

## Executive Committee – Budget Meeting #1

September 4, 2012

Time: 9:00 am

Place: Room 115, Courthouse

Time Adjourned: 11:14 am

Members Present: Trent Miner, Chairperson  
Peter Hendler, Vice-Chairperson  
Donna Rozar, Secretary  
Hilde Henkel  
Lance Pliml

Others Present: Michael Martin, Shelly Fleury, Dennis Polach, Kenneth Curry,  
Amy VanMeter, Peter Manley, Gary Popelka, Jason Grueneberg,  
Jerry Storke, Ron McCabe, Lori Belongia, Mike Feirer, Chris  
Meyer and Patricia Stuhr by conference call, Dan McCollum,  
Steve Kreuser, Kelly Zenz, Thomas Reichert, Randy Dorshorst

### 1. **Call To Order**

Executive meeting resumed for budget meeting #1 at 9:00am by Chairman Miner.

### 2. **Discussion of 2013 budgeted revenues and expenditures**

Martin presented a general overview of the 2013 budget. He stated the equalized value of Wood County went down by \$51M. Pliml stated that comparatively, Wood County didn't have as much of a decrease as other counties within the state. Martin explained that the decrease in the equalized valuation would cause a \$0.053 increase in the tax rate if we levy up to the state allowed levy limit. Martin stated that if the committee wished to hold the tax rate at last year's level, we would need to lower the levy by approximately \$242,000 as each penny of tax rate equates to about \$45,000 of tax levy. Martin cautioned that we are hurting ourselves with the lower tax base and based on past state rules, we would only be able to recoup a small portion of the under levied amount should we need it in the future. Miner stated the committee wants to keep the tax rate the same as last year and acknowledged Martin's caution in doing so.

Martin also stated that the debt service levy rate will be going down from \$0.16 per thousand to \$0.10 due to the fact that principal and interest on the new Edgewater borrowing (\$466,267) is significantly lower than the 2012 principal and interest (\$735,000) on the final payment on the unfunded pension debt. Martin suggested that the premium on the Edgewater borrowing be retained in the debt service fund until the project is completed rather than applying it to the 2013 debt service levy.

### 3. **UW – Marshfield/Wood County**

Chris Meyer and Patricia Stuhr presented the budget for UW - Marshfield/Wood County by conference call. General questions and discussion followed. Miner asked them to explain the HVAC project. Meyer stated that the HVAC project is currently on hold

because they do not want to interrupt classes. He also stated they are asking for reallocation of funding because of the delays in the project and because the project is going to cost more than originally anticipated. Miner asked if the costs for the HVAC project can be locked in. Meyer stated he will check to see if they have entered into a contract on the cost now, but doesn't believe so. Miner said that if for some reason the cost is going to go over the current bid, he would be open to going to contingency because the HVAC project is extremely important.

UW-Mfld/Wood County budget as presented:

Expenditures	\$364,242
Use of Carryover	\$158,000
Levy	\$206,242

#### 4. **Libraries**

Ron McCabe, Lori Belongia, and Francis Churney presented the budget for the County Aid to Libraries. General discussion followed. Martin stated that the amounts for Winding Rivers and Lester Rome Library would be adjusted in the budget due to new correspondence. It will add about \$400 to the total levy. Rozar asked if the project in Marshfield goes forward, if that would change funding needs. Lori stated that it would not cause an increase to county funding.

County Aid to Libraries budget #55112 as presented:

Expenditures	\$772,449
Levy	\$772,449

#### 5. **Emergency Management**

Mike Feirer (by conference call) and Steve Kreuser presented the budgets for SARA Title III, Emergency Management, Community Watch, Anti-Terrorism, Building Numbering, Highway Safety, Work Relief, and Police Radio. General discussion and questions followed. Miner asked about the hazardous materials line item and why there is no budget for 2012, yet there are monies expended. Kreuser explained it is because they receive grant money periodically throughout the year, which they do not know about when putting together the budgets.

SARA Title III budget #52510 as presented:

Expenditures	\$45,480
Revenues	\$31,300
Levy	\$14,180

Emergency Management budget #52520 as presented:

Expenditures	\$264,847
Revenues	\$55,850
Levy	\$208,997

Building Numbering budget #52616 as presented:

Expenditures	\$2,500
Revenues	\$4,600
Increase in Carryover	(\$2,100)

Work Relief budget #52630 as presented:

Expenditures	\$134,445
Revenues	\$5,400
Levy	\$129,045

Highway Safety budget #52930 as presented:

Expenditures	\$2,000
Revenues	\$2,000

Radio Engineer budget #52130 as presented:

Expenditures	\$153,406
Revenues	\$62,400
Levy	\$91,006

## 6. **Shared Dispatch**

Mike Feirer (by conference call) and Kelly Zenz presented the budget for Shared Dispatch. Questions and general discussion followed. Miner asked about the PC charge within the budget since the Systems Department is now taking over the responsibility of the costs and monitoring of PCs. Zenz stated they are different computers than what Systems monitors for replacement as they are for the telephone system. Zenz stated he received new information very recently and would like to modify his proposed budget with respect to the computers. He would like to reduce the 2012 estimate to \$15,000 instead of \$21,000 and take out the \$21,000 for 2013 completely.

Dispatch budget #52601 as presented:

Expenditures	\$1,482,879
Levy	\$1,482,879

## 7. **Sheriff**

Mike Feirer (by conference call), Tom Reichert, and Randy Dorshorst presented the budgets for Sheriff Administration, Traffic Police, Jail, Civil Service Commission, Indian

Law Enforcement, Transport/Safekeeper, and Jail Surcharge. Questions and general discussion followed. Dorshorst presented the committee with new pages for their budget books due to changes they had to make. Dorshorst stated the reason for the changes were because of a new grant they found out they are getting regarding alcohol and seatbelt enforcement. Miner asked about their FTE shifts within the department. Dorshorst stated it is more of a reorganization that they have done. Miner asked about seasonal weight management and when the frac sand mining starts if it will cost extra to enforce. Reichert stated that would need to be determined but right now it is a seasonal thing and self-sustaining program. Miner asked how Jail Surcharge is funded. Dorshorst answered it is from traffic fines.

Sheriff Administration budget #52110 as presented:

Expenditures	\$2,404,340
Revenues	\$283,175
Levy	\$2,121,165

Indian Law Enforcement budget #52131 as presented:

Expenditures	\$26,233
Revenues	\$16,000
Use of Carryover	\$10,233

Traffic Police budget #52140 as presented:

Expenditures	\$2,976,378
Revenues	\$148,750
Levy	\$2,827,628

Civil Service Commission budget #52150 as presented:

Expenditures	\$2,050
Levy	\$2,050

Jail budget #52710 as presented:

Expenditures	\$2,359,441
Revenues	\$365,960
Levy	\$1,993,481

Transport/Safe keeper #52711 as presented:

Expenditures	\$1,164,418
Levy	\$1,164,418

Jail Surcharge budget #52721 as presented:

Expenditures	\$112,759
Revenues	\$58,000
Use of Carryover	\$54,759

Electronic Monitoring budget #52712 as presented:

Expenditures	\$187,825
Revenues	\$218,453
Increase of Carryover	\$30,628

8. **Coroner**

The committee discussed the budget for the Coroner. Questions and general discussion followed.

Coroner budget #51231 as presented:

Expenditures	\$85,766
Revenues	\$39,500
Levy	\$46,266

9. **Humane Officer**

The committee discussed the budget for the Humane Officer. Questions and general discussion followed.

Humane Officer budget #54129 as presented:

Expenditures	\$30,499
Revenues	\$10,000
Levy	\$20,499

10. **UW Extension**

Hilde Henkle and Peter Manley presented the budgets for UW Extension, UW Extension Junior Fair, and UW Extension Projects. General questions and discussion followed. Manley stated that as a quick overview, they did come in over budget but it was because of clean sweep for which a resolution for the 2012 budget year was recently passed, but not in time to be reflected in the presented budget. Martin pointed out they have one less FTE. Manley stated it is due to one position moving from a county employee to a state employee per the states request.

UW Extension budget #55620 as presented:

Expenditures	\$491,166
Revenues	\$10,482
Levy	\$480,684

UW Extension Project Accounts #55660 as presented:

Expenditures	\$44,640
Revenues	\$20,160
Use of carryover	\$4,480
Levy	\$20,000

UW Extension Junior Fair budget #55650 as presented:

Expenditures	\$32,000
Levy	\$32,000

#### **11. Planning & Zoning & Economic Development**

Hilde Henkle, Gary Popelka, and Jason Grueneberg presented the budgets for Planning & Zoning, Land Records, Private Sewage Administration, Bicycle Trails, Airport Aid, Surveyor, and Economic Development. General discussion and questions followed. Popelka commented that as a result of a staffing change, they have an unanticipated amount for unemployment and budgeted the maximum amount for 2013 liability to the County. Also, because of this change they had to change a position from 2015 hours per year to 2080. Miner asked about the Private Sewage and the electronic recording fee and why it is going down so much. Grueneberg stated it is because of a new imaging procedure they began last year. He stated they anticipated having to go to outside assistance for the project but have been able to do things in house at a much lower cost. Miner asked about the Census Redistricting budget and said he would like to see that as a non-lapsing budget so we have the money available when we need it instead of big fluctuations in the years that it is utilized. Martin suggested we keep the budget the same but that in the future we will make it a non-lapsing account.

##### **Planning & Zoning functions:**

Planning & Zoning budget #56310 as presented:

Expenditures	\$340,508
Revenues	\$12,500
Levy	\$328,008

Land Records budget #56320 as presented:

Expenditures	\$283,041
Revenues	\$104,550
Use of Carryover	\$178,491

Private Sewage Administration budget #56943 as presented:

Expenditures	\$317,293
Revenues	\$191,095
Use of Carryover	\$126,198

Census Redistricting budget #56315 as presented:

Expenditures	\$2,250
Levy	\$2,250

Surveyor budget #56340 as presented:

Expenditures	\$44,750
Levy	\$44,750

Economic Development function:

Economic Development budget #56750 as presented:

Expenditures	\$55,208
Use of carryover	\$5,335
Levy	\$49,873

CDBG-ED #56780 as presented:

Revenue	\$1,305
Increase of carryover	\$1,305

## 12. Land Conservation

Hilde Henkel and Jerry Storke presented the budget for Land Conservation, DATCP Grant, Wildlife Damage Abatement, Non-Metallic Mining Reclamation, Yellow River, and Don Aron Memorial. General discussion and questions followed. Storke stated they met the budget parameters. Storke also pointed out they did have some decreases in revenues because of cost-sharing monies. Miner asked about the Non-Metallic Mining budget and stated it needs to be watched carefully so that the budget is paying what it needs to be. Miner asked for the purpose of the Don Aron Memorial. Storke stated it is to be used for educational purposes. Storke commented that 2014 is going to be the bad year for the Department due to additional cuts in DATCP funding.

Land Conservation budget #56121 as presented:

Expenditures	\$122,000
Revenues	\$14,085
Levy	\$107,915

DATCP Grant budget #56122 as presented:

Expenditures	\$203,007
Revenues	\$196,850
Use of Carryover	\$6,158

Wildlife Damage Abatement budget #56123 as presented:

Expenditures	\$48,622
Revenues	\$48,622

Non-Metallic Mining Reclamation budget #56125 as presented:

Expenditures	\$27,651
Revenues	\$23,375
Use of Carryover	\$4,276

Yellow River Non-Point budget #56126 as presented:

Expenditures	\$7,289
Use of Carryover	\$7,289

Land Conservation Trust budget #56127 as presented:

Expenditures	\$38,635
Revenues	\$27,915
Increase of Carryover	\$10,720

13. **Set next meeting**

The next budget meeting is scheduled for 8:00 am, Thursday, September 6, 2012 in Room 115 at the courthouse.

14. **Adjournment**

Motion (Rozar/Pliml) to adjourn at 11:14 a.m. Motion carried unanimously.

*Donna M. Rozar*

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Donna Rozar, Secretary (signed electronically)

Prepared by Shelly Fleury