

# ***HIGHWAY INFRASTRUCTURE & RECREATION COMMITTEE MEETING AGENDA***

**DAY & DATE:** Thursday, February 1, 2018  
**TIME:** 8:00 A.M.  
**PLACE:** Wood County Highway Department, 555 17<sup>th</sup> Ave North,  
Wisconsin Rapids, WI 54495

1. Call meeting to order.
2. Public comments.
3. Approve minutes of the January 4, 2018 Highway, Infrastructure, and Recreation Committee meeting(s).

## **PARKS:**

4. Parks Construction Supervisor report.
  - a. Current projects update.
  - b. Employee matters.
5. Office Supervisor report.
  - a. Snowmobile/ATV Reports
  - b. Office Update
6. Park and Forestry Director report
  - a. Special Use Permits

## **FORESTRY:**

7. Forest Administrator report.
  - a. Timber Sale Update.
8. Correspondence.
9. Approve payment of bills.
10. Revenue report.

## **HIGHWAY:**

11. Geographic Information Systems (GIS)
12. Capital Improvement Projects
13. Beet Heat/Brining Operations
14. Marshfield Storage Operations
15. Winter Route Optimization
16. Frac Sand update.
17. Current projects update.
18. Approve payment of bills.
19. Accounting Supervisor's Report.
20. Correspondence.
21. Next meeting date: March 1, 2018 at the Wood County Highway Department,  
555 17<sup>th</sup> Ave. North, Wisconsin Rapids, WI 54495 at 8:00 am.
22. Motion to adjourn.

**MINUTES OF THE  
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE**

**DAY & DATE:** Thursday, January 04, 2018  
**PLACE:** Wood County Highway Department, 555 17<sup>th</sup> Ave North,  
Wisconsin Rapids, WI 54495  
**MEETING TIME:** 8:00 A.M.  
**ADJOURNMENT TIME:** 11:30 A.M.  
**MEMBERS PRESENT:** Chairman Al Breu, Supervisor Marion Hokamp, Supervisor  
David LaFontaine, Supervisor William Winch, Supervisor  
Joseph Zurfluh  
**EXCUSED:** None.  
**OTHERS PRESENT:** Supervisor Lance Pliml, Supervisor Bill Clendenning,  
Supervisor Dennis Polach, Parks and Forestry Director  
Chad Schooley, Highway Commissioner Douglas  
Passineau, Forest Administrator Fritz Schubert, Highway  
Accounting Technician Caitlin Carmody

1. Call meeting to order. Meeting called to order by Supervisor Breu at 8:01 am.
2. Public comments.

Supervisor Winch has received calls from some constituents regarding trains blocking railroad crossings for upwards of 15 minutes. He had called the mayor of the City of Wisconsin Rapids' office to talk about the matter. He is under the impression the City might be in the process of addressing this issue. He requested the matter be added to the next HIRC agenda.

3. Approve minutes of the December 7, 2018 Highway, Infrastructure, and Recreation Committee meeting(s).

Supervisor Winch requested that the minutes be amended to replace the references to "Amish vehicles" or "Amish buggy" to read "animal-drawn vehicle" on page 2, item 12.

**Motion to approve the minutes of the December 7, 2018 Highway, Infrastructure, and Recreation Committee as amended by J. Zurfluh and seconded by D. LaFontaine. All in favor. Motion carried.**

**PARKS:**

4. Parks Construction Supervisor report.
  - a. Current projects update.
  - b. Employee matters.

**Motion to approve the Parks Construction Supervisor report by D. LaFontaine and seconded by M. Hokamp. All in favor. Motion carried.**

5. Office Supervisor report.
  - a. Snowmobile/ATV Reports.
  - b. Resolution to amend the 2017 Snowmobile Program budget

C. Schooley advised that this is reimbursement for expenses exceeding the 2017 Snowmobile Program budget for grooming.

**Motion to approve the resolution to amend the 2017 Snowmobile Program budget by D. LaFontaine and seconded by J. Zurfluh. All in favor. Motion carried.**

c. Office Update.

**Motion to approve the Office Supervisor report by M. Hokamp and seconded by W. Winch. All in favor. Motion carried.**

6. Park and Forestry Director report.

a. 2018 Work Plan

Schooley advised that there are two goals listed in there and if there were any changes, the committee could make them.

Supervisor Winch inquired about the Powers Bluff notation on page 14. He stated that he believed financing would need to be approved and that he would like to see a finalized plan for the project. Schooley advised that he has already provided the plan to the committee and that he was instructed to move forward with the funding plan he had that included fundraising. Supervisor LaFontaine stated that the only way to get real costs is to approve the department to go to an engineering firm to get plans drawn up. Otherwise, they have to work with the estimates Schooley has provided. Supervisor Winch stated that the committee had not approved any resolution for borrowing. Schooley stated that borrowing was not part of the funding plan as it was approved. He is expected to fundraise the costs.

**Motion to approve the Parks portion of the 2018 Work Plan by D. LaFontaine and seconded by M. Hokamp. All in favor. Motion carried.**

b. Discussion about Department impact from elimination of HR recruiter position

Schooley shared with the committee a memo sent to all department heads by Warren Kraft, Human Resources Director, that discusses the impact to all departments from the elimination of the HR recruiter position. Schooley stated there is a department head meeting being held to address the letter. The letter outlines a number of things that departments could now be responsible for since that position was eliminated by the County Board. Schooley stated that most of the things were always handled by Human Resources in the past and if his department would now be responsible for them, it would be a significant impact and training would have to be provided. Supervisor Zurfluh stated that he felt the change could have waited until the end of 2018 which would have allowed departments time to learn the process. Zurfluh stated he would like to see the matter discussed at the Executive Committee meeting.

c. Special Use Permits.

Jigsaw Run for Autism Awareness  
May 5, 2018 at South Park  
Rent all 3 shelter buildings

**Motion to approve the Special Use Permits by D. LaFontaine and seconded by J. Zurfluh. All in favor. Motion carried.**

**Motion to approve the Park and Forestry Director report by D. LaFontaine and seconded by M. Hokamp. All in favor. Motion carried.**

## **FORESTRY:**

7. Forest Administrator report.
  - a. Timber Sale Update

Schubert stated that right now the weather is great for completing sales. The one sale listed was finished last week. Now they are moving into older sales.

- b. Resolution to approve the 2018 Forestry Work Plan

Schubert explained that the Forest Administrator's Grant from the Wisconsin Department of Natural Resources that pays for part of his position requires a county board approved resolution in order for the department to receive the funding. There was discussion regarding how the elimination of the forest mill tax will impact this funding and other forestry grants. Schubert said he wasn't sure but that he believes there is significant benefit to the counties to have their own employees managing their properties instead of a state employee like it used to be.

**Motion to approve the resolution to approve the 2018 Forestry Work Plan by D. LaFontaine and seconded by J. Zurfluh. All in favor. Motion carried.**

**Motion to approve the Forest Administrator's report by J. Zurfluh and seconded by W. Winch. All in favor. Motion carried.**

8. Correspondence. None.
9. Approve payment of bills. **Motion to approve the payment of bills by D. LaFontaine and seconded by W. Winch. All in favor. Motion carried.**
10. Revenue report.

Supervisor Winch asked if Schooley did a profit/loss analysis on firewood this year. Schooley said no, but that he could complete that for the committee again.

**Motion to approve the revenue report by D. LaFontaine and seconded by W. Winch. All in favor. Motion carried.**

*Committee took a break at 9:18 AM and resumed at 9:31 AM.*

## **HIGHWAY:**

11. Culvert Quotes

Discussed the culvert quotes that were submitted. The Highway Department uses a variety of culvert types depending on the type of project, so they typically pick and choose from the lists provided. Passineau stated that they must meet a specification sheet provided. The Department tries to replace culverts with plastic culverts because they have a lot longer life span. They have been doing this for about 20 years and Passineau estimates that at least half if not much more than that of the County's culverts are now plastic. Supervisor Winch asked if the department sells culverts to townships. Passineau stated yes and that there is no markup on them.

**Motion to approve the quote deemed most advantageous to the County in price and product quality by D. LaFontaine and seconded by J. Zurfluh. All in favor. Motion carried.**

12. Mastic Mixer Quotes

**Motion to approve the purchased of a mastic machine from the lowest quote provided by D. LaFontaine and seconded by W. Winch. All in favor. Motion carries.**

13. Marshfield Shop Light Quotes

**Motion to approve the quote received for the Marshfield Shop Light installation by J. Zurfluh and seconded by M. Hokamp. All in favor. Motion carries.**

14. CTH A Jurisdictional Transfer Resolution

Passineau stated he has spoken with a variety of officials at the Wisconsin Department of Transportation about this proposed jurisdictional transfer. They are aware of the resolution. There is much support throughout the county for this transfer to occur.

**Motion to approve the County Highway A Jurisdictional Transfer Resolution by D. LaFontaine and seconded by J. Zurfluh. All in favor. Motion carries.**

15. CTH N Bridge

There are two bridges on County Highway N that are going to be replaced under the STP-Rural program. They are under 20' and the department wants to make them 20' so that they are included in the Department of Transportation bridge program.

Passineau also advised that the CTH T County Highway Improvement (CHI) project will not be able to be funded through the CHI program like originally planned. The department was supposed to advertise the project in two consecutive weeks, but there was a full week where it wasn't advertised between the two. This project will still be done, but will have to be done through different funding. The CHI funding can be transferred to another project.

16. Management Training with Fred Prior

Passineau stated that the department is in negotiation with Fred Prior to host a training for the management team and lead persons. It will be around \$3000 and would be held hopefully at the end of February. Passineau stated these seminars are very valuable to the management staff.

**Motion to approve a management training seminar for highway staff with Fred Prior by D. LaFontaine and seconded by J. Zurfluh. All in favor. Motion carried.**

17. Open Office Position

The highway department's Administrative Assistant, Diane Bannerman, is still out on approved leave and Passineau stated he would like to hire someone to fill the position until she returns.

**Motion to fill the Administrative Assistant position on a limited term basis by J. Zurfluh and seconded by D. LaFontaine. All in favor. Motion carried.**

The committee asked if the Accounting Technician's time could be tracked when it comes to recruitment duties to get a better understanding of how much time is devoted to the process within the Department. Passineau stated that will be done.

18. Public Involvement Meeting – CTH U Project January 11, 2018 5:00 – 7:00 PM

Passineau stated there is a STP – Urban project on County Highway U from State Highway 54 to where the trucks drop off their logs. There will be curb and gutter installed as well as a sidewalk, and this will increase the load capacity for the road as well. There is a public meeting at the Biron Town Hall to discuss this project and all County Board members are invited to attend.

19. Class I Notice – CTH T Bridge Repairs

The repairs to be made to County Highway T are estimated to be under \$25,000. A Class I notice is required.

**Motion to approve a Class I Notice of the bridge repairs on County Highway T by D. LaFontaine and seconded by W. Winch. All in favor. Motion carried.**

20. Frac Sand update.

Passineau stated that he heard Completion is going through foreclosure, but has not heard any updates since. Money from the frac sand agreement will be used on the County Highway H STP-Rural bridge and the County Highway T bridge repairs.

21. Current projects update.

22. Approve payment of bills.

**Motion to approve payment of Wood County Highway bills by J. Zurfluh and seconded by M. Hokamp. All in favor. Motion carried.**

23. Accounting Supervisor's Report.

**Motion to approve the Accounting Supervisor's report by J. Zurfluh and seconded by D. LaFontaine. All in favor. Motion carried.**

24. Correspondence.

Passineau stated he is in the process of writing a response to the letter received from the Village of Hewitt Quiet Zone Committee that was discussed at the December committee meeting.

25. Next meeting date: February 1, 2018 at Wood County Highway Department, 555 17<sup>th</sup> Ave. North, Wisconsin Rapids, WI 54495

26. Motion to adjourn.

**Motion to adjourn by D. LaFontaine and seconded by J. Zurfluh at 11:30 AM. All in favor. Motion carried.**

Signed electronically by, Secretary Marion Hokamp

*Marion Hokamp*

Minutes taken by Caitlin Carmody, Highway Accounting Technician

## **PARKS CONSTRUCTION SUPERVISOR REPORT**

February 1, 2018

By D. Quinnell

### CURRENT PROJECTS

- The South Park Ranger Cabin remodel is under way.

### MAINTENANCE OPERATIONS

- Powers Bluff winter area is prepared for the winter season.
- The State Inspection of the tow lines is complete and all is well.
- All parks are closed and crews are working on winter maintenance projects such as cutting dead trees, repairing tables and repairing equipment.

### EMPLOYEE MATTERS

- We have not added any LTE's yet this year, we have not opened the tube hill yet.

### OTHER

- We will begin getting cost quotes for equipment and projects for 2018.
- I am working on quotes for the South Park White Beach retaining wall replacement. To begin as soon as weather permits.
- I am getting quotes for an addition on South Park Shop. This addition will make it possible to remove the "old shop" down the road, and that area will be turned into parking for day users of the park. This project will also begin as soon as weather permits.

**WOOD COUNTY PARKS & FORESTRY**  
**OFFICE SUPERVISOR REPORT**

February 1, 2018

By: Sandra Green

**SNOWMOBILE:**

- I attended the January 8<sup>th</sup> Snowmobile AWSC meeting in Milladore. A lot of good discussion as well as concern for the lack of snow and when and if the trails will open.
- I worked with one landowner who purchased a property which a snowmobile trail runs through which is managed by the Sunset Drifters. After much back and forth and negotiation, I was able to convince him to allow the trail to run through for this year. Next year, he most likely will not allow this as he purchased the land for the sole purpose of hunting land for his family. The Sunset Drifters will need to move the trail.
- I have received all easements and contracts back from each club.
- The clubs are packing and grooming what they can with the lack of snow. We need at least 6" of good, wet, heavy snow to open the trails.
- The first half bills have been entered into SNARS and a check has been cut to AWSC. The Treasurer will distribute once in their bank account. Once the transfer is made, I will then submit for reimbursement to the State of WI.

**OFFICE:**

- Provided Wellness materials to employees in the field and office.
- Have been working on a new fundraiser. A vendor event to be held at Nepco Lake Shelter on March 16 and 17. Currently, we have 12 vendors confirmed and paid for. The deadline is 2/1/18 and then we can re-evaluate space. We have many, many requests from vendors still coming in. I am keeping these inquiries on a waiting list. We should make approximately \$1,400 to put towards the Powers Bluff Development Project.
- Continued to work on the Open Spaces Plan Survey social media, marketing & organization. We will launch the survey this week on Friday and will run through most of February. The website page is the link at the bottom on the right of our Parks website. Please feel free to take the survey for those who read this.
- Completed work on the Fixed Assets information for Finance.
- Began preparing paperwork for the 2017 Audit.
- Completed the sign proposal for our department and Land and Water with Rapids Sign.
- Posted on Facebook and on our website regarding our annual special of the camping fee of \$10 per reservation waived if they call or book in person during the week of January 29<sup>th</sup> – February 2<sup>nd</sup>.
- Requested a few changes and updates to our Parks website through IT.



## **Parks and Forestry Director Report**

By Chad Schooley, Parks and Forestry Director  
February 1, 2018  
HIRC meeting

- Attended Department Head meeting on 1/5/18
- Finalized Parks, Recreation, and Open Spaces Plan survey with Adam D., P&Z, and Sandy Green. The survey will be available to the general public starting on January 26<sup>th</sup>. We will be getting the word out in the following ways: 500 post cards sent to randomly selected Wood County residents, Facebook, Wood County website, email to Wood County employees and Supervisors, and press release to local media. We are hoping to get a large number of respondents.
- Met with Penny VanTassel to discuss maintenance practices within the Parks and Forestry properties that would help attract butterflies.
- Our Department has been contacted regarding an unauthorized use of a photo, taken from the internet. The owner of the photo is requesting financial payment for the unauthorized use of the photo. P. Kastenholz is following up with this situation. The photo was of the Powers Bluff entrance sign, and was used by a P&F staff member in a brochure and informational page on our website.
- I attended an "Active Shooter Training" planning meeting on January 19<sup>th</sup>.
- Attended County Board meeting on 1/16/17
- Met with representatives from the Aqua Skiers to discuss a few items for the upcoming State Ski Show Tournament. Those items included: Discussing the possibility of a 3 year contract vs. a 1 year contract, allowing the World Water Ski Federation to rent the enclosed shelter building the weekend prior to the ski show, and discussion of responsibilities of cleaning the restrooms at the Red Sands Beach Pavilion during the event.
- Fritz and I inspected the pine plantation, on the north side of South Park, and discussed the upcoming thinning that will be taking place. Clyde has completed the recon work to inventory the stand. From this data, Fritz came up with the recommended thinning goals of the stand. Tree marking will begin within the next few weeks. We will discuss this further at the meeting.
- A summary of the 2017 firewood expenses and revenues has been included in the packet.

**January 9** shelter reservations, Kiwanis Youth Outdoors Day, River Cities Nordic Ski Club promotion night, Port Edwards Lions ice fisheree on Nepco Lake.

**Special Use Permits** None at this time

## 2017 FIREWOOD USE SUMMARY

2017 Firewood <b>Costs:</b>	Processing	\$ 9,969.00
	Cutting/Skidding	\$ 9,693.00
	Trucking to processing site	\$ 1,988.00

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<b>Total Expenses:</b>	<b>\$ 21,650.00</b>
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\*Additional expenses not reflected in this summary include: labor and equipment for transporting processed firewood to wood sheds, labor and equipment for processing buzzwood and some large logs

2017 Firewood <b>Revenue:</b>	Firewood rack sales	\$ 32,797.00
	Oversized log auction sales	\$ 5,195.00
	Sale of bolts/logs	\$ 3,046.00

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<b>Total Revenues:</b>	<b>\$ 41,038.00</b>
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### 2017 Firewood rack sales total

Racks sold = 5,767 (3.5 cu ft. racks)

5,767 racks = 158 cords

# Committee Report

County of Wood

Report of claims for: PARKS & FORESTRY DEPARTMENT

For the period of: JANUARY FOR (FEBRUARY HIRC)

For the range of vouchers: 21180001 - 21180024 (2018)

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
21180001	ADVANCED DISPOSAL	Garbage Service for Jan. 2018	01/11/2018	\$950.00	P
21180002	FAIRCHILD EQUIPMENT	Claw Teeth for JCB Skidsteer	01/11/2018	\$2,462.67	P
21180003	HOME DEPOT CREDIT SERV (Parks)	Supplies for SP	01/11/2018	\$229.02	P
21180004	SCHIERL INC	Tires, Oil Change, Labor-Dodge Ram	01/11/2018	\$851.45	P
21180005	WISCONSIN COUNTY FOREST ASSOCIATION	WCFA Dues, Acreage Assessment-2018	01/11/2018	\$3,488.12	P
21180006	RENEWABLE RESOURCE MANAGEMENT LLC	Firewood Processing for NP	01/15/2018	\$3,579.10	P
21180007	TOWN OF CARY	County Forest Township Payment	01/15/2018	\$440.66	P
21180008	TOWN OF CRANMOOR	County Forest Township Payment	01/15/2018	\$2,262.54	P
21180009	TOWN OF DEXTER	County Forest Township Payment	01/15/2018	\$4,953.38	P
21180010	TOWN OF HILES	County Forest Township Payment	01/15/2018	\$5,855.77	P
21180011	TOWN OF PORT EDWARDS	County Forest Township Payment	01/15/2018	\$3,519.82	P
21180012	TOWN OF REMINGTON	County Forest Township Payment	01/15/2018	\$4,120.98	P
21180013	TOWN OF RICHFIELD	County Forest Township Payment	01/15/2018	\$224.92	P
21180014	TOWN OF SENECA	County Forest Township Payment	01/15/2018	\$2,347.74	P
21180015	FASTENAL COMPANY	Supplies for NP	01/19/2018	\$72.06	P
21180016	FERGUSON ENTERPRISES INC	Plumbing Items for SP Shop	01/19/2018	\$19.44	P
21180017	MENARDS-MARSHFIELD	Supplies for NP	01/19/2018	\$72.31	P
21180018	QUALITY DOOR & HARDWARE	Items for Nepco Shelter Doors	01/19/2018	\$133.00	P
21180019	RAPIDS RENTAL & SUPPLY	Bar Oil for DP & NP	01/19/2018	\$71.92	P
21180020	RAPIDS SIGN INC	Dept. Office Signs-P&F and LWCD	01/19/2018	\$44.00	P
21180021	REIGEL PLUMBING & HEATING	Pump & Vent-NP Shop Gas Boiler	01/19/2018	\$391.63	P
21180022	STRATFORD SCHOOL DISTRICT	PB Tubing School Party Cancel	01/19/2018	\$225.00	P
21180023	TRAVELHOST OF CENTRAL WISCONSIN	1st Quarter-Magazine Advertisement	01/19/2018	\$525.00	P
21180024	WISCONSIN VALLEY BUILDING PRODUCTS	Tool	01/19/2018	\$12.83	P
Grand Total:				\$36,853.36	

## Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

## Committee Report

County of Wood

Report of claims for: PARKS & FORESTRY DEPARTMENT

For the period of: JANUARY FOR (FEBRUARY HIRC)

For the range of vouchers: 21170507 - 21170523

(2017)

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
21170507	ACE HARDWARE	Tools and Cleaning Supplies	01/09/2018	\$94.24	P
21170508	ALLIANT ENERGY/ WP&L	Electric Service-Nepco/ATV Shelters	01/09/2018	\$389.27	P
21170509	BUDS CORNER MART	Gasoline for SP Vehicles	01/09/2018	\$437.48	P
21170510	LAKE SIDE OASIS LLC	Gasoline for DP Vehicles	01/09/2018	\$135.86	P
21170511	OAKDALE ELECTRIC CO	Electric Service for DP	01/09/2018	\$1,260.47	P
21170512	PITTSVILLE FARM & HOME CENTER	Assorted Supplies for DP	01/09/2018	\$96.93	P
21170513	POMP'S TIRE SERVICE INC - GREEN BAY	Tire Repair & Labor-NP	01/09/2018	\$16.95	P
21170514	PROVISION PARTNERS	Gasoline for DP	01/09/2018	\$76.70	P
21170515	QUALITY DOOR & HARDWARE	Aluminum Strip-Nepco Shelter Door	01/09/2018	\$35.00	P
21170516	WATER WORKS & LIGHTING COMM	Electric Service for SP	01/09/2018	\$641.74	P
21170517	WE ENERGIES	Gas Service for SP	01/09/2018	\$11.22	P
21170518	WOODTRUST BANK NA	Postage, PB Skis & Supplies	01/09/2018	\$426.53	P
21170519	ALLIANT ENERGY/ WP&L	Electric Service-NP & PB	01/18/2018	\$757.84	P
21170520	CITY OF WISCONSIN RAPIDS	Crushed Asphalt-SP Campground Pads	01/18/2018	\$1,176.00	P
21170521	DONAHUE SUPER SPORTS INC	SkiDoo Skandic-Repair & Maintenance	01/18/2018	\$289.24	P
21170522	INSIGHT FS	LP and Gas for NP & PB	01/18/2018	\$1,331.61	P
21170523	WOOD COUNTY REGISTER OF DEEDS	Recording Fees-Forestry/Parcel #268532	01/18/2018	\$30.00	P
<b>Grand Total:</b>				<b>\$7,207.08</b>	

### Signatures

Committee Chair:

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Committee Member:

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**WOOD COUNTY HIGHWAY DEPARTMENT  
CAPITAL IMPROVEMENT PLAN**

DESCRIPTION:	2018 ESTIMATED COST	2019 ESTIMATED COST	2020 ESTIMATED COST	2021 ESTIMATED COST	2022 ESTIMATED COST
RUBBER TIRE ROLLER	\$ 80,000.00				
MARSHFIELD STORAGE SHED	450,000.00				
GRADER (SMALL)	100,000.00				
SIGN TRUCK	130,000.00				
ENGINEERING	30,000.00				
PAVING ROLLER (BIG)	125,000.00				
QUAD AXLE TRUCK	200,000.00				
PICKUP TRUCK FOR SHOP	30,000.00				
TWO (2) ONE-TONS	75,000.00				
PAVING ROLLER (SMALL)	80,000.00				
ENGINEER PICKUP		\$ 30,000.00			
RECYCLE HOPPER		100,000.00			
LOADER (SMALL)		150,000.00			
DRUM @ ASPHALT PLANT		500,000.00			
PATROL TRUCK		160,000.00			
BATWING MOWER AND TRACTOR		125,000.00			
BRINE MAKER W/ BUILDING			\$ 200,000.00		
TWO (2) TRACTOR			160,000.00		
PATROL SUPERINTENDENT TRUCK			35,000.00		
COMMISSIONER CAR			35,000.00		
LOADER FOR ASPHALT PLANT			200,000.00		
SKID STEER			40,000.00		
DOZER				\$ 200,000.00	
HYDRO-SEEDER				75,000.00	
TWO (2) PATROL TRUCKS				325,000.00	
SMALL LOADER				150,000.00	
GRADER				200,000.00	
TAR POT - RUBBER				75,000.00	
MOVING TRUCK					\$ 130,000.00
LOW BOY TRAILER					100,000.00
RUBBER TIRE EXCAVATOR					250,000.00
CHIPPER					70,000.00
(2) ROUTERS					40,000.00
QUAD AXLE TRUCK					150,000.00
FORK-LIFT					50,000.00
	\$ 1,300,000.00	\$ 1,065,000.00	\$ 670,000.00	\$ 1,025,000.00	\$ 790,000.00

# Current Projects Update

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By Douglas Passineau, Highway Commissioner

February 1, 2018 HIRC Meeting

## **Projects and Maintenance**

1. Winter Snow and Ice Control – State/County/Town Roads
2. Sign Repairs – State/County Roads
3. Asphalt Spot Repairs – State/County Roads
4. Brush Cutting – State/County Roads
5. Stockpile gravel at the Asphalt Plant
6. Rubber Crack Filling – County Roads
7. Shop Inventory
8. Core Roads for 2018 Projects

## Committee Report

County of Wood

Report of claims for: Highway Department

For the period of: December 2017

For the range of vouchers: 16171156 - 16171240

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16171156	MARTINSON BRAD	TOOL ALLOWANCE & REIMBURSEMENT	12/31/2017	\$11,713.72	P
16171157	ESSER PAUL	SAFETY SHOES	12/31/2017	\$137.15	P
16171158	ADVANCE JANITORIAL SERVICE & SUPPLY	CARPET/FLOOR & CLEANING SERVIC	12/31/2017	\$541.95	P
16171159	AT&T-ATLANTA	TELEPHONE (MARSHFIELD)	12/31/2017	\$41.53	P
16171160	BECKER INDUSTRY INC	HOPPER MAINTENANCE	12/31/2017	\$4,000.00	P
16171161	COMPASS MINERALS	SALT FOR SNOW AND ICE CONTROL	12/31/2017	\$68,158.73	P
16171162	MARATHON COUNTY TREASURER	MILLING & TACK OIL APPLICATION	12/31/2017	\$10,195.44	P
16171163	MEAD & HUNT	CTH E BRIDGE	12/31/2017	\$11,468.42	P
16171164	PETROTECH LLC	FUEL PUMP REPAIR	12/31/2017	\$124.99	P
16171165	CITY OF PITTSVILLE TREASURER	WATER/SEWER-PITTSVILLE SHOP	12/31/2017	\$102.39	P
16171166	SHIPPY SHOE STORE INC	HOFER-SAFETY SHOES	12/31/2017	\$150.00	P
16171167	SOLARUS	TELEPHONE - WIS. RAPIDS & HOT	12/31/2017	\$250.76	P
16171168	STAINLESS & REPAIR INC	6122 BRINE TANK	12/27/2017	\$45,000.00	P
16171169	STEVE SCHNEIDER TRUCKING LLC	SAND	12/28/2017	\$135.00	P
16171170	TDS TELECOM	TELEPHONE	12/28/2017	\$141.83	P
16171171	ACE HARDWARE	BULBS/FASTENERS/ETC	12/30/2017	\$129.09	P
16171172	ADVANCE AUTO PARTS	THREAD/SEALS/FILTERS/LUBE	12/30/2017	\$1,319.47	P
16171173	ADVANCED DISPOSAL	GARBAGE DISPOSAL	12/30/2017	\$96.84	P
16171174	AHLBORN EQUIPMENT	HELMET SYSTEM AND WRENCH	12/30/2017	\$117.07	P
16171175	ALBUS CONVEYORS INC	SALT SPREADER CHAIN	12/30/2017	\$1,040.00	P
16171176	AL-CHROMA	PAF2 CRACKFILLER	12/30/2017	\$1,908.00	P
16171177	ALLIANT ENERGY/ WP&L	WR SHOP ELECTRIC	12/30/2017	\$139.37	P
16171178	APPLIED INDUSTRIAL TECHNOLOGY	VALVES	12/30/2017	\$419.66	P
16171179	APPLIED MAINTENANCE SUPPLIES & SOLUTIONS	TIES/ELBOWS/GREASE	12/30/2017	\$1,323.55	P
16171180	ARBOR GREEN INC	BEAM GUARD	12/30/2017	\$17,500.00	P
16171181	ARING EQUIPMENT COMPANY	RADIATOR/CORE	12/30/2017	\$4,339.32	P
16171182	BANKCARD SERVICES	CREDIT CARD INVOICE	12/30/2017	\$1,084.95	P
16171183	BATTERIES PLUS BULBS	BATTERY	12/30/2017	\$250.80	P
16171184	BAUER BUILT INC	TIRES	12/30/2017	\$5,609.63	P
16171185	BROOKS TRACTOR COMPANY	PUSH SWITCH	12/30/2017	\$178.58	P
16171186	BURNS INDUSTRIAL SUPPLY CO INC	SWIVEL	12/30/2017	\$115.26	P
16171187	CENTRAL CULVERT & SUPPLY LLC	CULVERTS AND BANDS	12/30/2017	\$752.76	P
16171188	COMPLETE CONTROL	INSTALL ACTUATOR	12/30/2017	\$366.15	P
16171189	CUMMINS NPOWER LLC	ADAPTER	12/30/2017	\$59.25	P

## Committee Report - County of Wood

Highway Department - December 2017

16171156 - 16171240

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16171190	DECKER SUPPLY CO	BARREL W/ TIRE RING	12/30/2017	\$2,543.50	P
16171191	DOORWORKS INC	REPLACED 3-BUTTON WALL STATION	12/30/2017	\$322.00	P
16171192	ECON INC	FIX OVERHEAD CRANE	12/30/2017	\$235.79	P
16171193	EARTH INC	DIRECTIONAL DRILL	12/30/2017	\$4,290.00	P
16171194	FASTENAL COMPANY	WASHERS/ETC	12/30/2017	\$330.65	P
16171195	FORCE AMERICA	SEAL KIT WITH GASKET	12/30/2017	\$392.93	P
16171196	FRONTIER	TELEPHONE - MARSHFIELD	12/30/2017	\$118.50	P
16171197	HAAS BUILDER SUPPLY	DRYWALL SCREWS/LUMBER	12/30/2017	\$222.21	P
16171198	HIGHWAY CONSTRUCTION PRODUCTS LLC	END PANEL	12/30/2017	\$287.63	P
16171199	INSIGHT FS	LP GAS	12/30/2017	\$26.54	P
16171200	JENSEN EQUIPMENT COMPANY	PUMP AND COUPLER	12/30/2017	\$322.94	P
16171201	LUBE TECH & PARTNERS LLC	LUBRICATION OILS	12/30/2017	\$3,492.05	P
16171202	MARSHFIELD UTILITIES	ELECTRIC/WATER/SEWER	12/30/2017	\$369.18	P
16171203	MID-STATE TRUCK SERVICE INC	BATTERY AND CORE	12/30/2017	\$1,592.74	P
16171204	MID-WISCONSIN SUPPLY	BEAM	12/30/2017	\$180.40	P
16171205	MILLER-BRADFORD & RISBERG INC	ELEMENT/FILTER	12/30/2017	\$453.03	P
16171206	MISSISSIPPI WELDERS SUPPLY CO INC	ACETYLENE CYLINDERS	12/30/2017	\$1,644.31	P
16171207	MONROE TRUCK EQUIPMENT	MOTOR, HYD, WHITE	12/30/2017	\$1,646.66	P
16171208	NAPA CENT WI AUTO PARTS Wis. Rapids	FITTINGS/SWITCH	12/30/2017	\$31.72	P
16171209	NEWMAN TRAFFIC SIGNS	SIGNS	12/30/2017	\$303.00	P
16171210	NORTH CENTRAL UTILITY OF WI	GOVERNOR/HUBCAP	12/30/2017	\$258.64	P
16171211	POMP'S TIRE SERVICE INC - GREEN BAY	TIRES	12/30/2017	\$69.95	P
16171212	PRECISE MRM LLC	FLAT PLAN USA & GPRS NAF	12/30/2017	\$648.00	P
16171213	PROVISION PARTNERS	DIESEL FUEL & GASOLINE	12/30/2017	\$35,524.83	P
16171214	RAPIDS RENTAL & SUPPLY	OIL CAP/FILES/EM6500SX21	12/30/2017	\$2,914.84	P
16171215	REIGEL PLUMBING & HEATING	PLUMBING SUPPLIES	12/30/2017	\$21.95	P
16171216	RON'S REFRIGERATION & AC INC	MOTOR/ROOF CENT CAP	12/30/2017	\$1,082.75	P
16171217	STAINLESS & REPAIR INC	HYDRAULIC MOTOR	12/30/2017	\$461.16	P
16171218	SCHILLING SUPPLY COMPANY	TOWELS/WIPES/URINAL BLOCKS	12/30/2017	\$352.33	P
16171219	STERLING WATER INC	WATER FOR HOT MIX	12/30/2017	\$9.00	P
16171220	SUPERIOR CHEMICAL CORPORATION	DETERGENT	12/30/2017	\$108.47	P
16171221	TRACTOR SUPPLY CREDIT PLAN	COUPLER/ELBOWS/ADAPTERS	12/30/2017	\$271.28	P
16171222	TRUCK COUNTRY OF WISCONSIN	CONTROL ROD/BELT	12/30/2017	\$279.95	P
16171223	UNITED RENTALS NORTH AMERICA INC	TRASH PUMP / EXCAVATOR	12/30/2017	\$2,326.98	P
16171224	V & H INC	FLARED CONNECTOR/CLAMP	12/30/2017	\$2,873.07	P
16171225	VAN ERT ELECTRIC COMPANY INC	CONTROL CABLE/DEVICE BOX	12/30/2017	\$9,725.40	P
16171226	WATER WORKS & LIGHTING COMM	UTILITIES-WR SHOP & HM PLANT	12/30/2017	\$3,397.50	P
16171227	WE ENERGIES	NATURAL GAS - HM/WR/MFLD/PITT	12/30/2017	\$3,277.65	P
16171228	WISCONSIN METALS	ROLLED CHANNEL	12/30/2017	\$201.00	P
16171229	WISCONSIN VALLEY BUILDING PRODUCTS	POWERSTUD 3/4" X 6 1/4"	12/30/2017	\$378.69	P
16171230	ZEP MANUFACTURING CO	BIG ORANGE/SUN BURST SOAP	12/30/2017	\$416.93	P
16171231	ADVANCED DISPOSAL	GARBAGE DISPOSAL	12/30/2017	\$1,285.92	P
16171232	DEAN ALTMANN TRUCKING & EXCAVATING	HAUL BACKHOE	12/30/2017	\$690.00	P
16171233	G & K SERVICES	CLEANING RUGS & UNIFORMS	12/30/2017	\$662.62	P



## Committee Report - County of Wood

Highway Department - December 2017

16171156 - 16171240

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16171234	HOME DEPOT CREDIT SERV (Highway)	HANDLE/SHELF BRACKETS	12/30/2017	\$59.22	P
16171236	MATCO TOOLS	MT2769 TOOL	12/30/2017	\$389.95	P
16171237	QUEST CIVIL ENGINEERS LLC	WETLANDS MONITORING	12/30/2017	\$639.49	P
16171238	SOLARUS	TELEPHONE - ADMINISTRATION	12/30/2017	\$36.54	P
16171239	WE ENERGIES	NATURAL GAS-HM/MFLD	12/30/2017	\$1,679.36	P
16171240	ESSER PAUL	SAFETY SHOE ALLOWANCE	01/18/2018	\$12.85	P
<b>Grand Total:</b>				<b>\$277,773.76</b>	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

1/24/2018

**County of Wood**  
**DETAILED INCOME STATEMENT W/SUBTOTALS**  
 Highway Departmentwide  
 Wednesday, January 31, 2018

	Actual	2018 Budget	Variance	Variance %
<b>REVENUES</b>				
<b>Intergovernmental Revenues</b>				
43531 State Aid-Transportation	\$524,147.98	\$1,823,120.00	(\$1,298,972.02)	(71.25%)
Total Intergovernmental	524,147.98	1,823,120.00	(1,298,972.02)	(71.25%)
<b>Licenses and Permits</b>				
44101 Utility Permits	50.00	1,050.00	(1,000.00)	(95.24%)
44102 Driveway Permits	40.00	860.00	(820.00)	(95.35%)
44260 Moving Permits		1,025.00	(1,025.00)	(100.00%)
Total Licenses and Permits	90.00	2,935.00	(2,845.00)	(96.93%)
<b>Intergovernmental Charges for Services</b>				
47230 State Charges		1,403,610.00	(1,403,610.00)	(100.00%)
47231 State Charges-Highway		250,030.00	(250,030.00)	(100.00%)
47232 State Charges-Machinery	81,932.30	2,177,319.00	(2,095,386.70)	(96.24%)
47300 Local Gov Chgs		561,660.00	(561,660.00)	(100.00%)
47330 Local Gov Chgs-Transp		1,207,485.00	(1,207,485.00)	(100.00%)
47332 Local Gov Chgs-Roads		403,360.00	(403,360.00)	(100.00%)
47333 Local Gov Chgs-Bridges		27,440.00	(27,440.00)	(100.00%)
Total Charges to Other Governments	81,932.30	6,030,904.00	(5,948,971.70)	(98.64%)
<b>Interdepartmental Charges for Services</b>				
47430 Dept Charges-Bldg Rent		34,745.00	(34,745.00)	(100.00%)
47470 Dept Charges-Highway		1,938,500.00	(1,938,500.00)	(100.00%)
Total Interdepartmental Charges		1,973,245.00	(1,973,245.00)	(100.00%)
Total Intergovernmental Charges for Services	81,932.30	8,004,149.00	(7,922,216.70)	(98.98%)
<b>Miscellaneous</b>				
48340 Gain/Loss-Sale of Salvage and Waste		6,700.00	(6,700.00)	(100.00%)
Total Miscellaneous		6,700.00	(6,700.00)	(100.00%)
<b>TOTAL REVENUES</b>	<b>606,170.28</b>	<b>9,836,904.00</b>	<b>(9,230,733.72)</b>	<b>(93.84%)</b>
<b>EXPENDITURES</b>				
<b>Public Works-Highway</b>				
53110 Hwy-Administration	9,910.16	288,760.00	278,849.84	96.57%
53120 Hwy-Engineer	9,538.49	245,004.00	235,465.51	96.11%
53191 Hwy-Other Administration	9,072.26	335,112.00	326,039.74	97.29%
53210 Hwy-Employee Taxes & Benefits	(52,355.36)		52,355.36	0.00%
53220 Hwy-Field Tools	(892.24)	13,236.00	14,128.24	106.74%
53230 Hwy-Shop Operations	6,467.47	280,244.00	273,776.53	97.69%
53232 Hwy-Fuel Handling		12,100.00	12,100.00	100.00%
53240 Hwy-Machinery Operations	8,058.26	1,713,616.00	1,705,557.74	99.53%
53260 Hwy-Bituminous Ops		224,207.00	224,207.00	100.00%
53262 Hwy-Bituminous Ops		111,922.00	111,922.00	100.00%
53266 Hwy-Bituminous Ops		1,345,590.00	1,345,590.00	100.00%
53270 Hwy-Buildings & Grounds	1,469.99	164,134.00	162,664.01	99.10%
53310 Hwy-Maintenance CTHS		3,300.00	3,300.00	100.00%
53311 Hwy-Maint CTHS Patrol Sectn	29,206.56	1,655,124.00	1,625,917.44	98.24%
53312 Hwy-Snow Remov	35,811.93	912,441.00	876,629.07	96.08%
53313 Hwy-Maintenance Gang	532.17	102,104.00	101,571.83	99.48%
53314 Hwy-Maint Gang-Materials	1,120.00	900.00	(220.00)	(24.44%)
53320 Hwy-Maint STHS	49,425.95	1,364,109.00	1,314,683.05	96.38%
53323 Hwy-Maint STHS PBM		52,600.00	52,600.00	100.00%
53330 Hwy-Local Roads	2,501.07	1,187,637.00	1,185,135.93	99.79%
53340 Hwy-County-Aid Road Construction		444,834.00	444,834.00	100.00%
53341 Hwy-County-Aid Bridge Construction		200,269.00	200,269.00	100.00%
53490 Hwy-State & Local Other Services	1,466.57	552,901.00	551,434.43	99.73%
Total Public Works-Highway	111,333.28	11,210,144.00	11,098,810.72	99.01%
<b>Capital Outlay</b>				
57310 Highway Capital Projects	15,307.09	2,499,999.00	2,484,691.91	99.39%
Total Capital Outlay	15,307.09	2,499,999.00	2,484,691.91	99.39%

1/24/2018

**County of Wood**  
DETAILED INCOME STATEMENT W/SUBTOTALS  
Highway Departmentwide  
Wednesday, January 31, 2018

	Actual	2018 Budget	Variance	Variance %
<b>TOTAL EXPENDITURES</b>	<b>126,640.37</b>	<b>13,710,143.00</b>	<b>13,583,502.63</b>	<b>99.08%</b>
<b>NET INCOME (LOSS) *</b>	<b>479,529.91</b>	<b>(3,873,239.00)</b>	<b>4,352,768.91</b>	<b>(112.38%)</b>