

**OPERATIONS COMMITTEE
MEETING MINUTES**

DATE: Tuesday, August 2, 2022
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Room 114

PRESENT: Ed Wagner, Lance Pliml, Adam Fischer, Donna Rozar, Laura Valenstein

OTHERS PRESENT (for part or all of the meeting, in person or via Webex): Bill Clendenning, Dennis Polach, Jeff Penzkover, Joe Zurfluh, Ed Newton, Reuben Van Tassel, Kim McGrath, Kelli Francis, Sue Smith, Heather Gehrt, Adam Fandre, Amy Kaup, Jason DeMarco, Lisa Keller, Nick Flugaur, Trent Miner, Marissa Kornack, Kyle Theiler, PaNya Yang, Mary Schlagenhaft, Ray Bossert

The meeting was called to order by Chair Wagner at 9:00 a.m.

There were no public comments.

Motion (Rozar/Pliml) to approve the consent agenda. Motion carried unanimously.

Pliml provided an update on ARPA spending. Brief discussion ensued.

Wellness Coordinator Fandre provided an update on the Wellness Program.

Treasurer Gehrt stated that she included a highlight in her monthly report in regards to the port blocker system that has been implemented by IT. Discussion ensued at length. IT Director Kaup answered questions from the Committee regarding the need to have the port blocker system and only encrypted USB devices.

Gehrt presented eight resolutions for the sale of tax deed properties back to former owners.

Motion (Valenstein/Rozar) to approve all eight resolutions for the sale of tax deed properties back to former owners. Motion carried unanimously.

Gehrt stated that some of the opioid money has now been received.

Gehrt stated that the County now owns some properties in Port Edwards. Ray Bossert, Port Edwards Village Administrator, affirmed that the village is interested in purchasing the properties.

Finance Director Newton provided an update on Finance Department activities.

Newton discussed 2023 CIP requests. There were two projects that were missed on the original CIP request and Newton asked for permission to move those projects to ARPA funds. One is the HVAC system at UWSP-Marshfield and the other is finishing and furniture for the fourth courtroom. The consensus of the Committee was to tentatively move those two projects into the ARPA category of the CIP.

Human Resources Director McGrath presented the resolution for the Sheriff's Deputies Union Contract.

Motion (Rozar/Valenstein) to approve the resolution for the Sheriff's Deputies Union Contract. Motion carried unanimously.

Supervisor Fischer asked Edgewater Haven Administrator Theiler to discuss the request for step increases for casual employees. Theiler stated that there are struggles recruiting for RN's, LPN's, and CNA's and they were trying to develop ways to recruit and retain those positions. Theiler explained that casual employees currently do not get an annual step increase like other County employees do. Adding the step increase for casuals could be a way to enhance recruitment and retention efforts, but it impacts various departments, so HHS wanted this Committee to know what they are evaluating. Fischer stated that this was presented for informational purposes only.

Pliml stated that there was a County Board Chair forum this week where ARPA funds were discussed. He stated that he is glad we are avoiding using ARPA funds for operational costs.

There were no items presented for the next meeting agenda.

The next regular Committee meeting is September 6, 2022 at 9:00 a.m.

Wagner declared the meeting adjourned at 9:45 a.m.

Minutes recorded and prepared by Kelli Francis. Minutes in draft form until approved at the next meeting.