

AGENDA FOR MARCH 19, 2019 – 9:30 A.M.
WOOD COUNTY BOARD OF SUPERVISORS
WOOD COUNTY BOARD ROOM

CALL TO ORDER

ROLL CALL

INVOCATION: Supervisor Pliml

READING OF THE MINUTES OF THE PREVIOUS MEETING

EXCUSALS:

RESIGNATIONS:

APPOINTMENTS/Re-APPOINTMENTS:

City of Wisconsin Rapids Joint Review Board, TID #8 – Wood County Finance Director

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

ACKNOWLEDGEMENTS AND RECOGNITIONS:

READING OF MINUTES OF COMMITTEE MEETINGS, RESOLUTIONS. RESOLUTIONS INTRODUCED BY COMMITTEES SHALL BE PRESENTED IMMEDIATELY FOLLOWING THE READING OF THAT COMMITTEE'S MINUTES.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND OTHER DOCUMENTS.

SET DATE FOR NEXT COUNTY BOARD MEETING – April 16, 2019

ADJOURN

PROCEEDINGS OF WOOD COUNTY BOARD OF SUPERVISORS

February 19, 2019 - 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened at the Wood County Boardroom in Wisconsin Rapids, Wisconsin on February 19, 2019.

Chairman Machon called the meeting to order at 9:30 a.m.

Supervisors present were: Ashbeck, Breu, Clendenning, Curry, Feirer, Fischer, Hahn, Hamilton, Hokamp, Holbrook, LaFontaine, Leichtnam, Machon, Pliml, Polach, Rozar, Zaleski, and Zurfluh.

Excused was Winch.

Supervisor Leichtnam gave the invocation and led the Pledge of Allegiance.

Motion by Hamilton/Feirer to approve the minutes of the previous meeting. Motion carried by voice vote.

Motion by Hamilton/Leichtnam to accept the resignations of Supervisor Fischer as County Board Chaplain and Supervisor Zaleski to the North Central Wisconsin Workforce Development Board, as well as the appointment of Supervisor Zurfluh as County Board Chaplain and to the North Central Wisconsin Workforce Development Board. Motion carried by voice vote.

Public Comments: Vice Chair Rozar was recognized and discussed the upcoming county referendum question. She referred to an article by local cardiologist on the effects of marijuana. Supervisors Clendenning and Zurfluh were recognized and responded to those comments.

SPECIAL ORDER OF BUSINESS

Strategic Planning Process

Vice Chair Rozar and UW Extension Educator Nancy Turyk gave a power point presentation on the upcoming Strategic Planning process being contemplated. Opinions and comments will be sought by county board supervisors and work will continue with department heads as the process starts. The results will be compiled and taken to the Executive Committee and ultimately to the county board for updates and final approval. Questions and answers followed.

Committee minutes presented: Executive

Chairman Machon asked to take the first 5 resolutions together as one vote. Supervisor Clendenning requested that Item 1-4 be pulled and not included in this vote.

RESOLUTION 19-2-1

Introduced by: Executive Committee

INTENT & SYNOPSIS: To amend the 2019 budget to include monies that were budgeted in 2018 for Business Continuity & Citrix updates but were not used during that budget cycle.

FISCAL NOTE: No additional cost to Wood County. The monies were budgeted and were moved to the Fund Balance at the end of 2018. The monies will be expended in 2019. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
52130	Information Technology		\$191,000
34300	Fund Balance	\$191,000	

Motion by Hamilton/LaFontaine to adopt Resolution 19-2-1. Motion carried unanimously. Excused was Winch.

RESOLUTION 19-2-2

Introduced by: Executive Committee

INTENT & SYNOPSIS: To centralize the Administration of Wood County's printer and copier fleet.

FISCAL NOTE: To Transfer \$39,629 from Department budgets and available funds in contingency (51590) to IT (51450). At the time of this request the funds available in contingency are \$450,000. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
51212	Branch I	\$251.00	
51221	Clerk of Courts	\$1,473.00	
51320	Corp Counsel	\$310.00	
51420/51440/51120	County Clerk	\$1,006.00	
51310	District Attorney	\$1,308.00	
52601	Dispatch	\$637.00	
54219	Edgewater	\$3,475.00	
52520/52130/52510/52540	Emergency Mgmt	\$359.00	
51510	Finance	\$524.00	
54121/54130/54122	Health	\$1,984.00	
53110	Highway	\$652.00	
51435	Human Resources	\$575.00	
56121/56123/56125	Land Conservation	\$319.00	
51611	Maintenance	\$323.00	
54365	Norwood	\$3,939.00	
55210	Parks & Forestry	\$846.00	
56320	Planning & Zoning	\$408.00	
51710	Register of Deeds	\$972.00	
51550	Safety/Purchasing	\$136.00	
54710	Veterans	\$322.00	
51590	Contingency	\$19,811.00	
51450	IT		39,629.00

Motion by Hamilton/LaFontaine to adopt Resolution 19-2-2. Motion carried unanimously. Excused was Winch.

RESOLUTION 19-2-3

Introduced by: Health & Human Services Committee and Executive Committee

INTENT & SYNOPSIS: To amend the 2019 budget for Edgewater Maintenance function (54214) for the purpose of funding the capital purchase necessary to replace a failing fire alarm system.

FISCAL NOTE: To transfer \$49,143.87 from available balance in contingency (51590) to the Edgewater Maintenance function (54214). At the time of this request, the funds available in contingency are \$450,000. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
54214	Edgewater Maintenance		\$49,143.87
51590	Contingency	\$49,143.87	

Motion by Hamilton/LaFontaine to adopt Resolution 19-2-3. Motion carried unanimously. Excused was Winch.

RESOLUTION 19-2-4

Introduced by: Conservation, Education, & Economic Development and Executive Committees

INTENT & SYNOPSIS: To amend the 2019 budget for Land and Water Conservation Department (LWCD) function (56121) for the purpose of funding a County-wide Nitrate sampling effort of private wells on a predetermined grid of one well per section in all 22 townships in the County. The Land & Water Conservation Department (LWCD) will generate a mail list to offer the sampling to predetermined well owners.

FISCAL NOTE: To transfer \$8,280 from available balance in contingency (51590) to the Wood County Land and Water Conservation Department (LWCD) function (56121). At the time of this request, the funds available in contingency are \$450,000. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
56121	Land – Well testing		\$8,280
51590	Contingency	\$8,280	

Motion by Hamilton/LaFontaine to adopt Resolution 19-2-4. Motion carried unanimously. Excused was Winch.

RESOLUTION 19-2-5

Introduced by: Conservation, Education, & Economic Development and Executive Committees

INTENT & SYNOPSIS: : To amend the 2019 budget for Land and Water Conservation Department (LWCD) function (56121) for the purpose of funding Great Plains 10' No-Till Drill.

FISCAL NOTE: To transfer \$8,500 from available balance in contingency (51590) to the Wood County Land and Water Conservation Department (LWCD) function (56121). At the time of this request, the funds available in contingency are \$450,000. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
56121	Land – No Till Drill		\$8,500
51590	Contingency	\$8,500	

Motion by Clendenning/Hamilton to adopt Resolution 19-2-5. Discussion ensued. Motion carried. Voting no was Pliml. Excused was Winch.

Committee minutes presented: Health & Human Services, North Central Community Action Program, Public Safety

RESOLUTION 19-2-6

Introduced by: Public Safety Committee

INTENT & SYNOPSIS: To amend the 2019 budget to include monies that were budgeted in 2018 for microwave replacements but were not used during that budget cycle.

FISCAL NOTE: No additional cost to Wood County. The monies were budgeted and were moved to the Fund Balance at the end of 2018. The monies will be expended in 2019. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
52130	Radio Engineer Police Radio Equip		\$225,000
34300	Fund Balance	\$225,000	

Motion by Hamilton/Zurfluh to adopt Resolution 19-2-6. Motion carried unanimously. Excused was Winch.

RESOLUTION 19-2-7

Introduced by: Public Safety Committee

INTENT & SYNOPSIS: To grant a political leave of absence to Wood County Sheriff, Shawn Becker, for the term of January 7, 2019 through January 2, 2023.

FISCAL NOTE: None

Motion by Zurfluh/Breu to adopt Resolution 19-2-7. Motion carried unanimously. Excused was Winch.

RESOLUTION 19-2-8

Introduced by: Public Safety Committee

INTENT & SYNOPSIS: To authorize out-of-state training and travel for the Sheriff.

FISCAL NOTE: No cost to the County. The training and associated expenses, including travel, lodging and meals, will be paid for by the National Institute of Corrections (NIC).

Motion by Hamilton/Fischer to adopt Resolution 19-2-8. Motion carried unanimously. Excused was Winch.

Committee minutes presented: Conservation, Education, & Economic Development

RESOLUTION 19-2-9

Introduced by: Conservation, Education, & Economic Development

INTENT & SYNOPSIS: Approve a zoning amendment to the Town of Marshfield Zoning Map.

FISCAL NOTE: No cost to Wood County. The Town of Marshfield is responsible for any costs associated with administering their town zoning ordinance.

Motion by Hamilton/Breu to adopt Resolution 19-2-9. Motion carried unanimously. Excused was Winch.

Committee minutes presented: Highway Infrastructure & Recreation, Central Wisconsin State Fair Board, McMillan Memorial Library Board of Trustees, South Central Library System Board of Trustees, Wood County Library Board, University Commission

COMPLAINT RESOLUTION PROCESS
DUERR APPEAL

The Board considered the appeal of Ms. Kristi Duerr to the decision of the Independent Hearing Officer in the final step of the Complaint Resolution Process. Attorney Patrick Arendt, representing Ms. Duerr, and Human Resources Director Kimberly McGrath each gave a summation of the materials included in the county board packet. Motion by Fischer/Holbrook to affirm the decision of the Independent Hearing Officer to sustain the employment termination of Ms. Duerr. Motion carried. Voting no were Hahn, Clendenning & Zurfluh. Excused was Winch. The County Clerk will inform parties in writing of the Board's decision.

Motion by Hamilton/LaFontaine to adjourn. Motion carried at 10:35 a.m. Next scheduled county board meeting is March 19, 2019.

Trent Miner
County Clerk

REFERRALS FOR MARCH 19, 2019 – COUNTY BOARD

- Resolution from Outagamie County supporting funding renewal for Knowles-Nelson Stewardship funding. Referred to Judicial & Legislative Committee, Highway Infrastructure & Recreation Committee, and Park & Forestry Director Schooley.
- Resolution from Door County supporting a National Estuarine Research Reserve Designation for Northeast Wisconsin. Referred to Judicial & Legislative Committee.

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EXECUTIVE COMMITTEE MEETING MINUTES

DATE: Tuesday, February 19, 2019
TIME: 8:30 a.m.
PLACE: Wood County Courthouse, Room 317A
Wisconsin Rapids, WI

PRESENT: Doug Machon, Bill Clendenning, Ken Curry, Dennis Polach, Donna Rozar,
Adam Fischer

EXCUSED: Bill Winch

OTHERS PRESENT (for part or all of the meeting): See attached list.

The meeting was called to order by Chair Machon.

Public Comment – None

IT Director Kaup presented a Resolution to centralize the Administration of Wood County's printer and copier fleet. Supervisor Clendenning asked if IT is not pleased with the new vendor, what are the County's options? Kaup indicated protections are built into the contracts to cover various situations. Supervisor Rozar stated she is hopeful there will be future cost savings with this consolidation.

Motion (Clendenning/Rozar) to accept the resolution to centralize the Administration of Wood County's printer and copier fleet and send to County Board. Motion carried unanimously.

HR Director McGrath presented a Facility Manager job description she worked with Maintenance Manager Van Tassel to create. This job description would replace the current Maintenance Manager job description and change Van Tassel's job title to Facility Manager, taking on some additional maintenance planning duties with other County facilities. Supervisor Fischer questioned who the Facility Manager would oversee. McGrath explained the current structure would stay the same, aside from potentially transitioning a current maintenance department employee to a lead maintenance technician to oversee the Courthouse and River Block. McGrath explained this position would create collaboration between the maintenance departments of other buildings, specifically Edgewater and the Wood County Annex in Marshfield. The Facility Manager would not oversee the maintenance staff at other facilities but provide planning input and suggestions. It was questioned where final authority would reside with when it comes to maintenance decisions at the health care facilities. That authority would reside with the Administrator of the facility, with the oversight committee having final authority. Supervisor Clendenning stated he is opposed to this change as he believes this decision is being made too quickly and that the duty of maintenance planning is the job of the Administrative Coordinator. Supervisor Fischer asked if this change would result in an increase in pay. McGrath stated that changing this job title and description would not result in a step or grade change.

Motion (Clendenning/Fischer) to table the Facility Manager job description until the March 5, 2019 Executive Committee meeting. Motion carried. Voting no: Rozar, Machon.

County Conservationist, Shane Wucherpennig, presented a Resolution to amend the 2019 Land and Water Conservation Department budget for the purpose of funding a County-wide nitrate sampling effort. Discussion ensued.

Motion (Clendenning/Curry) to accept the resolution to amend the 2019 Land and Water Conservation Department budget for the purpose of funding a County-wide nitrate sampling effort and send to County Board. Motion carried unanimously.

Jason Grueneberg presented information regarding a request to rezone the 17th Avenue property owned by Wood County. Grueneberg indicated there have been some changes in Wisconsin Rapid's processes since the last time this was presented. Clendenning stated he disagrees with this rezoning request and asked why it is being rushed. Fischer questioned if this issue is approved at the Executive Committee, does it need County Board approval? Corporation Counsel, Peter Kastenholz, indicated the Executive Committee has oversight over property and the decision would not need County Board approval, but advised that if the Committee is not comfortable with making the decision at the Committee level, it certainly can go to the County Board.

Motion (Fischer/Rozar) to allow Planning & Zoning Director Grueneberg to go to the City of Wisconsin Rapids to request rezoning of the 17th Avenue property.

Motion (Fischer/Clendenning) to amend the motion to take the request to County Board for final approval. Motion carried. Voting no: Rozar, Curry

Vote on the amended motion which is "to take the request to allow Planning & Zoning Director Grueneberg to go to the City of Wisconsin Rapids to request rezoning of the 17th Avenue property for approval". Motion carried. Voting no: Rozar (Believes the Executive Committee has authority over this matter and it isn't necessary to have County Board approve the request.).

The Chair adjourned the meeting at 9:22 a.m.

Respectfully submitted and signed electronically,

Donna M. Rozar

Donna M. Rozar
Secretary

Minutes taken and prepared by Nicole Gessert. All minutes reviewed by the Executive Committee (EC) secretary. Minutes in draft form until approved at the next EC meeting.

February 19, 2019

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EXECUTIVE COMMITTEE MEETING MINUTES

DATE: Tuesday, March 5, 2019
TIME: 8:00 a.m.
PLACE: Wood County Highway Department
Wisconsin Rapids, WI

PRESENT: Doug Machon, Bill Clendenning, Ken Curry, Dennis Polach,
Donna Rozar, Adam Fischer

EXCUSED: Bill Winch

OTHERS PRESENT (for part or all of the meeting): See attached list.

The meeting was called to order by Chair Machon.

Public Comment – None

Consent Agenda:

Supervisor Clendenning requested pages 3, 5, 10, 38, and 43 be pulled from the consent agenda for discussion.

Motion (Rozar/Fischer) to approve the Consent Agenda, excluding the items requested pulled for discussion. Motion carried unanimously.

Clendenning requested clarification from the minutes of the 1/29/19 Executive Committee meeting regarding the original motion for an evening County Board meeting in October that was never voted on. Chair Machon indicated it was just for discussion because a resolution was not necessary.

Clendenning asked if item #4 from the 1/29/19 Executive minutes regarding the Maintenance Planner job description had any changes. Chair Machon indicated it would be discussed later as an agenda item.

Clendenning questioned the County Clerk's Letter of Comments regarding storage space needs and wondered about storage space under the steps at the Courthouse between rooms 114 and 115. Maintenance Manager Van Tassel indicated the County Clerk has not mentioned his space needs but space could definitely be found.

Clendenning questioned the dates of the Wellness Board meeting minutes and wondered why they were so delayed. Supervisor Rozar explained the Wellness Board only meets quarterly.

Motion (Fischer/Rozar) to approve the pulled items from the Consent Agenda. Motion carried unanimously.

Benjamin Walljasper from Enterprise Fleet Management presented information regarding fleet vehicle options tailored to the Health and Human Services Departments. Discussion ensued.

Motion (Rozar/Fischer) to enter into a 5-year master lease with Enterprise for the Health Department starting with 3 vehicles, and for the Human Services Department, starting with 6 vehicles.

Motion (Fischer/Clendenning) to amend the motion to include a launch date of 10/1/19. Motion failed. Voting no: Rozar, Machon, Curry, Polach.

Motion (Rozar/Clendenning) to amend the motion to allow the Health Department to enter into an agreement with Enterprise in a timely manner and allow the Human Services Department to enter into an agreement whenever they are ready to begin. Motion failed. Voting no: Fischer, Clendenning, Polach.

Motion (Rozar/Clendenning) to amend the motion to enter into an agreement with Enterprise with the Health Department authorized as soon as possible and the Human Services Department authorized to start at their discretion. Motion carried unanimously.

Supervisor Rozar spoke on behalf of the Health and Human Services Department regarding the control environment resolution #16-2-1 from February 16, 2016. Discussion ensued. It was determined high priority needs to be given to monthly meetings between the Finance Department and accounting staff from applicable departments. If issues arise, they should first go to oversight committees for resolution and if necessary, come back to the EC for further discussion.

Jason Grueneberg from Planning and Zoning (P and Z) presented initial draft versions of grant request forms for the Lean Process Improvement Grant (LPI) and the Renewable and Sustainable Grant (RSG). Discussion ensued. Supervisor Clendenning asked for permission to work with Grueneberg to further develop the grant form and process. Permission was granted and further information will be presented back to the EC as Grueneberg and Clendenning progress in the program development.

Agenda item #17e- Resolution to amend the 2019 District Attorney Budget was moved up due to time restrictions of the presenter.

Assistant District Attorney David Knaapen spoke on behalf of the resolution requesting \$11,500.00 from the contingency fund for 4 stand-up desks in the D.A.'s office. Discussion ensued.

Motion (Rozar/Curry) to approve the resolution to amend the 2019 budget for District Attorney for the purchase of 4 stand-up desks in that office. Motion failed. Voting no: Rozar (have a problem passing a motion that failed at the oversight committee), Machon (won't support because of the process and because of CIP, should come back as CIP at budget time), Fischer (in favor of the wellness aspect but voting no because of the process).

Break at 9:52 a.m. Meeting reconvened at 10:00 a.m.

Nancy Turyk from U.W. Extension gave an update on the SolSmart certification process. Turyk indicated the City of Marshfield is on-board and has begun the process to get certified. Turyk was contacted by the Grand Rapids Town Chairman, Arne Nystrom, for more information for the town and also in regard to renewables at the airport. Turyk will also present at the next Towns Association meeting in the Town of Cary. She has been working with the IT Department and the website is moving along nicely. Turyk indicated that if the County creates an Energy Taskforce or Solar Work Group, they can get extra points for certification. Maintenance Manager Van Tassel indicated he is working with National Renewable Energy Laboratory (NREL) in association with SolSmart to do a free analysis on up to five County facilities. Discussion ensued.

Turyk indicated she only received nine County Strategic Plan surveys back from the County Board Supervisors. Supervisor Rozar stated they will be working on a second survey. Discussion ensued. Supervisor Clendenning stated that he believes a county strategic plan is a waste of time.

Jason Grueneberg from Planning & Zoning distributed information regarding the history of Wood County Zoning Ordinances. Discussion ensued. Supervisor Curry clarified the presentation is just for informative and discussion purpose. There is no agenda to change anything related to Countywide zoning.

Supervisor Clendenning requested that due to various schedules, he would like to request an evening County Board meeting.

Motion (Clendenning/Rozar) to hold a County Board meeting at 6:00 p.m. on October 6, 2019 at the Courthouse. Motion carried unanimously.

Grueneberg from P and Z presented a resolution to pursue the rezoning of vacant land on 17th Avenue in Wisconsin Rapids to enhance its salability. Discussion ensued. Clendenning stated he is opposed to requesting a

zoning change. Rozar questioned whether the intent of the rezoning is to make the property more marketable. Machon stated there may be a mis-interpretation that the property is not available to residents if it were to be listed for sale. Priscilla Kite, a resident who lives next to the property spoke of the rural beauty the property gives neighbors in its current state.

Motion (Rozar/Curry) to accept the resolution to pursue the rezoning of vacant land on 17th Avenue, Wisconsin Rapids to enhance its salability and send to County Board. Motion carried. Voting no: Clendenning (can sell it without changing the zoning).

Clendenning spoke on behalf of the Judicial & Legislative Committee regarding Courthouse security. He stated it was determined that Courthouse security was the number one issue that should be addressed in 2019. Sheriff Becker indicated there are not funds in the 2019 Sheriff's budget for increased Courthouse security. Becker distributed information detailing the potential cost for this security. Discussion ensued. Polach indicated Courthouse security is a topic every month at the Public Safety Committee. Fischer indicated the proper process for this issue is for discussion to begin at the oversight Committee.

Break at 11:11 a.m. Meeting reconvened at 11:18 a.m.

Maintenance Manager Van Tassel presented estimate information regarding future CIP projects to adhere to the Finance Department's budget timeline requirements. Van Tassel indicated the new work order and preventative maintenance software installed last year has been helpful in identifying and quantifying many needs, and as a result has increased the CIP totals from past years. Finance Director Cummings indicated she would schedule a date for CIP meetings.

Agenda item #15a was inadvertently left on the agenda from last month.

Deputy Treasurer Cheryl Krohn presented a resolution to tax deed properties. She also presented a resolution to sell a tax deed property.

Motion (Clendenning/Rozar) to accept both resolutions regarding tax deed property. Motion carried unanimously.

Agenda item #17a was tabled till next month because the representative for the Purchase/County card did not show up for this meeting.

A resolution to amend the 2018 Snowmobile Maintenance budget for additional expenditures which were not anticipated during the original budget process was presented.

Motion (Clendenning/Fischer) to amend the 2018 Snowmobile Maintenance budget for additional expenditures which were not anticipated during the original budget. Motion carried unanimously.

A resolution to amend the 2019 budget to include monies that were amended in Resolution 19-2-6 to the wrong function for microwave replacements was presented.

Motion (Rozar/Clendenning) to amend the 2019 budget to include monies that were amended in Resolution 19-2-6 to the wrong function for microwave replacements. Motion carried unanimously.

A resolution to amend the 2019 Land & Water Conservation (LWCD) Admin budget function for additional expenditures not anticipated during the original budget process was presented.

Motion (Rozar/Curry) to amend the 2019 Land & Water Conservation (LWCD) Admin budget function for additional expenditures not anticipated during the original budget process. Motion carried unanimously.

Health Department Director Sue Kunferman presented information regarding a proposed No-Show Procedure for the Employee Wellness Program. Discussion ensued.

Motion (Clendenning/Curry) to implement a No-Show Procedure for the Employee Wellness Program. Motion carried unanimously.

HR Director McGrath distributed a draft of the revised Employee Policy Handbook to Committee members. McGrath stated she is asking for consent from the Committee for two requests in regards to the Handbook. First, McGrath would like to distribute the draft electronically to all department heads to solicit their feedback. Second, McGrath would like to send the draft to the County Mutual Insurance Company for a free legal review of the policies as written. The consensus of the Committee was for McGrath to go forward with both requests. Supervisor Rozar mentioned that the Health and Human Services Committee discussed the policy regarding holding two positions with Wood County at their last meeting and directed Human Services Director Vruwink to work with McGrath to change that policy to allow an employee, in certain circumstances, to hold two positions. McGrath indicated she would work with Vruwink on the policy.

McGrath presented the Facilities Manager job description. Supervisor Rozar stated she discussed the Facilities Manager position with the department heads that report to HHS and there was no opposition to the change. Supervisor Fischer questioned the benefit to changing the Maintenance Manager to a Facilities Manager. Supervisor Rozar stated it would be beneficial to have someone with a big picture perspective when it comes to prioritizing maintenance and CIPs at County-owned facilities. Supervisor Clendenning stated he believed this position change is unnecessary. It was discussed that currently the Maintenance Manager needs to obtain permission from this Committee in order to assist other departments with maintenance projects and that it can be cumbersome to do so.

Motion (Rozar/Curry) to approve the job description of the Facilities Manager. Motion failed due to a tie. Voting no: Polach (not necessary at this time), Clendenning (not in the budget), Fischer (current job description is fine as-is)

Chair Machon presented the Administrative Coordinator's report.

Motion (Fischer/Curry) to go into closed session at 12:10 p.m. pursuant to §19.85(1)(f), Wis. Stats., to discuss the compensation package of the Parks & Forestry Director.

Roll call vote: Clendenning: yes; Curry: yes; Fischer: yes; Machon: yes; Polach: yes; Rozar: yes. Motion Carried.

Motion (Fischer/Clendenning) to return to open session at 1:04 p.m. All ayes. Motion carried.

The Chair adjourned the meeting at 1:05 p.m.

Respectfully submitted and signed electronically,

Donna M. Rozar

Donna M. Rozar
Secretary

Human Resources agenda item minutes taken and prepared by Kelli Quinnell. Other minutes taken and prepared by Nicole Gessert. All minutes reviewed by the Executive Committee (EC) secretary. Minutes in draft form until approved at the next EC meeting.

Executive Committee Meeting

March 5, 2019

NAME (PLEASE PRINT)	REPRESENTING
David Knaapen	DA
Tina Groshek	DA
Mary Solheim	AS
Martha Cummings	Finance
Lacey Bell	Prudence
Sue Kuntzman	Health
Jordan Bruce	Norwood
Ben Wilgus	EFM
RANDY DORSHORST	WOSO
QUENTIN ELLIS	SHERIFF'S DEPT.
SHAWN BECKER	WOSO
AMY KAUF	IT
Jason Grueneberg	P+Z
CHAD SCHOLEY	P&F
REUBEN VANTASSEL	MAINT.
Kim Mcbram	HR
Kelli Quinnell	HR
Cindy Robinson	Edgewater
Roland Hawk	Highway
Cheryl Krohn	Treasurer
Nancy Turyle	UWEX
Shane Nocherfaring	Lined
Priscilla Kelle	visitor
Caitlin Carmody	Highway

Administrative Coordinator Report

1. Received real estate contracts for sale of 12th St. property and forwarded them to Corp. Counsel for review.
2. Appointed Supervisor Zurfluh to North Central Workforce Development Board to replace Supervisor Zaleski.
3. Met with Supervisor Fischer and Supervisor Curry regarding Central State Fair Board.
4. Met with H.R. Director, Human Services Director, Maintenance Supervisor and Supervisor Rozar regarding Facilities Manager job description.
5. Issued email to all county employees regarding options during extreme cold weather event on January 30th and 31st and snowstorm on February 12th.
6. Helped judge a regional FBLA competition at Nekoosa High School.
7. Signed contract with Mike Spranger for marketing and sale of 12th St. property.
8. Continuing conversation with Ben Walljasper at Enterprise concerning county vehicle fleet.
9. Met with Nancy Turyk, Jason Gruenburg and Chairman Curry regarding direction County might take concerning Economic Development.
10. Attended WCA Legislative Exchange in Madison on February 4th-6th.
11. Met with Reuben Van Tassel and Peter Kastenzholz concerning WE Energies proposal for gas regulation move.
12. Met with Reuben, Jason and Peter regarding a possible re-zoning request for 17th Ave. property.
13. Spoke with Mayor Vruwink about several items involving County and City.
14. Attended second Library renovation meeting at McMillian Library.
15. Met with Incourage to discuss Economic Development and Solar.
16. Met with REGI President Rick Bakovka to discuss Economic Development.



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – March 2019

- Every town, village, and city has local elections this spring to elect their respective municipal officials. I put together, and have attached, a little fun-sheet (only because I was curious....and I am a geek when it comes to this stuff) on how many of these positions ran unopposed, had competition, or had nobody running for them. As you can see 137 out of 164 positions (84%) are running unopposed. There are 8 positions that have no candidates running whatsoever. If we drill down even farther, you will note that the Village of Auburndale has 4 of those 8 positions. Their Village President, 2 of their 3 Village Trustees, and their Village Clerk positions have no candidates running for them. You may not find that as interesting as I do, but I thought I would share it at any rate.
- The spring primary on February 19th came and went without any major issues. This is the first time since 2014 there was not a statewide spring primary. Now that we have our slate of candidates for the Spring Election, ballots have been ordered and preparation commences on publications and notices that are required, as well as assisting with any questions that come up.
- When the Clerk's office was moved from the 2nd floor to the remodeled Auditorium space, we lost a quite a bit of storage space. Because the current storage area is getting a little tight, my staff and I are going through and reviewing both state statutes and the county record retention ordinance to determine what we are able to discard or transfer. We keep a good rotation on our election materials and ballots, however with in-person absentee becoming increasingly more popular, and the retention of those election materials required for a certain period of time, we need to get more creative with our existing storage area.

April 2, 2019
Spring Election

<i>Muni</i>	<i>Total Contests</i>	<i>Unopposed</i>	<i>Opposed</i>	<i>No Candidate Filing</i>	<i>Positions With No Candidate</i>
Arpin	5	4	1	0	
Auburndale	5	2	3	0	
Cameron	5	5	0	0	
Cary	5	5	0	0	
Cranmoor	5	5	0	0	
Dexter	6	6	0	0	
Grand Rapids	3	0	3	0	
Hansen	5	5	0	0	
Hiles	6	6	0	0	
Lincoln	4	3	1	0	
Marshfield	5	5	0	0	
Milladore	5	5	0	0	
Port Edwards	6	6	0	0	
Remington	5	4	1	0	
Richfield	5	5	0	0	
Rock	5	3	2	0	
Rudolph	5	5	0	0	
Saratoga	6	2	4	0	
Seneca	5	4	0	1	Supervisor
Sherry	5	5	0	0	
Sigel	5	5	0	0	
Wood	5	5	0	0	
Arpin	3	3	0	0	
Auburndale	6	2	0	4	President, 2 Trustees, Clerk
Biron	5	5	0	0	
Hewitt	3	2	0	1	Trustee
Milladore	4	4	0	0	
Port Edwards	4	1	3	0	
Rudolph	4	2	0	2	Clerk, Treasurer
Vesper	5	5	0	0	
Marshfield	5	5	0	0	
Nekoosa	6	6	0	0	
Pittsville	3	3	0	0	
Wisc Rapids	5	4	1	0	
Totals	164	137	19	8	
		84%	12%	5%	



Wood County

WISCONSIN

Office of
Finance Director

Marla A. Cummings
Finance Director

March 5, 2019

To: Executive Committee

From: Marla Cummings, Finance Director

Subject: Finance Department Letter of Comments

Departmental Activities

Project completion target date of February 28, 2019 for the following:

1. Amazon Business Account set up and finalized
2. Dynamics Upgrade

Ongoing projects:

1. Budget Software with a target release date of March 31, 2019
2. Employee expense reimbursements on payroll checks target date end of April 1, 2019
3. Year end and Audit all work papers from departments to finance by April 12, 2019
 - a. The audit dates are set for May 6th through the 17th
4. Employee portal target date of April 30, 2019
5. Laserfiche set up for accounts payable target date of April 30, 2019
6. Strategic Planning for the Finance Department target date of July 1, 2019
7. Encumbrances and workflow target date of January 1, 2020

Meetings, Webinars and Conferences

1. Weekly Status Call with the Budgeting Software Vendor
2. Attended Oversight Committee meetings
3. Budget Software Training
4. Dynamics Software Training
5. Finance Strategic Plan
6. ESS discussion with IT and HR
7. Department Head Meeting
8. Webinar on GovSpend

Budget to Actual Income Statement

Budget and actual reports for 12 months ending December 31, 2018

Budget and actual reports for 1 month ending February 28, 2019

2/27/2019

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Thursday, February 28, 2019

	Actual	2019 Budget	Variance	Variance %
REVENUES				
Taxes				
41110 General Property Taxes	\$4,484,096.84	\$26,904,581.00	(\$22,420,484.16)	(83.33%)
41150 Forest Cropland/Managed Forest Land	50,818.03	25,000.00	25,818.03	103.27%
41220 General Sales and Retailers' Discount	25.79		25.79	0.00%
41221 County Sales Tax	498,897.31	5,800,000.00	(5,301,102.69)	(91.40%)
41230 Real Estate Transfer Fees	10,490.46	120,000.00	(109,509.54)	(91.26%)
41800 Interest and Penalties on Taxes	43,359.61	410,000.00	(366,640.39)	(89.42%)
41910 Payments in Lieu of Taxes	15,138.13	18,500.00	(3,361.87)	(18.17%)
Total Taxes	5,102,826.17	33,278,081.00	(28,175,254.83)	(84.67%)
Intergovernmental Revenues				
43211 Federal Grants-Emergency Government	1,058.00		1,058.00	0.00%
43410 State Aid-Shared Revenue		3,059,556.00	(3,059,556.00)	(100.00%)
43430 State Aid-Other State Shared Revenues		291,141.00	(291,141.00)	(100.00%)
43511 State Aid-Victim Witness		73,300.00	(73,300.00)	(100.00%)
43512 State Aid-Courts	134,288.45	377,350.00	(243,061.55)	(64.41%)
43514 State Aid-Court Support Services		58,400.00	(58,400.00)	(100.00%)
43516 State Aid-Modernization Grants	1,000.00	58,120.00	(57,120.00)	(98.28%)
43521 State Aid - Law Enforcement	9,392.12	121,000.00	(111,607.88)	(92.24%)
43523 State Aid-Other Law Enforcement	18,089.00	18,000.00	89.00	0.49%
43528 State Aid-Emergency Government		93,250.00	(93,250.00)	(100.00%)
43531 State Aid-Transportation	548,606.26	2,096,592.00	(1,547,985.74)	(73.83%)
43549 State Aid-Private Sewage		20,000.00	(20,000.00)	(100.00%)
43551 State Aid-Health Grants		77,978.00	(77,978.00)	(100.00%)
43554 State Aid-Health WIC Program		360,000.00	(360,000.00)	(100.00%)
43557 State Aid-Health Consolidated Contract		66,766.00	(66,766.00)	(100.00%)
43560 State Aid-Grants		66,391.00	(66,391.00)	(100.00%)
43561 State Aids		12,352,657.00	(12,352,657.00)	(100.00%)
43567 State Aid-Transportation		211,515.00	(211,515.00)	(100.00%)
43568 State Aid-Child Support		938,661.00	(938,661.00)	(100.00%)
43571 State Aid-UW Extension		11,500.00	(11,500.00)	(100.00%)
43572 State Aid-ATV Maintenance		6,715.00	(6,715.00)	(100.00%)
43574 State Aid-Snowmobile Trail Maint		67,925.00	(67,925.00)	(100.00%)
43576 State Aid-Parks		162,500.00	(162,500.00)	(100.00%)
43581 State Aid-Forestry		49,090.00	(49,090.00)	(100.00%)
43586 State Aid-Land Conservation	4,519.28	407,487.00	(402,967.72)	(98.89%)
43640 State Aid-Co Share Managed Forest Lands		20,000.00	(20,000.00)	(100.00%)
43690 State Aid-Forestry Roads		3,249.00	(3,249.00)	(100.00%)
Total Intergovernmental	716,953.11	21,069,143.00	(20,352,189.89)	(96.60%)
Licenses and Permits				
44100 Business and Occupational Licenses	4,498.44	350,000.00	(345,501.56)	(98.71%)
44101 Utility Permits	25.00	1,050.00	(1,025.00)	(97.62%)
44102 Driveway Permits		860.00	(860.00)	(100.00%)
44200 DNR & ML Fees	5,285.00	54,250.00	(48,965.00)	(90.26%)
44201 Dog License Fund		1,000.00	(1,000.00)	(100.00%)
44260 Moving Permits	75.00	1,025.00	(950.00)	(92.68%)
44300 Sanitary Permit Fees	2,350.00	60,253.00	(57,903.00)	(96.10%)
44411 County Planner Plat Review Fees	210.00	7,500.00	(7,290.00)	(97.20%)
44412 Wisconsin Fund Application Fees		750.00	(750.00)	(100.00%)
44413 Shoreland zoning Fees & Permits	175.00	15,675.00	(15,500.00)	(98.88%)
44415 HT Database Annual Fee	2,840.00	90,560.00	(87,720.00)	(96.86%)
Total Licenses and Permits	15,458.44	582,923.00	(567,464.56)	(97.35%)
Fines, Forfeits and Penalties				
45110 Ordinances Violations	241.25	1,700.00	(1,458.75)	(85.81%)
45115 County Share of Occupational Driver		200.00	(200.00)	(100.00%)
45120 County Share of State Fines and Forfeitures	9,546.57	152,000.00	(142,453.43)	(93.72%)
45123 County Parks Violation Fee		750.00	(750.00)	(100.00%)
45130 County Forfeitures Revenue	7,194.39	92,000.00	(84,805.61)	(92.18%)
45191 Private Sewage Fines	3,359.08	15,000.00	(11,640.92)	(77.61%)
Total Fines, Forfeits and Penalties	20,341.29	261,650.00	(241,308.71)	(92.23%)
Public Charges for Services				
46110 County Clerk-Passport Fees	4,460.00	20,000.00	(15,540.00)	(77.70%)
46121 Treasurer Fees-Redemption Notices	1,458.84	4,000.00	(2,541.16)	(63.53%)
46122 Property Conversion Charges		1,000.00	(1,000.00)	(100.00%)
46130 Register of Deeds-Fees	22,544.18	309,000.00	(286,455.82)	(92.70%)
46131 Register of Deeds-Laredo Tapestry		3,800.00	(3,800.00)	(100.00%)
46135 Land Record-Fees	5,720.00	92,880.00	(87,160.00)	(93.84%)
46140 Court Fees	13,928.72	170,000.00	(156,071.28)	(91.81%)
46141 Court Fees and Costs-Marriage Counseling	485.00	12,700.00	(12,215.00)	(96.18%)
46142 Court/Juvenile	2,834.61	22,000.00	(19,165.39)	(87.12%)
46143 Other Professional Reimbursements	990.67	14,750.00	(13,759.33)	(93.28%)

2/27/2019

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Thursday, February 28, 2019

		2019		
		Budget	Variance	Variance %
	Actual			
46144	Circuit Court Branch I	3,634.36	28,600.00	(24,965.64) (87.29%)
46146	Circuit Court Branch III	2,440.00	7,500.00	(5,060.00) (67.47%)
46191	Public Chgs-Clerk	300.00	7,600.00	(7,300.00) (96.05%)
46192	Public Chgs-Temp Licenses	863.70	7,000.00	(6,136.30) (87.66%)
46194	County Clerk Copy Fees	39.00	275.00	(236.00) (85.82%)
46195	Public Chgs-Map & Data Sales		100.00	(100.00) (100.00%)
46196	Public Chgs-Human Resources	284,061.97	1,500,767.00	(1,216,705.03) (81.07%)
46210	Sheriff-Public Charges	25.00	350.00	(325.00) (92.86%)
46211	Sheriff Revenue-Civil Process Fees	10,455.76	60,000.00	(49,544.24) (82.57%)
46212	Sheriff Cost Reimbursement/Witness Fees	7,050.35	53,000.00	(45,949.65) (86.70%)
46214	Reserve Deputy Revenue		12,000.00	(12,000.00) (100.00%)
46215	Sheriff Escort Service	5,403.51	30,000.00	(24,596.49) (81.99%)
46216	Restitution	1,808.54	200.00	1,608.54 804.27%
46217	OWI Restitution	85.55	1,800.00	(1,714.45) (95.25%)
46221	Public Chgs-Coroner Cremation	7,200.00	60,000.00	(52,800.00) (88.00%)
46230	Death Certificates	1,800.00	15,000.00	(13,200.00) (88.00%)
46241	Jail Surcharge	2,207.18	35,000.00	(32,792.82) (93.69%)
46242	Huber/Electronic Monitoring	20,615.65	347,678.00	(327,062.35) (94.07%)
46243	Inmate Booking/Processing Fee	2,960.64	18,000.00	(15,039.36) (83.55%)
46244	Other County Transports	1,303.17	22,000.00	(20,696.83) (94.08%)
46245	Jail Stay Fee	2,599.94	41,975.00	(39,375.06) (93.81%)
46291	Public Chgs-ID Cards		100.00	(100.00) (100.00%)
46330	Public Chgs-Ho Chunk/AODA		27,500.00	(27,500.00) (100.00%)
46510	Public Chgs-Crisis Stabilization	37,368.04	509,837.00	(472,468.96) (92.67%)
46520	Institutional Care-Private Pay	90,026.37	1,380,056.00	(1,290,029.63) (93.48%)
46521	Institutional Care-Other Pay	100.00	5,500.00	(5,400.00) (98.18%)
46525	Public Chgs- Medicare	103,369.75	2,156,613.00	(2,053,243.25) (95.21%)
46526	Public Chgs- Medicaid	186,489.93	6,227,595.00	(6,041,105.07) (97.01%)
46527	Public Chgs-Veterans EW	1,055.34		1,055.34 0.00%
46530	Public Charges	413,981.46	5,893,278.00	(5,479,296.54) (92.98%)
46531	Public Chgs- Private Insurance		923,369.00	(923,369.00) (100.00%)
46532	Public Chgs-County Responsible	(313.00)	202,819.00	(203,132.00) (100.15%)
46533	Public Chgs-NW Mental Health Inpatient		529,195.00	(529,195.00) (100.00%)
46534	Public Chgs-NW Mental Health Inpatient		1,823,383.00	(1,823,383.00) (100.00%)
46536	Third Party Awards & Settlements		404,946.00	(404,946.00) (100.00%)
46537	Contractual Adjustment	(169,925.64)	(4,430,479.00)	4,260,553.36 (96.16%)
46590	Provision for Bad Debts-Edgewater	(7,666.66)	(92,000.00)	84,333.34 (91.67%)
46621	Child Support-Genetic Tests	530.24	4,300.00	(3,769.76) (87.67%)
46623	Child Support-Filing Fees	10.00	200.00	(190.00) (95.00%)
46624	Child Support-Service Fees	580.46	12,000.00	(11,419.54) (95.16%)
46625	Child Support-Extradition Charges		500.00	(500.00) (100.00%)
46721	Public Chgs-Parks	56,920.76	550,000.00	(493,079.24) (89.65%)
46772	UW-Extension Project Revenue	15.00	3,050.00	(3,035.00) (99.51%)
46813	County Forest Revenue	78,788.81	385,000.00	(306,211.19) (79.54%)
46825	Land Conservation Fees & Sales	54,765.26	68,185.00	(13,419.74) (19.68%)
46826	Private Sewage Charges	60.00	19,150.00	(19,090.00) (99.69%)
	Total Public Charges for Services	1,253,432.46	19,503,072.00	(18,249,639.54) (93.57%)
Intergovernmental Charges for Services				
47210	Intergovernmental Charges	36,975.07	570,700.00	(533,724.93) (93.52%)
47230	State Charges		1,433,100.00	(1,433,100.00) (100.00%)
47231	State Charges-Highway		232,838.00	(232,838.00) (100.00%)
47232	State Charges-Machinery		2,090,226.00	(2,090,226.00) (100.00%)
47250	Intergovernmental Transfer Program Rev		618,800.00	(618,800.00) (100.00%)
47300	Local Gov Chgs	40,131.96	561,660.00	(521,528.04) (92.85%)
47320	Local Gov Chgs-Public Safety	5,352.70	30,000.00	(24,647.30) (82.16%)
47330	Local Gov Chgs-Transp	55,839.77	1,207,485.00	(1,151,645.23) (95.38%)
47332	Local Gov Chgs-Roads		403,360.00	(403,360.00) (100.00%)
47333	Local Gov Chgs-Bridges	(23,142.30)	27,440.00	(50,582.30) (184.34%)
47350	Local Gov Chgs-Hlth & Human Svcs		66,858.00	(66,858.00) (100.00%)
47351	Local Gov Chgs-Other Governments		5,000.00	(5,000.00) (100.00%)
47391	Local Gov Chgs-BNI (Materials)		2,500.00	(2,500.00) (100.00%)
47392	Local Gov Chgs-BNI (Staff)		850.00	(850.00) (100.00%)
47393	Local Gov Chgs-Work Relief	115.00	14,200.00	(14,085.00) (99.19%)
47395	Local Gov Chgs-EM Vehicles	53.32	5,000.00	(4,946.68) (98.93%)
47396	Local Gov Chgs-EM Equipment	72.50	800.00	(727.50) (90.94%)
	Total Charges to Other Governments	115,398.02	7,270,817.00	(7,155,418.98) (98.41%)
Interdepartmental Charges for Services				
47410	Dept Charges-Hlth Benefits & Other	2,141,321.44	10,813,388.00	(8,672,066.56) (80.20%)
47411	Dept Charges-Purchasing	4,487.51	38,200.00	(33,712.49) (88.25%)
47412	Dept Charges-Insurance	83,068.40	498,408.00	(415,339.60) (83.33%)
47413	Dept Charges-Gen Govt	182,287.37	1,128,105.00	(945,817.63) (83.84%)
47415	Dept Charges-Systems	29,464.16	318,245.00	(288,780.84) (90.74%)

2/27/2019

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Thursday, February 28, 2019

		2019			
		Actual	Budget	Variance	Variance %
47421	Dept Charges-Public Safety	2,709.24	21,500.00	(18,790.76)	(87.40%)
47430	Dept Charges-Bldg Rent	148,731.84	926,936.00	(778,204.16)	(83.95%)
47435	Dept Charges-Sheriff Lockup Rent	2,666.66	16,000.00	(13,333.34)	(83.33%)
47438	Dept Charges-Riverblock Rent	99,126.00	597,276.00	(498,150.00)	(83.40%)
47440	Dept Charges		3,400.00	(3,400.00)	(100.00%)
47460	Dept Charges-Drug Court		73,000.00	(73,000.00)	(100.00%)
47470	Dept Charges-Highway	2,342.68	1,783,420.00	(1,781,077.32)	(99.87%)
Total Interdepartmental Charges		2,696,205.30	16,217,878.00	(13,521,672.70)	(83.38%)
Total Intergovernmental Charges for Services		2,811,603.32	23,488,695.00	(20,677,091.68)	(88.03%)
Miscellaneous					
48100	Interest	1.94	20.00	(18.06)	(90.30%)
48110	Interest-Capital Projects	0.98	10.00	(9.02)	(90.20%)
48113	Unrealized Gain/Loss on Investment	16,977.70	(24,500.00)	41,477.70	(169.30%)
48114	Interest-Investment	19,497.31	124,812.00	(105,314.69)	(84.38%)
48115	Interest-General Investment	11,109.73	30,000.00	(18,890.27)	(62.97%)
48116	Interest-Section 125 & Health	72.09	378.00	(305.91)	(80.93%)
48117	Interest-Clerk of Courts	19.00	400.00	(381.00)	(95.25%)
48200	Rental Income	28,123.99	138,196.00	(110,072.01)	(79.65%)
48300	Gain/Loss-Sale of Property	(86.25)	152,000.00	(152,086.25)	(100.06%)
48320	Gain/Loss-Sale of Surplus Property	10.00	500.00	(490.00)	(98.00%)
48340	Gain/Loss-Sale of Salvage and Waste	27.00	6,700.00	(6,673.00)	(99.60%)
48440	Insurance Recoveries-Other	8,996.64	1,404,240.00	(1,395,243.36)	(99.36%)
48500	Donations	102,526.86	127,550.00	(25,023.14)	(19.62%)
48502	Donations-Veterans Loan Repayment	1,258.00		1,258.00	0.00%
48503	Donations-Services ATV Club		6,000.00	(6,000.00)	(100.00%)
48540	Donations & Contributions		45,000.00	(45,000.00)	(100.00%)
48830	Recovery of PYBD & Contractual Adj		46,500.00	(46,500.00)	(100.00%)
48860	Revenue from Meals		21,000.00	(21,000.00)	(100.00%)
48880	Food Vending Machine Income		4,500.00	(4,500.00)	(100.00%)
48900	Other Miscellaneous Revenue	948.33	37,450.00	(36,501.67)	(97.47%)
48901	Other/Miscellaneous Revenue	560.00	1,500.00	(940.00)	(62.67%)
48910	Vending/Cafeteria Revenue	1,102.01	8,700.00	(7,597.99)	(87.33%)
48920	Vending Machine Revenue	506.17	4,200.00	(3,693.83)	(87.95%)
48940	Canteen Income		500.00	(500.00)	(100.00%)
48970	Rental Income- NHC, Health Annex	2,918.00	17,508.00	(14,590.00)	(83.33%)
48980	Misc/Other Workshop Revenue		100.00	(100.00)	(100.00%)
48990	Other Operating Income	180.00	1,984.00	(1,804.00)	(90.93%)
48991	Copier Revenue		1,800.00	(1,800.00)	(100.00%)
Total Miscellaneous		194,749.50	2,157,048.00	(1,962,298.50)	(90.97%)
Other Financing Sources					
49110	Proceeds from Long-Term Debt		57,600.00	(57,600.00)	(100.00%)
49210	Transfer from General Fund		310,000.00	(310,000.00)	(100.00%)
49220	Transfer from Special Revenue		5,800,000.00	(5,800,000.00)	(100.00%)
49270	Transfer from Internal Service		377,267.00	(377,267.00)	(100.00%)
Total Other Financing Sources			6,544,867.00	(6,544,867.00)	(100.00%)
TOTAL REVENUES		10,115,364.29	106,885,479.00	(96,770,114.71)	(90.54%)

EXPENDITURES**General Government**

51120	Committees & Commissions	35,680.29	217,128.00	181,447.71	83.57%
51212	Circuit Court Branch I	55,617.57	412,692.00	357,074.43	86.52%
51213	Circuit Court Branch II	15,470.58	122,773.00	107,302.42	87.40%
51214	Circuit Court Branch III	18,547.54	130,614.00	112,066.46	85.80%
51215	Drug Court	21,635.09	216,187.00	194,551.91	89.99%
51217	Clerk of Courts-Divorce Mediation	2,200.00	25,000.00	22,800.00	91.20%
51220	Family Court Commissioner	5,416.66	65,000.00	59,583.34	91.67%
51221	Clerk of Courts	167,341.12	1,345,649.00	1,178,307.88	87.56%
51231	Coroner	17,582.28	160,607.00	143,024.72	89.05%
51310	District Attorney	39,044.39	310,587.00	271,542.61	87.43%
51315	Victim Witness Program	20,023.64	152,796.00	132,772.36	86.90%
51320	Corporation Counsel	36,387.24	310,953.00	274,565.76	88.30%
51330	Child Support	130,703.96	1,049,541.00	918,837.04	87.55%
51420	County Clerk	37,203.95	303,230.00	266,026.05	87.73%
51424	County Clerk-Postage Meter	2,060.40	14,000.00	11,939.60	85.28%
51430	Health Benefit Payments	752,330.81	13,210,172.00	12,457,841.19	94.30%
51431	Health-Wellness	71,410.08	377,267.00	305,856.92	81.07%
51433	Human Resources-Labor Relations	1,540.00	30,000.00	28,460.00	94.87%
51435	Human Resources-Personnel	51,501.42	416,329.00	364,827.58	87.63%
51436	Human Resources-Programs	198.72	24,739.00	24,540.28	99.20%
51440	County Clerk-Elections	6,550.28	51,356.00	44,805.72	87.25%
51450	Data Processing	358,239.77	1,737,116.00	1,378,876.23	79.38%

2/27/2019

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Thursday, February 28, 2019

		2019			
		Actual	Budget	Variance	Variance %
51451	Voice over IP	20,255.83	147,300.00	127,044.17	86.25%
51452	PC Replacement	27,109.47	176,500.00	149,390.53	84.64%
51453	Co Clerk-Inform & Commun	1,447.50	18,500.00	17,052.50	92.18%
51510	Finance	59,196.47	468,458.00	409,261.53	87.36%
51520	Treasurer	62,896.42	453,189.00	390,292.58	86.12%
51550	Purchasing	8,143.11	53,142.00	44,998.89	84.68%
51590	Contingency		400,856.13	400,856.13	100.00%
51591	Efficiency		25,000.00	25,000.00	100.00%
51592	Initiatives		25,000.00	25,000.00	100.00%
51611	Bldg Maint-Courthouse and Jail	125,123.94	1,227,998.00	1,102,874.06	89.81%
51630	Bldg Maint-Unified Svcs Building	894.92	10,022.00	9,127.08	91.07%
51640	Bldg Maint-Joint Use Building	900.62	12,272.00	11,371.38	92.66%
51650	Bldg Maint-Sheriff Lockup	705.66	5,472.00	4,766.34	87.10%
51660	Bldg Maint-CBRF's		3,450.00	3,450.00	100.00%
51670	Bldg Maint-River Block	43,102.65	597,276.00	554,173.35	92.78%
51710	Register of Deeds	101,220.15	464,196.00	362,975.85	78.19%
51931	Property and Liability Insurance	345,418.32	613,429.00	268,010.68	43.69%
51933	Workers Comp Insurance	26,551.39	488,268.00	461,716.61	94.56%
51934	Sick Leave Conversion	23,017.06	500,000.00	476,982.94	95.40%
	Total General Government	2,692,669.30	26,374,064.13	23,681,394.83	89.79%
Public Safety					
52110	Sheriff-Administration	283,043.86	2,662,120.00	2,379,076.14	89.37%
52130	Radio Engineer	22,234.17	231,548.00	209,313.83	90.40%
52131	Sheriff-Indian Law Enforce	1,782.30	34,541.00	32,758.70	94.84%
52140	Sheriff-Traffic Police	377,609.04	3,172,419.00	2,794,809.96	88.10%
52150	Sheriff-Civil Svc Comm		1,000.00	1,000.00	100.00%
52510	Emer Mgmt-SARA Title III	4,813.27	52,814.00	48,000.73	90.89%
52520	Emergency Management	35,511.03	272,820.00	237,308.97	86.98%
52601	Dispatch	230,385.20	1,802,348.00	1,571,962.80	87.22%
52530	Emer Mgmt-Bldg Numbering		3,000.00	3,000.00	100.00%
52540	Emer Mgmt-Work Relief	22,623.35	186,011.00	163,387.65	87.84%
52710	Sheriff-Jail	342,215.70	2,725,304.00	2,383,088.30	87.44%
52712	Sheriff-Electronic Monitoring	15,827.50	221,737.00	205,909.50	92.86%
52713	Sheriff-PT Transp/Safekeeper	139,000.16	1,388,247.00	1,249,246.84	89.99%
52721	Sheriff-Jail Surcharge		100,000.00	100,000.00	100.00%
	Total Public Safety	1,475,045.58	12,853,909.00	11,378,863.42	88.52%
Public Works-Highway					
53110	Hwy-Administration	51,590.35	335,280.00	283,689.65	84.61%
53120	Hwy-Engineer	33,156.64	232,838.00	199,681.36	85.76%
53191	Hwy-Other Administration	58,044.48	323,806.00	265,761.52	82.07%
53210	Hwy-Employee Taxes & Benefits	(824,902.74)		824,902.74	0.00%
53220	Hwy-Field Tools	(5,943.63)	13,400.00	19,343.63	144.36%
53230	Hwy-Shop Operations	52,312.40	331,129.00	278,816.60	84.20%
53232	Hwy-Fuel Handling	(3,329.92)	12,100.00	15,429.92	127.52%
53240	Hwy-Machinery Operations	(455,402.55)	2,173,434.00	2,628,836.55	120.95%
53260	Hwy-Bituminous Ops	2,361.81	230,902.00	228,540.19	98.98%
53262	Hwy-Bituminous Ops	30,102.57	119,372.00	89,269.43	74.78%
53266	Hwy-Bituminous Ops		1,762,924.00	1,762,924.00	100.00%
53270	Hwy-Buildings & Grounds	32,904.57	181,436.00	148,531.43	81.86%
53290	Hwy-Salt Brine Operations	4,120.26		(4,120.26)	0.00%
53291	Hwy-Salt Brine Operations	12,812.20		(12,812.20)	0.00%
53281	Hwy-Acquistion of Capital Assets	250,741.00		(250,741.00)	0.00%
53310	Hwy-Maintenance CTHS		3,300.00	3,300.00	100.00%
53311	Hwy-Maint CTHS Patrol Sectn	154,684.89	1,701,201.00	1,546,516.11	90.91%
53312	Hwy-Snow Remov	504,611.38	947,088.00	442,476.62	46.72%
53313	Hwy-Maintenance Gang	2,314.51	107,015.00	104,700.49	97.84%
53314	Hwy-Maint Gang-Materials	1,610.00		(1,610.00)	0.00%
53320	Hwy-Maint STHS	399,202.56	1,386,445.00	987,242.44	71.21%
53330	Hwy-Local Roads	79,117.44	1,190,217.00	1,111,099.56	93.35%
53340	Hwy-County-Aid Road Construction		440,617.00	440,617.00	100.00%
53341	Hwy-County-Aid Bridge Construction		200,422.00	200,422.00	100.00%
53490	Hwy-State & Local Other Services	39,894.47	555,842.00	515,947.53	92.82%
	Total Public Works-Highway	420,002.69	12,248,768.00	11,828,765.31	96.57%
Health and Human Services					
54121	Health-Public Health	221,604.51	1,809,756.00	1,588,151.49	87.76%
54122	Health-WIC Program	44,493.66	360,000.00	315,506.34	87.64%
54128	Health-Public Health Grants	9,462.15	67,205.00	57,742.85	85.92%
54129	Humane Officer	5,307.04	35,485.00	30,177.96	85.04%
54130	Health-Dental Sealants	21,027.52	114,954.00	93,926.48	81.71%

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Thursday, February 28, 2019

		2019		
		Budget	Variance	Variance %
	Actual			
54132	Adams-Juneau Sanitation	33,433.15	307,487.00	274,053.85 89.13%
54210	Edgewater-Nursing	475,208.72	4,320,403.00	3,845,194.28 89.00%
54211	Edgewater-Housekeeping	19,560.42	130,363.00	110,802.58 85.00%
54212	Edgewater-Dietary	90,197.83	742,634.00	652,436.17 87.85%
54213	Edgewater-Laundry	8,483.22	54,322.00	45,838.78 84.38%
54214	Edgewater-Maintenance	42,086.01	428,717.87	386,631.86 90.18%
54217	Edgewater-Activities	22,965.92	184,131.00	161,165.08 87.53%
54218	Edgewater-Social Services	15,961.32	152,037.00	136,075.68 89.50%
54219	Edgewater-Administration	84,527.84	724,445.00	639,917.16 88.33%
54220	Wood Haven TBI	32,074.60	897,983.00	865,908.40 96.43%
54315	Mental Health/AODA Ho Chunk		27,500.00	27,500.00 100.00%
54317	Human Services Crisis Stabilization	39,018.13	291,153.00	252,134.87 86.60%
54324	Norwood-SNF-CMI	147,100.68	1,146,558.00	999,457.32 87.17%
54325	Norwood SNF TBI	98,346.00	728,974.00	630,628.00 86.51%
54326	Norwood-Inpatient	366,750.09	3,524,103.00	3,157,352.91 89.59%
54350	Norwood-Dietary	151,642.80	1,129,370.00	977,727.20 86.57%
54351	Norwood-Plant Ops & Maint	86,646.50	675,913.00	589,266.50 87.18%
54363	Norwood-Medical Records	33,275.60	261,726.00	228,450.40 87.29%
54365	Norwood-Administration	175,370.44	1,203,466.00	1,028,095.56 85.43%
54401	Human Services-Child Welfare	399,172.09	3,822,418.00	3,423,245.91 89.56%
54405	Human Services-Youth Aids	307,168.29	3,343,095.00	3,035,926.71 90.81%
54410	Human Services-Child Care	18,169.57	159,188.00	141,018.43 88.59%
54413	Human Services-Transportation	38,139.96	449,566.00	411,426.04 91.52%
54420	Human Services-ESS	186,337.46	1,466,547.00	1,280,209.54 87.29%
54425	Human Services-FSET	341,581.06	3,176,589.00	2,835,007.94 89.25%
54435	Human Services-LIEAP	14,880.57	120,256.00	105,375.43 87.63%
54440	Human Services-Birth to Three	48,289.32	545,393.00	497,103.68 91.15%
54445	Human Services-Childrens COP	11,389.32	181,750.00	170,360.68 93.73%
54450	Human Services-Childrens Waivers	45,111.06	350,302.00	305,190.94 87.12%
54455	Human Services-CSP	71,444.30	590,056.00	518,611.70 87.89%
54460	Human Services-OPC MH	128,420.93	1,516,881.00	1,388,460.07 91.53%
54465	Human Services-CCS	194,274.84	2,284,175.00	2,089,900.16 91.49%
54470	Human Services-Crisis Legal Svc	125,707.93	979,664.00	853,956.07 87.17%
54475	Human Services-MH Contr COP	28,879.80	1,393,677.00	1,364,797.20 97.93%
54480	Human Services-OPC AODA	54,889.11	428,196.00	373,306.89 87.18%
54485	Human Services-OPC Day Treatment	10,031.34	84,601.00	74,569.66 88.14%
54495	Human Services-AODA Contract	3,000.00	126,100.00	123,100.00 97.62%
54500	Human Services-Administration	378,576.41	3,308,916.00	2,930,339.59 88.56%
54611	Aging-Committee on Aging		198,278.00	198,278.00 100.00%
54710	Veterans-Veterans Relief	108.49	5,411.00	5,302.51 98.00%
54720	Veterans-Veterans Service Officer	43,806.18	344,334.00	300,527.82 87.28%
54730	Veterans Relief Donations	255.92	300.00	44.08 14.69%
54740	Veterans-Care of Veterans Graves		2,865.00	2,865.00 100.00%
54750	Veterans-WDVA Grant	672.22	11,380.00	10,707.78 94.09%
	Total Health and Human Services	4,674,850.32	44,208,623.87	39,533,773.55 89.43%
	Culture, Recreation and Education			
55112	County Aid to Libraries	498,976.07	977,893.00	478,916.93 48.97%
55210	County Parks	178,029.43	1,680,223.00	1,502,193.57 89.40%
55441	Maintenance Snowmobile Trails	18,041.20	81,510.00	63,468.80 77.87%
55442	ATV Maintenance	224.10	11,370.00	11,145.90 98.03%
55460	Marshfield Fairgrounds	25,000.00	25,000.00	0.00% 0.00%
55620	UW-Extension	28,919.79	522,198.00	493,278.21 94.46%
55630	UW-Extension Center-Marshfield	23,936.00	47,872.00	23,936.00 50.00%
55650	UW-Extension Junior Fair	32,000.00	32,000.00	0.00% 0.00%
55660	UW-Extension Projects	196.10	17,700.00	17,503.90 98.89%
	Total Culture, Recreation and Education:	805,322.69	3,395,766.00	2,590,443.31 76.28%
	Conservation and Development			
56111	State Forestry Roads		7,000.00	7,000.00 100.00%
56121	Land Conservation	33,243.70	257,756.00	224,512.30 87.10%
56122	DATCP Grant	22,190.63	314,582.00	292,391.37 92.95%
56123	Wildlife Damage Abatement	3,828.18	61,038.00	57,209.82 93.73%
56125	Non-Metalic Mining Reclamation	6,519.96	40,349.00	33,829.04 83.84%
56126	MDV	53.10	1,390.00	1,336.90 96.18%
56128	Mill Creek	2,035.60	22,000.00	19,964.40 90.75%
56310	County Planner	50,632.26	387,190.00	336,557.74 86.92%
56320	Land Record	13,086.37	246,791.00	233,704.63 94.70%
56340	Surveyor	4,619.41	44,304.00	39,684.59 89.57%
56730	Transp & ED-Airport Aid		13,384.00	13,384.00 100.00%
56740	Payment in Lieu of Tax		77,345.00	77,345.00 100.00%
56750	Transp & Economic Develop	1,131.30	145,191.00	144,059.70 99.22%

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Thursday, February 28, 2019

		Actual	2019 Budget	Variance	Variance %
56780	CDBG-ED	32,407.95	35,000.00	2,592.05	7.41%
56911	State Wildlife Habitat		2,500.00	2,500.00	100.00%
56913	Park & Forestry Capital Proj	5,651.01	359,330.00	353,678.99	98.43%
56943	Private Sewage System	26,184.13	261,997.00	235,812.87	90.01%
	Total Conservation and Development	201,583.60	2,277,147.00	2,075,563.40	91.15%
	Capital Outlay				
57120	Cap Projects-Gen Government	78,555.00	375,000.00	296,445.00	79.05%
57121	Cap Projects-Parks		75,300.00	75,300.00	100.00%
57213	Cap Projects-Emergency Management		24,000.00	24,000.00	100.00%
57216	Cap Projects-Computer Software		15,337.00	15,337.00	100.00%
57310	Highway Capital Projects	49,568.91	2,313,082.00	2,263,513.09	97.86%
57410	Cap Projects-Human Services	1,249.90		(1,249.90)	0.00%
57412	Cap Projects-Edgewater	8,426.86	169,000.00	160,573.14	95.01%
57420	Cap Projects-Norwood	42,368.62	357,477.00	315,108.38	88.15%
57610	Cap Projects-Cons & Dev-Vehicles		34,000.00	34,000.00	100.00%
57640	UW Remodeling/Construction	322.50	70,500.00	70,177.50	99.54%
	Total Capital Outlay	180,491.79	3,433,696.00	3,253,204.21	94.74%
	Debt Service				
58140	Debt Service Principal-Highway		3,400,000.00	3,400,000.00	100.00%
58240	Debt Service Interest-Highway		568,620.00	568,620.00	100.00%
	Total Debt Service		3,968,620.00	3,968,620.00	100.00%
	Other Financing Uses				
59210	Transfers to General Fund		6,487,267.00	6,487,267.00	100.00%
59270	Transfer to Internal Service		(187,012.00)	(187,012.00)	100.00%
	Total Other Financing Uses		6,300,255.00	6,300,255.00	100.00%
	TOTAL EXPENDITURES	10,449,965.97	115,060,849.00	104,610,883.03	90.92%
	NET INCOME (LOSS) *	(334,601.68)	(8,175,370.00)	7,840,768.32	(95.91%)

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Monday, December 31, 2018

	Actual	2018 Budget	Variance	Variance %
REVENUES				
Taxes				
41110 General Property Taxes	\$25,645,545.96	\$25,645,906.00	(\$360.04)	0.00%
41150 Forest Cropland/Managed Forest Land	52,447.18	20,000.00	32,447.18	162.24%
41220 General Sales and Retailers' Discount	192.52	180.00	12.52	6.96%
41221 County Sales Tax	5,521,248.10	6,046,482.00	(525,233.90)	(8.69%)
41230 Real Estate Transfer Fees	159,502.94	85,000.00	74,502.94	87.65%
41800 Interest and Penalties on Taxes	608,625.52	405,000.00	203,625.52	50.28%
41910 Payments in Lieu of Taxes	18,181.20	18,500.00	(318.80)	(1.72%)
Total Taxes	32,005,743.42	32,221,068.00	(215,324.58)	(0.67%)
Intergovernmental Revenues				
43211 Federal Grants-Emergency Government		800.00	(800.00)	(100.00%)
43210 Federal Grants-General Government		1,200.00	(1,200.00)	(100.00%)
43410 State Aid-Shared Revenue	3,062,254.87	3,059,556.00	2,698.87	0.09%
43430 State Aid-Other State Shared Revenues	215,355.87	291,141.00	(75,785.13)	(26.03%)
43511 State Aid-Victim Witness	40,591.72	81,150.00	(40,558.28)	(49.98%)
43512 State Aid-Courts	387,539.90	378,464.00	9,075.90	2.40%
43514 State Aid-Court Support Services	58,441.00	57,000.00	1,441.00	2.53%
43516 State Aid-Modernization Grants	83,120.00	58,120.00	25,000.00	43.01%
43521 State Aid - Law Enforcement	147,541.58	136,500.00	11,041.58	8.09%
43523 State Aid-Other Law Enforcement	18,736.00	18,000.00	736.00	4.09%
43528 State Aid-Emergency Government	106,863.35	93,250.00	13,613.35	14.60%
43531 State Aid-Transportation	2,096,591.94	2,096,592.00	(0.06)	0.00%
43534 State Aid-LRIP	450,238.17		450,238.17	0.00%
43549 State Aid-Private Sewage	33,582.00	20,000.00	13,582.00	67.91%
43551 State Aid-Health Grants	84,126.00	75,078.00	9,048.00	12.05%
43554 State Aid-Health WIC Program	367,286.00	388,380.00	(21,094.00)	(5.43%)
43557 State Aid-Health Consolidated Contract	66,766.00	80,000.00	(13,234.00)	(16.54%)
43560 State Aid-Grants	66,317.00	66,317.00		0.00%
43561 State Aids	12,119,982.09	11,292,655.00	827,327.09	7.33%
43567 State Aid-Transportation	205,315.15	203,436.00	1,879.15	0.92%
43568 State Aid-Child Support	931,405.15	928,443.00	2,962.15	0.32%
43571 State Aid-UW Extension		11,500.00	(11,500.00)	(100.00%)
43572 State Aid-ATV Maintenance	6,715.00	6,715.00		0.00%
43574 State Aid-Snowmobile Trail Maint	78,997.73	67,925.00	11,072.73	16.30%
43576 State Aid-Parks		62,500.00	(62,500.00)	(100.00%)
43581 State Aid-Forestry	46,750.25	47,489.00	(738.75)	(1.56%)
43586 State Aid-Land Conservation	310,406.45	296,358.00	14,048.45	4.74%
43640 State Aid-Co Share Managed Forest Lands	21,089.07	20,000.00	1,089.07	5.45%
43690 State Aid-Forestry Roads	3,248.56	3,280.00	(31.44)	(0.96%)
Total Intergovernmental	21,009,260.85	19,841,849.00	1,167,411.85	5.88%
Licenses and Permits				
44100 Business and Occupational Licenses	400,089.32	342,924.00	57,165.32	16.67%
44101 Utility Permits	1,450.00	1,050.00	400.00	38.10%
44102 Driveway Permits	940.00	860.00	80.00	9.30%
44200 DNR & ML Fees	49,310.54	22,500.00	26,810.54	119.16%
44201 Dog License Fund	1,000.00	1,000.00		0.00%
44260 Moving Permits	1,475.00	1,025.00	450.00	43.90%
44300 Sanitary Permit Fees	41,775.00	45,000.00	(3,225.00)	(7.17%)
44411 County Planner Plat Review Fees	2,210.00	2,500.00	(290.00)	(11.60%)
44412 Wisconsin Fund Application Fees	1,050.00	750.00	300.00	40.00%
44413 Shoreland zoning Fees & Permits	3,747.50	4,250.00	(502.50)	(11.82%)
44415 HT Database Annual Fee	60,600.00	56,000.00	4,600.00	8.21%
Total Licenses and Permits	563,647.36	477,859.00	85,788.36	17.95%
Fines, Forfeits and Penalties				
45110 Ordinances Violations	4,246.86	1,700.00	2,546.86	149.82%
45115 County Share of Occupational Driver	380.00	200.00	180.00	90.00%
45120 County Share of State Fines and Forfeitures	153,831.70	160,000.00	(6,368.30)	(3.98%)
45123 County Parks Violation Fee	852.94	750.00	102.94	13.73%
45130 County Forfeitures Revenue	94,785.00	110,000.00	(15,215.00)	(13.83%)
45191 Private Sewage Fines	13,989.00	20,000.00	(6,031.00)	(30.16%)
Total Fines, Forfeits and Penalties	267,865.50	292,650.00	(24,784.50)	(8.47%)
Public Charges for Services				
46110 County Clerk-Passport Fees	28,325.00	20,000.00	8,325.00	41.63%
46121 Treasurer Fees-Redemption Notices	7,001.61	3,000.00	4,001.61	133.39%
46122 Property Conversion Charges	1,501.20	100.00	1,401.20	1,401.20%
46130 Register of Deeds-Fees	341,901.02	309,000.00	32,901.02	10.65%
46131 Register of Deeds-Laredo Tapestry	6,499.99		6,499.99	0.00%
46135 Land Record-Fees	95,000.00	92,880.00	2,120.00	2.28%
46140 Court Fees	168,928.52	174,500.00	(5,571.48)	(3.19%)
46141 Court Fees and Costs-Marriage Counseling	12,971.60	12,300.00	671.60	5.46%

2/27/2019

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Monday, December 31, 2018

		2018			
		Actual	Budget	Variance	Variance %
46142	Court/Juvenile	24,160.35	20,000.00	4,160.35	20.80%
46143	Other Professional Reimbursements	17,718.61	15,120.00	2,598.61	17.19%
46144	Circuit Court Branch I	32,735.77	28,600.00	4,135.77	14.46%
46146	Circuit Court Branch III	17,351.00	5,817.00	11,534.00	198.28%
46191	Public Charges-Clerk	7,280.00	8,000.00	(720.00)	(9.00%)
46192	Public Chgs-Temp Licenses	8,081.80	7,000.00	1,081.80	15.45%
46194	County Clerk Copy Fees	150.00	425.00	(275.00)	(64.71%)
46195	Public Chgs-Map & Data Sales		100.00	(100.00)	(100.00%)
46196	Public Chgs-Human Resources	1,428,046.74	1,441,717.00	(13,670.26)	(0.95%)
46210	Sheriff-Public Charges	150.00	400.00	(250.00)	(62.50%)
46211	Sheriff Revenue-Civil Process Fees	60,539.00	60,000.00	539.00	0.90%
46212	Sheriff Cost Reimbursement/Witness Fees	62,722.02	52,000.00	10,722.02	20.62%
46214	Reserve Deputy Revenue	20,249.28	12,000.00	8,249.28	68.74%
46215	Sheriff Escort Service	37,127.73	29,000.00	8,127.73	28.03%
46216	Restitution	825.33	300.00	525.33	175.11%
46217	OWI Restitution	2,154.71	1,600.00	554.71	34.67%
46221	Public Chgs-Coroner Cremation	41,995.00	60,000.00	(18,005.00)	(30.01%)
46230	Death Certificates	14,000.00	15,000.00	(1,000.00)	(6.67%)
46241	Jail Surcharge	32,523.71	38,000.00	(5,476.29)	(14.41%)
46242	Huber/Electronic Monitoring	272,709.07	252,044.00	20,665.07	8.20%
46243	Inmate Booking/Processing Fee	15,908.74	21,000.00	(5,091.26)	(24.24%)
46244	Other County Transports	17,371.75	23,000.00	(5,628.25)	(24.47%)
46245	Jail Stay Fee	36,343.83	50,370.00	(14,026.17)	(27.85%)
46291	Public Chgs-ID Cards	20.00		20.00	0.00%
46330	Public Chgs-Ho Chunk/AODA	27,500.00	27,500.00		0.00%
46510	Public Chgs-Crisis Stabilization	442,229.44	677,225.00	(234,995.56)	(34.70%)
46520	Institutional Care-Private Pay	1,366,699.05	1,049,475.00	317,224.05	30.23%
46521	Institutional Care-Other Pay	7,500.00	6,800.00	700.00	10.29%
46525	Public Chgs- Medicare	2,826,241.66	3,543,571.00	(717,329.34)	(20.24%)
46526	Public Chgs- Medicaid	4,709,104.32	5,883,458.00	(1,174,353.68)	(19.96%)
46527	Public Chgs-Veterans EW	52,165.94		52,165.94	0.00%
46530	Public Charges	5,679,020.38	4,873,724.00	805,296.38	16.52%
46531	Public Chgs- Private Insurance	1,012,154.30	1,936,512.00	(924,357.70)	(47.73%)
46532	Public Chgs-County Responsible	137,795.61	217,475.00	(79,679.39)	(36.64%)
46533	Public Chgs-NW Mental Health Inpatient	409,388.13	319,464.00	89,924.13	28.15%
46534	Public Chgs-NW Mental Health Inpatient	2,177,235.36	1,311,122.00	866,113.36	66.06%
46536	Third Party Awards & Settlements	455,932.00	232,688.00	223,244.00	95.94%
46537	Contractual Adjustment	(4,473,654.11)	(4,643,902.00)	170,247.89	(3.67%)
46590	Provision for Bad Debts-Edgewater	(12,000.00)	(12,000.00)		0.00%
46621	Child Support-Genetic Tests	3,728.01	4,500.00	(771.99)	(17.16%)
46623	Child Support-Filing Fees	110.00	200.00	(90.00)	(45.00%)
46624	Child Support-Service Fees	13,825.17	12,000.00	1,825.17	15.21%
46625	Child Support-Extradition Charges		500.00	(500.00)	(100.00%)
46721	Public Chgs-Parks	537,519.92	475,000.00	62,519.92	13.16%
46771	UW-Extension Publication Revenue	52.00		52.00	0.00%
46772	UW-Extension Project Revenue	23,378.64	4,050.00	19,328.64	477.25%
46813	County Forest Revenue	408,704.98	385,000.00	23,704.98	6.16%
46825	Land Conservation Fees & Sales	82,338.83	63,525.00	18,813.83	29.61%
46826	Private Sewage Charges	1,530.00	3,000.00	(1,470.00)	(49.00%)
	Total Public Charges for Services	18,700,791.01	19,124,160.00	(423,368.99)	(2.21%)
Intergovernmental Charges for Services					
47210	Intergovernmental Charges	566,459.21	580,700.00	(14,240.79)	(2.45%)
47230	State Charges	1,445,736.72	1,403,610.00	42,126.72	3.00%
47231	State Charges-Highway	239,156.10	250,030.00	(10,873.90)	(4.35%)
47232	State Charges-Machinery	2,194,040.06	2,177,319.00	16,721.06	0.77%
47250	Intergovernmental Transfer Program Rev	870,341.72	511,615.00	358,726.72	70.12%
47300	Local Gov Chgs	347,003.35	561,660.00	(214,656.65)	(38.22%)
47310	Local Gov Debt Service Charges		22,000.00	(22,000.00)	(100.00%)
47320	Local Gov Chgs-Public Safety	31,728.23	29,000.00	2,728.23	9.41%
47330	Local Gov Chgs-Transp	1,695,322.06	1,207,485.00	487,837.06	40.40%
47332	Local Gov Chgs-Roads	383,382.21	403,360.00	(19,977.79)	(4.95%)
47333	Local Gov Chgs-Bridges	116,357.01	27,440.00	88,917.01	324.04%
47350	Local Gov Chgs-Hlth & Human Svcs	73,779.00	69,050.00	4,729.00	6.85%
47351	Local Gov Chgs-Other Governments	3,080.00	2,000.00	1,080.00	54.00%
47391	Local Gov Chgs-BNI (Materials)	1,710.24	3,200.00	(1,489.76)	(46.56%)
47392	Local Gov Chgs-BNI (Staff)	475.50	800.00	(324.50)	(40.56%)
47393	Local Gov Chgs-Work Relief	3,313.15	5,000.00	(1,686.85)	(33.74%)
47395	Local Gov Chgs-EM Vehicles	4,760.66	5,000.00	(239.34)	(4.79%)
47396	Local Gov Chgs-EM Equipment	2,389.00	800.00	1,589.00	198.63%
	Total Charges to Other Governments	7,979,034.22	7,260,069.00	718,965.22	9.90%
Interdepartmental Charges for Services					
47410	Dept Charges-Hlth Benefits & Other	10,042,931.42	10,157,960.00	(115,028.58)	(1.13%)

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Monday, December 31, 2018

		2018		
		Actual	Budget	Variance
				Variance %
47411	Dept Charges-Purchasing	35,239.07	73,303.00	(38,063.93)
47412	Dept Charges-Insurance	474,226.47	475,000.00	(773.53)
47413	Dept Charges-Gen Govt	1,162,661.96	1,003,569.00	159,092.96
47415	Dept Charges-Systems	303,475.64	295,155.00	8,320.64
47421	Dept Charges-Public Safety	28,299.32	21,000.00	7,299.32
47430	Dept Charges-Bldg Rent	918,729.92	919,124.00	(394.08)
47432	Dept Charges-Rent Unified		704.00	(704.00)
47435	Dept Charges-Sheriff Lockup Rent	16,392.00	16,000.00	392.00
47438	Dept Charges-Riverblock Rent	585,996.00	575,520.00	10,476.00
47440	Dept Charges	3,518.00	3,400.00	118.00
47460	Dept Charges-Drug Court	67,000.00	73,000.00	(6,000.00)
47470	Dept Charges-Highway	2,700,098.65	2,459,263.00	240,835.65
	Total Interdepartmental Charges	16,338,568.45	16,072,998.00	265,570.45
	Total Intergovernmental Charges for Services	24,317,602.67	23,333,067.00	984,535.67
Miscellaneous				
48000	Miscellaneous	657,251.61		657,251.61
48100	Interest	92.37	80.00	12.37
48110	Interest-Capital Projects	8.67	10.00	(1.33)
48113	Unrealized Gain/Loss on Investment	27,879.75	48,430.00	(20,550.25)
48114	Interest-Investment	195,105.93	115,959.00	79,146.93
48115	Interest-General Investment	170,568.88	25,000.00	145,568.88
48116	Interest-Section 125 & Health	654.75	219.00	435.75
48117	Interest-Clerk of Courts	327.89	300.00	27.89
48200	Rental Income	130,276.72	134,931.00	(4,654.28)
48201	Rental Income- CSP/CCS		50,400.00	(50,400.00)
48300	Gain/Loss-Sale of Property	225,349.21	53,000.00	172,349.21
48310	Gain/Loss-Sale of Fixed Assets	(12,729.00)		(12,729.00)
48320	Gain/Loss-Sale of Surplus Property	2,651.00	500.00	2,151.00
48340	Gain/Loss-Sale of Salvage and Waste	5,433.89	6,700.00	(1,266.11)
48440	Insurance Recoveries-Other	2,094,221.81	487,000.00	1,607,221.81
48500	Donations	599,799.44	1,629,800.00	(1,030,000.56)
48501	Donations-Designated Projects	220.00		220.00
48502	Donations-Veterans Loan Repayment	956.92		956.92
48503	Donations-Services ATV Club	3,837.27	6,000.00	(2,162.73)
48510	Donations	467,000.00		467,000.00
48540	Donations & Contributions	29,375.30	20,000.00	9,375.30
48630	Recovery of PYBD & Contractual Adj	50,767.92	46,500.00	4,267.92
48660	Revenue from Meals	19,448.39	20,000.00	(551.61)
48880	Food Vending Machine Income	4,200.96	4,500.00	(299.04)
48900	Other Miscellaneous Revenue	63,348.19	39,125.00	24,223.19
48901	Other/Miscellaneous Revenue	6,355.29	1,500.00	4,855.29
48910	Vending/Cafeteria Revenue	7,524.95	11,000.00	(3,475.05)
48920	Vending Machine Revenue	4,115.35	4,600.00	(484.65)
48940	Canteen Income	30.00	500.00	(470.00)
48970	Rental Income- NHC, Health Annex	17,508.00	17,508.00	0.00%
48980	Misc/Other Workshop Revenue	11.38	100.00	(88.62)
48990	Other Operating Income	2,625.78	2,500.00	125.78
48991	Copier Revenue	1,723.10	2,000.00	(276.90)
	Total Miscellaneous	4,775,941.72	2,728,162.00	2,047,779.72
Other Financing Sources				
49110	Proceeds from Long-Term Debt	50,708.00		50,708.00
49210	Transfer from General Fund		260,000.00	(260,000.00)
49220	Transfer from Special Revenue	5,069,966.78	6,086,765.00	(1,016,798.22)
49270	Transfer from Internal Service		283,903.00	(283,903.00)
49280	Transfer from Trust Funds	1,286,555.40		1,286,555.40
	Total Other Financing Sources	6,407,230.18	6,630,668.00	(223,437.82)
TOTAL REVENUES		108,048,082.71	104,649,483.00	3,398,599.71
				3.25%

EXPENDITURES

General Government				
51120	Committees & Commissions	178,235.93	202,513.00	24,277.07
51212	Circuit Court Branch I	366,028.26	395,614.00	29,585.74
51213	Circuit Court Branch II	112,480.42	119,902.00	7,421.58
51214	Circuit Court Branch III	122,263.21	124,761.00	2,507.79
51215	Drug Court	212,330.68	215,817.00	3,486.32
51217	Clerk of Courts-Divorce Mediation	15,750.00	17,000.00	1,250.00
51220	Family Court Commissioner	88,036.39	105,233.00	17,196.61
51221	Clerk of Courts	1,301,921.42	1,353,334.00	51,412.58
51231	Coroner	131,259.14	139,842.00	8,582.86
51310	District Attorney	285,185.88	304,049.00	18,863.12
51315	Victim Witness Program	151,711.27	156,044.00	4,332.73

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Monday, December 31, 2018

		2018		
		Actual	Budget	Variance
				Variance %
51316	Task Force	240.00	900.00	660.00
51320	Corporation Counsel	271,271.56	271,297.00	25.44
51330	Child Support	977,094.09	1,022,205.00	45,110.91
51420	County Clerk	293,454.96	323,430.00	29,975.04
51424	County Clerk-Postage Meter	10,870.02	14,300.00	3,429.98
51430	Health Benefit Payments	12,577,867.25	11,678,993.00	(898,874.25)
51431	Health-Wellness	274,900.90	283,903.00	9,002.10
51433	Human Resources-Labor Relations	27,487.47	28,200.00	712.53
51435	Human Resources-Personnel	429,858.20	437,707.00	7,848.80
51436	Human Resources-Programs	198.72	3,670.00	3,471.28
51440	County Clerk-Elections	85,788.08	94,621.00	8,832.92
51450	Data Processing	1,612,328.86	1,804,291.00	191,962.14
51451	Voice over IP	119,893.90	128,000.00	8,106.10
51452	PC Replacement	200,381.29	200,600.00	218.71
51453	Co Clerk-Inform & Commun	13,504.18	18,500.00	4,995.82
51510	Finance	386,940.01	380,313.00	(6,627.01)
51520	Treasurer	403,813.95	429,490.00	25,676.05
51550	Purchasing	50,286.53	51,970.00	1,683.47
51590	Contingency		245,324.00	245,324.00
51611	Bldg Maint-Courthouse and Jail	1,092,906.90	1,152,179.00	59,272.10
51630	Bldg Maint-Unified Svcs Building	9,696.83	10,889.00	1,192.17
51640	Bldg Maint-Joint Use Building	6,983.49	11,851.00	4,867.51
51650	Bldg Maint-Sheriff Lockup	2,713.79	4,547.00	1,833.21
51660	Bldg Maint-CBRF's	3,903.62	7,471.00	3,567.38
51670	Bldg Maint-River Block	413,046.75	681,520.00	268,473.25
51710	Register of Deeds	399,180.30	423,055.00	23,874.70
51711	Register of Deeds-Redaction	26,567.10	32,387.00	5,819.90
51931	Property and Liability Insurance	543,161.05	612,071.00	68,909.95
51933	Workers Comp Insurance	314,279.39	491,569.61	177,289.61
51934	Sick Leave Conversion	266,475.19	500,000.00	233,524.81
	Total General Government	23,780,286.98	24,479,362.00	699,075.02
				2.86%
	Public Safety			
52110	Sheriff-Administration	2,473,798.83	2,641,365.00	167,566.17
52130	Radio Engineer	176,037.27	232,110.00	56,072.73
52131	Sheriff-Indian Law Enforce	25,715.55	33,933.00	8,217.45
52140	Sheriff-Traffic Police	2,991,749.32	3,065,437.00	73,687.68
52150	Sheriff-Civil Svc Comm		1,000.00	1,000.00
52510	Emer Mgmt-SARA Title III	43,651.54	52,085.00	8,433.46
52520	Emergency Management	319,307.04	323,272.00	3,964.96
52601	Dispatch	1,671,452.27	1,784,049.00	112,596.73
52530	Emer Mgmt-Bldg Numbering	4,332.32	3,000.00	(1,332.32)
52540	Emer Mgmt-Work Relief	135,945.09	140,926.00	4,980.91
52710	Sheriff-Jail	2,340,008.31	2,505,702.00	165,693.69
52712	Sheriff-Electronic Monitoring	180,361.96	183,188.00	2,826.04
52713	Sheriff-PT Transp/Safekeeper	1,065,008.59	1,066,197.00	1,188.41
52721	Sheriff-Jail Surcharge	108,391.47	187,570.00	79,178.53
	Total Public Safety	11,535,759.56	12,219,834.00	684,074.44
				5.60%
	Public Works-Highway			
53110	Hwy-Administration	317,188.55	288,760.00	(28,428.55)
53120	Hwy-Engineer	201,909.01	245,004.00	43,094.99
53191	Hwy-Other Administration	339,454.98	335,112.00	(4,342.98)
53210	Hwy-Employee Taxes & Benefits	157,123.94		(157,123.94)
53220	Hwy-Field Tools	(35,178.62)	13,236.00	48,414.62
53230	Hwy-Shop Operations	280,624.69	280,244.00	(380.69)
53232	Hwy-Fuel Handling	16,712.22	12,100.00	(4,612.22)
53240	Hwy-Machinery Operations	1,079,328.84	1,711,623.00	632,294.16
53260	Hwy-Bituminous Ops	249,071.33	226,200.00	(22,871.33)
53262	Hwy-Bituminous Ops	4,317.94	111,922.00	107,604.06
53266	Hwy-Bituminous Ops	2,078,616.02	2,107,491.00	28,874.98
53270	Hwy-Buildings & Grounds	201,773.66	164,134.00	(37,639.66)
53290	Hwy-Salt Brine Operations	1,181.64		(1,181.64)
53291	Hwy-Salt Brine Operations	2,797.61		(2,797.61)
53281	Hwy-Acquisition of Capital Assets	27,019.00		(27,019.00)
53310	Hwy-Maintenance CTHS		3,300.00	3,300.00
53311	Hwy-Maint CTHS Patrol Sectn	1,740,701.00	1,655,124.00	(85,577.00)
53312	Hwy-Snow Remov	934,834.05	939,941.00	5,106.95
53313	Hwy-Maintenance Gang	148,941.24	134,103.00	(14,838.24)
53314	Hwy-Maint Gang-Materials	2,899.04	1,235.00	(1,664.04)
53320	Hwy-Maint STHS	1,182,605.02	1,364,109.00	181,503.98
53323	Hwy-Maint STHS PBM	81,903.91	52,600.00	(29,303.91)

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Monday, December 31, 2018

		2018 Actual	2018 Budget	Variance	Variance %
53330	Hwy-Local Roads	1,691,396.28	1,187,637.00	(503,759.28)	(42.42%)
53340	Hwy-County-Aid Road Construction	442,641.69	444,834.00	2,192.31	0.49%
53341	Hwy-County-Aid Bridge Construction	155,557.69	200,269.00	44,711.31	22.33%
53490	Hwy-State & Local Other Services	335,587.02	552,901.00	217,313.98	39.30%
	Total Public Works-Highway	11,639,007.75	12,031,879.00	392,871.25	3.27%
	Health and Human Services				
54121	Health-Public Health	1,737,277.43	1,780,025.00	42,747.57	2.40%
54122	Health-WIC Program	369,690.09	388,380.00	18,689.91	4.81%
54128	Health-Public Health Grants	81,135.50	80,000.00	(1,135.50)	(1.42%)
54129	Humane Officer	40,336.27	35,519.00	(4,817.27)	(13.56%)
54130	Health-Dental Sealants	123,277.93	128,779.00	5,501.07	4.27%
54132	Adams-Juneau Sanitation	281,412.11	308,214.00	26,801.89	8.70%
54210	Edgewater-Nursing	3,896,092.83	4,119,094.00	223,001.17	5.41%
54211	Edgewater-Housekeeping	129,602.10	131,548.00	1,945.90	1.48%
54212	Edgewater-Dietary	674,416.19	731,423.00	57,006.81	7.79%
54213	Edgewater-Laundry	59,314.83	150,061.00	90,746.17	60.47%
54214	Edgewater-Maintenance	356,328.54	382,204.00	25,875.46	6.77%
54217	Edgewater-Activities	166,430.02	169,940.00	3,509.98	2.07%
54218	Edgewater-Social Services	142,003.33	156,283.00	14,279.67	9.14%
54219	Edgewater-Administration	637,780.26	628,781.00	(8,999.26)	(1.43%)
54315	Mental Health/AODA Ho Chunk	27,500.00	27,500.00		0.00%
54316	Mental Institutions State Charge		360.00	360.00	100.00%
54317	Human Services Crisis Stabilization	456,687.78	483,116.00	26,428.22	5.47%
54324	Norwood-SNF-CMI	1,046,626.75	1,057,175.00	10,548.25	1.00%
54325	Norwood SNF TBI	913,243.71	1,013,060.00	99,816.29	9.85%
54326	Norwood-Inpatient	3,342,571.29	3,348,009.00	5,437.71	0.16%
54350	Norwood-Dietary	1,117,135.76	1,104,390.00	(12,745.76)	(1.15%)
54351	Norwood-Plant Ops & Maint	831,917.21	840,365.00	8,447.79	1.01%
54363	Norwood-Medical Records	163,334.22	168,904.00	5,569.78	3.30%
54365	Norwood-Administration	1,236,598.83	1,244,555.00	7,956.17	0.64%
54401	Human Services-Child Welfare	3,411,581.97	3,580,277.00	168,695.03	4.71%
54405	Human Services-Youth Aids	3,249,308.19	3,310,128.00	60,819.81	1.84%
54410	Human Services-Child Care	127,922.13	140,048.00	12,125.87	8.66%
54413	Human Services-Transportation	376,269.59	369,706.00	(6,563.59)	(1.78%)
54420	Human Services-ESS	1,351,364.19	1,410,902.00	59,537.81	4.22%
54425	Human Services-FSET	2,772,503.24	2,789,886.00	17,382.76	0.62%
54435	Human Services-LIEAP	118,005.92	125,628.00	7,622.08	6.07%
54440	Human Services-Birth to Three	482,619.45	486,247.00	3,627.55	0.75%
54445	Human Services-Childrens COP	245,717.54	291,898.00	46,180.46	15.82%
54450	Human Services-Childrens Waivers	224,433.83	249,481.00	25,047.17	10.04%
54455	Human Services-CSP	522,607.84	569,147.00	46,539.16	8.18%
54460	Human Services-OPC MH	1,297,754.18	1,377,982.00	80,227.82	5.82%
54465	Human Services-CCS	1,944,006.27	1,760,681.00	(183,325.27)	(10.41%)
54470	Human Services-Crisis Legal Svc	752,426.07	724,832.00	(27,594.07)	(3.81%)
54475	Human Services-MH Contr COP	1,042,855.98	1,538,677.00	495,821.02	32.22%
54480	Human Services-OPC AODA	450,830.83	484,555.00	33,724.17	6.96%
54485	Human Services-OPC Day Treatment	80,738.21	80,368.00	(370.21)	(0.46%)
54495	Human Services-AODA Contract	55,697.58	136,100.00	80,402.42	59.08%
54500	Human Services-Administration	3,208,770.31	3,253,780.00	45,009.69	1.38%
54611	Aging-Committee on Aging	131,389.81	198,278.00	66,888.19	33.73%
54710	Veterans-Veterans Relief	5,352.10	5,411.00	58.90	1.09%
54720	Veterans-Veterans Service Officer	319,630.77	330,151.00	10,520.23	3.19%
54730	Veterans Relief Donations	15.79	300.00	284.21	94.74%
54740	Veterans-Care of Veterans Graves	2,858.01	2,865.00	6.99	0.24%
54750	Veterans-WDVA Grant	7,421.15	11,500.00	4,078.85	35.47%
	Total Health and Human Services	40,012,793.93	41,706,513.00	1,693,719.07	4.06%
	Culture, Recreation and Education				
55112	County Aid to Libraries	891,144.00	891,144.00		0.00%
55210	County Parks	1,624,607.53	1,625,697.00	1,089.47	0.07%
55441	Maintenance Snowmobile Trails	75,006.81	67,925.00	(7,081.81)	(10.43%)
55442	ATV Maintenance	9,505.61	12,715.00	3,209.39	25.24%
55460	Marshfield Fairgrounds	25,000.00	25,000.00		0.00%
55620	UW-Extension	454,793.33	516,662.00	61,868.67	11.97%
55630	UW-Extension Center-Marshfield	48,082.00	48,082.00		0.00%
55650	UW-Extension Junior Fair	32,000.00	32,000.00		0.00%
55660	UW-Extension Projects	25,682.12	27,700.00	2,017.88	7.28%
55661	UW-Ext Farm Technology Days	(20,000.00)	43,000.00	63,000.00	146.51%
	Total Culture, Recreation and Education:	3,165,821.40	3,289,925.00	124,103.60	3.77%
	Conservation and Development				
56111	State Forestry Roads	3,090.78	3,300.00	209.22	6.34%

2/27/2019

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Monday, December 31, 2018

	Actual	2018 Budget	Variance	Variance %
56121 Land Conservation	238,579.33	241,959.00	3,379.67	1.40%
56122 DATCP Grant	240,354.27	250,593.00	10,238.73	4.09%
56123 Wildlife Damage Abatement	67,016.64	80,785.00	13,768.36	17.04%
56125 Non-Metallic Mining Reclamation	37,731.80	40,054.00	2,322.20	5.80%
56127 Don Aron Memorial Fund	21,018.14	22,000.00	981.86	4.46%
56310 County Planner	369,109.23	369,261.00	151.77	0.04%
56320 Land Record	132,974.39	255,729.00	122,754.61	48.00%
56340 Surveyor	44,719.96	44,750.00	30.04	0.07%
56730 Transp & ED-Airport Aid	17,500.00	17,500.00		0.00%
56740 Payment in Lieu of Tax	77,344.10	77,345.00	0.90	0.00%
56750 Transp & Economic Develop	141,075.00	141,075.00		0.00%
56780 CDBG-ED	590.73	30,000.00	29,409.27	98.03%
56911 State Wildlife Habitat	1,935.00	2,500.00	565.00	22.60%
56913 Park & Forestry Capital Proj	34,330.75	165,063.00	130,732.25	79.20%
56943 Private Sewage System	191,566.58	196,939.00	5,372.42	2.73%
Total Conservation and Development	1,618,936.70	1,938,853.00	319,916.30	16.50%
Capital Outlay				
57121 Cap Projects-Parks	118,901.15	140,000.00	21,098.85	15.07%
57127 Cap Projects-Computers	92,989.94	93,000.00	10.06	0.01%
57208 Cap Projects-Dispatch	38,041.00	40,000.00	1,959.00	4.90%
57213 Cap Projects-Emergency Management		225,000.00	225,000.00	100.00%
57216 Cap Projects-Computer Software	28,112.21	29,000.00	887.79	3.06%
57310 Highway Capital Projects	4,253,555.40	2,499,999.00	(1,753,556.40)	(70.14%)
57412 Cap Projects-Edgewater	330,376.31	337,367.00	6,990.69	2.07%
57420 Cap Projects-Norwood	164,816.24	196,500.00	31,683.76	16.12%
57640 UW Remodeling/Construction	166,400.12	111,000.00	(55,400.12)	(49.91%)
57930 Depreciation & Amortization	577,978.78		(577,978.78)	0.00%
57940 Depreciation & Amortization	240,779.40		(240,779.40)	0.00%
Total Capital Outlay	6,011,950.55	3,671,866.00	(2,340,084.55)	(63.73%)
Debt Service				
58140 Debt Service Principal-Highway	4,605,000.00	4,605,000.00		0.00%
58240 Debt Service Interest-Highway	557,485.30	557,817.00	331.70	0.06%
58295 Paying Agent & Fiscal Charges	41,626.04		(41,626.04)	0.00%
Total Debt Service	5,204,111.34	5,162,817.00	(41,294.34)	(0.80%)
Other Financing Uses				
59210 Transfers to General Fund	6,356,522.18	6,532,243.00	175,720.82	2.69%
59220 Transfer to Special Revenue		12,162.00	12,162.00	100.00%
59270 Transfer to Internal Service		(138,847.00)	(138,847.00)	100.00%
Total Other Financing Uses	6,356,522.18	6,405,558.00	49,035.82	0.77%
TOTAL EXPENDITURES	109,325,190.39	110,906,607.00	1,581,416.61	1.43%
NET INCOME (LOSS) *	(1,277,107.68)	(6,257,124.00)	4,980,016.32	(79.59%)



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

February 28, 2019

To: Wood County Executive Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – February 2019

Human Resources Activity

	February 2019	2019 Year-to-Date
Applications Received	150	294
Positions Filled	18	31
Promotions/Transfers	2	7
New Hire Orientations	13	20
Terminations, Voluntary	7	13
Terminations, Involuntary	1	2
Retirements	0	2
Exit Interviews	3	6

Human Resources Narrative

1. General Highlights- Kim McGrath

- a) Attended the Executive Committee meeting on January 29th where the HR-related topic discussed was the Wood County wage plan.
- b) Attended the 2019 Annual Wisconsin Public Employer Labor Relations Association (WPELRA) Annual Training Conference in Madison on January 30th- February 1st.
- c) Attended the Highway, Infrastructure, and Recreation Committee meeting on February 7th to discuss the compensation of the Parks and Forestry Director. That topic was referred to Executive Committee to discuss at its March meeting.
- d) Attended the Public Safety Committee meeting on February 11th to discuss the Humane Officer's monthly attendance at meetings.
- e) Met with the Human Officer on February 11th to discuss proposed edits to the job description for Public Safety committee review at its March meeting.
- f) Met with the Edgewater Administrator, Human Services Director, and Human Services Deputy Director on February 13th to discuss internal recruitment of nursing staff.
- g) Attended the monthly Stevens Point Area Human Resources Association membership meeting on February 13th for a "2019 Legal Update".
- h) Met with the IT and Finance Directors on February 14th to discuss the Employee Self-Service portal.
- i) Held an informative preliminary call with Kim Hertz, Vice President of Sales for the WCA Group Health Trust through Aegis. Kim provided a dynamic overview of the options through WCA GHT. As the Executive Committee expressed an interest in looking at all viable options for health insurance in 2019, I reached out to The Horton Group to ensure they are providing GHT as an option for consideration in the market review this year.

- j) Attended the Executive Committee meeting on February 19th to present to the committee a proposed job description for a Facilities Manager, of which the current Maintenance Manager would transition into, if approved. The request was to refer the proposal to the HHS committee as the position would have increased oversight of the health care facilities and include collaboration with those facilities' maintenance staff.
- k) Attended the February County Board Meeting on February 19th. With respect to a former employee appealing her termination, I presented to the Board on Wood County's position at the final step in the County's Complaint Resolution Process. The board affirmed the decision of the Impartial Hearing Officer and upheld the former employee's termination.
- l) Attended the quarterly Wellness Board Meeting on February 19th.
- m) Attended the quarterly Department Head Meeting on February 20th.
- n) Attended the Wisconsin Local Government Leadership Academy Unit on "Relationships as a Foundation for Leading for Results" on February 21st- 22nd.
- o) Attended the monthly call with The Horton Group on February 26th.
- p) Met with a representative of Aegis along with the Benefits & HRIS Administrator and Safety & Risk Manager on February 27th to review and discuss the training topics offered through Aegis.
- q) Continued work on the proposed changes to the Employee Policy Handbook.
- r) Together with the Human Resources Coordinator, reviewed and discussed a draft Performance Evaluation Form for Supervisory staff. Presented the draft to the Department Heads for feedback and discussion.
- s) Received and responded to open records requests.
- t) Held weekly team meetings and bi-weekly individual staff meetings to discuss and provide updates on the department's progress towards our 2019 goals.
- u) Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.

2. **Benefits & HRIS Administrator – Jodi Pingel**

- a) Processed 9 Family Medical Leave requests.
- b) Processed Benefit Elections/Qualifying Events and enrolled in benefits via vendor websites and updated mailing addresses, if applicable.
- c) Processed terminations included cancelling insurance benefits with vendors, COBRA notification, report final earnings and hours to WRS, PEHP, etc. Prepared payout sheets for terminated employees and suspend accruals.
- d) Prepared February 2019 COBRA Remittance.
- e) Processed March 2019 TASC Admin Fees.
- f) Processed February 2019 WPS Billing Statements/Bill Summary.
- g) Reviewed completed Beneficiary Designation Forms and processed updates.
- h) Met with employees regarding questions on benefits, FMLA, qualifying events, etc.
- i) Processed 2 qualifying events and benefit changes.
- j) Facilitated portions of New Hire Orientations on January 28th, and February 4th, 11th & 18th.
- k) Reconciled February 2019 invoices for health, dental, vision, life and disability.
- l) Reconciled January-December 2018 invoices for life and disability.
- m) Prepared January 2019 Turnover Report details.
- n) Scheduled pre-employment drug tests for 2 employees.
- o) Processed mailing address updates.
- p) Attended the Central Wisconsin SHRM February Meeting – Legal Updates.
- q) Researched salary specifications at other Wisconsin counties.
- r) Attended and obtained CPR Instructor Certification.
- s) Reviewed and approved ACA/1095C forms for health coverage 2018.
- t) Researched and updated Sheriff Deputy Kelly Hour discrepancies.
- u) Provided employee population to Ascension for EAP Quarter 1.
- v) Assisted Finance Department with questions on set up in HRMS.
- w) Canceled OPEB enrollment in HRMS for new hires in 2019.

- x) Determined STD/LTD adjustments for rate changes effective January 1st.
- y) Processed vacation donation.
- z) Reviewed life insurance enrollments.

3. Human Resource Generalist- Angel Butler-Meddaugh

- a) Posted Family Resource Coordinator – Kinship, Legal Administrative Assistant – Floater, and FSET Case Manager positions.
- b) Established an eligibility list for Corrections Officers. All positions filled.
- c) Prepared a report and provided it to the Child Support Office Manager regarding costs for District Attorney and Corporation Counsel employees for state reporting.
- d) Completed three caregiver background checks with the Department of Justice and State of Wisconsin. Forwarded results to supervisors for review.
- e) Working with Clerk of Courts updating all current job descriptions.
- f) Coordinated interviews for the CST Coordinator position.
- g) Replied to nine requests from other counties requesting information on various topics.
- h) Conducted three exit interviews with outgoing employees. Sent memos to Department Head and HR Director for review.
- i) Developed interview questions and coordinated interviews for Clerk of Courts regarding the Information Clerk position. Final candidate selected, offer accepted. Recruitment file closed.
- j) Worked with University Extension developing job description and offer for a project intern.
- k) Updated multiple policies/procedures/contacts: Testing collection sites, Drug Testing policy to include “Fitness for Duty” section, Drug Testing Consent Form, and Hiring, Termination and Recruitment Policy and Procedures (forwarded to Department Heads, placed on Intranet).
- l) Established 30-day new hire feedback survey and have sent out to four employees.
- m) Sent offer of employment to two internal Crisis Interventionist candidates regarding status changes. All positions filled.
- n) Completed background, references, degree verification for Social Worker. Offer extended and accepted. Closed recruitment file.
- o) Completed background, references, DL check on part-time Bus Driver. Offer extended and accepted. Closed recruitment file.
- p) Extended offers to nine part-time Deputies; all accepted with start dates of March 3rd.
- q) Coordinated interviews for FSET Coordinator.
- r) Working with Sheriff’s Department updating multiple job descriptions and assigning job codes.
- s) Working with Payroll Administrator activating existing job codes or establishing new ones.
- t) Completed references/background on Youth Mentor Case Manager. Offer extended and accepted. Closed recruitment file.
- u) Worked closely with Sheriff’s Department to post a Deputy Sheriff position to fill one vacancy and establish eligibility list. Deadline March 17th. Civil Service Commission will also be involved.
- v) Attended a Webinar on February 20th hosted by the Horton Group “Protecting your Business from Supervisors Abuse of Power – Hiring and Firing.”
- w) Scheduled post-offer pre-employment (POPE) drug tests for six employee(s).
- x) Assisted with multiple public inquiries regarding various subjects, by phone and counter.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacement	Branch I	Legal Administrative Asst-Floater	Deadline 2/17/19
Replacement	Clerk of Courts	Information Clerk (Admin Serv 3)	Filled
Replacement	Edgewater	Social Worker	Filled

Replacement	Edgewater	CNA, RN, LPN and Dietary Assistant – (Multiple)	Ongoing recruitment
Replacement	Human Services	Bus Driver – Part-time	Refs/Background
Replacement	Human Services	Psychiatrist	Refs/Background
Replacement	Human Services	Casual Crisis Interventionists	Establishing Elig List
New	Human Services	Youth Mentor Case Manager	Offer Pending
Replacement	Human Services	Crisis Interventionist (60%)	Filled
Replacement	Human Services	Crisis Interventionist (50%)	Filled
Replacement	Human Services	Family Resource Coord-Kinship	Reviewing apps
Replacement	Human Services	CST Coordinator	Deadline 3/17/19
Replacement	Human Services	Social Worker (PT 60%)	Offer Pending
Replacement	Human Services	Legal Services/APS Coord	Filled
Replacement	Human Services	Residential Aides (Casual)	Deadline 3/17/19
Replacement	Human Services	Residential Aide (Full-time)	Filled
Replacement	Human Services	FSET Case Manager	Interviewing
Replacement	IT	PC Technician	Deadline 2/24/19
New Position	Norwood	COTA, Occupational Therapist, Dietary Aide, Cook, RN, LPN and CNA's Multiple	Ongoing recruitment by Norwood
Replacement	Sheriff	Part-Time Deputies/Elig List	Filled
Replacement	Sheriff	Corrections Officers (3)	Filled
Replacement	Sheriff	Deputy Sheriff/Eligibility list	Deadline 3/17/19

4. **Human Resources Coordinator – Kelli Quinnell**

- a) Drafted a new Supervisory Performance Evaluation form to replace the current form. Worked with the HR Director to edit and revise criteria summary. Will continue to revise the form as additional feedback is received from department heads.
- b) Continued work on scanning employee folders into Laserfiche.
- c) Participated a webinar on February 20th hosted by the Horton Group. The topic was “Protecting Your Business from Supervisors’ Abuse of Power – Hiring and Firing”.
- d) Completed multiple questionnaires for Unemployment Insurance. Prepared to attend a hearing for an employee appealing an Unemployment determination. Was informed on February 25th that the employee has withdrawn their appeal, therefore, the hearing has been cancelled.
- e) Participated in a ride-along with a Deputy from the Sheriff’s Department on Friday, February 15th. This purpose of this ride-along was for content for the HR newsletter that will be re-launching in the 2nd quarter of this year. It also provided valuable employee contact and information to improve employee engagement and relations.
- f) Compiled a report requested by Norwood.
- g) Reconciled and paid the January 2019 Unemployment Insurance invoice.
- h) Determined the charges to departments with CDL holders for the annual MRO fee for the DOT random drug testing program.
- i) Broke down monthly 2018 charges for pre-employment drug testing by department.
- j) Entered multiple HR vouchers for payment.
- k) Completed multiple verification of employment requests.
- l) Assisted multiple employees with benefit and policy related questions.
- m) Facilitated portions of New Hire Orientation on February 4th, 18th, and 25th.
- n) Attended the January 29th Executive Committee Meeting. Recorded and prepared HR minutes for the meeting.
- o) Attended the February 19th Executive Committee Meeting.
- p) Attended the February County Board Meeting.

For specific information on HR activities, please contact the HR Department.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

February 2019

1. The IT Security Team continues to expand the Security Awareness Program. To continue to remain in compliance with the KnowBe4 guarantee simulated Phishing tests need to be completed regularly, at minimum once a month.
2. Support for Norwood Healthcare Center and Edgewater Haven Matrix software is ongoing. Software preparation begins for the Norwood TBI unit move to Edgewater. Investigation and discussion with the Matrix vendor and facility directors for increased security continues. Initial discovery phase has begun for a software that may replace the MatrixCare software at Edgewater Haven Nursing home. Investigated specs concerning MatrixCare software support and possible expense for meeting the upcoming Centers for Medicare & Medicaid requirements due October 1, 2019.
4. The RtVision, Highway department software for tracking time and materials, kiosks, PCs used by user to access RtVision software, will be scheduled for upgraded functionality that will include access to the County Wellness program, County intranet and a weather application. The RtVision vendor is using our specs and continues to work on a solution for Winter Storm reporting. Initial discovery phase was started for software that would generate permits, OneGov by RtVision, for the Highway Department. Reviewed specs for new financial management package in the Chems Pro State application.
5. The TimeStar, electronic time card and time tracking, system configuration changes is ongoing. IT works to adjust settings as changes requests occur. These changes include supporting modifications of the Human Resource policy manual. PBJ reports are submitted using TimeStar data for both the Edgewater and Norwood Facilities. Conducted PBJ training of backup staff at Norwood.
6. Work on the Planning and Zoning Sanitary Permit system continues. Development of the sanitary service module was started in October. This module will allow service providers to enter pumping, maintenance and inspection data directly into the County permit system. Work on this system continues as several TimeStar and RtVision projects near completion.
7. System discovery, research, and documentation regarding multiple departmental use of Quicken software is complete. Implementation and data conversion for one department with 4 database files is complete. Software upgrade and implementation for 1 remaining departments will be scheduled next month.
8. Work on the UWEX receipting and inventory system will continue in March.
9. Entered updated service rates in TCM, Human Services billing software, for 2019.
10. Attended TCM Multi-County group meeting in Appleton, WI.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

11. Set up and attended demos of Streamline SmartCare and Qualifacts CareLogic EHR systems as a replacement for TCM, Human Services Billing software.
12. Frevvo, Human Services Crisis Intervention Forms/Workflow software, as well as Frevvo security manager was installed on premise. IT staff started creating forms/workflows for Crisis Intervention. Two servers were built to house this new application.
13. Started development on the new Tree Sales Program for Land and Water Conservation department.
14. Finished the new website design for Wood County Crime Stoppers.
15. Went live with the new in-house data extract and interface for the new Jail Medical software, Sapphire eMAR.
16. On Friday February 15th the domain controller server at Norwood started experiencing some issues which affected devices on the network. Network staff arrived onsite mid-morning to investigate and began troubleshooting the server. It was determined that necessary services were back up after a reboot, however additional troubleshooting would be required after hours. After a few hours of troubleshooting on Friday night things were back up and running as expected. Saturday night a power outage occurred. Once power was restored the server no longer booted. Sunday network staff again went onsite with additional hardware for replacement. The server is stable and has not experienced further issues since the replacement of hardware.
17. On February 25th the router for Grand Rapids PD went down. After some initial troubleshooting staff went onsite to investigate. Found out that the router had lost its configuration. Reconfigured router and verified that Grand Rapids PD officers were able to connect back to County resources again.
18. Built video storage server for Highway Department. Installed disks, migrated available licenses from other servers and installed client viewers for users at Rapids Highway. This will allow highway staff to view highway camera feeds from their desktops.
19. Maintenance and IT worked together to complete the installation of panic buttons in all four court rooms. Tested each panic button and confirmed with Dispatch that all are in working order.
20. 504 helpdesk requests were created in January, with staff completing 492 tickets and leaving 156 open requests. These numbers represent service requests from departments throughout the County.
21. Completed the new Digital Audio Recording (DAR) solution in Branch III. The County and State worked together to complete this project.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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22. Worked with Dispatch on their new Call Recording solution. This will record voice and capture computer screen data during calls.
 23. Assisted Jail on their new Canteen solution, this will allow inmates to add funds to their accounts. It will also allow Jail staff to issue refunds on inmate accounts via debit cards.
 24. Worked to improve data reception in squad computers. We have viewed and are testing solutions from Verizon and AT&T (First-Net). Two squads are currently testing Verizon cards to verify cellular coverage.
 25. Programmer Analysts continued training on new software development technologies, including ASP.NET Core, MVC, Razor Pages, C# programming language, Entity Framework Core, and others. These new technologies will help IT develop custom programs more efficiently, and enable us to migrate our existing programs to more modern platforms.
 26. Continued implementation of Questica budget software, involving Finance, IT, and Questica staff. Currently IT is working on importing financial actuals for actual vs budget comparison. The system is scheduled to go live in March 2019.
 27. The Dynamics GP (accounting software) version upgrade is complete. Several post-upgrade issues have been resolved and IT is working with TrueIT, our Dynamics GP support partner, to resolve additional issues. The remaining known issues are related to voucher numbering, and reprint of a customized report for bank transaction entry journals.
 28. Continued work with the Health Department, Environmental Health Division, on software needs for their expanded well water testing program. Development of a new program is proceeding in IT and an initial version is expected to be ready soon.
 29. Preparation and planning for the upgrade of SharePoint server has begun. This application is used within the Human Services departments to share documents and calendars.
 30. Began discussions with the Parks and Forestry Department regarding purchase of new software. This software would manage Campsite and Shelter Reservations, and permit sales, and provide features not currently available from the in-house system. Development work continues on the in-house Park Reservations system to implement features needed during the 2019 camping season.
 31. Updated server applications to allow for better management of County Board iPad devices. All iPads are being configured and setup. Board members should have their iPad prior to the March County Board meeting.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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32. The Sheriff's Department website has been updated, redesigned, and integrated with Wood County's main website. Several new features are available including a new Warrant List with automatic updates, web forms to contact different staff groups within the Department, and Sheriff's Sale listings which are more convenient for staff to update. <http://woodcountysheriffsdepartment.com> or <https://www.co.wood.wi.us/Departments/Sheriff/>
 33. Completed the Printer Management Proposal and Contract Review. Will begin working with various departments in March to begin implementing the new printer management program.
 34. Replaced Sheriff and Jail office phones.
 35. Preparation for the County wide Exchange server continues. This will be a major upgrade to the County's email system. The County will be moving from Exchange 2010 to Exchange 2019. In preparation for this upgrade all County devices will be upgraded from Microsoft Office 2010 to Microsoft Office 2016 to ensure optimal email performance.
 36. Several County Data and Phones Line contracts are up for renewal. IT is working to update the Countywide Phone System environment to allow for higher availability and reviewing options to attempt to lower operational cost.
 37. Unfortunately, received a PC Technician resignation due to employee personal reasons. Interviews for this vacancy were held February 28th.



Wood County

WISCONSIN

MAINTENANCE DEPARTMENT

Reuben Van Tassel

Monthly Letter of Comments February 2019

1. Ongoing Projects and Planning

- a. Met with contractor to evaluate updates to the Courthouse hallway ceilings that would accommodate future wiring needs and LED lighting.
- b. Met with the Sheriff's Department administration and other law enforcement agencies regarding changes to Courthouse card access and other planned security updates.
- c. Discussions with contractors regarding logistics of new natural gas backup generator placement on the roof of the Courthouse.
- d. Attended meetings with WE Energies and the City regarding a gas regulation facility that is being proposed in the corner of Gaynor Park along the Baker Street parking lot.

2. 5 Year CIP

Our recently implemented work order and preventive maintenance software came with an asset tracking program that will help us forecast our facility needs. This will be valuable to us as we work to prioritize the growing list of mechanical, electrical, and plumbing equipment that is beyond its useful life and may cause problems if not addressed. With that in mind, you will notice the annual CIP totals (list attached) are higher than what has been requested in recent years. The list is not final, as we are still working to delve into some of the equipment evaluations. I anticipate more discussion about our facility needs and priorities as we begin working on next year's budget.

3. Dispatch Comm. Center

Possibly due to the recent extremes in our winter weather, there have been a couple reports of static shocks in our Dispatch Center. Although static shocks can become common in most locations during cold and dry weather, static can be very detrimental to the electronics that are used for the emergency communication systems. The new Dispatch Center was designed to control and prevent static buildup and discharge. We are investigating the issue and will work to provide corrective measures where necessary.

4. Miscellaneous

- a. Attended Wisconsin Facility Management Association meeting
- b. Attended County Board, Executive, Judicial & Legislative, Dept. Head, Security Committee, and Health & Human Services Committee meetings.

2020-2024 CIP SUMMARY - MAINTENANCE DEPT.

2020		2021		2022		2023		2024	
CH M.E.P. Updates (Jail Chiller, Jail Cooler, etc.)	\$100,000	Jail Fire Alarm	\$50,000	CH Elevator controls	\$185,000	CH 2nd Elevator	\$275,000	CH M.E.P. Updates	\$50,000
Courthouse Ceilings & Lighting	\$25,000	CH M.E.P. Updates	\$50,000	CH M.E.P. Updates	\$50,000	CH M.E.P. Updates	\$50,000	Courthouse Remodeling	\$50,000
S. CH Parking lot	\$100,000	CH Sheriff lot/loading dock	\$250,000	Jail Sewer Lines	\$25,000	Courthouse Remodeling	\$50,000	Jail Boiler Replacement	\$30,000
S. CH Steps	\$25,000	Corp. Counsel office 3rd floor	\$50,000	Branch 1 Office Remodel	\$150,000	River Block Ramps/Railings	\$25,000	CH Transfer Switches	\$50,000
DA office 3rd floor	\$150,000	Victim/Witness office 3rd fl.	\$20,000	Courthouse Remodeling	\$50,000	River Block Elevator Controls	\$200,000	CH Fire Alarm	\$100,000
Jail Sewer Lines	\$25,000	Jail Sewer Lines	\$25,000	Courthouse Ceilings & Lighting	\$25,000	4th Courtroom	\$350,000	CH Boiler(s) Replacement & Heat Exchanger(s)	\$500,000
Courthouse Cable Trays	\$25,000	Courthouse Remodeling	\$50,000	Courthouse Cable Trays	\$25,000				
Courthouse Exterior Repairs	\$140,000	Courthouse Exterior Cleaning & Sealing	\$85,000	River Block Windows	\$75,000				
River Block Windows	\$75,000	Courthouse Ceilings & Lighting	\$25,000	River Block Windows	\$75,000				
River Block Roof Repairs	\$25,000	Courthouse Cable Trays	\$25,000	Clerk of Courts office	\$225,000				
River Block Steps	\$25,000	River Block Windows	\$75,000	Register in Probate/JV	\$35,000				
Security Camera Updates/Additions	\$125,000								
Secure Sheriff Parking Lot	\$115,000								
Ballistic Panels in Judges Benches	\$30,000								
River Block Air Conditioner Updates	\$40,000								
	\$1,025,000		\$705,000		\$920,000		\$950,000		\$780,000

TREASURER'S REPORT

03-05-2019

By: H. Gehrt

1. Had a phone conference with the Clerk of Courts, Finance Director, and Clerk of Courts of Greenwood County, South Carolina regarding Court Fund Cards on February 1.
2. Attended Judicial & Legislative meeting on February 1.
3. Participated in a webinar with Court Funds Card representative on February 7.
4. Prepared February settlements for the municipalities to settle with each taxing jurisdiction and submitted the information to the State for audit.
5. Attended the Towns Association meeting on February 15.
6. Prepared the annual Lottery Credit File and First Dollar Credit report and submitted to the State.
7. Met with a taxpayer regarding a taxing issue on February 18.
8. Attended County Board on February 19.
9. Participated in Department Head meeting on February 20 at Riverblock.
10. Attended Leadership Training Academy classes on February 21 and February 22 in Stevens Point.
11. The Department sent out around 1,324 notices of delinquent taxes for those taxpayers who did not make a tax payment by January 31, or who did not pay enough on their first installment to be postponed until July. This does NOT include Wisconsin Rapids properties as the City sends out their own notices.
12. I will be unable to attend this Committee meeting as I will be in Madison at the Wisconsin County Constitutional Officers Conference March 3-6, but Deputy Treasurer Krohn will be attending in my place to answer any questions that may arise.

RESOLUTION#

Introduced by Executive Committee
Page 1 of 1

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>MAC</u> , Finance Dir.		

MAC

INTENT & SYNOPSIS: To amend the 2019 budget to include monies that were amended in Resolution 19-2-6 to the wrong function for microwave replacements.

FISCAL NOTE: No additional cost to Wood County. The monies were amended to the wrong function

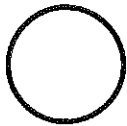
		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
57410	Capital Projects Radio Other		\$225,000
52130	Radio Engineer Police Radio Equip	\$225,000	

WHEREAS, the budget resolution 19-2-6 named an incorrect function of 52130,

THEREFORE BE IT RESOLVED, to amend the Capital Projects budget in 2019 (57410) by adding monies from the Emergency Management function of (52130) from budget resolution 19-2-6,

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats 65.90(5) the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.



RESOLUTION#

Introduced by
Page 1 of 1

CEED and Executive Committees

LAR

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: <input type="checkbox"/>	Yes: <input type="checkbox"/>	Absent: <input type="checkbox"/>
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>Mac</u> , Finance Dir.		

INTENT & SYNOPSIS: To amend the 2019 Land & Water Conservation (LWCD) Admin budget function (56121) for additional expenditures not anticipated during the original budget process.

FISCAL NOTE: No additional cost to Wood County. The source of funding is from the No-Till Drill revenue account. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
56121	LWCD Expenditures		\$11,155
34300	Fund Balance	\$ 9,269	
49110	No -Till Drill Revenue	\$ 1,886	

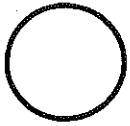
WHEREAS, as of February 1, 2018, the Wood County Land and Water Conservation Department set off to start a donation campaign to raise funds for the purchase a No-Till drill to be rented out to residents, farmers, landowners interested in beginning to No-Till, and

WHEREAS, as of December 31, 2018, the Wood County Land and Water Conservation Department had raised a generous sum \$9,269 from private donations and approval was granted by the executive committee to use funds from the sale of a fleet vehicle owned by the department, which sold for \$1,886 in February of 2019 bringing the total to \$11,155, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level."

NOW, THEREFORE BE IT RESOLVED, to amend the LWCD (56121) budget for 2019 by appropriating \$9,269 of additional expenses from the Fund Balance account (34300) and \$1,886 of additional expenses from the No-Till Drill account (49110).

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.



RESOLUTION#

Introduced by
Page 1 of 1

Highway Infrastructure & Recreation Committee

And Executive Committee

Motion: Adopted: ☐
 1st _____ Lost: ☐
 2nd _____ Tabled: ☐
 No: _____ Yes: _____ Absent: _____

Number of votes required:
☐ Majority ☒ Two-thirds

Reviewed by: PAK, Corp Counsel
 Reviewed by: MAC, Finance Dir.

INTENT & SYNOPSIS: To amend the 2018 Snowmobile Maintenance budget (55441) for additional expenditures which were not anticipated during the original budget process. SMG

FISCAL NOTE: No cost to Wood County. The source of the funding is increased revenues from the state snowmobile grant program. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
43574	Snowmobile Program Revenues	\$7081.81	
55441	Snowmobile Program Expenses		\$7081.81

Source of Money: Non-lapsing snowmobile program revenue account (43574).

WHEREAS, the state snowmobile grant program increased the per mile reimbursement amount available to the clubs and with this increased reimbursement amount, Wood County exceeded the 2018 budget expenses, and,

WHEREAS, Rule 26 of the Wood County Board of Supervisors states than "an amendment to the budget is required any time the actual costs will exceed the budget at the function level" and

THEREFORE BE IT RESOLVED to amend the Wood County Parks & Forestry Snowmobile budget for additional increased expenditures by appropriating \$7081.81 of additional revenue monies to Parks & Forestry Maint Snowmobile Trails (55441), and

BE IT FURTHER RESOLVED that pursuant to Wisconsin Statutes 65.90(5), the County Clerk is directed to publish a Class I notice of this budget change within 10 days.

()

ADAM FISCHER (Chairman/HIRC)

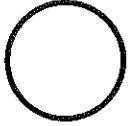
MARION HOKAMP

DENNIS POLACH

WILLIAM WINCH

LANCE PLIML

45 DOUGLAS MACHON (Chairman/Exec)



RESOLUTION#

ITEM#

1-4

DATE

March 19, 2019

Effective Date

March 19, 2019

Introduced by Executive Committee
Page 1 of 2

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: _____, Finance Dir.		

LAD

INTENT & SYNOPSIS: To direct the Planning and Zoning Director to pursue the rezoning of vacant county land on 17th Avenue in Wisconsin Rapids to enhance its salability.

FISCAL NOTE: There will be a rezoning application fee of several hundred dollars but that cost will be more than offset by the increased value of the property by the rezoning.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, about 20 years ago the county acquired property across from the Highway Department on 17th Avenue in Wisconsin Rapids for possible use for the construction of a new justice center, and

WHEREAS, the property is generally shaped as a large "U," with the county never acquiring the interior piece to square it off and the property having quite a bit of wetlands on it (see attached map), all of which makes it difficult to use for a large development like a justice center, and

WHEREAS, the sale of the property is consistent with the 2014 Final (Space Needs) Recommendations Report for Wood County government that studied the county's options for a new courthouse and recommended the consolidation of its operations in the Wisconsin Rapids area, and

WHEREAS, several years ago the county determined to acquire the River Block property for office use with the expectation that the courts and their accessory functions would continue on at the courthouse for the foreseeable future, and

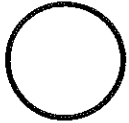
WHEREAS, the county will likely be in a position very soon to study the need for an addition to or the reconstruction of the jail to support a higher prisoner population, and

WHEREAS, the 17th Avenue property will not be looked to as an option for the location of a new jail due to the need to keep the jail next to the courts and the prohibitive costs of creating an entirely new courthouse and justice center and that the wetlands on the 17th Avenue property make that tract of land simply unsuitable for such a large development, and

WHEREAS, if the county is not going to use the 17th Avenue property for future development, it should be sold and hopefully placed back on the tax rolls, and

WHEREAS, the county recently sold the 17th Avenue property subject to the City of Wisconsin Rapids approving a rezoning request and the deal fell through when the city council failed to approve the rezoning, and

WHEREAS, the state law has changed recently with respect to the vote requirement needed of the city council to get applications for rezoning approved, and



RESOLUTION# _____

ITEM# 1-

DATE March 19, 2019

Effective Date: March 19, 2019

Introduced by Executive Committee
Page 2 of 2

WHEREAS, it is believed that it is in the best interest of both Wood County and the City of Wisconsin Rapids to rezone the 17th Avenue property from its current zoning of rural residential, which allows for single family homes on 5+ acre plots, to R-4, which allows for 9 - 15 unit town houses,

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES that Planning and Zoning Administrator Jason Grueneberg apply for R-4 zoning for the 17th Avenue property in Wisconsin Rapids and to work with the city to obtain the rezoning.

Star Environmental Wetland Delineation



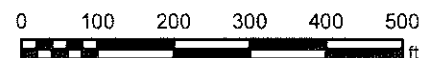
WDNR Wetland Inventory



Star Environmental Wetlands

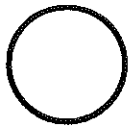
Wetlands surveyed by Star Environmental on November 29, 2017

1 inch = 250 feet



Document Path: R:\Departments\Planning\Requests\17thAveProperty\QNR Wetland Map.mxd





RESOLUTION#

Introduced by

Executive Committee

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Committee

CAK

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No:	Yes:	Absent:
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>MAC</u> , Finance Dir.		

INTENT & SYNOPSIS: Tax deed eligible property – authorize the tax deeding of property in compliance with Section 75.14, Wisconsin Statutes.

FISCAL NOTE: TAXES 2012 – 2018	\$93,147.30
SPEC. CHARGES	4,351.78
DEL UTILITIES	3,645.41
SPEC. ASSESSMENTS	5,068.72
PUBLICATION FEES	438.74
TAX DEEDING EXP.	1,274.00

TOTAL **\$107,925.95**

WHEREAS, Wood County holds tax certificates which have not been Redeemed as provided by law on the described land, and,

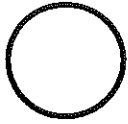
WHEREAS, there are delinquent taxes and special charges owing since **2012**. It is in the best interest of the County to tax deed this property so it may be sold and put back on the tax roll.

WHEREAS, Notice of Application for taking Tax Deed has been served on owners of record as provided by Section 75.12, Wisconsin Statutes.

NOW THEREFORE BE IT RESOLVED, by the Wood County Board of Supervisors, that the land described be taken by tax deed pursuant to Section 75.14, Wisconsin Statutes.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

03-00072A A parcel of land in the NW 1/4 of the NW 1/4 of Section 29, Township 25 North, Range 3 East, described as follows: Commencing at a point 233.3 feet East of the Northwest corner of said Section and 33 feet South of the center line of State Trunk Highway Ten, run thence Southerly on an angle of 88 degrees 53 feet from the South line of said highway 457 feet, thence Easterly on an angle with said line of 90 degrees 191.45 feet, thence North parallel with the West line 453.5 feet to the Northeast corner of said tract, thence West along the South line of State Truck Highway Ten, 191.45 feet to the point of the beginning containing two acres of land, And commencing at a point on the East line of Highway 13 and 10, 56.55 feet East, and 234 feet South of the Northwest corner of Section 29, Township 25 North, Range 3 East; run thence East at right angles to highway, 168.25 feet; thence South and parallel with highway 258.9 feet; thence West 168.25 feet to the East line of the highway; thence North along the East line of highway 258.9 feet to the point of beginning, containing 1 acre more or less, excepting the North 10 feet thereof previously conveyed to Lester L. Wickershiem and Rita Wickershiem, husband and wife, as joint tenants, by Quit Claim Deed dated May 27, 1954, and recorded May 29, 1954, at 8:53 A.M. in Volume 277 of Deeds, at page 441, Wood County Records, And commencing at an iron pipe on the East line of Highway 13 and 10, 56.55 feet East and 234 feet South of the North corner of Section 29, Township 25 North, Range 3 East; thence East at right angles to the highway 168.25 feet to a wooden stake which is the point of beginning; thence continue East at right angles to the highway, 10.3 feet to an iron pipe; thence Southerly at a counterclockwise angle of 90 degrees 33 feet to said line 258 feet to an iron pipe; thence Westerly at a counterclockwise angle of 92 degrees, 47 feet to said line 12.45 feet to an iron pipe; thence Northerly at a counterclockwise angle 86 degree 40 feet to said line 258.9 feet more or less to the point of beginning, all in the Northwest Quarter of the Northwest Quarter of Section 29, Township 25 North, Range 3 East, Wood County, Wisconsin. The above lands all being in the Town of Cranmoor, Wood County,



RESOLUTION# _____

ITEM# _____

DATE _____

Effective Date: _____

Introduced by _____

Page 2 of 3

Committee _____

Wisconsin. Excepting from the above lands Lot 1 of Wood County Certified Survey Map No. 4500 (recorded in Volume 15 of Survey Maps at Page 300). Further excepting from the above all lands used, deeded or platted for highway purposes. And further excepting Lot 1 of Wood County Certified Survey Map No. 9657 (recorded in Volume 34 of Survey Maps at Page 157.)

Taxes 2013-2018	\$16,577.42
Special Charges	\$1,039.80
Publication Fees	\$142.74
Tax Deed Expense	\$327.00

Property is located at 10480 State Highway 13, Town of Cameron.

18-00451 Lot 1 of Wood County Certified Survey Map No. 3638 (recorded in Volume 13 of Survey Maps at Page 38 as Document No. 657403), being part of the NW 1/4 of the SE 1/4 of Section 25, Township 21 North, Range 6 East, Town of Saratoga, Wood County, Wisconsin. (Together with an easement for ingress and egress as noted in Volume 542 of Misc. Records at Page 385, Wood County Records. The easement is located in the E 1/2 of the SW 1/4 of Section 25, Township 21 North, Range 6 East, Town of Saratoga, Wood County, Wisconsin.)

Taxes 2012-2018	\$26,356.05
Special Charges	\$843.60
Publication Fees	\$68.00
Tax Deed Expense	\$107.00

Property is located at 7431 Oak St, Town of Saratoga.

33-00973 Lot 5, Block 79 of the First Addition to the Village, now City of Marshfield, Wood County, Wisconsin.

Taxes 2014-2018	\$20,729.94
Special Charges	\$1,297.80
Special Assessments	\$3,457.26
Delinquent Utilities	\$2,133.00
Publication Fees	\$48.00
Tax Deed Expense	\$200.00

Property is located at 319-321 S Central Ave, City of Marshfield.

33-01128 The Westerly half of Lot 6 and the Westerly half of Lot 7 of Block 97 of the City of Marshfield, Wood County, Wisconsin.

Taxes 2014-2018	\$5,801.59
Special Charges	\$129.65
Delinquent Charges	\$1,260.26
Publication Fees	\$28.00
Tax Deed Expense	\$184.00

Property is located at 300 E 4th St, City of Marshfield.



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by

Page 3 of 3

Committee

34-06158 Lot 19 of East Side Assessor's Plat No. 46, City of Wisconsin Rapids, Wood County, Wisconsin.

Taxes 2014-2018	\$2,362.59
Publication Fees	\$48.00
Tax Deed Expense	\$131.00

Property is located at 1931 Prospect St, City of Wisconsin Rapids.

34-06818 Lot 86 of Morningside Addition, City of Wisconsin Rapids, Wood County, Wisconsin.

Taxes 2014-2018	\$3,871.85
Special Assessments	\$287.62
Publication Fees	\$28.00
Tax Deed Expense	\$109.00

Property is located at 621 12th St S, City of Wisconsin Rapids.

34-07770 Lot 16, East Side Assessor's Plat No. 37, City of Wisconsin Rapids, Wood County, Wisconsin.

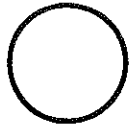
Taxes 2014-2018	\$8,390.52
Special Charges	\$400.00
Publication Fees	\$28.00
Tax Deed Expense	\$109.00

Property is located at 521 Oak St, City of Wisconsin Rapids.

34-07812 That part of Lot 4 in Block 6 in Subdivision of the SE one-quarter of the NW one-quarter of Section 17, Township 22 North, Range 6 East, according to the Sargent's Plat of the City of Grand Rapids, now City of Wisconsin Rapids, Wood County, Wisconsin, more particularly described as follows: Commencing at a point obtained by running 947 feet South and 450 feet West of the Northeast corner of the SE one-quarter of the NW one-quarter of Section 17, Township 22 North, Range 6 East, running thence South 53 feet; thence West 120 feet; thence North 53 feet; thence East 120 feet to the point of beginning, being a part of the same lands and premises described in and conveyed by Deed recorded in Volume 120 of Deeds, Page 145, Wood County Registry Records.

Taxes 2014-2018	\$9,057.34
Special Charges	\$640.93
Special Assessments	\$1,323.84
Delinquent Utilities	\$252.15
Publication Fees	\$48.00
Tax Deed Expense	\$107.00

Property is located at 611 East Grand Ave, City of Wisconsin Rapids.



RESOLUTION#

ITEM#

1-6

DATE

March 19, 2019

Effective Date

March 19, 2019

Introduced by
Page 1 of 1

EXECUTIVE COMMITTEE

Committee

CAK

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority <input type="checkbox"/> Two-thirds		
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>mtc</u> , Finance Dir.		

INTENT & SYNOPSIS: To accept offer of sale of tax deed property.

FISCAL NOTE: Offered Amount \$5,000.00
 R.E. Taxes (9,132.27)
 Tax Deed Expense (277.81)

LOSS (\$4,410.08)

WHEREAS, during the sealed bid process no offer was received on the below mentioned property, and,

WHEREAS, an open bid process was held and this was the best offer received on the below mentioned property, and,

WHEREAS, it is beneficial for Wood County to sell tax deed property so as to obtain deficient tax revenues and to place the property back on the tax roll:

THEREFORE BE IT RESOLVED, that the following offer be accepted

City of Pittsville

31-00311 Lot 15 in Block 7 of the Subdivision of the SW ¼ of the SE ¼ of Section 27, Township 23 North, Range 3 East, according to Sargent's Plat of the City of Pittsville, Wood County, Wisconsin.

OFFERED AMOUNT

\$5,000.00

APPRAISED AMOUNT

\$10,000.00

Property is located at 5320 2nd Ave, City of Pittsville.

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: February 28, 2019

PLACE: Edgewater Haven, Administration Building, Conference Room 110 - Port Edwards

PRESENT: Donna Rozar, Al Breu, Adam Fischer, Marion Hokamp, Tom Buttke, Jessica Vicente, Lori Slattery R.N.

EXCUSED: Steven Kulick M.D., Mark Holbrook

ALSO PRESENT (for all or part of the meeting): Brandon Vruwink, Mary Solheim, Jordon Bruce, Cindy Robinson, Jo Timmerman (Human Services); Kathy Alft, Sue Kunferman (Health Department); Rock Larson (Veterans Service); Amy Kaup (IT), Peter Kastenholz (Corporate Counsel), Bill Clendenning (County Board Supervisor), Doug Machon (County Board Chair)

1) Call to Order

Meeting called to order at 5:00 p.m. by Chair Rozar

2) Quorum

Rozar declared a quorum.

3) Public Comments

- Sue Kunferman provided a groundwater update with the Armenia Growers Coalition MOU.
- Chair Rozar announced the resignation of Cindy Robinson, Edgewater Haven Administrator effective March 29, 2019.

4) Consent Agenda

Motion (Buttke/Hokamp) to approve the consent agenda. All ayes. Motion carried.

5) Discussion and consideration of items removed from consent agenda

- n/a

6) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center

Department staff answered specific questions regarding information in the financial statements.

7) RN citizen appointment to Committee

Chair Rozar announced that Lori Slattery's appointment ends April 2019. Lori will not seek reappointment because of work commitments. Lori has been on the Board of Health, which transitioned into Health & Human Services Committee, 2004-2019. A certificate of appreciation was presented to Lori. Sue Kunferman received a recommendation for RN replacement. Donna checked with the Corporate Counsel and County Clerk to inquire whether an advertisement of the position is required. More information will follow.

8) Update on future remodeling at Edgewater Haven

Cindy Robinson provided an update of how the 2nd half of 300 wing is budgeted in 2019. 300 south remodeling is planned for 2020. Future remodeling includes the HVAC portion of the project, budgeted for January 2020. Consideration of moving that project to 2019 was discussed. There was Committee consensus to address and make a decision later in year prior to the next heating season.

9) Purchase software and laptops at Edgewater Haven

Cindy Robinson explained changes in Medicare payment system. Cindy described new technology needed to be successful with the payment model. Brandon Vruwink proposed using 2018 surplus (in excess of what was budgeted as surplus) for purchase of software and laptops. Cindy stated return on investment will include greater efficiencies and increased revenues. Amy Kaup responded to questions regarding the implementation phase, which also involves transfer of data from current software to new. Amy requested more time to consider additional costs associated with the change and impact to support another system. Agenda item will be placed on next month's agenda or when all the information is available to make a decision.

10) Human Services discussion regarding County employed nurses working more than one County position

Brandon Vruwink described staffing challenges and possibility of policy change to allow County employees to hold two County positions. Discussion followed that included the possibility of a policy going beyond the Human Services Department. Motion (Fischer/Breu) to recommend issue to Human Resources for policy change. All ayes. Motion carried. Brandon will follow-up with Human Resources.

11) Health Department out-of-state travel request to attend the FD312 Special Processes at Retail Course in St Paul MN, April 16-17, 2019 with all expenses paid with grant funds

Training details and learning objectives were shared in the Committee packet. Grant funding allows for an additional person to attend with the two employees approved at January meeting. Motion (Fischer/Buttke) to authorize attendance to the FD312 Special Processes at Retail Course in St Paul MN with all expenses paid by grant funds. All ayes. Motion carried.

12) Legislative Issue Updates

Department heads provided updates regarding issues pertaining to their departments.

13) Items for Future Agenda

The Chair noted items for future agendas.

14) Closed Session

Motion (Slattery/Vicente) to convene into closed session pursuant to Wis. Stat. 19.85(1)(g) Wis. Stats. to confer with counsel on a pending ERD/EEOC case. Rozar: Aye, Fischer: Aye, Breu: Aye, Hokamp: Aye, Slattery: Aye, Buttke: Aye, Vicente: Aye. Motion carried. The Committee went into closed session at 6:12 p.m.

15) Return to Open Session

Motion (Breu/Hokamp) to return to open session at 6:46 p.m. All ayes. Motion carried.

16) Next Meeting(s)

- March 21, 2019, 5:00 pm, Wood County Annex & Health Center, Classroom – Marshfield
(NOTE: this is 3rd Thursday)

17) Adjourn

The Chair declared the meeting adjourned at 6:47 p.m.

Minutes taken by Kathy Alft and reviewed by Adam Fischer, Secretary.

Minutes subject to Committee approval

Adam Fischer, Secretary
Health and Human Services Committee

MINUTES OF THE VETERANS SERVICE COMMISSION

DATE: January 8, 2019

PLACE: Room 115 Courthouse, Wisconsin Rapids, WI

MEETING CALLED TO ORDER AT: 4:30 P.M.

MEETING ADJOURNED AT: 5:25 P.M.

MEMBERS PRESENT: Beverly Ghiloni and Tom Heiser

MEMBERS ABSENT: Beth Martin

ALSO PRESENT: Rock Larson, Wood CVSO Secretary to the Veterans Service Commission,

Chairman Tom Heiser called the meeting to order at 4:30 p.m.

1. Public input: None.
2. The June 12, 2018 minutes were reviewed. Beverly Ghiloni moved to approve the minutes and the motion was seconded by Tom Heiser. Motion passed unanimously.
3. At 4:35 p.m. Beverly Ghiloni moved and Tom Heiser seconded to enter closed session pursuant to exemption contained in Chapter 19.85(1)(f), to audit grants and loans to needy veterans and address new applications for grants. Motion carried unanimously. Tom Heiser moved and Beverly Ghiloni seconded to exit closed session at 5:10 p.m. Motion carried unanimously.
4. Beverly Ghiloni moved and Tom Heiser seconded to approve five new loans totaling \$4,697.68 (FY 2018), and to write off four loans totaling \$2,369.95 as uncollectable.(no new grants were made during this period). Motion carried unanimously. Total outstanding loans equal \$15,809.08. Payments made on outstanding loans were \$645.10. Non-lapsing fund balance equals \$6,131.33 (est).
5. 2019 Veterans Service Commission Budget. The total for the veteran's relief fund is \$5,000. Funds for administrative costs remained at \$411.00.
6. The next meeting will be held on June 11, 2019 at 4:00 P.M. in the Courthouse, in Wisconsin Rapids.
7. Tom Heiser moved and Beverly Ghiloni seconded a motion to adjourn at 5:20 p.m. Motion carried unanimously.

Rock A. Larson, Administrative Secretary, VSC

Health Department Report February 28, 2019

If you have any questions about this report, please contact Sue Kunferman at 715-421-8928 (W) or 715-213-8493 (Cell) or skunferman@co.wood.wi.us

ADMINISTRATIVE REPORT – SUE KUNFERMAN, RN, MSN

- Our water lab is up and running and we are able to do both bacteria and nitrate testing. We continue to communicate with the Armenia Growers Coalition. They have not had a great response from the letters they sent out. About 25% of folks who received a letter have contacted the AGC for testing and with other questions. We will need to determine whether we wish to give people a little more time and then send a correspondence of our own from the health department to encourage people to contact the AGC to have their water tested and/or have it tested through us or another certified lab. I believe we have a responsibility to make every effort to assure people are aware of the water quality issues in that area and the potential health implications of continued consumption of unsafe water.
- We continue to prepare for reaccreditation. Our site visit is scheduled for April 4. The Public Health Accreditation Board has re-opened a number of measures and we are working on providing additional narratives and documentation for them. This round of work will provide us with national accreditation for the next five years. After that time, I feel we need to have a discussion about whether the work required and the fees involved are worth our investment to continue to be an accredited health department. I also plan to have some pointed discussions with the national accreditation board once we make it through this process in the spring.
- We have eight UW Eau Claire nursing students working on projects with us. Four of them are working on a safe, affordable, stable, healthy housing project and the other four are working on a hepatitis C harm reduction project. They will be with us through mid-May.

COMMUNITY HEALTH IMPROVEMENT PLANNER REPORT – KRISTIE RAUTER EGGE, MPH

Healthy People Wood County

Work continued on the data collection phase for the mini CHA/CHIP with health systems partners – one on ones and community conversations for primary, qualitative data were completed. The final report of the health impact assessment on the downtown housing development in Wisconsin Rapids was completed as well. The health equity team began writing a health equity policy for the health department and developed an updated health equity infographic. Coalitions continued to work on HPWC action plans and the HPWC communication plan is nearing completion. This will guide social media posts and other forms of communication in 2019. An evaluation plan will be created to determine the success of the communication plan.

AOD Prevention Partnership

Wood County Drug Task Force met Wednesday, January 9th and spent time action planning for 2019. There was discussion whether our current meeting format should change from meeting as five pillars at the same time or change the format to allow members to work across pillars. This question will be included on a membership survey to be sent out to the full coalition in February. Task Force updates include:

- A community presentation taking place from 5-7:30pm on February 27th at Wisconsin Rapids Area Middle School auditorium titled *You Can't Stop What You Don't Know- High in Plain Sight*. Internationally known presenter Jermaine Galloway will talk about trends in alcohol and drug culture. The *Hidden in Plain Sight* bedroom display will be available for adults to view before and after the presentation.
- Wood County Drug Task Force members Kurt Heuer and Ashley Normington were featured on the Morning Magazine with Carl Hilke at WFHR to share information about the February 27th community presentation.
- A Narcan/Naloxone overdose prevention training was offered by the AIDS Resource Center of Wisconsin on January 16th in which 59 individuals were trained.
- The Workforce Development board is putting on an offender-based machine tool pre-apprenticeship program.

Brighter Futures

Brighter Futures is continuing their work on two main initiatives: (1) Family Home Visiting and (2) Reducing Sexually Transmitted Infections (STIs) in Wood County. The Community Health Endowment Fund (CHEF) team has met to discuss the funding possibilities to implement the Parents as Teachers (PAT) Family Home Visiting program. It was determined that, due to funding and need, South Wood County would be the first part of Wood County served. Birth records are being used to determine the number of potential participants of the program to create a projection on caseloads for the parent educators. An updated asset map of all current family home visiting programs in Wood County was created and will be shared with the CHEF team as well as the Brighter Futures

Family Support Action Team. This will show the need for an evidence-based family home visiting program, like Parents as Teachers. The projections will be added to the infographic and Parents as Teachers document, which will form the proposal for funding.

Reducing Sexually Transmitted Infections (STIs) in Wood County will be a multi-year project, as not only are increasing STI rates a problem in Wood County, they are a problem across Wisconsin and the United States. In April, Brighter Futures and Planned Parenthood will work together to participate in the CDC's Get Yourself Tested (GYT) campaign. This event will offer free STI testing in Wood County.

Mental Health Matters

The beginning of 2019 was rather a slow start for Mental Health Matters going into the New Year. The first draft of the Trauma Informed Care Toolkit is now complete, but further revisions need to take place. Lindsay Johnson, a new student intern for the Spring Semester, has been assigned to help make figures, research resources to add to the toolkit, and to beautify the document. The goal is to have a finished copy of the toolkit by the end of March that will be ready to be disseminated to our local coalition partners. Howe Elementary has been identified to be the first organization outside of the Health Department to pilot the toolkit.

During January, David attended a staff meeting with part of the MFLD Clinic Behavioral Health team to discuss a Zero Suicide Initiative. Marshfield Clinic was awarded monies to carry out this initiative to provide Question Persuade Refer (QPR) Gatekeeper Trainings and possibly train more trainers. Some of the initial steps for this work are finding ways to identify certified active trainers, collect a profile of preferences for each trainer, keep this information in a database, identify geographical gaps as to where more trainers are needed, recruit new trainers, advertise trainings, and collect data on the efficacy of the gatekeeper trainings. This poses as a great opportunity for the QPR Trainers workgroup to become revitalized with new tasks and more trainers. Currently the QPR Trainers workgroup does not have much capacity due to trainers not becoming recertified, leaving their positions, or having decreased capacity to train.

Recreate Health

The internal Community Food Center team finalized the formal Request for Proposal (RFP) for a feasibility assessment for the Community Food Center Project in Wisconsin Rapids. The RFP was sent to five different organizations specializing in community local food systems as well as innovative approaches to diminishing the need for hunger relief through a more fiscally sustainable model. RFP's will determine the best business model that would couple local food processing, hunger relief, and life skill building in a sustainable and just way. Consultants have a deadline of February 21st to submit. Recreate Health Coalition received a \$30,000 ABC'S for Health grant from Security Health Plan to fund this phase of the project.

River Riders Bike Share will be rolling out in early April pending weather! We are hoping we do not experience another snowstorm on the 20th of April! The team will be purchasing marketing materials and doing broad outreach and demonstrations to local businesses, organizations, and community groups. Additionally, special promo codes will be available at select locations that would allow participants or clientele to access the bike share system at no cost up to 12 hours – supporting travel to and from a normal 8 hour work day.

Sarah Salewski helped lead the Food Committee for the 2018 Wood County Farm Technology Days – profit from the food, beverage, ice cream, gate entrance, and vendor booths is used to create grants and scholarships. Sarah was active in helping to create the grant guidelines and documents. Education and Community grants are available up to \$50,000 per project. Requests must be submitted by April 1st, 2019.
<http://www.wifarmtechnologydays.com/wood/>

ENVIRONMENTAL HEALTH REPORT – NANCY EGGLESTON, R.S.

Wood County Water Laboratory

The Wood County Water Laboratory is now certified to analyze drinking water samples for bacteria and nitrate. We were also issued our US EPA Lab Code WI01156. We are completing proficiency testing so we will be certified to analyze preserved nitrate samples. This will allow us to group nitrate samples to make analysis more cost effective, or handle a large number of samples over a period of several days. Our lab request forms are ready for distribution. Bottles will be ordered to allow us to supply all 3 counties with sample bottles for residents. Our new database is still under construction but all data will transfer to the new system when it is ready.

Port Edwards/Armenia Groundwater Issues-MOU progress

The Memorandum of Understanding (MOU) between the DNR, Wood County, Juneau County, and the Armenia Growers Coalition (AGC) requires monthly meetings via conference calls to be held for at least the first 6 months of the MOU. Following the water testing in May 2018, AGC sent letters to 45 households offering bottled water and a reverse osmosis (RO) system to those with unsafe nitrate levels. Twenty-eight of them responded to the letter. Twenty-one wanted an RO system and received bottled water. Three to four received bottled water while contemplating whether or not to install an RO system. AGC is doing an 18 gallon per home water delivery to about

three to four homes per week. Water is available upon request for those who exceeded the nitrate standard. Seven systems were installed out of the twenty-one that requested installations. Some residents did not sign the access agreement. Eight of twenty-one want treatment but their nitrate level is over 30 ppm and the RO system would not be effective. There is no state approved system for nitrate removal over 30 ppm. Two RO systems are pending installation. One household at 28ppm is looking for another option.

A total of 1283 letters went out to Town of Armenia and Port Edwards residents in the agricultural corridor regarding free nitrate testing for those wells not tested in May. Responses are still coming in, with 322 households requesting water sampling as of January 28th. By mid-February, responses will be reviewed and a sampling date determined. In the spring, a second round of letters will be sent out to those who did not respond to the offer of a free nitrate test.

Radon Outreach

Kate Carlson heads the Radon Information Center covering Wood, Juneau, and Adams Counties. Kate and Tim were on the Wisconsin Rapids radio station to promote radon awareness and radon testing.

New Business and Consultations

Yellow Birch Beef was licensed as a retail establishment in Wisconsin Rapids. Mission Nutrition was licensed to operate in Marshfield. A consultation was done at J Rolls in Marshfield, which will be licensed to sell egg rolls from a kitchen in a residential area. There was also a consultation with a home baker regarding the cottage food law. A re-inspection was conducted at the EconoLodge in Wisconsin Rapids.

Complaints

Seventeen complaints were received in the month of January.

- Law enforcement reported an accumulation of animal feces, urine, garbage and a non-functioning wastewater disposal system at a rental unit in Marshfield. An order was written to the landlord to relocate the tenant, clean the home, and repair plumbing before renting this unit again.
- A rental unit had no running water or functional wastewater disposal system. The landlord was given an order to correct these violations.
- An apartment building in Marshfield has a flooded basement and an accumulation of garbage in the basement. The landlord was contacted regarding this issue.
- A complaint came in regarding related families with pets with fleas and flea bites on the children. All family members involved were provided with information on how to eliminate a flea infestation.
- A used mattress containing bed bugs was brought into a home. A child that travels between two homes brought bed bugs from the first residence to the second one. We provided information on bed bug control and have not heard again from the complainant.
- A homeowner complained of mold and illness from mold exposure. They want testing and were referred to a testing company. We advised the caller to look for the source of moisture and eliminate that before testing for mold.
- Two cockroach complaints came from the same housing complex. Pest control was ordered at one unit, and a tenant received an order to cleanup to aid in the elimination of a cockroach infestation by a pest control company. The infestation is spreading to neighboring units.
- A family with young children reported no heat in their rental unit. Space heaters were provided. After two days, the landlord installed a new furnace. Case closed.
- We received a few reports of no heat in an apartment complex. One side of the building can control the heat; the other side has a maximum of 68F. This is an acceptable temperature per landlord-tenant code. The landlord was informed of the concerns.
- A tenant complained of a musty smell and health problems experienced by her and her children. She says it is mold below the carpet and behind walls. Kate and Tim were onsite and detected no mold, or moldy odor. Case closed.
- Caller concerned with dust mites in rental unit, and standing water behind a basement wall. Landlord is aware and will follow up on water issue. Greg suggested controlling humidity and working with the landlord.
- A tenant complained of sewage backup in a rental unit. The landlord arranged for a drain service to come in and correct the problem. Case closed.
- A complaint was received of unclean conditions at a retail store. Floors have been replaced, and more room for recycling will be provided. Case closed.
- We received a complaint of unsanitary conditions at a tattoo establishment. Complainant could not explain what was wrong with the establishment. No basis for complaint. Case closed.
- Someone called concerned about handwashing practices at a sandwich shop. The manager spoke with the employee involved and provided more training on when to wash hands during the process. Case closed.
- A bed bug issue was reported in a county office. Kate provided educational materials and a presentation for staff members regarding bed bug infestations, and how to handle bed bugs that may be brought in to offices.

HEALTH PROMOTION AND CHRONIC DISEASE TEAM REPORTS

Oral Health Program - Wendy Ruesch, RDH, CDHC

The sealant program is in progress in the elementary schools. School scheduling has been adjusted to start with the schools with the highest needs first and continue towards the schools with less needs. The sealant program is transitioning over to the contracted dental hygienist, Erin Fandre. The second screening and fluoride varnish for all Head Start Centers has been completed.

COMMUNICABLE DISEASE TEAM REPORTS

Tuberculosis Update – Jean Rosekrans

There is currently one patient continuing on medication for latent tuberculosis infection (LTBI); a public health nurse assists with medication administration and monitoring. One patient being treated for LTBI completed their final dose of medication in January.

Communicable Disease Update – Jean Rosekrans

- During the month of January, Wood County had 19 cases of chlamydia and 2 cases of gonorrhea reported. A presentation was done for participants in the Human Services Day Treatment Program on the topics of Hepatitis C and sexually transmitted infections.
- During January, 1 case of E. coli and 1 case of campylobacter were investigated. One long term care facility reported gastrointestinal symptoms among staff and residents. The "Recommendations for Prevention and Control of Acute Gastroenteritis Outbreaks in Wisconsin Long-Term Care Facilities" booklet was shared with their management and a line list was started.
- One case of confirmed pertussis was reported and investigated in January along with one case of varicella.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HAESSIG, RD

- Pittsville WIC clinic will start March 13th and take place one day per month. Tiffany Halama and Sarah Sugden will take on this extra clinic day.
- Sarah Krubsack continues to work on WIC outreach and several WIC promotional billboards have been posted around Wood County during the past couples months.

Caseload for 2019 (Contracted caseload 1453)

	Dec 2018	Jan 2019	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
Active (initial)	1382	1373										
Active (final)	1414											
Participating	1412	1376										

WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT

February 20, 2019

Director's Report by Brandon Vruwink

The State budget process will begin moving full-speed ahead upon the release of the Governor's budget on February 28th. During our visits with legislators in January Supervisor Fischer and I advocated for increased funding for Child Welfare among other Human Services related initiatives. It will be important that we continue to reach out to area legislators to advocate for additional county funding. While our focus was related to Human Services initiatives, it is important to note that any increase in funding to Wood County Departments provides a significant benefit to the whole county.

The Human Services Department will close out the 2018 budget better than we originally projected. One of the key reasons is the commitment of staff, who have worked to identify the most effective way of delivering services. In addition, at the direction of the Health and Human Services Committee, we continue to review our contracts for efficiency. The review of two contracts, in particular, resulted in significant savings for the 2018 budget year. The Laundry Contract at Edgewater Haven resulted in the Department saving approximately \$81,195. Further, upon the review of the contract with Positive Alternatives Group home, we determined that we were paying for more beds than we utilized on average. By reducing the number of beds, we realized a savings of just over \$51,000 in 2018, while still meeting all of our service needs. We will continue to review all of our contracts to ensure that we are receiving the best possible services for competitive prices.

We are working through the recruitment process for the Youth Mentor position. We have completed interviews and made an offer to a final candidate. We are hoping for a mid-March start date. The Youth Mentor program will provide increased support to Youth in Wood County. This Evidence-Based program will be working to reduce Out of Home Care expenses and further reduce recidivism within our system. We are very excited to develop this new program and provide additional support to youth.

Mary Solheim was hired as the Deputy Director. Her first day with Wood County was Monday, February 11th. Mary's experience with the legal system, in particular assisting Child Welfare staff through the legal process will be very beneficial to the Human Services Department.

Deputy Director Solheim and I will be hosting listening sessions with Foster Parents this spring. This will be an opportunity for Foster Parents to share what is working well and what areas we can work to improve upon. Recruiting and retaining Foster Parents is a significant challenge, in order to meet the challenge we need to understand how we can increase our support and collaboration with Foster Parents. We are fortunate to have an exceptionally committed and talented group of Foster Parents who are very passionate about providing support and care to children.

Administrative Services Update by Jo Timmerman

Norwood: Census on the Admissions Unit for January averaged 10.20. The budgeted average census on this unit for 2019 is 9.00. Census on the Crossroads (locked) unit for January was 15.97, with an average 2019 budgeted census of 15.80. The new Crossroads2 (Pathways unlocked) unit had an average census for January of 6.26. The average annual census budgeted for this unit for 2019 is 8.52; this average is the result of a phasing in of residents on the unit beginning with an average of six for the months of January through June. The period July through December is assuming

increases that reach 12.5 by November and December, thus bringing the annual average census to 8.52.

Bi-weekly budget meetings for 2019 with Norwood managers began in January and are going well.

Our most recent update from our state Medicaid Representative on the 2016 TBI settlement payment outstanding is they now have the directive to rerun our claims for the remaining 2016 claims in order to reprocess and pay those service dates correctly.

Staff are actively engaged in yearend closing and cost reporting activities.

Community: Monthly budget meetings for 2019 for the community programs are going well.

Staff from Administrative Service's Division participated in two software demonstrations as part of the TCM software replacement project. Streamline Smartcare and Qualifact Carelogic programs were demonstrated to staff.

Yearend closing and cost reporting for state aids is ongoing.

Edgewater: The average daily census for January for the nursing home unit was 53.94; the budgeted average census on this unit for 2019 is 60. The TBI unit had no TBI patients in January as it awaits final licensure approval. The budgeted average census on this new unit for 2019 is 3.5. While not incurring any patient care costs on the TBI unit, it is incurring costs for health insurance for the nine new FTEs as well as the occupied bed assessment fees for the eight beds on the unit.

Bi-weekly budget meetings for 2019 with Edgewater managers began in January and are going well.

Staff are actively engaged in yearend closing and cost reporting activities.

Behavioral Health/Long Term Support Services Update by Stephanie Gudmunson

Personnel: Lisa Shrader has accepted the new CCS Service Facilitator position located at Cornerstone. Lisa started in her new position on 2/4/19.

2018 Emergency Protective Placements (EPP): 14 total
Edgewater= 5 Clark County Health Care Center= 4
Crossroads= 1 Private Nursing Home/Other= 4

Date of EPP	Accepting Facility
2/6/19	Edgewater

Physician Recruitment Update: We have had two on-site interviews with physicians over the last month. The process of determining if either are a viable candidate is still in progress.

Outpatient Clinic Waiting List Update: There has been significant movement on the waiting list for mental health intake appointments. The waiting list is currently down to 19 people. There continues to be no waiting list for AODA services.

Norwood Health Center Update by Jordon Bruce

We have hired an Occupational Therapist for our hospital unit after over one year of recruitment. We are excited to bring these services in-house vs. contracting for these services, which is a more cost-effective solution for us. We continue to recruit for a Psychiatric Nurse Practitioner that would be able to provide weekend coverage on our hospital unit. We have successfully transitioned the Pathways unit under our Crossroads license and have opened our unlocked unit for individuals living with a chronic mental illness.

Norwood Nursing Department by Liz Masanz

The admissions unit January average patient days were 9.22. We are presently trying to recruit three full time nursing RN position on PM and NOC shift. The census has been higher than average over the past few months.

The TBI unit closed as of December 31. We have been admitting long-term care patients since then. Our census is 7 right now. We have a couple patients pending from both the outpatient and the Inpatient hospital unit.

The crossroads unit has 16. We are looking forward to construction beginning on the unit bathrooms and hallway.

We continue to have Rasmussen and Mid-State nursing students at the facility completing clinical rotations.

Liz is on the Focus 2019 LTC committee again this year.

Norwood Maintenance Department by Lee Ackerman

Requests for bids have been published in Marshfield and Wisconsin Rapids newspapers asking for bids for Crossroads Renovations and Partial Roof Replacement. A mandatory preconstruction meeting was scheduled for Thursday, Jan. 24th for all interested contractors for the Crossroads project. Potential roofing bidders must do a site inspection in order to offer a bid. These requirements are meant to encourage local vendors, clarify details, and avoid "long-distance" bids from uninformed contractors. Start dates for these projects will be determined once bid has been awarded.

We are still gathering quotes for upcoming HVAC control updates, which will include updating the Annex HVAC control software program to the version now being implemented in other County owned facilities in order to maintain consistency. Lee has been consulting with Reuben on this matter.

A notice was published in Marshfield and Wisconsin Rapids newspapers asking for quotes on resealing and striping parking lots and driveways at Annex location. Work to be scheduled when weather allows.

Recent discussions with elevator service contractor (Schindler Elevator) revealed the need for future renovations to the Annex passenger elevator. Industry standards suggest a life expectancy is 20-30 year; ours will be 46 years old this year. There are no indications that failure is imminent, though plans should be made. Lee is seeking advice on needs, options, and potential costs and will be adding those recommendations to the 5-year CIP.

Norwood Dietary Department by Larry Burt

Congregate meals for the month of January totaled 8,235. Revenues for January totaled \$37,618. Meals and revenues started out 2019 less than in 2018 due to meals being cancelled for five days because of weather. Revenues in 2018 were \$47,630 and meals were 10,514.

Norwood Health Information Department by Jerin Turner

We are still recruiting for a casual transcriptionist. This position will be 16 hours a week and will help cover some of the busier times so the scribe has more time to spend with the doctor. We began purging old medical records. We must retain records for seven years, anything older than that is getting purged.

Edgewater Haven Update by Cindy Robinson

In the month of January we had 12 admissions and 2 readmissions. Current Memory Care census is 9 residents. Census comparison to last year:

January 2018 – 52.19 average census with 6.96 rehab

January 2019 – 53.94 average census with 6.25 rehab

Admissions/Discharges Comparison:

January 2018 – Admissions 14/Discharges 13/Readmissions 4

January 2019 – Admissions 12/Discharges 4/Readmissions 3

As we are settling in for a successful 2019, the long term care industry is preparing for a major change in how Medicare reimbursements will be determined. The new model of payment is referred to as PDPM, Patient Driven Payment Model. The implementation of PDPM is set for October 2019. Management has been reviewing strategies for success; on-going education and training staff to be prepared in order to maximize revenues.

Three candidates were interviewed to fill the Social Services/Admissions position. Lindsey Wigand accepted the position, effective February 4, 2019. Lindsey will be transferring from her position in Wood County as a Family Resource Coordinator. We are excited to have her join our family! She has always had the desire to work in the geriatric field and hopes to make it her life long career.

The extreme temperatures challenged our 300 South Wing with maintenance concerns. In order to ensure the comfort of our residents, we transferred the residents in that wing to the 500 North Wing on a temporary basis. The 300 North Wing will start renovations the week of March 11, therefore, residents will need to be transferred from that area the week of March 4. The 300 North residents will utilize the 300 South rooms while their rooms are being renovated. Upon completion of the 300 North rooms, the former residents will return to those rooms, being transferred from 300 South. This will allow the residents that are in the 500 North rooms to return to their rooms in 300 South. Under these circumstances, it was to our benefit that the TBI was not licensed.

CVSO Report to the Wood County Health and Human Services Committee

Meeting Date: February 28, 2019

Caseload activity for January - 58 new veterans served. During the month of January, we completed/submitted 357 federal forms to include:

- 33 intent to file a claim (this marks the effective date while we assist the veteran in gathering all the required supporting documentation)
- 2 Notice of Disagreement (appeal)
- 17 new claims for disability compensation
- 4 new claim for pension
- 6 new claim for surviving spouse benefits (DIC or surviving spouse pension)
- 11 new applications for VA Healthcare
- 35 appointment of Claimants Representative (POA for American Legion, VFW, DAV etc.)
- 14 burial and marker applications

Activities:

1. Completed as of February 20th:
 - a. January 22 - National Veterans Legal Services Program Webinar on the VA's new pension requirements.
 - b. February -14 Council on Veterans program and Wisconsin Department of Veterans Affairs Board meeting.
 - c. February 20 – Presentation as part of Crisis Intervention Team. Panel member to brief Dispatchers and Correctional Officers on our services.
2. Near Future:
 - a. February 21 – Meeting with Tomah VA Medical Center Public Affairs Staff to work on the Marshfield Area Veterans Expo.
 - b. March 8- Meeting with State Representative Nancy Vander Meer (she will be in Wisconsin Rapids for other meetings) Rep. Vander Meer is vice chairperson of the Assembly Veterans and Military Affairs committee.
 - c. March 12 – Tomah VA Medical Center Quarterly meeting for CVSO's and Congressional Liaisons.
 - d. April 2 – Wisconsin Counties Association County Ambassador day at the Capital.
 - e. April 8-12 – CVSO Association of Wisconsin's Spring Training Conference in Racine.

Office updates:

1. Wood County veteran hiring initiative: Veterans preference and Disabled Veterans preference given to applicant for Assistant CVSO. No progress in this reporting period for countywide positions.
2. The Wisconsin Department of Veterans Affairs has again allowed counties to access the report of newly discharged veterans residing in their counties. The U.S. Department of Defense has sent each state information regarding the discharge of military personnel to that state for years. Under a previous WDVA Secretary, releasing that information to counties stopped citing privacy concerns. Last year the WDVA reversed that decision and counties are again provided that information. Letters were sent to individuals that we have not had contact with. In some cases we identified issues with their military service and strongly suggested they contact us. Others were sent a generic offer for services. This is the reason for the unusually large number of new veterans served in the first line of this report.

(3)

Minutes of the Wood County Public Safety Committee

DATE: February 11, 2019

PRESENT: Dennis Polach, Joe Zurfluh, Mike Feirer, Jason Zaleski

EXCUSED: Bill Winch

NOT

PRESENT:

OTHERS Sarah Christensen, Kelli Trzinski, Steve Kreuser, Scott Brehm, Shawn Becker,

PRESENT: Adam Fischer, Ted Ashbeck, Randy Dorshorst, Bill Clendenning, Erik Engel,
Quentin Ellis, Doug Machon

LOCATION: Wood County Courthouse

1. Call to Order:

Dennis Polach called the meeting to order at 9:02 a.m.

2. Review minutes of January 14, 2019:

Motion by Feirer, second by Zurfluh to approve the minutes of the January 14, 2019 meeting as presented. Motion carried unanimously.

3. Public Comments:

The minutes of the December meeting omitted the motion vote for the Communications Coordinator to be on their own. December minutes are to be amended to include that information.

4. Committee Structure Ad Hoc:

Bill Clendenning wants a person or two to join the Ad Hoc Committee studying the committee structures for possible re-organization next year. Mike Feirer and Dennis Polach agree to be on this committee.

5. Set date, time and location of next meeting:

March 11, 2019

9:00 a.m.

Wood County Annex and Health Center

6. Emergency Management Department:

a. Communications January 2019 Claims:

The Committee reviewed the Communications January 2019 claims.

b. Communications Report:

Erik talked about meeting with a tower company to discuss taking down a guide wire on the courthouse tower in order to get a crane closer to remove an item from the roof.

c. Emergency Management January 2019 Claims:

The Committee reviewed the Emergency Management January 2019 claims.

d. Emergency Management Activity Report:

The committee reviewed the Emergency Management report. Steve discussed the EOC status and that we are just waiting for a couple more computers for the back-up dispatch area and a couple more phones.

7. Dispatch Department:

a. January 2019 Claims:

The Committee reviewed the Dispatch January 2019 Claims.

b. Dispatch Report:

The Committee reviewed the Dispatch report.

c. Phones:

Erik talked about the phone quotes and that they are not available yet.

8. Coroner:

a. Coroner Report:

The Committee reviewed the Coroner report.

b. January 2019 Claims:

The Committee reviewed the Coroner January 2019 claims.

c. Current Coroner Comments:

Coroner Scott Brehm stated he has added one new deputy coroner to the south end of the county.

9. Sheriff's Department:

a. Correspondences:

Sheriff Becker told the Committee that DCI is working with our Department on one of our cold case homicides.

Sheriff Becker told the Committee he made changes to the staff and appointed Chief Deputy Dorshorst as the UnderSheriff. He also stated he promoted Captain Ellis to the Operations Captain. He stated the Department would be promoting an Investigative Lieutenant and each shift in the jail will now have a sergeant.

Sheriff Becker talked about the National Sheriff's Institute training in Colorado and how he would like to attend this training. Sheriff Becker stated the training is fully paid for by grant money.

b. Marijuana Resolution

Sheriff Becker talked about mirroring Portage County's ordinance regarding possession of marijuana. He stated this would allow deputies to use discretion when charging individuals.

Joe Zurfluh agrees with having a county ordinance.

c. Wood County Rescue

Sheriff Becker stated Lt. Charlie Hoogesteger will be overseeing Rescue. He said he provide a report from Rescue to the Committee.

d. Sheriff's Department Capital Improvement Plan (CIP):

Motion by Feirer, second by Zaleski to approve the Sheriff's Department Capital Improvement Plan for 2019. Motion carried unanimously.

e. January 2019 Claims:

The Committee reviewed the Sheriff's Department January 2019 claims.

f. Updates:

Crimestoppers: Sheriff Becker stated the Department is looking into doing commercials. He stated Focus on Marshfield said they would do them for free.

K9: Sheriff Becker said there will be a fundraiser with Portage County Sheriff's Department in July at Golden Sands Speedway. He stated both departments would split the money, which will go to the K9 fund.

Courthouse Security: Sheriff Becker passed out information on staffing the courthouse security. Sheriff Becker stated he does not want to pull deputies off the road to staff courthouse security.

Joe Zurfluh stated he would like to commend the Sheriff and his staff for getting the “ball rolling” with the new security proposal.

Doug Machon stated courthouse security was not budgeted for this year. He stated there needs to be a more cost effective way to staff courthouse security this year. Doug also commended the Sheriff for his work on the proposal.

g. Jail Items:

i. Inmate Daily Population:

Captain Ashbeck stated they are allowed to house 100+ inmates out of county. He stated it costs more money to house inmates out of county than it does in our jail. He provided the Committee with the calculations.

ii. Overtime:

Captain Ashbeck stated the total overtime for January was six hours.

iii. EMP:

Captain Ashbeck stated they may lose numbers on EMP due to judges wanting inmates to sit more of their sentences inside the jail due to the severity of their crime.

iv. Safekeeper Housing: see report

v. Kitchen Report: see report

vi. New Jail: none

vii. Space Needs in Jail: none

10. Humane Officer:

a. Humane Officer Report:

The Committee reviewed the Humane Officer report.

b. January 2019 Claims:

The Committee reviewed the Humane Officer January 2019 claims.

c. Humane Officer Resolution Pertaining to Monthly Meetings

Committee discussed and agreed to have Human Resources work with Human Officer Olson to restructure her job description to including meeting attendance. Once complete the new job description will be brought back for Committee's approval.

11. January 2019 Claims: Communications, Emergency Management, Dispatch, Sheriff, Coroner, and Humane Officer:

Motion by Zurfluh, second by Feirer to approve the January 2019 claims of all Public Safety Committee Departments. Motion carried unanimously.

12. Agenda Items for Next Meeting:

Resolution for Sheriff Becker to attended training in Colorado in April-Meeting February 19, 2019 at 9:00 a.m. in Room 210B.

13. Jail Tour

14. Adjourn

Motion by Zurfluh, second by Zaleski to adjourn at 11:11 a.m. Motion carried unanimously.

Minutes taken by Wood County Sheriff's Department.

Signed Electronically by Jason Zaleski

Jason Zaleski, Secretary
Public Safety Committee

CIVIL SERVICE COMMISSION MEETING
February 18, 2019
Wood County Courthouse - Room 115
Time: 1:00PM

Members Present: Mike Meyers, Chairman
Lee Kauth
Diane Lieber

Also Present: Sheriff Shawn Becker
Chief Deputy Randal Dorshorst
Lt Bryan Peterson

1. Chairman Meyers called meeting to order at 1:00 PM.
2. No public comments.
3. Sheriff Becker introduced Chief Deputy Randall Dorshorst and Bryan Peterson and explained their duties.
4. Sheriff Becker gave an update on the status of Department personnel. It is expected there will be one retirement during 2019.
5. Motion by Kauth, second by Lieber to go into Closed Session pursuant to Wis Stats 19.85(1) (c) to review current list for Wood County Deputy Sheriff eligibility. Roll call vote taken with all ayes.
6. Motion by Meyers, second by Kauth to return to Open Session. Roll call vote taken with all ayes.
7. A motion was made by Lieber that the Department put applications for hiring Deputy Sheriff as soon as paperwork and the hiring process can be completed. Kauth seconded. Motion carried.
8. Motion to adjourn by Lieber at 2:05 PM, second by Kauth. Motion carried.



Wood County

WISCONSIN

OFFICE OF CORONER

SCOTT D. BREHM

DATE: March 1, 2019
TO: Wood County Public Safety Committee
FROM: Scott D. Brehm, Wood County Coroner
SUBJECT: Monthly Activity Report

The following is a list of services rendered by the Wood County Coroner's Office for February 2019:

Calls for Service/Death Investigations.....	102
Sudden/Suspicious Deaths and Falls.....	30
Traffic Fatalities.....	2
Suicides.....	0
Drownings.....	0
Fire Fatalities.....	0
Homicides.....	0
Suspected Overdoses.....	1
Death Certificates Signed.....	26
Cremation Permits Signed.....	66
Autopsies Performed.....	1
Disinterments.....	0

Remarks:

Respectfully Submitted,

Scott D. Brehm
Wood County Coroner

Humane Officer Olson
December 30th 2018 - January 12th 2019

12-30; WR26861 Cat bite-victim uncooperative 0

12-30 Report Writing

12-31,1-1; WR27033 Dog bite-victim bit by brother's Pit Bull @ 400 block of Strodman Avenue 16,16

12-31; WR22599 Welfare check @ 200 block of 18th St. N. WR Open 0

1-2, 8; WC102 Welfare check @ 90 block of Big Oak Road- open case 20,20

1-3, 4; WR149 Welfare check on a dog that needs medical attention-the dog is temporally being held at SWCHS per request of Human Services for a displaced individual. 22, 22

1-6; WC15249 Investigation-open case-full reports per attorney request 0

1-7, 8 WC361 Cat bite to a family member during a family gathering @ the 440 block of Kimball Avenue Nekoosa 26, 26

1-9; WR519 Reported as a dog bite, turned out to be a scratch by a paw @ 1500 block of 23rd Avenue South 18

1-9, 10; WR596 Postal Worker bit by a dog, it did not break the skin as the bite was to the foot/shoe. Dog owner is to move her mailbox out to the road and tie her dog up in the back of the house @ 400 block of Canal Street WR. 18, 18

1-10,11, WR528; Dog bite to relative that was watching her parents' dog while they were on vacation @ 6000 block of County Road E. 54,54

1-10, 11; WC527 Process server bit while serving papers to dog owner-I will be issuing an Order of Abatement due to past incidences regarding this same dog @ 4000 block of Apple Road, Sigel. 32, 32

1-11,12; WR795 Dog bite to his owner @ 2300 block of 2nd Avenue South WR 0,18

1-12; WC248 Animal welfare-open case 32

1-12; WC15249 Investigation-open case-full reports per attorney request 0

EMPLOYEE NAME: Nanci Olson

Monthly Time Report

DEPARTMENT: Wood County Humane Officer

Olson

1/1/2019

THROUGH

1/12/2019

APPROVED BY: Public Safety Committee

Date	Incident #	Per Diem	Mileage	Start Time	End Time	Total Hours	Description
01/01/19	WR27033	\$50.00	16	3p	5p	2.00	Dog Bite
01/02/19	WC102	\$50.00	20	8a	9a	1.00	Welfare
01/08/19	WC102	\$50.00	20	3p	5p	2.00	Welfare
01/03/19	WR149	\$50.00	22	2p	4p	2.00	Welfare
01/04/19	WR149	\$50.00	22	10a	12p	2.00	Welfare
01/06/19	WC15249	\$50.00	0	9a	5p	8.00	Report
01/07/19	WC361	\$50.00	26	4p	6p	2.00	Cat Bite
01/08/19	WC361	\$50.00	26	9a	11a	2.00	Cat Bite
01/09/19	WR519	\$50.00	18	9a	11a	2.00	Dog Bite
01/09/19	WR596	\$50.00	18	3p	5p	2.00	Dog Bite
01/10/19	WR596	\$50.00	18	11	12p	1.00	Dog Bite
01/10/19	WR528	\$50.00	54	8a	11a	3.00	Dog Bite
01/11/19	WR528	\$50.00	54	2p	5p	3.00	Dog Bite
01/10/19	WC527	\$50.00	32	3p	5p	2.00	Dog Bite
01/11/19	WC527	\$50.00	32	8a	11a	3.00	Dog Bite
01/11/19	WR795	\$50.00	0	11a	12p	1.00	Dog Bite
01/12/19	WR795	\$50.00	18	8a	10p	2.00	Dog Bite
01/12/19	WC248	\$50.00	32	2p	4p	2.00	Welfare
01/12/19	WC15249	\$50.00	0	11a	2	3.00	Report
				5p	10p	5.00	Report
TOTAL		\$950.00	428			50.00	\$248.24

(Mileage Check)

Per Diem: 101-3901-54129-000-101

Mileage: 101-3901-54129-000-331

Humane Officer Olson
December 30th 2018 - January 12th 2019

12-30; WR26861 Cat bite-victim uncooperative 0

12-30 Report Writing

12-31,1-1; WR27033 Dog bite-victim bit by brother's Pit Bull @ 400 block of Strodman Avenue 16,16

12-31; WR22599 Welfare check @ 200 block of 18th St. N. WR Open 0

1-2, 8; WC102 Welfare check @ 90 block of Big Oak Road- open case 20,20

1-3, 4; WR149 Welfare check on a dog that needs medical attention-the dog is temporally being held at SWCHS per request of Human Services for a displaced individual. 22, 22

1-6; WC15249 Investigation-open case-full reports per attorney request 0

1-7, 8 WC361 Cat bite to a family member during a family gathering @ the 440 block of Kimball Avenue Nekoosa 26, 26

1-9; WR519 Reported as a dog bite, turned out to be a scratch by a paw @ 1500 block of 23rd Avenue South 18

1-9, 10; WR596 Postal Worker bit by a dog, it did not break the skin as the bite was to the foot/shoe. Dog owner is to move her mailbox out to the road and tie her dog up in the back of the house @ 400 block of Canal Street WR. 18, 18

1-10,11, WR528; Dog bite to relative that was watching her parents' dog while they were on vacation @ 6000 block of County Road E. 54,54

1-10, 11; WC527 Process server bit while serving papers to dog owner-I will be issuing an Order of Abatement due to past incidences regarding this same dog @ 4000 block of Apple Road, Sigel. 32, 32

1-11,12; WR795 Dog bite to his owner @ 2300 block of 2nd Avenue South WR 0,18

1-12; WC248 Animal welfare-open case 32

1-12; WC15249 Investigation-open case-full reports per attorney request 0

EMPLOYEE NAME: Nanci Olson

Monthly Time Report

DEPARTMENT: Wood County Humane Officer

Olson

1/13/2019

THROUGH

1/26/2019

APPROVED BY: Public Safety Committee

Date	Incident #	Per Diem	Mileage	Start Time	End Time	Total Hours	Description
01/13/19	WC15249	\$50.00	0	12p	2p	2.00	Investigation
01/13/19	WC527	\$50.00	32	9a	12p	3.00	Dog Bite
01/13/19		\$50.00	0	3p	6p	3.00	Report Writing
01/14/19		\$50.00	82	8:30a	12:30p	4.00	Public Safety
01/14/19	WR18-16091	\$50.00	0	1p	3p	2.00	Attorney Report
01/14/19	WR528	\$50.00	54	3p	6p	3.00	Dog Bite
01/15/19	WR528	\$50.00	54	8a	11a	3.00	Dog Bite
01/15/19	WR596	\$50.00	18	3p	5p	2.00	Dog Bite
01/15/19	WR17-1746	\$50.00	0	12p	2p	2.00	Attorney Report
01/16/19	WR1187	\$50.00	20	3p	5p	2.00	Dog Bite
01/17/19	WR1187	\$50.00	20	8a	10a	2.00	Dog Bite
01/18/19	WC248	\$50.00	32	8a	11a	3.00	Welfare Check
01/19/19	WC964	\$50.00	38	9a	12p	3.00	Welfare Check
01/21/19	WC964	\$50.00	38	8a	10a	2.00	Welfare Check
01/20/19	WC527	\$50.00	32	3p	6p	3.00	Abatement Order
01/23/19	NK186	\$50.00	16	8a	10a	2.00	Cat Bite
01/24/19	NK186	\$50.00	16	1p	3p	2.00	Cat Bite
01/24/19	WC1255	\$50.00	38	8a	10a	2.00	Dog at Large
01/25/19	WC1255	\$50.00	38	8a	10a	2.00	Dog at Large
01/24/19	WR1692	\$50.00	22	11a	1p	2.00	Welfare Check
01/25/19	WR1755	\$50.00	16	11a	1p	2.00	Dog Bite
01/25/19	NK228	\$50.00	0	3p	4p	1.00	Welfare Check
TOTAL		\$1,100.00	566			52.00	\$328.28

TOTAL

\$1,100.00

566

52.00

\$328.28

(Mileage Check)

Per Diem: 101-3901-54129-000-101

Mileage: 101-3901-54129-000-331

Humane Officer Nanci Olson
Report January 13, 2019 to January 26, 2019

1-13; WC15249 Investigation-reports per attorney request 0

1-13; WC527 Dog bite-quarantine follow-up in Town of Sigel 32

1-13; Report Writing

1-14 Public Safety Meeting 82

1-14; WR18-16091 Report to attorney regarding a dog bite from August 1, 2018 0

1-14,15; WR528; Dog bite follow-up @ 6000 block of County Road E 54,54

1-15; WR17-1746 Report to attorney regarding a dog bite from September 10, 2017 0

1-15; WR596 Dog bite follow-up with quarantine @ 400 block of Canal Street WR 18

1-16, 17; WR1187 Dog bite-child/victim was bit by grandma's dog @ 2000 block of Clark Street 20,20

1-18; WC248 Animal welfare-open case 32

1-19,21; WC964 Complaint regarding two dead goats, frozen water in some tanks without heaters, no water container for hog, dogs at large chasing deer @ 6100 block of County Road HH, Vesper 38, 38

1-20; WC527 Order of Abatement @ 4000 block of Apple Road, Sigel 32

1-23, 24; NK186 Cat bite to the owner @ 100 block of North Section Street Nekoosa 16, 16

1-24, 25; WC1255; Dogs at large-open case 38, 38

1-24; WR1692 Welfare check-a small dog was left tied outside in the severe cold with no shelter, food or water 22

1-25; WR1755 Dog bite to owner of a dog grooming business @ 400 block of Grove Avenue WR 16

1-25; NK228 Request from Human Services for a welfare check on a dog-open Case 0



WOOD COUNTY SHERIFF'S DEPARTMENT

Lieutenant Charles Hoogesteger
Courthouse 400 Market St.
P.O. Box 8095
Wisconsin Rapids, Wisconsin 54495-8095
(715) 421-8715

DATE: February 7, 2019
TO: Sheriff Shawn Becker
FROM: Lieutenant Charles Hoogesteger
RE: Wood County Rescue - January 2019

Sheriff Becker

Below is a breakdown regarding Wood County Rescue pertaining to calls for service, training and public relation event(s).

CALLS FOR SERVICE

- **2019-1:** Traffic Crash (PI) - Pickup vs Tree w/Rescue 3 responding. Village of Port Edwards (CTH Z/Nepco Lake Rd)
- **2019-2:** Traffic Crash (PI) - Car vs Trailer w/Rescue 3 and Rescue 4 responding. Township of Grand Rapids (80th St N @ RR Tracks)
- **2019-3:** Traffic Crash (PI) - One Vehicle Rollover w/Rescue 3 responding. Township of Sigel (STH 73/Apple Rd)
- **2019-4:** Traffic Crash (PI) - 3 Vehicle Crash w/Rescue 3 responding. Township of Saratoga (STH 73/Bell Rd) **Extrication Needed**
- **2019-5:** Traffic Crash (PI) - Semi vs car w/Rescue 3 responding. Township of Grand Rapids (3500 Block of Plover Rd)

TRAINING

Starting January 8, 2019, Wood County Rescue began First Responder Training. This training consists of training once a week for 6 weeks and will cover AED and CPR as well as other medical training for first responders.

Additionally, extrication training was held on January 22, 2018. Rescue members were able to train using a vehicle provided by Nieman's Towing. Areas of training

included several techniques using extrication equipment and glass cutting.

PUBLIC RELATIONS

January 2, 2019 - Morning Magazine with Carl Hilke - WFHR
(Shawn Becker and Mike Wiberg)

January 25, 2019 - Insight with Jeff Cannon - WDLB
(Charlie Hoogesteger and Mike Wiberg)



Wood County

WISCONSIN

SHERIFF'S
DEPARTMENT

Shawn Becker
SHERIFF

February 4th, 2019

Sheriff Becker:

During the month of January the Crime Stoppers program received 26 tips that were forwarded to the appropriate agencies for follow-up.

We did not have a monthly meeting due to inclement weather. Our next meeting is scheduled for 2/19/19.

Scott Drew

WOOD COUNTY JAIL

January - June 2019

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	223	73	43	210	96	42	0	0	0	0	0	0	0	0	0	0	0	0
2	223	73	43	211	100	42												
3	218	70	44	218	100	41												
4	222	83	46	223	100	40												
5	225	92	47	221	99	41												
6	227	92	47	228	96	42												
7	232	92	47															
8	223	96	44															
9	214	93	43															
10	226	91	42															
11	221	93	40															
12	229	95	40															
13	231	95	40															
14	232	95	39															
15	222	93	41															
16	223	89	39															
17	221	93	40															
18	215	95	40															
19	213	98	40															
20	209	98	39															
21	207	98	38															
22	208	98	37															
23	198	96	38															
24	203	103	39															
25	209	103	40															
26	216	102	41															
27	225	102	41															
28	224	102	41															
29	217	101	41															
30	214	94	43															
31	213	96	43															
WCJail	218.81			218.50			0.00			0.00			0.00			0.00		
Shipped	93.35			98.50			0.00			0.00			0.00			0.00		
EMP	41.48			41.33			0.00			0.00			0.00			0.00		
Avg Length of Stay (Days)	30.30			0.00			0.00			0.00			0.00			0.00		

WOOD COUNTY JAIL

July - December 2019

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	July			August			September			October			November			December		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2																		
3																		
4																		
5																		
6																		
7																		
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28																		
29																		
30																		
31																		
WCJail	0.00			0.00			0.00			0.00			0.00			0.00		
Shipped	0.00			0.00			0.00			0.00			0.00			0.00		
EMP	0.00			0.00			0.00			0.00			0.00			0.00		
Avg Length of Stay (Days)	0.00			0.00			0.00			0.00			0.00			0.00		

2019 Yearly Averages

Total	218.7
Safekeeper	95.93
EMP	41.4
LENGTH of STAY	30.3

SK Total
WP 75
AD 25
SK 100

Color indicates low population 198 01/23/19

Color indicates high population	232	01/07/19
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WOOD COUNTY JAIL & SAFE KEEPER

January - June 2019

DAILY POPULATION BREAK DOWN BY LOCATION

Day	January			February			March			April			May			June		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WA	AD	Wood	WP	AD
1	106	73	0	72	71	25	0	0	0	0	0	0	0	0	0	0	0	0
2	106	73	0	69	75	25												
3	103	70	15	77	75	25												
4	92	68	15	83	75	25												
5	85	67	25	81	74	25												
6	88	67	25	90	71	25												
7	93	67	25															
8	83	71	25															
9	78	68	25															
10	93	66	25															
11	88	71	22															
12	94	71	24															
13	96	71	24															
14	98	71	24															
15	88	69	24															
16	85	71	25															
17	80	71	24															
18	75	74	24															
19	72	74	24															
20	71	74	24															
21	73	74	24															
22	64	72	24															
23	63	72	24															
24	61	78	25															
25	66	78	25															
26	73	77	25															
27	82	77	25															
28	81	77	25															
29	75	76	25															
30	77	69	25															
31	74	71	25															
WOOD	82.68			78.67			0.00			0.00			0.00			0.00		
WPSO	71.87			73.50			0.00			0.00			0.00			0.00		
ADSO	22.29			25.00			0.00			0.00			0.00			0.00		
TOTAL	218.81			218.50			0.00			0.00			0.00			0.00		

WOOD COUNTY JAIL & SAFE KEEPER
July - December 2019
DAILY POPULATION BREAK DOWN BY LOCATION

Day	July			August			September			October			November			December		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2																		
3																		
4																		
5																		
6																		
7																		
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23																		
24																		
25																		
26																		
27																		
28																		
29																		
30																		
31																		
WOOD	0.00			0.00			0.00			0.00			0.00			0.00		
WPSO	0.00			0.00			0.00			0.00			0.00			0.00		
ADSO	0.00			0.00			0.00			0.00			0.00			0.00		
TOTAL	0.00			0.00			0.00			0.00			0.00			0.00		

2019 Safe Keeper Averages		
WOOD Co Jail	80.67	108
WAUPACA Co	72.69	75
ADAMS Co	23.65	25
Total Population	218.65	232

Overtime Breakdown 2019 (hrs.)

Month	Funeral Leave	Fill In OT	FMLA	Sick Leave	Training	TOTAL
<i>January</i>	0	0	0	0	0	0
<i>February</i>	0	0	0	0	0	0
<i>March</i>	0	0	0	0	0	0
<i>April</i>	0	0	0	0	0	0
<i>May</i>	0	0	0	0	0	0
<i>June</i>	0	0	0	0	0	0
<i>July</i>	0	0	0	0	0	0
<i>August</i>	0	0	0	0	0	0
<i>September</i>	0	0	0	0	0	0
<i>October</i>	0	0	0	0	0	0
<i>November</i>	0	0	0	0	0	0
<i>December</i>	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0

Overtime Breakdown 2018 (hrs.)

Month	Funeral Leave	Fill In OT	FMLA	Sick Leave	Training	TOTAL
<i>January</i>	0	0	0	0	0	0
<i>February</i>	0	0	0	0	0	0
<i>March</i>	0	0	0	0	0	0
<i>April</i>	0	0	0	0	0	0
<i>May</i>	0	0	0	0	0	0
<i>June</i>	0	0	0	0	0	0
<i>July</i>	0	0	0	0	0	0
<i>August</i>	0	0	0	0	0	0
<i>September</i>	0	0	0	0	0	0
<i>October</i>	0	0	0	0	0	0
<i>November</i>	0	0	0	0	0	0
<i>December</i>	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0

Electronic Monitoring 2019 Monthly Savings vs. Out of County Housing

Month	Monthly Average	Monthly Savings	YTD 2019 Total Amount	2018 Total Amount
January	41.48	\$37,676.28	\$37,676.28	\$76,372.23
February	0	\$0.00	\$37,676.28	\$145,047.66
March	0	\$0.00	\$37,676.28	\$232,307.17
April	0	\$0.00	\$37,676.28	\$313,895.41
May	0	\$0.00	\$37,676.28	\$383,767.53
June	0	\$0.00	\$37,676.28	\$451,510.59
July	0	\$0.00	\$37,676.28	\$527,059.59
August	0	\$0.00	\$37,676.28	\$602,867.30
September	0	\$0.00	\$37,676.28	\$673,263.89
October	0	\$0.00	\$37,676.28	\$746,474.78
November	0	\$0.00	\$37,676.28	\$820,508.27
December	0	\$0.00	\$37,676.28	\$891,267.51
TOTAL	0.00	\$37,676.28	\$37,676.28	\$891,267.51

EMP Monthly Average x number of days in month = bed days
 Bed Days x \$29.30 = Monthly Savings

[REDACTED]

SAFEKEEPER HOUSING

2019

MONTH	Other Facility	Other Facility	ADAMS	WAUPACA	MONTH TOTAL	2019 YTD TOTAL	2018 YTD TOTAL
JANUARY	\$0.00	\$0.00	\$27,125.00	\$82,125.00	\$109,250.00	\$109,250.00	\$82,125.00
FEBRUARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$109,250.00	\$82,125.00
MARCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$109,250.00	\$82,125.00
APRIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$109,250.00	\$82,125.00
MAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$109,250.00	\$82,125.00
JUNE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$109,250.00	\$82,125.00
JULY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$109,250.00	\$82,125.00
AUGUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$109,250.00	\$82,125.00
SEPTEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$109,250.00	\$82,125.00
OCTOBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$109,250.00	\$82,125.00
NOVEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$109,250.00	\$82,125.00
DECEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$109,250.00	\$82,125.00
TOTALS	\$0.00	\$0.00	\$27,125.00	\$82,125.00	\$109,250.00		\$985,500.00

2019 is a 100 average
Waupaca \$36.00 per bed day (75)
Adams \$35.00 per bed day (25)

Wood County Sheriff's Department Kitchen Report 2019						
MONTH	Breakfast	Dinner	Lunch	Sack	Total meals	Food Cost plus Labor
January	2883	2756	2685	467	8791	\$20,546.90
February	0	0	0	0	0	\$0.00
March	0	0	0	0	0	\$0.00
April	0	0	0	0	0	\$0.00
May	0	0	0	0	0	\$0.00
June	0	0	0	0	0	\$0.00
July	0	0	0	0	0	\$0.00
August	0	0	0	0	0	\$0.00
September	0	0	0	0	0	\$0.00
October	0	0	0	0	0	\$0.00
November	0	0	0	0	0	\$0.00
December	0	0	0	0	0	\$0.00
TOTAL	2883	2756	2685	467	8791	\$20,546.90

Cost per meal **\$2.34**

Cost per day **\$7.01**

Wood County Jail Kitchen Expenses					
	2013	2014	2015	2016	2017
Food & Labor	\$335,733.47	\$312,317.25	\$285,692.96	\$275,088.44	\$289,481.66
Number of Meals	103,993	86,637	77,044	88,993	118,016
Cost per Meal	3.23	3.60	3.71	3.09	2.45
Cost per Day	9.69	10.81	11.12	9.27	7.36
	2018	2019	2020	2021	2022
Food & Labor	258,580.43	\$20,546.90	\$0.00	\$0.00	\$0.00
Number of Meals	120,952	8791	0	0	0
Cost per Meal	2.14	2.34	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	6.41	7.01	#DIV/0!	#DIV/0!	#DIV/0!



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Courthouse Security Proposal February 11, 2019

Lieutenant	\$108,687
Two (2) Deputies	\$ 95,264
Hire 10 Additional Part time Deputies Hours	\$ 20,000
Equipment, Uniforms, Hiring Process	\$ 30,000
Part Time Uniforms	\$ 2,000
Total Estimate Per Year:	<u>\$351,715</u>

This will cost half of the estimate for 2019. Equipment should be ready sometime in June of 2019. We are starting a new eligibility list in March. We would be ready to hire deputies by June of 2019.

MINUTES
CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
TUESDAY, FEBRUARY 19, 2019
WOOD COUNTY COURTHOUSE, ROOM #115, WISCONSIN RAPIDS WI

4

Members Present: Kennth Curry, Robert Ashbeck, Mark Holbrook, Dave LaFontaine, Bill Leichtnam.

Staff Present:

Planning & Zoning Staff: Jason Grueneberg & Victoria Wilson

Others Present: Rick Bakovka (REGI), Adam Fischer (District 5 Supervisor), Jake Hahn (District 8 Supervisor), Scott Larson (Marshfield Chamber of Commerce, Executive Director), Nancy Turyk (UW Extension, Community Development Educator), Kelly Ryan (Incourage, CEO), Mark Speirs (Small Business Development Center, UWSP), Angel Whitehead (HOW-President), Bill Clendenning (District 15 Supervisor), Doug Machon (County Board Chairperson), Donna Rozar (District 2 Supervisor), Sue Kunferman (Wood County Health Department, Director), Dennis Polach (District 14 Supervisor)

Members Excused: Harvey Peterson

1. **Call to Order.** Chairperson Curry called the CEED Meeting to order at 1:00 p.m.
2. **Declaration of Quorum.** Chairperson Curry declared a quorum.
3. **Public Comment.** -Kelly Ryan from Incourage presented a letter of request to ask the CEED Committee to explore and consider membership in the North Central Wisconsin Regional Planning Commission. See attached document. (Attachment #1)

Bob Ashbeck questioned the grant map in the above referenced document from Kelly Ryan. Why are rural areas not being developed? Wisconsin Rapids, Marshfield and Nekoosa are being developed but the rural areas need help too. Rick Bakovka spoke to this question indicating that the rural municipalities don't have the resources to apply for these grants. Wisconsin Rapids and Marshfield have taken steps to be investment ready; as they have the resources and tools to do so. Wood County's Economic Development plan needs to be able to have some venue to provide resources to those rural municipalities. Bill Clendenning added towns get their backing from the Wisconsin Towns Association. For towns to increase their economic development, they need education. Towns are not necessarily trained to come to the County and ask for that money. We need to get behind our Towns Association and provide education to them. Jason Grueneberg indicated that the towns are not completely cut off from our staff resources. Staff in the office assists the rural towns on their comprehensive plans whereas the larger cities wouldn't be eligible for such assistance based on the current model in our office.

4. **Discuss Wood County Economic Development Mission, 2019 Budget and current grant funding process.**

- Jason Grueneberg read the current Wood County Economic Development mission to give people an idea of what is currently in place. He states in order to move forward, we need to know where we are at. Is the mission statement still relevant? Mark Holbrook would like to see certain modifications made. Ken Curry questioned if staff should work on the mission statement or if the committee should have more involvement. Jason feels he would rather go through a process with the committee again if there is a lack of confidence in the current mission. Discussion followed. Chairman Curry asked that the mission statement be added as an agenda item to be re-tooled.

- Jason Grueneberg discussed the 2019 budget and gave a run down on what the Economic Development Budget looks like. \$5000 for ED promotion; \$2325 for mileage and conference; \$151,250 for grant funding. Dave LaFontaine expressed concern that \$5000 for staffing seems inadequate. Jason Grueneberg clarified that the \$5000 is for county promotion of ED. His salary from the ED is \$2325 and the rest of his salary is funded by other budgets. Jason spends about 50% of his time and Nancy Turyk spends about 33% of her time on ED. That being said, ED in the county is getting less than one staff person focused on ED. Chairman Curry states that if the committee goes to the board and asks for more money, they need to have a purpose and reasonable plan, in order to be successful. Bob Ashbeck gives mention to the infrastructure we now have with Highway 10 and how that can be utilized to get people to the area. Bill Leichnam asks why Wood County isn't growing like the Plover and Wausau areas. He feels the \$151,205 being spent is misappropriated. With our demographics, Wood County is not nearly where it should be. Mark Holbrook said outside of Human Services, everything else the county does should be involved in ED. Scott Larson spoke in detail of the differences between the northern end of the county versus the southern end along with the struggle each has with the workforce. Further discussion followed.
- There has been discussion about the grant funding process. Opinions differ on this process as to whether it should be left as is or if the process needs changes. Currently if someone wants to request funds from the county, they need to fill out the application. The application is not publicized. Jason gave an overview of what the application looks like and then described the funding process. The application was put together by the last CEED committee. Jason feels the application is sufficient at this time but asks for input from others. Mark Holbrook doesn't think the process is very effective or efficient. He would like to know a lot more about what role County Government can participate in that would encourage the kind of economic development that he thinks this county needs. Discussion ensued.

5. Presentation and discussion on Wood County's current role and involvement in economic development.

- Jason Grueneberg presented a power point on what the County is currently doing in terms of ED. See attached power point slides. (Attachment #2) Discussion was had on the Geospatial/Mapping resource the county provides. This is a widely used tool although not necessarily a marketed tool. Many people and businesses are aware of it and use it frequently. Bill Clendenning attested to the fact that he has heard a lot of positive talk on this resource.
- The floor was opened up for questions. Dave LaFontaine made mention that the Highway investment of 5 years & 4 million dollars, was stopped after 3 years and they are no longer doing bonding. Jason will remove that item from the list.
- Mark Holbrook tasked Jason to find 5 other counties in the nation that have taken a leadership role in ED in their communities and have been successful.

6. Consideration of opportunities, resources and process to develop an economic development plan for the County.

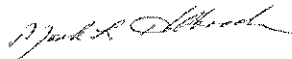
- Nancy Turyk presented information on ED tools that could be useful in creating an ED plan for the county. Nancy handed out materials on Future Regions Initiative (Attachment #3) and Rural Economic Development Innovation (Attachment #4). Wood County could use either of these programs to assist in creating an Economic Development plan. The first of the two would come with a cost. The second is funded by the USDA for use by communities. If Wood County wishes to complete an application for the Rural Economic Development Innovation, it would need to do so quickly as the deadline is April 5th. There would need to be a sub-committee or brainstorming session. Jason agrees that if the County is going to write an Economic Development plan they will definitely need other resources, such as this, to help. Nancy indicated she listened to a

webinar on this and can share the link for others that may want to listen to it. Discussion followed on having a special meeting to discuss these options.

- Sue Kunferman spoke on the importance of Economic Development and how it relates to the overall health of people.
- Sue Kunferman requested that Wood County becoming a member of NCWRPC be added as an agenda item for the next meeting.
- Next schedule meeting is March 19th 2019 at 1:00pm.

7. Adjourn. Motion by Bob Ashbeck. Second by Bill Leichtnam. Meeting adjourned at 1:52 p.m.

Respectfully submitted,



Mark L. Holbrook, Secretary

Minutes by Victoria Wilson, Planning & Zoning Office

Review for submittal to County Board by Mark L. Holbrook (approved on March 11th, 2019 @9:18a.m.)

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
 PUBLIC HEARING REGARDING SHORELAND ZONING ORDINANCE #704
 WEDNESDAY, MARCH 6, 2019
 WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS WI

Members Present: Kenneth Curry, Robert Ashbeck, Dave LaFontaine, Bill Leichtnam, Harvey Petersen

Member Excused: Mark Holbrook

Staff Present:

Planning & Zoning Staff: Jason Grueneberg, Jeff Brewbaker, Stevana Skinner
 Land & Water Conservation Staff: Shane Wucherpennig, Lori Ruess.

Others Present: County Board Chair Doug Machon, Dist. #15 Supervisor Bill Clendenning, Scott Provost (WI DNR), Dan Matthews (Nekoosa), Robert Sorenson (Nekoosa)

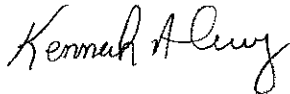
1. **Declaration of Quorum.** Chair Curry declared a quorum.
2. **Call to Order.** Chair Curry called the public hearing to order at 8:30 a.m.
3. **Read Public Notice.** Jeff Brewbaker, Wood County Planning & Zoning Code Administrator read the Class 2 Public Notice as it appeared in the Wisconsin Rapids Daily Tribune and Marshfield News Herald.
4. **Staff Comments.** Jeff Brewbaker explained the updates to the Wood County Shoreland Zoning Ordinance #704. The primary reason for the update is to add section 704.12.1 which is required by WI Act 68. Jeff explained that prior to this amendment; there was a provision in shoreland zoning called the "sunset clause". This was where structures constructed in violation that set unnoticed for 10 years or more could stay but were considered "Illegal structures" and legally, no improvements could be made to them. The new amendment makes these illegal structures now have the similar privilege as permitted legal structures, however no vertical or lateral expansion is allowed. Jeff also reviewed attachments 1, 2, and 3 that were included in the CEED packet and explained the other updates in this ordinance amendment include revisions to code section 704.06(1)A.1 correcting contradicting language regarding boathouse roofs and the addition of specific types of land uses that would be treated as "Special Exceptions or Conditional Uses" for shoreland zoning.
5. **Committee Questions.** Supervisor Ashbeck asked about a specific site in the Town of Sherry. Jeff Brewbaker explained the details and challenges of the site.

Supervisor Leichtnam expressed his concerns with the Special Exceptions. He asked if there was a need to set some limit on size limits on the structures that could be permitted under this section. Discussion followed. Following discussion, Jason Grueneberg stated that staff feels there is no need to add size limits, as before deciding whether to grant or deny an application for a special exception permit it has to go through the Board of Adjustment.

Supervisor LaFontaine stated that board of adjustment should be capitalized (Board of Adjustment) in Paragraph C NOTICE, PUBLIC HEARING AND DECISION so it stands out.

6. **Call for testimony.** Chair Curry called twice for testimony. There was no testimony. Chair Curry explained a vote on the resolution to rescind and recreate Wood County Ordinance #704 – Shoreland Zoning will take place at the CEED meeting immediately following this public hearing. .
7. **Close Hearing.** Chair Curry closed the hearing at 8:50 a.m.

Respectfully submitted,



Kenneth Curry, Secretary
Minutes by Lori Ruess, Land & Water Conservation Department
Review for submittal to County Board by Kenneth Curry (approved on Tuesday, March 12, 2019 @ 10:25 a.m.)

Public Hearing Sign-in Sheet
Wednesday, March 6, 2019

Name - Please Print

Representing

✓ Lori Ruess
✓ Bill Clendenning
✓ Jason Grueneberg
✓ Shane Wicher Fennig
✓ Kenneth Curry
✓ Jeff Brewbaker
✓ Bill Laskman
✓ DAVE LA FONTAINE
✓ Robert Ashler
✓ Scott Provost
✓ Sterana Skinner
✓ DOUG MACHON
✓ HARVEY PETERSEN
✓ Dan Matthews
✓ Robert Sorenson

Land & Water
Wood Co Dist #15
Wood Co P & Z
Land & WATER
WC District 11
P & Z
WCB Dist. #19
WCB DIST 01
WC BOARD #7
WDNR
P & Z
WCB
FSA
NeKoos
NeKoosa WI

NOTICE OF PUBLIC HEARING

TAKE NOTICE THAT the Wood County Conservation, Education and Economic Development Committee will hold a public hearing in Wisconsin Rapids at the Wood County Courthouse, Room #114 on Wednesday, March 6, 2019 commencing at 8:30 a. am. To receive public testimony on a proposal to repeal and recreate the Wood County Shoreland Zoning Ordinance #704. This will meet the required minimum standards contained in NR 115 and the maximum standards as required by 2017 Wisconsin Act 68. Misleading or omitted text regarding boat house roofs and Special Exception Permits will also be presented.

A copy of the amended ordinance can be viewed in the Planning and Zoning Office in the Wood County Courthouse during regular business hours prior to the time of the hearing. All persons are invited to attend said hearing and be heard.

Kenneth Curry, Chair

Wood County Conservation, Education and Economic Development Committee

To be published in the regular legal column of the Wisconsin Rapids Daily Tribune and Marshfield News Herald as a Class 2 Notice pursuant to Chapter 985, Wisconsin Statutes on Wednesday, February 20, 2019 and Wednesday, February 27, 2019.

Fee for publication to be paid by:

Wood County Planning and Zoning Department
Wood County Courthouse
P.O. Box 8095
Wisconsin Rapids, WI 54495-8095

Send AFFIDAVIT OF PUBLICATION to the Wood County Planning and Zoning Department at the Wood County Courthouse prior to March 6, 2019.

March 6, 2019

Conservation, Education & Economic Development Committee (CEED Committee)

There are three necessary updates to the Wood County Shoreland Zoning Ordinance #704

1. Due to 2017 WI Act 68 a statutory revision and text amendment is required by the State of Wisconsin. This text amendment can be found on proposed page 19 of the Shoreland Ordinance. The ordinance section is 704.12.1 and is printed in red text. This would be attachment #1 to this document. Prior to this amendment there was a provision in shoreland zoning called the "sunset clause". This was where structures constructed in violation that set unnoticed for 10 years or more could stay but were always considered "illegal structures" and no improvements could be made to them legally. This new amendment was created during the last legislative session and essentially makes these illegal structures now have the similar nuances and privilege as the permitted legal structures. No vertical or lateral expansion is allowed.
2. Attachment #2 will be on proposed page 11 of the revised shoreland ordinance. This is at code section 704.06(1)A.1. This correction is necessary due to an error in the State shoreland model. The inappropriate text is in yellow highlight with the suggested action in red letters. The language is contradictory claiming a boathouse roof can be used as a deck and then at sub (i) states boathouses shall have pitched roofs and shall not be designed as decks. Recommendation is to remove (i).
3. Starting on the proposed page 23 and continuing to page 24 of the Shoreland Zoning Ordinance there are additions made in red (see attachment #3). The previous ordinance had omitted any reference to the specific types of land uses that would be treated as "Special Exceptions or Conditional Uses" for shoreland zoning. I have listed five uses that would have to meet the standards of the ordinance but would also take the approval of the Board of Adjustment to proceed. These uses can be modified and we are seeking approval or recommendations of the CEED Committee.

Respectfully Submitted,

Jeff Brewbaker
Code Administrator
Planning & Zoning Office

Attachment #1

2015 may be maintained, repaired, replaced, restored, rebuilt or remodeled if the activity does not expand the footprint of the authorized structure. Additionally, the structure may be vertically expanded unless the vertical expansion would extend more than 35 feet above grade level. Counties may allow expansion of a structure beyond the existing footprint if the expansion is necessary to comply with applicable state or federal requirements.

* **704.12.1 MAINTENANCE, REPAIR, REPLACEMENT OF ILLEGAL STRUCTURES** (s. 59.692(1k)(a)2c, Stats) A structure that was illegally constructed, which is older than ten years and may not be enforced under the shoreland ordinance (s. 59.692(1t) Wis. Stats.) may be maintained, repaired, replaced, restored, rebuilt or remodeled if the activity does not expand the footprint of the structure. (No vertical or lateral expansion allowed for structures in the violation.)

704.13 MITIGATION. (NR 115.05 (1)(e)3, (g)5, (g)6) When the county issues a permit requiring mitigation under sections 704.09(5)C, 704.11(3)D and 704.11(5)E the property owner must submit a complete permit application that is reviewed and approved by the county. The application shall include the following:

(1) REQUIRED MITIGATION.

A. A site plan that describes the proposed mitigation measures.

1. The site plan shall be designed and implemented to restore natural functions lost through development and human activities.
2. The mitigation measures shall be proportional in scope to the impacts on water quality, near-shore aquatic habitat, upland wildlife habitat and natural scenic beauty.

B. An implementation schedule and enforceable obligation on the property owner to establish and maintain the mitigation measures.

C. The enforceable obligations shall be evidenced by a Shoreland Mitigation/Preservation Affidavit recorded in the office of the Register of Deeds prior to issuance of the permit.

(2) ADDITIONAL REQUIREMENTS. Before a permit can be issued, all of the following conditions must be met:

A. The shoreland setback for the purposes of this section shall be seventy-five (75) feet or a lesser setback that has been approved by setback averaging, variance, or is a pre-existing non-conforming structure.

B. For the plan to be approved, it must be binding on the owner, his/her heirs, successors, and assignees, and must authorize entrance onto the property by county staff for inspections to assure compliance with the plan. This agreement shall be written on forms provided by the Code Administrator and recorded with the Register of Deeds at the owner's expense. This also applies to preservation of an existing natural buffer.

C. Failure to comply with the plan and/or subsequent removal of vegetation from the vegetative buffer zone will cause the county to revoke the special zoning permit and order removal of any structure(s) authorized by a special zoning permit.

D. To be considered for approval, any plan to establish, preserve, enhance and/or restore a vegetative buffer zone shall, at a minimum, contain:

- (1) A description of how the landowner intends to carry out the project, including methods, materials and equipment to be used;

Attachment #2

C. The substandard lot or parcel is developed to comply with all other ordinance requirements.

(5) OTHER SUBSTANDARD LOTS. Except for lots which meet the requirements of section 704.05(4) a building permit for the improvement of a lot having lesser dimensions than those stated in sections 704.05(2) and 704.05(3) shall be issued only if a variance is granted by the board of adjustment.

704.06 BUILDING SETBACKS. (NR 115.05(1)(b)) Permitted building setbacks shall be established to conform to health, safety and welfare requirements, preserve natural beauty, reduce flood hazards and avoid water pollution.

(1) SHORELAND SETBACKS. (NR 115.05(1)(b)1) Unless exempt under section 704.06(1)A, or reduced under section 704.06(2), or increased under section 704.06(3), a setback of 75 feet from the ordinary high-water mark of any navigable water to the nearest part of a building or structure shall be required for all buildings and structures.

A. EXEMPT STRUCTURES. (NR 115.05(1)(b)1m) and s. 59.692(1k)(a)(6), Stats. All of the following structures are exempt from the shoreland setback standards in section 704.06(1):

1. Boathouses located entirely above the ordinary high water mark and entirely within the access and viewing corridor that do not contain plumbing and are not used for human habitation. The roof of a boathouse may be used as a deck provided that: ~~KEEP~~ *

(a) The boathouse has a flat roof.

(b) The roof has no side walls or screens.

(c) The roof may have a railing that meets the Department of Safety and Professional Services.

(d) The construction or placement of boathouses below the ordinary high water mark or any navigable waters shall be prohibited.

(e) Boathouses shall be designed and constructed solely for the storage of boats and related equipment.

(f) One boathouse is permitted on a lot as an accessory structure.

(g) Boathouses shall be constructed in conformity with local floodplain zoning standards.

(h) Boathouses shall not exceed one story and 400 square feet in floor area.

(i) Boathouse roofs shall have a pitched roof that is no flatter than 4/12 pitch, and shall not be designed or used as decks, observation platforms or for other similar uses.



(i) Earth toned color shall be required for all exterior surfaces of a boathouse.

Attachment #3

C. EXPIRATION OF PERMIT. Zoning permits shall expire 24 months from date issued if no substantial work has commenced.

D. CERTIFICATES OF COMPLIANCE.

1. No land or building shall be occupied or used until a certificate of compliance is issued by the county Code Administrator.

(a) The certificate of compliance shall certify that the building or premises or part thereof, and the proposed use thereof, conform to the provisions of this ordinance.

(b) Application for such certificate shall be concurrent with the application for a zoning permit.

(c) The certificate of compliance shall be issued within 10 days after notification of the completion of the work specified in the zoning permit, if the building or premises or proposed use thereof conforms with all the provisions of this ordinance.

2. The county Code Administrator may issue a temporary certificate of compliance for part of a building, pursuant to rules and regulations established by the county board.

3. Upon written request from the owner, the county Code Administrator shall issue a certificate of compliance for any building or premises existing at the time of the adoption of this ordinance, certifying after inspection the extent and type of use made of the building or premises and whether or not such use conforms to the provisions of this ordinance.

(3) SPECIAL EXCEPTION PERMITS (OR CONDITIONAL USE PERMITS)

A. APPLICATION FOR A SPECIAL EXCEPTION PERMIT. Any use listed as a special exception in this ordinance shall be permitted only after an application has been submitted to the county Code Administrator and a special exception permit has been granted by the board of adjustment. To secure information upon which to base its determination, the board of adjustment may require the applicant to furnish, in addition to the information required for a zoning permit, the following information:

1. A plan of the area showing surface contours, soil types, ordinary high water marks, groundwater conditions, subsurface geology and vegetative cover.

2. Location of buildings, parking areas, traffic access, driveways, walkways, piers, open space and landscaping.

3. Plans of buildings, sewage disposal facilities, water supply systems and arrangement of operations,

4. Specifications for areas of proposed filling, grading, lagooning or dredging.


5. Other pertinent information necessary to determine if the proposed use meets the requirements of the ordinance.

6. Rationale for why the proposed special exception meets all of the special exception criteria listed in this ordinance.

B. SPECIAL EXCEPTIONS. The following uses are permitted upon issuance of a special exception permit according to the procedure set forth in section 704.14(3) of this ordinance, and upon issuance of a Department of Natural Resources or Army Corps of Engineers permit when

704-23

required.

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1. Hotels, resorts (including two or more seasonal family dwellings for rent or lease), motels, restaurants, dinner clubs, taverns, and other private clubs.
 2. Institutions of a philanthropic or educational nature.
 3. Recreational camps and campgrounds provided all buildings shall be more than 100 feet from the side lot line. Recreational camps and campgrounds shall conform to the applicable Wisconsin Administrative Codes.
 4. Gift and specialty shops customarily found in recreational areas.
 5. Marinas, boat liveries, sale of bait, fishing equipment, boats and motors, fish farm, and forest industries.

C. NOTICE, PUBLIC HEARING AND DECISION. Before deciding whether to grant or deny an application for a special exception permit, the board of adjustment shall hold a public hearing. Notice of such public hearing, specifying the time, place and matters to come before the board of adjustment, shall be given as a Class 2 notice under ch. 985, Wis. Stats. Such notice shall be provided to the appropriate office of the Department at least 10 days prior to the hearing. The board of adjustment shall state in writing the grounds for granting or denying a special exception permit.

D. STANDARDS APPLICABLE TO ALL SPECIAL EXCEPTIONS. In deciding a special exception application, the board of adjustment shall evaluate the effect of the proposed use upon:

1. The maintenance of safe and healthful conditions.
2. The prevention and control of water pollution including sedimentation.
3. Compliance with local floodplain zoning ordinances and opportunity for damage to adjacent properties due to altered surface water drainage.
4. The erosion potential of the site based upon degree and direction of slope, soil type and vegetative cover.
5. The location of the site with respect to existing or future access roads.
6. The need of the proposed use for a shoreland location.
7. Its compatibility with uses on adjacent land.
8. The amount of liquid and solid waste to be generated and the adequacy of the proposed disposal systems.
9. Location factors under which:
 - (a) Domestic uses shall be generally preferred.
 - (b) Uses not inherently a source of pollution within an area shall be preferred over uses

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
 WEDNESDAY, MARCH 6, 2019
 WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS WI

Members Present: Kenneth Curry, Robert Ashbeck, Dave LaFontaine, Bill Leichtnam, Harvey Petersen

Member Excused: Mark Holbrook

Staff Present:

Planning & Zoning Staff: Jason Grueneberg, Jeff Brewbaker, Adam DeKleyn, Justin Conner

Land & Water Conservation Staff: Shane Wucherpfennig, Lori Ruess

UW Extension Staff: Jason Hausler, Janell Wehr

Others Present: County Board Chair Doug Machon, Dist. #14 Supervisor Dennis Polach, Dist. #15 Supervisor Bill Clendenning, Nancy Eggleston (Health Department), Scott Provost (WI DNR), Dan Matthews (Nekoosa), Robert Sorenson (Nekoosa), Randy Moody (Town of Port Edwards), Gordon Gottbeut (Town of Port Edwards) .

1. **Call to Order.** Chair Curry called the CEED meeting to order at 9:00 a.m.
2. **Declaration of Quorum.** Chair Curry declared a quorum.
3. **Public Comment.** Chair Curry asked if there was any public comment.

Gordon Gottbeut, Town of Port Edwards, expressed his concerns with contaminated water in the Town of Port Edwards. He asked the CEED to pass the Port Edwards Groundwater Resolution.

Bob Sorenson, Nekoosa, commented; he supports the Port Edwards Groundwater Resolution and asked the CEED to pursue it. He added he does not feel that current protection from the State and Feds is adequate; long term protection is needed.

Randy Moody, Town of Port Edwards, stated the Port Edwards Groundwater Resolution was brought to the County five months ago and he is asking for fast tracking. He added townships need to "get on board" even if water in their township isn't contaminated. He expressed concerns on how the contaminated water will affect land value. He asked Wood County to approve the Port Edwards Groundwater Resolution and get other counties to approve a similar resolution and move it on to the State. He stated that he spends \$40/month for bottled water and explained how it is to live without the convenience of clean well water. He added that the Town's attorney did review and approve the resolution and asked the CEED to consider and approve it.

Dan Matthews (Nekoosa) commented; he is not against CAFOs, but feels people need to be good stewards of the land. He understands the importance of farmers and farming, but feels nutrient management plans are not being followed and there is no system in place to enforce farmers to follow them. He asked the CEED to vote for the resolution as they would vote if they were affected by a contaminated well.

Bill Leichtnam asked those who commented to stay until item 7C on the agenda; at which time the Port Edward resolution will be discussed.

4. **Review Correspondence.** Jason Hausler introduced Janell Wehr the newly hired Horticulture Coordinator. Janell stated she is looking forward to continuing the current horticulture program and plans to reach out to the underserved population. She added, community gardens will continue and she is aware of the need to expand those gardens. Also, she is reaching out to the Health Department for continuing and expanding the local farmer's market.

5. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the February 6, 2019 CEED meeting, 2) bills from Planning & Zoning, Land & Water Conservation and UW Extension and 3) staff activity reports from Jason Grueneberg, Adam DeKleyn, Justin Conner, Jeff Brewbaker, Stevana Skinner, Kim Keech, Victoria Wilson, Shane Wucherpfennig, Tracy Arnold, Adam Groshek, Emily Salvinski, Lori Ruess, Matt Lippert, Laura Huber, Jodi Friday, Nancy Turyk, Jackie Carattini, and Kelly Hammond.
- A. Minutes of February 6, 2019. Bill Leichtnam questioned the first paragraph on page 3 of the minutes. He thought Robert Ashbeck said he would like Peter Kastenholz of the Wood County Corporation Counsel to review the resolution and report back to the Committee. Chair Curry stated that Peter did review the resolution and responded in an email.
- B. Department Bills. No additions or corrections needed.
- C. Staff Activity Reports. No additions or corrections needed.

Motion by (Dave LaFontaine/Robert Ashbeck) to approve and accept the February 6, 2019 CEED minutes, bills from Planning & Zoning, Land & Water Conservation and UW Extension, and staff activity reports as presented. Motion carried unanimously.

6. **Risk and Injury Report.** None.

7. **Land & Water Conservation Department.**

- A. Golden Sands RC&D future participation/funding level. At the February 6th CEED meeting, Josh Benes gave a brief presentation on Golden Sands RC&D history and reviewed Wood County's dues. RC&D is requesting \$1,900 in for 2019. The past several years Wood County has paid \$800 in dues. Bill Leichtnam stated that 2-3 years ago he didn't think Wood County was getting enough from RC&D for the dues paid and feels if we approve giving them \$800 again this year, it will send a message that they need to do more for Wood County. Shane Wucherpfennig added that only \$800 has been budgeted for RC&D dues in the 2019. He added he feels comfortable with the current level, but feels \$1,900 is unrealistic for the amount of work RC&D does for Wood County. Discussion followed.

Dave LaFontaine stated he would like to have this item on a future CEED agenda, before the 2020 budget process, to discuss the possibility of budgeting at least 50% or \$950 for annual RC&D dues.

Bob Ashbeck reminded the committee that Bill Richardson originally went to the County to request funding for RC&D.

Motion by (Bill Leichtnam/Harvey Petersen) to approve payment of \$800, as budgeted, for 2019 RC&D dues. Motion carried unanimously.

- i. Prairie Chicken Festival, Booming Bob, Advertising and Updated to Website. Bill Leichtnam and Bill Clendenning gave a brief update on the Prairie Chicken Festival, Booming Bob, and the website. These items were discussed at a recent RC&D Council meeting.
- ii. Invasive Species Direction for Wood County. Shane Wucherpfennig reported the DNR is restructuring the Invasive Species Grant and in 2020 RC&D will no longer be able to get regional AIS grants. Wood County will be in a position to apply for and receive AIS grant dollars in their basic allocation. This may also play in the decision of what Wood County wants to pay for future RC&D dues.

Bill Clendenning expressed his concerns with the need for someone from the CEED to get on the RC&D Finance and Personnel Committee.

Following discussion of all the agenda items regarding RC&D it was the consensus of the CEED that the delegates (Bill Leichtnam and Bill Clendenning) and Shane Wucherpfennig take the concerns discussed back to RC&D and report back to the CEED at a future meeting.

- B. Progress Report on 9-Key Element Plan for Mill Creek and 14-Mile Watersheds. Shane Wucherpfennig gave a presentation on the 9-Key Element Plan for Mill Creek and 14-Mile Creek Watersheds. Wood County took the lead in writing the Mill Creek 9-Key Element Plan and the final plan has been sent to Andrew Craig, DNR, for review. The 14-Mile plan is also being finalized. Shane stated Mill Creek is a HUC10 watershed and typically watershed plans are not written for watersheds this large. However, Mill Creek was chosen because it is the highest phosphorus delivering watershed in Wood County. Following approval of the Mill Creek 9-Key Element Plan, Wood County LWCD will apply for a TMDL – TRM Grant. The 9-Key Element Plan is a pre-requisite to receive funding.

Scott Provost, DNR, added 9-Key Element plans are comprehensive working plans; meaning you have to get things accomplished in order to receive grant dollars.

Ken Curry had a copy of the 9-Key Element Watershed Plan Development Proposal for the Mill Creek Watershed project, which will be scanned and emailed to CEED members.

- C. Discuss and Possible Recommendations on Port Edwards Resolution Presented to County Board. This resolution has been brought to CEED a couple of times to see if there was any validity to take to County Board. Shane Wucherpfennig stated the resolution can't go to County Board in its current form; a resolution must be introduced by a specific committee or committees to present to County Board. He added, he read through and analyzed the resolution and sent an email to the CEED, County Board Chair, Health Dept. Director, Environmental Health Supervisor, and Corporation Counsel. Peter Kastenholz, Corporation Counsel, did respond and Ken Curry read his response. Discussion followed.

Chair Curry stated he is not opposed to the resolution; there are some good things in the resolution but he is not sure we will get the benefit we want, or residents are looking for, with forwarding the resolution to County Board.

Bill Leichtnam expressed his concerns and suggested to have Peter Kastenholz review the resolution.

Shane Wucherpfennig stated he thoroughly reviewed the resolution and is willing to share with the CEED, the email he sent to Peter Kastenholz.

Bill Clendenning agreed the resolution should not go to County Board and added this needs to be discussed at the Towns Association.

Dave LaFontaine stated he is not interested in a motion to take the resolution to County Board at this time, as the current resolution puts responsibilities on County Board.

Motion by (Bill Leichtnam/Dave LaFontaine) that the CEED request Corporation Counsel to review the resolution introduced by the Town of Port Edwards Board dated 10-19-2018 and report back to the CEED on his findings and recommendations. Motion carried unanimously.

- D. Committee Reports.
- i. Update on Citizen's Groundwater Committee meetings. Bill Leichtnam gave a brief update on the February 18, 2019 Citizens Groundwater Committee meeting. Representative Katrina Shankland attended the meeting and gave an update on 2019 Assembly Bill 21. If passed in Governor Ever's budget, this bill requires the DNR to administer a program to provide grants for the testing of privately owned wells. The bill also makes changes to the Well Compensation Program administered

by the DNR. John Eron, member of the Farmers of Mill Creek Watershed Council, attended and spoke on the Farmer led efforts of the Mill Creek Farmers. The next meeting is Monday, March 18th; Representative Scott Krug is on the agenda to speak.

- ii. Consider Per Diem/Expenses for Mill Creek Committee Member. Bob Ashbeck is the delegate from CEED that attends Friends of Mill Creek meetings. He attends meetings approximately three times per year.

Motion by (Dave LaFontaine/Bill Leichtnam) to approve paying per diem to the delegate from CEED for attending Mill Creek meetings. Following attendance at the meeting, a written or oral report shall be given to the CEED. Motion carried unanimously.

- iii. Health Committee Report – MOU. Nancy Eggleston gave an update on the MOU with the AGC. She updated the committee on problems and solutions that may require a modification of the MOU. She also reported the following:

- 338 responses from the first letter have been returned; 182 from Wood County and 156 from Juneau County. There will be a second mailing of letters. Households which have already responded will not receive a second letter.
- The Coalitions goal is to begin work on sampling as quickly as possible. Protocol for samplings and weather are the major issues affecting sampling efforts.
- The Farmer Led Initiative has not started yet. The Coalition wants to complete sampling prior to beginning the initiative.
- The next meeting (by conference call) is scheduled for March 7th at 9:00 a.m.

- E. Discuss and approval of 2020-2024 Capital Improvement Plan (CIP). Shane Wucherpennig presented the Land & Water Conservation Department's Capital Improvement requests. The requests include a roller-crimper for \$7,500 in 2021 and replacement of the Carlson Surveyor+ with GPS Receiver for \$23,000 in 2024. Discussion followed.

Motion by (Dave LaFontaine/Bill Leichtnam) to approve the Land & Water Conservation Department Capital Improvement Plan for 2020–2024. Motion carried unanimously.

- F. Recommend and Approve Resolution to Amend the 2019 Land and Water Conservation Department Budget. Shane Wucherpennig presented a resolution to amend the 2019 Land & Water Conservation (LWCD) Admin budget for additional expenditures not anticipated during the original budget process. Shane explained that the resolution is to transfer funds raised for the no-till drill from fund balance account to the 2019 Land & Water Conservation Admin budget.

Motion by (Kenneth Curry/Robert Ashbeck) to approve the resolution amending the 2019 Land & Water Conservation Admin budget for additional expenditures not anticipated during the original budget process. Motion carried unanimously.

The Committee recessed for a short break at 11:33 a.m.
The Committee reconvened at 11:42 a.m.

8. Private Sewage.

- A. Discussion on Wood County Agent Status for Pressurized Private Sewage Plan Review. Jeff Brewbaker stated he applied to the State and did gain approval to review pressurized private sewage plans. He will be taking over a program that the State has been doing. The State won't give approval to "any county"; must have qualified staff. Jeff added it should increase customer service and will benefit residents of the County.

9. Land Records.

- A. Consider CIP request for 2020 County Aerial Photography. Justin Conner presented the 2020 Capital Improvement Plan request for \$40,000 in tax levy for updated County Aerial Photography. \$40,000 is the amount that was granted in 2015. He explained that every five years a flight of the County is completed for aerial photography. Aerial photography is the most used data set; widely used by everyone in the county. The current photos are 6 inch imagery and they are looking to go to 3 inch imagery, which will be clearer than the current aerial photos. Discussion followed.

Motion by (Dave LaFontaine/Bill Leichtnam) to approve the Planning and Zoning Dept. 2020-2024 CIP plan requesting \$40,000 in 2020 for updated County Aerial Photograph. Motion carried unanimously.

10. County Surveyor.

- A. Review Proposals and Select Registered Land Surveyor to Complete Public Land Survey System Maintenance of 246 Corners. Justin Conner presented the 2019 Proposals for PLSS perpetuation and maintenance of 246 corners in the Town of Rudolph and areas east of the Wisconsin River. Eight bids were received, ranging from \$40,577.70 to \$73,800.00. Rutzen Survey Services submitted the low bid in the amount of \$ 40,577.70.

Motion by (Bill Leichtnam/Kenneth Curry) to accept the low bid from Rutzen Survey Services in the amount of \$ 40,577.70 for the PLSS Perpetuation and maintenance of 246 corners in Wood County. Motion carried unanimously.

11. Planning.

- A. Discuss/Action on Zoning Amendment Request – Town of Marshfield. Adam DeKleyn reported; on February 18, 2019 the Wood County Planning and Zoning Department received a request to approve a proposed town zoning amendment to rezone three parcels located in the Town of Marshfield. Existing zoning on Lot 1, 2, and 3, of CSM:10485 is Commercial. The request is to rezone Lot 1 from Commercial to Agricultural, Lot 2 will remain Commercial, and Lot 3 from Commercial to Agricultural. The purpose of the amendment is to correct the zoning map to provide consistency with current land uses onsite. There is no floodplain or shoreland zoning on these parcels. DeKleyn stated the Planning & Zoning staff reviewed the request and recommends forwarding the resolution to County Board.

Motion by (Dave LaFontaine/Bill Leichtnam) to approve and forward to County Board the resolution approving a zoning amendment to the Town of Marshfield Zoning map. Motion carried unanimously.

- B. Consider Resolution to Rescind and Recreate Wood County Ordinance # 704 – Shoreland Zoning. Jeff Brewbaker presented the resolution to Rescind and Recreate Wood County Ordinance #704. He stated he took note of the revisions discussed during the public hearing and will make the capitalization corrections to the Ordinance.

Motion by (Robert Ashbeck/Kenneth Curry) to approve and forward to County Board the resolution to Rescind and Recreate Wood County Ordinance #704 – Shoreland Zoning. Motion carried unanimously.

12. UW Extension.

- A. Office Update. Jason Hausler informed the committee Janell Wehr, Horticulture Coordinator, started two weeks ago. Chris Viau resigned as 4-H & Youth Development Educator as he accepted the Area 10 Extension Director position. Jodi Friday took a position with United Way.

Bill Leichtnam asked if 1/8 of Nancy Turyk's time could be designated to groundwater. Jason Hausler explained that Nancy is the Community Development Educator and her focus is on Community Development. He is working with Nancy to find her balance and see where she can help out. If she isn't able to help, she could bring in other people that are versed in groundwater to help out.

Jason Hausler will be presenting on UW Extension at the March Joint Legislative meeting.

Performance reviews for all state funded staff will be completed within the next two months.
County funded staff will receive their reviews by year end.

Jason Hausler may not be able to attend the April CEED meeting as he is taking a leadership role in the Fair and will be attending District Fair meetings. The goal of these meeting is to clarify the role of UW Extension at County Fairs. If Jason is not able to attend the April CEED meeting he will submit a written report.

A joint Oversight Committee meeting will be held May 7th at UWSP – Marshfield campus. If the CEED didn't receive the email regarding this meeting, contact Jason.

- B. Youth Development/Health and Wellbeing Position Prioritization.** Jason Hausler commented that this item was put on the agenda as a result of last month's conversation and direction by CEED on the 4-H & Youth Development Education job description. At the February CEED meeting a committee member expressed the need in Wood County for health and well-being especially in youth. Jason reviewed the program focus areas for Wisconsin 4-H and issues for Community Youth Development. He added he hoped by the end of the day to get a direction from the CEED so he can work on a position description. Following discussion, the consensus was to approve the Youth Development/Health and Wellbeing Position.

13. Schedule Next Meeting.

The next regular CEED meeting is scheduled for Wednesday, April 3, 2019 at 9:00 a.m. at the Wood County Courthouse in Room 114.

14. Agenda items for next meeting.


- A. Discuss RC&D dues - to include in 2020 LWCD budget.
- B. Discuss and possible recommendations on Port Edwards resolution presented to County Board.
- C. Status of Floodplain audit – Jeff Brewbaker
- D. Community Development Programming Update.
- E. 4-H Programming Update.

15. Schedule any additional meetings if necessary.

A special CEED meeting is scheduled for Tuesday, March 19, 2019 @ 1:00 p.m. on Economic Development.

16. Adjourn. Chair Curry declared the meeting adjourned at 12:56 p.m.

Respectfully submitted,



Kenneth Curry, Secretary
Minutes by Lori Ruess, Land & Water Conservation Department
Review for submittal to County Board by Kenneth Curry (approved on Tuesday, March 12, 2019 @ 10:25 a.m.)

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
 WEDNESDAY, MARCH 6, 2019
 WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS WI

Members Present: Kenneth Curry, Robert Ashbeck, Dave LaFontaine and Bill Leichnam.

Members Excused: Mark Holbrook

Staff Present:

Planning & Zoning Staff: Jason Grueneberg and Kim Keech.

UW Extension Staff: Nancy Turyk.

Others Present: Dist. #12 Supervisor Douglas Machon, Dist. #14 Dennis Polach, Dist. #15 Supervisor Bill Clendening, Rick Bakovka (Regional Economic Growth Initiative), Krista Coon (Heart of Wisconsin Chamber of Commerce), Karen Olson (Marshfield Area Chamber of Commerce Industry), Josh Miller (City of Marshfield) and Mark Spears (Small Business Development Center) .

1. **Call to Order.** Chairperson Curry called the CEED Committee Meeting to order at 1:04 p.m.
2. **Declaration of Quorum.** Chairperson Curry declared a quorum.
3. **Public Comment.** Rick Bakovka (Regional Economic Growth Initiative) asked the CEED Committee how and when the 2019 Economic Development funds will be released. Chairman Curry shared that it is a budgetary issue and the recipients will be given ample notice as to when the funds will be released.
4. **Discussion of USDA REDI grant proposal.** Nancy Turyk shared the purpose and benefits of the USDA REDI Grant application with a deadline date of April 5th. The purpose of the grant is to provide rural communities and regions for technical assistance to implement economic development planning projects. The Rural Economic Development Innovation (REDI) Initiative, USDA and the cooperators will score, review and select applications on a competitive basis. An optional one-page letter of interest to the Rural Development Innovation Center has been drafted by Wood County Board Chair Doug Machon.

Nancy Turyk reviewed the survey responses from the economic development stakeholders for consideration of the USDA REDI Grant proposal. The survey revealed the themes with the highest priority for Wood County is economic development, improving quality of life and supporting a rural workforce. Theme 1 results also revealed funding strategies to expand broadband, developing high speed connectivity and data on broadband presence/gaps. Other items highlighted in the survey were Wood County key strengths and challenges.

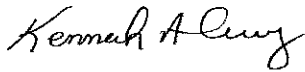
Nancy Turyk shared a list of tasks and leads for the USDA REDI Grant that needs to be completed. Items with assistance are to define make up of rural area (county, community, region), list of cooperatives (rural electric, credit unions, agriculture, etc.), letters of commitment and support (industry representation, business owners, local government, residents, education, community leaders, community champion), priority list, given REDI goals-what are strengths and challenges, and additional supportive information. Ranking community and regional issues was discussed and completed. A google documents will be created, shared and emailed for input to all economic development stakeholders. The deadline to submit information to Nancy Turyk is March 20th. The grant application will then be completed.

The consensus of the CEED Committee is to review the completed grant proposal application at the next committee meeting on April 3rd.

5. Adjourn.

Motion by Robert Ashbeck to adjourn at 1:47 p.m. Second by Dave LaFontaine. Motion carried unanimously.

Respectfully submitted,



Kenneth Curry, CEED Committee Chair

Minutes by Kim Keech, Planning & Zoning Office

Review for submittal to County Board by Kenneth Curry (approved on March 8, 2019 @ 8:39 a.m.)

4

Golden Sands Resource, Conservation & Development Council, Inc.
Personnel/Finance Committee Meeting Minutes
January 17th, 2019
Golden Sands Office, Stevens Point, WI

Call to Order: Ed Hernandez called the meeting to order at 9:03 a.m.

In Attendance: Al Barden (Member-at-Large), Gary Beastro (Marathon), Joshua Benes (Golden Sands RC&D Staff), Reesa Evans (Member-at-Large), Ed Hernandez (P&F Chair), Denise Hilgart (Golden Sands RC&D Staff), Ed Miller (Outagamie), Amy Thorstenson (Golden Sands RC&D Staff). Absent: Deb Jakubek and Hugh O'Donnell. Bill Clendenning and Bob Walker were also present.

Minutes: Motion made by Barden, seconded Miller, to approve minutes of the last meeting. Motion carried unanimously.

Closed Session: Motion made by Evans, seconded by Miller, to go into closed session at 9:04 a.m. Bill Clendenning and Bob Walker left the room.

Open Session: Motion by Barden, seconded by Evans, to return to open session at 9:26 a.m. Bill Clendenning and Bob Walker returned to the room.

Treasurer's Report: Hilgart passed out the treasurer's report. There were no dispersals or receipts out of the norm. No use of the line of credit. The initial endowment payment of \$15,000 was made from the contingency fund. Some annual payments like insurance and accountant fees were made. Waiting for the final EAB project payment. AIS reimbursement forms are being worked on. Motion by Evans, seconded by Miller, to forward to the full council. Motion carried unanimously.

Financial Procedures:

Accountant Tax Forms & 990: Thorstenson passed out copies of the 2017 tax forms and the 990 prepared by the accountants. According to these documents, Golden Sands RC&D cleared 2017 with \$929 in the black, a change from the over \$5000 loss in 2016. The overall assets went up slightly.

Endowment Funds: The initial payment was made. Someone from the NSF will come to the full council meeting today to outline some possible steps to increase the endowment and ideas for promotion.

Fundraising/Direct Marketing: Bob Walker is working on a two-side document promoting direct services to be included, as needed, in the coming Highlights for 2018. It is hoped these will be available for the March GS meeting. By consensus, the PF Committee set the budget for the 2018 Highlights & additional sheet at \$1000, with \$500 going to Walker for his time and effort.

LWCD Meetings: Benes attended the December Adams County LWCD meeting. Wood and Juneau Counties are set for February and Monroe for March. Outagamie will likely happen in the spring.

Staff & Membership:

Change in Executive Director: Joshua Benes will take over the title of Executive Director of Golden Sands RC&D as of today. We will need to come up with a title for Thorstenson, as she goes to part-time.

Career Ready Intern: Brett Markiewicz was hired yesterday and will start next Tuesday. It is hoped that he can help with marketing and the video preparation. Golden Sands RC&D will need to pay for the taxes, but his wages are otherwise covered by UWSP's PCI program.

Soil Conservationists: Shannon Johnson was hired as a soil conservationist for the Waupaca County NRCS office.

Personnel Reviews: Nothing new.

Council Purchases:

Video: Brett Markiewicz, our new Career Ready Intern, will be able to help with putting together a Golden Sands RC&D promotional video.

Office: The Children's Museum wants to open the back part of the current GS office for rental. This would require compacting the office and storing some items elsewhere. The staff currently feel that reducing the office size would be a better option than paying another \$308 per month for the back space. However, no official decision has been made.

Insurance & Benefits: Nothing new.

Personnel Policy & Procedure Handbook: The quarterly newsletter went out last night. Events, like grazing workshops and pasture walks, are now on the new website.

Other Business: None.

Adjournment: The meeting was adjourned at 9:57 a.m. upon motion made by Barden, seconded by Beastrom.

Respectfully submitted,

Reesa Evans
Secretary, Golden Sands RC & D

4

Forestry / Agriculture / Wildlife Committee Meeting Minutes
January 17th, 2019
Golden Sands RC & D Office, Stevens Point, WI

Attendees: Al Barden (Member-at-Large); Bill Clendenning (Wood); Merlin Becker (Member-at-Large); Gary Beastrom (Marathon); Joshua Beneš (Golden Sands RC&D Staff); Bob Walker (Member-at-Large); Brent Tessmer (Taylor); Ed Miller (Outagamie)

Call to order: Barden (chair) called the meeting to order at 10:03 am.

Introductions: Bob Walker introduced himself as Golden Sands RC&D's newest member. Everyone around the room introduced themselves.

Last Meetings Minutes: Motion to approve minutes from November meeting. passed unanimously.

Demo Forests: Beneš explained that we have 8 Demo Forest signs. There are currently landowners involved in Waupaca, Marquette, and Juneau. Signs need to be relocated from locations in Marathon, Wood, Portage, and Waushara. The last sign is in the basement in storage. Beneš is looking into potentially hiring an LTE to help install signs and help create brochures for new Demo Forest properties and update current properties this summer.

New landowners that have expressed interest to join are within Taylor (Jim Livingston), Adams (Richard and Cleo Henrickson), and Outagamie (Steve Ring) Counties. Beneš explained that each of 7 locations are within each of the 7 main ecological landscapes in our service area and that we have one additional sign to place. Members agreed to inquire again with Dick and Mary Czaja in Wood County to see if they would be interested in joining.

NRCS Cooperative Agreement: Shannon Johnson had her first day this last Monday as our new Soil Conservationist working in the Waupaca office. Andy Richardson has been working in the Wisconsin Rapids office for over a month. Both are now in their new positions and working full time.

Blue Bird and Bat Houses: We sold a couple bluebird houses this last week. Benes will look into having a few more bat houses built soon since the office is starting to run low.

Tree shelters: Benes sent out emails to DNR Foresters, DNR Wildlife Biologists, County Conservationists, and Foresters. He printed out brochures about the sale and is trying to have them available in county offices, UW Extension offices, libraries, etc. He sent these brochures in the mail to landowners who purchased them in the past and to several local nurseries.

Stevens Point Area Neighborhood Gardens (SPANG): No updates to report.

Woods & Wildlife for Today & Tomorrow (WWFTT): Beneš said that he is corresponding with landowners about forest management plans, conducting shared timber sales, and promoting

funding opportunities for habitat restoration. He is currently working with four different landowners in Necedah to enroll them into a Level 3 DMAP cooperative.

CWIP CISMA: Benes facilitated a CWIP meeting on December 3rd in Wautoma. The meeting had good turnout of partners from UWEX, DNR, River Alliance, US Fish and Wildlife, Ho Chunk, and landowner Dick Hansen. The group discussed how they will form their governance structure and mission statement, what mapping program they will promote, and 2019 events.

Benes attended the Monroe County CISMA conference on December 6th via teleconference. The group determined CWIP will not include Monroe County but will partner with the newly forming Monroe County CISMA group (Monroe County Invasive Species Working Group, MCISWG).

Benes has a meeting scheduled this coming afternoon for CWIP. There will then be another meeting in March.

NACD Technical Assistance Project:

Workshops supported by the NACD TA funds are planned for Waushara, Green Lake, and Juneau counties in Feb/March and dates and venues are set. Pasture walks supported by NACD TA funds are planned for June, in locations near each of the workshop locations and will be pre-advertised during the workshops.

Benes has been working on promoting EQIP funding opportunities to woodland landowners through the NACD project.

Smart and Connected Communities: No report. Benes has reached out to Layne with Farmshed for updates. He is hoping to meet with her soon.

New projects: None this time.

Other business: Walker mentioned the project idea of management for Canadian Geese in municipal areas. Becker pointed out that it is WWOA's 40th anniversary and showed off their new logo on his hat. He told the group that there will be dates in May that will be scheduled soon for WWOA field days.

Adjourn: Motion to adjourn at 11:02 am approved unanimously.

Respectfully submitted,

Joshua Benes
Temporary recording secretary

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Golden Sands Resource, Conservation & Development Council, Inc.
Water Committee Meeting
January 17th, 2019
Golden Sands Office, Stevens Point, WI

Call to Order: Al Rosenthal, acting chair, called the meeting to order at 10:08 a.m.

Attendance: Anna Cisar (Golden Sands RC&D Staff); Bob Ellis (Waupaca); Reesa Evans (Member-At-Large); Chris Hamerla (Golden Sands RC&D Staff); Denise Hilgart (Golden Sands RC&D Staff); Brian Haase (Waupaca); Ed Hernandez (P&F Committee Chair); Mark Kapp (Wausara); Bill Leichtnam (Wood); Kason Morley (Adams); Al Rosenthal (Marquette); Amy Thorstenson (Golden Sands RC&D Staff); Joe Tomandl (Taylor); Shane Wucherpfennig (Wood), and Sam Peterson (Adams).

Minutes: Thorstenson announced a correction to the minutes. Motion made by Wucherpfennig, seconded by Hernandez, to approve minutes of the last meeting as corrected. Motion carried unanimously.

New Projects: Thorstenson indicated there will be new projects for the March meeting.

Update on Groundwater Protection: Leichtnam and others went to the Capital yesterday to meet with legislators on water issues. Katrina Shankland has proposed bill LRB 1197 that addresses money for testing or private wells for contaminants, especially nitrates. This amends a prior proposal by removing the requirement that applicants have livestock on their lands and also increases the income level for eligibility. The bill is based on recent reports that over 40% of rural wells in several counties are contaminated with above-safe level nitrates. It proposed a bi-annual budget of \$1 million. Shankland's proposal has not yet been referred to a committee nor does it have senate or assembly bill numbers. In a recent radio address, Republicans said that water quality is now a bi-partisan issue. Leichtnam noted that one senator said the public should put pressure on legislators. Thorstenson reminded the attendees that Golden Sands RC&D can promote issues, but cannot support a particular party nor individual.

Updates:

Cisar and Hamerla: They are waiting to hear about the recent AIS grant application while putting together reimbursement information for prior grants. They managed to get over \$17,000 in cash match for the new grant, exceeding the 10% cash match requirement for an extra ranking point. They will soon need staff match information for reimbursements. They are also revising county AIS plans, especially about shoreland areas.

Thorstenson: She is working on CBCW agreements which will come before the council in March. She has also looked into some other grants. Applying for a Watershed Consortium Grant has been postponed to 2020 to target the Wolf River. The EPA Environmental Education Grant program is not currently accepting applications. NRCS RCPP grants are available but do not cover any administrative costs, so other monies have to be found. Beneš met with the 14 Mile Creek Watershed group in late December about farmer/citizens contacts and will meet with the Tri-Lakes Management District Board in February.

Hernandez: Waushara County is starting its second round of private well testing. It will be applying for a federal grant for \$10,000 to cover additional testing of the wells who have shown high nitrate levels. LWCD has been meeting with some town representatives about high nitrate clusters, but is receiving some pushback and reluctance to accept the well testing results. The county is also updating its manure storage ordinances, looking at performance standards.

Rosenthal: The Marquette County LWCD did not meet recently. There are several concerns about the ongoing high water levels, including the effect on county roads. Because the water levels have stayed high, there is concern that samples taken for the legislatively-ordered Central Sands study will not accurately reflect a normal year.

Leichtnam: A consortium of Iowa/Grant/Lafayette Counties received a \$10,000 grant recently. Next Thursday, representatives from Adams, Juneau and Wood Counties will meet about forming a similar consortium.

Tomandl: The Taylor County LWCD was recently approved. Their tree sale and speaking contest are currently ongoing. He has been observing snowy owls near his land recently, another testament to the wildlife value of managed grazing.

Wucherpennig: He recently met with the WDNR representative about the 9 Key Element plan he has been working on. After some changes, he is hoping it can go to the EPA by the end of the month. The Wood and Juneau County boards recently approved a MOU with the Armenia Growers to provide bottled water and some reverse osmosis systems to landowners with high nitrate wells. The agreement only provides for one tap from the reverse osmosis systems. He is interested in setting up a 2-year well testing study with testing at least one private well in every section of every town in the county to gain more accurate information for a groundwater model. The Wood County water testing lab was recently approved by the WDNR. It will be doing nitrate testing for not only Wood County, but also Adams and Juneau counties.

Haase: Waupaca County's second 9 Key Element Plan for the Tomorrow River was recently approved by the WDNR.

Ellis: The Chain of Lakes District has a new treasurer. It is looking into reopening a channel between two lakes where the channel is currently not navigable. Lake levels remain high.

Evans and Morley: Evans indicated that Adams County is waiting for the WDNR response to the 9 Key Element plan for the 14 Mile Creek watershed submitted. The Central Wisconsin Nature Foundation paid for some of the private well testing in Juneau County. Morley introduced the new Adams County water resources specialist/AIS coordinator, Sam Peterson. Morley would like to meet with the other county conservationists involved in the 14 Mile Creek watershed. There was recently a presentation to the Adams County Board about establishing a county forest. There is interest in testing the county beaches for *E.coli*. Adams County is behind the other counties in doing private well testing. Invasive *Phragmites* was recently confirmed on County W in the Town of Leola.

Adjournment: Upon motions by Hernandez/Wucherpennig, the meeting adjourned at 10:56 a.m.

Respectfully submitted,
Reesa Evans
Temporary Recording Secretary

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Golden Sands Resource, Conservation & Development Council, Inc.
Regular Business/Executive Committee Meeting Minutes
January 17th, 2019
Golden Sands RC & D Office, Stevens Points, WI

Attendees: Al Barden (Member-at-Large); Gary Beastro (Marathon); Merlin Becker (Member-at-Large); Joshua Beneš (Golden Sands RC&D Staff); Steve Bradley (Portage); Bill Clendenning (Wood); Bob Ellis (Waupaca); Reesa Evans (Member-at-Large); Brian Haase (Waupaca); Ed Hernandez (Waushara); Denise Hilgart (Golden Sands RC&D Staff); Michael Kapp (Waushara); Tyrone Larson (NRCS); Bill Leichtnam (Wood); Ed Miller (Outagamie); Al Rosenthal (Marquette); Brent Tessmer (Taylor); Amy Thorstenson (Golden Sands RC&D Staff); Joe Tomandl (Taylor); Bob Walker (Member-at-Large); Shane Wucherpennig (Wood).

CALL TO ORDER: The meeting was called to order by Vice-President Barden at 11:11 a.m.

INTRODUCTIONS: At the request of Barden, everyone attending verbally identified himself or herself and named the organization and/or county being represented.

APPROVAL OF MINUTES: Barden proposed a correction to the November 2018 minutes in the section on Wisconsin Association of RC&Ds Update. In the next to the last line in the paragraph, it should read "attend the state Towns Association annual meeting" Motion made by Clendenning, seconded by Wucherpennig, to accept the minutes of the November 2018 meeting as corrected. Motion carried unanimously.

TREASURER'S REPORT: The treasurer's report for November and December 2018 was passed around. The \$15,000 endowment payment was made. Hilgart indicated there were some annual expenses paid, but things were otherwise as usual. Dispersals and receipts were fairly standard. No use of the line of credit. Motion made by Miller, seconded by Beastro, to accept and file the treasurer's reports.

OLD BUSINESS:

Wisconsin RC & D Update: Barden reported there will be a state meeting next week, so there is nothing new to report.

Endowment: The required \$15,000 payment was made to our new "Conservation That Works!" Endowment Fund with Natural Resources Foundation. Thorstenson passed out a sheet that outlined some of the ways this can be promoted for Golden Sands to have the fund increased. Guest speaker, Ruth Oppedahl with NRF, explained further.

3-Year Plan Steering Committee: Thorstenson reported there was nothing new.

Update on Groundwater Legislation: Leichtnam indicated that he and several others were in the Capital yesterday lobbying for water legislation. Rep Katrina Shankland has proposed bill LRB 1197 to grant money to local governments to assist owners of nitrate-contaminated wells with contamination over 20 ppm. This removes the requirement that the owners have livestock on the premises and also raises the income eligibility. There is currently no committee assignment for this

bill nor bill numbers assigned for the senate and assembly. In a recent radio address, the Republicans indicated that water quality is a bipartisan issue. Leichtnam reported that one senator he met with said people should put pressure on senators and representatives on these issues. Thorstenson reminded attendees that Golden Sands RC&D, as a non-profit agency, can only lobby for issues, not for a party or individual.

NEW BUSINESS:

Accountant Tax Report for 2017 and 990: Copies of the Accountant-prepared tax forms for 2017 and the 990 were passed out. According to these figures, Golden Sands RC&D cleared \$929 in 2017. This will be deposited in the contingency fund. Thorstenson asked that people either return the copies or shred them so that these documents do not end up distributed inappropriately.

Staff Title Change: As of today, Joshua Benes will assume the title of Executive Director for Golden Sands RC&D. No new title for Thorstenson (who is going part-time) has been chosen yet.

COMMITTEE REPORTS:

Personnel/Finance Committee Report: Evans reported on the meeting this morning. A closed session was held. The minutes of the prior meeting were accepted. The treasurer's report was forwarded to the full council. There are pending reimbursements for EAB and AIS. The accountant's report and 990 form were discussed and sent on to the full council. The \$929 for 2017 will go into the contingency fund. A speaker from the NRF will explain possible methods to help the endowment fund grow now that the initial investment has been made. Bob Walker discussed preparing a two-sided sheet about contracted services to go into the next highlights publication to provide to appropriate contacts. He hopes to have this publication available for the March meeting. The committee set a \$1000 budget for the highlights production, including \$500 for Walker's time. Beneš went to the Adams LWCD in December 2018. He is scheduled for Juneau and Wood counties in February and Monroe in March. He will likely go to Outagamie in the spring. Brett Markowitz was hired yesterday for the Career Ready internship. He should be able to help with marketing and a new video. He starts next Tuesday. Shannon Johnson was hired as a Soil Conservationist for the Waupaca NRCS office. The Children's Museum wants to open the back part of the current Golden Sands RC&D office for rental. This would require compacting the office to the main section and storing some items elsewhere. Staff currently feel that reducing the office size would be a better option than paying another \$308 per month to keep the back space. However, no official decision has been made. No updates on insurance and benefits. Thorstenson released the latest quarterly newsletter last night. New events, such as the grazing workshops, have been posted on the new website.

Forestry/Agriculture/Wildlife Committee Report:

Benes reported on today's Forestry/Agriculture/Wildlife meeting. It is hoped to have 8 Demo Forest sites set up by the summer, with at least one in each of the 7 major ecological habitats in the 12 counties. Sites in the other 4 counties will also be sought in the future if more funding is secured. Both Soil Conservationists for NRCS offices have been hired. New bat houses are needed, though bluebird houses are still available. A new brochure for tree shelters is available and attendees today are encouraged to take some back to their respective counties. Sign-ups for neighborhood gardens should get started soon. About 75 landowners in 8 counties have expressed interest in the Woods & Wildlife program for coordinated timber sales and habitat restoration. The CWIP Cisma group will be meeting today. Their focus is on mapping, monitoring, and providing

educational opportunities for the management of terrestrial invasives. There is ongoing work to be able to write forest management plans and provide deer management assistance for landowners in the Woods and Wildlife for Today and Tomorrow Cooperatives. Workshops and pasture walks have been scheduled in several counties. Thorstenson will send out promotional material. A grazing planner is still being sought. WWOA is celebrating its 40th anniversary this year and will be having celebratory field days in May.

Water Committee Report: Evans reported on today's water meeting. There were two new projects, but some are expected for the March meeting. Bill Leichtnam reported on recently-proposed legislation about contaminated wells. Cisar and Hamerla are waiting to hear if the recent AIS grant application gets funded and are working on reimbursements for the current grants. They will need information on staff match from the counties within the next week or so. They are also working on revising county AIS plans, especially for shoreland areas. They did manage to raise \$17,000 cash match for the new AIS grant applications. Thorstenson is working on CBCW agreements. She reported on some other grants and their availability for GS. Waushara County is starting its second round of well testing and expects to apply for a federal grant for more testing on high nitrate wells. It is updating its manure storage ordinance. Rosenthal indicated that high water is an ongoing concern in Marquette County. It is also concerned that the Central Sands study ordered by the legislature will not have accurate data, since the current situation is not a normal year. Leichtnam said that Adams/Juneau/Wood counties are going to meet to form a consortium on water quality issues with a meeting next Thursday. According to Tomandl, Taylor County's LWCD plan was recently approved. The tree sale and the speaking contest are ongoing. Wucherpennig recently met with the WDNr person about their 9 Key Element Plan, and he is hoping to have the final tweaks done for submission to the EPA by the end of the month. There was an initial MOU approved by the Wood and Juneau Counties boards with the Armenia Growers about contaminated wells. The MOU includes provision of bottled water and some reverse osmosis systems. Wood County is looking into a two-year well testing plan with at least one test done in each section of each town. The hope is that this would give more accurate information for a groundwater model. The Wood County testing lab was recently approved by the WDNr and will be doing testing for Juneau and Adams Counties as well. Waupaca County received provisional approval for its second 9 Key Element plan. Ellis indicated that the Chain of Lakes is hoping to re-establish a channel between two of the lakes. The channel is currently not navigable. Lake levels continue to be high. Adams County is waiting for WDNr comments on the submitted 9 Key Element plan for the 14 Mile Creek Watershed. Morley introduced the new water resources and AIS coordinator for Adams County, Sam Peterson. There was a recent presentation to the county board about the management of county forest land. Adams County is behind in performing tests on private wells; there is interest in nitrate and *E coli* testing. Invasive phragmites was recently confirmed in Adams County.

NEW PROJECTS: None.

STAFF/PROJECT UPDATES: Written staff reports were sent out electronically before the meeting. Paper copies are available on the front table at today's meeting.

AGENCY/PARTNER REPORTS: Larson of the NRCS explained that the NRCS received some funding from the latest farm bill, so funding hasn't been affected by the government shutdown so far. However, access to the computer systems and other records are held up by the shutdown. The

NRCS may have more money for EQIP this year. FSA and Rural Development are currently under shutdown.

OTHER REPORTS: Beneš is working on setting up a platform that would allow attendance by computer. He is looking for feedback as to whether this should be available for Council member attendance. The Council provided positive feedback on this option and Beneš will have this option available next meeting. Larson announced the state annual SWCS meeting on 1/25 in Tomah about facing floods. The cost is \$50 including lunch. Clendenning introduced a topic about the Prairie Chicken Festival and a letter sent to Hugh O'Donnell. Both Thorstenson and Beneš will follow up with Wood County and the organization that wrote this letter.

NEXT MEETING: The next meeting will be March 21, 2019.

ADJOURNMENT: The meeting was adjourned at 12:30 p.m. on motion by Rosenthal, seconded by Tomandl.

Respectfully submitted,

Reesa Evans
Secretary, Golden Sands RC & D



*Activities Report for Shane Wucherpfennig
February 2019*

- **February 1** – Mill Creek meeting with farmers.
- **February 4** – Staff meeting, 9-Key Element Plan
- **February 5** – Land & Water 5-year plan review prep
- **February 6** – Construction plans
- **February 7** – Mill Creek 9-Key Element Plan
- **February 8** – Mill Creek 9-Key Element Plan
- **February 11** – 14 Mile 9-Key Element Plan management – Adams County and clean water management
- **February 12** – Land & Water Resource Management Plan 5-year review – Madison
- **February 13** – Mill Creek 9-Key Element Plan
- **February 14** – Mill Creek 9-Key Element Plan
- **February 15** – Project designs
- **February 18** – Citizens' Groundwater meeting
- **February 19** – Attend Executive Committee meeting, County Board meeting and conference with Corporation Counsel
- **February 20** – Multi county groundwater meeting – Stevens Point
- **February 21** – Project designs and presentation for Wood County Farm Bureau
- **February 22** – Mill Creek 9-Key Element Plan
- **February 25** – Staff meeting and RC&D Groundwater meeting – Stevens Point
- **February 26** – 14 Mile 9-Key Element Plan meeting – Adams County
- **February 27** – 14 Mile 9-Key Element Plan review
- **February 28** – MSHA training in Tomah
- **February 29** – Resolution reviews, Plan reviews

Activities Report for Tracy Arnold 02-2019

Wildlife Damage Abatement and Claims Program

- Maintaining DNR database with current Wood County information
- Gathering signatures and paperwork for the 2018 damage claims
- Closing the 2018 Venison Donation and obtaining all paperwork
- 2 permanent fences submitted to DNR for approval
- 1 permanent fence design started
- 3 permanent fence design in line to start design work
- Submitted 4th QTR reimbursement to DNR, gave final numbers to finance
- Enrolling landowners for 2019
- Completing paperwork for shooting permits if landowner quality due to 2018 damage

Non-metallic mining reclamation program

- Updating NMM databases
- Issued reclamation permit for Coulee Frac
- Processing and reviewing financial assurance documentation as received
- Processing and reviewing permit fee documentation as received
- Requesting updates on Competition Industrial Minerals bankruptcy as two different parties are interested in taking over these sites.
- Assisted Adams Co with how to run their program more efficiently, helped work through their violation sites
- Attended and received MSHA training per the 30 CFR Part 46 Training Plan
- Presented at two of the Nonmetallic Regulatory Authority Technical Training Session per WI DNR request

Land and Water Conservation

- Chair of the Youth Education Committee for the WI Land+Water
- Secretary of the North Central Land and Water Conservation Area Association
- Attended North Central Land and Water Conservation Area Association in Florence Co
- Submitting final numbers to nurseries regarding tree/shrub species and amount reserved
- Working with Pheasants Forever regarding reserving flower seed mixes.
- Advanced Wood County speaker and poster State competitions
- Updated my programs for the 2018 work plan accomplishments
- Presented the Earth Jar and Groundwater model to 30 5th graders at Grant Elementary
- Presented the Earth Jar to 65 Boys and Girls Club students at Mead Elementary
- Attended a Monarch Joint Venture, Monarch conservation webinar
- Attended staff meeting
- Preparing for WI Land+Water Conference
- Started proofing 9 key element plan per Shane request
- Completed Notary Public requirements and submitted to renew my commission
- Requested new tree sale program from IT, current one is from 1995
 - Working with Dan to develop a program that works more efficiently

Activities Report for Adam Groshek –February 2019

Land and Water Resource Management Program/Animal Waste Storage Ordinance/CREP Activities:

- ~Pankratz Farms underbarn manure tank abandonment updates, final asbuilts.
- ~Ruess well abandonment asbuilts.
- ~Dealing with GPS battery issues, ordering, troubleshooting.
- ~Earnest money collection and discussion of new waste storage tank and manure pushoff transfer system for Wilbar Dairy.
- ~Duckett manure storage/transfer project clarifications with Private engineer and timeline/permitting discussion.
- ~Multi-discharger variance future funding calls and discussion with local Wood County municipalities, other county LWCD's, and DNR on funding expectations by March 1st, 2019 deadline and in future years.
- ~Wood County Mill Creek 9-key element plan review, editing, and proofreading.
- ~CAFO application data to DNR for Grass Ridge Farms.
- ~LWRM 2018 accomplishment report written up for annual summary.
- ~Attendance of the soil health conference with the Marathon County farmer-led group-EPPIC and discussion with many on using soil health/cover crop/no-till practices to save farmers money and promote more environmentally friendly farming.
- ~Response to landowner with culvert plugging up with field surface water runoff and working with Highway Department on a solution.
- ~Milladore POWTS discussion and options for future WWTP compliance with Phosphorus restrictions.
- ~Jagodzinski transfer systems design, calculations, and landowner planning assistance for 2019 barn manure channel transfer system and manure storage pit.
- ~Health department nitrate/bacteria testing lab tour and groundwater questions answered.
- ~Working with Ron Knuth on appropriate approved winter spreading areas to get his Slurrystore drawn down to safe levels until spring 2019.
- ~Discussion with Martin Wolf on future manure storage pit abandonment.
- ~Working on the Wilson streambank reinforcement design.
- ~Discussions with Pankratz Farms on their future manure storage lagoon with their 2018 transfer system and 2019 barn construction.

Activities Report for Emily Salvinski February 2019

- **Friday, February 1.** Well mapping for the purpose of future well water testing project.
- **Monday, February 4.** Attended staff meeting. Well mapping.
- **Tuesday, February 5.** Well mapping.
- **Wednesday, February 6.** Helped with the Nutrient Management Farmer Education class in Wausau. Multiple Wood County people attended.
- **Thursday, February 7.** Updated NMP database (3 shapefiles), and nmp excel files with new to us farmer nutrient management plan. Updated example of well sampling map.
- **Friday, February 8.** Well mapping.
- **Monday, February 11.** Well mapping. Processed checklist.
- **Tuesday, February 12.** Helped with 2017 farmer group grant reporting.
- **Wednesday, February 13.** Helped with 2018 farmer group grant reporting.
- **Thursday, February 14.** Well mapping.
- **Friday, February 15.** Well mapping.
- **Monday, February 18.** Well mapping. Helped farmer to write their NMP by answering SnapPlus questions.
- **Tuesday, February 19.** Helped farmer complete his own NMP by helping with SnapPlus program download, and uploading of old plan we had on record so he could update it. Started to review 9-key plan.
- **Wednesday, February 20.** Attended state Cover Crops Conference in Stevens Point.
- **Thursday, February 21.** Helped with Spencer NMFE class (Nutrient Management Farmer Education). Multiple Wood County people attended.
- **Friday, February 22.** Finished 9-key plan review.
- **Monday, February 25.** Attended staff meeting. Got nutrient management plan checklist due reminder mailing out. Processed checklists from Wood County farmers that attended Spencer NMFE.
- **Tuesday, February 26.** Well mapping from well construction reports.

Activities Report for Lori Ruess – February 2019

- Answered telephone and front desk questions.
- Mail pickup/delivery - Courthouse.
- Deposit of incoming checks on Fridays.
- Calculated and emailed payroll percentages for specific budgets to Finance for February payrolls
- Reviewed general ledger
- Reviewed payroll reports and payroll registers.
- Completed cost-share reimbursement requests for Stephen Pankratz and sent requests to DATCP.
- Working on compiling audit information to send to the Finance Department.
- Working on completing the 2018 Land & Water Conservation Annual Report.
- Working on completing the 2020 Joint DATCP/DNR grant application
- Attended the February 25th staff meeting.
- Meeting with Shane to discuss the 2020-2024 CIP
- Organized CEED packet and County Board packet and took to County Clerk's office.
- Working with Dan Brandl and Tracy Arnold on the new tree and shrub sale program.
- Meeting with Shane and Finance to discuss no-till drill expense line item.
- Answered numerous questions regarding 2019 tree/shrub and wildflower sale
- Logged Non-Metallic Mining permit fees and financial assurance.
- Completed resolution to amend the LWCD Admin budget.
- Year-end budget reconciliation.
- Vacation – February 7th – February 13th.

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Adam DeKleyn, County Planner
Justin Conner, GIS Specialist
Jeff Brewbaker, Code Administrator
Stevana Skinner, Code Technician
Kim Keech, Admin Services 5
Victoria Wilson, Admin Services 4

RE: Staff Report for March 6, 2019

1. Planning (Adam DeKleyn)

- a. Plat Review Officer – (2) CSM's were submitted for review/approval. (3) CSM's were approved/recorded. (2) CSM's are pending approval.
- b. Town of Lincoln Comprehensive Plan Update – Utilities and Community Facilities Element was presented and reviewed at the last monthly Plan Commission meeting. Next element of the plan is being prepared. Draft of the Agricultural, Natural and Cultural Resources Element will be presented and reviewed at next Plan Commission meeting.
- c. Request for Zoning Amendment Approval – Town of Marshfield – P&Z received a request to approve a proposed town zoning amendment to rezone several parcels of land in the Town of Marshfield. Request was reviewed and a staff memorandum, map and resolution are included in this packet for CEED and CB discussion/action.
- d. Wisconsin Rapids Downtown Steering Committee – Committee met to discuss recent project updates in the downtown area and the potential implementation of a Business Improvement District (BID).
- e. Training – Attended teleconference "Repurposing our Downtowns: Strategies that Work" presented by LGC and UW Extension
- f. P&Z Department Strategic Plan – Participated in meeting facilitated by UW Extension to perform a SWOT Analysis. Information from the analysis will be used to develop an overall department vision, mission and goals. This will then be incorporated into a P&Z department strategic plan.
- g. WCCA Central District Meeting – Attended the WCCA meeting hosted at Wood County. WDNR presented floodplain updates. Updates/topics from each county were presented and discussed.
- h. ATV/UTV Planning – Met with Jackson County officials along with Wood County Highway, and Parks and Forestry staff to discuss potential trail connections, trail standards, mapping coordination, and funding opportunities.

2. Land Records (Justin Conner)

- a. PLSS Tie Sheet and Coordinates – Finished processing around 300 PLSS corners submitted by Quest and Central Staking fulfilling their 2018 contracts.
- b. Parcel Mapping – Updating parcel data with new splits and surveys.
- c. 2019 PLSS RFP – Reviewed bids for the 2019 PLSS contract. This project covers the Town of Rudolph and areas east of the Wisconsin River.
- d. Wisconsin Land Information Association Annual Conference – Attended conference in Appleton. Completed ArcGIS Survey123 workshop and attended sessions on Aerial photography program updates, LiDAR and using ArcGIS data collection apps (Survey123, Collector) to perform inventories.
- e. Wisconsin Rapids GIS Coordinator Interviews – Assisted the City with their interview process.

3. Code Administrator's (Jeff Brewbaker and Stevana Skinner)

- a. Private Sewage Program, Permitting, Maintenance and Violations
 - i. (0) on-site investigations/inspections/compliances
 - ii. (0) septic system verification letters & failing system investigation
 - iii. (4) soil tests reviewed, (0) soil on-sites, (3) hydrograph reports reviewed, (0) interpretive soils report reviewed
 - iv. (1) holding tank plan reviews, (1) conventional plan reviews, (2) mound plan review, (0) system and fill plan
 - v. (2) sanitary permits reviewed
 - vi. (0) court cases for malfunctioning septic system and overfull holding tanks (18) referrals invoices & maintenance
 - vii. (0) sanitary system easements (0) Undersized System Affidavit
 - viii. (4) meetings with holding tank offenders in office (0) meetings at property owners residence regarding holding tank violations
 - ix. Completed Power Point for Plumber/Soil Tester Education
 - x. Gained continuing education credits for March 26 Seminar
 - xi. Received Agent Status from WI-DSPS for reviewing pressurized mound, at-grade, and in-ground pressure septic plans. This will create approximately \$12,000.00/year in additional revenue for our Dept.
 - xii. Answered phone calls, emails and met in office regarding permitting and inspection questions.
- b. Floodplain Ordinance Investigations and Permitting
 - i. (3) site inspections, meetings or enforcement

- ii. (2) permit issued, screening sites or Letter of Map Amendment (LOMA)
- iii. (1) DNR Approved flood studies reviewed
- iv. (0) Cranberry farm certification
- v. (3) Meetings in office regarding citizens building near floodplain
- vi. Feb. 1, hosted WCCA Central District Meeting
- vii. Answered questions from citizens regarding building in floodplain and shoreland areas.

c. Shoreland Ordinance Investigations and Permitting

- i. (2) general shoreland permits reviewed & issued
- ii. (0) mitigation plans reviewed, (0) exempt structure affidavit
- iii. (4) onsite pre-construction inspections, meetings & enforcement, compliances
- iv. (0) Navigability determinations
- v. (0) wetland evaluation/site visit
- vi. Answered phone calls and met with various people at the counter regarding shoreland zoning requirements.

4. Office Activity (Kim Keech and Victoria Wilson)

- a. Monthly Sanitary Permit Activity – There were 5 sanitary permits issued in January 2019 (3 New, 1 Replacements, 1 Reconnects and 0 Non-Plumbing) with revenues totaling \$1,250. There were 4 sanitary permits issued in January 2018 (2 New, 2 Replacements, 0 Reconnects and 0 Non-Plumbing) with revenues totaling \$1,025.

There were 5 sanitary permits issued through January 2019. For comparison purposes, the following are through the same period for the previous five years: 2018 – 4, 2017 – 3, 2016 – 3, 2015 – 4 and 2014 – 5.

- b. 2019 Tax Refund Intercept Program (TRIP) – As of February 27th, Wood County received an additional \$1,218.08 on two cases for a total of \$2,939.08 on three outstanding cases.
- c. 2018 Maintenance Notices – Property owners (15) who haven't serviced for 2018 have all been scheduled for Small Claims.
- d. 2018 Program Fee Notices – Small claims action have been started and cases will be scheduled until complete.
- e. Enforcement Activities Update (Small Claims).

- i. Small Claims Court Cases Scheduled

<u>Court Date</u>	<u># Cases & Court Case Type</u>
2/26/2019	(8) Failure to provide servicing (2018)

Court Case Summary:

- (2) Cases settled with servicing completed.
- (3) Cases signed Stipulation for Dismissal with servicing to be completed by 5/31/2019.
- (3) Cases were no shows with Default Judgment.
- (0) Cases will be set for a Pretrial Hearing.

3/12/2019 (7) Failure to provide servicing & pay \$20 program fee (2018)

3/26/2019 (10) Failure to pay \$20 program fee (2018)

- ii. Small Claims Court Cases Not Scheduled forwarded to Wood Co Corp Counsel

Date

Forwarded # Cases & Court Case Type

2/28/2019 (7) Failure to pay \$20 program fee (2018)

- iii. Pending Small Claims Court Cases (Tentative)

(5) Failure to pay \$20 program fee (2018)

f. Document Imaging Projects

- i. Sanitary Permit Document Imaging Project Status. Sanitary permits for the years 1982 – 2018 are available for viewing on Wood County's website www.co.wood.wi.us/Departments/PZ.

- g. Wisconsin Fund Grant Program – The Joint Finance Committee on Thursday, May 11, 2017 on a 12-4 vote adopted ongoing funding for the Wisconsin Fund Grant Program through June 30, 2021.

- i. (5) Wisconsin Fund Applications FY2020 – Wisconsin Fund Grant Applications was emailed to the State of Wisconsin on January 30th meeting the deadline date of January 31st. Disbursement of Wisconsin Fund Grant is expected late fall 2019.

- ii. (0) Wisconsin Fund Applications FY2021 – This is the last year of the program and last year to accept any applications. The deadline to apply is January 31, 2020.

- h. Sanitary Permit Database System Project – The next phase for the sanitary permit system database will consist of creating a service provider and comments interface. This phase will consist of service providers reporting pumping, inspections and maintenance service events on the Wood County Sanitary Permit system. Information Technology Department is creating this program.

i. Kim attended the following meetings:

- i. CEED Committee Meeting on February 6th
- ii. Strategic Planning Session on February 13th
- iii. Citizens Groundwater Group Meeting on February 18th
- iv. Small Claims on February 26th

j. Victoria attended the following meetings:

- i. Strategic Planning Session on February 13th
- ii. CEED Committee Meeting (Economic Development) on February 19th

Wood County Economic Development Mission Statement:

Through collaboration and coordinated planning efforts with local and state partners,
the Wood County CEED Committee will grow our economy by,

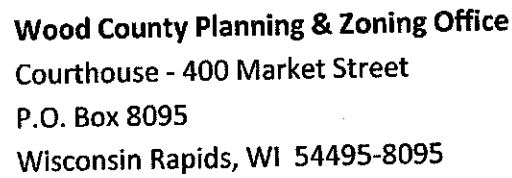
- fostering a business friendly environment with a skilled workforce,
- maintaining and enhancing our quality of life,
- creating awareness of recreation opportunities,
- and promoting the County as a tourism destination.

WOOD COUNTY BUDGET											
FUND	TRANSPORTATION & ECONOMIC DEVEL	267	LINE ITEM JUSTIFICATION								
DEPT NUMBER		3801	EXPENSES/EXPENDITURES								
DEPT	TRANSPORTATION & ECONOMIC DEVEL	3802	2019								
A/C NAME	Transportation & Economic Development	3803									
FUNCTION		56750									
		56730									
		56720									
2											
Object	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 2015	2018 Budget	6/30/2018 Actual	2018 Estimate	2017 Actual	2016 Actual	2015 Actual
219	Transp & Econ Dev Prof Services	5,000	County Promotion	5,000	0.00%	5,000	-	5,000	-	-	188,091
				\$ 5,000	0.00%	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ 188,091
Contractual Services		\$ - 5,000									
328	Transp & Econ Dev Dues	325	WEDA Dues	325	0.00%	325	-	325	325	-	325
331	Transp & Econ Dev Meetings & Travel	2,000	Mileage and Annual WEDA Conference	2,000	0.00%	2,000	829	2,000	1,308	-	40
				\$ 2,325	0.00%	\$ 2,325	\$ 829	\$ 2,325	\$ 1,633	\$ -	\$ 365
Supplies and Expense		\$ 2,325									
710	Transp & Econ Dev Grants	133,750	MACC)	19,500	0.00%	133,750	131,250	133,750	107,477	107,500	102,000
			Marshfield Economic Dev. Board	30,500							
			Marshfield Residential Incentive Pro.	31,250							
			Marshfield Wildwood Zoo	-							
			Heart of Wisconsin Chamber	19,500							
			Regional Economic Growth Initiative	30,500							
			WR Residential Incentive Program	-							
			State Fair Booth	2,500							
710	Airport Aid Grants	17,500	Alexander Field	10,000	0.00%	17,500	17,500	17,500	15,000	15,000	15,000
			Roy Shwery Field	7,500							
				\$ 151,250	0.00%	\$ 151,250	\$ 148,750	\$ 151,250	\$ 122,477	\$ 122,600	\$ 117,000
Grants, Contributions & Other		\$ 151,250									
911	Transfer to General Fund	-		-	N/A	-	-	-	-	45,000	-
				\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ -
Other Financing Uses		\$ -									
	Totals	\$ 158,575		\$ 158,575	0.00%	\$ 158,575	\$ 149,579	\$ 158,575	\$ 124,110	\$ 167,500	\$ 305,456

Wood County Proposed 2019 Economic Development Grant Requests

	<i>Requested</i>	<i>Approved by CEED 9/19/18</i>
Marshfield Area Chamber of Commerce & Industry	\$19,500.00	\$19,500.00
Marshfield Economic Development Board	\$30,500.00	\$30,500.00
Marshfield Residential Incentive (MRI) Program	\$31,250.00	\$31,250.00
Wildwood Park & Zoo Welcome Center Project	\$50,000.00	\$0.00
Heart of Wisconsin Chamber	\$19,500.00	\$19,500.00
Regional Economic Growth Initiative	\$30,500.00	\$30,500.00
Wisconsin Rapids Residential Incentive Program	\$40,000.00	\$0.00
State Fair Booth	\$2,500.00	\$2,500.00
Alexander Field	\$10,000.00	\$10,000.00
Roy Shwery Field	\$7,500.00	\$7,500.00
Total Requested	\$241,250.00	\$151,250.00

jrg 9/19/2018



**Questions regarding eligible funding or this application should be directed to:
Jason R. Gruenberg, Director at 715-421-8478 or jgruenberg@co.wood.wi.us**

Contact Person Telephone: Click here to enter text. Email: Click here to enter text.

- *fostering a business friendly environment with a skilled workforce,**
- *maintaining and enhancing our quality of life,**
- *creating awareness of recreation opportunities,**
- *and promoting the County as a tourism destination.**

(If you require additional space, attach separate sheet.)

--	--

Return on Investment - Explain how the proposed program or project will provide a Return on Investment (ROI) to Wood County. Please be as specific as possible. *e.g. County funding allowed us to conduct 25 business prospects leading to the establishment of 2 new local businesses creating 10 full time jobs; County funding contributed to funding an entrepreneurial boot camp that led to the development of 12 business plans and the creation of 2 businesses employing 6 people.*

(If you require additional space, attach separate sheet.)

Funding Request Summary – Program/Project

(If you require additional space, attach separate sheet.)

	Requested Funding		Total Organization Budget	Other Funding – e.g. grants, volunteers, donations
Wages & Benefits				
Office Supplies & Expenses				
Professional Services				
Conferences & Dues				
Misc. or Other				
Total				

Project Reporting Requirement - As a reporting requirement of receiving a Wood County Economic Development Grant, a 1-page summary program or project report will be prepared and presented to the Wood County Conservation, Education, and Economic Development Committee in 2019. Funding will not be released to the applicant prior to the reporting requirement being met.

This reporting requirement can be coordinated by contacting **Jason R. Gruenberg, Director at 715-421-8478 or jgruenberg@co.wood.wi.us**

CONSERVATION, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE
ECONOMIC DEVELOPMENT ACTIVITIES REPORT-JASON GRUENEBERG

Central Wisconsin Economic Development (CWED) Fund – On January 11th and 18th I participated in CWED Executive Committee meetings to assist in drafting a Request for Proposals for an Administrative Services provider. On January 16th I participated in the CWED Board of Directors meeting to take action on the Request for Proposals. Additional items discussed included CWED financials, loan activity and a service provider update.

ATV/UTV Implementation Meeting – On February 4th I facilitated an ATV/UTV implementation meeting. Staff from Parks and Forestry and Highway Department participated and discussion focused on steps that need to be taken to implement trails and routes this year.

Wood County Economic Development Roundtable – On January 25th I facilitated an Economic Development Roundtable discussion for the entities that Wood County works with on economic development. The meeting was hosted by the Heart of Wisconsin and the purpose of the quarterly meeting is to share project updates and identify opportunities to collaborate. A meeting will be scheduled in a few weeks to identify the top economic development issues in Wood County.

WE Energies Gas Regulation Facility – On January 31st I met with Reuben Van Tassel, WE Energies staff, and City of Wisconsin Rapids staff to discuss options for location of a gas regulation facility in the southeast corner of the Baker Street parking lot. The City of Wisconsin Rapids has tentatively agreed to allow the gas regulation facility to be located in Gaynor Park.

City of Pittsville Business Coordination – On February 18th I attended the Pittsville Business Coordination meeting to present Wood County's approach to promoting economic development by coordinating and providing ATV/UTV trails and routes in the County. One of Pittsville's top priorities is to attract ATV/UTV riders to the community to help support local businesses.

Announcement of Matalco Inc. - On January 30th I attended Mayor Vruwink's announcement of Matalco Inc. locating in the Wisconsin Rapids' East Commerce Center. Matalco Inc. plans on constructing a new \$80 million, 110,000 square foot aluminum facility that will employ 80 permanent full-time personnel. See attached press release for more information.

Town's Association ATV/UTV Presentation – On Friday February 15th I attended the Wood County Towns Association meeting hosted by the town of Cameron. I presented Wood County's approach to promoting economic development by coordinating and providing ATV/UTV trails and routes in the County.

Wisconsin Economic Development Association Governor's Conference on Economic Development – On February 7th and 8th I attended the Governor's Conference on Economic Development in Milwaukee. Some of the content covered in the conference included business and economic trends, workforce, PACE financing, internships, and Wisconsin Economic Development Corporation projects.

City of Nekoosa Strategic Plan – On February 14th Nancy Turyk from UWEX and I attended a city of Nekoosa strategic planning meeting. The City completed their Plan last year, and the purpose of this meeting was to touch base with them on implementation.



OFFICE
OF THE
MAYOR

Matalco Inc Announces New Aluminum Facility in Wisconsin Rapids

January 30, 2019—Today, Matalco, Inc announced plans to construct a new aluminum facility in Wisconsin Rapids' Rapids East Commerce Center. The City successfully sought site certification in 2013 by the Wisconsin Economic Development Corporation's Certified Sites program. This program promoted the site as "shovel-ready" for development and aligned with the City's pro-business Grow Rapids initiative.

Matalco will invest \$80 million to construct an 110,000 square foot manufacturing plant and equip this new facility with the latest advanced technology to service both existing and prospective customers and expand market share. At full production capacity, the Wisconsin Rapids facility will employ 80 permanent, full-time personnel with annual production in excess of 230 million pounds of high-quality aluminum billet.

After years of economic turbulence, the announcement of Matalco's investment in Wisconsin Rapids supports the continuing economic growth and diversity officials said today.

"After nearly a year of conversations, securing this investment and the great paying jobs for the City of Wisconsin Rapids required a focused, proactive approach involving state and local economic development partners," said Mayor Zachary Vruwink. "This is a big win for us and further evidence that the City's economy is diversifying with the addition of Matalco and a new business sector."

The project and related incentives are pending City approvals on the real estate sales and development agreements.

"This significant investment firmly demonstrates our continued and unwavering commitment to serve both our customers and prospective clients and expand our market share. After a lengthy selection process, we decided on Wisconsin Rapids as the site of our new plant because of its location relative to our market, its exceptional workforce, local investments in quality of life and the comprehensive incentive package and assistance provided from both the state and local levels. Overall, we are very excited to be part of this progressive community as this will bring new jobs and opportunities to the region," said Tom Horter President, Matalco Inc.

About Matalco Inc. (www.matalco.com)

Matalco Inc. is a leading producer of state-of-the-art aluminum extrusion and forging grade billet and rolling ingot slab manufactured primarily from scrap aluminum. Matalco Inc. has four plants strategically located in Brampton, Ontario; Canton, Ohio; Lordstown, Ohio and Bluffton, Indiana to serve our North American customers, with a combined annual production capacity of over 1 billion pounds of high-quality billet and slab ingot. Our facilities are designed with maximum efficiency and sustainability in mind, from minimizing carbon emissions with a highly efficient natural gas system, to utilizing technologically advanced homogenizing ovens, high efficiency furnaces and packing lines. The company provides LEED®

Zachary J. Vruwink, Mayor

444 West Grand Avenue / Wisconsin Rapids, WI 54495-2780
Phone: (715) 421-8202 Fax: (715) 421-8278 Email: zvruwink@wirapids.org
www.wirapids.org

qualified material and is both ISO 9001 and 14001 certified. Matalco prides itself as being North America's largest independent operator of remelt facilities and an affiliate of Triple M Metal LP, Canada's largest processor of recycled metal and top 10 in North America in terms of volume processed and shipped. This strategic relationship ensures that Matalco is provided with a stable and ready supply of scrap.

About The Giampaolo Group

The Giampaolo Group is a fully integrated metal management group company featuring Triple M Metal LP, one of North America's largest ferrous and non-ferrous metals recycling and processing operations; Venture Steel Inc., a steel processor and distributor of metal with a distinct focus on flat rolled steel products; Matalco Inc., a leading producer of extrusion grade aluminum billet, forging stock and rolling ingot slab manufactured primarily from scrap aluminum and Global Electric Electronic Processing (GEEP), a global leader in electronic asset management, data erasure for secure reuse and safe, compliant end-of-life electronics recycling for maximum resource recovery and diversion from landfill.

###

For further information, please contact the Mayor's office at 715-421-8216, Robert Roscetti, Vice President of Corporate Development, at rroscetti@matalco.com or 905-790-2511 ext. 3205



CEED Committee Report *February 2019*

MATT LIPPERT

Wood County UW-Extension, Agriculture Agent

- Together with Marathon and Clark Counties we held a federal farm bill and insurance update for dairy programs at the Belvedere Supper Club; we had about 30 attendees on a very difficult weather day.
- We are receiving grant applications for the Farm Technology Days Grant program. The deadline is April 1 for grants from \$500 to \$50,000 priorities to projects involving agriculture or youth.
- I was on the radio with both WFHR twice and WDLB during the month.
- I attended the Wisconsin Holstein Convention in Manitowoc.
- Cranberry school evaluations were completed and presented to the Cranberry Education Committee. Audience responses to a live clicker session were summarized and included in the Cranberry School Proceedings.
- I met with the county Farm Bureau for their monthly meeting and for their farmer to farmer program regarding drainage and water management. They had Shane Wucherpennig from Wood County Land Conservation Department, Andrew Stammer from the Wisconsin Soils Laboratory and Jim Joling from Joling Tile and drainage on the panel.
- I attended the Marshfield Chamber Agri-Business committee meeting and also assisted with their booth at the Marshfield Farm Show. We highlighted locally produced cranberry, cheese and sausage products made in the Central Wisconsin Area.
- I conducted Pesticide Applicator Training in Marshfield for area farmers.
- Phone calls and visitation included questions on water quality, budgets, farm transition and forage quality.
- I attended a CAFO compliance meeting in Marshfield.
- I attended the Midwest Forage Association Conference held in conjunction with the custom nutrient applicators (manure haulers) and custom harvester's conference at Chula Vista in Wisconsin Dells.

LAURA HUBER

Wood County UW-Extension, 4-H Program Coordinator

- Last day at Advanced Space Camp with 25 high school aged youth from around WI (1 February)
- Assisted at the Central Wisconsin 4-H Shooting Sports practices (3 & 17 February)
- Led online Zoom meeting to help plan WI 4-H Fall Forum (4 February)
- Attended 4-H Online training for Extension staff (5 February)
- Participated in Youth Work Matters online class webinar (6 February)
- Attended Wood County Extension staff meeting (6 February)
- Met with Chris Viau to discuss transition (7 February)
- Finalized planning and worked at Project Discovery Day (event on 9 February)
- Provided support for Wood County 4-H committees (Creative Arts Day and Project Discovery Day, especially)



- Attended the McMillan Memorial Library planning meeting regarding the adult area renovation (13 February)
- Attended and presented at statewide 4-H web meeting (14 February)
- Met with Matt S from the Wisconsin Rapids Rafters Baseball regarding a 4-H Night at the Rafters (14 February)
- Worked on SEED (Seeking Educational Equality and Diversity) assignments and participated in meeting (18 February)
- Attended Youth Mental Health First Aid training (19 February)
- Met county Extension staff to plan upcoming Civil Rights Review presentation (20 February)
- Attended Central Wisconsin State Fair Junior Fair Board meeting (20 February)
- Appeared on WFHR Morning Magazine program to discuss upcoming Project GEN Connect: Learning to Give (21 February)
- Assisted Shady Lane 4-H club at their Farm Show booth in Marshfield (21 February)
- Met with Wood County 4-H Leaders Association Executive Committee and the full Association via Zoom online meeting (25 February)
- Compiled information for Youth Connections March/April newsletter

Ongoing responsibilities:

- Updated and maintained the Wood County 4-H, WI Facebook page which currently has 758 followers.
 - Assisted with maintenance of the Central WI 4-H Shooting Sports Facebook page which has 313 followers
- Responded to communications to the office including general questions, 4-H enrollment, planning meetings, etc.
- Ongoing assistance for new leaders and the volunteer background checks

JODI FRIDAY

Wood County UW-Extension, FoodWise Nutrition Educator

- Taught in 21 classrooms making over 300+ teaching contacts. Numerous lessons were postponed this month due to weather related closures (2/5, 14, 19, 21, 26, 28)
- Wood County Staff meetings (2/6, 11)
- Wood/Portage FoodWise meeting (2/11)
- Healthy Cents at the Pantry lesson (2/19)
- Ho Chunk Head Start lesson (2/13) Cancelled due to illness

NANCY TURYK

Wood County UW-Extension, Community Development Extension Educator

County Strategic Planning

- Met with Vice Chair Rozar, developed County Board survey questions, presented planning process to County Board, updated department heads at meeting and through email
- Assisted Finance Dept. with facilitation for the identification of strategic goals, mission, vision, core values
- Assisted Planning and Zoning with facilitation of SWOT



Renewable Energy / SolSmart

- Met with Executive Committee, Jason Grueneberg
- Corresponded with Wood County Towns Assn., City of Marshfield, Town of Grand Rapids
- Worked with IT on energy efficiency/renewable energy webpage
- Participated in SolSmart "Best Practices Solar Planning and Zoning" webinar

Economic Development

- Discussion with CEED committee and partners at special CEED ED meeting
- Participated in USDA REDI grant program webinar, shared information with CEED committee and partners
- Developed a survey to obtain CEED committee/partner perspectives for USDA REDI grant proposal
- Meeting with Jason Grueneberg, Ken Curry, Chair Machon

UW-Extension

- Civil Right Planning meeting with Wood County staff
- Coordinated with UW-Extension and City of Nekoosa for Small Communities Forum in Sept. 2019
- Participated in "Repurposing our Downtowns" webinar
- Listened to BRACE climate change health effects webinar
- Listened to Dean Coop update

Other

- WFHR - Discussed upcoming local and regional economic development learning opportunities
- Assisted Nekoosa with updates to their Strategic Plan
- Participated in Wood County Groundwater Group meeting
- Attended monthly SEED training in Port Edwards.

JACKIE CARATTINI

Wood County UW-Extension, Family Living Educator

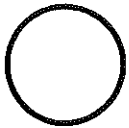
- Taught one financial program at the WI Rapids Job Center
- Assisted in Area 7 Civil Rights planning meetings for Portage and Wood Counties.
Attended a Civil Rights Meeting in Madison.
Attended and chaired a JCEP Board meeting, via technology.
- Attended the National PILD conference planning meeting.
- Attended the Department of Family Development Meeting.
- Attended an HDR Institute zoom and presented on parenting programming.
- Attended the Caring Hands Coalition Meeting
- Met with Childcare Connection about 2019 programming needs.
- Met with LOVE INC. about programming needs and hosting a Poverty Simulation.
- Hosted a regional Youth Mental Health First Aid Training.
- Taught "What to Keep, What to Toss, Organizing Important Papers" as a HCE Leader Lesson in Babcock.
- Facilitated a Colors training for new Health Officers in WI.
- Facilitated a Colors training for Zoning Leadership Training.



KELLY HAMMOND

Wood & Portage Counties UW-Extension, FoodWise Nutrition Coordinator

- Onboarding as the New FoodWise Coordinator for Portage and Wood Counties continued in February with admin time, training and partner meetings.
- Performance Management Training (2/22)
- Regional Program Manager FoodWise team meeting (4/4)
- Meet with local partners including Wood County FSET and Wood County Health Department
- Annual Coordinators Conference in Madison, (2/26-2/28)



RESOLUTION#

Introduced by CEED
Page 1 of 1

Motion: Adopted: ☐

1st Lost: ☐

2nd Tabled: ☐

No: Yes: Absent:

Number of votes required:
☒ Majority ☐ Two-thirds

Reviewed by: PAK, Corp Counsel

Reviewed by: , Finance Dir.

ARD

INTENT & SYNOPSIS: Approve a zoning amendment to the Town of Marshfield Zoning Map.

FISCAL NOTE: No cost to Wood County. The Town of Marshfield is responsible for any costs associated with administering their town zoning ordinance.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, the Town of Marshfield adopted and administers a zoning ordinance to promote the health, safety, and general welfare of the town; and

WHEREAS, pursuant to § 60.62(3)(a) Wis. Stats., in counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors; and

WHEREAS, on February 18, 2019 the Town of Marshfield submitted a proposed zoning map amendment to the Planning and Zoning Department for review and approval pursuant to the Wis. Stats.; and

WHEREAS, county review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law; and

WHEREAS, the Planning and Zoning Department reviewed the information submitted by the Town of Marshfield and finds the town adhered to the process for zoning amendments as outlined in the Wis. Stats.; and

WHEREAS, the Planning and Zoning Department finds that there is no conflict with any Wood County planning and zoning programs and ordinances; and

WHEREAS, on March 6, 2019 the Conservation, Education and Economic Development Committee reviewed the request and recommended approval; and

THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors, pursuant to § 60.62(3)(a) Wis. Stats., hereby approves the following Town of Marshfield zoning map amendments:

- (1) Lot 1 of CSM: 10485, Vol: 38, Pg: 185, part of the NW ¼ of the SW ¼ of S10, T25N, R3E, from Commercial to Agricultural
- (2) Lot 2 of CSM: 10485, Vol: 38, Pg: 185, part of the NW ¼ of the SW ¼ of S10, T25N, R3E, to remain Commercial
- (3) Lot 3 of CSM: 10485, Vol: 38, Pg: 185, part of the NW ¼ of the SW ¼ of S10, T25N, R3E, from Commercial to Agricultural

BE IT FURTHER RESOLVED, that the Wood County Planning and Zoning Department forward a certified copy of this resolution to the Clerk of the Town of Marshfield for inclusion in their records.



Wood County WISCONSIN

OFFICE OF PLANNING AND ZONING

DATE: February 28, 2019
TO: Conservation, Education & Economic Development Committee
County Board of Supervisors
FROM: Adam DeKleyn, County Planner *AD*
RE: Request for Zoning Amendment Approval – Town of Marshfield

MEMORANDUM

Introduction:

On February 18, 2019 the Wood County Planning and Zoning Department (P&Z) received a request to approve a proposed town zoning amendment to rezone three parcels located in the Town of Marshfield (part of the NW¼ of the SW¼ of S10, T25N, R3E). The Town of Marshfield adopted and administers their own town zoning ordinance.

Background:

Wood County adopted the *Wood County Zoning Ordinance #700* many years ago. This ordinance is still in effect in all (22) towns within its jurisdiction. In counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors *Wis. Stat. §60.62(3)(a)*. This rule also applies to town zoning map amendments, also known as a rezone.

Analysis:

Existing zoning on Lot 1, 2, and 3, of CSM: 10485, is Commercial (Attachment 1). The request is to rezone Lot 1 from Commercial to Agricultural, Lot 2 will remain Commercial, and Lot 3 from Commercial to Agricultural (Attachment 2). The purpose of the amendment is to correct the zoning map to provide consistency with current land uses onsite. There is no floodplain or shoreland zoning on the parcels in discussion.

The Town of Marshfield Plan Commission held a public hearing and unanimously recommended approval of the rezone on February 12, 2019. Subsequently, the Town Board approved the rezone on February 12, 2019. The final step in the process is approval or disapproval by County Board.

Conclusions & Recommendations:

County review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law. Based on the information submitted to P&Z, the Town of Marshfield adhered to the process for zoning amendments as outlined in the Wis. Stats. Additionally, I find no conflict with any county planning and zoning programs or ordinances.

P&Z staff has reviewed the request and recommends forwarding the attached resolution (Attachment 3) to the County Board of Supervisors approving the zoning amendment to the Town of Marshfield Zoning Map with a favorable recommendation.

Attachments:

1. Existing Zoning Map
2. Proposed Zoning Map
3. Resolution

(ZA-2019-002)

Attachment 1: Existing Zoning

Town of Marshfield, Wood County, Wisconsin

Legend



Agricultural

Commercial

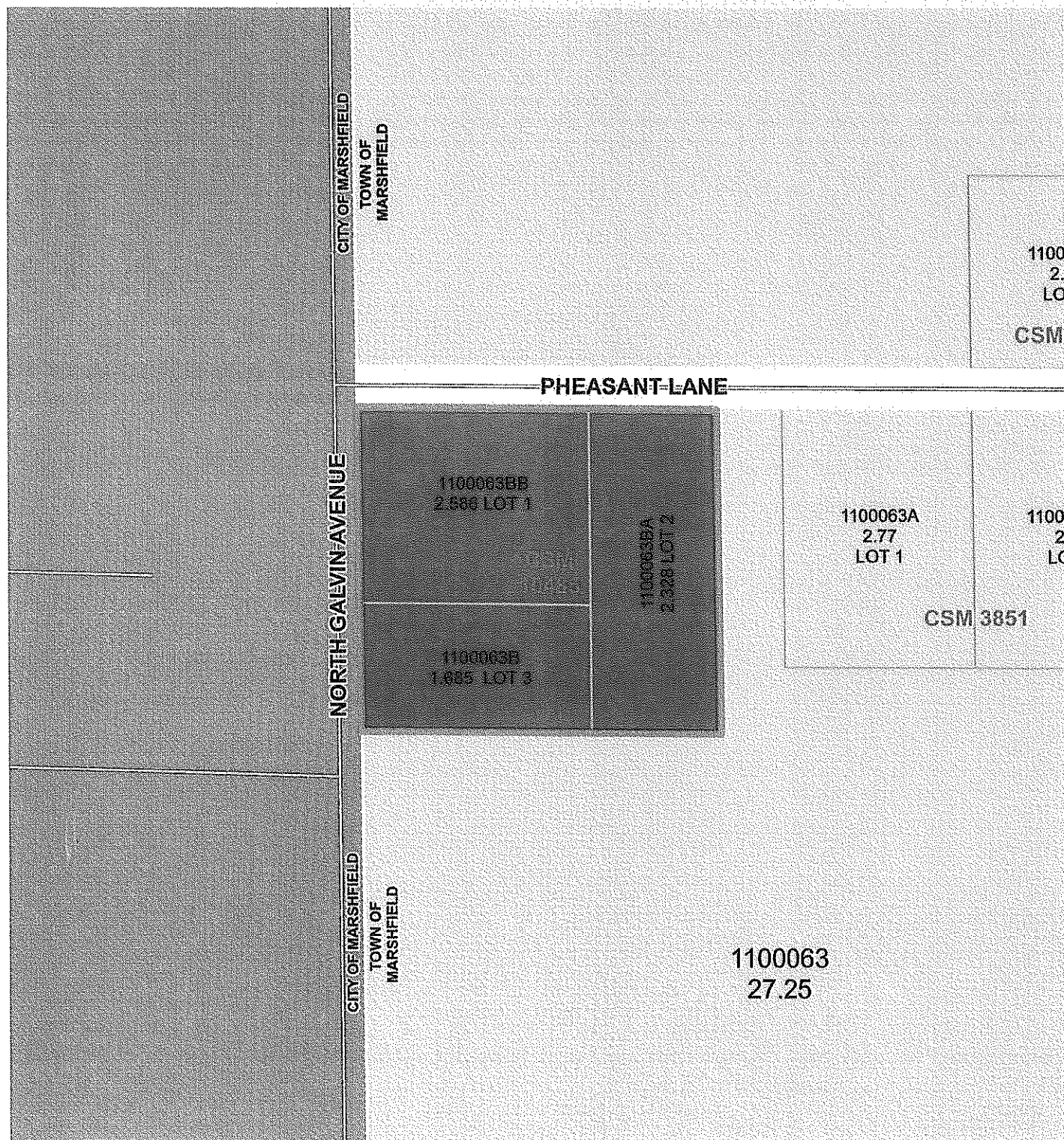


City of Marshfield



0 125 250 500 Feet

Map produced by the Wood County Department of Planning and Zoning for reference purposes only (2019)



Attachment 2: Proposed Zoning

Town of Marshfield, Wood County, Wisconsin

Legend



Agricultural

Commercial

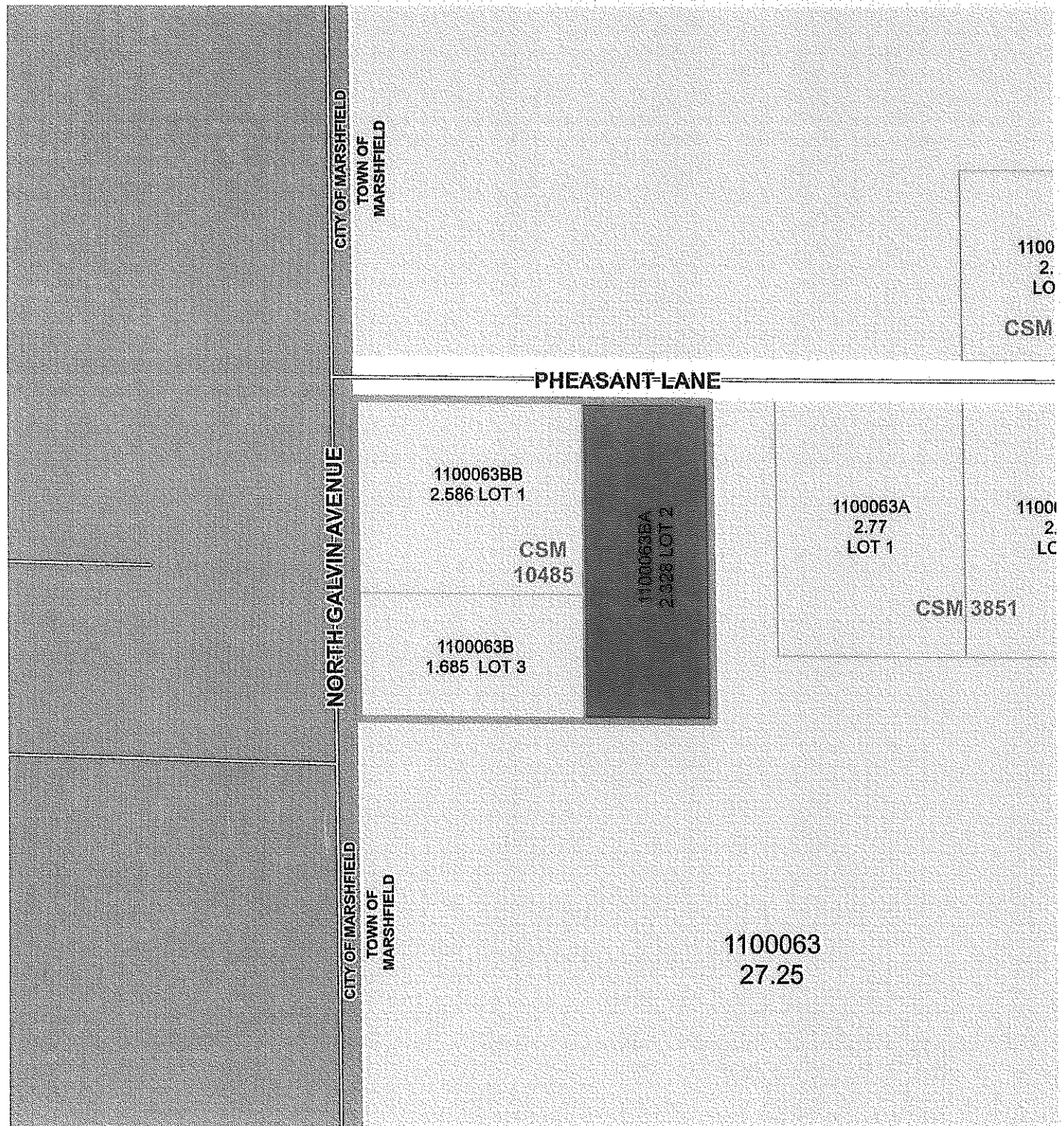


City of Marshfield



0 125 250 500 Feet

Map produced by the Wood County Department of Planning and Zoning for reference purposes only (2019)





ORDINANCE#

ITEM# 4-2
DATE March 19, 2019
Effective Date Upon publication
Committee

Introduced by Conservation, Education & Economic Development
Page 1 of 1

Motion: Adopted: ☐
1st _____ Lost: ☐
2nd _____ Tabled: ☐
No: _____ Yes: _____ Absent: _____
Number of votes required:
☒ Majority ☐ Two-thirds
Reviewed by: PAK PAK, Corp Counsel
Reviewed by: _____, Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J.			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: Rescind and recreate Wood County Ordinance #704 - Shoreland Zoning.
FISCAL NOTE: None.

WHEREAS, s. 281.31, Wis. Stats., provides that shoreland subdivision and zoning regulations shall, “further the maintenance of safe and healthful conditions; prevent and control water pollution; protect spawning grounds, fish and aquatic life; control building sites, placement of structure and land uses and reserve shore cover and natural beauty,” and

WHEREAS, s. 59.692, Wis. Stats., requires counties to effect the purposes of s. 281.31, Wis. Stats., and to promote the public health safety and general welfare by adopting zoning regulations for the protection of all shorelands in unincorporated areas that meet shoreland zoning standards promulgated by the Department of Natural Resources, and

WHEREAS, Ch. NR 115, Wisconsin Administrative Code establishes minimum shoreland zoning standards for ordinances enacted under s. 59.692, Wis. Stats., for the purposes specified in s. 281.31 (1), Wis. Stats., and

WHEREAS, Ch. NR 115 has been amended with a requirement that all county shoreland zoning ordinances comply by November 9, 2018, and

WHEREAS, the Wood County Conservation, Education & Economic Development Committee has been designated by the Wood County Board of Supervisors to oversee administration of the shoreland zoning program in the County; and

WHEREAS, the text of Wood County Ordinance #704 (Shoreland Zoning) has been amended to reflect language changes and statutory references provided by the Wisconsin Department of Natural Resources in their model shoreland zoning ordinance, and

WHEREAS, the Wood County Conservation, Education & Economic Development Committee conducted a public hearing on March 6, 2019 to obtain public testimony on the proposed changes, and

WHEREAS, the Committee now recommends that Wood County Ordinance #704 be rescinded and recreated to bring it current with State shoreland zoning language.

NOW THEREFORE BE IT ORDAINED that the Wood County Board of Supervisors hereby rescind the existing Wood County Ordinance #704 and adopt the revised Wood County Shoreland Zoning Ordinance #704 as presented at the public hearing on March 6, 2019 and available for viewing in the Planning & Zoning Office and on the County website, and

BE IT FURTHER ORDAINED that Wood County Shoreland Ordinance #704 as adopted by this action become effective upon passage and publication as required by statute.

Wood County Shoreland Protection Ordinance #704



**WOOD COUNTY
SHORELAND PROTECTION ORDINANCE**

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**WOOD COUNTY ORDINANCE #704
SHORELAND PROTECTION ORDINANCE**

704.01 STATUTORY AUTHORIZATION, FINDING OF FACT, STATEMENT OF PURPOSE AND TITLE.

(1) STATUTORY AUTHORIZATION. This ordinance is adopted pursuant to the authorization in s. 59.692, Stats, to implement 59.692 and 281.31, Stats.

(2) FINDING OF FACT. Uncontrolled use of the shorelands and pollution of the navigable waters of Wood County will adversely affect the public health, safety, convenience, and general welfare and impair the tax base. The legislature of Wisconsin has delegated responsibility to the counties to further the maintenance of safe and healthful conditions; prevent and control water pollution; protect spawning grounds, fish and aquatic life; control building sites, placement of structures and land uses; and to preserve shore cover and natural beauty. This responsibility is hereby recognized by Wood County, Wisconsin.

(3) PURPOSE AND INTENT. (NR 115.01) For the purpose of promoting the public health, safety, convenience and welfare, and promote and protect the public trust in navigable waters this ordinance has been established to:

A. FURTHER THE MAINTENANCE OF SAFE AND HEALTHFUL CONDITIONS AND PREVENT AND CONTROL WATER POLLUTION THROUGH:

1. Limiting structures to those areas where soil and geological conditions will provide a safe foundation.
2. Establishing minimum lot sizes to provide adequate area for private on-site waste treatment systems.
3. Controlling filling and grading to prevent soil erosion problems.
4. Limiting impervious surfaces to control runoff which carries pollutants.

B. PROTECT SPAWNING GROUNDS, FISH AND AQUATIC LIFE THROUGH:

1. Preserving wetlands and other fish and aquatic habitat.
2. Regulating pollution sources.
3. Controlling shoreline alterations, dredging and lagooning.

C. CONTROL BUILDING SITES, PLACEMENT OF STRUCTURES AND LAND USES THROUGH:

1. Prohibiting certain uses detrimental to the shoreland-wetlands.
2. Setting minimum lot sizes and widths.
3. Setting minimum building setbacks from waterways.
4. Setting the maximum height of near shore structures.

D. PRESERVE AND RESTORE SHORELAND VEGETATION AND NATURAL SCENIC BEAUTY THROUGH:

1. Restricting the removal of natural shoreland cover.
2. Preventing shoreline encroachment by structures.
3. Controlling shoreland excavation and other earth moving activities.
4. Regulating the use and placement of boathouses and other structures.

(4) TITLE. Shoreland Protection Ordinance for Wood County, Wisconsin.

704.02 GENERAL PROVISIONS.

(1) AREAS TO BE REGULATED. Areas regulated by this ordinance shall include all the lands (referred to herein as shorelands) in the unincorporated areas of Wood County which are:

- A. Within one thousand (1,000) feet of the ordinary high-water mark of navigable lakes, ponds or flowages. (NR 115.03(8)) Lakes, ponds or flowages in Wood County shall be

presumed to be navigable if they are listed in the Wisconsin Department of Natural Resources publication FH-800 2009 "Wisconsin Lakes" book available electronically at the following web site: <http://dnr.wi.gov/lakes/lakebook/wilakes2009bma.pdf> or are shown on United States Geological Survey quadrangle maps (1:24,000 scale), or other zoning base maps.

B. Within three hundred (300) feet of the ordinary high-water mark of navigable rivers or streams, or to the landward side of the floodplain, whichever distance is greater. (NR 115.03(8)) Rivers and streams in Wood County shall be presumed to be navigable if they are designated as perennial waterways or intermittent waterways on United States Geological Survey quadrangle maps (1:24,000). Flood hazard boundary maps, flood insurance rate maps, flood boundary-floodway maps, county soil survey maps or other existing county floodplain zoning maps shall be used to delineate floodplain areas

C. The provisions of this chapter apply to regulation of the use and development of unincorporated shoreland areas. Unless specifically exempted by law, all cities, villages, towns, counties and, when s. 13.48 (13), Stats, applies, state agencies are required to comply with, and obtain all necessary permits under, local shoreland ordinances. The construction, reconstruction, maintenance or repair of state highways and bridges carried out under the direction and supervision of the Wisconsin Department of Transportation is not subject to local shoreland zoning ordinances if s. 30.2022, Stats, applies. (NR 115.02) Shoreland zoning requirements in annexed or incorporated areas are provided in s. 61.353 and s. 62.233, Stats.

D. Determinations of navigability and ordinary high-water mark location shall initially be made by the county Code Administrator. When questions arise, the county Code Administrator shall contact the appropriate office of the Department for a final determination of navigability or ordinary high-water mark. The county may work with surveyors with regard to s. 59.692(1h).

E. Under s. 281.31(2m), Stats, notwithstanding any other provision of law or administrative rule promulgated thereunder, this shoreland zoning ordinance does not apply to:

1. Lands adjacent to farm drainage ditches if:

(a) Such lands are not adjacent to a natural navigable stream or river;

(b) Those parts of such drainage ditches adjacent to such lands were not navigable streams before ditching; and

2. Lands adjacent to artificially constructed drainage ditches, ponds or stormwater retention basins that are not hydrologically connected to a natural navigable water body.

(2) SHORELAND-WETLAND MAPS. The most recent version of the Wisconsin Wetland Inventory as depicted on the Department of Natural Resources Surface Water Data Viewer is made part of this ordinance. The maps can be viewed at:
<http://dnrmaps.wi.gov/SL/Viewer.html?Viewer=SWDV&runWorkflow=Wetland>

(3) COMPLIANCE. The use of any land; the size, shape and placement of lots; the use, size, type and location of structures on lots; the installation and maintenance of water supply and waste disposal facilities; the filling, grading, lagooning, and dredging of any lands; the cutting of shoreland vegetation; and the subdivision of lots shall be in full compliance with the terms of this ordinance and other applicable local, state or federal regulations. Buildings and other structures

shall require a permit unless otherwise expressly excluded by a provision of this ordinance. Property owners, builders and contractors are responsible for compliance with the terms of this ordinance.

- (4) MUNICIPALITIES AND STATE AGENCIES REGULATED. Unless specifically exempted by law, all cities, villages, towns, and counties are required to comply with this ordinance and obtain all necessary permits. State agencies are required to comply when s. 13.48(13), Stats, applies. The construction, reconstruction, maintenance and repair of state highways and bridges by the Wisconsin Department of Transportation are exempt when s. 30.2022, Stats, applies.

- (5) ABROGATION AND GREATER RESTRICTIONS. (s. 59.692(5), Stats) The provisions of this ordinance supersede any provisions in a county zoning ordinance that solely relate to shorelands. In other words if a zoning standard only applies to lands that lie within the shoreland and applies because the lands are in shoreland, then this ordinance supersedes those provisions. However, where an ordinance adopted under a statute other than s. 59.692, Stats, does not solely relate to shorelands and is more restrictive than this ordinance, for example a floodplain ordinance, that ordinance shall continue in full force and effect to the extent of the greater restrictions.

- A. (s. 59.692(2)(a), Stats) This ordinance shall not require approval or be subject to disapproval by any town or town board.
- B. (s. 59.692(2)(b), Stats.) If an existing town ordinance relating to shorelands is more restrictive than this ordinance or any amendments thereto, the town ordinance continues in all respects to the extent of the greater restrictions but not otherwise.
- C. This ordinance is not intended to repeal, abrogate or impair any existing deed restrictions, covenants or easements. However, where this ordinance imposes greater restrictions, the provisions of this ordinance shall prevail.
- D. The following provisions of the Wood County Zoning Ordinance are hereby incorporated by reference. These provisions shall only apply to the shoreland area where they impose greater restrictions than this ordinance otherwise imposes.
- E. (s. 59.692(1d)(b), Stats) This ordinance may establish standards to regulate matters that are not regulated in NR 115, but that further the purposes of shoreland zoning as described in section 704.01(3) of this ordinance,
- F. (s. 59.692(1k)(a)1, Stats) Counties may not establish shoreland zoning standards in a shoreland zoning ordinance that requires any of the following:
1. Approval to install or maintain outdoor lighting in shorelands, impose any fee or mitigation requirement to install or maintain outdoor lighting in shorelands, or otherwise prohibits or regulates outdoor lighting in shorelands if the lighting is designed or intended for residential use.
 2. Requires any inspection or upgrade of a structure before the sale or other transfer of the structure may be made.

G. (s.59.692(7), Stats) The construction and maintenance of a facility is considered to satisfy the requirements of a shoreland zoning ordinance if:

1. The department has issued all required permits or approvals authorizing the construction or maintenance under ch. 30, 31, 281, or 283.

A "facility" means any property or equipment of a public utility, as defined in s. 196.01 (5), or a cooperative association organized under ch. 185 for the purpose of producing or furnishing heat, light, or power to its members only, that is used for the transmission, delivery, or furnishing of natural gas, heat, light, or power.

(6) INTERPRETATION. (59.69(13), Stats) In their interpretation and application, the provisions of this ordinance shall be liberally construed in favor of the county and shall not be deemed a limitation or repeal of any other powers granted by Wisconsin Statutes. Where a provision of this ordinance is required by statute and a standard in ch. NR 115, Wis. Adm. Code, and where the ordinance provision is unclear, the provision shall be interpreted in light of the statute and ch. NR 115 standards in effect on the date of the adoption of this ordinance or in effect on the date of the most recent text amendment to this ordinance.

(7) SEVERABILITY. If any portion of this ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected.

(8) AMERICANS WITH DISABILITIES ACT (ADA) The county Code Administrator may issue a special permit to relax the standards of this ordinance in order to provide reasonable accommodation as required by provisions of federal and state law. Such relaxation shall be the minimum necessary to be consistent with federal guidelines for accommodations of persons with disabilities and shall, where practicable, be terminated when the facility is no longer used by the disabled person. A person applying for a permit for construction under this section shall establish the nature and extent of the disability and that the relaxation requested is the minimum necessary to provide reasonable use of the facility. A deed restriction or affidavit for the reasonable accommodation shall be filed with the register of deeds.

704.03 SHORELAND-WETLAND DISTRICT. (NR 115.04)

(1) DESIGNATION. This district shall include all shorelands within the jurisdiction of this ordinance which are designated as wetlands on the most recent version of the Wisconsin Wetland Inventory as depicted on the Department of Natural Resources Surface Water Data Viewer.

- A. LOCATING SHORELAND-WETLAND BOUNDARIES. (NR 115.04(b)2) **Where an apparent discrepancy exists between the shoreland-wetland district boundary** shown on the Wisconsin Wetland Inventory and actual field conditions, the county shall contact the Department to determine if the map is in error. If the Department determines that a particular area was incorrectly mapped as wetland or meets the wetland definition but was not shown as wetland on the map, the county shall have the authority to immediately grant or deny a shoreland zoning permit in accordance with the applicable regulations based on the Department determination as to whether the area is wetland. In order to correct wetland mapping errors on the official zoning map, an official zoning map amendment must be initiated within a reasonable period of time.

(2) PURPOSE. This district is created to maintain safe and healthful conditions, to prevent water pollution, to protect fish spawning grounds and wildlife habitat, to preserve shore cover and natural beauty and to control building and development in wetlands whenever possible. When development is permitted in a wetland, the development should occur in a manner that minimizes adverse impacts upon the wetland.

(3) PERMITTED USES. (NR 115.04(3)) The following uses shall be allowed, subject to general shoreland zoning regulations contained in this ordinance, the provisions of chs. 30, 31, and 281.36, Stats, and the provisions of other applicable local, state and federal laws:

A. Activities and uses which do not require the issuance of a zoning permit, but which must be carried out without any filling, flooding, draining, dredging, ditching, tiling or excavating:

1. Hiking, fishing, trapping, hunting, swimming, and boating;
2. The harvesting of wild crops, such as marsh hay, ferns, moss, wild rice, berries, tree fruits, and tree seeds, in a manner that is not injurious to the natural reproduction of such crops;
3. The pasturing of livestock;
4. The cultivation of agricultural crops;
5. The practice of silviculture, including the planting, thinning, and harvesting of timber; and
6. The construction or maintenance of duck blinds.

B Uses which do not require the issuance of a zoning permit and which may include limited filling, flooding, draining, dredging, ditching, tiling, or excavating but only to the extent specifically provided below:

1. Temporary water level stabilization measures necessary to alleviate abnormally wet or dry conditions that would have an adverse impact on silvicultural activities if not corrected;
2. The cultivation of cranberries including flooding, dike and dam construction or ditching necessary for the growing and harvesting of cranberries,
3. The maintenance and repair of existing agricultural drainage systems including ditching, tiling, dredging, excavating and filling necessary to maintain the level of drainage required to continue the existing agricultural use. This includes the minimum filling necessary for disposal of dredged spoil adjacent to the drainage system provided that dredged spoil is placed on existing spoil banks where possible;
4. The construction or maintenance of fences for the pasturing of livestock, including limited excavating and filling necessary for such construction or maintenance;
5. The construction or maintenance of piers, docks or walkways built on pilings, including limited excavating and filling necessary for such construction and maintenance; and
6. The maintenance, repair, replacement or reconstruction of existing town and county highways and bridges, including limited excavating and filling necessary for such maintenance, repair, replacement or reconstruction.

C Uses which require the issuance of a zoning permit and which may include limited filling, flooding, draining, dredging, ditching, tiling or excavating, but only to the extent specifically provided below:

1. The construction and maintenance of roads which are necessary to conduct silvicultural activities or agricultural cultivation provided that:
 - (a) The road cannot, as a practical matter, be located outside the wetland;
 - (b) The road is designed and constructed to minimize adverse impact upon the natural functions of the wetland enumerated in section 704.03(5)B.
 - (c) The road is designed and constructed with the minimum cross-sectional area practical to serve the intended use; and
 - (d) Road construction activities are carried out in the immediate area of the roadbed

only.

2. The construction or maintenance of nonresidential buildings, provided that:

- (a) The building is essential for and used solely in conjunction with the raising of waterfowl, minnows or other wetland or aquatic animals; or some other use permitted in the shoreland-wetland district;
- (b) The building cannot, as a practical matter, be located outside the wetland;
- (c) Such building is not designed for human habitation and does not exceed 500 sq. ft. in floor area; and
- (d) Only limited filling or excavating necessary to provide structural support for the building is authorized.

3. The establishment of public and private parks and recreation areas, natural and outdoor education areas, historic and scientific areas, wildlife refuges, game bird and animal farms, fur animal farms, fish hatcheries, and public boat launching ramps and attendant access roads, provided that:

- (a) Any private development is used exclusively for the permitted use and the applicant has received a permit or license under ch. 29, Stats, where applicable;
- (b) Filling or excavating necessary for the construction or maintenance of public boat launching ramps or attendant access roads is allowed only where such construction or maintenance meets the criteria in section 704.03(3)C.1; and
- (c) Ditching, excavating, dredging, or dike and dam construction in public and private parks and recreation areas, natural and outdoor education areas, historic and scientific areas, wildlife refuges, game bird and animal farms, fur animal farms, and fish hatcheries is allowed only for the purpose of improving wildlife habitat and to otherwise enhance wetland values.

4. The construction or maintenance of electric, gas, telephone, water and sewer transmission and distribution facilities, by public utilities and cooperative associations organized for the purpose of producing or furnishing heat, light, power or water to their members and the construction or maintenance of railroad lines provided that:

- (a) The transmission and distribution facilities and railroad lines cannot, as a practical matter, be located outside the wetland;
- (b) Such construction or maintenance is done in a manner designed to minimize adverse impact upon the natural functions of the wetland enumerated in section 704.03(5)B.

(4) PROHIBITED USES. (NR 115.04(4)) Any use not listed in sections 704.03(3)A, 704.03(3)B or 704.03(3)C is prohibited, unless the wetland or portion of the wetland has been rezoned by amendment of this ordinance in accordance with section 704.03(5) of this ordinance and s. 59.69(5)(e), Stats.

(5) REZONING OF LANDS IN THE SHORELAND-WETLAND DISTRICT. (NR 115.04(2))

A. For all proposed text and map amendments to the shoreland-wetland provisions of this ordinance, the appropriate office with the Department shall be provided with the following:

- 1. A copy of every petition for a text or map amendment to the shoreland-wetland provisions of this ordinance, within 5 days of the filing of such petition with the county clerk. Such petition shall include a copy of the Wisconsin Wetland Inventory map adopted as part of this ordinance describing any proposed rezoning of a shoreland-wetland;
- 2. Written notice of the public hearing to be held on a proposed amendment at least 10 days prior to such hearing;

3. A copy of the county zoning agency's findings and recommendations on each proposed amendment within 10 days after the submission of those findings and recommendations to the county board; and
4. Written notice of the county board's decision on the proposed amendment within 10 days after it is issued.

B. A wetland, or a portion thereof, in the shoreland-wetland district shall not be rezoned if the proposed rezoning may result in a significant adverse impact upon any of the following:

1. Storm and flood water storage capacity;
2. Maintenance of dry season stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland;
3. Filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters;
4. Shoreline protection against soil erosion;
5. Fish spawning, breeding, nursery or feeding grounds;
6. Wildlife habitat; or
7. Wetlands both within the boundary of designated areas of special natural resource interest and those wetlands which are in proximity to or have a direct hydrologic connection to such designated areas as defined in NR 103.04, Wis. Adm. Code, which can be accessed at the following web site: <http://www.legis.state.wi.us/rsb/code/nr/nr103.pdf>.

C. If the Department notifies the county zoning agency that a proposed text or map amendment to the shoreland-wetland provisions of this ordinance may have a significant adverse impact upon any of the criteria listed in section 704.03(5)B of this ordinance, that amendment, if approved by the county board, shall contain the following provision:

"This amendment shall not take effect until more than 30 days have elapsed after written notice of the county board's approval of this amendment is mailed to the Department of Natural Resources. During that 30-day period the Department of Natural Resources may notify the county board that it will adopt a superseding shoreland ordinance for the county under s. 59.692(6), Stats. If the Department does so notify the county board, the effect of this amendment shall be stayed until the s. 59.692(6), Stats, adoption procedure is completed or otherwise terminated."

704.04 LAND DIVISION REVIEW AND SANITARY REGULATIONS. (NR 115.05(2))

- (1) **LAND DIVISION REVIEW.** (NR 115.05(2)) The county shall review, pursuant to s. 236.45, Stats, all land divisions in shoreland areas which create 3 or more parcels or building sites of 5 acres each or less within a 5-year period. In such review all of the following factors shall be considered:

- A. Hazards to the health, safety or welfare of future residents.
- B. Proper relationship to adjoining areas.
- C. Public access to navigable waters, as required by law.
- D. Adequate stormwater drainage facilities.
- E. Conformity to state law and administrative code provisions.

(2) PLANNED UNIT DEVELOPMENT (PUD). (NR 115.05(1)(a)4)

A. PURPOSE. The Planned Unit Development is intended to permit smaller non-riparian lots where the physical layout of the lots is so arranged as to better assure the control of pollution and preservation of ground cover than would be expected if the lots were developed with the normal lot sizes and setbacks and without special conditions placed upon the Planned Unit Development at the time of its approval. A condition of all Planned Residential Unit Development is the preservation of certain open space, preferably on the shoreland, in perpetuity.

B. REQUIREMENTS FOR PLANNED UNIT DEVELOPMENT. The county Planning and Zoning Committee may at its discretion, upon its own motion or upon petition, approve a Planned Unit Development Overlay District upon finding, after a public hearing, that all of the following facts exist:

1. Area. The area proposed for the Planned Unit Development shall be at least 2 acres in size or have a minimum of 200 feet of frontage on navigable water.
2. Lots. Any proposed lot in the Planned Unit Development that does not meet the minimum size standards of sections 704.05(2) and 704.05(3) shall be a non-riparian lot.
3. Lot sizes, widths, setbacks, and vegetation removal. When considering approval of a Planned Unit Development the governing body shall consider whether proposed lot sizes, widths, and setbacks are of adequate size and distance to prevent pollution or erosion along streets or other public ways and waterways. Increased shoreland setbacks shall be a condition of approval as a way of minimizing adverse impacts of development. Shore cover provisions in section 704.07(2) shall apply except that maximum width of a lake frontage opening shall be 100 feet and minimum vegetative buffer depth shall be increased to offset the impact of the proposed development.

C. PROCEDURE FOR ESTABLISHING A PLANNED RESIDENTIAL UNIT DEVELOPMENT DISTRICT. The procedure for establishing a Planned Residential Unit Development district shall be as follows:

1. Petition. A petition setting forth all of the facts required in section 704.04(2)B shall be submitted to the Wood County Clerk with sufficient copies to provide for distribution by the clerk.

2. Review and Hearing. The petition shall be submitted to the county zoning agency established as required by s. 59.69(3)(d), Stats, which shall hold a public hearing and report to the county board as required by law. Copies of the petition and notice of the hearing shall also be sent to the appropriate office of the Department as described in Section 704.14(4)B of this ordinance.

The county zoning agency's report to the Wood County Board shall reflect the recommendations of any federal, state or local agency with which the county zoning agency consults.

3. Findings and Conditions of Approval. The county board shall make written findings as to the compliance or noncompliance of the proposed overlay district with each of the applicable requirements set forth in section 704.04(2)B. If the petition is granted in whole or in part, the county board shall attach such written conditions to the approval as are required by and consistent with section 704.04(2)B. The conditions of approval shall in all cases establish the specific restrictions applicable with regard to minimum lot sizes, width, setbacks, dimensions of vegetative buffer zone and open space requirements.

4. Planning Studies. A landowner or petitioner may at his own expense develop the facts

required to establish compliance with the provisions of section 704.04(2)B or may be required to contribute funds to the county to defray all or part of the cost of such studies being undertaken by the county or any agency or person with whom the county contracts for such work.

(3) SANITARY REGULATIONS. (NR 115.05(3)) The county shall adopt sanitary regulations for the protection of health and the preservation and enhancement of water quality.

A. Where public water supply systems are not available, private well construction shall be required to conform to ch. NR 812, Wis. Adm. Code.

B. Where a public sewage collection and treatment system is not available, design and construction of private on-site waste treatment system shall, prior to July 1, 1980, be required to comply with ch. SPS 383, Wis. Adm. Code, and after June 30, 1980 be governed by a private sewage system ordinance adopted by the county under s. 59.70(5), Stats.

704.05 MINIMUM LOT SIZE. (NR 115.05(1))

(1) PURPOSE. (NR 115.05(1)(a)) Minimum lot sizes in the shoreland area shall be established to afford protection against danger to health, safety and welfare, and protection against pollution of the adjacent body of water. In calculating the minimum area or width of a lot, the beds of navigable waters shall not be included.

(2) SEWERED LOTS. (NR 115.05(1)(a)1) **MINIMUM AREA AND WIDTH FOR EACH LOT.** The minimum lot area shall be 10,000 sq. ft. and the minimum average lot width shall be 65 feet.

A. The width shall be calculated by averaging the measurements at the following locations:

1. The ordinary high water mark.
2. The building setback line
3. The rear lot line.

(3) UNSEWERED LOTS. (NR 115.05(1)(a)2) **MINIMUM AREA AND WIDTH FOR EACH LOT.** The minimum lot area shall be 20,000 sq. ft. and the minimum average lot width shall be 100 feet with at least 100 feet frontage at the ordinary high water mark.

A. The width shall be calculated by averaging the measurements at the following locations:

1. The ordinary high water mark
2. The building setback line
3. The rear lot line.

(4) SUBSTANDARD LOTS. (NR 115.05(1)(a)3) A legally created lot or parcel that met minimum area and minimum average width requirements when created, but does not meet current lot size requirements, may be used as a building site if all of the following apply:

A. The substandard lot or parcel was never reconfigured or combined with another lot or parcel by plat, survey, or consolidation by the owner into one property tax parcel.

B. The substandard lot or parcel has never been developed with one or more of its structures placed partly upon an adjacent lot or parcel.

C. The substandard lot or parcel is developed to comply with all other ordinance requirements.

(5) OTHER SUBSTANDARD LOTS. Except for lots which meet the requirements of section 704.05(4) a building permit for the improvement of a lot having lesser dimensions than those stated in sections 704.05(2) and 704.05(3) shall be issued only if a variance is granted by the board of adjustment.

704.06 BUILDING SETBACKS. (NR 115.05(1)(b)) Permitted building setbacks shall be established to conform to health, safety and welfare requirements, preserve natural beauty, reduce flood hazards and avoid water pollution.

(1) SHORELAND SETBACKS. (NR 115.05(1)(b)1) Unless exempt under section 704.06(1)A, or reduced under section 704.06(2), or increased under section 704.06(3), a setback of 75 feet from the ordinary high-water mark of any navigable water to the nearest part of a building or structure shall be required for all buildings and structures.

A. EXEMPT STRUCTURES. (NR 115.05(1)(b)1m) and s. 59.692(1k)(a)(6), Stats. All of the following structures are exempt from the shoreland setback standards in section 704.06(1):

1. Boathouses located entirely above the ordinary high water mark and entirely within the access and viewing corridor that do not contain plumbing and are not used for human habitation. The roof of a boathouse may be used as a deck provided that:

- (a) The boathouse has a flat roof.
- (b) The roof has no side walls or screens.
- (c) The roof may have a railing that meets the Department of Safety and Professional Services.
- (d) The construction or placement of boathouses below the ordinary high water mark or any navigable waters shall be prohibited.
- (e) Boathouses shall be designed and constructed solely for the storage of boats and related equipment.
- (f) One boathouse is permitted on a lot as an accessory structure.
- (g) Boathouses shall be constructed in conformity with local floodplain zoning standards.
- (h) Boathouses shall not exceed one story and 400 square feet in floor area.
- (i) Boathouse roofs that are pitched shall not be used as decks, observation platforms or similar uses.
- (j) Earth toned color shall be required for all exterior surfaces of a boathouse.
- (k) The main door shall face the water.

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(l) Patio doors, fireplaces and other features inconsistent with the use of the structure exclusively as a boathouse are not permitted.

2. Open-sided and screened structures such as gazebos, decks, patios and screen houses in the shoreland setback area that satisfy the requirements in s. 59.692(1v), Stats:

- (a) The part of the structure that is nearest to the water is located at least 35 feet landward from the ordinary-high water mark.
- (b) The floor area of all the structures in the shoreland setback area will not exceed 200 square feet.
- (c) The structure that is the subject of the request for special zoning permission has no sides or has open or screened sides.
- (d) The county must approve a plan that will be implemented by the owner of the property to preserve or establish a vegetative buffer zone that covers at least 70% of the half of the shoreland setback area that is nearest to the water.
- (e) An enforceable affidavit must be filed with the Register of Deeds prior to construction acknowledging the limitations on vegetation.

3. Broadcast signal receivers, including satellite dishes or antennas that are one meter or less in diameter and satellite earth station antennas that are 2 meters or less in diameter.

4. Utility transmission and distribution lines, poles, towers, water towers, pumping stations, well pumphouse covers, private on-site wastewater treatment systems that comply with ch. SPS 383, Wis. Adm. Code, and other utility structures that have no feasible alternative location outside of the minimum setback and that employ best management practices to infiltrate or otherwise control storm water runoff from the structure.

5. Walkways, stairways or rail systems that are necessary to provide pedestrian access to the shoreline and are a maximum of 60-inches in width.

6. Devices or systems used to treat runoff from impervious surfaces.

B. EXISTING EXEMPT STRUCTURES. (s.59.692(1k)(a)2m, Stats) Existing exempt structures may be maintained, repaired, replaced, restored, rebuilt and remodeled provided the activity does not expand the footprint and does not go beyond the three-dimensional building envelope of the existing structure. Counties may allow expansion of a structure beyond the existing footprint if the expansion is necessary to comply with applicable state or federal requirements.

(2) REDUCED PRINCIPAL STRUCTURE SETBACK. (s.59.692(1n), Stats) A setback less than the 75' required setback from the ordinary high water mark shall be permitted for a proposed principal structure and shall be determined as follows:

A. Where there are existing principal structures in both directions, the setback shall equal the average of the distances the two existing principal structures are set back from the ordinary high water mark provided all of the following are met:

- 1. Both of the existing principal structures are located on adjacent lots to the proposed principal structure.
- 2. Both of the existing principal structures are located within 250' of the proposed principal

structure and are the closest structure.

3. Both of the existing principal structures are located less than 75' from the ordinary high water mark.

4. The average setback shall not be reduced to less than 35' from the ordinary high water mark of any navigable water.

B. Where there is an existing principal structure in only one direction, the setback shall equal the average of the distances the existing principal structure is set back from the ordinary high water mark and the required setback of 75' from the ordinary high water mark provided all of the following are met:

1. The existing principal structure is located on an adjacent lot to the proposed principal structure.

2. The existing principal structure is located within 250' of the proposed principal structure and is the closest structure.

3. The existing principal structure is located less than 75' from the ordinary high water mark.

4. The average setback shall not be reduced to less than 35' from the ordinary high water mark of any navigable water.

(3) INCREASED PRINCIPAL STRUCTURE SETBACK. (s. 59.692(1n)(c), Stats) A setback greater than the required 75' from the ordinary high water mark may be required for a proposed principal structure and determined as follows:

A. Where there are existing principal structures in both directions, the setback shall equal the average of the distances the two existing principal structures are set back from the ordinary high water mark provided all of the following are met:

1. Both of the existing principal structures are located on adjacent lots to the proposed principal structure.

2. Both of the existing principal structures are located within 200' of the proposed principal structure.

3. Both of the existing principal structures are located greater than 75' from the ordinary high water mark.

4. Both of the existing principal structures were required to be located at a setback greater than 75' from the ordinary high water mark.

5. The increased setback does not apply if the resulting setback limits the placement to an area on which the structure cannot be built.

(4) FLOODPLAIN STRUCTURES. (NR 115.05(1)(b)2) Buildings and structures to be constructed or placed in a floodplain shall be required to comply with any applicable floodplain zoning ordinance.

704.07 VEGETATION. (NR 115.05(1)(c))

(1) PURPOSE. (NR 115.05(1)(c)1) To protect natural scenic beauty, fish and wildlife habitat, and water quality, a county shall regulate removal of vegetation in shoreland areas, consistent with the

following: The county shall establish ordinance standards that consider sound forestry and soil conservation practices, as well as the effect of vegetation removal on water quality, including soil erosion, and the flow of effluents, sediments and nutrients.

(2) ACTIVITIES ALLOWED WITHIN A VEGETATIVE BUFFER ZONE. (NR 115.05(1)(c)2) To protect water quality, fish and wildlife habitat and natural scenic beauty, and to promote preservation and restoration of native vegetation, the county ordinance shall designate land that extends from the ordinary high water mark to a minimum of 35 feet inland as a vegetative buffer zone and prohibit removal of vegetation in the vegetative buffer zone except as follows:

A. The county may allow routine maintenance of vegetation.

B. The county may allow removal of trees and shrubs in the vegetative buffer zone to create access and viewing corridors. Per s. 59.692(1f)(b), Stats, the viewing corridor may be at least 35 feet wide for every 100 feet of shoreline frontage. The viewing corridor may run contiguously for the entire maximum width of shoreline frontage owned.

C. The county may allow removal of trees and shrubs in the vegetative buffer zone on a parcel with 10 or more acres of forested land consistent with "generally accepted forestry management practices" as defined in s. NR 1.25 (2) (b), Wis. Adm. Code, and described in Department publication "Wisconsin Forest Management Guidelines" (publication FR-226), provided that vegetation removal be consistent with these practices.

D. The county may allow removal of vegetation within the vegetative buffer zone to manage exotic or invasive species, damaged vegetation, vegetation that must be removed to control disease, or vegetation creating an imminent safety hazard, provided that any vegetation removed be replaced by replanting in the same area as soon as practicable.

E. The county may authorize by permit additional vegetation management activities in the vegetative buffer zone. The permit issued under this subd. par. shall require that all management activities comply with detailed plans approved by the county and designed to control erosion by limiting sedimentation into the waterbody, to improve the plant community by replanting in the same area, and to maintain and monitor the newly restored area. The permit also shall require an enforceable restriction to preserve the newly restored area.

(3) CUTTING MORE THAN 35 FEET INLAND. From the inland edge of the 35 foot area to the outer limits of the shoreland, the cutting of vegetation shall be allowed when accomplished using accepted forest management and soil conservation practices which protect water quality.

704.08 FILLING, GRADING, LAGOONING, DREDGING, DITCHING AND EXCAVATING.

(NR115.05(1)(d)) Filling, grading, lagooning, dredging, ditching and excavating may be permitted only in accordance with the provisions of s. NR 115.04, the requirements of ch. 30, Stats, and other state and federal laws where applicable, and only if done in a manner designed to minimize erosion, sedimentation and impairment of fish and wildlife habitat and natural scenic beauty.

(1) GENERAL STANDARDS Filling, grading, lagooning, dredging, ditching or excavating which does not require a permit under s.704.08(2) may be permitted in the shoreland area provided that:

A. It is not done within the vegetative buffer zone unless necessary for establishing or expanding the vegetative buffer.

B. It is done in a manner designed to minimize erosion, sedimentation and impairment of fish and wildlife habitat.

- C. Filling, grading, lagooning, dredging, ditching or excavating in a shoreland-wetland area district meets the requirements of s. 704.03(3)B and 704.03(3)C of this ordinance.
- D. All applicable federal, state and local authority is obtained in addition to a permit under this ordinance.
- E. Any fill placed in the shoreland area is protected against erosion by the use of riprap, vegetative cover or a bulkhead.

(2) PERMIT REQUIRED Except as provided in s.704.08(3), a permit is required:

- A. For any filling or grading of any area which is within 300 feet landward of the ordinary high water mark of navigable water and which has surface drainage toward the water and on which there is either:
 - 1. Any filling or grading on slopes of more than 20%
 - 2. Filling or grading of more than 1,000 sq. ft. on slopes of 12% - 20%
 - 3. Filling or grading of more than 2,000 sq. ft. on slopes less than 12%
- B. For any construction or dredging commented on any artificial waterway, canal, ditch, lagoon, pond, lake or similar waterway which is within 300 feet landward of the ordinary high water mark of a navigable body of water or where the purpose is the ultimate connection with a navigable body of water.

(3) PERMIT CONDITIONS In granting a permit under s. 704.08(2), the County shall attach the following conditions, where applicable, in addition to those provisions specified in s.704.14(2) or 704.14(4).

- A. The smallest amount of bare ground shall be exposed for as short a time as feasible.
- B. Temporary ground cover (such as mulch or jute netting) shall be used and permanent vegetative cover shall be established.
- C. Diversion berms or bales, silting bales, terraces, filter fabric fencing and other methods shall be used to prevent erosion.
- D. Lagoons shall be constructed to avoid fish trap conditions.
- E. Fill shall be stabilized according to accepted engineering standards.
- F. Filling shall comply with any local floodplain zoning ordinance and shall not restrict a floodway or destroy the flood storage capacity of a floodplain.
- G. Channels or artificial watercourses shall be constructed with side slopes of two (2) units horizontal distance to one (1) unit vertical or flatter which shall be promptly vegetated, unless bulkheads or riprap are provided.

704.09. IMPERVIOUS SURFACE STANDARDS. (NR 115.05(1)(e))

(1) PURPOSE. Establish impervious surface standards to protect water quality and fish and

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wildlife habitat and to protect against pollution of navigable waters. County impervious surface standards shall apply to the construction, reconstruction, expansion, replacement or relocation of any impervious surface on a riparian lot or parcel and any nonriparian lot or parcel that is located entirely within 300 feet of the ordinary high-water mark of any navigable waterway.

(2) CALCULATION OF PERCENTAGE OF IMPERVIOUS SURFACE. (NR 115.05(1)(e)1)

Percentage of impervious surface shall be calculated by dividing the surface area of the existing and proposed impervious surfaces on the portion of a lot or parcel that is within 300 feet of the ordinary high-water mark by the total surface area of that lot or parcel, and multiplied by 100. Impervious surfaces described in section 704.09(6) shall be excluded from the calculation of impervious surface on the lot or parcel. If an outlot lies between the ordinary high water mark and the developable lot or parcel and both are in common ownership, the lot or parcel and the outlot shall be considered one lot or parcel for the purposes of calculating the percentage of impervious surface.

(3) GENERAL IMPERVIOUS SURFACE STANDARD. (NR 115.05(1)(e)2) Except as otherwise allowed in sections 704.09(4) through 704.09(6), the county shall allow up to 15% impervious surface on the portion of a lot or parcel that is within 300 feet of the ordinary high-water mark.

(4) MAXIMUM IMPERVIOUS SURFACE STANDARD. (NR 115.05(1)(e)3) A property may exceed the impervious surface standard under section 704.09(3) or 704.09(4) provided the following standards are met:

A. For properties where the general impervious surface standard applies under section 704.09(3), a property owner may have more than 15% impervious surface but not more than 30% impervious surface on the portion of a lot or parcel that is within 300 feet of the ordinary high-water mark.

B. For properties that exceed the standard under sections 704.09(3) or 704.09(4), a permit can be issued for development with a mitigation plan that meets the standards found in section 704.13.

(5) TREATED IMPERVIOUS SURFACES. (NR 115.05(1)(e)3m and s. 59.692(1k)(a)1.e, Stats) Impervious surfaces that can be documented to demonstrate they meet either of the following standards shall be excluded from the impervious surface calculations under section 704.09(2):

A. The impervious surface is treated by devices such as stormwater ponds, constructed wetlands, infiltration basins, rain gardens, bio-swales or other engineered systems.

B. The runoff from the impervious surface discharges to an internally drained pervious area that retains the runoff on or off the parcel and allows infiltration into the soil.

To qualify for the statutory exemption, property owners shall submit a complete permit application that is reviewed and approved by the county. The application shall include 1) calculations showing how much runoff is coming from the impervious surface area; 2) documentation that the runoff from the impervious surface is being treated by a proposed treatment system, treatment device or internally drained area; and 3) an implementation schedule and enforceable obligation on the property owner to establish and maintain the treatment system, treatment devices or internally drained area. The enforceable obligations shall be evidenced by an instrument recorded in the office of the Register of Deeds prior to the issuance of the permit.

(6) EXISTING IMPERVIOUS SURFACES. (NR 115.05(1)(e)4) For existing impervious surfaces that were lawfully placed when constructed but that do not comply with the impervious surface standard in section 704.09(3) or the maximum impervious surface standard in section 704.09(5), the property owner may do any of the following:

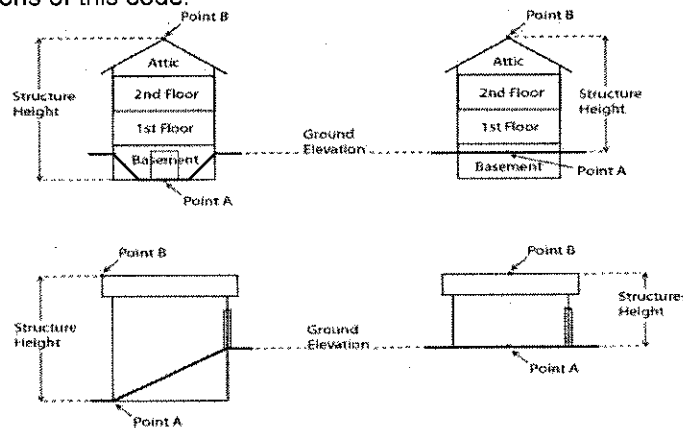
A. Maintain and repair the existing impervious surfaces;

B. Replace existing impervious surfaces with similar surfaces within the existing building envelope; or

C. Relocate or modify an existing impervious surface with similar or different impervious surface, provided that the relocation or modification does not result in an increase in the percentage of impervious surface that existed on the effective date of the county shoreland ordinance, and the impervious surface meets the applicable setback requirements in sections 704.06(1) or 704.06(2).

704.10 HEIGHT. (NR 115.05(1)(f)) To protect and preserve wildlife habitat and natural scenic beauty, on or after February 1, 2010, a county may not permit any construction that results in a structure taller than 35 feet within 75 feet of the ordinary high-water mark of any navigable waters.

(1) Structure height is the measurement of the vertical line segment starting at the lowest point of any exposed wall and it's intersect with the ground (Point A in the following diagram) to a line horizontal to the highest point of a structure (Point B in the following diagram), unless specified under other sections of this code.



704.11 NONCONFORMING USES AND STRUCTURES. (NR 115.05(1)(g))

(1). DISCONTINUED NONCONFORMING USE. (NR 115.05(1)(g)3) If a nonconforming use is discontinued for a period of 12 months, any future use of the building, structure or property shall conform to the ordinance.

(2) MAINTENANCE, REPAIR, REPLACEMENT OR VERTICAL EXPANSION OF NONCONFORMING STRUCTURES. (s. 59.692(1k)(a)2,4 and (b), Stats) An existing structure that was lawfully placed when constructed but that does not comply with the required shoreland setback may be maintained, repaired, replaced, restored, rebuilt or remodeled if the activity does not expand the footprint of the nonconforming structure. Further, an existing structure that was lawfully placed when constructed but that does not comply with the required shoreland setback may be vertically expanded unless the vertical expansion would extend more than 35 feet above grade level. Counties may allow expansion of a structure beyond the existing footprint if the expansion is necessary to comply with applicable state or federal requirements.

(3) LATERAL EXPANSION OF NONCONFORMING PRINCIPAL STRUCTURES WITHIN THE SETBACK. (NR 115.05(1)(g)5) An existing principal structure that was lawfully placed when constructed but that does not comply with the required building setback per section 704.06(1) may be expanded laterally, provided that all of the following requirements are met:

A. The use of the structure has not been discontinued for a period of 12 months or more if a nonconforming use.

B. The existing principal structure is at least 35 feet from the ordinary high-water mark.

C. Lateral expansions are limited to a maximum of 200 square feet over the life of the structure. No portion of the expansion may be any closer to the ordinary high-water mark than the closest point of the existing principal structure.

D. The county shall issue a permit that requires a mitigation plan that shall be approved by the county and implemented by the property owner by the date specified in the permit. The mitigation plan shall meet the standards found in section 704.13.

E. All other provisions of the shoreland ordinance shall be met.

(4) EXPANSION OF A NONCONFORMING PRINCIPAL STRUCTURES BEYOND SETBACK.

(NR 115.05(1)(g)5m) An existing principal structure that was lawfully placed when constructed but that does not comply with the required building setback under section 704.06(1) may be expanded horizontally, landward, or vertically provided that the expanded area meets the building setback requirements per section 704.06(1) and that all other provisions of the shoreland ordinance are met. A mitigation plan is not required solely for expansion under this paragraph, but may be required per section 704.09.

(5) RELOCATION OF NONCONFORMING PRINCIPAL STRUCTURES. (NR 115.05(1)(g)6) An existing principal structure that was lawfully placed when constructed but that does not comply with the required building setback per section 704.06(1) may be relocated on the property provided all of the following requirements are met:

A. The use of the structure has not been discontinued for a period of 12 months or more if a nonconforming use.

B. The existing principal structure is at least 35 feet from the ordinary high-water mark.

C. No portion of the relocated structure is located any closer to the ordinary high-water mark than the closest point of the existing principal structure.

D. The county determines that no other location is available on the property to build a principal structure of a comparable size to the structure proposed for relocation that will result in compliance with the shoreland setback requirement per section 704.06(1).

E. The county shall issue a permit that requires a mitigation plan that shall be approved by the county and implemented by the property owner by the date specified in the permit. The mitigation plan shall meet the standards found in section 704.13, and include enforceable obligations of the property owner to establish or maintain measures that the county determines are adequate to offset the impacts of the permitted relocation on water quality, near-shore aquatic habitat, upland wildlife habitat and natural scenic beauty. The mitigation measures shall be proportional to the amount and impacts of the relocated structure being permitted. The obligations of the property owner under the mitigation plan shall be evidenced by an instrument recorded in the office of the County Register of Deeds.

F. All other provisions of the shoreland ordinance shall be met.

704.12 MAINTENANCE, REPAIR, REPLACEMENT OR VERTICAL EXPANSION OF STRUCTURES THAT WERE AUTHORIZED BY VARIANCE. (s. 59.692(1k)(a)2. and (a)4.)

A structure, of which any part has been authorized to be located within the shoreland setback area by a variance granted before July 13,

2015 may be maintained, repaired, replaced, restored, rebuilt or remodeled if the activity does not expand the footprint of the authorized structure. Additionally, the structure may be vertically expanded unless the vertical expansion would extend more than 35 feet above grade level. Counties may allow expansion of a structure beyond the existing footprint if the expansion is necessary to comply with applicable state or federal requirements.

704.12.1 MAINTENANCE, REPAIR, REPLACEMENT OF ILLEGAL STRUCTURES (s. 59.692(1k)(a)2c, Stats) A structure that was illegally constructed, which is older than ten years and may not be enforced under the shoreland ordinance (s. 59.692(1t) Wis. Stats.) may be maintained, repaired, replaced, restored, rebuilt or remodeled if the activity does not expand the footprint of the structure. (No vertical or lateral expansion allowed for structures in the violation.)

704.13 MITIGATION. (NR 115.05 (1)(e)3, (g)5, (g)6) When the county issues a permit requiring mitigation under sections 704.09(5)C, 704.11(3)D and 704.11(5)E the property owner must submit a complete permit application that is reviewed and approved by the county. The application shall include the following:

(1) REQUIRED MITIGATION.

A. A site plan that describes the proposed mitigation measures.

1. The site plan shall be designed and implemented to restore natural functions lost through development and human activities.
2. The mitigation measures shall be proportional in scope to the impacts on water quality, near-shore aquatic habitat, upland wildlife habitat and natural scenic beauty.

B. An implementation schedule and enforceable obligation on the property owner to establish and maintain the mitigation measures.

C. The enforceable obligations shall be evidenced by a Shoreland Mitigation/Preservation Affidavit recorded in the office of the Register of Deeds prior to issuance of the permit.

(2) ADDITIONAL REQUIREMENTS. Before a permit can be issued, all of the following conditions must be met:

A. The shoreland setback for the purposes of this section shall be seventy-five (75) feet or a lesser setback that has been approved by setback averaging, variance, or is a pre-existing non-conforming structure.

B. For the plan to be approved, it must be binding on the owner, his/her heirs, successors, and assignees, and must authorize entrance onto the property by county staff for inspections to assure compliance with the plan. This agreement shall be written on forms provided by the Code Administrator and recorded with the Register of Deeds at the owner's expense. This also applies to preservation of an existing natural buffer.

C. Failure to comply with the plan and/or subsequent removal of vegetation from the vegetative buffer zone will cause the county to revoke the special zoning permit and order removal of any structure(s) authorized by a special zoning permit.

D. To be considered for approval, any plan to establish, preserve, enhance and/or restore a vegetative buffer zone shall, at a minimum, contain:

- (1) A description of how the landowner intends to carry out the project, including methods, materials and equipment to be used;

(2) A proposed schedule and sequence of work activities.

(3) The names, descriptions and densities of native species to be utilized in the restoration work, including ground cover, shrubs and tree layers;

(4) A description of the site before the project begins and a description of the proposed site once the buffer is completed; and

(5) The erosion control measures that will be used during construction of the permitted structure and vegetative buffer zone to control sediment, runoff and protect water quality.

(6) NRCS Code 643A, "Shoreland Habitat" (<http://efotg.sc.egov.usda.gov/references/public/WI/643a.pdf>) and "Wisconsin Biology Technical Note 1: Shoreland Habitat: (<ftp://ftp-fc.sc.egov.usda.gov/WI/technotes/biology-tn1.pdf>) are hereby incorporated by reference and shall be used as guides for the purpose of developing and approving plans for vegetative buffer zones.

E. A shoreland grading permit may be required to implement a vegetative buffer zone plan,

F. Removal of a shoreland structure permitted by the special zoning permit will not relinquish the recorded agreement or permit the removal, destruction, degradation and/or reduction in size of the shoreland vegetative buffer.

(3) **MITIGATION OPTIONS.** Where mitigation is required under provisions of this ordinance, a property owner shall choose at least four points from among the following mitigation practices.

- A. Establish, restore and/or maintain native vegetation and water quality protection functions of the shore buffer area within 35 ft. of the ordinary high water mark [4 points].
- B. Establish, restore and/or maintain native vegetation and water quality protection functions of the vegetative buffer area within 75 ft. of the ordinary high water mark [2 points for every 20 feet of depth].
- C. Restore and maintain native vegetation and water quality protection functions of both side yards [1 point].
- D. Remove a principal structure located within seventy-five (75) feet of the ordinary high water mark [1 point per 15 feet].
- E. Move all non-principal, accessory structures located within thirty-five (35) feet of the ordinary high water mark to a compliant location, with the result that all such structures, including boat houses, are set back at least thirty-five (35) feet from the ordinary high water mark [2 points].
- F. Remove structures from the shoreline setback area [up to 250 sq. ft. = 1 point, 251-750 sq. ft. = 2 points, and greater than 750 sq. ft. = 3 points]. If there are currently no structures within the shoreline setback, property owner receives 1 point.

- G. Use exterior building materials that blend with the natural vegetation in the vicinity of the construction [1/2 point].
- H. Water Capture Practices.
 - 1. Installation and use of rain barrels [1 point].
 - 2. Installation of a rain garden or other practice that will be designed to capture and treat/infiltrate a certain amount of runoff (e.g. some given storm event, all the runoff from structures on the property, etc.) and recommended and approved by the Wood County Land and Water Conservation Department as a practice that will capture all runoff from development on the site and is necessary to protect the ecosystem of the site and surrounding area [4 points].
- I. Other practices as agreed upon by the Planning & Zoning Office [as determined by the Planning & Zoning Office]. Examples may include replacement of seawalls for shoreline protection with bio-engineering techniques or removal of artificial sand beaches.
 - 1. Factors to be considered in making the determination of number of points and approval of alternative mitigation practices include, but are not limited to:
 - (a) Cost of implementation
 - (b) Runoff diversion and/or retention
 - (c) Lot configuration
 - (d) Parcel size
 - (e) Location of impervious areas
 - (f) Sensitivity and level of development of the water body
 - (g) Significance toward meeting ordinance objectives

(4) OTHER PRACTICES

- A. At the discretion of the county Code Administrator, up to three (3) additional mitigation points may be approved for restoration or protection activities that are likely to provide significant benefits to meet the objectives of this ordinance. Examples may include construction of a stormwater detention basin, rain garden, or other stormwater management plan activities; or replacement of seawalls with bio-engineered structures.

704.14 ADMINISTRATIVE PROVISIONS. (NR 115.05(4))

(1) CODE ADMINISTRATOR The county Code Administrator shall have the following duties and powers:

- A. Develop and maintain a system of permits for new construction, development, reconstruction, structural alteration or moving of buildings and structures. A copy of applications shall be required to be filed in the office of the county Code Administrator.
- B. Regularly inspect permitted work in progress to ensure conformity of the finished structure

with the terms of the ordinance.

C. Develop and maintain a variance procedure which authorizes the board of adjustment to grant such variance from the terms of the ordinance as will not be contrary to the public interest where, owing to special conditions and the adoption of the shoreland zoning ordinance, a literal enforcement of the provisions of the ordinance will result in unnecessary hardship.

D. Develop and maintain a special exception (conditional use) procedure.

E. Keep a complete record of all proceedings before the board of adjustment, zoning agency and planning agency.

F. Provide written notice to the appropriate office of the Department at least 10 days prior to any hearing on a requested variance, special exception or conditional use permit, appeal for a map or text interpretation, map or text amendment and copies of all proposed land divisions submitted to the county for review under section 704.04.

G. Submit to the appropriate office of the Department, within 10 days after grant or denial, any decision on a variance, special exception or conditional use permit, or appeal for a map or text interpretation, and any decision to amend a map or text of an ordinance.

H. Develop and maintain an official map of all mapped zoning district boundaries, amendments and recordings.

I. Establish appropriate penalties for violations of various provisions of the ordinance, including forfeitures. Compliance with the ordinance shall be enforceable by the use of injunctions to prevent or abate a violation, as provided in s. 59.69(11), Stats.

J. Pursue the prosecution of violations of the shoreland ordinance.

(2) PERMITS

A. **WHEN REQUIRED.** Except where another section of this ordinance specifically exempts certain types of development from this requirement, a permit shall be obtained from the county Code Administrator or board of adjustment/committee before any new development.

B. **APPLICATION.** An application for a permit shall be made to the county Code Administrator upon forms furnished by the county and shall include for the purpose of proper enforcement of these regulations, the following information:

1. Name and address of applicant and property owner.
2. Legal description of the property and type of proposed use.
3. A to scale drawing of the dimensions of the lot and location of all existing and proposed structures and impervious surfaces relative to the lot lines, center line of abutting highways and the ordinary high water mark of any abutting waterways.
4. Location and description of any existing private water supply or sewage system or notification of plans for any such installation.
5. Plans for appropriate mitigation when required.
6. Payment of the appropriate fee.
7. Additional information required by the county Code Administrator.

C. EXPIRATION OF PERMIT. Zoning permits shall expire 24 months from date issued if no substantial work has commenced.

D. CERTIFICATES OF COMPLIANCE.

1. No land or building shall be occupied or used until a certificate of compliance is issued by the county Code Administrator.

(a) The certificate of compliance shall certify that the building or premises or part thereof, and the proposed use thereof, conform to the provisions of this ordinance.

(b) Application for such certificate shall be concurrent with the application for a zoning permit.

(c) The certificate of compliance shall be issued within 10 days after notification of the completion of the work specified in the zoning permit, if the building or premises or proposed use thereof conforms with all the provisions of this ordinance.

2. The county Code Administrator may issue a temporary certificate of compliance for part of a building, pursuant to rules and regulations established by the county board.

3. Upon written request from the owner, the county Code Administrator shall issue a certificate of compliance for any building or premises existing at the time of the adoption of this ordinance, certifying after inspection the extent and type of use made of the building or premises and whether or not such use conforms to the provisions of this ordinance.

(3) SPECIAL EXCEPTION PERMITS (OR CONDITIONAL USE PERMITS)

A. APPLICATION FOR A SPECIAL EXCEPTION PERMIT. Any use listed as a special exception in this ordinance shall be permitted only after an application has been submitted to the county Code Administrator and a special exception permit has been granted by the board of adjustment. To secure information upon which to base its determination, the board of adjustment may require the applicant to furnish, in addition to the information required for a zoning permit, the following information:

1. A plan of the area showing surface contours, soil types, ordinary high water marks, groundwater conditions, subsurface geology and vegetative cover.

2. Location of buildings, parking areas, traffic access, driveways, walkways, piers, open space and landscaping.

3. Plans of buildings, sewage disposal facilities, water supply systems and arrangement of operations,

4. Specifications for areas of proposed filling, grading, lagooning or dredging.

5. Other pertinent information necessary to determine if the proposed use meets the requirements of the ordinance.

6. Rationale for why the proposed special exception meets all of the special exception criteria listed in this ordinance.

B. SPECIAL EXCEPTIONS. The following uses are permitted upon issuance of a special exception permit according to the procedure set forth in section 704.14(3) of this ordinance, and upon issuance of a Department of Natural Resources or Army Corps of Engineers permit when

required.

1. Hotels, resorts (including two or more seasonal family dwellings for rent or lease), motels, restaurants, dinner clubs, taverns, and other private clubs.
2. Institutions of a philanthropic or educational nature.
3. Recreational camps and campgrounds provided all buildings shall be more than 100 feet from the side lot line. Recreational camps and campgrounds shall conform to the applicable Wisconsin Administrative Codes.
4. Gift and specialty shops customarily found in recreational areas.
5. Marinas, boat liveries, sale of bait, fishing equipment, boats and motors, fish farm, and forest industries.

C. NOTICE, PUBLIC HEARING AND DECISION. Before deciding whether to grant or deny an application for a special exception permit, the Board of Adjustment shall hold a public hearing. Notice of such public hearing, specifying the time, place and matters to come before the Board of Adjustment, shall be given as a Class 2 notice under ch. 985, Wis. Stats. Such notice shall be provided to the appropriate office of the Department at least 10 days prior to the hearing. The Board of Adjustment shall state in writing the grounds for granting or denying a special exception permit.

D. STANDARDS APPLICABLE TO ALL SPECIAL EXCEPTIONS. In deciding a special exception application, the Board of Adjustment shall evaluate the effect of the proposed use upon:

1. The maintenance of safe and healthful conditions.
2. The prevention and control of water pollution including sedimentation.
3. Compliance with local floodplain zoning ordinances and opportunity for damage to adjacent properties due to altered surface water drainage.
4. The erosion potential of the site based upon degree and direction of slope, soil type and vegetative cover.
5. The location of the site with respect to existing or future access roads.
6. The need of the proposed use for a shoreland location.
7. Its compatibility with uses on adjacent land.
8. The amount of liquid and solid waste to be generated and the adequacy of the proposed disposal systems.
9. Location factors under which:
 - (a) Domestic uses shall be generally preferred.
 - (b) Uses not inherently a source of pollution within an area shall be preferred over uses

that are or may be a pollution source; and

(c) Use locations within an area tending to minimize the possibility of pollution shall be preferred over use locations tending to increase that possibility. Additional standards such as parking, noise, etc... maybe refer to the applicable part of their ordinance.

E. CONDITIONS ATTACHED TO SPECIAL EXCEPTIONS. Such conditions may include specifications for, without limitation because of specific enumeration: type of shore cover, specific sewage disposal and water supply facilities; landscaping and planting screens; period of operation; operational control; sureties; deed restrictions; location of piers, docks, parking and signs; and type of construction. Upon consideration of the factors listed above, the Board of Adjustment shall attach such conditions, in addition to those required elsewhere in this ordinance, as are necessary to further the purpose of this ordinance. Violations of any of these conditions shall be deemed a violation of this ordinance.

In granting a special exception permit, the Board of Adjustment may not impose conditions which are more restrictive than any of the specific standards in the ordinance. Where the ordinance is silent as to the extent of the restriction, the Board may impose any reasonable permit conditions to affect the purpose of this ordinance.

F. RECORDING. When a special exception permit is approved, an appropriate record shall be made of the land use and structures permitted. Such permit shall be applicable solely to the structures, use and property so described. A copy of any decision on a special exception permit shall be provided to the appropriate office of the Department within 10 days after it is granted or denied.

G. REVOCATION. Where the conditions of a special exception permit are violated, the special exception permit shall be revoked.

(4) VARIANCES

A. VARIANCE CRITERIA TO BE MET. The Board of Adjustment may grant upon appeal a variance from the standards of this ordinance where an applicant convincingly demonstrates that:

1. Literal enforcement of the provisions of the ordinance will result in unnecessary hardship on the applicant.
2. The hardship is due to special conditions unique to the property.
3. The request is not contrary to the public interest; and
4. The request represents the minimum relief necessary to relieve unnecessary burdens.

B. NOTICE, PUBLIC HEARING AND DECISION. (s. 59.694(6), Stats) Before deciding on an application for a variance, the Board of Adjustment shall hold a public hearing. Notice of such hearing specifying the time, place and matters of concern, shall be given a Class 2 notice under ch. 985, Stats. Such notice shall be provided to the appropriate office of the Department at least 10 days prior to the hearing. The Board shall state in writing the reasons for granting or refusing a variance and shall provide a copy of such decision to the appropriate office of the Department within 10 days of the decision.

(5) BOARD OF ADJUSTMENT (s. 59.694 Stats) The County Executive, County Administrator or Chair of the County Board shall appoint a Board of Adjustment consisting of 3 or 5 members under s. 59.694, Stats. The County Board shall adopt such rules for the conduct of the business of the Board of Adjustment as required by s. 59.694(3) Stats.

A. POWERS AND DUTIES (s. 59.694 Stats)

1. The Board of Adjustment shall adopt such additional rules as it deems necessary and may exercise all of the powers conferred on such boards by s. 59.694 Stats.
2. It shall hear and decide appeals where it is alleged there is error in any order, requirement, decision or determination made by an administrative official in the enforcement or administration of this ordinance.
3. It shall hear and decide applications for special exception permits pursuant to s. 704.14(3)
4. It may grant a variance from the dimensional standards of this ordinance pursuant to s. 704.14(4).
5. In granting a variance, the Board may not impose conditions which are more restrictive than any of the specific standards in the ordinance. Where the ordinance is silent as to the extent of restriction, the board may impose any reasonable permit conditions to affect the purpose of the ordinance.

B. APPEALS TO THE BOARD (s. 59.694 Stats) Appeals to the Board of Adjustment may be made by any person aggrieved or by an officer, department, Board or bureau of the county affected by any decision of the county Code Administrator or other administrative officer. Such appeal shall be made within 30 days, as provided by the rules of the board, by filing with the officer whose decision is in question, and with the Board of Adjustment, a notice of appeal specifying the reasons for the appeal. The county Code Administrator or other officer whose decision is in question shall promptly transmit to the Board all the papers constituting the record concerning the matter appealed.

C. HEARING APPEALS AND APPLICATIONS FOR VARIANCES AND SPECIAL EXCEPTION PERMITS (s. 59.694(6) Stats)

1. The Board of Adjustment shall fix a reasonable time for a hearing on the appeal or application. The Board shall give public notice thereof by publishing a Class 2 notice under ch. 985, Stats, specifying the date, time and place of the hearing and the matters to come before the board. Notice shall be mailed to the parties in interest. Written notice shall be provided to the appropriate office of the Department at least 10 days prior to hearings on proposed shoreland variances, special exception (conditional uses) and appeals for map or text interpretations.
2. A decision regarding the appeal or application shall be made as soon as practical. Copies of all decisions on shoreland variances, special exception (conditional uses) and appeals for map or text interpretations shall be provided to the appropriate office of the Department within 10 days after they are granted or denied.
3. The final disposition of an appeal or application to the Board of Adjustment shall be in the form of a written resolution or order signed by the Chairman and Secretary of the Board. The final disposition of an appeal or application to the Board of Adjustment shall be in the form of a written decision document signed by the Chairman and secretary of the board. The decision document shall affirm, deny, vary or modify the appeal and list the specific reasons for the determination.

4. At the public hearing, any party may appear in person or by agent or by an attorney.

(6) FEES (SS. 59.69, 59.694, 59.696, 59.697 Stats) The County Board may, by resolution, adopt fees for the following:

- A. Zoning permits
- B. Certificates of Compliance
- C. Planned Unit Development reviews
- D. Public Hearings
- E. Legal notice publications
- F. Special exception permits
- G. Variances
- H. Administrative appeals
- I. Other duties as determined by the county board.

(7) CHANGES AND AMENDMENTS The County Board may from time to time, alter, supplement or change the regulations contained in this ordinance in accordance with the requirements of s. 59.696(5)(e), Stats, NR 115 and this ordinance where applicable.

- A. AMENDMENTS. Amendments to this ordinance may be made on petition of any interested party as provided in s. 59.69(5) Stats.
- B. SHORELAND WETLAND MAP AMENDMENTS. (NR 115.04) Every petition for a shoreland wetland map amendment filed with the county clerk shall be referred to the county zoning agency. A copy of each petition shall be provided to the appropriate office of the Department within 5 days of the filing of the petition with the county clerk. Written notice of the public hearing to be held on a proposed amendment shall be provided to the appropriate office of the Department at least 10 days prior to the hearing. A copy of the county board's decision on each proposed amendment shall be provided to the appropriate office of the Department within 10 days after the decision is issued.

(8) ENFORCEMENT AND PENALTIES. (NR 115.05(4)(j)) Any development, any building or structure constructed, moved or structurally altered, or any use established after the effective date of this ordinance in violation of the provisions of this ordinance, by any person, firm, association, corporation (including building contractors or their agents) shall be deemed a violation. The county Code Administrator or the county zoning agency shall refer violations to the district attorney or corporation counsel who shall expeditiously prosecute violations. Any person, firm, association or corporation who violates or refuses to comply with any of the provisions of this ordinance shall be subject to a forfeiture of not less than ten (\$10.00) dollars nor more than hundred (\$200.00) dollars per offense, together with the taxable costs of the action. Each day which the violation exists shall constitute a separate offense. Every violation of this ordinance is a public nuisance and the creation thereof may be enjoined and the maintenance thereof may be abated pursuant to s. 59.69(1) Stats.

- A. PENALTY. Any person, firm or corporation, including those doing work for others, who violates any of the provisions of this ordinance shall be subject to a forfeiture of not less than (\$50.00) dollars nor more than (\$500.00) dollars for each violation plus the cost of prosecution. Each day a violation exists shall constitute a distinct and separate violation of

this ordinance and as such, forfeitures shall apply accordingly. The county Code Administrator shall refer violations to the corporation counsel who shall prosecute violations.

- B. **INJUNCTION.** Any use or action which violates the provisions of this ordinance shall be subject to a court injunction prohibiting such violation.
- C. **RESPONSIBILITY FOR COMPLIANCE.** It shall be the responsibility of the applicants as well as their agent or other persons acting on their behalf to comply with the provision of this ordinance. Any person, firm or corporation, causing a violation or refusing to comply with any provisions of this ordinance will be notified in writing of such violation by the county Code Administrator or Code Technician. Each day a violation exists shall constitute a distinct and separate violation of this ordinance and as such, forfeitures shall apply accordingly. Every violation of this ordinance is a public nuisance and the creation thereof may be enjoined and the maintenance thereof may be abated pursuant to s. 59.69(11) Stats.
- D. **SUSPENSION OF PERMIT.** Whenever the county Code Administrator or Code Technician determines there are reasonable grounds for believing there is a violation of any provisions of this ordinance, the county Code Administrator or Code Technician shall give notice to the owner of record as hereinafter provided. Such notice shall be in writing and shall include a statement of the reason for the suspension of the permit. It shall allow 30 days for the performance of any act it requires. If work cannot be completed in the 30 day period, an extension may be granted if reason of hardship prevail and can be verified. Such notice or order shall be deemed to have been properly served upon such owner or agent when a copy thereof has been sent by registered mail to owner's last known address or when the owner has been served by such notice by any methods authorized by the laws of Wisconsin. The owner of record has the right to appeal any decision by the county Code Administrator or Code Technician or apply to the Board of Adjustment for a variance from the strict rule of the ordinance within 30 days of receipt of a notice or order.
- E. **EMERGENCY CONDITIONS.** Whenever the county Code Administrator finds that an emergency exists such as sudden, unexpected occurrence or combinations thereof, unforeseen conditions or circumstances at the time beyond one's control, adverse weather conditions, meeting a timetable which requires the immediate action to protect the public health, safety and welfare, the county Code Administrator may, without notice or hearing, issue an order citing the existence of such emergency and may require that such action be taken as may be deemed necessary to meet the emergency. The county Code Administrator shall notify the Chairperson of the zoning committee within 24 hours of such situations. Notwithstanding any other provisions of this ordinance such order shall become effective immediately. Any person to whom such order is directed shall comply therewith immediately. Appeals or challenges to emergency orders may be brought after emergency conditions have ceased, to the Board of Adjustment.

704.15 DEFINITIONS.

- (1) For the purpose of administering and enforcing this ordinance, the terms or words used herein shall be interpreted as follows: Words used in the present tense include the future; words in the singular number include the plural number; and words in the plural number include the singular number. The word "shall" is mandatory, not permissive. All distances unless otherwise specified shall be measured horizontally.
- (2) The following terms used in this ordinance mean:
 - A. "Access and viewing corridor" (NR 115.03(1d)) means a strip of vegetated land that allows safe pedestrian access to the shore through the vegetative buffer zone.

- B. "Accessory structure" means a subordinate structure on the same property as the principal structure which is devoted to a use incidental to the principal use of the property. Accessory structures include, but are not limited to, detached garages, sheds, barns, gazebos, patios, decks, swimming pools, hot tubs, fences, retaining walls, driveways, parking lots, sidewalks, detached stairways and lifts.
- C. "Boathouse" (NR 115.03(1h)) means a permanent structure used for the storage of watercraft and associated materials and includes all structures which are totally enclosed, have roofs or walls or any combination of these structural parts.
- D. "Building envelope" (NR 115.03(1p)) means the three dimensional space within which a structure is built. (Still used in Section 704.09 – Impervious surface section)
- E. "County zoning agency" (NR 115.03(2)) means that committee or commission created or designated by the County Board under s. 59.69(2)(a), Stats, to act in all matters pertaining to county planning and zoning.
- F. "Department" (NR 115.03(3)) means the Department of Natural Resources.
- G. "Drainage system" means one or more artificial ditches, tile drains or similar devices which collect surface runoff or groundwater and convey it to a point of discharge.
- H. "Existing development pattern" (NR 115.03(3m)) means that principal structures exist within 250 feet of a proposed principal structure in both directions along the shoreline.
- I. "Floodplain" (NR 115.03(4)) means the land which has been or may be hereafter covered by floodwater during the regional flood. The floodplain includes the floodway and the flood fringe as those terms are defined in ch. NR 116, Wis. Admin Code.
- J. "Footprint" means the land area covered by a structure at ground level measured on a horizontal plane. The footprint of a residence or building includes the horizontal place bounded by the furthest exterior wall and eave if present, projected to natural grade. For structures with walls (decks, stairways, patios, carport) – a single horizontal plane bounded by the furthest portion of the structure projected to natural grade. Note: for the purpose of replacing or reconstructing a nonconforming building with walls, the footprint shall not be expanded by enclosing the area that is located within the horizontal plane from the exterior wall to the eaves projected to natural grade. This constitutes a later expansion under NR 115 and would need to follow NR 115.05(1)(g)5.
- K. "Generally accepted forestry management practices" (NR 1.25(2)(b)) means forestry management practices that promote sound management of a forest. Generally accepted forestry management practices include those practices contained in the most recent version of the department publication known as Wisconsin Forest Management Guidelines and identified as PUB FR-226.
- L. "Impervious surface" (NR 115.03(4g)) means an area that releases as runoff all or a majority of the precipitation that falls on it. "Impervious surface" excludes frozen soil but includes rooftops, sidewalks, driveways, parking lots and streets unless specifically designed, constructed, and maintained to be pervious. Roadways as defined in s. 340.01(54), Stats, or sidewalks as defined in s. 340.01(58), Stats, are not considered impervious surfaces.
- M. "Lot" means a continuous parcel of land, not divided by a public right-of-way, and sufficient in size to meet the lot width and lot area provisions of this ordinance.

- N. "Lot area" means the area of a horizontal plane bounded by the front, side and rear lot lines of a lot, but not including the area of any land below the ordinary high water mark or navigable waters.
- O. "Lot of record" means any lot, the description of which is properly recorded with the Register of Deeds, which at the time of its recordation complied with all applicable laws, ordinances and regulations.
- P. "Mitigation" (NR 115.03(4r)) means balancing measures that are designed, implemented and function to restore natural functions and values that are otherwise lost through development and human activities.
- Q. "Navigable waters" (NR 115.03(5)) means Lake Superior, Lake Michigan, all natural inland lakes with Wisconsin and streams, ponds, sloughs, flowages and other waters within the territorial limits of this state, including the Wisconsin portion of boundary water, which are navigable under the laws of this state. Under s. 281.31(2m), Stats, notwithstanding any other provision of law or administrative rule promulgated thereunder, shoreland ordinances required under s. 59.692, Stats, and ch NR 115, Wis. Adm. Code, do not apply to lands adjacent to:
1. Farm drainage ditches where such lands are not adjacent to a natural navigable stream or river and such lands were not navigable streams before ditching, and
 2. Artificially constructed drainage ditches, ponds or stormwater retention basins that are not hydrologically connected to a natural navigable body of water.
- R. "Ordinary high water mark" (NR 115.03(6)) means the point on the bank or shore up to which the presence and action of surface water is so continuous as to leave a distinctive mark such as by erosion, destruction or prevention of terrestrial vegetation, predominance of aquatic vegetation, or other easily recognized characteristics.
- S. "Previously developed" means a lot or parcel that was developed with a structure legally placed upon it.
- T. "Regional flood" (NR 115.03(7)) means a flood determined to be representative of large floods known to have generally occurred in Wisconsin and which may be expected to occur on a particular stream because of like physical characteristics, once in every 100 years.
- U. "Routine maintenance of vegetation" (NR 115.03(7m)) means normally accepted horticultural practices that do not result in the loss of any layer of existing vegetation and do not require earth disturbance.
- V. "Shoreland" (NR 115.03(8)) means lands within the following distances from the ordinary high water mark of navigable waters: 1,000 feet from a lake, pond or flowage and 300 feet from a river or stream or to the landward side of the floodplain, whichever distance is greater.
- W. "Shoreland setback" also known as the "Shoreland setback area: in s. 59.692(1)(bn), Stats, means an area in a shoreland that is within a certain distance of the ordinary high water mark in which the construction or placement of structures has been limited or prohibited under an ordinance enacted under s. 59.692, Stats.

- X. "Shoreland-wetland district" (NR 115.03(9)) means a zoning district created as part of a county zoning ordinance, comprised of shorelands that are designated as wetlands on the Wisconsin wetland inventory maps prepared by the Department.
- Y. "Special exception (conditional use)" (NR 115.03(10)) means a use which is permitted by this ordinance provided that certain conditions specified in the ordinance are met and that a permit is granted by the Board of Adjustment or, where appropriate, the Planning and Zoning Committee or County Board.
- Z. "Structure" (s. 59.692(1)(e), Stats) means a principal structure or any accessory structure including a garage, shed, boathouse, sidewalk, walkway, patio, deck, retaining wall, porch or fire pit.
- AA. "Substandard Lots" means a legally created lot or parcel that met minimum area and minimum average width requirements when created, but does not meet current requirements for a new lot.
- BB. "Unnecessary hardship" (NR 115.03(11)) means that circumstances where special conditions, which are not self-created, affect a particular property and makes strict conformity with restrictions governing area, setbacks, frontage, height or density unnecessarily burdensome or unreasonable in light of the purposes of this ordinance.
- CC. "Variance" means an authorization granted by the Board of Adjustment to construct, alter or use a building or structure in a manner that deviates from the dimensional standards of this ordinance.
- DD. "Wetlands" (NR 115.03(13)) means those areas where water is at, near or above the land surface long enough to be capable of supporting aquatic or hydrophytic vegetation and which have soils indicative of wet conditions.

MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

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DATE: March 1, 2019
TIME: 9 a.m.
PLACE: Room 115 Wood County Courthouse
TIME ADJOURNED: 11:15 a.m.
MEMBERS PRESENT: Chairman William Clendenning, Bill Leichtnam,
Kenneth Curry, Jake Hahn
MEMBERS EXCUSED: Brad Hamilton
OTHERS PRESENT: Peter Kastenholz, see attached list of attendees.

1. At 9:00 a.m., Chairman Clendenning called the meeting to order.
2. Public comments. None at this time, comments were provided by those in attendance during the course of the meeting.
3. The minutes for the February 1, 2019, meeting were reviewed. The minutes were approved without objection.
4. The Committee reviewed monthly voucher and department reports of the departments it oversees. Moved by Curry, seconded by Hahn, to approve the reports and payment of department vouchers. All ayes.

Moved by Leichtnam, seconded by Hahn, to have the Corporation Counsel attend future AGC MOU conferences. All ayes.
5. There were no Capital Improvement Plans.
6. Tina Groshek from the District Attorney's office met with the Committee to discuss purchasing stand-up desks. Moved by Curry, seconded by Clendenning, to approve the resolution transferring \$11,500 from Contingency to the District Attorney's 2019 budget to cover the cost of purchasing four stand up desks. 2 ayes, 2 nays. Clendenning and Leichtnam voted no. Concerns were the status of the contingency fund and the possibility of cheaper options. The motion failed due to the tie vote.
7. The Committee reviewed the claims of Janice Ticknor, Pamela Hokamp, Jerome Haffenbredl, Nancy Brandl, Larry Noeldner, and Janet Patterson. These claims will be provided to the county board.

The Committee also reviewed the civil action complaints of the Estate of Trequelle Vann-Marcoux and the Estate of Casey Teskoski. These complaints will be provided to the county board.

8. There were no new animal claims against the County.

9. The Committee reviewed correspondence and legislative issues.
 - a. Report of Citizens Groundwater Group. Leichtnam reported that Katrina Shankland advised that a bill she is proposing is moving forward in the legislature. The bill, AB 21, requires the DNR to provide grants for the testing of privately owned wells. See attached minutes dated February 18, 2019.
 - b. Conservation/legislative lobby day in Madison 3/27/19. Moved by Curry, seconded by Leichtnam, to have the Committee Chair attend the Legislative Lobby day on behalf of the Committee with all expenses paid. All ayes.
 - c. North Central Regional Planning Commission. Chairman Clendenning expressed frustration with how the NCRPC handles their funding distribution. The Economic Development Committee will be looking into whether it is in the county's best interest to join or not.
 - d. Discussion on countywide Facilities Manager. No action taken.
 - e. Legislative breakfast at Bullseye Country Club March 13. Moved by Curry, seconded by Hahn, to authorize the Chairman to attend, on behalf of the Committee, the legislative breakfast on March 13. All ayes.
 - f. WCA District meetings. Chairman Clendenning encouraged attendance at these meetings. No committee approval is needed.
10. Courthouse security committee report. Minutes of the February 18, 2019, meeting are attached. Judge Brazeau stated that the courts support Sheriff Becker's Courthouse Security Proposal (see attached). Sheriff Becker made mention that his staff is not comfortable utilizing budgeted funds to create three new positions this summer.
11. Criminal Justice Task Force Coordinator. Judge Brazeau talked about the coordinator position that would oversee the drug court, other specialized court programs, and work on programs that would help reduce the jail population. The position would be a department head, reportable to Judicial and Legislative. The Judge will prepare a proposal on this for the Committee.

12. County Board rules.

a. Resolution on reformation of committees commencing 2020. Chairman Clendenning explained he is not ready to finalize a proposal but will develop something in the future on this topic.

b. Resolution on having a county board meeting at night in October 2019.

Moved by Clendenning, seconded by Leichtnam, to approve the resolution to have a night meeting. Discussion had on giving the county board the opportunity to decide the issue. All ayes.

13. Countywide strategic planning. Chairman Clendenning is concerned that a countywide strategic plan may be a waste of time. Corporation Counsel and Child Support advised they were not intending on preparing department strategic plans.

14. No specific agenda items were identified for the April 2019 meeting.

15. The next committee meeting will be April 5, 2019, at 9 a.m.

16. Meeting adjourned without objection by the Chairperson at 11:15 a.m.

Minutes taken by Peter Kastenholz and approved by Kenneth Curry.

Kenneth Curry

Kenneth Curry, Secretary (signed electronically)

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JOINT LEGISLATIVE COMMITTEE
CLARK, LANGLADE, LINCOLN, MARATHON, PORTAGE,
WAUPACA, WAUSHARA, AND WOOD COUNTIES

MINUTES

Date and Time: Monday, December 10, 2018, 9:00 a.m.

Meeting Location: Central Wisconsin Airport, Lower Level Room 017, Mosinee WI

Attendees: Kurt Gibbs, Joe Waichulis, Wayne Hendrickson, Mary Kay Poehlman, Bill Clendenning, Brent Vruwink, Keith Langenhahn, Bill Leichtnam, Sara Guild, Dennis Kussman, John Durham, Fred Zaug, Bob Lee, , Sen. Tom Tiffany, Jason Hake, Dora Gorski, Julie Allen, Pat Voermans, Daniel Bahr, Hans Breitenmoser, Paul Gilk, Al Haga, Mary Palmer

1. Call To Order
2. Pledge of Allegiance
3. Silent Cell Phones
4. Approval of the August 20, 2018 Minutes
MOTION BY CLENDENNING; SECOND BY DURHAM TO APPROVE THE AUGUST 20, 2018, MINUTES. MOTION CARRIED.

5. Update By and Discussion With Visiting Area Legislators

Senator Tom Tiffany

Voting changes – The Senator was interested in changing the date because he wants our presidential preference early. Generally the earlier you are the more likely you will have an impact on who is elected as President. There is a constitutional provision that says keep your partisan elections away from the non-partisan election because it can skew the elections.

Voting law changes – 2 weeks before elections for early voting.

Due to a lack of staff rural areas don't have the ability to do early voting for 6 weeks prior to the election. It's a problem keeping town clerks. Two weeks should be standardized. This would not affect absentee or military voting.

Governor Walker wanted to crimp the incoming governor on welfare reform. Able bodied people need to work; no assistance if doing drugs. Evers doesn't like that and may not take the 2019 waivers. The welfare reform requirements have been codified and will be carried out.

WEDC (Wisconsin Economic Development Corporation) –The Senate will control this Board for 8 months. Papermill Print Pak will stay in Rhinelander due to work WEDC has done. Also Foxconn – Speaker Voss is concerned about Governor-Elect Evers and perhaps undermining what is going on there. That's part of the reason WEDC guidance will come from the legislature. Senator Voss wants to make sure it continues. There are no existing tax dollars going to Foxconn. They receive no incentives if they do not hire the people and follow through on their agreements.

Tiffany is in favor of transparency rules and guidance policies to the legislature of what is going on with the Executive Branch. (Act 21 in 2011 did this to Gov. Walker and also again this year on reining in agencies)

There are 15 to 20,000 more people working in the state vs. being on welfare. People take more pride in themselves when they are working.

6. Updates from Wisconsin Counties Association (WCA) Representative

Dan Bahr, Legislative Committee and Keith Langenhahn, Field Agent –

Proposal related to elections and transportation. There are three large and some smaller transportation projects with the Department of Transportation which include federal dollars. The concept of SWAP which results in efficiencies by exchanging (swapping) federal dollars for state dollars in the local surface transportation program.. State dollars are easier to work with.

He talked about the proposal related to moving up the elections. Nothing happened with this bill. Clerks didn't want an extra election. It would have cost 7 million dollars if a March election would be held.

Non-partisan redistricting –it's possible the courts may draw the maps unless the Governor and Legislature can agree on maps. The state should be looking at a non-partisan procedure and WCA should be promoting to further that cause. Hopefully eliminate lawsuits. Under state law legislature has power to accept or reject the maps.

Increase child support funding 1.5 million.

Green Book is good reading but needs updating. Dale Knapp from WCA formerly with Tax Payer Alliance is a great source.

Juvenile Justice – Lincoln Hills/Copper Lake – Gov. Walker wanted to reorganize so juveniles would be closer to their support system in their regions. Rehabilitation is the goal. County will reimburse 99% of brick and mortar. 2021 is the target to move to regional facilities and convert to an adult facility.

7. Update On Federal Issues By Senate And Congressional Representatives

Sara Guild – Congressman Sean Duffy's Office –

The 2019 budget will be passed by December 21st.

The Farm Bill is on the same path as the budget. No vote taken yet.

Flood Insurance Bill – (Housing And Insurance Subcommittee Chair under Finance) it's a coastal vs inland issue

Has been working on the Gray Wolf legislation. Wants to get controls back to the states. Need a healthy balance in the state. Encouraging people to contact Senators Baldwin and Johnson to support this.

Portage County – CDL's you have to be 21 to obtain CDL's. Can this be loosen this up for INTRA state CDL's for dump truck, etc. and eliminate semi's. You should contact your local legislators.

Tariffs are hurting the people in the 7th district. This is not a wealthy district. Congressman Duffy is hopeful that in the end the new negotiating tactic will result in a better trade deal for Wisconsin. He's watching this closely. He was encouraged with USMCA (milk).

8. Thank you Marathon County for Hosting Today's Meeting

Brian Hegadorn introduced himself and he is running for Supreme Court. Currently on the Court of Appeals. He wants to see politics out of the courts. He's pro law.

Thank you also to Senator Tiffany, Dan Bahr, Keith Langenhahn, and Sarah Guild for attending today's meeting.

9. Next Meeting Date March 11, 2018, Hosted by Waupaca County

10. Meeting was adjourned at 10:20 a.m. MOTION MADE AND SECONDED TO ADJOURN THE MEETING. MOTION CARRIED.

Respectfully submitted by,
Mary Palmer



Wood County WISCONSIN

CHILD SUPPORT
AGENCY

MARCH 2019

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- On February 5th I attended a meeting with Governor Evers staff about our request for additional child support funding. I also met with several members of the Joint Committee on Finance to discuss the funding request.
- I have been working to get other counties to pass a resolution similar to the one Wood County passed on August 21, 2018 which requested an additional \$1.5 million in GPR from the state for child support funding. At this time 49 counties have either passed a resolution or are in the process of getting one passed.
- I attended the department head meeting on February 20th.
- Denise Willfahrt has been appointed to the CCAP/KIDS workgroup. This group is working on creating an interface between the two systems.
- Department of Children and Families Deputy Secretary Jeff Pretl will be attending the WCSEA board meeting on February 22nd. I am looking forward to hearing what his vision is in regards to the Child Support Program.
- Department of Children and Families Secretary Emilie Amundson will be visiting with the Child Support Agency on March 8th. We are very excited to meet with the Secretary to discuss the child support program and how we can work together to help children and families across the state.
- I will be attending the Joint Legislative Committee meeting in Mosinee on March 11th.
- I will be attending WCA's regional budget meeting in Wausau on March 13th.
- The January performance numbers have been released. We are again on target to meet all four Federal Performance Measures.
- The current IV-D case count is 3,934.



Wood County WISCONSIN

CORPORATION
COUNSEL OFFICE

Peter A. Kastenholtz
CORPORATION COUNSEL

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MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

February 2019

1. Nitrate contaminated water. The first of six monthly meetings was held to discuss the issues attendant to the implementation of the MOU between the Agricultural Growers Cooperative (AGC) and the Counties (Juneau and Wood). As expected, this was a meeting where Nancy Eggleston, Environmental Health Coordinator, addressed existing and future issues with the AGC. I will not plan to participate in these ongoing meetings unless a legal matter arises. Future updates regarding the MOU's implementation will come from the Health Department and the Land & Water Conservation Department.
2. Responding to anonymous complaints. A while back, a county board supervisor contacted me inquiring how to deal with an anonymous complaint. It seemed to me that the supervisor had done everything they should in that instance but it made me think that it might be worth memorializing the approach and considerations in a memo to the board. Before doing so, however, I thought that gathering the collective wisdom of the department heads would be worthwhile and, hence, I will be discussing the topic at the latest department head meeting. The end result will be a memo to the county board.
3. Estate of Teskoski v. Wood County. On 12-22-2017 Ms. Teskoski hanged herself in the Wood County jail. Her estate has commenced litigation against the county in federal district court (for the Western District of Wisconsin). The primary allegation is that Wood County failed to have adequate policies in place to identify persons with suicidal risks and then monitoring such persons. The county's primary insurance carrier, WCMIC, has accepted coverage and retained counsel that will be handling the case on the county's behalf.\
4. Estate of Vann-Marcouex v. Wood County. On 8-15-2018 Mr. Vann-Marcouex hanged himself in the Wood County jail. His estate has commenced litigation against the county in federal district court (for the Western District of Wisconsin). The primary allegation is that Wood County failed to have adequate policies in place to identify persons with suicidal risks and then monitoring such persons. The county's primary insurance carrier, WCMIC, has accepted coverage and retained counsel that will be handling the case on the county's behalf.
5. Goals. So my goals for 2019 are the preparation of a litigation settlement policy and litigation response procedures. I have prepared a draft of the settlement policy and have run it past one of our insurers and Terry Stelzer. After that I will have a few other managers weigh in on it before finalizing it. With respect to the litigation procedures, I have put together draft memos entitled: Notice of Injury and Claim and Notice of Potential Litigation. These and the other litigation documents will be available on the intranet site when completed and will give advice to employees as to what they should and shouldn't do, their rights, and what they can expect. I am preparing another one on the discovery process where the primary focus will be on depositions and how they work. If the committee has questions or wants to see the drafts on these and other documents as they are developed, please advise me.



Wood County

WISCONSIN

REGISTER OF DEEDS OFFICE

Tiffany R. Ringer
Register of Deeds

MARCH 2019

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

1. Attended Judicial and Legislative committee meeting on February 1st
2. Along with Supervisor Clendenning, Supervisor Leichtnam, Supervisor Pliml and Chairman Machon, I attended the Wisconsin Counties Association Legislative Exchange that was held in Madison February 5th and 6th.
3. Worked with the City of Wisconsin Rapids Assessor's Office to streamline the process of viewing records.
4. Attended the Wood County board meeting on February 19th
5. Attended the department head meeting on February 20th
6. I will be attending the national conference for Property Records Industry Association February 25th through March 1st.
7. Along with Wood County Clerk Trent Miner and Wood County Treasurer Heather Gehrt, I will be attending the Wisconsin County Constitutional Officers conference March 4th through March 6th in Madison.
8. Angela Breunig, Register of Deeds Deputy, will be attending the Title Examiner Course I on March 7th in Madison.

RECEIVED

FEB 21 2019

NOTICE OF INJURY AND CLAIM

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

cc: Corp Counsel
Risk Mgmt
Hwy 5

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

RECEIVED

FEB 21 2019

Date:

2/10/19

Time:

During the night

Place:

On my property

WOOD CO. CORP. COUNSEL

The circumstances giving rise to my claim are as follows:

This is the second time in 23 months that the plow crew has destroyed my mail box. I can't show pictures because the mail box is deep in snowbank. Sorry!

The names of county personnel involved are:

I have no idea

The names of other witnesses are:

No one witnessed it

THE CLAIM

I request the following monetary or other relief:

\$10325 to replace it I will purchase From Fleet Farm Stevens Point. I will cover the installation cost and the difference between the \$5000 that is

Date

2/13/19

Signature

Janice Ticknor

Print Name:

Janice Ticknor

Address:

8031 Hwy 13 South
Wisconsin Rapids WI
54494

Phone:

715 325 2202

RECEIVED

FEB 01 2019

NOTICE OF INJURY AND CLAIM

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

cc: Corp Counsel
Risk Mgmt

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

Date: 2-9-18

Time: 1300 - 1500

Place: 910 Lincoln St WR

The circumstances giving rise to my claim are as follows:

Miss Tina Fischer and William Fattle Physically assaulted
me. Large Hematoma forehead size of Baseball, Fischer
Bite my Forearm Leaving Her teeth marks and immediate
Bruising. I call Police from across the street because
Fischer Broke my Phone. Police came for a different
reason therefore ignoring mine. For which they should
Have arrested Fischer & Fattle in and under section 242
Law Enforcement to protect all persons in the USA in their
Civil right. Who ever is under the color of Law - subjects any
one to be deprived of rights.

The names of county personnel involved are: Wisconsin Rapids Police Department

The names of other witnesses are: Photos of injuries I took, shoulder
injury Due to abnormal ROM or arm pulled on By Fischer
causing tearing of tendons in arm, torn Biceps tendon during the
incident while trying to defend myself.

THE CLAIM

I request the following monetary or other relief: One million dollars
From city of Wisconsin Rapids Due to Police misconduct
and not following section 242 of Law enforcement
a statement will go to the tv station in Wisconsin.

1-26-18
Date

Signature

Print Name:

Address:

Phone:

Pamela J Hakamp

5804 Halley Way apt 111
Madison WI 53718

715 697-4561

1-26-19

Commissioner of Wisconsin Rapids Wisconsin

February 9th 2018 I Pamela J Holkamp called the Police for assault and Battery from across the street due to attack in my House with evidence of Hematoma on forehead size of Baseball, Bite mark on Forearm with Tina Fischer's teeth marks and Immediate Bruising, discoloration around the Bite. now due to the assault/Battery I endure a shoulder injury that requires surgical repair of anterior inferior labrum tear with High grade Partial tear of Biceps Tendon. From forced trauma of my shoulder being put in a position that is not normal Range of motion. therefore I request from the city of Wisconsin Rapids the sum of one million dollars or near the equivalent too. related to the officers defamation of character calling me a liar numerous times plus making jokes in front of me, during which I was cognitively and physically impaired to defend myself effectively. However the officers Break a window in my House for no reason or just cause was illegal to do hitting Miss. Fischer Back in my House after I had kicked her out for physically threatened to harm me. under section 242 is for Law enforcement to protect all persons in the United States in their civil rights, and furnish the means of their vindication, whoever under the color of Law

willfully subjects any person to deprivation of any rights, Privileges, or immunities secured or Protected By the constitution or laws of the united states shall Be guilty of a crime. Physical assault the defendants deprived a victim of a right protected By the constitution or laws of the united states, meaning me (Pamela S Hokamp) and the Police officers failure to Intervene and stop not stopping the constitutional violation, when they Had the opportunity to Intervene and chose not to do so. the statute that enforces constitutional limits on conduct By law enforcement officers. the inexcusable and unacceptable misconduct of officers Harassment, threats, Intimidation tactics caused sever emotional distress therefore interfering with my ability to recover from my Heart arrythmia that caused lack of oxygenated of Blood to Brain which caused the cognitive impairment, that I Had to Leave the county due To lack of safety or protection; in retrospect due to my injuries the amount of money is not up for discussion. due to the nature of this letter I will Be sending a copy to Wausan TV station - Because of the mannes in which I was treated By the WRPD.

Pamela S Hokamp

NOTICE OF INJURY AND CLAIM

RECEIVED

FEB 26 2019

5

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

cc: Corp Counsel
Risk Mgmt
Hwy

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

RECEIVED

Date: 2-15-19

FEB 26 2019

Time: IN the A.M. SOMETIME

WOOD CO. CORP. COUNSEL

Place: 4796 Cty H

The circumstances giving rise to my claim are as follows:

A County plow broke off my mailbox posts.
I spliced it together with a new 2x4 and screws.

The names of county personnel involved are: Don't know.

The names of other witnesses are: _____

THE CLAIM

I request the following monetary or other relief: \$35.00

2-22-19
Date

Jerome Haffendred
Signature
Print Name: JEROME HAFFENBREDL
Address: 4796 Cty H
AUBURNDALE, WIS
54412
Phone: 715-652-2625

RECEIVED

FEB 26 2019 *TM*

cc: Corp Counsel
Risk Mgmt
Hwy 5

NOTICE OF INJURY AND CLAIM

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

RECEIVED

FEB 26 2019

WOOD CO. CORP. COUNSEL

Date: 2-21-2019

Time: 7:30-8:00 AM

Place: MILLADORE - RESIDENCE

The circumstances giving rise to my claim are as follows:

MAILBOX AND POST DESTROYED BY SNOW.

The names of county personnel involved are: SNOW PLOWER - NAME UNKNOWN

The names of other witnesses are: NEIGHBORS TO NORTH OF ME
PHIL SCHMITZER FAMILY

THE CLAIM

I request the following monetary or other relief: \$68.76

SALES SLIP ENCLOSED

2-21-2019
Date

Signature

Print Name: NANCY BRANDL

Address: 10213 COUNTY RLS
MILLADORE, WI 54454

Phone: 715-457-2871

RECEIVED

FEB 06 2019 TM

cc: Corp Counsel
Risk Mgmt
Hwy 5

NOTICE OF INJURY AND CLAIM

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

RECEIVED

FEB 06 2019

THE INCIDENT

Date: 1-28-19

Time: _____

Place: _____

WOOD CO. CORP. COUNSEL

The circumstances giving rise to my claim are as follows:

County Truck broke off mailbox
post and damaged mailbox while
plowing snow

The names of county personnel involved are: _____

Wood County Highway Dept per Bernie
The names of other witnesses are: _____

THE CLAIM

I request the following monetary or other relief: pay for Post, mailbox
and Labor - (see receipt)

2-4-19
Date

36.90-post + Box
20.00 Labor - 2 hrs.

Signature
Print Name: Larry Noeldner
Address: 11135 Hwy. 4
Marshfield
WI 54449
Phone: 715-387-2074

RECEIVED

FEB 18 2019

cc: Corp Counsel
Risk Mgmt
Hwy 5

NOTICE OF INJURY AND CLAIM

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

RECEIVED

FEB 18 2019

Date: Feb 6th ?

Time: AM

WOOD CO. CORP. COUNSEL

Place: 5210 Kellner Rd.

The circumstances giving rise to my claim are as follows:

Snow Plow Hit Mailbox &
Broke the Post - Box is
on but doesn't stay tight.
Can't do much about it now
because it is plastic.

The names of county personnel involved are: _____

The names of other witnesses are: None

THE CLAIM

I request the following monetary or other relief: Whatever is Best

Feb 13, 2019
Date

Signature

Print Name: Janet Patterson

Address: 5210 Kellner Rd.

Wis. Rapids,

WI.

Phone:

715-423-9449

Thank you

RECEIVED

FEB 14 2019

AO 440 (Rev. 06/12) Summons in a Civil Action

UNITED STATES DISTRICT COURT

WOOD CO. CORP. COUNSEL

for the

Western District of Wisconsin

THE ESTATE OF TREQUELLE
TYREKE VANN-MARCOUEX,
by its Special Administrator
Debra Ann Vann

Plaintiff(s)

v.

WOOD COUNTY

Defendant(s)

PROCESS SERVER

TIME 4:25 AM/PM DATE 2/13
() PERSONAL () SUBSTITUTE
() POSTED (X) CORPORATE

Civil Action No. 19 cv 94

RECEIVED

FEB 13 2019

cc: Corp Counsel
Risk Mgmt
Sheriff

SUMMONS IN A CIVIL ACTION

To: (Defendant's name and address) WOOD COUNTY
400 Market Street
Wisconsin Rapids, WI 54495

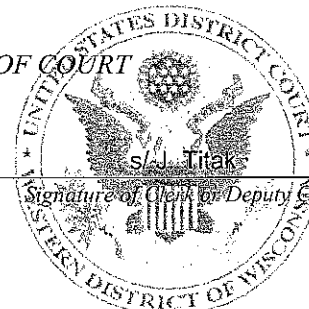
A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are: Attorney Paul A. Kinne
Gingras, Cates & Wachs LLP
8150 Excelsior Dr.
Madison WI 53717

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

Date: 02/06/2019

CLERK OF COURT



Signature of Clerk or Deputy Clerk

**UNITED STATES DISTRICT COURT FOR
THE WESTERN DISTRICT OF WISCONSIN**

THE ESTATE OF TREQUELLE
TYREKE VANN-MARCOUEX,
by its Special Administrator
Debra Ann Vann,

Plaintiff,

v.

Case No.: 19 CV 94

WOOD COUNTY,

Defendants.

COMPLAINT

NOW COMES THE PLAINTIFF, The Estate of Trequelle Tyreke Vann-Marcouex, by its Special Administrator Debra Ann Vann, by its attorneys, Gingras, Cates & Wachs by Dana J. Wachs and Paul A. Kinne, and hereby states the following as the Complaint in the above-referenced matter.

NATURE OF PROCEEDINGS

1. This is a civil action under 42 U.S.C. sec. 1983, the Fourth, Eighth and Fourteenth Amendments to the United States Constitution, including but not limited to the Substantive Due Process Clause, brought to redress the defendant's deliberate indifference to a serious medical condition, namely suicide, at the Wood County Jail, that resulted in the death by suicide of Trequelle Tyreke Vann-Marcouex (Trequelle Vann).

PARTIES

2. At all times relevant to this action, Trequelle Vann was an adult resident of the State of Wisconsin. He died on August 19, 2018. Accordingly, his estate, by Special Administrator

Debra Vann, is the proper plaintiff.

3. Wood County is a municipal corporation organized pursuant to the laws of the State of Wisconsin. Wood County operates the Wood County Jail.

JURISDICTION and VENUE

4. This court has jurisdiction over plaintiff's claims pursuant to 42 U.S.C. § 1983, the Fourth, Eighth and Fourteenth Amendments to the United States Constitution, and 28 U.S.C. §§ 1331 and 1343.

5. Venue in the Western District of Wisconsin pursuant to 28 U.S.C. § 1391 is proper insofar as the defendant is located in this district, and the events giving rise to the claim took place within this district.

FACTUAL ALLEGATIONS

6. Wood County operates the Wood County Jail and is responsible for setting policies for the treatment of detainees.

7. Wood County is required to establish and implement policies and procedures designed to identify serious medical conditions from which detainees suffer, and it is required to establish and implement policies and procedures for the care and observation of detainees.

8. On or about August 2, 2018, Stevens Point police officers arrested Trequelle Vann and took him to the Wood County Jail where he remained until his injury.

9. Officials at the Wood County Jail knew that Trequelle Vann was suicidal.

10. In spite of this knowledge, Wood County personnel failed to monitor Trequelle Vann for suicide risk.

11. On or about August 15, 2018, Trequelle Vann hanged himself at the Wood County

Jail.

12. Trequelle Vann died on August 19, 2018, as a result of injuries sustained from hanging on August 15.

13. Wood County, as a matter of policy, failed to provide staff with adequate training in suicide risk recognition and prevention.

14. Wood County, as a matter of policy, failed to provide sufficient staff to monitor prisoners known to be suicidal.

15. Prior to Trequelle Vann's death, Wood County experienced multiple suicide attempts, at least some of which were completed by death.

16. In response to these suicide acts, Wood County made no changes to policies designed to prevent future suicides, despite the knowledge that its policies were inadequate.

**CAUSE OF ACTION AGAINST WOOD COUNTY
DELIBERATE INDIFFERENCE TO A SERIOUS MEDICAL NEED
OFFICIAL CAPACITY CLAIM**

17. Plaintiff states the preceding paragraphs as if set forth fully herein.

18. Wood County's knowing failure to have policies, procedures and / or protocols by which suicide risk could be identified and by which suicidal prisoners could be monitored for suicide prevention violated Trequelle Vann's rights as set forth in the Fourth, Eighth and Fourteenth Amendments to the United States Constitution, as such failure demonstrates a deliberate indifference to a known serious medical condition (suicide).

19. Wood County's conduct alleged in the previous paragraph caused Trequelle Vann severe and permanent physical, emotional, psychological and economic injuries, including death.

WHEREFORE, the plaintiff demands a trial by jury and the following relief:

1. Judgment in an amount sufficient to compensate the plaintiff for his injuries and losses;
2. Equitable relief designed to prevent future violations of the law;
3. Pre- and post-judgment interest;
4. An award of attorneys' fees and costs; and
5. Any other relief the Court deems just to award.

Dated this 5th day of February, 2019.

GINGRAS CATES & WACHS LLP
Attorneys for Plaintiff

s/ Paul A. Kinne

Paul A. Kinne

State Bar Number: 1021493

Dana J. Wachs

State Bar Number: 1009908

1850 Excelsior Drive
Madison, WI 53717
Phone: (608) 833-2632
Fax: (608) 833-2874
Email: kinne@gcwlawyers.com
Email: wachs@gcwlawyers.com

CIVIL COVER SHEET

5

The JS 44 civil cover sheet and the information contained herein neither replace nor supplement the filing and service of pleadings or other papers as required by law, except as provided by local rules of court. This form, approved by the Judicial Conference of the United States in September 1974, is required for the use of the Clerk of Court for the purpose of initiating the civil docket sheet. (SEE INSTRUCTIONS ON NEXT PAGE OF THIS FORM.)

I. (a) PLAINTIFFS

THE ESTATE OF TREQUELLE
TYREKE VANN-MARCOUEX,
by its Special Administrator

(b) County of Residence of First Listed Plaintiff Wood
(EXCEPT IN U.S. PLAINTIFF CASES)

DEFENDANTS

WOOD COUNTY

County of Residence of First Listed Defendant
(IN U.S. PLAINTIFF CASES ONLY)

NOTE: IN LAND CONDEMNATION CASES, USE THE LOCATION OF
THE TRACT OF LAND INVOLVED.

Attorneys (If Known)

(c) Attorneys (Firm Name, Address, and Telephone Number)
GINGRAS CATES & WACHS LLP
8150 EXCELSIOR DR, MADISON WI 53717
(608) 833-2632

II. BASIS OF JURISDICTION (Place an "X" in One Box Only)

- ☐ 1 U.S. Government Plaintiff
- ☒ 3 Federal Question
(U.S. Government Not a Party)
- ☐ 2 U.S. Government Defendant
- ☐ 4 Diversity
(Indicate Citizenship of Parties in Item III)

III. CITIZENSHIP OF PRINCIPAL PARTIES (Place an "X" in One Box for Plaintiff and One Box for Defendant)

- | | PTF | DEF | | PTF | DEF |
|---|----------------------------|----------------------------|---|----------------------------|----------------------------|
| Citizen of This State | <input type="checkbox"/> 1 | <input type="checkbox"/> 1 | Incorporated or Principal Place of Business in This State | <input type="checkbox"/> 4 | <input type="checkbox"/> 4 |
| Citizen of Another State | <input type="checkbox"/> 2 | <input type="checkbox"/> 2 | Incorporated and Principal Place of Business in Another State | <input type="checkbox"/> 5 | <input type="checkbox"/> 5 |
| Citizen or Subject of a Foreign Country | <input type="checkbox"/> 3 | <input type="checkbox"/> 3 | Foreign Nation | <input type="checkbox"/> 6 | <input type="checkbox"/> 6 |

IV. NATURE OF SUIT (Place an "X" in One Box Only)

Click here for: Nature of Suit Code Descriptions.

CONTRACT	TORTS	FORFEITURE/PENALTY	BANKRUPTCY	OTHER STATUTES	
<input type="checkbox"/> 110 Insurance <input type="checkbox"/> 120 Marine <input type="checkbox"/> 130 Miller Act <input type="checkbox"/> 140 Negotiable Instrument <input type="checkbox"/> 150 Recovery of Overpayment & Enforcement of Judgment <input type="checkbox"/> 151 Medicare Act <input type="checkbox"/> 152 Recovery of Defaulted Student Loans (Excludes Veterans) <input type="checkbox"/> 153 Recovery of Overpayment of Veteran's Benefits <input type="checkbox"/> 160 Stockholders' Suits <input type="checkbox"/> 190 Other Contract <input type="checkbox"/> 195 Contract Product Liability <input type="checkbox"/> 196 Franchise	PERSONAL INJURY <input type="checkbox"/> 310 Airplane <input type="checkbox"/> 315 Airplane Product Liability <input type="checkbox"/> 320 Assault, Libel & Slander <input type="checkbox"/> 330 Federal Employers' Liability <input type="checkbox"/> 340 Marine <input type="checkbox"/> 345 Marine Product Liability <input type="checkbox"/> 350 Motor Vehicle <input type="checkbox"/> 355 Motor Vehicle Product Liability <input type="checkbox"/> 360 Other Personal Injury <input type="checkbox"/> 362 Personal Injury - Medical Malpractice	PERSONAL INJURY <input type="checkbox"/> 365 Personal Injury - Product Liability <input type="checkbox"/> 367 Health Care/Pharmaceutical Personal Injury Product Liability <input type="checkbox"/> 368 Asbestos Personal Injury Product Liability PERSONAL PROPERTY <input type="checkbox"/> 370 Other Fraud <input type="checkbox"/> 371 Truth in Lending <input type="checkbox"/> 380 Other Personal Property Damage <input type="checkbox"/> 385 Property Damage Product Liability	<input type="checkbox"/> 625 Drug Related Seizure of Property 21 USC 881 <input type="checkbox"/> 690 Other LABOR <input type="checkbox"/> 710 Fair Labor Standards Act <input type="checkbox"/> 720 Labor/Management Relations <input type="checkbox"/> 740 Railway Labor Act <input type="checkbox"/> 751 Family and Medical Leave Act <input type="checkbox"/> 790 Other Labor Litigation <input type="checkbox"/> 791 Employee Retirement Income Security Act IMMIGRATION <input type="checkbox"/> 462 Naturalization Application <input type="checkbox"/> 465 Other Immigration Actions	<input type="checkbox"/> 422 Appeal 28 USC 158 <input type="checkbox"/> 423 Withdrawal 28 USC 157 PROPERTY RIGHTS <input type="checkbox"/> 820 Copyrights <input type="checkbox"/> 830 Patent <input type="checkbox"/> 835 Patent - Abbreviated New Drug Application <input type="checkbox"/> 840 Trademark SOCIAL SECURITY <input type="checkbox"/> 861 HIA (1395ff) <input type="checkbox"/> 862 Black Lung (923) <input type="checkbox"/> 863 DJWC/DJWW (405(g)) <input type="checkbox"/> 864 SSID Title XVI <input type="checkbox"/> 865 RSI (405(g)) FEDERAL TAX SUITS <input type="checkbox"/> 870 Taxes (U.S. Plaintiff or Defendant) <input type="checkbox"/> 871 IRS—Third Party 26 USC 7609	<input type="checkbox"/> 375 False Claims Act <input type="checkbox"/> 376 Qui Tam (31 USC 3729(a)) <input type="checkbox"/> 400 State Reapportionment <input type="checkbox"/> 410 Antitrust <input type="checkbox"/> 430 Banks and Banking <input type="checkbox"/> 450 Commerce <input type="checkbox"/> 460 Deportation <input type="checkbox"/> 470 Racketeer Influenced and Corrupt Organizations <input type="checkbox"/> 480 Consumer Credit <input type="checkbox"/> 485 Telephone Consumer Protection Act <input type="checkbox"/> 490 Cable/Sat TV <input type="checkbox"/> 850 Securities/Commodities/Exchange <input type="checkbox"/> 890 Other Statutory Actions <input type="checkbox"/> 891 Agricultural Acts <input type="checkbox"/> 893 Environmental Matters <input type="checkbox"/> 895 Freedom of Information Act <input type="checkbox"/> 896 Arbitration <input type="checkbox"/> 899 Administrative Procedure Act/Review or Appeal of Agency Decision <input type="checkbox"/> 950 Constitutionality of State Statutes
REAL PROPERTY <input type="checkbox"/> 210 Land Condemnation <input type="checkbox"/> 220 Foreclosure <input type="checkbox"/> 230 Rent Lease & Ejectment <input type="checkbox"/> 240 Torts to Land <input type="checkbox"/> 245 Tort Product Liability <input type="checkbox"/> 290 All Other Real Property	CIVIL RIGHTS <input checked="" type="checkbox"/> 440 Other Civil Rights <input type="checkbox"/> 441 Voting <input type="checkbox"/> 442 Employment <input type="checkbox"/> 443 Housing/Accommodations <input type="checkbox"/> 445 Amer. w/Disabilities - Employment <input type="checkbox"/> 446 Amer. w/Disabilities - Other <input type="checkbox"/> 448 Education	PRISONER PETITIONS Habeas Corpus: <input type="checkbox"/> 463 Alien Detainee <input type="checkbox"/> 510 Motions to Vacate Sentence <input type="checkbox"/> 530 General <input type="checkbox"/> 535 Death Penalty Other: <input type="checkbox"/> 540 Mandamus & Other <input type="checkbox"/> 550 Civil Rights <input type="checkbox"/> 555 Prison Condition <input type="checkbox"/> 560 Civil Detainee - Conditions of Confinement			

V. ORIGIN (Place an "X" in One Box Only)

- ☒ 1 Original Proceeding
- ☐ 2 Removed from State Court
- ☐ 3 Remanded from Appellate Court
- ☐ 4 Reinstated or Reopened
- ☐ 5 Transferred from Another District (specify)
- ☐ 6 Multidistrict Litigation - Transfer
- ☐ 8 Multidistrict Litigation - Direct File

VI. CAUSE OF ACTION

Cite the U.S. Civil Statute under which you are filing (Do not cite jurisdictional statutes unless diversity):

42 USC § 1983, the 4th 8th and 14th Amendments to the United States Constitution, & 28 USC §§ 1331 & 1343

Brief description of cause:

Substantive Due Process violation and deliberate indifference to a serious medical condition.

VII. REQUESTED IN COMPLAINT:

☐ CHECK IF THIS IS A CLASS ACTION UNDER RULE 23, F.R.Cv.P.

DEMAND \$

CHECK YES only if demanded in complaint:

JURY DEMAND: ☒ Yes ☐ No**VIII. RELATED CASE(S) IF ANY**

(See instructions):

JUDGE

DOCKET NUMBER

DATE

02/05/2019

SIGNATURE OF ATTORNEY OF RECORD

s/ Paul A. Kinne

FOR OFFICE USE ONLY

RECEIPT #

AMOUNT

APPLYING IFP

JUDGE

MAG. JUDGE

INSTRUCTIONS FOR ATTORNEYS COMPLETING CIVIL COVER SHEET FORM JS 44**Authority For Civil Cover Sheet**

The JS 44 civil cover sheet and the information contained herein neither replaces nor supplements the filings and service of pleading or other papers as required by law, except as provided by local rules of court. This form, approved by the Judicial Conference of the United States in September 1974, is required for the use of the Clerk of Court for the purpose of initiating the civil docket sheet. Consequently, a civil cover sheet is submitted to the Clerk of Court for each civil complaint filed. The attorney filing a case should complete the form as follows:

- I. (a) **Plaintiffs-Defendants.** Enter names (last, first, middle initial) of plaintiff and defendant. If the plaintiff or defendant is a government agency, use only the full name or standard abbreviations. If the plaintiff or defendant is an official within a government agency, identify first the agency and then the official, giving both name and title.
 - (b) **County of Residence.** For each civil case filed, except U.S. plaintiff cases, enter the name of the county where the first listed plaintiff resides at the time of filing. In U.S. plaintiff cases, enter the name of the county in which the first listed defendant resides at the time of filing. (NOTE: In land condemnation cases, the county of residence of the "defendant" is the location of the tract of land involved.)
 - (c) **Attorneys.** Enter the firm name, address, telephone number, and attorney of record. If there are several attorneys, list them on an attachment, noting in this section "(see attachment)".
- II. **Jurisdiction.** The basis of jurisdiction is set forth under Rule 8(a), F.R.Cv.P., which requires that jurisdictions be shown in pleadings. Place an "X" in one of the boxes. If there is more than one basis of jurisdiction, precedence is given in the order shown below.
- United States plaintiff. (1) Jurisdiction based on 28 U.S.C. 1345 and 1348. Suits by agencies and officers of the United States are included here.
- United States defendant. (2) When the plaintiff is suing the United States, its officers or agencies, place an "X" in this box.
- Federal question. (3) This refers to suits under 28 U.S.C. 1331, where jurisdiction arises under the Constitution of the United States, an amendment to the Constitution, an act of Congress or a treaty of the United States. In cases where the U.S. is a party, the U.S. plaintiff or defendant code takes precedence, and box 1 or 2 should be marked.
- Diversity of citizenship. (4) This refers to suits under 28 U.S.C. 1332, where parties are citizens of different states. When Box 4 is checked, the citizenship of the different parties must be checked. (See Section III below; **NOTE: federal question actions take precedence over diversity cases.**)
- III. **Residence (citizenship) of Principal Parties.** This section of the JS 44 is to be completed if diversity of citizenship was indicated above. Mark this section for each principal party.
- IV. **Nature of Suit.** Place an "X" in the appropriate box. If there are multiple nature of suit codes associated with the case, pick the nature of suit code that is most applicable. Click here for: [Nature of Suit Code Descriptions](#).
- V. **Origin.** Place an "X" in one of the seven boxes.
- Original Proceedings. (1) Cases which originate in the United States district courts.
- Removed from State Court. (2) Proceedings initiated in state courts may be removed to the district courts under Title 28 U.S.C., Section 1441. When the petition for removal is granted, check this box.
- Remanded from Appellate Court. (3) Check this box for cases remanded to the district court for further action. Use the date of remand as the filing date.
- Reinstated or Reopened. (4) Check this box for cases reinstated or reopened in the district court. Use the reopening date as the filing date.
- Transferred from Another District. (5) For cases transferred under Title 28 U.S.C. Section 1404(a). Do not use this for within district transfers or multidistrict litigation transfers.
- Multidistrict Litigation – Transfer. (6) Check this box when a multidistrict case is transferred into the district under authority of Title 28 U.S.C. Section 1407.
- Multidistrict Litigation – Direct File. (8) Check this box when a multidistrict case is filed in the same district as the Master MDL docket.
- PLEASE NOTE THAT THERE IS NOT AN ORIGIN CODE 7.** Origin Code 7 was used for historical records and is no longer relevant due to changes in statute.
- VI. **Cause of Action.** Report the civil statute directly related to the cause of action and give a brief description of the cause. **Do not cite jurisdictional statutes unless diversity.** Example: U.S. Civil Statute: 47 USC 553 Brief Description: Unauthorized reception of cable service
- VII. **Requested in Complaint.** Class Action. Place an "X" in this box if you are filing a class action under Rule 23, F.R.Cv.P.
- Demand. In this space enter the actual dollar amount being demanded or indicate other demand, such as a preliminary injunction.
- Jury Demand. Check the appropriate box to indicate whether or not a jury is being demanded.
- VIII. **Related Cases.** This section of the JS 44 is used to reference related pending cases, if any. If there are related pending cases, insert the docket numbers and the corresponding judge names for such cases.

Date and Attorney Signature. Date and sign the civil cover sheet.

RECEIVED

Case: 3:19-cv-00095 Document #: 1-2 Filed: 02/06/19 Page 1 of 2 FEB 14 2019

AO 440 (Rev. 06/12) Summons in a Civil Action

WOOD CO. CORP. COUNSEL

UNITED STATES DISTRICT COURT

for the

Western District of Wisconsin

THE ESTATE OF CASEY TESKOSKI, by its Special
Administrator John Teskoski

Plaintiff(s)

v.

WOOD COUNTY

Defendant(s)

Civil Action No. 19 CV 95

PROCESS SERVER
TIME 4:15 AM / PM DATE 2/13
() PERSONAL () SUBSTITUTE
() POSTED () CORPORATE

RECEIVED

FEB 13 2019

cc: Corp Counsel
Risk Mgmt
Sheriff

SUMMONS IN A CIVIL ACTION

To: (Defendant's name and address) WOOD COUNTY
400 Market Street
Wisconsin Rapids, WI 54495

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are: Attorney Paul A. Kinne
Gingras, Cates & Wachs LLP
8150 Excelsior Dr.
Madison WI 53717

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

CLERK OF COURT

Date: _____

Signature of Clerk or Deputy Clerk

**UNITED STATES DISTRICT COURT FOR
THE WESTERN DISTRICT OF WISCONSIN**

THE ESTATE OF CASEY TESKOSKI, by its Special
Administrator John Teskoski,

Plaintiff,

v.

Case No.: 19 CV 95

WOOD COUNTY,

Defendants.

COMPLAINT

NOW COMES THE PLAINTIFF, the Estate of Casey Teskoski by John Teskoski, by its attorneys, Gingras, Cates & Wachs by Paul A. Kinne and Bremer & Trollop Law Offices, S.C., by Christine Bremer Muggli, and hereby states the following as its Complaint in the above-referenced matter.

NATURE OF PROCEEDINGS

1. This is a civil action under 42 U.S.C. sec. 1983, the Fourth, Eighth and Fourteenth Amendments to the United States Constitution, including but not limited to the Substantive Due Process Clause, brought to redress the defendant's deliberate indifference to a serious medical condition, namely suicide, at the Wood County Jail, that resulted in the death by suicide of Casey Teskoski.

PARTIES

2. At all times relevant to this action, Casey Teskoski was an adult resident of the State of Wisconsin. She died on December 29, 2017. Accordingly, her estate, by Special Administrator John Teskoski, is the proper plaintiff.

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3. Wood County is a municipal corporation organized pursuant to the laws of the State of Wisconsin. Wood County operates the Wood County Jail.

JURISDICTION and VENUE

4. This court has jurisdiction over plaintiff's claims pursuant to 42 U.S.C. sec. 1983, the Fourth, Eighth and Fourteenth Amendments to the United States Constitution, and 28 U.S.C. secs. 1331 and 1343.

5. Venue in the Western District of Wisconsin pursuant to 28 U.S.C. sec. 1391 is proper insofar as the defendant is in this district, and the events giving rise to the claim took place within this district.

FACTUAL ALLEGATIONS

6. Wood County operates the Wood County Jail and is responsible for setting policies for the treatment of detainees.

7. Wood County is required to establish and implement policies and procedures designed to identify serious medical conditions from which detainees suffer, and it is required to establish and implement policies and procedures for the care and observation of detainees.

8. On or about December 8, 2017, Casey Teskoski began a period of incarceration at the Wood County Jail.

9. Officials at the Wood County Jail knew that Casey Teskoski was suicidal.

10. In spite of this knowledge, Wood County personnel failed to monitor Casey Teskoski for suicide risk.

11. On or about December 22, 2017, Casey Teskoski hanged herself at the Wood County Jail.
12. Casey Teskoski died on December 29, 2017, as a result of injuries sustained from hanging on December 22.
13. Wood County, as a matter of policy, failed to provide staff with adequate training in suicide risk recognition and prevention.
14. Wood County, as a matter of policy, failed to provide sufficient staff to monitor prisoners known to be suicidal.
15. Prior to Casey Teskoski's death, Wood County experienced multiple suicide attempts, at least some of which were successful.
16. In response to these suicide acts, Wood County made no changes to policies designed to prevent future suicides, despite the knowledge that its policies were inadequate.

**CAUSE OF ACTION AGAINST WOOD COUNTY
DELIBERATE INDIFFERENCE TO A SERIOUS MEDICAL NEED
OFFICIAL CAPACITY CLAIM**

17. Plaintiff states the preceding paragraphs as if set forth fully herein.
18. Wood County's knowing failure to have policies, procedures and / or protocols by which suicide risk could be identified and by which suicidal prisoners could be monitored for suicide prevention violated Casey Teskoski's rights as set forth in the Fourth, Eighth and Fourteenth Amendments to the United States Constitution, as such failure demonstrates a deliberate indifference to a known serious medical condition.
19. Wood County's conduct alleged in the previous paragraph caused Casey Teskoski severe and permanent physical, emotional, psychological and economic injuries, including death.

WHEREFORE, the plaintiff demands a trial by jury and the following relief:

1. Judgment in an amount sufficient to compensate the plaintiff for her injuries and losses;
2. Equitable relief designed to prevent future violations of the law;
3. Pre- and post-judgment interest;
4. An award of attorneys' fees and costs; and
5. Any other relief the Court deems just to award.

Dated this 5th day of February, 2019.

GINGRAS CATES & WACHS LLP
Attorneys for Plaintiff

s/ Paul A. Kinne

Paul A. Kinne

State Bar Number: 1021493

1850 Excelsior Drive
Madison, WI 53717
Phone: (608) 833-2632
Fax: (608) 833-2874
Email: kinne@gcwlawyers.com

BREMER & TROLLOP SC
Attorneys for Plaintiff

s/ Christine Bremer Muggli

Christine Bremer Muggli

State Bar Number: 1006102

2100 Stewart Ave Ste 230
PO Box 539
Wausau WI 54402-0539
Phone: (715) 849-3200
Fax: (715) 842-9770
Email: chris@bremer-law.com

CIVIL COVER SHEET

The JS 44 civil cover sheet and the information contained herein neither replace nor supplement the filing and service of pleadings or other papers as required by law, except as provided by local rules of court. This form, approved by the Judicial Conference of the United States in September 1974, is required for the use of the Clerk of Court for the purpose of initiating the civil docket sheet. (SEE INSTRUCTIONS ON NEXT PAGE OF THIS FORM)

I. (a) PLAINTIFFS

THE ESTATE OF CASEY TESKOSKI, by its Special Administrator John Teskoski,

(b) County of Residence of First Listed Plaintiff Wood
(EXCEPT IN U.S. PLAINTIFF CASES)

(c) Attorneys (Firm Name, Address, and Telephone Number)
GINGRAS, CATES & WACHS LLP
8150 EXCELSIOR DR., MADISON WI 53717
(608) 833-2632

DEFENDANTS

WOOD COUNTY

County of Residence of First Listed Defendant

(IN U.S. PLAINTIFF CASES ONLY)

NOTE: IN LAND CONDEMNATION CASES, USE THE LOCATION OF THE TRACT OF LAND INVOLVED.

Attorneys (If Known)

II. BASIS OF JURISDICTION (Place an "X" in One Box Only)

- ☐ 1 U.S. Government Plaintiff
- ☒ 3 Federal Question
(U.S. Government Not a Party)
- ☐ 2 U.S. Government Defendant
- ☐ 4 Diversity
(Indicate Citizenship of Parties in Item III)

III. CITIZENSHIP OF PRINCIPAL PARTIES (Place an "X" in One Box for Plaintiff and One Box for Defendant)

- | | PTF | DEF | | PTF | DEF |
|---|----------------------------|----------------------------|---|----------------------------|----------------------------|
| Citizen of This State | <input type="checkbox"/> 1 | <input type="checkbox"/> 1 | Incorporated or Principal Place of Business In This State | <input type="checkbox"/> 4 | <input type="checkbox"/> 4 |
| Citizen of Another State | <input type="checkbox"/> 2 | <input type="checkbox"/> 2 | Incorporated and Principal Place of Business In Another State | <input type="checkbox"/> 5 | <input type="checkbox"/> 5 |
| Citizen or Subject of a Foreign Country | <input type="checkbox"/> 3 | <input type="checkbox"/> 3 | Foreign Nation | <input type="checkbox"/> 6 | <input type="checkbox"/> 6 |

IV. NATURE OF SUIT (Place an "X" in One Box Only)

Click here for: Nature of Suit Code Descriptions.

CONTRACT	TORTS	FORFEITURE/PENALTY	BANKRUPTCY	OTHER STATUTES	
<input type="checkbox"/> 110 Insurance <input type="checkbox"/> 120 Marine <input type="checkbox"/> 130 Miller Act <input type="checkbox"/> 140 Negotiable Instrument <input type="checkbox"/> 150 Recovery of Overpayment & Enforcement of Judgment <input type="checkbox"/> 151 Medicare Act <input type="checkbox"/> 152 Recovery of Defaulted Student Loans (Excludes Veterans) <input type="checkbox"/> 153 Recovery of Overpayment of Veteran's Benefits <input type="checkbox"/> 160 Stockholders' Suits <input type="checkbox"/> 190 Other Contract <input type="checkbox"/> 195 Contract Product Liability <input type="checkbox"/> 196 Franchise	PERSONAL INJURY <input type="checkbox"/> 310 Airplane <input type="checkbox"/> 315 Airplane Product Liability <input type="checkbox"/> 320 Assault, Libel & Slander <input type="checkbox"/> 330 Federal Employers' Liability <input type="checkbox"/> 340 Marine <input type="checkbox"/> 345 Marine Product Liability <input type="checkbox"/> 350 Motor Vehicle <input type="checkbox"/> 355 Motor Vehicle Product Liability <input type="checkbox"/> 360 Other Personal Injury <input type="checkbox"/> 362 Personal Injury - Medical Malpractice	<input type="checkbox"/> 365 Personal Injury - Product Liability <input type="checkbox"/> 367 Health Care/Pharmaceutical Personal Injury Product Liability <input type="checkbox"/> 368 Asbestos Personal Injury Product Liability PERSONAL PROPERTY <input type="checkbox"/> 370 Other Fraud <input type="checkbox"/> 371 Truth in Lending <input type="checkbox"/> 380 Other Personal Property Damage <input type="checkbox"/> 385 Property Damage Product Liability	<input type="checkbox"/> 625 Drug Related Seizure of Property 21 USC 881 <input type="checkbox"/> 690 Other LABOR <input type="checkbox"/> 710 Fair Labor Standards Act <input type="checkbox"/> 720 Labor/Management Relations <input type="checkbox"/> 740 Railway Labor Act <input type="checkbox"/> 751 Family and Medical Leave Act <input type="checkbox"/> 790 Other Labor Litigation <input type="checkbox"/> 791 Employee Retirement Income Security Act IMMIGRATION <input type="checkbox"/> 462 Naturalization Application <input type="checkbox"/> 465 Other Immigration Actions	<input type="checkbox"/> 422 Appeal 28 USC 158 <input type="checkbox"/> 423 Withdrawal 28 USC 157 PROPERTY RIGHTS <input type="checkbox"/> 820 Copyrights <input type="checkbox"/> 830 Patent <input type="checkbox"/> 835 Patent - Abbreviated New Drug Application <input type="checkbox"/> 840 Trademark SOCIAL SECURITY <input type="checkbox"/> 861 HIA (1395ff) <input type="checkbox"/> 862 Black Lung (923) <input type="checkbox"/> 863 DIWC/DIWW (405(g)) <input type="checkbox"/> 864 SSID Title XVI <input type="checkbox"/> 865 RSI (405(g)) FEDERAL TAX SUITS <input type="checkbox"/> 870 Taxes (U.S. Plaintiff or Defendant) <input type="checkbox"/> 871 IRS—Third Party 26 USC 7609	<input type="checkbox"/> 375 False Claims Act <input type="checkbox"/> 376 Qui Tam (31 USC 3729(a)) <input type="checkbox"/> 400 State Reapportionment <input type="checkbox"/> 410 Antitrust <input type="checkbox"/> 430 Banks and Banking <input type="checkbox"/> 450 Commerce <input type="checkbox"/> 460 Deportation <input type="checkbox"/> 470 Racketeer Influenced and Corrupt Organizations <input type="checkbox"/> 480 Consumer Credit <input type="checkbox"/> 485 Telephone Consumer Protection Act <input type="checkbox"/> 490 Cable/Sat TV <input type="checkbox"/> 850 Securities/Commodities/Exchange <input type="checkbox"/> 890 Other Statutory Actions <input type="checkbox"/> 891 Agricultural Acts <input type="checkbox"/> 893 Environmental Matters <input type="checkbox"/> 895 Freedom of Information Act <input type="checkbox"/> 896 Arbitration <input type="checkbox"/> 899 Administrative Procedure Act/Review or Appeal of Agency Decision <input type="checkbox"/> 950 Constitutionality of State Statutes
REAL PROPERTY <input type="checkbox"/> 210 Land Condemnation <input type="checkbox"/> 220 Foreclosure <input type="checkbox"/> 230 Rent Lease & Ejectment <input type="checkbox"/> 240 Torts to Land <input type="checkbox"/> 245 Tort Product Liability <input type="checkbox"/> 290 All Other Real Property	CIVIL RIGHTS <input checked="" type="checkbox"/> 440 Other Civil Rights <input type="checkbox"/> 441 Voting <input type="checkbox"/> 442 Employment <input type="checkbox"/> 443 Housing/Accommodations <input type="checkbox"/> 445 Amer. w/Disabilities - Employment <input type="checkbox"/> 446 Amer. w/Disabilities - Other <input type="checkbox"/> 448 Education	PRISONER PETITIONS Habeas Corpus: <input type="checkbox"/> 463 Alien Detainee <input type="checkbox"/> 510 Motions to Vacate Sentence <input type="checkbox"/> 530 General <input type="checkbox"/> 535 Death Penalty Other: <input type="checkbox"/> 540 Mandamus & Other <input type="checkbox"/> 550 Civil Rights <input type="checkbox"/> 555 Prison Condition <input type="checkbox"/> 560 Civil Detainee - Conditions of Confinement			

V. ORIGIN (Place an "X" in One Box Only)

- ☒ 1 Original Proceeding
- ☐ 2 Removed from State Court
- ☐ 3 Remanded from Appellate Court
- ☐ 4 Reinstated or Reopened
- ☐ 5 Transferred from Another District (specify)
- ☐ 6 Multidistrict Litigation - Transfer
- ☐ 8 Multidistrict Litigation - Direct File

VI. CAUSE OF ACTION

Cite the U.S. Civil Statute under which you are filing (Do not cite jurisdictional statutes unless diversity):
42 USC § 1983, the 4th 8th and 14th Amendments to the United States Constitution, & 28 USC §§ 1331 & 1343

Brief description of cause:
Substantive Due Process violation and deliberate indifference to a serious medical condition.

VII. REQUESTED IN COMPLAINT:

☐ CHECK IF THIS IS A CLASS ACTION UNDER RULE 23, F.R.Cv.P.

DEMAND \$

CHECK YES only if demanded in complaint:

JURY DEMAND: ☒ Yes ☐ No

VIII. RELATED CASE(S) IF ANY

(See instructions):

JUDGE

DOCKET NUMBER

DATE

02/05/2019

SIGNATURE OF ATTORNEY OF RECORD

s/ Paul A. Kinne

FOR OFFICE USE ONLY

RECEIPT #

AMOUNT

APPLYING IFP

JUDGE

MAG. JUDGE

INSTRUCTIONS FOR ATTORNEYS COMPLETING CIVIL COVER SHEET FORM JS 44Authority For Civil Cover Sheet

The JS 44 civil cover sheet and the information contained herein neither replaces nor supplements the filings and service of pleading or other papers as required by law, except as provided by local rules of court. This form, approved by the Judicial Conference of the United States in September 1974, is required for the use of the Clerk of Court for the purpose of initiating the civil docket sheet. Consequently, a civil cover sheet is submitted to the Clerk of Court for each civil complaint filed. The attorney filing a case should complete the form as follows:

- I.(a) Plaintiffs-Defendants.** Enter names (last, first, middle initial) of plaintiff and defendant. If the plaintiff or defendant is a government agency, use only the full name or standard abbreviations. If the plaintiff or defendant is an official within a government agency, identify first the agency and then the official, giving both name and title.
- (b) County of Residence.** For each civil case filed, except U.S. plaintiff cases, enter the name of the county where the first listed plaintiff resides at the time of filing. In U.S. plaintiff cases, enter the name of the county in which the first listed defendant resides at the time of filing. (NOTE: In land condemnation cases, the county of residence of the "defendant" is the location of the tract of land involved.)
- (c) Attorneys.** Enter the firm name, address, telephone number, and attorney of record. If there are several attorneys, list them on an attachment, noting in this section "(see attachment)".
- II. Jurisdiction.** The basis of jurisdiction is set forth under Rule 8(a), F.R.Cv.P., which requires that jurisdictions be shown in pleadings. Place an "X" in one of the boxes. If there is more than one basis of jurisdiction, precedence is given in the order shown below.
 United States plaintiff. (1) Jurisdiction based on 28 U.S.C. 1345 and 1348. Suits by agencies and officers of the United States are included here.
 United States defendant. (2) When the plaintiff is suing the United States, its officers or agencies, place an "X" in this box.
 Federal question. (3) This refers to suits under 28 U.S.C. 1331, where jurisdiction arises under the Constitution of the United States, an amendment to the Constitution, an act of Congress or a treaty of the United States. In cases where the U.S. is a party, the U.S. plaintiff or defendant code takes precedence, and box 1 or 2 should be marked.
 Diversity of citizenship. (4) This refers to suits under 28 U.S.C. 1332, where parties are citizens of different states. When Box 4 is checked, the citizenship of the different parties must be checked. (See Section III below; **NOTE: federal question actions take precedence over diversity cases.**)
- III. Residence (citizenship) of Principal Parties.** This section of the JS 44 is to be completed if diversity of citizenship was indicated above. Mark this section for each principal party.
- IV. Nature of Suit.** Place an "X" in the appropriate box. If there are multiple nature of suit codes associated with the case, pick the nature of suit code that is most applicable. Click here for: Nature of Suit Code Descriptions.
- V. Origin.** Place an "X" in one of the seven boxes.
 Original Proceedings. (1) Cases which originate in the United States district courts.
 Removed from State Court. (2) Proceedings initiated in state courts may be removed to the district courts under Title 28 U.S.C., Section 1441. When the petition for removal is granted, check this box.
 Remanded from Appellate Court. (3) Check this box for cases remanded to the district court for further action. Use the date of remand as the filing date.
 Reinstated or Reopened. (4) Check this box for cases reinstated or reopened in the district court. Use the reopening date as the filing date.
 Transferred from Another District. (5) For cases transferred under Title 28 U.S.C. Section 1404(a). Do not use this for within district transfers or multidistrict litigation transfers.
 Multidistrict Litigation – Transfer. (6) Check this box when a multidistrict case is transferred into the district under authority of Title 28 U.S.C. Section 1407.
 Multidistrict Litigation – Direct File. (8) Check this box when a multidistrict case is filed in the same district as the Master MDL docket.
PLEASE NOTE THAT THERE IS NOT AN ORIGIN CODE 7. Origin Code 7 was used for historical records and is no longer relevant due to changes in statute.
- VI. Cause of Action.** Report the civil statute directly related to the cause of action and give a brief description of the cause. **Do not cite jurisdictional statutes unless diversity.** Example: U.S. Civil Statute: 47 USC 553 Brief Description: Unauthorized reception of cable service
- VII. Requested in Complaint.** Class Action. Place an "X" in this box if you are filing a class action under Rule 23, F.R.Cv.P.
 Demand. In this space enter the actual dollar amount being demanded or indicate other demand, such as a preliminary injunction.
 Jury Demand. Check the appropriate box to indicate whether or not a jury is being demanded.
- VIII. Related Cases.** This section of the JS 44 is used to reference related pending cases, if any. If there are related pending cases, insert the docket numbers and the corresponding judge names for such cases.

Date and Attorney Signature. Date and sign the civil cover sheet.

CITIZENS (WOOD COUNTY) GROUPWATER GROUP MEETING

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DATE: Monday, February 18, 2019
TIME: 2:00 p.m.
LOCATION: Wood County Riverblock Building, Conf Room 206

Present: Rick Bakovka, Jeff Brewbaker, Rhonda Carrell, Bill Clendenning, Bruce Dimick, Nancy Eggleston, John Endrizzi, John Eron, Gordon Gottbeheit, Mark Holbrook, Kim Keech, Bill Leichtnam, Logan Manthe, Jen McNelly, Doug Passineau, James Schuerman, Rep. Katrina Shankland, Nancy Turyk, Hannah Wendels and Shane Wucherpfennig.

1. **Call Meeting to Order:** Bill Leichtnam called the meeting to order at 2:02 pm.

2. **Correspondence/Updates:**

Rep Katrina Shankland updated the committee regarding 2019 Assembly Bill 21. If passed in Governor Tony Ever's budget, this bill requires the DNR to administer a program to provide grants for the testing of privately owned wells. The bill also makes changes to the Well Compensation Program administered by the DNR. The bill prioritizes most contaminated private wells containing nitrate contamination above specified levels and where a significant number of wells contain coliform bacteria or other contaminants at a level that exceeds public health standards. The Well Compensation Program grant funding for private well homeowners will be based on income.

Rep Katrina Shankland shared that she is the Vice Chair of Speaker Robin Vos Water Quality Task Force. The Water Quality Task Force is a bipartisan group. The Chair of the Water Quality Task Force is Rep Todd Novak. Rep Katrina Shankland encourages everyone to attend and testify at public hearings.

Bill Leichtnam shared three articles as handouts at the meeting:

- A. Collaboration Eyed For Crawford, Vernon and Richland County Well Testing Effort – Bill Leichtnam encourages everyone to read this article. Bill Leichtnam shared that Vernon County is very likely to move ahead with the well water testing in 2019, using funds they hope will be approved from the county's Ho-Chunk payment.
- B. Water Woes: Wisconsinites Fight for Clean Water – Bill Leichtnam commented that this article is regards to the Memorandum of Understanding that was agreed upon in January between Juneau County, Wood County, DNR, EPA and the Armenia Grower's Coalition. This article mentions that Keith Iverson moved from Milwaukee to Armenia in 2000 where he makes coffee every morning from his well and that nobody has offered him bottled water yet.
- C. Water Quality in Wisconsin – Bill Leichtnam shared that this article talks about what citizens can do regarding groundwater protection legislation. Governor Tony Ever's declared 2019 The Year of Clean Drinking Water in Wisconsin. The article states to contact your county, city, village and town board supervisors to ask what they are doing. It also tells citizens to get educated and look for water quality public events. Citizens can also contact their county health, conservation and extension departments.

3. **SPEAKER-John Eron-Farmer led efforts of Mill Creek Farmers**

John Eron is a cash crop farmer in the Rudolph area utilizing no-till planting and cover crops. John Eron shared the farmer led efforts of Mill Creek Farmers and is part of the farmer-led Farmers of Mill Creek Watershed Council. The group is working together to improve water quality in Mill Creek, which flows from Marshfield to Stevens Point through Wood and Portage Counties. The farmers are voluntary working together to reduce phosphorus along Mill Creek. They are assisted by UW-Extension, and Portage and Wood counties' Land & Water Conservation Departments. Additional support comes from the Friends of Mill Creek which is a volunteer community based non-profit organization that supports landowners in rehabilitating Mill Creek. Friends of Mill Creek Council are made up of approximately 75 farmers. The average farm size is 1,000 acres with 300-400 dairy cows.

4. **Update on MOU w/ AGC (Juneau Co Board action) & status of bottled water distribution and RO System Installation**

Nancy Eggleston updated the committee on the MOU phone conference on January 28th with Armenia Growers Coalition, Wood County, Juneau County and the DNR. 1,283 letters were mailed to residents which includes re-sends. 322 letters were returned. 309 wells were identified and include some without drinking water wells. There will be a second round of letters to be mailed in the spring. Bottled water is supplied weekly to the residents accessing a call hotline. 45 households were contacted last spring with 28 reaching out to the Armenia Growers Coalition in response to the campaign. 21 households wanted systems and received bottled water. 3-4 households received water as they contemplated whether or not they wanted an RO system. They are doing 18 gallon delivery to 2-3 homes per week. Many residents have not signed the access agreement. Some wells cannot be accessed due to weather. RO Systems are an option but over 30 ppm nitrates won't work as a treatment option. Well replacement is another option for those over 30 ppm nitrates but may not be feasible. Well data will be collected.

5. **Planned JOINT MEETING of Wood, Juneau & Adams County Land & Water, Health Departments, UW-Extension and committees**

Bill Leichtnam shared that on Thursday, January 24th was the initial meeting on how counties will work together on regional issues. The next joint meeting will be on Monday, April 29th. There are two parallel tracks one to consist of the county board and the other that will consist of the Health, Land & Water Conservation and UW-Extension Departments. Shane Wucherpfennig is taking the lead to schedule a future meeting with the county departments.

6. **CGG Recommendations to CEED (Action Items) Recommendations to full County Board, Legislature & Governor**

Bruce Dimick asked for an update of the status of the two motions from the January 21st meeting. Bill Leichtnam commented that the motion to share the "Steps needed to Protect Wisconsin Waters" list of possible solutions to Wisconsin legislatures Senator Patrick Testin, Rep Scott Krug, Rep Katrina Shankland, Rep Nancy VanderMeer has been completed.

Bill Leichtnam shared the second motion to delegate a member of the Citizens Groundwater Group to attend all public Speaker Robin Vos Water Quality Task Force meetings has not been determined. Mark Holbrook asked the committee who would be interested in attending. Bruce Dimick, Rhonda Carrell, Mark Holbrook, Gordy Gottbeheut, and Doug Passineau all expressed an interest and all are encouraged to attend. All who are available are encouraged to car-pool or ride with Bill Leichtnam. Bill Clendenning suggested to Bill Leichtnam that he should draft a letter to the Wood County Judicial & Legislature Committee to attend public Speaker Robin Vos Water Quality Task Force meeting on behalf of Wood County. The consensus of the committee was to send Bruce Dimick to represent the Citizens Groundwater Group and Bill Leichtnam to represent Wood County.

7. **"Membership Growth" of CGG (By-Laws)**

Bill Leichtnam explained that the Citizens Groundwater Group Committee is advisory to the Wood County Conservation, Education & Economic Development (CEED) Committee. Mark Holbrook shared that by-laws are rules adopted by the committee stating what rights the members have within the organization and how to behave. Bill Clendenning commented that a mission statement was created at an earlier meeting on April 27, 2017. The mission statement that was voted on and approved states "to cooperate and educate to sustain clean and safe water for all using science-based, measurable practices for the sandy soils in SE Wood County and central Wisconsin". The consensus of the group is that since the Citizens Groundwater Group Committee is advisory to the CEED Committee that by-laws aren't needed and fall under the jurisdiction of the CEED Committee.

8. **"Outreach Activities" of CGG**

Bill Leichtnam asked how the committee should get the word out to farmers and towns.

9. **Future Speakers to invite**

March – Rep Scott Krug, 72nd District Assemblyman

April – Rick Georgeson, representing PACRS, a Petenwell / Castle Rock landowners council which is working to restore water quality to that flowage will be the April speaker.

Nancy Turyk suggested that the committee should identify outreach steps and then figure out what speakers to invite based on those outreach steps. Nancy Turyk volunteered to assist the committee to identify the outreach steps.

10. **Roundtable**

- a. Mark Holbrook – Groundwater education will take time.
- b. Gordon Gottbeut – There has been much discussion on nitrates and phosphorus. What kind of herbicides and pesticide levels are considered safe?
- c. Rhonda Carrell – What is the most affordable way to reduce pesticide levels?
- d. Bill Clendenning – Will Juneau County have water testing? Would like to hear from the citizens regarding the water testing.
- e. Jeff Brewbaker – Received a phone call from a Milwaukee Law Firm for a possible open records request regarding septic systems in Wood County.
- f. Nancy Eggelston – The Health Department is able to complete a water analysis for nitrates within 48 hours.

11. **Announcements of members / visitors (upcoming parallel events / meetings)** John Endrizzi shared that there will be Groundwater Expo on June 8th @ 11:00 a.m. at the Town of Rome. The event is being hosted by the 14-Mile Creek Watershed.

12. **Next Meeting**

- a. Monday, March 18th. 2:00-4:00 p.m. @ Wood Co Riverblock Building, Room 206
Agenda Items: Speaker-Rep Scott Krug and Outreach Steps
- b. Monday, April 15th, 2:00-2:00 p.m. @ Wood Co Riverblock Building, Room 206

13. **Adjourn Groundwater Group Meeting** Bill Leichtnam adjourned @ 3:55 pm

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Wood County
Security Committee Minutes
February 18, 2019

PRESENT: Bill Clendenning, Bill Leichnam, Dennis Polach, Reuben VanTassel, Randal Dorshorst, Shawn Becker, Laura Clark, Trent Minor

Meeting Called to order at 9:01 a.m.

New Business:

Sheriff's Department Security Staffing Proposal: Sheriff Becker handed out a Courthouse Security Proposal that was put together by his department in reference to the cost of funding deputies, part-time deputies, as well as equipment and uniforms, etc. for providing security in the courthouse. As part of the proposal, there will be a new Lieutenant position created to supervise the overall courthouse security. The Lieutenant will be responsible for scheduling of deputies, safe movement of inmates from the jail, key card/safety audits, courthouse incident investigations, e-filing/signing for the DA's office, traffic and juvenile court, as well as Drug Court security. The Lieutenant will also coordinate/facilitate training pertinent to courthouse security. Two deputies would be hired as well as part-time deputies to staff the security station on the first floor for hours the courthouse would be open. It will be determined exactly what hours they will work once everything comes together. The deputies will also be walking the corridors of the courthouse throughout the day and on trial days their presence will be known in the courtroom. Sheriff Becker stated the new Lieutenant position would be a promotion within the department and there will be a recruitment process started for new hires.

The proposal provided an estimated yearly cost. It also included the cost of starting the program on July 1, 2019. It was stated the program could be started at any time after July 1, 2019. The cost of the program would then be adjusted accordingly.

Reuben stated Phase 1 will be complete by July 1st, as equipment is ordered and some has arrived. He will be working with Sheriff Becker in outfitting a locker room for the security office.

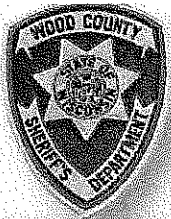
It will have to be determined how the door entrances will be utilized by employees. It was thought all employees would use the front doors and go through the security check to come into the building but may be able to leave out any door in the courthouse. This will be discussed further in depth at a later date.

It was stated that courthouse security is the number one priority; however there was concern over the cost to provide it. Chief Deputy Dorshorst stated the money for security in 2020 would be coming out the Sheriff's Department 2020 budget.

Supervisor Clendenning stated he would like the Judicial and Legislative Committee to co-sponsor a resolution with the Public Safety Committee to authorize the funds for this project to come from the Contingency Fund so the courthouse security project can start in 2019, with the hope of getting it to County Board in April. Supervisor Polach was in agreement with this.

Next Meeting: February 26, 2019 @ 12 noon

Adjourned: Meeting adjourned at 9:47 a.m.



WOOD COUNTY SHERIFF'S DEPARTMENT

SHAWN BECKER, SHERIFF



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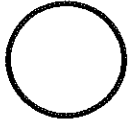
Courthouse Security Proposal

Lieutenant (1)	\$108,687
Deputy (1)	\$ 95,264
Deputy (1)	\$ 95,264
Part-time Deputies (10) – to be hired	\$ 20,000
Equipment, Uniforms, Hiring Process	\$ 30,000
Part-time Deputies - Uniforms	\$ 2,000
Total Estimated Start-up Cost (2020):	<u>\$351,215</u>

The cost to start the program and operate July 1, 2019 - December 31, 2019 will be approximately \$191,608. If the program is started in 2019, the overall costs for year 2020 would be reduced by approximately \$30,000 to \$321,215 (reduction would be the result of equipment, uniforms and hiring process being paid at start-up). A deputy eligibility list is being started March 2019. Deputies could be hired in June of 2019. Part-time deputies will staff vacancies and additional courthouse assignments. If the Department is responsible for staffing bailiffs, the figure provided for part-time deputies would need to be adjusted.

Lieutenant would be responsible for:

- Supervision of the courthouse security function and the assigned staff
- Scheduling
 - Full and part-time hours
 - Trials-DA's Office and Clerk of Courts
 - Security needs in each courthouse
 - Training for full and part-time staff
 - Security needs and associated training for each department in the courthouse (i.e. Clerk of Courts, Victim Witness Coordinator, Child Support, etc.).
- Inmate Movement
 - Coordinate with the Jail to make sure inmates appear in court, assuring their safe transport to the 3rd floor
- Key Card/Safety Audits
- Courthouse incident investigations
- E-Filing/Signing for DA's Office
- Traffic Court
- Juvenile Court
- Drug Court Security



RESOLUTION#

ITEM#

5-1

DATE

March 19, 2019

Effective Date

March 19, 2019

Introduced by

Judicial and Legislative Committee

Page 1 of 1

EMT

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: To direct that the County Board meeting for October 2019 be held in the evening.

FISCAL NOTE: None

WHEREAS, pursuant to Wood County Board Rule #4, the monthly meetings of the County Board are held at 9:30 a.m. on the third Tuesday of each month, with some specific exceptions, and

WHEREAS, the Judicial and Legislative Committee is responsible for studying changes to the "Rules" and making recommendations therefor to the County Board, and

WHEREAS, some constituents have suggested that having evening county board meetings would result in greater attendance by the public at the meetings and would enhance the ability of residents to run for the office of county board supervisor, and

WHEREAS, the Judicial and Legislative Committee agrees with the recommendation of the Executive Committee that holding an evening meeting of the county board in October 2019 would be a good idea, and

WHEREAS, concern has been expressed as to department head and staff appearing at night meetings outside of regular working hours, but all county staff are eligible for compensatory time and this presents an

opportunity for oversight committees and department heads to discuss what the expectations are of the committees in staff attending county board and other meetings, and

WHEREAS, there is no perfect time to hold an evening meeting but considerations of giving as much access to the meeting to the public as possible makes 6:00 p.m. a good time.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to set the October 15, 2019, meeting of the Wood County Board of Supervisors to commence at 6:00 p.m.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

HIGHWAY INFRASTRUCTURE & RECREATION COMMITTEE

MEETING MINUTES

6

DAY & DATE: March 7, 2019
TIME: 8:00 a.m.
PLACE: Wood County River Block Auditorium
111 W. Jackson St., WI Rapids, WI 54495
ADJOURNMENT TIME: 9:34 A.M.
MEMBERS PRESENT: Chairman Adam Fischer, Supervisor Lance Pliml,
Supervisor Dennis Polach
EXCUSED: Supervisor Bill Winch, Supervisor Marion Hokamp,
OTHERS PRESENT: Supervisor Bill Clendenning, County Board; Director Chad
Schooley, Parks and Forestry; Sandra Green, Parks and
Forestry Office Supervisor; Forest Administrator Fritz
Schubert, Parks and Forestry; Commissioner Roland Hawk,
Highway; Gavin Hutchinson, WDNR, County Board
Chairman, Doug Machon; Tim Christensen, South Park
Disc Golf Course concerned citizen; Laura Delaney,
Delaney Forest Products; John Kunderling, Futurewood
Forest Products

1. Call meeting to order. Meeting was called to order by Chairman Fischer at 8:00 am.
2. Declaration of Quorum.
3. Public comments. Supervisor Marion Hokamp will not be here today.
4. Correspondence.
 - a. C. Schooley informed the committee about correspondence he's had regarding a permitted Frac Sand project in the Town of Rock. Coulee Frac Sand LLC is working with the Town of Rock on a reclamation plan that would include turning over the property to the Town of Rock, once mining is completed, as a developed park. Representatives from the Frac Sand Company, and the township, have requested C. Schooley to provide an estimated annual maintenance cost for the future park. C. Schooley provided that information to both parties.
 - b. Roland Hawk stated that in 2018, the committee elected to implement an overhead charge for municipalities, etc. When the Sheriff's Office received the first bill with these charges in February, they were disappointed. Roland stated that all departments are charged a 50% overhead on just the labor which was recommended by the DOT auditor. It's up to the committee on how it's distributed. Because the amount charged to them was higher than they expected, they are considering going elsewhere where these same services would be much less. Roland said he stated to the sheriff he would talk to the HIRC committee regarding this. Roland wants to work on ideas to reduce the cost for the sheriff's office and other departments.
 - c. Roland is working on a legislative meeting within his department. The secretary of transportation will be in Wisconsin Rapids in April and he has been working with the chamber to schedule time with him to do this. He will keep the committee informed.
 - d. The highway claims will be talked about under a different agenda item since they were turned in late.
 - e. C. Schooley stated there will be one additional Special Use Permit added to his report.

Motion to approve by L. Pliml and second by D. Polach to approve the consent agenda removing C. Schooley's report.

- f. C. Schooley stated he would need approval for a WRYSA Fundraiser on 9/14/19 which is an all-day event at RSBP. There are no concerns but it is a first annual event. **Motion by Pliml and second by Polach. Motion passes.**

Supervisor Fischer requests to move up the Disc Golf Fees agenda item at this time. No objections. C. Schooley discussed the proposed new fees for SWCP Disc Golf Course. C. Schooley provided his perspective and some background. The South Wood County Park Disc Golf Course is quite different from the North Park disc golf course in that there are considerable more annual maintenance expenses, and future improvement costs at NWCP compared to South. Perhaps we could have donation boxes placed at SWCP to offset the minimal annual costs of that course. Supervisor Polach's concern was how often they would be checked and emptied. Supervisor Pliml commented that maybe we could engage Mr. Christensen, who was a part of the original course installation, with a few questions. The current baskets were solicited for, and funded by donations, and he is not opposed to doing what C. Schooley suggested. Mr. Christensen states on a typical Wednesday there are about 20-40 league members out there playing disc golf, and he sees them not having an issue donating a few bucks to upgrade the concrete pads. Recommendation is to put up a donation box at the SWCP disc golf course for this year, and to continue to engage the club in discussion for future upgrades. Moving forward, we will look at the possibility of having a fee to fund any future projects. Move to suspend fees for this summer season at the SWCP disc golf course. **A motion was made by L. Pliml and second by D. Polach. Motion passes.**

Supervisor Fischer adds that long term, putting a fee structure in place for the entire county is a good idea. Supervisor Clendenning states there could be a donation from the Township of Grand Rapids for future course improvements.

C. Schooley also wanted to mention that he spoke with Dave Tiffany (NWCP Disc Golf). In appreciation of their donations, C. Schooley would like to offer a first year free pass for those families that contributed towards the baskets at NWCP. C. Schooley also mentioned that in the future, we need to address the fee structure for tournaments. For example, we will need some sort of guidelines on closing down the course for bigger events and how much this will cost and how passes will need to be purchased, etc.

5. CONSENT AGENDA

- a. Approve minutes from previous committee meetings
 - b. Department Staff Reports
 - c. Department Vouchers
 - d. Highway Revenue Reports
6. Review items, if any, pulled from consent agenda
7. ATV Update.
- a. S. Green handed out information regarding the WATVA meeting next month in Stevens Point and recommends one person from each department attend.
 - b. R. Hawk stated he and Fritz Schubert met with the Town of Remington regarding Ball road. The Town Board suggested Roland attend their annual meeting in April for a presentation. At that point, they would bring up to the Town for a vote if Ball Road would be open to ATV's.
 - c. F. Schubert stated that enforcement was brought up as a concern by Remington Town Supervisors during the discussion. Also, enforcement has been mentioned by others currently managing ATV trail systems as an important aspect to

consider. Moving forward, this is something we really need to consider as having a presence in each of the townships, on trails and routes, throughout the county.

- d. S. Green and J. Grueneberg attended Towns Association Meeting and gave a presentation regarding the progress of the new ATV trails and routes.

8. HIGHWAY

- a. Work Zone Safety Week April 8-12, 2019. Resolution to be reviewed and approved. **Motion by D. Polach to approve and second by L. Pliml. Motion passes.**
- b. Seasonal Weight Restriction Permit format & fee. R. Hawk handed out some information to each committee member. Discussion ensued. More information needs to come forward as well as more discussion and research. This will be revisited in the near future. Supervisor Fischer would like to table this for another meeting. He wants to take a look at this from all scenarios and do some homework before he makes a decision. There is a consensus there is no action on this topic at this meeting.
- c. Marshfield Facility County Salt Storage. The Highway Department is in need of building a salt shed first rather than storage shed. The storage shed is currently in the CIP for this year. Ultimately, the request is to "change the purpose" from a storage shed to a salt shed allocating the same amount of money. This committee has full authority to authorize the highway commissioner to change the purpose of the CIP. **Motion to change the allocation for the storage building to a salt shed and second by D. Polach. Motion passes.**
- d. Winter Maintenance Budget. Currently, they are close to the \$200K mark. He wanted to let the committee know that he will make adjustments to his budget to make the shortfall work.
- e. CTH U Projects
 - i. STH 54 – S Biron Dr. Discussion.
 - ii. Bridgewater/Classic Development. Received the CSM's on the new right-of-way from the engineering firm and will be bringing those to the next meeting hopefully for approval.
 - iii. ATV crossing on STH 73 Bridge in the City of Nekoosa Roland stated he has been working with the Nekoosa police Chief Woods and the DOT regarding the Nekoosa river crossing.
 - iv. A couple of budget issues regarding the H project and the Bridgewater project were discussed as well.

9. PARKS AND FORESTRY

- a. Resolution to amend 2018 Snowmobile Maintenance Budget 55441. **Motion by L. Pliml and second by D. Polach to approve. Motion passes.**
- b. 5-Year CIP. C. Schooley gave a brief overview of the CIP for Parks & Forestry. **Motion to approve CIP by D. Polach and second by L. Pliml. Motion passes.**
- c. Disc Golf Fees (see above)
- d. Moved to (A) - Timber Sale Contract Extensions: #719, #724, #741, #744, and #745. In contract #741 the Forest Administrator proposed consideration of a 5% increase in stumpage. This particular contract has had good potential for completion within the past winter, but there has been no activity by the contractor. The Forest Administrator also recommended one-year extensions to the other contracts with no increase in stumpage due to winter access concerns. **A motion was made to approve one-year contract extensions for the above named contracts with no increase in stumpage, except for contract #741 which shall**

have a 5% increase in stumpage by L. Pliml and second by D. Polach.

Motion passes.

- e. WCFA Spring Forest Administrators Meeting. F. Schubert handed out information for this meeting and invited the committee members to attend. They changed the agenda a little so he handed out newly updated agendas. **A motion was made to approve committee members, per diem to attend by L. Pliml and second by D. Polach. Motion passes.**

- f. Parks Revenue Report.

- g. Forestry Revenue Report.

Motion to approve the parks and forestry revenue reports by L. Pliml and second by D. Polach. Motion passes.

10. Future Agenda Items.

- a. F. Schubert - Timber Sale Bid opening on March 29, 2019 at 8:30 am. Hope to have timber sale contract approval for these sales on next committee meeting.
- b. R. Hawk - NC Region DOT County group is having a spring meeting on April 26th at Country Aire in Stratford. The committee is invited and their attendance will be paid for by the highway department.
- c. C. Schooley - Firewood Ordinance: Would like to review the firewood policy with the committee.

11. Next meeting is April 4, 2019 at the Wood County Highway Department, 555 17th Ave North, Wisconsin Rapids, WI 54495

12. Motion to adjourn. Adjourned at 9:34 by Supervisor Fischer.

Signed electronically by, Chairman Adam Fischer (Secretary Hokamp was excused absent).

Adam Fischer

Minutes taken by Sandra Green, Parks & Forestry Office Supervisor



Wood County WISCONSIN

OFFICE OF
HIGHWAY COMMISSION

Roland Hawk
COMMISSIONER

6

March 7, 2019

To: Highway, Infrastructure & Recreation Committee

From: Roland Hawk, Highway Commissioner

Subject: Commissioner Report for March 7, 2019 HIRC meeting

Department Activities

Personnel

Reminder... the week of April 8 – 12, 2019 is "WORK ZONE AWARENESS WEEK IN WOOD COUNTY" The committee recognized this at the February meeting. *Agenda Item.*

Highway Projects

Engineering continues for 2019 County Highway Projects.

CTH U (STH 54 – S Biron Dr.) Down to final parcels

Acquisition of R/W & easements along CTH U from STH 54 to S. Biron Drive is down to about 6 parcels. Working on a submittal to WDOT for additional funds to help with additional costs.

CTH U (Bridgewater/Classic Development) County reviewing R/W documents.

Four bridges on County Highways are under contract for replacement in 2019. These projects are funded 50% with County Highway Improvement Program (CHIP) funds.

Highway Maintenance

Met with IT to discuss On-Line Permit system and Highway Facebook page. IT would like to discuss development of a County permit system to include other departments. Exploring options that may reduce development and maintenance costs. Due to record retention and storage, Highway will need to pay \$600/yr for FB page data retention.

Reviewing existing permit fees and forms. Working on how on-line approval and records will be managed. First permit for approval is Seasonal Weight Restriction permit. *Agenda Item.*

Winter Maintenance Budget- as of February 26, 2019 balance is approximately \$290,000. *Agenda Item.*

High Capacity Brine Facility

Highway Department hosted an open house February 26. Approximately 24 visitors toured the facility from across central Wisconsin. Several representatives from towns within Wood County, Wisconsin

DOT, and Waupaca County came to view our operation and discuss how they may work with WCH to obtain brine and use it on their system. The adverse weather conditions may have prevented many from attending, so possibly another day in late spring may encourage more people to attend.

Marshfield Facility

Replaced two furnaces and installed circulation fans. Met with WDOT staff to discuss options for salt shed replacement. County salt shed is not large enough to maintain a sufficient supply of salt for all the added county routes as a result of moving plow routes from both Auburndale shop (closed in 2014) and the Pittsville shop (closed in 2018). A larger County salt shed is urgently needed at Marshfield to accommodate the County plow routes and to supply the municipalities in the NW region of the County.
Agenda Item.

ATV Plan

Commissioner met with Town of Port Edwards February 11 to discuss the main County Trail System and how the County can help with continuity with ordinances and enforcement. Town officers were receptive to having uniform regulations on trails and routes.

Commissioner is scheduled to meet March 4 with Town of Remington and Sandhill property manager to discuss options for using town roads as portion of County Trail System and how to regulate ATV/UTV intrusion to sensitive areas in the Wildlife Areas.

Frac Sand Development

Negotiations with Coulee Frac Sand is ongoing and Commissioner is developing draft agreement for county highway improvements. (*Ongoing*)

Equipment

Shop has been steady with repairs and maintenance to patrol trucks and winter equipment. Recent storms took a toll on County and Municipal equipment.

Completed crushing Recycled Asphalt Pavement (RAP) and plan to screen chips for trial chip seal projects when weather conditions improve.

Accounting Supervisor Report

By John Peckham, Wood County Highway Department Accounting Supervisor
HIRC Meeting

Revenues

Revenues are as anticipated.

Expenses

Expenses are as anticipated in most areas.

As you would likely predict, our snow budget has taken a major hit. As of the writing of this report, the fund is at \$291,000 and that doesn't count the two storms we've had during this week and the one coming this weekend.

Other

I have concluded the closing of the 2018 books. There were no surprises during the close. I will now begin preparing audit workpapers and the State Annual Report.



Parks & Forestry Committee Reports

March 7, 2019

8:00 am

Wood County River Block Auditorium

Director Report, by Chad Schooley

- With all of the snow that we have been getting, our staff has been extremely busy trying to keep up with everything. Scheduling seasonal employees, plowing roads and parking lots, grooming ski trails, and maintaining the tube and ski hills, have kept them busy. They are doing a great job maintaining these areas so the public can get out and enjoy themselves. Also want to thank the Highway Department for all of their assistance with moving snow and providing us with salt/sand for our roads and parking lots.
- I met with representatives from MSA, Professional Services Inc., to find out more about what their company can offer in regards to project planning and fundraising for the Powers Bluff Development Project. MSA has a local office in Marshfield, and others throughout Wisconsin. I will bring more information to the Committee if I would like to use their services.
- Staff has been working on our 5 year CIP request. A summary sheet has been included in your packet for review.
- Sandy and I met with Chris M., IT, to discuss the campground reservation systems that we have demo' d. We discussed what features we were looking for, that the current IT system does not provide. We agreed to hold off on any decision until certain upgrades are made to the existing IT system, which will be occurring soon.
- Met with the new WR CVB Director to discuss what the P&F Department provides for Wood County, and how we can work together in the future to attract more visitors to Wood County.
- Attended the Department Head meeting on 2/20/19. Wood County is very fortunate to have such knowledgeable and dedicated Department Heads.
- On February 19th, a group of 4 DNR employees, 4 Parks and Forestry employees, and 5 volunteer members from the Pittsville Lions club, worked together to install 11 "fish stick" structures on Lake Dexter. The project included cutting approximately 50 trees from a nearby location, skidding them onto the ice, placing them in "fish stick" clumps, and cabling them together and to the shore. These fish sticks will provide habitat for fish spawning for many years to come. Thanks to all who assisted in this project.

February: 7 shelter reservations, Kiwanis youth winter outdoor event at Nepco Lake, and 6 school/work tubing parties at Powers Bluff

Special Use Permits

- May 4, 2019, Camp Awesum/Jigsaw Run (autism awareness fundraiser), South Park. Event rents the enclosed shelter and Red Sands Beach Pavilion for the day. The walk trail is used for the run.
- July 13 – July 23, 2019, State Water ski show tournament set up, event, and tear down. Red Sands Beach is closed to the public during this time, and the Red Sands Beach Pavilion is not available for rent. I would recommend waiving the fee for the RSBP through the 2021 season, due to the club's donation, in 2018, of the installation of snow guard and water gutters on the RSBP. Aqua Skiers pay rental fees for the enclosed shelter and open shelter during the event.

Construction Supervisor Report, by Dennis Quinnell

Current Projects

- Work continues on the White Beach Remodel. We will be taking bids on parts of the project this month.
- The Dexter maintenance staff assisted with the "Fish-Sticks" project on Dexter Lake.

Maintenance Operations

- All parks are working on repairs and maintenance as well as cutting dead trees out of the parks.
- Powers Bluff is operational and running well.
- Staff has been very busy keeping up with snow removal and winter trail grooming. This past snow/ice event has created a lot of extra work with down trees and broken branches along the trails.

Employee Matters

- We are working with University Extension and the DNR to have advanced chainsaw training in April.
- One of the full time employees will be off work for a few weeks on FMLA.

Other

- We will be bringing quotes to the April HIRC for the Forest Administrator work truck.

Office Supervisor Report, by Sandra Green

Snowmobile

- Sunset Drifters are currently closed. All other snowmobile trails are open at this time. With the impact of the recent blizzard, most if not all of the Wood County trails have damage including down trees, hanging limbs, and high snow drifts. The clubs have been out since Monday cleaning up.
- The County Ride is scheduled for March 2nd. Vesper Snow Drifters will be sponsoring the ride. I have included a route map and information in the packet for you.
- Sent out news releases for opening, closings and cautions for the trails.
- There is a resolution in today's packet that will need approval. This is to amend the 2018 Snowmobile Maintenance budget for additional expenditures which were not anticipated during the original budget process. There is no cost to Wood County.

ATV

- Met with Jon Schweitzer in Jackson County regarding ATV Trails/Routes in Wood Co.
- Met with Scott Provost, Water Regulation & Zoning at WI DNR regarding future ATV Trails
- Attended Wood County ATV Trail/Route Implementation meeting on February 5th.

- Attended the Wood County Towns Association meeting on February 15th with Jason Grueneberg.
- Began work on the ATV Maintenance Application that is due to the DNR on April 15th.
- Marshfield On Focus news reached out to me to put together an article on the ATV Route/Trail System. I have included a copy of that in the packet for your information.

Office

- Tax Refund Intercept Program (TRIP). I did need to issue a few TRIPs this past year. This month, I had one person call and make final a payment on their account and I received notification from TRIP that another person's paycheck will be garnished for the amount due.
- Sent out news release for 2019 winter recreation openings.
- Met with Amy Kaup regarding IT Printer Maintenance.
- Processed reconciliations for concessionaire at Powers Bluff.
- Met with Chris Markworth in IT on February 21st regarding the reservation system.
- Attended Wood County Board Meeting on February 19th.
- Continued to post and learn about Instagram.
- Continued to update the Powers Bluff work schedule for employees, LTE's and First Responders.
- We opened Powers Bluff for the season on February 2nd. The weekend of February 16th, we had to turn people away we were so busy! The weekend of February 23rd we were open on Saturday with about 100 people per session. Sunday we did not open due to the Blizzard Warning and storm. We hope to be open a few more weekends.
- Continued many updates with IT regarding changes to the reservation system and our website.
- Created public news release notification to be posted in April with Red Sands Beach closures for June, July and August.
- Significantly revised the Parks Revenue Report for the monthly HIRC meetings. For all future meetings, we will e-mail this report to all committee members prior to the meeting rather than handing it out at the meeting.
- I will be attending the Travel Wisconsin Governor's Council on Tourism Conference in WI Dells on March 18th and 19th.
- Sent out news releases for opening, closings and cautions for the cross country trails and the Powers Bluff Recreation Area.
- Began to gather information for 2018 end of year for Finance.
- Sent out "return letters" to all LTE's and Camp Rangers to begin spring of 2019.
- Ordered two large bulletin board enclosures for the ATV Shelter and the Dexter Open Shelter.
- Updated our voice mail system for Cross Country Ski Trails, Powers Bluff and Snowmobile Trails. Those messages will now direct people to check our website and/or Facebook for most recent updates.
- Timber Sales – I put together the prospectus for the Timber Sale Bid Opening we have on March 29th at 8:30 am. I uploaded those documents to Facebook, Instagram, our website and the forestry webpage. I then made 80 copies and mailed them out to everyone in our Forestry database.

Powers Bluff Fundraising:

- I received final registrations for the Powers Bluff Boutique Shopping & Fundraising event to be held on March 16th. The event is now full for vendors so it should be another great success.
- Completed the Vendor Event Brochure.
- Preparing for the event at this time. Raffles, set-up, etc.

**WOOD COUNTY PARKS & FORESTRY DEPARTMENT
REVENUE SUMMARY 2019**

FEBRUARY REVENUE - MARCH HIRC							
BUDGETED REVENUES	46721 SOURCE	FEES	YTD REVENUE 2019	YTD REVENUE 2018	FEBRUARY REV 2019	FEBRUARY REV 2018	ACTUAL REV 2018
\$ 300,000.00	Camping Reservations (PAYPAL & In Office Cash/Check) All site types.	\$10 Resv. Fee+/\$18/\$21/\$23/\$26/\$33	\$ 39,786.16	\$ 42,319.75	\$ 17,049.62	\$ 16,050.53	\$ 286,847.73
\$ 96,000.00	Camping Self-Registration	\$18/\$21/\$23/\$26/\$33	\$ -	\$ -	\$ -	\$ -	\$ 73,946.89
\$ 30,000.00	Campground Firewood Sales	\$6 per rack	\$ -	\$ -	\$ -	\$ -	\$ 28,592.43
\$ 7,000.00	Ice	\$3 (7 lbs.) /\$6 (20 lbs.)	\$ -	\$ -	\$ -	\$ -	\$ 6,732.68
\$ 1,200.00	Non-Camper Dump Fee	\$7	\$ -	\$ -	\$ -	\$ -	\$ 1,257.63
\$ 900.00	Camper Storage Fee	\$15/wk - \$60/mo	\$ -	\$ -	\$ -	\$ -	\$ 893.84
\$ 550.00	Washer/Dryer	\$2 wash / \$2 dry/\$1 Laundry Pods	\$ -	\$ -	\$ -	\$ -	\$ 549.77
\$ 54,600.00	Shelters Enclosed (SP, NP, DX, PB, Nepco, ATV)	\$100/\$150/\$175/\$200/\$225	\$ 14,802.57	\$ 8,232.19	\$ 3,383.87	\$ 4,412.30	\$ 49,147.90
\$ 2,750.00	Shelters - Open (DX, SP, RSBP)	\$75/\$125	\$ 1,979.62	\$ 900.46	\$ 521.33	\$ 805.68	\$ 2,322.53
\$ 1,000.00	General Park User Fees (outside of normal shelter fee areas)	\$50 / \$10 per picnic table	\$ 616.11	\$ -	\$ 568.72	\$ -	\$ -
\$ 15,000.00	Powers Bluff Winter Recreation Tickets, Parties, Rentals & Concessions	\$10/\$15/\$250/\$450/\$500	\$ 17,333.45	\$ 8,123.25	\$ 17,001.70	\$ 7,744.11	\$ 12,681.33
\$ 1,500.00	X-Country Skiing	\$5/daily; \$15/annual; \$40/family	\$ 1,175.90	\$ 1,025.55	\$ 1,137.99	\$ 426.53	\$ 1,314.64
\$ 7,500.00	Disc Golf	\$2 / \$4 / \$20 / \$40 (2019 Inc.)	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 2,000.00	Parks Pulpwood	Market Price	\$ -	\$ -	\$ -	\$ -	\$ 20,618.38
\$ 20,000.00	Boat Launch	\$20/annual; \$5/daily	\$ 170.62	\$ -	\$ 170.62	\$ -	\$ 18,953.15
\$ 1,500.00	45123 - Violations (non-tax)	\$50.00	\$ -	\$ -	\$ -	\$ -	\$ 777.94
\$ 10,000.00	Miscellaneous*	See Below.	\$ 200.41	\$ -	\$ 200.41	\$ -	\$ 7,370.00
\$ 540,000.00			\$ 76,064.84	\$ 60,601.20	\$ 40,034.26	\$ 29,439.15	\$ 512,006.84
Misc. *PB Land Rental, General Donations, Gift Certificates, Hay Cutting, Scrap Metal, Cost of replacement of damaged materials in campgrounds (firepits), etc.							
BUDGETED REVENUES	SOURCE	FEES	YTD REVENUE 2019	YTD REVENUE 2018	FEBRUARY REV 2019	FEBRUARY REV 2018	ACTUAL REV 2018
\$ 5,000.00	Powers Bluff Project Donations Non-Lapsing	Informational purposes only. CASH/CHECK/PAYPAL	\$ 505.64	\$ 1,305.00	\$ 295.64	\$ 1,200.00	\$ 5,479.80
\$ 385,000.00	46813 - Timber Sales & Wood Cutting (90%/County & 10%/Townships)	CONTRACTED	\$ 112,698.33	\$ 116,323.45	\$ 84,898.00	\$ 35,928.78	\$ 435,697.88

**FOREST ADMINISTRATOR
REVENUE REPORT & TIMBER SALE BALANCES
FEBRUARY, 2019**

CONTRACT	TRACT	CONTRACTOR	CONTRACT AWARD AMOUNT	CONTRACT AWARD DATE	CONTRACT EXPIRATION DATE	Proposed Extension	\$ RECEIVED CURRENT MONTH	AMOUNT BILLED TO DATE CURRENT YR	AMOUNT RCVD TO DATE CURRENT YR	ENDING MONTH BALANCE
719	9-13	SCHREINER	47,060.00	10/03/13	03/31/19	03/31/20		\$0.00	\$0.00	\$0.00
724	14-13	FUTUREWOOD	28,856.00	06/05/14	03/31/19	03/31/20		\$0.00	\$0.00	\$0.00
731	6-14	FUTUREWOOD	39,138.80	12/04/14	03/31/19		\$37,677.26	\$53,227.50	\$37,677.26	-\$15,550.24
740	7-15	FUTUREWOOD	26,762.50	04/07/16	03/31/19		\$11,911.09	\$30,291.96	\$30,291.96	\$0.00
741	8-15	THURS LOGGING	23,936.00	04/07/16	03/31/19	03/31/20		\$3,417.68	\$3,417.68	\$0.00
744	2-16	DELANEY FP	26,079.50	04/07/16	03/31/19	03/31/20		\$0.00	\$0.00	\$0.00
745	3-16	FUTUREWOOD	15,157.50	04/07/16	03/31/19	03/31/20		\$0.00	\$0.00	\$0.00
747	4-16	WILSON FORESTRY	28,050.00	10/06/16	10/15/19		\$34,850.41	\$34,850.41	\$34,850.41	\$0.00
748	5-16	FUTUREWOOD	18,522.10	10/06/16	10/15/19			\$0.00	\$0.00	\$0.00
749	6-16	FUTUREWOOD	33,638.00	10/06/16	10/15/19			\$0.00	\$0.00	\$0.00
750	7-16	LAMBERT FP	185,702.50	10/06/16	10/15/19			\$219,798.05	\$220,673.00	\$874.95
758	13-16	FUTUREWOOD	37,074.50	11/14/17	12/31/20		\$9,872.36	\$13,704.70	\$13,066.24	-\$638.46
759	15-16	VERSO	35,935.00	04/04/18	03/15/21			\$0.00	\$0.00	\$0.00
760	1-17	DELANEY FP	35,908.00	11/14/17	12/31/20			\$0.00	\$0.00	\$0.00
761	4-18	VERSO	36,625.00	07/07/18	06/01/20			\$0.00	\$0.00	\$0.00
762	4-17	FUTUREWOOD	14,431.60	11/14/17	12/31/19			\$0.00	\$0.00	\$0.00
763	5-17	LAMBERT FP	27,582.50	11/14/17	12/31/19			\$0.00	\$0.00	\$0.00
764	6-17	FUTUREWOOD	14,091.00	11/17/17	12/31/19			\$0.00	\$0.00	\$0.00
765	2-17	FUTUREWOOD	16,850.05	07/02/18	06/01/21			\$0.00	\$0.00	\$0.00
766	7-17	YODER LOGGING	6,120.00	07/02/18	06/01/20			\$0.00	\$0.00	\$0.00
767	2-18	WIITALA & VOZKA	37,800.04	07/07/18	06/01/20			\$0.00	\$0.00	\$0.00
769	1-18	LAMBERT FP	33,543.20	07/07/18	06/01/20			\$0.00	\$0.00	\$0.00
770	6-18	LAMBERT FP	64,706.00	07/07/18	06/01/20			\$0.00	\$0.00	\$0.00
771	3-18	YODER LOGGING	64,671.00	07/07/18	07/01/21			\$0.00	\$0.00	\$0.00
755		FIREWOOD					20.00			

Payments received this month SUB TOTAL:

\$ 94,331.12

Jobs Finished

10% Town Revenue:

\$9,433.11

Jobs Started

90% County Revenue:

\$ 84,898.01

Jobs Continuing

Total County Forestry Revenue for this month:

\$ 84,898.01

Jobs Gone Inactive

2019 Budgeted Revenues \$385,000

2019 Forestry Revenue to date: \$ 112,698.34

(should match TimberBase 90% Forestry Revenue total for the current year)

757	Completed - keeping
772	Performance Bond(s) until roads are fixed.

7

DRAFT

Subject to
Approval

MINUTES

McMillan Memorial Library
Board of Trustees
January 16, 2019

Treasurer Susan Bovee called the regular monthly meeting of the McMillan Memorial Library Board of Trustees to order at 4:00 p.m.

ROLL CALL ATTENDANCE:

Present: Susan Bovee, David Farmbrough, Kevin Finbraaten, Craig Broeren, William Clendenning, William Hascall, and Heather Gygi.

Absent: Andrea Galvan, Anne Zacher, and Scott Kellogg.

Administration: Andrew Barnett and Vicki Steiner

CORRESPONDENCE: We received a solar donation of \$250.00 from the Yard and Garden Club who meets here monthly.

MINUTES: **A motion to approve the Minutes of the December 19, 2018 Library Board meeting was made by Mr. Broeren, second by Mr. Finbraaten. Motion carried.**

TREASURER'S REPORT: Mr. Barnett presented the financial reports for the year-end 2018 and January 2019. **A motion to approve the financial reports and payment of the Operating and Endowment Fund bills was made by Mr. Clendenning, second by Mr. Finbraaten. Motion carried.**

DIRECTOR'S REPORT:

Library Use and Events –The start of a year is a good time to list some of the recurring programs at McMillan. Mondays at 1:30 (closed captioned) and 7 pm is the movie series. One movie a month is a documentary, foreign film or limited release title, which we bill as a deconstructed film festival. The McMillan Library Film Festival is 12-15 films shown throughout the year, rather than the same films shown in a weekend. Monday is also Pokemon league night. Tuesday is Family STEAM Night. The first and third Tuesday is 4 on the Floor, a local jazz combo. The second Wednesday is the Cowboy Union Band, a rather large group of local musicians. Thursday is when we schedule the concert series and the author programs, about ten a year of each. Most weeks there are two baby and two toddler story times. Monthly, there is a family book club, cook's book club and regular book club. Gentle Yoga occurs twice a month. The makerspace is open on a regular basis. In addition to the Connla concert (tomorrow) and the Copper Box concert (2/7), the large upcoming event is author Jarrett Kosoczka. We are serving as contracting party, but are being reimbursed by WRPS, the Bell Family Charitable Trust and Aspirus Riverview Foundation for some of the expenses.

Budget – It will be February or March before the City finalizes our 2018 expenditures and we know the carryover amount. Our estimate is that we have enough carryover to address the heating issue in the Commons. The Mead Witter foundation has awarded McMillan a \$9,500 grant to support the concert series. They are funding the

Fat Babies, CWSO chamber music / school visit and Monteverdi Chorale, as well as the summer teen concert. They also made a \$750 donation to the solar project.

Building & Grounds – Restroom renovations continue, with the tile nearly complete and lights / countertop scheduled for next week. We will be working to minimize the disruption from work in the Adult Room, though it will be loud and some computers will have to be moved. Architect Alex Ramsey of Engberg Anderson stopped by on January 11th to get some preliminary measurements and discuss the project. Board members have access to the Google Doc that lists the schedule of workshops planned. Repairs were made to the heating elements in the Lower Level restrooms.

Miscellaneous – The Library and SWCHM applied for a summer intern to help with digitization, but like the IMLS award we applied for, both are on hold during the Federal shutdown. Staff received training today on administering Narcon (naloxone). The City revised its Sick and Paid Leave policy and we should make similar changes.

COMMITTEE REPORTS: There were no committee meetings held during the month.

OLD BUSINESS: There were no items of Old Business to bring before the Board.

NEW BUSINESS: Mr. Barnett presented the revised Sick and Paid Leave Policy. (Copy attached to original Minutes.) This policy mirrors the same policy of the City of Wisconsin Rapids.

A motion to approve the Sick and Paid Leave Policy was made by Mr. Broeren, second by Mr. Clendenning. Motion carried.

A motion to adjourn was made by Mr. Clendenning, second by Mr. Hascall. Motion carried and the meeting adjourned at 4:29 p.m.

The next regular monthly meeting of the McMillan Memorial Library Board of Trustees will be held in the McCourt Conference Room on February 20, 2019 at 4:00 p.m.

Respectfully submitted,
Vicki Steiner, Secretary

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Draft
South Central Library System Board of Trustees
Thursday, January 24, 2019
12:15 p.m.
SCLS Headquarters

Action Items: None

Present: F. Cherney, P. Cox, M. Furgal, J. Healy-Plotkin, M. Hokamp, J. Honl, N. Long, M. Meloy, K. Michaelis, M. Nelson, P. Nelson, A. Weier, K. Williams, C. Whitsell

SCLS Staff: K. Goeden, M. Van Pelt

Absent: A. Pawlak

Excused: N. Brien, A. Bhasin

Recorder: M. Karls

Call to Order: K. Michaelis, President, called the meeting to order at 12:20 p.m.

- a. Introduction of guests/visitors: None
- b. Changes/additions to the agenda: None
- c. Requests to address the Board: None

Minutes: M. Furgal moved approval of the December 27, 2018 minutes. K. Williams seconded. Motion carried.

Bills for Payments: P. Nelson reviewed the bills for payment in the amount of \$199,363.12 and moved approval. A. Weier seconded. Vote: motion carried.

Financial Statements: K. Goeden

Committee Reports:

- a. Advocacy: A reminder for board members to register by Jan 28, if you intend to attend Legislative Day for Wisconsin. WI is going to be represented by Sherry Machones for Legislative Day in Washington DC.
- b. Finance & Budget: Met for a pre-audit discussion with Danielle Moyer, Wegner CPAs. We asked her to keep an eye on a potential new building in the auditing process.
- c. Personnel: They met this morning and N. Long reported; that M. Van Pelt is showing excellent leadership with PLSR and efforts with staff to keep SCLS in the best light possible. The SCLS Foundation membership is increasing. There are efforts being made for inclusive staff involvement, particularly with Delivery. The Strategic Plan is complete. N. Long will be writing a letter regarding M. Van Pelt's excellent performance.

Action Items: The signing of the MOU with the Monticello Public Library will be postponed until the February meeting.

Recess the January SCLS Board Meeting for the Purpose of Conducting the 2019 SCLS Annual Meeting

M. Furgal moved to recess the 1/24/2019 meeting for the purpose of conducting the 2019 Annual Meeting. P. Cox seconded. Motion carried.

- I. Convene the 2019 SCLS Annual Meeting

- a. Election of officers
 - President: J. Healy-Plotkin
 - Vice President: M. Nelson
 - Secretary: A. Weier
 - Treasurer: A. Bhasin
- b. Other Business: None

On behalf of the nomination committee, C. Whitsell moved to close the nominations and to cast a unanimous ballot for the slate of officers as presented. N. Long seconded. Vote: motion carried.

M. Furgal moved adjournment of the annual meeting and to reconvene the January SCLS Board meeting. P. Cox seconded. Motion carried.

The board meeting reconvened with J. Healy-Plotkin as the elected president.

SCLS Foundation Report: M. Van Pelt noted the annual Foundation meeting is taking place after this meeting. In 2018, we had 9 new accounts added to the SCLS Foundation. Winchester Public Library just called to get more information about the Foundation. We updated the Foundation web page to make it more user friendly. We have a PayPal icon on the web page. We are working on making directions clear regarding where donors' money will be going. We also created a listserv, but still need to add email addresses.

System Director's Report: M. Van Pelt noted G. Polson will be coming back soon. Delivery has been having problems with the Northern Waters delivery. We contract with a company to deliver materials and have had some problems. We are also having trouble finding a replacement. SCLS staff discussed talking to Marathon County to create a northern delivery hub. Marty has talked to their director and he likes the idea. Corey, Jesse and Marty went up there to visit the location.

Discussion:

- a. SCLS Time Line for 2020 Budget (audit Schedule)
 - a. Discussion: This is more for information purposes.
- b. 2019 Schedule for Meeting Topics
 - a. Discussion: None.
- c. 2019 Board Education Topics
 - a. Discussion: None. Please keep this in mind and let Jaime, Heidi, or Marty know if you have ideas and they will add it to the schedule.

Administrative Council (AC) Report: The AC met on January 17, 2019. You may view the minutes online. Marty is doing her orientation for all new cluster representatives.

Other Business: Please let Heidi Moe know which board committees you would like to be on for 2019 and if you want to stay on your current committee, BEFORE the February board meeting hmoe@scls.info

There was an article in the Sunday's Wisconsin State Journal about the LaValle and Rock Springs Libraries.

Information Sharing: The board members are enjoying reading the library visit reports from SCLS staff as they happen.

Adjourned: 1:14 pm.

BOT 1/24/2019