

***MINUTES OF THE  
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE***

**DAY & DATE:** July 05, 2012  
**PLACE:** Wood County Courthouse, 400 Market St., Wisconsin Rapids, WI 54494, Auditorium  
**MEETING TIME:** 8:00 A.M.  
**ADJOURNMENT TIME:** 10:35 A.M.  
**MEMBERS PRESENT:** Chairman, Allen Breu; Vice-Chairman, Trent Miner; Secretary, Dennis Polach; Member Marion Hokamp and Member, Gerald Nelson  
**OTHERS PRESENT:** Highway Commissioner, Doug Passineau; County Engineer, Roland Hawk; Office Manager, Heather Gehrt; Park Administrator, Chad Schooley; Forest Administrator, Fritz Schubert; DNR Forestry Liaison, Steve Grant; County Board Chairman, Lance Pliml; Corporation Counsel, Peter Kastenholtz; Reporter, Karen Madden; County Board Supervisor William Winch; Human Resources Director, Ed Reed; Planner and Land Records Coordinator Jason Grueneberg; Public, Jim Ginter; and Supervisor William Clendenning.

1. Chairman A. Breu called the meeting to order at 8:00 A.M.
2. Public comments: None
3. The minutes of the June 07, 2012 Highway Infrastructure & Recreation Committee meeting were reviewed.

**A motion was made by G. Nelson and seconded by D. Polach to approve the minutes from June 07, 2012. Motion carried.**

4. Letters have been sent out along with contracts to the Frac Sand Companies outlining exhibits and fees for roads that will be utilized in the hauling process.
5. Jim Ginter attended this portion of the meeting to discuss decreasing the speed on County Trunk Highway G to 45 M.P.H. after the curve by Cranmoor Rd. The Committee will review this area on their tour next month.
6. CTH U/W is progressing and may be done a few days ahead of schedule, CTH JJ & GG will be starting up with a turning lane being added; and CTH G/STH 173 has had some paving done and the railroad crossing reconstructed. The department will continue with grading and paving on that project.
7. The purchase of trench box has been moved to the August meeting.

8. Resolution to use contingency funds on heating system overages.  
**A motion was made by T. Miner and seconded by G. Nelson to sign the resolution to use contingency funds for the heating system overages and forward to County Board for their approval. Motion carried.**
9. Personnel update. The Mechanic position is still open, but applications are currently being reviewed.
10. Current Projects Update. (see attached sheet)
11. The monthly bill listing was reviewed.

**A motion was made by M. Hokamp and seconded by T. Miner to approve the monthly bill listing. Motion carried.**

12. Accounting Supervisor's report was reviewed.

**A motion was made by T. Miner and seconded by D. Polach to approve the Accounting Supervisor's report. Motion carried.**

13. Correspondence.

- News from the B.I.A. Conference was that they may be going through some financial changes due to possible road aid cuts.

**The Committee took a break at 9:04 AM and resumed at 9:10 AM**

14. Item #16b—Highway, Forestry, and Parks Tour meeting date is August 14, 2012 at 8:00 AM meeting in the Avon St. parking lot.
15. Item #17a—The Town of Dexter is wishing to abandon a section of Goose Lane that would then leave the County Forest land locked. The Committee instructed Corporation Counsel to draft a letter objecting to closure of the road.
16. Item # 14—Building & Grounds Supervisor's report was reviewed. (see attached sheet)  
  
**A motion was made by T. Miner and seconded by G. Nelson to approve the Building & Grounds Supervisor's report. Motion carried.**
17. Item #15—Office Manager's report was reviewed. (see attached sheet)

**A motion was made by T. Miner and seconded by D. Polach to accept the Office Manager's report. Motion carried.**

18. Item #16—Park Administrator's report was reviewed. (see attached sheet)

- Preliminary plans for the new park property in Arpin include keeping this as a Park Area, working with the Safety Department in coming up with a policy of removing the buildings from the homestead and putting on the auction website, disconnecting utilities, and allowing Tri State Dairy to keep planting of 80 acres previously agreed upon with former owner of the property.
- Septic system bids at Dexter Park results were reviewed. Bidding procedures were not followed by those that submitted bids.

**A motion was made by T. Miner and seconded by M. Hokamp to reject all the bids and rebid this project with an opening before County Board in July. Motion carried.**

- Land Conservation fee waiver for NP shelter on August 24, 2012.
- Encourage Community Celebration at SP on August 1, 2012

**A motion was made by G. Nelson and seconded by T. Miner to approve the above-mentioned special use permits. Motion carried.**

**A motion was made by T. Miner and seconded by M. Hokamp to approve the Park Administrator's report. Motion carried.**

19. Item #17b-Forest Administrator's Report was reviewed. (see attached sheet)

- There have been some minor updates to the timber sale contracts regarding chain of custody and OSHA requirements.
- Timber Sale Bid Results.

**A motion was made by T. Miner and seconded by D. Polach to award timber sale contracts to the highest bidders. Motion carried.**

- Two of three expirations on the Wildlife Committee reapplied, leaving (1) opening. This now makes (2) vacancies in total and we have advertisements on our County webpage and on Facebook.

**A motion was made by D. Polach and seconded by G. Nelson to approve the reappointments and forward to the County Board Chairman for his approval. Motion carried.**

**A motion was made by G. Nelson and seconded by T. Miner to approve the Forest Administrator's report. Motion carried.**

20. Item #18—Old Business. There was none.
21. Item #19—New Business. Jason Grueneberg attended this portion of the meeting to inform the Committee on land that is being sold from Plum Creek to Wysocki Farms in the Township of Saratoga.
22. Item #20—Correspondence
- There was a drowning on Lake Wazeecha yesterday.
23. Item #21—The monthly bill listing was reviewed.

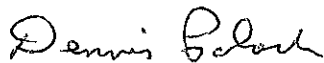
**A motion was made by T. Miner and seconded by M. Hokamp to approve the monthly bill listing. Motion carried.**

24. Item #22-The revenue report was reviewed.

**A motion was made by M. Hokamp and seconded by D. Polach to approve the revenue report. Motion carried.**

25. Item #23—Next meeting date is Tuesday, July 17, 2012 at the Wood County Courthouse, Room 317A. The next monthly meeting date is Thursday, August 02, 2012 at the Highway Department.

**A motion was made by G. Nelson and seconded by T. Miner to adjourn at 10:35 A.M. Motion carried.**



Dennis Polach, Secretary

Minutes taken by Heather Gehrt, Park & Forestry Office Manager