by direct seeding to jack pine.

Compartment	Stand	Acreage
18	2	9
33	2	40
71	17	7
71	18	6
73	3	5

** Also identify other suitable sites for seeding to jack pine in the future.*

TOTAL 67 acres

b) Cultural Projects:

- These projects will be undertaken as time and availability of personnel permit.

CULTURAL PROJECTS

Non-commercial thinning:

Compartment	Stand	Timber Type	Acreage
73	12	Oak/ Red Pine	18
74	2	Aspen/Oak	9
TOTAL:			27 acres

Release/TSI:

Compartment	Stand	Timber Type	Acreage	
20	16	Red Pine/White Pine	9	Chemical Release
34	2	Oak	47	Chem. TSI (ironwood)
69	1,15	Red Pine	21	Chem. Invasive Spp. control
70	1	Red Pine/White Pine	25	Chemical Release
70	9	Red Pine/White Pine	60	Chemical Release
71	12	Jack Pine	21	Chemical Release

TOTAL: 183 acres

Site Prep:

- Compartment 28, stands 4,7,11: pre-planting herbicide site prep and trenching for 2021 tree planting project, approximately 12 acres.
- Compartment 70, stand 5: pre-planting herbicide site prep and trenching for 2021 tree planting project, approximately 25 acres.
- Compartment 71, stand 20: Scarify late summer/fall 2020, Chemical invasive species treatment to follow in 2021, 9 acres.
- Compartment 69, stand 6: Scarify late summer/fall 2020, Chemical invasive species treatment to follow in 2021, 11 acres.

TOTAL: 57 acres

RECON UPDATING:

- Routine recon updates due to timber sales completion as needed.
- Backlog recon project: update approximately 1000 acres of old recon.
- Evaluate natural and artificial regeneration on approximately 83 acres.

OTHER WORK NEEDS:**a) 15-Year Comprehensive Land Use Plan:**

- Rewrite Wood County 15-year plan as required by state statute for meeting county forest program requirements. This will be a lengthy process and large workload, will involve public input, and ultimately require County Board and DNR approval.

b) 3-Year DNR County Forest Financial Audit:

- Prepare for and participate in regular DNR financial audit of Wood County Forest program.

c) Forestry Technician:

- Continue training Forestry Technician to improve skills related to forestry aspects of the position. The Technician position shall be focused on timber stand improvement, invasive species management, forest infrastructure maintenance, and shall assist with timber sale establishment, forest recon, tree planting, surveys, ATV trail development, etc.

d) Road Repairs & Access Management:

**Road repair efforts in 2019 were substantial; however, some improvements and regular maintenance will be needed in 2020. Heavily traveled county forest roads open to vehicular travel are in better shape but still vulnerable to wet conditions. Furthermore, it is expected road maintenance needs will increase on certain roads destined to become part of the new Wood County ATV trail system. Road maintenance and improvements will continue to be a main work priority for the new forest technician.*

- Continue project to repair and protect damaged roads on the county forest. Road repairs and closures will occur throughout the county forest as time and manpower permit.
- Begin project to improve road and install railroad crossing in compartment 46 for the purpose of timber sale access.
- Improve parking and vehicular access control off Puff Creek Boulevard (south access to the Richfield 360 block of county forest).
- Install boulders and rebuild berms throughout county forest where vehicles are gaining illegal access and damaging roads.

e) Recreation:

- ATV Trail Improvement: Maintain trail identification and signage improvements to the Wood County ATV intensive use area located south of HWY 54 near Port Edwards. Also, work with DNR forestry technicians to incorporate dozer-training time for trail maintenance purposes whenever possible. Improve access for emergency vehicles and first responders.
- Maintain new ATV trail system on county forest including signage, brushing, grading.
- ATV trail Development: Begin process of building 4 miles of new ATV trail, which has been awarded \$400K through DNR ATV grant program.
- Continue to assist with current effort to develop an ATV route & trail system in Wood County. Continue identification and planning for future trail development projects within Wood County Forest lands.
- Mountain Bike Trail: Work with local individuals who have begun developing a mountain bike trail system in the South Bluff Block of Wood County Forest. Develop helicopter-landing site for emergency response.

f) Land Surveying Needs:

- Several areas of the county forest are in need of surveying and boundary line establishment. We will continue a survey project, using budgeted dollars, to facilitate timber sale establishment in areas of the county forest in need of management. We will also work with neighboring landowner requests to locate property lines provided good monumentation exists, and as time permits.

g) Easements, Encroachments, Land Transactions:

- Investigate and address easement, land trade requests and encroachments as they arise. Investigate opportunities to purchase parcels advantageous to the management of the county forest as they arise.

h) Forest Certification:

- Continue to make changes necessary to comply with forest certification corrective actions previously identified and as solutions are developed.
- Prepare for, host, and participate in SFI & FSC certification surveillance audits.

i) Wildlife Habitat:

- Continue to involve the wildlife biologist in timber sales design, planning for Nickel-an-Acre grant funds, and in identifying wildlife habitat improvement projects.

j) Invasive Species:

- Continue efforts to treat of most severe infestations of buckthorn. County forest locations include timber stands in Compartments 69,74,75,79.

k) Beaver Issues:

- Continue to address increasing complaints about beaver activities on Wood County Forest where they are negatively affecting town roads and recreational trails. Make use of volunteer trappers whenever possible.

j) Technical Forestry Training & Technology:

- Take advantage of training and continuing educational opportunities offered through DNR, FISTA, and other professional forestry organizations as time permits.
- Continue to improve proficiency in use of GIS, GPS, and related technology. As needed, attend training to utilize this technology for managing the county forest more efficiently.
- Cooperate with other entities (e.g. FISTA, UWSP, WLAWCA) to promote forestry and natural resource educational efforts.
- Acquire Wisconsin Pesticide Applicators Certification.

k) Drainage Ditch Management:

- Continue efforts to work with cranberry grower requests to clean selected ditches to improve drainage. Ditch cleaning projects will be discussed with appropriate DNR, Army Corps of Engineers, County Planning and Zoning personnel to insure proper design and permits are in place.
- Incorporate possible ditch cleaning operations/requests into timber sale design and harvest schedule

l) Hardwood Bombing Range Expansion:

- Although the issue of the Hardwood Bombing Range has subsided and there are no current expansion plans known, we will continue maintain relations with the Air National Guard and monitor and respond as necessary to issues relating to the bombing range.

Wood County Forest 15 Year plan (2021-2035) Project Schedule

The following is a proposed timeline for completion of the plan and approval process. This schedule is subject to change.

<u>Wood County Forest 15-Year Comprehensive Land Use Plan</u> <u>Planning Timeline</u>	
January 2019	Wood county HIRC Committee Reviews and Approves Public Participation Process and Projected Project Completion Timeline. Stakeholder letters mailed. General public notification via Wood County website, Facebook, and newspaper(s).
February 2019	HIRC Committee review & recommend changes, Chapters 100-300. Public participation: Draft chapters posted on website, P&F Facebook. Public comment received via email, in writing, at regular committee meetings.
March 2019	HIRC Committee review & recommend changes, Chapters 400-500. Public participation and comment: See above
April 2019	HIRC Committee review & recommend changes, Chapters 600-700. Public participation and comment: See above
May 2019	HIRC Committee review & recommend changes, Chapters 800-900. Public participation and comment: See above
June 2019	HIRC Committee review & recommend changes, Chapters 1000-2000. Public participation and comment: See above
July 2019	HIRC Committee review & recommend changes, Chapters 3000-4000. Public participation: See above
August 2019	Allow 30-Day Public Comment Period Open House Public Meeting
September 2019	Make Final Plan Changes and Committee Discussion
October 2019	Committee Approval of draft plan Send to DNR for Review
November 2019	Incorporate any DNR mandated changes. Final Committee approval (if necessary). Send to County Board for approval (by resolution).
December 2019	DNR Final approval for Wood County Forest 15 Year Plan