

CONSERVATION, EDUCATION AND ECONOMIC
DEVELOPMENT COMMITTEE
AGENDA

DATE: Wednesday, June 6, 2018
TIME: 9:00 a.m.
LOCATION: Wood County Courthouse, Room 114

1. Call meeting to order
2. Public Comments (*brief comments/statement regarding committee business*)
3. Review Correspondence
4. Consent Agenda
 - a. Approve minutes of previous meeting
 - b. Approve bills
 - c. Receive staff activity reports
5. Risk and Injury Report
6. Economic Development
 - a. Activity update Alexander Field and Roy Shwery Airport
 - b. Wood County ATV Trail committee update
7. Private Sewage
 - a. Presentation on Private Onsite Waste Treatment permitting, maintenance and compliance.
8. County Surveyor
9. Planning
10. Land & Water Conservation Department
 - a. Groundwater Committee discussion.
 - b. Open and approve low bid for closure of a manure storage facility on property owned by Michael Van Wyhe.
 - c. Update on Notice of Discharge for Schiferl & Accola.
 - d. Update on Notice of Noncompliance for Dave Huser slurry-store overflow.
 - e. Discuss Capital Improvement Plan request for pickup truck.
 - f. Discussion on concerns with small dairy businesses going out of business.
 - g. Update on Badger Sandstone contested court hearing.
 - h. Nonferrous Metallic Mining & Reclamation Ordinance review & possible action.
 - i. Update on Juneau/Wood County well testing program in the Armenia area.
 - j. North Central Land & Water Conservation Assoc. meeting report – Bob Ashbeck
 - k. LCC supervisor training.
 - l. Approval for Conservation Program Coordinator, Tracy Arnold, to travel to the 2018 National Envirothon in Idaho at no cost to the county.
11. UW Extension
 - a. Staffing Update – Communities Educator
 - b. Office Furniture Update
 - c. Organizational Update / Presentation (Jason)
 - d. UW-Extension presentation to County Board
 - e. Area 7 Situational Analysis
12. Schedule next regular committee meeting – 9:00 a.m. Thursday, July 5, 2018
13. Agenda items for next meeting
14. Schedule any additional meetings if necessary
15. Adjourn

MINUTES
CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
WEDNESDAY, MAY 2, 2018
WOOD COUNTY COURTHOUSE, ROOM #115, WISCONSIN RAPIDS WI

Members Present: Kenneth Curry, Robert Ashbeck, Bill Leichtnam, Mark Holbrook, Dave LaFontaine and Harvey Petersen.

Staff Present:

Planning & Zoning Staff: Jason Grueneberg and Adam DeKleyn, Jeff Brewbaker
Land & Water Conservation Staff: Shane Wucherpennig
UW Extension Staff: Katie Tomsyck

Others Present: Dist. #14 Supervisor Dennis Polach, Dist. #15 Supervisor Bill Clendenning, Wood County Board Chairman Doug Machon, Dist. #5 Supervisor Adam Fischer, Marla Cummings (Wood County Finance Director), Roy Driver (NRCS), Scott Larsen (MACCI), Bruce Dimick

1. **Call meeting to order.** Chairperson Curry called the meeting to order at 9:00am
2. **Public Comments.**
 - a. Marla Cummings shared that Chairman Machon is planning on putting a freeze on purchasing vehicles and that committees and departments should keep that in mind for the 2019 budgets.
 - b. Bruce Dimick shared that a CAFO in Armenia in Juneau County has come to the attention of the EPA. The EPA will be drilling to test for contaminates.
3. **Review Correspondence**
 - a. UW-Extension staff are at a State Extension Conference today. The Communities Educator position has been posted. More quotes are being procured for the UW-Extension office update and will be brought back to the CEED committee in June.
 - b. Jason Grueneberg shared an invite to attend the Transitioning our Economy Summit held at the Hotel Mead on May 10th and encouraged committee members to attend.
4. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the April 4, 2018 CEED meeting, and the April 17 special CEED meeting. 2) bills from Planning & Zoning, Land & Water Conservation and UW Extension and 3) staff activity reports from Jason Grueneberg, Adam DeKleyn, Justin Conner, Jeff Brewbaker, Stevana Skinner, Kim Keech, Victoria Wilson, Shane Wucherpennig, Tracy Arnold, Adam Groshek, Emily Salvinski, Lori Ruess, Matt Lippert, Jodi Friday, Chris Viau, Laura Huber, and Jackie Carattini.

Motion by Bill Leichtnam to approve and accept the minutes of the April 4th, 2018, and April 17th, 2018 meetings, the bills from Planning & Zoning, Land & Water Conservation, and UW-Extension, and the staff activity reports as presented. Second by Harvey Petersen. Motion carried unanimously.

5. **Risk and Injury Report.** None

6. **Discussion/appointment of WCA – Steering Committee member.** Any supervisor can apply through the County Clerk's office, and then the County Board Chairperson will sign it. Bill Leichtnam shared that he applied.

7. **CEED History and future discussion.** Bill Leichtnam gave his perspective on the history of the CEED committee. Originally, he believed that the CEED committee would be more involved with all the public schools in the county. The CEED committee spends a lot of time on conservation. He believes the CEED committee should have a more active role in economic development. Bob Ashbeck believes that the only way the county can be involved in economic development is through tax incentives.

8. **Land & Water Conservation Department**

- a. **NRCS report – Roy Diver.** Roy Diver gave copies of his annual report to the committee and gave an overview of the staff in this office and the programs/services they provide. They have a National Civil Rights Review happening in May 2018. He also shared fact sheets that summarize their programs.
- b. **Discuss Water Committee:** Chairman Ken Curry discussed the background and history for the formation of the Central Sands Groundwater committee. Lengthy discussion followed.

Ken Curry expressed that the CEED committee needs to decide how they will approach groundwater issues. This could be done by either a) the Central Sands Groundwater Committee continuing as-is, b) forming a groundwater sub-committee, c) forming an ad-hoc groundwater committee, or d) adding groundwater as an agenda item at the regular monthly meeting. Goals and timelines also need to be determined.

Motion by Dave LaFontaine that we authorize representatives and staff to continue attending the Central Sands Groundwater Group meeting while the CEED committee discusses and decides what they will do regarding groundwater within the next three months. Motion seconded by Bill Leichtnam.

Ayes: Ken Curry, Bill Leichtnam, Mark Holbrook, Dave LaFontaine, Harvey Petersen

Nays: Bob Ashbeck- he doesn't think Bill Leichtnam should be paid per-diem for this meeting.

Motion carried 5-1.

- c. **Discussion with staff regarding CEED Committee highlights of the Dr. Mark Borchardt and Devin Masarik presentation that are identified in the March 7, 2018 CEED Committee minutes, Item 6.c.** Shane will print the presentations for the CEED committee to review.
- d. **Review draft of proposed Wood County nonferrous metallic Mining and Reclamation Ordinance.** The proposed draft of the licensing ordinance was shared in the committee packet. Shane Wucherpfennig and Adam DeKleyn need direction from the CEED committee in the highlighted areas. The biggest things to consider are the fees to charge and who will administer the ordinance. Additionally, the Wisconsin Counties Association published a Nonferrous Metallic Mining Handbook earlier this week and it is somewhat contradictory to the draft. There was a consensus that the staff will need to reassess the draft ordinance with corporate counsel and will then present an itemized summary of where they need guidance at the next CEED committee meeting. There are currently no known companies wanting to do exploration.
- e. **Approve Cost-Share Funds Transfer Agreement from Jackson County to Wood County in the amount of \$8,000.** Shane Wucherpfennig explained that this is an opportunity for counties that were not able to use funds that were allocated from the state for conservation work. Wood County would use these funds for SEG work like nutrient management plans or

cover crops. Later, the Land & Water Conservation Department will be amending the budget because these are unanticipated revenues.

Motion by Dave LaFontaine to accept the \$8,000 transfer from Jackson County. Second by Bill Leichtnam. Motion carried unanimously.

Ken Curry signed the agreement.

- f. **North Central Land & Water Conservation Association (NCLWCA) Spring Reorganization meeting.** At this meeting, Wood County has two votes; one is a supervisor and the County Conservationist is the other. Shane will send out the details of this meeting when he has the information.
- g. **Appoint NCLWCA representative.** This is per diem. Ken Curry appointed Bob Ashbeck to continue to as the representative.
- h. **Discuss Golden Sands RC&D representative from CEED Committee.** Bill Clendenning is the appointed representative by the County Board Chairman. Bill Leichtnam has been acting as the citizen non-voting member. Anybody can be a member at large. We pay dues of \$650 annually. Bill Clendenning suggested having an alternate if the CEED representative could not attend. There is a quarterly meeting this Friday.

Motion by Ken Curry for Bill Leichtnam to become the CEED representative to Golden Sands RC&D and for Bob Ashbeck to become the alternate. Second by Dave LaFontaine. Motion carried unanimously.

Motion by Dave LaFontaine to pay both delegates per diem and mileage. Second by Harvey Petersen. Motion carried unanimously.

- i. **Wisconsin Land & Water new supervisor training.** This training is coordinated through NCLWCA and is intended for the new Land and Water Conservation representation. It is typically in conjunction with the spring meeting. Shane will send out the details when they are available. New CEED members are encouraged to go.

9. UW Extension.

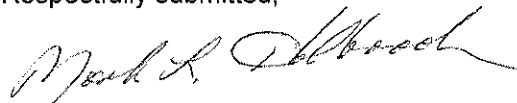
10. Economic Development

- a. **Activity update from Marshfield Area Chamber of Commerce and Industry (Scott Larson)-** Scott Larson gave a report on what MACCI is doing to undertake economic development initiatives. He also mentioned that there has been more interaction between MACCI, the Heart of the Wisconsin Chamber of Commerce and REGI to work together on a regional level. He shared that the county can help by being open to new projects that come forward. The full report is available in the CEED packet. He also shared an Economic Profile publication that they put out. Bob Ashbeck commented that Marshfield seems so much further ahead in terms of reaching out to the people than Wisconsin Rapids does. Scott also shared that MACCI has been involved with focus groups regarding the consolidation of UW-Wood County into UW-Stevens Point. MACCI wants to make sure that that campus remains a very valuable asset to the community. Mark Holbrook questioned how workforce skillsets are being taught when there have been such large decreases in K-12 and university funding. Wisconsin used to be known as an educated workforce. Bill Leichtnam shared that he is impressed with what MACCI has been doing and he would like some of these programs to be implemented in the southern part of the county. Jason Grueneberg shared that the county provides \$19,500 annually to MACCI.

- 11. County Surveyor-** Ken Curry and Jason Grueneberg gave a background on this position to the new CEED members.
- 12. Private Sewage-** Jason Gruenberg requested to give an overview about the private onsite waste treatment at the next meeting.
- 13. Planning-** Jason Grueneberg asked that in the future, he would like to talk about the county's current approach to Economic Development and give an overview of what is happening.
- 14. Schedule next regular committee meeting –**
The next regular CEED meeting is scheduled for Wednesday, June 6, 2018 at 9:00am at the Wood County Courthouse, Room 115.
The July CEED committee meeting will be held on Thursday, July 5th at 9:00am because of the holiday on Wednesday.
- 15. Agenda items for next meeting**
 - a. Discuss structure of a groundwater committee
 - b. Alexander Field and Marshfield Airport reports.
- 16. Schedule any additional meetings if necessary.** none

Chairperson Curry declared the meeting adjourned at 12:10 pm.
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Respectfully submitted,



Mark Holbrook, Secretary

Minutes by Katie Tomsyck, UW-Extension

Review for submittal to County Board by Mark Holbrook (approved on May 14, 2018)

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
 Tuesday, April 24th, 2018
 WOOD COUNTY COURTHOUSE, ROOM #115, WISCONSIN RAPIDS WI

Members Present: Dist. #7 Supervisor Robert Ashbeck, Dist. #19 Supervisor Bill Leichtnam, Dist. #11 Supervisor Kenneth Curry, Dist. #10 Supervisor Mark Holbrook, Dist. #1 Supervisor Dave LaFontaine, Harvey Peterson

Staff Present:

Land & Water Conservation: Shane Wucherpennig
 Planning & Zoning: Jason Grueneberg
 UW-Extension: Katie Tomsyck

Others Present: Wood County Board Chairperson Doug Machon, Peter Kastenholz, Dist. #5 Supervisor Adam Fischer

1. **Call meeting to order.** Supervisor Ashbeck called the meeting to order at 9:28am
2. **Election of chairperson, vice-chairperson, and secretary.**

Chairperson

Ashbeck opened nominations for CEED chairperson. LaFontaine nominated Curry. Peterson nominated Ashbeck. Peterson moved to close nominations. By 4-2 vote, Ken Curry was elected chairperson of the CEED committee.

Voting for Curry: Leichtnam, Curry, LaFontaine, Holbrook

Voting for Ashbeck: Ashbeck, Peterson

Vice-chairperson

Ken Curry opened the floor for nominations. LaFontaine nominated Ashbeck. Ashbeck declined. Curry nominated LaFontaine. LaFontaine declined. Peterson nominated Holbrook. Holbrook declined. Peterson nominated Leichtnam. Peterson moved for nominations to be closed. By unanimous vote, Bill Leichtnam was elected as vice-chairperson of the CEED committee.

Secretary

Curry opened the floor for nominations. Leichtnam nominated LaFontaine. LaFontaine declined. Leichtnam nominated Holbrook. Peterson moved for nominations to be closed. By unanimous vote, Mark Holbrook was elected secretary of the CEED committee.

3. **Public comments.**

- a. Wucherpennig shared an informational folder with the new committee members, and explained that all CEED committee members are a part of the Land and Water Conservation Organization at the state level, however only one member will have voting rights if attending the state convention. They will also be offering training to the new members of CEED.

b. Peter Manley's position with UW-Extension has been posted statewide.

4. **Set date and time for next meeting.** Wednesday, May 2nd at 9:00am in Wood County Courthouse room 115.

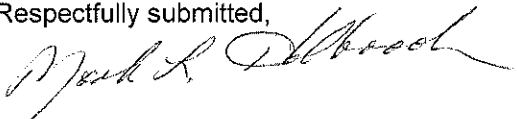
Agenda items to include:

- A. Clean Sweep
- B. Central Sands Groundwater Group
- C. Non-metallic Mining
- D. CEED history and future discussion
- E. Select a NorthCentral Representative
- F. Select a Golden Sands RCND representative

Doug Machon invited the supervisors to apply for the WCA.

Ken Curry declared the meeting adjourned at 9:49am.

Respectfully submitted,



Mark Holbrook, Secretary

Minutes by Katie Tomsyck, UW-Extension

Review for submittal to County Board by Mark Holbrook (approved on April 26, 2018)

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Committee Report

County of Wood

Report of claims for: Land & Water Conservtion Dept

For the period of: May 2018

For the range of vouchers: 18180043 - 18180120

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
18180043	ARNOLD TRACY	LWC - MEAL REIMBURSEMENT	04/27/2018	\$12.00	P
18180044	GROSHEK ADAM	LWC - DATA PLAN REIMBURSEMENT	04/19/2018	\$30.00	P
18180045	SALVINSKI EMILY	LWC - MEAL REIMBURSEMENT	04/25/2018	\$12.00	P
18180046	WUCHERPFENNIG SHANE A	LWC - DATA PLAN REIMBURSEMENT	04/25/2018	\$30.00	P
18180047	ACE HARDWARE	LWC - OFFICE SUPPLIES, ENV ED,	04/30/2018	\$132.43	P
18180048	TRACTOR SUPPLY CREDIT PLAN	WLD - 5 MILE SOLAR FENCE ENERG	04/04/2018	\$149.99	P
18180049	WOODTRUST BANK NA	LWC - SECURITY BARS	04/10/2018	\$39.74	P
18180050	BELTER STEVEN L	TS - REDBUD REFUND	05/03/2018	\$20.05	P
18180051	BROCK CRAIG	TS - REDBUD REFUND	05/03/2018	\$20.05	P
18180052	DASSOW JEFFREY J	TS - REDBUD REFUND	05/03/2018	\$20.05	P
18180053	KRIEG STACIE MARIE	TS - REDBUD REFUND	05/03/2018	\$20.05	P
18180054	NEVE JOEL	TS - REDBUD REFUND	05/03/2018	\$20.05	P
18180055	SADOWSKA ERICK	TS - REDBUD REFUND	05/03/2018	\$20.05	P
18180056	SCHMIDT DONALD	TS - REDBUD REFUND	05/03/2018	\$20.05	P
18180057	SCHIER RANDY	TS - REDBUD REFUND	05/03/2018	\$20.05	P
18180058	GREENSTONE GARDEN & SERVICE LLC	TS - REDBUD REFUND	05/03/2018	\$20.05	P
18180059	BIELLEN JOHN P	LWC - REFUND FOR TREES	05/10/2018	\$6.49	P
18180060	MARQUETTE COUNTY LWCD	TS - 2018 TREE DELIVERY FEE	05/21/2018	\$575.00	P
18180061	NORTH CENTRAL LAND & WATER CONSERVATION	LWC - SPRING MTG REGISTRATION	05/21/2018	\$34.00	P
18180062	ALTENHOFEN TOM	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180063	ARNOLD MICHELE	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180064	ARNOLD PETER	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180065	BAESEMAM JASON	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180066	BANGART RICK	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180067	BELL JOSHUA M	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180068	BERNICK JASON	NMFE - INCENTIVE PAYMENT	05/23/2018	\$374.00	P
18180069	BERRY CATHY	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180070	BOLSTAD BRIAN	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180071	BUSS RUSSELL	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180072	BUSS WARREN	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180073	CLARK DANIEL	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180074	DUMS ANDREW	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180075	DUMS KAREN	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180076	FISCHER PAUL	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P

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Committee Report - County of Wood

Land & Water Conservtion Dept - May 2018

18180043 - 18180120

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
18180077	GAJEWSKI WAYNE	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180078	GILBERTSON JAMES	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180079	GRAFF PETER	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180080	GUMZ BRUCE	NMFE - INCENTIVE PAYMENT	05/23/2018	\$374.00	P
18180081	HAAS JESSE	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180082	HAMLAND SETH	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180083	HASZ TOM	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180084	HEEG ERIC	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180085	HEIN MICHAEL	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180086	HENKE ROBERT	NMFE - INCENTIVE PAYMENTS	05/23/2018	\$244.00	P
18180087	KRAUTKRAMER PAUL	NMFE - INCENTIVE PAYMENTS	05/23/2018	\$244.00	P
18180088	KREAGER KEITH	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180089	KUNZE PAUL	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180090	LUCHTERHAND BRYCE	NMFE - INCENTIVE PAYMENT	05/23/2018	\$374.00	P
18180091	LUEDECKE DAVID	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180092	MAGNUSON SCOTT	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180093	MANTEUFEL TIM	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180094	MARTIN ALBERT	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180095	MERRIAM TERRY	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180096	MIELKE LOWELL	NMFE - INCENTIVE PAYMENT	05/23/2018	\$374.00	P
18180097	MONNESS WILLIAM	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180098	NIELSON DAVID	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180099	NOWICKI GREG	NMFE - INCENTIVE PAYMENT	05/23/2018	\$374.00	P
18180100	PROSOSKI LUKE	NMFE - INCENTIVE PAYMENT	05/23/2018	\$374.00	P
18180101	RIESGRAF DEREK	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180102	SCHREINER JAMES	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180103	SEUBERT DALLAS	NMFE - INCENTIVE PAYMENT	05/23/2018	\$374.00	P
18180104	SOCHA PATRICK	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180105	STERNWEIS BRADLEY	NMFE - INCENTIVE PAYMENT	05/23/2018	\$374.00	P
18180106	STUEBER JACOB	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180107	TIEJEN STEW	NMFE - INCENTIVE PAYMENT	05/23/2018	\$374.00	P
18180108	TISCHENDORF DAVID	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180109	TRYBA SCOTT	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180110	TURNER CLARK	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180111	VENZKE LARRY	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180112	VRUWINK BRIAN	NMFE - INCENTIVE PAYMENT	05/23/2018	\$374.00	P
18180113	WAYERSKI RYAN & TONYA	NMFE - INCENTIVE PAYMENT	05/23/2018	\$374.00	P
18180114	WEILER DAIRY LLC	NMFE - INCENTIVE PAYMENT	05/23/2018	\$374.00	P
18180115	WENDT GLEN & BRENDA	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180116	WINEMAN CATHERINE	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180117	WOJCIK DENNIS	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180118	WOKATSCH RANDAL	NMFE - INCENTIVE PAYMENT	05/23/2018	\$244.00	P
18180119	JAGODZINSKI JAMES & LESLIE	NMFE - INCENTIVE PAYMENT	05/23/2018	\$374.00	P

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Committee Report - County of Wood

Land & Water Conservtion Dept - May 2018

18180043 - 18180120

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
18180120	GROSHEK ADAM	LWC - DATA PLAN & MEAL REIMB	05/23/2018	\$42.00	P
Grand Total:				\$17,086.10	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: Planning & Zoning Department

For the period of: May 2018

For the range of vouchers: 22180049 - 22180060 38180009 - 38180011

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
22180049	OPPORTUNITY DEVELOPMENT CENTER	PS-2018 Aerobic Mtce (1st)	04/24/2018	\$106.04	P
22180050	OPPORTUNITY DEVELOPMENT CENTER	PS-2018 Septic Mtce (1st)	04/24/2018	\$302.63	P
22180051	BORNTREGER ALVIN	PL-Shoreland Permit Refund	04/25/2018	\$25.00	P
22180052	DEKLEYN ADAM	PL-Expenses (April)	04/25/2018	\$136.25	P
22180053	GRUENEBERG JASON	PL-Expenses (May)	04/25/2018	\$30.00	P
22180054	WOOD TRUST BANK	Credit Card Charges	04/20/2018	\$515.95	P
22180055	CARMODY SOFTWARE INC	PS-Upgrades/Services (May)	05/01/2018	\$299.00	P
22180056	INDUSTRY SERVICES DIVISION	PS-State Sanitary Permits(Apr)	04/30/2018	\$600.00	P
22180057	BOYER KEVIN	SU-Services Per Contract	05/08/2018	\$833.00	P
22180058	MIDWAY STEEL INC	SU-Rebar	05/04/2018	\$1,400.00	P
22180059	GRUENEBERG JASON	PL-Expenses (May)	05/17/2018	\$14.95	P
22180060	DEKLEYN ADAM	PL-Expenses (May)	05/29/2018	\$136.25	P
38180009	GRUENEBERG JASON	ED-Expenses (April)	04/25/2018	\$77.21	P
38180010	MARSHFIELD AREA CHAMBER FOUNDATION	ED-2018 Annual Allocation	04/26/2018	\$19,500.00	P
38180011	GRUENEBERG JASON	ED-Expenses (May)	05/17/2018	\$194.02	P
Grand Total:				\$24,170.30	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: UWEX

For the period of: MAY

For the range of vouchers: 30180048 - 30180064

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
30180048	KHIPU LANGUAGE SERVICES	Lets Garden translation	05/10/2018	\$80.00	P
30180049	QUALITY PLUS PRINTING INC	4H NEWSLETTER	05/10/2018	\$200.00	P
30180050	UW EXTENSION	Agent Contracts	05/10/2018	\$123,409.66	P
30180051	UW SOIL TESTING LAB	soil tests	05/10/2018	\$310.00	P
30180052	WOODTRUST BANK	JCEP registrations, FoodWise	05/10/2018	\$489.95	P
30180053	ERICKSON JEREMY	Erickson April expenses	05/10/2018	\$104.09	P
30180054	POSTMASTER - WISCONSIN RAPIDS	Cranberry newsletter postage	05/29/2018	\$94.95	P
30180055	EO JOHNSON CO INC	COPIER LEASE	05/29/2018	\$229.49	P
30180056	OPPORTUNITY DEVELOPMENT CENTER	4-H newsletter	05/29/2018	\$143.90	P
30180057	US BANK	Matt-JCEP lodging	05/29/2018	\$99.99	P
30180058	UW EXTENSION - MADISON	Jackie Wislines	05/29/2018	\$36.48	P
30180059	WOODTRUST BANK	FoodWise(Portage) & office sup	05/29/2018	\$89.84	P
30180060	HUBER LAURA	HUBER MAY EXPENSES	05/31/2018	\$213.64	
30180061	LIPPERT MATTHEW	LIPPERT MAY EXPENSES	05/31/2018	\$459.63	
30180062	TOMSYCK KATIE	TOMSYCK MAY EXPENSES	05/31/2018	\$68.67	
30180063	VIAU CHRISTOPHER	VIAU MAY EXPENSES	05/31/2018	\$314.92	
30180064	CARATTINI JACKIE	CARATTINI FEB-MAY EXPENSES	05/31/2018	\$598.67	
Grand Total:				\$126,943.88	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



Activities Report for Shane Wucherpennig May, 2018

- **April 30** – Worked on Mill Creek Watershed 9 Key Element Plan, Radio Spot in Marshfield, attended Executive meeting.
- **May 1**– Helped with Tree Sale, Worked on Mill Creek Watershed 9 Key Element Plan,
- **May 2** – Attended CEED meeting, Worked on Mill Creek Watershed 9 Key Element Plan
- **May 3** – Worked on Mill Creek Watershed 9 Key Element Plan.
- **May 4** – Worked on Mill Creek Watershed 9 Key Element Plan.
- **May 7** – Discovery Farms Field Edge Monitoring site meeting in Mill Creek, Jim Coenen Farm by Rudolph.
- **May 8** – Worked on Mill Creek Watershed 9 Key Element Plan
- **May 9, 10** – Worked on Mill Creek Watershed 9 Key Element Plan, Otter Creek Farms Design.
- **May 11**– Lee Accola Enforcement meeting on Site.
- **May 14** – Worked on Mill Creek Watershed 9 Key Element Plan.
- **May 15** – Attended County Board.
- **May 16** – Worked on Mill Creek Watershed 9 Key Element Plan, Met with Peter Kastenholz regarding the Joan Arnold case.
- **May 18** – Met with Land & water and P&Z to discuss and draft the Wood County Nonferrous metallic mining ordinance.
- **May 21** – Summer Intern Orientation, Field visit to Catherine Gustafson site for Wetland and Flood Plain issues, Staff Meeting.
- **May 20** – Met with Portage County, Wood LWCD along with Parks and the Wi Wind shed Partnership coordinator to discuss a joint AmeriCorps application to get them for summer project within the County.
- **May 22** – Worked on Mill Creek Watershed 9 Key Element Plan.
- **May 23**– Met with Peter Kastenholz, Attorney Gary Drier, Contested Hearing Judge (William Weiland), Joan Arnold, her witnesses, Tracy Arnold on the Badger Sandstone site for a field visit to look at the reclamation done as part of the Contested Hearing being held.
- **May 24** – Contested Court Hearing for Joan Arnold versus Wood County on the Badger Sandstone reclamation case.
- **May 25** – Otter Creek Farms design, Email & phone correspondence.
- **May 28** – Memorial Day.
- **May 29** – Worked on Mill Creek Watershed 9 Key Element Plan.
- **May 30**– Well Sampling sites in Southern Wood County as part of the Juneau County Well quality survey.
- **May 31** - Worked on Mill Creek Watershed 9 Key Element Plan, Otter Creek Farms Design.

Activities Report for Tracy Arnold 05-2018

Wildlife Damage Abatement and Claims Program

- Maintaining DNR database with current Wood County information
- Re-enrolling Wood County landowners for the 2018 crop year
- Coordinating paperwork for the WDACP 2018 season
- Designed 2 WDACP permanent fences for 2018. Working with landowners for final approval and will submit them to DNR for funding approval
- Start the designs for 4 additional permanent fences to submit to DNR for approval
- Submitted 2 fence for DNR approval
- Submitted 1st QTR reimbursement for WDACP
- Preparing for 2018 WDACP Fence inspections

Non-metallic mining reclamation program

- Met with Peter K. several times regarding the Joan Arnold/Badger Sandstone hearing (170 hours to date invested)
- Joan Arnold/Badger Sandstone hearing
- Scheduled 2nd day for Joan Arnold/Badger Sandstone hearing
- Updating NMM databases
- Working with Adam D and Shane W to draft a metallic mining ordinance
- Formatted the draft metallic mining ordinance
- Formatted a CEED review sheet for the metallic mining ordinance
- Processing pond exemptions as they come in

Land and Water Conservation

- Entering stream flow data into the SWIMS database for 11 sites (authorized by state to enter data)
- Chair of the Youth Education Committee for the WI Land+Water
- Delivered awards to Marshfield FFA for winning 1st place FFA at the 2018 WI Envirothon
- Nominated to be Secretary of the North Central Land and Water Conservation Area Association again
- Attended North Central Land and Water Conservation Area Association meeting 5-17-18
- Ordering re-supplies for tree sale needs
- Preparing for 2018 Transect
- Completed the 9th season of Rusty Crayfish Trapping Research Project with Pittsville High School
- Requested new tree sale program from IT, current one is from 1995

Activities Report for Adam Groshek – May 2018

Land and Water Resource Management Program/Animal Waste Storage Ordinance/CREP Activities:

- ~Farm walk-through and planning for soil test holes, nutrient management plan, and potential future manure storage pit for farm near Nasonville.
 - ~Planning for a streambank improvement project.
 - ~Accola manure abandonment pumped discharge investigation, site visits with Warden and other DNR staff, water runoff samples proving contaminated runoff discharge, ongoing working with contractor to get the abandonment done in a timely fashion. Going through NMP for the proper fields and acreage to spread the mostly manure solids in an environmentally friendly way.
 - ~Review of the draft state standard for the proper design of rain gardens.
 - ~Sorting, bagging, and distributing 23,000+ trees to ~200 landowners for the Wood County annual tree sale.
 - ~Discussion and phone calls involving manure tank overflow for Huser farm. Neighboring farm pits provided to Huser to temporarily move manure until field conditions allow spreading to occur.
 - ~Site visit to Barry Richardson's farm to work out barnyard pump problems and plan for future cattle land/concrete or gravel drive to alleviate manure spreading equipment problems with road traffic.
 - ~Spreading complaint discussion with DNR over Schiferl Farms manure spreading issues before rainfall.
 - ~Design checking, site inspection, permitting for a manure transfer hopper for Mike Duckett to tie into future manure bedding stacking pad to prevent dialing hauling and ensure 6 months storage through winter months.
 - ~Scheduling well sampling for Southern Wood Co residents along with Juneau County well testing efforts.
 - ~Setting up new LWCD laptop with AutoCAD Civil 3D and ArcGIS for out-of-office design drafting and GIS mapping and for intern to be able to assist in BMP project designs and planning.
 - ~Bid prep, cost estimate, and bid packets mailed out to contractors for abandonment of a manure pit for Mike Van Whye.
 - ~Attendance of Concrete training webinar hosted by DATCP.
 - ~Attendance of follow-up onsite concrete training going over inspection responsibilities, materials, specifications, mix design, contractor vs LWCD responsibilities, and other technical concrete items.
 - ~Investigation and ongoing technical assistance of a past overflowing manure storage pit on the Schill farm near Auburndale. Discussion over NMP difficulties with farmers not wanting to commit to allowing Schill to spread for at least the next 10 years in a contract. Discussion over whether or not to pursue project on farm if it is in danger of going out of business with the current conditions of the dairy economy.
 - ~Assisting with the maintenance payments to Jeff Richardson for the mowing recently performed on his CREP grassland.
-
- ~Discussion with a landowner on how Cranberry operations are Ch. 30 exempt from water control affecting neighboring properties, and how any flooding/underwater field problems is a civil dispute and how DNR/LWCD can't do anything legally to prevent because Cranberry operators are Ch. 30 exempt.

HC

Activities Report for Emily Salvinski May 2018

- **Tuesday, May 1.** Tree sorting and filling orders
- **Wednesday, May 2.** Tree sale order filling
- **Thursday, May 3.** Tree sale costumer pick up
- **Friday, May 4.** Tree sale costumer pick up
- **Monday, May 7.** Worked on multiple maps for watershed plan.
- **Tuesday, May 8.** Extra trees distribution. Found new mapping sources from EPA, explored what they had available to public.
- **Wednesday, May 9.** Entered in checklist and address info to get ready for NMFE reimbursements. Re-did lost mill creek article and sent to Ken Shraeder.
- **Thursday, May 10.** Worked out how to send high resolution images to Ken for newsletter. Re-worked previously made watershed maps into high resolution maps.
- **Friday, May 11.** Worked on transect database/snapplus file-missed labelling some fields, uploaded map to snapmaps, downloaded to snapplus. Added in crops that will be needed during transect.
- **Monday, May 14.** Placed for 75 free prairie/pollinator plants. Contacted agronomist for checklist, processed checklist. Looked into spreading plan without restrictions for farmer without an updated NMP. Created livestock farm map for watershed plan.
- **Tuesday, May 15.** NMP database updates. 1 NMP Review. Put together Palmer info.
- **Wednesday, May 16.** Vacation Day.
- **Thursday, May 17.** Area meeting in Crandon.
- **Friday, May 18.** Processed checklists from NMFE class. Reviewed 1 NMP. Created layout for pollinator garden.
- **Monday, May 21.** Typed addresses for NMFE reimbursement letter. Staff meeting. Created new shapefile for soil test P visual. Added data to shapefile.
- **Tuesday, May 22.** Worked on soil test P data entry. NMFE mailing (folding/stuffing).
- **Wednesday, May 23.** Worked on soil test P data entry.
- **Thursday, May 24.** Reviewed 1 NMP. Soil test P entry.
- **Friday, May 25.** Worked on form to help farmer put NMP on paper to be transferred to computer.
- **Monday, May 28.** Holiday Off.
- **Tuesday, May 29.** Soil test P data entry

Activities Report for Lori Ruess – May 2018

- Answered telephone and front desk questions.
- Mail pickup/delivery - Courthouse.
- Deposit of incoming checks on Wednesdays & Fridays.
- Reviewed general ledger and payroll registers and completed journal entries to correct payrolls.
- Completed April sales tax report and submitted report to Finance.
- Attended May 21st and May 29th staff meetings.
- Worked with auditors and provided all information they requested for the audit.
- Assisted with the sorting, bagging and distribution of trees to over 200 landowners for the Wood County annual tree sale.
- Completed CREP Practice Payment Reimbursement form for Jeff & Sue Richardson and forwarded request to DATCP.
- Received and mailed CREP incentive payment to Glen Peplinski.
- Processed 58 vouchers - reimbursement for Nutrient Management Farmers Education class participants.
- Working on cleaning/organization of electronic files.
- Organized County Board and CEED packet information and took to County Clerk's office.

4C

Activities Report for Alex Delaney- May 2018

5/21

- First day orientation (safety PowerPoints, safety videos, and paperwork for employment).
- Site visit to Catherine Gustafson's property to inspect a flooding issue in her pasture.

5/22

- Attendance of concrete seminar in Appleton, WI. Topics included admixtures, batch tickets, hot and cold weather concrete pouring, reinforcing steel, consolidation and finishing, and waterstops.

5/23

- Sorted and organized tree tags for various species for the annual tree sale.
- Reviewed safety PowerPoints and videos.
- Reviewed bid for abandonment of manure pit for Mike Van Whye. (Attempted to estimate cost of removal).

5/24

- Rebuilt Wisconsin Wildlife Damage Abatement and Claims Program (WDACP) reference handbook.
- Sorted and organized tree tags for various species for the annual tree sale

5/25

- Site visit to Schill Farm near Auburndale to investigate manure pit overflow into Mill Creek. Also, discussed NMP with farmer for future years.
- Investigate manure runoff into the Yellow River which is located in North Wood County Park.

-
- Rebuilt Wisconsin Wildlife Damage Abatement and Claims Program (WDACP) reference handbook.

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Adam DeKleyn, County Planner
Justin Conner, GIS Specialist
Jeff Brewbaker, Code Administrator
Stevana Skinner, Code Technician
Kim Keech, Admin Services 5
Victoria Wilson, Admin Services 4

RE: Staff Report for June 6, 2018

1. Economic Development (Jason Grueneberg)

- a. Convention and Visitor Bureau Marketing – On Thursday, May 3rd, I met with the Laura Nelson (Wisconsin Rapids CVB), Matt Mclean (Marshfield CVB), and Chad Schooley (Wood County Parks and Forestry) to discuss collaborative marketing efforts for Wood County. Efforts in 2018 will likely focus on a marketing plan for anticipated ATV routes and trails. A marketing plan will be developed by the CVBs and will include a variety of efforts including a Route App so that routes and trails can be easily identified by ATV and UTV riders. Discussion also took place regarding potential marketing opportunities for 2019.
- b. Marshfield Economic Development Board – On Thursday, May 3rd, I attended the Marshfield Economic Development Board Meeting. Agenda items that were discussed included an update on the Wenzel Family Plaza, options for updating the Housing Study, and next steps for the 2nd Street Redevelopment Plan.
- c. Central Housing Region (CHR) – On Tuesday, May 8th, I attended the Central Housing Region meeting. Attached is a summary of loan activity of the 9 counties in the region. Funds from the 2013-2014 grant cycle need to be spent by June 30th of 2018, and if they are not an extension will likely be granted. The 2017-2018 grant cycle amounts for the region has been released by the State and it is approximately \$2,000,000. The Juneau County Housing Authority administers the Central Housing Region Program and provided an update on the ways that they are marketing it in the region. A variety of changes were made to the Housing Procedures Manual primarily to adjust to HUD and State guidelines. The most significant changes made were to promote more loans for repairs to rental housing. The new interest rate for rental housing is 0% for a term that is negotiable.

Currently, there is plenty of funding available for home repairs to low-to-moderate income households including rentals. I have pamphlets available in the Planning & Zoning Office, or anyone interested can check out the Juneau

County Housing Authority web page at
www.juneaucountyhousingauthority.com.

- d. 17th Avenue Rezoning Hearing – On Monday, May 7th, I represented the County at the city of Wisconsin Rapids Plan Commission meeting public hearing on the rezoning of 7.71 acres of land that the County has agreed to sell for market-rate housing. The County has applied to rezone the property from A-1 to R-3. The hearing was well-attended by many neighbors in close proximity to the County-owned land. The neighbors that attended the hearing spoke in opposition to the rezoning for a variety of reasons. The Plan Commission voted not to recommend the rezoning of the property to the City Council. The WR City Council denied a request by the County to delay consideration of the rezoning request, and voted at the May 18th Council meeting to deny the rezoning request.
- e. Central Wisconsin Economic Development Fund – On Wednesday, May 9th, the CWED Nomination Committee met to develop a slate of candidates for the upcoming election of officers.
- f. Central Economic Development Summit – On Thursday, May 17th, I attended the Central Wisconsin Economic Development Summit. The summit started off at the Hotel Mead in Wisconsin Rapids with panel discussion on Workforce Development, Central Place Innovation and Regional Opportunities. The afternoon included a bus tour of local projects including the Tribune Building, YMCA, and Triangle Development. The group was then taken to Alexander Field for a ground breaking ceremony. The summit ended with a reception at Sand Valley Golf Resort.
- g. ATV Trails and Routes Planning – Progress continues to be made in the effort to develop a route and trail network in the County. An inventory map has been completed and copies of local ATV ordinances have been obtained. On May 17th, Parks and Forestry, Planning & Zoning, and Highway Department staff met to review the inventory map and develop a process to identify future route and trail opportunities.
- h. Central Wisconsin Economic Development Board – On Wednesday, May 16th, I participated in the CWED Board of Directors meeting. This was the annual meeting and election of officers took place. I was again elected as the Treasurer. Other agenda items included consideration of a loan request, and modifications of 2 existing loans.
- i. Central Wisconsin HATCH – On Wednesday, May 16th, I attended a Central Wisconsin HATCH event at the Eron event barn in Steven's Point. HATCH events are a platform for area entrepreneurs to pitch their idea or product to a panel of local judges. The winner of the event wins a cash prize. All HATCH events are open to the public and everyone is invited to help support local

entrepreneurism. The next HATCH event will be held on June 20th at Mid-State Technical College.

2. Planning (Adam DeKleyn)

- a. Plat Review Officer – (7) CSM's were submitted for review/approval. (7) CSM's were approved/recorded. (6) CSM's are pending approval.
- b. Water Quality Management (WQM) Review – Letter of non-conformance issued for proposed sanitary sewer extensions along Huffman Road, Village of Biron. Proposed extensions are not located within delineated SSA boundary.
- c. Sewer Service Area Planning (Type I Amendment) – Working with the Village of Biron and Lampert-Lee & Associates to draft a petition to amend the WI Rapids SSA boundary to allow for sanitary sewer extensions to the Bridgewater Development. Final petition will be submitted to DNR for approval.
- d. Town of Lincoln Comprehensive Plan Update – Presented a resolution before the Town Board adopting public participation procedures for the plan update (approved). Plan Commission is finalizing a community survey to be sent out to all Town of Lincoln residents to gather public input.
- e. Wood County Parks, Recreation, and Open Space Plan – Presented final survey results at two separate open houses/public meetings, one at Powers Bluff and the other at Nepco County Park. Additional public input was collected. All public input will be incorporated into the updated plan.
- f. Wisconsin Rapids Downtown Steering Committee – Met to review and discuss downtown maps, wayfinding signage and the WI Main Street Program. Potential projects and action steps were identified.
- g. Heart of Wisconsin (HOW) Community Leadership Program – Attended the final HOW community leadership session. The group toured ODC and developed a personal leadership profile.
- h. Nonferrous Metallic Mining – Work group met to review/discuss preliminary draft of the Nonferrous Metallic Mining and Reclamation Ordinance. Direction is needed from CEED Committee in certain areas of the ordinance.
- i. ATV/UTV Planning – Work group met to start discussions on potential ATV/UTV trails and routes in Wood County. P&Z developed an inventory and map of existing trails and routes for all municipalities. Initial tasks/action items were assigned in preparation for the next meeting.
- j. May Lunch & Learn – Presented community survey results from the Wood County Parks, Recreation and Opens Spaces Plan – 2018 update.

3. Land Records (Justin Conner)

- a. Residential Options Committee – The committee is a creation of the state statutes, specifically Wis. Stat. § 980.08(4)(dm). The committee is to meet when directed by a Wood County Circuit Court for the purpose of locating a residential option within the county for placement of a civilly committed sexually violent person who is to be placed on a supervised release in the county. There have not been any such placements within the past 10 years.
- b. Move scanning workstation – The scanning workstation move is in response to Corporation Counsel using the space for a new employee. Scanning workstation will likely end up in the Register of Deeds vault.
- c. Highway Dept. Sign Inventory – Continued development and refinement of the new sign inventory app. New GIS based inventory is hosted in the ESRI cloud and is accessible on any device anywhere it is needed.
- d. ATV Trails – Mapping existing ordinances and routes. Attended meeting to discuss status and next steps.
- e. Parcel Mapping – Parcel editing as new deeds and CSMs arrive.
- f. Surveyor Records – Last of the surveyor records have been scanned. Scanned documents are available here:
<http://woodcogis.com/index.html/Surveyor/>
- g. Census LUCA – Began reviewing Census address list.
- h. Multiple Map Requests – Village of Hewitt recreation maps.

4. Code Administrator's (Jeff Brewbaker and Stevana Skinner)

- a. Private Sewage Program, Permitting, Maintenance and Violations
 - i. (22) on-site investigations/inspections/compliances
 - ii. (2) septic system verification letters & failing system investigations
 - iii. (1) failing septic system orders, (2) holding tank maintenance violations & settlements
 - iv. (10) soil tests reviewed, (1) soil on-sites, (4) hydrograph reports reviewed, (0) interpretive soils report reviewed
 - v. (6) holding tank plan reviews, (6) conventional plan reviews, (1) mound plan review, (0) system and fill plan
 - vi. (6) sanitary permits reviewed
 - vii. (0) court cases for malfunctioning septic system and overfull holding tanks (0) referrals invoices & maintenance
 - viii. (0) sanitary system easements (0) Undersized System Affidavit
 - ix. (0) camper complaints
 - x. (0) court cases for failure to comply with septic tank maintenance program 4/24/18
 - xi. (0) meetings with holding tank offenders in office (0) meetings at property owners residence regarding holding tank violations

- xii. Answered phone calls, emails and met in office regarding permitting and inspection questions.

b. Floodplain Ordinance Investigations and Permitting

- i. (5) site inspections, meetings or enforcement
- ii. (2) permit issued, screening sites or Letter of Map Amendment (LOMA)
- iii. (0) DNR Approved flood studies reviewed
- iv. (0) Cranberry farm certification
- v. (4) Meetings in office regarding citizens building near floodplain
- vi. Answered questions from citizens regarding building in floodplain and shoreland areas.

c. Shoreland Ordinance Investigations and Permitting

- i. (3) general shoreland permits reviewed & issued
- ii. (1) mitigation plans reviewed, (0) exempt structure affidavit
- iii. (26) onsite pre-construction inspections, meetings & enforcement, compliances
- iv. (0) navigability determinations
- v. (2) wetland evaluation/site visit
- vi. Answered phone calls and met with various people at the counter regarding shoreland zoning requirements.

5. Office Activity (Kim Keech and Victoria Wilson)

- a. Monthly Sanitary Permit Activity. There were 7 sanitary permits issued in April 2018 (3 New, 3 Replacements, 1 Reconnect and 0 Non-Plumbing) with revenues totaling \$3,250. There were 24 sanitary permits issued in April 2017 (13 New, 8 Replacements, 2 Reconnects and 1 Non-Plumbing) with revenues totaling \$8,450.

There were 27 sanitary permits issued through April 2018. For comparison purposes, the following are through the same period for the previous five years: 2017 – 46, 2016 – 32, 2015 – 28, 2014 – 24 and 2013 – 34.

- b. 2018 Tax Refund Intercept Program (TRIP) – As of May 21st, Wood County has received \$1,784.00 on six outstanding cases.
- c. 2018 Maintenance Notices – Septic Maintenance Notices, ATU (Aerobic) Maintenance Notices, White Knight (Aerobic) Maintenance Notices, and Farmer Exempt Holding Tank Maintenance Notices were mailed on Monday, April 23rd with a due date of Friday, August 10th. There were 3,041 mailed between the four notices.

d. Enforcement Activities Update – Small Claims action has been completed on 2017 Septic Maintenance notices and \$20 program fee.

i. Small Claims Court Cases Summary:

(29) Failure to pay \$20 program fee (2017)

(9) Failure to provide servicing (2017)

(2) Failure to provide servicing & failure to pay \$20 program fee (2017)

(4) Failure to maintain & inspect the holding tank system

Settlement Summary:

(30) Settlements

(2) Monthly Payment Plans

(7) TRIP/Default Judgements

(2) Voluntary Dismissals (Wood Co Sheriff unable to serve)

(3) Pretrials Scheduled

e. Document Imaging Projects – Sanitary Permit Document Imaging Project Status. Sanitary permits for the years 1982 – 2016 are available for viewing on Wood County's website www.co.wood.wi.us/Departments/PZ. 2017 Sanitary Permits will be prepped and scanned in fall 2018.

f. Wisconsin Fund Grant Program – The Joint Finance Committee on Thursday, May 11th on a 12-4 vote adopted ongoing funding for the Wisconsin Fund Grant Program through June 30, 2021.

i. (7) Wisconsin Fund Applications FY2019 – Wisconsin Fund Grant Applications were emailed to the State of Wisconsin on January 30th meeting the deadline date of January 31st. Disbursement of Wisconsin Fund Grant is expected late fall 2018.

ii. (0) Wisconsin Fund Applications FY2020

CEED Committee Report

May 2018

MATT LIPPERT

Wood County UW-Extension, Agriculture Agent

- I met with the Executive committee for the Farm Technology Days Event, also the financial committee and the all committee group. Planning is now in its final and results stage.
- I met with the MACCI Agri-Business committee. I also attended a meeting they sponsored where Wisconsin DNR Secretary Meyer spoke to the group about the agency's efforts in the state.
- I attended three evening sessions in Neillsville sponsored by Wisconsin Farm Bureau about milk pricing. The program included UW specialist Mark Stephenson, Beth Schaeffer from Dairy Farmers of Wisconsin (WMMB) and a final session where guests and producers discussed solutions to the current milk pricing situation.
- Currently our office is coordinating the outstanding senior recognition program for agriculture students from 12 area school districts. The youth will be recognized at the Mayor's breakfast in Marshfield on June 1. They each will receive \$100 and recognition in the media.
- The Cranberry Crop Management Journal was produced during the month. This is sponsored by a grant from the Wisconsin Cranberry board and is available to every cranberry grower in the state, and is produced ten times each season during the growing season.
- I was on the radio with both WDLB and WFHR (2X) during the month.
- I traveled to Arlington, WI twice during the month. Once for a sheep production in-service and once for a dairy team planning session.
- I attended the Joint Council of Extension Professionals program in Wisconsin Dells at the beginning of the month.
- I assisted with a meeting sponsored by USDA- Farm Service Agency and Mid-State Technical College regarding the revised Margin Protection Program for dairy farmers.
- I met with the District 4 Holstein Breeders group to plan for upcoming events and shows.

JODI FRIDAY

Wood County UW-Extension, FoodWise Nutrition Educator

- Finished my series of lessons with Kindergarten students. Taught in 12 classrooms with approximately 200+ teaching contacts. (5/7, 10, 11, 14, 18, 21).
- Participated in a tour of the Wood County jail facilities (5/9)
- Taught "Healthy Cents at the Pantry" at the South Wood County Emerging Pantry. The topic was 'Container Gardening.' I collaborated with Horticulture Educator Jeremy Erickson who led the participants in planting their own container garden. It was a great success! (5/15)
- Participated in the Area 7 Zoom meeting (5/22)
- Participated in the monthly Wood/Portage FoodWise meeting (5/24)
- Recruited participants at the Huntington House Apartments for my upcoming senior series "Nutrition for the Young at Heart" through the ADRC (5/24)
- Attended the Community Food Center planning meeting (5/30)
- Attended the South Wood County Hunger Coalition meeting (5/31)
- Participated in weekly Wood County Staff meetings (5/7, 14, 21)

CHRIS VIAU

Wood County UW-Extension, 4-H Youth Development Educator

The following is a summary of Youth Development activities:

4-H Club and Program Management:

- Leadership Washington Focus Trip Planning and Logistics
 - Orientation Prep
 - Pre-Travel Logistics-shirt sizes and ordering, rooming lists
 - Cancellation management and replacement recruitment
- 4-H Club and Volunteer Management concerns
- Creative Arts Day 2.0 set-up and event management assistance

Central WI State Fair

- Junior Fair Board Meeting-UWEX coverage @ Jr. Fair Bldg. Premium withholding
- FairEntry software updates and prep for 2018
- Youth for the Quality Care of Animals (YQCA) Training sessions, April 24 and May 10
- Market Sale Committee Meeting-next meeting July 2018

Other

- WDLB and WFHR Radio-Youth Safety Guidelines for Agricultural Tasks (Jobs)
- Areas 3-4-7-8 4-H In-service- Langlade Co. UWEX (Antigo)

Administrative

- Interview Summer Intern Candidates
- State and Regional Phone Conferences and Meetings
- UW-Extension All-Colleague Meeting
- 4-H Youth Development Liaison Responsibilities- 25% FTE

Laura Huber

Wood County UW-Extension, 4-H Program Assistant

- Attended the Statewide UWEX All Colleague and JCEP meetings in Wisconsin Dells (1-2 May)
- Attended Kountry Kids 4-H meeting (7 May) to introduce myself and discuss upcoming opportunities
- Responded to questions and reviewed resumes about the summer intern position.
- Interviewed candidates for the summer intern position (11 & 14 May)
- Participated in Area 7 Situational Analysis Committee Zoom meeting (15 May)
- Listened to WI 4-H Wisline (17 May)
- Coordinated, set up, and attended Creative Arts Day (18-19 May)
- Worked with PALS to plan summer activities and fundraising events (21 May)
- Attended 4-H Leaders Associations meeting (21 May)
- Participated in Northeastern Region 4-H Youth Development meeting in Antigo (22 May)

- Attended Farm Tech Days Future Generations Committee meeting (23 May)
- Appeared on WDLB and WFHR radio (29 and 31 May)
- Listened to statewide Situational Analysis Zoom meeting (30 May)
- Planned educational session for UW-Marshfield's STEM Day
- Worked with volunteers to develop special summer opportunities like Shooting Sports – shotgun, Rockets 101, Robotics, Quilt Camp, and Wood County Youth Llama Project
- Assisted planning the "Triple Crown Summer Blast" 4-H shotgun tournament scheduled for 22 July at the Marshfield Trap and Skeet Club. This is the first year this event will take place in Wood County.

Ongoing responsibilities:

- Updated and maintained the Wood County 4-H, WI Facebook page which currently has 716 followers.
 - Assisted with maintenance of the Central WI 4-H Shooting Sports Facebook page which has 270 followers
- Responded to communications to the office including general questions, 4-H enrollment, planning meetings, etc.
- Ongoing assistance for new leaders and the volunteer background checks

Jackie Carattini

Wood County UW-Extension, Family Living Educator

- Attended the Deans Conference in WI. Dells.
- Attended and presented at the annual JCEP conference and WEAFCs annual meeting (Wisconsin Association of Family and Consumer Sciences- Currently State President) in WI. Dells.
- Taught a monthly parenting and financial education program at the Ho-Chunk HeadStart.
- Attended the HCE Annual County Day event -Attended the Wellness Committee meeting - Attended and Presented on "Taking Care of You" at the 51 Homemakers Club in Nekoosa.
- Attended a 2 day Financial Coaches Training.
- Facilitated one poverty simulation.
- Wrote revisions for the UW-Extension's Rent Smart Curriculum chapter 3.
- May was the first month in a 6 month Food Preservation series with the Wood County Libraries. Classes will be offered in Nekoosa, WI. Rapids and Marshfield throughout the summer and into fall on safe food preservation methods.

Jeremy Erickson

Wood County UW-Extension, Horticulture Educator

- Host and Facilitate "Garden and Coffee Talks" educational program at Pittsville Public Library
- Attend and facilitate Master Gardener committee meetings
- Attend Marshfield Community Garden committee
- Appear on WFHR Rapids Radio
- Co-teach container garden lesson with Jodi Friday at SWEPS Food Pantry
- Respond to horticultural inquiries from the community

- Planning for upcoming events, workshops, and meetings
- Participate in Area 7 Colleague Video Conference
- Attend Master Gardener monthly program meeting
- Attend the South Wood County Hunger Coalition meeting

HISTORY OF
PRIVATE
WOOD COUNTY
PRIVATE SEWAGE SYSTEM ORDINANCE

ADOPTED - 7/14/70

AMENDMENTS:	8/8/78	Comprehensive - state changes Increase fees
	6/10/80	Comprehensive - state changes Mandatory inspections Increase fees
	7/15/83	Increase fees
	9/13/83	Applicants pay for hearing notices
	6/15/84	Increase fees for DNR surcharge
	1/15/85	Septic tank maintenance program created
	8/19/86	State changes, "H" to "ILHR"
	9/15/93	Ordinance codified
	2/15/00	Amend maintenance and reporting for all holding tanks
	1/1/01	Comprehensive revision per new Comm 83
	1/1/05	Amend maintenance and reporting for all sewage systems, establish separate fee for tank replacements for previously permitted systems, and establish a triennial POWTS program fee to replace the annual holding tank fee.
	3/16/10	Added low flow holding tank language and non-plumbing sanitation section

~~Spring 2014 Started Post Cards for Maintenance and the Program Fee~~

FEE INCREASES:	9/13/83	State portion increased
	6/19/84	\$25.00 groundwater surcharge

11/10/87	Cover \$20.00 loss in state revenue
6/30/92	County fees increased
11/15/00	Increase holding tank fee by \$20.00 (cover EHTD entry fee)
01/01/04	County fees increased.
01/01/05	Annual \$36.00 EHTD fee for holding tank owners changed to triennial \$25.00 POWTS Program Fee for all POWTS owners.
01/01/08	\$25.00 triennial POWTS program fee was eliminated
01/01/11	\$20.00 triennial POWTS program fee for all types of POWTS was re-established
Fall 2014	Separate post card for Program Fee created

**WOOD COUNTY ORDINANCE #702
PRIVATE SEWAGE SYSTEM ORDINANCE**

702.01 STATUTORY AUTHORIZATION, FINDING OF FACT AND PURPOSE

- (1) **Statutory Authority.** This ordinance is adopted and ordained by the Wood County Board of Supervisors pursuant to the mandate and authorization contained in § 59.70(1), 59.70(5), 145.04, 145.19, 145.20 and 145.245 of the Wisconsin Statutes.
- (2) **Findings of Fact.** Uncontrolled use of private onsite wastewater treatment systems (POWTS) in Wood County, Wisconsin (hereinafter referred to as "county") adversely affects the public health, safety, general welfare, and natural resources. This danger is recognized by the Wood County Board of Supervisors.
- (3) **Statement of Purpose.** The purpose of this ordinance is to promote and protect the public health, safety, general welfare and natural resources of the county by assuring:
 - (A) The proper siting, design, installation, inspection, maintenance, and management of POWTS and non-plumbing sanitation systems.
 - (B) Timely repair or replacement of failing POWTS and non-plumbing sanitation systems.
 - (C) Prevention and control of surface water and groundwater pollution.

702.02 GENERAL PROVISIONS

- (1) **Jurisdiction.** The jurisdiction of this ordinance shall include all lands and waters within Wood County, Wisconsin.
- (2) **Compliance.** All structures or premises in Wood County that are permanently or occasionally intended for human habitation or occupancy, that are not serviced by a public sewer, shall have a system for holding or treatment and dispersal of sewage and wastewater that complies with the provisions of this Ordinance.
 - (A) The private sewage system or non-plumbing sanitation system for newly constructed structures or structures requiring a reconnection permit shall be installed, inspected and approved before the structure may be occupied.
 - (B) No person shall locate, install, move, reconstruct, extend, enlarge, convert, substantially alter or change the use of a POWTS or any of its component parts without the appropriate sanitary permit and without full compliance with the provisions of the permit and this ordinance and all applicable local, county and state regulations.
 - (C) Emergency repairs or the removal of stoppages in a POWTS may be performed without a sanitary permit provided such work is reported to the Administrator as soon as possible for a determination as to whether a sanitary permit is required.

SEPTIC MAINTENANCE NOTICE



Wood County Planning and Zoning Department records indicate that your septic system is due for inspection, maintenance or servicing per section 702.07, Wood County Private Sewage Ordinance. The service event is required to take place by **Friday, August 10, 2018**. You are responsible for making sure that proof of the servicing is recorded by your licensed service provider electronically with the Department within 30 calendar days from the date of service. This notice does not need to be returned.

Please be advised that **this is your only notice** and failure to comply with this requirement will result in a violation of the Wood County Private Sewage Ordinance. Penalty for violation of this ordinance shall include forfeitures of \$25.00 to \$200.00 per day for each day the violation exists.

Do you have any questions regarding this notice?

Call: 715-421-8466 Monday - Friday 8:00am to 4:30pm

Check out our website: www.co.wood.wi.us/Departments/PZ/CodeEnforcement.aspx

Visit our office: Wood County Courthouse – 400 Market St.- Wisc. Rapids – Room 217



County of Wood – Planning & Zoning Office
Courthouse – 400 Market Street
P.O. Box 8095
Wisconsin Rapids, WI 54495-8095

Return Service Requested

Regarding Property Location:

Site Address: SiteStreetNumber SiteAddress1

Parcel ID: TaxKey

Permit #: PermitNumber

Notice ID: NoticeBatchID NoticeID

Property Owner ***see info below
Or Current Property Owner
Mailing Address

2018 CALENDAR

Septic Maintenance and Program Fee

APRIL 2018

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	1st 23	24	25	26	27	28
29	30					

AUGUST 2018

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	Due 10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER 2018

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	*3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	2nd 24	25	26	27	28	29
30						

OCTOBER 2018

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	1st 26	27
28	29	30	31			

NOVEMBER 2018

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	Corp 12	13	14	15	16	17
18	19	20	21	*22	*23	24
25	26	27	Due 28	29	30	

DECEMBER 2018

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	2nd 11	12	13	14	15
16	17	18	19	20	21	22
23	*24	*25	26	27	28	29
30	*31					

JANUARY 2019

SUN	MON	TUE	WED	THU	FRI	SAT
		*1	2	3	4	5
6	7	8	9	10	11	12
13	Corp 14	15	16	17	18	19
20	21	22	23	24	25	26
26	27	28	29	30	31	

FEBRUARY 2019

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26 33	27	28	



SEPTIC MAINTENANCE



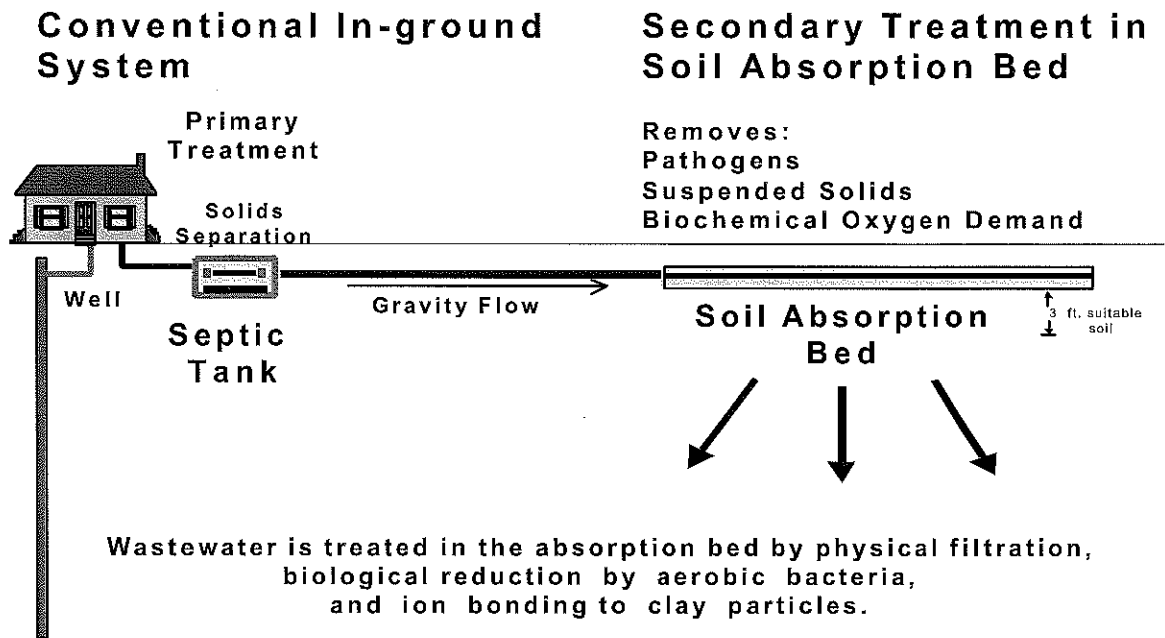
\$20 PROGRAM FEE

*

HOLIDAY

Due Date in red color.

1st & 2nd postcards correspond to postcard color mailed.



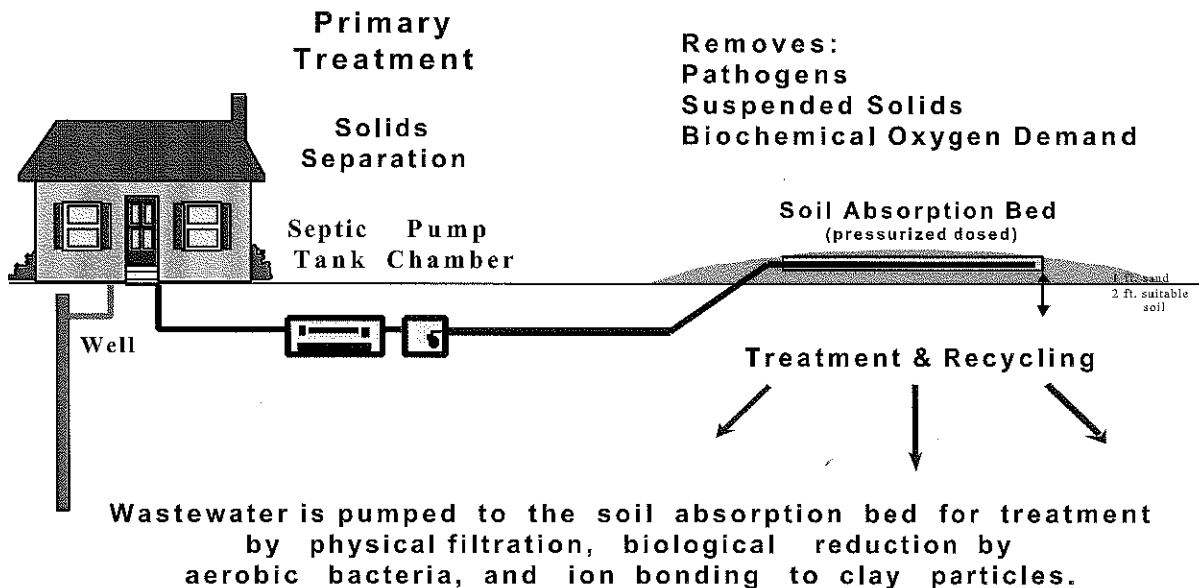
A conventional in-ground septic system consists of a septic tank and a subsurface soil absorption bed. In the septic tank, solids settle out of the waste stream and anaerobic bacteria facilitate the partial breakdown of organic matter (primary treatment). Clarified effluent from the septic tank discharges via gravity to a soil absorption bed.

The soil absorption bed removes pathogens, organic matter, and suspended solids from the septic tank effluent via physical filtration, biological reduction of contaminants by aerobic microorganisms, and ion bonding to negatively charged clay particles. The soil serves as a fixed porous medium on which beneficial aerobic microorganisms grow. These organisms feed on organic matter present in the wastewater and help eliminate pathogens. Research indicates that 3 feet of suitable soil between the distribution trench and bedrock or high groundwater is sufficient to protect public health and groundwater quality. Because a conventional system includes a gravel distribution trench and overlying fill material, the system requires about 5 feet of suitable native soil.

The conventional system is a passive system that relies on gravity flow. The flow volume entering the septic tank controls the volume discharge to the soil. The discharge enters the distribution pipe via gravity, and usually drains out of the first few holes in the pipe, creating areas of favored distribution. This type of distribution can result in localized clogging along the trench as solids and bacterial biomass accumulates in these areas of preferential flow. The effectiveness of a conventional system depends on the type and permeability of native soils and the slope and drainage pattern of the site. The septic tank requires periodic pumping of accumulated solids, as well as inspection to determine that the tank remains watertight.

The conventional system is typically the least expensive system in use in Wisconsin and it is also the most common. These simple, passive systems that rely solely on unsaturated soil for wastewater treatment have been codified in Wisconsin since 1969 and could be used on 47% of the state's land area. They are also in use in most other states. In Wisconsin, they still constitute approximately 63% of all new systems installed and 57% of all replacements.

Wisconsin Mound

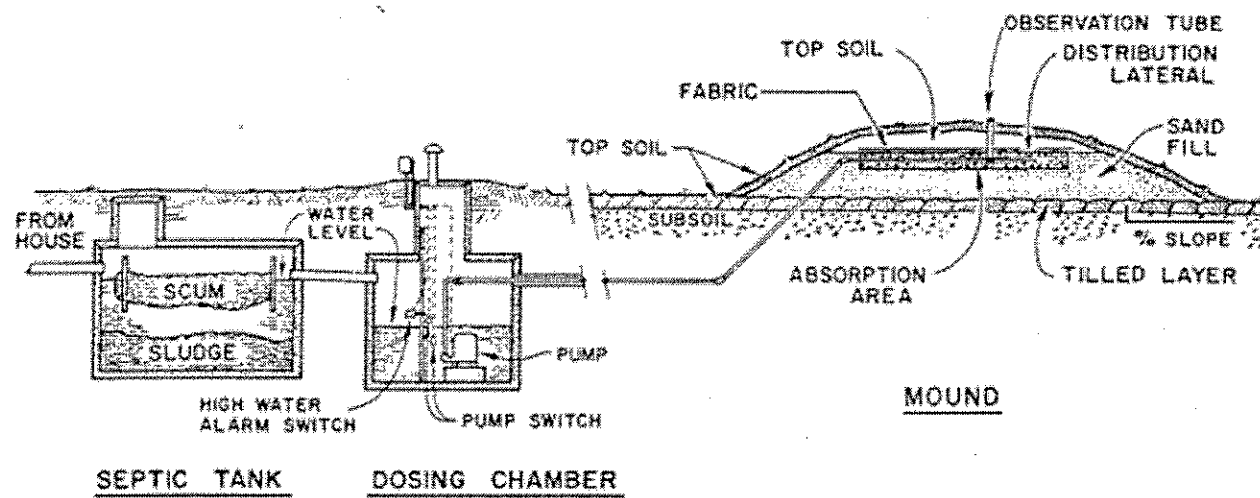


A mound system, like a conventional system, consists of a septic tank and a soil absorption bed. In the mound system, however, sand is added where suitable native soil is insufficient. Clarified effluent from the septic tank is pumped, in controlled pressurized doses, to an aboveground, free-standing sand layer. The sand layer, placed upon a specially prepared area of native soil, serves as the medium on which aerobic bacteria facilitate much of the secondary treatment.

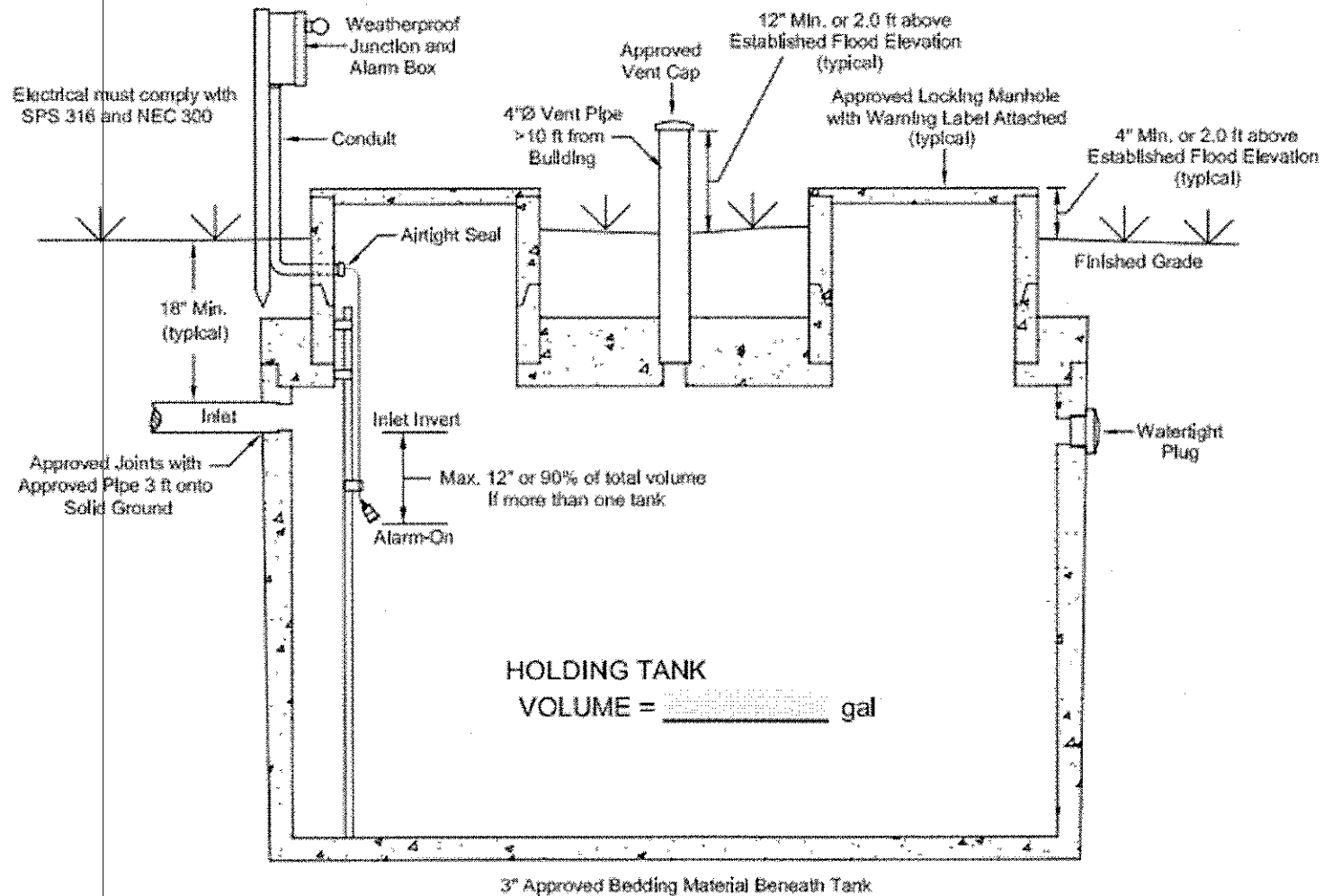
In a mound, the sand layer and native soil combined provide 36 inches of soil depth for treatment. Thus treatment is at least as effective as a conventional system. Delivering effluent to the soil absorption bed in controlled pressurized doses has some additional advantages. Wastewater is equally distributed, which reduces the chances for localized clogging. And the absorption bed has a "rest period" between doses that can result in superior pathogen and nutrient removal. Additional research over the past 20 years has provided increasingly effective specifications for mound geometry, sand characteristics, dosing frequencies, and loading rates.

Solids must be periodically pumped from the septic tank, as well as from the pump chamber to insure proper functioning of the pump mechanism. Proper site preparation protocols must be taken to prevent the leakage of effluent at the base of the mound.

The use of sand as a medium for wastewater treatment, rather than native soil, is more than 100 years old. In Wisconsin, beginning in 1971, the legislature funded research intended to provide effective systems for sites where a lack of native soil prohibited a conventional system. The mound system using sand as a medium became available for general use in 1980, but new construction was restricted to sites with 24 inches of native soil. This increased the suitable land area by 10 percentage points. There are no technical or public health reasons for this restriction. The proposed code will allow mound systems on sites with 6 inches of native soil, which will increase the suitable land area by another 25 percentage points. Currently, in Wisconsin, mound systems constitute approximately 20% of all new systems installed and 23% of replacements. These systems are also used in many other states.



HOLDING TANK SPECIFICATIONS (No Scale)



**Central Housing Region CDBG Statistics for
2014-2015 Grant Year**

Totals as of 05/03/2018

Total Grant Statistical Information

Applications Received	128
Ineligible/Inactive/Referred	18/20/31
On Waiting List	0
Projects in Progress	9
Homeowner's with Mortgages	61

Total Grant Financial Information

Total of All Counties \$1,606,613.71

Adams County

Grant Statistical Totals as of 05/03/2018

Applications Received	19
Ineligible/Inactive/Referred	6/3/5
On Waiting List	0
Projects in Progress	0
Number of Mortgages	7

Total for Adams County \$186,586.50

Green Lake County

Grant Statistical Totals as of 05/03/2018

Applications Received	7
Ineligible/Inactive/Referred	0/0/6
On Waiting List	0
Projects in Progress	0
Number of New Mortgages	1

Total for Green Lake County \$17,982.05

Juneau County

Grant Statistical Totals as of 05/03/2018

Applications Received	23
Ineligible/Inactive/Referred	4/6/5
On Waiting List	0
Projects in Progress	4 (2 are rentals)
Number of New Mortgages	9

Total for Juneau County \$202,815.62

Marathon County

Grant Statistical Totals as of 05/03/2018

Applications Received	24
Ineligible/Inactive/Referred	4/4/1
On Waiting List	0
Projects in Progress	0
Number of New Mortgages	12

Total for Marathon County \$293,228.08

Marquette County

Grant Statistical Totals as of 05/03/2018

Applications Received	6
Ineligible/Inactive/Referred	2/0/1
On Waiting List	0
Projects in Progress	1 (rental)
Number of New Mortgages	2

Total for Marquette County \$81,291.00

Portage County

Grant Statistical Totals as of 05/03/2018

Applications Received	8
Ineligible/Inactive/Referred	1/1/0
On Waiting List	0
Projects in Progress	1
Number of New Mortgages	6

Total for Portage County \$206,315.96

Waupaca County

Grant Statistical Totals as of 05/03/2018

Applications Received	15
Ineligible/Inactive/Referred	0/3/4
On Waiting List	0
Projects in Progress	2
Number of New Mortgages	10

Total for Waupaca County \$352,692.50

Waushara County

Grant Statistical Totals as of 05/03/2018

Applications Received	13
Ineligible/Inactive/Referred	1/2/4
On Waiting List	0
Projects in Progress	1
Number of New Mortgages	6

Total for Waushara County \$104,496.00

Wood County

Grant Statistical Totals as of 05/03/2018

Applications Received	13
Ineligible/Inactive/Referred	0/1/5
On Waiting List	0
Projects in Progress	0
Number of New Mortgages	8

Total for Wood County \$161,206.00



Wood County
WISCONSIN

LAND AND WATER
CONSERVATION DEPARTMENT

803.08 **ADMINISTRATION.** The provisions of this chapter shall be administered by the Wood County in conjunction with **CEED, P&Z, LWCD**, in this chapter.

803.10 (2)(a) "Administrator" shall mean the... (**Direction from CEED Committee**).

803.10 (2)(c) "Committee" shall mean the Metallic Mining Committee established pursuant to Chapter 2.08(24), Wood County Code. **CEED?**

803.13 (3) **Financial Assurance.** The licensee shall provide financial assurance, adequate in kinds and amounts and to the committee's satisfaction, of the licensee's ability to undertake and complete the proposed mining operation in a manner that address all environmental impacts arising from the proposed mining operation in accordance with this chapter. **Verify this meets Act 134 law change.**

803.15 **NOTICE OF INTENT TO COLLECT DATA.** A person or business entity intending to collect data leading to submission of an application for Wood County Metallic Mining License, Wisconsin Metallic Mining Permit or Federal authorization to conduct metallic mineral mining operations shall, prior to collecting any such data, provide the administrator with a nonrefundable fee in amount of \$25,000.00 and a notice of intent which shall include all the materials specified in Section NR 132.05, Wisconsin Administrative Code. The notice required by this section shall be known as the Notice of Intent and shall be submitted to the committee in care of the administrator, who shall promptly provide a copy to the current chair of the Mining Committee. **12 months state stats 293 ??, why the \$25,000 fee what are we going to do with it?**

803.17 (2) The required administrative fee shall include the initial fee of **\$25,000.00** to be paid with submittal of the Notice of Intent. The County reserves the right to require, and the person or business entity intending to collect data shall promptly submit, as required by the committee, payment of additional funds as necessary to complete the County's review of and response to the Notice of Intent. **What fee do we want?**

803.20 (1) **Application.** An application for a Wood County Metallic Mining License shall be filed with the administrator and shall include a fee of **\$50,000**, and an electronic copy and 25 paper copies of the following original materials:

10h

803.21 (3) The committee, upon determining that sufficient information has not been provided as required by any provision of this chapter or that additional information is necessary for adequate consideration of the proposed project, may request supplemental information from the applicant. Such request will be in writing and with as much specificity as reasonably possible. Should the committee request additional information, it may halt its review until such information is provided by the applicant. **Who is the mining committee? What happens if we make a recommendation to approve license and committee votes all no?? Do we develop a mining committee with someone from HWY, Corp Counsel, P&Z, LWCD, Health, ??**

803.22 (2) An application fee in the amount of **\$50,000.00** shall be deposited with the County as the initial payment of the required administrative fee. The County reserves the right to require payment of additional funds as necessary to pay for the extraordinary expenses to complete application review, which include but are not limited to the cost of legal counsel, consultants and the cost of any additional staff the administrator must hire to handle the workload created by the application review and other tasks the County finds necessary to comply with this chapter. The applicant shall promptly submit supplemental application review deposits as recommended by the committee and required by the County. The applicant shall maintain an adequate administrative fee deposit balance at all times as a condition of maintaining an application in good standing.

803.25 (4) Administrative Fee Deposit. The licensee shall pay all costs associated with the County's administration of the license, including but not limited to fees charged by consultants and other experts, legal fees, and administrative costs incurred by the County to handle the workload created by administering the license and other tasks necessary to comply with this chapter. Maintaining an adequate administrative fee deposit balance at all times shall be a condition of maintaining a license. The County shall notify the licensee annually of the anticipated fee which shall be paid in advance on a quarterly basis and shall be reconciled and adjusted on an annual basis. All administrative fees paid shall be deposited to an Assigned Account and the County shall issue statements at least annually of such account showing all deposits and categories and amounts of expenses incurred. The account shall remain funded as provided in this chapter, conditions to the license or any agreement in force between the County and the applicant or licensee, but the minimum amount on deposit shall not be allowed to fall below **\$100,000.00**. The account shall remain funded until after all required mine reclamation is determined by the committee to be complete and all mine waste facilities are closed to the committee's satisfaction and then only then shall any amount remaining on deposit be refunded to the applicant.

803.25 (5) (b) Cash Deposit to Trust for Roadway Damage Compensation. The licensee agrees to enter a roadway maintenance agreement to the satisfaction of the committee and to establish and fund an irrevocable road damage trust of which the County shall be the sole beneficiary. The committee shall name a **trust administrator** who shall receive the initial deposit. The licensee shall initially deposit funds in an amount determined by the committee to be the reasonably anticipated cost to construct, repair and reconstruct all affected public roadways to meet the traffic demands brought about by the mining operation for one cycle of road use and rebuilding. The cost projection shall be based on a roadway improvement and maintenance engineering study conducted by the committee at the licensee's expense. As a condition of the license, the licensee shall make additional deposits to the trust as required by the roadway maintenance agreement. The County may enter agreements with other units of government affected by the proposed or actual mining operation as provided by law, including Section 59.03(2)(b), Wisconsin State Statutes, to provide for road construction, maintenance and repair; and in accordance with such agreements the County may spend or disburse funds from the road damage trust to address roads under the jurisdiction of such other governments. The committee shall seek the cooperation and assistance of the county highway committee (HIRC) and county highway commissioner, if any, in planning and undertaking all roadway studies, planning, construction, maintenance and repair pursuant to the roadway damage trust.

803.26 (1) The fees submitted by an applicant for Notice of Intent Review and Application for Metallic Mining License, and for deposit upon being granted a license and other administrative fee deposits received from the applicant or licensee shall be placed by the County in an Assigned Account, for which statements shall be issued at least annually, and shall be used as necessary to pay the County's reasonable administrative and enforcement expenses associated with the evaluation of the subject Notice of Intent including expert fees, legal fees and administrative expenses for Notice of Intent review, holding of required hearings, enforcement, and other matters compelled by the need to review and respond to the Notice of Intent the application for license as provided by this chapter, such as environmental monitoring. At the request of an applicant or licensee that is attempting to transfer its interest in any application or license, upon any such transfer any monies on deposit in the Assigned Account shall be held and applied for the benefit of the transferee, provided the transferee meets all requirements of this chapter and further provided that if County approval is required for the applicant or licensee to transfer such interest then such transfer must first meet with the County's approval and satisfaction. **Who absorbs this work load?**

803.27 (2) The County will provide a periodic accounting of its expenses to the applicant as appropriate, and within 30 business days of notice from the County, the entity from which funds are requested shall deposit additional administrative fee deposits as requested by the County. **Who absorbs this work load?**

803.29 (9) The committee's preliminary recommendations on the application shall be posted by the administrator on a web site established by the committee and a paper copy shall be made available to the public at the Wood County **zoning department**. Within 30 days of the committee's adoption of preliminary recommendations, the administrator shall ensure that a public informational hearing is noticed and held on the committee's preliminary recommendations. The hearing may be held at the County Seat, in any town in which any part of the proposed metallic mineral mining operation would be located, or at any other appropriate facility designated by the administrator. The moderator may use reasonable means to control the discussion to create efficiency and complete the hearing within the time allowed, including the use of written question and comment cards and halting discussion of topics that have already been adequately addressed in the opinion of the moderator or the committee's Chairperson.

Wood County UW-Extension- Ergonomic Assessment Update and Plan of Action (UPDATED 5.16.18)

As we continually look to maximize our office space and workflow, colleagues within the UW-Extension Office may shift offices. With the potential adjustment of offices for colleagues, it was important to examine our office layouts and furniture to ensure that workplace injuries do not result as a product of any such moves. During the month of February, UW-Extension engaged in an Ergonomic Assessment for all colleagues and their workspaces.

Contacting Adam Fandre, Wood County's Wellness Coordinator, he arranged for each colleague to go through an assessment of their workstations. The assessment looked at the height of workstations, chair positioning and height, placement of monitors, keyboards and mice, and many other things.

The results were compiled and sent to Adam, which he shared with our office. The results of the assessment validated the need for modifications to workstations for many colleagues.

Currently, UW-Extension has some salary savings from a clerical support position that remains open, and we are requesting to utilize some of those funds to purchase the needed equipment to help reconfigure our workspaces.

Based upon the needs for various colleagues and offices, the following items were recommended from the assessments:

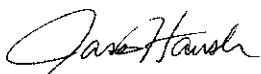
- New Chairs that accommodate various sitting heights and lumbar support
- New desks or desk accommodations to configure for workflow maximization (*strongly encouraged to have L shaped workspaces, with some colleagues having straight desk configurations*)
- Keyboard, Mice and other workspace aids that support proper posture
- Window Coverings to avoid glares or excessive sunlight in offices

Working with Adam, it is estimated that all of the new equipment and supplies needed to accommodate the recommendations should not exceed \$10,000.00. The exact prices for specific items is yet to be determined based upon vendors and exact measurements, but it expected to come in under that amount.

Also, talking with staff members, there is a shortage of electrical outlets in many of the offices, which limits the possibilities to reconfigure many workstations. Our office will be pursuing the options that exist to add outlet access, so we are able to maximize the space with the furniture we have. Speaking with Rueben in Facilities, it is unknown what that investment would be. However whatever options exist to remedy the situation within budget will be pursued.

UW-Extension is seeking support from the CEED Committee to reallocate budgeted dollars from Wages to Office Supplies to assist with project. It has been confirmed by Finance Director Marla Cummings that we are able to do this internally and that a budget resolution is not needed. (*exact numbers for project is on backside*)

Thank you for your time and consideration!



Jason Hausler
Area Extension Director

Current Wages and Fringes for Vacant Support Staff Position: **\$43,776 annually / \$21,888** through June 30th

Estimated Cost of Ergonomic Assessment recommendations: **>\$10,000.00**

Cost to add electrical outlets to various offices: **>\$11,000.00**

(Please note that the afore mentioned numbers are under the annual budgeted amount for this position as the only savings we have had to date – or projected through June 1st – is \$21,888)

UPDATE – 4/11/18

On Wednesday, April 4th, UW-Extension hosted Emmons Business Interiors (EBI) to garner a quote for furniture needed/recommended via the Ergonomic Assessment.

Kaitlyn Washington measured and examined each office space to determine what EBI could offer to the UW-Extension Office. On April 11th, 2018, Kaitlyn provided a quote for furniture that was discussed during the April 4th consultation. Not all of the needs that colleagues have were included in this quote but rather bids/quotes for products will determine the best course action and seeing if we can meet everyone's needs in the office. The quote is attached to this document.

Please note that the quote does not include installation charges – which will be required for some of the desks and other hardware. Kaitlyn said that charge is not a flat fee but based upon which items we order. Thus, an exact estimate is not available at this time. With this in mind, this is one quote and we will continue to seek additional quotes to ensure we are maximizing our budget dollars and being good stewards of taxpayer funds.

Examining other areas of the Ergonomic Assessment where needs were identified, EBI was not able to assist with keyboards and other office equipment.

Based upon the assessment, procuring wireless keyboards and mice will assist staff with reconfiguring their workstation to eliminate cords, etc. Also, the keyboards and mice have ergonomic flow to assist with wrist posture and comfort. Examining options online, combo sets can range from 30-75 dollars, with a good solution being found on Amazon for \$50.00. The estimate is for 6 sets, totaling \$300.00.

Along with the keyboards, the ergo assessor stated that some colleagues could benefit from wrist pads by their keyboard and mice. An effective set costs around \$15.00 and the estimate of 6 sets would run around \$90.00.

Lastly, talking with Rueben in Facilities about the electrical needs of the office related to outlet locations, he again mentioned that he would work with us on making it happen and fitting within our budget allocation.

Based upon the initial bid for office furniture provided by EBI, along with procuring additional items for workstations and adjusting / adding power to the UW-Extension Office, it is still estimated that any and all adjustments will come in under the budget mentioned before.

UW-Extension is still seeking support from the CEED Committee to reallocate budgeted dollars from Wages to Office Supplies to assist with project, not to exceed \$20,000.00 – which is under budget from the initial request made on April 4th to the CEED committee.

UPDATE – 5/16/18

After the CEED meeting on April 17th, per the request of the committee, UW-Extension has sought out additional quotes for furniture from multiple vendors. Along with procuring additional quotes, UW-Extension has communicated with Rueben in Facilities about projected costs to route new electrical outlets within each of the individual offices within the UW-Extension Office.

Emmons (EBI) returned in early May to provide a revised quote from the original one they provided ahead of the April 17th CEED Meeting. For this quote, we instructed Kaitlyn Washington – from Emmons – to bid out new desks and chairs for each office instead of the “add-ons” to existing workstations. By doing this, it would ensure that the desks that are purchased can be repurposed in the future if ever needed.

While the revised quote was higher than the last quote (which was around \$6,000), it is still under budget. With an all-in cost of materials (with installation) at \$12,661.00, it provides some room incidentals or adjustments to the workstations if needed. Quote is attached.

After receiving the quote from Emmons, we reached out to Henricksen and Debra Cherney to request a quote. Debra stopped by the office, measured the workstations and offices and provided a comprehensive quote for all office furniture (desks, cabinets, chairs, etc.). While she was instructed to “match” the bid from Emmons (regarding desks and chairs), she wished to bid it out the way that she did. The quote was over budget at around \$22,000.00. I have since reached out to her multiple times to provide a more representative quote for our office needs but have not heard back. The initial quote is attached.

Lastly, we have contacted the Samuels Group (referred to as Environments for their Furniture division), out of Wausau. Given the same parameters as the previous two quotes, they met with each staff member and provided us the attached quote. At around \$18,000, it is higher than the Emmons (EBI) quote, however it is also a different desk option.

Knowing that we had requested previously to partner, financially, with facilities to run electrical for new outlets in each office, and with the CEED Committees desire to have a quote from Facilities on what it would cost for the project, we are happy to report that our needs from facilities have been met in full. Due to another issue in the UW-Extension Office that required their immediate attention, they not only have been working to remedy that situation but also have started on the electrical needs for each office and will complete the electrical project once we procure and install new furniture.

Provided this information, UW-Extension is still seeking support from the CEED Committee reallocate budgeted dollars from Contractual Services to Office Supplies to assist with project, not to exceed \$20,000.00. This budget would allow for the procurement of our needed office furniture via Emmons, with installation, along with purchasing other technologies with IT (wireless keyboards and mice as previously stated and outlined in the Ergonomic Assessments).

Thank you!

Emmons Business Interiors
1575 County Rd XX
Schofield WI 54474

Sales Contact: Kaitlyn Washington 715-254-1125



Prepared For: **WOOD CO**

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5/11/2018
12:44:51PM

Job: UW Contract 18-5665
PO Number:
By: Deb Staples
Notes:

WOOD CO-UW EXTENSTION

Line #	Qty	Mfg	Part Number	Part Description	Sell Price	Extended
TAG: Chris						
1	1	HON	H10502	10500 Series Floorstd Full Ht Ped B/B/F 15-5/8 W x 22-3/4D	\$306.80	\$306.80
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
2	1	HON	H10504	10500 Series Floorstnding Full Ht Ped F/F 15-5/ 8W x 22-3/4D	\$306.80	\$306.80
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
3	2	HON	HF23B	Black Removable Lock Core Kit	\$13.69	\$27.38
			.X101E	KEY NUMBER: 101E		
4	1	HON	HF27B	Black Removable Lock Core Kit	\$13.69	\$13.69
			.X101E	KEY NUMBER: 101E		
5	1	HON	H10524	10500 Series Access Strip	\$77.88	\$77.88
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
6	1	HON	H105381K	10500 Series 36"x18 1/2" Wall Mount Storage 2- Dr Locking	\$353.06	\$353.06
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
7	1	HON	HWR2472P	Systems Rectangular Worksurface Edgeband 24 D x 72W	\$234.11	\$234.11
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
			~	Undecided EDGE Option		
			~	Undecided GROMMET Option		
8	1	HON	HWR2436P	Systems Rectangular Worksurface Edgeband 24 D x 36W	\$152.93	\$152.93
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
			~	Undecided EDGE Option		
			~	Undecided GROMMET Option		

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Line #	Qty	Mfg	Part Number	Part Description	Sell Price	Extended
9	1	HON	HWV93AARP	Systems 72x36x24x24Rt Corner Cove Worksurface Edgeband	\$295.47	\$295.47
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
			~	Undecided EDGE Option		
			~	Undecided GROMMET Option		
10	1	HON	H10524TEP	11-5/8Wx23-7/8Dx28-1/2H T-Shaped End Panel	\$110.92	\$110.92
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
11	1	HON	HHN831124	Flat Bracket 24D	\$27.85	\$27.85
			.S	Color: Charcoal		
12	1	HON	HLSL5414L	54"W x 14"H Laminate Floating Modesty Panel	\$100.06	\$100.06
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
			.P	Color: Black		
13	1	HON	HH870930	Tasklight 30W	\$99.59	\$99.59
14	1	HON	HHAB3S2L	Height Adjustable Base - electric 3 Stage, 2 Leg	\$453.12	\$453.12
			.P8L	Nickel		
15	1	HON	HLSL2028O	20"D x 28"H O-Leg Support for Wksf (single leg)	\$126.02	\$126.02
			\$(CORE)	PAINT: Select Core Paint		
			~	Undecided PAINT Option		
16	1	HON	HLSL36TW	WM Tackboard for 36W WM Overhead	\$102.90	\$102.90
			\$(A)	Grd A Fabric		
			~	Undecided FABRIC Option		
17	1	HON	HIWMM	Ignition 2 Task Mid-back, ilira back	\$313.41	\$313.41
			.Y2	Advanced Synchro- Tilt		
			.A	Arm: Height and Width Adj. Arm		
			.H	Hard Caster		
			.IM	Mesh: Black		
			\$(1)	Gr 1 UPH		
			~	Undecided FABRIC Option		
			.AL	Adjustable Lumbar		
			.SB	Base: Standard Base		
			.T	Frame: Black		

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Notes:**WOOD CO-UW EXTENSION**

Line #	Qty	Mfg	Part Number	Part Description	Sell Price	Extended
18	5	EBI	24013	Toggle Bolts	\$1.33	\$6.65
Tag Subtotal:						\$3,108.64
TAG: Jackie						
19	1	HON	H10502	10500 Series Floorstd Full Ht Ped B/B/F 15-5/8 W x 22-3/4D	\$306.80	\$306.80
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
20	1	HON	HF23B	Black Removable Lock Core Kit	\$13.69	\$13.69
			.X102E	KEY NUMBER: 102E		
21	1	HON	H105684X	10500 Series Return Shell 29-1/2H x 60W x 24 D	\$284.62	\$284.62
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
22	1	HON	H105R3072	72Wx30D Rectangle Worksurface	\$179.83	\$179.83
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
23	1	HON	HLSL5414L	54"W x 14"H Laminate Floating Modesty Panel	\$100.06	\$100.06
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
			.P	Color: Black		
24	1	HON	HHAB3S2L	Height Adjustable Base - electric 3 Stage, 2 Leg	\$453.12	\$453.12
			.P8L	Nickel		
25	1	HON	HIWMM	Ignition 2 Task Mid-back, ilira back	\$313.41	\$313.41
			.Y2	Advanced Synchro- Tilt		
			.A	Arm: Height and Width Adj. Arm		
			.H	Hard Caster		
			.IM	Mesh: Black		
			\$(1)	Gr 1 UPH		
			~	Undecided FABRIC Option		
			.AL	Adjustable Lumbar		
			.SB	Base: Standard Base		
			.T	Frame: Black		
26	1	HON	HFLDGRMT3	Field Installable Grommet-Black-for 3" Dia Hole	\$13.69	\$13.69

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Notes:**WOOD CO-UW EXTENSION**

Line #	Qty	Mfg	Part Number	Part Description	Sell Price	Extended
27	1	EBI	CUT	To Cut Grommet Holes	\$66.67	\$66.67
Tag Subtotal:						\$1,731.89

TAG: Jeremy

28	1	HON	H10502	10500 Series Floorstd Full Ht Ped B/B/F 15-5/8 W x 22-3/4D	\$306.80	\$306.80
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
29	1	HON	H10504	10500 Series Floorstanding Full Ht Ped F/F 15-5/8W x 22-3/4D	\$306.80	\$306.80
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
30	2	HON	HF23B	Black Removable Lock Core Kit	\$13.69	\$27.38
			.X103E	KEY NUMBER: 103E		
31	1	HON	H10524	10500 Series Access Strip	\$77.88	\$77.88
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
32	1	HON	H105R2472	72Wx24D Rectangle Worksurface	\$152.46	\$152.46
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
33	1	HON	H10561X	10500 Series Return Shell 29-1/2H x 48W x 24 D	\$234.11	\$234.11
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
34	1	HON	HHAB3S2L	Height Adjustable Base - electric 3 Stage, 2 Leg	\$453.12	\$453.12
			.P8L	Nickel		
35	1	HON	HFLDGRMT3	Field Installable Grommet-Black-for 3" Dia Hole	\$13.69	\$13.69
36	1	EBI	CUT	To Cut Grommet Holes	\$66.67	\$66.67
Tag Subtotal:						\$1,638.91

TAG: Katie

37	1	HON	HHAB3S2L	Height Adjustable Base - electric 3 Stage, 2 Leg	\$453.12	\$453.12
			.P8L	Nickel		

P:\Designers\Project Folder\Wood County\21-274 UW Ext-5 Offices\5- Specs\21-274 UW Ext-5 Offices Rev 05.11.2018.visual.sp4
EBI Sell Only W Tags W Options

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Notes:**WOOD CO-UW EXTENSION**

Line #	Qty	Mfg	Part Number	Part Description	Sell Price	Extended
38	1	HON	HHAB3S2L	Height Adjustable Base - electric 3 Stage, 2 Leg	\$453.12	\$453.12
			.P8L	Nickel		
Tag Subtotal:						\$906.24

TAG: Laura

39	1	HON	H10502	10500 Series Floorstd Full Ht Ped B/B/F 15-5/8 W x 22-3/4D	\$306.80	\$306.80
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
40	1	HON	H10504	10500 Series Floorstnding Full Ht Ped F/F 15-5/8W x 22-3/4D	\$306.80	\$306.80
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
41	2	HON	HF23B	Black Removable Lock Core Kit	\$13.69	\$27.38
			.X104E	KEY NUMBER: 104E		
42	1	HON	H10541	10500 Series Cred Shell 72W x 24D x 29-1/2H	\$311.05	\$311.05
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
43	1	HON	H10561X	10500 Series Return Shell 29-1/2H x 48W x 24 D	\$234.11	\$234.11
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
Tag Subtotal:						\$1,186.14

TAG: Matt

44	1	HON	H10502	10500 Series Floorstd Full Ht Ped B/B/F 15-5/8 W x 22-3/4D	\$306.80	\$306.80
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
45	1	HON	H10504	10500 Series Floorstnding Full Ht Ped F/F 15-5/8W x 22-3/4D	\$306.80	\$306.80
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
46	1	HON	H10524	10500 Series Access Strip	\$77.88	\$77.88
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		

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Notes:**WOOD CO-UW EXTENSION**

Line #	Qty	Mfg	Part Number	Part Description	Sell Price	Extended
47	2	HON	HF23B	Black Removable Lock Core Kit	\$13.69	\$27.38
			.X105E	KEY NUMBER: 105E		
48	1	HON	HWR2472P	Systems Rectangular Worksurface Edgeband 24 D x 72W	\$234.11	\$234.11
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
			~	Undecided EDGE Option		
			~	Undecided GROMMET Option		
49	1	HON	HWR2436P	Systems Rectangular Worksurface Edgeband 24 D x 36W	\$152.93	\$152.93
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
			~	Undecided EDGE Option		
			~	Undecided GROMMET Option		
50	1	HON	HWV93AARP	Systems 72x36x24x24Rt Corner Cove Worksurface Edgeband	\$295.47	\$295.47
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
			~	Undecided EDGE Option		
			~	Undecided GROMMET Option		
51	1	HON	H10524TEP	11-5/8Wx23-7/8Dx28-1/2H T-Shaped End Panel	\$110.92	\$110.92
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
52	1	HON	HHN831124	Flat Bracket 24D	\$27.85	\$27.85
			.S	Color: Charcoal		
53	1	HON	HL5414L	54"W x 14"H Laminate Floating Modesty Panel	\$100.06	\$100.06
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
			.P	Color: Black		
54	1	HON	HL52028O	20"D x 28"H O-Leg Support for Wksf (single leg)	\$126.02	\$126.02
			~	Undecided PAINT Option		
55	1	HON	HHAB3S2L	Height Adjustable Base - electric 3 Stage, 2 Leg	\$453.12	\$453.12
			.P8L	Nickel		
56	1	HON	HTLD42	Preside 42"Round Shaped Laminate Top	\$210.04	\$210.04

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Notes:**WOOD CO-UW EXTENSION**

Line #	Qty	Mfg	Part Number	Part Description	Sell Price	Extended
			.G	2MM/Flat		
			~	Undecided EDGE Option		
			.N	No Grommets		
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
57	1	HON	HTXLEG	Preside Aluminum X-Leg	\$210.04	\$210.04
			\$(CORE)	PAINT: Select Core Paint		
			.P	Color: Black		
Tag Subtotal:						\$2,639.42

TAG: New Employee

58	1	HON	H10502	10500 Series Floorstdn Full Ht Ped B/B/F 15-5/8 W x 22-3/4D	\$306.80	\$306.80
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
59	1	HON	H10504	10500 Series Floorstnding Full Ht Ped F/F 15-5/ 8W x 22-3/4D	\$306.80	\$306.80
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
60	2	HON	HF23B	Black Removable Lock Core Kit	\$13.69	\$27.38
			.X106E	KEY NUMBER: 106E		
61	1	HON	H10541	10500 Series Cred Shell 72W x 24D x 29-1/2H	\$311.05	\$311.05
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
62	1	HON	H10560	10500 Series Bridge 42W x 24D x 29-1/2H	\$156.23	\$156.23
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
63	1	HON	H10592	10500 Series Desk Shell 72W x 30D x 29-1/2H	\$342.20	\$342.20
			\$(L1STD)	Grd L1 Standard Laminates		
			~	Undecided LAMINATE Option		
Tag Subtotal:						\$1,450.46

TAG: X

64	1			UW Contract 18-5665	\$0.00	\$0.00
Tag Subtotal:						\$0.00

Prepared For: **WOOD CO**

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Notes:

WOOD CO-UW EXTENSTION

Line #	Qty	Mfg	Part Number	Part Description	Sell Price	Extended
Total Sell:						\$12,661.70

**Applicable Sales Tax is additional
EBI Terms and Conditions apply.**



Henricksen

5202 Eastpark Boulevard Suite 102
Madison, Wisconsin 53718
P: 608.244.1400 F: 608.244.3500

Quote Number: 88041464

www.henricksen.com

Date: 5/7/2018

Quoted To:

WOOD COUNTY

400 MARKET STREET
WISCONSIN RAPIDS, WI 54495

Ship To:

WOOD COUNTY

UW EXTENSION
400 MARKET STREET
WISCONSIN RAPIDS, WI 54495

Salesperson

DEBRA J CHERNEY

D.CHERNEY@HENRICKSEN.COM

Customer Support

DANA ADAMS

D.ADAMS@HENRICKSEN.COM

UW Extension - Offices

Ln#	Qty	Model#	Description	Unit Sell	Ext Sell
Blinds					
1	1	BLINDS ~ ~	(2) Horizontal Alum Vinyl Blind, 1" classic RM 102H - Jodi RM 102D - Laura	\$ 175.00	\$175.00
2	1	Color Tilt/Lift: mount	Brushed Aluminum 121 Right IM - Jodi & OM - Laura	\$ 0.00	\$0.00
				Subtotal:	\$175.00
Ln#	Qty	Model#	Description	Unit Sell	Ext Sell
CHRIS - 102F					
3	1	HWJ59ABLPN \$(L1STD) ~ ~	Systems Jetty Wksfc Edgeband LH 48x72x24x30 No Grom Grd L1 Standard Laminates Undecided LAMINATE Option Undecided EDGE Option	\$ 261.03	\$261.03
4	1	HWR2448P \$(L1STD) ~ ~ ~	Systems Rectangular Worksurface Edgeband 24D x 48W Grd L1 Standard Laminates Undecided LAMINATE Option Undecided EDGE Option Undecided GROMMET Option	\$ 125.07	\$125.07
5	1	HWR2472P \$(L1STD) ~ ~ ~	Systems Rectangular Worksurface Edgeband 24D x 72W Grd L1 Standard Laminates Undecided LAMINATE Option Undecided EDGE Option Undecided GROMMET Option	\$ 163.68	\$163.68
6	1	HSDEP2429F \$(CORE) ~	24"D End-Panel Supports: Freestanding PAINT: Select Core Paint Undecided PAINT Option	\$ 59.73	\$59.73
7	1	HSDEP2429F \$(CORE) ~	24"D End-Panel Supports: Freestanding PAINT: Select Core Paint Undecided PAINT Option	\$ 59.73	\$59.73
8	1	HSDG \$(CORE) ~	Gussets (1 Pr) PAINT: Select Core Paint Undecided PAINT Option	\$ 34.65	\$34.65
9	1	HSDSL2429F \$(CORE) ~	24"D Support Leg: Freestanding PAINT: Select Core Paint Undecided PAINT Option	\$ 62.37	\$62.37
10	1	HD2 \$(CORE) ~	Metal Center Drawer 19W x 14D PAINT: Select Core Paint Undecided PAINT Option	\$ 102.96	\$102.96
11	1	HHN831124 .S	Flat Bracket 24D Color: Charcoal	\$ 19.47	\$19.47
12	1	HHAB353L .P8L	Height Base Adjustable - electric 3 Stage, 3 Leg Nickel	\$ 682.50	\$682.50
13	1	HLSL5414MM .FT01 .P	54"W x 14"H Mixed Material Floating Modesty Panel CLR: Frost Color: Black	\$ 394.24	\$394.24
14	1	H19723A	Flagship Series Pedestal "A" Pull Freestanding B/B	\$ 211.86	\$211.86

88041464

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		.X \$(CORE) ~	Omt Core to Order Key Alike PAINT: Select Core Paint Undecided PAINT Option		
15	1	H19823A .X \$(CORE) ~	Flagship Series Pedestal "A" Pull Freestanding F/F Omt Core to Order Key Alike PAINT: Select Core Paint Undecided PAINT Option	\$ 211.86	\$211.86
16	2	HFSC183664W \$(CORE) ~	Flagship Bookcase 5-shelf 36"W x 18"D x 64-1/4"H PAINT: Select Core Paint Undecided PAINT Option	\$ 484.68	\$969.36
17	1	H9185LSA .X \$(CORE) ~	Flagship Lat 64 1/4"x36" w/Hinged Doors/A Pulls Omt 2 Cores to Order Key Alike PAINT: Select Core Paint Undecided PAINT Option	\$ 818.16	\$818.16
18	1	H919491	Single Rail Hanging File Racks(4 Pack)	\$ 23.94	\$23.94
19	2	HISB6 .F .E ~ \$(2) ~ ~	Ignition Sled Bse Guest Chair Arm: Fixed Nylon Glide Undecided BACK Option GRADE: II UPHOLSTERY Undecided FABRIC Option Undecided FRAME Option	\$ 206.80	\$413.60
20	1	HIWM3 .A ~ ~ \$(2) ~ .T .SB	Ignition Wk Mid-bck Pneu Syn tilt Bck Adj Tilt Seat Gld Arm: Height and Width Adj Undecided CASTER Option Undecided BACK Option GRADE: II UPHOLSTERY Undecided FABRIC Option FRAME: Black Base: Standard Base	\$ 359.48	\$359.48
21	5	HF23C .X101E	Lock Core Replacement Kit Brushed Chrome KEY NUMBER: 101E	\$ 15.96	\$79.80

Subtotal:	\$5,053.49
Unit Sell	Ext Sell

JACKIE - 102G

22	1	HWR2460P \$(L1STD) ~ ~ ~	Systems Rectangular Worksurface Edgeband 24D x 60W Grd L1 Standard Laminates Undecided LAMINATE Option Undecided EDGE Option Undecided GROMMET Option	\$ 147.51	\$147.51
23	1	HWJ59ABRP \$(L1STD) ~ ~ ~	Systems Jetty Worksurface Edgeband RH 48x72x24x30 Grd L1 Standard Laminates Undecided LAMINATE Option Undecided EDGE Option Undecided GROMMET Option	\$ 261.03	\$261.03
24	1	HLSLZ5SC60 .P	48"W External Stiffener Color: Black	\$ 39.60	\$39.60
25	1	HD2 \$(CORE) ~	Metal Center Drawer 19W x 14D PAINT: Select Core Paint Undecided PAINT Option	\$ 102.96	\$102.96
26	1	HSDSL2429F \$(CORE) ~	24"D Support Leg: Freestanding PAINT: Select Core Paint Undecided PAINT Option	\$ 62.37	\$62.37
27	2	HLSL3028O \$(CORE) ~	30"D x 28"H O-Leg Support for Wksf (single leg) PAINT: Select Core Paint Undecided PAINT Option	\$ 142.12	\$284.24
28	1	HSDEP2429F \$(CORE) ~	24"D End-Panel Supports: Freestanding PAINT: Select Core Paint Undecided PAINT Option	\$ 59.73	\$59.73
29	1	HLSL5414MM .FT01 .P	54"W x 14"H Mixed Material Floating Modesty Panel CLR: Frost Color: Black	\$ 394.24	\$394.24
30	1	H19723A .X \$(CORE) ~	Flagship Series Pedestal "A" Pull Freestanding B/B Omt Core to Order Key Alike PAINT: Select Core Paint Undecided PAINT Option	\$ 211.86	\$211.86
31	1	H19823A .X	Flagship Series Pedestal "A" Pull Freestanding F/F Omt Core to Order Key Alike	\$ 211.86	\$211.86

		\$(CORE)	PAINT: Select Core Paint Undecided PAINT Option		
32	1	6G 900 90 ~ G 18	6G Black Mechanism / 900 - Std. Platform / 90 - 8.5" Clip Mouse Std Clip Mouse 19" Gel w/ Synt. Leather Cvr 18" Track	\$ 217.63	\$217.63
33	1	HFSC183664W ~	Flagship Bookcase 5-shelf 36"W x 18"D x 64-1/4"H Undecided PAINT Option	\$ 484.68	\$484.68
34	2	HISB6 .F .E ~ \$(2) ~ ~	Ignition Sled Bse Guest Chair Arm: Fixed Nylon Glide Undecided BACK Option GRADE: II UPHOLSTERY Undecided FABRIC Option Undecided FRAME Option	\$ 206.80	\$413.60
35	1	HIWM3 .A .H .M \$(2) ~ .T .SB	Ignition Wk Mid-bck Pneu Syn tilt Bck Adj Tilt Seat Gld Arm: Height and Width Adj CASTER: Hard (Standard) Back: Mesh Back GRADE: II UPHOLSTERY Undecided FABRIC Option FRAME: Black Base: Standard Base	\$ 359.48	\$359.48
36	1	HF23C .X102E	Lock Core Replacement Kit Brushed Chrome KEY NUMBER: 102E	\$ 15.96	\$15.96

Subtotal: \$3,266.75

Ln#	Qty	Model#	Description	Unit Sell	Ext Sell
JEREMY					
37	1	HF23C .X104E	Lock Core Replacement Kit Brushed Chrome KEY NUMBER: 104E	\$ 15.96	\$15.96

Subtotal: \$15.96

Ln#	Qty	Model#	Description	Unit Sell	Ext Sell
KATIE					
38	1	HCTL242 ~	24D Cantilever One Pair Undecided PAINT Option	\$ 25.41	\$25.41
39	1	HHN831124 .S	Flat Bracket 24D Color: Charcoal	\$ 19.47	\$19.47
40	1	HHAB352L .P8L	Height Adjustable Base - electric 3 Stage, 2 Leg Nickel	\$ 403.20	\$403.20
41	1	HSDSL2429F \$(CORE) ~	24"D Support Leg: Freestanding PAINT: Select Core Paint Undecided PAINT Option	\$ 62.37	\$62.37

Subtotal: \$510.45

Ln#	Qty	Model#	Description	Unit Sell	Ext Sell
LAURA					
42	2	HF23C .X103E	Lock Core Replacement Kit Brushed Chrome KEY NUMBER: 103E	\$ 15.96	\$31.92

Subtotal: \$31.92

Ln#	Qty	Model#	Description	Unit Sell	Ext Sell
LAURA +JEREMY - 102D					
43	2	HWR2448P \$(L1STD) ~ ~ ~	Systems Rectangular Worksurface Edgeband 24D x 48W Grd L1 Standard Laminates Undecided LAMINATE Option Undecided EDGE Option Undecided GROMMET Option	\$ 125.07	\$250.14
44	2	HWR2472P \$(L1STD) ~ ~ ~	Systems Rectangular Worksurface Edgeband 24D x 72W Grd L1 Standard Laminates Undecided LAMINATE Option Undecided EDGE Option Undecided GROMMET Option	\$ 163.68	\$327.36
45	1	HLSLZ5SC72 .P	60"W External Stiffener Color: Black	\$ 44.00	\$44.00
46	2	HHN831124	Flat Bracket 24D	\$ 19.47	\$38.94

		.S	Color: Charcoal		
47	2	HSDEP2429F ~	24'D End-Panel Supports: Freestanding Undecided PAINT Option	\$ 59.73	\$119.46
48	1	HSDEP2429F ~	24'D End-Panel Supports: Freestanding Undecided PAINT Option	\$ 59.73	\$59.73
49	1	HRVEP2429L ~	Abound 29"H x 24"D Left End Panel Undecided PAINT Option	\$ 68.64	\$68.64
50	1	HLSL4814MM .FT01 .P	48"W x 14"H Mixed Material Floating Modesty Panel CLR: Frost Color: Black	\$ 363.44	\$363.44
51	1	HLSL6014MM .FT01 .P	60"W x 14"H Mixed Material Floating Modesty Panel CLR: Frost Color: Black	\$ 450.12	\$450.12
52	2	H19723A .X \$(CORE) ~	Flagship Series Pedestal "A" Pull Freestanding B/B Omt Core to Order Key Alike PAINT: Select Core Paint Undecided PAINT Option	\$ 211.86	\$423.72
53	1	H19823A .X \$(CORE) ~	Flagship Series Pedestal "A" Pull Freestanding F/F Omt Core to Order Key Alike PAINT: Select Core Paint Undecided PAINT Option	\$ 211.86	\$211.86
54	1	HFSC183664W \$(CORE) ~	Flagship Bookcase 5-shelf 36"W x 18"D x 64-1/4"H PAINT: Select Core Paint Undecided PAINT Option	\$ 484.68	\$484.68
55	1	HFSC183664A .L \$(CORE) ~	Flagship Stg Cab 64 1/4Hx36Wx18D A Pulls&4 Adj Shlf Standard Random Key Lock PAINT: Select Core Paint Undecided PAINT Option	\$ 590.52	\$590.52
56	1	H9183A .L \$(CORE) ~	Flagship 36W 3-Drw "A" Pull Lateral 36W 39-1/8H 18D Standard Random Key Lock PAINT: Select Core Paint Undecided PAINT Option	\$ 539.70	\$539.70
57	1	H919491	Single Rail Hanging File Racks(4 Pack)	\$ 23.94	\$23.94
58	2	HIWM3 .A .H .M \$(2) ~ .T .SB	Ignition Wk Mid-bck Pneu Syn tilt Bck Adj Tilt Seat Gld Arm: Height and Width Adj CASTER: Hard (Standard) Back: Mesh Back GRADE: II UPHOLSTERY Undecided FABRIC Option FRAME: Black Base: Standard Base	\$ 359.48	\$718.96

Subtotal: \$4,715.21

Ln#	Qty	Model#	Description	Unit Sell	Ext Sell
MATT - 102B					
59	1	HWR2448P \$(L1STD) ~ ~ ~	Systems Rectangular Worksurface Edgeband 24D x 48W Grd L1 Standard Laminates Undecided LAMINATE Option Undecided EDGE Option Undecided GROMMET Option	\$ 125.07	\$125.07
60	1	HWJ59ABLPN \$(L1STD) ~ ~	Systems Jetty Wksfc Edgeband LH 48x72x24x30 No Grom Grd L1 Standard Laminates Undecided LAMINATE Option Undecided EDGE Option	\$ 261.03	\$261.03
61	1	HWR2472P \$(L1STD) ~ ~ ~	Systems Rectangular Worksurface Edgeband 24D x 72W Grd L1 Standard Laminates Undecided LAMINATE Option Undecided EDGE Option Undecided GROMMET Option	\$ 163.68	\$163.68
62	1	HLSLZ5SC60 .P	48"W External Stiffener Color: Black	\$ 39.60	\$39.60
63	1	HHN831124 .S	Flat Bracket 24D Color: Charcoal	\$ 19.47	\$19.47
64	1	HSDEP2429F \$(CORE) ~	24'D End-Panel Supports: Freestanding PAINT: Select Core Paint Undecided PAINT Option	\$ 59.73	\$59.73
65	1	HSDEP2429F \$(CORE)	24'D End-Panel Supports: Freestanding PAINT: Select Core Paint	\$ 59.73	\$59.73

		~	Undecided PAINT Option		
66	1	HSDG \$(CORE) ~	Gussets (1 Pr) PAINT: Select Core Paint Undecided PAINT Option	\$ 34.65	\$34.65
67	2	HLSL30280 \$(CORE) ~	30"D x 28"H O-Leg Support for Wksf (single leg) PAINT: Select Core Paint Undecided PAINT Option	\$ 142.12	\$284.24
68	1	HSDSL2429F \$(CORE) ~	24"D Support Leg: Freestanding PAINT: Select Core Paint Undecided PAINT Option	\$ 62.37	\$62.37
69	1	HD2 \$(CORE) ~	Metal Center Drawer 19W x 14D PAINT: Select Core Paint Undecided PAINT Option	\$ 102.96	\$102.96
70	1	HLSL5414MM .FT01 .P	54"W x 14"H Mixed Material Floating Modesty Panel CLR: Frost Color: Black	\$ 394.24	\$394.24
71	1	H19723A .X \$(CORE) ~	Flagship Series Pedestal "A" Pull Freestanding B/B Omt Core to Order Key Alike PAINT: Select Core Paint Undecided PAINT Option	\$ 211.86	\$211.86
72	1	H19823A .X \$(CORE) ~	Flagship Series Pedestal "A" Pull Freestanding F/F Omt Core to Order Key Alike PAINT: Select Core Paint Undecided PAINT Option	\$ 211.86	\$211.86
73	2	HISB6 .F .E ~ \$(2) ~ ~	Ignition Sled Bse Guest Chair Arm: Fixed Nylon Glide Undecided BACK Option GRADE: II UPHOLSTERY Undecided FABRIC Option Undecided FRAME Option	\$ 206.80	\$413.60
74	1	HIWM3 .A .H .M \$(2) ~ .T .SB	Ignition Wk Mid-bck Pneu Syn tilt Bck Adj Tilt Seat Glid Arm: Height and Width Adj CASTER: Hard (Standard) Back: Mesh Back GRADE: II UPHOLSTERY Undecided FABRIC Option FRAME: Black Base: Standard Base	\$ 359.48	\$359.48
75	2	HF23C .X105E	Lock Core Replacement Kit Brushed Chrome KEY NUMBER: 105E	\$ 15.96	\$31.92

Subtotal: \$2,835.49

Ln#	Qty	Model#	Description	Unit Sell	Ext Sell
NEW HIRE - 102A					
76	1	HWJ59ABLPN \$(L1STD) ~ ~	Systems Jetty Wksfc Edgeband LH 48x72x24x30 No Grom Grd L1 Standard Laminates Undecided LAMINATE Option Undecided EDGE Option	\$ 261.03	\$261.03
77	1	HWR2460P \$(L1STD) ~ ~ ~	Systems Rectangular Worksurface Edgeband 24D x 60W Grd L1 Standard Laminates Undecided LAMINATE Option Undecided EDGE Option Undecided GROMMET Option	\$ 147.51	\$147.51
78	1	HLSLZ55C60 .P	48"W External Stiffener Color: Black	\$ 39.60	\$39.60
79	1	HSDEP2429F \$(CORE) ~	24"D End-Panel Supports: Freestanding PAINT: Select Core Paint Undecided PAINT Option	\$ 59.73	\$59.73
80	2	HLSL30280 \$(CORE) ~	30"D x 28"H O-Leg Support for Wksf (single leg) PAINT: Select Core Paint Undecided PAINT Option	\$ 142.12	\$284.24
81	1	HSDSL2429F \$(CORE) ~	24"D Support Leg: Freestanding PAINT: Select Core Paint Undecided PAINT Option	\$ 62.37	\$62.37
82	1	HLSL5414MM .FT01 .P	54"W x 14"H Mixed Material Floating Modesty Panel CLR: Frost Color: Black	\$ 394.24	\$394.24

83	1	H19723A .X \$(CORE) ~	Flagship Series Pedestal "A" Pull Freestanding B/B Omt Core to Order Key Alike PAINT: Select Core Paint Undecided PAINT Option	\$ 211.86	\$211.86
84	1	H19823A .X \$(CORE) ~	Flagship Series Pedestal "A" Pull Freestanding F/F Omt Core to Order Key Alike PAINT: Select Core Paint Undecided PAINT Option	\$ 211.86	\$211.86
85	1	HD2 \$(CORE) ~	Metal Center Drawer 19W x 14D PAINT: Select Core Paint Undecided PAINT Option	\$ 102.96	\$102.96
86	2	HISB6 .F .E ~ \$(2) ~ ~	Ignition Sled Bse Guest Chair Arm: Fixed Nylon Glide Undecided BACK Option GRADE: II UPHOLSTERY Undecided FABRIC Option Undecided FRAME Option	\$ 206.80	\$413.60
87	1	HIWM3 .A .H .M \$(2) ~ .T .SB	Ignition Wk Mid-bck Pneu Syn tilt Bck Adj Tilt Seat Gld Arm: Height and Width Adj CASTER: Hard (Standard) Back: Mesh Back GRADE: II UPHOLSTERY Undecided FABRIC Option FRAME: Black Base: Standard Base	\$ 359.48	\$359.48
88	3	HF23C .X105E	Lock Core Replacement Kit Brushed Chrome KEY NUMBER: 105E	\$ 15.96	\$47.88

Subtotal: \$2,596.36

Ln#	Qty	Model#	Description	Unit Sell	Ext Sell
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WENDY

89	1	HHN831124 .S	Flat Bracket 24D Color: Charcoal	\$ 19.47	\$19.47
90	1	HHAB3S2L .P8L	Height Adjustable Base - electric 3 Stage, 2 Leg Nickel	\$ 403.20	\$403.20

Subtotal: \$422.67

Ln#	Qty	Model#	Description	Unit Sell	Ext Sell
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X

91	1	NOTE:	TCPN Contract	\$ 0.00	\$0.00
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Subtotal: \$0.00

Ln#	Qty	Model#	Description	Unit Sell	Ext Sell
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X

92	1	FREIGHT	Freight Included	\$ 0.00	\$0.00
93	1	INSTALL	Receive, Deliver & Install: Offices & Blinds	\$ 2,386.67	\$2,386.67

Subtotal: \$2,386.67

Sales Tax	\$ 0.00	\$0.00
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Total: \$22,009.97

50% deposit required upon order placement

We appreciate the opportunity to be of service to your organization. Respectfully submitted by Henricksen.
Please sign below accepting Terms & Conditions authorizing Henricksen to proceed with order placement.

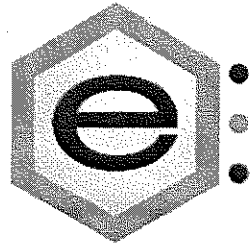
Signature: _____ Organization: _____ Date: _____

Terms and Conditions

The Terms and Conditions of Sale apply to this contract and quotation unless amended or changed in writing and attached hereto.

1. Prices quoted are held for a period of 30 days.
2. Installation pricing is based upon non-union labor rates, unless otherwise specified.
3. Freight, delivery, installation and taxes are not included in the price of products and will be added to invoices if applicable.
4. All deposits requested shall be provided prior to the entering of any order and shall be applied against the last invoice. No interest shall accrue against such deposit.
5. Terms of sale are net 15 days from date of invoices. Invoices will be tendered in full on all items received or being held at our warehouse. A service charge of 1.5% per month (18% annual percentage rate) will be added to all unpaid invoices beyond 30 days from invoice date. Payment by credit card will result in the additional costs to be passed on to the Customer.
6. Design and product application services are included in product pricing within two revisions. Additional design work is to be billed at an hourly rate.
7. No payment shall be withheld on any invoice beyond the selling price of the specific merchandise not delivered or subject to repair and/or replacement.
8. All sales are final. Orders cannot be cancelled except by mutual consent. Resulting cancellation and/or restocking charges imposed by the manufacturer shall be paid by the Customer.
9. All requests for changes in quantity or specification shall be in writing and are subject to our approval.
10. We will coordinate shipments to arrive just before the scheduled installation date and provide warehousing for merchandise shipped to our warehouse for a period of no greater than 30 days beyond the original installation date, without charge to you. Beyond 30 days, we will provide warehousing at a rate to be agreed upon.
11. Direct power connection to building circuitry to be provided through owner. Some facilities may require union electrician to hardwire building electric to furniture base feed and panel to panel electrical connections. Owner assumes the cost for any electrical permits that need to be pulled and additional labor required. Permit fees incurred for installing the furniture may result in an additional charge to the Customer.
12. In the event that construction delays or other causes not within our control force postponement of the installation, the merchandise will be stored until installation can be resumed, and will be considered accepted by you for purpose of payment. In such event, you have the right to withhold 5% of the invoice amount against completion of delivery.
13. On direct shipments, not including installation, the Customer will receive and install. It will be Customer's responsibility to inspect the merchandise and file freight claims. We cannot be held liable for cost of repairs and/or replacement of damaged goods.
14. Delivery and installation will be made during normal working hours of 7:00 - 4:00. Additional labor costs resulting from overtime work performed at your request or after 4:00 and on weekends will be paid by the Customer.
15. Installation is to include merchandise purchased on this order only and does not include moving or handling of existing furnishings, machines, etc.
16. When furnishings are delivered and brought onto the job site, they shall be inspected and conditionally accepted by you. The responsibility for the security and the protection of the delivered goods shall pass to you. Any exceptions shall be reported in writing immediately.
17. The job site shall be clean, clear, and free of debris prior to installation. Exceptional delivery and installation encumbrances will result in extra charges. The job site shall also be free of the interference of all trades in the work areas.
18. Electric current, light, heat, hoisting and/or elevator service and suitable unobstructed dock space and secured staging areas will be furnished by the Customer without charge.
19. If staging / storage areas provided at the job site are inconveniently located, are on another floor from where the work is to be done, or if products must be walked up or down stairs, or if the merchandise must be moved due to the progress of other trades, or at your request or if we are required to move, or handle existing furniture, the additional cost of moving and transporting shall be paid by the Customer.
20. Our ability to erect or assemble furnishings is dependent upon jurisdictional agreements between trade unions at the job site. If trade regulations require employing tradesmen to complete the installation, the additional cost will be paid by the Customer.
21. We agree to completely install the furnishings according to the final floor plan. Any changes to the final plan will be provided prior to the installation date. Once the installation has begun, the Customer agrees to assume any expenses incurred by us due to changes made at your request or for any reason beyond our control. Work will not be completed until there is a signed change order to approve the work.
22. All furnishings will be left clean and in working order. All cartoning and packaging materials will be removed, and the premises will be left broom clean.
23. All furnishings are warranted to be free from defects in materials or workmanship for a period of twelve (12) months from date of delivery. We will arrange for the repair or replacement of defective items or those inadvertently damaged by us during installation. We will act as your agent in the event claims concerning damaged and/or defective materials and/or workmanship made within the warranty periods as stated by the particular manufacturer, supplier, or fabricator. There are no expressed or implied warranties.
24. No liability shall accrue against Henricksen as a result of any breach of these Terms and Conditions resulting from any strike, lockout, work stoppage, accident, act of God or other delays beyond our control. We do not assume any liability for consequential damages or loss of anticipatory profits resulting from the use of the merchandise or delay in its delivery and installation, or for the misuse or abuse by the Customer.
25. These Terms and Conditions of Sale supersede any terms and conditions appearing on the Customer's purchase order, or any other documents, and all verbal communications and/or understandings related thereto.





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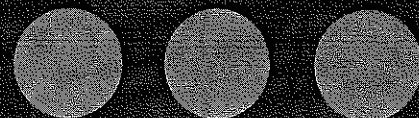
UW EXTENSION

WOOD COUNTY

PROPOSAL #701808

LADA XIONG-VANG
BUSINESS DEVELOPMENT MANAGER
C. 715-409-1839
E. LXIONG@SGENVIRONMENTS.NET

KELI SUTHEIMER
INTERIOR DESIGNER
T. 715-841-1952
E. KSUTHEIMER@SGENVIRONMENTS.NET





environments

Executive Summary

311 Financial Way

Suite 300

Wausau, WI 54401

phone 715.842.2222

fax 715.848.8088

May 30, 2018

University of Wisconsin Extension

Wood County

400 Market Street

Wisconsin Rapids WI 54495

Re: 701808 Wood County Office Remodel

Dear UW-Extension Wood County Team,

Environments would like to thank you for taking time out of your busy schedules to work with us in providing services and a proposal for your Office Remodel located in the Wisconsin Rapids Court House. There are many details to discuss and our Environments team is here to guide and assist you in transitioning your ideas into a reality.

We understand how important it is to create an environment that represents your values and culture, with attraction and retention on top of mind. With a long-built partnership with the UW facilities, we understand your social responsibility to the community and believe we can provide you the best value for years to come.

Our business is built on listening carefully to clients to provide unique, innovative ideas that fit each individual end-user. Passion in design is what drives our team. With careful attention to detail along with budgeting we feel strongly that our products align perfectly with the quality and longevity you are looking for.

Beyond product, our Environments team is responsive, and extremely knowledgeable in higher education/state facility needs, furniture design, delivery and installation.

Please feel free to call me at 715.409.1839 to further discuss any questions you may have.

Kindest regards,

Lada Xiong-Vang

Digitally signed by Lada Xiong-Vang
DN: cn=Lada Xiong-Vang, o=Environments,
ou=The Samuels Group,
email=lxiong@sgenvironments.net, c=US
Date: 2018.05.30 02:31:25 -05'00'

Lada Xiong-Vang

Business Development Manager – Environments



TABLE OF CONTENT

PROPOSAL #701808

FLOOR PLAN/ISOMETRIC DRAWINGS

102A/B

102D

102F/G

QUOTE

QUOTE A & BROCHURES-OFFICE FURNISHINGS & SEATING

QUOTE B-OPTIONAL OFFICE ADD-ONS

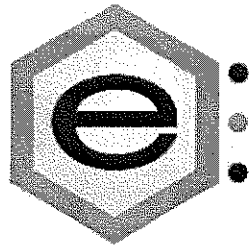
QUOTE C & IMAGES-WINDOW TREATMENT

WARRANTY

HERMAN MILLER

SIT ON IT



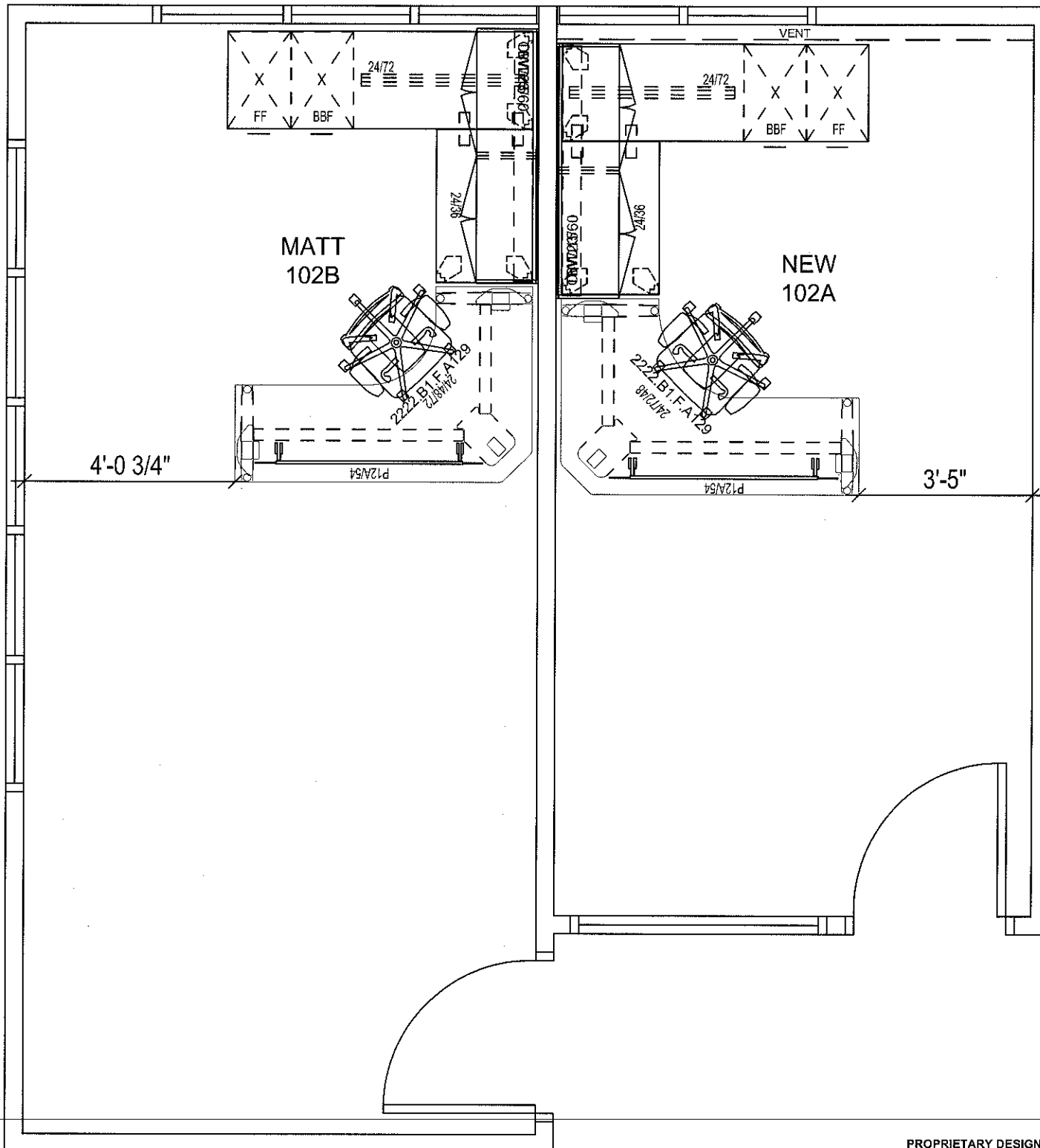


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FLOOR PLAN

102A/B
102D
102F/G





PROPRIETARY DESIGN:
PLEASE NOTE: THIS DESIGN IS
PROPRIETARY TO ENVIRONMENTS
(DIVISION OF THE SAMUELS GROUP,
INC.) ANY OUTSIDE USE OF THIS
DESIGN AND THE INFORMATION
WITHIN MUST BE APPROVED BY SGE.

CLIENT INFORMATION:

**UW EXTENSION
WOOD COUNTY**

400 MARKET STREET PO BOX 8095
WISCONSIN RAPIDS, WI 54495

DRAWING TITLE:

OFFICE 102A & 102B

SCALE: 3/8" = 1'-0"

REVISION NOTES:

05.24.2018 INITIAL LAYOUT

DATE: 05.24.2018

PROJECT: 701808

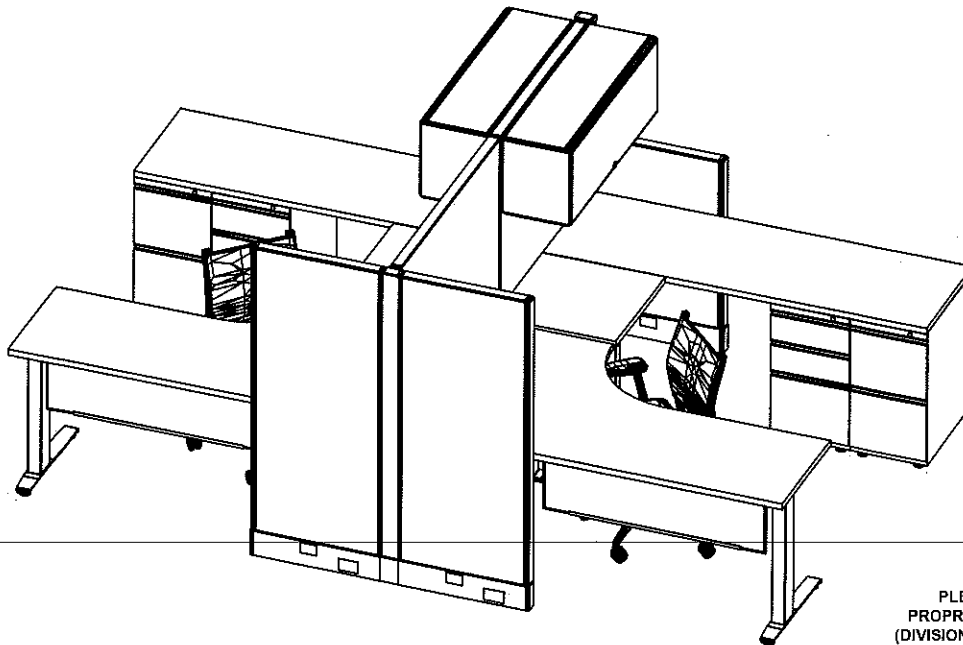
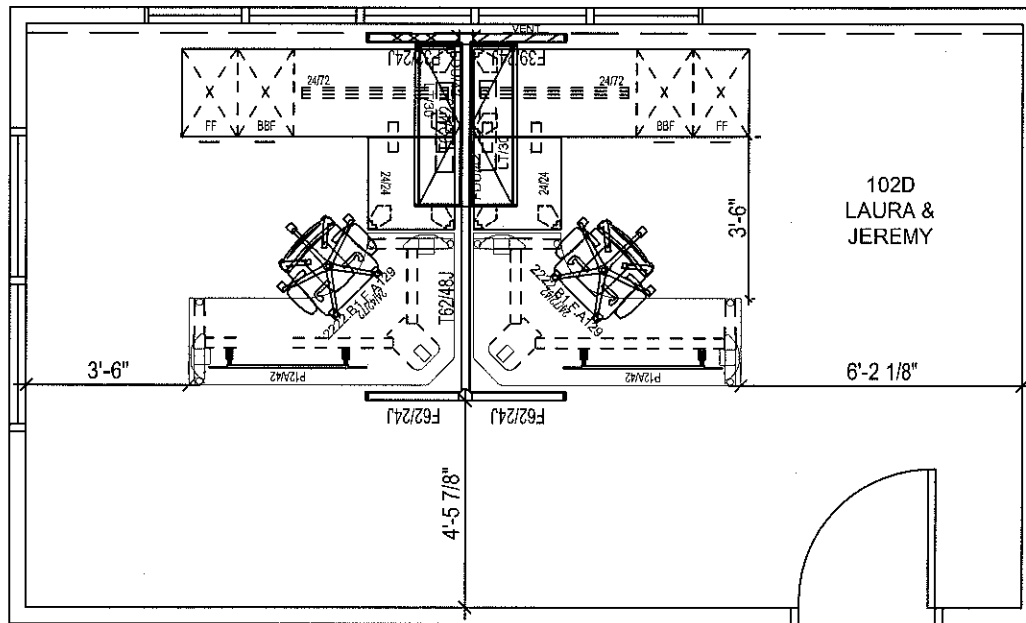
REP: LXV

DESIGN: KKS



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311 Financial Way
Wausau, WI 54401
715.842.2222



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WITHIN MUST BE APPROVED BY SGE.

CLIENT INFORMATION:

**UW EXTENSION
WOOD COUNTY**

400 MARKET STREET PO BOX 8095
WISCONSIN RAPIDS, WI 54495

DRAWING TITLE:

OFFICE 102F & 102G 102D

SCALE: 1/4" = 1'-0"

REVISION NOTES:

05.24.2018 INITIAL LAYOUT

DATE: 05.24.2018

PROJECT: 701808

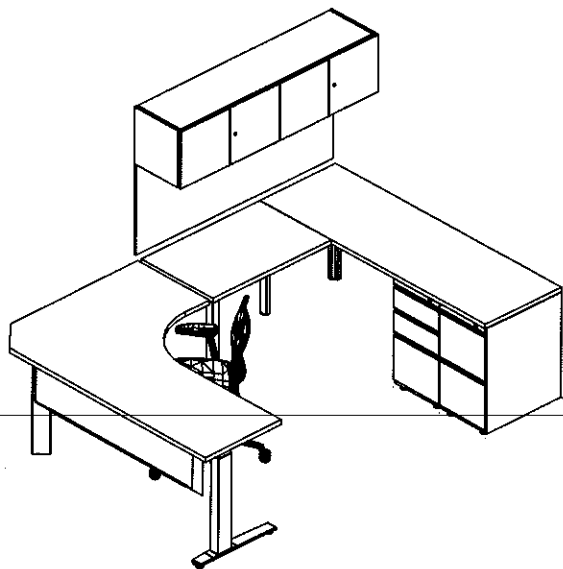
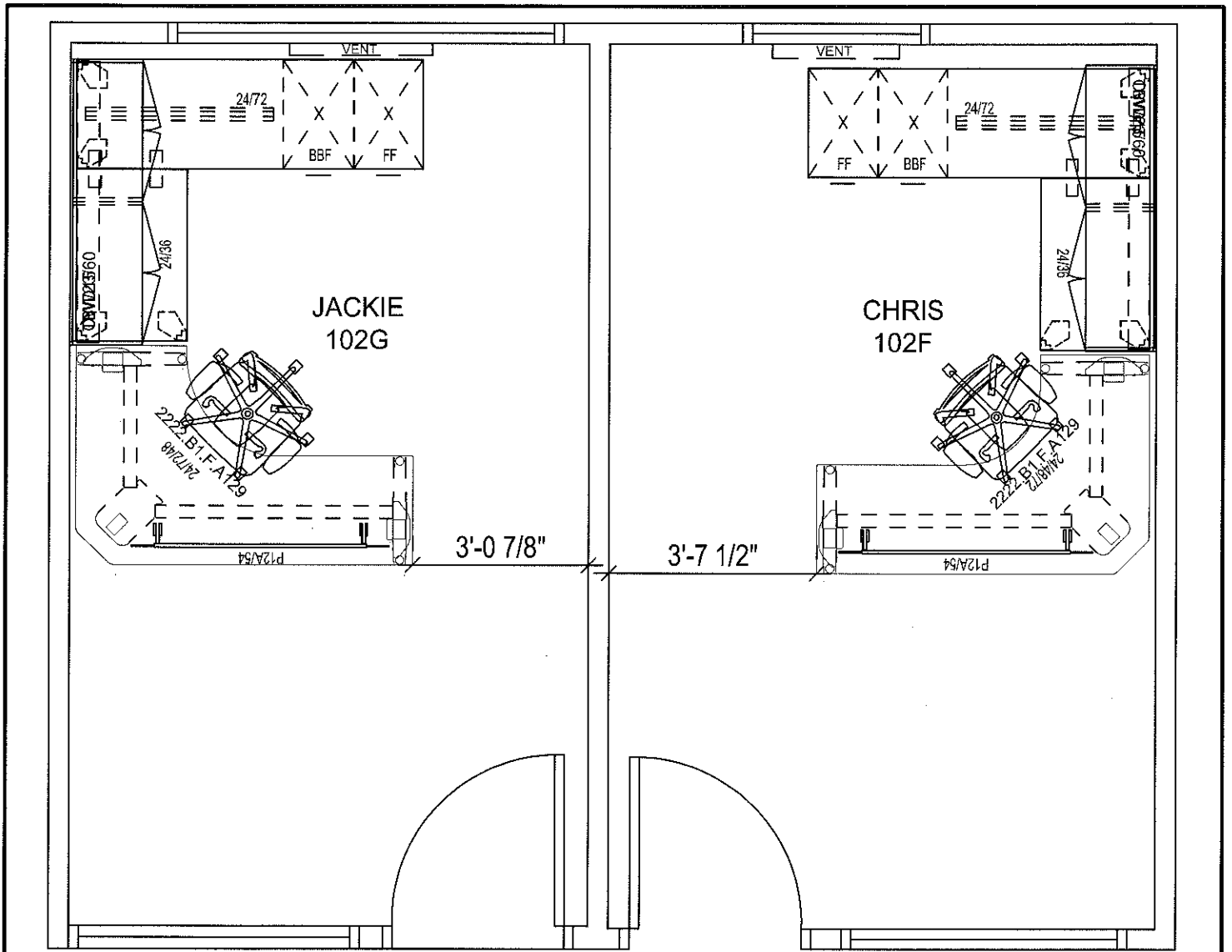
REP: LXV

DESIGN: KKS



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311 Financial Way
Wausau, WI 54401
715.842.2222



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(DIVISION OF THE SAMUELS GROUP,
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DESIGN AND THE INFORMATION
WITHIN MUST BE APPROVED BY SGE.

CLIENT INFORMATION:

**UW EXTENSION
WOOD COUNTY**

400 MARKET STREET PO BOX 8095
WISCONSIN RAPIDS, WI 54485

DRAWING TITLE:

OFFICE 102F & 102G

SCALE: 3/8" = 1'-0"

REVISION NOTES:

05.24.2018 INITIAL LAYOUT

DATE: 05.24.2018

PROJECT: 701808

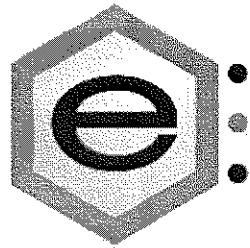
REP: LXV

DESIGN: KKS



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311 Financial Way
Wausau, WI 54401
715.842.2222



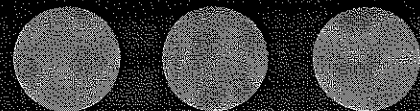
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QUOTE A

HERMAN MILLER OFFICE FURNITURE
SIT TO STAND MAIN DESK, RETURN, CREDENZA

SIT ON IT SEATING

102A-NEW PERSON
102B-MATT
102D-LAURA/JEREMY
102F-CHRIS
102G-JACKIE





environments

311 Financial Way, Ste 300
Wausau, WI 54401
Tel: 715.842.2222
Fax: 715.848-8088

CLIENT QUOTATION

Prepared for:
Jason Hausler
UW Extension Wood County
400 Market Street
Po Box 8095
Wisconsin Rapids, WI 54495
715.421.8440

PROJECT #701808A

Date: 5/24/2018

Rep: Lada Xiong-Vang
Business Development Manager
715-409-1839
lxiong@sgenvironments.net

Terms: 50% Down, 50 % Net 10 Days

Line #	Qty	Part Number	List	Sell	Ext Sell
<u>102A New</u>					
1	1	DV6ECS.247248LE @Extended Corner Table, C-Foot, Sq-Edge, Lam Top/TP Edge, Elec Std Range, 24D 72W Left 48W Right STS @simple up/down touch switch HM @natural maple HM @natural maple G2 @graphite satin 57 @glides	\$ 3,491.00	\$ 1,326.58	\$ 1,326.58
2	1	FTS10.2436LS +Rectangular Surface,Sq-Edge, Lam Top/Thermo Edge, 24D 36W, No Brkts HM +natural maple	\$ 177.00	\$ 60.18	\$ 60.18
3	1	FTS10.2472LS +Rectangular Surface,Sq-Edge, Lam Top/Thermo Edge, 24D 72W, No Brkts HM +natural maple	\$ 380.00	\$ 129.20	\$ 129.20
4	1	FV696.39 +Stiffener, 38 5/8W HM +natural maple	\$ 70.00	\$ 23.80	\$ 23.80
5	1	FT29B.2 +Surface Ganging Bracket,pair	\$ 40.00	\$ 13.60	\$ 13.60
6	1	FV694.P12A54 +Screen,Pntd, 12" below WS, 54W G1 +graphite G1 +graphite	\$ 722.00	\$ 245.48	\$ 245.48
7	4	FV689.P +Support Leg,Post G1 +graphite	\$ 150.00	\$ 51.00	\$ 204.00

Line #	Qty	Part Number	List	Sell	Ext Sell
8	1	LW140.24BBF +Ped W-Pull,Surface Att 24D,B/B/F	\$ 546.00	\$ 218.40	\$ 218.40
		SR +3/4-extension roller slides on box drawer, full-extension ball bearing on file c			
		XS +textured paint on smooth steel			
		G1 +graphite			
		KA +keyed alike			
		2F +27 1/4" high (raised height)			
		3M +drawer divider in one box drawer, pencil tray in one box drawer, 2 file conv			
9	1	LW140.24FF +Ped W-Pull,Surface Att 24D,F/F	\$ 500.00	\$ 200.00	\$ 200.00
		SB +full-extension ball-bearing			
		XS +textured paint on smooth steel			
		G1 +graphite			
		KA +keyed alike			
		2F +27 1/4" high (raised height)			
		1M +2 file converters in each file drawer			
10	1	2222.B1.F.A129 Wit Task, Midback, Mesh Back, Standard Synchro, Height/Width Adj Arms	\$ 644.00	\$ 341.32	\$ 341.32
		E3 Seat Depth Adjustment Upgrade			
		Z1 Black			
		B0 Standard Black Base			
		S0 Standard Cylinder			
		C17 Hard Floor and Carpet Casters			
		MC20 Onyx			
		FABRIC Fabric Grade Selections			
		~ No Selection			
		FG2 Fabric Grade 2			
		ELEMENT Element Standard Color Selection			
		ONYX Element Onyx			
		KD Knocked Down			
Sub-total:				\$ 2,762.56	
Sub-total:			\$ 7,170.00	\$ 2,762.56	
102B Matt					
11	1	DV6ECS.244872LE @Extended Corner Table, C-Foot, Sq-Edge, Lam Top/TP Edge, Elec Std Range, 24D 48W Left 72W Right	\$ 3,491.00	\$ 1,326.58	\$ 1,326.58
		STS @simple up/down touch switch			
		HM @natural maple			
		HM @natural maple			
		G2 @graphite satin			
		S7 @glides			

Line #	Qty	Part Number	List	Sell	Ext Sell
12	1	FTS10.2436LS +Rectangular Surface,Sq-Edge, Lam Top/Thermo Edge, 24D 36W, No Brkts	\$ 177.00	\$ 60.18	\$ 60.18
		HM +natural maple			
13	1	FTS10.2472LS +Rectangular Surface,Sq-Edge, Lam Top/Thermo Edge, 24D 72W, No Brkts	\$ 380.00	\$ 129.20	\$ 129.20
		HM +natural maple			
14	1	FV696.39 +Stiffener, 38 5/8W	\$ 70.00	\$ 23.80	\$ 23.80
15	1	FT29B.2 +Surface Ganging Bracket,pair	\$ 40.00	\$ 13.60	\$ 13.60
16	1	FV694.P12A54 +Screen,Pntd, 12" below WS, 54W	\$ 722.00	\$ 245.48	\$ 245.48
		G1 +graphite			
		G1 +graphite			
17	4	FV689.P +Support Leg,Post	\$ 150.00	\$ 51.00	\$ 204.00
		G1 +graphite			
18	1	LW140.24BBF +Ped W-Pull,Surface Att 24D,B/B/F	\$ 546.00	\$ 218.40	\$ 218.40
		SR +3/4-extension roller slides on box drawer, full-extension ball bearing on file c			
		XS +textured paint on smooth steel			
		G1 +graphite			
		KA +keyed alike			
		2F +27 1/4" high (raised height)			
		3M +drawer divider in one box drawer, pencil tray in one box drawer, 2 file conve			
19	1	LW140.24FF +Ped W-Pull,Surface Att 24D,F/F	\$ 500.00	\$ 200.00	\$ 200.00
		SB +full-extension ball-bearing			
		XS +textured paint on smooth steel			
		G1 +graphite			
		KA +keyed alike			
		2F +27 1/4" high (raised height)			
		1M +2 file converters in each file drawer			

Line #	Qty	Part Number	List	Sell	Ext Sell
20	1	2222.B1.F.A129 Wit Task, Midback, Mesh Back, Standard Synchro, Height/Width Adj Arms	\$ 644.00	\$ 341.32	\$ 341.32
		E3 Seat Depth Adjustment Upgrade			
		Z1 Black			
		B0 Standard Black Base			
		S0 Standard Cylinder			
		C17 Hard Floor and Carpet Casters			
		MC20 Onyx			
		FABRIC Fabric Grade Selections			
		~ No Selection			
		FG2 Fabric Grade 2			
		ELEMENT Element Standard Color Selection			
		ONYX Element Onyx			
		KD Knocked Down			

Sub-total: \$ 2,762.56

Sub-total: \$ 7,170.00 \$ 2,762.56

102D Laura & Jeremy

21	1	A8120.3224J +Panel,Fabric,Thin Base Npwr W/Rcp Com Pt Lc 32H 24W	\$ 400.00	\$ 136.00	\$ 136.00
		BU +black umber			
		BU +black umber			
		2M +silkworm-Pr Cat 1			
		04 +silkworm tussah			
		2M +silkworm-Pr Cat 1			
		04 +silkworm tussah			
22	1	A8120.3924J +Panel,Fabric,Thin Base Npwr W/Rcp Com Pt Lc 39H 24W	\$ 415.00	\$ 141.10	\$ 141.10
		BU +black umber			
		BU +black umber			
		2M +silkworm-Pr Cat 1			
		04 +silkworm tussah			
		2M +silkworm-Pr Cat 1			
		04 +silkworm tussah			
23	2	A8120.6224J +Panel,Fabric,Thin Base Npwr W/Rcp Com Pt Lc 62H 24W	\$ 514.00	\$ 174.76	\$ 349.52
		BU +black umber			
		BU +black umber			
		2M +silkworm-Pr Cat 1			
		04 +silkworm tussah			
		2M +silkworm-Pr Cat 1			

Line #	Qty	Part Number	List	Sell	Ext Sell
		04 +silkworm tussah			
24	1	A8125.6242J +Panel,Tack Ac-Bar,Thin Baser Npwr W/Rcp/Com Lc 62H 42W	\$ 807.00	\$ 274.38	\$ 274.38
		BU +black umber			
		BU +black umber			
		2M +silkworm-Pr Cat 1			
		04 +silkworm tussah			
		2M +silkworm-Pr Cat 1			
		04 +silkworm tussah			
25	1	A8125.6248J +Panel,Tack Ac-Bar,Thin Baser Npwr W/Rcp/Com Lc 62H 48W	\$ 856.00	\$ 291.04	\$ 291.04
		BU +black umber			
		BU +black umber			
		2M +silkworm-Pr Cat 1			
		04 +silkworm tussah			
		2M +silkworm-Pr Cat 1			
		04 +silkworm tussah			
26	1	AO215.57 +Draw Rod 57H	\$ 26.00	\$ 8.84	\$ 8.84
27	2	A8230.62H +Conn,3-Way 90 Deg,Thin Base Hard 62H	\$ 258.00	\$ 87.72	\$ 175.44
		BU +black umber			
		BU +black umber			
28	2	A8271.39H +Fin End,Thin Base 39H	\$ 51.00	\$ 17.34	\$ 34.68
		BU +black umber			
		BU +black umber			
29	2	A8271.62H +Fin End,Thin Base 62H	\$ 58.00	\$ 19.72	\$ 39.44
		BU +black umber			
		BU +black umber			
30	2	AO259. +Fin End,Chg-Of-Ht,Panel/Conn	\$ 29.00	\$ 9.86	\$ 19.72
		BU +black umber			

Line #	Qty	Part Number	List	Sell	Ext Sell
31	1	DV6ECS.244272LD @Extended Corner Table, C-Foot, Sq-Edge, Lam Top/TP Edge, Elec Ext Range, 24D 42W Left 72W Right	\$ 3,671.00	\$ 1,394.98	\$ 1,394.98
		STS @simple up/down touch switch			
		HM @natural maple			
		HM @natural maple			
		G2 @graphite satin			
		57 @glides			
32	1	DV6ECS.247242LE @Extended Corner Table, C-Foot, Sq-Edge, Lam Top/TP Edge, Elec Std Range, 24D 72W Left 42W Right	\$ 3,313.00	\$ 1,258.94	\$ 1,258.94
		STS @simple up/down touch switch			
		HM @natural maple			
		HM @natural maple			
		G2 @graphite satin			
		57 @glides			
33	2	FTS10.2424LS +Rectangular Surface,Sq-Edge, Lam Top/Thermo Edge, 24D 24W, No Brkts	\$ 130.00	\$ 44.20	\$ 88.40
		HM +natural maple			
34	2	FTS10.2472LS +Rectangular Surface,Sq-Edge, Lam Top/Thermo Edge, 24D 72W, No Brkts	\$ 380.00	\$ 129.20	\$ 258.40
		HM +natural maple			
35	2	FV696.39 +Stiffener, 38 5/8W	\$ 70.00	\$ 23.80	\$ 47.60
36	2	FT29B.2 +Surface Ganging Bracket,pair	\$ 40.00	\$ 13.60	\$ 27.20
37	2	FV694.P12A48 +Screen,Pntd, 12" below WS, 48W	\$ 698.00	\$ 237.32	\$ 474.64
		G1 +graphite			
		G1 +graphite			
38	8	FV689.P +Support Leg,Post	\$ 150.00	\$ 51.00	\$ 408.00
		G1 +graphite			

Line #	Qty	Part Number	List	Sell	Ext Sell
39	2	LW140.24BBF +Ped W-Pull,Surface Att 24D,B/B/F	\$ 546.00	\$ 218.40	\$ 436.80
		SR +3/4-extension roller slides on box drawer, full-extension ball bearing on file c			
		XS +textured paint on smooth steel			
		G1 +graphite			
		KA +keyed alike			
		2F +27 1/4" high (raised height)			
		3M +drawer divider in one box drawer, pencil tray in one box drawer, 2 file conv			
40	2	LW140.24FF +Ped W-Pull,Surface Att 24D,F/F	\$ 500.00	\$ 200.00	\$ 400.00
		SB +full-extension ball-bearing			
		XS +textured paint on smooth steel			
		G1 +graphite			
		KA +keyed alike			
		2F +27 1/4" high (raised height)			
		1M +2 file converters in each file drawer			
41	2	2222.B1.F.A129 Wit Task, Midback, Mesh Back, Standard Synchro, Height/Width Adj Arms	\$ 644.00	\$ 341.32	\$ 682.64
		E3 Seat Depth Adjustment Upgrade			
		Z1 Black			
		B0 Standard Black Base			
		S0 Standard Cylinder			
		C17 Hard Floor and Carpet Casters			
		MC20 Onyx			
		FABRIC Fabric Grade Selections			
		~ No Selection			
		FG2 Fabric Grade 2			
		ELEMENT Element Standard Color Selection			
		ONYX Element Onyx			
		KD Knocked Down			
Sub-total:				\$ 6,947.76	
Sub-total:			\$ 18,524.00	\$ 6,947.76	
102F Chris					
42	1	DV6ECS.244872LE @Extended Corner Table, C-Foot, Sq-Edge, Lam Top/TP Edge, Elec Std Range, 24D 48W Left 72W Right	\$ 3,491.00	\$ 1,326.58	\$ 1,326.58
		STS @simple up/down touch switch			
		HM @natural maple			
		HM @natural maple			
		G2 @graphite satin			
		57 @glides			

Line #	Qty	Part Number	List	Sell	Ext Sell
43	1	FTS10.2436LS +Rectangular Surface,Sq-Edge, Lam Top/Thermo Edge, 24D 36W, No Brkts	\$ 177.00	\$ 60.18	\$ 60.18
		HM +natural maple			
44	1	FTS10.2472LS +Rectangular Surface,Sq-Edge, Lam Top/Thermo Edge, 24D 72W, No Brkts	\$ 380.00	\$ 129.20	\$ 129.20
		HM +natural maple			
45	1	FV696.39 +Stiffener, 38 5/8W	\$ 70.00	\$ 23.80	\$ 23.80
46	1	FT29B.2 +Surface Ganging Bracket,pair	\$ 40.00	\$ 13.60	\$ 13.60
47	1	FV694.P12A54 +Screen,Pntd, 12" below WS, 54W	\$ 722.00	\$ 245.48	\$ 245.48
		G1 +graphite			
		G1 +graphite			
48	4	FV689.P +Support Leg,Post	\$ 150.00	\$ 51.00	\$ 204.00
		G1 +graphite			
49	1	LW140.24BBF +Ped W-Pull,Surface Att 24D,B/B/F	\$ 546.00	\$ 218.40	\$ 218.40
		SR +3/4-extension roller slides on box drawer, full-extension ball bearing on file c			
		XS +textured paint on smooth steel			
		G1 +graphite			
		KA +keyed alike			
		2F +27 1/4" high (raised height)			
		3M +drawer divider in one box drawer, pencil tray in one box drawer, 2 file conve			
50	1	LW140.24FF +Ped W-Pull,Surface Att 24D,F/F	\$ 500.00	\$ 200.00	\$ 200.00
		SB +full-extension ball-bearing			
		XS +textured paint on smooth steel			
		G1 +graphite			
		KA +keyed alike			
		2F +27 1/4" high (raised height)			
		1M +2 file converters in each file drawer			

Line #	Qty	Part Number	List	Sell	Ext Sell
51	1	2222.B1.F.A129 Wit Task, Midback, Mesh Back, Standard Synchro, Height/Width Adj Arms	\$ 644.00	\$ 341.32	\$ 341.32
		E3 Seat Depth Adjustment Upgrade			
		Z1 Black			
		B0 Standard Black Base			
		S0 Standard Cylinder			
		C17 Hard Floor and Carpet Casters			
		MC20 Onyx			
		FABRIC Fabric Grade Selections			
		~ No Selection			
		FG2 Fabric Grade 2			
		ELEMENT Element Standard Color Selection			
		ONYX Element Onyx			
		KD Knocked Down			
Sub-total:				\$ 2,762.56	
Sub-total:			\$ 7,170.00	\$ 2,762.56	
102G Jackie					
52	1	DV6ECS.247248LE @Extended Corner Table, C-Foot, Sq-Edge, Lam Top/TP Edge, Elec Std Range, 24D 72W Left 48W Right	\$ 3,491.00	\$ 1,326.58	\$ 1,326.58
		STS @simple up/down touch switch			
		HM @natural maple			
		HM @natural maple			
		G2 @graphite satin			
		57 @glides			
53	1	FTS10.2436LS +Rectangular Surface,Sq-Edge, Lam Top/Thermo Edge, 24D 36W, No Brkts	\$ 177.00	\$ 60.18	\$ 60.18
		HM +natural maple			
54	1	FTS10.2472LS +Rectangular Surface,Sq-Edge, Lam Top/Thermo Edge, 24D 72W, No Brkts	\$ 380.00	\$ 129.20	\$ 129.20
		HM +natural maple			
55	1	FV696.39 +Stiffener, 38 5/8W	\$ 70.00	\$ 23.80	\$ 23.80
56	1	FT29B.2 +Surface Ganging Bracket,pair	\$ 40.00	\$ 13.60	\$ 13.60

Line #	Qty	Part Number	List	Sell	Ext Sell
57	1	FV694.P12A54 +Screen,Pntd, 12" below WS, 54W	\$ 722.00	\$ 245.48	\$ 245.48
		G1 +graphite			
		G1 +graphite			
58	4	FV689.P +Support Leg,Post	\$ 150.00	\$ 51.00	\$ 204.00
		G1 +graphite			
59	1	LW140.24BBF +Ped W-Pull,Surface Att 24D,B/B/F	\$ 546.00	\$ 218.40	\$ 218.40
		SR +3/4-extension roller slides on box drawer, full-extension ball bearing on file c			
		XS +textured paint on smooth steel			
		G1 +graphite			
		KA +keyed alike			
		2F +27 1/4" high (raised height)			
		3M +drawer divider in one box drawer, pencil tray in one box drawer, 2 file conve			
60	1	LW140.24FF +Ped W-Pull,Surface Att 24D,F/F	\$ 500.00	\$ 200.00	\$ 200.00
		SB +full-extension ball-bearing			
		XS +textured paint on smooth steel			
		G1 +graphite			
		KA +keyed alike			
		2F +27 1/4" high (raised height)			
		1M +2 file converters in each file drawer			
61	1	2222.B1.F.A129 Wit Task, Midback, Mesh Back, Standard Synchro, Height/Width Adj Arms	\$ 644.00	\$ 341.32	\$ 341.32
		E3 Seat Depth Adjustment Upgrade			
		Z1 Black			
		B0 Standard Black Base			
		S0 Standard Cylinder			
		C17 Hard Floor and Carpet Casters			
		MC20 Onyx			
		FABRIC Fabric Grade Selections			
		~ No Selection			
		FG2 Fabric Grade 2			
		ELEMENT Element Standard Color Selection			
		ONYX Element Onyx			
		KD Knocked Down			

Sub-total: \$ 2,762.56

Line #	Qty	Part Number	List	Sell	Ext Sell
Sub-total:			\$ 7,170.00	\$ 2,762.56	

Notes

62 1 **BUDGETARY** \$ 0.00 \$ 0.00 \$ 0.00
 BUDGETARY: Pricing is for budgetary purposes only. Final pricing will depend on customer's product selections and finish choices.

63 1 **INSTALL** \$ 0.00 \$ 0.00 \$ 0.00
 INSTALL Included as allowed by Contract: By Environments to include labor for man hours required to deliver, unload, uncarton, inspect, assemble and install the products listed above on one site visit to the facility.

Sub-total: \$ 0.00

Sub-total: \$ 0.00 \$ 0.00

Environments: The Samuels Group - Terms & Conditions

Pricing - All prices quoted are valid for 30 days from date of Quote unless otherwise specified.

Invoicing - 50% down payment required on all orders. For direct shipment orders balance invoiced on product ship date. For delivery and installation orders balance invoiced upon completion of installation.

Payment Terms - 50% down payment is due upon receipt. Final invoicing due Net 10 days. Credit Card payments over \$5,000 subject to 3% finance fee.

Direct Shipment - direct shipments, not including installation, the customer will receive and install the product ordered. It is the customer's responsibility to inspect the merchandise at delivery. If damage is found, customer must sign the Bill of Lading (BOL) with damage noted, provide pictures, and forward all documentation to Environments. Environments will process the claim and assist the customer with resolution of the claim. Environments will not be responsible for the cost of repairs and /or replacement of damaged goods.

Delivery and Installation - Delivery and installation will be made during normal working hours (Monday thru Friday 7am to 5pm). Unless otherwise specified herein, additional labor costs resulting from overtime work performed at the customer's request will be paid by the customer. Unless otherwise specified herein, installation prices are based on non-union labor.

- a) Job Site - must be free and clear of debris and other trades prior to installation. The customer is responsible for providing electric, heat, adequate facilities for off-loading, staging, and access to at least one elevator as needed.
- b) Delays - unless otherwise specified herein, delivery and installation encumbrances will result in extra charges at prevailing labor rates. If upon a confirmed installation date, the site is not installation ready there will be a trip charge at prevailing labor rates.
- c) Installation Completion - all furnishings will be left clean and in working order. All carton and packaging materials will be removed to waste disposal containers provided by customer and the premises will be left broom clean.
- d) Installation Limits - installation pertains to products on this specific order and does not include moving or handling of existing furnishings, machines, etc. unless otherwise stated in this quote.
- e) Site Security - the customer is responsible for the security of all delivered products.

Lead-time Estimates - based on the manufacturer's published production times in effect at the date of the proposal plus order processing and transit time. Lead times may vary based upon receipt of Customer's order acceptance.

Storage - Environments will provide up to 10 days free storage. Beyond 10 days a 3% (of sell price) charge per month will be assessed and is payable by the customer. In the event of construction delays, or other causes not within Environment's control, the product(s) will be considered accepted by the customer upon delivery to storage and customer will be invoiced.

Conditions of Sale - Environments terms and conditions of sale supersede all terms and conditions appearing on the customers purchase order, any other documents, all verbal communications, and/or understandings related thereto, and are valid for all future orders unless otherwise agreed by both parties.

Quote #: 701808A

Sell Total: \$ 17,998.00