

## **JAIL CONSTRUCTION ADHOC COMMITTEE**

**DATE:** Wednesday, September 21, 2022  
**TIME:** 8:00 AM  
**LOCATION:** Wood County Courthouse  
Room 114

1. Call to order
  2. Approve minutes from previous meeting
  3. Resolution – Approval to sign Jail Construction contracts
  4. Review bids for Jail Project
  5. Adjourn
- 

### **Join by phone**

+1-408-418-9388 United States Toll

Meeting number (access code): 2482 594 7148

### **Join by WebEx App or Web**

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=mb2c2e400727a8b16421774e3cf7b8963>

Meeting number (access code): 2482 594 7148

Meeting password: 092122

## **Minutes of the Jail Construction ADHOC Committee**

**DATE:** August 23, 2022

**PRESENT:** Laura Valenstein, Lee Thao, David LaFontaine, Adam Fischer, Jake Hahn, Al Breu, John Hokamp

**EXCUSED:**  
**NOT**

**PRESENT:**

**OTHERS** Quentin Ellis, Shawn Becker, Reuben VanTassel, Kelli Trzinski, Kurt Berner, Ed  
**PRESENT:** Newton, Jeff Penzkover, Bill Clendenning, Dennis Polach, Mike Feirer, Jason Grueneberg, Heather Gehrt, Bill Voight, Ed Wegner, Phil Kalman, Tim Nordlund, Jason Conrad, Nike Flugaur, Amy Kaup, Jason DeMarco

**LOCATION:** Wood County Courthouse

### **1. Call to Order:**

Supervisor Valenstein called the meeting to order at 10:26 a.m.

### **2. Review minutes of June 21, 2022:**

**Motion by LaFontaine, second by Breu to approve the minutes of the June 21, 2022 meeting as presented. Motion carried unanimously.**

### **3. Public Comments:**

No Public Comments.

### **4. Samuels Group Updates:**

#### **a. Bid Package Status:**

Kurt Berner from Samuels Group spoke to the committee regarding the bid package status. Kurt stated there would be a pre-bid meeting tomorrow, August 24, 2022, and bids would need to be in by September 12, 2022. Kurt talked about an addendum to the bids going out after the pre-bid meeting.

Kurt talked about the committee taking the necessary steps to make sure Reuben VanTassel has authorization to enter into contracts beyond the original amount of money borrowed. Kurt stated a resolution should be done and completed before the next County Board meeting in September.

#### **b. Updated Schedule:**

August 24, 2022-prebid meeting; September 12, 2022 bids are due; September 21, 2022 committee will be presented with bids for full cost of project.

Reuben VanTassel talked about the relocation of the utilities and the boring that will take place in the next couple of weeks.

**5. Bid Approval Schedule and Referral to County Board:**

Kurt Berner talked about the need for the Committee to have a resolution ready for September 21, 2022 County Board meeting. This resolution will be for the authorization of Reuben to be able to enter into contracts and not to exceed a specific amount of money.

**6. Groundbreaking Ceremony Planning:**

Laura Valenstein stated the groundbreaking ceremony is tentatively scheduled following the October County Board meeting.

Jason Grueneberg stated there would be a tent, speakers, a food truck, and refreshments.

**7. Review Finalized Design:**

Supervisor Valenstein stated the plans were at the meeting if anyone wanted to look at them. She said at this time everything is designed and just minor modifications are left.

**8. Discuss Possibility of Adding Lights at the Baker Street Crosswalk:**

Jason Grueneberg discussed the options for putting up lights at the midblock crossing on Baker Street. Jason stated the County would have to pay to have the lights put up now or wait until the City of Wisconsin Rapids has the money in their budget for the project, which could take until sometime next year. Jason stated that with the majority of courthouse parking being diverted to Baker Street during the construction of the jail, he suggested the county pay for the lights to be installed and not wait until the City of Wisconsin Rapids could install the lights. The approximate cost of this project would be \$14,000.

**Motion by Breu, second by Fischer to approve the install of the crossing lights on Baker Street with the County covering the costs. Motion carried unanimously.**

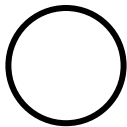
**9. Set Next Meeting Date:**

**September 21, 2022 at 8:00 a.m.  
Wood County Courthouse Room 114**

**10. Adjourn:**

**Meeting adjourned at 11:28 a.m. by Supervisor Valenstein.**

Minutes taken by Wood County Sheriff's Department



RESOLUTION#

Introduced by Jail Construction Committee  
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ITEM# 8-  
DATE September 21, 2022  
Effective Date September 21, 2022

**Motion:**  
1<sup>st</sup> \_\_\_\_\_  
2<sup>nd</sup> \_\_\_\_\_  
No: \_\_\_\_\_ Yes: \_\_\_\_\_ Absent: \_\_\_\_\_

Adopted: \_\_\_\_\_  
Lost: \_\_\_\_\_  
Tabled: \_\_\_\_\_  
Absent: \_\_\_\_\_

Number of votes required:  
☒ Majority ☐ Two-thirds

Reviewed by: \_\_\_\_\_, Corp Counsel  
Reviewed by: \_\_\_\_\_, Finance Dir.

INTENT & SYNOPSIS: To authorize the Facilities Manager to execute contracts on behalf of Wood County directly related to the construction of the new jail and the demolition of the old jail despite the lack of full funding at this time.

FISCAL NOTE: None.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Buttke, T			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, County staff generally have authority to enter into contracts where the funds therefor have been budgeted and the scope of the contractual services fall within the purview of the position description of the employee, and

WHEREAS, the Facilities Manager has been authorized by Resolution 21-8-7 to execute contracts related to the design and construction of the new jail and the removal of the old one but that authority doesn’t clearly grant the power to execute contracts that exceed funds currently committed to the project, and

WHEREAS, inflation has significantly impacted the projected costs for building the new jail and the plan is to authorize the borrowing of roughly half of the additional necessary funds now and the rest next year, and

WHEREAS, the Facilities Manager needs to be able to approve entry into contracts that will exceed the amount borrowed as of this point in time and vendors may want to know that the Facilities Manager has the authority to enter into these contracts.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to authorize the Facilities Manager to enter into contracts for the design and construction of the new jail and the demolition of the old jail that exceed the funds secured for the full project.

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LAURA VALENSTEIN (Chair)

LEE THAO

DAVID LAFONTAINE

ADAM FISCHER

JAKE HAHN

AL BREU

JOHN HOKAMP

Adopted by the County Board of Wood County, this                      day of                      20                      .

County Clerk

County Board Chairman