# EXECUTIVE COMMITTEE

# MEETING MINUTES

**DATE** Tuesday, July 1, 2014

**TIME:** 8:00 a.m.

**PLACE:** Room 115, Wood County Courthouse

**PRESENT:** Hilde Henkel, Trent Miner, Peter Hendler, Donna Rozar, Lance Pliml

**OTHERS PRESENT** (for part or all of meeting): Michael Martin, Marla Cummings, Terry Rickaby, Dennis Polach, Sue Kunferman, Bill Clendenning, Amy Kaup, Jerry Storke, Samantha Joanis, Terry Stelzer, Doug Passineau, Roxanne Rasmussen, Paula Tracy, Carol Tetzloff, Connie Janowski, Rae Anne Beaudry

The meeting was called to order at 8:00 a.m. by Chairman Miner.

**Public Comment -** No comments from the public

**Consent Agenda** – No additions or corrections to the consent agenda

**Motion (Pliml/Rozar) to approve the consent agenda as presented. Motion carried unanimously.**

Maintenance Coordinator Rickaby reviewed his letter of comments. There was discussion on financing of the remodeling project at the Wood County Annex and Health Center in Marshfield. Terry and Kathy Roetter will meet to discuss the financing for this project and bring it back to the Executive Meeting next month. Utilization of the rent charged to the various departments utilizing space at Norwood was discussed. The Health and Human Services Committee discussed maintenance oversight at the Wood County Annex and Health Center and concluded the oversight should not be directly under the Wood County Maintenance Department.

Safety Director Stelzer reviewed his letter of comments with the Committee.

Information Systems Director Kaup reviewed her letter of comments with the Committee.

Wellness Coordinator Joanis and Wood County Wellness Board Chair Kunferman noted highlights from the Wellness letter of comments.

Finance Director Martin presented the resolution to authorize the issuance of general obligation promissory notes in an amount not to exceed $4,850,000. This borrowing would be for highway projects in 2015. The Committee discussed the reasoning of sending this resolution back to the County Board for reconsideration based on some of the supervisor’s questions regarding the resolution after its failure at the last county board meeting.

**Motion (Rozar/ Henkel) to approve the resolution to authorize the issuance of general obligation promissory notes in an amount not to exceed $4,850,000. The resolution will be forwarded to the County Board for reconsideration. Motion carried unanimously.**

The financial audit findings were discussed; as well as the process to correct items found to not be done accurately during the year necessitating rectification by the auditors.

The budget planning was discussed with a change to the calendar to reflect that the County Board will be meeting on November 12th and not the 11th as previously stated.

**Motion (Pliml/Henkel) to approve two resolutions presented by the Finance Director; one to accept DATCP additional FPP grant funds and one to accept DATCP additional cost-share funds. The resolutions will be forwarded to the County Board for consideration. Motion carried unanimously.**

**Motion (Pliml/Henkel) to approve a resolution presented by the Treasurer to accept a tax-deeded property. The resolution will be forwarded to the County Board for consideration. Motion carried unanimously.**

**Human Resources**

Paula Tracy provided an update on the Boston Mutual voluntary life insurance program. 94 employees enrolled in the program which received positive feedback. An opportunity will again be given to employees in a year for open enrollment.

**Motion (Hendler/Henkel) to go into closed session at 10:14 a.m. pursuant to Wisconsin State Statute 19.85 (1)(f) for an update regarding employee complaints.** Henkel: yes; Hendler: yes; Miner, yes; Pliml: yes; Rozar: yes. **Motion carried.**

**Motion (Hendler/Pliml) to return to open session at 10:24 a.m. Motion carried unanimously.**

Ms. Beaudry from the Horton Group reviewed health insurance trends for 2015 and provided Affordable Care Act updates.  At this point in time, Ms. Beaudry recommended that health insurance premiums increase zero percent (0%) for the 2015 budget. The consensus of the Committee was that there be a 0% increase in health insurance premiums for 2015. The Committee will look to Ms. Beaudry for further recommendations. The fiscal implications of ACC (Obama Care) fees and taxes were discussed as well.

Consideration of agenda items for the next meeting were given. Recommendations from the presentation to the County Board in July from the Ad Hoc Space Needs Implementation Committee will be on the agenda.

**Motion (Hendler/Pliml) to adjourn at 10:26 a.m. Motion carried unanimously.**

Respectfully submitted and signed electronically**,**

 **Donna Rozar**

Donna Rozar, Secretary

Human Resources agenda items minutes taken and prepared by the Executive Committee secretary. Other minutes taken and prepared by Marla Cummings. All minutes reviewed by the Executive Committee secretary.