

***MINUTES OF THE  
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE***

**DAY & DATE:** Wednesday, July 6, 2016  
**PLACE:** Wood County Highway Shop, 555 17<sup>th</sup> Ave S,  
Wisconsin Rapids, WI 54495

**MEETING TIME:** 8:00 AM

**ADJOURNMENT TIME:** 10:45 AM

**MEMBERS PRESENT:** Chairman Allen Breu, Member Dave LaFontaine, Vice  
Chair William Winch

**MEMBERS NOT PRESENT:** Member Joe Zurfluh, Member Marion Hokamp

**OTHERS PRESENT:** County Board Member Dennis Polach, Park and Forestry  
Director Chad Schooley, Forest Administrator Fritz  
Schubert, Park & Forestry Office Supervisor Sandra  
Green, Highway Commissioner Douglas Passineau, Claire  
Searles, Searles Cranberry, Mary B. Brown, John  
Kundinger, FutureWood, Steve Grant, WDNR Forester,  
County Board Chairman, Lance Pliml

1. Call meeting to order. Meeting called to order at 8:00 am by Chairman Breu.
2. Public comments. No public comments. Supervisor Winch was at a wedding at the Nepco Shelter and mentioned there is a large echo in the building. His suggestion is we have a meeting there to experience it. He suggested purchasing some sound barriers for this building as well. C. Schooley stated the Park & Forestry office would definitely take a look at this problem and bring suggestions back to the committee.
3. Approve minutes of the April 5, Wood County Wildlife Advisory Committee, June 2, 2016 and June 21, 2016 Highway, Infrastructure, and Recreation Committee meeting(s).  
**Motion to approve minutes of HIRC for June 2<sup>nd</sup> and 21<sup>st</sup> by B. Winch and 2<sup>nd</sup> by D. LaFontaine. Correction on page 8 of the HIRC minutes should be changed to "Captain Becker". MC. Motion to approve the April 5<sup>th</sup> Wood County Wildlife Advisory Committee minutes. Motion by B. Winch, 2<sup>nd</sup> by D. LaFontaine. MC**

**PARKS:**

4. Parks Construction Supervisor report.
  - a. Current projects update.
  - b. Employee matters.

**Motion to approve Parks Construction report by B. Winch, 2<sup>nd</sup> by D. LaFontaine. MC**

5. Office Supervisor report.
  - a. Snowmobile/ATV Reports
  - b. Office Update

**Motion to approve Office Supervisor report by B. Winch, 2<sup>nd</sup> by D. LaFontaine. MC**

6. Park and Forestry Director report.

2015 Annual Report – Supervisor Winch would like a copy of the estimated expenses of the Powers Bluff Development Project. There was discussion on the 2015 Revenues and Expenses by Supervisor Winch. C. Schooley explained how the Park and Forestry Department has been allowed to place excess revenue into the non-lapsing Capital Projects account.

**Motion to approve 2015 Annual Report by D. LaFontaine, 2<sup>nd</sup> by B. Winch. MC**

- a. Special Use Permits. Wood County Rescue. From July 20<sup>th</sup> – July 24<sup>th</sup> on North side of Lake Wazeecha. They provide rescue services for the State Waterski Show Championship. This is approving the use of the North shore for their camp for the duration of the ski show.

**Motion to approve Special Use Permit for Aqua Skiers by D. LaFontaine, 2<sup>nd</sup> by B. Winch. MC**

**Motion to approve Park & Forestry Director Report by D. LaFontaine, 2<sup>nd</sup> by B. Winch. MC**

**FORESTRY:**

7. Forest Administrator report.

- a. Timber Sale Update. Timber Sale revenue report was handed out.
- b. Timber Sale Contract Extensions: FutureWood #716, 717, 721, 724.  
Contract extensions approved by the committee. **Motion by B. Winch, 2<sup>nd</sup> by D. LaFontaine to approve contract extensions as recommended by Forest Administrator for FutureWood contracts, 716, 717, 721 and 724. Supervisor D. LaFontaine asked that in the future a map be attached so the committee can see where these locations are.**  
Schreiner #719, 725. **Motion by D. LaFontaine and 2<sup>nd</sup> by B. Winch to approve the contract extensions as Recommended by Forest Administrator for Schreiner. MC**
- c. Proposed Ditch Cleaning Project – CJ Searles Cranberry. Mr. Searles was present and handed out a map of the Wood County Forest area that shows the area of the project. It will take a little more than two years to complete this project. This would be restoration back to the regular dimensions and profile of the ditches and installation of a culvert as well. This committee approval would be the first step of the approval process. CJ Searles is financially responsible for the cost of this project. F. Schubert will evaluate value of timber to be impacted and will work with CJ Searles in putting a plan together and will later bring this plan back to the committee for approval. The East/West portion will be looked at first as this could be a multi-year project. **Motion by D. LaFontaine, 2<sup>nd</sup> by B. Winch to approve the ditch cleaning project. MC. Discussion held.**

**Motion to approve the Forest Administrator report by D. LaFontaine, 2<sup>nd</sup> by B. Winch. MC**

8. Correspondence. Letter from John Kunder, FutureWood.

9. Approve payment of bills. **Motion to approve payment of bills by D. LaFontaine, 2<sup>nd</sup> by B. Winch. MC**

10. Revenue report. **Motion to approve revenue report by D. LaFontaine, 2<sup>nd</sup> by B. Winch. MC**

## **HIGHWAY:**

11. Discuss Biron development project. Project is awaiting FERC approval. Project planning began about ten years ago and is a project to move the County Highway off of the river.
12. Discuss CTH C maintenance agreement for Village of Vesper. This is about ¼ mile out of Vesper. The Wood County Highway Department will remove the ditch line and place curb and gutter along that stretch. Discussed.
13. Discuss CTH A jurisdictional transfer. Discussed.
14. Discuss land adjacent to Wisconsin Rapids shop. Over time, Highway has been downsizing their shops. Their intention is to go to two shops (Rapids & Marshfield). When they do that, they lessen their storage areas significantly. The land south of the Highway Dept. has come up for sale. They have approval to move forward in negotiating the purchase of this property. This sale should be forwarded to the Executive Committee for discussion. **Motion to forward the information to the Executive committee by D. LaFontaine, 2<sup>nd</sup> by B. Winch. MC**
15. Frac Sand update. In discussions and a tentative agreement is to begin payments in August and continue through 2017.
16. Current projects update. Asphalt spot repairs, seal coating, rut filling, milling and paving, sweeping, mowing, bridge inspections, state repairs, culvert replacement, etc.
17. Approve payment of bills. **Motion to approve payment of bills by D. LaFontaine, 2<sup>nd</sup> by B. Winch. MC**
18. Accounting Supervisor's Report. **Motion to approve Accounting Supervisor's report by D. LaFontaine, 2<sup>nd</sup> by B. Winch. MC**
19. Correspondence. Highway and Park & Forestry, draft version of the Employee Recruitment & Retainment Policy. The Executive committee reviewed this at their July meeting. They suggested it go back to the main committees for final review. Consensus of the committee is to move the proposed Employee Recruitment and Retainment Policy to the Executive Committee.
20. Next meeting date: August 4, 2016, Wood County Highway Department, 555 17<sup>th</sup> Ave North, Wisconsin Rapids, WI 54495  
C. Schooley suggested possibly having a meeting at the Nepco shelter in WI Rapids.
21. Motion to adjourn. **Motion to adjourn by D. LaFontaine and 2<sup>nd</sup> by B. Winch. MC**



William Winch, Vice Chair

Minutes taken by Sandra Green, Park & Forestry Office Supervisor