

JAIL CONSTRUCTION ADHOC COMMITTEE

DATE: Tuesday, May 17, 2022
TIME: 10:00 AM, or immediately following County Board meeting
LOCATION: Safety Conference Room 105
Wood County Courthouse

1. Call to order
 2. Public Comment
 3. Approve minutes from March 8 meeting
 4. Samuels Group updates
 - a. Early procurement status
 - b. Updated construction costs
 - c. Updated schedule
 5. Current floorplan/finishes
 6. Discuss building naming, "Wood County Government Center" or other
 7. Set next meeting date
 8. Adjourn
-

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 2490 651 0959

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=me14d6a9ed3ced2ba7153a638c4ee016>

Meeting number (access code): 2490 651 0959

Meeting password: 051722

MINUTES
JAIL STUDY ADHOC COMMITTEE

DATE: Tuesday, March 8, 2022
TIME: 11:00 a.m.
LOCATION: Wood County Courthouse Room 114
400 Market Street, Wisconsin Rapids, WI 54494

Members Present: Laura Valenstein, Jake Hahn, John Hokamp, Al Breu, David LaFontaine

Members Absent: Lee Thao, Adam Fischer

Others Present: Reuben VanTassel, Ed Newton, Shawn Becker, Quentin Ellis, Ted Ashbeck, Bill Clendening, Dennis Pollach, Elizabeth Yagel (Venture), Tim Nordlund (Samuels Group), Phil Kalman (Samuels Group), Steve Genz (Venture), Kurt Berner (Samuels Group), Tony Bastien, Trent Miner, Laura Gainer (Venture), Charlie Hoogesteger, Peter Kastenholz

1. Chair Valenstein called the meeting to order at 11:00 a.m.
2. There was no public comment.
3. The minutes of the previous meeting were reviewed. Motion to approve minutes as presented by Al Breu, seconded by John Hokamp. Motion carried by voice vote.
4. Steve Genz from Venture Architect presented an updated floor plan with images of the 1st and 3rd floor to include the new Board Room/Multi-Purpose Room. Questions were asked pertaining to elevators, size of Board Room, and the route inmates will take to get to court. Reuben VanTassel also commented on potential improvements to Branch I and the improvements to the current facility.
5. Elizabeth Yagel from Venture presented an Interior Design color scheme to committee members and discussed cool versus warm colors. She explained the types of finishes and where they would go maximizing durability while still being cost effective.
6. Chair Valenstein recognized Peter Kastenholz without objections to give an update on the Saratoga Street Property. Peter Kastenholz indicated a letter was sent to the property owner and with an offer of \$60,000 which was countered to \$80,000. Kurt Berner discussed cost savings by possibly using the house in place of a rented construction trailer. Al Breu stated going this route would be handy as well as the potential use after the completion of the project. David LaFontaine recommended splitting the difference to \$70,000. This was an update only on the property and no other discussion was had.
7. Reuben VanTassel, Steve Genz, and Kurt Berner presented on the layout of the new Board Room/Multi-Purpose Room. This presentation included examples from Vilas County, Green Lake County, and Marathon County. Discussion was had and a two level option wrapped around the front

of the room was preferred. This would consist of a fixed area with flexible seating in the remainder of the room to accommodate various audience sizes as well as training opportunities that are currently held outside of our current facility.

8. Kurt Berner discussed the early procurement of various materials to include electrical and mechanical, structural steel, and precast. He indicated this could possibly be a cost saving as well as a time saving if we were able to reserve a position in the manufacturing process. Kurt Berner said the time frame would be in the area of May/June before the final bids would be back. John Hokamp asked questions about storage and Kurt indicated certain things would be relatively small such as controls and IT items while structural steel would require storage. Bill Clendenning made a comment regarding doing this project right, funding it and not taking ARPA funds for it. He said if that means borrowing more money that is what they should do.
9. State Historic Preservation Office Update – Steve Genz said he has been trying to get in contact with a representative regarding the application but has struggled doing so. He recommended completing and submitting the applications and make corrections or additions if needed. Once the application is submitted they SHPO has to respond within 30 days.
10. Future Agenda Items were discussed and Bill Clendenning recommended the Jail Adhoc Committee be re-named to the Space Needs Study for the entire County. He specifically mentioned the 12th Street Property. Kurt mentioned the interworking of the facility. He said there will not be major changes anymore as the emphasis of the design is set. David LaFontaine asked if the Sheriff's Department has been involved in the design and layout and Sheriff Becker indicated they have been.
11. Chair Valenstein adjourned the meeting at 12:05 p.m.

Minutes taken by Charlie Hoogesteger, Wood County Sheriff's Department, and are in draft form pending approval of the committee.