

AGENDA FOR SEPTEMBER 15, 2020 – 9:30 A.M.
WOOD COUNTY BOARD OF SUPERVISORS
WOOD COUNTY BOARD ROOM

CALL TO ORDER

ROLL CALL

INVOCATION: Supervisor Hamilton

READING OF THE MINUTES OF THE PREVIOUS MEETING

EXCUSALS:

RESIGNATIONS:

APPOINTMENTS/Re-APPOINTMENTS:

Board of Adjustments – 3 year term – Dan Forbes

Marshfield Sewer Service Area Policy Advisory Committee – 2 year term – Adam Dekleyn

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

ACKNOWLEDGEMENTS AND RECOGNITIONS

Recognition of Outgoing County Board Supervisors

READING OF MINUTES OF COMMITTEE MEETINGS, RESOLUTIONS. RESOLUTIONS INTRODUCED BY COMMITTEES SHALL BE PRESENTED IMMEDIATELY FOLLOWING THE READING OF THAT COMMITTEE'S MINUTES TO INCLUDE A RESOLUTION AWARDED THE SALE OF \$3,990,000 GENERAL OBLIGATION PROMISSORY NOTES.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND OTHER DOCUMENTS.

SET DATE FOR NEXT COUNTY BOARD MEETING – October 20, 2020

ADJOURN

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 146 501 7804

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m78611d8a356911c0f583ecf9c6e066ef>

Meeting number (access code): 146 501 7804

Meeting password: CB0915

PROCEEDINGS OF WOOD COUNTY BOARD OF SUPERVISORS

August 18, 2020 – 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened at the Wood County Boardroom in Wisconsin Rapids, Wisconsin on August 18, 2020.

Chairman Pliml called the meeting to order at 9:30 a.m.

Supervisors present were: Ashbeck, Breu, Clendenning, Curry, Feirer, Fischer, Hahn, Hokamp, Hamilton, LaFontaine, Leichtnam, Pliml, Polach, Rozar, Thao, Valenstein, Wagner, Winch, and Zurfluh.

Supervisor Leichtnam gave the invocation and led the Pledge of Allegiance.

Motion by LaFontaine/Feirer to approve the minutes of the previous meeting. Motion carried by voice vote.

Motion by Feirer/Wagner to approve the following appointments: Board of Adjustments – Robert Ashbeck, William Winch. Motion carried by voice vote.

Under public comment, a resident expressed his opposition to the county highway department looking to contract with townships for winter maintenance. Pittsville Fire Dept. Chief Jerry Minor presented a plaque to Supervisor Hahn for his effort in alerting authorities and subsequent extinguishing of a house fire while on a walk with his family in Pittsville recently.

Referrals were noted.

Committee minutes presented: Operations, Health Insurance Adhoc.

RESOLUTION 20-8-1

Introduced by: Operations Committee

INTENT & SYNOPSIS: Initial resolution authorizing the issuance of general obligation promissory notes in an amount not to exceed \$4,000,000 for Highway Projects and Capital Improvement Projects

FISCAL NOTE: Proceeds from general obligation promissory notes not to exceed \$4,000,000 designated as follows:

Highway Projects - \$2,350,000
Capital Improvement - \$1,650,000

Motion by Hamilton/Feirer to adopt Resolution 20-8-1. Discussion and clarification ensued. Motion carried. Voting no was Ashbeck.

Committee minutes presented: Health & Human Services, Public Safety.

RESOLUTION 20-8-2

Introduced by: Public Safety Committee

INTENT & SYNOPSIS: To provide for unanticipated revenue from the Bureau of Traffic Safety, housed with the Wisconsin Department of Transportation's Division of State Patrol, to finance additional patrol for speed, seat belt and reckless driving enforcement through September 2020.

FISCAL NOTE: The costs to be funded in the 2020 budget are in lines 101-2504-52140-000-115 (Traffic Police Overtime). The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
52140	Sheriff Traffic		\$17,191
43521	State Traffic Aids	\$17,191	

Motion by Feirer/Hamilton to adopt Resolution 20-8-2. Motion carried unanimously.

Committee minutes presented: Conservation, Education, & Economic Development, North Central ITBEC, Judicial & Legislative, Criminal Justice Coordinator Adhoc, Highway Infrastructure & Recreation, Aging & Disability Resource Center of Central Wisconsin, Central Wisconsin State Fair Board of Directors, McMillan Memorial Board of Trustees, South Central Library Board of Trustees.

RESOLUTION 20-8-3

Introduced by: County Board of Supervisors

INTENT & SYNOPSIS: To recognize a Wood County employee for years of devoted and faithful service to Wood County.

Motion by Clendenning/Hamilton to adopt Resolution 20-8-3. Motion carried by voice vote.

SPECIAL ORDER OF BUSINESS Extension Annual Report

Extension Area Director Jason Hausler presented the 2019 Annual Report, highlighting the history of Extension and the various different areas the educators are affiliated with. He also discussed the broad organization of Extension and the various funding mechanisms in place as it relates to leveraging services. Questions and answers followed.

SPECIAL ORDER OF BUSINESS Extension Water Quality Update

Associate Dean for Extension & Outreach Doug Reinemann reviewed the recent Extension responses to water quality in Wood County including the hiring of Water Quality Program Coordinator John Exo. Exo works for UW-Madison College of Ag & Life Sciences. Exo then discussed the initiatives taken so far in aligning the priorities around nitrates with both the DNR and DATCP. He highlighted the steps forward and long term challenges. Discussion, questions, and answers followed.

Without objection, Chairman Pliml adjourned the meeting at 11:04 a.m. Next scheduled county board meeting is September 15, 2020.

Trent Miner
County Clerk

REFERRALS FOR SEPTEMBER 15, 2020 – COUNTY BOARD

- Resolution from Pepin County encouraging a special session of the Wisconsin Senate to address the 13 “Water Bills” that passed the Assembly. Referred to Judicial & Legislative Committee

**OPERATIONS COMMITTEE
MEETING MINUTES**

①

DATE: Tuesday, August 18, 2020
TIME: 12:00 p.m.
PLACE: River Block Auditorium – Room 206

PRESENT: Ed Wagner, Donna Rozar, Lance Pliml, Adam Fischer, Mike Feirer

OTHERS PRESENT (for part or all of the meeting): Bill Clendenning, Lisa Keller, Kim McGrath, Kelli Quinnell, Al Thurber, Judge Potter, Judge Wolf, Judge Brazeau, Roland Hawk, Chad Schooley, Craig Lambert, Heather Gehrt, Brandon Vruwink, Amy Kaup, Angel Meddaugh, Brent Vruwink, Cindy Joosten, Ed Newton, Jodi Pingel, Laura Clark, Jason DeMarco, Jordon Bruce, Jo Timmerman, Lori Heideman, Mary Solheim, Quentin Ellis, Rock Larson, Reuben Van Tassel, Shane Wucherpennig, Shawn Becker, Sue Kunferman, Tiffany Ringer, Mary Anderson, Marissa Laher, Patrick Glynn (Carlson Dettmann Consulting)

The meeting was called to order by Chair Wagner at 12:00 p.m.

Chair Wagner introduced Patrick Glynn, Senior Consultant from Carlson Dettmann Consulting (CDC) and explained that Mr. Glynn would be providing an update on the Classification & Compensation Study that CDC has been commissioned to complete.

Mr. Glynn presented the Committee with an overview of market data related to the project and discussed the meaning of the data and what it tells them. Mr. Glynn then discussed the options for pay structures with the Committee. Discussion ensued at length. Discussion specifically occurred regarding pay for performance being incorporated into the pay structure and the challenges that go along with that.

Mr. Glynn provided the Committee with information regarding the cost of implementation of the new pay structure. Mr. Glynn explained that the cost of step increases for 2021, without any COLA built in, would be approximately \$960,000 for Wood County. Mr. Glynn then provided the Committee with various implementation options and explained how they financially compared to the cost of annual step increases. Mr. Glynn explained that the lowest cost implementation option is \$850,000 and would place employees into the plan at a Step that provided “at least an increase” which could mean as little as \$0.01. Mr. Glynn asked the Committee to provide him with a number for the cost of implementation that they are comfortable with. The consensus of the Committee was that the cost should remain around \$960,000. The consensus of the Committee was to select the implementation strategy that places employees in “the Step that provides at least a Step 3 placement, provided the employee has at least five years in current position.”

Feirer excused at 1:59 p.m.

Mr. Glynn told the Committee that he would return to the September Committee meeting to present a final version of the pay structure that will be presented to the full County Board. Mr. Glynn will attend the September County Board meeting to present the pay structure. He will include a final executive summary in the packet for the County Board meeting so that Supervisors can review the information prior to the meeting.

There were questions from Department Heads regarding communication to employees at this point regarding the status of the project. Rozar stated that employees need to know that the Committee wants to be as fair and sensible as possible. The goal is to provide fair, equitable compensation.

The meeting was adjourned at 2:20 p.m.

Minutes recorded and prepared by Kelli Quinnell. Minutes in draft form until approved at the next meeting.

**OPERATIONS COMMITTEE
MEETING MINUTES**

(1)

DATE: Tuesday, September 1, 2020
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Conference Room 114

PRESENT: Ed Wagner, Donna Rozar, Lance Pliml, Adam Fischer, Mike Feirer

OTHERS PRESENT (for part or all of the meeting, in person or via Webex): Bill Clendenning, Dennis Polach, Kimberly McGrath, Kelli Quinnell, Al Thurber, Ed Newton, Trent Miner, Lisa Keller, Heather Gehrt, Jason Demarco, Reuben Van Tassel, Shane Wucherpennig, Craig Lambert, Adam Fandre, Cindy Joosten, Amy Kaup, Nick Flugaur, Jordon Bruce, Randy Dorshorst, Brandon Vruwink, Sue Kunferman, Marissa Laher, Chad Schooley, Mary Solheim, Steve Kreuser, Ashley Beard, Kayla Clark, Justin Fischer (Baird), Patrick Glynn (Carlson Dettmann Consulting)

The meeting was called to order by Chair Wagner at 9:00 a.m.

There were no public comments.

There was no discussion on any items in the Consent Agenda.

Motion (Feirer/Pliml) to approve the Consent Agenda. Motion carried unanimously.

County Clerk Miner presented his department's 2021 budget to the Committee. Rozar asked if there are enough funds to cover the high cost of elections this year. Miner explained that the election fund is non-lapsing, so there are enough funds to cover it.

Motion (Rozar/Pliml) to move the 2021 County Clerk budget onto the full budget hearing. Motion carried unanimously.

Miner presented a draft resolution that would allow County employees to serve as poll workers and receive their regular wage for the time served as a poll worker. Miner explained that assistance from the National Guard to serve as poll workers is not guaranteed because an emergency needs to be declared in order for the National Guard to be available to serve in that capacity. He explained that this option would be a back-up in the case of a lack of poll workers. He further explained that he presented this draft resolution to the Department Head group and addressed specific concerns. Miner reminded the Department Heads and the Committee that the County is statutorily obligated to allow employees to work the election if they request to do so one week in advance. Discussion ensued. Several Committee members stated that they were not in favor of this resolution.

The draft resolution presented by Miner died without a proper motion.

Without objection, Chair Wagner moved the presentation from on 2020 capital borrowing from Baird to move forward on the agenda.

Justin Fischer from Baird presented regarding 2020 capital borrowing. Mr. Fischer explained that the County received an AA1 bond rating as a result of the Moody's Rating call. Wagner asked what kind of action Baird needed from the Committee. Finance Director Thurber stated that there was no action required, it was just an informative presentation. Clendenning asked if the presentation would be placed in the County Board packet. Wagner stated that he would request that the presentation be placed in the packet for the County Board.

Treasurer Gehrt presented her department's 2021 budget to the Committee.

Motion (Pliml/Feirer) to move the 2021 Treasurer budget onto the full budget hearing. Motion carried unanimously.

Gehrt presented a resolution for tax deeding properties.

Motion (Rozar/Fischer) to approve the resolution for tax deeding property. Motion carried unanimously.

Finance Director Thurber presented his department's 2021 budget to the Committee. Thurber explained that a planned retirement in his department will occur in 2022, so he has budgeted to set up a succession plan for that position. He explained that he budgeted for six months of a Financial Analyst in 2021 that would come on board and train through the budget season in order to take the position over fully in 2022.

Motion (Rozar/Feirer) to move the 2021 Finance budget onto the full budget hearing. Motion carried unanimously.

Thurber asked if there were any questions on the Income Statements. Thurber discussed his department focusing more on forecasting. Pliml stated that he was glad we are moving in the direction of being forward-looking with financials. Brief discussion ensued.

Wellness Coordinator Fandre gave an updated on Wellness activities to the Committee. He stated that he is working on planning flu shot clinics that are coming up and figuring out how to roll them out with COVID-19.

Human Resources Director McGrath stated that information regarding hierarchy within departments was shared with Department Heads recently. McGrath introduced Patrick Glynn, Carlson Dettmann Consultant, for his presentation.

Mr. Glynn shared that over the past couple of weeks, a lot has happened in regards to sorting out department hierarchies. He stated that there were only a couple of things left to wrap up with two different departments. Mr. Glynn shared a draft of the General County wage structure and the Nursing Home wage structure with the Committee. He further shared that the estimated costing has gone down slightly for implementation, however, there is the possibility that it will edge back up ever so slightly. Discussion ensued. Fischer asked when the Committee would have the documentation. McGrath stated that they were just sent via email to the Committee members.

Mr. Glynn stated that his current plan is to present at the County Board meeting on September 15, 2020 and then return to the October County Board meeting for the County Board to make a final decision.

Motion (Rozar/Feirer) to have Patrick Glynn of Carlson Dettmann Consulting give a presentation to the full County Board at the September 15, 2020 meeting. Motion carried unanimously.

Human Resources Director McGrath presented her department's 2021 budget to the Committee.

Motion (Rozar/Feirer) to move the 2021 Human Resources budget onto the full budget hearing. Motion carried unanimously.

The next meeting of the Operations Committee will be the budget meeting. The meeting is set for September 17, 2020 at 8:30 a.m. and will be in Conference Room 114 at the Courthouse.

The meeting was adjourned by Chair Wagner at 10:17 a.m.



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

1

Letter of Comments – September 2020

- The August Partisan Primary went and came without any major issues. County turnout was 30.82%. High turnout municipalities were: Town of Cranmoor – 42.72%, and Town of Hiles – 41.75%. Absentee ballots made up for over 72% of that total county turnout. This has an impact on not my county election budget, but also every municipality. This was the first time we had the modems in place for election night reporting. It went very well and only 3 municipalities were not able to modem their results into me because of lack of signal.
- We are well into getting ready for the November election. We have a number of referendum questions this year. Both the Marshfield and Auburndale school districts have questions on the ballot, as does the Town of Seneca. Because we use consolidated ballots in Wood County, we add those questions to our ballot.
- I will be presenting a draft resolution in regards to allowing county employees to be used as standby poll workers. As you are all very well aware, National Guard troops have been made available to counties for distribution to municipalities at the Spring Election & Presidential Preference Primary, the Special Election for the 7th Congressional District, and the Partisan Primary. There is no guarantee that they will be made available in November, so a couple of counties have had county employees on standby in case they are needed. Think of it as a “County National Guard”. While it is a municipal responsibility to recruit poll workers, for this election, it needs to be “ALL HANDS ON DECK”, which is why I am being more proactive in this regard. I will talk about more details at the meeting.
- The process of paperless packets is still moving forward. We still find little gremlins in the process here and there, but those are becoming less and less. It is our hope that by the beginning of 2021, the county board packet will be paperless as well.
- I will be presenting my 5 budgets to you at your meeting on Tuesday. They are included in your packet. If you have questions between the time you read this and the meeting, please do not hesitate to contact me.
- We were awarded a grant in the amount of \$52,712.90 from the Wisconsin Elections Commission for election security. I had talked about this grant opportunity a couple of months back and am really happy we were awarded this amount. My thanks to the IT Department for helping identify issues where this funding could be beneficial, not only to election security, but to county cyber security as a whole. There were a number of counties that did not have that support and do not have as good working relationship with their IT Departments as we do.



Wood County

WISCONSIN

Office of
Finance Director

Allen S. Thurber
Finance Director

September 1, 2020

Subject: Finance Department Letter of Comments

To: Operations Committee

From: Al Thurber, Finance Director
Ed Newton, Deputy Finance Director

Departmental Activities

Project completion for the following:

1. Form A filing.
2. Finance Director Orientation
3. 2019 CAFR Final
4. Cost Allocation Plan.
5. Debt Preliminary Official Statement.
6. Update Questica Budget Software Fix.
7. Questica Budget Training.
8. Questica Salary Sync.
9. CIP Debt Credit Call.

Ongoing 2020 projects:

1. 2021 Budget Completion.
2. General Obligation Debt Issuance.
3. Reevaluation of Department Priorities.
4. Succession Planning.
5. Single Audit September 2020.
6. Fixed Asset Module set up December 2020.
7. Dynamics Workflow December 2020.
8. Internal Audit Policy target date January 2021.
9. Internal Audit implementation March 2021.

Meetings, Webinars and Conferences

1. Meeting with Finance department staff as needed.
2. Meeting with Accountants.
3. Discussion with Clifton, Larson, Allen consulting.
4. Discussion with WIPFLI on various items.
5. Discussions regarding CIP with various departments.
6. Meeting with Baird regarding General Obligation Debt.
7. Questica budget training with various departments.
8. Meetings with various departments regarding budgets.
9. Meeting with Questica and IT on Salary Sync and other related issues.
10. Meeting with HR Director.

Budget to Actual Income Statement for the 1 month ending August 31, 2020.

8/27/2020

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Monday, August 31, 2020

	Actual	2020 Budget	Variance	Variance %
REVENUES				
Taxes				
41110 General Property Taxes	\$18,396,972.96	\$27,595,459.50	(\$9,198,486.54)	(33.33%)
41150 Forest Cropland/Managed Forest Land	61,057.79	25,000.00	36,057.79	144.23%
41220 General Sales and Retailers' Discount	141.28	220.00	(78.72)	(35.78%)
41221 County Sales Tax	3,141,248.99	6,138,000.00	(2,996,751.01)	(48.82%)
41230 Real Estate Transfer Fees	78,597.42	142,000.00	(63,402.58)	(44.65%)
41800 Interest and Penalties on Taxes	238,561.09	394,000.00	(155,438.91)	(39.45%)
41910 Payments in Lieu of Taxes		18,500.00	(18,500.00)	(100.00%)
Total Taxes	21,916,579.53	34,313,179.50	(12,396,599.97)	(36.13%)
Intergovernmental Revenues				
43240 Federal Aid-Cares Act Funding	595,214.94		595,214.94	0.00%
43410 State Aid-Shared Revenue	460,325.53	3,064,207.00	(2,603,881.47)	(84.98%)
43420 Personal Property Aid	272,398.42	272,398.42		0.00%
43430 State Aid-Other State Shared Revenues	220,567.48	291,141.00	(70,573.52)	(24.24%)
43511 State Aid-Victim Witness	29,246.34	74,000.00	(44,753.66)	(60.48%)
43512 State Aid-Courts	338,101.79	377,280.00	(39,178.21)	(10.38%)
43514 State Aid-Court Support Services	88,678.00	75,775.00	12,903.00	17.03%
43515 State Aid-Court Child Custody Mediation	1,446.01		1,446.01	0.00%
43516 State Aid-Modernization Grants	35,864.00	58,120.00	(22,256.00)	(38.29%)
43521 State Aid - Law Enforcement	182,072.04	163,191.00	18,881.04	11.57%
43523 State Aid-Other Law Enforcement	17,037.00	18,000.00	(963.00)	(5.35%)
43528 State Aid-Emergency Government		93,250.00	(93,250.00)	(100.00%)
43531 State Aid-Transportation	1,892,691.60	2,194,425.00	(301,733.40)	(13.75%)
43534 State Aid-LRIP		218,258.00	(218,258.00)	(100.00%)
43549 State Aid-Private Sewage		7,000.00	(7,000.00)	(100.00%)
43551 State Aid-Health Grants	59,109.59	83,252.00	(24,142.41)	(29.00%)
43554 State Aid-Health WIC Program	116,730.00	395,065.00	(278,335.00)	(70.45%)
43557 State Aid-Health Consolidated Contract	31,101.00	70,944.62	(39,843.62)	(56.16%)
43560 State Aid-Grants	53,399.00	68,167.00	(14,768.00)	(21.66%)
43561 State Aids	6,922,483.16	13,290,580.00	(6,368,096.84)	(47.91%)
43567 State Aid-Transportation	243,658.97	242,594.00	1,064.97	0.44%
43568 State Aid-Child Support	529,071.97	1,109,455.78	(580,383.81)	(52.31%)
43571 State Aid-UW Extension	1,344.00	11,500.00	(10,156.00)	(88.31%)
43572 State Aid-ATV Maintenance	305,253.75	6,826.00	298,427.75	4,371.93%
43574 State Aid-Snowmobile Trail Maint		79,777.00	(79,777.00)	(100.00%)
43576 State Aid-Parks	76,610.00	76,610.00		0.00%
43581 State Aid-Forestry	49,133.95	74,898.00	(25,764.05)	(34.40%)
43586 State Aid-Land Conservation	123,953.78	1,036,484.86	(912,531.08)	(88.04%)
43640 State Aid-Co Share Managed Forest Lands		20,000.00	(20,000.00)	(100.00%)
43690 State Aid-Forestry Roads	3,653.91	3,300.00	353.91	10.72%
Total Intergovernmental	12,649,146.23	23,476,499.68	(10,827,353.45)	(46.12%)
Licenses and Permits				
44100 Business and Occupational Licenses	350,267.77	377,750.00	(27,482.23)	(7.28%)
44101 Utility Permits	17,010.00	1,050.00	15,960.00	1,520.00%
44102 Driveway Permits		860.00	(860.00)	(100.00%)
44200 DNR & ML Fees	36,454.95	54,511.00	(18,056.05)	(33.12%)
44201 Dog License Fund		1,000.00	(1,000.00)	(100.00%)
44260 Moving Permits		1,025.00	(1,025.00)	(100.00%)
44300 Sanitary Permit Fees	58,075.00	71,300.00	(13,225.00)	(18.55%)
44411 County Planner Plat Review Fees	5,900.00	7,500.00	(1,600.00)	(21.33%)
44412 Wisconsin Fund Application Fees	300.00	150.00	150.00	100.00%
44413 Shoreland zoning Fees & Permits	6,610.29	33,825.00	(27,214.71)	(80.46%)
44415 HT Database Annual Fee	5,085.00	118,750.00	(113,665.00)	(95.72%)
Total Licenses and Permits	479,703.01	667,721.00	(188,017.99)	(28.16%)
Fines, Forfeits and Penalties				
45110 Ordinances Violations	1,710.11	1,700.00	10.11	0.59%
45115 County Share of Occupational Driver	80.00	200.00	(120.00)	(60.00%)
45120 County Share of State Fines and Forfeitures	83,004.48	152,000.00	(68,995.52)	(45.39%)
45123 County Parks Violation Fee	450.00	750.00	(300.00)	(40.00%)
45130 County Forfeitures Revenue	50,339.22	94,000.00	(43,660.78)	(46.45%)
45191 Private Sewage Fines	11,947.00	15,000.00	(3,053.00)	(20.35%)
Total Fines, Forfeits and Penalties	147,530.81	263,650.00	(116,119.19)	(44.04%)

8/27/2020

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Monday, August 31, 2020

	Actual	2020 Budget	Variance	Variance %
Public Charges for Services				
46110 County Clerk-Passport Fees	11,885.00	22,000.00	(10,115.00)	(45.98%)
46121 Treasurer Fees-Redemption Notices	7,873.40	4,000.00	3,873.40	96.84%
46122 Property Conversion Charges	2,018.92	1,000.00	1,018.92	101.89%
46130 Register of Deeds-Fees	204,639.87	262,000.00	(57,360.13)	(21.89%)
46131 Register of Deeds-Laredo Tapestry	6,655.63	47,000.00	(40,344.37)	(85.84%)
46135 Land Record-Fees	60,304.00	92,880.00	(32,576.00)	(35.07%)
46140 Court Fees	110,610.45	155,000.00	(44,389.55)	(28.64%)
46141 Court Fees and Costs-Marriage Counseling	58,872.97	12,295.00	46,577.97	378.84%
46142 Court/Juvenile	28,526.27	22,000.00	6,526.27	29.66%
46143 Other Professional Reimbursements	18,724.88	17,736.00	988.88	5.58%
46144 Circuit Court Branch I	15,477.31	28,600.00	(13,122.69)	(45.88%)
46146 Circuit Court Branch III	6,294.00	12,000.00	(5,706.00)	(47.55%)
46191 Public Charges-Clerk	4,400.00	6,800.00	(2,400.00)	(35.29%)
46192 Public Chgs-Temp Licenses	4,050.55	7,000.00	(2,949.45)	(42.14%)
46194 County Clerk Copy Fees	132.37	275.00	(142.63)	(51.87%)
46195 Public Chgs-Map & Data Sales	91.25	100.00	(8.75)	(8.75%)
46196 Public Chgs-Human Resources	979,475.83	1,557,476.00	(578,000.17)	(37.11%)
46210 Sheriff-Public Charges	1,291.81	325.00	966.81	297.48%
46211 Sheriff Revenue-Civil Process Fees	36,699.65	62,000.00	(25,300.35)	(40.81%)
46212 Sheriff Cost Reimbursement/Witness Fees	30,525.15	53,000.00	(22,474.85)	(42.41%)
46214 Reserve Deputy Revenue	7,811.84	14,000.00	(6,188.16)	(44.20%)
46215 Sheriff Escort Service	13,875.23	31,000.00	(17,124.77)	(55.24%)
46216 Restitution	290.38	200.00	90.38	45.19%
46217 OWI Restitution	922.59	1,750.00	(827.41)	(47.28%)
46221 Public Chgs-Coroner Cremation	45,300.00	60,000.00	(14,700.00)	(24.50%)
46230 Death Certificates	17,700.00	15,000.00	2,700.00	18.00%
46241 Jail Surcharge	14,974.56	31,000.00	(16,025.44)	(51.69%)
46242 Huber/Electronic Monitoring	136,411.17	357,678.00	(221,266.83)	(61.86%)
46243 Inmate Booking/Processing Fee	7,488.48	17,000.00	(9,511.52)	(55.95%)
46244 Other County Transports	12,711.63	18,000.00	(5,288.37)	(29.38%)
46245 Jail Stay Fee	24,518.06	37,000.00	(12,481.94)	(33.73%)
46291 Public Chgs-ID Cards		100.00	(100.00)	(100.00%)
46330 Public Chgs-Ho Chunk/AODA		27,500.00	(27,500.00)	(100.00%)
46510 Public Chgs-Crisis Stabilization	143,493.21	477,695.00	(334,201.79)	(69.96%)
46520 Institutional Care-Private Pay	319,495.72	952,868.00	(633,372.28)	(66.47%)
46521 Institutional Care-Other Pay	371.00	4,146.00	(3,775.00)	(91.05%)
46525 Public Chgs- Medicare	1,436,686.40	3,210,503.00	(1,773,816.60)	(55.25%)
46526 Public Chgs- Medicaid	2,252,798.66	5,717,200.00	(3,464,401.34)	(60.60%)
46527 Public Chgs-Veterans EW	44,670.39		44,670.39	0.00%
46530 Public Charges	3,257,799.12	6,207,995.00	(2,950,195.88)	(47.52%)
46531 Public Chgs- Private Insurance	554,230.09	1,470,262.00	(916,031.91)	(62.30%)
46532 Public Chgs-County Responsible	52,317.18	154,607.00	(102,289.82)	(66.16%)
46533 Public Chgs-NW Mental Health Inpatient	28,015.68	200,182.00	(172,166.32)	(86.00%)
46534 Public Chgs-NW Mental Health Inpatient	1,300,888.19	1,745,238.00	(444,349.81)	(25.46%)
46536 Third Party Awards & Settlements	244,716.00	410,828.00	(166,112.00)	(40.43%)
46537 Contractual Adjustment	(2,184,724.80)	(4,428,250.00)	2,243,525.20	(50.66%)
46590 Provision for Bad Debts-Edgewater	(22,999.98)	(92,000.00)	69,000.02	(75.00%)
46621 Child Support-Genetic Tests	3,193.38	3,750.00	(556.62)	(14.84%)
46623 Child Support-Filing Fees	51.00	80.00	(29.00)	(36.25%)
46624 Child Support-Service Fees	8,551.01	12,000.00	(3,448.99)	(28.74%)
46721 Public Chgs-Parks	471,763.67	550,000.00	(78,236.33)	(14.22%)
46772 UW-Extension Project Revenue	17,218.41	3,050.00	14,168.41	464.54%
46813 County Forest Revenue	170,816.74	385,000.00	(214,183.26)	(55.63%)
46825 Land Conservation Fees & Sales	38,266.97	70,860.00	(32,593.03)	(46.00%)
46826 Private Sewage Charges	8,920.00	15,250.00	(6,330.00)	(41.51%)
Total Public Charges for Services	10,017,091.29	20,044,979.00	(10,027,887.71)	(50.03%)
Intergovernmental Charges for Services				
47210 Intergovernmental Charges	296,838.00	558,200.00	(261,362.00)	(46.82%)
47230 State Charges	652,521.29	1,702,757.00	(1,050,235.71)	(61.68%)
47231 State Charges-Highway	171,001.12	232,838.00	(61,836.88)	(26.56%)
47232 State Charges-Machinery	19,075.49		19,075.49	0.00%
47250 Intergovernmental Transfer Program Rev	483,642.00	627,900.00	(144,258.00)	(22.97%)
47300 Local Gov Chgs	248,009.11	594,327.00	(346,317.89)	(58.27%)

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Monday, August 31, 2020

	Actual	2020 Budget	Variance	Variance %
47320 Local Gov Chgs-Public Safety	19,360.57	30,000.00	(10,639.43)	(35.46%)
47330 Local Gov Chgs-Transp	617,380.15	1,329,550.00	(712,169.85)	(53.56%)
47332 Local Gov Chgs-Roads		420,187.00	(420,187.00)	(100.00%)
47333 Local Gov Chgs-Bridges	(11,773.74)	78,103.00	(89,876.74)	(115.07%)
47350 Local Gov Chgs-Hlth & Human Svcs	36,711.00	69,000.00	(32,289.00)	(46.80%)
47351 Local Gov Chgs-Other Governments	6,270.00	70,640.00	(64,370.00)	(91.12%)
47391 Local Gov Chgs-BNI (Materials)	1,260.20	2,500.00	(1,239.80)	(49.59%)
47392 Local Gov Chgs-BNI (Staff)	67.50	850.00	(782.50)	(92.06%)
47393 Local Gov Chgs-Work Relief	663.00	10,000.00	(9,337.00)	(93.37%)
47395 Local Gov Chgs-EM Vehicles	784.31	5,000.00	(4,215.69)	(84.31%)
47396 Local Gov Chgs-EM Equipment	6,778.42	800.00	5,978.42	747.30%
Total Charges to Other Governments	2,548,588.42	5,732,652.00	(3,184,063.58)	(55.54%)
Interdepartmental Charges for Services				
47410 Dept Charges-Hlth Benefits & Other	7,053,684.88	10,282,100.00	(3,228,415.12)	(31.40%)
47411 Dept Charges-Purchasing	21,594.97	40,200.00	(18,605.03)	(46.28%)
47412 Dept Charges-Insurance	336,741.20	500,000.00	(163,258.80)	(32.65%)
47413 Dept Charges-Gen Govt	704,464.19	1,127,105.00	(422,640.81)	(37.50%)
47415 Dept Charges-Systems	211,411.51	322,905.00	(111,493.49)	(34.53%)
47421 Dept Charges-Public Safety	10,241.19	22,100.00	(11,858.81)	(53.66%)
47430 Dept Charges-Bldg Rent	607,874.00	908,643.00	(300,769.00)	(33.10%)
47435 Dept Charges-Sheriff Lockup Rent	10,666.64	16,000.00	(5,333.36)	(33.33%)
47438 Dept Charges-Riverblock Rent	397,647.68	600,708.00	(203,060.32)	(33.80%)
47440 Dept Charges	3,298.00	3,200.00	98.00	3.06%
47460 Dept Charges-Drug Court	34,000.00	73,000.00	(39,000.00)	(53.42%)
47470 Dept Charges-Highway	1,248,990.97	2,169,804.00	(920,813.03)	(42.44%)
Total Interdepartmental Charges	10,640,615.23	16,065,765.00	(5,425,149.77)	(33.77%)
Total Intergovernmental Charges for Services	13,189,203.65	21,798,417.00	(8,609,213.35)	(39.49%)
Miscellaneous				
48000 Miscellaneous	3,780.50		3,780.50	0.00%
48100 Interest	56.52	20.00	36.52	182.60%
48110 Interest-Capital Projects	5.51	10.00	(4.49)	(44.90%)
48113 Unrealized Gain/Loss on Investment	69,170.83	25,500.00	43,670.83	171.26%
48114 Interest-Investment	1,208,647.89	145,000.00	1,063,647.89	733.55%
48115 Interest-General Investment	80,741.25	100,000.00	(19,258.75)	(19.26%)
48116 Interest-Section 125 & Health	1,247.92	475.00	772.92	162.72%
48117 Interest-Clerk of Courts	217.95	250.00	(32.05)	(12.82%)
48200 Rental Income	66,625.19	94,503.00	(27,877.81)	(29.50%)
48300 Gain/Loss-Sale of Property	332,469.99	42,000.00	290,469.99	691.60%
48320 Gain/Loss-Sale of Surplus Property	8,923.38	500.00	8,423.38	1,684.68%
48340 Gain/Loss-Sale of Salvage and Waste	3,853.20	6,700.00	(2,846.80)	(42.49%)
48440 Insurance Recoveries-Other	138,512.65	912,000.00	(773,487.35)	(84.81%)
48500 Donations	118,883.83	132,885.00	(14,001.17)	(10.54%)
48502 Donations-Veterans Loan Repayment	186.50		186.50	0.00%
48503 Donations-Services ATV Club	3,802.00	6,000.00	(2,198.00)	(36.63%)
48540 Donations & Contributions	40,873.67	21,500.00	19,373.67	90.11%
48830 Recovery of PYBD & Contractual Adj	32,206.40	35,000.00	(2,793.60)	(7.98%)
48860 Revenue from Meals	3,129.31	18,000.00	(14,870.69)	(82.61%)
48880 Food Vending Machine Income	936.00	3,500.00	(2,564.00)	(73.26%)
48900 Other Miscellaneous Revenue	3,030.15	68,200.00	(65,169.85)	(95.56%)
48901 Other/Miscellaneous Revenue	3,338.05	2,000.00	1,338.05	66.90%
48910 Vending/Cafeteria Revenue	3,351.05	8,850.00	(5,498.95)	(62.14%)
48920 Vending Machine Revenue	2,763.72	4,000.00	(1,236.28)	(30.91%)
48940 Canteen Income	235.45	30.00	205.45	684.83%
48970 Rental Income- NHC, Health Annex	15,520.08	24,459.70	(8,939.62)	(36.55%)
48980 Misc/Other Workshop Revenue	2.01	100.00	(97.99)	(97.99%)
48990 Other Operating Income	858.00	1,700.00	(842.00)	(49.53%)
48991 Copier Revenue	1,040.25	1,800.00	(759.75)	(42.21%)
Total Miscellaneous	2,144,409.25	1,654,982.70	489,426.55	29.57%
Other Financing Sources				
49110 Proceeds from Long-Term Debt	4,310.52	4,904,600.00	(4,900,289.48)	(99.91%)
49210 Transfer from General Fund		341,000.00	(341,000.00)	(100.00%)
49220 Transfer from Special Revenue	2,006,758.67	6,138,000.00	(4,131,241.33)	(67.31%)
49240 Transfer from Capital Projects	275,542.35		275,542.35	0.00%

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Monday, August 31, 2020

	Actual	2020 Budget	Variance	Variance %
49270 Transfer from Internal Service		190,126.00	(190,126.00)	(100.00%)
49720 Norwood-Transfer from Building Maintenance	101,240.52		101,240.52	0.00%
Total Other Financing Sources	2,387,852.06	11,573,726.00	(9,185,873.94)	(79.37%)
TOTAL REVENUES	62,931,515.83	113,793,154.88	(50,861,639.05)	(44.70%)

EXPENDITURES**General Government**

51120 Committees & Commissions	99,486.45	201,711.11	102,224.66	50.68%
51212 Circuit Court Branch I	253,999.98	422,010.23	168,010.25	39.81%
51213 Circuit Court Branch II	73,912.05	125,769.36	51,857.31	41.23%
51214 Circuit Court Branch III	75,919.06	127,042.60	51,123.54	40.24%
51215 Drug Court	131,140.47	222,928.00	91,787.53	41.17%
51217 Clerk of Courts-Divorce Mediation	13,200.00	25,000.00	11,800.00	47.20%
51220 Family Court Commissioner	42,083.28	65,600.00	23,516.72	35.85%
51221 Clerk of Courts	822,420.02	1,513,161.98	690,741.96	45.65%
51231 Coroner	102,454.38	160,208.09	57,753.71	36.05%
51240 Justice Coordinator	5,697.00	44,585.57	38,888.57	87.22%
51310 District Attorney	277,014.91	498,235.63	221,220.72	44.40%
51315 Victim Witness Program	94,776.80	154,636.29	59,859.49	38.71%
51320 Corporation Counsel	179,453.11	316,881.64	137,428.53	43.37%
51330 Child Support	604,237.83	1,053,042.75	448,804.92	42.62%
51333 Child Support - 5 County	98,047.30	177,475.34	79,428.04	44.75%
51420 County Clerk	223,042.21	358,199.57	135,157.36	37.73%
51424 County Clerk-Postage Meter	8,714.16	14,000.00	5,285.84	37.76%
51430 Health Benefit Payments	4,787,731.26	12,563,707.00	7,775,975.74	61.89%
51431 Health-Wellness	117,942.44	189,588.00	71,645.56	37.79%
51433 Human Resources-Labor Relations	2,495.00	30,000.00	27,505.00	91.68%
51435 Human Resources-Personnel	323,882.08	525,606.74	201,724.66	38.38%
51436 Human Resources-Programs		12,000.00	12,000.00	100.00%
51440 County Clerk-Elections	101,111.33	107,591.16	6,479.83	6.02%
51450 Data Processing	1,252,328.67	1,818,374.16	566,045.49	31.13%
51451 Voice over IP	111,898.29	141,500.00	29,601.71	20.92%
51452 PC Replacement	180,525.99	169,640.00	(10,885.99)	(6.42%)
51453 Co Clerk-Inform & Commun	2,964.67	18,500.00	15,535.33	83.97%
51510 Finance	285,832.02	502,458.01	216,625.99	43.11%
51520 Treasurer	262,382.02	460,901.93	198,519.91	43.07%
51550 Purchasing	2,841.11	5,144.00	2,302.89	44.77%
51590 Contingency		435,000.00	435,000.00	100.00%
51591 Efficiency	2,500.00	25,000.00	22,500.00	90.00%
51592 Initiatives	5,000.00	25,000.00	20,000.00	80.00%
51611 Bldg Maint-Courthouse and Jail	702,538.53	1,082,017.33	379,478.80	35.07%
51630 Bldg Maint-Unified Svcs Building	6,068.69	10,188.00	4,119.31	40.43%
51640 Bldg Maint-Joint Use Building	3,837.18	12,188.00	8,350.82	68.52%
51650 Bldg Maint-Sheriff Lockup	1,558.33	5,388.00	3,829.67	71.08%
51670 Bldg Maint-River Block	290,363.89	661,932.66	371,568.77	56.13%
51710 Register of Deeds	311,921.39	479,034.83	167,113.44	34.89%
51711 Register of Deeds-Redaction	8,289.46	15,800.00	7,510.54	47.54%
51931 Property and Liability Insurance	550,351.67	606,505.50	56,153.83	9.26%
51933 Workers Comp Insurance	319,141.62	467,466.49	148,324.87	31.73%
51934 Sick Leave Conversion	82,237.94	500,000.00	417,762.06	83.55%
Total General Government	12,821,342.59	26,351,019.97	13,529,677.38	51.34%

Public Safety

52110 Sheriff-Administration	1,582,219.99	2,710,818.04	1,128,598.05	41.63%
52130 Radio Engineer	115,629.42	245,943.76	130,314.34	52.99%
52131 Sheriff-Indian Law Enforce	9,183.80	35,008.00	25,824.20	73.77%
52140 Sheriff-Traffic Police	1,847,613.79	3,402,039.35	1,554,425.56	45.69%
52150 Sheriff-Civil Svc Comm		1,000.00	1,000.00	100.00%
52220 Sheriff- Courthouse Security	204,920.15	355,282.20	150,362.05	42.32%
52510 Emer Mgmt-SARA Title III	24,678.54	53,406.66	28,728.12	53.79%
52520 Emergency Management	178,101.43	279,329.16	101,227.73	36.24%
52601 Dispatch	1,033,829.86	1,818,934.65	785,104.79	43.16%
52530 Emer Mgmt-Bldg Numbering	3,560.48	3,000.00	(560.48)	(18.68%)
52540 Emer Mgmt-Work Relief	109,863.07	182,418.37	72,555.30	39.77%

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Monday, August 31, 2020

		2020		
		Actual	Budget	Variance
				Variance %
52710	Sheriff-Jail	1,837,883.97	2,918,595.09	1,080,711.12
52712	Sheriff-Electronic Monitoring	120,633.33	221,737.00	101,103.67
52713	Sheriff-PT Transp/Safekeeper	818,760.24	1,395,617.49	576,857.25
52721	Sheriff-Jail Surcharge		100,000.00	100,000.00
	Total Public Safety	7,886,878.07	13,723,129.77	5,836,251.70
				42.53%
	Public Works-Highway			
53110	Hwy-Administration	254,411.25	351,879.80	97,468.55
53120	Hwy-Engineer	161,748.42	254,866.05	93,117.63
53191	Hwy-Other Administration	244,163.87	335,532.33	91,368.46
53210	Hwy-Employee Taxes & Benefits	(1,169,840.18)	1,753,982.36	2,923,822.54
53220	Hwy-Field Tools	356.76	(1,839.92)	(2,196.68)
53230	Hwy-Shop Operations	195,170.60	247,343.16	52,172.56
53232	Hwy-Fuel Handling	(10,721.11)	(23,105.00)	(12,383.89)
53240	Hwy-Machinery Operations	(858,190.03)	92,274.18	950,464.21
53260	Hwy-Bituminous Ops	91,908.49	230,793.04	138,884.55
53262	Hwy-Bituminous Ops	21,864.91		(21,864.91)
53266	Hwy-Bituminous Ops	1,332,742.84	1,856,661.62	523,918.78
53270	Hwy-Buildings & Grounds	109,420.60	181,404.12	71,983.52
53290	Hwy-Salt Brine Operations	21,031.51		(21,031.51)
53291	Hwy-Salt Brine Operations	(28,627.33)	150.00	28,777.33
53281	Hwy-Acquisition of Capital Assets	348,560.28		(348,560.28)
53310	Hwy-Maintenance CTHS		21,950.55	21,950.55
53311	Hwy-Maint CTHS Patrol Sectn	1,417,971.17	1,907,786.45	489,815.28
53312	Hwy-Snow Remov	588,221.86	829,981.54	241,759.68
53313	Hwy-Maintenance Gang	109,806.76	103,111.16	(6,695.60)
53314	Hwy-Maint Gang-Materials	7,227.36	2,900.00	(4,327.36)
53320	Hwy-Maint STHS	763,473.98	1,442,910.19	679,436.21
53330	Hwy-Local Roads	1,223,268.95	1,195,139.14	(28,129.81)
53340	Hwy-County-Aid Road Construction	55,504.29	456,930.91	401,426.62
53341	Hwy-County-Aid Bridge Construction	129,788.44	131,193.61	1,405.17
53490	Hwy-State & Local Other Services	290,040.34	555,188.46	265,148.12
	Total Public Works-Highway	5,299,304.03	11,927,033.75	6,627,729.72
				55.57%
	Health and Human Services			
54121	Health-Public Health	1,213,980.83	1,815,457.59	601,476.76
54122	Health-WIC Program	234,149.07	395,065.34	160,916.27
54128	Health-Public Health Grants	46,059.42	70,945.11	24,885.69
54129	Humane Officer	27,178.32	37,046.01	9,867.69
54130	Health-Dental Sealants	36,849.49	96,706.13	59,856.64
54132	Adams-Juneau Sanitation	215,105.12	361,362.23	146,257.11
54210	Edgewater-Nursing	2,475,639.54	4,419,757.32	1,944,117.78
54211	Edgewater-Housekeeping	91,849.08	170,353.00	78,503.92
54212	Edgewater-Dietary	424,236.25	729,116.85	304,880.60
54213	Edgewater-Laundry	48,920.70	54,222.00	5,301.30
54214	Edgewater-Maintenance	217,587.04	392,493.45	174,906.41
54217	Edgewater-Activities	110,415.25	182,474.54	72,059.29
54218	Edgewater-Social Services	104,221.96	168,537.90	64,315.94
54219	Edgewater-Administration	436,795.95	747,104.60	310,308.65
54220	Wood Haven TBI		865,793.39	865,793.39
54315	Mental Health/AODA Ho Chunk		27,500.00	27,500.00
54317	Human Services Crisis Stabilization	203,137.96	368,723.73	165,585.77
54319	Unified Board-Waiver Funded Clients	44,074.40		(44,074.40)
54324	Norwood-SNF-CMI	708,816.46	1,057,662.21	348,845.75
54325	Norwood SNF TBI	586,909.53	937,316.58	350,407.05
54326	Norwood-Inpatient	1,911,481.54	3,519,245.86	1,607,764.32
54350	Norwood-Dietary	707,919.45	1,159,410.65	451,491.20
54351	Norwood-Plant Ops & Maint	456,726.65	747,059.72	290,333.07
54363	Norwood-Medical Records	139,173.15	226,162.81	86,989.66
54365	Norwood-Administration	809,949.12	1,234,224.03	424,274.91
54401	Human Services-Child Welfare	2,149,046.00	4,349,551.57	2,200,505.57
54405	Human Services-Youth Aids	1,666,588.14	3,359,534.37	1,692,946.23
54410	Human Services-Child Care	75,639.75	169,244.90	93,605.15

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Monday, August 31, 2020

		2020			
		Actual	Budget	Variance	Variance %
54413	Human Services-Transportation	205,103.74	475,599.23	270,495.49	56.87%
54420	Human Services-ESS	983,755.93	1,529,765.90	546,009.97	35.69%
54425	Human Services-FSET	1,996,958.41	3,365,867.16	1,368,908.75	40.67%
54435	Human Services-LIEAP	67,824.97	108,806.93	40,981.96	37.66%
54440	Human Services-Birth to Three	318,911.99	548,250.16	229,338.17	41.83%
54445	Human Services-Childrens COP	24,729.95	72,995.09	48,265.14	66.12%
54450	Human Services-Childrens Waivers	222,280.94	363,058.61	140,777.67	38.78%
54455	Human Services-CSP	291,967.85	524,732.64	232,764.79	44.36%
54460	Human Services-OPC MH	895,854.55	1,716,242.99	820,388.44	47.80%
54465	Human Services-CCS	1,346,389.43	2,539,278.90	1,192,889.47	46.98%
54470	Human Services-Crisis Legal Svc	627,281.69	1,108,473.36	481,191.67	43.41%
54475	Human Services-MH Contr COP	418,304.41	1,344,677.00	926,372.59	68.89%
54480	Human Services-OPC AODA	259,766.25	448,401.72	188,635.47	42.07%
54485	Human Services-OPC Day Treatment	47,553.67	77,283.03	29,729.36	38.47%
54495	Human Services-AODA Contract	7,697.30	126,100.00	118,402.70	93.90%
54500	Human Services-Administration	2,141,282.15	3,360,917.96	1,219,635.81	36.29%
54611	Aging-Committee on Aging		198,278.00	198,278.00	100.00%
54710	Veterans-Veterans Relief	1,944.84	7,697.75	5,752.91	74.73%
54720	Veterans-Veterans Service Officer	212,084.79	343,488.63	131,403.84	38.26%
54730	Veterans Relief Donations		300.00	300.00	100.00%
54740	Veterans-Care of Veterans Graves	1,148.00	2,865.00	1,717.00	59.93%
54750	Veterans-WDVA Grant	1,768.05	13,000.00	11,231.95	86.40%
	Total Health and Human Services	25,215,059.08	45,938,151.95	20,723,092.87	45.11%
	Culture, Recreation and Education				
55112	County Aid to Libraries	1,051,032.96	1,047,953.00	(3,079.96)	(0.29%)
55210	County Parks	1,046,216.98	1,753,237.98	707,021.00	40.33%
55441	Maintenance Snowmobile Trails	82,785.92	79,777.00	(3,008.92)	(3.77%)
55442	ATV Maintenance	10,169.44	11,481.00	1,311.56	11.42%
55443	Powers Bluff		100.00	100.00	100.00%
55460	Marshfield Fairgrounds	25,000.00	25,000.00		0.00%
55620	UW-Extension	243,343.79	519,625.08	276,281.29	53.17%
55630	UW-Extension Center-Marshfield	50,907.00	50,907.00		0.00%
55650	UW-Extension Junior Fair	32,000.00	32,000.00		0.00%
55660	UW-Extension Projects	957.33	17,700.00	16,742.67	94.59%
	Total Culture, Recreation and Education:	2,542,413.42	3,537,781.06	995,367.64	28.14%
	Conservation and Development				
56111	State Forestry Roads	4,625.85	7,000.00	2,374.15	33.92%
56121	Land Conservation	143,166.64	277,575.74	134,409.10	48.42%
56122	DATCP Grant	129,969.03	277,701.93	147,732.90	53.20%
56123	Wildlife Damage Abatement	72,388.10	139,382.85	66,994.75	48.07%
56125	Non-Metalic Mining Reclamation	28,116.12	40,563.50	12,447.38	30.69%
56126	MDV	1,174.68	25,925.91	24,751.23	95.47%
56128	Mill Creek	27,977.93	604,421.06	576,443.13	95.37%
56310	County Planner	244,745.92	397,469.20	152,723.28	38.42%
56320	Land Record	117,948.19	408,482.15	290,533.96	71.13%
56340	Surveyor	29,679.59	44,262.00	14,582.41	32.95%
56730	Transp & ED-Airport Aid		20,000.00	20,000.00	100.00%
56740	Payment in Lieu of Tax	(18,535.66)	77,344.10	95,879.76	123.97%
56750	Transp & Economic Develop	52,273.90	140,825.00	88,551.10	62.88%
56780	CDBG-ED	33,115.74	60,000.00	26,884.26	44.81%
56911	State Wildlife Habitat	1,605.00	2,500.00	895.00	35.80%
56913	Park & Forestry Capital Proj	30,738.31	44,330.00	13,591.69	30.66%
56943	Private Sewage System	77,265.88	271,313.94	194,048.06	71.52%
	Total Conservation and Development	976,255.22	2,839,097.38	1,862,842.16	65.61%
	Capital Outlay				
57114	Cap Projects-Finance		10,000.00	10,000.00	100.00%
57119	Cap Projects-Maintenance	303,842.64	375,000.00	71,157.36	18.98%
57120	Cap Projects-Gen Government	87.96	375,000.00	374,912.04	99.98%
57121	Cap Projects-Parks	34,677.84	27,000.00	(7,677.84)	(28.44%)
57127	Cap Projects-Computers	481,532.24	898,555.00	417,022.76	46.41%
57210	Cap Projects-Communications		18,000.00	18,000.00	100.00%

8/27/2020

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Monday, August 31, 2020

	Actual	2020 Budget	Variance	Variance %
57213 Cap Projects-Emergency Management	231.93	125,105.00	124,873.07	99.81%
57310 Highway Capital Projects	1,716,722.70	2,132,862.32	416,139.62	19.51%
57412 Cap Projects-Edgewater	275,542.35	320,080.00	44,537.65	13.91%
57420 Cap Projects-Norwood	100,101.89	344,250.00	244,148.11	70.92%
57521 Cap Projects-Parks	22,142.30	477,505.00	455,362.70	95.36%
57622 Cap Projects-Planning and Zoning		40,000.00	40,000.00	100.00%
57640 UW Remodeling/Construction	25,941.95	64,000.00	38,058.05	59.47%
57940 Depreciation & Amortization	202,405.75		(202,405.75)	0.00%
Total Capital Outlay	<u>3,163,229.55</u>	<u>5,207,357.32</u>	<u>2,044,127.77</u>	<u>39.25%</u>
Debt Service				
58140 Debt Service Principal-Highway		3,785,000.00	3,785,000.00	100.00%
58240 Debt Service Interest-Highway	299,332.08	600,548.50	301,216.42	50.16%
58295 Paying Agent & Fiscal Charges		42,835.00	42,835.00	100.00%
Total Debt Service	<u>299,332.08</u>	<u>4,428,383.50</u>	<u>4,129,051.42</u>	<u>93.24%</u>
Other Financing Uses				
59210 Transfers to General Fund	2,006,758.67	6,669,126.00	4,662,367.33	69.91%
59270 Transfer to Internal Service		(187,012.00)	(187,012.00)	100.00%
Total Other Financing Uses	<u>2,006,758.67</u>	<u>6,482,114.00</u>	<u>4,475,355.33</u>	<u>69.04%</u>
TOTAL EXPENDITURES	<u>60,210,572.71</u>	<u>120,434,068.70</u>	<u>60,223,495.99</u>	<u>50.01%</u>
NET INCOME (LOSS) *	<u>2,720,943.12</u>	<u>(6,640,913.82)</u>	<u>9,361,856.94</u>	<u>(140.97%)</u>



Wood County

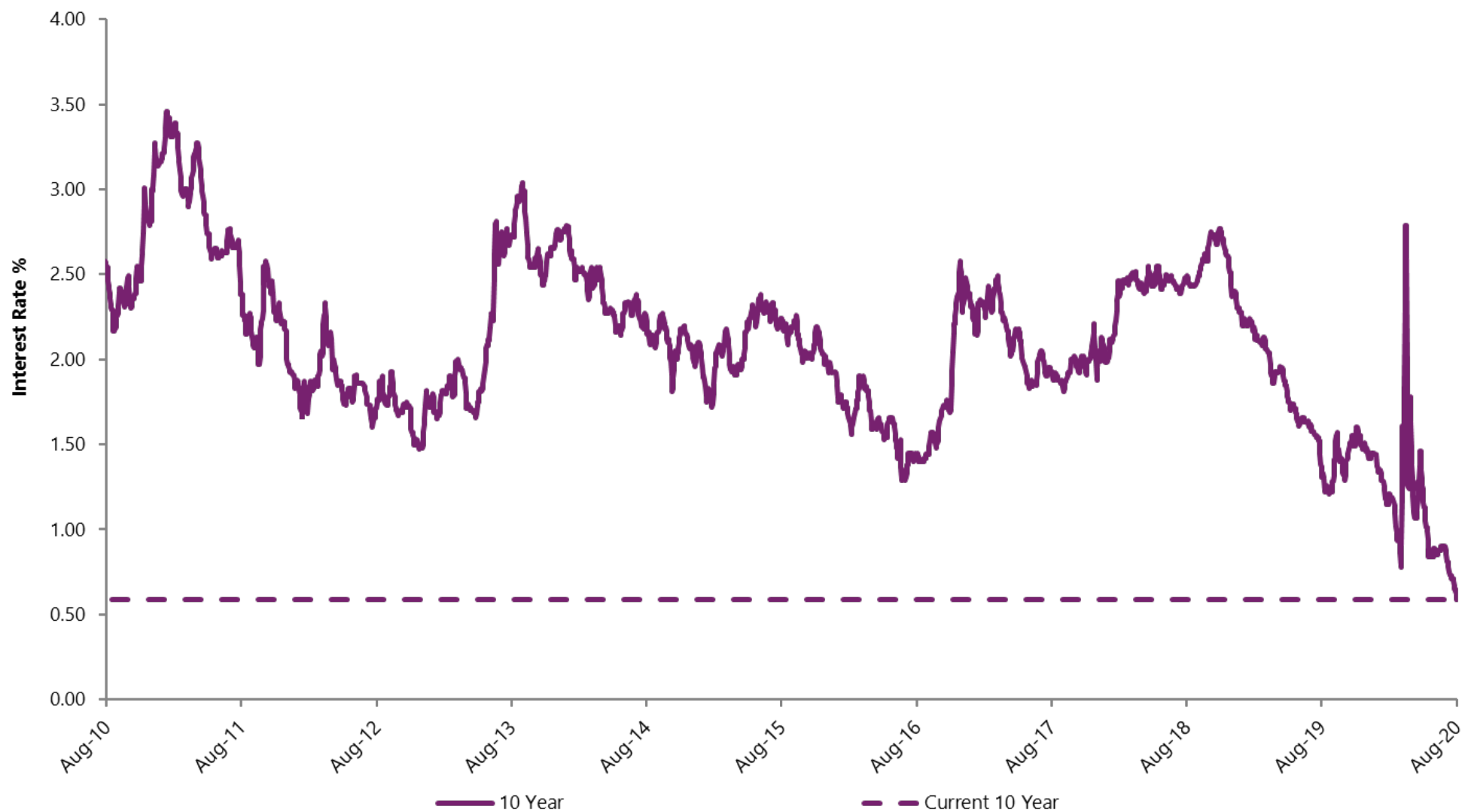
Operations Committee Meeting - 2020 Capital Financing

September 1, 2020

Justin A. Fischer, Director

jfischer@rwbaird.com
777 East Wisconsin Avenue
Milwaukee, WI 53202
Phone 414.765.3827
Fax 414.298.7354

MUNICIPAL MARKET DATA (MMD) INDEX – PAST 10 YEARS



Source: Refinitiv of as of August 6, 2020

August 2020							September 2020							October 2020						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1			1	2	3	4	5					1	2	3
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
30	31																			

AMOUNT OF BORROWING/STRUCTURE

- \$3,990,000 General Obligation Promissory Notes
 - Funds: Capital Projects approved by County Board
 - Term: 10 Year Repayment
 - Optional Redemption: 2028 and thereafter callable in 2027

PROCEDURE

- Preparations are made for the issuance (compilation of Preliminary Official Statement, marketing, etc.)
- Operations Committee considers Plan of Finance.....September 1, 2020
- Public Bond Sale to Underwriters (interest rates locked-in).....September 14, 2020
- County Board considers bids and adopts the Award Resolution before 10:30 AMSeptember 15, 2020
- Settlement (funds available)October 5, 2020

FUTURE FINANCING PLAN: 2020-2024

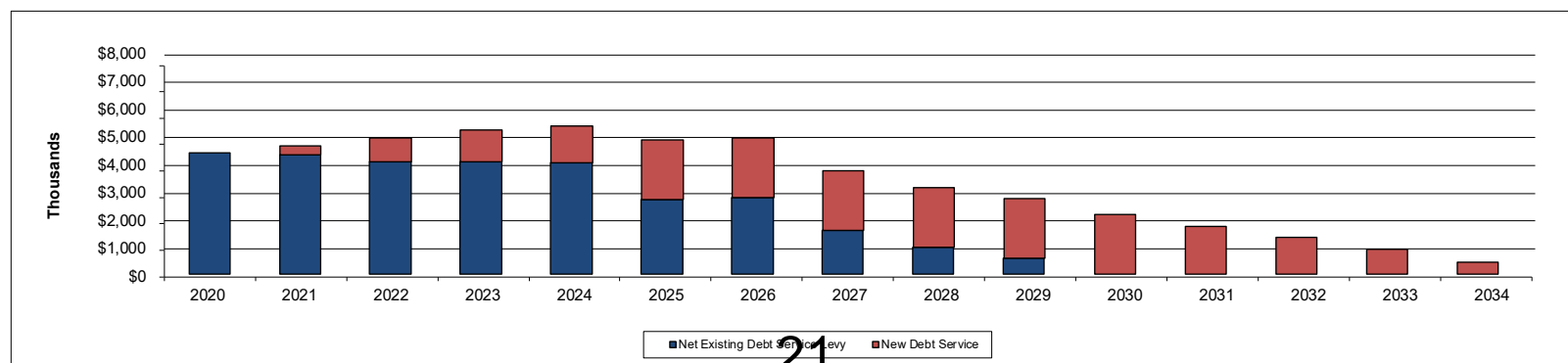
LEVY YEAR	YEAR DUE	EXISTING DEBT SERVICE (A)	EXISTING MILL RATE (B)	POS			Levy Supported Future Borrowings				COMBINED DEBT SERVICE	COMBINED MILL RATE (B)	IMPACT OVER PRIOR YEAR	YEAR DUE
				Levy Supported CIP General Obligation Promissory Notes Dated: October 5, 2020 \$3,990,000 PRINCIPAL INTEREST TOTAL (10/1) (4/1 & 10/1) TIC= 1.08%			G.O. Notes Dated: 10/1/21 \$3,265,000 Est. AVG= 4.00%	G.O. Notes Dated: 10/1/22 \$3,375,000 Est. AVG= 4.00%	G.O. Notes Dated: 10/1/23 \$3,385,000 Est. AVG= 4.00%	G.O. Notes Dated: 10/1/24 \$3,375,000 Est. AVG= 4.00%				
2019	2020	\$4,385,548	\$0.82								\$4,385,548	\$0.82		2020
2020	2021	\$4,319,083	\$0.79	\$270,000	\$75,662	\$345,662					\$4,664,745	\$0.85	\$0.03	2021
2021	2022	\$4,085,083	\$0.73	\$380,000	\$71,113	\$451,113	\$410,600				\$4,946,795	\$0.88	\$0.03	2022
2022	2023	\$4,083,358	\$0.71	\$390,000	\$63,513	\$453,513	\$399,400	\$310,000			\$5,246,270	\$0.91	\$0.03	2023
2023	2024	\$4,044,200	\$0.69	\$395,000	\$55,713	\$450,713	\$403,200	\$343,000	\$135,400		\$5,376,513	\$0.91	\$0.00	2024
2024	2025	\$2,689,150	\$0.44	\$405,000	\$47,813	\$452,813	\$401,400	\$444,400	\$455,400	\$415,000	\$4,858,163	\$0.80	(\$0.11)	2025
2025	2026	\$2,785,450	\$0.45	\$415,000	\$39,713	\$454,713	\$404,200	\$441,400	\$452,600	\$418,800	\$4,957,163	\$0.80	\$0.00	2026
2026	2027	\$1,583,600	\$0.25	\$420,000	\$31,413	\$451,413	\$401,400	\$443,000	\$454,400	\$417,000	\$3,750,813	\$0.59	(\$0.21)	2027
2027	2028	\$973,950	\$0.15	\$430,000	\$23,013	\$453,013	\$403,200	\$444,000	\$455,600	\$414,800	\$3,144,563	\$0.48	(\$0.11)	2028
2028	2029	\$576,300	\$0.09	\$440,000	\$15,488	\$455,488	\$399,400	\$444,400	\$456,200	\$417,200	\$2,748,988	\$0.41	(\$0.07)	2029
2029	2030			\$445,000	\$7,788	\$452,788	\$400,200	\$444,200	\$456,200	\$414,000	\$2,167,388	\$0.32	(\$0.09)	2030
2030	2031						\$400,400	\$443,400	\$455,600	\$415,400	\$1,714,800	\$0.24	(\$0.08)	2031
2031	2032							\$442,000	\$454,400	\$416,200	\$1,312,600	\$0.18	(\$0.06)	2032
2032	2033								\$457,600	\$416,400	\$874,000	\$0.12	(\$0.06)	2033
2033	2034									\$416,000	\$416,000	\$0.06	(\$0.06)	2034
		\$29,525,721		\$3,990,000	\$431,225	\$4,421,225	\$4,023,400	\$4,199,800	\$4,233,400	\$4,160,800	\$50,564,346			

(A) The 2019 Notes generated \$80,862.75 of bid premium that should be used to pay interest due in 2020.

(B) Mill rate based on 2019 & estimated 2020 Equalized Valuations (TID-OUT) of \$5,325,332,600 & \$5,476,313,500, respectively, with 2.50% annual growth thereafter.

Notes: The 2020 General Obligation Promissory Notes are projected to generate approximately \$175,506.20 in bid premium which should be applied to offset interest payments through 4/1/2023.

This information is provided for information purposes only. It does not recommend any future issuances and is not intended to be, and should not be regarded as, advice.





Wood County

WISCONSIN

HUMAN RESOURCES DEPARTMENT

August 31, 2020

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – August 2020

Human Resources Activity

	August 2020	2020 Year-to-Date
Applications Received	375	2,652
Positions Filled	25	144
Promotions/Transfers	3	27
New Hire Orientations	8	72
Terminations, Voluntary	19	82
Terminations, Involuntary	0	14
Retirements	2	11
Exit Interviews	7	28

Human Resources Narrative

General Highlights

1. We remain in Phase III of the Classification and Compensation Study with Carlson Dettmann. A meeting was held with impacted departments related to the county's administrative hierarchy on August 6th. Patrick Glynn presented to the Operations Committee at a special meeting on August 18th and received feedback and considerations from the committee. Costing estimates were provided on several different implementation models. Departmental hierarchy was sent out on August 24th. A project update was provided to departments at the Department Head meeting on August 25th.
2. Presented the second of four Manager Training sessions to the Human Services management team on August 20th. The session presented was "The Disciplinary Process & Performance Improvement Plans". Feedback has been positive from attendees and we have enjoyed the opportunity to participate in these monthly training sessions.
3. Received notice of a former employee appealing their termination per the County's Grievance Procedure Process. The Department Head has upheld the termination and the appeal has now been made to Human Resources. The former employee has been provided with several dates and times for a meeting and has not yet scheduled/confirmed the meeting time.
4. The Human Resources, Safety & Risk, and Wellness 2021 budgets have been entered into Questica and are currently awaiting oversight committee approval.

Meetings & Trainings

1. Attended the Operations Committee on August 4th where Tim Deaton of the Horton group presented information on health insurance and I provided an update on the Classification & Compensation Study.
2. Held a meeting with Patrick Glynn, Carlson Dettmann Consultant, and Department Heads with administrative services positions to create a hierarchy of administrative positions to promote internal equity on August 6th.
3. Attended a Flu Shot Planning Meeting with various departments on August 10th.
4. Attended the Ad Hoc Criminal Justice Coordinator Committee on August 12th and 26th.
5. Attended County Board on August 18th.
6. Attended the special Operations Committee on August 18th where Patrick Glynn, Carlson Dettmann Consultant, presented to the committee.
7. Attended the quarterly Department Head meeting on August 25th.
8. Held the monthly conference call with The Horton Group on August 25th to discuss various benefit topics.
9. Attended the weekly COVID-19 calls facilitated by Emergency Management.
10. Held individual staff meetings to discuss and provide updates on the department's progress towards our 2020 goals.
11. Staff attended various meetings including:
 - a. SPAHRA Board meeting on August 4th
 - b. Wellness Committee Meeting on July 29th
 - c. SHRM Webinar, Leading the Way Like a Super Hero on August 4th and 5th
 - d. Webinar, Misconceptions About Employer Health Plans on August 10th
 - e. Attended the August NEHA Membership Meeting virtually on August 19th
 - f. Attended the Central WI City/County HR Professionals Meeting virtually on August 20th
 - g. Webinar, Socially Distanced Open Enrollment Strategies on August 26th

Benefits

1. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
2. Processed and prepared monthly COBRA remittance, TASC admin fees, quarterly EAP fees, and turnover reports.
3. Reconciled monthly invoices for health, dental, vision, life, and disability insurances.
4. Responded to Deferred Comp Distribution requests.
5. Updated the Health Fund Balance document for July.
6. Tracked hours used under the FFCRA and processed approvals.
7. Tracked vacation accruals lost during bi-weekly accruals for essential departments due to reaching the maximum hours. This is due to the COVID-19 pandemic and many departments having to restrict staff vacation and/or time off.
8. Printed and collated New Hire Orientation Packets.
9. Provided instruction for CPR Renewals at Norwood on August 11th.
10. Created document of COVID-19 scenarios including when to return to work.
11. Completed the LeadingAge Wage Survey for Edgewater and Norwood.
12. Obtained and calculated costs for budgeting.
13. Ran report to determine eligible employees for enrollment with Boston Mutual. Created registration format in Sign-Up Genius. Scheduled WebEx presentations and sent out email communication.
14. Updated the Benefit Guide with 2021 insurance changes and premiums.

Recruitment

1. Updated the Status of Open Positions and Headcount Sheet (FTE Control) spreadsheets daily.
2. Reported new hires with the Wisconsin New Hire Reporting Center.
3. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
4. Communicated with multiple applicants, employees, and supervisors regarding varying issues.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacement	Dispatch	Dispatcher	Name retrieved from Eligibility List previously established in March. Start date anticipated on 8/31/2020.
Replacements	Edgewater	CNA, RN, LPN and Dietary Assistant – (Multiple)	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 11/1/20.
New-Grant funded	Health	Contact Tracers (Multiple)	Position posted, applications reviewed, telephone interviews conducted. Offers extended and accepted. Filled 8/12/2020.
New-Grant funded	Health	LTE Public Health Nurses (Multiple)	Position posted, applications reviewed, telephone interviews conducted. Offers extended and accepted. Filled 8/12/2020.
Replacement	Health	Public Health Nurse	Position posted, second interviews being conducted 8/24/2020.
Replacement	Health	Program Coordinator	Position posted, deadline 8/30/2020.
Replacement	Health	Health Screener	Position posted, deadline 8/30/2020.
Replacement	Highway	Lead Mechanic	Position posted, applications received, interviews conducted, references complete. Offer extended and accepted. Filled 8/17/2020.
Replacement	Human Services	Support & Service Coordinator	Position posted, interviews conducted. Final candidate selected. References/background conducted. Offer extended and accepted. Filled 9/8/2020.
Replacement	Human Services	CCS/CSP Manager	Position posted, interviews conducted. Internal candidate was selected. Offer extended and accepted. Filled 8/24/2020.
Replacement	Human Services	Social Worker – Youth Justice	Position posted, deadline 9/6/2020.
Replacement	Human Services	Crisis Interventionist	Position posted, interviews conducted. Final candidate selected. References/background conducted. Offer extended and accepted. Filled 8/10/2020.
Replacement	Human Services	Social Workers (2) – Family Services Ongoing	Positions posted, deadline 8/30/2020.
Replacement	Human Services	Administrative Services Assistant	Position posted, interviews conducted. Final candidate selected, references/background being conducted.
Replacement	Human Services	Secretary – Cornerstone	Position posted, interviews conducted, internal candidate was selected. Offer extended and accepted. Filled 8/10/2020.

OPEN EEOC/ERD Claims (2)

1. 6/21/19 - Related to a 2016 claim alleging violation of the Wisconsin Fair Employment Act- Wood County successfully defended the claim at the Initial Determination stage and again after a four-day Hearing to Determine Probable Cause. The Complainant has appealed to the Labor and Industry Review Commission (LIRC). On October 4, 2019 Counsel submitted the County's Reply Brief in Opposition to the Petition for Review.
2. 6/1/20- Former Human Services employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. Our position statement was submitted to the Equal Rights Division by counsel on July 1, 2020.

Other

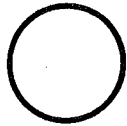
1. Requested Relief of Charging from DWD Unemployment Insurance (UI) for three employees that were laid off due to COVID-19.
2. Continue to process an increased volume of UI questionnaires due to the COVID-19 pandemic.
3. Worked with UI to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
4. Assisted various Department Heads with creating PIPs, drafting termination letters, and communicating performance concerns with employees.
5. Worked with multiple departments to develop new job descriptions or to revise existing descriptions.
6. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
7. Facilitated New Hire Orientation on August 3rd, 10th, 17th, and 24th.
8. Facilitated New Hire Orientation for LTE Contact Tracers on August 12th.
9. Conducted exit interviews on August 13th, 19th, 20th, and 25th including the benefit and payout information.
10. Notified participating departments of 3rd Quarter Random DOT selections.
11. Reconciled and processed the July Unemployment Insurance payment.
12. Reconciled June work comp payment log.
13. Responded to various verifications of employment.
14. Replied to multiple requests from surrounding counties with varied information.
15. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.

TREASURER'S REPORT

September 1, 2020

By: H. Gehrt

1. Attended Operations Committee meeting on August 4, 2020.
2. Attended a WebEx with US Bank Representative to discuss new products and services and fees on August 10, 2020.
3. Participated in County Canvas on August 13, 2020.
4. Completed the 2021 department budget and turned it into Finance on August 17, 2020.
5. Attended County Board meeting Web Ex on August 18, 2020.
6. Attended Operations Committee meeting on August 18, 2020.
7. Met on-sight with Heartland Tax Rolls to discuss options and pricing for scanning all of the old tax roll books and getting them electronic before something might happen to them on August 20, 2020.
8. Attended Account's meeting on August 20, 2020.
9. I made the August Settlement payment to all of the Municipalities, School Districts, and Technical College for over \$20 million by the August 20 deadline.
10. Attended virtual campaign training for the upcoming United Way Campaign on August 21, 2020.
11. Attended Department Head meeting via Web Ex on August 25, 2020.
12. Attended bond call meeting with Baird regarding bonding on August 25, 2020.
13. I won't have the July sales tax number yet, but as of June 30, the county was \$175,000 ahead of where we were at this time last year. I will bring the updated number to the meeting.
14. Real estate tax collections were \$1.3 million ahead of where we were last year at this time.
15. Investments still are bleak, but with working with our Financial Advisor, Bob Moore, I am making the best choices for return on our investments in the portfolios and for our liquid funds I have been working with those advisors to get the most basis points offered.



RESOLUTION#

Introduced by Operations Committee
Page 1 of 16

ITEM#

1-1

DATE

September 15, 2020

Effective Date

Upon passage and
publication

Committee

EN

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input type="checkbox"/> Majority	<input type="checkbox"/> Three-Fourths
Reviewed by: _____, Corp Counsel	
Reviewed by: _____, Finance Dir.	

INTENT & SYNOPSIS: RESOLUTION AWARDED THE SALE OF \$3,990,000 GENERAL OBLIGATION PROMISSORY NOTES

WHEREAS, on August 18, 2020, the County Board of Supervisors of Wood County, Wisconsin (the "County") by a vote of at least three-fourths of the members-elect, adopted an initial resolution authorizing the issuance of general obligation promissory notes in an amount not to exceed \$4,000,000 for the public purpose of financing highway projects and capital improvement projects (collectively, the "Project") (the above-referenced initial resolution is referred to herein as the "Initial Resolution");

WHEREAS, the County is authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes;

WHEREAS, none of the proceeds of the Notes shall be used to fund the operating expenses of the general fund of the County or to fund the operating expenses of any special revenue fund of the County that is supported by the property taxes;

WHEREAS, the County has directed Robert W. Baird & Co. Incorporated ("Baird") to take the steps necessary to sell general obligation promissory notes (the "Notes") authorized by the Initial Resolution to pay the cost of the Project;

WHEREAS, Baird, in consultation with the officials of the County, prepared an Official Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details

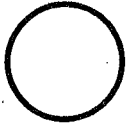
of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on September 14, 2020;

WHEREAS, the County Clerk (in consultation with Baird) caused a form of notice of the sale to be published and/or announced and caused the Official Notice of Sale to be distributed to potential bidders offering the Notes for public sale on September 14, 2020;

WHEREAS, the County has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Notice of Sale and is deemed to be the most advantageous to the County. Baird has recommended that the County accept the Proposal. A

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			



RESOLUTION# _____

copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of the County that:

Section 1. Ratification of the Official Notice of Sale and Offering Materials. The County Board of Supervisors hereby ratifies and approves the details of the Notes set forth in Exhibit A attached hereto as and for the details of the Notes. The Official Notice of Sale and any other offering materials prepared and circulated by Baird are hereby ratified and approved in all respects. All actions taken by officers of the County and Baird in connection with the preparation and distribution of the Official Notice of Sale, and any other offering materials are hereby ratified and approved in all respects.

Section 1A. Award of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes and the Initial Resolution, the principal sum of THREE MILLION NINE HUNDRED NINETY THOUSAND DOLLARS (\$3,990,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal of the Purchaser offering to purchase the Notes for the sum set forth on the Proposal, plus accrued interest to the date of delivery, resulting in a true interest cost as set forth on the Proposal, is hereby accepted. The Chairperson and County Clerk or other appropriate officers of the County are authorized and directed to execute an acceptance of the Proposal on behalf of the County. The good faith deposit of the Purchaser shall be applied in accordance with the Official Notice of Sale, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Notes shall bear interest at the rates set forth on the Proposal.

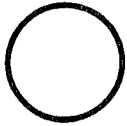
Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes"; shall be issued in the aggregate principal amount of \$3,990,000; shall be dated October 5, 2020; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on October 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on April 1, 2021. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes maturing on October 1, 2028 and thereafter are subject to redemption prior to maturity, at the option of the County, on October 1, 2027 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the County, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the County are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the County a direct annual irrepealable tax in the years 2020 through 2029 for the payments due in the years 2021 through 2030 in the amounts set forth on the Schedule.

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(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the County shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the County and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the County for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the County then available, which sums shall be replaced upon the collection of the taxes herein levied.

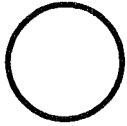
Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the County, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the County may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, dated October 5, 2020" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the County at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the County above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the County, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in

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Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the County and disbursed solely for the purpose or purposes for which borrowed. In no event shall monies in the Borrowed Money Fund be used to fund operating expenses of the general fund of the County or of any special revenue fund of the County that is supported by property taxes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

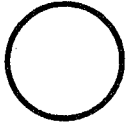
Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the County, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The County represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The County further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The County further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The County Clerk or other officer of the County charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the County certifying that the County can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The County also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the County will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the County by the manual or facsimile signatures of the Chairperson and County Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the County of the purchase price thereof, plus



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accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the County has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The County hereby authorizes the officers and agents of the County to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by the County Clerk or the County Treasurer (the "Fiscal Agent").

Section 13. Persons Treated as Owners; Transfer of Notes. The County shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

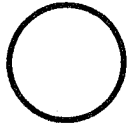
Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and County Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The County shall cooperate in any such transfer, and the Chairperson and County Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the County at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the County agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the County Clerk or other authorized representative of the County is authorized and directed to execute and deliver to DTC on behalf of the County to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the County Clerk's office.

Section 16. Official Statement. The County Board of ³¹Supervisors hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes



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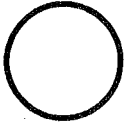
of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the County in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate County official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The County Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The County hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the County to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and County Clerk, or other officer of the County charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the County's Undertaking.

Section 18. Record Book. The County Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the County are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and County Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and County Clerk including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.



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Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the County Board of Supervisors or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

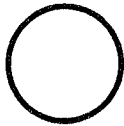
Adopted and recorded September 15, 2020.

Lance A. Pliml
Chairperson.

ATTEST:

Trent Miner
County Clerk

(SEAL)



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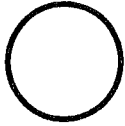
Committee

EXHIBIT A

Official Notice of Sale

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)



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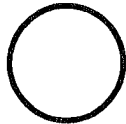
Committee

EXHIBIT B

Bid Tabulation

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)



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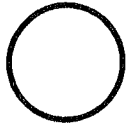
Committee

EXHIBIT C

Winning Bid

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)



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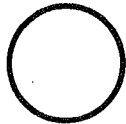
Committee _____

EXHIBIT D-1

Pricing Summary

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)



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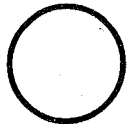
Committee

EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)



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EXHIBIT E

(Form of Note)

REGISTERED NO. R- _____ UNITED STATES OF AMERICA
STATE OF WISCONSIN DOLLARS
WOOD COUNTY \$ _____
GENERAL OBLIGATION PROMISSORY NOTE

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:

October 1, _____ October 5, 2020 _____ % _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

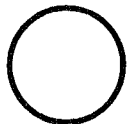
PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS (\$ _____)

FOR VALUE RECEIVED, Wood County, Wisconsin (the "County"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on April 1, 2021 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by the County Clerk or County Treasurer (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the County are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$3,990,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the County pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for the public purpose of financing highway projects and capital improvement projects, as authorized by resolutions adopted on August 18, 2020 and September 15, 2020 (collectively, the "Resolutions"). The Resolutions are recorded in the official minutes of the County Board of Supervisors for said dates.

The Notes maturing on October 1, 2028 and thereafter are subject to redemption prior to maturity, at the option of the County, on October 1, 2027 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the County, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

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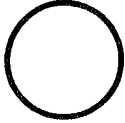
In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the County, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the County Board of Supervisors as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the County kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the County appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the County for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and County may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.



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ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)



RESOLUTION#

Introduced by Operations Committee
Page 1 of 6

Committee

CAK

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No:	Yes:	Absent:
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>[Signature]</u> , Finance Dir.		

INTENT & SYNOPSIS: Tax deed eligible property – authorize the tax deeding of property in compliance with Section 75.14, Wisconsin Statutes.

FISCAL NOTE:	TAXES 2015 – 2019	\$72,441.65
	SPEC. ASSESSMENTS	3,155.84
	SPEC. CHARGES	5,750.57
	DEL UTILITIES	6,853.33
	PUBLICATION FEES	1,508.90
	TAX DEEDING EXP.	2,594.39

TOTAL **\$92,304.68**

WHEREAS, Wood County holds tax certificates which have not been Redeemed as provided by law on the described land, and,

WHEREAS, there are delinquent taxes and special charges owing since 2015. It is in the best interest of the County to tax deed this property so it may be sold and put back on the tax roll.

WHEREAS, Notice of Application for taking Tax Deed has been served on owners of record as provided by Section 75.12, Wisconsin Statutes.

NOW THEREFORE BE IT RESOLVED, by the Wood County Board of Supervisors, that the land described be taken by tax deed pursuant to Section 75.14, Wisconsin Statutes.

01-00336 The northerly 75 feet of Lot 1 of Wood County Certified Survey Map No. 7582 (recorded in Volume 26 of Survey Maps at Page 82 as

Document No. 905984) being part of the SE ¼ of the SW ¼ of Section 21, Township 24 North, Range 4 East, Town of Arpin, Wood County, Wisconsin, intending to describe that portion of Lot 1 of said survey map lying within the boundaries of the Town of Arpin.

Taxes 2016-2019	\$187.28
Publication Fees	\$94.94
Tax Deed Expense	\$237.00

Property is vacant located north of 8167 Church Rd, Town of Arpin.

02-00048 Lot 1 of Wood County Certified Survey Map No. 5108 (recorded in Volume 18 of Survey Maps at Page 8 as Document No. 738805) being part of the SW ¼ of the SE ¼ of Section 3, Township 25 North, Range 4 East, Town of Auburndale, Wood County, Wisconsin. Together with an apparent perpetual easement for ingress and egress as indicated on the Warranty Deed recorded in Volume 668 of Records at Page 405.

Taxes 2016-2019	\$4,328.85
Publication Fees	\$51.00
Tax Deed Expense	\$110.00



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Introduced by _____

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Committee _____

Property is located at 5738 County Rd Y, Town of Auburndale.

02-00235A The South $\frac{1}{2}$ of the SE $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section 14, Township 25 North, Range 4 East, Town of Auburndale, Wood County, Wisconsin.

Taxes 2016-2019	\$3,775.93
Publication Fees	\$51.00
Tax Deed Expense	\$104.00

Property is located at 5580 Yellowstone Dr, Town of Auburndale.

07-00673 Lot 1 of Wood County Certified Survey Map No. 10273 (recorded in Volume 37 of Survey Maps at Page 173 as Document No. 2017R08906) being part of the SW $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 23, Township 22 North, Range 6 East, Town of Grand Rapids, Wood County, Wisconsin.

Taxes 2016-2019	\$8,713.62
Special Charges	\$516.50
Publication Fees	\$51.00
Tax Deed Expense	\$108.00

Property is located at 5721 Kellner Rd, Town of Grand Rapids.

17-00295 Lot 1 of Wood County Certified Survey Map No. 9831 (recorded in Volume 35 of Survey Maps at Page 131 as Document No. 2014R09284) being part of the NE $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 15, Township 23 North, Range 6 East, Town of Rudolph, Wood County, Wisconsin.

Taxes 2016-2019	\$1,840.80
Publication Fees	\$51.00
Tax Deed Expense	\$97.39

Property is located at 971 Plum Rd, Town of Rudolph.

17-00609C That part of the NW $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 33, Township 23 North, Range 6 East, Town of Rudolph, Wood County, Wisconsin lying Northerly of Meadowview Avenue, Southerly of Lot 1 of Wood County Certified Survey Map No. 239, Westerly of the lands described in Volume 259 of Deeds, Page 375 and Easterly of the lands described in Volume 229 of Deeds, Page 163, Wood County Records.

Taxes 2016-2019	\$15.99
Publication Fees	\$125.94
Tax Deed Expense	\$208.00

Property is a strip of land west of 1476 Meadowview Ave, Town of Rudolph.

18-00551 Lot 1 of Wood County Certified Survey Map No. 1445 (recorded in Volume 5 of Survey Maps at Page 245 as Document No. 553453) being part of the SW $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 32, Township 21 North, Range 6 East, Town of Saratoga, Wood County, Wisconsin. And the North 33 feet of the SW $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 32, Township 21 North, Range 6 East, Town of Saratoga, Wood County, Wisconsin.

Taxes 2015-2019	\$3,369.75
Publication Fees	\$79.00

42a.

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Tax Deed Expense \$102.00

Property is vacant land on Silver Creek Trail, Town of Saratoga.

22-00393 That part of the NE ¼ of the SW ¼ of Section 22, Township 23 North, Range 3 East, Town of Wood, Wood County, Wisconsin, described as follows: Commencing at the SE corner of the forty, run thence West 12 rods, thence North 13 rods, thence East 12 rods, thence South 13 rods to the place of beginning. (Lines to run parallel with the lines of the forty acre tract.)

Taxes 2016-2019 \$1,819.68

Publication Fees \$51.00

Tax Deed Expense \$108.00

Property is located at 5815 County Rd A, Town of Wood.

23-00232 Lot 31 of Apache Gardens, Village of Auburndale, Wood County, Wisconsin. AND A part of the E ½ of the NW ¼ of the SE ¼ of Section 22, Township 25 North, Range 4 East, Village of Auburndale, Wood County, Wisconsin, described as follows: Commencing at the NW corner of Lot 31 of the Apache Gardens subdivision and the point of beginning; thence along the West line of said lot South 0 degrees 46' 46" W, 104.01 feet to the SW corner of said lot; thence S 89 degrees 12' 58" W, 6.40 feet to the West line of said E ½ of NW ¼ of the SE ¼; thence N 0 degrees 10' 22" W, 140.01 feet along said line; thence N 89 degrees 12' 58" E, 6.73 feet to the point of beginning.

Taxes 2016-2019 \$9,647.63

Delinquent Utilities \$1,178.10

Publication Fees \$51.00

Tax Deed Expense \$108.00

Property is located at 10669 Apache Ave, Village of Auburndale.

28-00077 Lot 1 of Wood County Certified Survey Map No. 10436 (recorded in Volume 38 of Survey Maps at Page 136 as Document No. 2018R07763) being part of the NW ¼ of the NW ¼ of Section 9, Township 23 North, Range 6 East, Village of Rudolph, Wood County, Wisconsin.

Taxes 2016-2019 \$1,491.11

Special Charges \$497.44

Delinquent Utilities \$2,097.01

Publication Fees \$51.00

Tax Deed Expense \$106.00

Property is located at 1649 Main St, Village of Rudolph.

32-00005 The Southerly 125 feet of Lot 1 of Wood County Certified Survey Map No. 7582 (recorded in Volume 26 of Survey Maps at Page 82 as Document No. 905984) being part of the SE ¼ of the SW ¼ of Section 21, Township 24 North, Range 4 East, Village of Arpin, Wood County, Wisconsin, intending to describe that portion of Lot 1 of said survey map lying within the boundaries of the Village of Arpin AND Outlot 1 of Wood County Certified Survey Map No. 7582 (recorded in Volume 26 of Survey Maps at Page 82 as Document No. 905984) being part of the SE ¼ of the SW ¼ of Section 21, Township 24 North, Range 4 East, Village of Arpin, Wood County, Wisconsin.

Taxes 2016-2019 \$226.04

Publication Fees \$146.58



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Tax Deed Expense \$206.00

Property is located at 8167 Church Rd, Village of Arpin.

33-00813 Lot 4 of Block 57 of the City of Marshfield, Wood County, Wisconsin.

Taxes 2016-2019	\$7,470.28
Special Assessments	\$2,246.45
Special Charges	\$385.63
Delinquent Utilities	\$1,455.06
Publication Fees	\$51.00
Tax Deed Expense	\$102.00

Property is located at 111 S Vine Ave, City of Marshfield.

33-01128 The Westerly half of Lot 6 and the Westerly half of Lot 7 of Block 97 of the City of Marshfield, Wood County, Wisconsin.

Taxes 2016-2019	\$4,700.89
Delinquent Utilities	\$1,312.17
Publication Fees	\$20.00
Tax Deed Expense	\$30.00

Property is located at 300 E 4th St, City of Marshfield.

33-03523A A part of the East ½ of the West ½ of the NW ¼ of the NE ¼ of Section 18, Township 25 North, Range 3 East, City of Marshfield, Wood County, Wisconsin, described as follows: Beginning at a point on the South line of 14th Street (formerly Bakerville Street), in the City of Marshfield, which is a distance of 202 feet East of the West line of the East ½ of the West ½ of the NW ¼ of the NE ¼ of Section 18, Township 25 North, Range 3 East, and running thence East along the South line of 14th Street a distance of 60 feet; thence South at right angles to 14th Street 195 feet; thence West parallel with 14th Street, 60 feet; thence North at right angles 195 feet to the point of beginning.

Taxes 2016-2019	\$1,846.37
Publication Fees	\$20.00
Tax Deed Expense	\$30.00

Property is located at 510 W 14th St, City of Marshfield.

34-01624 Lot 19 of West Side Assessor's Plat No. 26, City of Wisconsin Rapids, Wood County, Wisconsin.

Taxes 2016-2019	\$1,227.77
Special Charges	\$2,200.00
Special Assessments	\$414.00
Publication Fees	\$206.44
Tax Deed Expense	\$102.00

Property is located at 450 10th Ave N, City of Wisconsin Rapids.

34-01739 Lot 5 of West Side Assessor's Plat No. 11, City of Wisconsin Rapids, Wood County, Wisconsin.



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Taxes 2016-2019	\$3,981.66
Special Charges	\$1,601.00
Publication Fees	\$51.00
Tax Deed Expense	\$104.00

Property is located at 531 7th Ave N, City of Wisconsin Rapids.

34-03552 Lot 3 of Block 1 of Schingo Addition, City of Wisconsin Rapids, Wood County, Wisconsin.

Taxes 2016-2019	\$694.28
Publication Fees	\$51.00
Tax Deed Expense	\$110.00

Property is located at 2120 Chase St, City of Wisconsin Rapids.

34-03553 Lot 4 of Block 1 of Schingo Addition, City of Wisconsin Rapids, Wood County, Wisconsin.

Taxes 2016-2019	\$4,282.83
Special Charges	\$350.00
Special Assessments	\$495.39
Delinquent Utilities	\$381.10
Publication Fees	\$51.00
Tax Deed Expense	\$110.00

Property is located at 2110 Chase St, City of Wisconsin Rapids.

34-04578 Lot 1 of Block 4 of Wickhams Subdivision, City of Wisconsin Rapids, Wood County, Wisconsin.

Taxes 2016-2019	\$694.47
Special Charges	\$100.00
Publication Fees	\$51.00
Tax Deed Expense	\$114.00

Property is located at 1810 Spencer St, City of Wisconsin Rapids.

34-04579 Lot 2 in Block 4 of Wickhams Subdivision, City of Wisconsin Rapids, Wood County, Wisconsin.

Taxes 2016-2019	\$694.47
Publication Fees	\$51.00
Tax Deed Expense	\$114.00

Property is located at 1820 Spencer St, City of Wisconsin Rapids.

34-04583 Lots 13, 14, 15, 16, and 17 in Block 4 of Wickhams Subdivision, together with the South half of vacated Conley Street lying immediately North of said lands, City of Wisconsin Rapids, Wood County, Wisconsin.

Taxes 2016-2019	\$5,609.92
Special Charges	\$100.00
Publication Fees	\$51.00



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Tax Deed Expense \$120.00

Property is located at 1420 18th Ave S, City of Wisconsin Rapids.

34-06047 Lot 8 of East Side Assessor's Plat No. 35, City of Wisconsin Rapids, Wood County, Wisconsin.

Taxes 2016-2019 \$3,987.14

Delinquent Utilities \$429.89

Publication Fees \$51.00

Tax Deed Expense \$106.00

Property is located at 350 16th St N, City of Wisconsin Rapids.

34-06821 Lot 89 of Morningside Addition, City of Wisconsin Rapids, Wood County, Wisconsin.

Taxes 2016-2019 \$1,834.89

Publication Fees \$51.00

Tax Deed Expense \$58.00

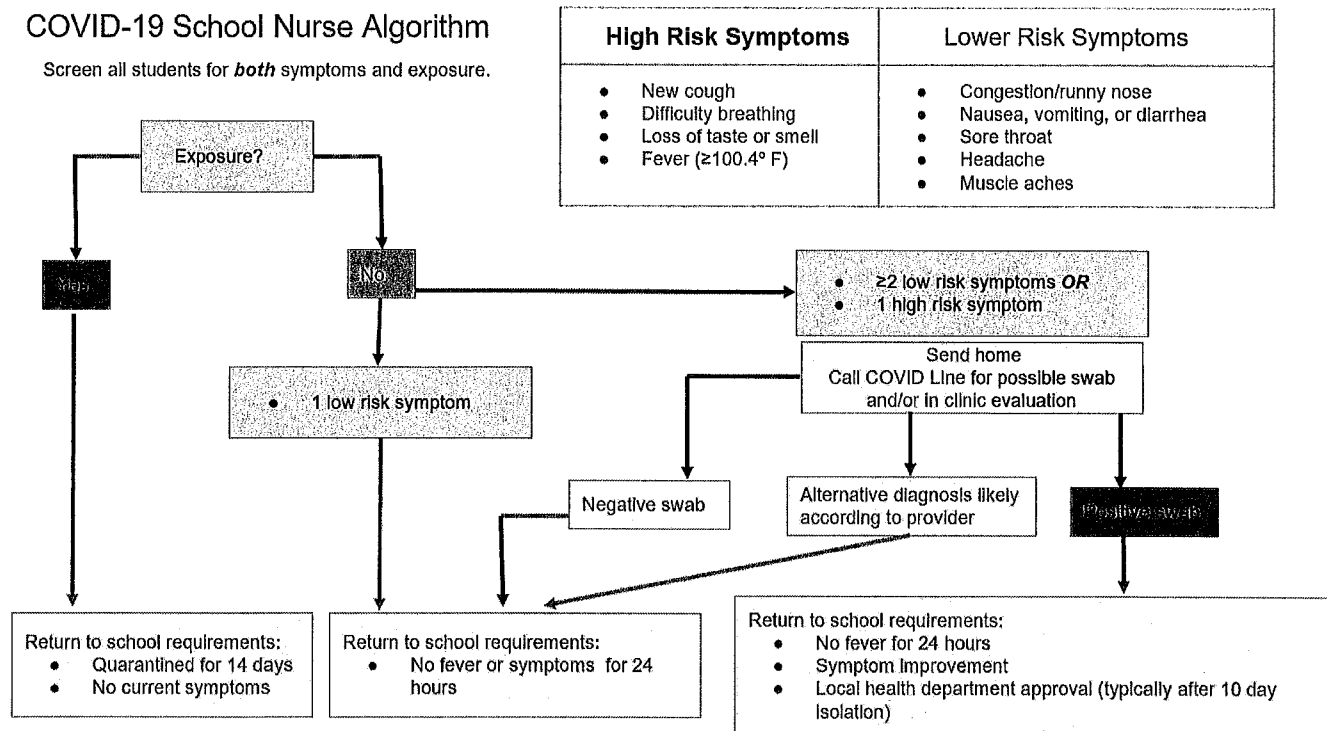
Property is located at 651 12th St S, City of Wisconsin Rapids.

ADMINISTRATIVE REPORT – SUE KUNFERMAN, RN, MSN

- The majority of our efforts continue to be focused on our COVID-19 response.
- For a current case count, please see:
<http://woodwi.maps.arcgis.com/apps/opsdashboard/index.html#/da7f0d6815494e4b85e614e042671b14>
- Here is an update on our larger scale efforts:
 - Communication – We continue to push out public information as new things occur and as guidelines and recommendations change. We are making a concerted effort to assure our public-facing communication is current and accurate and we are responsive to questions and concerns.
 - Disease Reporting and Contact Tracing – Our cases continue to climb and we brought on an additional 15 Limited Term Employees to assist with following up on positive cases and to conduct contact tracing to locate and quarantine those at highest risk of developing and spreading COVID-19. Our goal is to have our regular employees working fewer hours on weekends and fill that time with LTEs. It gets difficult on staff when they work day after day with no breaks.
 - Businesses – We are receiving requests to provide names of businesses where individuals with COVID-19 have visited. We will do so in cases where close contacts exist, but are unknown, and release of the information would help us locate individuals at high risk of developing and spreading infection. Where there are no high risk contacts that occurred or individuals are able to be contacted and located, those business names will not be released proactively as it would serve no disease prevention purpose. We are often asked why Walmart isn't listed. For retail stores such as Walmart, the interactions are typically very brief and those exposure would not meet the "close contact" criteria (closer than 6 feet for 15 minutes). We did recently launch a page dedicated to outbreak investigations where positive cases visited and we are unable to identify all of their close contacts. That can be found at:
<https://www.co.wood.wi.us/Departments/Health/CovidExposures.aspx>
 - Personal Protective Equipment (PPE) – PPE supplies seem to be improving gradually. The health department currently has adequate PPE on hand.
 - School Planning – We continue to meet with all school districts to plan for school reopening. We are working collaboratively with a couple local medical providers on developing an exclusion protocol that all districts will follow (see next page). DHS and DPI tell us that they are developing both exclusion and return to school criteria, but they have yet to release anything.
 - Long-Term Care Facilities – We continue to await guidance from the Department of Health Services on processes to reopen long-term care facilities. We did have an outbreak in an assisted living facility and the National Guard conducted testing on all staff and residents.
 - Masks Emergency Order – We sent a proactive letter to area businesses and Chambers of Commerce encouraging them to comply with the Governor's mask order. We are tracking complaints that we receive and will send a more stern letter for those we receive multiple complaints on. We are working with our IT Department to create an online portal for members of the public to submit mask complaints.
 - Access to Testing – We continue to struggle with access to testing even for symptomatic individuals. At times, it takes so long to get results back that by the time they come in the person would already be out of isolation. Wisconsin Department of Health Services is trying to acquire more supplies, but we are finding that testing supplies are being diverted by the federal government to other states that are seeing greater spikes in cases than Wisconsin is. The National Guard did do community testing on August 12 in Wisconsin Rapids. We did 399 tests; 14 were positive; 1 was inconclusive; 384 were negative. A priority for future testing access will be students and teachers and we have been meeting with our local health systems to brainstorm quick access to testing with short turnaround time for results to keep kids and teachers in school.

COVID-19 School Nurse Algorithm

Screen all students for *both* symptoms and exposure.



FAQ/How to Interpret

- **Exposure** defined as >15 minutes within 6 feet of a COVID-19 positive person; physical contact (hug, kiss or handshake); household member or slept one night at positive person's home
- Blue Boxes indicate 3 important questions
 - **First:** was there exposure with a COVID-19 positive person?
 - **Next:** symptom type, refer to high and lower risk symptom table
- Quarantine for 14 days all contacts exposed to a COVID-19 positive student or teacher (exposure as defined above)
- What if a student has a high risk symptom OR 2 or more low risk symptoms, and *doesn't* see a professional healthcare provider nor get swabbed?
 - Return to school after 10 day isolation **AND** 24 hours of **no** symptoms

Workflow designed by Grace Schwantes MS3, Joseph Novak MS3, and Dr. Amy Falk MD

COMMUNITY HEALTH IMPROVEMENT PLANNER REPORT – KRISTIE RAUTER EGGE, MPH

AOD Prevention Partnership:

The coalition is ordering materials for a new Wisconsin alcohol prevention education and awareness campaign, *Small Talks*. Free materials were made available through Wisconsin Department of Health Services to target parents, guardians, and other adults who play an active role in kids' lives to have continuous age-appropriate conversations about the dangers of underage drinking, along with other things that are taking place in the child's life. AOD Prevention Partnership has this campaign written into the Drug-Free Communities grant, which is set to begin December 31, 2020, if awarded.

A Wisconsin Academy for Rural Medicine (WARM) student will be working on a project to bring more awareness of appropriate disposal of pharmaceutical medications for the Marshfield area. This pre-med student will dedicate a few hours a week in the month of August to put together some recommendations of how to effectively communicate and promote pharmaceutical security within homes and disposal in the community. These strategies will be adapted and utilized county-wide in an effort to reduce prescription drug misuse and accidental poisonings.

AOD Prevention Partnership's coalition lead, Ashley Normington, was able to participate in the virtual Community Anti-Drug Coalitions of America (CADCA) Mid-Year Training Institute July 27-30. This opportunity was made possible through training reimbursement offered by Northwoods Coalition. The conference featured keynote presenters such as:

- Elinore McCance-Katz, Assistant Secretary for Mental Health and Substance Use, Substance Abuse and Mental Health Services Administration (SAMHSA)
- RADM Erica Schwartz, Deputy Surgeon General, Office of the Surgeon General United States Public Health Service
- Jim Carroll, Director, Office of National Drug Control Policy (ONDCP)
- Debra Hourly, Director of the National Center for Injury Prevention and Control, Centers for Disease Control and Prevention (CDC)
- Nora Volkow, Director, National Institute on Drug Abuse (NIDA)
- Mayor Martin Walsh, Boston, Massachusetts
- General Arthur Dean, Chairman & CEO, Community Anti-Drug Coalitions of America (CADCA)
- Timothy Shea, Acting Administrator, Drug Enforcement Administration (DEA)

A benefit to participating in this conference virtually is that attendees are able to view all breakout sessions from the conference and re-visit sessions for reference. There were sessions specific to having Drug-Free Communities funding to prepare AOD Prevention Partnership if awarded.

Central Wisconsin Tobacco-Free Coalition and Wisconsin WINS Program:

The Wisconsin Wins program has discontinued youth volunteer compliance checks due to the pandemic. Local communities will continue to be supported by Wood County Health Department through retailer outreach initiatives and the free state-approved tobacco sales training available online at <https://witobaccocheck.org/>.

Community Needs Task Force:

The Community Needs Task Force has been sending weekly newsletters and regular social media communications to help residents, travelers, and visitors better understand COVID-19. The task force continues to make connections between community needs and community resources as they are identified. The Task Force is working with the Wood County Jail to install soap dispensers in all cells, as well as hand sanitizer stations in hallways and public spaces for both Jail staff and those who are incarcerated. Facemasks were also dropped off for individuals who are incarcerated, as well as signage to remind those within the Jail to practice CDC safety guidelines as much as possible. Three Bridges Recovery and the Clubhouses also received PPE through the task force. Several businesses have been reaching out for guidance on safety measures they can take due to both staff and customers testing positive.

Communication

Work continues on creating/tweaking COVID communication materials and an infographic for the gating metrics and the data dashboard was recently created. On July 23, Wood County Health Department introduced the *Wear A Mask* campaign. This campaign has become a main focus of work. Two video public service announcements were created to encourage the public to wear a mask and staff are in the process of developing graphics for the campaign (i.e. how to properly clean a mask, why mask guidance has changed over time) among other messaging strategies. To determine what will be included in the campaign, research of other communities was completed and shared with the team. After research, ideas were brainstormed on the best and more financially friendly way as possible; these ideas included short videos to post on social media along with other educational material. An evaluation was also created.

Social Media Posts Creation

The creation of social media posts is ever evolving depending on what misinformation is online or new information that needs to be shared. So far the social media post that have been created and shared are: COVID-19 incubation

timeline, English and Spanish “what is contact tracing”, where to find a free mask, importance of kindness, fact-check on prevention strategies, and reminding people to wear a mask. Additional infographics are in the process of being researched and created. These include; flu vs COVID-19 – it’s not the same, early symptoms of COVID-19, isolations vs quarantine, and HIPAA 101.

Jail Workgroup

The Wood County Jail Workgroup continues to meet virtually throughout the COVID-19 pandemic and has now met a total of ten times. The most recent meeting, held on July 16th, focused on discussing and prioritizing potential activities to add to the Workgroup's Action Plan. A survey was then sent out to all Workgroup members to vote on which objectives the group should add to the Action Plan and begin focusing on. The Workgroup will meet next on August 20th from 1:00 PM - 3:00 PM over WebEx to add activities to the Action Plan based on the survey results, assign individuals/agencies to help with Action Plan activities, and continue discussing and answering questions regarding activities.

The Wood County Sheriff's Department has compiled and shared more incarceration data to share with the Wood County Health Department. These data will be used in the Wood County Criminal Justice System Report and will help provide a better picture of the incarcerated population in the Wood County Jail. This will ultimately help provide a focus for longer-term solutions that could be implemented by the Workgroup.

Mental Health Matters

The month of July for Mental Health Matters was slower than normal, especially compared to other months during the COVID Pandemic. Staff who oversee this work have been supporting the COVID response by providing Epidemiological responsibilities as they relate to the pandemic response. The quarterly full coalition meeting planned for July was postponed, and instead one on one conversations with key stakeholders were held to continue the planning of the workgroups. From these one on one conversations, further planning has occurred for both the Storyteller workgroup and the Jail workgroup.

Conversations took place with Marie Richards from the Wood County Jail to discuss potential Trauma Informed Care initiatives that could take place within Jail for both the incarcerated population and staff. Conversations took place with each storyteller from the workgroup to discuss how the work could look during COVID. There is a willingness among storytellers to do electronic formats for storytelling and training, but the logistics of how to do so are still unknown. A virtual meeting will be set up for the storytellers based on their feedback during August.

Recreate Health

The Wisconsin Rapids Downtown Farmers Market is in full swing with many vendors. EBT/Credit/Debit/WIC/Senior vouchers/Apirus Rx are all accepted at the market. A grant was written to Incourage Community Foundation to purchase an enclosed trailer. The grant was funded and a trailer will be purchased to store materials for the farmers market during the market season. A grant was also written to Legacy Foundation to design and build an outdoor farmers market structure. The group has been asked to present to the full board for this funding. Zagster, as a company no longer exists, which has prevented the bike share program from being active this summer. Staff are researching other companies to work with to redeploy the bikes. There is a goal to have this happen yet this summer.

ENVIRONMENTAL HEALTH REPORT – NANCY EGGLESTON, R.S.

Port Edwards/Armenia Groundwater Issues-MOU progress

The DNR groundwater study is moving forward over the summer. There was no other activity on the MOU this month.

Registered Environmental Health Specialist

Following her two years of work experience with the Health Department, Mariah Heiman successfully wrote the National Environmental Health Association exam and is now a Registered Environmental Health Specialist. This national credential allowed Mariah to move from an Environmental Health Assistant to an Environmental Health Specialist position.

COVID-19 Response

Environmental Health staff continue to assist with Contact Tracing and assist licensed establishments with Covid related issues. EH staff members consulted with establishment managers regarding employee quarantines. They are also answering questions about the use of facial coverings in businesses, and assist with isolation facility needs.

Lead Safe Homes Program

Four homes have been identified for the Lead Safe Homes Program. Two homes are in Wood County and two homes are in Juneau County. The lead assessments and reports for DHS were completed for 3 of the homes. After review by DHS personnel, the next step will be to obtain bids for the proposed work.

New Businesses and Consultations

A pre-licensing inspection was conducted at Jack's in Marshfield due to a change in ownership. A consultation was done with an individual wanting to open a catering business in Wisconsin Rapids. There is also an ongoing conversation with individuals interested in opening the Pittsville Bakery. Inspections were also completed with the food vendors at Dairy Fest in Marshfield.

Complaints

Eleven complaint investigations were received in the month of July.

- A complaint came in regarding a neighbor directing sewage from his house to the back yard where it was pooling and running into the neighbor's property. This was referred to Planning and Zoning.
- A person complained of hoarding and a large accumulation of garbage in a home that had housed small children. The family moved out and the home was cleaned.
- A caller complained of poor living conditions in a relative's home. An onsite visit revealed clutter, but no health hazards. Case was referred to the Veterans Services Office.
- Caller complained of unsafe living conditions in a rental unit. Referred to local building inspector as structural issues were the concerns. No contact information was given for the tenant.
- Caller complained of maggots in her rented mobile home. She forwarded photos of the insects. The landlord was contacted and will check under the trailer to see what may be causing it. Tenant was advised to hire a pest control company if a cause was not found beneath the trailer.
- A caller complained of ants at a restaurant and a lack of water due to a broken pipe. Tim was onsite and the water was working, pest control visits every 2 weeks, and no insects were noted.
- A complaint was filed about raw chicken and food not hot enough at a restaurant. Caller said he was sick after eating there. No other complaints of illness were received. The manager was called and explained the cooking process. This will be verified upon inspection in the coming week.
- A tenant complained that a person died in his rental unit and wasn't found for 5 days, and now he has odors in his unit. He feels proper cleaning was not done. Coroner states anyone can do cleaning following a death, professionals are not required.
- A caller complained of a death at a hotel, dog feces in room, and improper cleaning there. Hotel had a professional cleaning company come in. Regular inspection is planned after owner returns from vacation.
- A caller complained of mold and unsafe electrical issues in her rental unit. The landlord of this park is very responsive to tenant concerns, and the tenant did not report this. Roofing is ordered for the unit, and an electrician just completed work in the unit. Caller is not a tenant but a person who recently moved in, and was upset that she was told increased rent is required for an additional person.

HEALTH PROMOTION AND CHRONIC DISEASE TEAM REPORTS

Oral Health Program – Erin Fandre, RDH

In mid-July Wendy Ruesch, RDH, retired from Healthy Smiles and the Wood County Health Department. Healthy Smiles is still waiting on the request for proposal from Wisconsin Seal-A-Smile for the 2020/2021 school year. Wisconsin Seal-A-Smile will release the request for proposal once they receive guidance from the CDC on providing dental care in school-based settings during the pandemic.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HAESSIG, RD, CD, CLC

- WIC continues to complete all appointments over the phone during this time. The physical presence waiver to allow appointments over the phone was extended and currently goes through September 30th.
- Emily Tauschek was hired as our new WIC Nutritionist/Health Educator. She passed her Registered Dietitian's exam at the end of July and is excited to start her work with the WIC program.
- As our community sees a loss in jobs during this time, WIC continues to promote our program in efforts to enroll all families that are eligible. July was our highest caseload for the year 2020, thus far.

Caseload for 2020 (Contracted caseload 1433)

	Dec 2019	Jan 2020	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active (Initial)	1397	1413	1365	1393	1408	1382	1402	1431					
Active (final)	1409	1424	1375	1395	1408	1404	1413						
Participating	1402	1422	1371	1395	1410	1403	1402	1440					

WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT**August 19, 2020****Director's Report by Brandon Vruwink**

The past month has been spent working on the 2021 budget. Because of our budget's size and scope, this is a very long process for our department. Each year brings new challenges, and this year is no exception. Last year, Wood County transitioned to a new budget software program. There were several challenges with software integration. The good news is many of the problems have been resolved; however, the salary integration still has caused some delays. In collaboration with the Finance Department, we are working through this challenge. We have appreciated Finances, flexibility, and desire to work collaboratively through this process. While the budget process is not complete, we are in a better position than we were last year.

The Human Services Department held our annual public budget hearing on August 5. We heard from several consumers who shared their experiences and opinions. This is an excellent opportunity for the public to share their thoughts on what initiatives they would like to see in the Human Services budget. I always welcome feedback on how we can enhance our service delivery model.

In the packet, you will find a copy of a complaint/lawsuit filed, which names several former and current Human Services Department employees. I share this with you as informational only. The County has outside counsel representation in this matter. I will share additional updates as they become available.

I have been working with Sherriff Becker in developing a job description for a jail discharge planner/case manager position. The position would provide resources and support to inmates who are preparing for discharge from jail. I plan to give an update regarding the process at the Health and Human Services Committee meeting.

The Family Health Center of Marshfield, Inc. on behalf of the Central Wisconsin Partnership for Recovery (CWPR) was approved for a grant from Health Resources and Services Administration (HRSA) Rural Communities Opioid Response Program. This grant included funding to hire a Jail Discharge Planner/Case Manager for the Wood County Jail. Sherriff Becker and I have developed a job description and are prepared to recruit and hire for this position if approved by the county board.

The position will be fully funded for the first year, funded at 90% in year 2, and 80% in year 3. After year 3, funding of the position will be left to the County. Sheriff Becker and I will be working with the Discharge Planner/Case Manager, along with his/her supervisor and the Jail Administrator, to compile outcome data for review. Providing discharge services in jails is an evidence-based program that has proven to reduce recidivism. If successful in our implementation and service delivery, our results will be consistent with discharge programs. A resolution to hire a Jail Discharge Planner/Case Manager will be presented to the H&HS and Public Safety Committee

Administrative Services Update by Jo Timmerman

Norwood: Norwood has been notified its Wisconsin Cares Act Provider Payment (WI CAPP) application for additional funding was found not eligible because our COVID related payments exceed losses.

Norwood received an \$84,216 CPE award (Certified Public Expenditure) on 07-27-20. This payment was not anticipated for 2020 and therefore was not budgeted as revenue expected in 2020.

Additional projects worked on by staff are:

- Processed Medicare, Medicaid, HMO, Commercial Insurance, other county and patient responsible billings

- Processed TRIP collections and reimbursements
- Processed vendor payments
- Attended Norwood Department Head meetings
- Attended weekly payer source meetings for patient/resident updates
- Attended bi-weekly budget meetings with Administrator and Norwood Department Heads
- Tracked COVID-19 expenditures

Edgewater: Edgewater has been notified its Wisconsin Cares Act Provider Payment (WI CAPP) application for additional funding was found not eligible because our COVID related payments exceed losses.

Edgewater received a \$166,392 CPE award (Certified Public Expenditure) on 07-27-20. This payment was not anticipated for 2020 and therefore was not budgeted as revenue expected in 2020.

Additional projects worked on by staff are:

- Processed Medicare, Medicaid, HMO, Commercial Insurance, and patient responsible billings and payments
- Processed vendor payments
- Attended daily stand-up meetings for patient/resident care and payer source updates
- Conducted weekly “triple-check” meetings regarding patient accounts and billing issues; as well as other miscellaneous issues that arise
- Attended bi-weekly budget meetings with Administrator and Edgewater Department Heads
- Track COVID-19 expenditures

Community: Tax Refund Intercept Payments (TRIP) collected to date in 2020 for Outpatient Clinic Services total \$49,153.78.

On July 9th Jo Timmerman and Mary Schlagenhaft conducted a budget training for Human Services managers.

Fiscal staff began working on the 2021 annual operating budget. Division Administrators and program managers worked on their individual areas, formulating projections for 2020 anticipated expenditures and expense budgets for 2021. Division Administrators and managers then met with Brandon Vruwink, Mary Solheim, Jo Timmerman, and Mary Schlagenhaft to review 2020 projections and 2021 budgetary requests.

Additional projects worked on by staff are:

Fiscal

- Attended weekly Administrative Managers' meetings
- Attended Smart Care Core Meetings
- Attended Norwood Bi-Weekly Budget meeting
- Attended Edgewater Stand-up weekly meetings
- Reviewed and approved time off requests
- Met with staff regarding annual WIMCR Report
- Submitted annual WIMCR Report
- Met with Child Welfare regarding Supplemental Disaster Relief from 2019 weather related expenses
- Attended Monthly Targeted Safety Support Funds meeting VIA Skype
- Worked with staff on the Community and Edgewater 2021 budget
- Attended budget meetings conducted with Division Administrators and program managers

- Completed monthly revenue integration for the Outpatient Clinic and community programs services
- Attended CLTS (Children's Long Term Support) teleconference Via WebEx
- Attended the Health and Human Services Committee Meeting Via WebEx
- Attended Accountants' Meeting Via WebEx
- Attended Emergency Management COVID-19 *Route to Recovery* Wood County funding Via WebEx
- Reviewed and approved staff time cards
- Attended CLTS State-Wide Change meeting via WebEx
- Prepared and conducted staff Annual Performance Reviews
- Attended New Manager Meeting
- Submitted Youth Innovation Grant funding request
- Submitted DCF (Department of Children and Families) Foster Care Grant
- Submitted six- month TSSF funding report
- Attended staff meeting for Edgewater Business Office
- Conducted weekly staff one-to-one meetings
- Tested on KNOW B4 monthly IT training
- Met with Child Welfare staff for Kinship review
- Completed monthly expense reports for Childcare and Income Maintenance
- Reviewed and approved monthly expense reports for Energy, FSET, DCF & DHS
- Prepared and filed monthly expense report for NIMC (Northern Income Maintenance Consortium)
- Prepared and submitted ACH for NIMC expense payments
- Provided NIMC reports for monthly Directors' Meeting; attended same meeting
- Prepared monthly Bi-weekly Budget report for Edgewater revenues
- Reviewed and presented YTD data and budget projections for all Community Program managers (Crisis, Behavioral Health, Long-term Support, Family Services)
- Reviewed and provided feedback on Monthly Financial reports
- Provided support and supervision to team members

Support Services

- One staff successfully completed probationary period and evaluation
- Completed two staff annual performance evaluations
- Work with Family Support Supervisors, Deputy Director and Support staff to change the flow for collection, administrative review and correspondence of Perm Plans
- Coordinated Cornerstone interim coverage and support following staff retirement beginning 06-01-20
- Coordinated Birth-to-Three and CLTS interim coverage and support following staff retirement beginning 07-06-20
- Worked with Support Staff regarding their role for the re-opening of buildings due to COVID-19; also addressing the cross-over between screener tasks and reception tasks
- Worked with program managers to update and restructure the part-time Cornerstone Secretary position, combining it with the part-time Birth-to-three/CLTS Secretary to create a new part-time Administrative Services Assistant position

- Communicated with Administrators, Human Resources, and managers regarding funding, grades, and job codes for positions; begin recruitment for vacant positions
- Investigated two HIPAA incidences; worked with staff on logging, correspondence, and follow up documentation.
- Worked with Outpatient Clinic front desk staff to review process for scanning consent forms
- Attended all web meetings for Streamline Implementation of Smartcare: weekly internal planning meetings, workflows for Smartcare, coordinate implementation team and Super users
- Reviewed and updated system for coordinating rooms usage between Outpatient Clinic appointments and IPAD appointment/telehealth for clinicians and providers
- Verified June and July dictation for notes entered into TCM
- Worked with Fiscal staff, IT, Department Administrators, and Director to complete budget projections for 2020 and first draft of 2021 budget proposal
- Worked with IT and Family Services Records Secretaries on trial installation of redaction software
- Worked with support staff on Duo Setup information and acknowledgement to ensure all are turned in to Administrator and IT
- Worked with Family Services Supervisors, Deputy Director, and Support staff to investigate paper records and transition to electronic for Foster Care and FRC files
- Set up new Outpatient Clinic workers in Winscribe dictation software
- Coordinated purchasing of PPE supplies for reception areas
- Coordinated coverage for multiple staff vacations and extended or last minute absences at three locations
- Meet with 13 Support Services staff bi-weekly by phone or in person

Adolescent Diversion Program Update by Mary Solheim

This update will build on a prior update by Director Vruwink provided at a prior committee meeting. For those who may not have been present at the meeting where this update took place or as a refresher, the Adolescent Diversion Program is based upon the Michigan State University Adolescent Diversion Project (ADP) and is made possible through the award of a Community Partnership for Diversion from Youth Justice Grant Program by the Department of Health Services. Our primary goal for the Adolescent Diversion Program (ADP) is to decrease the number of youth who enter the Court system by providing direct prevention and wrap-around services. Our objectives for meeting this goal include increased collaboration with our local schools and law enforcement, pairing at-risk youth with an intensive caseworker, and increasing access to needed services such as mental health and AODA. Our target population is Wood County youth who are at risk of juvenile prosecution or are currently on a deferred prosecution agreement. We have targeted a September 1, 2020 launch date for the program.

To date, two case managers have been hired, both with a start date of July 27, 2020. Each case manager has now completed the requisite training for the program. The design of the program training is that it be conducted by in-house team members who are subject matter experts within our organization and partnering organizations and include the following topic areas: Family Systems, Strength-Based Case Management, ACEs and Trauma Informed Care Approach, Assessment Techniques, YASI (see the Family Services Update for more information), Motivational Interviewing, Human Behavior/Behavior Change Strategies, Behavior Plan Development, Brief Intervention Tools (BITS), Learning & Empowering Oneself, Crucial Conversations & Accountability, Cultural Competence and community resources. In addition to case managers, the program will also have interns who will likewise be trained on the above subject matter. Miles Geske, Makenzi Gehr, Kayla Rearden, and Veiga Goethel are all scheduled to start their internships with us on August 24, 2020.

At this juncture, with a targeted launch date of September 1, 2020, we have begun accepting referrals into the program. Referrals can be made directly by schools and law enforcement as a new referral or by our Youth Justice Unit from a youth we are open with. At present, three referrals have been made into the program and two additional referrals are anticipated to come within the near future. As we continue to build this program, we look forward to providing additional updates for your review.

Community Resources Update by Steve Budnik

Transportation: In July, we provided 1002 rides on our buses. This is the first time we have hit over 1000 rides in five months. In 2019, there were 1663 riders for July. We are still not where we were a year ago, but transportation requests are increasing weekly. We are applying for the 5310 Transportation Grant to purchase a new bus in 2021. The deadline is August 28, 2020.

Energy Assistance: Energy Assistance started offering an online benefits application process approximately one month ago. We have received 26 applications since this online option was made available. We have updated our website to reflect this change and are handing out flyers in our office to promote online applications. As of August 14, 2020, our year to date application total is 2334. This is an increase of 44 households compared to last year.

Income Maintenance: Since the beginning of 2020, FoodShare applications in Wood County have increased. Below is a chart that demonstrates the caseload and recipient increase.

	Caseload Count	Recipients
January	3950	7832
February	3949	7827
March	3984	7831
April	4404	8728
May	4493	8817
June	4515	8767
July	4572	8842

Edgewater Haven Update by Marissa Laher

In the month of July we had 16 admissions and 10 readmissions with a memory care census is 17 residents.

Census comparison to last year:

July 2019 – 55.58 average census with 7.35 rehab

July 2020 – 51.23 average census with 11.58 rehab

Admissions/Discharges Comparison:

July 2019 – Admissions 14/Discharges 7/Readmissions 3

July 2020– Admissions 16/Discharges 14/Readmission 10

We continue to work every day to facilitate short-term admissions to keep our beds full. With having more short-term residents, it leads to a shorter length of stay that leads to many discharges and then subsequent admissions. We are requiring a negative COVID-19 test before admission to the facility.

We received outdoor visitation guidance from DHS since our last meeting. We have started facilitating outdoor visits between residents and their loved ones. The visits have been very popular and have

helped in lifting spirits of residents and family members. If you are interested in our policy or the process, please reach out to me for further information.

As of writing this, we have conducted four rounds of all staff testing through Marshfield Clinic Lab with all negative results. We will continue to test every 14 days as supplies allow. The state of Wisconsin has committed to pay for the testing through the end of 2020. Organizing and coordinating the testing is very staff time intensive, but it's worth it to make sure we do not have pre-symptomatic or asymptomatic staff working with our residents.

Employment & Training Update by Lacey Piekarski

FSET Program: The FSET Career Services (CSS) Team provides employer-connections to enrolled job seeking customers. In the month of June, 67% of customers referred to participating employers were interviewed. Of those interviewed, 100% were hired.

Prior to and during COVID-19, we identified a decline of referrals to the FSET Program, yet increased the enrollment rate of those referred by offering on-demand, virtual enrollment. By adapting our case management services virtually, we are able to engage and support interested customers immediately. Through September 30 our FSET team is focused on educating our IM partners on the benefits of the FSET Program.

<i>As of July 31, 2020:</i>	Referred	Enrolled	Enrollment Rate (Enrolled/Referred)	Enrolled Caseload Total
<i>July 2020</i>	132	83	62.88%	818 (-18 since 07/01/20)
<i>July 2019</i>	374	134	35.8%	796

FSET continues to provide limited one-month housing assistance to eligible, enrolled customers. From the 06/29/20 availability date through 08/14/20, 19 FSET customers were provided housing assistance to obtain or maintain housing, 11 of whom reside in Wood County.

Independent Living Program: The Transition Resource Agency Independent Living Program, or "TRAIL" Region 1, hosted our annual Summit with DCF and county welfare partners on August 6th. The Summit includes Region 1 IL Program data and support available to strengthen our regional partnerships, sharing with 25 individuals representing counties and partners from throughout the nine-county region.

The IL Program submits data bi-annually, finalizing January 1–June 30 data in early August. From January to June 2020, the TRAIL Program identified 64 active youth, eligible to work and seeking employment. Of those youth, 49 were hired in either part or full-time employment (76.56% success rate) with 13 youth also co-enrolled in the FSET Program for additional support.

Family Services Update by Mary Solheim

Personnel Updates: Over the course of the past year, Family Services has increased connections with colleges and universities in an effort to promote our internship program. Internships for social workers present opportunities to experience the real challenges and responsibilities of social workers while in the office and out in the field. By accepting internship placements, we are also able to create ways for our staff to achieve some of their own professional goals by coaching and mentoring someone who will soon be new to the field. In a prior update, we had indicated Amanda Amani had accepted a position within our Initial Assessment team. Amanda was previously an intern with us. This internship provided us with an opportunity to get to know Amanda and for her to get to know us. She continues to do well. We have also recently welcomed two social work interns, Teresa Friedrich and Jolene Steele, into our program. They both join us from University of Wisconsin Stevens Point. We are also excited to welcome

Family Resource Coordinator Olivia Stillwell and Initial Assessment Social Worker Bailey Broen to the team. Initial Assessment Social Worker Sarah Arendt and Youth Justice Social Worker Jessica Cary submitted their resignations. Sarah has accepted a position in the school setting which will allow her more time with her family and Jessica has taken a position that more closely aligns with her career goals. Recruitment efforts are underway for the vacancies.

Family Preservation Program: The Family Preservation Program continues to grow and we have seen positive relationships developing as families engage in the therapeutic process. Family Preservation is a program in which a therapist works intensively with our identified families in their homes to meet their unique, individualized goals. In the months of June and July we engaged families in 121 hours of therapy services. Historically, we had significant costs associated with no show rates as the families identified were not ready to engage in the change process, but we are pleased to report we only had one no-show during this period of time. Our current numbers are evidence that we are identifying the correct families at a time when they are ready. Given the increase in referrals and our current therapist's capacity, we are in the process of recruiting for another therapist.

Parenting Education: Earlier this year, Human Services, in collaboration with the Wood County Child Support Agency and CW Solutions, launched a variety of parenting curriculums to include the following: Infants, Toddlers & Preschool (TIPS), School-Age Children (ages 5-11), Parenting Wisely TEEN, and Nurturing Fathers. The development of the curriculums has taken place as a result not only of our collaboration with the child support agency and CW Solutions, but also as a result of extensive research and review of a number of materials in an effort to provide great value through these curriculums to the families we serve. While the pandemic presented some challenges with respect to the initial launching of our in-house parenting curriculums, we have recently re-launched the parenting curriculums in a virtual platform and have been actively engaging families.

Youth Assessment and Screening Instrument: Just over a year ago, the Wisconsin Department of Children and Families selected an assessment toll for use statewide that considers a youth's risk to reoffend in the context of the youth's needs and strengths. The YASI tool looks at research based historic and dynamic (changeable) risk factors to estimate the likelihood the same delinquent behaviors will continue if there is no intervention. The YASI tool also indicates what risk factors may be the best targets for intervention. The assessment tool was scheduled at that time to roll out in four separate phases, with our youth justice team scheduled to be part of phase three. We just received notice that we should begin our training in September.

Norwood Health Center Update by Jordon Bruce

Wood County Annex & Health Center remains in lockdown status due to COVID prevention recommendations. In July, we began allowing outdoor visitation for our patients, for the first time in nearly four months. Now that the only visitation areas we are currently able to use are outside, we have prioritized the replacement of some older and unsafe furniture and adding outdoor furniture that promotes social distancing. It is our hope that we can use the CARES act funding for this.

We continue constant monitoring for signs and symptoms of COVID-19. This includes all staff, patients, referrals and vendors. To date, we have not identified any positive cases. We are also looking at purchasing an automated temperature screening station, making this current manual process much less burdensome for our 24/7 facility. Again, we would look to the CARES Act funding to pay for this. Our Personal Protective Equipment (PPE) inventory varies from week to week based on supply availability. The staff continue to do an excellent job following infection control practices and also being the only daily contact for many of our patients, during this lockdown.

Norwood Nursing Department by Liz Masanz

The overall facility census has been significantly reduced due to COVID restrictions that have been put in place. First, all of our rooms that were previously double occupancy are now single occupancy. In addition, we are saving our one negative pressure room for if and when we need it for an active case. Both Dr. Melnyk and Dr. Winemiller have been doing tele-psych and that has been going well.

Our Crossroads census last month was 11 and was 11 on Pathways. The largest focus for the last few months has been the ongoing safety of the residents and staff. Facility staff is still wearing masks and face or eye shields, they are being screened when they report for work onsite, and the Infection Control officer is monitoring all staff and resident illness. We have had no positive COVID residents in the building. We are trying to do activities with residents while keeping social distances between staff and residents. Residents are encouraged, as much as able, to wear a mask out of their rooms, but compliance is an issue.

Norwood Dietary Department by Larry Burt

Congregate meals for the month of July totaled 10,171 Revenues for July totaled \$46,787. YTD meals are 74,701 and YTD revenues are \$343,625.

Norwood Maintenance Department by Lee Ackerman

The budget was a major focus of our efforts this month, with the final projections presented to Fiscal and Human Services Director on the 31st. An unexpected repair was required for the chiller water pump; the seal began to fail, causing glycol to leak out of the system. The glycol was captured and returned to the system. Likewise, there was a minor malfunction on one of the boilers; a water level sensor panel failed. We were able to obtain a replacement part and install ourselves with the guidance of a service Tech. Cost should be minimal.

An update on 2020 Capital Improvement Projects:

The Level 4 Renovation, Phase 2 –Crossroads: A recent communication with the cabinet makers confirmed that we are still expecting to have our order filled sometime in August. We will proceed with installation as Covid-19 requirements dictate. All doors have been installed, except for several that were incorrectly manufactured; we have found windows in the wrong location and incorrect milling of several doors. All will be replaced by the distributor at no extra cost to Wood County. The flooring continues to be on hold until the cabinets can be completed.

HVAC Reno, Phase 4: This project has been completed.

Roof Replacement Phase 4: I spoke to the installer last Friday to mention that now is a great time to do exterior work since there is little visitor traffic. He said they plan to start here late August or early September if nothing happens before then to postpone.

Heating Water Circ. Pump: completed; was installed in July.

Wheelchair van and Water Heater #2: purchased earlier this year.

Boiler Burner #1: still on order.

-CVSO Report to the Wood County Health and Human Services Committee

Meeting Date: August 27, 2020

July Activity:

Caseload activity for July 2020 - 18 new veterans served. During the month of June, we completed/submitted 316 federal forms to include:

- 21 intent to file a claim (this marks the effective date while we assist the veteran in gathering all the required supporting documentation)
- 5 Appeal – Higher level review, Notice of Disagreement (appeal)
- 11 new claims for disability compensation
- 1 new claim for pension
- 1 new claim for surviving spouse benefits (DIC or surviving spouse pension)
- 11 new applications for VA Healthcare
- 27 appointment of Claimants Representative (POA for American Legion, VFW, DAV etc.)
- 11 burial and marker applications

Activities:

1. Completed as of July 15:
 - a. ~~July 26-30 CVSO Spring (now summer) Training Conference Keshena, WI. CANCELLED.~~
 - b. ~~August 5 Wisconsin Rapids Veterans EXPO. CANCELLED~~
2. Near Future:
 - a. ~~August 25-30 Central Wisconsin State Fair. CANCELLED~~
 - b. August 26 – Central Wisconsin Homeless and Housing coalition meeting.
 - c. September 10 – Tomah VA Medical Center WEBEX meeting on Expansion of VA Family Caregiver Program. See item 5 below.
 - d. ~~September 20-22 CVSO Association table at the WCA conference. CANCELLED~~
 - e. ~~October 2 Marshfield Senior Fair CANCELLED~~
 - f. October 5 – 9 – CVSO Fall Training Conference Siren WI. Wood County has cancelled participation.

Office updates:

1. Office and VA response to COVID-19
 - a. Federal VA
 - i. Health care for Wisconsin Rapids Clinic and Tomah VAMC are Operating with limited in person appointments. Efforts minimize the number of personnel scheduled to be in the facilities.
 - ii. Veterans Benefit Administration-
 1. Not taking in person contacts at regional offices
 2. Many employees are working from home, as all active case files are virtual.
 3. Compensation and Pension disability exams are starting to be scheduled mostly with contracted providers. In order to provide benefits to veterans when ever possible the VA is rating off existing medical records and deferring the full disability examination until it is safer to provide the exam. Several veterans

with the basic requirements for a rating for Diabetes mellitus or Ischemic Heart Disease have received minimal 10-20% ratings. This provides for quick access to compensation and healthcare.

- b. Wisconsin Department of Veterans Affairs;
 - i. Veterans Nursing Homes are not allowing visitors.
 - ii. Many Madison and Milwaukee staff are working remotely.
 - iii. Expanded eligibility to the subsistence aid grant to accommodate veterans with loss of income due to COVID-19.
- c. Wood County Veterans Service Department is operating under these guidelines:

Courthouse (715) 421-8420:

- For the safety of our staff, families and clients, whenever possible we will conduct business using the phone, email, fax and mail.
- Our lobby is open for intercom interaction with our staff. Please observe social distancing protocols in our lobby.
- A very limited amount of individuals with specific issues may be seen by appointment (determination is on a case by case basis) If scheduled for an appointment a face mask will be required as some of our staff and their families have compromising health issues.

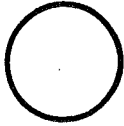
Wood County Annex (Marshfield) (715) 384-3773

As it is collocated with the Norwood Health Center, the office is not accepting in person contact. It remains open to assist via phone, email, fax and mail.

- 2. Wood County veteran hiring initiative: No action this period.
- 3. Office continues to review and reach out to Blue Water Vietnam Navy and Marine personnel. Several veterans have responded and we have submitted claims for compensation. With compensation, exams starting up again and minimal ratings based on medical evidence of record. Since last month's report:
 - a. One Blue Water Navy veteran who filed his original claim in 2012 was granted retroactive payments to that date amounting to just over \$35,000 and a monthly benefit going forward of \$391 per month.
 - b. Follow up rating Veteran originally rated on medical evidence of record and received a retroactive payment of 30,697. He received a compensation exam and an increase resulting in another retroactive payment of \$13,390 and a monthly benefit of \$1234. An error was noted and appealed if successful another increase will be in order.
 - c. Retired navy veteran went from 10% to 60% resulting in a monthly increase of \$1234.
 - d. Veteran received an increase from 20 to 60 % resulting in a \$2860 retroactive payment and a monthly increase of \$950.
 - e. Veteran received an increase from 40 to 80% with a retroactive payment of \$2449 and monthly increase of \$816
 - f. Veteran received an increase from 40-60% with a monthly increase of \$538 (VA rated within one month so no retroactive payment).
 - g. Veteran rated 20% on medical evidence of record with comprehensive exam pending. 20% disability with \$840 retroactive payment and monthly payments of \$281.

Note these are just ratings we initiated by reviewing our records on file and contacting the veteran. It does not include claims brought to our office by the veteran.

4. VERSO Closing. Office attended the the VERSO education fair on July 28 & 29 and are in the process of filing disability claims for two veterans. Once the disability is granted, the veterans would be eligible for VA healthcare. Currently they are ineligible for healthcare as their prior year income exceeds the eligibility financial threshold and they do not fit any special eligibility group (one group is having a service connected disability).
5. Expanded VA Family Caregiver Program. The VA will expand its family caregiver program effective October 1, 2020. The program originally was for service connected disabled veterans with service after 2001. This is to be implemented in two phase's phase 1 for veterans who are 70% disabled or greater who served prior to May 7, 1975. Phase 2 begins October 2022 and will cover all remaning veterans (1975-2001). The program provides support for family caregivers of 70% disabled veterans in need of in home care without which the Veteran would have to be cared for in a facility. Note the reason the veteran requires care does not have to be for the service-connected disability. Example the veteran suffers from advanced dementia but is service connected for hearing loss the caregiver would be eligible. In addition to other benefits provided, the caregiver would get CHAMPVA health insurance and a monthly stipend based on if the veteran required level 1 or level 2 care. Currently Level 1 stipend for Wisconsin is \$1,647 per month and Level 2 is \$2,636. Tomah VA is offering a WEBEX Summit on September 10 with follow on conference calls later in September. After the summit our office will have to reach out to the ADRC and perhaps community care to brief the case workers on this new benefit.



RESOLUTION#

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>AKT</u> , Finance Dir.		

INTENT & SYNOPSIS: To create (.97 FTE) Jail Discharge Planner/Case Manager Position.

FISCAL NOTE: Anticipated wages and benefits based upon Grade 7 Step 6 is:

Wages: \$ 49,004.80

Fringe: \$ 23,367.39

Total: \$ 72,372.19

Source of Funding: Family Health Center of Marshfield, Inc. on behalf of the Central Wisconsin Partnership for Recovery (CWPR) grant award from Health Resources and Services Administration (HRSA) Rural Communities Opioid Response Program – Implementation funding opportunity.

WHEREAS, discharge planning and case management is an evidence based program proven to reduce recidivism in jails, and

WHEREAS, the Wood County Sheriff's Department continually seeks innovative ways to meet the needs of Wood County residents, and

WHEREAS, Wood County Human Services has an expertise in case management and will provide supervision to this program in collaboration with the Wood County Sheriff's Department, and

WHEREAS, the Discharge Planner/Case Manager will work closely with the Sheriff's Department and the Human Services Department to identify service needs, and

WHEREAS, the Discharge Planner/Case Manager will connect individuals with necessary community resources and supports which will reduce recidivism, and

WHEREAS, this position is fully funded in Fiscal years 2020/2021 by the Health Resources and Services Administration (HRSA) Rural Communities Opioid Response Program- Implementation Funding Opportunity, funded at 90% in 2022 and 80% through August 31, 2023, all funding ends on August 31, 2023 and,

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to

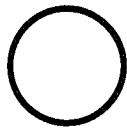
Create (.97FTE) Jail Discharge Planner/Case Manager Position.

Pay Grade: 7

Hours: 2015 per year

FLSA status: Exempt

Department: Human Services



RESOLUTION#

Introduced by Public Safety

Page 1 of 1

ITEM#

3-1

DATE

September 15, 2020

Effective Date

Upon passage & publication

Committee

RSD

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: <input type="checkbox"/> Yes: <input type="checkbox"/>	Absent:	<input type="checkbox"/>
Number of votes required:		
<input checked="" type="checkbox"/> Majority <input type="checkbox"/> Two-thirds		
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: To authorize Wood County to enter into an agreement and seek funding under §165.90 for Law Enforcement Services on Restricted Tribal Lands.

FISCAL NOTE: \$35,730.00

Source of Money: 2021 Budget

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, Wood County has restricted Tribal lands within its borders, and

WHEREAS, the State of Wisconsin has set aside 1/20th of the penalty assessment funds for Tribal Law Enforcement Grants, and

WHEREAS, the State of Wisconsin and the County of Wood have joint responsibility for providing law enforcement on Tribal lands in Wood County under Section 165.90 of the Wisconsin Statutes, and

NOW THEREFORE BE IT RESOLVED, by the Wood County Board of Supervisors that application be made by the Wood County Sheriff's Department to the State of Wisconsin/Department of Justice under the provisions of Section 165.90 of the Wisconsin Statutes for aid up to \$35,730.00, but not to exceed the total revenue available, to assist in providing law enforcement services on restricted Tribal lands in the County of Wood.

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
 WEDNESDAY, AUGUST 18, 2020
 WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS WI

Members Present: Kenneth Curry, Bill Leichtnam, Robert Ashbeck, Dave LaFontaine and Jake Hahn.

Staff Present:

Planning & Zoning Staff: Jason Grueneberg and Kim Keech (via WebEx).

Land & Water Conservation Staff: Shane Wucherpennig.

UW-Madison Division of Extension: Nancy Turyk (via WebEx)

Others Present: Dist. #14 Supervisor Dennis Polach and Dist. #15 Supervisor Bill Clendenning.

1. **Call to Order.** Chairperson Curry called the CEED Meeting to order at 11:20 a.m.
2. **Declaration of Quorum.** Chairperson Curry declared a quorum.
3. **Public Comment.** None
4. **Review Correspondence.** None
5. **Land & Water Conservation Department.**
 - A. Open and approve low bid for Dale and Jason Behrend's intermittent stream culvert crossing project. Shane Wucherpennig shared that bids were sent to 6 area contractors with no bids received. Shane commented that contractors have been very busy. Department staff have estimated the project cost to be approximately \$10,000. Bids will be reopened for submittal for contractors.
6. **Economic Development**
 - A. Discuss 2021 Economic Development Budget and the 2021 grant program for economic development projects and organizations. Jason Grueneberg shared that the budget is expected to be completed by the end of the week. Grant application deadline for the 2021 budget year is due September 11th. Items to consider: Should we maintain "status quo"? What are the expectations? Do we cut grants? What do we approve? Do we budget money for grants? It is expected that some grant requests will be similar such as past budget years such as Marshfield Area Chamber of Commerce & Industry, Heart of Wisconsin, airport grant funding, Marshfield Economic Development Board and City of Wisconsin Rapids. 2020 Economic Development grant requests was \$138,500. What do we do with the unexpended funds that fell through in 2020? Do we carry over to 2021 or does it go back to the general fund? The committee would like to know a grant amount for each partner. A special CEED Committee meeting will be on Monday, September 14th at 9:00 a.m. to discuss grant funding for 2021.
 - B. Update on the Rural Economic Development Innovation Initiative. Nancy Turyk shared that both workgroups continue to meet to discuss the REDI plan making changes. The Quality of Life group plans to reduce plan initiatives from 6 ideas to 1-3 with the Purdue University assistance. Draft plan targeted completion date is November 2020. The group continues to develop strategies for planning and funding initiatives. The lead person for the broadband initiative is MaryAnn Lippert of Pittsville. The next meeting is Tuesday, August 25th from 3:00-4:00 p.m. to discuss Smart Initiatives.
 - C. General Economic Development update.
 - i. Economic Development Personal Protective Equipment and Economic Development Recovery meets every other week to discuss COVID-19 and impacts on Economic Development. Both Marshfield Area Chamber of Commerce and Heart of Wisconsin

chambers give an update on community business concerns. Health Department gives updates on community health issues.

- ii. **Verso Response** – Heart of Wisconsin is assisting employees to update job resume and job search. Training and assistance is available to employees. Lunch-n-Learns. A job fair has been scheduled for Wednesday, September 2nd. Wisconsin Rapids Together Task Force meets every other week to discuss the mill closure & impacts, marketing the mill to prospective buyers and job fair. An effort is being made for the mill to be purchased and operated as a cooperative by the Great Lakes Timber Professionals Association. For more information, Wisconsin Rapids Together Task Force website: <https://legis.wisconsin.gov/rapidstogether>.
- iii. **Broadband** – COVID-19 has increased virtual meetings and the ability to hold virtual meetings because more people are working from home.
- iv. **Childcare** is tied to Economic Development. Childcare is important because of the ability to be part of the work force.

D. North Central Wisconsin Regional Planning Commission update. Jason Grueneberg shared that the City of Marshfield Sewer Service Plan is being updated by the RPC. Appointments have been approved by the State of Wisconsin. The following appointments: Dave LaFontaine (State appointee) and Jerry Nelson (Wood County appointee). The Wood County and State joint approval of Doug Machon has been approved. A letter was sent to the municipalities by the RPC that are due to have their comprehensive plans updated. The RPC can update their plans at the member rate.

E. Discuss moving Junior Fair money to Economic Development Budget. Junior Fair budget money comes from the general fund passed through the Extension budget. UW-Madison Division of Extension has no control over the Junior Fair money to the fair or how these dollars are used. Jason Grueneberg commented that he has no concern if the money for Junior Fair is in the Economic Development budget. Robert Ashbeck expressed that the CEED Committee has control over the Junior Fair money if it is in the UW-Madison Division of Extension budget or the Economic Development budget.

Motion by Jake Hahn to transfer Junior Fair money to the Economic Development budget. Second by Dave LaFontaine. Motion carried 4-1. Robert Ashbeck feels that UW-Madison Division of Extension is a better fit because of the involvement of Junior Fair youth than the Economic Development budget.

F. Discuss Saratoga Solar Array Impact on Economic Development. Bill Leichtnam shared that the Wood County Solar Project could be built within 10 months. The potential for growth is enormous. The solar array is 2 miles by 2 miles for a total of 4 square miles. There is also a possible sewer extension by the City of Wisconsin Rapids or Village of Port Edwards along the east side of the solar array. The sewer extension is expected to be extended to the Town of Rome. Economic development opportunities are expected to expand east of the solar array due to the sewer extension. A virtual public meeting to discuss the developer's agreement draft will be held on Monday, August 24th at 6:00 p.m. with Savion. It is expected that Wood County will receive approximately \$350,000 and Town of Saratoga \$250,000 per year because of the solar array. Should some Wood County money be targeted towards Economic Development versus the general fund? A joint meeting with the Renewable & Sustainable Committee and CEED Committee was suggested.

7. Schedule Next Regular Committee Meeting. The next regular CEED meeting is scheduled for Wednesday, September 2, 2020 at 9:00 a.m. at Wood County Courthouse in Conference Room #114.

8. Agenda items for next meeting. Agenda items are due by Wednesday, August 29th. Discuss and share the Comprehensive Economic Development Strategy (CEDS) of the North Central Wisconsin Regional Planning Commission.

9. **Schedule any additional meetings if necessary.** There will be a special CEED Committee meeting to review Economic Development grant requests for 2021 on Monday, September 14th @ 9:00 a.m.
10. **Adjourn.** Chairman Curry declared the meeting adjourned at 1:10 p.m.

Minutes by Kim Keech, Planning & Zoning Office

4

MINUTES
CONSERVATION, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE
WEDNESDAY, SEPTEMBER 2, 2020
WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS, WI

Members Present: Ken Curry, Robert Ashbeck, Jake Hahn, Dave LaFontaine, Carmen Good,
Bill Leichtnam (arrived at 9:25 a.m.)

Members Excused:

Staff Present:

Land & Water Conservation Staff: Shane Wucherpennig, Lori Ruess
Planning & Zoning Staff: Jason Grueneberg, Adam DeKleyn, Kim Keech
Extension Staff: Jason Hausler, Nancy Turyk (via WebEx)

Others Present: Dist. #14 Supervisor Dennis Polach, Dist. #15 Supervisor Bill Clendenning, Dist. #16 Supervisor Lance Pliml (via WebEx), Tami Hahn, City of Pittsville, Nancy Eggleston, Health Department, (Via WebEx) Al Thurber, Finance Director, Ed Newton, Deputy Finance Director, Kelly Maynard, UW Center for Cooperatives (via WebEx)

1. **Call meeting to order.** Chairperson Curry called the CEED meeting to order at 9:00 a.m.
2. **Declaration of Quorum.** Chairperson Curry declared a quorum.
3. **Public Comments (*brief comments/statement regarding committee business*)**
There was no public comments.
4. **Review Correspondence.** No Correspondence to review.
5. **Consent Agenda.** The Consent Agenda included the following items: 1) minutes of the August 5, 2020 and August 18, 2020 CEED meetings, 2) bills from Land & Water Conservation, Planning & Zoning and Extension and 3) staff activity reports from Laura Huber, Matt Lippert, Nancy Turyk, Allison Jonjak, Jackie Carattini, Hannah Wendels, Kelly Hammond, Rachael Whitehair, Shane Wucherpennig, Caleb Armstrong, Adam Groshek, Rod Mayer, Lori Ruess, Emily Salvinski, Jason Grueneberg, Adam DeKleyn, Paul Bernard, Jeff Brewbaker, Kim Keech and Victoria Wilson.
 - a. **Approve minutes of previous meeting.** No additions or corrections needed.
 - b. **Approve bills.** No additions or corrections needed.
 - c. **Receive staff activity reports.** No additions or corrections needed.

Motion by Dave LaFontaine to approve and accept the August 5 and August 18, 2020 CEED minutes, bills from Planning & Zoning, Land & Water Conservation and Extension, and staff activity reports as presented. Second by Jake Hahn. Motion carried unanimously.

6. **Review items, if any, pulled from Consent Agenda.** No items to review.
7. **Risk and Injury Report.** None.

At this time with approval from the committee, Chair Curry moved agenda item # 13a up on the agenda.

Update from the City of Pittsville and consider release of 2020 economic development grant funds (13a).
Tammy Hahn, City of Pittsville Clerk, thanked the committee for the consideration of the \$5,000 in grant funding for the 2020 Kayak Launch Signage project. The project has taken a bit of a turn from the original

application. The city council has decided to go with two signs proposed by the local business group instead of the original proposed design.

The goal of the project remains the same: to create awareness of recreation opportunity in Riverside Park and the city of Pittsville. The signage would advertise and direct people to the downtown businesses.

The city has already purchased the signs, but with COVID the installation has taken longer than expected. The project should be finished in October.

Motion by Dave LaFontaine to release the \$5,000 in grant funds to the City of Pittsville for the Kayak Launch Signage project. Second by Ken Curry. Motion carried unanimously.

Tammy also thanked the committee for consideration of 2020 Housing Incentive Grant award in the amount of \$25,000 to the City of Pittsville. She explained that the City started the Housing Incentive Fund in 2019 with \$100,000 and Wood County approved the grant application in the amount of \$25,000 last year.

From March 27 to August 17, 2020, \$65,000 from the Housing Incentive Fund has been paid out, leaving a balance of \$23,239.37. Nine parcels already have new homes and the city is confident they will attract additional new homes. Wood County is looking to recover 120% of their \$25,000 initial investment.

Jason Grueneberg pointed out this is a good example of the county's re-investment of funds. Ken Curry complimented Tammy on an outstanding presentation. Jake Hahn stated he built a new home this year, did not receive any county funds, but would like to refrain from voting on this agenda item. Discussion followed with concerns expressed with granting \$25,000 when there is still a \$23,239.27 balance in the Building Incentive Funds. Jake Hahn explained that the City of Pittsville spent \$65,000 under the assumption that one-half would be covered by grant funds; therefore, more than the \$25,000 in grant funds has been spent. Jason Grueneberg recommended the committee approve the release of the funds.

Motion by Dave LaFontaine to release the \$25,000 in grant funds to the City of Pittsville for the Housing Incentive Fund as it is a very good return on investment. Second by Ken Curry. Motion carried with Jake Hahn refraining from voting.

Chair Curry added he wants to see a report when the money for the Housing Incentive Fund is all spent.

8. Land & Water Conservation Department

a. Open and approve low bid for Dale and Jason Behrend's intermittent stream crossing project.

Adam Groshek presented to Chair Curry one sealed bid. Adam shared this is the second time this project was bid as the first time no bids were received. Bid packets were sent to six contractors the first time and eleven contractors the second time. Adam commented that his estimate was approximately \$9,950. Bid was as follows: Kolo Trucking & Excavating - \$14,142.00.

Shane Wucherpfennig and Adam Groshek explained that the reason for the high bid is that contractors are currently very busy so prices are going to be high. This project is cost-shared 50% and the landowner can reject the bid if he feels it is too high. Both Shane and Adam recommended moving forward with this project as they feel it is in the best interest of the landowner. Following discussion Dave LaFontaine mentioned that due to the excessive charge for excavation, he feels it would be better to rebid this project in the spring of the year. He would conditionally approve of the project if the landowner feels it has to be completed in 2020.

A question was asked if the Wood County Highway Department could bid or give a quote on this project. Bob Ashbeck shared that would be government competing against private business.

Motion by Robert Ashbeck to approve the bid from Kolo Trucking in the amount of \$ 14,142 for the purpose of basing cost-share dollars for the Dale and Jason Behrend intermittent stream crossing project. Second by Ken Curry. Motion failed.

Voting Aye – Robert Ashbeck and Ken Curry

Voting Nay – Jake Hahn, Carmen Good and Bill Leichnam – all commented it is better to wait until spring as may receive more bids and bids may be lower.

Because the bid was not approved, cost-share dollars for this project will be carried into 2021.

b. Review/approve 2021 LWCD Budgets.

Lori Ruess handed out the LWCD budget packet, which included the 2021 Budget Narrative and Analysis, Department Operating Budget Narrative, Department Operating Budget Summary and Department Operating Budget Detail reports. Shane Wucherpennig reviewed the reports with the committee and stated the overall the tax levy decreased 2.89 percent. With no questions, Wucherpennig recommended the Committee approve the 2021 LWCD budgets. Discussion followed. Chair Curry mentioned that copies of the LWCD budgets were not included in the CEED packet as salary and fringes have not been updated due to the wage study and uncertainty of state grant amounts. He added he would like the Committee to review the budgets and send them to the Operations Committee for approval. Discussion followed.

Motion by Ken Curry to review budgets and send to the Operations Committee. Second by Jake Hahn Motion carried unanimously.

Discussion on budget review took place. Lance Pliml shared he feels it is the CEED's duty to review the budgets and recommends each committee member thoroughly review the budgets before they go to the Operations Committee.

Al Thurber recommended the CEED approve the operating expenses without salaries in the budgets, as he does not anticipate a drastic change in salaries following the wage study. Discussion followed.

Motion by Dave LaFontaine to review the Land & Water Conservation Department and Planning and Zoning Department budgets for approval at the September 14, 2020 CEED meeting. Second by Jake Hahn. Motion carried unanimously.

c. Committee Reports

i. **Citizen's Groundwater Committee meeting.**

Bill Leichnam shared The Citizens Groundwater Group meeting was held virtually on Monday August 17. This was the first meeting in five months. At the meeting, they dealt with many smaller issues. He mentioned Representative Romaine Quinn acknowledged August as National Water Quality Month on the Wisconsin Politics GOP radio address and called for all communities to work together and address water issues.

Meetings will resume and be held every third Monday of the month.

Future speakers: September – Lance Pliml, Wood County Board Chair

October – Rachael Whitehair, UWEX Natural Resource Educator

November – Matt Krueger, Land & Water Conservation Association

ii. **Health Committee report.**

Bill Leichtnam gave a brief report on the quarterly AGC meeting regarding the MOU. He shared some statics from the meeting along with information on the field study and proposed Farmer Led Initiative.

Nancy Eggleston gave an update on steps they are taking to encourage well water testing to landowners in the corridor who have not had their wells tested.

iii. **Groundwater County Collaborative (CSGWCC) committee report.**

Bill Leichtnam gave a brief report and mentioned a research grant that is available through DNR, DATCP, and UW. A core group of people (including Shane Wucherpfennig and Nancy Turyk) are meeting weekly to write the grant application with the hopes of receiving \$60,000 to \$70,000 in a two-phase grant. The grant money would be used to continue and expand the efforts of the Central Sands Groundwater County Collaborative.

9. **Private Sewage.** Nothing to report.

10. **Land Records.** Nothing to report.

11. **County Surveyor.** Nothing to report.

12. **Planning**

a. Review/Action on Town of Grand Rapids Zoning Map Amendment.

Adam DeKleyn presented the resolution to approve a zoning amendment to the Town of Grand Rapids Zoning Map. He explained in counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors. This rule also applies to town zoning map amendments. The Town of Grand Rapids request is to rezone a 4 acre parcel that is currently dual zoned Commercial (B-1) and Agricultural (A) to all Commercial (B-1).

b. Review/Action on Town of Grand Rapids Zoning Ordinance Amendment.

Adam DeKleyn presented the resolution to approve an amendment to the Town of Grand Rapids Zoning Ordinance. He explained the town zoning ordinance changes include amendments to section 52.3(J)(6) of the Town of Grand Rapids Zoning Ordinance 52; adding verbiage regarding portable storage containers.

The Grand Rapids Town Board approved both of the zoning amendments on July 14, 2020 and public hearings were held. Based on the information submitted to Planning and Zoning, the Town of Grand Rapids adhered to the process for zoning amendments as outlined in the Wis. Statutes. DeKleyn recommended the CEED approve and forward to County Board. Discussion followed.

Motion by Ken Curry to approve and forward to County Board both the resolution to approve a zoning amendment to the Town of Grand Rapids Zoning Map and the resolution to approve an amendment to the Town of Grand Rapids Zoning Ordinance. Second by Dave LaFontaine Motion carried unanimously.

c. Update on cancellation of fall CEED Tour. Jason Grueneberg shared the 2020 CEED tour is cancelled due to the COVID-19 pandemic. Departments will look at holding a tour in 2021.

13. **Economic Development**

- a. Update from the City of Pittsville and consider release of 2020 economic development grant funds.
Note this item was moved up on the agenda.
- b. Discuss 2021 budgets and the 2021 grant program for economic development projects and organizations. Jason Grueneberg handed out the 2021 Transportation & Economic Development budget packet which included the Department Operating Budget Detail report, Department Operating Budget Summary report and the Department Operating Budget Narrative. He explained at the August 18, 2020 CEED meeting a motion was made to move the Junior Fair expenses to the Economic Development budget; that is not reflected in this copy of the budgets. He thoroughly explained each function of the Transportation and Economic development budget and added September 11, 2020 is the deadline for the Transportation and Economic Development grant applications to be submitted. These applications will be discussed at the September 14th CEED meeting. He also covered projects that would roll-out in 2021 and hopes to get a list of the projects, that is easier to review, put together for the September 14th CEED meeting. Discussion followed.

Jake Hahn questioned why the Airport Grants are separated out from the Economic Development Grants in the budget. Jason Grueneberg was not sure, but added the Airport Grants could be rolled into the Economic Development budget function.

Dave LaFontaine and Bill Leichtnam requested a breakdown of the grants and prioritization of the proposed projects for the September 14th CEED meeting.

Jason Grueneberg handed out the 2021 Planning & Zoning Budget packet. He explained

- The Planning and Zoning budget is the biggest portion of cost under staffing and that the budget was coming in pretty much the same as last year. Looking at a bit of an increase in revenue with the new well inspection program in 2021.
- The Land Records and Private Sewage budgets are non-levied, non-lapsing budgets.
- Working with Finance on a spreadsheet to calculate carryover.
- Both Private Sewage and Land Records programs are solid.
- Zeroing out the Census budget in 2021; the County Clerk's Office can absorb committee costs and Planning and Zoning can absorb staff costs.
- Surveyor budget – looking at purchasing a shipping container to store surveyor equipment (monuments and rebar).

Budgets will be reviewed and decided on at the September 14th CEED meeting.

- c. Update on the Rural Economic Development Innovative Initiative.
This agenda item will be covered under Nancy Turyk's Educational Presentation (14d). Nancy mentioned that the Governor has two task forces, one to focus on Rural Prosperity and one to focus on expanding internet access and speeds across Wisconsin. Virtual listening sessions are scheduled for September 8th from 7 to 9 p.m. and September 16th from 3 to 5 p.m. Nancy encouraged the committee to participate.
- d. General Economic Development update.
Jason Gruenberg gave a brief update.
 - A lot of focus around budget and placement of future projects in budget.
 - What's happening with VERSO
 - How is it affecting VERSO employees
 - Job Resource Fair
 - What role cooperative could play as far as site.
 - Meeting on Friday – What is County's role on site redevelopment of VERSO (just looking ahead if mill does not sell)?

e. North Central Wisconsin Regional Planning Commission update.

Jason Grueneberg shared he would like to have Dennis Lawrence, North Central Wisconsin Regional Planning Commission Executive Director, come in and give an update at the October CEED meeting.

Still facilitating round-table for COVID-19 response, will continue to meet as long as there is a need.
Meeting attendance/participation has decreased

Great Lakes Timber Cooperative Update – Kelly Maynard, UW Center for Cooperatives (Agenda item 14c was moved up on the agenda).

Kelly Maynard explained, in response to the VERSO mill closure, the Great Lakes Timber Professionals formed the Great Lakes Timber Cooperative. She explained Cooperatives are defined by State Statutes and added forming a Cooperative from an existing business is becoming increasingly common. On paper, the Cooperation has 20 members, which she believes are all from the United States. She answered questions from the committee following the update.

14. Extension

a. General Office Update

Jason Hausler provided the following updates:

- Moving forward with the shared County Horticulture Educator position. This will be a 70% Marathon County, 30% Wood County position.
- A "leave of absence" for one of the Administrative Assistance will be taking place soon. Working with staff to cover responsibilities of employee on leave.
- Slight transition in FoodWise Nutrition Education and Coordinator positions. Kelly Hammond will be going to .8 and Hannah Wendels will be going from .8 to full time. These are fully state funded positions.

- b. 2021 Extension Budget. Jason Hausler presented the 2021 UW Extension budget and reviewed operating expenses. As presented, the budget is at a 2% reduction (pending reclassification study). The cause of reduction – change in allocation of benefits and increase in remote delivery of publications. Junior fair expenses will be transferring to the Economic Development budget.

Motion by Dave LaFontaine to approve and forward to the Operations Committee the UW Extension budget operating expenses and revenue, excluding Junior Fair as this will be moved to the Planning & Zoning Budget. Second by Jake Hahn. Motion carried unanimously.

- c. Great Lakes Timber Cooperative – Update – Kelly Maynard UW Center for Cooperatives. This item was moved up on the agenda.

- d. Educational Presentation – Nancy Turyk. Nancy Turyk gave a PowerPoint presentation on Rural Economic Development. Covered in the presentation – REDI plan priorities and the goal to have a diverse and sustainable economy in Wood County.
- #1 priority – establishing e-infrastructure throughout the County.
 - Broadband & cellphone
 - Mary Ann Lippert put together a grant request for funding broadband service in outlying areas. Application deadline is December.
 - Pittsville Schools and Town of Sherry identified as priority outlying areas.
 - Other priorities

- Understand and address housing needs throughout Wood County.
- Develop a robust Comprehensive Plan for the County by 2025
- Rebranding or marketing Wood County.

Bill Leichtnam shared as a member of CEED he feels we need to rebrand and market Wood County.

Chair Curry shared it might be worthwhile to see what other counties are doing.

Dave LaFontaine shared he is in favor of marketing and eliminating the comprehensive plan.

Nancy also gave an update on the Clean-Sweep held on August 29th at the Marshfield Ag Research Station. Very good turnout, approximately 207 cars drove through with drop off items.

Nancy asked the committee on suggestions for the 2021 Clean-Sweep location, as she will be working on completing the grant application. Chair Curry shared that the Saratoga location works well.

15. Schedule next regular committee meeting.

The next regular CEED meeting is scheduled for Wednesday, October 7, 2020 at 9:00 a.m., at the Wood County Courthouse in Conference Room #114.

16. Agenda items for next meeting

Agenda items are due by Wednesday, September 30, 2020.

17. Schedule any additional meetings if necessary.

Special CEED for Economic grants and budget review/approval for Land & Water Conservation and Planning on Monday, September 14, 2020 at 9:00 a.m. in room 114 of the Wood County Courthouse.

18. Adjourn. Motion by Robert Ashbeck to adjourn at 12:10 p.m. Second by Bill Leichtnam. Motion carried unanimously.

Minutes by Lori Ruess – Wood County Land & Water Conservation Department

4

Golden Sands Resource, Conservation & Development Council, Inc.
Personnel/Finance Committee Meeting Minutes
July 16, 2020
Jordan Park's West Lodge

Attendees: Gary Beastro (Marathon); Joshua Benes (Golden Sands RC&D Staff); Amanda Burzynski (Golden Sands RC&D Staff); Reesa Evans (Member-at-Large); Ed Hernandez (Waushara); Denise Hilgart (Golden Sands RC&D Staff); Hugh O'Donnell (Member-at-Large); Amy Thorstenson (Golden Sands RC&D Staff). Bill Clendenning and Al Drebeke were also present. Al Barden (Member-at-Large) arrived at 9:32 a.m.

CALL TO ORDER: Hernandez called the meeting to order at 9:02 a.m.

INTRODUCTIONS: Everyone introduced themselves to Drebeke, the new Marathon County representative.

APPROVAL OF MINUTES: Motion made by O'Donnell, seconded by Hernandez, to pass minutes from the May 2020 meeting. Motion carried unanimously.

TREASURER'S REPORT: Hilgart passed out the most recent treasurer's report. Most of the expenditures have been project related, and there are several new employees for the season. Bob Walker and his wife donated \$1000 to the endowment fund. Motion by Evans, seconded by O'Donnell, to forward to the full council. Motion carried unanimously.

FINANCIAL PROCEDURES: No new items.

STAFF AND MEMBERSHIP:

New NRCS Employees: Robert Bauer started this past Monday as the Soil Conservationist/Grazing Specialist for the NRCS Prairie du Chien office. Tristyn Forget also started on Monday in the NRCS Wisconsin Rapids office as the new Soil Conservationist. The current NRCS contract expires in September 2021, but Benes has already been talking with the NRCS for renewing the contract.

Other New Staff: Hannah Butkiewicz started a part-time position recently as the Habitat Management Coordinator. There are also several new seasonal employees.

New County Representatives: An updated roster of active members is available today which includes the new County Representatives.

COUNCIL PURCHASES: No new items.

INSURANCE & BENEFITS:

Liability: Benes sent out information on various types of liability insurance earlier this week to the P&F Committee Members. Benes sought estimates for just Golden Sands RC&D because some of the other RC&D's weren't interested. He recommends that Golden Sands RC&D take the Crime Insurance for a \$200 annual premium and the Professional Liability Insurance for a \$2983 annual premium, \$200 policy fee, and a \$2500 deductible. Motion by Evans, seconded by Beastrom, to move forward in obtaining the two types of insurance. Motion carried unanimously. Two other Liability Insurance types, Cyber and Employment Practices, were also quoted but P&F Committee members asked for more information about them. Hilgart wondered if pesticide insurance was needed since Golden Sands RC&D provides that service.

PERSONNEL POLICY & PROCEDURES HANDBOOK

Equal Opportunity Employer: Benes presented an outline about making it clear that Golden Sands RC&D is an equal opportunity employer. After some discussion, it was decided that Benes would look to see if there would be an opportunity to have online classes for staff to ensure staff are familiar with Golden Sands RC&D's commitment as an equal opportunity provider.

By-Laws and Conflict of Interest Revisions: As part of the meeting information packet, Benes outlined some changes that were made by a consulting attorney in the by-laws and conflict of interest policies. Evans expressed concern about the proposed conflict of interest policy only covering financial interests and outlining nothing about other conflicts of interests, such as between Golden Sands RC&D and the represented counties. She also felt that something needed to be in the by-laws about the fiduciary duties owed by members. After some discussion, Evans indicated she will research the issues and forward some suggested changes and other information to committee members.

Communication/Marketing: No new items.

OTHER BUSINESS

LCC Meetings: Many of these have been on hold due to the COVID-19 pandemic, but some meetings have occurred. Benes indicated that future LCC contacts may be done in writing or by using something similar to Zoom. Benes is still talking to Columbia and Sauk counties about joining Golden Sands.

ADJOURNMENT: The meeting was adjourned at 9:56 a.m. upon motion made by Evans, seconded by O'Donnell.

Respectfully submitted,

Reesa Evans
Recording secretary

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Golden Sands Resource, Conservation & Development Council, Inc.
Forestry / Agriculture / Wildlife Committee Meeting Minutes
July 16t 2020
Jordan Park's West Lodge

Attendees: Al Barden (Member-at-Large); Joshua Benes (Golden Sands RC&D Staff); Bill Clendenning (Wood); Brent Tessmer (Taylor); Tommy Enright (Wisconsin Farmers Union); Hugh O'Donnell (Member-at-Large); Tristyn Forget (Golden Sands RC&D Staff); Al Drabek (Marathon); Gary Beastro (Member-at-Large); Amy Thorstenson (Golden Sands RC&D Staff); Hannah Butkiewicz (Golden Sands RC&D Staff); Rachel Bouressa (Golden Sands RC&D Staff); Denise Hilgart (Golden Sands RC&D Staff); Asa Plonsky (Golden Sands RC&D Staff).

CALL TO ORDER: Barden called the meeting to order at 10:02 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion from Clendenning, seconded by Enright, to approve the minutes from the May meeting was passed unanimously.

ELECTION OF A NEW COMMITTEE CHAIR: A motion from Drabek, seconded by Enright, to appoint Brent Tessmer (Taylor County Conservationist as new Committee Chair) was passed unanimously.

PROJECT UPDATES:

Cooperating For Woods and Wildlife/Demo Forests: Butkiewicz assisted with the creation of two demonstration forest brochures. She has been working to schedule and prepare for filming the wildlife habitat management video component of the CFWW video series. Butkiewicz has also been working on creating updated maps for each of the Deer Management Assistance Program (DMAP) Cooperatives and is developing a mailing list of landowners she wishes to reach out to. So far she has created mailing lists for 6/10 of the current DMAP cooperatives and has contact information for over 600 landowners. Additionally, Butkiewicz participated in two CFWW informational meetings with Wisconsin Department of Natural Resource (WDNR) partners and county partners. She is currently working with county partners to schedule dates for the county startup meetings. These meetings are tasked with identifying five priority areas for the potential creation of DMAP cooperatives and or demonstration forest sites.

US Forest Service Habitat Restoration Grants: Benes completed two grant applications through the United States Forest Service (USFS) Great Lakes Restoration Initiative (GLRI). One focused on oak wilt. The other dealt with the restoration of properties impacted by storm damage and planting trees on a property donated to the Boys and Girls Club in Green Lake County. The two grant applications totaled \$422,000. Benes will find out if we received funding in September.

Central Wisconsin Invasives Partnership (CWIP): Plonsky shared updates. A training webinar will be held July 21, 2020 to kick off CWIP's Summer 2020 Mapping Blitz, an event

where volunteers will report invasive species growing along roadsides. PEDIP, a small project funded by WDNR, has been completed. The project involved searching for high-priority invasive plants in areas where they were reported. Final reporting has been completed for the CISMA start-up grant from WDNR. CWIP received a WDNR Weed Management Areas Grant to map and control invasive plants on three private forest properties in the Emmons Creek DMAP Cooperative in Portage County. Finally, CWIP started a small contracted services project to remove Japanese Knotweed from a yard in Portage County.

Northeast Wisconsin Invasive Species Coalition (NEWISC): Plonsky shared updates. NEWISC received a WDNR Weed Management Areas Grant to support development of the group. Funds will be used to hold meetings, create a steering committee, create governing documents, and create outreach materials including a website and Facebook page. A meeting in October is being planned for NEWISC. Topics of discussion will include changing the group's name, steering committee development, and potential projects for the next grant application cycle.

Future CISMA work: Benes indicated that he is looking into creating a third CISMA in Marathon County and applied for funds to do so through the WMA grant that was not successful. He will be looking at ways to get Marathon County involved later this year.

NRCS Cooperative Agreements: Benes filled two vacancies for our Soil Conservationists. Tristyn Forget (Wisconsin Rapids) and Robert Bauer (Prairie Du Chien) both started working on Monday. Forget gave the committee some more information about her background and the role she will play as a Soil Conservationist in the Wisconsin Rapids Natural Resources Conservation Service (NRCS) office.

Wisconsin Tree Farm Website: Thorstenson reported that Amanda Bursynski has been helping with web design and edits. Progress stalled in May/June with COVID-19 demands and field season startup, but Thorstenson will meet with Burzynski next week to review what is left. The store is biggest piece left.

Bluebird And Bat Houses: Some bluebird houses were sold this spring. New bat houses are available but not many have been sold due to most staff working from home.

Tree Shelters: This year has been a busy year for tree shelters!

Stevens Point Area Neighborhood Gardens (SPANG): Plonsky reported that the Cornell-Whitney Garden looks good. Sometime this season Plonsky hopes to take the compost to the Stevens Point yard waste site.

NACD Technical Assistance Project/Managed Grazing: Bouressa updated that 15 of the 20 plans have been completed, with the remaining 5 in progress. There is an additional list of folks interested in having plans written. The three pasture walks have been completed with bringing in about 30 people per event and involving partner organizations, such as watershed groups. The posture walks have been an effective way to engage farmers interested in follow-up visits. Completing the follow-up visits will shift to the focus moving forward. The workshop planning has been put on hold, but Bouressa plans to connect with the planning committee next week.

Little Plover River Appreciation Field Day: Thorstenson said that we hope to host the event in 2021. We are currently searching for funding opportunities. The Wisconsin Public Service (WPS) provided \$200 so far.

Waupaca County Conservation Field Day: Due to the effects of COVID-19, many schools are not allowed to have field trips for fall 2020. Therefore, Thorstenson and Burzynski are planning on organizing a virtual field day. A \$1700 grant from the Fox Valley Community Foundation was awarded to help with the transition to an online format. Filming has begun for four video presentations about Grazing, Fisheries, Forest fires, and aquatic invasive species (AIS).

NEW PROJECTS:

New projects were reviewed.

- 2020 CWIP DNR WMA (#771G)
- 2020 NEWISC DNR WMA (#772G)

Motion was made by Clendenning, and second by Enright, to approve all of the projects.

MEMBER REPORTS: None

ADJOURN: Motion by Clendinning, second by Enright, to adjourn at 10:56am. Meeting adjourned.

Respectfully submitted,

Joshua Benes

Temporary Recording Secretary

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Golden Sands Resource, Conservation & Development Council, Inc.
Waters Committee Meeting Minutes
July 16, 2020
Jordan Park's West Lodge

Attendees: Amanda Burzynski (Golden Sands RC&D Staff); Reesa Evans; (Member-at-Large); Chris Hamerla (Golden Sands RC&D Staff); Shawn Henby (Golden Sands RC&D Staff); Ed Hernandez (Waushara); Bill Leichtnam (Wood); Al Rosenthal (Marquette); Joe Tomandl (Taylor); Pat Kilbey (Marquette); Selina Walters (Golden Sands RC&D Staff). Paul Pisellini (Adams) attended via Zoom.

CALL TO ORDER: Chair Kilbey called the meeting to order at 10:04 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: Motion was made by Rosenthal, seconded by Leichtnam, to approve the May 2020 Minutes. Motion carried unanimously.

ELECTION OF CHAIR: Hernandez nominated Rosenthal to be chair of the Waters Committee and Tomandl to be the Vice-Chair. Evans seconded the nominations. Motion carried unanimously.

PROJECT UPDATES: There are no new gold sheets for the Waters Committee. Hamerla was congratulated on winning an Invader Crusader Award along with his dog, Cisco.

UPDATE ON GROUNDWATER PROTECTION:

Leichtnam reported that he recently spoke with Representative Kristina Shankland. 160 bills that were passed by the Assembly, including 13 water-related bills, were scheduled to go to the Wisconsin Senate on March 24, 2020. However, that meeting was cancelled. Senator Fitzgerald says he will not have the Senate meet for an extraordinary session to deal with the pending bills, despite some pressure from various sources. The Wisconsin Counties Lobbyist said that a session will not occur until after the November 2020 election. In response, the Wood County Board passed a resolution calling for the Senate to meet and deal with the pending bills. Juneau County and up to 30 other counties have passed a similar resolution. The Wood County Board sent a copy of its resolution to all Wisconsin Counties, to all State Senators, and to several State Representatives.

COUNCIL & STAFF UPDATES:

Hernandez: The Waupaca County Board will be considering the resolution described by Leichtnam. The longstanding manure storage citation is still outstanding, with the court ordering the landowner to produce documents by a specific date. Hand pulling for Eurasian Water Milfoil occurred on Gilbert Lake. Although the county did not get a grant to do a third round of private well testing, it intends to continue this fall and may consider approaching the Wood County Laboratory for processing.

Hamerla: The pandemic has made getting aquatic invasive species (AIS) volunteers, whose time is usually used for match on the AIS grant, difficult. The current AIS regional grant will expire at the end of 2021. AIS funding through a regional grant will no longer be available because of the coming change in WDNR Surface Water Grants. Hamerla noted that the counties currently covered

by the grant will have to start thinking of how services from Golden Sands RC&D can continue under the new grant program.

Kilbey: Marquette County wants to continue using services from Golden Sands RC&D. Despite the pandemic, Marquette County boat ramps have been very busy.

Tomandl: He mentioned that Golden Sands RC&D might be able to apply for a Covid-19 small business grant. Many activities in Taylor County have been postponed due to the pandemic. Private well testing through the county continues to be popular. Stream monitoring has been ongoing for five years. The heavy rain events have caused so much soil loss that the streams have turned brown from the dirt.

Leichtnam: The Wood County Land and Water Conservation Department (LWCD) has gone back to work. Instead of regular cutting of roadside growth, the Wood County Highway Department is spraying a growth inhibitor. Some of the chemicals have ended up in local water bodies and is causing significant local concern. Wood County is also interested in having AmeriCorps assist with some natural resources work.

Pisellini: The Adams County Board will be reviewing the resolution that was discussed by Leichtnam in this month's meeting. The 14 Mile Creek 9 Key Element Plan is mostly approved, although some changes need to be made. He is the new LWCD Committee Chair. The former chair had to resign due to health problems.

Kilbey: His department is still doing some work remotely, with no more than two employees in the office at a time. Masks are to be worn in the county offices and halls, except in private offices, due to the pandemic. The resolution Leichtnam discussed has already cleared the Marquette County LWCD Committee and will go before the county board this month.

Rosenthal: No beetles were available to control purple loosestrife in Marquette County this year, so it has been growing well. The County Lake Group will meet soon for the first time in several months. Several lakes are experiencing heavy aquatic plant growth. Buffalo Lake has traditionally had two levels, one for summer and one for winter, but this year things have been so low that getting boats in has been difficult. The Wisconsin Department of Natural Resources (WDNR) has been asked to change the dates of the two different levels to stop that problem from occurring.

ADJOURN: The meeting was adjourned at 10:59 a.m.

Respectfully submitted,

Reesa Evans
Recording Secretary

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Golden Sands Resource, Conservation & Development Council, Inc.
Regular Business/Executive Committee Meeting Minutes
July 16, 2020
Jordan Park's West Lodge

Attendees: Al Barden (Member-at-Large); Gary Beastrom (Marathon); Joshua Benes (Golden Sands RC&D Staff); Bill Clendenning (Wood); Reesa Evans (Member-at-Large); Ed Hernandez (Waushara); Denise Hilgart (Golden Sands RC&D Staff); Bill Leichtnam (Wood); Hugh O'Connell (Member-at-Large); Al Rosenthal (Marquette); Brent Tessmer (Taylor); Amy Thorstenson (Golden Sands RC&D Staff); Joe Tomandl (Taylor); Al Drebek (Marathon); Tommy Enright (Wisconsin Farmers Union); Tristyn Forget (Golden Sands RC&D Staff); Amanda Burzynski (Golden Sands RC&D Staff); Pat Kilbey (Marquette); Scott Wilhorn (Juneau). Paul Pisellini (Adams) attended via Zoom.

CALL TO ORDER: The meeting was called to order by President O'Donnell at 11:04 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: Motion made by Clendenning, seconded by Barden, to accept the minutes of the May 2020 meeting. Motion carried unanimously.

TREASURER'S REPORT: The treasurer's report for May and June 2020 was passed around. Hilgart indicated that dispersals and receipts are picking up for the working season. Information on credit card use was also made available. Bob Walker and his wife donated \$1000 to the endowment fund. Motion made by Evans, seconded by Clendenning, to accept and file the treasurer's report. Motion carried unanimously.

ELECTIONS AND APPOINTMENTS:

The Marathon County Board appointed Al Drebek as its representative for Golden Sands RC&D. Gary Beastrom is interested in continuing to be involved in Golden Sands RC&D and applied to be an At-Large member. Motion by Evans, seconded by Barden, to accept Beastrom as an At-Large member. Motion carried unanimously.

Executive Committee Members:

President: Barden nominated Hernandez. Hernandez preferred to remain the P&F Chair so he nominated Tomandl and Beastrom, who both declined the nomination. Motion by Clendenning, seconded by Beastrom, to close nominations and cast a unanimous vote for Hernandez. Motion carried unanimously. O'Donnell passed the meeting to Hernandez.

Vice-President: Clendenning nominated Leichtnam who declined. Benes indicated that Bob Walker (who was not present) had indicated that he would consider this position. Barden nominated Walker. Motion by Clendenning, seconded by Barden, to close nominations and cast unanimous vote for Walker. Motion carried unanimously.

Secretary: Rosenthal nominated Evans to continue the position. Motion by Barden, seconded by Clendenning, to close nominations and cast unanimous vote for Evans. Motion carried unanimously.

Treasurer: Evans nominated Beastron to continue as Treasurer. Motion by Evans, seconded by Barden, to close nominations and case unanimous vote for Beastron. Motion carried unanimously.

Executive Committee Appointments: Golden Sands RC&D by-laws indicate that the President can appoint up to four members for the Personnel & Finance Committee. After some discussion, a motion made by Evans, seconded by Barden, to have members being appointed to the P&F Committee contact Hernandez or Benes about their interest. Motion carried unanimously. Hernandez will review the members who indicate interest and nominate up to four members by the next meeting. Diane Hanson, of Marathon County, has expressed interest in being in the P&F Committee.

Appointment of Delegates to State RC&D: The Golden Sands RC&D president is automatically a delegate, but can have up to two more. Clendenning agreed to continue as a delegate. Hernandez appointed Walker as a delegate.

Appointment of Delegate to Central Wisconsin Windshed Partnership: Pisellini and Clendenning were appointed as delegates.

OLD BUSINESS:

Wisconsin RC&D Update: Barden indicated that no state meeting has been held since the May 2020 meeting and it is uncertain when one will occur.

Groundwater Legislation: Leichtnam reported that he recently spoke with Representative Kristina Shankland. 160 bills that were passed by the Assembly, including 13 water-related bills, were scheduled to go to the Wisconsin Senate on March 24, 2020. However, that meeting was cancelled. Senator Fitzgerald says he will not have the Senate meet for an extraordinary session to deal with the pending bills, despite some pressure from various sources. The Wisconsin Counties Lobbyist said that a session will not occur until after the November 2020 election. In response, the Wood County Board passed a resolution calling for the Senate to meet and deal with the pending bills. Juneau County and up to 30 other counties have passed a similar resolution. The Wood County Board sent a copy of its resolution to all Wisconsin Counties, to all State Senators, and to several State Representatives.

NEW BUSINESS:

By-Laws and Conflict of Interest Policy: Benes outlined the actions of the P&F Committee and indicated that the issues wait until the next meeting.

COVID-19 and Future Meeting Locations: Portage County let Golden Sands RC&D use the Jordan Park shelter for free for today's meeting (it usually costs \$160). Benes will check to see if it will be available for the September meeting and will look for other meeting alternatives. The rooms at the Children's Museum would not accommodate social distancing.

Drafted Minutes Availability: A discussion occurred about Golden Sands RC&D meeting minute availability. Thorstenson expressed concern about potential damage if unapproved/unfinalized drafts were released. Evans will mark initial minutes as "unapproved draft."

COMMITTEE REPORTS:

Personnel/Finance Committee Report: Evans outlined the P&F meeting earlier today. The Treasurer's report was sent on to the full Council. Robert Bauer started this past Monday as the Soil Conservationist/Grazing Specialist for the NRCS Prairie du Chien office. Tristyn Forget also started on Monday in the NRCS Wisconsin Rapids office as the new Soil Conservationist. The current NRCS contract expires in September 2021, but Benes has already been talking with the NRCS for renewing the contract. Hannah Butkiewicz started a part-time position recently as the Habitat Management Coordinator. There are also several new seasonal employees. An updated roster of active members is available today which includes the new County Representatives. Benes provided information on the various types of Liability Insurance. The P&F Committee authorized Professional Liability Insurance and Crime Insurance for a \$200 annual premium. Details are needed on two other types of Liability Insurance. It was decided that information be sought about workshops that employees will review to develop more understanding on issues related to equal opportunity employment.

Forestry/Agriculture/Wildlife Committee Report: A Woods and Wildlife grant was received for a three year project to form cooperative groups and hold informational meetings for the county and the Wisconsin Department of Natural Resources (WDNR) staff. Six new demo forests are going to be set up as part of the Forest Service grant. Benes submitted other grants that would include replacing trees damaged by oak wilt and tornados. The two Cooperative Invasive Species Management Areas (CISMA) groups are working on inventory and control actions. Work is still ongoing for the tree farm website. All neighborhood garden plots have been reserved, but not all are active. Several pasture walks have been postponed but not have not been rescheduled yet. Managed grazing plans are still being written. The workshop series about woods and wildlife cooperatives are going to be recorded and will hopefully be available in September 2020. The Waupaca County Conservation Field Day will happen online with the help of a small grant from a Fox Valley Community Organization. Plans for the Little Plover Appreciation Day are still being made. Brent Tessmer was elected as the new Committee Chair.

Water Committee Report: Kilbey reported on today's meeting. The committee elected Rosenthal to be Chair of the Waters Committee and Tomandl to be the Vice-Chair. Hamerla was congratulated on winning an Invader Crusader award along with his dog, Cisco. Leichtnam reported that he recently spoke with Representative Kristina Shankland. 160 bills that were passed by the Assembly, including 13 water-related bills, were scheduled to go to the Wisconsin

Senate on March 24, 2020. However, that meeting was cancelled. In response, the Wood County Board passed a resolution calling for the Senate to meet and deal with the pending bills. Juneau County and up to 30 other counties have passed a similar resolution. The Wood County Board sent a copy of its resolution to all Wisconsin Counties, to all State Senators, and to several State Representatives. The pandemic has made getting aquatic invasive species (AIS) volunteers, whose time is usually used for match on the AIS grant, difficult. The current AIS regional grant will expire at the end of 2021. AIS funding through a regional grant will no longer be available because of the coming change in WDNR Surface Water Grants. Hamerla noted that the counties currently covered by the grant will have to start thinking of how services from Golden Sands RC&D can continue under the new grant program. Many activities in Taylor County have been postponed due to the pandemic. Private well testing throughout the county continues to be popular. Stream monitoring has been ongoing for five years. The 14 Mile Creek 9 Key Element Plan is mostly approved, although some changes need to be made. Pisellini is the new LWCD Committee Chair. The former Chair had to resign due to health problems. No beetles were available to control purple loosestrife in Marquette County this year, so it has been growing well. Several lakes are experiencing heavy aquatic plant growth. Buffalo Lake has traditionally had two levels, one for summer and one for winter, but this year things have been so low that getting boats in has been difficult. The Wisconsin Department of Natural Resources (WDNR) has been asked to change the dates of the two different levels to stop that problem from occurring.

NEW PROJECTS:

Waters has no new projects. Forestry/Agriculture/Wildlife has two new ones. One is for the inventory and control of invasives on private property in the Town of Belmont, Portage County. The total cost is \$8460, with \$6000 grant money, and the rest from in-kind match. The start date is July 1, 2020. The second project is connected to the Fox Valley CISMA to cover education, workshops, and other activities. The total cost is \$20,016, with \$15,000 in cash, and the remaining balance from in-kind match. The start date is July 1, 2020. Motion by Barden, seconded by Evans, to approve the two new projects. Motion carried unanimously.

STAFF/PROJECT UPDATES: Written staff reports were sent out electronically before the meeting. Benes reported that there are currently 13 full-time staff, 2 part-time staff, and about 15 part-time/seasonal staff, for a total of 30.

AGENCY/PARTNER REPORTS: Enright, from the Wisconsin Farmers Union, reported that they had to cancel several pasture walks. They are researching potential liability if someone were to get Covid-19 during a pasture walk. They will hold its summer conference virtually on August 13, 2020. The theme is climate change issues and the keynote speaker will be Wisconsin's Lieutenant-Governor, Mandela Barnes.

OTHER REPORTS:

Thanks: A round of applause was given to Hugh O'Donnell and Al Barden for their years of service to Golden Sands RC&D.

New Officers: Benes indicated that photos of the new officers and chairs were needed for Golden Sands RC&D's website.

Materials Available: The newest Farm Fresh Atlas and the 2019 Highlights were available at the meeting.

NEXT MEETING: The next meeting will be September 17, 2020.

ADJOURNMENT: Motion made by Rosenthal, seconded by Kilbey, to adjourn the meeting. Meeting was adjourned at 12:18 p.m.

Respectfully submitted,

Reesa Evans
Recording Secretary



CEED Committee Report *August 2020*

LAURA HUBER

Extension Wood County, 4-H Program Coordinator

- Facilitated LEGO Club meeting (2, 9, 16, 23, and 30 Aug)
- Facilitated Art Club meeting (2, 16, and 30 Aug)
- Continued to work on revising and developing state 4-H policy as part of the WI 4-H Policy Advisory Standing Committee (3, 17, 24, 31 Aug)
- Met with Wood County Extension staff (4, 10, 17, 24, 31 Aug)
- Participated in the WI 4-H Northern Regional meetings (4, 18 Aug)
- Met with colleagues to brainstorm how to support our 4-H club leaders through this time of virtual and very limited in-person meetings
- Contributed to state efforts to offer virtual programs to 4-H and other youth virtually through the WI 4-H Virtual Educational Programming Team (6, 13, 20, 21, 26, 27 Aug)
- Met with Jason Hausler for my mid-year review (10 Aug)
- Appeared on WDLB radio to discuss 4-H programs in the time of pandemic (11 Aug)
- Began planning Wild Edibles class with Rachael Whitehair and Hannah Wendels (11 Aug)
- Appeared on WFHR radio to discuss 4-H programs in the time of pandemic (13 Aug)
- Attended part of WI 4-H statewide Zoom meeting for staff (13 Aug)
- Joined the Fall Forum Planning Committee to transition this statewide fall event into a virtual program for youth and adults (17, 30 Aug)
- Met with colleagues to plan more "project in a box" or "camp in a box" programs (18 Aug)
- Met with colleagues to review evaluations from our Lumberjacks: Building Your Future camp in a box program (19, 26, 27 Aug)
- Staffed the Wood County Extension office (AM shift only, 20 Aug)
- Planned joint fall and winter programs with Clark & Marathon County 4-H partners (20, 24, 26 Aug)
- Attended webinar "Fun, Engaging & Safe 'Back to School' Activities" (25 Aug)
- Presented on the Dean's bi-weekly statewide Zoom (delivering 4-H during pandemic) (26 Aug)
- Attended National 4-H meeting "Opportunity 4 All" (26 Aug)

Special COVID-19 Educational Programs:

- Worked with four clubs to get in-person programs approved for August.
- Lego Club, a teen-led virtual club. I attend to ensure safety of participants and to support the teen leader. The club met every Sunday of May, including Mother's Day and Memorial Day weekend
- Art Club, a teen-led virtual club. I attend to ensure safety of participants and to support the teen leader. The club met every Sunday of May.
- Virtual Foods Challenges - 3 weeks in August (Desserts Challenge, Mystery Food Challenge, and Cake/Cookie Decoration Challenge)

Ongoing Responsibilities:

- Working cooperatively with state programs and club leaders and volunteers to address insurance and other logistical questions



Topics include cash flow, marketing, and pivoting and diversifying businesses. The webinars are scheduled for August 12, 19, and 26. One-on-one consultations will also be offered to the participating businesses.

- Shared information about economic recovery business support opportunities by emails, Facebook posts, telephone, and web conferencing conversations primarily with Wood County towns/villages/cities, chambers of commerce, visitor and convention bureaus, Mid-State Technical College, UW-Stevens Point@Marshfield, Ho-Chunk Nation, agricultural produces, Wood County health and planning and zoning departments.
- Maintained communication with UW-Madison Extension colleagues about the closure of Verso.
- Met with the USDA Rural Economic Development Initiative (REDI) facilitating team and the Wood County REDI economic development and quality of place work groups to continue the development County's REDI plan. Work groups developed a general timeline to move ahead with more frequent meetings.
- Participated in the Exploratory Broadband Committee meeting. This is one of the initiatives identified in the draft REDI plan.

Energy and Resiliency

- Provided an update on Wood County solar initiatives at the beginning of a Solar Power Hour hosted by the Midwest Renewable Energy Association for the Central Wisconsin Solar Group Buy.
- Submitted information to the Wood County website with information about the Central Wisconsin Solar Group Buy.
- Listened to public comment at the Town of Saratoga's meeting on the Wood County Solar Project.
- Reviewed materials and programs related to energy efficiency and renewable energy and shared relevant information with Wood County staff.

Local Community Initiatives

- Routinely forwarded Wood County Health Dept. and other relevant COVID-19 and economic development outreach to town/village/city clerks and REDI team listservs.
- Stayed informed about the County by reading county email updates, county committee packets, local newspapers, listening to the County Board and CEED committee meetings, and in discussions with Wood County employees and supervisors.
- Site visit to Marshfield Ag Research Station (MARS) to meet with Veolia and MARS staff to discuss logistics for Clean Sweep. Disseminated information about Clean Sweep, including press releases and discussions on WFHR and WDLB radio shows. Developed maps and secured contract with Advanced Disposal. Designed and purchased signs for the event. Coordinated with Health Dept. staff for help with the Clean Sweep to be held on Saturday August 29th 8 am-noon.
- Organized and co-wrangled CSGCC quarterly meeting.

UW-Madison Division of Extension

- Participated in virtual meetings with UW-Madison Extension Dean, Community Development Institute, and Wood County staff.
- Participated in discussions about community diversity, inclusion, and justice.
- Continued to learn about the Community Development Institute's Thriving Communities framework focusing this month on community discourse.



- Attended the "Financial Crimes Training"
- Tested 5 pressure canner lids according to Presto and USDA guidance.
- Attended the "Racism is a Public Health Crisis Capacity Training"
- Attended the "Addressing Social Isolation and Loneliness" Training
- Attended 2 days of the "Stuff the Desk"
- Taught a program on "Cutting Back and Keeping Up" on August 20 on WFHR radio to promote upcoming September Dealing with a Drop in income classes.
- Attended a Department of Extension Administrative committee meeting
- Attended 2 meetings with the Family Development section
- Attended 2 Rent Smart team meetings on launching a virtual Rent Smart curriculum.
- Attended virtual meetings with United Way of South Wood and Adams County
- Attended a virtual "Stuff the Bus" post event meeting
- Attended 2 meetings to present recently authored module on Advanced Directives for a new preparing for end of life curriculum.
- Attended 2 Rapids Together subcommittee meetings regarding the Verso idle.
- Attended a 5 day "Learning To Breathe" curriculum certification training
- Attended 2 meetings about program planning for the fall.

Attended multiple zooms on:

- JCEP Forward Fridays (attended and hosted weekly sessions)
- Department of Extension Administrative Committee
- Extension Wellness moments (daily at 8:15am)
- Financial Education in the time of COVID team meeting zoom
- Racism as a Public Health Crisis weekly series
- Taking Care of You- video shorts
- Rent Smart Team virtual learning
- Pre-planning for the death of a loved one team
- Life Span program check-in
- Free Throw Fridays (institute weekly zoom)
- Institute meetings on changes and programming

HANNAH WENDELS & KELLY HAMMOND

Extension Wood County, FoodWise Nutrition Educator and Coordinator

- Created nutrition education videos featuring Hannah and Kelly on topics for a virtual 5-week class with adults and their children that begins on 8/31 (ongoing, Hannah & Kelly, 8/3)
- Met with the Extension Office of Access, Inclusion, and Compliance to work with their team on translating program materials/videos into Spanish for our 5-week class beginning on 8/31 to better reach our audience (Hannah & Kelly, 8/6)
- Program outreach at the Mobile Food Pantry in Wisconsin Rapids (SWEPS) to promote our upcoming fall adult nutrition class series "Shopping and Cooking for Health" (Hannah, 8/6 – 8/27)
- Presented virtually at the Extension Cohort Onboarding meeting on a virtual class series and what technology I utilized during it (Hannah, 8/4)
- Began to plan for co-teaching a virtual class in September for 4-H families in Wood County with our 4-H educator and Natural Resources educator on finding/identifying/preparing wild edibles in Wood County (Hannah, 8/11)



- Attended the Lake Decorah restoration meeting and assisted with creating a Qualtrics survey form to conduct board and officer nominations for GOLD (Guardians of Lake Decorah). (August 17)
- Met with North West regional producer-led collaborative liaisons to discuss farmer-led action in our areas, and share ideas for programming and outreach (August 18)
- Met with state Natural Resource educators and DNR Representatives to discuss logistics of upcoming DATCP/DNR partner meetings that I will be assisting through Zoom room facilitation and note taking. (August 18)
- Met with Marathon Co. CPZ, Eric Olson of UWSP Lakes, and Marathon Co. Extension colleagues to discuss a pilot program to organize lake districts and water-action groups for the purpose of providing capacity building and support. (August 19)
- Wrote multiple articles for the FMCWC newsletter (August 20)
- Attended the PACRS monthly conference call to provide updates on the Central WI Farm Profitability Expo (August 21)
- Conducted an interview at the Roth Family Farm for a video showcasing their conservation practices, challenges, and resources used along the way. (August 21)
- Met with the 14-Mile committee to assist with surface water grant submission for continued monitoring (August 24)
- Provided prairie focused educational programming to youth at the Eron farm (August 26-27)



Activities Report for Shane Wucherpfennig – August, 2020

- **August 3** – Emails, Staff updates, Phone Calls and correspondence.
- **August 4** – Operations Committee meeting.
- **August 5** – CEED Meeting, Met with Bill and Tom Roth to go over maps for NM and cover crops
- **August 6** – Attended Classification & compensation study meeting. Field work in the afternoon.
- **August 7** – Field work.
- **August 10** – Phone calls, emails and correspondence. Worked remotely.
- **August 11** – Central Wisconsin Farm Profitability planning meeting. Worked on Department budgets. Met with new finance director.
- **August 12** – Low Disturbance Manure Injection field day follow-up. Visited the field 3-4 weeks after application and took narrated videos.
- **August 13** – Field Work.
- **August 14** – CREP contracts with NRCS for new contracts.
- **August 15** - MDV Plan reviews with Patrick Oldenburg from DNR.
- **August 17** – Roth Golden Acres video shoot on no-till and cover crops at the farm.
- **August 18**- County Board, CEED Mgt. & Operations meeting.
- **August 19** – Field work
- **August 20** - Emails, Staff updates, Phone Calls and correspondence.
- **August 21** - Phone calls, emails and correspondence. Worked remotely.
- **August 24** – Roth Golden Acres video shoot on no-till and cover crops at the farm. CSGCC meeting.
- **August 25** – Department heads meeting. Zoom meeting on State of Wisconsin Joint Solicitation for Groundwater Research and Monitoring grants.
- **August 26** – Field visits, mapping and landowner contacts.
- **August 27** - CSGCC meeting to discuss the State of Wisconsin Joint Solicitation for Groundwater Research and Monitoring grants.
- **August 28** - Emails, Staff updates, Phone Calls and correspondence.
- **August 31** - Emails, Phone Calls and correspondence and field work.

Staff Report for Caleb Armstrong

August 2020

- Delivered and picked up No-Till Drill to Peter Feltz where he interseeded sorghum into fresh cut peas and oats. Talked with him and Shane about implementing cover crops in the near future.
- Delivered and picked up No-Till Drill to Conrad King where he interseeded grasses and clovers into pre-existing hay fields. Talked about possibility of doing a water crossing so he can get farm equipment across fields. This would include cost-sharing.
- Delivered and picked up No-Till Drill to John Losievski where interseeded sorghum into cut hay field. Helped Rod with his Act 82 tags.
- Delivered No-Till Drill to Jere Hamel where he planted grasses and beats into old hay stubble to help break up his plow pan. He then dropped drill off at Jeramie Hamels house.
- Picked up No-Till Drill from Jeramie Hamel where he replanted Alfalfa into fields where it was needed.
- Delivered No-Till Drill to Jason Behrend where he interseeded into hay and pasture. Assisted Adam on construction of water crossing also on Behrends' land.
- Delivered and picked up No-Till Drill from Mark Ott where he interseeded clover and alfalfa into cut hay. Also planted near the nearby creek for better erosion practices.
- Working on creating a better practice/guide for farmers that are renting the No-Till Drill so it is easier for calibrating resulting in less time and money loss for the farmers.
- Assisted Adam Groshek in expecting the closing of a manure pit and working a bit with AutoCad on the project.
- Did streamflow monitoring in 6 different spots located on the creeks of 2 mile, 5 mile, 7 mile, and Bloody Run.
- Did water quality assessments for the Mill Creek and Bear Creek for the amount of phosphorous and suspended solids in the creeks.
- Assisted Rod in agricultural damage done on Alfalfa's fields that Travis Marti has enrolled into the program.
- Attended a Little Plover River conservation project that has been going on with Village of Plover, Wisconsin Wetland Association, University of Wisconsin-Stevens Point, and Wisconsin Vegetable & Potato Growers Association.
- Attended the monthly Citizens Groundwater Meeting which hasn't been held since Covid-19 hit and covered a vast amount of information.
- Attended an online series of webinars dealing with grazing which was held by the Farmers of Iowa.
- Attended an online series of webinars dealing with streambank erosion control.

Activities Report for Adam Groshek – August 2020

Land and Water Resource Management Program/Animal Waste Storage Ordinance/CREP Activities:

~General CREP planning and discussions for 2020 site visits, contracts, etc.

~Kings CREP/WRP grazing plan discussions with landowner, NRCS, and DATCP. Re-establishment of 25 permanent CREP boundary markers for making the grazing paddock fence boundaries easier to distinguish.

~Multi-Discharger Variance budget estimating for annual phosphorus project funding.

~Behrend culvert crossing project planning, design, mapping, permitting applications and discussion, endangered species review, cultural resources review, bidding, cost estimating, and investigation. The project is approved and all permits approvals have been obtained, however the first bidding attempt came back with no bids. Project rebid with more contractors and time to do project extended into next year if necessary.

~IT additional computer login key meeting and discussions with the new requirement for more secure Wood County network login.

~Continued planning and design with State DATCP engineering staff for the Kirby & Karen Cashen streambank to find best solution to this severe erosion site.

~No-till drill calls, discussions, scheduling, and coordination with different LWCD employees to rent out to various Wood and Portage County landowners for planting/crop interseeding and cover crop planting.

~Planning on possible culvert creek crossing for field access with farm near Rudolph.

~Minutes/note taking for the Technical/Professional Improvement Committees for the August planning meeting the 2021 Land + Water Conservation Statewide Conference.

~Manure pit abandonment survey, discussion, planning, & design for the Hayden family. Planned to abandon pit before winter.

~Construction inspection for the Reber manure storage pit abandonment near Rudolph. Manure solids landspread on neighboring farmland and earth shaping and re-vegetation of the previous pit site to follow.

~Discussion with Enos Yoder to abandon his manure storage near Milladore this fall. Will follow up in September/October.

Activities Report for Rod Mayer

AUGUST 2020

- Oelke act 82 (ag tags) – field visit – paperwork – enrollment.
- Submitted 2nd quarter wildlife reimbursement to DNR.
- Completed Fowler pond exemption paperwork – complaint form closed.
- Wargowsky pond exemption letter
- Losievski Act 82 (ag tags) – field visit – paperwork – enrollment.
- Weichelt Hwy T pond inspection – completion letter – database updates.
- Map pond issues with wetlands & disturbed acres on a completed pond – sent to DNR.
- Received and updated Earth Hwy 186 financial assurance for Non-metallic mine.
- Wayerski act 82 (ag tags) – paperwork – enrollment and instruction letter – delivered – reviewed and processed to DNR.
- Reviewed addendum to Reber mine site reclamation plan – wrote up of issues needed for acceptance – emailed to engineer.
- Pond questions and correspondence on FIVE new ponds sent to landowners.
- Hemlock Trails cranberry field visit – discuss fence extension options – GPSed proposed corners.
- Met at Razin Berry – inspected fence maintenance/repairs – discussed options for logging outside of marsh fence – updated inspection spreadsheet.
- Appraised Knuth alfalfa – reseeded 23 acre field – completed paperwork – updated DNR database.
- Rakowski pond exemption – met with landowner – went over – approval – letter – update database.
- Picked up wildlife scare guns from two farms (used for goose abatement).
- Marti alfalfa appraisal – 200 acres – paperwork – update DNR database.
- Put listing of GPS questions together for training – sent to trainer.
- Hemlock trails fence design – enrollment forms, prepared maps, estimate, request write up – sent to DNR.
- Urban Act 82 (ag tags) – prepared paperwork – sent to landowner – processed enrollment.
- Hannum Act 82 (ag tags) – prepare paperwork – field visit.
- Looked into new Act 82 – found crop to be food plots – denied ag tags.
- Contacted processors for deer donation poster order from DNR.
- Completed 2nd review of Reber Mine Reclamation Amendment – field visit – correspondence sent to Tetra Tech asking for advised letter – issues with map.
- Reviewed Ledger Pond exemption paperwork – sent additional needed info to owner.
- Contacted mine operator for financial assurance changes needed when expires in Sep.

Activities Report for Lori Ruess – August 2020

- Answered phones and replied to emails
- Deposited checks for no-till drill and AWO permits.
- Reviewed general ledger.
- Reviewed payroll reports and payroll registers.
- Completed August sales tax report and forwarded to Finance.
- Attended the August 5th CEED meeting and completed minutes.
- Completed LWCD payroll percentages and forwarded to Finance prior to the August 13th and August 27th payrolls.
- Prepared bid letters/bid packets for Dale & Jason Behrend's intermittent stream crossing project.
- Completed cost-share contract for Dwayne Hayden manure storage closure project.
- Scheduled no-till drill rental.
- Completed the 2021 budgets for Land & Water, DATCP Grant, Wildlife Damage, Nonmetallic Mining, Multi-Discharger Variance (MDV), Mill Creek and Fines and Permits.
- Attended the August 19th LWCD staff meeting on computer two-factor authentication and use of yubikeys.
- Assisted Adam Groshek with calling contractors to check if they would be interested in bidding on Dale and Jason Brehend's project.
- Assisted Finance with laminating covers for their Financial Report.
- Took calls from landowners requesting water sample kits and mailed kits as requested.
- Organized County Board packet and submitted to the County Clerk's office.
- Electronically submitted staff reports and packet materials to the County Clerk's office for the August CEED packet.
- Vacation days – August 21-August 25.

Activities Report for Emily Salvinski

August 2020

- **Monday, August 3.** Made up a better form to use during surface water monitoring.
- **Tuesday, August 4.** Made up a flyer to advertise for free well water testing to be posted on Health Department's Facebook page.
- **Thursday, August 13.** Looked up the latest phosphorus test results on the "Surface water data viewer" and recorded them. Prepped bottles and forms for the next round of sampling.
- **Friday, August 14.** Measured streamflow at 6 locations on the 2 Mile, Bloody Run, 7 Mile after solving the problems on the meter after new software download.
- **Wednesday, August 19.** Attended tour of the Little Plover River held by WI Wetlands Association. Worked on task for Central WI Farmers Expo.
- **Thursday, August 20.** Worked thru how to log into SWIMS for the first time (Surface Water Integrated Monitoring System) and entered August's streamflow data.
- **Friday, August 21.** Added well water tester locations to the Well Data Database. Worked with IT to get well water testing info on the other Wood Co Facebook Page.
- **Tuesday, August 25.** Took surface water samples at 7 locations from the Mill Creek and Bear Creek, shipped to be analyzed for total phosphorus and suspended solids.

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Adam DeKleyn, County Planner
Paul Bernard, Land Records Coordinator
Jeff Brewbaker, Code Administrator
Vacant, Code Technician
Kim Keech, Admin Services 5
Victoria Wilson, Admin Services 4

RE: Staff Report for September 2, 2020

1. **Economic Development (Jason Grueneberg)**

- a. **Heart of Wisconsin Chamber Empower Meeting** – On August 20th I participated in the Heart of Wisconsin Chamber Empower meeting. Items that were discussed include the Employment and Resource Fair being held in Wisconsin Rapids on September 2nd and 3rd, and business retention and expansion visit structure.
- b. **Regional Economic Development Innovation Initiative (REDI)** – On Tuesday, August 19th I participated in the REDI meeting to review draft objectives and strategies of the Economic Development group.
- c. **Broadband Exploratory Group** – On Thursday, August 13th and 28th I participated in Broadband Exploratory meetings to address areas that are unserved or underserved in the County. The group is considering looking into how to provide broadband to these areas utilizing Public Service Commission grant funds and partnering with service providers.
- d. **Wood County Economic Development Roundtable Meetings** – I facilitated Wood County Economic Development Roundtable meetings on August 11th, 13th, 25th, and 27th. Notes from those meetings are attached to this report.
- e. **Central Wisconsin Economic Development (CWED) Fund** – On August 19th I participated in the CWED Board of Directors meeting. Agenda items included discussion on interest rates, how to respond to request for longer loan deferral periods, fund status and activity report, and the administrative service provider update.

2. **Planning (Adam DeKleyn)**

- a. Land Subdivision - Plat Review – (6) CSMs were submitted for review/approval. (5) CSMs were approved/recorded. (3) CSMs are pending approval. (2) Subdivision plat pre-application consultations.
- b. City of Marshfield Water Quality Management (WQM)/Sewer Service Area (SSA) Plan Review –

1. Sanitary Sewer Extension Project (±250' of 8" dia. sanitary lateral)
Frey Court – Veterans Parkway. Marshfield: (S25/26, T26N, R2E).
208 Compliance Letter issued.
- c. Town of Grand Rapids Comprehensive Plan – Transportation element of plan was prepared and presented at last PC meeting. Utilities and Community Facilities element is being prepared for next PC meeting.
- d. Zoning – Updating all town zoning GIS data to allow for better use, consistency and efficiency in county and town operations as well as public use. New zoning maps will be prepared for all towns.
- e. Community Development Block Grant Program (CDBG) – Working cooperatively with the Central WI Region CDGB administrator to update program illegibility requirements so Wood County can continue to participate in the program.
- f. Request for Town Zoning Amendment Approval: Town of Grand Rapids – (1) Town zoning ordinance amendment and (1) town zoning map amendment/rezone submitted for DPZ review. Requests were reviewed and a staff memorandum is included in this packet for CEED and CB review/action.
- g. Town/County Planning and Zoning Assistance – Provided planning and zoning assistance to the general public and town officials.
- h. COVID-19 Operational Planning – Working remotely in response to the COVID-19 pandemic. County Planner functions and programs will remain operational as normal. I will be available by phone: (715) 421-8568 or email: adekleyn@co.wood.wi.us.
- i. US 2020 Census – Friendly reminder. Help shape your future and your community's future. Participate in the 2020 Census. Visit [2020CENSUS.GOV](https://2020census.gov) to learn more.

3. Land Records (Paul Bernard)

- a. Parcel Fabric Migration – we have completed the migration process for the new model for parcel mapping. Training has been scheduled and we hope to be back up and running with the normal publication schedule soon.
- b. Publication Routine Automating – Currently working on automating the process for publishing GIS data. This should increase the frequency on gis data on the web, internally, and our open data portal.
- c. Survey Records Website – a Tract Index web application has been set up as a proof of concept – a one stop shop for tie sheets, plats of survey and information about register of deeds plats (no images for recorded documents).
- d. Boundary Clean Up – GIS data for municipal boundaries, zip codes, emergency service numbers and school districts are currently being synced up with the geometry of more current datasets.

- e. Custom map requests.
- f. Helping the Parks and Forestry Department migrate their data to enable them to edit online.
- g. Helping the Health Department maintain and improve their COVID-19 Dashboard.

4. **Code Administrator's (Jeff Brewbaker)**

07-29-2020 – Review plan, hydrograph, soils evaluation & subdivision replacement conventional TN: 07; review plan & soils evaluation reconnect conventional TN 07; (2 permits) review plan, hydrograph, soils evaluation & issued new conventional TN: 07; review soils IGP TN: 07, inspection replacement mound >24" plow & mound core

07-30-2020 – Vacation

07-31-2020 – Vacation

08-03-2020 – Inspection replacement mound <24" plow, tank & absorption cell TN: 12; inspection replacement HT TN: 10; inspection new mound A+O absorption cell TN: 10

08-04-2020 – Inspection new mound >24" plow TN: 19, inspection shoreland TN: 19, soils onsite mound A+O TN: 20; inspection new mound >24" tank & absorption cell TN: 19; inspection replacement mound A+O tank TN: 10; inspection new HT TN: 01

08-05-2020 – Inspection replacement mound <24" plow TN: 21; inspection replacement mound <24" tank & absorption cell TN: 21; soils onsite mound A+O TN: 20

08-06-2020 – Inspection replacement mound <24" plow, tank & absorption cell TN: 12; inspection replacement mound <24" absorption cell TN: 16, inspection replacement conventional TN: 07

08-07-2020 – Issued shoreland (new deck) TN: 07, inspection report replacement mound A+O TN: 19; inspection report replacement mound A+O TN: 02; review plan & issued renewal mound <24" TN: 04; review plan, hydrograph, soils evaluation & issued replacement conventional TN: 18; review plan, hydrograph, soils evaluation & issued new conventional TN: 18; review plan reconnect conventional TN: 13; review plan & issued replacement HT TN: 21

08-10-2020 – Review plan, soils evaluation & issued replacement HT TN: 12; review plan & issued replacement HT TN: 11; review plan & issued replacement mound <24" TN: 15

08-11-2020 – Review plan, soils evaluation & issued replacement mound >24" TN: 17; inspection new conventional TN: 18; review plan, soils evaluation & issued replacement HT TN 04; review plan & issued new non-plumbing TN: 21

08-12-2020 – Inspection new mound GeoMat TN: 10; review plan & issued reconnect HT TN: 16

08-13-2020 – Issued shoreland (farm access road) TN 18; complaint investigation shoreland & floodplain TN: 10; soils evaluation new mound <24" TN: 20; replacement conventional TN: 07; inspection reconnect conventional TN: 11; soils evaluation new mound <24" TN: 20; soils evaluation new holding tank (HTA mailed) TN: 15; soils evaluation new HT (HTA mailed) TN: 15; soils evaluation replacement HT (HTA mailed) TN: 10

08-14-2020 – Inspection replacement mound A+0 tank & absorption cell TN: 12; inspection replacement conventional TN: 18

08-17-2020 – Review plan & issued new HT TN: 10; inspection replacement HT TN: 12

08-18-2020 – Inspection HT TN: 03; review plan, soil evaluation & issued mound GeoMat TN: 10

08-19-2020 – Inspection replacement mound >24" plow & absorption cell TN: 12; inspection replacement conventional TN: 07; review plan, soils evaluation & issued replacement mound <24" TN: 17

08-20-2020 – Inspection replacement conventional set benchmark & tank TN: 07; inspection new mound <24" plow & absorption cell TN: 08; inspection replacement mound white knight plow, tank & absorption cell TN: 20

08-21-2020 – Inspection reconnect HT TN: 16; inspection new mound A+0 absorption cell TN 11; inspection new mound A+0 tanks TN: 10; inspection replacement mound >24" tank & sewer TN: 12; inspection new mound <24" tanks, piping & distribution TN: 11; violation shoreland & floodplain TN: 10

5. **Office Activity** (Kim Keech and Victoria Wilson)

- a. **Monthly Sanitary Permit Activity** – There were 18 sanitary permits issued in July 2020 (8 New, 7 Replacements, 3 Reconnects and 0 Non-Plumbing) with revenues totaling \$8,950. There were 19 sanitary permits issued in July 2019 (9 New, 9 Replacements, 1 Reconnects and 0 Non-Plumbing) with revenues totaling \$7,450.

**New fees went into effect September 1, 2019.*

There were 100 sanitary permits issued through July 2020. For comparison purposes, the following are through the same period for the previous five years: 2019 – 92, 2018 – 87, 2017 – 98, 2016 – 93 and 2015 – 88.

- b. **2020 Tax Refund Intercept Program (TRIP)** – As of August 21st, Wood County received an additional \$428.00 for a total of \$7,575.47 on twelve (12) outstanding cases for 2020.
- c. **2020 Maintenance Notices** – Septic Maintenance Notices, ATU (Aerobic) Maintenance Notices, White Knight (Aerobic) Maintenance Notices, and Farmer Exempt Holding Tank Maintenance Notices are scheduled to be mailed approximately Friday, April 24th with a due date of Friday, August 14th. There are approximately 2,583 scheduled to be mailed between the four

notices. As of August 21st, 696 septic systems have not been serviced for 2020. Second reminders are tentatively scheduled for Friday, September 25th.

- d. Enforcement Activities Update (Small Claims) – None
- e. Wisconsin Fund Grant Program – 2017 Wisconsin Act 59, the 2017 biennial budget act, repealed, effective June 30, 2021 the Wisconsin Fund Grant Program for failing septic systems. 2019 Wisconsin Assembly Bill 791 delayed the elimination of the Wisconsin Fund Grant Program to June 30, 2023 passed on February 18, 2020. 2019 Wisconsin Senate Bill 791 was scheduled for consideration late March but has not been considered due to COVID-19. No extension yet for the Wisconsin Fund Grant Program. Office Staff continues to take applications for the program.
 - i. (4) Wisconsin Fund Applications FY2021 – Wisconsin Fund Grant Applications were emailed to the State of Wisconsin on January 30th meeting the deadline date of January 31st. One of the Wood County applicants no longer qualifies for Wisconsin Fund Grant because they sold the property in May 2020 prior to installing the mound system they qualified with for Wisconsin Fund Grant. This brings Wood County applicants to (3).

State of Wisconsin is ready to release the grant funds. Due to the volume of applicants for this year. The following adjustments were made:

 - There is no funding for Category 2 failures.
 - PR applications have been funded at 45.6944%
 - SCE applications have been funded at 37.9575%

Inspection Reports have been completed. Copy of a paid bill submittal is pending from a plumber before request of funds from the State can be made. Wood County disbursement is expected late September 2020.
 - ii. (4) Wisconsin Fund Applications FY2022 – Office Staff continue to accept Wisconsin Fund Grant Applications pending passage of 2019 Wisconsin Senate Bill 791.
- f. Sanitary Permit Database System Project – The next phase for the sanitary permit system database will consist of creating a service provider and comments interface. Information Technology Department continues work on the design phase of the project.
- g. Survey Document Indexing Project – There are over 4,000 survey documents that are being indexed with a tentative completion by the end of 2020.
- h. ArcGIS Software Project – Editing addresses in 22 townships.
- i. Kim attended the following meetings/trainings:
 - i. Citizens (Wood County) Groundwater Group on August 17th.

- ii. CEED Committee Meeting on August 18th.
- j. Victoria attended the following meetings/trainings:
 - i. Economic Development Meeting (COVID-19 Recovery) on August 13th & August 27th.
 - ii. Personal Protective Equipment Meeting on August 11th & August 25th.

Via: TeleconferenceJason Grueneberg, Wood County Planning & Zoning Director, as facilitator

In Attendance: Scott Larson-Executive Director-MACCI; Kyle Kearns-Director of Community Development-City of Wisconsin Rapids; Angel Whitehead-President-Heart of Wisconsin Chamber of Commerce; Kristie Rauter-Egge-Community Health Planner-Wood County; Meredith Kleker-Executive Director-Wisconsin Rapids CVB; Nancy Turyk-Community Development Educator-UWEX; Josh Miller-Development Services Director-City of Marshfield; Craig Bernstein-Manager-Workforce Development-MSTC; Victoria Wilson-Administrative Services-Wood County Planning & Zoning

Jason Grueneberg-Wood County Planning & Zoning:

- Cases of COVID continue to increase. Wood County has 189 cases with 44 active. Wisconsin, along with 21 other states, is considered a "red zone". This means our area experienced more than 110 new cases per 100,000 people for the week ending July 24th. Statewide, we've seen 210 cases per 100,000 people in the last week.
- Senate has introduced a COVID19 relief plan. There is much debate surrounding this plan. A proposed cut in the \$600 per week in unemployment benefits to \$200 per week is causing much contention.
- We hear daily about the upcoming school year and the different approaches the districts are taking for the start of school.
- We have seen a second round of farm support from the Wisconsin Farm Support Program. There was \$50 million available for that program. Twelve thousand farmers applied and received \$3500 each. That left around \$8.4 million dollars still available. If we can, get the word out to farmers that there is still money available to them.

Scott Larson-MACCI:

- We are working in conjunction with Angel and the Heart Of Wisconsin on the Verso task force. We are helping to get information out on the upcoming job fair. Businesses in our area have hired some of the Verso employees already.
- We started reaching out to nursing and assisted living facilities regarding concerns over the acquisition of PPE. It is getting a little problematic for them to obtain gloves and masks.

Angel Whitehead-HOW:

- Working on the employment and resource fair. We have many vendors and businesses expressing interest. The dates for this event are September 2nd and 3rd. Incurage provided us some grant dollars so we can have PPE available to attendees. We are also working with the Wood County Health Department to ensure safety measures are in place for the event.
- Mid-State Technical College, Heart of Wisconsin and Marshfield Clinic are putting on a "how-to" video miniseries starting next week Wednesday and up until the job fair. It is a one-hour recording that will highlight how to do a resume, tips and tricks for interviewing, where to look for job opportunities, a mental health and wellness session, and using your social media as a resource for job opportunities.

Nancy Turyk-UW Extension:

- Results of the "Best of Marshfield" voting were released yesterday. Go to visitmarshfield.com to see the winners.

Meredith Kleker-Wisconsin Rapids CVB:

- We are excited about the Central Wisconsin Tourism Association and the JEM grant. This will be good for our area.
- Airport travel is down to the Alexander Field airport. Hotel occupancy is down 40 to 50%. Overall though, attitudes of the hospitality workers are positive.

Kristie Rauter-Egge-Wood County Health Department:

- We are not putting information out on businesses to shame or blame anyone. Whenever there are two or more people at a business who have tested positive to COVID19, this is considered an outbreak and we have to put out a press release to let the public know that may have visited one of those businesses. We will probably post on Facebook the algorithm we use to determine if we will put out a press release or not.
- We are seeing our positive cases increase in the last couple of days.
- We now have active cases listed on our dashboard by municipality and by school district area.
- We are involved in a mask campaign.
- The Health Department does not require businesses to close that have had a positive test result. The businesses have made those decisions to close on their own.

Verso Discussion:

- A Verso taskforce meeting was held yesterday. The next meeting will be August 12th at 2:00pm.
- www.rapidstogether.com page continues to evolve. If there is information on resources you can provide, please check out this page and make sure it is recognized on that page. There is also a tab for stakeholders you may want to check out.
- An update from the WEDC was provided on their role and what they have been doing regarding the Verso site.

Broadband Discussion:

- There was a call yesterday initiated by Maryann Lippert regarding broadband. She is trying to assess if there is a consensus to move forward with trying to get grant funds into the county to assist with broadband issues. It was agreed we need to move forward with this project but much work will need to be done.

PPE Discussion:

- Childcare came up in our last PPE meeting. With the uncertainty of school this fall, we would like to engage someone in childcare to be in discussion with parents and employers. If schools should go back into a virtual only situation, how will childcare be addressed?
- Childcare has been a topic even before the pandemic hit. The availability of childcare workers has been an ongoing struggle.
- (Information from Karen Olson) There were COVID relief grants available to childcare providers. They were anywhere from \$500 to \$1000 to help with cleaning supplies and liability insurance. Ten to twelve facilities in Wood County were able to receive grant funds. The CARES act also provided three grant programs through the Department of Children and Families. Some providers were able to receive assistance from one, two or all three programs. There are seven to eight new providers starting up. North Wood County only had one childcare provider that closed due to the pandemic. All others providers are open in some capacity. Staffing continues to be an issue. Some providers are choosing not to enroll new families and just continue to provide care to the kids they currently have enrolled. Most childcare providers are also waiting to see what will happen when school opens up.
- Concerning starter kits, after much work and research, it seemed that businesses were fine at the time. We would like to reach out to businesses and get them thinking about future needs that may arise as we work through this pandemic.
- Each school district is looking at re-opening in different ways/phases depending on the district. Transportation will be a major issue. There are a variety of options depending on the type of building and size of the district.
- PPE meeting: Tuesday August 11th, 2020 at 9:00am via teleconference
- Next meeting: Thursday August 13th, 2020 at 9:00am via teleconference

Adjourned at 9:50am

Via: Teleconference

Jason Grueneberg, Wood County Planning & Zoning Director, as facilitator

In Attendance: Scott Larson-Executive Director-MACCI; Kristie Rauter-Egge-Community Health Planner-Wood County; Meredith Kleker-Executive Director-Wisconsin Rapids CVB; Craig Bernstein-Manager-Workforce Development-MSTC; Jim Webster-General Manager-Ho Chunk Gaming, Nekoosa; Matt McLean-Director-Visit Marshfield; Betsy Wood-Managing Director-Incourage; Jennifer Resch-Director Economic & Community Development-UWSP; Dennis Lawrence-Executive Director-North Central Wisconsin Regional Planning Commission; Jodi Friday-Community Impact Director-United Way; Steven Kuehl- Senior Advisor, Community and Economic Development-Chicago Federal Reserve; Kelly Borchardt-Executive Director-Childcaring; Victoria Wilson-Administrative Services-Wood County Planning & Zoning

Jason Grueneberg-Wood County Planning & Zoning:

- In Wood County, there are 335 cases of COVID reported with 75 active cases. The seven day average in the state has reached its lowest point in a month with 760 cases.
- We see daily communication from the schools on what their plans are for re-opening.
- A presidential executive order was completed in the last week to provide some relief to families impacted by COVID. The order protects families from evictions and foreclosures.
- The \$400 unemployment benefit, previously \$600, has been extended until December 27, 2020.
- The student loan deferral program that is scheduled to expire on September 30, 2020 has been extended until such time that the economy has stabilized, schools have re-opened, and the crisis brought on by the COVID-19 pandemic has subsided.
- There is a payroll tax deferral included in the presidential executive order also. The order would put workers' obligation to pay the 6.2% Social Security tax on hold from Sept. 1 through the end of the year.
- Fall sports programs are rolling out their plans; some are cancelling and some are moving forward with their programs.
- The Wisconsin Fiscal Bureau has a report out that shows how the CARES Act funding is being allocated in the state.

Steven Kuehl-Chicago Federal Reserve:

- Gave an overview of the Federal Reserve and lending opportunities from the Federal Reserve through local banking systems.

Scott Larson-MACCI:

- We have been very busy trying to get back to some level of normalcy.
- We continue to spend time ensuring information is shared with the business community.
- We are watching to see what is happening with the school districts as school openings approach.
- There is a broadband initiative that was started for the Wood County area. A meeting will take place this afternoon to discuss how we can improve broadband services in the area. A solutions team is being developed at the regional level to address this issue.

Matt McLean-Visit Marshfield:

- Our Play Outdoors in Central Wisconsin campaign was fully launched on July 27th.
- Hotel occupancy this time of year is typically 80%. At this time we are at about 40 to 50% occupancy which is up from 15 to 20% at the start of the pandemic.

Jim Webster-Ho-Chunk Gaming, Nekoosa:

- The casino is operating with about half of the machines open for play.
- We have had several cases of COVID at the casino but the cases were not contracted here.
- We will not be opening our food and beverage. The bar is open for pick up only.

- We have recalled 152 out of 230 employees. We have been talking with Mid-State to establish some resources for those employees that have not been called back. Dennis Lawrence from NCWRPC states they have been working with multiple tribes to help with economic development, diversification and planning efforts. Ho-Chunk Gaming Nekoosa could benefit from a conversation with NCWRPC in the future.

Kristie Rauter-Egge-Wood County Health Department:

- We had National Guard testing yesterday at Lincoln High School in Wisconsin Rapids. We had 400 tests available and ran out of them.
- We have been doing a mask campaign to encourage everyone to wear a mask.
- We continue seeing community spread and outbreaks at businesses.
- We are taking and logging complaints about people not wearing masks.
- We have extended our restaurant inspection licensing fee out until the end of August. Restaurants are struggling to pay their licensing fee to Environmental Health. If they cannot pay the fee, they cannot remain open. For more about licensing fees please see this link:
<https://www.co.wood.wi.us/Departments/Health/Licenses.aspx>
- Jason: There may be possible grant funds out there for these licensing fees.

Kelly Borchardt-Childcaring:

- Childcare is very important on the path to economic recovery. Childcare was an issue before the pandemic but has become more of a struggle since. There was about a 30% closure rate in childcare programs initially. Slowly those programs are starting to re-open.
- A lot of the issues before the pandemic, such as staffing issues, quality of care and affordability for families, have been compounded due to COVID 19.

Verso Discussion:

- The Rapids Together Task Force has been meeting every other week regarding the Verso Closure. There was a meeting yesterday at 10:00am. The meeting is viewable at
<https://legis.wisconsin.gov/rapidstogether>. Further discussion regarding the task force and Verso took place.

PPE Discussion:

- The meeting on Tuesday was only five minutes. It seems that PPE needs are being met for the most part. The only concern we are trying to ascertain is if the senior living facilities are getting the PPE they need. We have not heard back as of yet.
- PPE meeting: Tuesday August 25th, 2020 at 9:00am via teleconference
- Next meeting: Thursday August 27th, 2020 at 9:00am via teleconference

Adjourned at 10:02am

Via: Teleconference

Jason Grueneberg, Wood County Planning & Zoning Director, as facilitator

In Attendance: Scott Larson-Executive Director-MACCI; Nancy Turyk-Community Development Educator-UWEX; Kristie Rauter-Egge-Community Health Planner-Wood County; Jennifer Resch-Director Economic & Community Development-UWSP; Victoria Wilson-Administrative Services-Wood County Planning & Zoning

Jason Grueneberg-Wood County Planning & Zoning:

- To Jennifer Resch: We have been hearing stuff across the country about outbreaks at different campuses. Where is UWSP at right now?

Jennifer Resch:

- The UW system has gotten a lot of funding to support COVID testing. What do you do when there are positive cases?
- The UWSP campus has facilities designated for quarantine and isolation. Other campuses may be struggling with what to do with those who need to quarantine or isolate themselves. We are staffing case managers to help support the Portage County Health Department. Classes begin September 2nd.
- The majority of classes are virtual or asynchronous.
- There have been tremendous plans made to handle positive cases quickly.

Jason: In the past, there was concern about the supply chain in getting PPE. Is that still an issue?

Jennifer Resch:

- We have been able to acquire adequate PPE at this time.
- We are providing a two-ounce bottle of hand sanitizer and have refilling stations available on campus.
- Every staff person and student will be supplied with two face coverings.

Nancy Turyk: Is the status the same at the Marshfield Campus?

Jennifer Resch:

- The protocol is the same on that campus but the only thing I am unsure of is the isolation area. This would fall more on the Health Department than UWSP as the UW does not own the apartment building up there. The majority of students on the Marshfield campus are commuting.

Kristie Rauter-Egge:

- We have hired about 30 staff to do contact tracing which has doubled our staff. This is helping us to be able to work on other duties we have. Funding for the additional staff is coming from CARES funding.
- We have been working with the school districts on how re-opening will look. Guidance from DPI looks much like the guidelines the Health Department has provided.
- We are looking at possibly having an internal "strike team" that can go out and do testing at specific locations where there may be outbreaks or symptomatic people.
- We are doing everything we can to have syndromic data available to us from the school districts in order to stay ahead of what might become an outbreak in an effort to keep the schools open.
- It is hard to say for sure, but it does seem like community spread of COVID 19 has slowed down a bit.
- We have gotten word that a vaccine may be available sooner than expected. It will be released in tiers.

Other Discussion:

- We should continue to encourage businesses to keep updating their business hours on the map. Hours of operation may change with the start of school.
- Next PPE meeting: Tuesday September 8th, 2020 @ 9:00am
- Adjourned at 9:34am

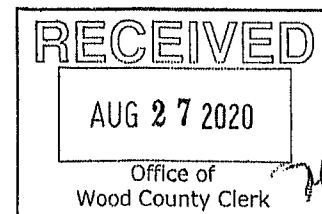
NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

210 McClellan Street, Suite 210, Wausau, Wisconsin 54403
Telephone: (715) 849-5510 Fax: (715) 849-5110
Web Page: www.ncwrpc.org Email: staff@ncwrpc.org



SERVING ADAMS, FOREST, JUNEAU, LANGLADE, LINCOLN, MARATHON, ONEIDA, PORTAGE, VILAS AND WOOD COUNTIES

August 25, 2020



Trent Miner
Wood County Clerk
PO Box 8095
Wisconsin Rapids, WI 54495

"Combined Notice of Levy Rate Certification and 2021 Service Charge"

Dear Clerk:

Pursuant to Chapter 66.0309, Section 14, of Wisconsin Statutes and actions taken by the Commission at its July Meeting, *the service charge for 2021 was set at a rate "Not to Exceed" of 0.000851 percent along with a "Not to Exceed" cap rate of \$43,000.00.* Based on budget needs, the 2021 membership fee is \$42,500.00. Please note this is a reduction from last year. This is the amount that should be included in your budget. A statement for payment will be provided in January 2021.

Currently we are in the process of preparing our 2021 Work Program, and we ask that you contact our office if you would like to discuss any projects for the upcoming year. We look forward to continuing our relationship with Wood County.

If you have any questions, please feel free to contact me at (715) 849-5510, Extension 304, or at dlawrence@ncwrpc.org.

As always, thank you for your continued support.

Respectfully Submitted,


Dennis Lawrence, AICP
Executive Director

City of Pittsville

• GEOGRAPHICAL CENTER OF THE STATE •

Office of
City Clerk-Treasurer

August 25, 2020

P.O. Box 100
Pittsville, WI 54466

Phone 715/884-2422
Fax 715/884-2195
email: cofpitts@tds.net

Conservation, Education, and Economic Development (CEED) Committee;

Thank you for your consideration of our 2020 Kayak Launch Signage project in the amount of \$5000.

The Kayak Launch Signage has taken a bit of a turn from the original application. With direction from a local business group, the city council has decided to go with two signs the group proposed, ordered and purchased instead of the original proposed design.

The city is replacing two of the "Welcome to Pittsville" signs, to include and promote the businesses the city has to offer and the recreational opportunities in the city.

The goal of the project remains the same: "Our project is to erect signage to create awareness of recreation opportunity in our beautiful Riverside Park in the heart of our city. We have enhanced the Yellow River Kayak Launch in Riverside Park and the proposed signage will promote and direct people to it. In addition to the kayak launch, the signage would advertise and direct people to the downtown businesses our city offers."

With the County's grant of \$5000 and the City's cost contribution of \$10,630, the final proposed cost would be met.

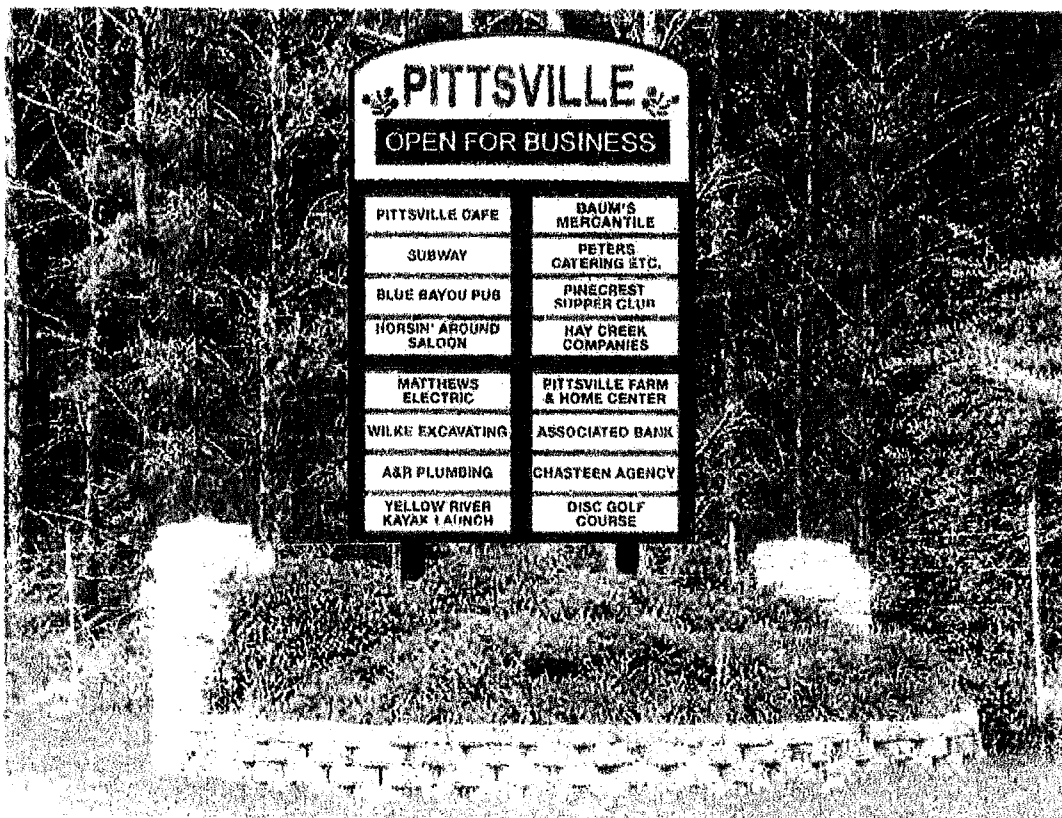
The business group's estimates are from all local suppliers which include:

Two Signs	\$ 3,400	Pittsville School's Panther Creations
Business Listing	\$ 2,400	Pittsville School's Panther Creations
Foundations	\$ 2,000	Wilke Excavating, Pittsville
Framing/Installation	\$ 6,430	Vantage Mechanical, Pittsville
DOT Permits	\$ 400	
Total	\$14,630	

The city has already purchased the signs, but with COVID the installation has taken longer than expected. We anticipate to complete the project and pay the remainder before October.



City of Pittsville



City of Pittsville

• GEOGRAPHICAL CENTER OF THE STATE •

Office of
City Clerk-Treasurer

P.O. Box 100
Pittsville, WI 54466

Phone 715/884-2422
Fax 715/884-2195
email: cofpitts@tds.net

August 25, 2020

Conservation, Education, and Economic Development (CEED) Committee;

Thank you for your consideration of our 2020 Housing Incentive Grant award in the amount of \$25,000.00

We have made great strides in our housing market. From March 27, 2020 through August 17, 2020, we have paid out \$65,500 from our Building Incentive Funds and as of August 17, 2020 have a balance of \$23,239.37.

Attached, you will find estimated tax revenue we expect from the increased housing.

There are a few assumptions and speculations to consider:

- Considerations have not been made for our Tax Incremental District (TID); we have one TID which will be terminated in 2023.
- The new homes started/completed that are for sure are the only ones in the five-year calculations. We are confident that we will attract additional new homes, but do not want to have assumptions made. The additional new homes will make the increased revenues even better than estimated.
- The 2019 mill rates remained constant. No changes were considered.

With the calculation as is, Wood County is looking to recover 120% of their \$25,000 initial investment.

The City of Pittsville



Estimated Projections for City of Pittsville's Building Incentive Grant				
No considerations for TID Values				
2019 Tax Rates were used Constant thru 2024				
Values do not speculate additional homes other than the proposed duplexes in 2021				
Parcel #		January 2020 Values		
Rademan 1st Spec 31-00742		\$ 216,900.00		
31-00011B		\$ 297,300.00		
31-00723		\$ 109,600.00		
31-00747		\$ 15,700.00		
31-00746		\$ 15,700.00		
31-00666 (Duplex)		\$ 2,400.00		
31-00665 (Duplex)		\$ 10,000.00		
Rademan 2nd Spec 31-00730		\$ 14,900.00		
31-00672 (Duplex)		\$ 9,200.00		
	TOTAL	\$ 691,700.00		
Parcel #		January 2021 Values		
Rademan 1st Spec 31-00742		\$ 226,900.00		
31-00011B		\$ 307,300.00		
31-00723		\$ 229,300.00		
31-00747		\$ 250,200.00		
31-00746		\$ 303,500.00		
31-00666 (Duplex)		\$ 216,900.00		
31-00665 (Duplex)		\$ 250,000.00		
Rademan 2nd Spec 31-00730		\$ 250,000.00		
31-00672 (Duplex)		\$ 9,200.00		
	TOTAL	\$ 2,043,300.00		
Parcel#		January 2022 Values		
Rademan 1st Spec 31-00742		\$ 226,900.00		
31-00011B		\$ 307,300.00		
31-00723		\$ 229,300.00		
31-00747		\$ 260,200.00		
31-00746		\$ 313,500.00		
31-00666 (Duplex)		\$ 250,000.00		
31-00665 (Duplex)		\$ 250,000.00		
Rademan 2nd Spec 31-00730		\$ 216,900.00		
31-00672 (Duplex)		\$ 130,000.00		
	TOTAL	\$ 2,184,100.00		
	Jan-23	\$ 2,184,100.00		
	Jan-24	\$ 2,184,100.00		

	With the assessed values from the previous page we estimated the tax revenue to be:			
	(Used the 2019 tax rates as a constant)			
	\$25,000 Initial Investment		\$100,000 Initial Investment	None
	Wood County at \$5.95/thousand		Local at \$12.67/thousand	School @ \$10.30/thousand
2020	\$ 4,115.62		\$ 8,763.84	\$ 7,124.51
2021	\$ 12,157.64		\$ 25,888.62	\$ 21,045.99
2022	\$ 12,995.40		\$ 27,672.55	\$ 22,496.23
2023	\$ 12,995.40		\$ 27,672.55	\$ 22,496.23
2024	\$ 12,995.40		\$ 27,672.55	\$ 22,496.23
Totals	\$ 55,259.46		\$ 117,670.11	\$ 95,659.19
	120% recovery		17% recovery	
	Our TID matures and will be terminated in 2023.			
	With this said, the values are estimated without any TID considerations.			
	The city has paid out \$65,500 in incentive funds from March 27, 2020 through August 17, 2020.			
	As of August 17, 2020, our building incentive fund balance is \$23,239.37.			

CITIZENS (WOOD COUNTY) GROUNDWATER GROUP MEETING

DATE: Monday, August 17, 2020
TIME: 2:00 p.m.
LOCATION: Teleconference via WebEx

Present: Caleb Armstrong, Ray Bossert, Rhonda Carrell, Bill Clendenning, Bruce Dimick, Tamas Houlihan, Kim Keech, Bill Leichtnam, Katrina Shankland (Wisconsin State Representative), Gregg Wavrunek (Congressional Aide-US Senator Tammy Baldwin), Shane Wucherpfennig and Tim Wuebben.

1. **Call Meeting to Order:** Chairman Bill Leichtnam called the meeting to order at 2:05 p.m.
2. **Public Comment:** Rick Potter charter member of the Citizens Groundwater Group passed away. Thank you to Planning & Zoning Director, Jason Grueneberg for allowing the use of the department WebEx program. Bruce Dimick shared that the Wisconsin State Senate has taken no action on the "Water Bills" and refuses to meet due to COVID-19.
3. **Correspondence/Updates:**
Bill Leichtnam shared the following at the meeting:
 - A. Doug Reinemann, Associate Dean for Extension & Outreach, UW-Madison & John Exo, Water Quality Program Coordinator, College of Ag & Life Science, UW-Madison will be presenting at Wood County Board of Supervisors on Tuesday, August 18th at 9:30 a.m.
 - B. River Alliance of Wisconsin – Wisconsin Water agenda "New Path to Clean Water". All water is cumulative and connected. Wisconsin benefits in research.
 - C. Wisconsin State Senator Dave Hansen wrote an article that the Wisconsin State Senate has not met. What do we do? How do we address the bills passed by the Wisconsin Assembly?
 - D. Wisconsin Politics GOP radio address, by Wisconsin Representative Romaine Quinn acknowledged that August is National Water Quality Month and what the Speaker's Task Force on Water Quality did to address water issues in Wisconsin.
 - E. Midwest Environmental Advocates letter to Polk County Board of Supervisors and Polk County Environmental Services Committee dated July 17, 2020 – "Adams versus State Livestock Facilities Siting" lacks a basis of how boards function.
 - F. Bill Leichtnam, Bill Clendenning and Rhonda Carrell attended Portage County Groundwater Protection Committee – Portage County Village of Nelsonville has 62% village wells polluted with high nitrates. Portage County Land Conservation Department stated that they have the authority to enforce land use.
4. **Future of Assembly "Water Bills"**
Bill Leichtnam asked "Where do we go from here?" Wisconsin State Senate has not met to vote on the 13 water bills that passed the Wisconsin State Assembly in February. This group can make recommendations to the CEED Committee asking that the Wisconsin Counties Association and Wisconsin Town Association demand that the Wisconsin State Senate to act on the bills this session.

Motion by Bruce Dimick that the CEED Committee encourage the Wisconsin Counties Association and Wisconsin Towns Association to ask the Wisconsin State Senate to act on the water bills after the 2020 November election and January 2021. Second by Bill Clendenning. Motion carried unanimously.

Wisconsin State Representative Katrina Shankland commented that there is no lame duck session. The Wisconsin State Senate should act on the 160 bills that the Wisconsin Assembly passed in February before the election.

Motion amended by Bruce Dimick to remove the time limit from the original motion. Second by Bill Clendenning. Motion carried unanimously.

5. **Discussion: Future CGG "Action Items"**

- A. Continue to encourage the Wisconsin State Senate to act on the 13 Water Bills.
- B. Citizens (Wood County) Groundwater Group possible alliance with River Alliance of Wisconsin.
- C. Email to town, village and city municipalities to join Citizens (Wood County) Groundwater Group.
- D. Citizen education of "cutting versus spraying".

6. **Future Speakers:**

- A. September – Lance Pliml (Wood County Board)
- B. October – Rachael Whitehair (UW Extension Natural Resource Educator)
- C. November – Matt Krueger (Executive Director of Wisconsin Land & Water Conservation Association)

Bruce Dimick suggested John Endrizzi and Don Ystad of the 14-Mile Watershed for December.

7. **Roundtable**

- A. Katrina Shankland – What will happen with the Task Force? What will the next legislature session look like?
- B. Gregg Wavrunek – Thank you for everything that you do. The focus on the national level has been on COVID-19 grants and funding.
- C. Shane Wucherpfennig – The Land & Water Conservation Department no-till drill purchase has been used steady by Wood County farmers all spring and summer for cover crops. Field visits have been suspended and 2020 Tree Sale cancelled due to COVID-19. Extension of 2020 funding for nitrate testing.
- D. Tamas Houlihan – Wisconsin Potato & Vegetable Growers Association water task force has been meeting by Zoom. Research projects continue. Led-watershed grants. Little Plover River tour will be Wednesday, August 19th meeting at Comfort Inn in Plover at 10:15 a.m.
- E. Bill Clendenning – Membership donation for Bill Leichtnam to join River Alliance of Wisconsin.
- F. Bill Leichtnam – Thank you to Bill Clendenning for the membership donation to join River Alliance of Wisconsin.

8. **Announcements of members / visitors (upcoming parallel events / meetings)** Central Sands Groundwater County Collaborative next meeting is Monday, August 24th as a virtual meeting. Public is welcomed to attend.

9. **Agenda Items for next meeting**

The consensus of the group is to meet virtually via WebEx until COVID-19 improves and is safer.

10. **Next Meeting – Monday, September 21st, 2:00 p.m. (Webex)**

11. **Adjourn Groundwater Group Meeting** Bill Leichtnam adjourned @ 3:28 p.m.

Notes by Kim Keech, Planning & Zoning Office



Wood County WISCONSIN

OFFICE OF PLANNING
AND ZONING

DATE: September 2, 2020 Meeting
TO: Conservation, Education & Economic Development Committee
County Board of Supervisors
FROM: Adam DeKleyn, County Planner *AD*
RE: Request to Approve a Zoning Map Amendment and Zoning Ordinance Amendment
(Town of Grand Rapids)

STAFF MEMORANDUM

Introduction:

On July 20, 2020 the Wood County Department of Planning and Zoning (DPZ) received two requests for town zoning amendment approval from the Town of Grand Rapids. One request is to approve a zoning map amendment to rezone a parcel of land located in S2, T22N, R6E. The other request is to approve an amendment to the town's zoning ordinance; adding additional verbiage regarding portable storage containers. The Town of Grand Rapids adopted and administers their own town zoning ordinance.

Background:

Wood County adopted the Wood County Zoning Ordinance #700. This ordinance is in effect in all 22 towns within its jurisdiction. In counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors *Wis. Stat. §60.62(3)(a)*. This rule also applies to town zoning map amendments, also known as rezones.

Analysis:

Zoning Map Amendment/Rezone:

Existing zoning on Lot 1 of newly created CSM: 10739, is Commercial (B-1) and Agricultural (A) (*Attachment 1*). The request is to rezone all of Lot 1, a 4.00 acre parcel, to Commercial (B-1).

(*Attachment 2*). The purpose of the amendment is to bring the newly created 4.00 acre parcel into conformance with the town's zoning ordinance. The town's current zoning ordinance does not allow parcels under 5 acres in size to be zoned Agricultural. Additionally, the rezone resolves the issue of a double zoned parcel. There is no county floodplain or shoreland zoning on the parcel under discussion.

Zoning Ordinance Amendment:

The town zoning ordinance changes include amendments to section 52.3(J)(6) of the Town of Grand Rapids Zoning Ordinance 52; adding additional verbiage regarding portable storage containers. Specific ordinance amendment language is attached (*Attachment 3*).

The Grand Rapids Town Board approved both of the aforementioned zoning amendments on July 14, 2020. Public hearings were held. The final step in the process is approval or disapproval by County Board.

(ZA-2020-001) (ZA-2020-002)

Attachment 1: Existing Zoning

Town of Grand Rapids, Wood County, WI
(ZA-2020-001)

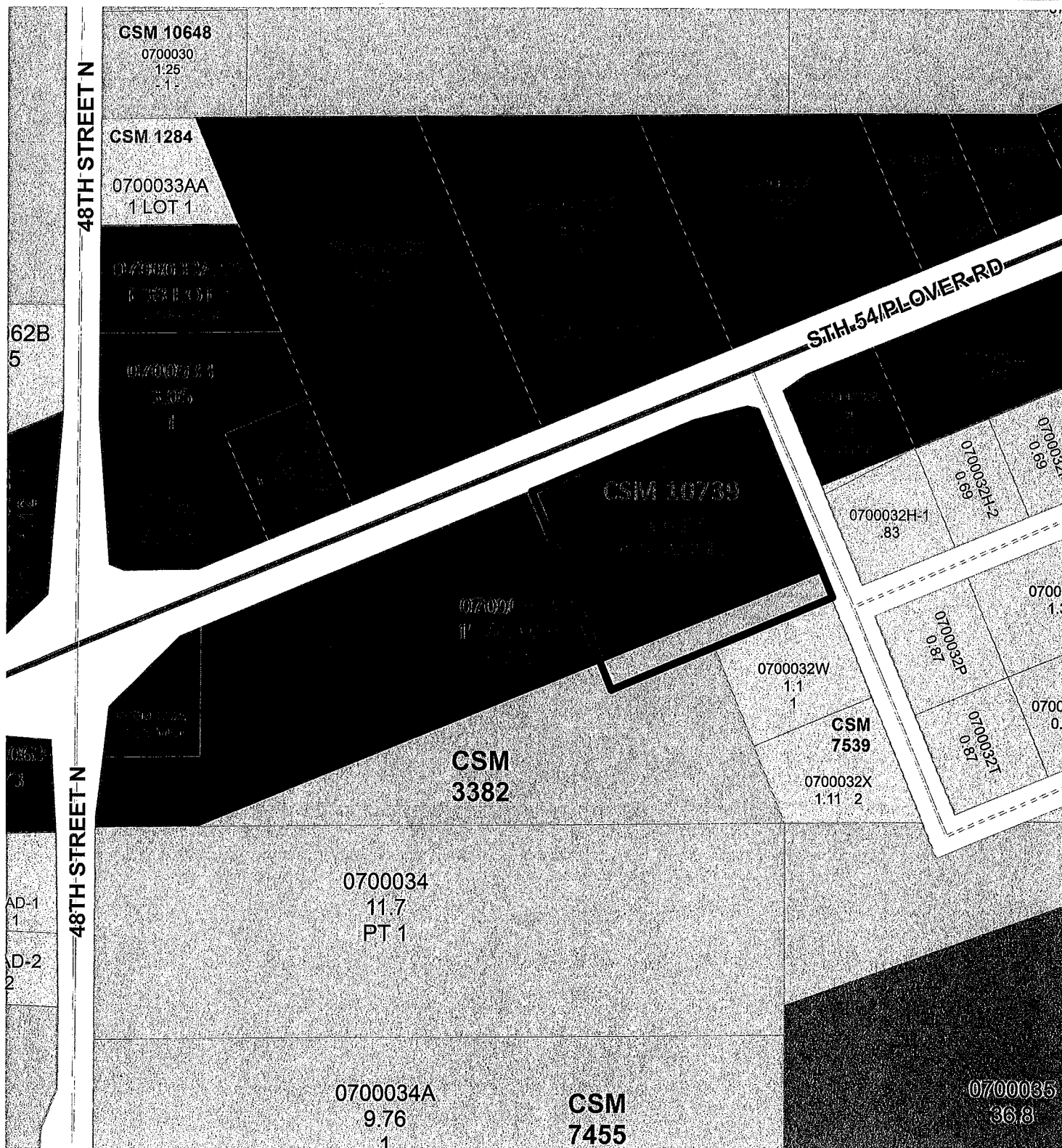
Legend

- | | |
|---|--|
|  Agricultural (A) |  Commercial (B-1) |
|  Residential (R-2) |  Rezone Area |



0 125 250 500 Feet

Map produced by the Wood County Department of Planning and Zoning for reference purposes only (AD-2020)

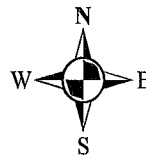


Attachment 2: Proposed Zoning

Town of Grand Rapids, Wood County, WI
(ZA-2020-001)

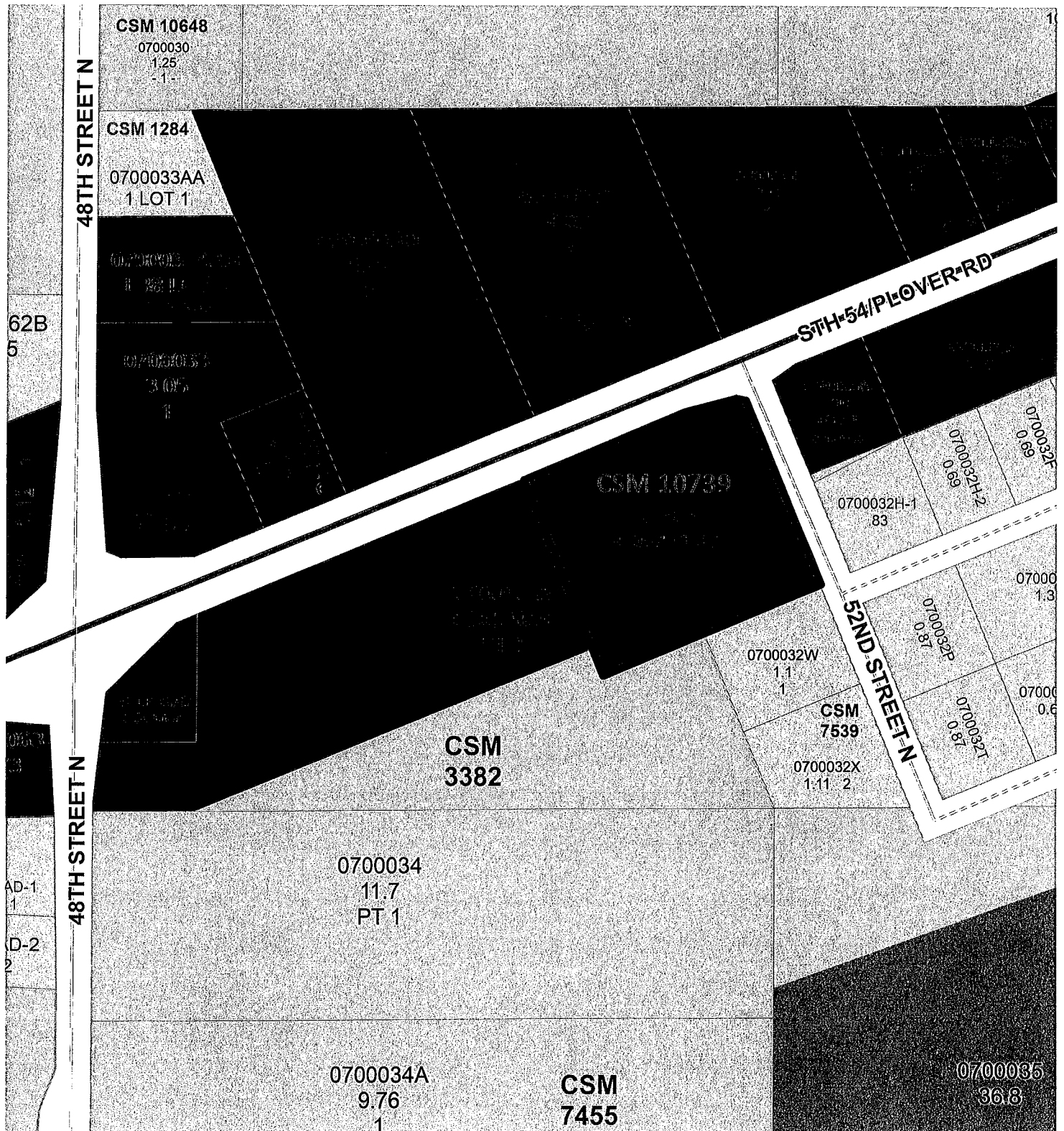
Legend

-  Agricultural (A)
-  Commercial (B-1)
-  Residential (R-2)
-  Rezone Area



0 125 250 500 Feet

Map produced by the Wood County Department of Planning and Zoning for reference purposes only (AD-2020)



Agricultural and Manufacturing zones. Barbed wire fences in Agricultural Districts may be on the property line. In Manufacturing Districts, fences must be at least 12 inches from any lot line.

- d) Swimming Pool Fences: All permanent outdoor swimming pools shall be enclosed to a height of not less than five feet and guarded against accidental trespassers or frequenters. (Above ground pools are not required to be fenced if they have removable ladders.)
- e) Dog Enclosures: Kennels and dog runs shall be at least 9 feet from any lot line.
- f) Permits: A permit is required for all fences and walls including dog runs, except that no permit is required for agricultural wire fences and open wire fences erected in other districts solely to keep out animals.

5) Animals

The keeping of animals is permitted subject to the regulations and limitations set forth in Ordinance #8.

6) Portable Storage Container (PSC)

- a) Size Limit: The maximum dimensions for a PSC shall be twenty (20) feet in length, eight (8) feet in height and eight (8) feet in width. The maximum storage capacity shall not exceed one-thousand two-hundred eighty (1280) cubic feet.
- b) Condition and Placement: All PSCs shall be in a condition free from rust, peeling paint and other visible forms of deterioration. The portable storage container shall be placed in a location that does not cause an obstruction of traffic or vision of traffic.
- c) District Limitations: PSCs may be located in the following districts subject to the specified limitations:
 - i. Residential District
 - One (1) PSC may be placed on a lot without a permit, for no more than thirty (30) days in a calendar year.
 - Two (2) PSCs may be placed on a lot, without a permit, for up to thirty (30) days in a calendar year for the purpose of storage related to a residential move.
 - One (1) PSC may be placed on a lot for no more than ninety (90) consecutive days for non-construction purposes, subject to issuance of a permit.
 - During construction, a PSC may be placed on a lot for the purpose of storing construction tools or materials subject to issuance of a permit. The permit shall specify that the PSC must be removed within thirty (30) days of the completion of the final inspection.
 - ii. Agricultural District – Up to two (2) PSCs may be placed on a lot in which bona fide agricultural activities are conducted subject to issuance of a permit(s). Provided, however, on lots on which the

principal use is other than agricultural, the Residential District requirements for PSCs shall apply.

- iii. Recreational District – The Residential District requirements for PSCs shall apply in Recreational Districts.
- iv. Commercial and Manufacturing Districts – PSCs may be allowed upon issuance of a conditional use permit.

d) Use: PSCs may not be used for human habitation or for housing animals.

e) Permits: Permits, if required, shall be issued by the Zoning Administrator upon determination that all requirements for issuance have been satisfied. Permits shall be displayed on the outside of the container in such manner as to be plainly visible from the street. If a lot for which a PSC permit has been applied is not in compliance with any law, ordinance or regulation, the Zoning Administrator may deny the issuance of a permit.

f) Fee: A fee as set in Ordinance 39 "Schedule of Fees and Forfeitures" shall be paid at the time of application for a PSC permit.

7) Driveway

Driveways are not permitted within five (5) feet of any side or rear lot line.

8) Outdoor Wood-Burning Furnaces.

a) An Outdoor Wood-Burning Furnace Permit must be obtained prior to installation of such a unit.

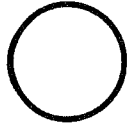
b) No person shall operate an outdoor wood-burning furnace in such manner as to create a public or private nuisance.

c) All outdoor wood-burning furnaces shall be installed, operated, and maintained in accordance with the manufacturer's instructions, Underwriters Laboratories (UL) listings, and Environmental Protection Agency (EPA) and Wisconsin Department of Natural Resources (DNR) air quality standards in effect at the time of application for the permit.

K. Yard Regulations

The following, when permitted in the applicable zoning district, shall not be considered to be encroachments when located in the yards specified.

- 1) In any yard: Marquees and awnings adjoining the principal building overhanging roof eaves; chimneys, if they do not exceed 10 per cent of the depth of the yard; and ornamental light standards, flag poles, arbors, trellises, trees, shrubs, coin operated telephones, permitted signs and outdoor fuel dispensing equipment.
- 2) In side and rear yards: Open accessory off-street parking spaces, provided such spaces are located at least five feet from the property line.



RESOLUTION#

Introduced by
Page 1 of 1

CEED Committee

ITEM#

4-1

DATE

September 15, 2020

Effective Date

September 15, 2020

Motion: Adopted: ☐
1st _____ Lost: ☐
2nd _____ Tabled: ☐
No: _____ Yes: _____ Absent: _____

Number of votes required:

☒ Majority ☐ Two-thirds
Reviewed by: PAK, Corp Counsel

Reviewed by: _____, Finance Dir.

ARD

INTENT & SYNOPSIS: Approve a zoning amendment to the Town of Grand Rapids Zoning Map.

FISCAL NOTE: No cost to Wood County. The Town of Grand Rapids is responsible for any costs associated with administering their town zoning ordinance.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, the Town of Grand Rapids adopted and administers a zoning ordinance to promote the health, safety, aesthetics, comfort, prosperity, and general welfare of the town; and

WHEREAS, pursuant to § 60.62(3)(a) Wis. Stats., in counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors; and

WHEREAS, on July 20, 2020 the Town of Grand Rapids submitted a zoning map amendment to the Wood County Department of Planning and Zoning for review and approval pursuant to the Wis. Stats.; and

WHEREAS, county review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law; and

WHEREAS, the Wood County Department of Planning and Zoning reviewed the information submitted by the Town of Grand Rapids and finds

the town adhered to the process for zoning amendments as outlined in the Wis. Stats.; and

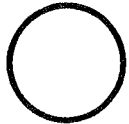
WHEREAS, the Wood County Department of Planning and Zoning finds no conflict with any county planning and zoning programs and ordinances; and

WHEREAS, on September 2, 2020 the Conservation, Education and Economic Development Committee (CEED) reviewed the request and recommended approval; and

THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors, pursuant to § 60.62(3)(a) Wis. Stats., hereby approves the following Town of Grand Rapids zoning map amendment:

(1) Lot 1 of CSM: 10739 (S2, T22N, R6E) from Agricultural (A) to Commercial (B-1)

BE IT FURTHER RESOLVED, that the Wood County Department of Planning and Zoning forward a certified copy of this resolution to the Clerk of the Town of Grand Rapids for inclusion in their records.



RESOLUTION#

Introduced by
Page 1 of 1

CEED Committee

ARD

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No:	Yes:	Absent:
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: Approve an amendment to the Town of Grand Rapids Zoning Ordinance.

FISCAL NOTE: No cost to Wood County. The Town of Grand Rapids is responsible for any costs associated with administering their town zoning ordinance.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, the Town of Grand Rapids adopted and administers a zoning ordinance to promote the health, safety, aesthetics, comfort, prosperity, and general welfare of the town; and

WHEREAS, pursuant to § 60.62(3)(a) Wis. Stats., in counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors; and

WHEREAS, on July 20, 2020 the Town of Grand Rapids submitted a zoning ordinance amendment to the Wood County Department of Planning and Zoning for review and approval pursuant to the Wis. Stats.; and

WHEREAS, county review and decision concerning approval or disapproval of a town zoning ordinance amendment is limited to cases of abuse of discretion, excess of power, or error of law; and

WHEREAS, the Wood County Department of Planning and Zoning reviewed the information submitted by the Town of Grand Rapids and finds the town adhered to the process for zoning ordinance amendments as outlined in the Wis. Stats.; and

WHEREAS, the Wood County Department of Planning and Zoning finds no conflict with any county planning and zoning programs and ordinances; and

WHEREAS, on September 2, 2020 the Conservation, Education and Economic Development Committee (CEED) reviewed the request and recommended approval; and

THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors, pursuant to § 60.62(3)(a) Wis. Stats., hereby approves the amendment of section 52.3(J)(6) of the Town of Grand Rapids Zoning Ordinance 52; adding additional verbiage regarding portable storage containers.

BE IT FURTHER RESOLVED, that the Wood County Department of Planning and Zoning forward a certified copy of this resolution to the Clerk of the Town of Grand Rapids for inclusion in their records.

MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: September 4, 2020
 TIME: 9:00 a.m.
 PLACE: Room 114, Wood County Courthouse
 TIME ADJOURNED: 10:40 a.m.
 MEMBERS PRESENT: Chairman Bill Clendenning, Bill Leichtnam,
 Kenneth Curry, Ed Wagner, Joseph Zurfluh
 OTHERS PRESENT: Peter Kastenholz. See attached list.

1. At 9:00 a.m., the meeting was called to order.
2. Public comments. None.
3. The minutes for the August 7, 2020, meeting were reviewed. There being no objections, the minutes were deemed approved by the Chair.
4. There were no new claims.
5. There was one new animal claim against the County. Moved by Wagner, seconded by Leichtnam, to pay \$93 to Castlerock Veterinary Hospital, Inc., for rabies testing of a stray animal. All ayes.
6. Committee reviewed monthly voucher and department reports of the departments it oversees. Moved by Wagner, seconded by Leichtnam, to approve the reports and payment of department vouchers. All ayes.
7. The Committee reviewed the 2021 budgets of the departments it oversees:
 - a) Moved by Zurfluh, seconded by Leichtnam, to approve the 2021 budget for Branch I/Register in Probate and to forward it to the Operations Committee. All ayes.
 - b) Moved by Wagner, seconded by Clendenning, to approve the 2021 budget for Branch II and to forward it to the Operations Committee. All ayes.
 - c) Moved by Wagner, seconded by Clendenning, to approve the 2021 budgets for Branch III and Drug Court and to forward them to the Operations Committee. All ayes
 - d) Moved by Leichtnam, seconded by Clendenning, to approve the 2021 budget for Child Support and to forward it to the Operations Committee. All ayes.

e) Moved by Curry, seconded by Zurfluh, to approve the 2021 budget for the Clerk of Courts, which includes Divorce Mediation and Family Court Commissioner, and to forward it to the Operations Committee. All ayes.

Clerk of Court Joosten explained the two increases in her budget are legal and medical expenses, which she has no control over. This is due in part to a 100% increase in Ch. 48 Chips cases and increased medical expenses in guardianship cases.

f) Moved by Clendenning, seconded by Zurfluh, to approve the 2021 budget for Corporation Counsel and to forward it to the Operations Committee. All ayes.

g) Moved by Wagner, seconded by Curry, to approve the 2021 budget for District Attorney and to forward it to the Operations Committee. All ayes.

District Attorney Lambert explained the primary increases are related to more office space and three additional staff.

h) Moved by Leichtnam, seconded by Zurfluh, to approve the 2021 budget for Register of Deeds and to forward it to the Operations Committee. All ayes.

Budget decrease is due to a change in office staff; the newer staff cost less per Ed Newton.

i) Moved by Wagner, seconded by Leichtnam, to approve the 2021 budget for Victim/Witness and to forward it to the Operations Committee. All ayes.

Savings had due to the retirement of a staff person and the hiring of a new person per Al Thurber.

8. Child Support space needs. Director Vruwink explained that his office currently is responsible for room 115, but rarely uses this conference room. However, they do use and need the old Victim/Witness office suite, room 112. Director Vruwink wants to take over room 112 and turn room 115 over to Maintenance. Moved by Leichtnam, seconded by Zurfluh, to have Child Support move from room 115 to room 112 effective 01/01/2021. All ayes.

9. A. Legal fees in guardianship case. Corporation Counsel Kastenholz gave a history of the case and the law. Moved by Wagner, seconded by Leichtnam, to approve settlement of the guardianship legal fee case at \$3,500. All ayes.

B. Savion negotiations. History given on the project and the agreement. Supervisors felt Operations Committee did not need to be involved. Moved by Leichtnam, seconded by Zurfluh, to approve presenting to the County Board the resolution supporting entering into the Developer/Operations agreement with Savion. All ayes.

10. The Committee reviewed correspondence and legislative issues.
 - a. Report of Citizens Groundwater Group. Supervisor Leichtnam gave a brief report.
 - b. Joint Legislative Committee meetings in Mosinee. Chairman Clendenning expressed concern over the suspension of these meetings due to COVID-19; wants to see video meetings. County Board Chair Pliml will follow up on this.
 - c. Update on joint meeting with Health & Human Services Committee regarding Ch. 48 matters. District Attorney Lambert updated the committee on a recent meeting with Human Services director and deputy director regarding handling Ch. 48 cases. The meeting was beneficial and progress is and will be made on enhancing communications.
11. County Board rules.
 - a. Report on duties of second vice chairperson. There are many counties that have a second vice chairperson. At this time, no specific duties are going to be designated to the Wood County second vice chairperson.
 - b. Necessity to notice closed sessions. The Corporation Counsel explained that as long as a topic is on an agenda, a committee may go into closed session to discuss it. However, if a committee chair sees the possibility for the need of a closed session, that should be reflected on the committee's agenda. The County's Open Meetings Law Compliance Guide is available on the County's website.
12. Criminal Justice Coordinator Committee update. The committee will be interviewing applicants next month.
13. Attendance at meetings. Frustration and concern expressed about meetings being held via WebEx and not having IT staff available to support use of the equipment. This could result in meetings being held in an illegal fashion.

Chairman Clendenning asked for permission that he and Supervisor Leichtnam receive payment for some recent Savion meetings. Moved by Curry, seconded by Zurfluh, that Clendenning and Leichtnam each receive two per diems for attendance at recent Savion meetings. All ayes.

14. Agenda items for the October 2020 meeting: Nothing specific identified; committee members and the public may contact the committee chair to have items added to the agenda.
15. The next regular committee meeting will be October 2, 2020, at 9 a.m. The Committee will also meet on county board day in September to review the Savion agreement.
16. Meeting adjourned without objection by the Chairperson at 10:40 a.m.

Minutes taken by Peter Kastenholz.

Judicial & Legislative Committee Meeting

Date: 9.4.20

[illegible]

5

**CRIMINAL JUSTICE COORDINATOR ADHOC COMMITTEE
MEETING MINUTES**

DATE: Wednesday, August 12, 2020
TIME: 1:00 p.m.
PLACE: Wood County Courthouse-Room 114
Wisconsin Rapids, WI

PRESENT: Bill Clendenning, Bill Leichtnam, Brad Hamilton, Brent Vruwink, Shawn Becker and Mary Solheim (in-person); Adam Fischer (video-conferencing and telephone)

OTHERS PRESENT: (for part or all of the meeting in-person, telephone or video conference): Kim McGrath, Shannon Lobner, and Lisa Keller

1. The meeting was called to order at 1:01 p.m. by Vice-Chairman Clendenning.
2. A quorum was declared.
3. There were no public comments.
4. **A motion was made by Hamilton and seconded by Leichtnam to approve the minutes from the July 22, 2020 meeting. All voted aye, motion carried.**
5. Pursuant to Wisconsin State Stat. 19.85(1)(c) and with no objections from the committee, Vice-Chairman Clendenning declared the meeting in closed session at 1:03 p.m. to review the job applications for the Criminal Justice Coordinator position. Present in closed session were Clendenning, Leichtnam, Vruwink, Solheim, Hamilton, Becker, McGrath, Lobner, Keller and Fischer.

A motion was made by Clendenning and seconded by Hamilton, to return to open session. All voted aye, motion carried. The meeting returned to open session at 2:11 p.m.
6. The next meeting will be Wednesday, September 9, 2020 for position interviews.
7. Vice-Chairman Clendenning adjourned the meeting at 2:14 p.m.

Minutes taken by Shannon Lobner and are in draft format until approved by the committee at the next meeting.

**CRIMINAL JUSTICE COORDINATOR ADHOC COMMITTEE
MEETING MINUTES**

DATE: Wednesday, August 26, 2020
TIME: 2:00 p.m.
PLACE: Wood County Courthouse-Room 114
Wisconsin Rapids, WI

PRESENT: Adam Fischer, Bill Clendenning, Bill Leichtnam, Brent Vruwink, and Shawn Becker (in-person); Mary Solheim and Brad Hamilton (video-conferencing and telephone)

OTHERS PRESENT: (for part or all of the meeting in-person, telephone or video conference): Kim McGrath, Shannon Lobner, Lance Pliml, Brandon Vruwink and Lisa Keller

1. The meeting was called to order at 2:00 p.m. by Chairman Fischer
2. A quorum was declared.
3. There were no public comments.
4. **A motion was made by Hamilton and seconded by Leichtnam to approve the minutes from the August 12, 2020 meeting. All voted aye, motion carried.**
5. Discussion took place by the committee on alternatives to having a Youth Mental Health Diversion Program versus a Youth Mental Health Court and if this is an avenue that the committee would like to continue to research. Discussion ensued and based on committee member responses, it is the consensus of the committee to complete the hiring process of the Criminal Justice Coordinator and then have the committee and the Criminal Justice Coordinator continue to develop and research treatment diversion programs, with further discussions with Human Services and the District Attorney's office. Due to the poor quality of sound on the video-conferencing, confirmation was needed to ensure that Hamilton heard the discussion that had taken place, and he confirmed that he had.
6. Information on the TAP grant, funding resources and timelines were presented and discussed by the committee. A copy of Wood County Human Services Director, Brandon Vruwink's, e-mail response was distributed at the meeting and is attached with the minutes for this meeting. **A motion was made by Clendenning and seconded by Hamilton, to contact the Human Services Department and have them look into and further pursue the grant proposal.** Further discussion ensued and the committee determined that Human Services could express intent to apply for the grant, within the time constraints, and further work on the proposal once the Criminal Justice Coordinator is hired. **All voted aye, motion carried unanimously.**

7. Fischer asked the committee if they would like to go into closed session, pursuant to Wisconsin State Stat. 19.85(1)(c) to review additional job applications and qualifications for the Criminal Justice Coordinator position. **Roll call vote was taken to go into closed session with Leichtnam voting no; Clendenning voting no; Fischer voting yes; Becker voting yes; Vruwink voting no; Hamilton voting no; and Solheim voting no. Vote did not pass so the committee remained in open session.** Discussion ensued about the consideration of applications that were received after the job posting deadline for the Criminal Justice Coordinator position. The consensus of the committee was to proceed with the interviewing date and candidates that were selected at the last meeting.
8. Next steps of the committee and future agenda items will include:
 - Finalize interview questions for the Criminal Justice Coordinator interviews
 - Interviewing of candidates for the Criminal Justice Coordinator Position
 - Research and Establishment of Youth Mental Health Diversion Programs
9. The next committee meeting will be on **Wednesday, September 9, 2020** at 8:30 a.m. in Room 114 of the Wood County Courthouse.
10. Chairman Fischer adjourned the meeting at 2:40 p.m.

Minutes taken by Shannon Lobner and are in draft format until approved by the committee at the next meeting.

Brent Vruwink

From: Brandon Vruwink
Sent: Wednesday, August 26, 2020 11:56 AM
To: Brent Vruwink; Mary Solheim
Cc: Adam Fischer
Subject: RE: TAP Grant

Hi Everyone,

I have spent some time reviewing the grant details. I agree, per the requirements, Wood County Human Services is the only county entity who can apply for this grant. It would take some time for me to think about the grant before I can answer whether we would have the capacity to apply. I use the word capacity because it would require a significant time commitment to put together a quality grant application. I would guess it would take between 80 to 100 hours of work to develop a solid grant proposal. I would not be willing to rush the grant process as time is needed to create a strong and effective program.

I do have some concerns about whether the county can pull the key stakeholders together in a timely fashion. In addition, can everyone come together and be supportive of the programming? The grant specifically outlines the collaboration between the DA, Community Corrections, Jails, Law Enforcement, and the Courts. As the CJCC has worked to develop programming, it has been a challenge to identify programming with widespread support. If the CJCC believes they can bring the stakeholders together, that will go a long way in making this grant application possible.

I understand the CJCC is working through the interview process for hiring a Coordinator. I don't know who you are considering but will offer some unsolicited advice if you consider treatment grants. It would be best if you were looking for someone who has experience in providing treatment services or has provided case management services. The person should have the ability to step in if needed to provide support to those in the program. This does not mean they have to be a licensed treatment professional, but they must have the ability to make connections, be empathetic and supportive.

If Wood County Human Services applies for this grant, we are putting our reputation on the line with the Department of Health Services. We have applied for and been awarded grants from DHS that are in the millions of dollars. I would not put a grant together that I did not believe would have the necessary support. Also, since WCHSD would be the grant recipient, we would be responsible for handling the fiscal and program oversight. The grant will require that.

I will be honest that time is of concern to me. Typically in grants like this, I am very involved in the grant writing process. Working through the budget right now takes a great deal of my time.

Those are my initial thoughts; I need some more time to consider this and obviously would appreciate hearing more from the CJCC on what their wishes/thoughts are as they consider moving forward. Please don't mistake my apprehension as an unwillingness to be supportive. I have a strong interest in providing more support to those in our community that need treatment. In particular, I am very supportive of offering those involved with the Criminal Justice system more support. However, to make this work, it will take the support of all of the stakeholders.

Thank you for reaching out!

Brandon

From: Brent Vruwink <bvruwink@co.wood.wi.us>
Sent: Wednesday, August 26, 2020 11:13 AM
To: Brandon Vruwink <bkruwink@co.wood.wi.us>; Mary Solheim <msolheim@co.wood.wi.us>

715-421-8808

Date: 09/01/20

Castlerock Veterinary Hospital, Inc.
STATEMENT

Page: 1

FROM: Castlerock Veterinary Hospital, Inc.

1214 S Oak Ave.
Marshfield, WI 54449
(715) 389-1011Attn:
Nancy
EgglestonTO: ORDINANCE CONTROL ORDINANCE CONTROL-WOOD CO
COURTHOUSE ANNEX
184 2ND ST NORTH
WIS. RAPIDS, WI 54494

For period ending: 09/01/20

TERMS:

Thank you for keeping your account current.

YOUR CURRENT BALANCE:

Account no:

93.00

786

Date	Dr.	Patient/ID	Qty	Description	Tax	Payments	Charges	Balance
08/03/20				Balance brought forward				0.00
08/21/20	MS	Stray 8/21/20		Rabies 1st Exam			39.00	
08/25/20		Stray 8/21/20		Rabies 2nd Exam			27.00	
08/31/20		Stray 8/21/20		Rabies 3rd Exam			27.00	
09/01/20		206745		Invoice	0.00	0.00	93.00	93.00

ACCOUNT SUMMARY

Current	Over 30	Over 60	Over 90	Over 120
93.00	0.00	0.00	0.00	0.00

PERIOD SUMMARY

Service Chg	St Tax	Loc Tax	Payments	Charges	Balance
0.00	0.00	0.00	0.00	93.00	93.00



Wood County

WISCONSIN

CHILD SUPPORT
AGENCY

5

SEPTEMBER 2020

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- I have completed the 2021 Child Support Budget. The 2021 budget calls for less county investment in the program than we requested in the 2020 budget. The agency is committed to providing outstanding service to the public at the same time being conscious of every tax dollar spent.
- We received a letter from the Wisconsin Department of Children and Families congratulating the agency for receiving the Federal Fiscal Year 2019 Certificate of Excellence. In addition to the letter we received a plaque recognizing the accomplishment.
- I continue to stay in contact with DCF, WCA and WCSEA in regards to the state budget. Earlier this year I drafted a funding request on behalf of WCSEA. The request is a 4 Million annual increase in State GPR for county child support agencies. The WCA Health and Human Services Steering Committee approved the request and has agreed to advocate on our behalf. The COVID-19 pandemic has significantly complicated the state budget picture and makes the request even more challenging.
- I attended the Department Head Meeting on August 25th.
- I attended the Criminal Justice Adhoc Committee meetings on August 12th and August 26th.
- I would like to permanently maintain the old Victim Witness space. I am looking for approval from the Judicial and Legislative committee to do so. I do not expect an increase in rent as we would give up conference room 115. If you so approve, the Facilities Manager will take the request to the Property & Information Technology Committee for consideration.
- Agency performance is still holding steady as we embark on the last month of the Federal Fiscal Year.
- The current IV-D case count is 3,814.



Wood County

WISCONSIN

CORPORATION
COUNSEL OFFICE

Peter A. Kastenholz
CORPORATION COUNSEL

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MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

August 2020

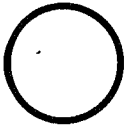
Saratoga Solar Farm. Savion and its counsel have been working with me to finalize a draft of the developers and operations agreement for the 150 MW solar array in the town of Saratoga. Internally, I have been working with Supervisor Leichtnam on addressing some environmental concerns in a way that won't kill the deal and have been keeping the committee chair, the Operations Committee chair, and the county board chair all updated as the negotiations progress.

Chapter 48 Case. The Human Services Department was looking into whether it made sense to have the Corporation Counsel's office take over the handling of the Ch. 48 cases (CHIPS and TPRs) from the District Attorney's office. County Board Chair Pliml scheduled a meeting with DA Lambert, HS Deputy Director Solheim, and myself to discuss the pros and cons of such a move and concluded at the end of the meeting such a change wasn't justified at this time. Pliml advised he would report back to the Health & Human Services and Judicial & Legislative committee chairs his findings so that they could determine how to move forward. Meanwhile it now appears the two committees are going to meet to confer on the topic.

Office Space. It seems that there is not a likely need for adding additional staff to the department in the near term so I have notified Facilities Manager Van Tassel that he can proceed on the renovations. The new office suite will be configured such that we could add one and maybe even two staff without needing additional renovations.

Wood County v. MACU. This is the case where the county sued Members Advantage Credit Union for not honoring two letters of credit it had issued that covered four contracts. Court ordered mediation was held recently and as a result thereof MACU offered to settle our claim of \$53,000 for \$26,000. At the direction of the Highway Infrastructure & Recreation Committee, the county counteroffered MACU's settlement proposal and MACU accepted the \$35,000 counteroffer. I have prepared the settlement documents and the case will be formally finalized shortly.

Legal Fees in a Guardianship Case. The law provides that if the petitioner in a guardianship action loses the case after a hearing, then the petitioner must pay the attorney fees for the subject of the proceeding. This doesn't happen very often but recently in a pending guardianship case, the proposed ward's counsel obtained an independent psychological evaluation stating that the subject was still competent to exercise her rights. There were a lot of facets to the case but after reviewing this second doctor's report, I met with my client and the subject's daughter and advised I could not meet the burden of proof in the case so we ought to move to dismiss the case. They acquiesced and opposing counsel agreed to put a stipulation on the record that the case would be dismissed. We did so. Opposing counsel then demanded the county pay his legal fees and we refused, contending no hearing on the case took place. There was no case law on point or even from which we could reasonably extrapolate from so the court addressed the issue of whether or not the dismissal on the record constituted a "hearing" as that term is used in the specific statute. The court determined that the dismissal was a hearing and, therefore, ordered the county to pay the subject's \$5,500 legal bill. I advised opposing counsel I would likely appeal if they wouldn't agree to a lower amount. They responded that they would accept \$3,500 as full and final payment. If the county does appeal and win, we owe nothing. If the county does appeal and lose, we not only owe the \$5,500 but the additional legal fees incurred by opposing counsel to handle the appeal, which I estimate to be about \$3,000. I will be discussing this proposed settlement with the committee.



RESOLUTION#

Introduced by Judicial & Legislative Committee
Page 1 of 1

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: _____, Finance Dir.		

LAD

INTENT & SYNOPSIS: To authorize entry into a developer and operations agreement pertaining to the establishment and management of a large solar array complex.

FISCAL NOTE: None. By law the County will indirectly receive a payment in lieu of tax type of compensation from the operator of any power generating utility such as this one irrespective of the agreement. The agreement serves more to protect the interests of the County than it does to directly deal with compensation.

WHEREAS, Savion is a corporation that, among other things, develops solar arrays for the commercial production of power, and

WHEREAS, Savion is proceeding through state and federal permitting processes to construct a 150 MW solar array in the town of Saratoga, and

WHEREAS, although Savion doesn't need any county or town permits to proceed with its permitting process or to construct a solar array as proposed, it likely is helpful for Savion to have agreements with the local units of government in obtaining the state and federal permits and Savion has expressed a desire to become a community partner with the town and county such that all of our interests are advanced, and

WHEREAS, the interests of the town and the county are similar in some respects and diverge in other ways and the County has, therefore, worked independently with Savion to form an agreement that satisfies the needs and concerns of both the County and Savion, and

WHEREAS, the parties have negotiated the attached Development and Operating Agreement (Agreement) to address the respective interests of the County and Savion and after reviewing same the Judicial & Legislative Committee has voted in favor of the County Board authorizing and directing that the County enter into said Agreement.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to authorize and direct the County Board Chairperson to execute duplicate originals of the attached Development and Operating Agreement between Wood County and Savion.

This Development and Operating Agreement (the "Agreement") is between Wood County Solar Project, LLC ("Project Company") and Wood County, Wisconsin (the "County"). Collectively, Project Company and County are referred to as the "Parties".

RECITALS:

Project Company desires to develop, construct and operate up to a 150 megawatt (MW) solar photovoltaic electrical generating facility with necessary associated facilities such as underground power collection lines, access roads, Operating and Maintenance Facility, electrical substation and overhead transmission line connection in Wood County (the "Project").

1. The Parties agree that it is in the best interest of each to memorialize the rights, obligations and responsibilities of the Parties with respect to the Project Company's use of County roads, rights-of-way and drainage systems during construction and operation of the Project.
2. The Parties agree that the Project is under the jurisdiction of the Public Service Commission of Wisconsin (PSCW.)
3. The terms of this Agreement were designed by mutual efforts of the Parties and are mutually agreed upon by the Parties. The rights and obligations of Project Company and the County under this Agreement shall survive termination of the Agreement.

AGREEMENT:

NOW, THEREFORE, in consideration of the mutual promises, covenants, and agreements contained herein, the Parties to this Agreement hereby stipulate and agree as follows:

1. **Planning.** The Parties understand and recognize that approval of the Project is under the jurisdiction of the PSCW and that the Project must seek concurrence and approval from the PSCW for substantive site design changes.
 - a. Proposed Site Plan: Exhibit A is the proposed plan for aboveground facilities of the Project.
 - b. Proposed Haul Route: Exhibit B is a map depicting proposed Project equipment Haul Routes.
 - c. Construction Schedule: Exhibit C is the proposed Project schedule.

Updated exhibits, if applicable, shall be provided by the Project Company and will supersede the attached exhibits after issuance of a Certificate Public Convenience and Authority by the PSCW.

At least 60 days prior to the start of construction, Project Company shall meet (the "pre-construction meeting") with County officials responsible for roads and drainage and local emergency responders to present final plans for use of County roads, location of equipment laydown yards, finalize construction scheduling and discuss safety practices and coordinate local

emergency response capabilities. Project Company shall advise attendees of planned equipment and material delivery types and schedules. The Parties shall identify safety concerns and structural issues of any County road or road-related structure and propose mutually acceptable alternative routes or remediation methods for alleviating such concerns and issues.

2. **Initial Evaluation.** At the pre-construction meeting, the Parties shall decide upon a scope of work for evaluating the condition of County road and structures and drainage infrastructure within or adjacent to such County roads immediately prior to construction, which the Project Company will carry out at its expense. Project Company shall provide a complete copy of the evaluation ("Initial Evaluation") to the County prior to starting construction.
3. **Use of Roads.** The Parties agree that the Project may use County roads. The Parties acknowledge that in connection with construction, operation and maintenance of electric collection lines, communications cables, overhead transmission lines, and other equipment (the "Facilities"), that Project Facilities may cross County road rights-of-way and/or drainage systems within or adjacent to such County roads. Project Company agrees that it shall seek and obtain all permits required by law from any other governmental authority or third party. It is agreed that all road rights-of-way crossing shall be perpendicular to the right-of-way, plus or minus 30 degrees. If Project Company elects to cross any right-of-way with use of underground borings, any such underground borings shall commence and terminate outside of the right-of-way.
4. **Ownership.** Project Company shall have the right to sell, assign, or lease all or portions of its Facilities to other parties and, in that event, such other parties shall, with Project Company or, in the event of total assignment or transfer, in lieu of Project Company, have the same rights and responsibilities, in the manner and to the same extent provided for herein, to operate the Facilities in, along, under, and across the same road rights-of-way and drainage systems. Project Company, its successors and assigns, shall, at all times and at their sole expense, maintain the Facilities in good condition and repair.
5. **Road Repair Obligations.** Following issuance of a permit to proceed with construction being issued by the PSCW, Project Company will engage a professional engineer to prepare an "Initial Condition" report on all County roads designated as "Haul Roads." The same engineering firm will be engaged to prepare a post-construction road condition report on project "Haul Roads." These reports will serve as the basis for future discussions and decisions among the parties about needed post Project construction repairs. The Initial Condition report will be provided to the Parties. If no objections to the Initial Condition report are provided in writing by either Party within 30 days of receipt, the Initial Condition report will be deemed approved by the Parties. If either Party provides timely written objections, the Parties will work in good faith with the professional engineer to resolve such objections.

During the ongoing construction of the Project, the County shall be responsible for continued routine maintenance of the Haul Roads; provided, however, Project Company, at its expense, shall reimburse the County for the cost to repair any significant damage to Haul Roads within thirty (30) days after receipt of a detailed invoice itemizing the cost of such repairs. Within thirty (30) days after substantial completion of construction of the Project, the Project

Company, at its expense, shall have prepared and provide to the County, a Post Construction Road Condition Report. The Post Construction Roads Report will be the basis for preparation of the Final Roads and Drainage Restoration Plan ("Final Repairs Plan"). The Final Repairs Plan will be provided to the Parties. To the extent required under the Final Repairs Plan, the Project Company will reimburse the County for the cost to repair any damage to Haul Roads or drainage systems, to as good or better than the condition they were in prior to construction, as documented in the Initial Evaluation. If no objections to the Final Repairs Plan are stated by the Parties within 30 days of receipt, the Final Repairs Plan will be deemed approved and the County may commence work, subject to reimbursement by Project Company within thirty (30) days after receipt of a detailed invoice itemizing the cost of such repairs. The Parties shall rely upon the Initial Evaluation as a baseline for purposes of determining the type and restoration standard of repair required.

6. **Disputes.** Should a dispute arise between the Parties on whether the Final Repairs Plan adequately and completely describes repairs needed, or whether work has been completed in accordance with the Final Repairs Plan, the Parties agree that a final determination shall be made by an independent civil engineer licensed in Wisconsin and selected by mutual agreement (the "Independent Engineer"). If the Parties cannot agree on an Independent Engineer, they shall each select an independent engineer and the two independent engineers shall select a third independent engineer within thirty days, and this selected third independent engineer shall be the Independent Engineer for settling such disputes. Compensation for the Independent Engineer shall be shared by the Parties.
7. **Cooperation.** Project Company and County agree to communicate and cooperate in good faith concerning the conditions of County roads and preventing or correcting any adverse conditions with respect to County roads that may be created by the Project.
8. **Drainage Infrastructure.** If drainage infrastructure or systems located within or adjacent to County roads are damaged by any cause connected with the Project, Project Company shall reimburse the County for the County's cost to restore the drainage infrastructure or system to pre-existing condition or better, within thirty (30) days after receipt of a detailed invoice itemizing the cost of such repairs. Pre-existing condition shall mean the flow capacity existing immediately prior to the Project commencing construction. Project Company is responsible for all expenses related to repairs, relocations, reconfigurations and replacements of drainage infrastructure and systems. Project Company shall comply with all applicable state and local laws relating to drainage and storm water calculations and treatment.
9. **Revenue Hold Harmless.** Under Wisconsin law applicable on the effective date of this Agreement, the State of Wisconsin is required to make utility aid payments to the County if a solar generating system like the Project is located in the County. If applicable laws should change during the life of the Project reducing the amount of these state payments, Project Company shall compensate the County in an amount to equal the amount of annual utility aid payments required under laws applicable on the effective date of this Agreement less any annual property taxes paid by the Project Company to the County for the Project and less any

other annual payments to the County that are adopted to replace the utility aid payments. Such payments shall be made annually by the Project Company to the County no later than January 31 of the year following the year for which payment is made.

10. **Public Safety and Emergency Medical Services.** Construction of a solar photovoltaic electrical generating facility does not create any known unique or especially dangerous environments or situations for local emergency responders. Project Company will require that all contractors on the site during construction meet all state and federal laws for employee and public safety. Project Company intends to request meetings with site area Emergency Response agencies to provide project and facility familiarization and establish communication channels. Should any aspect of the Project construction or operations present unfamiliar equipment or situations for responders, Project Company will arrange for adequate professional training to deal with those concerns.

11. **First Responder Communication Systems.** Project Company agrees to cooperate with Wood County Emergency Management to investigate complaints of demonstrable emergency radio system operations interference or quality problems in or near the Project Facilities at any time during the life of the Project.

12. **Educational Opportunities.** The Project Company will in good faith consult with Mid-State Technical College, to review ongoing relevant curriculum and training opportunities to skill and upskill current and future workforce. This work could include, but not be limited to, academic program advisory support, curriculum development, assessment of student learning and collaboration in workforce advancement training grant opportunities. The Project Company further agrees to provide site access to Mid-State Technical College during build and operation for the purpose of educational learning opportunities, at times designated by the Project Company and that will not interfere with Project construction or operations.

The Project Company shall also in good faith consult with local elementary and secondary schools to explore the potential for educational opportunities. This may include guided tours, educational kiosks on site and Project Company's staff going to schools to provide basic scientific knowledge of how the solar arrays work specifically and renewable and sustainable energy in general.

13. **Workforce.** Project Company agrees to make good faith efforts to employ local residents during construction and operation of the Project.

14. **Indemnification.** Project Company agrees to defend, indemnify, and hold harmless the County and its supervisors, employees, and representatives (collectively the "Indemnified Parties") against any and all losses, damages, claims, expenses, including reasonable attorneys' fees, and liabilities for physical damage to the property of the County and for physical injury to any person, to the extent the same is proximately caused by Project Company's breach of this Agreement except to the extent caused by the negligence or intentional misconduct of the , County or any other Indemnified Parties. Furthermore, Project Company agrees to defend,

indemnify, and hold harmless the Indemnified Parties from any third party claims proximately caused by Project Company's breach of this Agreement, except to the extent that such claims are caused by the negligence or intentional misconduct of the County or any other Indemnified Parties. This indemnification obligation shall survive the termination of this Agreement.

15. **Insurance.** Project Company shall at all times during construction and operation of the Project carry General Liability insurance with a minimum of \$5,000,000 per occurrence, and Automobile Liability insurance with a minimum limit of \$1,000,000 per occurrence. Or, if the owner is a qualified self-insured in the State of Wisconsin, shall maintain not less than \$5,000,000 of general liability insurance on an occurrence basis over its self-insured retention that may change from time to time. Such insurance shall include automobile liability. Certificates of insurance will be provided to the County upon request.
16. **Security.** To guarantee compliance with the terms of this Agreement, payment of costs incurred by the County in accordance with this Agreement, and the remediation of any damage caused by Project Company's failure to comply with the terms of this Agreement, Project Company shall furnish security initially in the form of a bond, letter of credit, parent guaranty, or escrow. The applicable security shall remain in an amount equal to \$150,000, subject to allowable draws by the County.

After the Project Company's reimbursement of the County's repair costs after initial construction of the Project as contemplated in Section 5 and Section 8 of this Agreement, the security shall be released.

17. **Compliance with Laws.** Project Company shall at all times comply with all federal, state and local laws, statutes, ordinances, rules, regulations, judgments, and other valid orders of any government authority with respect to Project Company's activities associated with the Project and shall obtain all permits, licenses, and orders required to conduct any and all such activities.
18. **Signs and Lighting.** The Project Facilities and properties shall not be used for any type of advertising. The Project may erect and maintain a single project identification sign. The Project shall be minimally lighted so as not to disturb neighboring properties. Necessary lighting to provide safety and security of facilities shall be allowed. Project Company will provide County with a description of permanent Project lighting plans when available. Project Company shall contact every owner of residential property immediately adjacent to solar arrays and discuss in good faith a reasonable, strategically located visual buffer of plants that shall be installed by Project Company at Project Company's expense prior to the commercial generation of power from the Project.
19. **Buffer from Project Fence to Existing Residences; Setback.** Project Company shall not remove any existing, live trees that are within 50 feet of the Project property line boundary and solar panels will be setback a minimum of 100 feet from the Project property line boundary. In addition to and without limiting the Project Company's obligation to maintain the aforementioned 50-foot strip, Project Company, at Project Company's expense, shall also work with any owner of any residence existing as of the effective date of this Agreement that is within

500 feet of the Project perimeter fence, to design a plan to retain the existing vegetative buffer and review and discuss other cost-effective supplemental view shed buffering options, if necessary. Additionally, the Project Company agrees in good faith to consider any proposals by the County and other organizations within the County in the future to plant trees, shrubs and grasses within the buffer area (with no cost or financial obligation to the Project Company to install or maintain such plantings), and subject to Project Company's approval of such plantings, including the locations and species thereof, to ensure that such plantings do not pose the potential to interfere with the Project when such plantings reach maturity.

20. **Phasing.** The Parties acknowledge that the construction of the Project may take place through one or more phases at Project Company's election. In the event that Project Company elects to construct the Project in phases, the rights and obligations of the Project Company herein will continue to apply to any phase of the Project. The County is desirous of expansion of the Project. While there is no prohibition herein with respect to Project expansion in any particular direction, the County has stated a preference for any Project expansion to occur to the east of the proposed solar array. Project Company agrees to make reasonable efforts to provide notice to the County of the Project Company's potential expansion plans to allow the County to assist in bringing such expansion to fruition. It is the Parties' intent to continue in good faith with dialogue regarding expansion plans.
21. **Battery Storage.** Project Company is not currently proposing battery storage as part the Project. However, if battery storage becomes a component of the Project in the future, then Project Company will provide secondary containment for any battery storage technology that requires containment per applicable codes and standards including National Fire Protection Association 855, in an effort to prevent a potential release to the environment. If Project Company decides to add battery storage, current codes and standards will be reviewed and battery storage details will be provided to the County for review prior to construction.
22. **Petroleum Based Solvents.** Due to the high groundwater table in the area, Project Company will not use any petroleum-based solvents to clean solar panels or other components of the solar array within the Project.
23. **Decommissioning.** When operations of the Project cease, Project Owner shall, at its expense, remove all facilities to a depth of four (4) feet and restore the land to a condition reasonably similar to its pre-existing conditions. The Project's Access Roads can remain in place, subject to written approval of the landowner. The details of such removal and restoration shall be subject to the terms and conditions of all permits from the PSCW as well as the Certificate of Public Convenience and Necessity.
24. **Relevant Law.** Any and all disputes arising under this Agreement and/or relating to the actual development and/or construction of the Project shall be resolved pursuant to the laws of the State of Wisconsin.
25. **Notices.** Notices, requests, demands, and other communications shall be sent to the following addresses:

If to Project Company:

Wood County Solar Project, LLC
422 Admiral Boulevard
Kansas City, MO 64106
Attn: _____

If to County:

County Clerk
400 Market Street
Wisconsin Rapids, WI, 54494
715.421.8461

All notices shall be in writing. Any notice shall be deemed to be sufficiently given (i) on the date, if delivered in person; (ii) five (5) days after being sent by United States registered or certified mail, postage prepaid, return receipt requested; or (iii) on the next Business Day if sent by overnight delivery service (*e.g.* Federal Express) to the notified Party at its address set forth above. These addresses shall remain in effect unless another address is substituted by written notice. Notices may be sent via email transmission the email addresses provided, however, notice sent via email shall be followed by notice delivered by personal service or by registered or certified mail, return receipt requested, or by overnight delivery.

FOR COUNTY:

BY: _____

NAME: _____

TITLE: _____

DATE: _____

FOR PROJECT COMPANY:

WOOD COUNTY SOLAR PROJECT, LLC

BY: _____

NAME: _____

TITLE: _____

DATE: _____

BY: _____

NAME: _____

TITLE: _____

DATE: _____



Figure No.
Exhibit A
Title
Proposed Site Plan

Client/Project
Wood County Solar Project, LLC
Wood County Solar Project

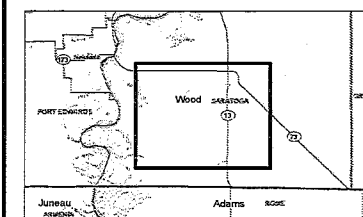
Project Location
T. of Saratoga,
Wood County, WI

193706930
Prepared by CA on 2020-02-11
Technical Review by JH on 2020-02-14
Independent Review by CF on 2020-02-14

0 1,000 2,000
Feet
1:24,000 (At original document size of 11x17)



- Legend**
- Project Boundary
 - Transmission Line Route Option 1
 - Access Road
 - Primary Facility Area Fence Line
 - Substation
 - O&M Building
 - Laydown Yard
 - Stormwater Basin
 - Solar Panel



- Notes**
1. Coordinate System: NAD 1983 NAD Wisconsin TM
 2. Data Sources: Stantec, Wood County Solar, LLC, WISDOT, WGNR
 3. Orthophotography: 2017 NAIP





Exhibit C: Proposed Construction Schedule

Activity	Start	End
Start of Construction	July 2021	
Site Preparation (Erosion Control and Tracking Pads)	August 2021	September 2021
Vegetation Removal	August 2021	September 2021
Staging and Laydown Areas	September 2021	October 2021
Access Roads	September 2021	October 2021
Drive Posts	October 2021	April 2022
Install Racks	October 2021	April 2022
Install Inverter Pads	October 2021	April 2022
Install Solar Modules	April 2022	October 2022
Construct Project Substation	March 2022	August 2022
Construct Gen-Tie Line	April 2022	July 2022
Commissioning	October 2022	November 2022
In-Service Date		November 2022

**MINUTES OF THE
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE**

(6)

1. **DAY & DATE:** September 3, 2020
2. **PLACE:** Wood County Courthouse, Rm 114,
400 Market Street, Wisconsin Rapids, WI 54495
3. **MEETING TIME:** 9:00 A.M.
4. **ADJOURNMENT TIME:**
5. **MEMBERS PRESENT:** Chairman Jacob Hahn, Supervisor John Hokamp,
Supervisor Lee Thao, Supervisor David LaFontaine
PRESENT VIA WEBEX: Supervisor Al Breu

6. **OTHERS PRESENT:** Chad Schooley, Parks & Forestry Director; Fritz Schubert, Forest Administrator; Roland Hawk, Highway Commissioner; John Peckham, Highway Accounting Supervisor; Supervisor Dennis Polach; Supervisor Bill Clendenning; Al Thurber and Ed Newton; Finance Department; Dick and Marian Hebert, Marshfield.
PRESENT VIA WEBEX: Chairman Lance Pliml

7. Call meeting to order.
8. Declaration of Quorum.
9. Public comments. Dick and Marion Hebert, who have a bar in the City of Marshfield called "Abaras Outer Limits", expressed their disappointment in how their parking may be taken away. He is asking us to look at the records from the past regarding parking on this street so considerations can be made for his business. Perhaps just lower the speed limit of the road rather than take away his parking. Discussion ensued. This will be brought back to the committee next month for consideration.
10. Correspondence.
11. Approve minutes from previous committee meetings. **Motion by D. LaFontaine, second by J. Hokamp. Motion carried.**
12. ATV Trail/Route System Update. The Hwy. Dept. has received notifications for two additional routes. These are being brought directly to the HIRC to approve rather than going through the regular ATV Committee, which are Hwy. Z (section from Hwy. 73 N to Ranger Rd, about ¾ mile). It is 35 MPH so technically the town could open it up to ATV's according to statutes, even if it is not in their ownership. R. Hawk approved that section for the T. of Saratoga. The other is Hwy. JJ in Town of Port Edwards. Volume is very light so that section is an easy choice to open up. Recommendation from R. Hawk is to approve them. The third one came in yesterday which is in the Town of Rudolph to recommend Hwy. C and O. He has not had a chance to review them just yet, but will discuss at our next ATV meeting. From 3rd Ave to village limits, about 1/8 mile which restricts anyone from entering the village east side of 34. It is 45 mph. Instead of waiting to approve that section of road, he would like to incorporate that with this meeting for approval. Roland would review the rest of C and O with our regular ATV committee. Once signed, these additional routes will be open to the public.

Motion by J. Hahn to open all 3 sections of road to ATV traffic, second by A. Breu. Motion carried.

R. Hawk also discussed 2021 plans for the ATV Trail/Route system and taking inventory of signs. He will be applying for a grant of \$10k for the ATV budget through Wood County's Economic Development Grant. We hope this would be enough for signing what we anticipate opening up in 2021. Then later, discuss a comprehensive plan for the ATV Trail/Route plan for opening up more areas in Wood County.

C. Schooley gave an update on the Wood County ATV Intensive Use area parking lot project. Staff is working on relocating wash-down station, replacing fencing with boulders, and removing trees in front of shelter. Hwy crew will be blacktopping a portion of the parking lot later this fall.

13. HIGHWAY

- a. Highway Staff Reports. Human Services, S. Budnik is requesting to lease some space from Highway for a bus they use for transportation. The building needs some work and that should be completed by end of October. D. LaFontaine mentioned that he has received complaints of all the thistles on Hwy. 10.
- b. Highway Revenue Report.
- c. Highway Vouchers. **Motion to pay vouchers and accept Revenue Report by D. LaFontaine and second by L Thao. Motion carried.**
- d. Lease to WC Human Services at Marshfield Hwy Shop. No approval needed from the HIRC.
- e. Wisconsin DOT 2020 Work Zone Safety Field Manual changes to WC Highway Dept. This is a guidance on how to provide traffic control while working on a state system. DSPS (Dept. of Public Safety) has also agreed they will use this as a way to enforce traffic control on the County system. The County will have to change the way they do business.
- f. Winter Schedule & Work Plan to protect essential employees from COVID outbreak. Discussion on employee scheduling and work plan. In order to meet staffing levels for winter maintenance over those few months, the staff will be assigned into small pods of five or six. Currently, we have 26 plow sections and cannot afford to have many employees out at one time. Shifts will start at various times and the group will always work together to prevent cross contamination of the Coronavirus.
- g. ****2021 Budget.** J. Peckham and R. Hawk discussed the Highway budget with the HIRC. Approximately \$1.3 in Tax Levy. Money to be used from debt service for a salt shed and another that will be funded by the State of WI.
Motion to approve the Highway 2021 budget and forward to the Operations Committee for approval by D. LaFontaine, second by A. Breu. Discussion took place regarding some other projects they were bonding for. D. LaFontaine stated it would behoove the County to look into bonding as those rates are at an all-time low. R. Hawk explained how that process is going. R. Hawk will share with the HIRC the Hwy. 5-year plan. Motion carried.

14. PARKS AND FORESTRY

- a. Parks & Forestry Staff Reports. C. Schooley went over the vandalism damage repair at Dexter Park. New sinks have been placed and the beach house is open for the public. F. Schubert went over the email that was sent out to the HIRC regarding the Verso mill closure. B. Clendenning talked about E.coli. He stated he saw some public with bags of bread feeding the geese. This is what adds to the E.coli problem. The County is asking the public to stop feeding the geese. The E.coli problem is an issue at Lake Wazeecha beaches. Egg oiling has been done in the past but there are limitations. Perhaps signs that say, "Do not feed the geese" and create an ordinance for this purpose. These ideas will be discussed further in the future.
- b. Special Use Permits. None.
- c. MACU Update. F. Schubert, Forest Administrator, provided information on this. P. Kastenholz arrived at a \$35k settlement for Wood County. The final paperwork is being processed and the check will then be sent.
- d. 2021 Budget. C. Schooley summarized the Parks & Forestry 2021 budget. If Hwy were awarded a grant from the Economic Development application, those funds would be placed into the P&F non-lapsing ATV account and used for future use. C. Schooley stated the P&F budget is tracking well and anticipates staying within 2020 budgeted expenses. Reaching the budgeted revenues will partly depend on having a contracted final Red Pine harvest completed on County Forest. C. Schooley continued to go through the Parks & Forestry budget for the committee. **Motion by D. LaFontaine, second by A. Breu. Motion by J. Hahn and**

second by J. Hokamp to amend to include \$20K in the ATV maintenance, supplies & expense account. Amendment Motion carried. Original Motion carried.

- e. Parks Revenue Report. C. Schooley summarized the report. We have exceeded our 2020 budgeted revenues already this past month. Campgrounds and other outdoor activities are very busy.
- f. Forestry Revenue Report. F. Schubert summarized the report and expressed the bad news regarding Verso closing. The forest is beginning to dry out and he is talking with contractors to try to get them to start sales with good ground conditions. Unfortunately, these sales have a fair amount of Aspen and Hardwood, and currently they have no local market for this pulpwood.
- g. Parks and Forestry Vouchers.

Motion to approve the Parks & Forestry revenue reports & vouchers by D. LaFontaine and second by J. Hokamp. Motion carried.

15. Future Agenda Items.

R. Hawk will bring a final draft of a sale.

Speed study and Hebert's Bar in Marshfield.

16. Set next regular meeting date: October 1, 2020 at 9:00am at Wood County Courthouse, Rm 114,
400 Market Street, Wisconsin Rapids, WI 54495

17. Adjournment. Meeting adjourned by Supervisor Hahn at 10:45 am.

Recording Secretary: Sandra Green, Parks & Forestry Office Supervisor



Wood County

WISCONSIN

OFFICE OF
HIGHWAY COMMISSION

Roland Hawk
COMMISSIONER

September 3, 2020

To: Highway, Infrastructure & Recreation Committee

From: Roland Hawk, Highway Commissioner

Subject: Commissioner Report for September 3, 2020 HIRC meeting

Department Activities

Personnel

Commissioner working with HR with Classification & Compensation Study as related to the Highway Department.

Highway Department has developed a Work Plan to ensure sufficient essential staff are available through the winter months to maintain highways & bridges in case of a COVID outbreak. We are extending our 4 day -10 hour work week schedule until September 25. We may continue this schedule into October depending on the amount of construction work left to wrap up for the season. Start and stop times will be adjusted to account for the amount of day light during these weeks.

Beginning in late October, crews will be divided into pods of 4 – 6 people and be required to report to different locations at either the Wisconsin Rapids or Marshfield shops. These pods will work together the entire winter to avoid having contact with the whole crew. Supervisors will assign work to prevent any one who may become infected with COVID from infecting the entire crew and having to quarantine a large portion of our crew. This will better ensure the Department has sufficient staff to clear snow & ice during the winter months.

Public Relations

Commissioner is working with Steve Budnik, Community Resource Supervisor with Wood County Human Services Department to coordinate space to park some of the County's buses under roof at the Marshfield Highway Facility. Steve & Roland have agreed on terms and will develop an MOU to facilitate a lease.

City of Marshfield has made a formal request to reduce the speed limit on CTH Y (West Adler Street) from the west city limits to Lincoln Avenue to 35 mph. The current speed limit transitions from 55 mph just west of the city limits to 45 mph for approximately 3000 feet then reduces to 35 mph for 1000 feet then to 25 mph for 500 feet to Lincoln Avenue.

County staff will conduct a speed study for county highways as recommended by Wisconsin DOT.

The City of Marshfield also made a request to remove parking from the south side of Adler Street from the west city limits to the current no-parking zone that starts approximately 200 feet west of Sycamore Avenue on the south side of Adler Street. The City has agreed to enforce the no parking zone.

Highway Projects

CTH U (STH 54 – South Biron Drive) STP Urban project started April 20 and is scheduled to be completed in late September.

Work on CTH Y (West Adler Street) between CTH V and South Hawthorn Ave in City of Marshfield was completed August 20.

Work to replace two bridges and 4 miles of asphalt pavement on CTH N (between CTH F & CTH S) has been rescheduled for 2021 construction season. The bridge contractor could not meet the schedule due to delays in other bridge projects in southern Wisconsin and has agreed to honor the same prices in 2021 and complete the work by August 31, 2021. Funds for the roadway portion will be shifted to the next segment of CTH N which is consistent with work type and miles and expended in 2020. The funds to construct the bridges will be held over to 2021 (\$250,000 which is used to match a state grant).

Work to replace a bridge on CTH V just south of Cary-Rock Road is scheduled to begin September 21 and will be completed by October 30.

Crews are performing work on various town and municipal roadways.

Highway Maintenance

Crews continue to mow County & State Highway Right of Way. The Highway Department received some complaints in late July and August regarding vegetation obstructing vision. These areas require an arm mower that can reach into the ditches and back slopes from the roadway because the ditch is not navigable. The arm mower required a significant repair and was out of commission for several weeks. This mower has been repaired and is back in service. Areas that presented safety concerns were mowed by hand or the brush cutter on the rubber tired excavator.

Crews completed concrete repairs for the Wisconsin DOT on US 10.

The Highway Department has agreed to take part in a friction study with Wisconsin DOT. The study includes real-time road friction measurements during winter maintenance activities. Any un-programmed costs will be covered by DOT.

The truck scale at the Wisconsin Rapids site was replaced and should be in service September 1. The old scale had deteriorated to the point it was no longer able to be calibrated. This was an item in our 2020 CIP.

ATV Plan

Two requests came to the Commissioner in June & July to open additional miles of County Highway to ATV/UTV traffic. The first was CTH Z from Ranger Road to STH 73. This segment has 2700 cars a day and connects numerous Town of Saratoga residents to town roads already open to ATVs. Speed limit is 35 MPH on this segment of CTH Z. The Town of Saratoga could open this by State Statutes, therefore Commissioner recommends approving this segment of CTH Z open to ATV traffic.

The second request for County Highway ATV/UTV access is CTH JJ from CTH G to CTH AA in the Town of Port Edwards. This segment of road is 3 miles, has less than 300 cars a day, and varies from 35 MPH to 55 MPH. There are some horizontal curves with minimal sight distance, however the low traffic volume and rural cross section is consistent with other Town of Port Edwards roads already open to ATV traffic. Commissioner recommends approving this segment of CTH JJ open to ATV traffic.

Commissioner spoke with P & Z about submitting an application for Economic Development Grant funds to help pay for implementing a northern ATV route through the County. The grant would help cover costs for signing and improving crossings for various County and State Highways.

Commissioner reached out to the Town of Dexter on August 26 to initiate the process for a resolution allowing ATVs to access State Highway 54 and 80 so riders can access the Dexter Drive Inn and Lake Side Oasis.

Highway department has worked with several other counties with limited ATV access on county roads to develop criteria that controls ATV access/use. Staff are reviewing county highways throughout the county to determine which county highways should not be open or have limited access. The ATV committee has not met since June to review the list of routes. This process will be incorporated with the development of the northern ATV route planning.

Accounting Supervisor Report

By John Peckham, Wood County Highway Department Accounting Supervisor

HIRC Meeting

Revenues

Revenues are as anticipated. We have been working on several Road Aid and Bridge Aid projects so the revenue will be booked as those projects get completed. Asphalt revenues continue to come in as we run the plant full-time. Revenues from the State are on target.

Expenses

Expenses are as anticipated.

Other

I have been working with Finance on an initial draft of the budget. For the most part, I left the budget figures for supplies and materials the same as last year. The big changes will be in Personal Services, which includes wages, health insurance, FICA, etc.

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Monday, August 31, 2020

	Actual	2020 Budget	Variance	Variance %
REVENUES				
Intergovernmental Revenues				
43531 State Aid-Transportation	\$1,892,691.60	\$2,194,425.00	(\$301,733.40)	(13.75%)
43534 State Aid-LRIP		218,258.00	(218,258.00)	(100.00%)
Total Intergovernmental	1,892,691.60	2,412,683.00	(519,991.40)	(21.55%)
Licenses and Permits				
44101 Utility Permits	17,810.00	1,050.00	16,760.00	1,596.19%
44102 Driveway Permits		860.00	(860.00)	(100.00%)
44260 Moving Permits		1,025.00	(1,025.00)	(100.00%)
Total Licenses and Permits	17,810.00	2,935.00	14,875.00	506.81%
Intergovernmental Charges for Services				
47230 State Charges	652,521.29	1,702,757.00	(1,050,235.71)	(61.68%)
47231 State Charges-Highway	171,001.12	232,838.00	(61,836.88)	(26.56%)
47232 State Charges-Machinery	19,075.49		19,075.49	0.00%
47300 Local Gov Chgs	248,009.11	594,327.00	(346,317.89)	(58.27%)
47330 Local Gov Chgs-Transp	617,380.15	1,277,200.00	(659,819.85)	(51.66%)
47332 Local Gov Chgs-Roads		420,187.00	(420,187.00)	(100.00%)
47333 Local Gov Chgs-Bridges	(11,773.74)	78,103.00	(89,876.74)	(115.07%)
Total Charges to Other Governments	1,696,213.42	4,305,412.00	(2,609,198.58)	(60.60%)
Interdepartmental Charges for Services				
47470 Dept Charges-Highway	1,248,990.97	2,169,804.00	(920,813.03)	(42.44%)
Total Interdepartmental Charges	1,248,990.97	2,169,804.00	(920,813.03)	(42.44%)
Total Intergovernmental Charges for Services	2,945,204.39	6,475,216.00	(3,530,011.61)	(54.52%)
Miscellaneous				
48100 Interest	1.11		1.11	0.00%
48300 Gain/Loss-Sale of Property	185,060.00		185,060.00	0.00%
48340 Gain/Loss-Sale of Salvage and Waste	3,853.20	6,700.00	(2,846.80)	(42.49%)
48500 Donations	13,584.37		13,584.37	0.00%
Total Miscellaneous	202,498.68	6,700.00	195,798.68	2,922.37%
Other Financing Sources				
49110 Proceeds from Long-Term Debt		2,300,000.00	(2,300,000.00)	(100.00%)
Total Other Financing Sources		2,300,000.00	(2,300,000.00)	(100.00%)
TOTAL REVENUES	5,058,204.67	11,197,534.00	(6,139,329.33)	(54.83%)
EXPENDITURES				
Public Works-Highway				
53110 Hwy-Administration	240,737.77	351,879.80	111,142.03	31.59%
53120 Hwy-Engineer	155,704.40	254,866.05	99,161.65	38.91%
53191 Hwy-Other Administration	230,965.56	335,532.33	104,566.77	31.16%
53210 Hwy-Employee Taxes & Benefits	(993,688.10)	1,753,982.36	2,747,670.46	156.65%
53220 Hwy-Field Tools	3,488.89	(1,839.92)	(5,328.81)	289.62%
53230 Hwy-Shop Operations	184,317.78	247,343.16	63,025.38	25.48%
53232 Hwy-Fuel Handling	(10,721.11)	(23,105.00)	(12,383.89)	53.60%
53240 Hwy-Machinery Operations	(780,778.23)	92,274.18	873,052.41	946.15%
53260 Hwy-Bituminous Ops	80,645.26	230,793.04	150,147.78	65.06%
53262 Hwy-Bituminous Ops	21,864.91		(21,864.91)	0.00%
53266 Hwy-Bituminous Ops	1,237,165.07	1,856,661.62	619,496.55	33.37%
53270 Hwy-Buildings & Grounds	108,557.97	181,404.12	72,846.15	40.16%
53290 Hwy-Salt Brine Operations	21,031.51		(21,031.51)	0.00%
53291 Hwy-Salt Brine Operations	(28,627.33)	150.00	28,777.33	19,184.89%
53281 Hwy-Acquisition of Capital Assets	314,087.95		(314,087.95)	0.00%
53310 Hwy-Maintenance CTHS		21,950.55	21,950.55	100.00%
53311 Hwy-Maint CTHS Patrol Sectn	1,391,816.54	1,907,786.45	515,969.91	27.05%
53312 Hwy-Snow Remov	588,221.86	802,481.54	214,259.68	26.70%
53313 Hwy-Maintenance Gang	109,543.39	103,111.16	(6,432.23)	(6.24%)
53314 Hwy-Maint Gang-Materials	6,682.36	2,900.00	(3,782.36)	(130.43%)
53320 Hwy-Maint STHS	722,334.25	1,442,910.19	720,575.94	49.94%
53330 Hwy-Local Roads	1,055,176.48	1,195,139.14	139,962.66	11.71%
53340 Hwy-County-Aid Road Construction	55,504.29	456,930.91	401,426.62	87.85%
53341 Hwy-County-Aid Bridge Construction	129,788.44	131,193.61	1,405.17	1.07%
53490 Hwy-State & Local Other Services	288,825.03	555,188.46	266,363.43	47.98%
Total Public Works-Highway	5,132,644.94	11,899,533.75	6,766,888.81	56.87%

8/25/2020

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
Highway Departmentwide
Monday, August 31, 2020

	Actual	2020 Budget	Variance	Variance %
Capital Outlay				
57310 Highway Capital Projects	1,675,028.69	2,132,862.32	457,833.63	21.47%
Total Capital Outlay	1,675,028.69	2,132,862.32	457,833.63	21.47%
TOTAL EXPENDITURES	6,807,673.63	14,032,396.07	7,224,722.44	51.49%
NET INCOME (LOSS) *	(1,749,468.96)	(2,834,862.07)	1,085,393.11	(38.29%)



Parks & Forestry Department Reports

Thursday, September 3, 2020

Director Report, by Chad Schooley

- All park areas continue to be extremely busy this season. Staff has been doing a great job keeping up with the increased demand and use of our facilities and amenities.
- WisCorps has completed their 3-week project of constructing approximately 1.5 miles of single-track biking trail at Powers Bluff County Park. I have been communicating with individuals from the Marshfield area regarding volunteers completing some of the final details on the trail. We had a meeting and walk through of the trail on Aug. 13th. I will be ordering some specialized trail building hand tools that will be available for staff and volunteers to use on trail maintenance/development in the future.
- We continue to have a large goose population at our South Wood County Park beach areas, with an increasing amount of public complaints. I will be discussing this more with Federal and State natural resource departments to come up with options for goose population control.
- Continue assisting in Carlson/Dettman process, as requested.
- Held staff meeting at White Sands Beach open shelter building on August 12th.
- Participated in campground operations meeting with D. Quinnell and park rangers.
- Participated in Department Head meeting on August 25th.
- **Special Use Permits**
 - None at this time.

Construction Supervisor Report, by Dennis Quinnell

Current Projects

- Work is continuing on the Willow Run vault toilet remodel project.
- The North Park wood fence will be constructed in September.
- We are working on plans to improve the walk path, which continues to be washed out by the RC&D ditch at South Park.
- We are working on the Highway 54 ATV trail parkinglot and ATV wash down.

Maintenance Operations

- All park areas and facilities are in good condition and operating at full capacity.
- We are replacing the gate at the east end of the Red Beach field in South Park.

Employee Matters

- The LTE II's for this summer are mostly done for this season.

Office Supervisor Report, by Sandra Green

I was out on SI from August 17-27.

Snowmobile / ATV

- Continued working on confirming number of funded miles for snowmobiles. Working with the State DNR on this project.
- The DNR will be putting together an all snowmobile club conference/Webex meeting to discuss miles and funding. This will occur when I return to the office.

Office

- HOME DEPOT savings. To the left is a copy of a receipt where it shows how much money our department saved by sending in rebates. In turn, Home Depot sends us a card with that amount of credit on it to use for purchases when needed. Definitely, worth the time and effort put into it, so I want to thank Sue Potocki for handling this task.
- Camping and shelter reservations are doing very well and our Revenues have increased significantly.
- COVID19 questions and concerns have decreased a bit. More concerning for some customers is the condition of our beaches and water.
- Updated our website, Facebook & Instagram.
- Ordered various supplies for the outlying campgrounds.
- Attended an Administrative/Accounting informational meeting with staff and Carlson/Dettman process.
- Attended, participated and recorded minutes for a staff meeting at White Sands Beach open shelter building on August 12th.
- Worked with the Forest Administrator in setting up conference room reservations for the Certification Audit.



1500 24TH STREET SOUTH
WISCONSIN RAPIDS, WI 54485 (716)4211610

4942 00002 47789 07/07/20 12:58 PM
SALE CASHIER CHLOE

049206634084 SHOVEL -A- 18.98N
AMES FGL TRANSFER SHOVEL

049206634091 WOOD SHOVEL -A- 15.98N
AMES WOOD TRANSFER SHOVEL

081131936829 10 SPK -A- 6.90N
50 HEAVY DUTY SCHUB SPONGE 8PK

046500018428 OFF SPRAY -A- 60Z
OFF DEEP WOODS MOSQUITO REPLNT 60Z

046500014605 PLDG RTFY L -A- 19.41N
PLEDGE BEAUTIFY LEMON 14.20Z

072477986019 ROPFLY 10PK -A- 19.44N
RAID FLY RIBBON 10PACK 2.32N

046242602776 M18BEHCKZL -A- 159.00N
M18 FUEL HACKZALL (TOOL ONLY)

SUBTOTAL 242.61
SALES TAX 0.00

TAX EXEMPT TOTAL 242.61
CARD BALANCE 0.00 242.61

XXXXXXX08270 GIFT CARD 0.00 43.78 ✓

XXXXXXX08063 GIFT CARD 0.00 11.65 ✓

XXXXXXX08089 GIFT CARD 0.00 4.77 ✓

XXXXXXX08092 GIFT CARD 0.00 11.34 ✓

XXXXXXX08097 GIFT CARD 0.00 22.24 ✓

XXXXXXX08378 GIFT CARD 0.00 31.95 ✓

XXXXXXX08932 GIFT CARD 0.00 4.78 ✓

XXXXXXX08938 GIFT CARD 0.00 4.39 ✓

XXXXXXX08958 GIFT CARD 0.00 9.34 ✓

XXXXXXX08114 GIFT CARD 0.00 2.67 ✓

XXXXXXX086475 GIFT CARD 0.00 1.78 ✓

XXXXXXX087686 GIFT CARD 0.00 5.71 ✓

XXXXXXX08533 GIFT CARD 0.00 1.13 ✓

XXXXXXX08323 GIFT CARD 0.00 1.78 ✓

XXXXXXX082185 GIFT CARD 0.00 5.05 ✓

XXXXXXX08978 GIFT CARD 0.00 10.40 ✓

XXXXXXX08390 GIFT CARD 0.00 13.11 ✓

XXXXXXX082773 GIFT CARD 0.00 2.62 ✓

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XXXXXXX08063 GIFT CARD 0.00

Forest Administrator, by Fritz Schubert

- Preparations for Certification Audit scheduled for August 4-7.

- Participated in Certification Audit. Four Counties were audited this year: Wood Marathon, Juneau, and Jackson. All counties came through with flying colors as there were no "Corrective Actions" or "OFI's" identified at the closing meeting. Final auditor's reports will be out in about a month.
- Finished close out paperwork and procedures for several timber sales from past year.
- Site Prep, chemical release, and reforestation field visits and planning. Tentatively looking at about 99 acres of chemical release, 21 acres of invasive species (buckthorn) treatment, 30 acres of site prep for spring 2021 planting. Also at least 6 acres of jack pine direct seeding for spring 2021.
- Attended Town of Hiles hearing to abandon River Road. Town will not be abandoning due to residents opposition.
- Attended Employee meeting August 12 at White Sands Beach.
- Participated in WCFA quarterly forest administrator's conference call.
- Forestry Tech. has been working at Powers Bluff on service road/multi-use trail development project.
- Researched and began establishment of new area for firewood for sale in parks. Will be approximately 30 acres on both sides of park road. Timber stands are currently due for harvest and contain a mixture of black oak, mixed hardwoods, and white pine. Most white pine will be left uncut for wildlife and aesthetic purposes.
- Participated in annual WCF-DNR Partnership & planning meeting.
- Mowed forest roads and trails.
- Cleaned up and mowed public shooting range.
- Marked public firewood cutting area.

FOREST ADMINISTRATOR
REVENUE REPORT & TIMBER SALE BALANCES

Aug-20

CONTRACT	TRACT	CONTRACTOR	CONTRACT AWARD AMOUNT	CONTRACT AWARD DATE	CONTRACT EXPIRATION DATE	\$ RECEIVED CURRENT MONTH	AMOUNT BILLED TO DATE CURRENT YR	AMOUNT RCVD TO DATE CURRENT YR	ENDING MONTH BALANCE
719	9-13	SCHREINER	47,060.00	10/03/13	03/31/21		\$0.00	\$0.00	\$0.00
724	14-13	FUTUREWOOD	28,856.00	06/05/14	03/31/21		\$0.00	\$0.00	\$0.00
741	8-15	THURS LOGGING	23,936.00	04/07/16	03/31/21		\$3,417.68	\$3,417.68	\$0.00
744	2-16	DELANEY FP	26,079.50	04/07/16	03/31/21		\$0.00	\$0.00	\$0.00
748	5-16	FUTUREWOOD	18,522.10	10/06/16	12/31/20		\$0.00	\$0.00	\$0.00
749	6-16	FUTUREWOOD	33,638.00	10/06/16	12/31/20		\$0.00	\$0.00	\$0.00
758	13-16	FUTUREWOOD	37,074.50	11/14/17	12/31/20		\$14,768.80	\$15,407.25	\$638.45
762	4-17	FUTUREWOOD	14,431.60	11/14/17	12/31/20		\$0.00	\$0.00	\$0.00
764	6-17	FUTUREWOOD	14,091.00	11/17/17	12/31/20		\$0.00	\$0.00	\$0.00
765	2-17	FUTUREWOOD	16,850.05	07/02/18	06/01/21		\$23,420.66	\$23,420.66	\$0.00
766	7-17	YODER LOGGING	6,120.00	07/02/18	06/01/21		\$0.00	\$0.00	\$0.00
767	2-18	WIITALA & VOZKA	189,002.00	07/07/18	12/31/20		\$0.00	\$0.00	\$0.00
770	6-18	LAMBERT FP	64,706.00	07/07/18	06/01/21		\$27,580.08	\$27,580.08	\$0.00
771	3-18	YODER LOGGING	64,671.00	07/07/18	07/01/21		\$39,548.17	\$39,548.17	\$0.00
773	7-18	KOERNER	22,990.00	03/29/19	04/01/21		\$0.00	\$0.00	\$0.00
775	9-18	COUNTRY F.P.	37,260.00	03/29/19	04/01/21		\$0.00	\$0.00	\$0.00
776	10-18	FUTUREWOOD	15,998.50	03/29/19	04/01/21		\$1,553.73	\$1,553.73	\$0.00
777	1-19	KOERNER	38,680.50	03/29/19	04/01/21		\$0.00	\$0.00	\$0.00
755		FIREWOOD				\$20.00			
Payments Received This Month:						\$20.00			638.45

CR

2020 Budgeted Total Revenues \$385,000
2020 Total County Forestry Revenues this month (90%) \$ 18.00
2020 Total Township Revenues this month (10%): \$2.00

Jobs Continuing
Jobs Gone Inactive

2020 TOTAL NET FORESTRY REVENUE TO DATE: \$ 173,747.60

**WOOD COUNTY PARKS & FORESTRY DEPARTMENT
REVENUE SUMMARY 2020**

AUGUST REVENUE - SEPTEMBER HIRC							
BUDGETED REVENUES	46721 SOURCE	FEES	YTD REVENUE 2020	YTD REVENUE 2019	AUGUST REV 2020	AUGUST REV 2019	ACTUAL REV 2019
\$ 290,000.00	Camping Reservations (PAYPAL & In Office Cash/Check) All site types.	\$10 Resv. Fee+/\$18/\$21/\$23/\$26/\$33	\$315,140.57	\$ 249,083.23	\$59,556.08	\$ 37,896.38	\$ 278,508.81
\$ 84,000.00	Camping Self-Registration, All site types	\$18/\$21/\$23/\$26/\$33	\$88,129.86	\$ 48,901.43	\$17,093.84	\$ 13,155.45	\$ 76,893.84
\$ 30,000.00	Campground Firewood Sales	\$6 per rack	\$31,575.35	\$ 19,773.00	\$7,148.82	\$ 5,710.43	\$ 25,949.36
\$ 7,000.00	Ice	\$3 (7 lbs.) /\$6 (20 lbs.)	\$7,488.09	\$ 4,420.39	\$1,457.77	\$ 1,160.19	\$ 5,058.30
\$ 1,700.00	Non-Camper Dump Fee	\$7	\$1,472.28	\$ 918.49	\$618.25	\$ 321.33	\$ 1,530.81
\$ 900.00	Camper Storage Fee	\$15/wk - \$60/mo	\$254.98	\$ 189.58	\$112.80	\$ -	\$ 630.33
\$ 900.00	Washer/Dryer	\$2 wash / \$2 dry/\$1 Laundry Pods	\$282.46	\$ 508.53	\$73.93	\$ 134.60	\$ 742.65
\$ 54,600.00	Shelters Enclosed (SP, NP, DX, PB, Nepco, ATV)	\$100/\$150/\$175/\$200/\$225	\$33,736.39	\$ 30,563.98	\$6,090.05	\$ 5,725.12	\$ 43,755.47
\$ 10,000.00	Shelters - Open (DX, SP, RSBP, White Sands)	\$75/\$125	\$8,217.92	\$ 5,559.24	\$1,421.80	\$ 962.09	\$ 6,507.11
\$ 900.00	General Park User Fees (outside of normal shelter fee areas)	\$50 / \$10 per picnic table	\$616.11	\$ 663.50	\$0.00		\$ 710.89
\$ 20,000.00	Powers Bluff Winter Recreation Tickets, Parties, Rentals & Concessions	\$10/\$15/\$250/\$450/\$500	\$31,810.06	\$ 27,822.46	\$0.00		\$ 29,102.08
\$ 2,000.00	X-Country Skiing	\$5/daily; \$15/annual; \$40/family	\$1,493.84	\$ 1,855.64	\$0.00		\$ 2,046.16
\$ 6,000.00	Disc Golf	\$2 / \$4 / \$20 / \$40 (2019 Inc.)	\$5,494.51	\$ 3,529.29	\$935.55	\$ 467.30	\$ 4,004.17
\$ 2,000.00	Parks Pulpwood	Market Price	\$0.00	\$ -	\$0.00	\$ -	\$ 1,758.89
\$ 20,000.00	Boat Launch	\$20/annual; \$5/daily	\$23,063.32	\$ 18,512.94	\$1,909.95	\$ 1,751.66	\$ 19,828.58
\$ 1,000.00	45123 - Violations (non-tax)	\$50.00	\$550.00	\$ 295.00	\$200.00	\$ -	\$ 495.00
\$ 18,000.00	Miscellaneous*	PEDESTAL REPLACE-MEM BENCH PAD-NWP&P-VERSO REIMB	\$26,291.50	\$ 9,856.15	\$3,184.29	\$ -	\$ 16,110.73
\$ 1,000.00	Gift Certificates	Gift Certificates	\$0.00	\$ -	\$0.00	\$ -	\$ -
\$ 550,000.00			\$575,617.24	\$422,452.85	\$99,803.13	\$67,284.55	\$513,633.18
Misc. *PB Land Rental, General Donations, Hay Cutting, Scrap Metal, Cost of replacement of damaged materials in campgrounds (firepits), etc.							
\$ 5,000.00	Powers Bluff Project Donations Non-Lapsing	Informational purposes only. CASH/CHECK/PAYPAL	\$26.00	\$ 625.11	\$0.00	\$ -	\$ 1,711.11
\$ 385,000.00	46813 - Timber Sales & Wood Cutting (90%/County & 10%/Townships)	CONTRACTED	\$173,747.61	\$ 180,877.51	\$18.00	\$ 2,783.81	\$ 259,456.44
New Line / 2020	Auctions - Non-Lapsing	WI Surplus	\$3,932.00	\$ -	\$0.00	\$ -	\$ -

*REFUNDS PROCESSED IN PAYPAL ARE REFLECTED ON THIS REPORT. REFUNDS PROCESSED VIA CHECK/CASH/IE WILL SHOW AT EOY.

What's New 2020: Added the White Sands Shelters under OPEN Shelters.
Added a Gift Certificate line to track how much we sell each year. This revenue was listed under "Misc" in the past.
Added an Auction Line.

Sandra Green

From: Frederick Schubert
Sent: Tuesday, September 1, 2020 2:53 PM
To: Jake Hahn; breutown@frontier.com; Dave LaFontaine; John Hokamp; Lee Thao
Cc: Chad Schooley; Lance Pliml; Hutchinson, Gavin T - DNR; Sandra Green
Subject: Wood County Forest Products and Destination Mills
Attachments: All Pages Scanned.pdf

Hello Committee:

Here is some info to consider. This relates to the Verso closing and potential impact on Wood County Forest. While everyone knows this closure is not a good thing, the attached info will help you get a better picture of just how bad it is, as well as how important any remaining mills (i.e. Domtar) are to our operation and local economy.

Please be aware of a couple things when looking at the reports:

- Biron mill was a consumer of a substantial amount of aspen pulpwood, but currently is no longer. Shortly after being purchased by Nine Dragons they severely curtailed their aspen purchases. Although I do not possess firsthand knowledge of their operations, I am told their emphasis is on Spruce, Hemlock, and recycled material.
- Pay particular attention to destination mills for aspen and mixed hardwood pulpwood and their percentages.
- Field Scale wood is not tracked according to destination mills. However I would estimate a high percentage (70%) of field scale wood went to Biewer mill as Red Pine bolts. The remainder of the species went as pulp to WI Rapids and Nekoosa mills as pulpwood, and also several smaller sawmills as bolts.

Thanks to Sandy for running reports from our Timber Base Program and giving me all sorts of numbers to play with.

Feel free to contact me with any questions, thoughts, or ideas relating to our timber program.

Sincerely,

Fritz Schubert

Destination Mills for Wood Harvested From Wood County Forest

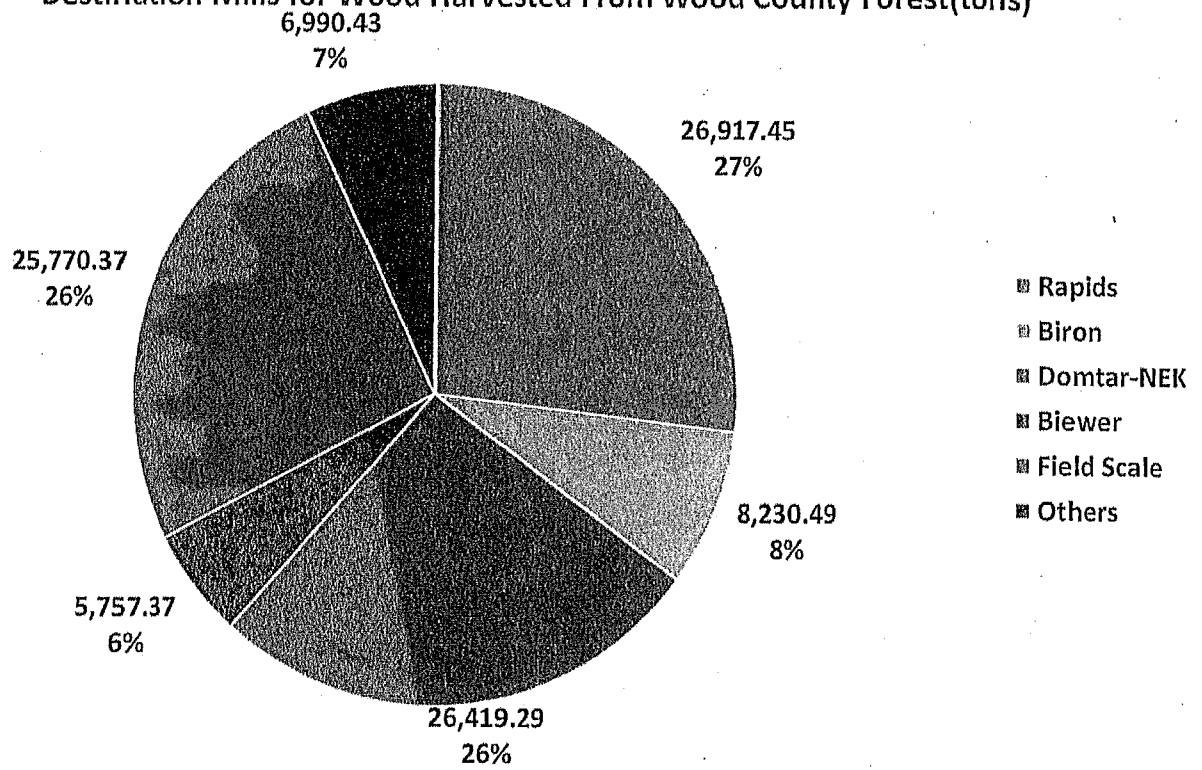
2015-2019

Pulpwood and Bolts

<u>Mill</u>	<u>Volume (tons)</u>	<u>%</u>	<u>Value</u>	<u>%</u>
Rapids	26,917.45	26.9	\$402,706.51	20.6
Biron	8,230.49	8.3	\$101,035.41	5.2
Domtar-NEK	26,419.29	26.4	\$478,923.83	24.5
Biewer	5,757.37	5.8	\$187,649.89	9.6
Field Scale	25,770.37	25.7	\$671,728.64	34.3
<u>Others</u>	<u>6,990.43</u>	<u>7.0</u>	<u>\$114,546.72</u>	<u>5.8</u>
Total	100,085.40		\$1,956,591.00	

Note: Forest Product revenue for the period was: 78% pulpwood, 10% bolts, 11% sawlogs, 1% firewood.

Destination Mills for Wood Harvested From Wood County Forest(tons)



Destination Mills By Species**2015-2019****ASPEN PULPWOOD**

<u>Mill</u>	<u>Volume (tons)</u>	<u>%</u>	<u>Value</u>	<u>%</u>
Rapids	5,566.82	34.5	\$67,924.50	33.4
Biron	8,046.19	49.9	\$98,886.02	48.6
Domtar-NEK	0	0	0	0
Field Scale	1,672.94	10.4	\$23,955.00	11.8
Others	827.62	5.1	\$12,823.19	6.3
Total	16,113.57		\$203,588.71	

MX HARDWOOD PULPWOOD & BOLTS

<u>Mill</u>	<u>Volume (tons)</u>	<u>%</u>	<u>Value</u>	<u>%</u>
Rapids	16,861.29	74.5	\$251,482.80	74.0
Biron	157.63	0.7	\$1,800.01	0.5
Domtar-NEK	1,824.34	8.1	\$27,461.95	8.1
Meister-BRF	1,353.49	6.0	\$20,292.12	6.0
Field Scale	1,703.36	7.5	\$26,935.25	7.9
Others	719.97	3.2	\$11,800.20	3.5
Total	22,620.08		\$339,772.33	

Destination Mills By Species

2015-2019

OAK PULPWOOD & BOLTS

<u>Mill</u>	<u>Volume (tons)</u>	<u>%</u>	<u>Value</u>	<u>%</u>
Rapids	2,783.45	12.0	\$35,296.06	12.1
Biron	0	0	0	0
Domtar-NEK	12,100.71	52.3	\$151,806.10	52.2
Meister-BRF	1,861.24	8.0	\$26,345.55	9.0
Field Scale	5,035.95	21.7	\$61,204.22	21.0
<u>Others</u>	<u>1,376.09</u>	<u>5.9</u>	<u>\$16,559.69</u>	<u>5.7</u>
Total	23,157.44		\$291,211.62	

RED PINE PULPWOOD & BOLTS

<u>Mill</u>	<u>Volume (tons)</u>	<u>%</u>	<u>Value</u>	<u>%</u>
Rapids	1,364.35	4.5	\$40,066.54	4.1
Domtar-NEK	6,764.59	22.2	\$186,887.59	19.3
Biewer	5,245.89	17.3	\$175,725.89	18.2
Field Scale	16,035.04	52.7	\$532,663.43	55.0
<u>Others</u>	<u>997.23</u>	<u>3.3</u>	<u>\$32,321.17</u>	<u>3.3</u>
Total	30,407.10		\$967,664.17	

Sawlogs Harvested From Wood County Forest
2015-2019

<u>Species</u>	<u>Volume (MBF)</u>	<u>%</u>	<u>Value</u>	<u>%</u>
Red Oak	171.89	15.0	\$52,928.44	21.6
Black Oak	714.61	62.2	\$139,624.72	56.8
White Oak	42.40	3.7	\$9,163.10	3.7
Red Maple	13.2	1.1	\$2,546.72	1.1
<u>Mx Hardwood</u>	<u>206.74</u>	<u>18.0</u>	<u>\$41,356.96</u>	<u>16.8</u>
Total	1,148.84		\$245,619.94	

Note: Mixed Hardwood sawlogs consist of primarily Red Maple. Other species included are Ash, Basswood, Birch, Elm, Hickory, Black Cherry.



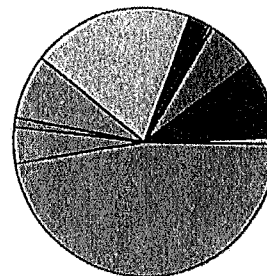
Property Forest Type Acreage

Print Date: 9/1/2020

Report 102

7200 - WOOD COUNTY FOREST

Forest Type	Forest Type Description	Stands	Acres	Percent of Forested Acres	Percent of Recon Acres
A	ASPEN	360	13,520	47 %	36 %
BH	BOTTOMLAND HARDWOODS	32	1,253	4 %	3 %
BW	WHITE BIRCH	1	5	0 %	0 %
CH	CENTRAL HARDWOODS	12	322	1 %	1 %
MR	RED MAPLE	89	2,239	8 %	6 %
O	OAK	214	5,718	20 %	15 %
OX	SCRUB OAK	28	700	2 %	2 %
PJ	JACK PINE	12	129	0 %	0 %
PR	RED PINE	114	1,789	6 %	5 %
PW	WHITE PINE	115	2,662	9 %	7 %
SH	SWAMP HARDWOODS	2	13	0 %	0 %
SW	WHITE SPRUCE	5	38	0 %	0 %
T	TAMARACK	5	231	1 %	1 %
Total:		989	28,619	98 %	76 %



ASPEN
BOTTOMLAND HARDWOODS
WHITE BIRCH
CENTRAL HARDWOODS
RED MAPLE
OAK
SCRUB OAK
JACK PINE
RED PINE
WHITE PINE
SWAMP HARDWOODS
WHITE SPRUCE
TAMARACK

Wisconsin Department of Natural Resources Division of Forestry

dnr.wi.gov

Page 1 of 1

**PROPERTY AND INFORMATION TECHNOLOGY COMMITTEE
MEETING MINUTES**

7

DATE: Tuesday, August 18, 2020
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Room 114

PRESENT: Al Breu (via WebEx), Dennis Polach, Laura Valenstein, Bill Winch, Brad Hamilton

OTHERS PRESENT (for part or all of the meeting): Nicole Gessert, Reuben Van Tassel, Amy Kaup (via WebEx), Jason DeMarco (via WebEx), Steve Kreuser, Bill Clendenning, **See attached list.**

1. The meeting was called to order at 9:00 a.m. by Chair Breu.
2. Public Comments: None
3. Discuss and consider approval of unbudgeted COVID mitigation projects.

Facilities Manager, Van Tassel discussed information regarding grant money from the Cares Act to pay for unplanned projects that will help Wood County mitigate the COVID-19 pandemic. Discussion ensued.

Motion (Hamilton/Polach) to support the projects listed by Facilities Manager, Van Tassel for COVID-19 projects. Motion was carried unanimously

4. Chair Breu declared the meeting adjourned at 9:25 a.m.

Minutes recorded and prepared by Nicole Gessert. Minutes in draft form until approved at the next PIT meeting.

Property & Information Technology Committee Meeting

August 18, 2020

[illegible]

**PROPERTY AND INFORMATION TECHNOLOGY COMMITTEE
MEETING MINUTES**

7

DATE: Tuesday, September 8, 2020
TIME: 9:30 a.m.
PLACE: Wood County Courthouse – Room 114

PRESENT: Al Breu, Dennis Polach, Laura Valenstein, Bill Winch, Brad Hamilton (via WebEx)

OTHERS PRESENT (for part or all of the meeting): Nicole Gessert, Lance Pliml (via WebEx), Amy Kaup (via WebEx). **See attached list.**

1. The meeting was called to order at 9:30 a.m. by Chair Breu.
2. Public Comments: None
3. Approve minutes from the previous meeting.

Motion (Polach/Valenstein) to approve the minutes from the previous meeting. Motion carried unanimously.

4. Peter Kastenholz shared background information regarding County Board Rule #42 and its original intent. Kastenholz indicated it was being brought up due to the fact of the new formed PIT Committee to see if anything should be amended to reflect the PIT Committee in the rule. Discussion ensued. Kastenholz will draft a resolution to amend Rule #42 to include the PIT Committee and will present it at a meeting of the PIT Committee before the County Board meeting on September 15, 2020.
5. (a) Supervisor Winch asked for clarification on items within the Information Technology vouchers. Jason DeMarco and Amy Kaup answered general questions pertaining to their department's vouchers.

Motion (Valenstein/Hamilton) to approve the vouchers for the Information Technology Department. Motion carried unanimously.

(b) Supervisor Winch asked for information regarding the recent addition of the external email banner on all County email accounts. Amy Kaup shared details of how the added measures help to aid in email security, by giving a visual reminder to know the sender of emails before opening them.

(c) Kaup gave an overview of the Information Technology budget for 2021 indicating the reason for any increases in the budget. Discussion ensued

Motion (Hamilton/Valenstein) to approve the Information Technology budget and send it to the Operations Committee. Motion carried unanimously.

6. (a) Supervisor Winch asked for clarification on items within the Maintenance vouchers. Reuben Van Tassel answered general questions pertaining to his department's vouchers.

Motion (Hamilton/Valenstein) to approve the vouchers for the Maintenance Department. Motion carried unanimously.

(b) Supervisor Winch asked for information regarding the upcoming project for the River Block windows. Discussion ensued.

(c) Van Tassel gave an overview of the Maintenance budget for 2021 indicating the reason for any increases in the budget. Discussion ensued.

Motion (Valenstein/Hamilton) to approve the Maintenance budget and send it to the Operations Committee. Motion carried unanimously.

7. The next Committee meeting will be Monday, October 5, 2020 at 9:30 a.m.

8. Agenda items for the next meeting:

- Discuss Child Support square footage.
- Review a list of County properties
- Discuss the Jackson street property. (Ebsen)
- Sheriff Becker to discuss the Jail study.

9. Chair Breu declared the meeting adjourned at 10:50 a.m.

Minutes recorded and prepared by Nicole Gessert. Minutes in draft form until approved at the next PIT meeting.

Property & Information Technology Committee Meeting
September 8, 2020

[illegible]



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments July/August 2020

1. Ongoing Projects and Planning

- a. COVID-19 – Continuing to assist other County departments with changes related to pandemic mitigation by providing cleaning and disinfecting products, sneeze guards, and other items as requested.

Most of the COVID mitigating projects I recently discussed with the committee are underway. There will be some materials that take a little extra time to arrive due to high demand, but we are moving forward as soon as possible in order to meet the Routes to Recovery submission deadline for reimbursement.

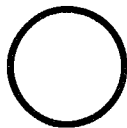
- b. River Block Windows – One of the last remaining substantial projects for 2020 is the first phase of window replacements at River Block. As many of you are aware, the construction industry is experiencing some challenges this year. Although the project budget was prepared with input and cost estimates from industry professionals, some market conditions this year have contributed to a moderate increase in construction costs and have resulted in the first phase of window replacement bids coming in 20 to 30 percent higher than expected.

While we always try to project accurate costs and add a small percentage for contingency, nobody expected what we are dealing with this year. With the current condition of the windows, we should not delay or scale back the project. My hope is that we are able to find another area in the budget for savings in order to offset the increased cost of replacing windows.

- c. 2021 Budget – The Maintenance budget for 2021 is ready for Committee review and will be presented at the September meeting.
- d. Courthouse Emergency Power – The natural gas meter serving the Courthouse was recently upgraded with increased capacity in preparation for a generator that will serve Dispatch and the shared Data Center in the future. This additional backup generator is part of a long-term plan to provide some redundancy for Wood County's Dispatch Center to reduce the risk of interruption to emergency services.
- e. Corporation Counsel Remodel/Relocation – With the relocation of our DA's office, we are now working on remodeling the old DA space to accommodate Corp Counsel. We will use this opportunity to refresh the mechanical and electrical components in that area.

2. Miscellaneous

- a. After 33 years of employment with Wood County, Bill Van Meter recently decided to retire. Our new Technician is Tyler Burgeson, please welcome him to Wood County!
- b. Attended Operations, PIT, County Board, HHS, Public Safety, Health Insurance Ad Hoc and Department Head meetings.
- c. Attended various informational meetings regarding COVID-19.



RESOLUTION#

Introduced by
Page 1 of 1

Property and Information Technology Committee

EMT

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: To amend County Board Rule #42 to essentially delegate the oversight of the acquisition of real property to the Property and Information Technology Committee, recognizing that final approvals are required of the County Board itself via resolution.

FISCAL NOTE: None

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, Wood County Board Rule #42 currently requires county board supervisors, committees, and employees to obtain County Board approval prior to entering into substantive negotiations for the acquisition of real property, and

WHEREAS, now that there is a new standing committee of the board that oversees property matters, that being the Property and Information Technology Committee, it reflects a desire to provide greater focus on property and information technology matters, and

WHEREAS, it would be appropriate to delegate the County Board's role in overseeing real property acquisition negotiations from the County Board to the Property and Information Technology Committee with the understanding that Wis. Stat. s. 59.52(6) requires County Board approval to conclude any such transactions,

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to modify County Board Rule #42 to provide at section 2.a. thereof as follows:

- a. No county supervisor, committee, or employee, elected or appointed, may negotiate for the purchase, lease, rental, or any other instrument conveying an interest in Real Property to Wood County without prior consent of the Property and Information Technology Committee.

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**CWSF Board of Directors
Special Meeting**

Monday, July 6th, 2020 at 7:00 PM
Junior Fair Building at 513 E. 17th St

1. Call to Order: The Special Meeting of the Central Wisconsin State Fair Board was called to order at 7:00 PM in the Junior Fair building at the Central Wisconsin State Fair Grounds in Marshfield, WI.

Roll Call: Dale Christiansen, Peggy Sue Meyer, Scott Karl, Ken Bargender, Bob Ashbeck, Kara McManus, Megan Kudinger, Julie Schooley, Jeff Viergutz, Brain Varsho, Nick Wayerski, Vicki Selz, & Eric Voight.

Public Present: Jeff Hartman, Tom Buttke, Rebecca Spiros, Adam Fisher, and one other member of the public.

2. Agenda: Discussion on the possible postponement/cancellation of the 2020 CWSF.

Executive Director, Dale Christiansen, addressed the CWSF Board of Directors and gave an update on the current requirements received from the Wood County Health Department. He also reported that hosting the Fair as we know it would be next to impossible. The financial impact of implementing and maintaining the guidelines needed to ensure the public's safety would be huge and could jeopardize future fairs. After looking at all options, and the current rise in cases, he strongly recommended the cancellation of the 2020 CWSF.

Kara McManus made a motion to postpone the 2020 CWSF, Vicki Selz seconded the motion. After a brief discussion, the CWSF Board completed a vote with a written ballot. The motion to postpone the 2020 CWSF passed by a vote of 9 – 2.

3. Adjournment: Bob Ashbeck made a motion to adjourn the meeting, Scott Karl seconded. The CWSF Special Board meeting ended at 7:34 PM.

Respectfully submitted by,

Julie Schooley

Julie Schooley

CWSF Board Secretary



Central Wisconsin State Fair
Board of Directors Meeting Minutes
Monday, July 27th at 7:00 PM
Inside the Junior Fair Building

ROLL CALL: Dale Christiansen, Peggy Sue Meyer, Scott Karl, Ken Bargender, Bob Ashbeck, Kara McManus, Megan Kundering, Julie Schooley, Jeff Viergutz, Brian Varsho, Nick Wayerski, and Vicki Selz.

Members of the public present: Jeff Hartman

The meeting of the Central Wisconsin State Fair Board was called to order at 7:05 PM in the Fair office building at the Central Wisconsin State Fairgrounds in Marshfield, WI.

Public Comment: None

Approval of Minutes: Minutes from the June meeting were presented. Ken Bargender moved to approve the minutes and Nick Wayerski seconded, all approved.

Financial Report: A copy of the financial report was given to the Board and reviewed. Ken Bargender asked for an update on the campground revenue. Dale stated that the campground revenue was down from last year. Bob Ashbeck made a motion to approve the financial report, Nick Wayerski seconded the motion. All approved.

Executive Director's Report: Dale Christiansen updated the Fair Board about donations that were received for the "Foundation For Our Youth" wall. He has spoken to Ken Heiman and agreed that the donations would be put towards the line of credit. There are still funds in the account. Dale is also looking into additional grants or options through the CWSF's bank.

Dale drafted a letter to sponsors, asking for donations to keep the cash flow coming in to the Fair office to help with monthly bills and to keep the office open and running. Dale asked to CWSF Board for other options or ideas to help raise the needed funds. The Fair office is also working on the 2020 CWSF requested refunds, which will be processed after August 7th, 2020.

Jr. Fair Report: Megan Kundering reported that the Jr. Fair board will be holding the Fair book for the 2021 Fair. She stated that the State Fair committee will be meeting to address if the 2020 seniors will have another chance to show at next year's Fair since they were unable to this year. She stated that the FFA is allowing graduated seniors to show in 2021.

Commission Report: Bob Ashbeck reported that fixes need to be made to the Round Barn windows, and requested new quotes. He stated that the County will be discussing if money should be refunded to the County for the 2020 year. Dale explained that the money given from the County is used for the Junior Fair, but would now be used to keep the Fair office open through the Winter months. The County will be discussing this in the future. Bob Ashbeck asked Dale to address this at a future County meeting.

City Report: Ken Bargender reported no new news from the City.

Committee Reports:

1. Buildings & Grounds Committee:

1. Dale asked the CWSF Board if we would like to proceed with the Fair Park Management agreement with the City. The agreement is valid for one year and he would need approval before proceeding. He stressed the need of income that Winter Storage would provide. Ken Bargender stated that the Parks and Recreation Department does not want to handle the management of the Fairgrounds. Nick Wayerski made a motion to move forward with the City Agreement, Julie Schooley seconded. All approved.
2. Dale received estimates for moving the AC units off the Junior Fair Building. Dale will be giving this information at the next Commission meeting. All service doors will need to be replaced as well. After inspection, it was reported that there was no mold found in the walls, however, there is mold found on the floor.
3. Dale reported that the Round Barn windows and doors need to be addressed. Money is the main issue with moving forward with this project. The CWSF Board is moving forward with a Round Barn Fundraising Committee for this project, with Brian Varsho (Committee Chair), Kara McManus, Nick Wayerski, Julie Schooley, Ken Bargender, and Jeff Viergutz volunteering to be on the committee.

Old Business:

1. Ken Bargender made a motion to postpone the discussion on the upcoming October Demolition Derby, Kara McManus seconded. All approved.
2. Dale stated that after a discussion with the Central Bull Riders Association, that the upcoming September Bull Riding and Barrel Racing could not be the "National Finals", however, they are still wanting to move forward with the event. Dale is discussing ideas and options with them. Scott Karl made a motion to postpone further CBRA discussions to the August meeting, Ken Bargender seconded. All approved.

New Business:

1. Dale discussed having a Fair Food weekend on August 28th – 30th, 2020. There are currently 4 food vendors interested in attending. He is waiting to hear back from other vendors, and the possibility of having the CWSF Board run a cheese curd stand. Brian Varsho mentioned the possibility of having the stand at the baseball games in Marshfield.
2. Dale also mentioned having a Christian Music Drive-in concert. The company he is working with would bring the stage, sound, and lights. Tickets would be sold per car (for a 16ft wide space) and people could bring their own lawn-chairs to place inside their space to watch the concert. Ken Bargender made a motion to look into this idea further and to proceed with this event, Julie Schooley seconded. All approved.

Agenda items for next meeting: Updates from the Round Barn Fundraising Committee.

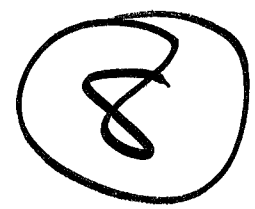
Adjournment: Bob Ashbeck made a motion to adjourn the meeting and Vicki Selz seconded the motion, all approved. The meeting was adjourned at 8:18 PM.

Respectfully submitted by,

CWSF Board Secretary

Julie L. Schooley

Julie Schooley



Draft
South Central Library System Board of Trustees Minutes
7/23/2020, 12:15 p.m.
4610 S. Biltmore Lane, Suite 101, Madison, WI 53718
Meeting held remotely via BlueJeans

Action Items: None

Present: F. Cherney, J. Chrisler, P. Cox, B. Clendenning, N. Foth, M. Furgal, J. Healy-Plotkin, J. Honl, N. Long, M. Meloy, K. Michaelis, M. Nelson, R. Nelson, G. Poulson, T. Walske, A. Weier, K. Williams

Absent: N. Brien

Excused:

Recorder: H. Moe

SCLS Staff Present: M. Van Pelt, C. Baumann, M. Jochem

Call to Order Time: 12: 15 p.m. J. Healy-Plotkin, President

- a. Introduction of guests/visitors: None
- b. Changes/additions to the agenda: None
- c. Requests to address the Board: K. Williams thanked M. Van Pelt for chairing the COLAND committee especially through a pandemic. Jaime Healy-Plotkin is now the current chair. Cue imaginary applause.

N. Long noted the Columbia County library board met and following that the Columbia County library directors met and noted concerns they have regarding the potential rebates for SCLS delivery services, poor communications with SCLS staff and responses to questions, and frustration of receiving delivery materials, reduced circulation, and the impact on budgets. J. Healy-Plotkin thanked N. Long for passing along the concerns and inquired whether the directors had expressed their concerns at the All Directors meeting in July as well as the Administrative Council. She also noted that voting occurred for delivery service fees for 2021 at the All Directors Meeting. M. Van Pelt noted she will follow up directly with the Columbia County Cluster to resolve the issues. She also noted she has had library visits with Pardeeville and Cambria recently and was not made aware of any issues. The Portage Public Library inquired if SCLS management was looking into a different telephone service. Because staff is working from home, it is difficult for member libraries to call individual staff. SCLS is looking into alternatives, one being the possibility of cell phones for staff. The issue about rebating delivery costs to member libraries is complicated. Member libraries think there is a set fee per day, but the pricing is set up across the entire system and broken down by county. Libraries will receive the same volume of materials regardless of whether it is 5 or 2 days a week, and other factors include miles, gas, sorting time, etc. Columbia County has asked SCLS for savings and the only way that would happen is if all the county libraries went to 2 days a week. If one library wants less and another doesn't, it won't change the cost. Delivery is sending everything they receive, but there are less materials being received with libraries at different stages of service. SCLS has purchased \$12,000 in additional red bins due to the quarantining of materials and none of that cost is being charged to the libraries.

J. Healy-Plotkin noted she is concerned about the way the directors expressed their issues because there is a protocol set up specifically for member libraries to bring their issues to their Cluster Representative for each County on the Administrative Council and other committees. N. Long noted the Directors may not understand the complications of delivery and the protocol for expressing their concerns to their cluster representative.

Approval of previous meeting minutes: 06/25/2020

- a. Motion: A. Weier moved approval. G. Poulson seconded.
- b. Changes or corrections: None
- c. Vote: Motion carried.

Bills for Payments: M. Van Pelt noted the bills for payment amount is \$147,989.87

- a. Motion: P. Cox moved approval of the bills for payment. N. Foth seconded.
- b. Discussion: None
- c. Vote: Motion carried.

Financial Statements:

Presentation: Inclusivity Programs within member libraries: M. Jochem – You may view the Power Point presentation in the documents online. A. Weier praised the Madison Public Library board for keeping inclusivity in mind by increasing support for high minority and low income populations in their budget. P. Cox inquired about member libraries improving their communication with the Spanish speaking population and how to address it. M. Jochem noted SCLS will look into providing additional resources for community assistance to libraries with multilingual patrons.

Committee Reports:

- a. Advocacy: A. Weier noted the WI Governor's Task Force on Broadband recently started meeting to advise the government and legislature of broadband strategies for expanding high speed internet access. It's recommended by the WI Library Association to provide input to the legislators of this task force.

Action Items: None

SCLS Foundation Report: The foundation board will meet following the board meeting. The Superior Public Library Foundation will be joining the SCLS Foundation.

System Director's Report: You may view the System Director report online. M. Van Pelt noted she recently met with Cambridge for their library visit. The latest test finding from REALM, which is a lab study funded by the IMLS, indicated that COVID -19 can live on specific library materials like glossy pages and board books for up to 4 days. The recommendation is now a 4 days quarantine. Delivery will be adjusting the quarantine schedule based on these findings. M. Nelson inquired whether the member libraries are being instructed to quarantine for 4 days. Yes, they have been informed by both SCLS and DPI.

The Building Needs Assessment Work Group has scheduled three building tours of the selected builders. One more tour needs to be scheduled. The Marathon County Task force indicated their final recommendation will come out in October 2020. They will be interviewing staff of the Marathon County Library regarding their services and relationship with the Wisconsin Valley Library System and then do a SWOT analysis.

J. Healy-Plotkin inquired if M. Van Pelt has provided orientations for the new board members. M. Van Pelt noted she has provided the packet of information for them and has an orientation scheduled for J. Chrisler. R. Nelson indicated he didn't need one and she has not heard back from B. Clendenning.

Administrative Council (AC) Report: All Directors met July 16, 2020. You may view the minutes online. All the fees were voted on and passed.

Other Business: Do the board members appreciated receiving emails regarding delivery? Yes. M. Van Pelt will forward them onto the board.

Information Sharing: The August 27 board meeting will be held virtually. The Budget & Finance and Personnel committees will meet virtually on August 18th to review the 2021 budget.

Adjournment: 1:37 p.m.

For more information about the Board of Trustees, contact Martha Van Pelt

BOT/Minutes/7-23-2020

8

APPROVED

**MINUTES OF THE UNIVERSITY COMMISSION-UWSP AT MARSHFIELD MEETING
OF MAY 21, 2020.**

Chair Rozar called the meeting to order at 5:00 p.m. Present: Rozar, Breu, Poeschel, Spiros, Hahn and Feirer.

Also present: Michelle Boernke, Campus Executive; Brian Panzer, Building and Grounds Superintendent Operations Director; Dean Gretel Stock, UWSP; Lance Pliml, Wood County Board Chair; and Bill Clendenning, District 15 Wood County Board Supervisor.

Rozar declared a quorum.

Public Comments: None

Election of Officers: Election of Officers: Hahn nominated Rozar for Chair. There were no further nominations. Motion (Feier/Hahn) to close nominations and cast a unanimous vote for Rozar for Chair. Motion carried.

Feier nominated Breu for Vice-Chair. There were no further nominations. Motion (Feier/Hahn) to close nominations and cast a unanimous vote for Breu for Vice-Chair. Motion carried.

Hahn nominated Poeschel for Secretary. Poeschel nominated Spiros for Secretary. Spiros declined the nomination. There were no further nominations. Motion (Breu/Feier) to close nominations and cast a unanimous vote for Poeschel for Secretary. Motion carried.

Motion (Breu/Hahn) to approve as presented and place on file the minutes of the January 16, 2020 and February 13, 2020 meetings. Discussion carried regarding the remaining \$1,000 to be paid to Kulp roofing, Rozar to contact Kulp to resolve and submit final payment. MOTION CARRIED. (Minutes on file.)

Motion (Poeschel/Feier) to receive and place on file the year-to-date Register Report and Comparing Budget to Actual Report. Rozar noted for Nussbaum to move the \$3,673.22 entry on the C.I.P. and move to the operating budget. MOTION CARRIED. (Report on file.)

Motion (Breu/Spiros) to approve Current Bills – Financial Activity Report for 1/9/20 through 5/15/2020. MOTION CARRIED. (Report on file.)

Panzer reviewed the 2020 CIP budget, and the greenhouse carry over as explained in his attached report. Panzer noted the City of Marshfield will cover their \$56,299.50 portion as budgeted in FY20 and the county has approved a carryover of \$52,000 for FY20, leaving the remaining \$4,299.50 to be included in the county's CIP portion next fiscal year. FY21 Commission CIP includes \$16,000 for a hot water heater in the administrative building.

Panzer updated the Commission on the security camera project, details included in the attached report.

Motion (Breu/Feier) to receive and place on file the Building & Grounds Superintendent Operations Director's Report. MOTION CARRIED. (Report on file.)

Boernke distributed her report for Spring 2020 (Report on file.)

Rozar and Boernke gave an update regarding the annual audit done in the past. After almost two years of researching the origins of why the Commission was conducting a full audit, it was discovered that when the Commission reports to both the County and City Finance Departments with less than \$100,000 each, a full audit is not necessary. Boernke consulted with UWSP administration and Rozar contacted both the City and County Finance Directors to inquire about whether a full audit was necessary. Boernke and Rozar reported that all parties consulted do not require a full audit, a letter of review, or any other paid financial review. Boernke noted she believes a full audit was done in the past due to a UW Colleges requirement, as they also requested the same from the UW Foundation. It was also the recommendation of Nussbaum, who has years of experience in accounting, that this accountability and transparency can be provided by our Year End reports and current financials. Rozar ask that details of this discussion be noted in the minutes and emphasize that a full investigation of this process was made and included all stakeholders. Therefore, the Commission will proceed with detailed End of the Year financial reporting and full disclosure financial statements at each meeting and share these statements with both funding entities at the end of each calendar year.

Boernke noted that due to the COVID19 pandemic, the MACCI's Business After 5, which was planned to be held on the campus, was cancelled, and rescheduled for April 2021.

Dean Gretel Stock gave a short update regarding UWSP planning process and the COVID19 situation. Stock indicated that an announcement will be made around mid-June as to the level of opening and operations for fall 2020 semester.

No Chair's report.

Future Meetings dates: August 20, 2020 and November 12, 2020, both at 5:00 p.m.

No further business.

Meeting adjourned at 6:06 p.m.

Minutes taken for Nick Poeschel, Secretary by Michelle Boernke