

## EXECUTIVE COMMITTEE

DATE: Tuesday, December 4, 2018  
TIME: 8:00 a.m.  
LOCATION: Edgewater Haven  
Conference Room 110 – Administration Building  
1351 Wisconsin River Dr.  
Port Edwards, WI

1. Call meeting to order
2. Public comments
3. **CONSENT AGENDA**
  - (a) Review/approve minutes from previous committee meetings
  - (b) Review monthly letters of comment from department heads.
  - (c) Approval of departments vouchers – County Board, County Clerk, Maintenance and Purchasing, Risk Management, Information Technology, Wellness, Treasurer, Finance, and Human Resources.
4. Review items, if any, pulled from consent agenda
5. Presentation on Sol-Smart
6. Discuss Fleet Vehicle Program for county
7. Discussion of county strategic plan
8. Review resolution (cosponsored with HHS Committee) to enter into lease negotiation with City of Marshfield to move Cornerstone to City Hall Plaza.
9. Discuss resolution from CEED/HIRC regarding ATV Trails
10. **Treasurer**
  - (a) Resolutions to sell tax deed property (3)
11. **Finance**
  - (a) Resolution(s) to amend Highway, Human Services and Finance 2018 budgets
  - (b) Resolution on Committed Funds
  - (c) Amazon/P-Card
  - (d) Software
  - (e) Fiscal Strategic Plan
  - (f) Correspondence
    - Budget and actual reports for 11 months ending November 30, 2018
12. **Human Resources (HR)**
  - (a) 2019 Wisconsin Local Government Leadership Academy
13. Pursuant to Wis. Stat. s. 19.85(1)(c), the Committee may go into closed session for performance evaluations of department heads the committee oversees.
14. Return to open session
15. Set next regular committee meeting date – Monday, January 7, 2019
16. Adjourn

## EXECUTIVE COMMITTEE MEETING MINUTES

**DATE:** Tuesday, November 6, 2018  
**TIME:** 8:00 a.m.  
**PLACE:** Health Dept. EOC  
River Block Building  
Wisconsin Rapids, WI

**PRESENT:** Doug Machon, Bill Clendenning, Ken Curry, Dennis Polach, Bill Winch, Donna Rozar, Adam Fischer

**OTHERS PRESENT** (for part or all of the meeting): Nicole Gessert, Kelli Quinell, Kim McGrath, Heather Gehrt, Amy Kaup, Brandon Vruwink, Marla Cummings, Lacey Bell, Reuben Van Tassel, Sue Kunferman, Jordon Bruce

The meeting was called to order by Chair Machon.

**Public Comment** – Supervisor Clendenning expressed his concern with the new dumpsters located at the Courthouse and the River Block buildings with the possibility of unwanted items getting disposed of in them.

Supervisor Clendenning requested that the minutes from the October 2, 2018 EC meeting be pulled from the Consent Agenda for discussion along with the Human Resources Director's and the Maintenance Director's monthly letters of comments.

**Motion (Fischer/Curry) to approve the Consent Agenda, excluding the items requested pulled for discussion. Motion carried unanimously.**

Clendenning questioned that the minutes from the October 2, 2018 EC meeting noted that the County Administrative Coordinator's job description would be reviewed as an agenda item later in the meeting and did not see anything in the minutes about reviewing it. It was stated this was an oversight and the job description was not discussed at this meeting.

Clendenning asked for further clarification under the HR Director's monthly letter of comments as to what two reports requested by Committee Chairs were prepared. HR Director McGrath indicated that Supervisor Winch had requested a report of the Humane Officer's hours and Supervisor Fischer had requested a report of the percentage of JDQs that are approved and denied.

Clendenning questioned under the Maintenance Director's monthly letter of comments about Emergency Management's office space and the length of time it is taking to complete the remodel. Maintenance Director Van Tassel explained it has been a long process due to the project being budgeted for in 2019; but the staff moved out of the office months ago when the Committee determined there were concerns regarding water issues in that space.

**Motion (Fischer/Rozar) to approve the pulled items from the Consent Agenda. Motion carried unanimously.**

Chair Mahon presented information he received regarding membership in Wisconsin Counties Utility Tax Association. Discussion ensued.

**Motion (Clendenning/Machon) to join Wisconsin Counties Utility Tax Association.**

Discussion ensued. Supervisor Fischer indicated he is not opposed but would like to learn more about it. Supervisor Rozar also indicated she would like to review more information. There was discussion about having someone from the Association make a presentation at an EC meeting next year.

**Motion (Poloch/Fischer) to amend the motion to join Wisconsin Counties Utility Tax Association and add that membership would be reviewed after 1 year. Motion carried unanimously.**

Chair Machon presented information regarding renewable and sustainable energy. Discussion ensued.

**Motion (Curry/Rozar) to allow staff to meet with SolSmart and report back to Committee. Motion carried unanimously.**

Supervisor Rozar presented information regarding discussions with Marshfield City administration regarding possible space in the City Hall Plaza for Cornerstone. Discussion ensued.

**Motion (Fischer/Clendenning) to allow Maintenance Director to devote staff time to work with Human Services to review options for Cornerstone relocation. Motion carried unanimously.**

Treasurer Gehrt reported the failure of the initial offer for the Airport Avenue property purchase. The second offer has been accepted for \$150,000.00 with an expected closing date of November 20, 2018.

Discussion ensued about the 12<sup>th</sup> Street property.

**Motion (Rozar/Clendenning) to give Chair Machon authority to explore opportunities with realtors to list the 12<sup>th</sup> St. property. Motion carried unanimously.**

Nancy Turyk with U.W. Extension presented information for a proposed County Strategic Plan process. Discussion ensued.

**Motion (Fischer/Machon) to approve creating a process to start planning a County Strategic Plan with the County Board Vice Chair as a liaison to work with Nancy Turyk and to provide monthly reports to the EC. Motion carried unanimously.**

Director Cummings presented details from meeting with HR Director McGrath and IT Director Kaup regarding payroll and the current software. Cummings indicated that payroll is working. The three directors will continue to meet monthly to work on the process. Cummings stated our current software might not be the best or most efficient but is not recommending going to Dynamics software at this time. Kaup and Cummings indicated that with EC approval they would like to research some ERP (Enterprise Resource Planning) software to determine if it may be a better software option instead of stand-alone systems.

Resolution to accept offer of sale of tax deeded property (2).

**Motion (Rozar/Polach) to accept the resolution to tax deed properties. Motion carried unanimously.**

Resolution to update acceptable financial institutions for County monies.

**Motion (Fischer/Clendenning) to accept the resolution to update acceptable financial institutions for County monies. Motion carried unanimously.**

Resolution to amend the 2018 WIC budget for additional revenue and expenditures during the original budget process.

**Motion (Rozar/Fischer) to accept the resolution to amend the 2018 WIC budget for additional revenue and expenditures during the original budget process. Motion carried unanimously.**

Finance Director Cummings noted that the budget public hearing is on November 13. The date was entered incorrectly on the agenda.

Cummings presented information regarding the 2019 Human Services Budget Amendment which will be presented at County Board. Human Services increased a part-time position to a full-time one. This change will not result in any tax levy change because it is supported with program dollars from the state.

Break at 10:05 a.m. Meeting reconvened at 10:14 a.m.

HR Director McGrath distributed a document summarizing proposed changes to the Employee Policy Handbook. McGrath explained that these are outlines of proposed changes and she was looking for the consent of the Committee before moving forward and drafting the revised policies. The Committee went through the suggestions one-by-one. Discussion ensued. The consensus of the Committee was that McGrath can go forward with drafting the policy language for the proposed changes and bring the draft policies back to the Committee for approval. McGrath will work with IT Director Kaup to determine the cost of two proposed policy changes that would affect set-up in Time Star and report back to the Committee.

McGrath gave an overview of the annual performance evaluation process. Chair Machon asked all Department Heads that report to this Committee to send him a summary of the results of their 2018 goals as well as their proposed 2019 goals as soon as possible. Those documents will then be distributed to Committee members before the December meeting when performance evaluations will be discussed. Some Committee members expressed frustration with the current performance evaluation forms. Machon noted he has asked McGrath to research updating the future performance evaluation process.

Agenda items for next meeting: Executive Committee Department Head Evaluations  
Presentation on County fleet management  
Report from County Board Vice Chair on department strategic planning  
(standing agenda item)  
Health insurance options (January meeting)  
Wage plan discussion (February meeting)

**The Chair declared the meeting adjourned at 11:12 a.m.**

Respectfully submitted and signed electronically,

*Donna M. Rozar*

Donna M. Rozar  
Secretary

Human Resources agenda item minutes taken and prepared by Kelli Quinnell. Other minutes taken and prepared by Nicole Gessert. All minutes reviewed by the Executive Committee (EC) secretary. Minutes in draft form until approved at the next EC meeting.



**PUBLIC HEARING FOR 2019 WOOD COUNTY BUDGET  
& EXECUTIVE COMMITTEE MEETING MINUTES**

**DATE:** Tuesday, November 13, 2018  
**TIME:** 8:30 a.m.  
**PLACE:** County Board Room, Wood County Courthouse  
**PRESENT:** Douglas Machon, Donna Rozar, William Winch, Kenneth Curry, William Clendenning, Adam Fischer, Dennis Polach  
**OTHERS PRESENT:** Marla Cummings, Wood County Board Supervisors, Wood County Department Heads, other members of the public

The meeting was called to order by Chair Machon at 8:30 a.m.

Chair Machon discussed the ways this budget process was conducted, and the general parameters used to develop the 2019 budget.

Finance Director Cummings went through a PowerPoint presentation on the different aspects of the budget, including revenues, expenditures, and the differences between the 2018 and 2019 budgets. Because the County ended 2017 financially strong, the use of the undesignated fund balance could be used to balance the 2019 budget.

Chair Machon opened up the floor to questions and comments. The City of Marshfield Director for Economic Development, Josh Miller, thanked the CEED Committee and the Executive Committee for their support of the Economic Development grants the County provides and explained how beneficial they are. He encouraged their continued budgetary support.

Chair Machon thanked the department heads, accountants, and oversight committees for their work in bringing this budget forward.

The public hearing was closed.

Motion (Rozar/Fischer) to approve the tax levy and budget resolutions and forward them to the County Board for their consideration. Motion carried.

Chair Machon declared the meeting adjourned at 8:50 a.m.

Submitted and signed electronically,

*Donna Rozar*

Donna Rozar, Secretary

Minutes taken and prepared by County Clerk Trent Miner and reviewed by the Executive Committee secretary.



# Wood County

## WISCONSIN

OFFICE OF THE  
COUNTY CLERK

*Trent Miner*

### Letter of Comments – December 2018

- The November election saw a strong turnout compared to previous Governor elections. This year, total county turnout was about 82%. The turnout 4 years ago was about 75%. The top voter turnout municipality was the Town of Cranmoor with 97.87%, followed by Town of Hansen at 90.91% and Village of Biron with 85.96%. The Town of Hansen had a local advisory referendum on their ballot this year dealing with residential garbage pickup, which I am sure had a positive effect on voter turnout in that municipality.
- Election Night is not the end of the election for our office, quite the contrary. In addition to the county canvass, there are mandatory election equipment audits, after all General Elections, conducted throughout the state, in compliance with state statutes and the Help America Vote Act of 2002 (HAVA). A hand count of ballots is done and compared to the results tape that was produced on election night. This year, the state increased the amount of these audits from 100 statewide, to 5% of all reporting units, which equates to 185. Every county has to have at least one reporting unit represented, and those reporting units are drawn at random by the Wisconsin Elections Commission staff. The two chosen were the Village of Port Edwards (887 ballots) and one of two reporting units in the City of Wisconsin Rapids (3678 ballots). It is up to the municipalities to conduct these audits; however my office coordinated, facilitated and hosted them since we possess the ballots. These mandated audits needed to be completed before the state certifies the winners of the election.
- In addition to the mandatory audit, the state suggested conducting a voluntary audit during the county canvass. There is no statutory requirement for this type of audit, however it may, along with all of the pretesting that happens prior to an election, instill faith that the tabulators used in Wood County are accurately reporting the results. I recommended doing this type of audit and the county board of canvass agreed. It was conducted during the county canvass. Two random municipalities and one race were chosen after the election and prior to canvass. I brought in the Town of Wood Clerk and, along with Deputy County Clerk Evanson, they hand counted those ballots. The hand count resulted in the exact same result as the election night reporting from the machine. There was an additional cost to do this audit, namely paying the municipal clerk that came in. This cost will be reimbursed by the state.
- It was requested last month that if you knew of any couple that were considering marriage, you were to “encourage” them to take the plunge and apply for a marriage license this year. I can report you have failed in this task. Our marriage license numbers are about 40 below where they should be this time of year. We will not make our budgeted amounts for 2018, and if this trend continues in 2019, we will not make that either. As mentioned previously, I had dropped the budgeted amount of licenses from 400 for 2018 to 380 for 2019. We will be lucky to see 350 this year. That is a drop of 53 from last year.



# Wood County

WISCONSIN

Office of  
Finance Director

**Marla A. Cummings**  
Finance Director

December 4, 2018

To: Executive Committee

From: Marla Cummings, Finance Director

Subject: Finance Department Letter of Comments

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## Departmental Activities

### Accounts Payable

Finance sent out Tips for Thursday to Department Heads, Accountants and Office Managers reminding them they should be entering each invoice separately and pay from the invoice not from Vendor Statements. This will give us better drilldown capabilities in our software system so we can answer Vendor and/or department inquires more efficiently. We are always striving for excellent customer service and internal controls.

### Payroll

Payroll is working in conjunction with IT to roll out the employee portal at the start of 2019. Payroll is working on moving the employee expense reimbursements back to payroll. What this means is that employees will have their reimbursements on their payroll checks and not a separate manual check.

### Budget Software and Enterprise Resources Planning (ERP) Software

The Human Resource Director, Information Technology Director, three programmers, Finance Director and Deputy Finance Director had a demonstration on an ERP system. This is an excellent ERP system, unfortunately this will not solve our current budgeting needs for software. The decision was made to continue with the original plan to purchase Questica Software. We have started the planning stages of implementing the budget software for an early 2019 release date.

### Fiscal Staff

The Finance Director along with the Deputy Finance Director meet with the accountants from Highway and Human Services. This meeting was the first of many to be held at the direction of the Executive Committee. We spent the time getting a brief understanding of each other's roles, brainstorming ideas on our strengths and weaknesses in the current fiscal structure and discussing going forward with a fiscal strategic plan.

Part of working/meeting with the other accountants is to get a more in depth understanding of the requirements they need to work within. We decided to start with Highway. The Deputy Finance Director has been working with the accountant from Highway in getting a better understanding of the accounting requirements for that department. She has also talked with Portage County's highway accountant to see how they do things to get another perspective.

### Amazon Business Account

A while back Amazon contacted me about consolidating Wood County's accounts, we currently have six business and 26 non-business accounts. The representative from Amazon was not able to tell me who had these accounts because of privacy rules. I am currently working with the representative to combine all of these accounts into one Business Account. I have shared this information with the Department Heads at our

department head meeting held on November 29. This will work similar to the P-Card program introduced earlier this year from the Treasurer. Management of this business account will be by the Finance Department. Anyone authorized with a valid Wood County email will have use of this account. In addition, no one with a Wood County email will be able to create a new account. This will strengthen our internal controls and purchasing power through Amazon.

#### Encumbrances and Purchase-Card (P-Cared) Systems

Finance has started looking into implementing Encumbrances (Purchase Order System) and a Purchase-card system. For this to work well, add a level of security and approval, we will have to upgrade Dynamics to the latest version. We are currently two versions behind. IT plans to upgrade Dynamics in December of this year. Finance hopes to have the P-Card system in place by summer of 2019 and Encumbrances by 2020.

#### Year End

Worked on yearend letters to department heads and accountants on budget resolutions, preparing for the close of 2018 and changes we are making in our customer service.

As we close out 2018 and we reflect on our accomplishments, I believe we have made great strides in strengthening our internal controls, increasing our communication and working together as a team where fiscal is involved throughout the County. I am excited for the New Year, the new budget software, fresh ideas and the continuation of making our internal controls stronger, increasing our communication and becoming a stronger fiscal team.

#### Meetings

- Met with the accountants from Highway and Human Services
- Met with the HR Director, IT Director, three programmers for a demonstration on an ERP system
- Met with the County Board Chairman on the budget presentation
- Questica Software meetings
- Amazon Business Account phone call meeting
- Enterprise Fleet Service phone call meeting
- Met with Nancy Turyk on a Fiscal Strategic Plan
- Conducted Employee Evaluations
- Worked on the issuance of G.O. Debt
- Attended Oversight Committee meetings
- Met with Human Services accountants to discuss moving the employee reimbursements back to payroll

#### Webinars and Conferences

- Attended the Department Head meeting on strategic planning.

#### Budget to Actual Income Statement

Budget and actual reports for 11 months ending November 30, 2018. Departments should not be over 91.67% of their budget for expenses and have received at least 91.67% of their revenues.



# Wood County WISCONSIN

## HUMAN RESOURCES DEPARTMENT

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### Interdepartmental Memo

November 30, 2018

To: Wood County Executive Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – November 2018

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#### **General Highlights- Kim McGrath:**

- Attended the November Judicial & Legislative; Conservation, Education, & Economic Development; and Highway Infrastructure & Recreation Committee meetings to present on the topic of Annual Performance Evaluations.
- Attended the November Executive Meeting where the committee discussed the payroll transition, Employee Policy Handbook suggested revisions, and annual performance evaluation topics.
- With respect to a former employee appealing a termination at the 5th step in the County's Complaint Resolution Process, I attended the beginning of the hearing before an Impartial Hearing Officer on Friday, November 2, 2018. Ultimately due to a procedural and clerical error on behalf of the grievant's attorney, the hearing was rescheduled to December 14<sup>th</sup>.
- The Finance, IT, and HR Directors discussed long-term strategies in regards to Financial and HR software and the practicality of potentially moving to an ERP system in the future. We viewed a demo of an ERP system on November 14<sup>th</sup>. Consensus among the team was that it isn't realistic to bring a costly proposal before the Committee when the systems we have in place today, while not ideal, are working. The team agreed that there was great value in viewing the demo and knowing what is available from other vendors should we have a more urgent need to move systems in the future.
- Attended the Quarterly Wellness Board meeting on November 6<sup>th</sup>.
- Attended the Ruder Ware Annual Employment Law & Benefits Conference on November 8<sup>th</sup>. Topics included: Employment Agreements, Employment Litigation, Marijuana in the Workplace, and #MeToo (Cases of Sexual Harassment, Gender and Disability Discrimination).
- Continuous consultation and conversation with a Department Head concerning an employee conduct issue and developed/discussed strategies for resolution.
- Attended the monthly Stevens Point Area Human Resources Association "The Importance of Moving From Diversity to Inclusion" Seminar in Stevens Point on November 14<sup>th</sup>.
- Attended the Quarterly "Project Search" meeting at Riverview Hospital on November 15<sup>th</sup> as a member of the Business Advisory Council. Project Search is an organization that provides valuable employment and life skills training for young adults with disabilities.
- On November 27<sup>th</sup>, attended the monthly conference call with The Horton Group. Items discussed included 2019 open enrollment follow-up, monthly invoices vs biweekly deductions, and Summary Plan Descriptions (SPD's) for the medical and dental plans.
- With regards to a former employee's complaint to the Department of Workforce Development Equal Rights Division and the 4-day "Hearing on the Issue of Probable Cause", the summary legal briefs from the hearing were due to the Administrative Law Judge on November 16<sup>th</sup>. After external counsel prepared the brief, it was reviewed internally and subsequently submitted, once approved, on behalf of the County. Final decision will be issued within 90 days.

- With regards to a recent complaint through the Wisconsin Department of Workforce Development Equal Rights Division, Wood County filed a Notice of Appearance on November 20<sup>th</sup>. A conference call with external legal counsel was held on November 27<sup>th</sup> in which the County provided information to counsel to prepare our response.
- Received and responded to several open records requests.
- Met with the City of Wisconsin Rapids Human Resources Director on November 27<sup>th</sup> to discuss challenges and potential solutions to Health Insurance funding and the increasing cost of medical claims and premiums.
- From November 27-30<sup>th</sup>, held HR staff annual performance evaluation meetings and set goals for 2019.
- Attended the quarterly Department Head meeting on November 29<sup>th</sup>.
- Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.

### **Benefits & HRIS Administrator – Jodi Pingel**

- Processed 5 Family Medical Leave requests
- Processed Benefit Elections/Qualifying Events – Enrolled in benefits via vendor websites and updated mailing addresses, if applicable
- Processed 10 terminations – included cancelling insurance benefits with vendors, COBRA notification, report final earnings and hours to WRS, PEHP, etc. Prepared payout sheets for terminated employees.
- Prepared October 2018 Unemployment Payment/voucher
- Prepared November 2018 COBRA Remittance
- Processed December 2018 TASC Admin Fees
- Processed November 2018 WPS Billing Statements/Bill Summary
- Reviewed completed Beneficiary Designation Forms and processed updates
- Processed vouchers for benefit vendor invoices
- Met with employees re: questions on benefits, FMLA, qualifying events, etc.
- Reviewed and tracked completion of Open Enrollment Election forms
- Updated the available documents on Human Resources Intranet
- Suspended accruals for terminated or transferring employees
- Provided 2019 COBRA Rates to Employee Benefits Corporation
- Deposited 2018 Quarter 1 Health RX Rebate of \$38,832.47
- Processed benefit paperwork for ineligible dependents – Enrolled in COBRA, removed from benefit plans via vendor sites
- Responded to WRS Eligibility inquiries
- Conducted a wage comparison of the Leading Age Nursing Home wage survey results to the Wood County 2018 wage scale and shared data with the HR Director
- Processed 3 qualifying events and benefit changes
- Processed Short Term Disability claim employer paperwork for 3 employees
- Converted Sick time to CSLA for employees who have reached maximum sick time accrual
- Conducted comp time balance quarterly review
- Updated dependent category for children over 26
- New Hire Orientation- 11/5/18 – 1 person
- Revised/Updated FMLA packet and forms for clarity
- Creation of document to help employees read and understand their Explanation of Benefits (EOB)
- Reconciled November invoices for health, dental, vision, life and disability
- Reviewed reclassification letters

- Created a Turnover report- showing turnover as a whole and by department
- Entered all Open Enrollment entries in HRMS and updated benefit vendor sites with coverage changes
- Sent pay adjustment sheets to Payroll Administrator. Reviewed Open Payroll reports from Payroll Administrator to verify benefit entries/changes that had been made during the pay period
- Mailed 2019 Retiree Life Insurance plan enrollment letters/payment request
- Updated 2019 Benefit Summary documents for New Hires
- Participated in the monthly conference call with the Horton Group on November 27<sup>th</sup>
- Reviewed HR related trainings with KnowB4

### **Human Resource Generalist- Angel Butler-Meddaugh**

- Developed newspaper ad for Edgewater Haven to run in Wisconsin Rapids Buyers Guide and the Marshfield City Times on 11/7 and 11/14/18. Specifically targeting RN's, CNA's and LPN's. A flyer for distribution was also revised.
- Coordinated and administered ECOMM Dispatch testing at Mid-State Technical College. Results were received and distributed to Dispatch Manager. Final candidates selected for interviews. Coordinated and assisted in the interview process. Dispatch "shadowing" was scheduled and final candidates will be selected for two current vacancies and to establish an eligibility list.
- References and background were completed on a full-time Residential Aide. Offer was extended and accepted; however, we had to withdraw our offer based on an agreement she has with her current employer. Reposted position and reviewing applicants.
- Ran four caregiver background checks with Department of Justice, State of Wisconsin. Results forwarded to supervisors for review.
- Reposted Social Work Supervisor, assisted in job description revision. Posted on Cyber Recruiter, Job Net, WiscJobs, Wisconsin Counties Human Services Association and Wisconsin Counties Association with a deadline of 11/25/18.
- Replied to four requests from other counties requesting varied information on selected topics.
- Conducted three exit interviews with outgoing employees. Memos sent to Department Head and HR Director for review.
- Coordinated assignment for a temporary employee in Human Resources as a filing clerk. It is anticipated she will be with us for the balance of 2018 to provide filing and clerical support.
- Posted Birth to Three Program Coordinator/Teacher with a deadline of 12/2/18.
- Two conditional offers made to Corrections Officers, start dates to be determined. Reposted position with a deadline of 12/2/18.
- References and background completed with an offer extended for Deputy Director; however, it was declined as he accepted other employment. Reposted until 12/9/18.
- Coordinated interviews with the Sheriff's Department for 22 Part-Time Deputies.
- References and background completed for a full-time Economic Support Specialist. Offer made and accepted with a start date of December 10, 2018.
- Worked with IT on receiving access to the Wood County Facebook page, will showcase open positions. Since joining our page "likes" went up 318%! Hoping this will expand our visibility to showcase Wood County as an employer of choice.
- Posted the Legal Administrative Assistant – Register in Probate, deadline was 11/4/18. 58 applications were received (posted for two weeks) and interviews have been conducted. A final candidate was selected and references are being completed.
- Assisted with multiple public inquiries regarding various subjects, by phone and counter.
- Posted Administrative Services 5 position in UW Extension. Interviews are scheduled for 11/26/18.

- Ordered one retirement plaque for employees with more than 15 years of service and are retiring.
- Distributed the 4<sup>th</sup> Quarter DOT Random Testing information. Results are due back no later than 12/7/18.
- Conducted two new hire orientations on November 19, 2018.
- Posted Horticulture Program Coordinator in University Extension on Job Net. This will be a State paid position and I will assist in the recruitment process, as needed.
- Due to the approval of several positions in the 2019 budget for Human Services; I have posted the following positions on multiple websites for maximum exposure: Two CCS/CSP Service Facilitators, one in Marshfield and one in Wisconsin Rapids, Youth Mentor Case Manager and an Economic Support Specialist position that was converted from a part-time to a full-time position.
- Presented offer to internal candidate in the County Clerk’s office for a promotion to an Administrative Services 5 position. Start date 12/3/18.
- The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
New Position	Branch I	Legal Admin Asst-Register in Prob.	References
Replacement	County Clerk	Administrative Services 5	Filled
Replacement	Dispatch	Dispatcher (2)/Eligibility List	Interviewing/Shadowing
Replacement	Edgewater	CNA, RN, LPN and Dietary Assistant – (Multiple)	Ongoing recruitment by Edgewater
Replacement	Human Services	Birth to Three Program Coord.	Deadline 12/2/18
Replacement	Human Services	Psychiatrist	Deadline 12/9/18
New	Human Services	CCS/CSP Service Facilitators (2) – Marshfield and Wisconsin Rapids	Deadline 12/2/18
Replacement	Human Services	Casual Crisis Interventionists	Establishing Elig List
New	Human Services	Youth Mentor Case Manager	Deadline 12/12/18
Replacement	Human Services	Deputy Director	Deadline 12/9/18
Conversion to FT	Human Services	Economic Support Specialist	Deadline 12/5/18
Replacement	Human Services	Social Work Supervisor	Deadline 11/25/18
Replacement	Human Services	RN – CCS/CSP	Deadline 11/25/18
Replacement	Human Services	Economic Support Specialist (WR)	Filled
Replacement	Human Services	Residential Aides (Casual)	Deadline 12/2/18
Replacement	Human Services	Residential Aide (Full-time)	Deadline 11/19/18
New Position	Norwood	COTA, Occupational Therapist, Dietary Aide, Cook, RN, LPN and CNA’s Multiple	Ongoing recruitment by Norwood
Replacement	Sheriff	Part-Time Deputies/Elig List	Interviewing
Replacement	Sheriff	Corrections Officers (3)	Backgrounds/Offers pending
Replacement	University Extension	Administrative Services 5	Interviewing

**Human Resources Assistant – Kelli Quinnell**

- Distributed letters to all employees who received a reclassification due to the 2018 JDQ process with Carlson Dettmann indicating their 2019 wage.
- Met with a supervisor, along with HR Director, to discuss the performance evaluation form and process.

- Sent 90-day evaluation eligible employee lists to all Department Heads with employees that started employment between July 1, 2018 and September 30, 2018.
- Attended the Ruder Ware Annual Employment & Benefits Law Conference with HR Director on November 8<sup>th</sup>. Topics discussed included: Employment Agreements, Employment Litigation, Marijuana in the Workplace, and #MeToo (Cases of Sexual Harassment, Gender and Disability Discrimination).
- Prepared semi-annual service plaques for employees who have achieved 25, 30 and 35 years of service. Plaques will be presented to employees at the December County Board meeting.
- Entering performance evaluations daily into HRMS as we near the end of the year and the volume of performance evaluations received increases.
- There is a new temporary employee in our office assisting with filing. I have been working closely with this individual to train them on filing documents in personnel files and continually assisting when needed. This filing is a critical component in the successful implementation of the Laserfiche electronic filing system that will be fully implemented in 2019.
- Continue working with IT on Laserfiche electronic filing system.
- Entered multiple HR vouchers for payment.
- Verified open enrollment changes after entries were made in HRMS.
- Participated in a conference call with Sage to determine a formula error occurring in a benefit letter that we would like to utilize for next year's open enrollment on November 27<sup>th</sup>.
- Attended the November Executive Committee Meeting to take minutes. Prepared the minutes for approval.

**For specific information on HR activities, please contact the HR Department.**



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

**November 2018**

- ◆ The IT Security Team continues to expand the Security Awareness Program. To continue to remain in compliance with the KnowBe4 guarantee simulated Phishing tests need to be completed regularly, at minimum once a month.
- ◆ Support for Norwood Healthcare Center and Edgewater Haven Matrix software is ongoing. Software preparation begins for the Norwood TBI unit move to Edgewater. Investigation and discussion with the Matrix vendor for increased security continues.
- ◆ The RtVision, Highway department software for tracking time and materials, kiosks, PCs used by user to access RtVision software, will be scheduled for upgraded functionality that will include access to the County Wellness program, County intranet and a weather application. The RtVision vendor is using our specs and continues to work on a solution for Winter Storm reporting. We are preparing to implement a higher wage class solution and the new January 1st COLA. The payroll export file will be modified and import into the payroll software reconfiguration and testing will begin in early December.
- ◆ The TimeStar , electronic time card and time tracking, system configuration changes is ongoing. IT works to adjust settings as changes requests occur. These changes include implementing functionality for expense tracking, January 1st raise date changes and supporting modifications of the Human Resource policy manual. Staff training and creation of enhanced training documentation is ongoing. PBJ reports are submitted using TimeStar data for both the Edgewater and Norwood Facilities. Procedure for termination date entry required for PBJ reports has been enhanced.
- ◆ Work on the Planning and Zoning Sanitary Permit system continues. Development of the sanitary service module was started in October. This module will allow service providers to enter pumping, maintenance and inspection data directly into the County permit system. Work on this system will continue after several TimeStar and RtVision projects near completion.
- ◆ System discovery, research, and documentation regarding multiple departmental use of Quicken software is complete. Implementation and data conversion for one department with 4 database files is complete. Software upgrade and implementation for 2 remaining departments will be scheduled next month.
- ◆ Work on the UWEX receipting and inventory system will continue in January.
- ◆ Property tax bill generation is underway. A new procedure was created this year so that the Treasurer's Office can publish finalized bills to the web portal without assistance from IT.
- ◆ Completed upgrade to eWisacwis connection to the State.



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

- ◆ Completed the first production ready version of the BNI Tracking System and went live. The next phase is to backfill the historical data into the new system.
- ◆ Worked with HR and Finance on updating the latest updates and for the HR/Payroll system for the end of year processes.
- ◆ Assisted in installing Digital Audio Recording system in Branch III. System configuration was not completed during installation by the state technician. Wood County is working with vendor Support to complete the configuration and testing.
- ◆ Slurry Plant network : The Slurry Plant side of the network connection is installed. Project is on hold pending arrival of the tower crew to install the Highway Garage side of the link.
- ◆ Coordinated survey for new computer in Human Services and Wellness.
- ◆ In November, there have been several issues with the Video Conferencing units throughout the County. These issues include:
  - a. The video conferencing unit at Cornerstone has died, and because of age cannot be repaired. Human Services budgeted for the replacement of this unit in 2019.
  - b. The C90 that controls the audio/video needs in Branch 1 had a fan failure that caused the unit to overheat and die. Several hours were dedicated to replacing the unit and getting re-programmed to work all the components in Branch 1 as the software on the replacement unit was much newer than what was originally there.
  - c. The video conferencing unit in Branch 2 was having issues connecting to the conferencing system. It required a reboot as court was beginning to gain control of everything again.
  - d. The touch control panel for the video conference unit in Room 317a (used for Probably Cause hearing by the Corporation Council with Mental Health Facilities) quit working. As a temporary fix, we used the touch panel from the training room until the new panel arrived. We then needed to replace the failed unit, and then return the training room unit.
  - e. The touch panel in the training room also is showing signs of age as the wiring is starting to pull out of the back of the unit, and will likely need to be replaced soon.
- ◆ Worked with vendor to diagnose and fix an issue with the VistaPoint Attendant Console (used for receptionists to manage calls on their computers).



# Wood County WISCONSIN

## INFORMATION TECHNOLOGY

- 
- ◆ Several department's phones were replaced so far in 2018. This month the old phones were recycled at no cost to the County.
  - ◆ 481 helpdesk requests were created in October, with staff completing 485 tickets and leaving 190 open requests. These numbers represent service requests from departments throughout the County.
  - ◆ Continued our process of getting all workstations, laptops, and servers up to date on security updates from Microsoft. This includes releasing of updates to workstations and laptops every Wednesday, and Server patching on Monday nights.
  - ◆ Much time was spent reconfiguring network equipment to use the new County firewall as we work to retire the old Windows based firewall. Citrix Netscalers were reconfigured this month and FirePower services were removed. FirePower services were previously used to inspect and filter web traffic. IT has since moved to a Barracuda Web Filter for these services. With this work completed there are only 3 additional services that need to be moved to the new firewall. These systems have all either begun the process of being replaced or are slated to be replaced in early 2019.
  - ◆ The new VPN connection with the City of Marshfield has been up and running since November 7<sup>th</sup> with no issues reported. This connection runs over the internet and provides Marshfield access to Wood County resources without relying on a physical connection to the County like they had when they were at old Marshfield City Hall.
  - ◆ Migrated ServiceDesk from Server 2003 to Server 2016. ServiceDesk is the primary ticketing system used by IT for tracking and fulfilling user requests as well as asset management. This software was running on Server 2003 and needed to be migrated as we continue to retire old servers.
  - ◆ Began discovery phase of the Printer Refresh Project. IT will be working with three vendors to obtain quotes as the County's main printer management program is up for renewal.
  - ◆ Attended State Crisis meeting in Stevens Point to see a demonstration of a state recommended software package.
  - ◆ Attended TCM Multi-County group meeting in Appleton, WI.
  - ◆ Kicked off a project to develop a system to store Human Service's Insurance billing info.
  - ◆ Started development of Human Services Insurance Store.



# Wood County

## WISCONSIN

MAINTENANCE  
DEPARTMENT

*Reuben Van Tassel*

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### Monthly Letter of Comments November 2018

- Continuing to assist with some finishing touches in the Emergency Management EOC.
- Finished Courthouse door access system upgrade.
- Project meetings at Edgewater Haven.
- Met with WW&LC and Focus on Energy as part of an energy audit.
- Gathering information for LED lighting upgrades for the Courthouse and Jail.
- Tour at library to review their solar energy system.
- Meetings with manufacturers and contractors to discuss River Block window replacements.
- Held HVAC software training for Maintenance staff.
- Tours of Waupaca & Portage County facilities to review their current security measures.
- Attended: Department Head, County Board, Executive, Judicial & Legislative, and Health & Human Services Committee meetings.



# Wood County WISCONSIN

**SAFETY & RISK  
MANAGEMENT**

## **Safety & Risk Management Letter of Comments – November 2018**

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### **Safety/Risk/Insurance/Work Comp - News & Activities:**

- Working on Insurance renewals for 2019. In Progress.
- Developed vehicle backing guidelines for safety training. Completed

### **Lost Time/ Restricted Duty/Medical Injuries: 2**

- 11/13/2018 – Highway – Employee sustained a low back strain while turning and twisting. Lost Time.
- 11/19/2018 – Norwood HC – Employee sustained a lower back, and right leg strain assisting a resident. Medical only.

### **First Aid Injuries: 1**

- 11/18/2018 – Sheriff's – Employee sustained a contusion during an arrest.

### **Property/Vehicle Damage Claims:**

- 11/11/2018 – Sheriff's – Squad #19 vs. Deer. Loss of \$3140.25.
- 10/24/2018 – Sheriff's – Damage to 2 squads from backing incident. \$4883.62 loss.

### **Liability – Wood County - Notice of Injury and Claim: 0**

- 00/00/2018 – Dept. Claim.

### **Liability – Active Lawyer Notice of Injury and Claim / Lawsuits/ Court Cases/ EEOC claims/ etc:**

- Currently 4 active suicide claims.
- Currently 2 active EEOC claims.

### **2018 Goals: Continue Pro Active Injury and Loss Control Initiatives.**

Continue to encourage departments and employee's to call the Alaris Care Line when injured at work and the injury requires medical treatment. This will help control work comp claims costs in the future.

Continue to lower work comp department charges for future budgets if work comp reserve fund remains high. The proactive approach to safety is working well for the county.

Risk Management assisted Norwood with purchasing of a restraint chair for combative residents. Safety purchased Highway Department gloves for paving and cold weather conditions.

## TREASURER'S REPORT

12-04-2018

By: H. Gehrt

- Attended the Judicial & Legislative Committee Meeting on November 1.
- Attended the Executive Committee Meeting on November 6
- Met with the new Town of Hansen Treasurer on November 9 to explain to her and go through the computer collection software, deadlines, and responsibilities.
- Met with a taxpayer to discuss their delinquent tax situation, resolution, and outcome on November 12.
- Attended Budget Hearing Meeting and County Board on November 13.
- Locked up tax deed properties with Locksmith and Sheriff's Department assistance on November 15.
- Worked with Finance Department to make sure that bond notes were deposited into our account in a timely manner on November 15.
- All mill rate tax calculation sheets have been distributed to the municipalities to enter in their information. Once completed, the municipality will mail back to the county, where the numbers will be double checked and then the tax bills printed.
- All Department reviews were completed and submitted to Human Resources before the deadline.
- Final conference hearing for the squatter's that were in Airport Avenue is scheduled for November 30. I plan on attending if available.
- Our office has been busy running tax bills. As of this report, there is 1 municipality that has not returned their sign off on special assessment/special charges and 13 municipalities that have not turned in any information for us to begin to process their taxes. We are also waiting on 11 municipalities to pick up their tax bills.
- Due to printing tax bills, I was unable to make the Department Head meeting scheduled on November 29.

**Wood County Employee Wellness Update**  
December 4th, 2018    Submitted: Adam Fandre

2018 Employee Wellness Program

**New Hire Orientation-** Continue to promote and encourage new hires to participate in the 2018 Wellness year. New hires after September 24<sup>th</sup>, 2018 will be grandfathered in the 2019 health insurance premium discount and must participate in 2019 if they wish to keep the discount for 2020.

**Portal Updates-**

147 employees have signed up for follow-up health coaching  
73 employees have completed follow-up health coaching  
124 employees have registered for the Quarter 4 Wellness Challenge  
151 employees registered for the Quarter 4 Workout Watch activity

**Wellness Committee Updates-**

- Reviewed final Quarter 4 Wellness Challenge communication.
- Committee welcomed two new Champs – one from Edgewater Haven and the other from the Health Department.
- Reviewed Wellness Snapshot survey results extensively. Results indicated that many departments don't know who their Wellness Champs are. Lengthy discussion took place on how to increase awareness. Decision was made to turn Wellness bulletin board point coupons into champs starting in 2019 to raise awareness.
- Champs bios/questionnaires were created to raise additional awareness of who the Champs are and what departments they represent. This information will be posted on ManageWell.
- Reviewed communication to be mailed out to Wood County employees about 2019 Wellness Program. Communication tentatively set to be sent out in the next two weeks.

**Wellness Board Updates-**

- With the increased participation numbers in the Wellness Program, no-shows are problematic. An Aspirus policy was circulated that includes a "3 strikes, you're out" rule. The consensus of the Board was to approve a similar policy. Because of its fiscal implications, the policy will need Executive Committee approval. It was clarified that this policy will apply to the first coaching session, which is the third part of the requirements to qualify for the insurance premium discount.
- The Chair reported the 2019 budget would be about the same as the 2018 budget, which is on track. A discussion was had about decreasing the budgeted number of ergonomic evaluations. Furthermore, a discussion took place on the budgeted amount of a 90/10 vs. 80/20 insurance premium sharing program.
- Angela discussed the definition of "wellness incentives" being mandatory or voluntary in light of the AARP lawsuit. More information will be forthcoming. She also announced that applications were being taken for the Wellness Council's "The Light of Wellness" awards, which are success stories from Wellness Programs. She encouraged Wood County to submit an application. She reported that Horton has moved to an outcomes based program for their Wellness Program and time will tell how that all goes.

**Coordinator Monthly Updates-**

- Updated and finalized ManageWell portal for Quarter 4 activities and events.
- Worked with Wellness Committee to craft update wellness bulletin board point coupons to be posted at all Wood County locations.
- Worked with various Wood County locations to reserve rooms, dates, and times for follow-up health coaching.
- Crafted and sent out announcement email of financial workshops available to all Wood County offered by the UW-Extension.
- Worked with UW-Extension and IT to host first financial workshop and livestreamed to Annex & Health Center.
- Worked with Tom Loucks from Wisconsin Rapids Community Media to reserve recording equipment for upcoming financial workshops and lunch & learns.

- Worked with IT to record November lunch & learn. Video recording made available afterwards for employees unable to attend meetings in-person.
- Crafted November lunch & learn quiz to be uploaded to ManageWell in addition to hard-copies for Parks and Forestry and the Highway Department.
- Working with Aspirus and department heads to coordinate ergonomic assessments for employees. Meeting with department heads to discuss ergonomic assessment results and recommendations. Also working with maintenance to assist with installation of any recommended equipment.
- Served on the Secondary Traumatic Stress committee.
- Coordinated with various massage therapists to hold chair massages at the courthouse and River Block in order to meet the needs/wants of various shifts/departments. Sending out appointment reminders to employees who scheduled appointments.
- Finalized Quarter 4 Wellness Challenge, Healthy Hibernation, which will focus on weight management, physical activity and nutrition.
- Communication for Quarter 4 Wellness Challenge was finalized and sent out to participants.
- Meeting with new hires to review Wellness Program and assist with registration and successful completion of three required activities.
- Worked with Aspirus phlebotomist team members to coordinator biometric screenings in early 2019.
- Worked with all departments to reserve rooms and set dates/times for 2019 biometrics screenings in January, February, and March of 2019.
- Finalized 1<sup>st</sup> draft of 2019 Wellness Program enrollment communication and send to Aspirus graphics department to be updated.
- Sent out Wellness Snapshot survey to all Wood County employees.
- Create Champ questionnaires and bios to be used in order to raise awareness of department champs.
- Helping with portal support.

#### Wellness Activities-Going on Now

**Work out Watch - Quarter 4:** Employees have the opportunity to earn 500 wellness points just by sticking to their physical fitness goal for the quarter. In order to claim these points they must complete and submit a “Work Out Watch Form” to the Wellness coordinator by each quarter deadline. Must have goal created and approved by the Wellness Coordinator by October 15<sup>th</sup>. Employees complete a self- review form of their goal and submit to the Coordinator at the end of each quarter to determine employee wellness points awarded.

**Follow-up Health Coaching Session – Quarter 4:** This includes a scheduled appointment with an Aspirus Health Coach to review health goals set in January after the screenings. This activity is worth 250 points for quarter three and/or four. The Aspirus Health Coach will mark this activity as complete and you will automatically receive your points.

**Financial Wellness Workshops:** Employees will have an opportunity to complete a MET fitness assessment. This assessment is calculated based on a formula that incorporates the employees’ current activity level, height, weight, and resting pulse. The fitness assessments will be offered every six months to allow employees to measure progress over time.

Enclosures:

August 6th, 2018 Wellness Board Meeting Minutes

## Wood County Employee Wellness Board Meeting Minutes

Monday, August 6, 2018

Wood County Courthouse, IT Conference Room

**Board members present:** Amy Kaup, Donna Rozar, Dawn Schmutzer, Kim McGrath (HR Director—ex-officio), Sue Kunferman, Jordon Bruce (by audio call)

**Also present:** (for part or all of the meeting) Adam Fandre (Wellness Coordinator), Amanda Handrahan (Aspires), Angela Zausch (The Horton Group)

1. Chair Kunferman called the meeting to order at 10:05 a.m.
2. **Introductions** were made around the table after Angela arrived at 1017.
3. **Public comments:** None
4. Motion (Kaup/Schmutzer) to receive and place on file the minutes from the May 10, 2018 meeting with edits (changed “Jordon” to “Bruce” on a motion to adjourn). All ayes. Motion carried.
5. **Discussion/approve Policy regarding repeated no-shows**  
With the increased participation numbers in the Wellness Program, no-shows are problematic. An Aspirus policy was circulated that includes a “3 strikes, you’re out” rule. The consensus of the Board was to approve a similar policy. Because of its fiscal implications, the policy will need Executive Committee approval. It was clarified that this policy will apply to the first coaching session, which is the third part of the requirements to qualify for the insurance premium discount.
6. **2018-2019 Employee Influenza Vaccination dates and locations**  
Jordon will coordinate the schedule for the flu shots this fall. Locations will be at City Hall Plaza, Norwood, Courthouse, River Block, Edgewater Haven and the Highway Department.
7. **Review financials**  
The Chair reported the 2019 budget would be about the same as the 2018 budget, which is on track. A discussion was had about decreasing the budgeted number of ergonomic evaluations. Furthermore, a discussion took place on the budgeted amount of a 90/10 vs. 80/20 insurance premium sharing program.
8. **Update from The Horton Group**  
Angela discussed the definition of “wellness incentives” being mandatory or voluntary in light of the AARP lawsuit. More information will be forthcoming. She also announced that applications were being taken for the Wellness Council’s “The Light of Wellness” awards, which are success

stories from Wellness Programs. She encouraged Wood County to submit an application. She reported that Horton has moved to an outcomes based program for their Wellness Program and time will tell how that all goes.

**9. Updates from Wellness Committee**

Adam gave updates from the Wellness Committee. Also discussed were a desire to emphasize mental health initiatives in the Wellness Program, stress relief initiatives, the availability of EAP, and Tele mental health. The question was asked, "What would it look like if we implemented any of these initiatives?" Further discussion will be had in the future.

**10. General employee wellness updates**

The document "Health Coaching Overview" was reviewed. It was noted that a total of 548 individuals have received coaching related to physical activity. Other statistics of the Wellness Program were noted.

**11. Future meeting agenda items—**noted

12. Next meeting date: Friday, November 2, 2018, 8:30 a.m. to 10:30 a.m., IT Conference Room, Wood County Courthouse

13. Motion (Rozar/Kaup) to adjourn the meeting at 11:13 a.m.

Submitted and electronically signed,

*Donna M. Rozar*

Donna Rozar, secretary

Minutes in draft form until approved at the next Wood County Wellness Board meeting

**COUNTY BOARD**  
October 2018 vouchers

**REPORT ON CLAIMS**  
Paid November 2018

#1

DEPT CODE	CLAIMANT	NATURE OF CLAIM	AMOUNT
PD-PP	Wisconsin Employee Trust Funds	Retirement	\$ 301,501.32
CB	Robert Ashbeck	October 2018 Per Diem	\$ 350.00
CB	Allen Breu	October 2018 Per Diem	\$ 250.00
CB	William Clendenning	October 2018 Per Diem	\$ 665.00
CB	Ken Curry	October 2018 Per Diem	\$ 430.00
CB	Michael Feirer	November 2018 Per Diem	\$ 300.00
CB	Adam Fischer	October 2018 Per Diem	\$ 465.00
CB	Jake Hahn	October 2018 Per Diem	\$ 250.00
CB	Brad Hamilton	October 2018 Per Diem	\$ 250.00
CB	Marion Hokamp	October 2018 Per Diem	\$ 300.00
CB	Mark Holbrook	July - Nov 2018 Per Diem	\$ 1,650.00
CB	Bill Leichtnam	October 2018 Per Diem	\$ 350.00
CB	Doug Machon	October 2018 Per Diem	\$ 515.00
CB	Lance Plimi	October 2018 Per Diem	\$ 450.00
CB	Dennis Polach	October 2018 Per Diem	\$ 450.00
CB	Donna Rozar	October 2018 Per Diem	\$ 395.00
CB	William Winch	October 2018 Per Diem	\$ 365.00
CB	Joe Zurfluh	October 2018 Per Diem	\$ 350.00
CB	Tom Buttke	May - November 2018 Per Diem	\$ 450.00
CB	Linda Schmidt	October 2018 Per Diem	\$ 60.00
<b>TOTAL</b>			<b>\$ 309,796.32</b>

\_\_\_\_\_  
Chairman

\_\_\_\_\_

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Executive Committee

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**Committee Report**  
County of Wood

Report of claims for: COUNTY CLERK

For the period of: NOVEMBER 2018

For the range of vouchers: 06180332 - 06180361

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
06180332	HEART OF WIS CHAMBER OF COMMERCE	Leg Brkfst Reg - Clen'g/Machon	10/25/2018	\$50.00	P
06180333	BEAR GRAPHICS INC	DOG SUPPLY NOV 2018	11/06/2018	\$114.42	P
06180334	WISCONSIN COUNTIES UTILITY TAX ASSOCIATION	Membership Dues	11/09/2018	\$308.77	P
06180335	KRUEGER PATRICIA	Canvass Board - Audit Tabul'tr	11/09/2018	\$40.00	P
06180336	NATIONAL ASSN OF COUNTIES	2019 Annual Dues	11/09/2018	\$1,495.00	P
06180337	CENTURYLINK	Various Long Distance - Oct	10/31/2018	\$204.50	P
06180338	UNITED MAILING SERVICE	MAIL FEES OCT 1-31 2018 UMS	11/13/2018	\$962.91	P
06180339	WISCONSIN MEDIA	VAR ADS 10/1 - 10/31/2018	11/13/2018	\$5,250.67	P
06180340	CEPRESS CINDY	Canvass Board - 11/6 Election	11/13/2018	\$80.00	P
06180341	HOKS DAVID E	Canvass Board - 11/6 Election	11/13/2018	\$80.00	P
06180342	OFFICE ENTERPRISES INC	Ink Tank for Postage Machine	11/13/2018	\$151.54	P
06180343	ASHBECK ROBERT	R ASHBECK OCT 18 MILEAGE	11/16/2018	\$90.47	P
06180344	BREU ALLEN	A BREU OCT 18 MILEAGE	11/16/2018	\$65.40	P
06180345	BUTTKE THOMAS	T BUTTKE MAY - NOV 18 MILEAGE	11/16/2018	\$202.74	P
06180346	CLENDENNING WILLIAM	W CLENDENNING OCT 18 MILEAGE	11/16/2018	\$271.96	P
06180347	CURRY KENNETH	K CURRY OCT 18 MILEAGE	11/16/2018	\$23.44	P
06180348	FEIRER MICHAEL	M FEIRER NOV 18 MILEAGE	11/16/2018	\$82.84	P
06180349	FISCHER ADAM	A FISCHER OCT 18 MILEAGE	11/16/2018	\$174.40	P
06180350	HAHN JAKE	J HAHN OCT 18 MILEAGE	11/16/2018	\$39.24	P
06180351	HAMILTON BRAD R	B HAMILTON OCT 18 MILEAGE	11/16/2018	\$15.26	P
06180352	HOKAMP MARION	M HOKAMP OCT 18 MILEAGE	11/16/2018	\$7.63	P
06180353	HOLBROOK MARK	M HOLBROOK JULY-NOV 2018 MILEA	11/16/2018	\$139.52	P
06180354	LEICHTNAM BILL	B LEICHTNAM OCT 18 MILEAGE	11/16/2018	\$52.32	P
06180355	MACHON DOUG	D MACHON OCT 18 MILEAGE	11/16/2018	\$187.48	P
06180356	PLIML LANCE	L PLIML OCT 18 MILEAGE	11/16/2018	\$34.88	P
06180357	POLACH DENNIS	D POLACH OCT 18 MILEAGE	11/16/2018	\$28.78	P
06180358	ROZAR DONNA	D ROZAR OCT 18 MILEAGE	11/16/2018	\$126.99	P
06180359	SCHMIDT LINDA	L SCHMIDT OCT 18 MILEAGE	11/16/2018	\$27.25	P
06180360	WINCH WILLIAM	W WINCH OCT 18 MILEAGE	11/16/2018	\$49.05	P
06180361	ZURFLUH JOSEPH SR	J ZURFLUH OCT 18 MILEAGE	11/16/2018	\$51.23	P
<b>Grand Total:</b>				<b>\$10,408.69</b>	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

## Committee Report

County of Wood

Report of claims for: FINANCE

For the period of: NOVEMBER 2018

For the range of vouchers: 14180239 - 14180265

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
14180239	ALLIANCE COLLECTION AGENCIES	GARNISHMENT PAYMENT	11/08/2018	\$231.15	P
14180240	AMT	GARNISHMENT PAYMENT	11/08/2018	\$203.00	P
14180241	BOSTON MUTUAL	WHOLE LIFE INSURANCE	11/08/2018	\$1,308.21	P
14180242	GREAT LAKES HIGHER EDUCATION CORP	GARNISHMENT PAYMENT	11/08/2018	\$250.42	P
14180243	HARRING MARK STANDING CHAPTER 13 TRUSTEE	GARNISHMENT PAYMENT	11/08/2018	\$150.12	P
14180244	MESSERLI & KRAMER PA	GARNISHMENT PAYMENT	11/08/2018	\$138.42	P
14180245	MESSERLI & KRAMER PA	GARNISHMENT PAYMENT	11/08/2018	\$152.20	P
14180246	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	11/08/2018	\$1,801.81	P
14180247	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INS	11/08/2018	\$2,774.87	P
14180248	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE	11/08/2018	\$3,694.60	P
14180249	SUPPORT PAYMENT CLEARINGHOUSE	CHILD SUPPORT PAYMENT	11/08/2018	\$227.80	P
14180250	MOODY'S INVESTORS SERVICE	2019 DEBT PROCEEDS ISSUANCE	10/30/2018	\$12,000.00	P
14180251	SPRINGSTED INCORPORATED	2018 CONT DISCLOSURE SERVICES	11/15/2018	\$1,000.00	P
14180252	ALLIANCE COLLECTION AGENCIES	GARNISHMENT PAYMENT	11/21/2018	\$153.01	P
14180253	AMT	GARNISHMENT PAYMENT	11/21/2018	\$203.00	P
14180254	BOSTON MUTUAL	WHOLE LIFE INSURANCE	11/21/2018	\$1,308.21	P
14180255	GREAT LAKES HIGHER EDUCATION CORP	GARNISHMENT PAYMENT	11/21/2018	\$250.42	P
14180256	HARRING MARK STANDING CHAPTER 13 TRUSTEE	GARNISHMENT PAYMENT	11/21/2018	\$150.12	P
14180257	MESSERLI & KRAMER PA	GARNISHMENT PAYMENT	11/21/2018	\$163.26	P
14180258	MESSERLI & KRAMER PA	GARNISHMENT PAYMENT	11/21/2018	\$200.22	P
14180259	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INS	11/21/2018	\$2,739.88	P
14180260	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	11/21/2018	\$1,615.21	P
14180261	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE INS	11/21/2018	\$3,628.36	P
14180262	SUPPORT PAYMENT CLEARINGHOUSE	CHILD SUPPORT PAYMENT	11/21/2018	\$216.29	P
14180263	UW - MARSHFIELD WOOD COUNTY	REIMBURSEMENT OF CIP EXPENSES	11/15/2018	\$180.00	P
14180264	QUARLES & BRADY LLP	PROF SVCS 2018A PROM NOTES	11/15/2018	\$10,000.00	P
14180265	NET@WORK INC	YEAR END PAYROLL TRAINING	11/27/2018	\$399.00	P
<b>Grand Total:</b>				<b>\$45,139.58</b>	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

## Committee Report

County of Wood

Report of claims for: HUMAN RESOURCES

For the period of: NOVEMBER 2018

For the range of vouchers: 17180127 - 17180138

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
17180127	HORTON GROUP INC THE	Consulting Fees - Oct 2018	10/02/2018	\$2,083.33	P
17180128	QUINNELL KELLI	Mileage Nov 2018	11/13/2018	\$51.23	P
17180129	PINGEL JOLENE	Mileage - Oct-Nov 2018	11/13/2018	\$84.15	P
17180130	NORTHWOODS LASER & EMBROIDERY	Retirement Plaques	10/17/2018	\$200.25	P
17180131	WI DEPT OF ADMINISTRATION	WiscJobs Post - HS Dep Dir	10/10/2018	\$175.00	P
17180132	HORTON GROUP INC THE	Consulting Fees - Nov 2018	11/13/2018	\$2,083.33	P
17180133	WI DEPT OF WORKFORCE DEVELOPMENT	UI Charges for Oct 2018	11/07/2018	\$1,001.43	P
17180134	US HEALTH WORKS MEDICAL GROUP PC	Drug & Alcohol Testing	10/24/2018	\$275.00	P
17180135	ASPIRUS	Drug & Alcohol Testing	11/01/2018	\$92.00	P
17180136	WOOD TRUST BANK	Visa Charges - Oct 2018	10/21/2018	\$513.50	P
17180137	NATIONWIDE TRUST CO FSB	PEHP 112118	11/21/2018	\$24,560.00	P
17180138	CARLSON DETTMANN CONSULTING LLC	2018 JDQ's	10/22/2018	\$5,250.00	P
<b>Grand Total:</b>				<b>\$36,369.22</b>	

### Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

## Committee Report

County of Wood

Report of claims for: MAINTENANCE / PURCHASING

For the period of: NOVEMBER 2018

For the range of vouchers: 19180992 - 19181047 50120333 - 50120335

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19180992	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING RIVER BLOCK	10/25/2018	\$4,129.79	P
19180993	ADVANCE SUPPLY LLC	JANITORIAL SUPPLIES	10/26/2018	\$101.25	P
19180994	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC	11/02/2018	\$4,208.55	P
19180995	DUDE SOLUTIONS INC	2019 RENEWAL FEES	11/01/2018	\$4,705.00	P
19180996	CINTAS CORPORATION	MAT CLEANING RIVER BLOCK	10/24/2018	\$80.91	P
19180997	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	10/31/2018	\$239.17	P
19180998	GRAINGER (Maintenance)	CH AVIGILON UPGRADE	10/31/2018	\$20.37	P
19180999	GRAYBAR	EOC - ELECTRICAL SUPPLIES	10/30/2018	\$925.71	P
19181000	PBBS EQUIPMENT CORPORATION	BOILER REPAIRS	10/30/2018	\$267.50	P
19181001	QUALITY DOOR & HARDWARE	CH AVIGILON UPGRADE	10/26/2018	\$208.75	P
19181002	QUALITY DOOR & HARDWARE	CH AVIGILON UPGRADE	10/31/2018	\$42.02	P
19181003	RON'S REFRIGERATION & AC INC	EOC - INSTALL DUCTING	10/23/2018	\$352.66	P
19181004	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC HUMAN SVCS	10/25/2018	\$309.71	P
19181005	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC SVC JOINT USE	10/25/2018	\$177.89	P
19181006	WATER WORKS & LIGHTING COMM	ELECTRIC SVC SHERIFF LOCKUP	10/25/2018	\$75.98	P
19181007	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC AIRPORT CBRF	10/25/2018	\$45.06	P
19181008	WATER WORKS & LIGHTING COMM	SHERIFF LOCKUP OUTDOOR LIGHTS	10/25/2018	\$10.30	P
19181009	WATER WORKS & LIGHTING COMM	RIVER BLOCK WATER/SEWER	10/25/2018	\$531.46	P
19181010	WATER WORKS & LIGHTING COMM	RIVER BLOCK OUTSIDE LIGHTING	10/25/2018	\$93.84	P
19181011	WE ENERGIES	GAS SERVICE JAIL	10/24/2018	\$685.59	P
19181012	WE ENERGIES	GAS SERVICE COMMUNICATIONS	10/24/2018	\$170.72	P
19181013	WE ENERGIES	GAS SERVICE COURTHOUSE	10/24/2018	\$2,259.13	P
19181014	WE ENERGIES	GAS SERVICE JOINT USE BUILDING	10/25/2018	\$93.07	P
19181015	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP	10/25/2018	\$16.27	P
19181016	WE ENERGIES	GAS SERVICE RIVER BLOCK	10/25/2018	\$20.27	P
19181017	WISCONSIN VALLEY BUILDING PRODUCTS	TOOLS	10/26/2018	\$30.80	P
19181018	WOOD TRUST BANK	OFFICE SUPPLIES, LIGHT BALLAST	10/21/2018	\$163.15	P
19181020	ACE HARDWARE	WATER SOFTENER SALT	11/06/2018	\$377.37	P
19181021	ACE HARDWARE	SUPPLIES	11/12/2018	\$12.99	P
19181022	ADVANCED DISPOSAL	GARBAGE DISPOSAL FEES	10/31/2018	\$156.39	P
19181023	ADVANCED DISPOSAL	WASTE DISPOSAL FEES	10/31/2018	\$451.18	P
19181024	AUTOZONE COMMERCIAL (Maintenance)	FUSE HOLDER	11/12/2018	\$3.39	P
19181025	EXPRESS RECYCLING SOLUTIONS	RECYCLE FLOURESCENT BULBS	11/04/2018	\$132.00	P
19181026	GAPPA SECURITY SOLUTIONS LLC	CH AVIGILON UPGRADE	11/02/2018	\$66.00	P

Committee Report - County of Wood

MAINTENANCE / PURCHASING -  
NOVEMBER 2018

50120333 - 50120335 19180992 - 19181047

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19181027	MENARDS - PLOVER	REPAIR FINANCE SHELVES	11/06/2018	\$42.42	P
19181028	NAPA CENT WI AUTO PARTS Wis.Rapids	FUSE HOLDER	11/12/2018	\$11.07	P
19181029	NAPA CENT WI AUTO PARTS Wis.Rapids	WIPER BLADES	11/12/2018	\$26.96	P
19181030	SUPERIOR CHEMICAL CORPORATION	JANITORIAL SUPPLIES	11/08/2018	\$213.28	P
19181031	ACE HARDWARE	FACE SHIELD, AIR FILTERS	11/14/2018	\$69.88	P
19181032	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	11/14/2018	\$176.94	P
19181033	GRAINGER (Maintenance)	TOILET REPAIR KITS	11/13/2018	\$124.40	P
19181034	GROUNDS DETAIL SERVICE LLC	GROUNDS CARE CBRF	11/12/2018	\$230.00	P
19181035	GROUNDS DETAIL SERVICE LLC	GROUNDS CARE HUMAN SERVICES	11/12/2018	\$190.00	P
19181036	HOME DEPOT CREDIT SERV (Maintenance)	CH, JAIL, EOC, HEALTH DEPT	11/05/2018	\$594.95	P
19181037	KRISS PREMIUM PRODUCTS INC	BOILER CHEMICALS	11/09/2018	\$606.28	P
19181038	PBBS EQUIPMENT CORPORATION	BOILER REPAIRS	11/12/2018	\$2,188.19	P
19181040	DIAMOND BUSINESS GRAPHICS	PRINTING	11/27/2018	\$1,101.83	
19181041	INDIANHEAD SPECIALTY CO	STAMPS	11/27/2018	\$74.88	
19181042	OFFICE DEPOT	OFFICE SUPPLIES	11/27/2018	\$461.20	
19181043	OFFICE DEPOT	OFFICE SUPPLIES	11/27/2018	(\$1.96)	
19181044	QUALITY PLUS PRINTING INC	PRINTING	11/27/2018	\$1,745.50	
19181045	STAPLES ADVANTAGE	OFFICE SUPPLIES	11/27/2018	\$2,485.52	
19181046	STAPLES ADVANTAGE	OFFICE SUPPLIES	11/27/2018	\$755.72	
19181047	STAPLES ADVANTAGE	OFFICE SUPPLIES	11/27/2018	(\$45.99)	
50120333	MIDLAND PAPER		11/15/2018	\$419.61	P
50120334	SCHILLING SUPPLY COMPANY		11/15/2018	\$429.30	P
50120335	MIDLAND PAPER		11/27/2018	\$920.70	
<b>Grand Total:</b>				<b>\$33,984.92</b>	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

**Committee Report**  
County of Wood

Report of claims for: Systems

For the period of: November 2018

For the range of vouchers: 27180319 - 27180350

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27180319	CHARTER COMMUNICATIONS	Internet Pro80	10/11/2018	\$260.00	P
27180320	INSIGHT PUBLIC SECTOR INC	IF FIN GIS laptops	10/18/2018	\$11,855.72	P
27180321	INTER-QUEST CORP	AV Branch III	10/27/2018	\$4,805.04	P
27180322	FRONTIER COMMUNICATIONS	phone charges	10/22/2018	\$542.00	P
27180323	FRONTIER COMMUNICATIONS	Phone charges	10/22/2018	\$1,136.36	P
27180324	AMAZON CAPITAL SERVICES	wireless hdmi- EOC	10/23/2018	\$539.97	P
27180325	CCB TECHNOLOGY	ccb services	10/30/2018	\$3,500.00	P
27180326	CDW GOVERNMENT INC	adobe pro- health	10/19/2018	\$134.73	P
27180327	US BANK	Credit card chages	10/25/2018	\$314.52	P
27180328	SOLARUS	Phone Chgs Acct 00063942-1	11/01/2018	\$8,527.74	P
27180329	SOLARUS	phone chgs acct 00077856-5	11/01/2018	\$296.81	P
27180330	SOLARUS	Phone Chgs acct 00061009-7	11/01/2018	\$74.99	P
27180331	SOLARUS	Phone chgs acct 00111161-9	11/01/2018	\$20.00	P
27180332	US CELLULAR	Cell phone chgs acct 277407322	10/16/2018	\$2,330.01	P
27180333	US CELLULAR	cell phone chgs acct 851710598	10/16/2018	\$723.91	P
27180334	US CELLULAR	cell phone chgs acct 203538532	10/20/2018	\$959.38	P
27180335	US CELLULAR	cell phone chgs acct 203391922	10/20/2018	\$182.01	P
27180336	US CELLULAR	cell phone chgs acct 217293182	10/20/2018	\$723.98	P
27180337	AMAZON CAPITAL SERVICES	HS Headset	11/06/2018	\$62.99	P
27180338	INTER-QUEST CORP	Senior Engineer cost	11/09/2018	\$218.67	P
27180339	AMAZON CAPITAL SERVICES	Dell Battery	11/05/2018	\$42.99	P
27180340	AMAZON CAPITAL SERVICES	Phone accessories- Norwood, HS	11/05/2018	\$941.48	P
27180341	QUALITY PLUS PRINTING INC	Business cards	10/26/2018	\$90.00	P
27180342	GRAYBAR	Norwood cable	11/12/2018	\$306.68	P
27180343	GRAYBAR	Shelf stock networks jacks	11/12/2018	\$193.12	P
27180344	CDW GOVERNMENT INC	Credit- headset & batteries CC	10/16/2018	(\$29.41)	
27180345	CDW GOVERNMENT INC	Credit- Headset CC	10/16/2018	(\$205.85)	
27180346	AMAZON CAPITAL SERVICES	Credit Monitor Brackets	10/10/2018	(\$34.41)	
27180347	AMAZON CAPITAL SERVICES	Credit- Storage bins	11/07/2018	(\$58.43)	
27180348	AMAZON CAPITAL SERVICES	HDMI Adapters	11/24/2018	\$12.99	P
27180349	INSIGHT PUBLIC SECTOR INC	insight engineering hours	11/05/2018	\$11,916.00	P
27180350	CHARTER COMMUNICATIONS	Internet pro80	11/14/2018	\$131.95	P
<b>Grand Total:</b>				<b>\$50,515.94</b>	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

COMMITTEE REPORT  
SAFETY, WORK COMP  
AND INSURANCE  
OCTOBER 2018

#1

VOUCHER#	VENDOR	DESCRIPTION	AMOUNT
<b>ALL THE BELOW WERE PAID BY AEGIS (TPA)</b>			
PREPAID	CENTRAL WI RADIOLOGISTS	WC MED REIMBURSE	\$452.40
PREPAID	STOIBER CHIROPRACTIC	WC MED REIMBURSE	\$268.62
PREPAID	STOIBER CHIROPRACTIC	WC MED REIMBURSE	\$54.55
PREPAID	ASPIRUS DOCTORS CLINIC	WC MED REIMBURSE	\$164.35
PREPAID	ORTHOPAEDIC CENTERS OF WISCONSIN	WC MED REIMBURSE	\$97.87
PREPAID	MCHS HOSPITALS INC	WC MED REIMBURSE	\$79.04
PREPAID	MCHS HOSPITALS INC	WC MED REIMBURSE	\$84.19
PREPAID	DR. VICTORIA ZUEGER	WC MED REIMBURSE	\$225.00
PREPAID	THE ALARIS GROUP INC	WC MED REIMBURSE	\$110.50
PREPAID	THE ALARIS GROUP INC	WC MED REIMBURSE	\$42.50
PREPAID	ISO SERVICES INC	WC MED REIMBURSE	\$13.90
PREPAID	ISO SERVICES INC	WC MED REIMBURSE	\$13.90
PREPAID	ISO SERVICES INC	WC MED REIMBURSE	\$13.90
PREPAID	MCHS HOSPITALS INC	WC MED REIMBURSE	\$522.64
PREPAID	GUNDERSEN LUTH MED	WC MED REIMBURSE	\$397.49
PREPAID	STOIBER CHIROPRACTIC	WC MED REIMBURSE	\$65.00
PREPAID	STOIBER CHIROPRACTIC	WC MED REIMBURSE	\$120.00
PREPAID	EXAMWORKS INC	WC MED REIMBURSE	\$1,475.00
PREPAID	MCHS HOSPITALS INC	WC MED REIMBURSE	\$958.82
PREPAID	RISING MEDICAL SOLUTIONS	BILL REVIEW SERVICES	\$292.25
PREPAID	ISO SERVICES INC	WC MED REIMBURSE	\$13.90
PREPAID	ASPIRUS CLINICS INC	WC MED REIMBURSE	\$237.24
PREPAID	MCHS HOSPITALS INC	WC MED REIMBURSE	\$522.64
PREPAID	MCHS HOSPITALS INC	WC MED REIMBURSE	\$511.33
PREPAID	MCHS HOSPITALS INC	WC MED REIMBURSE	\$78.57
<b>TOTAL</b>			<b>\$6,815.60</b>

TTD - TEMPORARY TOTAL DISABILITY  
TPD - TEMPORARY PARTIAL DISABILITY

PPD - PARTIAL PERMANENT DISABILITY  
DB - DEATH BENEFIT

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CHAIRMAN

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## Committee Report

County of Wood

Report of claims for: RISK MANAGEMENT

For the period of: NOVEMBER

For the range of vouchers: 23180038 - 23180050

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
23180038	AEGIS CORPORATION	CRIME POLICY RENEWAL	11/08/2018	\$2,649.00	P
23180039	AEGIS CORPORATION	EQUIPMENT BREAKDOWN POLICY	11/08/2018	\$4,201.00	P
23180040	DWD BUREAU OF FINACE	FY 2019 WC GENERAL ASSESSMENT	11/08/2018	\$455.00	P
23180041	RELEASE GUARD	UNDERGROUND STORE TANK RENEWAL	11/08/2018	\$1,678.00	P
23180042	AEGIS CORPORATION	SURETY BOND - EDGEWATER	11/15/2018	\$300.00	P
23180043	AEGIS CORPORATION	SURETY BOND - NORWOOD	11/15/2018	\$600.00	P
23180044	CDW GOVERNMENT INC	LIGHTNING STRIKE DAMAGE	11/15/2018	\$902.08	P
23180045	MSDSOONLINE INC	SUBSCRIPTION RENEWAL	11/15/2018	\$4,259.30	P
23180046	PROGRESSIVE BUSINESS PUBLICATIONS	SUBSCRIPTION RENEWAL	11/15/2018	\$299.00	P
23180047	WI COUNTY MUTUAL INS CORP	EXCESS WC & TPA SERVICES	11/15/2018	\$57,024.00	P
23180048	WESTSIDE AUTO BODY	VEHICLE DAMAGE REPAIR BILL	11/19/2018	\$725.00	P
23180049	WI COUNTY MUTUAL INS CORP	PROPERTY INSURANCE PREMIUM	11/19/2018	\$85,659.00	P
23180050	WESTSIDE AUTO BODY	VEHICLE DAMAGE REPAIR BILL	11/27/2018	\$3,522.62	
<b>Grand Total:</b>				<b>\$162,274.00</b>	

### Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

**Committee Report**  
County of Wood

Report of claims for: TREASURER

For the period of: NOVEMBER 2018

For the range of vouchers: 28180258 - 28180279

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
28180258	CITY OF MARSHFIELD	OCTOBER SPECIALS	11/06/2018	\$7,445.01	P
28180259	CITY OF NEKOOSA TREASURER.	OCTOBER SPECIALS	11/06/2018	\$1,897.74	P
28180260	CITY OF WISCONSIN RAPIDS	OCTOBER SPECIALS	11/06/2018	\$2,576.10	P
28180261	JOHNSON LORI	TAX OVERPAYMENT REFUND	11/06/2018	\$317.50	P
28180262	SCHARMER TAMMY	TAX OVERPAYMENT REFUND	11/06/2018	\$89.20	P
28180263	TOWN OF PORT EDWARDS	OCTOBER SPECIALS	11/06/2018	\$534.50	P
28180264	TOWN OF SARATOGA	OCTOBER SPECIALS	11/06/2018	\$1,180.44	P
28180265	TOWN OF GRAND RAPIDS	OCTOBER SPECIALS	11/06/2018	\$976.84	P
28180266	TOWN OF LINCOLN	OCTOBER SPECIALS	11/06/2018	\$958.66	P
28180267	TOWN OF MARSHFIELD	OCTOBER SPECIALS	11/06/2018	\$227.33	P
28180268	TOWN OF RICHFIELD	OCTOBER SPECIALS	11/06/2018	\$233.87	P
28180269	VILLAGE OF VESPER	OCTOBER SPECIALS	11/06/2018	\$200.00	P
28180270	VILLAGE OF MILLADORE	OCTOBER SPECIALS	11/06/2018	\$1,884.49	P
28180271	VILLAGE OF PORT EDWARDS TREAS	OCTOBER SPECIALS	11/06/2018	\$971.25	P
28180272	WI DEPT OF ADMINISTRATION	OCTOBER WI LAND INFO	11/06/2018	\$7,301.00	P
28180273	WOOD COUNTY REGISTER OF DEEDS	TAX DEED RECORDING FEES	11/06/2018	\$450.00	P
28180274	GOETZ ABSTRACT & TITLE INC	TITLE REPORT	11/20/2018	\$83.00	P
28180275	MOBILE LOCK & SECURITY	LOCK UP TAX DEED PROPERTIES	11/20/2018	\$190.00	P
28180276	STATE OF WISCONSIN TREASURER	OCTOBER CLERK OF COURTS REV	11/20/2018	\$149,705.93	P
28180277	UW EXTENSION	WCA LEADERSHIP ACADEMY	11/20/2018	\$1,200.00	P
28180278	WOOD COUNTY CLERK OF COURTS	COURT FILING FEE	11/20/2018	\$94.50	P
28180279	WOODTRUST BANK	OCTOBER MONTHLY SERVICE FEES	11/20/2018	\$777.94	P
<b>Grand Total:</b>				<b>\$179,295.30</b>	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

## Committee Report

County of Wood

Report of claims for: WELLNESS

For the period of: NOVEMBER 2018

For the range of vouchers: 34180012 - 34180012

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
34180012	ASPIRUS OCCUPATIONAL HEALTH	Wellness Adv/Health Coach/Bios	11/01/2018	\$6,830.86	P
<b>Grand Total:</b>				<b>\$6,830.86</b>	

### Signatures

Committee Chair:

\_\_\_\_\_

Committee Member:

\_\_\_\_\_



## Utility Scale Solar Farms in Wisconsin

Over the years we have become dependent on coal and natural gas to make over 70% of the electricity in Wisconsin. The problem is we don't have any coal or natural gas reserves in Wisconsin, so we send away well over a billion dollars per year to bring these resources in.

But the times are changing, and this is good news for Wisconsin.

The cost of developing solar power projects has dropped by over 75% in the past decade. Solar power technology has improved, so that more of the sunlight is directly converted to power. This allows even a seasonal state like Wisconsin to be a viable place for solar energy.

Wisconsin utilities are partnering with companies that want to develop more clean energy at scale, and we support win-win solar development with a voluntary pollinator-friendly standard that will enable bees, birds, and soil to thrive where solar development sprouts up. Below, we've answered some questions about Wisconsin's evolving solar energy landscape.

### What is utility-scale solar?

"Utility-scale solar," "large-scale solar," and "solar farms" are different terms that describe a solar power facility that generates enough electricity to serve many customers, as opposed to a single home or business. These facilities are typically located on open land and near an existing substation or electric transmission infrastructure.

### How do solar panels and solar farms work?

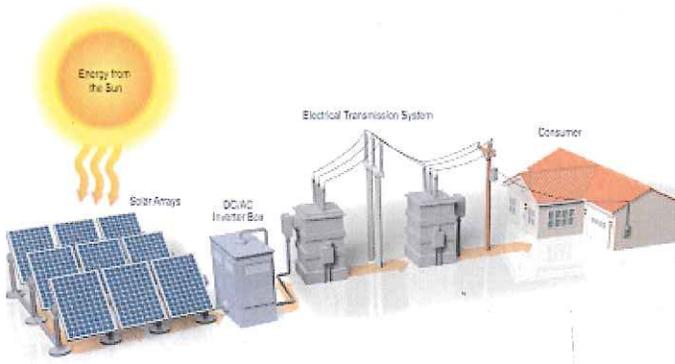
Solar electric panels create electricity directly from sunlight. When sunlight hits the panels, semiconductors inside the solar panels are activated to produce usable electricity. In a solar farm, many individual solar panels are grouped together to produce a lot of electricity.

In most cases, panels are mounted on "single-axis tracking systems." Solar panels are attached to horizontal poles which run north to south. Throughout the day the panels rotate from east to west to follow the sun.

The equipment in a solar farm includes solar panels, racking, cables, inverters, transformers, and a power line or substation to deliver the power to the electric transmission grid.

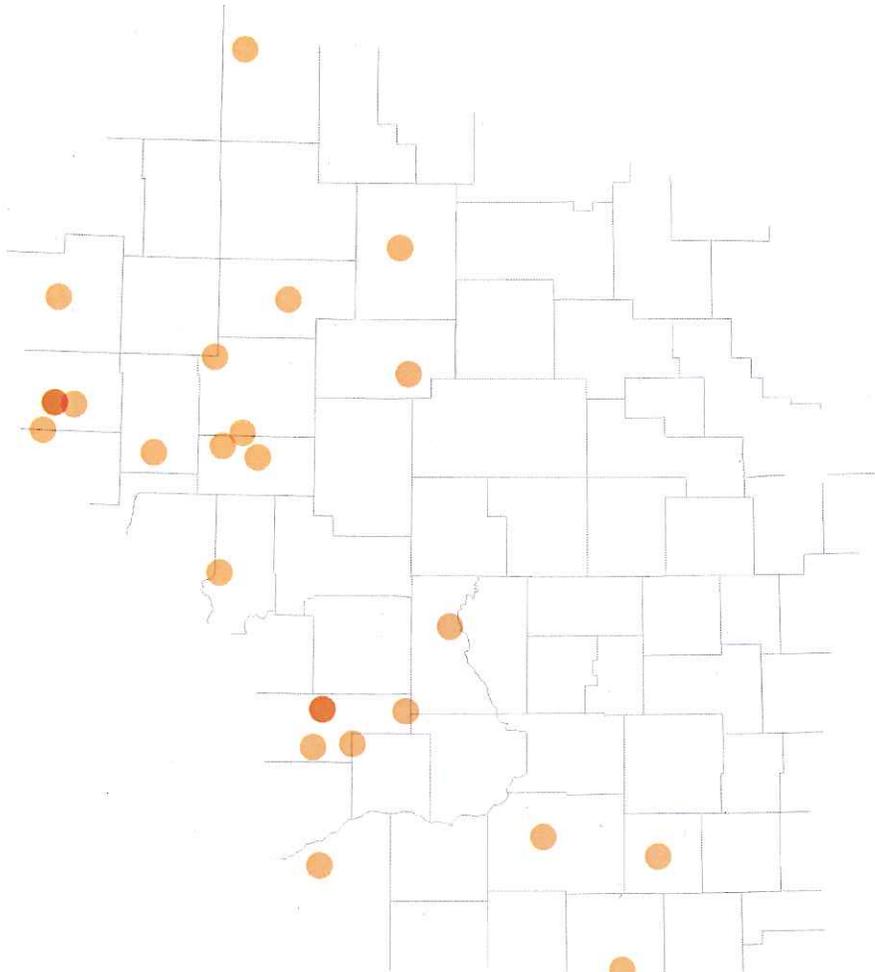


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## Are there any solar farms operating in Wisconsin today?

Yes. There are more than 20 solar farms in Wisconsin that are presently generating electricity for utility use. Many of these are in the range of 1-2 megawatts of solar capacity. A one megawatt solar farm produces enough electricity annually to offset the needs of about 190 average Wisconsin homes.



## Who are the developers of these solar farms?

Most solar farms in Wisconsin and around the country are developed by private companies committed to responsibly meeting local energy needs through the advancement of renewable energy.

## Who uses the energy from these solar developments?

Wisconsin does! Thus far, all solar farms built or proposed in Wisconsin are owned by, or sell their electricity to, Wisconsin electric providers. Among the Wisconsin utilities purchasing solar energy and using it to serve their many customers are Dairyland Power Cooperative, Xcel Energy, Alliant Energy, WPPI Energy, River Falls Municipal Utilities, and New Richmond Utilities. Madison Gas & Electric, WPPI Energy and Wisconsin Public Service have publicly stated their intentions to acquire more solar energy from Wisconsin-based large-scale solar projects.

## Are there new solar farms in the works?

Yes. Four proposed projects ranging in size from 99 to 300 megawatts have been announced or have entered a permitting process. The table below describes these projects:

PROJECT NAME	LOCATION	SIZE OF PROJECT	ANTICIPATED DATE ONLINE	PERMITTING STATUS
Point Beach Solar	Manitowoc County	99 megawatts	December 2021	State permit not required; Power purchase agreement signed with WPPI Energy
Badger Hollow Solar Farm	Iowa County	300 megawatts	December 2020	State permit application filed
Two Creeks Solar	Manitowoc County	150 megawatts	December 2020	State permit application filed
Badger State Solar LLC	Jefferson County	149 megawatts	Not yet determined	Permit application Expected Fall 2018

There are also numerous smaller solar farm projects in development across Wisconsin.

## Why is solar energy being pursued as a source of grid power?

The most important driver behind the growth of solar is the declining cost of solar power technology and installation. The cost to install solar has declined 75% or more in the last decade. The cost of new large-scale solar generation has dropped to the point where it is cost-competitive today with traditional coal and natural gas power plants.



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## How much land is required for solar farms?

A good rule of thumb is five to seven acres of land are used for every megawatt of solar power capacity. A solar developer will seek to contract for additional land to provide more flexibility in laying out the arrays, routing interconnection corridors, and to meet state requirements for alternative siting options.

## What government agencies are involved in approving these types of projects?

All local governments located in a project's footprint are involved in reviewing zoning for these projects. Permits for the land to be used for large solar energy generation projects are reviewed by local township boards and the county board(s). This is typically accomplished through a Conditional Use Permitting process.

RENEW Wisconsin believes solar farms should remain zoned "agricultural" where applicable, with a conditional use permit to allow for solar energy generation. This is for two reasons. First, to increase the chances that the land will go back into agriculture after the solar project's lifetime. Second, plantings under the arrays can be designed to support agricultural purposes such as supporting pollinators, rebuilding the soil, and provide similar functions as land in the federal Conservation Reserve Program (CRP).

Solar farms sized 100 megawatts and larger also must gain approval from the State of Wisconsin's Public Service Commission. This process is called a Certificate for Public Convenience and Necessity, or CPCN.

There are opportunities for public comment at the township, county, and state levels. These projects are reviewed by many state and local agencies to encourage responsible and low impact development.

## Electricity usage in Wisconsin has been relatively stable. What need is there for new solar projects?

Wisconsin utilities are planning to retire several coal and natural gas plants in the next two to three years and this electricity capacity needs to be replaced. The cost of solar has declined tremendously, making solar projects an economic solution. Utilities estimate that large solar projects will meet their needs for summertime peak power capacity at the lowest cost compared to alternatives such as natural gas or coal power plants.

## How do solar farms benefit landowners?

Solar farms are often placed on privately owned land. Participating landowners voluntarily lease their land to host all or a portion of a solar farm and receive annual lease payments in return. The



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participating landowners find that the long-term lease payments are financially attractive, often because they can help supplement farm income and provide a hedge against changing commodity prices for corn, soybeans, milk, and cattle.

Participating landowners bear no construction or operating expenses for the solar arrays. The project will be decommissioned and the land will be restored at the end of the solar farm's useful life.

## How can solar farms benefit local governments?

In Wisconsin, owners of solar farms greater than 50 megawatts pay annually into a utility aid fund which is shared with the local governments where the solar farm is located. Under the revenue sharing formula currently in place, a qualifying solar farm will contribute \$2,333 per megawatt (MW) per year to the county and \$1,667 per MW to the township(s) hosting the project, for a total of \$4,000 per MW per year.

For example, a 100 MW solar farm would provide approximately \$233,000 annually to the host county and approximately \$167,000 annually to the host township(s). Over the first 25 years of such a project's operating life, over \$10 million would be provided to the local governments where the project is located.

For projects 50 megawatts are larger, the private land leased to a solar farm becomes exempt from local property taxes. Although this land will no longer pay property taxes, the net gain to the local governments is estimated to be at least 10 times higher than the lost property taxes. For example, a 300 megawatt project being pursued in Wisconsin has found that the property taxes currently paid to local governments amount to less than \$100,000 for the land that would be transferred into a solar lease. In contrast, \$1,200,000 will be paid annually to the local governments if the solar project is approved.

## How can solar farms benefit community residents?

With a fresh flow of revenue generated from solar farms, local governments will have the option of either allocating those dollars toward essential public services, reducing property tax rates broadly, or both. A few Wisconsin jurisdictions that host renewable energy projects have used shared revenues to supplement their road maintenance and repair budgets, while others have augmented police and fire service through vehicle and equipment purchases. Utility local aid revenue has no strings attached to it, thereby enabling local elected officials to use their discretion to decide how the revenue can best serve their communities.

## Can hosting solar panels help agricultural land?

Yes. The land that supports solar arrays can be revegetated with a range of low-lying, deep-rooted plants, grasses, and flowers that can rebuild the soil. In addition, these plantings can support honey bees, butterflies, hummingbirds, and other pollinators whose populations are facing threats.



608.255.4044 • [info@renewwisconsin.org](mailto:info@renewwisconsin.org) • [www.renewwisconsin.org](http://www.renewwisconsin.org)

## Is the conversion of agricultural land to solar generation permanent?

No. Modern large-scale solar installations use steel posts that are driven or screwed into the ground, but do not use concrete pilings. This means that the land can very easily be converted back to farmland after the life of the solar project. The life of the project is estimated to be 25-40 years. Upon the conclusion of the lease and the decommissioning of the project, the landowner is able to resume traditional agricultural operations on the land.

Notwithstanding the growth of farm-based solar generation across the United States, the total amount of agricultural land being used for solar energy is small compared with the permanent conversion of agricultural land to residential housing and commercial development. In fact, Wisconsin could produce about 50% of our annual electricity needs through the use of solar panels on only 150,000 acres of land. For comparison, as of 2016 the total harvested land in Wisconsin was approximately 8,857,500 acres. In 1982, total harvested land was approximately 10,062,154 acres.

## Can solar panels withstand strong winds?

Testing by solar manufacturers includes a certification that the panels can withstand winds of up to 140 miles-per-hour, the equivalent of a Category 4 hurricane. In real-world performance, there are reports that nearly all solar panels located in areas hit by Superstorm Sandy (2012), Hurricane Michael (2016), and Hurricane Irma (2017), survived the high winds with few panels damaged beyond functionality. Any other losses were due to the destruction of an entire roof or structure.

## Are solar panels a safe technology?

Yes. Solar panels are safe to touch, attach to your home, and install in your neighborhood or town.

Panels are primarily made of glass, aluminum, copper, and other common materials. Solar projects also utilize steel racks to position panels, electrical cable and inverters and electric transformers to deliver power to the grid. All of this equipment is safe and contains the same materials that are found in household appliances. There are trace amounts of chemicals in solar panels that enable them to produce electricity. These compounds are completely sealed within the glass and coatings of the panels.

After their useful life, solar panels and equipment are easy to disassemble and recycle. Solar facilities are constantly monitored, and the owners have a business interest in keeping them well-maintained and operating properly. Solar plants are designed to withstand severe weather, and panels are built to last for up to 40 years. If solar panels are damaged, they can be quickly replaced with new ones.

(Credit for this Q&A: Illinois Solar Energy Association)



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## What is it like living next to a solar farm?

Solar farms are quiet neighbors. They are a very low-impact development within communities. Unlike using natural gas or coal to generate power, they do not combust anything and thus have no pollution. They do not create any odors or output any chemicals.

Solar farms use no water for their operation. This is also in stark contrast to using coal or natural gas to make electricity.

The only audible noise is from cooling fans within equipment (inverters and transformers) that move the electric power to the grid, and those only operate when the sun is shining and power is being produced. After the sun goes down, there is no audible noise from the solar equipment.

Native vegetation under the arrays can improve water quality and reduce runoff in the area.

## Will there be stray voltage from a solar farm?

No. The collection and transmission lines used in these modern solar farm effectively prevent stray voltage. These lines are significantly different than what might be seen in local distribution systems or low-voltage wiring in sheds, barns, and dairy facilities.

## Will glare from the solar panels be a problem?

No, this is actually a common misconception about solar PV modules. Solar modules are made to absorb sunlight, not to reflect it. Solar modules are flat, have a relatively smooth surface, and are covered with anti-reflective coatings. Modern PV modules reflect as little as two percent of incoming sunlight, about the same as water and less than soil or even wood shingles.

## What happens if there is snow on the solar panels?

In larger solar farms, the solar panels rotate throughout the day. When they are tilted, snow will slide off on its own. If some portion of the panels are covered in snow, the remaining portion can still generate power and, in doing so, will generate some heat that will encourage melting of the rest of the snow.

## How do solar panels produce power when it's not sunny?

At night the solar panels go into standby mode and do not produce any energy. However, even on cloudy days the panels are producing power.

## Can some of the solar power be stored in batteries to use at night?

A "Battery Energy Storage System" (BESS) is a potential accessory to a solar project. Battery storage could provide many benefits, including:

- Allowing the solar energy to be stored and released at different parts of the day
- "Smooth" the output of solar electricity on partly cloudy days
- Help maintain the proper frequency of electricity on the grid
- Potentially could be used for backup emergency power

## How many jobs will be created to construct an operate a solar farm?

As an example, a 300 MW project might create 500 new local jobs while in construction, and 5 operations and maintenance jobs once it is operational.

## Do solar farms protect the wildlife in the area?

Solar PV projects by themselves do not present a significant risk to wildlife. When native meadow ground cover is used, the project will create new habitat for pollinating insects and birds, as well as improve water quality for local aquatic species. Projects are also required to install fencing, which keeps wildlife out and reduces risk to animals in the area.

## Are the solar panels or any of the other components made in Wisconsin?

Although we do not have any solar panel manufacturing in Wisconsin, many of the parts needed to build and operate solar farms are indeed made in Wisconsin.



# How to Become a Solar-friendly Community through SolSmart

## A National Designation and Solar Technical Assistance Program

**NLC** NATIONAL  
LEAGUE  
OF CITIES

CITIES STRONG TOGETHER

# About the National League of Cities

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- **Member Organization**
  - The National League of Cities is part of the SolSmart Technical Assistance team
  - Dedicated to helping city leaders build better communities
  - Serve as a resource to, and advocate for, the more than 19,000 cities, villages, and towns we represent
  - Help local officials examine issues and develop new skills through original research, technical assistance, and networking opportunities
  - Work in partnership with 49 state municipal leagues

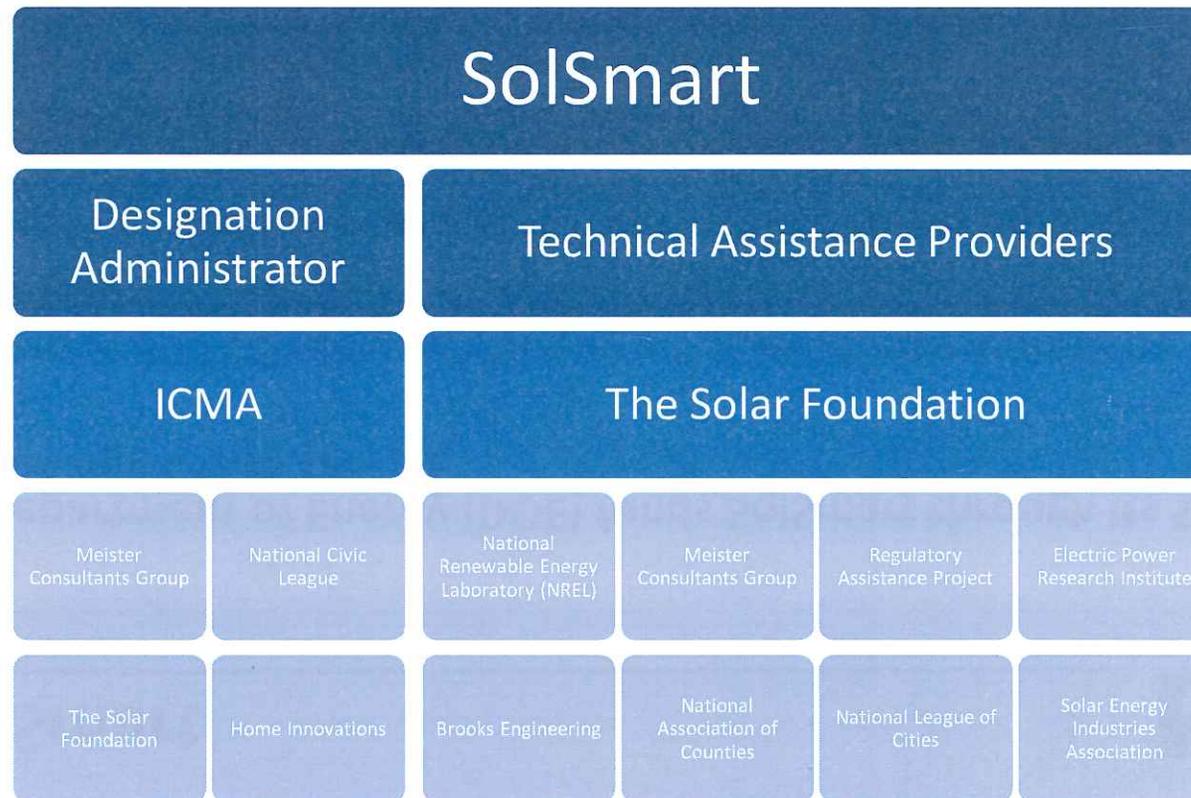
# About SolSmart

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- **Funding**
  - US Department of Energy (DOE) funds SolSmart through its Solar Energy Technology Office (SETO)
- **Goal**
  - Designate 300 US communities as a SolSmart community by October 2020
- **Designation**
  - SolSmart nationally recognizes local solar achievements by designating communities SolSmart Gold, Silver, or Bronze
- **Technical Assistance**
  - To help local governments that might currently lack necessary resources or knowledge achieve SolSmart designation, or to help communities pursue a higher level of designation

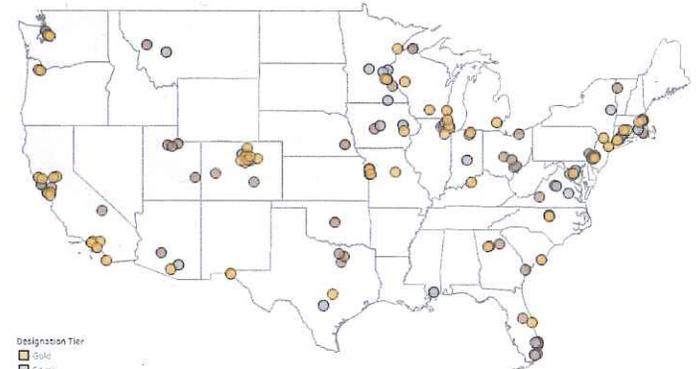
# The SolSmart Team



# SolSmart Designation



[Click the map to see all SolSmart designated communities](#)



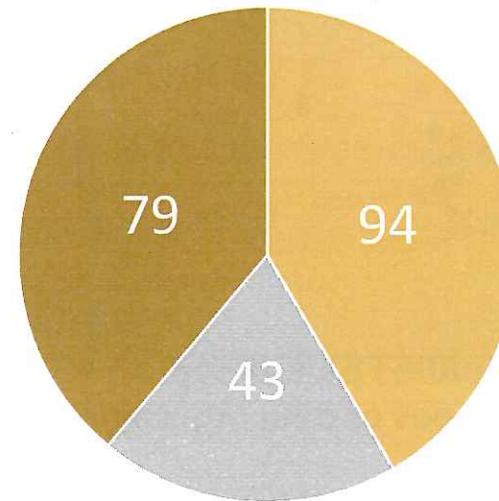
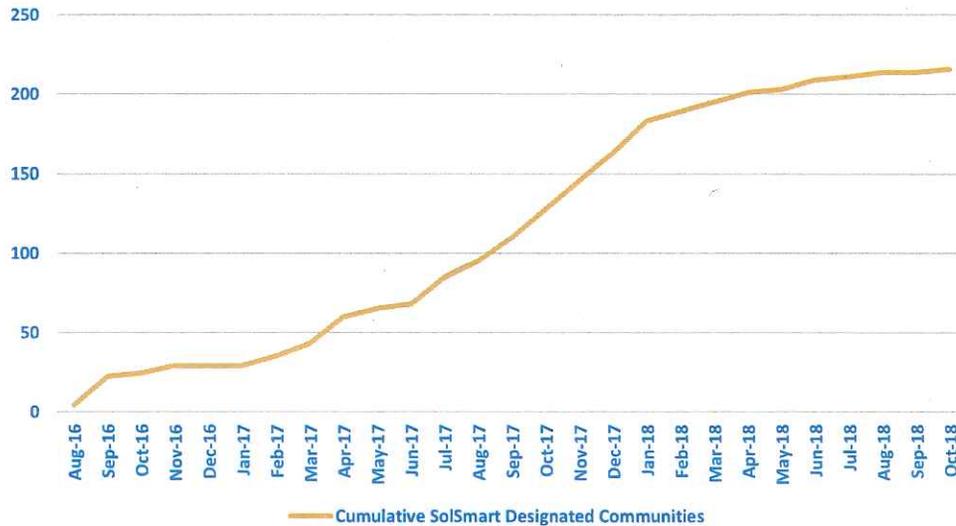
Designation Tier  
Gold  
Silver  
Bronze



# SolSmart Designation Stats

## 216 Designated Communities as of November 1, 2018

Cumulative SolSmart Designated Communities



■ SolSmart Gold   ■ SolSmart Silver   ■ SolSmart Bronze

**SolSmart Celebrates 200 Designated Communities (5/1/2018)**

# Designation Structure



- Complete 3 prerequisites
- 20 points in Permitting
- 20 points in Planning/Zoning
- 60 total points

- SolSmart Bronze
- Complete 2 prerequisites
- 100 total points

- SolSmart Silver
- Complete 1 prerequisite
- 200 total points

- **The SolSmart scorecard is used to baseline a community's current solar processes and identify areas for technical assistance in 8 categories**

# SolSmart Categories



- **Permitting - 15 credits, 135 pts**
  - Implement permitting best practices to provide solar developers and installers a transparent, efficient, and cost-effective approval processes that also protects your community's valuable staff time.
- **Planning, Zoning, & Development Regulations - 20 credits, 160 pts**
  - Provide maximum siting options for rooftop and ground-mounted solar projects while preserving your community's character and historic resources.
- **Inspection - 6 credits, 80 pts**
  - Protect public health and safety while ensuring compliance with state and local codes.
- **Construction Codes - 6 credits, 55 pts**
  - Adopt applicable codes and standards that provide clear guidance on solar installation requirements and solar-ready construction.
- **Solar Rights - 7 credits, 50 pts**
  - Protect the right to sunlight for current and future solar consumers through solar access ordinances or easements.
- **Utility Engagement - 8 credits, 100 pts**
  - Discuss and implement your community's goals for solar energy, community solar, net metering, and interconnection with local utility.
- **Community Engagement - 18 credits, 225 pts**
  - Support local solar energy development through public education and engagement efforts, group purchase programs, and participation in state-level solar conversations.
- **Market Development and Finance - 15 credits, 190 pts**
  - Lead the way with solar installations on public facilities and grow the local solar market by providing information on, or expanding, local financing options and incentives.

## SolSmart Scorecard

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- **The designation scorecard is comprised of 95 unique credits in 8 different categories that aim to improve local solar markets**
- **Each action has a corresponding point value ranging from 5 to 20**
- **Communities are awarded points based on credits they have completed to make their local processes more solar-friendly**
- **Points are verified by the Designation Administrator through a review of documents provided by the community**
- **Communities that complete the required level of prerequisites and points are awarded SolSmart designation**
- **SolSmart can provide technical assistance for each of the 95 credits**

## SolSmart Technical Assistance

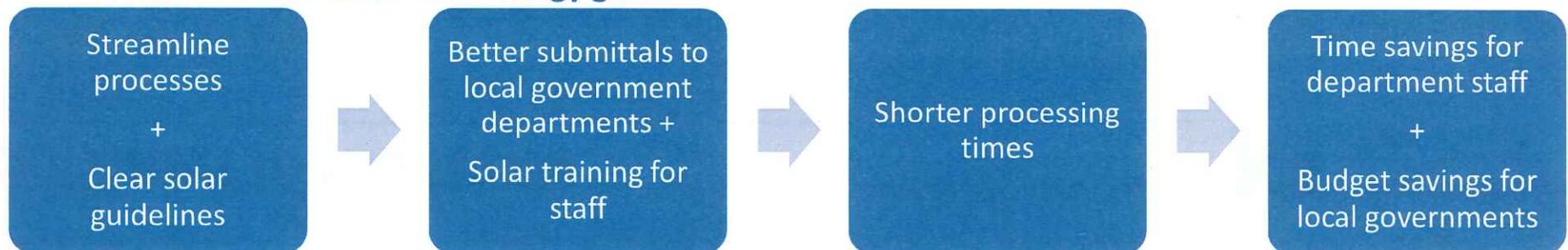
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- SolSmart TA providers work with elected officials, local government staff, and community members to help communities update processes using established best practices
- Funded by SolSmart, no-cost to the community
- Communities need to commit staff time to working with SolSmart
- Communities must demonstrate a commitment to achieving designation
- TA Delivery
  - Online – resource library, email, webinars, templates
  - Phone – conference calls
  - In person – site visits, technical workshops

# SolSmart Benefits

- SolSmart technical assistance and designation helps communities create better local markets for solar energy by cutting red tape, making it easier and more affordable for homes and businesses to install solar.
- National recognition as a leading solar community
- SolSmart Plaque to proudly display in City Hall
- Promote local, well-paying jobs
- Improve financial returns for homeowners and local businesses
- Achieve local climate and energy goals



## SolSmart In the News

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### Corinth, TX (4/17/2018)

- [Corinth designated SolSmart Silver for advancing solar energy growth](#)

### Chicago, IL (2/2/2018)

- [Southland communities honored for work in solar energy](#)

### Chicago, IL (11/1/2017)

- [Chicago-area mayors hope collaboration will spark more interest in solar](#)

### Atlanta, GA (6/30/2017)

- [City of Atlanta Recognized for Leadership in Solar Energy Growth by the U.S. Department of Energy](#)

### Davis, CA (5/3/2017)

- [Davis earns Gold Award for commitment to solar](#)

### Charlottesville, VA (4/24/2017)

- [City of Charlottesville Earns National SolSmart Award for Advancing Solar Energy Growth](#)

## Steps to Become a SolSmart Community

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- **Contact Nick Kasza ([kasza@nlc.org](mailto:kasza@nlc.org)) to set up a consultation call to learn more about the program**
- **Complete a SolSmart scorecard to established your community's solar baseline**
  - **Assistance is available to help a community complete a scorecard**
- **If required, work with TA providers to complete credits and achieve designation!**

# County Planning Process Considerations

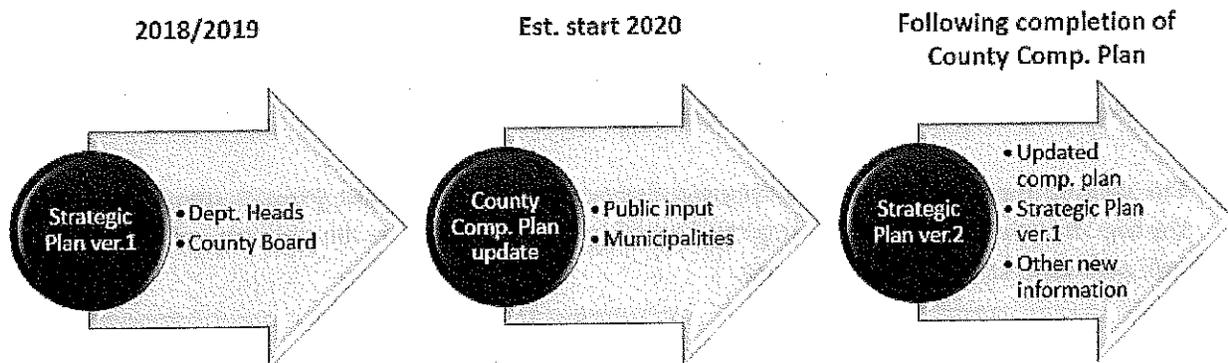
Nancy Turyk, Community Development Extension Educator – Wood County  
September 26, 2018

## Why Plan?

Many organizations and businesses operate with a plan. In the case of a county, a vision and plan help to orient newly elected officials and employees to the county's priorities and perspectives. A strong vision can send a message about the county's direction to potential businesses and others. Plans should look to the future and provide the guidance needed to achieve the goals in a timely fashion. Done right, the act of planning helps to strengthen the cohesion within the county, which is key to efficient operations.

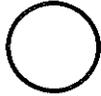
County plans can be developed for a variety of purposes. Some plans provide a broad vision for the future and identify the steps and timelines required to achieve the vision. Other county plans may focus on internal operations. The development of county plans can follow a variety of processes. Ideally, a county strategic plan incorporates a breadth of viewpoints obtained from the county's professional staff, elected officials, and public forums or other participatory means. These processes take 3-5 years, starting with the development of municipal comprehensive plans, which are then compiled to create the county's comprehensive plan. Finally, the county strategic plan is developed to prioritize goals based on the comprehensive plan. This sequence is ideal because the municipal and county comprehensive planning processes include numerous opportunities for public participation, input, and insight, ensuring the public's viewpoint is incorporated into each of the plans. This level of input also helps to ensure that the commitment needed to implement the plans exists.

In Wood County, the comprehensive plans need to be refreshed; some municipalities are currently in the process of updating their plans with updates to the county's comprehensive plan estimated to begin in 2020. Properly done, this process will take several years to complete. Therefore, to provide the county with a strategic plan sooner than 2022, I propose to initially develop a county strategic plan that is based on internal knowledge for use over the short-term. Once the comprehensive plan updates are complete, the county strategic plan ver. 1 should be updated to incorporate and prioritize the goals identified in the new comprehensive plan.



During the third meeting, department heads will utilize the organized information to develop strategic goals and *smart* elements (specific, measurable, attainable, realistic, and time frame). These outcomes will be compiled.

- a. The estimated meeting duration is 30 minutes for the first meeting and 90 minutes each for the second and third meetings.
  - b. If interested, the county board chair will attend the meetings to listen to the discussions and later assist with the organization of department head ideas and goals.
  - c. Department heads will be given the option to request additional meetings to complete their discussions.
2. A meeting that includes all county board members and department heads will be held to review and discuss the department head priorities. Roberts Rules will be suspended to allow attendees to participate in small group discussions. The groups will be organized by strategic goal or topic, allowing the small group participants to discuss the goal/topic and rationale. The outcomes of these discussions will be compiled, organized, and presented to county board for adoption.
  3. The adopted county strategic plan ver. 1 will be presented to department heads. Department heads will be asked to develop objectives for the goals that are relevant to their department.



**RESOLUTION#** \_\_\_\_\_

Introduced by CEED & Highway, Infrastructure & Recreation Committee  
Page 1 of 1

JRG

<b>Motion:</b>	Adopted: <input type="checkbox"/>
1 <sup>st</sup> _____	Lost: <input type="checkbox"/>
2 <sup>nd</sup> _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds
Reviewed by: _____, Corp Counsel	
Reviewed by: _____, Finance Dir.	

**INTENT & SYNOPSIS:** To direct the Highway, Infrastructure and Recreation Committee to implement an ATV/UTV trail and route network in 2019 consisting of 42 miles of on-road main-line routes, and 7 miles of off-road trails.

**FISCAL NOTE:** \$48,300 from 2019 Capital Improvement Planning (CIP) debt proceeds.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

**WHEREAS,** in March of 2018 the Wood County Board directed the Highway, Parks and Forestry, and Planning & Zoning Departments to work together to improve the ATV/UTV route and trail network in the County, and

**WHEREAS,** townships and other municipalities within Wood County have sought to work with the County in better developing, maintaining and integrating the All-Terrain Vehicle (ATV) and Utility Terrain Vehicle (UTV) trails in the county, including the Towns of Arpin, Auburndale, Cary, Dexter, Hansen, Hiles, Port Edwards, Richfield, Rock, Saratoga, Seneca, Sherry, Sigel, and Wood; the Villages of Arpin, Auburndale, Port Edwards, and Vesper; and the Cities of Nekoosa and Pittsville, and

**WHEREAS,** there is an anticipated economic development impact if a trail and route network is developed in Wood County and connected to adjacent counties, and

**WHEREAS,** the Highway, Parks and Forestry, and Planning & Zoning Departments cooperatively developed a recommendation and presented it to the Board on Nov. 13, 2018 as a special order of business, and

**WHEREAS,** the recommendation includes designating the Highway, Infrastructure and Recreation Committee to oversee the development of an ATV/UTV trail and route network in 2019 consisting of 42 miles of on-road main-line routes, and 7 miles of off-road trails, and

**WHEREAS,** the unbudgeted estimated expense is:

<b>\$4200</b>	Trail maintenance (7 miles at \$600 per mile)
<b>\$7500</b>	Initial trail improvement including grading and filling and tree trimming
<b>\$16,500</b>	Mainline route and trail signage (26 miles of mainline at \$500 per mile and 7 miles of trail at \$500 per mile. 16 miles of route signage at \$500 per mile will be funded from \$5000 of 2018 Economic Development funds, and \$3000 from 2018 Highway Department Funds.
<b>\$7500</b>	Development of 10 ATV/UTV designated camping pads with electric pedestal at Lake Dexter Campground
<b>\$12,600</b>	Mainline sign installation cost (42 miles at \$300 per mile)
<b>\$48,300</b>	Total

**THEREFORE BE IT RESOLVED,** that the Wood County Board of Supervisors direct the Highway, Infrastructure and Recreation Committee to implement an ATV/UTV trail and route network in 2019 consisting of 42 miles of on-road mainline routes, and 7 miles of off-road trails, and

**BE IT FURTHER RESOLVED,** that the Wood County Board of Supervisors authorizes \$48,300 from 2019 Capital Improvement Planning (CIP) debt proceeds to fund the implementation of the proposed routes and trails.

( )

ADAM FISCHER (Chair) \_\_\_\_\_

KENNETH CURRY, (Chair) \_\_\_\_\_

WILLIAM WINCH \_\_\_\_\_

BILL LEICHTNAM \_\_\_\_\_

MARION HOKAMP \_\_\_\_\_

MARK HOLBROOK \_\_\_\_\_

LANCE PLIML \_\_\_\_\_

ROBERT ASHBECK \_\_\_\_\_

DENNIS POLACH \_\_\_\_\_

DAVE LAFONTAINE \_\_\_\_\_

Adopted by the County Board of Wood County, this \_\_\_\_\_ day of \_\_\_\_\_ 20 18

County Clerk

County Board Chairman



ITEM#

DATE December 18, 2018

**RESOLUTION#**

Effective Date December 18, 2018

Introduced by Executive Committee  
Page 1 of 1

CAK

<b>Motion:</b>	Adopted:	<input type="checkbox"/>
1 <sup>st</sup>	Lost:	<input type="checkbox"/>
2 <sup>nd</sup>	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u>	, Corp Counsel	
Reviewed by: <u>MAC</u>	, Finance Dir.	

**INTENT & SYNOPSIS:** Authorize the sale of tax deed property back to former owner.

**FISCAL NOTE: Paid Amount \$12,748.54**

**WHEREAS,** by Resolution No. 18-10-4, the Wood County Board of Supervisors authorized the taking of a tax deed on parcel number 27-00343, more particularly described as:

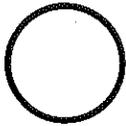
		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Lot 4 and the North 36.5 feet of Lot 3 of Block 26 of the Third Addition to the Village of Port Edwards, Wood County, Wisconsin.

**WHEREAS,** Wood County Ordinance 904 and Wis. Stat. § 75.35(3) authorizes Wood County to sell tax deed property back to the former owner upon payment of all taxes, interest, fees, and special charges and assessments,

**WHEREAS,** it is beneficial for Wood County to sell to the former owner of this property because the funds received on November 9, 2018 will compensate the County in full for the amounts due and owing,

**THEREFORE BE IT RESOLVED,** that the Wood County Board of Supervisors authorize the County Clerk to sell the above referenced property back to the former owner by Quit Claim Deed.



ITEM# \_\_\_\_\_

DATE December 18, 2018

**RESOLUTION#** \_\_\_\_\_

Effective Date December 18, 2018

Introduced by Executive Committee  
Page 1 of 1

CAK

Motion:	Adopted:	<input type="checkbox"/>
1 <sup>st</sup> _____	Lost:	<input type="checkbox"/>
2 <sup>nd</sup> _____	Tabled:	<input type="checkbox"/>
No: _____ Yes: _____	Absent:	<input type="checkbox"/>
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAR</u>	, Corp Counsel	
Reviewed by: <u>MAZ</u>	, Finance Dir.	

**INTENT & SYNOPSIS:** Authorize the sale of tax deed property back to former owner.

**FISCAL NOTE: Paid Amount \$13,680.79**

**WHEREAS,** by Resolution No. 18-10-4, the Wood County Board of Supervisors authorized the taking of a tax deed on parcel number 33-02871, more particularly described as:

The North 100 feet of the East 118 feet of Block 225, City of Marshfield, Wood County, Wisconsin.

**WHEREAS,** Wood County Ordinance 904 and Wis. Stat. § 75.35(3) authorizes Wood County to sell tax deed property back to the former owner upon payment of all taxes, interest, fees, and special charges and assessments,

**WHEREAS,** it is beneficial for Wood County to sell to the former owner of this property because the funds received on November 7, 2018 will compensate the County in full for the amounts due and owing,

**THEREFORE BE IT RESOLVED,** that the Wood County Board of Supervisors authorize the County Clerk to sell the above referenced property back to the former owner by Quit Claim Deed.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			



**RESOLUTION#** \_\_\_\_\_

Introduced by Executive Committee  
Page 1 of 1

CAK

<b>Motion:</b>	Adopted:	<input type="checkbox"/>
1 <sup>st</sup> _____	Lost:	<input type="checkbox"/>
2 <sup>nd</sup> _____	Tabled:	<input type="checkbox"/>
No: _____ Yes: _____	Absent:	<input type="checkbox"/>
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u>	, Corp Counsel	
Reviewed by: <u>MAC</u>	, Finance Dir.	

**INTENT & SYNOPSIS:** Authorize the sale of tax deed property back to former owner.

**FISCAL NOTE: Paid Amount \$21,054.32**

**WHEREAS,** by Resolution No. 18-10-4, the Wood County Board of Supervisors authorized the taking of a tax deed on parcel number 07-03651, more particularly described as:

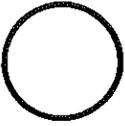
Lot 34 of Brookwood Estates, Town of Grand Rapids, Wood County, Wisconsin.

**WHEREAS,** Wood County Ordinance 904 and Wis. Stat. § 75.35(3) authorizes Wood County to sell tax deed property back to the former owner upon payment of all taxes, interest, fees, and special charges and assessments,

**WHEREAS,** it is beneficial for Wood County to sell to the former owner of this property because the funds received on November 27, 2018 will compensate the County in full for the amounts due and owing,

**THEREFORE BE IT RESOLVED,** that the Wood County Board of Supervisors authorize the County Clerk to sell the above referenced property back to the former owner by Quit Claim Deed.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			



RESOLUTION#

**Motion:** Adopted:  1<sup>st</sup> \_\_\_\_\_ Lost:   
 2<sup>nd</sup> \_\_\_\_\_ Tabled:   
 No: \_\_\_\_\_ Yes: \_\_\_\_\_ Absent: \_\_\_\_\_

Number of votes required:  
 Majority  Two-thirds

Reviewed by: PAK, Corp Counsel  
 Reviewed by: MAC, Finance Dir.

jbr

**INTENT & SYNOPSIS:** To amend the 2018 budget of various Highway functions listed below for additional expenditures of \$796,227.39 not anticipated during the original budget process.

**FISCAL NOTE:** No additional cost to Wood County.

**Source of Money:** Available appropriations in revenues in excess of budget of \$794,235 and functions under budget of \$1,993.

The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
43531	State Aid – Transportation	273,472	
47470	Dept Charges – Highway	520,763	
53240	Machinery Operations	1,993	
53266	Hwy – Bituminous Ops		761,901
53313	Hwy – Maint. Gang		31,999
53314	Hwy – Maint Gang – Materials		335
53260	Hwy – Bituminous Ops – Machinery Fund		1,993

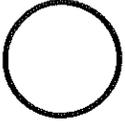
**WHEREAS**, final funding of expenditures for bituminous operations-maintenance, highway maintenance-gang, highway maintenance-gang materials, and bituminous operations-machinery fund are able to be funded by functions under budget, as well as higher than anticipated revenues, and

**WHEREAS**, Rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level,” and

**THEREFORE, BE IT RESOLVED**, to amend the Wood County Highway budget for 2018 by appropriating unanticipated revenues of \$794,235 and functions under budget funds of \$1,993, and

**BE IT FURTHER RESOLVED** that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class I notice of this budget change within 10 days.

( )



ITEM# \_\_\_\_\_

DATE December 18, 2018

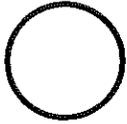
**RESOLUTION#** \_\_\_\_\_ Effective Date Upon Passage & Publication

Introduced by Highway Infrastructure and Recreation and Executive  
Page 2 of 2 \_\_\_\_\_ Committee

**WHEREAS**, Rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level," and

**THEREFORE, BE IT RESOLVED**, to amend the Wood County Highway budget for 2018 by appropriating unanticipated revenues of \$794,235 and functions under budget funds of \$1,993, and

**BE IT FURTHER RESOLVED** that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class I notice of this budget change within 10 days.



**RESOLUTION#** \_\_\_\_\_

Introduced by \_\_\_\_\_  
Page 1 of 1

MAC

<b>Motion:</b>	Adopted: <input type="checkbox"/>
1 <sup>st</sup> _____	Lost: <input type="checkbox"/>
2 <sup>nd</sup> _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds
Reviewed by: <u>PAK</u> , Corp Counsel	
Reviewed by: <u>MAC</u> , Finance Dir.	

**INTENT & SYNOPSIS:** To amend the 2018 budget for Finance (51510) for the purpose of funding higher than anticipated expenditures.

**FISCAL NOTE:** To transfer \$15,000 from available balance in contingency (51590) to Finance (51510). At the time of this request the funds available in contingency are \$265,683. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
51510	Finance		\$15,000
51590	Contingency	\$15,000	

**WHEREAS**, the Wood County Finance Department incurred a number of expenditures that were not anticipated during the 2018 budget; and

**WHEREAS**, these expenditures included:

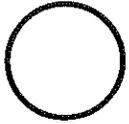
- the expected costs of professional services, wages and other related operational wages and fringes related to the creation of Accounts Payable Administrator position,
- the expected costs of professional services, wages and other related operational expenses for the transfer of the payroll function, and

**WHEREAS**, rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level”, and

**WHEREAS**, the budget for the contingency account was adopted for the purpose of funding unanticipated expenditures, and

**THEREFORE BE IT RESOLVED**, to amend the Wood County budget for 2018 to transfer \$15,000 from the Contingency Account (51590) to the Finance (51510) function, and

**BE IT FURTHER RESOLVED**, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.



**RESOLUTION#** \_\_\_\_\_

ITEM# \_\_\_\_\_

DATE December 18, 2018

Effective Date December 18, 2018

11b.

Introduced by \_\_\_\_\_  
Page 1 of 2

MAC

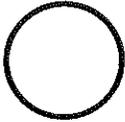
<b>Motion:</b>	Adopted: <input type="checkbox"/>
1 <sup>st</sup> _____	Lost: <input type="checkbox"/>
2 <sup>nd</sup> _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: <u>PAK</u>	, Corp Counsel
Reviewed by: <u>MAE</u>	, Finance Dir.

**INTENT & SYNOPSIS:** To show additional elements of committed and assigned governmental fund balance projected as of December 31, 2018:

**FISCAL NOTE:** Total committed and assigned governmental fund balance as of December 31, 2018 is projected to be \$6,129,668 detailed as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account		Actual	Projected
General Fund	Account Name	12/31/2017	12/31/2018
Committed			
51440	Clerk Elections	\$250,630	\$246,100
52530	Building Numbering	8,743	9,393
52130	Police Radio	10,853	-
54122	Public Health WIC	4,238	4,238
54128	Health-Grants	31,400	23,110
54130	Health-Dental Sealants	55,346	40,883
54132	Juneau/Adams	-	101,462
51433	HR Labor Relations	71,141	89,341
56121	Land Conservation	17,748	28,548
56315	Census Redistricting	4,500	4,500
59210	Permits & Fines	2,009	2,396
51931	Property & Liability Ins	155,066	65,140
51711	Reg of Deeds-Redaction	42,367	9,981
52131	Indian Law Enforcement	66,613	59,884
52712	Electronic Monitoring	325,978	264,505
52721	Jail Surcharge	209,709	92,209
51451	Voice-Over IP	35,391	48,806
55660	UW Ext Project Accounts	96,946	104,302
55661	Farm Technology Days	43,000	-
54710	Veteran's Relief	3,979	2,581
54730	Veteran's Relief Donations	3,145	3,045
51316	Victim Witness Task Force	6,010	6,230
	<b>Total Committed</b>	<b>\$1,444,812</b>	<b>\$1,206,654</b>



**RESOLUTION#** \_\_\_\_\_

Introduced by \_\_\_\_\_  
Page 2 of 2

ITEM# \_\_\_\_\_

DATE \_\_\_\_\_

Effective Date: \_\_\_\_\_

Committee \_\_\_\_\_

Assigned Funds Account Name	Actual 12/31/2017	Projected 12/31/2018
Subsequent Year Budget	\$346,804	\$2,917,866
Other Governmental Funds Assigned		
County Highways	2,431,983	560,425
Human Services Fund (before deferral of revenues)	496,814	486,071
ADRC	55,256	55,256
Parks and Forestry	687,655	624,613
Land Records and Private Sewage	193,530	148,725
Land Conservation	38,846	31,831
Transportation and Economic Development	25,120	5,689
Sheriff and corrections	92,538	92,538
Total Other Governmental	4,368,546	4,923,014
Total Governmental Funds Committed and Assigned	\$5,813,358	\$6,129,668

**WHEREAS** governmental financial reporting rules require governments to report governmental fund balances in their various components of liquidity, and

**WHEREAS** one component of fund balance is that portion that is constrained by limitations that the County imposes upon itself, and

**WHEREAS** these commitments and assignments involve the reserve of resources resulting from unexpended revenues or other appropriations intended for specific future expenditures, and

**WHEREAS** the reporting rules require that these limitations be imposed and approved at the County's highest level of decision making (i.e. County Board of Supervisors), and

**WHEREAS** each of the above elements of committed and assigned fund balance have been detailed in the 2018 and 2019 budgets as "carryover/nonlapsing" balances, and

**THEREFORE BE IT RESOLVED** that the above functions have their balances shown as "committed and assigned" for the financial statements dated December 31, 2018.



## About Amazon Business

Amazon Business is a marketplace that combines the selection, convenience and value customers have come to know and love from Amazon, with unique benefits designed for businesses. For small businesses to enterprises, purchasing professionals to occasional buyers, Amazon Business has solutions to meet the needs of your organization.

For every type of business and every size organization

Put our solutions to work for your business.



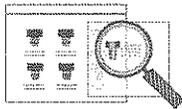
### Business-only savings

- Business-only prices on millions of items
- Free accounts
- Quantity discounts
- Easy price comparison



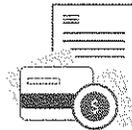
### Multi-user accounts

- Approval workflows
- Purchasing analytics
- Create custom groups to match your organization



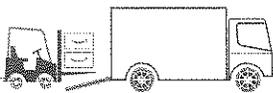
### Find what you need

- Hundreds of millions of products on Amazon Business
- Business-only products
- Purchasing system integration



### Pay the way you want

- Corporate purchasing cards
- Amazon.com corporate credit lines
- Tax-exempt purchasing for qualifying organizations
- Pay by invoice or purchase order



### Fast, easy shipping

- Business Prime Shipping
- Fast, convenient shipping with your preferred shipping solution
- Amazon's world-class fulfillment

Create a free account today at [www.amazon.com/business](http://www.amazon.com/business).

Some of the features Amazon Business offers include:

- **Tailored Business Experience:** Unique search, browse and shopping experience that is tailored specifically to business purchasing.
- **Business Accounts:** Create a single or multi-user business account, invite additional users to join the account, and define groups of users to easily share payment methods and shipping addresses.
- **Free Two-Day Shipping:** Fast, free shipping on orders of \$49 or more on tens of millions of eligible items, plus access to even faster shipping options.
- **Multi-Seller Marketplace:** View multiple offers on a single product page for easy price comparisons, as well as shop sellers that consistently meet the performance and service requirements that businesses expect.
- **Business-Only Pricing:** Business-only prices on select items and quantity discounts from select manufacturers and sellers.
- **Business-Only Selection:** Business-only items combined with Amazon's vast selection provides access to hundreds of millions of products, including hard-to-find items like traffic signs, industrial deep fryers, antibodies, 55-gallon steel drums, dent pullers and much more.
- **Purchasing Approval:** Create approval workflows to enable better spending controls.
- **Purchasing System Integration:** Integrate leading third-party procurement solutions for easy access to Amazon Business.
- **Amazon Tax Exemption Program:** Make tax-exempt purchases and manage tax exemption permissions across an organization.
- **Order Tracking:** Add purchase order or reference numbers to purchases to assist with reporting and account reconciliation.
- **Amazon Corporate Credit Line:** Place orders and finance purchases using a Pay-in-Full Credit Line or a Revolving Credit Line.
- **Comprehensive Product Information:** Rich product pages and studio-quality photography, as well as dimensions, CAD drawings and manufacturer how-to videos.
- **Amazon Business Customer Support:** World-class Amazon customer service dedicated to registered business shoppers.

Good morning,

Tomorrow you will be receiving an invitation from Amazon ([no-reply@amazon.com](mailto:no-reply@amazon.com)) to join Wood County, Wisconsin's Amazon Business account. We have partnered with Amazon Business in order to simplify the purchasing process and allow you to take advantage of the wide selection and competitive prices of the Amazon Business marketplace. If you have an existing Amazon Business account, please [click here](#) to deregister your account before tomorrow so you can receive the invitation for the Wood County, Wisconsin account. (If you click the link and the page cannot be found, you do not have an existing Business account and are able to receive the invitation Thursday.)

The registration email you will receive will contain instructions to sign up and this registration link is only active for 7 days. Please go ahead and accept the invitation once you receive it and if you have any questions regarding accepting your invite, please contact Julie Beaudry at (617) 377-6236 or [jbeaudry@amazon.com](mailto:jbeaudry@amazon.com) for assistance.

11F

11/28/2018

**County of Wood**  
**DETAILED INCOME STATEMENT W/SUBTOTALS**  
 All Departments  
 Friday, November 30, 2018

	Actual	2018 Budget	Variance	Variance %	
<b>REVENUES</b>					
<b>Taxes</b>					
41110	General Property Taxes	\$23,508,417.13	\$25,645,906.00	(\$2,137,488.87)	(8.33%)
41150	Forest Cropland/Managed Forest Land	52,374.76	20,000.00	32,374.76	161.87%
41220	General Sales and Retailers' Discount	179.65	180.00	(0.35)	(0.19%)
41221	County Sales Tax	4,462,067.71	6,046,482.00	(1,584,414.29)	(26.20%)
41230	Real Estate Transfer Fees	137,040.98	85,000.00	52,040.98	61.22%
41800	Interest and Penalties on Taxes	551,678.35	405,000.00	146,678.35	36.22%
41910	Payments in Lieu of Taxes	18,181.20	18,500.00	(318.80)	(1.72%)
	<b>Total Taxes</b>	<b>28,729,939.78</b>	<b>32,221,068.00</b>	<b>(3,491,128.22)</b>	<b>(10.83%)</b>
<b>Intergovernmental Revenues</b>					
43211	Federal Grants-Emergency Government		800.00	(800.00)	(100.00%)
43210	Federal Grants-General Government		1,200.00	(1,200.00)	(100.00%)
43410	State Aid-Shared Revenue	3,062,254.87	3,059,556.00	2,698.87	0.09%
43430	State Aid-Other State Shared Revenues	215,355.87	291,141.00	(75,785.13)	(26.03%)
43511	State Aid-Victim Witness	40,591.72	81,150.00	(40,558.28)	(49.88%)
43512	State Aid-Courts	382,039.91	378,464.00	3,575.91	0.94%
43514	State Aid-Court Support Services	58,441.00	57,000.00	1,441.00	2.53%
43516	State Aid-Modernization Grants	58,120.00	58,120.00		0.00%
43521	State Aid - Law Enforcement	129,696.92	136,500.00	(6,803.08)	(4.98%)
43523	State Aid-Other Law Enforcement	18,736.00	18,000.00	736.00	4.09%
43528	State Aid-Emergency Government	58,213.65	93,250.00	(35,036.35)	(37.57%)
43531	State Aid-Transportation	2,096,591.94	1,823,120.00	273,471.94	15.00%
43534	State Aid-LRIP	450,238.17		450,238.17	0.00%
43549	State Aid-Private Sewage		20,000.00	(20,000.00)	(100.00%)
43551	State Aid-Health Grants	67,684.00	75,078.00	(7,394.00)	(9.85%)
43554	State Aid-Health WIC Program	225,188.00	388,380.00	(163,192.00)	(42.02%)
43557	State Aid-Health Consolidated Contract	56,998.00	80,000.00	(23,002.00)	(28.75%)
43560	State Aid-Grants	58,932.00	66,317.00	(7,385.00)	(11.14%)
43561	State Aids	9,706,536.53	11,292,655.00	(1,586,118.47)	(14.05%)
43567	State Aid-Transportation	205,315.15	203,436.00	1,879.15	0.92%
43568	State Aid-Child Support	734,591.97	928,443.00	(193,851.03)	(20.88%)
43571	State Aid-UW Extension		11,500.00	(11,500.00)	(100.00%)
43572	State Aid-ATV Maintenance		6,715.00	(6,715.00)	(100.00%)
43574	State Aid-Snowmobile Trail Maint		67,925.00	(67,925.00)	(100.00%)
43576	State Aid-Parks		62,500.00	(62,500.00)	(100.00%)
43581	State Aid-Forestry	46,750.25	47,489.00	(738.75)	(1.56%)
43586	State Aid-Land Conservation	235,967.35	296,358.00	(60,390.65)	(20.38%)
43640	State Aid-Co Share Managed Forest Lands	21,089.07	20,000.00	1,089.07	5.45%
43690	State Aid-Forestry Roads	3,248.56	3,280.00	(31.44)	(0.96%)
	<b>Total Intergovernmental</b>	<b>17,932,580.93</b>	<b>19,568,377.00</b>	<b>(1,635,796.07)</b>	<b>(8.36%)</b>
<b>Licenses and Permits</b>					
44100	Business and Occupational Licenses	396,743.32	342,924.00	53,819.32	15.69%
44101	Utility Permits	1,375.00	1,050.00	325.00	30.95%
44102	Driveway Permits	940.00	860.00	80.00	9.30%
44200	DNR & ML Fees	47,698.03	22,500.00	25,198.03	111.99%
44201	Dog License Fund		1,000.00	(1,000.00)	(100.00%)
44260	Moving Permits	1,250.00	1,025.00	225.00	21.95%
44300	Sanitary Permit Fees	41,300.00	45,000.00	(3,700.00)	(8.22%)
44411	County Planner Plat Review Fees	1,980.00	2,500.00	(520.00)	(20.80%)
44412	Wisconsin Fund Application Fees	150.00	750.00	(600.00)	(80.00%)
44413	Shoreland zoning Fees & Permits	3,522.50	4,250.00	(727.50)	(17.12%)
44415	HT Database Annual Fee	52,100.00	56,000.00	(3,900.00)	(6.96%)
	<b>Total Licenses and Permits</b>	<b>547,058.85</b>	<b>477,859.00</b>	<b>69,199.85</b>	<b>14.48%</b>
<b>Fines, Forfeits and Penalties</b>					
45110	Ordinances Violations	3,913.86	1,700.00	2,213.86	130.23%
45115	County Share of Occupational Driver	380.00	200.00	180.00	90.00%
45120	County Share of State Fines and Forfeitures	129,413.49	160,000.00	(30,586.51)	(19.12%)
45123	County Parks Violation Fee	852.94	750.00	102.94	13.73%
45130	County Forfeitures Revenue	81,509.14	110,000.00	(28,490.86)	(25.90%)
45191	Private Sewage Fines	13,869.00	20,000.00	(6,131.00)	(30.66%)
	<b>Total Fines, Forfeits and Penalties</b>	<b>229,938.43</b>	<b>292,650.00</b>	<b>(62,711.57)</b>	<b>(21.43%)</b>
<b>Public Charges for Services</b>					
46110	County Clerk-Passport Fees	24,275.00	20,000.00	4,275.00	21.38%
46121	Treasurer Fees-Redemption Notices	6,759.80	3,000.00	3,759.80	125.33%
46122	Property Conversion Charges	1,501.20	100.00	1,401.20	1,401.20%
46130	Register of Deeds-Fees	289,158.13	309,000.00	(19,841.87)	(6.42%)
46135	Land Record-Fees	81,552.00	92,880.00	(11,328.00)	(12.20%)
46140	Court Fees	145,013.27	174,500.00	(29,486.73)	(16.90%)
46141	Court Fees and Costs-Marriage Counseling	11,496.60	12,300.00	(803.40)	(6.53%)
46142	Court/Juvenile	22,904.15	20,000.00	2,904.15	14.52%
46143	Other Professional Reimbursements	15,041.07	15,120.00	(78.93)	(0.52%)
46144	Circuit Court Branch I	27,735.92	28,600.00	(864.08)	(3.02%)
46146	Circuit Court Branch III	14,856.00	5,817.00	9,039.00	155.39%
46191	Public Charges-Clerk	6,740.00	8,000.00	(1,260.00)	(15.75%)
46192	Public Chgs-Temp Licenses	7,370.40	7,000.00	370.40	5.29%

**County of Wood**  
**DETAILED INCOME STATEMENT W/SUBTOTALS**  
 All Departments  
 Friday, November 30, 2018

		2018			
	Actual	Budget	Variance	Variance %	
46194	County Clerk Copy Fees	139.00	425.00	(286.00)	(67.29%)
46195	Public Chgs-Map & Data Sales		100.00	(100.00)	(100.00%)
46196	Public Chgs-Human Resources	1,288,141.74	1,441,717.00	(153,575.26)	(10.65%)
46210	Sheriff-Public Charges	150.00	400.00	(250.00)	(62.50%)
46211	Sheriff Revenue-Civil Process Fees	55,954.00	60,000.00	(4,046.00)	(6.74%)
46212	Sheriff Cost Reimbursement/Witness Fees	55,391.35	52,000.00	3,391.35	6.52%
46214	Reserve Deputy Revenue	20,035.28	12,000.00	8,035.28	66.96%
46215	Sheriff Escort Service	35,120.16	29,000.00	6,120.16	21.10%
46216	Restitution	825.33	300.00	525.33	175.11%
46217	OWI Restitution	1,903.27	1,600.00	303.27	18.95%
46221	Public Chgs-Coroner Cremation	37,610.00	60,000.00	(22,390.00)	(37.32%)
46230	Death Certificates	12,400.00	15,000.00	(2,600.00)	(17.33%)
46241	Jail Surcharge	27,614.97	38,000.00	(10,385.03)	(27.33%)
46242	Huber/Electronic Monitoring	230,136.33	252,044.00	(21,907.67)	(8.69%)
46243	Inmate Booking/Processing Fee	14,682.06	21,000.00	(6,317.94)	(30.09%)
46244	Other County Transports	14,015.04	23,000.00	(8,984.96)	(39.07%)
46245	Jail Stay Fee	32,824.72	50,370.00	(17,545.28)	(34.83%)
46291	Public Chgs-ID Cards	20.00		20.00	0.00%
46330	Public Chgs-Ho Chunk/AODA		27,500.00	(27,500.00)	(100.00%)
46510	Public Chgs-Crisis Stabilization	375,849.76	677,225.00	(301,375.24)	(44.50%)
46520	Institutional Care-Private Pay	1,096,488.90	1,049,475.00	47,013.90	4.48%
46521	Institutional Care-Other Pay	2,721.00	6,800.00	(4,079.00)	(59.99%)
46525	Public Chgs- Medicare	2,073,758.22	3,543,571.00	(1,469,812.78)	(41.48%)
46526	Public Chgs- Medicaid	3,494,845.11	5,883,458.00	(2,388,612.89)	(40.60%)
46527	Public Chgs-Veterans EW	51,110.60		51,110.60	0.00%
46530	Public Charges	4,650,519.61	4,873,724.00	(223,204.39)	(4.58%)
46531	Public Chgs- Private Insurance	763,095.42	1,936,512.00	(1,173,416.58)	(60.59%)
46532	Public Chgs-County Responsible	114,661.89	217,475.00	(102,813.11)	(47.28%)
46533	Public Chgs-NW Mental Health Inpatient	354,713.18	319,464.00	35,249.18	11.03%
46534	Public Chgs-NW Mental Health Inpatient	1,616,842.08	1,311,122.00	305,720.08	23.32%
46536	Third Party Awards & Settlements	301,832.00	232,688.00	69,144.00	29.72%
46537	Contractual Adjustment	(3,755,017.79)	(4,643,902.00)	888,884.21	(19.14%)
46590	Provision for Bad Debts-Edgewater	(9,000.00)	(12,000.00)	3,000.00	(25.00%)
46621	Child Support-Genetic Tests	3,139.35	4,500.00	(1,360.65)	(30.24%)
46623	Child Support-Filing Fees	100.00	200.00	(100.00)	(50.00%)
46624	Child Support-Service Fees	11,486.12	12,000.00	(513.88)	(4.28%)
46625	Child Support-Extradition Charges		500.00	(500.00)	(100.00%)
46721	Public Chgs-Parks	511,246.14	475,000.00	36,246.14	7.63%
46772	UW-Extension Project Revenue	6,417.64	4,050.00	2,367.64	58.46%
46813	County Forest Revenue	370,299.72	385,000.00	(14,700.28)	(3.82%)
46825	Land Conservation Fees & Sales	75,489.33	63,525.00	11,964.33	18.83%
46826	Private Sewage Charges	1,350.00	3,000.00	(1,650.00)	(55.00%)
	<b>Total Public Charges for Services</b>	<b>14,593,315.07</b>	<b>19,124,160.00</b>	<b>(4,530,844.93)</b>	<b>(23.69%)</b>
	<b>Intergovernmental Charges for Services</b>				
47210	Intergovernmental Charges	476,964.30	580,700.00	(103,735.70)	(17.86%)
47230	State Charges	976,629.08	1,403,610.00	(426,980.92)	(30.42%)
47231	State Charges-Highway	199,726.75	250,030.00	(50,303.25)	(20.12%)
47232	State Charges-Machinery	1,980,799.91	2,177,319.00	(196,519.09)	(9.03%)
47250	Intergovernmental Transfer Program Rev	553,573.60	511,615.00	41,958.60	8.20%
47300	Local Gov Chgs	251,904.80	561,660.00	(309,755.20)	(55.15%)
47310	Local Gov Debt Service Charges		22,000.00	(22,000.00)	(100.00%)
47320	Local Gov Chgs-Public Safety	29,206.15	29,000.00	206.15	0.71%
47330	Local Gov Chgs-Transp	1,415,702.52	1,207,485.00	208,217.52	17.24%
47332	Local Gov Chgs-Roads	256,929.99	403,360.00	(146,430.01)	(36.30%)
47333	Local Gov Chgs-Bridges		27,440.00	(27,440.00)	(100.00%)
47350	Local Gov Chgs-Hlth & Human Svcs	73,779.00	69,050.00	4,729.00	6.85%
47351	Local Gov Chgs-Other Governments	3,080.00	2,000.00	1,080.00	54.00%
47391	Local Gov Chgs-BNI (Materials)	1,165.46	3,200.00	(2,034.54)	(63.58%)
47392	Local Gov Chgs-BNI (Staff)	351.00	800.00	(449.00)	(56.13%)
47393	Local Gov Chgs-Work Relief	2,898.90	5,000.00	(2,101.10)	(42.02%)
47395	Local Gov Chgs-EM Vehicles	3,732.28	5,000.00	(1,267.72)	(25.35%)
47396	Local Gov Chgs-EM Equipment	2,175.00	800.00	1,375.00	171.88%
	<b>Total Charges to Other Governments</b>	<b>6,228,618.74</b>	<b>7,260,069.00</b>	<b>(1,031,450.26)</b>	<b>(14.21%)</b>
	<b>Interdepartmental Charges for Services</b>				
47410	Dept Charges-Hlth Benefits & Other	9,261,782.09	10,157,960.00	(896,177.91)	(8.82%)
47411	Dept Charges-Purchasing	31,910.52	73,303.00	(41,392.48)	(56.47%)
47412	Dept Charges-Insurance	474,893.58	475,000.00	(106.42)	(0.02%)
47413	Dept Charges-Gen Govt	1,073,387.62	1,003,569.00	69,818.62	6.96%
47415	Dept Charges-Systems	266,739.55	295,155.00	(28,415.45)	(9.63%)
47421	Dept Charges-Public Safety	27,470.38	21,000.00	6,470.38	30.81%
47430	Dept Charges-Bldg Rent	840,974.28	919,124.00	(78,149.72)	(8.50%)
47432	Dept Charges-Rent Unified		704.00	(704.00)	(100.00%)
47435	Dept Charges-Sheriff Lockup Rent	15,026.00	16,000.00	(974.00)	(6.09%)
47438	Dept Charges-Riverblock Rent	536,433.00	575,520.00	(39,087.00)	(6.79%)
47440	Dept Charges	3,298.00	3,400.00	(102.00)	(3.00%)
47460	Dept Charges-Drug Court	54,750.00	73,000.00	(18,250.00)	(25.00%)
47470	Dept Charges-Highway	2,695,975.09	1,938,500.00	757,475.09	39.08%

11/28/2018

**County of Wood**  
**DETAILED INCOME STATEMENT W/SUBTOTALS**  
 All Departments  
 Friday, November 30, 2018

		2018		
	Actual	Budget	Variance	Variance %
Total Interdepartmental Charges	15,282,640.11	15,552,235.00	(269,594.89)	(1.73%)
Total Intergovernmental Charges for Services	21,511,258.85	22,812,304.00	(1,301,045.15)	(5.70%)
<b>Miscellaneous</b>				
48000 Miscellaneous	657,089.61		657,089.61	0.00%
48100 Interest	81.38	80.00	1.38	1.73%
48110 Interest-Capital Projects	6.19	10.00	(3.81)	(38.10%)
48113 Unrealized Gain/Loss on Investment	(10,656.23)	48,430.00	(59,086.23)	(122.00%)
48114 Interest-Investment	141,495.43	115,959.00	25,536.43	22.02%
48115 Interest-General Investment	150,598.16	25,000.00	125,598.16	502.39%
48116 Interest-Section 125 & Health	528.86	219.00	309.86	141.49%
48117 Interest-Clerk of Courts	286.84	300.00	(13.16)	(4.39%)
48200 Rental Income	114,045.29	134,931.00	(20,885.71)	(15.48%)
48201 Rental Income- CSP/CCS		50,400.00	(50,400.00)	(100.00%)
48300 Gain/Loss-Sale of Property	232,029.75	53,000.00	179,029.75	337.79%
48320 Gain/Loss-Sale of Surplus Property	2,651.00	500.00	2,151.00	430.20%
48340 Gain/Loss-Sale of Salvage and Waste	6,692.44	6,700.00	(7.56)	(0.11%)
48440 Insurance Recoveries-Other	1,779,745.69	487,000.00	1,292,745.69	265.45%
48500 Donations	495,390.24	1,629,800.00	(1,134,409.76)	(69.60%)
48501 Donations-Designated Projects	220.00		220.00	0.00%
48502 Donations-Veterans Loan Repayment	956.92		956.92	0.00%
48503 Donations-Services ATV Club	3,837.27	6,000.00	(2,162.73)	(36.05%)
48510 Donations	467,000.00		467,000.00	0.00%
48540 Donations & Contributions	29,007.33	20,000.00	9,007.33	45.04%
48830 Recovery of PYBD & Contractual Adj	49,196.63	46,500.00	2,696.63	5.80%
48860 Revenue from Meals	15,298.63	20,000.00	(4,701.37)	(23.51%)
48880 Food Vending Machine Income	3,362.00	4,500.00	(1,138.00)	(25.29%)
48900 Other Miscellaneous Revenue	62,725.30	39,125.00	23,600.30	60.32%
48901 Other/Miscellaneous Revenue	3,994.78	1,500.00	2,494.78	166.32%
48910 Vending/Cafeteria Revenue	8,176.28	11,000.00	(2,823.72)	(25.67%)
48920 Vending Machine Revenue	3,342.69	4,600.00	(1,257.31)	(27.33%)
48940 Canteen Income		500.00	(500.00)	(100.00%)
48970 Rental Income- NHC, Health Annex	16,049.00	17,508.00	(1,459.00)	(8.33%)
48980 Misc/Other Workshop Revenue	(154.66)	100.00	(254.66)	(254.66%)
48990 Other Operating Income	1,989.78	2,500.00	(510.22)	(20.41%)
48991 Copier Revenue	1,366.85	2,000.00	(633.15)	(31.66%)
Total Miscellaneous	4,236,353.45	2,728,162.00	1,508,191.45	55.28%
<b>Other Financing Sources</b>				
49110 Proceeds from Long-Term Debt	34,400.00		34,400.00	0.00%
49210 Transfer from General Fund		260,000.00	(260,000.00)	(100.00%)
49220 Transfer from Special Revenue	3,939,338.87	6,086,765.00	(2,147,426.13)	(35.28%)
49270 Transfer from Internal Service		283,903.00	(283,903.00)	(100.00%)
Total Other Financing Sources	3,973,738.87	6,630,668.00	(2,656,929.13)	(40.07%)
<b>TOTAL REVENUES</b>	<b>91,754,184.23</b>	<b>103,855,248.00</b>	<b>(12,101,063.77)</b>	<b>(11.65%)</b>

**EXPENDITURES**

<b>General Government</b>				
51120 Committees & Commissions	161,622.77	202,513.00	40,890.23	20.19%
51212 Circuit Court Branch I	321,807.91	395,614.00	73,806.09	18.66%
51213 Circuit Court Branch II	100,372.75	119,902.00	19,529.25	16.29%
51214 Circuit Court Branch III	109,306.06	124,761.00	15,454.94	12.39%
51215 Drug Court	186,433.55	215,817.00	29,383.45	13.61%
51217 Clerk of Courts-Divorce Mediation	11,950.00	17,000.00	5,050.00	29.71%
51220 Family Court Commissioner	70,754.68	105,233.00	34,478.32	32.76%
51221 Clerk of Courts	1,131,090.50	1,353,334.00	222,243.50	16.42%
51231 Coroner	112,870.53	139,842.00	26,971.47	19.29%
51310 District Attorney	251,493.10	304,049.00	52,555.90	17.29%
51315 Victim Witness Program	136,108.19	156,044.00	19,935.81	12.78%
51316 Task Force	240.00	900.00	660.00	73.33%
51320 Corporation Counsel	227,594.90	271,297.00	43,702.10	16.11%
51330 Child Support	867,865.17	1,022,205.00	154,339.83	15.10%
51420 County Clerk	282,835.95	323,430.00	60,594.05	18.73%
51424 County Clerk-Postage Meter	10,323.52	14,300.00	3,976.48	27.81%
51430 Health Benefit Payments	10,701,131.31	11,678,993.00	977,861.69	8.37%
51431 Health-Wellness	255,594.61	283,903.00	28,308.39	9.97%
51433 Human Resources-Labor Relations	2,242.00	28,200.00	25,958.00	92.05%
51435 Human Resources-Personnel	386,605.05	437,707.00	51,101.95	11.67%
51436 Human Resources-Programs	198.72	3,670.00	3,471.28	94.59%
51440 County Clerk-Elections	84,412.37	94,621.00	10,208.63	10.79%
51450 Data Processing	1,458,127.51	1,804,291.00	346,163.49	19.19%
51451 Voice over IP	99,197.23	128,000.00	28,802.77	22.50%
51452 PC Replacement	179,207.39	200,600.00	21,392.61	10.66%
51453 Co Clerk-Inform & Commun	12,136.66	18,500.00	6,363.34	34.40%
51510 Finance	342,747.18	365,313.00	22,565.82	6.18%
51520 Treasurer	357,972.14	429,490.00	71,517.86	16.65%
51550 Purchasing	45,055.67	51,970.00	6,914.33	13.30%
51590 Contingency		265,683.00	265,683.00	100.00%

11/28/2018

**County of Wood**  
**DETAILED INCOME STATEMENT W/SUBTOTALS**  
 All Departments  
 Friday, November 30, 2018

		2018			
		Actual	Budget	Variance	Variance %
51611	Bldg Maint-Courthouse and Jail	962,049.17	1,152,179.00	190,129.83	16.50%
51630	Bldg Maint-Unified Svcs Building	8,735.49	10,889.00	2,153.51	19.78%
51640	Bldg Maint-Joint Use Building	5,706.01	11,851.00	6,144.99	51.85%
51650	Bldg Maint-Sheriff Lockup	2,162.43	4,547.00	2,384.57	52.44%
51660	Bldg Maint-CBRF's	3,809.25	7,471.00	3,661.75	49.01%
51670	Bldg Maint-River Block	367,271.13	681,520.00	314,248.87	46.11%
51710	Register of Deeds	358,036.67	423,055.00	65,018.33	15.37%
51711	Register of Deeds-Redaction	24,010.39	32,387.00	8,376.61	25.86%
51931	Property and Liability Insurance	522,946.45	612,071.00	89,124.55	14.56%
51933	Workers Comp Insurance	195,804.64	491,569.00	295,764.36	60.17%
51934	Sick Leave Conversion	254,039.67	500,000.00	245,960.33	49.19%
	<b>Total General Government</b>	<b>20,591,868.72</b>	<b>24,484,721.00</b>	<b>3,892,852.28</b>	<b>15.90%</b>
	<b>Public Safety</b>				
52110	Sheriff-Administration	2,190,868.65	2,641,365.00	450,496.35	17.06%
52130	Radio Engineer	157,065.20	232,110.00	75,044.80	32.33%
52131	Sheriff-Indian Law Enforce	21,220.25	33,933.00	12,712.75	37.46%
52140	Sheriff-Traffic Police	2,654,422.02	3,065,437.00	411,014.98	13.41%
52150	Sheriff-Civil Svc Comm		1,000.00	1,000.00	100.00%
52510	Emer Mgmt-SARA Title III	31,722.61	52,085.00	20,362.39	39.09%
52520	Emergency Management	253,812.35	323,272.00	69,459.65	21.49%
52601	Dispatch	1,484,313.27	1,784,049.00	299,735.73	16.80%
52530	Emer Mgmt-Bldg Numbering	4,332.32	3,000.00	(1,332.32)	(44.41%)
52540	Emer Mgmt-Work Relief	148,536.64	140,926.00	(7,610.64)	(5.40%)
52710	Sheriff-Jail	2,045,949.07	2,505,702.00	459,752.93	18.35%
52712	Sheriff-Electronic Monitoring	158,465.96	183,188.00	24,722.04	13.50%
52713	Sheriff-PT Transp/Safekeeper	1,053,485.97	1,066,197.00	12,711.03	1.19%
52721	Sheriff-Jail Surcharge	107,961.41	187,570.00	79,608.59	42.44%
	<b>Total Public Safety</b>	<b>10,312,155.72</b>	<b>12,219,834.00</b>	<b>1,907,678.28</b>	<b>15.61%</b>
	<b>Public Works-Highway</b>				
53110	Hwy-Administration	284,180.95	288,760.00	4,579.05	1.59%
53120	Hwy-Engineer	183,615.80	245,004.00	61,388.20	25.06%
53191	Hwy-Other Administration	312,479.86	335,112.00	22,632.14	6.75%
53210	Hwy-Employee Taxes & Benefits	(686,704.76)		686,704.76	0.00%
53220	Hwy-Field Tools	(27,733.08)	13,236.00	40,969.08	309.53%
53230	Hwy-Shop Operations	241,951.77	280,244.00	38,292.23	13.66%
53232	Hwy-Fuel Handling	9,872.37	12,100.00	2,227.63	18.41%
53240	Hwy-Machinery Operations	961,470.48	1,713,616.00	752,145.52	43.89%
53260	Hwy-Bituminous Ops	240,745.29	224,207.00	(16,538.29)	(7.38%)
53262	Hwy-Bituminous Ops	4,136.68	111,922.00	107,785.32	96.30%
53266	Hwy-Bituminous Ops	2,145,313.33	1,345,590.00	(799,723.33)	(59.43%)
53270	Hwy-Buildings & Grounds	167,577.74	164,134.00	(3,443.74)	(2.10%)
53281	Hwy-Acquisition of Capital Assets	338,451.95		(338,451.95)	0.00%
53310	Hwy-Maintenance CTHS		3,300.00	3,300.00	100.00%
53311	Hwy-Maint CTHS Patrol Sectn	1,516,290.02	1,655,124.00	138,833.98	8.39%
53312	Hwy-Snow Remov	792,287.79	939,941.00	147,653.21	15.71%
53313	Hwy-Maintenance Gang	148,304.10	102,104.00	(46,200.10)	(45.25%)
53314	Hwy-Maint Gang-Materials	1,235.00	900.00	(335.00)	(37.22%)
53315	Hwy-Maint Gang	296,572.67		(296,572.67)	0.00%
53316	Hwy-Maint Salt Brine Operations	41,890.92		(41,890.92)	0.00%
53320	Hwy-Maint STHS	996,875.16	1,364,109.00	367,233.84	26.92%
53323	Hwy-Maint STHS PBM	81,903.91	52,600.00	(29,303.91)	(55.71%)
53330	Hwy-Local Roads	1,642,361.95	1,187,637.00	(454,724.95)	(38.29%)
53340	Hwy-County-Aid Road Construction	349,047.88	444,834.00	95,786.12	21.53%
53341	Hwy-County-Aid Bridge Construction	117,201.55	200,269.00	83,067.45	41.48%
53490	Hwy-State & Local Other Services	285,298.15	552,901.00	267,602.85	48.40%
	<b>Total Public Works-Highway</b>	<b>10,444,827.48</b>	<b>11,237,644.00</b>	<b>793,016.52</b>	<b>7.06%</b>
	<b>Health and Human Services</b>				
54121	Health-Public Health	1,541,342.37	1,780,025.00	238,682.63	13.41%
54122	Health-WIC Program	317,727.32	388,380.00	70,652.68	18.19%
54128	Health-Public Health Grants	73,269.91	80,000.00	6,730.09	8.41%
54129	Humane Officer	35,489.91	35,519.00	29.09	0.08%
54130	Health-Dental Sealants	108,025.70	128,779.00	20,753.30	16.12%
54132	Adams-Juneau Sanitation	248,439.38	308,214.00	59,774.62	19.39%
54210	Edgewater-Nursing	3,460,564.77	4,134,094.00	673,529.23	16.29%
54211	Edgewater-Housekeeping	117,222.66	131,548.00	14,325.34	10.89%
54212	Edgewater-Dietary	592,210.34	723,423.00	131,212.66	18.14%
54213	Edgewater-Laundry	54,439.49	150,061.00	95,621.51	63.72%
54214	Edgewater-Maintenance	320,625.81	382,204.00	61,578.19	16.11%
54217	Edgewater-Activities	144,125.21	169,940.00	25,814.79	15.19%
54218	Edgewater-Social Services	129,146.35	156,283.00	27,136.65	17.36%
54219	Edgewater-Administration	551,362.66	621,781.00	70,418.34	11.33%
54315	Mental Health/AODA Ho Chunk		27,500.00	27,500.00	100.00%
54316	Mental Institutions State Charge		360.00	360.00	100.00%
54317	Human Services Crisis Stabilization	403,680.73	466,116.00	62,435.27	13.39%

11/28/2018

**County of Wood**  
**DETAILED INCOME STATEMENT W/SUBTOTALS**  
 All Departments  
 Friday, November 30, 2018

		2018			
		Actual	Budget	Variance	Variance %
54324	Norwood-SNF-CMI	928,078.27	1,047,175.00	119,096.73	11.37%
54325	Norwood SNF TBI	818,923.58	910,060.00	91,136.42	10.01%
54326	Norwood-Inpatient	2,875,110.12	3,567,009.00	691,898.88	19.40%
54350	Norwood-Dietary	957,189.93	1,010,031.00	52,841.07	5.23%
54351	Norwood-Plant Ops & Maint	704,917.84	840,365.00	135,447.16	16.12%
54363	Norwood-Medical Records	145,543.90	168,904.00	23,360.10	13.83%
54365	Norwood-Administration	1,109,287.27	1,244,555.00	135,267.73	10.87%
54401	Human Services-Child Welfare	2,931,786.12	3,607,277.00	675,480.88	18.73%
54405	Human Services-Youth Aids	2,814,079.50	3,310,128.00	496,048.50	14.99%
54410	Human Services-Child Care	113,822.87	140,048.00	26,225.13	18.73%
54413	Human Services-Transportation	286,572.12	389,556.00	82,983.88	22.46%
54420	Human Services-ESS	1,205,423.09	1,383,902.00	178,478.91	12.90%
54425	Human Services-FSET	2,392,697.77	2,789,886.00	397,188.23	14.24%
54435	Human Services-LIEAP	102,962.88	125,628.00	22,665.12	18.04%
54440	Human Services-Birth to Three	413,676.48	486,247.00	72,570.52	14.92%
54445	Human Services-Childrens COP	217,702.90	291,898.00	74,195.10	25.42%
54450	Human Services-Childrens Waivers	198,434.92	249,481.00	51,046.08	20.46%
54455	Human Services-CSP	466,272.79	569,147.00	102,874.21	18.08%
54460	Human Services-OPC MH	1,141,474.96	1,394,982.00	253,507.04	18.17%
54465	Human Services-CCS	1,650,943.48	1,760,681.00	109,737.52	6.23%
54470	Human Services-Crisis Legal Svc	650,507.82	724,832.00	74,324.18	10.25%
54475	Human Services-MH Contr COP	814,991.28	1,538,677.00	723,685.72	47.03%
54480	Human Services-OPC AODA	403,081.57	484,555.00	81,473.43	16.81%
54485	Human Services-OPC Day Treatment	72,065.60	80,368.00	8,302.40	10.33%
54495	Human Services-AODA Contract	47,368.58	136,100.00	88,731.42	65.20%
54500	Human Services-Administration	2,890,568.42	3,236,780.00	346,211.58	10.70%
54611	Aging-Committee on Aging	131,389.81	198,278.00	66,888.19	33.73%
54710	Veterans-Veterans Relief	4,713.74	5,411.00	697.26	12.89%
54720	Veterans-Veterans Service Officer	282,232.80	330,151.00	47,918.20	14.51%
54730	Veterans Relief Donations	15.79	300.00	284.21	94.74%
54740	Veterans-Care of Veterans Graves	1,396.00	2,865.00	1,469.00	51.27%
54750	Veterans-WDVA Grant	9,532.34	11,500.00	1,967.66	17.11%
	<b>Total Health and Human Services</b>	<b>34,880,447.15</b>	<b>41,701,004.00</b>	<b>6,820,556.85</b>	<b>16.36%</b>
	<b>Culture, Recreation and Education</b>				
55112	County Aid to Libraries	891,144.00	891,144.00		0.00%
55210	County Parks	1,459,963.05	1,625,897.00	165,733.95	10.19%
55441	Maintenance Snowmobile Trails	74,981.27	67,925.00	(7,056.27)	(10.39%)
55442	ATV Maintenance	9,033.61	12,715.00	3,681.39	28.95%
55460	Marshfield Fairgrounds	25,000.00	25,000.00		0.00%
55620	UW-Extension	433,791.79	516,662.00	82,870.21	16.04%
55630	UW-Extension Center-Marshfield	48,082.00	48,082.00		0.00%
55650	UW-Extension Junior Fair	32,000.00	32,000.00		0.00%
55660	UW-Extension Projects	24,037.88	27,700.00	3,662.12	13.22%
55661	UW-Ext Farm Technology Days	(20,000.00)	43,000.00	63,000.00	146.51%
	<b>Total Culture, Recreation and Education:</b>	<b>2,978,033.60</b>	<b>3,289,925.00</b>	<b>311,891.40</b>	<b>9.48%</b>
	<b>Conservation and Development</b>				
56111	State Forestry Roads		3,300.00	3,300.00	100.00%
56121	Land Conservation	207,332.84	241,959.00	34,626.16	14.31%
56122	DATCP Grant	162,590.06	250,593.00	88,002.94	35.12%
56123	Wildlife Damage Abatement	40,312.99	80,785.00	40,472.01	50.10%
56125	Non-Metalic Mining Reclamation	34,509.64	40,054.00	5,544.36	13.84%
56127	Don Aron Memorial Fund	20,993.88	22,000.00	1,006.12	4.57%
56310	County Planner	328,620.77	369,261.00	40,640.23	11.01%
56320	Land Record	98,337.48	255,729.00	157,391.52	61.55%
56340	Surveyor	14,857.08	44,750.00	29,892.92	66.80%
56730	Transp & ED-Airport Aid	17,500.00	17,500.00		0.00%
56740	Payment in Lieu of Tax	77,344.10	77,345.00	0.90	0.00%
56750	Transp & Economic Develop	136,075.00	141,075.00	5,000.00	3.54%
56780	CDBG-ED	555.73	30,000.00	29,444.27	98.15%
56911	State Wildlife Habitat	1,935.00	2,500.00	565.00	22.60%
56913	Park & Forestry Capital Proj	33,173.96	165,063.00	131,889.04	79.90%
56943	Private Sewage System	141,408.67	196,939.00	55,530.33	28.20%
	<b>Total Conservation and Development</b>	<b>1,315,547.20</b>	<b>1,938,853.00</b>	<b>623,305.80</b>	<b>32.15%</b>
	<b>Capital Outlay</b>				
57121	Cap Projects-Parks	118,901.15	140,000.00	21,098.85	15.07%
57127	Cap Projects-Computers	82,482.90	93,000.00	10,517.10	11.31%
57208	Cap Projects-Dispatch	38,041.00	40,000.00	1,959.00	4.90%
57213	Cap Projects-Emergency Management		225,000.00	225,000.00	100.00%
57216	Cap Projects-Computer Software	28,112.21	29,000.00	887.79	3.06%
57310	Highway Capital Projects	4,111,087.55	2,499,999.00	(1,611,088.55)	(64.44%)
57412	Cap Projects-Edgewater	244,566.31	337,367.00	92,800.69	27.51%
57420	Cap Projects-Norwood	164,816.24	196,500.00	31,683.76	16.12%
401:401-57640	UW Remodeling/Construction	112,289.69	111,000.00	(1,289.69)	(1.16%)
57930	Depreciation & Amortization	(1,737.00)		1,737.00	0.00%

11/28/2018

**County of Wood**  
**DETAILED INCOME STATEMENT W/SUBTOTALS**  
 All Departments  
 Friday, November 30, 2018

	Actual	2018 Budget	Variance	Variance %
57940 Depreciation & Amortization	180,584.55		(180,584.55)	0.00%
Total Capital Outlay	5,079,144.60	3,671,866.00	(1,407,278.60)	(38.33%)
<b>Debt Service</b>				
58110 Debt Service Principal-Gen Gov	730,000.00	465,000.00	(265,000.00)	(56.99%)
58140 Debt Service Principal-Highway	2,141,800.00	4,156,800.00	2,015,000.00	48.47%
58210 Debt Service Interest-General Gov	140,195.27	99,567.00	(40,628.27)	(40.80%)
58230 Debt Service Interest-2017 Capital Projects	34,417.80	75,477.00	41,059.20	54.40%
58240 Debt Service Interest-Highway	366,072.23	365,973.00	(99.23)	(0.03%)
58295 Paying Agent & Fiscal Charges	22,000.00		(22,000.00)	0.00%
<b>Total Debt Service</b>	<b>3,434,485.30</b>	<b>5,162,817.00</b>	<b>1,728,331.70</b>	<b>33.48%</b>
<b>Other Financing Uses</b>				
59210 Transfers to General Fund	3,939,338.87	6,532,243.00	2,592,904.13	39.69%
59220 Transfer to Special Revenue		12,162.00	12,162.00	100.00%
59270 Transfer to Internal Service		(138,847.00)	(138,847.00)	100.00%
<b>Total Other Financing Uses</b>	<b>3,939,338.87</b>	<b>6,405,558.00</b>	<b>2,466,219.13</b>	<b>38.50%</b>
<b>TOTAL EXPENDITURES</b>	<b>92,975,648.64</b>	<b>110,112,222.00</b>	<b>17,136,573.36</b>	<b>15.56%</b>
<b>NET INCOME (LOSS) *</b>	<b>(1,221,464.41)</b>	<b>(6,256,974.00)</b>	<b>5,035,509.59</b>	<b>(80.48%)</b>