

## HEALTH AND HUMAN SERVICES COMMITTEE

**DATE:** June 10, 2013

**PLACE:** Norwood Health Center, Classroom - Marshfield

**PRESENT:** Donna Rozar, Peter Hendler, Marion Hokamp, Bonnie Jaecks, Doug Machon, Tom Buttke

**EXCUSED:** Lori Slattery-Smith, R.N., Mike Feirer, Jeffrey Koszczuk, D.O.

**ALSO PRESENT:** Kathy Roetter, Randall Ambrosius (Human Services), Sue Kunferman, Kathy Alft (Health Department), Amy Slattery (Edgewater Haven), Rock Larson (Veterans Service), Ed Reed (Human Resources)

**1) Call to Order**

Meeting called to order at 5:00 p.m. by Chair Rozar.

**2) Quorum**

A quorum was declared.

**3) Public Comments**

- Peter Hendler informed the Committee of awards presented at the 2013 WPHA-WALHDAB Public Health Conference in May. The WALHDAB 2013 Board of Health Member of the Year was awarded to Donna Rozar and the WPHA 2013 Distinguished Service to Public Health was awarded to Sue Kunferman.
- Ministry St. Joseph's Hospital announced their Alcohol and Drug Rehabilitation in-patient unit and out-patient clinic have closed. Kathy Roetter wanted to make the Committee aware of the 40 job losses as a result of the closure and how the closure will affect Human Services programs.

**4) Correspondence**

- Donna Rozar and Peter Hendler shared experiences regarding their attendance at the 2013 WPHA-WALHDAB Public Health Conference.
- Donna Rozar and Marion Hokamp shared experiences regarding their attendance at the Wisconsin Counties Human Services Association Spring Conference.
- NALHBOH NewsBrief
- Wood County Health Department Annual Report

**5) Consent Agenda**

Motion (Buttke/Jaecks) to approve the consent agenda as presented. All ayes. Motion carried.

**6) Discussion and consideration of items removed from consent agenda**

n/a

**7) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center**

Financial statements were reviewed with specific questions answered by appropriate department heads.

**8) Update on Human Resources Outreach to Veterans**

Ed Reed and Rock Larson discussed efforts taken to-date to encourage more veterans to apply for posted Wood County positions and described plans to continue with outreach efforts.

**9) Update on Edgewater Haven renovation project**

Amy Slattery updated the Committee with final State inspection plans for the therapy wing. Specs were received today for razing of the front of the building. Amy described some of the work needed before moving forward with this portion of the project.

**10) Health Department announcement of National Public Health Accreditation**

Sue Kunferman informed the Committee of national accreditation awarded to the Wood County Health Department May 30, 2013. Wood County is now one of 14 public health agencies in the country recognized by the Public Health Accreditation Board as high-performing, nationally accredited health departments.

**11) Health Department request to purchase Emergency Preparedness video conference equipment and related expenses**

Sue Kunferman explained how connecting the three Emergency Operation Centers and two Command Posts in Wood County is essential (both during exercises and in actual emergency responses). Sue described equipment which would assist in emergency responses. In addition, there may be costs associated with building a wall to create an emergency operations room within the Health Department. Motion (Buttke/Hokamp) to authorize purchase of Emergency Preparedness video conference equipment as presented with grant funds and related expenses for the wall not to exceed \$3,600 (non-grant fund expense). Five ayes. One opposed. (Machon opposed stating he doesn't have enough information about the related expenses). Motion carried.

**12) Discontinuation of school vision and hearing screenings and consequent donation of audiometers to contracted schools**

Sue Kunferman explained how the Health Department has discontinued contracts for school vision and hearing screenings and requested approval to donate the Health Department audiometers to contracted schools. Motion (Hendler/Buttke) to approve the donation of audiometers to contracted schools. All ayes. Motion carried.

**13) Rozar out-of-state travel request to attend the National Association of Local Boards of Health (NALBOH) Conference in Salt Lake City UT, August 14-15, 2013 with all expenses paid with grant funds.**

Conference details and learning objectives were shared. Motion (Hendler/Machon) to authorize up to two committee members to attend the NALBOH Conference with all expenses paid with grant funds. All ayes. Motion carried.

**14) Brief overview of a Veteran's Court**

Randall Ambrosius presented a proposal for support of starting a Mental Health or Veterans Court in Wood County. Randall described how funding will be similar to the Drug Courts currently in place. Kathy Roetter added there is committed support from our District Attorney for a Veterans Court, and explained why there is a need to recognize the unique trauma many of our veterans have experienced. Rock Larson discussed possible outcomes associated with the proposal. Discussion was informational only at this time.

**15) Human Services request for two new positions – Economic Support Manager for the Northern IM Consortium and Secretary for the Centralia Office**

Kathy Roetter explained the need to hire a secretary for the Centralia Office and an Economic Support Manager for the Northern Consortium. Separate resolutions were presented with funding available in the 2013 budget to support the position requests. Both resolutions have been approved by the Executive Committee. Motion (Buttke/Machon) to approve the resolution creating an Administrative Services 3 position. All Ayes. Motion carried. Motion (Hokamp/Jaecks) to approve the resolution creating an Economic Support Manager position. All Ayes. Motion carried.

**16) Legislative Issue Updates**

Department heads provided legislative updates regarding issues pertaining to their departments.

**17) Items for Future Agenda**

Chair Rozar noted items for future agendas.

**18) Date/Time of Next Meeting(s)**

July 22, 2013; 5:00 p.m., Edgewater Haven, Therapy Building – Port Edwards ... **note change from Wisconsin Rapids location to Port Edwards.**

**19) Adjourn**

Chair Rozar declared the meeting adjourned at 7:06 p.m.

Minutes taken by Kathy Alft and reviewed by Donna Rozar, Chair.

Minutes subject to committee approval.

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Donna Rozar, Chair  
Health and Human Services Committee