

***MINUTES OF THE  
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE***

**DAY & DATE:** July 2, 2014  
**PLACE:** Wood County Courthouse, 400 Market St., Wisconsin Rapids, WI 54494, Auditorium  
**MEETING TIME:** 8:00 A.M.  
**ADJOURNMENT TIME:** 10:35 A.M.  
**MEMBERS PRESENT:** Chairman, Al Breu; Vice-Chairman, Trent Miner; Secretary, Dennis Polach; Member Marion Hokamp, and Member William Winch  
**OTHERS PRESENT:** Highway Commissioner, Doug Passineau; Office Supervisor, Heather Gehrt; Park and Forestry Director, Chad Schooley; Forest Administrator, Fritz Schubert; DNR Forestry Liaison, Steve Grant; George Bartels, Wood County State Wildlife Area; Bill Clendenning, County Board Supervisor; Kevin Haugen, AECOM; Karen Madden, Wisconsin Rapids Daily Tribune; Lance Pliml, County Board Chairman; and Korey Trowbridge, DNR

1. Chairman A. Breu called the meeting to order at 8:00 A.M.
2. Public comments: None
3. The minutes of the June 5, 2014 Highway Infrastructure & Recreation Committee meeting were reviewed.

**A motion was made by T. Miner and seconded by M. Hokamp to approve the above-mentioned minutes. Motion carried.**

4. Set date for Parks/Forestry/Highway Tour: August 12, 2014 8:00 A.M.—meeting in the Courthouse Parking lot, and then leaving to different tour locations.
5. Kevin Hagen, from AECOM, attended this portion of the meeting to discuss his company and what types of services they offer for future consideration on Highway projects.
6. Korey Trowbridge, from the DNR, attended this portion of the meeting to discuss ATV trails versus ATV routes and enforcement powers. After a lengthy discussion it was decided that Heather would work with the DNR and Planning & Zoning to come up with all road routes that are currently open to ATV traffic in Wood County.
7. CTH Z Earthen Dam was discussed. The dam structure was created years ago and the mill no longer uses the water, however, there is seepage that is occurring

under the road. There will need to be a drawdown done and the road inspected by a structural engineer. Doug is currently working with Domtar and the DNR.

8. Debt Service Resolution.

**A motion was made by T. Miner and seconded by M. Hokamp to approve signing the resolution and forwarding to County Board for their approval. Motion carried 4-1 with 1 no vote from W. Winch stating that the County should wait for State funding to come. Motion carried.**

9. Hot Mix Asphalt bids.

**A motion was made by T. Miner and seconded by D. Polach to acknowledge Hwy Commissioner can review and accept the bid that is most advantageous to Wood County. Motion carried.**

10. Performance Based Maintenance Agreement with the Department of Transportation needed a revision and as of the time of our meeting there was not a corrected copy available.

**A motion was made by T. Miner and seconded by M. Hokamp to approve the Hwy Commissioner to sign the Performance Based Maintenance Agreement when the corrected copy is received. Motion carried.**

11. Frac Sand Update. A small payment was received instead of the full amount that was due by June 30, 2014 from 1 company.

12. Current Projects Update. (see attached sheet)

13. The monthly bill listing was reviewed.

**A motion was made by T. Miner and seconded by M. Hokamp to approve the monthly bill listing. Motion carried.**

14. Accounting Supervisor's report was reviewed.

**A motion was made by T. Miner and seconded by D. Polach to approve the Accounting Supervisor's report. Motion carried.**

15. Correspondence: None.

**The Committee took a break at 9:50 AM; resuming at 10:00 AM**

16. Construction Supervisor's report was reviewed. (see attached sheet)

- The surplus auction netted about \$7,500.

**A motion was made by T. Miner and seconded by D. Polach to approve the Construction Supervisor's report. Motion carried.**

17. Office Supervisor's report was reviewed. (see attached sheet)

**A motion was made by T. Miner and seconded by M. Hokamp to approve the Office Supervisor's report. Motion carried.**

18. Park and Forestry Director's report was reviewed. (see attached sheet)

a) Special Use Permits

- July 7-9 from 6:00—8:30 PM close Red Sands Beach for Aqua Skier Ski Show practices.
- July 16-20 from Wood Co. Sheriff's Rescue to close Willow Run for the State Water Ski Show Tournament. This site will be used by the Rescue squad as a base camp for the tournament.

**A motion was made by T. Miner and seconded by M. Hokamp to approve the above-mentioned Special Use Permits. Motion carried.**

b) Annual Report—Some wording needs to be changed in the financial information.

**A motion was made by T. Miner and seconded by D. Polach to approve the Park and Forestry Director's report. Motion carried.**

19. Forest Administrator's report was reviewed. (see attached sheet)

a) Timber Sale Update.

b) Contract extensions for #698 Koerner Forest Products.

**A motion was made by T. Miner and seconded by D. Polach to approve the above-mentioned contract extension for a 3 month period with no stumpage increase. Motion carried.**

c) Wood County Wildlife Area Advisory Committee applications were reviewed.

**A motion was made by D. Polach and seconded by M. Hokamp to approve the applicants and forward to the County Board Chairman for his approval and appointment. Motion carried.**

**A motion was made by T. Miner and seconded by D. Polach to approve the Forest Administrator's report. Motion carried.**

20. Correspondence:

- 1 monthly claim for an infected tick bite.

- 2 individuals have contacted the office with possible interests for Powers Bluff concessionaires so far.

21. The monthly bill listing was reviewed.

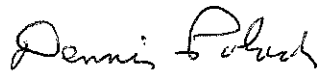
**A motion was made by T. Miner and seconded by M. Hokamp to approve the monthly bill listing. Motion carried.**

22. The revenue report was reviewed.

**A motion was made by T. Miner and seconded by M. Hokamp to approve the revenue report. Motion carried.**

23. The next meeting date is August 7, 2014 at the Wood County Highway Shop.

**A motion was made by T. Miner and seconded by D. Polach to adjourn at 10:35 A.M. Motion carried.**



Dennis Polach, Secretary

Minutes taken by Heather Gehrt, Park & Forestry Office Supervisor