

EXECUTIVE COMMITTEE

DATE: Tuesday, April 9, 2019
TIME: 8:00 a.m.
LOCATION: Courthouse – Room 114

1. Call meeting to order
2. Public comments
3. CONSENT AGENDA
 - (a) Review/approve minutes from previous committee meetings
 - (b) Review monthly letters of comment from department heads.
 - (c) Approval of departments vouchers – County Board, County Clerk, Maintenance and Purchasing, Risk Management, Information Technology, Wellness, Treasurer, Finance, and Human Resources.
4. Review items, if any, pulled from consent agenda
5. Fleet Vehicle Update
6. Discuss control environment resolution
7. Discuss Renewable and Sustainable, and Lean Process improvement grant application process
8. Update on Sol-Smart
9. Update on county strategic plan
10. Resolution to increase (.6 FTE) Ongoing Social Worker position to a (.97FTE) position
11. **IT Department**
 - (a) County 911 Issue
 - (b) IT CIP Requests
12. **Finance**
 - (a) Resolution to amend the 2018 Emergency Management Budget resolution clean-up
 - (b) Resolution to amend the 2019 Emergency Management Budget
 - (c) Resolution to amend the Human Service Department's 2019 budget for build-out expenses at Marshfield City Hall Plaza
 - (d) Resolution to amend the 2019 Sheriff Budget
 - (e) Resolution to amend the 2019 IT Budget for Printer resolution(s) clean-up
 - (f) Discuss RFP for Financial Advisor
 - (g) Purchase card/County Credit Card(s)
 - (h) Finance CIP Requests
13. **Human Resources (HR)**
 - (a) Employee Policy Handbook- Update on legal review
 - (b) Request for Edgewater Health Insurance Premium Refund
 - (c) Performance Evaluation Form
 - (d) Health Insurance RFP Update
14. Administrative Coordinator's Report
15. Set next regular committee meeting date – Tuesday, May 7, 2019
16. Adjourn

EXECUTIVE COMMITTEE MEETING MINUTES

DATE: Tuesday, March 5, 2019
TIME: 8:00 a.m.
PLACE: Wood County Highway Department
Wisconsin Rapids, WI

PRESENT: Doug Machon, Bill Clendenning, Ken Curry, Dennis Polach,
Donna Rozar, Adam Fischer

EXCUSED: Bill Winch

OTHERS PRESENT (for part or all of the meeting): See attached list.

The meeting was called to order by Chair Machon.

Public Comment – None

Consent Agenda:

Supervisor Clendenning requested pages 3, 5, 10, 38, and 43 be pulled from the consent agenda for discussion.

Motion (Rozar/Fischer) to approve the Consent Agenda, excluding the items requested pulled for discussion. Motion carried unanimously.

Clendenning requested clarification from the minutes of the 1/29/19 Executive Committee meeting regarding the original motion for an evening County Board meeting in October that was never voted on. Chair Machon indicated it was just for discussion because a resolution was not necessary.

Clendenning asked if item #4 from the 1/29/19 Executive minutes regarding the Maintenance Planner job description had any changes. Chair Machon indicated it would be discussed later as an agenda item.

Clendenning questioned the County Clerk's Letter of Comments regarding storage space needs and wondered about storage space under the steps at the Courthouse between rooms 114 and 115. Maintenance Manager Van Tassel indicated the County Clerk has not mentioned his space needs but space could definitely be found.

Clendenning questioned the dates of the Wellness Board meeting minutes and wondered why they were so delayed. Supervisor Rozar explained the Wellness Board only meets quarterly.

Motion (Fischer/Rozar) to approve the pulled items from the Consent Agenda. Motion carried unanimously.

Benjamin Walljasper from Enterprise Fleet Management presented information regarding fleet vehicle options tailored to the Health and Human Services Departments. Discussion ensued.

Motion (Rozar/Fischer) to enter into a 5-year master lease with Enterprise for the Health Department starting with 3 vehicles, and for the Human Services Department, starting with 6 vehicles.

Motion (Fischer/Clendenning) to amend the motion to include a launch date of 10/1/19. Motion failed. Voting no: Rozar, Machon, Curry, Polach.

Motion (Rozar/Clendenning) to amend the motion to allow the Health Department to enter into an agreement with Enterprise in a timely manner and allow the Human Services Department to enter into an agreement whenever they are ready to begin. Motion failed. Voting no: Fischer, Clendenning, Polach.

Motion (Rozar/Clendenning) to amend the motion to enter into an agreement with Enterprise with the Health Department authorized as soon as possible and the Human Services Department authorized to start at their discretion. Motion carried unanimously.

Supervisor Rozar spoke on behalf of the Health and Human Services Department regarding the control environment resolution #16-2-1 from February 16, 2016. Discussion ensued. It was determined high priority needs to be given to monthly meetings between the Finance Department and accounting staff from applicable departments. If issues arise, they should first go to oversight committees for resolution and if necessary, come back to the EC for further discussion.

Jason Grueneberg from Planning and Zoning (P and Z) presented initial draft versions of grant request forms for the Lean Process Improvement Grant (LPI) and the Renewable and Sustainable Grant (RSG). Discussion ensued. Supervisor Clendenning asked for permission to work with Grueneberg to further develop the grant form and process. Permission was granted and further information will be presented back to the EC as Grueneberg and Clendenning progress in the program development.

Agenda item #17e- Resolution to amend the 2019 District Attorney Budget was moved up due to time restrictions of the presenter.

Assistant District Attorney David Knaapen spoke on behalf of the resolution requesting \$11,500.00 from the contingency fund for 4 stand-up desks in the D.A.'s office. Discussion ensued.

Motion (Rozar/Curry) to approve the resolution to amend the 2019 budget for District Attorney for the purchase of 4 stand-up desks in that office. Motion failed. Voting no: Rozar (have a problem passing a motion that failed at the oversight committee), Machon (won't support because of the process and because of CIP, should come back as CIP at budget time), Fischer (in favor of the wellness aspect but voting no because of the process).

Break at 9:52 a.m. Meeting reconvened at 10:00 a.m.

Nancy Turyk from U.W. Extension gave an update on the SolSmart certification process. Turyk indicated the City of Marshfield is on-board and has begun the process to get certified. Turyk was contacted by the Grand Rapids Town Chairman, Arne Nystrom, for more information for the town and also in regard to renewables at the airport. Turyk will also present at the next Towns Association meeting in the Town of Cary. She has been working with the IT Department and the website is moving along nicely. Turyk indicated that if the County creates an Energy Taskforce or Solar Work Group, they can get extra points for certification. Maintenance Manager Van Tassel indicated he is working with National Renewable Energy Laboratory (NREL) in association with SolSmart to do a free analysis on up to five County facilities. Discussion ensued.

Turyk indicated she only received nine County Strategic Plan surveys back from the County Board Supervisors. Supervisor Rozar stated they will be working on a second survey. Discussion ensued. Supervisor Clendenning stated that he believes a county strategic plan is a waste of time.

Jason Grueneberg from Planning & Zoning distributed information regarding the history of Wood County Zoning Ordinances. Discussion ensued. Supervisor Curry clarified the presentation is just for informative and discussion purpose. There is no agenda to change anything related to Countywide zoning.

Supervisor Clendenning requested that due to various schedules, he would like to request an evening County Board meeting.

Motion (Clendenning/Rozar) to hold a County Board meeting at 6:00 p.m. on October 6, 2019 at the Courthouse. Motion carried unanimously.

Grueneberg from P and Z presented a resolution to pursue the rezoning of vacant land on 17th Avenue in Wisconsin Rapids to enhance its salability. Discussion ensued. Clendenning stated he is opposed to requesting a

zoning change. Rozar questioned whether the intent of the rezoning is to make the property more marketable. Machon stated there may be a mis-interpretation that the property is not available to residents if it were to be listed for sale. Priscilla Kite, a resident who lives next to the property spoke of the rural beauty the property gives neighbors in its current state.

Motion (Rozar/Curry) to accept the resolution to pursue the rezoning of vacant land on 17th Avenue, Wisconsin Rapids to enhance its salability and send to County Board. Motion carried. Voting no: Clendenning (can sell it without changing the zoning).

Clendenning spoke on behalf of the Judicial & Legislative Committee regarding Courthouse security. He stated it was determined that Courthouse security was the number one issue that should be addressed in 2019. Sheriff Becker indicated there are not funds in the 2019 Sheriff's budget for increased Courthouse security. Becker distributed information detailing the potential cost for this security. Discussion ensued. Polach indicated Courthouse security is a topic every month at the Public Safety Committee. Fischer indicated the proper process for this issue is for discussion to begin at the oversight Committee.

Break at 11:11 a.m. Meeting reconvened at 11:18 a.m.

Maintenance Manager Van Tassel presented estimate information regarding future CIP projects to adhere to the Finance Department's budget timeline requirements. Van Tassel indicated the new work order and preventative maintenance software installed last year has been helpful in identifying and quantifying many needs, and as a result has increased the CIP totals from past years. Finance Director Cummings indicated she would schedule a date for CIP meetings.

Agenda item #15a was inadvertently left on the agenda from last month.

Deputy Treasurer Cheryl Krohn presented a resolution to tax deed properties. She also presented a resolution to sell a tax deed property.

Motion (Clendenning/Rozar) to accept both resolutions regarding tax deed property. Motion carried unanimously.

Agenda item #17a was tabled till next month because the representative for the Purchase/County card did not show up for this meeting.

A resolution to amend the 2018 Snowmobile Maintenance budget for additional expenditures which were not anticipated during the original budget process was presented.

Motion (Clendenning/Fischer) to amend the 2018 Snowmobile Maintenance budget for additional expenditures which were not anticipated during the original budget. Motion carried unanimously.

A resolution to amend the 2019 budget to include monies that were amended in Resolution 19-2-6 to the wrong function for microwave replacements was presented.

Motion (Rozar/Clendenning) to amend the 2019 budget to include monies that were amended in Resolution 19-2-6 to the wrong function for microwave replacements. Motion carried unanimously.

A resolution to amend the 2019 Land & Water Conservation (LWCD) Admin budget function for additional expenditures not anticipated during the original budget process was presented.

Motion (Rozar/Curry) to amend the 2019 Land & Water Conservation (LWCD) Admin budget function for additional expenditures not anticipated during the original budget process. Motion carried unanimously.

Health Department Director Sue Kunferman presented information regarding a proposed No-Show Procedure for the Employee Wellness Program. Discussion ensued.

Motion (Clendenning/Curry) to implement a No-Show Procedure for the Employee Wellness Program. Motion carried unanimously.

HR Director McGrath distributed a draft of the revised Employee Policy Handbook to Committee members. McGrath stated she is asking for consent from the Committee for two requests in regards to the Handbook. First, McGrath would like to distribute the draft electronically to all department heads to solicit their feedback. Second, McGrath would like to send the draft to the County Mutual Insurance Company for a free legal review of the policies as written. The consensus of the Committee was for McGrath to go forward with both requests. Supervisor Rozar mentioned that the Health and Human Services Committee discussed the policy regarding holding two positions with Wood County at their last meeting and directed Human Services Director Vruwink to work with McGrath to change that policy to allow an employee, in certain circumstances, to hold two positions. McGrath indicated she would work with Vruwink on the policy.

McGrath presented the Facilities Manager job description. Supervisor Rozar stated she discussed the Facilities Manager position with the department heads that report to HHS and there was no opposition to the change. Supervisor Fischer questioned the benefit to changing the Maintenance Manager to a Facilities Manager. Supervisor Rozar stated it would be beneficial to have someone with a big picture perspective when it comes to prioritizing maintenance and CIPs at County-owned facilities. Supervisor Clendenning stated he believed this position change is unnecessary. It was discussed that currently the Maintenance Manager needs to obtain permission from this Committee in order to assist other departments with maintenance projects and that it can be cumbersome to do so.

Motion (Rozar/Curry) to approve the job description of the Facilities Manager. Motion failed due to a tie. Voting no: Polach (not necessary at this time), Clendenning (not in the budget), Fischer (current job description is fine as-is)

Chair Machon presented the Administrative Coordinator's report.

Motion (Fischer/Curry) to go into closed session at 12:10 p.m. pursuant to §19.85(1)(f), Wis. Stats., to discuss the compensation package of the Parks & Forestry Director.

Roll call vote: Clendenning: yes; Curry: yes; Fischer: yes; Machon: yes; Polach: yes; Rozar: yes. Motion Carried.

Motion (Fischer/Clendenning) to return to open session at 1:04 p.m. All ayes. Motion carried.

The Chair adjourned the meeting at 1:05 p.m.

Respectfully submitted and signed electronically,

Donna M. Rozar

Donna M. Rozar
Secretary

Human Resources agenda item minutes taken and prepared by Kelli Quinnell. Other minutes taken and prepared by Nicole Gessert. All minutes reviewed by the Executive Committee (EC) secretary. Minutes in draft form until approved at the next EC meeting.

Executive Committee Meeting

March 5, 2019

NAME (PLEASE PRINT)	REPRESENTING
David Knaapen	DA
Tina Grushak	DA
Mary Solheim	HS
Martha Cummings	Finance
Lacey Bell	Finance
Sue Kuntzman	Health
Jordan Bruce	Norwood
Ben Wilgash	EFM
RANDY DORSHORST	WOSO
QUENTIN ELLIS	SHERIFF'S DEPT.
SHAWN BECKER	WOSO
AMY KAUF	IT
Jason Gruenberg	P+Z
CHAD SCHOLEY	P&F
REUBEN VAN TASSEL	MAINT.
Kim Micham	HR
Kelli Quinnell	HR
Cindy Robinson	Edgewater
Roland Hawk	Highway
Cheryl Krohn	Treasurer
Nancy Turyn	UWEX
Shane Netherland	Lined
Priscilla Kite	visitor
Carlin Carmody	Highway

Administrative Coordinator Report

1. Met with Jason Grueneberg to discuss application forms for Renewable and Sustainable Initiatives and Outside Audits grants.
2. Met with former UW Marshfield Dean Keith Montgomery. Discussed enrollment projections for UW campuses as well as Tech. Colleges.
3. Met with Ken Curry, Jason Grueneberg and Nancy Turyk regarding Economic Development.
4. Attended WCUTA meeting in Madison.
5. Attended adult room renovation meeting at McMillian Library.
6. Attended Legislative Breakfast at Bullseye C.C.
7. Lunch with Mayors Vruwink and McManus.
8. Towns Association Meeting
9. Interview with Marshfield Public Access
10. Chaired Selection Committee Meeting for Mid State Board of Directors
11. Met with representatives from NORESO concerning County infrastructure.
12. Radio interview with WFHR.



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – April, 2019

- Spring Election - I am writing this the day before the election so I do not have percentage turnout to share for this month's comments but will share it in May. The day after election is very busy in our office as we receive all of the documentation and ballots back from our 34 municipalities (44 reporting units), and prepare for the canvass.
- I attended the Wisconsin County Constitutional Officers Conference in Madison back in March. The educational breakouts and the business meetings are always informative and the networking with other county clerks is invaluable! The Wisconsin County Clerks Association also met during this time. I was appointed District IV chair, and am subsequently on the group's Executive Committee.
- I was appointed to an advisory committee of the Wisconsin Elections Commission (WEC) dealing with clerk training. The goal of the committee is to guide the WEC in making clerk training both more meaningful and accessible. There are a total of 3 advisory committees and there are about 9 county clerks represented on them, along with other municipal clerks from around the state. Each group has about 15-20 members. The first two meetings have been via teleconference, but there will be in-person meetings as well. I offered our location (going for the whole centrally-located rationale) so hopefully we can host one of the meetings here. This advisory group will quarterly through 2019.
- I appreciated your patience as we worked through the upgraded RollCall Pro voting system at county board. It's a learning process on how best to make it easily usable to both you, the county board, and to us running it. There are updates scheduled to hopefully make it even better! I did get some feedback from you on some different things, and we'll be passing those on to the company.
- We are laying the groundwork for the election system upgrade. We have had a couple of meetings and phone calls just making sure all our ducks are in a row, so to speak.



Wood County

WISCONSIN

Office of
Finance Director

Marla A. Cummings
Finance Director

April 9, 2019

To: Executive Committee

From: Marla Cummings, Finance Director

Subject: Finance Department Letter of Comments

Departmental Activities

Project completion for the following:

1. PlanIt (Capital Improvement Planning (CIP) software) database upgraded
2. Norwood account conversion

Ongoing projects:

1. Dynamics Upgrade still working out some bugs from the upgrade
2. RFP for Financial Advisory Services
3. Year end and Audit all work papers from departments to Finance by April 12, 2019
 - a. The audit dates are set for May 6th through the 17th
4. Municipal Financial Report (Form A) completed by April 30, 2019
5. Budget Software with a target release date of May 1, 2019
6. Employee expense reimbursements on payroll checks target date May 1, 2019
7. CIP compiled and ready for presentation to the Executive Committee May 7, 2019
8. Cost Report Audit set for June 5th and 6th 2019
9. Comprehensive Annual Financial Report (CAFR) target release date June 15, 2019
10. Strategic Planning for the Finance Department target date of July 1, 2019
11. Laserfiche set up for accounts payable target date of November 30, 2019
12. Encumbrances and workflow target date of January 1, 2020
13. Fixed Asset Module target date of March 1, 2020
14. Chart of Accounts clean up target date of January 1, 2020
15. Employee portal

Meetings, Webinars and Conferences

1. Weekly Status Call with the Budgeting Software Vendor
2. Attended Oversight Committee meetings
3. Budget Software Training
4. Held the first monthly meeting with Wood County's Fiscal Staff
5. Met with and worked with the HR and Human Services Director on Edgewater TBI Budget
6. Presentation to the Health Department on what the Finance Department does
7. TID Review meetings
8. P-card meeting with departments with Vendor Rep

Budget to Actual Income Statement

Budget and actual reports for 12 months ending December 31, 2018

Budget and actual reports for 3 month ending March 31, 2019

4/4/2019

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Monday, December 31, 2018

	Actual	2018 Budget	Variance	Variance %
REVENUES				
Taxes				
41110 General Property Taxes	\$25,645,545.96	\$25,645,906.00	(\$360.04)	0.00%
41150 Forest Cropland/Managed Forest Land	52,447.18	20,000.00	32,447.18	162.24%
41220 General Sales and Retailers' Discount	192.52	180.00	12.52	6.96%
41221 County Sales Tax	5,521,248.10	6,046,482.00	(525,233.90)	(8.69%)
41230 Real Estate Transfer Fees	159,502.94	85,000.00	74,502.94	87.65%
41800 Interest and Penalties on Taxes	608,625.52	405,000.00	203,625.52	50.28%
41910 Payments in Lieu of Taxes	18,181.20	18,500.00	(318.80)	(1.72%)
Total Taxes	32,005,743.42	32,221,068.00	(215,324.58)	(0.67%)
Intergovernmental Revenues				
43211 Federal Grants-Emergency Government		800.00	(800.00)	(100.00%)
43210 Federal Grants-General Government		1,200.00	(1,200.00)	(100.00%)
43410 State Aid-Shared Revenue	3,062,254.87	3,059,556.00	2,698.87	0.09%
43430 State Aid-Other State Shared Revenues	215,355.87	291,141.00	(75,785.13)	(26.03%)
43511 State Aid-Victim Witness	74,664.48	81,150.00	(6,485.52)	(7.99%)
43512 State Aid-Courts	387,539.90	378,464.00	9,075.90	2.40%
43514 State Aid-Court Support Services	58,441.00	57,000.00	1,441.00	2.53%
43516 State Aid-Modernization Grants	83,120.00	58,120.00	25,000.00	43.01%
43521 State Aid - Law Enforcement	147,541.58	136,500.00	11,041.58	8.09%
43523 State Aid-Other Law Enforcement	18,736.00	18,000.00	736.00	4.09%
43528 State Aid-Emergency Government	106,863.35	93,250.00	13,613.35	14.60%
43531 State Aid-Transportation	2,096,591.94	2,096,592.00	(0.06)	0.00%
43534 State Aid-LRIP	450,238.17		450,238.17	0.00%
43549 State Aid-Private Sewage	33,582.00	20,000.00	13,582.00	67.91%
43551 State Aid-Health Grants	84,126.00	75,078.00	9,048.00	12.05%
43554 State Aid-Health WIC Program	369,682.00	388,380.00	(18,698.00)	(4.81%)
43557 State Aid-Health Consolidated Contract	66,766.00	80,000.00	(13,234.00)	(16.54%)
43560 State Aid-Grants	66,317.00	66,317.00		0.00%
43561 State Aids	12,115,342.77	11,292,655.00	822,687.77	7.29%
43567 State Aid-Transportation	205,315.15	203,436.00	1,879.15	0.92%
43568 State Aid-Child Support	931,405.15	928,443.00	2,962.15	0.32%
43571 State Aid-UW Extension		11,500.00	(11,500.00)	(100.00%)
43572 State Aid-ATV Maintenance	6,715.00	6,715.00		0.00%
43574 State Aid-Snowmobile Trail Maint	78,997.73	67,925.00	11,072.73	16.30%
43576 State Aid-Parks		62,500.00	(62,500.00)	(100.00%)
43581 State Aid-Forestry	46,750.25	47,489.00	(738.75)	(1.56%)
43586 State Aid-Land Conservation	332,176.45	296,358.00	35,818.45	12.09%
43640 State Aid-Co Share Managed Forest Lands	21,089.07	20,000.00	1,089.07	5.45%
43690 State Aid-Forestry Roads	3,248.56	3,280.00	(31.44)	(0.96%)
Total Intergovernmental	21,062,860.29	19,841,849.00	1,221,011.29	6.15%
Licenses and Permits				
44100 Business and Occupational Licenses	400,600.52	342,924.00	57,676.52	16.82%
44101 Utility Permits	1,450.00	1,050.00	400.00	38.10%
44102 Driveway Permits	940.00	860.00	80.00	9.30%
44200 DNR & ML Fees	49,310.54	22,500.00	26,810.54	119.16%
44201 Dog License Fund	1,000.00	1,000.00		0.00%
44260 Moving Permits	1,475.00	1,025.00	450.00	43.90%
44300 Sanitary Permit Fees	41,775.00	45,000.00	(3,225.00)	(7.17%)
44411 County Planner Plat Review Fees	2,210.00	2,500.00	(290.00)	(11.60%)
44412 Wisconsin Fund Application Fees	1,050.00	750.00	300.00	40.00%
44413 Shoreland zoning Fees & Permits	3,747.50	4,250.00	(502.50)	(11.82%)
44415 HT Database Annual Fee	60,600.00	56,000.00	4,600.00	8.21%
Total Licenses and Permits	564,158.56	477,859.00	86,299.56	18.06%
Fines, Forfeits and Penalties				
45110 Ordinances Violations	4,246.86	1,700.00	2,546.86	149.82%
45115 County Share of Occupational Driver	380.00	200.00	180.00	90.00%
45120 County Share of State Fines and Forfeitures	153,631.70	160,000.00	(6,368.30)	(3.98%)
45123 County Parks Violation Fee	852.94	750.00	102.94	13.73%
45130 County Forfeitures Revenue	94,785.00	110,000.00	(15,215.00)	(13.83%)
45191 Private Sewage Fines	13,969.00	20,000.00	(6,031.00)	(30.16%)
Total Fines, Forfeits and Penalties	267,865.50	292,650.00	(24,784.50)	(8.47%)
Public Charges for Services				

4/4/2019

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Monday, December 31, 2018

	Actual	2018 Budget	Variance	Variance %
46110 County Clerk-Passport Fees	28,325.00	20,000.00	8,325.00	41.63%
46121 Treasurer Fees-Redemption Notices	7,001.61	3,000.00	4,001.61	133.39%
46122 Property Conversion Charges	1,501.20	100.00	1,401.20	1,401.20%
46130 Register of Deeds-Fees	341,901.02	309,000.00	32,901.02	10.65%
46131 Register of Deeds-Laredo Tapestry	6,499.99		6,499.99	0.00%
46135 Land Record-Fees	95,000.00	92,880.00	2,120.00	2.28%
46140 Court Fees	168,928.52	174,500.00	(5,571.48)	(3.19%)
46141 Court Fees and Costs-Marriage Counseling	12,971.60	12,300.00	671.60	5.46%
46142 Court/Juvenile	26,621.74	20,000.00	6,621.74	33.11%
46143 Other Professional Reimbursements	15,257.22	15,120.00	137.22	0.91%
46144 Circuit Court Branch I	32,735.77	28,600.00	4,135.77	14.46%
46146 Circuit Court Branch III	17,351.00	5,817.00	11,534.00	198.28%
46191 Public Charges-Clerk	7,280.00	8,000.00	(720.00)	(9.00%)
46192 Public Chgs-Temp Licenses	8,081.80	7,000.00	1,081.80	15.45%
46194 County Clerk Copy Fees	150.00	425.00	(275.00)	(64.71%)
46195 Public Chgs-Map & Data Sales		100.00	(100.00)	(100.00%)
46196 Public Chgs-Human Resources	1,428,046.74	1,441,717.00	(13,670.26)	(0.95%)
46210 Sheriff-Public Charges	150.00	400.00	(250.00)	(62.50%)
46211 Sheriff Revenue-Civil Process Fees	60,539.00	60,000.00	539.00	0.90%
46212 Sheriff Cost Reimbursement/Witness Fees	62,722.02	52,000.00	10,722.02	20.62%
46214 Reserve Deputy Revenue	20,249.28	12,000.00	8,249.28	68.74%
46215 Sheriff Escort Service	37,127.73	29,000.00	8,127.73	28.03%
46216 Restitution	825.33	300.00	525.33	175.11%
46217 OWI Restitution	2,154.71	1,600.00	554.71	34.67%
46221 Public Chgs-Coroner Cremation	41,995.00	60,000.00	(18,005.00)	(30.01%)
46230 Death Certificates	14,000.00	15,000.00	(1,000.00)	(6.67%)
46241 Jail Surcharge	32,523.71	38,000.00	(5,476.29)	(14.41%)
46242 Huber/Electronic Monitoring	272,709.07	252,044.00	20,665.07	8.20%
46243 Inmate Booking/Processing Fee	15,908.74	21,000.00	(5,091.26)	(24.24%)
46244 Other County Transports	17,371.75	23,000.00	(5,628.25)	(24.47%)
46245 Jail Stay Fee	36,343.83	50,370.00	(14,026.17)	(27.85%)
46291 Public Chgs-ID Cards	20.00		20.00	0.00%
46330 Public Chgs-Ho Chunk/AODA	27,500.00	27,500.00		0.00%
46510 Public Chgs-Crisis Stabilization	442,229.44	677,225.00	(234,995.56)	(34.70%)
46520 Institutional Care-Private Pay	1,366,699.05	1,049,475.00	317,224.05	30.23%
46521 Institutional Care-Other Pay	7,500.00	6,800.00	700.00	10.29%
46525 Public Chgs- Medicare	2,826,241.66	3,543,571.00	(717,329.34)	(20.24%)
46526 Public Chgs- Medicaid	4,709,104.32	5,883,458.00	(1,174,353.68)	(19.96%)
46527 Public Chgs-Veterans EVV	52,165.94		52,165.94	0.00%
46530 Public Charges	5,679,675.24	4,873,724.00	805,951.24	16.54%
46531 Public Chgs- Private Insurance	1,012,154.30	1,936,512.00	(924,357.70)	(47.73%)
46532 Public Chgs-County Responsible	137,795.61	217,475.00	(79,679.39)	(36.64%)
46533 Public Chgs-NW Mental Health Inpatient	409,388.13	319,464.00	89,924.13	28.15%
46534 Public Chgs-NW Mental Health Inpatient	2,177,235.36	1,311,122.00	866,113.36	66.06%
46536 Third Party Awards & Settlements	455,932.00	232,688.00	223,244.00	95.94%
46537 Contractual Adjustment	(4,355,275.89)	(4,643,902.00)	288,626.11	(6.22%)
46590 Provision for Bad Debts-Edgewater	(12,000.00)	(12,000.00)		0.00%
46621 Child Support-Genetic Tests	3,728.01	4,500.00	(771.99)	(17.16%)
46623 Child Support-Filing Fees	110.00	200.00	(90.00)	(45.00%)
46624 Child Support-Service Fees	13,825.17	12,000.00	1,825.17	15.21%
46625 Child Support-Extradition Charges		500.00	(500.00)	(100.00%)
46721 Public Chgs-Parks	537,550.92	475,000.00	62,550.92	13.17%
46771 UW-Extension Publication Revenue	52.00		52.00	0.00%
46772 UW-Extension Project Revenue	23,378.64	4,050.00	19,328.64	477.25%
46813 County Forest Revenue	408,704.98	385,000.00	23,704.98	6.16%
46825 Land Conservation Fees & Sales	82,336.83	63,525.00	18,811.83	29.61%
46826 Private Sewage Charges	1,530.00	3,000.00	(1,470.00)	(49.00%)
Total Public Charges for Services	18,819,855.09	19,124,160.00	(304,304.91)	(1.59%)
Intergovernmental Charges for Services				
47210 Intergovernmental Charges	566,459.21	580,700.00	(14,240.79)	(2.45%)
47230 State Charges	1,445,736.72	1,403,610.00	42,126.72	3.00%
47231 State Charges-Highway	239,156.10	250,030.00	(10,873.90)	(4.35%)
47232 State Charges-Machinery	2,194,040.06	2,177,319.00	16,721.06	0.77%
47250 Intergovernmental Transfer Program Rev	870,341.72	511,615.00	358,726.72	70.12%

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Monday, December 31, 2018

		2018		
		Actual	Budget	Variance
				Variance %
47300	Local Gov Chgs	347,003.35	561,660.00	(214,656.65)
47310	Local Gov Debt Service Charges		22,000.00	(22,000.00)
47320	Local Gov Chgs-Public Safety	31,728.23	29,000.00	2,728.23
47330	Local Gov Chgs-Transp	1,695,322.06	1,207,485.00	487,837.06
47332	Local Gov Chgs-Roads	383,382.21	403,360.00	(19,977.79)
47333	Local Gov Chgs-Bridges	116,357.01	27,440.00	88,917.01
47350	Local Gov Chgs-Hlth & Human Svcs	98,306.00	69,050.00	29,256.00
47351	Local Gov Chgs-Other Governments	3,080.00	2,000.00	1,080.00
47391	Local Gov Chgs-BNI (Materials)	1,710.24	3,200.00	(1,489.76)
47392	Local Gov Chgs-BNI (Staff)	475.50	800.00	(324.50)
47393	Local Gov Chgs-Work Relief	3,313.15	5,000.00	(1,686.85)
47395	Local Gov Chgs-EM Vehicles	4,760.66	5,000.00	(239.34)
47396	Local Gov Chgs-EM Equipment	2,389.00	800.00	1,589.00
	Total Charges to Other Governments	8,003,561.22	7,260,069.00	743,492.22
				10.24%
	Interdepartmental Charges for Services			
47410	Dept Charges-Hlth Benefits & Other	10,042,931.42	10,157,960.00	(115,028.58)
47411	Dept Charges-Purchasing	35,239.07	73,303.00	(38,063.93)
47412	Dept Charges-Insurance	474,226.47	475,000.00	(773.53)
47413	Dept Charges-Gen Govt	1,162,661.96	1,003,569.00	159,092.96
47415	Dept Charges-Systems	303,475.64	295,155.00	8,320.64
47421	Dept Charges-Public Safety	28,299.32	21,000.00	7,299.32
47430	Dept Charges-Bldg Rent	918,729.92	919,124.00	(394.08)
47432	Dept Charges-Rent Unified		704.00	(704.00)
47435	Dept Charges-Sheriff Lockup Rent	16,392.00	16,000.00	392.00
47438	Dept Charges-Riverblock Rent	585,996.00	575,520.00	10,476.00
47440	Dept Charges	3,518.00	3,400.00	118.00
47460	Dept Charges-Drug Court	67,000.00	73,000.00	(6,000.00)
47470	Dept Charges-Highway	2,700,098.65	2,459,263.00	240,835.65
	Total Interdepartmental Charges	16,338,568.45	16,072,998.00	265,570.45
				1.65%
	Total Intergovernmental Charges for Services	24,342,129.67	23,333,067.00	1,009,062.67
				4.32%
	Miscellaneous			
48000	Miscellaneous	657,251.61		657,251.61
48100	Interest	162.34	80.00	82.34
48110	Interest-Capital Projects	8.67	10.00	(1.33)
48113	Unrealized Gain/Loss on Investment	25,381.30	48,430.00	(23,048.70)
48114	Interest-Investment	194,270.57	115,959.00	78,311.57
48115	Interest-General Investment	183,481.13	25,000.00	158,481.13
48116	Interest-Section 125 & Health	654.75	219.00	435.75
48117	Interest-Clerk of Courts	327.89	300.00	27.89
48200	Rental Income	130,276.72	134,931.00	(4,654.28)
48201	Rental Income- CSP/CCS		50,400.00	(50,400.00)
48300	Gain/Loss-Sale of Property	222,382.83	53,000.00	169,382.83
48310	Gain/Loss-Sale of Fixed Assets	(12,729.00)		(12,729.00)
48320	Gain/Loss-Sale of Surplus Property	2,651.00	500.00	2,151.00
48340	Gain/Loss-Sale of Salvage and Waste	5,433.89	6,700.00	(1,266.11)
48440	Insurance Recoveries-Other	2,094,221.81	487,000.00	1,607,221.81
48500	Donations	599,799.44	1,629,800.00	(1,030,000.56)
48501	Donations-Designated Projects	220.00		220.00
48502	Donations-Veterans Loan Repayment	956.92		956.92
48503	Donations-Services ATV Club	3,837.27	6,000.00	(2,162.73)
48510	Donations	467,000.00		467,000.00
48525	Donations-Sheriff Trust	12,385.00		12,385.00
48540	Donations & Contributions	29,375.30	20,000.00	9,375.30
48830	Recovery of PYBD & Contractual Adj	50,767.92	46,500.00	4,267.92
48860	Revenue from Meals	19,448.39	20,000.00	(551.61)
48880	Food Vending Machine Income	4,200.96	4,500.00	(299.04)
48900	Other Miscellaneous Revenue	110,599.17	39,125.00	71,474.17
48901	Other/Miscellaneous Revenue	6,355.29	1,500.00	4,855.29
48910	Vending/Cafeteria Revenue	7,524.95	11,000.00	(3,475.05)
48920	Vending Machine Revenue	4,115.35	4,600.00	(484.65)
48940	Canteen Income	30.00	500.00	(470.00)
48970	Rental Income- NHC, Health Annex	17,508.00	17,508.00	
48980	Misc/Other Workshop Revenue	11.38	100.00	(88.62)
48990	Other Operating Income	2,625.78	2,500.00	125.78

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Monday, December 31, 2018

	Actual	2018 Budget	Variance	Variance %
48991 Copier Revenue	1,723.10	2,000.00	(276.90)	(13.85%)
Total Miscellaneous	4,842,259.73	2,728,162.00	2,114,097.73	77.49%
Other Financing Sources				
49110 Proceeds from Long-Term Debt	50,708.00		50,708.00	0.00%
49210 Transfer from General Fund		260,000.00	(260,000.00)	(100.00%)
49220 Transfer from Special Revenue	6,020,145.41	6,086,765.00	(66,619.59)	(1.09%)
49270 Transfer from Internal Service		283,903.00	(283,903.00)	(100.00%)
49280 Transfer from Trust Funds	1,286,555.40		1,286,555.40	0.00%
Total Other Financing Sources	7,357,408.81	6,630,668.00	726,740.81	10.96%
TOTAL REVENUES	109,262,281.07	104,649,483.00	4,612,798.07	4.41%

EXPENDITURES**General Government**

51120 Committees & Commissions	178,235.93	202,513.00	24,277.07	11.99%
51212 Circuit Court Branch I	366,028.26	395,614.00	29,585.74	7.48%
51213 Circuit Court Branch II	112,480.42	119,902.00	7,421.58	6.19%
51214 Circuit Court Branch III	122,253.21	124,761.00	2,507.79	2.01%
51215 Drug Court	212,330.68	215,817.00	3,486.32	1.62%
51217 Clerk of Courts-Divorce Mediation	15,750.00	17,000.00	1,250.00	7.35%
51220 Family Court Commissioner	88,036.39	105,233.00	17,196.61	16.34%
51221 Clerk of Courts	1,303,023.28	1,353,334.00	50,310.72	3.72%
51231 Coroner	131,259.14	139,842.00	8,582.86	6.14%
51310 District Attorney	285,185.88	304,049.00	18,863.12	6.20%
51315 Victim Witness Program	151,711.27	156,044.00	4,332.73	2.78%
51316 Task Force	240.00	900.00	660.00	73.33%
51320 Corporation Counsel	271,271.56	271,297.00	25.44	0.01%
51330 Child Support	977,094.09	1,022,205.00	45,110.91	4.41%
51420 County Clerk	293,454.96	323,430.00	29,975.04	9.27%
51424 County Clerk-Postage Meter	10,870.02	14,300.00	3,429.98	23.99%
51430 Health Benefit Payments	12,577,867.25	11,678,993.00	(898,874.25)	(7.70%)
51431 Health-Wellness	274,900.90	283,903.00	9,002.10	3.17%
51433 Human Resources-Labor Relations	27,487.47	28,200.00	712.53	2.53%
51435 Human Resources-Personnel	429,858.20	437,707.00	7,848.80	1.79%
51436 Human Resources-Programs	198.72	3,670.00	3,471.28	94.59%
51440 County Clerk-Elections	85,788.08	94,621.00	8,832.92	9.34%
51450 Data Processing	1,612,328.86	1,804,291.00	191,962.14	10.64%
51451 Voice over IP	119,893.90	128,000.00	8,106.10	6.33%
51452 PC Replacement	200,381.29	200,600.00	218.71	0.11%
51453 Co Clerk-Inform & Commun	13,504.18	18,500.00	4,995.82	27.00%
51510 Finance	386,940.01	380,313.00	(6,627.01)	(1.74%)
51520 Treasurer	403,822.89	429,490.00	25,667.11	5.98%
51550 Purchasing	50,286.53	51,970.00	1,683.47	3.24%
51590 Contingency		245,324.00	245,324.00	100.00%
51611 Bldg Maint-Courthouse and Jail	1,092,906.90	1,152,179.00	59,272.10	5.14%
51630 Bldg Maint-Unifed Svcs Building	9,696.83	10,889.00	1,192.17	10.95%
51640 Bldg Maint-Joint Use Building	6,983.49	11,851.00	4,867.51	41.07%
51650 Bldg Maint-Sheriff Lockup	2,713.79	4,547.00	1,833.21	40.32%
51660 Bldg Maint-CBRF's	3,903.62	7,471.00	3,567.38	47.75%
51670 Bldg Maint-River Block	413,046.75	681,520.00	268,473.25	39.39%
51710 Register of Deeds	399,180.30	423,055.00	23,874.70	5.64%
51711 Register of Deeds-Redaction	26,567.10	32,387.00	5,819.90	17.97%
51931 Property and Liability Insurance	543,161.05	612,071.00	68,909.95	11.26%
51933 Workers Comp Insurance	314,279.39	491,569.00	177,289.61	36.07%
51934 Sick Leave Conversion	266,475.19	500,000.00	233,524.81	46.70%
Total General Government	23,781,397.78	24,479,362.00	697,964.22	2.85%

Public Safety

52110 Sheriff-Administration	2,473,798.83	2,641,365.00	167,566.17	6.34%
52111 Sheriff Trust	58,367.73		(58,367.73)	0.00%
52130 Radio Engineer	176,037.27	232,110.00	56,072.73	24.16%
52131 Sheriff-Indian Law Enforce	25,715.55	33,933.00	8,217.45	24.22%
52140 Sheriff-Traffic Police	2,991,749.32	3,065,437.00	73,687.68	2.40%
52150 Sheriff-Civil Svc Comm		1,000.00	1,000.00	100.00%
52510 Emer Mgmt-SARA Title III	43,651.54	52,085.00	8,433.46	16.19%

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Monday, December 31, 2018

		2018		
		Actual	Budget	Variance
				Variance %
52520	Emergency Management	319,307.04	323,272.00	3,964.96
52601	Dispatch	1,671,452.27	1,784,049.00	112,596.73
52530	Emer Mgmt-Bldg Numbering	4,332.32	3,000.00	(1,332.32)
52540	Emer Mgmt-Work Relief	135,945.09	140,926.00	4,980.91
52710	Sheriff-Jail	2,340,008.31	2,505,702.00	165,693.69
52712	Sheriff-Electronic Monitoring	180,361.96	183,188.00	2,826.04
52713	Sheriff-PT Transp/Safekeeper	1,065,008.59	1,066,197.00	1,188.41
52721	Sheriff-Jail Surcharge	108,391.47	187,570.00	79,178.53
	Total Public Safety	11,594,127.29	12,219,834.00	625,706.71
				5.12%
Public Works-Highway				
53110	Hwy-Administration	317,188.55	288,760.00	(28,428.55)
53120	Hwy-Engineer	201,909.01	245,004.00	43,094.99
53191	Hwy-Other Administration	339,454.98	335,112.00	(4,342.98)
53210	Hwy-Employee Taxes & Benefits	157,123.94		(157,123.94)
53220	Hwy-Field Tools	(35,178.62)	13,236.00	48,414.62
53230	Hwy-Shop Operations	280,624.69	280,244.00	(380.69)
53232	Hwy-Fuel Handling	16,712.22	12,100.00	(4,612.22)
53240	Hwy-Machinery Operations	1,079,328.84	1,711,623.00	632,294.16
53260	Hwy-Bituminous Ops	249,071.33	226,200.00	(22,871.33)
53262	Hwy-Bituminous Ops	4,317.94	111,922.00	107,604.06
53266	Hwy-Bituminous Ops	2,078,616.02	2,107,491.00	28,874.98
53270	Hwy-Buildings & Grounds	201,773.66	164,134.00	(37,639.66)
53290	Hwy-Salt Brine Operations	1,181.64		(1,181.64)
53291	Hwy-Salt Brine Operations	2,797.61		(2,797.61)
53310	Hwy-Maintenance CTHS		3,300.00	3,300.00
53311	Hwy-Maint CTHS Patrol Sectn	1,740,701.00	1,655,124.00	(85,577.00)
53312	Hwy-Snow Remov	934,834.05	939,941.00	5,106.95
53313	Hwy-Maintenance Gang	148,941.24	134,103.00	(14,838.24)
53314	Hwy-Maint Gang-Materials	2,899.04	1,235.00	(1,664.04)
53320	Hwy-Maint STHS	1,182,605.02	1,364,109.00	181,503.98
53323	Hwy-Maint STHS PBM	81,903.91	52,600.00	(29,303.91)
53330	Hwy-Local Roads	1,691,396.28	1,187,637.00	(503,759.28)
53340	Hwy-County-Aid Road Construction	442,641.69	444,834.00	2,192.31
53341	Hwy-County-Aid Bridge Construction	155,557.69	200,269.00	44,711.31
53490	Hwy-State & Local Other Services	335,587.02	552,901.00	217,313.98
	Total Public Works-Highway	11,611,988.75	12,031,879.00	419,890.25
				3.49%
Health and Human Services				
54121	Health-Public Health	1,737,277.43	1,780,025.00	42,747.57
54122	Health-WIC Program	369,690.09	388,380.00	18,689.91
54128	Health-Public Health Grants	81,135.50	80,000.00	(1,135.50)
54129	Humane Officer	40,336.27	35,519.00	(4,817.27)
54130	Health-Dental Sealants	123,277.93	128,779.00	5,501.07
54132	Adams-Juneau Sanitation	281,412.11	308,214.00	26,801.89
54210	Edgewater-Nursing	3,896,092.83	4,119,094.00	223,001.17
54211	Edgewater-Housekeeping	129,602.10	131,548.00	1,945.90
54212	Edgewater-Dietary	674,416.19	731,423.00	57,006.81
54213	Edgewater-Laundry	59,314.83	150,061.00	90,746.17
54214	Edgewater-Maintenance	356,328.54	382,204.00	25,875.46
54217	Edgewater-Activities	166,430.02	169,940.00	3,509.98
54218	Edgewater-Social Services	142,003.33	156,283.00	14,279.67
54219	Edgewater-Administration	637,780.26	628,781.00	(8,999.26)
54315	Mental Health/AODA Ho Chunk	27,500.00	27,500.00	
54316	Mental Institutions State Charge		360.00	360.00
54317	Human Services Crisis Stabilization	456,687.78	483,116.00	26,428.22
54324	Norwood-SNF-CMI	1,046,437.54	1,057,175.00	10,737.46
54325	Norwood SNF TBI	913,252.68	1,013,060.00	99,807.32
54326	Norwood-Inpatient	3,342,881.84	3,348,009.00	5,127.16
54350	Norwood-Dietary	1,117,135.75	1,104,390.00	(12,745.75)
54351	Norwood-Plant Ops & Maint	831,917.21	840,365.00	8,447.79
54363	Norwood-Medical Records	163,334.25	168,904.00	5,569.75
54365	Norwood-Administration	1,056,098.99	1,244,555.00	188,456.01

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Monday, December 31, 2018

		2018		
		Actual	Budget	Variance
				Variance %
54401	Human Services-Child Welfare	3,415,731.10	3,580,277.00	164,545.90
54405	Human Services-Youth Aids	3,249,308.19	3,310,128.00	60,819.81
54410	Human Services-Child Care	127,922.13	140,048.00	12,125.87
54413	Human Services-Transportation	376,269.59	369,706.00	(6,563.59)
54420	Human Services-ESS	1,351,364.19	1,410,902.00	59,537.81
54425	Human Services-FSET	2,772,503.24	2,789,886.00	17,382.76
54435	Human Services-LIEAP	118,005.92	125,628.00	7,622.08
54440	Human Services-Birth to Three	482,619.45	486,247.00	3,627.55
54445	Human Services-Childrens COP	245,717.54	291,898.00	46,180.46
54450	Human Services-Childrens Waivers	224,433.83	249,481.00	25,047.17
54455	Human Services-CSP	522,607.84	569,147.00	46,539.16
54460	Human Services-OPC MH	1,297,754.18	1,377,982.00	80,227.82
54465	Human Services-CCS	1,944,006.27	1,760,681.00	(183,325.27)
54470	Human Services-Crisis Legal Svc	752,426.07	724,832.00	(27,594.07)
54475	Human Services-MH Contr COP	1,042,855.98	1,538,677.00	495,821.02
54480	Human Services-OPC AODA	450,830.83	484,555.00	33,724.17
54485	Human Services-OPC Day Treatment	80,738.21	80,368.00	(370.21)
54495	Human Services-AODA Contract	55,697.58	136,100.00	80,402.42
54500	Human Services-Administration	3,080,342.42	3,253,780.00	173,437.58
54611	Aging-Committee on Aging	195,769.91	198,278.00	2,508.09
54710	Veterans-Veterans Relief	5,352.10	5,411.00	58.90
54720	Veterans-Veterans Service Officer	319,630.77	330,151.00	10,520.23
54730	Veterans Relief Donations	15.79	300.00	284.21
54740	Veterans-Care of Veterans Graves	2,858.01	2,865.00	6.99
54750	Veterans-WDVA Grant	7,421.15	11,500.00	4,078.85
	Total Health and Human Services	39,772,525.76	41,706,513.00	1,933,987.24
				4.64%
	Culture, Recreation and Education			
55112	County Aid to Libraries	891,144.00	891,144.00	
				0.00%
55210	County Parks	1,624,723.60	1,625,697.00	973.40
				0.06%
55441	Maintenance Snowmobile Trails	75,006.81	67,925.00	(7,081.81)
				(10.43%)
55442	ATV Maintenance	9,505.61	12,715.00	3,209.39
				25.24%
55460	Marshfield Fairgrounds	25,000.00	25,000.00	
				0.00%
55620	UW-Extension	454,793.33	516,662.00	61,868.67
				11.97%
55630	UW-Extension Center-Marshfield	48,082.00	48,082.00	
				0.00%
55650	UW-Extension Junior Fair	32,000.00	32,000.00	
				0.00%
55660	UW-Extension Projects	25,682.12	27,700.00	2,017.88
				7.28%
55661	UW-Ext Farm Technology Days	(20,000.00)	43,000.00	63,000.00
				146.51%
	Total Culture, Recreation and Education:	3,165,937.47	3,289,925.00	123,987.53
				3.77%
	Conservation and Development			
56111	State Forestry Roads	3,090.78	3,300.00	209.22
				6.34%
56121	Land Conservation	238,579.33	241,959.00	3,379.67
				1.40%
56122	DATCP Grant	240,354.27	250,593.00	10,238.73
				4.09%
56123	Wildlife Damage Abatement	67,016.64	80,785.00	13,768.36
				17.04%
56125	Non-Metallic Mining Reclamation	37,731.80	40,054.00	2,322.20
				5.80%
56127	Don Aron Memorial Fund	21,018.14	22,000.00	981.86
				4.46%
56310	County Planner	368,509.23	369,261.00	751.77
				0.20%
56320	Land Record	133,074.39	255,729.00	122,654.61
				47.96%
56340	Surveyor	44,719.96	44,750.00	30.04
				0.07%
56730	Transp & ED-Airport Aid	17,500.00	17,500.00	
				0.00%
56740	Payment in Lieu of Tax	77,344.10	77,345.00	0.90
				0.00%
56750	Transp & Economic Develop	141,075.00	141,075.00	
				0.00%
56780	CDBG-ED	590.73	30,000.00	29,409.27
				98.03%
56911	State Wildlife Habitat	1,935.00	2,500.00	565.00
				22.60%
56913	Park & Forestry Capital Proj	34,330.75	165,063.00	130,732.25
				79.20%
56943	Private Sewage System	192,066.58	196,939.00	4,872.42
				2.47%
	Total Conservation and Development	1,618,936.70	1,938,853.00	319,916.30
				16.50%
	Capital Outlay			
57121	Cap Projects-Parks	118,831.65	140,000.00	21,168.35
				15.12%
57127	Cap Projects-Computers	92,989.94	93,000.00	10.06
				0.01%
57208	Cap Projects-Dispatch	38,041.00	40,000.00	1,959.00
				4.90%
57213	Cap Projects-Emergency Management		225,000.00	225,000.00
				100.00%

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Monday, December 31, 2018

	Actual	2018 Budget	Variance	Variance %
57216 Cap Projects-Computer Software	28,112.21	29,000.00	887.79	3.06%
57310 Highway Capital Projects	4,253,555.40	2,499,999.00	(1,753,556.40)	(70.14%)
57412 Cap Projects-Edgewater	330,376.31	337,367.00	6,990.69	2.07%
57420 Cap Projects-Norwood	164,816.24	196,500.00	31,683.76	16.12%
57640 UW Remodeling/Construction	166,400.12	111,000.00	(55,400.12)	(49.91%)
57930 Depreciation & Amortization	577,978.78		(577,978.78)	0.00%
57940 Depreciation & Amortization	220,524.56		(220,524.56)	0.00%
Total Capital Outlay	<u>5,991,626.21</u>	<u>3,671,866.00</u>	<u>(2,319,760.21)</u>	<u>(63.18%)</u>
Debt Service				
58140 Debt Service Principal-Highway	4,605,000.00	4,605,000.00		0.00%
58240 Debt Service Interest-Highway	557,485.30	557,817.00	331.70	0.06%
58295 Paying Agent & Fiscal Charges	41,626.04		(41,626.04)	0.00%
Total Debt Service	<u>5,204,111.34</u>	<u>5,162,817.00</u>	<u>(41,294.34)</u>	<u>(0.80%)</u>
Other Financing Uses				
59210 Transfers to General Fund	7,306,700.81	6,532,243.00	(774,457.81)	(11.86%)
59220 Transfer to Special Revenue		12,162.00	12,162.00	100.00%
59270 Transfer to Internal Service		(138,847.00)	(138,847.00)	100.00%
Total Other Financing Uses	<u>7,306,700.81</u>	<u>6,405,558.00</u>	<u>(901,142.81)</u>	<u>(14.07%)</u>
TOTAL EXPENDITURES	<u>110,047,352.11</u>	<u>110,906,607.00</u>	<u>859,254.89</u>	<u>0.77%</u>
NET INCOME (LOSS) *	<u>(785,071.04)</u>	<u>(6,257,124.00)</u>	<u>5,472,052.96</u>	<u>(87.45%)</u>

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Tuesday, April 30, 2019

	Actual	2019 Budget	Variance	Variance %
REVENUES				
Taxes				
41110 General Property Taxes	\$8,968,193.68	\$26,904,581.00	(\$17,936,387.32)	(66.67%)
41150 Forest Cropland/Managed Forest Land	55,715.06	25,000.00	30,715.06	122.86%
41220 General Sales and Retailers' Discount	40.78		40.78	0.00%
41221 County Sales Tax	1,018,082.01	5,800,000.00	(4,781,917.99)	(82.45%)
41230 Real Estate Transfer Fees	19,744.02	120,000.00	(100,255.98)	(83.55%)
41800 Interest and Penalties on Taxes	90,486.70	410,000.00	(319,513.30)	(77.93%)
41910 Payments in Lieu of Taxes	18,398.73	18,500.00	(101.27)	(0.55%)
Total Taxes	10,170,660.98	33,278,081.00	(23,107,420.02)	(69.44%)
Intergovernmental Revenues				
43211 Federal Grants-Emergency Government	1,058.00		1,058.00	0.00%
43410 State Aid-Shared Revenue		3,059,556.00	(3,059,556.00)	(100.00%)
43430 State Aid-Other State Shared Revenues		291,141.00	(291,141.00)	(100.00%)
43511 State Aid-Victim Witness		73,300.00	(73,300.00)	(100.00%)
43512 State Aid-Courts	133,419.95	377,350.00	(243,930.05)	(64.64%)
43514 State Aid-Court Support Services		58,400.00	(58,400.00)	(100.00%)
43516 State Aid-Modernization Grants	37,264.00	58,120.00	(20,856.00)	(35.88%)
43521 State Aid - Law Enforcement	55,218.53	121,000.00	(65,781.47)	(54.36%)
43523 State Aid-Other Law Enforcement	18,089.00	18,000.00	89.00	0.49%
43528 State Aid-Emergency Government		93,250.00	(93,250.00)	(100.00%)
43531 State Aid-Transportation	548,606.26	2,096,592.00	(1,547,985.74)	(73.83%)
43549 State Aid-Private Sewage		20,000.00	(20,000.00)	(100.00%)
43551 State Aid-Health Grants	5,181.84	77,978.00	(72,796.16)	(93.35%)
43554 State Aid-Health WIC Program	722.00	360,000.00	(359,278.00)	(99.80%)
43557 State Aid-Health Consolidated Contract	5,828.00	66,766.00	(60,938.00)	(91.27%)
43560 State Aid-Grants		66,391.00	(66,391.00)	(100.00%)
43561 State Aids	2,581,557.33	12,352,657.00	(9,771,099.67)	(79.10%)
43567 State Aid-Transportation	216,615.00	211,515.00	5,100.00	2.41%
43568 State Aid-Child Support		938,661.00	(938,661.00)	(100.00%)
43571 State Aid-UW Extension		11,500.00	(11,500.00)	(100.00%)
43572 State Aid-ATV Maintenance		6,715.00	(6,715.00)	(100.00%)
43574 State Aid-Snowmobile Trail Maint		75,006.81	(75,006.81)	(100.00%)
43576 State Aid-Parks		162,500.00	(162,500.00)	(100.00%)
43581 State Aid-Forestry	48,407.18	49,090.00	(682.82)	(1.39%)
43586 State Aid-Land Conservation	10,967.53	407,487.00	(396,519.47)	(97.31%)
43640 State Aid-Co Share Managed Forest Lands		20,000.00	(20,000.00)	(100.00%)
43690 State Aid-Forestry Roads	3,245.08	3,249.00	(3.92)	(0.12%)
Total Intergovernmental	3,666,179.70	21,076,224.81	(17,410,045.11)	(82.61%)
Licenses and Permits				
44100 Business and Occupational Licenses	6,630.07	350,000.00	(343,369.93)	(98.11%)
44101 Utility Permits	625.02	1,050.00	(424.98)	(40.47%)
44102 Driveway Permits	60.00	860.00	(800.00)	(93.02%)
44200 DNR & ML Fees	7,880.00	54,250.00	(46,370.00)	(85.47%)
44201 Dog License Fund		1,000.00	(1,000.00)	(100.00%)
44260 Moving Permits	75.00	1,025.00	(950.00)	(92.68%)
44300 Sanitary Permit Fees	3,250.00	60,253.00	(57,003.00)	(94.61%)
44411 County Planner Plat Review Fees	340.00	7,500.00	(7,160.00)	(95.47%)
44412 Wisconsin Fund Application Fees		750.00	(750.00)	(100.00%)
44413 Shoreland zoning Fees & Permits	1,428.78	15,675.00	(14,246.22)	(90.88%)
44415 HT Database Annual Fee	3,260.00	90,560.00	(87,300.00)	(96.40%)
Total Licenses and Permits	23,548.87	582,923.00	(559,374.13)	(95.96%)
Fines, Forfeits and Penalties				
45110 Ordinances Violations	281.25	1,700.00	(1,418.75)	(83.46%)
45115 County Share of Occupational Driver		200.00	(200.00)	(100.00%)
45120 County Share of State Fines and Forfeitures	23,498.68	152,000.00	(128,501.32)	(84.54%)
45123 County Parks Violation Fee		750.00	(750.00)	(100.00%)
45130 County Forfeitures Revenue	15,693.77	92,000.00	(76,306.23)	(82.94%)
45191 Private Sewage Fines	7,715.08	15,000.00	(7,284.92)	(48.57%)
Total Fines, Forfeits and Penalties	47,188.78	261,650.00	(214,461.22)	(81.96%)
Public Charges for Services				
46110 County Clerk-Passport Fees	9,445.00	20,000.00	(10,555.00)	(52.78%)
46121 Treasurer Fees-Redemption Notices	2,232.65	4,000.00	(1,767.35)	(44.18%)

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Tuesday, April 30, 2019

	Actual	2019 Budget	Variance	Variance %
46122 Property Conversion Charges		1,000.00	(1,000.00)	(100.00%)
46130 Register of Deeds-Fees	45,787.00	309,000.00	(263,213.00)	(85.18%)
46131 Register of Deeds-Laredo Tapestry		3,800.00	(3,800.00)	(100.00%)
46135 Land Record-Fees	11,080.00	92,880.00	(81,800.00)	(88.07%)
46140 Court Fees	29,013.80	170,000.00	(140,986.20)	(82.93%)
46141 Court Fees and Costs-Marriage Counseling	820.00	12,700.00	(11,880.00)	(93.54%)
46142 Court/Juvenile	6,869.04	22,000.00	(15,130.96)	(68.78%)
46143 Other Professional Reimbursements	4,515.69	14,750.00	(10,234.31)	(69.39%)
46144 Circuit Court Branch I	6,986.80	28,600.00	(21,613.20)	(75.57%)
46146 Circuit Court Branch III	2,620.00	7,500.00	(4,880.00)	(65.07%)
46191 Public Charges-Clerk	820.00	7,600.00	(6,780.00)	(89.21%)
46192 Public Chgs-Temp Licenses	1,897.70	7,000.00	(5,102.30)	(72.89%)
46194 County Clerk Copy Fees	40.00	275.00	(235.00)	(85.45%)
46195 Public Chgs-Map & Data Sales		100.00	(100.00)	(100.00%)
46196 Public Chgs-Human Resources	450,729.68	1,500,767.00	(1,050,037.32)	(69.97%)
46210 Sheriff-Public Charges	50.00	350.00	(300.00)	(85.71%)
46211 Sheriff Revenue-Civil Process Fees	18,470.76	60,000.00	(41,529.24)	(69.22%)
46212 Sheriff Cost Reimbursement/Witness Fees	13,117.92	53,000.00	(39,882.08)	(75.25%)
46214 Reserve Deputy Revenue	300.00	12,000.00	(11,700.00)	(97.50%)
46215 Sheriff Escort Service	9,224.46	30,000.00	(20,775.54)	(69.25%)
46216 Restitution	1,859.82	200.00	1,659.82	829.91%
46217 OWI Restitution	219.61	1,800.00	(1,580.39)	(87.80%)
46221 Public Chgs-Coroner Cremation	13,800.00	60,000.00	(46,200.00)	(77.00%)
46230 Death Certificates	3,900.00	15,000.00	(11,100.00)	(74.00%)
46241 Jail Surcharge	4,952.21	35,000.00	(30,047.79)	(85.85%)
46242 Huber/Electronic Monitoring	60,966.34	347,678.00	(286,711.66)	(82.46%)
46243 Inmate Booking/Processing Fee	5,576.95	18,000.00	(12,423.05)	(69.02%)
46244 Other County Transports	3,327.71	22,000.00	(18,672.29)	(84.87%)
46245 Jail Stay Fee	8,973.46	41,975.00	(33,001.54)	(78.62%)
46291 Public Chgs-ID Cards		100.00	(100.00)	(100.00%)
46330 Public Chgs-Ho Chunk/AODA		27,500.00	(27,500.00)	(100.00%)
46510 Public Chgs-Crisis Stabilization	75,252.18	509,837.00	(434,584.82)	(85.24%)
46520 Institutional Care-Private Pay	178,567.68	1,380,056.00	(1,201,488.32)	(87.06%)
46521 Institutional Care-Other Pay	100.00	5,500.00	(5,400.00)	(98.18%)
46525 Public Chgs- Medicare	535,751.25	2,156,613.00	(1,620,861.75)	(75.16%)
46526 Public Chgs- Medicaid	690,266.49	6,227,595.00	(5,537,328.51)	(88.92%)
46527 Public Chgs-Veterans EW	1,055.34		1,055.34	0.00%
46530 Public Charges	850,513.29	5,893,278.00	(5,042,764.71)	(85.57%)
46531 Public Chgs- Private Insurance	204,532.38	923,369.00	(718,836.62)	(77.85%)
46532 Public Chgs-County Responsible	25,673.07	202,819.00	(177,145.93)	(87.34%)
46533 Public Chgs-NW Mental Health Inpatient	70,008.56	529,195.00	(459,186.44)	(86.77%)
46534 Public Chgs-NW Mental Health Inpatient	210,854.71	1,823,383.00	(1,612,528.29)	(88.44%)
46536 Third Party Awards & Settlements		404,946.00	(404,946.00)	(100.00%)
46537 Contractual Adjustment	(668,145.40)	(4,430,479.00)	3,762,333.60	(84.92%)
46590 Provision for Bad Debts-Edgewater	(15,333.32)	(92,000.00)	76,666.68	(83.33%)
46621 Child Support-Genetic Tests	748.40	4,300.00	(3,551.60)	(82.60%)
46623 Child Support-Filing Fees	20.00	200.00	(180.00)	(90.00%)
46624 Child Support-Service Fees	1,274.06	12,000.00	(10,725.94)	(89.38%)
46625 Child Support-Extradition Charges		500.00	(500.00)	(100.00%)
46721 Public Chgs-Parks	85,089.42	550,000.00	(464,910.58)	(84.53%)
46772 UW-Extension Project Revenue	779.93	3,050.00	(2,270.07)	(74.43%)
46813 County Forest Revenue	116,648.16	385,000.00	(268,351.84)	(69.70%)
46825 Land Conservation Fees & Sales	54,800.26	68,185.00	(13,384.74)	(19.63%)
46826 Private Sewage Charges	120.00	19,150.00	(19,030.00)	(99.37%)
Total Public Charges for Services	3,136,173.06	19,503,072.00	(16,366,898.94)	(83.92%)
Intergovernmental Charges for Services				
47210 Intergovernmental Charges	74,944.49	570,700.00	(495,755.51)	(86.87%)
47230 State Charges	491,352.78	1,433,100.00	(941,747.22)	(65.71%)
47231 State Charges-Highway	108,519.18	232,838.00	(124,318.82)	(53.39%)
47232 State Charges-Machinery		2,090,226.00	(2,090,226.00)	(100.00%)
47250 Intergovernmental Transfer Program Rev		618,800.00	(618,800.00)	(100.00%)
47300 Local Gov Chgs	77,128.26	561,660.00	(484,531.74)	(86.27%)
47320 Local Gov Chgs-Public Safety	8,363.14	30,000.00	(21,636.86)	(72.12%)
47330 Local Gov Chgs-Transp	185,554.96	1,207,485.00	(1,021,930.04)	(84.63%)

4/4/2019

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Tuesday, April 30, 2019

		2019		
	Actual	Budget	Variance	Variance %
47332	Local Gov Chgs-Roads	403,360.00	(403,360.00)	(100.00%)
47333	Local Gov Chgs-Bridges	27,440.00	(50,582.30)	(184.34%)
47350	Local Gov Chgs-Hlth & Human Svcs	66,858.00	(66,858.00)	(100.00%)
47351	Local Gov Chgs-Other Governments	5,000.00	(5,000.00)	(100.00%)
47391	Local Gov Chgs-BNI (Materials)	2,500.00	(2,500.00)	(100.00%)
47392	Local Gov Chgs-BNI (Staff)	850.00	(850.00)	(100.00%)
47393	Local Gov Chgs-Work Relief	14,200.00	(13,698.00)	(96.46%)
47395	Local Gov Chgs-EM Vehicles	5,000.00	(4,434.54)	(88.69%)
47396	Local Gov Chgs-EM Equipment	800.00	(647.50)	(80.94%)
	Total Charges to Other Governments	7,270,817.00	(6,346,876.53)	(87.29%)
	Interdepartmental Charges for Services			
47410	Dept Charges-Hlth Benefits & Other	10,813,388.00	(7,380,146.88)	(68.25%)
47411	Dept Charges-Purchasing	38,200.00	(30,273.26)	(79.25%)
47412	Dept Charges-Insurance	498,408.00	(332,271.20)	(66.67%)
47413	Dept Charges-Gen Govt	1,128,105.00	(808,321.88)	(71.65%)
47415	Dept Charges-Systems	318,245.00	(236,114.96)	(74.19%)
47421	Dept Charges-Public Safety	21,500.00	(18,687.61)	(86.92%)
47430	Dept Charges-Bldg Rent	926,936.00	(629,472.32)	(67.91%)
47435	Dept Charges-Sheriff Lockup Rent	16,000.00	(10,666.68)	(66.67%)
47438	Dept Charges-Riverblock Rent	597,276.00	(398,881.00)	(66.78%)
47440	Dept Charges	3,400.00	(3,400.00)	(100.00%)
47460	Dept Charges-Drug Court	73,000.00	(56,000.00)	(76.71%)
47470	Dept Charges-Highway	1,783,420.00	(1,780,852.96)	(99.86%)
	Total Interdepartmental Charges	16,217,878.00	(11,685,088.75)	(72.05%)
	Total Intergovernmental Charges for Services	23,488,695.00	(18,031,965.28)	(76.77%)
	Miscellaneous			
48000	Miscellaneous	46.10	46.10	0.00%
48100	Interest	20.00	(15.42)	(77.10%)
48110	Interest-Capital Projects	1.10	(8.90)	(89.00%)
48113	Unrealized Gain/Loss on Investment	22,047.40	46,547.40	(189.99%)
48114	Interest-Investment	44,833.63	(79,978.37)	(64.08%)
48115	Interest-General Investment	28,649.88	(1,350.12)	(4.50%)
48116	Interest-Section 125 & Health	153.39	(224.61)	(59.42%)
48117	Interest-Clerk of Courts	37.36	(362.64)	(90.66%)
48200	Rental Income	38,970.12	(99,225.88)	(71.80%)
48300	Gain/Loss-Sale of Property	(3,888.72)	(155,888.72)	(102.56%)
48320	Gain/Loss-Sale of Surplus Property	11.00	(489.00)	(97.80%)
48340	Gain/Loss-Sale of Salvage and Waste	773.65	(5,926.35)	(88.45%)
48440	Insurance Recoveries-Other	8,996.64	(1,395,243.36)	(99.36%)
48500	Donations	133,691.77	6,141.77	4.82%
48502	Donations-Veterans Loan Repayment	1,828.00	1,828.00	0.00%
48503	Donations-Services ATV Club		(6,000.00)	(100.00%)
48540	Donations & Contributions	705.44	(44,294.56)	(98.43%)
48830	Recovery of PYBD & Contractual Adj	10,114.99	(36,385.01)	(78.25%)
48860	Revenue from Meals	3,035.25	(17,964.75)	(85.55%)
48880	Food Vending Machine Income	547.00	(3,953.00)	(87.84%)
48900	Other Miscellaneous Revenue	61,447.66	23,997.66	64.08%
48901	Other/Miscellaneous Revenue	3,779.80	2,279.80	151.99%
48910	Vending/Cafeteria Revenue	2,461.79	(6,238.21)	(71.70%)
48920	Vending Machine Revenue	840.41	(3,359.59)	(79.99%)
48940	Canteen Income		(500.00)	(100.00%)
48970	Rental Income- NHC, Health Annex	5,836.00	(11,672.00)	(66.67%)
48980	Misc/Other Workshop Revenue		(100.00)	(100.00%)
48990	Other Operating Income	570.52	(1,413.48)	(71.24%)
48991	Copier Revenue	366.75	(1,433.25)	(79.63%)
	Total Miscellaneous	2,157,048.00	(1,791,186.49)	(83.04%)
	Other Financing Sources			
49110	Proceeds from Long-Term Debt	59,486.00	(57,600.00)	(96.83%)
49210	Transfer from General Fund	310,000.00	(310,000.00)	(100.00%)
49220	Transfer from Special Revenue	5,800,000.00	(5,800,000.00)	(100.00%)
49270	Transfer from Internal Service	377,267.00	(377,267.00)	(100.00%)
	Total Other Financing Sources	6,546,753.00	(6,544,867.00)	(99.97%)
	TOTAL REVENUES	22,868,228.62	(84,026,218.19)	(78.61%)

4/4/2019

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Tuesday, April 30, 2019

	Actual	2019 Budget	Variance	Variance %
EXPENDITURES				
General Government				
51120 Committees & Commissions	61,013.24	216,928.00	155,914.76	71.87%
51212 Circuit Court Branch I	106,151.50	412,441.00	306,289.50	74.26%
51213 Circuit Court Branch II	30,503.38	122,773.00	92,269.62	75.15%
51214 Circuit Court Branch III	36,919.57	130,614.00	93,694.43	71.73%
51215 Drug Court	53,185.08	216,187.00	163,001.92	75.40%
51217 Clerk of Courts-Divorce Mediation	3,300.00	25,000.00	21,700.00	86.80%
51220 Family Court Commissioner	14,999.98	65,000.00	50,000.02	76.92%
51221 Clerk of Courts	321,933.56	1,344,176.00	1,022,242.44	76.05%
51231 Coroner	33,656.03	160,607.00	126,950.97	79.04%
51310 District Attorney	72,092.96	309,279.00	237,186.04	76.69%
51315 Victim Witness Program	37,366.69	152,796.00	115,429.31	75.54%
51320 Corporation Counsel	69,399.11	310,643.00	241,243.89	77.66%
51330 Child Support	243,191.93	1,049,541.00	806,349.07	76.83%
51420 County Clerk	69,984.99	302,827.00	232,842.01	76.89%
51424 County Clerk-Postage Meter	2,549.90	14,000.00	11,450.10	81.79%
51430 Health Benefit Payments	1,996,954.88	13,210,172.00	11,213,217.12	84.88%
51431 Health-Wellness	85,696.68	377,267.00	291,570.32	77.28%
51433 Human Resources-Labor Relations	3,878.00	30,000.00	26,122.00	87.07%
51435 Human Resources-Personnel	97,660.91	415,754.00	318,093.09	76.51%
51436 Human Resources-Programs	198.72	24,739.00	24,540.28	99.20%
51440 County Clerk-Elections	28,042.51	50,953.00	22,910.49	44.96%
51450 Data Processing	499,926.13	1,776,746.00	1,276,819.87	71.86%
51451 Voice over IP	62,030.13	147,300.00	85,269.87	57.89%
51452 PC Replacement	32,827.70	176,500.00	143,672.30	81.40%
51453 Co Clerk-Inform & Commun	3,648.75	18,500.00	14,851.25	80.28%
51510 Finance	116,877.62	467,934.00	351,056.38	75.02%
51520 Treasurer	109,674.33	453,189.00	343,514.67	75.80%
51550 Purchasing	14,751.03	53,006.00	38,254.97	72.17%
51590 Contingency		364,265.13	364,265.13	100.00%
51591 Efficiency		25,000.00	25,000.00	100.00%
51592 Initiatives		25,000.00	25,000.00	100.00%
51611 Bldg Maint-Courthouse and Jail	260,315.33	1,227,675.00	967,359.67	78.80%
51630 Bldg Maint-Unified Svcs Building	2,503.27	10,022.00	7,518.73	75.02%
51640 Bldg Maint-Joint Use Building	1,868.35	12,272.00	10,403.65	84.78%
51650 Bldg Maint-Sheriff Lockup	1,207.14	5,472.00	4,264.86	77.94%
51660 Bldg Maint-CBRF's		3,450.00	3,450.00	100.00%
51670 Bldg Maint-River Block	97,498.61	597,276.00	499,777.39	83.68%
51710 Register of Deeds	150,170.44	463,224.00	313,053.56	67.58%
51931 Property and Liability Insurance	348,064.42	613,429.00	265,364.58	43.26%
51933 Workers Comp Insurance	11,275.06	488,268.00	476,992.94	97.69%
51934 Sick Leave Conversion	23,017.06	500,000.00	476,982.94	95.40%
Total General Government	5,104,334.99	26,370,225.13	21,265,890.14	80.64%
Public Safety				
52110 Sheriff-Administration	569,645.80	2,662,120.00	2,092,474.20	78.60%
52130 Radio Engineer	39,403.62	231,544.00	192,140.38	82.98%
52131 Sheriff-Indian Law Enforce	4,997.16	34,541.00	29,543.84	85.53%
52140 Sheriff-Traffic Police	708,956.05	3,172,419.00	2,463,462.95	77.65%
52150 Sheriff-Civil Svc Comm		1,000.00	1,000.00	100.00%
52510 Emer Mgmt-SARA Title III	9,177.38	52,807.00	43,629.62	82.62%
52520 Emergency Management	68,348.99	272,806.00	204,457.01	74.95%
52601 Dispatch	432,981.24	1,801,711.00	1,368,729.76	75.97%
52530 Emer Mgmt-Bldg Numbering	234.00	3,000.00	2,766.00	92.20%
52540 Emer Mgmt-Work Relief	42,697.02	185,677.00	142,979.98	77.00%
52710 Sheriff-Jail	646,074.25	2,725,304.00	2,079,229.75	76.29%
52712 Sheriff-Electronic Monitoring	37,416.00	221,737.00	184,321.00	83.13%
52713 Sheriff-PT Transp/Safekeeper	172,437.99	1,388,247.00	1,215,809.01	87.58%
52721 Sheriff-Jail Surcharge		100,000.00	100,000.00	100.00%
Total Public Safety	2,732,369.50	12,852,913.00	10,120,543.50	78.74%
Public Works-Highway				
53110 Hwy-Administration	79,538.73	334,628.00	255,089.27	76.23%

4/4/2019

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Tuesday, April 30, 2019

		2019			
		Actual	Budget	Variance	Variance %
53120	Hwy-Engineer	48,211.28	232,838.00	184,626.72	79.29%
53191	Hwy-Other Administration	90,417.55	323,806.00	233,388.45	72.08%
53210	Hwy-Employee Taxes & Benefits	(662,633.26)		662,633.26	0.00%
53220	Hwy-Field Tools	(3,307.20)	13,400.00	16,707.20	124.68%
53230	Hwy-Shop Operations	79,998.38	331,129.00	251,130.62	75.84%
53232	Hwy-Fuel Handling	(7,386.57)	12,100.00	19,486.57	161.05%
53240	Hwy-Machinery Operations	(581,346.67)	2,173,434.00	2,754,780.67	126.75%
53260	Hwy-Bituminous Ops	6,031.70	230,902.00	224,870.30	97.39%
53262	Hwy-Bituminous Ops	30,576.99	119,372.00	88,795.01	74.39%
53266	Hwy-Bituminous Ops	26,069.42	1,762,924.00	1,736,854.58	98.52%
53270	Hwy-Buildings & Grounds	63,201.35	181,436.00	118,234.65	65.17%
53290	Hwy-Salt Brine Operations	7,557.74		(7,557.74)	0.00%
53291	Hwy-Salt Brine Operations	6,268.23		(6,268.23)	0.00%
53281	Hwy-Acquistion of Capital Assets	116,740.50		(116,740.50)	0.00%
53310	Hwy-Maintenance CTHS		3,300.00	3,300.00	100.00%
53311	Hwy-Maint CTHS Patrol Sectn	243,799.81	1,701,201.00	1,457,401.19	85.67%
53312	Hwy-Snow Remov	899,585.82	947,088.00	47,502.18	5.02%
53313	Hwy-Maintenance Gang	3,341.46	107,015.00	103,673.54	96.88%
53314	Hwy-Maint Gang-Materials	1,610.00		(1,610.00)	0.00%
53320	Hwy-Maint STHS	628,663.11	1,386,445.00	757,781.89	54.66%
53330	Hwy-Local Roads	199,191.75	1,190,217.00	991,025.25	83.26%
53340	Hwy-County-Aid Road Construction		440,617.00	440,617.00	100.00%
53341	Hwy-County-Aid Bridge Construction		200,422.00	200,422.00	100.00%
53490	Hwy-State & Local Other Services	69,209.00	555,842.00	486,633.00	87.55%
Total Public Works-Highway		1,345,339.12	12,248,116.00	10,902,776.88	89.02%
Health and Human Services					
54121	Health-Public Health	420,660.11	1,808,272.00	1,387,611.89	76.74%
54122	Health-WIC Program	86,629.91	359,800.00	273,170.09	75.92%
54128	Health-Public Health Grants	18,315.98	67,205.00	48,889.02	72.75%
54129	Humane Officer	10,073.62	35,485.00	25,411.38	71.61%
54130	Health-Dental Sealants	33,404.05	114,654.00	81,249.95	70.87%
54132	Adams-Juneau Sanitation	73,340.37	307,487.00	234,146.63	76.15%
54210	Edgewater-Nursing	941,618.78	4,320,403.00	3,378,784.22	78.21%
54211	Edgewater-Housekeeping	41,085.92	130,363.00	89,277.08	68.48%
54212	Edgewater-Dietary	172,635.45	742,634.00	569,998.55	76.75%
54213	Edgewater-Laundry	17,196.98	54,322.00	37,125.02	68.34%
54214	Edgewater-Maintenance	91,030.24	428,717.87	337,687.63	78.77%
54217	Edgewater-Activities	43,698.65	184,131.00	140,432.35	76.27%
54218	Edgewater-Social Services	35,206.03	152,037.00	116,830.97	76.84%
54219	Edgewater-Administration	158,298.14	721,400.00	563,101.86	78.06%
54220	Wood Haven TBI	51,319.36	897,983.00	846,663.64	94.29%
54315	Mental Health/AODA Ho Chunk		27,500.00	27,500.00	100.00%
54317	Human Services Crisis Stabilization	72,777.98	291,153.00	218,375.02	75.00%
54324	Norwood-SNF-CMI	269,052.50	1,146,558.00	877,505.50	76.53%
54325	Norwood SNF TBI	180,919.66	728,974.00	548,054.34	75.18%
54326	Norwood-Inpatient	746,291.30	3,524,103.00	2,777,811.70	78.82%
54350	Norwood-Dietary	263,119.56	1,129,370.00	866,250.44	76.70%
54351	Norwood-Plant Ops & Maint	163,167.95	675,913.00	512,745.05	75.86%
54363	Norwood-Medical Records	63,967.45	261,726.00	197,758.55	75.56%
54365	Norwood-Administration	335,823.76	1,199,527.00	863,703.24	72.00%
54401	Human Services-Child Welfare	785,285.54	3,822,418.00	3,037,132.46	79.46%
54405	Human Services-Youth Aids	615,142.88	3,343,095.00	2,727,952.12	81.60%
54410	Human Services-Child Care	32,966.13	159,188.00	126,221.87	79.29%
54413	Human Services-Transportation	81,004.14	449,566.00	368,561.86	81.98%
54420	Human Services-ESS	354,220.44	1,466,547.00	1,112,326.56	75.85%
54425	Human Services-FSET	741,929.99	3,176,589.00	2,434,659.01	76.64%
54435	Human Services-LIEAP	29,445.41	120,256.00	90,810.59	75.51%
54440	Human Services-Birth to Three	123,164.34	545,393.00	422,228.66	77.42%
54445	Human Services-Childrens COP	16,896.34	181,750.00	164,853.66	90.70%
54450	Human Services-Childrens Waivers	86,187.19	350,302.00	264,114.81	75.40%
54455	Human Services-CSP	136,335.91	590,056.00	453,720.09	76.89%
54460	Human Services-OPC MH	255,763.68	1,516,881.00	1,261,117.32	83.14%

4/4/2019

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Tuesday, April 30, 2019

		2019			
		Actual	Budget	Variance	Variance %
54465	Human Services-CCS	441,147.21	2,284,175.00	1,843,027.79	80.69%
54470	Human Services-Crisis Legal Svc	234,250.76	979,664.00	745,413.24	76.09%
54475	Human Services-MH Contr COP	76,559.43	1,393,677.00	1,317,117.57	94.51%
54480	Human Services-OPC AODA	103,887.65	428,196.00	324,308.35	75.74%
54485	Human Services-OPC Day Treatment	19,338.27	84,601.00	65,262.73	77.14%
54495	Human Services-AODA Contract	6,764.00	126,100.00	119,336.00	94.64%
54500	Human Services-Administration	850,464.88	3,308,916.00	2,458,451.12	74.30%
54611	Aging-Committee on Aging		198,278.00	198,278.00	100.00%
54710	Veterans-Veterans Relief	2,813.19	5,411.00	2,597.81	48.01%
54720	Veterans-Veterans Service Officer	83,104.51	344,334.00	261,229.49	75.87%
54730	Veterans Relief Donations	255.92	300.00	44.08	14.69%
54740	Veterans-Care of Veterans Graves		2,865.00	2,865.00	100.00%
54750	Veterans-WDVA Grant	1,457.38	11,058.00	9,600.62	86.82%
	Total Health and Human Services	9,368,018.94	44,199,333.87	34,831,314.93	78.81%
	Culture, Recreation and Education				
55112	County Aid to Libraries	498,976.07	977,893.00	478,916.93	48.97%
55210	County Parks	334,434.27	1,679,377.00	1,344,942.73	80.09%
55441	Maintenance Snowmobile Trails	18,041.20	88,591.81	70,550.61	79.64%
55442	ATV Maintenance	515.02	11,370.00	10,854.98	95.47%
55460	Marshfield Fairgrounds	25,000.00	25,000.00		0.00%
55620	UW-Extension	197,656.48	522,198.00	324,541.52	62.15%
55630	UW-Extension Center-Marshfield	23,936.00	47,872.00	23,936.00	50.00%
55650	UW-Extension Junior Fair	32,000.00	32,000.00		0.00%
55660	UW-Extension Projects	475.16	17,700.00	17,224.84	97.32%
	Total Culture, Recreation and Education:	1,131,034.20	3,402,001.81	2,270,967.61	66.75%
	Conservation and Development				
56111	State Forestry Roads		7,000.00	7,000.00	100.00%
56121	Land Conservation	83,356.42	285,452.00	202,095.58	70.80%
56122	DATCP Grant	44,393.50	314,582.00	270,188.50	85.89%
56123	Wildlife Damage Abatement	5,864.71	61,019.00	55,154.29	90.39%
56125	Non-Metalic Mining Reclamation	11,461.91	40,288.00	28,826.09	71.55%
56126	MDV	84.96	1,390.00	1,305.04	93.89%
56128	Mill Creek	2,446.96	22,000.00	19,553.04	88.88%
56310	County Planner	95,113.27	387,027.00	291,913.73	75.42%
56320	Land Record	23,885.24	246,750.00	222,864.76	90.32%
56340	Surveyor	6,454.29	44,304.00	37,849.71	85.43%
56730	Transp & ED-Airport Aid		13,384.00	13,384.00	100.00%
56740	Payment in Lieu of Tax		77,345.00	77,345.00	100.00%
56750	Transp & Economic Develop	1,517.36	145,191.00	143,673.64	98.95%
56780	CDBG-ED	32,466.45	35,000.00	2,533.55	7.24%
56911	State Wildlife Habitat		2,500.00	2,500.00	100.00%
56913	Park & Forestry Capital Proj	7,460.59	359,330.00	351,869.41	97.92%
56943	Private Sewage System	44,815.42	261,793.00	216,977.58	82.88%
	Total Conservation and Development	359,321.08	2,304,355.00	1,945,033.92	84.41%
	Capital Outlay				
57120	Cap Projects-Gen Government	226,111.30	375,000.00	148,888.70	39.70%
57121	Cap Projects-Parks	5,935.20	75,300.00	69,364.80	92.12%
57213	Cap Projects-Emergency Management		249,000.00	249,000.00	100.00%
57216	Cap Projects-Computer Software		15,337.00	15,337.00	100.00%
57310	Highway Capital Projects	149,922.43	2,313,082.00	2,163,159.57	93.52%
57410	Cap Projects-Human Services	7,176.39		(7,176.39)	0.00%
57412	Cap Projects-Edgewater	39,539.38	169,000.00	129,460.62	76.60%
57420	Cap Projects-Norwood	79,660.76	357,477.00	277,816.24	77.72%
57610	Cap Projects-Cons & Dev-Vehicles	34,000.00	34,000.00		0.00%
57640	UW Remodeling/Construction	322.50	70,500.00	70,177.50	99.54%
	Total Capital Outlay	542,667.96	3,658,696.00	3,116,028.04	85.17%
	Debt Service				
58140	Debt Service Principal-Highway		3,400,000.00	3,400,000.00	100.00%
58240	Debt Service Interest-Highway	278,002.92	568,620.00	290,617.08	51.11%
	Total Debt Service	278,002.92	3,968,620.00	3,690,617.08	92.99%

4/4/2019

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Tuesday, April 30, 2019

	Actual	2019 Budget	Variance	Variance %
Other Financing Uses				
59210 Transfers to General Fund		6,487,267.00	6,487,267.00	100.00%
59270 Transfer to Internal Service		(187,012.00)	(187,012.00)	100.00%
Total Other Financing Uses		6,300,255.00	6,300,255.00	100.00%
TOTAL EXPENDITURES	20,861,088.71	115,304,515.81	94,443,427.10	81.91%
NET INCOME (LOSS) *	2,007,139.91	(8,410,069.00)	10,417,208.91	(123.87%)



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

March 31, 2018

To: Wood County Executive Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – March 2019

Human Resources Activity

	March 2019	2019 Year-to-Date
Applications Received	191	485
Positions Filled	19	50
Promotions/Transfers	4	11
New Hire Orientations	4	24
Terminations, Voluntary	13	26
Terminations, Involuntary	1	3
Retirements	0	2
Exit Interviews	4	10

Human Resources Narrative

1. General Highlights - Kim McGrath

- a) Attended the Executive Committee meeting on March 5th where the HR-related topics discussed included the Employee Policy Handbook draft and a job description for a Facilities Manager.
- b) Attended the quarterly Central Wisconsin Human Resources Directors Meeting at Rib Mountain Town Hall on March 7th. Topics included last chance agreements, recent settlements, and roundtable.
- c) Attended the March Public Safety Meeting and jointly presented an updated job description for the Wood County Humane Officer.
- d) Met with the Norwood Administrator, Director of Nursing, and Head Nurse on March 11th to discuss staff concerns.
- e) Attended the monthly Stevens Point Area Human Resources Association board meeting on March 5th and the monthly membership meeting on March 13th titled "The Success Formula for Building Employee Loyalty".
- f) Met with the Human Services and Finance Directors on March 19th to discuss a request from the Edgewater Administrator for a \$41K refund of health insurance premiums paid to the Wood County health fund due to the TBI unit (9 full-time employees) not being staffed as of current. This request will be brought to the Executive Committee for discussion and decision.
- g) Attended the Wisconsin Local Government Leadership Academy Unit on "Social Media in Local Government" on March 21st.
- h) Spoke with Tim Deaton of The Horton Group on March 22nd. Tim provided an update on the Health Insurance RFP process, the response deadline, and we discussed our proposed plan for the

next few months. Tim will plan on attending the May, June, and July Executive Committee meetings.

- i) Continued work on the proposed changes to the Employee Policy Handbook. Sent the draft copy out to Department Heads on March 5th and solicited feedback. Based on the feedback received back, made several small adjustments to the document. The draft handbook was then sent out for a legal review being conducted by Attorney Jonathan Eiden of von Briesen & Roper. The results of the legal review are due back on April 10th.
- j) Together with the Human Resources Coordinator, continued developing the draft Performance Evaluation Form for Supervisory staff. Solicited feedback from Department Heads and incorporated requested changes.
- k) Began developing a RFP for a comprehensive wage plan review.
- l) Received and responded to open records requests.
- m) Held weekly team meetings and bi-weekly individual staff meetings to discuss and provide updates on the department's progress towards our 2019 goals.
- n) Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.

2. Benefits & HRIS Administrator – Jodi Pingel

- a) Processed 6 Family Medical Leave requests.
- b) Processed Benefit Elections/Qualifying Events and enrolled in benefits via vendor websites and updated mailing addresses, if applicable.
- c) Processed terminations included cancelling insurance benefits with vendors, COBRA notification, report final earnings and hours to WRS, PEHP, etc. Prepared payout sheets for terminated employees and suspend accruals.
- d) Prepared March 2019 COBRA Remittance.
- e) Processed April 2019 TASC Admin Fees.
- f) Processed March 2019 WPS Billing Statements/Bill Summary.
- g) Reviewed completed Beneficiary Designation Forms and processed updates.
- h) Facilitated benefit/training portions of New Hire Orientations on February 25th, March 4th
- i) Reconciled March 2019 invoices for health, dental, vision, life and disability.
- j) Prepared February 2019 Turnover Report details.
- k) Processed mailing address updates.
- l) Processed Nationwide election changes
- m) Responded to inquiries from other counties/companies
- n) Shadowed and was monitored teaching CPR classes to obtain Instructor Certification.
- o) Reviewed life insurance enrollments.
- p) Created recruitment brochure for Edgewater and Norwood.
- q) Assisted Wellness Coordinator with Biometrics Screenings process.
- r) Reviewed the updates to the Employee Policy Handbook in detail.
- s) Entered Licenses and Certifications for Norwood in HRMS.
- t) Provided necessary data to Key Benefit Concepts for OPEB Valuation Report.
- u) Worked with Safety & Risk Manager on purchasing equipment for BLS Certification Trainings.
- v) Completed annual Non-Discrimination Assessment for TASC.
- w) Updated Employee Medical Effective Dates in HRMS for New Hires November/December.
- x) Transferred hours from Sick to CSLA for employees over the maximum allowed hours.
- y) Sent communication to employees who were over the maximum comp time hours allowed.
- z) Created report in TimeStar to allow supervisors to track worked hours for WRS eligibility.
- aa) Completed KnowB4 Training.

3. Human Resource Generalist - Angel Butler-Meddaugh

- a) Posted 11 open positions on Cyber Recruiter, Job Net, Indeed, Wood County Employment Opportunities and any other position specific websites.
- b) Worked with Department Heads and Supervisors to develop interview questions and coordinate interviews as needed.
- c) Prepared a position vacancy report and provided it to the Finance Department.

- d) Completed five caregiver background checks with the Department of Justice and State of Wisconsin. Forwarded results to supervisors for review.
- e) Continued working with Clerk of Courts updating all current job descriptions.
- f) Extended an offer to an internal candidate regarding the Legal Administrative Assistant - Floater. Offer accepted, with a promotion date of March 14, 2019.
- g) Replied to seven requests from other counties requesting information on various topics.
- h) Conducted four exit interviews with outgoing employees. Sent memos to Department Heads and HR Director for review.
- i) Set-up and reconfigured users in Cyber Recruiter.
- j) Prepared materials and flyers for a Job Fair that I will be attending at MSTC on April 3rd.
- k) Extended an offer and completed references regarding the PC Technician position. The offer was declined and the position was reposted.
- l) Sent the 30-day new hire feedback survey out to 16 new employees.
- m) Participated in a webinar entitled "Issues of an Aging Workforce".
- n) Extended an offer and received acceptance for the Legal Administrative Assistant – Branch III position. Position filled internally.
- o) Completed background, references and background check on FSET Case Manager. Offer extended and accepted. Closed recruitment file.
- p) Completed references and background check on CST Coordinator position, offer was extended and declined. Position reopened.
- q) Completing references and background check for Family Resource Coordinator.
- r) Ordered licensing lists from the Department of Safety and Professional Services for RN's and Nursing Home Administrators.
- s) Posted Edgewater Administrator position with WiscJobs.com and Personnel Partners.
- t) Completing references for Seasonal Maintenance LTE II position.
- u) Updated DOT random list with the Medical Compliance Administrator.
- v) References being conducted for a Truck Operator candidate taken from our eligibility list that was established last year.
- w) Scheduled post-offer pre-employment (POPE) drug tests for six employee(s).
- x) Assisted with multiple public inquiries regarding various subjects, by phone and counter.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacement	Branch I	Legal Administrative Asst-Floater	Filled
Replacement	Branch III	Legal Administrative Assistant	Filled
Replacement	District Attorney	Legal Administrative Assistant	Interviewing
Replacement	Edgewater	Social Worker	Filled
Replacement	Edgewater	CNA, RN, LPN and Dietary Assistant – (Multiple)	Ongoing recruitment
Replacement	Highway	Summer Help	Deadline 4/21/19
Replacement	Highway	Truck Operators – LTE's	Deadline 4/21/19
Replacement	Highway	Truck Operator	Refs/DL Check
Replacement	Human Services	Bus Driver – Part-time	Filled
Replacement	Human Services	Psychiatrist	Refs/Background
Replacement	Human Services	Casual Crisis Interventionists	Filled
New	Human Services	Youth Mentor Case Manager	Filled
Replacement	Human Services	Youth Justice Social Worker	Interviewing
Replacement	Human Services	Initial Response	Interviewing
Replacement	Human Services	Family Resource Coord-Kinship	Refs/Background
Replacement	Human Services	CST Coordinator	Interviewing
Replacement	Human Services	Social Worker (PT 60%)	Filled

Replacement	Human Services	Residential Aides (Casual)	Deadline 5/19/19
Replacement	Human Services	Residential Aide (Full-time)	Deadline 4/7/19
Replacement	Human Services	FSET Case Manager	Filled
Replacement	IT	PC Technician	Deadline 4/10/19
Internship	IT	Intern – Help Desk	Deadline 4/7/19
New Position	Norwood	COTA, Occupational Therapist, Dietary Aide, Cook, RN, LPN and CNA's Multiple	Ongoing recruitment by Norwood
Replacement	Parks	Seasonal Mtn Worker (LTE II)	Deadline 4/14/19
Replacement	Parks	Camp Ranger	Deadline 4/7/19
New	Sheriff	Part-Time Corrections Officers	Deadline 3/31/19
Replacement	Sheriff	Deputy Sheriff/Eligibility list	Testing 3/30/19

4. Human Resources Coordinator – Kelli Quinnell

- a) Continued work on Supervisory Performance Evaluation Form. A draft was distributed to Department Heads and feedback was reflected in the form.
- b) Continued work on scanning employee files into Laserfiche.
- c) Participated in a call with Cities Digital on March 13th in regards to Laserfiche and levels of access that can be created within the system.
- d) Completed multiple questionnaires for Unemployment Insurance.
- e) Drafted an appeal letter for an Unemployment Determination in conjunction with the HR Director and the department requesting the appeal.
- f) Formatted the revised Employee Policy Handbook draft.
- g) Revised the instructions for the Salary Grade Review process that opens in April.
- h) Reconciled and paid the February 2019 Unemployment Insurance invoice.
- i) Entered multiple HR vouchers for payment.
- j) Completed multiple verification of employment requests.
- k) Assisted multiple employees with benefit and policy related questions.
- l) Responded to requests for information from other municipalities.
- m) Facilitated portions of New Hire Orientation on March 4th and 25th.
- n) Assisted multiple newly hired Part Time Deputies in completing their employment paperwork.
- o) Attended the March 5th Executive Committee Meeting. Recorded and prepared HR minutes for the meeting.
- p) Attended the Stevens Point Area Human Resources Association monthly meeting on March 13th for a presentation regarding employee loyalty.
- q) Completed annual safety trainings.
- r) Completed a KnowBe4 cyber security training.
- s) Scheduled two post-offer pre-employment (POPE) drug tests for new employees.

For specific information on HR activities, please contact the HR Department.

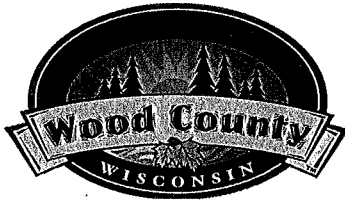


Wood County WISCONSIN

INFORMATION TECHNOLOGY

March 2019

1. The IT Security Team continues to expand the Security Awareness Program. To continue to remain in compliance with the KnowBe4 guarantee simulated Phishing tests need to be completed regularly, at minimum once a month. All staff were enrolled in 2019 Common Threats training.
2. Support for Norwood Healthcare Center and Edgewater Haven Matrix software is ongoing. Software preparation begins for the Norwood TBI unit move to Edgewater. Investigation and discussion with the Matrix vendor and facility directors for increased security continues. Initial discovery phase has begun for a software that may replace the MatrixCare software at Edgewater Haven Nursing home. Investigated and confirmed that MatrixCare software does support the upcoming Centers for Medicare & Medicaid requirements due October 1, 2019 and expense is covered 100% by our maintenance contract, as usual.
4. The RtVision, Highway department software for tracking time and materials, kiosks, PCs used by user to access RtVision software, will be scheduled for upgraded functionality that will include access to the County Wellness program, County intranet and a weather application. The RtVision vendor is using our specs and continues to work on a solution for Winter Storm reporting. Initial discovery phase was completed for software that would generate permits, OneGov by RtVision, for the Highway Department.
5. The TimeStar, electronic time card and time tracking, system configuration changes is ongoing. IT works to adjust settings as changes requests occur. These changes include supporting modifications of the Human Resource policy manual. PBJ reports are submitted using TimeStar data for both the Edgewater and Norwood Facilities.
6. Work on the Planning and Zoning Sanitary Permit system continues. Development of the sanitary service module continues. This module will allow service providers to enter pumping, maintenance and inspection data directly into the County permit system.
7. System discovery, research, and documentation regarding multiple departmental use of Quicken software is complete. Implementation and data conversion for one department with 4 database files is complete. Software upgrade and implementation for 1 remaining department will be scheduled as soon as the Human Services department is able to schedule.
8. Work on the UWEX receipting and inventory system will continue in April.
9. Discovery phase begins for Fidlar Technologies AVID software implementation for the Register of Deeds Office.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

10. Attended TCM Multi-County group meeting in Appleton, WI.
11. Set up and attended billing specific demos of Streamline SmartCare and Qualifacts CareLogic EHR systems as a replacement for TCM, Human Services Billing software.
12. Continued creating forms for Human Services Crisis Intervention software, Frevvotion.
13. Programmer Analysts continued training on new software development technologies, including ASP.NET Core, MVC, Razor Pages, C# programming language, Entity Framework Core, and others. These new technologies will help IT develop custom programs more efficiently, and enable us to migrate our existing programs to more modern platforms.
14. Continued implementation of Questica budget software, involving Finance, IT, and Questica staff. Currently work has moved on from Operating and into the Capital portion of budget management.
15. IT staff worked on resolving several Dynamics GP (accounting software) issues. Some issues were related to the upgrade which was completed in February, and others had to do with year-end balancing, correction of errors which occurred in 2018, and closing.
16. Continued work with the Health Department, Environmental Health Division, on software needs for their expanded well water testing program. Development of a new program is proceeding in IT and an initial version is expected to be ready soon.
17. Version 1 of the new in-house Tree Sales program is almost complete. IT met with Land and Water Conservation Department to go over some final changes before releasing the first version to them.
18. Started some internal IT maintenance on our database servers. We are moving older databases to newer servers and acquiring the appropriate licenses that are needed to do so.
19. Responded to flood incidents at Norwood and Edgewater Faculties.
20. 430 helpdesk requests were created in February, with staff completing 417 tickets and leaving 176 open requests. These numbers represent service requests from departments throughout the County.
21. Pulled, terminated and tested County and State Network Cable bundle in Clerk of Courts remodel area. Assisted maintenance crew with re-connection of equipment in renovated area.
22. Completed a walk through at Courthouse with vendor and Facility staff to determine feasibility of installing cable trays down hallways to lower cable installation costs.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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23. Performed walk through and requirements review at Wood County Annex & Health Center with two vendors for preparations of the IT Business Continuity project. Obtained and reviewed quotes from both vendors.
 24. Worked with Facility Staff at Norwood to plan electrical supply configuration in the new IT business continuity Pod at Wood County Annex & Health Center.
 25. Worked with Norwood Maintenance staff to install new network drops.
 26. Assisted Facilities and Communications departments with static remediation efforts for the Dispatch area.
 27. Printer Management -
 - a) Deployment of new printers & Copiers to most county facilities.
 - b) Setup new print servers at each facility to allow printing to work even if the connection to the courthouse is lost
 - c) Installed print queues for all printers involved in this refresh
 28. Setup the paging system at Norwood to receive pages through the phones. Also configured paging system to have an emergency all page as requested.
 29. Ordered new Toughbook laptops to replace problematic ones at Norwood.
 30. Worked with Panasonic to identify a fix for an issue in which deputies would have to undock their computers in order to sign into the squad laptop.
 31. New video conference units are being configured and tested for use within Wood County. A new TelePresence Management Server was required along with updates to our Call Manager system. These units will replace existing Cisco/Polycom units that have either died or are close to the end of their supported lifecycles. The new devices will be used at Cornerstone, Human Services, and in the Information Technology Department.
 32. Completed the configuration and setup of new County Board iPads. Training was offered to all County Board Members. The new iPads were successfully used during March's County Board Meeting March 19th. A County Board only Wireless SSID has been published at all locations to resolve issues with being able to connect at various County locations.
 33. The wireless controllers were upgraded to run a current version of Cisco Wireless OS. This addresses various security risks as well as helps with enhancing the wireless network at Wood County.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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34. The AP-Resident wireless network at Edgewater was fixed to allow internet access.
 35. Preparation for the County wide Exchange server continues. This will be a major upgrade to the County's email system. The County will be moving from Exchange 2010 to Exchange 2019. In preparation for this upgrade all County devices will be upgraded from Microsoft Office 2010 to Microsoft Office 2016 to ensure optimal email performance. Several Departments have been upgraded.
 36. An existing ANI/ALI (Dispatch call identification and location) issue on the backup circuit was resolved. However, in troubleshooting and resolving the issue Solarus accidentally broke E911 calling to the Dispatch center for certain landline based callers. Network staff was onsite to assist in troubleshooting the issue with Solarus afterhours.
 37. Recruitment to replace the PC Technician vacancy continues. This position has been vacant since February 22nd. IT is also currently recruiting IT Interns.



Wood County

WISCONSIN

MAINTENANCE DEPARTMENT

Reuben Van Tassel

Monthly Letter of Comments March 2019

1. Upcoming Projects and Planning

- a. Lactation room – There has been, in years past, a room in the Courthouse that was used as a lactation room for nursing mothers when needed. That room is no longer available for use, so we will be furnishing a small room on the north end of the first floor that will be designated as a lactation room and will be available to nursing mothers during business hours. The key for the new room will be kept in the County Clerk's office.
- b. Employee break room – A few years ago, it was determined that the County would create a new shared Data Center in a central location of the Courthouse. That location happened to be where the employee break room was; since that time there has been a desire from many employees to create a new employee break room. I am hoping we will be able to designate and furnish an employee break room on the first floor of the Courthouse before the end of this year.
- c. Maintenance office – For many years, the Maintenance office has been located in the lower level of the Courthouse, at the back of the garage/workshop. This location can present a safety concern when visitors must walk through an area that has equipment/machinery operating and is frequently used for activities that require personal protective equipment. Access to the Maintenance office will become more challenging as we continue implementing security measures that have been suggested by the US Marshal's office. To make the Maintenance office more accessible, there is an opportunity to relocate as a part of the Sheriff's Department reception area remodeling that is planned for this year. The Sheriff and his staff have advised that there will be room to accommodate the Maintenance office on the second floor, next to their reception offices.

2. Security Office

As a part of our ongoing Courthouse Security improvements, you may notice there is some work taking place on the first floor across from the Clerk's office. We will be working on the security office over the next several weeks to make it available for future use by security staff.

3. Roof Top Generator

One of our budgeted projects for this year is to install a second backup generator that will supply power for emergency services (Dispatch and Shared Data Center). I am working with representatives from Pearl Engineering to discuss placement of the generator. Our hope is that we can remove the obsolete electrical transformer from the roof and install the generator in its place; however, we must first show that our existing structure is rated to support the weight of the new equipment.

4. SolSmart – NREL PV Analysis

Participated in a conference call with representatives from SolSmart and NREL to discuss solar analysis for County facilities. We should have a report back from NREL sometime in May.

5. Miscellaneous

- a. Attended Court Safety & Security conference in Appleton.
- b. Attended County Board, Executive, Judicial & Legislative, and WIFMA meetings.



Wood County WISCONSIN

SAFETY & RISK MANAGEMENT

Safety & Risk Management Letter of Comments – March 2019

Safety/Risk/Insurance/Work Comp - News & Activities:

- Scheduling the Wood County safety training power point topics for 2019.
- Due to the inclement weather we are receiving several mail box damage claims and slip/fall claims.
- Professional Liability Insurance renewals completed.

Lost Time/ Restricted Duty/Medical Injuries: 5

- 03/04/2019 – Human Services – Employee sustained contusions to wrist and shoulder from a fall in the parking lot. Medical Only.
- 03/05/2019 – Maintenance – Employee sustained laceration to left index finger while sweeping. Medical Only.
- 03/16/2019 – Sheriff's – Employee sustained a possible chemical exposure while handling prescription meds. Medical Only.
- 03/28/2019 – Edgewater Haven – Employee sustained right wrist injury from a trip and fall in residents' room. Restricted duty work.
- 03/29/2019 – Parks – Employee sustained a tick bite and possible Lymes Disease exposure. Medical only at this time.

First Aid Injuries: 1

- 03/13/2019 – Edgewater – Employee sustained contusions after a slip and fall in parking lot.

Property/Vehicle Damage Claims: 0

- 00/00/2019 – Dept.- Incident.

Liability – Wood County - Notice of Injury and Claim: 1

- 03/21/2018 – 1 Mailbox damage claim. Loss \$50.00.

Liability – Active Lawyer Notice of Injury and Claim / Lawsuits/ Court Cases/ EEOC claims/ etc:

- Currently 3 active suicide claims.
- Currently 2 active EEOC claims.
- 1 active internal liability claim.

2019 Goals: Continue Pro Active Injury and Loss Control Initiatives.

Continue to encourage departments and employee's to call the Alaris Care Line when injured at work and the injury requires medical treatment. This will help control work comp claims costs in the future.

Continue to lower work comp department charges for future budgets if work comp reserve funds remain high. The proactive approach to safety is working well for the County.

TREASURER'S REPORT

04-09-2019

By: H. Gehrt

- Attended Judicial & Legislative meeting on March 1 to explain the collaborative effort between the Clerk of Courts and Treasurer's office for a new program for jury cards.
- Attended the Wisconsin County Constitutional Officers conference March 3-5 in Madison and met with local legislators.
- Met with Adam T. from the City of Wisconsin Rapids and Jason G. from Planning & Zoning about a new program, Rapids Rediscovered-A New Housing Investment Program and how the County could help with this effort. At this time, the County doesn't have any properties that would be of interest, however in the future this is something to keep in mind if we have properties or vacant lots that are not selling.
- Met with (2) separate taxpayers on March 18 to discuss their current delinquent tax situation and try to come up with a fair solution for each. Each party was given specifics that they need to pay and I will meet with each party again in June and the final decision will be made at that time.
- Attended County Board meeting on March 19.
- Participated in a webinar on the jury card training and how the payments will be disbursed, reports that will be sent to me, and sending the money to the company.
- Participated in the bi-monthly Wisconsin Counties Leadership Academy webinar on March 28.
- Processed 20 eviction notices for property located in the Town of Cameron that was taken back by tax deed at County Board. These eviction notices will be placed on all doors as there are some mobile homes on the property as well as apartments/motel rooms. This will give any residents on the tax deeded property until April 15 to be vacated.
- I have been coordinating with the Sheriff's Department and local locksmith for availability in April to go and lock up properties to have a tax deed property sale in May.
- I have been fielding numerous calls from local municipalities for information and how to fill out a new form that the State. This is due to the State removing classification 2 (machinery, tools & patterns) from the 2018 personal property tax roll and going forward. All payments will be based off of what was received per district from the 2017 tax roll.
- I have a request from the construction company redoing East Grand, etc. to utilize the former Shammy car wash property as a staging site. I am currently in negotiations for a reasonable rent amount for utilization of the space.

Wood County Employee Wellness Update

April 2nd, 2019 Submitted: Adam Fandre

2019 Employee Wellness Program

New Hire Orientation- Continue to promote and encourage new hires to participate in the 2019 Wellness year.

Portal Updates-

501 participants have completed their biometric screening

377 participants have completed their health risk assessment

Wellness Committee Updates-

- Discussed extending the health risk assessment deadline to April 15th rather than the originally communicated deadline of March 31st due to the unusual winter weather. The biometric screening deadline will remain March 31st.
- Reviewed no-show policy approved by Executive Committee at length.
- Reviewed health coaching schedule and when sign-up for health coaching will begin. Adam is tentatively planning on opening coaching sign-up later in the week of March 18th and will communicate appropriately to wellness participants.
- Reviewed wellness bulletin board signage for quarter 2. Topics will include knowing your numbers, healthy activities, sleep information, various nutrition articles, and other wellness related events such as the Rapids Run in April. Signage as well as new bulletin board coupons will be finalized in the last week of March before quarter 2 begins.
- Jodi Pingel will be certified to teach CPR in the next month or two. She plans on hosting re-certification classes as well as initial CPR training for those who would want to attend. This tentative plan is for this to be offered to all departments.

Wellness Board Updates-

- With the increased participation numbers in the Wellness Program, no-shows are problematic. An Aspirus policy was circulated that includes a "3 strikes, you're out" rule. The consensus of the Board was to approve a similar policy. Because of its fiscal implications, the policy will need Executive Committee approval. It was clarified that this policy will apply to the first coaching session, which is the third part of the requirements to qualify for the insurance premium discount.
- The Chair reported the 2019 budget would be about the same as the 2018 budget, which is on track. A discussion was had about decreasing the budgeted number of ergonomic evaluations. Furthermore, a discussion took place on the budgeted amount of a 90/10 vs. 80/20 insurance premium sharing program.
- Angela discussed the definition of "wellness incentives" being mandatory or voluntary in light of the AARP lawsuit. More information will be forthcoming. She also announced that applications were being taken for the Wellness Council's "The Light of Wellness" awards, which are success stories from Wellness Programs. She encouraged Wood County to submit an application. She reported that Horton has moved to an outcomes based program for their Wellness Program and time will tell how that all goes.

Coordinator Monthly Updates-

- Continue to send reminders, updates, and other various communications in regards to completing the biometric screening and health risk assessment in quarter 1 in order to stay on track for enrolling in Wellness Program for 2019.
- Extended deadline for health risk assessment April 15th due to unusual winter weather and the resulting biometrics screenings that had to be postponed until late March.
- Setup for and hosted biometric screening at the Wood County Annex & Health Center, Edgewater Haven Nursing Home, River Block and the Courthouse. All onsite biometrics screenings have been completed.
- Continue to work extensively with employees and spouses to schedule their biometric screening appointments. Employees who were unable to make it to one of the onsite biometrics screenings will be given a voucher to have a free biometric screening completed at a nearby Aspirus Business Health Clinic.

- Working with staff at departments who do not have computers or readily available access to computers in order to complete their health risk assessment.
- Worked with various departments and locations to reserve rooms and times for health coaching schedule for the months of April and May.
- Worked with Wellness Committee to determine new wellness bulletin board point signage and coupons to be posted at all Wood County locations.
- Traveled to various locations to host body composition testing via the InBody.
- Worked with UW-Extension, Annex & Health Center and the Health Department to prepare for March Lunch & Learn which focuses on health equity. Presenter is Kristie Egge from Health Department.
- Reached out to various martial arts studios in the Wood County area to find presenter for April Lunch & Learn on self-defense.
- Crafted February lunch & learn quiz to be uploaded to ManageWell in addition to hard-copies for Parks and Forestry and the Highway Department.
- Working with Aspirus and department heads to coordinate ergonomic assessments for employees. Meeting with department heads to discuss ergonomic assessment results and recommendations. Also working with maintenance to assist with installation of any recommended equipment.
- Coordinated with various massage therapists to hold chair massages at the courthouse and River Block in order to meet the needs/wants of various shifts/departments. Sending out appointment reminders to employees who scheduled appointments.
- Meeting with new hires to review Wellness Program and assist with registration and successful completion of three required activities.
- Attended monthly Health Department team meeting to provide wellness updates and answer any wellness related questions.
- Continuing to work with Wellness Champs on communicating any important deadlines, activities and information at their respective department meetings.
- Helping with portal support.

Wellness Activities Currently Going on in 2019

Biometric Screenings: A biometric screening is a FREE screening provided onsite at various Wood County locations. The screening involves height, weight, pulse, blood pressure, and a fasting blood draw to collect full lipid panel, and glucose. In addition Hemoglobin A1C will be drawn if you have had a glucose reading of 110 in the past year.

Health Assessment: This is a simple questionnaire about your health that takes less than 15 minutes to complete. The purpose of the Health Assessment is to evaluate the level and nature of health risks, and provide recommendations for improving your overall health.

Enclosures:

August 6th, 2018 Wellness Board Meeting Minutes

March 19th 2019 Wellness Committee Meeting Minutes

Wood County Employee Wellness Board Meeting Minutes

Monday, August 6, 2018

Wood County Courthouse, IT Conference Room

Board members present: Amy Kaup, Donna Rozar, Dawn Schmutzer, Kim McGrath (HR Director—ex-officio), Sue Kunferman, Jordon Bruce (by audio call)

Also present: (for part or all of the meeting) Adam Fandre (Wellness Coordinator), Amanda Handrahan (Aspires), Angela Zausch (The Horton Group)

1. Chair Kunferman called the meeting to order at 10:05 a.m.
2. **Introductions** were made around the table after Angela arrived at 1017.
3. **Public comments:** None
4. Motion (Kaup/Schmutzer) to receive and place on file the minutes from the May 10, 2018 meeting with edits (changed “Jordon” to “Bruce” on a motion to adjourn). All ayes. Motion carried.
5. **Discussion/approve Policy regarding repeated no-shows**
With the increased participation numbers in the Wellness Program, no-shows are problematic. An Aspirus policy was circulated that includes a “3 strikes, you’re out” rule. The consensus of the Board was to approve a similar policy. Because of its fiscal implications, the policy will need Executive Committee approval. It was clarified that this policy will apply to the first coaching session, which is the third part of the requirements to qualify for the insurance premium discount.
6. **2018-2019 Employee Influenza Vaccination dates and locations**
Jordon will coordinate the schedule for the flu shots this fall. Locations will be at City Hall Plaza, Norwood, Courthouse, River Block, Edgewater Haven and the Highway Department.
7. **Review financials**
The Chair reported the 2019 budget would be about the same as the 2018 budget, which is on track. A discussion was had about decreasing the budgeted number of ergonomic evaluations. Furthermore, a discussion took place on the budgeted amount of a 90/10 vs. 80/20 insurance premium sharing program.
8. **Update from The Horton Group**
Angela discussed the definition of “wellness incentives” being mandatory or voluntary in light of the AARP lawsuit. More information will be forthcoming. She also announced that applications were being taken for the Wellness Council’s “The Light of Wellness” awards, which are success

stories from Wellness Programs. She encouraged Wood County to submit an application. She reported that Horton has moved to an outcomes based program for their Wellness Program and time will tell how that all goes.

9. Updates from Wellness Committee

Adam gave updates from the Wellness Committee. Also discussed were a desire to emphasize mental health initiatives in the Wellness Program, stress relief initiatives, the availability of EAP, and Tele mental health. The question was asked, "What would it look like if we implemented any of these initiatives?" Further discussion will be had in the future.

10. General employee wellness updates

The document "Health Coaching Overview" was reviewed. It was noted that a total of 548 individuals have received coaching related to physical activity. Other statistics of the Wellness Program were noted.

11. Future meeting agenda items—noted

12. Next meeting date: Friday, November 2, 2018, 8:30 a.m. to 10:30 a.m., IT Conference Room, Wood County Courthouse

13. Motion (Rozar/Kaup) to adjourn the meeting at 11:13 a.m.

Submitted and electronically signed,

Donna M. Rozar

Donna Rozar, secretary

Minutes in draft form until approved at the next Wood County Wellness Board meeting

Name of Meeting: Wellness Committee Meeting Agenda
Date: 3/19/2018

Location: River Block Auditorium – Room 206

Time Called to Order: 1:30 p.m.

Time Adjourned: 2:10 p.m.

Call in Number: *8408

Members Present/Call in

Adam Fandre, Kim Keech, Lisa Keller, Laura Clark, Dawn Schmutzer, Amy Kniprath, Micaela Rucker, Maria Luepke, Jodi Pingel

Recording Professional:
 Laura Clark

Next Meeting:

- Date: 3rd Tuesday of each month, April 16th, 2019
- Time: 1:30pm
- Location: TBA
- Call in #: *8408

AGENDA ITEM	DISCUSSION/ RECOMMENDATIONS	CONCLUSIONS /ACTIONS	RESPONSIBLE PARTY
River Block Stairwell Signage	• Thoughts	Adam stated Reuben was open to the idea of putting signage up in the stairwells at the River Block building. If approved, he will be sending out signage every quarter to be changed out at the River Block as well as the Courthouse. He handed out examples, which encourages employees to do physical activity every 60 minutes for 3 minutes, to included walking hallways, stretching, going up and down flights of stairs, or walk around building.	All
Biometrics/HRA Reminders	• Update	All biometric screenings need to be complete by March 31 st . The HRA questionnaire deadline has been extended to April 15 th . It can only be completed once your results are uploaded into your ManageWell portal, about one week after your screening. Because of the bad weather over the past months and biometric screenings needing to be rescheduled, some people are just completing their screenings this week.	All
No-Show Policy Update/Communication	• Review/feedback	Adam handed out the No-Show policy and it was discussed. Basically if you miss three scheduled Health Coaching appointments, you would be removed from the Wellness Program, therefore having to pay higher health premiums.	All
Health Coaching Sign-Up	• Week of March 18th	Health Coaching will be done in the 2 nd and 4 th quarters. Everyone who did the biometric screenings in the 1 st quarter will need to sign up for health coaching in the 2 nd quarter. If a person misses more than three set up appointments, the no-show policy could take effect..	All
Wellness Bulletin Board Handouts & Updated Coupons	• Review/feedback	Adam will get new fliers out to all locations to be put on bulletin boards, as well as coupons. It was decided new fliers should go out every quarter, however if a “county” event is happening then it should be added. Ex: Run the Rapids 4K run that is coming up in April. Dawn said fliers were sent to all locations to be put up on bulletin boards.	All
Wellness Committee/Champs Bios	• Reminder	Adam is waiting on a few bios. Please get your bios in to Adam as soon as you can.	All
Other	• Any other items?	CPR – Jodi Pingel will be certified to teach CPR in the next month or two. She will be doing re-certifications classes as well as initial CPR training for those who would want to attend. This will be offered to all departments, however for those departments that it is not mandatory to be certified, the employee will have to pay for the class, if they so choose to become certified in CPR.	Adam/All

		Yoga – Kristine Beathard, who attended a few months ago, had her yoga certification class pushed back, so she is waiting at this time to be a certified yoga instructor. Once she is certified it will be looked at again. Quarter 2 – Walking challenge will begin sometime in May.	
Wellness Year 2018 How to Get Wellness Word Out & Increase Participation	<ul style="list-style-type: none"> Identified locations whose participation rates are lowest, will try to reach out to these areas. Update on department interactions (who talked to who) 	Nothing discussed.	Adam/All

COUNTY BOARD
February 2019 vouchers

REPORT ON CLAIMS
Paid March 2019

#1

DEPT CODE	CLAIMANT	NATURE OF CLAIM	AMOUNT
CB	Robert Ashbeck	February Per Diem	\$ 350.00
CB	Allen Breu	February Per Diem	\$ 250.00
CB	William Clendenning	February Per Diem	\$ 615.00
CB	Ken Curry	February Per Diem	\$ 515.00
CB	Michael Feirer	February Per Diem	\$ 300.00
CB	Adam Fischer	February Per Diem	\$ 415.00
CB	Jake Hahn	February Per Diem	\$ 250.00
CB	Brad Hamilton	February Per Diem	\$ 250.00
CB	Marion Hokamp	February Per Diem	\$ 300.00
CB	David La Fontaine	February Per Diem	\$ 300.00
CB	Bill Leichtnam	February Per Diem	\$ 650.00
CB	Doug Machon	February Per Diem	\$ 615.00
CB	Lance Pliml	February Per Diem	\$ 400.00
CB	Dennis Polach	February Per Diem	\$ 515.00
CB	Donna Rozar	February Per Diem	\$ 470.00
CB	William Winch	February Per Diem	\$ 150.00
CB	Joe Zurfluh	February Per Diem	\$ 250.00
TOTAL			\$ 6,595.00

Chairman

Executive Committee

Committee Report

County of Wood

Report of claims for: County Clerk

For the period of: March 2019

For the range of vouchers: 06190050 - 06190091

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
06190050	LANGTON DENNIS	February Deliveries	02/28/2019	\$190.00	P
06190051	TDS TELECOM	TDS PH BILL 7156522107 JAN 19	03/06/2019	\$57.41	P
06190052	TDS TELECOM	TDS PH BILL 7158846479 JAN 19	03/06/2019	\$56.56	P
06190053	TDS TELECOM	TDS PH BILL 7156522067 JAN 19	03/06/2019	\$69.67	P
06190054	TDS TELECOM	TDS PH BILL 7158846596 JAN 19	03/06/2019	\$25.45	P
06190055	TDS TELECOM	TDS PH BILL 7156523551 JAN 19	03/08/2019	\$43.63	P
06190056	ELECTION SYSTEMS & SOFTWARE	Layout - 4/2 Election	03/08/2019	\$1,846.52	P
06190057	WISCONSIN RAPIDS COMMUNITY MEDIA	DVD - Feb County Board Mtg	03/08/2019	\$20.00	P
06190058	WISCONSIN MEDIA	VAR ADS 2/1 - 2/28/19 WISC MED	03/11/2019	\$1,345.64	P
06190059	UNITED MAILING SERVICE	MAIL FEES FEB 1 - 28 2019	03/11/2019	\$884.29	P
06190060	MINER TRENT	T MINER MILEAGE WCCO CONF 319	03/13/2019	(Voided)	P
06190061	MINER TRENT	T MINER WCCO MILEAGE MAR 19	03/13/2019	\$157.76	P
06190062	CENTURYLINK	Various Long Distance - Feb	03/18/2019	\$145.15	P
06190063	ELECTION SYSTEMS & SOFTWARE	Ballots - 4/2/19 Spring Elect.	03/18/2019	\$6,679.68	P
06190064	WI DEPT OF NATURAL RESOURCES	Fire Suppression Cost	03/22/2019	\$21.00	P
06190065	FRONTIER COMMUNICATIONS	Various Mfld Phone Chgs - Mar	03/25/2019	\$136.28	P
06190066	NATIONAL BAND AND TAG CO	2020 DOG TAGS	03/26/2019	\$606.00	P
06190067	ASHBECK ROBERT	R ASHBECK FEB 2019 MILEAGE	03/27/2019	\$71.92	P
06190068	BREU ALLEN	A BREU FEB 2019 MILEAGE	03/27/2019	\$69.60	P
06190069	CLENDENNING WILLIAM	B CLENDEN FEB 2019 MILEAGE	03/27/2019	\$151.96	P
06190070	CURRY KENNETH	K CURRY FEB 2019 MIL/MEAL/PKIN	03/27/2019	\$160.58	P
06190071	FEIRER MICHAEL	M FEIRER FEB 2019 MILEAGE	03/27/2019	\$122.96	P
06190072	FISCHER ADAM	A FISCHER FEB 19 MILEAGE	03/27/2019	\$232.00	P
06190073	HAHN JAKE	J HAHN FEB 2019 MILEAGE	03/27/2019	\$41.76	P
06190074	HAMILTON BRAD R	B HAMILTON FEB 2019 MILEAGE	03/27/2019	\$16.24	P
06190075	HOKAMP MARION	M HOKAMP FEB 19 MILEAGE	03/27/2019	\$16.24	P
06190076	LAFONTAINE DAVID	D LAFONT FEB 2019 MILEAGE	03/27/2019	\$87.00	P
06190077	LEICHTNAM BILL	B LEICHTNAM FEB 19 MIL/PARKING	03/27/2019	\$263.24	P
06190078	MACHON DOUG	D MACHON FEB 19 MIL/MEAL/PKING	03/27/2019	\$385.56	P
06190079	PLIML LANCE	L PLIML FEB 19 MILEAGE	03/27/2019	\$31.32	P
06190080	POLACH DENNIS	D POLACH FEB 19 MILEAGE	03/27/2019	\$31.50	P
06190081	ROZAR DONNA	D ROZAR FEB 19 MILEAGE	03/27/2019	\$179.80	P
06190082	ZURFLUH JOSEPH SR	J ZURFLUH FEB 19 MILEAGE	03/27/2019	\$12.76	P
06190083	ELECTION SYSTEMS & SOFTWARE	Coding - 4/2/19 Election	03/29/2019	\$12,749.86	

Committee Report - County of Wood

County Clerk - March 2019

06190050 - 06190091

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
06190084	WISCONSIN RAPIDS COMMUNITY MEDIA	DVD - March County Board	03/29/2019	\$20.00	
06190085	LANGTON DENNIS	March Deliveries	03/29/2019	\$199.50	
06190086	WOOD TRUST BANK	VISA Charges - March	03/29/2019	\$1,140.96	
06190087	TDS TELECOM	TDS PH BILL 715-652-2107 2/19	04/02/2019	\$57.41	
06190088	TDS TELECOM	TDS PH BILL 715-884-6479 2/19	04/02/2019	\$58.46	
06190089	TDS TELECOM	TDS PH BILL 715-652-2067 2/19	04/02/2019	\$69.67	
06190090	TDS TELECOM	TDS PH BILL 715-652-3551 2/19	04/02/2019	\$43.63	
06190091	TDS TELECOM	TDS PH BILL 715-884-6596 2/19	04/02/2019	\$21.50	
Grand Total:				\$28,520.47	

Signatures

Committee Chair:

Committee Member:

Committee Member:

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Committee Member:

Committee Report

County of Wood

Report of claims for: FINANCE

For the period of: MARCH 2019

For the range of vouchers: 14190085 - 14191000

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
14190085	STRATEGIC INSIGHTS INC	PLAN IT UPGRADE	03/05/2019	\$725.00	P
14190086	TRUE IT LLC	DYNAMICS UPGRADE-REPORT ISSUES	03/05/2019	\$300.00	P
14190087	ALLIANCE COLLECTION AGENCIES	GARNISHMENT PAYMENT	03/14/2019	\$208.74	P
14190088	BOSTON MUTUAL	WHOLE LIFE INSURANCE	03/14/2019	\$1,257.90	P
14190089	DAUBERT LAW FIRM LLC	GARNISHMENT PAYMENT	03/14/2019	\$255.57	P
14190090	GFOA	TRAINING - CUMMINGS	03/07/2019	\$85.00	P
14190091	GREAT LAKES HIGHER EDUCATION CORP	GARNISHMENT PAYMENT	03/14/2019	\$287.96	P
14190092	HARRING MARK STANDING CHAPTER 13 TRUSTEE	GARNISHMENT PAYMENT	03/14/2019	\$150.12	P
14190093	MESSERLI & KRAMER PA	GARNISHMENT PAYMENT	03/14/2019	\$200.97	P
14190094	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP(VOL) LIFE INS	03/14/2019	\$3,586.10	P
14190095	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	03/14/2019	\$1,833.58	P
14190096	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INSUR	03/14/2019	\$2,734.50	P
14190097	NEKOOSA PORT EDWARDS STATE BANK	GARNISHMENT PAYMENT	03/14/2019	\$222.76	P
14190098	RAUSCH STURM ISRAEL ENERSON & HORNIK LLP	GARNISHMENT PAYMENT	03/14/2019	\$225.11	P
14190099	SUPPORT PAYMENT CLEARINGHOUSE	CHILD SUPPORT PAYMENT	03/14/2019	\$216.29	P
14190100	INSPERITY BUSINESS SERVICES LP	TIMESTAR NW CLOCK SUPPORT	03/14/2019	\$450.00	P
14190101	INSPERITY BUSINESS SERVICES LP	TIMESTAR EW CLOCK SUPPORT	03/14/2019	\$225.00	P
14190102	INSPERITY BUSINESS SERVICES LP	TIMESTAR SUPPORT RENEWAL	03/14/2019	\$6,857.74	P
14190103	TRUE IT LLC	DYNAMICS SUPPORT-POSTING ERROR	03/19/2019	\$50.00	P
14190104	CUMMINGS MARLA	REIMB FOR MILEAGE, GASB BOOK	03/31/2019	\$220.38	P
14190105	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	03/19/2019	\$7.99	P
14190106	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	03/20/2019	\$15.51	P
14190107	BADGER STATE INDUSTRIES	SIGNAGE FOR UW MFLD	02/21/2019	\$1,467.82	P
14190108	ALLIANCE COLLECTION AGENCIES	GARNISHMENT PAYMENT	03/28/2019	\$272.69	P
14190109	BOSTON MUTUAL	WHOLE LIFE INSURANCE	03/28/2019	\$1,257.90	P
14190110	DAUBERT LAW FIRM LLC	GARNISHMENT PAYMENT	03/28/2019	\$279.32	P
14190111	GREAT LAKES HIGHER EDUCATION CORP	GARNISHMENT PAYMENT	03/28/2019	\$287.96	P
14190112	HARRING MARK STANDING CHAPTER 13 TRUSTEE	GARNISHMENT PAYMENT	03/28/2019	\$150.12	P
14190113	MESSERLI & KRAMER PA	GARNISHMENT PAYMENT	03/28/2019	\$192.39	P
14190114	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP(VOL) LIFE INS	03/28/2019	\$3,586.31	P
14190115	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	03/28/2019	\$1,846.54	P
14190116	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INSURANC	03/28/2019	\$2,845.05	P
14190117	NEKOOSA PORT EDWARDS STATE BANK	GARNISHMENT PAYMENT	03/28/2019	\$244.86	P
14190118	RAUSCH STURM ISRAEL ENERSON & HORNIK LLP	GARNISHMENT PAYMENT	03/28/2019	\$225.11	P

Committee Report - County of Wood

FINANCE - MARCH 2019

14190085 - 14191000

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
14190119	SUPPORT PAYMENT CLEARINGHOUSE	CHILD SUPPORT PAYMENT	03/28/2019	\$216.29	P
Grand Total:				\$32,988.58	

Signatures

Committee Chair:

Committee Member:

Committee Member:

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Committee Member:

Committee Report

County of Wood

Report of claims for: HUMAN RESOURCES

For the period of: MARCH 2019

For the range of vouchers: 17190014 - 17190024

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
17190014	MCGRATH KIMBERLY	January - March Mileage	03/13/2019	\$397.54	P
17190015	DIETRICH VANDERWAAL SC	Legal Fees	03/11/2019	\$2,338.00	P
17190016	ABR EMPLOYMENT SERVICES	Contracted Services	01/01/2019	\$277.20	P
17190017	BUTLER-MEDDAUGH ANGELA	March Mileage	03/08/2019	\$49.36	P
17190018	HORTON GROUP INC THE	Consulting Fees - March 2019	03/11/2019	\$2,083.33	P
17190019	WOOD TRUST BANK	Visa Charges - February 2019	02/20/2019	\$1,708.49	P
17190020	WI DEPT OF WORKFORCE DEVELOPMENT	February Unemployment Charges	03/07/2019	\$3,944.81	P
17190021	PINGEL JOLENE	February Mileage	03/27/2019	\$75.28	P
17190022	NORTHWOODS LASER & EMBROIDERY	Retirement Plaque	03/01/2019	\$71.75	P
17190023	BUSINESS MANAGEMENT DAILY	Subs. Renewal - Mgrs Legal '19	02/27/2019	\$512.00	P
17190024	CONCENTRA HEALTH SERVICES INC	Drug & Alcohol Testing	02/27/2019	\$650.00	P
Grand Total:				\$12,107.76	

Signatures

Committee Chair:

Committee Member:

Committee Member:

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Committee Report

County of Wood

Report of claims for: INFORMATION TECHNOLOGY

For the period of: MARCH 2019

For the range of vouchers: 27190059 - 27191000

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27190059	AMAZON CAPITAL SERVICES	M.2 ADAPTER	02/22/2019	\$16.97	P
27190060	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	03/02/2019	\$5.95	P
27190061	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES & CD DRIVES	03/05/2019	\$128.18	P
27190062	FRONTIER COMMUNICATIONS	PHONE CHARGES	02/22/2019	\$542.00	P
27190063	FRONTIER COMMUNICATIONS	PHONE CHARGES	02/22/2019	\$1,146.31	P
27190064	INSIGHT PUBLIC SECTOR INC	WEBEX ROOM KIT	02/01/2019	\$6,613.20	P
27190065	INSIGHT PUBLIC SECTOR INC	HUMAN SERVICES PC ORDER	02/11/2019	\$214.62	P
27190066	INSIGHT PUBLIC SECTOR INC	HUMAN SERVICES PC ORDER	02/12/2019	\$435.36	P
27190067	INSIGHT PUBLIC SECTOR INC	HS WEBEX ROOM KITS	02/19/2019	\$11,283.80	P
27190068	INSIGHT PUBLIC SECTOR INC	HUMAN SERVICES LAPTOP	02/20/2019	\$992.39	P
27190069	INTER-QUEST CORP	ANNUAL VOIP FLEX LICENSING	02/27/2019	\$24,600.00	P
27190070	SOLARUS	PHONE CHGS ACCT 00063942-1	03/01/2019	\$8,306.74	P
27190071	SOLARUS	PHONE CHGS ACCT 00077856-5	03/01/2019	\$294.75	P
27190072	SOLARUS	PHONE CHGS ACCT 00061009-7	03/01/2019	\$74.99	P
27190073	US CELLULAR	CELL PHONE CHGS ACCT 277407322	02/16/2019	\$2,140.98	P
27190074	US CELLULAR	CELL PHONE CHGS ACCT 851710598	02/16/2019	\$715.91	P
27190075	US CELLULAR	CELL PHONE CHGS ACCT 203538532	02/20/2019	\$769.01	P
27190076	US CELLULAR	CELL PHONE CHGS ACCT 217293182	02/20/2019	\$766.23	P
27190077	US CELLULAR	CELL PHONE CHGS ACCT 203391922	02/20/2019	\$131.86	P
27190078	AMAZON CAPITAL SERVICES	CABLE MANAGEMENT	03/10/2019	\$17.99	P
27190079	AMAZON CAPITAL SERVICES	POWER STRIP	03/11/2019	\$37.99	P
27190080	INSIGHT PUBLIC SECTOR INC	HUMAN SERVICES LAPTOP	02/22/2019	\$108.84	P
27190081	US BANK	CELL PHONE ACCESSORIES	02/26/2019	\$104.47	P
27190082	AMAZON CAPITAL SERVICES	PHONE ACCESSORIES - NORWOOD	03/14/2019	\$93.50	P
27190083	AMAZON CAPITAL SERVICES	PHONE ACCESSORIES - NORWOOD	03/14/2019	\$83.02	P
27190084	AMAZON CAPITAL SERVICES	HANDSET CORDS	03/14/2019	\$23.94	P
27190085	AMAZON CAPITAL SERVICES	HS HEADSET ACCESSORIES	03/14/2019	\$19.90	P
27190086	AMAZON CAPITAL SERVICES	LABEL TAPE	03/18/2019	\$43.48	P
27190087	AMAZON CAPITAL SERVICES	CREDIT MEMO - LABEL TAPE S&H	03/18/2019	(\$3.99)	P
27190088	CDW GOVERNMENT INC	EMAIL SERVER UPGRADE	03/07/2019	\$55,248.10	P
27190089	CDW GOVERNMENT INC	SERVER UPGRADE	03/07/2019	\$55,831.20	P
27190090	INSIGHT PUBLIC SECTOR INC	HS WEBEX ROOM KITS	03/05/2019	\$1,942.60	P
27190091	TRUE IT LLC	DYNAMICS TECHNICAL CONSULT	03/12/2019	\$100.00	P
27190092	TRUE IT LLC	DYNAMICS REPORTS ISSUE	03/12/2019	\$500.00	P

INFORMATION TECHNOLOGY - MARCH
2019

27190059 - 27191000

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27190093	AMAZON CAPITAL SERVICES	TEST CASE FOR SURFACE PRO 4	03/27/2019	\$127.67	P
27190094	AMAZON CAPITAL SERVICES	CONVERTER PLUGS & GOO GONE	03/20/2019	\$42.27	P
27190095	AMAZON CAPITAL SERVICES	PRINTER-HEALTHY SMILES	03/20/2019	\$79.00	P
27190096	CDW GOVERNMENT INC	SERVER UPGRADE	03/19/2019	\$36,477.00	P
27190097	CHARTER COMMUNICATIONS	INTERNET PRO100	03/14/2019	\$130.00	P
27190098	INSIGHT PUBLIC SECTOR INC	CREDIT-HS WEBEX ROOM KITS	03/08/2019	(\$1,973.40)	P
27190099	INSIGHT PUBLIC SECTOR INC	CREDIT-WEBEX ROOM KIT	03/11/2019	(\$1,249.90)	P
27190100	INSIGHT PUBLIC SECTOR INC	EOC/HWY/NORWOOD PCS	03/15/2019	\$3,055.31	P
27190101	INSIGHT PUBLIC SECTOR INC	EOC/HWY/NORWOOD PCS	03/16/2019	\$1,984.78	P
27190102	US CELLULAR	CELL PHONE CHGS ACCT 277407322	03/16/2019	\$1,997.86	P
27190103	US CELLULAR	CELL PHONE CHGS ACCT 851710598	03/16/2019	\$715.91	P
27190104	VERIZON	CELL CHGS ACCT 242258062-00001	03/01/2019	\$1,083.19	P
Grand Total:				\$215,799.98	

Signatures

Committee Chair:

Committee Member:

Committee Member:

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Committee Member:

Committee Report

County of Wood

Report of claims for: MAINTENANCE / PURCHASING

For the period of: MARCH 2019

For the range of vouchers: 19190157 - 19190252 50120343 - 50121000

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19190157	ACE HARDWARE	FASTENERS	02/26/2019	\$13.80	P
19190158	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING 12TH STREET BUILDING	02/20/2019	\$629.99	P
19190159	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING RIVER BLOCK	02/25/2019	\$4,109.35	P
19190160	BAUER'S FLOOR MART	EM OFFICE - VINYL BASE	02/25/2019	\$26.40	P
19190161	CRESCENT ELECTRIC SUPPLY CO	LIGHT BULBS	02/20/2019	\$193.84	P
19190162	CRESCENT ELECTRIC SUPPLY CO	LIGHT BULBS	02/21/2019	\$152.31	P
19190163	CRESCENT ELECTRIC SUPPLY CO	LIGHT BULBS	02/22/2019	\$173.08	P
19190164	GAPPA SECURITY SOLUTIONS LLC	CORES	02/25/2019	\$66.50	P
19190165	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING COURTHOUSE	02/21/2019	\$6,210.00	P
19190166	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING RIVER BLOCK	02/21/2019	\$3,317.50	P
19190167	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING ELKS LOT	02/21/2019	\$2,432.50	P
19190168	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING MUPPET LOT	02/21/2019	\$1,087.50	P
19190169	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING HUMAN SERVICES	02/21/2019	\$130.00	P
19190170	NAPA CENTRAL WI AUTO PARTS	SAW BLADE	02/26/2019	\$18.49	P
19190171	POWER PAC INC	JD TRACTOR, BLOWER, BLADE	01/10/2019	\$18,237.40	P
19190172	RIESTERER & SCHNELL INC	JOHN DEERE BROOM	03/01/2019	\$3,800.00	P
19190173	WOOD TRUST BANK	TRAINING	02/20/2019	\$330.70	P
19190174	KRANZ INC	PAPER SUPPLIES	03/06/2019	\$12.60	P
19190175	ADVANCE SUPPLY LLC	JANITORIAL SUPPLIES	03/11/2019	\$741.59	P
19190176	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC	03/04/2019	\$4,171.33	P
19190177	EXPRESS RECYCLING SOLUTIONS	RECYCLE FLOURESCENT BULBS	02/28/2019	\$86.50	P
19190178	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	03/06/2019	\$176.94	P
19190179	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC HUMAN SVCS	02/26/2019	\$428.94	P
19190180	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC SVC JOINT USE	02/26/2019	\$241.40	P
19190181	WATER WORKS & LIGHTING COMM	ELECTRIC SVC SHERIFF LOCKUP	02/26/2019	\$92.39	P
19190182	WATER WORKS & LIGHTING COMM	SHERIFF LOCKUP OUTDOOR LIGHTS	02/26/2019	\$10.73	P
19190183	WATER WORKS & LIGHTING COMM	RIVER BLOCK WATER/SEWER	02/26/2019	\$591.49	P
19190184	WATER WORKS & LIGHTING COMM	RIVER BLOCK OUTSIDE LIGHTING	02/26/2019	\$102.06	P
19190185	WE ENERGIES	GAS SERVICE JAIL	02/27/2019	\$1,771.41	P
19190186	WE ENERGIES	GAS SERVICE COMMUNICATIONS	02/27/2019	\$555.29	P
19190187	WE ENERGIES	GAS SERVICE COURTHOUSE	02/27/2019	\$4,605.64	P
19190188	WE ENERGIES	GAS SERVICE JOINT USE BUILDING	02/28/2019	\$505.29	P
19190189	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP	02/28/2019	\$228.02	P
19190190	WE ENERGIES	GAS SERVICE HUMAN SERVICES	02/27/2019	\$249.08	P

Committee Report - County of Wood

MAINTENANCE / PURCHASING - MARCH
2019

50120343 - 50121000 19190157 - 19190252

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19190191	WE ENERGIES	GAS SERVICE RIVER BLOCK	02/28/2019	\$2,456.73	P
19190192	VAN TASSEL REUBEN	MILEAGE REIMBURSEMENT	02/28/2019	\$212.28	P
19190193	CHANNING BETE COMPANY INC	SAFETY/CPR SUPPLIES	03/13/2019	\$310.50	P
19190194	STAPLES ADVANTAGE	OFFICE SUPPLIES	03/13/2019	\$2,330.24	P
19190195	ACE HARDWARE	TOOLS	03/07/2019	\$10.54	P
19190196	ACE HARDWARE	BOLTS	03/08/2019	\$3.58	P
19190197	ACE HARDWARE	IT DOOR SWITCH KIT	03/11/2019	\$23.98	P
19190198	ADVANCED DISPOSAL	WASTE DISPOSAL FEES	02/28/2019	\$605.80	P
19190199	AMAZON CAPITAL SERVICES	COMMAND STRIPS	03/07/2019	\$30.54	P
19190200	AMAZON CAPITAL SERVICES	COMMAND STRIPS	03/10/2019	\$19.95	P
19190201	AMAZON CAPITAL SERVICES	HVAC MOTOR - HR A/C	03/11/2019	\$167.58	P
19190202	CURRENT TECHNOLOGIES INC	REPAIR SWITCH - SHERIFFS DEPT	02/28/2019	\$188.76	P
19190203	CURRENT TECHNOLOGIES INC	CHECK GROUNDING - DISPATCH	03/11/2019	\$163.00	P
19190204	ERON & GEE/HERMAN'S PLUMBING & HEATING	BACKFLOW PREVENTER TESTS	03/08/2019	\$375.00	P
19190205	HOME DEPOT CREDIT SERV (Maintenance)	CH, SHOP DRAIN, CH SECURITY	03/08/2019	\$663.30	P
19190206	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING COURTHOUSE	03/11/2019	\$4,530.00	P
19190207	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING RIVER BLOCK	03/11/2019	\$2,310.00	P
19190208	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING ELKS LOT	03/11/2019	\$1,880.00	P
19190209	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING MUPPET LOT	03/11/2019	\$1,020.00	P
19190210	POWER PAC INC	JD TRACTOR PARTS	03/11/2019	\$143.11	P
19190211	RON'S REFRIGERATION & AC INC	A/C REPAIR-COMMUNICATIONS	03/07/2019	\$1,164.05	P
19190212	SHRED SAFE LLC	CONFIDENTIAL SHREDDING	03/14/2019	\$120.00	P
19190213	SUPERIOR CHEMICAL CORPORATION	ICE MELT	03/11/2019	\$1,557.02	P
19190214	WISCONSIN VALLEY BUILDING PRODUCTS	SHOP DRAIN - CONCRETE	03/05/2019	\$75.00	P
19190215	WISCONSIN VALLEY BUILDING PRODUCTS	SHOP DRAIN - REBAR	03/05/2019	\$11.61	P
19190216	WOOD STREET RENTAL CENTER	SHOP DRAIN - EQUIPMENT RENTAL	02/28/2019	\$173.25	P
19190217	YOUNG BRIAN	SAFETY SHOE ALLOWANCE	02/09/2019	\$198.33	P
19190218	HEINZEN PRINTING INC	OFFICE SUPPLIES	03/26/2019	\$341.00	P
19190219	INDIANHEAD SPECIALTY CO	STAMPS	03/26/2019	\$65.73	P
19190220	KRANZ INC	PAPER SUPPLIES	03/26/2019	\$24.35	P
19190221	MIDLAND PAPER	PAPER SUPPLIES	03/26/2019	\$203.70	P
19190222	NASSCO INC	PAPER SUPPLIES	03/26/2019	\$405.30	P
19190223	OFFICE DEPOT	OFFICE SUPPLIES	03/26/2019	\$413.63	P
19190224	OFFICE DEPOT	OFFICE SUPPLIES	03/26/2019	(\$6.96)	P
19190225	STAPLES ADVANTAGE	OFFICE SUPPLIES	03/26/2019	\$1,311.07	P
19190226	STAPLES ADVANTAGE	OFFICE SUPPLIES	03/26/2019	\$304.87	P
19190227	ACE HARDWARE	TOOLS	03/18/2019	\$42.97	P
19190228	ACE HARDWARE	WATER SOFTENER SALT	03/20/2019	\$377.37	P
19190229	ADVANCED DISPOSAL	EM OFFICE - DISPOSAL FEES	02/28/2019	\$413.54	P
19190230	ADVANCE SUPPLY LLC	JANITORIAL SUPPLIES	03/18/2019	\$256.20	P
19190231	CINTAS CORPORATION	MAT CLEANING RIVER BLOCK	03/13/2019	\$80.91	P
19190232	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	03/20/2019	\$239.17	P
19190233	GAPPA SECURITY SOLUTIONS LLC	CH SECURITY UPGRADES-LOCKSET	03/06/2019	\$221.50	P
19190234	GAPPA SECURITY SOLUTIONS LLC	CH SECURITY UPGRADES-KEY	03/13/2019	\$10.40	P

Committee Report - County of Wood

MAINTENANCE / PURCHASING - MARCH
2019

50120343 - 50121000 19190157 - 19190252

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19190235	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING COURTHOUSE	03/17/2019	\$1,940.00	P
19190236	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING RIVER BLOCK	03/17/2019	\$1,495.00	P
19190237	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING ELKS LOT	03/17/2019	\$880.00	P
19190238	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING MUPPET LOT	03/17/2019	\$482.50	P
19190239	POMP'S TIRE SERVICE INC - GREEN BAY	REPAIRS - 2013 FORD F250	03/20/2019	\$330.43	P
19190240	SUPERIOR CHEMICAL CORPORATION	JANITORIAL SUPPLIES	03/20/2019	\$175.09	P
19190241	WATER WORKS & LIGHTING COMM	ELEC SVC COURTHOUSE SECURITY	03/13/2019	\$51.60	P
19190242	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE BAKER LOT	03/13/2019	\$36.83	P
19190243	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC COMMUNICATION	03/13/2019	\$311.97	P
19190244	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE JAIL	03/13/2019	\$2,237.30	P
19190245	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE COURTHOUSE	03/13/2019	\$856.62	P
19190246	WATER WORKS & LIGHTING COMM	SARATOGA ST STORM SEWER	03/13/2019	\$7.45	P
19190247	WATER WORKS & LIGHTING COMM	COURTHOUSE STORM SEWER	03/13/2019	\$76.83	P
19190248	WATER WORKS & LIGHTING COMM	RIVER BLOCK STORM SEWER	03/13/2019	\$35.27	P
19190249	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	03/13/2019	\$4,051.68	P
19190250	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	03/13/2019	\$3,479.35	P
19190251	WAUSAU TILE	TILE FOR RIVER BLOCK	03/15/2019	\$568.00	P
19190252	WI FACILITIES MANAGEMENT ASSOCIATION	ANNUAL DUES - VAN TASSEL	03/22/2019	\$35.00	P
50120343	MIDLAND PAPER		02/28/2019	\$8,272.93	P
50120352	SCHILLING SUPPLY COMPANY		03/13/2019	\$125.64	P
50121000	STAPLES ADVANTAGE		03/26/2019	\$40.00	P

Grand Total:**\$106,438.45**Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

COMMITTEE REPORT
SAFETY, WORK COMP
AND INSURANCE
FEBRUARY 2019

#1

VOUCHER#	VENDOR	DESCRIPTION	AMOUNT
ALL THE BELOW WERE PAID BY AEGIS (TPA)			
PREPAID	ASPIRUS RIVERVIEW HOSPITAL & CLINICS	WC MED REIMBURSE	\$390.55
PREPAID	ASPIRUS RIVERVIEW HOSPITAL & CLINICS	WC MED REIMBURSE	\$83.60
PREPAID	ASPIRUS RIVERVIEW HOSPITAL & CLINICS	WC MED REIMBURSE	\$745.75
PREPAID	ASPIRUS RIVERVIEW HOSPITAL & CLINICS	WC MED REIMBURSE	\$320.11
PREPAID	ASPIRUS RIVERVIEW HOSPITAL & CLINICS	WC MED REIMBURSE	\$164.35
PREPAID	WISCONSIN RIVER ORTHOPAEDICS LTD	WC MED REIMBURSE	\$230.61
PREPAID	SURGERY CENTER OF WI	WC MED REIMBURSE	\$5,271.20
PREPAID	WISCONSIN RIVER ORTHOPAEDICS LTD	WC MED REIMBURSE	\$77.24
PREPAID	WISCONSIN RIVER ORTHOPAEDICS LTD	WC MED REIMBURSE	\$252.41
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$387.37
PREPAID	ASPIRUS WAUSAU HOSPITAL	WC MED REIMBURSE	\$2,631.97
PREPAID	WORK COMP	MILEAGE REIMBUSEMENT	\$31.62
PREPAID	ASPIRUS RIVERVIEW HOSPITAL & CLINICS	WC MED REIMBURSE	\$18,225.38
PREPAID	THE ALARIS GROUP INC	WC MED REIMBURSE	\$25.50
PREPAID	THE ALARIS GROUP INC	WC MED REIMBURSE	\$127.50
PREPAID	THE ALARIS GROUP INC	WC MED REIMBURSE	\$212.50
PREPAID	PARADIGM COMPLEX CARE SOLUTIONS	WC MED REIMBURSE	\$110.50
PREPAID	CENTRAL WISCONSIN RADIOLOGISTS	WC MED REIMBURSE	\$430.31
PREPAID	ASPIRUS RIVERVIEW HOSPITAL & CLINICS	WC MED REIMBURSE	\$2,884.11
PREPAID	WISCONSIN RIVER ORTHOPAEDICS LTD	WC MED REIMBURSE	\$291.66
PREPAID	DOUGLAS FRAMNESS DC	WC MED REIMBURSE	\$240.00
PREPAID	ISO SERVICES INC	WC MED REIMBURSE	\$14.30
PREPAID	RIVERVIEW HOSPITAL ASSOCIATION	WC MED REIMBURSE	\$313.50
PREPAID	ASPIRUS RIVERVIEW HOSPITAL	WC MED REIMBURSE	\$460.83
TOTAL			\$33,922.87

TTD - TEMPORARY TOTAL DISABILITY
TPD - TEMPORARY PARTIAL DISABILITY

PPD - PARTIAL PERMANENT DISABILITY
DB - DEATH BENEFIT

CHAIRMAN

Committee Report

County of Wood

Report of claims for: RISK MANAGEMENT

For the period of: MARCH

For the range of vouchers: 23190006 - 23190008

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
23190006	TJ'S AUTO & COLLISION REPAIR	VEHICLE DAMAGE REPAIR BILL	03/06/2019	\$1,635.00	P
23190007	BLUE STONE PRODUCTS INC	SAFETY SUPPLIES - VESTS	03/06/2019	\$1,839.85	P
23190008	MMG EMPLOYER SOLUTIONS	AUDIOGRAMS	03/12/2019	\$912.00	P
Grand Total:				\$4,386.85	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: TREASURER

For the period of: MARCH 2019

For the range of vouchers: 28190038 - 28190067

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
28190038	GEHRT HEATHER	MILEAGE	03/06/2019	\$58.00	P
28190039	CITY OF MARSHFIELD	FEBRUARY SPECIALS	03/06/2019	\$3,728.03	P
28190040	CITY OF NEKOOSA TREASURER	FEBRUARY SPECIALS	03/06/2019	\$4,862.12	P
28190041	CITY OF WISCONSIN RAPIDS	FEBRUARY SPECIALS	03/06/2019	\$103.13	P
28190042	TOWN OF PORT EDWARDS	FEBRUARY SPECIALS	03/06/2019	\$846.94	P
28190043	TOWN OF REMINGTON	FEBRUARY SPECIALS	03/06/2019	\$654.48	P
28190044	TOWN OF SARATOGA	FEBRUARY SPECIALS	03/06/2019	\$2,858.45	P
28190045	TOWN OF CAMERON	FEBRUARY SPECIALS	03/06/2019	\$439.48	P
28190046	TOWN OF GRAND RAPIDS	FEBRUARY SPECIALS	03/06/2019	\$3,304.93	P
28190047	TOWN OF LINCOLN	FEBRUARY SPECIALS	03/06/2019	\$1,269.64	P
28190048	TOWN OF MARSHFIELD	FEBRUARY SPECIALS	03/06/2019	\$216.71	P
28190049	TOWN OF MILLADORE	FEBRUARY SPECIALS	03/06/2019	\$136.89	P
28190050	TOWN OF RICHFIELD	FEBRUARY SPECIALS	03/06/2019	\$1,617.90	P
28190051	TOWN OF ROCK TREAS LISA M WALLIS	FEBRUARY SPECIALS	03/06/2019	\$773.01	P
28190052	VILLAGE OF ARPIN TREASURER	FEBRUARY SPECIALS	03/06/2019	\$537.11	P
28190053	VILLAGE OF VESPER	FEBRUARY SPECIALS	03/06/2019	\$207.35	P
28190054	VILLAGE OF PORT EDWARDS TREAS	FEBRUARY SPECIALS	03/06/2019	\$1,354.73	P
28190055	VILLAGE OF RUDOLPH	FEBRUARY SPECIALS	03/06/2019	\$759.92	P
28190056	WATER WORKS & LIGHTING COMM	TAX DEED UTILITIES	03/06/2019	\$40.39	P
28190057	WI DEPT OF ADMINISTRATION	FEBRUARY WI LAND INFO	03/06/2019	\$4,690.00	P
28190058	GEHRT HEATHER	WCCO CONFERENCE EXPENSES	03/13/2019	\$127.60	P
28190059	CITY OF MARSHFIELD	JANUARY SPECIALS	03/13/2019	\$147.04	P
28190060	CORELOGIC	TAX OVERPAYMENT REFUND	03/13/2019	\$29.88	P
28190061	HABLE JAMES J	TAX OVERPAYMENT REFUND	03/13/2019	(Voided)	P
28190062	TOWN OF LINCOLN	JANUARY SPECIALS	03/13/2019	\$250.92	P
28190063	TOWN OF RICHFIELD	PET LICENSE FORWARD TO MUNI	03/13/2019	\$10.00	P
28190064	TOWN OF SIGEL	PET LICENSE FORWARD TO MUNI	03/13/2019	\$16.00	P
28190065	STATE OF WISCONSIN TREASURER	FEBRUARY CLERK OF COURTS REV	03/20/2019	\$158,149.52	P
28190066	TIEGS PAUL & SHIRLEY	TAX OVERPAYMENT REFUND	03/20/2019	\$10.21	P
28190067	WOODTRUST BANK	FEBRUARY MONTHLY SERVICE FEES	03/20/2019	\$880.35	P

Grand Total:

\$188,080.73

Committee Report

County of Wood

Report of claims for: WELLNESS

For the period of: MARCH 2019

For the range of vouchers: 34190003 - 34190005

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
34190004	ASPIRUS OCCUPATIONAL HEALTH	HRA/Bio/Lab/Adv/Mileage	03/01/2019	\$13,586.01	P
34190005	ASPIRUS OCCUPATIONAL HEALTH	Occu Therapist Fee	03/01/2019	\$137.50	P
Grand Total:				\$13,723.51	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



County of Wood

Courthouse - 400 Market Street
Wisconsin Rapids, WI 54495-8095

2019 Wood County Renewable and Sustainable Grant (RSG)

Applicant Organization: Click here to enter text.

Click here to enter text.

Contact Person/Title: Click here to enter text.

Contact Person Telephone: Click here to enter text. Email: Click here to enter text.

The purpose of the 2019 Renewable and Sustainable Grant (RSG) Fund

The purpose is to promote creative and innovative approaches that implement renewable and sustainable practices in Wood County government Departments and facilities. Wood County is making \$25,000 available in 2019 for renewable and sustainable projects that can serve as catalysts for future renewable and sustainable projects. Grant requests can be made for any amount of \$25,000 or less. A Department may submit more than 1 project application and multiple RSG projects may be funded.

****Grant applications are due by _____, and can be submitted to the Wood County Clerk's Office.***

Sustainable practices meet today's needs without compromising the ability of future generations to meet their own needs.

Renewable resources are commodities or resources that are replaceable or replenishable by biological reproduction or reoccurring processes.

Request Overview - Provide a summary overview of your proposed project and explain how it is consistent with the purpose of this grant fund.

Criteria	4 (Excellent)	3 (Above Average)	2 (Average)	1 (Unsatisfactory)	Score
Innovation is apparent. Activities/strategies are creative and unique. Demonstrates how the project is consistent with the grant goals.	Highly creative, unique and/or innovative. May serve as catalyst for future renewable and sustainable projects.	Somewhat creative, unique and/or innovative. May be something done before but contains some originality.	Few components contain creative, unique or innovative approaches.	Lacks creativity or innovation. Common request.	

(If you require additional space, attach separate sheet.)

Return on Investment - Explain how the proposed project will provide a Return on Investment (ROI) to Wood County. ROI should address the measurable financial impact to the County, as well as any non-financial impacts. ROI can be measured over an extended period of time of 1 year, 5 years, 10 years or longer if necessary. Please be as specific as possible.

Criteria	4 (Excellent)	3 (Above Average)	2 (Average)	1 (Unsatisfactory)	Score
Clearly identifies the need of the proposed project and how it will accomplish the goal of the grant while providing a return on investment to Wood County.	Clearly identifies specific data that shows how the project will provide a ROI while aligning with the purpose of the grant.	Specific with some data to support the proposed project and how it will provide a return on investment.	Mentions a general statement of need but provides no supporting data.	Provides no information on the need of the project or how the project will provide a return on investment.	

(If you require additional space, attach separate sheet.)

Leveraged or Matching Funds – Are leveraged funding sources or matching funds being applied to the proposed project? If so please explain the amount of funding and the source. Applications with leveraged or matching funds will be eligible for _____ extra points.

Criteria	4 (Excellent)	3 (Above Average)	2 (Average)	1 (Unsatisfactory)	Score
Clearly identifies any leveraged or matching fund sources being applied to the proposed project.	Clearly identifies leveraged or matching funds with supporting data.	Specific sources for leveraged or matching funds with some supporting data.	Mentions leveraged or matching funds with no supporting data.	Provides no leveraged or matching funds.	

(If you require additional space, attach separate sheet.)

Project Funding Request Summary

(If you require additional space, attach separate sheet.)

	Requested Funding	Total Organization Budget	Other Funding – e.g. grants, volunteers, donations
Wages & Benefits			
Office Supplies & Expenses			
Professional Services			
Conferences & Dues			
Misc. or Other			
Total			

Project Reporting Requirement – On approval of the grant funding request, the applicant will submit a 1-page timeline and implementation strategy to the Executive Committee. On completion of the RSG Grant, a 1-page summary will be prepared and presented to the Wood County Executive Committee to be reviewed at their regularly scheduled December meeting.



County of Wood

Courthouse - 400 Market Street
Wisconsin Rapids, WI 54495-8095

2019 Wood County Lean Process Improvement Grant (LPI)

Applicant Organization: Click here to enter text.

Click here to enter text.

Contact Person/Title: Click here to enter text.

Contact Person Telephone: Click here to enter text. Email: Click here to enter text.

The purpose of the 2019 Lean Process Improvement (LPI) Grant Fund

The purpose is to promote processes that improve customer service by increased efficiency and a reduction or elimination of waste.

In an ever increasingly challenging budget climate the LPI Grant promotes improved delivery of services to the residents through processes that reduce or eliminate waste. In addition the LPI Grant promotes real cost savings to County government departments and facilities.

Wood County is making \$25,000 available in 2019 for LPI projects that can serve as catalysts for future projects. Grant requests can be made for any amount of \$25,000 or less. A Department may submit more than 1 project application and multiple LPI projects may be funded. All projects must be completed by December 31, 2019.

****Grant applications are due by _____, and can be submitted to the Wood County Clerk's Office.***

Request Overview - Provide a summary overview of your proposed project and explain how it is consistent with the purpose of this grant fund.

Criteria	4 (Excellent)	3 (Above Average)	2 (Average)	1 (Unsatisfactory)	Score
Clearly identifies the proposed project and how it aligns with the purpose of this grant.	Clearly identifies how the goal of the project will increase efficiency and reduce or eliminate waste to maximize value to customers.	Shows some alignment with how the proposed project will increase efficiency and reduce or eliminate waste.	Mentions the goals of the project but is unclear on how the project applies to the grant.	Provides no information on how the project is supportive of the grant goals.	

(If you require additional space, attach separate sheet.)

Return on Investment - Explain how the proposed project will provide a Return on Investment (ROI) to Wood County. ROI should address the measurable financial impact to the County, as well improvements to customer service. ROI can be measured over an extended period of time of 1 year, 5 years, 10 years or longer if necessary. Please be as specific as possible.

Criteria	4 (Excellent)	3 (Above Average)	2 (Average)	1 (Unsatisfactory)	Score
Clearly identifies the need of the proposed project and how it will accomplish the goal of the grant while providing a return on investment to Wood County.	Clearly identifies specific data that shows how the project will provide a return on investment through accomplishing the goals of the grant.	Specific with some data to support the proposed project and how it will provide a return on investment.	Mentions a general statement of need but provides no supporting data.	Provides no information on the need of the project or how the project will provide a return on investment.	

(If you require additional space, attach separate sheet.)

Leveraged or Matching Funds – Are leveraged funding sources or matching funds being applied to the proposed project? If so please explain the amount of funding and the source. Applications with leveraged or matching funds will be eligible for _____ extra points.

Criteria	4 (Excellent)	3 (Above Average)	2 (Average)	1 (Unsatisfactory)	Score
Clearly identifies any leveraged or matching fund sources being applied to the proposed project.	Clearly identifies leveraged or matching funds with supporting data.	Specific sources for leveraged or matching funds with some supporting data.	Mentions leveraged or matching funds with no supporting data.	Provides no leveraged or matching funds.	

(If you require additional space, attach separate sheet.)

Project Funding Request Summary

(If you require additional space, attach separate sheet.)

	Requested Funding	Total Organization Budget	Other Funding – e.g. grants, volunteers, donations
Wages & Benefits			
Office Supplies & Expenses			
Professional Services			
Conferences & Dues			
Misc. or Other			
Total			

Project Reporting Requirement – On approval of the grant funding request, the applicant will submit a 1-page timeline and implementation strategy to the Executive Committee. On completion of the LPI Grant, a 1-page summary will be prepared and presented to the Wood County Executive Committee to be reviewed at their regularly scheduled January meeting.



Renewable and Sustainable Committee

Draft: Role and Responsibilities of the Renewable and Sustainable Committee

Prepared by: Jason R. Grueneberg, Director of Planning & Zoning – 2019-4-3

1. Review annual County grant requests
 - a. Annual Sustainable and Renewable Grant requests
 - b. Annual Lean Process Improvement Grant
2. Identify sources of renewable and sustainable grants
3. Promote sustainable and renewable programs
 - a. SolSmart resource/implementation
 - b. Property Assessed Clean Energy (PACE)
 - c. Solar Group Buy
 - d. Choose-to-Reuse
 - e. Clean Sweep
 - f. Consider implementation of Green Tier Legacy County
4. Serve as conduit for renewable and sustainable projects for consideration brought forward by County Board Supervisors and staff, as well as the general public
5. Create web page sharing sustainable and renewable resources (almost complete)
6. Set examples for residents and businesses – catalyst projects
7. Provide and facilitate sustainable and renewable resources
8. Develop a sustainable and renewable plan/strategy for Wood County – Adoption by Executive Committee and County Board
 - a. Develop a sustainable and renewable Capital Improvement Plan
9. Establish sustainable and renewable goals
10. Meet quarterly or as-needed
11. No budget anticipated – Budget considerations could include continuing education opportunities as well as funds to be applied towards planning activities to be facilitated by a consultant



Option 1:

Wood County Sustainable and Renewable Committee

2 County Board Supervisors

University of Wisconsin Extension Educator

Maintenance Department Director

Health Department Director

(Report to Executive Committee)

Option 2:

Wood County Sustainable and Renewable Committee

County Board Chair

2 County Board Supervisors

3 County Staff

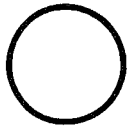
City of Marshfield - Future SolSmart Community

City of Wisconsin Rapids - SolSmart Community

Town of Grand Rapids - Future SolSmart Community

1 Rural County Representative

1 at large member

**RESOLUTION#**

Introduced by
Page 1 of 1

Health & Human Services Committee and Executive Committee

BKV

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: <input type="checkbox"/>
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: _____, Corp Counsel	
Reviewed by: _____, Finance Dir.	

INTENT & SYNOPSIS: To increase (.60 FTE) Ongoing Social Worker Position to a (.97 FTE) position.

FISCAL NOTE: Anticipated increased wages and benefits based upon Grade 8 Step 1 for additional allocated hours:

Wages: \$ 17,594.98
Fringe: \$ 10,153.38
\$ 27,748.36

Source of Funding: FoodShare Employment and Training Program funding allocated by State of Wisconsin Department of Health Services.

WHEREAS, the Human Services Department has strived to increase collaboration between program areas and,

WHEREAS, the FoodShare Employment and Training program provides valuable resources and services that would be advantageous to families involved in the Child Welfare system and,

WHEREAS, the need for Child Welfare Services continues to increase as identified by the Child Protective Services study that was completed by the Wisconsin County Human Service Association and,

WHEREAS, this is an innovative approach to provide additional services to Wood County residents and,

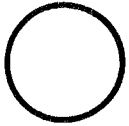
WHEREAS, the increased costs associated with this position will be fully covered by revenue from the FoodShare Employment and Training Program and will not require additional county tax levy.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to
Increase (.60 FTE) Ongoing Social Worker position to (.97 FTE) Ongoing Social Worker position.
Pay Grade: 8
Hours: 2015 per year
FLSA status: Exempt
Department: Human Services

{ }

IT 2020 CIP Request

Description	Cost	Notes
Projects - 2020		
County Facility Network Upgrade/Network Switch	142,000.00	Switches and Routers for various locations End of life (EOL). Critical to replace
Firewall Replacement	37,000.00	EOL, critical devices
County Wireless Environment Update	50,000.00	Current Environment is several years old, components need replacing
HS Billing 'EHR' Software	331,000.00	TCM - Replacement Critical need for HS & IT.
Video Conferencing Courtrooms	128,900.00	EOL - will reuse speakers, microphones
Video Conferencing County Locations	19,500.00	3 units (Edgewater, Human Services RB, Highway)
Business Continuity Phase II	112,000.00	continued expansion of BC Countywide plans
Security Appliance Upgrade (Aids in HIPAA compliance)	18,000.00	requested for 2019, removed from CIP, had several issues in 2019 that resulted in lost data
Total 2020 IT CIP Request	838,400.00	



RESOLUTION#

ITEM#

DATE April 16, 2019Effective Date Upon passage and publicationIntroduced by Executive Committee
Page 1 of 1

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No:	Yes:	Absent:
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by:	<u>PAK</u>	, Corp Counsel
Reviewed by:	<u>MAC</u>	, Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: To amend the 2018 budget to include monies that were amended in Resolution 18-6-2 to the wrong function for the emergency operations center remodel.

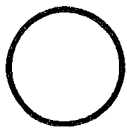
FISCAL NOTE: No additional cost to Wood County. The monies were amended to the wrong function

Account	Account Name	Debit	Credit
51611	Courthouse & Jail Building Improvements		\$26,000
52520	Emergency Management	\$26,000	

WHEREAS, the budget resolution 18-6-2 named an incorrect function of 52520,

THEREFORE BE IT RESOLVED, to amend the budget in 2018 (52520) by adding monies to the Function of (51611) Courthouse & Jail Building Improvements from budget resolution 18-6-2,

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats 65.90(5) the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

**RESOLUTION#**

SR

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds
Reviewed by: _____, Corp Counsel	
Reviewed by: <u>MAC</u> , Finance Dir.	

INTENT & SYNOPSIS: To amend the 2019 Emergency Management Budget (52520) for additional expenditures that were not anticipated during the initial budget process.

FISCAL NOTE: \$17,800.00 total cost. At the time of this request, the funds available in contingency are \$364,265. The adjustment to the budget is as follows:

Function	Account Name	Debit	Credit
52520	Emergency Management		\$17,800
51590	Contingency Fund	\$17,800	

Source of Money: Emergency Management would use monies from the Contingency Fund account.

WHEREAS, the Emergency Management Office is temporarily located on the 3rd floor of the Courthouse. Air quality and water issues existed on the first floor therefore the department was moved to the third floor, and

WHEREAS, the office space on the 1st floor is being renovated and is expected to be finished by early summer, and;

WHEREAS, the current location on the third floor was never meant to be a permanent location for the Emergency Management Department; and

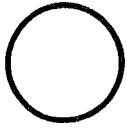
WHEREAS, these contingency account funds would be used to purchase furniture in order to provide a proper workable space to carry out the mission of the Emergency Management Department, as referenced in the original Space Needs Committee recommendation; and

WHEREAS, the Emergency Management Department has never had new office furniture and the current office furniture is not up to standards and is well beyond its useful life; and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level".

NOW THEREFORE BE IT RESOLVED to amend the Wood County Emergency Management Department budget for 2019 by transferring \$17,800 from the Contingency Fund (51590) to the Emergency Management Budget (52520) function, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90(5), the County Clerk is directed to publish a Class I notice of the budget change within 10 day



RESOLUTION#

Introduced by _____ Executive Committee
Page 1 of 1

ITEM#

DATE April 16, 2019

Effective Date Upon Passage and
Publication

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds
Reviewed by: _____, Corp Counsel	
Reviewed by: <u>MAC</u> , Finance Dir.	

BKV

INTENT & SYNOPSIS: To amend the 2019 Human Services Administration budget (54500) for additional expenditures for the Human Services Department that were unanticipated during the original budget process.

FISCAL NOTE: No cost to Wood County. The adjustment to the budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Function	Account Name	Debit	Credit
54500	Human Services		\$200,000

34300	General Fund	\$200,000	
-------	--------------	-----------	--

Source of Money: \$200,000 of monies returned by the Human Services Department to the general fund from unanticipated 2018 revenues.

WHEREAS, the Marshfield Human Services Cornerstone operations has been occupying temporary space for nearly 10 years, and

WHEREAS, the Health & Human Services Committee has searched for a permanent solution over those 10 years and has not found a suitable option, and the Health and Human Services Committee has made it a priority to locate Marshfield Human Services operations under one roof, and

WHEREAS, space has been identified that will be suitable for Cornerstone for at least the next 10 years, and

WHEREAS, carryover excess revenues from the 2018 Human Services budget will be used to fund the build-out and moving expenses to relocate the Human Services Cornerstone operations to the second floor of Marshfield City Hall Plaza, and

WHEREAS, any unused funds will be returned to the General Fund at the end of 2019, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level".

THEREFORE BE IT RESOLVED, to amend the Wood County Human Services Department budget for 2019 by transferring \$200,000 from the General Fund (34300) to the Human Services Administration Budget (54500) function, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90(5), the County Clerk is directed to publish a Class I notice of the budget change within 10 days.

DATE April 21, 2019
Upon Passage andEffective Date Publication**RESOLUTION#**Introduced by Public Safety and Executive Committee
Page 1 of 1

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds
Reviewed by: <u>PAK</u> , Corp Counsel	
Reviewed by: <u>MAC</u> , Finance Dir.	

MAC

INTENT & SYNOPSIS: To amend the 2019 Sheriff budget (52220) for additional expenditures for the Sheriff's Office that were unanticipated during the original budget process.

FISCAL NOTE: No cost to Wood County. The adjustment to the budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Function	Account Name	Debit	Credit
52220	Sheriff		\$143,164
51590	Contingency	\$42,000	
34300	General Fund	\$101,164	

Source of Money: \$101,164 of money returned by the Sheriff's Department to the general fund from unanticipated 2018 revenues and Contingency of \$42,000.

WHEREAS, these carry over excess revenues would be used to provide security for the Courthouse, and

WHEREAS, contingency funds would be used to provide equipment, part-time staff and uniforms for staff providing security for the Courthouse, and

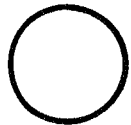
WHEREAS, there is a need to implement courthouse security measures as recommended by the US Marshall Service, and

WHEREAS, the Public Safety, Executive, and Judicial and Legislative Committees have all considered the risks and benefits associated with delaying implementation of courthouse security and have concluded action is needed now, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level".

THEREFORE BE IT RESOLVED, to amend the Wood County Sheriff's Department budget for 2019 by transferring \$101,164 from the General Fund (34300) and \$42,000 from the Contingency (51590) to the Sheriff Budget (52220) function, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90(5), the County Clerk is directed to publish a Class I notice of the budget change within 10 days.



RESOLUTION#

Introduced by _____ Executive Committee
Page 1 of 1

ITEM#

DATE April 16, 2019

Effective Date Upon passage and publication

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____ Yes: _____	Absent:	<input type="checkbox"/>
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u>	, Corp Counsel	
Reviewed by: <u>MAC</u>	, Finance Dir.	

MAC

INTENT & SYNOPSIS: To amend the 2019 budget to include monies that were amended in Resolution 19-2-2 to the wrong function for printer and copier fleet.

FISCAL NOTE: No additional cost to Wood County. The monies were amended to the wrong function

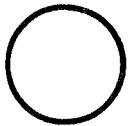
		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
56320	Planning & Zoning		\$408.00
56320	Land Records	\$41.00	
56310	Planning & Zoning	\$163.00	
56943	Private Sewage	\$204.00	

WHEREAS, the budget resolution 19-2-2 named an incorrect function(s) of 56320,

THEREFORE BE IT RESOLVED, to amend the budget in 2019 (56320) by adding monies to the Functions of (56320) Land Records, (56310) Planning & Zoning and (56943) Private Sewage from budget resolution 19-2-2,

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats 65.90(5) the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.



RESOLUTION#

Introduced by Executive Committee
Page 1 of 1

MA

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: <input type="checkbox"/>	Yes: <input type="checkbox"/>	Absent: <input type="checkbox"/>
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u>	, Corp Counsel	
Reviewed by: <u>mtc</u>	, Finance Dir.	

INTENT & SYNOPSIS: To amend the 2019 budget to include monies that were amended in Resolution 19-2-2 to the wrong function for printer and copier fleet.

FISCAL NOTE: No additional cost to Wood County. The monies were amended to the wrong function

Account	Account Name	Debit	Credit
54710	Veterans		\$322.00
54750	Veterans WDVA Grant	\$322.00	

WHEREAS, the budget resolution 19-2-2 named an incorrect function of 54710,

THEREFORE BE IT RESOLVED, to amend the budget in 2019 (54710) by adding monies from the Veterans function of (54750) from budget resolution 19-2-2,

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats 65.90(5) the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Capital Plan
Wood County, WI

2020 thru 2024

Department Finance
 Contact Marla Cummings
 Type Other
 Useful Life 10-15 Years
 Category Other
 Priority 4. Desirable

Project # 14-20-001
 Project Name Automate Fixed Assets

Priority

Total Project Cost: \$20,000

Description

Professional services and training to activate and utilize the Fixed Assets module we already have in Dynamics that is not being used to its full potential.

Justification

Automating fixed assets within the Dynamics software system will drastically cut down on end of year processing of fixed assets and will ensure all departments are uniformly entering and maintaining their fixed assets.

Expenditures	2020	2021	2022	2023	2024	Total
Other	20,000					20,000
Total	20,000					20,000

Funding Sources	2020	2021	2022	2023	2024	Total
Tax Levy	20,000					20,000
Total	20,000					20,000

Budget Impact/Other

DRAFT Wood County Performance Evaluation for Supervisory Employees

Employee Name	Click here to enter text.	Evaluation Year	Click here to enter text.
Department	Click here to enter text.	Date of Evaluation	Click here to enter text.
Job Title	Click here to enter text.	Evaluation Type (Check One) <input type="checkbox"/> Annual <input type="checkbox"/> Probationary <input type="checkbox"/> Other	
Date of Hire	Click here to enter text.		
Supervisor's Name	Click here to enter text.		
Supervisor's Job Title	Click here to enter text.		

Part 1: Evaluation of Performance Factors		
Instructions: Consider the employee's performance in each of the following categories as they relate to present position responsibilities and work performed. Click in the box that represents the demonstrated level of performance during the current review period.		
Rating Definitions		
5	Consistently and substantially exceeds expectations. <ul style="list-style-type: none"> The employee anticipates and proactively addresses departmental needs. They demonstrate a high level of leadership by managing projects and mentoring others. This individual is viewed as a role model by peers and is consistently sought after by others for advice or guidance. 	Typically about <u>10%</u> of the County workforce will receive a rating of 4 or 5.
4	Consistently meets and usually exceeds expectations. <ul style="list-style-type: none"> The employee is highly knowledgeable of their job functions/duties. They are highly dependable and reliable and will follow through on all assignments. The employee demonstrates the ability to take on progressive responsibility with high levels of success. 	
3	Consistently meets and occasionally exceeds expectations. <ul style="list-style-type: none"> The employee consistently meets the expectations of their position. They are reliable and will complete assignments correctly and on time. The employee possesses the ability to make their own sound decisions that impact their work and are not overly dependent on supervision. 	The <u>majority</u> of the County workforce will receive a rating of 3.
2	Performance needs some improvement to meet expectations. <ul style="list-style-type: none"> The employee is not meeting the expectations of their position, but with some improvement would be able to. They may possess some of the necessary knowledge and skills for their position, but they require additional training or experience in order to perform the work at a level that is successful. The employee will require considerable levels of supervisory monitoring and assistance. 	Typically about <u>10%</u> of the County workforce will receive a rating of 1 or 2.
1	Performance is unsatisfactory and must improve. <ul style="list-style-type: none"> The employee is not meeting the expectations of their position and needs immediate improvement to continue employment. They demonstrate poor communication and may display negativity towards the work group or County goals. Their work is not completed timely and is of poor quality. The employee will require nearly constant supervision. 	

1. Strategic Leadership

- Ensures employees are informed on the mission, values and strategic goals of the county, the department, and how their role and performance aligns with those objectives. Displays passion and commitment to the mission.
- Actively participates in the strategic planning process, including developing department goals to assist in achieving the County's strategic goals.
- Embraces change and displays effective leadership during transition.
- Continuously assesses the long-term goals of the County, department, or division and ensures that staff time is delegated with priority to those goals.

1

2

3

4

5

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Comments supporting rating:

[Click here to enter text.](#)

2. Supervision/Management

- Demonstrates the ability to model and educate all employees on performance expectations, department policies, and overall mission of the department and County. Holds employees accountable to those expectations.
- Recognizes and celebrates exceptional performance. Takes quick and decisive action to improve poor performance.
- Creates an environment that fosters professional and personal growth and excellence by continually offering constructive feedback, assistance and support to employees.

1

2

3

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5

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Comments supporting rating:

[Click here to enter text.](#)

3. Judgement & Dependability

- Demonstrates the ability to identify and understand issues, problems, and opportunities and utilize effective approaches in judgement in choosing the course of action consistent with County and departmental goals and policies.
- Demonstrates ability to make difficult decisions when necessary and provides sound rationale for those decisions.
- Meets deadlines and maintains an appropriate balance between quality and quantity of work.

1

2

3

4

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Comments supporting rating:

[Click here to enter text.](#)

4. Budget Management				
<ul style="list-style-type: none"> • Develops accurate, realistic budget projections while setting priorities for short and long term planning knowledgeable and effectively. • Consistently keeps department/division expenditures within the authorized budget. Continually looks for opportunities to conserve fiscal and human resources. • Takes a proactive approach to communicate potential financial challenges as they arise and addresses those challenges with sound solutions. 				
1	2	3	4	5
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments supporting rating: Click here to enter text.				

5. Job Knowledge				
<ul style="list-style-type: none"> • Demonstrates a thorough understanding of their job, its processes and procedures, and of the departmental functions, procedures, and operations. Integrates this knowledge to efficiently accomplish the requirements of the job. • Gives priority to development and continuous learning. Identifies opportunities to build skills, knowledge, and expertise. Keeps up-to-date on information in their area(s) of expertise and makes decisions based on best practices established in their field. • Utilizes their knowledge to assist, train, and mentor peers and employees. Encourages a work culture of information and knowledge sharing. 				
1	2	3	4	5
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments supporting rating: Click here to enter text.				

6. Customer Service				
<ul style="list-style-type: none"> • Treats all customers with dignity and respect. Handles interactions with diplomacy and tact. Continually works to understand customers and their needs. Understands that customers are both internal and external contacts. • Establishes and maintains effective contacts with customers. Genuinely listens to customer concerns, complaints, and ideas. Continually solicits ways to improve processes to fulfill customer needs. • Gives employees the appropriate tools and resources to meet customer expectations in a timely manner. 				
1	2	3	4	5
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments supporting rating: Click here to enter text.				

7. Communication & Interpersonal Relationships				
<ul style="list-style-type: none"> Consistently communicates all important information up, down, and across the organization. Communicates clearly and effectively to a variety of audiences. Demonstrates courtesy, tact, respect, and a genuine interest in the success of others. Establishes processes for open communication and encourages expression of different points of view. Works to build consensus for approaches to issues and problems. Acknowledges and appreciates the individual differences of peers, employees, and customers. Understands how these differences can be a determining factor in both collaboration and conflict. 				
1	2	3	4	5
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments supporting rating: Click here to enter text.				

8. Innovation & Initiative				
<ul style="list-style-type: none"> Demonstrates a commitment to make things better and a willingness to change and offer new ideas. Continually looks for creative solutions to old and new problems and encourages others to do the same. Demonstrates a strong work ethic and leads by example. Considers others when developing a plan including possible impacts, others' schedules and priorities, and the need to build consensus for approaches to issues and problems. Utilizes technology appropriate to their job. Seeks practical, cost-effective applications or approaches and applies new technology to enhance efficiency, productivity, knowledge, and communication. 				
1	2	3	4	5
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments supporting rating: Click here to enter text.				

9. Safety & Compliance				
<ul style="list-style-type: none"> Ensures all employees have been adequately trained in safety procedures and policies and informs employees of hazards to which they may be exposed. Promptly responds to any employee concerns regarding unsafe working conditions. Understands and complies with the various regulatory components of their job (i.e.: laws, ordinances, administrative regulations, policies, or protocols). Promotes a culture of employee wellness and supports employee participation in wellness efforts. 				
1	2	3	4	5
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments supporting rating: Click here to enter text.				

10. Integrity & Ethics				
<ul style="list-style-type: none"> • Demonstrates honesty, openness, mutual respect, and trust in others. • Accepts accountability for their own – or their department's – actions and decisions. Acknowledges mistakes and takes corrective actions when appropriate. • Displays ethical practices in line with the County's Code of Ethics. 				
1	2	3	4	5
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments supporting rating: Click here to enter text.				

Part 2: Goals					
Part A: Progress in Achieving Current Evaluation Period Goals					
Goal: Click here to enter text. Comments: Click here to enter text.	1	2	3	4	5
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Goal: Click here to enter text. Comments: Click here to enter text.	1	2	3	4	5
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Goal: Click here to enter text. Comments: Click here to enter text.	1	2	3	4	5
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Part B: SMART Goals for Next Evaluation Period					
Define up to three SMART goals.					
SMART Goal – Specific	Measurable	Attainable	Relevant	Time Oriented	
Example: Demonstrate proficiency in tracking and sorting employee training information.	Microsoft Excel class completion Completion of spreadsheet	Evaluate in-house training, webinar, or other resources	Ensure accuracy of training records to ensure compliance	3/1/20XX	
Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	
Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	
Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	

Part 3: Overall Performance Rating

Check One		Description	
5	<input type="checkbox"/>	<p>The employee's performance consistently and substantially exceeds expectations.</p> <ul style="list-style-type: none">Employees receiving this rating will excel in all functions of their position. These individuals are viewed as role models by others and consistently contribute to a strong organizational culture. They also routinely volunteer for extra work/responsibilities while maintaining an excellent job performance in their core job functions. These individuals are highly skilled at working collaboratively with internal and external contacts. They also will consistently set high goals and most often exceed them.	Typically about 10% of the County Workforce will receive a rating of 4 or 5.
4	<input type="checkbox"/>	<p>The employee's performance consistently meets and usually exceeds expectations.</p> <ul style="list-style-type: none">Employees receiving this rating will excel in most functions of their position. They are highly knowledgeable of their job functions/duties, as well as other related aspects of the department, division, and County. They are highly dependable and reliable and will follow through on all assignments. These individuals are recognized by peers, managers, and customers as collaborative, skilled, and reliable. They also demonstrate the ability to take on progressive responsibility with high levels of success.	
3	<input type="checkbox"/>	<p>The employee's performance meets and occasionally exceeds expectations.</p> <ul style="list-style-type: none">Employees receiving this rating consistently meet expectations of their position. They make strong contributions to the success of their work unit. These individuals most likely are developing their skills and have one or two areas that have opportunities for improvement and development. They are reliable and will complete assignments correctly and on time. They possess the ability to make their own sound decisions that impact their work and are not overly dependent on supervision.	The majority of the County workforce will receive a rating of 3.
2	<input type="checkbox"/>	<p>The employee's performance needs some improvement to meet expectations.</p> <ul style="list-style-type: none">Employees receiving this rating are not meeting the expectations of their position, but with some improvement would be able to. They may do well in certain aspects, but their performance is lacking in one or more of the performance factors. They may possess some of the necessary knowledge and skills for their position, but they require additional training or experience in order to perform the work at a level that is successful. These individuals will require considerable levels of supervisory monitoring and assistance. <p><i>The employee's performance might be improved through development, experience, and/or behavior. A Performance Improvement Plan (PIP) is recommended for an employee receiving this rating. <u>This rating will result in the employee not receiving an annual step increase.</u></i></p>	Typically about 10% of the County workforce will receive a rating of 1 or 2.
1	<input type="checkbox"/>	<p>The employee's performance is unsatisfactory and must improve to remain in their position.</p> <ul style="list-style-type: none">Employees receiving this rating are not meeting the expectations of their position and the continuation of their employment is in question. Their performance is lacking in most of the performance factors. They demonstrate poor communication and may display negativity towards the work group or County goals. Their work is not completed timely and is of poor quality. These individuals will require nearly constant supervision. <p><i>A Performance Improvement Plan (PIP) is required for an employee receiving this rating. Continuation of employment should be strongly considered. <u>This rating will result in the employee not receiving an annual step increase.</u></i></p>	

Supervisor's Justification of Overall Rating	Click here to enter text.
Employee Comments	Click here to enter text.

Complete This Section After Conducting the Performance Evaluation Meeting			
This evaluation has been discussed with me and I commit to achieving the performance goals established.			
Employee Signature		Date	
This document represents an objective evaluation of the employee's performance for the period under review.			
Supervisor Signature		Date	
Department Head Signature		Date	

HR Use Only			