

## HEALTH AND HUMAN SERVICES COMMITTEE

**DATE:** April 22, 2013

**PLACE:** Norwood Health Center, Classroom - Marshfield

**PRESENT:** Donna Rozar, Peter Hendler, Mike Feirer, Marion Hokamp, Bonnie Jaecks, Doug Machon, Tom Buttke, Lori Slattery-Smith, R.N., Jeffrey Koszczuk, D.O. (arrived at agenda item 10)

**EXCUSED:** - - -

**ALSO PRESENT:** Kathy Roetter, Diane Cable, Jennifer Pavloski, Anne LaChapelle, Lee Ackerman, Rhonda Kozik, Doreen Lang (Human Services), Sue Kunferman, Kathy Alft (Health Department), Amy Slattery (Edgewater Haven), Rock Larson and Wade Maki (Veterans Service), Ed Reed (Human Resources Director), Peter Kastenholz (Corporate Counsel), Debra Hofmann, Chris Maghrak (graduate nursing students)

**1) Call to Order**

Meeting called to order at 5:00 p.m. by Chair Rozar.

**2) Quorum**

A quorum was declared.

**3) Public Comments**

Rock Larson introduced Wade Maki, newly hired Deputy Veterans Officer for the Marshfield office.

**4) Correspondence**

- Folders with materials from Human Services Capital Day were offered to committee members.
- Liability report from Safety & Risk Management was shared.
- Letter of appreciation from Sue Kunferman to the Health & Human Services Committee in follow-up to the Health Department's accreditation site visit was read.

**5) Consent Agenda**

Motion (Buttke/Feirer) to approve the consent agenda as presented. All ayes. Motion carried.

**6) Discussion and consideration of items removed from consent agenda**

n/a

**7) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center; Quarterly Reports – Veterans Services, Health Department; Annual Report – Health Department**

Financial statements and quarterly/final reports were reviewed with specific questions answered by appropriate department heads.

**8) Presentation by Vicki Bowman, Blood Center of WI**

Vicki Bowman, Blood Center of WI community recruiting representative, described the need for blood in Wood County and how the Blood Center of Wisconsin partners with local hospitals to provide an adequate blood supply. She requested committee support to host blood drives at Edgewater Haven and Norwood Health Center (Chair Rozar announced that Courthouse employees have the opportunity to participate in the annual Red Cross blood drive coordinated by Cindy Cepress, the county clerk). A minimum of 30 participants is required to setup onsite at business locations. Ms. Bowman's distributed her business cards.

**9) Update on Edgewater Haven renovation project**

Amy Slattery provided an update with the renovation project; noting the therapy portion of the building is complete but fire testing is required before the laundry area can be completed. The state engineer has scheduled the final inspection for May 21<sup>st</sup>. Laundry can move in before that date but therapy must wait until approval from final inspection.

**10) Health Department presentation – County Health Rankings**

An annual review of the 2013 County Health Rankings was presented by Sue Kunferman. Sue provided a background and explanation of the rankings, described new measures, and identified rankings of specific health outcomes and health factors. Additional data can be obtained at [www.countyhealthrankings.org](http://www.countyhealthrankings.org).

**11) Resolution to adopt Veterans Hiring Policy**

Motion (Hendler/Machon) to approve resolution to adopt Veterans Hiring Policy. Chair Rozar began the discussion by expressing concern with the resolution as presented; noting there were only two veterans who applied for Wood County positions in the last several hundred applications and both were hired. She explained that instead of focusing on a specific policy for hiring veterans, the Executive Committee directed Human Resources to focus on outreach to increase the number of veteran applicants. Rozar also expressed concern over the change in Wood County's hiring practice this policy would implement. Department heads present were asked for input with how the policy would affect their hiring process. Each shared concern regarding the additional complexity to the process this policy would add. Ed Reed described the interview process, noting there is no numerical point system currently in place for any position. After lengthy discussion, there was committee consensus to support outreach to Veterans via job fairs and other opportunities with the focus on increasing the number of veteran applicants for positions posted in Wood County. Motion (Hendler/Machon) to withdraw initial motion. All ayes. Motion carried. Rozar requested this issue be placed on both the Health and Human Services agenda and the Executive Committee agenda for future updates and emphasis.

**12) Health Department organizational restructure**

Sue Kunferman explained how the Health Department is restructuring and filling vacant FTEs with recent resignations. This restructuring does not add FTEs to the department staffing.

**13) Health Department out-of-state travel request to attend the National Association of County and City Health Officials (NACCHO) Annual Conference in Dallas TX, July 10-12, 2013 with all expenses paid with grant funds.**

Sue Kunferman shared conference details and learning objectives. Motion (Buttke/Slattery-Smith) to authorize attendance to the NACCHO Annual Conference in Dallas TX with all expenses paid with grant funds. All ayes. Motion carried.

**14) Wisconsin County Human Services conference invitation May 8-10, 2013 in Wisconsin Dells**

Motion (Hendler/ Koszczuk) to approve attendance by committee members to the Wisconsin County Human Services conference. All Ayes. Motion carried.

*[ excused ... Peter Hendler and Doug Machon ]*

**15) Proposals for the Norwood Health Center Admissions Unit Remodel Project**

Kathy Roetter introduced the purpose of the Norwood Admissions Unit Remodeling Project. Rhonda Kozik, Norwood Administrator and Lee Ackerman, Maintenance Supervisor, explained how a short list of contractors who had experience working with these types of projects was narrowed to three solid candidates. Lee shared the names of the top three vendors and recommended that Market & Johnson be chosen as the project manager. \$150,000 is budgeted for this phase of the remodeling project. Motion (Buttke/Jaecks) to hire Market & Johnson as project manager as long as they are not going to bid for or perform the actual construction. All ayes. Motion carried.

**16) Resolution to support new GPR for Northern Income Maintenance (IM) Consortium**

Kathy Roetter explained the consortium model and provided justification to support an additional \$250,000 of new WI General Purpose Revenue (GPR) for the Northern IM Consortium for calendar year 2013. Motion (Feirer/Hokamp) to support the resolution as presented and to forward the resolution to Wood County's legislative delegation and Wisconsin Counties Association. All ayes. Motion carried.

**17) Human Services request for additional budget dollars related to the dining room floor**

Rhonda Kozik described the situation that led to the damage of dining room floor tiles. Insurance adjustors have been involved and Wood County's Corporate Counsel is negotiating a settlement to resolve the matter. Kathy Roetter anticipates a budget surplus which will be applied to this project, but requests support from the Committee should the project result in a budget deficit at year end. Motion (Hokamp/Slattery-Smith) to grant permission to replace the floor in the dining room. All ayes. Motion carried.

**18) Human Services presentation – Medicaid Issues**

Doreen Lang, Economic Support Supervisor, walked the committee through a Power Point presentation pertaining to the workload impact of the Patient Protection and Affordable Care Act and elements of the Act that will apply to income maintenance. New rules are highly complex and will require massive systems and operational changes. Doreen Lang and Kathy Roetter shared the timeline of those next steps with budget bill proposals to pay for the additional workload needs.

**19) Human Services presentation – Custody Studies**

Diane Cable, Jennifer Pavloski, and Anne LaChapelle presented information about custody studies; how the studies are ordered, and more specifically, challenges and conflicts that may result from Human Services Department involvement. Historically, the previous Department of Social Services discontinued providing custody studies in 1998, but has since resumed providing the service. Performing these studies is not a mandate of the Human Services Department. Diane shared concerns from circuit court judges; however, recommends that the Human Services Department discontinue doing custody studies, noting there are private organizations that can provide the service. These organizations can provide the Family Court statutory mandate. Motion (Buttke/Feirer) to have the Human Services Department discontinue doing custody studies by December 31, 2013. All ayes. Motion carried.

On another note, the Committee recognized Diane Cable's years of service to Wood County and wished her every future success as Adams County's Health & Human Services Director. Her last day is April 24<sup>th</sup>.

**20) Human Services presentation – New Standards regarding Confirming Safe Environment in Child Welfare**

Diane Cable and Anne LaChapelle explained the intent of the memo which addresses safe environments when children are placed in out-of-home care. Furthermore, they described how assessments are done and decisions are made. Implementing the new standards will add to the workload and responsibilities of the Human Services Department.

**21) Legislative Issue Updates**

Department heads provided legislative updates regarding issues pertaining to their departments.

**22) Items for Future Agenda**

Chair Rozar noted items for future agendas.

**23) Date/Time of Next Meeting(s)**

June 10, 2013; 5:00 p.m., Norwood Health Center, Classroom – Marshfield ... **note change from 4<sup>th</sup> Monday schedule. This is combined May/June meeting and will be held on the 2<sup>nd</sup> Monday in June.**

**24) Adjourn**

Chair Rozar declared the meeting adjourned at 8:19 p.m.

Minutes taken by Kathy Alft and reviewed by Mike Feirer, Secretary.

Minutes subject to committee approval.

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Mike Feirer, Secretary  
Health and Human Services Committee