

The regular meeting of the Board of Directors of North Central Community Action Program, Inc. was held on Monday, October 14, 2019 at the United Way of Marathon County offices in Wausau. The meeting was called to order at 6:00 pm by President Donna Rozar.

Jennifer Lemmer took roll:

Present	Absent	Staff
Rozar	Fischer (ex)	Diane
Sippel	Ashbeck	Pam
Robinson		Tony
McDonald		Stacie
Panfil		Katie
Rotter		Chandra
Kieper		Ted
Degner		Sheng
Breit		
Clark		
Nyen		
Lemmer		
Yang		
McGivern		

Guests: Diane introduced North Central CAP's outreach staff to the meeting.

Minutes: Donna Rozar asked if there were any changes or questions. Donna Rozar declared the August minutes as accepted.

Public Comments: Steve Robinson talked to Marathon County staff about reducing our budget and was told they just don't have enough funds for their own programs such as additional DA's or officers. Steve Robinson suggested talking with the City of Wausau.

Target Group Sector Nomination Committee: Holly Kieper made a motion from the committee to approve Mallory McGivern as a new Board member representing low income constituents.

Finance Committee: Pam reviewed the reports and discussed the Weatherization Advance on our Balance Sheet that has now been expensed through September. Jennifer Lemmer, Secretary/Treasurer, made the recommendation from the Committee to approve the year to date financial statements. Motion carried.

Housing Programs: Outreach staff discussed our housing programs. Katie discussed the coordinated entry and the different screenings and eligibility processes. Katie discussed differences in Permanent Supportive housing, Section 8, Prevention & Rapid Rehousing, TBRA, and United Way local dollars. Chandra discussed scenarios with families and participants and working through processes such as medical issues. Sheng briefly discussed the Emergency Housing assistance program funded by the Marathon County United Way. Stacie reported we currently have 66 Section 8 vouchers in Lincoln County and we still have 60 on the waiting list. Steve Robinson asked if staff receive referrals for people who are couch surfing and don't actually have an address. Katie explained the definition of homelessness and those people don't fit the definition. Katie explained people in those situations

should be screened for Prevention assistance. Ted discussed his new role and what he's been training and working on as a new outreach worker.

2020 CSBG Application: Diane discussed the application that was sent in advance with the Board packet. Diane discussed new funding we have received including TBRA, CDBG, and SSO funds. Motion was made by Peter Rotter to approve the 2020 CSBG Application. Second was made by Deb McDonald. Motion carried.

By-Law Review and Discussion: Diane discussed the wording change to remove the annual meeting "from a period of June 15th thru July 15th" to the designation of the second Monday in June. This aligns with all other agency Board meetings. Donna Rozar suggested we not get tied to a specific date. Wording to replace the former is as follows: The annual meeting of the Corporation shall be held in the month of June on a date, and at a location and hour determined by the Board of Directors. Motion was made by Sue Sippel to approve the By-Law change. Second was made by Jake Nyen. Motion carried.

Weatherization Report: Tony distributed the September weatherization production report. 240 audits were completed thru September and 113 (48%) were deferrals. 131 units were completed thru September as well as 31 baseload units. Tony discussed our pilot project utilizing a Savings to Investment Ratio of .95 and so far we have only actually been able to add one unit. Tony reported discussions with the State on using other funds to assist with deferrals but so far it has just been talked about and nothing has been decided. Steve Robinson asked if we have noticed additional deferrals because of the moisture and Tony explained the averages are not any higher than what we normally experience.

Next Meeting Date: Our next meeting will be December 9, 2019.

Adjourn: Donna Rozar declared the meeting adjourned at 7:01 pm.