

***MINUTES OF THE  
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE***

**DAY & DATE:** March 06, 2014  
**PLACE:** Wood County Courthouse, 400 Market St., Wisconsin Rapids, WI 54494, Room 115  
**MEETING TIME:** 8:00 A.M.  
**ADJOURNMENT TIME:** 10:50 A.M.  
**MEMBERS PRESENT:** Chairman, Al Breu; Vice-Chairman, Trent Miner; Secretary, Dennis Polach; Member Marion Hokamp, and Member Gerald Nelson  
**OTHERS PRESENT:** Highway Commissioner Doug Passineau; Office Supervisor, Heather Gehrt; Park and Forestry Director Chad Schooley; Forest Administrator, Fritz Schubert; DNR Forestry Liaison, Steve Grant; Lance Pliml, County Board Chairman; William Clendenning, County Board Member; Maggie Muleski, Aqua Skiers, Inc., and Ron Fairchild, Public.

1. Chairman A. Breu called the meeting to order at 8:00 A.M.
2. Public comments: None
3. The minutes of the February 06, 2014 Highway Infrastructure & Recreation Committee meeting were reviewed.

**A motion was made by G. Nelson and seconded by D. Polach to approve the above-mentioned minutes. Motion carried.**

4. Tool allowances were discussed. The current rate is \$225 per year and the request is to raise it to \$325.

**A motion was made by T. Miner and seconded by D. Polach to approve raising the tool allowance to \$325.00. Motion carried.**

5. A new asphalt pump was discussed. This will add anti-stripper to the rocks and make the process more efficient overall for State Inspections. After much discussion, D. Passineau was instructed to gather more information and bring back at the next meeting.
6. Performance based maintenance projects were discussed. These are awarded from the D.O.T. (Department of Transportation) and the money will be used for some shouldering work and bridge maintenance.

7. Training update. Asphalt training and Oshkosh truck training has been completed, and smoke school training is upcoming. Currently 3 employees are at D.O.T. bridge training.
8. Frac Sand Update. 1 company has until June to complete payments that are currently owed.
9. Current Projects Update. (see attached sheet)
10. The monthly bill listing was reviewed.

**A motion was made by T. Miner and seconded by D. Polach to approve the monthly bill listing. Motion carried.**

11. Accounting Supervisor's report was reviewed.

**A motion was made by T. Miner and seconded by M. Hokamp to approve the Accounting Supervisor's report. Motion carried.**

12. Correspondence.

- Salt amounts remaining were discussed and a suggestion of the Highway Department to hold a class for Townships before the winter seasons was brought up to explain when to use and when not to use.
- (3) Freightliner's have been ordered for the Department.
- County Trunk Hwy A
- Moving the computer equipment to a different location.
- Marshfield Shop Update.
- Debt service meeting with Waupaca County.
- Employee Update.
- Winter roads camera request from Juneau County.

**A request was made by County Board Chairman, L. Pliml to go to agenda item #15c-special use permits.**

13. Item #15-c: Special Use Permits

The Aqua Skiers Inc. have asked for a fee waiver for the use of the Red Sands Beach Pavilion during the State Water Ski Show Tournament. C. Schooley asked the committee to consider a longer term for the fee waiver so the club could budget accordingly in future years. Discussion regarding the assistance the club gave during the construction of the Pavilion, as well as the support given during the grant application process.

**A motion was made by G. Nelson and seconded by T. Miner to allow a 5 year waiver of fee for the Red Sands Beach Pavilion from the Friday before the event to the Wednesday after the event for the Aqua Skiers, Inc. Motion carried.**

**A request was made by C. Schooley to move to item #15- after a break.  
The Committee took a 10-minute break at 9:30 A.M. and resumed at 9:40.**

14. Item #15-a: Ron Fairchild attended this portion of the meeting to show a PowerPoint presentation of the water quality of Lake Nepco and Lake Wazeecha.
15. Item # 13--Construction Supervisor's report was reviewed. (see attached sheet)

**A motion was made by T. Miner and seconded by D. Polach to approve the Construction Supervisor's report. Motion carried.**

16. Item # 14--Office Supervisor's report was reviewed. (see attached sheet)
  - 14b--Award of snowmobile bridge bid.

**A motion was made by T. Miner and seconded by D. Polach to accept the low bid from Janke General Contractors from Athens in the amount of \$24,912.00 for the snowmobile bridge. Motion carried.**

- 14a--(3) ATV/Snowmobile Maintenance and Development Resolutions.

**A motion was made by G. Nelson and seconded by M. Hokamp to approve signing the (3) ATV/Snowmobile Maintenance and Development resolutions and forward them to County Board for their approval. Motion carried.**

**A motion was made by T. Miner and seconded by M. Hokamp to approve the Office Supervisor's report. Motion carried.**

17. Item # 15--Park and Forestry Director's report was reviewed. (see attached sheet)
  - 15b—Area for the tree removal is less than 1 acre of land.

**A motion was made by T. Miner and seconded by G. Nelson to approve the Park and Forestry Director's report. Motion carried.**

18. Item # 16--Forest Administrator's Report was reviewed. (see attached sheet)
  - The WCFA Meeting information in the packet was incomplete so a new copy was handed out. Let Fritz know if you are interested in attending the March 20 & March 21 conference in Marshfield.
  - Draft forest certification audit letter was reviewed and discussed. The Committee believes Wood County has been unfairly burdened with these audits and the letter requests Wood County's removal from the audit list this year. The Committee approved the letter to be sent to Joe Schwantes (DNR County Forest Specialist) on behalf of Wood County.

**A motion was made by T. Miner and seconded by D. Polach to approve the Forest Administrator's report. Motion carried.**

19. Correspondence.

- Multi Metro Deer Management Letter
- Parks Maintenance Worker retirement April 1
- Monthly claims report

20. The monthly bill listing was reviewed.

**A motion was made by T. Miner and seconded by D. Polach to approve the monthly bill listing. Motion carried.**

21. The revenue report was reviewed.

**A motion was made by T. Miner and seconded by D. Polach to approve the revenue report. Motion carried.**

**A motion was made by G. Nelson and seconded by T. Miner to adjourn at 10:50 A.M. Motion carried.**



Dennis Polach, Secretary

Minutes taken by Heather Gehrt, Park & Forestry Office Supervisor